

OFFICE OF THE COUNCIL

COUNCIL MEMBERS

JIM JOLLY
PRESIDENT

LAURA M. TOY
VICE PRESIDENT

SCOTT BAHR
ROB GJONAJ DONOVIC
BRANDON McCULLOUGH
KATHLEEN E. McINTYRE
SCOTT MORGAN



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2250
citycouncil@livonia.gov

OFFICE OF THE COUNCIL

**ELECTRONIC AGENDA PACKET FOR
THE REGULAR MEETING OF
MONDAY, JUNE 6, 2022
7:00 P.M.**

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(734) 466-2250**

The official documents are on file in the City Clerk's office.

**1947th Regular Meeting of the Council of the City of Livonia
Monday, June 27, 2022**

7:00 p.m. – City Hall Auditorium
33000 Civic Center Drive
Livonia, Michigan

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION OF MINUTES Minutes of the 1946th Regular Meeting of June 6, 2022

AUDIENCE COMMUNICATION

REPORTS FROM THE MAYOR AND OTHER CITY OFFICIALS

- a. [Communication from the Department of Finance, dated May 25, 2022, re: forwarding various financial statements of the City of Livonia for the month ending February 28, 2022.](#)
- b. [Communication from the Department of Finance, dated May 25, 2022, re: forwarding various financial statements of the City of Livonia for the month ending March 31, 2022.](#)
- c. [Communication from the Department of Finance, dated May 31, 2022, re: forwarding Retirement System Annual Report - Fiscal Year 2021.](#)
- d. [Communication from the Office of Government Affairs, dated May 9, 2022, re: Capitol Relations report \(CR-93-22\)](#)

CONSENT AGENDA

1. [BLOCK PARTY: Amy Ashton, re: to be held Saturday, July 2, 2022, from 3:00 p.m. until 10:00 p.m. with a rain date of Sunday, July 3, 2022, on Aloise Street from Plymouth Road South until it dead ends.](#)
2. [BLOCK PARTY: Kate Dobson, re: to be held Saturday, July 16, 2022, from 12:00 p.m. until 10:00 p.m., with a rain date of Sunday, July 17, 2022, on Sherwood Street between Williams and Comstock Streets.](#)
3. [BLOCK PARTY: Gena Tucker, re: to be held Saturday, August 13, 2022, from 1:00 p.m. until 10:00 p.m., on Ellen Drive from the intersection of Edgewood Street and Gary Lane to the intersection of Edgewood and Roycroft Streets.](#)
4. [REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, re: in order to host a festival from Thursday, August 11, 2022 through Sunday, August 14, 2022, in the rear parking lot at 18100 Merriman Road.](#)

5. APPOINTMENT OF TIMOTHY J. KLISZ TO THE ZONING BOARD OF APPEALS: Brandon McCullough, Councilmember, for a three-year term which will expire on July 12, 2025.
6. WAIVER PETITION: Planning Commission, re: Petition 2022-03-02-08, submitted by Tiseo Architects, Inc. on behalf of TrueHeal Veterinarian Clinic, requesting to operate a veterinary clinic at 27488 Five Mile Road, located on the north side of Five Mile Road between Inkster Road and Foch Avenue in the Southeast ¼ of Section 13.
7. WAIVER PETITION: Planning Commission, re: Petition 2022-04-02-13, submitted by Wade Shows, Inc. requesting to conduct a carnival in the parking lot of the former Sears, sponsored by the Livonia AM Rotary Club, consisting of amusement rides, games and food concessions from July 14, 2022 through July 24, 2022, on property at 29500 Seven Mile Road, located on the northwest corner of Seven Mile and Middlebelt Roads in the Southeast ¼ of Section 2.
8. SITE PLAN PETITION: Planning Commission, re: Petition 2022-03-08-01 submitted by MA Designers Inc. requesting to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, located on the north side of Plymouth Road between Stark and Wayne Roads in the Southwest ¼ of Section 28.
9. REQUEST TO APPROVE HOURLY RATE AND HOLIDAY PAY INCREASE: Department of Civil Service, re: for 2022-2024 seasonal laborer positions.
10. REQUEST TO APPROVE INCREASE IN COMPENSATION FOR ADMINISTRATIVE ASSISTANT IN PARKS AND RECREATION: Department of Civil Service, re: to be in the same compensation range as other Parks & Recreation Administrative Assistants in comparable communities.
11. REQUEST TO WAIVE THE FORMAL BIDDING PROCESS AND APPROVE A FOUR-YEAR CONTRACT WITH RITTER GIS: Departments of Public Works and Information Systems, re: to provide GIS (Geographic Information Services) to the City of Livonia, in an amount not to exceed \$35,360 annually, with an option to extend for two years, from budgeted funds.
12. AWARD OF CONTRACT: Department of Public Works, re: for water main taps and service connections along with emergency water and sewer repairs at various locations throughout the city in an amount not to exceed \$375,000.00 annually, for a period of three (3) years, with an optional two-year extension, from budgeted funds.

UNFINISHED BUSINESS - MEETINGS OF THE COMMITTEE

13. Finance and Budget Committee Meeting of May 25, 2022
 - a. CR 367-02: Topic of Annual Audit Reports. (City of Livonia Audit Reports for the period December 1, 2020 to November 30, 2021
 - b. ADMINISTRATIVE RESPONSE TO CR 02-22: Department of Finance, re: Report and Recommendation regarding the City's purchasing policy limits.

UNFINISHED BUSINESS

14. ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Section 040 of Title 13, Chapter 08 (Water Services Rates and Revenues) to provide for changes in the water service consumption rates to become effective with the first billing on or after July 1, 2022. First Reading given by Councilmember Scott Bahr on Monday, June 6, 2022.
15. ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Section 050 of Title 13, Chapter 08 (Water Service Rates and Revenues) to provide changes in the water service consumption rates to become effective with the first billing on or after July 1, 2022. First Reading given by Councilmember Brandon McCullough on Monday, June 6, 2022.
16. ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Section 120 of Title 13, Chapter 20 (Livonia Sewage Disposal System) to provide for changes to the sewer disposal and maintenance rates to become effective with the first billing on or after July 1, 2022. First Reading given by Councilmember Rob Donovic on Monday, June 6, 2022.
17. ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: Section 130 of Title 13, Chapter 20 (Livonia Sewage Disposal System) to provide for changes to the special rates for designated uses to become effective with the first billing on or after July 1, 2022. First Reading given by Councilmember Scott Bahr on Monday, June 6, 2022.
18. ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Section 050 of Title 13, Chapter 28 (Industrial Waste Surcharge) to provide for changes in the industrial waste surcharge rate to become effective with the first billing on or after July 1, 2022. First Reading given by Councilmember Rob Donovic on Monday, June 6, 2022.
19. ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Amend Chapter 37 (Delivery and Placement of Written Materials) to Title 8. First Reading given by Council Vice President Laura Toy on Monday, June 6, 2022.
20. PROPOSED AMENDMENT TO THE LIVONIA VISION 21 ZONING ORDINANCE, AS AMENDED: Department of Law, re: Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc., to rezone the property located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road (13393 Farmington Road) in the Northeast ¼ of Section 28, from M-1 (Light Manufacturing) to C-2 (General Business).
21. WAIVER PETITION: Planning Commission, re: Petition 2022-03-02-11 submitted by Livonia Veterinary Hospital requesting to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28.

22. WAIVER PETITION: Planning Commission, re: Petition 2022-04-02-12 submitted by Area Towing & Recovery, Inc. requesting to operate a vehicle tow yard at 12719 Inkster Road, located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road in the Northeast ¼ of Section 25.
23. APPOINTMENT OF CHRISTOPHER N. BOLOVEN TO THE ZONING BOARD OF APPEALS: Kathleen E. McIntyre, Councilmember, for a three-year term which will expire on July 12, 2025.
24. ADOPTION OF A RESOLUTION PLACING SPECIAL ASSESSMENTS UPON REFERENCES PROPERTIES WHOSE OWNERS HAVE NOT PAID CHARGES CONNECTED WITH THE 2021 SIDEWALK PROGRAM, CONTRACT 21-G, SINGLE LOT ASSESSMENTS: Office of the Treasurer, re: same. (CR 30-22 and 67-22)

NEW BUSINESS

25. ACCEPTANCE OF GRANT OF EASEMENT: Department of Law, re: for sanitary sewer secured without monetary consideration from Haggerty Square Residential, LLC (19750 Haggerty Road), in the West 1/2 of Section 6. Parcel ID #46-23-99-0005-004.

X-ITEM(S)

- X1. AWARD OF BID: Department of Public Works, re: for the replacement of City Hall HVAC Unit #3, from budgeted funds.

AUDIENCE COMMUNICATION

SUSAN M. NASH, CITY CLERK

NOTICE(S)

In accordance with Title II of the American with Disabilities Act as it pertains to access to Public Meetings, the City Clerk's Office of the City of Livonia, upon adequate notice, will make reasonable accommodations for persons with special needs. Please call (734) 466-2236 or email clerk@livonia.gov if you need assistance. Council agendas are available on the City's website – www.livonia.gov - under Government, City Council, Agendas.



LETTER TO THE LIVONIA CITY COUNCIL

Finance
May 25, 2022

MEETING DATE

Regular Meeting of
June 27, 2022

PREPARED BY

DeAnne Bates, Program Supervisor,

AGENDA ITEM

a. Communication from the Department of Finance, dated May 25, 2022, re: forwarding various financial statements of the City of Livonia for the month ending February 28, 2022.

BACKGROUND

Attached hereto are the various financial statements of the City of Livonia for the month ending February 28, 2022. These statements are summarized so that you may make a quick financial overview of the various funds. Detailed statements, in support of the summarized statements, have been forwarded electronically to the Council Office.

RECOMMENDATION

We respectfully request that City Council receive and file this report.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. BUDGET TO ACTUAL - COUNCIL SUMMARY - February 2022

APPROVED BY

A handwritten signature in cursive script that reads "Michael T Slater".

Michael Slater, Finance Director

Date: May 25, 2022

A handwritten signature in cursive script that reads "Maureen Miller Brosnan".

Maureen Miller Brosnan, Mayor

Date: June 02, 2022



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2022

Through 02/28/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	65,093,660.00	.00	65,093,660.00	2,969,220.65	.00	46,185,686.50	18,907,973.50	71	40,828,238.13
REVENUE TOTALS	\$65,093,660.00	\$0.00	\$65,093,660.00	\$2,969,220.65	\$0.00	\$46,185,686.50	\$18,907,973.50	71%	\$40,828,238.13
EXPENSE									
Department 101 - CITY COUNCIL	313,976.00	.00	313,976.00	32,004.20	.00	68,110.15	245,865.85	22	58,002.52
Department 173 - MAYOR'S OFFICE	491,847.00	.00	491,847.00	37,476.39	.00	115,554.26	376,292.74	23	129,257.16
Department 174 - COMMUNICATIONS	402,568.00	.00	402,568.00	34,084.23	750.00	93,969.98	307,848.02	24	80,842.80
Department 175 - GOVERNMENT AFFAIRS	167,692.00	.00	167,692.00	10,640.66	.00	24,694.78	142,997.22	15	.00
Department 191 - ACCOUNTING	247,017.00	.00	247,017.00	28,744.91	.00	41,818.47	205,198.53	17	18,752.64
Department 192 - FINANCE DEPARTMENT	432,429.00	.00	432,429.00	32,831.17	.00	93,313.00	339,116.00	22	93,084.06
Department 215 - CITY CLERK	676,915.00	.00	676,915.00	46,692.09	.00	126,689.15	550,225.85	19	140,702.49
Department 223 - INDEPENDENT AUDIT	32,955.00	.00	32,955.00	9,123.05	.00	18,593.97	14,361.03	56	2,458.91
Department 228 - INFORMATION SYSTEMS	1,231,600.00	.00	1,231,600.00	48,703.76	49,232.14	384,560.80	797,807.06	35	556,479.73
Department 236 - ETHICS BOARD	400.00	.00	400.00	.00	.00	.00	400.00	0	112.20
Department 238 - NON DEPARTMENTAL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
Department 247 - BOARD OF REVIEW	3,545.00	.00	3,545.00	.00	.00	344.48	3,200.52	10	344.48
Department 253 - TREASURER	570,852.00	.00	570,852.00	37,564.39	.00	118,497.50	452,354.50	21	119,914.59
Department 256 - TERMINATION PAY	1,280,000.00	.00	1,280,000.00	88,456.73	.00	304,167.93	975,832.07	24	217,846.02
Department 257 - ASSESSING	653,273.00	.00	653,273.00	45,816.67	2,483.04	141,096.81	509,693.15	22	106,839.78
Department 261 - UTILITIES AND SUPPLIES	556,966.00	.00	556,966.00	31,521.49	.00	79,491.99	477,474.01	14	84,286.64
Department 262 - ELECTION COMMISSION	357,187.00	.00	357,187.00	7,671.43	.00	22,462.68	334,724.32	6	24,631.86
Department 263 - INSURANCE-GENERAL	77,158.00	.00	77,158.00	(4,001.00)	.00	201,409.30	(124,251.30)	261	291,529.66
Department 264 - INSURANCE-WORKERS COMP	345,340.00	.00	345,340.00	40,628.86	.00	255,361.73	89,978.27	74	221,357.87
Department 266 - LAW DEPARTMENT	881,135.00	.00	881,135.00	66,525.87	10,382.65	180,977.97	689,774.38	22	178,593.84
Department 267 - EMPLOYEE BENEFITS CONTROL	42,000.00	.00	42,000.00	(571,420.51)	.00	(919,492.22)	961,492.22	-2189	(832,420.26)
Department 268 - NON-DEPT CAPITAL PROJECTS	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	525,000.00
Department 269 - CIVIL SERVICE	810,396.00	.00	810,396.00	65,046.23	.00	150,474.41	659,921.59	19	139,647.51
Department 271 - LABOR RELATIONS	96,500.00	.00	96,500.00	.00	.00	7,060.00	89,440.00	7	10,847.50
Department 272 - DUES AND SUBSCRIPTIONS	56,000.00	.00	56,000.00	8,846.60	.00	8,846.60	47,153.40	16	12,589.00
Department 286 - 16TH DISTRICT COURT	3,380,439.00	.00	3,380,439.00	211,835.60	.00	671,835.84	2,708,603.16	20	763,825.24
Department 302 - TRAFFIC BUREAU	1,256,623.00	.00	1,256,623.00	69,955.61	.00	202,503.77	1,054,119.23	16	141,572.34
Department 304 - POLICE ADMINISTRATION	3,018,863.00	(30,000.00)	2,988,863.00	169,113.72	23,809.46	483,596.06	2,481,457.48	17	424,836.20
Department 306 - POLICE DATA PROCESSING	895,330.00	.00	895,330.00	36,868.54	3,015.88	167,448.63	724,865.49	19	163,476.39
Department 307 - DETECTIVE BUREAU	3,465,058.00	.00	3,465,058.00	224,572.97	.00	652,464.90	2,812,593.10	19	669,869.04
Department 309 - AUTOMOTIVE SERVICE	556,150.00	.00	556,150.00	31,312.66	.00	95,446.03	460,703.97	17	64,224.19
Department 310 - POLICE COMMUNICATIONS	945,239.00	.00	945,239.00	61,894.36	.00	167,845.03	777,393.97	18	161,245.32
Department 313 - CROSSING GUARDS	70,723.00	.00	70,723.00	4,844.02	.00	11,044.08	59,678.92	16	6,377.66
Department 316 - SCHOOL LIAISON	427,781.00	.00	427,781.00	30,888.32	.00	74,618.63	353,162.37	17	80,851.55
Department 318 - OFFICE OF EMERG PREP	159,583.00	.00	159,583.00	13,275.71	.00	49,694.16	109,888.84	31	25,625.73
Department 319 - RESERVE POL/SPECIAL EVENT	329,530.00	7,000.00	336,530.00	20,300.07	.00	55,980.49	280,549.51	17	47,428.64



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2022

Through 02/28/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
EXPENSE									
Department 325 - POLICE PATROL BUREAU	13,912,581.00	23,000.00	13,935,581.00	863,009.37	.00	2,382,160.27	11,553,420.73	17	2,278,030.47
Department 329 - INTELLIGENCE BUREAU	2,231,708.00	.00	2,231,708.00	116,610.15	2,784.00	327,719.86	1,901,204.14	15	316,198.65
Department 336 - FIRE ADMINISTRATION	1,293,271.00	.00	1,293,271.00	92,000.61	.00	255,113.06	1,038,157.94	20	251,726.46
Department 338 - FIRE FIGHTING	13,998,535.00	.00	13,998,535.00	986,347.17	12,999.63	2,715,096.35	11,270,439.02	19	2,617,283.34
Department 341 - FIRE PREVENTION	807,362.00	.00	807,362.00	62,753.33	.00	172,775.87	634,586.13	21	168,562.68
Department 371 - INSPECTION	1,803,814.00	.00	1,803,814.00	113,932.90	.00	299,436.76	1,504,377.24	17	299,092.16
Department 381 - BLDG CODE BD OF APPEALS	1,861.00	.00	1,861.00	.00	.00	.00	1,861.00	0	.00
Department 435 - TRAFFIC COMMISSION	2,353.00	.00	2,353.00	91.50	.00	500.60	1,852.40	21	409.05
Department 441 - PUBLIC SERV ADMIN	122,196.00	.00	122,196.00	(12,437.26)	.00	(76,381.84)	198,577.84	-63	(81,923.44)
Department 443 - PUBLIC SERV-EQUIP MAINT	123,957.00	.00	123,957.00	5,678.08	.00	(39,310.79)	163,267.79	-32	(83,906.10)
Department 447 - ENGINEERING	1,040.00	.00	1,040.00	(21,855.34)	.00	(90,915.79)	91,955.79	-8742	(76,956.30)
Department 448 - STREET LIGHTING	238,912.00	.00	238,912.00	16,771.06	.00	56,338.46	182,573.54	24	55,026.65
Department 463 - MAINTENANCE-STREET	468,327.00	.00	468,327.00	207,965.07	1,143.52	140,506.06	326,677.42	30	(52,912.53)
Department 523 - PUBLIC SERV-BLDG MAINT	1,655,680.00	.00	1,655,680.00	108,234.71	22,098.90	218,438.72	1,415,142.38	15	263,474.81
Department 524 - PARKS	1,269,223.00	.00	1,269,223.00	44,203.08	9,196.90	114,136.48	1,145,889.62	10	143,463.71
Department 701 - PLANNING	724,787.00	.00	724,787.00	54,123.29	.00	130,692.87	594,094.13	18	110,431.47
Department 702 - ZONING BOARD OF APPEALS	54,103.00	.00	54,103.00	2,802.45	.00	14,124.54	39,978.46	26	14,274.61
Department 752 - RECREATION ADMINISTRATION	160,264.00	.00	160,264.00	7,522.71	.00	9,378.27	150,885.73	6	16,633.84
Department 758 - RECREATION FACILITIES	182,966.00	800.00	183,766.00	241.00	.00	1,657.17	182,108.83	1	235.70
Department 759 - RECREATION ATHLETICS	98,535.00	(800.00)	97,735.00	75.00	.00	261.90	97,473.10	0	1,099.78
Department 820 - PARKS & REC - SENIOR SERVICES	590,456.00	.00	590,456.00	46,942.54	.00	127,084.69	463,371.31	22	121,097.75
Department 821 - P&R - GREENMEAD AND CULTURAL	1,096,237.00	.00	1,096,237.00	56,926.79	36,585.71	174,385.92	885,265.37	19	171,319.53
EXPENSE TOTALS	\$65,080,238.00	\$0.00	\$65,080,238.00	\$3,723,757.01	\$174,481.83	\$11,083,680.79	\$53,822,075.38	17%	\$11,262,695.59
Fund 101 - GENERAL FUND Totals									
REVENUE TOTALS	65,093,660.00	.00	65,093,660.00	2,969,220.65	.00	46,185,686.50	18,907,973.50	71%	40,828,238.13
EXPENSE TOTALS	65,080,238.00	.00	65,080,238.00	3,723,757.01	174,481.83	11,083,680.79	53,822,075.38	17%	11,262,695.59
Fund 101 - GENERAL FUND Totals	\$13,422.00	\$0.00	\$13,422.00	(\$754,536.36)	(\$174,481.83)	\$35,102,005.71	(\$34,914,101.88)		\$29,565,542.54



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2022

Through 02/28/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 202 - MAJOR STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	8,758,880.00	.00	8,758,880.00	855,232.44	.00	850,436.42	7,908,443.58	10	669,554.65
REVENUE TOTALS	\$8,758,880.00	\$0.00	\$8,758,880.00	\$855,232.44	\$0.00	\$850,436.42	\$7,908,443.58	10%	\$669,554.65
EXPENSE									
Department 448 - STREET LIGHTING	605,415.00	.00	605,415.00	39,416.67	.00	118,250.01	487,164.99	20	117,000.00
Department 451 - CONST-STREET AND BRIDGES	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	.00
Department 463 - MAINTENANCE-STREET	1,274,714.00	262,854.00	1,537,568.00	37,454.57	.00	113,519.07	1,424,048.93	7	226,887.34
Department 475 - MAINTENANCE-TRAFFIC SERV	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 478 - MAINT-FREEWAY LIGHTING	25,000.00	.00	25,000.00	1,329.18	.00	4,028.14	20,971.86	16	4,012.08
Department 479 - SNOW AND ICE REMOVAL	324,000.00	396,497.00	720,497.00	26,999.17	.00	80,997.51	639,499.49	11	82,194.00
Department 483 - ADMIN, ENGIN RECORD KEEPI	148,786.00	.00	148,786.00	12,397.00	.00	37,191.00	111,595.00	25	45,783.00
Department 484 - FUND TRANSFERS	7,650,000.00	.00	7,650,000.00	637,500.00	.00	1,912,500.00	5,737,500.00	25	1,800,000.00
EXPENSE TOTALS	\$10,087,915.00	\$659,351.00	\$10,747,266.00	\$755,096.59	\$0.00	\$2,266,485.73	\$8,480,780.27	21%	\$2,275,876.42
Fund 202 - MAJOR STREET FUND Totals									
REVENUE TOTALS	8,758,880.00	.00	8,758,880.00	855,232.44	.00	850,436.42	7,908,443.58	10%	669,554.65
EXPENSE TOTALS	10,087,915.00	659,351.00	10,747,266.00	755,096.59	.00	2,266,485.73	8,480,780.27	21%	2,275,876.42
Fund 202 - MAJOR STREET FUND Totals	(\$1,329,035.00)	(\$659,351.00)	(\$1,988,386.00)	\$100,135.85	\$0.00	(\$1,416,049.31)	(\$572,336.69)		(\$1,606,321.77)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2022

Through 02/28/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 203 - LOCAL STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	10,968,534.00	.00	10,968,534.00	961,883.34	.00	2,235,393.70	8,733,140.30	20	2,053,718.66
REVENUE TOTALS	\$10,968,534.00	\$0.00	\$10,968,534.00	\$961,883.34	\$0.00	\$2,235,393.70	\$8,733,140.30	20%	\$2,053,718.66
EXPENSE									
Department 448 - STREET LIGHTING	125,000.00	.00	125,000.00	10,416.67	.00	31,250.01	93,749.99	25	29,499.00
Department 451 - CONST-STREET AND BRIDGES	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	.00
Department 463 - MAINTENANCE-STREET	1,764,559.00	.00	1,764,559.00	131,422.09	.00	394,266.27	1,370,292.73	22	361,788.00
Department 475 - MAINTENANCE-TRAFFIC SERV	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 479 - SNOW AND ICE REMOVAL	419,231.00	.00	419,231.00	34,933.92	.00	104,801.76	314,429.24	25	105,351.00
Department 483 - ADMIN, ENGIN RECORD KEEPI	679,782.00	.00	679,782.00	56,646.00	.00	169,938.00	509,844.00	25	163,686.00
Department 484 - FUND TRANSFERS	7,950,000.00	.00	7,950,000.00	662,500.00	.00	1,987,500.00	5,962,500.00	25	1,974,999.00
EXPENSE TOTALS	\$11,063,572.00	\$0.00	\$11,063,572.00	\$895,918.68	\$0.00	\$2,687,756.04	\$8,375,815.96	24%	\$2,635,323.00
Fund 203 - LOCAL STREET FUND Totals									
REVENUE TOTALS	10,968,534.00	.00	10,968,534.00	961,883.34	.00	2,235,393.70	8,733,140.30	20%	2,053,718.66
EXPENSE TOTALS	11,063,572.00	.00	11,063,572.00	895,918.68	.00	2,687,756.04	8,375,815.96	24%	2,635,323.00
Fund 203 - LOCAL STREET FUND Totals	(\$95,038.00)	\$0.00	(\$95,038.00)	\$65,964.66	\$0.00	(\$452,362.34)	\$357,324.34		(\$581,604.34)



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Fund 204 - ROAD - SIDEWALK & TREE									
REVENUE									
Department 000 - ACCOUNT BALANCES	12,346,302.00	.00	12,346,302.00	655,522.00	.00	6,122,638.69	6,223,663.31	50	6,044,423.64
REVENUE TOTALS	\$12,346,302.00	\$0.00	\$12,346,302.00	\$655,522.00	\$0.00	\$6,122,638.69	\$6,223,663.31	50%	\$6,044,423.64
EXPENSE									
Department 441 - PUBLIC SERV ADMIN	50,968.00	.00	50,968.00	4,246.00	.00	12,738.00	38,230.00	25	8,448.00
Department 447 - ENGINEERING	2,293,382.00	177,440.00	2,470,822.00	117,803.22	.00	266,976.94	2,203,845.06	11	254,871.14
Department 463 - MAINTENANCE-STREET	10,490,000.00	2,195,100.00	12,685,100.00	.00	.00	.00	12,685,100.00	0	134,546.33
Department 530 - FORESTRY	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	.00
EXPENSE TOTALS	\$12,959,350.00	\$2,372,540.00	\$15,331,890.00	\$122,049.22	\$0.00	\$279,714.94	\$15,052,175.06	2%	\$397,865.47
Fund 204 - ROAD - SIDEWALK & TREE Totals									
REVENUE TOTALS	12,346,302.00	.00	12,346,302.00	655,522.00	.00	6,122,638.69	6,223,663.31	50%	6,044,423.64
EXPENSE TOTALS	12,959,350.00	2,372,540.00	15,331,890.00	122,049.22	.00	279,714.94	15,052,175.06	2%	397,865.47
Fund 204 - ROAD - SIDEWALK & TREE Totals	(\$613,048.00)	(\$2,372,540.00)	(\$2,985,588.00)	\$533,472.78	\$0.00	\$5,842,923.75	(\$8,828,511.75)		\$5,646,558.17



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Fund 208 - COMMUNITY RECREATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	7,708,917.00	.00	7,708,917.00	343,844.31	.00	4,783,313.87	2,925,603.13	62	4,139,135.88
REVENUE TOTALS	\$7,708,917.00	\$0.00	\$7,708,917.00	\$343,844.31	\$0.00	\$4,783,313.87	\$2,925,603.13	62%	\$4,139,135.88
EXPENSE									
Department 755 - RECREATION CENTER	6,914,862.00	163,934.00	7,078,796.00	336,161.58	51,794.00	1,018,931.65	6,008,070.35	15	851,084.13
Department 756 - OTHER RECREATION	632,854.00	174,517.00	807,371.00	.00	.00	16,171.69	791,199.31	2	6,961.75
Department 757 - ICE RINK	388,561.00	.00	388,561.00	.00	.00	.00	388,561.00	0	52.25
Department 776 - SPECIAL EVENTS	107,069.00	4,100.00	111,169.00	3,822.93	.00	8,906.35	102,262.65	8	11,547.77
Department 795 - SWIMMING POOL - BOTSFORD	303,819.00	17,179.00	320,998.00	357.79	4,750.00	888.95	315,359.05	2	1,010.50
Department 796 - SWIMMING POOL - CLEMENT C	127,378.00	60,350.00	187,728.00	520.13	5,090.00	1,301.46	181,336.54	3	992.63
Department 797 - SWIMMING POOL - SHELDON	92,870.00	62,410.00	155,280.00	227.12	3,490.00	597.75	151,192.25	3	730.76
EXPENSE TOTALS	\$8,567,413.00	\$482,490.00	\$9,049,903.00	\$341,089.55	\$65,124.00	\$1,046,797.85	\$7,937,981.15	12%	\$872,379.79
Fund 208 - COMMUNITY RECREATION Totals									
REVENUE TOTALS	7,708,917.00	.00	7,708,917.00	343,844.31	.00	4,783,313.87	2,925,603.13	62%	4,139,135.88
EXPENSE TOTALS	8,567,413.00	482,490.00	9,049,903.00	341,089.55	65,124.00	1,046,797.85	7,937,981.15	12%	872,379.79
Fund 208 - COMMUNITY RECREATION Totals	(\$858,496.00)	(\$482,490.00)	(\$1,340,986.00)	\$2,754.76	(\$65,124.00)	\$3,736,516.02	(\$5,012,378.02)		\$3,266,756.09



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Fund 211 - DESIGNATED PURPOSE									
REVENUE									
Department 000 - ACCOUNT BALANCES	120,000.00	.00	120,000.00	4,079.50	.00	18,158.72	101,841.28	15	2,619.00
REVENUE TOTALS	\$120,000.00	\$0.00	\$120,000.00	\$4,079.50	\$0.00	\$18,158.72	\$101,841.28	15%	\$2,619.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	180,000.00	10,140.00	190,140.00	1,331.13	.00	8,031.31	182,108.69	4	1,855.88
EXPENSE TOTALS	\$180,000.00	\$10,140.00	\$190,140.00	\$1,331.13	\$0.00	\$8,031.31	\$182,108.69	4%	\$1,855.88
Fund 211 - DESIGNATED PURPOSE Totals									
REVENUE TOTALS	120,000.00	.00	120,000.00	4,079.50	.00	18,158.72	101,841.28	15%	2,619.00
EXPENSE TOTALS	180,000.00	10,140.00	190,140.00	1,331.13	.00	8,031.31	182,108.69	4%	1,855.88
Fund 211 - DESIGNATED PURPOSE Totals	(\$60,000.00)	(\$10,140.00)	(\$70,140.00)	\$2,748.37	\$0.00	\$10,127.41	(\$80,267.41)		\$763.12



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Fund 219 - SP ASSESS-LIGHTING									
REVENUE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	(326.20)	.00	(1,298.56)	1,298.56	+++	218.18
Department 457 - STREETLIGHTING	1,173,810.00	.00	1,173,810.00	.00	.00	1,222,592.00	(48,782.00)	104	1,280,882.83
REVENUE TOTALS	\$1,173,810.00	\$0.00	\$1,173,810.00	(\$326.20)	\$0.00	\$1,221,293.44	(\$47,483.44)	104%	\$1,281,101.01
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 457 - STREETLIGHTING	1,222,592.00	.00	1,222,592.00	95,939.42	.00	302,027.84	920,564.16	25	300,750.89
EXPENSE TOTALS	\$1,222,592.00	\$0.00	\$1,222,592.00	\$95,939.42	\$0.00	\$302,027.84	\$920,564.16	25%	\$300,750.89
Fund 219 - SP ASSESS-LIGHTING Totals									
REVENUE TOTALS	1,173,810.00	.00	1,173,810.00	(326.20)	.00	1,221,293.44	(47,483.44)	104%	1,281,101.01
EXPENSE TOTALS	1,222,592.00	.00	1,222,592.00	95,939.42	.00	302,027.84	920,564.16	25%	300,750.89
Fund 219 - SP ASSESS-LIGHTING Totals	(\$48,782.00)	\$0.00	(\$48,782.00)	(\$96,265.62)	\$0.00	\$919,265.60	(\$968,047.60)		\$980,350.12



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Fund 226 - MUNICIPAL REFUSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	12,114,675.00	.00	12,114,675.00	(10,296.85)	.00	11,266,765.89	847,909.11	93	11,085,026.68
REVENUE TOTALS	\$12,114,675.00	\$0.00	\$12,114,675.00	(\$10,296.85)	\$0.00	\$11,266,765.89	\$847,909.11	93%	\$11,085,026.68
EXPENSE									
Department 521 - SANITATION	1,376,313.00	56,000.00	1,432,313.00	75,906.00	2,118.96	251,024.17	1,179,169.87	18	288,348.56
Department 528 - PUBLIC SERVICE	11,225,680.00	385,006.00	11,610,686.00	781,214.65	1,470.00	2,392,412.64	9,216,803.36	21	2,019,149.29
Department 529 - ANIMAL CONTROL	379,251.00	.00	379,251.00	17,050.63	244.76	44,184.71	334,821.53	12	48,739.73
EXPENSE TOTALS	\$12,981,244.00	\$441,006.00	\$13,422,250.00	\$874,171.28	\$3,833.72	\$2,687,621.52	\$10,730,794.76	20%	\$2,356,237.58
Fund 226 - MUNICIPAL REFUSE FUND Totals									
REVENUE TOTALS	12,114,675.00	.00	12,114,675.00	(10,296.85)	.00	11,266,765.89	847,909.11	93%	11,085,026.68
EXPENSE TOTALS	12,981,244.00	441,006.00	13,422,250.00	874,171.28	3,833.72	2,687,621.52	10,730,794.76	20%	2,356,237.58
Fund 226 - MUNICIPAL REFUSE FUND Totals	(\$866,569.00)	(\$441,006.00)	(\$1,307,575.00)	(\$884,468.13)	(\$3,833.72)	\$8,579,144.37	(\$9,882,885.65)		\$8,728,789.10



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Fund 242 - LIVONIA BROWNFIELD - LSRRF									
REVENUE									
Department 000 - ACCOUNT BALANCES	101,500.00	.00	101,500.00	(249.48)	.00	40,668.93	60,831.07	40	35,496.47
REVENUE TOTALS	\$101,500.00	\$0.00	\$101,500.00	(\$249.48)	\$0.00	\$40,668.93	\$60,831.07	40%	\$35,496.47
EXPENSE									
Department 000 - ACCOUNT BALANCES	36,384.00	.00	36,384.00	2,613.00	.00	7,839.00	28,545.00	22	7,656.70
EXPENSE TOTALS	\$36,384.00	\$0.00	\$36,384.00	\$2,613.00	\$0.00	\$7,839.00	\$28,545.00	22%	\$7,656.70
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals									
REVENUE TOTALS	101,500.00	.00	101,500.00	(249.48)	.00	40,668.93	60,831.07	40%	35,496.47
EXPENSE TOTALS	36,384.00	.00	36,384.00	2,613.00	.00	7,839.00	28,545.00	22%	7,656.70
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals	\$65,116.00	\$0.00	\$65,116.00	(\$2,862.48)	\$0.00	\$32,829.93	\$32,286.07		\$27,839.77



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Fund 243 - LIVONIA BROWNFIELD REDEV AUTH									
REVENUE									
Department 000 - ACCOUNT BALANCES	520,000.00	.00	520,000.00	.00	.00	194,091.42	325,908.58	37	169,055.39
REVENUE TOTALS	\$520,000.00	\$0.00	\$520,000.00	\$0.00	\$0.00	\$194,091.42	\$325,908.58	37%	\$169,055.39
EXPENSE									
Department 000 - ACCOUNT BALANCES	520,000.00	.00	520,000.00	.00	.00	.00	520,000.00	0	.00
EXPENSE TOTALS	\$520,000.00	\$0.00	\$520,000.00	\$0.00	\$0.00	\$0.00	\$520,000.00	0%	\$0.00
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals									
REVENUE TOTALS	520,000.00	.00	520,000.00	.00	.00	194,091.42	325,908.58	37%	169,055.39
EXPENSE TOTALS	520,000.00	.00	520,000.00	.00	.00	.00	520,000.00	0%	.00
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$194,091.42	(\$194,091.42)		\$169,055.39



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Fund 244 - ECONOMIC DEVEL CORP									
REVENUE									
Department 000 - ACCOUNT BALANCES	100.00	.00	100.00	(20.44)	.00	(69.11)	169.11	-69	(5.06)
REVENUE TOTALS	\$100.00	\$0.00	\$100.00	(\$20.44)	\$0.00	(\$69.11)	\$169.11	-69%	(\$5.06)
EXPENSE									
Department 000 - ACCOUNT BALANCES	107.00	.00	107.00	.00	.00	.00	107.00	0	.00
EXPENSE TOTALS	\$107.00	\$0.00	\$107.00	\$0.00	\$0.00	\$0.00	\$107.00	0%	\$0.00
Fund 244 - ECONOMIC DEVEL CORP Totals									
REVENUE TOTALS	100.00	.00	100.00	(20.44)	.00	(69.11)	169.11	-69%	(5.06)
EXPENSE TOTALS	107.00	.00	107.00	.00	.00	.00	107.00	0%	.00
Fund 244 - ECONOMIC DEVEL CORP Totals	(\$7.00)	\$0.00	(\$7.00)	(\$20.44)	\$0.00	(\$69.11)	\$62.11		(\$5.06)



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Fund 248 - PLYMOUTH RD DEV AUTHORITY									
REVENUE									
Department 000 - ACCOUNT BALANCES	741,518.00	.00	741,518.00	7.07	.00	233.33	741,284.67	0	104.03
REVENUE TOTALS	\$741,518.00	\$0.00	\$741,518.00	\$7.07	\$0.00	\$233.33	\$741,284.67	0%	\$104.03
EXPENSE									
Department 000 - ACCOUNT BALANCES	816,272.00	115,170.00	931,442.00	88,147.67	.00	155,590.14	775,851.86	17	61,063.74
EXPENSE TOTALS	\$816,272.00	\$115,170.00	\$931,442.00	\$88,147.67	\$0.00	\$155,590.14	\$775,851.86	17%	\$61,063.74
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals									
REVENUE TOTALS	741,518.00	.00	741,518.00	7.07	.00	233.33	741,284.67	0%	104.03
EXPENSE TOTALS	816,272.00	115,170.00	931,442.00	88,147.67	.00	155,590.14	775,851.86	17%	61,063.74
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals	(\$74,754.00)	(\$115,170.00)	(\$189,924.00)	(\$88,140.60)	\$0.00	(\$155,356.81)	(\$34,567.19)		(\$60,959.71)



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Fund 260 - MIDC GRANT									
REVENUE									
Department 000 - ACCOUNT BALANCES	592,374.00	.00	592,374.00	.00	.00	479,108.51	113,265.49	81	362,994.64
REVENUE TOTALS	\$592,374.00	\$0.00	\$592,374.00	\$0.00	\$0.00	\$479,108.51	\$113,265.49	81%	\$362,994.64
EXPENSE									
Department 000 - ACCOUNT BALANCES	592,374.00	.00	592,374.00	21,038.22	.00	49,678.97	542,695.03	8	56,383.02
EXPENSE TOTALS	\$592,374.00	\$0.00	\$592,374.00	\$21,038.22	\$0.00	\$49,678.97	\$542,695.03	8%	\$56,383.02
Fund 260 - MIDC GRANT Totals									
REVENUE TOTALS	592,374.00	.00	592,374.00	.00	.00	479,108.51	113,265.49	81%	362,994.64
EXPENSE TOTALS	592,374.00	.00	592,374.00	21,038.22	.00	49,678.97	542,695.03	8%	56,383.02
Fund 260 - MIDC GRANT Totals	\$0.00	\$0.00	\$0.00	(\$21,038.22)	\$0.00	\$429,429.54	(\$429,429.54)		\$306,611.62



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Fund 261 - PUB. SAFETY COMMUNICATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	515,000.00	.00	515,000.00	(3,219.67)	.00	402,318.52	112,681.48	78	222,945.22
REVENUE TOTALS	\$515,000.00	\$0.00	\$515,000.00	(\$3,219.67)	\$0.00	\$402,318.52	\$112,681.48	78%	\$222,945.22
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,241,500.00	133,420.00	1,374,920.00	97,314.31	.00	103,521.96	1,271,398.04	8	155,182.02
EXPENSE TOTALS	\$1,241,500.00	\$133,420.00	\$1,374,920.00	\$97,314.31	\$0.00	\$103,521.96	\$1,271,398.04	8%	\$155,182.02
Fund 261 - PUB. SAFETY COMMUNICATION Totals									
REVENUE TOTALS	515,000.00	.00	515,000.00	(3,219.67)	.00	402,318.52	112,681.48	78%	222,945.22
EXPENSE TOTALS	1,241,500.00	133,420.00	1,374,920.00	97,314.31	.00	103,521.96	1,271,398.04	8%	155,182.02
Fund 261 - PUB. SAFETY COMMUNICATION Totals	(\$726,500.00)	(\$133,420.00)	(\$859,920.00)	(\$100,533.98)	\$0.00	\$298,796.56	(\$1,158,716.56)		\$67,763.20



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Fund 262 - ADJUDICATED FORFEITURES									
REVENUE									
Department 000 - ACCOUNT BALANCES	225,000.00	.00	225,000.00	(806.97)	.00	(5,124.58)	230,124.58	-2	72,849.74
REVENUE TOTALS	\$225,000.00	\$0.00	\$225,000.00	(\$806.97)	\$0.00	(\$5,124.58)	\$230,124.58	-2%	\$72,849.74
EXPENSE									
Department 333 - STATE/LOCAL FORFEITURE EX	600,900.00	.00	600,900.00	3,485.85	.00	8,034.62	592,865.38	1	22,286.90
Department 334 - FEDERAL FORFEITURE EXP	226,000.00	.00	226,000.00	4,873.90	.00	13,440.56	212,559.44	6	14,022.02
Department 335 - CONTINUING CRIMINAL ENTERPRISE	145,000.00	.00	145,000.00	.00	.00	1,083.75	143,916.25	1	1,344.88
EXPENSE TOTALS	\$971,900.00	\$0.00	\$971,900.00	\$8,359.75	\$0.00	\$22,558.93	\$949,341.07	2%	\$37,653.80
Fund 262 - ADJUDICATED FORFEITURES Totals									
REVENUE TOTALS	225,000.00	.00	225,000.00	(806.97)	.00	(5,124.58)	230,124.58	-2%	72,849.74
EXPENSE TOTALS	971,900.00	.00	971,900.00	8,359.75	.00	22,558.93	949,341.07	2%	37,653.80
Fund 262 - ADJUDICATED FORFEITURES Totals	(\$746,900.00)	\$0.00	(\$746,900.00)	(\$9,166.72)	\$0.00	(\$27,683.51)	(\$719,216.49)		\$35,195.94



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Fund 270 - HISTORICAL COMMISSION									
REVENUE									
Department 000 - ACCOUNT BALANCES	114,200.00	.00	114,200.00	30,425.44	.00	44,876.03	69,323.97	39	22,760.62
REVENUE TOTALS	\$114,200.00	\$0.00	\$114,200.00	\$30,425.44	\$0.00	\$44,876.03	\$69,323.97	39%	\$22,760.62
EXPENSE									
Department 000 - ACCOUNT BALANCES	83,900.00	.00	83,900.00	.00	.00	4,440.47	79,459.53	5	817.07
EXPENSE TOTALS	\$83,900.00	\$0.00	\$83,900.00	\$0.00	\$0.00	\$4,440.47	\$79,459.53	5%	\$817.07
Fund 270 - HISTORICAL COMMISSION Totals									
REVENUE TOTALS	114,200.00	.00	114,200.00	30,425.44	.00	44,876.03	69,323.97	39%	22,760.62
EXPENSE TOTALS	83,900.00	.00	83,900.00	.00	.00	4,440.47	79,459.53	5%	817.07
Fund 270 - HISTORICAL COMMISSION Totals	\$30,300.00	\$0.00	\$30,300.00	\$30,425.44	\$0.00	\$40,435.56	(\$10,135.56)		\$21,943.55



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Fund 271 - LIBRARY FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	4,192,780.00	.00	4,192,780.00	(3,807.57)	.00	3,804,858.28	387,921.72	91	3,706,731.16
REVENUE TOTALS	\$4,192,780.00	\$0.00	\$4,192,780.00	(\$3,807.57)	\$0.00	\$3,804,858.28	\$387,921.72	91%	\$3,706,731.16
EXPENSE									
Department 778 - CIVIC CENTER LIBRARY	3,407,992.00	234,220.00	3,642,212.00	231,150.39	.00	671,781.41	2,970,430.59	18	610,400.15
Department 779 - NOBLE LIBRARY	20,000.00	.00	20,000.00	405.03	.00	1,436.99	18,563.01	7	10,822.10
Department 780 - SANDBURG LIBRARY	770,976.00	.00	770,976.00	53,638.93	.00	172,911.77	598,064.23	22	141,828.07
EXPENSE TOTALS	\$4,198,968.00	\$234,220.00	\$4,433,188.00	\$285,194.35	\$0.00	\$846,130.17	\$3,587,057.83	19%	\$763,050.32
Fund 271 - LIBRARY FUND Totals									
REVENUE TOTALS	4,192,780.00	.00	4,192,780.00	(3,807.57)	.00	3,804,858.28	387,921.72	91%	3,706,731.16
EXPENSE TOTALS	4,198,968.00	234,220.00	4,433,188.00	285,194.35	.00	846,130.17	3,587,057.83	19%	763,050.32
Fund 271 - LIBRARY FUND Totals	(\$6,188.00)	(\$234,220.00)	(\$240,408.00)	(\$289,001.92)	\$0.00	\$2,958,728.11	(\$3,199,136.11)		\$2,943,680.84



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Fund 272 - ARTS COMMISSION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	9,000.00	.00	9,000.00	31.51	.00	275.06	8,724.94	3	42.20
REVENUE TOTALS	\$9,000.00	\$0.00	\$9,000.00	\$31.51	\$0.00	\$275.06	\$8,724.94	3%	\$42.20
EXPENSE									
Department 000 - ACCOUNT BALANCES	13,000.00	.00	13,000.00	.00	.00	557.03	12,442.97	4	.00
EXPENSE TOTALS	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$557.03	\$12,442.97	4%	\$0.00
Fund 272 - ARTS COMMISSION FUND Totals									
REVENUE TOTALS	9,000.00	.00	9,000.00	31.51	.00	275.06	8,724.94	3%	42.20
EXPENSE TOTALS	13,000.00	.00	13,000.00	.00	.00	557.03	12,442.97	4%	.00
Fund 272 - ARTS COMMISSION FUND Totals	(\$4,000.00)	\$0.00	(\$4,000.00)	\$31.51	\$0.00	(\$281.97)	(\$3,718.03)		\$42.20



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Fund 286 - TRANSIT & CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,465,846.00	.00	2,465,846.00	.00	.00	2,335,977.10	129,868.90	95	2,289,032.71
REVENUE TOTALS	\$2,465,846.00	\$0.00	\$2,465,846.00	\$0.00	\$0.00	\$2,335,977.10	\$129,868.90	95%	\$2,289,032.71
EXPENSE									
Department 000 - ACCOUNT BALANCES	2,465,846.00	.00	2,465,846.00	.00	.00	2,465,846.00	.00	100	2,407,245.00
EXPENSE TOTALS	\$2,465,846.00	\$0.00	\$2,465,846.00	\$0.00	\$0.00	\$2,465,846.00	\$0.00	100%	\$2,407,245.00
Fund 286 - TRANSIT & CAPITAL IMPR Totals									
REVENUE TOTALS	2,465,846.00	.00	2,465,846.00	.00	.00	2,335,977.10	129,868.90	95%	2,289,032.71
EXPENSE TOTALS	2,465,846.00	.00	2,465,846.00	.00	.00	2,465,846.00	.00	100%	2,407,245.00
Fund 286 - TRANSIT & CAPITAL IMPR Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$129,868.90)	\$129,868.90		(\$118,212.29)



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Fund 288 - COMMUNITY TRANSIT PROGRAM									
REVENUE									
Department 000 - ACCOUNT BALANCES	719,445.00	.00	719,445.00	430.20	.00	669,752.53	49,692.47	93	938,118.47
REVENUE TOTALS	\$719,445.00	\$0.00	\$719,445.00	\$430.20	\$0.00	\$669,752.53	\$49,692.47	93%	\$938,118.47
EXPENSE									
Department 606 - COMM TRANSIT DISPATCHERS	104,081.00	.00	104,081.00	7,004.57	.00	18,568.27	85,512.73	18	17,336.71
Department 607 - COMMUNITY TRANSIT ADMIN	159,222.00	.00	159,222.00	9,948.06	.00	27,394.74	131,827.26	17	27,462.48
Department 608 - COMMUNITY TRANSIT	1,040,913.00	.00	1,040,913.00	25,562.68	1,532.23	243,929.83	795,450.94	24	270,726.91
EXPENSE TOTALS	\$1,304,216.00	\$0.00	\$1,304,216.00	\$42,515.31	\$1,532.23	\$289,892.84	\$1,012,790.93	22%	\$315,526.10
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals									
REVENUE TOTALS	719,445.00	.00	719,445.00	430.20	.00	669,752.53	49,692.47	93%	938,118.47
EXPENSE TOTALS	1,304,216.00	.00	1,304,216.00	42,515.31	1,532.23	289,892.84	1,012,790.93	22%	315,526.10
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals	(\$584,771.00)	\$0.00	(\$584,771.00)	(\$42,085.11)	(\$1,532.23)	\$379,859.69	(\$963,098.46)		\$622,592.37



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Fund 297 - CABLE TELEVISION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	413,100.00	.00	413,100.00	72,049.46	.00	92,110.89	320,989.11	22	103,633.72
REVENUE TOTALS	\$413,100.00	\$0.00	\$413,100.00	\$72,049.46	\$0.00	\$92,110.89	\$320,989.11	22%	\$103,633.72
EXPENSE									
Department 806 - CABLE TELEVISION	554,196.00	.00	554,196.00	30,730.60	234.00	87,619.08	466,342.92	16	84,020.29
EXPENSE TOTALS	\$554,196.00	\$0.00	\$554,196.00	\$30,730.60	\$234.00	\$87,619.08	\$466,342.92	16%	\$84,020.29
Fund 297 - CABLE TELEVISION FUND Totals									
REVENUE TOTALS	413,100.00	.00	413,100.00	72,049.46	.00	92,110.89	320,989.11	22%	103,633.72
EXPENSE TOTALS	554,196.00	.00	554,196.00	30,730.60	234.00	87,619.08	466,342.92	16%	84,020.29
Fund 297 - CABLE TELEVISION FUND Totals	(\$141,096.00)	\$0.00	(\$141,096.00)	\$41,318.86	(\$234.00)	\$4,491.81	(\$145,353.81)		\$19,613.43



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Fund 372 - D/S 2015 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	180,382.00	.00	180,382.00	.00	.00	.00	180,382.00	0	.00
REVENUE TOTALS	\$180,382.00	\$0.00	\$180,382.00	\$0.00	\$0.00	\$0.00	\$180,382.00	0%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	180,382.00	.00	180,382.00	.00	.00	.00	180,382.00	0	.00
EXPENSE TOTALS	\$180,382.00	\$0.00	\$180,382.00	\$0.00	\$0.00	\$0.00	\$180,382.00	0%	\$0.00
Fund 372 - D/S 2015 MBA REFUNDING Totals									
REVENUE TOTALS	180,382.00	.00	180,382.00	.00	.00	.00	180,382.00	0%	.00
EXPENSE TOTALS	180,382.00	.00	180,382.00	.00	.00	.00	180,382.00	0%	.00
Fund 372 - D/S 2015 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 373 - D/S 2016 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	.00	.00	.00	547,400.00	0	.00
REVENUE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$0.00	\$0.00	\$0.00	\$547,400.00	0%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	.00	.00	.00	547,400.00	0	.00
EXPENSE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$0.00	\$0.00	\$0.00	\$547,400.00	0%	\$0.00
Fund 373 - D/S 2016 MBA REFUNDING Totals									
REVENUE TOTALS	547,400.00	.00	547,400.00	.00	.00	.00	547,400.00	0%	.00
EXPENSE TOTALS	547,400.00	.00	547,400.00	.00	.00	.00	547,400.00	0%	.00
Fund 373 - D/S 2016 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 374 - D/S 2017 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,992,150.00	.00	1,992,150.00	.00	.00	.00	1,992,150.00	0	500.00
REVENUE TOTALS	\$1,992,150.00	\$0.00	\$1,992,150.00	\$0.00	\$0.00	\$0.00	\$1,992,150.00	0%	\$500.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,992,150.00	.00	1,992,150.00	.00	.00	.00	1,992,150.00	0	500.00
EXPENSE TOTALS	\$1,992,150.00	\$0.00	\$1,992,150.00	\$0.00	\$0.00	\$0.00	\$1,992,150.00	0%	\$500.00
Fund 374 - D/S 2017 MBA REFUNDING Totals									
REVENUE TOTALS	1,992,150.00	.00	1,992,150.00	.00	.00	.00	1,992,150.00	0%	500.00
EXPENSE TOTALS	1,992,150.00	.00	1,992,150.00	.00	.00	.00	1,992,150.00	0%	500.00
Fund 374 - D/S 2017 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 401 - CAPITAL PROJECTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,915,846.00	1,000,000.00	2,915,846.00	(8,259.29)	.00	1,887,380.54	1,028,465.46	65	2,130,323.93
REVENUE TOTALS	\$1,915,846.00	\$1,000,000.00	\$2,915,846.00	(\$8,259.29)	\$0.00	\$1,887,380.54	\$1,028,465.46	65%	\$2,130,323.93
EXPENSE									
Department 000 - ACCOUNT BALANCES	3,794,896.00	6,890,455.00	10,685,351.00	260,498.02	353,956.17	685,566.94	9,645,827.89	10	307,585.99
EXPENSE TOTALS	\$3,794,896.00	\$6,890,455.00	\$10,685,351.00	\$260,498.02	\$353,956.17	\$685,566.94	\$9,645,827.89	10%	\$307,585.99
Fund 401 - CAPITAL PROJECTS Totals									
REVENUE TOTALS	1,915,846.00	1,000,000.00	2,915,846.00	(8,259.29)	.00	1,887,380.54	1,028,465.46	65%	2,130,323.93
EXPENSE TOTALS	3,794,896.00	6,890,455.00	10,685,351.00	260,498.02	353,956.17	685,566.94	9,645,827.89	10%	307,585.99
Fund 401 - CAPITAL PROJECTS Totals	(\$1,879,050.00)	(\$5,890,455.00)	(\$7,769,505.00)	(\$268,757.31)	(\$353,956.17)	\$1,201,813.60	(\$8,617,362.43)		\$1,822,737.94



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Fund 409 - GOLF COURSE CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	360,200.00	.00	360,200.00	83,511.18	.00	70,784.70	289,415.30	20	(15,566.69)
REVENUE TOTALS	\$360,200.00	\$0.00	\$360,200.00	\$83,511.18	\$0.00	\$70,784.70	\$289,415.30	20%	(\$15,566.69)
EXPENSE									
Department 000 - ACCOUNT BALANCES	280,000.00	90,000.00	370,000.00	.00	154,562.74	2,678.74	212,758.52	42	.00
EXPENSE TOTALS	\$280,000.00	\$90,000.00	\$370,000.00	\$0.00	\$154,562.74	\$2,678.74	\$212,758.52	42%	\$0.00
Fund 409 - GOLF COURSE CAPITAL IMPR Totals									
REVENUE TOTALS	360,200.00	.00	360,200.00	83,511.18	.00	70,784.70	289,415.30	20%	(15,566.69)
EXPENSE TOTALS	280,000.00	90,000.00	370,000.00	.00	154,562.74	2,678.74	212,758.52	42%	.00
Fund 409 - GOLF COURSE CAPITAL IMPR Totals	\$80,200.00	(\$90,000.00)	(\$9,800.00)	\$83,511.18	(\$154,562.74)	\$68,105.96	\$76,656.78		(\$15,566.69)



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Fund 418 - BUILDING IMPROVEMENT FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	5,000.00	.00	5,000.00	(3,798.76)	.00	(12,868.12)	17,868.12	-257	(699.57)
REVENUE TOTALS	\$5,000.00	\$0.00	\$5,000.00	(\$3,798.76)	\$0.00	(\$12,868.12)	\$17,868.12	-257%	(\$699.57)
EXPENSE									
Department 000 - ACCOUNT BALANCES	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	0%	\$0.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals									
REVENUE TOTALS	5,000.00	.00	5,000.00	(3,798.76)	.00	(12,868.12)	17,868.12	-257%	(699.57)
EXPENSE TOTALS	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0%	.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals	(\$295,000.00)	\$0.00	(\$295,000.00)	(\$3,798.76)	\$0.00	(\$12,868.12)	(\$282,131.88)		(\$699.57)



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Fund 470 - COURT BUILDING IMPROVEMENTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	515,000.00	.00	515,000.00	20,450.18	.00	54,373.56	460,626.44	11	30,312.50
REVENUE TOTALS	\$515,000.00	\$0.00	\$515,000.00	\$20,450.18	\$0.00	\$54,373.56	\$460,626.44	11%	\$30,312.50
EXPENSE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	.00	.00	.00	547,400.00	0	.00
EXPENSE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$0.00	\$0.00	\$0.00	\$547,400.00	0%	\$0.00
Fund 470 - COURT BUILDING IMPROVEMENTS Totals									
REVENUE TOTALS	515,000.00	.00	515,000.00	20,450.18	.00	54,373.56	460,626.44	11%	30,312.50
EXPENSE TOTALS	547,400.00	.00	547,400.00	.00	.00	.00	547,400.00	0%	.00
Fund 470 - COURT BUILDING IMPROVEMENTS Totals	(\$32,400.00)	\$0.00	(\$32,400.00)	\$20,450.18	\$0.00	\$54,373.56	(\$86,773.56)		\$30,312.50



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Fund 536 - NEWBURGH VILLAGE									
REVENUE									
Department 000 - ACCOUNT BALANCES	842,000.00	.00	842,000.00	66,370.12	.00	202,444.17	639,555.83	24	204,102.44
REVENUE TOTALS	\$842,000.00	\$0.00	\$842,000.00	\$66,370.12	\$0.00	\$202,444.17	\$639,555.83	24%	\$204,102.44
EXPENSE									
Department 677 - NEWBURGH VILLAGE	709,027.00	750,000.00	1,459,027.00	35,735.30	18,275.50	135,419.58	1,305,331.92	11	155,092.97
EXPENSE TOTALS	\$709,027.00	\$750,000.00	\$1,459,027.00	\$35,735.30	\$18,275.50	\$135,419.58	\$1,305,331.92	11%	\$155,092.97
Fund 536 - NEWBURGH VILLAGE Totals									
REVENUE TOTALS	842,000.00	.00	842,000.00	66,370.12	.00	202,444.17	639,555.83	24%	204,102.44
EXPENSE TOTALS	709,027.00	750,000.00	1,459,027.00	35,735.30	18,275.50	135,419.58	1,305,331.92	11%	155,092.97
Fund 536 - NEWBURGH VILLAGE Totals	\$132,973.00	(\$750,000.00)	(\$617,027.00)	\$30,634.82	(\$18,275.50)	\$67,024.59	(\$665,776.09)		\$49,009.47



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2022

Through 02/28/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 538 - SILVER VILLAGE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	688,620.00	.00	688,620.00	51,369.27	.00	156,489.42	532,130.58	23	158,316.35
REVENUE TOTALS	\$688,620.00	\$0.00	\$688,620.00	\$51,369.27	\$0.00	\$156,489.42	\$532,130.58	23%	\$158,316.35
EXPENSE									
Department 676 - SILVER VILLAGE	673,679.00	700,000.00	1,373,679.00	49,485.92	.00	120,189.59	1,253,489.41	9	108,966.36
EXPENSE TOTALS	\$673,679.00	\$700,000.00	\$1,373,679.00	\$49,485.92	\$0.00	\$120,189.59	\$1,253,489.41	9%	\$108,966.36
Fund 538 - SILVER VILLAGE FUND Totals									
REVENUE TOTALS	688,620.00	.00	688,620.00	51,369.27	.00	156,489.42	532,130.58	23%	158,316.35
EXPENSE TOTALS	673,679.00	700,000.00	1,373,679.00	49,485.92	.00	120,189.59	1,253,489.41	9%	108,966.36
Fund 538 - SILVER VILLAGE FUND Totals	\$14,941.00	(\$700,000.00)	(\$685,059.00)	\$1,883.35	\$0.00	\$36,299.83	(\$721,358.83)		\$49,349.99



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2022

Through 02/28/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 584 - GOLF COURSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,981,521.00	.00	1,981,521.00	8,974.78	.00	28,914.23	1,952,606.77	1	44,525.19
REVENUE TOTALS	\$1,981,521.00	\$0.00	\$1,981,521.00	\$8,974.78	\$0.00	\$28,914.23	\$1,952,606.77	1%	\$44,525.19
EXPENSE									
Department 000 - ACCOUNT BALANCES	250,000.00	90,000.00	340,000.00	90,000.00	.00	90,000.00	250,000.00	26	.00
Department 773 - WHISPERING WILLOWS	727,231.00	.00	727,231.00	40,217.28	.00	120,391.52	606,839.48	17	112,274.40
Department 774 - IDYL WYLD	544,731.00	.00	544,731.00	37,363.53	.00	106,809.77	437,921.23	20	76,959.28
Department 775 - FOX CREEK	781,388.00	.00	781,388.00	48,601.44	.00	119,081.61	662,306.39	15	96,711.38
EXPENSE TOTALS	\$2,303,350.00	\$90,000.00	\$2,393,350.00	\$216,182.25	\$0.00	\$436,282.90	\$1,957,067.10	18%	\$285,945.06
Fund 584 - GOLF COURSE FUND Totals									
REVENUE TOTALS	1,981,521.00	.00	1,981,521.00	8,974.78	.00	28,914.23	1,952,606.77	1%	44,525.19
EXPENSE TOTALS	2,303,350.00	90,000.00	2,393,350.00	216,182.25	.00	436,282.90	1,957,067.10	18%	285,945.06
Fund 584 - GOLF COURSE FUND Totals	(\$321,829.00)	(\$90,000.00)	(\$411,829.00)	(\$207,207.47)	\$0.00	(\$407,368.67)	(\$4,460.33)		(\$241,419.87)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2022

Through 02/28/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 592 - WATER AND SEWER FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	43,315,647.00	.00	43,315,647.00	2,822,426.80	.00	8,457,263.85	34,858,383.15	20	8,506,917.62
REVENUE TOTALS	\$43,315,647.00	\$0.00	\$43,315,647.00	\$2,822,426.80	\$0.00	\$8,457,263.85	\$34,858,383.15	20%	\$8,506,917.62
EXPENSE									
Department 558 - W & S FINANCIAL ADMIN	34,316,085.00	.00	34,316,085.00	2,862,619.44	.00	8,500,653.72	25,815,431.28	25	8,370,458.70
Department 559 - W & S FIELD OPERATIONS	7,602,751.00	539,055.00	8,141,806.00	463,135.38	15,570.20	1,344,881.77	6,781,354.03	17	1,529,693.06
EXPENSE TOTALS	\$41,918,836.00	\$539,055.00	\$42,457,891.00	\$3,325,754.82	\$15,570.20	\$9,845,535.49	\$32,596,785.31	23%	\$9,900,151.76
Fund 592 - WATER AND SEWER FUND Totals									
REVENUE TOTALS	43,315,647.00	.00	43,315,647.00	2,822,426.80	.00	8,457,263.85	34,858,383.15	20%	8,506,917.62
EXPENSE TOTALS	41,918,836.00	539,055.00	42,457,891.00	3,325,754.82	15,570.20	9,845,535.49	32,596,785.31	23%	9,900,151.76
Fund 592 - WATER AND SEWER FUND Totals	\$1,396,811.00	(\$539,055.00)	\$857,756.00	(\$503,328.02)	(\$15,570.20)	(\$1,388,271.64)	\$2,261,597.84		(\$1,393,234.14)
Grand Totals									
REVENUE TOTALS	181,238,407.00	1,000,000.00	182,238,407.00	8,915,043.02	.00	91,587,546.49	90,650,860.51	50%	85,086,308.73
EXPENSE TOTALS	188,188,107.00	13,507,847.00	201,695,954.00	11,272,922.40	787,570.39	35,621,463.85	165,286,919.76	18%	34,749,824.82
Grand Totals	(\$6,949,700.00)	(\$12,507,847.00)	(\$19,457,547.00)	(\$2,357,879.38)	(\$787,570.39)	\$55,966,082.64	(\$74,636,059.25)		\$50,336,483.91



LETTER TO THE LIVONIA CITY COUNCIL

Finance
May 25, 2022

MEETING DATE

Regular Meeting of
June 27, 2022

PREPARED BY

DeAnne Bates, Program Supervisor,

AGENDA ITEM

b. Communication from the Department of Finance, dated May 25, 2022, re: forwarding various financial statements of the City of Livonia for the month ending March 31, 2022.

BACKGROUND

Attached hereto are the various financial statements of the City of Livonia for the month ending March 31, 2022. These statements are summarized so that you may make a quick financial overview of the various funds. Detailed statements, in support of the summarized statements, have been forwarded electronically to the Council Office.

RECOMMENDATION

We respectfully request that City Council receive and file this report.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. BUDGET TO ACTUAL - COUNCIL SUMMARY - March 2022

APPROVED BY

A handwritten signature in cursive script that reads "Michael T. Slater".

Michael Slater, Finance Director

Date: May 25, 2022

A handwritten signature in cursive script that reads "Maureen Miller Brosnan".

Maureen Miller Brosnan, Mayor

Date: June 02, 2022



BUDGET TO ACTUAL - COUNCIL SUMMARY -

03/31/2022

Through 03/31/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	65,093,660.00	.00	65,093,660.00	1,027,954.34	.00	47,213,640.84	17,880,019.16	73	41,757,366.05
REVENUE TOTALS	\$65,093,660.00	\$0.00	\$65,093,660.00	\$1,027,954.34	\$0.00	\$47,213,640.84	\$17,880,019.16	73%	\$41,757,366.05
EXPENSE									
Department 101 - CITY COUNCIL	313,976.00	.00	313,976.00	22,459.62	.00	90,569.77	223,406.23	29	82,280.97
Department 173 - MAYOR'S OFFICE	491,847.00	.00	491,847.00	40,290.09	.00	155,844.35	336,002.65	32	175,287.59
Department 174 - COMMUNICATIONS	402,568.00	.00	402,568.00	34,392.23	750.00	128,362.21	273,455.79	32	110,104.32
Department 175 - GOVERNMENT AFFAIRS	167,692.00	.00	167,692.00	10,396.08	.00	35,090.86	132,601.14	21	.00
Department 191 - ACCOUNTING	247,017.00	.00	247,017.00	3,767.27	.00	45,585.74	201,431.26	18	19,604.18
Department 192 - FINANCE DEPARTMENT	432,429.00	.00	432,429.00	33,337.44	.00	126,650.44	305,778.56	29	124,991.82
Department 215 - CITY CLERK	676,915.00	.00	676,915.00	43,396.84	.00	170,085.99	506,829.01	25	189,676.07
Department 223 - INDEPENDENT AUDIT	32,955.00	.00	32,955.00	(1,170.00)	.00	17,423.97	15,531.03	53	14,662.54
Department 228 - INFORMATION SYSTEMS	1,231,600.00	.00	1,231,600.00	65,528.85	56,765.16	450,089.65	724,745.19	41	610,066.07
Department 236 - ETHICS BOARD	400.00	.00	400.00	.00	.00	.00	400.00	0	112.20
Department 238 - NON DEPARTMENTAL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
Department 247 - BOARD OF REVIEW	3,545.00	.00	3,545.00	.00	.00	344.48	3,200.52	10	2,411.36
Department 253 - TREASURER	570,852.00	.00	570,852.00	39,718.65	.00	158,216.15	412,635.85	28	156,215.49
Department 256 - TERMINATION PAY	1,280,000.00	.00	1,280,000.00	55,074.05	.00	359,241.98	920,758.02	28	327,826.40
Department 257 - ASSESSING	653,273.00	.00	653,273.00	52,662.65	2,483.04	193,759.46	457,030.50	30	151,022.40
Department 261 - UTILITIES AND SUPPLIES	556,966.00	.00	556,966.00	36,771.37	.00	116,263.36	440,702.64	21	119,816.78
Department 262 - ELECTION COMMISSION	357,187.00	.00	357,187.00	6,687.55	.00	29,150.23	328,036.77	8	37,300.58
Department 263 - INSURANCE-GENERAL	77,158.00	.00	77,158.00	159,651.80	.00	361,061.10	(283,903.10)	468	287,922.66
Department 264 - INSURANCE-WORKERS COMP	345,340.00	.00	345,340.00	39,485.63	.00	294,847.36	50,492.64	85	239,655.09
Department 266 - LAW DEPARTMENT	881,135.00	.00	881,135.00	64,944.05	10,382.65	245,922.02	624,830.33	29	243,951.71
Department 267 - EMPLOYEE BENEFITS CONTROL	42,000.00	.00	42,000.00	437,551.09	.00	(481,941.13)	523,941.13	-1147	(737,169.03)
Department 268 - NON-DEPT CAPITAL PROJECTS	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	525,000.00
Department 269 - CIVIL SERVICE	810,396.00	.00	810,396.00	45,025.78	.00	195,500.19	614,895.81	24	181,948.15
Department 271 - LABOR RELATIONS	96,500.00	.00	96,500.00	.00	.00	7,060.00	89,440.00	7	20,247.50
Department 272 - DUES AND SUBSCRIPTIONS	56,000.00	.00	56,000.00	640.00	.00	9,486.60	46,513.40	17	12,589.00
Department 286 - 16TH DISTRICT COURT	3,380,439.00	.00	3,380,439.00	196,890.13	.00	868,725.97	2,511,713.03	26	958,882.02
Department 302 - TRAFFIC BUREAU	1,256,623.00	.00	1,256,623.00	70,013.08	38,342.00	272,516.85	945,764.15	25	202,102.53
Department 304 - POLICE ADMINISTRATION	3,018,863.00	(30,000.00)	2,988,863.00	312,213.56	90,407.84	795,809.62	2,102,645.54	30	615,108.64
Department 306 - POLICE DATA PROCESSING	895,330.00	.00	895,330.00	41,087.44	1,516.78	208,536.07	685,277.15	23	220,443.65
Department 307 - DETECTIVE BUREAU	3,465,058.00	.00	3,465,058.00	365,015.62	.00	1,017,480.52	2,447,577.48	29	927,521.84
Department 309 - AUTOMOTIVE SERVICE	556,150.00	.00	556,150.00	41,537.88	.00	136,983.91	419,166.09	25	117,093.42
Department 310 - POLICE COMMUNICATIONS	945,239.00	.00	945,239.00	84,489.34	.00	252,334.37	692,904.63	27	205,084.74
Department 313 - CROSSING GUARDS	70,723.00	.00	70,723.00	5,384.60	.00	16,428.68	54,294.32	23	11,354.05
Department 316 - SCHOOL LIAISON	427,781.00	.00	427,781.00	31,729.20	.00	106,347.83	321,433.17	25	108,554.32
Department 318 - OFFICE OF EMERG PREP	159,583.00	.00	159,583.00	11,483.17	.00	61,177.33	98,405.67	38	34,971.84
Department 319 - RESERVE POL/SPECIAL EVENT	329,530.00	.00	329,530.00	23,109.05	.00	79,089.54	250,440.46	24	69,668.61



BUDGET TO ACTUAL - COUNCIL SUMMARY - 03/31/2022

Through 03/31/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
EXPENSE									
Department 325 - POLICE PATROL BUREAU	13,912,581.00	30,000.00	13,942,581.00	1,018,072.22	153,287.99	3,400,232.49	10,389,060.52	25	3,128,810.96
Department 329 - INTELLIGENCE BUREAU	2,231,708.00	.00	2,231,708.00	144,255.65	2,784.00	471,975.51	1,756,948.49	21	431,796.59
Department 336 - FIRE ADMINISTRATION	1,293,271.00	.00	1,293,271.00	108,904.99	4,470.00	364,018.05	924,782.95	28	339,306.64
Department 338 - FIRE FIGHTING	13,998,535.00	.00	13,998,535.00	994,732.17	34,448.37	3,709,828.52	10,254,258.11	27	3,599,210.66
Department 341 - FIRE PREVENTION	807,362.00	.00	807,362.00	62,210.58	.00	234,986.45	572,375.55	29	227,507.33
Department 371 - INSPECTION	1,803,814.00	.00	1,803,814.00	126,834.36	.00	426,271.12	1,377,542.88	24	418,527.10
Department 381 - BLDG CODE BD OF APPEALS	1,861.00	.00	1,861.00	.00	.00	.00	1,861.00	0	.00
Department 435 - TRAFFIC COMMISSION	2,353.00	.00	2,353.00	172.24	.00	672.84	1,680.16	29	554.41
Department 441 - PUBLIC SERV ADMIN	122,196.00	.00	122,196.00	17,934.48	1,000.00	(58,447.36)	179,643.36	-47	(96,842.41)
Department 443 - PUBLIC SERV-EQUIP MAINT	123,957.00	.00	123,957.00	(13,053.11)	750.00	(52,118.99)	175,325.99	-41	(79,994.64)
Department 447 - ENGINEERING	1,040.00	.00	1,040.00	(18,576.76)	.00	(109,492.55)	110,532.55	-10528	(91,387.36)
Department 448 - STREET LIGHTING	238,912.00	.00	238,912.00	16,737.32	.00	73,075.78	165,836.22	31	72,561.78
Department 463 - MAINTENANCE-STREET	468,327.00	.00	468,327.00	36,882.14	14,780.05	177,388.20	276,158.75	41	112,523.73
Department 523 - PUBLIC SERV-BLDG MAINT	1,655,680.00	.00	1,655,680.00	140,078.55	7,223.20	358,517.27	1,289,939.53	22	392,438.95
Department 524 - PARKS	1,269,223.00	.00	1,269,223.00	60,693.99	7,740.00	174,830.47	1,086,652.53	14	206,509.15
Department 701 - PLANNING	724,787.00	.00	724,787.00	51,489.35	.00	182,182.22	542,604.78	25	167,180.65
Department 702 - ZONING BOARD OF APPEALS	54,103.00	.00	54,103.00	3,287.51	.00	17,412.05	36,690.95	32	18,021.03
Department 752 - RECREATION ADMINISTRATION	160,264.00	.00	160,264.00	7,633.85	.00	17,012.12	143,251.88	11	27,624.01
Department 758 - RECREATION FACILITIES	182,966.00	.00	182,966.00	153.04	150,000.00	1,810.21	31,155.79	83	1,548.25
Department 759 - RECREATION ATHLETICS	98,535.00	.00	98,535.00	1,895.96	.00	2,157.86	96,377.14	2	1,209.02
Department 820 - PARKS & REC - SENIOR SERVICES	590,456.00	.00	590,456.00	57,497.38	.00	184,582.07	405,873.93	31	162,976.58
Department 821 - P&R - GREENMEAD AND CULTURAL	1,096,237.00	.00	1,096,237.00	58,246.69	36,585.71	232,632.61	827,018.68	25	232,491.39
EXPENSE TOTALS	\$65,080,238.00	\$0.00	\$65,080,238.00	\$5,249,646.71	\$613,716.79	\$16,333,572.41	\$48,132,948.80	26%	\$15,638,883.33
Fund 101 - GENERAL FUND Totals									
REVENUE TOTALS	65,093,660.00	.00	65,093,660.00	1,027,954.34	.00	47,213,640.84	17,880,019.16	73%	41,757,366.05
EXPENSE TOTALS	65,080,238.00	.00	65,080,238.00	5,249,646.71	613,716.79	16,333,572.41	48,132,948.80	26%	15,638,883.33
Fund 101 - GENERAL FUND Totals	\$13,422.00	\$0.00	\$13,422.00	(\$4,221,692.37)	(\$613,716.79)	\$30,880,068.43	(\$30,252,929.64)		\$26,118,482.72



BUDGET TO ACTUAL - COUNCIL SUMMARY -

03/31/2022

Through 03/31/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 202 - MAJOR STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	8,758,880.00	.00	8,758,880.00	710,177.92	.00	1,560,614.34	7,198,265.66	18	1,351,572.69
REVENUE TOTALS	\$8,758,880.00	\$0.00	\$8,758,880.00	\$710,177.92	\$0.00	\$1,560,614.34	\$7,198,265.66	18%	\$1,351,572.69
EXPENSE									
Department 448 - STREET LIGHTING	605,415.00	.00	605,415.00	39,416.67	.00	157,666.68	447,748.32	26	156,000.00
Department 451 - CONST-STREET AND BRIDGES	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	.00
Department 463 - MAINTENANCE-STREET	1,274,714.00	262,854.00	1,537,568.00	50,468.88	.00	163,987.95	1,373,580.05	11	270,497.97
Department 475 - MAINTENANCE-TRAFFIC SERV	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 478 - MAINT-FREEWAY LIGHTING	25,000.00	.00	25,000.00	1,328.01	.00	5,356.15	19,643.85	21	5,333.25
Department 479 - SNOW AND ICE REMOVAL	324,000.00	396,497.00	720,497.00	26,999.17	.00	107,996.68	612,500.32	15	109,592.00
Department 483 - ADMIN, ENGIN RECORD KEEPI	148,786.00	.00	148,786.00	12,397.00	.00	49,588.00	99,198.00	33	61,044.00
Department 484 - FUND TRANSFERS	7,650,000.00	.00	7,650,000.00	637,500.00	.00	2,550,000.00	5,100,000.00	33	2,400,000.00
EXPENSE TOTALS	\$10,087,915.00	\$659,351.00	\$10,747,266.00	\$768,109.73	\$0.00	\$3,034,595.46	\$7,712,670.54	28%	\$3,002,467.22
Fund 202 - MAJOR STREET FUND Totals									
REVENUE TOTALS	8,758,880.00	.00	8,758,880.00	710,177.92	.00	1,560,614.34	7,198,265.66	18%	1,351,572.69
EXPENSE TOTALS	10,087,915.00	659,351.00	10,747,266.00	768,109.73	.00	3,034,595.46	7,712,670.54	28%	3,002,467.22
Fund 202 - MAJOR STREET FUND Totals	(\$1,329,035.00)	(\$659,351.00)	(\$1,988,386.00)	(\$57,931.81)	\$0.00	(\$1,473,981.12)	(\$514,404.88)		(\$1,650,894.53)



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Fund 203 - LOCAL STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	10,968,534.00	.00	10,968,534.00	906,711.16	.00	3,142,104.86	7,826,429.14	29	2,912,148.82
REVENUE TOTALS	\$10,968,534.00	\$0.00	\$10,968,534.00	\$906,711.16	\$0.00	\$3,142,104.86	\$7,826,429.14	29%	\$2,912,148.82
EXPENSE									
Department 448 - STREET LIGHTING	125,000.00	.00	125,000.00	10,416.67	.00	41,666.68	83,333.32	33	39,332.00
Department 451 - CONST-STREET AND BRIDGES	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	.00
Department 463 - MAINTENANCE-STREET	1,764,559.00	.00	1,764,559.00	131,422.09	.00	525,688.36	1,238,870.64	30	482,384.00
Department 475 - MAINTENANCE-TRAFFIC SERV	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 479 - SNOW AND ICE REMOVAL	419,231.00	.00	419,231.00	34,933.92	.00	139,735.68	279,495.32	33	140,468.00
Department 483 - ADMIN, ENGIN RECORD KEEPI	679,782.00	.00	679,782.00	56,646.00	.00	226,584.00	453,198.00	33	218,248.00
Department 484 - FUND TRANSFERS	7,950,000.00	.00	7,950,000.00	662,500.00	.00	2,650,000.00	5,300,000.00	33	2,633,332.00
EXPENSE TOTALS	\$11,063,572.00	\$0.00	\$11,063,572.00	\$895,918.68	\$0.00	\$3,583,674.72	\$7,479,897.28	32%	\$3,513,764.00
Fund 203 - LOCAL STREET FUND Totals									
REVENUE TOTALS	10,968,534.00	.00	10,968,534.00	906,711.16	.00	3,142,104.86	7,826,429.14	29%	2,912,148.82
EXPENSE TOTALS	11,063,572.00	.00	11,063,572.00	895,918.68	.00	3,583,674.72	7,479,897.28	32%	3,513,764.00
Fund 203 - LOCAL STREET FUND Totals	(\$95,038.00)	\$0.00	(\$95,038.00)	\$10,792.48	\$0.00	(\$441,569.86)	\$346,531.86		(\$601,615.18)



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Fund 204 - ROAD - SIDEWALK & TREE									
REVENUE									
Department 000 - ACCOUNT BALANCES	12,346,302.00	.00	12,346,302.00	640,530.20	.00	6,763,168.89	5,583,133.11	55	6,703,374.32
REVENUE TOTALS	\$12,346,302.00	\$0.00	\$12,346,302.00	\$640,530.20	\$0.00	\$6,763,168.89	\$5,583,133.11	55%	\$6,703,374.32
EXPENSE									
Department 441 - PUBLIC SERV ADMIN	50,968.00	.00	50,968.00	4,246.00	.00	16,984.00	33,984.00	33	11,264.00
Department 447 - ENGINEERING	2,293,382.00	177,440.00	2,470,822.00	37,717.80	.00	304,694.74	2,166,127.26	12	317,725.48
Department 463 - MAINTENANCE-STREET	10,490,000.00	2,195,100.00	12,685,100.00	28,949.87	.00	28,949.87	12,656,150.13	0	134,546.33
Department 530 - FORESTRY	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	.00
EXPENSE TOTALS	\$12,959,350.00	\$2,372,540.00	\$15,331,890.00	\$70,913.67	\$0.00	\$350,628.61	\$14,981,261.39	2%	\$463,535.81
Fund 204 - ROAD - SIDEWALK & TREE Totals									
REVENUE TOTALS	12,346,302.00	.00	12,346,302.00	640,530.20	.00	6,763,168.89	5,583,133.11	55%	6,703,374.32
EXPENSE TOTALS	12,959,350.00	2,372,540.00	15,331,890.00	70,913.67	.00	350,628.61	14,981,261.39	2%	463,535.81
Fund 204 - ROAD - SIDEWALK & TREE Totals	(\$613,048.00)	(\$2,372,540.00)	(\$2,985,588.00)	\$569,616.53	\$0.00	\$6,412,540.28	(\$9,398,128.28)		\$6,239,838.51



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Fund 208 - COMMUNITY RECREATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	7,708,917.00	.00	7,708,917.00	256,930.10	.00	5,040,243.97	2,668,673.03	65	4,314,672.58
REVENUE TOTALS	\$7,708,917.00	\$0.00	\$7,708,917.00	\$256,930.10	\$0.00	\$5,040,243.97	\$2,668,673.03	65%	\$4,314,672.58
EXPENSE									
Department 755 - RECREATION CENTER	6,914,862.00	164,284.00	7,079,146.00	383,934.10	51,293.23	1,402,865.75	5,624,987.02	21	1,160,600.71
Department 756 - OTHER RECREATION	632,854.00	174,517.00	807,371.00	6,700.00	626,800.00	22,871.69	157,699.31	80	6,961.75
Department 757 - ICE RINK	388,561.00	.00	388,561.00	52.25	.00	52.25	388,508.75	0	52.25
Department 776 - SPECIAL EVENTS	107,069.00	4,100.00	111,169.00	889.38	.00	9,795.73	101,373.27	9	11,840.79
Department 795 - SWIMMING POOL - BOTSFORD	303,819.00	17,179.00	320,998.00	577.86	114,627.43	1,466.81	204,903.76	36	2,394.76
Department 796 - SWIMMING POOL - CLEMENT C	127,378.00	60,000.00	187,378.00	841.91	5,819.99	2,143.37	179,414.64	4	1,694.19
Department 797 - SWIMMING POOL - SHELDON	92,870.00	62,410.00	155,280.00	55,838.61	3,490.00	56,436.36	95,353.64	39	1,020.79
EXPENSE TOTALS	\$8,567,413.00	\$482,490.00	\$9,049,903.00	\$448,834.11	\$802,030.65	\$1,495,631.96	\$6,752,240.39	25%	\$1,184,565.24
Fund 208 - COMMUNITY RECREATION Totals									
REVENUE TOTALS	7,708,917.00	.00	7,708,917.00	256,930.10	.00	5,040,243.97	2,668,673.03	65%	4,314,672.58
EXPENSE TOTALS	8,567,413.00	482,490.00	9,049,903.00	448,834.11	802,030.65	1,495,631.96	6,752,240.39	25%	1,184,565.24
Fund 208 - COMMUNITY RECREATION Totals	(\$858,496.00)	(\$482,490.00)	(\$1,340,986.00)	(\$191,904.01)	(\$802,030.65)	\$3,544,612.01	(\$4,083,567.36)		\$3,130,107.34



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Fund 211 - DESIGNATED PURPOSE									
REVENUE									
Department 000 - ACCOUNT BALANCES	120,000.00	.00	120,000.00	5,064.50	.00	23,223.22	96,776.78	19	2,977.00
REVENUE TOTALS	\$120,000.00	\$0.00	\$120,000.00	\$5,064.50	\$0.00	\$23,223.22	\$96,776.78	19%	\$2,977.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	180,000.00	10,140.00	190,140.00	4,824.21	.00	12,855.52	177,284.48	7	3,209.93
EXPENSE TOTALS	\$180,000.00	\$10,140.00	\$190,140.00	\$4,824.21	\$0.00	\$12,855.52	\$177,284.48	7%	\$3,209.93
Fund 211 - DESIGNATED PURPOSE Totals									
REVENUE TOTALS	120,000.00	.00	120,000.00	5,064.50	.00	23,223.22	96,776.78	19%	2,977.00
EXPENSE TOTALS	180,000.00	10,140.00	190,140.00	4,824.21	.00	12,855.52	177,284.48	7%	3,209.93
Fund 211 - DESIGNATED PURPOSE Totals	(\$60,000.00)	(\$10,140.00)	(\$70,140.00)	\$240.29	\$0.00	\$10,367.70	(\$80,507.70)		(\$232.93)



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Fund 219 - SP ASSESS-LIGHTING									
REVENUE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	(674.87)	.00	(1,973.43)	1,973.43	+++	340.13
Department 457 - STREETLIGHTING	1,173,810.00	.00	1,173,810.00	.00	.00	1,222,592.00	(48,782.00)	104	1,280,882.83
REVENUE TOTALS	\$1,173,810.00	\$0.00	\$1,173,810.00	(\$674.87)	\$0.00	\$1,220,618.57	(\$46,808.57)	104%	\$1,281,222.96
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 457 - STREETLIGHTING	1,222,592.00	.00	1,222,592.00	95,818.92	.00	397,846.76	824,745.24	33	395,923.30
EXPENSE TOTALS	\$1,222,592.00	\$0.00	\$1,222,592.00	\$95,818.92	\$0.00	\$397,846.76	\$824,745.24	33%	\$395,923.30
Fund 219 - SP ASSESS-LIGHTING Totals									
REVENUE TOTALS	1,173,810.00	.00	1,173,810.00	(674.87)	.00	1,220,618.57	(46,808.57)	104%	1,281,222.96
EXPENSE TOTALS	1,222,592.00	.00	1,222,592.00	95,818.92	.00	397,846.76	824,745.24	33%	395,923.30
Fund 219 - SP ASSESS-LIGHTING Totals	(\$48,782.00)	\$0.00	(\$48,782.00)	(\$96,493.79)	\$0.00	\$822,771.81	(\$871,553.81)		\$885,299.66



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Fund 226 - MUNICIPAL REFUSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	12,114,675.00	.00	12,114,675.00	(31,295.08)	.00	11,235,470.81	879,204.19	93	11,095,215.90
REVENUE TOTALS	\$12,114,675.00	\$0.00	\$12,114,675.00	(\$31,295.08)	\$0.00	\$11,235,470.81	\$879,204.19	93%	\$11,095,215.90
EXPENSE									
Department 521 - SANITATION	1,376,313.00	56,000.00	1,432,313.00	102,205.38	2,118.96	353,229.55	1,076,964.49	25	368,776.73
Department 528 - PUBLIC SERVICE	11,225,680.00	385,006.00	11,610,686.00	420,490.00	2,940.00	2,812,902.64	8,794,843.36	24	2,961,001.44
Department 529 - ANIMAL CONTROL	379,251.00	.00	379,251.00	17,063.19	244.76	61,247.90	317,758.34	16	66,234.30
EXPENSE TOTALS	\$12,981,244.00	\$441,006.00	\$13,422,250.00	\$539,758.57	\$5,303.72	\$3,227,380.09	\$10,189,566.19	24%	\$3,396,012.47
Fund 226 - MUNICIPAL REFUSE FUND Totals									
REVENUE TOTALS	12,114,675.00	.00	12,114,675.00	(31,295.08)	.00	11,235,470.81	879,204.19	93%	11,095,215.90
EXPENSE TOTALS	12,981,244.00	441,006.00	13,422,250.00	539,758.57	5,303.72	3,227,380.09	10,189,566.19	24%	3,396,012.47
Fund 226 - MUNICIPAL REFUSE FUND Totals	(\$866,569.00)	(\$441,006.00)	(\$1,307,575.00)	(\$571,053.65)	(\$5,303.72)	\$8,008,090.72	(\$9,310,362.00)		\$7,699,203.43



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Fund 242 - LIVONIA BROWNFIELD - LSRRF									
REVENUE									
Department 000 - ACCOUNT BALANCES	101,500.00	.00	101,500.00	(673.32)	.00	(1,524.82)	103,024.82	-2	35,483.76
REVENUE TOTALS	\$101,500.00	\$0.00	\$101,500.00	(\$673.32)	\$0.00	(\$1,524.82)	\$103,024.82	-2%	\$35,483.76
EXPENSE									
Department 000 - ACCOUNT BALANCES	36,384.00	.00	36,384.00	2,613.00	.00	10,452.00	25,932.00	29	10,208.96
EXPENSE TOTALS	\$36,384.00	\$0.00	\$36,384.00	\$2,613.00	\$0.00	\$10,452.00	\$25,932.00	29%	\$10,208.96
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals									
REVENUE TOTALS	101,500.00	.00	101,500.00	(673.32)	.00	(1,524.82)	103,024.82	-2%	35,483.76
EXPENSE TOTALS	36,384.00	.00	36,384.00	2,613.00	.00	10,452.00	25,932.00	29%	10,208.96
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals	\$65,116.00	\$0.00	\$65,116.00	(\$3,286.32)	\$0.00	(\$11,976.82)	\$77,092.82		\$25,274.80



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Fund 243 - LIVONIA BROWNFIELD REDEV AUTH									
REVENUE									
Department 000 - ACCOUNT BALANCES	520,000.00	.00	520,000.00	.00	.00	.00	520,000.00	0	169,055.39
REVENUE TOTALS	\$520,000.00	\$0.00	\$520,000.00	\$0.00	\$0.00	\$0.00	\$520,000.00	0%	\$169,055.39
EXPENSE									
Department 000 - ACCOUNT BALANCES	520,000.00	.00	520,000.00	.00	.00	.00	520,000.00	0	.00
EXPENSE TOTALS	\$520,000.00	\$0.00	\$520,000.00	\$0.00	\$0.00	\$0.00	\$520,000.00	0%	\$0.00
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals									
REVENUE TOTALS	520,000.00	.00	520,000.00	.00	.00	.00	520,000.00	0%	169,055.39
EXPENSE TOTALS	520,000.00	.00	520,000.00	.00	.00	.00	520,000.00	0%	.00
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$169,055.39



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Fund 244 - ECONOMIC DEVEL CORP									
REVENUE									
Department 000 - ACCOUNT BALANCES	100.00	.00	100.00	(55.18)	.00	(124.29)	224.29	-124	(6.30)
REVENUE TOTALS	\$100.00	\$0.00	\$100.00	(\$55.18)	\$0.00	(\$124.29)	\$224.29	-124%	(\$6.30)
EXPENSE									
Department 000 - ACCOUNT BALANCES	107.00	.00	107.00	.00	.00	.00	107.00	0	.00
EXPENSE TOTALS	\$107.00	\$0.00	\$107.00	\$0.00	\$0.00	\$0.00	\$107.00	0%	\$0.00
Fund 244 - ECONOMIC DEVEL CORP Totals									
REVENUE TOTALS	100.00	.00	100.00	(55.18)	.00	(124.29)	224.29	-124%	(6.30)
EXPENSE TOTALS	107.00	.00	107.00	.00	.00	.00	107.00	0%	.00
Fund 244 - ECONOMIC DEVEL CORP Totals	(\$7.00)	\$0.00	(\$7.00)	(\$55.18)	\$0.00	(\$124.29)	\$117.29		(\$6.30)



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Fund 248 - PLYMOUTH RD DEV AUTHORITY									
REVENUE									
Department 000 - ACCOUNT BALANCES	741,518.00	.00	741,518.00	10.15	.00	243.48	741,274.52	0	121.07
REVENUE TOTALS	\$741,518.00	\$0.00	\$741,518.00	\$10.15	\$0.00	\$243.48	\$741,274.52	0%	\$121.07
EXPENSE									
Department 000 - ACCOUNT BALANCES	816,272.00	115,170.00	931,442.00	13,926.51	.00	169,516.65	761,925.35	18	89,450.93
EXPENSE TOTALS	\$816,272.00	\$115,170.00	\$931,442.00	\$13,926.51	\$0.00	\$169,516.65	\$761,925.35	18%	\$89,450.93
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals									
REVENUE TOTALS	741,518.00	.00	741,518.00	10.15	.00	243.48	741,274.52	0%	121.07
EXPENSE TOTALS	816,272.00	115,170.00	931,442.00	13,926.51	.00	169,516.65	761,925.35	18%	89,450.93
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals	(\$74,754.00)	(\$115,170.00)	(\$189,924.00)	(\$13,916.36)	\$0.00	(\$169,273.17)	(\$20,650.83)		(\$89,329.86)



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Fund 260 - MIDC GRANT									
REVENUE									
Department 000 - ACCOUNT BALANCES	592,374.00	.00	592,374.00	.00	.00	479,108.51	113,265.49	81	362,994.64
REVENUE TOTALS	\$592,374.00	\$0.00	\$592,374.00	\$0.00	\$0.00	\$479,108.51	\$113,265.49	81%	\$362,994.64
EXPENSE									
Department 000 - ACCOUNT BALANCES	592,374.00	.00	592,374.00	20,282.92	.00	69,961.89	522,412.11	12	82,296.68
EXPENSE TOTALS	\$592,374.00	\$0.00	\$592,374.00	\$20,282.92	\$0.00	\$69,961.89	\$522,412.11	12%	\$82,296.68
Fund 260 - MIDC GRANT Totals									
REVENUE TOTALS	592,374.00	.00	592,374.00	.00	.00	479,108.51	113,265.49	81%	362,994.64
EXPENSE TOTALS	592,374.00	.00	592,374.00	20,282.92	.00	69,961.89	522,412.11	12%	82,296.68
Fund 260 - MIDC GRANT Totals	\$0.00	\$0.00	\$0.00	(\$20,282.92)	\$0.00	\$409,146.62	(\$409,146.62)		\$280,697.96



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Fund 261 - PUB. SAFETY COMMUNICATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	515,000.00	.00	515,000.00	13,050.56	.00	415,369.08	99,630.92	81	222,748.59
REVENUE TOTALS	\$515,000.00	\$0.00	\$515,000.00	\$13,050.56	\$0.00	\$415,369.08	\$99,630.92	81%	\$222,748.59
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,241,500.00	133,420.00	1,374,920.00	1,398.04	.00	104,920.00	1,270,000.00	8	173,491.04
EXPENSE TOTALS	\$1,241,500.00	\$133,420.00	\$1,374,920.00	\$1,398.04	\$0.00	\$104,920.00	\$1,270,000.00	8%	\$173,491.04
Fund 261 - PUB. SAFETY COMMUNICATION Totals									
REVENUE TOTALS	515,000.00	.00	515,000.00	13,050.56	.00	415,369.08	99,630.92	81%	222,748.59
EXPENSE TOTALS	1,241,500.00	133,420.00	1,374,920.00	1,398.04	.00	104,920.00	1,270,000.00	8%	173,491.04
Fund 261 - PUB. SAFETY COMMUNICATION Totals	(\$726,500.00)	(\$133,420.00)	(\$859,920.00)	\$11,652.52	\$0.00	\$310,449.08	(\$1,170,369.08)		\$49,257.55



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 262 - ADJUDICATED FORFEITURES									
REVENUE									
Department 000 - ACCOUNT BALANCES	225,000.00	.00	225,000.00	3,841.71	.00	(1,282.87)	226,282.87	-1	81,285.95
REVENUE TOTALS	\$225,000.00	\$0.00	\$225,000.00	\$3,841.71	\$0.00	(\$1,282.87)	\$226,282.87	-1%	\$81,285.95
EXPENSE									
Department 333 - STATE/LOCAL FORFEITURE EX	600,900.00	.00	600,900.00	4,058.61	.00	12,093.23	588,806.77	2	34,153.75
Department 334 - FEDERAL FORFEITURE EXP	226,000.00	.00	226,000.00	4,473.98	.00	17,914.54	208,085.46	8	18,463.21
Department 335 - CONTINUING CRIMINAL ENTERPRISE	145,000.00	.00	145,000.00	.00	.00	1,083.75	143,916.25	1	2,984.80
EXPENSE TOTALS	\$971,900.00	\$0.00	\$971,900.00	\$8,532.59	\$0.00	\$31,091.52	\$940,808.48	3%	\$55,601.76
Fund 262 - ADJUDICATED FORFEITURES Totals									
REVENUE TOTALS	225,000.00	.00	225,000.00	3,841.71	.00	(1,282.87)	226,282.87	-1%	81,285.95
EXPENSE TOTALS	971,900.00	.00	971,900.00	8,532.59	.00	31,091.52	940,808.48	3%	55,601.76
Fund 262 - ADJUDICATED FORFEITURES Totals	(\$746,900.00)	\$0.00	(\$746,900.00)	(\$4,690.88)	\$0.00	(\$32,374.39)	(\$714,525.61)		\$25,684.19



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Fund 270 - HISTORICAL COMMISSION									
REVENUE									
Department 000 - ACCOUNT BALANCES	114,200.00	.00	114,200.00	6,464.10	.00	51,340.13	62,859.87	45	24,753.56
REVENUE TOTALS	\$114,200.00	\$0.00	\$114,200.00	\$6,464.10	\$0.00	\$51,340.13	\$62,859.87	45%	\$24,753.56
EXPENSE									
Department 000 - ACCOUNT BALANCES	83,900.00	.00	83,900.00	4,601.50	7,123.50	9,041.97	67,734.53	19	931.85
EXPENSE TOTALS	\$83,900.00	\$0.00	\$83,900.00	\$4,601.50	\$7,123.50	\$9,041.97	\$67,734.53	19%	\$931.85
Fund 270 - HISTORICAL COMMISSION Totals									
REVENUE TOTALS	114,200.00	.00	114,200.00	6,464.10	.00	51,340.13	62,859.87	45%	24,753.56
EXPENSE TOTALS	83,900.00	.00	83,900.00	4,601.50	7,123.50	9,041.97	67,734.53	19%	931.85
Fund 270 - HISTORICAL COMMISSION Totals	\$30,300.00	\$0.00	\$30,300.00	\$1,862.60	(\$7,123.50)	\$42,298.16	(\$4,874.66)		\$23,821.71



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 271 - LIBRARY FUND										
REVENUE										
Department 000 - ACCOUNT BALANCES	4,192,780.00	.00	4,192,780.00	53,809.45	.00	3,858,667.73	334,112.27	92		3,714,627.47
REVENUE TOTALS	\$4,192,780.00	\$0.00	\$4,192,780.00	\$53,809.45	\$0.00	\$3,858,667.73	\$334,112.27	92%		\$3,714,627.47
EXPENSE										
Department 778 - CIVIC CENTER LIBRARY	3,407,992.00	234,220.00	3,642,212.00	253,289.18	6,343.12	925,070.59	2,710,798.29	26		833,022.82
Department 779 - NOBLE LIBRARY	20,000.00	.00	20,000.00	469.76	.00	1,906.75	18,093.25	10		12,205.69
Department 780 - SANDBURG LIBRARY	770,976.00	.00	770,976.00	64,994.28	134.56	237,906.05	532,935.39	31		198,593.07
EXPENSE TOTALS	\$4,198,968.00	\$234,220.00	\$4,433,188.00	\$318,753.22	\$6,477.68	\$1,164,883.39	\$3,261,826.93	26%		\$1,043,821.58
Fund 271 - LIBRARY FUND Totals										
REVENUE TOTALS	4,192,780.00	.00	4,192,780.00	53,809.45	.00	3,858,667.73	334,112.27	92%		3,714,627.47
EXPENSE TOTALS	4,198,968.00	234,220.00	4,433,188.00	318,753.22	6,477.68	1,164,883.39	3,261,826.93	26%		1,043,821.58
Fund 271 - LIBRARY FUND Totals	(\$6,188.00)	(\$234,220.00)	(\$240,408.00)	(\$264,943.77)	(\$6,477.68)	\$2,693,784.34	(\$2,927,714.66)			\$2,670,805.89



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 272 - ARTS COMMISSION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	9,000.00	.00	9,000.00	568.08	.00	843.14	8,156.86	9	178.17
REVENUE TOTALS	\$9,000.00	\$0.00	\$9,000.00	\$568.08	\$0.00	\$843.14	\$8,156.86	9%	\$178.17
EXPENSE									
Department 000 - ACCOUNT BALANCES	13,000.00	.00	13,000.00	.00	.00	557.03	12,442.97	4	.00
EXPENSE TOTALS	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$557.03	\$12,442.97	4%	\$0.00
Fund 272 - ARTS COMMISSION FUND Totals									
REVENUE TOTALS	9,000.00	.00	9,000.00	568.08	.00	843.14	8,156.86	9%	178.17
EXPENSE TOTALS	13,000.00	.00	13,000.00	.00	.00	557.03	12,442.97	4%	.00
Fund 272 - ARTS COMMISSION FUND Totals	(\$4,000.00)	\$0.00	(\$4,000.00)	\$568.08	\$0.00	\$286.11	(\$4,286.11)		\$178.17



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Fund 286 - TRANSIT & CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,465,846.00	.00	2,465,846.00	.00	.00	2,335,977.10	129,868.90	95	2,289,620.32
REVENUE TOTALS	\$2,465,846.00	\$0.00	\$2,465,846.00	\$0.00	\$0.00	\$2,335,977.10	\$129,868.90	95%	\$2,289,620.32
EXPENSE									
Department 000 - ACCOUNT BALANCES	2,465,846.00	.00	2,465,846.00	.00	.00	2,465,846.00	.00	100	2,407,245.00
EXPENSE TOTALS	\$2,465,846.00	\$0.00	\$2,465,846.00	\$0.00	\$0.00	\$2,465,846.00	\$0.00	100%	\$2,407,245.00
Fund 286 - TRANSIT & CAPITAL IMPR Totals									
REVENUE TOTALS	2,465,846.00	.00	2,465,846.00	.00	.00	2,335,977.10	129,868.90	95%	2,289,620.32
EXPENSE TOTALS	2,465,846.00	.00	2,465,846.00	.00	.00	2,465,846.00	.00	100%	2,407,245.00
Fund 286 - TRANSIT & CAPITAL IMPR Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$129,868.90)	\$129,868.90		(\$117,624.68)



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 288 - COMMUNITY TRANSIT PROGRAM									
REVENUE									
Department 000 - ACCOUNT BALANCES	719,445.00	.00	719,445.00	458.26	.00	670,210.79	49,234.21	93	942,167.65
REVENUE TOTALS	\$719,445.00	\$0.00	\$719,445.00	\$458.26	\$0.00	\$670,210.79	\$49,234.21	93%	\$942,167.65
EXPENSE									
Department 606 - COMM TRANSIT DISPATCHERS	104,081.00	.00	104,081.00	6,654.47	.00	25,222.74	78,858.26	24	23,969.77
Department 607 - COMMUNITY TRANSIT ADMIN	159,222.00	.00	159,222.00	10,000.08	.00	37,394.82	121,827.18	23	37,489.96
Department 608 - COMMUNITY TRANSIT	1,040,913.00	.00	1,040,913.00	91,265.41	1,532.23	335,195.24	704,185.53	32	291,558.81
EXPENSE TOTALS	\$1,304,216.00	\$0.00	\$1,304,216.00	\$107,919.96	\$1,532.23	\$397,812.80	\$904,870.97	31%	\$353,018.54
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals									
REVENUE TOTALS	719,445.00	.00	719,445.00	458.26	.00	670,210.79	49,234.21	93%	942,167.65
EXPENSE TOTALS	1,304,216.00	.00	1,304,216.00	107,919.96	1,532.23	397,812.80	904,870.97	31%	353,018.54
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals	(\$584,771.00)	\$0.00	(\$584,771.00)	(\$107,461.70)	(\$1,532.23)	\$272,397.99	(\$855,636.76)		\$589,149.11



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Fund 297 - CABLE TELEVISION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	413,100.00	.00	413,100.00	(1,873.74)	.00	90,237.15	322,862.85	22	103,589.14
REVENUE TOTALS	\$413,100.00	\$0.00	\$413,100.00	(\$1,873.74)	\$0.00	\$90,237.15	\$322,862.85	22%	\$103,589.14
EXPENSE									
Department 806 - CABLE TELEVISION	554,196.00	.00	554,196.00	46,120.28	234.00	133,739.36	420,222.64	24	125,120.62
EXPENSE TOTALS	\$554,196.00	\$0.00	\$554,196.00	\$46,120.28	\$234.00	\$133,739.36	\$420,222.64	24%	\$125,120.62
Fund 297 - CABLE TELEVISION FUND Totals									
REVENUE TOTALS	413,100.00	.00	413,100.00	(1,873.74)	.00	90,237.15	322,862.85	22%	103,589.14
EXPENSE TOTALS	554,196.00	.00	554,196.00	46,120.28	234.00	133,739.36	420,222.64	24%	125,120.62
Fund 297 - CABLE TELEVISION FUND Totals	(\$141,096.00)	\$0.00	(\$141,096.00)	(\$47,994.02)	(\$234.00)	(\$43,502.21)	(\$97,359.79)		(\$21,531.48)



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Fund 372 - D/S 2015 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	180,382.00	.00	180,382.00	.00	.00	.00	180,382.00	0	.00
REVENUE TOTALS	\$180,382.00	\$0.00	\$180,382.00	\$0.00	\$0.00	\$0.00	\$180,382.00	0%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	180,382.00	.00	180,382.00	.00	.00	.00	180,382.00	0	.00
EXPENSE TOTALS	\$180,382.00	\$0.00	\$180,382.00	\$0.00	\$0.00	\$0.00	\$180,382.00	0%	\$0.00
Fund 372 - D/S 2015 MBA REFUNDING Totals									
REVENUE TOTALS	180,382.00	.00	180,382.00	.00	.00	.00	180,382.00	0%	.00
EXPENSE TOTALS	180,382.00	.00	180,382.00	.00	.00	.00	180,382.00	0%	.00
Fund 372 - D/S 2015 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 373 - D/S 2016 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	500.00	.00	500.00	546,900.00	0	500.00
REVENUE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$500.00	\$0.00	\$500.00	\$546,900.00	0%	\$500.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	500.00	.00	500.00	546,900.00	0	500.00
EXPENSE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$500.00	\$0.00	\$500.00	\$546,900.00	0%	\$500.00
Fund 373 - D/S 2016 MBA REFUNDING Totals									
REVENUE TOTALS	547,400.00	.00	547,400.00	500.00	.00	500.00	546,900.00	0%	500.00
EXPENSE TOTALS	547,400.00	.00	547,400.00	500.00	.00	500.00	546,900.00	0%	500.00
Fund 373 - D/S 2016 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 374 - D/S 2017 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,992,150.00	.00	1,992,150.00	500.00	.00	500.00	1,991,650.00	0	500.00
REVENUE TOTALS	\$1,992,150.00	\$0.00	\$1,992,150.00	\$500.00	\$0.00	\$500.00	\$1,991,650.00	0%	\$500.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,992,150.00	.00	1,992,150.00	500.00	.00	500.00	1,991,650.00	0	500.00
EXPENSE TOTALS	\$1,992,150.00	\$0.00	\$1,992,150.00	\$500.00	\$0.00	\$500.00	\$1,991,650.00	0%	\$500.00
Fund 374 - D/S 2017 MBA REFUNDING Totals									
REVENUE TOTALS	1,992,150.00	.00	1,992,150.00	500.00	.00	500.00	1,991,650.00	0%	500.00
EXPENSE TOTALS	1,992,150.00	.00	1,992,150.00	500.00	.00	500.00	1,991,650.00	0%	500.00
Fund 374 - D/S 2017 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 401 - CAPITAL PROJECTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,915,846.00	1,000,000.00	2,915,846.00	477,825.53	.00	2,365,206.07	550,639.93	81	2,129,864.52
REVENUE TOTALS	\$1,915,846.00	\$1,000,000.00	\$2,915,846.00	\$477,825.53	\$0.00	\$2,365,206.07	\$550,639.93	81%	\$2,129,864.52
EXPENSE									
Department 000 - ACCOUNT BALANCES	3,794,896.00	6,890,455.00	10,685,351.00	189,138.55	361,171.42	874,705.49	9,449,474.09	12	463,641.81
EXPENSE TOTALS	\$3,794,896.00	\$6,890,455.00	\$10,685,351.00	\$189,138.55	\$361,171.42	\$874,705.49	\$9,449,474.09	12%	\$463,641.81
Fund 401 - CAPITAL PROJECTS Totals									
REVENUE TOTALS	1,915,846.00	1,000,000.00	2,915,846.00	477,825.53	.00	2,365,206.07	550,639.93	81%	2,129,864.52
EXPENSE TOTALS	3,794,896.00	6,890,455.00	10,685,351.00	189,138.55	361,171.42	874,705.49	9,449,474.09	12%	463,641.81
Fund 401 - CAPITAL PROJECTS Totals	(\$1,879,050.00)	(\$5,890,455.00)	(\$7,769,505.00)	\$288,686.98	(\$361,171.42)	\$1,490,500.58	(\$8,898,834.16)		\$1,666,222.71



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Fund 409 - GOLF COURSE CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	360,200.00	.00	360,200.00	243,071.30	.00	313,856.00	46,344.00	87	(7,859.60)
REVENUE TOTALS	\$360,200.00	\$0.00	\$360,200.00	\$243,071.30	\$0.00	\$313,856.00	\$46,344.00	87%	(\$7,859.60)
EXPENSE									
Department 000 - ACCOUNT BALANCES	280,000.00	90,000.00	370,000.00	.00	181,699.31	2,678.74	185,621.95	50	98,034.43
EXPENSE TOTALS	\$280,000.00	\$90,000.00	\$370,000.00	\$0.00	\$181,699.31	\$2,678.74	\$185,621.95	50%	\$98,034.43
Fund 409 - GOLF COURSE CAPITAL IMPR Totals									
REVENUE TOTALS	360,200.00	.00	360,200.00	243,071.30	.00	313,856.00	46,344.00	87%	(7,859.60)
EXPENSE TOTALS	280,000.00	90,000.00	370,000.00	.00	181,699.31	2,678.74	185,621.95	50%	98,034.43
Fund 409 - GOLF COURSE CAPITAL IMPR Totals	\$80,200.00	(\$90,000.00)	(\$9,800.00)	\$243,071.30	(\$181,699.31)	\$311,177.26	(\$139,277.95)		(\$105,894.03)



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Fund 418 - BUILDING IMPROVEMENT FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	5,000.00	.00	5,000.00	(10,335.33)	.00	(23,203.45)	28,203.45	-464	(860.15)
REVENUE TOTALS	\$5,000.00	\$0.00	\$5,000.00	(\$10,335.33)	\$0.00	(\$23,203.45)	\$28,203.45	-464%	(\$860.15)
EXPENSE									
Department 000 - ACCOUNT BALANCES	300,000.00	.00	300,000.00	6,803.25	.00	6,803.25	293,196.75	2	.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$6,803.25	\$0.00	\$6,803.25	\$293,196.75	2%	\$0.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals									
REVENUE TOTALS	5,000.00	.00	5,000.00	(10,335.33)	.00	(23,203.45)	28,203.45	-464%	(860.15)
EXPENSE TOTALS	300,000.00	.00	300,000.00	6,803.25	.00	6,803.25	293,196.75	2%	.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals	(\$295,000.00)	\$0.00	(\$295,000.00)	(\$17,138.58)	\$0.00	(\$30,006.70)	(\$264,993.30)		(\$860.15)



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 470 - COURT BUILDING IMPROVEMENTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	515,000.00	.00	515,000.00	25,285.86	.00	79,659.42	435,340.58	15	50,247.47
REVENUE TOTALS	\$515,000.00	\$0.00	\$515,000.00	\$25,285.86	\$0.00	\$79,659.42	\$435,340.58	15%	\$50,247.47
EXPENSE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	500.00	.00	500.00	546,900.00	0	500.00
EXPENSE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$500.00	\$0.00	\$500.00	\$546,900.00	0%	\$500.00
Fund 470 - COURT BUILDING IMPROVEMENTS Totals									
REVENUE TOTALS	515,000.00	.00	515,000.00	25,285.86	.00	79,659.42	435,340.58	15%	50,247.47
EXPENSE TOTALS	547,400.00	.00	547,400.00	500.00	.00	500.00	546,900.00	0%	500.00
Fund 470 - COURT BUILDING IMPROVEMENTS Totals	(\$32,400.00)	\$0.00	(\$32,400.00)	\$24,785.86	\$0.00	\$79,159.42	(\$111,559.42)		\$49,747.47



BUDGET TO ACTUAL - COUNCIL SUMMARY - 03/31/2022

Through 03/31/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 536 - NEWBURGH VILLAGE									
REVENUE									
Department 000 - ACCOUNT BALANCES	842,000.00	.00	842,000.00	63,602.77	.00	266,046.94	575,953.06	32	274,931.51
REVENUE TOTALS	\$842,000.00	\$0.00	\$842,000.00	\$63,602.77	\$0.00	\$266,046.94	\$575,953.06	32%	\$274,931.51
EXPENSE									
Department 677 - NEWBURGH VILLAGE	709,027.00	750,000.00	1,459,027.00	61,122.02	24,312.50	196,541.60	1,238,172.90	15	200,128.38
EXPENSE TOTALS	\$709,027.00	\$750,000.00	\$1,459,027.00	\$61,122.02	\$24,312.50	\$196,541.60	\$1,238,172.90	15%	\$200,128.38
Fund 536 - NEWBURGH VILLAGE Totals									
REVENUE TOTALS	842,000.00	.00	842,000.00	63,602.77	.00	266,046.94	575,953.06	32%	274,931.51
EXPENSE TOTALS	709,027.00	750,000.00	1,459,027.00	61,122.02	24,312.50	196,541.60	1,238,172.90	15%	200,128.38
Fund 536 - NEWBURGH VILLAGE Totals	\$132,973.00	(\$750,000.00)	(\$617,027.00)	\$2,480.75	(\$24,312.50)	\$69,505.34	(\$662,219.84)		\$74,803.13



BUDGET TO ACTUAL - COUNCIL SUMMARY - 03/31/2022

Through 03/31/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 538 - SILVER VILLAGE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	688,620.00	.00	688,620.00	47,718.51	.00	204,207.93	484,412.07	30	214,298.48
REVENUE TOTALS	\$688,620.00	\$0.00	\$688,620.00	\$47,718.51	\$0.00	\$204,207.93	\$484,412.07	30%	\$214,298.48
EXPENSE									
Department 676 - SILVER VILLAGE	673,679.00	700,000.00	1,373,679.00	47,632.91	.00	167,822.50	1,205,856.50	12	151,035.55
EXPENSE TOTALS	\$673,679.00	\$700,000.00	\$1,373,679.00	\$47,632.91	\$0.00	\$167,822.50	\$1,205,856.50	12%	\$151,035.55
Fund 538 - SILVER VILLAGE FUND Totals									
REVENUE TOTALS	688,620.00	.00	688,620.00	47,718.51	.00	204,207.93	484,412.07	30%	214,298.48
EXPENSE TOTALS	673,679.00	700,000.00	1,373,679.00	47,632.91	.00	167,822.50	1,205,856.50	12%	151,035.55
Fund 538 - SILVER VILLAGE FUND Totals	\$14,941.00	(\$700,000.00)	(\$685,059.00)	\$85.60	\$0.00	\$36,385.43	(\$721,444.43)		\$63,262.93



BUDGET TO ACTUAL - COUNCIL SUMMARY -

03/31/2022

Through 03/31/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 584 - GOLF COURSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,981,521.00	.00	1,981,521.00	10,202.61	.00	39,116.84	1,942,404.16	2	148,828.93
REVENUE TOTALS	\$1,981,521.00	\$0.00	\$1,981,521.00	\$10,202.61	\$0.00	\$39,116.84	\$1,942,404.16	2%	\$148,828.93
EXPENSE									
Department 000 - ACCOUNT BALANCES	250,000.00	90,000.00	340,000.00	250,000.00	.00	340,000.00	.00	100	.00
Department 773 - WHISPERING WILLOWS	727,231.00	.00	727,231.00	45,794.92	.00	166,186.44	561,044.56	23	166,612.81
Department 774 - IDYL WYLD	544,731.00	.00	544,731.00	37,071.86	.00	143,881.63	400,849.37	26	117,968.95
Department 775 - FOX CREEK	781,388.00	.00	781,388.00	44,456.39	.00	163,538.00	617,850.00	21	149,487.90
EXPENSE TOTALS	\$2,303,350.00	\$90,000.00	\$2,393,350.00	\$377,323.17	\$0.00	\$813,606.07	\$1,579,743.93	34%	\$434,069.66
Fund 584 - GOLF COURSE FUND Totals									
REVENUE TOTALS	1,981,521.00	.00	1,981,521.00	10,202.61	.00	39,116.84	1,942,404.16	2%	148,828.93
EXPENSE TOTALS	2,303,350.00	90,000.00	2,393,350.00	377,323.17	.00	813,606.07	1,579,743.93	34%	434,069.66
Fund 584 - GOLF COURSE FUND Totals	(\$321,829.00)	(\$90,000.00)	(\$411,829.00)	(\$367,120.56)	\$0.00	(\$774,489.23)	\$362,660.23		(\$285,240.73)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

03/31/2022

Through 03/31/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 592 - WATER AND SEWER FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	43,315,647.00	.00	43,315,647.00	2,969,310.05	.00	11,426,573.90	31,889,073.10	26	11,412,138.48
REVENUE TOTALS	\$43,315,647.00	\$0.00	\$43,315,647.00	\$2,969,310.05	\$0.00	\$11,426,573.90	\$31,889,073.10	26%	\$11,412,138.48
EXPENSE									
Department 558 - W & S FINANCIAL ADMIN	34,316,085.00	.00	34,316,085.00	2,894,776.71	.00	11,395,430.43	22,920,654.57	33	11,260,831.09
Department 559 - W & S FIELD OPERATIONS	7,602,751.00	549,191.00	8,151,942.00	548,897.13	16,397.00	1,893,778.90	6,241,766.10	23	2,103,315.69
EXPENSE TOTALS	\$41,918,836.00	\$549,191.00	\$42,468,027.00	\$3,443,673.84	\$16,397.00	\$13,289,209.33	\$29,162,420.67	31%	\$13,364,146.78
Fund 592 - WATER AND SEWER FUND Totals									
REVENUE TOTALS	43,315,647.00	.00	43,315,647.00	2,969,310.05	.00	11,426,573.90	31,889,073.10	26%	11,412,138.48
EXPENSE TOTALS	41,918,836.00	549,191.00	42,468,027.00	3,443,673.84	16,397.00	13,289,209.33	29,162,420.67	31%	13,364,146.78
Fund 592 - WATER AND SEWER FUND Totals	\$1,396,811.00	(\$549,191.00)	\$847,620.00	(\$474,363.79)	(\$16,397.00)	(\$1,862,635.43)	\$2,726,652.43		(\$1,952,008.30)
Grand Totals									
REVENUE TOTALS	181,238,407.00	1,000,000.00	182,238,407.00	7,418,679.64	.00	98,770,614.28	83,467,792.72	54%	91,587,759.37
EXPENSE TOTALS	188,188,107.00	13,517,983.00	201,706,090.00	12,725,166.36	2,019,998.80	48,346,875.12	151,339,216.08	25%	46,652,104.87
Grand Totals	(\$6,949,700.00)	(\$12,517,983.00)	(\$19,467,683.00)	(\$5,306,486.72)	(\$2,019,998.80)	\$50,423,739.16	(\$67,871,423.36)		\$44,935,654.50



LETTER TO THE LIVONIA CITY COUNCIL

Finance
May 31, 2022

MEETING DATE

Regular Meeting of
June 27, 2022

PREPARED BY

DeAnne Bates, Program Supervisor,

AGENDA ITEM

c. Communication from the Department of Finance, dated May 31, 2022, re: forwarding Retirement System Annual Report - Fiscal Year 2021.

BACKGROUND

Public Act 202 of 2017, the Protecting Local Government Retirement and Benefits Act, includes reporting requirements to the Michigan Department of Treasury for pension and retiree healthcare plans. Attached are the completed Forms 5572 which have been transmitted to Treasury.

The Act also requires that the report be posted on the City website and transmitted to City Council.

As you can note from these reports, the plans are sufficiently funded and do not trigger "underfunded status" as defined by the Act. Therefore, no further action is required.

RECOMMENDATION

It is respectfully requested that City Council receive and file these reports.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. Form 5572-Pension and OPEB-PA 202 of 2017-FYE 2021

APPROVED BY

Michael Slater, Finance Director

Date: May 31, 2022

A handwritten signature in black ink, reading "Maureen Miller Brosnan". The signature is written in a cursive, flowing style.

Date: June 02, 2022

Maureen Miller Brosnan, Mayor

Enter Local Government Name	City of Livonia	Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting .
Enter Six-Digit Municode	822190	
Unit Type	City	
Fiscal Year End Month	November	
Fiscal Year (four-digit year only, e.g. 2019)	2021	Questions: For questions, please email LocalRetirementReporting@michigan.gov . Return this original Excel file. Do not submit a scanned image or PDF.
Contact Name (Chief Administrative Officer)	Michael Slater	
Title if not CAO	Finance Director	
CAO (or designee) Email Address	mslater@livonia.gov	
Contact Telephone Number	734-466-2266	
Pension System Name (not division) 1	City of Livonia Employees Retirement System	If your pension system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form.
Pension System Name (not division) 2	City of Livonia Police & Fire Revised Retirement Plan	
Pension System Name (not division) 3		
Pension System Name (not division) 4		
Pension System Name (not division) 5		

Line	Descriptive Information	Source of Data	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Calculated	YES	YES	YES	YES	YES
2	Provide the name of your retirement pension system	Calculated from above	City of Livonia Employees Retirement System	City of Livonia Police & Fire Revised Retirement Plan			
3	Financial Information						
4	Enter retirement pension system's assets (system fiduciary net position ending)	Most Recent Audit Report	241,839,982	1,966,155			
5	Enter retirement pension system's liabilities (total pension liability ending)	Most Recent Audit Report	233,344,915	1,698,114			
6	Funded ratio	Calculated	103.6%	115.8%			
7	Actuarially Determined Contribution (ADC)	Most Recent Audit Report	1,948,485	1,037,028			
8	Governmental Fund Revenues	Most Recent Audit Report	108,593,219	108,593,219			
9	All systems combined ADC/Governmental fund revenues	Calculated	2.7%	2.7%			
10	Membership						
11	Indicate number of active members	Actuarial Funding Valuation used in Most Recent Audit Report	34	133			
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report	6	1			
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report	551	-			
14	Investment Performance						
15	Enter actual rate of return - prior 1-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	17.81%	0.00%			
16	Enter actual rate of return - prior 5-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	10.39%	0.00%			
17	Enter actual rate of return - prior 10-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	8.33%	0.00%			
18	Actuarial Assumptions						
19	Actuarial assumed rate of investment return	Actuarial Funding Valuation used in Most Recent Audit Report	7.20%	7.00%			
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	Level Dollar	Level Percent			
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	13	15			
22	Is each division within the system closed to new employees?	Actuarial Funding Valuation used in Most Recent Audit Report	Yes	No			
23	Uniform Assumptions						
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	219,469,685	1,966,156			
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	238,167,814	1,708,244			
26	Funded ratio using uniform assumptions	Calculated	92.1%	115.1%			
27	Actuarially Determined Contribution (ADC) using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	2,973,907	2,742,582			
28	All systems combined ADC/Governmental fund revenues	Calculated	5.3%	5.3%			
29	Pension Trigger Summary						
30	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	Primary government triggers: Less than 60% funded AND greater than 10% ADC/Governmental fund revenues. Non-Primary government triggers: Less than 60% funded	NO	NO	NO	NO	NO

Requirements (For your information, the following are requirements of P.A. 202 of 2017)

Local governments must post the current year report on their website or in a public place.

The local government must electronically submit the form to its governing body.

Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.

Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

Enter Local Government Name	City of Livonia	Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting .
Enter Six-Digit Municode	822190	
Unit Type	City	
Fiscal Year End Month	November	
Fiscal Year (four-digit year only, e.g. 2019)	2021	
Contact Name (Chief Administrative Officer)	Michael Slater	Questions: For questions, please email LocalRetirementReporting@michigan.gov . Return this original Excel file. Do not submit a scanned image or PDF.
Title if not CAO	Finance Director	
CAO (or designee) Email Address	mslater@livonia.gov	
Contact Telephone Number		
OPEB System Name (not division) 1	City of Livonia Health and Disability	If your OPEB system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form.
OPEB System Name (not division) 2		
OPEB System Name (not division) 3		
OPEB System Name (not division) 4		
OPEB System Name (not division) 5		

Line	Descriptive Information	Source of Data	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Calculated	YES	YES	YES	YES	YES
2	Provide the name of your retirement health care system	Calculated from above	City of Livonia Health and Disability				
3	Financial Information						
4	Enter retirement health care system's assets (system fiduciary net position ending)	Most Recent Audit Report	138,324,770				
5	Enter retirement health care system's liabilities (total OPEB liability)	Most Recent Audit Report	204,403,511				
6	Funded ratio	Calculated	67.7%				
7	Actuarially determined contribution (ADC)	Most Recent Audit Report	4,031,442				
7a	Do the financial statements include an ADC calculated in compliance with Numbered Letter 2018-3?	Most Recent Audit Report	YES				
8	Governmental Fund Revenues	Most Recent Audit Report	108,593,219				
9	All systems combined ADC/Governmental fund revenues	Calculated	3.7%				
10	Membership						
11	Indicate number of active members	Actuarial Funding Valuation used in Most Recent Audit Report	583				
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report	29				
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report	686				
14	Provide the amount of premiums paid on behalf of the retirants	Most Recent Audit Report or Accounting Records	8,286,693				
15	Investment Performance						
16	Enter actual rate of return - prior 1-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	15.32%				
17	Enter actual rate of return - prior 5-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	9.15%				
18	Enter actual rate of return - prior 10-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	9.27%				
19	Actuarial Assumptions						
20	Assumed Rate of Investment Return	Actuarial Funding Valuation used in Most Recent Audit Report	7.20%				
21	Enter discount rate	Actuarial Funding Valuation used in Most Recent Audit Report	7.20%				
22	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	Level Percent				
23	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	28				
24	Is each division within the system closed to new employees?	Actuarial Funding Valuation used in Most Recent Audit Report	Yes				
25	Health care inflation assumption for the next year	Actuarial Funding Valuation used in Most Recent Audit Report	5.80%				
26	Health care inflation assumption - Long-Term Trend Rate	Actuarial Funding Valuation used in Most Recent Audit Report	5.00%				
27	Uniform Assumptions						
28	Enter retirement health care system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	129,932,688				
29	Enter retirement health care system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	203,754,954				
30	Funded ratio using uniform assumptions	Calculated	63.8%				
31	Actuarially Determined Contribution (ADC) using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	5,852,803				
32	All systems combined ADC/Governmental fund revenues	Calculated	5.4%				
33	Summary Report						
34	Did the local government pay the retiree insurance premiums for the year?	Accounting Records	YES				
35	Did the local government pay the normal cost for employees hired after June 30, 2018?	Accounting Records	N/A				
36	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	Primary government triggers: Less than 40% funded AND greater than 12% ARC/Governmental fund revenues. Non-Primary government triggers: Less than 40% funded	NO	NO	NO	NO	NO

Requirements (For your information, the following are requirements of P.A. 202 of 2017)
Local governments must post the current year report on their website or in a public place
The local government must electronically submit the form to its governing body.
Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years
Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.



LETTER TO THE LIVONIA CITY COUNCIL

Government Affairs
June 3, 2022

MEETING DATE

Regular Meeting of
June 27, 2022

PREPARED BY

LaShawn Thomas, Director of Government Affairs,

AGENDA ITEM

d. Communication from the Office of Government Affairs, dated May 9, 2022, re: Capitol Relations report (CR 93-22)

BACKGROUND

Please find attached a report on the activities of Capitol Relations

RECOMMENDATION

Receive and file

FISCAL CONSIDERATION

ATTACHMENTS

1. Capitol Relations report - 5.9.22

APPROVED BY

Handwritten signature of Michael T Slater in cursive.

Date: June 06, 2022

Michael Slater, Finance Director

Handwritten signature of Maureen Miller Brosnan in cursive.

Date: June 18, 2022

Maureen Miller Brosnan, Mayor



To: City of Livonia
Re: Project Catalyst
Date: May 9, 2022

Summary of Activities

Representatives of Capitol Relations have continued to participate in both group and individual meetings, and have communicated by numerous telephone and email communications with city and county officials/representatives to gather updated information, and advance the city's agenda to secure ARPA funding for Project Catalyst.

Status

The county's process continues to be dynamic, as information required by the county from project applicants, and the timeline for submission of recommended projects to the Wayne County Commission for approval continues to evolve. The primary focus of recent discussions have been directed towards refining the city's scope of project, and revised funding amounts to be committed by the city and the county.

Next Steps

In the context of the dynamic discussions, CR will continue to support the city's positions in planned personal meetings and communications with county administration leadership.

Regular Meeting Minutes of March 14, 2022

Councilmembers discussed proposed award of contract submitted by the Offices of the Mayor and Government Affairs regarding lobbying services to secure Wayne County American Rescue Plan Act (ARPA) dollars for Project Catalyst: Launching Livonia Vision 21, from budgeted funds.

On a motion by McCullough, seconded by Donovic, and unanimously adopted, it was:

#93-22 RESOLVED, that having considered the report and recommendation of the Director of Government Affairs, dated February 17, 2022, which bears the signatures of the Director of Finance and the City Attorney, and is approved for submission by the Mayor, to which is attached a proposed agreement between the City of Livonia and Capitol Relations, LLC, 28470 W. 13 Mile Road, Farmington Hills, MI 48334, for providing lobbying services to secure Wayne County American Rescue Plan Act (ARPA) dollars for Project Catalyst: Launching Livonia Vision 21, the Council does hereby authorize the Mayor and City Clerk, for and behalf of the City of Livonia, to execute the attached agreement between the City of Livonia and Capitol Relations, LLC, 28470 W. 13 Mile Road, Farmington Hills, MI 48334, subject to approval as to form and substance by the Department of Law, to secure approval of project catalyst: Launching Livonia Vision 21 from the American Rescue Plan Act (ARPA) Program being administered by Wayne County for the period March 1, 2022 to February 28, 2023, in an amount not to exceed \$43,500.00; FURTHER, the Council does hereby authorize an expenditure in an amount not to exceed \$43,500.00 from funds budgeted in Account No. 101-175-818-000 for this purpose; FURTHER, the Council does hereby request copies of all reports filed by Capitol Relations, LLC with the City of Livonia detailing its progress of this engagement and its activities to the Office of the Mayor, Government Affairs and others as directed.

A roll call vote was taken on the foregoing resolution with the following result:

AYES: McIntyre, Toy, Bahr, Donovic, Morgan, McCullough, and Jolly.

NAYS: None

<i>UNFINISHED BUSINESS AGENDA ITEM 23 (Regular Meeting of March 14, 2022)</i>
--

Motion by: McCullough

Seconded by: Donovic

ROLL CALL:

Ayes: McIntyre, Toy, Bahr, Donovic, Morgan, McCullough, Jolly

Nays: None

Absent: None

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

1

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

1. BLOCK PARTY: Amy Ashton, re: to be held Saturday, July 2, 2022, from 3:00 p.m. until 10:00 p.m. with a rain date of Sunday, July 3, 2022, on Aloise Street from Plymouth Road South until it dead ends.

Amy Ashton, 11860 Aloise Street, Livonia, presented the request to Council.

President Jim Jolly asked if the resident was aware of the Neighborhood Grant Program and explained that the city will sponsor up to \$500 for these events.

Councilmember Rob Donovic offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
May 16, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

BLOCK PARTY: Amy Ashton, re: to be held Saturday, July 2, 2022, from 3:00 p.m. until 10:00 p.m. with a rain date of Sunday, July 3, 2022, on Aloise Street from Plymouth Road South until it dead ends.

BACKGROUND

Block party request from Amy Ashton to be held Saturday, July 2, 2022, from 3:00 p.m. until 10:00 p.m. with a rain date of Sunday, July 3, 2022, on Aloise Street from Plymouth Road until it dead ends.

RECOMMENDATION

To approve as requested.

FISCAL CONSIDERATION

ATTACHMENTS

1. S060622 Block Party Req - Amy Ashton

APPROVED BY

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: 5/15/22 Date to appear at a Council Meeting: _____

Name of Neighborhood Representative: Amy Ashton

Address (please include zip code): 11860 Alois St. Livonia 48150

Telephone Number with area code: Home: 248-238-4799 Office: _____

Email: amyashton30@gmail.com

Please circle what is being requested - "BLOCK PARTY" and/or "STREET BARRICADING"

<u>7/2/22</u>	<u>7/3/22</u>	<u>3pm - 10pm</u>
Date of Block Party and/or Barricading	Rain Date	Start/end time of Block Party and/or Barricading End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

Alois St (dead end) - only need 1 barricade on plymouth st.
end.

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.) Music, games, & BBQ.

How many barricades are you requesting (max. 10)? #1

Approximate Number Attending: 40-60 people

Date of Council Approval/Denial: _____

Council Resolution Number: _____

RECEIVED
OFFICE OF THE CITY CLERK
MAY 16 PM 2:15

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

2

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

2. BLOCK PARTY: Kate Dobson, re: to be held Saturday, July 16, 2022, from 12:00 p.m. until 10:00 p.m., with a rain date of Sunday, July 17, 2022, on Sherwood Street between Williams and Comstock Streets.

Council Vice President Laura Toy offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

2.

Council Office
May 13, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

BLOCK PARTY: Kate Dobson, re: to be held Saturday, July 16, 2022, from 12:00 p.m. until 10:00 p.m., with a rain date of Sunday, July 17, 2022, on Sherwood Street between Williams and Comstock Streets.

BACKGROUND

A request was submitted by Kate Dobson, 36769 Sherwood, to barricade a city street, on Sherwood Street between Williams Street and Comstock Street, on Saturday, July 16, 2022, from 12:00 p.m. until 10:00 p.m., with a rain date of Sunday, July 17, 2022, in order to host a neighborhood BBQ.

RECOMMENDATION

To approve as requested by the resident.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. S060622 Block party req (Kate Dobson)

APPROVED BY

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: May 11, 2022 Date to appear at a Council Meeting: 5/16? JUNE 6, 2022

Name of Neighborhood Representative: Kate Dobson

Address (please include zip code): 36769 Sherwood St. Livonia 48154

Telephone Number with area code: Home: 248-982-1600 Office: 248-653-2238

Email: Mel@Kolinski.org

Please circle what is being requested - "BLOCK PARTY" and/or "STREET BARRICADING"

July 16, 2022 July 17, 2022 12pm - 10pm
Date of Block Party Rain Date Start/end time of Block Party and/or Barricading
and/or Barricading End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

Sherwood St B from Williams to Comstock -
this still leaves access into/out of the neighborhood
via Levan or Williams to 5 Mile

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.) We will be
having a bounce house, water balloon fight, bike race for
kids and corn hole tournament as well as BBQ

How many barricades are you requesting (max. 10)? Need to block both ends of the street
4?

Approximate Number Attending: 50

Date of Council Approval/Denial: _____

Council Resolution Number: _____

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

3

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

3. BLOCK PARTY: Gena Tucker, re: to be held Saturday, August 13, 2022, from 1:00 p.m. until 10:00 p.m., on Ellen Drive from the intersection of Edgewood Street and Gary Lane to the intersection of Edgewood and Roycroft Streets.

Gena Tucker presented the request to Council and asked where to find the Neighborhood Grant information. President Jim Jolly responded that she could find the information on the city website.

Councilmember Brandon McCullough offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

3.

Council Office
May 16, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

BLOCK PARTY: Gena Tucker, re: to be held Saturday, August 13, 2022, from 1:00 p.m. until 10:00 p.m., on Ellen Drive from the intersection of Edgewood Street and Gary Lane to the intersection of Edgewood and Roycroft Streets.

BACKGROUND

Block party request from Gena Tucker, 15425 Ellen Drive, to be held Saturday, August 13, 2022, from 1:00 p.m. until 10:00 p.m., on Ellen Drive from the intersection of Edgewood Street and Gary Lane to the intersection of Edgewood and Roycroft Streets. See map attached for reference.

RECOMMENDATION

To approve as requested.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. S060622 Block Party Req - Gena Tucker

APPROVED BY

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: 5-16-22 Date to appear at a Council Meeting: _____

Name of Neighborhood Representative: Gena Tucker

Address (please include zip code): 15425 Ellen Dr. 48154

Telephone Number with area code: Home: 734-674-8931 Office: _____

Email: genatuck1@gmail.com

Please circle what is being requested - **"BLOCK PARTY"** and/or **"STREET BARRICADING"**

8/13/22 N/A 1pm - 10pm
Date of Block Party and/or Barricading Rain Date Start/end time of Block Party and/or Barricading
End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

Ellen Dr + Gary Ln + Edgewood

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.) Subdivision party
Bounce house, music, BBQ, games, face paint
kona truck

How many barricades are you requesting (max. 10)? 6

Approximate Number Attending: 50

Date of Council Approval/Denial: _____

Council Resolution Number: _____

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022

4

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

4. REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE AND TO ERECT SIGNS AT REFERENCED LOCATIONS: Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, re: in connection with their 14th Annual Michigan Fun Fest to be held from Thursday, August 11, 2022, through Sunday, August 14, 2022, in the rear parking lot at 18100 Merriman Road.

Wafi Barshini and Freddie Sackllah, St. Mary's Church, 18100 Merriman Road, presented the request to Council. Freddie Sackllah explained they will be having a smaller scale festival this year, not the Fun Fest as done in the past, and will be following all of the rules involved.

President Jim Jolly asked what the hours would be and if there would not be fireworks. Freddie Sackllah responded there would not be fireworks and that they are planning to end the band at 11:00 pm on Friday, 12:00am on Saturday and 10:00 pm on Sunday.

Vice President Laura Toy asked why they weren't having the Fun Fest this year. Freddie Sackllah replied they were worried about COVID for the last two years. This year, they were worried about the expense of the festival due to the revenue loss from COVID along with the need to build back the community on a smaller scale to give the members of the church more attention. Vice President Toy asked when the band will end. Freddie replied with the times for each day as stated previously. Vice President Toy reminded him of the noise levels and offered an approving resolution.

Councilmember Rob Donovic thanked them for coming in and continuing to do things with the community. He asked to verify the location and direction of the speakers away from the resident's homes to minimize noise pollution to the neighbors. Freddie Sackllah stated they are bringing back a sound system person to regulate the noise.

Councilmember Rob Donovic asked to verify that there will be signage put out to alert the neighbors. Freddie Sackllah indicated they weren't going to put signs up, they were going to hand deliver cards to the neighbors to invite the neighbors. Council President Jolly thanked him for doing that and asked that his cellphone number be on the cards. Freddie replied that his cellphone number will be on them.

Paul Condon, 3115 Hillbrook, Livonia, approached the podium and stated that his home is 601 feet from the speakers when they are put up. He objects to the time of 11:59p on Saturday night, stating that they rarely stop on time. He also noted that he has never received a card regarding the event or contact information. He asked for more

consideration and control of the volume of the music. He noted that Councilmember Donovic has worked with him directly regarding the needs around the event.

Council President Jolly stated to Freddie Sackllah that he has heard what has been said and does not want this to be an issue next year.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

4.

Council Office
May 23, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Sara Kasprovicz, Council Office Manager,

AGENDA ITEM

REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE AND TO ERECT SIGNS AT REFERENCED LOCATIONS: Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, re: in connection with their 14th Annual Michigan Fun Fest to be held from Thursday, August 11, 2022 through Sunday, August 14, 2022, in the rear parking lot at 18100 Merriman Road.

BACKGROUND

A request was made by Nancy Walbarshini, Festival Chairperson of The Basilica of St. Mary Antiochian Orthodox Church, for a noise ordinance waiver and permission to erect signs in connection with their 14th Annual Michigan Fun Fest to be held from Thursday, August 11, 2022 through Sunday, August 14, 2022, in the rear parking lot at 18100 Merriman Road.

Set up on Thursday, August 11, 2022
Friday, August 12, 2022 - 5p-11p
Saturday, August 13, 2022 - 12p-11:59p
Sunday, August 14, 2022 - 12p-10p

RECOMMENDATION

To approve as requested.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. S060622 St Marys Fun Fest

APPROVED BY

From: Wafi Albarshini <walbarshini@gmail.com>
Sent: Wednesday, May 25, 2022 9:41 AM
To: Kasprowicz, Sara
Subject: Re: Example of Fun Fest letter

Here's the documents you requested. We're not having fireworks this year, also we're doing the festival on our property as you see in attachment, do we still need to ask the school behind us for permission please let us know, and now we're going to be on June 8th meeting?

Thank you so much Sara

Via Hand Delivery

Livonia City Council
33000 Civic Center Drive
Livonia, MI 48154

Re: Proposal for St. Mary's Dormition Annual Festival

Dear Council Members:

We are pleased to inform you that Fr. George Shalhoub and The Basilica of St. Mary would like to host a church gathering from August 12th, 2022, through August 14th, 2022.

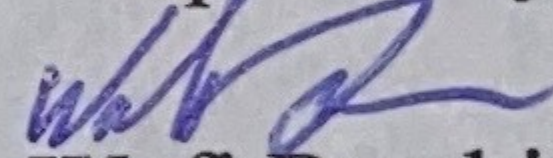
The gathering will take place in a 40' x 100' tent on the Church Property and be open to church members. The gathering will include live music, Middle Eastern food, bounce houses and ~~prey~~- pray.

The proposed location for the gathering is in the rear parking lot at 18100 Merriman Road, Livonia MI 48152. The hours of operation will be as follows:

Friday, August 12, 2022 - from 5:00 p.m. until 11:00 p.m. To include set up on August 11, 2022
Saturday, August 13, 2022 - from 12:00 p.m. until 11:59 p.m. and take down on August 15, 2022
Sunday, August 14, 2022 - from 12:00 p.m. until 10:00 p.m.

Pursuant to Section 8.32.070 of the City Code, St. Mary's Church requests a special permit be granted which would waive the noise ordinance and permit the festival to proceed.

Respectfully submitted,



Wafi Barshini & Freddy Sackllah

Festival Chairperson

18100 Merriman Road

Livonia, Michigan 48152

(734)320-0895(Wafi)

(248)348-5555 (Freddy)



Basilica of St. Mary

Tarabusi Creek

Open Flame / Grill Area More Than 20' from Assembly Tent

Restroom Trailer

Grills

KID'S BOUNCE HOUSES

Food Prep 20' x 20'

Food Sales 20' x 20'

KID'S BOUNCE HOUSES

Bar 10' x 10'

Assembly Tent

STAGE

40' x 100'

PUBLIC PARKING

PUBLIC PARKING

FIRE LANE 25' WIDE

FIRE LANE

18100 Merriman Rd
Livonia, MI 48152
18 min drive home

St Mary's Cultural Center

PUBLIC
ENTRANCE

Merriman Rd

Merriman Rd

40'

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ENTER / EXHIT

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: September 15, 1992

Person to Contact:

Dotti Downing

Telephone Number:

513-684-3957

Refer Reply to:

EP/EO

Federal Identification Number:

23-7440581

St Mary Antiochian Church
18100 Merriman Road
Livonia, MI 48152-4305

Dear Sir or Madam:

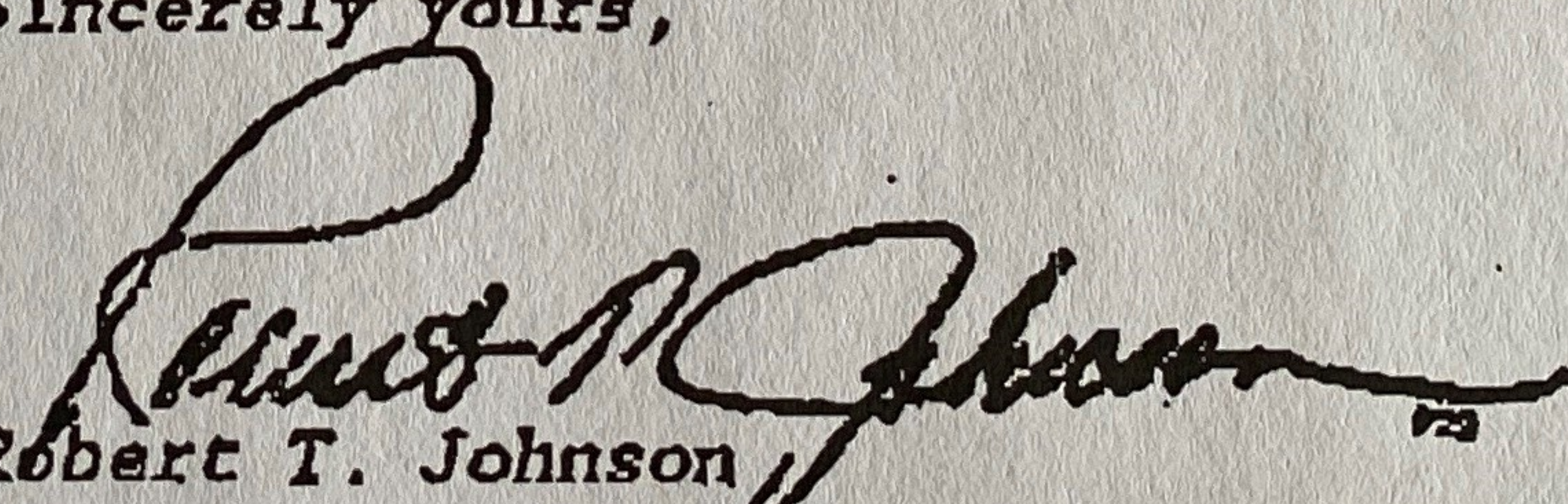
Our records indicate that your organization is included in a group ruling issued to Antiochian Orthodox Christian Archdiocese of New York and All North America, which is located in Englewood, New Jersey.

Our records indicate that this organization is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 and is classified as a public charity, and not a private foundation, because it is described in section 509(a)(1) and 170(b)(1)(A)(i) of the Code as a church. As you are included in the group ruling for the church, you are also exempt under section 501(c)(3) of the Code.

Since you are included in a group ruling, there is not an individual exemption letter for your organization. The group exemption letter applies to all of the subordinate organizations on whose behalf the Antiochian Orthodox Christian Archdiocese of New York and All North America was applied for recognition of exemption.

If we can be of further assistance in this matter, please contact us.

Sincerely yours,


Robert T. Johnson
District Director

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

5

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

6. APPOINTMENT OF TIMOTHY J. KLISZ TO THE ZONING BOARD OF APPEALS: Brandon McCullough, Councilmember, for a three-year term which will expire on July 12, 2025.

Timothy Klisz was present at the podium and thanked Councilmember Brandon McCullough for appointing him. He explained his history of working with the Zoning Board and expressed that he enjoyed being a member.

Councilmember Scott Morgan offered an approving resolution for the Consent agenda.

Councilmember Rob Donovic thanked Timothy Klisz for serving the community.

Councilmember Brandon McCullough noted that he remembered hearing from Timothy Klisz in 2019 that he loved serving on ZBA and he is honored to appoint him as a member.

Council President Jim Jolly noted that there are many interesting things about Mr. Klisz and a great representative of the community.

DIRECTION:

APPROVAL

CONSENT

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

6

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

7. WAIVER PETITION: Planning Commission, re: Petition 2022-03-02-08, submitted by Tiseo Architects, Inc. on behalf of TrueHeal Veterinarian Clinic, requesting to operate a veterinary clinic at 27488 Five Mile Road, located on the north side of Five Mile Road between Inkster Road and Foch Avenue in the Southeast ¼ of Section 13.

Ben Tiseo, 19815 Farmington Road, presented the request to Council.

Councilmember Brandon McCullough asked if there would be boarding overnight. Maria Petrenko, owner of the building and manager of the clinic, responded there will not be animals staying overnight. If the animal needs hospitalization overnight, they will be referred out to an emergency hospital. Councilmember McCullough asked if there would be an area of grass for the animals to use the bathroom. Ben Tiseo replied that it was not anticipated. Maria Petrenko replied that there is landscaping proposed for grass in the front, but when an animal is brought inside for surgery, there is a place inside to relieve themselves. Councilmember McCullough stated that he appreciates they are reviving the building. He stated that for the sake of the neighbors, he would appreciate a space for that outside when going back to the car.

Councilmember Brandon McCullough offered an approving resolution for the Consent agenda.

Council Vice President Laura Toy stated that she concurs with Councilmember McCullough, noting that animals relieve themselves when they smell other animals, so she would also like to see something outside.

Council Vice President Laura Toy asked how long they have been in practice. Maria Petrenko stated they have been in practice for a total of fifteen years. She thanked everyone for being so nice.

Councilmember Rob Donovic asked about a wall at the back of the building. Ben Tiseo stated that there is a cross-access agreement with the neighbors, but there is a wall between the multi-residential on the east of the property line and will be taking down the wall at the front of the building.

Council President Jim Jolly asked about trash removal. Ben Tiseo stated they would hire a company to pick up and the medical waste would be a special pick up.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

7.

Planning
May 20, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

WAIVER PETITION: Planning Commission, re: Petition 2022-03-02-08, submitted by Tiseo Architects, Inc. on behalf of TrueHeal Veterinarian Clinic, requesting to operate a veterinary clinic at 27488 Five Mile Road, located on the north side of Five Mile Road between Inkster Road and Foch Avenue in the Southeast ¼ of Section 13.

BACKGROUND

May 20, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2022-03-02-08 - TrueHeal Veterinarian Clinic

Dear Council Members:

At the 1,187th Public Hearings and Regular Meeting held by the City Planning Commission on May 17, 2022, the following resolution was unanimously adopted:

RECOMMENDATION

#05-25-2022 RESOLVED, That pursuant to a Public Hearing having been held by the City Planning Commission on May 17, 2022, on Petition 2022-03-02-08 submitted by Tiseo Architects, Inc. on behalf of TrueHeal Veterinarian Clinic requesting waiver use approval pursuant to Section 6.59 of The Livonia Vision 21 Zoning Ordinance, as amended, to operate a veterinary clinic at 27488 Five Mile Road, located on the north side of Five Mile Road between Inkster Road and Foch Avenue in the Southeast ¼ of Section 13, the Planning Commission does hereby recommend to the City Council that Petition 2022-03-02-08 be approved subject to the following conditions:

1. That the Site & Floor Plans, Elevations identified as Sheet No. P1, dated March 25, 2022, prepared by Tiseo Architects, Inc., is hereby approved and shall be adhered to.
2. That the landscaping shown on the approved plan shall be installed to the satisfaction of the Inspection Department.
3. That all disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of

hydroseeding.

4. That the operation of the subject use shall not include the overnight boarding or care of animals.
5. That there shall be no outside dumpster located on the site, and all trash must be contained within the building except on the day trash is scheduled for removal.
6. That all animal remains, medical and animal waste shall be properly disposed of.
7. That adequate soundproofing shall be installed to the extent necessary to insure the elimination of all noise from the building.
8. That the use of open or outdoor runways, kennels or pens are prohibited.
9. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
10. That no LED light band or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
11. That the specific plan referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and
12. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

FISCAL CONSIDERATION

ATTACHMENTS

1. 2022-03-02-08_E-COUNCIL Pkt

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: May 20, 2022

Maureen Miller Brosnan

Date: May 27, 2022

Maureen Miller Brosnan, Mayor

Petition 2022-03-02-08 submitted by Tiseo Architects, Inc. on behalf of TrueHeal Veterinarian Clinic requesting waiver use approval pursuant to Section 6.59 of the Livonia Vision 21 Zoning Ordinance, as amended, to operate a veterinary clinic at 27488 Five Mile Road, located on the north side of Five Mile Road between Inkster Road and Foch Avenue in the Southeast ¼ of Section 13.

**CITY OF LIVONIA, MICHIGAN
APPLICATION FOR WAIVER USE APPROVAL**

All applications must be presented in triplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications must include property owner's name, address and notarized signature.
For filing fee see below for computation

Date Filed: 3-25-22 Petition 2022-03-02-08
Site Address: 27488 Five Mile Rd Sidwell 052 01 0039 001 Zoning of Property C-1
Requesting Approval To Operate a Veterinarian Clinic
Applicant: Benedetto Tiseo, FAIA, NCARB Business/Company: Tiseo Architects, Inc.
Applicant's Address: 19815 Farmington Rd City: Livonia State: MI Zip Code: 48152
Applicant's Phone #: 248, 888.1300 Applicant's Email: ben@tiseo.com
Contact Person: Benedetto Tiseo, FAIA, NCARB Business/Company: Tiseo Architects, Inc.
Contact's Address: 19815 Farmington Rd City: Livonia State: MI Zip Code: 48152
Contact's Phone #: 248, 888.1300 Contact's Email: ben@tiseo.com

Please provide the following information:

- 1) **Site Plan** showing:
 - property dimensions, including road right-of-way & building setback lines
 - foot print of building(s), including dimensions & square footage
 - all easements, protective walls, sidewalks & existing trees
 - any significant topographic features (existing or proposed)
 - parking layout, including type of surface material, sizes of spaces & aisles
 - method used in calculating parking requirement
 - location of light standards servicing parking lot & cutout showing type & height
 - location of trash receptacle, including description of screening
 - location of signs
- 2) **Detailed Landscape Plan** including:
 - listing or labeling of all planted materials as to type and size
 - areas to be fully irrigated
 - percentage of landscaping provided (15% of total site required)
- 3) **Building Elevation Plan** depicting:
 - architectural quality
 - wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, E.F.I.S.)
 - all visible rooftop mechanical equipment and how they will be screened
- 4) **General Floor Plan** showing:
 - floor layout
 - entrances & exits
 - restaurants are required to illustrate seating arrangement & capacity
- 5) **One (1) set of reduced plans** (i.e. site, landscape, elevation, floor), a maximum 11" x 17" in size, or digital file in a pdf format either on CD or emailed to planning@livonia.gov
- 6) **Legal Description** of the property to be considered (Clearly Printed)
- 7) **Three (3) completed application forms & three (3) sets of full-size drawings**

You are invited and encouraged to review your proposal with the Planning Department staff. Only one set of preliminary drawings will be necessary for this analysis.

FEE COMPUTATION	\$700.00 (\$400 publication fee plus \$300 base review fee) plus
<u>0</u> sq. ft. of new construction x \$20.00 per 1,000 sq. ft. plus \$30 per lot or unit for residential construction.	
(NOTE: Round off to nearest 1,000)	+ <u>0</u>
Total Amount Due	\$ <u>700.00</u>

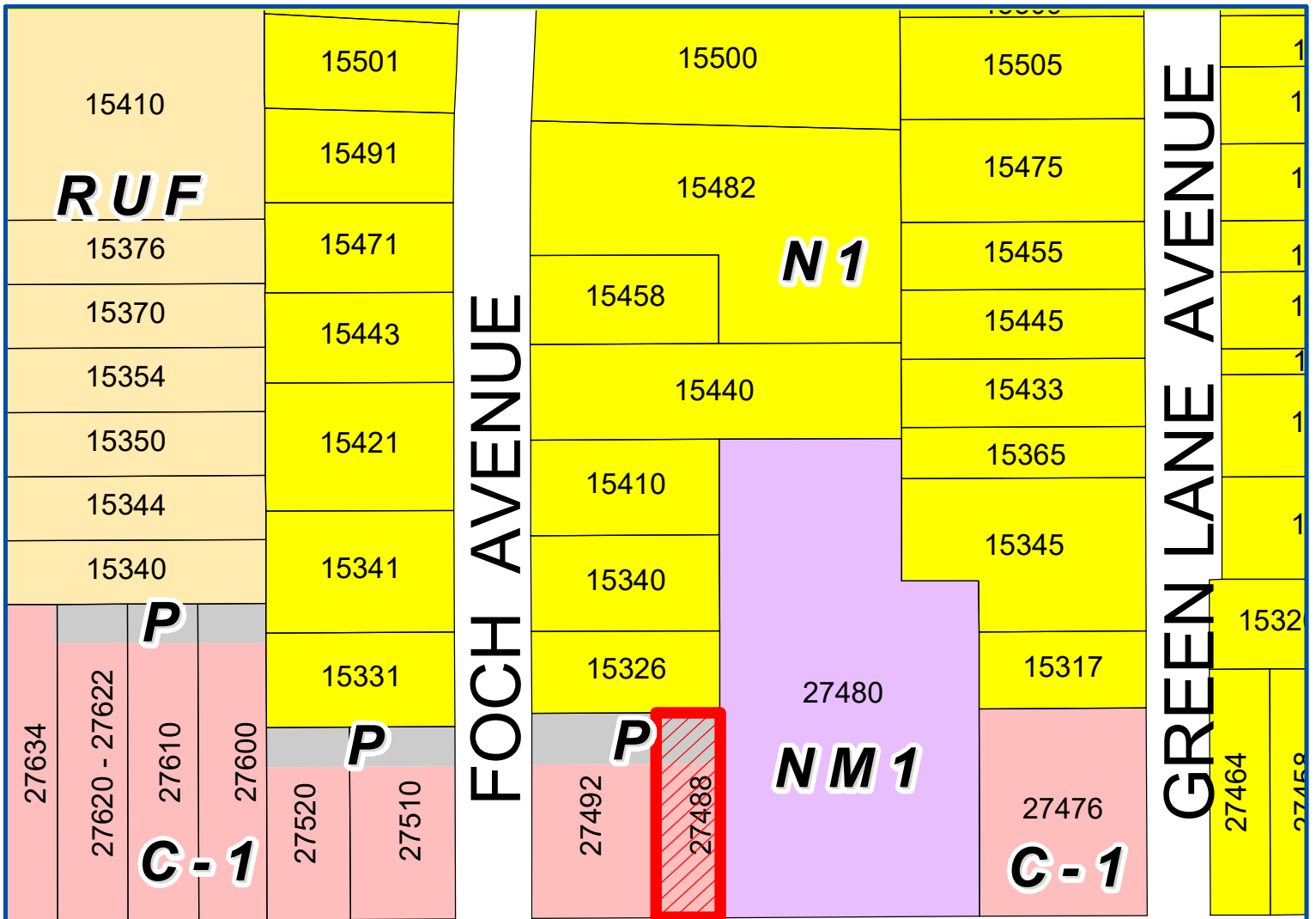
Owner of Property: Big Boy Auto Care & Repair LLC, Jacob Fakhoor
Owner's Address: 5842 Jackson Washington State: MI Zip Code: 48074
Owner's Phone #: (546) 996-8510 Owner's Email: Jacob.Fakhoor@BSBglobal.net
Signature of Owner: [Signature] Print Name: JACOB FAKHOORY
Subscribed and sworn to before me, a Notary Public in and for the County of Oakland State of Michigan
on this 23rd day of March 20 22
Signature of Notary: Dawn Lenderman My commission expires 3-9-23
Acting in the County of Oakland

2022 MAR 25 AM 10:15

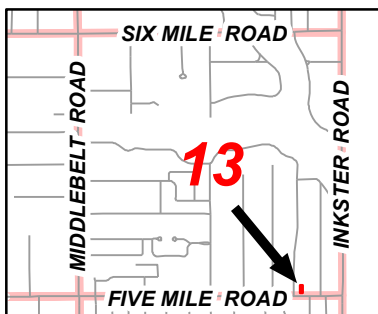
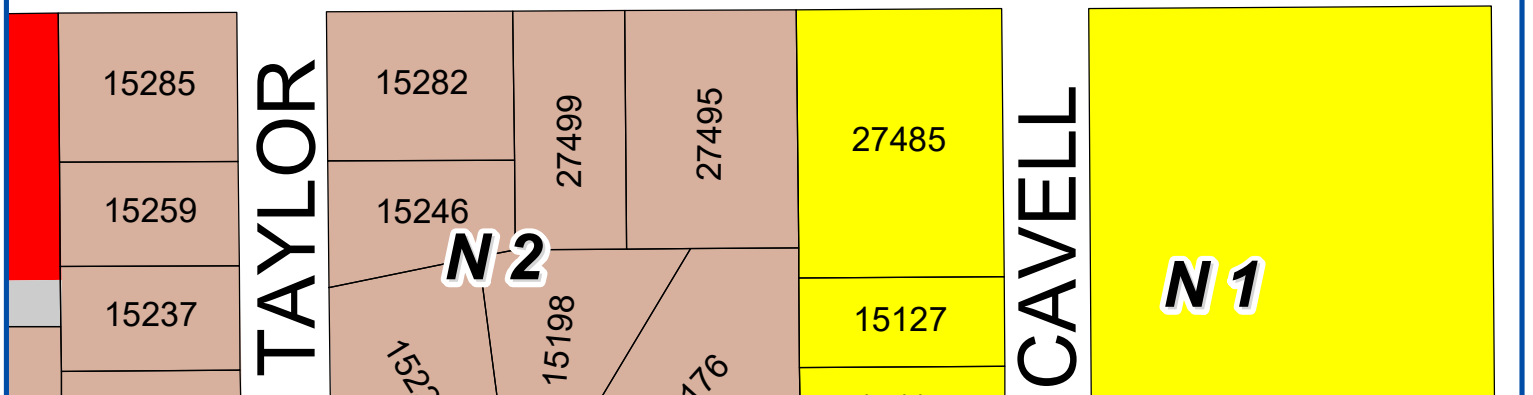
RECEIVED
OFFICE OF THE CITY CLERK

RECEIVED
CITY OF LIVONIA
PLANNING COMMISSION
MAR 25 2022

Dawn Lenderman
Notary Public, State of Michigan
County of Oakland
My Commission Expires March 09, 2023
Acting in the County of Oakland



FIVE MILE ROAD



Address & Zoning Map

Petition 2022-03-02-08
TrueHeal Veterinarian Clinic
27488 Five Mile Road
to operate a veterinary clinic



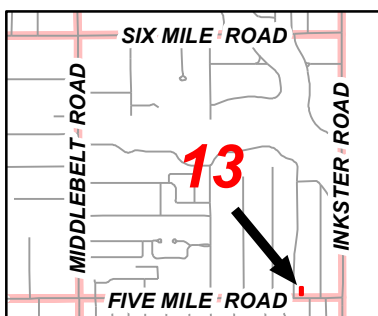
Not to Scale

City of Livonia
Planning Department



FOCH AVENUE

FIVE MILE ROAD



Aerial Map

Petition 2022-03-02-08
TrueHeal Veterinarian Clinic
27488 Five Mile Road
to operate a veterinary clinic



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 2

Petition 2022-03-02-08 submitted by Tiseo Architects, Inc. on behalf of TrueHeal Veterinarian Clinic requesting waiver use approval pursuant to Section 6.59 of the Livonia Vision 21 Zoning Ordinance, as amended, to operate a veterinary clinic at 27488 Five Mile Road, located on the north side of Five Mile Road between Inkster Road and Foch Avenue in the Southeast ¼ of Section 13.

April 19, 2022: Study Meeting:

This petition involves a request to repurpose an existing commercial building for use as a veterinary clinic. The subject site measures 50' x 160' for a total area of 8,000 square feet (0.18 acre). Situated near the middle of the property is an approximate 3,113-square foot, one-story building. Built in 1962 for use as a bookkeeping/accounting office, the original structure measured roughly 1,560 square feet in size. In 1966, the building was enlarged to its current size. Off-street parking is available both in the front and behind the building. The site contains two (2) zoning classifications. The zoning of the front (south) 120 feet of the property is C-1 (Local Business), while the rear (north) forty feet (40') is zoned P (Parking). Veterinary clinics, animal clinics, and animal hospitals are treated as waiver uses in a C-1 zoning district under the provisions set forth in Section 6.59 of the Zoning Ordinance.

