

OFFICE OF THE COUNCIL

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33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2250
citycouncil@livonia.gov

OFFICE OF THE COUNCIL

**ELECTRONIC AGENDA PACKET FOR
THE REGULAR MEETING OF
WEDNESDAY, SEPTEMBER 7, 2022
7:00 P.M.**

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(734) 466-2250**

The official documents are on file in the City Clerk's office.

**1952nd Regular Meeting of the Council of the City of Livonia
Wednesday, September 7, 2022**

7:00 p.m. – City Hall Auditorium
33000 Civic Center Drive
Livonia, Michigan

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION OF MINUTES -1951st Regular Meeting Minutes of August 22, 2022

AUDIENCE COMMUNICATION

REPORTS FROM THE MAYOR AND OTHER CITY OFFICIALS

- a. [Communication from the Department of Finance, dated August 5, 2022, re: forwarding various financial statements of the City of Livonia for the month ending June 30, 2022.](#)
- b. [Communication from the Department of Public Safety, Division of Police, re: the subject matter of vehicle haulers/loaders blocking the center lane of Plymouth Road. \(CR 185-22\)](#)
- c. [Communication from the Office of Government Affairs, dated August 5, 2022, re: Capitol Relations report \(CR 93-22\)](#)

CONSENT AGENDA

1. [BLOCK PARTY: Louis and Kimberly Palmer, re: to be held Saturday, September 10, 2022, from 2:00 p.m. to 10:00 p.m., on Wadsworth Ave from Boston Post west until it dead ends.](#)
2. [BLOCK PARTY: Dena Endres, re: to be held Sunday, September 25, 2022, from 2:00 p.m. to 8:00 p.m. at the corner of Arthur, Leon and Elmira Streets north to the corner of Elmira and Yale Streets.](#)
3. [BLOCK PARTY: Wafa Dinaro, re: to be held Saturday, October 1, 2022, from 1:00 p.m. to 8:00 p.m. on Huff Street between Kingsbury and Ladywood Streets.](#)
4. [BLOCK PARTY: Lauren Grewe, re: to be held Saturday, October 8, 2022, from 12:00 p.m. to 9:00 p.m. on Sherwood, between Woodside and Parklane, with a rain date of Sunday, October 9, 2022.](#)
5. [REQUEST FOR DESIGNATION AS A NON-PROFIT ORGANIZATION: Christian A. Lobb, Esq., Bator Lobb Attorneys and Counselors at Law, on behalf of Life Center, Inc., re: as required by the State of Michigan to obtain a Charitable Gaming License to allow a raffle fundraiser in the future.](#)

Agenda for the Regular Meeting of September 7, 2022

6. REQUEST FOR AUTHORIZATION TO WAIVE THE SEALED BID PROCESS AND PURCHASE FROM SOLE SOURCE PROVIDER: Division of Police, re: to replace the Police Department's Firearms Training Simulator (FATS), from budgeted funds.
7. REQUEST FOR AUTHORIZATION TO PURCHASE ONE (1) 2022 DODGE CHARGER UTILIZING THE STATE OF MICHIGAN BID PRICING: Division of Police, re: to replace an unrepairable vehicle, from budgeted funds.
8. REQUEST FOR ADDITIONAL APPROPRIATION AND EXPENDITURE: Department of Public Works; re: for the emergency repair in the City Hall Annex hallway, from budgeted funds.
9. REQUEST TO PURCHASE ONE SUPER JET 1600 HIGH PRESSURE WATER JETTER THROUGH THE SOURCEWELL PURCHASING PROGRAM: Department of Public Works, Sewer Department, through budgeted funds.
10. AWARD OF BID: Department of Public Works, re: for the Baseball Diamond Fencing Replacement Project, from budgeted funds.
11. AWARD OF BID: Department of Public Works, re: for the Civic Center Library Atrium Roof Replacement, from the unexpended fund balance of the Library Fund.
12. REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT: Engineering Division, re: from Livonia West Commerce Center 2, LLC, in conjunction with the construction of a storm drain system that provides adequate drainage for property developed east of Haggerty Road, south of Schoolcraft Road in the N 1/2 of Section 30 (12950 Eckles).
13. REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT: Engineering Division, re: from Livonia West Commerce Center 2, LLC, in conjunction with the construction of a storm drain system that provides adequate drainage for property developed east of Haggerty Road, south of Schoolcraft Road in the N 1/2 of Section 30 (13100 Eckles).

UNFINISHED BUSINESS - MEETINGS OF THE COMMITTEE

14. Finance and Budget Committee Meeting of August 10, 2022
 - a. CR 106-97 Subject matter of City vehicles. (CR-35-97, 100-96, 17-96, 18-96, 19-96, 20-96, and 914-95, 100-96)
 - b. CR 161-12 Subject of Advance Budget Reviews Fiscal Year 2022-2023 Pre-Budget Meeting.

NEW BUSINESS

15. PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Engineering Division, re: to add Chapter 22 (Stormwater Management) to Title 13 of the Livonia Code of Ordinances, as amended.

Agenda for the Regular Meeting of September 7, 2022

16. ROLL CALL: Department of Law, re: Petition 2022-04-03-01 submitted by Stonefield Engineering & Design, on behalf of Haggerty Residential, L.L.C., request to determine whether or not to vacate an existing sanitary sewer easement at 19750 Haggerty Road, located on the east side of Haggerty Road between Seven Mile and Eight Mile Roads in the Southwest ¼ of Section 6. (CR 220-22)
First Reading given by Councilmember Scott Bahr on Monday, August 22, 2022.
17. AWARD OF BID: Department of Public Works, re: for the Carl Sandburg Roof Replacement, from budgeted funds.

AUDIENCE COMMUNICATION

SUSAN M. NASH, CITY CLERK

NOTICE(S)

In accordance with Title II of the American with Disabilities Act as it pertains to access to Public Meetings, the City Clerk's Office of the City of Livonia, upon adequate notice, will make reasonable accommodations for persons with special needs. Please call (734) 466-2236 or email clerk@livonia.gov if you need assistance. Council agendas are available on the City's website – www.livonia.gov - under Government, City Council, Agendas.



LETTER TO THE LIVONIA CITY COUNCIL

Finance
August 5, 2022

MEETING DATE

R090722

PREPARED BY

DeAnne Bates, Program Supervisor,

AGENDA ITEM

a. Communication from the Department of Finance, dated August 5, 2022, re: forwarding various financial statements of the City of Livonia for the month ending June 30, 2022.

BACKGROUND

Attached hereto are the various financial statements of the City of Livonia for the month ending June 30, 2022. These statements are summarized so that you may make a quick financial overview of the various funds. Detailed statements, in support of the summarized statements, have been forwarded electronically to the Council Office.

RECOMMENDATION

We respectfully request that City Council receive and file this report.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. BUDGET TO ACTUAL - COUNCIL SUMMARY - June 2022

APPROVED BY

Michael Slater, Finance Director

Date: August 10, 2022

Maureen Miller Brosnan, Mayor

Date: August 19, 2022



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	65,093,660.00	.00	65,093,660.00	4,298,020.62	.00	55,819,749.09	9,273,910.91	86	50,066,704.16
REVENUE TOTALS	\$65,093,660.00	\$0.00	\$65,093,660.00	\$4,298,020.62	\$0.00	\$55,819,749.09	\$9,273,910.91	86%	\$50,066,704.16
EXPENSE									
Department 101 - CITY COUNCIL	313,976.00	.00	313,976.00	21,918.93	.00	168,410.42	145,565.58	54	156,276.04
Department 173 - MAYOR'S OFFICE	491,847.00	.00	491,847.00	38,528.96	.00	284,049.82	207,797.18	58	328,466.27
Department 174 - COMMUNICATIONS	402,568.00	.00	402,568.00	31,867.41	.00	230,037.95	172,530.05	57	214,914.51
Department 175 - GOVERNMENT AFFAIRS	167,692.00	.00	167,692.00	15,292.74	.00	78,587.52	89,104.48	47	.00
Department 191 - ACCOUNTING	247,017.00	.00	247,017.00	(3,534.30)	.00	99,057.88	147,959.12	40	90,863.95
Department 192 - FINANCE DEPARTMENT	432,429.00	.00	432,429.00	33,797.94	.00	235,429.34	196,999.66	54	228,167.90
Department 215 - CITY CLERK	676,915.00	.00	676,915.00	41,007.56	.00	324,909.66	352,005.34	48	358,763.86
Department 223 - INDEPENDENT AUDIT	32,955.00	.00	32,955.00	(1,170.00)	.00	33,760.35	(805.35)	102	44,262.04
Department 228 - INFORMATION SYSTEMS	1,231,600.00	.00	1,231,600.00	90,362.19	83,091.04	656,880.58	491,628.38	60	818,577.11
Department 236 - ETHICS BOARD	400.00	.00	400.00	.00	.00	224.40	175.60	56	177.20
Department 238 - NON DEPARTMENTAL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
Department 247 - BOARD OF REVIEW	3,545.00	.00	3,545.00	.00	.00	2,066.88	1,478.12	58	2,411.36
Department 253 - TREASURER	570,852.00	.00	570,852.00	36,918.24	7,250.00	296,372.94	267,229.06	53	289,643.99
Department 256 - TERMINATION PAY	1,280,000.00	.00	1,280,000.00	215,317.76	.00	891,083.04	388,916.96	70	716,110.47
Department 257 - ASSESSING	653,273.00	.00	653,273.00	44,023.67	2,483.04	342,405.93	308,384.03	53	276,249.68
Department 261 - UTILITIES AND SUPPLIES	556,966.00	.00	556,966.00	44,031.45	.00	218,020.87	338,945.13	39	225,953.92
Department 262 - ELECTION COMMISSION	357,187.00	.00	357,187.00	13,736.78	.00	77,694.90	279,492.10	22	135,572.79
Department 263 - INSURANCE-GENERAL	77,158.00	.00	77,158.00	(206,960.70)	.00	144,462.40	(67,304.40)	187	98,045.64
Department 264 - INSURANCE-WORKERS COMP	345,340.00	.00	345,340.00	36,903.91	.00	433,069.64	(87,729.64)	125	376,158.97
Department 266 - LAW DEPARTMENT	881,135.00	.00	881,135.00	65,506.53	.00	486,159.98	394,975.02	55	464,394.42
Department 267 - EMPLOYEE BENEFITS CONTROL	42,000.00	.00	42,000.00	594,159.14	.00	(646,022.49)	688,022.49	-1538	(391,443.49)
Department 268 - NON-DEPT CAPITAL PROJECTS	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	525,000.00
Department 269 - CIVIL SERVICE	810,396.00	.00	810,396.00	37,489.00	2,752.93	392,073.26	415,569.81	49	338,625.79
Department 271 - LABOR RELATIONS	96,500.00	.00	96,500.00	3,677.00	.00	11,380.50	85,119.50	12	40,262.50
Department 272 - DUES AND SUBSCRIPTIONS	56,000.00	.00	56,000.00	.00	.00	21,495.60	34,504.40	38	12,589.00
Department 286 - 16TH DISTRICT COURT	3,380,439.00	.00	3,380,439.00	208,666.49	.00	1,561,399.54	1,819,039.46	46	1,686,343.90
Department 302 - TRAFFIC BUREAU	1,256,623.00	.00	1,256,623.00	101,667.94	38,342.00	534,854.28	683,426.72	46	444,859.32
Department 304 - POLICE ADMINISTRATION	3,018,863.00	(30,000.00)	2,988,863.00	209,266.09	6,438.00	1,514,675.88	1,467,749.12	51	1,180,789.82
Department 306 - POLICE DATA PROCESSING	895,330.00	.00	895,330.00	139,519.35	130,255.18	481,424.57	283,650.25	68	476,117.06
Department 307 - DETECTIVE BUREAU	3,465,058.00	.00	3,465,058.00	263,157.12	.00	1,867,727.21	1,597,330.79	54	1,922,958.32
Department 309 - AUTOMOTIVE SERVICE	556,150.00	.00	556,150.00	68,674.53	.00	309,433.44	246,716.56	56	241,681.15
Department 310 - POLICE COMMUNICATIONS	945,239.00	.00	945,239.00	63,280.24	.00	469,788.56	475,450.44	50	395,629.37
Department 313 - CROSSING GUARDS	70,723.00	.00	70,723.00	5,483.95	.00	35,195.19	35,527.81	50	29,913.45
Department 316 - SCHOOL LIAISON	427,781.00	.00	427,781.00	35,585.33	.00	218,354.55	209,426.45	51	207,172.11
Department 318 - OFFICE OF EMERG PREP	159,583.00	(2,241.00)	157,342.00	18,673.63	.00	101,982.48	55,359.52	65	63,704.17
Department 319 - RESERVE POL/SPECIAL EVENT	329,530.00	7,000.00	336,530.00	29,939.35	.00	171,356.60	165,173.40	51	151,739.45



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
EXPENSE									
Department 325 - POLICE PATROL BUREAU	13,912,581.00	25,916.00	13,938,497.00	1,004,391.87	252,713.61	6,526,017.34	7,159,766.05	49	5,850,191.37
Department 329 - INTELLIGENCE BUREAU	2,231,708.00	.00	2,231,708.00	174,723.07	115,961.00	966,965.24	1,148,781.76	49	892,503.89
Department 336 - FIRE ADMINISTRATION	1,293,271.00	.00	1,293,271.00	123,504.25	1,080.00	718,913.67	573,277.33	56	678,686.38
Department 338 - FIRE FIGHTING	13,998,535.00	(675.00)	13,997,860.00	1,063,789.85	251,094.63	7,221,549.23	6,525,216.14	53	6,959,742.78
Department 341 - FIRE PREVENTION	807,362.00	.00	807,362.00	66,509.27	.00	469,211.75	338,150.25	58	428,895.39
Department 371 - INSPECTION	1,803,814.00	.00	1,803,814.00	126,685.14	.00	855,557.12	948,256.88	47	807,823.04
Department 381 - BLDG CODE BD OF APPEALS	1,861.00	.00	1,861.00	.00	.00	.00	1,861.00	0	.00
Department 435 - TRAFFIC COMMISSION	2,353.00	.00	2,353.00	145.32	.00	1,108.83	1,244.17	47	936.54
Department 441 - PUBLIC SERV ADMIN	122,196.00	.00	122,196.00	(17,559.27)	.00	(82,961.86)	205,157.86	-68	(131,830.01)
Department 443 - PUBLIC SERV-EQUIP MAINT	123,957.00	.00	123,957.00	(1,980.27)	16,780.06	(72,268.43)	179,445.37	-45	(117,413.52)
Department 447 - ENGINEERING	1,040.00	.00	1,040.00	(15,083.15)	.00	(119,270.52)	120,310.52	-11468	(79,490.28)
Department 448 - STREET LIGHTING	238,912.00	.00	238,912.00	15,192.32	.00	120,154.45	118,757.55	50	121,471.03
Department 463 - MAINTENANCE-STREET	468,327.00	.00	468,327.00	(30,673.70)	1,143.52	146,778.02	320,405.46	32	59,532.05
Department 523 - PUBLIC SERV-BLDG MAINT	1,655,680.00	.00	1,655,680.00	142,030.27	53,507.08	776,853.00	825,319.92	50	780,135.30
Department 524 - PARKS	1,269,223.00	.00	1,269,223.00	124,096.79	9,986.79	500,395.56	758,840.65	40	472,281.68
Department 701 - PLANNING	724,787.00	.00	724,787.00	48,815.97	.00	333,785.15	391,001.85	46	360,812.37
Department 702 - ZONING BOARD OF APPEALS	54,103.00	.00	54,103.00	2,287.14	.00	26,112.41	27,990.59	48	30,259.53
Department 752 - RECREATION ADMINISTRATION	160,264.00	.00	160,264.00	8,755.33	.00	61,669.39	98,594.61	38	67,885.99
Department 758 - RECREATION FACILITIES	182,966.00	4,800.00	187,766.00	6,384.68	150,000.00	13,773.50	23,992.50	87	8,495.62
Department 759 - RECREATION ATHLETICS	98,535.00	(4,800.00)	93,735.00	24,701.98	.00	47,147.56	46,587.44	50	32,206.42
Department 820 - PARKS & REC - SENIOR SERVICES	590,456.00	.00	590,456.00	46,663.18	.00	333,029.48	257,426.52	56	304,077.10
Department 821 - P&R - GREENMEAD AND CULTURAL	1,096,237.00	.00	1,096,237.00	76,273.07	135,995.71	469,773.86	490,467.43	55	458,626.29
EXPENSE TOTALS	\$65,080,238.00	\$0.00	\$65,080,238.00	\$5,286,441.34	\$1,258,874.59	\$31,362,098.42	\$32,459,264.99	50%	\$30,136,781.00
Fund 101 - GENERAL FUND Totals									
REVENUE TOTALS	65,093,660.00	.00	65,093,660.00	4,298,020.62	.00	55,819,749.09	9,273,910.91	86%	50,066,704.16
EXPENSE TOTALS	65,080,238.00	.00	65,080,238.00	5,286,441.34	1,258,874.59	31,362,098.42	32,459,264.99	50%	30,136,781.00
Fund 101 - GENERAL FUND Totals	\$13,422.00	\$0.00	\$13,422.00	(\$988,420.72)	(\$1,258,874.59)	\$24,457,650.67	(\$23,185,354.08)		\$19,929,923.16



