

OFFICE OF THE COUNCIL

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JIM JOLLY
PRESIDENT

LAURA M. TOY
VICE PRESIDENT

SCOTT BAHR
ROB GJONAJ DONOVIC
BRANDON McCULLOUGH
KATHLEEN E. MCINTYRE
SCOTT MORGAN



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2250
citycouncil@livonia.gov

COMMITTEE MEMBERS

SCOTT BAHR, CHAIR
KATHLEEN MCINTYRE, VICE CHAIR
BRANDON MCCULLOUGH, MEMBER

OFFICE OF THE COUNCIL

**ELECTRONIC AGENDA PACKET FOR
THE FINANCE AND BUDGET
COMMITTEE MEETING OF
WEDNESDAY, AUGUST 10, 2022**

7:00 P.M.

**The electronic agenda is compiled, produced and
distributed by the City Council Staff.**

(734) 466-2250

The official documents are on file in the City Clerk's office.

City Council Finance and Budget Committee Meeting
Wednesday, August 10, 2022
7:00 PM

Location:

Livonia City Hall, Council Chambers, 2nd Floor
33000 Civic Center Drive
Livonia, MI 48154

Members:

Scott Bahr, Chair
Katheen E. McIntyre, Vice Chair
Brandon McCullough, Member

AGENDA ITEM(S)

1. [CR 106-97 Subject matter of City vehicles. \(CR-35-97, 100-96, 17-96, 18-96, 19-96, 20-96, and 914-95, 100-96\)](#)
2. [CR 161-12 Subject of Advance Budget Reviews Fiscal Year 2022-2023 Pre-Budget Meeting.](#)

THE FOLLOWING HAVE BEEN NOTIFIED AND ARE REQUESTED TO ATTEND:

Mayor Maureen Miller Brosnan
City Attorney Paul Bernier
Director of Finance Mike Slater

THIS IS AN OPEN MEETING
ALL INTERESTED PARTIES ARE WELCOME TO ATTEND

Minutes of this meeting will be available for public inspection in the City Clerk's Office not more than eight business days following the date of the meeting.

SUSAN M. NASH, CITY CLERK

In accordance with Title II of the American with Disabilities Act as it pertains to access to Public Meetings, the City Clerk's Office of the City of Livonia, upon adequate notice, will make reasonable accommodations for persons with special needs. Please call (734) 466-2236 or email clerk@livonia.gov if you need assistance. **Council agendas are available on the City's website – www.livonia.gov - under Government, City Council, Agendas.**



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
July 25, 2022

MEETING DATE

Finance and Budget Committee
Meeting of August 10, 2022

PREPARED BY

Sara Kasprovicz, Council Office Manager,

AGENDA ITEM

CR 106-97 Subject matter of City vehicles. (CR-35-97, 100-96, 17-96, 18-96, 19-96, 20-96, and 914-95, 100-96)

BACKGROUND

To discuss the subject matter of City vehicles.

RECOMMENDATION

To report the discussion at the Regular Meeting of August 22, 2022.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. Assigned Vehicle Ltr to Council 7-26-22
2. FB081022 Global Salary Table 12.3.21 w vehicle status
3. Subject matter of City Vehicles CR 106-97 (TO REMAIN IN FB)

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

July 26, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: City Assigned Vehicles

Dear Council Members:

At a budget hearing last year, several members of City Council asked about alternative approaches to the current practice of providing assigned vehicles for some employees. Since then, a Council member has also asked for a list of assigned vehicles. The attached document identifies all City positions that have assigned vehicles, including department heads.

As a result of a comprehensive review of the history and impact of past practices, we have found some inconsistencies in the distribution of assigned vehicles for department heads. Therefore, we are moving toward stipends as a replacement for city-owned assigned vehicles in those cases where the City will benefit from greater efficiency, effectiveness and economics. Such determinations are being made as vehicles currently owned by the City of Livonia reach the end of their useful life or during employee transitions. Vehicle stipends are currently set at \$350 per month.

Please let me know if you have any questions.

Approved for Submission:

Very truly yours,


Maureen Miller Brosnan, Mayor



Michael T. Slater
Director of Finance

cc: Mayor, Clerk, Law

City of Livonia
Assigned Vehicle List
July, 2022

<u>Department</u>	<u>Position</u>	<u>Assigned Vehicle</u>
Assessing	City Assessor	
Clerk	City Clerk	X
Comm. Resources	Director	
DPW	Roads Supervisor	X
DPW	Fleet Manager	X
DPW	Facilities Maintenance Supervisor	X
DPW	Assistant Director	X
DPW	Director	X
DPW	Assistant Director	X
DPW	Water and Sewer Supervisor	x
Emergency Prep	Director	X
Engineering	City Engineer	X
Finance	Director	X
Fire	Fire Chief	X
Fire	Fire Deputy Chief	X
Fire	Fire Marshal	X
Fire	Fire Training Officer	X
Fire	Senior Fire Inspector	X
Fire	Fire Inspector 1	X
Fire	Fire Inspector 2	X
Fire	Fire Apparatus Supervisor	X
Gov't Affairs	Director	
Housing	Director	X
Human Resources	Director	
Info Systems	Director	
Inspection	Director	X
Inspection	Deputy Director	X
Law	City Attorney	
Library	Director	
Mayor	Mayor	X
Mayor	Chief of Staff	
Park and Rec	Superintendent	X
Planning & Econ.	Director	X
Police	Police Chief	X
Police	Police Deputy Chief	X
Police	Police Captain	X
Police	Police Captain	X
Police	S/Lieutenant	X
Police	S/Lieutenant	X
Police	S/Lieutenant	X
Police	S/Lieutenant	X
Police	S/Lieutenant	X

City of Livonia
Assigned Vehicle List
July, 2022

<u>Department</u>	<u>Position</u>	<u>Assigned Vehicle</u>
Police	Lieutenant	X
Police	S/Sergant	X
Police	Officer-K9	X
Police	Intelligence S/Lieutenant	X
Police	Intelligence S/Sergant	X
Police	Intelligence S/Sergant	X
Police	Intelligence Sergeant	X
Police	Intelligence Officer	X
Police	Intelligence Officer	X
Police	Intelligence Officer	X
Police	Intelligence Officer	X
Treasurer	City Treasurer	X

**CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE**

CURRENT

<u>CLASSIFICATION</u>		<u>2021-2022</u>		<u>VEHICLE</u>	<u>STIPEND</u>	<u>NEITHER</u>
		<u>HOURLY</u>	<u>ANNUAL</u>			
POLICE CHIEF		\$67.44	\$140,275.20	X		
FIRE CHIEF	STEP 1	\$57.33	\$119,246.40	X		
	STEP 1.5	\$58.49	\$121,659.20			
	STEP 2	\$59.61	\$123,988.80			
	STEP 3	\$62.02	\$129,001.60			
	STEP 4	\$64.50	\$134,160.00			
	STEP 5	\$67.07	\$139,505.60			
CITY ATTORNEY	STEP 1	\$56.95	\$118,456.00			X
	STEP 1.5	\$58.09	\$120,827.20			
	STEP 2	\$59.25	\$123,240.00			
	STEP 3	\$61.61	\$128,148.80			
	STEP 4	\$64.09	\$133,307.20			
	STEP 5	\$66.65	\$138,632.00			
MAYOR		\$62.83	\$130,688.00	X		
DIRECTOR OF FINANCE	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
SUPERINTENDENT OF PARKS & RECREATION	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
DIRECTOR OF PUBLIC WORKS		\$62.47	\$129,937.60	X		
CITY ASSESSOR	STEP 1	\$49.32	\$102,585.60			X
	STEP 1.5	\$50.31	\$104,644.80			
	STEP 2	\$51.29	\$106,683.20			
	STEP 3	\$53.34	\$110,947.20			
	STEP 4	\$55.48	\$115,398.40			
	STEP 5	\$57.70	\$120,016.00			

**CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE**

CURRENT

CLASSIFICATION

		<u>2021-2022</u>		<u>VEHICLE</u>	<u>STIPEND</u>	<u>NEITHER</u>
		<u>HOURLY</u>	<u>ANNUAL</u>			
INFORMATION SYSTEMS DIRECTOR	STEP 1	\$47.12	\$98,009.60			X
	STEP 1.5	\$48.04	\$99,923.20			
	STEP 2	\$49.01	\$101,940.80			
	STEP 3	\$50.92	\$105,913.60			
	STEP 4	\$52.96	\$110,156.80			
	STEP 5	\$55.05	\$114,504.00			
HUMAN RESOURCES DIRECTOR	STEP 1	\$47.12	\$98,009.60		X	
	STEP 1.5	\$48.04	\$99,923.20			
	STEP 2	\$49.01	\$101,940.80			
	STEP 3	\$50.92	\$105,913.60			
	STEP 4	\$52.96	\$110,156.80			
	STEP 5	\$55.05	\$114,504.00			
DIRECTOR OF BUILDING INSPECTION	STEP 1	\$45.95	\$95,576.00	X		
	STEP 1.5	\$46.90	\$97,552.00			
	STEP 2	\$47.85	\$99,528.00			
	STEP 3	\$49.86	\$103,708.80			
	STEP 4	\$51.93	\$108,014.40			
	STEP 5	\$54.13	\$112,590.40			
LIBRARY DIRECTOR	STEP 1	\$45.36	\$94,348.80			X
	STEP 1.5	\$46.25	\$96,200.00			
	STEP 2	\$47.16	\$98,092.80			
	STEP 3	\$49.04	\$102,003.20			
	STEP 4	\$51.00	\$106,080.00			
	STEP 5	\$52.92	\$110,073.60			
DIRECTOR OF HOUSING	STEP 1	\$43.47	\$90,417.60	X		
	STEP 1.5	\$44.29	\$92,123.20			
	STEP 2	\$45.14	\$93,891.20			
	STEP 3	\$46.91	\$97,572.80			
	STEP 4	\$48.74	\$101,379.20			
	STEP 5	\$50.71	\$105,476.80			
DIRECTOR OF COMMUNITY RESOURCES	STEP 1	\$40.93	\$85,134.40			X
	STEP 1.5	\$41.78	\$86,902.40			
	STEP 2	\$42.54	\$88,483.20			
	STEP 3	\$44.24	\$92,019.20			
	STEP 4	\$46.01	\$95,700.80			
	STEP 5	\$47.85	\$99,528.00			
DIRECTOR OF GOVERNMENT AFFAIRS	STEP 1	\$40.93	\$85,134.40			X
	STEP 1.5	\$41.78	\$86,902.40			
	STEP 2	\$42.54	\$88,483.20			
	STEP 3	\$44.24	\$92,019.20			
	STEP 4	\$46.01	\$95,700.80			
	STEP 5	\$47.85	\$99,528.00			
DIRECTOR OF ADMINISTRATIVE SERVICES	STEP 1	\$40.93	\$85,134.40		X	
	STEP 1.5	\$41.78	\$86,902.40			
	STEP 2	\$42.54	\$88,483.20			
	STEP 3	\$44.24	\$92,019.20			
	STEP 4	\$46.01	\$95,700.80			
	STEP 5	\$47.85	\$99,528.00			

CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE

CURRENT

<u>CLASSIFICATION</u>		<u>2021-2022</u>		<u>VEHICLE</u>	<u>STIPEND</u>	<u>NEITHER</u>
		<u>HOURLY</u>	<u>ANNUAL</u>			
DIRECTOR OF EMERGENCY PREPAREDNESS	STEP 1	\$38.30	\$79,664.00	X		
	STEP 1.5	\$39.07	\$81,265.60			
	STEP 2	\$39.83	\$82,846.40			
	STEP 3	\$41.43	\$86,174.40			
	STEP 4	\$43.08	\$89,606.40			
	STEP 5	\$44.82	\$93,225.60			
CITY CLERK		\$43.24	\$89,944.00	X		
CITY TREASURER		\$43.24	\$89,944.00	X		

Minutes of the July 20, 2020 Regular Meeting

Vice President Bahr, as Chair of the Finance and Budget Committee, reported out on the meeting of June 24, 2020.

CITY VEHICLES

Various subjects regarding City vehicles for report and recommendation.

(CR 106-97, CR 35-97, CR 100-96, CR 20-96, CR 19-96, CR 18-96, CR 17-96, and CR 914-95 were incorporated into this resolution.) (Ref: CR 574-98, CR 64-01, and CR 56-09.)

(To remain in Committee)

- b. Various subjects regarding City vehicles for report and recommendation. (CR 106-97, CR 35-97, CR 100-96, CR 20-96, CR 19-96, CR 18-96, CR 17-96, and CR 914-95 were incorporated into this resolution.) (Ref: CR 574-98, CR 64-01, and CR 56-09)

This item will remain in Committee.

REGULAR MEETING OF July 20, 2020

Councilmembers Present: McCullough, Jolly, Bahr, White, McIntyre

Councilmember(s) Absent: Toy, Donovic

July 20, 2020

FINANCE AND BUDGET COMMITTEE

WEDNESDAY, JUNE 24, 2020

A Finance and Budget Committee meeting was held on June 24, 2020 virtually - zoom

Committee Members Present: Scott Bahr, Chair
Rob Donovic, Vice Chair
Jim Jolly

Committee Members Absent:

**City Officials and
Others Present:** Council President Kathleen E. McIntyre
Councilmember Laura M. Toy
Councilmember Cathy White
Assistant City Attorney Leo Neville
Director of Finance Mike Slater
Chief Accountant Connie Kumpula
City Treasurer Lynda Scheel
City Clerk Susan Nash
Frank Audia, Plante Moran
Stacey Reeves, Plante Moran
Keith Szymanski, Plante Moran
Stephanie Atkinson, Plante Moran

See attached Sign-in Sheet

The meeting convened at 7:31 p.m.

1. CR 367-02 Topic of Annual Audit Report
(City of Livonia Audit Reports for the period December 1, 2018 to November 30, 2019)

Plante Moran presented the annual audit report for the fiscal year ending November 30, 2019. Livonia was given an unmodified (clean) opinion.

Audit documents were presented and discussed:

- Letter dated May 14, 2020 from Plante & Moran, PLLC
- Federal Awards Supplemental Information dated May 14, 2020

- City of Livonia Financial Report w/Supplemental Information November 30, 2018 dated May 14, 2020
- City of Livonia Audit Presentation for year ending November 30, 2019

Highlights of Annual Audit Report:

- No difficulties from the City in performing this audit
- Zero accounting register errors for the second straight year
- General Fund
 - Highest revenue ever at \$61.6M (4% increase)
 - Revenue exceeded expenditures by \$1.8M
 - Spent \$2.6M less than what was budgeted
 - Fund balance has recovered from a low of \$6.2M in 2008 to \$14.9M on November 30, 2019 while making required contributions to the pension plan and setting aside funds for the VEBA postemployment healthcare system
 - Fund balance as percentage of expenditures is 24.5%, which is impressive relative to other communities (recommended minimum is 16.7%) – a “testament to the fiscal discipline of the City”
 - Unrestricted net position (percentage of budget available for discretionary spending) is 22%, much lower than comparable communities
 - COVID-19 likely to cause significant future reductions to state-shared revenue, Act 51 road funding, recreation fees, investment income, and water & sewer revenue
- Long-term Liabilities
 - Pension system
 - 95% funded
 - Contributed \$0.4M in 2019, expecting \$1.4M for 2020 (\$10.3M total from 2012 -2018, zero from 2003-2011)
 - Retiree healthcare
 - 55% funded (above 40% considered healthy)
 - Contributed \$4.1M in 2019 (0.1M more than required), expecting more than \$8M in 2020 and beyond in order to fully fund the VEBA within 28 years

The Committee recommends:

- To receive and place on file for the information of the Council the letter from Plante & Moran dated May 14, 2020

AND

- To receive and place on file for the information of the Council the Federal Awards Supplemental Information from Plante & Moran dated May 14, 2020..

AND

- To receive and place on file for the information of the Council the Financial Report with Supplemental Information, November 30, 2019 from Plante & Moran dated May 14, 2020.

AND

- To receive and place on file for the information of the Council the Audit Presentation, November 30, 2018 from Plante & Moran.

(NOTE: This is a standing resolution and will remain in committee.)

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**



- | |
|---|
| <p>2. CR 106-97 Various subjects regarding City vehicles for report and recommendation. (CR 35-97, CR 100-96, CR 20-96, CR 19-96, CR 18-96, CR 17-96, and CR 914-95 were incorporated into this resolution.) (Ref.: CR 574-98, CR 64-01, and CR 56-09)</p> |
|---|

A discussion took place regarding vehicles.

The Committee recommends:

- To leave this matter in committee for further discussion.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

- | |
|---|
| <p>3. CR 282-02 Fleet Replacement Program for Fire and Rescue apparatus.</p> |
|---|

A discussion took place regarding the fleet replacement program.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

4. CR 504-06 Renewal of the City's Liability and Property Insurance Coverage. (CR 572-06)

A discussion took place regarding the City's Liability and Property Insurance Coverage.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

5. CR 598-06 Subject of creating various financial proposals/alternatives to aid struggling properties for report and recommendation (CR 613-07)

A discussion took place regarding struggling properties.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

6. CR 457-07 Subject of a Plan Administrator for the City's 401(a) Defined Contribution Retirement Plan.

A discussion took place regarding a Plan Administrator for the City's 401(a) Defined Contribution Retirement Plan.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

7. CR 92-10 Subject of how the new Health Care Bill will affect the City of Livonia.

A discussion took place regarding the Health Care Bill.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

8. CR 339-10 Subject of Plymouth Road Development Authority. (CR 72-18)

A discussion took place regarding the Plymouth Road Development Authority.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

9. CR 170-12 Subject of the Plymouth Road Development Authority (PRDA) 2011 Annual Report.

A discussion took place regarding the Plymouth Road Development Authority, 2011 Annual report.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

10.CR 163-12 Subject of a review of the previous ten years roads millage for report recommendation.

A discussion took place regarding the previous ten years roads millage.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

11.CR 71-13 Subject of the proposed policy regarding the appropriate level and use of the General Fund balance for report and recommendation.

A discussion took place regarding the appropriate level and use of the General Fund balance.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

12. CR 150-13 Subject of practices concerning water billing including waiving interest and penalties.

A discussion took place regarding the practices concerning water billing.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

13. CR 151-13 Subject of internal audits and/or periodical reviews of Departments and/or activities deemed of high risk for further discussion.

A discussion took place regarding internal audits and/or periodical reviews of departments and/or activities deemed of high risk.

The Committee recommends:

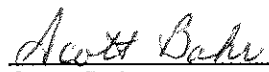
- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

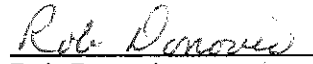
This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

The meeting adjourned at 8:47 p.m.

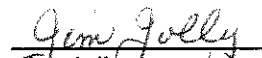
Respectfully submitted,



Scott Bahr
Chair



Rob Donovic
Vice Chair



Jim Jolly

cc: City Clerk, City Attorney

Attachment - Sign-In Sheet

Attendee Report

Report Generated:

6/25/2020 12:44

Topic
Finance & Budget Committee Meeting

Webinar ID
878 1449 1600

Actual Start Time

6/24/2020 19:17

Host Details

Attended	User Name	Email
Yes	City of Livonia	webmeeting@ci.livonia.mi.us

Panelist Details

Attended	User Name	Email
Yes	Mike Slater	mslater@ci.livonia.mi.us
Yes	Kathleen McIntyre, Council President	kmcintyre@ci.livonia.mi.us
Yes	Stacey Reeves	Stacey.Reeves@plantemoran.com
Yes	Stacey Reeves	Stacey.Reeves@plantemoran.com
Yes	Stephanie Atkinson	Stephanie.Atkinson@plantemoran.com
Yes	Cathy White, Councilperson	cwhite@ci.livonia.mi.us
Yes	Connie Kumpula	ckumpula@ci.livonia.mi.us
Yes	Connie Kumpula	ckumpula@ci.livonia.mi.us
Yes	Leo Neville	lneville@ci.livonia.mi.us
Yes	Laura Toy, Councilperson	ltoy@ci.livonia.mi.us
Yes	Laura Toy, Councilperson	ltoy@ci.livonia.mi.us
Yes	Rob Donovic, Councilperson	rdonovic@ci.livonia.mi.us
Yes	Rob Donovic, Councilperson	rdonovic@ci.livonia.mi.us
Yes	Rob Donovic, Councilperson	rdonovic@ci.livonia.mi.us
Yes	Keith Szymanski	Keith.Szymanski@plantemoran.com
Yes	Jim Jolly, Councilperson	jjolly@ci.livonia.mi.us
Yes	Scott Bahr, Council Vice President	sbahr@ci.livonia.mi.us

Attendee Details

Attended	First Name	Last Name
Yes	Susan	Nash, City Clerk
Yes	Lynda	Scheel
Yes	Brandon	McCullough
Yes	Brandon	McCullough

CITY VEHICLES

(Councilmember Don Knapp)

Receive and file
communication re:
the subject of city
vehicles.

(Item will remain
in the Finance,
Budget and
Technology
Committee)

Ref: CR 574-98,
CR 64-01,
CR 106-97

A communication entitled "City of Livonia, Assigned City Vehicles", received in the Office of the City Clerk on March 24, 2008, re: the subject of City vehicles, was received and placed on file for the information of the Council. (CR 574-98 and CR 64-01)(CR106-97)

Knapp provided a verbal update re: the subject of City vehicles and indicated this matter will remain in the Finance, Budget and Technology Committee at this time.

MAR 31 2008

REGULAR MEETING OF MARCH 31, 2008

Councilmembers Present: Knapp, Laura, McCann, Meakin, Robinson, and Toy

Councilmember(s) Absent: Godfroid-Marecki

FINANCE, BUDGET AND TECHNOLOGY COMMITTEE

WEDNESDAY, MARCH 19, 2008

A **Finance, Budget and Technology Committee meeting** was held on **March 19, 2008** in the Second Floor City Council Chambers, Livonia City Hall, 33000 Civic Center Drive, Livonia, MI 48154.

Committee Members Present:

Don Knapp, Chairman
Brian Meakin, Vice Chair
Thomas Robinson

Committee Members Absent:

None.

**City Officials and
Others Present:**

Council VP Godfroid-Marecki
Councilmember Laura
Mayor Kirksey
Asst. City Attorney Scherr
City Treasurer Wright
Finance Director Slater
Superintendent of Parks & Rec Kapchonick
Director of Human Resources Biga
P&R Administrative Asst. Trudell
Supt. of Public Service Wilson
Police Chief Stevenson
Rick McQueen – Police LLSA
Robert Nenciarini – Police LLSA
David Studt – Police LLSA
Wes McKee – Police LLSA
Tom Maher – Police LLSA
Scott Ferkovich – A&W Collections
Ralph Williams - Resident

See attached Sign-in Sheet

The meeting convened at 7:01 p.m.

1. **CR 598-07** Request to extend the contract with A&W Collections for delinquent tax collection for an additional three years.

Dennis Wright, City Treasurer, recommended approving the contract with A&W Collections after his review of their performance and the proposed contract. Mayor Kirksey concurred in the recommendation.

The Committee recommends:

- **Adoption of an approving resolution.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**



2. **CR 106-97** Various aspects of the subject of City vehicles. (Council Resolutions 35-97, 100-96, 20-96, 19-96, 18-96, 17-96, and 914-95 were incorporated into this resolution.) (Ref.: CR 574-98 and CR 64-01)

Mayor Jack Kirksey began the discussion by explaining the focus of the Administration, which is to look at the entire fleet of vehicles in a comprehensive manner. It will look at the way the vehicles have been utilized and the controls that are in place. He stated that 24/7 vehicles are valued at approximately \$1,227,000.00 and total 68 in number. He explained that there needs to be more accountability regarding vehicles; we need a business approach concerning this matter; and, more oversight. He also stated that the City needs to be cognizant of the legal implications of his effort to restrict the use of a vehicle or take it away from someone who has had use of a City vehicle.

Mayor Kirksey requested that this matter remain in committee. He intends to make recommendations in the future.

The Committee recommends:

- **To Receive & File the current listing of assigned City vehicles dated March 18, 2008.**

AND

- **That this subject matter remain in committee pending receipt of the report and recommendation of the Mayor. (No new resolution is required.)**

NOTE: With this action, item will remain in committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

3. **CR 442-94** The subject of specifications for taking competitive proposals for the employment of bond counsel and labor attorney.

Finance Director Michael Slater provided a verbal report and offered a recommendation that no further action be taken on this subject matter.

The Committee recommends:

- **The adoption of a resolution of No Further Action.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

4. **CR 271-95** State Revenue Sharing – referred for tracking purposes.

Michael Slater, Director of Finance, provided a verbal report and recommended that no further action be taken on this matter.

The Committee recommends:

- **The adoption of a resolution of No Further Action.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

5. **CR 173-97** Subject of the feasibility of a proposal for a new General Obligation Road Repair Bond Issue (2 mills) – referred to the Mayor and Committee for report and recommendation.

The Committee recommends:

- **The adoption of a resolution taking No Further Action on this matter.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

6. **CR 275-97** The subject of deleting the annual season fee for City park athletic facilities in favor of "time slots" and information supporting the rates for time slots (i.e., \$10 and \$25). (Ref.: CR 338-96)

Superintendent of Parks and Recreation Kapchonick provided an Athletic Fee History and recommended that no further action be taken on this item.

The Committee recommends:

- **To Receive and File the Athletic Fee History received from the Department of Parks and Recreation on March 19, 2008.**

AND

- **The adoption of a resolution of No Further Action.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

7. **CR 278-04** Subject of contract cost overruns – to revisit a firm \$15,000 overrun as opposed to a percentage.

Councilmember Robinson suggested a change in the ordinance be made to give the Administration greater latitude to make contract adjustments without having to come back to City Council for approval.

The Committee recommends:

- **The adoption of a resolution requesting a report and recommendation from the Administration on this subject matter.**

OR

- **The adoption of a resolution of No Further Action.**

NOTE: If a No Further Action resolution is adopted, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

8. **CR 577-04** The possible adoption of a resolution to review and monitor investments for losses suffered due to corporate fraud mismanagement and to pursue recovery of such losses through the class action litigation process when appropriate, in connection with the City's Defined Benefit and Defined Contribution Retirement Plans. (Ref.: CR 318-06 requesting a report from the Administration regarding Great West's policy.)

Human Resources Director Biga and Director of Finance Slater provided verbal reports.

There was discussion regarding the fiduciary duties of the City Council, if any, to pursue losses that may be suffered by employees in the Defined Contribution Plan.

The Committee recommends:

- **The adoption of a resolution to contact Great West about their policies to review and monitor losses due to corporate fraud and/or mismanagement.**

OR

- **The adoption of a resolution of No Further Action.**

NOTE: If a resolution of No Further Action is adopted, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

9. **CR 83-06** Revisiting the City's Tax Incentive Policy in connection with Industrial Development Districts (Ref.: proactively creating overlay districts).

The Committee recommends:

- **The adoption of a resolution taking No Further Action on this matter.**

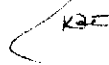
NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

Finance, Budget and Technology Committee Meeting of March 19, 2008

The meeting adjourned at 9:17 p.m.

