CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD FEBRUARY 28, 2022

Meeting was called to order at 8:24 p.m. by Vice President Laura Toy. Present: Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and Kathleen McIntyre. Absent: President Jim Jolly

Elected and appointed officials present: Mayor Maureen Miller Brosnan, City Clerk, Susan Nash, City Treasurer, Linda Scheel, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Paul Bernier; City Attorney, Don Rohraff, Director of Public Works, LaShawn Thomas, Director of Government Affairs, Jeannine Laible, Human Resources Director, Ted Davis; Superintendent of Parks and Recreation.

Vice President Laura Toy noted that President Jim Jolly was absent, as he welcomed a new baby boy, Gabriel, who was born on the Feast of Gabriel, February 27th.

Brandon McCullough mentioned that his 2nd grade daughter, Harper, was Student of the Month for empathy.

Rob Donovic asked that we keep the families and soldiers in the Ukraine in our prayers.

Vice President Laura Toy mentioned that the sunflowers on the tables are the national flowers of the Ukraine. Her business will be donating the proceeds of the flowers to the Ukraine, along with the proceeds of their ribbon sales. There is also a church in Warren that is collecting goods to send to the families and soldiers as well.

AUDIENCE COMMUNICATION: None

NEW BUSINESS

1. REAPPOINTMENT OF JAMES MCCANN TO THE LIVONIA BOARD OF ETHICS: Office of the Mayor; re: for a three-year term, which will expire on March 1, 2025.

   Vice President Toy mentioned that James McCann was not able to be present. Scott Bahr stated that he has a long history with the City and offered an approving resolution for the Consent Agenda.

   DIRECTION: APPROVING CONSENT

2. REQUEST FOR ISSUANCE OF A PERMIT FOR WADE SHOWS TO HOLD CARNIVAL AMUSEMENT RIDES AT FORD FIELD AND VETERANS' PARK JUNE 21-26, 2022, DURING REFERENCED HOURS; A PERMIT FOR A FIREWORKS DISPLAY BY AMERICAN FIREWORKS, INC. TO BE HELD AT

10:15 P.M. ON SUNDAY, JUNE 26, 2022, AT VETERANS' PARK; AND AUTHORIZATION TO USE AND LEASE THE FACILITIES AT FORD FIELD, EDDIE EDGAR ARENA AND STYMELSKI VETERANS' PARK DURING SPREE '72: Dan Spurling, President, Livonia Anniversary Committee, Inc., re: same.

Dan Spurling, President of the Livonia Anniversary Committee, presented the request to Council. Rob Donovic asked if they are expecting less rides this year or similar to what was provided in previous years. Mr. Spurling stated that they will be minimizing some of the rides and events and aren't sure what to expect for the crowds this year.

Brandon McCullough mentioned that upon the announcement of the event, it was the hottest thing on social media and thinks it will be a strong showing, offering to help in any way. Brandon offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

3. REQUEST TO CLOSE STARK ROAD (14255 STARK ROAD) TO LYNDON AND LYNDON FROM FARMINGTON ROAD TO STARK ROAD TO TRAFFIC FROM 8:00 A.M., JUNE 20, 2022 THROUGH 12:00 NOON ON JUNE 27, 2022 (MONDAY THROUGH MONDAY); AND TO REQUEST THAT THE CITY SEEK PERMISSION FROM THE WAYNE COUNTY ROAD COMMISSION TO ALLOW THE CLOSURE OF FARMINGTON ROAD BETWEEN THE I-96 OVERPASS AND FIVE MILE ROAD FROM 6:30 P.M. THROUGH 11:30 P.M. ON JUNE 26, 2022 (SUNDAY) IN CONNECTION WITH SPREE '72: Dan Spurling, President, Livonia Anniversary Committee, Inc., re: same.

   Dan Spurling, President of the Livonia Anniversary Committee, was present for any questions from Council regarding this request.

   Scott Bahr offered an approving resolution for the Consent Agenda as asked that the Family Y be removed from the agenda for the sake of the minutes.

   DIRECTION: APPROVING CONSENT

4. REQUEST TO DISPLAY BANNERS ON FARMINGTON ROAD AND FIVE MILE ROAD AND 4' X 8' SIGNS AT CITY HALL AND FORD FIELD FROM MAY 25, 2022 THROUGH JUNE 27, 2022: Dan Spurling, President, Livonia Anniversary Committee, Inc., re: same.