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 202 - MAJOR STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	8,758,880.00	.00	8,758,880.00	704,194.34	.00	3,786,028.26	4,972,851.74	43	3,502,554.87
REVENUE TOTALS	\$8,758,880.00	\$0.00	\$8,758,880.00	\$704,194.34	\$0.00	\$3,786,028.26	\$4,972,851.74	43%	\$3,502,554.87
EXPENSE									
Department 448 - STREET LIGHTING	605,415.00	.00	605,415.00	39,416.67	.00	408,331.69	197,083.31	67	407,433.00
Department 451 - CONST-STREET AND BRIDGES	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	.00
Department 463 - MAINTENANCE-STREET	1,274,714.00	262,854.00	1,537,568.00	35,258.16	.00	276,597.44	1,260,970.56	18	409,334.05
Department 475 - MAINTENANCE-TRAFFIC SERV	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 478 - MAINT-FREEWAY LIGHTING	25,000.00	.00	25,000.00	1,299.31	.00	9,278.87	15,721.13	37	9,231.18
Department 479 - SNOW AND ICE REMOVAL	324,000.00	396,497.00	720,497.00	26,999.17	.00	188,994.19	531,502.81	26	191,786.00
Department 483 - ADMIN, ENGIN RECORD KEEPI	148,786.00	.00	148,786.00	12,397.00	.00	86,779.00	62,007.00	58	106,827.00
Department 484 - FUND TRANSFERS	7,650,000.00	.00	7,650,000.00	637,500.00	.00	4,462,500.00	3,187,500.00	58	4,200,000.00
EXPENSE TOTALS	\$10,087,915.00	\$659,351.00	\$10,747,266.00	\$752,870.31	\$0.00	\$5,432,481.19	\$5,314,784.81	51%	\$5,324,611.23
Fund 202 - MAJOR STREET FUND Totals									
REVENUE TOTALS	8,758,880.00	.00	8,758,880.00	704,194.34	.00	3,786,028.26	4,972,851.74	43%	3,502,554.87
EXPENSE TOTALS	10,087,915.00	659,351.00	10,747,266.00	752,870.31	.00	5,432,481.19	5,314,784.81	51%	5,324,611.23
Fund 202 - MAJOR STREET FUND Totals	(\$1,329,035.00)	(\$659,351.00)	(\$1,988,386.00)	(\$48,675.97)	\$0.00	(\$1,646,452.93)	(\$341,933.07)		(\$1,822,056.36)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 203 - LOCAL STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	10,968,534.00	.00	10,968,534.00	904,494.84	.00	5,898,705.23	5,069,828.77	54	5,527,190.03
REVENUE TOTALS	\$10,968,534.00	\$0.00	\$10,968,534.00	\$904,494.84	\$0.00	\$5,898,705.23	\$5,069,828.77	54%	\$5,527,190.03
EXPENSE									
Department 448 - STREET LIGHTING	125,000.00	.00	125,000.00	10,416.67	.00	72,916.69	52,083.31	58	68,831.00
Department 451 - CONST-STREET AND BRIDGES	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	.00
Department 463 - MAINTENANCE-STREET	1,764,559.00	.00	1,764,559.00	131,422.09	.00	919,954.63	844,604.37	52	844,172.00
Department 475 - MAINTENANCE-TRAFFIC SERV	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 479 - SNOW AND ICE REMOVAL	419,231.00	.00	419,231.00	34,933.92	.00	244,537.44	174,693.56	58	245,819.00
Department 483 - ADMIN, ENGIN RECORD KEEPI	679,782.00	.00	679,782.00	56,646.00	.00	396,522.00	283,260.00	58	381,934.00
Department 484 - FUND TRANSFERS	7,950,000.00	.00	7,950,000.00	662,500.00	.00	4,637,500.00	3,312,500.00	58	4,608,331.00
EXPENSE TOTALS	\$11,063,572.00	\$0.00	\$11,063,572.00	\$895,918.68	\$0.00	\$6,271,430.76	\$4,792,141.24	57%	\$6,149,087.00
Fund 203 - LOCAL STREET FUND Totals									
REVENUE TOTALS	10,968,534.00	.00	10,968,534.00	904,494.84	.00	5,898,705.23	5,069,828.77	54%	5,527,190.03
EXPENSE TOTALS	11,063,572.00	.00	11,063,572.00	895,918.68	.00	6,271,430.76	4,792,141.24	57%	6,149,087.00
Fund 203 - LOCAL STREET FUND Totals	(\$95,038.00)	\$0.00	(\$95,038.00)	\$8,576.16	\$0.00	(\$372,725.53)	\$277,687.53		(\$621,896.97)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 204 - ROAD - SIDEWALK & TREE									
REVENUE									
Department 000 - ACCOUNT BALANCES	12,346,302.00	.00	12,346,302.00	961,051.66	.00	9,052,901.33	3,293,400.67	73	8,930,465.93
REVENUE TOTALS	\$12,346,302.00	\$0.00	\$12,346,302.00	\$961,051.66	\$0.00	\$9,052,901.33	\$3,293,400.67	73%	\$8,930,465.93
EXPENSE									
Department 441 - PUBLIC SERV ADMIN	50,968.00	.00	50,968.00	4,246.00	.00	29,722.00	21,246.00	58	19,712.00
Department 447 - ENGINEERING	2,293,382.00	177,440.00	2,470,822.00	229,943.07	.00	649,408.40	1,821,413.60	26	673,501.23
Department 463 - MAINTENANCE-STREET	10,490,000.00	2,195,100.00	12,685,100.00	2,900,855.18	.00	3,900,727.14	8,784,372.86	31	3,646,173.23
Department 530 - FORESTRY	125,000.00	.00	125,000.00	62,054.00	.00	62,054.00	62,946.00	50	.00
EXPENSE TOTALS	\$12,959,350.00	\$2,372,540.00	\$15,331,890.00	\$3,197,098.25	\$0.00	\$4,641,911.54	\$10,689,978.46	30%	\$4,339,386.46
Fund 204 - ROAD - SIDEWALK & TREE Totals									
REVENUE TOTALS	12,346,302.00	.00	12,346,302.00	961,051.66	.00	9,052,901.33	3,293,400.67	73%	8,930,465.93
EXPENSE TOTALS	12,959,350.00	2,372,540.00	15,331,890.00	3,197,098.25	.00	4,641,911.54	10,689,978.46	30%	4,339,386.46
Fund 204 - ROAD - SIDEWALK & TREE Totals	(\$613,048.00)	(\$2,372,540.00)	(\$2,985,588.00)	(\$2,236,046.59)	\$0.00	\$4,410,989.79	(\$7,396,577.79)		\$4,591,079.47



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 208 - COMMUNITY RECREATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	7,708,917.00	.00	7,708,917.00	625,817.67	.00	6,386,411.39	1,322,505.61	83	5,280,012.94
REVENUE TOTALS	\$7,708,917.00	\$0.00	\$7,708,917.00	\$625,817.67	\$0.00	\$6,386,411.39	\$1,322,505.61	83%	\$5,280,012.94
EXPENSE									
Department 755 - RECREATION CENTER	6,914,862.00	163,934.00	7,078,796.00	354,322.00	255,143.30	4,115,443.14	2,708,209.56	62	3,641,421.27
Department 756 - OTHER RECREATION	632,854.00	174,517.00	807,371.00	.00	548,851.50	100,820.19	157,699.31	80	16,521.75
Department 757 - ICE RINK	388,561.00	.00	388,561.00	.00	.00	352,353.30	36,207.70	91	352,358.53
Department 776 - SPECIAL EVENTS	107,069.00	4,100.00	111,169.00	3,946.65	5,502.00	17,820.23	87,846.77	21	19,015.58
Department 795 - SWIMMING POOL - BOTSFORD	303,819.00	22,179.00	325,998.00	112,519.42	10,212.00	116,141.51	199,644.49	39	5,396.74
Department 796 - SWIMMING POOL - CLEMENT C	127,378.00	68,500.00	195,878.00	8,780.46	49,090.89	42,712.63	104,074.48	47	6,763.44
Department 797 - SWIMMING POOL - SHELDON	92,870.00	49,260.00	142,130.00	134.82	3,490.00	62,993.51	75,646.49	47	9,189.98
EXPENSE TOTALS	\$8,567,413.00	\$482,490.00	\$9,049,903.00	\$479,703.35	\$872,289.69	\$4,808,284.51	\$3,369,328.80	63%	\$4,050,667.29
Fund 208 - COMMUNITY RECREATION Totals									
REVENUE TOTALS	7,708,917.00	.00	7,708,917.00	625,817.67	.00	6,386,411.39	1,322,505.61	83%	5,280,012.94
EXPENSE TOTALS	8,567,413.00	482,490.00	9,049,903.00	479,703.35	872,289.69	4,808,284.51	3,369,328.80	63%	4,050,667.29
Fund 208 - COMMUNITY RECREATION Totals	(\$858,496.00)	(\$482,490.00)	(\$1,340,986.00)	\$146,114.32	(\$872,289.69)	\$1,578,126.88	(\$2,046,823.19)		\$1,229,345.65



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 211 - DESIGNATED PURPOSE									
REVENUE									
Department 000 - ACCOUNT BALANCES	120,000.00	.00	120,000.00	6,325.25	.00	41,797.22	78,202.78	35	16,826.84
REVENUE TOTALS	\$120,000.00	\$0.00	\$120,000.00	\$6,325.25	\$0.00	\$41,797.22	\$78,202.78	35%	\$16,826.84
EXPENSE									
Department 000 - ACCOUNT BALANCES	180,000.00	10,140.00	190,140.00	1,294.71	.00	40,822.44	149,317.56	21	18,238.48
EXPENSE TOTALS	\$180,000.00	\$10,140.00	\$190,140.00	\$1,294.71	\$0.00	\$40,822.44	\$149,317.56	21%	\$18,238.48
Fund 211 - DESIGNATED PURPOSE Totals									
REVENUE TOTALS	120,000.00	.00	120,000.00	6,325.25	.00	41,797.22	78,202.78	35%	16,826.84
EXPENSE TOTALS	180,000.00	10,140.00	190,140.00	1,294.71	.00	40,822.44	149,317.56	21%	18,238.48
Fund 211 - DESIGNATED PURPOSE Totals	(\$60,000.00)	(\$10,140.00)	(\$70,140.00)	\$5,030.54	\$0.00	\$974.78	(\$71,114.78)		(\$1,411.64)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 219 - SP ASSESS-LIGHTING									
REVENUE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	(686.40)	.00	(255.51)	255.51	+++	(1,224.90)
Department 457 - STREETLIGHTING	1,173,810.00	.00	1,173,810.00	.00	.00	1,222,592.00	(48,782.00)	104	1,280,882.83
REVENUE TOTALS	\$1,173,810.00	\$0.00	\$1,173,810.00	(\$686.40)	\$0.00	\$1,222,336.49	(\$48,526.49)	104%	\$1,279,657.93
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 457 - STREETLIGHTING	1,222,592.00	.00	1,222,592.00	92,568.12	.00	678,297.17	544,294.83	55	674,067.04
EXPENSE TOTALS	\$1,222,592.00	\$0.00	\$1,222,592.00	\$92,568.12	\$0.00	\$678,297.17	\$544,294.83	55%	\$674,067.04
Fund 219 - SP ASSESS-LIGHTING Totals									
REVENUE TOTALS	1,173,810.00	.00	1,173,810.00	(686.40)	.00	1,222,336.49	(48,526.49)	104%	1,279,657.93
EXPENSE TOTALS	1,222,592.00	.00	1,222,592.00	92,568.12	.00	678,297.17	544,294.83	55%	674,067.04
Fund 219 - SP ASSESS-LIGHTING Totals	(\$48,782.00)	\$0.00	(\$48,782.00)	(\$93,254.52)	\$0.00	\$544,039.32	(\$592,821.32)		\$605,590.89



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 226 - MUNICIPAL REFUSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	12,114,675.00	.00	12,114,675.00	832,833.29	.00	12,096,201.07	18,473.93	100	11,809,717.49
REVENUE TOTALS	\$12,114,675.00	\$0.00	\$12,114,675.00	\$832,833.29	\$0.00	\$12,096,201.07	\$18,473.93	100%	\$11,809,717.49
EXPENSE									
Department 521 - SANITATION	1,376,313.00	56,000.00	1,432,313.00	28,039.90	2,118.96	559,343.63	870,850.41	39	587,733.22
Department 528 - PUBLIC SERVICE	11,225,680.00	385,006.00	11,610,686.00	1,290,171.37	1,470.00	5,827,910.21	5,781,305.79	50	5,960,326.25
Department 529 - ANIMAL CONTROL	379,251.00	.00	379,251.00	19,982.31	244.76	132,080.47	246,925.77	35	127,565.67
EXPENSE TOTALS	\$12,981,244.00	\$441,006.00	\$13,422,250.00	\$1,338,193.58	\$3,833.72	\$6,519,334.31	\$6,899,081.97	49%	\$6,675,625.14
Fund 226 - MUNICIPAL REFUSE FUND Totals									
REVENUE TOTALS	12,114,675.00	.00	12,114,675.00	832,833.29	.00	12,096,201.07	18,473.93	100%	11,809,717.49
EXPENSE TOTALS	12,981,244.00	441,006.00	13,422,250.00	1,338,193.58	3,833.72	6,519,334.31	6,899,081.97	49%	6,675,625.14
Fund 226 - MUNICIPAL REFUSE FUND Totals	(\$866,569.00)	(\$441,006.00)	(\$1,307,575.00)	(\$505,360.29)	(\$3,833.72)	\$5,576,866.76	(\$6,880,608.04)		\$5,134,092.35



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 242 - LIVONIA BROWNFIELD - LSRRF									
REVENUE									
Department 000 - ACCOUNT BALANCES	101,500.00	.00	101,500.00	(185.70)	.00	39,809.85	61,690.15	39	35,494.66
REVENUE TOTALS	\$101,500.00	\$0.00	\$101,500.00	(\$185.70)	\$0.00	\$39,809.85	\$61,690.15	39%	\$35,494.66
EXPENSE									
Department 000 - ACCOUNT BALANCES	36,384.00	.00	36,384.00	2,613.00	.00	18,291.00	18,093.00	50	17,865.74
EXPENSE TOTALS	\$36,384.00	\$0.00	\$36,384.00	\$2,613.00	\$0.00	\$18,291.00	\$18,093.00	50%	\$17,865.74
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals									
REVENUE TOTALS	101,500.00	.00	101,500.00	(185.70)	.00	39,809.85	61,690.15	39%	35,494.66
EXPENSE TOTALS	36,384.00	.00	36,384.00	2,613.00	.00	18,291.00	18,093.00	50%	17,865.74
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals	\$65,116.00	\$0.00	\$65,116.00	(\$2,798.70)	\$0.00	\$21,518.85	\$43,597.15		\$17,628.92