Respectfully submitted,

Don Knapp Brian Meakin Thomas Robinson
Don Knapp, Chairman  Brian Meakin, Vice Chair  Thomas Robinson 

cc: Mayor
City Clerk
City Attorney

Attachment - Sign-In Sheet

PLEASE RECORD YOUR ATTENDANCE AT THIS MEETING

BY PRINTING YOUR NAME BELOW

MEETING: FINANCE, BUDGET AND TECHNOLOGY COMMITTEE

DATE: WEDNESDAY, MARCH 19, 2008

TIME: 7:00 P. M.

KAREN KAPCHONICK	PARKS : RECREATION
SCOTT Ferkovich	
LYLE TRUDELL	PARKS : REC.
DENNIS WRIGHT	TREASURER
Barb Scherr	Asst CA
Brian Wilson	Public Service
RALPH WILLIAMS	CITIZEN
ROBERT STEVENSON	L. P. D.
Mike Slater	Fin Dir.
Rick McQueen	LLSA
Robert Nenciarini	LLSA
David Studdt	LLSA
WES MCKEE	LLSA
TOM MAHER	LLSA

NEW DATA
ATTACHED

City of Livonia					
Assigned City Vehicles					
#	Classification	Make	Model	Year	Mileage
GENERAL					
1	Assessor	Ford	Escape XLT	2008	6000
2	Asst. Dir. of Inspection	Ford	Taurus	2005	46000
3	Supt of Public Service	Dodge	Intrepid	2001	45000
4	Asst. Supt. of Parks & Recreation	Chevrolet	Malibu	1998	99000
5	Supt. of Public Service	Dodge	Intrepid	2001	66000
6	Building Maint. Supervisor	Ford	Crown Victoria	2003	76000
7	Chief Librarian	Dodge	Intrepid	2001	25000
8	City Clerk	Ford	Taurus	2005	20000
9	Assistant City Engineer	Ford	Taurus	2005	36000
10	Dir. of Community Resources	Ford	Taurus	2005	26000
11	Dir. of Finance	Dodge	Charger	2007	10000
12	Dir. of Inspection	Ford	Taurus	2005	41000
13	Director of Public Works	Ford	Escape XLT	2008	6000
14	Equipment Supervisor	Ford	F150 Pick Up	1997	76000
15	Housing Director	Dodge	Charger	2007	12000
16	Parks Supervisor	Chevrolet	Malibu	1998	102000
17	Planning Director	Dodge	Charger	2007	4200
18	City Engineer	Dodge	Intrepid	2001	103000
19	Roads Supervisor	Ford	Crown Victoria	2000	129000
20	Supt. of Parks and Recreation	Ford	Taurus	2005	27000
21	City Engineer Oper. and Maint.	Ford	Escape XLT	2008	4000
22	Water & Sewer Supervisor	Ford	Taurus	2005	50600
23-65	42 Public Safety Vehicles				
Leased Vehicles					
66	Mayor	Chevrolet	Envoy	2007	
67	District Court Judge	Buick	Rainer		
68	District Court Judge	Lincoln	unknown		
3/18/08 rfb					

CITY VEHICLES

(Joe Laura)

Subject of status and utilization
of the city vehicle fleet.(Refer to Administration for
report and recommendation.)

CR 64-01 RESOLVED, that having considered a request from Councilmember Joe Laura, the Council does hereby refer the subject of the status and utilization of the city vehicle fleet to the Administration for its report and recommendation; FURTHER, the Council does hereby request that such report and recommendation be submitted to the Finance, Insurance and Budget Committee for its consideration.

FEB 07 2001

CONSENT AGENDA ITEMS (Regular Meeting of February 7, 2001)***Motion by: Duggan******Seconded by: Pastor******ROLL CALL:******Ayes: Engebretson, Vandersloot, Walsh, Pastor, Duggan, Laura and Brosnan******Nays: None******Absent: None***

CITY VEHICLES

Rec. & file comm.
from Mayor re:
proposed modifi-
cation to City
Vehicle Policy.

A communication from the Office of the Mayor, dated June 30, 1998, re:
proposed modification to the City Vehicle Policy was received and placed on file for the
information of the Council. (CR 100-96, CR 106-97 and CR 24-98)

JUL 20 1998

CITY VEHICLES

Rec. & file comm.
from Finance
Dept. re: add'l
info. on City-
owned vehicles.

A communication from the Department of Finance, dated July 15, 1998,
re: additional information on City-owned vehicles was received and placed on file for
the information of the Council.

On a motion by Vandersloot, seconded by Brosnan, and unanimously
adopted, it was:

CITY VEHICLES

Subject of the policies of
surrounding similar sized
communities for use and/or
assignment of City vehicles or any
policies for compensation or
reimbursement of driving costs.
(Refer to Mayor for report and
recommendation.)

#574-98 RESOLVED, that having considered the report and
recommendation of the Finance, Insurance and Budget Committee, dated
July 1, 1998, submitted pursuant to Council Resolution 100-96, and a
communication from the Mayor, dated June 30, 1998, concerning the
subject of the purchase and/or assignment of City vehicles, policies
regarding take-home vehicles and public identification procedures for City
vehicles, the Council does hereby refer the subject of the policies of
surrounding similar sized communities for use and/or assignment of City
vehicles or any policies for compensation or reimbursement of driving
costs to the Mayor for a report and recommendation; FURTHER, the
Council does hereby direct that this item remain in committee for further
consideration.

JUL 20 1998

On a motion by Vandersloot, seconded by Brosnan, and unanimously
adopted, it was:

CITY VEHICLES

Subject of personal utilization of
City vehicles.
NO FURTHER ACTION

#575-98 RESOLVED, that having considered the report and
recommendation of the Finance, Insurance and Budget Committee, dated
July 1, 1998, submitted pursuant to Council Resolution 24-98, concerning
the subject of personal utilization of City vehicles, the Council does hereby
determine to take no further action with respect to this item.

JUL 20 1998

DEPARTMENT OF FINANCE

21 a/b

Michael T. Slater
DIRECTOR OF FINANCE

James P. Andres
CHIEF ACCOUNTANT

RECEIVED
OFFICE OF THE CITY CLERK
98 JUL 20 AM 9:51



Jack E. Kirksey
MAYOR

NEW DATA
ATTACHED

Meeting has been scheduled as

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

July 15, 1998

Honorable Members of the City Council
City of Livonia, Michigan

Re: Additional Information on City-Owned Vehicles

Dear Council Members:

At the meeting of the Finance, Insurance and Budget Committee on July 1, 1998, City Council requested additional information regarding City-owned vehicles. In response, the following information is being provided:

1. Exhibit A – A summary of the taxable income reported on employees' 1997 Form W-2 for personal use of City-owned vehicles.
2. Exhibit B – Instructions provided to all applicable employees used to obtain information required to compute the amounts shown in Exhibit A.
3. Michigan Municipal Risk Management Authority (MMRMA) has indicated that the City pays a premium of \$620.00 for each vehicle insured, regardless of whether or not it is a "take-home" vehicle.

The City is self-insured for property and liability claims, until certain limits are reached at which point MMRMA is responsible. Specifically, the City is responsible for the first \$100,000.00 on liability claims, and the first \$15,000.00 for vehicle property damage.

MMRMA has indicated that they are unable to determine the cost of past claims history for "take-home" vehicles since this information is not segregated from other claims in their claims database.

It is hoped that this information is responsive to Council's request.

Approved for Submission

Very truly yours,

Jack E. Kirksey

Jack E. Kirksey
Mayor, City of Livonia

Michael T. Slater

Michael T. Slater
Director of Finance

MTS:ml
Attachments

pc: Mayor, City Clerk, City Attorney, DPW Director

CITY OF LIVONIA
SUMMARY OF TAXABLE CITY VEHICLE USAGE
YEAR ENDED DECEMBER 31, 1997

The following amounts were included as taxable income on employees' 1997 Form W-2 for personal use of City vehicles:

<u>Employee Number</u>	<u>Amount</u>
1	\$ 507.67
2	136.15
3	2,460.38
4	1,563.21
5	981.75
6	617.11
7	208.02
8	834.06
9	459.31
10	272.71
11	1,031.80
12	0.00
13	260.19
14	986.34
15	1,621.81
16	1,052.45
17	521.11
18	98.92
19	319.71
20	569.93
21	1,296.86
22	231.31
23	437.01
24	763.59
25	299.63

DEPARTMENT OF FINANCE

Exhibit B

Michael T. Slater
DIRECTOR OF FINANCE

James P. Andres
CHIEF ACCOUNTANT



Jack E. Kirksey
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
421-2000
FAX: 421-1807

Date: November 25, 1997

To: All City Personnel Who Use a City-Owned Vehicle

From: Michael T. Slater, Director of Finance *MTS*

Re: Personal Mileage on City-Owned Vehicles

The Internal Revenue Service requires that all personal mileage logged on a City-owned vehicle by an individual be reported as income. Please indicate below the number of personal miles which you drove in 1997 (including those miles driven from home to work and from work to home), retain the original for your records and return a copy to Maurine Leonard in the Finance Department.

I would also appreciate your providing the business use mileage.

Please return this information by Thursday, January 8, 1998 to facilitate the preparation of your 1997 Form W-2.

Also, please complete and return the top section of the attached form, "Statement of Employee Use of Company Vehicle". If you used more than one City-owned vehicle, complete a separate form for each vehicle.

Thank you.

MTS:ml
Attachment

For 1-1-97 to 12-31-97:

1. _____
Number of Personal Miles Driven
2. _____
Number of Business Miles Driven

Signature

STATEMENT OF EMPLOYEE USE OF COMPANY VEHICLE**Vehicle Information:**

Make: _____

Year: _____

License No.: _____

With respect to the above vehicle, I submit the following information:

1. Period covered by this statement: _____ to _____.

2. Total miles driven during the period _____

3. Total business miles driven during the period _____

4. Total commuting miles driven during the period _____

5. Total personal miles (other than commuting) driven during off-duty hours _____

6. Was the vehicle available for personal use during off-duty hours? _____

7. Is another vehicle available for personal use? _____

(Signature)_____
(Date)_____
(Print Name)**COMPANY USE ONLY**

A. Fair market value _____

B. Annual lease value _____

C. Personal miles (4+5) _____

D. Personal use % (C÷2) _____

E. Personal use value
(B x D) _____

F. Fuel, if applicable** _____

G. Total personal use
value (E+F) _____H. Standard mileage
method (.31 x C)*** _____I. Amount included on
employee's W-2 (lesser
of G or H)**** _____

* Annual Lease Value (ALV) should be prorated if the vehicle was available for use by the employee for less than 12 months (ALV x [No. of days in 1 ÷ 365]).

** Actual cost of fuel provided by employer to the extent of personal use (5.5 cents per personal mile may be used).

*** Only available for vehicles valued at \$15,400 or less if placed in service in 1996 (\$15,200 or less if placed in service in 1995; \$14,700 or less if placed in service in 1994; \$14,200 or less if placed in service in 1993; \$13,900 or less if placed in service in 1992; \$13,400 if placed in service in 1991; \$13,200 if placed in service in 1990; \$13,100 if placed in service in 1989; \$12,800 if placed in service before 1989) that are either regularly used in the employer's business or are driven at least 10,000 miles during the year (the 10,000-mile threshold is prorated for short periods). If the employer does not supply fuel, reduce the mileage rate by 5.5 cents per mile.

**** Should be reduced to reflect amounts paid by the employee to or on behalf of the employer, if any.

ANNUAL LEASE VALUE TABLE

VEHICLE FAIR MARKET VALUE		ANNUAL LEASE VALUE	VEHICLE FAIR MARKET VALUE		ANNUAL LEASE VALUE
\$ 0 -	999	\$ 600	\$22,000 -	22,999	\$ 6,100
1,000 -	1,999	850	23,000 -	23,999	6,350
2,000 -	2,999	1,100	24,000 -	24,999	6,600
3,000 -	3,999	1,350	25,000 -	25,999	6,850
4,000 -	4,999	1,600	26,000 -	27,999	7,250
5,000 -	5,999	1,850	28,000 -	29,999	7,750
6,000 -	6,999	2,100	30,000 -	31,999	8,250
7,000 -	7,999	2,350	32,000 -	33,999	8,750
8,000 -	8,999	2,600	34,000 -	35,999	9,250
9,000 -	9,999	2,850	36,000 -	37,999	9,750
10,000 -	10,999	3,100	38,000 -	39,999	10,250
11,000 -	11,999	3,350	40,000 -	41,999	10,750
12,000 -	12,999	3,600	42,000 -	43,999	11,250
13,000 -	13,999	3,850	44,000 -	45,999	11,750
14,000 -	14,999	4,100	46,000 -	47,999	12,250
15,000 -	15,999	4,350	48,000 -	49,999	12,750
16,000 -	16,999	4,600	50,000 -	51,999	13,250
17,000 -	17,999	4,850	52,000 -	53,999	13,750
18,000 -	18,999	5,100	54,000 -	55,999	14,250
19,000 -	19,999	5,350	56,000 -	57,999	14,750
20,000 -	20,999	5,600	58,000 -	59,999	15,250
21,000 -	21,999	5,850			

For vehicles having a fair market value in excess of \$59,999, the annual lease value = (0.25 x vehicle fair market value) + \$500.

The annual lease value in the table includes the lease value and all operating costs, such as maintenance and insurance, but it excludes fuel.

If an employer provides fuel, the annual lease value must be increased by the value of the fuel. The fuel may be valued at either actual cost or at 5.5 cents per personal mile driven by the employee if fuel is provided in kind.

FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING**WEDNESDAY, JULY 1, 1998**

A Finance, Insurance and Budget Committee meeting was held on **Wednesday, July 1, 1998**, in the Second Floor Council Chambers, of the Livonia City Hall, 33000 Civic Center Drive, Livonia, 48154.

Committee Members Present:

Val Vandersloot, Chair
Maureen Miller Brosnan
John J. Walsh

Committee Members Absent:

None

City Officials and Others Present:

Mayor Jack Kirksey
Council President Engebretson
Councilmember Laura
City Attorney Kavanagh
D.P.W. Director Beckley
Chief Accountant Andres

The meeting convened at 7:03 P.M.

1. **CR-100-96 – Subject of purchase and/or assignment of City vehicles, policies regarding take-home vehicles and public identification procedures for City vehicles to Finance, Insurance and Budget Committee for its report and recommendation.**

The Committee recommends:

- **Receive and file** communication from Mayor Kirksey, dated June 30, 1998, "Modification to the City Vehicle Policy" which responds to CR-100-96, CR-106-97 and CR-24-98.
- The Committee requests a report from the Administration which outlines policies of surrounding similar size communities for use and/or assignment of city vehicles or any policies for compensation or reimbursement of driving costs.
- Amend CR-100-96 to include CR-24-98. (CR-24-98 is duplication.)

Item Remains in Committee.

This item to be placed as on **the Regular Meeting Agenda of July 20, 1998.**

FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING
MINUTES OF WEDNESDAY, JULY 1, 1998

2. CR-24-98 – Subject of personal utilization of City vehicles to Finance, Insurance and Budget Committee for its report and recommendation.

b

The Committee recommends:

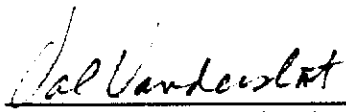
Discussion incorporated with CR-100-96.

3. Such other items as may properly be brought before the Committee.

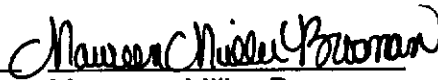
None.

Meeting adjourned at 8:55 P.M.

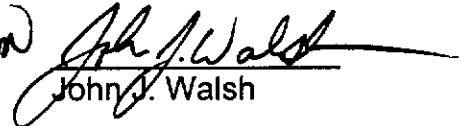
Respectfully submitted,



Val Vandersloot, Chairperson



Maureen Miller Brosnan



John J. Walsh

CC: Mayor
City Clerk
City Attorney

Attachment/Sign-In Sheet
Com Disk 17/FIB#2 7-1-98 R98.DOC.

PLEASE RECORD YOUR ATTENDANCE AT THIS MEETING

BY PRINTING YOUR NAME BELOW

MEETING: FINANCE, INSURANCE AND BUDGET COMMITTEE

DATE: WEDNESDAY, JULY 1, 1998

TIME: 7:00 P. M.

Jim Andrez Finance Department
Paul Lavand City Atty
Bob Beckley DPW

OFFICE OF THE MAYOR

JACK E. KIRKSEY
MAYOR

CR 106-97
and
CR 24-98
724B Gmm,



RECEIVED
CITY COUNCIL OFFICE
JUN 30 PM 3:29

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2201
FAX: 421-4870

June 30, 1998

This item has the following:

**NEW DATA
ATTACHED**

Study Meeting

Regular Meeting

City

City to

Honorable Members of the City Council
City of Livonia, Michigan

RE: Modification to the City Vehicle Policy

Dear Council Members:

Council Resolutions #100-96, 106-97, and 24-98 requested a report and recommendation from the Mayor on various aspects of City-owned vehicles. The following is a response to those requests:

BACKGROUND

Vehicle assignments, usage and related practices have developed the past 48 years as the result of changing policy and needs. **The majority of cars presently assigned, (Police Department), however, is an outgrowth of circumstances that created a dramatic shift in policy in the late sixties.**

Currently, the City purchases vehicles that are available for use by certain employees for both business and personal use. The current allocation of these vehicles include the Police Department (43), Department Heads (10), General Employees (11), the Fire Department (7) and Elected Officials (4 Total, 3 Leased). A detailed listing of positions that have assigned vehicles are attached as Exhibits A and B.

City vehicles have been assigned to many of these positions for decades. In addition to providing transportation for City business, they also **are considered enhanced compensation to attract and retain key employees.**

Personal use of the vehicles, including commuting, is included as taxable income on each employee's Form W-2 in accordance with IRS regulations. The Police and Fire are exempted from including any personal use in taxable income.

THE CHALLENGE – RESTRICTIVE POLICY MODIFICATIONS

The expectation that the Mayor can provide a dramatic new vehicle policy cannot be realized at this time.

Based on our Labor Attorney's legal opinion contained in his letter of June 11, 1998, any changes to our City Vehicle Policy are significantly restricted. (Exhibit E) **Further changes to current policy (or lack of policy) are restricted due to labor law and the collective bargaining process.** Our experience with the latest Police Sergeants and Lieutenants Union negotiations relative to "24-hour cars" reinforces this legal opinion. You will remember that the Mayor and all of the Council Members agreed to withdraw modifications for usage of the 24-hour cars from negotiations in an effort to settle that contract.

The suggested changes to existing policy and usage patterns are restricted to vehicles assigned to non-union staff.

Guidelines

I respectfully suggest to Council that any changes contemplated follow these guidelines:

- Individuals currently assigned vehicles not be significantly disadvantaged by policy modifications.
- Any modifications be accomplished by "grandfathering" and "phasing out" current users and vehicles by attrition.
- Any additional modifications to policy that may be desired by Council be pursued by Council through the negotiating process.

SUGGESTED MODIFICATIONS

Periodically during the last year I have met with Ad-hoc Committee Members Bob Beckley, Mike Slater and Sean Kavanagh to study the Vehicle Policy and to explore possible changes. This talented committee worked hard, but it has been a frustrating experience. What appeared to be a relatively straightforward challenge is complicated by the aforementioned labor restrictions, longstanding usage patterns that developed circumstantially (rather than by need), and the need to be fair to current and future users.

Car Allowance Vs. City-Owned Vehicles

The option of providing a car allowance has been suggested as an alternative to providing a City-owned vehicle. The City enjoys a competitive advantage over private purchasers of vehicles because of pooled vehicle purchasing programs and self insurance. The City currently allows some employees to take cars to and from their homes in lieu of a car pool approach where cars would be used only for city business.

Advantages to the City

- Reduces liability for employee accidents that occur off duty.
- Eliminates adverse public reaction toward questionable private personal use of City-owned vehicles.

Disadvantage to the City

- Cost of an appropriate car allowance exceeds the cost of a City-owned vehicle. (Averaging \$4,341.00 per year per vehicle) (Exhibit D)

Advantages to the User

- The private purchased or leased vehicle can be driven without any personal restrictions.

Disadvantage to the User

- Greater, to varying degrees, out-of-pocket funds to equal the present City-owned vehicle arrangement.

COMMITTEE'S CAR ALLOWANCE RECOMMENDATION

- All current City-owned vehicle non-union users will continue to use the City-owned car until it is due for trade-in through the normal rotation process.
- Rather than receiving a new City car when the vehicle is traded, the user will receive an allowance based on one of the following plans:

The monthly taxable car allowance will be provided at 3 levels as follows:

	<u>Monthly</u>	<u>Annual</u>	<u>Annual</u> <u>(Net of Taxes) *</u>
→ Plan I	\$775	\$9,300	\$6,663
Plan II	450	5,400	3,861
Plan III	300	3,600	2,574

←

* Assumes tax rates of 28% Federal, 4.2% State and 7.65% FICA, for a total of 39.85%.

- A review of the vehicle needs will be conducted to determine assignment to these three plans. (Exhibit F)
- All Department Heads, the Treasurer, Clerk and other Leadership Staff will be assigned to one of these three plans. (Exhibit C)
- The assignment to one of the three plans will be made by the Mayor.
- Individuals currently assigned to City vehicles will be assigned to Plan 1 for the duration of their employment.

Val V objects to new car allowances for D.H. who don't have them
① City deals in owned vehicles

Is a car allowance a salary?
② Public concern - simply offsetting existing benefits

- Individuals eventually hired to replace current Department Heads and other Leadership Staff will be assigned to a plan appropriate to the future needs of that position.

If there is Council consensus for this vehicle allowance versus car-owned transitional policy, I will then proceed to finalize the details.

POOL CARS

A car pool arrangement will be maintained, or perhaps expanded, to allow for the use of City vehicles for City business. Employees who receive a car allowance will not be eligible for additional mileage reimbursement nor ongoing use of pool vehicles. However, the car allowance may be refused, at the employee's option, in exchange for ongoing use of a pool vehicle for City business.

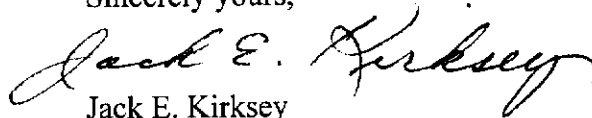
Conversely, individuals hired in the future may be assigned a pool car rather than having the option of a vehicle allowance.

The suggested modifications to the City Vehicle Policy, if supported by a majority of the Council, will significantly reduce City liability, keep current users "whole", expand benefits to additional Leadership Staff, and increase the use of pool vehicles in the future.

Conversely, a continuation of status quo will be less costly to the City.

If you have questions or comments concerning this proposal, please contact me at your convenience.

Sincerely yours,


Jack E. Kirksey
MAYOR

JEK:s

Attachments

c: City Clerk, Finance Director, City Attorney

CITY VEHICLE ASSIGNMENT

CITY OF LIVONIA UNMARKED PASSENGER VEHICLE INVENTORY

FIRE DEPARTMENT

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE*</u>
<u>"TAKE-HOME" VEHICLES</u>		
1. 95 Chevy Caprice	Fire Chief	32,443
2. 95 Chevy Caprice	Fire Marshall	21,020
3. 95 Chevy Caprice	Sr. Fire Inspector	30,465
4. 95 Chevy Caprice	Fire Inspector	42,033
5. 97 Chevy Lumina	Jr. Fire Inspector	10,135
6. 98 Chevy Lumina	Training Officer	4,123
7. Chevy S-10 Pick-Up	Maint. Supv.	17,494
<u>"POOL" VEHICLES</u>		
1. 90 Ford Crown Victoria	Station #6	106,000
2. 90 Ford Crown Victoria	Station #6	84,790

*As of June 3, 1998

CITY OF LIVONIA
UNMARKED PASSENGER VEHICLE INVENTORY
OTHER DEPARTMENTS

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE</u> *
<u>"TAKE-HOME" VEHICLES</u>		
1. 98 Dodge Caravan	Assessor	350
2. 95 Olds Ciera	City Clerk	37,510
3. 98 Malibu	City Engineer	3,628
4. 98 Malibu	Comm. Res. Dir.	768
5. 98 Malibu	Planning Dir.	1,605
6. 98 Malibu	Finance Dir.	1,920
7. 96 Buick Century	Building Dir.	26,920
8. 96 Buick Century	Supt. of Parks/Rec.	19,520
9. 96 Buick Century	Public Util. Mgr.	37,169
10. 96 Buick Century	Supt. Pub. Serv.	36,719
11. 97 Ford Taurus	Dir. of Public Works	16,282
12. 97 Ford Taurus	Housing Dir.	16,216
13. 97 Ford Taurus	Head Librarian	9,891
14. 89 Buick Century	Bldg. Maint. Supv.	83,235
15. 95 Olds Ciera	Roads Supv.	32,885
16. 91 Dodge Dynasty	Asst. Supt. Parks	79,262
17. 95 Olds Ciera	Veh. Maint. Supv.	47,091
18. 94 Olds Ciera	Asst. City Eng.	43,576
19. 94 Olds Ciera	Water/Sewer Supv.	39,731
20. 90 Pontiac 6000	Eng. Staff I	65,555
21. 90 Pontiac 6000	Sr. Field Insp.	91,814
22. 94 Olds Ciera	Parks Supv.	42,203
<u>"POOL" VEHICLES</u>		
1. 91 Dodge Dynasty	Sr. Bldg. Insp.	55,566
2. 98 Dodge Caravan	City Clerk (Mail)	95
3. 89 Buick Century	Eng. Staff II	74,704
4. 95 Olds Ciera	Parks & Rec. Staff	21,073
5. 90 Pontiac 6000	Sr. Mech. Insp.	84,793
6. 90 Pontiac 6000	Eng. Staff II	91,125
7. 94 Olds Ciera	Admin. Pool Vehicle	47,664
8. 91 Dodge Dynasty	Equip. Maint. Loaner	83,371
9. 91 Dodge Dynasty	Equip. Maint. Loaner	59,392
10. 91 Chevy Van	Equip. Maint. Loaner	60,283

CITY OF LIVONIA
UNMARKED PASSENGER VEHICLE INVENTORY
POLICE DEPARTMENT

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE *</u>
<u>ADMINISTRATIVE DIVISION</u>		
<u>"TAKE-HOME" VEHICLES</u>		
1. 97 Ford	Chief of Police	14,500
2. 98 Pontiac	Deputy Chief	NEW
3. 98 Pontiac	Division Commander	NEW
4. 96 Chevy	Communications Commander	24,100
5. 92 Ford	Computer Bureau Commander	64,500
6. 96 Chevy	Property Bureau Commander	28,300
7. 97 Ford	Central Records Bureau Commander	25,000
8. 97 Ford	Administrative Sergeant	9,820
9. 96 Chevy	Training Division Commander	30,500
<u>"POOL" VEHICLES</u>		
1. 95 Chevy	Training/School Vehicle	42,100
2. 97 Chevy	Range Officer	22,200
<u>UNIFORM DIVISION</u>		
<u>"TAKE-HOME" VEHICLES</u>		
1. 98 Pontiac	Division Commander	NEW
2. 96 Pontiac	Executive Lieutenant	21,200
3. 96 Pontiac	Platoon II Commander	25,000
4. 96 Ford	Platoon III Commander	23,500
5. 96 Chevy	Platoon IV Commander	19,500
6. 96 Ford	Traffic Bureau Commander	16,800
7. 96 Pontiac	Comm. Service Bureau Commander	35,200
<u>"POOL" VEHICLES</u>		
1. 86 Chevy	4x4 Vehicle	124,500
2. 90 Chevy	Prisoner Van	48,200
3. 82 Dodge	S.W.A.T. Armored Vehicle	48,000
4. 82 Chevy	S.W.A.T. Van	49,860