To the west of the site are a variety of commercial buildings that front on Five Mile Road, zoned C-1. Immediately adjacent to the east is a vacant parcel zoned NM1 (Neighborhood Multifamily). To the north are residential homes that are part of the Parkway Subdivision, zoned N1 (Neighborhood). To the south, across Five Mile Road, are residential homes and a church, zoned N2 and N1, respectfully.

According to the floor plan, the interior of the building would be divided into exam rooms, a surgery room, an X-ray room, treatment center, a doctor's office, reception/waiting area, public and employee restrooms, utility room, and an employee break room.

Section 6.59 has several special provisions that apply specifically to veterinary clinics, including a requirement that a full-time qualified attendant or veterinarian be stationed in charge of such premises whenever any animals eligible for treatment are kept on the premises. Additionally, the building and ventilation system must be soundproofed, and outdoor runways, kennels or pens are prohibited. There is no information on the plans or with the application as to whether this facility would be used for the overnight care of animals, or if any measures would be used to soundproof the building or its ventilating system. The plans do not show any outdoor runways, kennels, or pens.

Section 9.05 of the Zoning Ordinance establishes the minimum number of parking spaces required according to land use. Required parking for veterinary clinics is

based on a ratio of one (1) space for each 200 square feet of useable floor space. Typically, 80% of the gross floor area is used in determining the amount useable floor area. Accordingly, Section 9.05 establishes a minimum requirement of thirteen (13) parking spaces for the proposed veterinary clinic ($3,113 \times 80\% \div 200$). The site plan shows nine (9) available parking spaces. Four (4) of the spaces are in front of the building, adjacent to the Five Mile Road right-of-way, while the other five (5) are located behind the building. These rear parking spaces are accessible via an easement through the rear parking lot of the adjacent commercial property to the west. A warranty deed has been submitted indicating that there is a cross-access easement through the neighboring property. Alternatively, Section 9.03(6) allows the City to modify the numerical requirements for off-street parking based on evidence that another standard would be more reasonable. In determining whether to permit fewer parking spaces, the City Council shall consult the most recent edition of Parking Generation, published by the Institute of Traffic Engineers (ITE). Referring to ITE's Parking General manual (5th Edition), the average rate of peak period parking demand per 1,000 square feet of gross floor area for an Animal Hospital/Veterinary Clinic is 3.33. Using this standard for the subject property results in the need for 10.36 parking spaces. As previously mentioned, the site contains nine (9) parking stalls.

The plans do not show any type of dumpster enclosure on site. It is not known how trash and animal waste would be handled.

The only landscaped area on the site is between the existing parking spaces along Five Mile Road and the front of the building. There is no buffer between the parking spaces and the road right-of-way, the spaces are right up along the public sidewalk. Pursuant to Section 10.03, where a site abuts a public right-of-way, the following plantings are required: one (1) deciduous or evergreen tree for every forty (40) linear feet of road frontage (or fraction thereof); one (1) ornamental tree for every 100 linear feet of road frontage (or fraction thereof); and eight (8) shrubs for every forty (40) linear feet of road frontage (or fraction thereof). Based on these standards, the site's road frontage requires no fewer than one (1) full size tree, one (1) ornamental tree, and ten (10) shrubs. To comply with the planting requirement, the plan shows one (1) Dogwood tree, two (2) Spruce trees and ten (10) Yew shrubs within landscape area in front of the building.

Other than erecting an awning over the front entrance, the petitioner is not proposing any changes to the exterior of the building. Engraved on the front of the awning would be a sign identifying the veterinary clinic. No measurements are given as to the size of the sign. This building is allowed one (1) wall sign not to exceed one (1) square foot for each lineal foot of the building's frontage.

May 10, 2022: Study Meeting:

This item was rescheduled to the meeting of May 10th.

May 17, 2022: Public Hearing:

Approving Resolution: That this request to operate a veterinary clinic at 27488 Five Mile Road shall be approved subject to the following condition:

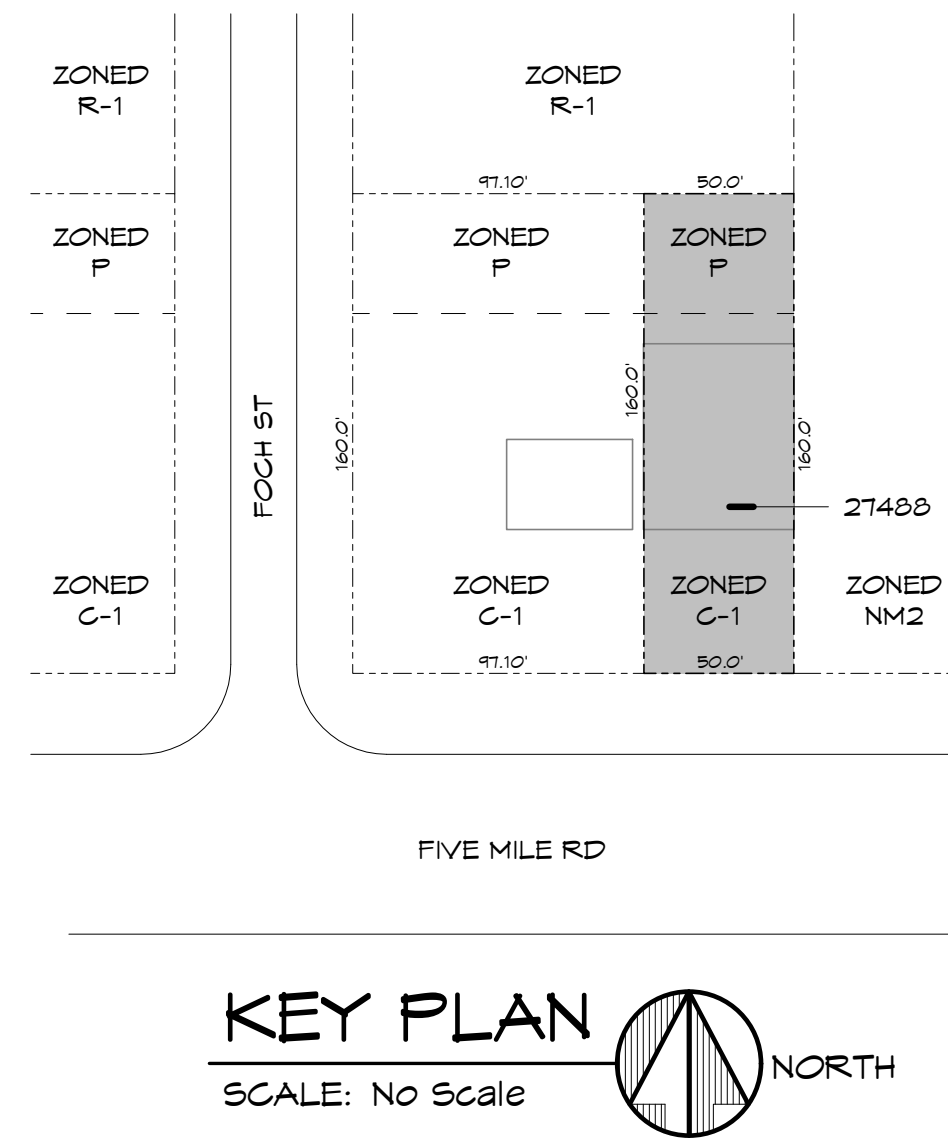
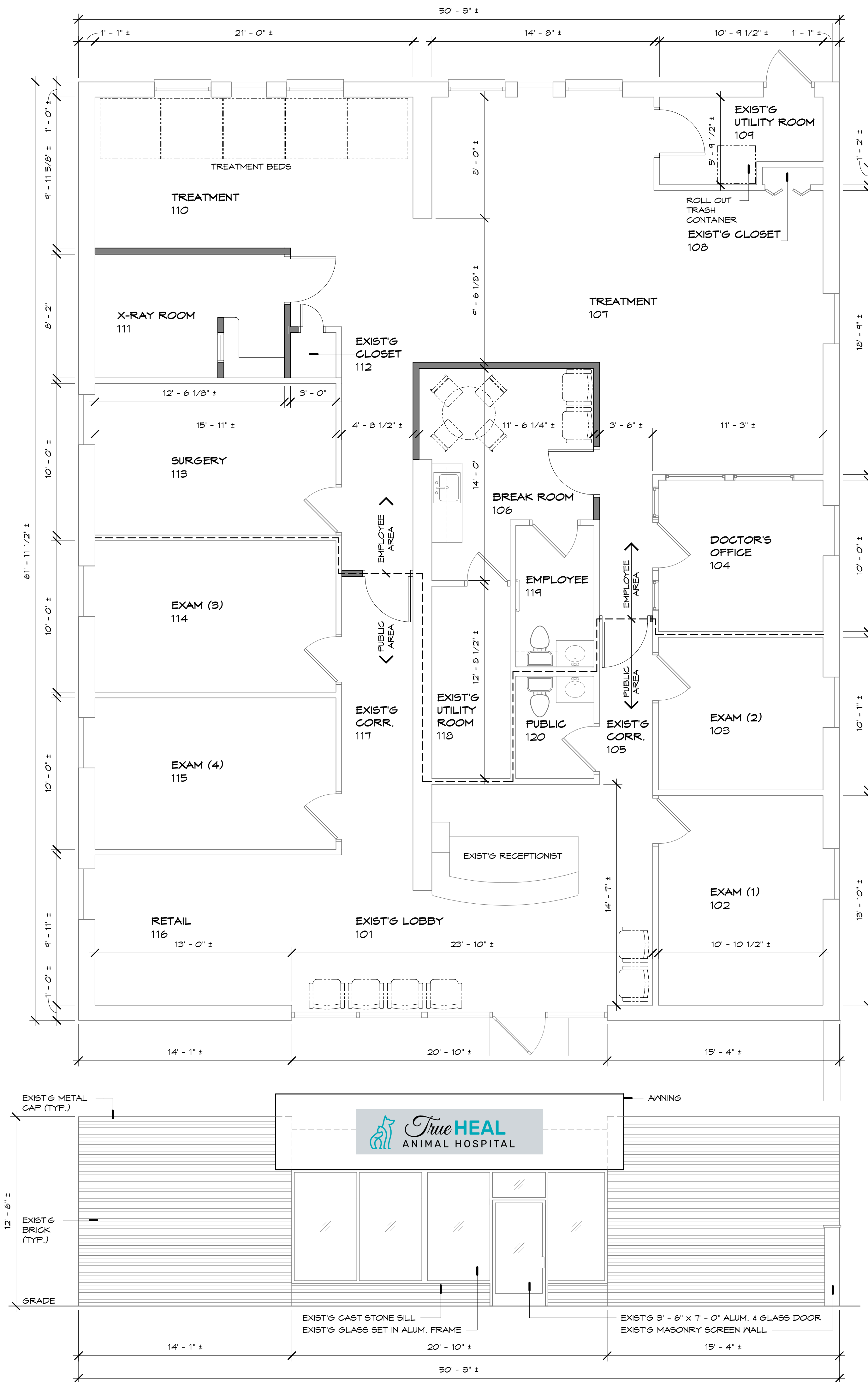
1. That the Site & Floor Plans, Elevations identified as Sheet No. P1, dated March 25, 2022, prepared by Tiseo Architects, Inc., is hereby approved and shall be adhered to.
2. That the landscaping shown on the approved plan shall be installed to the satisfaction of the Inspection Department.
3. That all disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of hydroseeding.
4. That the operation of the subject use shall not include the overnight boarding or care of animals.
5. That there shall be no outside dumpster located on the site, and all trash must be contained within the building except on the day trash is scheduled for removal.
6. That all animal remains, medical and animal waste shall be properly disposed of.
7. That adequate soundproofing shall be installed to the extent necessary to insure the elimination of all noise from the building.
8. That the use of open or outdoor runways, kennels or pens are prohibited.
9. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
10. That no LED lightband or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
11. That the specific plan referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and
12. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is

PUBLIC HEARING

obtained, this approval shall be null and void at the expiration of said period.

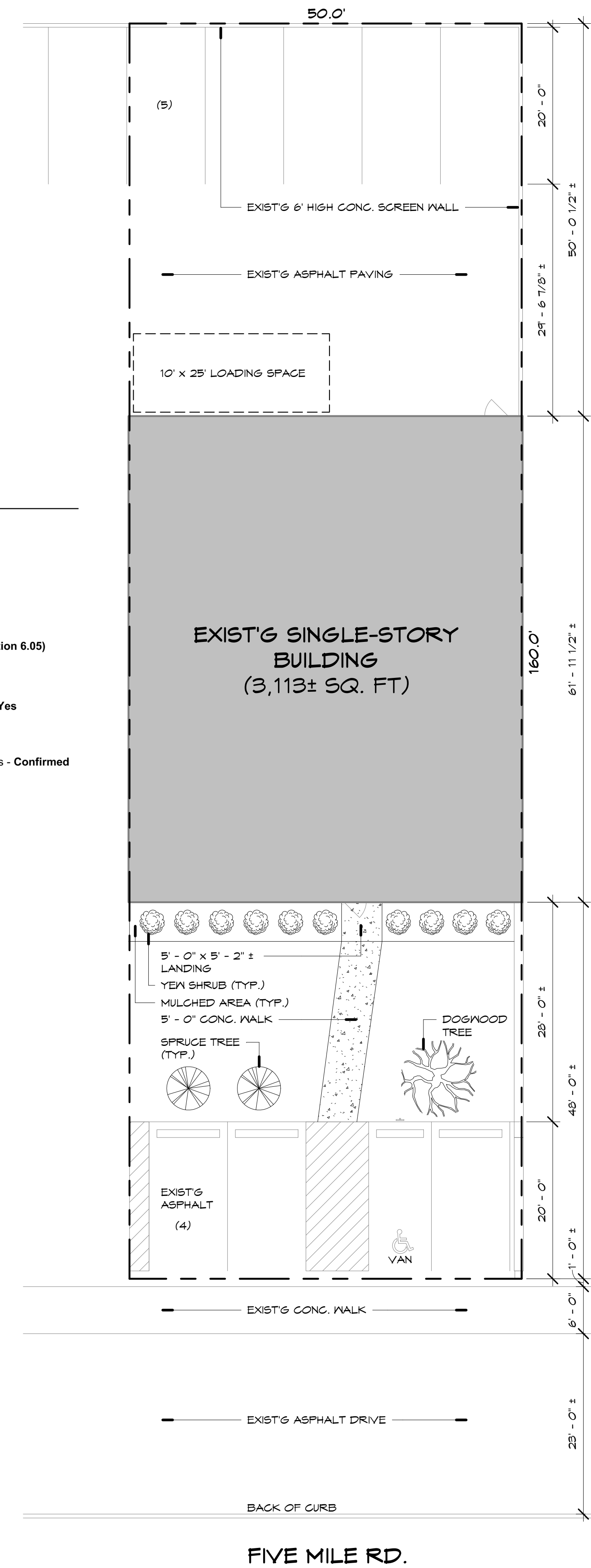
Denying Resolution: That this request to operate a veterinary clinic at 27488 Five Mile Road is denied for the following reasons

1. That the petitioner has failed to affirmatively show that the proposed use is in compliance with all of the special and general waiver use standards and requirements as set forth in Sections 6.59 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended.
2. That the operation of a veterinary clinic on this site would have a negative effect upon the neighboring properties.
3. That the use would create significant adverse impacts on adjoining parcels, public services, and community planning efforts.
4. That the petitioner has failed to adequately demonstrate that the site has the capacity to accommodate the proposed use; and
5. That the petitioner has failed to comply with all the concerns deemed necessary for the safety and welfare of the City and its residents.



Site/Building Data

Zoning Section 3.10 : C-1 Local Business			
Site Area:	8,000 Sq Ft	0.18 Acres	
Section 13.13(6)(l) Landscaping Required 15%:	1,200 Sq Ft		
Open Space Actual:	1,233 Sq Ft	15.41%	
Building Area:	3,113 Sq Ft	Existing (no change)	
Section 3.10 C-1 Waiver Uses: Veterinary Clinics, Animal Clinics and Animal Hospitals (Section 6.05)			
Section 6.59: Veterinary Clinics, Animal Clinics and Animal Hospitals			
Districts Permitted: C-1 (1) Current Zoning = C-1 as a Waiver Use			
Specified Use: (2) Sole purpose necessary care for sick/diseased household pets - Yes			
Attendant: (3) Full time Veterinarian in charge of premises - Yes			
Enclosure: (4) No outdoor runways, kennels, or pens. - Confirmed			
Disposal of Rubbish: (5) No rubbish and litter to be obnoxious or offensive - Confirmed			
Disposal of Rubbish: (5) No harboring of vermin, no noise, confusion and odor on premises - Confirmed			
Soundproof: (6) Yes - Existing Masonry Walls.			
Section 4.02 Schedule of Regulations C-1 Local Business			
Min Lot Area			
Minimum - 4,000 Sq Ft Existing = 8,000 Sq Ft			
Bldg Height			
Max (Stories): 2 Existing = 1			
Max (Feet): 35 Existing = 12'-6"			
Bldg Setback			
Min Front (Feet): 15 Existing = 48'			
Min Side (Feet): 8 Existing = 0'-0" (Preexisting Nonconforming)			
Min Rear (Feet): 8 Existing = 50'			
Section 9.05 Minimum Parking Spaces			
Veterinary Clinics: 1/200 Sq Ft Use Area			
Usable Floor Area: 3,113 Sq Ft			
Ratio			
200 Sq Ft			
Parking Required			
6 Spaces			
Provided Parking:			
9 Spaces			
Difference			
3 Spaces			
Section 9.08 Off Street Loading			
Office Use Size: 10' x 25'			
Section 10.03(1) Frontage Landscaping			
Deciduous or Evergreen Tree: 1/40 Ln Ft Required = 2			
Provided = 2			
Ornamental (Flowering Tree): 1/100 Ln Ft Required = 1			
Provided = 1			
Shrubs: 8/40 Ln Ft Required = 10			
Provided = 10			



PROPERTY DESCRIPTION:
1929A 34B1 PARKWAY SUB T15 R4E L68 P61 MCR S 160 FT OF LOT 39 PARKWAY SUB L 68 OF
FLATS P 61 MCR OF SE 1/4 SEC. 13 T15 R4E



Tiseo Architects, Inc.

19815 Farmington Road
Livonia, Michigan
48152-1444

248.888.1300
fax 248.888.1313
www.tiseo.com



TrueHEAL
Veterinarian Clinic

27488 5 Mile Rd
Livonia, Michigan

Drawn by: Kimberly Nakhleh

Checked by: Benedetto Tiseo

Seal / Signature



Date 25 MAR 2022

Issued for: Date:

PLANNING COMMISSION 25 MAR 2022

NOT FOR
CONSTRUCTION

PROPOSED SITE &
FLOOR PLANS,
ELEVATION

Project No. 22006

Sheet No. P1

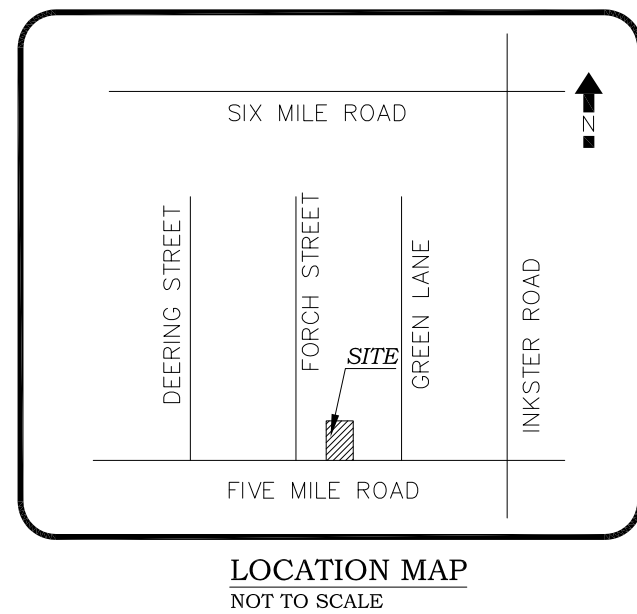
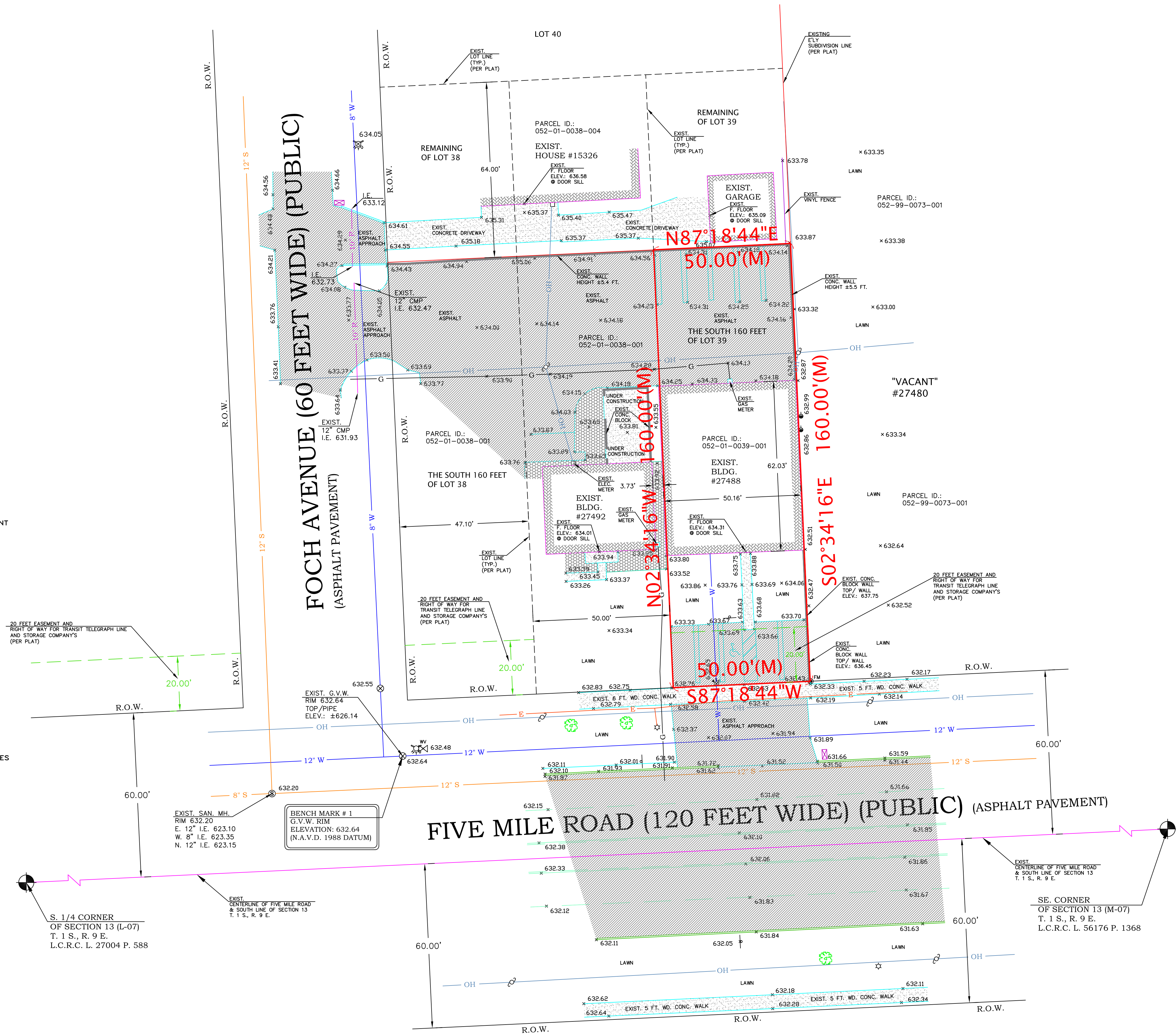
Date Printed:

3/24/2022 4:51:35 PM T:\Projects\22006 TrueHEAL Veterinarian Clinic - 5 Mile Rd Livonia Preliminary\22006 - Site Plans

BOUNDARY, TOPOGRAPHIC AND UTILITIES SURVEY

LEGEND OF SYMBOLS & ABBREVIATIONS

	SECTION CORNER
	FOUND CONCRETE MONUMENT
	FIELD MEASUREMENT
	TYPICAL
	MANHOLE
	CONCRETE
	RIGHT-OF-WAY
	FEET
	WIDE
	TYPICAL
	AVENUE
	ELECTRIC
	BUILDING
	EXISTING
	SANITARY
	BOUNDARY LINE
	OVERHEAD ELECTRIC LINES
	SANITARY SEWER
	WATER
	STORM SEWER
	GAS
	UNDERGROUND ELECTRIC LINES
	SIGN
	FIRE HYDRANT
	WATER SHUT-OFF-VALVE
	GAS VALVE
	GATE VALVE & WELL
	SQUARE CATCH BASIN
	ROUND CATCH BASIN
	STORM MANHOLE
	SANITARY SEWER MANHOLE
	TREE
	SPOT ELEVATION
	STEEL POST
	LIGHT POLE
	UTILITY POLE
	GUY WIRE
	MAIL BOX
	ASPHALT PAVEMENT
	CONCRETE SURFACE



PROPERTY DESCRIPTION: (AS PROVIDED BY CLIENT)
(WARRANTY DEED L. 51527 P. 648 W.C.R.)

LAND SITUATED IN THE CITY OF LIVONIA, COUNTY OF WAYNE, STATE OF MICHIGAN,
AND MORE PARTICULARLY DESCRIBED AS:

LOT 39, EXCEPT THE NORTH 64 FEET THEREOF, "PARKWAY SUBDIVISION" PART OF THE
S.E. 1/4 OF SECTION 13, TOWN 1 SOUTH, RANGE 9 EAST, LIVONIA TOWNSHIP (NOW CITY
OF LIVONIA), WAYNE COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF AS
RECORDED IN LIBER 88 OF PLATS ON PAGE 67 OF THE WAYNE COUNTY RECORDS.

SUBJECT TO THE EXISTING BUILDING AND USE RESTRICTIONS, EASEMENTS, RIGHT OF
WAYS, AND ZONING ORDINANCES, OF RECORDS, IF ANY.

MORE COMMONLY KNOWN AS:

"EXISTING BUILDING"
27488 FIVE MILE ROAD,
CITY OF LIVONIA,
WAYNE COUNTY, MI 48154

TAX PARCEL NUMBER: 052-01-0039-001

FLOOD HAZARD NOTE:

THIS PROPERTY IS NOT LOCATED WITHIN THE FLOOD HAZARD AREAS
AS INDICATED BY "FIRM" THE FLOOD INSURANCE RATE MAP,
MAP NUMBER 26163C0064E, PANEL 64 OF 575.
COMMUNITY: CITY OF LIVONIA
NUMBER: 260238
PANEL: 0064
SURFIC: E
WAYNE COUNTY, MICHIGAN.
EFFECTIVE DATE: FEBRUARY 2, 2012
AS PREPARED BY THE NATIONAL FLOOD INSURANCE PROGRAM,
FEDERAL EMERGENCY MANAGEMENT AGENCY.

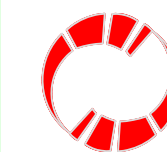
SURVEYOR'S NOTES:

1- SINCE OUR SURVEY WORK DOES NOT INCLUDE A TITLE SEARCH
AT TIME OF SURVEY, THERE MAY BE EASEMENT AND/OR
ENCUMBRANCES UPON THE LAND WHICH ARE NOT SHOWN ON OUR
SURVEY AT THIS TIME.

UTILITY NOTES:

ALL UTILITIES DEPICTED HEREON ARE FROM VISIBLE EVIDENCE.
SURVEYOR DID NOT CONTACT SUBSURFACE UTILITY LOCATOR SERVICE.
THE LOCATION OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS PLAN
ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS
TO THE COMPLETENESS, EXACTNESS OF LOCATION OR ACCURACY THEREOF.
THE CONTRACTOR / OWNER SHALL BE EXCLUSIVELY RESPONSIBLE FOR
DETERMINING THE EXACT LOCATION AND ELEVATION OF EXISTING UTILITIES AND
PROPOSED UTILITIES CROSSINGS IN THE FIELD PRIOR TO CONSTRUCTION OR
ANY SITE MODIFICATION.

ACCURATE SURVEYING AND MAPPING



SEAL:



DATE: MARCH 29, 2022

CLIENT:

TISEO ARCHITECTS, INC.
19815 FARMINGTON ROAD,
LIVONIA, MI 48152
PH.: (248) 888-1300

PROJECT LOCATION:

"EXISTING BUILDING"

27488 FIVE MILE ROAD,
CITY OF LIVONIA,
WAYNE COUNTY,
MI. 48154

PARCEL No.:
052-01-0039-001

SHEET:

BOUNDARY,
TOPOGRAPHIC AND
UTILITIES SURVEY



DATE: REVISION:

DRAWN BY:

DESIGNED BY:

APPROVED BY:

SURVEY DATE:
MARCH 28, 2022

SCALE:

1" = 20'

BOOK #:

B-102

JOB NO.

022-115

SHEET NO.

1 OF 1

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCİK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

March 28, 2022

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2022-03-02-08 – 27488 Five Mile Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed waiver use at this time. The existing parcel is assigned the address of **#27488 Five Mile Road**.

The existing building is currently serviced by public water main and sanitary sewer, as well as private storm sewer. According to the proposed plans, there should not be impacts to the sanitary sewer or water main.

Should the developer need to make revisions to the existing leads, or do any work within the Five Mile Road right-of-way, they will need to submit Engineering drawings to this Department to determine if permits will be required from either the City of Livonia or Wayne County.

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608 or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@livonia.gov or tzilincik@livonia.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "David W. Lear", is written over a horizontal line.

David W. Lear, P.E.
Assistant City Engineer

cc: 2022 Petition File

DEPARTMENT OF PUBLIC SAFETY
LIVONIA FIRE & RESCUE

DAVE HEAVENER
FIRE CHIEF



MAUREEN MILLER BROSNAN
MAYOR

14910 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5419
734-466-2444
734-466-2082 fax

DATE: March 31, 2022
TO: Scott O. Miller, Planner IV
FROM: Livonia Fire Prevention Division
SUBJECT: Petition 2022-03-02-08 True Heal Veterinarian Clinic

This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address.

We have no objections to this proposal.

Sincerely,

Brian Kukla

Brian Kukla
Sr. Fire Inspector

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

THOMAS GORALSKI
CHIEF OF POLICE



MAUREEN MILLER BROSNAN
MAYOR

15050 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5499
(734) 466-2470
FAX: (734) 261-2265

March 29, 2022

Mr. Scott Miller
City of Livonia Planning Dept
33000 Civic Center Drive
Livonia, MI 48154

RECEIVED
APR 01 2022
CITY OF LIVONIA
PLANNING COMMISSION

Re: Petitions 2022-03-02-08 - 27488 Five Mile Road

Mr. Miller,
I have reviewed the plans in connection with the petition. I have a concern regarding the proposals.

According to the site plan, there are only three standard parking spaces and one handicap parking space allowing for a total of four vehicles to park at the business at one time. Veterinary offices can become very busy throughout the day with many people showing up any given time. My primary concern is the lack of sufficient parking space available to accommodate when business traffic becomes heavy and the lack of space for additional vehicles to park. I am also concerned about the lack of space allotted for employee parking.

Please feel free to contact me, should you have any questions.

Sincerely,

FOR THE CHIEF OF POLICE,

Det. Scott Sczepanski #543

Scott Sczepanski, Sergeant
Traffic Bureau
(734) 466-2107

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
SANITATION
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: April 19, 2022

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2022-03-02-08 – 27488 Five Mile Road

Pursuant to your request, the above referenced Petition has been reviewed.

This Department has no objections to this Petition.

I trust this provides the requested information.

Jerome Hanna

Jerome Hanna
Director of Inspection

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

April 8, 2022

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2022-03-02-08 - 27488 Five Mile Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.

Please contact me if you have any further questions.

Very truly yours,

Connie Kumpula
Chief Accountant

CK: jw

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

April 5, 2022

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

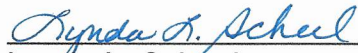
Re: Petition 2022-03-02-08

27488 Five Mile Road
TrueHeal Veterinary Clinic

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,


Lynda L. Scheel
Treasurer, City of Livonia

L19172 P832

WARRANTY DEED

STANDARD FORM FOR PARTNERSHIP

G 24460



KNOW ALL MEN BY THESE PRESENTS, that Millson and Chard, a Michigan Co-Partnership, consisting of Edward P. Millson and Wilbur D. Chard
 a Michigan Co-Partnership, the address of which is 27492 Five Mile Road, Livonia, Michigan

Convey and Warrant to Veldon E. Clark and Ronald J. Fren, as joint tenants and not as tenants in common, with rights of survivorship,
 whose street number and postoffice address is 27492 Five Mile Rd., Livonia, Michigan

the following described premises situated in the City of Livonia County of Wayne and State of Michigan, to-wit: Lot 35 PARKWAY SUBDIVISION, except the North 64 feet thereof, also the West 50 feet of the East 896.5 feet of the South 220 feet of the Southeast 1/4 of Section 13 except that portion taken for road purposes, also all that part of the Southeast 1/4 of Section 13, T.1.S., R.9.E., described as follows: Beginning at a point on the South line of Section 13 which point is distant 69 degrees 49 minutes West 846.50 feet from the Southeast corner of Section 13, thence North 0 degrees 04 minutes West 220.00 feet, thence South 69 degrees 49 minutes West 50.00 feet, thence South 0 degrees 04 minutes East 220.00 feet to the South line of Section 13, thence along said line North 69 degrees 49 minutes East 50.00 feet to the place of beginning

Tax Item 13e 39a & b1 & 22a1, b1

being known as 27492 Five Mile Road
 together with all and singular the tenements, hereditaments, and appurtenances thereto belonging or in anywise appertaining,
 for the sum of Twenty Thousand Dollars

subject to building and use restrictions and easements of record, if any,

AND SUBJECT TO ARTIFICIAL CONDITIONS DATED MAY 20, 1969 AND ATTACHED HERETO

Dated this 8TH day of August 1975

Signed in the presence of:

W.D.S.

Wm. E. Lude

Sharon J. Butler

Sharon J. Butler

STATE OF MICHIGAN
 County of Wayne

On this 8TH day of August 1975

appeared Wilbur D. Chard

by me duly sworn did say that he is a partner (disinterested) of Millson and Chard, a Michigan Co-Partnership and that the said instrument was signed in behalf of said partnership by authority of its articles of agreement; and the said partner(s) acknowledged the said instrument to be the free act and deed of said partnership.

My Commission expires

19

Wm. E. Lude

Notary Public, Wayne County, Michigan

Notary Public,
 County, Michigan

County Treasurer's Certificate

This is to certify that there are no taxes due on the premises and that the same are due FIVE YEARS previous to date of this certificate EXCEPT

8667
 AUG 13 1975
 Wayne County Treasurer
 Det.

City Treasurer's Certificate

933
 AUG 15 1975
 FOREST E. YOUNGBLOOD, Register of Deeds
 WAYNE COUNTY, MICHIGAN 48226

When recorded return to:

Shantee

Recording Fee 4.00
 U.S. Rev. Stamp 22.00

Drafted by:
 Business address:

Veldon E. Clark, Broker
 27492 Five Mile Rd.
 Livonia, Michigan

*See note in P.A. 1963, No. 13, on reverse side.

G 24460

2135067

0801100 1

BURTON ABSTRACT AND TITLE COMPANY HAS OPERATED CONTINUOUSLY SINCE 1969

MAKE YOUR REAL ESTATE TRANSACTIONS SAFE BY USING BURTON TITLE INSURANCE

ADDITIONAL CONDITIONS

Re: Sale of property at 27482 Five Mile Rd., Livonia, Michigan

LS 19172 PA833

Seller shall build a wall on North line of property as required by City of Livonia as soon as necessary for Purchaser to obtain building permit for new building or for any other requirement by the City of Livonia.

Purchaser shall grant easement to Seller for parking and driveway purposes over the North fifty feet of the property. Seller shall maintain the North fifty feet of the property in condition for such purposes.

Purchaser and Seller agree mutually that parking and driveway areas on the property in this sale and on the property known as 27488 Five Mile Road, which is owned by the Sellers, right of ingress and egress shall be permitted to both parties and to their clients and customers. Both shall finish off parking areas in the front of both properties. Purchaser shall finish a connecting area on the westerly part of the property being purchased and Seller shall finish off property at rear of present property and the fifty foot easement area of the property being purchased, all in blacktop of a quality and specification to be mutually agreed upon; this work will be done within twenty-four months of closing of this sale and will, if possible, be done as a single contract; but should this not be feasible the second party to complete such work shall do so within twenty-four months of the closing and shall take care that the work corresponds to the first job in quality, type and grade level.

Purchaser accepts the property with full knowledge that temporary City approval of occupancy as a real estate office has expired.

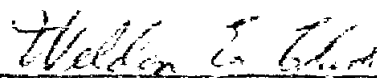
Purchaser agrees that any future building to be constructed will have a setback no less than Seller's present building and shall extend no further North than Seller's present building.

Seller may at his option blacktop and use as parking, in addition to the easement area, an area fourteen feet North and South and extending fifty feet Westward from the rear of Seller's building.

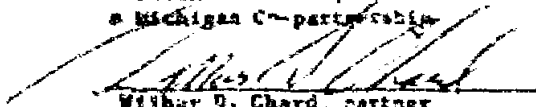
Purchaser may at his option eliminate this fourteen feet should he build a new building or extension thereof on this area.

Purchaser acknowledges an existing encroachment of Sellers' building of .25 feet as shown on a survey dated July 14, 1966 by Guaranty Survey Company.

Purchaser agrees that any future construction on the property shall be designed so that the Sellers' "through the wall" air conditioners can properly expel air.


Wilbur D. Chard

HILLSON AND CHARD,
a Michigan Co-partnership


Wilbur D. Chard, partner


Edward F. Hillson, partner

Dated May 24, 1968

UNAPPROVED MINUTES

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MINUTES OF THE 1,187th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, May 17, 2022, the City Planning Commission of the City of Livonia held its 1,187th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7 p.m.

Members present:	Carol Smiley	Glen Long	Betsy McCue
	Dave Bongero	Peter Ventura	Sam Caramagno
	Ian Wilshaw		

Members absent: None

Mr. Mark Taormina, Planning Director, Jacob Uhazie, Planning & Economic Development Coordinator, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #2 PETITION 2022-03-02-08 TrueHeal Veterinarian

Mr. Caramagno, Secretary, announced the next item on the agenda, Petition 2022-03-02-08 submitted by Tiseo Architects, Inc. on behalf of TrueHeal Veterinarian Clinic requesting waiver use approval pursuant to Section 6.59 of The Livonia Vision 21 Zoning Ordinance, as amended, to operate a veterinary clinic at 27488 Five Mile Road, located on the north side of Five Mile Road

between Inkster Road and Foch Avenue in the Southeast ¼ of Section 13.

Mr. Taormina: This is a request to operate a veterinary clinic on Five Mile Road between Green Lane and Foch Avenue. This property is roughly 0.18 acre in size with 50 feet of road frontage by a depth of 160 feet. so, it's a small property. The site is divided into two (2) zoning classifications: C-1 (Local Business) and P (Parking). The southerly part of the site contains the commercial zoning and is where the building is located. The rear 40 feet of the property is zoned for parking only. The site contains a one-story building that's about 3,100 square feet in size. The original structure was only 1,500 square feet and was built in 1962 as a bookkeeping and accounting office. In the mid-1960s, the building was expanded to its current size. Off street parking is available both in the front of the building, as well as behind the building. Veterinary clinics, and animal clinics and animal hospitals are treated as a waiver-use in the C-1 zoning district. To the west is commercial zoning. To the east is a vacant parcel that is zoned NM1 (Neighborhood Multifamily), and to the north are residential homes that are a part of the Parkway Subdivision. The plan that was submitted with the application shows how the interior of the building would be remodeled. It would include an exam, surgery and X ray rooms. There would also be a treatment center, office, reception and waiting area, public restrooms, utility room, and employee break room. There would be no outdoor runways, kennels, or pens. In terms of parking for veterinary clinics, the requirement is one space for every 200 square feet of usable floor area. As such, the use would require a total of thirteen (13) parking spaces. The site plan shows nine (9) parking spaces, four of which are in front of the building adjacent to Five Mile Road and five (5) which are located behind the building. The rear parking spaces are accessible via an easement that runs through the parking lot of the adjacent commercial property to the west. The ordinance provides flexibility for adjusting the numerical parking requirements based on evidence that another standard would be more reasonable. Referring to the Institute of Traffic Engineers Parking Generation Manual, and the average rate of peak period parking demand for every 1,000 square feet of gross floor area of a similar use is 3.3. Applied to this site results in a recommendation for ten (10) parking spaces. Again, the site shows nine (9) spaces total. It's important as part of tonight's proceedings that we determine if nine (9) spaces will be suitable for this use, depending on the number of employees and what they anticipate in terms of customer demand. The

plans do not show a dumpster on the property. It was indicated at the Study Meeting that trash would be stored in the building and handled by private contractors. For landscaping, they're showing additional trees and shrubs in front of the building. There are no other exterior site improvements except for an awning and maybe painting the building. An issue that came up at the Study Meeting was a small retaining wall that is leaning on the east side of the property. The petitioner indicated a willingness to remove this wall since it doesn't really serve any functional purpose. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated March 28, 2022, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed waiver use at this time. The existing parcel is assigned the address of #27488 Five Mile Road. The existing building is currently serviced by public water main and sanitary sewer, as well as private storm sewer. According to the proposed plans, there should not be impacts to the sanitary sewer or water main. Should the developer need to make revisions to the existing leads, or do any work within the Five Mile Road right-of-way, they will need to submit Engineering drawings to this Department to determine if permits will be required from either the City of Livonia or Wayne County."* The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Livonia Fire & Rescue Division, dated March 31, 2022, which reads as follows: *"This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address. We have no objections to this proposal."* The letter is signed by Brian Kukla, Fire Marshal. The next letter is from the Division of Police, dated March 29, 2022, which reads as follows: *"This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address. We have no objections to this proposal."* The letter is signed by Scott Szczepanski, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated April 19, 2022, which reads as follows: *"Pursuant to your request, the above referenced Petition has been reviewed. This Department has no objections to this Petition."* The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department,

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dated April 8, 2022, which reads as follows: "*I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.*" The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer's Department, dated April 5, 2022, which reads as follows: "*In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.*" The letter is signed by Lynda Scheel, Treasurer. That is the extent of the correspondence.

Mr. Wilshaw: Are there any questions of the Planning Director? If not, our petitioner is in the audience. Good evening, Mr. Tiseo.

Ben Tiseo, 19815 Farmington Road, Livonia, MI. I did want to point out some things about the parking issue. If you note on the floor plan, we have four exam rooms, and that's all we can have here because there's going to be one doctor on staff, receptionist, and one other assistant. That's all. Again, this size of a clinic, that's all you can have. So, you can't have more people there. So, the four spaces in front should take care of one for each of the four exam rooms. And again, we have three employees parking, there's five spots in the back. So, from a practical standpoint, we actually exceed the parking that is going to be required for the site. And again, this is going to be a small neighborhood operation. It is not intended to be a big clinic where a lot of people come in. Again, it is going to be one doctor, an assistant, and a receptionist. So, with that, I don't have any other questions. I mean, any other questions? I didn't hear any real objections to it. And thanks again, Mr. Bongero, for bringing up that fence that's leaning. I should have put it on the drawings, but I did not. So, we will be taking that down. And we're here to answer any questions that you might have.

Mr. Wilshaw: Great. It's been a couple of weeks, a few weeks since we've seen you.

Mr. Tiseo: Yes.

Mr. Wilshaw: So, we may have some questions that have popped up. Any questions for our petitioner?

Mr. Long: Thank you. A couple of questions. With the so much of the parking in the rear, will there be access in the front as well as

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the rear for people or will people have to walk around in order to get into the building?

Mr. Tiseo: No, there is a back door. So, if... let's say another customer came in, and there's only the four spots in front were occupied, they could go around to the back of the building. There is another door in the back that they can enter the clinic. And it's not ideal only because that back portion is not really available to the public. Also, I know one of the things that came up last time was that there was a lack of a dumpster on the site. One, there's no real room to have that there. Two, we do have a roll away dumpster inside. If you note on the plan, that's in the back vestibule, if you will. That will be rolled out once a week as it is needed. There are not going to be any barking dogs. There's no running track. This is strictly a veterinary clinic, where they bring their animals in, and they get treated. They're not spending any time overnight. If they have to have any sort of real surgery, they would go to another clinic. So, this is going to be a real neighborhood function.

Mr. Long: Continuing on that...so, with the lack of a dumpster and the waste removal only happening once a week, is that a concern? Is that ideal for a veterinary clinic with waste, and animal waste and such?

Mr. Tiseo: Again, I'm sure you're familiar with trash pickup, you can call and have it picked up every day. It's a matter of how you schedule it. I have clients that have multiple shopping centers, and in some cases, they have to have the trash picked up four times a week because they don't have room for more dumpsters. That's simply a matter of function of determining when they need to be picked up.

Mr. Long: And then my last question is...I'm actually quite in favor of this I think this is a great idea, but with one doctor, what happens should he decide he wants to take a day off or a vacation or something like that? Is it...bring in another or do you just close down?

(Inaudible)

Maria Petrenko, 27488 Five Mile Road, Livonia, MI. I am the building owner and the manager. I'm not the doctor that can cure your pet. But, so, the idea is with that we will bring in a substitute doctor for the time that we're away, or just...there's lack of veterinarian as everybody knows. If we cannot find one, good one, then we'll

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just put a sign on the door and go on vacation. The idea is that it's a very small boutique hospital, you know, and a very small operation.

Mr. Long: Thank you.

Mr. Wilshaw: Thank you, Mr. Long. Any other questions for our petitioner this evening?

Mr. Ventura: Excuse me. I've got a couple of questions. Do you just used the word hospital? Is this a veterinary hospital or veterinary clinic?

Mr. Tiseo: Veterinary clinic

Mr. Ventura: So, it's not a hospital?

Ms. Petrenko: So, I don't really know the official difference between the clinic and a hospital. So, I think...I don't know if anybody can fill me in. So, there will be their vaccinations clinics and that is not one of them. We will be conducting treatment of animals. There will be no animals left overnight. So, if an animal is there past five o'clock and it needs additional help, he will...the pet owner will be referred to an emergency clinic or a neighboring clinic. So, theoretically, it's more than just seeing pets. So that's why I think we got hospital, because there will be minor medical procedures conducted. There will be a surgery room. But, so, therefore we kind of feel like we have to call it hospital.

Mr. Ventura: Okay, thank you. I too am concerned about the parking here. How are patients going to know if all the spaces in front are full that spaces in the back are accessible to them?

Ms. Petrenko: I'm gonna design a pretty sign that will say parking in the rear.

Mr. Ventura: How do they know where the rear is? You've got to leave the site, get back on Five Mile Road and go over to Foch and up Foch and then in. How do they find that out?

Ms. Petrenko: You're absolutely correct. It's not intuitive. So, besides the signage on the front, at the time of them making an appointment, we will you know, try to make sure that the receptionist explained for the lack of parking that you have to go around the building. Again, this is...we are expecting very little walk-in traffic because of only one doctor. So, majority of patients will be there because whether they are regulars or are

there for a regular visit or they have made an appointment. So, I don't think we will have capacity for just walk-in traffic.

Mr. Ventura: So, is the veterinary physician that's going into space already in Livonia.

Ms. Petrenko: No.

Mr. Ventura: So he doesn't have an existing...

Ms. Petrenko: He is practicing in a neighboring city.

Mr. Ventura: So those animals are not going to be coming to Livonia.

Ms. Petrenko: No, no, they're not. If you're asking if he's taking the clientele from where he's practicing currently, that is not a possibility.

Mr. Ventura: Will he be running both operations?

Ms. Petrenko: No, this will be the only operation. When we came first time for the discovery session, the doctor was actually present so and he can explain his thinking. No, he will be working...that will be the only business he'll have.

Mr. Ventura: I'm still concerned about the parking. We put another veterinary hospital on the southern end of the city that wasn't any bigger than this, and after they were in the building there, people were parked all over the place. I mean, in the streets on the adjacent lots. I mean, I just don't see how the parking works here. I understand you've got four rooms, but if you've got four rooms that are full, and you have people coming in for their next appointments, I mean, when I take my animals to the veterinary hospital or the veterinary clinic, the waiting rooms are full. And so, it's not a matter of how many opportunities you have or how many exam rooms you've got, it's how many patients you have. I don't know how you make this work. I really don't.

Mr. Tiseo: Part of it is scheduling, and unfortunately, a lot of medical clinics double book. It's that plain and simple, snf they shouldn't be, but they do.

Mr. Ventura: I don't know that ours double books, Mr. Tiseo, but there's an overlap between exam and intake. While you're going through the process, you've got two customers out there, but thank you very much. Thank you, Mr. Chairman.

Mr. Wilshaw: Thank you go ahead and make your...

Ms. Petrenko: Just about the barking. The veterinarian happens to be my husband, so I know him intimately, but as a lot of...there's another veterinary hospital present here. So, most of the veterinarians are overworked, overbooked, overtired. The idea for this business venture in my family is to relieve that situation. So, the idea is to have a very accurately planned prescheduled boutique hospital. So, we do happen to have a building with four exam rooms, and it is my deep hope that they will not be all full at the same time. So, again, I think that wherever you take your animal, it might be a bigger hospital. This will not be one of this kind of like production line bigger hospitals.

Mr. Wilshaw: Okay, thank you for your comments. Any other questions from any of our commissioners, for our petitioner?

Mr. Caramagno: Just on the theme of parking. Is it your intent that any employees park in the back of the hospital?

Mr. Tiseo: Of course.

Mr. Caramagno: Okay. Very good. Is there an opportunity to put a small sign on Foch that says veterinary parking, or clinic parking, whatever it is...clinic parking, to give some direction?

Mr. Tiseo: We'd be willing to do that. Correct.

Mr. Caramagno: And they'd be maybe...something that would help.

Ms. Petrenko: Another thing we did was have a conversation with the neighboring business and they're willing to rent us spaces if necessary. So that is also a possibility.

Mr. Caramagno: Okay, what's the neighboring business now?

Mr. Tiseo: I believe the next-door neighbor is a gun shop.

Ms. Petrenko: Gunsmith.

Mr. Tiseo: Gunsmith? It is the adjacent property?

Mr. Caramagno: Okay. Thank you.

- Mr. Tiseo: I'm pretty sure they have an excess of parking spots when you take a look at the number of spaces that they have.
- Mr. Wilshaw: Is it possible Mr. Tiseo, you can secure cross parking access?
- Mr. Tiseo: We do we have cross access. We do have that. That was part of the 1962 approval with the property, but we have not entered into an agreement for any additional parking, if it's required.
- Mr. Wilshaw: It might be something to do between now and Council.
- Mr. Tiseo: We can pursue that further if we get approval tonight. We could have something at least in a draft form for the City Council.
- Mr. Wilshaw: Sure, that might ease some of the concerns that you hear tonight. Any other questions from any of the commissioners? Was there anyone in our audience wishing to speak for or against this petition? I don't see anybody coming forward. There's no one to speak on this. We'll go back to our Petitioner for any final comments.
- Mr. Tiseo: I don't have any. Thank you for your time.
- Ms. Petrenko: Thank you.
- Mr. Wilshaw: Thank you for being here. And if there's no further comments or questions, I'll close the public hearing and a motion would be an order.

On a motion by Smiley, seconded by McCue, and unanimously adopted, it was

#05-25-2022 **RESOLVED**, That pursuant to a Public Hearing having been held by the City Planning Commission on May 17, 2022, on Petition 2022-03-02-08 submitted by Tiseo Architects, Inc. on behalf of TrueHeal Veterinarian Clinic requesting waiver use approval pursuant to Section 6.59 of The Livonia Vision 21 Zoning Ordinance, as amended, to operate a veterinary clinic at 27488 Five Mile Road, located on the north side of Five Mile Road between Inkster Road and Foch Avenue in the Southeast ¼ of Section 13, the Planning Commission does hereby recommend to the City Council that Petition 2022-03-02-08 be approved subject to the following conditions:

1. That the Site & Floor Plans, Elevations identified as Sheet No. P1, dated March 25, 2022, prepared by Tiseo

Architects, Inc., is hereby approved and shall be adhered to.

2. That the landscaping shown on the approved plan shall be installed to the satisfaction of the Inspection Department.
3. That all disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of hydroseeding.
4. That the operation of the subject use shall not include the overnight boarding or care of animals.
5. That there shall be no outside dumpster located on the site, and all trash must be contained within the building except on the day trash is scheduled for removal.
6. That all animal remains, medical and animal waste shall be properly disposed of.
7. That adequate soundproofing shall be installed to the extent necessary to insure the elimination of all noise from the building.
8. That the use of open or outdoor runways, kennels or pens are prohibited.
9. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
10. That no LED lightband or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
11. That the specific plan referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and
12. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

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FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

Mr. Wilshaw: Is there any discussion?

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

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Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

10. WAIVER PETITION: Planning Commission, re: Petition 2022-04-02-13, submitted by Wade Shows, Inc. requesting to conduct a carnival in the parking lot of the former Sears, sponsored by the Livonia AM Rotary Club, consisting of amusement rides, games and food concessions from July 14, 2022, through July 24, 2022, on property at 29500 Seven Mile Road, located on the northwest corner of Seven Mile and Middlebelt Roads in the Southeast ¼ of Section 2.

Mark Taormina, Director of Planning and Economic Development, presented the request to Council.

Joanna Hardesty and Pat Zucal from the Livonia AM Rotary Club were present at the podium to answer questions.

Council Vice President Laura Toy commented that they run a good show, have never had any problems or accidents, and offered an approving resolution for the Consent agenda.

Councilmember Brandon McCullough stated that he supports Rotary AM and offered to promote their show. He asked how they pick the carnival games for the show. Joanna Hardesty replied that they are chosen as part of the Wade Shows family and travel with them. Councilmember McCullough asked if he could recommend games and shared that he made a prototype of one of the harder games and mastered it. It has since been removed.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

10.

Planning
May 20, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

WAIVER PETITION: Planning Commission, re: Petition 2022-04-02-13, submitted by Wade Shows, Inc. requesting to conduct a carnival in the parking lot of the former Sears, sponsored by the Livonia AM Rotary Club, consisting of amusement rides, games and food concessions from July 14, 2022 through July 24, 2022, on property at 29500 Seven Mile Road, located on the northwest corner of Seven Mile and Middlebelt Roads in the Southeast $\frac{1}{4}$ of Section 2.

BACKGROUND

May 20, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2022-04-02-13 - Wade Shows

Dear Council Members:

At the 1,187th Public Hearings and Regular Meeting held by the City Planning Commission on May 17, 2022, the following resolution was unanimously adopted:

RECOMMENDATION

#05-29-2022 RESOLVED, That pursuant to a Public Hearing having been held by the City Planning Commission on March 9, 2022, on Petition 2022-04-02-13 submitted by Wade Shows, Inc. requesting waiver use approval pursuant to Sections 3.11 and 6.56 of the Livonia Vision 21 Zoning Ordinance, as amended, to conduct a carnival in the parking lot of the former Sears, sponsored by the Livonia AM Rotary Club, consisting of amusement rides, games and food concessions from July 14, 2022 through July 24, 2022, on property at 29500 Seven Mile Road, located on the northwest corner of Seven Mile and Middlebelt Roads in the Southeast $\frac{1}{4}$ of Section 2, the Planning Commission does hereby recommend to the City Council that Petition 2022-04-02-13 be approved subject to the following conditions:

1. That the carnival shall be limited to the dates as specified by Wade Shows, Inc., which are from July 14, 2022, through July 24, 2022, inclusive.
2. That the proposed carnival operation shall be confined to the area as illustrated on the aerial

layout plan submitted as received by the Planning Commission on April 18, 2022.

3. That all rides, food concessions, booths and all other equipment and apparatus relating to the operation of the carnival shall be located at least sixty feet (60') distant from the Seven Mile and Middlebelt Roads right-of-way lines.
4. That the temporary housing and storage of other trucks and equipment associated with the carnival shall be parked or stored within the extreme southwestern portion of the Sears parking lot, but no closer than sixty feet (60') from the Seven Mile Road right-of-way line.
5. That the hours of operation shall be limited to the following: Monday through Friday from 4:00 p.m. to 11:00 p.m.; and on the weekends, Saturday and Sunday, from 12:00 p.m. to 11:00 p.m., and
6. That the issues as outlined in the correspondence dated May 9, 2022, from the Fire Marshal, including maintaining proper ingress/egress points for rescue personnel and access to fire hydrants, shall be resolved to the satisfaction of the Department of Public Safety, Livonia Fire and Rescue.

Subject to the preceding conditions, this petition is approved for the following reasons:

1. That the proposed use complies with all of the special and general waiver use standards and requirements as set forth in Sections 6.56 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended.
2. That the site has the capacity to accommodate the proposed use.
3. That the use of the subject property for carnival purposes will not interrupt the normal traffic flow and circulation in the area and will not impede access to neighboring properties; and
4. That no reporting City department objects to the proposed use.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

FISCAL CONSIDERATION

ATTACHMENTS

1. 2022-04-02-13_E-COUNCIL Pkt

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: May 20, 2022

Maureen Miller Brosnan

Date: May 27, 2022

Maureen Miller Brosnan, Mayor

Petition 2022-04-02-13 submitted by Wade Shows, Inc.
requesting waiver use approval pursuant to Sections 3.11 and 6.56 of the Livonia Vision 21 Zoning Ordinance, as amended, to conduct a carnival in the parking lot of the former Sears, sponsored by the Livonia AM Rotary Club, consisting of amusement rides, games and food concessions from July 14, 2022 through July 24, 2022, on property at 29500 Seven Mile Road, located on the northwest corner of Seven Mile and Middlebelt Roads in the Southeast ¼ of Section 2.

**CITY OF LIVONIA, MICHIGAN
APPLICATION FOR WAIVER USE APPROVAL**

All applications must be presented in triplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications **must** include property owner's name, address and notarized signature.

For filing fee see below for computation

Date Filed: 4-18-22 Petition 2022-04-02-13
Site Address: 29500 7-Mile Road Sidwell 008990012000 Zoning of Property _____
Requesting Approval To Host a Carnival Fundraiser / Livonia AM Rotary Club 7/14-7/24
Applicant: Wade Shows/Joanna Hardesty Business/Company: Wade Shows, Inc-----
Applicant's Address: P O Box 51730----- City: Livonia ---- State: MI---- Zip Code: 48151---
Applicant's Phone # (810) 397-9058 Applicant's Email joanna@wadeshowsinc.com
Contact Person: Joanna Hardesty --- Business/Company: Wade Shows, Inc.-----
Contact's Address: P O Box 548 ----- City: Hamburg ----- State: MI --- Zip Code: 48139
Contact's Phone # (810) 397-9058 Contact's Email joanna@wadeshowsinc.com

Please provide the following information:

- 1) **Site Plan** showing:
 - property dimensions, including road right-of-way & building setback lines
 - foot print of building(s), including dimensions & square footage
 - all easements, protective walls, sidewalks & existing trees
 - any significant topographic features (existing or proposed)
 - parking layout, including type of surface material, sizes of spaces & aisles
 - method used in calculating parking requirement
 - location of light standards servicing parking lot & cutout showing type & height
 - location of trash receptacle, including description of screening
 - location of signs
- 2) **Detailed Landscape Plan** including:
 - listing or labeling of all planted materials as to type and size
 - areas to be fully irrigated
 - percentage of landscaping provided (15% of total site required)
- 3) **Building Elevation Plan** depicting:
 - architectural quality
 - wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, E.F.I.S.)
 - all visible rooftop mechanical equipment and how they will be screened
- 4) **General Floor Plan** showing:
 - floor layout
 - entrances & exits
 - restaurants are required to illustrate seating arrangement & capacity
- 5) **One (1) set of reduced plans** (i.e. site, landscape, elevation, floor), **a maximum 11" x 17" in size, or digital file in a .pdf format either on CD or emailed to planning@livonia.gov**
- 6) **Legal Description** of the property to be considered (Clearly Printed)
- 7) Three (3) completed application forms & **three (3)** sets of full-size drawings

You are invited and encouraged to review your proposal with the Planning Department staff. Only one set of preliminary drawings will be necessary for this analysis.

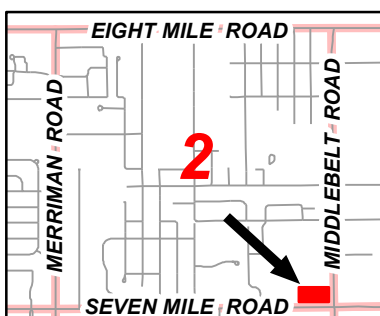
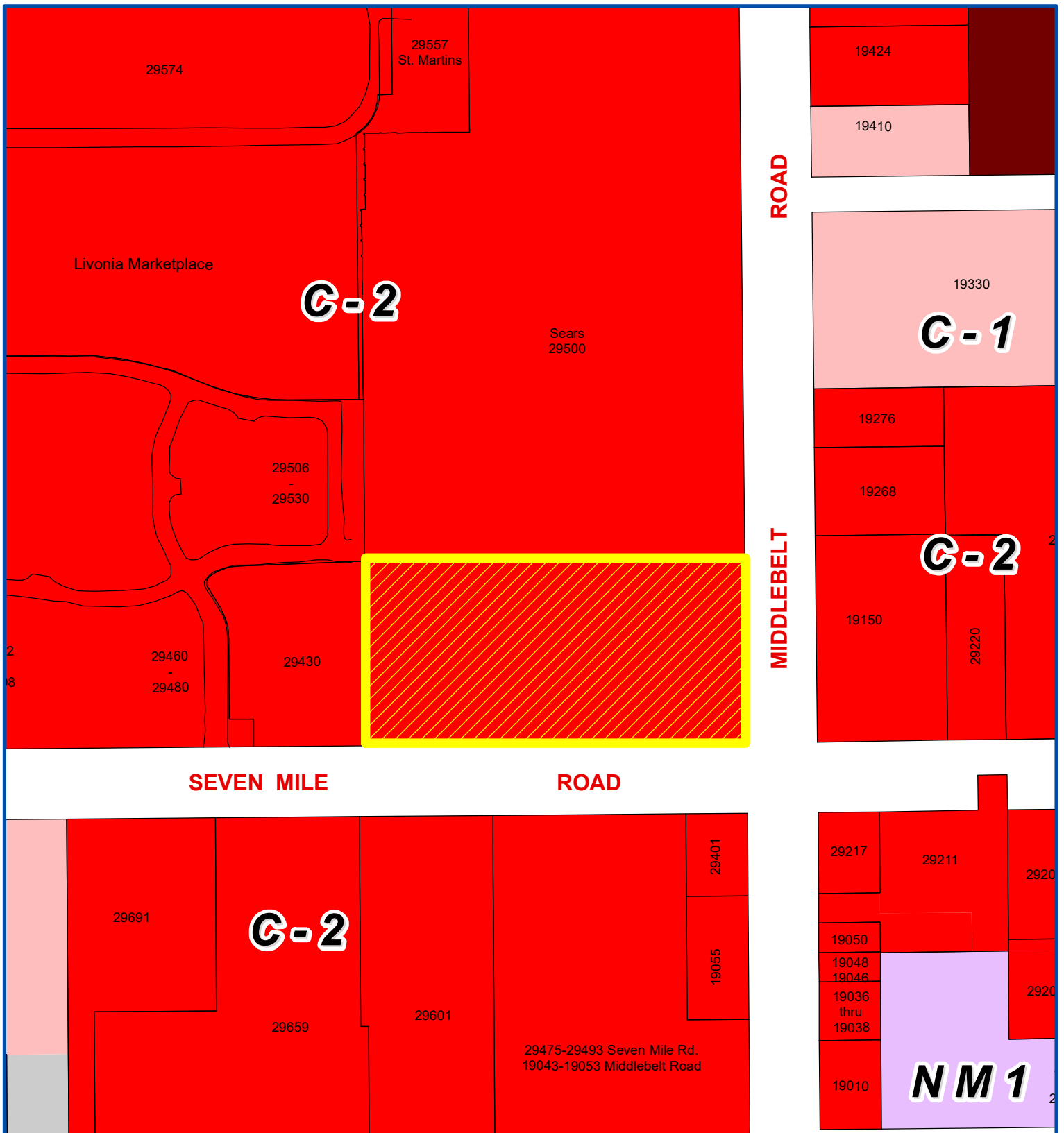
FEE COMPUTATION	\$700.00	(\$400 publication fee plus \$300 base review fee) plus
_____ sq. ft. of new construction x \$20.00 per 1,000 sq. ft. plus \$30 per lot or unit for residential construction.	(NOTE: Round off to nearest 1,000)	+
	Total Amount Due	\$ _____

Owner of Property: Transform SR Holdings LLC
Owner's Address: 3333 Beverly Road City: Hoffman Estates State: IL Zip Code: 60179
Owner's Phone # (847) 286-8399 Owner's Email greg.simross@transformco.com
Signature of Owner: [Signature] Print Name: Greg Simross -----
Subscribed and sworn to before me, a Notary Public in and for the County of Cook State of Illinois
on this 13th day of April 2022
Signature of Notary [Signature] My commission expires 03/16/2024
Acting in the County of Cook

RECEIVED
APR 18 2022
CITY OF LIVONIA
PLANNING COMMISSION



RECEIVED
OFFICE OF THE CITY CLERK
2022 APR 18 PM 3:46



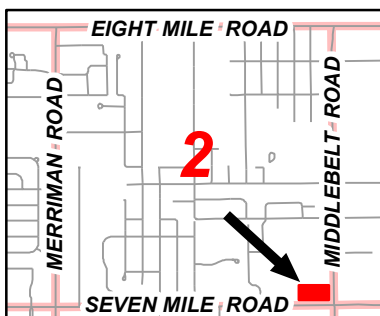
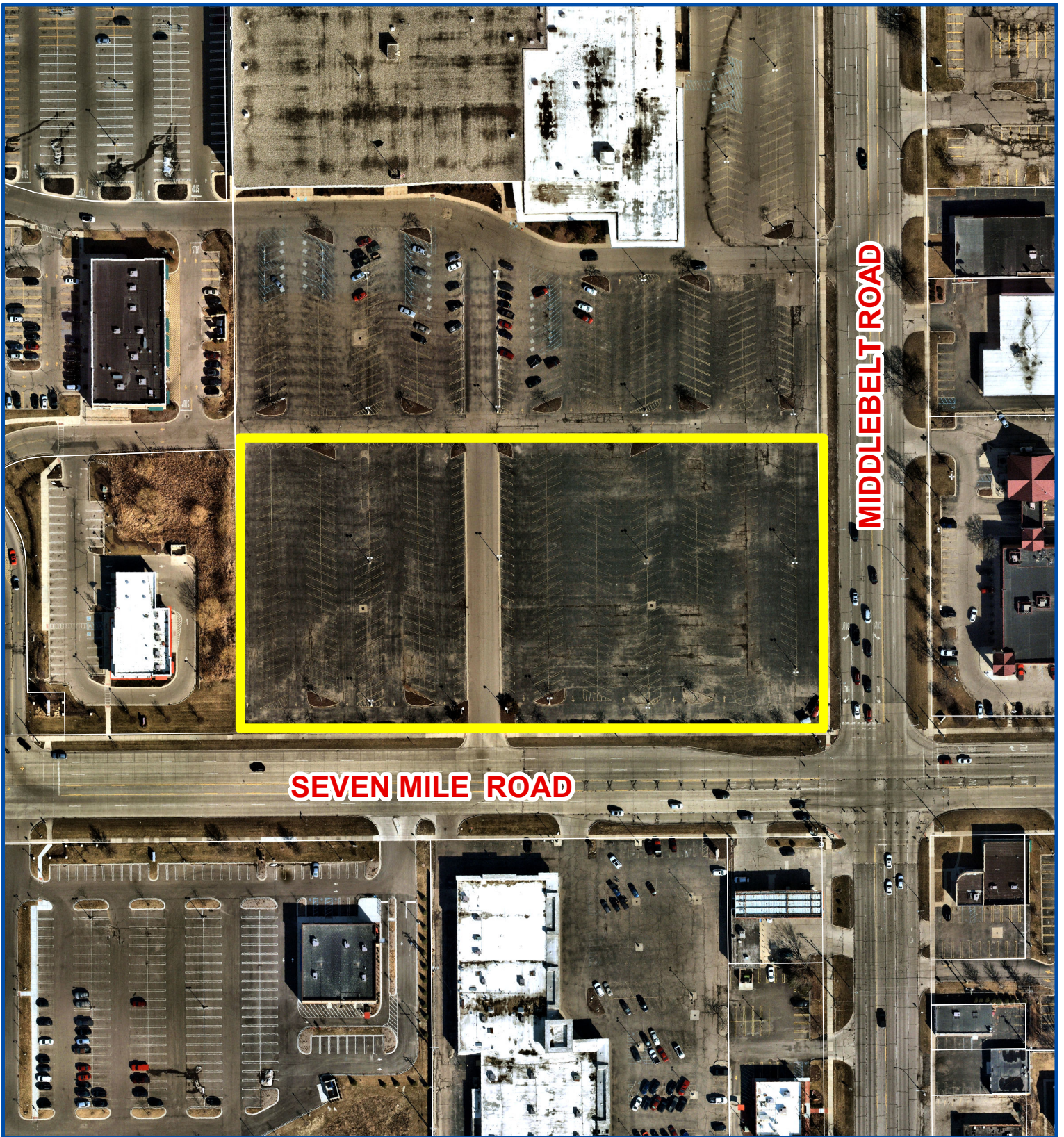
Address & Zoning Map

Petition 2022-04-02-13
Livonia AM Rotary Club
29500 Seven Mile
Conduct a Carnival



Not to Scale

City of Livonia
Planning Department



Aerial Map

Petition 2022-04-02-13
Livonia AM Rotary Club
29500 Seven Mile
Conduct a Carnival



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 6

Petition 2022-04-02-13 submitted by Wade Shows, Inc. requesting waiver use approval pursuant to Sections 3.11 and 6.56 of the Livonia Vision 21 Zoning Ordinance, as amended, to conduct a carnival in the parking lot of the former Sears, sponsored by the Livonia AM Rotary Club, consisting of amusement rides, games and food concessions from July 14, 2022 through July 24, 2022, on property at 29500 Seven Mile Road, located on the northwest corner of Seven Mile and Middlebelt Roads in the Southeast ¼ of Section 2.

May 10, 2022: Study Meeting:

This recurring request for waiver use approval by the Livonia AM Rotary Club is to hold a fundraising carnival on a portion of the former Sears parking lot located at the northwest corner of Seven Mile and Middlebelt Roads. The operator of the carnival would be Wade Shows, Inc. The site of the former Sears is zoned C-2 (General Business). The City has granted waiver use approval to allow a carnival at this same location for a number of years.

Abutting the property to the west is the C-2 zoned Livonia Marketplace, a multi-building commercial development comprised of a Wal-Mart, as well as several other shops and restaurants. To the north, across St. Martins Avenue, are a number of commercial uses (C-1 & C-2) that front along Middlebelt Road and the Nottingham Village Condominium development that is zoned NM1 (Neighborhood Multifamily). To the east, across Middlebelt Road, are a variety of commercial uses that are zoned C-2 and C-1 (Local Business). To the south, across Seven Mile Road, is the Mid-Seven shopping center, as well as several other commercial uses (C-2) that front along Seven Mile and Middlebelt Roads.

The operation of a carnival is allowed with waiver use approval in the C-2 District under the provisions set forth in Section 6.56 of the Zoning Ordinance. Carnivals may be allowed for periods not to exceed two (2) weeks; however, they may request a time extension of up to two (2) weeks from the Planning Director. The duration of this proposed carnival is to be eleven (11) days and would be held from July 14, 2022 through July 24, 2022. The proposed hours of operation are as follows: Monday through Friday from 4:00 p.m. to 11:00 p.m., and on the weekends, Saturday and Sunday from 12:00 p.m. to 11:00 p.m. On Monday, July 25th, the carnival would be closed, broken down and moved to their next location.

The site plan submitted in connection with the request shows that the carnival would utilize an approximate 660' (E-W) x 320' (N-S) area near the intersection of Seven Mile and Middlebelt Roads. The northern boundary of the carnival would run along the southern edge of the middle (cut-through) aisleway of the Sears parking lot that provides ingress and egress for Livonia Marketplace from

PUBLIC HEARING

ITEM 6 Petition 2022-04-02-13 – Livonia AM Rotary Club Carnival Page 2

Middlebelt Road. The westerly boundary would trace the western lot line of the Sears property (adjacent to Livonia Marketplace).

The submitted aerial layout plan shows that the arrangement and operation of the carnival would consist of two (2) components. In the extreme southwestern portion of the Sears parking lot, labeled “RV Parking” on the plan, would be the temporary housing and storage of other trucks and equipment associated with the carnival. This arrangement is similar to previous year’s layout of the carnival. The carnival and its rides would be contained in the remaining easterly segment, next to the intersection.

May 17, 2022: Public Hearing:

Approving Resolution: That this request to conduct a carnival sponsored by the Livonia AM Rotary Club in the parking lot of the former Sears at 29500 Seven Mile Road is hereby approved, subject to City Council approval and the following conditions:

1. That the carnival shall be limited to the dates as specified by Wade Shows, Inc., which are from July 14, 2022 through July 24, 2020, inclusive.
2. That the proposed carnival operation shall be confined to the area as illustrated on the aerial layout plan submitted as received by the Planning Commission on April 18, 2022.
3. That all rides, food concessions, booths and all other equipment and apparatus relating to the operation of the carnival shall be located at least sixty feet (60’) distant from the Seven Mile and Middlebelt Roads right-of-way lines.
4. That the temporary housing and storage of other trucks and equipment associated with the carnival shall be parked or stored within the extreme southwestern portion of the Sears parking lot, but no closer than sixty feet (60’) from the Seven Mile Road right-of-way line.
5. That the hours of operation shall be limited to the following: Monday through Friday from 4:00 p.m. to 11:00 p.m.; and on the weekends, Saturday and Sunday, from 12:00 p.m. to 11:00 p.m., and
6. That the issues as outlined in the correspondence dated May 9, 2022, from the Fire Marshal, including maintaining proper ingress/egress points for rescue personnel and access to fire hydrants, shall be

PUBLIC HEARING

ITEM 6 Petition 2022-04-02-13 – Livonia AM Rotary Club Carnival Page 3

resolved to the satisfaction of the Department of Public Safety, Livonia Fire and Rescue.

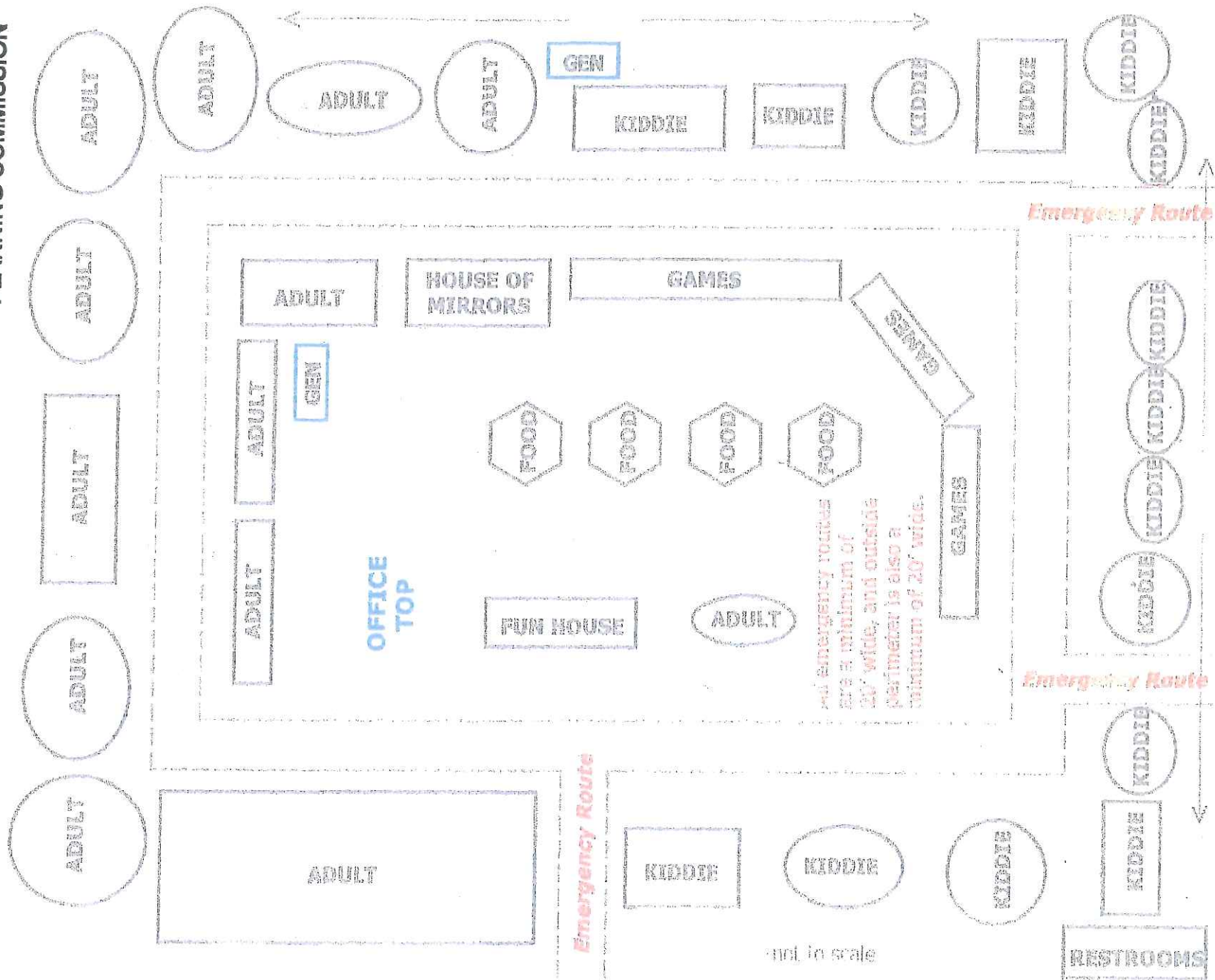
Subject to the preceding conditions, this petition is approved for the following reasons:

1. That the proposed use complies with all of the special and general waiver use standards and requirements as set forth in Sections 6.56 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended.
2. That the site has the capacity to accommodate the proposed use.
3. That the use of the subject property for carnival purposes will not interrupt the normal traffic flow and circulation in the area and will not impede access to neighboring properties; and
4. That no reporting City department objects to the proposed use.

RECEIVED

APR 18 2022

CITY OF LIVONIA
PLANNING COMMISSION



2022-04-02-13

2022-04-02-13



RECEIVED
APR 18 2022
CITY OF LIVONIA
PLANNING COMMISSION

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

April 22, 2022

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2022-04-02-13 – 29500 Seven Mile Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced waiver use approval request.

The address of **#29500 Seven Mile Road** is correct for the subject parcel, and should be used in connection with this petition.

We have no objections to the proposed petition, although the following items should be noted:

1. Should the carnival have the need to occupy, or should any of the associated activities impact either of the Seven Mile Road or Middlebelt Road right-of-way, a permit from Wayne County will be required as both roads are under their jurisdiction.
2. All sanitary sewage from the site, recreational vehicles or campers shall be disposed of properly.
3. Should the operators need to have water provided for their facilities, they should contact the City of Livonia Water Department to obtain the proper equipment, including a water meter with backflow preventer.

Should you have any additional questions, or need any additional information on this matter, please feel free to contact either myself at (734) 466-2608, or Todd Zilincik, the City Engineer at (734) 466-2561.

Sincerely,

David W. Lear, P.E.
Asst. City Engineer

cc: 2022 petition File

DEPARTMENT OF PUBLIC SAFETY
LIVONIA FIRE & RESCUE

DAVE HEAVENER
FIRE CHIEF



MAUREEN MILLER BROSNAN
MAYOR

14910 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5419
734-466-2444
734-466-2082 fax

DATE: May 9, 2022
TO: Scott O. Miller, Planner IV
FROM: Livonia Fire Prevention Division
SUBJECT: Petition 2022-04-02-13 29500 7 Mile Rd. Rotary Club Carnival

We have no objections to this proposal with the following stipulations:

As with past practice, please maintain proper ingress/egress points for rescue personnel in case of emergency.

A more detailed review will take place once plans and permits are submitted.

Sincerely,

Brian Kukla

Brian Kukla-Fire Marshal
Sr. Fire Inspector

SM

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

THOMAS GORALSKI
CHIEF OF POLICE

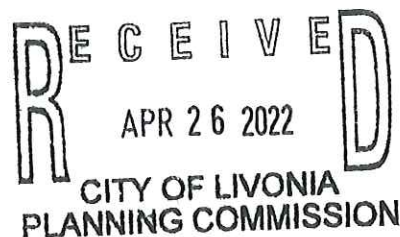


MAUREEN MILLER BROSNAN
MAYOR

15050 Farmington Road
Livonia, Michigan 48154-5499
(734) 466-2470
FAX: (734) 261-2265

April 25, 2022

Mr. Scott Miller
City of Livonia Planning Dept
33000 Civic Center Drive
Livonia, MI 48154



Re: Petition 2022-04-02-13 - 29500 Seven Mile Rd

Mr. Miller,
I have reviewed the plans in connection with the petition. I have no objections to the proposals.

Please feel free to contact me, should you have any questions.

Sincerely,

FOR THE CHIEF OF POLICE,

Sgt. Scott Szczepanski #543

Scott Szczepanski, Sergeant
Traffic Bureau
(734) 466-2107

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
SANITATION
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: May 9, 2022

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2022-04-02-13 – 29500 Seven Mile Road

Pursuant to your request, the above referenced Petition has been reviewed.

1. Permits and inspections will be required for this proposed carnival. A pre-event meeting will be required with the Director of Inspection, Fire Marshal and the Public Emergency Manager prior to filing the required permits.

This Department has no further objections to this Petition.

I trust this provides the requested information.

Jerome Hanna

Jerome Hanna
Director of Inspection

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

May 9, 2022

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2022-04-02-13 - 29500 Seven Mile Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. The following amounts are due to the City of Livonia:

Unpaid water and sewer charges:	\$ 1,882.92
Total Due City of Livonia	\$ 1,882.92

Please contact me if you have any further questions.

Very truly yours,


Connie Kumpula
Chief Accountant

CK: jw

Transaction Statement

Service Address

29500 SEVEN MILE
LIVONIA, MI 48152

Mailing Address

TRANSFORM SR LLC
C/O ENGIE INSIGHT - MS 1624
P.O. BOX 2440
SPOKANE, WA 99210-2440

Account Number

000700300-001

Amount Due

\$1,882.92

Account Number

000700300-001

From - Through

11/09/2021 - 05/09/2022

Services

Water & Sewer - Metered

Service Address

29500 SEVEN MILE
LIVONIA, MI 48152

Beginning Balance

\$1,882.92

Date	Type	Amount	Description
11/16/2021	Bill	\$762.85	Due Date 12/10/2021
12/07/2021	Payment	(\$762.85)	Charge
12/15/2021	Bill	\$771.00	Due Date 01/10/2022
01/06/2022	Payment	(\$771.00)	Charge
01/14/2022	Bill	\$762.85	Due Date 02/10/2022
02/02/2022	Payment	(\$762.85)	Charge
02/15/2022	Bill	\$762.85	Due Date 03/10/2022
03/09/2022	Payment	(\$762.85)	Charge
03/15/2022	Bill	\$754.70	Due Date 04/11/2022
04/01/2022	Payment	(\$754.70)	Charge
04/14/2022	Bill	\$754.70	Due Date 05/10/2022
05/04/2022	Payment	(\$754.70)	Charge

3/13/19 - Balance of
\$1,882.92
Carrying fwd.

Total Due

\$1,882.92

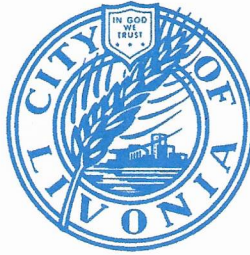
Transaction Statement

Account Number

000700300-001

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

April 26, 2022

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2022-04-02-13 29500 Seven Mile Road
Wade Shows / Sears Lot

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,


Lynda L. Scheel
Treasurer, City of Livonia

**OTHER ITEMS
RELATED TO THE
PETITION**

UNAPPROVED MINUTES

1

MINUTES OF THE 1,187th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, May 17, 2022, the City Planning Commission of the City of Livonia held its 1,187th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7 p.m.

Members present:	Carol Smiley	Glen Long	Betsy McCue
	Dave Bongero	Peter Ventura	Sam Caramagno
	Ian Wilshaw		

Members absent: None

Mr. Mark Taormina, Planning Director, Jacob Uhazie, Planning & Economic Development Coordinator, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #6 PETITION 2022-04-02-13

Wade Shows

Mr. Caramagno, Secretary, announced the next item on the agenda, Petition 2022-04-02-13 submitted by Wade Shows, Inc. requesting waiver use approval pursuant to Sections 3.11 and 6.56 of the Livonia Vision 21 Zoning Ordinance, as amended, to conduct a carnival in the parking lot of the former Sears, sponsored by the Livonia AM Rotary Club, consisting of amusement rides, games and food concessions from July 14, 2022 through July 24, 2022,

UNAPPROVED MINUTES

2

on property at 29500 Seven Mile Road, located on the northwest corner of Seven Mile and Middlebelt Roads in the Southeast ¼ of Section 2.

Mr. Wilshaw: Thank you, Mr. Secretary. We'll note that Mr. Smiley has rejoined us at 9:20pm Welcome back.

Mr. Taormina: Thank you. This year's carnival, at the former Livonia Sears property, is at the northwest corner of Seven Mile and Middle Belt Roads. It will be conducted for a duration of 11 days. This would run from July 14 through July 24, 2022. Everything is consistent with previous approvals involving the carnival at this location. The hours are Monday through Friday, 4 p.m. to 11p.m., and then on the weekend, Saturday and Sunday, from noon to 11 p.m. The carnival will close out on July 25, 2022. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated April 22, 2022, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced waiver use approval request. The address of #29500 Seven Mile Road is correct for the subject parcel, and should be used in connection with this petition. We have no objections to the proposed petition, although the following items should be noted: 1. Should the carnival have the need to occupy, or should any of the associated activities impact either of the Seven Mile Road or Middlebelt Road right-of-way, a permit from Wayne County will be required as both roads are under their jurisdiction. 2. All sanitary sewage from the site, recreational vehicles or campers shall be disposed of properly. 3. Should the operators need to have water provided for their facilities, they should contact the City of Livonia Water Department to obtain the proper equipment, including a water meter with backflow preventer."* The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Livonia Fire & Rescue Division, dated May 9, 2022, which reads as follows: *"We have no objections to this proposal with the following stipulations: As with past practice, please maintain proper ingress/egress points for rescue personnel in case of emergency. A more detailed review will take place once plans and permits are submitted."* The letter is signed by Brian Kukla, Fire Marshal. The next letter is from the Division of Police, dated April 25, 2022, which reads as follows: *"I have reviewed the plans in connection with the*

UNAPPROVED MINUTES

3

petition. I have no objections to the proposal.” The letter is signed by Scott Szczepanski, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated May 9, 2022, which reads as follows: *” Pursuant to your request, the above referenced Petition has been reviewed. 1. Permits and inspections will be required for this proposed carnival. A pre-event meeting will be required with the Director of Inspection, Fire Marshal and the Public Emergency Manager prior to filing the required permits. This Department has no further objections to this Petition.”* The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department, dated May 9, 2022, which reads as follows: *” I have reviewed the address connected with the above noted petition. The following amounts are due to the City of Livonia: Unpaid water and sewer charges: \$ 1,882.92 Total Due City of Livonia \$ 1,882.92.”* The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer’s Department, dated April 26, 2022, which reads as follows: *“In accordance with your request, the Treasurer’s Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal.”* The letter is signed by Lynda Scheel, Treasurer. That is the extent of the correspondence.

Mr. Wilshaw: Thank you, Mr. Taormina. Any questions for our planning staff?
Mr. Bongero.

Mr. Bongero: Just for Mark on that unpaid water...is that from Sears or...?

Mr. Taormina: That's from the current owners. So, that's something that we'd probably have to take up separately from them.

Mr. Bongero: Okay. It's not this petition, okay. Thank you.

Mr. Wilshaw: All right. Excellent. Thank you. Any other questions for our planning staff? If not, our petitioners are in the audience. Feel free to come forward. Good evening, Miss Hardesty.

Joanna Hardesty, PO Box 51730, Livonia, MI 48151. Good evening. Thank you.
Good to be here.

Mr. Wilshaw: Good to see you.

UNAPPROVED MINUTES

4

- Ms. Hardesty: Good to see you.
- Pat Zucal: Livonia Rotary Club.
- Mr. Wilshaw: Excellent. Thank you. Anything that you would like to add from what's already been presented?
- Ms. Hardesty: Nope. Same, same as we've done in many years past. So, no changes.
- Mr. Wilshaw: Excellent. Any questions from any of our commissioners, for our petitioner? Mr. Long,
- Mr. Long: Could you detail the inspection of the ride's that occurs every year with us?
- Ms. Hardesty: Yes, yes. The state inspectors. We petition the state...apply with the State of Michigan for permits, and the inspections are done once the rides are here on site in Michigan. Hamburg is the first place that there'll be this year prior to Livonia's Spree and then at those two events where the state inspectors will conduct them. They're done. We also have a third-party inspection done and then, of course, our own staff does the inspections at every site.
- Mr. Long: Thank you.
- Mr. Wilshaw: Thank you, Mr. Long. Any other questions for petitioner?
- Mr. Ventura: At our study session, there was some discussion about the site being available. It was being considered by another user, and I'm assuming that your presence here this evening, indicates that you have a firm lease for this site on these dates.
- Ms. Hardesty: We do have a lease. We did receive notice that there was a potential interest in the property, and they would be notifying us, if in fact, that went through. We have not received notice of that. So, we're proceeding with our lease. We have not been given notice that we cannot be there.
- Mr. Ventura: Do we understand that it's possible you will still get this notice?
- Ms. Hardesty: It's a possibility. But I don't think it's likely. I don't think that's gonna happen.

Mr. Ventura: Great. Thank you.

Mr. Wilshaw: All right. Excellent. Any other questions for our petitioner? Is there anyone in our audience wishing to speak on this item? I don't see anybody coming forward. Anything else Miss Hardesty, you'd like to say before we make our decision?

Ms. Hardesty: I don't think so. Thank you. Thank you for working with us every year to do this. It's a tremendous fundraiser for the Livonia Rotary Club that gives back to the City of Livonia. So, we're pleased to be back.

Mr. Wilshaw: Definitely, and we'll see what we can do to move this along for you. With that, if there's no other questions or comments, I'll close the public hearing and a motion would be an order.

On a motion by Ventura, seconded by McCue, and unanimously adopted, it was

#05-29-2022 **RESOLVED**, That pursuant to a Public Hearing having been held by the City Planning Commission on March 9, 2022, on Petition 2022-04-02-13 submitted by Wade Shows, Inc. requesting waiver use approval pursuant to Sections 3.11 and 6.56 of the Livonia Vision 21 Zoning Ordinance, as amended, to conduct a carnival in the parking lot of the former Sears, sponsored by the Livonia AM Rotary Club, consisting of amusement rides, games and food concessions from July 14, 2022 through July 24, 2022, on property at 29500 Seven Mile Road, located on the northwest corner of Seven Mile and Middlebelt Roads in the Southeast ¼ of Section 2, the Planning Commission does hereby recommend to the City Council that Petition 2022-04-02-13 be approved subject to the following conditions:

1. That the carnival shall be limited to the dates as specified by Wade Shows, Inc., which are from July 14, 2022, through July 24, 2022, inclusive.
2. That the proposed carnival operation shall be confined to the area as illustrated on the aerial layout plan submitted as received by the Planning Commission on April 18, 2022.
3. That all rides, food concessions, booths and all other equipment and apparatus relating to the operation of the carnival shall be located at least sixty feet (60') distant from the Seven Mile and Middlebelt Roads right-of-way lines.

4. That the temporary housing and storage of other trucks and equipment associated with the carnival shall be parked or stored within the extreme southwestern portion of the Sears parking lot, but no closer than sixty feet (60') from the Seven Mile Road right-of-way line.
5. That the hours of operation shall be limited to the following: Monday through Friday from 4:00 p.m. to 11:00 p.m.; and on the weekends, Saturday and Sunday, from 12:00 p.m. to 11:00 p.m., and
6. That the issues as outlined in the correspondence dated May 9, 2022, from the Fire Marshal, including maintaining proper ingress/egress points for rescue personnel and access to fire hydrants, shall be resolved to the satisfaction of the Department of Public Safety, Livonia Fire and Rescue.

Subject to the preceding conditions, this petition is approved for the following reasons:

1. That the proposed use complies with all of the special and general waiver use standards and requirements as set forth in Sections 6.56 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended.
2. That the site has the capacity to accommodate the proposed use.
3. That the use of the subject property for carnival purposes will not interrupt the normal traffic flow and circulation in the area and will not impede access to neighboring properties; and
4. That no reporting City department objects to the proposed use.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

Mr. Wilshaw: Is there any discussion?

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022

8

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

11. SITE PLAN PETITION: Planning Commission, re: Petition 2022-03-08-01, submitted by MA Designers Inc., requesting to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, located on the north side of Plymouth Road between Stark and Wayne Roads in the Southwest ¼ of Section 28.

Mark Taormina, Director of Planning and Economic Development, presented the request to Council.

Alex Raichouni, MA Designers Inc., 5710 Rouge Circle, Dearborn Heights, Michigan, and Feras Seryani, 25734 Ann Arbor Trail, Dearborn Heights, Michigan, were present at the podium to answer questions.

Council Vice President Laura Toy asked to clarify the location. Alex Raichouni replied that it was the old flea market building with glass in the front. They won't demolish the building, just add to it on the top, take out the asphalt shingles and replace with standing seam metal.

Council Vice President Laura Toy complimented the building and asked if they have tenants already. Alex Raichouni stated they have tenants in mind already for a clothing store. Ross stated they only have one tenant now and are looking for good ones.

Council Vice President Laura Toy asked if they spoke to the neighbors. Alex Raichouni replied they have not. Council Vice President Toy suggested that they speak to the neighbors behind the building to be a good neighbor.

Councilmember Rob Donovic stated that would be a vast improvement to what it is now and asked about the dumpster enclosure being the same material as the new brick material. Alex Raichouni confirmed the brick to be the same material to match the building.

Councilmember Donovic asked what the gate would look like. Alex Raichouni replied they will be an iron gate.

Councilmember Rob Donovic asked if they are changing the landscaping. Alex Raichouni stated the landscaping is all new and wasn't sure if there were shrubs left or not. Councilmember Donovic asked if they anticipate starting this year. Alex Raichouni replied that he would like to start this year.

Councilmember Rob Donovic offered an approving resolution for the Consent agenda.

Councilmember Brandon McCullough stated that he feels this building needed a huge uplift and this is it. He echoed the concern regarding the second floor and likes that they have no windows and screening for the HVAC and asked that they are not planning on deviating from the plan. Alex Raichouni confirmed.

Councilmember Brandon McCullough asked about the second floor as office space and asked about site enhancements to the parking lot. Alex Raichouni stated that he plans to resurface the whole area.

Councilmember Brandon McCullough noted they should reach out to the neighbors.

Councilmember Scott Morgan agreed this would be a great addition the building.

Councilmember Rob Donovic asked to note the building to the west is also two stories.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

11.

Planning
May 23, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

SITE PLAN PETITION: Planning Commission, re: Petition 2022-03-08-01 submitted by MA Designers Inc. requesting to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, located on the north side of Plymouth Road between Stark and Wayne Roads in the Southwest ¼ of Section 28.

BACKGROUND

May 23, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2022-03-08-01 – MA Designers

Dear Council Members:

At the 1,187th Public Hearings and Regular Meeting held by the City Planning Commission on May 17, 2022, the following resolution was unanimously adopted:

RECOMMENDATION

#05-30-2022 RESOLVED, That the City Planning Commission does hereby recommend to City Council that Petition 2022-03-08-01 submitted by MA Designers Inc. requesting approval of all plans required by Sections 3.10 and 13.13 of the Livonia Vision 21 Zoning Ordinance, in connection with a proposal to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, located on the north side of Plymouth Road between Stark and Wayne Roads in the Southwest ¼ of Section 28, be approved subject to the following conditions:

1. The Site Plan identified as Sheet No. SP-1 dated January 4, 2022, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
2. All parking spaces, except the required barrier free parking, shall be striped at ten feet (10') wide by twenty feet (20') in length as required, and the number and location of the barrier free parking space(s) shall be provided at the direction of the Inspection Department.
3. That bumper blocks or other type of barrier approved by the Inspection Department shall be

installed in the parking spaces immediately in front of the building so that vehicles do not encroach over the storefront walkway.

4. The Landscape Plan identified as Sheet No. SP-2 dated April 5, 2022, as revised, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
5. That the Petitioner shall work with staff and the Plymouth Road Development Authority (PRDA) on plans to install additional landscaping and other streetscape improvements (i.e., brick piers and fencing) along Plymouth Road.
6. All disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of hydroseeding.
7. Underground sprinklers are to be provided for all landscaped and sodded areas including the rights-of-way, and all planted materials shall be installed to the satisfaction of the Inspection Department and thereafter permanently maintained in a healthy condition.
8. The Exterior Building Elevation Plan identified as Sheet No. A-3 dated May 2, 2022, as revised, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
9. That all rooftop mechanical equipment shall be concealed from public view on all sides by screening that shall be of a compatible character, material and color to other exterior materials on the building.
10. That all light fixtures shall not exceed twenty feet (20') in height and shall be aimed and shielded so as to minimize stray light trespassing across property lines and glaring into adjacent roadways.
11. That the three walls of the trash dumpster area shall be constructed out of the same brick used in the construction of the building or in the event a poured wall is substituted, the wall's design, texture and color shall match that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass.
12. Only conforming signs are approved as part of this petition, and any additional signs shall be separately submitted for review and approval by the Zoning Board of Appeals.
13. That no LED lightband or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
14. That unless approved by the proper local authority, any type of exterior advertising, such as promotional flags, streamers or sponsor vehicles designed to attract the attention of passing motorists, shall be prohibited.
15. The specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and,
16. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

FISCAL CONSIDERATION

ATTACHMENTS

1. 2022-03-08-01_E-COUNCIL Pkt

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: May 23, 2022



Maureen Miller Brosnan, Mayor

Date: May 27, 2022

Petition 2022-03-08-01 submitted by MA Designers Inc.
requesting approval of all plans required by Sections 3.10 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, in connection with a proposal to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, located on the north side of Plymouth Road between Stark and Wayne Roads in the Southwest ¼ of Section 28.

CITY OF LIVONIA, MICHIGAN
APPLICATION FOR SITE PLAN REVIEW & APPROVAL

All petitions for Site Plan Approval shall be filed with the City Planning Commission, 33000 Civic Center Drive, Livonia, MI 48154-3097. Filing fee = \$600.00 plus \$20.00 for each 1,000 square feet of gross floor area of new construction, not to exceed a total of \$1,500.00.

Date Filed: _____ Petition 2022-03-08-01

Site Address: 34800 Plymouth Road Sidwell _____

Requesting Approval to Expansion and Renovation of Existing Building

Applicant: Alex Raichouni Business/Company: MA Designers Inc.

Applicant's Address: 5710 Rouge Circle City: Dearborn Heights State: MI Zip Code: 48127

Applicant's Phone # 313, 9951515 Applicant's Email madesign19@yahoo.com

Contact Person: Alex Raichouni Business/Company: MA Designers Inc.

Contact's Address: 5710 Rouge Circle City: Dearborn Heights State: MI Zip Code: 48127

Contact's Phone # 313, 9951515 Contact's Email madesign19@yahoo.com

Please provide the following information:

1) **Site Plan** showing:

- property dimensions, including road right-of-way & building setback lines
- foot print of building(s), including dimensions & square footage
- all easements, protective walls, sidewalks & existing trees
- any significant topographic features (existing or proposed)
- parking layout, including type of surface material, sizes of spaces & aisles
- method used in calculating parking requirement
- location of light standards servicing parking lot & cutout showing type & height
- location of trash receptacle, including description of screening
- location of signs (if proposed must submit separate sign application)

2) **Detailed Landscape Plan** including:

- listing or labeling of all planted materials as to type and size
- areas to be fully irrigated
- percentage of landscaping provided (15% of total site required)

3) **Building Elevation Plan** depicting:

- architectural quality
- wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, E.F.I.S.)
- all visible rooftop mechanical equipment and how they will be screened

4) **General Floor Plan** showing:

- floor layout
- entrances & exits
- restaurants are required to illustrate seating arrangement & capacity

5) One (1) set of reduced plans (i.e. site, landscape, elevation, floor), a maximum 11" x 17" in size, or digital file in a .pdf format either on CD or emailed to smiller@ci.livonia.mi.us

6) **Legal Description** of the property to be considered (Clearly Printed)

7) One (1) completed application form & **three (3)** sets of full-size drawings

RECEIVED
MAR 17 2022
CITY OF LIVONIA
PLANNING COMMISSION

You are invited and encouraged to review your proposal with the Planning Department staff. Only one set of preliminary drawings will be necessary for this analysis.

FEE COMPUTATION

\$600.00

_____ sq. ft. of new construction x \$20.00 per 1,000 sq. ft.

(NOTE: Round off to nearest 1,000) + _____

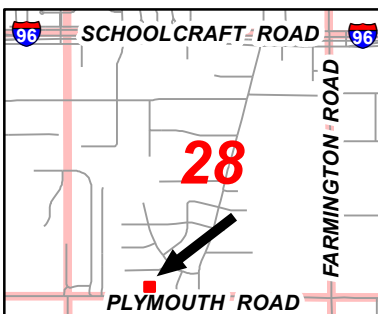
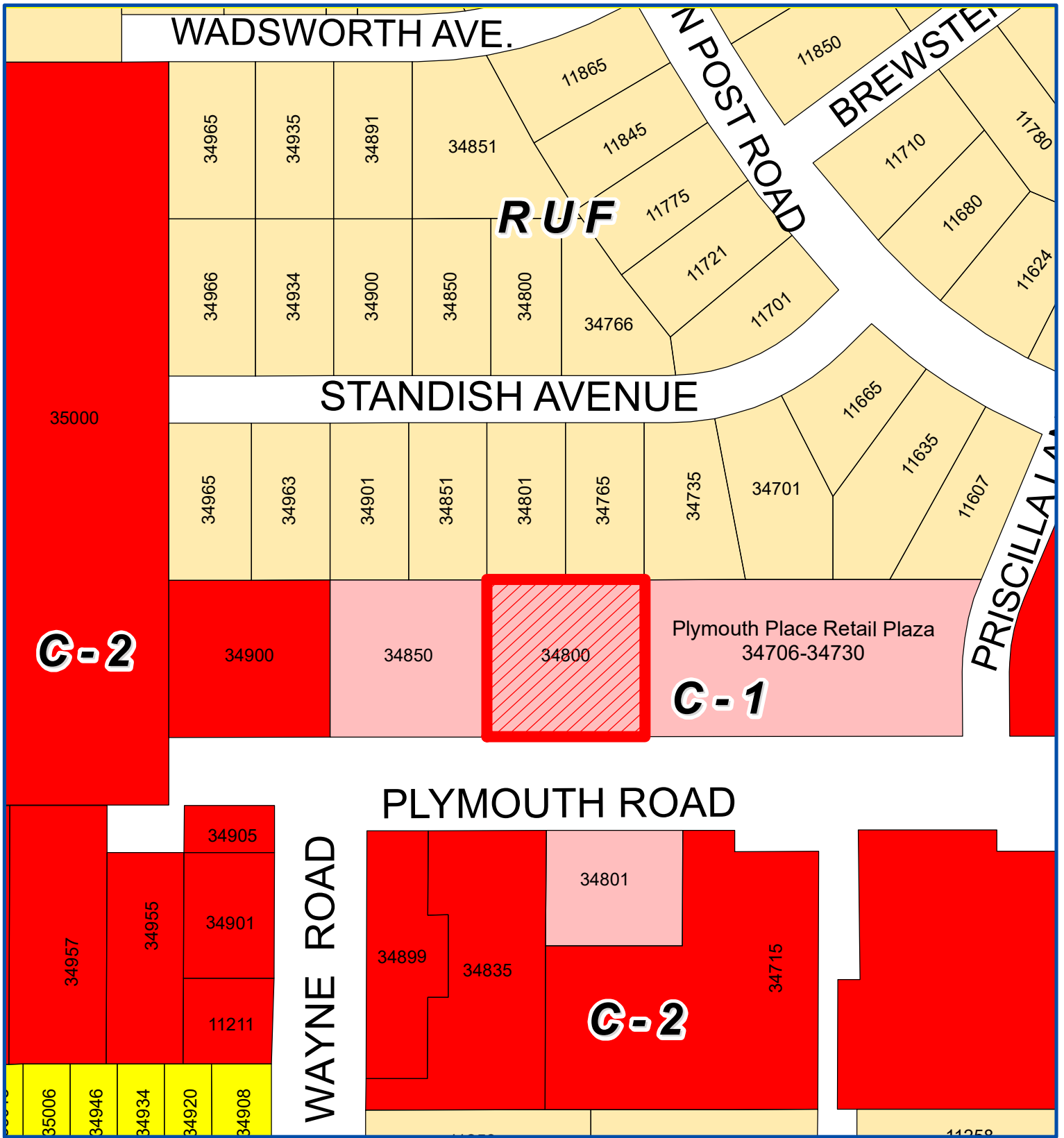
Total Amount Due \$ _____

Owner of Property: TSC Holdings (Feras Seryani)

Owner's Address: 25734 Ann Arbor Tr City: Dearborn State: MI Zip Code: 48127

Owner's Phone # (313) 2150618 Owner's Email Fseryani@yahoo.com

Signature of Owner: [Signature] Print Name: Feras Seryani



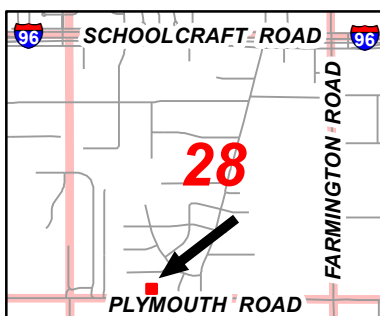
Address & Zoning Map

Petition 2022-03-08-01
MA Designers Inc.
34800 Plymouth Road
to construct an addition and remodel the
interior and exterior of the retail center



Not to Scale

City of Livonia
Planning Department



Aerial Map

Petition 2022-03-08-01

MA Designers Inc.

34800 Plymouth Road

to construct an addition and remodel the
interior and exterior of the retail center



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

MISCELLANEOUS

ITEM 7

Petition 2022-03-08-01 submitted by MA Designers Inc. requesting approval of all plans required by Sections 3.10 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, in connection with a proposal to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, located on the north side of Plymouth Road between Stark and Wayne Roads in the Southwest ¼ of Section 28.

April 19, 2022: Study Meeting:

This item involves a proposal to expand and remodel an existing retail center located on the north side of Plymouth Road between Stark and Wayne Roads. The subject site measures 200 feet by 200 feet, for a total lot area of 40,000 square feet. The existing one-story retail building is approximately 7,070 square feet in size and is positioned along the back part of the site. Off-street parking is available in the front and along the east side of the property. Two (2) driveways provide ingress and egress off Plymouth Road. The zoning is C-1, Local Business. Two (2) single-family homes border the site on its north side.

The addition to the east side of the building would be two-stories in height and approximately 4,620 square feet in total area, including 2,310 square feet of retail space on the ground floor and 2,310 square feet of office space on the second floor. Additionally, a second-floor addition would be built above the existing end-cap unit at the west end of the building, adding another 2,310 square feet of office space to the shopping center. Altogether, the space being added totals approximately 6,930 square feet. Upon completion, the enlarged retail center would contain approximately 14,000 square feet of gross floor area, including 9,380 square feet on the ground level and 4,620 square feet on the two (2) second floor additions. The submitted floor plan shows the shopping center divided into five (5) first-floor retail units and two (2) second-floor office units.

The required front yard setback for buildings in a C-1 district is fifteen feet (15'). The existing building, including the additions, are located approximately 135 feet from Plymouth Road. For the rear, the ordinance requires a minimum setback of twenty feet (20') from a residential district. In this case, the rear yard setback of the existing building is only six feet nine inches (6'-9"). Even though the additions would not extend any closer to the rear lot line, expanding the footprint area of a nonconforming building requires a variance from the Zoning Board of Appeals. Where the property abuts commercial zoning to the east and west, the Zoning Ordinance allows for a zero-setback subject to applicable building and fire codes. The existing building sits back twenty-two feet (22') from the west property line and with the inclusion of the new addition, would be forty-eight feet (48') from the east property line.

Where a commercial zoned property abuts a residential zoned property, a twenty foot (20') wide landscaped greenbelt buffer is required. A six foot (6') high masonry wall or

opaque fence may be installed in lieu of the greenbelt, subject to City Council review and approval. As mentioned, this site abuts residential to the north. Along this site's entire northern property line is an existing six foot (6') high masonry screen wall.

Section 9.05 of the Zoning Ordinance establishes the minimum number of parking spaces required according to land use. Required parking for general retail is based on a ratio of one (1) space for each 150 square feet of useable floor space. For office, the requirement is one (1) space for each 200 square feet of useable floor space. Typically, 80% of the gross floor area (GFA) is used in determining the amount useable floor area. Accordingly, Section 9.05 establishes a minimum requirement of fifty (50) parking spaces for the 1st floor retail space and eighteen (18) spaces for the 2nd story offices, for a total of sixty-eight (68) spaces. The site plan shows fifty-three (53) available parking spaces. Alternatively, Section 9.03(6) allows the City to modify the numerical requirements for off-street parking based on evidence that another standard would be more reasonable. In determining whether to permit fewer parking spaces, the City Council shall consult the most recent edition of Parking Generation, published by the Institute of Traffic Engineers (ITE). Referring to ITE's Parking General manual (5th Edition), the average rate of peak period parking demand per 1,000 square feet of GFA for shopping centers on a Saturday during the month of December is 4.58. For small office buildings, the weekday peak average is 2.56 per 1,000 square feet of GFA. This then translates to forty-three (43) spaces for the retail (9.38×4.58) and twelve (12) spaces for the office (4.62×2.56), resulting in a recommended total of fifty-five (55) spaces. As previously mentioned, the site contains fifty-three (53) stalls, which is two (2) spaces less than what the ITE standards suggest would be needed to support the peak average parking demand for the proposed uses.

The existing retail center is constructed out of brick and has a peaked asphalt-shingled roof. The exterior finish on the lower part of the addition would consist of decorative stone with the remaining upper part of the structure finished with face brick. A limestone accent band would divide the first and second floors. The roof of the addition would be peaked, and asphalt shingled. To provide a uniform architectural appearance, the west end of the building would be remodeled to match the addition on the east end. The only change to the central part of the shopping center (the area located between the two (2), two-story end units), would be the replacement of the existing roof with a new metal roof. The finished structure would have a maximum height, as measured from the finished grade to the top edge of the two-story elements, of thirty-two feet four inches (32'-4"). The height limit of buildings in a C-1 zoning district is thirty-five feet (35').

Pursuant to Section 10.03, no fewer than four (4) full size trees, two (2) ornamental trees, and twenty-eight (28) shrubs are required along the site's road frontage. The plan shows seven (7) Sugar Maple trees, twenty-four (24) Ash trees and twelve (12) juniper shrubs within the front yard setback of the site. Additionally, all off-street parking areas of forty (40) parking spaces or more must have internal landscaping with each interior landscape area, such as parking lot islands, containing at least one (1) tree. Interior landscaping must account for a minimum of 5% of the paved parking areas,

which in this case is 1,232 square feet. As proposed, new parking lot islands would be created within the existing parking lot. These internal areas only equal 960 square feet in total area. A new Maple tree would be planted in the two (2) parking islands within the parking lot. The plan does not note or show any Plymouth Road Development Authority (PRDA) streetscape improvements, including brick pillars and ornamental fencing, installed along the front of this site. There are also landscape areas along the west and east sides of the building. The plans show that the site's existing double dumpster enclosure is located within the western landscape area. To help screen the dumpster enclosure, Juniper shrubs would be planted around the enclosure. A Maple tree and three (3) Ash trees would be planted within the landscaped area to the west of the building.

Retail centers having four (4) or more units are permitted one (1) wall for each unit based on one (1) square foot for each one (1) lineal foot of unit frontage. This site is also permitted one (1) ground sign not to exceed forty (40) square feet in area, eight feet (8') in height, and a minimum setback of ten feet (10') from any right-of-way line. The site has an existing ground sign next to the site's western driveway.

May 10, 2022: Study Meeting:

At the first Study Meeting involving this item, the Planning Commission requested additional information regarding the exterior design of the building, including the front façade and where the signs would go, as well as the rear elevation and the material used for the roof and how mechanical equipment would be accommodated. New information has been submitted, including building elevation drawings and a color rendering. The revised drawing of the south elevation of the building shows a widened aluminum fascia on the front canopy which would provide additional space for the placement of signs. This is illustrated on the color rendering. Additionally, the new proposed standing seam metal roof has been carried over to the north side of the building. Where the roof flattens out on this side of the building, which affects an area that extends approximately twenty feet (20'), the plan shows a thirty-six inch (36") high black aluminum fence. What is not illustrated is where the mechanical equipment would be located. If the rooftop units are to remain, then the fence should be less opaque in order to provide a better screen.

May 17, 2022: Regular Meeting:

New data includes revised elevations and a color rendering of the front of the building (south elevation). The width of the canopy fascia is now four feet (4'), providing additional space for the installation of signs above each of the abutting units. Additionally, the updated elevations show standing seam metal as the roof material on rear part of the building to match the front. Previously, the plan showed metal on the front and asphalt shingles on the rear. However, it is still unclear where the relocated mechanical equipment would be installed.

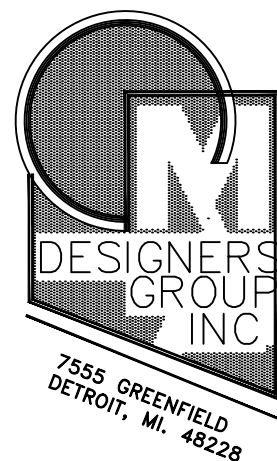
Approving Resolution: That the request to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, is hereby approved, subject to City Council approval and the following conditions:

1. The Site Plan identified as Sheet No. SP-1 dated January 4, 2022, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
2. All parking spaces, except the required barrier free parking, shall be striped at ten feet (10') wide by twenty feet (20') in length as required, and the number and location of the barrier free parking space(s) shall be provided at the direction of the Inspection Department.
3. That bumper blocks or other type of barrier approved by the Inspection Department shall be installed in the parking spaces immediately in front of the building so that vehicles do not encroach over the storefront walkway.
4. The Landscape Plan identified as Sheet No. SP-2 dated April 5, 2022, as revised, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
5. That the Petitioner shall work with staff and the Plymouth Road Development Authority (PRDA) on plans to install additional landscaping and other streetscape improvements (i.e., brick piers and fencing) along Plymouth Road.
6. All disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of hydroseeding.
7. Underground sprinklers are to be provided for all landscaped and sodded areas including the rights-of-way, and all planted materials shall be installed to the satisfaction of the Inspection Department and thereafter permanently maintained in a healthy condition.
8. The Exterior Building Elevation Plan identified as Sheet No. A-3 dated May 2, 2022, as revised, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
9. That all rooftop mechanical equipment shall be concealed from public view on all sides by screening that shall be of a compatible character, material and color to other exterior materials on the building.
10. That all light fixtures shall not exceed twenty feet (20') in height and shall be aimed and shielded so as to minimize stray light trespassing across property lines and glaring into adjacent roadways.

11. That the three walls of the trash dumpster area shall be constructed out of the same brick used in the construction of the building or in the event a poured wall is substituted, the wall's design, texture and color shall match that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass.
12. Only conforming signs are approved as part of this petition, and any additional signs shall be separately submitted for review and approval by the Zoning Board of Appeals.
13. That no LED lightband or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
14. That unless approved by the proper local authority, any type of exterior advertising, such as promotional flags, streamers or sponsor vehicles designed to attract the attention of passing motorists, shall be prohibited.
15. The specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and,
16. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

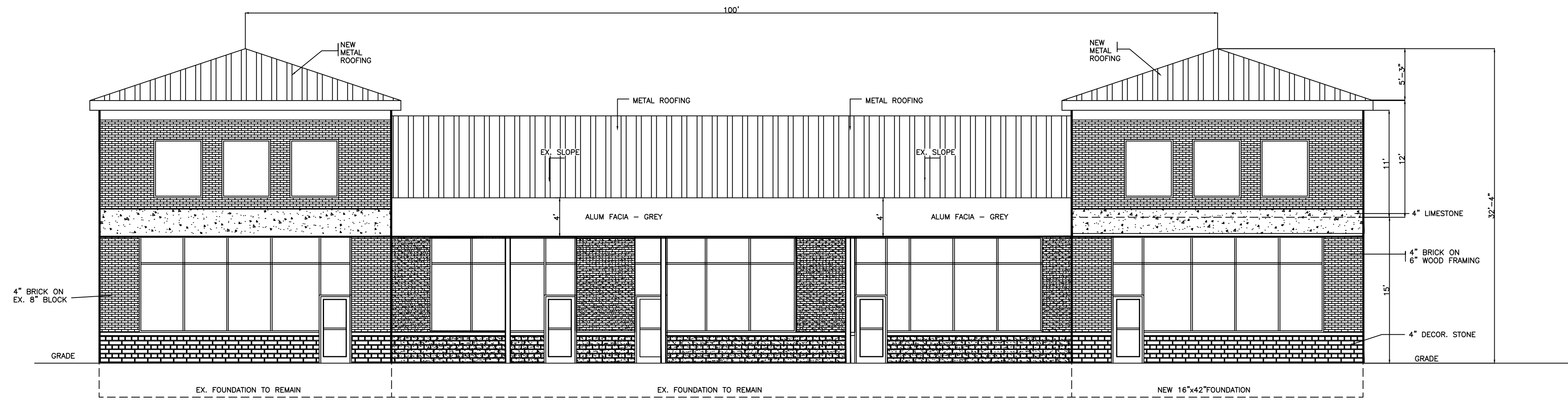
SP-1

A-1



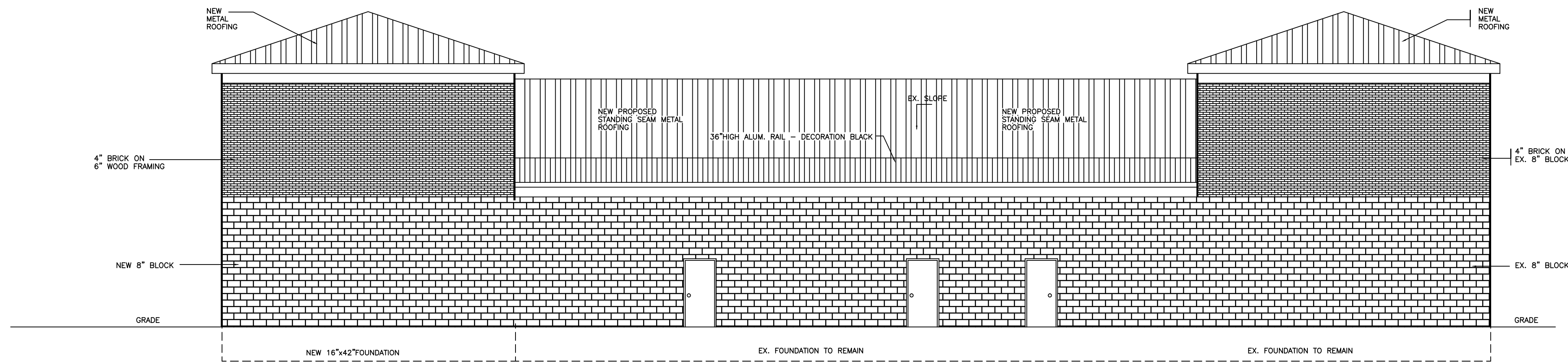
SP-2

PLYMOUTH ROAD



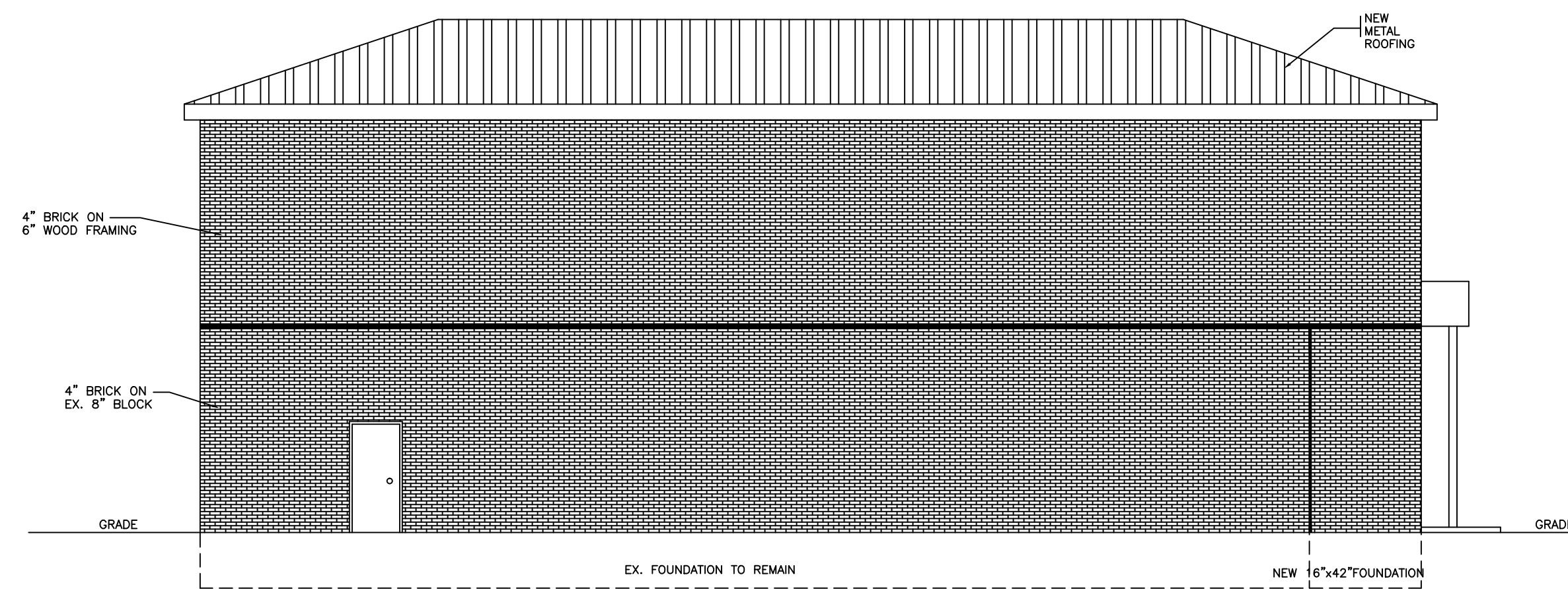
SOUTH ELEVATION

SCALE: 1/8" = 1'-0"



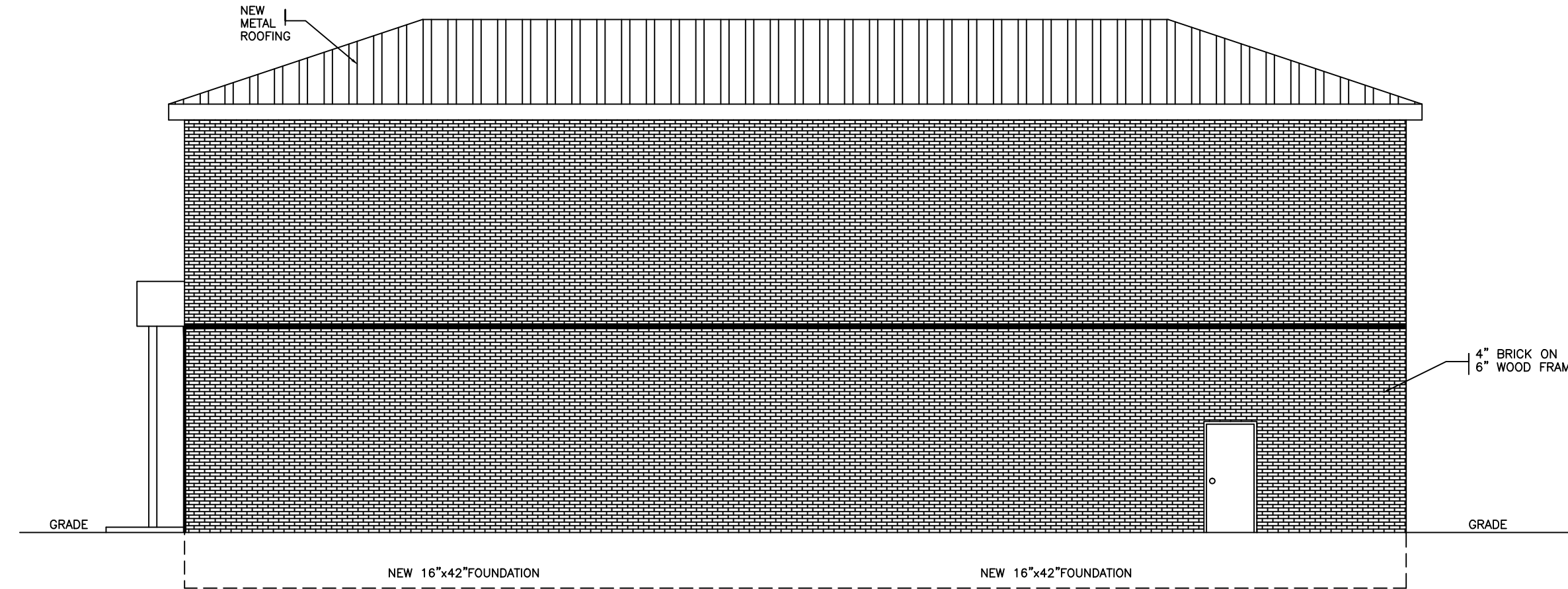
NORTH ELEVATION

SCALE: 1/8" = 1'-0"



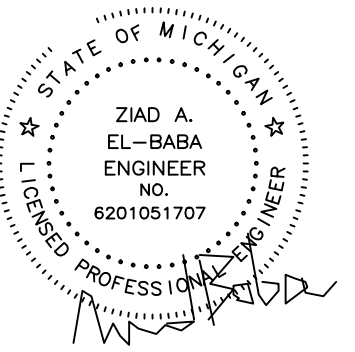
WEST ELEVATION

SCALE: 1/8" = 1'-0"



EAST ELEVATION

SCALE: 1/8" = 1'-0"



(313)995-1515
MADESIGN19@YAHOO.COM

PROJECT NO.:
01042022

FILE NAME:
PLYMOUTH-RETAIL-SP1

PROJECT NAME:
PROPOSED ADDITION TO EXISTING BUILDING
NEW 2-STORY BUILDING-RETAIL/OFFICE
34800 PLYMOUTH RD., LIVONIA, MICHIGAN

OWNER:
34800 PLYMOUTH ROAD
LIVONIA, MICHIGAN

DRAWN BY:
A.R.

CHECKED BY:
J.D.

DATE PLOTTED:
1-4-2022

DATE SUBMITTED:
1-4-2022

REVISIONS:
5-2-2022

SHEET NO.:

A-2



KIDS' CLOTHING

T-MOBILE

HARE SALON

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

April 14, 2022

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2022-03-08-01 – 34800 Plymouth Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the project at this time. The existing parcel is assigned the address of **#34800 Plymouth Road**.

The existing property is currently serviced by public water main, storm sewer and sanitary sewer. According to the proposed plans, there should not be impacts to the existing utilities.

Should the developer need to make changes to the utility service leads, or do any work within the Plymouth Road right-of-way, they will need to submit Engineering drawings to this Department to determine if permits will be required from either the City or the Michigan Department of Transportation (MDOT).

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608 or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@livonia.gov or tzilincik@livonia.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "David W. Lear", is written over a horizontal line.

David W. Lear, P.E.
Assistant City Engineer

cc: 2022 Petition File

DEPARTMENT OF PUBLIC SAFETY
LIVONIA FIRE & RESCUE

DAVE HEAVENER
FIRE CHIEF



MAUREEN MILLER BROSNAN
MAYOR

14910 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5419
734-466-2444
734-466-2082 fax

DATE: April 18, 2022
TO: Scott O. Miller, Planner IV
FROM: Livonia Fire Prevention Division
SUBJECT: Petition 2022-03-08-01 34800 Plymouth Rd. MA Designs

This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address.

We have no objections to this proposal.

A further detailed plan review will take place when this division receives an official plan set.

Sincerely,

Brian R. Kukla

Brian R. Kukla
Fire Marshal

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

THOMAS GORALSKI
CHIEF OF POLICE

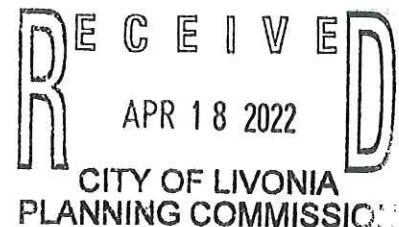


MAUREEN MILLER BROSNAN
MAYOR

15050 Farmington Road
Livonia, Michigan 48154-5499
(734) 466-2470
FAX: (734) 261-2265

April 14, 2022

Mr. Scott Miller
City of Livonia Planning Dept
33000 Civic Center Drive
Livonia, MI 48154



Re: Petition 2022-03-08-01 34800 Plymouth Rd

Mr. Miller,
I have reviewed the plans in connection with the petition. I have no objections to the proposals.

Please feel free to contact me, should you have any questions.

Sincerely,

FOR THE CHIEF OF POLICE,

Det. Scott Szepanski #543
Scott Szepanski, Sergeant
Traffic Bureau
(734) 466-2107

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
SANITATION
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: April 28, 2022

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2022-03-08-01 -34800 Plymouth Road

Pursuant to your request, the above referenced Petition has been reviewed.

1. The parking lot shall be repaired and restriped as necessary. Parking spaces shall be 10' wide and 20' deep and double striped.
2. The gates on the dumpster enclosure shall be steel or may be as approved.
3. Signage was not reviewed with this petition. All signage must comply with the ordinance.

This Department has no further objections to this Petition.

I trust this provides the requested information.

Jerome Hanna

Jerome Hanna
Director of Inspection

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

May 16, 2022

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petitions 2022-03-08-01 - 34800 Plymouth Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. The following amounts are due to the City of Livonia:

Unpaid water and sewer charges:	\$ 371.64
Total Due City of Livonia	\$ 371.64

Please contact me if you have any further questions.

Very truly yours,


Connie Kumpula
Chief Accountant

CK: jw

Transaction Statement

Service Address

34800 PLYMOUTH
LIVONIA, MI 48150

Mailing Address

JALAL JAMEEL
1758 STRICKLAND DR
BLOOMFIELD HILLS, MI 48302-2553

Account Number

014206200-001

Amount Due

\$371.64

Account Number

014206200-001

From - Through

11/16/2021 - 05/16/2022

Services

Water & Sewer - Metered

Service Address

34800 PLYMOUTH
LIVONIA, MI 48150

Beginning Balance

\$112.46

Date	Type	Amount	Description
01/14/2022	Bill	\$96.72	Due Date 02/10/2022
02/14/2022	Penalty	\$20.91	
04/14/2022	Bill	\$107.76	Due Date 05/10/2022
05/12/2022	Penalty	\$33.79	

Total Due

\$371.64

Transaction Statement

Account Number

014206200-001

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

April 14, 2022

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2022-03-08-01 34800 Plymouth Road

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,


Lynda L. Scheel
Treasurer, City of Livonia

UNAPPROVED MINUTES

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MINUTES OF THE 1,187th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, May 17, 2022, the City Planning Commission of the City of Livonia held its 1,187th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7 p.m.

Members present:	Carol Smiley	Glen Long	Betsy McCue
	Dave Bongero	Peter Ventura	Sam Caramagno
	Ian Wilshaw		

Members absent: None

Mr. Mark Taormina, Planning Director, Jacob Uhazie, Planning & Economic Development Coordinator, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #7 PETITION 2022-03-08-01

MA Designers

Mr. Caramagno, Secretary, announced the next item on the agenda, Petition 2022-03-08-01 submitted by MA Designers Inc. requesting approval of all plans required by Sections 3.10 and 13.13 of the Livonia Vision 21 Zoning Ordinance, in connection with a proposal to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, located on

the north side of Plymouth Road between Stark and Wayne Roads in the Southwest ¼ of Section 28.

Mr. Wilshaw: Thank you, Mr. Secretary, Mr. Taormina, any updates on this item?

Mr. Taormina: Additional information was received which was discussed briefly at the study session. It includes an updated rendering of the proposed retail center showing how the exterior would be finished using a combination of brick, stone and aluminum panels. The roofing material is standing seam metal that will include all of the old roof that will remain as well as the additions. The proposed two-story addition is on the right-hand side. On the left side, a second story would be constructed above the existing end unit increasing the overall square footage of the building by about 6,900 square feet, which would bring the total gross floor area up to roughly 14,000 square feet. The plan shows five (5) potential retail tenants on the ground floor and two office tenants located on the new upper levels of the building. This project will ultimately have to be reviewed by the Zoning Board of Appeals because the rear setback is non-conforming. That building is currently approximately 6'-9" from the back wall. The ordinance requires a setback of 20 feet, so adding to the building is going to necessitate a variance. While the amount of available parking would be slightly less than the minimum number of parking spaces required under Section 9.05, Section 9.03(6) of the Zoning Ordinance now allows the City to consider alternative parking standards including parking generation studies conducted by the Institute of Traffic Engineers. The staff report details this information. Based on the ITE standards, a total of 55 parking spaces are needed, whereas the site plan shows 53 parking spaces, resulting in a minimal deficiency which Council can approve based on the Planning Commission's review and recommendation. Landscaping has also been provided. Significantly more than what is there today. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated April 14, 2022, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the project at this time. The existing parcel is assigned the address of #34800 Plymouth Road. The existing property is currently serviced by public water*

main, storm sewer and sanitary sewer. According to the proposed plans, there should not be impacts to the existing utilities. Should the developer need to make changes to the utility service leads, or do any work within the Plymouth Road right-of-way, they will need to submit Engineering drawings to this Department to determine if permits will be required from either the City or the Michigan Department of Transportation (MDOT)." The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Livonia Fire & Rescue Division, dated April 18, 2022, which reads as follows: *"This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address. We have no objections to this proposal. A further detailed plan review will take place when this division receives an official plan set."* The letter is signed by Brian Kukla, Fire Marshal. The next letter is from the Division of Police, dated April 14, 2022, which reads as follows: *"I have reviewed the plans in connection with the petition. I have no objections to the proposal."* The letter is signed by Scott Szczepanski, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated April 28, 2022, which reads as follows: *"Pursuant to your request, the above referenced Petition has been reviewed. 1. The parking lot shall be repaired and restriped as necessary. Parking spaces shall be 10' wide and 20' deep and double striped. 2. The gates on the dumpster enclosure shall be steel or may be as approved. 3. Signage was not reviewed with this petition. All signage must comply with the ordinance. This Department has no further objections to this Petition."* The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department, dated May 16, 2022, which reads as follows: *"I have reviewed the address connected with the above noted petition. The following amounts are due to the City of Livonia: Unpaid water and sewer charges: \$ 371.64 Total Due City of Livonia \$ 371.64."* The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer's Department, dated April 14, 2022, which reads as follows: *"In accordance with your request, the Treasurer's Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal."* The letter is signed by Lynda Scheel, Treasurer That is the extent of the correspondence.

Mr. Wilshaw: All right. Thanks, Mr. Taormina. Any questions for our planning staff? Ms. Smiley.

UNAPPROVED MINUTES

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Ms. Smiley: Yes, I had a question about...we talked about the mechanical stuff there. What happened? So, I missed that. Where is it now?

Mr. Taormina: We still do not have details on where the mechanical equipment would be installed. They are on the roof currently. While the elevation plan shows a decorative fence on the flat portion of the roof along the back of the building, it is uncertain whether or not this area would contain any rooftop mechanicals. Maybe the petitioner has new information that he can provide. I'll zoom in on that area to show you what it looks like. You can see here, this 36 inch high aluminum rail that presumably would conceal any rooftop mechanical equipment.

Ms. Smiley: And the roof goes like this, not like...

Mr. Taormina: No. Let me show you.

Ms. Smiley: Very mechanical, isn't it?

Mr. Taormina: Well, a portion of the roof is flat. Probably the best way to show this is with the aerial photograph. If you look carefully, the portion of the roof that contains a peak is here, and this is the flat portion. So, if the mechanicals are going to be relocated, they're going to be located on the part of the roof that is flat. It's a little difficult to see.

Ms. Smiley: Commissioner Bongero, does that work for you?

Mr. Bongero: I think they're going to have to work it out, because when you're looking at the roof view, the way it is now, on the left side, that whole group is getting cut away, because there's a second-floor stacking over the top of that. So, that rooftop unit is not going to stay. The other one, they might as well put it inside the other addition as well and save all the headache of having to have somebody service those units because they need to be serviced at least twice a year, trying to get up on a roof in the middle of the winter. You know what I mean? They should just go inside and the noise for the neighbors too. It just seems like it's...that's going to be worked out. I'm sure it's...this just a preliminary plan. I'm sure once they get the architectural done, they'll have that taken care of.

Ms. Smiley: Okay.

UNAPPROVED MINUTES

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Mr. Wilshaw: Thank you. All right. Well, I'll ask our Petitioner about that in a moment. Any other questions for our planning staff? Mr. Venture?

Mr. Ventura: Mark, maybe you don't know the answer to this, but on the elevation, it shows what appears to be offices on the second floor, the additions on the eastern West End. If those office spaces were to be leased to somebody other than the person that occupied main floor, how do you handle barrier free code? Elevator required? What happens?

Mr. Taormina: I'm not sure. I don't know under what circumstances an elevator is required. If the office is private and associated with the use on the ground floor, then I believe there is no need for an elevator. That is something that would be determined by the Inspection Department.

Mr. Ventura: Okay, thank you.

Mr. Wilshaw: Good question. Thank you. Any other questions? If not, our petitioner is in the audience. Good evening, sir.

Feras Seryani, 25734 Ann Arbor Trail, Dearborn Heights, MI 48127. I'm not sure what I can add, but if you guys have any, I will try to answer.

Mr. Wilshaw: Alright, let's...well, you heard a question already. There's a little bit of discussion and some question about what's going to happen to those rooftop mechanical.

Mr. Seryani: Definitely the, we're going to move them. Our plan to install inside every unit heat, unit inside. It's a lot easier on the maintenance like he mentioned. Also, that's my plan from the beginning. I just don't want the heat unit to be in the roof. It's just a matter of leak and stuff like that. It just...I want to cut the maintenance on the building.

Mr. Wilshaw: Okay, excellent. Thanks for answering that question. Is there any other questions from any of our commissioners?

Ms. Smiley: This is to Mr. Taormina. Is that signage approved or within range? I guess you really don't know how big the letters are or what the signs... right? Is the signage approved as it is?

Mr. Taormina: No. The Commission's action this evening is not intended address any specifics with respect to signage. That would have

to be handled separately through permits from the Inspection Department. They're limited on size and placement. So, we presume that they'll meet the ordinance when it comes to all of those requirements.

Ms. Smiley: Okay. Thank you. Thank you, Mr. Chair.

Mr. Wilshaw: All right. Any other questions for anybody tonight? made this poor gentleman sit for two and a half hours. Get him out of here. Right.

Mr. Seryani: It's worth it.

Mr. Wilshaw: I don't see any other questions from the commissioners. Is there...nobody is left in the audience to ask anything. So, if there's no other discussion, I think a motion can be made.

On a motion by Smiley, seconded by Bongero, and unanimously adopted, it was

#05-30-2022 **RESOLVED**, That the City Planning Commission does hereby recommend to City Council that Petition 2022-03-08-01 submitted by MA Designers Inc. requesting approval of all plans required by Sections 3.10 and 13.13 of the Livonia Vision 21 Zoning Ordinance, in connection with a proposal to construct an addition and remodel the interior and exterior of the retail center at 34800 Plymouth Road, located on the north side of Plymouth Road between Stark and Wayne Roads in the Southwest ¼ of Section 28, be approved subject to the following conditions:

1. The Site Plan identified as Sheet No. SP-1 dated January 4, 2022, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
2. All parking spaces, except the required barrier free parking, shall be striped at ten feet (10') wide by twenty feet (20') in length as required, and the number and location of the barrier free parking space(s) shall be provided at the direction of the Inspection Department.
3. That bumper blocks or other type of barrier approved by the Inspection Department shall be installed in the parking spaces immediately in front of the building so that vehicles do not encroach over the storefront walkway.

4. The Landscape Plan identified as Sheet No. SP-2 dated April 5, 2022, as revised, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
5. That the Petitioner shall work with staff and the Plymouth Road Development Authority (PRDA) on plans to install additional landscaping and other streetscape improvements (i.e., brick piers and fencing) along Plymouth Road.
6. All disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of hydroseeding.
7. Underground sprinklers are to be provided for all landscaped and sodded areas including the rights-of-way, and all planted materials shall be installed to the satisfaction of the Inspection Department and thereafter permanently maintained in a healthy condition.
8. The Exterior Building Elevation Plan identified as Sheet No. A-3 dated May 2, 2022, as revised, prepared by MA Designers Group Inc., is hereby approved and shall be adhered to.
9. That all rooftop mechanical equipment shall be concealed from public view on all sides by screening that shall be of a compatible character, material and color to other exterior materials on the building.
10. That all light fixtures shall not exceed twenty feet (20') in height and shall be aimed and shielded so as to minimize stray light trespassing across property lines and glaring into adjacent roadways.
11. That the three walls of the trash dumpster area shall be constructed out of the same brick used in the construction of the building or in the event a poured wall is substituted, the wall's design, texture and color shall match that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass.
12. Only conforming signs are approved as part of this petition, and any additional signs shall be separately submitted for review and approval by the Zoning Board of Appeals.

UNAPPROVED MINUTES

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13. That no LED lightband or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
14. That unless approved by the proper local authority, any type of exterior advertising, such as promotional flags, streamers or sponsor vehicles designed to attract the attention of passing motorists, shall be prohibited.
15. The specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and,
16. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

Mr. Wilshaw: Is there any discussion?

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022

9

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

12.REQUEST TO APPROVE HOURLY RATE AND HOLIDAY PAY INCREASE:
Department of Civil Service, re: for 2022-2024 seasonal laborer positions.

Jeannine Laible, Human Resources Director, presented the request to Council.

Council Vice President Laura Toy stated she concurred with this request and noted that it is tough to get people and it would behoove us to take action quickly, she offered an approving resolution for the Consent agenda.

Don Rohraff, Director of Public Works noted that they are budgeted for forty seasonal employees, and they currently have six which is detrimental to getting the grass mowed and doing different things needed and wanted to thank Council for approving the request.

President Jim Jolly asked what jobs they are looking to fill and if the minimum age was eighteen. Don Rohraff responded the age requirement is due to those jobs using machinery and equipment the employees need to run.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

12.

Civil Service
May 25, 2022

MEETING DATE

Study Meeting of
June 6, 2022

PREPARED BY

Jillian Emmitt, Personnel Clerk,

AGENDA ITEM

REQUEST TO APPROVE HOURLY RATE AND HOLIDAY PAY INCREASE: Department of Civil Service, re: for 2022-2024 seasonal laborer positions.

BACKGROUND

May 19, 2022

Honorable Members of City Council
City of Livonia

Subject: Request for Hourly Increase and Holiday Pay for Seasonal Laborers

Dear Council Members:

At the Civil Service Commission meeting of May 18, 2022, with Chairperson Charlotte S. Mahoney, Commissioners James Wenson and Roger Spence being present, with minutes to be approved on June 15, 2022, the Civil Service Commission approved the following resolution:

Upon a motion by Mr. Spence, seconded by Mr. Wenson, and adopted, it was

22-91 RESOLVED, that having reviewed the letter dated May 9, 2022, from Douglas Moore, Assistant Director of Public Works, requesting an hourly wage increase and holiday pay for Seasonal Laborers, the Civil Service Commission does hereby approve the request for an hourly wage increase and holiday pay for Seasonal Laborers. The Civil Service Commission submits the same to City Council for their review and consideration.

Attached is a copy of Mr. Moore's letter for your review.

If you have any questions concerning this matter, please call me at (734) 466-2527.

Thank you for your consideration.

Sincerely,

Jeannine Laible
Human Resources Director

RECOMMENDATION

Approve as submitted

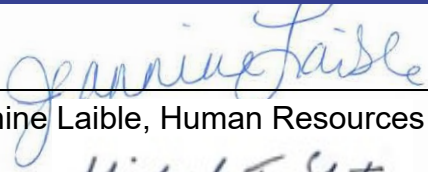
FISCAL CONSIDERATION

Budget for wages

ATTACHMENTS

1. Packet to Council transmitting Hourly Increase and Holiday Pay for Seasonal Laborers

APPROVED BY



Jeannine Laible, Human Resources Director

Date: May 26, 2022



Michael Slater, Finance Director

Date: May 26, 2022



Paul Bernier, City Attorney

Date: May 26, 2022



Maureen Miller Brosnan, Mayor

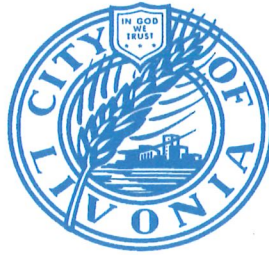
Date: May 27, 2022

MAUREEN MILLER BROSNAN
MAYOR

CIVIL SERVICE COMMISSION

CHARLOTTE S. MAHONEY, CHAIRPERSON
JAMES WENSON, COMMISSIONER
ROGER L. SPENCE, COMMISSIONER

CIVIL SERVICE DEPARTMENT



MEMBER IPMA-HR /SHRM
International Public Management Association
for Human Resources
Society for Human Resources Management

JEANNINE LAIBLE
HUMAN RESOURCES DIRECTOR

May 19, 2022

Honorable Members of City Council
City of Livonia

Subject: Request for Hourly Increase and Holiday Pay for Seasonal Laborers

Dear Council Members:

At the Civil Service Commission meeting of May 18, 2022, with Chairperson Charlotte S. Mahoney, Commissioners James Wenson and Roger Spence being present, with minutes to be approved on June 15, 2022, the Civil Service Commission approved the following resolution:

Upon a motion by Mr. Spence, seconded by Mr. Wenson, and adopted, it was

22-91 RESOLVED, that having reviewed the letter dated May 9, 2022, from Douglas Moore, Assistant Director of Public Works, requesting an hourly wage increase and holiday pay for Seasonal Laborers, the Civil Service Commission does hereby approve the request for an hourly wage increase and holiday pay for Seasonal Laborers. The Civil Service Commission submits the same to City Council for their review and consideration.

Attached is a copy of Mr. Moore's letter for your review.

If you have any questions concerning this matter, please call me at (734) 466-2527.

Thank you for your consideration.

Sincerely, -

A handwritten signature in blue ink, reading "Jeannine Laible".

Jeannine Laible
Human Resources Director

je

MEMORANDUM

TO: Jeannine Laible, Human Resources Director
 FROM: Elizabeth Hallack, PHR, Personnel Analyst II 
 DATE: May 12, 2022
 SUBJECT: **Hourly Wage Increase and Holiday Pay for Seasonal Laborers**

In correspondence dated May 9, 2022, Douglas L. Moore, Assistant Director of Public Works, requests that the Civil Service Commission consider approving an hourly wage rate increase and holiday pay for Seasonal Laborers.

Wage Increase:

The current hourly wage rate schedule was established in August 2021 and is as follows:

SEASONAL LABORER	August 2021	January 2022	January 2023	January 2024
Season 1	\$12.00	\$12.00	\$12.50	\$13.00
Season 2	\$12.50	\$12.50	\$13.00	\$13.50
Season 3+	\$13.00	\$13.00	\$13.50	\$14.00

Seasonal wage rates from neighboring communities were gathered and are included in the letter from Mr. Moore. During this research, it was found that while we increased our wages last summer so did many of our neighboring communities. As a result of those increases, the City of Livonia is back near the bottom in terms of wages. Based on these comparisons, the department is asking to increase the hourly wage to \$15 per hour for all Seasonal Laborers, regardless of the number of seasons they have worked for the City. The requested increase is in keeping with neighboring wage rates and is being made to continue to attract quality candidates and retain our current employees.

Mr. Moore estimates that the impact to the budget will be an increase of approximately \$76,800 per year. The department currently has 40 budgeted positions, but plan to decrease this to 32 positions to cover the wage increase. This request was reviewed and approved by the Personnel Review Committee and Mayor Brosnan.

Per the City of Livonia Charter, CHAPTER V, EXECUTIVE DIVISION, Section 16(b)(1) Powers and Duties of the Commission, the Civil Service Commission is given the authority to “establish and administer..., a schedule of compensation...”

It is recommended that the proposed wage rate increase for Seasonal Laborers be considered for adoption and the effective date would be upon Council approval.

Holiday Pay:

RULE 25 – LEAVES, Section 25.8 Holidays of the Civil Service Rules and Regulations states, “Temporary employees must have been continuously employed for at least 480 scheduled work hours immediately prior to the holiday in order to be eligible for holiday

pay.” On March 17, 2010, this language was updated when the Civil Service Commission adopted the following resolution:

10-303 RESOLVED, That having reviewed the letter of March 15, 2010, from Brian Wilson, Superintendent of Public Service and Kevin Maillard, Director of Public Works, regarding Holiday Pay for Seasonal Laborers, the Civil Service Commission does hereby approve the following language to be added to Section 25.8 Holidays, of the Civil Service Commission Rules and Regulations: “The classification of Seasonal Laborer shall not be eligible for holiday pay,” and is subject to the Civil Service Department providing notification to all employees regarding said change to allow a thirty (30) day period for comments to be forwarded to the Human Resources Director.

The average season for a Seasonal Laborer is May through August but the duration could be as long as March through mid-December. Therefore, the potential holidays that would be included are: Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, and the Day after Thanksgiving.

If the Commission approves the holiday pay request, the Civil Service Department recommends the following provisions:

- Keep the 480-hour minimum requirement so as not to cause tension with other temporary employees within DPW and other City departments who must wait the 480 hours.
- Have the 480-hour waiting period rollover from season to season. For example, if an employee worked 480 hours and became eligible for holiday pay in 2022, they would be immediately eligible for holiday pay in any subsequent year that the employee returned as a Seasonal Laborer. Similarly, if an employee worked 400 hours in their first season, they would only need to work 80 hours the next season before they become eligible for holiday pay. This rollover provision would only be applicable for the Seasonal Laborer classification because of the nature of the position.

It is recommended that the proposed holiday pay request be considered for adoption and the effective date would be upon Council approval.

COMMENTS BY THE HUMAN RESOURCES DIRECTOR:

Concur.
Jeannine Faisl

DEPARTMENT OF PUBLIC WORKS

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASSISTANT DIRECTOR OF PUBLIC WORKS

JACOB A. RUSHLOW, PE
SUPERINTENDENT OF PUBLIC WORKS



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(734) 466-2655
FAX: (734) 466-2660

MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Solid Waste / Recycling

May 9, 2022

Civil Service Commission
City of Livonia

Subject: Seasonal Laborer Pay Rates

Dear Commissioners,

Seasonal Laborer's perform a critical role in the Department of Public Works during the warm weather months. Employees in this classification supplement the regular work force by performing tasks including grass cutting, laying sod, planting flowers, weeding beds, cleaning parks, patching roads, washing windows, painting, branch and brush chipping, athletic field maintenance, etc.

At the current pay rates, we continue to encounter difficulties attracting applicants. The Department had a loyal contingent of seasonal employees who returned each year. Due to Covid, we have lost many of those employees. Each year we have the need to hire to new employees to carry out the maintenance responsibilities of the Department. The department asked the commission to increase seasonal laborer pay for years 2022 – 2024 in 2021.

The current pay rates for the Seasonal Laborer classification are as follows, for 2022:

First Season	-	\$12.00
Second Season	-	\$12.50
Third Season	-	\$13.00

A survey of neighboring communities who utilize seasonal laborers, and who we compete with to attract applicants, indicates the following pay rates:

Farmington Hills	-\$13.00/hour
Southfield	-\$11.00/hour & up
Plymouth Twp.	-\$16.00/hour
Redford Township	-\$15.00/hour
Canton Township	-\$15.00/hour
Garden City	-\$14.00/hour

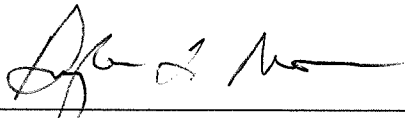
All these communities increased their pay after our 2021 increase request, which put Livonia further behind. Most communities increased their pay rate by \$2.00 / hour.

Additionally, we compete for labor with private sector and positions in the fast-food industry or retail establishments such as Wal-Mart, where starting pay rates have risen above our current pay rates. We are not keeping pace with the going labor rate in our area.

The Department is proposing to increase the pay rate, for the seasonal laborer position, to \$15.00 an hour across the board, no matter longevity. Further, we are asking to begin the practice of paying seasonal laborers Holiday pay while they are employed. Lastly, we are asking that this pay increase be effective immediately upon the Commission, and City Council approval.

The Department believes that the increased pay rate will improve our applicant numbers, and will assist us with keeping loyal employees, who come back year after year.

Sincerely,



Douglas Moore

Assistant Director of Public Works

2022 (\$3.00 raise)
3.00 over 2021 wage

32 total seasonal laborers x Proposed increase (\$3 /
hour x 40 hours / week x 20 weeks (on average) for
the season **(TOTAL COST OF 32 Seasonal laborers)** \$ 76,800.00

Cost by Section

Parks - general fund - 22 budgeted seasonal positions \$ 52,800.00
with proposed raise being \$2,400 based on the
formula above

Roads - Refuse fund - 5 budgeted positions \$ 12,000.00

Fleet - General Fund - 1 budgeted position \$ 2,400.00

Building Maintenance - 2 budgeted positions - General \$ 4,800.00
Fund

Water/Sewer - Water fund - 2 budgeted positions \$ 4,800.00

Increased costs by year

2022 \$ 76,800.00

total \$ 76,800.00

Seasonal laborer staffing levels for DPW sections	Budgeted (new)	2020 **	2021 **	2019 **
Parks	22	13	7	22
Roads	5	5	2	6*
Building Maintenance	2	1	0	1
Fleet	1	1	0	1
Water / Sewer	2	2	1	3*

* indicates college-age person that was replaced with fall hire

** Actual numbers

2021/2022 Seasonal Laborer Comparisons

<u>City/Township</u>	<u>Job Title</u>	<u>2021 Pay Range</u>	<u>2022 Pay Range</u>
City of Southfield	Seasonal - Park Maintenance	\$10.00 - \$13.00/hour	\$11.00/hr and up
City of Birmingham	Spring/Summer Seasonal Maintenan	\$10.00-\$15.00/hour	\$12.00-\$15.00/hr \$200 bonus, paid leave
City of Sterling Heights	Seasonal Laborer - Summer	\$10.50/hour	\$10.50/hr
City of Sterling Heights	Seasonal Laborer - Year round		\$15.00/hour increases every 6 months
Canton Township	Park Ranger PT & Seasonal	\$11.00/hour	\$15.00/hour
City of Wyandotte	Seasonal Laborer - DPW (PT)	\$11.00/hour	\$11.00/hour
City of Livonia	Seasonal Laborer	\$11.00-\$12.00/hour	\$12.00-\$13.00/hour
Oakland County	Summer Seasonal Laborer	\$11.3149-\$13.199/hour	\$12.63-13.01/hour
Northville Township	Seasonal	\$11.50/hour	\$14.00/ hour
City of Farmington	Seasonal Worker - DPW	\$11.50 - \$13.00/hour	\$11.50-\$13/hour
Rochester Hills	Seasonal Laborer - 2021	\$11.70/hour	\$14.50/hour
City of Sterling Heights	Seasonal Laborer - Year Round	\$12.00/hour w/ incremental raises upon evaluation and approval	\$15.00/hour
Redford Township	Seasonal Parks Maintenance	\$12.00/hour	\$15.00/ hour
City of Novi	Seasonal Park Laborer & DPW	\$12.00/ hr 1st season, \$12.50/hr 2nd, \$13.00/hour 3rd	\$15.00/hour \$2.00/hr increase beyond 8/26, \$100 referral bonus
City of Taylor	DPW General Labor	\$12.00-\$13.00/hour	\$12.00-\$13.00/hour
Farmington Hills	Seasonal Laborer (Parks & Golf)	\$12.00 - \$14.00/ hour (D.O.Q.)	\$13.00/hour
Farmington Hills	DPW Seasonal Laborers	\$12.50/hour	\$14.00/hour
Garden City	Seasonal Laborer	\$14.00/hour	None listed this year
City of Romulus	Seasonal/Part Time Laborer	\$14.00/hour	\$14.42/hour
Plymouth Township	Seasonal Parks Employee	\$15.00/hour	\$16.00/hour

2021/2022 Seasonal Laborer Comparisons

<u>City/Township</u>	<u>Job Title</u>	<u>2021 Pay Range</u>	<u>2022 Pay Range</u>
Dearborn Heights	P/T Outdoor Maintenance Worker		\$15.00/hr max 28 hours/wk
Wixom	DPW Seasonal Laborer		\$15 -\$17/hour DOQ
Allen Park	DPW Seasonal Worker		\$13.00/hour
City of Brighton	Seasonal DPS Employee		\$14.00 +/-hour DOQ
City of Fenton	DPW Seasonal Summer Position		\$15.00/ hour
City of Howell	Seasonal Workers		\$13.00/hour
Hartland Township	Seasonal Worker		\$11-\$12/ hour depending on experience

City of Southfield
Department of Public Works
Summer Seasonal Employment Opportunities

The City of Southfield is currently seeking qualified candidates for the following seasonal position:

All positions require employees purchase and wear steel toed shoes.
All other safety equipment will be provided by the City of Southfield.

Highway Division

Starting at \$11.00/hr.

Outside maintenance of designated City streets including cold patching, mowing, weed whipping, and site clean-up and restoration. Will operate City vehicles and other power equipment; hand tools. Work schedule 40 hours per week beginning in April. Must be a high school graduate with a valid driver's license and a good driving record.

Water Division

Starting at \$11.00/hr.

Install and repair meters, site clean-up and restoration, fill in sewer jet crew. Will operate City vehicles and other power equipment; hand tools. Work schedule 40 hours per week beginning in April. Must be a high school graduate with a valid driver's license and a good driving record.

Forestry Division

Starting at \$11.00/hr.

Outside forestry maintenance and landscaping including brush chipping. Will operate City vehicles and other power equipment; hand tools. Work schedule 40 hours per week beginning in April. Must be a high school graduate with a valid driver's license and a good driving record.

Motor Pool

Starting at \$11.00/hr.

Will assist with inventory, parts pick up and exterior vehicle maintenance. Will operate vehicles and other power equipment; hand tools. Work schedule 40 hour per week beginning in April. Must be a high school graduate with a valid driver's license and a good driving record.

Traffic/Sign Shop

Starting at \$11.00/hr.

Will assist with traffic counts, repair and assist making signs. Will operate vehicles and other power equipment; hand tools. Work schedule 40 hour per week beginning in April. Must be a high school graduate with a valid driver's license and a good driving record.

Apply at:

City of Southfield Human Resources Department
26000 Evergreen, Southfield, Michigan 48076

Required application packets may be picked up from the Human Resources Department or downloaded from the City's website at www.cityofsouthfield.com

Completed application can be emailed to sfldjobs@cityofsouthfield.com

Applicants must be eighteen or over. This is a **"continuous"** recruitment. Applications will be accepted until such time as there are sufficient applicants to meet the City's recruitment needs. The City of Southfield reserves the right to end this recruitment at any time. As such, interested persons should make application promptly.

This announcement is only a summary of the position, its duties, job requirements and compensation. Further information is available from the Human Resources Department. The City of Southfield does not discriminate in its employment or any other programs or activities on the basis, of sex, race, color, age, height, weight, marital status, national origin, religion, arrest record, physical or mental disability, family status, sexual orientation, gender identity or any other protected category. We provide reasonable accommodation for qualified individuals with a disability if requested.

AN EQUAL OPPORTUNITY EMPLOYER, DRUG FREE WORKPLACE

DATED: March 04, 2021



Individuals with special needs who may require assistance with the application process should contact the Human Resources Department at (248) 796-4700 (voice) or via email at hrrsupport@cityofsouthfield.com if auxiliary aids or services are needed. Reasonable advance notice is required.

Jobs | Login

Location: Birmingham, MI, USA
Pay Type: Hourly
Employment Type: Seasonal

Pay Rate: \$12.00-15.00
Benefits: \$200 completion bonus with paid leave.

Email Me This Job

The City of Birmingham, MI, an Equal Opportunity Employer, is seeking enthusiastic and motivated individuals interested in landscaping or horticulture for the entry-level position of Parks & Recreation Seasonal Laborer. This position is an excellent introduction to those developing their interest in Public Services, as well as a fantastic opportunity for individuals looking to improve their trade skills and abilities, or to gain a part-time position for the season.

Under supervision of the Parks and Recreation Manager, seasonal laborers work in various City parks and athletic fields, ensuring the grounds look great for the summer. They play a vital role in making Birmingham a great place to live, work, and play!

Requirements:

- Interested candidates must be able to work outdoors in a maintenance capacity.
- Prior Parks & Recreation or Landscaping experience is a plus.

Wages:

- Pay range of \$12.00-\$15.00 per hour, depending on qualifications.

Special Compensation

- \$200 bonus paid to employees upon scheduled assignment completion.
- Paid leave up to a maximum of 6 days off, depending on hours worked through assignment.

Apply Now

Import your Profile

* Fields Are Required
About You:

First Name*

Initial

Last Name*

2:20 PM
4/29/2022

**Sterling Heights**
InnovatingLiving



Results (11)

Categories

Location

Part Time Librarian - Local History/Archives
Location: Sterling Heights, MI

Planner II
Location: Sterling Heights, MI

Seasonal Laborer - Summer
Location: Sterling Heights, MI

Seasonal Laborer - Year-Round
Location: Sterling Heights, MI

Substitute Bus Driver
Location: Sterling Heights, MI

Summer Daycamp Adaptive Program
Location: Sterling Heights, MI

Summer Playground Program
Location: Sterling Heights, MI

Apply for Job

Seasonal Laborer - Summer, Sterling Heights

General Information

Job Title:	Seasonal Laborer - Summer
Location:	40555 UTICA RD Sterling Heights, MI, 48313 United States
Base Pay:	\$10.50 / Hour
Employee Type:	NON-Exempt

Description

The non-unionized DPW Laborer position is a 40 hour per week position. Employees will be expected to perform non-skilled general labor tasks throughout the summer in any of the following maintenance divisions of the DPW: Streets, Water, Sewer, Refuse, and/or Fleet Maintenance. DPW is looking for efficient, safety minded, and enthusiastic candidates that have the ability to follow both written and verbal directions.

Position Responsibilities

- Good communication skills and willingness to follow direction from senior staff to aid in the completion of non-skilled manual labor tasks.
- General clean-up of work sites using brooms, shovels, landscaping trimmers, wheel barrows, small equipment, and other hand tools as needed.
- Operation of City vehicles to and from job-sites.
- Performs various unskilled manual tasks

Part-Time and Seasonal

Shifts are available 7 days a week between the hours of 6:30 a.m. and 10:00 p.m.

<https://www.canton-mi.org/DocumentCenter/View/9870/Employment-Perks-82521>

DESCRIPTION OF DUTIES:

EXAMPLES OF WORK: (Note: These examples are intended merely as illustrations of the various types of work performed)

- Responsible for enforcement of established park rules and local ordinances
- Responsible for greeting and assisting park patrons and guests in a pleasant, friendly, and efficient manner
- Ensure a pleasant and safe park environment for all park guests; responsible for the general security of assigned park including any necessary communication with local law enforcement agencies
- Assist with general custodial and maintenance of park buildings and facilities, including but not limited to, sweeping, trash pickup, and other general groundskeeping duties as assigned
- Perform manual labor, including but not limited to, mowing, snow shoveling, and salting
- Assist in the set-up and take down of special events as assigned
- Perform other assigned duties as required

- Minimum age of 18 years old
- Must possess a current, valid Driver's License with a driving history that does not

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NOTICE FOR
SEASONAL LABORER AT
WYANDOTTE DEPARTMENT OF PUBLIC SERVICES

The City of Wyandotte is accepting applications for Department of Public Services Part-Time Seasonal Laborer. The rate of pay will be \$11.00 per hour. Working hours will be Monday thru Friday from 7:30 a.m. to 3:30 p.m., with a maximum of thirty (30) hours per week.