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH									
REVENUE									
Department 000 - ACCOUNT BALANCES	520,000.00	.00	520,000.00	.00	.00	194,091.42	325,908.58	37	169,055.39
REVENUE TOTALS	\$520,000.00	\$0.00	\$520,000.00	\$0.00	\$0.00	\$194,091.42	\$325,908.58	37%	\$169,055.39
EXPENSE									
Department 000 - ACCOUNT BALANCES	520,000.00	.00	520,000.00	.00	.00	194,091.42	325,908.58	37	169,055.39
EXPENSE TOTALS	\$520,000.00	\$0.00	\$520,000.00	\$0.00	\$0.00	\$194,091.42	\$325,908.58	37%	\$169,055.39
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals									
REVENUE TOTALS	520,000.00	.00	520,000.00	.00	.00	194,091.42	325,908.58	37%	169,055.39
EXPENSE TOTALS	520,000.00	.00	520,000.00	.00	.00	194,091.42	325,908.58	37%	169,055.39
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 244 - ECONOMIC DEVEL CORP									
REVENUE									
Department 000 - ACCOUNT BALANCES	100.00	.00	100.00	(13.80)	.00	(140.04)	240.04	-140	(4.95)
REVENUE TOTALS	\$100.00	\$0.00	\$100.00	(\$13.80)	\$0.00	(\$140.04)	\$240.04	-140%	(\$4.95)
EXPENSE									
Department 000 - ACCOUNT BALANCES	107.00	.00	107.00	.00	.00	.00	107.00	0	.00
EXPENSE TOTALS	\$107.00	\$0.00	\$107.00	\$0.00	\$0.00	\$0.00	\$107.00	0%	\$0.00
Fund 244 - ECONOMIC DEVEL CORP Totals									
REVENUE TOTALS	100.00	.00	100.00	(13.80)	.00	(140.04)	240.04	-140%	(4.95)
EXPENSE TOTALS	107.00	.00	107.00	.00	.00	.00	107.00	0%	.00
Fund 244 - ECONOMIC DEVEL CORP Totals	(\$7.00)	\$0.00	(\$7.00)	(\$13.80)	\$0.00	(\$140.04)	\$133.04		(\$4.95)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 248 - PLYMOUTH RD DEV AUTHORITY									
REVENUE									
Department 000 - ACCOUNT BALANCES	741,518.00	.00	741,518.00	1,313.73	.00	2,679.65	738,838.35	0	(4,517.72)
REVENUE TOTALS	\$741,518.00	\$0.00	\$741,518.00	\$1,313.73	\$0.00	\$2,679.65	\$738,838.35	0%	(\$4,517.72)
EXPENSE									
Department 000 - ACCOUNT BALANCES	816,272.00	115,170.00	931,442.00	50,477.22	.00	171,967.91	759,474.09	18	123,028.43
EXPENSE TOTALS	\$816,272.00	\$115,170.00	\$931,442.00	\$50,477.22	\$0.00	\$171,967.91	\$759,474.09	18%	\$123,028.43
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals									
REVENUE TOTALS	741,518.00	.00	741,518.00	1,313.73	.00	2,679.65	738,838.35	0%	(4,517.72)
EXPENSE TOTALS	816,272.00	115,170.00	931,442.00	50,477.22	.00	171,967.91	759,474.09	18%	123,028.43
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals	(\$74,754.00)	(\$115,170.00)	(\$189,924.00)	(\$49,163.49)	\$0.00	(\$169,288.26)	(\$20,635.74)		(\$127,546.15)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 260 - MIDC GRANT									
REVENUE									
Department 000 - ACCOUNT BALANCES	592,374.00	.00	592,374.00	.00	.00	511,071.54	81,302.46	86	476,527.78
REVENUE TOTALS	\$592,374.00	\$0.00	\$592,374.00	\$0.00	\$0.00	\$511,071.54	\$81,302.46	86%	\$476,527.78
EXPENSE									
Department 000 - ACCOUNT BALANCES	592,374.00	.00	592,374.00	24,255.00	.00	136,591.89	455,782.11	23	159,037.67
EXPENSE TOTALS	\$592,374.00	\$0.00	\$592,374.00	\$24,255.00	\$0.00	\$136,591.89	\$455,782.11	23%	\$159,037.67
Fund 260 - MIDC GRANT Totals									
REVENUE TOTALS	592,374.00	.00	592,374.00	.00	.00	511,071.54	81,302.46	86%	476,527.78
EXPENSE TOTALS	592,374.00	.00	592,374.00	24,255.00	.00	136,591.89	455,782.11	23%	159,037.67
Fund 260 - MIDC GRANT Totals	\$0.00	\$0.00	\$0.00	(\$24,255.00)	\$0.00	\$374,479.65	(\$374,479.65)		\$317,490.11



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 261 - PUB. SAFETY COMMUNICATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	515,000.00	.00	515,000.00	(2,219.93)	.00	428,816.75	86,183.25	83	222,972.88
REVENUE TOTALS	\$515,000.00	\$0.00	\$515,000.00	(\$2,219.93)	\$0.00	\$428,816.75	\$86,183.25	83%	\$222,972.88
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,241,500.00	133,420.00	1,374,920.00	42,881.55	.00	187,878.05	1,187,041.95	14	275,662.60
EXPENSE TOTALS	\$1,241,500.00	\$133,420.00	\$1,374,920.00	\$42,881.55	\$0.00	\$187,878.05	\$1,187,041.95	14%	\$275,662.60
Fund 261 - PUB. SAFETY COMMUNICATION Totals									
REVENUE TOTALS	515,000.00	.00	515,000.00	(2,219.93)	.00	428,816.75	86,183.25	83%	222,972.88
EXPENSE TOTALS	1,241,500.00	133,420.00	1,374,920.00	42,881.55	.00	187,878.05	1,187,041.95	14%	275,662.60
Fund 261 - PUB. SAFETY COMMUNICATION Totals	(\$726,500.00)	(\$133,420.00)	(\$859,920.00)	(\$45,101.48)	\$0.00	\$240,938.70	(\$1,100,858.70)		(\$52,689.72)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 262 - ADJUDICATED FORFEITURES									
REVENUE									
Department 000 - ACCOUNT BALANCES	225,000.00	.00	225,000.00	36,027.70	.00	57,065.33	167,934.67	25	197,464.31
REVENUE TOTALS	\$225,000.00	\$0.00	\$225,000.00	\$36,027.70	\$0.00	\$57,065.33	\$167,934.67	25%	\$197,464.31
EXPENSE									
Department 333 - STATE/LOCAL FORFEITURE EX	600,900.00	.00	600,900.00	3,536.65	.00	16,113.26	584,786.74	3	44,749.68
Department 334 - FEDERAL FORFEITURE EXP	226,000.00	.00	226,000.00	.00	.00	23,012.06	202,987.94	10	65,588.06
Department 335 - CONTINUING CRIMINAL ENTERPRISE	145,000.00	.00	145,000.00	.00	.00	1,083.75	143,916.25	1	10,257.13
EXPENSE TOTALS	\$971,900.00	\$0.00	\$971,900.00	\$3,536.65	\$0.00	\$40,209.07	\$931,690.93	4%	\$120,594.87
Fund 262 - ADJUDICATED FORFEITURES Totals									
REVENUE TOTALS	225,000.00	.00	225,000.00	36,027.70	.00	57,065.33	167,934.67	25%	197,464.31
EXPENSE TOTALS	971,900.00	.00	971,900.00	3,536.65	.00	40,209.07	931,690.93	4%	120,594.87
Fund 262 - ADJUDICATED FORFEITURES Totals	(\$746,900.00)	\$0.00	(\$746,900.00)	\$32,491.05	\$0.00	\$16,856.26	(\$763,756.26)		\$76,869.44



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 270 - HISTORICAL COMMISSION									
REVENUE									
Department 000 - ACCOUNT BALANCES	114,200.00	.00	114,200.00	22,754.47	.00	108,907.17	5,292.83	95	54,695.79
REVENUE TOTALS	\$114,200.00	\$0.00	\$114,200.00	\$22,754.47	\$0.00	\$108,907.17	\$5,292.83	95%	\$54,695.79
EXPENSE									
Department 000 - ACCOUNT BALANCES	83,900.00	.00	83,900.00	12,298.96	1,665.00	22,500.38	59,734.62	29	4,619.47
EXPENSE TOTALS	\$83,900.00	\$0.00	\$83,900.00	\$12,298.96	\$1,665.00	\$22,500.38	\$59,734.62	29%	\$4,619.47
Fund 270 - HISTORICAL COMMISSION Totals									
REVENUE TOTALS	114,200.00	.00	114,200.00	22,754.47	.00	108,907.17	5,292.83	95%	54,695.79
EXPENSE TOTALS	83,900.00	.00	83,900.00	12,298.96	1,665.00	22,500.38	59,734.62	29%	4,619.47
Fund 270 - HISTORICAL COMMISSION Totals	\$30,300.00	\$0.00	\$30,300.00	\$10,455.51	(\$1,665.00)	\$86,406.79	(\$54,441.79)		\$50,076.32



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 271 - LIBRARY FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	4,192,780.00	.00	4,192,780.00	298,217.49	.00	4,169,913.97	22,866.03	99	3,994,923.76
REVENUE TOTALS	\$4,192,780.00	\$0.00	\$4,192,780.00	\$298,217.49	\$0.00	\$4,169,913.97	\$22,866.03	99%	\$3,994,923.76
EXPENSE									
Department 778 - CIVIC CENTER LIBRARY	3,407,992.00	234,220.00	3,642,212.00	217,170.77	93,743.32	1,678,910.69	1,869,557.99	49	1,568,896.70
Department 779 - NOBLE LIBRARY	20,000.00	.00	20,000.00	818.29	.00	3,718.51	16,281.49	19	6,988.82
Department 780 - SANDBURG LIBRARY	770,976.00	.00	770,976.00	33,154.72	7,849.56	402,692.08	360,434.36	53	381,663.11
EXPENSE TOTALS	\$4,198,968.00	\$234,220.00	\$4,433,188.00	\$251,143.78	\$101,592.88	\$2,085,321.28	\$2,246,273.84	49%	\$1,957,548.63
Fund 271 - LIBRARY FUND Totals									
REVENUE TOTALS	4,192,780.00	.00	4,192,780.00	298,217.49	.00	4,169,913.97	22,866.03	99%	3,994,923.76
EXPENSE TOTALS	4,198,968.00	234,220.00	4,433,188.00	251,143.78	101,592.88	2,085,321.28	2,246,273.84	49%	1,957,548.63
Fund 271 - LIBRARY FUND Totals	(\$6,188.00)	(\$234,220.00)	(\$240,408.00)	\$47,073.71	(\$101,592.88)	\$2,084,592.69	(\$2,223,407.81)		\$2,037,375.13



BUDGET TO ACTUAL - COUNCIL SUMMARY - 06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 272 - ARTS COMMISSION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	9,000.00	.00	9,000.00	(47.40)	.00	2,717.92	6,282.08	30	8,740.17
REVENUE TOTALS	\$9,000.00	\$0.00	\$9,000.00	(\$47.40)	\$0.00	\$2,717.92	\$6,282.08	30%	\$8,740.17
EXPENSE									
Department 000 - ACCOUNT BALANCES	13,000.00	.00	13,000.00	.00	.00	892.78	12,107.22	7	.00
EXPENSE TOTALS	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$892.78	\$12,107.22	7%	\$0.00
Fund 272 - ARTS COMMISSION FUND Totals									
REVENUE TOTALS	9,000.00	.00	9,000.00	(47.40)	.00	2,717.92	6,282.08	30%	8,740.17
EXPENSE TOTALS	13,000.00	.00	13,000.00	.00	.00	892.78	12,107.22	7%	.00
Fund 272 - ARTS COMMISSION FUND Totals	(\$4,000.00)	\$0.00	(\$4,000.00)	(\$47.40)	\$0.00	\$1,825.14	(\$5,825.14)		\$8,740.17



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 286 - TRANSIT & CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,465,846.00	.00	2,465,846.00	171,289.59	.00	2,509,345.42	(43,499.42)	102	2,430,998.22
REVENUE TOTALS	\$2,465,846.00	\$0.00	\$2,465,846.00	\$171,289.59	\$0.00	\$2,509,345.42	(\$43,499.42)	102%	\$2,430,998.22
EXPENSE									
Department 000 - ACCOUNT BALANCES	2,465,846.00	.00	2,465,846.00	.00	.00	2,465,846.00	.00	100	2,407,245.00
EXPENSE TOTALS	\$2,465,846.00	\$0.00	\$2,465,846.00	\$0.00	\$0.00	\$2,465,846.00	\$0.00	100%	\$2,407,245.00
Fund 286 - TRANSIT & CAPITAL IMPR Totals									
REVENUE TOTALS	2,465,846.00	.00	2,465,846.00	171,289.59	.00	2,509,345.42	(43,499.42)	102%	2,430,998.22
EXPENSE TOTALS	2,465,846.00	.00	2,465,846.00	.00	.00	2,465,846.00	.00	100%	2,407,245.00
Fund 286 - TRANSIT & CAPITAL IMPR Totals	\$0.00	\$0.00	\$0.00	\$171,289.59	\$0.00	\$43,499.42	(\$43,499.42)		\$23,753.22



BUDGET TO ACTUAL - COUNCIL SUMMARY - 06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 288 - COMMUNITY TRANSIT PROGRAM									
REVENUE									
Department 000 - ACCOUNT BALANCES	719,445.00	.00	719,445.00	3,048.85	.00	677,360.52	42,084.48	94	950,576.65
REVENUE TOTALS	\$719,445.00	\$0.00	\$719,445.00	\$3,048.85	\$0.00	\$677,360.52	\$42,084.48	94%	\$950,576.65
EXPENSE									
Department 606 - COMM TRANSIT DISPATCHERS	104,081.00	.00	104,081.00	6,816.84	.00	49,918.28	54,162.72	48	49,528.03
Department 607 - COMMUNITY TRANSIT ADMIN	159,222.00	.00	159,222.00	10,300.08	.00	71,204.80	88,017.20	45	71,371.24
Department 608 - COMMUNITY TRANSIT	1,040,913.00	.00	1,040,913.00	(94,350.07)	1,532.23	310,813.56	728,567.21	30	251,372.23
EXPENSE TOTALS	\$1,304,216.00	\$0.00	\$1,304,216.00	(\$77,233.15)	\$1,532.23	\$431,936.64	\$870,747.13	33%	\$372,271.50
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals									
REVENUE TOTALS	719,445.00	.00	719,445.00	3,048.85	.00	677,360.52	42,084.48	94%	950,576.65
EXPENSE TOTALS	1,304,216.00	.00	1,304,216.00	(77,233.15)	1,532.23	431,936.64	870,747.13	33%	372,271.50
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals	(\$584,771.00)	\$0.00	(\$584,771.00)	\$80,282.00	(\$1,532.23)	\$245,423.88	(\$828,662.65)		\$578,305.15