   Dan Spurling, President of the Livonia Anniversary Committee, was present for any questions from Council regarding this request.

   Kathleen McIntyre offered an approving resolution for the Consent Agenda.

   Brian Duggan stated they lost a lot of volunteers last year and will need all the help they can get. They have an email address for anyone interested in helping;

livoniaspree@gmail.com.

Kathleen McIntyre offered her help and suggested they use signup genius to allow people to sign up for specific shifts and roles.

Dan Spurling stated that their normal hits on Facebook are between 12,000 and 15,000. This year, within the first 72 hours, they got 92,000 hits.

DIRECTION: APPROVING CONSENT

5. AWARD OF CONTRACT: Offices of the Mayor and Government Affairs, re: lobbying services to secure Wayne County ARPA dollars for Project Catalyst: Launching Livonia Vision 21, from budgeted funds.

LaShawn Thomas, Director of Government Affairs, presented the request to Council.

Brandon McCullough stated that in the last federal funding, Livonia got $8 million dollars, and everything was based on the Community Development Block Grant. Other communities received a lot more and felt that would be happy to support this to get $339 million. He offered an approving resolution for the Regular Agenda.

Rob Donovic stated that of the 43 communities vying for this money. He felt that this money will help the senior community as well as the county. He felt this investment was fiscally responsible to potentially gain $339 million.

Scott Bahr agreed with the previous Councilmember's statements and clarified that we aren't asking for $339 million, that is what the County has. We are looking for is in the low 20's. He asked why it is needed when there are people in the Administration that have connections with Wayne County and asked what this investment gives that we don't already have the ability to do. LaShawn Thomas stated that this is not the first time the city has used lobbying services, giving an example of when outside services were used before.

Shannon Price explained their services keep the connections and working relationships with the county. He stated that every community will get money, the county will need to divide the money in to six (6) buckets: Health, Economic Recovery, Infrastructure, Public Spaces, Workforce and Housing. Livonia could potentially tap into three (3) or four (4) of those. Health with the Senior Center, tied into the Community Center, Economic Recovery, and Infrastructure, taking the existing Senior Center and working it into the new City Center project. Public Spaces when talking about pathways. Their expertise to work with the Administration and Commissioners point out why their services are important to convince all of the Commissioners why a project in Livonia is worth over $20 million.

Scott Bahr asked if they had already been doing work on this. LaShawn Thomas stated they engaged with them in 2021 because they needed help to figure out how the county would distribute the ARPA dollars. They are now looking to hire them to advocate and move the project to completion.

Scott Bahr asked how much was paid so far. LaShawn Thomas answered they have paid $14,000.

Scott Bahr asked if they anticipated the contract being extended beyond a year. LaShawn Thomas answered that it was not discussed, they are focusing on getting the money from the county.

Scott Bahr asked where the money is coming from. LaShawn Thomas answered that it is coming from the Department of Government Affairs as budgeted funds.

Scott Bahr asked that about the nature of the suggested reports in the information provided. LaShawn Thomas responded that there was not a specific cadence established but there will be. Scott asked Shannon about his reporting structure. Shannon responded that every client is different and provide what works for them. Scott asked that the resolution included that Council receive a monthly report.

Scott Bahr indicated that this proposal was offered to Council by the Mayor two (2) years ago for this type of purpose and the Mayor chose not to proceed. When the case was made to create the Department of Government Affairs, he was told that it would provide in-house resources for this type of work, yet we are outsourcing.

Kathleen McIntyre asked for clarification regarding Shannon being an appointee of the county and being a lobbyist if that would pose a problem. Shannon responded that it is a separate body and would not be a conflict of interest.

Kathleen McIntyre asked what other Wayne County communities Shannon did lobbying work for. He responded that he did work with Northville Township and Canton Township. She asked if he were helping them obtain funding as well. Shannon stated he’s had discussions with them on what their projects should be. Wayne County wants transformational projects and spoke with Northville and Canton Townships on what they should not be submitting for. She asked that any reports to be made available to the Council.

Rob Donovic agreed that he would also like to see those reports.

Vice President Laura Toy stated that Wayne County is unique. If we have people that are experienced than what was proposed for an in-house person, but the uniqueness of the county and we need people that know this county. She indicated that we could get money from the state too.