If you are interested in applying, applications are available at the City's website www.wyandotte.net. Please complete the application and return it to Anne Goudy, Human Resources, at Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan from 8:00 a.m. to 5:00 p.m. Monday thru Friday.

If you have any questions please contact Anne Goudy, Human Resources, at 734-324-4543, or by email at cityjobs@wyandottemi.gov, or Jon Allen, Superintendent Department of Public Service, at 734-324-4585, or by email at jallen@wyandottemi.gov.

Supervision: Employee will be under the direction of a DPS Supervisor

General Statement of Duties: Employees in this class work under close supervision of a department head to be knowledgeable about the facets of work which may include simple manual labor, operation of certain equipment and perform related duties.

Examples of Duties Which May Be Performed:

Gardening with the use of hand equipment.

Watering of grass and trees.

Cutting grass with the use of hand mowers.

Cleaning and maintenance of DPS garage.

Pickup of litter in public areas.

Painting of fences, buildings, etc.

Maintenance of public facilities in parks.

Assist, in a training capacity, in street patching, such as raking and shoveling concrete or asphalt cold patch, use of air hose, removal of cement and use of jackhammer.

Assist, in a training capacity, in minor building repair work.

Assist, in a training capacity, in the maintenance and installation of traffic and street signs.

Manual Laborers may be asked to operate/drive the following stated equipment: Dump trucks, tractors, cars, vans, pick-up and sign trucks. NOTE: Other equipment may be included if agreed upon by the Supervisor and employee.

Qualifications:

Physical condition adequate to perform work.

Ability to follow simple oral and written instructions.

Valid drivers license.

Menu >

CURRENT JO

Multiple Park Locations, MI
Part Time - \$12.63 - \$13.01 Hourly
Category: Parks and Recreation
Department: Parks and Recreation

Part-time Non-Eligible summer employee positions are not part of the Oakland County Merit System. These positions are limited to 1,000 hours per calendar year and are not eligible for benefits. A closing notice may be posted when a sufficient number of applications have been received to meet current needs.

in

Parks Seasonal Laborer

Multiple Park Locations, MI
Part Time - \$12.63 - \$13.01 Hourly
Category: Parks and Recreation
Department: Parks and Recreation

Waterpark - Parks Seasonal Laborer Part-time Non-Eligible employees are not part of the Oakland County Merit System. These positions are limited to 1,000 hours per calendar year and are not eligible for benefits. A closing notice may be posted when a sufficient number of applications have been received to meet current needs.

in

Performance Management Data Analyst

Waterford, MI
Full Time - \$42,898.96 - \$57,476.38 Annually
Category: Business / Database Administration
Department: County Executive Admin

in

Planner Senior

Waterford, MI
Full Time - \$60,363.16 - \$80,875.34 Annually
Category: Administration / Professional / Parks and Recreation
Department: Parks and Recreation

in

< > Print LinkedIn Twitter Facebook Email

APPLY X

Parks Seasonal Laborer

Salary ①	\$12.63 - \$13.01 Hourly	Location ①	Multiple Park Locations, MI
Job Type	Part Time	Department	Parks and Recreation
Job Number	2022-44		
Closing	Continuous		

DESCRIPTION

QUESTIONS

Announcement Information

Waterpark - Parks Seasonal Laborer

Part-time Non-Eligible employees are not part of the Oakland County Merit System. These positions are limited to 1,000 hours per calendar year and are not eligible for benefits. A closing notice may be posted when a sufficient number of applications have been received to meet current needs.

Park Locations:

Red Oaks - Madison Heights
Waterford Oaks - Waterford

Job Summary

Under close supervision, performs entry-level unskilled manual work. May perform the following tasks depending upon the assigned division: carry, load and unload materials and equipment; dig, shovel and rake grounds; clean work sites, sewers, drains and catch basins; mow lawns, weed trimming, landscaping duties, irrigation and mowing equipment repairs; airfield movement, operate a two-way radio; performs other routine unskilled work as assigned. Must be alert to hazards and follow department safety and emergency procedures.

Minimum Qualifications

At the time of application, applicants must:

1. Must be at least 18 years old.
2. Possess a valid United States motor vehicle operator's or chauffeur's license. Out of Country driver's license holders will be required to obtain the appropriate valid State of Michigan driver's license before the hire date.
3. Pass the employment physical established for this classification.

Special Requirements

1. May be required to provide safety shoes.

CONTACT US

Human Resources

44405 Six Mile Road
Northville, MI 48168

Department

Main: 248-662-0503

Office Hours

Monday through Friday
8 AM to 4:30 PM

Employment Opportunities

Parks Maintenance

Type: Seasonal

Salary/Pay Rate: \$14/hour

Posted Date: 01/05/2022

Northville Parks and Recreation is recruiting for the following position:

TITLE: Parks Maintenance

Seasonal (May-October), Hourly, up 40 hours/week, day shift 7a-3:30p, M-F

REPORTS TO: Parks & Facilities Supervisor

SUMMARY OF DUTIES: Under the direction of the Parks & Facilities Supervisor, performs a variety of routine and skilled maintenance, activity set-up/preparation, and custodial duties in support of parks and recreation buildings and grounds. Typical maintenance, repair, set-up, and cleaning duties include work in park restrooms, pavilions, ball fields, playgrounds, and landscape areas. Operates trucks, utility vehicles, and other equipment and tools.

REQUIREMENTS:

EDUCATION: A High School diploma or GED; or any combination of experience and training which meet the minimum qualifications. Must possess a current, valid Michigan Driver's License with a driving history that does not create liability concerns.

EXPERIENCE: Grounds, facility maintenance, or custodial experience is preferred.

Welcome to new world ERP - H2 x Amazon Music Unlimited | S x WO #151414 559-021 HYDRAN x Farmington, MI - Seasonal Work x +

ci.farmington.mi.us/City-Services/Employment-Opportunities/Seasonal-Worker-Department-of-Public-Services.aspx

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City Services

- Government
- 47th District Court
- Assessing
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- City Manager
- City Clerk
- DDA
- Economic & Community Development
- Employment Opportunities**
- FAQs
- Forms and Permits
- Newsletters
- Parks and Recreation
- Public Safety
- Public Works

City Services > Employment Opportunities > Seasonal Worker - Department of Public Works

Employment Opportunities

Seasonal Worker - Department of Public Works

Job Description:

ESSENTIAL DUTIES AND RESPONSIBILITIES

Mows and maintains parks and open space areas; mows lawns; weeds; plants; cleans and maintains courts and appurtenances; maintains sprinkler systems and assists in the repair and installation of sprinkler lines and heads; assists in the routine maintenance of buildings, vehicles, roads, sidewalks, water lines and sewers; performs some basic painting in the parks, cemeteries and other City facilities.

Performs routine maintenance on lawn and power equipment.

Carries out the seeding, top dressing, soil conditioning and watering.

Maintains and adjusts specialized turf care equipment and tools, including electric motors, pumps, sprinklers, tractors, mowers, and irrigation systems.

Operates tractors, mowers, jack hammers, trucks, steam cleaners, buffers, washers, and other listed equipment as needed. Maintains current skills and knowledge in the proper and safe techniques of building and grounds maintenance functions.

Assists in setting up and taking down equipment for various functions and programs, prepares facilities for program use.

Assists in the construction of new open space facilities, including clearing, grading, drainage, and foundation work.

Keeps records of work completed.

Please see detailed description, requirements, and qualifications preferred by opening the "Detailed Job Description" link below.

Job Compensation

\$11.50-\$13/hour

How To Apply

Applications can be obtained at the Dept of Public Works, 33720 W. 9 Mile Rd, Farmington, MI 48335 or Farmington City Hall, 23600 Liberty St, Farmington, MI 48335 or from the link below.

Please submit the completed application to the Department of Public Works at the above address.

 [Employment Application](#)

Closing Date

Open until filled



3:11 PM
4/29/2022



CITY OF ROCHESTER HILLS
invites applications for the position of:

Seasonal Laborer - 2022

SALARY: \$14.50 Hourly

OPENING DATE: 01/05/22

GENERAL DESCRIPTION:

An employee in this classification, under the general direction of the Roadways & Pathways Operations Manager, Water & Sewer Operations Manager, and/or Field Services Manager, and direct supervision of the Crew Leader (Department of Public Services), is responsible for routine maintenance duties related to DPS operations. Employees employed will be assigned to the DPS Garage, although work assignments may be throughout the City. Work is generally performed on day shifts (7:00am-3:30pm) but may occasionally include evenings, weekends and holidays. Employees in this position are integral in the City of Rochester Hills Public Services operations.

ESSENTIAL FUNCTIONS:

1. Ground maintenance including mowing, trimming, weeding and digging.
2. Turf maintenance.
3. Assist road crews.
4. Paint fire hydrants.

This job narrative is for informational purposes only and is not intended to be all-inclusive or limiting relative to specific job duties.

REQUIRED MINIMUM QUALIFICATIONS/DESIRABLE QUALIFICATIONS:

1. At least 18 years of age.
2. Valid Michigan Driver's License with no more than four points currently on record.
3. Acceptable Criminal History.
4. Previous yard maintenance or labor experience preferred.

PHYSICAL REQUIREMENT

This work requires the occasional exertion of up to 70 pounds of force; work regularly requires sitting, frequently requires standing, and occasionally requires walking, stooping, kneeling, crouching or crawling and reaching with hands and arms.

SUPPLEMENTAL INFORMATION:



Results (11)

Search Job Title or Keywords

Categories

Location

- Part Time Librarian - Local History/Archives
Location: Sterling Heights, MI
- Planner II
Location: Sterling Heights, MI
- Seasonal Laborer - Summer
Location: Sterling Heights, MI
- Seasonal Laborer - Year-Round
Location: Sterling Heights, MI
- Substitute Bus Driver
Location: Sterling Heights, MI
- Summer Daycamp Adaptive Program
Location: Sterling Heights, MI
- Summer Playground Program
Location: Sterling Heights, MI

Apply for Job

Seasonal Laborer - Year-Round, Sterling Heights

General Information

Job Title: Seasonal Laborer - Year-Round

Location: 40555 UTICA RD
Sterling Heights, MI, 48313
United States

Base Pay: \$15.00 / Hour

Employee Type: NON-Exempt

Description

The City of Sterling Heights is currently seeking a full time year round seasonal Laborer. This position starts at \$15.00/hr. with increases every six months and opportunity to grow within the Department of Public Works.

Position Summary

The non-unionized Year-Round DPW Laborer position is a 40 hour per week position. Employees will be expected to perform non-skilled general labor tasks throughout the year in any of the following maintenance divisions of the DPW: Streets, Water, Sewer, Refuse, and/or Fleet Maintenance. DPW is looking for efficient, safety minded, and enthusiastic candidates that have the ability to follow directions both written and verbal.

Position Responsibilities

SEASONAL PARKS MAINTENANCE 2022

1 / 1 | 100% +



REDFORD TOWNSHIP EMPLOYEES' CIVIL SERVICE COMMISSION

15145 BEECH DALY ROAD
REDFORD, MICHIGAN 48239
(313) 387-2780
FAX (313) 387-2711
www.redfordtwp.com

COMMISSIONERS
Dianne Ruhlandt
Craig Miller
Duane Gregg

SEASONAL PARKS MAINTENANCE

The Charter Township of Redford is accepting applications for the position of seasonal parks maintenance employees. Seasonal parks maintenance positions run thru mid-November and include maintenance of Township parks and various projects directed by the Leisure Services Director or designee. Candidates must be at least 18 years of age and have a high school diploma or GED and a valid driver's license.

The rate of pay is \$15 per hour.

You may apply in person between the hours of 9 - 4 or download our application from our website, [Redford Township > Services > Employment Opportunities \(redfordtwp.com\)](http://Redford Township > Services > Employment Opportunities (redfordtwp.com))

Please submit completed applications, along with a copy of your high school diploma or GED to:

Redford Township Personnel Department
15145 Beech Daly
Redford Township, MI 48239

Or via email to:
personnel@redfordtwp.com

Qualified candidates will be invited to participate in an oral examination at a date to be determined.

Opened Until Filled

Novi, MI, USA

Seasonal

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Description: Duties include performing traditional and innovative DPW maintenance, such as asphalt repair and replacement, concrete work, storm drain maintenance, hydrant maintenance, sewer jetting, and Cross-Connection Program. This team-oriented position shall also have the ability to assist with small equipment field repairs. Team members will work closely with other City departments to assist with maintenance activities and investigate citizen complaints or concerns.

The desirable candidate must have knowledge of basic mechanical repair practices used to properly maintain assigned equipment, general knowledge of hand tools, and have exceptional communication and interpersonal skills. be 18 years of age or older. A valid driver's license, Chauffeurs License preferred.

Compensation:

\$15.00 per hour

Hours of work would be 7:30 AM 3:30 PM Monday through Friday; for up to 37.5 hours per week.

No Nights or Weekends.

Seasonal Incentive Program

How it works: A \$2.00 hourly increase will be given to employees who continue to work beyond August 26th. Those employees will receive an additional \$2.00 per hour for all hours worked from August 26th through the end of their seasonal assignment. PAFs must be completed for HR to process these increases. Employees must have worked a regular and consistent (minimal days off) schedule, and be in good standing, to receive this incentive.

Seasonal Referral Bonus Program

How it works: A \$100 lump sum bonus will be offered to any employee who refers a seasonal employee. When completing an employment application, the referred individual must indicate the name of the employee who referred them. The referred employee must work for a minimum of 12 weeks, and it must be their first season working with the City. The \$100 bonus will be given to the employee who made the referral at time of seasonal employee's final paycheck of the season. If referring employee is also a seasonal employee, they must both work the required length of time (12 weeks) to both be eligible to receive bonus.

Apply Now

with our quick 3 minute Application!

* Fields Are Required

What is your full name?

First Name*

Last Name*

How can we contact you?

Email*

Phone Number*

Cell

What is your preferred method of communication?

Text Message

Please indicate if you agree to ApplicantPro's Applicant Communication Policy.

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Email

Livonia, MI US

☐ I agree to the terms of service and privacy policy.

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Need Help? Search the FAQ here

Go

Common Job Questions

2:38 PM
4/29/2022

Building, Grounds, & Parks Maintenance

Job Details

Level	Entry	Salary Range	\$12.00 - \$13.00 Hourly
Job Location	Taylor Parks & Recreation Facilities - MI	Travel Percentage	None
Position Type	Seasonal	Job Shift	Day
Education Level	High School	Job Category	General Labor

The City is seeking candidates for seasonal positions to perform entry level labor duties as assigned in various city buildings and city parks. Some examples of entry level work include but is not limited to grass cutting, weed whipping, shoveling snow, salting walkways, and moving fixtures and equipment. Work is performed in environments that may have extreme temperatures. The normal work week consists of shifts from 7:30 a.m. to 3:30 p.m., Monday through Friday. Hours can be adjusted by the General foreman due to operational needs. Employees in this position are required to be available for emergency overtime through the year including weekends and /or holidays. Employees are required to wear proper attire and protective gear.

The requirements for the position are as follows:

- Operate a commercial (zero turn) riding lawn mower
- Operate various tools to maintain landscaping
- Possess a valid driver's license and maintain throughout employment
- 18 years of age
- Possess a high school diploma or G.E.D.
- Snow plowing, grass cutting, landscape install, and irrigation install experience preferred
- MDA Commercial Pesticide Applicator License preferred

Your application will be reviewed to determine if you meet the minimum qualifications. Candidates who meet the minimum qualifications will be contacted regarding the next steps in the application process. Thank you for your interest in the City of Taylor.

The City of Taylor is an Equal Opportunity Employer.

Qualifications

Apply Now

Legal First Name*

Legal Last Name*

Email*

Confirm Email*

Phone*

ATTACH RESUME

START APPLICATION

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Water Department General Labor

Job Details

Level	Entry	Salary Range	\$12.00 - \$13.00 Hourly
Job Location	Department of Public Works - , MI	Job Shift	Day
Position Type	Seasonal	Job Category	General Labor
Education Level	High School		

Position Details

The City is seeking candidates for temporary positions to perform various related entry level labor duties in the Water Department as assigned. Candidates must be at least 18 years of age and possess a valid driver's license. Candidates need to be available Monday through Friday from 7:30 a.m.-3:00 p.m.

Your application will be reviewed to determine if you meet the minimum qualifications. Candidates who meet the minimum qualifications will be contacted regarding the next steps in the application process. Thank you for your interest in the City of Taylor.

The City of Taylor is an Equal Opportunity Employer

Qualifications

Apply Now

Legal First Name*

Legal Last Name*

Email*

Confirm Email*

Phone*

ATTACH RESUME

START APPLICATION

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JOB OPENING

JOB TITLE	Seasonal Laborer (Parks & Golf)
POSTING DATE	March 22, 2022
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Special Services/Parks and Golf Divisions
EMPLOYEE GROUP	General
EMPLOYMENT STATUS	Temporary, Part-Time
START DATE & WORK SCHEDULE	ASAP. Monday through Sunday; hours vary depending on seasonal demand. Weekend and evening work may be required.
PAY RATE	\$13.00 per hour
PREVIOUS WORK EXPERIENCE	Prior athletic field preparation, mowing, landscaping, snow removal, building/site maintenance or janitorial experience desired, but not required.
EDUCATION:	High School graduate or equivalent. Must be at least 18 years old.
SPECIAL SKILLS & TRAINING	Must have a valid Michigan Driver's license with a good driving record. Ability to communicate effectively and establish good working relationships with the public and other employees. Must be able to understand and follow oral instructions. Pesticide license and CDL desired, but not required.
BASIC RESPONSIBILITIES	Various maintenance tasks on Parks & Golf facilities including mowing, weed whipping, athletic field preparation, maintenance of landscape beds, special event setup and operation, painting, trash pickup, and cleaning of buildings and sites. May extend work through winter months for snow removal. Work involves working outside in all weather conditions.
HOW TO APPLY	All candidates must complete a City of Farmington Hills <u>employment application</u> . Applications are located at <u>www.fhgov.com</u> or in the Human Resources Department at City Hall (31555 West Eleven Mile Road Farmington Hills, MI 48336). Please email the completed application and supporting documents to <u>hr@fhgov.com</u> or in person to the HR Department for consideration.

EQUAL OPPORTUNITY EMPLOYER



JOB OPENING

JOB TITLE	DPW Seasonal Laborers
POSTING DATE	January 19, 2022
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Public Services/Division of Public Works (DPW)
EMPLOYEE GROUP	General
EMPLOYMENT STATUS	Temporary/Full-Time positions; 37.5 hours per week (up to 20 weeks)
START DATE & WORK SCHEDULE	April 11, 2022 (throughout the spring and summer) Monday – Friday, 7:00 a.m. – 3:00 p.m.
PAY RATE	\$14.00 per hour
PREVIOUS WORK EXPERIENCE	Prior landscaping, grounds maintenance and/or construction experience helpful, but is not required.
EDUCATION:	Must be 18 years of age. High School graduate or equivalent preferred.
SPECIAL SKILLS & TRAINING	Must have a valid Michigan Driver's license with good driving record. Good customer service skills. CDL or chauffeur driver's license are preferred, but not required.
BASIC RESPONSIBILITIES	Provide construction and maintenance labor under the supervision of DPW maintenance supervisors. Responsibilities include: assisting in pavement replacement, litter control, mowing, weed cutting, traffic counts, traffic control and cemetery maintenance.
HOW TO APPLY	All candidates must complete a City of Farmington Hills employment application. Applications are located at www.fhgov.com or in the Human Resources Department at City Hall (31555 West Eleven Mile Road Farmington Hills, MI 48336). Please email the completed application and supporting documents to hr@fhgov.com or in person to the HR Department for consideration.

EQUAL OPPORTUNITY EMPLOYER

Welcome to new world ERP - H...Amazon Music Unlimited | S...WO #151414 559-021 HYDRANT...Jobs - Romulus, MI - CivicEngage...JobPosting_202200418_Season...

romulusgov.com/Jobs.aspx?UniquelId=103&From=All&CommunityJobs=False&JobID=PartTime-laborer-14hr-29

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Department of Public Works Careers

[Back to All Categories](#)

Part-Time laborer (\$14/hr)

[f](#)[t](#)[m](#)

Apply Online [Here](#)

Under the supervision of a higher classified employee, performs a variety of maintenance or construction tasks which often require physical strength and effort and a relatively low level of complexity and responsibility. Operates various hand or small power tools and pieces of equipment to perform activities.

1. Performs a variety of unskilled and semi-skilled repair and maintenance tasks as part of a work crew in city parks and cemetery.
2. Participates in the clean-up of work projects such as picking up debris and leftover materials, filling and excavating holes and ditches, laying sod and removing any extra dirt and materials.
3. Picks up litter from streets, rights-of-way, alleys and other roadways as part of a crew.
4. Mows and trims grass, trees, and shrubs on various City grounds and parks, using various hand and power tools and mowers. Seeds and fertilizes grass areas, weeds flower and shrub areas. Rakes and hauls leaves using rakes and leaf blowers, moves dirt and rocks as instructed. The position is not restricted to use of equipment other than ones that require a CDL, equipment use includes riding mower, gas powered trimmers, blowers, and driving non-CDL requirement vehicles. The position cannot use tracked or rubber tired backhoes.
5. May assist in performing basic carpentry, masonry, and painting in the construction of new and the restoration and maintenance of existing parks and City buildings, and facilities.
6. Sets new trees, assists in pruning and trimming new and existing trees to promote healthy growth, utilizing ropes, chain saws and various small grooming tools. In addition, cuts and cleans dead trees and brush which may involve the use of brush chipping equipment.
7. Installs and maintains park equipment and facilities such as ice rinks, park benches, and playground equipment, and other items and areas associated with city parks.
8. Removes snow from around City owned facilities, plowing parking lots and clearing sidewalks to keep cement and pavement free from ice.
9. May perform other related maintenance duties in a training capacity or as necessary due to excessive workloads, temporary absences or emergencies. May operate various pieces of equipment and vehicles in a learning capacity.
10. Performs other duties as assigned.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily with or without a reasonable accommodation. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Job Details

Job ID

C35D

Category

Department of Public Works Careers

Status

Open

Salary

\$14.42/hour

Posted

February 17, 2022

Closing

Open Until Filled

Attached Files

Laborer PT - DPW - 06.02.2020 (2)

Windows taskbar with icons for Start, Search, Task View, Edge, File Explorer, Chrome, Word, PowerPoint, OneDrive, and Teams.

2:31 PM 4/29/2022

CHARTER TOWNSHIP OF PLYMOUTH

Parks – Seasonal Employment

Job Title: Seasonal Parks Employee

FSLA: Seasonal, Part-time, Non-Exempt

Anticipated Start Date: Spring 2022

Posting Date: April 2022

Issued By: Parks Department

Reports to: Parks Manager

Job Summary:

Seasonal Parks Employees are responsible for a wide range of maintenance-based duties that contribute to the general upkeep of Plymouth Township's parks to ensure they are well-manicured and cleaned for public use. This job is perfect for a college student or age-eligible high school student looking for a competitively paying part-time job!

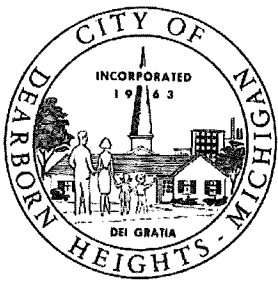
Experience, Skills and Abilities:

- Must be 18 years of age or older.
- High School Diploma or equivalent preferred but not required.
- A valid driver's license and the ability to maintain validity during employment is required.
- Ability to drive machinery and vehicles.
- Must require some knowledge to operate power vehicles, lawn equipment and tools associated with the park maintenance.
- Ability to work constructively and interact professionally with other employees and the general public.
- The ability to lift up to 50 pounds.
- Ability to work some evenings, weekends or early mornings.
- Ability to work outdoors and be able to stand and walk through out the shift.

The experience, skills and abilities listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities related to the Building Department Administrative Assistant position. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that will be considered along with other job-related selection decisions.

Supplemental Information:

Starting hourly rate will be \$16.00. Working hours will fluctuate from 20-40 hours per week.



City of Dearborn Heights Job Posting

Part Time Outdoor Maintenance Worker

Job Summary

The part-time outdoor maintenance worker would assist the Building Maintenance Department in maintaining the landscape areas of City buildings. Tasks associated with this job include but are not limited to: grass cutting with power mower; power rake lawns; edge & trim required areas; paint; transport tools, materials & equipment to and from job sites with truck, etc. The majority of this job is performed outside.

Compensation

\$15.00 per/hour for not more than 28 hours per/week. This temporary, part-time job is not eligible for benefits nor paid time off.

Qualifications

- Must have a valid Michigan driver's license and a good driving record;
- Must be able to adapt to changing situations, work well with others and participate in a team-oriented environment
- Must be able to be customer oriented and maintain excellent customer service
- Must be able to complete heavy work that includes exerting an excess of 100 pounds of force occasionally, 50 pounds of force frequently and/or excess of 20 pounds of force occasionally to move objects
- Must be able to complete work duties that include reaching, handling, fingering, feeling and repetitive motions

TO APPLY: Complete Application by clicking on this link [] and send to humanresources@ci.dearborn-heights.mi.us

DEADLINE FOR APPLYING: FRIDAY, MAY 5, 2022

EQUAL OPPORTUNITY EMPLOYER

Job Postings

DPW Seasonal Laborer

Type: Part Time Seasonal

Salary/Pay Rate: \$15 - \$17 DOQ

Posted Date: 03/15/2022

Deadline to Apply: 06/30/2022

SEASONAL LABORER

DEPARTMENT OF PUBLIC WORKS

GENERAL POSITION OVERVIEW:

The City of Wixom is seeking seasonal laborers to work April 15, 2022 through November 30, 2022 for the Department of Public Works.

REQUIREMENTS:

- Be 18 years of age or older
- High School Diploma or equivalent
- Must possess a valid Michigan Driver's License
- Must pass drug testing, physical exam and background check
- Ability to lift 50 lbs
- Ability to work outside in adverse weather conditions
- Strong interpersonal and communication skills
- Experience driving a truck with a trailer (preferred)

DUTIES AND RESPONSIBILITIES INCLUDE:

- Operate truck with trailer, lawn mower, weed/lawn trimmer
- Perform a variety of tasks involving digging holes and trenches, cutting grass, cleaning comfort stations
- Pick up rubbish, brush, leaves and other refuse as required
- Operate power-driven equipment and hand tools
- Assist in street cold patching, crack filling, grading and mowing
- Assist with maintenance of cemetery, park and playground areas which includes repairing of play structures, dragging and lining ball fields, cleaning of public restrooms
- Planting and watering of trees, shrubs and flowers
- Perform other duties as required

SALARY RANGE:

\$15.00 - \$17.00 per hour DOQ

Welcome to

Amazon

WO #15141

Welcome to

Seasonal Jobs

Seasonal Jobs

Seasonal Lab

Calendar

Welcome to

Jobs

Allen Park, MI

Allen Park, MI

cityofallenpark.org/Services-Departments/Human-Resources-and-Risk-Management/Employment/Department-of-Public-Service-Seasonal-Employment.aspx

AppsManaged bookmarksDictionary.com | M...CityworksNew TabGasboyImported2020 new appoint...METER INSTALL SE...

Risk Management

Collective Bargaining Agreements

Compensation Study

Employment

Risk Management

Title VI Non-Discrimination Plan

City Directory

Budget

Forms & Applications

Charter & Ordinances

See-Click-&-Fix

Building Dept On-line Payments

Pay Property Tax Online

Pay Water Bill Online

Job Description:



City of Allen Park

15915 Southfield Road, Allen Park, MI 48101

Position Title:Seasonal Worker

Department:Department of Public Services

Openings:4

Closing Date:Until filled

Position Type:Seasonal Hourly

Compensation:\$13.00 upon hire

Minimum qualifications:

- Citizen of the United States,
- Minimum of 18 years of age
- Ability to successfully pass a written and/or oral interview examination
- Valid Michigan Driver's License
- Must be able to pass a physical examination and drug screening.

This position will assist Public Service Workers in the grass mowing, painting hydrants, building maintenance, excavation work, repairs of streets and sidewalks, and other tasks as determined by department supervisor. The position requires working outside in adverse weather conditions.

Completed applications can be emailed to hrsearch@cityofallenpark.org. Please put in subject line: Seasonal Worker. Applications accepted until position is filled.

ADA/EEO

Job Compensation

\$13.00

How To Apply

Completed applications can be emailed to hrsearch@cityofallenpark.org. Please put in subject line: Seasonal Worker. Applications accepted until position is filled.

[Employment Application](#)

3:25 PM

4/29/2022

Friday, Apr 29, 2022 03:25 PM



HOME > SEASONAL DPS EMPLOYMENT

Seasonal DPS Employment

Description : The City of Brighton Department of Public Services is seeking responsible and hardworking individuals for seasonal employment beginning in May 2022. This position will assist the Department of Public Works, Water Treatment Plant or Wastewater Treatment Plant as needed. Seasonal employees will complete a variety of tasks and projects to assist the Department in maintaining the physical infrastructure within the City, including, streets and utilities. This position is also responsible for completing assignments related to landscaping, forestry, parks and cemetery maintenance. Valid Michigan Driver's License required.

Hours of work: 7:00 am – 3:30 pm.

Starting Wage: \$14 + per hour DOQ

Contact : Application can be found on the City's website [here](#). Please return to the City of Brighton, 200 N. First Street, Brighton, MI 48116 Attn: Michelle Miller, Human Resources Manager or via email at millerm@brightoncity.org

Deadline for Applying : Open until filled

SHARE

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City of Fenton
Department of Public Works
Summer Seasonal Position

The City of Fenton Department of Public Works is accepting applications for full-time summer seasonal employees to assist our full-time staff with a variety of summer maintenance programs. Work is outdoors where the candidate will be working in a variety of weather conditions and can expect to be working in roadways, water distribution system, city parks and the downtown area.

Program starts in mid-May and seasonal candidates can work as late as October. DPW will work with the seasonal employee to adjust end of employment date to coordinate with a fall school schedule (if applicable).

Work schedule is Monday through Friday 7:00am to 3:30pm with a starting pay rate of \$ 15.00 per hour.

Ideal for college and high school students looking for summer seasonal work. Valid Michigan driver license with a clean driving record is required. Must be 18 years of age on date of hire.

Complete the attached application (link provided below) and email to Scott Gordon, DPW Deputy Director at sgordon@cityoffenton.org. Alternate application acceptance is by hand delivery or mail to: City of Fenton, Attn: Scott Gordon, 301 S. Leroy Street, Fenton Michigan 48430. Applications are accepted until April 24, 2022.

Application link: <http://www.cityoffenton.org/files/ApplicationforEmployment.pdf>



HEY HIGHLANDERS

WE HAVE PART-TIME EMPLOYMENT OPPORTUNITIES FOR YOU!

HOWELL DEPARTMENT OF PUBLIC WORKS

The City of Howell's Department of Public Works (DPW) is looking to add to its crew with seasonal part-time positions. Applicants must be 18 years of age or older. If you're looking to build a career in public service, an opportunity to work in a dynamic field and gain invaluable experience, or even just to earn extra cash for the summer to help pay for those higher education costs, join our team!

WHY WORK WITH US?



COMPETITIVE PAY

\$13.00 AN HOUR WITH INCENTIVE INCREASES FOR VALUABLE SEASONAL WORKERS IF THEY RETURN THE FOLLOWING SUMMERS. THE SEASON RUNS APRIL THROUGH OCTOBER WITH OTHER OPTIONS AVAILABLE.



SET 40 HOURS A WEEK

MONDAY THROUGH FRIDAY FROM 7:30 AM TO 4:00 PM WITH EVENINGS, WEEKENDS AND HOLIDAYS OFF. AVOID THE HASSLE OF CONSTANTLY CHANGING SHIFTS, AND HAVE THE ABILITY TO ENJOY YOUR EVENINGS AND WEEKENDS!



BE PART OF A VALUED TEAM

WORKING ALONG SIDE OUR SKILLED STAFF YOU HAVE THE ABILITY TO LEARN VARIOUS TRADES INCLUDING EQUIPMENT OPERATOR, LANDSCAPE MAINTENANCE, UTILITY OPERATORS, FORESTRY, CIVIL ENGINEERING AND CUSTOMER SERVICE.



GAIN RELEVANT EXPERIENCE

WHETHER YOU'RE PURSUING A SKILLED TRADE OR WORKING TOWARDS A DEGREE; WORKING FOR THE CITY OF HOWELL WILL GIVE YOU THE EXPERIENCE YOU NEED TO EXCEL IN THE MULTIPLE FACETS OF YOUR FIELD.

"I worked part-time as a City of Howell seasonal employee for income while I was attending college. I liked it so much I became full-time and now I have a career supervising all the parks and cemeteries in Howell." - Jason

"Starting my career as a seasonal employee at the DPW taught me many valuable life and professional skills. All while grooming me for my current position as the Public Works Director for Hartland Township." - Mike

"I worked for two years as a seasonal part-time employee while working on my skilled trade to become a licensed electrician. I value the experience and knowledge that I received while working for the City of Howell and it will definitely help me in various aspects of my career." - Gabe

SUBMIT YOUR RESUME TO THE CITY OF HOWELL HR OFFICE

**611 E. Grand River Ave, Howell, MI 48843 or
Email to jhelman@cityofhowell.org**



HEY GLADIATORS

WE HAVE PART-TIME EMPLOYMENT OPPORTUNITIES FOR YOU!

HOWELL DEPARTMENT OF PUBLIC WORKS

The City of Howell's Department of Public Works (DPW) is looking to add to its crew with seasonal part-time positions. Applicants must be 18 years of age or older. If you're looking to build a career in public service, an opportunity to work in a dynamic field and gain invaluable experience, or even just to earn extra cash for the summer to help pay for those higher education costs, join our team!

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SUBMIT YOUR RESUME TO THE CITY OF HOWELL HR OFFICE

611 E. Grand River Ave, Howell, MI
48843 or

Email to jhelman@cityofhowell.org

PUBLIC WORKS

LAKE TYRONE INFORMATION AND
UPDATES

ROADS

SEWER

WATER

CEMETERIES

HARTLAND PARKS

HOW TO PAY YOUR UTILITY BILL

TRASH HAULING & RECYCLING

Seasonal Public Works Help



Job Status: Open - open and accepting applications

Job Closing Date: Saturday, April 30, 2022 - 5:00pm

[Back to Job Openings](#)

SEASONAL HELP WANTED - Hartland Townships Public Works Department is looking to add to its crew with seasonal part time positions. Pay range is \$11-\$12 depending on experience. Applicants must be 18 years of age or older. Public Works offers competitive pay with incentive increases for valuable seasonal workers if they return the following summer(s). The season runs from April through October. The position's schedule consists of a set 4 days per week, Monday through Thursday from 8:00 am to 5:00 pm with evenings and weekends off. Avoid the hassle of constantly changing shifts, and have the ability to enjoy your evenings and weekends!

Through Hartland Township, you have the ability to learn various trades including, landscape maintenance, utility operators, forestry, and customer service. Become part of our valued team and gain relevant experience, whether you're pursuing a skilled trade or working towards a degree; working for the Hartland Township will give you the experience you need to excel in the multiple facets of your field.

[Applications](#) can be submitted to DPW@hartlandtwp.com or mailed to Hartland Township, Attn: DPW, 2655 Clark Rd, Hartland, MI 48353. Applications must be received by April 30, 2022.

Supporting Documents

CONTACT INFORMATION

Hartland Township Hall
2655 Clark Road
Hartland, Michigan 48353

(810) 632-7498

Hours: 8:30 a.m.-6 p.m. Monday through
Thursday

Director- Michael Luce

[Email](#)

[View Full Contact Details](#)

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

10

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

13. REQUEST TO APPROVE INCREASE IN COMPENSATION FOR ADMINISTRATIVE ASSISTANT IN PARKS AND RECREATION: Department of Civil Service, re: to be in the same compensation range as other Parks & Recreation Administrative Assistants in comparable communities.

Jeannine Laible, Human Resources Director, presented the request to Council.

Council President Jim Jolly asked if she were referring to Tom Murphy being under this title, he is the building supervisor. Jeannine Laible responded that Mr. Murphy is the only employee classified as an Administrative Assistant. President Jolly asked why she doesn't change his title to Building Supervisor/Facility Manager. Jeannine replied they have outdated job titles and will approach that at another time. President Jolly noted that it is easier to make the argument to make the change if he is called what he really is, which would be going back to Civil Service. Jeannine agreed and stated his new title would be Administrative Assistant Facility Manager.

Councilmember Brandon McCullough offered an approving resolution for the consent agenda.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

13.

Civil Service
May 25, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Jillian Emmitt, Personnel Clerk,

AGENDA ITEM

REQUEST TO APPROVE INCREASE IN COMPENSATION FOR ADMINISTRATIVE ASSISTANT IN PARKS AND RECREATION: Department of Civil Service, re: to be in the same compensation range as other Parks & Recreation Administrative Assistants in comparable communities.

BACKGROUND

May 19, 2022

Honorable Members of City Council
City of Livonia

Subject: Request for Increase in Wage Rate for the Administrative Assistant
Classification

Dear Council Members:

At the Civil Service Commission meeting of May 18, 2022, with Chairperson Charlotte S. Mahoney, Commissioners James Wenson and Roger Spence being present, with minutes to be approved on June 15, 2022, the Civil Service Commission approved the following resolution:

Upon a motion by Mr. Wenson, seconded by Mr. Spence, and adopted, it was

22-93 RESOLVED, that having reviewed the letter dated May 10, 2022, from Edward Davis, Superintendent of Parks & Recreation, requesting an increase in wage rate for the Administrative Assistant classification, the Civil Service Commission does hereby approve the request for an increase in wage rate for the Administrative Assistant classification. The Civil Service Commission submits the same to City Council for their review and consideration.

Attached is a copy of Mr. Davis' letter for your review.

If you have any questions concerning this matter, please call me at (734) 466-2527.

Thank you for your consideration.

Sincerely,

Jeannine Laible
Human Resources Director

RECOMMENDATION

Approve as submitted

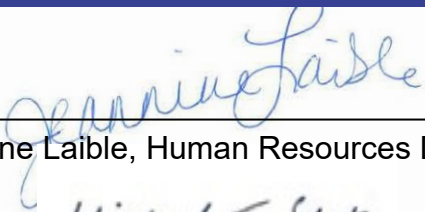
FISCAL CONSIDERATION

Budget for wages

ATTACHMENTS

1. Packet to Council transmitting Administrative Assistant Wage Rate Increase - P and R

APPROVED BY



Jeannine Laible, Human Resources Director

Date: May 26, 2022



Michael Slater, Finance Director

Date: May 26, 2022



Paul Bernier, City Attorney

Date: May 26, 2022



Maureen Miller Brosnan, Mayor

Date: May 27, 2022

CIVIL SERVICE DEPARTMENT

MAUREEN MILLER BROSNAN
MAYOR

CIVIL SERVICE COMMISSION

CHARLOTTE S. MAHONEY, CHAIRPERSON
JAMES WENSON, COMMISSIONER
ROGER L. SPENCE, COMMISSIONER



MEMBER IPMA-HR /SHRM
International Public Management Association
for Human Resources
Society for Human Resources Management

JEANNINE LAIBLE
HUMAN RESOURCES DIRECTOR

May 19, 2022

Honorable Members of City Council
City of Livonia

Subject: Request for Increase in Wage Rate for the Administrative Assistant Classification

Dear Council Members:

At the Civil Service Commission meeting of May 18, 2022, with Chairperson Charlotte S. Mahoney, Commissioners James Wenson and Roger Spence being present, with minutes to be approved on June 15, 2022, the Civil Service Commission approved the following resolution:

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22-94 RESOLVED, that having reviewed the letter dated May 10, 2022, from Edward Davis, Superintendent of Parks & Recreation, requesting an increase in wage rate for the Administrative Assistant classification, the Civil Service Commission does hereby approve the request for an increase in wage rate for the Administrative Assistant classification. The Civil Service Commission submits the same to City Council for their review and consideration.

Attached is a copy of Mr. Davis' letter for your review.

If you have any questions concerning this matter, please call me at (734) 466-2527.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Jeannine Laible".

Jeannine Laible
Human Resources Director

je

MEMORANDUM

TO: Jeannine Laible, Human Resources Director
FROM: Elizabeth Hallack, PHR, Personnel Analyst II *eh*
DATE: May 13, 2022
SUBJECT: **Request to Increase Wage Rate for the Administrative Assistant classification**

In correspondence dated May 10, 2022, Ted Davis, Superintendent of Parks & Recreation, requests that the Civil Service Commission consider approving a wage rate increase for the Administrative Assistant classification.

As part of its reorganization plan, the Parks & Recreation department has shifted the responsibility of Front Desk operations from the former Program Supervisor – Business Manager role to Mr. Thomas Murphy, Administrative Assistant – Facility Manager. This shift meant Mr. Murphy is now responsible for the training and scheduling for an additional 20+ temporary employees.

Due to this increased responsibility, the department is asking that the wage rate for the Administrative Assistant – Facility Manager position increase to the same level as the Chief of Public Relations (see attached chart) and Mr. Murphy be moved to step 3 which is approximately a 3.8% increase over his current salary. This shift to step 3 is in line with current practice of finding the nearest step or half-step which is approximately 4% over the employee's current wages. The budget impact of this request is offset by the downgrade of the Program Supervisor – Business Manager to Recreation Supervisor – Business Analyst. This request was reviewed and approved by the Personnel Review Committee and Mayor Brosnan.

Mr. Murphy is the only employee who is classified as an Administrative Assistant so there is no impact to other employees nor departments by this request.

Per the City of Livonia Charter, CHAPTER V, EXECUTIVE DIVISION, Section 16(b)(1) Powers and Duties of the Commission, the Civil Service Commission is given the authority to "establish and administer..., a schedule of compensation..."

It is recommended that the proposed wage rate increase for the Administrative Assistant classification be considered for adoption and the effective date would be upon Council approval.

COMMENTS BY THE HUMAN RESOURCES DIRECTOR:

Concur
Jeannine Laible

**CITY OF LIVONIA
ADMINISTRATIVE & PROFESSIONAL SALARIES
2019-2022 WAGE RATE SCHEDULE
EFFECTIVE 12/1/2019**

<u>CLASSIFICATION</u>		2%			2.5%			3%		
		2019-2020			2020-2021			2021-2022		
		<u>HOURLY</u>	<u>BI-WEEKLY</u>	<u>ANNUAL</u>	<u>HOURLY</u>	<u>BI-WEEKLY</u>	<u>ANNUAL</u>	<u>HOURLY</u>	<u>BI-WEEKLY</u>	<u>ANNUAL</u>
ADMINISTRATIVE ASSISTANT (Current)	STEP 1	28.60	2,288.00	59,488.00	29.32	2,345.60	60,985.60	30.20	2,416.00	62,816.00
	STEP 1.5	29.18	2,334.40	60,694.40	29.91	2,392.80	62,212.80	30.81	2,464.80	64,084.80
	STEP 2	29.74	2,379.20	61,859.20	30.48	2,438.40	63,398.40	31.39	2,511.20	65,291.20
	STEP 3	30.87	2,469.60	64,209.60	31.64	2,531.20	65,811.20	32.59	2,607.20	67,787.20
	STEP 4	32.08	2,566.40	66,726.40	32.88	2,630.40	68,390.40	33.87	2,709.60	70,449.60
	STEP 5	33.33	2,666.40	69,326.40	34.16	2,732.80	71,052.80	35.18	2,814.40	73,174.40
ADMINISTRATIVE ASSISTANT (Proposed)	STEP 1							33.81	2,704.80	70,324.80
	STEP 1.5							34.47	2,757.60	71,697.60
	STEP 2							35.16	2,812.80	73,132.80
	STEP 3							36.51	2,920.80	75,940.80
	STEP 4							37.92	3,033.60	78,873.60
	STEP 5							39.43	3,154.40	82,014.40

DEPARTMENT OF PARKS & RECREATION

**PARKS AND RECREATION
COMMISSION**

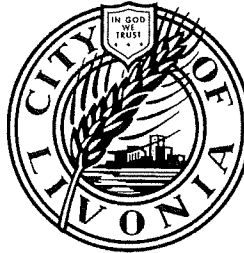
MARK JOHNSON
CHAIRPERSON

PAUL CONDON
KATHERINE JOLLY
CATHY KEVRA
KEVIN SUMMERS

15100 HUBBARD
LIVONIA, MICHIGAN 48154-3586
(734) 466-2410 RECREATION DIVISION
FAX: (734) 466-2679

MAUREEN MILLER BROSNAN
MAYOR

EDWARD DAVIS
SUPERINTENDENT



May 10, 2022

Civil Service Commission
City of Livonia

Dear Commission Members,

As part of a reorganization plan being implemented in the Department of Parks and Recreation, the Facility Manager of the Jack E. Kirksey Recreation Center has been assigned Front Desk operations, previously assigned to the Business Manager position. These are significant additional responsibilities, encompassing an additional 20+ seasonal temporary employees training and scheduling.

Given these changes, we request your approval of an increase in compensation range for the position of the Facility Manager of the Jack E. Kirksey Recreation Center commensurate with the increased responsibility of the position and to align us more with similar positions in other communities. The current pay rate is step 5 at \$73,174.40. We are requesting that the position move to the same level as the Chief of Public Relations and move Mr. Murphy to step 3 at \$75,940.80 for the current fiscal year.

The current budget impact would be minimal and was factored into the budget-neutral reorganization plan. If approved, we ask that this change be effective upon approval.

Sincerely,

Edward Davis
Superintendent, Parks and Recreation

**JOB DESCRIPTION
RECREATION SUPERVISOR
(COMMUNITY CENTER)**

EXEMPT

DESCRIPTION OF DUTIES:

This is a professional position involving a variety of administrative and supervisory functions. An employee in this classification is responsible for managing the Community Center's staff and operations including planning, organizing, supervising, directing and coordinating the overall administration of the Community Center and the Senior Center.

An employee in this position supervises a group of workers engaged in a variety of Recreation related programming and services and is responsible for adhering to and administering policies and procedures for the assigned division. An employee in this classification must be innovative in meeting goals and objectives while working within existing strategies and budgets. Supervision is exercised over employees performing supervisory and clerical duties.

The normal work hours will vary and the employee will be required to work nights, weekends and holidays to accomplish the goals of the Township. The employee must be self-directed to maintain and meet the high quality standards of the Township's Community Center and Senior Center.

EXAMPLES OF WORK: (Note: These examples are merely illustrations of the types of work that may be performed.)

- Prepares reports and maintains records relating to Facility Operations.
- Develops and oversees the annual Summit and Senior Center operating budgets.
- Participates in the selection, training, development and evaluation of subordinates assigned to the Community Center and Senior Center and other employees as may be assigned.
- Develops proposals for operational standards, procedures and training; implements approved programs for the Community Center and Senior Center.
- Assesses existing operations and assists with the development of new procedures.
- Ensures the Deputy Director of Leisure Services is kept informed of incidents or events that could significantly impact the department or department operations.
- Provides the Deputy Director with continuous updates and reports on the Community Center and Senior Center operations.
- Participates in the selection and the evaluation of subordinates as may be assigned.
- Prepares and conducts employee annual reviews and holds planning meetings with Community Center supervisory staff focused on staff development, including but not limited to, summarizing annual review meetings and highlighting accomplishments from the prior period while setting objectives for next period and outlining resources and support needed to achieve the agreed-upon objectives.
- Communicates with Township personnel and the public in both oral presentation and written form.
- Attends Staff and Board meetings as required.
- Masters and achieves positive public relations visible through courteous motivated staff and a high attendance at the Community Center.
- Acts as a lead for Departmental Accreditation.
- Performs other duties as assigned.

**JOB DESCRIPTION
RECREATION SUPERVISOR
(COMMUNITY CENTER)**

EXEMPT

KNOWLEDGE, SKILLS AND ABILITIES:

- Graduation from a college or university with a bachelor's degree in Recreation Administration or a related field; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.
- Four to six years of related professional experience required.
- Minimum of three years of equivalent full-time employment experience in a progressively more responsible managerial capacity in a Community Center or similar employment situation.
- Must possess a current, valid Michigan Driver's License with a driving history that does not create liability concerns; which includes, but is not limited to, convictions for reckless driving, careless driving, suspended license, or convictions involving drinking and impaired driving.
- Demonstrated self-starter with excellent communication and marketing skills.
- Ability to demonstrate athletic equipment, activities and programs
- Ability to meet with the public as needed.
- Ability to work a flexible schedule and a wide variety of shifts including afternoons, evenings, weekends and holidays as needed.
- Ability to respond and react to emergency situations and provide first aid.
- Ability to analyze problems, present facts, and make recommendations effectively in oral and written format.
- Considerable knowledge of the principles and practices of office administration.
- Ability to prepare reports and keep accurate records.
- Ability to establish and maintain effective working relationships with other employees, government officials, business representatives and the general public.
- Ability to clearly communicate procedures, problems, and policies with fellow employees and the public in a tactful and courteous manner.

PHYSICAL DEMANDS:

Reasonable Accommodations: Canton Township provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please contact the ADA Coordinator at (734) 394-5260. We encourage all interested qualified applicants to apply for open positions. Request for accommodations will be reviewed on a case-by-case basis.

Physical Demands

- Stand-	Frequently	<u>Lift/Carry</u>	
- Walk-	Frequently	- Less than 10 lbs-	Frequently
- Sit-	Frequently	- 10 - 29 lbs-	Occasionally
- Use of Hands/Fingers-	Constantly	- 30 - 59 lbs-	Rarely
- Reach-	Occasionally	- 60 - 100 lbs-	Rarely
- Climb-	Rarely	<u>Push/Pull</u>	
- Crawl-	Rarely	- Less than 10 lbs-	Occasionally
- Squat or Kneel-	Rarely	- 10 - 29 lbs-	Occasionally
- Bend-	Rarely	- 30 - 59 lbs-	Rarely
		- 60 - 100 lbs-	Rarely

REPORTS TO: Deputy Director of Leisure Services

Davis, Ted

From: Koppin, Michelle
Sent: Monday, April 25, 2022 3:59 PM
To: Davis, Ted
Subject: Fwd: Community Center Supervisor
Attachments: Community Center Supervisor (CLS) 2.22.2013.pdf

FYI

Michelle

Michelle Koppin, CPRP

Assistant Superintendent
City of Livonia | Parks and Recreation Department
(734) 466-2918
mkoppin@livonia.gov

Begin forwarded message:

From: Jason Lombardo <jason.lombardo@canton-mi.org>
Date: April 25, 2022 at 3:19:17 PM EDT
To: "Koppin, Michelle" <mkoppin@livonia.gov>
Subject: Community Center Supervisor

Hi Michele,

My apologies... I forgot to follow-up with HR to get the job description that you requested. Thanks for the reminder.

The salary for this position is \$73,610 - \$95,693

Let me know if you need anything else.

Sincerely,

Jason Lombardo

Community Center Supervisor
Canton Leisure Services
46000 Summit Parkway
Canton, MI 48188
(734)394-5460
www.summitonthepark.org

The Summit is Hiring! Visit canton-mi.org to apply.

CONFIDENTIALITY NOTICE: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Privacy Communication Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

Dearborn
EXECUTIVE & ADMINISTRATIVE UNIT
SALARY PLAN

Rates effective July 1, 2021

Adopted by:

Civil Service Resolution No. 8266-21
City Council Resolution No. 1-50-21

EXECUTIVE AND ADMINISTRATIVE UNIT

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EXECUTIVE AND ADMINISTRATIVE UNIT

SECTION I. (CLASSIFICATIONS AND RATES OF COMPENSATION)

E & A		Step 1 91%	Step 2 94%	Step 3 97%	Step 4 100%	Step 5 103%	Step 6 106%	Step 7 109%	Step 8 112%	Step 9 115%
DBM	Position Title									
<u>E24</u>	EXECUTIVE ASSISTANT	\$52,433	\$54,006	\$55,627	\$57,295	\$59,013	\$60,785	\$62,609	\$64,486	\$66,420
<u>E41</u>	COMMUNICATIONS COORD DEPUTY CITY CLERK PROCESS IMPROVEMENT MGR NEIGHBORHOOD LIAISON HR ANALYST ATTORNEY I	\$62,965	\$64,855	\$66,800	\$68,803	\$70,868	\$72,994	\$75,182	\$77,438	\$79,763
<u>E42</u>	ACCOUNTANT III ADMINISTRATIVE LIBRARIAN ASST DEPARTMENT HEAD (ECD) BROADCAST MEDIA MANAGER COMPUTER SYSTEMS ADMINISTRATOR FACILITY COORDINATOR GIS ADMINISTRATOR SUPT OF AUTO FLEET SUPT OF POWERHOUSE CHIEF CURATOR	\$67,292	\$69,310	\$71,390	\$73,532	\$75,737	\$78,010	\$80,349	\$82,760	\$85,243
<u>E43</u>	ATTORNEY II CAMP MANAGER FACILITIES MANAGER GOLF COURSE MANAGER HUMAN RESOURCE SR. ANALYST SUPERINTENDENT OF FACILITIES SUPT OF PUBLIC SERVICE (HWYS & PARKS) SUPT OF SANIT & NEIGHB SVCS SUPT OF UTILITIES (WATER & SEWERAGE)	\$71,917	\$74,073	\$76,296	\$78,586	\$80,942	\$83,371	\$85,872	\$88,448	\$91,101
<u>E44</u>	ASSISTANT RECREATION DIRECTOR	\$78,159	\$80,502	\$82,919	\$85,406	\$87,969	\$90,608	\$93,325	\$96,126	\$99,008
<u>E45</u>	ATTORNEY III	\$86,361	\$88,953	\$91,620	\$94,369	\$97,200	\$100,117	\$103,120	\$106,214	\$109,400
<u>E51</u>	DEPUTY CITY TREASURER PURCHASING MANAGER (PURCH AGENT) ASSISTANT FINANCE DIRECTOR ASSISTANT CITY ENGINEER DEPUTY DIR OF ECONOMIC DEV DEPUTY DIRECTOR HOUSING DEPUTY LIBRARY DIRECTOR SR NETWORK ADMINISTRATOR WATER & SEWER UTILITY MANAGER CHIEF BUILDING INSPECTOR COMMUNICATIONS DIRECTOR	\$78,159	\$80,502	\$82,919	\$85,406	\$87,969	\$90,608	\$93,325	\$96,126	\$99,008

EXECUTIVE AND ADMINISTRATIVE UNIT

<u>E52</u> DEPUTY DIR OF PUBLIC WORKS DEPUTY DIRECTOR OF RECREATION DEPUTY ASSESSOR DEPUTY DIRECTOR OF HUMAN RESOURCES	\$86,361	\$88,953	\$91,620	\$94,369	\$97,200	\$100,117	\$103,120	\$106,214	\$109,400
<u>E61</u> LIBRARY DIRECTOR DEPUTY FINANCE DIRECTOR	\$93,857	\$96,674	\$99,573	\$102,560	\$105,637	\$108,805	\$112,070	\$115,432	\$118,895
<u>E62</u> CITY ENGINEER DEPUTY CORPORATION COUNSEL SENIOR NETWORK SECURITY ADMIN.	\$100,308	\$103,317	\$106,417	\$109,609	\$112,898	\$116,284	\$119,772	\$123,365	\$127,067

July 1, 2021: 2.0% (Effective the first full pay period following July 1st).

- A. Each employee shall be paid at the rate that is represented by the same number of steps above minimum that he/she was receiving prior to the effective date of this agreement unless otherwise negotiated.
- B. Service increments for employees in classifications set forth in this Section shall be effective the first day of the first pay period following the completion of the required period of service.
- C. When an employee leaves the classified service of the City for reasons other than involuntary termination, he/she shall be entitled to payment of eligible accumulated overtime and PTO accumulation that he/she has at the date of separation to a maximum of 752 hours pursuant to attachment B.
- D. New employees shall be paid at the minimum rate unless the Civil Service Commission determines that a higher step in the range is necessary to recruit qualified personnel.
- E. The Civil Service Commission may grant up to two additional increments during a twelve-month period for reasons that would justify such increase.
- F. When an employee is promoted or his/her rate of compensation is placed in a higher salary range, he/she shall receive the next higher step in the range above his current salary. However, if the next step is less than one full increment, then the Civil Service Commission may shorten the service period required for the next increment.
- G. For purposes of final average compensation, retroactive pay will be allocated to the time at which the compensation would have been paid so all employees will be treated equally regardless of separation date.



POSITION DESCRIPTION

Position: Recreation Facility Supervisor		Department: Parks & Recreation	
Reports to: Parks & Recreation Director		FLSA Status: Exempt	
Location: Recreation Center		Compensation: ☒ Annual ☐ Per Hour ☐ Other \$77,380.00	
Created/Revised: 08142012	Board Approved: 08222012	Union: AFSCME, 1917	Status: ☒ F/T ☐ P/T ☐ POC

General Purpose: Under the direction of the Parks & Recreation Director, this position is responsible for managing the Macomb Township Recreation Center (92,000 sq. ft. facility with meeting rooms, gym, pool, fitness and dance areas) including planning, organizing, supervising and administering the operations of the Macomb Township Recreation Center.

Supervision Received: Receives direct supervision from the Parks & Recreation Director.

Supervision Exercised: This employee supervises and provides oversight for all of the day to day operations including supervising all facility personnel, contracted employees, or services.

Essential Duties and Responsibilities: *An employee in this position may be called upon to do any or all of the following functions. These examples do not include all of the duties, which the employee may be expected to perform, to perform this job successfully; an individual must be able to perform each essential function satisfactorily.*

1. Maintains records and prepares reports relating to the operation of the Macomb Township Recreation Center.
2. Provides timely updates and reports on the Recreation Center operations to the Director of Parks and Recreation. Reports weekly, monthly and annually attendance counts; weekly facility schedules, budget and expenditures.
3. Participates in the selection and the evaluation of the Recreation Center and Parks personnel. Supervises, trains, schedules and evaluates staff. Oversees facility custodial personnel, park concessions and contract employees, delegated daily assignments, and monitor work order requests.
4. Develops, implements, and enforces Recreation Center and Park policies and procedures.

5. Establishes, supervises, and maintains preventative maintenance programs on all equipment in and around the facilities.
6. Selects and purchases supplies and equipment for facilities and parks with board approval.
7. Coordinates and approves schedules for facilities and parks for special groups and activities (including meeting rooms, game room, pool, gym, and fitness areas).
8. Makes recommendations for fees, memberships and other revenue generating options for the facilities and parks.
9. Monitors and controls costs and operates within an established budget.
10. Assesses existing operations and recommends adjustments when necessary.
11. Creates and develops new programs. Foster positive public relations.
12. Performs miscellaneous tasks to maintain the integrity, proper appearance, and safe environment for employees and the public.
13. Inventories and maintains building and park equipment.
14. Performs other duties, as required.

Education and/or Experience: Bachelor's degree from an accredited college or university in Parks & Recreation, Facility Management or a closely related field required. Three (3) years recent full-time experience in Parks and Recreation programming or facility management required. Budget development, administration and financial record keeping experience required.

Computer Skills: Proficient in Microsoft Office Suite including: Word, Excel and Outlook. Rec Trac Software experience preferred.

Other Skills and Abilities:

1. Knowledge of budget development, budget administration and financial record keeping.
2. Analyze problems, present facts, and make timely recommendations effectively in oral and written form.
3. Work a flexible work schedule in order to be available to the public including working evenings, weekends, and holidays when needed.
4. Ability to be on call for emergency situations and to provide first aid if needed.
5. Demonstrate athletic equipment, activities and programs.

Certificates, Licenses and Registrations: Must possess a valid Michigan Driver's License in good standing. Must be CPR and First Aid certified within six months from the date of hire.

Tools and Equipment Used: Skills in the use of personal computer, phone, fax, scanner, adding and copy machines.

Physical and Mental Demands: *Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and responsibilities of the job.*

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk, and climb stairs to access files; to use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the duties and responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee typically works in an inside environment. The noise level in the work environment is moderately quiet.

Selection Process Guidelines: Formal application, rating of training and experience; oral interview and background check; conditional offer of employment; post offer medical examination; drug screening and psychological exam; additional job related tests if applicable.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

11

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

14. REQUEST TO WAIVE THE FORMAL BIDDING PROCESS AND APPROVE A FOUR-YEAR CONTRACT WITH RITTER GIS: Departments of Public Works and Information Systems, re: to provide GIS (Geographic Information Services) to the City of Livonia, in an amount not to exceed \$35,360 annually, with an option to extend for two years, from budgeted funds.

Don Rohraff, Assistant Director of Public Works, presented the request to Council.

Councilmember Brandon McCullough stated that he is familiar with GIS and asked about their price increase from previous years. Don Rohraff stated they are under 1% increase based on an average of eight hours of work per week.

Councilmember McCullough offered an approving resolution for the Consent agenda.

Council President Jim Jolly asked if the language on the agenda regarding the option to extend the contract for two years could also include the requirement to return to Council at that time.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

14.

DPW
May 23, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO WAIVE THE FORMAL BIDDING PROCESS AND APPROVE A FOUR-YEAR CONTRACT WITH RITTER GIS: Departments of Public Works and Information Systems, re: to provide GIS (Geographic Information Services) to the City of Livonia, in an amount not to exceed \$35,360 annually, with an option to extend for two years, from budgeted funds.

BACKGROUND

In 2013 the City of Livonia researched and went out to bid on GIS (Geographic Information) services which involved obtaining the locations of all storm structures thereby improving the accuracy of the City's sanitary and water structure locations to a sub foot accuracy level. At that time, bids were taken, and Ritter GIS was selected to perform the GPS field data collection and GIS update services. (#355-13). This phase of the project concluded in April 2015.

In 2016 (#56-16) OHM Advisors was contracted to provide engineering services in connection with the Stormwater, Asset Management and Wastewater (SAW) grant program, utilizing Ritter GIS for CMMS (Computer Maintenance Management System) & GIS training, and CMMS implementation integrating existing historical data from the past 14 years and importing onto the CityWorks platform, setting up GIS Assets, work order templates, base map development and payroll integration; ultimately assuring that the City of Livonia met the April 2017 deadline for the SAW grant program.

Ritter GIS has also been instrumental in Cityworks with our implementation, development, training, Crystal Reports (they are the only ones that currently can create needed reports on an as needed basis), MISS DIG integration and all troubleshooting needs within Cityworks.

The Information Systems and DPW departments both utilize Ritter GIS for a multitude of requests and projects. Ritter has both the technical background as well as the history with our system that no other company could bring without higher costs.

RECOMMENDATION

The DPW and IS Departments are requesting that Council waive the formal bidding process in accordance with Section 3.04.140.D.4 of the Livonia Code of Ordinances as amended, since no advantage to the City would result from competitive bidding in this situation.

We also request Council approve a four-year contract (2022-2026) with Ritter GIS to provide GIS services to the City of Livonia in an amount not to exceed \$35,360 annually, with an option to

extend for two years (2027-2029) if mutually agreed upon with the vendor.

FISCAL CONSIDERATION

Funding for this service will be split between our IS department (Contractual Services 101-228-818-005) and the Department of Public Works (Computer Software Maintenance 592-559-851-020 and 226-528-851-020).

ATTACHMENTS

1. Ritter Proposal 2022

APPROVED BY



Casey O'Neil, Information Systems Director

Date: May 23, 2022



Don Rohraff, Director of Public Works

Date: May 23, 2022



Michael Slater, Finance Director

Date: May 23, 2022



Paul Bernier, City Attorney

Date: May 23, 2022



Maureen Miller Brosnan, Mayor

Date: May 27, 2022



143 CADYCENTRE #115
NORTHVILLE, MI 48167
WWW.RITTERGIS.COM
734.203.7001

CITY OF LIVONIA, WAYNE COUNTY, MI

PROPOSAL

GEOGRAPHIC INFORMATION SYSTEM / CITYWORKS AMS SERVICES

PREPARED FOR: CITY OF LIVONIA, MI

DESCRIPTION: GIS / CITYWORKS SERVICES

PROJECT NO: 2022-031

DATE: APRIL 12, 2022

Mr. Don Rohraff
City of Livonia
Director of Public Works
12973 Farmington Rd.
Livonia, MI 48150

Monday, April 12, 2022

PROPOSAL: Contract GIS/Cityworks Professional Services

Thank you for allowing us the opportunity to present this proposal for professional services to support the GIS and Cityworks AMS operations at the City of Livonia. Our partnerships with the city have realized many innovative solutions, and we are excited to continue the advancement of the city's enterprise GIS and Cityworks applications.

Service – We can demonstrate how our past knowledge and close working relationships with the city, and other local community Cityworks/GIS experiences will add significant value to this project. While no site is the same, they all contain similarities and knowledge that can be incorporated or referenced when designing across organizations.

Experience – Ritter GIS Inc. is a full-service GIS and Asset Management consulting firm that has been offering services since 2006. Much of our team's strengths have been inherited from our history of working directly with local governments, engineering, and environmental firms. We have an established Gold level partnership with Cityworks, and a Silver level partnership with ESRI (Specialty in ArcGIS Online). Our project management team includes 3 certified GIS Professionals (GISP) with over 70 years collective experience in GIS/Asset Management solutions.

Please contact us with any questions you may have, or if you require additional information.

Sincerely,



Doug M Ritter, GISP
Executive Officer / Owner
Doug@RitterGIS.com
248.914.603



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WHY RITTER GIS? <i>ABOUT US</i>	05
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ASSET MANAGEMENT SYSTEMS <i>CITYWORKS SERVICES</i>	07
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WHY RITTER GIS? ABOUT US



143 CADYCENTRE #115
NORTHVILLE, MI 48167
WWW.RITTERGIS.COM
734.203.7001

Ritter GIS is a privately owned technology firm that focuses explicitly on consulting, design, and implementation of Asset Management and Geographic Information Systems (GIS).



TRAINED & CERTIFIED

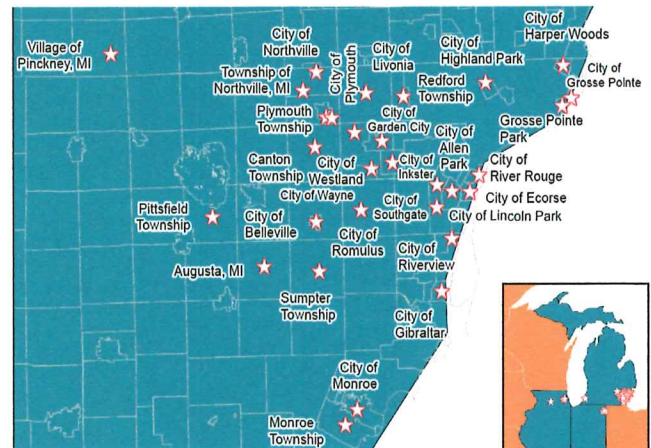
With our established strategic partnerships, we continually train and educate our team with new technologies and practical adaptation for our client's environment. We retain 3 certified GIS Professionals, over 1,200 ESRI training credits, and numerous Cityworks technical certifications.

REGIONAL EXPERIENCE

Our project management team has an extensive background working with multiple local government agencies. Collectively, we have over 70 years of GIS and Asset Management experience that we leverage to streamline projects and complex initiatives.

PROVEN

Throughout our 13 years at Ritter GIS we have partnered with numerous local/county organizations, regional entities, and private firms. We always pursue a collaborative partnership to ensure an effective and sustainable solution that is implemented successfully.



GIS/Cityworks Client experience located near the City of Livonia, MI.

OUR PRINCIPLES

VISION

To inspire and promote success with spatial applications.

MISSION

To develop enterprise applications with a collaborative partnership network.

GOALS

- ◆ **Quality:** We provide dedicated services to achieve premium value for our clients.
- ◆ **Integrity:** We uphold the highest standards of integrity in all our actions.
- ◆ **Commitment to Success:** Develop relationships with our clients to deliver sustainable solutions.



SOLUTION DRIVEN ESRI GIS SERVICES

Ritter GIS is a silver level partner with ESRI and our team has extensive experience deploying GIS-Centric solutions. With our local government solution-first strategy, we have assisted many communities establish, develop, and maintain successful GIS programs. Our team is trained, and we are flexible to provide service based, project specific, or full GIS administration.

ENTERPRISE APPLICATIONS

Our team works directly with the client to recognize the organization's specific needs and goals. We leverage ESRI ArcGIS Solutions for Local Government templates to design and implement workflows, applications, and customized layouts.



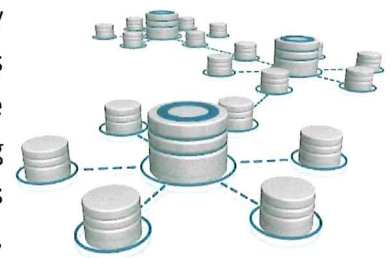
We have experience deploying hundreds of various applications, and thousands of local governments around the globe have deployed ArcGIS Solutions for Local Government to improve operations and enhance service delivery saving time and money.



GIS Example Solutions

DIGITAL TRANSFORMATION | SMART COMMUNITIES

We consistently apply practical utilization of GIS for governments as they are recognizing the profound need to transform their organizations through a mix of digital technologies and strategies designed to accelerate their operations. GIS is transformational in that it requires a shift in thinking about business problems. It imposes the question of how location impacts workflows, processes, analysis, and engagement in searching for truth.



Forward-thinking organizations prioritize strategies, policies, and workflows enabling them to make data-driven decisions, maintain awareness of community activities, and stay connected.

ASSET MANAGEMENT SYSTEMS

CITYWORKS SERVICES

Our team has partnered with Cityworks since 2003 and we have extensive experience as both a client and a partner. Ritter GIS is the leading implementation partner for Cityworks Online (since 2012) and have retained a Gold level partnership since 2016. We have successfully completed 14 Cityworks AMS Implementations, and currently support 18 sites throughout Michigan, Indiana, and Illinois.

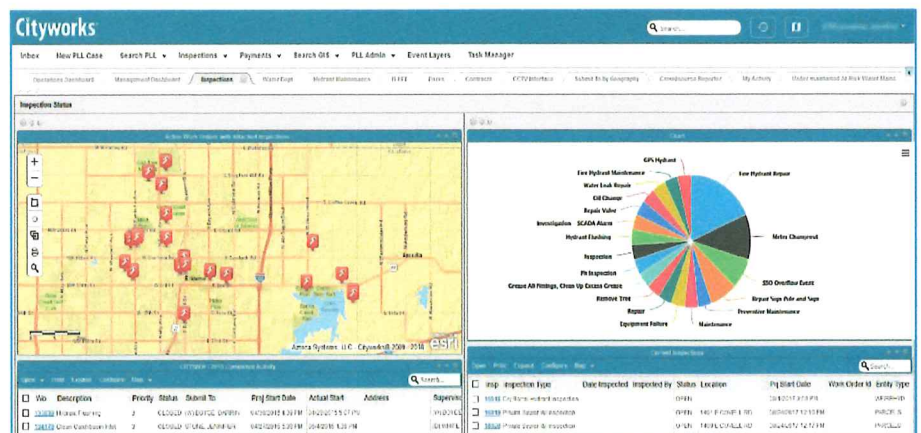


Cityworks
Gold Level Partner Network

14 CITYWORKS AMS IMPLEMENTATIONS

Full Site Design | Implementation | Training | Support

- ◆ Training
- ◆ Analytics
- ◆ Security Groups
- ◆ Work Order, Requests, Inspection Templates
- ◆ Crystal Reporting
- ◆ Storeroom Inventory
- ◆ API Integration
- ◆ Financial Applications Integration
- ◆ Citizen Engagement Integration
- ◆ Notifications and Alerts
- ◆ GIS Map and Feature Services
- ◆ Asset Inventories
- ◆ Respond
- ◆ Native Applications
- ◆ Inbox Setup
- ◆ Saved Search Design
- ◆ Workflow Design
- ◆ Web Hooks
- ◆ Action Events



TRIMBLE POWERED FIELD OPERATIONS

Ritter GIS has a strong foundation and belief in tying the GIS systems we work with to ground truths obtained using high accuracy Sub-Centimeter Trimble GPS technology, and by visually verifying structure elements whenever feasible to obtain as much data as possible. Our team members have utilized Trimble GPS technology since 2000 to instruct would-be users in college classrooms and to collect extensive inventories of assets in multiple communities. We have completed multiple collection interfaces with the Trimble units such as Terrasync, ArcPad, Collector, and Quickcapture to achieve our goals.

Utility	Attributes
WATERMAIN	MATERIAL, GIS_LENGTH, DIA_IN, OWNER, LABEL, AS_BUILT, YEAR_INSTALL
WATER VALVE	TYPE, RID_ELEV, MAIN_DIA, AS_BUILT, YEAR_INSTALL
HYDRANTS	SIZE, YEAR_INSTALL, AS_BUILT
HYDRANT LEADS	MATERIAL, GIS_LENGTH, DIA_IN, OWNER, AS_BUILT, YEAR_INSTALL
PUMP STATION	OWNER, AS_BUILT, YEAR_INSTALL
STORAGE TANK	OWNER, AS_BUILT, YEAR_INSTALL
SANITARY MANHOLE	RID_ELEV, PUMP_STA, YEAR_INSTALL, AS_BUILT
SANITARY MAIN	GIS_LENGTH, DIA_IN, REC_SLOPE, US_1E, D3_1E, YEAR_INSTALL, OWNER, AS_BUILT, LABEL

In addition to collecting the asset locations, we have conducted several inspections of assets using NASSCO Level 1 and 2 methods or client designed specific inspections and conducted scoring using Pipelogix software. These inspections help to provide a clear understanding of both the condition of the asset and the connectivity of the asset to surrounding infrastructure.

GPS & ASSET INSPECTIONS

Inventory | Inspections | Training | Support

- ◆ GPS Training
- ◆ Form Development
- ◆ Collection Workflows
- ◆ MACP Inspection Level 1
- ◆ MACP Inspection Level 2
- ◆ Outfall Inventories
- ◆ TerraSync
- ◆ Utility Inventories
- ◆ Park Asset Inventories
- ◆ Sub-Centimeter Accuracy
- ◆ Project Management
- ◆ Sampling
- ◆ Quick Capture
- ◆ Cityworks Integration
- ◆ ESRI Integration

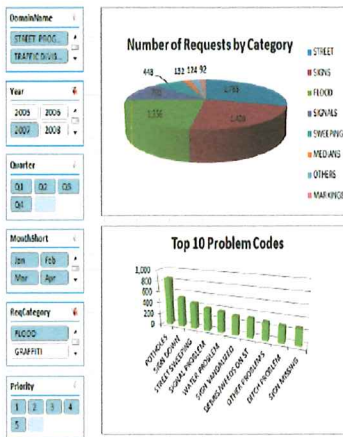


PROFESSIONAL SERVICES

TECHNICAL SPECIFICATIONS

Our company strives to continuously produce results for the initiatives that have been identified. We have included highlights to support some of the priority items listed and can provide further information as needed to relate to any additional specific item.

EFFECTIVE TECHNICAL SPECIFICATIONS



Full GIS Administration & Project Management:

Our team currently provides continual GIS and/or Cityworks administration services for 14 local government agencies. This includes the neighboring communities of City of Westland, City of Allen Park, City of Romulus, Northville Township, City of Northville, Plymouth Township and City of Lincoln Park.

Each client site is managed within our ZOHO suite to quickly track and gain insight and analytics to the current tasks and schedule. Additionally, we have integrated with community help desk and support ticketing systems to provide instant tracking and resolutions.



ESRI Web Maps, Application Development, and Web Portal:

Designed, implemented, and support hundreds of web apps hosted in ArcGIS Enterprise or ArcGIS Online (AGO). Web maps and apps can be used by mobile devices and embedded in community sites. Using Operations Dashboard for ArcGIS, created web apps for location-aware data visualization and analytics in real time.



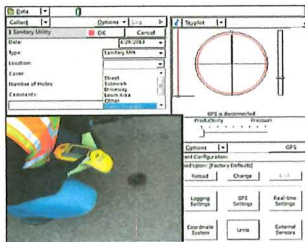
Near Map & Aerial Imagery:

Acquire and integrate orthophoto imagery for use by the community's GIS mapping, Cityworks, and ArcGIS Online publications. NearMap drone aerals in 3D layers allows for accurate measurements of objects and provides historical aerals for comparisons.



Partnerships with Service Providers:

We have had an established partnership with Cityworks since 2014 and retained a Gold Tier level since 2016. We have been a Silver level ESRI Partner since 2014 and have established a specialty with ArcGIS Online. We retain 3-certified GIS Professionals and 2-Certified NASSCO MACP/PACP inspectors.



Field GPS (Sub – CM):

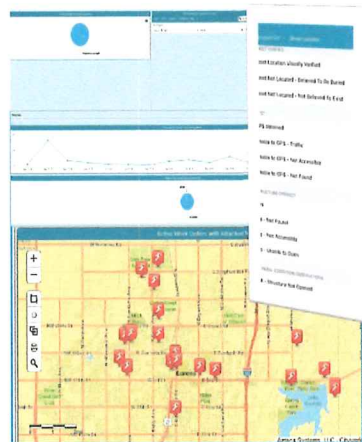
Extensive field collection and integration of GPS using Trimble technology, with large amounts of GPS locations collected. We perform all post processing with Trimble Pathfinder and TerraSync software to increase spatial accuracy and include field observations directly to the GIS structure's attributes.



NASSCO MACP Inspections:

We have completed multiple large-scale projects to field inspect storm and sanitary structures using drop-cameras to collect information on damage and deterioration. Video review to inspect and code damages using NASSCO MACP coding. Reporting on structure ratings for any possible future work required.

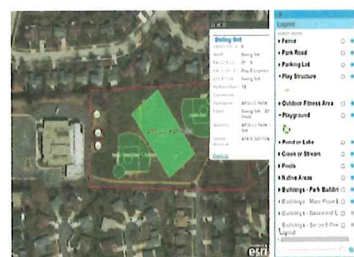
CITYWORKS ASSET MANAGEMENT FOCUS



Cityworks AMS Full Administration:

Members of our staff has been engaged in the administration and configuration of Cityworks software for 16 years. We work closely with our clients to assist in troubleshooting, updating, and enhancing their Cityworks experience by implementing efficient workflows and template/form development.

With Cityworks as the backbone for your Communities asset management system we will harness our vast experience to ensure your assets are being managed to their fullest potential. Some of the key elements to this will be monitoring and coaching up asset attachments, planned maintenance intervals, inspections, and cost documentation.



ESRI Web Maps, Application Development, and Web Portal:

Our team retains in-depth experience deploying ArcGIS Enterprise, Portal, and ArcGIS Online solutions. ArcGIS Enterprise is the foundational software system for GIS, powering mapping and visualization, analytics, and data management. It is the backbone for running the Esri suite of applications and your own custom applications and we structure the suite to the client's goals.



E-URL | Dashboards | Respond | Native Apps:

As a partner of both ESRI and Cityworks, we have extended the capabilities of Asset Management into ArcGIS enterprise solutions for organizations to view critical asset work history directly within their GIS maps and apps. We leverage E-URL with ArcGIS Online for a completely hosted GIS centric approach.

SUSTAINABLE RESULTS

RELATED PROJECT EXPERIENCE

CITY OF LIVONIA | WAYNE COUNTY, MI

2016 - Current: Cityworks AMS Implementation & Enhancements

With a population of over 95,000, the City of Livonia is the 9th largest municipality in Michigan. In 2016, we partnered with the city for the full-scale implementation of Cityworks Online AMS.

This successful implementation included the training and development of 150 employees across 11 departments throughout the city. A critical component of the solution was to migrate 15 years of historical DPS records and integrate numerous data silos to streamline efforts and increase efficiency. The historical data served as a template to start the project design, and our team completed the standardization and import of data that included approximately 250,000 work orders and service requests. Priority historical records were integrated and expanded to identify and associate to the individual GIS entity (all historical data was disconnected from the GIS). The full-scale solution included deployment for Water, Sewer, Storm, Engineering, Animal Control, Roads, Signs, Building Maintenance, Administrative, Parks & Forestry operations.

CITY OF WESTLAND | WAYNE COUNTY, MI

2010 – current: Full GIS & Cityworks Admin | Cityworks AMS Implementation 2012

The City of Westland is the 10th largest city, and 12th largest municipality in Michigan. Ritter GIS currently serves as the contract GIS services department reporting directly to the Information Technology Department. All GIS and mapping requirements are handled directly through our service team, which includes the full support of enterprise GIS applications, ArcGIS Online, GPS inventory needs and Cityworks Online AMS initiatives. GIS initiatives include Tax Plat Mapping, Parcel COGO Conversion, Utility GPS, MACP Level 1 & 2 Inspections, Web Map and Application Development, ArcGIS Online Site Management, Zoning, Land Use, Emergency Response Applications, election and voting applications, street lighting program assistance, CDBG reporting and analysis, service identification program support, and overall help desk/city personnel assistance and development.

We provide Cityworks AMS support including site design, enhancements, and support for their Cityworks application, which currently includes approximately 70 users. Custom workflows and templates have been developed to track city-wide operations, including the management of multiple contractor initiatives and grants management and integration with third party applications.

2015 Cityworks User Conference Plenary | 2018 Cityworks Excellence in Online Practice Recipient

VILLAGE OF ARLINGTON HEIGHTS | COOK COUNTY, IL

2017 – current: Cityworks Implementation (2016) & Support

In January 2016, our team was selected to partner with the Village of Arlington Heights Public Works to implement Cityworks AMS. The village committed to an aggressive six-month implementation, and they created a project leadership team that worked closely with every aspect of the development to ensure success and realize expanded opportunities. The estimated 90 users from the beginning was scaled out to 160, as the village utilized the program for internal building issues, central inventory requests, and web site updates.

Over 500 documents were compiled and reviewed for integration including Administrative, Building Maintenance, Fleet, Forestry and Grounds, Sewer, Signs, Streets, Traffic, Water Distribution, Water Metered Services, Water Production, and Central Purchasing divisions. In the initial 9 months from cut-over, the Public Works Department has increased their asset management activity tracking by 300%, including the creation of over 22,000 requests, work orders, and inspections throughout the entire organization and is heavily utilized.

CITY OF ROMULUS | WAYNE COUNTY, MI

2007 – current: Full GIS & Cityworks Admin | Cityworks Implementation 2011

The City of Romulus was the very first client of Ritter GIS when it was incorporated in 2007. Over the past 13 years, our continual partnership has provided solutions and practical applications organizational wide.

Our team provides both onsite and remote support for the city's entire GIS/AMS program that encompasses every department. Our maintenance and continued expansion of their Cityworks AMS On-Premise solution has assisted with its continual growth. GIS initiatives include Tax Plat Mapping, Parcel COGO Conversion, Utility GPS, MACP Level 1 & 2 Inspections, Web Map and Application Development, ArcGIS Online Site Management, Zoning, Land Use, Emergency Response Applications, flood plain analysis, emergency response timing, clerk election support and re-districting, city personnel training, assistance and development.

CITY OF ALLEN PARK | WAYNE COUNTY, MI

2015 – current: Full GIS & Cityworks Admin | Cityworks Implementation 2015

The City of Allen Park has been partnering with Ritter GIS for all GIS and Cityworks initiatives since 2014. The City has used GIS for various project to verify and analyze data for internal applications and external contractors/projects. This includes working with multiple engineering firms to integrate historical data including thousands of NASSCO MACP/PACP inspections, AutoCAD files, hard copy maps, and various inspections.

The partnership has continued to advance and support both ESRI GIS and Cityworks AMS applications through various projects and tasks as they arise.

VILLAGE OF SCHAUMBURG | COOK COUNTY, IL

2018: Cityworks Implementation

Located just 30 miles outside Chicago, Schaumburg is the premier suburban business destination in Illinois. In the past 50 years with vision and thoughtful planning, Schaumburg has transformed from a small farming community into a thriving economic center that is home to more business in Illinois than any other community outside of Chicago.

In 2018, our team was selected to partner with the Village of Schaumburg to implement Cityworks AMS. The project implementation included the setup and training of their building maintenance, forestry/landscaping, water distribution, streets department, customer service, engineering, electric/lights, and stormwater divisions. The site design from scratch included 125 internal/external users and enterprise integration to achieve sustainable results:

- Integration to automate workflow from existing internally developed customer service request (CSR) system. The CSR has been a key resource for the village to monitor all citizen and internal requests. This system was integrated by IT to auto-generate work orders and feed information to and from Cityworks.
- Full ESRI GIS Integration – GIS data is authoritative record. Complete integration to the GIS repository and field team access. Defined efficient ID structure and setup action events in Cityworks to manage and streamline data updates in GIS and Cityworks. Separate mapping and displays for groups including contractor work assignments.
- Efficient Cost tracking by integrating payroll costs and dynamic pay coding structure. Process was created to utilize Cityworks for employees' timesheets and tracks all costs appropriately to each work order and activity classification. Payroll logs are imported into the existing financial system, reducing manual effort, and streamlining processes.

CHARTER TOWNSHIP OF NORTHVILLE | WAYNE COUNTY, MI

2009 – current: Full GIS & Cityworks Admin | Cityworks Implementation 2016

The Charter Township of Northville is a thriving residential and business community located in southeast Michigan. Ritter GIS currently serves as the township's contract GIS department reporting directly to the Information Technology Department. This continual interaction and parallel effort have provided tremendous growth, as we continue to expand the ever-increasing utilization of the GIS and Cityworks applications.

Over the past 11 years, our team has supported the full development of GIS and AMS applications, including all design and implementation. Utilizing ESRI ArcGIS enterprise, Portal and Online services, the township has extended GIS into nearly all initiatives throughout the township.

EXHIBIT A: RATE SCHEDULE

EXHIBIT A

Ritter GIS staff shall complete an estimated 8 hours weekly at the rate schedule below. The hours shall be assigned based on the prioritization of GIS/AMS tasks per the city recommendations.

Rate Schedule:

<u>Description</u>	<u>Weekly Hours</u>	<u>Rate</u>	<u>Total Annual Hours</u>	<u>Total Contract Fee</u>
GIS Technician/Analyst	8	\$85	416	\$35,360

Monthly invoices on the 1st of each month will include a list of the detailed services based on the hourly rate chart (Payment terms Net 30). Additional services may be added with written approval from both parties.

Either Party may terminate this Agreement at any time and on any date, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing. The city shall pay only the balance of any outstanding accounts for work performed by RitterGIS.

Term of Contract. The initial term of this Contract shall be four (4) years commencing on the last date of approval. Prior to expiration, the parties, by mutual agreement may extend the term for an additional 2-years.

The effective date of this Agreement is _____, 2022.

IN WITNESS WHEREOF, the parties hereto have executed this contract to be effective on the date first written above.

CITY OF LIVONIA, MI

NAME: _____

DATE: _____

NAME: _____

DATE: _____

WITNESS

NAME: _____

DATE: _____

NAME: _____

DATE: _____

RITTER GIS INC., WAYNE COUNTY, MI



NAME: DOUG RITTER, CEO

DATE: APRIL 12, 2022

WITNESS

NAME: _____

DATE: _____

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

12

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

15. AWARD OF CONTRACT: Department of Public Works, re: for water main taps and service connections along with emergency water and sewer repairs at various locations throughout the city in an amount not to exceed \$375,000.00 annually, for a period of three (3) years, with an optional two-year extension, from budgeted funds.

Don Rohraff, Director of Public Works, presented the request to Council.

Council Vice President Laura Toy stated they have done a good job and offered an approving resolution for the Consent agenda.

Councilmember Rob Donovic noted that he is thankful that the city has partnered with this company for the work that needs to be repaired quickly. Vincent D'Angelo thanked Council for the opportunity.

Council President Jim Jolly asked for the status on water main breaks. Don Rohraff stated that when he started twelve years ago, there were 190-200 breaks. Since that time after hiring Jacob Rushlow, Tom Wilson and consultants, they are down to an average of 110 per year and his goal is to get it under 100.

Mike Fisher, Assistant City Attorney asked if they would like the resolution to note that they have to come back to Council for approval with the two-year extension. Council President Jolly confirmed that he would.

DIRECTION:

APPROVAL

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

15.

DPW
May 25, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

AWARD OF CONTRACT: Department of Public Works, re: for water main taps and service connections along with emergency water and sewer repairs at various locations throughout the city in an amount not to exceed \$375,000.00 annually, for a period of three (3) years, with an optional two-year extension, from budgeted funds.

BACKGROUND

The Department of Public Works has taken bids for water service connections, repairs, restoration and emergency repairs in accordance with the requirements of the Finance Ordinance and the 2022-2023 approved budget . Specifications were prepared and the invitation to bid was placed on the Michigan Inter-governmental Trade Network (MITN). One company submitted a Proposal which was opened at 2:00 p.m. on Tuesday, May 24, 2022.

RECOMMENDATION

It is the recommendation of the Department of Public Works that the three-year contract (2022-2025) for water service taps, water and sewer system repairs, restoration and emergency repairs be awarded to the sole bidder, D'Angelos Brothers, 30750 W. 8 Mile, Farmington Hills, MI 48335 at unit prices submitted, in an amount not to exceed \$375,000.00 annually for a period of three (3) years, commencing June, 2022, from funds budgeted in Accounts # 592-158-000 and 592-158-023 for this purpose. It is further requested that Council approve an optional two-year extension of said contract (2026-2027) if mutually agreed upon by both parties.

FISCAL CONSIDERATION

Approve expenditure not to exceed \$375,000.00 annually from funds budgeted in Accounts # 592-158-000 and 592-158-023 for this purpose.

ATTACHMENTS

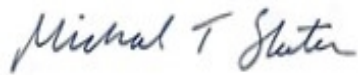
1. Bid - D'Angelo Bros 2022
2. Bid Specs
3. D'Angelo - Qualifications

APPROVED BY



Don Rohraff, Director of Public Works

Date: May 25, 2022



Michael Slater, Finance Director

Date: May 25, 2022



Paul Bernier, City Attorney

Date: May 25, 2022



Maureen Miller Brosnan, Mayor

Date: May 27, 2022

Bidder:	D'Angelo Brothers Inc. (Equipment Rates Includes Operator)			
#	Item Desc	\$ Bid	Unit	
1	Backhoe w/ Operator, Mon-Fri 7am-4:30pm	\$ 90.00	/HR.	
2	Backhoe w/Operator, Monday - Friday after 4:30 p.m., weekends and holidays.	\$ 110.00	/HR.	
3	Compressor w/ Air Hammer or Spade, 24/7, weekends , holidays	\$ 70.00	/HR.	
4	Cutter ,Ellis 24/7, weekends, holidays	\$ 5.00	/HR.	
5	Dozer, CAT D5/D3	\$ 165.00	/HR.	
6	Drill Machine, Directional w/operator & locator	\$ 255.00	/HR.	
7	Directional Drilling to install service lead where squeeze boring does not work.	\$ 28.00	/L.F.	
8	Excavator 305, 24/7, weekends, holidays	\$ 128.00	/HR.	
9	Excavator 305, Mon-Fri, 7am-4:30pm	\$ 155.00	/HR.	
10	Excavator 308, 24/7, weekends, holidays	\$ 135.00	/HR.	
11	Excavator 308, Mon-Fri, 7am-4:30pm	\$ 160.00	/HR.	
12	Excavator 315, 24/7, weekends, holidays	\$ 158.00	/HR.	
13	Excavator 315, Mon-Fri, 7am-4:30pm	\$ 178.00	/HR.	
14	Excavator 325, 24/7, weekends, holidays	\$ 195.00	/HR.	
15	Excavator 325, Mon-Fri, 7am-4:30pm	\$ 225.00	/HR.	
16	Excavator 335, 24/7, weekends, holidays	\$ 210.00	/HR.	
17	Excavator 335, Mon-Fri, 7am-4:30pm	\$ 245.00	/HR.	
18	Excavator Attachment: Concrete Breaker for 308 & smaller	\$ 50.00	/HR.	
19	Excavator Attachment: Hoe Pack	\$ 50.00	/HR.	
20	Excavator, Hydraulic Mobilize 24/7, weekends, holidays	\$ 550.00	/EA.	
21	Excavator, Hydraulic, up to 2 Cubic yards, 24/7, weekends, holidays	\$ 80.00	/HR.	
22	Front End Loader 920, 24/7, weekends, holidays	\$ 185.00	/HR.	
23	Front End Loader 920, Mon-Fri, 7am-4:30pm	\$ 163.00	/HR.	
24	Front End Loader 930, 24/7, weekends, holidays	\$ 195.00	/HR.	
25	Front End Loader 930, Mon-Fri, 7am-4:30pm	\$ 170.00	/HR.	
26	Front End Loader 938, 24/7, weekends, holidays	\$ 195.00	/HR.	
27	Front End Loader 938, Mon-Fri, 7am-4:30pm	\$ 170.00	/HR.	
28	Front End Loader 950, 24/7, weekends, holidays	\$ 200.00	/HR.	
29	Front End Loader 950, Mon-Fri, 7am-4:30pm	\$ 180.00	/HR.	
30	Front End Loader, up to 3 cubic yard bucket, Water/Sewer Maint. 24/7, weekends, holidays	\$ 90.00	/HR.	
31	Generator, min 5000 watt, 24/7, weekends, holidays	\$ 25.00	/HR.	
32	Grinder, 24/7, weekends, holidays	\$ 35.00	/HR.	
33	Hammer, Electric 24/7, weekends, holidays	\$ 35.00	/HR.	
34	Labor, One Man, Mon- Fri after 4:30pm, Weekends, Holidays	\$ 62.00	/HR.	
35	Labor, One Man, Mon-Fri 7am-4:30pm	\$ 88.00	/HR.	
36	Labor, Sprinkler Repair	\$ 10.00	/HR.	
37	Lights, 4-500 watt Halogen, 24/7, weekends, holidays	\$ 35.00	/HR.	
38	Material Not included in Unit Price - Purchase invoice to be submitted, Cost Plus:	\$ 15.00	/%	
39	Pump, up to 3", 24/7, weekends, holidays	\$ 30.00	/HR.	
40	Rock Drill, 24/7, weekends, holidays	\$ 30.00	/HR.	
41	Sanitary By-Pass pumping up to 6" diameter pump 24/7, weekends, holidays	\$ 25.00	/HR.	
42	Saw, Pipe 24/7, weekends, holidays	\$ 30.00	/HR.	
43	Saw, Power 24/7, weekends, holidays	\$ 30.00	/HR.	
44	Skid Steer 259	\$ 120.00	/HR.	
45	Skid Steer 289 & 299	\$ 125.00	/HR.	
46	Skid Steer Broom	\$ 40.00	/HR.	
47	Truck, Dump - Semi w/driver - Overtime	\$ 165.00	/HR.	
48	Truck, Dump - Semi w/driver - Regular Time	\$ 145.00	/HR.	
49	Truck, Dump - Short Double/Train - Overtime	\$ 165.00	/HR.	
50	Truck, Dump - Short Double/Train - Regular Time	\$ 155.00	/HR.	
51	Truck, Dump - Tri Axle w/Driver - Overtime	\$ 135.00	/HR.	
52	Truck, Dump - Tri Axle w/Driver - Regular Time	\$ 120.00	/HR.	
53	Truck, Dump up to 10 cubic yards, 24/7, weekends, holidays	\$ 135.00	/HR.	
54	Vactor, Hydro Overtime Time	\$ 388.00	/HR.	
55	Vactor, Hydro Regular Time	\$ 330.00	/HR.	
56	Saw Cutting - ASPHALT: 10"	\$ 8.00	/L.F.	
57	Saw Cutting - ASPHALT: 12"	\$ 8.00	/L.F.	
58	Saw Cutting - ASPHALT: 14"	\$ 8.00	/L.F.	
59	Saw Cutting - ASPHALT: 16"	\$ 8.00	/L.F.	
60	Saw Cutting - ASPHALT: 4"	\$ 6.00	/L.F.	
61	Saw Cutting - ASPHALT: 6"	\$ 6.00	/L.F.	
62	Saw Cutting - ASPHALT: 7"	\$ 6.00	/L.F.	
63	Saw Cutting - ASPHALT: 8"	\$ 6.00	/L.F.	
64	Saw Cutting - ASPHALT: 9"	\$ 8.00	/L.F.	

Bidder:	D'Angelo Brothers Inc. (Equipment Rates Includes Operator)			
#	Item Desc	\$ Bid	Unit	
65	Saw Cutting - CONCRETE: 10"	\$ 8.00	/L.F.	
66	Saw Cutting - CONCRETE: 12"	\$ 8.00	/L.F.	
67	Saw Cutting - CONCRETE: 14"	\$ 8.00	/L.F.	
68	Saw Cutting - CONCRETE: 4"	\$ 6.00	/L.F.	
69	Saw Cutting - CONCRETE: 6"	\$ 6.00	/L.F.	
70	Saw Cutting - CONCRETE: 7"	\$ 6.00	/L.F.	
71	Saw Cutting - CONCRETE: 8"	\$ 6.00	/L.F.	
72	Saw Cutting - CONCRETE: 9"	\$ 8.00	/L.F.	
73	Saw Cutting - OVERTIME: (In addition to line items above)	\$ 5.00	/L.F.	
74	Saw Cutting - Standby Time	\$ 120.00	/HR.	
75	Service Saddle Replacement During Abandonment	\$ 480.00	/EA.	
76	Stop Box Locating - when not in direct run from Water Main	\$ 100.00	/HR.	
77	Stop Box Repair - including all materials (stainless steel rod and pin) equipment & labor required.	\$ 1,100.00	/EA.	
78	Tap Asbestos Cement Water Main Pipe (per tap) including bronze cast, double strap saddle.	\$ 100.00	/EA.	
79	Tap Concrete Water Main Pipe (per tap) in addition to material, equipment, and normal labor.	\$ 450.00	/EA.	
80	Tap HDPE water main pipe for water 1" service (Additional price when a HDPE fusion saddle tap is required).	\$ 1.00	/EA.	
81	Tap HDPE water main pipe with 1-1/2" service (Additional price when a HDPE fusion saddle tap is required).	\$ 1.00	/EA.	
82	Tap HDPE water main pipe with 2" service (Additional price when a HDPE fusion saddle tap is required).	\$ 1.00	/EA.	
83	Taps - 12' depth (including stop box and stainless steel rod)	\$ 1.00	/EA.	
84	Asphalt Millings	\$ 25.00	/CY	
85	Hauling and Disposal of Waste / Debris and Dirt	\$ 16.00	/CY	
86	M.D.O.T. - Class II Fill Sand	\$ 20.00	/CY	
87	M.D.O.T. -21-AA Limestone	\$ 30.00	/CY	
88	M.D.O.T. -6-A Limestone	\$ 34.00	/CY	
89	Purchase and Haul to site 21 AC Sand	\$ 10.00	/TON	
90	Purchase and Haul to site 3" x 7" Stone	\$ 25.00	/CY	
91	Purchase and Haul to site 9A Stone	\$ 8.00	/TON	
92	Purchase and Haul to site Pea Gravel	\$ 42.00	/TON	
93	1" Brass Corp	\$ 99.00	/EA.	
94	1" Brass Curb Stop	\$ 181.00	/EA.	
95	1" Brass Union	\$ 48.00	/EA.	
96	1" HDPE Water Service	\$ 2.00	/L.F.	
97	1" K Copper Water Service	\$ 19.25	/L.F.	
98	1" x 3/4" Brass Reducer	\$ 71.00	/EA.	
99	10" x 1" Stainless Steel Sleeve	\$ 1.00	/EA.	
100	1-1/2" Brass Compression Fitting	\$ 1.00	/EA.	
101	1-1/2" Brass Corp	\$ 283.00	/EA.	
102	1-1/2" Brass Curb Stop	\$ 474.00	/EA.	
103	1-1/2" Brass Union	\$ 138.00	/EA.	
104	1-1/2" HDPE Water Service	\$ 28.00	/L.F.	
105	1-1/2" K Copper Water Service	\$ 33.00	/L.F.	
106	12" A.C. x 12" DIP Coupling	\$ 1.00	/EA.	
107	12" x 1" Brass Saddle	\$ 370.00	/EA.	
108	12" x 1-1/2" Brass Saddle	\$ 415.00	/EA.	
109	12" x 2" Brass Saddle	\$ 433.00	/EA.	
110	16" x 1" Brass Saddle	\$ 903.00	/EA.	
111	16" x 1-1/2" Brass Saddle	\$ 958.00	/EA.	
112	16" x 2" Brass Saddle	\$ 1,060.00	/EA.	
113	2" Brass Compression Fitting	\$ 1.00	/EA.	
114	2" Brass Corp	\$ 468.00	/EA.	
115	2" Brass Curb Stop	\$ 665.00	/EA.	
116	2" Brass Union	\$ 186.00	/EA.	
117	2" HDPE Water Service	\$ 35.00	/L.F.	
118	2" K Copper Water Service	\$ 40.00	/L.F.	
119	2" x 1-1/2" Brass Saddle	\$ 1.00	/EA.	
120	20" x 1" Brass Saddle	\$ 800.00	/EA.	
121	20" x 1-1/2" Brass Saddle	\$ 1,292.00	/EA.	
122	20" x 2" Brass Saddle	\$ 1,292.00	/EA.	
123	3/4" Brass Corp	\$ 76.00	/EA.	
124	3/4" Brass Curb Stop	\$ 135.00	/EA.	
125	3/4" Brass Union	\$ 38.00	/EA.	

Bidder: D'Angelo Brothers Inc. (Equipment Rates Includes Operator)			
#	Item Desc	\$ Bid	Unit
126	3/4" K Copper Water Service	\$ 9.00	/L.F.
127	6' Curb Box (including stop box and stainless steel rod)	\$ 159.00	/EA.
128	6" x 1" Brass Saddle	\$ 207.00	/EA.
129	6" x 1-1/2" Brass Saddle	\$ 235.00	/EA.
130	6" x 2" Brass Saddle	\$ 258.00	/EA.
131	8" x 1" Brass Saddle	\$ 265.00	/EA.
132	8" x 2" Brass Saddle	\$ 318.00	/EA.
133	Big Base for 1-1/2" and 2" Curb Stop	\$ 73.00	/EA.
134	Sprinkler Repair Materials, Invoice to be submitted, Cost Plus:	\$ 15.00	/%
135	Tight Sheeting and Shoring, 0' - 10'	\$ 1.00	/%
136	Tight Sheeting and Shoring, > 10'	\$ 1.00	/%
137	1" HDPE Water Tap, >60' + Complete Installation	\$ 26.00	/L.F.
138	1" HDPE Water Tap, Long Run, 31' - 60' Complete Installation	\$ 1,690.00	/EA.
139	1" HDPE Water Tap, Short Run, <30' Complete Installation	\$ 1,390.00	/EA.
140	1" Type "K" Copper Water Tap, >60' + Complete Installation	\$ 19.00	/L.F.
141	1" Type "K" Copper Water Tap, Long Run, 31' - 60' Complete Installation	\$ 1,985.00	/EA.
142	1" Type "K" Copper Water Tap, Short Run, <30' Complete Installation	\$ 1,685.00	/EA.
143	10" ABS composite (truss) pipe conforming to A.S.T.M. D2680-90 (or latest revision) Standard Specifications, ASTM D-2321 outlines installation specifications.	\$ 32.00	/L.F.
144	10" PVC composite (truss) pipe conforming to A.S.T.M. D2680-90 (or latest revision) Standard Specifications, ASTM D-2321 outlines installation specifications.	\$ 32.00	/L.F.
145	1-1/2" HDPE Water Tap, >60' + Complete Installation	\$ 28.00	/L.F.
146	1-1/2" HDPE Water Tap, Long Run, 31' - 60' Complete Installation	\$ 2,335.00	/EA.
147	1-1/2" HDPE Water Tap, Short Run, <30' Complete Installation	\$ 1,543.00	/EA.
148	1-1/2" Type "K" Copper Water Tap, >60' + Complete Installation	\$ 33.00	/L.F.
149	1-1/2" Type "K" Copper Water Tap, Long Run, 31' - 60' Complete Installation	\$ 2,681.00	/EA.
150	1-1/2" Type "K" Copper Water Tap, Short Run, <30' Complete Installation	\$ 1,820.00	/EA.
151	12" ABS composite (truss) pipe conforming to A.S.T.M. D2680-90 (or latest revision) Standard Specifications, ASTM D-2321 outlines installation specifications.	\$ 20.00	/L.F.
152	12" PVC composite (truss) pipe conforming to A.S.T.M. D2680-90 (or latest revision) Standard Specifications, ASTM D-2321 outlines installation specifications.	\$ 20.00	/L.F.
153	15" ABS composite (truss) pipe conforming to A.S.T.M. D2680-90 (or latest revision) Standard Specifications, ASTM D-2321 outlines installation specifications.	\$ 20.00	/L.F.
154	15" PVC composite (truss) pipe conforming to A.S.T.M. D2680-90 (or latest revision) Standard Specifications, ASTM D-2321 outlines installation specifications.	\$ 26.00	/L.F.
155	2" HDPE Water Tap, >60' + Complete Installation	\$ 35.00	/L.F.
156	2" HDPE Water Tap, Long Run, 31' - 60' Complete Installation	\$ 3,288.00	/EA.
157	2" HDPE Water Tap, Short Run, <30' Complete Installation	\$ 2,100.00	/EA.
158	2" Type "K" Copper Water Tap, Long Run, 31' - 60' Complete Installation	\$ 3,588.00	/EA.
159	2" Type "K" Copper Water Tap, Short Run, <30' Complete Installation	\$ 2,488.00	/EA.
160	2" Type "K" Copper Water Tap, >60' + Complete Installation	\$ 40.00	/L.F.
161	3/4" Type "K" Copper Water Tap, >60' + Complete Installation	\$ 9.00	/L.F.
162	3/4" Type "K" Copper Water Tap, Long Run, 31' to 60' Complete Installation	\$ 740.00	/EA.
163	3/4" Type "K" Copper Water Tap, Short Run, <30' Complete Installation	\$ 585.00	/EA.
164	Emergency Traffic Control (sub-contractor) - To be determined by City of Livonia, invoice to be submitted, Cost Plus:	\$ 12.00	/%
165	Installation of Silt Fence	\$ 5.00	/L.F.
166	Landscape Repair Labor	\$ 24.00	/HR.
167	Landscape Restoration and Repair Materials, Invoice to be Submitted, Cost Plus:	\$ 15.00	/%
168	Lawn/Landscape Restoration and Repair - Finish grade, apply 2" topsoil, seed (including labor)	\$ 2.75	/Sq. Yd.
169	Main Break or Repair - Minimum Charge or Repair, Monday through Friday 7:00 a.m. to 4:30 p.m.	\$ 1.00	/EA.
170	Main Break or Repair - Minimum Charge Mon - Fri after 4:30 p.m., weekends and holidays	\$ 1.00	/EA.
171	Main Break Travel Time, Monday - Friday after 4:30 p.m., weekends and holidays.	\$ 450.00	/EA.
172	Main Break Travel Time, Monday through Friday, 7:00 a.m. to 4:30 p.m.	\$ 450.00	/EA.
173	Trench Box - Water Tap hole stabilization (per tap)	\$ 800.00	/EA.
174	Plates, sheeting	\$ 3.00	/S.F.
175	Water Tap Traffic Control (per tap)	\$ 750.00	/EA.
176	6" ABS Schedule 40 pipe conforming to ASTM D-1527 Standard Specifications. Solvent cemented joint (ASTM D-1527)	\$ 15.00	/L.F.

Bidder: D'Angelo Brothers Inc. (Equipment Rates Includes Operator)			
#	Item Desc	\$ Bid	Unit
177	6" ABS solid wall S.D.R. 23.5 conforming to ASTM D-2751 (SDR 23.5) Standard Specifications. Push on (ASTM D-3212) or solvent cemented (ASTM D-3034)	\$ 15.00	/L.F.
178	6" P.V.C. Schedule 40 pipe conforming to ASTM D-1785 Standard Specifications. Solvent cemented joint (ASTM D-1785)	\$ 15.00	/L.F.
179	6" PVC solid wall S.D.R. 23.5 conforming to ASTM D-3034 (SDR 23.5) Standard Specifications. Push on (ASTM D-3212) or solvent cemented (ASTM D-3034)	\$ 15.00	/L.F.
180	8" ABS composite (truss) pipe conforming to A.S.T.M. D2680-90 (or latest revision) Standard Specifications, ASTM D-2321 outlines installation specifications.	\$ 20.00	/L.F.
181	8" PVC composite (truss) pipe conforming to A.S.T.M. D2680-90 (or latest revision) Standard Specifications, ASTM D-2321 outlines installation specifications.	\$ 20.00	/L.F.
182	Abandoning Water Service - closing corporation stop at water main, cut/disconnect water service at main, including all materials, equipment & labor.	\$ 985.00	/EA.
183	Compacting Trench as Directed by City of Livonia (For all equipment & labor)	\$ 70.00	/HR.
184	Dig through Frost (per tap) when additional equipment is necessary, December 1st through March 31st.	\$ 350.00	/EA.
185	Emergency Maintenance (sub-contractor) - To be determined by City of Livonia, Invoice to be submitted, Cost Plus:	\$ 12.00	/%

D'Angelo Brothers Inc. (Equipment Rates Includes Operator) \$ 51,259.00
BID TOTAL

CITY OF LIVONIA
DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

SPECIFICATIONS FOR WATER SERVICE CONNECTIONS

The intent and purpose of these specifications is to standardize the character and quality of work under this contract. The work shall consist of furnishing all labor, necessary equipment, tools and material in connection with water main taps and service connections (3/4" through 2") and sewer system repairs at various locations throughout the City of Livonia for the duration of the contract.

1) WATER SERVICE MATERIALS, LABOR AND EQUIPMENT

The contractor shall furnish all labor, equipment, and material to properly install water services at various locations, tap mains under pressure, using connections, curb stops, stop boxes, and specified saddles where required by the City of Livonia, and lay copper tubing to the lot line at a minimum depth of five (5) feet, and connect curb stops to house service lines.

Material Specifications

Service Lines – Only type K soft copper tubing shall be used for water service lines. The copper tubing shall be free from kinks or crimps and shall be of sufficient length to run from the water main corporation stop to the curb stop in one continuous length without couplings.

Corporation Stops – Shall be c.c. thread to copper.

Curb Stop – Shall be copper to copper inverted key with stop.

Stop Boxes – Cast iron stop boxes arch pattern, extension box with stationary rod. Upper shaft must be 1" diameter, length must be 5', rod to be 42" in length. Box to telescope 1". Lid must be screw type.

Saddles – Shall be used for all 1 ½" and 2" water main taps and all taps into concrete mains. Saddles shall be AWWA approved service clamps or City of Livonia Water Department approved.

2) INSTALLATION REQUIREMENTS

The contractor may install the copper line by any method preferred such as boring, jacking, or open cut, except that installation under existing improved roadway shall be by boring or horizontal directional drilling.

3) LIMITATION ON FOOTAGE PER JOB

The maximum allowable length of copper line for which payment will be made shall be the horizontal distance from the center axis of the water main to the respective property line plus three (3) feet. This will allow for variations in main depth, obstacles, and loss due to slack in line.

4) PERMITS AND REGULATIONS

The owner shall supply the contractor with plans of water main locations but shall make no guarantee as to their accuracy.

The owner shall obtain all permits where required on County roads or State highways.

When working in right-of-ways under the jurisdiction of the Wayne County Road Commission or the Michigan State Highway Department, the contractor shall observe all regulations relative to work performed in these roadways.

5) EXISTING STRUCTURES AND UTILITIES

Where utilities are encountered along the line of work, the contractor shall perform work in such a manner that utility service will not be interrupted and shall make all temporary provisions to maintain said service.

At any time when construction operations under this contract endanger conduits or structures of any public utility, the contractor shall notify the utility owner and shall take such steps as may be required to protect said conduit or structure from damage.

Any structure or utility removed, destroyed, damaged or otherwise disturbed by the contractor shall be replaced and/or restored to its original condition by the contractor. The contractor shall receive no extra compensation for such repairs or restoration. Where it is the policy of any utility owner to make his own repairs, the contractor shall cooperate to the fullest extent with said owner.

6) EXISTING IMPROVEMENTS

All fences, culverts, drain tiles, irrigation systems, or any other improvement removed (except lawns and shrubbery) destroyed, damaged or otherwise disturbed by the work, shall be replaced and/or restored to its original condition by the contractor. The contractor shall backfill and rough grade all holes; however, the City may perform final grading and all sod replacement.

The contractor will receive no extra compensation for repair, replacement or restoration of any improvement disturbed by his operations. All such costs shall be considered as incidental to the work and included in the unit prices. The contractor will be required to bore under existing roadways, sidewalks, driveway approaches, etc.

7) HIGH DENSITY POLYETHYLENE (HDPE) TAPS

The City of Livonia has several miles of HDPE pipe. Taps are to be made using heat fusion technology with brass connections at these locations.

8) UNIT PRICES FOR ADDITIONAL WORK

During the term of this contract, certain work may be necessary as relates to the water distribution system. Contractor is required to provide unit prices if he/she wishes to be considered for this work.

9) DIRECTIONAL DRILLING WORK

Any directional drilling work must be pre-approved by the Water and Sewer Supervisor.

10) PRESERVATION OF TREES

The contractor shall protect and preserve all trees along the line of work and shall be held responsible for any damage to trees caused by his operations. The contractor will receive no extra compensation for preservation of trees.

11) FINAL CLEANUP

Before work shall be considered ready for final inspection, the contractor shall remove and properly dispose of all equipment, waste materials and excess excavation from the lines of the work. The contractor shall grade all trenches and do any other work necessary to leave the premises in at least as good a condition as existed before work was started.

12) SERVICE LINE SPECIFICATIONS

Copper installed between main and property line shall have a minimum of five (5) feet of cover except in special circumstances when approved by the owner (i.e., in quicksand, impenetrable strata, over sewers, etc.). Any installation having less than five (5) feet of cover shall be so noted by the contractor on the tap card. Under no circumstances is a service line to be installed with less than four (4) feet of cover. FAILURE TO COMPLY WITH THIS REQUIREMENT SHALL BE CONSIDERED SUFFICIENT CAUSE TO VOID THIS CONTRACT.

13) MAINTENANCE OF WATER SERVICE

All taps to existing water mains shall be made under pressure and in such a way that service to existing buildings is not disrupted. No valves shall be closed to facilitate making the tap or for any reason whatsoever without the expressed permission of the Water and Sewer Supervisor.

14) CONTRACTOR'S EXPERIENCE

All contractors submitting bids must have a minimum of ten (10) years experience working for three (3) or more municipalities simultaneously inclusive of making at least 100 taps per year for those municipalities.

Experience in lead service line replacement from water main to water meter, minimum 50 residential homes.

CITY OF LIVONIA
STANDARD WATER MAIN NOTES:
(UPDATED 4/26/2022)

1. TAP FEE - A tap fee must be paid, and a bond posted with the Water and Sewer Department of the City of Livonia prior to beginning any work. In addition, a meter must be obtained from the Water and Sewer Department to meter all water consumed including, flushing and other normal water installation operations.
2. Ductile Iron Pipe (D.I.) - All water main pipe 16" diameter and smaller shall be Class 54, meeting ANSI Spec. A- 21.51 and shall be lined with a double thickness of cement-mortar meeting ANSI Spec. 21.4.
3. High Density Polyethylene Pipe (HDPE) shall meet AWWA C906 and SDR 11. The pipe shall be blue shelled on the exterior and black on the inside. Tracer wire for water mains to be coated solid 8-gauge copper wire attached to all metal connections (valves, hydrants, house connections, etc.).
4. Joints - All ductile iron water pipe and fittings shall have push-on joints either "Tyton" or "Super Bell-Tite", except where otherwise noted.
5. Fittings shall be Tyler Union or approved equal ductile iron with push-on joints, pressure rating 250 psi, conforming to ANSI Specification 21.10 (AWWA C110) "Gray Iron and Ductile-Iron Fittings, 2" through 48", for Water and other Liquids."
6. GATE VALVES - Valves shall be manufactured and tested to meet the requirements of ANSI/AWWA C515. Valves shall meet or exceed the requirements of Underwriters Laboratories Standard UL262 and Factory Mutual Standard 1130 with a working pressure of the valve at 250 psi. Valves shall be E.J.I.W. FlowMaster, Mueller 2360 Series or approved equal. Valves to rotate clockwise to open, include a right resilient wedge, and have a red operating nut.
7. Bedding - A minimum of 4" of compacted approved sand (100% passing 3/8" sieve) shall be provided under all water pipe and continued to a level 12" above the pipe.
8. POLYETHYLENE ENCASEMENT - All ductile iron water pipe and fittings shall be wrapped in 8 mil thick, black, polyethylene, in accordance with ANSI Spec. A-21.5.
9. All new and existing water main structures must be water tight. If work is to be done on an existing structure, the contractor is responsible for ensuring that the structure is water tight upon completion of the work. City Engineer has authority in some specific circumstances to waive this requirement due to existing utility conflicts.
10. All horizontal and vertical bends require the use of "Mega-Lug" restraints and thrust blocking.
11. All bolts must be "Cor-Blue" T-Bolt Type.
12. OPERATING VALVES - The City of Livonia Water Department will open and close all valves on existing lines. No valve on an existing water line is to be operated by anyone other than an authorized Water Department employee.
13. FOAM SWABBING (POLYPIG) - Both the initial flushing and the flushing after chlorination will be supplemented by passing foam swab through the water main. The contractor shall be responsible for providing the required foam swab and a detailed plan prior to flushing.
14. CONNECTIONS TO EXISTING WATER MAINS will not be allowed until the new lines have passed the pressure test (150 p.s.i. for 2 hr. max. loss 50 gal/Inch dia. /mile/day) and have been satisfactorily disinfected with chlorine (50 ppm-24 hrs).

CITY OF LIVONIA
STANDARD WATER MAIN NOTES:
(UPDATED 4/26/2022)

15. NOTIFICATION - Both the Engineering Division and the Great Lakes Water Authority (GLWA) must be notified at least 24 hours in advance when any connections are to be made to an existing water main. 24 Hours Notification Required.
16. When a PRESSURE TEST is to be made on a new water line, LIVONIA ENGINEERING DEPT MUST BE NOTIFIED 24 HOURS IN ADVANCE and be present for the test, and to verify that all main valves are open and to open all hydrants during the course of the pressure test. The contractor is responsible to provide the necessary equipment and labor to perform this test, and is responsible to provide testing for bacteriologic water samples by an approved Michigan Department of Environment, Great Lakes and Energy (EGLE) certified lab. A hard copy of the approved results shall be provided to the City of Livonia Engineering Division and DPW before the scheduled tie-in occurs along with proper (24 hours) notification to residents and businesses.
17. FINAL VERIFICATION - When all connections have been made following chlorination and pressure test, the contractor shall notify the Livonia Water & ENGINEERING DEPT, they will verify that all valves are left in "OPEN" Position.
18. Any new water main tapping an existing line shall be done by using a stainless steel tapping valve and sleeve. All valves 6" and larger shall be placed in a precast gate well.
19. For water service leads, no joints or unions will be permitted under existing or proposed pavement.
20. All surface structures, such as hydrants, gate wells, and valve boxes must be set to grade or as indicated on the plans.

CITY OF LIVONIA
STANDARD SANITARY SEWER NOTES:
(UPDATED 4/26/2022)

- 1) No connections receiving storm water, surface water, or ground water shall be made to sanitary sewers.
- 2) Infiltration for any sections of sewers between manholes shall not exceed 100 gals/inch dia./mile/24 hours including all manholes and appurtenances.
- 3) No footing drains shall be connected to the building sewer.
- 4) Differential of excavation around existing manholes shall not exceed 6'.
- 5) All manholes and covers shall be in accordance with the current City of Livonia standards.
- 6) Air testing methods in accordance with current C826-90 standards for VCP pipe and ASTM F-1417 standard for PVC/ABS truss pipe shall be required prior to approval by the City of Livonia.
- 7) All sanitary sewer MAIN pipes shall be A.S.T.M. D2680-90 (or latest revision) ABS or PVC composite (truss) pipe with cement solvent joints for ABS pipe or slip joints for the PVC Truss pipe. ASTM D-2321 outlines installation specifications.
- 8) A 6" ABS, PVC Schedule 40 or SDR 23.5 house lead shall be installed from the sanitary sewer to a point 5' inside the property line at a minimum of 1.00% grade.
- 9) Sanitary manholes shall be constructed in accordance with current City of Livonia standards.
- 10) Leads:
 - a. A 4" diameter service line will be allowed for a tap into an existing 10" sanitary sewer main.
 - b. Materials:
 - a. ABS solid wall S.D.R. 23.5 conforming to ASTM D-2751 (SDR 23.5) Standard Specifications. Push on (ASTM D-3212) or solvent cemented (ASTM D-3034).
 - b. PVC solid wall S.D.R. 23.5 conforming to ASTM D-3034 (SDR 23.5) Standard Specifications. Push on (ASTM D-3212) or solvent cemented (ASTM D-3034).
 - c. ABS Schedule 40 pipe conforming to ASTM D-1527 Standard Specifications. Solvent cemented joint (ASTM D-1527).
 - d. P.V.C. Schedule 40 pipe conforming to ASTM D-1785 Standard Specifications. Solvent cemented joint (ASTM D-1785).
 - c. House connections shall not be tapped to manholes.
 - d. Wyes shall be provided for each lot abutting sanitary sewers in easement.
 - e. Risers shall be installed where necessary to have invert elevations of house connections at the property line 9' below the sidewalk, or property line grade.
- 11) Manholes are required at all dead ends, pipe intersections, and changes in pipe alignment, slope, and size.
- 12) Cleanouts are required at all sanitary lead bends, changes in direction, and at 100' increments.

CITY OF LIVONIA
STANDARD SANITARY SEWER NOTES:
(UPDATED 4/26/2022)

- 13) Place a 6" service lead for each lot or parcel as shown on plan. For parcels in excess of 100' a wye must be placed every 100' unless otherwise noted.
- 14) Prior to backfilling of a service lead. A 4' length of 1/4" diameter steel bar shall be placed from a point immediately in front of the service connection to 2' below the finish ground surface. Do not rest the marker on any portion of the service connection or stopper.
- 15) All stubs shall have a watertight bulkhead.
- 16) Pipe alignment must be set with a laser.
- 17) All existing sanitary leads that are reused must be air tested or videotaped.
- 18) Televising of pipes: video inspection shall be considered complete when all necessary construction repairs have been made and re-televised to verify that the repair is acceptable.
- 19) All sanitary sewer mains 8" in diameter or larger shall be tested not less than 30 days after the trench backfill and compaction has been completed including air testing and deflection.
- 20) Testing shall be conducted on a manhole-to-manhole basis and shall be done after the line has been completely cleaned and flushed. Any portion of the sewer, which fails to pass the test, shall be excavated, repaired or realigned, and retested with TV, air, and deflection tests.
- 21) If a sewer fails to pass any of the previously described tests, the contractor shall determine the location of the leak, repair and retest the sewer. The test shall be repeated until satisfactory results are obtained.
- 22) Newly constructed, rehabilitated or adjusted sanitary manholes that are either public or private that touch or are in pavement areas such as sidewalks, roads, approaches, brick pavers, or stamped concrete shall have a manhole encapsulation installed to prevent water infiltration and providing support around the frame and block / concrete rings. The manhole encapsulation system shall be WrapidSeal or approved equal.



Livonia Water & Sewer Maintenance Services

OVERALL ABILITY TO PREFORM THE REQUIRED SERVICES

1; D'Angelo Brothers Inc.

2; Primary contact: Robert & Vincent D'Angelo

3; Billing Address: PO Box 531330 Livonia MI 48153

Shop / Physical Address: 30750 W. 8 Mile Farmington Hills, MI 48335

4; Phone #: (248)515-1942

Shop Phone # (248)515-1942

Fax: Email

Email: Vince@DAngelo-Brothers.com

5; Business Type: Corporation

6; Business Location and Legal Operations are in Michigan

7; Number of Years in Business: 67 Years. Established 1955

8; Number of Years Completing Similar Work for Municipality Clients: 67 Years

9; Emergency & Non Response Time: 1 Hour

D'Angelo Brothers Inc was originally founded on the installment of Water Taps and Services, including all maintenance and repairs on water main infrastructure throughout Oakland County & Livonia since 1955. Today our company still continuously installs and maintains all aspects of a water and sewer systems for Livonia and neighboring communities 24/7 since 1955. Scope of work consists of, installing and repairing water services, water main, valves, hydrants, directional drilling, lead water service replacements, hard and soft restorations, and trucking services.

Staff Experience and Qualifications:

D'Angelo Brothers has employed many workers for all different tasks, who have been with the D'Angelo Team for many years. All of our employees play a large role in keeping D'Angelo Brothers operational with our municipal clients. Every employee shares responsibility for each emergency task, scheduled repairs and keeping up with daily activities.

All employees and below listed equipment are on-call 24/7 for Oakland County WRC

D'Angelo Brothers strive to hire the most qualified and skilled employees, thus granting the company the appropriate qualifications to service the City of Livonia

- **Rob D'Angelo**

Rob is currently the President of D'Angelo Brothers Inc., and has been working with Livonia for over 30 years. During this time he has been the active face between D'Angelo Brothers and Livonia. Additionally, Rob runs all operations with many other water districts including: West Bloomfield, Wixom, Bloomfield Township, Oakland County WRC, Northville Township and other private water systems. Each of these districts has been run solely by Rob D'Angelo and company. Listed below are the tasks and skills that Rob D'Angelo has used and perfected throughout all communities for over the last 50 years.

His roles include:

**Owner
Operator
Foreman
Book Keeper**

Specializing in:

**Water Taps
Water Main Repairs
Sewer Repairs
Equipment operations
Site Logistics
Construction Planning
Construction and Employee Safety**

- **Vincent D'Angelo**

Vincent has been an employee since the age of 16. Vincent is highly dedicated to the overall quality outcomes that D'Angelo Brothers have produced for many years. He is currently striving to learn new and innovated techniques that can benefit the services offered to Livonia. Currently Vincent handles all logistics, scheduling, estimating, contract mitigation and distribution, planning emergencies or large maintenance projects with Livonia. All means and methods pertaining to constructability in all aspects are developed and put forth by Vincent when working with Livonia.

Specializing in:

Working hand in hand with Livonia Staff in order to complete the tasks and requests they desire to the fullest.

Construction and employee safety

Water taps & Services

Lead Water Service installments via directional drilling, pulling, and open cut

Water main repairs and replacement

Large Diameter pipe & valve repairs/replacements

Reinforced Concrete Water Main Repairs

Deep excavations

Equipment operations of all sizes

Site logistics

Directional Drilling

Gravity & Pressure Sewer Repairs and Installment

Sanitary Sewer Manhole Rehabilitation

Qualifications:

Bachelor degree in Construction Management from Michigan State University

MIOSHA 30 Hour Safety Training and Certification

Lead and Asbestos Awareness Training and Certification

CDL endorsed

Michigan Residential Building License

- **Dan Magdich**

Dan has been working with the company since he was in High School (33 Years). During this time, he has learned every factor that keeps D'Angelo Brothers a continuing successful company. Dan as well as Rob is involved with the daily communication, coordination and labor between D'Angelo Brothers and Livonia. He is currently the head Foreman for all field operations, specializing in directional drill and water taps of all sizes. Dan's daily involvement, dedication, and hard work ethic are key factors for the great relationship D'Angelo Brothers currently has with all communities that the company serves. Listed below are the responsibilities Dan has held for over 30 years.

His roles include:

- Foreman**
- Equipment operations**
- Laborer**
- Job coordinator**

Specializing in:

- Water taps**
- Water main repairs and replacement**
- Sewer repairs**
- Directional Drilling**
- Site logistics**
- Problem solving**
- Construction and employee safety**

Qualifications:

- CDL Endorsed**

- **Chad Brunner**

Chad is a devoted employee for D'Angelo Brothers, he is an acting equipment operator and Forman for the past 18 Years. He is an active part in the services and relationships between D'Angelo Brothers and all communities. Before D'Angelo Brothers, Chad worked for Gunner Meters selling different types of plumbing parts and accessories. Through this experience, Chad has gained superior knowledge of the tools, equipment, parts, and accessories that D'Angelo Brothers use on a daily basis. Chad has been heavily and daily involved with all aspects and activities completed in the City of Livonia. Chad has developed special skills and knowledge that pertain specifically to repairing the aging water system in Livonia. This knowledge helps both Livonia and D'Angelo Brothers complete our tasks in an efficient manner on a daily basis. Chad has also been very active in completing lead water line replacement via pipe pulling method.

His roles include:

- Foreman**
- Equipment operations**
- Laborer**
- Job coordinator**

Specializing in:

- Emergency water main repairs**
- Misc. Water infrastructure maintenance and repairs**
- Special and unique repairs on non-typical situations that become present due to working with very old aging infrastructure.**
- Plumbing**
- Construction and employee safety**
- Water taps & services**
- Water main repairs and replacement**
- Lead Water Service Replacement**
- Site logistics**
- Sewer repairs**
- Directional drilling**
- Equipment operation and maintenance**

Qualifications:

- CDL endorsed**

- **Tony Stramaglia**

Tony has been employed with D'Angelo Brothers for 1 year. His current acting role is assisting in all excavations, but specializing on large water main and sewer projects. Tonys background consists of 30+ years in the concrete paving, water & sewer installation field. He acts as a Project Manager / Superintendent

His roles include:

**Foreman
Equipment operations
Laborer
Job coordinator**

Specializing in:

**Construction and employee safety
Water main repairs and replacement/Install
Valve reconstruction, installation, & replacements
Site logistics
Sewer repairs**

Equipment operation and maintenance

Qualifications:

**OSHA 30 Safety Card
Storm Water Management**

RELATED EXPERIENCE & REFERENCES

Municipality: *Oakland County*

Contacts: Tim Artes / Amy Ploof.

Phone: (248)858-1100

Email Addresses: artest@oakgov.com

Years under contract with Municipality: 1955-2022

Total dollar amount released from current contract: Approximately \$3,000,000.00

Contract description:

In addition to water maintenance contract D'Angelo Brothers held a Water Main & Valve Installation Contract from 2017-2019

- On-call around the clock for any emergencies
- Water taps (pressure connections on all different water distribution piping material)
- Water services repair and installation
- Lead Water Line replacement / installment
- Water main repairs
- Water main installation via open cut and directional drilling
- Pre-Stress Concrete Water Main repairs
- Sewer installation
- Sewer repairs
- Force main sewer repairs
- Grinder Station Installs and repairs
- Hydrant & valve repair and or replacements
- Gate valve repair and or replacements
- Directional drilling
- Disconnection of water and sewer taps
- Stop box dig ups (repair and or replacements)
- Trucking
- Lawn restoration
- Pavement Repairs and Installation
- **Subject:** D'Angelo Brothers Related Experience

Municipality: *West Bloomfield Township*

Contract Name: Water & Sewer Main Repair & Tap

Contacts: Ed Haapala

Phone: (248)451-4780

Email Addresses: e_haapala@wbtp.com

Years under contract with Municipality: 56 Consecutive Years

Total dollar amount released from current contract: Approximately \$1,000,000.00

Contract description:

- On-call around the clock for any emergencies
- Water taps (pressure connections on all different water distribution piping material)
- Water services repair and installation
- Water main repairs
- Water main installation via open cut and directional drilling
- Pre-Stress Concrete Water Main repairs
- Sewer installation
- Sewer repairs
- Force main sewer repairs
- Grinder Station Installs and repairs
- Hydrant & valve repair and or replacements
- Gate valve repair and or replacements
- Directional drilling
- Disconnection of water and sewer taps
- Stop box dig ups (repair and or replacements)
- Saw cutting
- Trucking
- Lawn restoration
- Sprinkler repairs
- Asphalt repairs
- Concrete Repairs
- Manhole Rehabilitation

Subject: D'Angelo Brothers Related Experience

Municipality: *Bloomfield Township*

Contacts: Olivia Olsztun-Budry, Noah Mehalski

Phone: (248)594-2800

Email Addresses: OOlsztyn-Budry@bloomfieldtwp.org nmehalski@bloomfieldtwp.org

Years under contract with Municipality: 29 Consecutive Years

Total dollar amount released from current contract: Approximately \$750,000.00

Contract description:

- On-call around the clock for any emergencies
- Water taps (pressure connections on all different water distribution piping material)
- Water services repair and installation
- Lead Water Service replacements
- Water main repairs
- Water main installation via open cut & directional drilling
- Pre Stress Water Main Repairs
- Sewer installation
- Sewer repairs
- Hydrant & valve repair and or replacements
- Gate valve repair and or replacements
- Directional drilling
- Disconnection of water and sewer taps
- Stop box dig ups (repair and or replacements)
- Saw cutting
- Trucking
- Soil erosion
- Lawn restoration
- Sprinkler repairs
- Asphalt repairs
- Concrete Repairs

Subject: D'Angelo Brothers Related Experience

Municipality: *Livonia*

Contract Name: Water & Sewer Main Repair & Tap

Contacts: Don Rohraff

Phone: (734)466-2278

Email Addresses: drohraff@ci.livonia.mi.us

Years under contract with Municipality: 32 Years

Total dollar amount released from current contract: Approximately \$1,000,000.00

Contract description:

- On-call around the clock for any emergencies
- Water taps (pressure connections on all different water distribution piping material)
- Water services repair and installation
- Water main repairs & Installation via open cut and directional drilling
- Pre Stress Water Main Repairs
- Lead Water Service replacements
- Water main installation
- Sewer installation
- Sewer repairs
- Hydrant & valve repair and or replacements
- Gate valve repair and or replacements
- Directional drilling
- Stop box dig ups (repair and or replacements)
- Saw cutting
- Trucking
- Lawn & pavement restoration
- Sprinkler repairs

Subject: D'Angelo Brothers Related Experience

Municipality: *Wixom*

Contacts: Tim Sikma

Phone: (248)960-0870

Email Addresses: tsikma@wixomgov.org

Years under contract with Municipality: 25+ Years

Total dollar amount released from current contract: Approximately \$150,000.00

Contract description:

- On-call around the clock for any emergencies
- Water taps (pressure connections on all different water distribution piping material)
- Water services repair and installation
- Water main repairs
- Water main installation
- Sewer installation
- Sewer repairs
- Hydrant & valve repair and or replacements
- Gate valve repair and or replacements
- Directional drilling
- Disconnection of water and sewer taps
- Stop box dig ups (repair and or replacements)
- Saw cutting
- Trucking
- Soil erosion
- Lawn restoration
- Sprinkler repairs
- Asphalt repairs
- Concrete Repairs
- MH Rehab

*** Prior to 1994, Oakland County WRC ran the water and sewer for the city of Wixom. Starting from 1966 D'Angelo Brothers serviced Wixom water and sewer system through 1994.**

Subject: D'Angelo Brothers Related Experience

Municipality: *Northville Township*

Contacts: Brad Lear

Phone: (248)662-0471

Email Addresses: blear@twp.northville.mi.us

Years under contract with Municipality: 20 Consecutive Years

Total dollar amount released from current contract: Approximately \$50,000.00

Contract description:

- Water Taps (pressure connections on all different water distribution piping material)
- Directional drilling
- Water Main Repairs
- Hydrant & Valve Repair/Install
- Water Main installment
- Pavement and lawn restorations

Subject: D'Angelo Brothers Related Experience

Municipality: City of *Northville*

Contacts: Mike Domine

Phone: (248)305-2840

Email Addresses: mdomine@ci.northville.mi.us

Years under contract with Municipality: 5 Years

Total dollar amount released from current contract: Approximately \$80,000.00

Contract description:

- Water Taps (pressure connections on all different water distribution piping material)
- Directional drilling
- Water Main Repairs
- Water Main installment open cut & directional drilling
- Pavement and lawn restorations
- Sanitary & Storm sewer repairs and installment

Subject: D'Angelo Brothers Related Experience

Municipality: *Independence Township*

Contacts: Dave Mckee

Phone: (248) 625-8222

Email Addresses: dmckee@indtwp.com

Years under contract with Municipality: 7 Years

Total dollar amount released from current contract: Approximately \$50,000.00

Contract description:

- Water Taps (pressure connections on all different water distribution piping material)
- Directional drilling
- Water Main Repairs
- Hydrant & Valve Repair/Install
- Water Main installment
- Pavement and lawn restorations

Subject: D'Angelo Brothers Related Experience

Municipality: *White Lake Township*

Contacts: Aaron Potter

Phone: (248) 698-770

Email Addresses: APotter@whitelaketwp.com

Years under contract with Municipality: 7 Years

Total dollar amount released from current contract: Approximately \$50,000.00

Contract description:

- Water Taps (pressure connections on all different water distribution piping material)
- Directional drilling
- Water Main Repairs
- Hydrant & Valve Repair/Install
- Water Main installment
- Pavement and lawn restorations

Subject: D'Angelo Brothers Related Experience

Municipality: *Farmington Hills*

Contacts: Tim Waker

Phone: (248)473-7250

Email Addresses: twaker@fhgov.com

Years under contract with Municipality: As Needed Services

Total dollar amount released from current contract: Approximately \$40,000.00

Contract description:

- Storm and Sanitary Sewer Repairs and Installment
- MH and Catch Basin Repairs and Re Builds
- Asphalt Restoration
- Concrete Restoration
- Lawn Restoration
- Drainage Re Construction
- Water Service Install

Oakland County:

D'Angelo Brothers has been servicing various municipal clients since the company was created in 1955. Oakland County was the first client D'Angelo Brothers signed with, and to this day, the D'Angelo team is still completing the same tasks and responsibilities which were done 60 years ago with addition to other functions WRC has needed us to complete and add to our company throughout the 60 Years. D'Angelo Brothers Inc has been on an emergency 24/7 "on-call" notice for over 60 consecutive years for Oakland County WRC.

Tasks D'Angelo Brothers Completes under contract for Oakland County WRC on a daily and emergency basis:

- Water taps (pressure connections on all different water distribution piping material)
- Water services repair and installation
- Lead Water Service installment / replacements
- Water main repairs of all types and sizes including Pre Stress Concrete
- Water main installation
- Sewer installation
- Sewer repairs
- Force main sewer repairs
- Hydrant & valve repair and replacements
- Gate valve repair and replacements
- Directional drilling
- Disconnection of water and sewer taps
- Stop box dig ups (repair and replacements)
- Saw cutting
- Trucking
- Traffic Control
- Soil erosion
- Lawn & pavement restoration
- Sprinkler repairs

Approximate Quantity of:

Water Main Breaks:	148/Year
Water Taps and Services:	550/Year
Lead Water Service Installations/Replacements:	300/Year
Hydrant Installations:	70/Year
Valve Installations/Repairs:	70/Year
Stop Box Replacements/Repairs:	250/Year
Sewer Replacements/Repairs:	35/Year

Charter Township of West Bloomfield:

D’Angelo Brothers has served West Bloomfield Water and Sewer Department since 1964. For 56 consecutive years, D’Angelo Brothers has been on an emergency 24/7 “on-call” basis for them, which still stands to this day.

Tasks D’Angelo Brothers Completes under contract for West Bloomfield’s Water and Sewer:

- **Water taps (pressure connections on all different water distribution piping material)**
- **Water services repair and installation**
- **Water main repairs of all types and sizes including Pre-Stress Concrete**
- **Water main installation**
- **Fire Hydrant, and valve repairs and replacements**
- **Sewer installation**
- **Sewer repairs**
- **Force main sewer repairs**
- **Hydrant & valve repair and replacements**
- **Gate valve repair and replacements**
- **Water Gate Well Structure Repairs and Adjustments**
- **Directional drilling**
- **Disconnection of water and sewer taps**
- **Stop box dig ups (repair and replacements)**
- **Saw cutting**
- **Trucking**
- **Soil erosion**
- **Lawn & pavement restoration**
- **Sprinkler repairs**
- **Traffic Control**

Approximate Quantity of:

Water Main Breaks:	50/Year
Water Taps and Services:	50/Year
Hydrant Installations:	20/Year
Valve Installations/Repairs:	10/Year
Stop Box Replacements/Repairs:	75/Year
Sewer Replacements/Repairs:	10/Year

Bloomfield Township:

D'Angelo Brothers has been working hand in hand with Bloomfield Water Department for 27 years. During this time frame, D'Angelo Brothers have been available for emergencies on a 24 hour basis.

Tasks D'Angelo Brothers Completes under contract for Bloomfield Township Water and Sewer:

- **Water taps (pressure connections on all different water distribution piping material)**
- **Water services repair and installation**
- **Water main repairs of all types and sizes including Pre Stress Concrete**
- **Water main installation**
- **Fire Hydrant and Valve repairs and replacements**
- **Lead Water Service Replacements**
- **Sewer installation**
- **Sewer repairs**
- **Storm Sewers**
- **Force main sewer repairs**
- **Hydrant & valve repair and replacements**
- **Gate valve repair and replacements**
- **Water Gate Well Structure Repairs and Adjustments**
- **Directional drilling**
- **Disconnection of water and sewer taps**
- **Stop box dig ups (repair and replacements)**
- **Saw cutting**
- **Trucking**
- **Hauling of all spoils**
- **Soil erosion**
- **Lawn & Pavement restoration**
- **Sprinkler repairs**
- **Traffic Control**

Approximate Quantity of:

Water Main Breaks:	60/Year
Water Taps and Services:	50/Year
Lead Water Service Installations/Replacements:	7/Year
Hydrant Installations:	15/Year
Sewer Replacements/Repairs:	10/Year
Valve Installations/Repairs:	15/Year
Stop Box Replacements/Repairs:	25/Year

City Of Livonia:

D'Angelo Brothers has been furnishing there services to Livonia for 30 years. The city of Livonia self performs all water main repairs, but there has been many circumstances in which D'Angelo Brothers has been called upon to assist in the repairs. For the last 30 years D'Angelo Brothers completes any and all new water service and taps throughout Livonia. D'Angelo Brothers is always on call for Livonia and willing to take care of emergency water main breaks when needed.

Tasks D'Angelo Brothers Completes under contract for the City Of Livonia:

- **Water taps (pressure connections on all different water distribution piping material)**
- **Water services repair and installation**
- **Water main repairs of all types and sizes including Pre-Stress Concrete**
- **Water main installation**
- **Stop Box, Valves, Gate-well, & hydrant repairing and replacements**
- **Storm sewer installment and repairs**
- **Lead Water Service Replacements**
- **Sewer installation**
- **Sewer repairs**
- **Directional drilling**
- **Lawn & Pavement Restorations**

Approximate Quantity of:

Water Main Breaks:	10/Year
Water Taps and Services:	50/Year
Lead Water Service Installations/Replacements:	10/Year
Valve Installations/Repairs:	5/Year
Sewer Repairs	12/Year

City of Wixom:

In the last 20 years D'Angelo Brothers has worked as Wixom's water contractor. D'Angelo Brothers has offered the same emergency response time and availability as all other listed cities and communities.

Prior to 1994, Oakland County WRC ran the water and sewer for the city of Wixom. Starting from 1966 D'Angelo Brothers has serviced Wixom Water and Sewer system through 1994.

Tasks D'Angelo Brothers Completes under contract for the City Of Wixom:

- **Water taps (pressure connections on all different water distribution piping material)**
- **Water services repair and installation**
- **Water main repairs**
- **Stop Box, Valves, Gate-well, & hydrant repairing and replacements**
- **Water main installation**
- **Sewer installation**
- **Sewer repairs**
- **Directional drilling**
- **Lawn & pavement restorations**

Approximate Quantity of:

Water Main Breaks:	10/Year
Water Taps and Services:	75/Year
Hydrant Installations:	10/Year
Valve Installations/Repairs:	10/Year
Stop Box Replacements/Repairs:	25/Year

Northville Township:

In the last 18 years D'Angelo Brothers has worked with Northville Township. We currently complete the following for Northville Township.

Tasks D'Angelo Brothers Completes under contract for Northville Township:

- **Water taps and services (pressure connections on all different water distribution piping material)**
- **Directional drilling**
- **Water Main Installation via Open Cut and Directional Drilling**
- **Road and Lawn Restorations**

Approximate Quantity of:

Water Main Breaks:	4/Year
Water Taps and Services:	100/Year
Hydrant Installations:	5/Year
Valve Installations/Repairs:	5/Year
Stop Box Replacements/Repairs:	5/Year

City of Northville:

In the last 3 years D'Angelo Brothers has worked with the City of Northville. We currently only complete the following for the City of Northville.

Tasks D'Angelo Brothers Completes under contract for the City Of Northville:

- **Water taps and services (pressure connections on all different water distribution piping material)**
- **Directional drilling**
- **Sanitary Sewer Repairs & Installation**
- **Road and Lawn Restorations**
- **Storm Sewer Repairs and Installation**

Approximate Quantity of:

Water Main Breaks:	5/Year
Water Taps and Services:	5/Year

Independence Township:

In the last 5 years D’Angelo Brothers has worked with Independence Township. We currently only complete the following.

Tasks D’Angelo Brothers Completes under contract for Independence:

- **Water taps and services (pressure connections on all different water distribution piping material)**
- **Water Main Repair and maintenance**
- **Directional drilling**
- **Sanitary Sewer Repairs & Installation**
- **Road and Lawn Restorations**
- **Storm Sewer Repairs and Installation**

Approximate Quantity of:

Water Main Breaks:	4/Year
Water Taps and Services:	100/Year
Hydrant Installations:	5/Year
Valve Installations/Repairs:	5/Year

White Lake Township:

In the last 3 years D'Angelo Brothers has worked with White Lake Township. We currently only complete the following.

Tasks D'Angelo Brothers Completes under contract for the White Lake Township:

- **Water taps and services (pressure connections on all different water distribution piping material)**
- **Hydrant, Stop Boxes, and valve repairs and installment**
- **Water Main Repair and maintenance**
- **Directional drilling**
- **Sanitary Sewer Repairs & Installation**
- **Road and Lawn Restorations**
- **Storm Sewer Repairs and Installation**

Approximate Quantity of:

Water Main Breaks:	10/Year
Hydrant Installations:	5/Year
Stop Box Replacements/Repairs:	15/Year

City Of Farmington Hills:

In the past years D'Angelo Brothers has worked with Farmington Hills in many different scenarios. We currently complete storm, sanitary sewer, & water line repairs, installments, and cross connection solutions for F.H. In addition, all associating restoration work such as asphalt, concrete and lawn is completed by D'Angelo Brother employees. We have recently obtained a \$20,000.00 contract for "As Needed" services with Farmington Hills.

Tasks D'Angelo Brothers Completes under contract for the City Of FH:

- **Water taps and services (pressure connections on all different water distribution piping material)**
- **Directional drilling**

In addition to the above Municipalities D’Angelo Brothers also services private communities:

- **Woodbine Subdivision in Farmington Hills**
- **Old Farm Colony Association in Farmington Hills**
- **Shorewood Hills Association in West Bloomfield/Bloomfield Twp.**
- **Zox Association in West Bloomfield Twp.**

Various tasks completed in the above associations include but are not limited to:

- **Emergency & Scheduled Water main repairs and/or replacement**
- **Repair and/or replacement of hydrants**
- **Repair and/or replacement of gate valves**
- **And many various small projects and repairs that arise in these very old private water systems/wells**

Approximate Quantity for all Private Water Systems

Water Main Breaks:	10/Year
Hydrant Installations:	10/Year
Valve Installations/Repairs:	10/Year
Stop Box Replacements/Repairs:	15/Year

D'Angelo Brothers Business Philosophy in Relation to Customer Care

D'Angelo Brothers Inc. is a client-oriented, family-owned company, with a focus on quality performance. We are committed to our clients and aim at producing quick, professional and excellent outcomes. D'Angelo Brothers Inc. strives to provide workers with a safe environment for which they can fulfill their duties to the utmost degree. Characteristics of our associates are based upon what the company began as: a committed development with strong leadership and communication skills that can be trusted by customers. We believe that the satisfaction of our customers is a direct relation to our performance.

*** If additional qualifications and or information is needed for any other employees of D'Angelo Brothers please contact Vincent D'Angelo @ (248)515-1942**

FINANCE AND BUDGET COMMITTEE MEETING WEDNESDAY, MAY 25, 2022

A Finance and Budget Committee meeting was held on Wednesday, May 25, 2022, in the City Hall Council Chambers.

Committee Members Present: Scott Bahr, Chair
Kathleen McIntyre, Vice Chair

City Officials and Others Present: Rob Donovic, Councilmember
Scott Morgan, Councilmember
Lynda Scheel, City Treasurer
Leo Neville, Assistant City Attorney
Michael Slater, Finance Director
Connie Kumpula, Chief Accountant

Additional Attendees: Stephanie Atkinson, Plante Moran, PLLC
Stacey Reeves, Plante Moran, PLLC
Keith Szymanski, Plante Moran, PLLC

1. CR 367-02 Topic of Annual Audit Reports. (City of Livonia Audit Reports for the period December 1, 2020, to November 30, 2021)

The meeting convened at 7:05 PM and was led by Committee Chair, Scott Bahr.

Plante Moran presented their annual audit report, complimenting the city on its exceptional preparedness and the ease of the process. They once again submitted an unmodified opinion, which is the goal. They found all accounting and record-keeping to be in compliance with required standards and noted that the city stayed within budget in all categories.

Also of note, they found zero errors in more than 7,000 accounting journal entries.

The Committee recommends:

To receive and file the 2021 audit report as submitted.

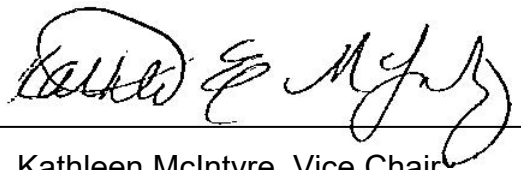
Note: This item will remain in committee.

This item is to be placed on the **Regular Meeting Agenda of June 27, 2022**

Respectfully submitted,



Scott Bahr, Chair



Kathleen McIntyre, Vice Chair

2. CR 02-22: Administrative response regarding the City's purchasing policy limits.
--

Finance Director, Mike Slater, began the discussion, noting that since 1994, the ordinance has required the following for city purchases:

- \$0-\$1,499: no special requirements
- \$1,500-\$14,999: 3 quotes required
- \$15,000+: Sealed bids required and council approval of the expense

With inflation, \$1,500 would be \$2,793 and \$15,000 would be \$27,930 today.

The Administration recommended that the policy be updated as follows:

- \$0-\$2,999: no special requirements
- \$3,000-\$29,999: 3 quotes required
- \$30,000+: Sealed bids required and council approval of the expense

The Administration also asked that the limit for contract adjustments without Council approval be raised to 5% or \$30,000, whichever is less, from the current limit of 5% or \$15,000. Furthermore, the Administration proposed that the point at which the local contractor advantage changes from 3% to 1%, which currently stands at \$100,000, be raised to \$200,000.

Councilwoman McIntyre proposed a resolution that all of these recommendations be adopted with the exception that City Council approval still be required for purchases of \$15,000 or more.

The Committee recommends:

A resolution to include all above-mentioned recommendations be adopted with the exception that City Council approval still be required for purchases of \$15,000 or more.

The meeting was adjourned at 8:05 PM.

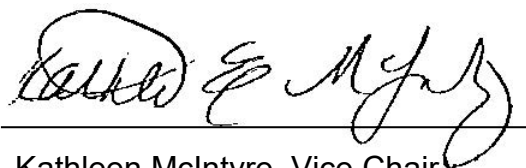
Note: This item will be out of Committee.

This item is to be placed on the **Regular Meeting Agenda of June 27, 2022**

Respectfully submitted,

A handwritten signature in cursive script, reading "Scott Bahr".

Scott Bahr, Chair

A handwritten signature in cursive script, reading "Kathleen McIntyre".

Kathleen McIntyre, Vice Chair



LETTER TO THE LIVONIA CITY COUNCIL

13.a.

Finance
May 26, 2022

MEETING DATE

Regular Meeting of June
27, 2022

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

CR 367-02: Topic of Annual Audit Reports. (City of Livonia Audit Reports for the period December 1, 2020 to November 30, 2021)

BACKGROUND

To report the outcome of the City of Livonia Audit Reports for the period December 1, 2020 to November 30, 2021 discussed at the Finance and Budget Meeting of May 25, 2022.

RECOMMENDATION

Receive and File

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. Audit Planned Scope and Timing Letter 2022
2. City of Livonia-Audit Report 2021
3. City of Livonia Single Audit 2021
4. City of Livonia-End of Audit Communications 2021
5. Livonia FY21 Graphs-1

APPROVED BY



Plante & Moran, PLLC
P.O. Box 307
3000 Town Center, Suite 100
Southfield, MI 48075
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

April 28 2022

To the City Council
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

Dear City Council:

We are in the process of performing the audit of the financial statements of the City of Livonia (the "City") for the year ended November 30, 2021. An important aspect of the audit is communication with those who have responsibility for overseeing the strategic direction of the City and obligations related to the accountability of the City. At the City these responsibilities and obligations are held by the City Council, collectively and individually; therefore, it is important for us to communicate with each of you in your role as a member of the City Council.

As part of this communication process, we have spoken at length with Jim Jolly in his role as Council President regarding our responsibilities under generally accepted auditing standards and the planned scope and timing of our audit. The purpose of this letter is to provide each of you with a summary of those discussions and to provide you with the opportunity to communicate with us on matters that may impact our audit.

Our Responsibility Under Generally Accepted Auditing Standards and Generally Accepted Government Auditing Standards

As stated in our engagement letter addressed to Ms. Susan Nash and dated January 14, 2022, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In accordance with Generally Accepted Government Auditing Standards (GAO Standards), we are required to communicate all noncompliance with provisions of laws, regulations, contracts, or grants that have a material effect on the financial statements that comes to our attention. GAO Standards also require that we report any instances of abuse identified during that audit that could be quantitatively or qualitatively material to the financial statements.

Overview of the Planned Scope and Timing of the Audit

Our audit fieldwork will include three phases. The planning and preliminary information-gathering phase took place during November and December 2021; the risk assessment phase in January 2022; and the rest of our audit procedures will be performed during January through April 2022. This timing is subject to developments related to the Coronavirus pandemic. The nature of continued government restrictions, the accessibility of your staff and availability data, particularly in a remote environment, could impact this planned timing. We will inform you of any significant delays.

To plan an effective audit, we must identify significant risks of misstatement in the financial statements, including those related to changes in the financial reporting framework or changes in the City's environment, financial condition, or activities, and design procedures to address those risks.

We identified the following significant risks of misstatement:

- Valuation of alternative investments held by the LERS pension trust or the VEBA
- Accounting for unique transactions impacting the current fiscal year
- Complete and accurate reporting of American Rescue Plan funds received by the City, including on the Schedule of Expenditures of Federal Awards (SEFA)

In response to these identified significant risks, we will perform the following:

- Recalculation or confirmation of investments' fair market value, as applicable
- Review of the journal entries and supporting documentation related to unique transactions
- Review specific general ledger revenue and expense accounts related to grants, review third-party grant award information, and make additional inquiries of City personnel to ensure complete and accurate financial and SEFA reporting related to Rescue Plan funds.

We will gain an understanding of accounting processes and key internal controls through a review of the accounting procedures questionnaires and control procedures questionnaires prepared by management. We will not express an opinion on the effectiveness of internal control over financial reporting; however, we will communicate to you significant deficiencies and material weaknesses identified in connection with our audit.

The concept of materiality is inherent in our work. We place greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than with those items of lesser importance or those in which the possibility of material error is remote.

Information from You Relevant to Our Audit

An important aspect of this communication process is the opportunity for us to obtain from you information that is relevant to our audit. Your views about any of the following are relevant to our audit:

- The City's objectives and strategies and the related business risks that may result in material misstatements
- Matters that you consider warrant particular attention during the audit and any areas where you want to request additional procedures be undertaken
- Significant communications with regulators
- Understanding of the City's relationships and transactions with related parties that are significant to the City and any concerns regarding those relationships or transactions
- The attitudes, awareness, and actions concerning:
 - The City's internal control and its importance to the City, including how the City Council oversees the effectiveness of internal control and the detection or possibility of fraud
 - The detection or possibility of fraud, including whether the City Council has knowledge of any actual, suspected, or alleged fraud affecting the City
 - Any significant unusual transactions the City has entered into

- The actions of the City Council in response to developments in accounting standards, regulations, laws, previous communications from us, and other related matters and the effect of such developments on, for example, the overall presentation, structure, and content of the financial statements, including the following:
 - The relevance, reliability, comparability, and understandability of the information presented in the financial statements
 - Whether all required information has been included in the financial statements and whether such information has been appropriately classified, aggregated or disaggregated, and presented

If you have any information to communicate to us regarding the above or any other matters you believe are relevant to the audit, or if you would like to discuss the audit in more detail, please call either Stacey Reeves (248-223-3382) or Keith Szymanski (248-223-3591) as soon as possible.

Thank you for your time and consideration in this important aspect of the audit process. You can expect to hear from us again after the completion of our audit when we will report to you the significant findings from the audit.

Very truly yours,

Plante & Moran, PLLC



Stacey L. Reeves
Partner



Keith Szymanski
Senior Manager

City of Livonia, Michigan

**Financial Report
with Supplemental Information
November 30, 2021**

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Independent Auditor's Report

To the Honorable Mayor and
Members of the City Council
City of Livonia, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Livonia, Michigan (the "City") as of and for the year ended November 30, 2021 and the related notes to the financial statements, which collectively comprise the City of Livonia, Michigan's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Livonia, Michigan as of November 30, 2021 and the respective changes in its financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Honorable Mayor and
Members of the City Council
City of Livonia, Michigan

Other Matters

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplemental information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Livonia, Michigan's basic financial statements. The other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements.

The other supplemental information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 25, 2022 on our consideration of the City of Livonia, Michigan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Livonia, Michigan's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Livonia, Michigan's internal control over financial reporting and compliance.

May 25, 2022

Overview of the Financial Statements

The City of Livonia, Michigan's (the "City") 2021 annual report consists of four parts: (1) management's discussion and analysis, (2) basic financial statements, (3) required supplemental information, and (4) other supplemental information that presents combining statements for nonmajor governmental funds, proprietary funds, and fiduciary funds. The basic financial statements include two kinds of statements that present different views of the City. The first two statements are government-wide financial statements that are intended to provide longer-term information about the City's overall financial status. The remaining statements are fund financial statements that focus on individual parts of the City's government, reporting the City's operations in more detail than the government-wide financial statements.

Government-wide Statements

The government-wide financial statements report information about the City as a whole using accounting methods similar to those used by private sector companies. The statement of net position includes all of the City's assets, liabilities, deferred inflows, and deferred outflows. All of the current year's revenue and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City's net position and how it has changed. Net position, the difference between the City's assets/deferred outflows and liabilities/deferred inflows, is one way to measure the City's financial health or position.

The government-wide financial statements of the City are divided into three categories:

- Governmental activities - Most of the City's basic services are included here, such as the police, fire, public works, parks departments, and general administration. Property taxes, state-shared revenue, and charges for services provide most of the funding for these activities.
- Business-type activities - The City charges fees to customers to cover the costs of certain services it provides. The City's water and sewer system, golf course operations, and nonfederal senior housing are treated as business-type activities.
- Component units - The City includes three other entities in its report, the Plymouth Road Development Authority, the Economic Development Corporation, and the Livonia Brownfield Redevelopment Authority. Although legally separate, these component units are important because the City is financially accountable for them, including debt, which is issued on behalf of the authorities by the City.

Fund Financial Statements

The fund financial statements provide more detailed information about the City's most significant funds, not the City as a whole. Funds are accounting tools that the City uses to keep track of specific sources of funding and spending for particular purposes. Some funds are required by state law and bond covenants. Other funds are established to control and manage money for particular purposes.

The City has three kinds of funds:

- Governmental funds - Most of the City's basic services are included in governmental funds, which focus on how cash and other financial assets that can be converted to cash flow in and out and the balance left at year end that is available for spending. The governmental fund statements provide a detailed short-term view that helps you determine if there are more or fewer financial resources available to spend in the near future to finance the City's programs.
- Proprietary funds - Services that are intended to be entirely self-supporting by customer fees are generally reported in proprietary funds. Proprietary fund statements, like government-wide statements, provide both short- and long-term financial information.

City of Livonia, Michigan

Management's Discussion and Analysis (Continued)

- Fiduciary funds - The City is responsible for ensuring that the assets in these funds are used for their intended purposes. We exclude these activities from the government-wide financial statements because the City cannot use these assets to finance its operations.

Government-wide Overall Financial Analysis

In a condensed format, the table below shows a comparison of the net position as of November 30, 2021 to the prior year:

The City's Net Position

	Governmental Activities		Business-type Activities		Total	
	2021	2020	2021	2020	2021	2020
Assets						
Current and other assets	\$ 107,188,249	\$ 91,075,849	\$ 34,422,446	\$ 43,952,453	\$ 141,610,695	\$ 135,028,302
Capital assets	221,946,358	217,593,021	110,450,524	95,022,993	332,396,882	312,616,014
Total assets	329,134,607	308,668,870	144,872,970	138,975,446	474,007,577	447,644,316
Deferred Outflows of Resources	3,727,462	15,303,371	162,433	725,090	3,889,895	16,028,461
Liabilities	112,435,876	136,829,494	28,358,145	26,193,392	140,794,021	163,022,886
Deferred Inflows of Resources	69,886,916	64,686,838	2,993,285	3,224,685	72,880,201	67,911,523
Net Position						
Net investment in capital assets	199,633,355	193,092,060	91,927,953	81,971,512	291,561,308	275,063,572
Restricted	48,844,700	46,158,004	1,693,992	1,531,874	50,538,692	47,689,878
Unrestricted	(97,938,778)	(116,794,155)	20,062,028	26,779,073	(77,876,750)	(90,015,082)
Total net position	<u>\$ 150,539,277</u>	<u>\$ 122,455,909</u>	<u>\$ 113,683,973</u>	<u>\$ 110,282,459</u>	<u>\$ 264,223,250</u>	<u>\$ 232,738,368</u>

City of Livonia, Michigan - Net Position

The City's assets/deferred outflows exceed its liabilities/deferred inflows at the end of the fiscal year by \$264.2 million (net position). However, a major portion (110 percent) of the City's net position represents its investments in capital assets (i.e., land, roads, infrastructure, buildings, and equipment) less any related debt used to acquire or construct these assets. The City uses these physical assets to provide services to its citizens. These assets are illiquid and not available for future spending.

Unrestricted net position of the City's governmental activities increased from \$(116.8) million at November 30, 2020 to \$(97.9) million at the end of this year. The amount represents the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements.

Management's Discussion and Analysis (Continued)

The following table shows the changes in net position during the current year and compared to the prior year:

The City's Changes in Net Position

	Governmental Activities		Business-type Activities		Total	
	2021	2020	2021	2020	2021	2020
Revenue						
Program revenue:						
Charges for services	\$ 15,482,740	\$ 13,833,127	\$ 43,748,696	\$ 44,042,088	\$ 59,231,436	\$ 57,875,215
Operating grants and contributions	14,159,346	15,528,149	-	-	14,159,346	15,528,149
Capital grants and contributions	1,557,926	1,556,723	1,493,464	743,733	3,051,390	2,300,456
General revenue:						
Property taxes	58,793,273	57,074,846	-	-	58,793,273	57,074,846
State-shared revenue	15,665,816	14,385,321	-	-	15,665,816	14,385,321
Investment (loss) income	(95,292)	1,107,078	(16,825)	284,233	(112,117)	1,391,311
Other revenue:						
Rental income and fees	2,465,031	2,826,899	-	-	2,465,031	2,826,899
Transfer and miscellaneous	780,468	36,629	-	-	780,468	36,629
Total revenue	108,809,308	106,348,772	45,225,335	45,070,054	154,034,643	151,418,826
Expenses						
General government	11,225,955	12,346,676	-	-	11,225,955	12,346,676
Public safety	30,902,344	32,793,347	-	-	30,902,344	32,793,347
Public works	24,091,632	23,094,152	-	-	24,091,632	23,094,152
Community and economic development	1,647,638	1,491,636	-	-	1,647,638	1,491,636
Recreation and culture	12,178,517	11,083,397	-	-	12,178,517	11,083,397
Interest on long-term debt	679,854	737,243	-	-	679,854	737,243
Water and Sewer	-	-	39,474,882	38,988,378	39,474,882	38,988,378
Golf Course	-	-	1,861,170	1,696,434	1,861,170	1,696,434
Housing	-	-	487,769	1,133,807	487,769	1,133,807
Total expenses	80,725,940	81,546,451	41,823,821	41,818,619	122,549,761	123,365,070
Transfers	-	(1,938,358)	-	1,938,358	-	-
Change in Net Position	28,083,368	22,863,963	3,401,514	5,189,793	31,484,882	28,053,756
Net Position - Beginning of year, as restated (Note 1)	122,455,909	99,591,946	110,282,459	105,092,666	232,738,368	204,684,612
Net Position - End of year	\$ 150,539,277	\$ 122,455,909	\$ 113,683,973	\$ 110,282,459	\$ 264,223,250	\$ 232,738,368

Governmental Activities

In reviewing governmental activities in the above table, it can be noted that revenue increased by 2.5 million and expenses decreased by \$1.0 million. The most significant factors impacting revenue were increases to charges for services due to resumption of services after COVID-19 shutdowns that occurred in 2020 and increases to property tax- and state-shared revenue. Grant revenue declined from the elevated amounts of CARES Act grants received in 2020. Interest income also decreased due to historically low interest rates being paid on deposits. The most significant factor impacting expenses was a decrease to the OPEB liability.