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE *</u>
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INTELLIGENCE/NARCOTICS DIVISION

"TAKE-HOME" VEHICLES

1. 98 GMC	Bureau Commander	NEW
2. 97 Chevy	Bureau Vehicle	16,200
3. 97 Chevy	Bureau Vehicle	16,100
4. 97 Chevy	Bureau Vehicle	19,500
5. 97 Chevy	Bureau Vehicle	13,900
6. 97 Chevy	Bureau Vehicle	18,200
7. 98 Chevy	Bureau Vehicle	NEW
8. 98 GMC	Bureau Vehicle	NEW
9. 98 Pontiac	Bureau Vehicle	NEW
10. 98 Pontiac	Bureau vehicle	NEW
11. 98 Pontiac	Bureau vehicle	NEW
12. 97 Chevy	Spec. Operations Unit Commander	18,200

"POOL" VEHICLES

1. 86 Chevy	Unassigned Bureau Vehicle	39,542
2. 91 Ford	Unassigned Bureau Vehicle	44,700
3. 89 Ford	Unassigned Bureau Vehicle	92,500
4. 92 Ford	Unassigned Bureau Vehicle	50,800
5. 97 Ford	Special Operations Unit	17,200
6. 90 Ford	Special Operations Unit	84,100

INVESTIGATIVE DIVISION

"TAKE-HOME" VEHICLES

1. 98 Pontiac	Division Commander	NEW
2. 96 Pontiac	Executive Lieutenant	42,400
3. 95 Chevy	Identification Bureau Commander	55,900
4. 94 Ford	Identification Bureau Officer	43,100
5. 97 Chevy	Sex Crimes Bureau Commander	9,400
6. 92 Ford	Youth Bureau/D.A.R.E. Commander	88,300
7. 94 Ford	Spec. Services Bureau Commander	39,500
8. 95 Chevy	Detective Sergeant	53,100
9. 95 Chevy	Detective Sergeant	44,050
10. 95 Chevy	Detective Sergeant	36,500
11. 95 Chevy	Detective Sergeant	44,000
12. 95 Chevy	Detective Sergeant	57,200
13. 95 Chevy	Detective Sergeant	44,100
14. 95 Chevy	Detective Sergeant	49,200
15. 97 Chevy	Detective Sergeant	12,400

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE *</u>
<u>"POOL" VEHICLES</u>		
1. 91 Pontiac	Special Services Bureau	78,400
2. 94 Ford	Youth Bureau	33,500
3. 96 Ford	Youth Bureau	41,000
4. 94 Ford	Youth Bureau	76,200
5. 91 Chevy	D.A.R.E.	80,500
6. 85 Jeep	D.A.R.E.	33,100
7. 90 Chevy	D.A.R.E.	76,500
8. 91 Nissan	D.A.R.E.	112,200
9. 95 Chevy	D.A.R.E.	88,100
10. 94 Ford	Sex Crimes	74,500
11. 90 Chevy	Sex Crimes	92,500
12. 92 Ford	Sex Crimes	97,500

CITY OF LIVONIA
POSITIONS ASSIGNED USE OF A CITY-OWNED VEHICLE

POLICE DEPARTMENT (43 Vehicles)Uniform Division

Division Commander
Executive Lieutenant
Platoon Commanders (3)
Traffic Bureau Commander
Community Service Bureau Commander

Administrative Division

Chief of Police
Deputy Chief
Division Commander
Administrative Sergeant
Communications Bureau Commander
Computer Bureau Commander
Property Bureau Commander
Central Records Bureau Commander
Training Division Commander

Intelligence /Narcotics Division

Bureau Commander
Surveillance/Narcotics Sergeants (5)
Surveillance/Narcotics Police Officers (6)

Investigative Division

Division Commander
Executive Lieutenant
Detective Sergeants (8)
Identification Technicians (2)
D.A.R.E./Youth Bureau Commander
Sex Crimes Bureau Commander
Special Services Bureau Commander

DEPARTMENT HEADS (10)

City Assessor
City Engineer
City Librarian
Director of Community Resources
Director of Finance
Director of Housing
Director of Inspection
Director of Planning
Director of Public Works
Supt. of Parks and Recreation

GENERAL EMPLOYEES (11)

Asst. City Engineer
Asst. Supt. of Parks and Recreation
Building Maintenance Supervisor
Civil Engineer II
Parks Supervisor
Public Utilities Manager
Roads Supervisor
Senior Field Inspector
Supt. of Public Service
Vehicle Maintenance Supervisor
Water & Sewer Supervisor

FIRE DEPARTMENT (7)

Fire Chief	Senior Inspector
Batt. Chief/Training	Inspector (2)
Fire Marshall	Apparatus Supervisor

ELECTED OFFICIALS (4)

Mayor (Leased Vehicle)
District Court Judges (2 Leased Vehicles)
City Clerk

MODIFIED POLICY

CITY OF LIVONIA

POSITIONS QUALIFYING FOR CAR ALLOWANCE OR CAR ASSIGNMENT

POLICE DEPARTMENT (43 Vehicles)

No Car Allowance - Purchase City-Owned Cars

FIRE DEPARTMENT (7 Vehicles)

No Car Allowance - Purchase City-Owned Cars

DEPARTMENT HEADS (16)

City Assessor	Director of Inspection
* City Attorney <i>Had car in past</i>	* Director of Legislative Affairs
City Engineer	Director of Planning
City Librarian	Director of Public Works
* Director of Administrative Services	* Information Systems Manager
Director of Community Resources	* Personnel Director <i>Had car in past</i>
Director of Finance	Supt. of Parks and Recreation
Director of Housing	* Economic Development Coordinator

ELECTED OFFICIALS (5)

City Clerk
* City Treasurer *entitled to car*
District Court Judges (2)
Mayor

GENERAL EMPLOYEES (11)

Asst. City Engineer
Asst. Supt. of Parks and Recreation
Building Maintenance Supervisor
Civil Engineer II
Parks Supervisor
Public Utilities Manager
Roads Supervisor
Senior Field Inspector
Supt. of Public Service
Vehicle Maintenance Supervisor
Water & Sewer Supervisor

* New or Renew Benefit

CITY OF LIVONIA
ANALYSIS OF EMPLOYEE TRANSPORTATION COST

EXHIBIT D

The following estimates the annual cost to the City of providing transportation to a City employee under 2 different options:

1. Option A - Provide a City-owned car.

2. Option B - Provide a "car allowance" comensurate to the benefit provided in Option A above.

<u>DESCRIPTION</u>	<u>ANNUAL COSTS</u>		<u>DIFFERENCE</u>
	<u>OPTION A AMOUNT</u>	<u>OPTION B AMOUNT</u>	
Purchase cost	\$3,738 *	\$4,558	\$820
*1998 Chevrolet Malibu - \$17,500 per Gordon Chevrolet			
*5 year loan			
*9.5% interest rate, per Midwest Guaranty Bank			
Insurance cost	620	1,260	640
* Per Associated Group Underwriters			
Gasoline	350	575	225
* Assumes 10,000 miles driven annually			
* 20 miles per gallon			
* Cost per gallon is \$.70 for Option A			
* Cost per gallon is \$1.15 for Option B			
Repairs and Maintenance	270	270	0
* 3 oil changes annually @ \$20			
* 20 car washes annually @ \$3			
* Other miscellaneous @ \$150 annually			
Total Cost (Pre - Tax)	4,978	6,663	1,685
Income Tax	0	2,655	2,655
* Federal rate - 28%			
* State rate - 4.2%			
* FICA rate - 7.65%			
Total Cost (After - Tax)	<u>\$4,978</u>	<u>\$9,318</u>	<u>\$4,341</u>
Monthly Cost	<u>\$414.80</u>	<u>\$776.52</u>	<u>\$361.72</u>

- * - The City purchases cars through the State of Michigan bid process, typically with a discount of 15-20% off the dealer selling price. The cost used in this analysis for City-Owned vehicles assumes a cost savings of 18%.

WALLACE D. RILEY
GEORGE T. ROUMELL, JR.
WILLIAM F. DENNIS
STEVEN M. ZAROWNY
AMY E. NEWBERG
ALLEN J. LIPPITT
ALFRED JOHN EPPENS
WILBER M. BRUCKER III
GREGORY T. SCHULTZ

RILEY AND ROUMELL
ATTORNEYS AND COUNSELORS AT LAW
7TH FLOOR FORD BUILDING
DETROIT, MICHIGAN 48226-3986

(313) 962-8255
FAX 313/962-2937

OF COUNSEL
WILLIAM D. COHAN
EMMET E. TRACY, JR.

June 11, 1998

Mayor Jack E. Kirksey
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

Re: Automobile Policy

Dear Mayor Kirksey:

In my professional opinion, I do not believe that the City can change the current automobile policy as applied in the Police Department without negotiating with the police unions.

The basis for my opinion is that, particularly as to the Lieutenants and Sergeants, there has been a longstanding policy of permitting the use of Department vehicles by members of that bargaining unit, including taking those vehicles home. With such a longstanding policy, this has become a condition of employment. Once a subject becomes a condition of employment, the only way this condition can be changed is by bargaining with the union.

In the recently successfully concluded negotiations with the Lieutenants and Sergeants, the issue of the car policy was brought up at the bargaining table. It became a subject of bargaining that, if changed, the City would not have been able to reach the agreement that it did reach with the Lieutenants and Sergeants.

Thus, not only has the car policy become a condition of employment, subject to negotiations, it has in fact been negotiated with the Lieutenants and Sergeants Association.

It is true that there is no statement in the contract referring to the car policy. But arbitrators have recognized that not all conditions of employment are set forth specifically in a collective bargaining agreement, that some conditions of employment are as a result of past practice, which means that if both sides (here, the Department and the Union) permit a practice to exist, then that practice is binding on the parties and cannot be

RILEY AND ROUMELL

Mayor Jack Kirksey
June 11, 1998
Page 2

changed except through negotiations.

If the City changes the policy unilaterally without negotiating, either union or both could file both an unfair labor practice with the Michigan Employment Relations Commission, as well as file a grievance seeking to enforce the present policy as followed in the Police Department. In my opinion, an arbitrator, based on past practice, would sustain the grievance and order the City to continue the policy. Likewise, the Michigan Employment Relations Commission would order the City to follow the policy as now exists in the Police Department.

The only way the City can change the policy is to bargain over the change with both the Lieutenants and Sergeants and the Police Officers Association.

As the Lieutenants and Sergeants' contract runs from November 30, 1997 to November 30, 2000, there is a possibility that if the Lieutenants and Sergeants are approached to bargain on the issue, they may follow one of two alternatives. They may refuse to bargain, maintaining that the contract covers the issue, is a three year contract, and the City is barred from insisting on bargaining on the issue at this time. The second approach would be that the Lieutenants and Sergeants might be willing to bargain on same, but in return would want to reopen the contract, including the economic portions thereof.

As to the Police Officers Association, as you know, we are in Act 312 with the Police Officers. My understanding is that the policy, as applied to the Lieutenants and Sergeants, is applied on a very limited basis to the Police Officers, as very few police officers are permitted cars, and then in connection with undercover work. In any event, any change of policy as to the Police Officers would, for the reasons set forth above, have to be bargained at the bargaining table.

For these reasons, I believe at this particular time, there cannot be a change of the policy as it applies to the Police Department without bargaining with the respective unions.

As to any car policy involving the AFSCME unions, this too would be subject to bargaining for the reasons set forth above. As you know, the City will shortly begin bargaining with those unions for a successor collective bargaining agreement and this matter could be raised at that time if, in fact, there is a concern about those particular bargaining units.

RILEY AND ROUMELL

Mayor Jack Kirksey
June 11, 1998
Page 3

I trust this answers your inquiry.

Very truly yours,


GEORGE T. ROUMELL, JR.

GTR.Jr/bs

SAMPLE TRANSPORTATION NEEDS ASSESSMENTVEHICLE ASSIGNMENT PLAN

<u>Position</u>	<u>Assigned Vehicle</u>	<u>Attends Night Mtgs.</u>	<u>Responds to Call Outs</u>	<u>Category</u>	<u>Vehicle Allowance</u>
Assessor	Yes	No	No	A	
City Clerk	Yes	Yes	No	A	
City Engineer	Yes	Yes	Yes	A	
Community Resources Director	Yes	Yes	No	A	
Planning Director	Yes	Yes	No	A	
Finance Director	Yes	Yes	No	A	
Building Director	Yes	Occasionally	Yes	A	
Superintendent of Parks/Rec.	Yes	Yes	Occasionally	A	
Public Utilities Manager	Yes	Occasionally	Yes	A	
Superintendent of Public Service	Yes	Occasionally	Yes	A	
Director of Public Works	Yes	Yes	Yes	A	
Housing Director	Yes	Yes	Yes	A	
City Librarian	Yes	Yes	Occasionally	A	
Assistant Supt. of Parks/Rec.	Yes	Occasionally	Occasionally	B	
Assistant City Engineer	Yes	Occasionally	Occasionally	B	
Building Maint. Supervisor	Yes	No	Yes	B	
Water and Sewer Supervisor	Yes	No	Yes	B	
Streets & Forestry Supervisor	Yes	No	Yes	B	
Parks & Golf Maint. Supervisor	Yes	No	Yes	B	
Vehicle Maintenance Supervisor	Yes	No	Yes	B	
Construction Engineer	Yes	No	Occasionally	C	
Senior Engr. Field Inspector	Yes	No	Occasionally	C	

Off. of Leg. Services
Procedure File
OFFICE OF THE MAYOR

ROBERT D. BENNETT
MAYOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(313) 421-2000

JAN 25 1990

①

R ✓
C

January 22, 1990

TO: Elected and Appointed Officials, Department Heads, and
Division Heads

FROM: Mayor Robert D. Bennett

RE: Operation and Use of City Vehicles

GENERAL STATEMENT

City vehicles are provided for the expressed purpose of facilitating the conduct of City business. Vehicles, owned or leased by the City, are to be used for City-related business only.

STATEMENT OF POLICY

The following rules shall apply to their use:

1. All City owned or leased cars assigned to elected and appointed officials, Department and Division Heads shall be identified by an insignia affixed at the bottom of the left side window.
2. All other City owned or leased vehicles shall be identified by City seals affixed to both front doors.
3. No City vehicle shall be taken home overnight except in the following situations:
 - a. Cars assigned to elected and appointed officials and Department or Division Heads.
 - b. If the employee assigned a car uses it to conduct City-related business outside of regular working hours (e.g., attending meetings, seminars, educational workshops, etc.).
 - c. If the employee assigned a car is subject to call outs regarding City business outside of normal working hours (e.g., water or sewer system repairs, road maintenance problems, equipment breakdown, building and property security and other such unplanned emergencies as may possibly arise).

4. No City vehicle shall be taken home if residence is not within Livonia City limits.
5. All fuel consumption, mileage and other maintenance and repair information shall be reported to the Public Service Division as specified in the Equipment Maintenance Services handbook.


Robert D. Bennett, Mayor
CITY OF LIVONIA

RDB:s

**LIVONIA FIRE & RESCUE
DEPARTMENTAL CORRESPONDENCE**

DATE: October 24, 1994

NO: 10-94
11

TO: As Listed Below

DEPT: Fire

FROM: Chief Ronald J. Engle

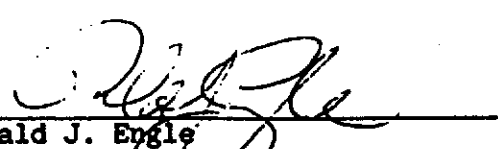
DEPT: Fire

*This is latest
Fire Dept Policy*

SUBJECT: Use of Departmental Vehicles - Off Duty

Effective this date, officers using assigned department vehicles off-duty are informed that the following restrictions are in effect:

1. Vehicles shall only be driven by sworn department personnel.
2. Vehicles are to be used only within a twenty-five (25) mile radius of the City of Livonia corporate limits.
3. No City vehicle shall be taken home if residence is not within Livonia city limits (No exception without prior approval of Fire Chief).
4. The City of Livonia will absolutely not assume liability of civilian passengers on off-duty status.


Ronald J. Engle
Chief of Department

iy

cc: Batt. Chiefs Office - I & II
Fire Marshal Div.
Training Div.
Apparatus Div.
Document Officer
Station #1
Station #3
Station #4
Station #5
Station #6
file

CITY OF LIVONIA

DEPARTMENTAL CORRESPONDENCE

MEMO #137 REVISED

DATE: May 13, 1986

SUBJECT: USE OF DEPARTMENTAL VEHICLES - OFF DUTY

TO: All Personnel

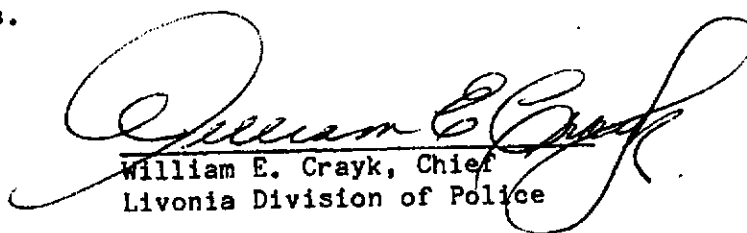
DEPT: Livonia Division of Police

FROM: Chief William Crayk

DEPT: Livonia Division of Police

Effective this date, officers using assigned department vehicles off-duty are informed that the following restrictions are in effect:

1. Vehicles shall only be driven by sworn department personnel.
2. Vehicles are to be used only within a twenty-five (25) mile radius of city corporate limits.
3. No city vehicle shall be taken home if residence is not within Livonia city limits (no exception without prior approval of Chief of Police).
4. The City of Livonia will absolutely not assume liability of civilian passengers on off-duty status.


William E. Crayk, Chief
Livonia Division of Police

WEC/mo

cc: file

Office Of The
MAYOR

JUL 01 1998

CITY VEHICLES

Subject of personal utilization of City vehicles.
(Refer to Finance, Ins. and Budget Comm.)

#24-98 **RESOLVED**, that having considered a request from Councilmember Joe Laura, the Council does hereby refer the subject of personal utilization of City vehicles to the Finance, Insurance and Budget Committee for its report and recommendation.

JAN 14 1998

CONSENT AGENDA ITEMS (Regular Meeting of January 14, 1998)

Motion by: **Brosnan**
Seconded by: **Laura**

ROLL CALL:

Ayes: **Duggan, Laura, Vandersloot, Pastor, and Engebretson**

Nays: **None**

Absent: **Walsh**

REQUEST FOR REPORT AND RECOMMENDATION ON THE SUBJECT OF
PERSONAL UTILIZATION OF CITY CARS, ETC. AS OUTLINED IN CR-106-97:
Councilmember Joe Laura, re: same.

DEPARTMENT OF PUBLIC SAFETY

DIVISION OF POLICE

RECEIVED
THROUGH THE OFFICE
MAY 21 11:00 AM
MICHAEL MURRAY

CHIEF OF POLICE



JACK E. KIRKSEY

MAYOR

15050 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5499
(313) 421-2900
FAX: 427-8044

This item has been submitted as
follows:

Study Meeting 6/2/97 2:30

May 13, 1997

Honorable Members of the Council
City of Livonia

RE: COUNCIL RESOLUTION #19-96 - CITY VEHICLES

Dear Council Members:

Pursuant to the request in Council Resolution #19-96, the following indicates police vehicles available for personal use and the positions they are assigned to within the department:

Uniform Division

Division Commander
Executive Lieutenant
Platoon Commanders (3)
Traffic Bureau Commander
Community Service Bureau Commander

Intelligence/Narcotics Division

Bureau Commander
Surveillance/Narcotics Sergeants (5)
Surveillance/Narcotics Officers (6)

Administration Division

Chief of Police
Deputy Chief
Division Commander
Executive Lieutenant
Communications Bureau Commander
Computer Bureau Commander
Property Bureau Commander

Investigation Division

Division Commander
Executive Lieutenant
Detective Sergeants (8)
Identification Technicians (2)
D.A.R.E./Youth Bureau Commander
Sex Crimes Bureau Commander
Special Services Bureau Commander
On Call Sex Crimes Bureau (1)
On Call Youth Bureau (1)

Honorable Members of the Council
Page 2
May 13, 1997

The majority of these positions are subject to 24-hour call out provisions, and a number are provided vehicles contractually.

Should you need additional information, please let me know.

Yours very truly,

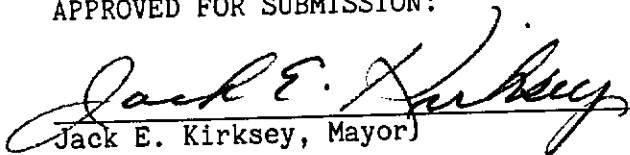


Michael Murray, Chief
Livonia Division of Police

MM/ms

cc: Mayor
City Clerk
Law Department
file

APPROVED FOR SUBMISSION:


Jack E. Kirksey, Mayor



From The Desk Of...

BONNIE JOHNSON
Council Office

REFERENCE MATERIAL

On a motion by McGee, seconded by Taylor, and unanimously adopted, it

was:

CITY VEHICLES

In conn. with CR 100-96 regarding the subject of purchase and/or assignment of City vehicles, policies regarding take-home vehicles and public identification procedures for City vehicles, combine this item with matters in CR 35-97, 100-96, 17-96, 18-96, 19-96, 20-96 and 914-95 and refer all items to Finance, Ins. & Budget

#106-97 RESOLVED, that having considered the report and recommendation of the Finance, Insurance and Budget Committee, dated January 28, 1997, submitted pursuant to Council Resolution 100-96, concerning the subject of purchase and/or assignment of City vehicles, policies regarding take-home vehicles and public identification procedures for City vehicles, the Council does hereby combine this item with the matter set forth in Council Resolutions 35-97, 100-96, 17-96, 18-96, 19-96, 20-96 and 914-95, and all such items are hereby referred to the Finance, Insurance and Budget Committee for further consideration pending receipt of a report and recommendation from the Mayor on the subject of City vehicles.
Comm. pending receipt of R & R from Mayor re: City vehicles.

FEB 12 1997

FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING

TUESDAY, JANUARY 28, 1997

A Finance, Insurance and Budget Committee meeting was held on **Tuesday, January 28, 1997**, in the Second Floor Council Chambers, of the Livonia City Hall, 33000 Civic Center Drive, Livonia, 48154.

Committee Members Present:

Michael P. McGee, Chair
Gerald D. Taylor
Val Vandersloot

Committee Members Absent:

None

City Officials and Others Present:

Jack E. Kirksey, Mayor
Joe Laura, Councilmember
Maureen Miller Brosnan, Councilmember
Brian Duggan, Councilmember
Michael Slater, Finance
John Nagy, City Planner
Barbara Scherr, Ass't City Attorney
Linda McCann, Community Resources
Director
Rick Niedieck, L.E.D.O.
Rod Crider, Executive Director,
Livonia Chamber of Commerce
John Walsh, President, Livonia Chamber of
Commerce
John Landis, L.E.D.O.

The meeting convened at 7:02 P.M.

AGENDA:

1. CR-100-96 - Subject of purchase and/or assignment of City vehicles, policies regarding take-home vehicles and public identification procedures for City vehicles to the Finance, Insurance and Budget Committee for its report and recommendation.

Committee would like to see all car-related resolutions combined under a single resolution:

--Adopt resolution -- Matters set forth in CR 35-97, 100-96, 17-96, 18-96, 19-96, 20-96, 914-95 (and any others) are combined in this resolution and referred to the Finance, Insurance and Budget Committee for pending receipt of report and recommendation from the Mayor.

This item to be placed on the **Regular Meeting Agenda of February 12, 1997.**

On a motion by Taylor, seconded by Vandersloot, and unanimously

adopted, it was:

CITY VEHICLES

(Public Serv. Div.)
Approval to purchase
three full-size sedans
(1997 Ford Taurus)
from Varsity Ford
to replace vehicles
assigned to the
Dir. of Public Works,
Housing Dir. and City
Librarian and
authorize disposal
of three surplus
vehicles at
auction.

#34-97 RESOLVED, that having considered the report and recommendation of the Director of Public Works, dated December 9, 1996, which bears the signature of the Director of Finance and is approved for submission by the Mayor, the Council does hereby authorize the purchase of three (3) 1997 Ford Taurus sedans from Varsity Ford, 3480 Jackson Avenue, Ann Arbor, Michigan 48106, in the amount of \$15,034.46 each, for a total cost of \$45,103.80, including delivery, the same to be expended from funds already budgeted for this purpose in Equipment Maintenance Capital Outlay Account No. 101-446-985-000; FURTHER, the Council does hereby determine to authorize the said purchase without competitive bidding inasmuch as the same is based upon the low State of Michigan bid price (under Contract No. 071B7000144), as well as for the additional reasons indicated in the aforesaid communication; and such action is taken in accordance with the provisions set forth in Section 3.04.140D4 of the Livonia Code of Ordinances, as amended; FURTHER, the Council does hereby authorize the disposal of three (3) surplus City-owned vehicles at public auction after receipt of the new vehicles.

JAN 15 1997

On a motion by Brosnan, seconded by Vandersloot, and unanimously

adopted, it was:

CITY VEHICLES

With respect to
the purchase of
three vehicles in
CR 34-97, refer
the subject of
Dept. Heads to
whom cars are not
currently assigned
and all cars for all
Dept. Heads and
employees to the
Mayor.

#35-97 RESOLVED, that having considered the report and recommendation of the Director of Public Works, dated December 9, 1996, which bears the signature of the Director of Finance and is approved for submission by the Mayor, with respect to the recommended purchase of three full-size sedans through the State bid process, the Council does hereby refer the subject of Department Heads to whom cars are not currently assigned and all cars for all Department Heads and employees to the Mayor for his report and recommendation.

JAN 15 1997

a 4

On a motion by Taylor, seconded by Vandersloot, and unanimously adopted, it was:

#34-97 RESOLVED, that having considered the report and recommendation of the Director of Public Works, dated December 9, 1996, which bears the signature of the Finance Director and is approved for submission by the Mayor, the Council does hereby authorize the purchase of three (3) 1997 Ford Taurus Sedans from Varsity Ford, 3480 Jackson Avenue, Ann Arbor, Michigan 48106, in the amount of \$15,034.46 each, for a total cost of \$45,103.80, including delivery, the same to be expended from funds already budgeted for this purpose in Equipment Maintenance Capital Outlay Account No. 101-446-985-000; FURTHER, the Council does hereby determine to authorize the said purchase without competitive bidding inasmuch as the same is based upon the low State of Michigan bid price (under Contract No. 071B7000144), as well as for the additional reasons indicated in the aforesaid communication; and such action is taken in accordance with the provisions set forth in Section 3.04.140D4 of the Livonia Code of Ordinances, as amended; FURTHER, the Council does hereby authorize the disposal of three (3) surplus City-owned vehicles at public auction after receipt of the new vehicles.