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 297 - CABLE TELEVISION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	413,100.00	.00	413,100.00	12,874.75	.00	180,228.13	232,871.87	44	196,016.78
REVENUE TOTALS	\$413,100.00	\$0.00	\$413,100.00	\$12,874.75	\$0.00	\$180,228.13	\$232,871.87	44%	\$196,016.78
EXPENSE									
Department 806 - CABLE TELEVISION	554,196.00	.00	554,196.00	43,840.75	14,902.00	251,921.94	287,372.06	48	249,392.38
EXPENSE TOTALS	\$554,196.00	\$0.00	\$554,196.00	\$43,840.75	\$14,902.00	\$251,921.94	\$287,372.06	48%	\$249,392.38
Fund 297 - CABLE TELEVISION FUND Totals									
REVENUE TOTALS	413,100.00	.00	413,100.00	12,874.75	.00	180,228.13	232,871.87	44%	196,016.78
EXPENSE TOTALS	554,196.00	.00	554,196.00	43,840.75	14,902.00	251,921.94	287,372.06	48%	249,392.38
Fund 297 - CABLE TELEVISION FUND Totals	(\$141,096.00)	\$0.00	(\$141,096.00)	(\$30,966.00)	(\$14,902.00)	(\$71,693.81)	(\$54,500.19)		(\$53,375.60)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 372 - D/S 2015 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	180,382.00	.00	180,382.00	.00	.00	173,459.75	6,922.25	96	175,497.50
REVENUE TOTALS	\$180,382.00	\$0.00	\$180,382.00	\$0.00	\$0.00	\$173,459.75	\$6,922.25	96%	\$175,497.50
EXPENSE									
Department 000 - ACCOUNT BALANCES	180,382.00	.00	180,382.00	.00	.00	173,459.75	6,922.25	96	175,497.50
EXPENSE TOTALS	\$180,382.00	\$0.00	\$180,382.00	\$0.00	\$0.00	\$173,459.75	\$6,922.25	96%	\$175,497.50
Fund 372 - D/S 2015 MBA REFUNDING Totals									
REVENUE TOTALS	180,382.00	.00	180,382.00	.00	.00	173,459.75	6,922.25	96%	175,497.50
EXPENSE TOTALS	180,382.00	.00	180,382.00	.00	.00	173,459.75	6,922.25	96%	175,497.50
Fund 372 - D/S 2015 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 373 - D/S 2016 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	.00	.00	449,900.00	97,500.00	82	446,600.00
REVENUE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$0.00	\$0.00	\$449,900.00	\$97,500.00	82%	\$446,600.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	.00	.00	449,900.00	97,500.00	82	446,600.00
EXPENSE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$0.00	\$0.00	\$449,900.00	\$97,500.00	82%	\$446,600.00
Fund 373 - D/S 2016 MBA REFUNDING Totals									
REVENUE TOTALS	547,400.00	.00	547,400.00	.00	.00	449,900.00	97,500.00	82%	446,600.00
EXPENSE TOTALS	547,400.00	.00	547,400.00	.00	.00	449,900.00	97,500.00	82%	446,600.00
Fund 373 - D/S 2016 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 374 - D/S 2017 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,992,150.00	.00	1,992,150.00	.00	.00	1,711,900.00	280,250.00	86	1,692,450.00
REVENUE TOTALS	\$1,992,150.00	\$0.00	\$1,992,150.00	\$0.00	\$0.00	\$1,711,900.00	\$280,250.00	86%	\$1,692,450.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,992,150.00	.00	1,992,150.00	.00	.00	1,711,900.00	280,250.00	86	1,692,450.00
EXPENSE TOTALS	\$1,992,150.00	\$0.00	\$1,992,150.00	\$0.00	\$0.00	\$1,711,900.00	\$280,250.00	86%	\$1,692,450.00
Fund 374 - D/S 2017 MBA REFUNDING Totals									
REVENUE TOTALS	1,992,150.00	.00	1,992,150.00	.00	.00	1,711,900.00	280,250.00	86%	1,692,450.00
EXPENSE TOTALS	1,992,150.00	.00	1,992,150.00	.00	.00	1,711,900.00	280,250.00	86%	1,692,450.00
Fund 374 - D/S 2017 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 401 - CAPITAL PROJECTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,915,846.00	1,000,000.00	2,915,846.00	(5,423.24)	.00	2,358,918.98	556,927.02	81	2,130,482.74
REVENUE TOTALS	\$1,915,846.00	\$1,000,000.00	\$2,915,846.00	(\$5,423.24)	\$0.00	\$2,358,918.98	\$556,927.02	81%	\$2,130,482.74
EXPENSE									
Department 000 - ACCOUNT BALANCES	3,794,896.00	6,890,455.00	10,685,351.00	751,616.12	243,102.49	1,936,924.38	8,505,324.13	20	889,463.43
EXPENSE TOTALS	\$3,794,896.00	\$6,890,455.00	\$10,685,351.00	\$751,616.12	\$243,102.49	\$1,936,924.38	\$8,505,324.13	20%	\$889,463.43
Fund 401 - CAPITAL PROJECTS Totals									
REVENUE TOTALS	1,915,846.00	1,000,000.00	2,915,846.00	(5,423.24)	.00	2,358,918.98	556,927.02	81%	2,130,482.74
EXPENSE TOTALS	3,794,896.00	6,890,455.00	10,685,351.00	751,616.12	243,102.49	1,936,924.38	8,505,324.13	20%	889,463.43
Fund 401 - CAPITAL PROJECTS Totals	(\$1,879,050.00)	(\$5,890,455.00)	(\$7,769,505.00)	(\$757,039.36)	(\$243,102.49)	\$421,994.60	(\$7,948,397.11)		\$1,241,019.31



BUDGET TO ACTUAL - COUNCIL SUMMARY - 06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 409 - GOLF COURSE CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	360,200.00	.00	360,200.00	33,796.34	.00	373,781.60	(13,581.60)	104	57,680.35
REVENUE TOTALS	\$360,200.00	\$0.00	\$360,200.00	\$33,796.34	\$0.00	\$373,781.60	(\$13,581.60)	104%	\$57,680.35
EXPENSE									
Department 000 - ACCOUNT BALANCES	280,000.00	90,000.00	370,000.00	.00	180,608.00	28,520.05	160,871.95	57	112,388.22
EXPENSE TOTALS	\$280,000.00	\$90,000.00	\$370,000.00	\$0.00	\$180,608.00	\$28,520.05	\$160,871.95	57%	\$112,388.22
Fund 409 - GOLF COURSE CAPITAL IMPR Totals									
REVENUE TOTALS	360,200.00	.00	360,200.00	33,796.34	.00	373,781.60	(13,581.60)	104%	57,680.35
EXPENSE TOTALS	280,000.00	90,000.00	370,000.00	.00	180,608.00	28,520.05	160,871.95	57%	112,388.22
Fund 409 - GOLF COURSE CAPITAL IMPR Totals	\$80,200.00	(\$90,000.00)	(\$9,800.00)	\$33,796.34	(\$180,608.00)	\$345,261.55	(\$174,453.55)		(\$54,707.87)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 418 - BUILDING IMPROVEMENT FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	5,000.00	.00	5,000.00	(2,558.56)	.00	(26,092.55)	31,092.55	-522	(656.45)
REVENUE TOTALS	\$5,000.00	\$0.00	\$5,000.00	(\$2,558.56)	\$0.00	(\$26,092.55)	\$31,092.55	-522%	(\$656.45)
EXPENSE									
Department 000 - ACCOUNT BALANCES	300,000.00	.00	300,000.00	60,708.55	.00	67,511.80	232,488.20	23	.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$60,708.55	\$0.00	\$67,511.80	\$232,488.20	23%	\$0.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals									
REVENUE TOTALS	5,000.00	.00	5,000.00	(2,558.56)	.00	(26,092.55)	31,092.55	-522%	(656.45)
EXPENSE TOTALS	300,000.00	.00	300,000.00	60,708.55	.00	67,511.80	232,488.20	23%	.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals	(\$295,000.00)	\$0.00	(\$295,000.00)	(\$63,267.11)	\$0.00	(\$93,604.35)	(\$201,395.65)		(\$656.45)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 470 - COURT BUILDING IMPROVEMENTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	515,000.00	.00	515,000.00	25,588.85	.00	152,002.44	362,997.56	30	126,280.90
REVENUE TOTALS	\$515,000.00	\$0.00	\$515,000.00	\$25,588.85	\$0.00	\$152,002.44	\$362,997.56	30%	\$126,280.90
EXPENSE									
Department 000 - ACCOUNT BALANCES	547,400.00	.00	547,400.00	.00	.00	449,900.00	97,500.00	82	446,600.00
EXPENSE TOTALS	\$547,400.00	\$0.00	\$547,400.00	\$0.00	\$0.00	\$449,900.00	\$97,500.00	82%	\$446,600.00
Fund 470 - COURT BUILDING IMPROVEMENTS Totals									
REVENUE TOTALS	515,000.00	.00	515,000.00	25,588.85	.00	152,002.44	362,997.56	30%	126,280.90
EXPENSE TOTALS	547,400.00	.00	547,400.00	.00	.00	449,900.00	97,500.00	82%	446,600.00
Fund 470 - COURT BUILDING IMPROVEMENTS Totals	(\$32,400.00)	\$0.00	(\$32,400.00)	\$25,588.85	\$0.00	(\$297,897.56)	\$265,497.56		(\$320,319.10)



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 536 - NEWBURGH VILLAGE									
REVENUE									
Department 000 - ACCOUNT BALANCES	842,000.00	.00	842,000.00	114,186.95	.00	519,782.66	322,217.34	62	479,389.84
REVENUE TOTALS	\$842,000.00	\$0.00	\$842,000.00	\$114,186.95	\$0.00	\$519,782.66	\$322,217.34	62%	\$479,389.84
EXPENSE									
Department 677 - NEWBURGH VILLAGE	709,027.00	750,000.00	1,459,027.00	38,045.39	19,888.75	331,855.67	1,107,282.58	24	346,974.10
EXPENSE TOTALS	\$709,027.00	\$750,000.00	\$1,459,027.00	\$38,045.39	\$19,888.75	\$331,855.67	\$1,107,282.58	24%	\$346,974.10
Fund 536 - NEWBURGH VILLAGE Totals									
REVENUE TOTALS	842,000.00	.00	842,000.00	114,186.95	.00	519,782.66	322,217.34	62%	479,389.84
EXPENSE TOTALS	709,027.00	750,000.00	1,459,027.00	38,045.39	19,888.75	331,855.67	1,107,282.58	24%	346,974.10
Fund 536 - NEWBURGH VILLAGE Totals	\$132,973.00	(\$750,000.00)	(\$617,027.00)	\$76,141.56	(\$19,888.75)	\$187,926.99	(\$785,065.24)		\$132,415.74



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 538 - SILVER VILLAGE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	688,620.00	.00	688,620.00	50,878.03	.00	360,766.67	327,853.33	52	377,645.21
REVENUE TOTALS	\$688,620.00	\$0.00	\$688,620.00	\$50,878.03	\$0.00	\$360,766.67	\$327,853.33	52%	\$377,645.21
EXPENSE									
Department 676 - SILVER VILLAGE	673,679.00	700,000.00	1,373,679.00	33,135.35	.00	305,147.24	1,068,531.76	22	245,314.72
EXPENSE TOTALS	\$673,679.00	\$700,000.00	\$1,373,679.00	\$33,135.35	\$0.00	\$305,147.24	\$1,068,531.76	22%	\$245,314.72
Fund 538 - SILVER VILLAGE FUND Totals									
REVENUE TOTALS	688,620.00	.00	688,620.00	50,878.03	.00	360,766.67	327,853.33	52%	377,645.21
EXPENSE TOTALS	673,679.00	700,000.00	1,373,679.00	33,135.35	.00	305,147.24	1,068,531.76	22%	245,314.72
Fund 538 - SILVER VILLAGE FUND Totals	\$14,941.00	(\$700,000.00)	(\$685,059.00)	\$17,742.68	\$0.00	\$55,619.43	(\$740,678.43)		\$132,330.49



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 584 - GOLF COURSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,981,521.00	.00	1,981,521.00	440,811.95	.00	903,565.23	1,077,955.77	46	1,029,144.71
REVENUE TOTALS	\$1,981,521.00	\$0.00	\$1,981,521.00	\$440,811.95	\$0.00	\$903,565.23	\$1,077,955.77	46%	\$1,029,144.71
EXPENSE									
Department 000 - ACCOUNT BALANCES	250,000.00	90,000.00	340,000.00	.00	.00	340,000.00	.00	100	.00
Department 773 - WHISPERING WILLOWS	727,231.00	.00	727,231.00	22,815.96	.00	307,678.78	419,552.22	42	354,620.73
Department 774 - IDYL WYLD	544,731.00	.00	544,731.00	18,790.42	.00	285,038.35	259,692.65	52	272,771.42
Department 775 - FOX CREEK	781,388.00	.00	781,388.00	31,170.51	.00	345,606.35	435,781.65	44	350,812.32
EXPENSE TOTALS	\$2,303,350.00	\$90,000.00	\$2,393,350.00	\$72,776.89	\$0.00	\$1,278,323.48	\$1,115,026.52	53%	\$978,204.47
Fund 584 - GOLF COURSE FUND Totals									
REVENUE TOTALS	1,981,521.00	.00	1,981,521.00	440,811.95	.00	903,565.23	1,077,955.77	46%	1,029,144.71
EXPENSE TOTALS	2,303,350.00	90,000.00	2,393,350.00	72,776.89	.00	1,278,323.48	1,115,026.52	53%	978,204.47
Fund 584 - GOLF COURSE FUND Totals	(\$321,829.00)	(\$90,000.00)	(\$411,829.00)	\$368,035.06	\$0.00	(\$374,758.25)	(\$37,070.75)		\$50,940.24



BUDGET TO ACTUAL - COUNCIL SUMMARY -

06/30/2022

Through 06/30/22

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 592 - WATER AND SEWER FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	43,315,647.00	.00	43,315,647.00	3,920,346.23	.00	22,096,892.97	21,218,754.03	51	21,718,707.02
REVENUE TOTALS	\$43,315,647.00	\$0.00	\$43,315,647.00	\$3,920,346.23	\$0.00	\$22,096,892.97	\$21,218,754.03	51%	\$21,718,707.02
EXPENSE									
Department 558 - W & S FINANCIAL ADMIN	34,316,085.00	.00	34,316,085.00	2,584,629.08	.00	19,426,734.10	14,889,350.90	57	19,687,359.41
Department 559 - W & S FIELD OPERATIONS	7,602,751.00	539,055.00	8,141,806.00	458,782.25	22,896.88	3,295,581.60	4,823,327.52	41	3,937,880.51
EXPENSE TOTALS	\$41,918,836.00	\$539,055.00	\$42,457,891.00	\$3,043,411.33	\$22,896.88	\$22,722,315.70	\$19,712,678.42	54%	\$23,625,239.92
Fund 592 - WATER AND SEWER FUND Totals									
REVENUE TOTALS	43,315,647.00	.00	43,315,647.00	3,920,346.23	.00	22,096,892.97	21,218,754.03	51%	21,718,707.02
EXPENSE TOTALS	41,918,836.00	539,055.00	42,457,891.00	3,043,411.33	22,896.88	22,722,315.70	19,712,678.42	54%	23,625,239.92
Fund 592 - WATER AND SEWER FUND Totals	\$1,396,811.00	(\$539,055.00)	\$857,756.00	\$876,934.90	(\$22,896.88)	(\$625,422.73)	\$1,506,075.61		(\$1,906,532.90)
Grand Totals									
REVENUE TOTALS	181,238,407.00	1,000,000.00	182,238,407.00	13,452,737.57	.00	132,260,875.46	49,977,531.54	73%	123,379,295.73
EXPENSE TOTALS	188,188,107.00	13,507,847.00	201,695,954.00	16,397,595.73	2,721,186.23	95,217,866.77	103,756,901.00	49%	92,183,517.68
Grand Totals	(\$6,949,700.00)	(\$12,507,847.00)	(\$19,457,547.00)	(\$2,944,858.16)	(\$2,721,186.23)	\$37,043,008.69	(\$53,779,369.46)		\$31,195,778.05



LETTER TO THE LIVONIA CITY COUNCIL

Police
August 11, 2022

MEETING DATE

R090722

PREPARED BY

LaShawn Thomas, Director of Government Affairs,

AGENDA ITEM

b. Communication from the Department of Public Safety, Division of Police, re: the subject matter of vehicle haulers/loaders blocking the center lane of Plymouth Road. (CR 185-22)

BACKGROUND

Please find attached a report and recommendation regarding vehicle haulers blocking Plymouth Road (CR# 185-22)

RECOMMENDATION

Receive and file

FISCAL CONSIDERATION

none

ATTACHMENTS

1. CR #185-22
2. Traffic Commission Recommendation on Car Haulers

APPROVED BY

Kristin Lee, Livonia resident, spoke regarding her concern for public property and the flagpole at City Hall being used without input from residents.

Lloyd Banks, 18411 W. 12 Mile Road, Lathrup Village, spoke on behalf of Lathrup Village Mayor Kelly Garrett, a candidate for U.S. District 12 in the House of Representatives.

Councilmember McIntyre congratulated all Spree workers and volunteers for their help in running the 70th annual Spree last week. Councilmember McIntyre requested a moment of silence to honor the passing of Livonia resident, Paul Malley, who she stated made great contributions to the community and offered condolences to his family.

Councilmember Donovic echoed Councilmember McIntyre's sentiments about the Spree and thanked all who volunteered for this great event.

On a motion by Donovic, seconded by McIntyre, and unanimously adopted, it was:

#185-22 RESOLVED, that upon the motion by Councilmember Rob Donovic, seconded by Councilmember Kathleen McIntyre, at the Regular Meeting held June 27, 2022, the Council does hereby refer the subject matter of vehicle haulers/loaders blocking the center lane of Plymouth Road to the Police Department, Traffic Commission and Department of Law for their reports and recommendations.

Councilmember McCullough wished a Happy belated 8th Birthday to his daughter, Harper, who he stated enjoyed an excellent time at the Spree last week.

On a motion by McCullough, seconded by Donovic, and unanimously adopted, it was:

#186-22 RESOLVED, that upon the motion by Councilmember Brandon McCullough, seconded by Councilmember Rob Donovic, at the Regular Meeting held June 27, 2022, the Council does hereby refer the subject matter of road construction communications with the public to the Capital Outlay and Infrastructure Committee for its report and recommendation.

President Jolly announced there would be an X-item addressed at the end of the Agenda.

President Jolly wished his son, J.D., a Happy 7th Birthday.

DEPARTMENT OF PUBLIC SAFETY

DIVISION OF POLICE

THOMAS GORALSKI
CHIEF OF POLICE



MAUREEN MILLER BROSNAN
MAYOR

15050 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5499
(734) 466-2470
FAX: (734) 261-2265

Sir,

Regarding the City Council resolution #185-22 at the meeting held on June 27, 2022, the resolution encompassed the subject matter of vehicle haulers/loaders blocking the center lane of Plymouth Road.