Business-type Activities

The City has three business-type activities. These include the water and sewer system; the operating fund for the Fox Creek, Idyl Wyld, and Whispering Willows golf courses; and nonfederal senior housing at Silver Village and Newburgh Village.

The following table shows the operating income before contributions, transfers, and interest for each of these activities in the current and prior year:

	Water and Sewer		Golf Course		Housing	
	2021	2020	2021	2020	2021	2020
Operating revenue	\$ 40,006,740	\$ 40,616,883	\$ 2,257,297	\$ 1,973,460	\$ 1,484,659	\$ 1,451,745
Operating expenses	(39,082,291)	(38,648,474)	(1,845,585)	(1,696,434)	(501,870)	(1,133,413)
Operating income	<u>\$ 924,449</u>	<u>\$ 1,968,409</u>	<u>\$ 411,712</u>	<u>\$ 277,026</u>	<u>\$ 982,789</u>	<u>\$ 318,332</u>

The operating income of the Water and Sewer Fund decreased between 2020 and 2021 primarily due to decreased water sales that were impacted by lower irrigation use during the cool, wet summer.

Financial Analysis of Individual Funds

The fund financial statements begin on page 12 and provide detailed information on the most significant governmental funds, not the City as a whole. Funds are created to help manage money for special purposes, as well as to show accountability for certain activities, such as special property tax millages. The City's major governmental funds for 2021 include the General Fund, Refuse Disposal System Fund, and Roads and Sidewalks Fund.

The City's governmental funds reported a combined fund balance of \$70.7 million. This is an increase of approximately \$3.3 million for the year. The primary contributors to the increase were contributions to the Building Improvement and Capital Projects funds, and overall spending constraints in the General Fund.

General Fund Budgetary Highlights

Over the course of the year, the City's administration and City Council monitor and amend the budget, primarily to prevent expenditures in excess of budget, as required by the State of Michigan Budget Act. The final amended budget included increases to state-shared revenue that exceeded the original budget and decreases to fines and forfeitures revenue. Numerous departments had lapsed appropriations, which were reallocated to Employee Benefits, Insurance, and other. The budget amendment allowed for these extra funds to be contributed to the VEBA as additional funding for postemployment medical benefits and the Building Improvement capital projects fund for future building needs.

Actual General Fund revenue was approximately \$1.2 million below the final budget.

Actual General Fund expenditures were approximately \$1.4 million below the final budget. All departments held expenditures below the final budget.

Capital Assets and Debt Administration

At the end of fiscal year 2021, the City has \$613.7 million invested, before depreciation, in a wide range of capital assets, including land, buildings, infrastructure, public safety equipment, computer equipment, and water and sewer lines.

Debt of \$22.6 million related to the construction of the above-mentioned capital assets is reported as a liability in the governmental activities in the statement of net position.

Debt related to the water and sewer system totaling \$18.5 million is recorded as a liability in the business-type activities in the statement of net position. This debt represents construction of and improvements to existing water and sewer lines.

Significant additions to capital assets during fiscal year 2021 include \$12.1 million invested in the construction of infrastructure and improvements to roads, \$3.5 million invested in equipment and vehicles, \$2.7 million invested in buildings and building improvements, and \$3.2 million invested in water and sewer system infrastructure. Significant disposals of capital assets during fiscal year 2021 included the disposal of vehicles and equipment with a total cost of \$1.6 million.

Economic Factors and Next Year's Budgets and Rates

The City continues to maintain positive fund balances in each of its funds. However, concerns arise when considering the revenue and expenses that the City is facing in upcoming years.

The majority of the City's revenue base is constrained by factors outside the City's control. Property taxes, state-shared revenue, and interest income make up 80 percent of the City's total governmental activities revenue. Revenue has been slowly increasing after many years of reductions. Property assessments are projected to increase in fiscal year 2022.

On March 11, 2021, the American Rescue Plan Act of 2021 (ARPA) was signed into law. The City anticipates that it will receive approximately \$8.9 million in funding from the ARPA based upon formulas provided by the U.S. Treasury. Funds are to be distributed in two tranches - the first was received in 2021 and the second is expected in July 2022. The City has spent approximately \$400,000 and is still in the planning phase on how to best use the remainder.

Requests for Further Information

The financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the director of finance at the City of Livonia, 33000 Civic Center Drive, Livonia, MI 48154.

November 30, 2021

	Primary Government			Component Units
	Governmental Activities	Business-type Activities	Total	
Assets				
Cash and cash equivalents	\$ 80,787,981	\$ 18,523,354	\$ 99,311,335	\$ 1,438,480
Accounts receivable:				
Property taxes	82,272	-	82,272	59,618
Special assessments	211,994	158,765	370,759	-
Customers	-	12,744,902	12,744,902	-
Workers' compensation	12,544	-	12,544	-
Due from other governmental units	7,547,389	-	7,547,389	-
Due from fiduciary funds	326,680	-	326,680	-
Other	3,910,881	189,441	4,100,322	-
Inventory, prepaid expenses, and deposits	5,802,345	855,047	6,657,392	-
Restricted assets (Note 8)	-	1,693,992	1,693,992	-
Net pension asset (Note 11)	8,506,163	256,945	8,763,108	-
Capital assets: (Note 5)				
Assets not subject to depreciation	34,934,581	19,965,434	54,900,015	474,048
Assets subject to depreciation - Net	187,011,777	90,485,090	277,496,867	372,271
Total assets	329,134,607	144,872,970	474,007,577	2,344,417
Deferred Outflows of Resources				
Deferred charges on bond refunding	334,948	-	334,948	-
Deferred OPEB costs (Note 13)	3,392,514	162,433	3,554,947	-
Total deferred outflows of resources	3,727,462	162,433	3,889,895	-
Liabilities				
Accounts payable	4,559,122	3,741,625	8,300,747	191,207
Due to other governmental units	-	1,977,396	1,977,396	4,587
Accrued and other liabilities	2,365,143	189,837	2,554,980	-
Unearned revenue	5,800,949	2,580	5,803,529	-
Due to fiduciary funds	367,242	41,267	408,509	-
Bonds and deposits	1,790,784	335,782	2,126,566	-
Noncurrent liabilities: (Note 7)				
Due within one year:				
Compensated absences	3,219,095	264,206	3,483,301	-
Current portion of long-term debt	2,152,482	1,199,038	3,351,520	-
Due in more than one year:				
Compensated absences and insurance claims	8,321,155	282,783	8,603,938	-
Landfill closure and postclosure	704,809	-	704,809	-
Net OPEB liability (Note 13)	62,659,626	3,000,098	65,659,724	-
Long-term debt - Net of current portion	20,495,469	17,323,533	37,819,002	-
Total liabilities	112,435,876	28,358,145	140,794,021	195,794
Deferred Inflows of Resource				
Deferred pension cost reductions (Note 11)	21,142,441	659,433	21,801,874	-
Deferred OPEB cost reductions (Note 13)	48,744,475	2,333,852	51,078,327	-
Total deferred inflows of resource	69,886,916	2,993,285	72,880,201	-

See notes to financial statements.

Statement of Net Position (Continued)

November 30, 2021

	Primary Government			Component Units
	Governmental Activities	Business-type Activities	Total	
Net Position				
Net investment in capital assets	\$ 199,633,355	\$ 91,927,953	\$ 291,561,308	\$ 846,319
Restricted:				
Community recreation	4,420,661	-	4,420,661	-
Municipal refuse	10,083,106	-	10,083,106	-
Streets, roads, and sidewalks	9,156,165	-	9,156,165	-
Library	5,286,960	-	5,286,960	-
Public safety communication	4,158,475	-	4,158,475	-
Grants	194,172	-	194,172	-
Ordinance requirements	-	1,693,992	1,693,992	-
Street lighting	893,694	-	893,694	-
Adjudicated forfeitures	2,229,799	-	2,229,799	-
Community transit	1,506,206	-	1,506,206	-
Capital improvements	10,563,396	-	10,563,396	-
Designated purpose	352,066	-	352,066	-
Unrestricted	(97,938,778)	20,062,028	(77,876,750)	1,302,304
Total net position	<u>\$ 150,539,277</u>	<u>\$ 113,683,973</u>	<u>\$ 264,223,250</u>	<u>\$ 2,148,623</u>

City of Livonia, Michigan

Functions/Programs	Expenses	Program Revenue		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary government:				
Governmental activities:				
General government	\$ 11,225,955	\$ 2,270,631	\$ -	\$ -
Public safety	30,902,344	7,485,674	1,191,756	-
Public works	24,091,632	2,027,447	11,723,697	1,440,481
Community and economic development	1,647,638	418,749	976,470	-
Recreation and culture	12,178,517	3,280,239	267,423	117,445
Interest on long-term debt	679,854	-	-	-
Total governmental activities	80,725,940	15,482,740	14,159,346	1,557,926
Business-type activities:				
Water and Sewer	39,474,882	40,006,740	-	1,493,464
Housing	487,769	1,484,659	-	-
Golf Course	1,861,170	2,257,297	-	-
Total business-type activities	41,823,821	43,748,696	-	1,493,464
Total primary government	\$ 122,549,761	\$ 59,231,436	\$ 14,159,346	\$ 3,051,390
Component units:				
Economic Development Corporation	\$ -	\$ -	\$ -	\$ -
Plymouth Road Development Authority	1,065,707	-	-	-
Brownfield Redevelopment Authority	498,997	-	-	-
Total component units	\$ 1,564,704	\$ -	\$ -	\$ -
General revenue:				
Property taxes				
State-shared revenue				
Investment loss				
Cable franchise fees				
Other miscellaneous income				
Total general revenue				
Change in Net Position				
Net Position - Beginning of year				
Net Position - End of year				

Statement of Activities

Year Ended November 30, 2021

Net (Expense) Revenue and Changes in Net Position			
Primary Government			
Governmental Activities	Business-type Activities	Total	Component Units
\$ (8,955,324)	\$ -	\$ (8,955,324)	\$ -
(22,224,914)	-	(22,224,914)	-
(8,900,007)	-	(8,900,007)	-
(252,419)	-	(252,419)	-
(8,513,410)	-	(8,513,410)	-
(679,854)	-	(679,854)	-
(49,525,928)	-	(49,525,928)	-
-	2,025,322	2,025,322	-
-	996,890	996,890	-
-	396,127	396,127	-
-	3,418,339	3,418,339	-
(49,525,928)	3,418,339	(46,107,589)	-
-	-	-	-
-	-	-	(1,065,707)
-	-	-	(498,997)
-	-	-	(1,564,704)
58,793,273	-	58,793,273	1,286,705
15,665,816	-	15,665,816	-
(95,292)	(16,825)	(112,117)	(237)
2,465,031	-	2,465,031	-
780,468	-	780,468	-
77,609,296	(16,825)	77,592,471	1,286,468
28,083,368	3,401,514	31,484,882	(278,236)
122,455,909	110,282,459	232,738,368	2,426,859
\$ 150,539,277	\$ 113,683,973	\$ 264,223,250	\$ 2,148,623

Governmental Funds
Balance Sheet

November 30, 2021

	Major Special Revenue Funds				Total Governmental Funds
	General Fund	Refuse Disposal System	Roads and Sidewalks	Nonmajor Funds	
Assets					
Cash and investments	\$ 21,116,097	\$ 11,097,599	\$ 6,531,389	\$ 38,698,854	\$ 77,443,939
Accounts receivable:					
Property taxes	48,651	15,542	5,388	12,691	82,272
Special assessments	-	-	-	211,994	211,994
Workers' compensation	12,544	-	-	-	12,544
Due from other governmental units	4,487,703	537,968	197,787	2,323,931	7,547,389
Due from fiduciary funds	326,680	-	-	-	326,680
Other	3,056,864	48,178	-	546,970	3,652,012
Inventory, prepaid expenses, and deposits	248,432	-	-	607,143	855,575
Total assets	\$ 29,296,971	\$ 11,699,287	\$ 6,734,564	\$ 42,401,583	\$ 90,132,405
Liabilities					
Accounts payable	\$ 1,183,862	\$ 889,885	\$ 2,099,067	\$ 386,308	\$ 4,559,122
Accrued and other liabilities	1,898,869	21,487	-	374,774	2,295,130
Unearned revenue	4,163,534	-	-	976,895	5,140,429
Due to fiduciary funds	339,730	-	-	27,512	367,242
Bonds and deposits	1,790,784	-	-	-	1,790,784
Total liabilities	9,376,779	911,372	2,099,067	1,765,489	14,152,707
Deferred Inflows of Resources - Unavailable revenue	3,302,448	552,289	202,752	1,173,362	5,230,851
Fund Balances					
Nonspendable - Inventory and prepaid assets	248,432	-	-	607,143	855,575
Restricted:					
Streets, roads, and sidewalks	-	-	4,432,745	4,520,668	8,953,413
Adjudicated forfeitures	-	-	-	2,229,799	2,229,799
Grants	-	-	-	93,079	93,079
Capital improvements	-	-	-	9,774,548	9,774,548
Community recreation	-	-	-	4,241,580	4,241,580
Municipal refuse	-	10,235,626	-	-	10,235,626
Street lighting	-	-	-	893,694	893,694
Library	-	-	-	5,102,560	5,102,560
Public safety communication	-	-	-	3,745,376	3,745,376
Community transit	-	-	-	1,392,222	1,392,222
Designated purpose	-	-	-	352,066	352,066
Committed:					
Employee retention	386,900	-	-	-	386,900
Cable access television	-	-	-	860,995	860,995
Arts Commission	-	-	-	84,327	84,327
Historical Commission	-	-	-	308,671	308,671
Assigned:					
Golf course capital improvements	-	-	-	221,749	221,749
Building improvements	-	-	-	4,674,877	4,674,877
Court building improvements	-	-	-	359,378	359,378
Unassigned	15,982,412	-	-	-	15,982,412
Total fund balances	16,617,744	10,235,626	4,432,745	39,462,732	70,748,847
Total liabilities, deferred inflows of resources, and fund balances	\$ 29,296,971	\$ 11,699,287	\$ 6,734,564	\$ 42,401,583	\$ 90,132,405

Governmental Funds

Reconciliation of the Balance Sheet to the Statement of Net Position

November 30, 2021

Fund Balances Reported in Governmental Funds	\$ 70,748,847
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and are not reported in the funds	221,946,358
Certain receivables are expected to be collected over several years, including special assessments, delinquent personal property taxes, and grants	258,869
Grants and other receivables that are collected after year end, such that they are not available to pay bills outstanding as of year end, are not recognized in the funds	5,230,851
Landfill closure and postclosure liability is not due and payable in the current period and is not reported in the funds	(704,809)
Long-term liabilities are not due and payable in the current period and are not reported in the funds	(22,647,951)
Deferred charges on bond refunding are reported as deferred outflows of resources in the statement of net position but are not reported in the funds	334,948
Accrued interest is not due and payable in the current period and is not reported in the funds	(70,013)
Some employee fringe benefits are payable over a long period of years and do not represent a claim on current financial resources; therefore, they are not reported as fund liabilities:	
Employee compensated absences	(9,658,849)
Pension benefits	(12,636,278)
Retiree health care benefits	(108,011,587)
The Internal Service Fund (self-insurance) is included as part of governmental activities	5,748,891
Net Position of Governmental Activities	<u><u>\$ 150,539,277</u></u>

Governmental Funds

Statement of Revenue, Expenditures, and Changes in Fund Balances

Year Ended November 30, 2021

	Major Special Revenue Funds				Total
	General Fund	Refuse Disposal System	Roads and Sidewalks	Nonmajor Funds	Governmental Funds
Revenue					
Property taxes	\$ 35,232,130	\$ 10,589,898	\$ 3,890,875	\$ 9,165,634	\$ 58,878,537
Special assessments	-	-	-	1,440,481	1,440,481
Intergovernmental:					
Federal revenue	293,192	-	-	1,587,815	1,881,007
State and local revenue	12,940,385	1,188,922	436,711	13,426,229	27,992,247
Charges for services	4,839,577	125,787	-	3,413,001	8,378,365
Fines and forfeitures	2,368,234	-	-	513,213	2,881,447
Licenses and permits	2,890,786	-	-	-	2,890,786
Investment (loss) income	(28,878)	(13,480)	(7,096)	(40,397)	(89,851)
Other revenue	3,524,118	27,173	543	788,366	4,340,200
Total revenue	62,059,544	11,918,300	4,321,033	30,294,342	108,593,219
Expenditures					
Current services:					
General government	10,085,936	-	-	-	10,085,936
Employee benefits, insurance, and other	3,710,508	-	-	-	3,710,508
Public safety	39,948,745	-	-	1,895,075	41,843,820
Public works	3,223,150	11,697,361	11,254,421	5,665,026	31,839,958
Community and economic development	699,459	-	-	948,179	1,647,638
Recreation and culture	1,667,309	-	-	9,751,927	11,419,236
Capital outlay	-	-	-	2,011,141	2,011,141
Debt service:					
Principal retirement	-	-	-	1,870,000	1,870,000
Interest and other	-	-	-	859,307	859,307
Total expenditures	59,335,107	11,697,361	11,254,421	23,000,655	105,287,544
Excess of Revenue Over (Under) Expenditures	2,724,437	220,939	(6,933,388)	7,293,687	3,305,675
Other Financing Sources (Uses)					
Transfers in (Note 6)	-	-	7,900,000	12,437,711	20,337,711
Transfers out (Note 6)	(2,508,403)	-	-	(17,829,308)	(20,337,711)
Total other financing (uses) sources	(2,508,403)	-	7,900,000	(5,391,597)	-
Net Change in Fund Balances	216,034	220,939	966,612	1,902,090	3,305,675
Fund Balances - Beginning of year	16,401,710	10,014,687	3,466,133	37,560,642	67,443,172
Fund Balances - End of year	<u>\$ 16,617,744</u>	<u>\$ 10,235,626</u>	<u>\$ 4,432,745</u>	<u>\$ 39,462,732</u>	<u>\$ 70,748,847</u>

Governmental Funds

**Reconciliation of the Statement of Revenue, Expenditures, and Changes in
Fund Balances to the Statement of Activities**

Year Ended November 30, 2021

Net Change in Fund Balances Reported in Governmental Funds	\$ 3,305,675
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures; however, in the statement of activities, these costs are allocated over their estimated useful lives as depreciation:	
Capital outlay	15,115,344
Depreciation expense	(10,384,709)
Net book value of assets disposed of	(377,298)
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in the funds until it is available	230,897
Payment on capital leases is an expenditure in the governmental funds but not in the statement of activities (where it reduces the capital lease liability)	145,090
Repayment of bond principal is an expenditure in the governmental funds but not in the statement of activities (where it reduces long-term debt)	1,870,000
Interest expense is recognized in the government-wide statements as it accrues	179,453
Change in net pension liability and related deferred inflows and outflows reported in the statement of activities do not require the use of current resources and, therefore, are not reported in the fund statements until they come due for payment	4,628,725
Change in net OPEB liability and related deferred inflows and outflows reported in the statement of activities do not require the use of current resources and, therefore, are not reported in the fund statements until they come due for payment	14,425,907
Net increase in accumulated employee sick and vacation pay is recorded when incurred in the statement of activities	(353,083)
Increase in landfill liability is recorded when incurred in the statement of activities	(9,368)
Internal service funds are included as part of governmental activities	(693,265)
Change in Net Position of Governmental Activities	<u>\$ 28,083,368</u>

Proprietary Funds
Statement of Net Position

November 30, 2021

	Major Enterprise Fund	Nonmajor Enterprise Funds		Total Enterprise Funds	Governmental Activities
	Water and Sewer	Housing	Golf Course		Internal Service Fund
Assets					
Current assets:					
Cash and investments	\$ 12,874,017	\$ 3,906,644	\$ 1,742,693	\$ 18,523,354	\$ 3,344,042
Accounts receivable:					
Customers	12,744,902	-	-	12,744,902	-
Other	185,048	-	4,393	189,441	-
Inventory, prepaid expenses, and deposits	855,047	-	-	855,047	4,946,770
Total current assets	26,659,014	3,906,644	1,747,086	32,312,744	8,290,812
Noncurrent assets:					
Restricted assets (Note 8)	1,693,992	-	-	1,693,992	-
Special assessment receivables	158,765	-	-	158,765	-
Net pension asset (Note 11)	246,996	-	9,949	256,945	-
Capital assets: (Note 5)					
Assets not subject to depreciation	14,798,148	1,584,798	3,582,488	19,965,434	-
Assets subject to depreciation - Net	87,410,627	2,507,476	566,987	90,485,090	-
Total noncurrent assets	104,308,528	4,092,274	4,159,424	112,560,226	-
Total assets	130,967,542	7,998,918	5,906,510	144,872,970	8,290,812
Deferred Outflows of Resources -					
Deferred OPEB costs (Note 13)	122,281	29,718	10,434	162,433	-
Liabilities					
Current liabilities:					
Accounts payable	3,545,030	34,087	162,508	3,741,625	-
Due to other governmental units	1,977,396	-	-	1,977,396	-
Accrued and other liabilities	175,496	10,749	3,592	189,837	-
Unearned revenue	2,580	-	-	2,580	660,520
Due to fiduciary funds	41,267	-	-	41,267	-
Bonds and deposits	158,232	177,550	-	335,782	-
Compensated absences (Note 7)	208,201	44,048	11,957	264,206	-
Current portion of long-term debt (Note 7)	1,192,668	6,370	-	1,199,038	-
Total current liabilities	7,300,870	272,804	178,057	7,751,731	660,520
Noncurrent liabilities:					
Compensated absences and insurance claims (Note 7)	218,631	39,366	24,786	282,783	-
Net OPEB liability (Note 13)	2,258,514	548,868	192,716	3,000,098	-
Long-term debt - Net of current portion (Note 7)	17,309,625	13,908	-	17,323,533	1,881,401
Total noncurrent liabilities	19,786,770	602,142	217,502	20,606,414	1,881,401
Total liabilities	27,087,640	874,946	395,559	28,358,145	2,541,921

Proprietary Funds
Statement of Net Position (Continued)

November 30, 2021

	Major Enterprise Fund	Nonmajor Enterprise Funds		Total Enterprise Funds	Governmental Activities
	Water and Sewer	Housing	Golf Course		Internal Service Fund
Deferred Inflows of Resources					
Deferred pension cost reductions (Note 11)	\$ 633,899	\$ -	\$ 25,534	\$ 659,433	\$ -
Deferred OPEB cost reductions (Note 13)	1,756,952	426,980	149,920	2,333,852	-
Total deferred inflows of resources	2,390,851	426,980	175,454	2,993,285	-
Net Position					
Net investment in capital assets	83,706,482	4,071,996	4,149,475	91,927,953	-
Restricted - Ordinance requirements	1,693,992	-	-	1,693,992	-
Unrestricted	16,210,858	2,654,714	1,196,456	20,062,028	5,748,891
Total net position	<u>\$ 101,611,332</u>	<u>\$ 6,726,710</u>	<u>\$ 5,345,931</u>	<u>\$ 113,683,973</u>	<u>\$ 5,748,891</u>

Proprietary Funds

Statement of Revenue, Expenses, and Changes in Net Position

Year Ended November 30, 2021

	Major Enterprise Fund	Nonmajor Enterprise Funds		Total Enterprise Funds	Governmental Activities
	Water and Sewer	Housing	Golf Course		Internal Service Fund
Operating Revenue					
Customer billings	\$ 38,347,260	\$ -	\$ -	\$ 38,347,260	\$ -
Fines and forfeitures	1,498,126	-	-	1,498,126	-
Service connections	66,385	-	-	66,385	-
Greens fees	-	-	1,948,081	1,948,081	-
Golf cart fees	-	-	117,999	117,999	-
City contributions	-	-	-	-	13,624,952
Rental income	-	1,484,659	4,000	1,488,659	-
Other revenue	94,969	-	187,217	282,186	-
Total operating revenue	40,006,740	1,484,659	2,257,297	43,748,696	13,624,952
Operating Expenses					
Cost of water	11,783,956	-	-	11,783,956	-
Cost of sewage disposal	16,764,493	-	-	16,764,493	-
System maintenance and operation	5,506,726	-	-	5,506,726	-
General and administration	1,229,884	-	-	1,229,884	-
Reinsurance charges and claims	-	-	-	-	14,312,776
Salaries and wages, including pension recovery	-	(113,787)	147,559	33,772	-
Supplies	-	15,228	268,652	283,880	-
Other services and charges	-	415,718	1,411,309	1,827,027	-
Depreciation	3,797,232	169,126	33,650	4,000,008	-
Total operating expenses	39,082,291	486,285	1,861,170	41,429,746	14,312,776
Operating Income (Loss)	924,449	998,374	396,127	2,318,950	(687,824)
Nonoperating Revenue (Expense)					
Investment loss	(10,295)	(4,344)	(2,186)	(16,825)	(5,441)
Interest expense	(392,591)	(1,484)	-	(394,075)	-
Total nonoperating revenue (expense)	(402,886)	(5,828)	(2,186)	(410,900)	(5,441)
Income (Loss) - Before contributions and transfers	521,563	992,546	393,941	1,908,050	(693,265)
Capital Contributions					
Capital grants	7,332	-	-	7,332	-
Lines donated by developers	1,486,132	-	-	1,486,132	-
Total capital contributions	1,493,464	-	-	1,493,464	-
Change in Net Position	2,015,027	992,546	393,941	3,401,514	(693,265)
Net Position - Beginning of year	99,596,305	5,734,164	4,951,990	110,282,459	6,442,156
Net Position - End of year	\$ 101,611,332	\$ 6,726,710	\$ 5,345,931	\$ 113,683,973	\$ 5,748,891

Proprietary Funds
Statement of Cash Flows

Year Ended November 30, 2021

	Major Enterprise Fund	Nonmajor Enterprise Funds		Total Enterprise Funds	Governmental Activities
	Water and Sewer	Housing	Golf Course		Internal Service Fund
Cash Flows from Operating Activities					
Receipts from customers	\$ 40,536,397	\$ 1,484,659	\$ 2,256,687	\$ 44,277,743	\$ 13,624,952
Payments to suppliers	(33,487,193)	(433,262)	(1,600,065)	(35,520,520)	(15,436,952)
Payments to employees	(4,421,821)	(494,530)	(151,410)	(5,067,761)	-
Other receipts	5,177	-	-	5,177	-
Net cash and cash equivalents provided by (used in) operating activities	2,632,560	556,867	505,212	3,694,639	(1,812,000)
Cash Flows from Capital and Related Financing Activities					
Issuance of bonds and capital leases	6,427,101	-	-	6,427,101	-
Receipt of capital grants	7,332	-	-	7,332	-
Special assessment collections	38,513	-	-	38,513	-
Net purchases of capital assets	(17,941,408)	-	-	(17,941,408)	-
Principal and interest paid on long-term debt	(1,314,657)	(7,585)	-	(1,322,242)	-
Net cash and cash equivalents used in capital and related financing activities	(12,783,119)	(7,585)	-	(12,790,704)	-
Cash Flows from Investing Activities					
Purchases of investment securities	-	(590,431)	(253,699)	(844,130)	-
Proceeds from sale and maturities of investment securities	5,151,191	-	-	5,151,191	903,280
Net cash and cash equivalents provided by (used in) investing activities	5,151,191	(590,431)	(253,699)	4,307,061	903,280
Net (Decrease) Increase in Cash and Cash Equivalents	(4,999,368)	(41,149)	251,513	(4,789,004)	(908,720)
Cash and Cash Equivalents - Beginning of year	13,130,618	1,994,471	619,833	15,744,922	2,580,741
Cash and Cash Equivalents - End of year	<u>\$ 8,131,250</u>	<u>\$ 1,953,322</u>	<u>\$ 871,346</u>	<u>\$ 10,955,918</u>	<u>\$ 1,672,021</u>
Classification of Cash and Cash Equivalents					
Cash and investments	\$ 12,874,017	\$ 3,906,644	\$ 1,742,693	\$ 18,523,354	\$ 3,344,042
Restricted cash (Note 8)	1,693,992	-	-	1,693,992	-
Less investments	(6,436,759)	(1,953,322)	(871,347)	(9,261,428)	(1,672,021)
Total cash and cash equivalents	<u>\$ 8,131,250</u>	<u>\$ 1,953,322</u>	<u>\$ 871,346</u>	<u>\$ 10,955,918</u>	<u>\$ 1,672,021</u>

Proprietary Funds
Statement of Cash Flows (Continued)

Year Ended November 30, 2021

	Major Enterprise Fund	Nonmajor Enterprise Funds		Total Enterprise Funds	Governmental Activities
	Water and Sewer	Housing	Golf Course		Internal Service Fund
Reconciliation of Operating Income (Loss) to Net Cash from Operating Activities					
Operating income (loss)	\$ 924,449	\$ 998,374	\$ 396,127	\$ 2,318,950	\$ (687,824)
Adjustments to reconcile operating income (loss) to net cash from operating activities:					
Depreciation	3,797,232	169,126	33,650	4,000,008	-
Changes in assets and liabilities:					
Receivables	529,657	-	(610)	529,047	-
Inventories	47,692	-	-	47,692	-
Prepaid and other assets	(5,776)	-	-	(5,776)	(2,208,632)
Net pension and OPEB liabilities	(816,151)	(637,763)	(3,951)	(1,457,865)	-
Accounts payable	(1,905,185)	(2,316)	79,896	(1,827,605)	270,971
Accrued and other liabilities	55,465	29,446	100	85,011	152,965
Other assets	5,177	-	-	5,177	-
Unearned revenue	-	-	-	-	660,520
Net cash and cash equivalents provided by (used in) operating activities	<u>\$ 2,632,560</u>	<u>\$ 556,867</u>	<u>\$ 505,212</u>	<u>\$ 3,694,639</u>	<u>\$ (1,812,000)</u>

Noncash Transactions - During the year ended November 30, 2021, the City received \$1,486,132 of donated lines reported as capital assets in the Water and Sewer Fund.

Fiduciary Funds
Statement of Fiduciary Net Position

November 30, 2021

	Pension and Other Employee Benefits	Custodial Funds	Total Fiduciary Funds
Assets			
Cash and cash equivalents (Note 3)	\$ 486,573	\$ 6,806,965	\$ 7,293,538
Investments: (Note 3)			
U.S. government securities	14,195,681	-	14,195,681
Collateralized mortgage obligations	6,046,660	-	6,046,660
Common stocks	200,553,589	-	200,553,589
Corporate bonds	15,063,476	-	15,063,476
Real estate investment trust	2,808,159	-	2,808,159
Foreign bonds	1,694,698	-	1,694,698
Mutual funds	141,811,716	-	141,811,716
Accounts receivable	1,823,667	-	1,823,667
Due from primary government	408,509	-	408,509
Due from other funds	7,300	-	7,300
Total assets	384,900,028	6,806,965	391,706,993
Liabilities			
Accounts payable	2,396,865	3,909	2,400,774
Due to other governmental units	38,276	5,557,682	5,595,958
Due to primary government	326,680	-	326,680
Due to other funds	7,300	-	7,300
Bonds and other deposits	-	452,048	452,048
Total liabilities	2,769,121	6,013,639	8,782,760
Net Position			
Restricted:			
Pension	243,806,137	-	243,806,137
Postemployment benefits other than pension	138,324,770	-	138,324,770
Individuals, organizations, and other governments	-	793,326	793,326
Total net position	<u>\$ 382,130,907</u>	<u>\$ 793,326</u>	<u>\$ 382,924,233</u>

Fiduciary Funds
Statement of Changes in Fiduciary Net Position

Year Ended November 30, 2021

	Pension and Other Employee Benefits	Custodial Funds	Total Fiduciary Funds
Additions			
Investment income (loss):			
Interest and dividends	\$ 7,139,799	\$ 45	\$ 7,139,844
Net increase in fair value of investments	49,003,328	-	49,003,328
Investment costs	(1,025,930)	-	(1,025,930)
Net investment income	55,117,197	45	55,117,242
Contributions:			
Employer	8,515,464	-	8,515,464
Employee	1,486,924	-	1,486,924
Total contributions	10,002,388	-	10,002,388
Collections for other governments	-	148,000,173	148,000,173
Fines and fees	-	923,133	923,133
Bond receipts	-	61,062	61,062
Restitutions, judgments, and other	-	146,390	146,390
Property tax collections for other governments	-	239,794	239,794
Total additions	65,119,585	149,370,597	214,490,182
Deductions			
Pension benefit payments	19,070,223	-	19,070,223
Medical benefit payments	8,099,503	-	8,099,503
Disability benefit payments	187,190	-	187,190
Refunds of contributions	678,516	-	678,516
Administrative expenses	316,702	-	316,702
Disbursements to other governments	-	148,892,203	148,892,203
Bond forfeitures	-	61,062	61,062
Restitutions, judgments, and other refunds	-	259,084	259,084
Volunteer work program and civil drug fund	-	146,390	146,390
Total deductions	28,352,134	149,358,739	177,710,873
Net Increase in Net Position	36,767,451	11,858	36,779,309
Net Position - Beginning of year	345,363,456	781,468	346,144,924
Net Position - End of year	<u><u>\$ 382,130,907</u></u>	<u><u>\$ 793,326</u></u>	<u><u>\$ 382,924,233</u></u>

Component Units
Statement of Net Position

November 30, 2021

	Economic Development Corporation	Plymouth Road Development Authority	Brownfield Redevelopment Authority	Total
Assets				
Cash and cash equivalents	\$ 24,991	\$ 1,096,554	\$ 316,935	\$ 1,438,480
Accounts receivable	-	59,618	-	59,618
Capital assets: (Note 5)				
Assets not subject to depreciation	-	474,048	-	474,048
Assets subject to depreciation - Net	-	372,271	-	372,271
Total assets	24,991	2,002,491	316,935	2,344,417
Liabilities				
Accounts payable	-	191,207	-	191,207
Due to other governmental units	-	-	4,587	4,587
Total liabilities	-	191,207	4,587	195,794
Net Position				
Net investment in capital assets	-	846,319	-	846,319
Unrestricted	24,991	964,965	312,348	1,302,304
Total net position	<u>\$ 24,991</u>	<u>\$ 1,811,284</u>	<u>\$ 312,348</u>	<u>\$ 2,148,623</u>

	Expenses	Program Revenue		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Functions/Programs				
Economic Development Corporation	\$ -	\$ -	\$ -	\$ -
Plymouth Road Development Authority - Community and economic development	1,065,707	-	-	-
Brownfield Redevelopment Authority - Community and economic development	498,997	-	-	-
Total component units	<u><u>\$ 1,564,704</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

General revenue:

Property taxes

Investment (loss) income

Total general revenue

Change in Net Position

Net Position - Beginning of year

Net Position - End of year

Component Units
Statement of Activities

Year Ended November 30, 2021

Net (Expense) Revenue and Changes in Net Position			
Economic Development Corporation	Plymouth Road Development Authority	Brownfield Redevelopment Authority	Total
\$ -	\$ -	\$ -	\$ -
-	(1,065,707)	-	(1,065,707)
-	-	(498,997)	(498,997)
-	(1,065,707)	(498,997)	(1,564,704)
-	744,834	541,871	1,286,705
(28)	101	(310)	(237)
(28)	744,935	541,561	1,286,468
(28)	(320,772)	42,564	(278,236)
25,019	2,132,056	269,784	2,426,859
\$ 24,991	\$ 1,811,284	\$ 312,348	\$ 2,148,623

November 30, 2021

Note 1 - Significant Accounting Policies

The following is a summary of the significant accounting policies used by the City of Livonia, Michigan:

Reporting Entity

The City of Livonia, Michigan (the "City") is governed by an elected seven-member council. The City's administration operates under the overall direction of an elected mayor. The accompanying financial statements present the City and its component units, entities for which the City is considered to be financially accountable. Blended component units are, in substance, part of the City's operations, even though they are separate legal entities. Thus, blended component units are appropriately presented as funds of the City. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the City.

Blended Component Units

The Municipal Building Authority of Livonia is governed by a board that is appointed by the City's mayor. Although it is legally separate from the City, it is reported as if it were part of the primary government because its primary purpose is to finance and construct the City's public buildings. The operations of the Municipal Building Authority are reported as a nonmajor debt service fund.

Fiduciary Component Units

The District Court Funds of District No. 16 (the "District Court") are reported within the custodial funds. Although it is legally separate from the City, it is reported as if it were part of the primary government because of the fiduciary relationship it has with the City.

The City of Livonia Employees Retirement System, the City of Livonia Police and Fire Revised Retirement Plan, and the City of Livonia Retiree Health and Disability Benefits Plan are governed by a five-member pension board that includes three individuals chosen by the City Council and/or mayor. Although legally separate from the City, the systems are reported as if they were part of the primary government because of the fiduciary responsibility that the City retains relative to the operations of each system. The operations of the Employees' Retirement System, the Police and Fire Revised Retirement Plan, and the Retiree Health and Disability Benefits Plan are reported as pension and other employee benefits fiduciary funds.

Discretely Presented Component Units

The Economic Development Corporation (the "EDC") was created to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in relocating, purchasing, constructing, improving, or expanding within the City so as to provide needed services and facilities of such enterprises to the residents of the City. The EDC's governing body, which consists of eight individuals, is selected by the mayor and approved by the City Council. Internally prepared financial statements for the EDC can be obtained from the City of Livonia Finance Department at 33000 Civic Center Drive, Livonia, MI 48154.

The Plymouth Road Development Authority was created to encourage additional economic activity and growth in the Plymouth Road business district. The Plymouth Road Development Authority's governing body, which consists of 12 individuals, is selected by the mayor and approved by the City Council. Internally prepared financial statements for the Plymouth Road Development Authority can be obtained from the City of Livonia Finance Department at 33000 Civic Center Drive, Livonia, MI 48154.

The Brownfield Redevelopment Authority was created, pursuant to Public Act (PA) 381 of 1996, to promote revitalization of environmentally distressed areas within the 36-square-mile boundary of the City. The Brownfield Redevelopment Authority is funded primarily by property tax revenue captures. The Brownfield Redevelopment Authority is governed by a nine-member board that is designated by the mayor and appointed by the City Council.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)

The City has excluded the Housing Commission from this report. Even though the City appoints the Housing Commission's directors, it does not have the ability to impose its will.

Accounting and Reporting Principles

The City follows accounting principles generally accepted in the United States of America (GAAP), as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board (GASB).

Report Presentation

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. The government-wide financial statements are presented on the economic resources measurement focus and the full accrual basis of accounting. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The statements also present a schedule reconciling these amounts to the modified accrual-based presentation found in the fund-based statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Taxes, unrestricted intergovernmental receipts, and other items not properly included among program revenue are reported instead as general revenue.

As a general rule, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions to this general rule occur when there are charges between the City's water and sewer function and various other functions. Eliminations of these charges would distort the direct costs and program revenue reported for the various functions concerned.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds, if any, are reported as separate columns in the fund financial statements.

Fund Accounting

The City accounts for its various activities in several different funds in order to demonstrate accountability for how it spends certain resources; separate funds allow the City to show the particular expenditures for which specific revenue is used. The various funds are aggregated into three broad fund types:

Governmental Funds

Governmental funds include all activities that provide general governmental services that are not business-type activities. Governmental funds can include the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The City reports the following funds as major governmental funds:

- The General Fund is the primary operating fund because it accounts for all financial resources used to provide government services other than those specifically assigned to another fund.
- The Refuse Disposal System Fund accounts for the operations of the refuse disposal activities of the City. Funding is primarily through a local dedicated property tax levy.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)

- The Roads and Sidewalks Fund accounts for the funding of road and sidewalk repairs and improvements. Funding is primarily through a local dedicated property tax levy.

Proprietary Funds

Proprietary funds include enterprise funds (which provide goods or services to users in exchange for charges or fees) and internal service funds (which provide goods or services to other funds of the City). The City reports the following fund as a major enterprise fund:

- The Water and Sewer Fund accounts for the activities of the water and sewer distribution system and sewage collection system. Funding is provided primarily through user charges.

The City's Internal Service Fund is used to fund general, workers' compensation, and employee health care liability claims to purchase insurance that provides excess general liability coverage for city employees and property. The fund is financed primarily by charges to the various departments of the City.

Fiduciary Funds

Fiduciary funds include amounts held in a fiduciary capacity for others. These amounts are not used to operate the City's programs. Activities that are reported as fiduciary include the following:

- The Pension and Other Employee Benefits Trust Fund accounts for the activities of employee benefit plans that accumulate resources for pension and other postemployment benefit (OPEB) payments to qualified employees.
- Custodial funds account for assets held by the City in a trustee capacity.

Interfund Activity

During the course of operations, the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Furthermore, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

Basis of Accounting

The governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the City has spent its resources.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)

Expenditures are reported when the goods are received or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and retiree health care-related costs or sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due.

Revenue is not recognized until it is collected or collected soon enough after the end of the year that it is available to pay for obligations outstanding at the end of the year. For this purpose, the City considers amounts collected within 60 days of year end to be available for recognition. The following major revenue sources meet the availability criterion: state-shared revenue, state gas and weight tax revenue, district court fines, and interest associated with the current fiscal period. Conversely, delinquent personal property taxes, certain state-shared revenue payments, 911 surcharges, special assessments, and other miscellaneous revenue will be collected after the period of availability; receivables have been recorded for these, along with a deferred inflow.

Proprietary funds and fiduciary funds use the economic resources measurement focus and the full accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Specific Balances and Transactions

Cash and Investments

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value. Pooled investment income is generally allocated to each fund using a weighted-average balance for the principal held for each fund on a daily basis.

Receivables and Payables

In general, outstanding balances between funds are reported as due to/from other funds. Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide statements as internal balances. All trade and property tax receivables are shown as net of allowance for uncollectible amounts.

Inventories and Prepaid Items

Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Restricted Assets

The revenue bonds of the enterprise funds require amounts to be set aside for bond reserve. These amounts have been classified as restricted assets.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the City as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)

Infrastructure, buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

	Depreciable Life - Years
Infrastructure	33 to 40
Road rights	33
Buildings and improvements	25 to 50
Machinery, equipment, and vehicles	2 to 20
Water and sewer distribution systems	50

Long-term Obligations

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed at the time they are incurred. In the fund financial statements, governmental fund types recognize bond issuances and premiums as other financing sources and bond discounts as other financing uses. The General Fund and debt service funds are generally used to liquidate governmental long-term debt.

Unearned Revenue

Unearned revenue represents money received that does not yet meet the criteria for revenue recognition. As of December 31, 2021, the General Fund balance of unearned revenue includes \$4,061,327 of American Rescue Plan Act cash received in advance of eligibility criteria being met. Unearned amounts are reported as liabilities.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until then. The City reports deferred outflows related to bond refunding charges and the OPEB plan, as detailed in Note 13.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The City reports deferred inflows related to two items. Unavailable revenue is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenue from various sources shown in Note 16. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The City also reports deferred inflows of resources related to the pension and OPEB plans, as detailed in Notes 11 and 13, respectively.

Net Position Flow Assumption

The City will sometimes fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted net position to have been depleted before unrestricted net position is applied, except as noted below.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)

Fund Balance Flow Assumptions

The City will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. The exceptions to this are the Community Recreation Fund and Capital Improvement Fund, which apply unrestricted fund balance first. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last. This is true for all funds except the Community Recreation Fund and Capital Improvement Fund. As noted above, the policy for these funds is to use unrestricted funds first; therefore, the order of spending is unassigned, restricted, committed, and assigned.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The City itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as committed. The City Council has, by resolution, authorized the finance director to assign fund balance. The City Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Property Tax Revenue

Property taxes are levied on each July 1 and December 1 and become an enforceable lien at that time; the tax is based on the taxable valuation of property as of the preceding December 31. These taxes are due on September 14 and February 14, respectively. Taxes are considered delinquent on March 1 of the following year, at which time penalties and interest are assessed.

The City's 2020 property tax revenue was levied and collectible on December 1, 2020 and is recognized as revenue in the year ended November 30, 2021 when the proceeds of the levy are budgeted and available for the financing of operations.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)

The 2020 taxable valuation of the City totaled \$4.38 billion. Properties in the Plymouth Road Development Authority (PRDA) are assessed a millage of 2.0000 on July 1. The 2021 taxable valuation of PRDA totaled \$391 million. The millages levied by the City and the resulting revenue are as follows:

Purpose	Millage Rate	Approximate Revenue (in 000s)
Operating purposes	4.0054 \$	17,736
Police and fire	0.8008	3,546
Police and fire and snow	1.2015	5,320
Library	0.8008	3,539
Refuse and recycling	2.3949	10,590
Industrial development	0.0113	50
Roads, sidewalks, and trees	0.8805	3,891
Recreation	0.7777	3,439
Public safety	1.6834	7,454
Culture and senior services	0.2474	1,096
Transit and capital improvement	0.4950	2,188
Plymouth Road Development Authority	2.0000	741
Total		<u>\$ 59,590</u>

These amounts are recognized in the respective General, special revenue, debt service, and Plymouth Road Development Authority funds financial statements as tax revenue.

The delinquent real property taxes of the City are purchased by Wayne County, Michigan (the "County"). The County sells tax notes, the proceeds of which are used to pay the City for these property taxes. Wayne County, Michigan remitted its purchased delinquent real property taxes in June 2021. Wayne County, Michigan's delinquent real property taxes have been recorded as revenue in the current year.

Pension

The City offers two defined benefit pension plans to certain employees. The City records a net pension liability for the difference between the total pension liabilities calculated by the actuary and the pension plans' fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Livonia Employees Retirement System and the City of Livonia Police and Fire Revised Retirement Plan, and additions to/deductions from the pension plans' fiduciary net position have been determined on the same basis as they are reported by the pension plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Other Postemployment Benefit Costs

The City offers retiree health care benefits to certain retirees. The City records a net OPEB liability for the difference between the total OPEB liability calculated by the actuary and the OPEB plan's fiduciary net position. For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City of Livonia Retiree Health and Disability Benefits Plan and additions to/deductions from the OPEB plan's fiduciary net position have been determined on the same basis as they are reported by the OPEB plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)

Compensated Absences (Vacation and Sick Leave)

It is the City's policy to permit employees to accumulate earned but unused sick and vacation pay benefits, as well as comp time. Under the City's policy, employees earn benefits based on time of service with the City. All vacation and sick pay, as well as comp time, is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end. All other accrued compensated absences are reported in the government-wide financial statements; generally, the funds that report each employee's compensation (the General Fund and Water and Sewer Fund, primarily) are used to liquidate obligation.

Proprietary Funds Operating Classification

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the Water and Sewer Fund, Housing Fund, Golf Course Fund, and Internal Service Fund is charges to customers for sales or services. The Water and Sewer Fund also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for these funds include the cost of sales or services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

Upcoming Accounting Pronouncements

In June 2017, the GASB issued Statement No. 87, *Leases*, which improves accounting and financial reporting for leases by governments. This statement requires recognition of certain lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-of-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. The City is currently evaluating the impact this standard will have on the financial statements when adopted. The provisions of this statement were originally effective for the City's financial statements for the year ended November 30, 2021 but were extended to November 30, 2022 with the issuance of GASB Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)

In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, which simplifies accounting for interest cost incurred before the end of construction and requires those costs to be expensed in the period incurred. As a result, interest cost incurred before the end of a construction period will not be capitalized and included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This statement also reiterates that, in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles. The requirements of the standard will be applied prospectively and result in increased interest expense during periods of construction. The provisions of this statement were originally effective for the City's financial statements for the November 30, 2021 fiscal year but were extended to November 30, 2022 with the issuance of GASB Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*.

In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*, which clarifies the existing definition of conduit debt, provides a single method of reporting conduit debt obligations by issuers, and eliminates diversity in practice associated with commitments extended by issuers, arrangements associated with conduit debt obligations, and related note disclosures. As a result, issuers should not recognize a liability for items meeting the definition of conduit debt; however, a liability should be recorded for additional or voluntary commitments to support debt service if certain recognition criteria are met. The standard also addresses the treatment of arrangements where capital assets are constructed or acquired with the proceeds of a conduit debt obligation and used by a third-party obligor. The provisions of this statement were originally effective for the City's financial statements for the year ending November 30, 2022 but were extended to November 30, 2023 with the issuance of GASB Statement No. 95, *Postponement of the Effective Date of Certain Authoritative Guidance*.

In January 2020, the GASB issued Statement No. 92, *Omnibus 2020*. This statement addresses eight unrelated practice issues and technical inconsistencies in authoritative literature. The standard addresses leases, intraentity transfers of assets, postemployment benefits, government acquisitions, risk financing and insurance-related activities of public entity risk pools, fair value measurements, and derivative instruments. The standard has various effective dates. The City does not believe this pronouncement will have a significant impact on its financial statements but is still making a full evaluation.

In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, to bring a uniform guidance on how to report public-private and public-public partnership arrangements. As a result, transferors in public-private or public-public arrangements will recognize receivables for installment payments; deferred inflows of resources; and, when applicable, capital assets. Operators will recognize liabilities for installment payments and intangible right-to-use assets and, when applicable, deferred outflows of resources and liabilities for assets being transferred. This statement also provides guidance for accounting and financial reporting for availability payment arrangements in which a government compensates an operator for services, such as designing, constructing, financing, maintaining, or operating an underlying asset for a period of time in an exchange or exchange-like transaction. The provisions of this statement are effective for the City's financial statements for the year ending November 30, 2023.

In May 2020, the Governmental Accounting Standards Board issued Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITAs)*, which defines SBITAs and provides accounting and financial reporting for SBITAs by governments. This statement requires a government to recognize a subscription liability and an intangible right-to-use subscription asset for SBITAs. The City is currently evaluating the impact this standard will have on the financial statements when adopted. The provisions of this statement are effective for the City's financial statements for the year ending November 30, 2023.

November 30, 2021

Note 1 - Significant Accounting Policies (Continued)***Subsequent Event***

Subsequent to year end, the City's investment portfolio - particularly the investments of the pension and OPEB plans - has incurred a significant decline in fair value, consistent with the general decline in financial markets. However, because the values of individual investments fluctuate with market conditions, and due to market volatility, the amount of losses that will be recognized in subsequent periods, if any, cannot be determined.

Note 2 - Stewardship, Compliance, and Accountability***Construction Code Fees***

The City oversees building construction in accordance with the State's Construction Code Act, including inspection of building construction and renovation, to ensure compliance with the building codes. The City charges fees for these services. The law requires that collection of these fees be used only for construction code costs, including an allocation of estimated overhead costs. A summary of the current year activity and the cumulative surplus or shortfall generated since January 1, 2000 is as follows:

Adjusted cumulative shortfall at December 1, 2020		\$	(2,215,151)
Current year building permit revenue			2,646,110
Related expenses:			
Direct costs	\$	2,510,756	
Estimated indirect costs		627,614	3,138,370
			<u>(492,260)</u>
Current year net revenue			
Cumulative shortfall at November 30, 2021		\$	<u>(2,707,411)</u>

Note 3 - Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The pension trust funds and retiree health care fund are also authorized by Michigan Public Act 314 of 1965, as amended, to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate (if the trust fund's assets exceed \$250 million), debt or equity of certain small businesses, certain state and local government obligations, and certain other specified investment vehicles.

The City has designated six banks for the deposit of its funds. The investment policy adopted by the City Council in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs. The City's deposits and investments are in accordance with statutory authority.

November 30, 2021

Note 3 - Deposits and Investments (Continued)***Custodial Credit Risk of Bank Deposits***

Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. At year end, the City had \$71,077,375 of bank deposits (certificates of deposit and checking and savings accounts) that were uninsured and uncollateralized. In addition, the District Court, a component unit, had \$463,159 of bank deposits (checking and savings accounts) that were uninsured and uncollateralized. The City believes that, due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the City evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The City's investment policy does not restrict investment maturities other than commercial paper, which can only be purchased with a 270-day maturity.

At year end, the City had the following investments and maturities:

Primary Government	Fair Value	0-5 Years	6-10 Years	More Than 10 Years
U.S. agency securities	\$ 19,362,564	\$ 19,362,564	\$ -	\$ -
Municipal bonds	1,246,964	1,246,964	-	-
U.S. Treasury securities	10,167,270	10,167,270	-	-
Total	<u>\$ 30,776,798</u>	<u>\$ 30,776,798</u>	<u>\$ -</u>	<u>\$ -</u>
City of Livonia Employees Retirement System	Fair Value	0-5 Years	6-10 Years	More Than 10 Years
Corporate bonds	\$ 7,249,974	\$ 2,847,864	\$ 2,452,581	\$ 1,949,529
Foreign bonds	548,945	228,029	160,897	160,019
U.S. agency securities	1,858,121	10,195	117,268	1,730,658
U.S. Treasury securities	4,236,190	2,485,261	-	1,750,929
Collateralized mortgage obligations	2,701,729	44,212	72,687	2,584,830
Total	<u>\$ 16,594,959</u>	<u>\$ 5,615,561</u>	<u>\$ 2,803,433</u>	<u>\$ 8,175,965</u>
City of Livonia Retiree Health and Disability Benefits Plan	Fair Value	0-5 Years	6-10 Years	More Than 10 Years
Corporate bonds	\$ 7,813,502	\$ 4,093,458	\$ 1,804,291	\$ 1,915,753
Foreign bonds	1,145,753	775,492	190,377	179,884
U.S. agency securities	2,523,847	79	1,464	2,522,304
U.S. Treasury securities	5,577,523	2,226,551	229,481	3,121,491
Collateralized mortgage obligations	3,344,931	204,145	381,229	2,759,557
Total	<u>\$ 20,405,556</u>	<u>\$ 7,299,725</u>	<u>\$ 2,606,842</u>	<u>\$ 10,498,989</u>

November 30, 2021

Note 3 - Deposits and Investments (Continued)**Credit Risk**

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The City has no investment policy that would further limit its investment choices. As of November 30, 2021, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

Investment	Fair Value	Rating	Rating Organization
Primary Government			
Bank investment pools	\$ 147,150	A2/P1	Moody's
Bank investment pools	1,693,992	A3/P2	Moody's
Municipal bonds	1,246,964	AA	S&P
U.S. Treasury securities	10,167,270	AA+	S&P
U.S. agency securities	19,362,564	AA+	S&P
Total	<u>\$ 32,617,940</u>		
Investment	Fair Value	Rating	Rating Organization
Fiduciary Funds			
Corporate bond	\$ 1,841,479	Aaa	Moody's
Corporate bond	139,290	Aa1	Moody's
Corporate bond	166,794	Aa2	Moody's
Corporate bond	242,865	Aa3	Moody's
Corporate bond	678,194	A1	Moody's
Corporate bond	1,241,491	A2	Moody's
Corporate bond	1,236,755	A3	Moody's
Corporate bond	8,274,238	Baa1 and below	Moody's
Corporate bond	1,242,370	NR	N/A
Foreign bonds	97,038	Aa2	Moody's
Foreign bonds	124,523	Aa3	Moody's
Foreign bonds	227,652	A1	Moody's
Foreign bonds	748,500	A2	Moody's
Foreign bonds	470,572	Baa1 and below	Moody's
Foreign bonds	26,413	NR	N/A
U.S. agency securities	4,381,968	NR	N/A
U.S. Treasury securities	6,646,747	Aaa	Moody's
U.S. Treasury securities	3,166,966	NR	N/A
Collateralized mortgage obligations	2,977,677	Aaa	Moody's
Collateralized mortgage obligations	3,068,983	NR	N/A
Total	<u>\$ 37,000,515</u>		

There are no limitations or restrictions on participant withdrawals for the bank investment pools that are recorded at amortized cost.

November 30, 2021

Note 4 - Fair Value Measurements

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, and Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using net asset value (NAV) per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy below.

In instances where inputs used to measure fair value fall into different levels in the fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The City's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset.

The City has the following recurring fair value measurements as of November 30, 2021:

Assets Measured at Fair Value on a Recurring Basis at November 30, 2021				
	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Balance at November 30, 2021
Investments by Fair Value Level				
Debt securities:				
U.S. Treasury securities	\$ 19,980,983	\$ -	\$ -	\$ 19,980,983
Collateralized mortgage obligations	-	6,046,660	-	6,046,660
Corporate bonds	-	15,063,476	-	15,063,476
Foreign bonds and notes	-	1,694,698	-	1,694,698
Government agencies	-	23,744,532	-	23,744,532
Municipal bonds	-	1,246,964	-	1,246,964
Total debt securities	19,980,983	47,796,330	-	67,777,313
Equity securities:				
Common stock	157,080,981	-	-	157,080,981
Foreign stock	6,288,807	-	-	6,288,807
Mutual funds	102,720,172	-	-	102,720,172
ADR	8,563,503	-	-	8,563,503
REIT	2,799,715	-	-	2,799,715
Short-term investments	-	9,671,906	-	9,671,906
Total equity securities	277,453,178	9,671,906	-	287,125,084
Total investments by fair value level	<u>\$ 297,434,161</u>	<u>\$ 57,468,236</u>	<u>\$ -</u>	354,902,397
Investments measured at NAV:				
Real estate funds				18,956,835
CIF - Fixed income				39,091,545
Total investments measured at NAV				<u>58,048,380</u>
Total investments				<u>\$ 412,950,777</u>

Debt and equity securities classified in Level 1 are valued using prices quoted in active markets for those securities.

November 30, 2021

Note 4 - Fair Value Measurements (Continued)

The fair value of collateralized mortgage obligations, corporate bonds, foreign bonds and notes, government agency securities, municipal bonds and short-term investments at November 30, 2021 was determined primarily based on Level 2 inputs. The City estimates the fair value of these investments using other inputs, such as interest rates and yield curves, that are observable at commonly quoted intervals.

The valuation method for investments measured at net asset value per share (or its equivalent) is presented in the following table.

Investments in Entities that Calculate Net Asset Value per Share

The City holds shares or interests in investment companies where the fair value of the investments is measured on a recurring basis using net asset value per share (or its equivalent) of the investment companies as a practical expedient.

As of November 30, 2021, the fair value, unfunded commitments, and redemption rules of those investments are as follows:

	Fair Value	Unfunded Commitments	Redemption Frequency, if Eligible	Redemption Notice Period
Real estate funds	\$ 18,956,835	\$ -	Unlimited	12 months
CIF - Fixed income	39,091,545	-	Unlimited	15 business days
Total investments measured at NAV	<u>\$ 58,048,380</u>	<u>\$ -</u>		

The real estate funds class include the Seminole Equity REIT, the Alidade Capital Fund, and the Valstone Opportunity Fund that invest primarily in U.S. commercial real estate. The fair values of the investments in this class have been estimated using net asset value of the City's ownership interest in partners' capital. As it relates to the Seminole Equity REIT, a plan was approved by the participants to liquidate substantially all of the REIT's assets in 2021. Net income earned and amounts received from payoffs of investments will be distributed to the participants as cash is available until all funds are distributed.

The CIF - fixed income class includes the Loomis Sayles Senior Loan Fund, which invests primarily in bank loans. The fair values of the investments in this class have been estimated using net asset value of the City's ownership interest in the market value of the total fund.

November 30, 2021

Note 5 - Capital Assets

Capital asset activity of the City's governmental and business-type activities was as follows:

Governmental Activities

	Balance December 1, 2020	Reclassifications	Additions	Disposals and Adjustments	Balance November 30, 2021
Capital assets not being depreciated:					
Land	\$ 34,862,968	\$ -	\$ -	\$ -	\$ 34,862,968
Construction in progress	433,738	(435,881)	73,756	-	71,613
Subtotal	35,296,706	(435,881)	73,756	-	34,934,581
Capital assets being depreciated:					
Infrastructure	169,160,805	-	12,026,491	-	181,187,296
Road rights	21,485,661	-	106,114	-	21,591,775
Buildings and improvements	117,321,408	435,881	285,992	-	118,043,281
Equipment and vehicles	43,841,567	-	2,622,991	(1,354,827)	45,109,731
Subtotal	351,809,441	435,881	15,041,588	(1,354,827)	365,932,083
Accumulated depreciation:					
Infrastructure	71,378,168	-	4,358,896	-	75,737,064
Road rights	12,593,420	-	616,860	-	13,210,280
Buildings and improvements	57,753,770	-	2,420,972	-	60,174,742
Equipment and vehicles	27,787,768	-	2,987,981	(977,529)	29,798,220
Subtotal	169,513,126	-	10,384,709	(977,529)	178,920,306
Net capital assets being depreciated	182,296,315	435,881	4,656,879	(377,298)	187,011,777
Net governmental activities capital assets	<u>\$ 217,593,021</u>	<u>\$ -</u>	<u>\$ 4,730,635</u>	<u>\$ (377,298)</u>	<u>\$ 221,946,358</u>

November 30, 2021

Note 5 - Capital Assets (Continued)**Business-type Activities**

	Balance December 1, 2020	Reclassifications	Additions	Disposals and Adjustments	Balance November 30, 2021
Capital assets not being depreciated:					
Land	\$ 5,164,436	\$ -	\$ -	\$ -	\$ 5,164,436
Construction in progress	8,250,337	(10,847,562)	17,398,223	-	14,800,998
Subtotal	13,414,773	(10,847,562)	17,398,223	-	19,965,434
Capital assets being depreciated:					
Water and sewer distribution	160,561,181	1,275,124	1,363,593	-	163,199,898
Buildings and building improvements	10,412,874	9,572,438	-	-	19,985,312
Machinery and equipment	2,522,110	-	22,629	-	2,544,739
Vehicles	3,416,858	-	643,094	-	4,059,952
Land improvements	3,039,595	-	-	-	3,039,595
Subtotal	179,952,618	10,847,562	2,029,316	-	192,829,496
Accumulated depreciation:					
Water and sewer distribution	85,169,618	-	3,213,424	-	88,383,042
Buildings and building improvements	6,185,374	-	268,709	-	6,454,083
Machinery and equipment	2,076,407	-	99,507	-	2,175,914
Vehicles	2,019,700	-	406,067	-	2,425,767
Land improvements	2,893,299	-	12,301	-	2,905,600
Subtotal	98,344,398	-	4,000,008	-	102,344,406
Net capital assets being depreciated	81,608,220	10,847,562	(1,970,692)	-	90,485,090
Net business-type activities capital assets	\$ 95,022,993	\$ -	\$ 15,427,531	\$ -	\$ 110,450,524

Capital asset activity for the City's component unit for the year ended November 30, 2021 was as follows:

Component Unit - Plymouth Road Development Authority

	Balance December 1, 2020	Reclassifications	Additions	Disposals and Adjustments	Balance November 30, 2021
Capital assets not being depreciated - Land	\$ 474,448	\$ -	\$ -	\$ (400)	\$ 474,048
Capital assets being depreciated - Land improvements	12,195,788	-	-	-	12,195,788
Accumulated depreciation - Land improvements	11,627,036	-	196,481	-	11,823,517
Net capital assets being depreciated	568,752	-	(196,481)	-	372,271
Net capital assets	\$ 1,043,200	\$ -	\$ (196,481)	\$ (400)	\$ 846,319

November 30, 2021

Note 5 - Capital Assets (Continued)

Depreciation expense was charged to programs of the primary government as follows:

Governmental activities:	
General government	\$ 508,937
Public safety	1,532,295
Public works	6,097,614
Recreation and culture	2,245,863
Total governmental activities	<u>\$ 10,384,709</u>
Business-type activities:	
Water and Sewer	\$ 3,797,232
Golf Course	33,650
Newburgh and Silver Village	169,126
Total business-type activities	<u>\$ 4,000,008</u>

Construction Commitments

The City has active construction projects at year end. At year end, the City's commitments with contractors are as follows:

	Spent to Date	Remaining Commitment
Street and sidewalk projects	\$ 22,277,902	\$ 4,158,501
Water, drain, and sewer projects	8,574,954	6,384,855
Library improvements	41,925	158,075
Recreation center improvements	284,763	76,177
Tree planting and removal	102,059	15,702

Note 6 - Interfund Receivables, Payables, and Transfers

The composition of interfund balances is as follows:

Receivable Fund	Payable Fund	Amount
General Fund	VEBA	\$ 326,680
Employees Retirement System	General Fund	164,284
	Nonmajor governmental funds	7,302
	Water and Sewer Fund	10,952
	Total Employees Retirement System	182,538
VEBA	Nonmajor governmental funds	20,210
	Water and Sewer Fund	30,315
	Total VEBA	50,525
Police and Fire Revised Retirement Plan	General Fund	175,446
	Total	<u>\$ 735,189</u>

These balances result from the time lag between the dates that goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

November 30, 2021

Note 6 - Interfund Receivables, Payables, and Transfers (Continued)

Interfund transfers reported in the fund financial statements are composed of the following:

<u>Paying Fund (Transfer Out)</u>	<u>Receiving Fund (Transfer In)</u>	<u>Amount</u>
General Fund	Nonmajor governmental funds	\$ 2,508,403
Nonmajor governmental funds	Nonmajor governmental funds	9,929,308
Nonmajor governmental funds	Roads and Sidewalks Fund	7,900,000
	Total	\$ 20,337,711

The transfer from the General Fund to the nonmajor governmental funds is unrestricted resources to finance capital projects and general obligation debt service in accordance with budgetary authorizations.

The majority of transfers between the nonmajor governmental funds are for gas and weight tax revenue from the Major Streets Fund to the Local Streets Fund in accordance with Act 51. Most of the remaining transfers relate to debt service and capital projects.

The transfer from the nonmajor governmental funds to the Roads and Sidewalks Fund is for gas and weight tax revenue that has been passed through the Local Streets Fund from the Major Street Fund in accordance with Act 51.

Note 7 - Long-term Debt

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. County contractual agreements are also general obligations of the City. Special assessment bonds provide for capital improvements that benefit specific properties and will be repaid from amounts levied against those properties benefited from the construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the City is obligated to provide resources to cover the deficiency until other resources (such as tax sale proceeds or a reassessment of the City) are received. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

November 30, 2021

Note 7 - Long-term Debt (Continued)

Long-term debt activity for the year ended November 30, 2021 can be summarized as follows:

Governmental Activities

	Interest Rate Ranges	Principal Maturity Ranges	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Bonds and contracts payable -							
Other debt - Building Authority Bonds:							
2015 MBA Refunding Bonds:							
Amount of issue - \$2,050,000		\$160,000 -					
Maturing through 2025	2.47%	\$300,000	\$ 850,000	\$ -	\$ (165,000)	\$ 685,000	\$ 165,000
2016 MBA Refunding Bonds:							
Amount of issue - \$6,180,000		\$305,000 -					
Maturing through 2033	4.00%	\$540,000	5,555,000	-	(335,000)	5,220,000	345,000
2017 MBA Refunding Bonds:							
Amount of issue - \$19,980,000		\$1,250,000 -					
Maturing through 2030	3.00% - 5.00%	\$1,945,000	16,110,000	-	(1,370,000)	14,740,000	1,410,000
Capital leases			208,877	-	(145,089)	63,788	32,170
Unamortized bond premiums			2,139,475	-	(200,312)	1,939,163	200,312
Total bonds and contracts payable			24,863,352	-	(2,215,401)	22,647,951	2,152,482
General liability claims, workers' compensation, and health insurance claims (Note 9)			1,457,465	423,936	-	1,881,401	-
Net pension liability (asset) (Note 11)			9,631,162	-	(18,137,325)	(8,506,163)	-
Net OPEB liability (Note 13)			80,325,476	-	(17,665,850)	62,659,626	-
Compensated absences			9,305,766	3,454,495	(3,101,412)	9,658,849	3,219,095
Landfill closure and postclosure			695,441	9,368	-	704,809	-
Total governmental activities long-term debt			\$ 126,278,662	\$ 3,887,799	\$ (41,119,988)	\$ 89,046,473	\$ 5,371,577

Compensated absences attributable to the governmental activities will be liquidated primarily by the General Fund. The claims liability will generally be liquidated through the City's self-insurance internal service funds. That fund will finance the payment of those claims by charging the other funds based on management's assessment of the relative insurance risk that should be assumed by individual funds. The net pension and OPEB liabilities will be liquidated from the funds from which the individual employee's salaries are paid, primarily the General Fund.

November 30, 2021

Note 7 - Long-term Debt (Continued)**Business-type Activities**

	Interest Rate Ranges	Principal Maturity Ranges	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Bonds and contracts payable -							
Direct borrowings and direct							
placements:							
Water Supply and Wastewater							
System Revenue Bonds:							
2013 State of Michigan Clean							
Water Program State							
Revolving Loan:							
Amount of issue - \$3,620,000		\$125,000 -					
Maturing through 2034	2.00%	\$220,000	\$ 2,525,730	\$ -	\$ (160,000)	\$ 2,365,730	\$ 160,000
2014 State of Michigan Drinking							
Water Program Revolving							
Loan:							
Amount of issue - \$3,552,013		\$145,000 -					
Maturing through 2036	2.00%	\$235,000	2,657,013	-	(160,000)	2,497,013	165,000
2015 State of Michigan Drinking							
Water Program Revolving							
Loan:							
Amount of issue - \$7,104,415		\$274,415 -					
Maturing through 2040	2.50%	\$570,000	4,932,894	-	(255,000)	4,677,894	260,000
2020 State of Michigan Drinking							
Water Program Revolving							
Loan:							
Amount of issue - \$9,160,000		\$375,000 -					
Maturing through 2040	2.00%	\$550,000	2,909,554	3,792,424	(375,000)	6,326,978	385,000
2021 State of Michigan Drinking							
Water Program Revolving							
Loan: Amount of issue -							
\$5,337,668 Maturing through		\$222,668 -					
2041	1.875%	\$315,000	-	2,634,677	-	2,634,677	222,668
Capital lease			26,290	-	(6,011)	20,279	6,370
Total bonds and contracts payable			13,051,481	6,427,101	(956,011)	18,522,571	1,199,038
Net pension liability (asset) (Note 11)			575,175	-	(832,120)	(256,945)	-
Net OPEB liability (Note 13)			3,898,211	-	(898,113)	3,000,098	-
Compensated absences			526,517	261,542	(241,070)	546,989	264,206
Total business-type activities long-term debt			\$ 18,051,384	\$ 6,688,643	\$ (2,927,314)	\$ 21,812,713	\$ 1,463,244

Revenue Bonds

The City has pledged substantially all revenue of the Water and Sewer Fund, net of operating expenses, to repay the above water and sewer revenue bonds. Proceeds from the bonds provided financing for improvements to the water and sewer system. The bonds are payable solely from the net revenue of the water and sewer system. The remaining principal and interest to be paid on the bonds total approximately \$21.5 million. During the current year, net revenue of the system was approximately \$6.2 million compared to the annual debt requirements of approximately \$1.2 million.

No Commitment Debt

The City has issued Industrial Development Revenue Bonds and Economic Development Corporation Bonds under state law, which authorizes municipalities under certain circumstances to acquire and lease industrial sites, buildings, and equipment and lease them to third parties. The revenue bonds issued are payable solely from the net revenue derived from the respective leases and are not a general obligation of the City. After these bonds are issued, all financial activity is taken over by the paying agent. The bonds and related lease contracts are not reflected in the City's financial statements. Information regarding the status of each bond issue, including possible default, must be obtained from the paying agent or other knowledgeable source. The aggregate original issue amount was \$83,667,000.

November 30, 2021

Note 7 - Long-term Debt (Continued)***Debt Service Requirements to Maturity***

Annual debt service requirements to maturity for the above bonds and note obligations (excluding bond premiums and deferred charges) are as follows:

Years Ending November 30	Governmental Activities			Business-type Activities		
	Other Debt		Total	Direct Borrowings and Direct Placements		Total
	Principal	Interest		Principal	Interest	
2022	\$ 1,952,170	\$ 802,121	\$ 2,754,291	\$ 1,199,038	\$ 396,065	\$ 1,595,103
2023	2,002,878	739,161	2,742,039	1,221,753	370,673	1,592,426
2024	2,063,740	674,757	2,738,497	1,257,157	343,837	1,600,994
2025	2,110,000	608,636	2,718,636	1,275,000	316,321	1,591,321
2026	2,005,000	535,400	2,540,400	1,305,000	288,577	1,593,577
2027-2031	9,520,000	1,192,900	10,712,900	6,940,000	1,006,223	7,946,223
2032-2036	1,055,000	42,700	1,097,700	5,324,623	274,180	5,598,803
Total	<u>\$ 20,708,788</u>	<u>\$ 4,595,675</u>	<u>\$ 25,304,463</u>	<u>\$ 18,522,571</u>	<u>\$ 2,995,876</u>	<u>\$ 21,518,447</u>

Bond Refunding

In previous years, the City defeased an advance refunding. As of November 30, 2021, there is still \$14,645,000 of bonds outstanding that is considered defeased.

Note 8 - Restricted Assets***Business-type Activities***

In accordance with the provisions of the Water Supply and Wastewater System Revenue Bonds, the City is required to set aside moneys in a bond reserve account. At November 30, 2021, the City set aside \$1,693,992 of cash and cash equivalents to comply with these requirements.

Note 9 - Risk Management

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The City has purchased commercial insurance for medical benefits and workers' compensation and participates in the Michigan Municipal Risk Management Authority (the "Authority").

The Michigan Municipal Risk Management Authority risk pool program operates as a claims servicing pool for amounts up to member retention limits and operates as a common risk-sharing management program for losses in excess of member retention amounts. Although premiums are paid annually to the Authority, which it uses to pay claims up to the retention limits, the ultimate liability for those claims remains with the City.

November 30, 2021

Note 9 - Risk Management (Continued)

The City estimates the liability for general liability, workers' compensation, and medical claims that have been incurred through the end of the fiscal year, including claims that have been reported and those that have not yet been reported. These estimates are recorded in the Self-insurance Internal Service Fund. The estimated liability for property loss, general liability, workers' compensation, and medical claims is recorded within the governmental activities column in the statement of net position. Changes in the estimated liability for the past two fiscal years were as follows:

	General Liability		Workers' Compensation		Medical Claims	
	2021	2020	2021	2020	2021	2020
Estimated liability - Beginning of year	\$ 743,686	\$ 833,658	\$ 119,462	\$ 202,396	\$ 594,317	\$ 486,935
Estimated claims incurred, including changes in estimates	1,388,977	2,690,495	737,697	288,689	12,181,814	11,516,429
Claim payments	(1,324,378)	(2,780,467)	(649,331)	(371,623)	(11,910,843)	(11,409,047)
Estimated liability - End of year	<u>\$ 808,285</u>	<u>\$ 743,686</u>	<u>\$ 207,828</u>	<u>\$ 119,462</u>	<u>\$ 865,288</u>	<u>\$ 594,317</u>

The City is subject to various legal proceedings and claims that arise in the ordinary course of its business. The City believes that the amount, if any, of ultimate liability with respect to legal actions will be insignificant or will be covered by insurance.

Note 10 - Defined Contribution Pension Plan

The City of Livonia Employees Retirement System Defined Contribution Plan is administered by the City of Livonia Employees Retirement System and the City of Livonia, Michigan. The plan was established under Section 401(a) of the Internal Revenue Code for the following employees:

- General employee members - All members hired on or after March 17, 1997
- Police lieutenant and sergeant members - All members hired on or after December 8, 1997 and that have elected not to participate in the City of Livonia Police and Fire Revised Retirement Plan
- Police officer members - All members hired on or after November 24, 1998 and that have elected not to participate in the City of Livonia Police and Fire Revised Retirement Plan
- Firefighter members - All members hired on or after July 1, 1998 and that have elected not to participate in the City of Livonia Police and Fire Revised Retirement Plan

In addition, the plan covers all employees electing to transfer from the City's defined benefit pension plan (see Note 11).

In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. As established by the City through collective bargaining agreements, the City contributes a percentage of employees' earnings as follows:

	Employees Transferring from the Defined Benefit Pension Plan		New Employees Hired after the Effective Dates Noted Above	
	Employer Contribution	Employee Contribution	Employer Contribution	Employee Contribution
General*	14.00 %	4.50 %	11.00 %	4.50 %
Police lieutenants and sergeants	14.00	5.21	14.00	5.21
Police	14.00	5.00	14.00	5.00
Fire	14.00	4.50	14.00	4.50

*For general employees, the employee contribution can range from 4.00 to 4.50 percent for employees transferring from the defined benefit pension plan and 4.00 to 4.50 percent for new employees hired after March 17, 1997.

November 30, 2021

Note 10 - Defined Contribution Pension Plan (Continued)

The employee contribution percentages noted above represent the minimum required contribution. Employees are permitted to contribute additional amounts up to the maximum allowed by law.

The City's contributions for each employee are fully vested after four years of service.

In accordance with the above requirements, the City contributed \$3,315,139 during the current year, and employees contributed \$1,292,962.

Note 11 - Pension Plans

Plan Description

City of Livonia Employees' Retirement System

The City of Livonia Employees Retirement System administers the City of Livonia Employees Retirement System (the "System"), a single-employer defined benefit pension plan that provides retirement, disability, and death benefits to the following employees of the City unless they elected to transfer to the City's 401(a) defined contribution pension plan (see Note 10):

- General employee members - All members hired prior to March 17, 1997 and their beneficiaries
- Police lieutenant and sergeant members - All members hired prior to December 8, 1997 and their beneficiaries
- Police officer members - All members hired prior to November 24, 1998 and their beneficiaries
- Firefighter members - All members hired prior to July 1, 1998 and their beneficiaries

The financial statements of the pension system are included in these financial statements as a pension and other employee benefits trust fund (a fiduciary fund).

Management of the plan is vested in the System's board of trustees, which consists of five members: the mayor or mayor's designated administrative representative, a member of the City Council to be selected by the Council, a member of the Civil Service Commission, a police or fire member to be elected by the police and fire members, and a member of any retirement plan established by city ordinance who is not a police or fire member to be elected by the members of any retirement plan established by city ordinance other than police and fire members.

City of Livonia Police and Fire Revised Retirement Plan

The City of Livonia Police and Fire Revised Retirement Plan administers the City of Livonia Police and Fire Revised Retirement Plan (PFRRP), a single-employer defined benefit pension plan established in 2021 that provides retirement, disability, and death benefits to all police and fire employees of the City that are not eligible for the City of Livonia Employees' Retirement System and elected to participate in the PFRRP instead of the City's 401(a) defined contribution pension plan (see Note 10). Members converting to the PFRRP from the defined contribution plan had a one-time option to purchase between one and three years of service credit in PFRRP.

The financial statements of the pension system are included in these financial statements as a pension and other employee benefits trust fund (a fiduciary fund).

Management of the plan is vested in the same board of trustees as the System.

Benefits Provided

November 30, 2021

Note 11 - Pension Plans (Continued)

City of Livonia Employees' Retirement System

The System provides retirement, disability, and death benefits as follows:

General Members - Eligible after 30 years of service regardless of age or age 55 with 10 years of service. Permanent part-time general members need only 10 calendar years of membership instead of 10 years of credited service. Pension amount is 2.5 percent of the member's average final compensation (AFC) times years of credited service (maximum is 75 percent of AFC).

Police Officers, Sergeants, and Lieutenants - Eligible after 25 years of service regardless of age or age 52 with 10 years of service. (Age 50 with 10 years but less than 25 years of service - early retirement with reduced benefit of 0.5 percent per month below age 52.) Pension amount is 2.8 percent of the member's average final compensation times the first 24 years of credited service, plus 7.8 percent of AFC for the 25th year of credited service (maximum is 75 percent of AFC).

Police Command - Eligible after 25 years of service regardless of age or age 50 with 10 years of service. (Age 48 with 10 years but less than 25 years of service - early retirement with reduced benefit of 0.5 percent per month below age 50.) Pension amount is 2.8 percent of the member's average final compensation times the years of credited service (maximum is 75 percent of AFC).

Fire Members - Eligible after 25 years of service regardless of age or age 52 with 10 years of service. (Age 50 with 10 years but less than 25 years of service - early retirement with reduced benefit of 0.5 percent per month below age 52.) Pension amount is 2.8 percent of the member's average final compensation times the years of credited service (maximum is 75 percent of AFC).

Average final compensation is the average of the highest annual compensation received during any three years of service contained within the 10 years of service immediately preceding retirement, including base salary, longevity, shift differential, paid time off, holiday pay, and payment of accumulated vacation time up to the limits established by the respective bargaining agreements. In addition, merit pay is included for police members, and paramedic/EMT or ALS bonuses are included for firefighters.

Benefit terms provide for annual cost of living adjustments to each member's retirement allowance subsequent to the member's retirement date. The monthly adjustments vary between \$20 and \$375 depending on year of retirement and amount of years past retirement.

Plan members are eligible for disability retirement upon termination of city employment by reason of total and permanent disability after completing at least 10 full years of credited service, except that in the event of a duty disability, the 10-year service requirement is waived. Special age and service requirements apply in the calculation of the disability benefit provided.

City of Livonia Police and Fire Revised Retirement Plan

The System provides retirement, disability, and death benefits as follows for all eligible participants: Eligible after 25 years of service regardless of age or age 52 with 15 years of service. Pension amount is 2.5 percent of the member's average final compensation times the years of credited service (maximum is 75 percent of AFC).

Average final compensation is the average of the highest annual compensation received during any three years of service contained within the 10 years of service immediately preceding retirement, including base salary or wages, worker's compensation wage loss benefits with supplemental pay not to exceed regular base wages, and any other financial compensation from which pension contributions are withheld.

Plan members are eligible for disability retirement upon termination of city employment by reason of total and permanent disability after completing at least 10 full years of credited service, except that in the event of a duty disability, the 10-year service requirement is waived. Special age and service requirements apply in the calculation of the disability benefit provided.

November 30, 2021

Note 11 - Pension Plans (Continued)

Employees Covered by Benefit Terms

The following members were covered by the benefit terms:

	City of Livonia Employees' Retirement System	City of Livonia Police and Fire Revised Retirement Plan
Date of member count	November 30, 2021	November 30, 2021
Inactive plan members or beneficiaries currently receiving benefits	551	-
Inactive plan members entitled to but not yet receiving benefits	6	1
Active plan members	34	133
Total employees covered by the plan	591	134

Contributions

Article 9, Section 24 of the State of Michigan constitution requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, the System's board of trustees retains an independent actuary to determine the annual contribution. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. Contribution requirements of plan members are established and may be amended by the board of trustees in accordance with the city charter, union contracts, and plan provisions. For the year ended November 30, 2021, the average active member contribution rate ranged from 3.21 to 7.30 percent of annual pay for the Employee's Retirement System and 4.00 percent for the Police and Fire Revised Retirement System. The funding policy provides for periodic employer contributions at actuarially determined rates.

Net Pension Liability

The City chooses a date for each pension plan to measure its net pension liability. This is based on the measurement date of each pension plan, which may be based on a comprehensive valuation as of that date or based on an earlier valuation that has used procedures to roll the information forward to the measurement date.

	City of Livonia Employees' Retirement System	City of Livonia Police and Fire Revised Retirement Plan
Measurement date used for the City NPL	November 30, 2021	November 30, 2021
Based on a comprehensive actuarial valuation as of	November 30, 2021	November 30, 2021

November 30, 2021

Note 11 - Pension Plans (Continued)

Changes in the net pension liability during the measurement year were as follows:

City of Livonia Employees' Retirement System

Changes in Net Pension Liability	Increase (Decrease)		
	Total Pension Liability	Plan Net Position	Net Pension Liability (Asset)
Balance at November 30, 2020	\$ 232,814,033	\$ 222,607,699	\$ 10,206,334
Changes for the year:			
Service cost	997,853	-	997,853
Interest	16,347,439	-	16,347,439
Differences between expected and actual experience	1,562,337	-	1,562,337
Changes in assumptions	1,371,992	-	1,371,992
Contributions - Employer	-	1,948,485	(1,948,485)
Contributions - Employee	-	175,358	(175,358)
Net investment income	-	37,112,851	(37,112,851)
Benefit payments, including refunds	(19,748,739)	(19,748,739)	-
Administrative expenses	-	(255,672)	255,672
Net changes	530,882	19,232,283	(18,701,401)
Balance at November 30, 2021	<u>\$ 233,344,915</u>	<u>\$ 241,839,982</u>	<u>\$ (8,495,067)</u>

The plan's fiduciary net position represents 103.6 percent of the total pension liability.

City of Livonia Police and Fire Revised Retirement Plan

Changes in Net Pension Liability	Increase (Decrease)		
	Total Pension Liability	Plan Net Position	Net Pension Liability (Asset)
Balance at November 30, 2020	\$ -	\$ -	\$ -
Changes for the year:			
Service cost	1,698,114	-	1,698,114
Contributions - Employer	-	1,037,028	(1,037,028)
Contributions - Employee	-	936,427	(936,427)
Administrative expenses	-	(7,300)	7,300
Net changes	1,698,114	1,966,155	(268,041)
Balance at November 30, 2021	<u>\$ 1,698,114</u>	<u>\$ 1,966,155</u>	<u>\$ (268,041)</u>

The plan's fiduciary net position represents 115.8 percent of the total pension liability.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended November 30, 2021, the City recognized pension recovery of \$3,040,771 for the Employees' Retirement System and pension expense of \$768,990 for the Police and Fire Revised Retirement System..

November 30, 2021

Note 11 - Pension Plans (Continued)

At November 30, 2021, the City reported deferred inflows of resources related to pensions from the following sources:

	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ (21,801,874)

Amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Years Ending November 30	Amount
2022	\$ (4,100,323)
2023	(7,764,025)
2024	(5,634,499)
2025	(4,303,027)

Actuarial Assumptions

The total pension liability in each actuarial valuation was determined using the following actuarial assumptions applied to all periods included in the measurement:

	City of Livonia Employees' Retirement System	City of Livonia Police and Fire Revised Retirement Plan
Inflation	2.50 percent	2.50 percent
Salary increases (including inflation)	4.00 percent	6.00 percent
Investment rate of return (net of investment expenses)	7.20 percent	7.00 percent
Mortality rates	Pub-2010 Mortality Table with MP- 2021 Generational Improvement	Pub-2010 Mortality Table with MP- 2021 Generational Improvement

The actuarial assumptions used in the November 30, 2021 valuations were based on the results of an actuarial experience study performed in 2021.

Discount Rate

As shown below, the discount rate used to measure the total pension liability was determined after considering a projection of the cash flows to determine whether the future contributions (made at the current contribution rates) will be sufficient to allow the pension plans' fiduciary net position to make all projected future benefit payments of current active and inactive employees.

	City of Livonia Employees' Retirement System	City of Livonia Police and Fire Revised Retirement Plan
Assumed investment rate of return	7.20 percent	7.00 percent
Are contributions expected to be sufficient to allow fiduciary net position to pay future benefits?	Yes	Yes
Discount rate used to measure TPL	7.20 percent	7.00 percent

November 30, 2021

Note 11 - Pension Plans (Continued)***Investment Rate of Return***

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The expected rates of return for both plans are as follows:

Asset Class	Long-term Expected Real Rate of Return
Domestic large-cap value stocks	5.70 %
Domestic large-cap growth stocks	5.90
Domestic small-cap value/core stocks	6.10
International stocks	4.80
U.S. core fixed income	1.40
Global fixed income	1.20
High-yield fixed income	3.00
Bank loans	3.00
Real estate (direct)	5.30
Real estate investment trusts	3.40

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the net pension liabilities (assets) of the City, calculated using the current discount rates, as well as what the City's net pension liabilities (assets) would be if they were calculated using discount rates that are 1 percentage point lower (6.20 percent and 6.00 percent for the Employees' Retirement System and the Police and Fire Revised Retirement Plan, respectively) or 1 percentage point higher (8.20 percent and 8.00 percent for the Employees' Retirement System and the Police and Fire Revised Retirement Plan, respectively) than the current rate:

	1 Percentage Point Decrease	Current Discount Rate	1 Percentage Point Increase
Net pension liability (asset) of the City of Livonia Employees' Retirement System	\$ 13,899,428	\$ (8,495,067)	\$ (27,481,564)
Net pension liability (asset) of the City of Livonia Police and Fire Revised Retirement Plan	71,204	(268,041)	(538,752)

Assumption Changes**City of Livonia Employees' Retirement System**

In 2021, the discount rate was changed from 7.30 to 7.20 percent and salary increases were lowered from a range of 4.0 through 11.9 percent to a flat 4.0 percent. The mortality table was updated from the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2018 Generational Improvement to the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2021 Generational Improvement.

November 30, 2021

Note 11 - Pension Plans (Continued)***Investment Policy***

The Systems' policies in regard to the allocation of invested assets are established and may be amended by the Systems' board of trustees by a majority vote of its members. It is the policy of the Systems' board of trustees to pursue an investment strategy that manages risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The Systems' investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans.

The following was the adopted asset allocation policy of both pension plans as of November 30, 2021:

Asset Class	Target Allocation
Cash	2.00 %
Domestic large-cap value stocks	20.00
Domestic large-cap growth stocks	15.00
Domestic small-cap value/core stocks	10.00
International stocks	10.00
U.S. core fixed income	20.00
Global fixed income	5.00
High-yield fixed income	5.00
Bank loans	5.00
Real estate (direct)	4.00
Real estate investment trusts	4.00

Rate of Return

For the year ended November 30, 2021, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 17.81 percent for the Employees' Retirement System. There was no rate of return for the Police and Fire Revised Retirement Plan as the system was funded on November 23, 2021. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Note 12 - Pension Plan Reserves

In accordance with plan documents, the following reserves are required to be set aside within the pension plans:

The pension reserve fund (retiree reserve) is to be computed annually by the actuary as the present value of estimated benefit payments for all current retirees. The amounts reserved may be used solely to pay monthly retiree benefit payments.

The pension savings fund (employee reserve) is credited as employee contributions are received throughout the year; the System maintains a record of the amount contributed by each employee and credits interest annually at a rate of 4 percent. For any employee who terminates before vesting in the pension plan, the employee's balance is returned to the employee; for those who stay until retirement, the balance is transferred into the retiree reserve.

The pension accumulation fund (employer reserve) account is used to account for the residual net position balance in the pension plan after funding the above two reserves.

November 30, 2021

Note 12 - Pension Plan Reserves (Continued)

The balances of the reserve accounts at November 30, 2021 are as follows:

	Required Reserve - Employees' Retirement System	Amount Funded - Employees' Retirement System	Required Reserve - Police and Fire Revised Retirement Plan	Amount Funded - Police and Fire Revised Retirement Plan
Pension reserve fund	\$ 196,890,007	\$ 196,890,007	\$ -	\$ -
Pension savings fund	3,426,291	3,426,291	538,475	538,475
Pension accumulation fund	-	41,523,684	-	1,427,680

Note 13 - Other Postemployment Benefit Plan**Plan Description**

The board of trustees of the City of Livonia Employees Retirement System administers the City of Livonia Retiree Health and Disability Benefits Plan (the "VEBA"), a multiemployer, cost-sharing defined benefit OPEB plan that is used to provide medical and health care benefits, including hospitalization and disability benefits, for the welfare of eligible retirees and their spouses and eligible dependents of the City of Livonia, Michigan and the Livonia Housing Commission. Most retirees of the defined benefit pension plan and the defined contribution pension plan and their beneficiaries and future retirees who complete 10 years or more of credited service are eligible. Effective December 1, 2009, certain newly hired employees receive a health reimbursement account instead of being eligible for the VEBA. As of November 30, 2012, the plan began to provide Health Reimbursement Savings Accounts (HRSA) to all new hires in lieu of the VEBA medical benefits.

The financial statements of the OPEB plan are included in these financial statements as a pension and other employee benefits trust fund (a fiduciary fund).

Management of the VEBA is vested with the board of trustees of the City of Livonia Employees Retirement System, which consists of five members: the mayor or mayor's designated administrative representative, a member of the City Council to be selected by the City Council, a member of the Civil Service Commission, a police or fire member to be elected by the police and fire members, and a member of any retirement plan established by city ordinance who is not a police or fire member to be elected by the members of any retirement plan established by city ordinance other than police and fire members.

Benefits Provided

The VEBA provides medical and health care benefits, including hospitalization and disability benefits, to eligible retirees and their spouses and eligible dependents. Benefits are provided through a combination of third-party insurers and the City's self-insurance program. Of the total cost of benefits, 100 percent is covered by the VEBA for defined benefit pension plan members, and between 100 and 50 percent of the total cost of the benefits is covered by the VEBA for defined contribution pension plan members, depending on age and service requirements.

Employees Covered by Benefit Terms

The following members were covered by the benefit terms:

Date of member count	November 30, 2021
Inactive plan members or beneficiaries currently receiving benefits	686
Inactive plan members entitled to but not yet receiving benefits	29
Active plan members	583
Total plan members	1,298

November 30, 2021

Note 13 - Other Postemployment Benefit Plan (Continued)**Contributions**

The obligation to contribute to and maintain the VEBA was established by negotiation with certain bargaining units, including general and administrative employees. The funding policy provides for periodic employer contributions at actuarially determined rates per a funding valuation. For the year ended November 30, 2021, the City's average contribution rate was 20.67 percent of covered-employee payroll. Plan members were required to make a contribution of 2 percent beginning on December 1, 2006.

Net OPEB Liability

The City has chosen to use the November 30 measurement date as its measurement date for the net OPEB liability. The November 30, 2021 fiscal year end reported net OPEB liability was determined using a measure of the total OPEB liability and the OPEB net position as of the November 30, 2021 measurement date. The November 30, 2021 measurement date total OPEB liability was determined by an actuarial valuation performed as of that date.

Changes in the net OPEB liability during the measurement year were as follows:

Changes in Net OPEB Liability	Increase (Decrease)		
	Total OPEB Liability	Plan Net Position	Net OPEB Liability
Balance at November 30, 2020	\$ 207,550,435	\$ 122,755,757	\$ 84,794,678
Changes for the year:			
Service cost	1,638,292	-	1,638,292
Interest	14,973,640	-	14,973,640
Changes in benefits	5,428,511	-	5,428,511
Differences between expected and actual experience	(6,049,507)	-	(6,049,507)
Changes in assumptions	(10,851,167)	-	(10,851,167)
Contributions - Employer	-	5,529,951	(5,529,951)
Contributions - Employee	-	375,139	(375,139)
Net investment income	-	18,004,346	(18,004,346)
Benefit payments, including refunds	(8,286,693)	(8,286,693)	-
Administrative expenses	-	(53,730)	53,730
Net changes	(3,146,924)	15,569,013	(18,715,937)
Balance at November 30, 2021	<u>\$ 204,403,511</u>	<u>\$ 138,324,770</u>	<u>\$ 66,078,741</u>

The plan's fiduciary net position represents 67.7 percent of the total OPEB liability.

At November 30, 2021, the City reported a liability of \$65,659,724 for its proportionate share of the net OPEB liability.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended November 30, 2021, the City recognized an OPEB cost recovery of \$9,752,168.

November 30, 2021

Note 13 - Other Postemployment Benefit Plan (Continued)

At November 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 10,358,221
Changes in assumptions	3,554,947	32,209,409
Net difference between projected and actual earnings on OPEB plan investments	-	8,510,697
Total	<u>\$ 3,554,947</u>	<u>\$ 51,078,327</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years Ending November 30	Amount
2022	\$ (22,136,694)
2023	(14,577,065)
2024	(5,636,087)
2025	(5,173,534)

Actuarial Assumptions

The total OPEB liability in the November 30, 2021 actuarial valuation was determined using an inflation assumption of 2.50 percent; an investment rate of return (net of investment expenses) of 7.20 percent; a health care cost trend rate of 5.80 percent for 2021, decreasing 0.1 percent per year to an ultimate rate of 5.00 percent for 2030 and later years; and the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2020 Generational Improvement. These assumptions were applied to all periods included in the measurement.

Discount Rate

The discount rate used to measure the total OPEB liability at November 30, 2021 was 7.20 percent. This was a change from the discount rate of 7.30 percent used to measure the total OPEB liability at November 30, 2020. The projection of cash flows used to determine the discount rate assumed that city contributions will be made at rates equal to the actuarially determined contribution rates.

Based on those assumptions, the VEBA's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to periods of projected benefit payments to determine the total pension liability.

November 30, 2021

Note 13 - Other Postemployment Benefit Plan (Continued)***Investment Rate of Return***

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation.

Asset Class	Long-term Expected Real Rate of Return
Domestic large-cap value stocks	5.70 %
Domestic large-cap growth stocks	5.90
Domestic small-cap value/core	6.10
International stocks	4.80
U.S. core fixed income	1.40
Global fixed income	1.20
High-yield fixed income	3.00
Real estate (direct)	5.30
Real estate investment trusts	5.30

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the City, calculated using the discount rate of 7.20 percent, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (6.20%)	Current Discount Rate (7.20%)	1 Percentage Point Increase (8.20%)
Net OPEB liability	\$ 90,935,359	\$ 66,078,741	\$ 45,505,497

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rate

The following presents the net OPEB liability of the City, calculated using the health care cost trend rate of 5.80 percent, decreasing to 5.0 percent, as well as what the City's net OPEB liability would be if it were calculated using a health care cost trend rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (4.8%, Decreasing to 4.0%)	Current Health Care Cost Trend Rate (5.8%, Decreasing to 5.0%)	1 Percentage Point Increase (6.8%, Decreasing to 6.0%)
Net OPEB liability	\$ 45,058,704	\$ 66,078,741	\$ 91,376,361

Assumption Changes

The discount rate was changed from 7.30 to 7.20 percent, and the beginning health care trend rate was changed from 5.9 to 5.8 percent. The mortality table was updated from the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2018 Generational Improvement to the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2020 Generational Improvement.

November 30, 2021

Note 13 - Other Postemployment Benefit Plan (Continued)***Investment Policy***

The VEBA's policy in regard to the allocation of invested assets is established and may be amended by the board of trustees of the City of Livonia Employees Retirement System by a majority vote of its members. It is the policy of the board to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The VEBA's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans. The following was the VEBA's adopted asset allocation policy as of November 30, 2021:

City of Livonia Retiree Health and Disability Benefits Plan

Asset Class	Target Allocation
Domestic large-cap value stocks	20.00 %
Domestic large-cap growth stocks	15.00
Domestic small-cap value/core stocks	10.00
International stocks	5.00
U.S. core fixed income	30.00
Global fixed income	5.00
High-yield fixed income	5.00
Real estate (direct)	5.00
Real estate investment trusts	5.00

Rate of Return

For the year ended November 30, 2021, the annual money-weighted rate of return on OPEB plan investments, net of OPEB plan investment expense, was 15.32 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Note 14 - Pension and Other Employee Benefits Trust Funds

The following are condensed financial statements for the City's defined benefit pension plans (see Notes 11 and 12) and the postemployment health care plan (see Note 13). The plans do not issue separate financial statements.

	Employees Retirement System	Police and Fire Revised Retirement Plan	VEBA
Statement of Net Position			
Cash and investments	\$ 242,497,141	\$ 1,798,009	\$ 138,365,402
Other assets	290,539	175,446	1,773,491
Liabilities	947,698	7,300	1,814,123
Net position	<u>\$ 241,839,982</u>	<u>\$ 1,966,155</u>	<u>\$ 138,324,770</u>
Statement of Changes in Net Position			
Investment income	\$ 37,112,851	\$ -	\$ 18,004,346
Contributions	2,123,843	1,973,455	5,905,090
Benefit payments	(19,748,739)	-	(8,286,693)
Other decreases	(255,672)	(7,300)	(53,730)
Net change in net position	<u>\$ 19,232,283</u>	<u>\$ 1,966,155</u>	<u>\$ 15,569,013</u>

November 30, 2021

Note 15 - Tax Abatements

The City uses the industrial facilities tax exemption (PA 198 of 1974) to enter into agreements with local businesses to construct new industrial facilities or rehabilitate historical facilities. Under the program, the City grants reductions of 50 percent of the property tax bill for new property (or it can freeze taxable values for rehabilitation properties) for up to 12 years. For the fiscal year ended November 30, 2021, the City abated \$649,552 of taxes under this program. There are no provisions to recapture taxes; however, the abatement may be eliminated if taxes are not paid timely.

The City uses the Commercial Rehabilitation Act exemption (PA 210 of 2005) to provide tax incentives for the rehabilitation of commercial property for the primary purpose and use of a commercial business or multifamily residential facility. The property must be located within an established commercial rehabilitation district. Exemptions are approved for a term of 1 to 10 years, as determined by the City. The property taxes are based upon the previous year's (prior to rehabilitation) taxable value. The taxable value is frozen for the duration of the certificate. For the fiscal year ended November 30, 2021, the City abated \$83,850 of taxes under this program. There are no provisions to recapture taxes.

The City also uses the personal property tax relief in distressed communities exemption (PA 328 of 1998) to abate personal property taxes on new investments made by eligible businesses. Under this program, the City grants reductions of 100 percent of the personal property tax bill. For the fiscal year ended November 30, 2021, the City abated \$326,123 of taxes under the program. There are no provisions to recapture taxes.

Additionally, the Brownfield Redevelopment Authority, a discretely presented component unit, uses brownfield redevelopment agreements under PA 381 of 1996 to reimburse taxpayers that remediate environmental contamination on their properties. As a result of these agreements, the brownfield's tax revenue is reduced. For the fiscal year ended November 30, 2021, the Brownfield Redevelopment Authority abated \$187,001 of taxes under this program. There are no provisions to recapture taxes.

There are no significant abatements made by other governments that reduce the City's tax revenue.

Note 16 - Deferred Inflows of Resources

At the end of the current fiscal year, the various components of the governmental funds' deferred inflows of resources are as follows:

	Governmental Funds
Property taxes, special assessments, and other receivables - Unavailable	\$ 932,278
State sources - Unavailable	866,448
911 surcharge revenue - Unavailable	413,099
Local Community Stabilization Authority - Unavailable	2,917,933
Grant revenue - Unavailable	101,093
Total deferred inflows	<u>\$ 5,230,851</u>

Required Supplemental Information

City of Livonia, Michigan

Required Supplemental Information Budgetary Comparison Schedule – General Fund

Year Ended November 30, 2021

	Original Budget	Final Budget	Actual	Variance with Final Budget
<u>Revenue</u>				
Property Taxes	\$ 35,128,300	\$ 35,128,300	\$ 35,232,130	\$ 103,830
Licenses and Permits				
Business	193,700	193,700	163,611	(30,089)
Nonbusiness	<u>2,786,000</u>	<u>2,786,000</u>	<u>2,727,175</u>	<u>(58,825)</u>
Total licenses and permits	2,979,700	2,979,700	2,890,786	(88,914)
Intergovernmental Revenue				
State and local	11,124,404	12,874,404	12,877,784	3,380
Grants	<u>86,100</u>	<u>379,100</u>	<u>355,793</u>	<u>(23,307)</u>
Total intergovernmental revenue	11,210,504	13,253,504	13,233,577	(19,927)
Charges for Services	4,936,967	4,936,967	4,839,577	(97,390)
Interest and Rents	2,853,487	2,853,487	2,453,113	(400,374)
Fines and Forfeitures	4,289,950	2,589,950	2,368,234	(221,716)
Miscellaneous Revenue				
Sale of fixed assets	125,000	125,000	97,645	(27,355)
Other miscellaneous	<u>1,817,094</u>	<u>1,817,094</u>	<u>1,394,482</u>	<u>(422,612)</u>
Total miscellaneous revenue	<u>1,942,094</u>	<u>1,942,094</u>	<u>1,492,127</u>	<u>(449,967)</u>
Total revenue	<u>\$ 63,341,002</u>	<u>\$ 63,684,002</u>	<u>\$ 62,509,544</u>	<u>\$ (1,174,458)</u>
<u>Expenditures</u>				
General Government				
Legislative:				
City Council	\$ 294,142	\$ 294,142	\$ 283,931	\$ 10,211
City Clerk	647,082	652,082	636,490	15,592
Elections	<u>348,186</u>	<u>263,186</u>	<u>244,147</u>	<u>19,039</u>
Total legislative	1,289,410	1,209,410	1,164,568	44,842
Judicial	3,323,235	3,043,235	3,035,824	7,411
Executive - Mayor's office	602,660	602,660	591,113	11,547
Human resources:				
Labor relations	96,500	96,500	82,203	14,297
Civil service	<u>821,138</u>	<u>721,138</u>	<u>678,840</u>	<u>42,298</u>
Total human resources	917,638	817,638	761,043	56,595

City of Livonia, Michigan

Required Supplemental Information Budgetary Comparison Schedule – General Fund (Continued)

Year Ended November 30, 2021

	Original Budget	Final Budget	Actual	Variance with Final Budget
Expenditures (Continued)				
General Government (Continued)				
Financial administration:				
Accounting	\$ 234,432	\$ 234,432	\$ 233,199	\$ 1,233
Assessing	548,658	548,658	526,434	22,224
Finance	418,272	413,322	407,410	5,912
Independent audit	35,609	40,559	40,532	27
Board of review	3,545	3,545	2,756	789
Treasurer	566,689	566,689	526,493	40,196
Information systems	1,194,503	1,194,503	1,122,203	72,300
Total financial administration	3,001,708	3,001,708	2,859,027	142,681
Other activities:				
Legal	850,822	850,822	840,177	10,645
Communications	488,422	448,422	411,461	36,961
Utilities and supplies	608,247	558,247	463,275	94,972
Dues and subscriptions	51,000	51,000	48,732	2,268
Total other activities	1,998,491	1,908,491	1,763,645	144,846
Total general government	11,133,142	10,583,142	10,175,220	407,922
Public Safety				
Police:				
Traffic bureau	1,215,460	990,460	989,543	917
Administration	2,734,212	2,289,483	2,287,218	2,265
Data processing	853,721	855,721	854,583	1,138
Detective bureau	3,400,555	3,468,555	3,468,542	13
Automotive service	556,150	556,150	500,007	56,143
Communications/Records bureau	973,482	786,482	786,112	370
Crossing guards	70,723	70,723	47,323	23,400
School liaison	411,632	335,632	335,088	544
Office of emergency preparedness	133,515	132,244	123,686	8,558
Reserve police	342,593	342,593	340,235	2,358
Patrol bureau	13,476,216	11,428,216	11,427,763	453
Intelligence bureau	2,372,561	1,793,561	1,779,408	14,153
Total police	26,540,820	23,049,820	22,939,508	110,312
Fire:				
Administration	1,260,045	1,301,081	1,300,967	114
Firefighting	13,357,355	14,245,450	14,245,142	308
Fire prevention	824,309	886,178	886,158	20
Total fire	15,441,709	16,432,709	16,432,267	442

City of Livonia, Michigan

Required Supplemental Information Budgetary Comparison Schedule – General Fund (Continued)

Year Ended November 30, 2021

	Original Budget	Final Budget	Actual	Variance with Final Budget
Expenditures (Continued)				
Public Safety (Continued)				
Protective inspection:				
Building Code Board of Appeals	\$ 861	\$ 861	\$ -	\$ 861
Inspection	1,685,617	1,595,617	1,475,739	119,878
Total protective inspection	1,686,478	1,596,478	1,475,739	120,739
Other protective - Traffic commission	2,353	2,353	1,491	862
Total public safety	43,671,360	41,081,360	40,849,005	232,355
Public Works				
Public services - Highways, streets, and maintenance:				
Engineering	1,269	3,469	750	2,719
Parks maintenance	1,425,183	1,175,183	1,007,721	167,462
Administration	8,391	6,191	956	5,235
Equipment maintenance	213,125	128,125	394	127,731
Building maintenance	1,598,450	1,683,450	1,562,890	120,560
Street lighting	231,648	231,648	207,993	23,655
Maintenance - Streets	453,716	453,716	444,388	9,328
Total public works	3,931,782	3,681,782	3,225,092	456,690
Parks and Recreation and Cultural				
Parks and recreation:				
Administration	164,486	153,886	153,828	58
Recreation facilities	28,825	48,725	48,695	30
Recreation athletics	89,925	89,825	89,749	76
Total parks and recreation	283,236	292,436	292,272	164
Cultural:				
Senior services	610,066	600,866	555,817	45,049
Greenmead and cultural	917,520	917,520	866,137	51,383
Total cultural	1,527,586	1,518,386	1,421,954	96,432
Total parks and recreation and cultural	1,810,822	1,810,822	1,714,226	96,596
Community and Economic Development				
City Planning Commission	726,945	696,945	649,141	47,804
Zoning Board of Appeals	113,232	113,232	50,318	62,914
Total community and economic development	840,177	810,177	699,459	110,718
Employee Benefits, Insurance, and Other	1,944,410	5,707,410	5,630,508	76,902
Total expenditures	<u>\$ 63,331,693</u>	<u>\$ 63,674,693</u>	<u>\$ 62,293,510</u>	<u>\$ 1,381,183</u>

Required Supplemental Information
Budgetary Comparison Schedules - Major Special Revenue Funds
Refuse Disposal System

Year Ended November 30, 2021

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Property taxes	\$ 10,555,571	\$ 10,555,571	\$ 10,589,898	\$ 34,327
State and local revenue	1,215,680	1,215,680	1,188,922	(26,758)
Charges for services	115,000	115,000	125,787	10,787
Investment income (loss)	75,000	75,000	(13,480)	(88,480)
Other revenue	25,000	25,000	27,173	2,173
Total revenue	11,986,251	11,986,251	11,918,300	(67,951)
Expenditures - Current services - Public works	12,349,582	12,568,466	11,697,361	871,105
Net Change in Fund Balance	(363,331)	(582,215)	220,939	803,154
Fund Balance - Beginning of year	10,014,687	10,014,687	10,014,687	-
Fund Balance - End of year	<u>\$ 9,651,356</u>	<u>\$ 9,432,472</u>	<u>\$ 10,235,626</u>	<u>\$ 803,154</u>

Required Supplemental Information
Budgetary Comparison Schedules - Major Special Revenue Funds
(Continued)
Roads and Sidewalks

Year Ended November 30, 2021

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Property taxes	\$ 3,881,175	\$ 3,881,175	\$ 3,890,875	\$ 9,700
State and local revenue	400,866	400,866	436,711	35,845
Investment income (loss)	40,000	40,000	(7,096)	(47,096)
Other revenue:				
Transfers in	7,900,000	7,900,000	7,900,000	-
Other revenue	-	-	543	543
Total revenue	12,222,041	12,222,041	12,221,033	(1,008)
Expenditures - Current services - Public works	12,560,794	14,857,049	11,254,421	3,602,628
Net Change in Fund Balance	(338,753)	(2,635,008)	966,612	3,601,620
Fund Balance - Beginning of year	3,466,133	3,466,133	3,466,133	-
Fund Balance - End of year	<u>\$ 3,127,380</u>	<u>\$ 831,125</u>	<u>\$ 4,432,745</u>	<u>\$ 3,601,620</u>

Required Supplemental Information
Schedule of Pension Investment Returns
Employees Retirement System

	Last Eight Fiscal Years Years Ended November 30							
	2021	2020	2019	2018	2017	2016	2015	2014
Annual money-weighted rate of return - Net of investment expense	17.81 %	10.27 %	12.45 %	(1.66)%	17.45 %	6.50 %	1.40 %	9.60 %

*Schedule is built prospectively upon implementation of GASB 68

Required Supplemental Information
Schedule of Changes in the Net Pension Liability (Asset) and Related Ratios
Employees Retirement System

Last Eight Fiscal Years

	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability								
Service cost	\$ 997,853	\$ 908,315	\$ 1,645,242	\$ 1,655,509	\$ 1,721,106	\$ 1,644,915	\$ 1,530,027	\$ 1,647,392
Interest	16,347,439	16,419,283	16,950,423	15,849,006	16,209,241	15,949,081	15,607,024	15,516,271
Changes in benefit terms	-	-	-	110,794	-	526,875	-	-
Differences between expected and actual experience	1,562,337	2,210,334	(11,621,805)	990,792	(235,377)	3,014,188	(673,125)	401,554
Changes in assumptions	1,371,992	2,035,532	8,335,763	14,813,206	9,009,758	-	4,763,196	-
Benefit payments, including refunds	(19,748,739)	(19,466,578)	(19,570,956)	(17,886,317)	(18,048,385)	(17,793,928)	(16,223,788)	(16,520,444)
Net Change in Total Pension Liability	530,882	2,106,886	(4,261,333)	15,532,990	8,656,343	3,341,131	5,003,334	1,044,773
Total Pension Liability - Beginning of year	232,814,033	230,707,147	234,968,480	219,435,490	210,779,147	207,438,016	202,434,682	201,389,909
Total Pension Liability - End of year	\$ 233,344,915	\$ 232,814,033	\$ 230,707,147	\$ 234,968,480	\$ 219,435,490	\$ 210,779,147	\$ 207,438,016	\$ 202,434,682
Plan Fiduciary Net Position								
Contributions - Employer	\$ 1,948,485	\$ 1,019,900	\$ 432,885	\$ 558,568	\$ 336,320	\$ 815,291	\$ 2,158,913	\$ 3,634,058
Contributions - Member	175,358	212,251	273,901	308,076	345,164	380,988	386,983	400,503
Net investment income (loss)	37,112,851	22,172,808	25,843,649	(1,636,195)	34,908,239	14,021,405	4,353,881	20,367,342
Administrative expenses	(255,672)	(232,019)	(247,666)	(230,600)	(210,695)	(216,924)	(212,335)	(194,367)
Benefit payments, including refunds	(19,748,739)	(19,466,578)	(19,570,956)	(17,886,317)	(18,048,385)	(17,793,928)	(16,223,788)	(16,520,444)
Net Change in Plan Fiduciary Net Position	19,232,283	3,706,362	6,731,813	(18,886,468)	17,330,643	(2,793,168)	(9,536,346)	7,687,092
Plan Fiduciary Net Position - Beginning of year	222,607,699	218,901,337	212,169,524	231,055,992	213,725,349	216,518,517	226,054,863	218,367,771
Plan Fiduciary Net Position - End of year	\$ 241,839,982	\$ 222,607,699	\$ 218,901,337	\$ 212,169,524	\$ 231,055,992	\$ 213,725,349	\$ 216,518,517	\$ 226,054,863
City's Net Pension Liability (Asset) - Ending	\$ (8,495,067)	\$ 10,206,334	\$ 11,805,810	\$ 22,798,956	\$ (11,620,502)	\$ (2,946,202)	\$ (9,080,501)	\$ (23,620,181)
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	103.64 %	95.62 %	94.88 %	90.30 %	105.30 %	101.40 %	104.38 %	111.67 %
Covered Payroll	\$ 3,303,324	\$ 3,997,860	\$ 4,579,558	\$ 6,446,503	\$ 6,682,629	\$ 7,625,911	\$ 9,070,569	\$ 9,312,278
City's Net Pension Liability as a Percentage of Covered Payroll	(257.17)%	255.29 %	257.79 %	353.66 %	(173.89)%	(38.63)%	(100.11)%	(253.65)%

*Schedule is built prospectively upon implementation of GASB 68

Required Supplemental Information
Schedule of Pension Contributions
Employees Retirement System

Last Ten Fiscal Years
Years Ended November 30

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Actuarially determined contribution	\$ 1,948,485	\$ 1,019,901	\$ 432,885	\$ -	\$ 336,320	\$ 815,291	\$ 2,158,913	\$ 3,634,058	\$ 2,082,219	\$ 747,119
Contributions in relation to the actuarially determined contribution	1,948,485	1,019,901	432,885	558,568	336,320	815,291	2,158,913	3,634,058	2,082,219	747,119
Contribution Excess	\$ -	\$ -	\$ -	\$ 558,568	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll	\$ 3,303,324	\$ 3,997,860	\$ 4,579,558	\$ 6,446,503	\$ 6,682,629	\$ 7,625,911	\$ 9,070,569	\$ 9,312,278	\$ 9,870,211	\$11,282,045
Contributions as a Percentage of Covered Payroll	58.99 %	25.51 %	9.45 %	8.66 %	5.03 %	10.69 %	23.80 %	39.02 %	21.10 %	6.62 %

Notes to Schedule of Pension Contributions

Actuarial valuation information relative to the determination of contributions:

Valuation date Actuarially determined contribution rates are calculated as of November 30, two years prior to the end of the fiscal year in which the contributions are reported. Covered-employee payroll is as of November 30 of the current fiscal year.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Aggregate
Amortization method	Level dollar
Remaining amortization period	15 years
Asset valuation method	5-year smoothed market
Inflation	4.0 percent
Salary increase	4.0 - 11.9 percent, including inflation
Investment rate of return	7.40 percent
Mortality	RP-2000 Combined Healthy Mortality Table projected to 2014

**Required Supplemental Information
Schedule of Pension Investment Returns
Police and Fire Revised Retirement Plan**

**Last Fiscal Year
Year Ended November 30**

2021

Annual money-weighted rate of return - Net of investment expense

- %

*Schedule is built prospectively upon the creation of the plan. For the year ended November 30, 2021, there was no annual money-weighted rate of return as the plan was funded just days before the end of the fiscal year.

Draft

Required Supplemental Information
Schedule of Changes in the Net Pension Liability (Asset) and Related Ratios
Police and Fire Revised Retirement Plan

	Last Fiscal Year
	<u>2021</u>
Total Pension Liability	
Service cost	\$ 1,698,114
Net Change in Total Pension Liability	1,698,114
Total Pension Liability - Beginning of year	-
Total Pension Liability - End of year	<u>\$ 1,698,114</u>
Plan Fiduciary Net Position	
Contributions - Employer	\$ 1,037,028
Contributions - Member	936,427
Administrative expenses	<u>(7,300)</u>
Net Change in Plan Fiduciary Net Position	1,966,155
Plan Fiduciary Net Position - Beginning of year	-
Plan Fiduciary Net Position - End of year	<u>\$ 1,966,155</u>
City's Net Pension Liability (Asset) - Ending	<u>\$ (268,041)</u>
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	115.78 %
Covered Payroll	\$ 6,715,276
City's Net Pension Liability as a Percentage of Covered Payroll	(3.99)%

*Schedule is built prospectively upon creation of the plan

**Required Supplemental Information
Schedule of Pension Contributions
Police and Fire Revised Retirement Plan**

**Last Fiscal Year
Year Ended November 30**

	2021
Actuarially determined contribution	\$ 1,037,028
Contributions in relation to the actuarially determined contribution	1,037,028
Contribution Excess	\$ -
Covered Payroll	\$ 6,715,276
Contributions as a Percentage of Covered Payroll	15.44 %

Notes to Schedule of Pension Contributions

Actuarial valuation information relative to the determination of contributions:

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level percentage of payroll
Remaining amortization period	15 years
Asset valuation method	5-year smoothed market
Inflation	2.50 percent
Salary increase	6.00 percent
Investment rate of return	7.00 percent
Mortality	PubS-2010 Employee mortality tables with generational improvements using Scale MP-2021

**Required Supplemental Information
Schedule of OPEB Investment Returns**

**Last Five Fiscal Years
Years Ended November 30**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Annual money-weighted rate of return - Net of investment expense	15.32 %	8.64 %	11.76 %	(2.29)%	16.21 %

*Schedule built prospectively upon implementation of GASB 74/75

Required Supplemental Information

Schedule of Changes in the Net OPEB Liability and Related Ratios

	Last Five Fiscal Years				
	2021	2020	2019	2018	2017
Total OPEB Liability					
Service cost	\$ 1,638,292	\$ 2,753,080	\$ 5,782,551	\$ 5,181,469	\$ 4,381,818
Interest	14,973,640	15,505,638	14,135,767	12,715,690	12,061,649
Changes in benefit terms	5,428,511	-	-	-	-
Differences between expected and actual experience	(6,049,507)	(13,380,004)	(14,440,265)	(14,191,268)	9,974,080
Changes in assumptions	(10,851,167)	538,411	(74,592,646)	51,279,390	24,668,349
Benefit payments, including refunds	(8,286,693)	(9,135,489)	(8,075,351)	(7,708,963)	(7,037,118)
Net Change in Total OPEB Liability	(3,146,924)	(3,718,364)	(77,189,944)	47,276,318	44,048,778
Total OPEB Liability - Beginning of year	207,550,435	211,268,799	288,458,743	241,182,425	197,133,647
Total OPEB Liability - End of year	\$ 204,403,511	\$ 207,550,435	\$ 211,268,799	\$ 288,458,743	\$ 241,182,425
Plan Fiduciary Net Position					
Contributions - Employer	\$ 5,529,951	\$ 5,331,203	\$ 4,924,890	\$ 4,499,324	\$ 5,087,462
Contributions - Active and inactive plan members not yet receiving benefits	375,139	389,287	426,231	473,346	484,737
Net investment income (loss)	18,004,346	10,638,551	12,365,868	(1,556,473)	15,195,332
Administrative expenses	(53,730)	(49,673)	(48,875)	(58,229)	(35,971)
Benefit payments, including refunds	(8,286,693)	(9,135,489)	(8,075,351)	(7,708,963)	(7,037,118)
Net Change in Plan Fiduciary Net Position	15,569,013	7,173,879	9,592,763	(4,350,995)	13,694,442
Plan Fiduciary Net Position - Beginning of year	122,755,757	115,581,878	105,989,115	110,340,110	96,645,668
Plan Fiduciary Net Position - End of year	\$ 138,324,770	\$ 122,755,757	\$ 115,581,878	\$ 105,989,115	\$ 110,340,110
Net OPEB Liability - Ending	\$ 66,078,741	\$ 84,794,678	\$ 95,686,921	\$ 182,469,628	\$ 130,842,315
Plan Fiduciary Net Position as a Percentage of Total OPEB Liability	67.67 %	59.15 %	54.71 %	36.74 %	45.75 %
Covered Payroll	\$ 38,631,666	\$ 36,744,168	\$ 35,774,188	\$ 36,890,435	\$ 34,729,209
Net OPEB Liability as a Percentage of Covered Payroll	171.05 %	230.77 %	267.47 %	494.63 %	376.75 %

*Schedule is built prospectively upon implementation of GASB 74/75

Required Supplemental Information
Schedule of OPEB Contributions

Last Ten Fiscal Years
Years Ended November 30

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Actuarially determined contribution	\$ 4,031,442	\$ 3,251,858	\$ 4,054,515	\$ 4,018,307	\$ 4,517,014	\$ 5,108,040	\$ 5,907,902	\$ 7,066,283	\$ 7,078,024	\$ 7,086,251
Contributions in relation to the actuarially determined contribution	5,529,951	5,331,203	4,924,890	4,499,324	5,087,462	4,665,664	5,361,926	6,388,086	6,443,612	6,399,781
Contribution Excess (Deficiency)	\$ 1,498,509	\$ 2,079,345	\$ 870,375	\$ 481,017	\$ 570,448	\$ (442,376)	\$ (545,976)	\$ (678,197)	\$ (634,412)	\$ (686,470)
Covered Payroll	\$ 38,631,666	\$ 36,744,168	\$ 35,774,188	\$ 36,890,435	\$ 34,729,209	\$ 31,408,000	\$ 30,560,000	\$ 30,964,000	\$ 32,871,000	\$ 34,062,000
Contributions as a Percentage of Covered Payroll	14.31 %	14.51 %	13.77 %	12.20 %	14.65 %	14.86 %	17.55 %	20.63 %	19.60 %	18.79 %

Notes to Schedule of Contributions

Actuarial valuation information relative to the determination of contributions:

Valuation date Actuarially determined contribution rates are calculated as of November 30 for the fiscal year in which the contributions are reported.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, closed
Remaining amortization period	28 years
Asset valuation method	Market value
Inflation	2.5 percent
Health care cost trend rates	5.8 percent, decreasing 0.1 percent per year to 5.0 percent
Salary increase	4.0 to 14.0 percent
Investment rate of return	7.20 percent
Mortality	Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2020 Generational Improvement

November 30, 2021

Reconciliation of Budgeted Amounts to Basic Financial Statements

The budgetary comparison schedules for the General Fund and major special revenue funds are presented on the same basis of accounting used in preparing the adopted budget. The following is a reconciliation of the General Fund budgetary comparison schedule to the governmental funds statement of revenue, expenditures, and changes in fund balances:

	Total Revenue	Total Expenditures
Amounts per operating statement	\$ 62,059,544	\$ 59,335,107
Operating transfers budgeted as expenditures	-	2,508,403
Reimbursing transfer budgeted as revenue	450,000	450,000
	<u>\$ 62,509,544</u>	<u>\$ 62,293,510</u>

The following is a reconciliation of the Roads and Sidewalks Fund budgetary comparison schedule to the governmental funds statement of revenue, expenditures, and changes in fund balance:

	Total Revenue	Total Expenditures
Amounts per operating statement	\$ 4,321,033	\$ 11,254,421
Operating transfers budgeted as revenue	7,900,000	-
	<u>\$ 12,221,033</u>	<u>\$ 11,254,421</u>

Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund and all special revenue funds, except that operating transfers and debt proceeds have been included in the revenue and expenditures categories, rather than as other financing sources (uses). All annual appropriations lapse at fiscal year end; encumbrances are not included as expenditures. During the year, the budget was amended in a legally permissible manner.

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. On or before September 15, the mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following December 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain citizen comments.
3. As provided for by the City Charter, no later than November 1, the City Council shall adopt the budget through the passage of a budget resolution and transmit the budget to the mayor. No later than November 15, the mayor shall either approve or disapprove the adopted budget, in whole or in part.
4. The legislative budget is adopted at a functional level for the General Fund and at the fund level for other governmental and proprietary funds. The budget document presents information by fund, function, department, and line items. Management may amend the budget at a detail level within the legislative summary constraints. Appropriations that exceed the summary budget constraints require City Council approval.

November 30, 2021

Pension Information

Changes in Assumptions

In 2021, the discount rate was changed from 7.30 to 7.20 percent and salary increases were lowered from a range of 4.0 through 11.9 percent to a flat 4.0 percent. The mortality table was updated from the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2018 Generational Improvement to the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2021 Generational Improvement.

In 2020, the discount rate was changed from 7.40 to 7.30 percent and assumed inflation was changed from 4.0 to 2.5 percent.

In 2019, the discount rate was changed from 7.38 to 7.40 percent. The mortality table was updated from the RP-2014 Healthy Annuitant Mortality Table with MP-2017 to the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2018 Generational Improvement.

In 2018, the discount rate was changed from 7.50 to 7.38 percent. The mortality table was updated from the RP-2000 Combined Healthy Mortality Table projected to 2014 (Scale AA) to the RP-2014 Healthy Annuitant Mortality Table with MP-2017.

In 2017, the discount rate was changed from 8.00 to 7.50 percent.

In 2015, the mortality table was change from the 1983 Group Annuity Mortality Table to the RP-2000 Combined Healthy Annuitant Mortality Table projected to 2014. The rates of retirement for all participants and the rates of withdrawal for police were changed based on an experience study.

OPEB Information

Changes in Assumptions

In 2021, the discount rate was changed from 7.30 to 7.20 percent, and the beginning health care trend rate was changed from 5.9 to 5.8 percent. The mortality table was updated from the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2018 Generational Improvement to the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2020 Generational Improvement.

In 2020, the discount rate was changed from 7.40 to 7.30 percent, assumed inflation was changed from 4.0 to 2.5 percent, and the beginning health care trend rate was changed from 6.0 to 5.9 percent.

In 2019, the discount rate was changed from 4.92 to 7.40 percent. The mortality table was updated from the RP-2014 Table with MP-2017 to the Pub-2010 General and Public Safety Public Retirement Plan Mortality Table with MP-2018 Generational Improvement.

In 2018, the discount rate was changed from 5.3 to 4.92 percent. The mortality table was updated from the RP-2000 Combined Healthy Mortality Table projected to 2014 (Scale AA) to the RP-2014 Table with MP-2017.

In 2017, the discount rate was changed from 6.16 to 5.3 percent.

Other Supplemental Information

City of Livonia, Michigan

Special Revenue Funds										
	Major Streets	Local Streets	Community Recreation	Grants	SAD Street Lighting	Cable Television	Library	Public Safety Communication	Adjudicated Forfeitures	Community Transit
Assets										
Cash and investments	\$ 2,049,592	\$ 757,298	\$ 4,934,942	\$ 567,038	\$ 893,694	\$ 856,047	\$ 5,253,364	\$ 3,747,591	\$ 2,229,799	\$ 1,392,584
Accounts receivable:										
Property taxes	-	-	4,760	-	-	-	4,901	-	-	3,030
Special assessments	-	-	-	-	-	-	-	-	-	-
Due from other governmental units	1,272,051	483,850	180,528	96,428	-	-	179,882	-	-	111,192
Other	6,994	-	-	98,153	-	14,860	-	413,099	-	13,864
Prepaid expenses	-	-	-	-	-	-	-	-	-	-
Total assets	\$ 3,328,637	\$ 1,241,148	\$ 5,120,230	\$ 761,619	\$ 893,694	\$ 870,907	\$ 5,438,147	\$ 4,160,690	\$ 2,229,799	\$ 1,520,670
Liabilities										
Accounts payable	\$ 49,117	\$ -	\$ 100,549	\$ 114,341	\$ -	\$ 205	\$ 25,973	\$ -	\$ -	\$ 1,889
Accrued and other liabilities	-	-	51,852	23,379	-	9,707	97,702	2,215	-	12,575
Unearned revenue	-	-	547,168	429,727	-	-	-	-	-	-
Due to fiduciary funds	-	-	-	-	-	-	27,512	-	-	-
Total liabilities	49,117	-	699,569	567,447	-	9,912	151,187	2,215	-	14,464
Deferred Inflows of Resources -										
Unavailable revenue	-	-	179,081	101,093	-	-	184,400	413,099	-	113,984
Total liabilities and deferred inflows of resources	49,117	-	878,650	668,540	-	9,912	335,587	415,314	-	128,448
Fund Balances										
Nonspendable	-	-	-	-	-	-	-	-	-	-
Restricted:										
Streets, roads, and sidewalks	3,279,520	1,241,148	-	-	-	-	-	-	-	-
Adjudicated forfeitures	-	-	-	-	-	-	-	-	2,229,799	-
Grants	-	-	-	93,079	-	-	-	-	-	-
Capital improvements	-	-	-	-	-	-	-	-	-	-
Community recreation	-	-	4,241,580	-	-	-	-	-	-	-
Street lighting	-	-	-	-	893,694	-	-	-	-	-
Library	-	-	-	-	-	-	5,102,560	-	-	-
Public safety communication	-	-	-	-	-	-	-	3,745,376	-	-
Community transit	-	-	-	-	-	-	-	-	-	1,392,222
Designated purpose	-	-	-	-	-	-	-	-	-	-
Committed:										
Cable access television	-	-	-	-	-	860,995	-	-	-	-
Arts Commission	-	-	-	-	-	-	-	-	-	-
Historical Commission	-	-	-	-	-	-	-	-	-	-
Assigned:										
Golf course capital improvements	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-
Court building improvements	-	-	-	-	-	-	-	-	-	-
Total fund balances	3,279,520	1,241,148	4,241,580	93,079	893,694	860,995	5,102,560	3,745,376	2,229,799	1,392,222
Total liabilities, deferred inflows of resources, and fund balances	\$ 3,328,637	\$ 1,241,148	\$ 5,120,230	\$ 761,619	\$ 893,694	\$ 870,907	\$ 5,438,147	\$ 4,160,690	\$ 2,229,799	\$ 1,520,670

Other Supplemental Information Combining Balance Sheet Nonmajor Governmental Funds

November 30, 2021

Special Revenue Funds			Debt Service Funds			Capital Project Funds					Total Nonmajor Governmental Funds
Designated Purpose	Historical Commission	Arts Commission Fund	2015 MBA Refunding	2016 MBA Refunding	2017 MBA Refunding	Golf Course Capital Improvement	Capital Improvement	Special Assessments	Court Building Improvements	Building Improvement Fund	
\$ 505,690	\$ 333,562	\$ 84,485	\$ -	\$ -	\$ -	\$ 221,749	\$ 8,732,950	\$ 1,104,214	\$ 359,378	\$ 4,674,877	\$ 38,698,854
-	-	-	-	-	-	-	-	-	-	-	12,691
-	-	-	-	-	-	-	-	211,994	-	-	211,994
-	-	-	-	-	-	-	-	-	-	-	2,323,931
-	-	-	-	-	-	-	-	-	-	-	546,970
-	-	-	-	-	-	-	607,143	-	-	-	607,143
\$ 505,690	\$ 333,562	\$ 84,485	\$ -	\$ -	\$ -	\$ 221,749	\$ 9,340,093	\$ 1,316,208	\$ 359,378	\$ 4,674,877	\$ 42,401,583
\$ 1,171	\$ -	\$ 158	\$ -	\$ -	\$ -	\$ -	\$ 61,230	\$ 31,675	\$ -	\$ -	\$ 386,308
152,453	24,891	-	-	-	-	-	-	-	-	-	374,774
-	-	-	-	-	-	-	-	-	-	-	976,895
-	-	-	-	-	-	-	-	-	-	-	27,512
153,624	24,891	158	-	-	-	-	61,230	31,675	-	-	1,765,489
-	-	-	-	-	-	-	-	181,705	-	-	1,173,362
153,624	24,891	158	-	-	-	-	61,230	213,380	-	-	2,938,851
-	-	-	-	-	-	-	607,143	-	-	-	607,143
-	-	-	-	-	-	-	-	-	-	-	4,520,668
-	-	-	-	-	-	-	-	-	-	-	2,229,799
-	-	-	-	-	-	-	-	-	-	-	93,079
-	-	-	-	-	-	-	8,671,720	1,102,828	-	-	9,774,548
-	-	-	-	-	-	-	-	-	-	-	4,241,580
-	-	-	-	-	-	-	-	-	-	-	893,694
-	-	-	-	-	-	-	-	-	-	-	5,102,560
-	-	-	-	-	-	-	-	-	-	-	3,745,376
352,066	-	-	-	-	-	-	-	-	-	-	1,392,222
-	-	-	-	-	-	-	-	-	-	-	352,066
-	-	84,327	-	-	-	-	-	-	-	-	860,995
-	308,671	-	-	-	-	-	-	-	-	-	84,327
-	-	-	-	-	-	-	-	-	-	-	308,671
-	-	-	-	-	-	221,749	-	-	-	-	221,749
-	-	-	-	-	-	-	-	-	-	4,674,877	4,674,877
-	-	-	-	-	-	-	-	-	359,378	-	359,378
352,066	308,671	84,327	-	-	-	221,749	9,278,863	1,102,828	359,378	4,674,877	39,462,732
\$ 505,690	\$ 333,562	\$ 84,485	\$ -	\$ -	\$ -	\$ 221,749	\$ 9,340,093	\$ 1,316,208	\$ 359,378	\$ 4,674,877	\$ 42,401,583

City of Livonia, Michigan

Special Revenue Funds										
	Major Streets	Local Streets	Community Recreation	Grants	SAD Street Lighting	Cable Television	Library	Public Safety Communication	Adjudicated Forfeitures	Community Transit
Revenue										
Property taxes	\$ -	\$ -	\$ 3,438,964	\$ -	\$ -	\$ -	\$ 3,539,156	\$ -	\$ -	\$ 580,269
Special assessments	-	-	-	-	1,280,546	-	-	-	-	-
Intergovernmental:										
Federal revenue	-	-	-	1,573,151	-	-	6,839	-	7,825	-
State and local revenue	8,501,180	3,222,517	459,367	296,074	-	-	584,114	-	-	362,977
Charges for services	-	-	2,810,138	-	-	-	4,499	417,939	-	29,795
Fines and forfeitures	-	-	-	-	-	-	14,014	-	282,998	-
Investment (loss) income	(3,090)	(1,065)	(6,065)	-	(1,023)	(951)	(6,322)	(4,752)	(2,404)	(1,493)
Other revenue	24	33	76,900	-	-	396,242	29,525	-	1,465	16,720
Total revenue	8,498,114	3,221,485	6,779,304	1,869,225	1,279,523	395,291	4,171,825	413,187	289,884	988,268
Expenditures										
Current services:										
Public safety	-	-	-	835,425	-	-	-	872,757	186,893	-
Public works	1,854,629	2,662,632	-	-	1,147,765	-	-	-	-	-
Community and economic development	-	-	-	948,179	-	-	-	-	-	-
Recreation and culture	-	-	4,864,424	-	-	452,799	3,705,716	-	-	616,207
Capital outlay	-	-	-	-	-	-	-	-	-	-
Debt service:										
Principal retirement	-	-	-	-	-	-	-	-	-	-
Interest and other	-	-	-	-	-	-	-	-	-	-
Total expenditures	1,854,629	2,662,632	4,864,424	1,783,604	1,147,765	452,799	3,705,716	872,757	186,893	616,207
Excess of Revenue Over (Under) Expenditures	6,643,485	558,853	1,914,880	85,621	131,758	(57,508)	466,109	(459,570)	102,991	372,061
Other Financing Sources (Uses)										
Transfers in	-	7,200,000	-	17,573	-	-	-	-	-	-
Transfers out	(7,200,000)	(7,900,000)	(2,178,308)	-	-	-	-	-	-	-
Total other financing (uses) sources	(7,200,000)	(700,000)	(2,178,308)	17,573	-	-	-	-	-	-
Net Change in Fund Balances	(556,515)	(141,147)	(263,428)	103,194	131,758	(57,508)	466,109	(459,570)	102,991	372,061
Fund Balances - Beginning of year	3,836,035	1,382,295	4,505,008	(10,115)	761,936	918,503	4,636,451	4,204,946	2,126,808	1,020,161
Fund Balances - End of year	\$ 3,279,520	\$ 1,241,148	\$ 4,241,580	\$ 93,079	\$ 893,694	\$ 860,995	\$ 5,102,560	\$ 3,745,376	\$ 2,229,799	\$ 1,392,222

Other Supplemental Information

Combining Statement of Revenue, Expenditures, and Changes in Fund Balances

Nonmajor Governmental Funds

Year Ended November 30, 2021

Special Revenue Funds			Debt Service Funds			Capital Projects Funds					Total Nonmajor Governmental Funds
Designated Purpose	Historical Commission	Arts Commission Fund	2015 MBA Refunding	2016 MBA Refunding	2017 MBA Refunding	Golf Course Capital Improvement	Capital Improvement	Special Assessments	Court Building Improvements	Building Improvement Fund	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,607,245	\$ -	\$ -	\$ -	\$ 9,165,634
-	-	-	-	-	-	-	-	159,935	-	-	1,440,481
-	-	-	-	-	-	-	-	-	-	-	1,587,815
-	-	-	-	-	-	-	-	-	-	-	13,426,229
-	3,689	-	-	-	-	146,941	-	-	-	-	3,413,001
-	-	-	-	-	-	-	-	-	-	-	513,213
-	(394)	(95)	-	-	-	(291)	(9,385)	1,140	216,201	(3,718)	(40,397)
95,076	137,637	12,678	-	-	-	-	22,066	-	(489)	-	788,366
95,076	140,932	12,583	-	-	-	146,650	1,619,926	161,075	215,712	(3,718)	30,294,342
-	-	-	-	-	-	-	-	-	-	-	1,895,075
-	-	-	-	-	-	-	-	-	-	-	5,665,026
-	-	-	-	-	-	-	-	-	-	-	948,179
35,905	64,557	12,319	-	-	-	-	-	-	-	-	9,751,927
-	-	-	-	-	-	112,388	1,679,332	192,119	-	27,302	2,011,141
-	-	-	165,000	335,000	1,370,000	-	-	-	-	-	1,870,000
-	-	-	19,457	216,000	623,850	-	-	-	-	-	859,307
35,905	64,557	12,319	184,457	551,000	1,993,850	112,388	1,679,332	192,119	-	27,302	23,000,655
59,171	76,375	264	(184,457)	(551,000)	(1,993,850)	34,262	(59,406)	(31,044)	215,712	(31,020)	7,293,687
-	-	-	184,457	551,000	1,993,850	-	1,095,831	-	-	1,395,000	12,437,711
-	-	-	-	-	-	-	-	-	(551,000)	-	(17,829,308)
-	-	-	184,457	551,000	1,993,850	-	1,095,831	-	(551,000)	1,395,000	(5,391,597)
59,171	76,375	264	-	-	-	34,262	1,036,425	(31,044)	(335,288)	1,363,980	1,902,090
292,895	232,296	84,063	-	-	-	187,487	8,242,438	1,133,872	694,666	3,310,897	37,560,642
\$ 352,066	\$ 308,671	\$ 84,327	\$ -	\$ -	\$ -	\$ 221,749	\$ 9,278,863	\$ 1,102,828	\$ 359,378	\$ 4,674,877	\$ 39,462,732

Other Supplemental Information
Combining Statement of Fiduciary Net Position
Fiduciary Funds

November 30, 2021

	Pension and Other Employee Benefit Trust Funds				Custodial Funds					
	Employees Retirement System	Police and Fire Revised Retirement Plan	VEBA	Total	Special Trust Fund	Undistributed Tax Fund	Special Operation Team	Western Wayne Mobile Field Force Team	District Court Fund	Total
Assets										
Cash and cash equivalents	\$ 356,904	\$ -	\$ 129,669	\$ 486,573	\$ 319,490	\$ 5,489,568	\$ 72,654	\$ 28,306	\$ 896,947	\$ 6,806,965
Investments:										
U.S. government securities	6,094,311	-	8,101,370	14,195,681	-	-	-	-	-	-
Collateralized mortgage obligations	2,701,729	-	3,344,931	6,046,660	-	-	-	-	-	-
Common stocks	132,437,748	1,798,009	66,317,832	200,553,589	-	-	-	-	-	-
Corporate bonds	7,249,974	-	7,813,502	15,063,476	-	-	-	-	-	-
Real estate investment trust	1,884,990	-	923,169	2,808,159	-	-	-	-	-	-
Foreign bonds	548,945	-	1,145,753	1,694,698	-	-	-	-	-	-
Mutual funds	91,222,540	-	50,589,176	141,811,716	-	-	-	-	-	-
Accounts receivable	100,701	-	1,722,966	1,823,667	-	-	-	-	-	-
Due from primary government	182,538	175,446	50,525	408,509	-	-	-	-	-	-
Due from other funds	7,300	-	-	7,300	-	-	-	-	-	-
Total assets	242,787,680	1,973,455	140,138,893	384,900,028	319,490	5,489,568	72,654	28,306	896,947	6,806,965
Liabilities										
Accounts payable	909,422	-	1,487,443	2,396,865	3,909	-	-	-	-	3,909
Due to other governmental units	38,276	-	-	38,276	-	5,489,568	6,199	-	61,915	5,557,682
Due to primary government	-	-	326,680	326,680	-	-	-	-	-	-
Due to other funds	-	7,300	-	7,300	-	-	-	-	-	-
Bonds and other deposits	-	-	-	-	315,581	-	-	-	136,467	452,048
Total liabilities	947,698	7,300	1,814,123	2,769,121	319,490	5,489,568	6,199	-	198,382	6,013,639
Net Position										
Restricted:										
Pension	241,839,982	1,966,155	-	243,806,137	-	-	-	-	-	-
Postemployment benefits other than pension	-	-	138,324,770	138,324,770	-	-	-	-	-	-
Individuals, organizations, and other governments	-	-	-	-	-	-	66,455	28,306	698,565	793,326
Total net position	<u>\$ 241,839,982</u>	<u>\$ 1,966,155</u>	<u>\$ 138,324,770</u>	<u>\$ 382,130,907</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 66,455</u>	<u>\$ 28,306</u>	<u>\$ 698,565</u>	<u>\$ 793,326</u>

Other Supplemental Information
Combining Statement of Changes in Fiduciary Net Position
Fiduciary Funds

Year Ended November 30, 2021

	Pension and Other Employee Benefit Trust Funds				Custodial Funds					
	Employees Retirement System	Police and Fire Revised Retirement Plan	VEBA	Total	Special Trust Fund	Undistributed Tax Fund	Special Operation Team	Western Wayne Mobile Field Force Team	District Court Fund	Total
Additions										
Investment income (loss):										
Interest and dividends	\$ 4,317,014	\$ -	\$ 2,822,785	\$ 7,139,799	\$ -	\$ 16	\$ (95)	\$ (38)	\$ 162	\$ 45
Net increase in fair value of investments	33,444,992	-	15,558,336	49,003,328	-	-	-	-	-	-
Investment costs	(649,155)	-	(376,775)	(1,025,930)	-	-	-	-	-	-
Net investment income (loss)	37,112,851	-	18,004,346	55,117,197	-	16	(95)	(38)	162	45
Contributions:										
Employer	1,948,485	1,037,028	5,529,951	8,515,464	-	-	-	-	-	-
Employee	175,358	936,427	375,139	1,486,924	-	-	-	-	-	-
Total contributions	2,123,843	1,973,455	5,905,090	10,002,388	-	-	-	-	-	-
Collections for other governments	-	-	-	-	279,494	147,606,679	84,000	30,000	-	148,000,173
Fines and fees	-	-	-	-	-	-	-	-	923,133	923,133
Bond receipts	-	-	-	-	-	-	-	-	61,062	61,062
Restitutions, judgments, and other	-	-	-	-	-	-	-	-	146,390	146,390
Property tax collections for other governments	-	-	-	-	-	-	-	-	239,794	239,794
Total additions	39,236,694	1,973,455	23,909,436	65,119,585	279,494	147,606,695	83,905	29,962	1,370,541	149,370,597
Deductions										
Pension benefit payments	19,070,223	-	-	19,070,223	-	-	-	-	-	-
Medical benefit payments	-	-	8,099,503	8,099,503	-	-	-	-	-	-
Disability benefit payments	-	-	187,190	187,190	-	-	-	-	-	-
Refunds of contributions	678,516	-	-	678,516	-	-	-	-	-	-
Administrative expenses	255,672	7,300	53,730	316,702	-	-	-	-	-	-
Disbursements to other governments	-	-	-	-	279,494	147,606,695	81,135	1,656	923,223	148,892,203
Bond forfeitures	-	-	-	-	-	-	-	-	61,062	61,062
Restitutions, judgments, and other refunds	-	-	-	-	-	-	-	-	259,084	259,084
Volunteer work program and civil drug fund	-	-	-	-	-	-	-	-	146,390	146,390
Total deductions	20,004,411	7,300	8,340,423	28,352,134	279,494	147,606,695	81,135	1,656	1,389,759	149,358,739
Net Increase in Fiduciary Net Position	19,232,283	1,966,155	15,569,013	36,767,451	-	-	2,770	28,306	(19,218)	11,858
Net Position - Beginning of year	222,607,699	-	122,755,757	345,363,456	-	-	63,685	-	717,783	781,468
Net Position - End of year	<u>\$ 241,839,982</u>	<u>\$ 1,966,155</u>	<u>\$ 138,324,770</u>	<u>\$ 382,130,907</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 66,455</u>	<u>\$ 28,306</u>	<u>\$ 698,565</u>	<u>\$ 793,326</u>

City of Livonia, Michigan

Federal Awards Supplemental Information
November 30, 2021

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Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

Independent Auditor's Report

To the City Council
City of Livonia, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Livonia, Michigan (the "City") as of and for the year ended November 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated May 25, 2022, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements. We have not performed any procedures with respect to the audited financial statements subsequent to May 25, 2022.

The accompanying schedule of expenditures of federal awards and the reconciliation of financial statements federal revenue with schedule of expenditures of federal awards are presented for the purpose of additional analysis as required by the Uniform Guidance and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

May 25, 2022

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of
Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

To Management and the City Council
City of Livonia, Michigan

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Livonia, Michigan (the "City") as of and for the year ended November 30, 2021 and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated May 25, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Livonia, Michigan's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Livonia, Michigan's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

May 25, 2022

Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required
by the Uniform Guidance

Independent Auditor's Report

To the City Council
City of Livonia, Michigan

Report on Compliance for Each Major Federal Program

We have audited the City of Livonia, Michigan's (the "City") compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on the City's major federal program for the year ended November 30, 2021. The City's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal program.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City's major federal program based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Livonia, Michigan's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the City of Livonia, Michigan's compliance.

Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program for the year ended November 30, 2021.

Report on Internal Control Over Compliance

Management of the City of Livonia, Michigan is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Livonia, Michigan's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

To the City Council
City of Livonia, Michigan

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

May 25, 2022

Schedule of Expenditures of Federal Awards

Year Ended November 30, 2021

Federal Agency/Pass-through Agency/Program Title	Assistance Listing Number	Pass-through Entity Identifying Number	Total Amount Provided to Subrecipients	Federal Expenditures
U.S. Department of Agriculture - Food Distribution Cluster - Passed through the Wayne Metropolitan Community Services Agency - Emergency Food Assistance Program (Food Commodities)	10.569	N/A	\$ -	\$ 41,437
U.S. Department of Housing and Urban Development:				
Community Development Block Grant - Entitlement Grants Cluster:				
Program year 2021	14.218	N/A	-	454,041
Program year 2020	14.218	N/A	26,920	333,785
COVID-19 - CDBG Entitlement Grant	14.218	N/A	-	90,758
Total CDBG Entitlement Grants			26,920	878,584
Passed through Wayne County, Michigan - HOME Investment Partnership Program - Program year 2021	14.239	N/A	-	69,596
Total U.S. Department of Housing and Urban Development			26,920	948,180
U.S. Department of Justice:				
Federal Equitable Sharing Program	16.922		-	88,820
U.S. Marshals - Detroit Fugitive Apprehension Task Force	16.unknown		-	7,565
Federal Bureau of Investigation - Drug Enforcement Task Force	16.unknown		-	4,752
Federal Bureau of Investigation - Detroit Major Crimes Task Force	16.unknown		-	14,257
COVID-19 - Coronavirus Emergency Supplemental Funding Program	16.034		-	11,804
Passed through Wayne County, Michigan - 2019 Edward Byrne Memorial Justice Assistance Grant	16.738	DJ-BX-0930	-	8,604
Total U.S. Department of Justice			-	135,802
U.S. Department of Transportation:				
Highway Safety Cluster - Passed through the Michigan Office of Highway Safety - State and Community Highway Safety - Belt Enforcement	20.600	PT-19-7	-	6,014
Transit Services Programs Cluster - Enhanced Mobility of Seniors and Individuals with Disabilities - Section 5310	20.513	N/A	-	24,261
COVID-19 - Federal Transit Cluster - Urbanized Area Formula Program - Section 5307	20.507	N/A	-	19,904
Total U.S. Department of Transportation			-	50,179
U.S. Department of Treasury:				
Passed through Michigan Department of Treasury - Coronavirus Aid, Relief, and Economic Security Act:				
COVID-19 - Coronavirus Relief Fund (PSPHPRP)	21.019	N/A	-	231,409
COVID-19 - Coronavirus State and Local Fiscal Recovery Fund	21.027	N/A	-	393,999
Total U.S. Department of Treasury			-	625,408

City of Livonia, Michigan

Schedule of Expenditures of Federal Awards (Continued)

Year Ended November 30, 2021

Federal Agency/Pass-through Agency/Program Title	Assistance Listing Number	Pass-through Entity Identifying Number	Total Amount Provided to Subrecipients	Federal Expenditures
National Endowment For the Humanities -				
Passed through the Michigan Department of Education				
Grants to States	45.310		\$ -	\$ 2,331
COVID-19 - Grants to States	45.310	N/A	-	3,456
Total National Endowment For the Humanities			-	5,787
U.S. Department of Environmental Protection Agency -				
Passed through the Michigan Department of Environmental Quality -				
Drinking Water State Revolving Fund Cluster - Capitalization Grants for Drinking				
Water State Revolving Funds	66.468	7453-01	-	7,332
U.S. Election Assistance Commission -				
Passed through Michigan Department of State -				
COVID-19 - 2018 HAVA Election Security Grants	90.404		-	604
U.S. Department of Health and Human Services -				
COVID-19 - Provider Relief Funding	93.498		-	58,596
U.S. Department of Homeland Security:				
Passed through the Michigan Department of State Police				
2020 Emergency Management Performance Grant	97.042		-	30,014
COVID-19 - Public Assistance Grant Program	97.036		-	61,783
Total U.S Department of Homeland Security			-	91,797
Total federal awards			\$ 26,920	\$ 1,965,122

Reconciliation of Basic Financial Statements Federal Revenue with Schedule of Expenditures of Federal Awards

Year Ended November 30, 2021

Revenue from federal sources - As reported on financial statements (includes all funds)	\$ 1,881,007
Program income in excess of expenditures	(28,290)
Add value of noncash assistance	41,437
Federal expenditures in excess of current year revenue	80,997
Funds to be reported on FY 2021 SEFA per the compliance supplement	58,596
Add value of loans received	7,332
Deferred revenue not reported for year ended November 30, 2020	(177,050)
Deferred revenue not reported for year ended November 30, 2021	101,093
Federal expenditures per the schedule of expenditures of federal awards	<u>\$ 1,965,122</u>

Notes to Schedule of Expenditures of Federal Awards

Year Ended November 30, 2021

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of City of Livonia, Michigan (the "City") under programs of the federal government for the year ended November 30, 2021. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.

Note 2 - Summary of Significant Accounting Policies

Expenditures reported in the Schedule are reported on the same basis of accounting as the financial statements with the exception of the expenditures related to CFDA 66.468, *Capitalization Grants for Drinking Water State Revolving Funds (DWSRF) program*. The DWSRF expenditures are reported on cash basis in accordance with the subrecipient reporting guidelines outlined in the 2021 OMB Compliance Supplement for CFDA 66.468.

Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement, except for expenditures related to CFDA 21.019, *Coronavirus Relief Fund (CRF)* and CFDA 93.498, *Provider Relief Fund (PRF)*. CRF and PRF do not apply the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, but rather applies the U.S. Department of Treasury's guidance and the U.S. Department of Health and Human Services' guidance. The pass-through entity identifying numbers are presented where available.

The City of Livonia, Michigan has elected not to use the 10 percent *de minimis* indirect cost rate to recover indirect costs as allowed under the Uniform Guidance.

Note 3 - Noncash Assistance

The value of the noncash assistance received was determined in accordance with the provisions of the Uniform Guidance.

The grantee received the following noncash assistance during the year ended November 30, 2021 that is included in the schedule of expenditures of federal awards:

Federal Program	CFDA Number	Description	Amount
U.S. Department of Agriculture - Passed through Wayne Metropolitan Community Services Agency	10.569	USDA Food Distribution	\$ 41,437

Note 4 - Disaster Grants Public Assistance Program

Included in the Schedule for the year ended November 30, 2021 is \$61,783 of expenditures incurred, under the Disaster Grants Public Assistance grant (CFDA 97.036), in a previous fiscal year. The project worksheet for these expenditures was approved in the current fiscal year and these expenditures have been reported in the current fiscal year in accordance with the reporting requirements outlined in the 2021 Compliance Supplement.

Schedule of Findings and Questioned Costs

Year Ended November 30, 2021

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? ☐ Yes ☒ No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? ☐ Yes ☒ None reported
- Noncompliance material to financial statements noted? ☐ Yes ☒ None reported

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? ☐ Yes ☒ No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? ☐ Yes ☒ None reported
- Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516(a)? ☐ Yes ☒ No

Identification of major programs:

Assistance Listing Number	Name of Federal Program or Cluster	Opinion
14.218	Community Development Block Grant – Entitlement Grants Cluster	Unmodified

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

☒ Yes ☐ No

Section II - Financial Statement Audit Findings

Reference Number	Finding
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Current Year None

Section III - Federal Program Audit Findings

Reference Number	Finding	Questioned Costs
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Current Year None

May 25, 2022

To the Honorable Mayor,
Members of the City Council,
and Management
City of Livonia, Michigan

We have audited the financial statements of the City of Livonia, Michigan (the "City") as of and for the year ended November 30, 2021 and have issued our report thereon dated May 25, 2022. Professional standards require that we provide you with the following information related to our audit, which is divided into the following sections:

Section I - Required Communications with Those Charged with Governance

Section II - Other Recommendations and Related Information

Section III – Legislative and Informational Items

Section I includes information that current auditing standards require independent auditors to communicate to those individuals charged with governance. We will report this information annually to the mayor, members of the City Council, and management of the City.

Section II presents recommendations related to internal control, procedures, and other matters noted during our current year audit. These comments are offered in the interest of helping the City in its efforts toward continuous improvement, not just in the areas of internal control and accounting procedures, but also in operational or administrative efficiency and effectiveness.

Section III contains updated legislative and informational items that we believe will be of interest to you.

We would like to take this opportunity to thank the City's staff for the cooperation and courtesy extended to us during our audit. Their assistance and professionalism are invaluable.

This report is intended solely for the use of the mayor, members of the City Council, and management of the City and is not intended to be and should not be used by anyone other than these specified parties.

We welcome any questions you may have regarding the following communications, and we would be willing to discuss these and any other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC

Stacey L. Reeves

Keith Szymanski

Section I - Required Communications with Those Charged with Governance

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated January 14, 2022, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of the City. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Our audit of the City's financial statements has also been conducted in accordance with *Government Auditing Standards*, issued by the Comptroller General of the United States. Under *Government Auditing Standards*, we are obligated to communicate certain matters that come to our attention related to our audit to those responsible for the governance of the City, including compliance with certain provisions of laws, regulations, contracts, and grant agreements; certain instances of error or fraud; illegal acts applicable to government agencies; and significant deficiencies in internal control that we identify during our audit. Toward this end, we issued a separate letter dated May 25, 2022 regarding our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on February 10, 2022.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the City are described in Note 1 to the financial statements.

No new accounting policies were adopted, and the application of existing policies was not changed during 2021.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus.

There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Section I - Required Communications with Those Charged with Governance (Continued)

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were the value of the alternative investments held by the City's retirement system and VEBA and the net pension and OPEB asset/liabilities.

Management has reported the alternative investments at amounts provided by the various funds. We obtained audited financial statements for the investment funds as of December 31, 2020 and performed various procedures to evaluate the calculations and assumptions used by fund management for the unaudited quarterly reports and member equity statements received since the date of the audit. We also performed limited analytical procedures on the revenue and expenses reported by funds from January 1, 2021 to November 30, 2021. We performed these procedures on the data used by management to develop the estimate to determine that it is reasonable in relation to the financial statements taken as a whole.

The net OPEB liability recorded is based on an actuarial valuation that includes significant assumptions related to health care costs, projected salary increases, the length of time over which participants will receive benefits, and future rates of return on investments. The net pension asset and liability recorded are based on actuarial valuations performed that include significant assumptions related to life expectancies, projected salary increases, and future rates of return on investments. Based on our review of the actuarial studies performed in connection with these requirements, we noted that the methods and assumptions used in the actuarial studies are reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management considers the fact that no compensated absence liability is recorded related to sick leave for employees not yet vested with 10 years of service and the fact that capital expenditures below the capitalization threshold are not capitalized, even when related items are above the threshold in total, to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the City, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the City's auditors.

Section I - Required Communications with Those Charged with Governance (Continued)

However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 25, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Section II - Other Recommendations and Related Information

As part of our audit, we offer the following comments in the interest of helping the City in its efforts toward continuous improvement, not just in the areas of internal control and accounting procedures, but also in operational or administrative efficiency and effectiveness.

General Fund

For the year ended November 30, 2021, General Fund revenue exceeded General Fund expenditures by approximately \$216,000. Actual spending in the General Fund was approximately \$1.4 million less than the amended budget, while actual revenue in the General Fund was approximately \$1.2 million less than the amended budget.

We commend the City for maintaining its sound financial position through a couple of turbulent years. While the City saw a significant decrease in federal revenue and recorded a small loss on investments, the largest revenue sources – property taxes and state-shared revenue – had modest increases. Fines and forfeitures revenue from the District Court remains approximately \$2 million below its pre-pandemic levels. Expenditures and transfers out were kept slightly below total revenue for the year.

During 2021, the City received the first half of its \$8.9 million award from the American Rescue Plan passed by the federal government in March 2021. Approximately \$400,000 was spent during the year. Revised guidance published in the last year provides the City significantly flexibility in how the money can be spent but given the one-time nature of this award. In addition, there are still additional pandemic related funds at the state and federal level that may provide opportunities for local communities to continue to align additional funding with strategic initiatives.

Court Building Improvements Fund

The reduced activity at the District Court impacts not just the General Fund, but the Court Building Improvements capital project fund as well. This fund receives a surcharge added to each infraction to fund the debt service related to the new court building. In the last two years, the fund balance in the fund has decreased from \$943,000 to \$359,000. Annual debt service is approximately \$550,000. If fiscal year 2022 revenue is similar the 2021, the fund will be forced to use up its remaining fund balance. Unless the court's activity soon returns to its pre-pandemic levels, the City will need to consider increasing the surcharge in order for this revenue stream to continue to fully fund the debt service.

Legacy Costs - Pension

Legacy costs and the funded status of plans continue to be an area of focus for local governments. The City's defined benefit pension system is 104 percent funded as of November 30, 2021 based on the GASB Statement No. 68 actuarial valuation. The funded status is dependent on a number of assumptions (how long participants live, investment performance, etc.).

For a number of years, employer contributions to the pension system were not actuarially required. In fiscal years 2012 through 2021, the City was required to make contributions to the defined benefit pension plan after having gone without any required contributions since 2003. Total contributions between 2012 and 2021 were approximately \$13.2 million. During fiscal year 2021, the City contributed the actuarially determined amount of approximately \$1.9 million. The required contributions calculated by the actuary for fiscal year 2022 are approximately \$1.8 million.

In addition to the existing pension system, the Police and Fire Revised Retirement Plan was reported for the first time in 2021. There were 133 participants in the plan and nearly \$1.7 million in the trust as of November 30, 2021. Required contributions for 2022 are expected to approximate \$2 million.

As noted above, because there are a variety of factors that impact the calculation and estimates made by the City's actuary, future contributions by the City may be required and should be considered for budget and long-term financial planning purposes.

Legacy Costs - Retiree Health Care

The City has been actuarially funding the liability associated with postemployment health care for many years, ahead of the recent accounting standards and, as a result, has been able to accumulate, as of November 30, 2021, approximately \$138.3 million in net position for these costs. The City's defined benefit postemployment health care system (VEBA) is 68 percent funded as of November 30, 2021 based on the GASB Statement No. 75 actuarial valuation. Similar to the pension plan, the funded status is dependent on a number of assumptions (how long participants live, investment performance, actual health care costs, etc.). The net OPEB liability as of November 30, 2021 amounted to \$66.1 million.

During fiscal year 2021, the actuarially required contribution for the VEBA was approximately \$4.0 million, and the City contributed \$5.5 million. Going forward, the VEBA has instructed the actuary to calculate the contributions required to fully fund the plan within a set number of years. As a result of this assumption, annual required contributions are expected to increase significantly going forward.

Section III – Legislative and Informational Items

COVID-19 Resource Center and ARPA

Throughout the COVID-19 pandemic, Plante & Moran, PLLC's COVID-19 task force of leaders across the firm has monitored, addressed, and provided insight related to the virus and the unique challenges our local governments have faced while continuing to provide essential services to their communities through our COVID-19 resource center at <https://www.plantemoran.com/explore-our-thinking/areas-of-focus/covid-19-government-resource-center>. This will continue as our nation emerges from this crisis.

In March 2021, the president signed the American Rescue Plan Act (ARPA) into law, which included federal stimulus funding for state and local governments of all sizes. The largest of all funding streams, the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF), represents a \$350 billion top-line allocation for state and local governments. Funding began to be distributed nationwide in May 2021.

The ARPA award terms provide that payments from the Fiscal Recovery Funds as a general matter will be subject to the provision of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"), including the cost principles and restrictions on general provisions for selected items of cost. The City will need to understand these reforms and may be required to evaluate, document, and monitor internal procedures around compliance, including maintaining certain required policies.

The COVID-19 resource center is being continuously updated for the latest guidance and strategy related to CSLFRF and will help keep the City running smoothly through our nation's recovery.

Want to receive relevant content directly to your email? Subscribe at <https://www.plantemoran.com/subscribe> where you can customize your subscription preferences based on your specific interests and industry selection.

Cybersecurity and Information Technology Controls

Cyberattacks are on the rise across the globe, and the cost of these attacks is ever increasing. Because of these attacks, municipalities stand to lose their reputation, the ability to operate efficiently, and proprietary information or assets. Communities potentially can also be subject to financial and legal liabilities. Managing this issue is especially challenging because even a municipality with a highly mature cybersecurity risk management program still has a residual risk that a material cybersecurity breach could occur and not be detected in a timely manner. We understand that the technology department continues to monitor and evaluate this risk, which are critical best practices. Additionally, periodic assessments of the system in order to verify that the control environment is working as intended are key parts of measuring associated business risk. We encourage administration and those charged with governance to work with the technology team on this very important topic. If we can be of assistance in the process, we would be happy to do so.