JAN 15 1997

On a motion by Brosnan, seconded by Vandersloot, and unanimously adopted, it was:

#35-97 RESOLVED, that having considered the report and recommendation of the Director of Public Works, dated December 9, 1996, which bears the signature of the Director of Finance and is approved for submission by the Mayor, with respect to the recommended purchase of three full-size sedans through the State bid process, the Council does hereby refer the subject of Department Heads to whom cars are not currently assigned and all cars for all Department Heads and employees to the Mayor for his report and recommendation.

JAN 15 1997

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

RECEIVED
OFFICE OF THE CITY CLERK
JACK E. KIRKSEY
MAYOR
96 DEC 18 11:32

ROBERT J. BECKLEY, P.E.
Director of Public Works

RALPH D. MAGID, P.E.
Supt. of Public Service

KEVIN G. RONEY, P.E.
Public Utility Manager



MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Golf Courses
- Solid Waste / Recycling

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202

(313) 522-1620
FAX: 522-1696

This item has been scheduled as
follows:

December 9, 1996

Subject: 11/6/96

Honorable Members of the Council
City of Livonia

Subject: Purchase of Three (3) Full-Size Sedans Through State Bid Process

Dear Council Members:

The passenger vehicle fleet, which encompasses users from all departments except Police and Fire, is managed by the Public Service Division. The strategy used in maintaining the fleet is the rotation of vehicles from high mileage users to low mileage or, as in the case of Inspection and Engineering sedans and compact pickups, a single-user assignment. The objective is to achieve full mileage utilization of each vehicle through its usable life.

It should be noted that these sedans will be replacements for three (3) vehicles presently assigned to the Director of Public Works, Housing Director, and City Librarian. The vehicles replaced will be reassigned to field supervisors. Three (3) vehicles will subsequently be disposed of at public auction after receipt of the new vehicles.

Arrangements were made to incorporate these vehicle requirements within the State bid process for 1997 full-size passenger cars (Contract Agreement No. 071B7000144), an extended purchasing program made available to local governments through the State of Michigan. The State bid this year went to Varsity Ford.

It is the recommendation of the Public Service Division that Council authorize the purchase of three (3) 1997 Ford Taurus sedans from Varsity Ford, 3480 Jackson Avenue, Ann Arbor, Michigan 48106, in the amount of \$15,054.46 each for a total of \$45,163.38.

Page 2

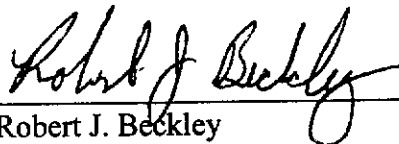
December 9, 1996

Subject: Purchase of Three (3) Full-Size Sedans Through State Bid Process

It is further recommended that Council authorize the said purchase without competitive bidding inasmuch as the same is based upon the low State of Michigan bid price and no advantage to the City would result from competitive bidding in accordance with the provisions set forth in Section 3.04.140.D.4. of the Livonia Code of Ordinances, as amended.

No special appropriation is necessary since sufficient funds were approved in the 1996-97 budget for Equipment Maintenance Capital Outlay (Account No. 101-446-985-000).

Respectfully submitted,



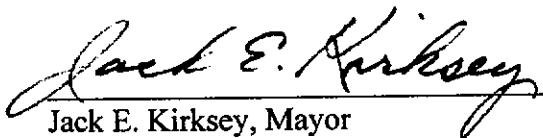
Robert J. Beckley
Director of Public Works

Funds Available:



Michael T. Slater, Director of Finance

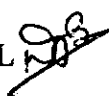
Approved for Submission:



Jack E. Kirksey, Mayor

cc: Mayor
City Clerk
City Attorney
Director of Finance
Varsity Ford

NOVEMBER 22, 1996

TO: R. MAGID
FROM: D. BELL 
REFER: 1997 PURCHASE OF THREE (3) SEDANS (FULL-SIZE)

The purchase of three (3) 1997 sedans for the following departments will be through the State of Michigan, Department of Management and Budget, Office of Purchasing, Extendable Purchasing Program.

The contract for the purchase of three (3) 1997 Ford Taurus GL 4 door sedans will be with:

Varsity Ford
P.O. Box 2507
3480 Jackson Ave.
Ann Arbor, Mich. 48106
Contact Person: Pat Maurer
Phone No: (313) 261-6470 ext. (219)

The purchase amount is \$ 15,034.46 per vehicle, including delivery, for a total price of \$ 45,103.80.
Optional items: power 6-way drivers seat and interior/exterior lighting group.

The funds to purchase these vehicles will come out of the Capital Outlay 1996 / 1997
Acct. # 101-446-985-000 Eq. Maintenance (Vehicles) account.

The three (3) sedans will be assigned to the following people, who have made the following selection for the vehicle:

			Exterior Color	Interior Color
1.	Public Works Director	R. Beckley	Black Satin Clearcoat Met.	Medium Graphite
2.	Housing Director	J. Inglis	Medium Willow Green CC Met.	Willow Green
3.	Library Director	M. Deller	Toreador Red Clearcoat Met.	Saddle

Contract Agreement No: 071B7000144
Mich. Spec. No: 3905-0003
Make: Ford
Model: Taurus

See the attached list of the standard equipment package items.

1997 VEHICLE CONTRACT LIST

Please use the Vehicle Contract Request Page to request contracts.

Contract Number	DESCRIPTION	UNIT PRICE
071B7000144	Passenger Cars: LARGE-SIZE (Frontwheel Drive), 4-Door Sedan - (Automatic Transmission) per Mich. Spec. 3905-0003, dated September 1, 1996 Varsity Ford, Ann Arbor, MI MAKE: Ford MODEL: Taurus F.O.B. - DEALERSHIP DELIVERY COST PER MILE \$ 1.50	\$ 14,609.60

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

Specifications for

Mich. Spec. # 3905-0003
September 1, 1996

PASSENGER CARS: LARGE-SIZE (Frontwheel Drive)
4-Door Sedan -(Automatic Transmission)

MODEL-1997 CURRENT NEW

<u>MAKE</u>	<u>W.B.</u>	<u>ENGINE</u>	<u>CYL.</u>
Buick Regal Sedan	109.0	3.1L	6
Buick Century	109.0	3.1L	6
Chevrolet Lumina	107.5	3.1L	6
Chevrolet Malibu	107.5	3.1L	6
Chrysler Cirrus	108.0	2.5L	6
Chrysler Concord	113.0	3.3L	6
Dodge Intrepid	113.0	3.3L	6
Dodge Stratus	108.0	2.5L	6
Eagle Vision ESI	113.0	3.5L	6
Ford Taurus	108.5	3.0L	6 -
Mercury Sable	108.5	3.0L	6
Oldsmobile Supreme	107.5	3.1L	6
Pontiac Grand Prix Sedan	107.5	3.1L	6

TO BE STANDARD FACTORY EQUIPPED

READ PAGE A.

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

PASSENGER CAR EQUIPMENT

The items listed below are to be supplied on all cars, even though they may be optional with the manufacturer. They have, therefore, not been included in the individual specifications but are to be furnished on all vehicles:

Air Bag, Dual
Air Conditioning.
Anti-freeze protection-to -30°F.
Battery-Maximum CCA available.
Brakes-Anti Locking System (ABS)
Color-Manufacturers Standard Color to be selected.
Defroster-Electric, rear window.
Floormats-Mfg. Std. , front and rear, color coordinated.
Glass-Tinted, all around.
Keys-(2) sets with code numbers; shall be with vehicle at time of delivery.
Lights, Daytime Running (If available from manufacturer as standard equipment)
Mirror-Right-hand, outside (factory installed).
Moldings-Body side; if not independently available, but available only as a portion of a package, they may be dealer installed using "original equipment" as available from the manufacturer.
Pre-delivery inspection and servicing.
Radio-AM/FM mfg. standard, factory installed.
Rear Axle Ratio for maximum mileage in highway driving.
Speed Control, factory installed (If available from manufacturer)
Steering-Power.
Tires, Radial, Manufacturers Standard
Upholstery, Seats - Cloth or Cloth and Vinyl.
Wipers, Windshield - dual, intermittent, electric with automatic type washers.

**ALL VEHICLES MUST BE EQUIPPED IN COMPLIANCE WITH ALL APPLICABLE
FEDERAL MOTOR VEHICLE SAFETY STANDARDS AND REGULATIONS.**

Note: No dealer advertising decals are to be on vehicle.

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

PRE-DELIVERY SERVICE

The term "Pre-Delivery Service and Inspection" as used in State of Michigan Specifications includes the following:

1. General appearance of body both interior and exterior for completeness and quality of workmanship.
2. Lubrication and fluid levels and correcting any leaks:
 - a. Radiator
 - b. Windshield Washer
 - c. Battery
 - d. Power steering pump
 - e. Brake master cylinder
 - f. Engine oil
 - g. Transmission fluid level.
3. Mechanical operation of vehicle:
 - a. Steering gear and linkage
 - b. Suspension assembly, front and rear
 - c. Proper tire pressure to normal rated road requirements
 - d. Hood latch
 - e. Head lights, aim and adjust
 - f. Front wheel toe in and torque wheel nuts
 - g. Seat and shoulder belts operative
 - h. All locks and latches to be operative
 - i. Windshield wiper and washer to be operative
 - j. Proper adjustment to all drive belts
 - k. Proper adjustment to carburetor, timing and throttle linkage.
4. A check of all electrical operations to include: headlights, side marker lights, temperature, alternator, oil pressure lights, parking lights, stop and tail lights, directional signals, emergency flasher and parking brake lights.
5. Miscellaneous items to be furnished:
 - a. Manufacturers Window Sticker shall not be removed from vehicle
 - b. Odometer Certification, and Vehicle Curb Weight at time of delivery
 - c. Manufacturers or Dealers Pre-Delivery Check Sheet

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

PRE-DELIVERY SERVICE (Continued)

- d. Vehicle shall have a Minimum of (4) Gallons of Fuel in tank when delivered**
- e. Warranty Plate and Operators Manual(s) shall be delivered with vehicle at no cost to the State of Michigan.**

It is intended that vehicles delivered in accordance with the Michigan specifications will be complete, including mechanical details, general workmanship and appearance, and shall be delivered complete with all warranty service books and identification plate.

Failure to adhere to specifications may be reason to delay payment.

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

1000-5027

RECEIVING PROCEDURE

It is important that all State agencies and departments carefully inspect all vehicles prior to signing the Freight Bill. If any vehicle is received in a damaged condition of component parts or accessories are missing, a notation of the discrepancy(ies) is to be made on the Freight Bill and then be signed by the driver who delivered the vehicles. A Complaint to Vendor Form should be initiated and sent to the vendor at once noting discrepancies. Failure to note obvious deficiencies at time of delivery on the Freight Bill may place the burden of repair on the receiving agency.

It is recommended that the following items be checked prior to signing the Freight Bill:

1. Visually inspect exterior of vehicle for paint, body, tire, tail light, antenna, outside rear view mirror and molding damage.
2. Visually inspect under hood for the following items:
 - a. Air cleaner
 - b. Battery and caps
 - c. Radiator cap
 - d. Windshield washer container.
3. Check for cracked or broken windows.
4. Check trunk compartment for the following:
 - a. Spare tire and wheel
 - b. Jack
 - c. Wheel wrench
 - d. Four hub caps
 - e. Trunk mat.
5. Check interior of car for the following items:
 - a. Owner's manual and warranty material
 - b. Cigarette lighter
 - c. Two sets of keys
 - d. Make sure all seat belts are installed
 - e. Sun visors
 - f. Upholstery damage or excessive soil.

It is the responsibility of the agency to check for any other items that could possibly have been missing in accordance with the purchase order and the specification data.



OFFICE OF THE COUNCIL

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097

#1

CR 30 01

Varsity Ford
3480 Jackson Avenue
Ann Arbor, MI 48106

51-6-6
J

R2-12-97
#25a

On a motion by Feenstra, seconded by McGee, and unanimously

adopted, it was:

CITY-OWNED VEHICLES

Refer subject or purchase
and/or assignment of
vehicles, policies
regarding take-home
vehicles and public
identification
procedures to Finance, Insurance & Budget Comm.

#100-96

RESOLVED, that the Council does hereby refer the subject
of purchase and/or assignment of City vehicles, policies regarding take-
home vehicles and public identification procedures for City vehicles to the
Finance, Insurance and Budget Committee for its report and
recommendation.

FEB 12 1996

On a motion by Feenstra, seconded by Taylor, and unanimously adopted,

it was:

CITY VEHICLES

Subject of disposition of excess City vehicles and question of whether all have been disposed of.
(Refer to Dept. of Public Works)

#17-96 RESOLVED, that the Council does hereby refer the subject of the disposition of excess City vehicles and the question of whether all excess vehicles have been disposed of to the Department of Public Works for its report and recommendation.

JAN 17 1996

On a motion by Taylor, seconded by Brosnan, and unanimously adopted,

it was:

CITY VEHICLES

Req. for updated list of vehicle assignments, including pool vehicles, and the name of the individual assigned to each

#18-96 RESOLVED, that the Council does hereby request that the Department of Public Works submit its report and recommendation relative to an updated list of vehicle assignments, including pool vehicles, and the name of the individual assigned to each City vehicle.
(Refer to Dept. of Public Works)

JAN 17 1996

On a motion by Feenstra, seconded by Duggan, and unanimously

adopted, it was:

CITY VEHICLES

Subject of City policy in regards to employees and City officials taking City vehicles home.
(Refer to Dept. of Pub. Works, Fire Dept. and Police Dept.)

#19-96 RESOLVED, that the Council does hereby refer the subject of City policy in regards to employees and City officials taking City vehicles home to the Department of Public Works, the Fire Department and the Police Department for their respective reports and recommendations.

JAN 17 1996

On a motion by Taylor, seconded by Duggan, it was:

CITY VEHICLES

Subject of amt. of budgeted funds for vehicles and no. of vehicles authorized in budget compared to no. owned or leased by the City.
(Refer to Finance)

#20-96 RESOLVED, that the Council does hereby refer the subject of the amount of budgeted funds for vehicles and the number of vehicles currently authorized in the budget compared to the number currently owned or leased by the City to the Director of Finance for his report and recommendation.

JAN 17 1996

A roll call vote was taken on the foregoing resolution with the following result:

AYES: Taylor, Duggan, Feenstra, Vandersloot, McGee, and Laura.

NAYS: Brosnan.

The President declared the resolution adopted.

OFFICE OF THE MAYOR

JACK E. KIRKSEY
MAYOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(313) 421-2000
FAX: 421-4870

February 12, 1996

TO: Honorable Members of Livonia City Council

FROM: Mayor Jack E. Kirksey

SUBJECT: Council Resolution 914-95

In partial response to Council Resolution 914-95, I am forwarding two research documents proposed by Robert Beckley, Director of Public Works. One study serves as a valuable update on certain city vehicles, the current drivers, the vehicle use, and changes to the fleet from 1992 to 1996.

The second study focuses on the price differential of purchases from State bid quotes versus competitive bidding from dealers.

I am respectfully requesting Council to refer policy recommendations relative to "vehicle take home" and public identification procedures to an appropriate Council Committee for further study.

Thank you for your consideration in this matter.

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

JACK E. KIRKSEY
MAYOR

ROBERT J. BECKLEY, P.E.
Director of Public Works

RALPH D. MAGID, P.E.
Supt. of Public Service

KEVIN G. RONEY, P.E.
Public Utility Manager



MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Golf Courses
- Solid Waste / Recycling

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(313) 522-1620
FAX: 522-1696

February 12, 1996

The Honorable Jack E. Kirksey
Mayor, City of Livonia

Subject: City Vehicle Fleet Preliminary Report - Council Request CR Nos. 17,
18, 19 and 20-96

Dear Mayor:

This report provides an inventory of all passenger sedans and vans owned or leased by all City departments except the Police and Fire Departments. All information shown in this report is related to only the sedans and vans used by the non-Public Safety personnel of the City.

The individual assignment of all vehicles in this class by department is shown in Attachment I - Vehicle Assignment of Sedans and Vans (Non-Public Safety Personnel). Also this attachment indicates which vehicles are used for commuting by the assigned employee.

My letters to Council, dated January 26, 1996, requested the purchase of four sedans and one van and disposal of seven of the oldest sedans and vans of the fleet. The following table in response to Council inquiry lists the annual changes to the City fleet in this class over the past four years:

<u>Year</u>	<u>Vehicles Used for Commute</u>	<u>All Other Department Vehicles</u>	<u>Vehicles Purchased</u>	<u>Vehicles Sold</u>	<u>Fleet Inventory Total</u>
1992	26	28	0	0	54
1993	26	28	0	0	54
1994	26	27	4	5	53
1995	25	27	4	5	52
1996*	22	27	5	7	49

* As recommended by my letter, dated January 26, 1996

Office Of The
MAYOR

FEB 12 1996

Page 2

February 12, 1996

Subject: City Vehicle Fleet Preliminary Report - Council Request CR Nos. 17,
18, 19 and 20-96

The reductions in the fleet inventory since 1992 are due to the reassignment of the Finance Director's sedan in 1994, the City Attorney's sedan in 1995, and the City Treasurer's and Community Resources Director's vehicles in 1996. Also, in 1994, one additional vehicle was disposed of from the garage pool of loaners.

The recommendation to Council for the purchase of four sedans and one van anticipated the following distribution of vehicles as shown below:

<u>Department</u>	<u>No. of Vehicles in Class</u>	<u>Vehicles Used for Commute</u>
Assessment	1	1
City Clerk	2	1
Civil Service	1	1
Community Resources	1	0
District Court	1	0
Engineering	6	4
Housing	3	1
Inspection	16	1
Library	1	1
Mayor	2	1
Parks and Recreation	3	2
Planning	1	1
Public Works	<u>11</u>	<u>8</u>
Total	49	22

This information is an accurate complete inventory of the City non-Public Safety vehicle fleet. This report is preliminary, however, since I have not had the opportunity to assemble all of the information in response to the recent questions of Council and to the issues you have raised.

I expect to forward my completed report to your office by Wednesday, February 21, 1996.

Very truly yours,



Robert J. Beckley
Director of Public Works

RJB/tpm
Attachment

cc: Director of Finance
City Attorney Kavanagh

ATTACHMENT I

VEHICLE ASSIGNMENT OF SEDANS & VANS (NON - PUBLIC SAFETY PERSONNEL)

DEPARTMENT	VEH.#	DESCRIPTION	ASSIGNMENT	X" PLATE	IS VEH. USED FOR COMMUTE?
ASSESSMENT	560	'91 LUMINA VAN	JUDIE NAGY	NO	YES
CITY CLERK	559	'91 LUMINA VAN	J. McCOTTER	NO	NO
	576	'95 OLDS	J. McCOTTER	NO	YES
CIVIL SERVICE	575	'95 OLDS CIERA	E. DAVIS	YES	YES
COMMUNITY RESOURCES	215	'95 LUMINA VAN	CABLE DIVISION	YES	NO
DISTRICT COURT	528	FORD VAN	COURT	YES	NO
ENGINEERING	570	'90 PONTIAC	G. CLARK	YES	YES
	18	'86 CHEV. CAVALIER	J. HILL	YES	YES
	125	'80 PONTIAC T-1000	B. YEE	YES	NO
	546	'87 CHEV. CAPRICE	R. GRODEK	YES	NO
	578	'95 OLDS CIERA	R. GALINDO	NO	YES
	573	'90 PONTIAC SEDAN	S. SAMSEL	YES	YES
HOUSING	537	'89 PONTIAC SUNBIRD	SECTION 8	YES	NO
	597	'94 BUICK SEDAN	J. INGLIS	NO	YES
	531	'94 CHEVY CAVALIER	CDBG	NO	NO

<u>DEPARTMENT</u>	<u>VEH. #</u>	<u>DESCRIPTION</u>	<u>ASSIGNMENT</u>	<u>X" PLATE</u>	<u>IS VEH. USED FOR COMMUTE?</u>
INSPECTION	156	'91 CHEV. CAVALIER	A. BISHOP	YES	NO
	151	'91 CHEV. CAVALIER	D. SNIDERMAN	YES	NO
	572	'91 PONTIAC 6000	S. MAKIE	YES	NO
	150	'91 CHEV. CAVALIER	R. SHWARTZ	YES	NO
	155	'91 CHEV. CAVALIER	M. LARSON	YES	NO
	153	'91 CHEV. CAVALIER	J. DAUFFENBACH	YES	NO
	152	'91 CHEV. CAVALIER	R. HOWD	YES	NO
	154	'91 CHEV. CAVALIER	R. STANOW	YES	NO
	565	'85 DODGE	R. ABRAHAMSON	YES	NO
	585	'90 CHEV. CAVALIER	W. MacDONALD	YES	NO
	581	'90 CHEV. CAVALIER	WILKINS	YES	NO
	583	'90 CHEV. CAVALIER	PRYOR	YES	NO
	584	'90 CHEV. CAVALIER	J. BARTON	YES	NO
	593	'91 DODGE DYNASTY	D. WOODCOX	YES	NO
	582	'90 CHEVY	H. KLEE	YES	NO
	592	'91 DODGY DYNASTY	J. FEGAN	NO	YES
LIBRARY	598	'94 OLDS CIERA	M. DELLER	NO	YES
MAYOR	1	95 MERCURY MARQUIS	KIRKSEY	NO	YES
	12	85 FORD VAN E-250	POOL	YES	NO
PARKS & RECREATION	594	'91 DYNASTY	R. REINKE	NO	YES
	571	'90 PONTIAC 6000	K. KAPCHONICK	NO	YES
	541	'87 CAPRICE	POOL CAR	YES	NO
PLANNING	577	'95 OLDS CUTLASS	J. NAGY	NO	YES

<u>DEPARTMENT</u>	<u>VEH. #</u>	<u>DESCRIPTION</u>	<u>ASSIGNMENT</u>	<u>X" PLATE</u>	<u>IS VEH. USED FOR COMMUTE?</u>
PUBLIC WORKS	554	'89 BUICK CENTURY	R. LARSON	YES	YES
	555	'89 BUICK CENTURY	D. BELL	YES	YES
	556	'89 BUICK CENTURY	P. ST. HENRY	YES	YES
	557	'89 BUICK CENTURY	M. REISER	YES	YES
	591	'91 DODGE DYNASTY	N. FERRI	YES	YES
	542	'87 CHEVY CAPRICE	POOL VEHICLE	YES	NO
	547	'87 CHEVY CAPRICE	POOL VEHICLE	YES	NO
	558	'91 CHEVY LUMINA	POOL VEHICLE	YES	NO
	574	'90 PONTIAC 6000	R. MAGID	NO	YES
	590	'91 DODGE DYNASTY	K. RONEY	NO	YES
	595	'94 OLDS CIERA	R. BECKLEY	NO	YES

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

JACK E. KIRKSEY
MAYOR

ROBERT J. BECKLEY, P.E.
Director of Public Works

RALPH D. MAGID, P.E.
Supt. of Public Service

KEVIN G. RONEY, P.E.
Public Utility Manager



MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Golf Courses
- Solid Waste / Recycling

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(313) 522-1620
FAX: 522-1696

February 12, 1996

Honorable Members of the Council
City of Livonia

Subject: Additional Information for Items 19 and 21 of the Regular Council
Meeting of February 12, 1996

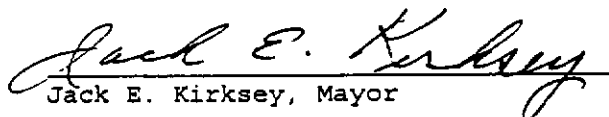
Dear Council Members:

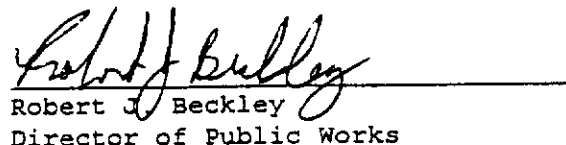
This information is in response to questions from the Council Study Session of
February 5, 1996, on the above:

1. Council President Laura expressed skepticism on my comment regarding the competitiveness of the pricing the City realized through the State bid process. From my experience I believed the average savings was 20-25%. Attached are summaries on identically equipped vehicles received from three automobile dealers where the savings ranged from 21.5% on the van to 38% on the sedans.
2. State bid ordering deadline. The dealers stated they will honor this pricing for orders made by February 29, 1996, from participating local units of government in the State Bid Procurement Program. After that date, the vehicles can be ordered at retail pricing; and vehicle delivery dates will be longer.

Approved for Submission:

Respectfully submitted,


Jack E. Kirksey, Mayor


Robert J. Beckley
Director of Public Works

RJB/tpm
Attachment

cc: Mayor, City Clerk, City Attorney, Director of Finance, James-Martin
Chevrolet, Inc., Jackson Ford, Inc.

February 7, 1996

TO: R. BECKLEY
FROM: D. BELL
REFER: SEDAN AND VAN BIDS

I contacted several dealerships in the area for quotes on the present sedan and mayor's van bids. I received the following information:

SEDANS (4)	Per Vehicle	Total (4) Vehicles
Present State Bid:	\$ 13,328.00	\$ 53,312.00
Armstrong Buick:	\$ 18,469.12	\$ 73,876.48
James-Martin Buick: (Same Dealer offering State bid price, but without State concession)	\$ 18,115.00	\$ 72,460.00
Difference: State bid / Dealer: (Armstrong)	\$ 5,141.12	\$ 20,564.48
Percent difference: Approx. (%) (Armstrong)		38.7 %
Difference: State bid / Dealer: (James-Martin)	\$ 4,787.00	\$ 19,148.00
Percent difference: Approx. (%) (James-Martin)		35.9 %

(1) 15 Passenger Van:

Present State Bid:	\$ 20,949.00
Bill Brown Ford:	\$ 25,444.00
Difference: State bid versus Dealer:	\$ 4,495.00
Percent difference: Approx. (%)	21.5 %

On a motion by Jurcisin, seconded by Feenstra, and unanimously

adopted, it was:

BUDGET 1995-96

and CITY-OWNED VEHICLES

(Fernon Feenstra)

Pursuant to req. for number and assignment of City vehicles, pagers, beepers and cellular phones, request Mayor submit R & R that identifies which City vehicles should have the City seal placed on the vehicle doors and which should be identified on the license plates, such report to be rec'd by 2/1/96 or vehicles shall be removed from budget.

#914-95 RESOLVED, that having considered the report and recommendation of the Finance, Insurance and Budget Committee, dated December 6, 1995, submitted pursuant to Council Resolution 600-95, regarding the number and assignment of City vehicles, pagers, beepers and cellular phones, the Council does hereby request that the Mayor submit a report and recommendation that identifies which City vehicles listed in the report dated September 15, 1995 from the Finance Director that should be eliminated as a "take home" vehicle as well as which vehicles should have the City seal placed on the vehicle doors and which vehicles should be identified on the license plates as City vehicles, such report to be received by Council on or before February 1, 1996, or such vehicles shall be removed from the budget.