On July 12th and July 13th I went to each car dealership located along the Plymouth Road corridor in Livonia. I spoke with the owner or upper level management at each location and explained to them the problem with car haulers loading and unloading vehicles on Plymouth Road in the center turn lane. I expressed the safety concerns to the public, as well as the drivers and it being illegal. Every representative that I spoke to was very receptive and they all said that they do not allow their transport drivers to load or unload in the center turn lane of Plymouth Road. Furthermore, they said that they would remind their vehicle transport staff to utilize their designated areas for loading and unloading car haulers safely.

I informed all the dealership representatives that I spoke with that strict enforcement action would take place on drivers that are conducting this activity in the future. They were all very supportive of strict enforcement being taken on those drivers committing the violations.

On July 14th I presented this matter to the Traffic Commission at the monthly meeting. I explained to them the City Council resolution and opened the floor for discussion and then presented the course action that I discussed. All the Commissioners were in support of how I had handled the matter as well as supporting strict enforcement activity in the future.

I have completed a Special Attention for all Uniformed Personnel. They have been advised of this matter and strict enforcement action shall be taken against the violators.

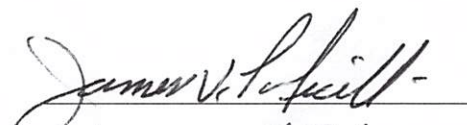
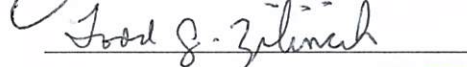
Respectfully Submitted,

 #543

Sergeant Scott Szczepanski #543
Livonia Police Department
Traffic Bureau

Livonia Traffic Chairman Jim Policelli

Livonia Traffic Commissioner Todd Zilincik





LETTER TO THE LIVONIA CITY COUNCIL

Government Affairs
August 19, 2022

MEETING DATE

R090722

PREPARED BY

LaShawn Thomas, Director of Government Affairs,

AGENDA ITEM

c. Communication from the Office of Government Affairs, dated August 5, 2022, re: Capitol Relations report (CR 93-22)

BACKGROUND

Please find attached a report on the activities of Capitol Relations from the period of June - August 2022.

RECOMMENDATION

Receive and file

FISCAL CONSIDERATION

none

ATTACHMENTS

1. CR Report for August 2022
2. R031422 Approval of ARPA dollars for Project Catalyst CR 93-22

APPROVED BY



To: City of Livonia
Re: Project Catalyst
Date: August 5, 2022

Summary of Activities

Capitol Relations' representatives have continued to support the city's request for ARPA funding for this important project with senior officials of the county administration and select Commissioners in a variety of ways, including through personal meetings, and by telephone communications. The CR team was a major host at an event for the County Executive in early July.

Status

The county's deliberate pace in reviewing locally submitted ARPA projects and reaching agreement with communities over the scope of projects, and respective amounts of contribution to fund those projects, continues to present a challenge.

In addition, the county administration advised some months ago that it was awaiting an indication of the level of state ARPA participation, if any, on certain projects on the county local ARPA project list. However, the recently adopted state FY 2022-23 budget did not contain funding for any of those projects. It is uncertain whether a state supplemental appropriations bill, anticipated to be taken up in the Fall, will contain funding for any projects on the county list. The county has announced that in that event, it would apply the state funding to reduce its participation on affected projects.

It has been anticipated for some time that the Wayne County Commission would receive from the administration the first group of approximately 12 local projects, (which unfortunately does not include Project Catalyst), for its review and approval. In June, the administration represented that this first group would be

submitted to the Commission in late July or early August. However, once again, the administration's time frame apparently has been delayed, and as of now, the best projection is that the first group of projects will come to the Commission in September.

When the first group of projects eventually comes to the Commission, it will be instructive to confirm the criteria which the county administration ultimately applied in its review and approval process on those projects. Most importantly, we'll be closely checking the percentage and amount of funding allocated by the county on each of those projects.

Next Steps

CR will closely follow developments at the County Commission, and will share results from the Commission approval process with city representatives as part of on-going discussions on the scope of Project Catalyst and respective funding contributions by the parties. CR's principal also intends to meet again with the County Executive in the near future.

Regular Meeting Minutes of March 14, 2022

Councilmembers discussed proposed award of contract submitted by the Offices of the Mayor and Government Affairs regarding lobbying services to secure Wayne County American Rescue Plan Act (ARPA) dollars for Project Catalyst: Launching Livonia Vision 21, from budgeted funds.

On a motion by McCullough, seconded by Donovic, and unanimously adopted, it was:

#93-22 RESOLVED, that having considered the report and recommendation of the Director of Government Affairs, dated February 17, 2022, which bears the signatures of the Director of Finance and the City Attorney, and is approved for submission by the Mayor, to which is attached a proposed agreement between the City of Livonia and Capitol Relations, LLC, 28470 W. 13 Mile Road, Farmington Hills, MI 48334, for providing lobbying services to secure Wayne County American Rescue Plan Act (ARPA) dollars for Project Catalyst: Launching Livonia Vision 21, the Council does hereby authorize the Mayor and City Clerk, for and behalf of the City of Livonia, to execute the attached agreement between the City of Livonia and Capitol Relations, LLC, 28470 W. 13 Mile Road, Farmington Hills, MI 48334, subject to approval as to form and substance by the Department of Law, to secure approval of project catalyst: Launching Livonia Vision 21 from the American Rescue Plan Act (ARPA) Program being administered by Wayne County for the period March 1, 2022 to February 28, 2023, in an amount not to exceed \$43,500.00; FURTHER, the Council does hereby authorize an expenditure in an amount not to exceed \$43,500.00 from funds budgeted in Account No. 101-175-818-000 for this purpose; FURTHER, the Council does hereby request copies of all reports filed by Capitol Relations, LLC with the City of Livonia detailing its progress of this engagement and its activities to the Office of the Mayor, Government Affairs and others as directed.

A roll call vote was taken on the foregoing resolution with the following result:

AYES: McIntyre, Toy, Bahr, Donovic, Morgan, McCullough, and Jolly.

NAYS: None

<i>UNFINISHED BUSINESS AGENDA ITEM 23 (Regular Meeting of March 14, 2022)</i>
--

Motion by: McCullough

Seconded by: Donovic

ROLL CALL:

Ayes: McIntyre, Toy, Bahr, Donovic, Morgan, McCullough, Jolly

Nays: None

Absent: None

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

1. BLOCK PARTY: Louis and Kimberly Palmer, re: to be held Saturday, September 10, 2022, from 2:00 p.m. to 10:00 p.m., on Wadsworth Ave from Boston Post west until it dead ends.

Louis and Kimberly Palmer, 11866 Boston Post, presented the request to Council.

Councilmember Brandon McCullough offered an approving resolution for the Consent agenda.

Councilmember Kathleen McIntyre thanked them for being a part of a great neighborhood.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

1.

City Clerk
August 4, 2022

MEETING DATE

S082222

PREPARED BY

Lori Miller, Deputy City Clerk,

AGENDA ITEM

BLOCK PARTY: Louis and Kimberly Palmer, re: to be held Saturday, September 10, 2022, from 1:00 p.m. to 10:00 p.m. in Alden Village Subdivision, Wadsworth from Boston Post west to dead end of Wadsworth), no rain date requested.

BACKGROUND

Request to host block party within Alden Village Subdivision, Wadsworth from Boston Post west to dead end of Wadsworth (map included). Block party to include pot luck, games and crafts.

RECOMMENDATION

Approve as submitted.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. Alden Village Sub, Block Party Request

APPROVED BY

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: 7/26/2022 Date to appear at a Council Meeting: _____

Name of Neighborhood Representative: LOUIS & KIMBERLY PALMER

Address (please include zip code): 11866 Boston Post, Livonia, MI 48150

Telephone Number with area code: Home: Mobile 734-716-1061 Office: _____

Email: Livoniakay@gmail.com

Please circle what is being requested - "BLOCK PARTY" and/or "STREET BARRICADING"

9/10/2022 _____ 2pm - 10pm
Date of Block Party _____ Rain Date _____ Start/end time of Block Party and/or Barricading
and/or Barricading _____ End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

Alden Village Subdivision - Wadsworth
from Boston Post^{West} to dead end of Wadsworth
(See Attached Map)

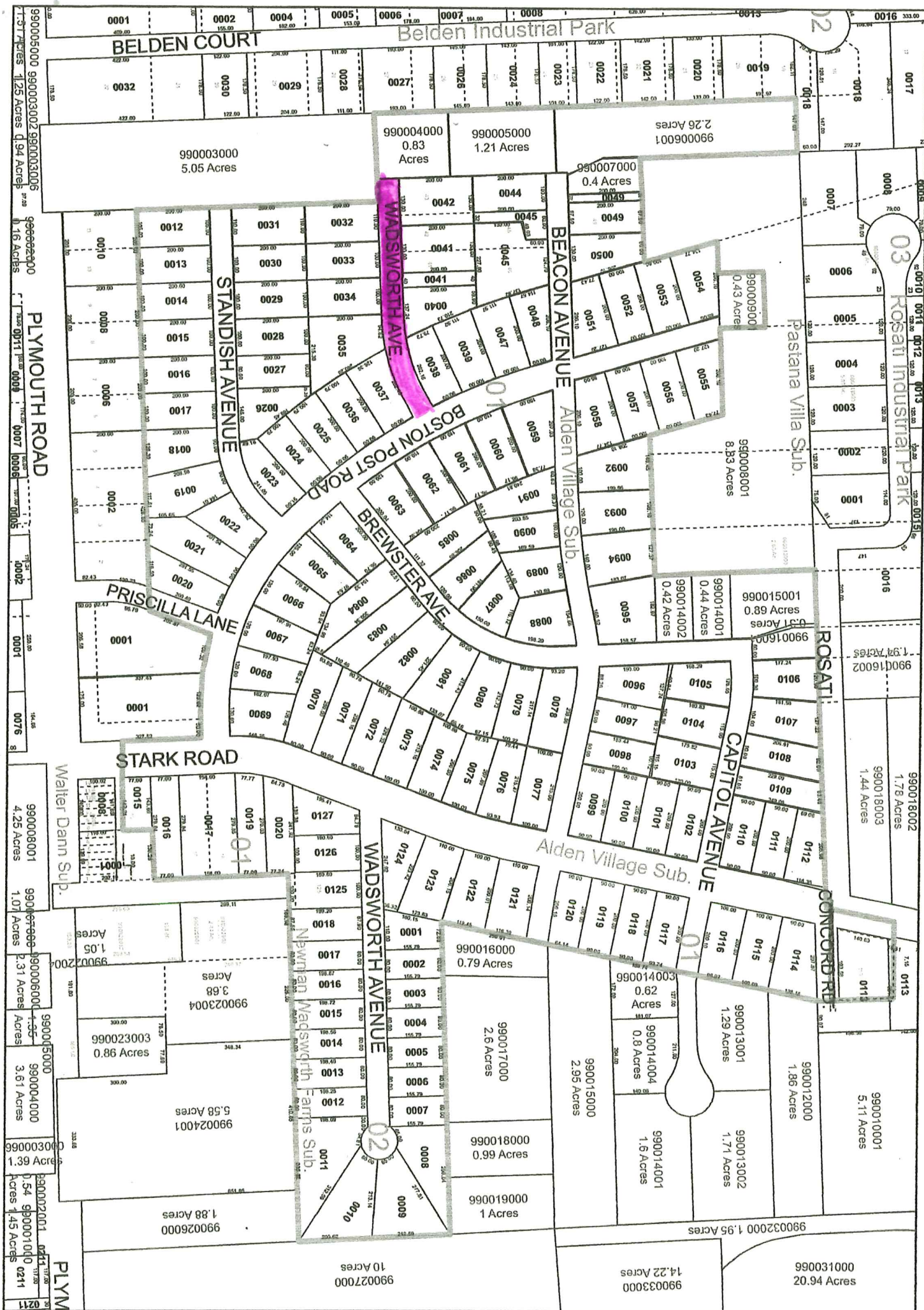
Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.) Pot luck, games,
CRAFTS.

How many barricades are you requesting (max. 10)? 2

Approximate Number Attending: 80

Date of Council Approval/Denial: _____

Council Resolution Number: _____



**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

2. BLOCK PARTY: Dena Endres, re: to be held Sunday, September 25, 2022, from 2:00 p.m. to 8:00 p.m. at the corner of Arthur, Leon and Elmira Streets north to the corner of Elmira and Yale Streets.

Elizabeth Coon, 35666 Elmira, presented the request to Council.

Councilmember Kathleen McIntyre asked if this was an annual event. Elizabeth Coon replied this is the first time the event has been extended to the block.

Councilmember Scott Bahr offered an approving resolution for the Consent agenda.

Councilmember Scott Morgan stated that he grew up in that neighborhood and asked about the location of the block party, indicating the high traffic on Parkdale. Elizabeth Coon replied that it would not be in front of Garfield school, it would be where Arthur curves into Elmira, also confirming north of Parkdale. Councilmember Morgan asked how the area would be blocked off. Elizabeth asked how the area should be blocked off. Councilmember Kathleen McIntyre explained how the barricades are obtained and how they should be placed at the discretion of the residents hosting the party. Councilmember Morgan asked that the streets be blocked off on Elmira Street at Leon, as well as at the end to prevent injuries from drivers.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

2.

City Clerk
August 4, 2022

MEETING DATE

S082222/R082222

PREPARED BY

Lori Miller, Deputy City Clerk,

AGENDA ITEM

BLOCK PARTY: Dena Endres, re: to be held Sunday, September 25, 2022, from 2:00 p.m. to 8:00 p.m. at the corner of Arthur, Leon and Elmira Streets north to the corner of Elmira and Yale Streets.

BACKGROUND

Block party request from the corner of Arthur, just north of Leon Street, to the corner of Elmira and Yale Street. Block party to include games, building community, and getting to know new neighbors.

RECOMMENDATION

Approve as submitted.

FISCAL CONSIDERATION

N/A.

ATTACHMENTS

1. Elmira, Block Party Request

APPROVED BY

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: 7.19.22 Date to appear at a Council Meeting: ? whenever

Name of Neighborhood Representative: Dena Endres

Address (please include zip code): 35639 Elmira, 48150

Telephone Number with area code: Home: 248.917.8224 Office: _____

Email: denas4israel@gmail.com

Please circle what is being requested – “BLOCK PARTY” and/or “STREET BARRICADING”

<u>Sunday, September 25TH</u>	<u>—</u>	<u>2 PM - 8 PM</u>
Date of Block Party and/or Barricading	Rain Date	Start/end time of Block Party and/or Barricading End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

corner of Arthur and just north of Leon St. (where the dead end is)
to the corner of Elmira and Yale St.

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.)

BBQ, games, building community, getting to know newest
neighbors. Might do a bounce house for kids. TBD

How many barricades are you requesting (max. 10)? just some on each end of noted
streets above.

Approximate Number Attending: 50+

Date of Council Approval/Denial: _____

Council Resolution Number: _____

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

3. BLOCK PARTY: Wafa Dinaro, re: to be held Saturday, October 1, 2022, from 1:00 p.m. to 8:00 p.m. on Huff Street between Kingsbury and Ladywood Streets.

Wafa Dinaro, 15680 Huff, presented the request to Council.

Councilmember Brandon McCullough offered an approving resolution for the Consent agenda.

Councilmember Kathleen McIntyre stated that she used to grow up in that neighborhood and would stop by if she could.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

3.

City Clerk
August 8, 2022

MEETING DATE

S0822222/R090722

PREPARED BY

Lori Miller, Deputy City Clerk,

AGENDA ITEM

BLOCK PARTY: Wafa Dinaro, re: to be held Saturday, October 1, 2022, from 1:00 p.m. to 8:00 p.m. on Huff Street between Kingsbury and Ladywood Streets.

BACKGROUND

Block party on Huff St. between Kingsbury and Ladywood to include BBQ, food trucks, music and bounce houses from 1:00 - 8:00 p.m. on Saturday, October 1, 2022.

RECOMMENDATION

Approve as submitted.

FISCAL CONSIDERATION

N/A.

ATTACHMENTS

1. LTC S080822 Block Party Wafa Dinaro
2. Huff Block Party Request

APPROVED BY

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: 7/18/2022 Date to appear at a Council Meeting: _____

Name of Neighborhood Representative: Wafa Dinaro

Address (please include zip code): 15680 HUFF ST LIVONIA MI 48154

Telephone Number with area code: Home: 313 622 7038 Office: _____

Email: Wafasayed@gmail.com

Please circle what is being requested - "BLOCK PARTY" and/or "STREET BARRICADING"

Sept 10, 2022 Sept 11, 2022 1pm - 8pm
Date of Block Party Rain Date Start/end time of Block Party and/or Barricading
and/or Barricading End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

HUFF ST BTWN KINGSBURY +
LADY WOOD

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.) _____

BBQ, Food trucks, music, Bounce Houses

How many barricades are you requesting (max. 10)? 10 4

Approximate Number Attending: 40-70

Date of Council Approval/Denial: _____

Council Resolution Number: _____

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

4. BLOCK PARTY: Lauren Grewe, re: to be held Saturday, October 8, 2022, from 12:00 p.m. to 9:00 p.m. on Sherwood, between Woodside and Parklane, with a rain date of Sunday, October 9, 2022.