Upcoming Accounting Standards Requiring Preparation

GASB Statement No. 87 - Leases

This new accounting pronouncement will be effective for fiscal year 2022. This statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources.

We recommend beginning to accumulate information now related to all significant lease agreements in order to more efficiently implement this new standard once it becomes effective.

Plante & Moran, PLLC has been providing trainings and other resources to our clients to help prepare for the implementation of all these new standards. Please reach out to your engagement team for assistance in getting started.

GASB Statement No. 96 - Subscription-Based Information Technology Arrangements (SBITAs)

This new accounting pronouncement will be effective for the City's year ending November 30, 2023, but the City may want to implement along with GASB 87. This statement defines SBITAs and provides accounting and financial reporting for SBITAs by governments, including requiring a government to recognize a subscription liability and an intangible right-to-use subscription asset for SBITAs.

Significant GASB Proposals Worth Watching

The GASB is working on three interrelated projects that result in a comprehensive look at financial reporting for state and local governments. Of these three efforts, two are likely to result in significant changes to governmental financial statements in the future.

The Financial Reporting Model is currently in exposure draft stage and is expected to be issued as a final statement next year. While this standard proposes changes to many aspects of the City's financial statements, this proposed standard will most significantly impact the City's governmental fund financial statements.

The Revenue and Expense Recognition project aims to develop a comprehensive accounting and financial reporting model for transactions that result in revenue and expenses. Currently, the GASB has issued a preliminary views document that proposes a new categorization framework that replaces the exchange/nonexchange transaction notion with a four-step process for classifying a transaction. In addition to this new framework, the proposal also addresses recognition and measurement of revenue and expense transactions.

Plante & Moran, PLLC has spent significant time digesting these new proposed standards and previously testified to the GASB about our feedback. We strongly encourage the City to monitor developments with these standards, as the potential impacts are quite broad.



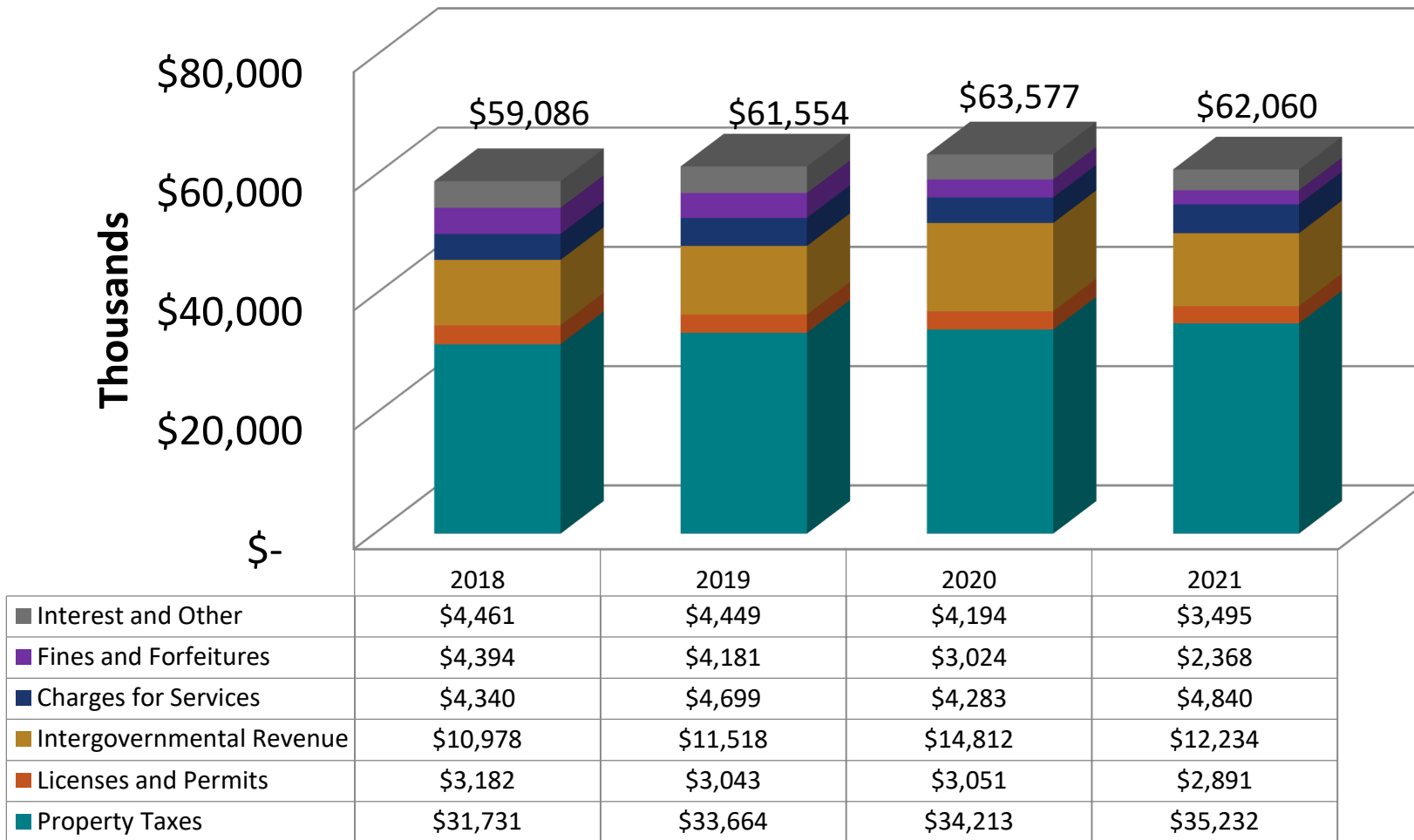
plante moran | Audit. Tax. Consulting.
Wealth Management.

City of Livonia Audit Presentation

For Year Ended November 30, 2021

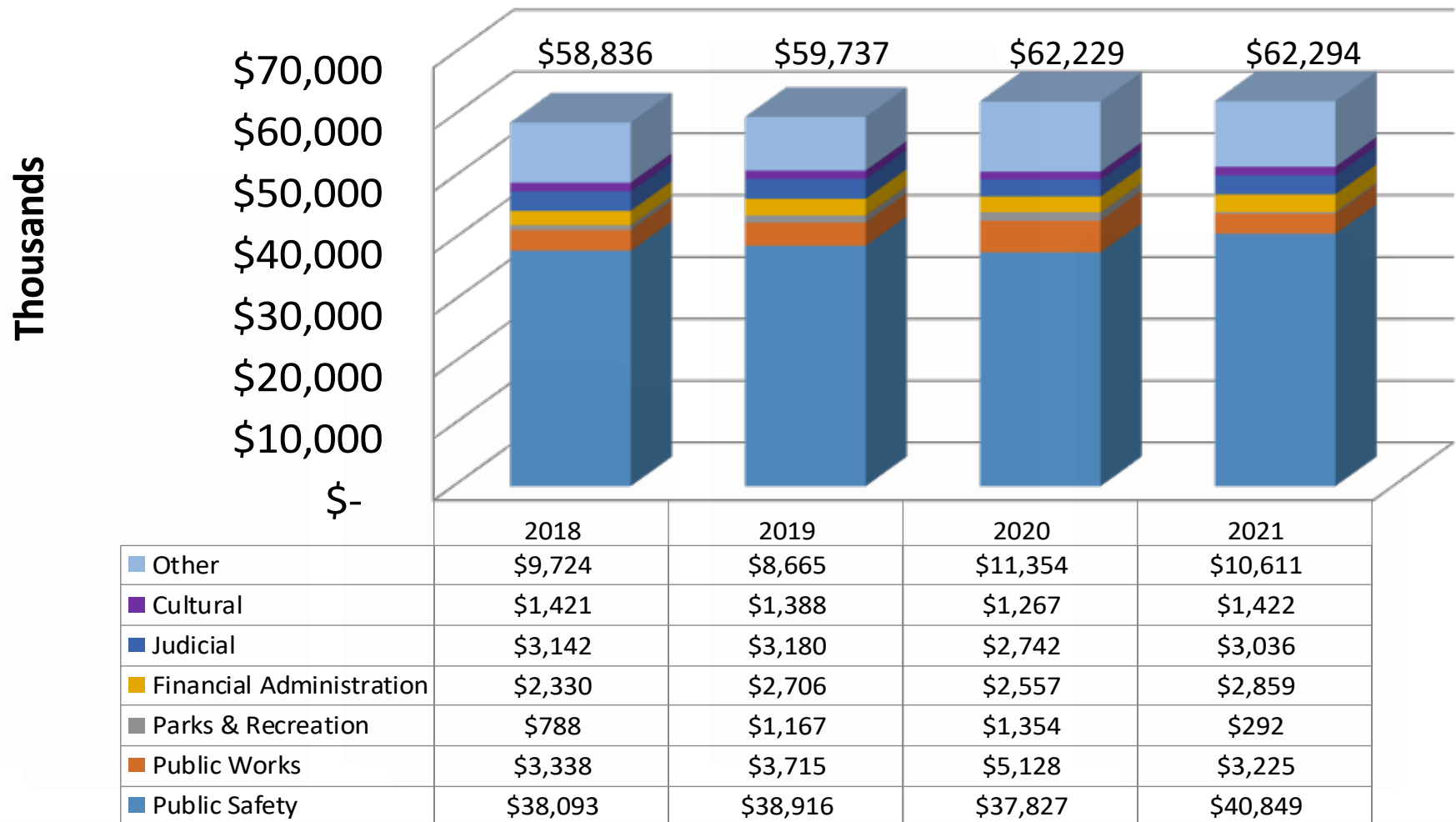


City of Livonia General Fund Revenue Years Ended November 30





City of Livonia General Fund Expenditures Year Ended November 30



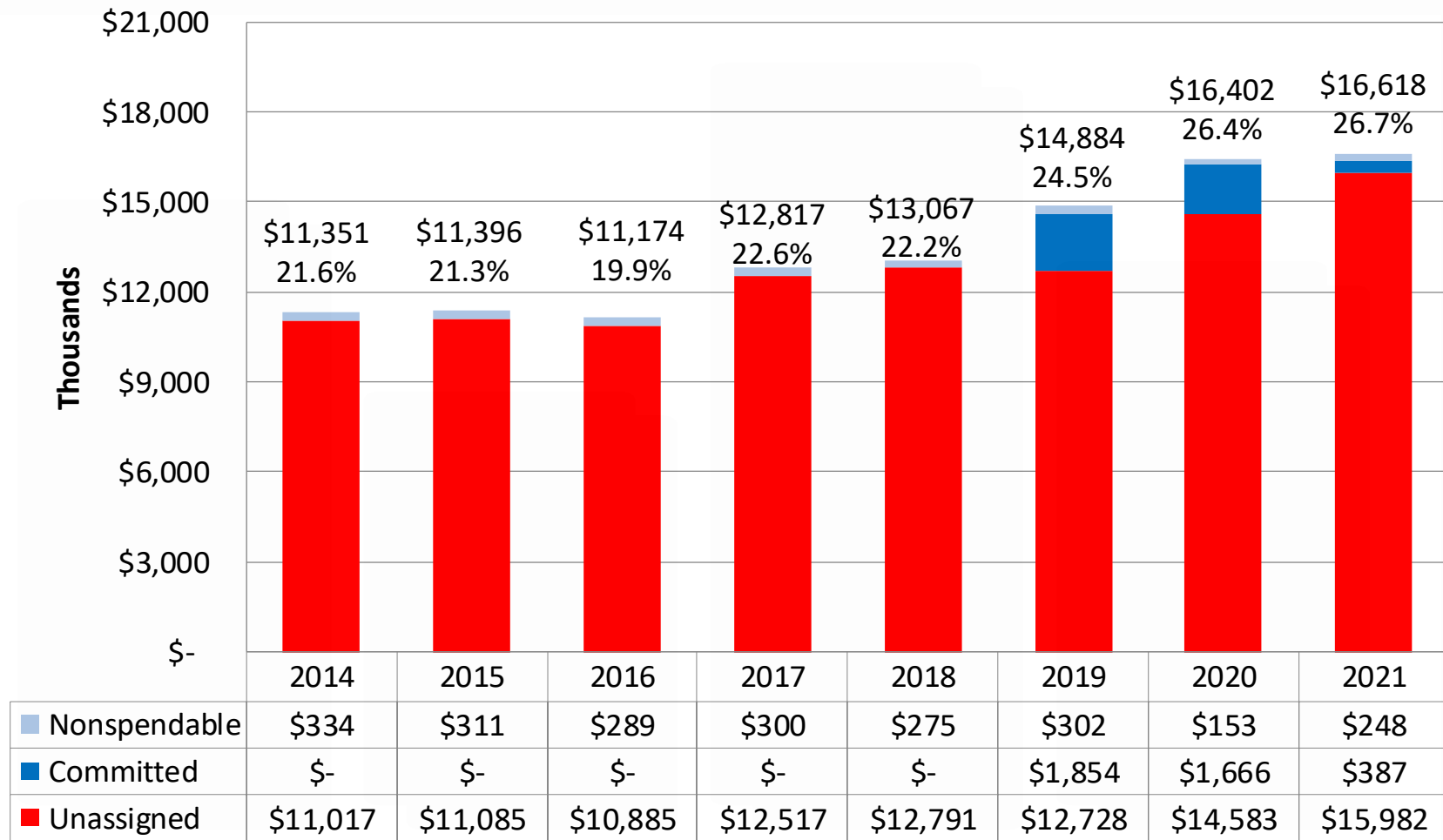


City of Livonia

General Fund - Comparison of Fund Balance

As a Percentage of Expenditures

Year Ended November 30





City of Livonia

Comparison of Unrestricted Net Position (excluding impact of net pension and OPEB liabilities) Governmental Activities





**Thank You for the opportunity
to serve as auditors for the City
of Livonia**



LETTER TO THE LIVONIA CITY COUNCIL

13.b.

Finance
May 26, 2022

MEETING DATE

Regular Meeting of
June 27, 2022

PREPARED BY

Sara Kasprovicz, Council Office Manager,

AGENDA ITEM

ADMINISTRATIVE RESPONSE TO CR 02-22: Department of Finance, re: Report and Recommendation regarding the City's purchasing policy limits.

BACKGROUND

On May 25, 2022, the Finance and Budget Committee considered the request. The Committee accepted the recommendations of the Administration with the exception of Council approval for all matters \$15,000 or greater. This proposed Ordinance incorporates the requests of the Administration with the additional language that all purchases \$15,000 or greater must be approved by Council.

RECOMMENDATION

The amended ordinance language as prepared by the Law Department in attached for your consideration.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. modified amended 03.04.130 and 140.2 061422 - FBC's Proposal
2. Ordinance Revision Sections 03.04.103 and 104
3. LTC F&B052522 Purchasing Policy
4. R011922 Subject matter of the City's purchasing policy under a certain dollar amount to F&B CR 02-22

APPROVED BY



Date: June 15, 2022

Paul Bernier, City Attorney



Date: June 16, 2022

Michael Slater, Finance Director



Date: June 16, 2022

Maureen Miller Brosnan, Mayor

AN ORDINANCE AMENDING SECTIONS 130 AND 140 OF TITLE 3, CHAPTER 04 (FINANCIAL PROCEDURES) OF THE LIVONIA CODE OF ORDINANCES, AS AMENDED.

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 130 of Title 3, Chapter 04 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

3.04.130 Contracts -- Approval by council or budget officer -- Minor adjustments.

- A. Where not prohibited by law and where otherwise permitted by this chapter, contracts on behalf of the city for the purchase of personal property or services involving an obligation on the part of the city ~~less than one thousand five hundred (\$1,500.00) dollars may be approved by the budget officer subject to the provisions of Section 3.04.140 after his or her receiving a proper requisition from a director or head of the department requiring such property or services without first obtaining approval of the City council for an amount of fifteen thousand dollars (\$15,000.00) or greater must be approved by the city council.~~
- B. After any contract has been approved by the council, minor adjustments may be made regarding such contracts at the discretion of the director or head of the department in an amount up to five percent (5%) of the contract amount, but not to exceed a total amount of ~~fifteen-thirty thousand (\$15,000.0030,000.00) dollars.~~ Any adjustments in excess of fifteen-thirty thousand (\$15,000.0030,000.00) must be approved by the city council.

Section 2. Section 140 of Title 3, Chapter 04 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

3.04.140 Bids or quotes – Required when – Procedures – Council authority.

- A. Where the obligation of the city under a contract is ~~less than onethree thousand five hundred (\$13,500.00) dollars or less,~~ no quotes or bids shall be required prior to the making of such contract upon a proper requisition from a director or department head requiring such property services.

B. Prior to the making of any contract imposing an obligation on the city of an amount of ~~than one three~~ thousand ~~five hundred~~ (\$~~13,500~~.00) dollars ~~or greater, but less than thirty thousand (\$30,000.00) dollars,~~ the director or department head of the particular department involved, or the purchasing agent, if there is one, shall procure at least three (3) quotes in writing; provided, however, that less than three (3) quotes may be procured where the director, department head or purchasing agent certifies in writing the reasons why three (3) quotes cannot be procured.

~~B.C.~~ Where the obligation of the city under a proposed contract is ~~fifteen thirty~~ thousand (\$~~1530~~,000.00) dollars or more, sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media, if allowed by state law, by the director or head of the department. Such advertisement shall reasonably state pertinent information concerning the proposed contract and fix a period of at least seven (7) days following the date of publication within which bids shall be received. Wherever possible, the plans and specifications for the items to be bid upon shall be drafted so as to allow at least two (2) bids to be received. Where drafting of the plans and specifications in such manner is not possible, the director or head of the department shall submit proper documentation establishing that such is the case to the city council. All advertisements for bids shall be approved as to form by the city attorney, by the budget officer as to an existing sufficient appropriation, shall require that bids when submitted be identified and marked "sealed bids" and shall be addressed to the city. All bids requiring advertisement shall be presented publicly, unopened, to a bid committee consisting of the city clerk and the budget officer, or their representatives, and the representative of the requisitioning authority at a time and place set forth in the advertisement. ~~Council members shall receive electronic notice of bid committee meetings.~~ The bids shall then be referred by the bid committee to the requisitioning authority for report and recommendation to the city council. All advertisements for bids shall also provide that bids may be received prior to the specified time of the public opening of such bids. The council, at its discretion, shall have the right to reject any and all bids, including, but not limited to, the reason that there is a lack of sufficient American manufactured content. Except as otherwise set forth in this chapter, no contract shall be awarded other than to the lowest bidder except by authority of the council.

~~C.D.~~ In determining whether or not the amount of any purchase requires the taking of quotes or bids for materials or services, the total estimated expenditures for the next succeeding twelve (12) months shall govern.

~~DE~~. Notwithstanding the foregoing provisions of this section, no bids shall be required prior to the making of a contract in the following instances:

1. In the case of an emergency which is fully explained in a written memorandum, approved by the mayor, filed with the city clerk, and transmitted to the council; and
2. In connection with contracts for engineering, legal, accounting, architectural, insurance or other professional services provided that:
 - a. the council approves the contract and sets forth the reasons for not taking bids in an authorizing resolution; or
 - b. the council has previously adopted a resolution authorizing the administration or a city department to award a contract or contracts through a qualification based selection (“QBS”) process. For purposes of this section, QBS shall mean that the qualifications of the person, firm, company, corporation or entity to provide the professional services are the primary determining factors in the selection process; and
3. Where the subject of the contract is a product or material not competitive in nature and no advantage to the city would result from requiring competitive bidding, and the city council, upon written recommendation of the mayor, authorizes execution of a contract without competitive bidding.
4. When the city joins with other units of government in cooperative purchasing efforts that are deemed to be in the best interests of the city, such cooperative purchasing may include, but is not limited to, consortiums, joint or multi-party contracts between public procurement units, and open-ended county, state or federal public procurement contracts which are made available to the city.

~~EE~~. Bids from City-Based Firms.

1. In comparing bids, the bid of any city-based firm may be deemed a better bid than the bid of any competing firm which is not city-based, whenever the bid of such competing firm shall be less than three percent (3%) lower than the bid of the city-based firm on any contract bid in an amount of two hundred thousand dollars (\$200,000.00) or less, and less than one percent (1%) lower on any amount bid in excess thereof. The foregoing percentages shall each be deemed to apply to the city-based bid and, as the case may be, to the full and complete amount of the contract bid, e.g.,

the equalization credit of one percent (1%) would apply to the full contract amount bid, and not merely to the amount in excess of two hundred thousand dollars (\$200,000.00). The firm making the lowest bid thus evaluated shall be deemed the lowest bidder. No contract hereafter awarded by reason of an equalization percentage credit shall be sublet to any subcontractor which is not a city-based firm. Any bidder who claims entitlement to an equalization percentage credit shall agree to make available to the city the records necessary to establish eligibility. Section 3.04.140(E) shall not apply to contracts authorized pursuant to Section 3.04.140(D).

2. "City-based firm" means a firm which is located within the city and which has made payment of commercial, office, manufacturing or research and engineering property taxes on real or personal property for at least one (1) calendar year.

FG. All bids, regardless of amount, shall constitute public records, and shall be preserved in the office of the city clerk for a period of six (6) years following the date of opening.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

AN ORDINANCE AMENDING SECTIONS 130 AND 140 OF TITLE 3, CHAPTER 04 (FINANCIAL PROCEDURES) OF THE LIVONIA CODE OF ORDINANCES, AS AMENDED.

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 130 of Title 3, Chapter 04 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

3.04.130 Contracts -- Approval by council or budget officer -- Minor adjustments.

A. Where not prohibited by law and where otherwise permitted by this chapter, contracts on behalf of the city for the purchase of personal property or services involving an obligation on the part of the city less than ~~one thousand five hundred dollars (\$1,500.00)~~ three thousand dollars (\$3,000.00) may be approved by the budget officer subject to the provisions of Section 3.04.140 after his or her receiving a proper requisition from a director or head of the department requiring such property or services without first obtaining approval of the city council.

B. After any contract has been approved by the council, minor adjustments may be made regarding such contracts at the discretion of the director or head of the department in an amount up to five percent (5%) of the contract amount, but not to exceed a total amount of ~~fifteen thousand dollars (\$15,000.00)~~ thirty thousand dollars (\$30,000.00).

Section 2. Section 140 of Title 3, Chapter 04 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

3.04.140 Bids -- Required when -- Procedures -- Council authority.

A. Where the obligation of the city under a contract is ~~one thousand five hundred dollars (\$1,500.00)~~ three thousand dollars (\$3,000.00) or less, no bids shall be required prior to the making of such contract. Prior to the making of any contract imposing an obligation on the city of an amount greater than ~~one thousand five hundred dollars (\$1,500.00)~~ three thousand dollars (\$3,000.00) but less than ~~fifteen thousand dollars (\$15,000.00)~~ thirty thousand dollars (\$30,000.00) the director or department head of the particular department involved, or the purchasing agent, if there is one, shall procure at least three (3) quotes in writing; provided, however,

that less than three (3) quotes may be procured where the director, department head or purchasing agent certifies in writing the reasons why three (3) quotes cannot be procured.

B. In determining whether or not the amount of any purchase requires the taking of quotes or bids for materials or services, the total estimated expenditures for the next succeeding twelve (12) months shall govern.

C. The council, at its discretion, shall have the right to reject any and all bids, including, but not limited to, the reason that there is a lack of sufficient American manufactured content. Except as otherwise set forth in this chapter, no contract shall be awarded other than to the lowest bidder except by authority of the council. Where the obligation of the city under a proposed contract is ~~fifteen thousand dollars (\$15,000.00)~~ thirty thousand dollars (\$30,000.00) or more, sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media, if allowed by state law, by the director or head of the department. Such advertisement shall reasonably state pertinent information concerning the proposed contract and fix a period of at least seven (7) days following the date of publication within which bids shall be received. Wherever possible, the plans and specifications for the items to be bid upon shall be drafted so as to allow at least two (2) bids to be received. Where drafting of the plans and specifications in such manner is not possible, the director or head of the department shall submit proper documentation establishing that such is the case to the city council. All advertisements for bids shall be approved as to form by the city attorney, by the budget officer as to an existing sufficient appropriation, shall require that bids when submitted be identified and marked "sealed bids" and shall be addressed to the city. All bids requiring advertisement shall be presented publicly, unopened, to a bid committee consisting of the city clerk and the budget officer, or their representatives, and the representative of the requisitioning authority at a time and place set forth in the advertisement. Council members shall receive electronic notice of bid committee meetings. The bids shall then be referred by the bid committee to the requisitioning authority for report and recommendation to the city council. All advertisements for bids shall also provide that bids may be received prior to the specified time of the public opening of such bids.

D. Notwithstanding the foregoing provisions of this section, no bids shall be required prior to the making of a contract in the following instances:

1. In the case of an emergency which is fully explained in a written memorandum, approved by the mayor, filed with the city clerk, and transmitted to the council; and
2. In connection with contracts for engineering, legal, accounting, architectural, insurance or other professional services provided that:

- a. the council approves the contract and sets forth the reasons for not taking bids in an authorizing resolution; or
 - b. the council has previously adopted a resolution authorizing the administration or a city department to award a contract or contracts through a qualification based selection (“QBS”) process. For purposes of this section, QBS shall mean that the qualifications of the person, firm, company, corporation or entity to provide the professional services are the primary determining factors in the selection process; and
3. Where the subject of the contract is a product or material not competitive in nature and no advantage to the city would result from requiring competitive bidding, and the city council, upon written recommendation of the mayor, authorizes execution of a contract without competitive bidding.
4. When the city joins with other units of government in cooperative purchasing efforts that are deemed to be in the best interests of the city, such cooperative purchasing may include, but is not limited to, consortiums, joint or multi-party contracts between public procurement units, and open-ended county, state or federal public procurement contracts which are made available to the city.
- E. Bids from City-Based Firms.
 1. In comparing bids, the bid of any city-based firm may be deemed a better bid than the bid of any competing firm which is not city-based, whenever the bid of such competing firm shall be less than three percent (3%) lower than the bid of the city-based firm on any contract bid in an amount of ~~one~~two hundred thousand dollars (\$~~1~~200,000.00) or less, and less than one percent (1%) lower on any amount bid in excess thereof. The foregoing percentages shall each be deemed to apply to the city-based bid and, as the case may be, to the full and complete amount of the contract bid, e.g., the equalization credit of one percent (1%) would apply to the full contract amount bid, and not merely to the amount in excess of ~~one~~two hundred thousand dollars (\$~~1~~200,000.00). The firm making the lowest bid thus evaluated shall be deemed the lowest bidder. No contract hereafter awarded by reason of an equalization percentage credit shall be sublet to any subcontractor which is not a city-based firm. Any bidder who claims entitlement to an equalization percentage credit shall agree to make available to the city the records necessary to establish eligibility. Section 3.04.140(E) shall not apply to contracts authorized pursuant to Section 3.04.140(D).

2. "City-based firm" means a firm which is located within the city and which has made payment of commercial, office, manufacturing or research and engineering property taxes on real or personal property for at least one (1) calendar year.

F. All bids, regardless of amount, shall constitute public records, and shall be preserved in the office of the city clerk for a period of six (6) years following the date of opening.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

On a motion by Donovic, seconded by McCullough, and unanimously adopted, it was:

#02-22 RESOLVED, that upon the motion by Councilmember Rob Donovic, seconded by Councilmember Brandon McCullough, at the Regular Meeting held January 19, 2022, the Council does hereby refer the subject matter of the City's purchasing policy under a certain dollar amount to the Finance and Budget Committee for its report and recommendation.

<i>RESOLUTION REQUESTED BY COUNCIL (Regular Meeting of January 19,2022)</i> <i>REFER TO FINANCE AND BUDGET COMMITTEE</i>
--

Motion by:	Donovic
Seconded by:	McCullough
ROLL CALL:	
Ayes:	Bahr, Donovic, Morgan, McCullough, McIntyre, Jolly
Nays:	None
Absent:	Toy



LETTER TO THE LIVONIA CITY COUNCIL

2.

Finance
February 8, 2022

MEETING DATE

Finance and Budget
Committee Meeting of
May 25, 2022

PREPARED BY

DeAnne Bates, Program Supervisor,

AGENDA ITEM

ADMINISTRATIVE RESPONSE TO CR 02-22: Department of Finance, re: Report and Recommendation regarding the City's purchasing policy limits.

BACKGROUND

City Council resolution #02-22 requested a report and recommendation regarding the City's purchasing policy under a certain limit. The purchasing thresholds are outlined in sections 3.04.130 and 3.04.140 of the Livonia Code of Ordinances. Currently, the ordinance provides that for purchases between \$1,500 and \$14,999, three (3) quotes be obtained. For purchases of \$15,000 or more, sealed bids shall be solicited and Council authorization obtained prior to award of the contract.

The current limits were established in 1994. In 2011, the Administration requested that the Council modify these thresholds. That request was not approved by the City Council. We welcome the Council's interest in once again reviewing these amounts.

Adjusting the current limits for inflation from 1994 to 2021, as measured by the Consumer Price Index (CPI-U), would change the quote requirement from \$1,500 to \$2,793 and the sealed bid requirement would change from \$15,000 to \$27,930.

In addition, the limits for administrative approval of minor contract adjustments and the contract amount for the 3% local bidder preference have not been adjusted since 1994. Increasing these amounts for an inflation adjustment is recommended.

Revising the current limits will result in improved efficiency in completing projects and a reduction in staff administrative time.

RECOMMENDATION

It is recommended that City Council revise sections 3.04.130 and 3.04.140 of the Livonia Code of Ordinances as follows:

1. Modify the requirement for obtaining quotes to purchases between \$3,000 and \$29,999.

2. Modify the requirement for soliciting sealed bids to purchases of \$30,000 or more.
3. Modify the limit for administrative approval of minor adjustments to awarded contracts to an amount up to 5% of the contract, but not to exceed \$30,000.
4. Modify the limit for applying the 3% preference for city-based firms to \$200,000.

The amended ordinance language as prepared by the Law Department in attached for your consideration.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. Ordinance Revision Sections 03.04.103 and 104
2. R011922 Subject matter of the City's purchasing policy under a certain dollar amount to F&B CR 02-22

APPROVED BY



Michael Slater, Finance Director

Date: February 08, 2022



Paul Bernier, City Attorney

Date: February 08, 2022



Maureen Miller Brosnan, Mayor

Date: February 14, 2022



LETTER TO THE LIVONIA CITY COUNCIL

14.

Law
June 7, 2022

MEETING DATE

Regular Meeting of
June 6, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Section 040 of Title 13, Chapter 08 (Water Services Rates and Revenues) to provide for changes in the water service consumption rates to become effective with the first billing on or after July 1, 2022.

First Reading given by Councilmember Scott Bahr on Monday, June 6, 2022.

BACKGROUND

At your study meeting of May 16, 2022, you referred the preparation of an ordinance amendment to Section 13.08.040 of the Livonia Code of Ordinances, to the Department of Law for submission to Council. This ordinance amendment reflects the requested changes to the water consumption rates.

Accordingly, this proposed amendment is hereby submitted for your consideration and possible adoption.

RECOMMENDATION

SECOND READ

FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates
5. LTC S051622 Req to adjust water and sewer rates
6. Proposed Ordinance 13.08.040 - 2022
7. S051622 Water Consumption Rates Minutes

APPROVED BY

Attachment ICITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)

"SMALL USERS" 5/8 to 1 Inch Meters

As of July 1, 2022

NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS PER QUARTER			MEDIUM USAGE 20 UNITS PER QUARTER			HIGH USAGE 30 UNITS PER QUARTER		
	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60			\$ 81.90		
2022 - Water per Billing Unit	2.89	28.90		57.80			86.70		
2021 - Sewer per Billing Unit	2.79	27.90		55.80			83.70		
2022 - Sewer per Billing Unit	2.90	29.00		58.00			87.00		
2021 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
2022 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
Total Charge	<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

Footnotes:⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
Plymouth (City of) - 2021 Rate	109.41	207.26	305.11
Canton - without Sump - 2021 Rate	131.67	208.35	285.03
Westland - 2021 Rate	144.33	221.16	297.99
Redford Township - 2021 Rate	134.80	226.10	317.40
Farmington Hills - 2021 Rate	140.59	245.53	333.40
Northville (City of) - 2021 Rate	149.12	282.73	416.34

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons. Communities bill in different units of measurement, such as 1,000 gallons. This analysis converts the various methodologies to a common format.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

**ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES**

	FY 15/16 AUDIT	FY 16/17 AUDIT	FY 17/18 AUDIT	FY 18/19 AUDIT	FY 19/20 AUDIT	FY 20/21 AUDIT	FY 21/22 Projected	FY 22/23 RATE ANALYSIS	FY 22/23 RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
Service Connections	39,331	37,977	80,819	54,206	49,899	66,385	30,000	77,500	77,500
Other Revenue	<u>343,528</u>	<u>100,508</u>	<u>101,016</u>	<u>73,726</u>	<u>52,377</u>	<u>94,969</u>	<u>78,000</u>	<u>267,621</u>	<u>267,621</u>
Total Operating Revenue	<u>38,434,634</u>	<u>38,544,064</u>	<u>41,867,091</u>	<u>41,699,219</u>	<u>40,616,883</u>	<u>40,006,741</u>	<u>43,020,595</u>	<u>43,952,137</u>	<u>42,322,634</u>
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
Cost of Sewage Disposal	14,469,546	14,469,546	14,469,546	15,496,996	16,994,074	16,764,493	16,730,202	17,435,227	17,435,227
System maintenance and operation	5,265,237	5,673,119	6,921,054	4,110,636	5,164,796	5,494,898	7,539,001	7,647,176	7,647,176
General and Administrative	910,561	1,057,499	1,071,356	1,070,456	1,172,959	1,241,712	1,370,791	1,359,104	1,359,104
GASB 75 OPEB expense			875,000						
Depreciation	<u>2,962,102</u>	<u>3,148,353</u>	<u>3,314,702</u>	<u>3,427,755</u>	<u>3,682,943</u>	<u>3,797,231</u>	<u>3,922,243</u>	<u>3,922,243</u>	<u>3,922,243</u>
Total Operating Expense	<u>36,924,294</u>	<u>37,812,169</u>	<u>40,582,832</u>	<u>36,852,119</u>	<u>38,648,474</u>	<u>39,082,290</u>	<u>41,827,980</u>	<u>42,864,847</u>	<u>42,864,847</u>
Operating income	<u>1,510,340</u>	<u>731,895</u>	<u>1,284,259</u>	<u>4,847,100</u>	<u>1,968,409</u>	<u>924,451</u>	<u>1,192,615</u>	<u>1,087,290</u>	<u>(542,214)</u>
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	<u>9,775</u>	<u>44,286</u>	<u>63,275</u>	<u>31,550</u>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>-</u>	<u>-</u>
Total Nonoperating Revenue(Expense)	<u>(233,768)</u>	<u>(180,043)</u>	<u>(27,190)</u>	<u>219,973</u>	<u>(94,564)</u>	<u>(402,886)</u>	<u>(203,896)</u>	<u>(366,365)</u>	<u>(446,365)</u>
EXTRAORDINARY ITEM	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	<u>1,276,572</u>	<u>551,852</u>	<u>1,257,069</u>	<u>5,067,073</u>	<u>1,873,845</u>	<u>521,565</u>	<u>988,719</u>	<u>720,926</u>	<u>(988,578)</u>



DEPARTMENT OF PUBLIC WORKS

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASSISTANT DIRECTOR OF PUBLIC WORKS

JACOB A. RUSHLOW, PE
ASSISTANT DIRECTOR OF PUBLIC WORKS



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(734) 466-2655
FAX: (734) 466-2660

MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Solid Waste / Recycling

April 26, 2022

Water and Sewer Board
City of Livonia

Subject: Water and Sewer Fund Review, Water and Sewer Rates Adjustments. Industrial Surcharge Rate, Industrial Waste Control Charge (Effective July 1, 2022)

Dear Board Members:

This report provides a review of the performance of the Water and Sewer Fund for FY 2022, as well as a recommendation to adjust the water and sewer rates to Livonia customers, including charges to some of the commercial/industrial customers in Livonia. The following topics are discussed in this report:

- Increase in wholesale water and sewer cost
- A review of the Water and Sewer Fund performance for FY 2021
- Proposed Water and Sewer Fund rate adjustments for 2022
- Ordinance amendments reflecting recommended rate adjustments

Change in Wholesale Water and Sewer Cost

The Great Lakes Water Authority (GLWA) increased the wholesale cost of water to the City of Livonia by 3.4%. The cost to the City of Livonia per billing unit of 100 cubic feet (approximately 750 gallons) has increased by 5 cents, from \$1.01 to \$1.06. The GLWA fixed monthly charges have increased by \$15,700 per month, from \$607,100 to \$622,800 per month.

In response to the Highland Park bad debt passthrough, the City wrote a letter to Governor Whitmer requesting greater involvement from the State of Michigan in resolving this dispute. Additionally, the Administration prepared a request, and City

Council approved, for the Highland Park portion of the bad debt to be held in escrow until the matter is resolved.

Wayne County charges sewage disposal as a fixed monthly fee to the City of Livonia. The cost is estimated to increase 6% from \$1,353,319 to \$1,434,518. The increase in rates is the result of large Wayne County improvement projects planned and budgeted in previous fiscal years that were delayed due to COVID-19.

A Review of the Water and Sewer Fund Performance for Fiscal Year 2021

The Water and Sewer Fund experienced a net operating gain of \$521,565 before contributions from developers, grant reimbursements, and special assessment revenue (reference Attachment III). Every year, the goal of rate setting is to generate enough income to cover anticipated operating expenses, debt service payments, and capital improvements. Although the fiscal year 2021 operating revenue was down nearly \$3 million from the projected amount, a result of lower sales due to a rainy summer, operating expenses were also down \$2.7 million.

Projected Water and Sewer Fund Rate Adjustments for 2022

Wholesale Charges:

The Great Lakes Water Authority (GLWA) and Wayne County wholesale charges to the City of Livonia for 2022 are shown below in Table 1. Each unit is 100 cubic feet. Approximately 41.35% of Great Lakes Water Authority and Wayne County's total fixed costs are passed through to our customers in fixed format, with the remaining 58.65% being adjusted back into the per-unit charges for water and sewer.

TABLE 1

Description	<u>2021</u>	<u>2022</u>	<u>\$ / % Change</u>
GLWA Per Unit (water)	\$ 1.01	\$1.06	\$ 0.05 / 4.95%
GLWA Fixed Cost per month (water)	\$607,100	\$622,800	\$15,700 / 2.59%
Wayne County Fixed Cost per month (sewer)	\$1,353,319	\$1,434,518	\$81,199 / 6.00%

The GLWA is also adjusting the Industrial Surcharge Rates and the Industrial Waste Control Charges as shown in the Summary and Recommendations in the Water and Sewer Ordinance revisions. All four of the Industrial Surcharge rates have increased. The Industrial Waste Control Charges, which are based on meter size, have been increased by 1.13% across the board. Both the Industrial Surcharge Rate and the Industrial Waste Control Charges affect *only* commercial and industrial customers. These charges continue to be a pass-through to the affected customer with no additional charge by the City of Livonia.

City of Livonia Charges:

A continuing effort is being made to provide services in the most efficient, cost-effective manner possible. Operating, maintenance and administration expenses are constantly monitored to keep costs within budget. All policies and procedures are regularly reviewed, and processes and procedures are implemented to contain cost while providing excellent service. Operations and maintenance will continue to monitor water main breaks, weather conditions and the state of our infrastructure to find ways of reducing expenses. Administration is also exploring ways to provide customer billing and collection services that reduce cost while providing improved service to the customer.

TABLE 2 below reflects the recommended rate adjustments for low-, medium- and high-volume users with small meters. There are 37,630 users with small meters.

**CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022**

		LOW USAGE			MEDIUM USAGE			HIGH USAGE		
		<u>10 UNITS/QUARTER</u>			<u>20 UNITS/QUARTER</u>			<u>30 UNITS/QUARTER</u>		
<u>Per Unit Charge:</u>		<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>
2021 Water per Billing Unit	2.73	\$ 27.30			\$ 54.60			\$ 81.90		
2022 Water per Billing Unit	2.89		\$ 28.90			\$ 57.80			\$ 86.70	
2021 Sewer per Billing Unit	2.79	\$ 27.90			\$ 55.80			\$ 83.70		
2022 Sewer per Billing Unit	2.90		\$ 29.00			\$ 58.00			\$ 87.00	
2021 Fixed Charge	69.75	<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>		
2022 Fixed Charge	69.75		<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>	
Total Charge		<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.55</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

The table below reflects the recommended rate adjustments for "large users" of meter sizes 1½" to 10".

TABLE 3

CITY OF LIVONIA – WATER AND SEWER RATES PER BILLING UNIT (100 CF)
 "LARGE USERS" – METER SIZE OVER 1 INCH – As of July 1, 2022

PER UNIT RATES	<u>#/Meters</u>	<u>2021/22</u>	<u>2022/23</u>	<u>Incr./Decr.</u>	<u>Incr.</u>
Cost of Water per Billing Unit		2.73	2.89	0.16	5.86%
Cost of Sewer per Billing Unit		2.79	2.90	0.11	3.94%
Large User Charge		2.63	2.87	<u>0.24</u>	9.13%
QUARTERLY FIXED FEES PER METER					
1 1/2 " Meter	628	205.02	205.02	0	0.0%
2" Meter	689	263.16	263.16	0	0.0%
3" Meter	151	345.78	345.78	0	0.0%
4" Meter	79	528.36	528.36	0	0.0%
6" Meter	16	1,407.60	1,407.60	0	0.0%
8" Meter	8	3,987.18	3,987.18	0	0.0%
10" Meter	1	11,493.36	11,493.36	0	0.0%

Impact of Water and Sewer improvement projects

Planned water and sewer improvement projects have had some impact on the proposed Water and Sewer Fund rate adjustments for 2022.

The City continues to perform sewer cured-in-place-pipe (CIPP) lining in the northwest quadrant of Section 34. This year's plan includes CIPP lining of approximately 2.9 miles of sewer pipe ranging from 8-inch to 36-inch diameter at a cost of \$1.3M. Preparation for the CIPP lining work will start in June/July 2022 and CIPP lining is planned for August 2022.

The City has embarked on a Footing Drain Disconnection program to significantly reduce the amount of clean water entering into our sanitary sewer system. The program began in 2017 in response to the May 2011 sewer backup settlement. Due to the reduction in flows that we've observed and the overwhelming support from homeowners, we have decided to continue this program for 2022 at a cost of \$1,000,000.

Ordinance amendments reflecting recommended rate adjustments

The 2022/23 total per unit rate increase to the average residential user is 3.0% (reference Attachment I). For comparison, please find Attachment II that highlights the Water and Sewer cost of other communities. Even with this rate change, Livonia rates continue to remain much lower than most surrounding communities.

It is recommended and requested that the Water and Sewer Board proceed with the amendments to the Water and Sewer Ordinance as follows:

13.08.40 Water Consumption rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

GLWA per 100 cubic feet	2.14
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.89

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>0.96</u>
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TOTAL Large User Charge per 100 cubic Feet	<u>3.85</u>
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13.08.050A Quarterly Fixed Fee per Meter (water)

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

5/8 Inch Meter	23.27
3/4 Inch Meter	23.27
1 Inch Meter	23.27
1 ½ Inch Meter	68.40
2 Inch Meter	87.79
3 Inch Meter	115.36
4 Inch Meter	176.27
6 Inch Meter	469.59
8 Inch Meter	1,330.17
10 Inch Meter	3,834.32

13.08.050B Seasonal Flat rate Water, per quarter

81.07

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.120 Sewer Disposal Rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

Wayne County per 100 cubic feet	2.15
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.90

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>1.91</u>
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TOTAL Large User Charge per 100 cubic Feet	<u>4.81</u>
---	--------------------

Quarterly Fixed Fee per Meter (sewer)**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**

5/8	Inch Meter	46.48
3/4	Inch Meter	46.48
1	Inch Meter	46.48
1 ½	Inch Meter	136.62
2	Inch Meter	175.37
3	Inch Meter	230.42
4	Inch Meter	352.09
6	Inch Meter	938.01
8	Inch Meter	2,657.01
10	Inch Meter	7,659.04

Industrial Waste Control Monthly Meter Charges (GLWA)

5/8	Inch Meter	3.58
3/4	Inch Meter	5.37
1	Inch Meter	8.95
1 ½	Inch Meter	19.69
2	Inch Meter	28.64
3	Inch Meter	51.91
4	Inch Meter	71.60
6	Inch Meter	107.40
8	Inch Meter	179.00
10	Inch Meter	250.60
12	Inch Meter	286.40
14	Inch Meter	358.00
16	Inch Meter	429.60
18	Inch Meter	501.20
20	Inch Meter	572.80
24	Inch Meter	644.40
30	Inch Meter	716.00

13.20.130 Flat Rate Sewer per Quarter

104.48

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.130 Special Rates - for Designated Users**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022***Seasonal user with Kitchen or Bathroom Facilities:**50% of Current per unit Sewage Charge***Per Unit Charges**

Wayne County per 100 cubic feet 1.08

City of Livonia per 100 cubic feet 0.37

Per Unit Charge per 100 cubic feet 1.45

Large User Charge per 100 cubic feet: Meter sizes
1.5 inch or larger 0.96**TOTAL Base Charge for Large User 2.41****13.28.050 Industrial Waste Pollutant Strength Surcharges****EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**Dollar/pound for treating BOD (Biochemical Oxygen Demand) in
excess of 275 mg/l 0.351Dollar/pound for treating TSS (Total Suspended Solids) in excess
of 350 mg/l 0.482

Dollar/pound for treating P (Phosphorus) in excess of 12 mg/l 6.448

Dollar/pound for treating FOG (Fats, Oils & Grease) in excess of
100 mg/l 0.112

Very Truly Yours,



Jacob Rushlow
Assistant Director of Public Works

Connie Kumpula
Chief Accountant

DR/CC/jar

Attachment I: Effect of Rate Adjustment on Typical Residential Bill

Attachment II: Residential Water and Sewer Bill Comparison of Communities

Attachment III: Combined Statement of Revenue and Expenses

cc: Mayor, City Clerk, City Attorney, Finance Director, City Engineer, Chief Accountant

Attachment I

CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022
NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS			MEDIUM USAGE 20 UNITS			HIGH USAGE 30 UNITS		
	7/1/2021	7/1/2022	CHANGE (%)	7/1/2021	7/1/2022	CHANGE (%)	7/1/2021	7/1/2022	CHANGE (%)
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60		\$	\$ 81.90		
2022 - Water per Billing Unit	2.89	28.90		57.80			86.70		
2021 - Sewer per Billing Unit	2.79	27.90		55.80			83.70		
2022 - Sewer per Billing Unit	2.90	29.00		58.00			87.00		
2021 Fixed Charge	69.75	69.75		69.75			69.75		
2022 Fixed Charge	69.75	69.75		69.75			69.75		
Total Charge		<u>\$ 124.95</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

Footnotes:

(1) "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.

(2) 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
Plymouth (City of) - 2021 Rate	109.41	207.26	305.11
Canton - without Sump - 2021 Rate	131.67	208.35	285.03
Westland - 2021 Rate	144.33	221.16	297.99
Redford Township - 2021 Rate	134.80	226.10	317.40
Farmington Hills - 2021 Rate	140.59	245.53	333.40
Northville (City of) - 2021 Rate	149.12	282.73	416.34

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons. Communities bill in different units of measurement, such as 1,000 gallons. This analysis converts the various methodologies to a common format.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES

	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 22/23
	AUDIT	AUDIT	AUDIT	AUDIT	AUDIT	AUDIT	Projected	RATE ANALYSIS	RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
Service Connections	39,331	37,977	80,819	54,206	49,899	66,385	30,000	77,500	77,500
Other Revenue	343,528	100,508	101,016	73,726	52,377	94,969	78,000	267,621	267,621
Total Operating Revenue	38,434,634	38,544,064	41,867,091	41,699,219	40,616,883	40,006,741	43,020,595	43,952,137	42,322,634
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
Cost of Sewage Disposal	14,469,546	14,469,546	14,469,546	15,496,996	16,994,074	16,764,493	16,730,202	17,435,227	17,435,227
System maintenance and operation	5,265,237	5,673,119	6,921,054	4,110,636	5,164,796	5,494,898	7,539,001	7,647,176	7,647,176
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GASB 75 OPEB expense			875,000						
Depreciation	2,962,102	3,148,353	3,314,702	3,427,755	3,682,943	3,797,231	3,922,243	3,922,243	3,922,243
Total Operating Expense	36,924,294	37,812,169	40,582,832	36,852,119	38,648,474	39,082,290	41,827,980	42,864,847	42,864,847
Operating income	1,510,340	731,895	1,284,259	4,847,100	1,968,409	924,451	1,192,615	1,087,290	(542,214)
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	9,775	44,286	63,275	31,550	-	-	40,000	-	-
Total Nonoperating Revenue(Expense)	(233,768)	(180,043)	(27,190)	219,973	(94,564)	(402,886)	(203,896)	(366,365)	(446,365)
EXTRAORDINARY ITEM									
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	1,276,572	551,852	1,257,069	5,067,073	1,873,845	521,565	988,719	720,926	(988,578)



LETTER TO THE LIVONIA CITY COUNCIL

6.

DPW
May 3, 2022

MEETING DATE

Study Meeting of May
16, 2022

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE: Department of Public Works, re: to become effective on July 1, 2022.

BACKGROUND

Livonia's Department of Public Works and Finance Department have worked together on the water and sewer rates proposed for implementation on July 1, 2022. In calculating the new rates, a review was made to determine how the fiscal year 2021 rates performed in conjunction with the budget, along with an analysis of the effects of the proposed new rates on our small-, medium- and large-water users.

Incorporating an increase of wholesale charges from the Great Lakes Water Authority and an expected reduction in water sales charges, the recommended new rates will impact customers in the following manner:

1. The proposed water and sewer rate increase is 3.0 percent (3.0%) this year for the average residential user, which is an increase of \$5.40 per quarter. Average use is based on consumption of 20 units (2,000 cubic feet) per quarter, which is 15,000 gallons of water.
2. The rate increase is mainly due to a pass-through of the changes to the water charges from our wholesale provider coupled with an anticipated decrease in water sales. GLWA increased the wholesale per unit charge by \$0.05 or 3.4 percent (3.4%) from \$1.01 to \$1.06. GLWA also increased the month fixed fee by \$15,700 or 1.2 percent (1.2%).
3. No change to Livonia's fixed rates is recommended. An increase in future years remains possible, depending on current and future yearly sales.
4. City of Livonia users still pay much less for water than users in most surrounding communities pay for an equal amount of water.
5. The new rates will be in effect from July 1, 2022, through June 30, 2023.

Additional detailed information is included in the attached letter to the Water and Sewer Board.

RECOMMENDATION

It is recommended that Council approve the new Water & Sewer Rates, Industrial Surcharge Rate and Industrial Waste Control charges effective with the first billing on and after July 1, 2022.

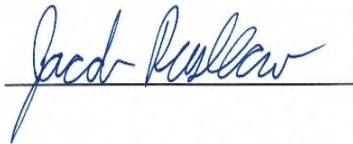
FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates

APPROVED BY



Date: May 03, 2022

Jacob Rushlow, P.E., Assistant Director of Public Works



Date: May 03, 2022

Don Rohraff, Director of Public Works



Date: May 03, 2022

Michael Slater, Finance Director



Date: May 03, 2022

Paul Bernier, City Attorney



Date: May 05, 2022

Maureen Miller Brosnan, Mayor

**AN ORDINANCE AMENDING SECTION 040 OF TITLE
13, CHAPTER 08 (WATER SERVICE RATES AND
REVENUES) OF THE LIVONIA CODE OF
ORDINANCES, AS AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 040 of Title 13, Chapter 08 the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

13.08.040 Consumption rates. Effective with the first billing on and after July 1, 202~~1~~², water use will be charged at the following rates:

CHARGE DESCRIPTION	AMOUNT PER 100 CUBIC FEET
Base Charge	
GLWA per 100 cubic feet of water used	\$ 2. 03 ¹⁴
City of Livonia per 100 cubic feet of water used	<u>\$ 0.70⁵</u>
Use Charge per 100 cubic feet of water used	<u>\$ 2.73⁸⁹</u>
Large User (meters sizes 1.5 inch or larger)	
Charge per 100 cubic feet of water used	\$ 0. 86 ⁹⁶
Total Use Charge for Large Users per 100 cubic feet of water used	<u>\$ 3.59⁸⁵</u>

Rates presently established shall continue for bills issued before July 1, 202~~1~~².

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 16, 2022

6,7,8,9,10

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, and Brandon McCullough, Kathleen McIntyre. Absent: None.

Elected and appointed officials present: City Clerk, Susan Nash, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Mike Fisher; Assistant City Attorney, Jerome Hanna, Director of Inspection and Ordinance, and Jacob Rushlow, Assistant Director of Public Works.

6. REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE:
Department of Public Works, re: to become effective on July 1, 2022.

Jacob Rushlow, Assistant Superintendent of Public Works, and Connie Kumpula, Chief Accountant, presented the request to Council.

Council President Jim Jolly stated that there has been a lot of information regarding the Highland Park water debt and asked to what extent that was factored into the rate adjustments. A resolution was passed refusing to pay their debt and asked to verify that it was not considered as part of the rate increase. Connie Kumpula stated that GLWA sets their revenue requirement, and it is built into that revenue requirement. To make up for that, the city divided the \$40,000.00 by twelve, from their debt that was built in, and reduced the payment to GLWA each month. Councilmember Scott Bahr clarified that the residents are still paying that rate, but since that money is being held in escrow until everything is resolved. Once that happens, the residents would get that portion back

Councilmember Bahr asked to clarify what was meant by the expected reduction in water sales charges, if that meant they are expected to sell less water to residents. Connie Kumpula agreed, stating that has been the trend over the last couple of years. Councilmember Bahr asked what impact that had on the rates. Connie replied that when you sell less water, you have less spread to cover the fixed costs. Councilmember Bahr asked what the decreased usage was attributed to. Jacob Rushlow stated that it was being more conscious of how water is used and changes to water fixtures are reducing water use, along with industrial side, they are recycling the water used which makes the water use more efficient.

Councilmember Bahr asked about the rate impact of the sanitary water running through the sewer system. Jacob Rushlow stated that it impacts rates because it is another Capital Improvement Project, which reduces the flow into the sanitary system that needs to be treated.

Councilmember Bahr asked if there can be a separation of sewer and clean water. Jacob Rushlow stated that there isn't a good and efficient way to monitor and meter the gravity flow of water coming out of the drain and sewer pipe.

Councilmember Bahr asked how we compare to surrounding communities. Jacob Rushlow stated that Canton has built a water storage facility that helps control their peak flows. Councilmember Bahr asked about an update on Livonia doing the same. Jacob said they are polishing up a preliminary engineering study right now for a water storage reservoir in Livonia which should be done in the next few months. Once they meet with Finance after that, they can move forward.

Councilmember Scott Bahr offered and approving resolution for the Regular agenda.

Council Vice President Laura Toy asked to put the subject matter of water rates into the Environmental Committee to discuss when it is appropriate. Council President Jim Jolly stated that this might already be in committee.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

15.

Law
June 7, 2022

MEETING DATE

Regular Meeting of
June 6, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Section 050 of Title 13, Chapter 08 (Water Service Rates and Revenues) to provide changes in the water service consumption rates to become effective with the first billing on or after July 1, 2022. First Reading given by Councilmember Brandon McCullough on Monday, June 6, 2022.

BACKGROUND

At your study meeting of May 16, 2022, you referred the preparation of an ordinance amendment to Section 13.08.050 of the Livonia Code of Ordinances, to the Department of Law for submission to Council. This ordinance amendment reflects the requested changes to the water consumption rates.

Accordingly, this proposed amendment is hereby submitted for your consideration and possible adoption.

RECOMMENDATION

SECOND READ

FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates
5. LTC S051622 Req to adjust water and sewer rates
6. Proposed Ordinance 13.08.050 - 2022
7. S051622 Water Consumption Rates Minutes

APPROVED BY

Attachment ICITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)

"SMALL USERS" 5/8 to 1 Inch Meters

As of July 1, 2022

NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS PER QUARTER			MEDIUM USAGE 20 UNITS PER QUARTER			HIGH USAGE 30 UNITS PER QUARTER		
	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60			\$ 81.90		
2022 - Water per Billing Unit	2.89	28.90		57.80			86.70		
2021 - Sewer per Billing Unit	2.79	27.90		55.80			83.70		
2022 - Sewer per Billing Unit	2.90	29.00		58.00			87.00		
2021 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
2022 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
Total Charge	<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

Footnotes:⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
Plymouth (City of) - 2021 Rate	109.41	207.26	305.11
Canton - without Sump - 2021 Rate	131.67	208.35	285.03
Westland - 2021 Rate	144.33	221.16	297.99
Redford Township - 2021 Rate	134.80	226.10	317.40
Farmington Hills - 2021 Rate	140.59	245.53	333.40
Northville (City of) - 2021 Rate	149.12	282.73	416.34

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons. Communities bill in different units of measurement, such as 1,000 gallons. This analysis converts the various methodologies to a common format.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

**ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES**

	FY 15/16 AUDIT	FY 16/17 AUDIT	FY 17/18 AUDIT	FY 18/19 AUDIT	FY 19/20 AUDIT	FY 20/21 AUDIT	FY 21/22 Projected	FY 22/23 RATE ANALYSIS	FY 22/23 RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
Service Connections	39,331	37,977	80,819	54,206	49,899	66,385	30,000	77,500	77,500
Other Revenue	<u>343,528</u>	<u>100,508</u>	<u>101,016</u>	<u>73,726</u>	<u>52,377</u>	<u>94,969</u>	<u>78,000</u>	<u>267,621</u>	<u>267,621</u>
Total Operating Revenue	<u>38,434,634</u>	<u>38,544,064</u>	<u>41,867,091</u>	<u>41,699,219</u>	<u>40,616,883</u>	<u>40,006,741</u>	<u>43,020,595</u>	<u>43,952,137</u>	<u>42,322,634</u>
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
Cost of Sewage Disposal	14,469,546	14,469,546	14,469,546	15,496,996	16,994,074	16,764,493	16,730,202	17,435,227	17,435,227
System maintenance and operation	5,265,237	5,673,119	6,921,054	4,110,636	5,164,796	5,494,898	7,539,001	7,647,176	7,647,176
General and Administrative	910,561	1,057,499	1,071,356	1,070,456	1,172,959	1,241,712	1,370,791	1,359,104	1,359,104
GASB 75 OPEB expense			875,000						
Depreciation	<u>2,962,102</u>	<u>3,148,353</u>	<u>3,314,702</u>	<u>3,427,755</u>	<u>3,682,943</u>	<u>3,797,231</u>	<u>3,922,243</u>	<u>3,922,243</u>	<u>3,922,243</u>
Total Operating Expense	<u>36,924,294</u>	<u>37,812,169</u>	<u>40,582,832</u>	<u>36,852,119</u>	<u>38,648,474</u>	<u>39,082,290</u>	<u>41,827,980</u>	<u>42,864,847</u>	<u>42,864,847</u>
Operating income	<u>1,510,340</u>	<u>731,895</u>	<u>1,284,259</u>	<u>4,847,100</u>	<u>1,968,409</u>	<u>924,451</u>	<u>1,192,615</u>	<u>1,087,290</u>	<u>(542,214)</u>
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	<u>9,775</u>	<u>44,286</u>	<u>63,275</u>	<u>31,550</u>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>-</u>	<u>-</u>
Total Nonoperating Revenue(Expense)	<u>(233,768)</u>	<u>(180,043)</u>	<u>(27,190)</u>	<u>219,973</u>	<u>(94,564)</u>	<u>(402,886)</u>	<u>(203,896)</u>	<u>(366,365)</u>	<u>(446,365)</u>
EXTRAORDINARY ITEM	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	<u>1,276,572</u>	<u>551,852</u>	<u>1,257,069</u>	<u>5,067,073</u>	<u>1,873,845</u>	<u>521,565</u>	<u>988,719</u>	<u>720,926</u>	<u>(988,578)</u>



DEPARTMENT OF PUBLIC WORKS

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASSISTANT DIRECTOR OF PUBLIC WORKS

JACOB A. RUSHLOW, PE
ASSISTANT DIRECTOR OF PUBLIC WORKS



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(734) 466-2655
FAX: (734) 466-2660

MAINTENANCE SERVICES

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April 26, 2022

Water and Sewer Board
City of Livonia

Subject: Water and Sewer Fund Review, Water and Sewer Rates Adjustments. Industrial Surcharge Rate, Industrial Waste Control Charge (Effective July 1, 2022)

Dear Board Members:

This report provides a review of the performance of the Water and Sewer Fund for FY 2022, as well as a recommendation to adjust the water and sewer rates to Livonia customers, including charges to some of the commercial/industrial customers in Livonia. The following topics are discussed in this report:

- Increase in wholesale water and sewer cost
- A review of the Water and Sewer Fund performance for FY 2021
- Proposed Water and Sewer Fund rate adjustments for 2022
- Ordinance amendments reflecting recommended rate adjustments

Change in Wholesale Water and Sewer Cost

The Great Lakes Water Authority (GLWA) increased the wholesale cost of water to the City of Livonia by 3.4%. The cost to the City of Livonia per billing unit of 100 cubic feet (approximately 750 gallons) has increased by 5 cents, from \$1.01 to \$1.06. The GLWA fixed monthly charges have increased by \$15,700 per month, from \$607,100 to \$622,800 per month.

In response to the Highland Park bad debt passthrough, the City wrote a letter to Governor Whitmer requesting greater involvement from the State of Michigan in resolving this dispute. Additionally, the Administration prepared a request, and City

Council approved, for the Highland Park portion of the bad debt to be held in escrow until the matter is resolved.

Wayne County charges sewage disposal as a fixed monthly fee to the City of Livonia. The cost is estimated to increase 6% from \$1,353,319 to \$1,434,518. The increase in rates is the result of large Wayne County improvement projects planned and budgeted in previous fiscal years that were delayed due to COVID-19.

A Review of the Water and Sewer Fund Performance for Fiscal Year 2021

The Water and Sewer Fund experienced a net operating gain of \$521,565 before contributions from developers, grant reimbursements, and special assessment revenue (reference Attachment III). Every year, the goal of rate setting is to generate enough income to cover anticipated operating expenses, debt service payments, and capital improvements. Although the fiscal year 2021 operating revenue was down nearly \$3 million from the projected amount, a result of lower sales due to a rainy summer, operating expenses were also down \$2.7 million.

Projected Water and Sewer Fund Rate Adjustments for 2022

Wholesale Charges:

The Great Lakes Water Authority (GLWA) and Wayne County wholesale charges to the City of Livonia for 2022 are shown below in Table 1. Each unit is 100 cubic feet. Approximately 41.35% of Great Lakes Water Authority and Wayne County's total fixed costs are passed through to our customers in fixed format, with the remaining 58.65% being adjusted back into the per-unit charges for water and sewer.

TABLE 1

Description	<u>2021</u>	<u>2022</u>	<u>\$ / % Change</u>
GLWA Per Unit (water)	\$ 1.01	\$1.06	\$ 0.05 / 4.95%
GLWA Fixed Cost per month (water)	\$607,100	\$622,800	\$15,700 / 2.59%
Wayne County Fixed Cost per month (sewer)	\$1,353,319	\$1,434,518	\$81,199 / 6.00%

The GLWA is also adjusting the Industrial Surcharge Rates and the Industrial Waste Control Charges as shown in the Summary and Recommendations in the Water and Sewer Ordinance revisions. All four of the Industrial Surcharge rates have increased. The Industrial Waste Control Charges, which are based on meter size, have been increased by 1.13% across the board. Both the Industrial Surcharge Rate and the Industrial Waste Control Charges affect *only* commercial and industrial customers. These charges continue to be a pass-through to the affected customer with no additional charge by the City of Livonia.

City of Livonia Charges:

A continuing effort is being made to provide services in the most efficient, cost-effective manner possible. Operating, maintenance and administration expenses are constantly monitored to keep costs within budget. All policies and procedures are regularly reviewed, and processes and procedures are implemented to contain cost while providing excellent service. Operations and maintenance will continue to monitor water main breaks, weather conditions and the state of our infrastructure to find ways of reducing expenses. Administration is also exploring ways to provide customer billing and collection services that reduce cost while providing improved service to the customer.

TABLE 2 below reflects the recommended rate adjustments for low-, medium- and high-volume users with small meters. There are 37,630 users with small meters.

**CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022**

		LOW USAGE			MEDIUM USAGE			HIGH USAGE		
		<u>10 UNITS/QUARTER</u>			<u>20 UNITS/QUARTER</u>			<u>30 UNITS/QUARTER</u>		
<u>Per Unit Charge:</u>		<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>
2021 Water per Billing Unit	2.73	\$ 27.30			\$ 54.60			\$ 81.90		
2022 Water per Billing Unit	2.89		\$ 28.90			\$ 57.80			\$ 86.70	
2021 Sewer per Billing Unit	2.79	\$ 27.90			\$ 55.80			\$ 83.70		
2022 Sewer per Billing Unit	2.90		\$ 29.00			\$ 58.00			\$ 87.00	
2021 Fixed Charge	69.75	<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>		
2022 Fixed Charge	69.75		<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>	
Total Charge		<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.55</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

The table below reflects the recommended rate adjustments for "large users" of meter sizes 1½" to 10".

TABLE 3

CITY OF LIVONIA – WATER AND SEWER RATES PER BILLING UNIT (100 CF)
 "LARGE USERS" – METER SIZE OVER 1 INCH – As of July 1, 2022

PER UNIT RATES	<u>#/Meters</u>	<u>2021/22</u>	<u>2022/23</u>	<u>Incr./Decr.</u>	<u>Incr.</u>
Cost of Water per Billing Unit		2.73	2.89	0.16	5.86%
Cost of Sewer per Billing Unit		2.79	2.90	0.11	3.94%
Large User Charge		2.63	2.87	<u>0.24</u>	9.13%
QUARTERLY FIXED FEES PER METER					
1 1/2 " Meter	628	205.02	205.02	0	0.0%
2" Meter	689	263.16	263.16	0	0.0%
3" Meter	151	345.78	345.78	0	0.0%
4" Meter	79	528.36	528.36	0	0.0%
6" Meter	16	1,407.60	1,407.60	0	0.0%
8" Meter	8	3,987.18	3,987.18	0	0.0%
10" Meter	1	11,493.36	11,493.36	0	0.0%

Impact of Water and Sewer improvement projects

Planned water and sewer improvement projects have had some impact on the proposed Water and Sewer Fund rate adjustments for 2022.

The City continues to perform sewer cured-in-place-pipe (CIPP) lining in the northwest quadrant of Section 34. This year's plan includes CIPP lining of approximately 2.9 miles of sewer pipe ranging from 8-inch to 36-inch diameter at a cost of \$1.3M. Preparation for the CIPP lining work will start in June/July 2022 and CIPP lining is planned for August 2022.

The City has embarked on a Footing Drain Disconnection program to significantly reduce the amount of clean water entering into our sanitary sewer system. The program began in 2017 in response to the May 2011 sewer backup settlement. Due to the reduction in flows that we've observed and the overwhelming support from homeowners, we have decided to continue this program for 2022 at a cost of \$1,000,000.

Ordinance amendments reflecting recommended rate adjustments

The 2022/23 total per unit rate increase to the average residential user is 3.0% (reference Attachment I). For comparison, please find Attachment II that highlights the Water and Sewer cost of other communities. Even with this rate change, Livonia rates continue to remain much lower than most surrounding communities.

It is recommended and requested that the Water and Sewer Board proceed with the amendments to the Water and Sewer Ordinance as follows:

13.08.40 Water Consumption rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

GLWA per 100 cubic feet	2.14
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.89

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>0.96</u>
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TOTAL Large User Charge per 100 cubic Feet	<u>3.85</u>
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13.08.050A Quarterly Fixed Fee per Meter (water)

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

5/8 Inch Meter	23.27
3/4 Inch Meter	23.27
1 Inch Meter	23.27
1 ½ Inch Meter	68.40
2 Inch Meter	87.79
3 Inch Meter	115.36
4 Inch Meter	176.27
6 Inch Meter	469.59
8 Inch Meter	1,330.17
10 Inch Meter	3,834.32

13.08.050B Seasonal Flat rate Water, per quarter

81.07

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.120 Sewer Disposal Rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

Wayne County per 100 cubic feet	2.15
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.90

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>1.91</u>
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TOTAL Large User Charge per 100 cubic Feet	<u>4.81</u>
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Quarterly Fixed Fee per Meter (sewer)**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**

5/8	Inch Meter	46.48
3/4	Inch Meter	46.48
1	Inch Meter	46.48
1 ½	Inch Meter	136.62
2	Inch Meter	175.37
3	Inch Meter	230.42
4	Inch Meter	352.09
6	Inch Meter	938.01
8	Inch Meter	2,657.01
10	Inch Meter	7,659.04

Industrial Waste Control Monthly Meter Charges (GLWA)

5/8	Inch Meter	3.58
3/4	Inch Meter	5.37
1	Inch Meter	8.95
1 ½	Inch Meter	19.69
2	Inch Meter	28.64
3	Inch Meter	51.91
4	Inch Meter	71.60
6	Inch Meter	107.40
8	Inch Meter	179.00
10	Inch Meter	250.60
12	Inch Meter	286.40
14	Inch Meter	358.00
16	Inch Meter	429.60
18	Inch Meter	501.20
20	Inch Meter	572.80
24	Inch Meter	644.40
30	Inch Meter	716.00

13.20.130 Flat Rate Sewer per Quarter

104.48

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.130 Special Rates - for Designated Users**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022***Seasonal user with Kitchen or Bathroom Facilities:**50% of Current per unit Sewage Charge***Per Unit Charges**

Wayne County per 100 cubic feet 1.08

City of Livonia per 100 cubic feet 0.37

Per Unit Charge per 100 cubic feet 1.45

Large User Charge per 100 cubic feet: Meter sizes
1.5 inch or larger 0.96**TOTAL Base Charge for Large User 2.41****13.28.050 Industrial Waste Pollutant Strength Surcharges****EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**Dollar/pound for treating BOD (Biochemical Oxygen Demand) in
excess of 275 mg/l 0.351Dollar/pound for treating TSS (Total Suspended Solids) in excess
of 350 mg/l 0.482

Dollar/pound for treating P (Phosphorus) in excess of 12 mg/l 6.448

Dollar/pound for treating FOG (Fats, Oils & Grease) in excess of
100 mg/l 0.112

Very Truly Yours,



Jacob Rushlow
Assistant Director of Public Works

Connie Kumpula
Chief Accountant

DR/CC/jar

Attachment I: Effect of Rate Adjustment on Typical Residential Bill

Attachment II: Residential Water and Sewer Bill Comparison of Communities

Attachment III: Combined Statement of Revenue and Expenses

cc: Mayor, City Clerk, City Attorney, Finance Director, City Engineer, Chief Accountant

Attachment I

**CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)**

"SMALL USERS" 5/8 to 1 Inch Meters

As of July 1, 2022

NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS PER QUARTER			MEDIUM USAGE 20 UNITS PER QUARTER			HIGH USAGE 30 UNITS PER QUARTER		
	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60			\$ 81.90		
2022 - Water per Billing Unit	2.89	28.90		57.80			86.70		
2021 - Sewer per Billing Unit	2.79	27.90		55.80			83.70		
2022 - Sewer per Billing Unit	2.90	29.00		58.00			87.00		
2021 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
2022 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
Total Charge	<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
Plymouth (City of) - 2021 Rate	109.41	207.26	305.11
Canton - without Sump - 2021 Rate	131.67	208.35	285.03
Westland - 2021 Rate	144.33	221.16	297.99
Redford Township - 2021 Rate	134.80	226.10	317.40
Farmington Hills - 2021 Rate	140.59	245.53	333.40
Northville (City of) - 2021 Rate	149.12	282.73	416.34

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons. Communities bill in different units of measurement, such as 1,000 gallons. This analysis converts the various methodologies to a common format.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

**ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES**

	FY 15/16 AUDIT	FY 16/17 AUDIT	FY 17/18 AUDIT	FY 18/19 AUDIT	FY 19/20 AUDIT	FY 20/21 AUDIT	FY 21/22 Projected	FY 22/23 RATE ANALYSIS	FY 22/23 RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
Service Connections	39,331	37,977	80,819	54,206	49,899	66,385	30,000	77,500	77,500
Other Revenue	<u>343,528</u>	<u>100,508</u>	<u>101,016</u>	<u>73,726</u>	<u>52,377</u>	<u>94,969</u>	<u>78,000</u>	<u>267,621</u>	<u>267,621</u>
Total Operating Revenue	<u>38,434,634</u>	<u>38,544,064</u>	<u>41,867,091</u>	<u>41,699,219</u>	<u>40,616,883</u>	<u>40,006,741</u>	<u>43,020,595</u>	<u>43,952,137</u>	<u>42,322,634</u>
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
Cost of Sewage Disposal	14,469,546	14,469,546	14,469,546	15,496,996	16,994,074	16,764,493	16,730,202	17,435,227	17,435,227
System maintenance and operation	5,265,237	5,673,119	6,921,054	4,110,636	5,164,796	5,494,898	7,539,001	7,647,176	7,647,176
General and Administrative	910,561	1,057,499	1,071,356	1,070,456	1,172,959	1,241,712	1,370,791	1,359,104	1,359,104
GASB 75 OPEB expense			875,000						
Depreciation	<u>2,962,102</u>	<u>3,148,353</u>	<u>3,314,702</u>	<u>3,427,755</u>	<u>3,682,943</u>	<u>3,797,231</u>	<u>3,922,243</u>	<u>3,922,243</u>	<u>3,922,243</u>
Total Operating Expense	<u>36,924,294</u>	<u>37,812,169</u>	<u>40,582,832</u>	<u>36,852,119</u>	<u>38,648,474</u>	<u>39,082,290</u>	<u>41,827,980</u>	<u>42,864,847</u>	<u>42,864,847</u>
Operating income	<u>1,510,340</u>	<u>731,895</u>	<u>1,284,259</u>	<u>4,847,100</u>	<u>1,968,409</u>	<u>924,451</u>	<u>1,192,615</u>	<u>1,087,290</u>	<u>(542,214)</u>
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	<u>9,775</u>	<u>44,286</u>	<u>63,275</u>	<u>31,550</u>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>-</u>	<u>-</u>
Total Nonoperating Revenue(Expense)	<u>(233,768)</u>	<u>(180,043)</u>	<u>(27,190)</u>	<u>219,973</u>	<u>(94,564)</u>	<u>(402,886)</u>	<u>(203,896)</u>	<u>(366,365)</u>	<u>(446,365)</u>
EXTRAORDINARY ITEM	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	<u>1,276,572</u>	<u>551,852</u>	<u>1,257,069</u>	<u>5,067,073</u>	<u>1,873,845</u>	<u>521,565</u>	<u>988,719</u>	<u>720,926</u>	<u>(988,578)</u>



LETTER TO THE LIVONIA CITY COUNCIL

6.

DPW
May 3, 2022

MEETING DATE

Study Meeting of May
16, 2022

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE: Department of Public Works, re: to become effective on July 1, 2022.

BACKGROUND

Livonia's Department of Public Works and Finance Department have worked together on the water and sewer rates proposed for implementation on July 1, 2022. In calculating the new rates, a review was made to determine how the fiscal year 2021 rates performed in conjunction with the budget, along with an analysis of the effects of the proposed new rates on our small-, medium- and large-water users.

Incorporating an increase of wholesale charges from the Great Lakes Water Authority and an expected reduction in water sales charges, the recommended new rates will impact customers in the following manner:

1. The proposed water and sewer rate increase is 3.0 percent (3.0%) this year for the average residential user, which is an increase of \$5.40 per quarter. Average use is based on consumption of 20 units (2,000 cubic feet) per quarter, which is 15,000 gallons of water.
2. The rate increase is mainly due to a pass-through of the changes to the water charges from our wholesale provider coupled with an anticipated decrease in water sales. GLWA increased the wholesale per unit charge by \$0.05 or 3.4 percent (3.4%) from \$1.01 to \$1.06. GLWA also increased the month fixed fee by \$15,700 or 1.2 percent (1.2%).
3. No change to Livonia's fixed rates is recommended. An increase in future years remains possible, depending on current and future yearly sales.
4. City of Livonia users still pay much less for water than users in most surrounding communities pay for an equal amount of water.
5. The new rates will be in effect from July 1, 2022, through June 30, 2023.

Additional detailed information is included in the attached letter to the Water and Sewer Board.

RECOMMENDATION

It is recommended that Council approve the new Water & Sewer Rates, Industrial Surcharge Rate and Industrial Waste Control charges effective with the first billing on and after July 1, 2022.

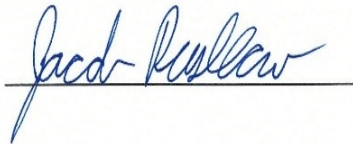
FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates

APPROVED BY



Date: May 03, 2022

Jacob Rushlow, P.E., Assistant Director of Public Works



Date: May 03, 2022

Don Rohraff, Director of Public Works



Date: May 03, 2022

Michael Slater, Finance Director



Date: May 03, 2022

Paul Bernier, City Attorney



Date: May 05, 2022

Maureen Miller Brosnan, Mayor

**AN ORDINANCE AMENDING SECTION 050 OF TITLE
13, CHAPTER 08 (WATER SERVICE RATES AND
REVENUES) OF THE LIVONIA CODE OF
ORDINANCES, AS AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 050 of Title 13, Chapter 08 the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

13.08.050 Fixed rates. A. In addition to the charge for water usage, effective with the first billing on and after July 1, 202~~1~~², there will be a fixed quarterly charge, determined by meter size, as follows:

METER SIZE	QUARTERLY CHARGE
5/8 Inch	\$ 22.893.27
3/4 Inch	\$ 22.893.27
1 Inch	\$ 22.893.27
1 1/2" Meter	\$ 67.308.40
2" Meter	\$ 86.387.79
3" Meter	\$ 113.505.36
4" Meter	\$ 173.436.27
6" Meter	\$ 462.039.59
8" Meter	\$ 1,308.7530.17
10" Meter	\$ 3,772.58834.32

B. Seasonal Flat rate Water, per quarter \$ ~~77.4981.07~~.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 16, 2022

6,7,8,9,10

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, and Brandon McCullough, Kathleen McIntyre. Absent: None.

Elected and appointed officials present: City Clerk, Susan Nash, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Mike Fisher; Assistant City Attorney, Jerome Hanna, Director of Inspection and Ordinance, and Jacob Rushlow, Assistant Director of Public Works.

6. REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE:
Department of Public Works, re: to become effective on July 1, 2022.

Jacob Rushlow, Assistant Superintendent of Public Works, and Connie Kumpula, Chief Accountant, presented the request to Council.

Council President Jim Jolly stated that there has been a lot of information regarding the Highland Park water debt and asked to what extent that was factored into the rate adjustments. A resolution was passed refusing to pay their debt and asked to verify that it was not considered as part of the rate increase. Connie Kumpula stated that GLWA sets their revenue requirement, and it is built into that revenue requirement. To make up for that, the city divided the \$40,000.00 by twelve, from their debt that was built in, and reduced the payment to GLWA each month. Councilmember Scott Bahr clarified that the residents are still paying that rate, but since that money is being held in escrow until everything is resolved. Once that happens, the residents would get that portion back

Councilmember Bahr asked to clarify what was meant by the expected reduction in water sales charges, if that meant they are expected to sell less water to residents. Connie Kumpula agreed, stating that has been the trend over the last couple of years. Councilmember Bahr asked what impact that had on the rates. Connie replied that when you sell less water, you have less spread to cover the fixed costs. Councilmember Bahr asked what the decreased usage was attributed to. Jacob Rushlow stated that it was being more conscious of how water is used and changes to water fixtures are reducing water use, along with industrial side, they are recycling the water used which makes the water use more efficient.

Councilmember Bahr asked about the rate impact of the sanitary water running through the sewer system. Jacob Rushlow stated that it impacts rates because it is another Capital Improvement Project, which reduces the flow into the sanitary system that needs to be treated.

Councilmember Bahr asked if there can be a separation of sewer and clean water. Jacob Rushlow stated that there isn't a good and efficient way to monitor and meter the gravity flow of water coming out of the drain and sewer pipe.

Councilmember Bahr asked how we compare to surrounding communities. Jacob Rushlow stated that Canton has built a water storage facility that helps control their peak flows. Councilmember Bahr asked about an update on Livonia doing the same. Jacob said they are polishing up a preliminary engineering study right now for a water storage reservoir in Livonia which should be done in the next few months. Once they meet with Finance after that, they can move forward.

Councilmember Scott Bahr offered and approving resolution for the Regular agenda.

Council Vice President Laura Toy asked to put the subject matter of water rates into the Environmental Committee to discuss when it is appropriate. Council President Jim Jolly stated that this might already be in committee.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

16.

Law
June 7, 2022

MEETING DATE

Regular Meeting of
June 6, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Section 120 of Title 13, Chapter 20 (Livonia Sewage Disposal System) to provide for changes to the sewer disposal and maintenance rates to become effective with the first billing on or after July 1, 2022.

First Reading given by Councilmember Rob Donovic on Monday, June 6, 2022.

BACKGROUND

At your study meeting of May 16, 2022, you referred the preparation of an ordinance amendment to Section 13.20.120 of the Livonia Code of Ordinances, to the Department of Law for submission to Council. This ordinance amendment reflects the requested changes to the water consumption rates.

Accordingly, this proposed amendment is hereby submitted for your consideration and possible adoption.

RECOMMENDATION

SECOND READ

FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates
5. LTC S051622 Req to adjust water and sewer rates
6. Proposed Ordinance 13.20.120 - 2022
7. S051622 Water Consumption Rates Minutes

APPROVED BY

Attachment ICITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)

"SMALL USERS" 5/8 to 1 Inch Meters

As of July 1, 2022

NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS PER QUARTER			MEDIUM USAGE 20 UNITS PER QUARTER			HIGH USAGE 30 UNITS PER QUARTER		
	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>
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Total Charge	<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

Footnotes:⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
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Footnotes:

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**ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES**

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GASB 75 OPEB expense			875,000						
Depreciation	<u>2,962,102</u>	<u>3,148,353</u>	<u>3,314,702</u>	<u>3,427,755</u>	<u>3,682,943</u>	<u>3,797,231</u>	<u>3,922,243</u>	<u>3,922,243</u>	<u>3,922,243</u>
Total Operating Expense	<u>36,924,294</u>	<u>37,812,169</u>	<u>40,582,832</u>	<u>36,852,119</u>	<u>38,648,474</u>	<u>39,082,290</u>	<u>41,827,980</u>	<u>42,864,847</u>	<u>42,864,847</u>
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Gain on Sale of Assets	<u>9,775</u>	<u>44,286</u>	<u>63,275</u>	<u>31,550</u>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>-</u>	<u>-</u>
Total Nonoperating Revenue(Expense)	<u>(233,768)</u>	<u>(180,043)</u>	<u>(27,190)</u>	<u>219,973</u>	<u>(94,564)</u>	<u>(402,886)</u>	<u>(203,896)</u>	<u>(366,365)</u>	<u>(446,365)</u>
EXTRAORDINARY ITEM	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	<u>1,276,572</u>	<u>551,852</u>	<u>1,257,069</u>	<u>5,067,073</u>	<u>1,873,845</u>	<u>521,565</u>	<u>988,719</u>	<u>720,926</u>	<u>(988,578)</u>



DEPARTMENT OF PUBLIC WORKS

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASSISTANT DIRECTOR OF PUBLIC WORKS

JACOB A. RUSHLOW, PE
ASSISTANT DIRECTOR OF PUBLIC WORKS



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(734) 466-2655
FAX: (734) 466-2660

MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Solid Waste / Recycling

April 26, 2022

Water and Sewer Board
City of Livonia

Subject: Water and Sewer Fund Review, Water and Sewer Rates Adjustments. Industrial Surcharge Rate, Industrial Waste Control Charge (Effective July 1, 2022)

Dear Board Members:

This report provides a review of the performance of the Water and Sewer Fund for FY 2022, as well as a recommendation to adjust the water and sewer rates to Livonia customers, including charges to some of the commercial/industrial customers in Livonia. The following topics are discussed in this report:

- Increase in wholesale water and sewer cost
- A review of the Water and Sewer Fund performance for FY 2021
- Proposed Water and Sewer Fund rate adjustments for 2022
- Ordinance amendments reflecting recommended rate adjustments

Change in Wholesale Water and Sewer Cost

The Great Lakes Water Authority (GLWA) increased the wholesale cost of water to the City of Livonia by 3.4%. The cost to the City of Livonia per billing unit of 100 cubic feet (approximately 750 gallons) has increased by 5 cents, from \$1.01 to \$1.06. The GLWA fixed monthly charges have increased by \$15,700 per month, from \$607,100 to \$622,800 per month.

In response to the Highland Park bad debt passthrough, the City wrote a letter to Governor Whitmer requesting greater involvement from the State of Michigan in resolving this dispute. Additionally, the Administration prepared a request, and City

Council approved, for the Highland Park portion of the bad debt to be held in escrow until the matter is resolved.

Wayne County charges sewage disposal as a fixed monthly fee to the City of Livonia. The cost is estimated to increase 6% from \$1,353,319 to \$1,434,518. The increase in rates is the result of large Wayne County improvement projects planned and budgeted in previous fiscal years that were delayed due to COVID-19.

A Review of the Water and Sewer Fund Performance for Fiscal Year 2021

The Water and Sewer Fund experienced a net operating gain of \$521,565 before contributions from developers, grant reimbursements, and special assessment revenue (reference Attachment III). Every year, the goal of rate setting is to generate enough income to cover anticipated operating expenses, debt service payments, and capital improvements. Although the fiscal year 2021 operating revenue was down nearly \$3 million from the projected amount, a result of lower sales due to a rainy summer, operating expenses were also down \$2.7 million.

Projected Water and Sewer Fund Rate Adjustments for 2022

Wholesale Charges:

The Great Lakes Water Authority (GLWA) and Wayne County wholesale charges to the City of Livonia for 2022 are shown below in Table 1. Each unit is 100 cubic feet. Approximately 41.35% of Great Lakes Water Authority and Wayne County's total fixed costs are passed through to our customers in fixed format, with the remaining 58.65% being adjusted back into the per-unit charges for water and sewer.

TABLE 1

Description	<u>2021</u>	<u>2022</u>	<u>\$ / % Change</u>
GLWA Per Unit (water)	\$ 1.01	\$1.06	\$ 0.05 / 4.95%
GLWA Fixed Cost per month (water)	\$607,100	\$622,800	\$15,700 / 2.59%
Wayne County Fixed Cost per month (sewer)	\$1,353,319	\$1,434,518	\$81,199 / 6.00%

The GLWA is also adjusting the Industrial Surcharge Rates and the Industrial Waste Control Charges as shown in the Summary and Recommendations in the Water and Sewer Ordinance revisions. All four of the Industrial Surcharge rates have increased. The Industrial Waste Control Charges, which are based on meter size, have been increased by 1.13% across the board. Both the Industrial Surcharge Rate and the Industrial Waste Control Charges affect *only* commercial and industrial customers. These charges continue to be a pass-through to the affected customer with no additional charge by the City of Livonia.

City of Livonia Charges:

A continuing effort is being made to provide services in the most efficient, cost-effective manner possible. Operating, maintenance and administration expenses are constantly monitored to keep costs within budget. All policies and procedures are regularly reviewed, and processes and procedures are implemented to contain cost while providing excellent service. Operations and maintenance will continue to monitor water main breaks, weather conditions and the state of our infrastructure to find ways of reducing expenses. Administration is also exploring ways to provide customer billing and collection services that reduce cost while providing improved service to the customer.

TABLE 2 below reflects the recommended rate adjustments for low-, medium- and high-volume users with small meters. There are 37,630 users with small meters.

**CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022**

		LOW USAGE			MEDIUM USAGE			HIGH USAGE		
		<u>10 UNITS/QUARTER</u>			<u>20 UNITS/QUARTER</u>			<u>30 UNITS/QUARTER</u>		
<u>Per Unit Charge:</u>		<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>
2021 Water per Billing Unit	2.73	\$ 27.30			\$ 54.60			\$ 81.90		
2022 Water per Billing Unit	2.89		\$ 28.90			\$ 57.80			\$ 86.70	
2021 Sewer per Billing Unit	2.79	\$ 27.90			\$ 55.80			\$ 83.70		
2022 Sewer per Billing Unit	2.90		\$ 29.00			\$ 58.00			\$ 87.00	
2021 Fixed Charge	69.75	<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>		
2022 Fixed Charge	69.75		<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>	
Total Charge		<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.55</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

The table below reflects the recommended rate adjustments for "large users" of meter sizes 1½" to 10".

TABLE 3

CITY OF LIVONIA – WATER AND SEWER RATES PER BILLING UNIT (100 CF)
 "LARGE USERS" – METER SIZE OVER 1 INCH – As of July 1, 2022

PER UNIT RATES	<u>#/Meters</u>	<u>2021/22</u>	<u>2022/23</u>	<u>Incr./Decr.</u>	<u>Incr.</u>
Cost of Water per Billing Unit		2.73	2.89	0.16	5.86%
Cost of Sewer per Billing Unit		2.79	2.90	0.11	3.94%
Large User Charge		2.63	2.87	<u>0.24</u>	9.13%
QUARTERLY FIXED FEES PER METER					
1 1/2 " Meter	628	205.02	205.02	0	0.0%
2" Meter	689	263.16	263.16	0	0.0%
3" Meter	151	345.78	345.78	0	0.0%
4" Meter	79	528.36	528.36	0	0.0%
6" Meter	16	1,407.60	1,407.60	0	0.0%
8" Meter	8	3,987.18	3,987.18	0	0.0%
10" Meter	1	11,493.36	11,493.36	0	0.0%

Impact of Water and Sewer improvement projects

Planned water and sewer improvement projects have had some impact on the proposed Water and Sewer Fund rate adjustments for 2022.

The City continues to perform sewer cured-in-place-pipe (CIPP) lining in the northwest quadrant of Section 34. This year's plan includes CIPP lining of approximately 2.9 miles of sewer pipe ranging from 8-inch to 36-inch diameter at a cost of \$1.3M. Preparation for the CIPP lining work will start in June/July 2022 and CIPP lining is planned for August 2022.

The City has embarked on a Footing Drain Disconnection program to significantly reduce the amount of clean water entering into our sanitary sewer system. The program began in 2017 in response to the May 2011 sewer backup settlement. Due to the reduction in flows that we've observed and the overwhelming support from homeowners, we have decided to continue this program for 2022 at a cost of \$1,000,000.

Ordinance amendments reflecting recommended rate adjustments

The 2022/23 total per unit rate increase to the average residential user is 3.0% (reference Attachment I). For comparison, please find Attachment II that highlights the Water and Sewer cost of other communities. Even with this rate change, Livonia rates continue to remain much lower than most surrounding communities.

It is recommended and requested that the Water and Sewer Board proceed with the amendments to the Water and Sewer Ordinance as follows:

13.08.40 Water Consumption rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

GLWA per 100 cubic feet	2.14
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.89

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>0.96</u>
---	-------------

TOTAL Large User Charge per 100 cubic Feet	<u>3.85</u>
---	--------------------

13.08.050A Quarterly Fixed Fee per Meter (water)

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

5/8 Inch Meter	23.27
3/4 Inch Meter	23.27
1 Inch Meter	23.27
1 ½ Inch Meter	68.40
2 Inch Meter	87.79
3 Inch Meter	115.36
4 Inch Meter	176.27
6 Inch Meter	469.59
8 Inch Meter	1,330.17
10 Inch Meter	3,834.32

13.08.050B Seasonal Flat rate Water, per quarter

81.07

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.120 Sewer Disposal Rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

Wayne County per 100 cubic feet	2.15
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.90

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>1.91</u>
---	-------------

TOTAL Large User Charge per 100 cubic Feet	<u>4.81</u>
---	--------------------

Quarterly Fixed Fee per Meter (sewer)**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**

5/8	Inch Meter	46.48
3/4	Inch Meter	46.48
1	Inch Meter	46.48
1 ½	Inch Meter	136.62
2	Inch Meter	175.37
3	Inch Meter	230.42
4	Inch Meter	352.09
6	Inch Meter	938.01
8	Inch Meter	2,657.01
10	Inch Meter	7,659.04

Industrial Waste Control Monthly Meter Charges (GLWA)

5/8	Inch Meter	3.58
3/4	Inch Meter	5.37
1	Inch Meter	8.95
1 ½	Inch Meter	19.69
2	Inch Meter	28.64
3	Inch Meter	51.91
4	Inch Meter	71.60
6	Inch Meter	107.40
8	Inch Meter	179.00
10	Inch Meter	250.60
12	Inch Meter	286.40
14	Inch Meter	358.00
16	Inch Meter	429.60
18	Inch Meter	501.20
20	Inch Meter	572.80
24	Inch Meter	644.40
30	Inch Meter	716.00

13.20.130 Flat Rate Sewer per Quarter

104.48

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.130 Special Rates - for Designated Users**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022***Seasonal user with Kitchen or Bathroom Facilities:**50% of Current per unit Sewage Charge***Per Unit Charges**

Wayne County per 100 cubic feet 1.08

City of Livonia per 100 cubic feet 0.37

Per Unit Charge per 100 cubic feet 1.45

Large User Charge per 100 cubic feet: Meter sizes
1.5 inch or larger 0.96**TOTAL Base Charge for Large User 2.41****13.28.050 Industrial Waste Pollutant Strength Surcharges****EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**Dollar/pound for treating BOD (Biochemical Oxygen Demand) in
excess of 275 mg/l 0.351Dollar/pound for treating TSS (Total Suspended Solids) in excess
of 350 mg/l 0.482

Dollar/pound for treating P (Phosphorus) in excess of 12 mg/l 6.448

Dollar/pound for treating FOG (Fats, Oils & Grease) in excess of
100 mg/l 0.112

Very Truly Yours,



Jacob Rushlow
Assistant Director of Public Works

Connie Kumpula
Chief Accountant

DR/CC/jar

Attachment I: Effect of Rate Adjustment on Typical Residential Bill

Attachment II: Residential Water and Sewer Bill Comparison of Communities

Attachment III: Combined Statement of Revenue and Expenses

cc: Mayor, City Clerk, City Attorney, Finance Director, City Engineer, Chief Accountant

Attachment I

CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022
NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS			MEDIUM USAGE 20 UNITS			HIGH USAGE 30 UNITS		
	7/1/2021	7/1/2022	CHANGE (%)	7/1/2021	7/1/2022	CHANGE (%)	7/1/2021	7/1/2022	CHANGE (%)
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60		\$	\$ 81.90		
2022 - Water per Billing Unit	2.89	28.90		57.80			86.70		
2021 - Sewer per Billing Unit	2.79	27.90		55.80			83.70		
2022 - Sewer per Billing Unit	2.90	29.00		58.00			87.00		
2021 Fixed Charge	69.75	69.75		69.75			69.75		
2022 Fixed Charge	69.75	69.75		69.75			69.75		
Total Charge		<u>\$ 124.95</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>3.00%</u>		<u>\$ 235.35</u>	<u>3.44%</u>	

Footnotes:

(1) "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.

(2) 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
Plymouth (City of) - 2021 Rate	109.41	207.26	305.11
Canton - without Sump - 2021 Rate	131.67	208.35	285.03
Westland - 2021 Rate	144.33	221.16	297.99
Redford Township - 2021 Rate	134.80	226.10	317.40
Farmington Hills - 2021 Rate	140.59	245.53	333.40
Northville (City of) - 2021 Rate	149.12	282.73	416.34

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons. Communities bill in different units of measurement, such as 1,000 gallons. This analysis converts the various methodologies to a common format.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES

	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 22/23
	AUDIT	AUDIT	AUDIT	AUDIT	AUDIT	AUDIT	Projected	RATE ANALYSIS	RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
Service Connections	39,331	37,977	80,819	54,206	49,899	66,385	30,000	77,500	77,500
Other Revenue	343,528	100,508	101,016	73,726	52,377	94,969	78,000	267,621	267,621
Total Operating Revenue	38,434,634	38,544,064	41,867,091	41,699,219	40,616,883	40,006,741	43,020,595	43,952,137	42,322,634
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
Cost of Sewage Disposal	14,469,546	14,469,546	14,469,546	15,496,996	16,994,074	16,764,493	16,730,202	17,435,227	17,435,227
System maintenance and operation	5,265,237	5,673,119	6,921,054	4,110,636	5,164,796	5,494,898	7,539,001	7,647,176	7,647,176
General and Administrative	910,561	1,057,499	1,071,356	1,070,456	1,172,959	1,241,712	1,370,791	1,359,104	1,359,104
GASB 75 OPEB expense			875,000						
Depreciation	2,962,102	3,148,353	3,314,702	3,427,755	3,682,943	3,797,231	3,922,243	3,922,243	3,922,243
Total Operating Expense	36,924,294	37,812,169	40,582,832	36,852,119	38,648,474	39,082,290	41,827,980	42,864,847	42,864,847
Operating income	1,510,340	731,895	1,284,259	4,847,100	1,968,409	924,451	1,192,615	1,087,290	(542,214)
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	9,775	44,286	63,275	31,550	-	-	40,000	-	-
Total Nonoperating Revenue(Expense)	(233,768)	(180,043)	(27,190)	219,973	(94,564)	(402,886)	(203,896)	(366,365)	(446,365)
EXTRAORDINARY ITEM									
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	1,276,572	551,852	1,257,069	5,067,073	1,873,845	521,565	988,719	720,926	(988,578)



LETTER TO THE LIVONIA CITY COUNCIL

6.

DPW
May 3, 2022

MEETING DATE

Study Meeting of May
16, 2022

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE: Department of Public Works, re: to become effective on July 1, 2022.

BACKGROUND

Livonia's Department of Public Works and Finance Department have worked together on the water and sewer rates proposed for implementation on July 1, 2022. In calculating the new rates, a review was made to determine how the fiscal year 2021 rates performed in conjunction with the budget, along with an analysis of the effects of the proposed new rates on our small-, medium- and large-water users.

Incorporating an increase of wholesale charges from the Great Lakes Water Authority and an expected reduction in water sales charges, the recommended new rates will impact customers in the following manner:

1. The proposed water and sewer rate increase is 3.0 percent (3.0%) this year for the average residential user, which is an increase of \$5.40 per quarter. Average use is based on consumption of 20 units (2,000 cubic feet) per quarter, which is 15,000 gallons of water.
2. The rate increase is mainly due to a pass-through of the changes to the water charges from our wholesale provider coupled with an anticipated decrease in water sales. GLWA increased the wholesale per unit charge by \$0.05 or 3.4 percent (3.4%) from \$1.01 to \$1.06. GLWA also increased the month fixed fee by \$15,700 or 1.2 percent (1.2%).
3. No change to Livonia's fixed rates is recommended. An increase in future years remains possible, depending on current and future yearly sales.
4. City of Livonia users still pay much less for water than users in most surrounding communities pay for an equal amount of water.
5. The new rates will be in effect from July 1, 2022, through June 30, 2023.

Additional detailed information is included in the attached letter to the Water and Sewer Board.

RECOMMENDATION

It is recommended that Council approve the new Water & Sewer Rates, Industrial Surcharge Rate and Industrial Waste Control charges effective with the first billing on and after July 1, 2022.

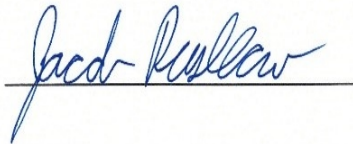
FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates

APPROVED BY



Date: May 03, 2022

Jacob Rushlow, P.E., Assistant Director of Public Works



Date: May 03, 2022

Don Rohraff, Director of Public Works



Date: May 03, 2022

Michael Slater, Finance Director



Date: May 03, 2022

Paul Bernier, City Attorney



Date: May 05, 2022

Maureen Miller Brosnan, Mayor

**AN ORDINANCE AMENDING SECTION 120 OF TITLE 13,
CHAPTER 20 (LIVONIA SEWAGE DISPOSAL SYSTEM)
OF THE LIVONIA CODE OF ORDINANCES, AS
AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 120 of Title 13, Chapter 20 the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

13.20.120 Disposal and maintenance rates (sewer). A. Effective with the first billing on and after July 1, 202~~1~~², the fixed quarterly charge for sewage system maintenance, determined by water meter size, shall be as follows:

METER SIZE	QUARTERLY CHARGE
5/8 Inch	\$ 46. 86 ⁴⁸
3/4 Inch	\$ 46. 86 ⁴⁸
1 Inch	\$ 46. 86 ⁴⁸
1 1/2" Meter	\$ 137. 726.62
2" Meter	\$ 176. 785.37
3" Meter	\$ 232. 280.42
4" Meter	\$ 354. 932.09
6" Meter	\$ 945. 5738.01
8" Meter	\$ 2,678. 4357.01
10" Meter	\$ 7,720. 78659.04

B. 1. In addition to the fixed quarterly maintenance charge, effective with the first billing on and after July 1, 202~~1~~², there will be a charge for sewage system use, which shall be assessed at the following rates:

Base Charge	
Wayne County per 100 cubic feet of water used	\$ 2. 09 ¹⁵
City of Livonia per 100 cubic feet of water used	\$ 0. 70 ⁵
Base Charge per 100 cubic feet of water used	\$ 2. 79 ⁹⁰

Large User (meters sizes 1.5 inch or larger)	
Charge per 100 cubic feet of water used	\$ 1. 77 ⁹¹
Total Charge for Large Users per 100 cubic feet of water used	\$ 4. 56 ⁸¹

2. For each dwelling unit with an unmetered water supply, there shall be a flat quarterly sewage system charge of: \$ 102.~~66~~⁴⁸

Proposed Amendment to Section 120
Of Title 13, Chapter 20 of the
Livonia Code of Ordinances - p2

3. Users other than single-family and two-family residential shall be subject to monthly Industrial Waste Control Meter Charges, determined by meter size, in the following amounts:

METER SIZE	MONTHLY INDUSTRIAL WASTE CONTROL CHARGE	
5/8 Inch	\$	3.5 48
3/4 Inch	\$	5.3 17
1 Inch	\$	8. 85 <u>95</u>
1 1/2" Meter	\$	19. 47 <u>69</u>
2" Meter	\$	28. 32 <u>64</u>
3" Meter	\$	51. 33 <u>91</u>
4" Meter	\$	70. 80 <u>1.60</u>
6" Meter	\$	106. 20 <u>7.40</u>
8" Meter	\$	177. 00 <u>9.00</u>
10" Meter	\$	247. 80 <u>50.60</u>
12" Meter	\$	283. 20 <u>6.40</u>
14" Meter	\$	354. 00 <u>8.00</u>
16" Meter	\$	424. 80 <u>9.60</u>
18" Meter	\$	495. 60 <u>501.20</u>
20" Meter	\$	566. 40 <u>72.80</u>
24" Meter	\$	637. 20 <u>44.40</u>
30" Meter	\$	708. 00 <u>16.00</u>

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 16, 2022

6,7,8,9,10

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, and Brandon McCullough, Kathleen McIntyre. Absent: None.

Elected and appointed officials present: City Clerk, Susan Nash, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Mike Fisher; Assistant City Attorney, Jerome Hanna, Director of Inspection and Ordinance, and Jacob Rushlow, Assistant Director of Public Works.

6. REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE:
Department of Public Works, re: to become effective on July 1, 2022.

Jacob Rushlow, Assistant Superintendent of Public Works, and Connie Kumpula, Chief Accountant, presented the request to Council.

Council President Jim Jolly stated that there has been a lot of information regarding the Highland Park water debt and asked to what extent that was factored into the rate adjustments. A resolution was passed refusing to pay their debt and asked to verify that it was not considered as part of the rate increase. Connie Kumpula stated that GLWA sets their revenue requirement, and it is built into that revenue requirement. To make up for that, the city divided the \$40,000.00 by twelve, from their debt that was built in, and reduced the payment to GLWA each month. Councilmember Scott Bahr clarified that the residents are still paying that rate, but since that money is being held in escrow until everything is resolved. Once that happens, the residents would get that portion back

Councilmember Bahr asked to clarify what was meant by the expected reduction in water sales charges, if that meant they are expected to sell less water to residents. Connie Kumpula agreed, stating that has been the trend over the last couple of years. Councilmember Bahr asked what impact that had on the rates. Connie replied that when you sell less water, you have less spread to cover the fixed costs. Councilmember Bahr asked what the decreased usage was attributed to. Jacob Rushlow stated that it was being more conscious of how water is used and changes to water fixtures are reducing water use, along with industrial side, they are recycling the water used which makes the water use more efficient.

Councilmember Bahr asked about the rate impact of the sanitary water running through the sewer system. Jacob Rushlow stated that it impacts rates because it is another Capital Improvement Project, which reduces the flow into the sanitary system that needs to be treated.

Councilmember Bahr asked if there can be a separation of sewer and clean water. Jacob Rushlow stated that there isn't a good and efficient way to monitor and meter the gravity flow of water coming out of the drain and sewer pipe.

Councilmember Bahr asked how we compare to surrounding communities. Jacob Rushlow stated that Canton has built a water storage facility that helps control their peak flows. Councilmember Bahr asked about an update on Livonia doing the same. Jacob said they are polishing up a preliminary engineering study right now for a water storage reservoir in Livonia which should be done in the next few months. Once they meet with Finance after that, they can move forward.

Councilmember Scott Bahr offered and approving resolution for the Regular agenda.

Council Vice President Laura Toy asked to put the subject matter of water rates into the Environmental Committee to discuss when it is appropriate. Council President Jim Jolly stated that this might already be in committee.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

17.

Law
June 7, 2022

MEETING DATE

Regular Meeting of
June 6, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: Section 130 of Title 13, Chapter 20 (Livonia Sewage Disposal System) to provide for changes to the special rates for designated uses to become effective with the first billing on or after July 1, 2022.

First Reading given by Councilmember Scott Bahr on Monday, June 6, 2022.

BACKGROUND

At your study meeting of May 16, 2022, you referred the preparation of an ordinance amendment to Section 13.20.130 of the Livonia Code of Ordinances, to the Department of Law for submission to Council. This ordinance amendment reflects the requested changes to the water consumption rates.

Accordingly, this proposed amendment is hereby submitted for your consideration and possible adoption.

RECOMMENDATION

SECOND READ

FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates
5. LTC S051622 Req to adjust water and sewer rates
6. Proposed Ordinance 13.20.130 - 2022
7. S051622 Water Consumption Rates Minutes

APPROVED BY

Attachment ICITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)

"SMALL USERS" 5/8 to 1 Inch Meters

As of July 1, 2022

NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS PER QUARTER			MEDIUM USAGE 20 UNITS PER QUARTER			HIGH USAGE 30 UNITS PER QUARTER		
	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60			\$ 81.90		
2022 - Water per Billing Unit	2.89	28.90		57.80			86.70		
2021 - Sewer per Billing Unit	2.79	27.90		55.80			83.70		
2022 - Sewer per Billing Unit	2.90	29.00		58.00			87.00		
2021 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
2022 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
Total Charge	<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

Footnotes:⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
Plymouth (City of) - 2021 Rate	109.41	207.26	305.11
Canton - without Sump - 2021 Rate	131.67	208.35	285.03
Westland - 2021 Rate	144.33	221.16	297.99
Redford Township - 2021 Rate	134.80	226.10	317.40
Farmington Hills - 2021 Rate	140.59	245.53	333.40
Northville (City of) - 2021 Rate	149.12	282.73	416.34

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons. Communities bill in different units of measurement, such as 1,000 gallons. This analysis converts the various methodologies to a common format.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

**ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES**

	FY 15/16 AUDIT	FY 16/17 AUDIT	FY 17/18 AUDIT	FY 18/19 AUDIT	FY 19/20 AUDIT	FY 20/21 AUDIT	FY 21/22 Projected	FY 22/23 RATE ANALYSIS	FY 22/23 RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
Service Connections	39,331	37,977	80,819	54,206	49,899	66,385	30,000	77,500	77,500
Other Revenue	<u>343,528</u>	<u>100,508</u>	<u>101,016</u>	<u>73,726</u>	<u>52,377</u>	<u>94,969</u>	<u>78,000</u>	<u>267,621</u>	<u>267,621</u>
Total Operating Revenue	<u>38,434,634</u>	<u>38,544,064</u>	<u>41,867,091</u>	<u>41,699,219</u>	<u>40,616,883</u>	<u>40,006,741</u>	<u>43,020,595</u>	<u>43,952,137</u>	<u>42,322,634</u>
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
Cost of Sewage Disposal	14,469,546	14,469,546	14,469,546	15,496,996	16,994,074	16,764,493	16,730,202	17,435,227	17,435,227
System maintenance and operation	5,265,237	5,673,119	6,921,054	4,110,636	5,164,796	5,494,898	7,539,001	7,647,176	7,647,176
General and Administrative	910,561	1,057,499	1,071,356	1,070,456	1,172,959	1,241,712	1,370,791	1,359,104	1,359,104
GASB 75 OPEB expense			875,000						
Depreciation	<u>2,962,102</u>	<u>3,148,353</u>	<u>3,314,702</u>	<u>3,427,755</u>	<u>3,682,943</u>	<u>3,797,231</u>	<u>3,922,243</u>	<u>3,922,243</u>	<u>3,922,243</u>
Total Operating Expense	<u>36,924,294</u>	<u>37,812,169</u>	<u>40,582,832</u>	<u>36,852,119</u>	<u>38,648,474</u>	<u>39,082,290</u>	<u>41,827,980</u>	<u>42,864,847</u>	<u>42,864,847</u>
Operating income	<u>1,510,340</u>	<u>731,895</u>	<u>1,284,259</u>	<u>4,847,100</u>	<u>1,968,409</u>	<u>924,451</u>	<u>1,192,615</u>	<u>1,087,290</u>	<u>(542,214)</u>
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	<u>9,775</u>	<u>44,286</u>	<u>63,275</u>	<u>31,550</u>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>-</u>	<u>-</u>
Total Nonoperating Revenue(Expense)	<u>(233,768)</u>	<u>(180,043)</u>	<u>(27,190)</u>	<u>219,973</u>	<u>(94,564)</u>	<u>(402,886)</u>	<u>(203,896)</u>	<u>(366,365)</u>	<u>(446,365)</u>
EXTRAORDINARY ITEM	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	<u>1,276,572</u>	<u>551,852</u>	<u>1,257,069</u>	<u>5,067,073</u>	<u>1,873,845</u>	<u>521,565</u>	<u>988,719</u>	<u>720,926</u>	<u>(988,578)</u>



DEPARTMENT OF PUBLIC WORKS

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASSISTANT DIRECTOR OF PUBLIC WORKS

JACOB A. RUSHLOW, PE
ASSISTANT DIRECTOR OF PUBLIC WORKS



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(734) 466-2655
FAX: (734) 466-2660

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April 26, 2022

Water and Sewer Board
City of Livonia

Subject: Water and Sewer Fund Review, Water and Sewer Rates Adjustments. Industrial Surcharge Rate, Industrial Waste Control Charge (Effective July 1, 2022)

Dear Board Members:

This report provides a review of the performance of the Water and Sewer Fund for FY 2022, as well as a recommendation to adjust the water and sewer rates to Livonia customers, including charges to some of the commercial/industrial customers in Livonia. The following topics are discussed in this report:

- Increase in wholesale water and sewer cost
- A review of the Water and Sewer Fund performance for FY 2021
- Proposed Water and Sewer Fund rate adjustments for 2022
- Ordinance amendments reflecting recommended rate adjustments

Change in Wholesale Water and Sewer Cost

The Great Lakes Water Authority (GLWA) increased the wholesale cost of water to the City of Livonia by 3.4%. The cost to the City of Livonia per billing unit of 100 cubic feet (approximately 750 gallons) has increased by 5 cents, from \$1.01 to \$1.06. The GLWA fixed monthly charges have increased by \$15,700 per month, from \$607,100 to \$622,800 per month.

In response to the Highland Park bad debt passthrough, the City wrote a letter to Governor Whitmer requesting greater involvement from the State of Michigan in resolving this dispute. Additionally, the Administration prepared a request, and City

Council approved, for the Highland Park portion of the bad debt to be held in escrow until the matter is resolved.

Wayne County charges sewage disposal as a fixed monthly fee to the City of Livonia. The cost is estimated to increase 6% from \$1,353,319 to \$1,434,518. The increase in rates is the result of large Wayne County improvement projects planned and budgeted in previous fiscal years that were delayed due to COVID-19.

A Review of the Water and Sewer Fund Performance for Fiscal Year 2021

The Water and Sewer Fund experienced a net operating gain of \$521,565 before contributions from developers, grant reimbursements, and special assessment revenue (reference Attachment III). Every year, the goal of rate setting is to generate enough income to cover anticipated operating expenses, debt service payments, and capital improvements. Although the fiscal year 2021 operating revenue was down nearly \$3 million from the projected amount, a result of lower sales due to a rainy summer, operating expenses were also down \$2.7 million.

Projected Water and Sewer Fund Rate Adjustments for 2022

Wholesale Charges:

The Great Lakes Water Authority (GLWA) and Wayne County wholesale charges to the City of Livonia for 2022 are shown below in Table 1. Each unit is 100 cubic feet. Approximately 41.35% of Great Lakes Water Authority and Wayne County's total fixed costs are passed through to our customers in fixed format, with the remaining 58.65% being adjusted back into the per-unit charges for water and sewer.

TABLE 1

Description	<u>2021</u>	<u>2022</u>	<u>\$ / % Change</u>
GLWA Per Unit (water)	\$ 1.01	\$1.06	\$ 0.05 / 4.95%
GLWA Fixed Cost per month (water)	\$607,100	\$622,800	\$15,700 / 2.59%
Wayne County Fixed Cost per month (sewer)	\$1,353,319	\$1,434,518	\$81,199 / 6.00%

The GLWA is also adjusting the Industrial Surcharge Rates and the Industrial Waste Control Charges as shown in the Summary and Recommendations in the Water and Sewer Ordinance revisions. All four of the Industrial Surcharge rates have increased. The Industrial Waste Control Charges, which are based on meter size, have been increased by 1.13% across the board. Both the Industrial Surcharge Rate and the Industrial Waste Control Charges affect *only* commercial and industrial customers. These charges continue to be a pass-through to the affected customer with no additional charge by the City of Livonia.

City of Livonia Charges:

A continuing effort is being made to provide services in the most efficient, cost-effective manner possible. Operating, maintenance and administration expenses are constantly monitored to keep costs within budget. All policies and procedures are regularly reviewed, and processes and procedures are implemented to contain cost while providing excellent service. Operations and maintenance will continue to monitor water main breaks, weather conditions and the state of our infrastructure to find ways of reducing expenses. Administration is also exploring ways to provide customer billing and collection services that reduce cost while providing improved service to the customer.

TABLE 2 below reflects the recommended rate adjustments for low-, medium- and high-volume users with small meters. There are 37,630 users with small meters.

**CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022**

		LOW USAGE			MEDIUM USAGE			HIGH USAGE		
		<u>10 UNITS/QUARTER</u>			<u>20 UNITS/QUARTER</u>			<u>30 UNITS/QUARTER</u>		
<u>Per Unit Charge:</u>		<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>
2021 Water per Billing Unit	2.73	\$ 27.30			\$ 54.60			\$ 81.90		
2022 Water per Billing Unit	2.89		\$ 28.90			\$ 57.80			\$ 86.70	
2021 Sewer per Billing Unit	2.79	\$ 27.90			\$ 55.80			\$ 83.70		
2022 Sewer per Billing Unit	2.90		\$ 29.00			\$ 58.00			\$ 87.00	
2021 Fixed Charge	69.75	<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>		
2022 Fixed Charge	69.75		<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>	
Total Charge		<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.55</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

The table below reflects the recommended rate adjustments for "large users" of meter sizes 1½" to 10".

TABLE 3

CITY OF LIVONIA – WATER AND SEWER RATES PER BILLING UNIT (100 CF)
 "LARGE USERS" – METER SIZE OVER 1 INCH – As of July 1, 2022

PER UNIT RATES	<u>#/Meters</u>	<u>2021/22</u>	<u>2022/23</u>	<u>Incr./Decr.</u>	<u>Incr.</u>
Cost of Water per Billing Unit		2.73	2.89	0.16	5.86%
Cost of Sewer per Billing Unit		2.79	2.90	0.11	3.94%
Large User Charge		2.63	2.87	<u>0.24</u>	9.13%
QUARTERLY FIXED FEES PER METER					
1 1/2 " Meter	628	205.02	205.02	0	0.0%
2" Meter	689	263.16	263.16	0	0.0%
3" Meter	151	345.78	345.78	0	0.0%
4" Meter	79	528.36	528.36	0	0.0%
6" Meter	16	1,407.60	1,407.60	0	0.0%
8" Meter	8	3,987.18	3,987.18	0	0.0%
10" Meter	1	11,493.36	11,493.36	0	0.0%

Impact of Water and Sewer improvement projects

Planned water and sewer improvement projects have had some impact on the proposed Water and Sewer Fund rate adjustments for 2022.

The City continues to perform sewer cured-in-place-pipe (CIPP) lining in the northwest quadrant of Section 34. This year's plan includes CIPP lining of approximately 2.9 miles of sewer pipe ranging from 8-inch to 36-inch diameter at a cost of \$1.3M. Preparation for the CIPP lining work will start in June/July 2022 and CIPP lining is planned for August 2022.

The City has embarked on a Footing Drain Disconnection program to significantly reduce the amount of clean water entering into our sanitary sewer system. The program began in 2017 in response to the May 2011 sewer backup settlement. Due to the reduction in flows that we've observed and the overwhelming support from homeowners, we have decided to continue this program for 2022 at a cost of \$1,000,000.

Ordinance amendments reflecting recommended rate adjustments

The 2022/23 total per unit rate increase to the average residential user is 3.0% (reference Attachment I). For comparison, please find Attachment II that highlights the Water and Sewer cost of other communities. Even with this rate change, Livonia rates continue to remain much lower than most surrounding communities.

It is recommended and requested that the Water and Sewer Board proceed with the amendments to the Water and Sewer Ordinance as follows:

13.08.40 Water Consumption rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

GLWA per 100 cubic feet	2.14
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.89

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>0.96</u>
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TOTAL Large User Charge per 100 cubic Feet	<u>3.85</u>
---	--------------------

13.08.050A Quarterly Fixed Fee per Meter (water)

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

5/8 Inch Meter	23.27
3/4 Inch Meter	23.27
1 Inch Meter	23.27
1 ½ Inch Meter	68.40
2 Inch Meter	87.79
3 Inch Meter	115.36
4 Inch Meter	176.27
6 Inch Meter	469.59
8 Inch Meter	1,330.17
10 Inch Meter	3,834.32

13.08.050B Seasonal Flat rate Water, per quarter

81.07

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.120 Sewer Disposal Rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

Wayne County per 100 cubic feet	2.15
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.90

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>1.91</u>
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TOTAL Large User Charge per 100 cubic Feet	<u>4.81</u>
---	--------------------

Quarterly Fixed Fee per Meter (sewer)**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**

5/8	Inch Meter	46.48
3/4	Inch Meter	46.48
1	Inch Meter	46.48
1 ½	Inch Meter	136.62
2	Inch Meter	175.37
3	Inch Meter	230.42
4	Inch Meter	352.09
6	Inch Meter	938.01
8	Inch Meter	2,657.01
10	Inch Meter	7,659.04

Industrial Waste Control Monthly Meter Charges (GLWA)

5/8	Inch Meter	3.58
3/4	Inch Meter	5.37
1	Inch Meter	8.95
1 ½	Inch Meter	19.69
2	Inch Meter	28.64
3	Inch Meter	51.91
4	Inch Meter	71.60
6	Inch Meter	107.40
8	Inch Meter	179.00
10	Inch Meter	250.60
12	Inch Meter	286.40
14	Inch Meter	358.00
16	Inch Meter	429.60
18	Inch Meter	501.20
20	Inch Meter	572.80
24	Inch Meter	644.40
30	Inch Meter	716.00

13.20.130 Flat Rate Sewer per Quarter

104.48

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.130 Special Rates - for Designated Users**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022***Seasonal user with Kitchen or Bathroom Facilities:**50% of Current per unit Sewage Charge***Per Unit Charges**

Wayne County per 100 cubic feet 1.08

City of Livonia per 100 cubic feet 0.37

Per Unit Charge per 100 cubic feet 1.45

Large User Charge per 100 cubic feet: Meter sizes
1.5 inch or larger 0.96**TOTAL Base Charge for Large User 2.41****13.28.050 Industrial Waste Pollutant Strength Surcharges****EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**Dollar/pound for treating BOD (Biochemical Oxygen Demand) in
excess of 275 mg/l 0.351Dollar/pound for treating TSS (Total Suspended Solids) in excess
of 350 mg/l 0.482

Dollar/pound for treating P (Phosphorus) in excess of 12 mg/l 6.448

Dollar/pound for treating FOG (Fats, Oils & Grease) in excess of
100 mg/l 0.112

Very Truly Yours,



Jacob Rushlow
Assistant Director of Public Works

Connie Kumpula
Chief Accountant

DR/CC/jar

Attachment I: Effect of Rate Adjustment on Typical Residential Bill

Attachment II: Residential Water and Sewer Bill Comparison of Communities

Attachment III: Combined Statement of Revenue and Expenses

cc: Mayor, City Clerk, City Attorney, Finance Director, City Engineer, Chief Accountant

Attachment I

CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022
NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS			MEDIUM USAGE 20 UNITS			HIGH USAGE 30 UNITS		
	7/1/2021	7/1/2022	CHANGE (%)	7/1/2021	7/1/2022	CHANGE (%)	7/1/2021	7/1/2022	CHANGE (%)
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60		\$ 81.90			
2022 - Water per Billing Unit	2.89	28.90		57.80		86.70			
2021 - Sewer per Billing Unit	2.79	27.90		55.80		83.70			
2022 - Sewer per Billing Unit	2.90	29.00		58.00		87.00			
2021 Fixed Charge	69.75	69.75		69.75		69.75			
2022 Fixed Charge	69.75	69.75		69.75		69.75			
Total Charge		<u>\$ 124.95</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>3.44%</u>		

Footnotes:

(1) "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.

(2) 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
Plymouth (City of) - 2021 Rate	109.41	207.26	305.11
Canton - without Sump - 2021 Rate	131.67	208.35	285.03
Westland - 2021 Rate	144.33	221.16	297.99
Redford Township - 2021 Rate	134.80	226.10	317.40
Farmington Hills - 2021 Rate	140.59	245.53	333.40
Northville (City of) - 2021 Rate	149.12	282.73	416.34

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons. Communities bill in different units of measurement, such as 1,000 gallons. This analysis converts the various methodologies to a common format.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES

	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 22/23
	AUDIT	AUDIT	AUDIT	AUDIT	AUDIT	AUDIT	Projected	RATE ANALYSIS	RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
Service Connections	39,331	37,977	80,819	54,206	49,899	66,385	30,000	77,500	77,500
Other Revenue	343,528	100,508	101,016	73,726	52,377	94,969	78,000	267,621	267,621
Total Operating Revenue	38,434,634	38,544,064	41,867,091	41,699,219	40,616,883	40,006,741	43,020,595	43,952,137	42,322,634
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
Cost of Sewage Disposal	14,469,546	14,469,546	14,469,546	15,496,996	16,994,074	16,764,493	16,730,202	17,435,227	17,435,227
System maintenance and operation	5,265,237	5,673,119	6,921,054	4,110,636	5,164,796	5,494,898	7,539,001	7,647,176	7,647,176
General and Administrative	910,561	1,057,499	1,071,356	1,070,456	1,172,959	1,241,712	1,370,791	1,359,104	1,359,104
GASB 75 OPEB expense			875,000						
Depreciation	2,962,102	3,148,353	3,314,702	3,427,755	3,682,943	3,797,231	3,922,243	3,922,243	3,922,243
Total Operating Expense	36,924,294	37,812,169	40,582,832	36,852,119	38,648,474	39,082,290	41,827,980	42,864,847	42,864,847
Operating income	1,510,340	731,895	1,284,259	4,847,100	1,968,409	924,451	1,192,615	1,087,290	(542,214)
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	9,775	44,286	63,275	31,550	-	-	40,000	-	-
Total Nonoperating Revenue(Expense)	(233,768)	(180,043)	(27,190)	219,973	(94,564)	(402,886)	(203,896)	(366,365)	(446,365)
EXTRAORDINARY ITEM									
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	1,276,572	551,852	1,257,069	5,067,073	1,873,845	521,565	988,719	720,926	(988,578)



LETTER TO THE LIVONIA CITY COUNCIL

6.

DPW
May 3, 2022

MEETING DATE

Study Meeting of May
16, 2022

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE: Department of Public Works, re: to become effective on July 1, 2022.

BACKGROUND

Livonia's Department of Public Works and Finance Department have worked together on the water and sewer rates proposed for implementation on July 1, 2022. In calculating the new rates, a review was made to determine how the fiscal year 2021 rates performed in conjunction with the budget, along with an analysis of the effects of the proposed new rates on our small-, medium- and large-water users.

Incorporating an increase of wholesale charges from the Great Lakes Water Authority and an expected reduction in water sales charges, the recommended new rates will impact customers in the following manner:

1. The proposed water and sewer rate increase is 3.0 percent (3.0%) this year for the average residential user, which is an increase of \$5.40 per quarter. Average use is based on consumption of 20 units (2,000 cubic feet) per quarter, which is 15,000 gallons of water.
2. The rate increase is mainly due to a pass-through of the changes to the water charges from our wholesale provider coupled with an anticipated decrease in water sales. GLWA increased the wholesale per unit charge by \$0.05 or 3.4 percent (3.4%) from \$1.01 to \$1.06. GLWA also increased the month fixed fee by \$15,700 or 1.2 percent (1.2%).
3. No change to Livonia's fixed rates is recommended. An increase in future years remains possible, depending on current and future yearly sales.
4. City of Livonia users still pay much less for water than users in most surrounding communities pay for an equal amount of water.
5. The new rates will be in effect from July 1, 2022, through June 30, 2023.

Additional detailed information is included in the attached letter to the Water and Sewer Board.

RECOMMENDATION

It is recommended that Council approve the new Water & Sewer Rates, Industrial Surcharge Rate and Industrial Waste Control charges effective with the first billing on and after July 1, 2022.

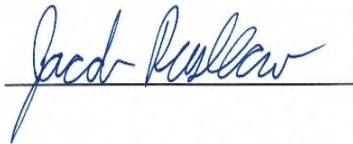
FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates

APPROVED BY



Date: May 03, 2022

Jacob Rushlow, P.E., Assistant Director of Public Works



Date: May 03, 2022

Don Rohraff, Director of Public Works



Date: May 03, 2022

Michael Slater, Finance Director



Date: May 03, 2022

Paul Bernier, City Attorney



Date: May 05, 2022

Maureen Miller Brosnan, Mayor

AN ORDINANCE AMENDING SECTION 130 OF TITLE 13, CHAPTER 20 (LIVONIA SEWAGE DISPOSAL SYSTEM) OF THE LIVONIA CODE OF ORDINANCES, AS AMENDED.

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 130 of Title 13, Chapter 20 the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

13.20.130 Special rates—For designated uses. A. Effective with the first billing on and after ~~July 1, 2024~~², where sewage disposal service is furnished to users not situated within the city, the sewage disposal rate for such users shall be as follows:

1. For all unmetered houses or residential dwellings connected to and using the facilities of the sewage disposal system, such rate shall be a flat rate of one hundred ~~two~~ four dollars and ~~sixty-six~~ forty eight cents (~~\$102.664.48~~) per quarter.

2. For all customers connected to and using the facilities of the sewage disposal system for which consumption data may be obtained, such rate shall be equal to the appropriate base rate established in 13.20.120(B)(1), plus the appropriate quarterly fixed charge as determined by meter size established in 13.20.120(A).

B. All seasonal users with kitchen or bathroom facilities shall pay 50% of the current per unit sewage charge, i.e.:

Base Charge

Wayne County per 100 cubic feet	\$ 1.0 58
City of Livonia per 100 cubic feet	\$ 0.3 57
Base Charge per 100 cubic feet	\$ 1.4 05

Large User (meters sizes 1.5 inch or larger)

Charge per 100 cubic feet	\$ 0. 8996
Total Base Charge for Large Users per 100 cubic feet of water used	\$ 2. 2941

C. The above rates do not include any rates imposed by the county for the treatment and disposal of sewage through its sewage treatment and disposal facilities. Any such rate shall be included and specified as a separate item in bills sent to users as hereinafter provided.

Proposed Amendment to Section 130
Of Title 13, Chapter 20 of the
Livonia Code of Ordinances - p2

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 16, 2022

6,7,8,9,10

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, and Brandon McCullough, Kathleen McIntyre. Absent: None.

Elected and appointed officials present: City Clerk, Susan Nash, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Mike Fisher; Assistant City Attorney, Jerome Hanna, Director of Inspection and Ordinance, and Jacob Rushlow, Assistant Director of Public Works.

6. REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE:
Department of Public Works, re: to become effective on July 1, 2022.

Jacob Rushlow, Assistant Superintendent of Public Works, and Connie Kumpula, Chief Accountant, presented the request to Council.

Council President Jim Jolly stated that there has been a lot of information regarding the Highland Park water debt and asked to what extent that was factored into the rate adjustments. A resolution was passed refusing to pay their debt and asked to verify that it was not considered as part of the rate increase. Connie Kumpula stated that GLWA sets their revenue requirement, and it is built into that revenue requirement. To make up for that, the city divided the \$40,000.00 by twelve, from their debt that was built in, and reduced the payment to GLWA each month. Councilmember Scott Bahr clarified that the residents are still paying that rate, but since that money is being held in escrow until everything is resolved. Once that happens, the residents would get that portion back

Councilmember Bahr asked to clarify what was meant by the expected reduction in water sales charges, if that meant they are expected to sell less water to residents. Connie Kumpula agreed, stating that has been the trend over the last couple of years. Councilmember Bahr asked what impact that had on the rates. Connie replied that when you sell less water, you have less spread to cover the fixed costs. Councilmember Bahr asked what the decreased usage was attributed to. Jacob Rushlow stated that it was being more conscious of how water is used and changes to water fixtures are reducing water use, along with industrial side, they are recycling the water used which makes the water use more efficient.

Councilmember Bahr asked about the rate impact of the sanitary water running through the sewer system. Jacob Rushlow stated that it impacts rates because it is another Capital Improvement Project, which reduces the flow into the sanitary system that needs to be treated.

Councilmember Bahr asked if there can be a separation of sewer and clean water. Jacob Rushlow stated that there isn't a good and efficient way to monitor and meter the gravity flow of water coming out of the drain and sewer pipe.

Councilmember Bahr asked how we compare to surrounding communities. Jacob Rushlow stated that Canton has built a water storage facility that helps control their peak flows. Councilmember Bahr asked about an update on Livonia doing the same. Jacob said they are polishing up a preliminary engineering study right now for a water storage reservoir in Livonia which should be done in the next few months. Once they meet with Finance after that, they can move forward.

Councilmember Scott Bahr offered and approving resolution for the Regular agenda.

Council Vice President Laura Toy asked to put the subject matter of water rates into the Environmental Committee to discuss when it is appropriate. Council President Jim Jolly stated that this might already be in committee.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

18.

Law
June 7, 2022

MEETING DATE

Regular Meeting of
June 6, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Section 050 of Title 13, Chapter 28 (Industrial Waste Surcharge) to provide for changes in the industrial waste surcharge rate to become effective with the first billing on or after July 1, 2022.

First Reading given by Councilmember Rob Donovic on Monday, June 6, 2022.

BACKGROUND

At your study meeting of May 16, 2022, you referred the preparation of an ordinance amendment to Section 13.28.050 of the Livonia Code of Ordinances, to the Department of Law for submission to Council. This ordinance amendment reflects the requested changes to the water consumption rates.

Accordingly, this proposed amendment is hereby submitted for your consideration and possible adoption.

RECOMMENDATION

SECOND READ

FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates
5. LTC S051622 Req to adjust water and sewer rates
6. Proposed Ordinance 13.28.050 - 2022
7. S051622 Water Consumption Rates Minutes

APPROVED BY

Attachment ICITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)

"SMALL USERS" 5/8 to 1 Inch Meters

As of July 1, 2022

NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS PER QUARTER			MEDIUM USAGE 20 UNITS PER QUARTER			HIGH USAGE 30 UNITS PER QUARTER		
	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>CHANGE (%)</u>
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60			\$ 81.90		
2022 - Water per Billing Unit	2.89	28.90		57.80			86.70		
2021 - Sewer per Billing Unit	2.79	27.90		55.80			83.70		
2022 - Sewer per Billing Unit	2.90	29.00		58.00			87.00		
2021 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
2022 Fixed Charge	69.75	<u>69.75</u>		<u>69.75</u>			<u>69.75</u>		
Total Charge	<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

Footnotes:⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
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⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

**ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES**

	FY 15/16 AUDIT	FY 16/17 AUDIT	FY 17/18 AUDIT	FY 18/19 AUDIT	FY 19/20 AUDIT	FY 20/21 AUDIT	FY 21/22 Projected	FY 22/23 RATE ANALYSIS	FY 22/23 RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
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Other Revenue	<u>343,528</u>	<u>100,508</u>	<u>101,016</u>	<u>73,726</u>	<u>52,377</u>	<u>94,969</u>	<u>78,000</u>	<u>267,621</u>	<u>267,621</u>
Total Operating Revenue	<u>38,434,634</u>	<u>38,544,064</u>	<u>41,867,091</u>	<u>41,699,219</u>	<u>40,616,883</u>	<u>40,006,741</u>	<u>43,020,595</u>	<u>43,952,137</u>	<u>42,322,634</u>
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
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GASB 75 OPEB expense			875,000						
Depreciation	<u>2,962,102</u>	<u>3,148,353</u>	<u>3,314,702</u>	<u>3,427,755</u>	<u>3,682,943</u>	<u>3,797,231</u>	<u>3,922,243</u>	<u>3,922,243</u>	<u>3,922,243</u>
Total Operating Expense	<u>36,924,294</u>	<u>37,812,169</u>	<u>40,582,832</u>	<u>36,852,119</u>	<u>38,648,474</u>	<u>39,082,290</u>	<u>41,827,980</u>	<u>42,864,847</u>	<u>42,864,847</u>
Operating income	<u>1,510,340</u>	<u>731,895</u>	<u>1,284,259</u>	<u>4,847,100</u>	<u>1,968,409</u>	<u>924,451</u>	<u>1,192,615</u>	<u>1,087,290</u>	<u>(542,214)</u>
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	<u>9,775</u>	<u>44,286</u>	<u>63,275</u>	<u>31,550</u>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>-</u>	<u>-</u>
Total Nonoperating Revenue(Expense)	<u>(233,768)</u>	<u>(180,043)</u>	<u>(27,190)</u>	<u>219,973</u>	<u>(94,564)</u>	<u>(402,886)</u>	<u>(203,896)</u>	<u>(366,365)</u>	<u>(446,365)</u>
EXTRAORDINARY ITEM	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	<u>1,276,572</u>	<u>551,852</u>	<u>1,257,069</u>	<u>5,067,073</u>	<u>1,873,845</u>	<u>521,565</u>	<u>988,719</u>	<u>720,926</u>	<u>(988,578)</u>



DEPARTMENT OF PUBLIC WORKS

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASSISTANT DIRECTOR OF PUBLIC WORKS

JACOB A. RUSHLOW, PE
ASSISTANT DIRECTOR OF PUBLIC WORKS



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(734) 466-2655
FAX: (734) 466-2660

MAINTENANCE SERVICES

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April 26, 2022

Water and Sewer Board
City of Livonia

Subject: Water and Sewer Fund Review, Water and Sewer Rates Adjustments. Industrial Surcharge Rate, Industrial Waste Control Charge (Effective July 1, 2022)

Dear Board Members:

This report provides a review of the performance of the Water and Sewer Fund for FY 2022, as well as a recommendation to adjust the water and sewer rates to Livonia customers, including charges to some of the commercial/industrial customers in Livonia. The following topics are discussed in this report:

- Increase in wholesale water and sewer cost
- A review of the Water and Sewer Fund performance for FY 2021
- Proposed Water and Sewer Fund rate adjustments for 2022
- Ordinance amendments reflecting recommended rate adjustments

Change in Wholesale Water and Sewer Cost

The Great Lakes Water Authority (GLWA) increased the wholesale cost of water to the City of Livonia by 3.4%. The cost to the City of Livonia per billing unit of 100 cubic feet (approximately 750 gallons) has increased by 5 cents, from \$1.01 to \$1.06. The GLWA fixed monthly charges have increased by \$15,700 per month, from \$607,100 to \$622,800 per month.

In response to the Highland Park bad debt passthrough, the City wrote a letter to Governor Whitmer requesting greater involvement from the State of Michigan in resolving this dispute. Additionally, the Administration prepared a request, and City

Council approved, for the Highland Park portion of the bad debt to be held in escrow until the matter is resolved.

Wayne County charges sewage disposal as a fixed monthly fee to the City of Livonia. The cost is estimated to increase 6% from \$1,353,319 to \$1,434,518. The increase in rates is the result of large Wayne County improvement projects planned and budgeted in previous fiscal years that were delayed due to COVID-19.

A Review of the Water and Sewer Fund Performance for Fiscal Year 2021

The Water and Sewer Fund experienced a net operating gain of \$521,565 before contributions from developers, grant reimbursements, and special assessment revenue (reference Attachment III). Every year, the goal of rate setting is to generate enough income to cover anticipated operating expenses, debt service payments, and capital improvements. Although the fiscal year 2021 operating revenue was down nearly \$3 million from the projected amount, a result of lower sales due to a rainy summer, operating expenses were also down \$2.7 million.

Projected Water and Sewer Fund Rate Adjustments for 2022

Wholesale Charges:

The Great Lakes Water Authority (GLWA) and Wayne County wholesale charges to the City of Livonia for 2022 are shown below in Table 1. Each unit is 100 cubic feet. Approximately 41.35% of Great Lakes Water Authority and Wayne County's total fixed costs are passed through to our customers in fixed format, with the remaining 58.65% being adjusted back into the per-unit charges for water and sewer.

TABLE 1

Description	<u>2021</u>	<u>2022</u>	<u>\$ / % Change</u>
GLWA Per Unit (water)	\$ 1.01	\$1.06	\$ 0.05 / 4.95%
GLWA Fixed Cost per month (water)	\$607,100	\$622,800	\$15,700 / 2.59%
Wayne County Fixed Cost per month (sewer)	\$1,353,319	\$1,434,518	\$81,199 / 6.00%

The GLWA is also adjusting the Industrial Surcharge Rates and the Industrial Waste Control Charges as shown in the Summary and Recommendations in the Water and Sewer Ordinance revisions. All four of the Industrial Surcharge rates have increased. The Industrial Waste Control Charges, which are based on meter size, have been increased by 1.13% across the board. Both the Industrial Surcharge Rate and the Industrial Waste Control Charges affect *only* commercial and industrial customers. These charges continue to be a pass-through to the affected customer with no additional charge by the City of Livonia.

City of Livonia Charges:

A continuing effort is being made to provide services in the most efficient, cost-effective manner possible. Operating, maintenance and administration expenses are constantly monitored to keep costs within budget. All policies and procedures are regularly reviewed, and processes and procedures are implemented to contain cost while providing excellent service. Operations and maintenance will continue to monitor water main breaks, weather conditions and the state of our infrastructure to find ways of reducing expenses. Administration is also exploring ways to provide customer billing and collection services that reduce cost while providing improved service to the customer.

TABLE 2 below reflects the recommended rate adjustments for low-, medium- and high-volume users with small meters. There are 37,630 users with small meters.

**CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022**

		LOW USAGE			MEDIUM USAGE			HIGH USAGE		
		<u>10 UNITS/QUARTER</u>			<u>20 UNITS/QUARTER</u>			<u>30 UNITS/QUARTER</u>		
<u>Per Unit Charge:</u>		<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>	<u>7/1/2021</u>	<u>7/1/2022</u>	<u>Chg</u> <u>(%)</u>
2021 Water per Billing Unit	2.73	\$ 27.30			\$ 54.60			\$ 81.90		
2022 Water per Billing Unit	2.89		\$ 28.90			\$ 57.80			\$ 86.70	
2021 Sewer per Billing Unit	2.79	\$ 27.90			\$ 55.80			\$ 83.70		
2022 Sewer per Billing Unit	2.90		\$ 29.00			\$ 58.00			\$ 87.00	
2021 Fixed Charge	69.75	<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>		
2022 Fixed Charge	69.75		<u>\$ 69.75</u>			<u>\$ 69.75</u>			<u>\$ 69.75</u>	
Total Charge		<u>\$ 124.95</u>	<u>\$ 127.65</u>	<u>2.16%</u>	<u>\$ 180.55</u>	<u>\$ 185.55</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>\$ 243.45</u>	<u>3.44%</u>

The table below reflects the recommended rate adjustments for "large users" of meter sizes 1½" to 10".

TABLE 3

CITY OF LIVONIA – WATER AND SEWER RATES PER BILLING UNIT (100 CF)
 "LARGE USERS" – METER SIZE OVER 1 INCH – As of July 1, 2022

PER UNIT RATES	<u>#/Meters</u>	<u>2021/22</u>	<u>2022/23</u>	<u>Incr./Decr.</u>	<u>Incr.</u>
Cost of Water per Billing Unit		2.73	2.89	0.16	5.86%
Cost of Sewer per Billing Unit		2.79	2.90	0.11	3.94%
Large User Charge		2.63	2.87	<u>0.24</u>	9.13%
QUARTERLY FIXED FEES PER METER					
1 1/2 " Meter	628	205.02	205.02	0	0.0%
2" Meter	689	263.16	263.16	0	0.0%
3" Meter	151	345.78	345.78	0	0.0%
4" Meter	79	528.36	528.36	0	0.0%
6" Meter	16	1,407.60	1,407.60	0	0.0%
8" Meter	8	3,987.18	3,987.18	0	0.0%
10" Meter	1	11,493.36	11,493.36	0	0.0%

Impact of Water and Sewer improvement projects

Planned water and sewer improvement projects have had some impact on the proposed Water and Sewer Fund rate adjustments for 2022.

The City continues to perform sewer cured-in-place-pipe (CIPP) lining in the northwest quadrant of Section 34. This year's plan includes CIPP lining of approximately 2.9 miles of sewer pipe ranging from 8-inch to 36-inch diameter at a cost of \$1.3M. Preparation for the CIPP lining work will start in June/July 2022 and CIPP lining is planned for August 2022.

The City has embarked on a Footing Drain Disconnection program to significantly reduce the amount of clean water entering into our sanitary sewer system. The program began in 2017 in response to the May 2011 sewer backup settlement. Due to the reduction in flows that we've observed and the overwhelming support from homeowners, we have decided to continue this program for 2022 at a cost of \$1,000,000.

Ordinance amendments reflecting recommended rate adjustments

The 2022/23 total per unit rate increase to the average residential user is 3.0% (reference Attachment I). For comparison, please find Attachment II that highlights the Water and Sewer cost of other communities. Even with this rate change, Livonia rates continue to remain much lower than most surrounding communities.

It is recommended and requested that the Water and Sewer Board proceed with the amendments to the Water and Sewer Ordinance as follows:

13.08.40 Water Consumption rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

GLWA per 100 cubic feet	2.14
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.89

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>0.96</u>
---	-------------

TOTAL Large User Charge per 100 cubic Feet	<u>3.85</u>
---	--------------------

13.08.050A Quarterly Fixed Fee per Meter (water)

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

5/8 Inch Meter	23.27
3/4 Inch Meter	23.27
1 Inch Meter	23.27
1 ½ Inch Meter	68.40
2 Inch Meter	87.79
3 Inch Meter	115.36
4 Inch Meter	176.27
6 Inch Meter	469.59
8 Inch Meter	1,330.17
10 Inch Meter	3,834.32

13.08.050B Seasonal Flat rate Water, per quarter

81.07

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.120 Sewer Disposal Rates

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

Per Unit Charges

Wayne County per 100 cubic feet	2.15
City of Livonia per 100 cubic feet	<u>0.75</u>
Per Unit Charge per 100 cubic feet	2.90

Large User Charge per 100 cubic feet: Meter sizes 1.5 inch or larger	<u>1.91</u>
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TOTAL Large User Charge per 100 cubic Feet	<u>4.81</u>
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Quarterly Fixed Fee per Meter (sewer)**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**

5/8	Inch Meter	46.48
3/4	Inch Meter	46.48
1	Inch Meter	46.48
1 ½	Inch Meter	136.62
2	Inch Meter	175.37
3	Inch Meter	230.42
4	Inch Meter	352.09
6	Inch Meter	938.01
8	Inch Meter	2,657.01
10	Inch Meter	7,659.04

Industrial Waste Control Monthly Meter Charges (GLWA)

5/8	Inch Meter	3.58
3/4	Inch Meter	5.37
1	Inch Meter	8.95
1 ½	Inch Meter	19.69
2	Inch Meter	28.64
3	Inch Meter	51.91
4	Inch Meter	71.60
6	Inch Meter	107.40
8	Inch Meter	179.00
10	Inch Meter	250.60
12	Inch Meter	286.40
14	Inch Meter	358.00
16	Inch Meter	429.60
18	Inch Meter	501.20
20	Inch Meter	572.80
24	Inch Meter	644.40
30	Inch Meter	716.00

13.20.130 Flat Rate Sewer per Quarter

104.48

EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022

13.20.130 Special Rates - for Designated Users**EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022***Seasonal user with Kitchen or Bathroom Facilities:**50% of Current per unit Sewage Charge***Per Unit Charges**

Wayne County per 100 cubic feet 1.08

City of Livonia per 100 cubic feet 0.37

Per Unit Charge per 100 cubic feet 1.45

Large User Charge per 100 cubic feet: Meter sizes
1.5 inch or larger 0.96**TOTAL Base Charge for Large User 2.41****13.28.050 Industrial Waste Pollutant Strength Surcharges****EFFECTIVE WITH THE FIRST BILLING ON AND AFTER JULY 1, 2022**Dollar/pound for treating BOD (Biochemical Oxygen Demand) in
excess of 275 mg/l 0.351Dollar/pound for treating TSS (Total Suspended Solids) in excess
of 350 mg/l 0.482

Dollar/pound for treating P (Phosphorus) in excess of 12 mg/l 6.448

Dollar/pound for treating FOG (Fats, Oils & Grease) in excess of
100 mg/l 0.112

Very Truly Yours,



Jacob Rushlow
Assistant Director of Public Works

Connie Kumpula
Chief Accountant

DR/CC/jar

Attachment I: Effect of Rate Adjustment on Typical Residential Bill

Attachment II: Residential Water and Sewer Bill Comparison of Communities

Attachment III: Combined Statement of Revenue and Expenses

cc: Mayor, City Clerk, City Attorney, Finance Director, City Engineer, Chief Accountant

Attachment I

CITY OF LIVONIA
WATER AND SEWER RATES PER BILLING UNIT (100 CF)
"SMALL USERS" 5/8 to 1 Inch Meters
As of July 1, 2022
NO FIXED INCREASE TO SMALL OR LARGE METERS WITH 9% WATER LOSS

	LOW USAGE 10 UNITS			MEDIUM USAGE 20 UNITS			HIGH USAGE 30 UNITS		
	7/1/2021	7/1/2022	CHANGE (%)	7/1/2021	7/1/2022	CHANGE (%)	7/1/2021	7/1/2022	CHANGE (%)
Per Unit Charge:									
2021 - Water per Billing Unit	2.73	\$ 27.30		\$ 54.60		\$ 81.90			
2022 - Water per Billing Unit	2.89	28.90		57.80		86.70			
2021 - Sewer per Billing Unit	2.79	27.90		55.80		83.70			
2022 - Sewer per Billing Unit	2.90	29.00		58.00		87.00			
2021 Fixed Charge	69.75	69.75		69.75		69.75			
2022 Fixed Charge	69.75	69.75		69.75		69.75			
Total Charge		<u>\$ 124.95</u>	<u>2.16%</u>	<u>\$ 180.15</u>	<u>3.00%</u>	<u>\$ 235.35</u>	<u>3.44%</u>		

Footnotes:

(1) "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons.

(2) 20 units of water is the average usage for a Livonia residential water customer.

Attachment II

**RESIDENTIAL WATER AND SEWER BILL
COMPARISON OF COMMUNITIES
Charges for 10, 20 and 30 Billing Units (CFW)⁽¹⁾ per Quarter
5/8 Inch Meter
As of April 25, 2022**

Purpose: The following comparison is provided to show the amount of a quarterly residential water customer bill based on various hypothetical water usage amounts.

<u>COMMUNITY</u>	<u>LOW USAGE - 10 UNITS</u>	<u>AVERAGE USAGE - 20 UNITS⁽²⁾</u>	<u>HIGH USAGE - 30 UNITS</u>
Canton - with Sump - 2021 Rate	98.07	174.75	251.43
<i>Livonia - 2022 Rate</i>	<i>127.65</i>	<i>185.55</i>	<i>243.45</i>
Plymouth (City of) - 2021 Rate	109.41	207.26	305.11
Canton - without Sump - 2021 Rate	131.67	208.35	285.03
Westland - 2021 Rate	144.33	221.16	297.99
Redford Township - 2021 Rate	134.80	226.10	317.40
Farmington Hills - 2021 Rate	140.59	245.53	333.40
Northville (City of) - 2021 Rate	149.12	282.73	416.34

Footnotes:

⁽¹⁾ "CFW", a billing unit, 100 cubic feet of water, is 748.052 gallons. Communities bill in different units of measurement, such as 1,000 gallons. This analysis converts the various methodologies to a common format.

⁽²⁾ 20 units of water is the average usage for a Livonia residential water customer.

⁽³⁾ Comparison rates are based on most recent information available

ATTACHMENT III
COMBINED STATEMENT OF REVENUE AND EXPENSES

	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 22/23
	AUDIT	AUDIT	AUDIT	AUDIT	AUDIT	AUDIT	Projected	RATE ANALYSIS	RATE ANALYSIS W/O INCREASE
OPERATING REVENUE									
Customer billings	36,291,332	36,653,877	39,834,062	39,713,701	39,107,543	38,347,261	41,092,595	41,787,016	40,157,512
Fines and forfeitures	1,760,443	1,751,702	1,851,194	1,857,586	1,407,064	1,498,126	1,820,000	1,820,000	1,820,000
Service Connections	39,331	37,977	80,819	54,206	49,899	66,385	30,000	77,500	77,500
Other Revenue	343,528	100,508	101,016	73,726	52,377	94,969	78,000	267,621	267,621
Total Operating Revenue	38,434,634	38,544,064	41,867,091	41,699,219	40,616,883	40,006,741	43,020,595	43,952,137	42,322,634
OPERATING EXPENSES									
Cost of Water	13,316,848	13,463,652	13,931,174	12,746,276	11,633,702	11,783,956	12,265,743	12,501,098	12,501,098
Cost of Sewage Disposal	14,469,546	14,469,546	14,469,546	15,496,996	16,994,074	16,764,493	16,730,202	17,435,227	17,435,227
System maintenance and operation	5,265,237	5,673,119	6,921,054	4,110,636	5,164,796	5,494,898	7,539,001	7,647,176	7,647,176
General and Administrative	910,561	1,057,499	1,071,356	1,070,456	1,172,959	1,241,712	1,370,791	1,359,104	1,359,104
GASB 75 OPEB expense			875,000						
Depreciation	2,962,102	3,148,353	3,314,702	3,427,755	3,682,943	3,797,231	3,922,243	3,922,243	3,922,243
Total Operating Expense	36,924,294	37,812,169	40,582,832	36,852,119	38,648,474	39,082,290	41,827,980	42,864,847	42,864,847
Operating income	1,510,340	731,895	1,284,259	4,847,100	1,968,409	924,451	1,192,615	1,087,290	(542,214)
NON OPERATING REVENUE (EXPENSE)									
Interest Income	63,389	102,678	238,443	489,429	245,340	(10,295)	54,708	16,500	(63,500)
Interest Expense	(306,932)	(327,007)	(328,908)	(301,006)	(339,904)	(392,591)	(298,604)	(382,865)	(382,865)
Gain on Sale of Assets	9,775	44,286	63,275	31,550	-	-	40,000	-	-
Total Nonoperating Revenue(Expense)	(233,768)	(180,043)	(27,190)	219,973	(94,564)	(402,886)	(203,896)	(366,365)	(446,365)
EXTRAORDINARY ITEM									
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTION AND EXTRAORDINARY ITEMS	1,276,572	551,852	1,257,069	5,067,073	1,873,845	521,565	988,719	720,926	(988,578)



LETTER TO THE LIVONIA CITY COUNCIL

6.

DPW
May 3, 2022

MEETING DATE

Study Meeting of May
16, 2022

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE: Department of Public Works, re: to become effective on July 1, 2022.

BACKGROUND

Livonia's Department of Public Works and Finance Department have worked together on the water and sewer rates proposed for implementation on July 1, 2022. In calculating the new rates, a review was made to determine how the fiscal year 2021 rates performed in conjunction with the budget, along with an analysis of the effects of the proposed new rates on our small-, medium- and large-water users.

Incorporating an increase of wholesale charges from the Great Lakes Water Authority and an expected reduction in water sales charges, the recommended new rates will impact customers in the following manner:

1. The proposed water and sewer rate increase is 3.0 percent (3.0%) this year for the average residential user, which is an increase of \$5.40 per quarter. Average use is based on consumption of 20 units (2,000 cubic feet) per quarter, which is 15,000 gallons of water.
2. The rate increase is mainly due to a pass-through of the changes to the water charges from our wholesale provider coupled with an anticipated decrease in water sales. GLWA increased the wholesale per unit charge by \$0.05 or 3.4 percent (3.4%) from \$1.01 to \$1.06. GLWA also increased the month fixed fee by \$15,700 or 1.2 percent (1.2%).
3. No change to Livonia's fixed rates is recommended. An increase in future years remains possible, depending on current and future yearly sales.
4. City of Livonia users still pay much less for water than users in most surrounding communities pay for an equal amount of water.
5. The new rates will be in effect from July 1, 2022, through June 30, 2023.

Additional detailed information is included in the attached letter to the Water and Sewer Board.

RECOMMENDATION

It is recommended that Council approve the new Water & Sewer Rates, Industrial Surcharge Rate and Industrial Waste Control charges effective with the first billing on and after July 1, 2022.

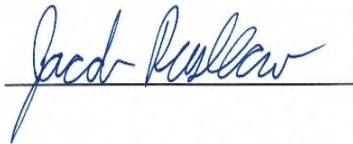
FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022 Attachment I - Per Unit Increase
2. 2022 Attachment II - Comparison of Communities For Distribution.xlsx
3. 2022 Attachment III - Statement of Revenue and Expense
4. LTC-Water Board Ltr Re Rates

APPROVED BY



Date: May 03, 2022

Jacob Rushlow, P.E., Assistant Director of Public Works



Date: May 03, 2022

Don Rohraff, Director of Public Works



Date: May 03, 2022

Michael Slater, Finance Director



Date: May 03, 2022

Paul Bernier, City Attorney



Date: May 05, 2022

Maureen Miller Brosnan, Mayor

**AN ORDINANCE AMENDING SECTION 050 OF TITLE
13, CHAPTER 28 (INDUSTRIAL WASTE SURCHARGE)
OF THE LIVONIA CODE OF ORDINANCES, AS
AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 050 of Title 13, Chapter 28 the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

13.28.050 Schedule of charges. Industrial waste pollutant strength surcharges are adopted herein, made effective with the first billing on and after July 1, 202~~1~~², for users of the wastewater system of the City of Livonia, and are to be computed as follows:

**Computation of Industrial Waste Pollutant
Strength Surcharge**

The industrial waste pollutant strength surcharge shall be computed in accordance with the following formula:

$$SC = 0.0624 V [a (BOD-275) + b (TSS-350) + c (P-12) + d (FOG-100)]$$

Where:

- | | |
|-----|--|
| SC | = Pollutant strength surcharge fee in dollars for the billing period. |
| V | = Volume of waste discharged in the billing period in Mcf (1,000 cubic feet). |
| BOD | = Five-day biochemical oxygen demand of the waste expressed in milligrams per liter (ppm). |
| TSS | = Total suspended solids in the waste expressed in milligrams per liter (ppm). |
| P | = Phosphorus in the waste expressed in milligrams per liter (ppm). |
| FOG | = Fats, oils, and grease in the waste expressed in milligrams per liter (ppm). |

Proposed Amendment to Section 050
Of Title 13, Chapter 28 of the
Livonia Code of Ordinances - p2

a, b, c, d = Surcharge rates in dollars/pound for treating BOD, TSS,
P and FOG, respectively.

0.624 = Factor which converts Mcf to MM lbs.

a = dollars/pound for treating BOD = \$ 0.34751/pound greater
than 275 mg/l.

b = dollars/pound for treating TSS = \$ 0.47682/pound greater
than 350 mg/l.

c = dollars/pound for treating P = \$ 6.368448/pound greater than
12 mg/l.

d = dollars/pound for treating FOG = \$ 0.1112/pound greater
than 100 mg/l.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby
repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Should any portion of this ordinance be held invalid for any reason, such
holding shall not be construed as affecting the validity of any of the remaining portions
of this ordinance.

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 16, 2022

6,7,8,9,10

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, and Brandon McCullough, Kathleen McIntyre. Absent: None.

Elected and appointed officials present: City Clerk, Susan Nash, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Mike Fisher; Assistant City Attorney, Jerome Hanna, Director of Inspection and Ordinance, and Jacob Rushlow, Assistant Director of Public Works.

6. REQUEST TO ADJUST WATER AND SEWER CONSUMPTION RATES, INDUSTRIAL SURCHARGE RATE AND INDUSTRIAL WASTE CONTROL CHARGE:
Department of Public Works, re: to become effective on July 1, 2022.

Jacob Rushlow, Assistant Superintendent of Public Works, and Connie Kumpula, Chief Accountant, presented the request to Council.

Council President Jim Jolly stated that there has been a lot of information regarding the Highland Park water debt and asked to what extent that was factored into the rate adjustments. A resolution was passed refusing to pay their debt and asked to verify that it was not considered as part of the rate increase. Connie Kumpula stated that GLWA sets their revenue requirement, and it is built into that revenue requirement. To make up for that, the city divided the \$40,000.00 by twelve, from their debt that was built in, and reduced the payment to GLWA each month. Councilmember Scott Bahr clarified that the residents are still paying that rate, but since that money is being held in escrow until everything is resolved. Once that happens, the residents would get that portion back

Councilmember Bahr asked to clarify what was meant by the expected reduction in water sales charges, if that meant they are expected to sell less water to residents. Connie Kumpula agreed, stating that has been the trend over the last couple of years. Councilmember Bahr asked what impact that had on the rates. Connie replied that when you sell less water, you have less spread to cover the fixed costs. Councilmember Bahr asked what the decreased usage was attributed to. Jacob Rushlow stated that it was being more conscious of how water is used and changes to water fixtures are reducing water use, along with industrial side, they are recycling the water used which makes the water use more efficient.

Councilmember Bahr asked about the rate impact of the sanitary water running through the sewer system. Jacob Rushlow stated that it impacts rates because it is another Capital Improvement Project, which reduces the flow into the sanitary system that needs to be treated.

Councilmember Bahr asked if there can be a separation of sewer and clean water. Jacob Rushlow stated that there isn't a good and efficient way to monitor and meter the gravity flow of water coming out of the drain and sewer pipe.

Councilmember Bahr asked how we compare to surrounding communities. Jacob Rushlow stated that Canton has built a water storage facility that helps control their peak flows. Councilmember Bahr asked about an update on Livonia doing the same. Jacob said they are polishing up a preliminary engineering study right now for a water storage reservoir in Livonia which should be done in the next few months. Once they meet with Finance after that, they can move forward.

Councilmember Scott Bahr offered and approving resolution for the Regular agenda.

Council Vice President Laura Toy asked to put the subject matter of water rates into the Environmental Committee to discuss when it is appropriate. Council President Jim Jolly stated that this might already be in committee.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

19.

Law
June 7, 2022

MEETING DATE

Regular Meeting of
June 27, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ROLL CALL: Proposed Amendment to the Livonia Code of Ordinances, as amended: Department of Law, re: to Amend Chapter 37 (Delivery and Placement of Written Materials) to Title 8.

First Reading given by Council Vice President Laura Toy on Monday, June 6, 2022.

BACKGROUND

In 2020, Council passed an ordinance addressing unsolicited advertisements that are placed in plastic bags and thrown from moving vehicles onto residents' driveways or lawns. Notwithstanding enactment of this ordinance, and several letters to the publications engaging in this practice, residents continue to complain about unsolicited materials showing up on their driveways/property. When contacted by Inspection, the offending publications claim that the people receiving the materials are subscribers. However, the publications refuse to provide a copy of their subscription list or proof that the complaining resident plaintiff is a customer. Furthermore, the complaining residents have, to date, proven unwilling to appear in court as a witness against the publications.

The Law Department currently has one (1) case pending in the 16th district court against a delivery person because they were caught by Inspection violating the ordinance. Our hope has been to seek that person's willingness to testify against the publisher.

Because of the various publications' persistent refusal to comply with the ordinance, the proposed amendment eliminates the distinction between "solicited" and "unsolicited" written materials. In short, except for materials delivered through the U.S. mail which are placed in mailboxes, any delivery of written materials at a location other than those specifically identified in the ordinance is prohibited. The mere placement of these materials at prohibited locations constitutes a violation for which the publisher/distributor may be cited by Inspection without having to involve the resident upon whose property the paper was aimed at or delivered to.

As with the existing ordinance, residents still need to understand that this proposed amendment will not, and cannot, ban the delivery of these materials as such an attempt remains unconstitutional. Rather, this remains a content-neutral, narrowly drawn restriction as to the time, place, and manner of delivery of such materials.

If the accompanying proposed ordinance meets with your approval, it is ready to be offered for a first reading. Certainly, if you should have any questions, please do not hesitate to contact the Law Department.

RECOMMENDATION

SECOND READ

FISCAL CONSIDERATION

None

ATTACHMENTS

1. Proposed Ordinance 8.37 - Unsolicited Written Materials 2022
2. LTC S051622 Prop Amend Ch 37
3. S051622 Unsolicited Written Materials Minutes

APPROVED BY

AN ORDINANCE ~~ADDING~~AMENDING CHAPTER 37
(~~UNSOLICITED WRITTEN MATERIALS~~) ~~TO OF~~ TITLE 8
OF THE LIVONIA CODE OF ORDINANCES, AS
AMENDED

THE CITY OF LIVONIA ORDAINS:

Section 1. Chapter 37 of Title 8 of the Livonia Code of Ordinances is hereby amended
~~to add Chapter 37 which chapter shall to~~ read as follows:

Chapter 37

UNSOLICITED DELIVERY AND PLACEMENT OF WRITTEN MATERIALS

Sections:

- 8.37.010 Purpose and Intent.**
- 8.37.020 Definitions.**
- 8.37.030 Placement of ~~unsolicited~~ written materials.**
- 8.37.040 Reservation of rights.**
- 8.37.050 Rebuttable presumption.**
- 8.37.060 Violations and limitations.**
- 8.37.070 Other remedies.**

8.37.010 - Purpose and Intent. The purpose and intent of this chapter is to reduce visual blight, litter, and the migration to public streets or other public property of ~~unsolicited~~ written materials by establishing reasonable, predictable locations for the placement of such materials on the private property to which they are delivered. Placement of such materials in consistent, secure and predictable locations will reduce the visual impact of such materials, reduce the likelihood that such materials will be rendered unreadable or unusable, reduce the likelihood that such materials will become a nuisance or blight on private property and public streets or other public property, and increase the probability that the intended recipients will find and collect such materials.

8.37.020 - Definitions. For purposes of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

- A. *Front door*. The street-facing entrance(s) to a principal building or structure. In the event no door faces the street, then any other door of a principal building or

structure nearest the street shall be considered a front door for purposes of this section.

B. *Person*. An individual, partnership, corporation, limited liability company, association, or other legal entity. *Person* includes the partners or members of a firm, a partnership, or an association and the officers of a corporation.

C. *Porch*. An exterior appendage to a principal building leading to a doorway, including any stairway attached thereto.

D. *Premises*. A lot, plot, or parcel of land including any buildings, structures, driveways, or other impervious surfaces.