DEC 20 1995

Councilmembers:

Suggested resolution from the Mayor and Finance Director:

Resolution B - (Report from Mayor)

RESOLVED, that having considered the report and recommendation of the Finance, Insurance and Budget Committee, dated December 6, 1995, submitted pursuant to Council Resolution 600-95, regarding the number and assignment of City vehicles, papers, beepers and cellular phones, THE COUNCIL DOES HEREBY REQUEST THAT THE MAYOR SUBMIT A REPORT AND RECOMMENDATION THAT IDENTIFIES WHICH CITY VEHICLES LISTED IN THE REPORT DATED SEPTEMBER 15, 1995 FROM THE FINANCE DIRECTOR THAT SHOULD BE ELIMINATED AS A "TAKE HOME" VEHICLE AS WELL AS WHICH VEHICLES SHOULD HAVE THE CITY SEAL PLACED ON THE VEHICLE DOORS AND WHICH VEHICLES SHOULD BE IDENTIFIED ON THE LICENSE PLATES AS CITY VEHICLES.

Karen
12/20/95

FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING REPORT FOR
MEETING OF WEDNESDAY, DECEMBER 6, 1995

- a*
15. **CR-600-95** - Communication from Councilmember Feenstra regarding the number and assignment of City vehicles, pagers, beepers and cellular phones. Referred for report and recommendation.

The Committee recommends adoption of a resolution which requires as of February 1, 1996, vehicles as addressed in the report dated September 15, 1995, to the Members of the Finance, Insurance and Budget Committee by Michael Slater, Finance Director, will have the City Seal on both front doors and license plate identifying the car as a City vehicle, or the department's budget will be adjusted to reflect that vehicles price.

This item to be placed on the **Regular Meeting Agenda of December 20, 1995.**

- P*
16. **CR-784-93** - Request that the Finance and Insurance Committee conduct a financial review of the Livonia SPREE financial report with respect to SPREE "43" and thereafter submit a report and recommendation.

The Committee recommends adoption of a resolution of "No Further Action."

This item to be placed on the **Regular Meeting Agenda of December 20, 1995.**

- G*
17. **CR-557-95** - Bids received for ambulance billing services, referred for interviews of the top three ranked firms, Medical Management Systems of Michigan, Inc., AccuMed Billing, Inc., and Parastar and for report and recommendation regarding a selected candidate.

Fifteen minutes were allotted for each bidder.

The Committee recommends adoption of a resolution which awards the contract for ambulance billing services to Medical Management Systems of Michigan, Inc.

Also, adopt resolution which requests a report and recommendation from the Finance Director on the level of the City's ambulance rates.

This item to be placed on the **Regular Meeting Agenda of December 20, 1995.**

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

James P. Andres
CHIEF ACCOUNTANT



RECEIVED
OFFICE OF THE CITY CLERK
Robert D. Bennett
95 SEP 19 PM 4:11

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
421-2000
FAX: 421-1807

This item has
follows:

Study M

Regula

Other

Other T

SEP 19 4:11 PM '95
CITY CLERK
OFFICE

September 15, 1995

Members of the Finance, Insurance and Budget Committee
City of Livonia, Michigan

Re: City Pagers, Cellular Phones and Vehicles

Dear Committee Members:

Pursuant to C R # 600-95, the Department of Finance has compiled on the attached sheets the information requested regarding the number and assignment of City pagers, cellular phones and vehicles.

Please do not hesitate to contact me if I can be of further assistance.

Very truly yours,

Michael T. Slater
Director of Finance

MTS:ml
Attachments

pc: Mayor, Council, City Clerk, City Attorney, Police Chief, Fire Chief,
Director of Public Works

*Distributed for budget purposes
9/25/95 m BT - 18*

CITY OF LIVONIA
CELLULAR PHONE AND PAGER SUMMARY

15-Sep-95

	<u>CELLULAR PHONES</u>	<u>PAGERS</u>
Community Resources	1	
City Council	1 (Not in use)	1
Fire Department	3	7
Housing	2	5
Inspection		4
Mayor	1	
Parks & Rec		8
Police	28	47
Public Works		4
TOTAL	36	76

*From Bob
Buckley - 9/13/93*

1.	1995 OLDSMOBILE	CITY CLERK	Mc COTTER
2.	1991 LUMINA	ASSESSOR'S	NAGY
3.	1995 OLDSMOBILE	CIVIL SERVICE	DAVIS
4.	1991 LUMINA	TREASURER	BISHOP
5.	1994 OLDSMOBILE	HOUSING	INGLIS
6.	1991 DODGE	INSPECTION	FEGAN
7.	1991 DODGE	INSPECTION	WOODCOX
8.	1990 PONTIAC	INSPECTION	MAKIE
9.	1995 OLDSMOBILE	ENGINEERING	GALINDO
10.	1990 PONTIAC	ENGINEERING	CLARK
11.	1986 CHEVY	ENGINEERING	HILL
12.	1994 OLDSMOBILE	PUBLIC SERV.	BECKLEY
13.	1990 PONTIAC	PUBLIC SERV.	MAGID
14.	1991 DODGE	PUBLIC SERV.	RONEY
15.	1989 BUICK	EQ. MAINT.	BELL
16.	1989 BUICK	BLD. MAINT.	REISER
17.	1989 BUICK	ROAD MAINT.	St. HENRY
18.	1989 BUICK	W & S MAINT.	FERRI
19.	1989 BUICK	PARK MAINT.	LARSON
20.	1991 DODGE	RECREATION	REINKE
21.	1990 PONTIAC	RECREATION	KAREN K.
22.	1994 OLDSMOBILE	LIBRARY	DELLER
23.	1995 OLDSMOBILE	PLANNING	NAGY
24.	1994 OLDSMOBILE	COMM. RES.	WISLER

LIVONIA FIRE & RESCUE
DEPARTMENTAL CORRESPONDENCE

DATE: August 25, 1995

TO: Michael T. Slater, Director

DEPT: Finance

FROM: Chief Ronald J. Engle

DEPT: Fire

SUBJECT: City Vehicles

In response to your request, Livonia Fire & Rescue personnel have vehicles assigned as follows:

Fire Chief	1995 Chevrolet Caprice
Batt. Chief/Training	1995 Chevrolet Caprice
Fire Marshal	1995 Chevrolet Caprice
Sr. Inspector	1995 Chevrolet Caprice
Inspector	1985 Dodge Diplomat
Apparatus Supervisor	1990 Ford Crown Victoria



Ronald J. Engle, Chief
Dept. of Public Safety - Fire & Rescue

iy
cc: file

RECEIVED
1995
DEPT. OF FINANCE

DEPARTMENT OF PUBLIC SAFETY

DIVISION OF POLICE

LEE B. GRIEVE
CHIEF OF POLICE



ROBERT D. BENNETT
MAYOR

15050 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5499
(313) 421-2900
FAX: 427-8044

August 24, 1995

Michael Slater, Director
Finance Department
33000 Civic Center Drive
Livonia, MI 48154

RE: DEPARTMENT HEAD VEHICLE

Dear Mr. Slater:

The vehicle assigned to the Police Chief is a 1995 Chevrolet, 4 door, burgundy in color, vehicle #95-43.

If I can be of further assistance, please let me know.

Yours very truly, -

A handwritten signature in dark ink, appearing to read "Lee B. Grieve".

Lee B. Grieve, Chief
Livonia Division of Police

LBG/mf

cc: Capt. McDonald
file

BUDGET 1995-96

(Fernon Feenstra)

Req. for infor. re: the
no. and assignment of City
vehicles, pagers, beepers,
and cellular phones.

(Refer to Finance Dir. and
Finance, Ins. and Budget
Committee)

#600-95

RESOLVED, that having considered a communication from
Fernon P. Feenstra, Councilmember, dated August 2, 1995, regarding the
number and assignment of City vehicles, pagers, beepers and cellular
phones, the Council does hereby refer his subject to the Finance Director
for his report and recommendation; FURTHER, the Council does hereby
refer this matter to the Finance, Insurance and Budget Committee for its
report and recommendation.

AUG 30 1995

CONSENT AGENDA ITEM

Motion by: Kavanagh

Seconded by: McGee

ROLL CALL:

Ayes: Toy, Jurcisin, Feenstra, McGee, Kavanagh, Brosnan, and Taylor

Nays: None

Absent: None

RECEIVED
OFFICE OF THE CITY CLERK

This item has been scheduled as follows:

Study Meeting 8/21/95

Regular Meeting _____

Other _____

Copies To _____

95 **OFFICE OF THE COUNCIL**

DATE: August 2, 1995

MEMO TO:

Gerald D. Taylor, City Council President
Michael P. McGee, Vice President
Maureen Miller Brosnan, Councilmember
Dale A. Jurcisin, Councilmember
Sean P. Kavanagh, Councilmember
Laura M. Toy, Councilmember

FROM:

Fernon P. Feenstra, Councilmember



RE:

**REGULAR MEETING OF JUNE 21, 1995 -
VEHICLES, PAGERS, BEEPERS AND CELLULAR
PHONES - AGENDA ITEM FOR NEXT STUDY**

I am hereby requesting City Councilmembers adopt a resolution requesting a report from the Finance Director which would include the number and assignment of City vehicles, pagers, beepers, and cellular phones.

Additionally, I am requesting that City Councilmembers adopt a resolution which would refer the report mentioned above to the Finance, Insurance and Budget Committee for report and recommendation.

Thank you.

CC: Mayor, Clerk, Finance Director, City Attorney.

A/GenCorres2/Beepers.FPF

Councilmember Feenstra also spoke to the matter of possibly renaming the "Finance and Insurance Committee" to the "Finance, Insurance and Budget Committee" and requested that this matter be placed on the next available Study Agenda. He further requested that the subject of beepers, pagers, and cellular phones in the City be placed on the next available Study Agenda.

JUN 21 1995

DEPARTMENT OF FINANCE

David N. Preston
DIRECTOR OF FINANCE

James P. Andres
CHIEF ACCOUNTANT



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(313) 421-2000
FAX: 421-1807

Robert D. Bennett
MAYOR

RECEIVED
CITY COUNCIL OFFICE
92 SEP 17 PM 12:01
[Signature]

September 17, 1992

Council President Laura Toy:

Attached for your review is a summary of vehicles taken home by Administration Departments and the Police Department. The Police Department does not keep records on the cost of their vehicles, only on maintenance as a whole for all vehicles under the Police budget. The Administration, on the other hand, do keep detailed records for maintenance, fuel and costs of each vehicle.

I have attached two sheets for your review. I will be more than happy to meet with you and review the costs shown with the appropriate document support.

David N. Preston
Director of Finance

DNP/dm
Attach.

CITY OF LIVONIA
VEHICLE EXPENSE
12 MONTHS

SECTION	NUMBER OF VEHICLES	PURCHASE COST	OPERATING COST	FUEL COST	TOTAL COST	MILEAGE PAYMENT	NET COST
CITY CLERK	1	1000	720	94	1814	2937	-1123
MAYORS (LEASE)	1	4350	35	0	4385	2200	2185
ASSESSORS	1	1000	376	235	1611	3300	-1689
CIVIL SERVICE	1	1000	235	131	1366	1430	-64
LEGAL	1	1000	788	74	1862	5445	-3583
FINANCE	1	1000	495	239	1734	3025	-1291
TREASURE	1	1000	243	186	1429	2530	-1101
HOUSING	1	1000	578	167	1745	1650	95
INSPECTION	1	1000	170	271	1441	2475	-1034
ENGINEERING	3	3000	1474	644	5118	8800	-3682
PUBLIC SERVICE	7	7000	6233	1269	14502	14300	202
RECREATION	2	2000	742	353	3095	3410	-315
LIBRARY	1	1000	435	167	1602	1650	-48
PLANNING	1	1000	199	258	1457	4400	-2943
COMMUNITY SERVICES	1	1000	375	145	1520	1650	-130
COURT (LEASES)	3	10300	0	0	10300	8800	1500
	---	-----	-----	-----	-----	-----	-----
TOTAL	27	37650	13098	4233	54981	68002	-13021
		=====	=====	=====	=====	=====	=====

COST OF VEHICLES IS ALLOCATED ONE TENTH TO EACH YEAR. AVERAGE PURCHASE PRICE FOR VEHICLES IN USE IS 10,000 DOLLARS (PURCHASE PRICES RANGE FROM 7,432 TO 11,976)

MILEAGE REIMBURSEMENT COMES FROM FORMS USED FOR W-2 PURPOSES FOR EACH DEPARTMENT FOR THE YEAR ENDING 12-31-91.

MAINTENANCE AND GAS USAGE IS ACTUAL FOR A TWELVE MONTH PERIOD.
ALL INFORMATION IS SUPPORTABLE BY SOURCE DOCUMENTS.

VEHICLE EXPENSE

December 1, 1991 - July 31, 1992

<u>SECTION</u>	<u># OF VEHICLES</u>	<u>OPERATING COSTS</u>	<u>FUEL COSTS</u>
City Clerk	1	\$ 720.56	\$ 93.80
Mayor's office	1	\$ 35.00	\$ 0.00
Assessor's office	1	\$ 376.55	\$ 235.46
Civil Service	1	\$ 235.41	\$ 131.42
Legal	1	\$ 788.10	\$ 74.04
Finance	1	\$ 495.61	\$ 239.48
Treasurer	1	\$ 243.44	\$ 186.42
Housing	1	\$ 578.33	\$ 167.54
Inspection	1	\$ 170.40	\$ 270.84
Engineering	3	\$ 1,474.55	\$ 643.90
Public Service	7	\$ 6,233.50	\$ 1,269.40
Recreation	2	\$ 742.37	\$ 353.09
Library	1	\$ 434.89	\$ 167.36
Planning	1	\$ 198.75	\$ 257.98
Community Resources	1	\$ 376.64	\$ 145.26

NOTE: Operating Costs include labor cost (mechanic's time billed at \$35.00 per hour), parts cost and outside repair costs. Included in these costs are items such as preventative maintenance, car washes, collision damage etc.

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

ROBERT D. BENNETT
MAYOR

ROBERT J. BECKLEY, P.E.
Director of Public Works

GEORGE F. SILLS
Supt. of Public Service

DOUGLAS A. PAKKALA
Public Utility Manager



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(313) 522-1620
FAX: 421-1807

January 24, 1990

MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Golf Courses

JAN 25 1990

K ✓ ①
B

Honorable Members of the Council
City of Livonia

Subject: Vehicle Listing

Dear Council Members:

In response to a recent request by Councilwoman Toy, I have prepared a listing of all vehicles owned or leased by the City, excepting the Police and Fire Departments. The listing includes the vehicle number, the model year, brief description of the vehicle, number of the Section the vehicle has been assigned to, and the date the vehicle was purchased or leased.

In addition to vehicles, other large maintenance equipment such as golf course turf trucksters, large sewage pumps, tree sprayers, brush chippers, trailers, and leaf vacuums have been included near the end of the listing. Smaller maintenance equipment such as snow blowers, weed whips, and walk-behind lawn mowers have not been shown.

I believe this listing will present a clearer "snapshot" of the vehicle fleet for the information of the Council.

Respectfully submitted,


Robert J. Beckley
Director of Public Works

RJB/tpm
Attachment

cc: Mayor
Director of Finance

DEPARTMENT NUMBER

DEPARTMENT NAME

174	ADMINISTRATIVE SERVICES
526	ANIMAL CONTROL
202	ASSESSOR'S OFFICE
447	BUILDING MAINTENANCE
297	CABLE TELEVISION
111	CITY CLERK
738	CIVIC CENTER LIBRARY
220	CIVIL SERVICE
891	COMMUNITY RESOURCES
445	DIRECTOR OF PUBLIC WORKS
441	ENGINEERING
446	EQUIPMENT MAINTENANCE
230	FINANCE
781	FORESTRY
685	FOX CREEK MAINTENANCE
737	HISTORICAL COMMISSION
296	HOUSING COMMISSION
715	ICE RINK MAINTENANCE
683	IDYL WYLD MAINTENANCE
371	INSPECTION
222	LEGAL
173	MAYOR'S OFFICE
704	PARK MAINTENANCE
236	PERSONNEL SECTION
805	PLANNING DEPARTMENT
304	POLICE
444	PUBLIC SERVICE ADMINISTRATION
707	RECREATION
463	ROAD MAINTENANCE
525	SANITATION
590	SEWER MAINTENANCE
475	SIGN MAINTENANCE
253	TREASURER'S OFFICE
591	WATER MAINTENANCE
681	WHISPERING WILLOWS MAINTENANCE

TOTAL NUMBER OF RECORDS PROCESSED 35

DEPARTMENT NUMBER

DEPARTMENT NAME

111	CITY CLERK
173	MAYOR'S OFFICE
174	ADMINISTRATIVE SERVICES
202	ASSESSOR'S OFFICE
220	CIVIL SERVICE
222	LEGAL
230	FINANCE
236	PERSONNEL SECTION
253	TREASURER'S OFFICE
296	HOUSING COMMISSION
297	CABLE TELEVISION
304	POLICE
371	INSPECTION
441	ENGINEERING
444	PUBLIC SERVICE ADMINISTRATION
445	DIRECTOR OF PUBLIC WORKS
446	EQUIPMENT MAINTENANCE
447	BUILDING MAINTENANCE
463	ROAD MAINTENANCE
475	SIGN MAINTENANCE
525	SANITATION
526	ANIMAL CONTROL
590	SEWER MAINTENANCE
591	WATER MAINTENANCE
681	WHISPERING WILLOWS MAINTENANCE
683	IDYL WYLD MAINTENANCE
685	FOX CREEK MAINTENANCE
704	PARK MAINTENANCE
707	RECREATION
715	ICE RINK MAINTENANCE
737	HISTORICAL COMMISSION
738	CIVIC CENTER LIBRARY
781	FORESTRY
805	PLANNING DEPARTMENT
891	COMMUNITY RESOURCES

TOTAL NUMBER OF RECORDS PROCESSED 35

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DAT
123	85	PONTIAC 1000 SEDAN	441	85/06/27
125	85	PONTIAC 1000 SEDAN	441	85/06/27
130	85	PONTIAC 1000 SEDAN	371	85/06/27
131	85	PONTIAC 1000 SEDAN	371	85/06/27
133	85	PONTIAC 1000 SEDAN	371	85/06/27
134	85	PONTIAC 1000 SEDAN	441	85/06/27
135	85	PONTIAC 1000 SEDAN	371	85/06/27
136	85	PONTIAC 1000 SEDAN	371	85/06/27
137	85	PONTIAC 1000 SEDAN	371	85/06/27
138	85	PONTIAC 1000 SEDAN	371	85/06/27
139	85	PONTIAC 1000 SEDAN	441	85/06/27
537	89	PONTIAC	296	89/06/02
22	81	CHRYSLER 4 DR LEBARON	296	83/04/18
524	80	PLYMOUTH 4 DR VOLARE W/RADI	446	80/02/22
3	85	CHEV CELEBRITY 4 DR SED. W/RAD	463	85/06/04
4	85	CHEV CELEBRITY 4 DR SED. W/RAD	591	85/06/04
6	85	CHEV CELEBRITY 4 DR SED. W/RAD	447	85/06/04
7	85	CHEV CELEBRITY 4 DR SEDAN	441	85/06/04
8	85	CHEV CELEBRITY 4 DR SEDAN	704	85/06/04
9	85	CHEV CELEBRITY 4 DR SEDAN	707	85/06/04
17	81	PLYMOUTH RELIANT	446	86/01/24
18	86	CHEV CAVILIER 4 DR SEDAN	441	86/04/14
19	86	CHEV CAVILIER 4 DR SEDAN	371	86/04/14
20	86	CHEV CAVILIER 4 DR SEDAN	371	86/04/14
550	88	BUICK SKYLARK	253	88/06/30
554	89	BUICK	296	89/07/12
555	89	BUICK CENTURY	230	89/07/14
556	89	BUICK CENTURY	738	89/07/12
557	89	BUICK CENTURY	891	89/07/20
25	79	CHEVROLET 4 DR MALIBU W/RAD	371	79/04/01
13	83	DODGE DIPLOMAT 4 DR SED. W/RAD	525	85/09/05
16	83	DODGE DIPLOMAT	446	85/09/18
541	87	CHEV CAPRICE	111	87/06/08
542	87	CHEV CAPRICE 4 DR SEDAN	445	87/06/08
543	87	CHEV CAPRICE	444	87/06/12
544	87	CHEV CAPRICE	441	87/06/12
545	87	CHEV CAPRICE	805	87/06/12
546	87	CHEV CAPRICE	590	87/06/12
547	87	CHEV CAPRICE	707	87/06/08
548	87	CHEV CAPRICE	222	87/07/17
561	84	DODGE DIPLOMAT	525	87/06/17
562	84	DODGE DIPLOMAT	525	87/06/17
563	85	DODGE DIPLOMAT 4 DR SEDAN	525	87/07/10
564	85	DODGE DIPLOMAT 4 DR SEDAN	525	87/07/10
565	85	DODGE DIPLOMAT	525	87/07/10
1	89	FORD CROWN VICTORIA LTD	173	89/04/07
149	85	BUICK SKYLARK	220	85/07/03
539	89	FORD VAN	296	89/01/19
551	88	DODGE CARAVAN	111	88/06/30
552	88	DODGE CARAVAN	371	88/06/30
553	88	DODGE CARAVAN	202	88/06/30
228	77	GMC SUBURBAN	446	81/12/30
72	89	DODGE DAKOTA	447	89/04/03
73	84	FORD RANGER PICKUP	681	84/06/21
74	84	FORD RANGER PICKUP W/RADIOX	704	84/06/21

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DATE
75	84	FORD RANGER PICKUP W/RADIO	704	84/06/21
76	85	GM PICKUP S-15	704	85/06/26
77	85	GM PICKUP S-15	704	85/06/26
82	85	GM PICKUP S-15	781	85/06/26
83	85	GM PICKUP S-15	463	85/06/26
86	85	GM S-15 PICKUP	463	85/06/28
87	85	GM S-15 PICKUP	463	85/06/28
140	89	DODGE DAKOTA	441	89/05/02
141	89	DODGE DAKOTA	441	89/05/02
142	89	DODGE DAKOTA	441	89/05/02
143	89	DODGE DAKOTA	441	89/05/02
335	83	DODGE RAMPAGE PICKUP W/RADIO	591	83/05/11
375	87	CHEVY S-10 PICKUP	475	87/08/10
376	84	FORD RANGER PICKUP W/RADIO	590	84/06/21
377	84	FORD RANGER PICKUP W/RADIO	704	84/06/21
392	89	DODGE DAKOTA	590	89/04/03
492	89	DODGE DAKOTA	591	89/04/03
53	81	DODGE PICKUP W/RADIO, ARROW	463	81/07/01
54	81	DODGE PICKUP W/RADIO, DMI	704	81/07/01
55	81	DODGE PICKUP	446	81/07/07
57	80	DODGE PICKUP	704	80/07/09
59	79	DODGE PICKUP W/RADIO	704	79/08/08
60	79	DODGE PICKUP W/RADIO, ARROW	475	79/08/24
64	81	DODGE PICKUP W/RADIO	704	81/07/01
65	81	DODGE PICKUP W/RADIO	704	81/07/01
68	82	FORD PICKUP W/ARROW	463	82/05/11
69	82	FORD PICKUP W/RADIO	704	82/05/11
202	88	CHEVY PICKUP	704	88/09/01
225	87	CHEVY PICKUP	704	87/06/01
226	87	CHEVY PICKUP	704	87/06/01
294	87	CHEVY PICKUP	704	87/06/01
325	87	CHEVY PICKUP	590	87/06/01
384	86	CHEVROLET PICKUP	590	86/05/07
438	80	CHEVROLET PICKUP W/RADIO	704	79/11/20
442	87	CHEVY PICKUP	591	87/06/01
444	87	CHEVY PICKUP	591	87/06/01
486	86	CHEVROLET PICKUP	591	86/05/07
579	87	CHEVY PICKUP	441	87/06/01
607	85	DODGE PICKUP	704	85/06/20
608	85	DODGE PICKUP	704	85/06/20
609	86	CHEVROLET PICKUP	683	86/05/07
630	89	DODGE PICK-UP TRUCK	685	89/06/30
849	85	FORD PICK-UP	525	86/02/03
850	85	FORD PICK-UP	525	86/02/03
318	62	IHC CARGO TRUCK	590	72/05/26
12	85	FORD 12 PASSENGER VAN	173	85/05/31
93	87	FORD VAN	447	87/04/14
94	87	FORD VAN	447	87/04/14
201	87	CHEV ASTRO VAN	297	87/07/17
205	86	DODGE VAN	891	86/06/27
208	89	DODGE VAN	704	89/06/30
213	75	CHEVY VAN	447	87/02/16
245	79	FORD VAN W/ARROW	704	79/06/01
316	88	FORD VAN	591	88/07/05
454	85	CHEVY VAN 20 W/RADIO	591	85/07/24

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DAT
455	85	CHEVY VAN 20 W/RADIO	591	85/07/22
456	85	CHEVY VAN	591	85/07/19
457	89	DODGE VAN	591	89/06/30
503	82	GMC VAN W/RADIO	441	81/11/11
538	87	FORD 12 PASSENGER VAN	296	86/12/03
80	79	FORD HI-CUBE VAN W/RADIO	446	79/07/12
203	82	CHEVROLET HI-CUBE VAN	891	82/05/26
204	85	CHEVY HI CUBE VAN	891	85/11/26
211	86	FORD BUS	891	87/10/13
348	88	E350 FORD STEP VAN	590	88/08/23
448	87	CHEVROLET STEP VAN	591	87/07/27
92	86	GMC STEP VAN	447	86/08/12
331	77	FORD UTILITY W/COVER RADIO	590	77/04/18
461	84	FORD UTILITY TRUCK W/BOX	591	84/09/18
462	79	IHC UTILITY TRUCK W/RADIO	591	79/09/06
467	67	FORD UTILITY TRUCK	591	67/01/26
50	74	FORD STAKE TRUCK	463	74/07/30
52	81	CHEVROLET STAKE TRUCK W/ARR	463	80/12/10
56	82	GMC STAKE TRUCK W/ARROW	781	82/01/29
66	82	GMC STAKE TRUCK	463	82/06/18
67	83	GMC STAKE TRUCK	463	83/08/18
70	83	GMC WRECKER	446	83/08/18
85	76	FORD STAKE W/COMPRESSOR	475	75/10/21
89	86	FORD STAKE TRUCK	475	86/10/10
212	84	FORD F700 SKYWORKER	781	85/01/07
311	87	CHEV STAKE TRUCK	590	87/06/19
312	87	CHEV STAKE TRUCK	590	87/06/19
319	77	FORD STAKE TRUCK W/RADIO	590	77/04/15
481	85	FORD STAKE TRUCK	591	85/10/01
482	85	FORD STAKE TRUCK	591	85/10/01
483	85	FORD STAKE TRUCK	591	85/09/28
38	83	FORD DUMP 20000	781	83/06/10
42	77	FORD DUMP W/SNOWBLADE 27500	781	77/03/06
44	80	FORD DUMP W/SNOWBLADE 27500	781	80/08/29
45	80	FORD DUMP W/SNOWBLADE 27500	781	80/10/07
49	79	FORD DUMP W/SNOWBLADE	463	79/10/11
314	86	CHEVY TANDEM DUMP	590	86/09/18
315	86	CHEVY TANDEM DUMP	591	86/09/08
321	83	GMC TANDEM DUMP 46000	591	83/09/19
29	88	FORD DUMP/SPREADER/BLADE	463	88/07/20
30	88	FORD DUMP/SPREADER/BLADE	463	88/07/20
33	86	FORD TANDEM DUMP	463	86/12/19
34	84	FORD DUMP/SPREADER/BLADE	463	84/12/01
35	82	FORD TANDEM DUMP 46000 W/RADIO	463	81/09/29
39	84	FORD DUMP/SPREADER/BLADE	463	84/12/01
40	83	FORD TANDEM DUMP 46000	463	83/07/27
41	87	FORD TANDEM DUMP	463	87/12/02
43	86	FORD DUMP F800	463	86/08/18
48	75	FORD CAB & CHASSIS	463	75/06/20
362	58	IHC TRUCK TRACTOR	463	69/01/23
99	69	MOBIL STREET SWEEPER	463	69/09/26
100	80	MOBIL STREET SWEEPER	463	80/02/29
101	77	MOBIL STREET SWEEPER	463	77/06/01
345	90	FORD VACTOR	590	89/12/21
368	83	FORD VACTOR	590	83/08/04