Eric Grewe, 15612 Woodside, presented the request to Council.

Councilmember Scott Bahr offered an approving resolution for the Consent agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

4.

City Clerk
August 8, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Lori Miller, Deputy City Clerk,

AGENDA ITEM

BLOCK PARTY: Lauren Grewe, re: to be held Saturday, October 8, 2022, from 12:00 p.m. to 9:00 p.m. on Sherwood, between Woodside and Parklane, with a rain date of Sunday, October 9, 2022.

BACKGROUND

Request to host Fall Festival block party on Sherwood, between Woodside and Parklane where Woodside meets Sherwood to island at Parklane and Sherwood. Event to include code and donuts, potluck, kids' activities, fall crafts, lawn games and music.

RECOMMENDATION

Approve as submitted.

FISCAL CONSIDERATION

N/A.

ATTACHMENTS

1. LTC S080822 Block Party Lauren Grewe
2. Sherwood Block Party, 08-22-22

APPROVED BY

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: August 5, 2022 Date to appear at a Council Meeting: _____

Name of Neighborhood Representative: Lauren Grewe

Address (please include zip code): 15612 Woodside Livonia MI 48154

Telephone Number with area code: Home: 734-748-4138 (cell) _____ Office: n/a

Email: FairwayFarmsHOA@gmail.com

Please circle what is being requested – **“BLOCK PARTY”** and/or **“STREET BARRICADING”**

<u>Saturday October 8, 2022</u>	<u>Sunday October 9, 2022</u>	<u>12pm - 9pm</u>
Date of Block Party and/or Barricading	Rain Date	Start/end time of Block Party and/or Barricading End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

Sherwood, between Woodside and Parklane. Where Woodside meets Sherwood to island at
Parklane and Sherwood. Not to include any of Woodside, Westbrook, or Parklane.

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.) Fall Festival!

~~Cider and donuts, potluck, kids' activities such as face painting, bike parade, donut eating contest,
fall crafts; lawn games. Possibly Kona Man and music.~~

How many barricades are you requesting (max. 10)? Three; one on each end and one where Westbrook meets Parklane

Approximate Number Attending: Last year we had about 150 (guesstimation)

Date of Council Approval/Denial: _____

Council Resolution Number: _____

RECEIVED
CITY CLERK
2022 AUG - 8 AM 8:45

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

5. REQUEST FOR DESIGNATION AS A NON-PROFIT ORGANIZATION: Christian A. Lobb, Esq., Bator Lobb Attorneys and Counselors at Law, on behalf of Life Center, Inc., re: as required by the State of Michigan to obtain a Charitable Gaming License to allow a raffle fundraiser in the future.

Samantha Nieuwenbroek, Program Director for Live Center, presented the request to Council.

Councilmember Scott Bahr offered an approving resolution for the Consent agenda.

Samantha Nieuwenbroek asked if she would be notified once approved. Councilmember Kathleen McIntyre stated that she wouldn't be notified, but to watch the meeting or read the minutes to know her item was approved.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

5.

City Clerk
August 11, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Lori Miller, Deputy City Clerk,

AGENDA ITEM

REQUEST FOR DESIGNATION AS A NON-PROFIT ORGANIZATION: Christian A. Lobb, Esq., Bator Lobb Attorneys and Counselors at Law, on behalf of Life Center, Inc., re: as required by the State of Michigan to obtain a Charitable Gaming License to allow a raffle fundraiser in the future.

BACKGROUND

Request for designation as non-profit to obtain charitable gaming license from State of Michigan. This organization provides residential care services for persons with developmental disabilities throughout the Metro Detroit area. Fundraising event will be to offset additional costs incurred since the onset of Covid.

RECOMMENDATION

Approve request as submitted.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. Request for non-profit recognition, Life Center, 08-22-22

APPROVED BY

BATOR LOBB

ATTORNEYS AND COUNSELORS AT LAW
PROFESSIONAL CORPORATION

GREGORY J. BATOR

4 PARKLANE BLVD, STE 310
DEARBORN, MI 48126
TELEPHONE (248) 642-7844
FACSIMILE (248) 642-5922

CHRISTIAN A. LOBB
BENJAMIN D. RIOS

August 8, 2022

Via First-Class Mail

Susan M. Nash, City Clerk
City of Livonia
33000 Civic Center Dr.
City Hall, First Floor
Livonia, MI 48154

**Re: Life Center, Inc.
Request for Resolution Recognizing Non-Profit Status**

Dear Ms. Nash:

Our office represents Life Center, Inc. ("Life Center"), a non-profit, 501c3 tax exempt organization that provides residential care services for persons with developmental disabilities across the Metropolitan Detroit area. Life Center is based in the City of Livonia, with its offices currently located at 19575 Victor Parkway, Ste., 230, Livonia. Life Center has maintained its principal business offices in Livonia since 1994.

Life Center is in the process of applying to the Michigan Gaming Control Board for a charitable gaming license. To qualify, Life Center must submit a copy of a resolution passed by a local body of government in which the organization conducts its principal activities stating the organization is a recognized non-profit organization in the community. The Michigan Gaming Control Board has developed a Local Governing Body Resolution for Charitable Gaming License for this purpose. Please see Attachment A. Life Center requests that this resolution be placed on the Livonia City Council's agenda at the earliest opportunity.

To assist the City Council in resolving that Life Center is a "recognized non-profit organization in the community the following supporting documents are attached:

- IRS tax exemption letter establishing that Life Center is a non-profit charitable organization; (Attachment B).
- A letter summarizing Life Center's organizational purpose. (Attachment C).

BATOR LOBB, P.C.

Susan M. Nash, City Clerk

City of Livonia

August 8, 2022

Page 2

- Articles of Incorporation with Amendments establishing that Life Center is organized on a non-profit basis; (Attachment D).
- Corporate Bylaws establishing that Life Center is organized on a non-profit basis. (Attachment E).

Since the onset of COVID, Life Center has faced the daunting challenge of maintaining 24-hour staffing for individuals with disabilities. This has resulted in increased costs for overtime pay, hiring, and COVID related personal protection equipment and supplies. Life Center is pursuing the fundraising opportunities available under a Charitable Gaming License to help offset those additional costs. Approval of the attached resolution by the Livonia City Council would be of tremendous assistance for Life Center to continue with their charitable purpose.

Thank you for your consideration of this request. You may direct any follow up questions, or confirmation as to whether the resolution will be on the Board's agenda, to my attention.

Very truly yours,

BATOR LOBB, P.C.



Christian A. Lobb

CAL/kc

Enclosures

cc: Erich Audretsch, Life Center, Board President
Samantha Nieuwenbroek, Life Center, Program Director

Exhibit A



State of Michigan
Michigan Gaming Control Board
Millionaire Party Licensing
3062 W. Grand Blvd, Suite L-700
Detroit, MI 48202-6062
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(k)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be
considered for _____
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Organization Information: _____
19575 Victor Parkway, Ste., 230, Livonia 48152
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

Erich Audretsch, Board President
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE

(734) 261- 1094

PHONE NUMBER

Exhibit B

Internal Revenue Service
District Director

Department of the Treasury

Date: NOV 4 1983

Employer Identification Number:

38-2418870

Accounting Period Ending:

September 30

Foundation Status Classification:

509(a)(1) and 170(b)(1)(A)(vi)
Advance Ruling Period Ends:

September 30, 1984

Person to Contact:

Charlotte Hunter

Contact Telephone Number:

513-684-2501

Life Center, Incorporated
32625 W. Seven Mile Rd. Suite 9
Livonia, MI 48152

Dear Applicant:

Case 313259000EO

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably be expected to be a publicly supported organization described in section 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, you will be treated as a publicly supported organization, and not as a private foundation, during an advance ruling period. This advance ruling period begins on the date of your inception and ends on the date shown above.

Within 90 days after the end of your advance ruling period, you must submit to us information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, you will be classified as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, you will be classified as a private foundation for future periods. Also, if you are classified as a private foundation, you will be treated as a private foundation from the date of your inception for purposes of sections 507(d) and 4940.

Grantors and donors may rely on the determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you submit the required information within the 90 days, grantors and donors may continue to rely on the advance determination until the Service makes a final determination of your foundation status. However, if notice that you will no longer be treated as a section 509(a)(1)* organization is published in the Internal Revenue Bulletin, grantors and donors may not rely on this determination after the date of such publication. Also, a grantor or donor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(1)* status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(1)* organization.

P.O. Box 2508, Cincinnati, Ohio 45201

(over)

Letter 1045(DO) (6-77)

* and 170(b)(1)(A)(vi)

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

Generally, you are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. If you have paid FICA taxes without filing the waiver, you should call us. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

You are required to file Form 990, Return of Organization Exempt from Income Tax, only if your gross receipts each year are normally more than \$10,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

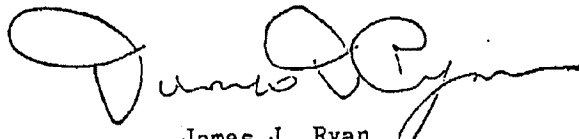
You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



James J. Ryan
District Director

For tax years ending on or after December 31, 1982, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000, instead of \$10,000 as indicated above.

Beginning January 1, 1984, unless specifically excepted, you must pay taxes under the Federal Insurance Contributions Act (social security taxes) for each employee who is paid \$100 or more in a calendar year. Letter 1045(DO) (6-77)

Exhibit C



19525 Victor Parkway
Livonia, Michigan • 4815w
Toll Free: 888.285.2237
www.lifecenterinc.net

June 17, 2022

RE: Purpose Letter—Licensing application for poker fundraising

To Whom It May Concern:

Organizational Purpose

Life Center, Inc. is a tax exempt, 501 (c) (3), non-profit organization dedicated to providing services for persons with disabilities. The agency's intention is to provide support so that people with disabilities can lead fulfilling lives in the community.

Funds

Life Center provides residential and staffing services for individuals with disabilities with its funding. The agency is funded through contracts with Detroit Wayne Integrated Health Network, Macomb County Community Mental Health, and Oakland County Health Network. These entities receive funds from the Michigan Department of Health and Human Services to purchase these services from credential providers. In turn, the state receives funds from the federal government to offer these services through the Medicaid program.

Sincerely,

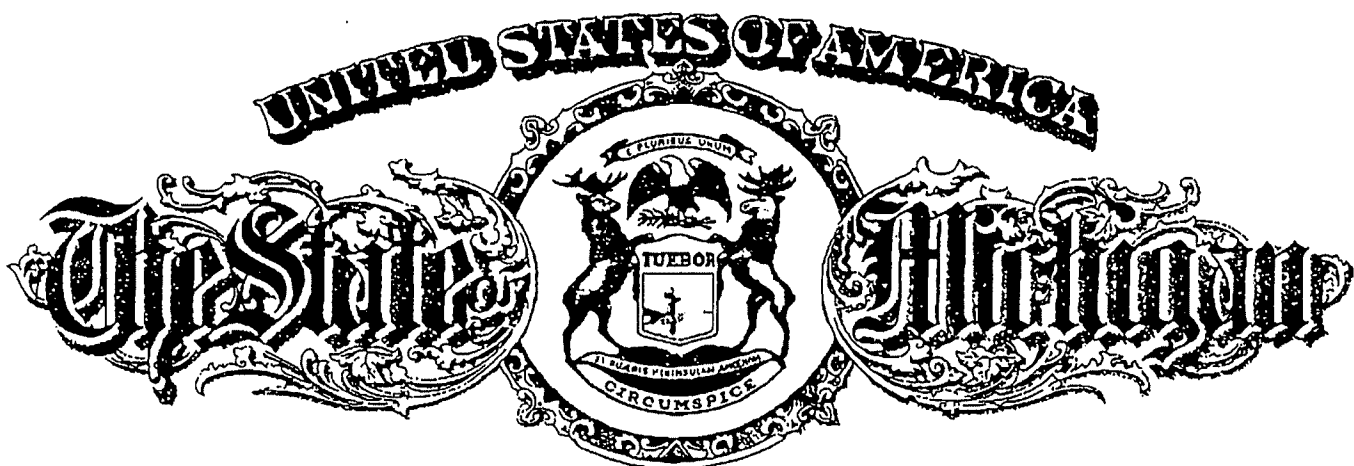
Erich Audretsch
President

CC: Samantha Nieuwenbroek, Carrie DeBrincat, Melissa Bradley, Ray Nichols, Theirl Jarman, Jana Roeder

Making a
difference
One life at a
time

Macomb 36975 Utica Road; Suite 100 • Clinton Township, MI 48036 • 888.335.9318

Exhibit D



Michigan Department of Consumer and Industry Services

Lansing, Michigan

This is to Certify that the annexed copy has been compared by me with the record on file in this Department and that the same is a true copy thereof.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 26th day of June, 2001

Andrew S. Mitchell, Director

Bureau of Commercial Services

(Please do not write in spaces below—for Department use)

MICHIGAN DEPARTMENT OF COMMERCE — CORPORATION AND SECURITIES BUREAU	
FILED JUN 15 1982 Administrator MICHIGAN DEPARTMENT OF COMMERCE Corporation & Securities Bureau	Date Received
	MAY 24 1982
Corporation Number	887-047

(SEE INSTRUCTIONS ON REVERSE SIDE)

(Non-Profit Domestic Corporations)

ARTICLES OF INCORPORATION

These Articles of Incorporation are signed by the incorporators for the purpose of forming a non-profit corporation pursuant to the provisions of Act 327, Public Acts of 1931, as amended, and Act 284, Public Acts of 1972, as amended, as follows:

ARTICLE I.

The name of the corporation is LIFE CENTER, INCORPORATED

ARTICLE II.

The purpose or purposes for which the corporation is organized are as follows:
(See Part 2 of Instructions)

The Corporation is organized and operated exclusively for charitable and educational purposes as described, authorized and limited in Section 501 (C) (3) of the Internal Revenue Law.

To provide and/or facilitate the provision of, services and/or programs for physically and/or mentally disabled or handicapped persons, persons that are mentally ill, and the elderly in order that they may attain or maintain their optima level of functioning in the least restrictive and most normative environment possible and in a way that promotes the greatest amount of personal independence. This shall include, but not be limited to the following areas; Housing; Training or Educational Programs for the Target Populations, their families programs/service Staff and Professionals, and the community; Counseling and Guidance; Supervision; Recreational, Social and Vocational programs; Transportation, Fiscal program and personnel management; Fiscal program Assessment; and the writing, publication and dissemination of residant materials.

To transact business, including the receipt and payment of monies, the care and custody of property, and other incidental business matters in connection with providing the services and/or programs described in paragraph two and three of this article.

All of the assets and earnings shall be used exclusively for the purposes hereinabove set forth, including the payment of expenses incidental thereto, and no part of the net earnings shall inure to the benefit of

*(Continued on attached sheet)

ARTICLE III.

Said corporation is organized upon a NON-STOCK basis.
(Stock-share or non-stock)

(a)

(If upon a stock-share basis fill in the following)

The total number of shares of stock which the corporation shall have authority to issue is _____
of the par value of \$ _____ per share.

A statement of all or any of the designations and the powers, preferences and rights, and the qualifications, limitations or restrictions thereof is as follows: _____

(b)

(If upon a non-stock basis strike out paragraph (a) above and fill in the following)

The amount of assets which said corporation possesses is:

*Real Property: (Give description and value. If none, insert "none".) NONE

*Personal Property: (Give description and value. If none, insert "none".) NONE

Said corporation is to be financed under the following general plan:

Federal, State and Local grants; Security income monies; Contract with
Federal, State and Local agencies or individuals; Federal Social Security
and Supplement; Donations.

ARTICLE IV.

(1) The address of the initial registered office is (See part 3 of Instructions)

603 West Eleven Mile Road Royal Oak Michigan 48067
(No. and Street) (Town or City) (Zip Code)

(2) The mailing address of the initial registered office is (need not be completed unless different from the above address—See part 2 of Instructions)

_____ Michigan _____
(No. and Street) (Town or City) (Zip Code)

(3) The name of the initial resident agent at the registered office is

Ray Nichols

ARTICLE V.