Scott Bahr stated that there would be talk with the state for their ARPA dollars and asked if these lobbying services were also at the state level or only for the county. LaShawn Thomas responded that this is only for the county. Scott asked if there would be another proposal at the state level in the future. LaShawn stated they are in talks with the state but did not have an answer on that. Scott asked if they would be coming to them to ask for a contract at the state level. LaShawn stated they had no discussion on that. He clarified this request is only for lobbying services at the county level. LaShawn agreed.

Scott Bahr offered a denying resolution for the Regular Agenda.

Kathleen McIntyre asked that the Mayor attend the next meeting to answer questions directed at her role putting this plan together.

Brandon McCullough stated that we are giving a contract to a firm to get a chunk of money. He hopes that this works out for the county, so when the state is handing out money, we need to be at that table. He thinks this proposal is so small compared to what we could potentially get to kick off the Vision 21 Master Plan, so he hopes it passes and we can entrust that this firm can go out and get the money.

DIRECTION: APPROVING DENYING REGULAR

6. REQUEST FOR APPROVAL OF THE PLAN DOCUMENTS FOR THE 401(A) DEFINED CONTRIBUTION PLAN AND THE 457(B) DEFERRED COMPENSATION PLAN; Civil Service Department; re: same.

Jeannine Laible, Human Resources Director, presented the request to Council.

Rob Donovic offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

7. AWARD OF BID: Department of Parks and Recreation, re: for the replacement of the pool heater at Botsford Pool, from budgeted funds.

Stephanie Manoogian, Aquatics Coordinator for Park and Recreation presented the request to Council.

Vice President Laura Toy asked when the last time the heater was replaced.

Stephanie Manoogian replied that it was in 2008.

Scott Bahr offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

8. REQUEST FOR AUTHORIZATION TO WAIVE THE SEALED BID PROCESS AND ACCEPT PROPOSAL: Department of Parks and Recreation, re: for the replacement of the bungalow roof at Greenmead Historical Park, from budgeted funds.

Ted Davis, Superintendent of Parks and Recreation presented the request to Council. He stated that this project was brought to Council several months ago as a bid for a cedar roof, Council rejected it and asked Historic Preservation Commission to approve alternate materials. They approved one alternative material and they received one bid for asphalt shingle roof, that was three (3) times as high as the cedar roof. They are asking to waive the bid process because they already went through the process.

Brandon McCullough asked how the building was holding up. Ted Davis replied they've had the roof repaired but expect issues soon.

Brandon asked that since the Master Plan is progressing, when they would have a final report. Ted responded there would be a draft plan within the next couple of weeks. They would then bring the Greenmead Master Plan Steering Committee together and go through it with the Historical Preservation Commission, submit changes and have a final plan. Brandon stated the cedar shake is a resilient, heavy maintenance for preventative. Ted stated the three (3) tab asphalt shingle is what the HPC approved, no synthetic. The HPC approved a synthetic for the Alexander Blue House, that's an adaptive reuse building, so the felt they had more leeway with that. The offices as well. It took about six months and a dozen tries to find a suitable composite material that the HPC felt good about. They went out for bid for the Alexander Blue House roof. That material is expensive. Brandon stated that he understood this type of work and asked if this was something that he wanted to proceed with. Ted answered yes. Brandon offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

9. AWARD OF BID: Department of Parks and Recreation, re: for various types of clothing for a two (2) year period, from budgeted funds.

Ted Davis, Superintendent of Parks and Recreation presented the request to Council. He indicated that the lowest bid for each product is being requested for approval.

Rob Donovic asked if the new logo would be on the shirts. Ted Davis replied that it would be.

Scott Bahr offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

10. REQUEST TO APPROVE ALLIANCE OF ROUGE COMMUNITIES (ARC) ANNUAL ASSESSMENT FOR 2022: Public Service Division, re: in the amount of $37,022.00, from budgeted funds.

Don Rohraff, Director of Public Works, presented the request to Council.

Kathleen McIntyre offered an approving resolution for the Consent Agenda. She asked if we are obligated to pay this or if we are assessed and asked to pay. Don Rohraff replied they are assessed and asked to pay. He indicated they choose to be a member, 50% comes from Community Assessment and 50% from a federal grant.

DIRECTION: APPROVING CONSENT

11. REQUEST TO APPROVE ANNUAL RENEWAL OF SOFTWARE LICENSING AND MAINTENANCE FROM SOLE SOURCE PROVIDER: Public Works Division, re: with Azteca Systems LLC, for the DPW work management system for the period of March 1, 2022 through February 28, 2023, includes Cityworks Online, from budgeted funds.