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DATE
91	61	CHEVROLET ASPHALT DIST22000	463	61/03/23
47	79	FORD DUMP W/SELF-LOADER RAD	463	79/10/11
98	58	RED 2 1/2 T VAN WRECKER	446	0/00/00
252	73	GMC TRUCK TREE SPADE	781	72/12/15
263	69	FORD LCG TRACTOR W/MOWER	681	69/07/30
269	75	JACOBSEN LCG TRACTOR	704	75/04/29
273	69	JACOBSEN TRACTOR	704	69/05/01
612	68	FORD LCG TRACTOR	681	68/06/07
110	68	FORD TRACTOR W/BACK BLADE	704	68/07/11
111	67	IHC TRACTOR W/BACK BLADE	683	67/08/09
112	54	IHC SICKLE-BAR MOWER	704	54/02/24
113	68	MASSEY FERGUSON TRACTOR	704	68/06/04
119	74	FORD SICKLE-BAR MOWER	704	74/02/15
268	77	FORD TRACTOR	704	76/12/21
274	79	FORD TRACTOR	704	79/08/31
275	79	FORD TRACTOR	704	79/08/31
276	80	FORD TRACTOR	704	80/04/15
283	88	FORD TRACTOR	704	88/06/29
611	72	JACOBSEN TRACTOR	681	72/05/04
614	43	FORD TRACTOR	683	75/12/02
615	68	MASSEY FERGUSON TRACTOR	683	75/12/02
618	72	TORO TRACTOR	683	75/12/02
364	75	FORD TRACTOR LOADER	446	75/06/03
114	89	JCB TRACTOR LOADER BACKHOE	463	89/10/16
117	85	CASE TRACTOR LOADER BACKHOE	463	85/06/27
401	88	CASE TRACTOR LOADER BACKHOE	591	88/03/18
402	88	CASE TRACTOR LOADER BACKHOE	591	88/03/18
469	85	CASE TRACTOR LOADER BACKHOE	591	85/06/28
616	67	MASSEY FERGUSON TRACTOR LOA	704	67/03/01
217	73	IHC BULLDOZER	463	73/06/01
90	88	CASE FRONT END LOADER	463	88/05/02
97	73	ALLIS CHALMERS TRACK LOADER	463	73/12/14
96	73	WARNER SWASEY GRAD-ALL	463	73/12/01
600	85	B&V CONST.CONTRACT VEHICLES	463	0/00/00
105	71	WABCO GRADER 24000	463	72/01/20
108	79	JOHN DEERE GRADER	463	79/11/01
109	80	JOHN DEERE GRADER	463	80/02/19
103	60	BROS RUBBER TIRE ROLLER	463	60/08/12
106	87	FERGUSON STEEL ROLLER	463	87/06/29
120	74	ROSCO STEEL ROLLER	463	74/09/27
104	85	YALE FORK LIFT	446	85/08/15
121	74	WARNER SWASEY FORK LIFT	463	74/02/04
411	79	EATON YALE LIFT TRUCK	591	79/10/01
625	68	ZAMBONI ICE RESURFACER	715	68/03/04
626	68	ZAMBONI ICE RESURFACER	715	68/08/28
627	75	ZAMBONI ICE RESURFACER	715	75/09/17
220	75	CUSHMAN TURF TRUCKSTER	704	75/02/03
231	0	CUSHMAN TURF TRUCKSTER	704	81/06/01
602	87	JOHN DEERE TURF TRUCKSTER	704	87/10/01
603	87	JOHN DEERE TURF TRUCKSTER	683	87/10/01
604	88	JOHN DEERE TURF TRUCKSTER	704	88/02/03
613	88	CARRYALL TURF TRUCKSTER	685	88/08/05
620	87	CUSHMAN TURF TRUCKSTER	683	87/08/24
621	87	CUSHMAN TURF TRUCKSTER	704	87/08/24
622	87	CUSHMAN TURF TRUCKSTER	704	87/08/24

VEH #	MODEL	YEAR	DESCRIPTION	SECTION #	PURCHASE DATE
648	74		CUSHMAN TURF TRUCKSTER	704	84/04/01
649	82		CUSHMAN TURF TRUCKSTER	681	82/04/12
650	82		CUSHMAN TURF TRUCKSTER	681	82/04/07
651	69		CUSHMAN TURF TRUCKSTER	681	69/07/03
653	79		CUSHMAN TURF TRUCKSTER	681	79/10/17
656	79		GREENS AIRIFIER	683	79/10/17
657	79		EZGO 3-WHEEL ELECTRIC CART	704	79/10/17
659	0		TURF TRUCKSTER	704	84/04/11
665	85		TORO 36"WALK BEHIND MOWER	704	85/09/30
667	86		CUSHMAN TURF TRUCKSTER	683	86/12/22
698	88		CARRYALL TURF TRUCKSTER	685	88/08/05
187	0		BOWEN FLAT BED TRAILER	463	65/05/19
188	0		BOWEN FLAT BED TRAILER	463	65/05/19
246	88		STIGERS TRAILER	704	88/03/23
248	79		GERARD EQUIPMENT TRAILER	704	79/08/06
254	71		HARRIS TANDEM TRAILER	704	71/02/24
281	73		FERREE TRAILER	704	73/05/01
379	83		DPW BUILT TRAILER (WELDER)	446	83/01/10
380	58		DPW BUILT TRAILER	590	58/08/20
478	72		TIGERLINE TANDEM AXLE TRAIL	591	72/08/16
479	84		FAYETTE FLAT BED TRAILER	591	84/06/27
480	4		FAYETTE FLAT BED TRAILER	591	84/06/27
350	78		DPW BUILT TRI-AXLE TRAILER	704	78/01/15
378	68		NELSON TANDEM LOWBOY TRAILER	463	68/05/24
382	84		LAWN EQ. 3-AXLE TRAILER	704	85/07/18
182	53		LAWRENCE TILT TOP TRAILER	446	53/12/29
253	77		ROGERS TILT TRAILER	704	67/01/23
256	80		OWENS-CLASSIC TILT TRAILER	704	80/03/20
477	67		MILLER TILT TRAILER	446	67/06/22
185	79		FRUEHAUF 25 YD DUMP TRAILER	463	79/08/02
184	75		FRUEHAUF CHLORIDE TANKER	463	75/05/01
351	58		GORMAN-RUPP 6" IMPELLOR PUM	590	58/12/17
352	58		GORMAN-RUPP 4" IMPELLOR PUM	590	58/11/18
353	82		MARLOW 6" CENTRIFUGAL PUMP	590	82/03/12
354	82		MARLOW 6" CENTRIFUGAL PUMP	590	82/03/12
282	75		DIETZ ARROW BOARD	463	75/05/01
415	72		BEMIS ARROW BOARD	590	72/03/14
416	85		DIETZ ARROW BOARD	590	85/01/30
812	81		BEMIS FLASHING ARROW BOARD	463	81/01/30
249	79		GLADCO COMPACTOR TRAILER	704	79/04/03
172	77		LAYTON ASPHALT PAVER	463	77/03/24
240	89		ASPHLUNDH	781	89/10/05
241	89		ASPHLUNDH	781	89/10/05
255	67		MITTS & MERRILL BRUSH CHIPP	781	67/06/06
261	73		WAYNE BRUSH CHIPPER	781	73/05/21
262	74		WAYNE FMC BRUSH CHIPPER	781	74/10/04
264	80		MITTS & MERRILL BRUSH CHIPP	781	80/07/11
265	80		MITTS & MERRILL BRUSH CHIPP	781	80/07/11
259	71		MYERS TREE SPRAYER	781	71/04/14
680	79		BEAN 200 GAL SPRAYER	683	79/05/10
681	78		MYERS 300 GAL SPRAYER	681	66/10/04
682	80		MYERS 200 GAL SPRAYER	681	84/05/16
260	77		VERMEER STUMP CUTTER	781	77/03/24
168	82		GLEDHILL LEAF LOADER	463	82/10/01
169	82		GLEDHILL LEAF LOADER	463	82/10/01

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DATE
170	81	GLEDHILL LEAF LOADER	463	81/10/28
173	79	GLEDHILL LEAF LOADER	463	79/05/30
174	81	GLEDHILL LEAF LOADER	463	81/10/28
176	84	AMERICAN LEAF VACUUM	463	84/10/16
177	84	AMERICAN LEAF VACUUM	463	84/10/16
180	86	TARRENT LEAF VACUUM	463	86/05/13
181	86	TARRENT LEAF VACUUM	463	86/05/13
183	86	TARRENT LEAF VACUUM	463	86/05/20
186	86	TARRENT LEAF VACUUM	463	86/05/20

TOTAL NUMBER OF RECORDS PROCESSED 284

Dir. of Leg. Services
Procedure File
OFFICE OF THE MAYOR

ROBERT D. BENNETT
MAYOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(313) 421-2000

JAN 25 1990

R ✓
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C -

January 22, 1990

TO: Elected and Appointed Officials, Department Heads, and
Division Heads

FROM: Mayor Robert D. Bennett

RE: Operation and Use of City Vehicles

GENERAL STATEMENT

City vehicles are provided for the expressed purpose of facilitating the conduct of City business. Vehicles, owned or leased by the City, are to be used for City-related business only.

STATEMENT OF POLICY

The following rules shall apply to their use:

1. All City owned or leased cars assigned to elected and appointed officials, Department and Division Heads shall be identified by an insignia affixed at the bottom of the left side window.
2. All other City owned or leased vehicles shall be identified by City seals affixed to both front doors.
3. No City vehicle shall be taken home overnight except in the following situations:
 - a. Cars assigned to elected and appointed officials and Department or Division Heads.
 - b. If the employee assigned a car uses it to conduct City-related business outside of regular working hours (e.g., attending meetings, seminars, educational workshops, etc.).
 - c. If the employee assigned a car is subject to call outs regarding City business outside of normal working hours (e.g., water or sewer system repairs, road maintenance problems, equipment breakdown, building and property security and other such unplanned emergencies as may possibly arise).

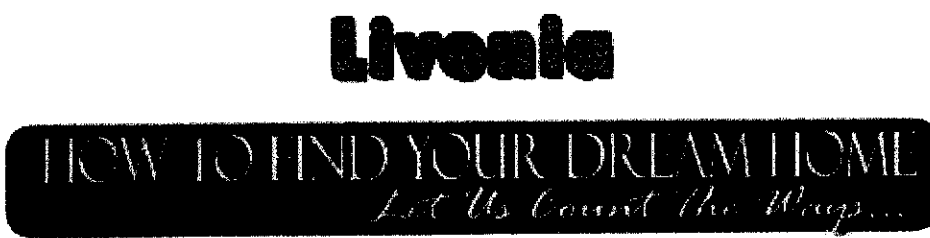
4. No City vehicle shall be taken home if residence is not within Livonia City limits.
5. All fuel consumption, mileage and other maintenance and repair information shall be reported to the Public Service Division as specified in the Equipment Maintenance Services handbook.


Robert D. Bennett, Mayor
CITY OF LIVONIA

RDB:s



Jan 31
2005



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City vehicles at issue Questions raised as budget troubles grow

By Dan West

Staff Writer

As service cuts and possible tax hikes are discussed to ease Livonia's budget struggles, some residents are questioning the city's use of taxpayer-funded vehicles.

Of the city's 167 cars in its fleet for all services - including police, fire, public works and inspections - there are 63 vehicles that can go home with an authorized city employee. Those employees can fuel up with city gasoline for their drive home, but they must pay taxes on the personal mileage.

"Most of these vehicles are for use by the police department," said Mayor Jack Engebretson. "This is a bargained benefit for a number of the lieutenants and sergeants since they could be called out to work at anytime and they need access to their cars for radio communications and other equipment."

Police lieutenants, sergeants, administrators and detectives use most of those 63 cars. The remainder are used by various city department heads.

This will be one of many issues citizens are expected to scrutinize during a town hall meeting to analyze budget struggles on Thursday, Feb. 3.

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The car debate is nothing new. It has been debated before and the Livonia City Council sent the issue to its committee of the whole for a review in 1997, but no further action was taken.

There are many other ideas that will be discussed in the coming months as the city struggles to balance its budget in the wake of losing millions of dollars over the past five years. City officials are nervously waiting for another round of cuts in the coming weeks as Michigan lawmakers need to find some \$409 million to balance the state's budget.

The city has employed a hiring and capital improvements freeze since June 2002. This has left the city with 80 unfilled positions, but the budget perils persist.

"We can't rely on the hiring freeze and the capital expenditure freeze forever," Engebretson said. "It's starting to impact city services."

A number of cost-saving ideas will be considered, including reduced services, closing facilities such as the city's two branch libraries, laying off employees, increasing health insurance premiums for employees and increasing building permit fees.

"We can talk changes in pay for employees and health insurance co-pays, but these items are bargained and we're locked into those deals," the mayor said.

Even if the city saved the \$450,000 of general fund money that is spent to keep open the two library branches and eliminated city vehicles, the savings would not come close to covering the money lost from dwindling revenue-sharing grants, according to finance director Mike Slater.

There will be a lot of talk in the coming months about changes in tax rates which will cost Livonia property owners more money. Without a public vote, though, the city could assess a fee to all education entities for which it collects taxes - such as Livonia Public Schools, Clarenceville Public Schools and Schoolcraft College.

Slater said the city could assess a 1-percent surcharge on all of those taxes collected, something that's done in many other towns. That fees assessed in that surcharge would likely be covered by taxpayers and increase city revenue by about \$2 million a year.

Engebretson has also suggested asking voters for a rollback of the city's operational millage rate reduced

via the Headlee Amendment. As property values rise, the Headlee Amendment lowers the millage rate to control increases in property tax assessments. This has lowered Livonia's charter-allowed rate from 5 mills to 4.05 mills.

If voters approved a rollback, it would increase property taxes by about \$76 a year for the owner of a home with a market value about \$200,000. This would boost the city's \$51 million budget in 2005 by more than \$4 million a year.

"I view the city as a large, complex service company with 100,000 customers," Engebretson said. "It takes a lot of expenses to provide the services people expect and deserve."

dwest@oe.homecomm.net

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On a motion by Juncisin, seconded by Feenstra, and unanimously

adopted, it was:

BUDGET 1995-96
and CITY-OWNED VEHICLES
(Fernon Feenstra)

Pursuant to req. for number and assignment of City vehicles, pagers, beepers and cellular phones, request Mayor submit R & R that identifies which City vehicles should have the City seal placed on the vehicle doors and which should be identified on the license plates, such report to be rec'd by 2/1/96 or vehicles shall be removed from budget.

#914-95 RESOLVED, that having considered the report and recommendation of the Finance, Insurance and Budget Committee, dated December 6, 1995, submitted pursuant to Council Resolution 600-95, regarding the number and assignment of City vehicles, pagers, beepers and cellular phones, the Council does hereby request that the Mayor submit a report and recommendation that identifies which City vehicles listed in the report dated September 15, 1995 from the Finance Director that should be eliminated as a "take home" vehicle as well as which vehicles should have the City seal placed on the vehicle doors and which vehicles should be identified on the license plates as City vehicles, such report to be received by Council on or before February 1, 1996, or such vehicles shall be removed from the budget.

DEC 20 1995

"See top of file cabinet"

"See top of file cabinet"

On a motion by Feenstra, seconded by Taylor, and unanimously adopted,

it was:

CITY VEHICLES

Subject of disposition of excess City vehicles and question of whether all have been disposed of.

(Refer to Dept. of Public Works)

#17-96

RESOLVED, that the Council does hereby refer the subject of the disposition of excess City vehicles and the question of whether all excess vehicles have been disposed of to the Department of Public Works for its report and recommendation.

On a motion by Taylor, seconded by Brosnan, and unanimously adopted,

it was:

CITY VEHICLES

Req. for updated list of vehicle assignments, including pool vehicles, and the name of the individual assigned to each

City vehicle. (Refer to Dept. of Public Works)

#18-96

RESOLVED, that the Council does hereby request that the Department of Public Works submit its report and recommendation relative to an updated list of vehicle assignments, including pool vehicles, and the name of the individual assigned to each City vehicle.

On a motion by Feenstra, seconded by Duggan, and unanimously

adopted, it was:

CITY VEHICLES

Subject of City policy in regards to employees and City officials taking City vehicles home.

(Refer to Dept. of Pub. Works, Fire Dept. and Police Dept.)

#19-96

RESOLVED, that the Council does hereby refer the subject of City policy in regards to employees and City officials taking City vehicles home to the Department of Public Works, the Fire Department and the Police Department for their respective reports and recommendations.

On a motion by Taylor, seconded by Duggan, it was:

CITY VEHICLES

Subject of amt. of budgeted funds for vehicles and no. of vehicles authorized in budget compared to no. owned or leased by the City (Refer to Finance)

#20-96

RESOLVED, that the Council does hereby refer the subject of the amount of budgeted funds for vehicles and the number of vehicles currently authorized in the budget compared to the number currently owned or leased by the City to the Director of Finance for his report and recommendation.

A roll call vote was taken on the foregoing resolution with the following result:

AYES: Taylor, Duggan, Feenstra, Vandersloot, McGee, and Laura.

NAYS: Brosnan.

The President declared the resolution adopted.

JAN 17 1996

JAN 17 1996

JAN 17 1996

JAN 17 1996



LETTER TO THE LIVONIA CITY COUNCIL

2.

Council Office
June 3, 2022

MEETING DATE

Finance & Budget Committee
Meeting of 8/10/22

PREPARED BY

Sara Kasprovicz, Council Office Manager,

AGENDA ITEM

CR 161-12 Subject of Advance Budget Reviews Fiscal Year 2022-2023 Pre-Budget Meeting.

BACKGROUND

To discuss the subject matter of Advance Budget Reviews Fiscal Year 2021-2022 Pre-Budget Meeting (CR 161-12)

RECOMMENDATION

To report out the findings of this meeting at the Regular Meeting of August 22, 2022

FISCAL CONSIDERATION

ATTACHMENTS

1. 2022 Assessment Data Book
2. R040412 Subject matter of Advance Budget Reviews to FB CR-161-12

APPROVED BY

CITY OF LIVONIA

2022 ASSESSMENT DATA



DEPARTMENTAL CORRESPONDENCE

DATE: July 11, 2022
TO: Maureen Miller-Brosnan, Mayor
FROM: Linda Gosselin, Assessor
SUBJECT: 2022 Assessment Year

The March Board of Review has adjourned. Our assessment roll and reports for equalization have been completed and delivered to the Wayne County Assessment and Equalization. The following is a brief overview of what transpired this year:

- The Board of Review had 306 total appeals, including 33 in-person appeals and 272 mail-in appeals. Of the 304 total appeals, 19 applications were for poverty exemption and 186 applications for veteran exemption were granted for total property tax relief.
- The 2022 Ad-Valorem Taxable Values are:
Real: 4,425,650,573 – an overall increase from 2021 of ~5.41%.
Personal: 300,600,100 – an overall decrease from 2021 of ~ 0.11%**
GRAND TOTAL: 4,726,250,673 – an overall increase from 2021 of ~5.04%
- The 2022 Act 198 – IFT Taxable Values are:
Real: 64,394,791 – an overall increase from 2021 of 2.64%.
Personal: 21,170,700 – an overall decrease from 2021 of 28.05%**
GRAND TOTAL: 85,565,491
- Michigan Inflation Rate Multiplier History
2022: 1.033
2021: 1.014
2020: 1.019
2019: 1.024
2018: 1.021
2017: 1.009
2016: 1.003
2015: 1.016
2014: 1.016
2013: 1.024
2012: 1.027

***the decrease is due to the small business exemption beginning in 2014 and continuing forward along with the implementation of the Eligible Manufacturing Personal Property exemption beginning in 2016.*

AD VALOREM VALUE TOTALS

REAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2021	2022	% CHANGE
Commercial Real	937,675,300	981,138,430	4.64%
Industrial Real	280,292,200	297,651,800	6.19%
Residential Real	4,174,758,248	4,398,482,880	5.36%
TOTALS:	5,392,725,748	5,677,273,110	5.28%

TAXABLE VALUE (TV)			
	2021	2022	% CHANGE
Commercial Real	782,467,277	825,892,117	5.55%
Industrial Real	253,498,760	268,958,917	6.10%
Residential Real	3,162,682,236	3,330,799,539	5.32%
TOTALS:	4,198,648,273	4,425,650,573	5.41%

PERSONAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2021	2022	% CHANGE
Commercial Personal	188,855,800	189,645,300	0.42%
Industrial Personal	24,429,800	21,870,300	-10.48%
Utility Personal	87,646,400	89,084,500	1.64%
TOTALS:	300,932,000	300,600,100	-0.11%

TAXABLE VALUE (TV)			
	2021	2022	% CHANGE
Commercial Personal	188,855,800	189,645,300	0.42%
Industrial Personal	24,429,800	21,870,300	-10.48%
Utility Personal	87,626,354	89,084,500	1.66%
TOTALS:	300,911,954	300,600,100	-0.10%

TOTAL AD VALOREM VALUE			
	2021	2022	% CHANGE
STATE EQUALIZED VALUE	5,693,657,748	5,977,873,210	4.99%
TAXABLE VALUE	4,499,560,227	4,726,250,673	5.04%

SPECIAL ACTS TOTALS

REAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2021	2022	% CHANGE
Land Bank Real	97,200	101,900	4.84%
I.F.T. Real	66,279,300	68,356,700	3.13%
Commercial Real	7,500,500	7,823,100	4.30%
TOTALS:	73,877,000	76,281,700	3.26%

TAXABLE VALUE (TV)			
	2021	2022	% CHANGE
Land Bank Real	83,177	85,921	3.30%
I.F.T. Real	62,738,161	64,394,791	2.64%
Commercial Real	7,288,681	7,499,662	2.89%
TOTALS:	70,110,019	71,980,374	2.67%

PERSONAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2021	2022	% CHANGE
I.F.T. Personal	29,425,300	21,170,700	-28.05%
TOTALS:	29,425,300	21,170,700	-28.05%

TAXABLE VALUE (TV)			
	2021	2022	% CHANGE
I.F.T. Personal	29,425,300	21,170,700	-28.05%
TOTALS:	29,425,300	21,170,700	-28.05%

TOTAL SPECIAL ACT VALUE			
	2021	2022	% CHANGE
STATE EQUALIZED VALUE	103,302,300	97,452,400	-5.66%
TAXABLE VALUE	99,535,319	93,151,074	-6.41%

**GRAND TOTAL
AD VALOREM & SPECIAL ACTS**

GRAND TOTAL AD VALOREM & SPECIAL ACT VALUE			
	2021	2022	% CHANGE
STATE EQUALIZED VALUE	5,796,960,048	6,075,325,610	4.80%
TAXABLE VALUE	4,599,095,546	4,819,401,747	4.79%

BROWNFIELD TOTALS

BROWNFIELD PARCELS (Included in Ad Valorem Totals)		
	2021	2022
STATE EQUALIZED VALUE	25,689,400	33,470,000
TAXABLE VALUE	23,316,259	30,893,199

Brownfield Districts

Livonia Marketplace (2008)
 Livonia Marketplace II (2017)
 Livonia Commons (2015)
 Haggerty Square (2019)

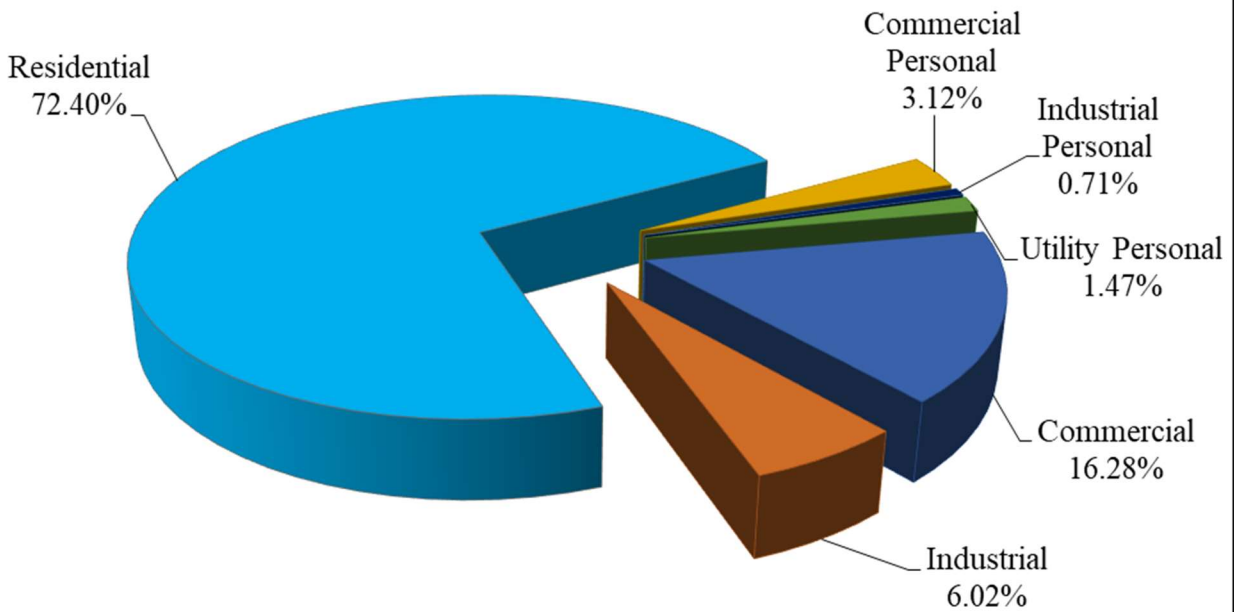
ACT 328 (Exempt Personal Property)