E. *Principal building or structure*. The main building or structure where the primary use associated with the premises is conducted. The primary use is characterized by identifying the main activity taking place on the premises.

F. ~~Unsolicited w~~Written materials. With the exception of those items delivered by the United States Postal Service, Any written materials includes, but is not limited to, newspapers, advertisements, solicitations and publications of every type and nature, delivered to any premises ~~without the express invitation or permission, in writing or otherwise, by the owner, occupant, or lessee of such premises within the~~ city of Livonia.

8.37.030 - Placement of ~~unsolicited~~ written materials.

A. ~~Unsolicited w~~Written materials delivered to premises shall be placed:

- (1) On a porch, if one exists, nearest the front door; or
- (2) So that such materials are securely attached to the front door; or
- (3) Through a door slot on the front door of the principal building or structure, if one exists, to the extent permitted by the United States Postal Service Domestic Mail Manual; or
- (4) Between the exterior front door, if one exists and is unlocked, and the interior front door; or
- (5) Where permitted, in a distribution box located on or adjacent to the premises; or
- (6) Personally with the owner, occupant, and/or lessee of the premises.

B. Except as expressly provided in section A above, the delivery, placement or leaving of any ~~unsolicited~~ written materials upon the driveway, sidewalk, walkway, or street adjoining any premises within the city of Livonia is prohibited.

C. No person shall deliver any ~~unsolicited~~ written materials to any premises within the city after having been expressly notified by the owner, occupant or lessee of the premises, or where a sign is posted on the door facing the street of the premises, that no solicitation is desired.

8.37.040 - Reservation of rights. Notwithstanding section .030 above, an owner, lessee, or occupant maintains the right to restrict entry to or upon his or her premises.

8.37.050 - Rebuttable presumption. ~~Unsolicited w~~Written materials placed at or upon a premises at a location other than as set forth in Section .030 above creates a rebuttable presumption that the materials were placed at the premises by the owner, agent, manager, and/or authorized distributor of the ~~unsolicited~~ written materials.

8.37.060 - Violations and limitations.

A. Any person who places or who causes to be placed ~~unsolicited~~ written materials in areas on or adjacent to a premises other than as set forth in section .030 above shall be responsible for a civil infraction punishable by a civil fine of \$100.00 for each violation.

B. A separate violation of this ordinance occurs each time that ~~unsolicited~~ written materials are placed on, at, or about separate premises in violation of this section. For example, three (3) violations of this ordinance will occur if a person distributes ~~unsolicited~~ written materials in violation of this section to three (3) different lots, one after the other, on the same day.

C. A person shall be liable for a violation of this ordinance via the person's officer, agent, or employee if the person engaged the person's officer, agent, or employee to place or to distribute the ~~unsolicited~~ written materials. That a person acted as an officer, agent, or employee of another in distributing or placing ~~unsolicited~~ written materials in violation of this ordinance shall not negate the liability of the person acting as an officer, agent, or employee for his or her violation of this ordinance.

D. This ordinance shall not be deemed to have been violated merely because ~~unsolicited~~ written materials that were placed on, at, or about a premises in violation of this ordinance have remained on, at, or about a premises in violation of this chapter. Only the initial placement of the ~~unsolicited~~ written materials in violation of this ordinance shall constitute a violation.

E. The provisions of this ordinance do not apply to the United States Postal Service.

8.37.070 - Other remedies. Nothing contained in this section shall be construed to limit the City's other remedies at law or in equity related to ~~unsolicited~~ written materials that have been distributed or placed in violation of this ordinance. Without limiting the scope of the preceding sentence, the City may pursue equitable remedies to enforce this section pursuant to Section 8302 of the Revised Judicature Act of 1961 or as may otherwise permitted by law.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.



LETTER TO THE LIVONIA CITY COUNCIL

7.

Law
May 4, 2022

MEETING DATE

Study Meeting of May
16, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED:
Department of Law, re: to Amend Chapter 37 (Delivery and Placement of Written Materials) to Title 8.

BACKGROUND

In 2020, Council passed an ordinance addressing unsolicited advertisements that are placed in plastic bags and thrown from moving vehicles onto residents' driveways or lawns. Notwithstanding enactment of this ordinance, and several letters to the publications engaging in this practice, residents continue to complain about unsolicited materials showing up on their driveways/property. When contacted by Inspection, the offending publications claim that the people receiving the materials are subscribers. However, the publications refuse to provide a copy of their subscription list or proof that the complaining resident plaintiff is a customer. Furthermore, the complaining residents have, to date, proven unwilling to appear in court as a witness against the publications.

The Law Department currently has one (1) case pending in the 16th district court against a delivery person because they were caught by Inspection violating the ordinance. Our hope has been to seek that person's willingness to testify against the publisher.

Because of the various publications' persistent refusal to comply with the ordinance, the proposed amendment eliminates the distinction between "solicited" and "unsolicited" written materials. In short, except for materials delivered through the U.S. mail which are placed in mailboxes, any delivery of written materials at a location other than those specifically identified in the ordinance is prohibited. The mere placement of these materials at prohibited locations constitutes a violation for which the publisher/distributor may be cited by Inspection without having to involve the resident upon whose property the paper was aimed at or delivered to.

As with the existing ordinance, residents still need to understand that this proposed amendment will not, and cannot, ban the delivery of these materials as such an attempt remains unconstitutional. Rather, this remains a content-neutral, narrowly drawn restriction as to the time, place, and manner of delivery of such materials.

If the accompanying proposed ordinance meets with your approval, it is ready to be offered for a first reading. Certainly, if you should have any questions, please do not hesitate to contact the Law Department.

RECOMMENDATION

First Reading

FISCAL CONSIDERATION

None

ATTACHMENTS

1. Proposed Ordinance 8.37 - Unsolicited Written Materials 2022

APPROVED BY



Paul Bernier, City Attorney

Date: May 04, 2022



Maureen Miller Brosnan, Mayor

Date: May 05, 2022

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 16, 2022**

11

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, and Brandon McCullough, Kathleen McIntyre. Absent: None.

Elected and appointed officials present: City Clerk, Susan Nash, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Mike Fisher; Assistant City Attorney, Jerome Hanna, Director of Inspection and Ordinance, and Jacob Rushlow, Assistant Director of Public Works.

7. PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to Amend Chapter 37 (Delivery and Placement of Written Materials) to Title 8.

Paul Bernier, City Attorney, presented the request to Council.

Council President Jim Jolly asked if this amendment changes the presumption. Paul Bernier replied that it does, whether it is solicited or unsolicited, if you throw it in the driveway, you are violating the ordinance. Currently, if an item is solicited, it was not a violation of the ordinance, but there is no way to determine if an item is solicited or not. It took charging the big paper downtown after five years of writing letters before it got their attention. After a meeting with them, they assured that after July, they will no longer be printing the ads that are thrown on the sidewalks. This has been the majority of the complaints they have received.

Council President Jim Jolly asked that with the new ordinance if there would be an affirmative defense if someone had subscribed. Paul Bernier stated that it would be a violation unless the item was placed in an allowable area, such as the front door.

Council President Jim Jolly asked that once change is final, that the local media companies are notified. Paul Bernier stated they have tried and have not had cooperation from any of the papers, which is why they took the step of charging them, which is what finally got their attention.

Council President Jim Jolly asked if they could explore an affirmative defense for those that do subscribe. Paul Bernier stated that there is no distinction between citizen and non-citizen material and asked that they see what happens with the change in July. At that time, the problem should be eliminated.

Councilmember Rob Donovic stated thanked the Law Department for taking this up and felt that the circulator should be held to a standard of delivering to a porch or box rather than the driveway.

Councilmember Scott Bahr noted that they are talking about subscribed newspapers that have gone back at least a century. He stated that he only has a problem with stuff in his driveway that he didn't know to cancel. Paul Bernier stated that the business has

changed from the fourteen-year-old child being required to put the paper where they were told, to the adult driver throwing the paper in the driveway.

Councilmember Scott Bahr asked if this would go to a public hearing if this were approved. Paul Bernier stated that it would go to a first read then a second read.

Councilmember Brandon McCullough noted that he lives in a cul-de-sac and the papers are left at the curb line. When it rains, they go down to a catch basin and then it floods the streets. He has pulled twenty of them out over the years.

Councilmember Rob Donovic offered an approving resolution for the Regular agenda.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

20.

Law
June 7, 2022

MEETING DATE

Regular Meeting of June
27, 2022

PREPARED BY

Brenda Smyser, Program Supervisor

AGENDA ITEM

PROPOSED AMENDMENT TO THE LIVONIA VISION 21 ZONING ORDINANCE, AS AMENDED: Department of Law, re: Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc., to rezone the property located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road (13393 Farmington Road) in the Northeast ¼ of Section 28, from M-1 (Light Manufacturing) to C-2 (General Business).

BACKGROUND

Proposed Amendment To Livonia Vision 21 Zoning Ordinance, as amended: Department of Law, re: Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc., to rezone the property located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road (13393 Farmington Road) in the Northeast ¼ of Section 28, from M-1 (Light Manufacturing) to C-2 (General Business).
(Original First Reading given by Scott Bahr on Monday, September 9, 2019 under Zoning Ordinance No. 543.)

RECOMMENDATION

FIRST READ

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. PH082119 Pet 2019-06-01-05 (DeVonce Custom Construction) 13393 Farmington SBAHR FIRST READ
2. 2019-06-01-05_DeVonce_Rezoning Linen
3. Proposed Ordinance - Pet. 2019-06-01-05

APPROVED BY

Paul Bernier, City Attorney

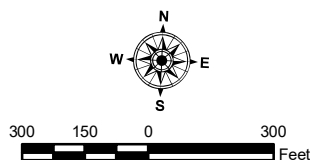
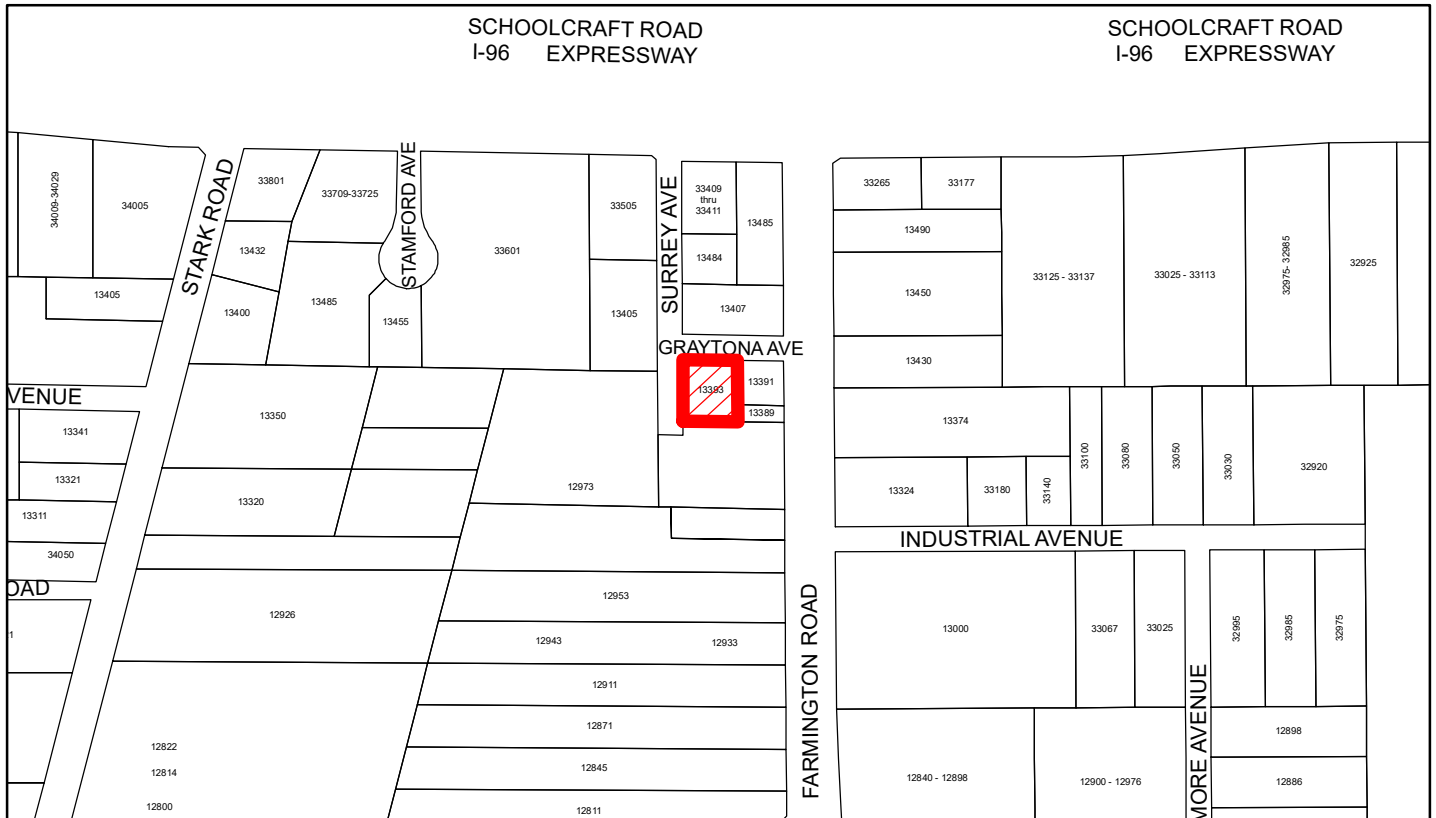
Date: June 14, 2022

A handwritten signature in black ink, reading "Maureen Miller Brosnan". The signature is written in a cursive style with a large, stylized "M" and "B".

Date: June 16, 2022

Maureen Miller Brosnan, Mayor

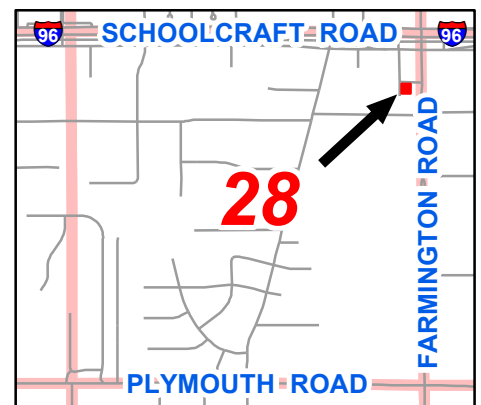
BOUNDARY OF DISTRICT AS AMENDED FROM M-1, LIGHT MANUFACTURING TO C-2, GENERAL BUSINESS



PETITION NO. 2019-06-01-05
A PART OF THE N.E. 1/4 OF SECTION 28

AMENDMENT NO. TO
THE LIVONIA VISION 21 ZONING MAP
CITY OF LIVONIA, MICHIGAN
ORDINANCE NO.

Adopted by the City Council on



MAYOR
CLERK

Regular Meeting Minutes of September 9, 2019

10

ZONING

Petition 2019-06-01-05
(DeVonce Custom
Construction)
Receive and file
communication from
Department of Law
forwarding proposed
amendment to Zoning
Ordinance No. 543.

A communication from the Department of Law, dated August 22, 2019, re:
forwarding proposed amendment to Zoning Ordinance No. 543, re: rezoning
petition for property at 13393 Farmington Road. (Petition 2019-06-01-05)

September 09, 2019

ZONING

Petition 2019-06-01-05
(DeVonce Custom
Construction)
Approval to rezone the
property located on the
west side of Farmington
Road between the CSX
Railroad right-of-way
and Schoolcraft Road
(13393 Farmington
Road) in the Northeast ¼
of Section 28, from M-1
(Light Manufacturing) to
C-2 (General Business).
(FIRST READ)

Bahr gave First Reading to the following Ordinance:

AN ORDINANCE AMENDING SECTION 28 OF THE ZONING
MAP OF THE CITY OF LIVONIA AND AMENDING ARTICLE III
OF ORDINANCE NO. 543, AS AMENDED, KNOWN AND CITED
AS "THE CITY OF LIVONIA ORDINANCE" BY ADDING
SECTION 3.____ THERETO. (Petition 2019-06-01-05)

10

The foregoing Ordinance, when adopted, is filed in the Journal of Ordinances in
the Office of the City Clerk and is the same as if word for word repeated herein.

The above Ordinance was placed on the table for consideration at an upcoming
Regular meeting.

September 09, 2019

REGULAR MEETING OF September 9, 2019

**Councilmembers Present: White, McIntyre, Meakin, Jolly, Kritzman, Bahr
and Toy**

Councilmember(s) Absent: None

DEPARTMENT OF LAW

PAUL A. BERNIER
City Attorney

MICHAEL E. FISHER
Chief Assistant City Attorney

ERIC S. GOLDSTEIN
Assistant City Attorney

LEO D. NEVILLE
Assistant City Attorney



DENNIS K. WRIGHT
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2520
FAX: (734) 466-2072

August 22, 2019

TO: HONORABLE MEMBERS OF THE CITY COUNCIL

FROM: DEPARTMENT OF LAW

SUBJECT: Proposed Amendment to Zoning Ordinance - Petition 2019-06-01-05

RE: Request to Rezone the property located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road (13393 Farmington Road) in the Northeast ¼ of Section 28, from M-1 (Light Manufacturing) to C-2 (General Business).

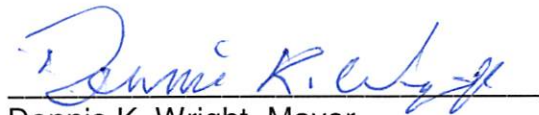
Dear Council Members:

At your public hearing meeting held on August 21, 2019, you responded to Petition 2019 06-01-05, submitted by DeVonce Custom Construction, for a change of zoning of the property located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road (13393 Farmington Road) in the Northeast ¼ of Section 28, from M-1 (Light Manufacturing) to C-2 (General Business).

Accordingly, herewith submitted for your consideration is the proposed ordinance amendment prepared by the Department of Law, together with the map prepared by the Planning Department.

Approved for submission:

Very truly yours,


Dennis K. Wright, Mayor


Paul A. Bernier, City Attorney

Attachments

cc: Mayor, City Clerk, Council, Finance, DPW, Engineering, Planning, Assessor

P:\Brenda\Ordinances\ZONING\LETTERS\2019\2019-06-01-05 - DeVonce Custom Construction.docx

AN ORDINANCE AMENDING SECTION 28 OF THE ZONING MAP OF THE CITY OF LIVONIA AND AMENDING ARTICLE III OF ORDINANCE NO. 543, AS AMENDED, KNOWN AND CITED AS "THE CITY OF LIVONIA ZONING ORDINANCE" BY ADDING SECTION 3.____ THERETO.

THE CITY OF LIVONIA ORDAINS:

Section 1. Pursuant to the report of the City Planning Commission, dated July 12, 2019, setting forth its resolution 07-59-2019 recommending approval of Petition 2019-06-01-05, having been considered by the Council, and the Council having conducted a public hearing on August 21, 2019, on said petition, and having concurred in the recommendation of the City Planning Commission, the Council hereby adopts said Petition 2019-06-01-05 to amend the Zoning Ordinance and Zoning Map of the City of Livonia and all proceedings heretofore conducted on said petition are hereby approved.

Section 2. Article III of the City of Livonia Zoning Ordinance, Ordinance No. 543, as amended, is hereby amended by adding thereto the following section:

Section 3. Petition 2019-06-01-05 submitted by DeVonce Custom Construction is hereby approved, and the zoning classification of the premises hereinafter described is hereby changed from M-1 to C-2:

Land situated in the City of Livonia, County of Wayne, State of Michigan, described as follows:

Lots 76 through 79 inclusive, and the West ½ of the adjacent vacated alley, of "Garyton Highway Subdivision", of the East ½ of the Northeast ¼ of the Northeast ¼ of Section 28 and part of the East ½ of the Southeast ¼ of the Southeast ¼ of Section 21, Town 1 South, Range 9 East, Livonia Township (now the City of Livonia), Wayne County, Michigan, as recorded in Liber 53 of Plats on Page 88, of Wayne County Records containing 0.43 acres of land more or less. Also subject to any other easements or restrictions of use or record.

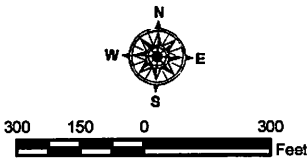
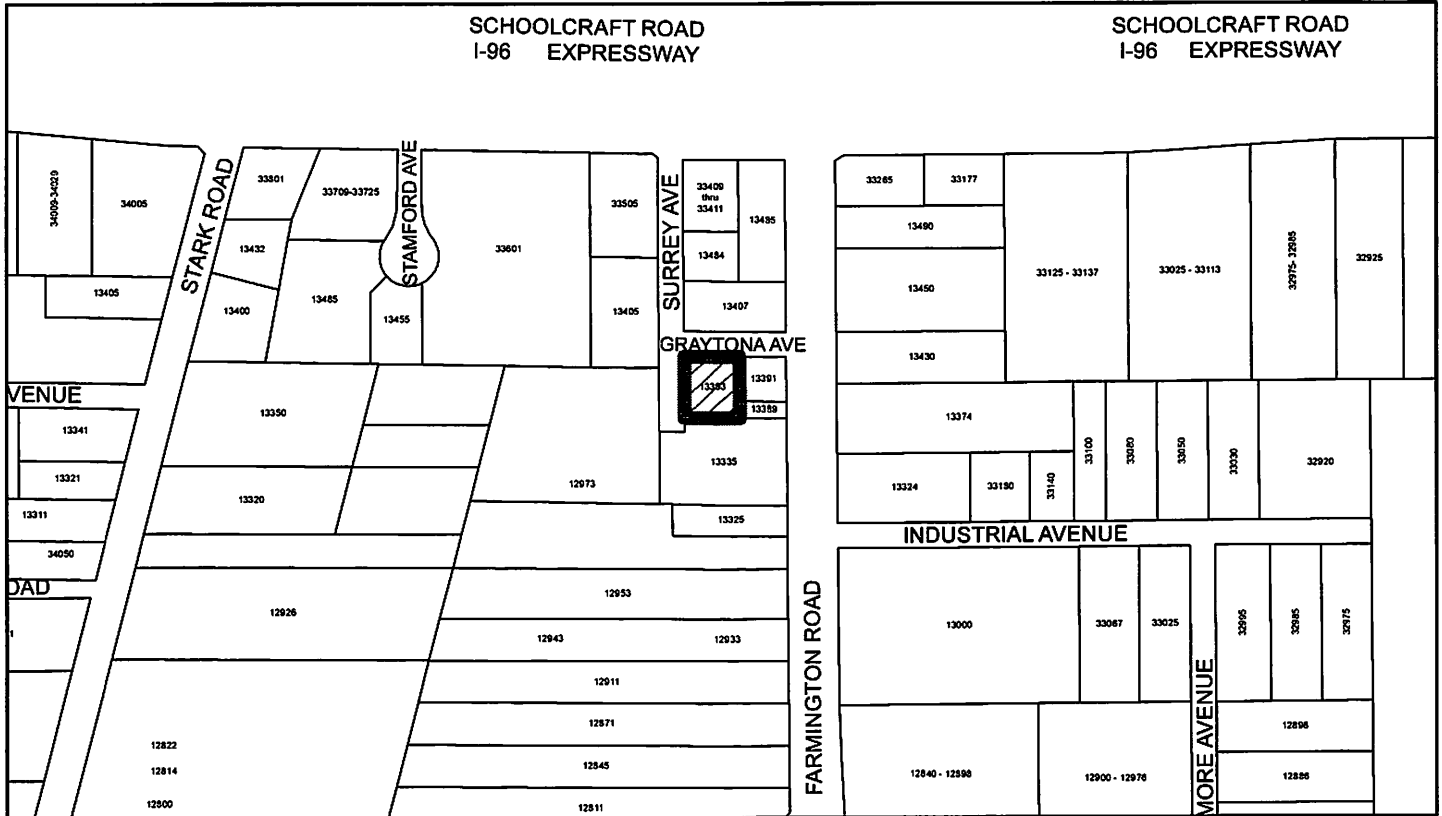
and the Northeast 1/4 of Section 28 of the Zoning Map is hereby amended to conform to the changes made in this section.

Section 4. The attached map designated "Amendment No. ____ to the Zoning Map of the City of Livonia" showing all of the amendments and changes made in the foregoing Section 2 of this ordinance is hereby approved, established and made a part hereof.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 6. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

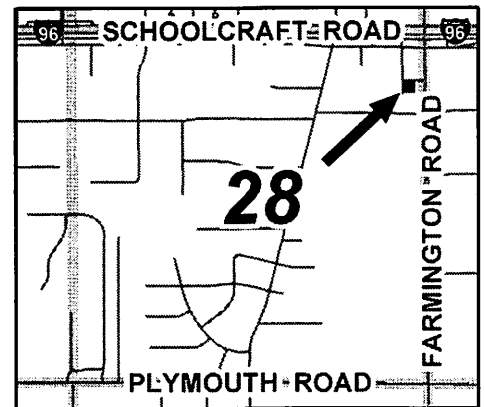
BOUNDARY OF DISTRICT AS AMENDED FROM M-1, LIGHT MANUFACTURING TO C-2, GENERAL BUSINESS



PETITION NO. 2019-06-01-05
A PART OF THE N.E. 1/4 OF SECTION 28

AMENDMENT NO. TO THE
ZONING MAP OF THE
CITY OF LIVONIA, MICHIGAN
ORDINANCE NO.

Adopted by the City Council on



MAYOR
CLERK

**CITY OF LIVONIA
PUBLIC HEARING**

Minutes of Meeting Held on Wednesday, August 21, 2019

A Public Hearing of the Council of the City of Livonia was held at the City Hall Auditorium on Wednesday, August 21, 2019.

MEMBERS PRESENT: Laura Toy, President
 Jim Jolly, Vice President
 Scott Bahr
 Brian Meakin
 Brandon Kritzman
 Kathleen McIntyre
 Cathy White

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Taormina, Director of Economic Development
 Paul Bernier, City Attorney
 Sara Kasprowicz, Recording Secretary

The Public Hearing was called to order at 7:07 p.m. with President Laura Toy presiding. This is a Public Hearing relative to Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc., to rezone the property located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road (13393 Farmington Road) in the Northeast ¼ of Section 28, from M-1 (Light Manufacturing) to C-2 (General Business) and will also be heard at the September 9, 2019 Regular Meeting.

The Public Hearing is now open. There were five people in the audience.

Toy: Mr. Taormina.

Taormina: Thank you again, this is a rezoning Petition that involves a single parcel located at the southeast corner of Graytona Avenue and Surrey Avenue the parcel consists of lots 76 through 79 inclusive as well as the west ½ of the adjacent vacated alley of Grayton Highway subdivision. This subdivision was platted in 1925. The request is to rezone from M-1, Light Manufacturing to C-2, General Business. The parcel is .43 acre in size with 145 feet of frontage on Surrey and 130 feet of frontage along Graytona. This site is currently vacant. The petitioner also owns the adjacent, easterly parcel, located at 13389 Farmington Road, which is developed with a Veterinary Hospital and is zoned C-2, Business. The

purpose of the rezoning is to allow for future expansion of the Veterinary Hospital. Section 1103b of the Ordinance allows veterinary clinics as well as animal clinics, animal hospitals and animal daycare facilities subject to waiver use approval. These types of uses are not permitted in M-1 zoning. So, should this zoning move forward, it is the Petitioner's intent to develop the site plan and submit those site plans to the Planning Commission and City Council for waiver use approval of the expansion of the hospital. Planning Commission also heard a hearing on this item and is recommending approval of the rezoning.

Toy: Thank you very much. Questions for Mr. Taormina? None? We'll go to the Petitioner then, good evening sir. Your name and address for the record.

DeVonce: 43650 Utica Road Sterling Heights Michigan. Good evening again. Pretty much said it all, we're just looking to expand the veterinary clinic and need it to be C-2 in order to fit and be conforming.

Toy: Thank you. Questions for the gentleman?

White: Madam Chair?

Toy: Yes, please. Go ahead.

White: I'd be happy to offer the approving, I'm glad to see the business is obviously a success and we want to encourage that, so I would offer the approving.

Toy: Ok, we have an approving resolution, I see or hear no one else. Anyone from the audience wishing to speak to this number 4? Hearing and seeing no one, you have an approving and that will be heard on September 30th, September 9th.

DeVonce: Ok, thank you very much, Council.

Toy: You're welcome.

As there were no further questions or comments, the Public Hearing was declared closed at 7:10 p.m.

SUSAN M. NASH, CITY CLERK

OFFICES OF THE CITY COUNCIL

COUNCIL MEMBERS

LAURA M. TOY
President

JIM JOLLY
Vice President

SCOTT BAHR
BRANDON M. KRITZMAN
KATHLEEN E. MCINTYRE
BRIAN MEAKIN
CATHY K. WHITE



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2251
FAX: (734) 421-4388

Judy Priebe
Director of Legislative Affairs

July 17, 2019

To be announced at the City Council Regular Meeting of Monday, July 22, 2019

**Public Hearing for the following item will be held on
Wednesday, August 21, 2019
at 7:00 P.M.,
in the Auditorium of Livonia City Hall,
33000 Civic Center Drive, Livonia, MI**

PETITION 2019-06-01-05 submitted by DeVonce Custom Construction Inc., to rezone the properties located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road (13393 Farmington Road) in the Northeast ¼ of Section 28, from M-1 (Light Manufacturing) to C-2 (General Business).

Judy Priebe
Director of Legislative Affairs

cc: Mayor, City Clerk (suggested publication August 1, 2019), City Treasurer, City Attorney, Director of Planning & Econ Dev., City Assessor, City Engineer, Director of Public Works, Director of Finance and Director of Inspection

PLANNING COMMISSION

IAN WILSHAW, Chairman
GLEN W. LONG, JR., Vice Chairman
SAM CARAMAGNO, Secretary
DAVID BONGERO
ELIZABETH McCUE
CAROL A. SMILEY
PETER H. VENTURA



DENNIS K. WRIGHT
MAYOR

MARK TAORMINA
PLANNING & ECONOMIC
DEVELOPMENT DIRECTOR

SCOTT O. MILLER
PLANNER IV

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2290 Fax (734) 466-2108

July 12, 2019

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2019-06-01-05 – DeVonce Custom Construction

Dear Council Members:

At the 1,145th Public Hearings and Regular Meeting held by the City Planning Commission on July 9, 2019, in the Livonia City Hall, the following resolution was unanimously adopted:

#07-59-2019 **RESOLVED**, that pursuant to a Public Hearing having been held by the City Planning Commission on July 9, 2019, on Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the property at 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28, from M-1, Light Manufacturing to C-2, General Business, is hereby approved, subject to City Council approval, for the following reasons:

1. That a change of zoning to C-2 General Business is compatible to and in harmony with the surrounding land uses and zoning districts in the area;
2. That a change of zoning will allow the expansion of the adjacent animal hospital; and
3. That the proposed change of zoning represents a reasonable and logical zoning plan for the subject property which adheres to the principles of sound land use planning.

To: Honorable Members of the Council
Re: 2019-06-01-05 – DeVonce Custom Construction

July 12, 2019
Page 2

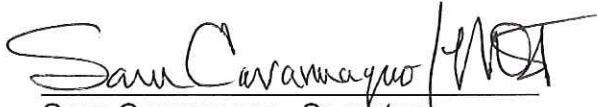
FURTHER RESOLVED, that notice of the above hearing was given in accordance with the provisions of Section 23.05 of the Livonia Code of Ordinances, as amended.

Very truly yours,

APPROVED FOR SUBMISSION

CITY PLANNING COMMISSION


Dennis K. Wright, Mayor


Sam Caramagno, Secretary

cc: Mayor, Clerk, Law
DeVonce Custom Construction, Dean DeVonce, 43650 Utica Rd., Sterling Heights,
MI 48314
Janice Collins, 12063 Deer Creek, Plymouth, MI 48170

**REZONING APPLICATION
CITY OF LIVONIA, MICHIGAN**

All applications must be presented in quadruplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications **must** include property owner's name, address and notarized signature. **You are invited and encouraged to review your proposal with the Planning Department staff.**

Date Filed: 4-28-19 Petition 2019-06-01-05

Site Address: 13393 Farmington rd. Sidwell 109-01-0076-000

Requesting To Rezone Property From M-1 To C2

For the Following Reason (s) to combine with adjacent 2 parcels
for construction of new ADDITION to existing Building

Applicant: Dean DeVance Business/Company: DeVance Custom Construction LLC

Applicant's Address: 43650 Utica rd City: sterling Hts State: MI Zip Code: 48314

Applicant's Phone # (586) 291 4646 Applicant's Email DeVance Custom Construction@gmail.com

Please provide the following information:

1) **Legal Description** of the property to be considered. Paper copy must be clearly printed.

2) **Fully Dimensional Map (13 copies)** drawn at an appropriate scale, with a north arrow, dated & legend key to symbols and showing:

The land that would be affected by the proposed amendment.

The dimensions, square footage & acreage of the land.

The existing conditions of the site, including all structures & parking layout.

A legal description of the land to be rezoned.

All public and private right-of-ways & easements bounding & intersecting the site.

A preliminary plan showing the proposed land use(s) of the land under consideration.

The zoning classification of all abutting zoning districts.

The structures and existing land uses on all property adjacent to the subject parcel and on other such property as may, in the City Planner's determination, be necessary to properly reflect the existing character of the surrounding neighborhood.

3) A copy of the Fully Dimensional Map submitted in a pdf. format either on a CD or it can be emailed to Planning@ci.livonia.mi.us

Owner of Property: JANICE COLLINS (LINDA R. COLLINS Irrevocable Trust)

Owner's Address: 12063 Deer Creek Run City: Plymouth State: MI Zip Code: 48170

Owner's Phone # (734) 233 7068 Owner's Email jcollins7068@gmail.com

Signature of Owner: [Signature] Print Name: JANICE COLLINS

Subscribed and sworn to before me, a Notary Public in and for the County of Oakland State of Michigan

on this 1st day of May 20 19

Signature of Notary [Signature] My commission expires July 29, 2019

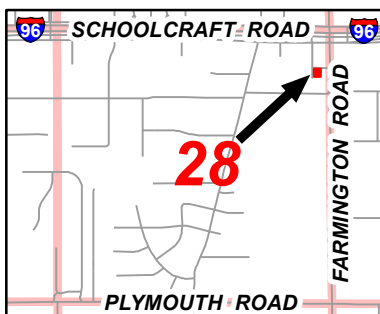
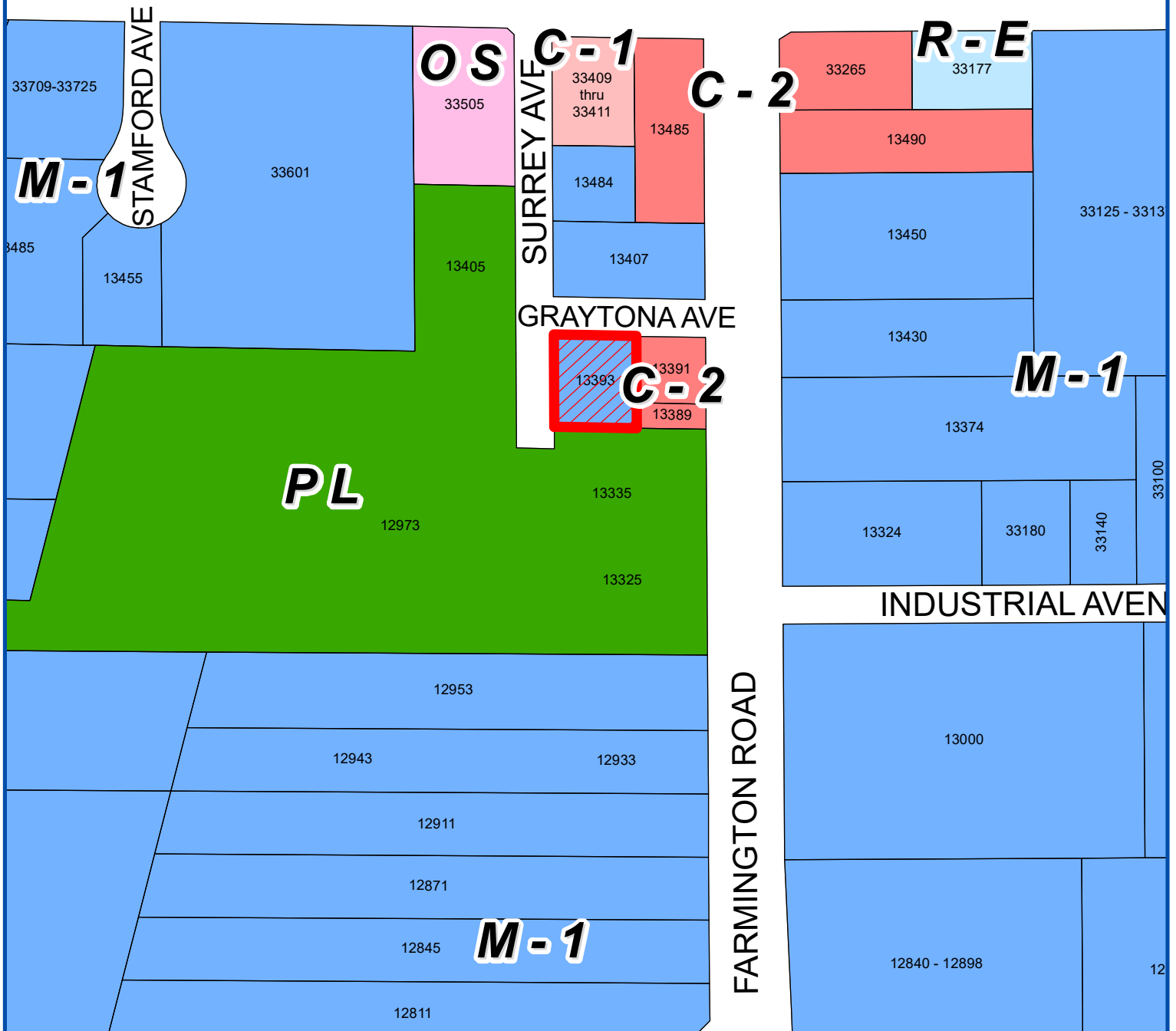
APPROVED AS FORM
Department of Law

By: Michael E. Graham

Date: 6/10/2019



SCHOOLCRAFT ROAD I-96 EXPRESSWAY



Address & Zoning Map

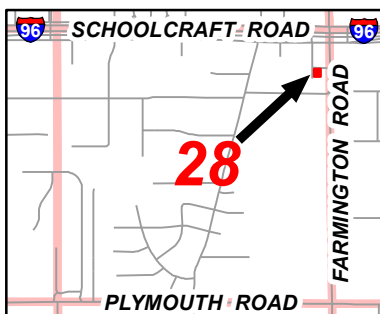
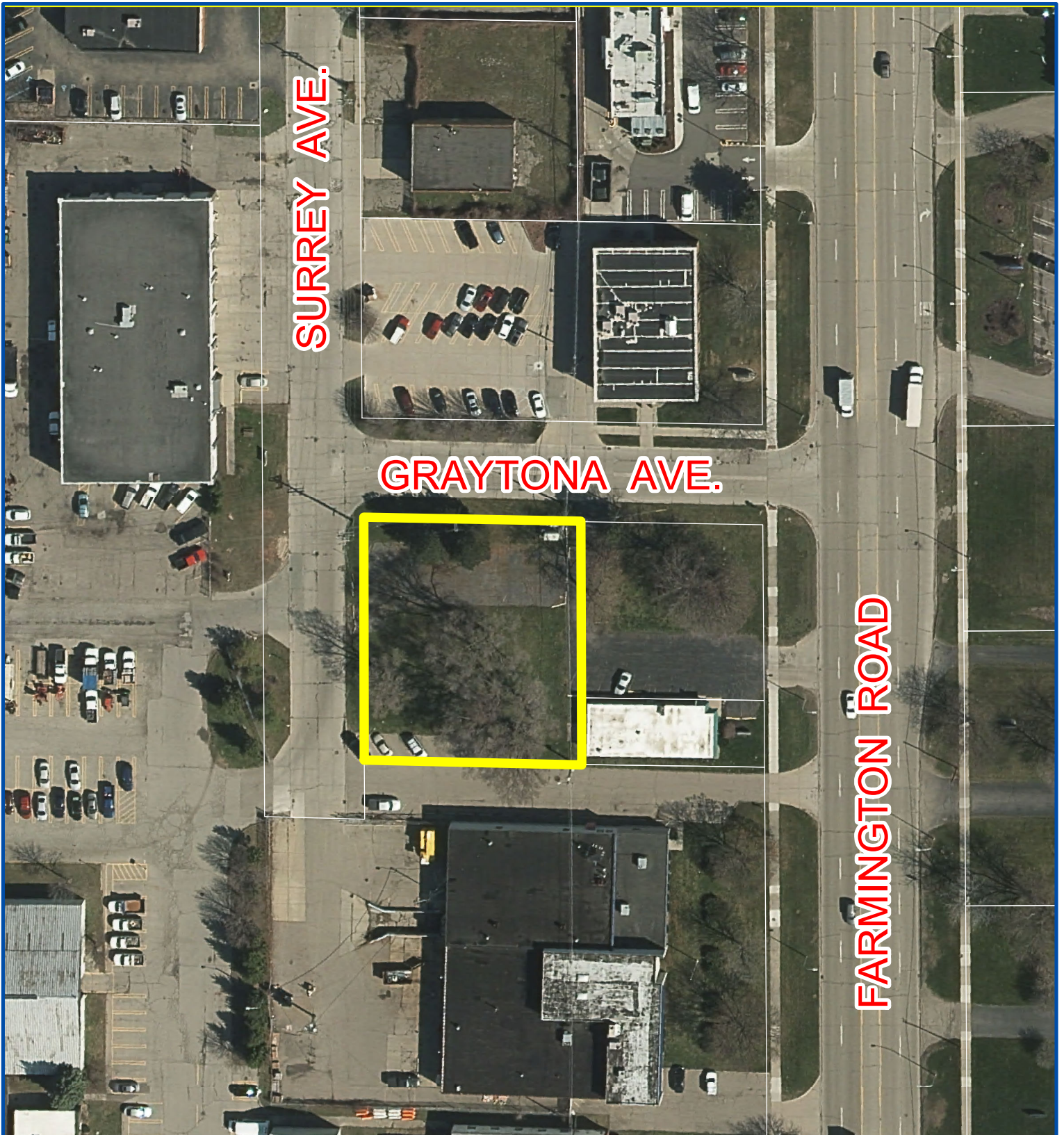
Petition 2019-06-01-05
DeVonce Custom Construction Inc.
13393 Farmington Road
M-1 to C-2



Not to Scale



City of Livonia
Planning Department



Aerial Map

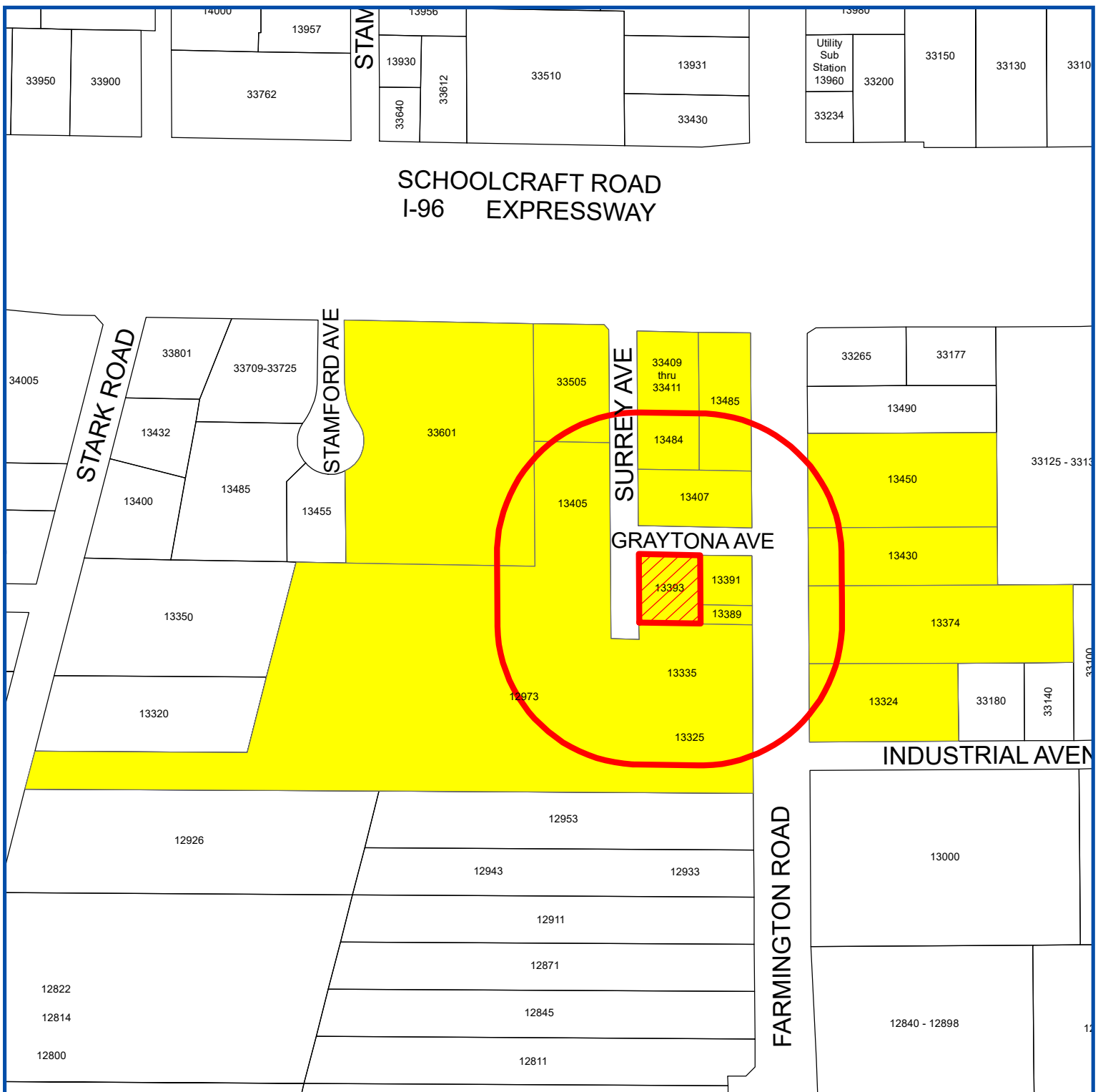
Petition 2019-06-01-05
DeVonce Custom Construction Inc.
13393 Farmington Road
M-1 to C-2



Not to Scale



City of Livonia
Planning Department



Notification Map

Petition 2019-06-01-05
DeVonce Custom Construction Inc.
13393 Farmington Road
M-1 to C-2

-  Site Under Petition
-  300 Feet Radius
-  Properties within 300 feet



Not to Scale



City of Livonia
 Planning Department

Date of Public Hearing: July 9, 2019

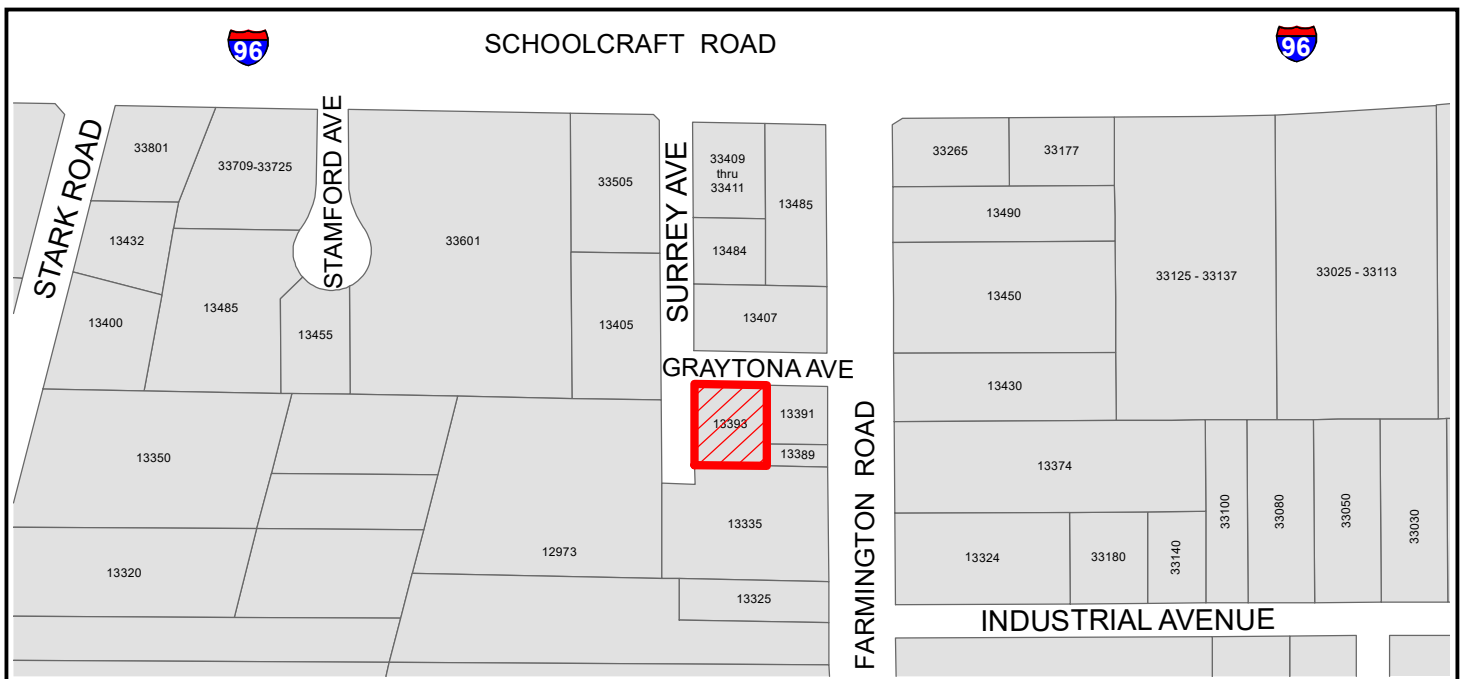
NOTICE OF PUBLIC HEARING
CITY OF LIVONIA PLANNING COMMISSION



33000 Civic Center Drive
Livonia, Michigan 48154-3097
(734) 466-2290
Fax: (734) 466-2108

A PUBLIC HEARING WILL TAKE PLACE BEFORE
THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA
ON TUESDAY JULY 9, 2019 AT THE
LIVONIA CITY HALL, 33000 CIVIC CENTER DRIVE, LIVONIA, MICHIGAN
AT 7:00 P.M., OR AS SOON THEREAFTER AS THE AGENDA
WILL PERMIT ON THE FOLLOWING ITEM:

Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the property at 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28, from M-1, Light Manufacturing to C-2, General Business.



YOU ARE ENCOURAGED TO ATTEND THE PUBLIC HEARING AND PRESENT YOUR
VIEWS ON THIS MATTER TO THE CITY PLANNING COMMISSION.

In accordance with Title II of the American with Disabilities Act as it pertains to access to Public Meetings, the Planning Department of the City of Livonia, upon adequate notice, will make reasonable accommodations for persons with special needs. Please call 734-466-2290 if you need assistance.

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 2

Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the property at 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28, from M-1, Light Manufacturing to C-2, General Business.

June 18, 2019 Study Meeting:

This petition seeks to rezone the property at 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road from M-1, Light Manufacturing to C-2, General Business. The net land area of the parcel is 0.43 acres, with 145.45 feet in frontage on Surrey Avenue and 129.97 feet along Graytona Avenue. This site is currently vacant. The purpose of the rezoning is to allow for the future expansion of the adjacent veterinary clinic located at 13389 Farmington Road. The submitted plans show that if the rezoning is successful, the subject properties would be combined and that the veterinary clinic would be expanded. Veterinary clinics, animal clinics, animal hospitals and animal day care facilities are allowed in C-2 zones subject to waiver use approval under the provisions set forth in Section 11.03(b) of the Zoning Ordinance. These types of uses are not permitted in M-1 zoning.

Immediately west and south of the subject property is the City's Department of Public Works maintenance yard, zoned PL, Public Lands. To the north are office and commercial buildings zoned C-2, C-1, Local Business and OS, Office Services. To the east, across Farmington Road, are industrial uses zoned M-1.

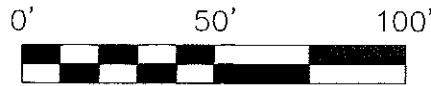
The recently adopted Future Land Use Map for Livonia Vision 21 shows the subject area as *Tech and Manufacturing*.

July 9, 2019 Public Hearing:

Approving Resolution: That the request to rezone the property at 13393 Farmington Road from M-1 to C-2 is hereby approved, subject to City Council approval, for the following reasons:

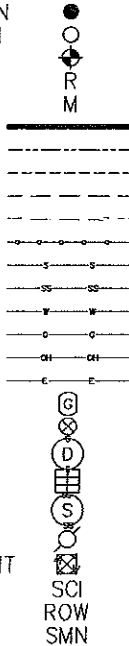
1. That a change of zoning to C-2 General Business is compatible to and in harmony with the surrounding land uses and zoning districts in the area;
2. That a change of zoning will allow the expansion of the adjacent animal hospital; and
3. That the proposed change of zoning represents a reasonable and logical zoning plan for the subject property which adheres to the principles of sound land use planning.

CERTIFICATE OF SURVEY



LEGEND

FOUND MONUMENTATION
SET MONUMENTATION
SECTION CORNER
RECORD MEAS.
FIELD MEAS.
PROPERTY LINE
SECTION LINE
EASEMENT LINE
PARCEL LINE
PLATTED LINE
FENCE LINE
STORM SEWER
SANITARY SEWER
WATER LINE/MAIN
GAS LINE/MAIN
OVERHANG LINE
BURIED ELEC.
GAS METER
WATER SHUT OFF
STORM MANHOLE
STORM BASIN
SAN. MANHOLE
UTILITY POLE
AIR CONDITIONING UNIT
SET CAPPED IRON
RIGHT OF WAY
SET MAG. NAIL

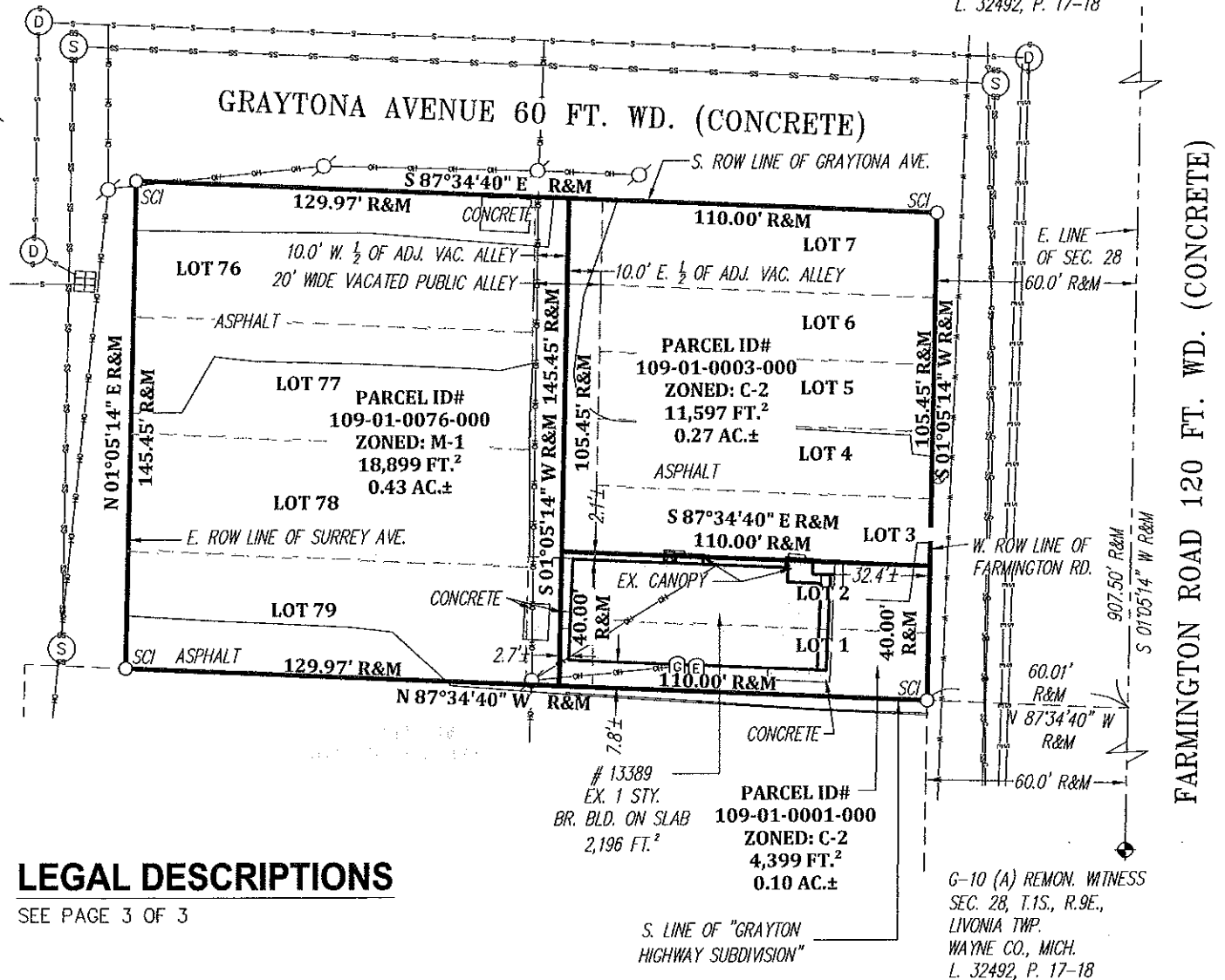


PARCEL OWNER:
LINDA COLLINS TRUST
13389 FARMINGTON ROAD
LIVONIA, MI 48150

BASIS OF BEARING:
THE EAST LINE OF SECTION 28 AS
RECORDED IN "GRAYTON HIGHWAY
SUBDIVISION" L. 53, P. 88



SURREY AVENUE 60 FT. WD. (CONCRETE)
(PLATTED AS EASTLAND AVENUE)



LEGAL DESCRIPTIONS

SEE PAGE 3 OF 3

Nowry & Hale
Land Surveying LLC
192 N. Main St., Suite D, Plymouth, MI, 48170
Office: (734)445-5501 Email: nowryhale@yahoo.com

SECTION:	N.E. 1/4 Sec. 28	DATE:	04/03/19	CLIENT:
TN./RGE.:	1S./9E.	PROJ. #:	019-025	Devonco Custom Construction
CITY/TWP:	Livonia	DWG. BY:	JCP	43650 Utica Road
COUNTY:	Wayne			Sterling Heights, MI 48310
				PAGE # 1 OF 3

I, Michael J. Nowry, a Professional Surveyor in the State of Michigan do hereby Certify that the parcel of land described and delineated hereon has been surveyed under my supervision, that the plat hereon is a true representation of the survey as performed, that the error of closure is no greater than 1 in 5000 and that I have fully complied with the requirements of Section 3, Public Act 132 of 1970.

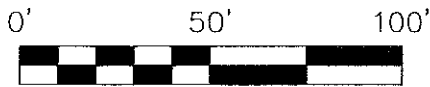
Michael J. Nowry
Michael J. Nowry
Professional Surveyor # 52472

PROPOSED LAND COMBINATION



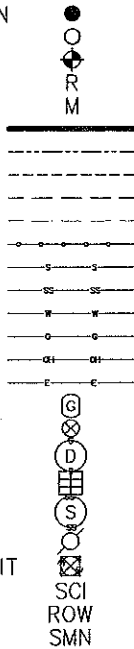
PARCEL OWNER:
LINDA COLLINS TRUST
13389 FARMINGTON ROAD
LIVONIA, MI 48150

BASIS OF BEARING:
THE EAST LINE OF SECTION 28 AS
RECORDED IN "GRAYTON HIGHWAY
SUBDIVISION" L. 53, P. 88

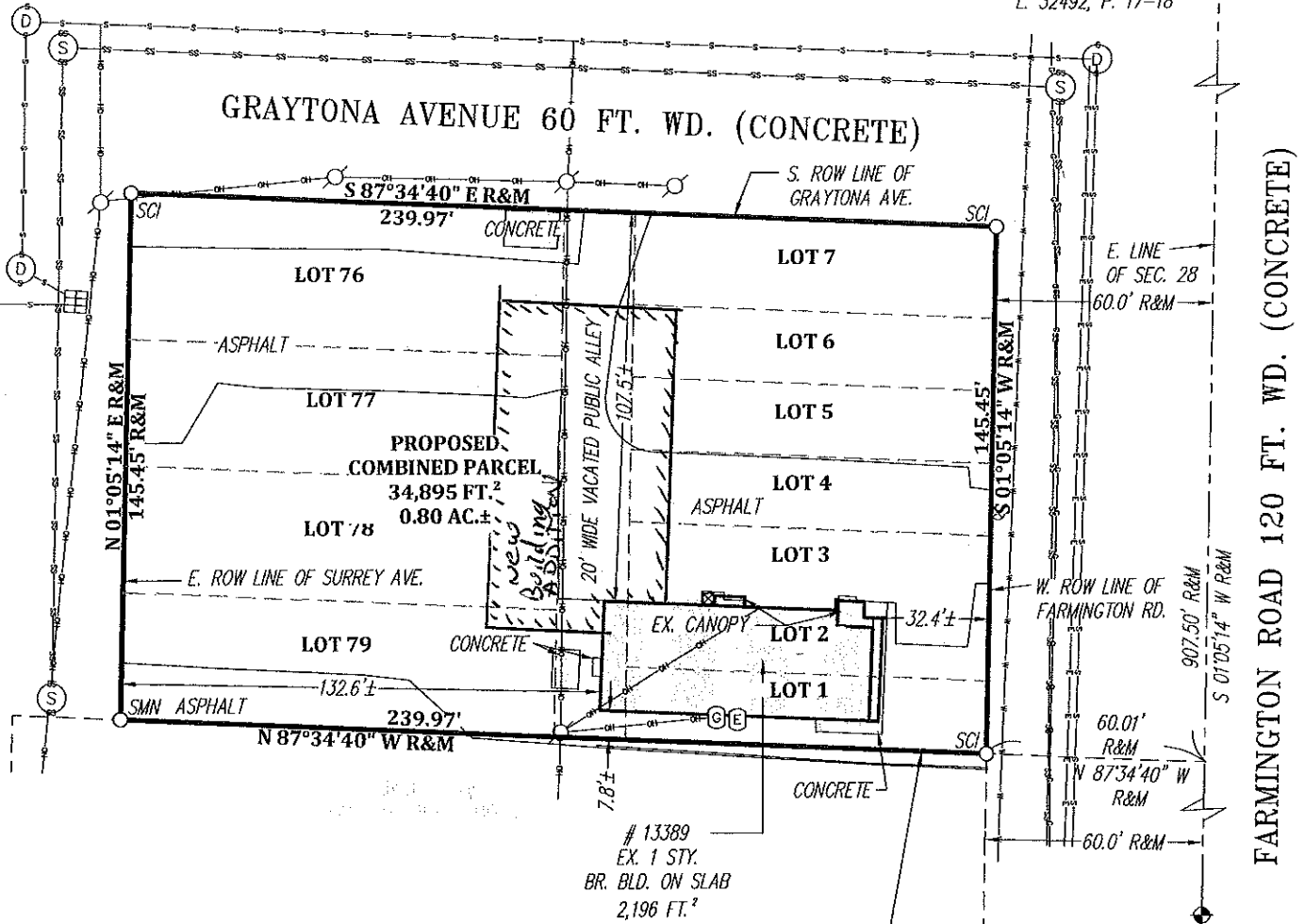


LEGEND

FOUND MONUMENTATION
SET MONUMENTATION
SECTION CORNER
RECORD MEAS.
FIELD MEAS.
PROPERTY LINE
SECTION LINE
EASEMENT LINE
PARCEL LINE
PLATTED LINE
FENCE LINE
STORM SEWER
SANITARY SEWER
WATER LINE/MAIN
GAS LINE/MAIN
OVERHANG LINE
BURIED ELEC.
GAS METER
WATER SHUT OFF
STORM MANHOLE
STORM BASIN
SAN. MANHOLE
UTILITY POLE
AIR CONDITIONING UNIT
SET CAPPED IRON
RIGHT OF WAY
SET MAG. NAIL



SURREY AVENUE 60 FT. WD. (CONCRETE)
(PLATTED AS EASTLAND AVENUE)



NORTHEAST CORNER
SEC. 28, T.1S., R.9E.,
LIVONIA TWP.,
WAYNE CO., MICH.
L. 32492, P. 17-18

LEGAL DESCRIPTIONS

SEE PAGE 3 'OF 3

G-10 (A) REMON. WITNESS
SEC. 28, T.1S., R.9E.,
LIVONIA TWP.,
WAYNE CO., MICH.
L. 27004, P. 582

Nowry & Hale
Land Surveying LLC
192 N. Main St., Suite D, Plymouth, MI, 48170
Office: (734)446-5501 Email: nowryhale@yahoo.com

SECTION:	N.E. 1/4 Sec. 28	DATE:	04/03/19	CLIENT:	I, Michael J. Nowry, a Professional Surveyor in the State of Michigan do hereby Certify that the parcel of land described and delineated hereon has been surveyed under my supervision, that the plat hereon is a true representation of the survey as performed, that the error of closure is no greater than 1 in 5000 and that I have fully complied with the requirements of Section 3, Public Act 132 of 1970.
TN./RGE.:	1S./9E.	PROJ. #:	019-025	Devonco Custom Construction	
CITY/TWP:	Livonia	DWG. BY:	JCP	43650 Utica Road	
COUNTY:	Wayne			Sterling Heights, MI 48310	
				PAGE # 2 OF 3	

Michael J. Nowry
Professional Surveyor # 52472

LEGAL DESCRIPTIONS

PARCEL ID# 109-01-0001-000
ZONED: C-2 GENERAL BUSINESS
COMMONLY KNOWN AS: 13389 FARMINGTON ROAD

LOT 1, LOT 2, AND THE EAST $\frac{1}{2}$ OF THE ADJACENT VACATED ALLEY, OF "GRAYTON HIGHWAY SUBDIVISION", OF THE EAST $\frac{1}{2}$ OF THE NORTHEAST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 28 AND PART OF THE EAST $\frac{1}{2}$ OF THE SOUTHEAST $\frac{1}{4}$ OF THE SOUTHEAST $\frac{1}{4}$ OF SECTION 21. TOWN 1 SOUTH, RANGE 9 EAST, LIVONIA TOWNSHIP (NOW THE CITY OF LIVONIA), WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 53 OF PLATS ON PAGE 88, OF WAYNE COUNTY RECORDS CONTAINING 0.10 ACRES OF LAND MORE OR LESS. ALSO SUBJECT TO ANY OTHER EASEMENTS OR RESTRICTIONS OF USE OR RECORD.

PARCEL ID# 109-01-0003-000
ZONED: C-2 GENERAL BUSINESS
COMMONLY KNOWN AS: 13391 FARMINGTON ROAD

LOTS 3 THROUGH 7 INCLUSIVE, AND THE EAST $\frac{1}{2}$ OF THE ADJACENT VACATED ALLEY, OF "GRAYTON HIGHWAY SUBDIVISION", OF THE EAST $\frac{1}{2}$ OF THE NORTHEAST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 28 AND PART OF THE EAST $\frac{1}{2}$ OF THE SOUTHEAST $\frac{1}{4}$ OF THE SOUTHEAST $\frac{1}{4}$ OF SECTION 21. TOWN 1 SOUTH, RANGE 9 EAST, LIVONIA TOWNSHIP (NOW THE CITY OF LIVONIA), WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 53 OF PLATS ON PAGE 88, OF WAYNE COUNTY RECORDS CONTAINING 0.27 ACRES OF LAND MORE OR LESS. ALSO SUBJECT TO ANY OTHER EASEMENTS OR RESTRICTIONS OF USE OR RECORD.

PARCEL ID# 109-01-0076-000
ZONED: M-1 LIGHT MANUFACTURING
COMMONLY KNOWN AS: 13393 FARMINGTON ROAD

LOTS 76 THROUGH 79 INCLUSIVE, AND THE WEST $\frac{1}{2}$ OF THE ADJACENT VACATED ALLEY, OF "GRAYTON HIGHWAY SUBDIVISION", OF THE EAST $\frac{1}{2}$ OF THE NORTHEAST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 28 AND PART OF THE EAST $\frac{1}{2}$ OF THE SOUTHEAST $\frac{1}{4}$ OF THE SOUTHEAST $\frac{1}{4}$ OF SECTION 21. TOWN 1 SOUTH, RANGE 9 EAST, LIVONIA TOWNSHIP (NOW THE CITY OF LIVONIA), WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 53 OF PLATS ON PAGE 88, OF WAYNE COUNTY RECORDS CONTAINING 0.43 ACRES OF LAND MORE OR LESS. ALSO SUBJECT TO ANY OTHER EASEMENTS OR RESTRICTIONS OF USE OR RECORD.

COMBINED PARCEL

LOTS 1 THROUGH 7 INCLUSIVE, LOTS 76 THROUGH 79 INCLUSIVE, AND THE ENTIRE ADJACENT VACATED ALLEY, OF "GRAYTON HIGHWAY SUBDIVISION", OF THE EAST $\frac{1}{2}$ OF THE NORTHEAST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 28 AND PART OF THE EAST $\frac{1}{2}$ OF THE SOUTHEAST $\frac{1}{4}$ OF THE SOUTHEAST $\frac{1}{4}$ OF SECTION 21. TOWN 1 SOUTH, RANGE 9 EAST, LIVONIA TOWNSHIP (NOW THE CITY OF LIVONIA), WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 53 OF PLATS ON PAGE 88, OF WAYNE COUNTY RECORDS CONTAINING 0.80 ACRES OF LAND MORE OR LESS. ALSO SUBJECT TO ANY OTHER EASEMENTS OR RESTRICTIONS OF USE OR RECORD.



I, Michael J. Nowry, a Professional Surveyor in the State of Michigan do hereby Certify that the parcel of land described and delineated hereon has been surveyed under my supervision, that the plat hereon is a true representation of the survey as performed, that the error of closure is no greater than 1 in 5000 and that I have fully complied with the requirements of Section 3, Public Act 132 of 1970.

Michael J. Nowry Professional Surveyor # 52472

 **Nowry & Hale
Land Surveying LLC**
192 N. Main St., Suite D, Plymouth, MI, 48170
Office: (734)446-5501 Email: nowryhale@yahoo.com

SECTION:	N.E. 1/4 Sec. 28	DATE:	04/03/19	CLIENT:
TN./RGE.:	1S./9E.	PROJ. #:	019-025	Devonco Custom Construction
CITY/TWP:	Livonia	DWG. BY:	JCP	43650 Utica Road
COUNTY:	Wayne			Sterling Heights, MI 48310
		1 INCH - 50 FEET		PAGE # 3 OF 3

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



DENNIS K. WRIGHT
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2571
FAX: (734) 466-2195

June 11, 2019



Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2019-06-01-05 – #13393 Farmington Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed rezoning at this time.

The existing parcel is assigned the address of **#13393 Farmington Road**. The legal description provided with the petition appears to be correct and should be used with the subject petition.

The existing building is currently serviced by public sanitary, storm and water main. The information submitted does not indicate any new connections to the existing utility services, so it appears that there will not be any additional impacts to the existing systems at this time. Should alterations to the existing services be required, the owner will need to provide plans to this Department to determine if permits will be required.

It should be noted that the owner will need to contact Detroit Edison regarding the existing overhead power lines and associated easement that runs through the property where the future addition is planned. Also, Should the owner do any work within the Farmington Road right-of-way, they will need to contact the Wayne County Department of Public Services for any permits that may be required.

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608 or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@ci.livonia.mi.us or tzilincik@ci.livonia.mi.us.

Sincerely,

A handwritten signature in black ink, appearing to read "David W. Lear".

David W. Lear, P.E.
Assistant City Engineer
cc: 2019 Petition File

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Coline R. Coleman
CHIEF ACCOUNTANT



DENNIS K. WRIGHT
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

RECEIVED
JUN 12 2019
CITY OF LIVONIA
PLANNING COMMISSION

June 12, 2019

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2019-06-01-05—Farmington Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable, general or water and sewer. I have no objections to the proposal.

Please contact me if you have any further questions.

Very truly yours,

A handwritten signature in blue ink, which appears to read "Coline R. Coleman".

Coline R. Coleman
Chief Accountant

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

June 13, 2019

RECEIVED
JUN 13 2019
CITY OF LIVONIA
PLANNING COMMISSION

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2019-06-01-05 13393 Farmington Road

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the address connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,

A handwritten signature in blue ink that reads "Lynda L. Scheel". The signature is written in a cursive style and is positioned above the printed name and title.

Lynda L. Scheel
Treasurer, City of Livonia

Department of Assessment

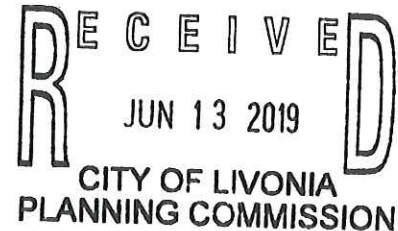
DENNIS WRIGHT
MAYOR

LINDA GOSSELIN
City Assessor



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2220
FAX: (734) 421-7230

June 12, 2019



TO: City of Livonia Planning Commission

FROM: Department of Assessment

Re: Petition 2019-06-01-05 46 109 01 0001 000 13389 Farmington
46 109 01 0003 000 13391 Farmington
46 109 01 0076 000 13393 Farmington

In reviewing the petition submitted by DeVonce Custom Construction, the proposed building addition will span three separate Tax Parcel descriptions.

The owner/petitioner will need to contact our office for a land combination.

Kind regards,

Mary Ciolino

I-96 EXPRESSWAY

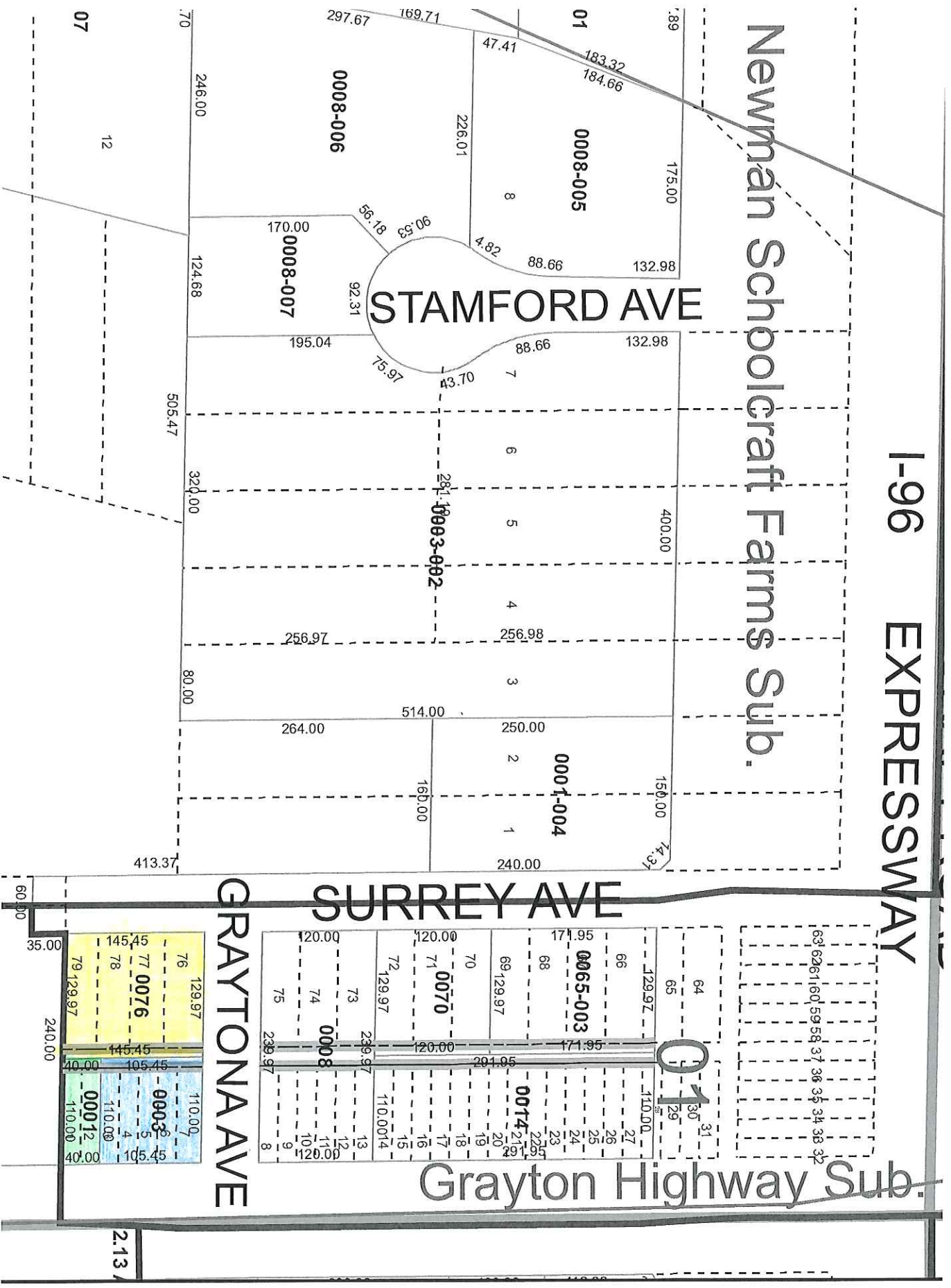
Newman Schoolcraft Farms Sub.

STAMFORD AVE

SURREY AVE

GRAYTONA AVE

Grayton Highway Sub.



UNAPPROVED MINUTES

1

MINUTES OF THE 1,145th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, July 9, 2019, the City Planning Commission of the City of Livonia held its 1,145th Public Hearings and Regular Meeting in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7:00 p.m.

Members present:	David Bongero	Sam Caramagno	Glen Long
	Betsy McCue	Carol Smiley	Peter Ventura
	Ian Wilshaw		

Members absent: None

Mr. Mark Taormina, Planning Director, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #2 PETITION 2019-06-01-05 DEVONCE CUSTOM CONST

Mr. Caramagno, Secretary, announced the next item on the agenda, Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the property at 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28, from M-1, Light Manufacturing to C-2, General Business.

Mr. Taormina: This too is a rezoning petition involving a single parcel located at the southeast corner of Graytona Ave and Surrey Ave. The subject property consists of lots 76 through 79, as well as the west half of the adjacent vacated alley of Grayton Highway Subdivision. This subdivision was platted in 1925. The request is to rezone the property from M-1 (Light Manufacturing) to C-2 (General Business). The parcel measures 0.43 acre. It has 145 feet of frontage on Surrey Ave and approximately 130 feet of frontage on Graytona. The site is currently vacant. The petitioner also owns the adjacent easterly parcel, which is located at 13389 Farmington Road. The adjacent parcel is developed with a veterinary hospital. As you can see from the zoning map, it is zoned C-2 (General Business). The reasons for the rezoning are to allow for the future expansion of the veterinary hospital. Section 11.03(b) allows veterinary clinics and animal clinics and animal hospitals. Subject to waiver use approval, veterinary hospitals are allowed in the C-2 district, but not in the M-1 zoning, which is the reason for the rezoning. You can see from the zoning map, immediately to the south and to the west of this property is PL zoned property that is the Department of Public Works yard. Immediately to the north are office and commercial buildings zoned C-1 and C-2 and M-1. East across Farmington Road are a variety of industrial uses that are zoned M-1 (Light Manufacturing). With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated June 11, 2019, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed rezoning at this time. The existing parcel is assigned the address of #13393 Farmington Road. The legal description provided with the petition appears to be correct and should be used with the subject petition. The existing building is currently serviced by public sanitary, storm and water main. The information submitted does not indicate any new connections to the existing utility services, so it appears that there will not be any additional impacts to the existing systems at this time. Should alterations to the existing services be required, the owner will need to provide plans to this Department to determine if permits will be required. It should be noted that the owner will need to contact Detroit Edison regarding the existing overhead power lines and associated easement that runs through the property where the future addition is planned."*

UNAPPROVED MINUTES

3

Also, Should the owner do any work within the Farmington Road right-of-way, they will need to contact the Wayne County Department of Public Services for any permits that may be required.” The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Finance Department, dated June 12, 2019, which reads as follows: “I have reviewed the addresses connected with the above noted petition. As there are no outstanding amounts receivable, general or water and sewer, I have no objections to the proposal.” The letter is signed by Coline Coleman, Chief Accountant. The next letter is from the Treasurer’s Department, dated June 13, 2019, which reads as follows: “In accordance with your request, the Treasurer’s Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal.” The letter is signed by Lynda Scheel, Treasurer. The next letter is from the Assessor’s Department, dated June 12, 2019 , which reads as follows: “In reviewing the petition submitted by DeVonce Custom Construction, the proposed building addition will span three separate Tax Parcel descriptions. The owner/petitioner will need to contact our office for a land combination.” The letter is signed by Mary Ciolino, Department of Assessment. That is the extent of the correspondence.

Mr. Wilshaw: Are there any questions of the Planning Director?

Mr. Wilshaw: Is the petitioner here this evening?

Dean DeVonce, 43650 Utica, Sterling Heights, MI, we are looking to expand. We are already an existing veterinary clinic. The existing site just doesn’t accommodate the required parking that is needed for an expansion. That is why we are going to have to expand on to all three parcels. That is about it. We already have the special use. It has already been obtained for the one parcel, so we will be seeking it an expansion of that once you guys approve the rezoning.

Mr. Wilshaw: Can you give us your name and address for our record?

Janice Collins, 13389 Farmington Road, Livonia, MI.

Mr. Wilshaw: Thank you for coming and explaining that. Are there any questions for our petitioner or their representative?

Mr. Ventura: Can you tell us when approximately you will be expanding the building and to what extent/

UNAPPROVED MINUTES

4

- Mr. DeVonce: Our plan is as soon as we get approvals. We are hoping to still get a shovel in the ground this year. There are a lot of meetings that have to get approval first, and as soon as that can get done, we will start applying at the Building Department.
- Mr. Ventura: How much of an expansion of the building are you planning?
- Mr. DeVonce: Right now we are estimating between 4100 and 4300 square feet.
- Mr. Ventura: So substantial?
- Mr. DeVonce: Substantial. That is why we need the other space she already owns yes.
- Mr. Ventura: Thank you.
- Mr. Wilshaw: Mr. Taormina.
- Mr. Taormina: My question was related to overhead power line that may pose a constraint to the construction and whether he has contacted DTE.
- Mr. DeVonce: I have already contacted them. They said that they will assign someone as soon as it is pertinent. They said until then they are not wasting their time until we get your guys approval. They want to make sure it is able to be done before they start investing their resources into a site engineer on it.
- Mr. Taormina: That is unfortunate, but...
- Mr. Wilshaw: It is the old chicken and the egg.
- Mr. DeVonce: That is DTE for you.
- Mr. Bongero: Also, in connection to that, I spoke to the Engineering Department. Your neighbor, the DPW, is doing a large renovation. They have to deal with the overhead lines too. They said they tried to reach out to...maybe to the owner.
- Ms. Collins: I have his card, I have not reached out to him yet.
- Mr. Bongero: He said just to call him because maybe you guys can work together on it because it needs to be done for them too. I told them I would mention it.
- Mr. DeVonce: Thank you.

Mr. Wilshaw: Thank you, Mr. Bongero. Any other questions for our petitioner?

Mr. Wilshaw: Is there anybody in the audience that wishes to speak for or against this item? Seeing no one coming forward, I will close the public hearing and ask for a motion.

On a motion by McCue, seconded by Long, and unanimously adopted, it was

#07-59-2019 **RESOLVED**, that pursuant to a Public Hearing having been held by the City Planning Commission on July 9, 2019, on Petition 2019-06-01-05 submitted by DeVonce Custom Construction Inc. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the property at 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28, from M-1, Light Manufacturing to C-2, General Business, the Planning Commission does hereby recommend to the City Council that Petition 2019-06-01-05 be approved for the following reasons:

1. That a change of zoning to C-2 General Business is compatible to and in harmony with the surrounding land uses and zoning districts in the area;
2. That a change of zoning will allow the expansion of the adjacent animal hospital; and
3. That the proposed change of zoning represents a reasonable and logical zoning plan for the subject property which adheres to the principles of sound land use planning.

FURTHER RESOLVED, that notice of the above hearing was given in accordance with the provisions of Section 23.05 of Zoning Ordinance #543, as amended.

Mr. Wilshaw: Is there any discussion?

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

21

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

8. WAIVER PETITION: Planning Commission, re: Petition 2022-03-02-11 submitted by Livonia Veterinary Hospital requesting to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28.

Mark Taormina, Director of Planning and Economic Development presented the request to Council.

Dean DeVonce, DeVonce Custom Construction, 43650 Utica Road, Sterling Heights, Michigan was present at the podium to answer questions.

Council Vice President Laura Toy stated that the building has been there since the 50's and what they are doing is a vast improvement and offered an approving resolution for the Regular agenda.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

8.

Planning
May 23, 2022

MEETING DATE

Study Meeting of
June 6, 2022

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

WAIVER PETITION: Planning Commission, re: Petition 2022-03-02-11 submitted by Livonia Veterinary Hospital requesting to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28.

BACKGROUND

May 23, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2022-03-02-11 – Livonia Veterinary Clini

Dear Council Members:

At the 1,187th Public Hearings and Regular Meeting held by the City Planning Commission on May 17, 2022, the following resolution was unanimously adopted:

RECOMMENDATION

#05-27-2022 RESOLVED, That pursuant to a Public Hearing having been held by the City Planning Commission on May 17, 2022, on Petition 2022-03-02-11 submitted by Livonia Veterinary Hospital requesting waiver use approval pursuant to Sections 3.11 and 6.59 of The Livonia Vision 21 Zoning Ordinance, as amended, to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28, the Planning Commission does hereby recommend to the City Council that Petition 2022-03-02-11 be approved subject to the following conditions:

1. That the Site Plan identified as Sheet No. C-2, dated October 13, 2021, prepared by GLA Surveyors & Engineers, is hereby approved and shall be adhered to.
2. All parking spaces, except the required barrier free parking, shall be doubled striped at ten feet (10') wide by twenty feet (20') in length as required, and the number and location of the barrier free parking space(s) shall be provided at the direction of the Inspection Department.

3. That the Landscape Planting Plan identified as LP-1, dated September 26, 2021, prepared by Nagy Devlin Land Design, is hereby approved and shall be adhered to.
4. That two (2) additional full-size deciduous trees, equal in characteristics to those listed in Article X of the Livonia Vision 21 Zoning Ordinance, as amended, shall be installed on the front part of the site adjacent to the Farmington Road right-of-way.
5. That all disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of hydroseeding.
6. That underground sprinklers are to be provided for all landscaped and sodded areas and all planted materials shall be installed to the satisfaction of the Inspection Department and thereafter permanently maintained in a healthy condition.
7. That the Building Elevations Plan identified as Sheet Number A102, as received on March 30, 2022, is hereby approved and shall be adhered to.
8. That the three walls of the trash dumpster area shall be constructed out of the same brick used in the construction of the building or in the event a poured wall is substituted, the wall's design, texture and color shall match that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass. The trash dumpster area shall be maintained and when not in use closed at all times.
9. That all animal remains, medical and animal waste shall be properly disposed of.
10. That all light fixtures shall not exceed twenty feet (20') in height and shall be shielded to minimize glare trespassing on adjacent properties and roadways.
11. That a duly qualified attendant or veterinarian be available on the premises any time there is overnight boarding of pets.
12. That adequate soundproofing shall be installed to the extent necessary to insure the elimination of all noise from the building.
13. That the use of open or outdoor runways, kennels or pens are prohibited.
14. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
15. That no LED lightband or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
16. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and
17. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless

a building permit is obtained, this approval shall be null and void at the expiration of said period.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

FISCAL CONSIDERATION

ATTACHMENTS

1. 2022-03-02-11_E-COUNCIL Pkt

APPROVED BY



Date: May 23, 2022

Mark Taormina, Planning and Economic Development Director



Date: May 27, 2022

Maureen Miller Brosnan, Mayor

Petition 2022-03-02-11 submitted by Livonia Veterinary Hospital requesting waiver use approval pursuant to Sections 3.11 and 6.59 of the Livonia Vision 21 Zoning Ordinance, as amended, to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28.

CITY OF LIVONIA, MICHIGAN
APPLICATION FOR WAIVER USE APPROVAL

All applications must be presented in triplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications **must** include property owner's name, address and notarized signature.

For filing fee see below for computation

13389
Date Filed: 3-29-2022 Petition 2022-03-02-11
Site Address: 3889 Farmington Rd Sidwell — Zoning of Property Pending
Requesting Approval To BUILD ADDITION
Applicant: Dean Devance Business/Company: Livonia Veter. Narcotics Petal
Applicant's Address: 43650 Utica Rd City: St State: MI Zip Code: 48314
Applicant's Phone # (586) 291-4646 Applicant's Email devance
Contact Person: Dean Devance Business/Company: Devance Custom Construction
Contact's Address: Same as Above City: — State: — Zip Code: —
Contact's Phone # () Contact's Email —

Please provide the following information:

- 1) **Site Plan** showing:
 - property dimensions, including road right-of-way & building setback lines
 - foot print of building(s), including dimensions & square footage
 - all easements, protective walls, sidewalks & existing trees
 - any significant topographic features (existing or proposed)
 - parking layout, including type of surface material, sizes of spaces & aisles
 - method used in calculating parking requirement
 - location of light standards servicing parking lot & cutout showing type & height
 - location of trash receptacle, including description of screening
 - location of signs
- 2) **Detailed Landscape Plan** including:
 - listing or labeling of all planted materials as to type and size
 - areas to be fully irrigated
 - percentage of landscaping provided (15% of total site required)
- 3) **Building Elevation Plan** depicting:
 - architectural quality
 - wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, E.F.I.S.)
 - all visible rooftop mechanical equipment and how they will be screened
- 4) **General Floor Plan** showing:
 - floor layout
 - entrances & exits
 - restaurants are required to illustrate seating arrangement & capacity
- 5) **One (1) set of reduced plans** (i.e. site, landscape, elevation, floor) - maximum 11" x 17" on site or digital file in a pdf format either on CD or emailed to planning@livonia.gov
- 6) **Legal Description** of the property to be considered (Clearly Printed)
- 7) Three (3) completed application forms & **three (3)** sets of full-size drawings

You are invited and encouraged to review your proposal with the Planning Department staff. Only one set of preliminary drawings will be necessary for this analysis.

FEE COMPUTATION \$700.00 (\$400 publication fee plus \$300 base review fee) plus

_____ sq. ft. of new construction x \$20.00 per 1,000 sq. ft. plus \$30 per lot or unit for residential construction. (NOTE: Round off to nearest 1,000) +
Total Amount Due \$ _____

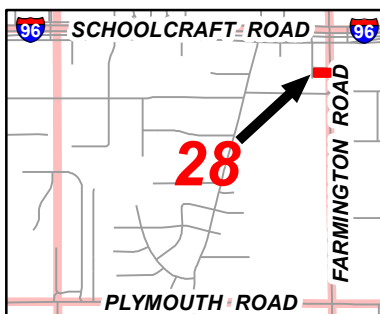
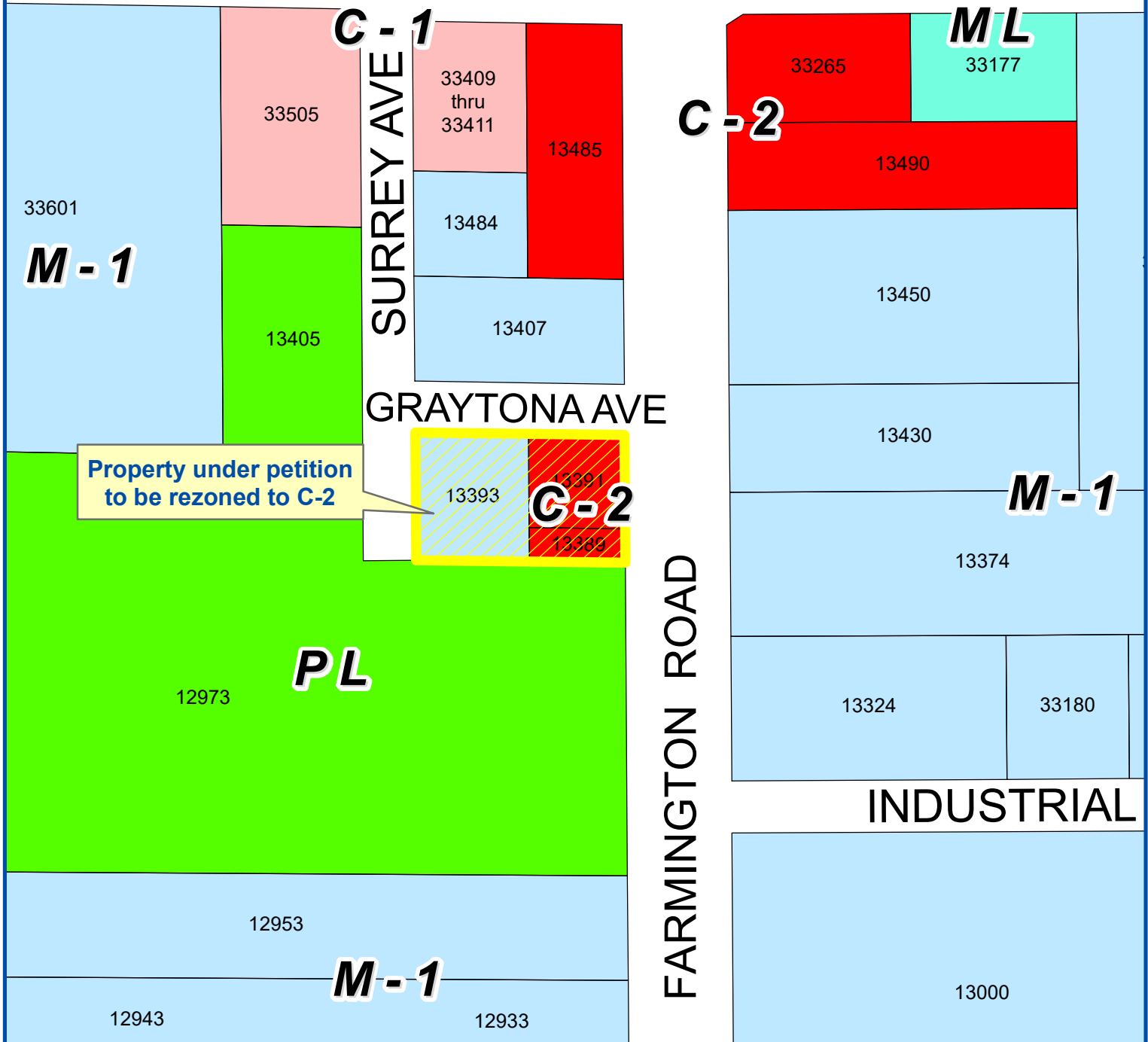
Owner of Property: JANICE COLLINS
Owner's Address: 12063 Deer Creek Rd City: Plymouth State: MI Zip Code: 48170
Owner's Phone # (234) 233-7068 Owner's Email jcollins7068@gmail.com
Signature of Owner: [Signature] Print Name: JANICE COLLINS
Subscribed and sworn to before me, a Notary Public in and for the County of Wayne State of Michigan
on this 29 day of March 20 22
Signature of Notary: [Signature] My commission expires 12/01/2027
Acting in the County of Oakland

KAYLI WIECK
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WAYNE
My Commission Expires Dec. 01, 2027
Acting in the County of Oakland

RECEIVED
OFFICE OF THE CITY CLERK
2022 MAR 29 PM 3:32

RECEIVED
MAY 30 2022
CITY OF LIVONIA
PLANNING COMMISSION

SCHOOLCRAFT ROAD



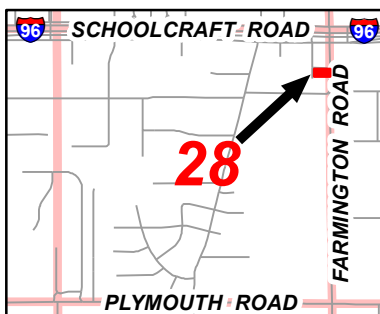
Address & Zoning Map

Petition 2022-03-02-11
Livonia Veterinary Hospital
13389, 13391 and 13393 Farmington Road
to expand the existing veterinary hospital



Not to Scale

City of Livonia
Planning Department



Aerial Map

Petition 2022-03-02-11
Livonia Veterinary Hospital
13389, 13391 and 13393 Farmington Road
to expand the existing veterinary hospital



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 4

Petition 2022-03-02-11 submitted by Livonia Veterinary Hospital requesting waiver use approval pursuant to Sections 3.11 and 6.59 of the Livonia Vision 21 Zoning Ordinance, as amended, to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28.

May 10, 2022: Study Meeting:

This petition involves a request to expand Livonia Veterinary Hospital located on the west side of Farmington Road, just south of Schoolcraft Road. Immediately west and south of the subject property is the maintenance yard and offices of the City's Department of Public Works, zoned PL (Public Lands). The subject site is made up of three (3) parcels with frontage on three (3) public streets: Farmington Road to the east, Graytona Avenue to the north and Surrey Avenue to the west. Together, the parcels measure 145.45 feet by 239.97 feet for a total area of 34,895 square feet, or 0.80 acre. The existing veterinary clinic is in the southeast corner of the site, set back approximately thirty-two feet (32') from Farmington Road. The building is one-story in height and 2,196 square feet in size. Parking is available on the east and north sides. Currently, two (2) driveways provide access to the site: one (1) from Farmington Road and the other from Graytona Avenue. The rear part of the site is undeveloped and maintained with grass and other vegetation.

The subject site is split-zoned, with the east half (front) where the veterinary hospital is located zoned C-2 (General Business), and the west half (back) zoned M-1 (Light Manufacturing). The M-1-zoned portion of the site is currently under consideration to be changed to C-2 (Petition 2019-06-01-05). City Council gave First Reading to the rezoning on September 9, 2019. Second Reading and Roll Call, the final steps in the rezoning process, are on hold pending a review of the special waiver use and site plan. Veterinary clinics, animal clinics, animal hospitals, and animal day care facilities are treated as waiver uses in a C-2 zoning district under the provisions set forth in Section 6.59 of the Zoning Ordinance.

The proposed addition would extend off the northwest corner of the building. It would be one-story in height and measure 3,171 square feet in size. Upon completion, the enlarged veterinary hospital would have a gross floor area of 5,367 square feet. According to the floor plan, the expansion would provide additional exam rooms, a pharmacy, food store, and an employee lounge. Livonia Veterinary Hospital's main customer entrance would also be relocated to the front of the addition where a new vestibule would be built. Just inside the vestibule would be a reception area and a client waiting room.

In a C-2 zoning district, the minimum required front yard building setback from a major thoroughfare is fifteen feet (15'). The front setback of the existing building

is approximately thirty-two feet (32') and the proposed one-story addition would be set back 84.79 feet from the right-of-way. Where the building abuts the PL zoned property to the south, the required setback is five feet (5'). The existing building is seven feet seven inches (7'-7") from the south property line. The minimum required building setback from the side streets, Graytona and Surrey, is eight feet (8'). The addition would be approximately forty-four feet (44') from the right-of-way of Graytona and 110 feet from Surrey.

Section 9.05 of the Zoning Ordinance establishes the minimum number of parking spaces required according to land use. Required parking for veterinary clinics is based on a ratio of one (1) space for each 200 square feet of useable floor space. Typically, 80% of the gross floor area is used in determining the amount useable floor area. With the addition, Livonia Veterinary Hospital would require a minimum of twenty-one (21) parking spaces ($5,367 \times 80\% \div 200$). The site plan shows twenty-two (22) parking spaces; thus, the minimum parking requirement would be met. Six (6) spaces are shown in the front yard, between the building and Farmington Road, whereas the remaining sixteen (16) spaces would be located in the rear yard between the building and Surry Avenue. The larger rear parking lot would be accessible via a new driveway off Surrey Avenue. The existing drive approach on Graytona Avenue would be removed.

Section 6.59 of the Zoning Ordinance has several provisions that apply specifically to veterinary clinics, including a requirement that a full-time qualified attendant or veterinarian must be on site whenever any animals eligible for treatment are kept on the premises. According to its website, Livonia Veterinary Hospital provides extended boarding of animals. However, there is no information on the plans or with the application as to whether the business would continue to provide or expand this service.

Another special provision is that the building housing the veterinary facility and its ventilation system must be soundproofed to the extent necessary to ensure the elimination of all noise associated with the treatment and temporary keeping of sick and diseased household pets. No information is given if any measures would be used to soundproof the hospital or its ventilating system.

In C-2 zoning, veterinary clinics and animal hospitals are prohibited from having open or outdoor runways, kennels, or pens. None of these features are shown on the plans.

For waste disposal, the site plan shows an enclosed dumpster at the back of the addition, adjacent to a door that would be used primarily for employees and for emergency egress. The enclosure walls would be 8'-4" in height and would be constructed out of brick to match the building. The plan indicates that the gates would consist of wood fencing on steel framework. Typically, the City requires that the swing gates consist of either solid metal or a composite material (i.e., cement fiber).

Regarding landscaping, the site's frontage on Farmington Road requires three (3) full size trees, one (1) ornamental tree, and twenty-four (24) shrubs. The submitted landscape plan shows no full-size trees, two (2) ornamental trees and eight-five (85) shrubs. Along Graytona, the plan shows two (2) full-size trees, including one (1) existing white pine, no ornamental trees, and twenty (20) shrubs. And along Surrey, the plan includes three (3) full-size trees, and two (2) ornamentals. In staff's opinion, at least one (1) full-size tree should be added to the frontage along Farmington Road,

The existing building is constructed out of brick and has a flat roof. The addition would be constructed out of a combination stone and brick. The base of the addition would be stone, topped with a brick sill. The main body of the structure would contain a brick veneer designed to match the brick of the existing building. The proposed addition has a peaked, asphalt-shingled roof. To provide a uniform architectural appearance, the stone base and brick sill would be added to the existing building. The plan is unclear as to whether or not a new peaked roof would be added to the existing building.

May 17, 2022: Public Hearing:

Approving Resolution: That this request to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road shall be approved subject to the following condition:

1. That the Site Plan identified as Sheet No. C-2, dated October 13, 2021, prepared by GLA Surveyors & Engineers, is hereby approved and shall be adhered to.
2. All parking spaces, except the required barrier free parking, shall be doubled striped at ten feet (10') wide by twenty feet (20') in length as required, and the number and location of the barrier free parking space(s) shall be provided at the direction of the Inspection Department.
3. That the Landscape Planting Plan identified as LP-1, dated September 26, 2021, prepared by Nagy Devlin Land Design, is hereby approved and shall be adhered to.
4. That two (2) additional full-size deciduous trees, equal in characteristics to those listed in Article X of the Livonia Vision 21 Zoning Ordinance, as amended, shall be installed on the front part of the site adjacent to the Farmington Road right-of-way.
5. That all disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of hydroseeding.

PUBLIC HEARING

ITEM 4 Petition 2022-03-02-11 – Livonia Veterinary Hospital

Page 4

6. That underground sprinklers are to be provided for all landscaped and sodded areas and all planted materials shall be installed to the satisfaction of the Inspection Department and thereafter permanently maintained in a healthy condition.
7. That the Building Elevations Plan identified as Sheet Number A102, as received on March 30, 2022, is hereby approved and shall be adhered to.
8. That the three walls of the trash dumpster area shall be constructed out of the same brick used in the construction of the building or in the event a poured wall is substituted, the wall's design, texture and color shall match that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass. The trash dumpster area shall be maintained and when not in use closed at all times.
9. That all animal remains, medical and animal waste shall be properly disposed of.
10. That all light fixtures shall not exceed twenty feet (20') in height and shall be shielded to minimize glare trespassing on adjacent properties and roadways.
11. That a duly qualified attendant or veterinarian be available on the premises any time there is overnight boarding of pets.
12. That adequate soundproofing shall be installed to the extent necessary to insure the elimination of all noise from the building.
13. That the use of open or outdoor runways, kennels or pens are prohibited.
14. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
15. That no LED lightband or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
16. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and

PUBLIC HEARING

ITEM 4 Petition 2022-03-02-11 – Livonia Veterinary Hospital

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17. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

Denying Resolution: That this request to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road is denied for the following reasons

1. That the petitioner has failed to affirmatively show that the proposed use is in compliance with all of the special and general waiver use standards and requirements as set forth in Sections 6.59 and 13.13 of Zoning Ordinance, as amended.
2. That the expansion of the existing veterinary hospital would have a negative effect upon the neighboring properties.
3. That the proposed expansion would create significant adverse impacts on adjoining parcels, public services, and community planning efforts.
4. That the petitioner has failed to adequately demonstrate that the site has the capacity to accommodate the proposed expansion; and
5. That the petitioner has failed to comply with all the concerns deemed necessary for the safety and welfare of the City and its residents.

INDEX OF SHEETS

T-1	TITLE SHEET
S-1	TOPOGRAPHICAL SURVEY
C-1	DEMOLITION PLAN
C-2	SITE PLAN
C-3	DIMENSIONAL SITE PLAN
C-4	GRADING PLAN
C-5	DRAINAGE DISTRICT PLAN
C-6	UTILITY PLAN
C-7	DETENTION CALCULATIONS AND DETAILS
C-8	STORM PUMP STATION CALCULATIONS AND DETAILS
C-9	STORM SEWER PROFILES
C-10	SOIL EROSION PLAN
C-11	SOIL EROSION NOTES
C-12	DETAILS
L-1	LANDSCAPE PLAN
CITY OF LIVONIA STANDARDS DETAILS - (WILL BE PROVIDED AS REQUESTED)	

LEGAL DESCRIPTION

AS PROVIDED

PROPOSED COMBINED PARCEL

LOTS 1 THROUGH 7 INCLUSIVE, LOTS 76 THROUGH 79 INCLUSIVE, AND THE ENTIRE ADJACENT VACATED ALLEY, OF "GRAYTON HIGHWAY SUBDIVISION", OF THE EAST ½ OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 28 AND PART OF THE EAST ½ OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 21, T. 1 S., R. 9 E., LIVONIA TOWNSHIP (NOW THE CITY OF LIVONIA), WAYNE COUNTY, MICHIGAN AS RECORDED IN LIBER 53 OF PLATS, PAGE 88, WAYNE COUNTY RECORDS, CONTAINING 0.80 ACRES OF LAND, MORE OR LESS, ALSO SUBJECT TO ANY OTHER EASEMENTS OR RESTRICTIONS OF USE OF RECORD.

BENCHMARKS

BM #1
NGS BENCHMARK

THE STATION IS A ¾ INCH ALUMINUM ROD DRIVEN TO A POINT OF REFUSAL AT A DEPTH OF 43.04 FEET ENCASED IN A 6 INCH x 3 FEET LONG PVC PIPE WITH A HINGED ALUMINUM LID SET RECESSED 1INCH BELOWW THE GROUND SURFACE.

IT IS 24 FEET SOUTH OF THE CENTERLINE OF EASTBOUND SCHOOLCRAFT ROAD, 21.3 FEET EAST OF THE CENTERLINE OF THE WEST ENTRANCE THE BP GAS STATION (ADDRESS 33265), 147.5 FEET EAST OF THE CENTERLINE OF FARMINGTON ROAD AND 57.5 FEET WEST OF SANITARY SEWER MANHOLE.

ELEVATION: 653.06 NAVD 88

BM #2

MAG NAIL IN THE WEST FACE OF AN EXISTING 31" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.

ELEVATION: 652.66 NAVD 88

BM #3

MAG NAIL IN THE EAST FACE OF AN EXISTING 22" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.

ELEVATION: 654.80 NAVD 88

ZONING & SETBACKS

ZONED: C-2 GENERAL BUSINESS

SETBACK REQUIREMENTS:

FRONT: 60'

REAR: 5'

SIDE STREET: 25'

SIDE: 5'

EXISTING CONDITIONS:

LOT AREA: 34,895

BUILDING AREA: 2,196

FLOODPLAIN

SUBJECT PROPERTY LIES IN FLOOD ZONE X WHICH IS AN AREA DETERMINED TO BE OUTSIDE OF 0.2% ANNUAL CHANCE FLOODPLAIN PER FLOOD INSURANCE RATE MAP FOR CHARTER TOWNSHIP OF PLYMOUTH, WAYNE COUNTY, MICHIGAN.

MAP NUMBER: 26163C0185E

EFFECTIVE DATE: FEBRUARY 2, 2012

UTILITY NOTE

UNDERGROUND UTILITY LINES AND STRUCTURES SHOWN ARE PER RECORDS MADE AVAILABLE BY UTILITY OR MUNICIPALITY, AND BY FIELD OBSERVATION WHERE POSSIBLE. ALL MUNICIPALITIES AND UTILITY COMPANIES SHOULD BE NOTIFIED BY CONTRACTOR FOR FIELD LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION.

MUNICIPALITY

CITY OF LIVONIA
33000 CIVIC CENTER DRIVE
LIVONIA, MI 48154
(734) 466-2200 PH.

PLANNING DEPARTMENT
(734) 466-2290 PH.

ENGINEERING DEPARTMENT
(734) 466-2570 PH.
(734) 466-2574 PH.

SURVEYOR/ENGINEER

GLA SURVEYORS & ENGINEERS
8495 NORTH TERRITORIAL ROAD
PLYMOUTH, MI 48170
(734)-416-9650
(734)-416-9657 FAX

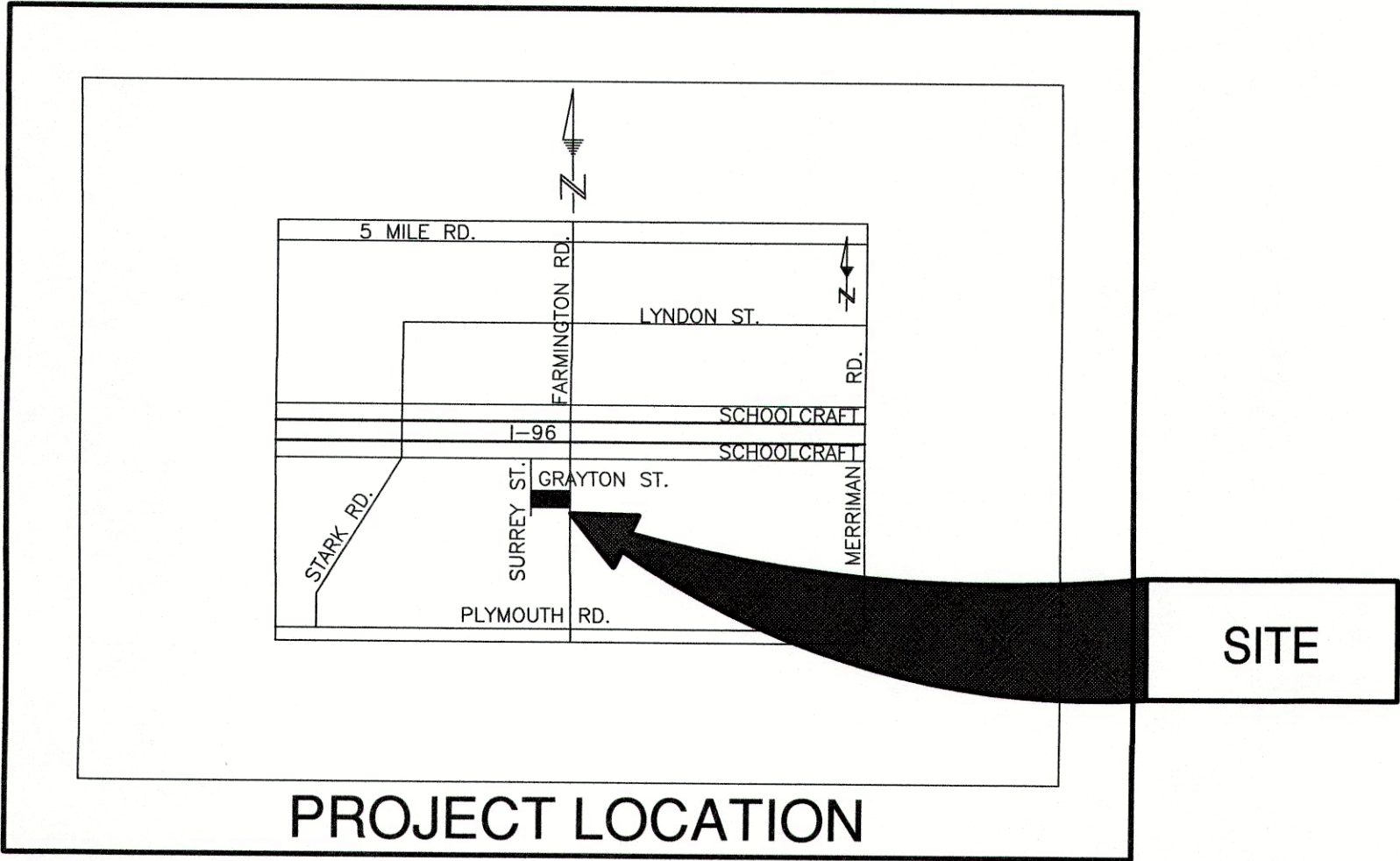
PROFESSIONAL SURVEYOR:
GREG L. ASH, MICHIGAN REGISTRATION No. 28400

PROFESSIONAL ENGINEER:
ANTHONY S. NESTOR, MICHIGAN REGISTRATION No. 50153

DIRECTOR OF ENGINEERING/CONTACT PERSON:
SCOTT SCHUMACHER

COMMERCIAL SITE PLAN/BUILDING ADDITION
LIVONIA VETERINARY HOSPITAL

13389 FARMINGTON ROAD
CITY OF LIVONIA
WAYNE COUNTY, MICHIGAN



CITY OF LIVONIA STANDARD
CONSTRUCTION NOTES

1. ALL WORK AND MATERIALS SHALL BE IN ACCORDANCE WITH THE CURRENT SPECIFICATIONS AND STANDARD DETAILS OF THE CITY OF LIVONIA.
2. NOTIFY THE CITY OF LIVONIA ENGINEERING DIVISION (734) 466-2570 A MINIMU OF 48 HOURS PRIOR TO THE START OF CONSTRUCTION.
3. CALL MISS DIG (1-800-647-7433 / 1-800-MISS DIG / 811) A MINIMUM OF 72 HOURS PRIOR TO THE START OF CONSTRUCTION.
4. ALL WORK IN THE (WAYNE COUNTY) RIGHT-OF-WAY SHALL MEET THE REQUIREMENTS OF AND APPROVED BY THE W.C.D.P.S. **(NO WORK PROPOSED WITH A WAYNE COUNTY RIGHT-OF-WAY).**
5. THE CONSRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UNDERGROUND UTILITIES CAUSED BY HIS OPERATIONS.
6. TREACHES UNDER OR WITHIN 3 FEET OF EXISTING OR PROPOSED PAVEMENTS, DRIVEWAYS, AND/OR SIDEWALKS SHALL BE BACKFILLED AND COMPACTED WITH M.D.O.T. CLASS II SAND.
7. WHERE UTILITIES CROSS, PROVIDE POROUS BACKFILL TAMPED IN 12" LAYERS TO THE UBERSIDE OF THE HIGHT UTILITY. A MINIMUM OF 6" SAND CUSHION SHALL BE PROVIDED BETWEEN UTILITIES.
8. ALL SEWER CONSTRUCTION SHALL HAVE M.D.O.T. CLASS BEDDING UNLESS OTHERWISE SPECIFIED ON THE PROFILES.
9. ALL ELEVATIONS SHOWN ARE BASED ON A U.S.G.S DATUM. (CURRENT DATUM USED IS NAVD 88)
10. ALL DISTURBED AREAS BEHIND THE CURB WITHIN A CITY OF LIVONIA RIGHT-OF-WAY SHALL BE RESTORED BY PLACING 3" OF TOPSOIL AND SODDING IN ACCORDANCE WITH THE CITY OF LIVONIA STANDARDS.
11. ALL DRIVEWAYS, DRAIN TILE, CULVERTS AND OTHER FACILITIES REMOVED, DESTROYED, DAMAGED OR OTHERWISE DISTURBED BY THE WORK SHALL BE REPLACED AND/OR RESTORED TO THEIR ORIGINAL CONDITION BY THE CONTRACTOR.
12. ALL SOIL EROSION AND SILT MUST BE CONTROLLED AND CONTINED ON SITE.

CITY OF LIVONIA STANDARD
CONSTRUCTION NOTES

1. ALL PIPES SHALL BE REINFORCED CONCRETE PIPE MEETING THE REQUIREMENTS OF ASTM C-76 STANDARDS OR SMOOTH LINED CORRUGATED POLYETHYLENE PIPE MEETING THE REQUIREMENTS OF AASHTO M-294 IF PRIVATE. THE CLASS OF C-76 PIPE SHALL BE AS CALLED FOR ON THE STORM SEWER PLAN OR PROFILE SHEETS. ALL STREET OR PARKING LOT CATCH BASIN RUNS SHALL BE CLASS IV PIPE.
2. JOINTS ON CONCRETE PIPE SHALL BE MODIFIED GROOVED TONGUE WITH RUBBER GASKET FOR PIPES SIZES 24" AND SMALLER. PIPE 42" AND LARGER SHALL HAVE ALL JOINTS INSIDE CEMENT POINTED OF COUPLINGS WITH RUBBER GASKETS OR TO" RING.
3. REMOVABLE BAR SCREENS SHALL BE PLACED ON ALL STORM SEWERS WHICH OUTLET INTO AN OPEN DITCH. **(NONE PROPOSED)**
4. THE CONTRACTOR SHALL CONTACT THE CITY OF LIVONIA ENGINEERING DIVISION AND THE WAYNE COUNTY OFFICE OF PUBLIC SERVICES 48 HOURS PRIOR TO TAPPING A DRAIN UNDER WAYNE COUNTY'S JURISDICTION. **(NONE PROPOSED)**
5. PLACE GROUTED RIP RAP AT THE ENDS OF ALL DITCH CULVERTS. **(NONE PROPOSED)**

CITY OF LIVONIA GRADING NOTE

1. "WE CERTIFY THAT THE GRADING OF THE PROPOSED SITE WILL NOT CREATE OR WORSEN A DRAINAGE PROBLEM ON ANY ADJACENT PARCEL"

MISCELLANEOUS NOTE

1. DOWNSPOUTS, WEEP TILE, FOOTING DRAINS OR ANY CONDUIT THAT CARRIES STORM OR GROUND WATER SHALL NOT BE ALLOWED TO DISCHARGE INTO THE SANITARY SEWER SYSTEM.

CLIENT	10/13/21
DEVONCE CUSTOM CONSTRUCTION	
DEAN DEVONCE	
43650 UTICA ROAD	
STERLING HEIGHTS, MI	
48310	

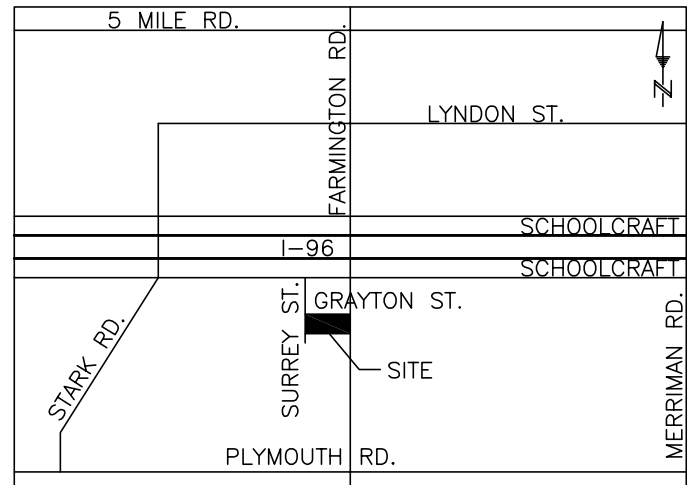
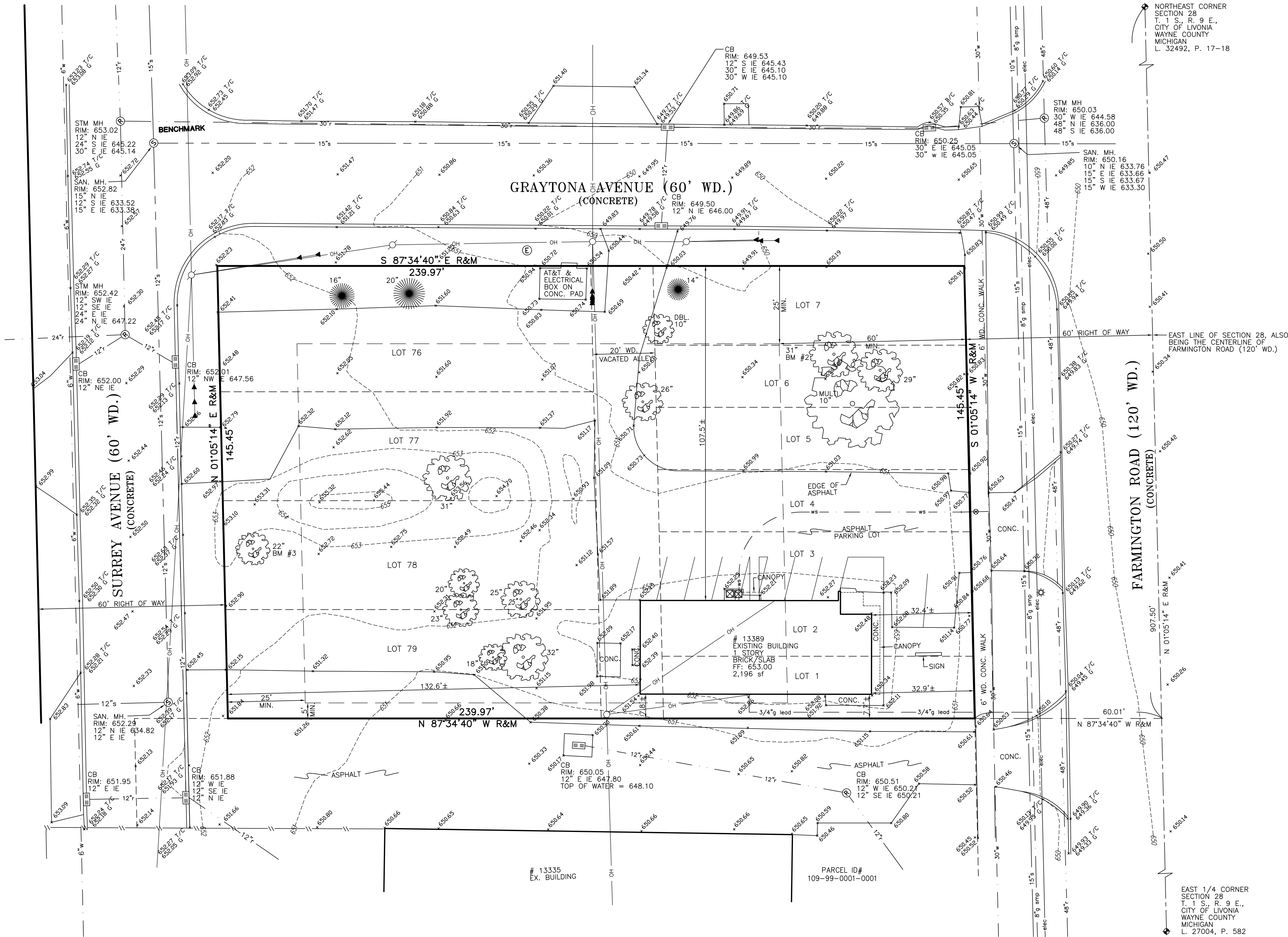
8495 N. TERRITORIAL RD.
PLYMOUTH, MI 48170
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

GLA SURVEYORS & ENGINEERS

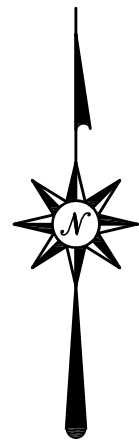
TITLE SHEET
LIVONIA VETERINARY HOSPITAL
LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"
PT OF SEC. 21 & 28, T. 1 S., R. 9 E.,
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

FILE NO.: 3908-001	DWG. NO.:3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No. T-1
DRAWN BY: S.A.S.	
CHECKED BY: L.A.T.	





LOCATION MAP
NO SCALE



SCALE: 1" = 20'



LEGAL DESCRIPTION

AS PROVIDED

PROPOSED COMBINED PARCEL

LOTS 1 THROUGH 7 INCLUSIVE, LOTS 76 THROUGH 79 INCLUSIVE, AND THE ENTIRE ADJACENT VACATED ALLEY, OF "GRAYTON HIGHWAY SUBDIVISION", OF THE EAST ½ OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 28 AND PART OF THE EAST ½ OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 21, T. 1 S., R. 9 E., LIVONIA TOWNSHIP (NOW THE CITY OF LIVONIA), WAYNE COUNTY, MICHIGAN AS RECORDED IN USER 63 OF PLATS, PAGE 88, WAYNE COUNTY RECORDS, CONTAINING 0.80 ACRES OF LAND, MORE OR LESS, ALSO SUBJECT TO ANY OTHER EASEMENTS OR RESTRICTIONS OF USE OF RECORD.

BENCHMARKS

BM #1
NGS BENCHMARK

THE STATION IS A ¾ INCH ALUMINUM ROD DRIVEN TO A POINT OF REFUSAL AT A DEPTH OF 43.04 FEET ENCASED IN A 6 INCH x 3 FEET LONG PVC PIPE WITH A HINGED ALUMINUM LID SET RECESSED 1 INCH BELOW THE GROUND SURFACE.

IT IS 24 FEET SOUTH OF THE CENTERLINE OF EASTBOUND SCHOOLCRAFT ROAD, 21.3 FEET EAST OF THE CENTERLINE OF THE WEST ENTRANCE THE BP GAS STATION (ADDRESS 33265), 147.5 FEET EAST OF THE CENTERLINE OF FARMINGTON ROAD AND 57.5 FEET WEST OF SANITARY SEWER MANHOLE.

ELEVATION: 653.06 NAVD 88

BM #2

MAG NAIL IN THE WEST FACE OF AN EXISTING 31" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.

ELEVATION: 652.66 NAVD 88

BM #3

MAG NAIL IN THE EAST FACE OF AN EXISTING 22" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.

ELEVATION: 654.80 NAVD 88

ZONING & SETBACKS

ADDRESS 13389 FARMINGTON ROAD

LOTS 1 THROUGH 2 INCLUDING ½ ADJACENT VACATED ALLEY

ADDRESS 13391 FARMINGTON ROAD

LOTS 3 THROUGH 7 INCLUDING ½ ADJACENT VACATED ALLE

ZONED: C-2 GENERAL BUSINESS

SETBACK REQUIREMENTS:

FRONT: 60'
REAR: 5'
SIDE STREET: 25'
SIDE: 5'

ADDRESS 13393 FARMINTON ROAD

ZONED: M-1 LIGHT INDUSTRIAL

SETBACK REQUIREMENTS:

FRONT: 50'
REAR: 20'
SIDE STREET: 25'
SIDE: 20'

ENTIRE PARCELS

EXISTING CONDITIONS:

LOT AREA: 34,895
BUILDING AREA: 2,196
COVERAGE: 6.29%

FLOODPLAIN

SUBJECT PROPERTY LIES IN FLOOD ZONE X WHICH IS AN AREA DETERMINED TO BE OUTSIDE OF 0.2% ANNUAL CHANCE FLOODPLAIN PER FLOOD INSURANCE RATE MAP FOR CHARTER TOWNSHIP OF PLYMOUTH, WAYNE COUNTY, MICHIGAN.

MAP NUMBER: 26163C0185E

EFFECTIVE DATE: FEBRUARY 2, 2012

UTILITY NOTE

UNDERGROUND UTILITY LINES AND STRUCTURES SHOWN ARE PER RECORDS MADE AVAILABLE BY UTILITY OR MUNICIPALITY, AND BY FIELD OBSERVATION WHERE POSSIBLE. ALL MUNICIPALITIES AND UTILITY COMPANIES SHOULD BE NOTIFIED BY CONTRACTOR FOR FIELD LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION.

FILE NO.: 3908-001	DWG. NO.: 3908-001 ENG	SHEET No. S-1
DESIGNED BY: S.A.S.	CHECKED BY: G.L.A./S.A.S.	
DRAWN BY: S.A.S. / OTHERS		
SCALE: 1" = 20'		

MUNICIPALITY

CITY OF LIVONIA
33000 CIVIC CENTER DRIVE
LIVONIA, MI 48154
(734) 466-2200 PH.

PLANNING DEPARTMENT
(734) 466-2290 PH.

ENGINEERING DEPARTMENT
(734) 466-2570 PH.
(734) 466-2574 PH.

LEGEND

BENCHMARK	B.M.	STORM MANHOLE	⊗
FINISHED FLOOR	F.F.	STORM CATCH BASIN	⊗
FINISHED GRADE	F.G.	SANITARY MANHOLE	⊗
INVERT ELEVATION	I.E.	GATE VALVE & WELL	⊗
GAS MAIN	—g—	DET. EDISON MANHOLE	⊗
WATERMAIN	—w—	WATER/GAS SHUT OFF	⊗
STORM SEWER	—s—	FIRE HYDRANT	⊗
SANITARY SEWER	—sa—	UTILITY POLE	⊗
OVERHEAD WIRES	—oh—	POLE OR POST	⊗
1" WATER SERVICE	—ws—	SIGN	⊗
6" SANITARY LEAD	—sl—	LIGHT	⊗
FENCE	—f—	DECIDUOUS TREE	⊗
PROP. ELEVATION	(Elev)	EVERGREEN TREE	⊗
EX. SPOT ELEVATION	+	HANDICAPPED STALL	⊗
RECORDED DISTANCE	R.	GUYWIRE	⊗
MEASURED DISTANCE	M.	GAS MARKER	⊗
SET IRON	S.I.	MONITORING WELL	⊗
FOUND IRON	F.I.	SECTION CORNER	⊗
FOUND CONC. MON.	F.C.M.	UTILITY PEDESTAL	⊗
POINT OF BEGINNING	P.O.B.	CULVERT	⊗
TOP OF CURB	T/C	CLEAN OUT	⊗
GUTTER	G	TO BE REMOVED	⊗

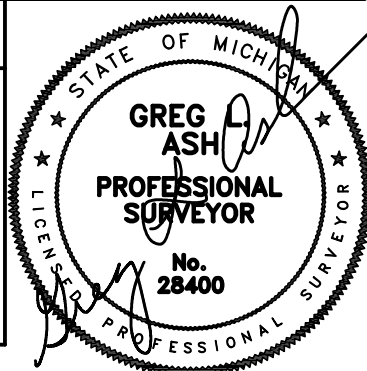
BOUNDARY / TOPOGRAPHICAL NOTE

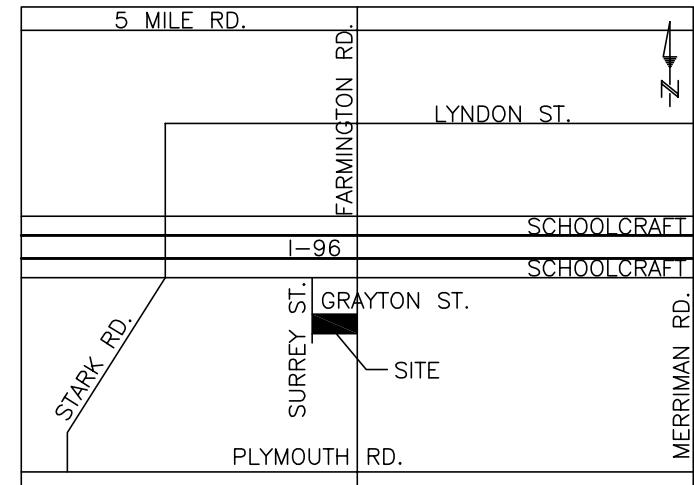
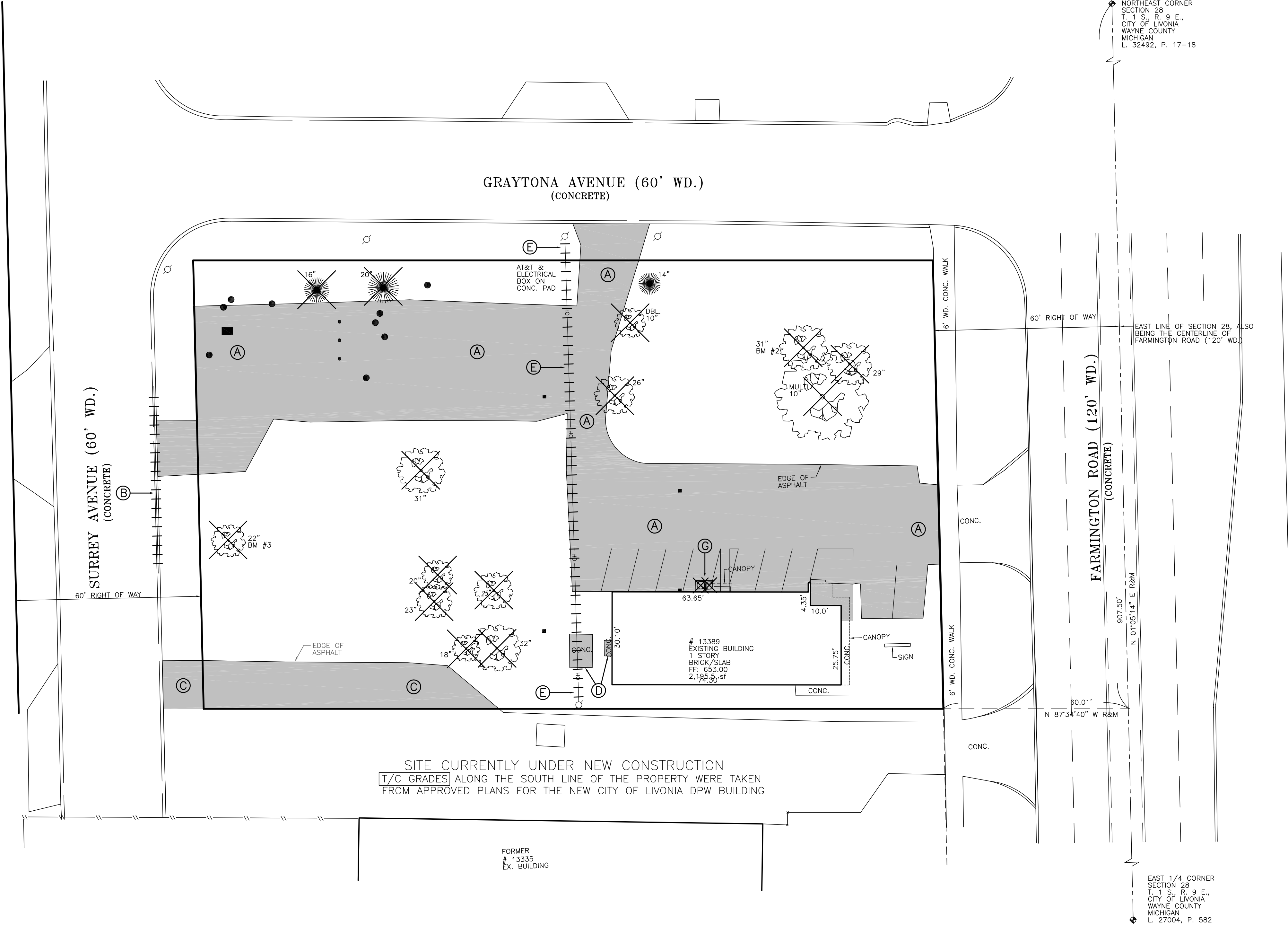
BOUNDARY AND TOPOGRAPHICAL SURVEY WERE PERFORMED BY NOWRY & HALE LAND SURVEYING LLC, 192 N. MAIN STREET, SUITE D, PLYMOUTH, MI 48170, (734) 446-5501. PROJECT No. 019-025, DATED 4/3/19. GLA SURVEYORS AND ENGINEERS HAVE VERIFIED SAID TOPOGRAPHICAL SURVEY AND HAVE MADE ADDITIONS TO SAID SURVEY.

CLIENT	10/13/21
DEVONCE CUSTOM CONSTRUCTION	
DEAN DEVONCE	
43650 UTICA ROAD	
STERLING HEIGHTS, MI	
48310	

8495 N. TERRITORIAL RD. PLYMOUTH, MI 48170 PHONE: (734) 416-9650 FAX: (734) 416-9657 www.glasurveyor.com	GLA SURVEYORS & ENGINEERS
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TOPOGRAPHICAL SURVEY LIVONIA VETERINARY HOSPITAL LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION" PT. OF SEC. 21 & 28, T. 1 S., R. 9 E., CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN
--





LOCATION MAP
NO SCALE

0' 20' 40' 60'

SCALE: 1" = 20'

811

Know what's below.
Call before you dig.

DEMO ITEMS

- A. REMOVE APPROXIMATELY 11,593.70sf OF EXISTING ASPHALT AS SHOWN.
- B. SAW CUT FULL DEPTH CONCRETE, CURB AND GUTTER AS REQUIRED BY THE CITY OF LIVONIA REQUIREMENTS AS SHOWN ALONG SURREY AVENUE FOR THE NEW APPROACH ONTO SURREY AVENUE.
- C. APPROXIMATELY 1,519.60sf OF EXISTING ASPHALT HAS BEEN REMOVED PREVIOUSLY AT THE TIME OF CONSTRUCTION ACTIVITY ON THE PARCEL TO THE SOUTH OF THE VETERINARIAN HOSPITAL FOR THE NEW CITY OF LIVONIA DPW FACILITY.
- D. REMOVE APPROXIMATELY 93.60sf OF CONCRETE FROM THE WEST SIDE OF THE EXISTING BUILDING.
- E. REMOVE OF RELOCATE APPROXIMATELY 151 FEET OF OVERHEAD UTILITY LINES AS SHOWN. REMOVAL OR RELOCATION SHALL BE BY DTE.
- F. REMOVE 14 TREE'S AS SHOWN.
- G. REMOVE AND RELOCATE THE AC UNIT ON THE NORTH SIDE OF THE EXISTING BUILDING. NEW AC UNITS TO BE ROOF MOUNTED ON THE EXISTING BUILDING.

BENCHMARKS

- BM #1
NGS BENCHMARK
- THE STATION IS A 3/8 INCH ALUMINUM ROD DRIVEN TO A POINT OF REFUSAL AT A DEPTH OF 43.04 FEET ENCASED IN A 6 INCH x 3 FEET LONG PVC PIPE WITH A HINGED ALUMINUM LID SET RECESSED 1 INCH BELOW THE GROUND SURFACE.
- IT IS 24 FEET SOUTH OF THE CENTERLINE OF EASTBOUND SCHOOLCRAFT ROAD, 21.3 FEET EAST OF THE CENTERLINE OF THE WEST ENTRANCE THE BP GAS STATION (ADDRESS 33265), 147.5 FEET EAST OF THE CENTERLINE OF FARMINGTON ROAD AND 57.5 FEET WEST OF SANITARY SEWER MANHOLE.
- ELEVATION: 653.06 NAVD 88
- BM #2
- MAG NAIL IN THE WEST FACE OF AN EXISTING 31" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.
- ELEVATION: 652.66 NAVD 88
- BM #3
- MAG NAIL IN THE EAST FACE OF AN EXISTING 22" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.
- ELEVATION: 654.80 NAVD 88

DEMOLITION NOTE

1. ALL DEMOLITION SHALL CONFORM TO THE RULES AND REGULATIONS OF THE CITY OF LIVONIA, WAYNE COUNTY AND THE STATE OF MICHIGAN.

DEVELOPER / CONTRACTOR NOTE

1. THE DEVELOPER / CONTRACTOR IS RESPONSIBLE FOR RESOLVING ANY DRAINAGE PROBLEMS ON ADJACENT PROPERTIES WHICH ARE A RESULT OF THE DEVELOPER AND/OR CONTRACTORS ACTIVITIES.

UTILITY NOTE

UNDERGROUND UTILITY LINES AND STRUCTURES SHOWN ARE PER THE TOPOGRAPHICAL SURVEY BY NOWRY & HALE LAND SURVEYING, LLC AND RECORDS MADE AVAILABLE BY UTILITY OR MUNICIPALITY, AND BY FIELD OBSERVATION WHERE POSSIBLE. ALL MUNICIPALITIES, UTILITY COMPANIES AND MISS DIG SHOULD BE NOTIFIED BY CONTRACTOR FOR FIELD LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. GLA SURVEYORS AND ENGINEERS SHALL BE HELD HARMLESS FOR ANY AND ALL DAMAGE TO ANY AND ALL UTILITIES, WHETHER SHOWN ON THESE PLANS OR NOT.

MUNICIPALITY

CITY OF LIVONIA
33000 CIVIC CENTER DRIVE
LIVONIA, MI 48154
(734) 466-2200 PH.

PLANNING DEPARTMENT
(734) 466-2290 PH.

ENGINEERING DEPARTMENT
(734) 466-2570 PH.
(734) 466-2574 PH.

LEGEND

BENCHMARK	B.M.	STORM MANHOLE	⊗
FINISHED FLOOR	F.F.	STORM CATCH BASIN	⊞
FINISHED GRADE	F.G.	SANITARY MANHOLE	⊞
INVERT ELEVATION	I.E.	GATE VALVE & WELL	⊞
GAS MAIN	—g—	DET. EDISON MANHOLE	⊞
WATERMAIN	—w—	WATER/GAS SHUT OFF	⊞
STORM SEWER	—s—	FIRE HYDRANT	⊞
SANITARY SEWER	—sa—	UTILITY POLE	⊞
OVERHEAD WIRES	—oh—	POLE OR POST	⊞
1" WATER SERVICE	—ws—	SIGN	⊞
6" SANITARY LEAD	—sl—	LIGHT	⊞
FENCE	—f—	DECIDUOUS TREE	⊞
PROP. ELEVATION	⊞	EVERGREEN TREE	⊞
EX. SPOT ELEVATION	⊞	HANDICAPPED STALL	⊞
RECORDED DISTANCE	R.	GUYWIRE	⊞
MEASURED DISTANCE	M.	GAS MARKER	⊞
SET IRON	S.I.	MONITORING WELL	⊞
FOUND IRON	F.I.	SECTION CORNER	⊞
FOUND CONC. MON.	F.C.M.	UTILITY PEDESTAL	⊞
POINT OF BEGINNING	P.O.B.	CULVERT	⊞
TOP OF CURB	T/C	CLEAN OUT	⊞
GUTTER	G	TO BE REMOVED	⊞

FILE NO.: 3908-001	DWG. NO.: 3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No.
DRAWN BY: S.A.S.	C-1
CHECKED BY: A.S.N.	
SCALE: 1" = 20'	

CLIENT:

10/13/21

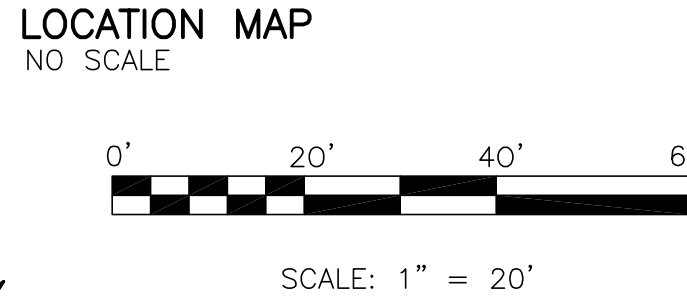
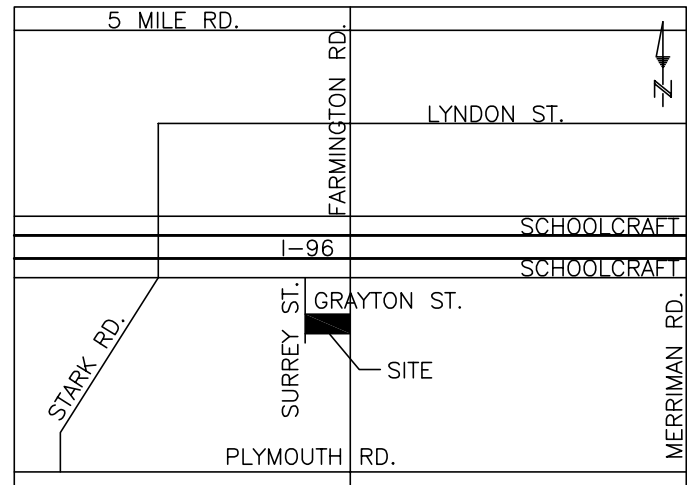
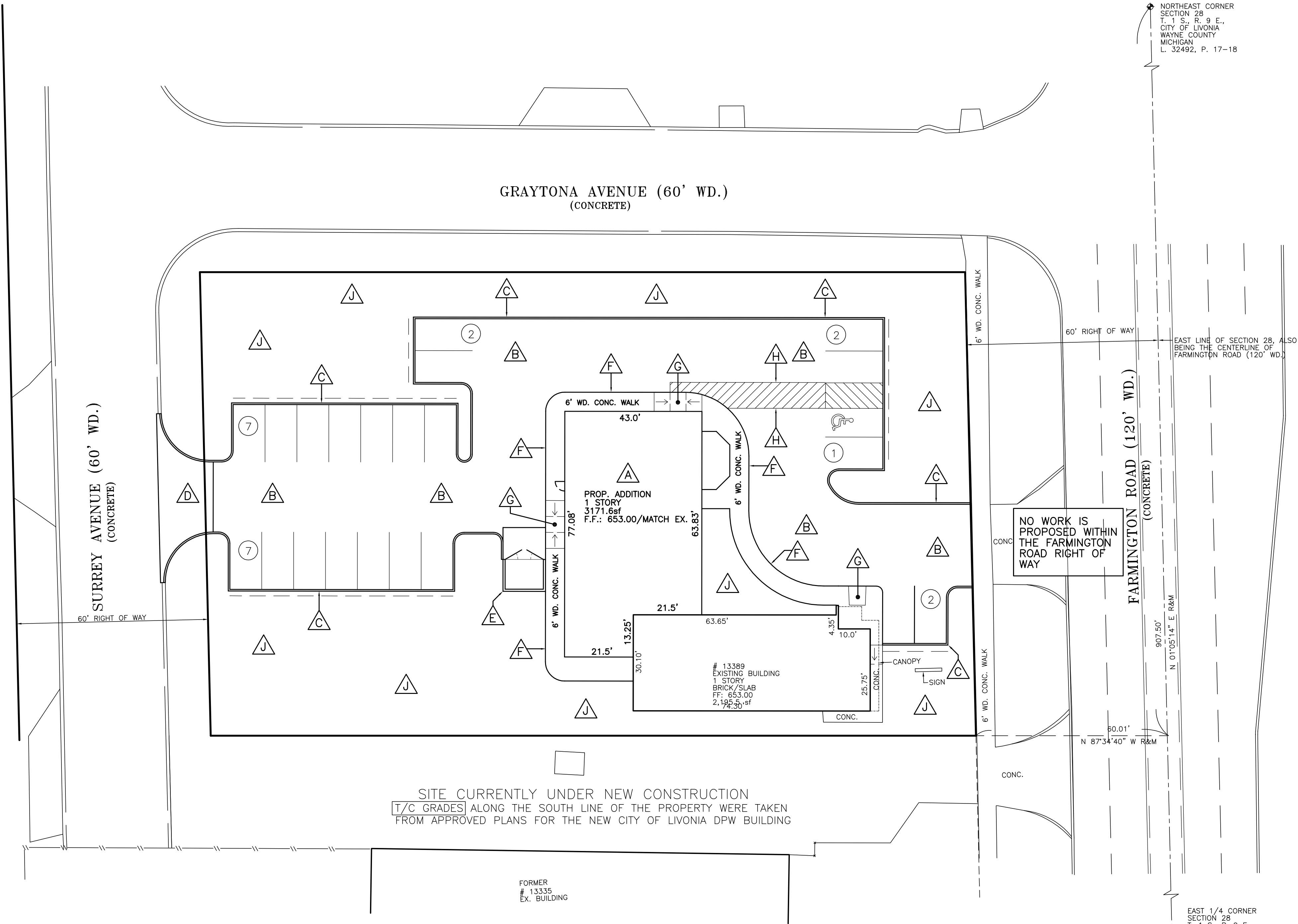
DEVONCE CUSTOM
CONSTRUCTION
DEAN DEVONCE
43650 UTICA ROAD
STERLING HEIGHTS, MI
48310

8495 N. TERRITORIAL RD.
PLYMOUTH, MI 48170
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

GLA SURVEYORS & ENGINEERS

DEMOLITION PLAN
LIVONIA VETERINARY HOSPITAL
LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"
PT. OF SEC. 21 & 28, T. 1 S., R. 9 E.,
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

STATE OF MICHIGAN
ANTHONY S. NESTOR
ENGINEER
No. 50155
LICENSED PROFESSIONAL ENGINEER



- SITE ITEMS**
- A. PROPOSED VETERINARIAN FACILITY ADDITION TO BE 3171.6sf.
 - B. PROPOSED ASPHALT PARKING AREA. ASPHALT AREA TO BE APPROXIMATELY 11,447sf. SEE ASPHALT PAVEMENT CROSS SECTION ON SHEET C-12.
 - C. APPROXIMATELY 669 LINEAL FEET OF PROPOSED MOOT F-3 CONCRETE CURB AND GUTTER ALONG THE PERIMETER OF THE PROPOSED PARKING AREA. SEE DETAIL OF SHEET C-12.
 - D. APPROXIMATELY 478sf OF PROPOSED CONCRETE APPROACH WITHIN THE SURREY AVENUE ROAD RIGHT OF WAY.
 - E. PROPOSED TRASH ENCLOSURE, SEE DETAIL ON SHEET C-12.
 - F. APPROXIMATELY 261 LINEAL FEET OF PROPOSED 6" WIDE INTEGRAL CURB CONCRETE WALK ADJACENT TO THE PROPOSED AND EXISTING FACILITY. SEE DETAIL ON SHEET C-12.
 - G. ADA ACCESSIBLE RAMP AS REQUIRED. (3 TYP.)
 - H. 8 FEET WIDE ADA PEDESTRIAN STRIPING..
 - J. GRASS, GREENBELT AND LANDSCAPING AREAS.

- PARKING CACULATIONS**
- 2196.00sf = EXISTING FACILITY
3171.60sf = PROPOSED FACILITY ADDITION
5367.60sf = TOTAL
- 5367.60sf @ 0.80 = 4294.08 TOTAL FLOOR AREA
- 4294.08 / 200sf = 21.47 = 21 TOTAL PARKING SPACES REQUIRED
- PARKING SPACES PROVIDED**
- 21 REGULAR
1 ADA VAN ACCESSIBLE
22 TOTAL PARKING SPACES PROVIDED

MUNICIPALITY

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LEGEND		
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FINISHED FLOOR	F.F.	STORM CATCH BASIN
FINISHED GRADE	F.G.	SANITARY MANHOLE
INVERT ELEVATION	I.E.	GATE VALVE & WELL
GAS MAIN	—	DET. EDISON MANHOLE
WATERMAIN	—	WATER/GAS SHUT OFF
STORM SEWER	—	FIRE HYDRANT
SANITARY SEWER	—	UTILITY POLE
OVERHEAD WIRES	—OH—	POLE OR POST
1" WATER SERVICE	—WS—	SIGN
6" SANITARY LEAD	—	LIGHT
FENCE	—	DECIDUOUS TREE
PROP. ELEVATION	+ (8.00)	EVERGREEN TREE
EX. SPOT ELEVATION	+ (8.00)	HANDICAPPED STALL
RECORDED DISTANCE	R.	GUYWIRE
MEASURED DISTANCE	M.	GAS MARKER
SET IRON	S.I.	MONITORING WELL
FOUND IRON	F.I.	SECTION CORNER
FOUND CONC. MON.	F.C.M.	UTILITY PEDESTAL
POINT OF BEGINNING	P.O.B.	CULVERT
TOP OF CURB	T/C	CLEAN OUT
GUTTER	G	TO BE REMOVED
		T.B.R.

FILE NO.: 3908-001	DWG. NO.: 3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No. C-2
DRAWN BY: S.A.S.	
CHECKED BY: A.S.N.	
SCALE: 1" = 20'	

CLIENT:	DEVONCE CUSTOM
	CONSTRUCTION
	DEAN DEVONCE
	43650 UTICA ROAD
	STERLING HEIGHTS, MI
	48310
10/13/21	

8495 N. TERRITORIAL RD.
PLYMOUTH, MI 48170
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

GLASURVEYORS & ENGINEERS

SITE PLAN

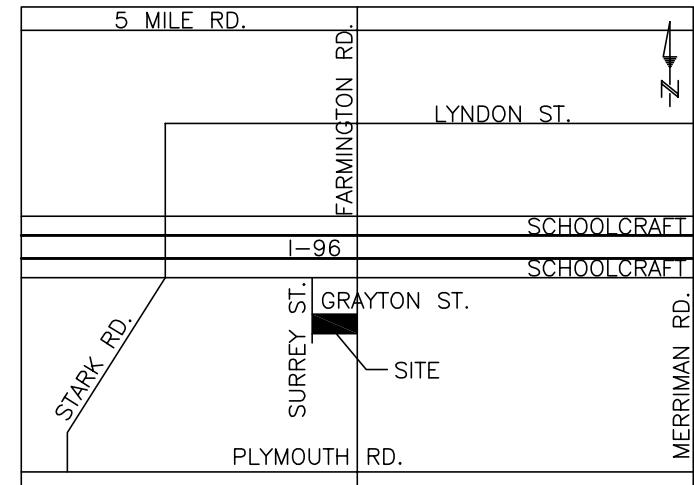
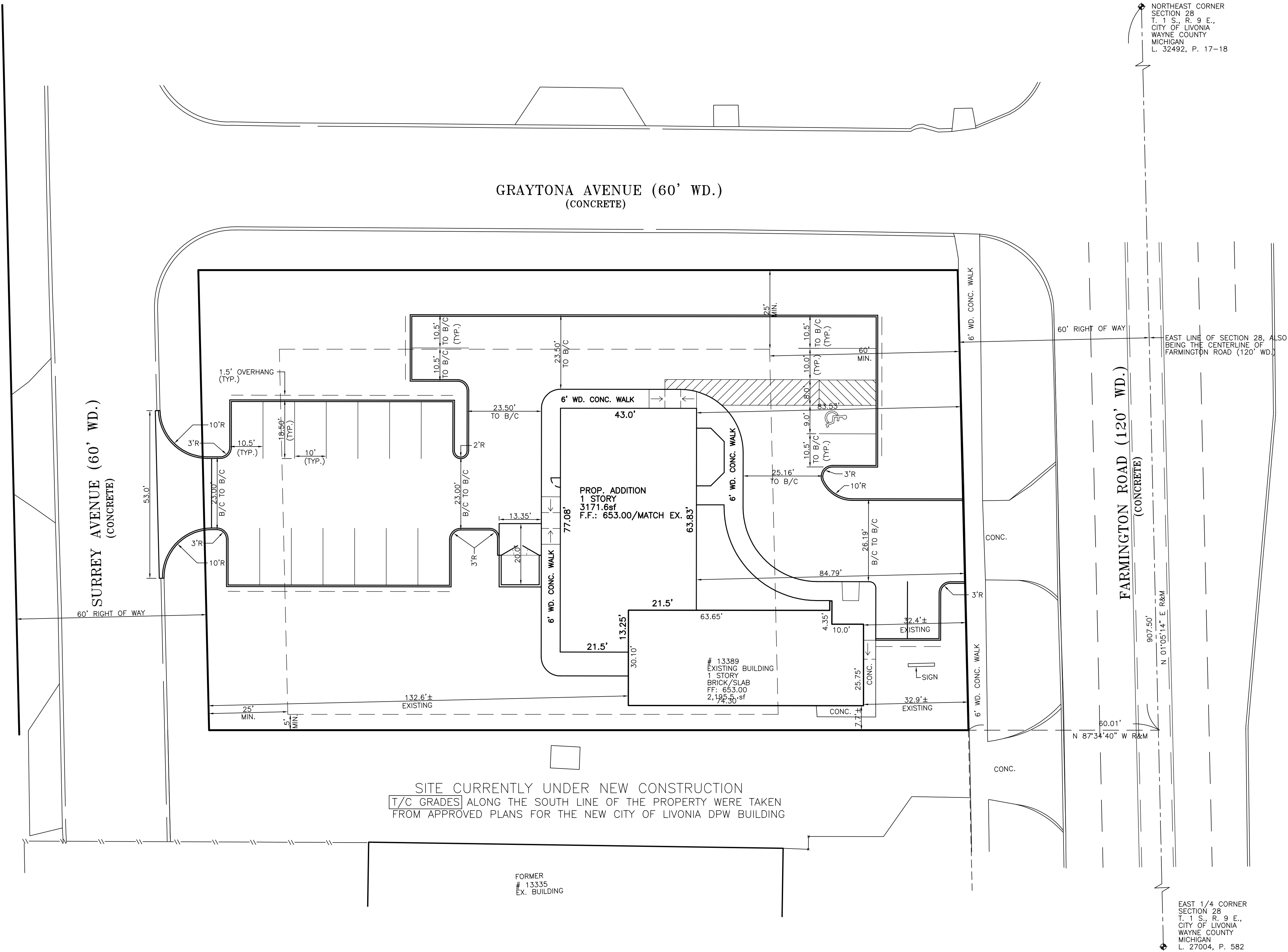
LIVONIA VETERINARY HOSPITAL

LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"

PT OF SEC. 21 & 28, T. 1 S., R. 9 E.,

CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN





LOCATION MAP
NO SCALE

SCALE: 1" = 20'

ZONING & SETBACKS

ADDRESS 13389 FARMINGTON ROAD
LOTS 1 THROUGH 2 INCLUDING 1/2 ADJACENT VACATED ALLEY

ADDRESS 13391 FARMINGTON ROAD
LOTS 3 THROUGH 7 INCLUDING 1/2 ADJACENT VACATED ALLE

ZONED: C-2 GENERAL BUSINESS

SETBACK REQUIREMENTS:
FRONT: 60'
REAR: 5'
SIDE STREET: 25'
SIDE: 5'

ZONING & SETBACKS

ADDRESS 13393 FARMINTON ROAD

ZONED: M-1 LIGHT INDUSTRIAL

SETBACK REQUIREMENTS:
FRONT: 50'
REAR: 20'
SIDE STREET: 25'
SIDE: 20'

MUNICIPALITY

CITY OF LIVONIA
33000 CIVIC CENTER DRIVE
LIVONIA, MI 48154
(734) 466-2200 PH.

PLANNING DEPARTMENT
(734) 466-2290 PH.

ENGINEERING DEPARTMENT
(734) 466-2570 PH.
(734) 466-2574 PH.

LEGEND

BENCHMARK	B.M.	STORM MANHOLE
FINISHED FLOOR	F.F.	STORM CATCH BASIN
FINISHED GRADE	F.G.	SANITARY MANHOLE
INVERT ELEVATION	I.E.	GATE VALVE & WELL
GAS MAIN	—G—	DET. EDISON MANHOLE
WATERMAIN	—W—	WATER/GAS SHUT OFF
STORM SEWER	—S—	FIRE HYDRANT
SANITARY SEWER	—SA—	UTILITY POLE
OVERHEAD WIRES	—OH—	POLE OR POST
1" WATER SERVICE	—WS—	SIGN
6" SANITARY LEAD	—SL—	LIGHT
FENCE	—F—	DECIDUOUS TREE
PROP. ELEVATION	+ (B.S.P.)	EVERGREEN TREE
EX. SPOT ELEVATION	+ (S.P.)	HANDICAPPED STALL
RECORDED DISTANCE	R.	GUYWIRE
MEASURED DISTANCE	M.	GAS MARKER
SET IRON	S.I.	MONITORING WELL
FOUND IRON	F.I.	SECTION CORNER
FOUND CONC. MON.	F.C.M.	UTILITY PEDESTAL
POINT OF BEGINNING	P.O.B.	CULVERT
TOP OF CURB	T/C	CLEAN OUT
GUTTER	G	TO BE REMOVED
		T.B.R.

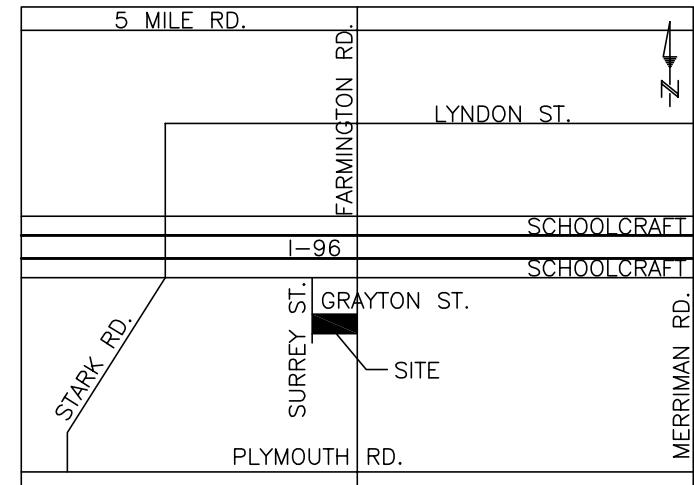
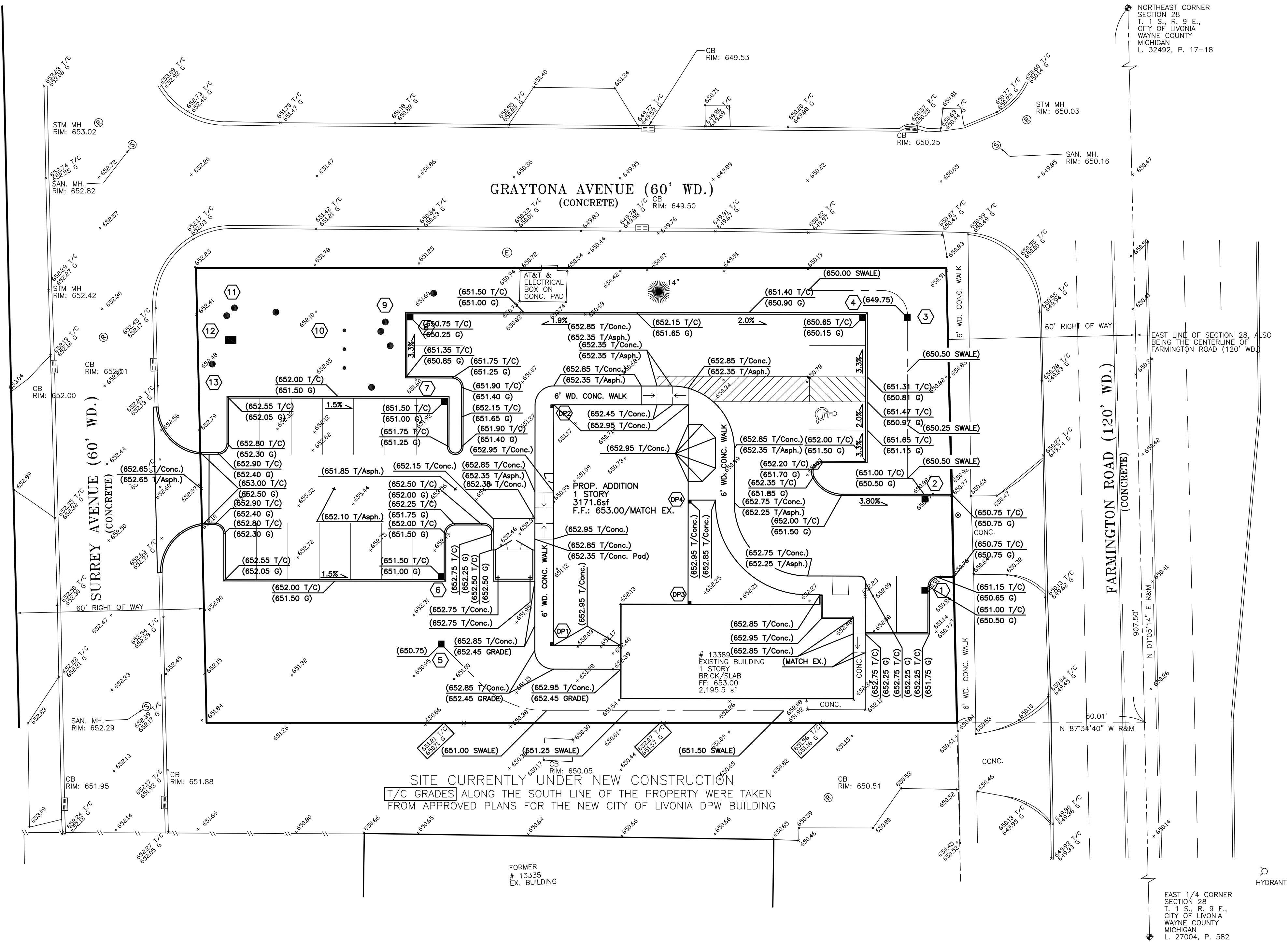
FILE NO.: 3908-001	DWG. NO.: 3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No. C-3
DRAWN BY: S.A.S.	
CHECKED BY: A.S.N.	
SCALE: 1" = 20'	

CLIENT:	DEVONCE CUSTOM CONSTRUCTION
10/13/21	DEAN DEVONCE
	43650 UTICA ROAD
	STERLING HEIGHTS, MI
	48310

8495 N. TERRITORIAL RD.
PLYMOUTH, MI 48170
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

DIMENSIONAL SITE PLAN
LIVONIA VETERINARY HOSPITAL
LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"
PT OF SEC. 21 & 28, T. 1 S., R. 9 E.,
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN





LOCATION MAP
NO SCALE



SCALE: 1" = 20'



BENCHMARKS

BM #1
NGS BENCHMARK

THE STATION IS A 3/4 INCH ALUMINUM ROD DRIVEN TO A POINT OF REFUSAL AT A DEPTH OF 43.04 FEET ENCASED IN A 6 INCH x 3 FEET LONG PVC PIPE WITH A HINGED ALUMINUM LID SET RECESSED 1 INCH BELOW THE GROUND SURFACE.