Don Rohraff, Director of Public Works, presented the request to Council.

Kathleen McIntyre asked if this integrated with the new app. Don Rohraff confirmed. Kathleen offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

12. REQUEST FOR AUTHORIZATION TO PURCHASE ONE (1) 2022 FORD F350 STAKE TRUCK (VEH #157) THROUGH THE STATE OF MICHIGAN AND MACOMB COUNTY BID PROCESS: Public Works Division, re: for use by the Roads Department, from budgeted funds.

Don Rohraff, Director of Public Works, presented the request to Council.

Scott Bahr indicated that he is impressed with the year of 1997 on this vehicle. Scott offered an approving resolution for the Consent Agenda.

Rob Donovic asked for clarification of the vehicle numbers. Don Rohraff stated there is over 700 pieces of equipment and machinery, so when one vehicle is retired, they tried to stay within that series with a new vehicle and assign a number to it.

DIRECTION: APPROVING CONSENT

13. REQUEST FOR AUTHORIZATION TO PURCHASE ONE (1) 2022 FORD F350 STAKE TRUCK (VEH #158) THROUGH THE STATE OF MICHIGAN AND MACOMB COUNTY BID PROCESS: Public Works Division, re: for use by the Roads Department, from budgeted funds.

Don Rohraff, Director of Public Works, presented the request to Council.

Scott Bahr offered an approving resolution for the Consent Agenda. Scott asked why this request is a separate item. Don Rohraff indicated if there were a different number for the outfitting, he keeps them separate.

Kathleen McIntyre respectfully reminded Don Rohraff they are still waiting on detail on the work that was done with the underground electrical problem at Fire Station #1. Don responded they have reached out to the electrical contractor to schedule him to get in.

Kathleen McIntyre gave her congratulations to Don Rohraff on the birth of his new grandson.

Vice President Laura Toy asked to give her thanks to the team for the plowing and late nights. Don Rohraff commended them on their wonderful job this year.

DIRECTION: APPROVING CONSENT

14. REQUEST TO AMEND THE ENGINEERING CONTRACT THROUGH THE QUALIFICATION BASED SELECTION (QBS) PROCESS WITH HUBBELL, ROTH AND CLARK, INC. (HRC) FOR ENGINEERING SERVICES FOR THE WATER REPLACEMENT FEASIBILITY STUDY - MERRIMAN ROAD WATER MAIN REPLACEMENT PROJECT (PLYMOUTH ROAD TO THE CSX RAILROAD RIGHT-OF-WAY): Engineering Division, re: same. (CR 336-21)

Todd Zilincik, City Engineer, presented the request to Council.

Rob Donovic asked if the money HRC is asking for doesn't cover the work of replacing of the parts in the ground. Todd Zilincik agreed. They would normally just do a design service, unfortunately, they need to know where to put it, based on the survey of the existing utilities, then come back to City Council with their final design based on their feasibility study. They will then go out to bids for that contract, award it to a contractor and part of that will be their inspector days to make sure that is complete. Rob asked if they would monitor the work. Todd responded once they know where to put the water main, based on background information from Wayne County and Egle, as there are contaminated areas in the industrial corridor. Then they can go out for design and bid out properly for the contractors. Rob asked to verify that they won't be coming back for more money, that this is all inclusive in this contract. Todd clarified he will come back for design services and inspector days as part of construction engineering and administration. He will go before City Council twice, since this is a unique project because of the numerous telecommunications impacting the design process.

Rob Donovic offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

15. REQUEST TO WAIVE THE FORMAL BIDDING PROCESS AND APPROVE THE 2022 CONCRETE ROAD REPAIR PROGRAM BY EXTENDING CONTRACT 20-C UNIT PRICES WITH HARD ROCK CONCRETE: Engineering Division, re: for Contract 22-C in the amount of $4,997,997.21 for one year. (CR 103-20).

Todd Zilincik, City Engineer, presented the request to Council. He noted that Tony Grimaldi, President of Hard Rock Concrete was in the audience.