The names and addresses of the incorporators are as follows:

(At least 3 incorporators are required; See Part 4 of Instructions)

Names

Residence or Business Address

Ray Nichols 603 West Eleven Mile Road, Royal Oak, Michigan 48067
Erich Audretsch, 355 Lincoln Road, Grosse Pointe, Michigan 48230
Leigh D. Gerhardt, 1714 Bedford Sq., Rochester, Michigan 48063

ARTICLE VI.

The names and addresses of the first board of directors (or trustees) are as follows:
(At least 3 directors or trustees are required; See Part 4 of Instructions)

Names

Residence or Business Address

Ray Nichols, 603 West Eleven Mile Rd., Royal Oak, Michigan 48067
Erich Audretsch, 355 Lincoln Road, Grosse Pointe, Michigan 48230
Leigh D. Gerhardt, 1714 Bedford Sq., Rochester, Michigan 48063

ARTICLE VII.

(Here insert any desired additional provisions authorized by the Acts)

These Articles of Incorporation are hereby signed by the incorporators on this 19 day of MAY, 19 82.

Ray Nichols

Erich Audretsch

Leigh D. Gerhardt

ARTICLE II. (Continued)

any private member or individual and no substantial part of its activities or of any organization to which it may contribute shall be for the carrying on of propaganda or otherwise attempting to influence legislation or participate in or influence any political campaign, or any other activity which would disqualify the Corporation from tax exemption under §501 of the Internal Revenue Code or other applicable federal, state or local law, regulation now or hereafter enacted.

(*In the event of dissolution, all assets, real and personal,
(shall be distributed to such organizations as are qualified
(as tax exempt under Section 501 (c)(3) of the Internal Revenue
(Code or the corresponding provisions of a future United States
(Internal Revenue law.

MICHIGAN DEPARTMENT OF COMMERCE — CORPORATION AND SECURITIES BUREAU	
(FOR BUREAU USE ONLY)	Date Received OCT 25 1994
FILED	
OCT 26 1994	
ADMINISTRATOR MICHIGAN DEPARTMENT OF COMMERCE CORPORATION & SECURITIES BUREAU	

CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION
For use by Domestic Corporations

(Please read information and instructions on last page)

Pursuant to the provisions of Act 284, Public Acts of 1972 (profit corporations), or Act 162, Public Acts of 1982 (nonprofit corporations), the undersigned corporation executes the following Certificate:

1. The present name of the corporation is: LIFE CENTER, INCORPORATED

2. The corporation identification number (CID) assigned by the Bureau is:

8	8	7	—	0	4	7
---	---	---	---	---	---	---

3. The location of its registered office is:

15419 Middlebelt
(Street Address)

Livonia
(City)

Michigan 48154
(ZIP Code)

4. Article VII of the Articles of Incorporation is hereby amended to read as follows:

A. A volunteer director is not personally liable to the corporation or its shareholders or members for monetary damages for a breach of the director's fiduciary duty. However, the provision shall not eliminate or limit the liability of a director for any of the following:

(i) A breach of the director's duty of loyalty to the corporation or its shareholders or members.

(ii) Acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law.

(iii) A violation of section 551(1).

(iv) A transaction from which the director derived an improper personal benefit.

(v) An act or omission occurring before the date of filing this Certificate of Amendment to the Articles of Incorporation.

(vi) An act or omission that is grossly negligent.

B. The corporation assumes all liability to any person other than the corporation, its shareholders, or its members for all acts or omissions of a volunteer director occurring on or after the date of filing this Certificate of Amendment to the Articles of Incorporation.

5. COMPLETE SECTION (a) IF THE AMENDMENT WAS ADOPTED BY THE UNANIMOUS CONSENT OF THE INCORPORATOR(S) BEFORE THE FIRST MEETING OF THE BOARD OF DIRECTORS OR TRUSTEES; OTHERWISE, COMPLETE SECTION (b)

a. ☐ The foregoing amendment to the Articles of Incorporation was duly adopted on the _____

day of _____, 19____, in accordance with the provisions of the Act by the unanimous consent of the incorporator(s) before the first meeting of the board of directors or trustees.

Signed this _____ day of _____, 19____.

_____ (Signature)	_____ (Signature)
_____ (Type or Print Name)	_____ (Type or Print Name)
_____ (Signature)	_____ (Signature)
_____ (Type or Print Name)	_____ (Type or Print Name)

b. ☒ The foregoing amendment to the Articles of Incorporation was duly adopted on the 11th day of November, 1994. The amendment: (check one of the following)

- ☒ was duly adopted in accordance with Section 611(2) of the Act by the vote of the shareholders if a profit corporation, or by the vote of the shareholders or members if a nonprofit corporation, or by the vote of the directors if a nonprofit corporation organized on a nonstock directorship basis. The necessary votes were cast in favor of the amendment.
- ☐ was duly adopted by the written consent of all the directors pursuant to Section 525 of the Act and the corporation is a nonprofit corporation organized on a nonstock directorship basis.
- ☐ was duly adopted by the written consent of the shareholders or members having not less than the minimum number of votes required by statute in accordance with Section 407 (1) and (2) of the Act if a nonprofit corporation, and Section 407 (1) of the Act if a profit corporation. Written notice to shareholders or members who have not consented in writing has been given. (Note: Written consent by less than all of the shareholders or members is permitted only if such provision appears in the Articles of Incorporation.)
- ☐ was duly adopted by the written consent of all the shareholders or members entitled to vote in accordance with Section 407 (3) of the Act if a non-profit corporation, and Section 407 (2) of the Act if a profit corporation.

Signed this 17 day of October, 1994

By Ray Nichols
(Only signature of: President, Vice-President, Chairperson and Vice-Chairperson)

Ray Nichols
(Type or Print Name)

President
(Type or Print Name)

Exhibit E

LIFE CENTER, INCORPORATED

BY-LAWS

ARTICLE I. NAME

The name of this corporation is **LIFE CENTER, INCORPORATED**

ARTICLE II. ACTIVITIES AND OBJECTIVES

The activities or purposes of the corporation are to operate only for charitable, educational and/or scientific purposes entitling the corporation to exemption from taxation under §501(c)(3) of the United States Internal Revenue Code of 1986, as the same may be amended from time to time, or the corresponding provisions of whatever revenue laws of the United States shall be in force from time to time (the "Code") including to provide and facilitate the provision of services and programs for physically and mentally disabled or handicapped persons, persons that are mentally ill, and the elderly in order that they may attain or maintain their optimal level of functioning in the least restrictive and most normative environment possible and in a way that promotes the greatest amount of personal independence. The Corporation's activities shall include, but not be limited to, the following areas: housing; transportation, training and educational programs for the target population, their families and the community; training and educational programs for staff and professionals; counseling and guidance; social and vocational programs; personal fiscal management and assessment; publication and dissemination of resident materials and to engage in any lawful activity in furtherance of the foregoing activities and purposes and for which a corporation may be formed under the Nonprofit Corporation Act of Michigan, as the same may be amended and revised and be in effect after the date hereof (the "Act").

ARTICLE III. MEMBERSHIP

Section 1. Members. As provided by the Act, the corporation shall be a membership corporation. **Community Services Network, Inc.**, a Connecticut nonstock corporation exempt from taxation under section 501(c)(3) of the Code ("CSN, Inc.") shall be the sole member of the corporation. The member shall have the sole and exclusive power to elect the directors of the corporation, and such other rights and powers with respect to the activities, property and affairs of the corporation as are accorded by these by-laws, the Articles of Incorporation, the Act, and by Michigan law to the members of a Michigan nonstock corporation.

Section 2. Annual Meeting of Corporation. The annual meeting of the corporation shall be the meeting at which directors of the corporation are elected by the member. The annual meeting shall be held at the date and time of the annual meeting of the board of directors of CSN, Inc.

Section 3. Special Meetings of Corporation. Special meetings of the corporation may be called in accordance with the applicable provisions of the by-laws of CSN, Inc. concerning the call of special meetings of CSN, Inc.'s board of directors. Special meetings may also be called by the President of the corporation or by persons constituting not less than one-third (1/3) of the number of directors of the corporation.

ARTICLE IV. DIRECTORS

Section 1. Membership. The board of directors shall consist of persons interested in the purposes and objectives of the corporation, and whose skills or potential contributions are essential to carrying out the purpose and objectives of the corporation.

Section 2. Number, Election and Term of Office. The number of directors on the board of directors shall be no fewer than one (1) nor more than twelve (12). The number of directors on the board of directors within this range shall be established by the member by resolution or otherwise at the annual meeting of the corporation. Each director shall serve for a term of one (1) year and thereafter until his or her successor is elected.

Section 3. Removal; Resignation. A director may be removed from office by the member at any time with or without cause and with or without notice or a hearing. A director may resign by written notice to the corporation. The resignation will be effective upon its receipt by the corporation or a subsequent time as set forth in the written resignation.

Section 4. Vacancies. Any vacant position on the board of directors shall be filled by a person selected by the member, and the person so selected shall serve for the unexpired portion of the term of the person whose departure created the vacancy.

Section 5. Annual Meetings. The annual meeting of the board of directors shall be held each year immediately after the annual meeting of the corporation. If the annual meeting is not, or cannot be, held at that time, it may be called at any other time as a special meeting of the board of directors. At each annual meeting the directors shall elect the officers of the corporation for the next year, and shall transact whatever other business may properly come before the meeting.

Section 6. Regular Meetings. Regular meetings of the board of directors shall be held whenever and wherever the board of directors may specify by resolution. No notice of regular meetings need be given, but if no resolution is in effect, regular meetings shall be called in the same manner as special meetings of the board of directors.

Section 7. Special Meetings. Special meetings of the board of directors may be called by the President. Persons constituting not less than one-third (1/3) of the number of directors of the corporation may also call special meetings of the board of directors. At least three (3) business days oral or written notice of any special meeting shall be given to each director. Notice need not be given to any director who attends the meeting or who waives notice in a writing executed and filed with the Secretary of the corporation either before or after the meeting. The Secretary shall file the waivers with the records of the meeting.

Section 8. Quorum and Voting Requirements. A majority of the number of directors shall constitute a quorum, and the transaction of all business to come before the directors shall be by majority vote of those present at the meeting.

Section 9. Powers. The directors shall manage the property, activities and affairs of the corporation, subject to the terms of the articles of incorporation, these by-laws, the Act and the powers reserved to the member.

Section 10. Transaction of Business Without Meeting; Irregular Meetings. Any corporate action which can be authorized at a meeting of the board of directors or of any committee of directors (as described in Article V of these by-laws) may be taken without a meeting, as long as quorum requirements are met, if all the directors or all the members of the committee consent in writing to the action before or after the action is taken. The Secretary of the corporation shall file these consents with the minutes of the meetings of the board of directors. In addition, a director may participate in any meeting of the board of directors or of any committee of the board of directors by means of a conference telephone or similar communications equipment enabling all of the directors participating in the meeting to hear one another, and such participation in a meeting shall constitute presence in person at such meeting.

ARTICLE V. COMMITTEES

Committees. The board of directors may from time-to-time form such *ad hoc* committees as it believes are necessary and prudent for the management of the business and affairs of the corporation. *Ad hoc* committees shall have only those powers and that authority expressly set forth in the resolution of the board of directors by which the committees are created. All committees shall promptly report their actions to the full board of directors.

ARTICLE VI. OFFICERS

Section 1. Title, Election and Duties. The board of directors shall elect a President, Secretary, and Treasurer, and may elect such other officers whenever it determines that other officers are desirable. The duties of each officer shall be the duties prescribed by these by-laws and/or those prescribed by resolution of the board of directors.

Section 2. President. The President shall be in charge of and direct the business and affairs of the corporation under the direction and control of the board of directors.

Section 3. Treasurer. The Treasurer shall keep the fiscal accounts of the corporation, including an account of all moneys received or paid out. At least as often as every twelve (12) months, he or she shall prepare or have prepared a balance sheet showing the financial condition of the corporation as of a date not more than four (4) months earlier than the date of completion of the balance sheet. He or she shall also prepare or have prepared a revenue and expense statement for the twelve months ended on the date of the balance sheet.

Section 4. Assistant Treasurer. The Assistant Treasurer, if any, shall assist the Treasurer in the performance of the Treasurer's responsibilities, and shall have such other duties and obligations as the board of directors may from time-to-time assign to him.

Section 5. Secretary. The Secretary shall keep the minutes of the meetings of directors and shall give notice of these meetings when notice is required by these by-laws. He or she shall keep all books, records and papers of the corporation except those kept by the Treasurer or another person authorized to keep them by a resolution of the board of directors, and shall authenticate records of the corporation.

Section 6. Term of Office. Each of the officers shall serve for a term of one (1) year and thereafter until his or her successor is elected and qualified. Any officer may be removed by the member or by the board of directors at any time, with or without cause and with or without notice or a hearing. Vacancies among the officers shall be filled by the board of directors.

ARTICLE VII. INDEMNIFICATION

Section 1. Indemnification. The Corporation will, to the fullest extent now or hereafter permitted by law, indemnify any Director or officer of the Corporation (and, to the extent provided in a resolution of the Board of Directors or by contract, may indemnify any volunteer, employee or agent of the Corporation) who was or is a party to or threatened to be made a party to any threatened, pending, or completed action, suit or proceeding by reason of the fact that the person is or was a Director, officer, volunteer, employee or agent of the Corporation, or is or was serving at the request of the Corporation as a director, trustee, officer, partner, volunteer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, whether for profit or not for profit, against expenses including attorneys' fees (which expenses may be paid by the Corporation in advance of a final disposition of the action, suit or proceeding as provided by law), judgments, penalties, fines and amounts paid in settlement actually and reasonably incurred by the person in connection with the action, suit or proceeding if the person acted (or refrained from acting) in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Corporation, and with respect to any criminal

action or proceeding, if the person had no reasonable cause to believe his or her conduct was unlawful.

Section 2. Rights to Continue. This indemnification will continue as to a person who has ceased to be a Director or officer of the Corporation. Indemnification may continue as to a person who has ceased to be a volunteer, employee or agent of the Corporation to the extent provided in a resolution of the Board of Directors or in any contract between the Corporation and the person. Any indemnification of a person who was entitled to indemnification after such person ceased to be a Director, officer, volunteer, employee or agent of the Corporation will inure to the benefit of the heirs and personal representatives of that person.

ARTICLE VIII. DISTRIBUTION OF ASSETS

Section 1. Generally. The corporation is nonprofit. The corporation shall not authorize or issue shares of stock or pay dividends. None of the corporation's earnings, income, or assets shall ever be distributed to, or inure to the benefit of, its directors, officers, or to any private individual; provided, however, that the corporation may compensate reasonably its officers, directors or any private individual for services performed for the corporation; and provided further, that, the corporation may make distributions in furtherance of the purposes set forth in Article II above.

Section 2. Dissolution. The corporation may be dissolved at any time upon the sole and exclusive affirmative vote of the member. If the corporation is dissolved, any assets remaining after payment of all liabilities and obligations shall be distributed, subject to and consistent with any donor imposed restrictions thereon (i) to other organizations both exempt from taxation under §501(c)(3) of the Code and engaged in providing services and programs for physically and mentally disabled or handicapped persons, persons that are mentally ill, and the elderly, or (ii) to a state or local government for a public purpose, in amounts and proportions determined by the sole member. Any assets not disposed of by the sole member shall be disposed of by the court having jurisdiction over charitable matters in the location where the principal office of the corporation is then located, exclusively for exempt purposes, or to such organization or organizations as the court shall determine, which are organized and operated exclusively for such purposes.

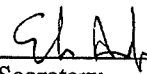
ARTICLE IX. AMENDMENTS AND MISCELLANEOUS PROVISIONS

Section 1. Articles of Incorporation and By-laws. The articles of incorporation and these by-laws may be amended at any time solely and exclusively by the affirmative vote of the member at any meeting or meetings properly called to consider the amendment; provided, however, no change shall be made in these by-laws or the articles of incorporation which will affect the exempt status of the corporation under §501(c)(3) of the Code.

Section 2. Record of Changes. Whenever a by-law is amended or repealed or a new by-law is adopted, that action and the date on which it was taken shall be noted on the original bylaws in the appropriate place, or a new set of by-laws shall be prepared incorporating the changes.

Section 3. Inconsistencies with Articles of Incorporation. If any provisions of these by-laws shall be found to be inconsistent with any provisions of the articles of incorporation, as presently existing or as amended, the articles of incorporation shall be the controlling authority.

Certified by the Secretary of the corporation as the by-laws of Life Center Incorporated duly adopted by resolution of the Directors on Jan. 21, 1999.