IT IS 24 FEET SOUTH OF THE CENTERLINE OF EASTBOUND SCHOOLCRAFT ROAD, 21.3 FEET EAST OF THE CENTERLINE OF THE WEST ENTRANCE THE BP GAS STATION (ADDRESS 33265), 147.5 FEET EAST OF THE CENTERLINE OF FARMINGTON ROAD AND 57.5 FEET WEST OF SANITARY SEWER MANHOLE.

ELEVATION: 653.06 NAVD 88

BM #2

MAG NAIL IN THE WEST FACE OF AN EXISTING 31" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.

ELEVATION: 652.66 NAVD 88

BM #3

MAG NAIL IN THE EAST FACE OF AN EXISTING 22" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.

ELEVATION: 654.80 NAVD 88

CITY OF LIVONIA GRADING NOTE

1. "WE CERTIFY THAT THE GRADING OF THE PROPOSED SITE WILL NOT CREATE OR WORSEN A DRAINAGE PROBLEM ON ANY ADJACENT PARCEL"

MUNICIPALITY

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33000 CIVIC CENTER DRIVE
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PLANNING DEPARTMENT
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ENGINEERING DEPARTMENT
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(734) 466-2574 PH.

LEGEND

BENCHMARK	B.M.	STORM MANHOLE	STORM MANHOLE
FINISHED FLOOR	F.F.	STORM CATCH BASIN	STORM CATCH BASIN
FINISHED GRADE	F.G.	SANITARY MANHOLE	SANITARY MANHOLE
INVERT ELEVATION	I.E.	GATE VALVE & WELL	GATE VALVE & WELL
GAS MAIN	—	DET. EDISON MANHOLE	DET. EDISON MANHOLE
WATERMAIN	—	WATER/GAS SHUT OFF	WATER/GAS SHUT OFF
STORM SEWER	—	FIRE HYDRANT	FIRE HYDRANT
SANITARY SEWER	—	UTILITY POLE	UTILITY POLE
OVERHEAD WIRES	—	POLE OR POST	POLE OR POST
1" WATER SERVICE	—	SIGN	SIGN
6" SANITARY LEAD	—	LIGHT	LIGHT
FENCE	—	DECIDUOUS TREE	DECIDUOUS TREE
PROP. ELEVATION	—	EVERGREEN TREE	EVERGREEN TREE
EX. SPOT ELEVATION	—	HANDICAPPED STALL	HANDICAPPED STALL
RECORDED DISTANCE	R.	GYMWIRE	GYMWIRE
MEASURED DISTANCE	M.	GAS MARKER	GAS MARKER
SET IRON	S.I.	MONITORING WELL	MONITORING WELL
FOUND CONC. MON.	F.C.M.	SECTION CORNER	SECTION CORNER
POINT OF BEGINNING	P.O.B.	UTILITY PEDESTAL	UTILITY PEDESTAL
TOP OF CURB	T/C	CULVERT	CULVERT
GUTTER	G	CLEAN OUT	CLEAN OUT
		TO BE REMOVED	T.B.R.

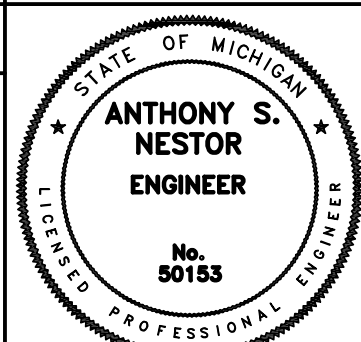
FILE NO.: 3908-001	DWG. NO.: 3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No.
DRAWN BY: S.A.S.	C-4
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SCALE: 1" = 20'	

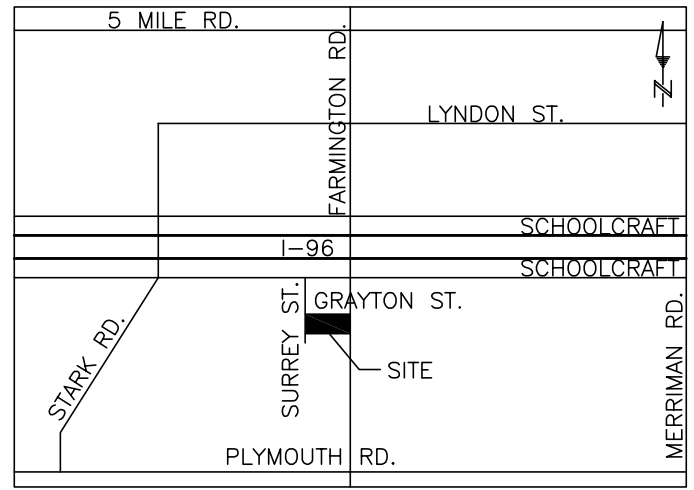
CLIENT
10/13/21
DEVONCE CUSTOM
CONSTRUCTION
DEAN DEVONCE
43650 UTICA ROAD
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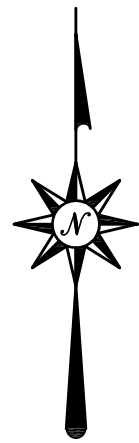
GLA SURVEYORS & ENGINEERS

GRADING PLAN
LIVONIA VETERINARY HOSPITAL
LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"
PT. OF SEC. 21 & 28, T. 1 S., R. 9 E.,
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN





LOCATION MAP
NO SCALE



SCALE: 1" = 20'



MUNICIPALITY

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LEGEND

BENCHMARK	B.M.	STORM MANHOLE	
FINISHED FLOOR	F.F.	STORM CATCH BASIN	
FINISHED GRADE	F.G.	SANITARY MANHOLE	
INVERT ELEVATION	I.E.	GATE VALVE & WELL	
GAS MAIN	- - - - -	DET. EDISON MANHOLE	
WATERMAIN	— — — — —	WATER/GAS SHUT OFF	
SEWER	———	FLUORIDANT	
SANITARY SEWER	———	UTILITY POLE	
OVERHEAD WIRES	-OH-	POLE OR POST	
1" WATER SERVICE	-WS-	SIGN	
6" SANITARY LEAD	-SL-	LIGHT	
FENCE	()-----)	DECIDUOUS TREE	
PROP. ELEVATION	$\frac{V_1 + V_2}{2}$ + 0.8'	EVERGREEN TREE	
EX. SPOT ELEVATION	$V_1 + V_2$	HANDICAPPED STALL	
REQUIRED DISTANCE R.	R.	GYRIWEY	
M. M.	M.	GAS MARKER	
SET IRON	S.I.	MONITORING WELL	
STEEL PIPE	S.P.	CROSS CORNER	
FOUND CONC. MON.	F.C.M.	UTILITY PEDESTAL	
POINT OF BEGINNING	P.O.B.	CULVERT	
TOP OF CURB	T/C	CLEAN OUT	
GUTTER	G	TO BE REMOVED	
			C.O. T.B.R.

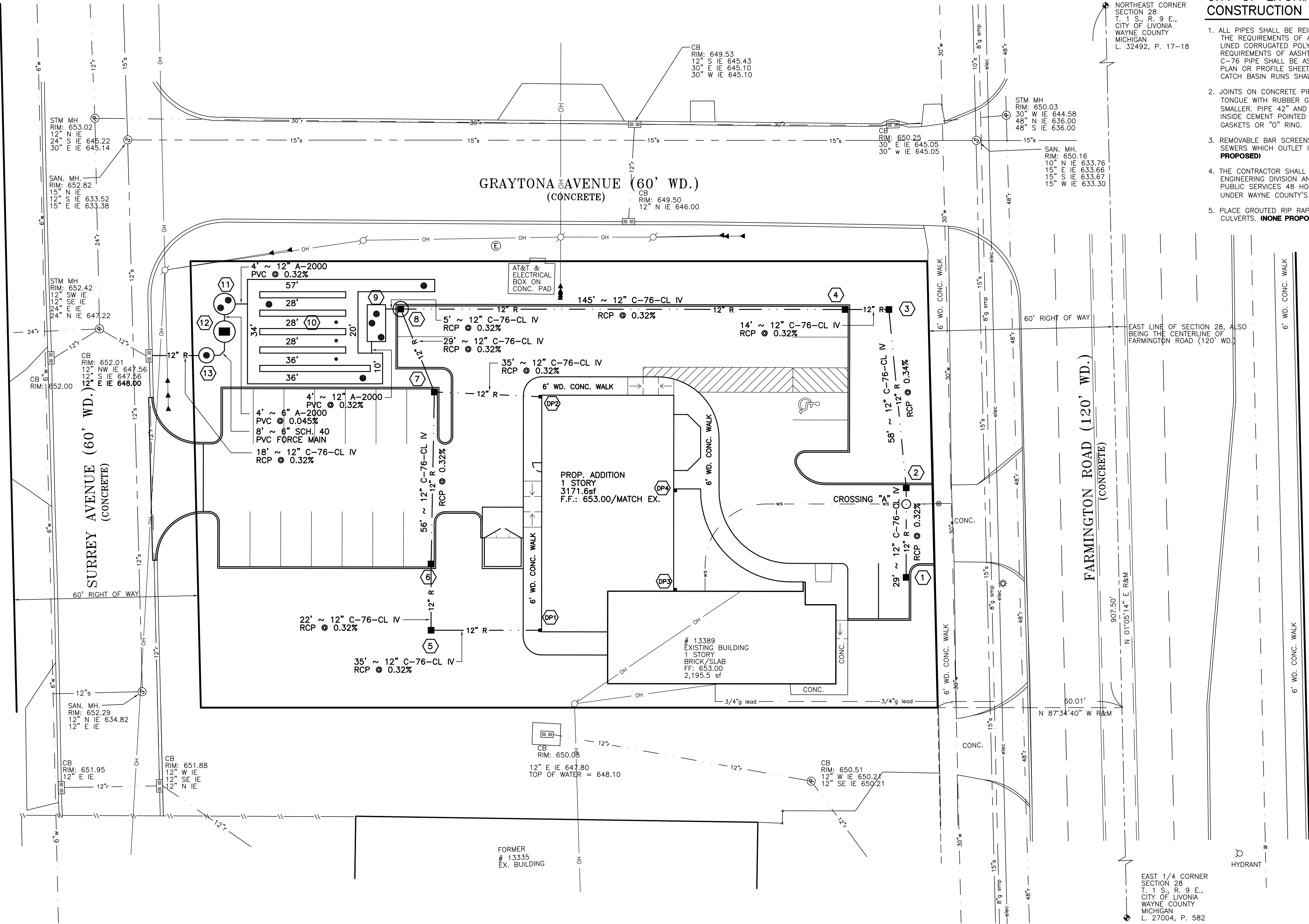
FILE NO.: 3908-001	DWG. NO.: 3908-001	ENG
DESIGNED BY: S.A.S.	SHEET No. C-5	
DRAWN BY: S.A.S.		
CHECKED BY: A.S.N.		
SCALE: 1" = 20'		

DRAINAGE DISTRICTS
LIVONIA VETERINARY HOSPITAL
LOTS 1-7 & 76-79 "GRAYTON HIGHWAY S
EPT OF SEC. 21 & 28, T. 1 S., R. 9 E.,
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

 **GLA** SURVEYORS & ENGINEERS

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CLIENT:	DEVONCE CUSTOM	10/13/21	CLIENT
	CONSTRUCTION		
	DEAN DEVONCE		
	43650 UTICA ROAD		
	STERLING HEIGHTS, MI		
	48310		



CITY OF LIVONIA STANDARD CONSTRUCTION NOTES

1. ALL PIPES SHALL BE REINFORCED CONCRETE PIPE MEETING THE REQUIREMENTS OF ASTM C-76 STANDARDS OR SMOOTH LINED CORRUGATED POLYETHYLENE PIPE MEETING THE REQUIREMENTS OF AASHTO M-294 IF PRIVATE. THE CLASS OF C-76 PIPE SHALL BE AS CALLED FOR ON THE STORM SEWER PLAN OR PROFILE SHEETS. ALL STREET OR PARKING LOT CATCH BASIN RUNS SHALL BE CLASS IV PIPE.
2. JOINTS ON CONCRETE PIPE SHALL BE MODIFIED GROOVED TONGUE WITH RUBBER GASKET FOR PIPES SIZES 24" AND SMALLER. PIPE 42" AND LARGER SHALL HAVE ALL JOINTS INSIDE CEMENT POINTED OF COUPLINGS WITH RUBBER GASKETS OR "O" RING.
3. REMOVABLE BAR SCREENS SHALL BE PLACED ON ALL STORM SEWERS WHICH OUTLET INTO AN OPEN DITCH. **(NONE PROPOSED)**
4. THE CONTRACTOR SHALL CONTACT THE CITY OF LIVONIA ENGINEERING DIVISION AND THE WAYNE COUNTY OFFICE OF PUBLIC SERVICES 48 HOURS PRIOR TO TAPPING A DRAIN UNDER WAYNE COUNTY'S JURISDICTION. **(NONE PROPOSED)**
5. PLACE GROUTED RIP RAP AT THE ENDS OF ALL DITCH CULVERTS. **(NONE PROPOSED)**

CITY OF LIVONIA STANDARD CONSTRUCTION NOTES

1. ALL WORK AND MATERIALS SHALL BE IN ACCORDANCE WITH THE CURRENT SPECIFICATIONS AND STANDARD DETAILS OF THE CITY OF LIVONIA.
2. NOTIFY THE CITY OF LIVONIA ENGINEERING DIVISION (734) 466-2570 A MINIMUM OF 48 HOURS PRIOR TO THE START OF CONSTRUCTION.
3. CALL MISS DIG (1-800-647-7433 / 1-800-MISS DIG / 811) A MINIMUM OF 72 HOURS PRIOR TO THE START OF CONSTRUCTION.
4. ALL WORK IN THE (WAYNE COUNTY) RIGHT-OF-WAY SHALL MEET THE REQUIREMENTS OF AND APPROVED BY THE W.C.D.P.S. **(NO WORK PROPOSED WITHIN A WAYNE COUNTY RIGHT-OF-WAY.)**
5. THE CONSRCTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UNDERGROUND UTILITIES CAUSED BY HIS OPERATIONS.
6. TREACHES UNDER OR WITHIN 3 FEET OF EXISTING OR PROPOSED PAVEMENTS, DRIVEWAYS, AND/OR SIDEWALKS SHALL BE BACKFILLED AND COMPACTED WITH M.D.O.T. CLASS II SAND.
7. WHERE UTILITIES CROSS, PROVIDE POROUS BACKFILL TAMPED IN 12" LAYERS TO THE UBERSIDE OF THE HIGHT UTILITY. A MINIMUM OF 6" SAND CUSHION SHALL BE PROVIDED BETWEEN UTILITIES.
8. ALL SEWER CONSTRUCTION SHALL HAVE M.D.O.T. CLASS BEDDING UNLESS OTHERWISE SPECIFIED ON THE PROFILES.
9. ALL ELEVATIONS SHOWN ARE BASED ON A U.S.G.S DATUM. **CURRENT DATUM USED IS NAVD 88**
10. ALL DISTURBED AREAS BEHIND THE CURB WITHIN A CITY OF LIVONIA RIGHT-OF-WAY SHALL BE RESTORED BY PLACING 3" OF TOPSOIL AND SODDING IN ACCORDANCE WITH THE CITY OF LIVONIA STANDARDS.
11. ALL DRIVEWAYS, DRAIN TILE, CULVERTS AND OTHER FACILITIES REMOVED, DESTROYED, DAMAGED OR OTHERWISE DISTURBED BY THE WORK SHALL BE REPLACED AND/OR RESTORED TO THEIR ORIGINAL CONDITION BY THE CONTRACTOR.
12. ALL SOIL EROSION AND SILT MUST BE CONTROLLED AND CONTINUED ON SITE.

MISCELLANEOUS NOTES

1. DOWNSPOUTS, WEEP TILE, FOOTING DRAINS OR ANY CONDUIT THAT CARRIES STORM OR GROUND WATER SHALL NOT BE ALLOWED TO DISCHARGE INTO THE SANITARY SEWER SYSTEM.

SANITARY - WATER SERVICE CONSTRUCTION NOTE

1. NO NEW SANITARY OR WATER SERVICE LEADS ARE PROPOSED. NEW SERVICE IN THE BUILDING ADDITION SHALL BE CONNECTED TO THE EXISTING SERVICE AT THE EXISTING BUILDING.

PROPOSED STORM STRUCTURE INDEX

CB 1 (48" DIA. w/2' SUMP) RIM: 650.50 12" N IE 645.80	CB 8 (4" DIA. w/2' SUMP) RIM: 650.25 12" W IE 645.02 12" S IE 646.18 12" E IE 645.02
CB 2 (48" DIA. w/2' SUMP) RIM: 650.50 12" N IE 645.71 12" S IE 645.71	PRE-TREATMENT 9 VORTECHS 3000 RIM: 651.00 12" E IE 645.00 12" S IE 645.00
CB 3 (48" DIA. w/2' SUMP) RIM: 649.75 12" W IE 645.52 12" S IE 645.52	UNDERGROUND DETENTION 10 36" ALUMINIZED STEEL (TYPE 2) (278 L.F.) RIM: 650.75 12" W IE 645.48 12" E IE 645.48
CB 4 (48" DIA. w/2 SUMP) RIM: 650.75 12" W IE 645.48 12" E IE 645.48	OUTLET CONTROL STRUCTURE 11 RIM: 652.50 12" N IE 646.52 12" E IE 646.52
CB 5 (48" DIA. w/2' SUMP) RIM: 650.75 12" N IE 646.52 12" E IE 646.52	PUMP STATION 12 RIM: 652.50 6" N IE 642.98 2" S IE 649.50 FORCE MAIN
CB 6 (48" DIA. w/2' SUMP) RIM: 651.00 12" N IE 646.45 12" S IE 646.45	MH (48" DIA.) RIM: 652.50 6" N IE 649.47 12" W IE 648.06
CB 7 (48" DIA. w/2' SUMP) RIM: 651.00 12" N IE 646.27 12" S IE 646.27	

- DP 1 w/CLEANOUT (6" GUTTER)
12" W IE 646.73
- DP 2 w/CLEANOUT (6" GUTTER)
12" W IE 646.88
- DP 3 (6 GUTTER)
DISCHARGE AT GRADE IN LANDSCAPE AREA
- DP 4 (6" GUTTER)
DISCHARGE AT GRADE IN LANDSCAPE AREA

UTILITY CROSSING TABLE

- A 12" STORM CROSSING WITH WATER SERVICE LEAD
E/P: 12" STORM = 645.00
T/P: WATER SERVICE = RELOCATE TO 643.99 IF NECESSARY
- MAINTAIN MINIMUM CLEARANCE BETWEEN UTILITIES.
- MINIMUM CLEARANCE IS 18"

MUNICIPALITY

CITY OF LIVONIA
33000 CIVIC CENTER DRIVE
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PLANNING DEPARTMENT
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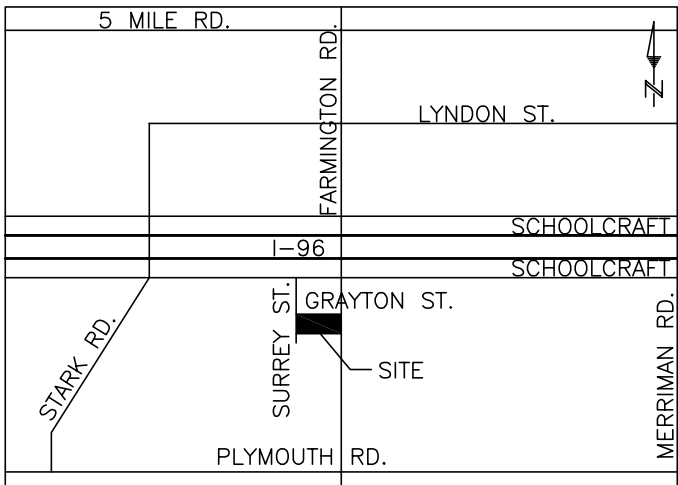
SURVEYOR/ENGINEER

GLA SURVEYORS & ENGINEERS
8495 NORTH TERRITORIAL ROAD
PLYMOUTH, MI 48170
(734)-416-9650
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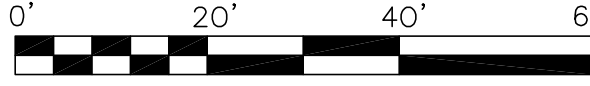
PROFESSIONAL SURVEYOR:
GREG L. ASH, MICHIGAN REGISTRATION No. 28400

PROFESSIONAL ENGINEER:
ANTHONY S. NESTOR, MICHIGAN REGISTRATION No. 50153

DIRECTOR OF ENGINEERING/CONTACT PERSON:
SCOTT SCHUMACHER



LOCATION MAP
NO SCALE



SCALE: 1" = 20'



BENCHMARKS

- BM #1
NGS BENCHMARK
- THE STATION IS A 3/8 INCH ALUMINUM ROD DRIVEN TO A POINT OF REFUSAL AT A DEPTH OF 43.04 FEET ENCASED IN A 6 INCH x 3 FEET LONG PVC PIPE WITH A HINGED ALUMINUM LID SET RECESSED 1 INCH BELOW THE GROUND SURFACE
- IT IS 24 FEET SOUTH OF THE CENTERLINE OF EASTBOUND SCHOOLCRAFT ROAD, 21.3 FEET EAST OF THE CENTERLINE OF THE WEST ENTRANCE THE BP GAS STATION (ADDRESS 33265), 147.5 FEET EAST OF THE CENTERLINE OF FARMINGTON ROAD AND 57.5 FEET WEST OF SANITARY SEWER MANHOLE.
- ELEVATION: 653.06 NAVD 88
- BM #2
MAG NAIL IN THE WEST FACE OF AN EXISTING 31" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.
- ELEVATION: 652.66 NAVD 88
- BM #3
MAG NAIL IN THE EAST FACE OF AN EXISTING 22" TREE AS SHOWN ON THE TOPOGRAPHIC SURVEY.
- ELEVATION: 654.80 NAVD 88

UTILITY NOTE

UNDERGROUND UTILITY LINES AND STRUCTURES SHOWN ARE PER THE TOPOGRAPHICAL SURVEY BY NOWRY & HALE LAND SURVEYING, LLC AND RECORDS MADE AVAILABLE BY UTILITY OR MUNICIPALITY, AND BY FIELD OBSERVATION WHERE POSSIBLE. ALL MUNICIPALITIES, UTILITY COMPANIES AND MISS DIG SHOULD BE NOTIFIED BY CONTRACTOR FOR FIELD LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. GLA SURVEYORS AND ENGINEERS SHALL BE HELD HARMLESS FOR ANY AND ALL DAMAGE TO ANY AND ALL UTILITIES, WHETHER SHOWN ON THESE PLANS OR NOT.

DEVELOPER / CONTRACTOR NOTE

1. THE DEVELOPER / CONTRACTOR IS RESPONSIBLE FOR RESOLVING ANY DRAINAGE PROBLEMS ON ADJACENT PROPERTIES WHICH ARE A RESULT OF THE DEVELOPER AND/OR CONTRACTORS ACTIVITIES.

PROPOSED LEGEND

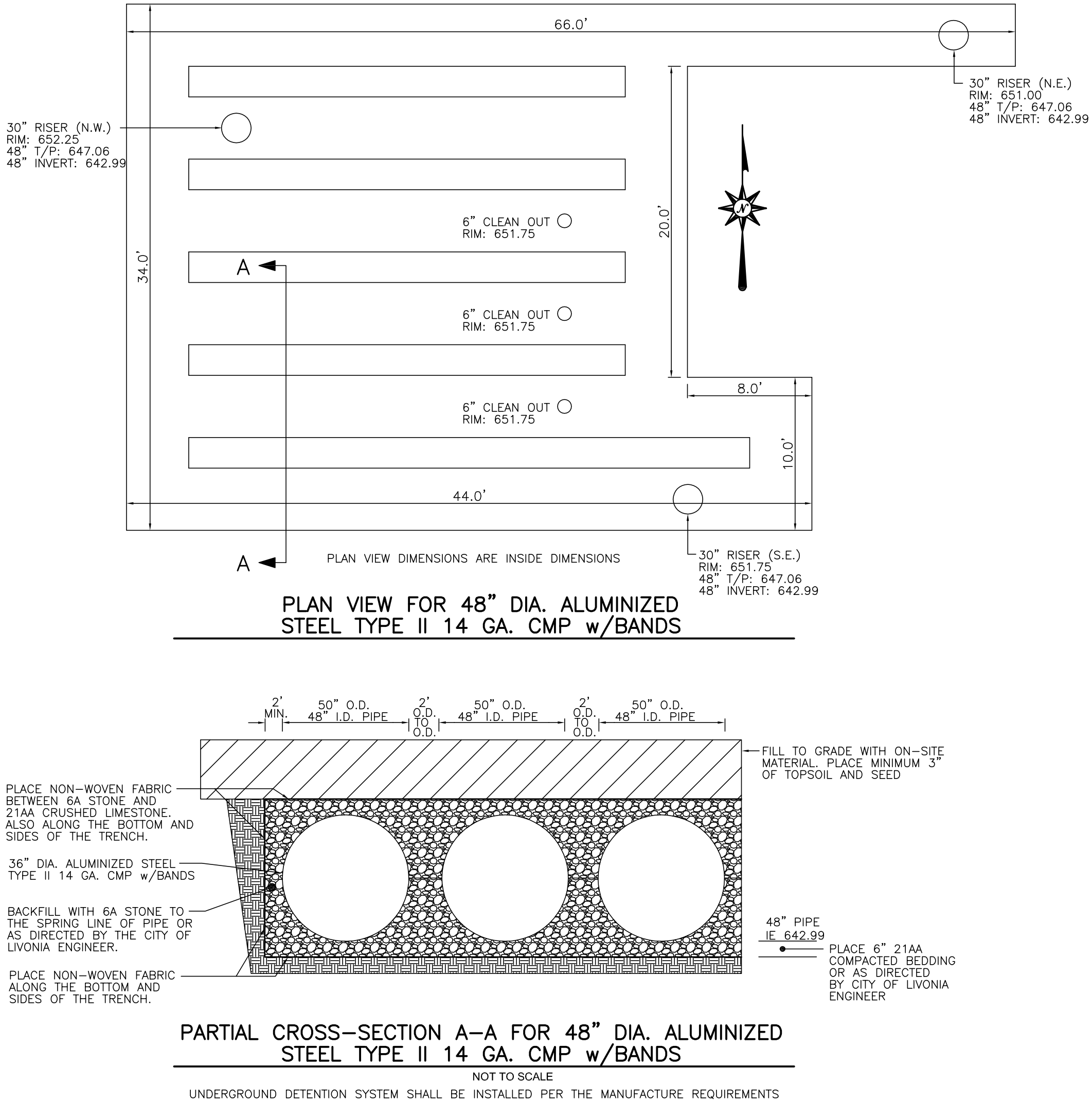
- CATCH BASIN
STORM MANHOLE
STORM SEWER
- R ---

LEGEND

BENCHMARK	B.M.	STORM MANHOLE
FINISHED FLOOR	F.F.	STORM CATCH BASIN
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FENCE	—f—	DECIDUOUS TREE
PROP. ELEVATION	—pe—	EVERGREEN TREE
EX. SPOT ELEVATION	—se—	HANDICAPPED STALL
RECORDED DISTANCE	—rd—	GUYPWIRE
MEASURED DISTANCE	—md—	GAS MARKER
SET IRON	—si—	MONITORING WELL
FOUND IRON	—fi—	SECTION CORNER
FOUND CONC. MON.	—fcm—	UTILITY PEDESTAL
POINT OF BEGINNING	—p.o.b—	CULVERT
TOP OF CURB	—t.o.c—	CLEAN OUT
GUTTER	—g—	TO BE REMOVED

FILE NO.: 3908-001	DWG. NO.: 3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No. C-6
DRAWN BY: S.A.S.	
CHECKED BY: A.S.N.	
SCALE: 1" = 20'	

10 YEAR STORM SEWER COMPUTATION SHEET																											
GLA Surveyors & Engineers																											
JOB NO. 3908-001																											
PROJECT: Livonia Veterinary Hospital																											
LOCATION City of Livonia																											
STREET: 13389 Farmington Road																											
Calc'd by: S. Schumacher																											
Date: October 4, 2021																											
Checked by: A. Nestor																											
n= concrete 0.013																											
n= plastic 0.012																											
From	To																										
Struc. No.	Struc. No.	Area No.	A	C	CA	Σ CA	Flow min	Time min	I	O	Dia in	L ft	PipeS	Hyd.S	Vfull	CAP	IE	IE	Hyd	H.G.L	E.G.L	RIM UP	CVR	RIM LOW	CVR	HG	RIM-HG
CB 1	CB 2	A	0.06	0.65	0.04	0.04	0.2	15.0	4.35	0.18	12	29	0.32	0.00	2.57	2.01	645.80	645.71	0.00	646.80	647.14	650.50	OK	650.50	OK	OK	3.70
CB 2	CB 3	B	0.07	0.86	0.06	0.10	0.4	15.2	4.32	0.45	12	58	0.32	0.02	2.57	2.01	645.71	645.52	0.01	646.72	647.06	650.50	OK	649.75	OK	OK	3.78
CB 3	CB 4	C	0.07	0.25	0.02	0.12	0.1	15.6	4.28	0.52	12	14	0.32	0.02	2.57	2.01	645.52	645.48	0.00	646.52	646.86	649.75	OK	650.15	OK	OK	3.23
CB 4	CB 8	D	0.08	0.95	0.07	0.20	0.3	15.7	4.26	0.83	12	145	0.32	0.05	2.57	2.01	645.48	645.02	0.08	646.56	646.90	650.15	OK	650.25	OK	OK	3.59
DP 1	CB 5	K	0.02	0.95	0.02	0.21	0.2	15.0	4.35	0.93	8	35	0.60	0.59	2.68	0.94	646.73	646.52	0.21	648.96	649.30	652.95	OK	650.75	OK	OK	3.99
CB 5	CB 6	E	0.20	0.46	0.09	0.31	0.1	15.2	4.32	1.32	12	22	0.32	0.14	2.57	2.01	646.52	646.45	0.03	647.55	647.89	650.75	OK	651.00	OK	OK	3.20
CB 6	CB 7	F	0.07	0.92	0.06	0.37	0.4	15.3	4.31	1.59	12	56	0.32	0.20	2.57	2.01	646.46	646.27	0.11	647.56	647.90	651.00	OK	651.00	OK	OK	3.44
DP 2	CB 7	J	0.02	0.95	0.02	0.02	0.2	15.0	4.35	0.08	12	35	0.32	0.00	2.57	2.01	646.88	646.77	0.00	647.88	648.22	652.95	OK	651.00	OK	OK	5.07
CB 7	CB 8	G	0.11	0.68	0.07	0.46	0.2	15.7	4.26	1.97	12	29	0.32	0.31	2.57	2.01	646.27	646.18	0.09	647.36	647.70	651.00	OK	650.25	OK	OK	3.64
CB 8	PRE 9	H	0.10	0.59	0.06	0.52	0.0	16.6	4.16	2.17	12	5	0.37	0.37	2.76	2.17	645.02	645.00	0.02	646.04	646.39	650.25	OK	651.00	OK	OK	4.21
PRE 9	DET	N/A	0.00	0.00	0.00	0.52	0.0	16.7	4.15	2.16	12	4	0.37	0.37	2.76	2.17	645.00	644.99	0.01	646.01	646.37	651.00	OK	651.25	OK	OK	4.99



BARNES®

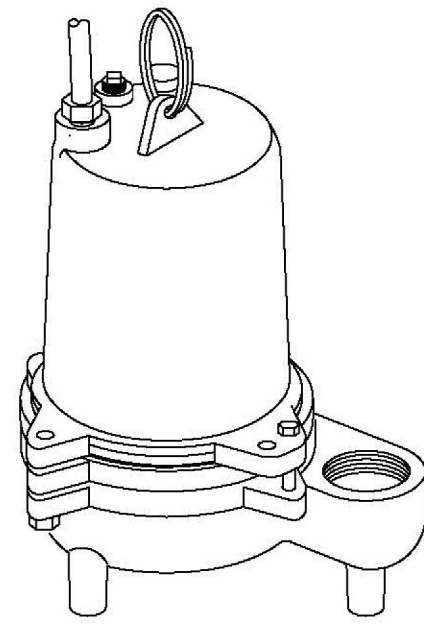
www.cranepumps.com

Series SE-411/421

2" Spherical Solids Handling
Manual & Automatic

1½", 2" & 3" Discharge

DISCHARGE2" NPT, Female, Vertical
LIQUID TEMPERATURE
SE41177°F (25°C) Continuous
SE421104°F (40°C) Continuous
VOLUTE.....Cast Iron ASTM A-48, Class 30
MOTOR HOUSING.....Cast Iron ASTM A-48, Class 30
SEAL PLATECast Iron ASTM A-48, Class 30
IMPELLER:
Design.....2 Vane, Open with pump out vanes on back
side, Dynamically Balanced, ISO G6.3
Material.....Cast Iron ASTM A-48, Class 30
SHAFT416 Stainless Steel
SQUARE RINGSBuna-N
HARDWARE300 Series Stainless Steel
PAINTAir Dry Enamel
SEAL: Design.....Single Mechanical, Oil Filled Reservoir,
Secondary Exclusion Seal
Material.....Carbon/Ceramic/Buna-N
CORD ENTRY.....Hardware - 300 Series Stainless
15 ft. (5m) Quick Disconnect Cord with plug
On 115Volt, Pressure Grommet for sealing
and strain relief
SPEED.....1750 RPM (Nominal)
UPPER BEARING.....Single Row, Ball, Oil Lubricated
Load.....Radial
LOWER BEARING.....Single Row, Ball, Oil Lubricated
Load.....Radial & Thrust
MOTOR: Design.....NEMA L Torque Curve, Oil Filled, Squirrel
Cage Induction
Insulation.....Class B
SINGLE PHASE.....Permanent Split Capacitor (PSC)
Includes Overload Protection in Motor
LEVEL CONTROL....."A" - Wide Angle, PVC, Mechanical, 15 ft (5m)
cord with Piggy-Back Plug, N/O
"VF" - Vertical Float, PVC, Snap Action,
15 ft (5m) cord, with Piggy-Back plug.
OFF point ONLY is adjustable
OPTIONAL EQUIPMENT.....Seal Material, Additional Cord



Series: SE (SE411 & SE421)
.4HP, 1750RPM, 60Hz

Sample Specifications: Section 1 Page 3.

DESCRIPTION:

SUBMERSIBLE NON-CLOG SEWAGE PUMP
DESIGNED FOR TYPICAL RAW SEWAGE
APPLICATIONS

WARNING:
CANCER AND REPRODUCTIVE HARM -
WWW.PBSWARNINGS.CA.GOV



CRANE

PUMPS & SYSTEMS

SECTION 1B
PAGE 1
DATE 12/18

A Crane Co. Company USA: (937) 778-8947 • Canada: (905) 457-6223 • International: (937) 615-3598

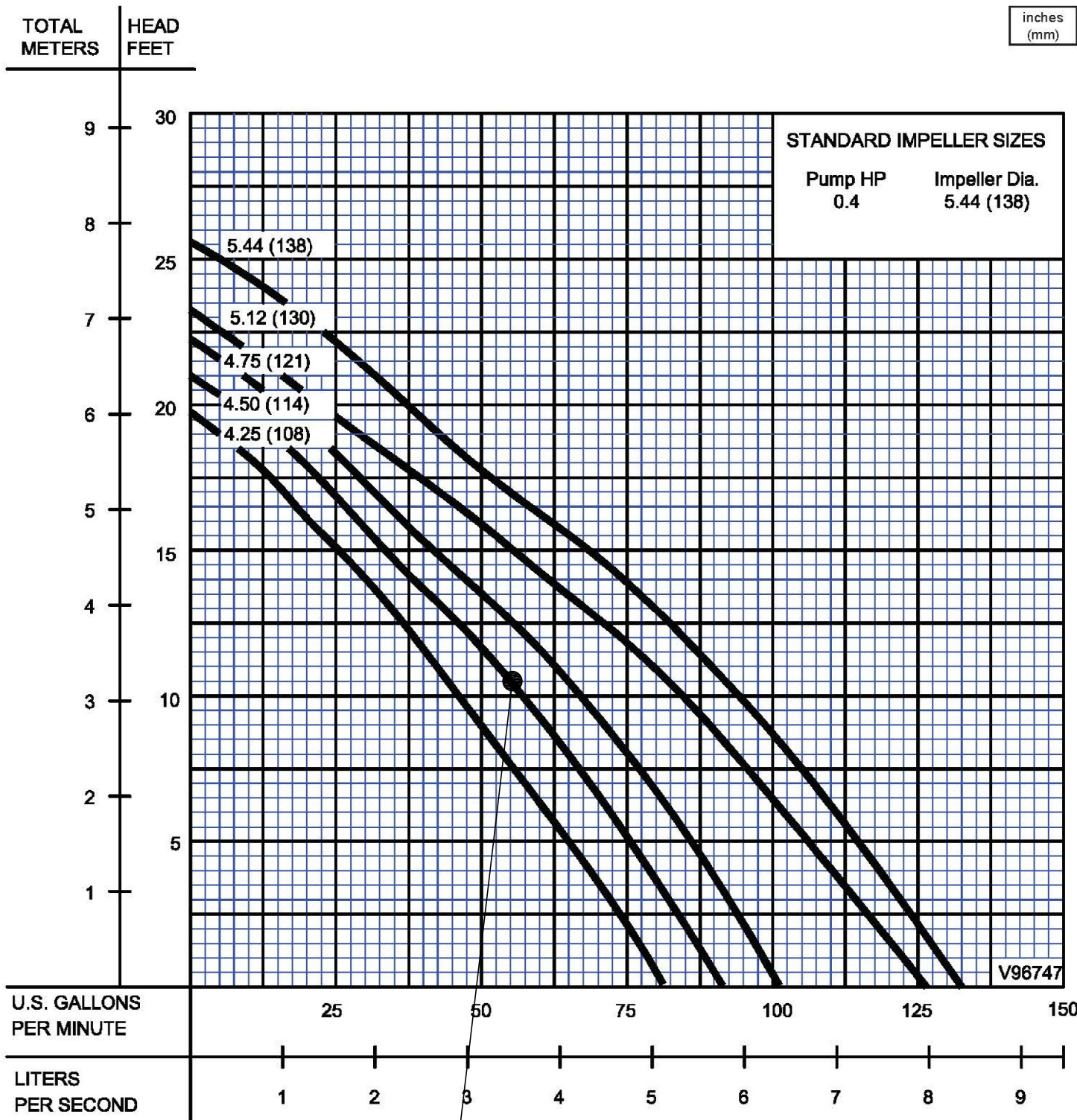
BARNES®

www.cranepumps.com

Series SE-411/421

Performance Curve
.4HP, 1750RPM, 60Hz

1½", 2" & 3" Discharge



BARNES PUMP
SERIES SE-411/421 4.50 (114) 115v
52 gal/min @
10.50 TDH = 0.1158cfs

CRANE

PUMPS & SYSTEMS

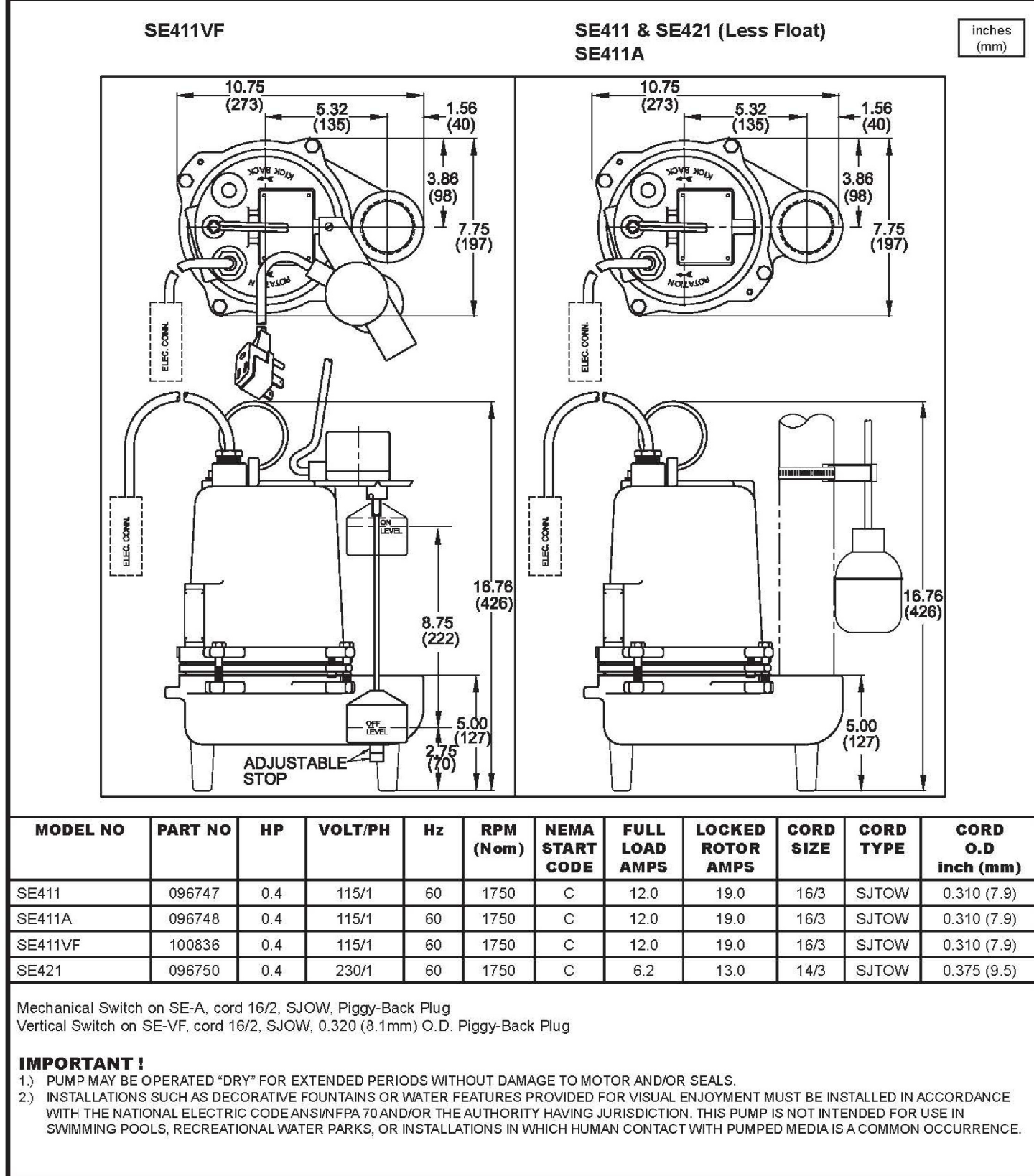
SECTION 1B
PAGE 3
DATE 3/13

A Crane Co. Company USA: (937) 778-8947 • Canada: (905) 457-6223 • International: (937) 615-3598

Series SE-411/421

2" Spherical Solids Handling
Manual & Automatic

1½", 2" & 3" Discharge

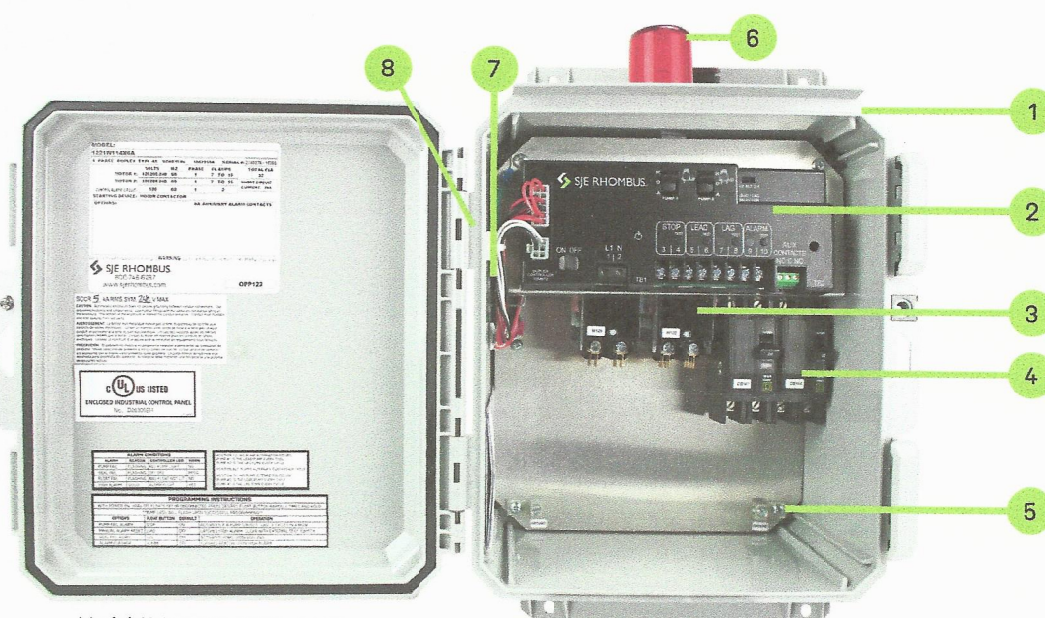


CRANE

PUMPS & SYSTEMS

A Crane Co. Company USA: (937) 778-8947 • Canada: (905) 457-6223 • International: (937) 615-3598

MODEL 122
Single Phase Duplex Control Panel



COMPONENTS

- Newly designed larger NEMA 4X enclosure for indoor/outdoor use
 - Drip shield
 - heavy duty wide clamping securable latches
- Duplex Controller:
 - Pump HOA switches with green/red LED indicators
 - Control Power ON/OFF switch
 - Power ON green LED indicator
 - Float status red LED indicators
 - Float push-to-test buttons
 - Pump selector switch
 - Auxiliary alarm contacts
 - Terminal blocks for incoming power and float switches
 - Option: adjustable seal failure circuits and red LED indicators
- Magnetic Motor Contactors control pumps by switching electrical lines.
- Circuit Breakers (optional) provides pump disconnect and branch circuit protection
- Ground Lugs
- Red LED Alarm Beacon
- Alarm Horn (not visible)
- Exterior Alarm Test/Normal/Silence Switch (not visible)

SJE RHOMBUS.

2220 N. Main St.
P.O. Box 100
Cincinnati, OH 45219

www.sjerrhombus.com

Toll Free 888-342-5753

Phone 218-847-1317



PUMP CALCULATIONS

OUTLET - PUMP INTAKE = STATIC HEAD
649.50 - 642.98 = 6.52

DETERMINING EQUIVALENT LENGTH (Le)

Le = EQUIVALENT LENGTH = K_t d/f

WHERE:

K_t = SUM OF ALL K VALUES
d = DIAMETER OF FORCE MAIN
f = FRICTION COEFFICIENT

45° BEND K = 0.6 1 x 0.6 = 0.6
90° BEND K = 0.9 2 x 0.9 = 1.8
CHECK VALVE K = 3.0 1 x 3.0 = 3.0
EXIT LOSS K = 1.0 1 x 1.0 = 1.0
ENTRANCE LOSS K = 0.5 1 x 0.5 = 0.5
FLOW INCREASER K = 1.0 1 x 1.0 = 1.0
K_t = 7.9

PIPE TYPE PIPE DIAMETER (inches) PIPE DIAMETER (feet) FRICTION COEFFICIENT
PVC 2.0 0.17 .033

Le = (7.9) 0.17/.033 = 40.70

TOTAL LENGTH OF FORCE MAIN = Le + LENGTH OF FORCE MAIN

TOTAL LENGTH OF FORCE MAIN = 40.7 + 8 = 48.7

1cfs = 448.831 gal/minute

ALLOWED DISCHARGE = 448.831gal x 0.12cfs = 53.86 gal/minute

HAZEN-WILLIAMS EQUATION

HEAD LOSS = 0.000995 x L x Q^{1.85}

WHERE:

HL = HEAD LOSS IN FEET
Q = DISCHARGE IN G.P.M.
L = FORCE MAIN LENGTH IN FEET
d = FORCE MAIN DIAMETER IN INCHES

HEAD LOSS = 0.000995 x 48.7 x 53.86^{1.85} / 2.0^{4.87} = 2.64

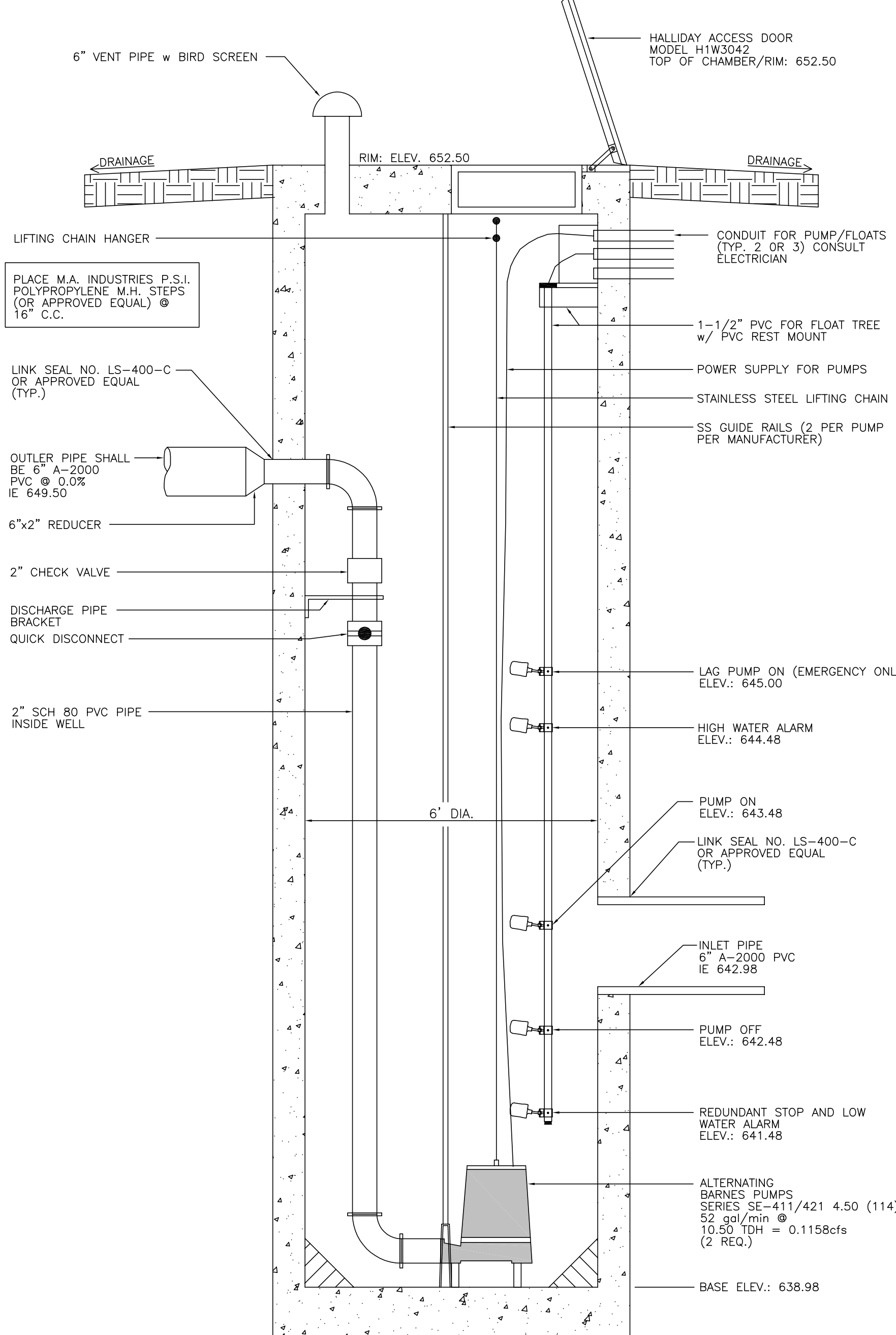
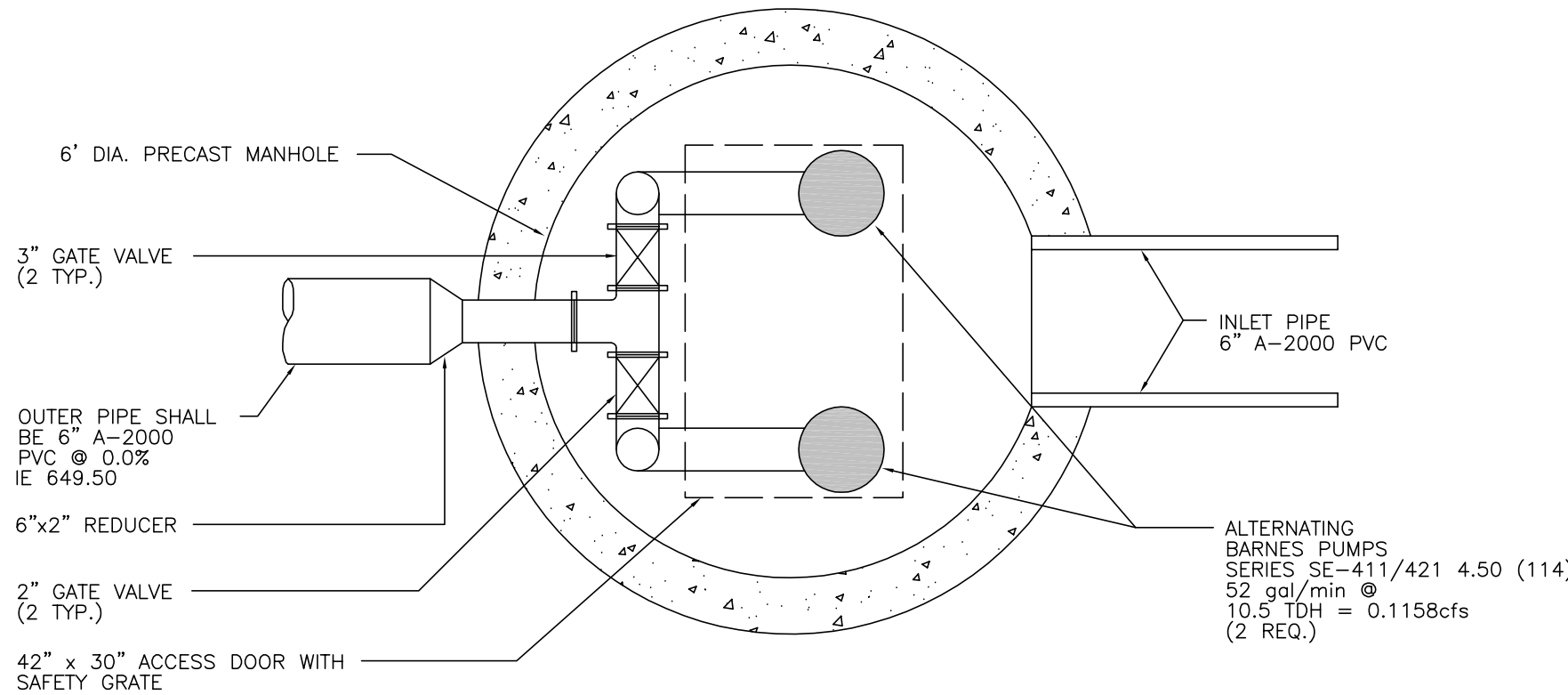
TOTAL DYNAMIC HEAD

STATIC HEAD + HEAD LOSS = TDH

7.9 + 2.64 = 10.50

ACTUAL DISCHARGE = 52.0 gal/minute / 448.831 = 0.1158cfs

USING A "BARNES" SERIES SE-411/421 PUMP 4.50 (114)



6' DIA. PRECAST WET WELL & PUMP CHAMBER

MILAN
Engineered
Systems

1443 GRAND OAKS DR.
HOWELL, MI 48843
(517) 552-1702
MR. RON LINDSAY

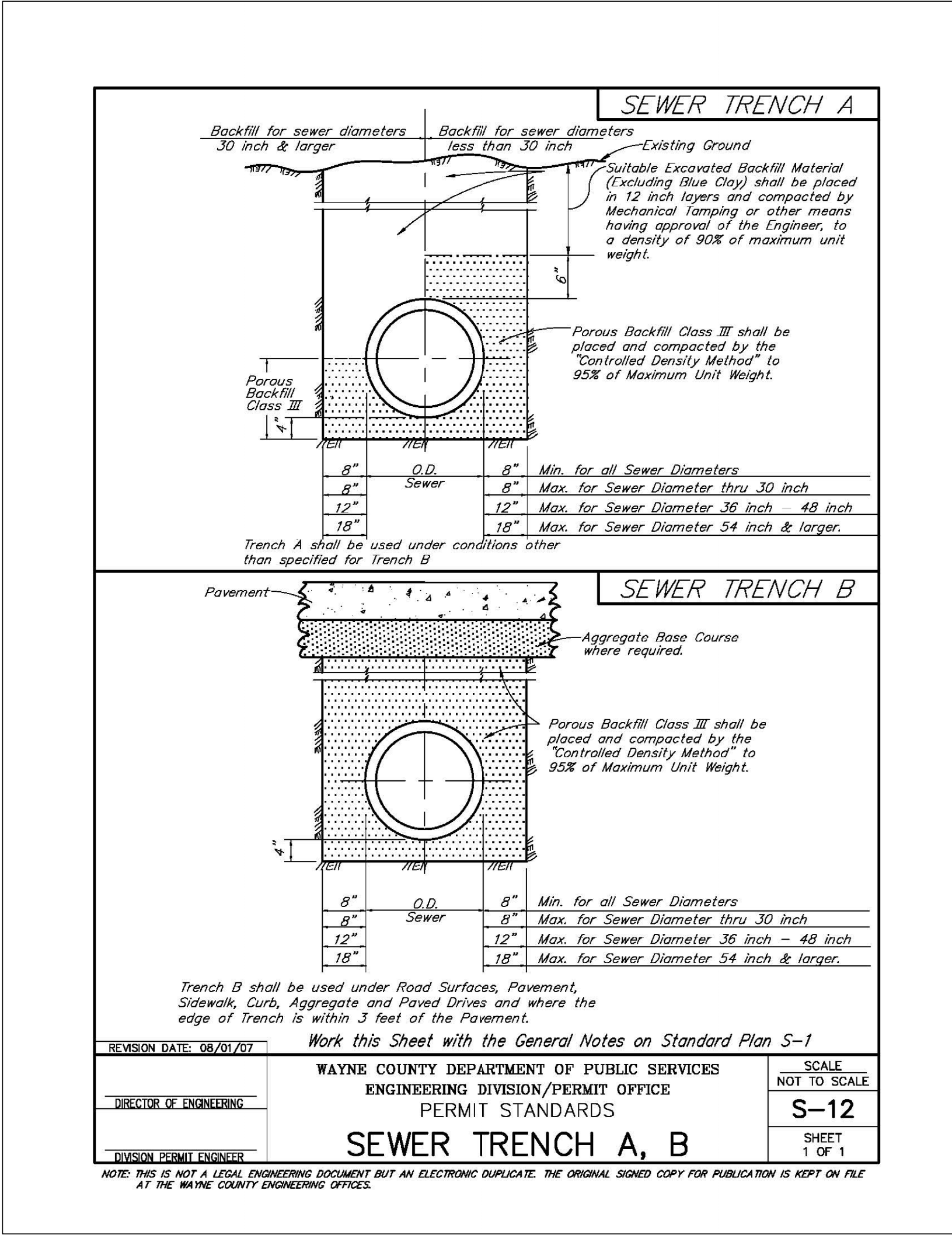
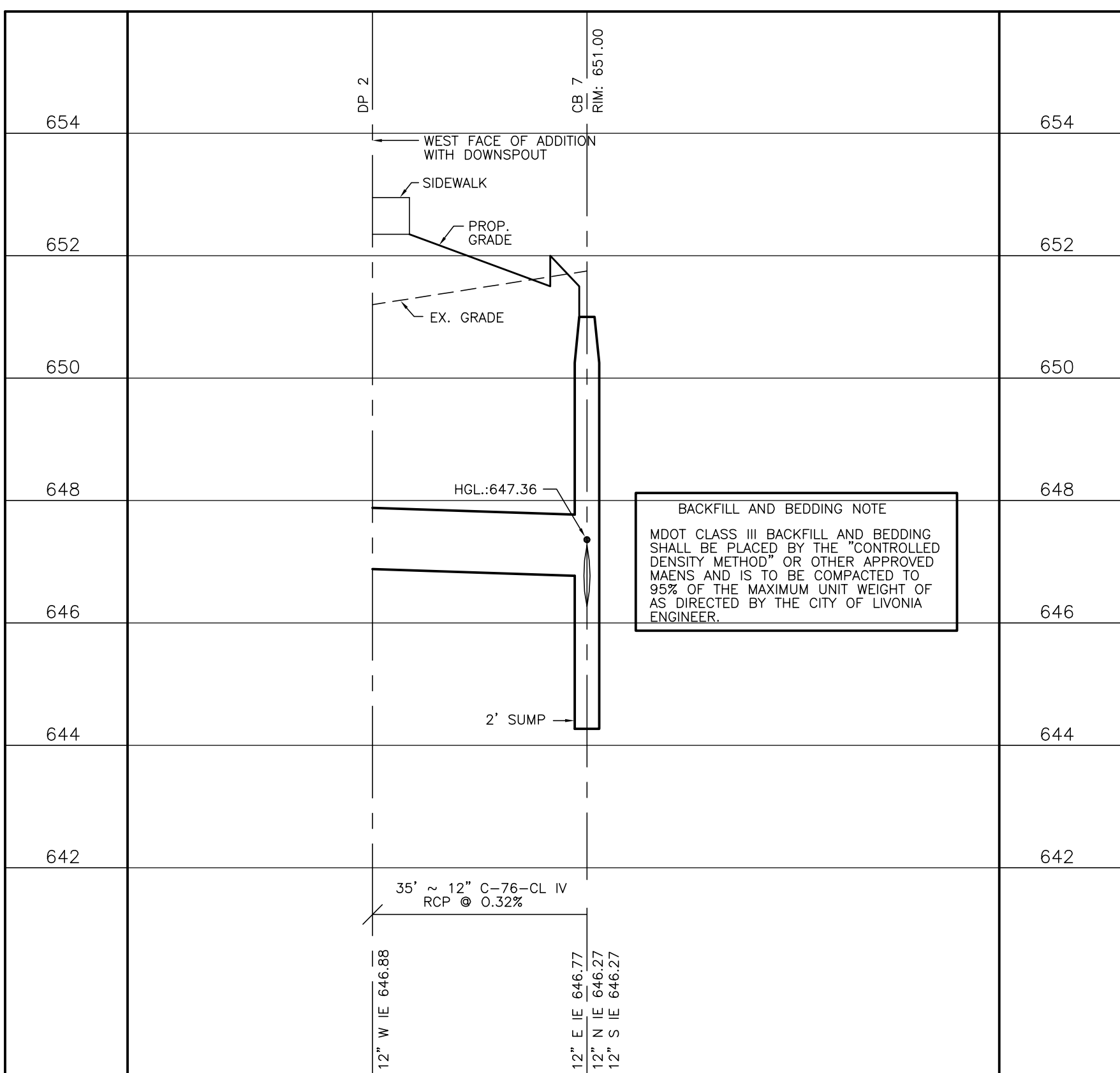
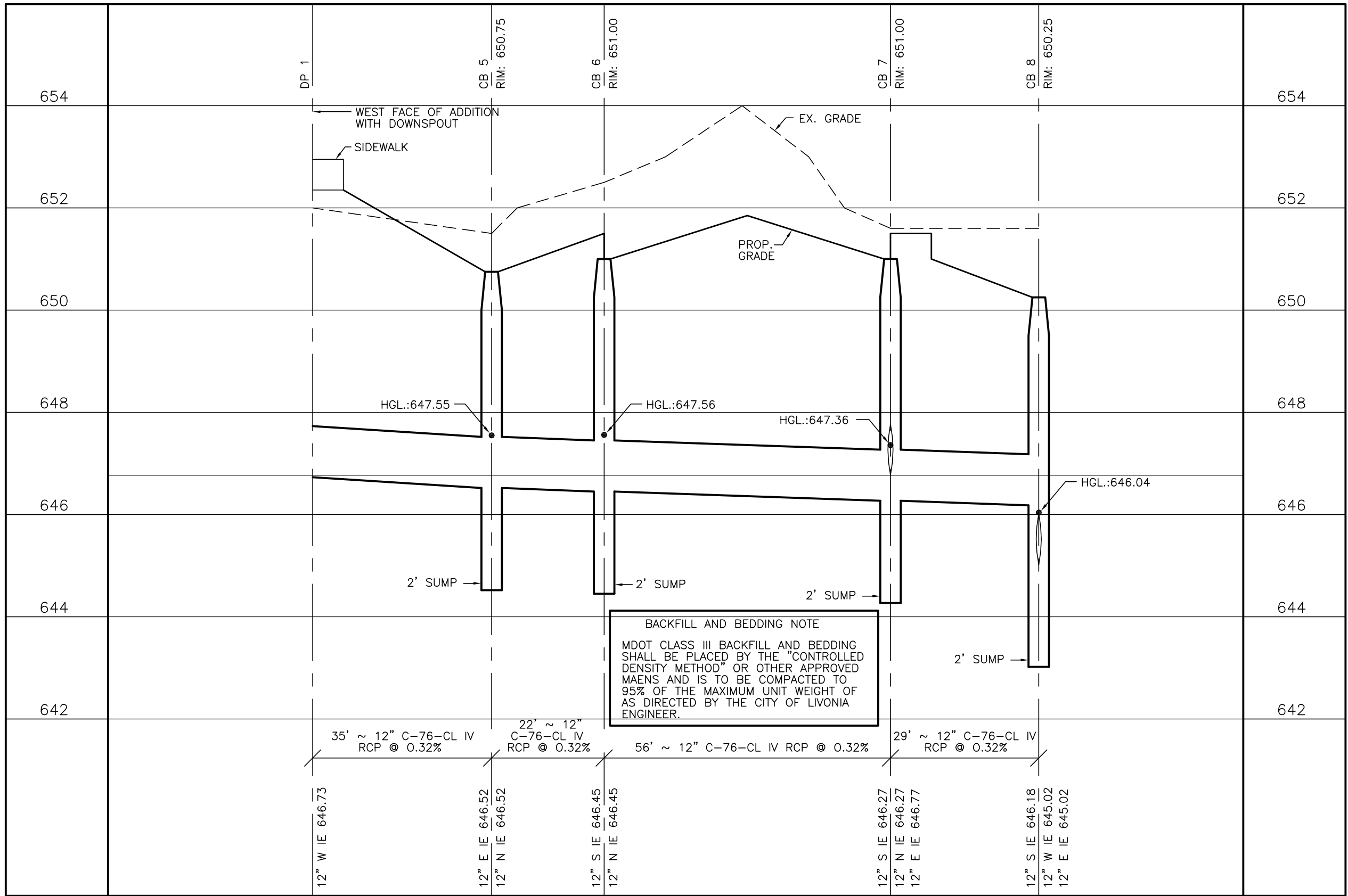
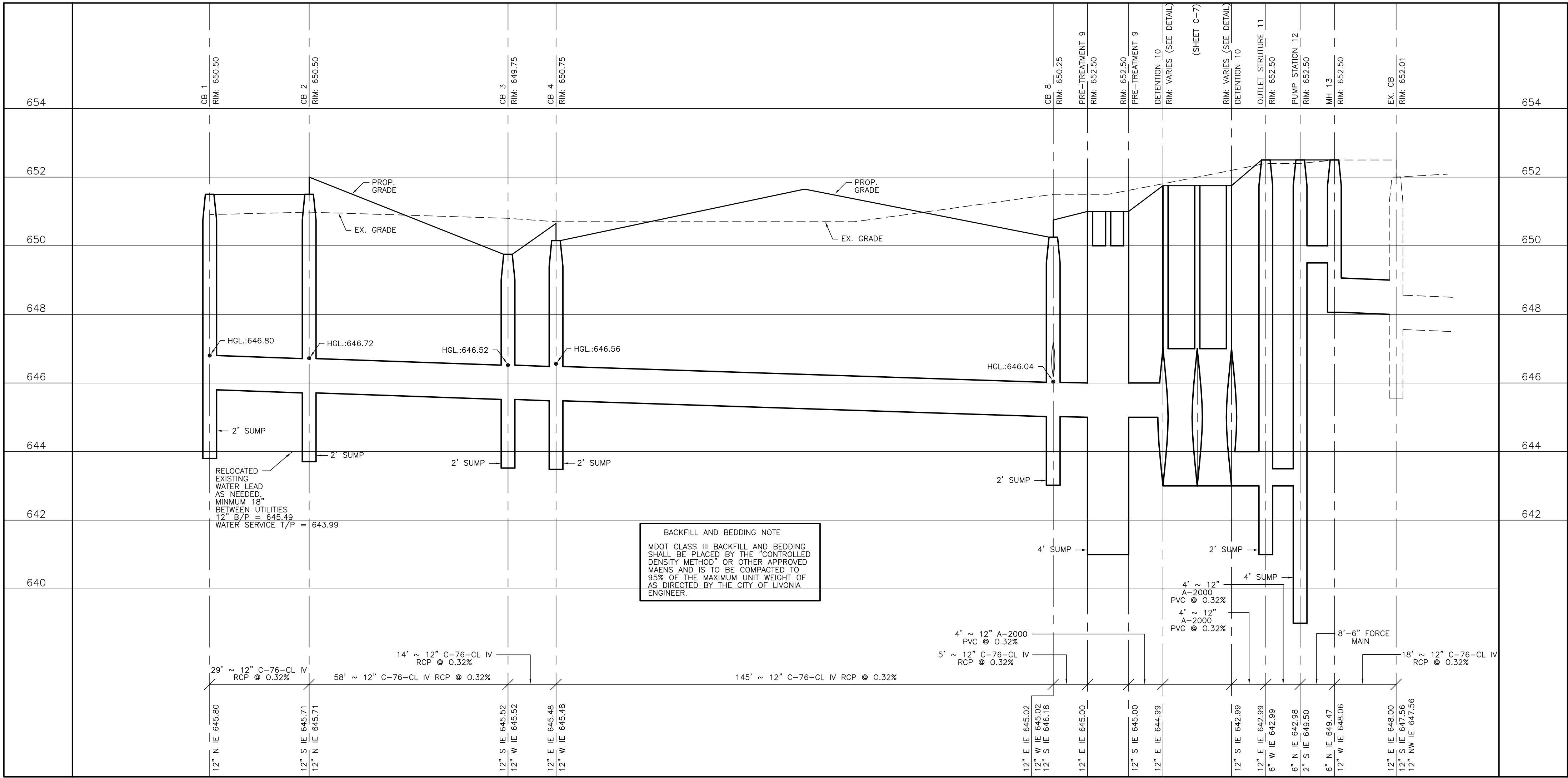
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DESIGNED BY: S.A.S.	SHEET No.
DRAWN BY: S.A.S.	C-8
CHECKED BY: A.S.N.	

CLIENT: DEVONCE CUSTOM CONSTRUCTION DEAN DEVONCE 43650 UTICA ROAD STERLING HEIGHTS, MI 48310
10/13/21

8495 N. TERRITORIAL RD.
PLYMOUTH, MI 48170
GLA SURVEYORS & ENGINEERS
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

PUMP STATION DETAILS
LIVONIA VETERINARY HOSPITAL
LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"
PT. OF SEC. 21 & 28, T. 1 S., R. 9 E.,
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

STATE OF MICHIGAN
ANTHONY S. NESTOR
ENGINEER
No. 50153



FILE NO.: 3908-001	DWG. NO.: 3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No. C-9
DRAWN BY: S.A.S.	
CHECKED BY: A.S.N.	
SCALE: 1" = 20'	

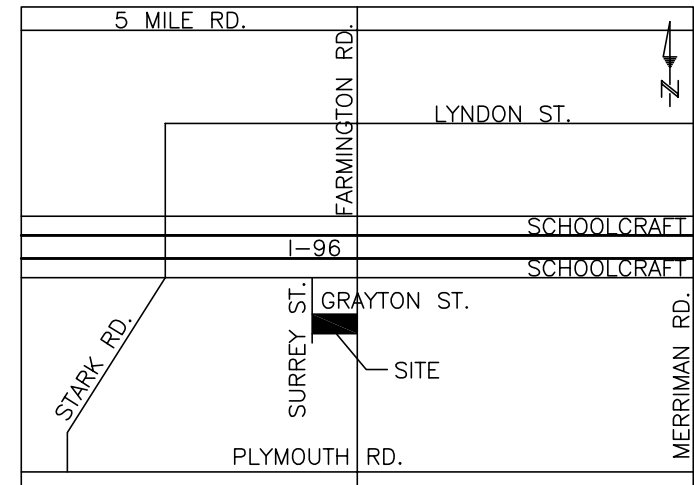
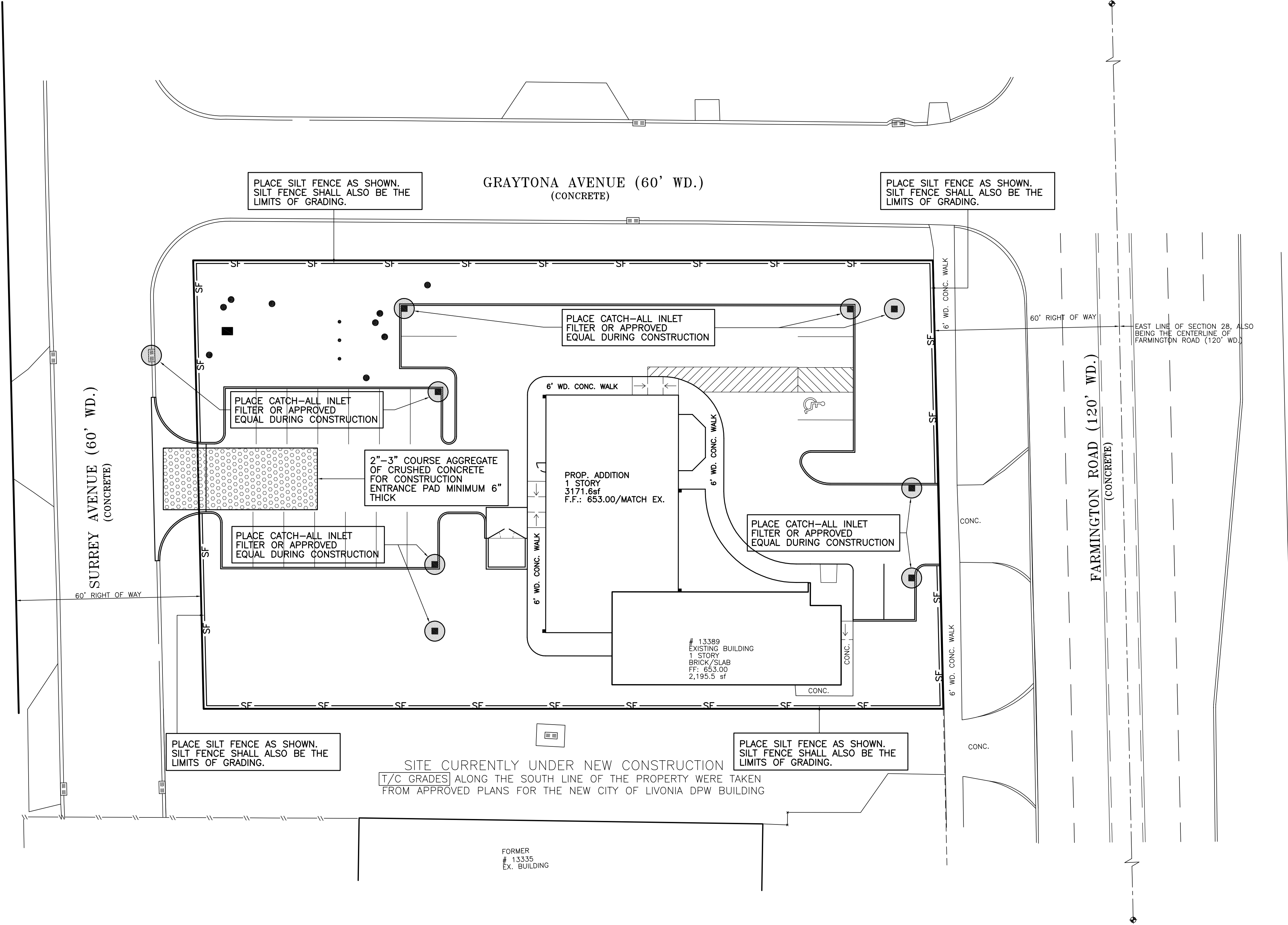
CLIENT:	DEVONCE CUSTOM CONSTRUCTION
10/13/21	DEAN DEVONCE
	43650 UTICA ROAD
	STERLING HEIGHTS, MI 48310

8495 N. TERRITORIAL RD.
PLYMOUTH, MI 48170
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

GLASURVEYORS & ENGINEERS

STORM PUMP CALC'S/DETAILS
 LIVONIA VETERINARY HOSPITAL
 LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"
 PT. OF SEC. 21 & 28, T. 1 S., R. 9 E.,
 CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN





LOCATION MAP
NO SCALE

SCALE: 1" = 20'

SOIL EROSION NOTE
SOIL EROSION NOTES AND DETAILS ARE ON SHEET C-11

CONTRACTOR NOTE
ALL CONSTRUCTION CONTRACTORS ARE REQUIRED TO CONTROL ALL POLLUTANT SOURCES AT THE CONSTRUCTION SITE THAT MAY CAUSE ADVERSE IMPACTS TO WATER QUALITY, INCLUDING BUT NOT LIMITED TO: CONSTRUCTION MATERIALS AND WASTE DISCARDED BUILDING MATERIALS, CONCRETE WASHOUT, CHEMICALS, FUEL, LITTER AND SANITARY WASTE. THE CONTRACTOR MUST REPORT TO THE PROJECT ENGINEER, WAYNE COUNTY AND/OR CITY OF WAYNE OFFICAL ANY ILLICIT DISCHARGES THEY MAY OBSERVE, IMPACTING WATER QUALITY.

DEVELOPER GRADING NOTE
THE DEVELOPER IS RESPONSIBLE FOR RESOLVING ANY AND ALL DRAINAGE PROBLEMS ON ADJACENT PROPERTIES WHICH ARE THE RESULT OF THE DEVELOPERS ACTIVITIES.

MUNICIPALITY
CITY OF LIVONIA
33000 CIVIC CENTER DRIVE
LIVONIA, MI 48154
(734) 466-2200 PH.
PLANNING DEPARTMENT
(734) 466-2290 PH.
ENGINEERING DEPARTMENT
(734) 466-2570 PH.
(734) 466-2574 PH.

LEGEND			
BENCHMARK	B.M.	STORM MANHOLE	
FINISHED FLOOR	F.F.	STORM CATCH BASIN	
FINISHED GRADE	F.G.	SANITARY MANHOLE	
INVERT ELEVATION	I.E.	GATE VALVE & WELL	
GAS MAIN		DET. EDISON MANHOLE	
WATERMAIN		WATER/GAS SHUT OFF	
STORM SEWER		FIRE HYDRANT	
SANITARY SEWER		UTILITY POLE	
OVERHEAD WIRES		POLE OR POST	
1" WATER SERVICE		SIGN	
6" SANITARY LEAD		LIGHT	
FENCE		DECIDUOUS TREE	
PROP. ELEVATION		EVERGREEN TREE	
EX. SPOT ELEVATION		HANDICAPPED STALL	
RECORDED DISTANCE	R.	GUYWIRE	
MEASURED DISTANCE	M.	GAS MARKER	
SET IRON	S.I.	MONITORING WELL	
FOUND IRON	F.I.	SECTION CORNER	
FOUND CONC. MON.	F.C.M.	UTILITY PEDESTAL	
POINT OF BEGINNING	P.O.B.	CULVERT	
TOP OF CURB	T/C	CLEAN OUT	
GUTTER	G	TO BE REMOVED	
		T.B.R.	

FILE NO.: 3908-001	DWG. NO.:3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No. C-10
DRAWN BY: S.A.S.	
CHECKED BY: A.S.N.	
SCALE: 1" = 20'	

CLIENT:
DEVONCE CUSTOM
CONSTRUCTION
DEAN DEVONCE
43650 UTICA ROAD
STERLING HEIGHTS, MI
48310

10/13/21

GLA
SURVEYORS &
ENGINEERS

8495 N. TERRITORIAL RD.
PLYMOUTH, MI 48170
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

SOIL EROSION PLAN
LIVONIA VETERINARY HOSPITAL
LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"
PT OF SEC. 21 & 28, T. 1 S., R. 9 E.,
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

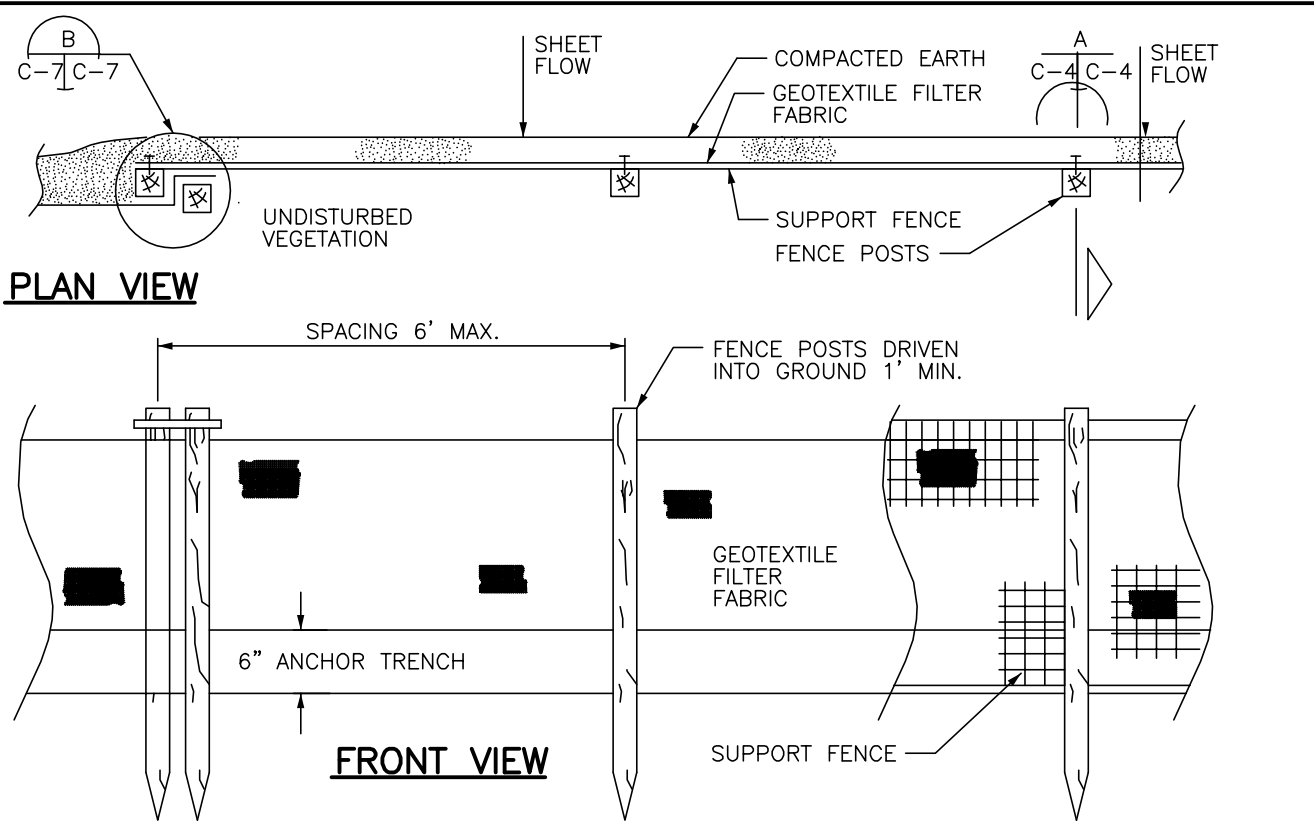
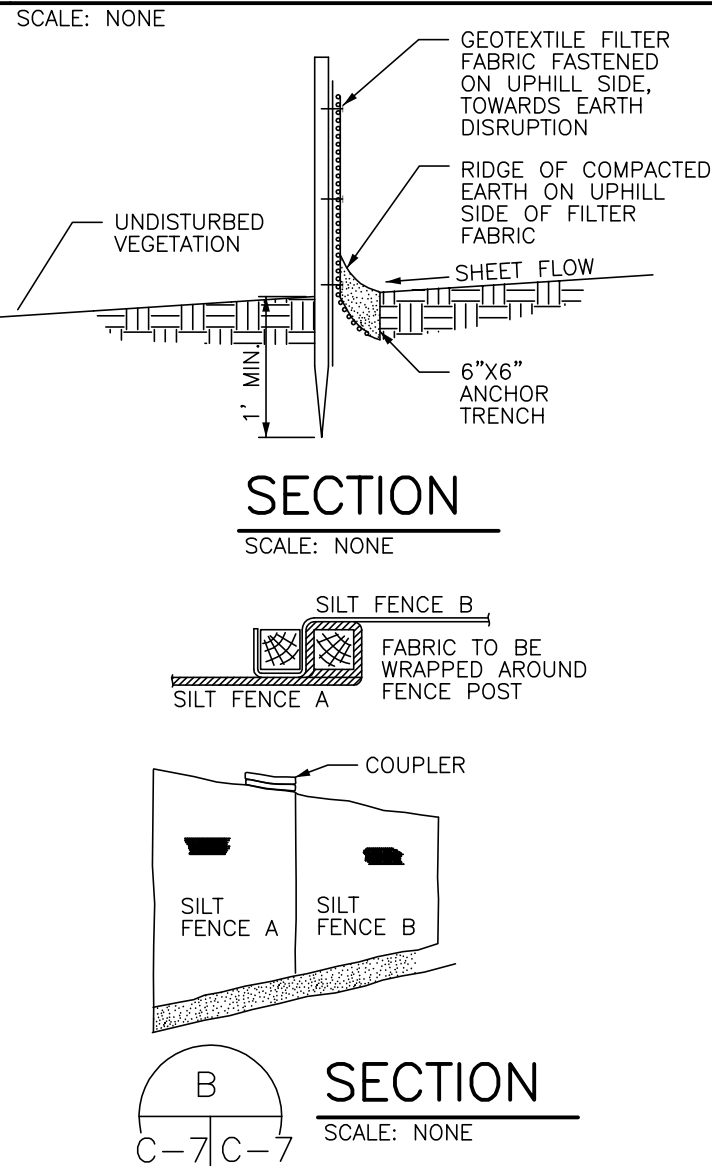
SOIL EROSION MAINTENANCE SCHEDULE

TASKS	COMPONENTS					SCHEDULE
	PAVED AREAS	PERVIOUS AREAS	STORM DRAINAGE SYSTEM	CATCH BASIN SUMPS	CATCH BASIN INLET COVER	
INSPECT FOR SEDIMENT ACCUMULATION	X	X	X	X		WEEKLY
REMOVAL OF SEDIMENT ACCUMULATION	X	X	X	X	X	AS NEEDED
CLEANING FOR FLOATABLES AND DEBRIS		X	X	X		WEEKLY/AFTER RAIN EVENT
INSPECTION FOR EROSION		X				WEEKLY/AFTER RAIN EVENT
REESTABLISH PERMANENT VEGETATION ON ERODED SLOPES		X				AS NEEDED
CLEAN DRIVES AND PARKING LOT	X			X	X	AS NEEDED/WEEKLY
WATER DISTURBED AREAS TO PROVIDE DUST CONTROL	X					AS NEEDED
MAKE ADJUSTMENTS OR REPLACEMENTS AS DETERMINED	X				X	WEEKLY/AS DETERMINED BY PERMITTING AGENCY

SOIL EROSION MAINTENANCE REQUIREMENTS

- ALL EROSION AND SEDIMENT CONTROL WORK SHALL CONFORM TO THE STANDARDS AND SPECIFICATIONS OF THE WAYNE COUNTY DEPARTMENT OF ENVIRONMENT LAND RESOURCE MANAGEMENT DIVISION AND THE CITY OF LIVONIA.
- DAILY INSPECTIONS SHALL BE MADE BY THE CONTRACTOR OR OWNER TO DETERMINE EFFECTIVENESS OF EROSION AND SEDIMENT CONTROL MEASURES, AND ANY NECESSARY REPAIRS SHALL BE PERFORMED WITHOUT DELAY.
- EROSION AND ANY SEDIMENT FROM WORK ON THIS SITE SHALL BE CONTAINED ON THE SITE AND NOT ALLOWED TO COLLECT ON ANY OFF-SITE AREAS OR IN WATERWAYS. WATER WAYS INCLUDE BOTH NATURAL AND MAN-MADE OPEN DITCHES, STREAMS, STORM DRAINS, LAKES AND PONDS.
- EROSION AND SEDIMENT CONTROL MEASURES ARE TO BE PLACED PRIOR TO OR AS THE FIRST STEP IN CONSTRUCTION; SEDIMENT CONTROL PRACTICES WILL BE APPLIED AS PERIMETER DEFENSE AGAINST ANY TRANSPORTING OF SILT OFF THE SITE.
- CONTRACTOR SHALL APPLY TEMPORARY EROSION AND SEDIMENTATION CONTROL MEASURES AS REQUIRED AND AS DIRECTED ON THESE PLANS. TYPICALLY, SILT FENCE OR STRAW BALES SHALL BE REMOVED AS SOON AS PERMANENT STABILIZATION OF SLOPES, DITCHES, AND OTHER EARTH CHANGES HAVE BEEN ACCOMPLISHED AND APPROVED BY THE CITY OF LIVONIA OR COUNTY ENGINEER.
- DEBRIS FROM THE PROJECT WILL BE LEFT ON THE SITE BY DELIVERY OR CONSTRUCTION VEHICLES THROUGH THE USE OF CLEAN STONE EXITS. SHOULD THE STONE BECOME LESS EFFICIENT IT WILL BE REPLACED. ALL CONSTRUCTION TRAFFIC WILL USE THE CLEAN STONE EXITS.
- DUST CONTROL WILL BE EXERCISED AT ALL TIMES WITHIN THE PROJECT BY THE DEVELOPER AND/OR HIS CONTRACTORS. SPRINKLING TANK TRUCKS WILL BE AVAILABLE AT ALL TIMES TO BE USED ON HAIL ROUTES OR OTHER PLACES WHERE DUST BECOMES A PROBLEM.
- IMMEDIATELY AFTER SEEDING, MULCH ALL SEEDED AREAS WITH UNWEATHERED SMALL GRAIN STRAW OR HAY SPREAD UNIFORMLY AT THE RATE OF 1-1/2 TO 2 TONS PER ACRE OR 100 POUNDS PER 1000 SQUARE FEET. ANCHOR MULCH WITH DISC-TYPE MULCH ANCHORING TOOL OR OTHER MEANS AS APPROVED BY THE CITY OF LIVONIA OR COUNTY ENGINEER.
- ALL MUD, DIRT, AND DEBRIS TRACKED ONTO EXISTING ROADS FROM THIS SITE SHALL BE PROMPTLY REMOVED BY THE CONTRACTOR AND/OR BUILDER. ALL MUD, DIRT, AND DEBRIS TRACKED OR SPILLED ONTO PAVED SURFACES WITHIN THIS SITE SHALL BE PROMPTLY REMOVED BY THE CONTRACTOR AND/OR BUILDER.
- PERMANENT SOIL EROSION CONTROL MEASURES FOR ALL SLOPES, CHANNELS, DITCHES, OR ANY DISTURBED LAND AREA SHALL BE COMPLETED WITHIN 15 CALENDAR DAYS AFTER FINAL GRADING OR FINAL EARTH CHANGES HAVE BEEN COMPLETED. IF IT IS NOT PERMANENTLY STABLE, A DISTURBED AREA AFTER AN EARTH CHANGE HAS BEEN COMPLETED OR WHERE SIGNIFICANT EARTH CHANGE ACTIVITY CEASES TEMPORARY SOIL EROSION CONTROL MEASURES SHALL BE IMPLEMENTED WITHIN 30 CALENDAR DAYS. ALL TEMPORARY SOIL EROSION CONTROL MEASURES SHALL BE MAINTAINED UNTIL PERMANENT SOIL EROSION CONTROL MEASURES ARE IMPLEMENTED AND/OR ESTABLISHED. ALL PERMANENT SOIL EROSION CONTROL MEASURES WILL BE IMPLEMENTED AND ESTABLISHED BEFORE A CERTIFICATE OF COMPLIANCE IS ISSUED. PERMANENT SOIL EROSION MEASURES INCLUDE SEED AND MULCH, SOIL OR OTHER FORM OF GROUND COVER.
- CITY OF LIVONIA, WAYNE COUNTY AND/OR DESIGN ENGINEER RESERVES THE RIGHT TO REQUIRE ADDITIONAL AND/OR DIFFERENT SOIL EROSION MEASURES AS NEEDED BY FIELD CONDITIONS.

SILT FENCE



CATCH - ALL INLET FILTER NOTES

DESCRIPTION:
THIS WORK SHALL CONSIST OF THE FURNISHING, INSTALLATION AND REMOVAL OF A DRAINAGE STRUCTURE INLET FILTER ASSEMBLY, CONSISTING OF A FRAME AND FILTER BAG, TO COLLECT SEDIMENT IN SURFACE STORMWATER RUNOFF AT LOCATIONS SHOWN ON THE PLAN OR AS DIRECTED BY THE DESIGN ENGINEER.

THE CONTRACTOR SHALL INSPECT THE WORK SITE AND REVIEW THE PLANS TO DETERMINE THE NUMBER AND DIMENSIONS OF THE VARIOUS TYPES OF DRAINAGE STRUCTURE FRAME (CIRCULAR AND RECTANGULAR) INTO WHICH THE INLET FILTERS WILL BE INSTALLED PRIOR TO ORDERING MATERIALS.

THE DRAINAGE STRUCTURE INLET FILTER ASSEMBLY SHALL BE INSTALLED UNDER THE GRATE ON THE LIP OF THE DRAINAGE STRUCTURE FRAME, WITH THE FABRIC BAG HANGING DOWN INTO THE DRAINAGE STRUCTURE.

THE DRAINAGE STRUCTURE INLET FILTER ASSEMBLY SHALL REMAIN IN PLACE UNTIL FINAL REMOVAL OF THE ASSEMBLY AS DIRECTED BY THE ENGINEER.

FINAL REMOVAL OF THE ASSEMBLY SHALL INCLUDE THE DISPOSAL OF DEBRIS OR SILT THAT HAS ACCUMULATED IN THE FILTER BAG AT THE TIME OF REMOVAL.

CLEANING OF THE INLET FILTER SHALL CONSIST OF INSPECTING, CLEANING (INCLUDES REMOVAL AND PROPER DISPOSAL OF DEBRIS AND SILT THAT HAS ACCUMULATED IN THE FILTER FABRIC BAG), BY VACUUMING, REMOVING AND DUMPING OR ANY OTHER METHOD APPROVED BY THE ENGINEER.

CATCH - ALL MAINTENANCE

THE FREQUENCY AND DEGREE OF MAINTENANCE REQUIRED IS DEPENDENT ON SITE CONDITIONS AND RAINFALL.

GENERALLY, THE BAGS CAN BE EMPTIED, INVERTED, WASHED AND RE-USED THROUGHOUT AN ENTIRE PROJECT. THE BAG MUST BE REPLACED IF IT IS SEVERELY WORN OR TORN.

INSPECT THE BAG AT LEAST EVERY 2 WEEKS - CLEAN, IF NEEDED.

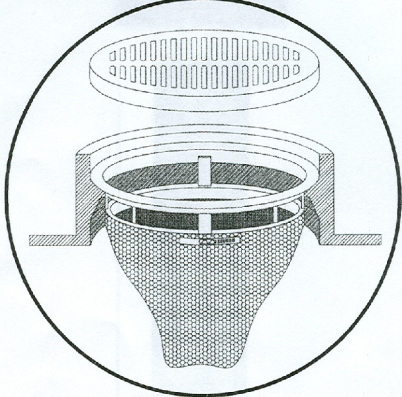
INSPECT THE BAG EVERY TIME THERE IS RAINFALL TOTALING 1 OR MORE INCHES - CLEAN, IF NEEDED.

REPLACE BAG IF IT HAS A HOLE IN IT.

REPLACE BAG IF IT APPEARS CLEAN BUT WILL NOT PASS WATER.

Catch-All
Inlet Protector

Custom fitted to virtually any inlet casting



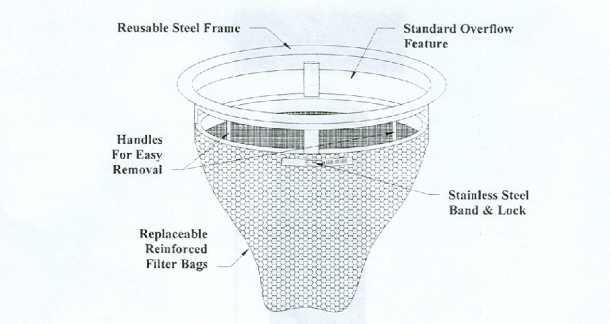
INSTALLED COMPLETELY BELOW THE GRATE



Marathon Materials, Inc.
25523 W. Schmale Street
Plymouth, MI 48170
(800) 983-9493

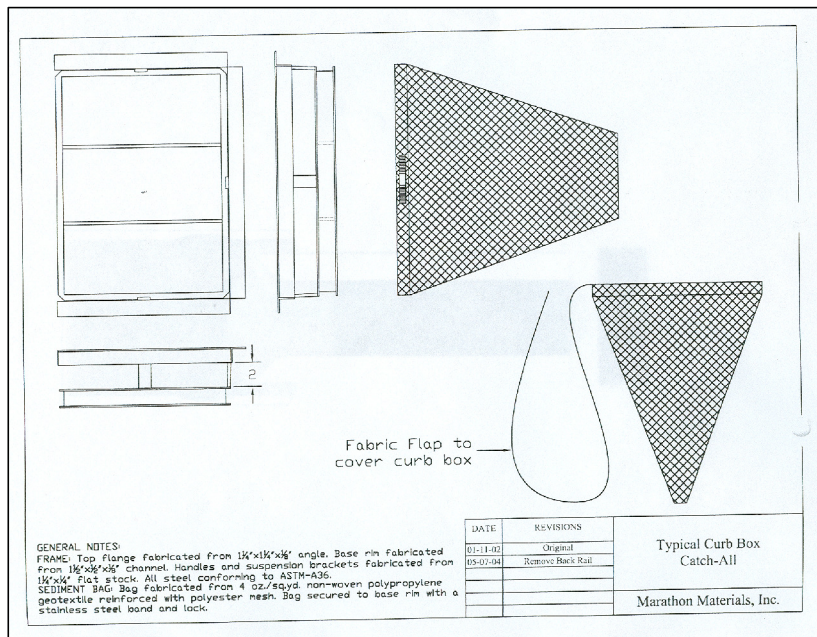
Distributed by...

Catch-All is a manufactured inlet filtration device designed to significantly reduce the ingress of pollutants into stormwater systems, and therefore, improve water quality. Designs are available for a custom fit in virtually any drainage structure casting.



Catch-All HR is available to provide the added benefit of hyacinth removal.

- Design Details**
- 1. Erosion Prevention
 - Sediment Control
 - 2. Erosion Removal
 - Sedimentation (Catch-All HR)
 - Phosphorus
 - Nitrogen
 - Heavy Metals
- Applications:**
1. Site Development & Highway Construction
 - Lake Protection (Sediment Control)
 2. Permanent BMP
 - Stormwater Yards
 - Wash Bays
 - Parking Lots & Garages
 - Airports - Terminals, Car/Limo Stands, Rental Returns
 - Back-Park Road Drive-Ins
 - Public Maintenance of Underground Drainage Systems
 - Public Maintenance of Underground Oil/Water Separators



START	END
4/4/22	4/4/22
4/4/22	4/4/22
4/5/22	5/2/22
4/5/22	5/2/22
5/2/22	6/1/22
6/1/22	6/30/22
6/1/22	6/30/22
6/1/22	9/30/22
10/1/22	10/30/22
11/1/22	11/30/22
12/1/22	12/30/22

- STONE TRACKING PAD ATOP GEOTEXTILE LINER (MUD-MAT).
- INSTALL SILT FENCING AND PROTECTIVE FENCING.
- DEMOLITION OF SITE ITEMS.
- STRIP TOPSOIL AND REMOVE ALL ORGANICS.
- GRADE AND BALANCE SITE AS REQUIRED.
- INSTALL UNDERGROUND UTILITIES (SANITARY, STORM, WATER, ELECTRICAL AND GAS.)
- PLACE INLET FILTERS ONCE STORM SEWER STRUCTURES HAVE BEEN INSTALLED.
- BEGIN BUILDING ADDITION
- ESTABLISH VEGETATION FOR ALL DISTURBED AREAS AND ROAD / R.O.W.'s
- CLEAN OUT STORM SEWERS SYSTEM.
- REMOVE SILT FENCE AND CATCH BASIN FILTERS ONCE VEGETATION HAS BEEN ESTABLISHED FOLLOWING CITY OF LIVONIA INSPECTION AND APPROVAL.

SOIL EROSION CONTROL NOTES

CUTTING, FILLING AND GRADING SHALL BE MINIMIZED AND THE NATURAL TOPOGRAPHY OF THE SITE SHALL BE PRESERVED TO THE MAXIMUM POSSIBLE EXTENT, EXCEPT WHERE SPECIFIC FINDINGS DEMONSTRATE THAT MAJOR ALTERATIONS WILL STILL MEET THE PURPOSES AND REQUIREMENTS OF THIS ORDINANCE.

DEVELOPMENT SHALL BE STAGED TO KEEP THE EXPOSED AREAS OF SOIL AS SMALL AS PRACTICABLE.

SOIL EROSION CONTROL MEASURES SHALL BE INSTALLED BETWEEN THE DISTURBED AREA AND ANY WATERCOURSES, INCLUDING RIVERS, STREAMS, CREEKS, LAKES, PONDS AND OTHER WATERCOURSES.

SEDIMENT RESULTING FROM ACCELERATED SOIL EROSION SHALL BE REMOVED FROM RUNOFF WATER BEFORE THAT WATER LEAVES THE SITE.

TEMPORARY AND PERMANENT SOIL EROSION CONTROL MEASURES DESIGNED AND CONSTRUCTED FOR THE CONVEYANCE OF WATER AROUND, THROUGH, OR AWAY FROM THE SITE SHALL BE DESIGNED TO LIMIT THE WATER FLOW TO A NON-EROSIVE VELOCITY.

TEMPORARY SOIL EROSION CONTROL MEASURES SHALL BE REMOVED AFTER PERMANENT SOIL EROSION CONTROL MEASURES HAVE BEEN IMPLEMENTED. ALL SITES SHALL BE STABILIZED WITH PERMANENT SOIL EROSION CONTROL MEASURES.

IF LAKES, PONDS, CREEKS, STREAMS, CANALS, RIVERS, OR WETLANDS ARE LOCATED ON OR NEAR THE SITE, EROSION CONTROL MEASURES WHICH DIVERT RUNOFF AND TRAP SEDIMENT MUST BE PROVIDED AT STRATEGIC LOCATIONS. STRAW BALE BERMS MAY BE USED AS TEMPORARY STORMWATER DIVERSION STRUCTURES, BUT WILL NOT BE CONSIDERED SUFFICIENT FOR TAPPING SEDIMENT. THE USE OF SEDIMENT BASINS, FILTER FABRIC, VEGETATED BUFFER STRIPS AND ROCK FILTERS IN LIEU OF STRAW BALE BERMS SHALL BE STRONGLY ENCOURAGED. OTHER MEASURES MAY BE REQUIRED IF REASONABLY DETERMINED TO BE NECESSARY TO PROTECT A WATERCOURSE OR WETLAND.

WHEN IT IS NOT POSSIBLE TO PERMANENTLY STABILIZE A DISTURBED AREA AFTER AN EARTH CHANGE HAS BEEN COMPLETED OR WHEN SIGNIFICANT EARTH CHANGE ACTIVITY CEASES, TEMPORARY SOIL EROSION CONTROL MEASURES SHALL BE INSTALLED.

PERMANENT EROSION CONTROL MEASURES FOR ALL SLOPES, CHANNELS, DITCHES OR ANY DISTURBED LAND AREA SHALL BE COMPLETED WITHIN 15 (FIFTEEN) CALENDAR DAYS AFTER FINAL GRADING OF THE FINAL EARTH CHANGE HAS BEEN COMPLETED. ALL TEMPORARY SOIL EROSION CONTROL MEASURES SHALL BE MAINTAINED UNTIL PERMANENT SOIL EROSION CONTROL MEASURES ARE IMPLEMENTED.

VEGETATED BUFFER STRIPS SHALL BE CREATED OR RETAINED ALONG THE EDGES OF ALL LAKES, PONDS, CREEKS, STREAMS, CANALS, RIVERS, OTHER WATERCOURSES OR WETLANDS.

EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE RECEIVED REGULAR MAINTENANCE TO ASSURE PROPER FUNCTIONING.

ALL GRADING PLANS AND SPECIFICATIONS, INCLUDING EXTENSIONS OF PREVIOUSLY APPROVED PLANS SHALL INCLUDE PROVISIONS FOR EROSION AND SEDIMENT CONTROL IN ACCORDANCE WITH, BUT NOT LIMITED TO, THE STANDARDS CONTAINED IN THE "STANDARDS AND SPECIFICATIONS FOR SOIL EROSION AND SEDIMENT CONTROL", PUBLISHED BY OAKLAND SOIL CONSERVATION DISTRICT.

SOIL EROSION CONTROL NOTES
SEQUENCE OF OPERATION (NEW CONSTRUCTION)

INSTALL ACCESS DRIVE AT THE SITE ENTRANCE AS INDICATED ON THE PLANS.

INSTALL SILT FENCE AND/OR OTHER SIMILAR APPROVED SILT BARRIER ALONG PROPERTY LINES.

STRIP EXISTING TOPSOIL, VEGETATION AND ORGANIC MATTER FROM BUILDING AND ROADWAY AREAS. COMMENCE LAND BALANCE AND MASS GRADING OPERATIONS. MAINTAIN A MINIMUM BUFFER OF 15' OF EXISTING VEGETATION WHEREVER POSSIBLE AROUND SITE PERIMETER. STOCK PILES SHOULD BE LOCATED AWAY FROM EXISTING DRAINAGE FACILITIES.

EXCAVATE AND INSTALL UNDERGROUND UTILITIES. INSTALL PEA STONE INLET FILTERS AROUND ALL NEW STORM SEWER FACILITIES AS INDICATED ON THE PLANS. EXISTING AND PROPOSED STORM SEWER FACILITIES SHALL BE PROTECTED FROM EROSION AND SEDIMENT INFILTRATION AT ALL TIMES.

COMMENCE FINAL GRADING AND TRIMMING OPERATIONS. PREPARE SUBGRADE FOR INSTALLATION OF PROPOSED PAVEMENT.

SEED AND MULCH ALL DISTURBED SITE AREAS AND INSTALL SITE LANDSCAPING.

REMOVE CONSTRUCTION DEBRIS AND JET VAC NEWLY INSTALLED STORM SEWER SYSTEM AS REQUIRED BY THE MUNICIPALITY.

REMOVE ALL REMAINING TEMPORARY SOIL EROSION AND SEDIMENTATION CONTROL MEASURES ONCE PERMANENT MEASURES ARE ESTABLISHED.

WHEN EVER POSSIBLE, THE SITE SHALL BE GRADED TO WITHIN SIX INCHES (6") OF THE PROPOSED FINISH GRADE PRIOR TO INSTALLATION OF THE UNDERGROUND FACILITIES.

STAGING OF PROPOSED WORK SHALL BE COMPLETED BY THE CONTRACTOR AS REQUIRED, TO ENSURE PROGRESSIVE STABILIZATION OF DISTURBED AREAS.

CONTRACTOR NOTE

ALL CONSTRUCTION CONTRACTORS ARE REQUIRED TO CONTROL ALL POLLUTANT SOURCES AT THE CONSTRUCTION SITE THAT MAY CAUSE ADVERSE IMPACTS TO WATER QUALITY, INCLUDING BUT NOT LIMITED TO: CONSTRUCTION MATERIALS AND WASTE DISCARDED BUILDING MATERIALS, CONCRETE WASHOUT, CHEMICALS, FUEL, LITTER AND SANITARY WASTE. THE CONTRACTOR MUST REPORT TO THE PROJECT ENGINEER, WAYNE COUNTY AND/OR CITY OF LIVONIA OFFICIAL ANY ILLICIT DISCHARGES THEY MAY OBSERVE, IMPACTING WATER QUALITY.

FILE NO.: 3908-001	DWG. NO.: 3908-001 ENG
DESIGNED BY: S.A.S.	SHEET No. C-11
DRAWN BY: S.A.S.	
CHECKED BY: A.S.N.	
SCALE: 1" = 20'	

CLIENT:	DEVONCE CUSTOM CONSTRUCTION
10/13/21	DEAN DEVONCE
	43650 UTICA ROAD
	STERLING HEIGHTS, MI
	48310

8495 N. TERRITORIAL RD.
PLYMOUTH, MI 48170
PHONE: (734) 416-9650
FAX: (734) 416-9657
www.glasurveyor.com

GLA SURVEYORS & ENGINEERS

SOIL EROSION NOTES

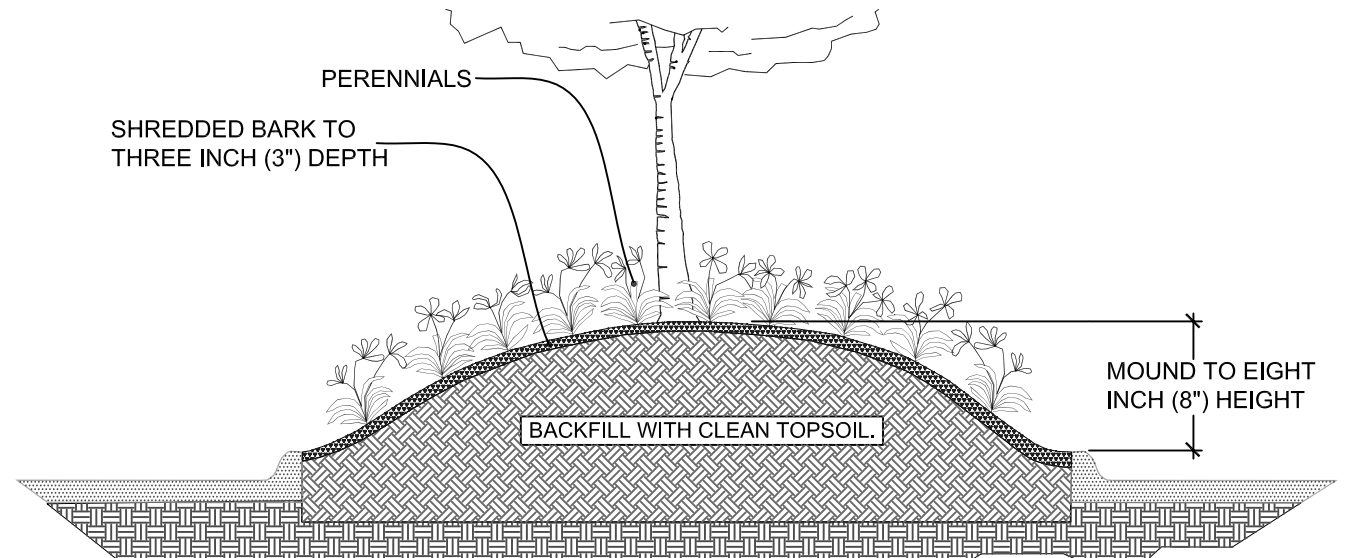
LIVONIA VETERINARY HOSPITAL
LOTS 1-7 & 76-79 "GRAYTON HIGHWAY SUBDIVISION"
PT. OF SEC. 21 & 28, T. 1 S., R. 9 E.,
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

STATE OF MICHIGAN
ANTHONY S. NESTOR
ENGINEER
No. 50153
PROFESSIONAL ENGINEER

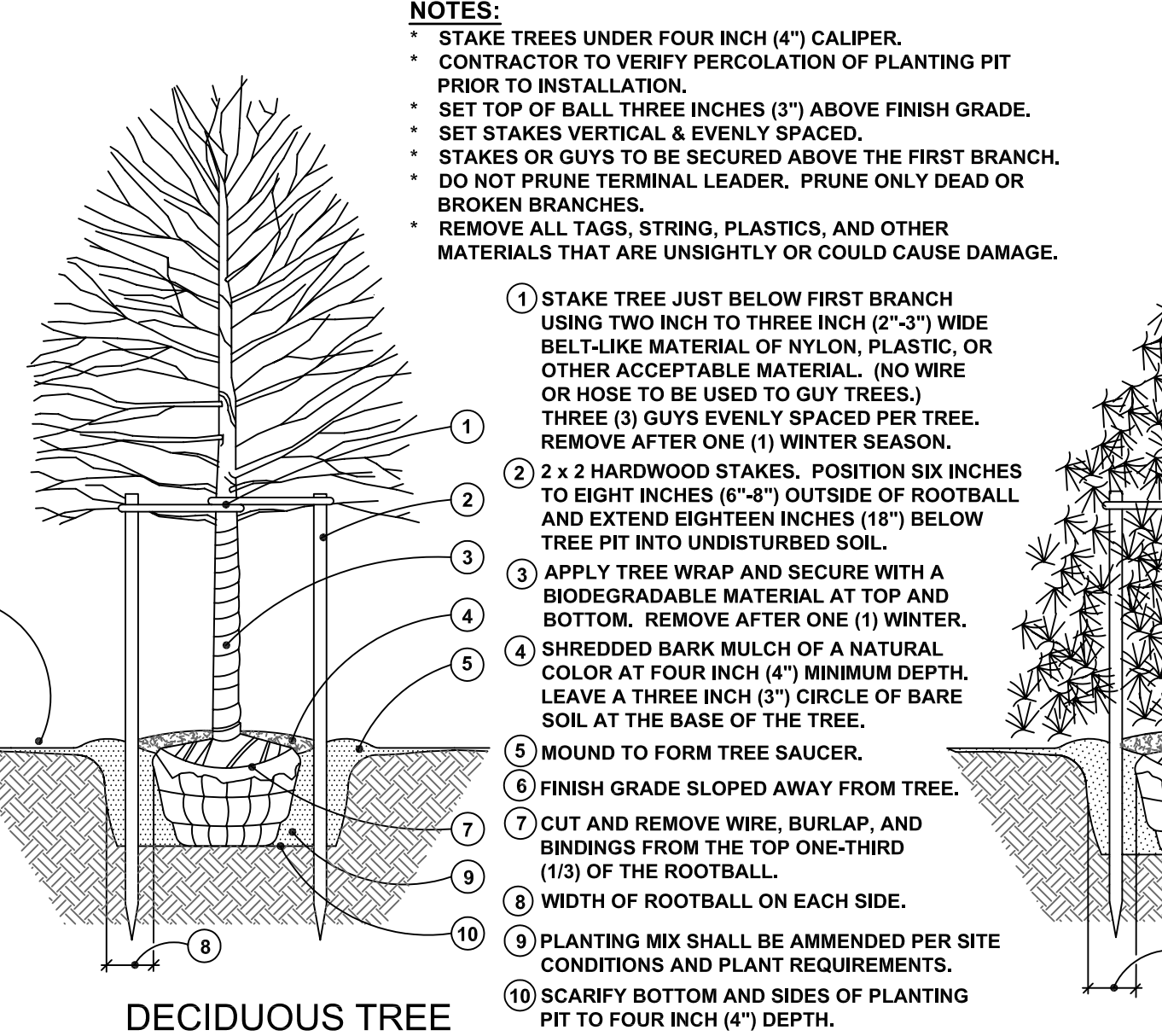
LANDSCAPE PLANTING NOTES:

PLANTING

- Installation of all plant material shall be in accordance with the latest edition of the *American Association of Nurserymen Standards for Nursery Stock* and with the specifications set forth by the City of Livonia, Michigan.
- The plant materials shall conform to the type stated on the plant list. Sizes shall be the minimum stated on the plant list or larger. All measurements shall be in accordance with the latest edition of the *American Association of Nurserymen Standards for Nursery Stock*.
- The plant material shall be nursery grown and inspected by the Owner's representative before planting. The Owner's representative reserves the right to reject any plant material at any time.
- Plants designated "B&B" shall be balled and burlapped with firm balls of earth.
- Dig shrub pits one foot (1') larger than the shrub rootball, tree pits three (3) times the width of the tree rootball and backfill with one (1) part topsoil and one (1) part soil from excavated pit. Plant trees and shrubs at the same grade level at which they were planted at the nursery. If wet, clay soils are evident, plant trees and shrubs slightly higher.
- The Contractor is responsible for planting the materials at the correct grades and spacing. The plants shall be oriented to give the best appearance.
- When the plant has been properly set, the pit shall be backfilled with the topsoil mixture, gradually filling, patting, and settling with water.
- Trees in lawn areas to have a four foot (4') circle of mulch, four inches (4") deep, and three inches (3") away from the trunk. Shrub beds are to be mulched with shredded bark mulch to a minimum depth of three inches (3"). Perennial beds are to be mulched with shredded bark mulch to a minimum depth of two inches (2"). Only natural color, finely shredded hardwood bark mulch will be accepted.
- Remove all twine, wire, and burlap from the top one third (1/3) of tree and shrub root balls and from tree trunks. Remove all non-biodegradable material such as plastic or nylon completely from branches and stems. All tree wrap, stakes, and guys are to be removed after one (1) winter season.
- All plant materials shall be pruned and injuries repaired. The amount of pruning shall be limited to the removal of dead or injured limbs and to compensate for the loss of roots from transplanting. Cuts should be flush, leaving no stubs. Cuts over three quarters of an inch (3/4") shall be painted with tree paint. Shrubs along the site perimeter shall be allowed to grow together in a natural form.
- Organic, friable topsoil shall be evenly distributed and fine graded over all areas to receive lawns at uniform depth of four inches (4") after settlement.
- All disturbed lawn areas to be restored with a Grade A Kentucky Blue Grass blend. Existing lawn in generally good condition but with bare, sparse, or weedy areas must be renovated by filling in low areas, raking, overseeding, and top dressing all sparse and bare spots and continuing with a weed and feed program.
- All plantings shall be completed within three (3) months, and no later than November 30, from the date of issuance of a certificate of occupancy if such certificate is issued during the April1 thru September 30 period; if the certificate is issued during the October 1 thru March 31 period, the planting shall be completed no later than the ensuing May 31; plantings shall thereafter be reasonably maintained, including permanence and health of plant materials to provide a screen to abutting properties and including the absence of weeds and refuse.
- Backfill directly behind all curbs and along sidewalks and compact to the top of curbs or walk to support vehicle and pedestrian weight without settling.
- Conversion of all asphalt and gravel areas to landscape planting beds shall be done in the following manner: a. Remove all asphalt, gravel, and compacted earth to a depth of six inches to eighteen inches (6"-18") depending on the depth of the sub base and dispose of off site; b. Call the City for an inspection prior to backfilling; c. Replace excavated material with good, medium-textured planting soil (loam or light yellow clay loam) to a minimum of two inches (2") above the top of the curb and sidewalk, add four inches to six inches (4"-6") of topsoil and crown to a minimum of six inches (6") above the adjacent curb and walk after earth settling, unless otherwise noted on the landscape plan.
If conversion from asphalt to landscape occurs in or between an existing landscape area(s), replace excavated material from four inches to six inches (4"-6") below adjacent existing grade with good, medium-textured planting soil (loam or light yellow clay loam) and add four inches to six inches (4"-6") of topsoil to meet existing grades after earth settling.



PARKING LOT ISLAND DETAIL not to scale



DECIDUOUS TREE PLANTING DETAILS

MATERIALS

- Required landscape material shall satisfy the criteria of the American Association of Nurserymen Standards for Nursery Stock and be:
a.) Northern nursery grown; b.) State Department of Agriculture inspected; c.) No. 1 grade material with a straight, unscarred trunk, and well-developed uniform crown (park grade trees will not be accepted); d.) Staked, wrapped, watered, and mulched according to the details provided; and e.) Guaranteed for one (1) year.
- Topsoil shall be friable, fertile soil of clayloam character containing at least five percent (5%) but not more than twenty percent (20%) by weight of organic matter with a pH range between 6.0 and 7.0. The topsoil shall be free from clay lumps, coarse sand, plant roots, sticks, and other foreign materials.
- The seed mixture for the lawn areas in the street rights-of-way shall consist of a Kentucky Blue Grass blend and mulched with clean straw free of noxious weed seeds. Maintenance of the right-of-way lawn area shall consist of a regular cuttings as needed. Weed control of the seed mixture shall not exceed one percent (1%). The mix shall be applied at a rate of 200 pounds per acre.
- Sod, if specified, shall be two (2) year old "Baron/Sheri/Adelphi" Kentucky Blue Grass blend grown in a sod nursery on loam soil.
- Proposed perennials shall be full, well-rooted plants.
- Callery Pear (*Pyrus calleryana*) and Norway Maple (*Acer platanoides*) shall not be substituted for any tree species in the plant list. Contact the Landscape Architect for acceptable plant substitutions.

GENERAL

- Do not plant deciduous or evergreen trees directly over utility lines or under overhead wires. Maintain a six foot (6') distance from the centerline of utilities and twenty feet (20') from the centerline of overhead wires for planting holes. Call MISS DIG forty-eight (48) hours prior to landscape construction for field location of utility lines.
- The Contractor agrees to guarantee all plant material for a period of one (1) year. At that time, the Owner's representative reserves the right for a final inspection. Plant material with twenty-five percent (25%) die back, as determined by the Owner's representative shall be replaced. This guarantee includes the furnishing of new plants, labor, and materials. These new plants shall also be guaranteed for a period of one (1) year.
- The work shall consist of providing all necessary materials, labor, equipment, tools, and supervision required for the completion as indicated on the drawings.
- Landscape areas shall be irrigated by an automatic underground irrigation system. Lawns and shrub/landscape areas shall be watered by separate zones to minimize overwatering.
- All written dimensions override scale dimensions on the plans.
- All substitutions or deviations from the landscape plan must be approved by the City of Livonia prior to installation.
- All bidders must inspect the site and report any discrepancies to the Owner's representative.
- All specifications are subject to change due to existing conditions.
- The Owner's representative reserves the right to approve all plant material.

MAINTENANCE

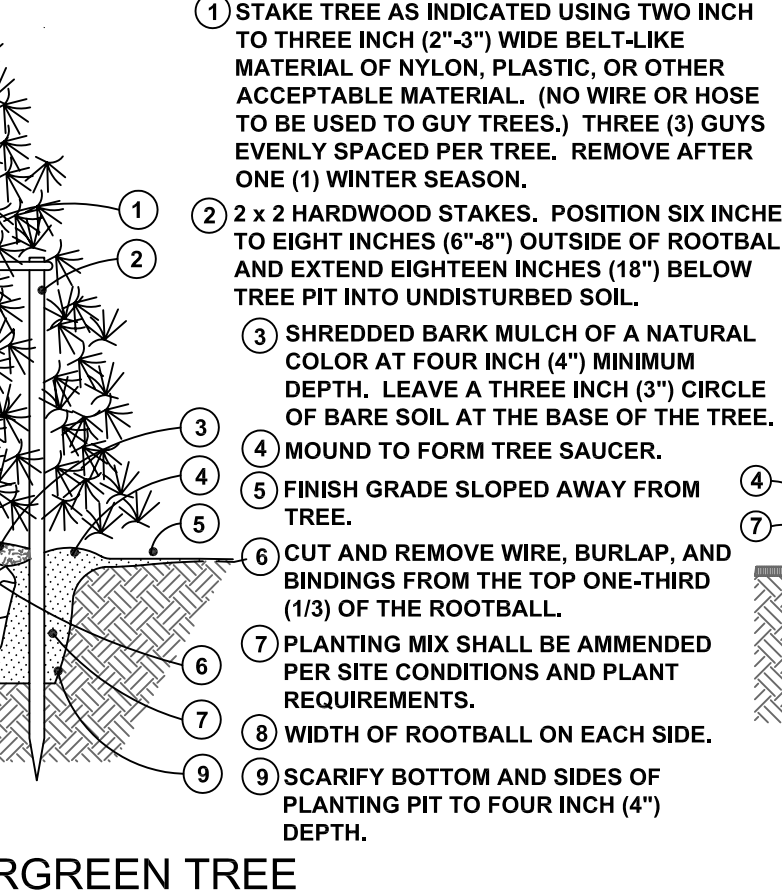
- The Owner of the landscaping shall perpetually maintain such landscaping in good condition so as to present a healthy, neat, and orderly appearance, free from refuse and debris.
- The Owner shall conduct a seasonal landscape maintenance program including regular lawn cutting (at least once per week during the growing season), pruning at appropriate times, watering, and snow removal during winter.
- The Contractor is responsible for watering and maintenance of all seed areas until a minimum of ninety percent (90%) coverage, as determined by the Owner's representative.
- All diseased and/or dead material shall be removed within sixty (60) days following notification and shall be replaced within the next appropriate planting season or within one (1) year, whichever comes first.
- Any debris such as lawn clippings, fallen leaves, fallen limbs, and litter shall be removed from the site on a weekly basis at the appropriate season.
- All planting beds shall be maintained by removing weeds, fertilizing, and replenishing mulch as needed.

NOTES FOR EXISTING LANDSCAPE AREAS:

- NOTES ON PLANT MATERIALS:
- Existing Plant Material is italicized and described by the common name. An inventory of the existing plant material is indicated on the drawing. Example: White Pine.
 - NEW PLANT MATERIAL IS DENOTED WITH A KEY THAT CORRESPONDS TO THE LIST FOR NEW PLANT MATERIAL ON THE DRAWING. EXAMPLE: 9 RAG.
- NOTES:
- REMOVE DEBRIS, WEEDS, STUMPS, AND DEAD WOOD FROM EXISTING PLANTING BEDS. APPLY TWO INCHES TO THREE INCHES (2"-3") OF SHREDDED BARK TO ALL PLANTING BEDS AND TREES. THE SHREDDED BARK MULCH SHALL NOT BE HIGHER THAN THREE INCHES (3") FOR EXISTING MULCH AND FOR NEW MULCH. MAKE ANY ADJUSTMENTS AS NEEDED TO COMPLY. KEEP THE MULCH AWAY FROM THE BASE OF TREES. REPLENISH MULCH AS NEEDED AND REAPPLY EVERY TWO (2) YEARS.
 - PRUNE ALL BROKEN TREE BRANCHES AND DEAD WOOD FROM EXISTING PLANT MATERIAL.
 - THE EXISTING IRRIGATION SYSTEM SHALL BE TESTED AND ADJUSTED TO INSURE THAT IT IS IN GOOD WORKING ORDER.
 - ALL EXISTING GRASS AREAS MUST BE HEALTHY AND FREE OF WEEDS. RESEED ALL DISTURBED LAWN AREAS WITH THE SEED MIX SPECIFIED IN THE NOTES

NOTES:

- STAKE ALL EVERGREEN TREES UNDER TWELVE FEET (12') HIGH. GUY ALL EVERGREEN TREES TWELVE FEET (12') HIGH AND OVER.
- CONTRACTOR TO VERIFY PERCOLATION OF PLANTING PIT PRIOR TO INSTALLATION.
- NEVER CUT CENTRAL LEADER. PRUNE ONLY TO REMOVE DEAD OR BROKEN BRANCHES.
- SET STAKES VERTICAL AND EVENLY SPACED.
- REMOVE ALL TAGS, STRING, PLASTICS, AND OTHER MATERIALS THAT ARE UNSIGHTLY OR COULD CAUSE GIRDLING.



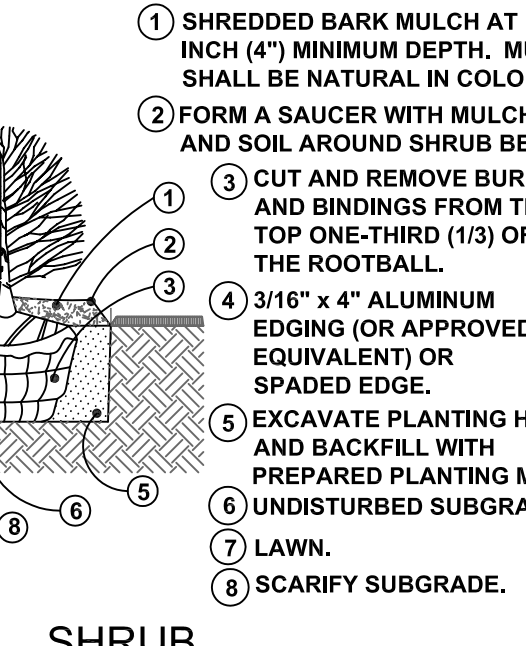
EVERGREEN TREE

GENERAL NOTES FOR ALL PLANTINGS:

- DO NOT CUT CENTRAL LEADER.
- REMOVE ALL TAGS, STRINGS, PLASTICS, AND ANY OTHER NON-BIODEGRADABLE MATERIALS (EXCEPT LABEL FOR PLANT NAME) FROM PLANT STEMS OR CROWN WHICH ARE UNSIGHTLY OR COULD CAUSE GIRDLING.
- PLANTS SHALL BEAR THE SAME RELATION TO FINISH GRADE AS IT BORE TO THE PREVIOUS GRADE IN THE NURSERY. SET THE BASE OF THE PLANT SLIGHTLY HIGHER THAN EXISTING GRADE IF PLANTING IN CLAY SOILS.
- CENTER THE ROOTBALL IN THE PLANTING HOLE. LEAVE THE BOTTOM OF THE PLANTING HOLE FIRM. USE WATER TO SETTLE THE PLANTING MIX AND REMOVE ANY AIR POCKETS AND FIRMLY SET THE TREE OR SHRUB. GENTLY TAMP IF NEEDED.

NOTE:

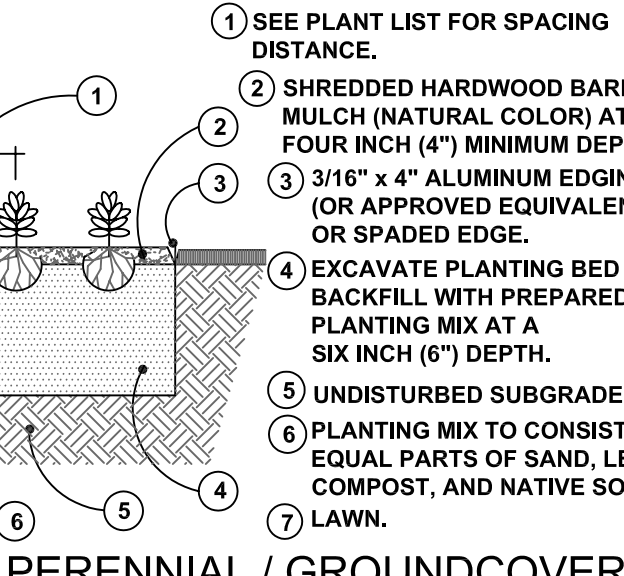
- CONTRACTOR TO VERIFY PERCOLATION OF PLANTING PIT PRIOR TO INSTALLATION.



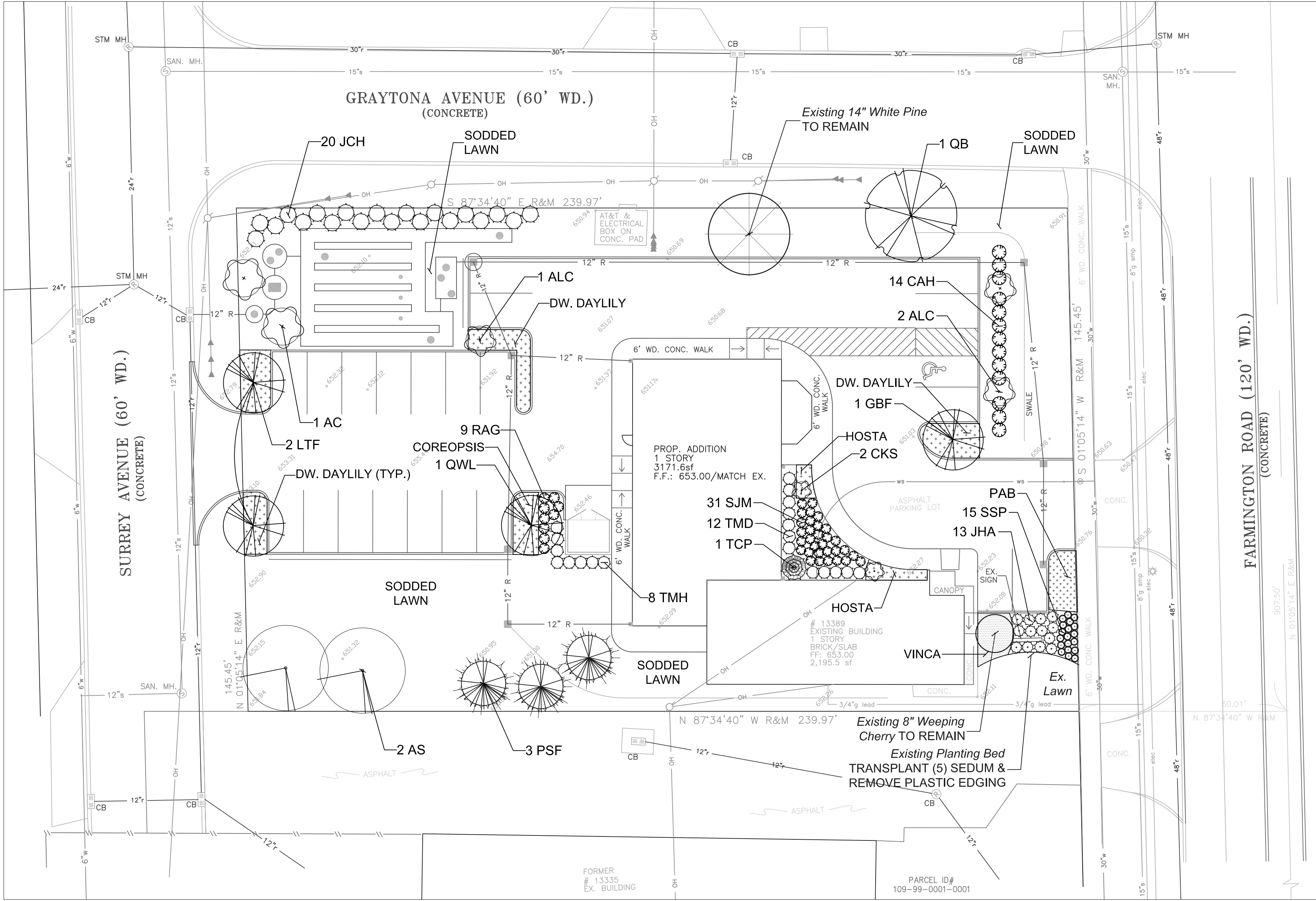
SHRUB

NOTE:

- CONTRACTOR TO VERIFY PERCOLATION OF PLANTING PIT PRIOR TO INSTALLATION.
- PERENNIALS TO BE PLANTED UP TO THE EDGE OF THE SAUCER AROUND A TREE OR SHRUB BED.



ANNUAL / PERENNIAL / GROUNDCOVER



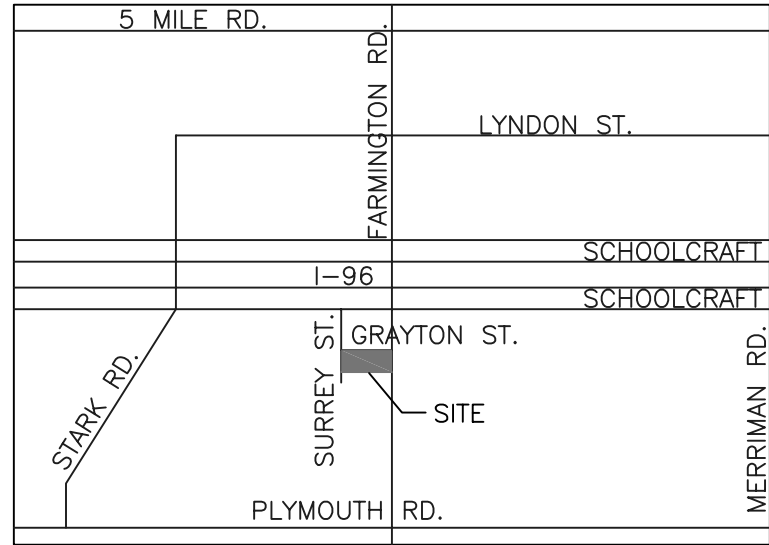
LANDSCAPE PLANTING PLAN

scale: 1" = 20'

PLANT LIST

KEY QTY.	BOTANICAL NAME	COMMON NAME	SIZE
AC	2 <i>Amelanchier canadensis</i>	Clump Serviceberry	6' - 8' ht. B&B
ALC	3 <i>Amelanchier laevis</i> 'Cumulus'	Cumulus Alleghany Serviceberry	1-1/2" cal. B&B
AS	2 <i>Acer saccharum</i>	Sugar Maple	2-1/2" cal. B&B
CAH	14 <i>Clethra alnifolia</i> 'Hummingbird'	Hummingbird Summersweet	30" ht., 5 gal. pot
CKS	2 <i>Cornus kousa</i> 'Summer Fun'	Summer Fun Kousa Dogwood	1-1/2" cal. B&B
GBF	1 <i>Ginkgo biloba</i> 'Fastigiata'	Fastigate Maidenhair Tree	2-1/2" cal. B&B
JCH	20 <i>Juniperus chinensis</i> 'Hetz Columnaris'	Hetz Columnar Upright Juniper	3' ht., 5 gal. pot
JHA	13 <i>Juniperus horizontalis</i> 'Andorra'	Andorra Spreading Juniper	24" ht., 3 gal. pot
LTF	2 <i>Liriodendron tulipifera</i> 'Fastigiata'	Fastigate Tuliptree	2" cal. B&B
PSF	3 <i>Pinus strobus</i> 'Fastigiata'	Fastigate Eastern White Pine	6 ft. ht. B&B
QB	1 <i>Quercus bicolor</i>	Swamp White Oak	2-1/2" cal. B&B
QWL	1 <i>Quercus x warei</i> 'Long'	Regal Prince Oak	2-1/2" cal. B&B
RAG	9 <i>Rhus aromatica</i> 'Gro-low'	Gro-Low Fragrant Sumac	24" ht., 3 gal. pot
SJM	31 <i>Spiraea japonica</i> 'Magic Carpet'	Magic Carpet Spirea	24" ht., 3 gal. pot
TCP	1 <i>Tsuga canadensis</i> 'Pendula'	Weeping Hemlock	3' ht., 5 gal. pot
TMD	12 <i>Taxus x media</i> 'Densiformis'	Densiformis Yew	24" ht. B&B
TMH	8 <i>Taxus x media</i> 'Hicksii'	Hicks Yew	36" ht. B&B
CVM	1 <i>Coreopsis verticillata</i> 'Moonbeam'	Moonbeam Threadleaf Coreopsis	1 gal. pot, 30" o.c.
HHR	1 <i>Hemerocallis sp.</i> 'Happy Returns'	Happy Returns Daylily	1 gal. pot, 30" o.c.
HSG	1 <i>Hosta sp.</i> 'Guacamole'	Guacamole Hosta	1 gal. pot, 30" o.c.
PAB	1 <i>Pennisetum alopecuroides</i>	Burgandy Bunny	
SSP	1 <i>Sedum spectabile</i> 'Pink Chablis'	Dwarf Fountain Grass	1 gal. pot, 24" o.c.
VM	1 <i>Vinca minor</i>	Pink Chablis Sedum	1 gal. pot, 30" o.c.
		Periwinkle	24 cell flat, 10" o.c.

* Quantity to be determined in the field.



* Location map by GLA Surveyors & Engineers.

LOCATION MAP not to scale

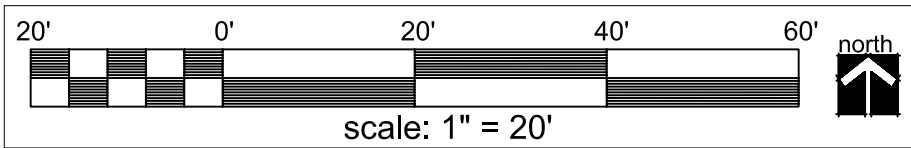
LANDSCAPE PLAN FOR:
GLA Surveyors & Engineers
8495 N. Territorial Road
Plymouth, Michigan 48170
(734) 416-9650

LANDSCAPE PLAN BY:
Nagy Devlin Land Design
31736 West Chicago Ave.
Livonia, Michigan 48150
(734) 634-9208



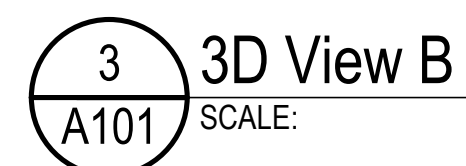
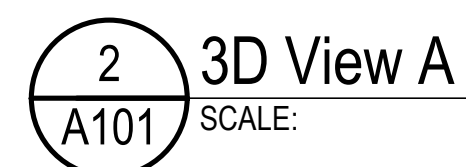
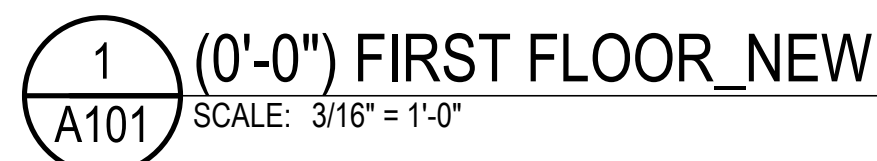
J. Brian Devlin
AUTOCAD SIGNATURE
ORIGINAL IN BLUE

date: September 26, 2021
revised:



LP - 1: LANDSCAPE PLANTING PLAN

* Base data provided by GLA Surveyors & Engineers.



Project Address

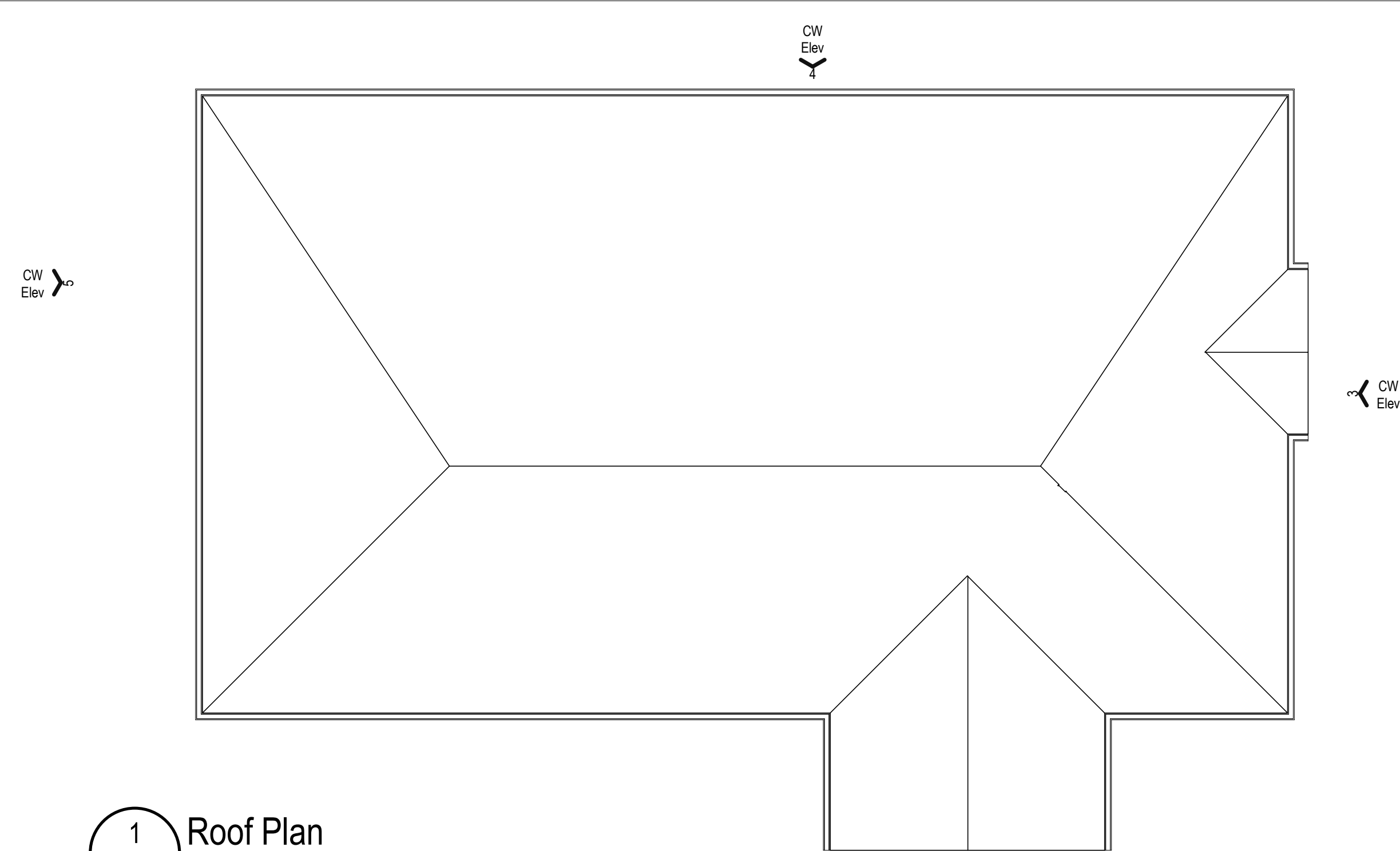
[illegible]

sheet name:
OVERALL FIRST FLOOR PLAN

drawn by:
Author
 checked by:
Checker
 sheet number:

A101

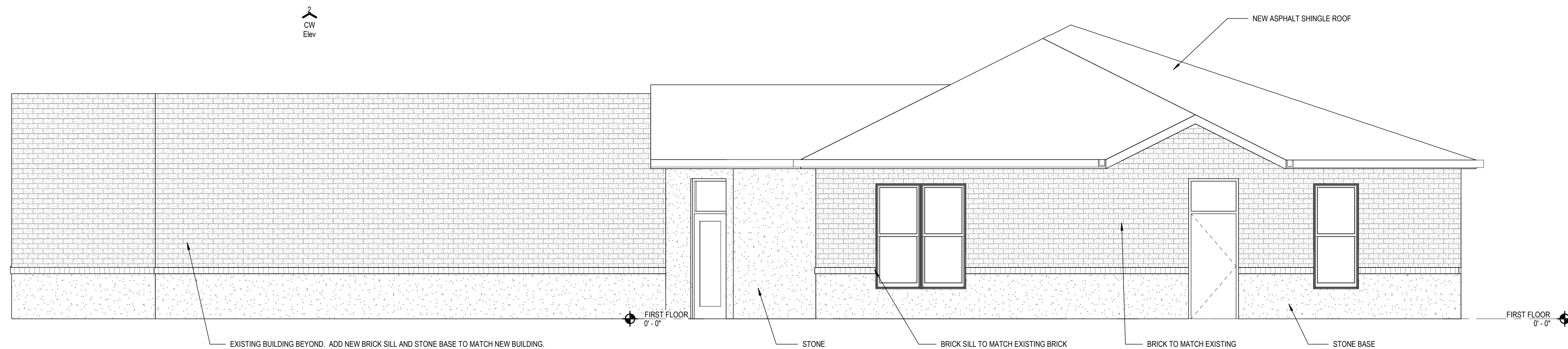
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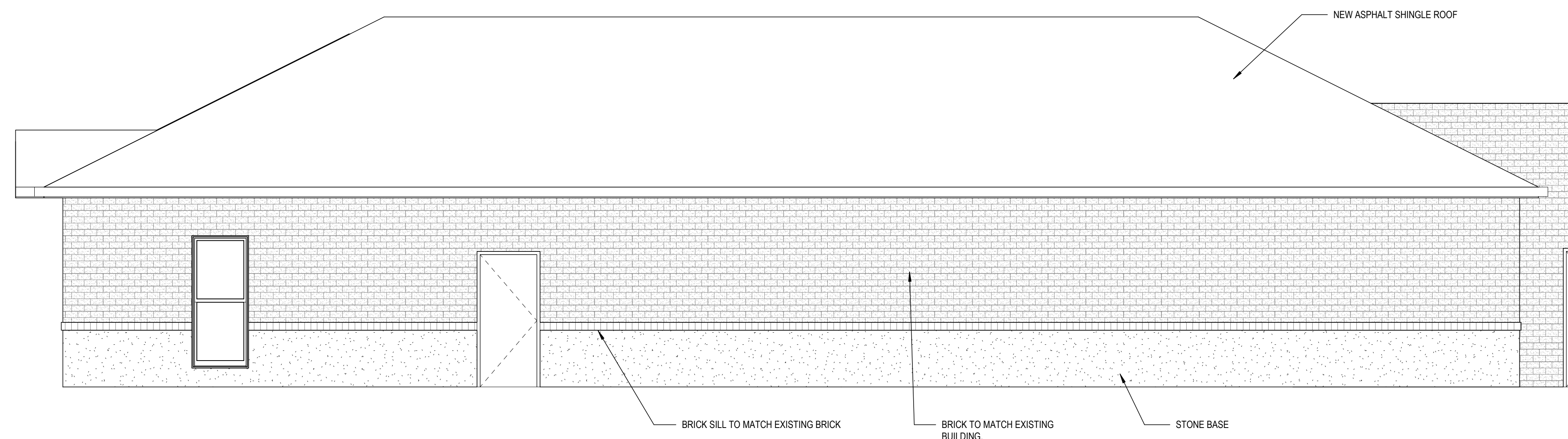
1 Roof Plan
A102 SCALE: 1/8" = 1'-0"



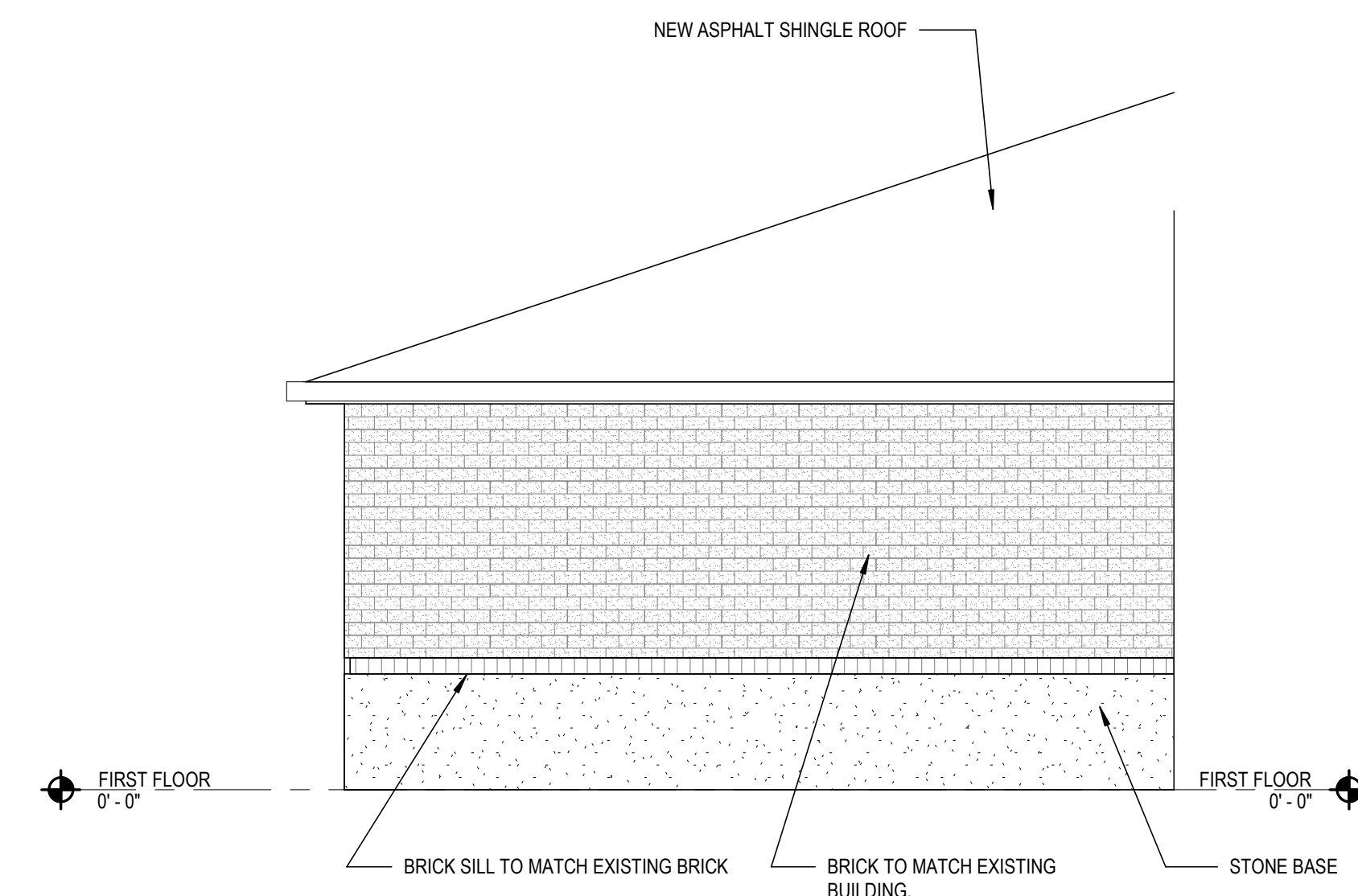
2 Elevation 1
A102 SCALE: 1/4" = 1'-0"



3 Elevation 2
A102 SCALE: 1/4" = 1'-0"



4 Elevation 3
A102 SCALE: 1/4" = 1'-0"



5 Elevation 4
A102 SCALE: 1/4" = 1'-0"

Vet Clinic Addition[illegible][illegible]

sheet name: **ROOF PLAN & ELEVATIONS**

Author

Checke

A102

00-0000

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

May 9, 2022

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2022-03-02-11 – #13389, #13391 & #13393 Farmington Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced waiver use approval request. The addresses of **#13389, #13391 & #13393 Farmington Road** are correct for the subject parcels, and should be used in connection with this petition.

We have no objections to the proposed petition, although the following items should be noted:

1. The proposed project will need to meet the requirements of the current Wayne County Stormwater Ordinance. The submitted drawings do indicate that storm sewer and detention are proposed, but no details on the utilities have been given at this time.
2. The owner will need to coordinate removal of the existing overhead utilities for the proposed building addition.
3. The owner will need to submit full Engineering plans to this department for permitting should the project move forward, and may be required to obtain permits from Wayne County should any work occur within the Farmington Road right-of-way.
4. The owner will need to combine the parcels to create a single parcel. Please coordinate the parcel combination with the Assessing office should the project be approved.

Should you have any additional questions, or need any additional information on this matter, please feel free to contact either myself at (734) 466-2608, or Todd Zilincik, the City Engineer at (734) 466-2561.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Lear", is written over a horizontal line.

David W. Lear, P.E.
Asst. City Engineer

cc: 2022 petition File

DEPARTMENT OF PUBLIC SAFETY
LIVONIA FIRE & RESCUE

DAVE HEAVENER
FIRE CHIEF



MAUREEN MILLER BROSNAN
MAYOR

14910 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5419
734-466-2444
734-466-2082 fax

DATE: November 11th, 2021

TO: Scott O. Miller, Planner IV

FROM: Livonia Fire Prevention Division

SUBJECT: Petition 2022-03-02-11 13889,13391,13393 Farmington Rd. Livonia Veterinary Hospital

This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address.

We have no objections to this proposal.

A further detailed plan review will take place when this division receives an official plan set.

Sincerely,

Brian R. Kukla

Brian R. Kukla
Fire Marshal

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

THOMAS GORALSKI
CHIEF OF POLICE



MAUREEN MILLER BROSNAN
MAYOR

15050 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5499
(734) 466-2470
FAX: (734) 261-2265

May 9, 2022

Mr. Scott Miller
City of Livonia Planning Dept
33000 Civic Center Drive
Livonia, MI 48154

Re: Petitions 2022-03-02-11 - 13889, 13391 and 13393 Farmington Road

Mr. Miller,
I have reviewed the plans in connection with the petition. I have no objections to the proposals.

Please feel free to contact me, should you have any questions.

Sincerely,

FOR THE CHIEF OF POLICE,

Scott Sczepanski #543

Scott Sczepanski, Sergeant
Traffic Bureau
(734) 466-2107

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
SANITATION
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: May 9, 2022

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2022-03-02-11 – 13889, 13391 and 13393 Farmington Road

Pursuant to your request, the above referenced Petition has been reviewed.

1. The parking spaces shall be 10' x 20' and double striped.
2. Adequate soundproofing shall be installed to the extent necessary to ensure the elimination of all noise from the area used for the treatment and temporary keeping of such sick and diseased household pets.

This Department has no further objections to this Petition.

I trust this provides the requested information.

Jerome Hanna

Jerome Hanna
Director of Inspection

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

April 8, 2022

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2022-03-02-11 - 13389, 13391 and 13393 Farmington Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.

Please contact me if you have any further questions.

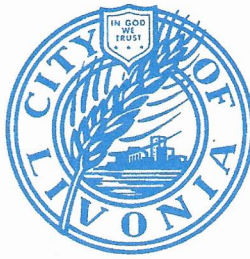
Very truly yours,

Connie Kumpula
Chief Accountant

CK: jw

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

April 5, 2022

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2022-03-02-11

13389, 13391, 13393 Farmington Road
Livonia Veterinary Hospital

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,


Lynda L. Scheel
Treasurer, City of Livonia

OFFICE OF THE MAYOR

Maureen Miller Brosnan
MAYOR

Linda Gosselin
ASSESSOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2201
mayor@ci.livonia.mi.us

April 7, 2022

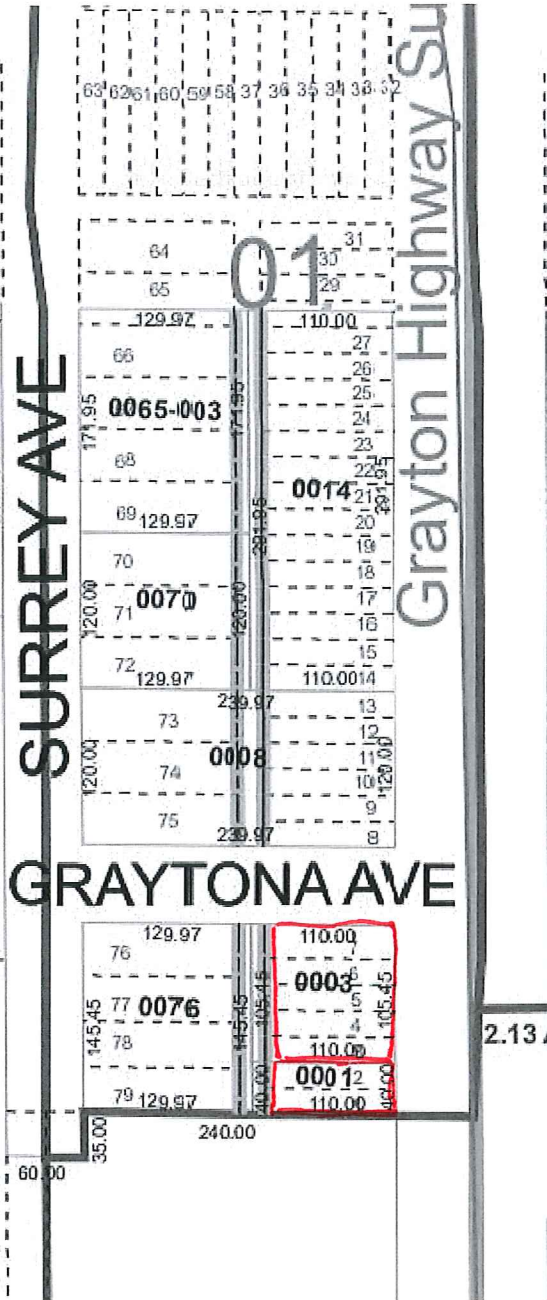
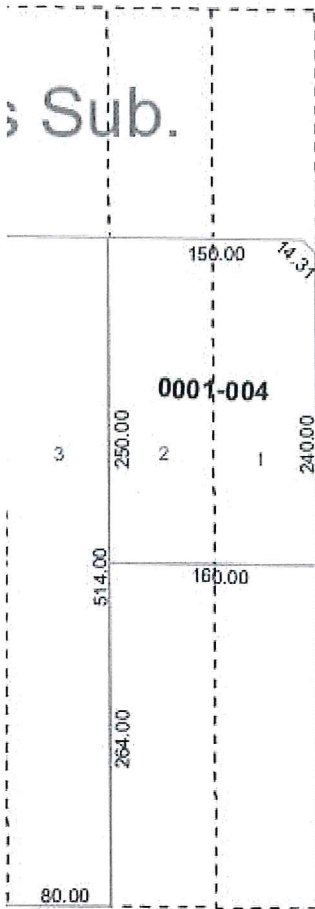
To: Planning Department

Re: **Petition 2022-03-02-11 13889, 13391, and 13393 Farmington Road**

Plans submitted by Livonia Veterinary Hospital requesting waiver use approval to expand the existing veterinary hospital would require a Lot Combination to create one parcel number. Currently there are 2 separate parcels; parcel 109-01-0001-000 13389 Farmington is the existing building parcel and parcel 109-01-0003-000 13391 Farmington is an adjacent vacant lot. Please contact the Assessor's Office with any questions. The lot split/combination application can be found on the Livonia.gov website.

Kindest Regards,

Kathie Siterlet
Residential Appraiser



UNAPPROVED MINUTES

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MINUTES OF THE 1,187th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, May 17, 2022, the City Planning Commission of the City of Livonia held its 1,187th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7 p.m.

Members present:	Carol Smiley	Glen Long	Betsy McCue
	Dave Bongero	Peter Ventura	Sam Caramagno
	Ian Wilshaw		

Members absent: None

Mr. Mark Taormina, Planning Director, Jacob Uhazie, Planning & Economic Development Coordinator, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #4 PETITION 2022-03-02-11 Livonia Veterinary Hospital

Mr. Caramagno, Secretary, announced the next item on the agenda, Petition 2022-03-02-11 submitted by Livonia Veterinary Hospital requesting waiver use approval pursuant to Sections 3.11 and 6.59 of The Livonia Vision 21 Zoning Ordinance, as amended, to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road, located on the west side of

Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28.