Admiral Tool & Manufacturing Company
 Helm Incorporated
 Odyssey Electronics Inc.
 Washers Inc. DBA Alpha USA (2)

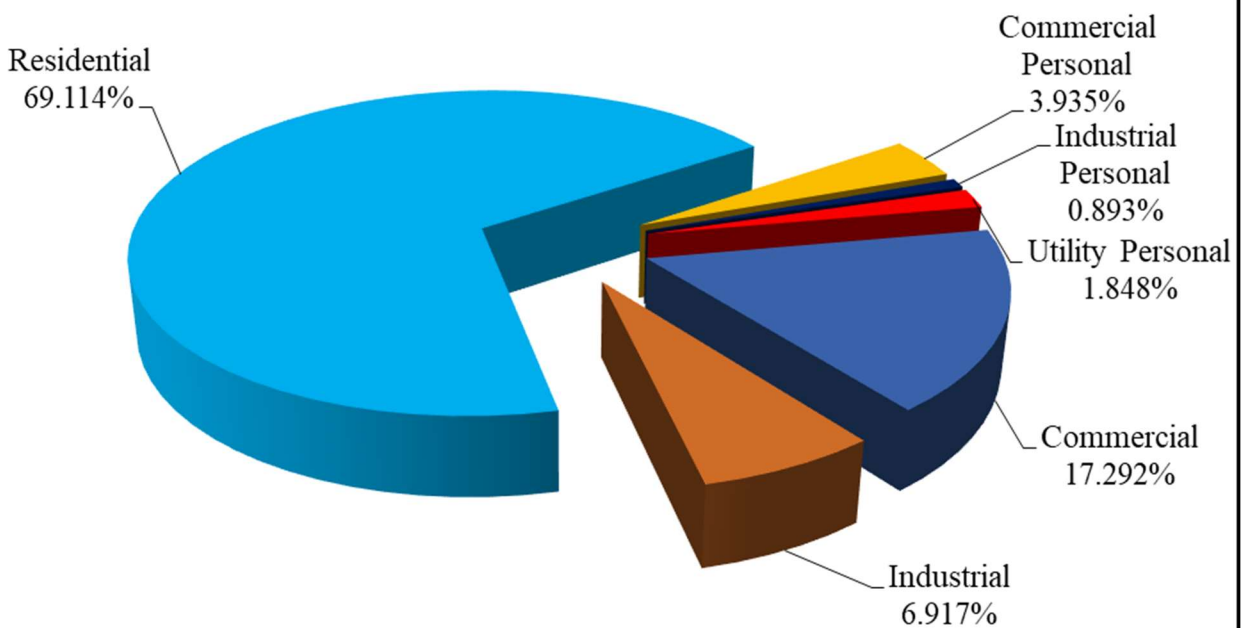
ACT 210 (Commercial Rehab) Taxable Values (Included in Totals)

2015: 466,550
 2016: 1,389,760
 2017: 1,389,900
 2018: 1,389,900
 2019: 676,800
 2020: 676,800
 2021: 676,800
 2022: 676,800

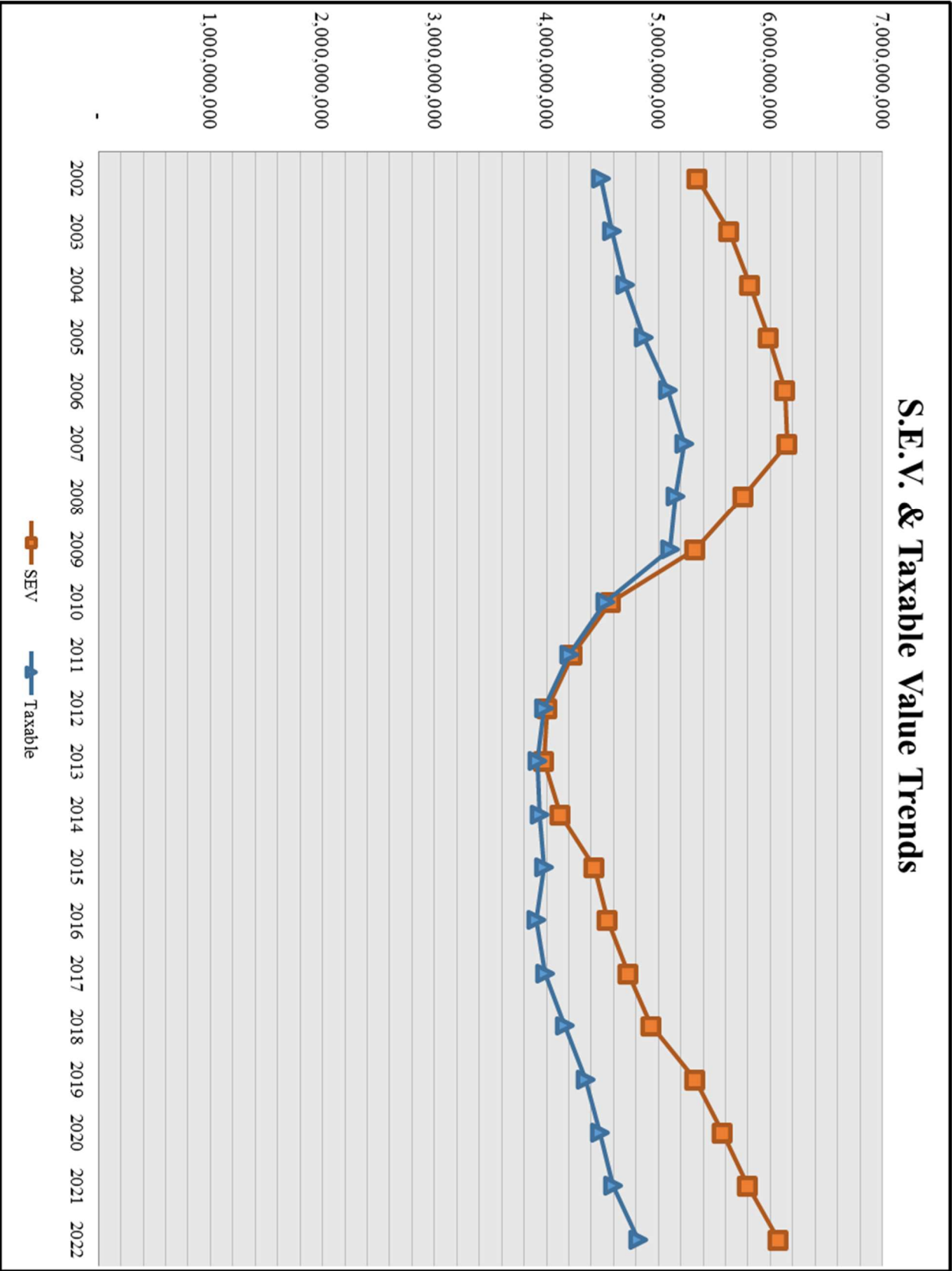
2022 State Equalized Value by Property Class



2022 Taxable Value by Property Class



20 YEAR S.E.V. & TAXABLE VALUE TRENDS



**2022
TAXABLE VALUE
HOMESTEAD vs. NON-HOMESTEAD
RESIDENTIAL PROPERTIES**

**Total Residential Taxable Value:
3,330,799,539**

**Total Residential Parcel Count:
37,873**

**Livonia School District
Taxable Value: 3,163,985,149
Parcel Count: 34,885**

**Homestead Taxable Value:
2,990,289,174 / 94.51%
Parcel Count: 32,324**

**Non-Homestead Taxable Value:
173,695,975 / 5.49%
Parcel Count: 2,634**

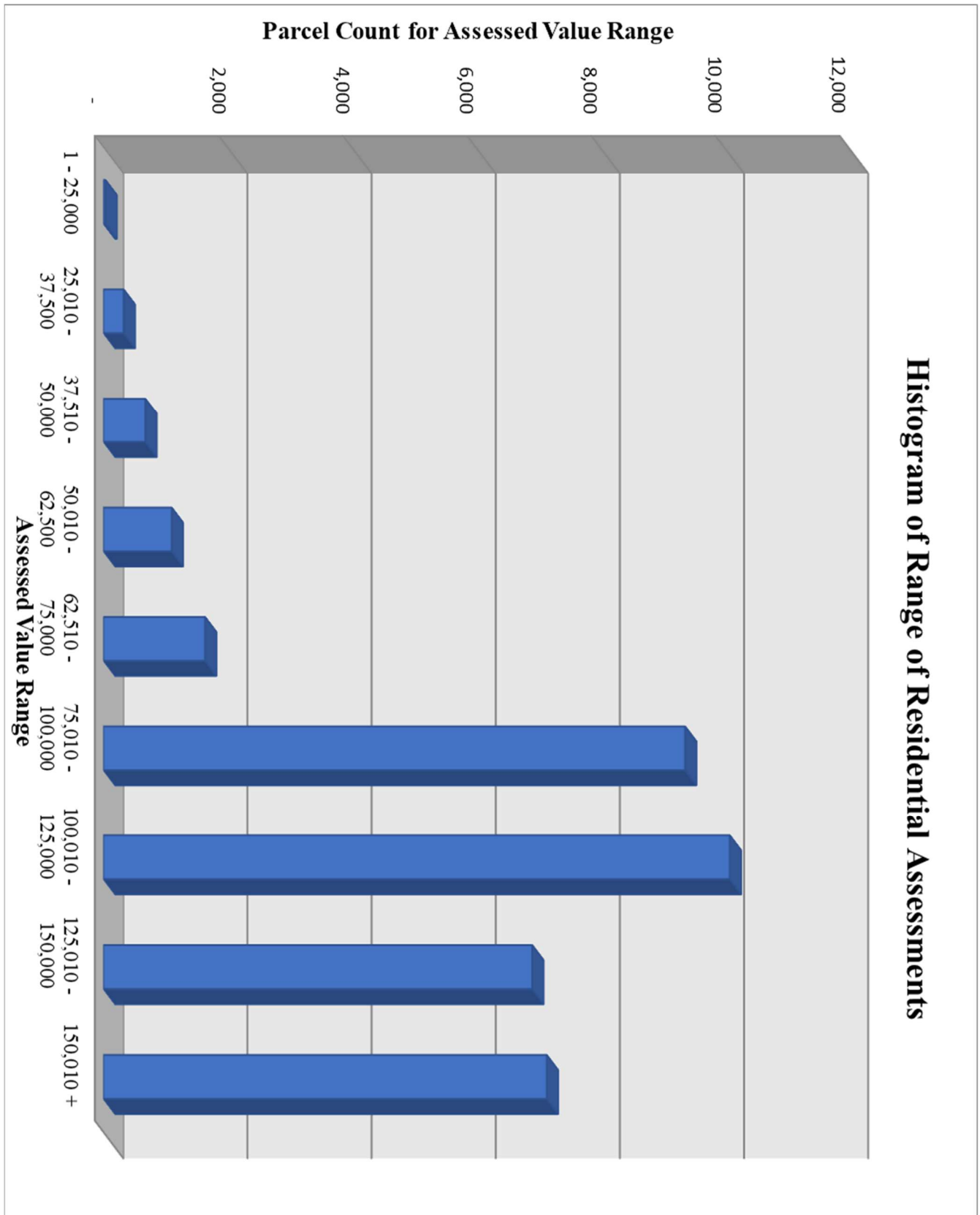
**Clarenceville School District
Taxable Value: 166,814,390
Parcel Count: 2915**

**Homestead Taxable Value:
144,962,398 / 86.90%
Parcel Count: 2,419**

**Non-Homestead Taxable Value:
21,851,992 / 13.10%
Parcel Count: 496**

2022 RANGE OF RESIDENTIAL ASSESSMENTS				
ASSESSED VALUE RANGE	PARCEL COUNT	ASSESSED VALUE	AVG. IMPROVED ASSESSMENT	% OF TOTAL IMPROVED
1 - 25,000				
TOTAL IMPROVED	33	552,700	16,748	0.09%
VACANT	505	7,190,300		
TOTAL PARCEL COUNT	538	7,743,000		
25,010 - 37,500				
TOTAL IMPROVED	327	11,529,800	35,259	0.88%
VACANT	58	1,760,800		
TOTAL PARCEL COUNT	385	13,290,600		
37,510 - 50,000				
TOTAL IMPROVED	676	29,987,400	44,360	1.81%
VACANT	14	590,000		
TOTAL PARCEL COUNT	690	30,577,400		
50,010 - 62,500				
TOTAL IMPROVED	1100	62,270,400	56,609	2.95%
VACANT	3	163,800		
TOTAL PARCEL COUNT	1103	62,434,200		
62,510 - 75,000				
TOTAL IMPROVED	1638	113,090,700	69,042	4.39%
VACANT	2	127,800		
TOTAL PARCEL COUNT	1640	113,218,500		
75,010 - 100,000				
TOTAL IMPROVED	9371	843,280,500	89,988	25.13%
VACANT	0	0		
TOTAL PARCEL COUNT	9371	843,280,500		
100,010 - 125,000				
TOTAL IMPROVED	10090	1,127,767,800	111,771	27.06%
VACANT	1	125,000		
TOTAL PARCEL COUNT	10091	1,127,892,800		
125,010 - 150,000				
TOTAL IMPROVED	6908	944,651,300	136,747	18.53%
VACANT	0	0		
TOTAL PARCEL COUNT	6908	944,651,300		
150,010+				
TOTAL IMPROVED	7142	1,279,714,600	179,182	19.16%
VACANT	2	399,000		
TOTAL PARCEL COUNT	7144	1,280,113,600		
TOTAL IMPROVED PARCEL COUNT:			37,285	
AVG. IMPROVED RESIDENTIAL ASSESSED VALUE:			118,350	
AVG. IMPROVED RESIDENTIAL TAXABLE VALUE:			89,612	
ESTIMATED TRUE CASH VALUE:			2022: \$	236,700
			2021: \$	223,680
			2020: \$	214,560

2022 RANGE OF RESIDENTIAL ASSESSMENTS (CONT'D)



2022
TOP 40 AD VALOREM STATE EQUALIZED VALUE

2022 RANK	UNIT NAME	UNIT TYPE	COUNTY	TOTAL AD VALOREM SEV	TOTAL COMM/IND SEV
1	Detroit	City	Wayne	13,195,868,849	6,546,006,399
2	Ann Arbor	City	Washtenaw	9,456,136,680	3,254,425,800
3	Grand Rapids	City	Kent	8,713,424,950	2,820,108,200
4	Troy	City	Oakland	7,507,426,870	2,213,820,370
5	Sterling Heights	City	Macomb	6,698,886,900	1,607,454,900
6	Livonia	City	Wayne	5,977,873,210	1,278,790,230
7	Canton	Township	Wayne	5,892,024,081	1,069,230,100
8	Bloomfield	Township	Oakland	5,632,037,019	421,412,370
9	Warren	City	Macomb	5,417,245,066	1,597,297,970
10	Macomb	Township	Macomb	5,300,546,668	404,172,133
11	West Bloomfield	Township	Oakland	5,284,841,210	469,497,500
12	Novi	City	Oakland	5,268,635,410	1,475,219,350
13	Shelby	Township	Macomb	5,244,901,900	1,081,304,600
14	Farmington Hills	City	Oakland	5,237,966,510	1,405,897,460
15	Rochester Hills	City	Oakland	5,146,817,230	859,335,110
16	Dearborn	City	Wayne	4,796,826,350	1,529,895,250
17	Clinton	Township	Macomb	4,323,891,000	1,148,625,900
18	Royal Oak	City	Oakland	4,181,240,290	772,679,070
19	Southfield	City	Oakland	3,987,347,410	1,580,333,940
20	Birmingham	City	Oakland	3,774,116,170	636,405,440
21	Waterford	Township	Oakland	3,623,379,780	566,662,530
22	Wyoming	City	Kent	3,411,590,500	1,186,166,700
23	Commerce	Township	Oakland	3,170,262,400	440,720,190
24	Lansing	City	Ingham	3,136,812,843	1,248,927,400
25	Kentwood	City	Kent	2,931,069,700	1,290,106,800
26	Northville	Township	Wayne	2,893,222,200	337,738,100
27	Pittsfield	Township	Washtenaw	2,860,877,200	918,570,300
28	Portage	City	Kalamazoo	2,860,683,300	919,074,900
29	Westland	City	Wayne	2,764,257,151	655,920,600
30	Georgetown	Township	Ottawa	2,725,508,166	268,305,900
31	Orion	Township	Oakland	2,691,826,000	425,623,860
32	Saint Clair Shores	City	Macomb	2,666,662,308	326,771,705
33	Chesterfield	Township	Macomb	2,504,705,197	483,398,000
34	Plymouth	Township	Wayne	2,480,980,675	577,511,900
35	Independence	Township	Oakland	2,439,977,450	321,446,900
36	Midland	City	Midland	2,375,903,570	762,597,284
37	Kalamazoo	City	Kalamazoo	2,371,934,300	911,173,800
38	Meridian	Township	Ingham	2,355,846,878	524,325,650
39	Auburn Hills	City	Oakland	2,329,927,320	1,534,660,680
40	Cascade	Township	Kent	2,281,326,100	608,883,700

2022 TOP 40 AD VALOREM TAXABLE VALUE

2021 RANK	UNIT NAME	UNIT TYPE	COUNTY	TOTAL AD VALOREM TV	TOTAL AD VALOREM SEV
1	Detroit	City	Wayne	7,389,687,079	13,195,868,849
2	Ann Arbor	City	Washtenaw	7,052,926,244	9,456,136,680
3	Grand Rapids	City	Kent	6,170,673,113	8,713,424,950
4	Troy	City	Oakland	5,754,238,160	7,507,426,870
5	Sterling Heights	City	Macomb	4,991,325,548	6,698,886,900
6	Canton	Township	Wayne	4,813,151,818	5,892,024,081
7	Livonia	City	Wayne	4,726,250,673	5,977,873,210
8	Bloomfield	Township	Oakland	4,467,360,970	5,632,037,019
9	Novi	City	Oakland	4,402,609,530	5,268,635,410
10	Macomb	Township	Macomb	4,298,846,288	5,300,546,668
11	West Bloomfield	Township	Oakland	4,224,621,700	5,284,841,210
12	Rochester Hills	City	Oakland	4,123,961,640	5,146,817,230
13	Shelby	Township	Macomb	4,067,610,331	5,244,901,900
14	Warren	City	Macomb	4,060,415,726	5,417,245,066
15	Farmington Hills	City	Oakland	3,977,078,890	5,237,966,510
16	Dearborn	City	Wayne	3,702,026,176	4,796,826,350
17	Royal Oak	City	Oakland	3,379,570,000	4,181,240,290
18	Clinton	Township	Macomb	3,347,667,471	4,323,891,000
19	Birmingham	City	Oakland	2,961,382,730	3,774,116,170
20	Southfield	City	Oakland	2,805,714,867	3,987,347,410
21	Waterford	Township	Oakland	2,603,444,450	3,623,379,780
22	Lansing	City	Ingham	2,549,864,447	3,136,812,843
23	Northville	Township	Wayne	2,526,219,174	2,893,222,200
24	Wyoming	City	Kent	2,523,991,727	3,411,590,500
25	Commerce	Township	Oakland	2,477,358,140	3,170,262,400
26	Pittsfield	Township	Washtenaw	2,372,207,474	2,860,877,200
27	Portage	City	Kalamazoo	2,302,297,318	2,860,683,300
28	Kentwood	City	Kent	2,255,418,313	2,931,069,700
29	Midland	City	Midland	2,168,913,558	2,375,903,570
30	Georgetown	Township	Ottawa	2,148,606,824	2,725,508,166
31	Orion	Township	Oakland	2,120,497,370	2,691,826,000
32	Plymouth	Township	Wayne	2,060,922,016	2,480,980,675
33	Meridian	Township	Ingham	2,006,503,581	2,355,846,878
34	Chesterfield	Township	Macomb	2,004,889,801	2,504,705,197
35	Westland	City	Wayne	2,003,797,365	2,764,257,151
36	Independence	Township	Oakland	1,938,445,369	2,439,977,450
37	Auburn Hills	City	Oakland	1,930,958,500	2,329,927,320
38	Cascade	Township	Kent	1,870,510,553	2,281,326,100
39	Saint Clair Shores	City	Macomb	1,860,885,178	2,666,662,308
40	Kalamazoo	City	Kalamazoo	1,829,118,903	2,371,934,300

**2021
LARGEST IMPROVED
RESIDENTIAL SALES**

ADDRESS	SALE DATE	SALE PRICE	SQ/FT	SUBDIVISION
35228 MILANA	09/01/21	\$ 760,000	2,578	MYSTIC CREEK CONDOMINIUMS
34643 SARAH BETH	05/28/21	\$ 744,000	2,963	SARAH ESTATES SITE CONDO
19023 ASPEN	10/15/21	\$ 699,000	3,439	WHISPERING PINES SITE CONDO
9847 CRANSTON	12/30/21	\$ 690,830	2,855	ROSEDALE GARDENS SUB
18382 WESTCHESTER	06/23/21	\$ 650,000	2,895	CALIBURN ESTATES
18282 WESTCHESTER	07/09/21	\$ 633,000	3,194	CALIBURN ESTATES
37159 SEABROOK	05/24/21	\$ 610,000	3,226	CALIBURN ESTATES
9851 CRANSTON	08/31/21	\$ 600,000	2,840	ROSEDALE GARDESN SUB
33009 BROOKSIDE COURT	09/24/21	\$ 599,900	2,944	BROOKSIDE OF LIVONIA CONDOS
32397 MARIA CT	07/16/21	\$ 599,500	3,534	BOULDER PINES CONDOMINIUM
37214 SEABROOK	06/04/21	\$ 586,000	3,242	CALIBURN ESTATES
30110 GREENLAND	03/09/21	\$ 585,000	3,327	LIVRANCE ESTATES SUB
34451 FARGO	07/30/21	\$ 580,000	3,075	MAPLE WOODS SITE CONDO
33011 BROOKSIDE COURT	11/09/21	\$ 579,000	2,611	BROOKSIDE OF LIVONIA CONDOS
18607 LOVELAND	09/08/21	\$ 575,000	3,220	SUPERVISOR'S LIVONIA PLAT
30655 MUNGER	06/11/21	\$ 570,000	4,377	BELL CREEK ESTATES
9835 CRANSTON	04/13/21	\$ 568,140	2,851	ROSEDALE GARDENS SUB
37380 WEYMOUTH	11/09/21	\$ 567,000	2,852	CALIBURN ESTATES
15517 SURREY	06/10/21	\$ 558,000	3,697	COVENTRY GARDENS
19242 AUGUSTA	07/08/21	\$ 555,000	3,344	FOX CREEK MEADOWS

**2021
LARGEST IMPROVED
COMMERCIAL SALES**

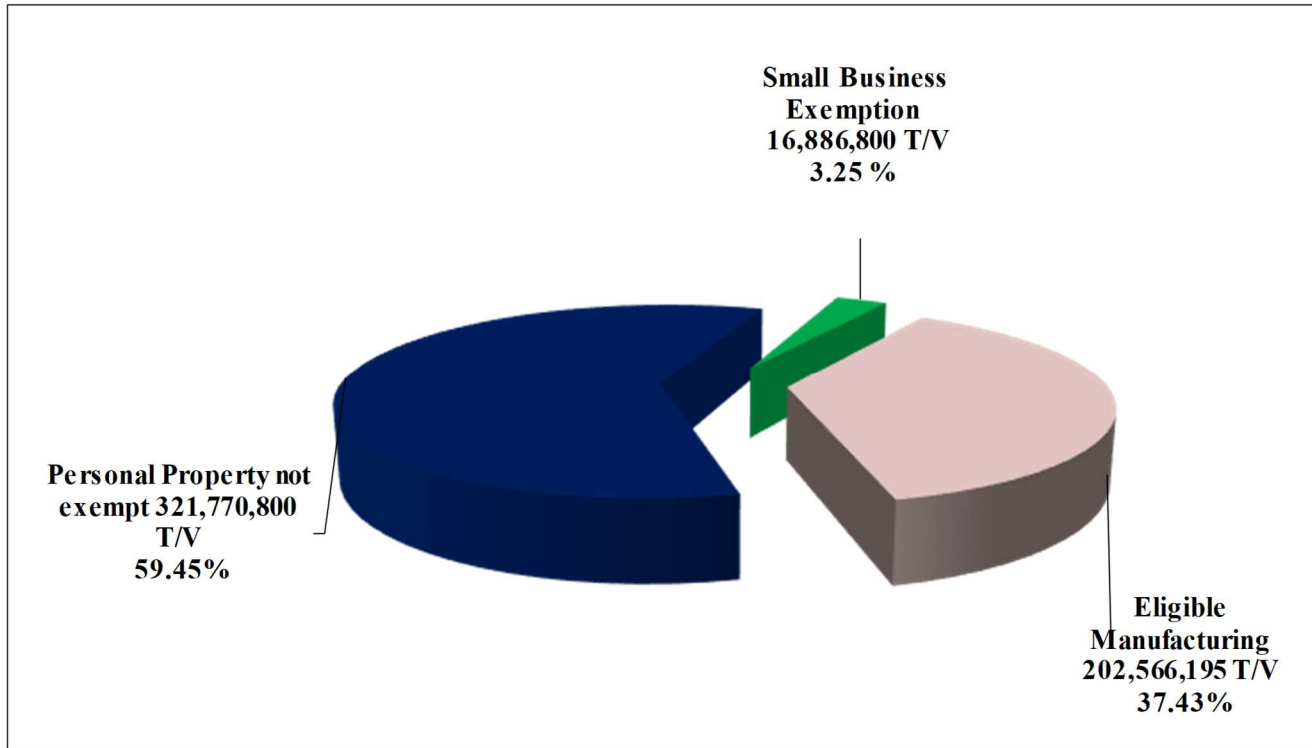
ADDRESS	SALE DATE	SALE PRICE	SQ/FT	USE
38300 PLYMOUTH	11/18/21	\$ 15,010,309	127,811	Office/Warehouse
17187 LAUREL PARK	03/25/21	\$ 14,216,134	123,696	4-Story Office
19200 HAGGERTY	09/30/21	\$ 6,500,705	8,590	Restaurant - J Alexanders
34601 PLYMOUTH	07/01/21	\$ 5,080,000	47,502	Auto Dealership - Volkswagen
35750 INDUSTRIAL	12/27/21	\$ 4,634,697	101,027	Office/Warehouse
34000 AUTRY	12/15/21	\$ 4,550,000	74,260	Office/Warehouse
36650 FIVE MILE	06/29/21	\$ 3,600,000	20,439	Office
14111 MIDDLEBELT	05/28/21	\$ 3,400,000	37,690	Office
30375 PLYMOUTH	08/25/21	\$ 3,175,000	75,516	Hotel - Quality Inn & Suites
34715 PLYMOUTH	07/01/21	\$ 2,600,000	16,014	Auto Dealership - Hyundai

**2021
LARGEST IMPROVED
INDUSTRIAL SALES**

ADDRESS	SALE DATE	SALE PRICE	SQ/FT	USE
12001 FARMINGTON	05/12/21	\$ 24,054,902	282,088	Office/Warehouse
32432 CAPITOL	05/12/21	\$ 11,746,482	203,415	Office/Warehouse
11820 GLOBE	05/12/21	\$ 10,178,782	134,718	Office/Warehouse
36251 SCHOOLCRAFT	12/13/21	\$ 6,848,435	62,679	Office/Warehouse
32971 CAPITOL	12/13/21	\$ 4,981,659	47,865	Office/Warehouse
13281 MERRIMAN	02/19/21	\$ 2,675,000	39,960	Office/Warehouse
11850 MAYFIELD	01/08/21	\$ 2,300,000	42,867	Office/Warehouse
11973 MAYFIELD	12/01/21	\$ 1,894,906	18,111	Office/Warehouse
32974 GLENDALE	05/12/21	\$ 1,526,839	28,600	Office/Warehouse
31814 GLENDALE	07/30/21	\$ 1,500,000	13,700	Office/Warehouse

2022

Calculation of Small Business and Eligible Manufacturing Personal Property Reimbursement



	Personal Property Exemption Loss Taxable Value	Lowest Operating Millage	Estimated State Reimbursement	Actual Amount Received in February	Amount Received in May
2014	9,992,105 x	0.0138878	\$138,768	\$ 138,762.00	\$ -
2015	42,394,820 x	0.0138878	\$588,771	\$ 588,745.00	\$ -
2016	161,148,260 x	0.0138878	\$2,237,995	\$ 3,994,550.33	\$ -
2017	194,170,485 x	0.0138559	\$2,690,407	\$ 4,116,270.55	\$ -
2018	187,585,495 x	0.0138993	\$2,607,307	\$ 2,607,307.08	\$ 1,593,011.30
2019	200,497,025 x	0.0138927	\$2,785,445	\$ 2,788,319.02	\$ 1,829,515.43
2020	205,056,145 x	0.0138878	\$2,847,779	\$ 2,748,915.46	\$ 2,042,168.40
2021	213,555,695 x	0.0138878	\$2,965,819	\$ 2,748,951.46	_____
2022	219,452,995 x	0.0138878	\$3,047,719	_____	_____

In 2021, there were 172 EMPP Exemptions granted and 2,651 Small Business Exemption claims.