Brandon McCullough asked in regard to waiving the formal bidding process, the costs during 2020 were all over the map and if he felt that AEW pricing was better to sticking with this contract. Todd Zilincik agreed. He indicated that materials were the main thing that has gone up in price. They have a high volume of concrete to keep the cost down and they are close by in Westland. Brandon asked if they planned to go out for bid after this contract. Todd confirmed they are hopeful for a renewal in August and reset all contracts in hopes that things stabilize for the supply chain.

Brandon McCullough offered an approving resolution for the Consent Agenda.

Kathleen McIntyre asked when in 2020 was the Hard Rock contract signed. Todd Zilincik replied that it was right before the pandemic hit. Kathleen stated that if Hard Rock was the low bidder, we had a good benchmark to look at the cost against.

Rob Donovic asked what the difference is between maintenance and reconstruction. Todd Zilincik responded that to save taxpayer dollars, if there is a small segment that requires selective slab replacement, instead of having a separate contractor come into the area that is already been under traffic control, the same contractor will do a small portion of selective slabs to clean up the area to the next intersection. Rob agreed that Hard Rock Concrete do wonderful work and are able to get better pricing. Todd stated the owner is on the jobsite every day.

DIRECTION: APPROVING CONSENT

16. REQUEST TO AMEND THE CONTRACT WITH ANDERSON, ECKSTEIN AND WESTRICK, INC. FOR CONSTRUCTION ENGINEERING SERVICES FOR THE 2022 CONCRETE ROAD PROGRAM (CONTRACT 22-C): Engineering Division, re: for same. (CR 336-21).

Todd Zilincik, City Engineer, presented the request to Council. He indicated that Ross Wilberding was in the audience to represent AEW.

Kathleen McIntyre offered an approving resolution for the Consent Agenda. Kathleen indicated this is from budgeted funds and is happy with the work of AEW.

DIRECTION: APPROVING CONSENT

17. REQUEST TO WAIVE THE FORMAL BIDDING PROCESS AND APPROVE THE 2022 CONCRETE ROAD MAINTENANCE/SELECTIVE SLAB PROGRAM BY EXTENDING CONTRACT 21-J UNIT PRICES WITH GREAT LAKES CONTRACTING SOLUTIONS, LLC: Engineering Division, re: for Contract 22-J in the amount of $837,903.62 for one year. (CR 106-21).

Todd Zilincik, City Engineer, presented the request to Council. He indicated the only difference is the mobilization cost changed in this contract. They are going out to various areas of the city rather than a concentrated area.

Scott Bahr offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

18. REQUEST TO AMEND THE CONTRACT WITH ANDERSON, ECKSTEIN AND WESTRIK, INC. FOR CONSTRUCTION ENGINEERING SERVICES FOR THE 2022 CONCRETE ROAD MAINTENANCE/SELECTIVE SLAB PROGRAM (CONTRACT 22-J): Engineering Division, re: for same. (CR 336-21).

Todd Zilincik, City Engineer, presented the request to Council. He indicated that

Agenda for the Study Meeting of February 28, 2022

Ross Wilberding was in the audience to represent AEW.

Rob Donovic offered an approving resolution for the Consent Agenda.

DIRECTION: APPROVING CONSENT

19. REQUEST TO APPROVE THE 2022–2027 CAPITAL IMPROVEMENTS PROGRAM: Planning Commission, re: submitted pursuant to State law, to be used as a guide to funding priority capital projects.

Mark Taormina, Planning and Economics Director, presented the request to Council. He stated they used a different approach to this plan. The data was compiled using a relational database program in Access and storing the information in Cloud-based systems. This will allow a living document to be updated and available at any time. Data can be queried.

Rob Donovic asked for a breakdown of the cost of each of the eight major projects. Mark Taormina responded that those would be significant improvement projects that would fall under that building category. Anyone can go to the app and filter the data and show everything that falls under the building category.

Kathleen McIntyre asked if this was available to look at. Mark Taormina referenced the report provided in CivicClerk with a link that provides data that will be updated from time to time when a change is made by each department. The change will appear on that web-based file. Kathleen asked if this was maintained by the Planning office and Mark confirmed.

Kathleen McIntyre offered an approving resolution for the Consent Agenda asking to pass along a thank you to the Planning Department for this project.

DIRECTION: APPROVING CONSENT

AUDIENCE COMMUNICATION: None

As there were no further questions or comments Vice President Laura Toy adjourned the Study Session at 9:48 p.m. on Monday, February 28, 2022.

March 2, 2022 SUSAN M. NASH, CITY CLERK