Mr. Taormina: This petition is a request to expand an existing veterinary hospital located on the west side of Farmington Road south of Schoolcraft Road. Bordering the site to the west and to the south is the City's DPW yard and administrative offices. This property has frontage on three (3) public streets: Farmington road to the east, Graytona Avenue to the north, and then Surrey Avenue to the west. The land area of the property measures 145 feet by 240 feet, for a total area of 0.8 acres. The existing veterinary clinic on the property is one-story in height and about 2,200 square feet. As you can see from the aerial photograph, it's located in the southeast corner of the property, roughly 32 feet from the sidewalk along Farmington Road. Parking is mostly available on the north side of the building. Currently, there are two driveways that serve the site. One is on Farmington Road and the other is on Graytona Avenue. The rear undeveloped portion of the site is zoned M-1 (Light manufacturing), and it is currently in the process of being rezoned to C-2. On September 9, 2019, City Council gave first reading to the rezoning. If approved, the entire site would be under the C-2 zoning classification. The proposed addition would extend off the northwest corner of the building. The addition would be one-story in height and measure roughly 3,170 square feet in size, bringing the total floor area of the facility up to 5,367 square feet. The expansion would provide additional exam rooms, as well as a pharmacy, a food store, and an employee lounge. The main customer entrance would be moved to the front of the addition, where there would be a new vestibule. Just inside this vestibule would be a reception area and client waiting room. The submitted floor plan shows the layout of the various rooms within both the existing building as well as the proposed addition. The proposal meets all the minimum required building setbacks. In terms of parking, it is based on a ratio of one space for every 200 square feet. That translates to 21 required parking spaces. This plan provides 22 parking spaces, six (6) of which would be in the front yard and sixteen (16) in the rear yard. The larger parking lot at the back of the site would be accessible via a driveway that would come off of Surrey. The existing drive approach from Graytona would be removed. The site plan shows an enclosed dumpster directly behind the building adjacent to the entrance and it would be used primarily for employees. It would be screened using eight-foot-high walls that would match the brick on the building. For landscaping, the only issue that came up at the Study Meeting

was the need for a couple of trees on Farmington Road. The petitioner indicated a willingness to plant additional trees which is provided in the prepared resolution. In terms of building materials, the intent is to have a uniform appearance between the existing building and the addition. The addition would consist of brick that would match the existing building. Some stone accents would be provided along the base of the building which would be carried over to the existing building. Phase one, as a petitioner indicated at the study session, the existing building would maintain the flat roof and once the construction of the addition is completed, a matching peaked roof would be added to the existing building. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated May 9, 2022, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced waiver use approval request. The addresses of #13389, #13391 & #13393 Farmington Road are correct for the subject parcels and should be used in connection with this petition. We have no objections to the proposed petition, although the following items should be noted: 1. The proposed project will need to meet the requirements of the current Wayne County Stormwater Ordinance. The submitted drawings do indicate that storm sewer and detention are proposed, but no details on the utilities have been given at this time. 2. The owner will need to coordinate removal of the existing overhead utilities for the proposed building addition. 3. The owner will need to submit full Engineering plans to this department for permitting should the project move forward and may be required to obtain permits from Wayne County should any work occur within the Farmington Road right-of-way. 4. The owner will need to combine the parcels to create a single parcel. Please coordinate the parcel combination with the Assessing office should the project be approved."* The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Livonia Fire & Rescue Division, dated May 10, 2022, which reads as follows: *"This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address. We have no objections to this proposal. A further detailed plan review will take place when this division receives an official plan set."* The letter is signed by Brian Kukla, Fire Marshal. The next letter is from the Division of Police, dated May 9, 2022, which reads as

UNAPPROVED MINUTES

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follows: *"I have reviewed the plans in connection with the petition. I have no objections to the proposal."* The letter is signed by Scott Szczepanski, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated May 9, 2022, which reads as follows: *" Pursuant to your request, the above referenced Petition has been reviewed. 1. The parking spaces shall be 10' x 20' and double striped. 2. Adequate soundproofing shall be installed to the extent necessary to ensure the elimination of all noise from the area used for the treatment and temporary keeping of such sick and diseased household pets. This Department has no further objections to this Petition."* The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department, dated April 8, 2022, which reads as follows: *"I have reviewed the addresses connected with the above noted petition. As there are no outstanding amounts receivable, general or water and sewer, I have no objections to the proposal."* The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer's Department, dated April 5, 2022, which reads as follows: *"In accordance with your request, the Treasurer's Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal."* The letter is signed by Lynda Scheel, Treasurer. The next letter is from the Assessor's Department, dated April 7, 2022, and reads: *"Plans submitted by Livonia Veterinary Hospital requesting waiver use approval to expand the existing veterinary hospital would require a Lot Combination to create one parcel number. Currently there are 2 separate parcels; parcel 109-01-0001-000 13389 Farmington is the existing building parcel and parcel 109-01-0003-000 13391 Farmington is an adjacent vacant lot. Please contact the Assessor's Office with any questions. The lot split/combination application can be found on the Livonia.gov website."* That is the extent of the correspondence.

Mr. Wilshaw: Excellent. Any questions for our planning staff? I don't see any questions. Is our petitioner in the audience? Good evening, sir. Could you please start with your name and address?

Dean Devonce, Devonce Custom Construction, 4350 Utica Road, Sterling Heights, MI.

Mr. Wilshaw: Thank you. Is there anything else that you'd like to add to this presentation this evening?

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Mr. Devonce: No, the rezoning has already been addressed in the ZBA and we did quite a while ago. Presuming the approval, that will actually all kind of fall automatic.

Mr. Wilshaw: Okay, and is there any questions from any of our commissioners for our petitioner's representative? Mr. Caramagno.

Mr. Caramagno: You're the construction manager you said.

Mr. Devonce: Yes.

Mr. Caramagno: So, I don't know what you know about the business, but I'm assuming the business is going pretty well with quite an expansion.

Mr. Devonce: Oh, her business?

Mr. Caramagno: Yes.

Mr. Devonce: I thought you meant my business sorry.

Mr. Caramagno: Hopefully yours to.

Mr. Devonce: Ours is doing well. Thank you. Hers is doing good. She's just looking...the older existing building is older and is needed renovation. She wants to expand, have the new one, and then once that's done, then she can decide what she's doing with the old section.

Mr. Caramagno: Now, this is a stark contrast from what you heard earlier with the Veterinary Clinic before. He was going to start off very small. This is quite large, but I guess if business demands, good for you and good for the clinic.

Mr. Devonce: From what I think I told you guys before, her anticipation is with her other clinics to downsize and then hope she's kind of I'm guessing, hoping she can pull one of the vets from there. So, then there would be her and another. That's why the amount of parking is adequate for what the space requires.

Mr. Caramagno: Thank you.

Mr. Wilshaw: Thank you, Mr. Caramagno. Any other questions for the petitioner's representative?

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- Mr. Ventura: On the material we were given on this petition, it showed that the existing building, when the construction was complete on the new structure, the existing building would be refurbished with the same exterior materials as the new building.
- Mr. Devonce: Correct. The lower portion of the exterior will actually be done during the construction...during the addition. It's the roof portion. We don't want to work over the existing building.
- Mr. Ventura: So, I thought I heard you say, when you made your presentation, that there would be a decision made about what to do with the existing building once the new construction was completed.
- Mr. Devonce: Correct. She's...whether it becomes another exam room or another...
- Mr. Ventura: So, you're not saying that she'd demolish it?
- Mr. Devonce: No, no, no, no, no, not at all.
- Mr. Ventura: You're saying she would just refurbish the use.
- Mr. Devonce: The size...the existing building...I don't know if you guys have any pets or have been in there. The rooms are kind of small. So, in the newer building, they're much larger, so she just has to reconfigure the layout.
- Mr. Ventura: Right, you've answered my question. Thank you very much.
- Mr. Wilshaw: Excellent. Thank you, Mr. Ventura. Any other questions for our petitioner?
- Mr. Bongero: Just quick questions. When are you planning on starting construction if everything goes through, and you get your approvals?
- Mr. Devonce :I really want to get a shovel in the ground this year. We're trying everything's...hopefully, pending you guys and we're ready to go.
- Mr. Bongero: Sounds optimistic. Sounds good.

Mr. Wilshaw: Thank you, Mr. Bongero. Any other questions? No other questions? Is there anyone in the audience wishing to speak for or against this? I don't see anybody else. Mr. Devonce, anything else that you'd like to add before we make our decision?

Mr. Devonce: No. Thank you for your time.

Mr. Wilshaw: Thank you for coming tonight. I'm going to close the public hearing on this item and a motion would be in order.

On a motion by McCue, seconded by Bongero, and unanimously adopted, it was

#05-27-2022 **RESOLVED**, That pursuant to a Public Hearing having been held by the City Planning Commission on May 17, 2022, on Petition 2022-03-02-11 submitted by Livonia Veterinary Hospital requesting waiver use approval pursuant to Sections 3.11 and 6.59 of The Livonia Vision 21 Zoning Ordinance, as amended, to expand the existing veterinary hospital at 13389, 13391 and 13393 Farmington Road, located on the west side of Farmington Road between the CSX Railroad right-of-way and Schoolcraft Road in the Northeast ¼ of Section 28, the Planning Commission does hereby recommend to the City Council that Petition 2022-03-02-11 be approved subject to the following conditions:

1. That the Site Plan identified as Sheet No. C-2, dated October 13, 2021, prepared by GLA Surveyors & Engineers, is hereby approved and shall be adhered to.
2. All parking spaces, except the required barrier free parking, shall be doubled striped at ten feet (10') wide by twenty feet (20') in length as required, and the number and location of the barrier free parking space(s) shall be provided at the direction of the Inspection Department.
3. That the Landscape Planting Plan identified as LP-1, dated September 26, 2021, prepared by Nagy Devlin Land Design, is hereby approved and shall be adhered to.
4. That two (2) additional full-size deciduous trees, equal in characteristics to those listed in Article X of the Livonia Vision 21 Zoning Ordinance, as amended, shall be installed on the front part of the site adjacent to the Farmington Road right-of-way.

5. That all disturbed lawn areas, including road rights-of-way, shall be sodded in lieu of hydroseeding.
6. That underground sprinklers are to be provided for all landscaped and sodded areas and all planted materials shall be installed to the satisfaction of the Inspection Department and thereafter permanently maintained in a healthy condition.
7. That the Building Elevations Plan identified as Sheet Number A102, as received on March 30, 2022, is hereby approved and shall be adhered to.
8. That the three walls of the trash dumpster area shall be constructed out of the same brick used in the construction of the building or in the event a poured wall is substituted, the wall's design, texture and color shall match that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass. The trash dumpster area shall be maintained and when not in use closed at all times.
9. That all animal remains, medical and animal waste shall be properly disposed of.
10. That all light fixtures shall not exceed twenty feet (20') in height and shall be shielded to minimize glare trespassing on adjacent properties and roadways.
11. That a duly qualified attendant or veterinarian be available on the premises any time there is overnight boarding of pets.
12. That adequate soundproofing shall be installed to the extent necessary to insure the elimination of all noise from the building.
13. That the use of open or outdoor runways, kennels or pens are prohibited.
14. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.

UNAPPROVED MINUTES

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15. That no LED lightband or exposed neon shall be permitted on this site including, but not limited to, the building or around the windows.
16. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and
17. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

Mr. Wilshaw: Is there any discussion?

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.

CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022

22

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

9. WAIVER PETITION: Planning Commission, re: Petition 2022-04-02-12 submitted by Area Towing & Recovery, Inc. requesting to operate a vehicle tow yard at 12719 Inkster Road, located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road in the Northeast ¼ of Section 25.

Mark Taormina, Director of Planning and Economic Development, presented the request to Council.

Shane Anders, 12179 Inkster Road, Owner, Area Towing was present at the podium to answer any questions.

Councilmember Rob Donovic thanked the petitioner for being there and asked if they plan to renovate the building. Shane Anders replied they will probably do upgrades.

Councilmember Rob Donovic asked if the storage area for the vehicles is fenced in and if they plan to change the fencing. Shane Anders replied they opaque the entrance of the facility, as advised by the Planning Commission, the preference is vinyl.

Councilmember Rob Donovic asked what kind of cars they would be storing. Shane Anders stated that his sole purpose is for the storage for the police department as an impound facility. They are focused on technology to allow the law enforcement officers to remove themselves from the administrative paperwork to allow them time to focus on public safety needs. He also focuses on environmental needs; they take the absorbent to crash sites.

Council Vice President Laura Toy asked for a list of cities or townships in Wayne County they have towed for. Shane Anders replied that he has towed for Taylor, the State Police, all of I-75 from Southfield to Detroit border as well as I-94 from Inkster Road to Detroit border, all police agencies in Monroe County, I-75, US 23 and Ecorse.

Council Vice President Toy asked that if he didn't get the towing contract, they won't purchase or develop the site. Shane Anders confirmed that he has a lease agreement contingent on approval.

Council President Jim Jolly asked if there is a clause in the current proposal to limit the waiver usage to this operator and if not, he would like it added.

Councilmember Brandon McCullough offered an approving resolution for the Regular agenda with the stipulation of adding the clause stated by Council President Jolly.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

9.

Planning
May 23, 2022

MEETING DATE

Study Meeting of June 6,
2022

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

WAIVER PETITION: Planning Commission, re: Petition 2022-04-02-12 submitted by Area Towing & Recovery, Inc. requesting to operate a vehicle tow yard at 12719 Inkster Road, located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road in the Northeast ¼ of Section 25.

BACKGROUND

May 23, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2022-04-02-12 – Area Towing & Recovery, Inc.

Dear Council Members:

At the 1,187th Public Hearings and Regular Meeting held by the City Planning Commission on May 17, 2022, the following resolution was adopted:

RECOMMENDATION

#05-28-2022 RESOLVED, That pursuant to a Public Hearing having been held by the City Planning Commission on May 17, 2022, on Petition 2022-04-02-12 submitted by Area Towing & Recovery, Inc. requesting waiver use approval pursuant to Sections 3.17 and 6.58 of The Livonia Vision 21 Zoning Ordinance, as amended, to operate a vehicle tow yard at 12719 Inkster Road, located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road in the Northeast ¼ of Section 25, the Planning Commission does hereby recommend to the City Council that Petition 2022-04-02-12 be approved subject to the following conditions:

1. That the Site Plan identified as Sheet CE1 dated April 6, 2022, as revised, prepared by Hennessey Engineers, Inc., is hereby approved and shall be adhered to.
2. That the easement right-of-way leading back to the tow yard shall be repaired to the satisfaction of the Engineering Department.
3. That the parking lot for employees and customers directly behind the building shall be repaired,

resealed, and restriped as necessary to the satisfaction of the Inspection Department. Parking spaces shall be doubled striped at ten feet (10') wide by twenty feet (20') in length

4. That the maximum number of vehicles parked in the tow yard at any given time shall not exceed 343 vehicles.
5. That a six-foot (6') high vinyl privacy fence shall replace the existing chain link fence along the east side (front) of the outdoor storage yard to help shield the vehicles and activities from the adjacent properties.
6. That the vehicle tow yard shall be resurfaced with a material approved by the Engineering Division prior to the issuance of the Certificate of Occupancy and shall be properly graded and drained to dispose of all surface water and maintained in a dust-proof condition; provided further that the Engineering Division shall inspect the condition of the vehicle tow yard within two (2) years with direction on any needed repairs or improvements.
7. That the landscaping shown on the approved site plan shall be installed to the satisfaction of the Inspection Department.
8. That any pole-mounted light fixtures shall not exceed twenty feet (20') in height and shall be aimed and shielded to minimize stray light trespassing across property lines and glaring into adjacent roadways.
9. That the three walls of the trash dumpster area shall be constructed out of building materials that shall complement that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass.
10. That appropriate recordable legal instrumentation, such as a cross parking agreement, that gives notice and outlines the terms of how the subject property(s) would share parking and access, be supplied to the City;
11. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
12. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and,
13. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

FISCAL CONSIDERATION

ATTACHMENTS

1. 2022-04-02-12_E-COUNCIL Pkt

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: May 23, 2022



Maureen Miller Brosnan, Mayor

Date: May 27, 2022

Petition 2022-04-02-12 submitted by Area Towing & Recovery, Inc. requesting waiver use approval pursuant to Sections 3.17 and 6.58 of The Livonia Vision 21 Zoning Ordinance, as amended, to operate a vehicle tow yard at 12719 Inkster Road, located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road in the Northeast ¼ of Section 25.

00-00
ec. # 178312

Planning

Waiver Use
Pet. 2022-04-02-12

All applications must be presented in triplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications must include property owner's name, address and notarized signature.

Filing fee = \$600.00 plus \$20.00 for each 1,000 sq. ft. of gross floor area of new construction.

Date Filed: 03/03/2022

Petition to use property for RFP Bid process for Towing Contract

Site Address: 12719 Inkster, Livonia Michigan Sidwell Fullerton Zoning of Property M-2 (attached)

Requesting Approval To accept this property for Livonia Towing RFP Bid

Applicant: Shane Anders Business/Company: Area Towing & Recovery, Inc.

Applicant's Address: 16550 Racho City: Taylor State: Mi Zip Code: 48180

Applicant's Phone # (734) 740-0771 Applicant's Email sanders@areatowmi.com

Contact Person: Shane Anders Business/Company: Area Towing & Recovery, Inc. 1655

Contact's Address: 16550 Racho City: Taylor State: Mi Zip Code: 48180

Contact's Phone # (734) 740-0771 Contact's Email sanders@areatowmi.com

Please provide the following information:

- 1) **Site Plan** showing:
 - property dimensions, including road right-of-way & building setback lines
 - foot print of building(s), including dimensions & square footage
 - all easements, protective walls, sidewalks & existing trees
 - any significant topographic features (existing or proposed)
 - parking layout, including type of surface material, sizes of spaces & aisles
 - method used in calculating parking requirement
 - location of light standards servicing parking lot & cutout showing type & height
 - location of trash receptacle, including description of screening
 - location of signs
- 2) **Detailed Landscape Plan** including:
 - listing or labeling of all planted materials as to type and size
 - areas to be fully irrigated
 - percentage of landscaping provided (15% of total site required)
- 3) **Building Elevation Plan** depicting:
 - architectural quality
 - wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, E.F.I.S.)
 - all visible rooftop mechanical equipment and how they will be screened
- 4) **General Floor Plan** showing:
 - floor layout
 - entrances & exits
 - restaurants are required to illustrate seating arrangement & capacity
- 5) One (1) set of reduced plans (i.e. site, landscape, elevation, floor), a maximum 11" x 17" in size, or digital file in a .pdf format either on CD or emailed to smiller@ci.livonia.mi.us
- 6) **Legal Description** of the property to be considered (Clearly Printed)
- 7) Three (3) completed application forms & three (3) sets of full-size drawings

You are invited and encouraged to review your proposal with the Planning Department staff. Only one set of preliminary drawings will be necessary for this analysis.

FEE COMPUTATION		\$600.00
_____ sq. ft. of new construction x \$20.00 per 1,000 sq. ft.		
(NOTE: Round off to nearest 1,000)	+	
Total Amount Due	\$	

Owner of Property: 12719 Inkster, LLC.

Owner's Address: 27 N. Wacker Drive, #271 City: Chicago State: IL Zip Code: 60606

Owner's Phone # 773, 398-5764 Owner's Email dpettinga@krabraham.com

Signature of Owner: [Signature] Print Name: Dean Pettinga, CFO.

Subscribed and sworn to before me, a Notary Public in and for the County of Kent State of MS

on this 14th day of March 20 22

Signature of Notary [Signature] My commission expires 1.21.24

Acting in the County of Kent

RECEIVED
OFFICE OF THE CITY CLERK

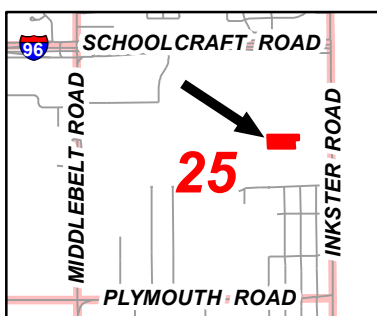
2022 MAR 36 PM 12:50

RECEIVED
APR 06 2022
CITY OF LIVONIA
PLANNING COMMISSION

OLIVIA GEIGER
Notary Public - State of Michigan
County of Kent
My Commission Expires Jan 21, 2024
Acting in the County of Kent



CSX RAILROAD



Aerial Map

Petition 2022-04-02-12
Area Towing & Recovery, Inc.
12719 Inkster Road
To Operate Vehicle Tow Yard



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 5

Petition 2022-04-02-12 submitted by Area Towing & Recovery, Inc. requesting waiver use approval pursuant to Sections 3.17 and 6.58 of The Livonia Vision 21 Zoning Ordinance, as amended, to operate a vehicle tow yard at 12719 Inkster Road, located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road in the Northeast ¼ of Section 25.

May 10, 2022: Study Meeting:

This petition seeks waiver use approval to operate a vehicle tow yard on property located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road. The property is zoned M-2 General Manufacturing and is surrounded by other industrial-zoned parcels. Access to the site from Inkster Road is available via an easement across the adjacent property to the east located at 12701 Inkster Road. The site of the proposed tow yard measures 270 feet in width by 635.51 feet along the north property line, totaling 115,248 square feet, or 2.65 acres.

Per Section 6.58 of the Livonia Vision 21 Zoning Ordinance, vehicle tow yards are allowed as a waiver use subject to the following special requirements:

- i. Except for the front yard setback, the lot area shall be enclosed with a fence of a type approved by the Inspection Department which shall be located and maintained on the boundaries of such lot area, with only such openings therein as may be necessary for ingress and egress; provided, however, that in the case of a corner lot such fence shall be located on the side yard setback line abutting a public or private thoroughfare.
- ii. Landscaping of the front yard and, in the case of a corner lot, also the side yard abutting a public or private thoroughfare, shall be required.
- iii. The outside stacking or stockpiling of materials shall not exceed eight feet (8') in height above ground level.
- iv. Notwithstanding any other provisions of this Ordinance, wherever the outside storage of equipment and/or material occurs on the site of an approved waiver use and is immediately adjacent to or abutting any residentially zoned property, there shall be provided a greenbelt which shall be at least twenty feet (20') in width, which shall consist of at least two (2) rows of appropriate live plant materials, so placed as to provide continuous screening over and above that which is provided by the protective wall, as is required by other provisions of this Ordinance and shall thereafter be permanently maintained; and further provided, that such greenbelt shall attain a minimum height of at least eight feet (8') after one full growing season.

There are no buildings located on the parcel that would contain the actual tow yard. Instead, the business office for Area Towing & Recovery would operate out of a commercial building located on the adjacent parcel to the east, identified as 12717 Inkster Road. This building is the smaller of two (2) buildings located on the property, with O’Keller Tool Engineering Company occupying the main building on the east half (front) of the site. The building that would house the tow company is one-story in height, 8,018 square-feet in size, and is currently divided into two (2) tenant spaces. Area Towing & Recovery would occupy the rear (west) unit of the building. The interior of the space would consist of five (5) offices, restrooms, a storage bay, and a warehouse. The storage and warehouse bays would be accessible by overhead doors. Between the building and the tow yard is a small parking lot containing sixteen (16) parking spaces.

The proposed tow yard would have a gravel parking lot. Section 9.10 of the zoning ordinance specifies that all parking areas, regardless of size, must be hard surfaced. As specified in the requirements for waiver use approval, the entire tow yard is completely enclosed with six foot (6’) high cyclone fencing. The yard’s access gate is located across from the northwest corner of the office building. Access to Inkster Road is available via a shared driveway that extends approximately 700 feet from the proposed tow yard’s gated entrance and runs along the north side of the two (2) buildings. This same drive and approach onto Inkster Road appear to also be shared with the business to the north at 12725 Inkster Road.

Required parking is calculated according to a ratio of one (1) space per 500 square feet of building floor area. Based on the square footage of the building ($8,018 \div 500$), the proposed facility would require sixteen (16) employees and customers parking spaces. As mentioned, the small parking lot right behind the building contains sixteen (16) parking spaces. The gravel tow yard would have the capacity to accommodate approximately 343 parking spaces for recovered vehicles and tow trucks.

The existing building is constructed out of a combination brick and split-face block. The site plan shows a proposed enclosed trash dumpster area behind the building. The enclosure walls would be eight feet (8’) in height and would be constructed out of brick and block. The plan indicates that the gates would consist of wood fencing on steel framework. Typically, the City requires that the swing gates consist of either solid metal or a composite material (i.e., cement fiber).

As for landscaping, the site plan shows ten foot (10’) wide greenbelts across the front fencing of the tow yard. Planted within these greenbelt areas, the plan indicates six foot (6’) high arbor vitae with mulch.

Proposed exterior lighting would consist of three (3) pole mounted light fixtures, measuring fourteen feet (14’) in height, across the front of the tow yard. The submittal does not include a site photometric plan; thus, it is not possible to determine the exact illumination levels. No residential areas would be affected by the development.

May 17, 2022: Public Hearing:

Approving Resolution: That the request to operate a vehicle tow yard at 12719 Inkster Road is hereby approved, subject to City Council approval and the following conditions:

1. That the Site Plan identified as Sheet CE1 dated April 6, 2022, as revised, prepared by Hennessey Engineers, Inc., is hereby approved and shall be adhered to.
2. That the easement right-of-way leading back to the tow yard shall be repaired to the satisfaction of the Engineering Department.
3. That the parking lot for employees and customers directly behind the building shall be repaired, resealed, and restriped as necessary to the satisfaction of the Inspection Department. Parking spaces shall be doubled striped at ten feet (10') wide by twenty feet (20') in length
4. That the maximum number of vehicles parked in the tow yard at any given time shall not exceed 343 vehicles.
5. That a six-foot (6') high vinyl privacy fence shall replace the existing chain link fence along the east side (front) of the outdoor storage yard to help shield the vehicles and activities from the adjacent properties.
6. That the vehicle tow yard shall be resurfaced with a material approved by the Engineering Division prior to the issuance of the Certificate of Occupancy and shall be properly graded and drained to dispose of all surface water and maintained in a dust-proof condition; provided further that the Engineering Division shall inspect the condition of the vehicle tow yard within two (2) years with direction on any needed repairs or improvements.
7. That the landscaping shown on the approved site plan shall be installed to the satisfaction of the Inspection Department.
8. That any pole-mounted light fixtures shall not exceed twenty feet (20') in height and shall be aimed and shielded to minimize stray light trespassing across property lines and glaring into adjacent roadways.
9. That the three walls of the trash dumpster area shall be constructed out of building materials that shall complement that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass.

10. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
11. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and,
12. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

Denying Resolution: That the request to operate a vehicle tow yard at 12719 Inkster Road is hereby denied for the following reasons:

1. That the petitioner has failed to affirmatively show that the proposed use complies with all the general waiver use standards and requirements as set forth in Sections 6.58 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended.
2. That the operation of a vehicle tow yard with outdoor storage at this location and the pattern of traffic generated from the proposed use would have a detrimental effect upon the neighboring properties.
3. That the nature and intensity of the proposed use is inconsistent with the surrounding land uses.
4. That the proposal creates significant adverse impacts on the neighboring properties, public services, and community planning efforts, and
5. That the petitioner has failed to comply with all the concerns deemed necessary for the safety and welfare of the City and its residents.

LIVONIA TOWING RFP SITE

12717 INKSTER ROAD

CITY OF LIVONIA
WAYNE COUNTY, MICHIGAN



LOCATION MAP
N.T.S.



HENNESSEY ENGINEERS NOTES:

HENNESSEY ENGINEERS, INC., SHALL NOT BE RESPONSIBLE FOR MEANS, METHODS, PROCEDURES, TECHNIQUES, OR SEQUENCES OF CONSTRUCTION, NOR FOR SAFETY ON THE JOB SITE, NOR SHALL HENNESSEY ENGINEERS, INC., BE RESPONSIBLE FOR THE CONTRACTOR'S FAILURE TO CARRY OUT THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

THE CONTRACTOR SHALL IDENTIFY AND SAVE HARMLESS THE OWNER AND ENGINEER FROM ALL LIABILITIES FOR INJURY TO PERSON, OR DAMAGE TO OR LOSS OF PROPERTY, OR ANY OTHER LOSS, COST OF EXPENSE, AS A RESULT OF THE ACTIONS OF THE CONTRACTOR, HIS EMPLOYEES, AGENTS, OR SUBCONTRACTORS.

THE LOCATION AND ELEVATION OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THESE DRAWINGS ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXCLUSIVELY RESPONSIBLE FOR DETERMINING THE EXACT LOCATION AND ELEVATION OF THE EXISTING UTILITIES AND PROPOSED UTILITY CROSSINGS IN THE FIELD PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IF ANY CONFLICTS ARE APPARENT OR IF THE LOCATION OR DEPTH DIFFERS SIGNIFICANTLY FROM THE PLAN.

ALL FILL IN EXCESS OF TWO FEET (2') SHALL BE ENGINEERED FILL AND SHALL BE COMPACTED TO 95% MAXIMUM DENSITY UNLESS OTHERWISE DIRECTED. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DENSITY TESTING.

UTILITY INFORMATION, AS SHOWN, INDICATES APPROXIMATE LOCATIONS AND TYPES OF FACILITIES ONLY, AS DISCLOSED TO THIS FIRM BY THE VARIOUS UTILITY COMPANY'S RECORDS. NO GUARANTEE IS GIVEN OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF.

PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING OVERHEAD AND UNDERGROUND UTILITIES (IN CONFLICT WITH THE CONSTRUCTION OF PROPOSED IMPROVEMENTS) SHALL BE VERIFIED IN THE FIELD.

DURING CONSTRUCTION, CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING NEAR OVERHEAD AND/OR BURIED UTILITIES.

CALL MISS DIG.
72 HOURS
3 WORKING DAYS
BEFORE YOU DIG
CALL MISS DIG
1-800-482-7171

OR
811
(TOLL FREE) FOR THE
LOCATION OF UNDER
GROUND FACILITIES

KNOW WHAT'S BELOW

ENGINEERING FOR RESULTS

13500 REECK RD.
SOUTHGATE MI. 48195
(734) 759-1600
FAX (734) 282-6566
WWW.HENGINEERS.COM

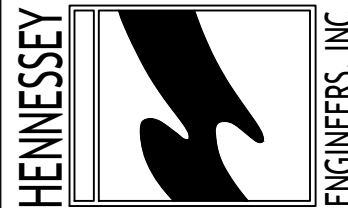
SHEET INDEX

CVR	COVER SHEET
SURVEY PLAN	
SITE PLAN	
CE1	PROPOSED SITE PLAN
A1	EXISTING FLOOR PLANS
A2	EXISTING ELEVATIONS

PROJECT NUMBER:	12717
DATE:	4/4/2022
SCALE:	AS NOTED
DESIGNED BY:	RDP
DRAWN BY:	RDP
CHECKED BY:	
APPROVED BY:	

REVISIONS
4/6/2022 PER REVIEW

ENGINEERING THE FUTURE.
13500 REECK ROAD
SOUTHGATE, MI 48195
(734) 759-1600
FAX (734) 282-6566
WWW.HENGINEERS.COM



TITLE
COVER SHEET
LIVONIA TOWING RFP SITE
CITY OF LIVONIA
MICHIGAN

SHEET
CVR

MISCELLANEOUS NOTES

- MN1** The bearing of S00°26'50"W being the East line of Section 25 as contained in record description was used as the basis of bearings.
- MN2** The address of the property is 12719 per record documents and was NOT confirmed in the field (there is no a street number on the mail box or the sign).
- MN3** Subject property has indirect access to Inkster Rd., a public street, through Exception 13.
- MN4** The distance to the nearest streets intersection, Inkster Rd. with Fullerton is 300' South.
- MN5** Surveyor did not observe evidence of current earth moving work, building construction or building additions.
- MN6** Surveyor is unaware of proposed changes in street right of way lines. Surveyor did not observe evidence of recent street or sidewalk construction or repairs.
- MN7** Surveyor was not provided with documents relating to locations and did not observe evidence of cemeteries, gravesites and burial grounds.
- MN8** No wetland markers were observed during the survey.
- MN9** The location of the utilities shown hereon are from observed visible evidence of above ground appurtenances only. The surveyor was not provided with underground plans of surface ground markings to determine the location of subterranean uses.
- MN10** Ownership of fences, if any, was not determined under the scope of this survey.

MARKED PARKING
There are no striped parking spaces on the subject property.

AREA OF PARCEL
3.6274 acres
158,008 sq. ft.

FLOOD NOTE

The field survey was not conducted to determine the Flood Zone Areas. By graphic scaling only we determined that according to the current FEMA's Flood Insurance Rate Map No. 26163C0064E, dated February 2, 2012, subject property is located in Flood Zone X and is outside of the 0.2% annual chance floodplain. An Elevation Certificate may be needed to verify this determination.

BUILDING NOTE

No buildings observed.

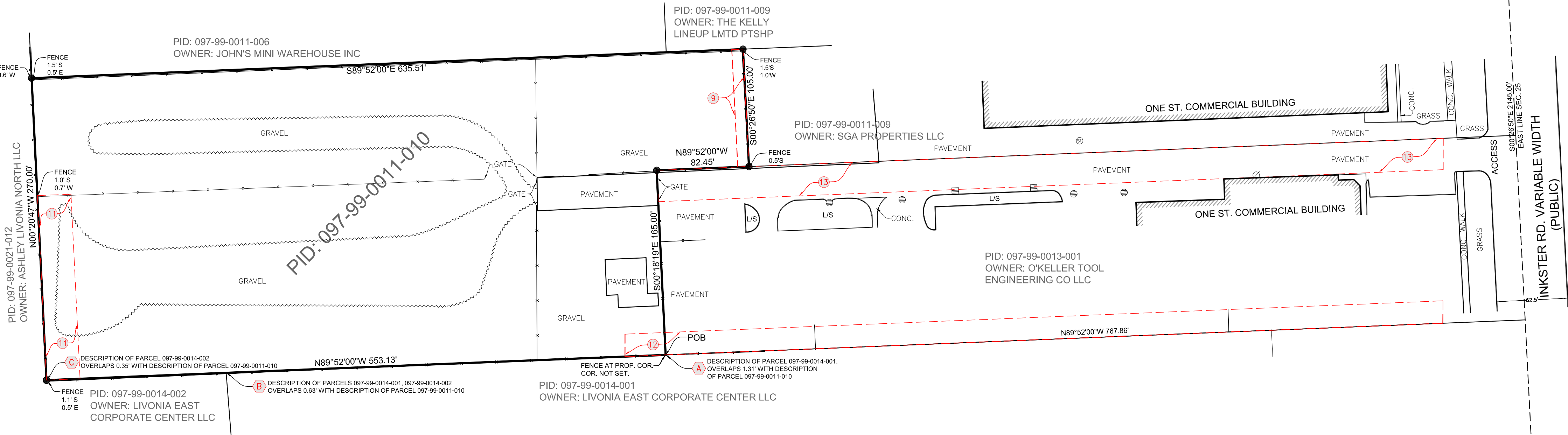
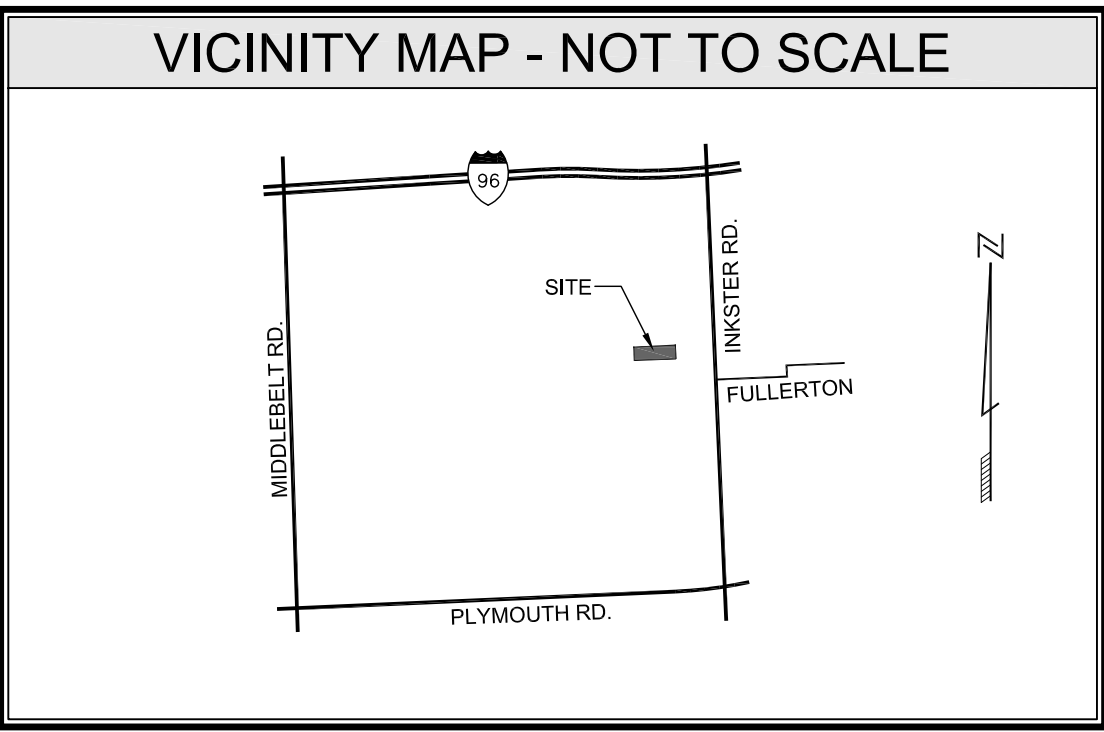
SIGNIFICANT OBSERVATION(S)

The following list of observations is only the opinion of this surveyor and should not be interpreted as complete listing.

- (A)** Description of Parcel 097-99-0014-001 overlaps 1.31' with description of Parcel 097-99-0011-010.
- (B)** Description of Parcels 097-99-0014-001 and 097-99-0014-002 overlaps 0.63' with description of Parcel 097-99-0011-010.
- (C)** Description of Parcel 097-99-0014-002 overlaps 0.35' with description of Parcel 097-99-0011-010.

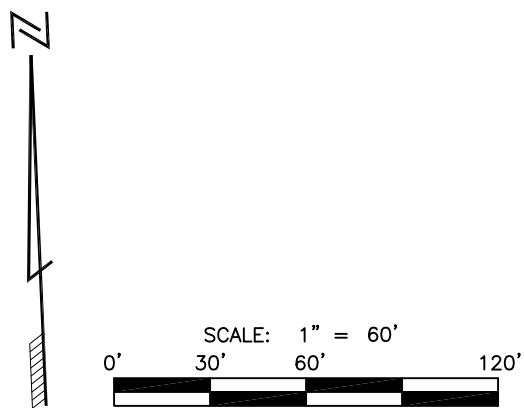
ZONING INFORMATION

The Surveyor has not been provided with zoning information pursuant to Table A Item 6b.



LEGEND OF SYMBOLS & ABBREVIATIONS

- PROPERTY LINE
- SET IRON W/CAP43058
 - FOUND IRON/PIPE/MON/INAIL (FVFP/FM/FN)
 - SECTION CORNER
- (2) EASEMENTS**
- (A) ENCROACHMENTS**
- BH BUILDING HEIGHT
- L/S LANDSCAPING
- Ⓜ REGULAR PARKING SPACES
- Ⓜ HANDICAP PARKING SPACES
- Ⓜ SANITARY CLEAN OUT, MANHOLE
- Ⓜ STORM END SECTION, MANHOLE
- Ⓜ CATCH BASIN SQUARE, ROUND,
- Ⓜ HYDRANT, GATE VALVE
- Ⓜ WATER KEY, SHUT-OFF, WATER METER
- Ⓜ FIRE DEPARTMENT CONECTION
- Ⓜ UNKNOWN MANHOLE, COMBINED MANHOLE
- Ⓜ GAS KEY, GAS METER, GAS VALVE
- ☆ LIGHT POLE
- Ⓜ ELECTRIC METER/PEDESTAL
- Ⓜ TRANSFORMER
- Ⓜ UTILITY LINE O/H, POLE, GUY WIRE
- Ⓜ UTILITY PEDESTAL
- Ⓜ FLAGPOLE
- FENCE
- WALL
- GUARD RAIL
- CANOPY



PROJECT REVISION RECORD			
DATE	DESCRIPTION	DATE	DESCRIPTION
08/20/2018	FIRST DRAFT		
08/21/2018	MISCELLANEOUS		
FIELD WORK: KT		DRAFTED: KT	
		CHECKED BY: DK	
		FB & PG:	

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RECORD DESCRIPTION

Part of the Northeast 1/4 of Section 25, Town 1 South, Range 9 East, Wayne County, Michigan;
Commencing at the Northeast Corner of Section 25;
thence South 00°26'50" East 2145.00 feet along the East line of Section 25;
thence North 89°52'00" West 767.86 feet to the Point of Beginning;
thence North 89°52'00" West 553.13 feet;
thence North 00°20'47" West 270.00 feet;
thence South 89°52'00" East 635.51 feet;
thence South 00°26'50" East 105.00 feet;
thence North 89°52'00" West 82.45 feet;
thence South 00°18'19" East 165.00 feet to the Point of Beginning.

Together with a non-exclusive easement as created, limited and defined in the instruments recorded September 23, 2015 in Liber 52481, Page 13 and January 28, 2016 in Liber 52699, Page 835.
Same as item 13.

The property described in this Survey is the same property as described in the Commitment for Title Insurance issued by First American Title Insurance Company; File No.: NCS-870779-LA2; Revision No. 3; Commitment Date: June 28, 2018 @ 8:00 am.

ITEMS CORRESPONDING TO SCHEDULE B-II

- (9)** 9. Easement(s) contained in the document entitled "Warranty Deed" recorded August 15, 1996 as Liber 29043, Page 206, Liber 29043, Page 204, Liber 29043, Page 202, Liber 29043, Page 199, Liber 29043, Page 197 and Liber 29043, Page 195 of Official Records.
Item located as shown hereon.
- (11)** 11. Easement granted to Livonia Drain No. 17 Extension and Branch disclosed by instrument recorded in Liber 17619, Page 79, Assignment of Grantee's Interest in Easement recorded in Liber 19026, Page 482, Wayne County Records.
Item located as shown hereon.
- (12)** 12. Easement granted to The City of Livonia, a Michigan municipal corporation disclosed by instrument recorded in Liber 19740, Page 743, Wayne County Records.
Item located as shown hereon.
- (13)** 13. The terms, provisions and easement(s) contained in the document entitled "Easement" recorded September 23, 2015 as Liber 52481, Page 13 and Liber 52699, Page 835 of Official Records.
Item located as shown hereon.

ALTA/NSPS LAND TITLE SURVEY

for
I Livonia Project
B&C Project No. 201803396, 001
12719 Inkster Road, Livonia, MI 48150

Based upon the Commitment for Title Insurance issued by
First American Title Insurance Company; File No.: NCS-870779-LA2;
Revision No. 3; Commitment Date: June 28, 2018 @ 8:00 am.

Surveyor's Certification

TO:
- 12719 Inkster, LLC, a Michigan limited liability company;
- First American title Insurance Company;
- and Bock & Clark Corporation.

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 6a, 6b, 7a, 7b1, 7c, 8, 9, 13, 14, 16, 17, 18 & 20 of Table A thereof. The fieldwork was completed on August 16, 2018.

Derek Kosicki
Derek Kosicki, PS

Professional Surveyor Number 43058
In the State of Michigan
Date of Survey: 08/21/2018
Date of Last Revision: 08/21/2018

Network Project No. 201803396-001

Survey prepared by:



MICHIGAN SURVEYING, INC.
37637 Five Mile Rd., Suite 364, Livonia, MI 48154
tel. (734) 542-9088, fax (734) 799-5737
www.MichiganSurveying.com
Derek.K@MichiganSurveying.com

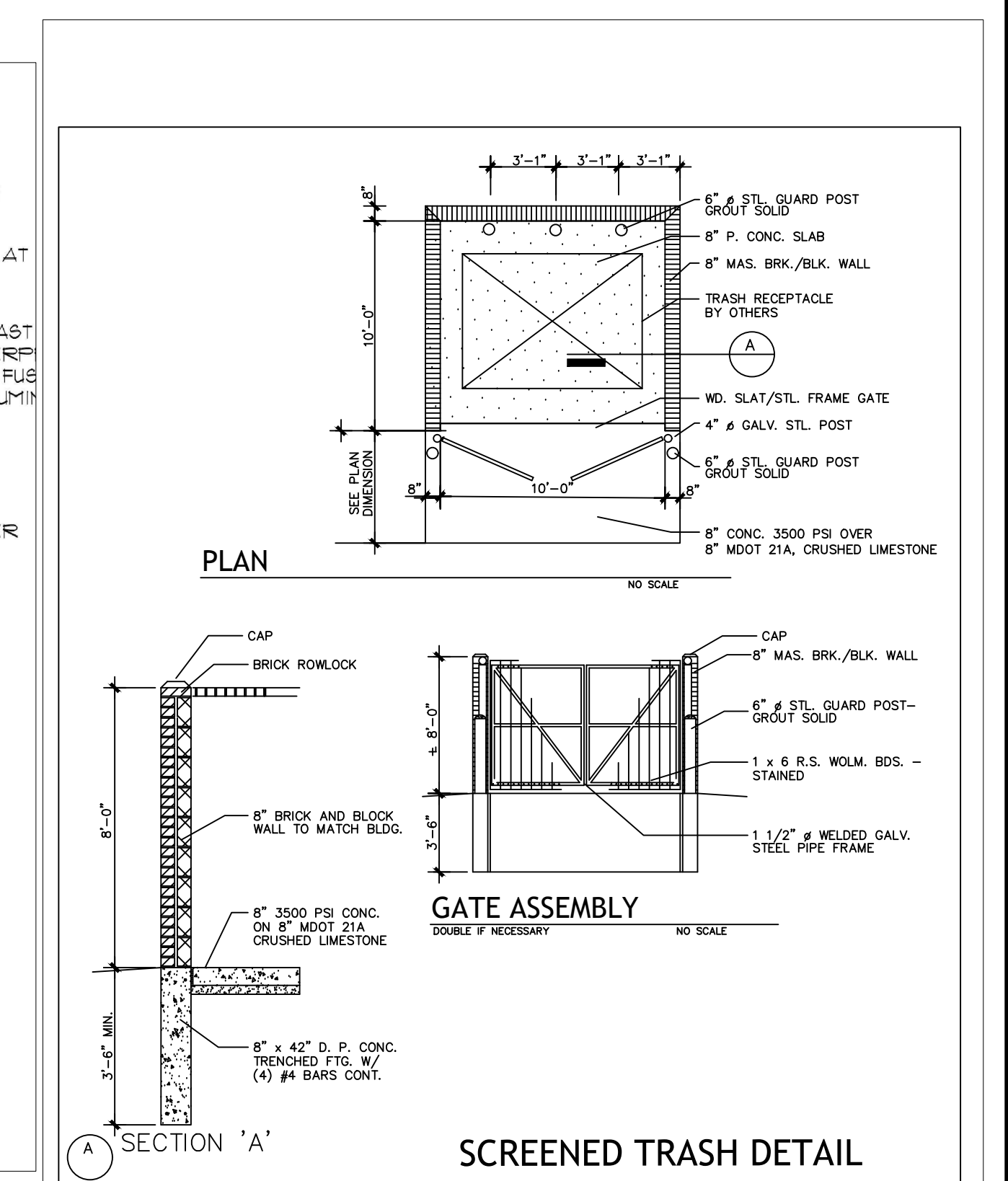


MSI JOB # 18-157

SHEET 1 OF 1



National Coordinators
1-(800)-SURVEYS (787-8397)
Bock & Clark Corporation
3550 W. Market Street, Suite 200, Akron, Ohio 44333
maywehelpyou@bockandclark.com
www.bockandclark.com



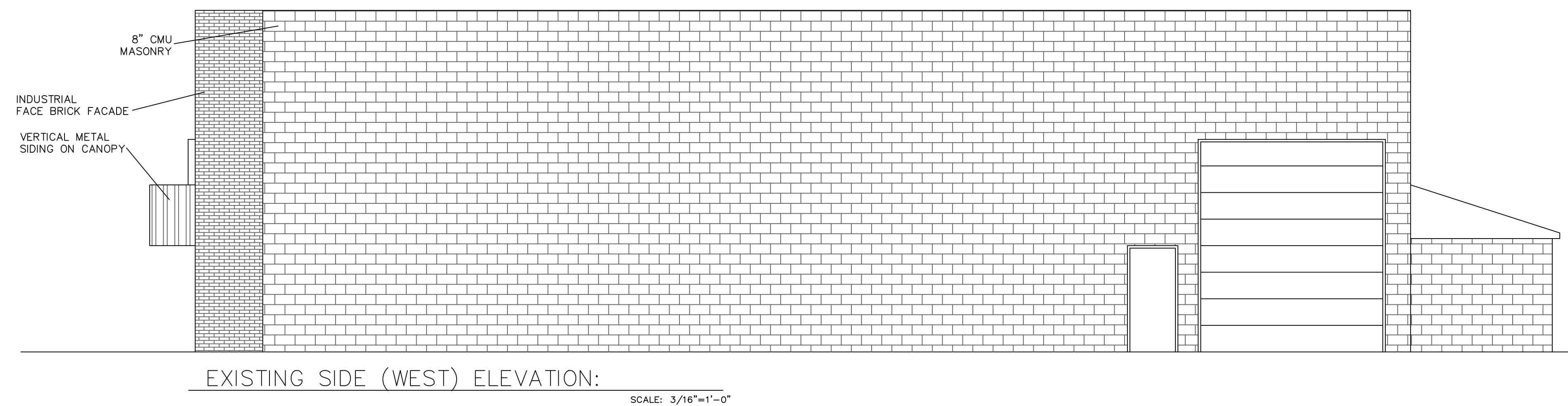
PROJECT NUMBER: 12717
DATE: 3/30/2022
SCALE: AS NOTED
DESIGNED BY: RDP
DRAWN BY: RDP
CHECKED BY:
APPROVED BY:
<i>REVISIONS</i> 4/6/2022 PER REVIEW

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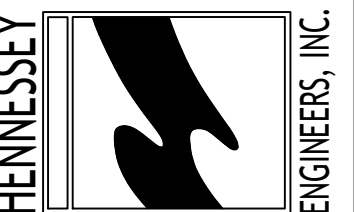
HENNESSEY
ENGINEERS, INC.

SITE PLAN
 12717 INKSTER ROAD
 CITY OF LIVONIA
 MICHIGAN
 SHEET
CE1



REVISIONS

ENGINEERING THE FUTURE.
13500 REECK ROAD
SOUTHGATE, MI 48195
(734) 759-1600
FAX (734) 282-6566
WWW.HENGINEERS.COM



///E
EXISTING ELEVATIONS
12717 INKSTER ROAD
CITY OF LIVONIA
MICHIGAN

SHEET
A2

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

April 8, 2022

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2022-04-02-12 – 12719 Inkster Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed waiver use at this time. The existing parcel is assigned the address of **#12719 Inkster Road**.

The existing property is currently serviced by public water main, storm sewer and sanitary sewer. According to the proposed plans, there should not be impacts to the existing utilities.

Should the developer need to make connections to the utilities, or do any work within the Inkster Road right-of-way, they will need to submit Engineering drawings to this Department to determine if permits will be required.

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608 or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@livonia.gov or tzilincik@livonia.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Lear", is written over a horizontal line.

David W. Lear, P.E.
Assistant City Engineer

cc: 2022 Petition File

DEPARTMENT OF PUBLIC SAFETY
LIVONIA FIRE & RESCUE

DAVE HEAVENER
FIRE CHIEF



MAUREEN MILLER BROSNAN
MAYOR

14910 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5419
734-466-2444
734-466-2082 fax

DATE: April 18, 2022
TO: Scott O. Miller, Planner IV
FROM: Livonia Fire Prevention Division
SUBJECT: Petition 2022-04-02-12

This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address.

We have no objections to this proposal.

A further detailed plan review will take place when this division receives an official plan set.

Sincerely,

Brian R. Kukla

Brian R. Kukla
Fire Marshal

File

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

THOMAS GORALSKI
CHIEF OF POLICE

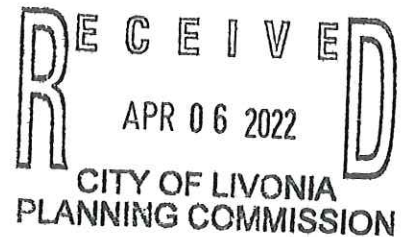


MAUREEN MILLER BROSNAN
MAYOR

15050 Farmington Road
Livonia, Michigan 48154-5499
(734) 466-2470
FAX: (734) 261-2265

April 7, 2022

Mr. Scott Miller
City of Livonia Planning Dept
33000 Civic Center Drive
Livonia, MI 48154



Re: Petition 2022-04-02-12 12719 Inkster Rd

Mr. Miller,
I have reviewed the plans in connection with the petition. I have no objections to the proposals.

Please feel free to contact me, should you have any questions.

Sincerely,

FOR THE CHIEF OF POLICE,

Scott Szczepanski #543
Scott Szczepanski, Sergeant
Traffic Bureau
(734) 466-2107

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
SANITATION
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: May 9, 2022

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2022-04-02-12 – 12719 Inkster Road

Pursuant to your request, the above referenced Petition has been reviewed.

1. All parking areas, regardless of size, must be hard surfaced. Pavement type and thickness must be approved by the City Engineer prior to construction, taking into consideration soil conditions and traffic loadings.

This Department has no further objections to this Petition.

I trust this provides the requested information.

Jerome Hanna

Jerome Hanna
Director of Inspection

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

April 8, 2022

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2022-04-02-12 - 12719 Inkster Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.

Please contact me if you have any further questions.

Very truly yours,

Connie Kumpula
Chief Accountant

CK: jw

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

April 7, 2022

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2022-04-02-12

12719 Inkster Road
Area Towing & Recovery

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,

Lynda L. Scheel
Lynda L. Scheel
Treasurer, City of Livonia

OFFICE OF THE MAYOR

Maureen Miller Brosnan
MAYOR

Linda Gosselin
ASSESSOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2201
mayor@ci.livonia.mi.us

April 7, 2022

To: Planning Department

Re: **Petition 2022-04-02-12** **12719 Inkster**

Plans submitted by Area Towing and Recovery, Inc requesting waiver use approval to operate a vehicle tow yard at 12719 Inkster, parcel number 097-99-0011-010. The aerial map and address zoning map shows the parcel to have no direct access to Inkster Road. In 2015 the parcel was created through a lot split and part of the terms of the approval included the need for an ingress/egress easement agreement between 12719 Inkster and 12701 Inkster which has frontage on Inkster Road. Attached please find the survey denoting the 28' Easement on "Parcel A" 12701 Inkster with 12719 Inkster denoted as "Parcel B". Please contact the Assessor's Office with any questions.

Kindest Regards,


Kathie Siterlet
Residential Appraiser

INKSTER RD. VARIABLE WIDTH



CLIENT: O. KELLER TOOL		JOB NO. 12-161
	MICHIGAN SURVEYING, INC.	DATE 07/15/15
	37637 Five Mile Rd., Suite 364,	SCALE 1"=150'
	Livonia, MI 48154	SHEET 1 OF 3
	tel. (734) 542-9088, fax (734) 943-6831 www.MichiganSurveying.com	

EXISTING PARCELS

As contained in the Commitment for Title Insurance; issued by Land Title Agency, LLC;
Commitment No.: 201220408 Rev. #1; dated May 1, 2012 at 8:00:00 AM.

Land situated in the City of Livonia, County of Wayne, State of Michigan, described as:

A parcel of land being part of the Northeast 1/4 of Section 25, T1S, R9E, City of Livonia,
Wayne County, Michigan, more particularly described as:
Beginning at a point distant S00°26'50"E 1980.00 feet along the Easterly line of Section 25
being also the center line of Inkster Road,
and N89°52'00"W 685.00 feet from the Northeast corner of Section 25;
proceeding thence N89°52'00"W 635.70 feet;
thence N00°20'47"W 105.00 feet;
thence S89°52'00"E 635.51 feet;
thence S00°26'50"E 105.00 feet to the Point of Beginning.
And subject to a 10 feet wide easement for ingress and egress over and across the Easterly
10 feet of the above described parcel, also subject to any and all easements of records.

Parcel No. 097-99-0011-003
Commonly known as: 12719 Inkster, Livonia, MI 48150

Part of the Northeast 1/4 of Section 25, T1S, R9E, City of Livonia, Wayne County, Michigan,
more particularly described as:
Beginning at a point on the East line of said Section distant S00°26'50"E 1980.0 feet from
the Northeast corner of Section 25
and proceeding thence S00°26'50"E along said East line 165.0 feet;
thence N89°52'W 1320.99 feet;
thence N00°20'47"W 165.0;
thence S89°52'E 1320.76 feet to the Point of Beginning.
Except the East part thereof measuring 64.82 feet on the North line and 73.50 feet on the
South line of said parcel.

Parcel No. 097-99-0013-000
Commonly known as: 12701, 12715 & 12717 Inkster, Livonia, MI 48150

CLIENT: O. KELLER TOOL	JOB NO. 12-161
 MICHIGAN SURVEYING, INC. 37637 Five Mile Rd., Suite 364, Livonia, MI 48154 tel. (734) 542-9088, fax (734) 943-6831 www.MichiganSurveying.com	DATE 07/15/15
	SCALE NONE
	SHEET 2 OF 3

PROPOSED PARCELS

Parcel A

Part of the Northeast 1/4 of Section 25, T1S, R9E, Wayne County, Michigan;
Commencing at the Northeast Corner of Section 25;
thence S00°26'50"E 1980.00 feet along the East line of Section 25;
thence N89°52'00"W 64.82 feet to the Point of Beginning;
thence S02°33'56"W 165.14 feet along the West line of Inkster Road (width variable);
thence N89°52'00"W 694.36 feet;
thence N00°18'19"W 165.00 feet;
thence S89°52'00"E 702.63 feet to the Point of Beginning.
Containing 2.65 acres, more or less.
Subject to the easements and or encumbrances of record and otherwise.

Parcel B

12719 Inkster

Part of the Northeast 1/4 of Section 25, T1S, R9E, Wayne County, Michigan;
Commencing at the Northeast Corner of Section 25;
thence S00°26'50"E 2145.00 feet along the East line of Section 25;
thence N89°52'00"W 767.86 feet to the Point of Beginning;
thence N89°52'00"W 553.13 feet;
thence N00°20'47"W 270.00 feet;
thence S89°52'00"E 635.51 feet;
thence S00°26'50"E 105.00 feet;
thence N89°52'00"W 82.45 feet;
thence S00°18'19"E 165.00 feet to the Point of Beginning.
Containing 3.63 acres, more or less.
Subject to the easements and or encumbrances of record and otherwise.

INGRESS/EGRESS EASEMENT

A 28 feet wide ingress/egress easement located in the Northeast 1/4 of Section 25, T1S, R9E, Wayne County, Michigan, described as:

Commencing at the Northeast Corner of said Section 25;
thence S00°26'50"E 1980.00 feet along the East line of Section 25;
thence N89°52'00"W 64.82 feet, to the West line of Inkster Road (width variable) and also to the Point of Beginning;
thence S02°33'56"W 28.03 feet along the West line of Inkster Road;
thence N89°52'00"W 701.22 feet;
thence N00°18'19"W 28.00 feet;
thence S89°52'00"E 702.63 feet to the Point of Beginning.

SURVEYOR'S NOTES

1. This Survey and corresponding Descriptions are subject to municipal approval, state division laws and local ordinances.
2. Since our Survey work does not include a Title Search, there may be easements and/or encumbrances upon the land which are not shown on our Survey at this time.

CERTIFICATION

I hereby certify that I surveyed and mapped the land above platted and described on 10/26/2012;
And that the ratio of closure on the unadjusted filed observations of such survey was within accepted limits.

Derek Kosicki

Derek Kosicki, P.S.#43058
Professional Surveyor



CLIENT: O. KELLER TOOL	JOB NO. 12-161
 MICHIGAN SURVEYING, INC. 37637 Five Mile Rd., Suite 364, Livonia, MI 48154 tel. (734) 542-9088, fax (734) 943-6831 www.MichiganSurveying.com	DATE 07/15/15
	SCALE NONE
	SHEET 3 OF 3

2015 SEP 23 PM 2:10

Bernard J. Youngblood
Wayne County Register of Deeds
2015376246 L: 52481 P: 13
09/23/2015 02:10 PM EAS Total Pages: 4



Easement

This agreement ("Agreement") is entered into as of August 20, 2015, between **O'Keller Tool Engineering Company, LLC**, a Michigan limited liability company located at 12701 Inkster Road, Livonia, Michigan, 48150 ("Grantor"), and **La Van Inc.**, a Michigan corporation located at 12701 Inkster Road, Livonia, Michigan 48150 ("Grantee"), on the terms and conditions set forth below.

WHEREAS Grantor is the owner of certain real property located in the city of Livonia, county of Wayne, state of Michigan and more specifically designated as parcel ID 097-99-0013-000 ("Burdened Property");

WHEREAS Grantor desires to split the Burdened Property and combine the western portion of the Burdened Property with real property located in the city of Livonia, county of Wayne, state of Michigan and more specifically designated as parcel ID 097-99-0011-003 ("Parcel 003"), so that a portion of the Burdened Property and Parcel 003 become one contiguous parcel (collectively "Proposed Parcel");

WHEREAS Grantee desires to purchase the Proposed Parcel upon approval and acceptance by the city of Livonia;

WHEREAS the Proposed Parcel is otherwise land locked without access to any other manner of ingress or egress; and

WHEREAS in furtherance of Grantor's and Grantee's desires, Grantor desires to give Grantee an easement over the Burdened Property for the access to the Proposed Parcel.

WHEREFORE, in consideration of the foregoing, the mutual promises herein contained, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, it is hereby agreed as follows.

1. **Definitions.** In this Agreement, the following terms have the meanings specified or referred to in this section and shall be equally applicable to both the singular and plural forms:

- a. "**Burdened Property**" has the same meaning as set forth in the preamble.
- b. "**Easement**" has the same meaning as set forth in Section 2.
- c. "**Grantee**" has the same meaning as set forth in the preamble and includes any of Grantee's assignees or those who take Grantee's interest in the Proposed Parcel.

- d. **"Grantor"** has the same meaning as set forth in the preamble and includes any of Grantor's assignees or those who take Grantor's interest in the Burdened Property.
- e. **"Party"** means either Grantor or Grantee individually.
- f. **"Parties"** means both Grantor and Grantee collectively.
- g. **"Proposed Parcel"** has the same meaning as set forth in the preamble. After the split occurs, the Proposed Parcel shall be known as the **"Benefited Property"**.

The use of the word "may" in describing the right of a party means that the party has the discretion, but not an obligation, to exercise that right. The use of the words "will" or "shall" in describing an obligation of a party means that the party must perform that obligation. The use of the words "include" or "including" is intended to be illustrative, not exhaustive, and shall be deemed to be followed by the words "without limitation."

- 2. **Easements granted.** Grantor grants for the use and benefit of the owners and occupiers of Proposed Parcel and its employees, agents, invitees, and customers a nonexclusive easement for ingress and egress over the Burdened Property 28 feet in width and more particularly described as a 28 feet wide ingress/egress easement located in the Northeast ¼ of Section 25, T1S, R9E, Wayne County, Michigan, commencing at the Northeast Corner of said Section 25; thence S00°26'50"E 1980.00 feet along the East line of Section 25; thence N89°52'00"W 64.82 feet, to the West line of Inkster Road (width variable) and also to the Point of Beginning; thence S02°33'56"W 28.03 feet along the West line of Inkster Road; thence N89°52'00"W 701.22 feet; thence N00°18'19"W 28.00 feet; thence S89°52'00"E 702.63 feet to the Point of Beginning. ("Easement").
- 3. **Consideration.** Grantee, in consideration of the grant of the easement stated in this Agreement agrees to pay Grantor One Dollar (\$1.00) payable at the time of the signing of this Agreement receipt of which is acknowledged by signing this Agreement.
- 4. **Interest in real property.** The easement is to be an easement over the Burdened Property for the use and benefit of the Benefited Property and is to be an appurtenance to the Benefited Property and run with the land.
- 5. **Maintenance.** Grantor shall be solely responsible for maintaining the Easement in a reasonable state of repair so that normal access to and across the Easements on each parcel is not impeded and shall not allow it to become a nuisance.
- 6. **Insurance.** Grantee shall obtain liability insurance as part of its owner's policy for the Benefited Property to cover any liabilities that arise as a result of the use by the owner of the Benefited Property of the Easement and the owner of the Benefited Property's liability policy shall name the owner of the Burdened

Property as an insured party for the owner of the Benefited Property's use of the Easement.

7. **Indemnification.** Grantee agrees to indemnify and hold Grantor harmless from any and all claims, debts, causes of actions, or judgments for any damage to any property or injury to any person that arises out of any of the owner of the benefited parcel's actions within, use of, or around the Easements, by themselves, their agents, employees, representatives, and contractors. This provision shall survive the termination of this Agreement.
8. **Jurisdiction and venue.** Any disputes under this conveyance shall be subject to the laws of the state of Michigan and venue for any disputes shall lie in Wayne County, Michigan.
9. **Severability.** If any term, covenant, or condition of this Agreement or the application of which to any party or circumstance shall be to any extent invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant, or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall be effective, and each term, covenant, or condition of this Agreement shall be valid and enforced to the fullest extent permitted by law.
10. **Notice.** Except as otherwise provided, all notices required under this Agreement shall be effective only if in writing or in a form of electronic or facsimile transmission that provides evidence of receipt and shall be either personally served, electronically transmitted, or sent with postage prepaid to the appropriate party at its address as set forth in the introductory paragraph of this Agreement. Either party may change its address by giving notice of the change or a new facsimile transmission number to the other as provided in this section.
11. **Entire agreement.** This Agreement and all exhibits constitute the entire agreement between the parties regarding the subject matter of this Agreement, and all prior negotiations and agreements regarding the Easements between the parties, whether written or oral, shall be of no further force and effect. This Agreement may not be modified except by a written document signed by both parties.
12. **Time is of the essence.** Time shall be of the essence in the performance and actions undertaken under this Agreement.
13. **Exhibits.** The following exhibit is attached: Combined drawing and legal description of Burdened Property, Proposed Parcel, and the Easement.
14. **Effective date.** Grantor and Grantee have signed this Agreement, and it shall be effective as of the day and year first above written.

15. Authorized and binding. Each person executing this Agreement on behalf of a Party warrants and represents to the other Party that the party is validly organized, existing, and authorized to do business under Michigan law and that the person executing this Agreement has full power and lawful authority to enter into this Agreement on behalf of the respective Party.

O'Keller Tool Engineering Company, LLC

By Brian G. Van Norman
Its PRESIDENT

La Van, Inc.

By Brian G. Van Norman
Its TREASURER

STATE OF MICHIGAN)
WAYNE COUNTY)

Acknowledged before me on August 20, 2015 by Brian G. Van Norman
President, O'Keller Tool Engineering Company LLC
/s/ Charlene F. Cook
Notary Public

CHARLENE F. COOK
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Apr 4, 2021
ACTING IN COUNTY OF WAYNE

Acknowledged before me on August 20, 2015 by Brian G. Van Norman
Treasurer, La Van Inc.
/s/ Charlene F. Cook
Notary Public

CHARLENE F. COOK
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Apr 4, 2021
ACTING IN COUNTY OF WAYNE

Robert Hamer
Drafted by and when recorded return to: Fedor Camargo and Weston PLC, 401 S. Old Woodward Ave, Suite 410, Birmingham, MI 48009

OFFICE OF THE MAYOR

Maureen Miller Brosnan
MAYOR

Linda Gosselin
ASSESSOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2201
mayor@ci.livonia.mi.us

April 20, 2022

To: Planning Department (2nd response)

Re: **Petition 2022-04-02-12** **12719 Inkster**

Plans submitted by Area Towing and Recovery, Inc requesting waiver use approval to operate a vehicle tow yard at 12719 Inkster, parcel number 097-99-0011-010. This parcel is owned by 12719 Inkster LLC and can only be accessed via Easement from adjoining parcel owned by O Keller Tool, at 12701 Inkster Road (097-99-0013-001).

In my first response I included a copy of the survey showing the easement. However, based on the petition it appears that part of the plan is for Area Towing and Recovery to use a building (12715 & 12717 Inkster) that is located on the adjoining parcel. Is their intent to lease the building from O'Keller Tool? Will they be leasing the building? Perhaps the building should be split from 12701 Inkster and combined to 12719 Inkster.

Kindest Regards,

Kathie Siterlet
Residential Appraiser

INKSTER RD. VARIABLE WIDTH



CLIENT: O. KELLER TOOL		JOB NO. 12-161
	MICHIGAN SURVEYING, INC.	DATE 07/15/15
	37637 Five Mile Rd., Suite 364,	SCALE 1"=150'
	Livonia, MI 48154	SHEET 1 OF 3
	tel. (734) 542-9088, fax (734) 943-6831 www.MichiganSurveying.com	

EXISTING PARCELS

As contained in the Commitment for Title Insurance; issued by Land Title Agency, LLC;
Commitment No.: 201220408 Rev. #1; dated May 1, 2012 at 8:00:00 AM.

Land situated in the City of Livonia, County of Wayne, State of Michigan, described as:

A parcel of land being part of the Northeast 1/4 of Section 25, T1S, R9E, City of Livonia, Wayne County, Michigan, more particularly described as:
Beginning at a point distant S00°26'50"E 1980.00 feet along the Easterly line of Section 25 being also the center line of Inkster Road,
and N89°52'00"W 685.00 feet from the Northeast corner of Section 25;
proceeding thence N89°52'00"W 635.70 feet;
thence N00°20'47"W 105.00 feet;
thence S89°52'00"E 635.51 feet;
thence S00°26'50"E 105.00 feet to the Point of Beginning.
And subject to a 10 feet wide easement for ingress and egress over and across the Easterly 10 feet of the above described parcel, also subject to any and all easements of records.

Parcel No. 097-99-0011-003
Commonly known as: 12719 Inkster, Livonia, MI 48150

Part of the Northeast 1/4 of Section 25, T1S, R9E, City of Livonia, Wayne County, Michigan, more particularly described as:
Beginning at a point on the East line of said Section distant S00°26'50"E 1980.0 feet from the Northeast corner of Section 25
and proceeding thence S00°26'50"E along said East line 165.0 feet;
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thence N00°20'47"W 165.0;
thence S89°52'E 1320.76 feet to the Point of Beginning.
Except the East part thereof measuring 64.82 feet on the North line and 73.50 feet on the South line of said parcel.

Parcel No. 097-99-0013-000
Commonly known as: 12701, 12715 & 12717 Inkster, Livonia, MI 48150

CLIENT: O. KELLER TOOL	JOB NO. 12-161
 MICHIGAN SURVEYING, INC. 37637 Five Mile Rd., Suite 364, Livonia, MI 48154 tel. (734) 542-9088, fax (734) 943-6831 www.MichiganSurveying.com	DATE 07/15/15
	SCALE NONE
	SHEET 2 OF 3

PROPOSED PARCELS

Parcel A

Part of the Northeast 1/4 of Section 25, T1S, R9E, Wayne County, Michigan;
Commencing at the Northeast Corner of Section 25;
thence S00°26'50"E 1980.00 feet along the East line of Section 25;
thence N89°52'00"W 64.82 feet to the Point of Beginning;
thence S02°33'56"W 165.14 feet along the West line of Inkster Road (width variable);
thence N89°52'00"W 694.36 feet;
thence N00°18'19"W 165.00 feet;
thence S89°52'00"E 702.63 feet to the Point of Beginning.
Containing 2.65 acres, more or less.
Subject to the easements and or encumbrances of record and otherwise.

Parcel B

12719 Inkster

Part of the Northeast 1/4 of Section 25, T1S, R9E, Wayne County, Michigan;
Commencing at the Northeast Corner of Section 25;
thence S00°26'50"E 2145.00 feet along the East line of Section 25;
thence N89°52'00"W 767.86 feet to the Point of Beginning;
thence N89°52'00"W 553.13 feet;
thence N00°20'47"W 270.00 feet;
thence S89°52'00"E 635.51 feet;
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Subject to the easements and or encumbrances of record and otherwise.

INGRESS/EGRESS EASEMENT

A 28 feet wide ingress/egress easement located in the Northeast 1/4 of Section 25, T1S, R9E, Wayne County, Michigan, described as:

Commencing at the Northeast Corner of said Section 25;
thence S00°26'50"E 1980.00 feet along the East line of Section 25;
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thence S02°33'56"W 28.03 feet along the West line of Inkster Road;
thence N89°52'00"W 701.22 feet;
thence N00°18'19"W 28.00 feet;
thence S89°52'00"E 702.63 feet to the Point of Beginning.

SURVEYOR'S NOTES

1. This Survey and corresponding Descriptions are subject to municipal approval, state division laws and local ordinances.
2. Since our Survey work does not include a Title Search, there may be easements and/or encumbrances upon the land which are not shown on our Survey at this time.

CERTIFICATION

I hereby certify that I surveyed and mapped the land above platted and described on 10/26/2012;
And that the ratio of closure on the unadjusted filed observations of such survey was within accepted limits.

Derek Kosicki

Derek Kosicki, P.S.#43058
Professional Surveyor



CLIENT: O. KELLER TOOL	JOB NO. 12-161
 MICHIGAN SURVEYING, INC. 37637 Five Mile Rd., Suite 364, Livonia, MI 48154 tel. (734) 542-9088, fax (734) 943-6831 www.MichiganSurveying.com	DATE 07/15/15
	SCALE NONE
	SHEET 3 OF 3

2015 SEP 23 PM 2:10

Bernard J. Youngblood
Wayne County Register of Deeds
2015376246 L: 52481 P: 13
09/23/2015 02:10 PM EAS Total Pages: 4



Easement

This agreement ("Agreement") is entered into as of August 20, 2015, between **O'Keller Tool Engineering Company, LLC**, a Michigan limited liability company located at 12701 Inkster Road, Livonia, Michigan, 48150 ("Grantor"), and **La Van Inc.**, a Michigan corporation located at 12701 Inkster Road, Livonia, Michigan 48150 ("Grantee"), on the terms and conditions set forth below.

WHEREAS Grantor is the owner of certain real property located in the city of Livonia, county of Wayne, state of Michigan and more specifically designated as parcel ID 097-99-0013-000 ("Burdened Property");

WHEREAS Grantor desires to split the Burdened Property and combine the western portion of the Burdened Property with real property located in the city of Livonia, county of Wayne, state of Michigan and more specifically designated as parcel ID 097-99-0011-003 ("Parcel 003"), so that a portion of the Burdened Property and Parcel 003 become one contiguous parcel (collectively "Proposed Parcel");

WHEREAS Grantee desires to purchase the Proposed Parcel upon approval and acceptance by the city of Livonia;

WHEREAS the Proposed Parcel is otherwise land locked without access to any other manner of ingress or egress; and

WHEREAS in furtherance of Grantor's and Grantee's desires, Grantor desires to give Grantee an easement over the Burdened Property for the access to the Proposed Parcel.

WHEREFORE, in consideration of the foregoing, the mutual promises herein contained, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, it is hereby agreed as follows.

1. **Definitions.** In this Agreement, the following terms have the meanings specified or referred to in this section and shall be equally applicable to both the singular and plural forms:

- a. "**Burdened Property**" has the same meaning as set forth in the preamble.
- b. "**Easement**" has the same meaning as set forth in Section 2.
- c. "**Grantee**" has the same meaning as set forth in the preamble and includes any of Grantee's assignees or those who take Grantee's interest in the Proposed Parcel.

- d. **"Grantor"** has the same meaning as set forth in the preamble and includes any of Grantor's assignees or those who take Grantor's interest in the Burdened Property.
- e. **"Party"** means either Grantor or Grantee individually.
- f. **"Parties"** means both Grantor and Grantee collectively.
- g. **"Proposed Parcel"** has the same meaning as set forth in the preamble. After the split occurs, the Proposed Parcel shall be known as the **"Benefited Property"**.

The use of the word "may" in describing the right of a party means that the party has the discretion, but not an obligation, to exercise that right. The use of the words "will" or "shall" in describing an obligation of a party means that the party must perform that obligation. The use of the words "include" or "including" is intended to be illustrative, not exhaustive, and shall be deemed to be followed by the words "without limitation."

2. **Easements granted.** Grantor grants for the use and benefit of the owners and occupiers of Proposed Parcel and its employees, agents, invitees, and customers a nonexclusive easement for ingress and egress over the Burdened Property 28 feet in width and more particularly described as a 28 feet wide ingress/egress easement located in the Northeast ¼ of Section 25, T1S, R9E, Wayne County, Michigan, commencing at the Northeast Corner of said Section 25; thence S00°26'50"E 1980.00 feet along the East line of Section 25; thence N89°52'00"W 64.82 feet, to the West line of Inkster Road (width variable) and also to the Point of Beginning; thence S02°33'56"W 28.03 feet along the West line of Inkster Road; thence N89°52'00"W 701.22 feet; thence N00°18'19"W 28.00 feet; thence S89°52'00"E 702.63 feet to the Point of Beginning. ("Easement").
3. **Consideration.** Grantee, in consideration of the grant of the easement stated in this Agreement agrees to pay Grantor One Dollar (\$1.00) payable at the time of the signing of this Agreement receipt of which is acknowledged by signing this Agreement.
4. **Interest in real property.** The easement is to be an easement over the Burdened Property for the use and benefit of the Benefited Property and is to be an appurtenance to the Benefited Property and run with the land.
5. **Maintenance.** Grantor shall be solely responsible for maintaining the Easement in a reasonable state of repair so that normal access to and across the Easements on each parcel is not impeded and shall not allow it to become a nuisance.
6. **Insurance.** Grantee shall obtain liability insurance as part of its owner's policy for the Benefited Property to cover any liabilities that arise as a result of the use by the owner of the Benefited Property of the Easement and the owner of the Benefited Property's liability policy shall name the owner of the Burdened

Property as an insured party for the owner of the Benefited Property's use of the Easement.

7. **Indemnification.** Grantee agrees to indemnify and hold Grantor harmless from any and all claims, debts, causes of actions, or judgments for any damage to any property or injury to any person that arises out of any of the owner of the benefited parcel's actions within, use of, or around the Easements, by themselves, their agents, employees, representatives, and contractors. This provision shall survive the termination of this Agreement.
8. **Jurisdiction and venue.** Any disputes under this conveyance shall be subject to the laws of the state of Michigan and venue for any disputes shall lie in Wayne County, Michigan.
9. **Severability.** If any term, covenant, or condition of this Agreement or the application of which to any party or circumstance shall be to any extent invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant, or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall be effective, and each term, covenant, or condition of this Agreement shall be valid and enforced to the fullest extent permitted by law.
10. **Notice.** Except as otherwise provided, all notices required under this Agreement shall be effective only if in writing or in a form of electronic or facsimile transmission that provides evidence of receipt and shall be either personally served, electronically transmitted, or sent with postage prepaid to the appropriate party at its address as set forth in the introductory paragraph of this Agreement. Either party may change its address by giving notice of the change or a new facsimile transmission number to the other as provided in this section.
11. **Entire agreement.** This Agreement and all exhibits constitute the entire agreement between the parties regarding the subject matter of this Agreement, and all prior negotiations and agreements regarding the Easements between the parties, whether written or oral, shall be of no further force and effect. This Agreement may not be modified except by a written document signed by both parties.
12. **Time is of the essence.** Time shall be of the essence in the performance and actions undertaken under this Agreement.
13. **Exhibits.** The following exhibit is attached: Combined drawing and legal description of Burdened Property, Proposed Parcel, and the Easement.
14. **Effective date.** Grantor and Grantee have signed this Agreement, and it shall be effective as of the day and year first above written.

15. Authorized and binding. Each person executing this Agreement on behalf of a Party warrants and represents to the other Party that the party is validly organized, existing, and authorized to do business under Michigan law and that the person executing this Agreement has full power and lawful authority to enter into this Agreement on behalf of the respective Party.

O'Keller Tool Engineering Company, LLC

By Brian G. Van Norman
Its PRESIDENT

La Van, Inc.

By Brian G. Van Norman
Its TREASURER

STATE OF MICHIGAN)
WAYNE COUNTY)

Acknowledged before me on August 20, 2015 by Brian G. Van Norman
President, O'Keller Tool Engineering Company LLC
/s/ Charlene F. Cook
Notary Public

CHARLENE F. COOK
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Apr 4, 2021
ACTING IN COUNTY OF WAYNE

Acknowledged before me on August 20, 2015 by Brian G. Van Norman
Treasurer, La Van Inc.
/s/ Charlene F. Cook
Notary Public

CHARLENE F. COOK
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Apr 4, 2021
ACTING IN COUNTY OF WAYNE

Robert Hamer
Drafted by and when recorded return to: Fedor Camargo and Weston PLC, 401 S. Old Woodward Ave, Suite 410, Birmingham, MI 48009

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MINUTES OF THE 1,187th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, May 17, 2022, the City Planning Commission of the City of Livonia held its 1,187th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7 p.m.

Members present:	Carol Smiley	Glen Long	Betsy McCue
	Dave Bongero	Peter Ventura	Sam Caramagno
	Ian Wilshaw		

Members absent: None

Mr. Mark Taormina, Planning Director, Jacob Uhazie, Planning & Economic Development Coordinator, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #5 PETITION 2022-04-02-12 Area Towing & Recovery

Mr. Caramagno, Secretary, announced the next item on the agenda, Petition 2022-04-02-12 submitted by Area Towing & Recovery, Inc. requesting waiver use approval pursuant to Sections 3.17 and 6.58 of The Livonia Vision 21 Zoning Ordinance, as amended, to operate a vehicle tow yard at 12719 Inkster Road, located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road in the Northeast ¼ of Section 25.

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- Ms. Smiley: Chair, I'd like to be excused on this item.
- Mr. Wilshaw: All right. Well, note in our minutes that Miss Smiley is stepping away at 8:44pm. And we'll go to Mr. Taormina.
- Mr. Taormina: This next item involves a vehicle tow yard on property located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road. The subject parcel measures 2.65 acres with 270 feet of width by a depth of 635 feet. As you can see from the zoning map, the zoning of the property is M-2 (General Manufacturing), and the site is surrounded by other industrial zoned parcels. The site of the actual tow yard is setback several hundred feet from Inkster Road. Access is available across the adjacent property to the east, which is 12701 Inkster Road. The driveway that provides access to the proposed tow yard runs along the north side of the property. The main business at 12701 Inkster is O'Keller Tool Engineering Company. There are no buildings located on the parcel that would contain the actual tow yard. Instead, the office of the tow yard would operate out of a portion of a second building that is located on the O'Keller Tool site. The aerial photograph is probably the best way to show this. This is the site in question this is the building where the offices would be located which is situated on a separate parcel. The aerial partially shows the driveway that extends approximately 700 feet to Inkster Road. O'Keller occupies the main building closest to Inkster Road. The smaller building at the rear would house the tow company's offices. It is one-story and about 8,000 square feet in total area. Area Towing would occupy roughly half of the building. The westerly unit, which is closest to the property, is where the tow yard would be. The interior layout, as shown on the submittal, includes a combination of offices, restroom, as well as a storage bay and warehouse. Between the building and the tow yard there is a small parking lot. This area is paved with the capacity to handle about 16 vehicles and would be used mainly for employees and customers. The tow storage yard is surfaced with gravel. It is completely enclosed with a six-foot-high cyclone fence – something that the ordinance requires. The access gate is located across from the northwest corner of the proposed office building. Parking, as I indicated, would be within the paved lot that is directly behind that building. The tow storage yard would have the capacity to accommodate roughly 343 recovered vehicles. The site plan shows a trash enclosure located behind the building. The enclosure walls would be constructed out of brick. There is minimal landscaping shown on the site. Site

lighting would consist of an unspecified number of pole-mounted fixtures. The plan does not provide much detail relative to lighting, so that is something that the Planning Commission should get additional information on. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated April 8, 2022, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed waiver use at this time. The existing parcel is assigned the address of #12719 Inkster Road. The existing property is currently serviced by public water main, storm sewer and sanitary sewer. According to the proposed plans, there should not be impacts to the existing utilities. Should the developer need to make connections to the utilities, or do any work within the Inkster Road right-of-way, they will need to submit Engineering drawings to this Department to determine if permits will be required."* The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Livonia Fire & Rescue Division, dated April 18, 2022, which reads as follows: *"This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address. We have no objections to this proposal. A further detailed plan review will take place when this division receives an official plan set."* The letter is signed by Brian Kukla, Fire Marshal. The next letter is from the Division of Police, dated April 7, 2022, which reads as follows: *"I have reviewed the plans in connection with the petition. I have no objections to the proposal."* The letter is signed by Scott Szczepanski, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated May 9, 2022, which reads as follows: *" Pursuant to your request, the above referenced Petition has been reviewed. 1. All parking areas, regardless of size, must be hard surfaced. Pavement type and thickness must be approved by the City Engineer prior to construction, taking into consideration soil conditions and traffic loadings. This Department has no further objections to this Petition."* The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department, dated April 8, 2022, which reads as follows: *"I have reviewed the addresses connected with the above noted petition. As there are no outstanding amounts receivable, general or water and sewer, I have no objections to the proposal."* The letter is signed by

Connie Kumpula, Chief Accountant. The next letter is from the Treasurer's Department, dated April 7, 2022, which reads as follows: *"In accordance with your request, the Treasurer's Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal."* The letter is signed by Lynda Scheel, Treasurer. The next letter is from the Assessor's Department, dated April 7, 2022, that reads: "Plans submitted by Area Towing and Recovery, Inc requesting waiver use approval to operate a vehicle tow yard at 12719 Inkster, parcel number 097-99-0011-010. The aerial map and address zoning map shows the parcel to have no direct access to Inkster Road. In 2015 the parcel was created through a lot split and part of the terms of the approval included the need for an ingress/egress easement agreement between 12719 Inkster and 12701 Inkster which has frontage on Inkster Road. Attached please find the survey denoting the 28' Easement on "Parcel A" 12701 Inkster with 12719 Inkster denoted as "Parcel B". Please contact the Assessor's Office with any questions." The letter is signed by Kathie Siterlet, Residential Appraiser. There is a second letter from the Assessor's office, dated April 20, 2022, it reads: "Plans submitted by Area Towing and Recovery, Inc requesting waiver use approval to operate a vehicle tow yard at 12719 Inkster, parcel number 097-99-0011-010. This parcel is owned by 12719 Inkster LLC and can only be accessed via Easement from adjoining parcel owned by O Keller Tool, at 12701 Inkster Road (097-99-0013-001). In my first response I included a copy of the survey showing the easement. However, based on the petition it appears that part of the plan is for Area Towing and Recovery to use a building (12715 & 12717 Inkster) that is located on the adjoining parcel. Is their intent to lease the building form O'Keller Tool? Will they be leasing the building? Perhaps the building should be split from 12701 Inkster and combined to 12719 Inkster." The letter is signed by Kathie Siterlet, Residential Appraiser. That is the extent of the correspondence.

Mr. Wilshaw: Thank you, Mr. Taormina. Any questions for our planning staff? I don't see any questions. Our petitioner is in the audience. Feel free to come forward to our podium. Introduce yourself, and we'll see if we have some questions for you.

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Shane Anders. at 9 Glen Eagle, Dearborn, MI. My business address...one of them is 16550 Racho Road, Taylor, MI.

Mr. Wilshaw: Thank you, Mr. Anders. Is there any other information you'd like to provide based on the presentation you've heard so far?

Mr. Anders: You know, other than the fact we spoke about the other night. it's obvious that this property follows the spirit of Livonia, 21. The property to the north stores RV's, cars, and boats. The property to the south stores vehicles. It's really a perfect location. It's out of sight, out of mind. All my other impound facilities are on main thoroughfares, and that can always be a challenge. I was very fortunate to strike a deal with O'Keller, who owns all the property and who is in control of that easement and who, less than five years ago, used it as an RV storage facility, and no longer does.

Mr. Wilshaw: Okay. Alright, let's see if we have some questions from our commissioners and any other information we can get that way. Any questions for our petitioner? Mr. Long.

Mr. Long: Thank you. That access road, we're confident that that's going to hold up with the traffic that you're going to be coming in and out of there with the trucks and what you're towing and everything else.

Mr. Anders: Well, I have spoken to O'Keller about that, and at some point in time, they're going to replace that, and I will have to pay a percentage of that. But he's been very open minded, unlike most. I'm quite shocked, but very, very flexible. Has been very, very accommodating and would love to see something there instead of vacant property in the back portion of his facility.

Mr. Long: Thank you. Is there...You've obviously, you know, got a much larger lot than the other one we considered earlier today. What's going to be the average day do you think for vehicles?

Mr. Anders: So, when you...the reason for this facility is strictly to bid on the Livonia Police towing contract. My primary and only business really from a towing perspective is strictly law enforcement towing. I don't do road service. I don't tow vehicles for insurance companies. These are strictly police impounds. On average, most of your vehicles stay, you know, somewhere between one to four days, if they stay longer than 10 days, these are the vehicles that we get stuck with. The abandoned vehicles out of the apartment complexes, or you know, somebody was driving

down the road in a \$500 beater, and it went out on him. They grabbed the license plate and left it on the side of the road. It's part of the business and those vehicles we have to go through a process with the law that allows us through the police department to get rid of those vehicles.

Mr. Long: Well, my last question is, you know, obviously we considered a different tow yard earlier. Obviously, this is a different use. Like you said you were looking for the police contract. Is there anything else that you want to point out about your business that may differ from the standard towing businesses?

Mr. Anders: Yeah, so my business is quite different. I am heavily involved in technology. With the five impound facilities that I own, I tow for 15 different police agencies, and that's all that I do. One thing that I'm very unique on is I also own an environmental company. All of the absorbent that we use on scene, we reclaim. We don't leave it out there. It all gets tested. We have to complete a special waste profile before we can deliver it to the landfill. We have to test it, and then after that, we do receive a manifest and proof of how we disposed of our absorbent. Most impound facilities, throw it in the trash. Probably 99%. This is a very expensive process to go through. You're not guaranteed payment. It's not part of the contract. All of my facilities I own. So, I have what they call hazmat pools and different types of pads and filtration systems that we use. A lot of these vehicles will come into our facility and will still be leaking some fluids from the accident. In all of our facilities, we have a cement area where those vehicles go, and then there's a hazmat pad that will collect any of the existing fluids that are being released before we move it into what I would call pulverized asphalt hard surface facility. The reason for that is vehicles that come in that are damaged or missing tires...that are... when you unload those vehicles, they will tear up your brand-new asphalt, and it will become pulverized asphalt in a very short period of time. The cemented area works better when we first half to contain those vehicle operating fluids. The problem with the cemented area is when you unload those vehicles, quite often they do chip your cement and over time you're replacing it. So, the nice thing about the hard surface pulverized asphalt is every year you have an opportunity to grade it, and you're able to rake through and pick up any of the loose parts that come off of these accident vehicles. I'm really involved in that, and I think that, you know, over time, a lot of communities are going to get stuck with these impound facilities. They're going to become brownfield sites, because they're all going to be contaminated. If you don't

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take care of those vehicle operating fluids, they end up in your stormwater system, and then into our lakes and rivers. So, I would think that's probably...besides the technology side of things, I would say the environmental is...makes me very, very unique. In no way shape or form, do I want to contaminate property that I'm on, At the end of the day, I would obviously be liable for that, so we take that very, very seriously. Thank you.

Mr. Long: Thank you.

Mr. Wilshaw: Thank you, Mr. Long. Any other questions for our petitioner? Mr. Ventura.

Mr. Ventura: At the study session, I asked you the question whether or not you were going to get a BEA on the land so that you know it's not contaminated when you get it, and you said, you were going to look into it. Have you come to a decision in that regard?

Mr. Anders: I definitely would do that because this is leased property. Obviously, I would get that if I owned the property prior to purchasing it. Ultimately, I would like to purchase it. I do like to invest in my facilities. I own all of them. This would be the first one. And I would be spending quite a bit of money on a property that I don't own. But yeah, I definitely would get a baseline and have that documented so that I would at least limit my liability, knowing the condition of that property being that for many, many years, they were storing boats, RVs, and cars way before I was around.

Mr. Ventura: Great. Thank you, Mister.

Mr. Wilshaw: Thank you, Mr. Ventura. Any other questions?

Mr. Caramagno: Good evening. I got a couple of questions. The lease. You just answered that. Where is your concrete area you plan to put cars on to let the fluids run out that are going to run out? Where is that on this property?

Mr. Anders: So, right now those 16 spots. Typically, in a police impound lot you don't have a ton of traffic. Most of the vehicles are, you know...insurance companies are calling and we're loading the vehicles up and delivering them. But I wouldn't...first of all, I have a lot of hoops. This is just the first of many. I still have to win the bid, which is a long way away. So, this is just the first step. So, I would propose, and I would be willing if you didn't feel as though that wasn't enough of a cemented area, I

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wouldn't have a problem expanding off of those 16 parking spots. There's another area that we could use for a holding area.

Mr. Caramagno: So, the answer is the 16 spots. That is your area to drop a car or vehicle and contain that whatever it's leaking.

Mr. Anders: Absolutely. I may have one or two employees there at a time basically releasing vehicles. We don't allow anybody to enter the property without being escorted because of evidence and things like that, that you're storing. So, anybody that goes on to that property, there would have to be two people there. One that would handle the releasing, and the other one that would take them out to retrieve property from an accident vehicle or whatever it may be.

Mr. Caramagno: Okay, so you have a secured gate. Nobody gets in without your authorization or someone's authorization.

Mr. Anders: Every one of my facilities will have power gates. We have CCTV. I have a central dispatch center that takes all of the phone calls from all the police agencies and all five impound facilities have cameras that come back to that facility and there it's manned 24/7 by a human being. We don't forward phones. We have somebody actually there who picks up the phone and keeps an eye on all of the properties, and the security cameras. Along with...we use quite a bit of lighting. When you're using cameras, lighting does help.

Mr. Caramagno: You're talking right into my next question. So, something...an operation like this requires how many trucks and how many employees?

Mr. Anders: So, I currently have 30 employees. I have five impound lots. This location...my model between being able to provide service to all the police departments based on emergency response is I send the assets based on my locations where it's needed most. Sometimes, for example, my location in Monroe, I 75 may freeze up, but my location in Taylor, which is really odd, does not. We will shift those assets that way. So, at any given...

Mr. Caramagno: Typically, how many people...

Mr. Anders: You are going to have a minimum of three to four tow trucks that will be in and out of there. Typically, we have a one there in case you have to move a vehicle out. So, you know, you're

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talking three to four drivers. My heavy-duty drivers are all over the place. We have rotators that are large cranes, and so I have two of those. Those run about \$800,000. And those go based on the big wrecks typically on the freeway.

Mr. Caramagno: For this site you're talking three or four trucks, maybe a half dozen people here.

Mr. Anders: Yeah, I wouldn't think that I would have at any given moment a half dozen. Yeah, I would say that's probably reasonable, but I...it really varies based on the weather and that kind of stuff.

Mr. Caramagno: Pete asked about the gravel and checking it beforehand. Obviously, the gravel is a concern with me. I get that you're thrown absorbent down and throw absorbent on a gravel lot. I don't know what, what you're really coming back with out of there. You mentioned your five tow yards and your 15 Police contracts. Where are your five tow yards at?

Mr. Anders: So, in the City of Taylor, I have one large facility. That's about four (4) acres that stores about 400 to 500 vehicles. I tow for the City of Taylor. They have one vendor who does all that. I tow about 5000 cars a year for them. I do the state police. I do all of I-94 from Inkster Road, all the way back to the City of Detroit, which is at I-94 and Wyoming. In Monroe I have four lots down there. Those lots are strategically located throughout the county. I cover US-23 for Monroe County, along with the different police agencies in the state police. I provide service for the State Police along I-75 from the state border all the way up to the Wayne County border. And then also in Wayne County, I cover for the State Police, I-75 from Southfield to Schaefer Road, which is the border of Detroit again. Just to clarify, we don't use absorbent in our facility, we actually use pools that collect it, or we use absorbent pads. And so those pads you lay down, or in the cemented area we have a structure where the cemented pad is covered by a hazmat mat that you remove over time. It collects the absorbent and all the vehicle operating fluid, and then you dispose of it, and you replace it.

Mr. Caramagno: Okay. I guess the last question I've got...so you got a yard at Taylor that holds 400 to 500 vehicles.

Mr. Anders: Correct.

Mr. Caramagno: I can't do the math really quick in my head here, but man, you got to be turning vehicles in and out of there very quickly to

move in the yard every four or five days. It has to be just a nonstop shuttle of vehicles.

Mr. Anders: It's quite an operation. I do run an auction every single month. I auction off about 100 and some vehicles a month currently. I'm the only tower. I actually do it online, and then I am now just rolling out with not only the online auction, but what after having the online I am now implementing a live auction at the same time. So, we auction off a minimum of 100 cars right now, a month, out of that Taylor location.

Mr. Caramagno: Okay, thank you.

Mr. Wilshaw: All right. Any other questions for our petitioner? Mr. Taormina.

Mr. Taormina: Would that same operation occur here? Would it be your intention to have a Class-W license?

Mr. Anders: When I've done some information with the police numbers, the City of Livonia Police Department, on average tows about 75% of what the City of Taylor Police Department does. I FOIA'd their impound cards and went through and figured out the numbers of how many abandoned vehicles, how many impounds and how many arrests and Livonia is quite larger than the City of Taylor. I was quite shocked. But it's about 75% and I'm guessing, you know, 2000. That 5000 number includes MSP, which I would then compete for the I-96 area for MSP also.

Mr. Wilshaw: So, to answer his question he's asking, are you looking to get a Class-W to conduct auctions at this site?

Mr. Anders: I'm required by law if you're the police tower. The law is very clear that the law enforcement agency who is the individual or the department that requests the vehicle to be towed. By law, I work with every police agency to run that auction. They have to provide the paperwork and there are guidelines that we must advertise, which currently, your current tower has done that for the last 30 years. It would be no different than what they do. It just would be a little different. And being online, it brings a lot more bidders.

Mr. Taormina: The state must have a different and separate process for tow yards.

Mr. Wilshaw: For police tows.

Mr. Anders: Yeah, it's very clear in the law under 257 252 G. I'm sure you're not going to look at it, but it outlines exactly what law enforcement is supposed to do. And what the custodian is required to do and working with law enforcement to get rid of those vehicles and your police department has been doing that forever.

Mr. Wilshaw: Sure. Okay. All right. Any other questions from any of our commissioners?

Mr. Caramagno: There just seems to be a disconnect in the cars staying four (4) or five (5) days and then the auction and the big number of 400 or 500 cars a year, and it just seems to be a disconnect how long the vehicles sit there to me.

Mr. Anders: So, the law requires this. When a police department has a vehicle towed, if it's towed for an impound, the law states that the police department must wait seven (7) days to deem the vehicle abandoned. If the person comes and gets the vehicle before it's deemed abandoned, then they take it out of the system. If it exceeds seven (7) days, the law states you must wait seven (7), but no more than 30 days. You have to deem the vehicle abandoned. Then what happens is, the registered owner gets a notice in the mail from the Secretary of State. And they're given 20 days from the date of that notice to deem that vehicle or to petition the court that the police department improperly towed the vehicle or that our fees were unreasonable. You have to go through that process. And then once you do that, you then have to schedule an auction. And the law requires you that you must advertise five (5) days prior to auctioning that vehicle off. So, you have to wait if they petition. You have to wait till you go through the entire process before you can auction that vehicle off.

Mr. Caramagno: Okay, so I'm trying to get this in my head. So, essentially these cars don't sit there for four (4) or five (5) days, they sit there for two or three months before that...a lot of them sit there for months before they move out this property. Would that be true?

Mr. Anders: Yeah, what I stated earlier was typically, a vehicle that somebody wants to come get, typically gets it in the first one (1) to seven (7) days. If they if they don't come within that period of time, more than likely they end up through that lengthy process. And that is the current process that the police department has

implemented for the last 50 years already here in Livonia, it doesn't change based on where the lot is.

Mr. Caramagno: Okay. The other thing that I had...I think Mark mentioned lighting. The insufficient lighting at the property, what would be...I imagine, let me say this, I imagine you're not going to do anything if you don't get the police impound job. So, what would be your plan if you were to be awarded the police impound job? What would you do with lighting there?

Mr. Anders: Well, there's two things for lighting, I don't use telephone poles. Most people will just go take a telephone pole with wood and put it in. I run all the electrical underground. I have light poles no different than your Target parking lot. And the reason for that is I also include my CCTV wiring through that, so that we can monitor the entire facility because at the end of the day, if any property is missing out of those vehicles that are being impounded, we're financially liable for that. And so that allows us to monitor what's going on.

Mr. Caramagno: So, there would be a substantial amount of work here in the event, and I guess at the end of the day, in my opinion, we're authorizing or possibly authorizing a tow yard / junkyard, in my...I got that in my head., but let's see where we're at.

Mr. Anders: I would completely agree with you. That's why this location is a perfect location because it's out of sight and out of mind. You can't see it from the roadway, and it's not something where someone is going to realize that it's even back there.

Mr. Caramagno: Thanks.

Mr. Anders: Thank you.

Mr. Wilshaw: Thank you. Mr. Caramagno. Any other questions?

Mr. Bongero: Just one quick question. If you...so you're bidding on this one. When are the bids starting?

Mr. Anders: So, I think we have another two weeks before we submit the bid.

Bd Okay.

Mr. Anders: This is this is part of the bid process. This is kind of unique. Historically, Livonia has never allowed for competition. It's been

very, very difficult. They have decided to take a very transparent process and have opened it up and tried to create some competition. It's still very, very difficult. We normally do not go through these types of hoops and hire a firm to provide planning plans and, you know, drawings and things like that.

Mr. Bongero: Okay, let's just say you win the bid. How much time do you have to get this yard purchased and closed or leased? Right? And then get it fit to store...you got to be moving cars. So, pretty fast?

Mr. Anders: So, I already have a lease. Right? Contingent on that. So, we've already agreed. As far as that goes, it's just a matter of winning the bid. When I took over the City of Taylor, 25 years ago, I won the bid. I opened up the facility, and we did a transition with that current vendor and either they would keep the cars and they would release the remaining and auction off whatever's leftover, or I would bring the cars to our facility, especially if there is evidence that has to be held. So, it's a process.

Mr. Bongero: What's the turnaround time from the award of the bid to you moving cars?

Mr. Anders: Well, I don't have control over that. That would be up to the city. And the police department would work through that process. Yeah.

Mr. Bongero: Because you've got some work to do to get the yard fit to store.

Mr. Anders: Yes.

Mr. Bongero: Okay. So, it's going to take a little bit, I think, kind of trying to get it figured because it's kind of like all hypothetical.

Mr. Anders: Yeah, it's a unique like I said, it's a very unique situation. Typically, if you don't own property, you know, and a lot of people complain about that, that you never give an opportunity. You're not being transparent. You're not trying to create a competitive process and Livonia is trying to be different. I will say that much. It's a...it's interesting. They're trying...it's very difficult to do, and I don't think they're...I don't think you've approved one. Yeah, I don't think anybody's made it through the entire process and was able to strike a lease agreement and get everything done. I've been fortunate enough; it has not been easy.

Mr. Bongero: I do agree though this site is evolving. Pretty well. It's fit for something like this. Thank you.

Mr. Wilshaw: Thank you, Mr. Bongero. Any other questions? No other questions? I don't have any other questions for you either. Is there anyone in our audience wishing to speak on this item? I don't see anybody coming forward. So, Mr. Anders, is there anything else that you wanted to say before we close in make our decision?

Mr. Anders: I can talk forever so I'll leave it.

Mr. Wilshaw: All right. Thank you very much. Appreciate that. With that I'm going to close the public hearing and a motion would be in order.

On a motion by Long, seconded by Ventura, and adopted, it was

#05-28-2022 **RESOLVED**, That pursuant to a Public Hearing having been held by the City Planning Commission on May 17, 2022, on Petition 2022-04-02-12 submitted by Area Towing & Recovery, Inc. requesting waiver use approval pursuant to Sections 3.17 and 6.58 of The Livonia Vision 21 Zoning Ordinance, as amended, to operate a vehicle tow yard at 12719 Inkster Road, located on the west side of Inkster Road between the CSX Railroad and Schoolcraft Road in the Northeast ¼ of Section 25, the Planning Commission does hereby recommend to the City Council that Petition 2022-04-02-12 be approved subject to the following conditions:

1. That the Site Plan identified as Sheet CE1 dated April 6, 2022, as revised, prepared by Hennessey Engineers, Inc., is hereby approved and shall be adhered to.
2. That the easement right-of-way leading back to the tow yard shall be repaired to the satisfaction of the Engineering Department.
3. That the parking lot for employees and customers directly behind the building shall be repaired, resealed, and restriped as necessary to the satisfaction of the Inspection Department. Parking spaces shall be doubled striped at ten feet (10') wide by twenty feet (20') in length
4. That the maximum number of vehicles parked in the tow yard at any given time shall not exceed 343 vehicles.

5. That a six-foot (6') high vinyl privacy fence shall replace the existing chain link fence along the east side (front) of the outdoor storage yard to help shield the vehicles and activities from the adjacent properties.
6. That the vehicle tow yard shall be resurfaced with a material approved by the Engineering Division prior to the issuance of the Certificate of Occupancy and shall be properly graded and drained to dispose of all surface water and maintained in a dust-proof condition; provided further that the Engineering Division shall inspect the condition of the vehicle tow yard within two (2) years with direction on any needed repairs or improvements.
7. That the landscaping shown on the approved site plan shall be installed to the satisfaction of the Inspection Department.
8. That any pole-mounted light fixtures shall not exceed twenty feet (20') in height and shall be aimed and shielded to minimize stray light trespassing across property lines and glaring into adjacent roadways.
9. That the three walls of the trash dumpster area shall be constructed out of building materials that shall complement that of the building. The enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass.
10. That appropriate recordable legal instrumentation, such as a cross parking agreement, that gives notice and outlines the terms of how the subject property(s) would share parking and access, be supplied to the City;
11. That only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
12. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and,
13. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, this approval is valid for a period of one year only from the date of approval by City Council,

and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

Mr. Wilshaw: Is there any discussion?

A roll call vote on the foregoing resolution resulted in the following:

AYES:	Bongero, Long, McCue, Smiley, Ventura, Wilshaw
NAYS:	Caramagno
ABSENT:	None
ABSTAIN:	None

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD JUNE 6, 2022**

23

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Vice President Laura Toy, Rob Donovic, Scott Morgan, and Brandon McCullough. Absent: Kathleen McIntyre, Scott Bahr.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, Jeannine Laible, Human Resources Director and Don Rohraff, Director of Public Works.

5. APPOINTMENT OF CHRISTOPHER N. BOLOVEN TO THE ZONING BOARD OF APPEALS: Kathleen E. McIntyre, Councilmember, for a three-year term which will expire on July 12, 2025.

Council Vice President Laura Toy noted that Christopher Boloven has been on the Zoning Board and offered an approving resolution for the Consent agenda in Councilmember Kathleen McIntyre's absence.

Council President Jolly asked for the item to be on the Regular agenda, stating that ZBA is a crucial appointment and felt it to be important to come before Council.

DIRECTION:

APPROVAL

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

5.

Council Office
April 22, 2022

MEETING DATE

Study Meeting of
June 6, 2022

PREPARED BY

Sara Kasprovicz, Council Office Manager

AGENDA ITEM

APPOINTMENT OF CHRISTOPHER N. BOLOVEN TO THE ZONING BOARD OF APPEALS:
Kathleen E. McIntyre, Councilmember, for a three-year term which will expire on July 12, 2025.

BACKGROUND

Honorable Members of the City Council

City of Livonia, Michigan

Subject: Appointment of Christopher N. Boloven to the Zoning Board of Appeals

Dear City Councilmembers,

I am herewith submitting to you, for your consideration and approval, the appointment of Christopher N. Boloven, 17405 Ellen Drive, Livonia, MI 48152, to the Zoning Board of Appeals for a three-year term of office to expire July 12, 2025.

Your favorable consideration of this appointment would be greatly appreciated.

Sincerely,

Kathleen E. McIntyre, Councilmember

RECOMMENDATION

To approve the appointment as submitted.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. LTC S060622 Appt Chris Boloven - KMc
2. Reappt Christopher N. Boloven 2022-2025 - KMcIntyre

OFFICE OF THE COUNCIL

KATHLEEN E. MCINTYRE
Livonia City Council
(734) 466-2255
kmcintyre@livonia.gov



LIVONIA CITY HALL
CITY COUNCIL OFFICE
33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
734-466-2250

May 26, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Subject: Appointment of Christopher N. Boloven to the Zoning Board of Appeals

Dear City Councilmembers,

I am herewith submitting to you, for your consideration and approval, the appointment of Christopher N. Boloven, 17405 Ellen Drive, Livonia, MI 48152, to the Zoning Board of Appeals for a three-year term of office to expire July 12, 2025.

Your favorable consideration of this appointment would be greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kathleen E. McIntyre". The signature is fluid and cursive, with the first name "Kathleen" being more legible than the last name "McIntyre".

Kathleen E. McIntyre
Councilmember

cc: City Clerk
Dept. of Law
Zoning Board of Appeals
Christopher N. Boloven



LETTER TO THE LIVONIA CITY COUNCIL

24.

Treasurer
June 6, 2022

MEETING DATE

Regular meeting of
June 27, 2022

PREPARED BY

Barb Vaden, Teller III,

AGENDA ITEM

ADOPTION OF A RESOLUTION PLACING SPECIAL ASSESSMENTS UPON REFERENCES PROPERTIES WHOSE OWNERS HAVE NOT PAID CHARGES CONNECTED WITH THE 2021 SIDEWALK PROGRAM, CONTRACT 21-G, SINGLE LOT ASSESSMENTS: Office of the Treasurer, re: same. (CR 30-22 and 67-22)

BACKGROUND

Please be informed that in accordance with the provisions of Section 308.150 of Title 3, Chapter, of the Livonia Code of Ordinances, the property owners in the above captioned 2021 Sidewalk Program were notified by letter (dated 04/01/22) of the charges for their prospective properties.

RECOMMENDATION

In order that a council resolution may be adopted at your meeting on June 27, 2022 we are enclosing a list representing unpaid items to determine that an assessment shall be placed on these properties.

FISCAL CONSIDERATION

ATTACHMENTS

1. Billing register and installment applications

APPROVED BY

A handwritten signature in black ink that reads "Lynda L. Scheel". The signature is written in a cursive style.

Lynda L. Scheel, CPFA, CPFIM, MiCPT, Treasurer

Date: June 06, 2022

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Billing Register
Population: Block

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DB: SW2021

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0000000015 014 04 0006 000 014 04 0006 000	SIDE	RAY NICHOLAS / COURTNE 34593 NAVIN LIVONIA, MI	34593 NAVIN LIVONIA, MI	655.20 0.00	655.20 655.20
0000000008 015 01 0049 000 015 01 0049 000	SIDE	PASSMORE ERIC 34732 BRIDGE LIVONIA, MI	34732 BRIDGE ST LIVONIA, MI	1,201.60 0.00	1,201.60 1,201.60
0000000022 015 01 0071 000 015 01 0071 000	SIDE	NACARATO STEPHEN/WALTE 34738 ST MARTINS LIVONIA, MI	34738 SAINT MARTINS ST LIVONIA, MI	896.65 0.00	896.65 896.65
0000000011 015 03 0001 000 015 03 0001 000	SIDE	TRUPIANO MICHAEL 19511 GILL LIVONIA, MI	19511 GILL LIVONIA, MI	417.60 0.00	417.60 417.60
0000000017 015 99 0014 003 015 99 0014 003	SIDE	MANSOOR MARIA LIZA 34495 NORTHLAND LIVONIA, MI	34495 NORTHLAND LIVONIA, MI	192.40 0.00	192.40 192.40
0000000016 015 99 0014 004 015 99 0014 004	SIDE	COBB DAN / CHRISTINA T 34475 NORTHLAND LIVONIA, MI	34475 NORTHLAND LIVONIA, MI	753.80 0.00	753.80 753.80
0000000068 030 03 0071 000 030 03 0071 000	SIDE	RICHARD / SUSAN NIESYT 37287 SEABROOK LIVONIA, MI	37287 SEABROOK DR LIVONIA, MI	170.30 0.00	170.30 170.30
0000000036 031 01 0086 000 031 01 0086 000	SIDE	AMERIGO PALARCHIO 36475 BOBRICH LIVONIA, MI	36475 BOBRICH ST LIVONIA, MI	163.75 0.00	163.75 163.75
0000000067 032 01 0164 000 032 01 0164 000	SIDE	GERALD W SWIETLICKI 36006 NORTHGATE LIVONIA, MI	36006 NORTHGATE DR LIVONIA, MI	237.60 0.00	237.60 237.60
0000000199 032 01 0193 000 032 01 0193 000	SIDE	EDNEY LAURA E / JAMESA 35881 BOBRICH LIVONIA, MI	35881 BOBRICH LIVONIA, MI	494.62 0.00	494.62 494.62
0000000203 032 01 0201 000 032 01 0201 000	SIDE	MCWHERTER ROBERT / REB 17559 GOLFVIEW LIVONIA, MI	17559 GOLFVIEW LIVONIA, MI	232.62 0.00	232.62 232.62
0000000305 032 01 0217 000 032 01 0217 000	SIDE	BERGMAN WENDY 17624 GOLFVIEW LIVONIA, MI	17624 GOLFVIEW LIVONIA, MI	273.60 0.00	273.60 273.60
0000000058 032 01 0244 000 032 01 0244 000	SIDE	SALEM NEMEH/BERNADETTE 18040 FAIRWAY LIVONIA, MI	18040 FAIRWAY ST LIVONIA, MI	640.30 0.00	640.30 640.30
0000000057 032 01 0245 000 032 01 0245 000	SIDE	ATKINS CRAIG 17980 FAIRWAY LIVONIA, MI	17980 FAIRWAY LIVONIA, MI	554.40 0.00	554.40 554.40
0000000054 032 01 0252 000 032 01 0252 000	SIDE	GARNETT STEPHANIE / JO 17754 FAIRWAY LIVONIA, MI	17754 FAIRWAY LIVONIA, MI	72.05 0.00	72.05 72.05
0000000053 032 01 0253 000 032 01 0253 000	SIDE	JAJE JOYCE K 17720 FAIRWAY LIVONIA, MI	17720 FAIRWAY ST LIVONIA, MI	91.70 0.00	91.70 91.70
0000000072 036 01 0023 000 036 01 0023 000	SIDE	JAMES & KAREN KELLER 17382 VACRI LIVONIA, MI	17382 VACRI LN LIVONIA, MI	327.50 0.00	327.50 327.50
0000000070 036 02 0180 000 036 02 0180 000	SIDE	LITTLE MARK / JULIA 17387 FRANCAVILLA LIVONIA, MI	17387 FRANCAVILLA LIVONIA, MI	554.40 0.00	554.40 554.40
0000000080 041 01 0052 002 041 01 0052 002	SIDE	BRYON S GURAL 30123 SEVEN MILE LIVONIA, MI	30123 7 MILE RD LIVONIA, MI	378.45 0.00	378.45 378.45

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Billing Register
Population: Block

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0000000077 041 99 0040 001 041 99 0040 001	SIDE	POPADIMAS CHRISTOS/AST 30035 SEVEN MILE LIVONIA, MI	30035 7 MILE RD LIVONIA, MI	574.95 0.00	574.95 574.95
0000000076 041 99 0041 000 041 99 0041 000	SIDE	BUCHAKIAN LUCAS J 30031 SEVEN MILE LIVONIA, MI	30031 SEVEN MILE LIVONIA, MI	492.45 0.00	492.45 492.45
0000000075 044 99 0047 002 044 99 0047 002	SIDE	NEW WINE GLORY MINISTR 17235 MIDDLEBELT LIVONIA, MI	18212 KENTUCKY DETROIT, MI	2,314.72 0.00	2,314.72 2,314.72
0000000086 046 99 0013 001 046 99 0013 001	SIDE	LIVONIA TOWN GRILL LLC 29041 SEVEN MILE LIVONIA, MI	34569 BUNKER HILL DR FARMINGTON HILLS, MI	565.08 0.00	565.08 565.08
0000000088 047 99 0004 005 047 99 0004 005	SIDE	29200 LIVONIA MI LLC 29200 SIX MILE LIVONIA, MI	549 EMPIRE BLVD STE 10 BROOKLYN, NY	8,506.25 0.00	8,506.25 8,506.25
0000000085 047 99 0004 007 047 99 0004 007	SIDE	STEAK N SHAKE & SUBSID 17200 MIDDLEBELT LIVONIA, MI	PO BOX 460169 HOUSTON, TX	2,336.25 0.00	2,336.25 2,336.25
0000000093 049 01 0091 000 049 01 0091 000	SIDE	LEACH REGINALD/CAROL 27815 SIX MILE LIVONIA, MI	27815 6 MILE RD LIVONIA, MI	1,259.25 0.00	1,259.25 1,259.25
0000000091 049 01 0093 000 049 01 0093 000	SIDE	JOUNE MOUHAMD / NADIR 27641 SIX MILE LIVONIA, MI	27641 SIX MILE LIVONIA, MI	2,514.55 0.00	2,514.55 2,514.55
0000000094 053 99 0001 002 053 99 0001 002	SIDE	6 MID PLAZA LLC 29441 SIX MILE LIVONIA, MI	27013 HAMPSTEAD BLVD FARMINGTON HILLS, MI	2,032.10 1,485.00	2,032.10 547.10
0000000109 061 03 0332 000 061 03 0332 000	SIDE	OGGER FRED/ANNETTE 34226 WOOD LIVONIA, MI	34226 WOOD ST LIVONIA, MI	206.25 0.00	206.25 206.25
0000000102 062 02 0593 000 062 02 0593 000	SIDE	SAHOTA KULDIP S 16130 FAIRLANE LIVONIA, MI	16130 FAIRLANE LIVONIA, MI	246.20 0.00	246.20 246.20
0000000122 065 02 0255 000 065 02 0255 000	SIDE	HALL TIMOTHY/DANIELLE 16500 PARK LIVONIA, MI	16500 PARK ST LIVONIA, MI	206.80 0.00	206.80 206.80
0000000111 065 02 0263 000 065 02 0263 000	SIDE	VINCENT JAMES / JENNIF 35470 BRISTOL LIVONIA, MI	35470 BRISTOL LIVONIA, MI	163.75 0.00	163.75 163.75
0000000116 065 02 0268 000 065 02 0268 000	SIDE	KOPP JEREMY / AMANDA K 16269 PARK LIVONIA, MI	16269 PARK LIVONIA, MI	372.40 0.00	372.40 372.40
0000000123 065 02 0275 000 065 02 0275 000	SIDE	REID DAVID K 16501 PARK LIVONIA, MI	16501 PARK ST LIVONIA, MI	172.80 0.00	172.80 172.80
0000000134 067 02 0096 000 067 02 0096 000	SIDE	KASTNER MARK/WONG CIND 15619 SUSSEX LIVONIA, MI	15619 SUSSEX ST LIVONIA, MI	182.70 0.00	182.70 182.70
0000000179 069 02 0032 000 069 02 0032 000	SIDE	DAVIS VANESSA / JAMES 38252 MALLORY LIVONIA, MI	38252 MALLORY LIVONIA, MI	244.80 0.00	244.80 244.80
0000000139 069 02 0036 000 069 02 0036 000	SIDE	KENNETH R WANDZEL 38184 BLOOMFIELD LIVONIA, MI	38184 BLOOMFIELD DR LIVONIA, MI	327.50 0.00	327.50 327.50
0000000135 069 02 0041 000 069 02 0041 000	SIDE	BOUMAROUN MICHAEL 38016 BLOOMFIELD LIVONIA, MI	38016 BLOOMFIELD LIVONIA, MI	1,564.05 0.00	1,564.05 1,564.05

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0000000141 071 01 0156 000 071 01 0156 000	SIDE	GIST JEFFREY / DEBORA 15557 HIX LIVONIA, MI	15557 HIX LIVONIA, MI	151.20 0.00	151.20 151.20
0000000143 072 01 0034 000 072 01 0034 000	SIDE	KALLAS WILLIAM J 15509 HUFF LIVONIA, MI	15509 HUFF LIVONIA, MI	180.00 0.00	180.00 180.00
0000000175 072 01 0048 000 072 01 0048 000	SIDE	KNIGHT THOMAS/RICHARDS 37456 LANCASTER LIVONIA, MI	37456 LANCASTER ST LIVONIA, MI	1,569.10 0.00	1,569.10 1,569.10
0000000152 072 02 0049 000 072 02 0049 000	SIDE	TONY/WAAD AL-KHAL 37457 KINGSBURY LIVONIA, MI	37457 KINGSBURY ST LIVONIA, MI	374.40 0.00	374.40 374.40
0000000154 072 02 0050 000 072 02 0050 000	SIDE	GEORGE/JOAN BAKER 37483 KINGSBURY LIVONIA, MI	37483 KINGSBURY ST LIVONIA, MI	381.60 0.00	381.60 381.60
0000000160 072 02 0058 000 072 02 0058 000	SIDE	GRIFFIN JR LAWRENCE / 37691 KINGSBURY LIVONIA, MI	37691 KINGSBURY LIVONIA, MI	158.40 0.00	158.40 158.40
0000000164 072 02 0081 000 072 02 0081 000	SIDE	MCKINNON WILLIAM / KEN 37487 LADYWOOD LIVONIA, MI	37487 LADYWOOD LIVONIA, MI	259.20 0.00	259.20 259.20
0000000171 072 02 0088 000 072 02 0088 000	SIDE	BOWRING RICARDO / REBE 37659 LADYWOOD LIVONIA, MI	37659 LADYWOOD LIVONIA, MI	163.75 0.00	163.75 163.75
0000000146 072 02 0093 000 072 02 0093 000	SIDE	SAAD JENNIFER 15620 HUFF LIVONIA, MI	15620 HUFF LIVONIA, MI	163.75 0.00	163.75 163.75
0000000144 072 02 0094 000 072 02 0094 000	SIDE	KNAPP SUSAN M 15600 HUFF LIVONIA, MI	2000 CORPORATE DR APT LADERA RANCH, CA	396.75 0.00	396.75 396.75
0000000173 072 03 0073 000 072 03 0073 000	SIDE	SCHLATTERBACK RICHARD/ 37781 LADYWOOD LIVONIA, MI	37781 LADYWOOD ST LIVONIA, MI	208.80 0.00	208.80 208.80
0000000189 073 02 0335 000 073 02 0335 000	SIDE	JAMES TRUBAK 15157 NOLA LIVONIA, MI	15157 NOLA ST LIVONIA, MI	356.85 0.00	356.85 356.85
0000000185 074 01 0746 000 074 01 0746 000	SIDE	MIELCAREK LOUIS S / CH 15015 KNOLSON LIVONIA, MI	15015 KNOLSON ST LIVONIA, MI	196.50 0.00	196.50 196.50
0000000192 074 06 0007 000 074 06 0007 000	SIDE	STEPHENS JASON / AMAND 38587 TUSCANY LIVONIA, MI	57801 WOODCREEK NEW HAVEN, MI	208.80 0.00	208.80 208.80
0000000190 074 06 0015 000 074 06 0015 000	SIDE	FYLONENKO JORDAN M 38475 TUSCANY LIVONIA, MI	38475 TUSCANY LIVONIA, MI	151.20 0.00	151.20 151.20
0000000206 085 01 0336 000 085 01 0336 000	SIDE	CHAPMAN MICHAEL 14844 AUBURNDALE LIVONIA, MI	14844 AUBURNDALE LIVONIA, MI	1,603.30 0.00	1,603.30 1,603.30
0000000223 087 01 0009 001 087 01 0009 001	SIDE	ROBERT H / MILDRED E W 33234 SCHOOLCRAFT LIVONIA, MI	40600 GRAND RIVER AVE NOVI, MI	3,394.07 0.00	3,394.07 3,394.07
0000000207 088 03 0142 000 088 03 0142 000	SIDE	LAWRENCE BRENDAN S 14127 BERWICK LIVONIA, MI	14127 BERWICK LIVONIA, MI	378.50 0.00	378.50 378.50
0000000222 088 04 0176 000 088 04 0176 000	SIDE	BLACKBURN MICHAEL/KELL 31772 PERTH LIVONIA, MI	31772 PERTH ST LIVONIA, MI	235.80 0.00	235.80 235.80

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0000000217 088 10 0380 000 088 10 0380 000	SIDE	YAO YAO 14431 MERRIMAN LIVONIA, MI	14431 MERRIMAN RD LIVONIA, MI	327.50 0.00	327.50 327.50
0000000219 088 10 0382 000 088 10 0382 000	SIDE	KLOSOWSKI JONATHAN 14455 MERRIMAN LIVONIA, MI	14455 MERRIMAN RD LIVONIA, MI	158.40 0.00	158.40 158.40
0000000233 091 04 0027 000 091 04 0027 000	SIDE	JASEWICZ TARA N 14330 DENNE LIVONIA, MI	14330 DENNE LIVONIA, MI	216.00 0.00	216.00 216.00
0000000235 091 04 0052 000 091 04 0052 000	SIDE	CHUDZINSKI MATTHEW 31140 GRENNADA LIVONIA, MI	31140 GRENNADA LIVONIA, MI	158.40 0.00	158.40 158.40
0000000229 091 05 0094 000 091 05 0094 000	SIDE	COSTELLA BRIAN J 14091 BAINBRIDGE LIVONIA, MI	14091 BAINBRIDGE ST LIVONIA, MI	180.00 0.00	180.00 180.00
0000000242 091 09 0270 000 091 09 0270 000	SIDE	EDEN CARISSA 13956 SUNSET LIVONIA, MI	13956 SUNSET LIVONIA, MI	170.80 0.00	170.80 170.80
0000000225 092 02 0020 000 092 02 0020 000	SIDE	PEKORIUS AIVARAS/VIDA 30217 ACACIA LIVONIA, MI	30217 ACACIA ST LIVONIA, MI	281.65 0.00	281.65 281.65
0000000251 093 04 0046 000 093 04 0046 000	SIDE	SAVIOUR / CATHY AGIUS 27945 MEADOWBROOK LIVONIA, MI	27945 MEADOWBROOKE AVE LIVONIA, MI	288.00 0.00	288.00 288.00
0000000254 100 01 0086 000 100 01 0086 000	SIDE	OROZCO JOSE EDUARDO NE 12011 INKSTER LIVONIA, MI	12011 INKSTER LIVONIA, MI	818.75 0.00	818.75 818.75
0000000257 100 01 0096 000 100 01 0096 000	SIDE	STEPHEN/DEBORAH PARASK 12085 INKSTER LIVONIA, MI	12085 INKSTER RD LIVONIA, MI	812.20 0.00	812.20 812.20
0000000264 102 99 0009 001 102 99 0009 001	SIDE	GASSO DEVELOPMENT CO. 13580 MERRIMAN LIVONIA, MI	20320 W 8 MILE RD SOUTHFIELD, MI	1,162.15 0.00	1,162.15 1,162.15
0000000258 102 99 0083 002 102 99 0083 002	SIDE	SQS PROPERTIES LLC 13040 MERRIMAN LIVONIA, MI	13040 MERRIMAN RD LIVONIA, MI	2,073.65 0.00	2,073.65 2,073.65
0000000269 105 99 0045 001 105 99 0045 001	SIDE	96 & MERRIMAN PROPERTI 13345 MERRIMAN LIVONIA, MI	2211 YORK RD, STE 222 OAK BROOK, IL	2,390.75 0.00	2,390.75 2,390.75
0000000283 123 02 0021 000 123 02 0021 000	SIDE	STRONG FRANCES J 9498 BASSETT LIVONIA, MI	9498 BASSETT ST LIVONIA, MI	360.25 0.00	360.25 360.25
0000000284 124 99 0020 007 124 99 0020 007	SIDE	FOUR OAKS MNGT LLC 8811 NEWBURGH LIVONIA, MI	1400 S. LAPEER RD OXFORD, MI	2,220.45 0.00	2,220.45 2,220.45
0000000298 133 02 0528 000 133 02 0528 000	SIDE	DANIEL P / MARY LOU ST 11037 INGRAM LIVONIA, MI	11037 INGRAM ST LIVONIA, MI	412.55 0.00	412.55 412.55
0000000295 133 02 0719 000 133 02 0719 000	SIDE	AARON BRANDON / BANAFS 11314 HUBBARD LIVONIA, MI	11314 HUBBARD LIVONIA, MI	696.55 0.00	696.55 696.55
0000000294 133 03 1109 000 133 03 1109 000	SIDE	MULLER DELORES LEE 9625 BLACKBURN LIVONIA, MI	9625 BLACKBURN LIVONIA, MI	144.10 0.00	144.10 144.10
0000000299 135 02 2054 000 135 02 2054 000	SIDE	CHURCH KYLE 9314 LOUISIANA LIVONIA, MI	9314 LOUISIANA LIVONIA, MI	244.80 0.00	244.80 244.80

06/06/2022
12:57 PM

Billing Register
Population: Block

Page: 5/5
DB: Sw2021

Invoices # Customer # Parcel #	SrvC Code	Owner Prop. Address	Mailing Address	Amt. Chg. Pmts/Crdts	Amt. Billed Amt. Due
0000000297	SIDE	CATHERINE ABRAHAM	9391 IDAHO ST	180.00	180.00
136 02 0268 000		9391 IDAHO	LIVONIA, MI	0.00	180.00
136 02 0268 000		LIVONIA, MI			
0000000301	SIDE	OLSEN KENNETH / ASHLEY	9901 CLEMENTS CIRCLE E	17.60	17.60
141 03 0409 000		9901 CLEMENTS CIRCLE E	LIVONIA, MI	0.00	17.60
141 03 0409 000		LIVONIA, MI			

Billing Items Summary

		Item Amt.	Item Bal.
4"SW Totals	51 Billing Items	37,531.50	35,546.85
CITY Totals	40 Billing Items	0.00	0.00
6"SW Totals	46 Billing Items	13,039.20	13,039.20
SAWCUT Totals	16 Billing Items	406.72	406.72
H/O6" Totals	3 Billing Items	633.60	633.60
8"SW Totals	6 Billing Items	6,806.25	5,321.25
AT&T Totals	1 Billing Items	0.00	0.00
MISC Totals	1 Billing Items	0.00	0.00
20-4" Totals	1 Billing Items	1,439.22	1,439.22
20-8" Totals	1 Billing Items	1,880.45	1,880.45
GRIND Totals	1 Billing Items	64.90	64.90
R4-6"C Totals	1 Billing Items	17.60	17.60

TOTALS	82 Invoices	61,819.44	0.00	61,819.44
		3,469.65		58,349.79

Name Laura & James Edney
Address 35881 Bobrich street
Telephone 734-837-9313 48152

Treasurer's Office
Tax Parcel #032-01-0193-000
SAD District # 911

**APPLICATION FOR INSTALLMENT PAYMENTS
ON SIDEWALK ASSESSMENT**

This application must be received by the Treasurer's Office no later than June 03, 2022.

Any requests received after this date **WILL NOT** be approved.

Honorable Members of the Council
c/o City of Livonia Treasurer's Office
33000 Civic Center Drive
Livonia, MI 48154

RECEIVED

MAY 06 2022

TREASURER'S OFFICE
CITY OF LIVONIA

Dear Council Members:

I would like to request my sidewalk assessment be billed in three installments, transferred to my winter tax bill beginning with 2022 and the next two consecutive winter tax bills.

Amount \$494.62. Installment amount \$164.87 + applicable interest (see box below)

Reason: Can't pay all at once secondary to
increased expenses from kids and decrease
in work wages.

Yours truly,

Laura Edney
Signed

5/5/22
Date

City Council may authorize these installments. The current policy is to approve installments over a 3 year period plus an annual rate of interest to be determined by Council. Installments can be requested by letter or appearing at the meeting. If the above policy is still a hardship, a homeowner may request a longer installment period and it is recommended that they appear in person at the meeting to explain their circumstances.

Name JEFF KIRKLAND
Address 30079 F MILE RD
Telephone 248-767-5385

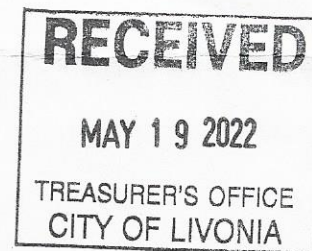
Treasurer's Office
Tax Parcel #041-01-0054-001
SAD District # 911

APPLICATION FOR INSTALLMENT PAYMENTS
ON SIDEWALK ASSESSMENT

This application must be received by the Treasurer's Office no later than June 03, 2022.

Any requests received after this date **WILL NOT** be approved.

Honorable Members of the Council
c/o City of Livonia Treasurer's Office
33000 Civic Center Drive
Livonia, MI 48154



Dear Council Members:

I would like to request my sidewalk assessment be billed in three installments, transferred to my winter tax bill beginning with 2022 and the next two consecutive winter tax bills.

Amount \$838.15. Installment amount \$279.38 + applicable interest (see box below)

Reason: RETIRED, LITTLE INCOME COMING IN.
AT THIS TIME OF YEAR MANY BILLS COMING
IN.

Yours truly,

Jeff Kirkland
Signed

4-8-22
Date

City Council may authorize these installments. The current policy is to approve installments over a 3 year period plus an annual rate of interest to be determined by Council. Installments can be requested by letter or appearing at the meeting. If the above policy is still a hardship, a homeowner may request a longer installment period and it is recommended that they appear in person at the meeting to explain their circumstances.

Name Carol Leach
Address 27815 Six Mile Livonia, MI 48152
Telephone 248-986-5924

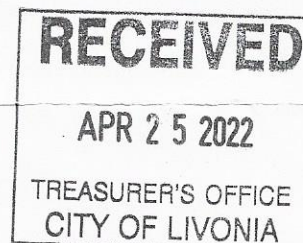
Treasurer's Office
Tax Parcel #049-01-0091-000
SAD District # 911

**APPLICATION FOR INSTALLMENT PAYMENTS
ON SIDEWALK ASSESSMENT**

This application must be received by the Treasurer's Office no later than June 03, 2022.

Any requests received after this date **WILL NOT** be approved.

Honorable Members of the Council
c/o City of Livonia Treasurer's Office
33000 Civic Center Drive
Livonia, MI 48154



Dear Council Members:

I would like to request my sidewalk assessment be billed in three installments, transferred to my winter tax bill beginning with 2022 and the next two consecutive winter tax bills.

Amount \$1259.25. Installment amount \$419.75 + applicable interest (see box below)

Reason: My policy is still a hardship.

Yours truly,

Carol Leach
Signed

4/18/22
Date

City Council may authorize these installments. The current policy is to approve installments over a 3 year period plus an annual rate of interest to be determined by Council. Installments can be requested by letter or appearing at the meeting. If the above policy is still a hardship, a homeowner may request a longer installment period and it is recommended that they appear in person at the meeting to explain their circumstances.

Name Jasmine Banafshe
Address 11314 Hubbard St Livonia
Telephone (480) 415-3271

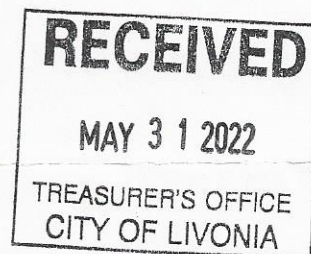
Treasurer's Office
Tax Parcel #133-02-0719-000
SAD District # 911

APPLICATION FOR INSTALLMENT PAYMENTS
ON SIDEWALK ASSESSMENT

This application must be received by the Treasurer's Office no later than June 03, 2022.

Any requests received after this date **WILL NOT** be approved.

Honorable Members of the Council
c/o City of Livonia Treasurer's Office
33000 Civic Center Drive
Livonia, MI 48154



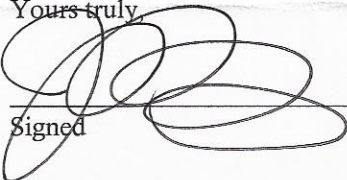
Dear Council Members:

I would like to request my sidewalk assessment be billed in three installments, transferred to my winter tax bill beginning with 2022 and the next two consecutive winter tax bills.

Amount \$696.55. Installment amount \$232.18 + applicable interest (see box below)

Reason: Installment amounts will alleviate financial
stress of the full amount. Being able to
pay installments will be much more manageable
for our family.

Yours truly,

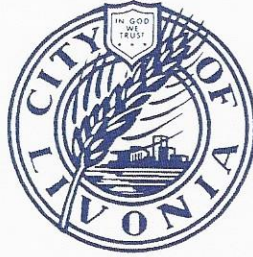

Signed

5/31/2022
Date

City Council may authorize these installments. The current policy is to approve installments over a 3 year period plus an annual rate of interest to be determined by Council. Installments can be requested by letter or appearing at the meeting. If the above policy is still a hardship, a homeowner may request a longer installment period and it is recommended that they appear in person at the meeting to explain their circumstances.

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

June 7, 2022

Honorable Members of the Council
33000 Civic Center Drive
Livonia MI 48154

**2021 Sidewalk Program Contract 21-G
Single Lot Assessments**

Dear Council Members,

Please be informed that in accordance with the provisions of Section 308.150 of Title 3, Chapter 8, of the Livonia Code of Ordinances, the property owners in the above captioned 2021 Sidewalk Program were notified by letter (dated 04/01/22) of the charges for their prospective properties.

In order that a council resolution may be adopted at your meeting on June 27, 2022 we are enclosing a list representing unpaid items to determine that an assessment shall be placed on these properties.

Sincerely,

Lynda Scheel

cc: Clerk (2)
File
Law
Treasurer



LETTER TO THE LIVONIA CITY COUNCIL

25.

Law
May 18, 2022

MEETING DATE

Regular Meeting of
June 27, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ACCEPTANCE OF GRANT OF EASEMENT: Department of Law, re: for sanitary sewer secured without monetary consideration from Haggerty Square Residential, LLC (19750 Haggerty Road), in the West 1/2 of Section 6. Parcel ID #46-23-99-0005-004.

BACKGROUND

We are transmitting for Council acceptance of a Grant of Easement, secured without monetary consideration, from Haggerty Square Residential, LLC, for public utility easement in the West 1/2 of Section 6, in connection with the sanitary sewer constructed at 19750 Haggerty Road.

This document, recently received from the Engineering Division, has been approved as to form by the Department of Law and the legal description approved by the Engineering Division. A map prepared by the Engineering Division is attached indicating the location of the proposed subject conveyance.

Should the Council determine to accept the aforesaid Grant of Easement, the following proposed resolution is submitted for the Council's consideration:

RESOLVED, that having considered a communication from the Department of Law, dated May 18, 2022, approved for submission by the Mayor, transmitting for Council acceptance of a Grant of Easement executed by Jordan Jonna, Its Manager, for a public utility easement in connection with the construction of a sanitary sewer at the subject location in the West 1/2 of Section 6, more particularly described as:

Beginning at a point distant North 89 Degrees 21 Minutes 58 Seconds East 60.00 feet from the West 1/4 corner of Section 6, Town 1 South, Range 9 East; Thence continuing North 89 Degrees 21 Minutes 58 Seconds East 291.02 feet; Thence South 00 Degrees 00 Minutes 25 Seconds West 66.07 feet; Thence North 89 Degrees 59 Minutes 18 Seconds West 10.05 feet; Thence South 00 Degrees 00 Minutes 42 Seconds West 401.00 feet; Thence South 89 Degrees 59 Minutes 18 Seconds East 6.41 feet; Thence South 00 Degrees 21 Minutes 49 Seconds East 54.63 feet to the point of beginning of centerline of 12 foot wide sanitary sewer easement; Thence North 87 Degrees 54 Minutes 10 Seconds East 211.72 feet; Thence South 88 Degrees 55 Minutes 05 Seconds East 244.49 feet; thence North 89 Degrees 04 Minutes 18 Seconds East 128.25 feet to the point of ending.

RECOMMENDATION

Approval acceptance of Grant of Easement

FISCAL CONSIDERATION

None

ATTACHMENTS

1. Haggerty Square Residential

APPROVED BY



Paul Bernier, City Attorney

Date: May 18, 2022



Maureen Miller Brosnan, Mayor

Date: June 02, 2022

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
City Engineer

DAVID W. LEAR, P.E.
Assistant City Engineer



MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
Director of Public Works

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

May 17, 2022

Department of Law
City of Livonia

**Re: Revised Public Utility Easement for Sanitary Sewer
Haggerty Square Residential
W. 1/2 of Section 6
Parcel I.D. #46-23-99-0005-004 (19750 Haggerty Road)**

Ladies and Gentlemen:

Transmitted herewith is the signed Grant of Easement received from Haggerty Residential, LLC for a 12-foot wide public utility easement in the W. 1/2 of Section 6. The above revised easement was required by this office in connection with the sanitary sewer constructed on the subject property.

The legal description contained in the instrument meets with the approval of this office. In addition, we have attached a map showing the proposed conveyance.

Please review the instrument as to form and forward same to the City Council for their acceptance.

Should you have any questions, please feel free to contact this office.

Sincerely,

Todd J. Zilincik, P.E.
City Engineer

TJZ:kjw
Attachment

cc: Mr. Jordan Jonna, Haggerty Residential, LLC, 4036 Telegraph Road, Suite 201, Bloomfield Hills, MI 48302
DPW
File

GRANT OF EASEMENT
Tax I.D. No. 46-023-99-0005-004
19750 Haggerty Road
Livonia, Michigan 48152

GRANT OF EASEMENT

THIS INDENTURE, made this _____ day of _____, 20____, between Haggerty Residential, LLC, a Michigan limited liability company, (Grantor), whose street number and address is 4036 Telegraph Road, Suite 201, Bloomfield Hills, MI 48302 and the CITY OF LIVONIA, a Michigan municipal corporation (Grantee), whose street number and post office address is 33000 Civic Center Drive, Livonia, Michigan, 48154.

WITNESSETH:

That the Grantor, for and in consideration of the sum of One Dollar (\$1.00) paid by the Grantee, the receipt of which is hereby confessed and acknowledged, does by these presents grant unto Grantee, its successors and assigns an easement for the purpose of installing and maintaining a sanitary sewer, in, unto and upon that certain piece of land situated in the City of Livonia, County of Wayne and State of Michigan, described as follows:

PARCEL ID: **46-023-99-0005-004**

PROPERTY ADDRESS: **19750 Haggerty Road**

EASEMENT DESCRIPTION:

Twelve-Foot Wide Sanitary Sewer Easement

A twelve-foot (12') wide sanitary sewer easement located in the West ½ of Section 6, Town 1 South, Range 9 East, City of Livonia, Wayne County, Michigan. Being more particularly described as:

Beginning at a point distant N 89°21'58" E, 60.00 feet from the West ¼ Corner of Section 6, Town 1 South, Range 9 East; thence continuing N 89°21'58" E, 291.02 feet; thence S 00°00'25" W, 66.07 feet; thence N 89°59'18" W, 10.05 feet; thence S 00°00'42" W, 401.00 feet; thence S 89°59'18" E, 6.41 feet; thence S 00°21'49" E, 54.63 feet to the point of beginning of centerline of 12-foot wide sanitary sewer easement; thence N 87°54'10" E, 211.72 feet; thence S 88°55'05" E, 244.49 feet; thence N 89°04'18" E, 128.25 feet to the Point of Ending.

See Attached Sanitary Sewer Easement Sketch

Including the right of access for the Grantee to go over and upon that part of said piece of land of the Grantor, for the purpose of installing, repairing and maintaining said sanitary sewer of the Grantee providing that the granting of the above easement does not vest in the Grantee authority to use any portion of said property for any purpose other than herein designated; provided also, that this easement shall continue only for such period of time as the Grantee, its successors and assigns, shall maintain said public utility. Any restoration of property by the Grantee necessitated by sanitary sewer installation, repair and maintenance shall be limited to backfilling the excavation and establishment of grass. It shall exclude all other improvements such as paved surfaces, corresponding sub-base materials, plants, trees, flower beds, electrical lines and lights, boulders and any other miscellaneous items located within the sanitary sewer easement.

IT IS UNDERSTOOD AND AGREED, as a part of the consideration for the granting of the above easement, that the Grantee will use every effort possible to leave the premises in as good condition as at present.

IT WITNESS WHEREOF, the said Grantors have executed this Easement and Dedication the day and year above written.

GRANTOR:

HAGGERTY RESIDENTIAL, LLC
a Michigan limited liability company

By: [Signature]
Jordan Jonna
Its: Manager

GRANT OF EASEMENT

STATE OF MICHIGAN)
COUNTY OF Oakland) SS

On this 10 day of March, 22, before me personally appeared Jordan Jonna to me personally known, who being by me sworn, did for themselves say that they are the Manager of Haggerty Residential, LLC which executed the within instrument, and the said instrument was signed and sealed in behalf of said limited liability company and acknowledged said instrument to be the free act and deed of said limited company.

[Signature]

Notary Public, _____
My Commission expires: _____

FLORA PETROUS
Notary Public, State of Michigan
County of Oakland
My Commission Expires 07-08-2027
Acting in the County of Oakland

Prepared by: Todd J. Zilincik, P.E.
City Engineer
Engineering Division
12973 Farmington Road
Livonia, Michigan 48150

Approved as to form:
DEPARTMENT OF LAW

Dated: _____

When recorded, return to: OFFICE OF THE CITY CLERK, 33000 Civic Center Drive,
Livonia, Michigan 48154

EXHIBIT

PROPERTY DESCRIPTION:

PARCEL B:

LAND SITUATED IN THE CITY OF LIVONIA, COUNTY OF WAYNE, MICHIGAN, DESCRIBED AS:

BEGINNING AT A POINT DISTANT NORTH 89 DEGREES 21 MINUTES 58 SECONDS EAST 351.02 FEET FROM THE WEST 1/4 CORNER OF SECTION 6, TOWN 1 SOUTH, RANGE 9 EAST; THENCE CONTINUING NORTH 89 DEGREES 21 MINUTES 58 SECONDS EAST 580.32 FEET; THENCE SOUTH 00 DEGREES 03 SECONDS 46 MINUTES EAST (RECORDED AS SOUTH 00 DEGREES 03 MINUTES 49 SECONDS WEST) 543.06 FEET; THENCE SOUTH 89 DEGREES 21 MINUTES 58 SECONDS WEST 584.17 FEET; THENCE NORTH 00 DEGREES 21 MINUTES 49 SECONDS WEST 76.03 FEET; THENCE NORTH 89 DEGREES 59 MINUTES 18 SECONDS WEST 6.41 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 42 SECONDS EAST 401.00 FEET; THENCE SOUTH 89 DEGREES 59 MINUTES 18 SECONDS EAST 10.05 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 25 SECONDS EAST 66.07 FEET TO THE POINT OF BEGINNING.

EASEMENT DESCRIPTION:

LAND SITUATED IN THE CITY OF LIVONIA, COUNTY OF WAYNE, MICHIGAN, DESCRIBED AS:

BEGINNING AT A POINT DISTANT NORTH 89 DEGREES 21 MINUTES 58 SECONDS EAST 60.00 FEET FROM THE WEST 1/4 CORNER OF SECTION 6, TOWN 1 SOUTH, RANGE 9 EAST; THENCE CONTINUING NORTH 89 DEGREES 21 MINUTES 58 SECONDS EAST 291.02 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 25 SECONDS WEST 66.07 FEET; THENCE NORTH 89 DEGREES 59 MINUTES 18 SECONDS WEST 10.05 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 42 SECONDS WEST 401.00 FEET; THENCE SOUTH 89 DEGREES 59 MINUTES 18 SECONDS EAST 6.41 FEET; THENCE SOUTH 00 DEGREES 21 MINUTES 49 SECONDS EAST 54.63 FEET TO THE POINT OF BEGINNING OF CENTERLINE OF 12 FOOT WIDE SANITARY SEWER EASEMENT; THENCE NORTH 87 DEGREES 54 MINUTES 10 SECONDS EAST 211.72 FEET; THENCE SOUTH 88 DEGREES 55 MINUTES 05 SECONDS EAST 244.49 FEET; THENCE NORTH 89 DEGREES 04 MINUTES 18 SECONDS EAST 128.25 FEET TO THE POINT OF ENDING.

REVISED: 02/21/2022 - REVISED EASEMENT



PROFESSIONAL ENGINEERING,
SURVEYING & ENVIRONMENTAL
SERVICES

A GROUP OF COMPANIES

Eastpointe	Detroit	Ann Arbor	Grand Blanc
(800) 295.7222	(313) 758.0677	(734) 994.0688	(888) 694.0001
FAX: (586) 772.4048	FAX: (586) 772.4048	FAX: (734) 994.0667	FAX: (810) 694.9855

www.kemtecagroupofcompanies.com

PREPARED FOR: STONEFIELD ENGINEERING & DESIGN

FIELD SURVEY: N/A

DATE: OCTOBER 20, 2020

DRAWN BY: RCE

SHEET: 2 OF 2

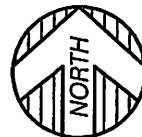
SCALE: N/A

JOB NO.: 19-00036

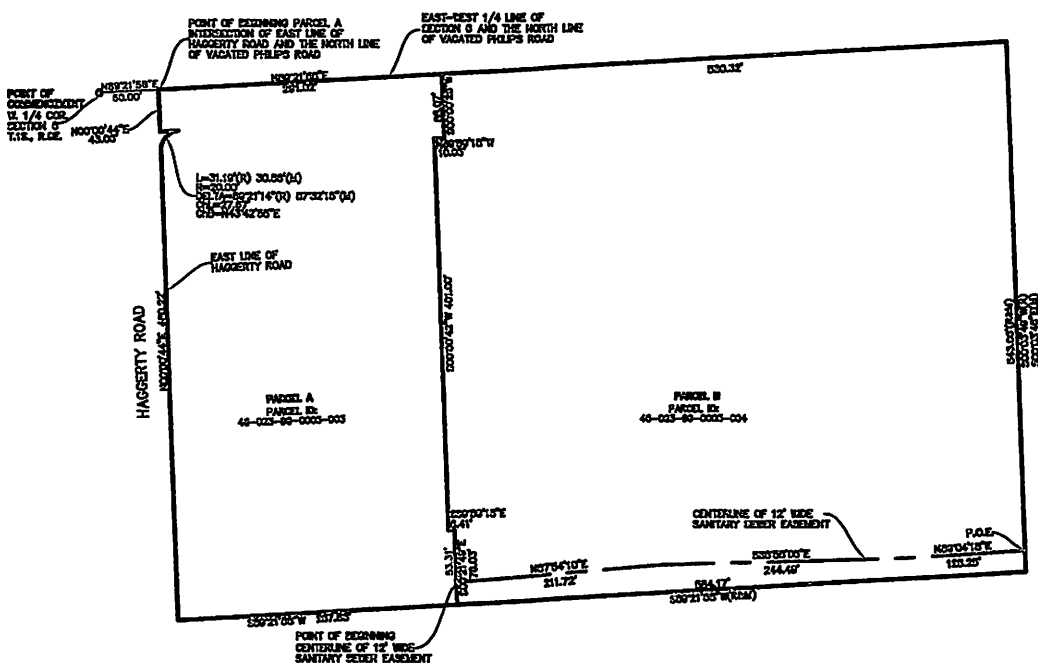
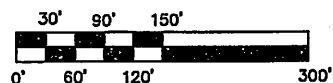
EXHIBIT

PROPERTY DESCRIPTION:
SHEET 2 OF 2

EASEMENT DESCRIPTION:
SHEET 2 OF 2



SCALE: 1"=150'



REVISED: 02/21/2022 -- REVISED EASEMENT

KEM-TEC

PROFESSIONAL ENGINEERING,
SURVEYING & ENVIRONMENTAL
SERVICES

A GROUP OF COMPANIES

Eastpointe Detroit Ann Arbor Grand Blanc
(800) 285.7222 (313) 758.0677 (734) 994.0888 (888) 694.0001
FAX: (586) 772.4048 FAX: (586) 772.4048 FAX: (734) 994.0667 FAX: (810) 694.9955

www.kemtecagroupofcompanies.com

PREPARED FOR: STONEFIELD ENGINEERING & DESIGN

FIELD SURVEY: N/A DATE: OCTOBER 20, 2020

DRAWN BY: RCE SHEET: 1 OF 2

SCALE: 1" = 80' JOB NO.: 19-00036



LETTER TO THE LIVONIA CITY COUNCIL

X-1

DPW
June 24, 2022

MEETING DATE

Regular Meeting of
June 27, 2022

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

AWARD OF BID: Department of Public Works, re: for replacement of City Hall HVAC Unit #3, from budgeted funds.

BACKGROUND

City Hall Roof Top Unit #3 (RTU#3) is the final of three original mechanical roof top air handler units to be replaced. It was recognized as being beyond its expected useful life and the design work for replacement of this unit was assigned to Detroit Architectural Group (DAG) in late 2021. As you are likely aware, the unit had a complete mechanical failure just last week and is currently non-operational. This unit handles City Hall annex, 2nd floor council chambers, and the auditorium. The project scope includes replacement of RTU#3 on existing curb with new steel supports, curb adaptor, and updated controls.

Bid documents were prepared by the Department with assistance from our architect, DAG, and bid documents were made publicly available on Bid Net Direct (MITN). A bid opening was held on June 21, 2022, and one bid was received. Syenergey Engineering Services was the sole bidder at \$250,530.00. This was below the design team's opinion of probable construction costs. A copy of the bid proposal, bid bond, and recommendation letter from DAG are provided for your consideration.

RECOMMENDATION

The Department of Public Works requests Council accept the bid and award a construction contract to Syenergey Engineering Services, Inc. 2129 Austin Ave., Rochester Hills, MI 48309 for all labor, materials, and equipment to complete the City Hall Roof Top Unit #3 replacement in an amount not to exceed \$250,350.00 from budgeted funds

FISCAL CONSIDERATION

Funds for this project are budgeted in GL #401-000-987-000.

ATTACHMENTS

1. Livonia RTU-3 Bid Bond Executed
2. Syenergey Bid Form Executed 6-21-22
3. L 21073 DAG - City Hall AHU #3 Letter of Rec 2022-06-23

APPROVED BY



Jacob Rushlow, P.E., Assistant Director of Public Works

Date: June 24, 2022



Don Rohraff, Director of Public Works

Date: June 24, 2022



Michael Slater, Finance Director

Date: June 24, 2022



Paul Bernier, City Attorney

Date: June 24, 2022



Maureen Miller Brosnan, Mayor

Date: June 24, 2022

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

Synergy Engineering Services, Inc.
2129 Austin Avenue, Rochester Hills, MI 48309

as Principal, hereinafter called Principal, and

Nationwide Mutual Insurance Company
One West Nationwide Blvd., Columbus, OH 43215

a corporation duly organized under the laws of the State of **Ohio**
as Surety, hereinafter called Surety, are held and firmly bound unto

City of Livonia
12973 Farmington Road, Livonia, MI 48150

as Obligee, hereinafter called Obligee, in the sum of **Five Percent of Accompanying Bid**

Dollars (5% of Bid)
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (Here insert full name, address and description of project)

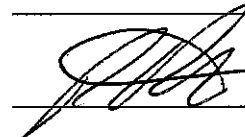
City Hall RTU #3 Replacement Project

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 21st day of June, 2022.

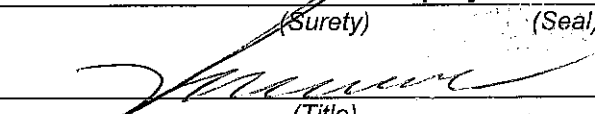
Synergy Engineering Services, Inc.


(Witness)

{  (Principal) (Seal)
Ryan Phillips - President
(Title)


(Witness)

Nationwide Mutual Insurance Company

{  (Surety) (Seal)
Nicholas Ashburn
(Title)
Attorney in Fact

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

HOLLY NICHOLS; JASON ROGERS; MARK MADDEN; MICHAEL D LECHNER; NICHOLAS ASHBURN; ROBERT D HEUER;
SHAHEEN FARZAM-BEHBOODI;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.



Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss

On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.



Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

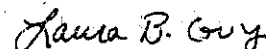


Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 21st day of June, 2022.



Assistant Secretary

FORM OF PROPOSAL
for
CITY HALL RTU #3
REPLACEMENT PROJECT

Bid of Syenergy Engineering Services hereinafter called Bidder, organized and existing under the laws of or a resident of the State of Michigan, doing business as a corporation *.

* Insert as applicable: "a corporation", "a partnership" or "an individual"

TO THE CITY OF LIVONIA, MICHIGAN, hereinafter called OWNER:

The undersigned as Bidder hereby declares: that this Bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that the Bidder has read and examined the Notice to Bidders, Instructions to Bidders, Bid, General Conditions, Supplementary Conditions, Agreement, Forms of Proposal, Bond, Specifications and Drawings, as prepared by the ARCHITECT, and understands all of the same; that the Bidder or its representative has made personal investigation at the site and has become fully familiar with regard to the conditions to be met in the execution of this Contract, and the undersigned proposes to furnish all labor, materials, tools, power, transportation, and construction equipment necessary for the construction of the Project and performing related work in full accordance with the aforesaid Contract Documents, including any and all Addenda officially issued, their receipt of which is hereby acknowledged:

Addendum No.

Addendum Date

001

June 16th, 2022

002

June 17th, 2022

The Contract will be awarded to the lowest responsive, responsible Bidder based on the lump sum price for all Work specified.

The Bidder agrees to complete the Project for the following lump sum price:

Item No.	Item Description	Qty	Unit	Unit Price (\$)	Total Price (\$)
Base	RTU Replacement & Controls (Per Construction Documents)	1	1	NA	\$243,850.00
			TOTAL BID	\$ 243,850.00	

Bidder: Syenergy Engineering Services Inc.

If the foregoing Bid shall be accepted by the OWNER, the undersigned agrees to enter into the attached form of Agreement within ten (10) days after receiving notice of such acceptance, will furnish the OWNER satisfactory bonds and certificates of insurance coverage, and will complete the Project, at the price and within the time stated in this Bid.

The undersigned further agrees that if the foregoing Bid shall be accepted, work will commence immediately after the Contract has been awarded, the Agreement executed, and a Notice to Proceed received. **The undersigned shall complete the Work to Substantial Completion within 270 DAYS of "Notice to Proceed", and to Final Completion within 290 DAYS of "Notice to Proceed"** Substantial completion shall be met when the RTU is installed and operational. Final completion shall be met when all restoration items and punch-list work items have been completed.

The undersigned attaches hereto its Bid security, as required by the Notice to Bidders and Instructions to Bidders. The undersigned agrees that in case it shall fail to fulfill its obligations under the foregoing Bid, and/or shall fail to furnish bonds, as specified, the OWNER may, at its option determine that the undersigned has abandoned its rights and interests in such Contract and that its Bid security accompanying its Bid; has been forfeited to the said OWNER, but otherwise the Bid security shall be returned to the undersigned upon the execution of the Contract and the acceptance of the bonds.

The undersigned also agrees that for each and every calendar day that he may be in default of Substantial Completion of the Work, within the time specified in this Bid, the OWNER will suffer a damage of \$200.00 per day and said OWNER shall be compensated therefore at the rate as liquidated damages in accordance with the Agreement.

In submitting this Bid, it is understood that the right is reserved by the OWNER to accept any bid, to reject any or all Bids, and to waive irregularities in bidding in the interest of the OWNER.

SUBMITTED on June 21st, 2022
Date*

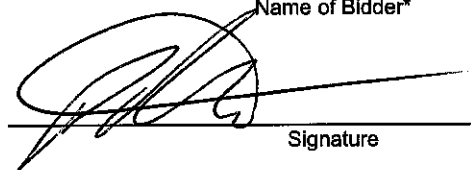
2129 Austin Ave.
Street*

Rochester Hills, MI 48309
City, State, ZIP*

248-289-6798
Telephone Number*

Facsimile Number*

BY: Syenergy Engineering Services Inc.


Name of Bidder*
Signature

Ryan Phillips - President
Name and Title of Signatory*

*Typed or printed in ink.

STATEMENT OF QUALIFICATIONS

Bidder must answer all questions. If more space is needed to complete a question, attach a separate sheet. Bidder may submit any additional information.

Name: Syenergy Engineering Services Inc.

Address: 2129 Austin, Ave. Phone: 248-289-6898
Rochester Hills, MI 48309

Number of years operating under your present name: 10

General nature of work performed by your company: Building Automation, Mechanical, Electrical contracting

Background and experience of the principal members of your organization including officers: Ryan Phillips has bachelors of HVAC engineering from Ferris State University and a journeymans steamfitter card from the Pipefitters Local 636 and has worked in the mechanical industry for 20+ years as a field foreman, installer engineer and design build project manager throughout his career.

Major equipment available for this contract: Trane RTU.

Provide information on work performed for any city of Livonia Departments in the last five (5) years:

We have yet to perform work directly for the city of Livonia however we have municipality experience with Macomb, Macomb Twp. Lapeer, Van Buren Township, Utica etc.

State any exceptions to the bid requirements: Syenergy does not include in our bid, performance or payment bonding costs.
Please add \$6,500.00 if a performance bond is required to our base bid price. Also, no NEW JACE is included in this price
We are planning on connecting to existing communication trunk
No tax included in price. SQ-1

STATEMENT OF QUALIFICATIONS

PROJECT REFERENCES

List similar projects completed within the last (3) years:

Project Title: Henry Ford Macomb AC-2W Replacement

Client: Henry Ford Health Systems

Contact Person: John March Phone: 810-955-1795

Contract Amount: \$550,000.00

Start Date: April 2020 Completion Date: January 2021

Project Description: Replacement of 32,000cfm indoor air handler
in fully occupied hospital, in 5th floor penthouse with
no downtime or impact on patient comfort. Dual duct unit
with steam, chilled water, electrical and new controls.

Project Title: RTU-20 Rebuild

Client: Henry Ford Health System

Contact Person: Joe Urbas Phone: 248-661-6419

Contract Amount: \$860,000.00

Start Date: November 2021 Completion Date: Jan. 2022

Project Description: Rebuild of 40,000cfm operating room air handler
to replace existing heat recovery wheels, add new wing coils
upgrade fan walls and add new energy recovery coils to unit.

STATEMENT OF QUALIFICATIONS

Project Title: Macomb County Jail AHU Rebuild

Client: Macomb County Facilities and Operations

Contact Person: Mike McIntyre Phone: 586-469-5298

Contract Amount: \$102,500.00

Start Date: Jan 2019 Completion Date: April 2019

Project Description: Rebuild of air handling unit including new fan-wall sections, new coils and variable frequency drives.

Project Title: _____

Client: _____

Contact Person: _____ Phone: _____

Contract Amount: _____

Start Date: _____ Completion Date: _____

Project Description: _____

Form Completed by: Ryan Phillips - President

Name - Title



Signature

June 21st, 2022

Date

SUBCONTRACTOR LIST

ITEM

NAME, ADDRESS & PHONE # OF CONTRACTOR

1

Allied Ventilation

21714 Schmeman Ave. Warren, MI 48089

Contact: Mike Wiedbusch

Phone: 586-779-4300

2

Roofing Contractor - TBD

Phone: _____

3

Air Test and Balance Contractor - TBD

Phone: _____

Syenergy engineering is planning on self
performing mechanical piping, electrical
and building controls with our in-house trades

Phone: _____

Phone: _____



1644 Ford Avenue
Wyandotte, MI 48192
734.556.3259

30445 Northwestern Hwy, Suite 360
Farmington Hills, MI 48334
248.583.4990

June 23rd, 2022

Jacob Rushlow

Assistant Director of Public Works
Dept. of Public Works
12973 Farmington Road
Livonia, MI 48150

RE: City Hall Air Handler Unit #3 Replacement
33000 Civic Center Drive
Livonia, MI 48154
DAG Job # 21-073
Livonia Project # 21-08

Letter of Recommendation

Jacob,

We have reviewed the documents that were passed along by the City of Livonia regarding the bid(s) received for the City Hall Air Handler Unit #3 Replacement Project. The apparent low bidder was Synergy Engineering Services, Inc. We observed nothing in the bid documents that caused concern and we agree with the listed exception related to the exclusion of a new JACE, which was not designed to be part of this project. All known and available information about this company consistently demonstrated that they are capable, including our mechanical engineering firm's firsthand experience with them.

DAG followed up on the references listed in the bid documents by contacting the listed references. We were able to speak to all three listed references and were assured that they were involved in similar projects and far more complicated work and were able to meet the demands of the project. The Manager of Plant Operations at Henry Ford Health System's Macomb campus gave this company a glowing recommendation and indicated they were doing work for HFHS that far exceeded the complexity involved in this project.

Detroit Architectural Group recommends that the work be awarded to:

Synergy Engineering Services, Inc.

\$243,850.00

DAG further recommends that the City of Livonia adjust the above pricing as needed to meet the bonding requirements determined by the City of Livonia, per the stipulation submitted by the bidder.

As always, should you have any questions, require further information or would like to discuss this further, please do not hesitate to contact us at any time.

Sincerely,

Detroit Architectural Group

Brandon M. Kritzman
Principal