Of the 2,651 Small Business Exemption claims filed 2,627 were granted.

**2021 WAYNE COUNTY
CITY MILLAGE RATES**

LIVONIA	CLARENCEVILLE SCHOOL	13.2480	37.3244	55.3244
LIVONIA	LIVONIA PUBLIC SCHOOL	13.2480	40.9672	58.9672
PLYMOUTH	PLYMOUTH-CANTON COMMUNITY	15.0692	42.5388	60.5388
NORTHVILLE	NORTHVILLE PUBLIC SCHOOL	15.5063	43.2192	61.2192
ROMULUS	ROMULUS COMMUNITY SCHOOL	15.8709	52.6568	69.1168
ROMULUS	WAYNE-WESTLAND COMMUNITY	15.8709	45.3225	63.1554
ROMULUS	WOODHAVEN SCHOOL DISTRICT	15.8709	47.8446	65.8446
BELLEVILLE	VAN BUREN PUBLIC SCHOOL	16.2043	44.7109	62.7109
GROSSE POINTE FARMS	GROSSE POINTE PUBLIC SCHOOL	16.7912	49.9564	65.0289
GROSSE POINTE PARK	GROSSE POINTE PUBLIC SCHOOL	16.8822	50.0474	65.1199
GROSSE POINTE	GROSSE POINTE PUBLIC SCHOOL	17.1801	50.3453	65.4178
GROSSE POINTE SHORES VILLAGE	GROSSE POINTE PUBLIC SCHOOL	17.7031	50.8683	65.9408
RIVERVIEW	RIVERVIEW COMMUNITY	18.9100	48.2533	66.2533
GIBRALTAR	GIBRALTAR SCHOOL DISTRICT	19.0046	49.3244	67.3244
WESTLAND	GARDEN CITY SCHOOL DISTRICT	19.5931	50.8924	68.8924
WESTLAND	LIVONIA PUBLIC SCHOOL	19.5931	48.3072	66.3072
WESTLAND	ROMULUS (INKSTER DEBT)	19.5931	56.5890	73.2068
WESTLAND	ROMULUS COMMUNITY SCHOOL	19.5931	56.3790	72.8390
WESTLAND	TAYLOR (INKSTER DEBT)	19.5931	56.5890	73.2068
WESTLAND	TAYLOR SCHOOL DISTRICT	19.5931	44.5490	62.5490
WESTLAND	WAYNE-WESTLAND COMMUNITY	19.5931	49.0447	66.8776
FLATROCK	FLAT ROCK COMMUNITY	19.9861	54.2071	72.2071
FLATROCK	GIBRALTAR SCHOOL DISTRICT	19.9861	50.3059	68.3059
FLATROCK	WOODHAVEN-BROWNSTOWN	19.9861	50.9649	68.9649
ROCKWOOD	GIBRALTAR SCHOOL DISTRICT	20.4292	50.7490	68.7490
LINCOLN PARK	LINCOLN PARK PUBLIC SCHOOL	20.9404	53.7122	71.7122
GROSSE POINTE WOODS	GROSSE POINTE PUBLIC SCHOOL	21.8829	55.0481	70.1206
WOODHAVEN	GIBRALTAR SCHOOL DISTRICT	22.4420	52.7618	70.7618
WOODHAVEN	WOODHAVEN-BROWNSTOWN	22.4420	53.4208	71.4208
WYANDOTTE	WYANDOTTE CITY SCHOOL	22.7500	54.0158	72.0158
DEARBORN HEIGHTS	CRESTWOOD SCHOOL DISTRICT	23.5646	50.0707	68.0707
DEARBORN HEIGHTS	DEARBORN HGTS SCH DISTRICT	23.5646	54.6948	72.6948
DEARBORN HEIGHTS	DEARBORN CITY SCHOOL	23.5646	57.9927	69.8227
DEARBORN HEIGHTS	TAYLOR SCHOOL DISTRICT	23.5646	48.5205	66.5205
DEARBORN HEIGHTS	WAYNE-WESTLAND COMMUNITY	23.5646	53.0162	70.8491
DEARBORN HEIGHTS	WESTWOOD COMMUNITY	23.5646	50.5464	68.5464
ALLEN PARK	ALLEN PARK PUBLIC SCHOOLS	23.9087	59.9046	77.9046
ALLEN PARK	MELVINDALE/N ALLEN PARK	23.9087	47.9046	65.8092
ALLEN PARK	SOUTHGATE COMMUNITY	23.9087	53.7546	71.7546
HAMTRAMCK	HAMTRAMCK PUBLIC SCHOOL	24.1380	56.2841	74.1533
WAYNE	WAYNE-WESTLAND COMMUNITY	24.5579	54.0095	71.8424
TRENTON	RIVERVIEW COMMUNITY	24.7506	54.0939	72.0939
TRENTON	TRENTON PUBLIC SCHOOL	24.7506	57.5911	74.1765
HARPER WOODS	GROSSE POINTE PUBLIC	25.3302	58.4954	73.5679
HARPER WOODS	HARPER WOODS	25.3302	62.3261	80.3261
TAYLOR	TAYLOR SCHOOL DISTRICT	25.9386	50.8945	68.8945
GARDEN CITY	GARDEN CITY SCHOOL DISTRICT	26.4906	57.7899	75.7899
DEARBORN	DEARBORN CITY SCHOOL	26.6700	61.0981	72.9281
DEARBORN	WESTWOOD COMMUNITY	26.6700	53.6518	71.6518
SOUTHGATE	SOUTHGATE COMMUNITY	26.7308	56.5767	74.5767
DETROIT	DETROIT CITY SCHOOL DISTRICT	28.9520	69.5837	86.4416
RIVER ROUGE	RIVER ROUGE CITY SCHOOL	37.1339	76.6298	91.4798
MELVINDALE	MELVINDALE/ ALLEN PARK	37.2892	61.2851	79.1897
INKSTER	ROMULUS (INKSTER DEBT)	37.8837	76.8417	93.4595
INKSTER	TAYLOR SCH DIST (INKSTER DEBT)	37.8837	76.8417	93.4595
INKSTER	TAYLOR SCHOOL DISTRICT	37.8837	64.8017	82.8017
INKSTER	WAYNE-WESTLAND (INKSTER DEBT)	37.8837	76.8417	93.4595
INKSTER	WAYNE-WESTLAND COMM SCH	37.8837	69.2974	87.1303
INKSTER	WESTWOOD (INKSTER DEBT)	37.8837	76.8417	93.4595
INKSTER	WESTWOOD COMMUNITY	37.8837	66.8276	84.8276
ECORSE	ECORSE PUBLIC SCHOOLS	38.1380	78.1339	95.8477
ECORSE	RIVER ROUGE CITY SCHOOLS	38.1380	77.6339	92.4839
HIGHLAND PARK	HIGHLAND PARK CITY SCHOOL	47.4869	71.1950	88.9250

2021 WAYNE COUNTY TOWNSHIP MILLAGE RATES				
MUNICIPALITY	SCHOOL DISTRICT NAME	TOTAL TWP MILLAGE	HOMESTEAD RATE	NON- HOMESTEAD RATE
SUMPTER TOWNSHIP	AIRPORT COMMUNITY SCHOOLS	4.7175	31.9124	49.9124
SUMPTER TOWNSHIP	VAN BUREN PUBLIC SCHOOLS	4.7175	33.2241	51.2241
SUMPTER TOWNSHIP	HURON SCHOOL DISTRICT	4.7175	36.7603	54.7603
SUMPTER TOWNSHIP	LINCOLN CONS SCHOOL	4.7175	37.3952	55.3952
VAN BUREN TOWNSHIP	VAN BUREN PUBLIC SCHOOLS	7.2674	35.7740	53.7740
VAN BUREN TOWNSHIP	LINCOLN CONSOLIDATED SCHOOLS	7.2674	39.9451	57.9451
HURON TOWNSHIP	HURON SCHOOL DISTRICT	8.5702	38.5712	56.5712
HURON TOWNSHIP	WOODHAVEN-BROWNSTOWN	8.5702	39.5490	57.5490
HURON TOWNSHIP	FLAT ROCK COMMUNITY SCHOOLS	8.5702	42.7912	60.7912
NORTHVILLE TOWNSHIP	PLYMOUTH-CANTON COMM SCH	8.6118	35.7431	53.7431
NORTHVILLE TOWNSHIP	NORTHVILLE PUBLIC SCHOOLS	8.6118	36.3247	54.3247
PLYMOUTH TOWNSHIP	PLYMOUTH-CANTON COMM SCH	8.6118	32.6180	50.6181
BROWNSTOWN TOWNSHIP*	TAYLOR SCHOOL DISTRICT	11.9971	35.9581	53.9581
BROWNSTOWN TOWNSHIP*	GIBRALTAR SCHOOL DISTRICT	11.9971	42.3169	60.3169
BROWNSTOWN TOWNSHIP*	WOODHAVEN-BROWNSTOWN	11.9971	42.9759	60.9759
CANTON TOWNSHIP***	PLYMOUTH-CANTON COMM SCH	12.3097	39.8019	57.8019
CANTON TOWNSHIP***	VAN BUREN PUBLIC SCHOOLS	12.3097	40.2335	58.2335
CANTON TOWNSHIP***	WAYNE-WESTLAND COMM SCH	12.3097	42.2254	60.0583
GROSSE ILE TOWNSHIP	GROSSE ILE TOWNSHIP SCHOOLS	14.8046	44.0725	61.1869
REDFORD TOWNSHIP**	CLARENCEVILLE SCHOOL	25.1700	53.1633	71.1633
REDFORD TOWNSHIP**	REDFORD UNION SCHOOL	25.1700	60.8379	78.8379
REDFORD TOWNSHIP**	SOUTH REDFORD SCHOOL	25.1700	62.1589	80.1589

* INCLUDES 8.0000 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

** INCLUDES 9.3000 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

*** INCLUDES 9.4240 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

**2021 TOTAL TAX RATES
FOR CITIES WITHIN WAYNE COUNTY**

MUNICIPALITY	CODE	SCHOOL DISTRICT NAME	TOTAL HOMESTEAD	TOTAL NON-HOMESTEAD
LIVONIA	63090	CLARENCEVILLE SCHOOL	37.3244	55.3244
LIVONIA	82095	LIVONIA PUBLIC SCHOOL	40.9672	58.9672
PLYMOUTH	82100	PLYMOUTH-CANTON COMMUNITY	42.5388	60.5388
NORTHVILLE	82390	NORTHVILLE PUBLIC SCHOOL	43.2192	61.2192
WESTLAND	82150	TAYLOR SCHOOL DISTRICT	44.5490	62.5490
BELLEVILLE	82430	VAN BUREN PUBLIC SCHOOL	44.7109	62.7109
ROMULUS	82160	WAYNE- WESTLAND COMMUNITY	45.3225	63.1554
ROMULUS	82365	WOODHAVEN SCHOOL DISTRICT	47.8446	65.8446
ALLEN PARK	82045	MELVINDALE/N ALLEN PARK	47.9046	65.8092
RIVERVIEW	82400	RIVERVIEW COMMUNITY	48.2533	66.2533
WESTLAND	82095	LIVONIA PUBLIC SCHOOL	48.3072	66.3072
DEARBORN HEIGHTS	82150	TAYLOR SCHOOL DISTRICT	48.5205	66.5205
WESTLAND	82160	WAYNE- WESTLAND COMMUNITY	49.0447	66.8776
GIBALTAR	82290	GIBALTAR SCHOOL DISTRICT	49.3244	67.3244
GROSSE POINTE FARMS	82055	GROSSE POINTE PUBLIC SCHOOL	49.9564	65.0289
GROSSE POINTE PARK	82055	GROSSE POINTE PUBLIC SCHOOL	50.0474	65.1199
DEARBORN HEIGHTS	82230	CRESTWOOD SCHOOL DISTRICT	50.0707	68.0707
FLATROCK	82290	GIBALTAR SCHOOL DISTRICT	50.3059	68.3059
GROSSE POINTE	82055	GROSSE POINTE PUBLIC SCHOOL	50.3453	65.4178
DEARBORN HEIGHTS	82240	WESTWOOD COMMUNITY	50.5464	68.5464
ROCKWOOD	82290	GIBALTAR SCHOOL DISTRICT	50.7490	68.7490
GROSSE POINTE SHORES VILLAGE	82055	GROSSE POINTE PUBLIC SCHOOL	50.8683	65.9408
WESTLAND	82050	GARDEN CITY SCHOOL DISTRICT	50.8924	68.8924
TAYLOR	82150	TAYLOR SCHOOL DISTRICT	50.8945	68.8945
FLATROCK	82365	WOODHAVEN-BROWNSTOWN	50.9649	68.9649
ROMULUS	82130	ROMULUS COMMUNITY SCHOOL	52.6568	69.1168
WOODHAVEN	82290	GIBALTAR SCHOOL DISTRICT	52.7618	70.7618
DEARBORN HEIGHTS	82160	WAYNE- WESTLAND COMMUNITY	53.0162	70.8491
WOODHAVEN	82365	WOODHAVEN-BROWNSTOWN	53.4208	71.4208
DEARBORN	82240	WESTWOOD COMMUNITY	53.6518	71.6518
LINCOLN PARK	82090	LINCOLN PARK PUBLIC SCHOOL	53.7122	71.7122
ALLEN PARK	82405	SOUTHGATE COMMUNITY	53.7546	71.7546
WAYNE	82160	WAYNE- WESTLAND COMMUNITY	54.0095	71.8424
WYANDOTTE	82170	WYANDOTTE CITY SCHOOL	54.0158	72.0158
TRENTON	82400	RIVERVIEW COMMUNITY	54.0939	72.0939
FLATROCK	82180	FLAT ROCK COMMUNITY	54.2071	72.2071
DEARBORN HEIGHTS	82040	DEARBORN HGTS SCH DISTRICT	54.6948	72.6948
GROSSE POINTE WOODS	82055	GROSSE POINTE PUBLIC SCHOOL	55.0481	70.1206
HAMTRAMCK	82060	HAMTRAMCK PUBLIC SCHOOL	56.2841	74.1533
WESTLAND	82130	ROMULUS COMMUNITY SCHOOL	56.3790	72.8390
SOUTHGATE	82405	SOUTHGATE COMMUNITY	56.5767	74.5767
WESTLAND	82130	ROMULUS (INKSTER DEBT)	56.5890	73.2068
WESTLAND	82150	TAYLOR (INKSTER DEBT)	56.5890	73.2068
TRENTON	82155	TRENTON PUBLIC SCHOOL	57.5911	74.1765
GARDEN CITY	82050	GARDEN CITY SCHOOL DISTRICT	57.7899	75.7899
DEARBORN HEIGHTS	82030	DEARBORN CITY SCHOOL	57.9927	69.8227
HARPER WOODS	82055	GROSSE POINTE PUBLIC	58.4954	73.5679
ALLEN PARK	82020	ALLEN PARK PUBLIC SCHOOLS	59.9046	77.9046
DEARBORN	82030	DEARBORN CITY SCHOOL	61.0981	72.9281
MELVINDALE	82045	MELVINDALE/ ALLEN PARK	61.2851	79.1897
HARPER WOODS	82320	HARPER WOODS	62.3261	80.3261
INKSTER	82150	TAYLOR SCHOOL DISTRICT	64.8017	82.8017
INKSTER	82240	WESTWOOD COMMUNITY	66.8276	84.8276
INKSTER	82160	WAYNE- WESTLAND COMM SCH	69.2974	87.1303
DETROIT	82010	DETROIT CITY SCHOOL DISTRICT	69.5837	86.4416
HIGHLAND PARK	82070	HIGHLAND PARK CITY SCHOOL	71.1950	88.9250
RIVER ROUGE	82120	RIVER ROUGE CITY SCHOOL	76.6298	91.4798
INKSTER	82130	ROMULUS (INKSTER DEBT)	76.8417	93.4595
INKSTER	82150	TAYLOR SCH DIST (INKSTER DEBT)	76.8417	93.4595
INKSTER	82160	WAYNE- WESTLAND (INKSTER DEBT)	76.8417	93.4595
INKSTER	82240	WESTWOOD (INKSTER DEBT)	76.8417	93.4595
ECORSE	82120	RIVER ROUGE CITY SCHOOLS	77.6339	92.4839
ECORSE	82250	ECORSE PUBLIC SCHOOLS	78.1339	95.8477

**2021 TOTAL TAX RATES
FOR TOWNSHIPS WITHIN WAYNE COUNTY**

MUNICIPALITY	CODE	SCHOOL DISTRICT NAME	TOTAL HOMESTEAD	TOTAL NON-HOMESTEAD
SUMPTER TOWNSHIP	58020	AIRPORT COMMUNITY SCHOOLS	31.9124	49.9124
PLYMOUTH TOWNSHIP	82100	PLYMOUTH-CANTON COMM SCH	32.6180	50.6181
SUMPTER TOWNSHIP	82430	VAN BUREN PUBLIC SCHOOLS	33.2241	51.2241
NORTHVILLE TOWNSHIP	82100	PLYMOUTH-CANTON COMM SCH	35.7431	53.7431
VAN BUREN TOWNSHIP	82430	VAN BUREN PUBLIC SCHOOLS	35.7740	53.7740
BROWNSTOWN TOWNSHIP*	82150	TAYLOR SCHOOL DISTRICT	35.9581	53.9581
NORTHVILLE TOWNSHIP	82390	NORTHVILLE PUBLIC SCHOOLS	36.3247	54.3247
SUMPTER TOWNSHIP	82340	HURON SCHOOL DISTRICT	36.7603	54.7603
SUMPTER TOWNSHIP	81070	LINCOLN CONS SCHOOL	37.3952	55.3952
HURON TOWNSHIP	82340	HURON SCHOOL DISTRICT	38.5712	56.5712
HURON TOWNSHIP	82365	WOODHAVEN-BROWNSTOWN	39.5490	57.5490
CANTON TOWNSHIP***	82100	PLYMOUTH-CANTON COMM SCH	39.8019	57.8019
VAN BUREN TOWNSHIP	81070	LINCOLN CONSOLIDATED SCHOOLS	39.9451	57.9451
CANTON TOWNSHIP***	82430	VAN BUREN PUBLIC SCHOOLS	40.2335	58.2335
CANTON TOWNSHIP***	82160	WAYNE-WESTLAND COMM SCH	42.2254	60.0583
BROWNSTOWN TOWNSHIP*	82290	GIBRALTAR SCHOOL DISTRICT	42.3169	60.3169
HURON TOWNSHIP	82180	FLAT ROCK COMMUNITY SCHOOLS	42.7912	60.7912
BROWNSTOWN TOWNSHIP*	82365	WOODHAVEN-BROWNSTOWN	42.9759	60.9759
GROSSE ILE TOWNSHIP	82300	GROSSE ILE TOWNSHIP SCHOOLS	44.0725	61.1869
REDFORD TOWNSHIP**	63090	CLARENCEVILLE SCHOOL	53.1633	71.1633
REDFORD TOWNSHIP**	82110	REDFORD UNION SCHOOL	60.8379	78.8379
REDFORD TOWNSHIP**	82140	SOUTH REDFORD SCHOOL	62.1589	80.1589

* INCLUDES 8.0000 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

** INCLUDES 9.3000 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

*** INCLUDES 9.4240 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

2022 CITY OF LIVONIA

25 LARGEST TAXPAYERS

	TAXABLE VALUE REAL	TAXABLE VALUE PERSONAL	TAXABLE VALUE TOTAL	TAXES AT VARIOUS 2021 MILLAGE RATES
CONSUMERS ENERGY CO.	3,428,909	41,712,800	45,141,709	\$ 2,638,131.89
ASHLEY CAPITAL	42,681,891		42,681,891	\$ 2,555,879.77
**ACT 198	1,744,800		1,744,800	\$ 53,498.88
			TOTAL 44,426,691	\$ 2,609,378.66
DTE ELECTRIC CO.	1,389,684	41,829,500	43,219,184	\$ 2,541,313.18
SCHOSTAK BROTHERS	32,429,301	445,000	32,874,301	\$ 1,948,349.86
FORD MOTOR COMPANY	24,933,847	1,002,900	25,936,747	\$ 1,507,497.55
**ACT 198		1,524,600	1,524,600	\$ 28,262.73
			TOTAL 27,461,347	\$ 1,535,760.28
AMAZON	2,168,800	5,376,700	7,545,500	\$ 395,449.21
**ACT 198	26,500,000	5,669,300	32,169,300	\$ 993,848.05
			TOTAL 39,714,800	\$ 1,389,297.26
ARC - Victor Pkwy Office	14,769,581		14,769,581	\$ 870,920.84
DEMBS-ROTH INDUSTRIAL DEV	13,789,452		13,789,452	\$ 822,976.90
MILLENNIUM LIVONIA LLC - Retail/Restaurants	13,854,453		13,854,453	\$ 816,958.30
T - MOBILE / SPRINT	144,200	15,918,000	16,062,200	\$ 781,487.16
COLLEGE PARK-SCHOOLCRAFT	13,025,925		13,025,925	\$ 768,102.32
RNDC-NWS LLC	1,599,000		1,599,000	\$ 97,486.55
**ACT 198	14,837,281	9,887,100	24,724,381	\$ 655,361.83
Wine Distributor			TOTAL 26,323,381	\$ 752,848.39
HAGGERTY GROUP - Retail & Appts.	12,079,971		12,079,971	\$ 712,322.07
COMERICA	11,232,831		11,232,831	\$ 662,368.59
WAL-MART	9,588,538	1,790,700	11,379,238	\$ 641,030.52
MARRIOTT HOTEL	8,116,445	3,049,239	11,165,684	\$ 621,818.25
UNIVERSAL PROP SMC LIVONIA	10,360,229		10,360,229	\$ 610,913.70
AURORA LLC - Industrial Investment	9,938,000	5,000	9,943,000	\$ 605,100.87
ROUSCH CORPORATION	8,486,117	1,362,800	9,848,917	\$ 565,534.38
COSTCO WHOLESALE	7,149,742	2,846,800	9,996,542	\$ 555,306.49
PARAGON PROPERTIES IND DEV	8,549,214		8,549,214	\$ 507,118.12
LIVONIA ESTATES LTD	7,926,581		7,926,581	\$ 483,261.45
QUAKERTOWN CAMBRIDGE	8,049,357		8,049,357	\$ 474,648.04
KELSEY-HAYES (TRW)	1,542,766	239,500	1,782,266	\$ 472,957.38
TARGET	6,416,687	1,159,000	7,575,687	\$ 433,758.85
TOTALS:	316,733,602	133,818,939	450,552,541	\$ 24,821,663.73

2021 AD VALOREM CITY MILLAGE	13.2480	\$5,171,880
2021 ACT 198 CITY MILLAGE	6.6240	\$398,520
TOTAL ESTIMATED CITY TAX DOLLARS		\$5,570,400

**PLYMOUTH ROAD DEVELOPMENT AUTHORITY
(P.R.D.A)
1994 - 2022 RECAPTURE**

	<u>1994 Parcel Count</u>	<u>1994 Assessed Value</u>	<u>2022 Parcel Count</u>	<u>2022 Taxable Value</u>
Real Property	578	251,784,070	545	297,741,218
Personal Property	893	178,771,840	778	73,987,300
Act 198				
Real Property	7	11,052,250	5	29,926,400
Personal Property	19	257,281,050	14	7,786,000
Act 255				
Real Property	<u>1</u>	<u>2,458,180</u>	<u>0</u>	<u>0</u>
Totals	1498	701,347,390	1,342	409,440,918

**Amount of Captured Taxable Value for 2022:
- 291,906,472**

On a motion by Robinson, seconded by Laura, it was:

RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council hereby refers the subject of Advance Budget Reviews to the Finance, Budget and Technology Committee for its report and recommendation.

On a motion by Kritzman, seconded by McCann, a motion was made to substitute the following resolution in lieu of the foregoing:

RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council does hereby refer the subject matter of the Council's specific duties as they pertain to preparation of the City's Budget to the Finance, Budget and Technology Committee for its report and recommendation.

A roll call vote was then taken on the motion to substitute with the following result:

AYES: Pastor, McCann, and Kritzman.

NAYS: Brosnan, Laura, Robinson, and Toy.

The President declared the substitute motion failed for lack of support.

A roll call vote was then taken on the original resolution by Robinson, seconded by Laura, as follows:

BUDGET –
General
Subject of Advance
Budget Reviews.
(Refer to the
Finance, Budget
and Technology
Committee for its
report and
recommendation)

#161-12 RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council hereby refers the subject of Advance Budget Reviews to the Finance, Budget and Technology Committee for its report and recommendation.

with the following result:

AYES: Brosnan, Laura, Robinson, and Toy.

NAYS: Kritzman, McCann, and Pastor.

The President declared the resolution adopted.

UNFINISHED BUSINESS AGENDA ITEMS (Regular Meeting of April 4, 2012)
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Motion by: Robinson
Seconded by: Laura

ROLL CALL:

Ayes: Brosnan, Laura, Robinson, and Toy

Nays: Kritzman, McCann and Pastor

Absent: None