Secretary

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

6. REQUEST FOR AUTHORIZATION TO WAIVE THE SEALED BID PROCESS AND PURCHASE FROM SOLE SOURCE PROVIDER: Division of Police, re: to replace the Police Department's Firearms Training Simulator (FATS), from budgeted funds.

Livonia Police Captain Gregory Yon presented the request to Council.

Councilmember Scott Morgan offered an approving resolution for the Consent agenda.

Councilmember Kathleen McIntyre mentioned that she attended the Citizens Police Academy and would like to be invited back to use the new system.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

6.

Police
August 8, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Diane Warterian, Program Supervisor,

AGENDA ITEM

REQUEST FOR AUTHORIZATION TO WAIVE THE SEALED BID PROCESS AND PURCHASE FROM SOLE SOURCE PROVIDER: Division of Police, re: to replace the Police Department's FireArms Training Simulator (FATS), from budgeted funds.

BACKGROUND

The Livonia Police Department's former Firearms Training Simulator (FATS) Equipment Manufactured by Meggitt, is no longer operational due to its age (18-20 years old). Its operating system "Windows XP" ceased being supported earlier this year. Without the ability to install updates, and the absence of customer support, our virtual interactive scenario-based training ceased.

RECOMMENDATION

It is our recommendation to purchase a new Firearms Training Simulator from VirTra Inc. Pursuant to Finance Ordinance 3.04.140 d.4, we are requesting a waiver of the City's sealed bid process, based on our research that Virtra, Inc. is the only manufacturer of simulation equipment and software that simulates return fire with consequences. VirTra is also the only company that can produce and sell a specifically triggered training cartridge for the taser line of products of Axon. Lastly, VirTra is the only company that can produce and sell a specially designed kit that affordably converts a live firearm into a safe and reliable training tool that can simulate mechanical malfunctions and therefore increase realism. A sole source letter is attached.

FISCAL CONSIDERATION

We request to purchase the following de-escalation and firearm training simulator from VirTra Inc. for \$56,280.54 using budgeted funds from account 101-325-987-000. This price includes a trade-in credit of \$10,000.00 for our old system.

VirTra Inc
295 E Corporate Place
Chandler Az 85225
480-968-1488

ATTACHMENTS

1. Virtra Sole Source Letter

2. Virtra Product Quote
3. Virtra Product Spec Sheet

APPROVED BY



Thomas Goralski, Police Chief

Date: August 10, 2022



Michael Slater, Finance Director

Date: August 11, 2022



Paul Bernier, City Attorney

Date: August 11, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022



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January 26th, 2021

For the purposes of creating a **sole source justification** for VirTra Inc's line of simulators, the following details regarding specific applications should be considered:

VirTra has been developing and producing a proprietary simulation system and software using multiple screens and real video for small arms and use of force training since 2001. **Based upon our research, VirTra is the only manufacturer of firearms simulation equipment and proprietary software to incorporate real and interactive video seamlessly displayed and fully interactive across all screens at the same time.** Video based characters and laser tracking equipment can be engaged and detected on each of the screens of the simulator at the same time or in series of events that trigger others to occur on different screens.

In addition, VirTra invented the **Threat-Fire™** Device and is the only manufacturer of this equipment throughout the world. VirTra has been awarded a **US Patents (#8,016,594, #8,267,691)** for the Threat-Fire device and is the only simulator company that can produce or sell any device using electronic impulses to simulate consequences during screen-based simulation training. The Threat Fire device can be added to any and all VirTra simulators after the initial purchase and at a later date.

VirTra has been awarded **US Patent #10,438,503**, which relates to VirTra's TASER® cartridge kits. VirTra is the only company in the United States that can produce or sell a specially triggered training cartridge for the TASER line of products by Axon, the global leader in connected public safety technologies. The patent covers VirTra's proprietary method of reliably triggering the training device based on the unique acoustic sound produced by a TASER Conducted Energy Weapon's (CEW) electrical arc. This innovation allows trainees to deploy the cartridges from a real TASER CEW during simulation training and avoid high-voltage feedback. It also allows trainees to practice with a TASER CEW's "ARC" and/or "Re-ARC" functions, which increases the realism of each training session. By using a live CEW while training in VirTra's simulators, trainees are able to improve their technique and develop proper habits that carry into real world situations. The patent applies to both legacy units and the latest multi-cartridge systems used for the TASER X2 and TASER 7 weapons.

"TASER CEWs have been classified as 'less-lethal' devices, and as such, require the same type of high quality, judgmental use-of-force simulation training as lethal devices like firearms," said Lon Bartel Director of Training and Curriculum at VirTra. "By combining live TASER CEW and VirTra training cartridges with VirTra's simulators and library of content, trainees have an opportunity to develop critical decision-making skills when under stress as well as further develop safe weapon handling by practicing the removal and replacement of cartridges during simulations that escalate."

VirTra has been awarded **US Patent #10,436,539**, which relates to mechanical malfunction of real firearms used in simulation training. VirTra is the only company in the United States that can produce or sell a specially designed kit that affordably converts a live firearm into a safe and reliable training tool that can simulate mechanical malfunction and therefore increase realism. This patent addresses the growing need to safely, affordably, and accurately reproduce the intricacies of real firearms for training purposes. Patent 10,436,539 expands VirTra's growing library of intellectual property related to affordably converting real firearms (whether pistol or rifle) into suitable training tools that can be used in realistic simulation training without the expense or hassle of modifying the original firearm.

VirTra has created a proprietary software package called **V-Author™**. The V-Author software allows for the creation of unique training content that can only be used on the VirTra line of simulation equipment. The V-Author software is the only known software allowing for the creation and display of real video-based assets on multiple, seamless screens where all are interactive. V-Author software and scenarios can be added to any and all VirTra simulators after the initial purchase and at a later date as requested by the customer.

VirTra's – Virtual Interactive Coursework Training Academy™ (**V-VICTA**)- delivers a program specifically for law enforcement departments that are designed to Teach, Train, Test and Sustain from an all-in-one solution. This program provides a nationally recognized certified curriculum and interactive virtual coursework that was developed exclusively with nationally recognized partnerships. Combined with VirTra's simulators, V-VICTA provides law enforcement departments all the necessary tools to instill proper training and knowledge transfer to its students that is not available anywhere else.

For over 28 years, VirTra has been an interactive partner for de-escalation, active shooter, judgmental use of force, situational awareness and firearms training for law enforcement, military, and educational markets. With V-VICTA™, we've developed an easy turn-key training program to provide and support law enforcement training programs in an efficient and cost-effective manner.

VirTra has ensured the integration of what the leading science discovers about Simulation and adult learning is woven into all of our material to help maximize the effects of training time and increase abilities learned in the scenarios. Please contact us for information about how to integrate V-VICTA into your department's training environment.

As of the date of this letter, VirTra's V-VICTA includes the following nationally certified courses with the VirTra Simulation Products:

Contact & Cover Concepts: **18119-1807**
Human Factors in Force Encounters: **18120-1808**
Injured Officer Handgun Manipulation: **18122-1808**
Tourniquet Application under Threat: **18123-1809**
Taser Targeting: **18126-1809**
High Risk Vehicle Stop: Communication to Custody: **18171-1901**

Active Threat/Active Killer (ATAK): Basic Principles- (Module 1): **19216 – 1910**
Weapon Transitions: **20228-2003**
Tourniquet Application Under Threat II: **20227-2002**
Special Populations: Autism: **20241-2005**
De-Escalation (Vistelar): **20254-2008**
Crisis De-Escalation: **20276-2011**
Mental illness Training: A Practical Approach: **20246-2007**

The Advanced Training Certification Course (ATCC) course includes the following accreditation:

Simulation Science: Foundations of Simulated Event Module 1: **19172-1901**
Gap Analysis and Troubleshooting: **19175-1904**
Fundamentals of V-Marksmanship: **19176-1907**
VirTra Advanced V-Marksmanship: **19185-1906**

In summary:

- VirTra Simulators have the exclusive ability to simulate return fire and consequences, with our patented **Threat-Fire™** device, delivering electrical impulses to the trainee.
- VirTra is the only company in the United States that can produce or sell a specially triggered training cartridge for the TASER line of products by Axon, the global leader in connected public safety technologies.
- VirTra is the only company in the United States that can produce or sell a specially designed kit that affordably converts a live firearm into a safe and reliable training tool that can simulate mechanical malfunction and therefore increase realism
- VirTra Simulators seamlessly display real and completely interactive video across all multiple and interconnected screens.
- VirTra Simulators use an automatic 'table top' refill station with a liquid compression **pump** to recharge the liquid CO2 propellant used in the tether-less recoil systems. The refill station uses Adapter Plates custom made to fit specific magazines.
- The VirTra **V-Author™** scenario software can only be used on VirTra Simulators.
- The VirTra **V-VICTA™** coursework offers over 80 hours of nationally approved and certified training curriculum available with the VirTra Simulation Products
- VirTra Inc. is the only manufacturer of simulation equipment that offers an *Upgrade Path*.

VirTra is the only responsive and responsible source for the above-mentioned equipment and capabilities as they relate to incorporation with the VirTra V-300-LE equipment. This statement is supported by market research and exclusively fulfills the needs of the purchaser. VirTra Systems is the only manufacturer and directly offers the patented **Threat-Fire™**, the patented VirTra TASER® cartridge kits and mechanical malfunction kit for use in real firearms, **V-Author™** scenario software, **V-VICTA™** coursework and other products referenced in herein.

Steve DiIullo,

Midwest Regional Sales Manager 480-261-7379



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Account Name Livonia Police Department
Contact Name Nicholas Schroeder
Phone 734-427-2360
Email nicholas.schroeder@livoniapd.com

Created Date 7/26/2022
Quote Number 00006617
Expiration Date 8/31/2022

Ship To Name Livonia Police Department

Prepared By Steve Dilullo
Phone (480) 968-1488
Email steve.dilullo@virtra.com

Notes: MI sales tax applies unless copy of tax exempt certificate provided.

Additional years of annual Service and Warranty Plan may be purchased for 10% of system price thru year 5.

Product Code	Product	Line Item Description	Product Description	Sales Price	Quantity	Discount	Total Price
V-VICTA-01	VirTra Virtual Interactive Coursework and Training Academy™		VirTra-Virtual Interactive Coursework and Training Academy™ certified simulator training curriculum. V-VICTA™ is a progressive science based approach to the use of simulation as a training system. Program materials include teacher lesson plans, student outline, presentation material, pre-tests, post-tests, course evaluation and all interactive video learning material in conjunction with the simulator for each available course. Virtual Instructor scenarios teach, train, test and sustain methodology to ensure participants dynamically absorb information to facilitate long term transfer of critical psycho-motor skills. Available exclusively to all VirTra simulation systems under a current Service or Subscription plan.	\$0.00	1.00		\$0.00
V-100LE-1	VirTra 100 LE (w/ 1 year warranty)		Includes projector, shot tracking equipment, low light kit, scenario authoring software, collapsible screen, laptop computer and a hard	\$18,183.77	1.00	9.00%	\$16,547.23

SP-V100-A	Service Plan - V-100® - Annual	2nd Year of Service and Warranty Plan included	case for easy transport. One year warranty and support services included. Additional year annual service agreement to include telephone support, remote assistance, labor, parts, emergency travel, software updates, and overnight shipping.	\$0.00	1.00		\$0.00
VATU-TMAR	Trainee Monitor and Recording		Trainee monitor and recording. Real-time monitoring, recording, and playback during debriefing sessions of trainees. Includes software and hardware that integrates into the VirTra line of simulators.	\$7,627.97	1.00	9.00%	\$6,941.45
TRK-P226	Tetherless-Sig Sauer P226		Tetherless handgun recoil kit for the Sig Sauer Model P226- 9 mm. Includes one magazine (All recoil kits convert real firearms which must be supplied by the customer).	\$3,632.09	1.00	5.00%	\$3,450.49
TRK-P226-MAG	Tetherless-Sig Sauer P226-Magazine		Additional magazine for use with the TRK-P226 recoil kits.	\$600.49	1.00		\$600.49
VWSA-P226-AP	Tetherless-Sig Sauer P226-Adapter Plate		Adapter plate for the TRK-P226-MAG (Requires VirTra refill station).	\$509.54	1.00		\$509.54
V-P320-9RK	VirTra Tetherless-Sig P320F		VirTra Tetherless handgun recoil kit for the Sig Sauer Model P320 Full Size/M17- .9mm caliber. Includes one 17 round simulated magazine. (All recoil kits convert real firearms which must be supplied by the customer).	\$4,844.73	2.00	9.00%	\$8,817.41
V-P320FC-SM	VirTra Tetherless-Sig P320-Magazine- Carry/Full Size		Additional magazine for use with the VTRK-P320F/CA recoil kits. Full Size and Carry (M17, M18)	\$642.47	2.00	5.00%	\$1,220.69
VWSA-P320FC-AP	Tetherless-P320FS/CA-Adapter Plate		Adapter plate for the TRK-P320FC-SM (Requires VirTra refill station). Table-top refill station for all refillable magazines. Includes automatic push	\$509.54	1.00		\$509.54



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VWSA-RFS	Refill Station	button activation and one CO2 tank which must ship empty.	\$4,668.66	1.00	5.00%	\$4,435.23
V-M4-RK	VirTra Engineered Tetherless M4 Kit	VirTra engineered tetherless rifle recoil kit for AR15, M4 and M16. Includes internal laser and one double sealed standard magazine (V-M4-SM). Includes one micro USB charger. (All recoil kits convert real firearms which must be supplied by the customer)	\$5,280.81	2.00	9.00%	\$9,611.07
V-M4-ASM	VirTra Tetherless-Advanced Skills AR15/M16/M4-Magazine	Advanced refillable rifle magazine with pressure supply, shot counting (defaults to 30 rounds per magazine), rechargeable battery pack, and wireless communications. For use with the V-M4-RK recoil kit. (Requires the VWSA-RFS or VWSA-RFN)	\$2,425.28	2.00	5.00%	\$4,608.03
V-M4-SM/ASM-AP	VirTra M4 SM and ASM Adapter Plate	Adapter plate for the V-M4-SM and V-M4-ASM (Requires VirTra refill station).	\$509.54	1.00		\$509.54
V-TF	V-Threat-Fire	VirTra's patented V-Threat-Fire™ return-fire-simulator device. Attaches via integrated belt clip to deliver a safe and adjustable electrical impulse to trainee. Enhances realism and simulates physical threats during VirTra Training. No eye protection required. Requires wireless station, included. Requires VOS 5.0.36 or higher to integrate.	\$3,831.90	1.00	5.00%	\$3,640.31
VLSI-SHG	Laser Insert-Shotgun	Non-eject shotgun laser insert for all 12 gauge pump action shotguns. Please contact us to confirm weapon compatibility.	\$699.60	2.00		\$1,399.20
V-100-INSTL	VirTra 100 Installation/Training	VirTra Installation and Training for one (1) V-100 System. Includes all travel and expenses in the CONUS. One time system trade-in	\$3,031.60	1.00	5.00%	\$2,880.02



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TID	Trade-In Discount	credit to be applied upon invoice. Product return shipping charges responsibility of customer.	(\$10,000.00)	1.00	(\$10,000.00)
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Subtotal	\$60,890.88
Discount	8.56%
Total Price	\$55,680.24
S&H	\$600.30
Grand Total	\$56,280.54

Sales Terms and Conditions for Direct Sales to End Users/Buyer
Effective as of August 13, 2020 (supersedes all prior versions)

Definitions: The following capitalized words shall mean: "End Users/Buyer" means the organization or person who buys Seller's Goods and Services. "Goods and Services" means the articles, products, accessories and services to be supplied to Buyer by Seller. "Technology and Intellectual Property Rights" means all patents, registered and unregistered designs, copyright, trademarks, know-how, software, firmware, hardware, systems, components, or assemblies. "Seller" means VirTra, Inc., located at 295 E. Corporate Place, Chandler, AZ 85225, USA.

These Sales Terms and Conditions for Direct Sales to End Users/Buyers ("T&C") apply to Buyer's purchase of all Goods and Services purchased directly from Seller. Goods and Services sold by Seller are expressly subject to and conditioned upon the T&C set forth herein. By accepting delivery of the Goods and Services, Buyer accepts and is bound to these T&C. Any different or additional terms set forth by, whether in Buyer's purchase order or another communication, are expressly rejected and will not be binding on Seller unless agreed to in writing by an authorized officer of Seller.

All Sales Final. All sales are final and no returns, refunds or exchanges of the Goods and Services are allowed, except as provided by state or federal law, and, to the returns, refunds or exchanges are required by law, must be preapproved by Seller using their Return Merchandise Authorization (RMA) form.

Restocking Fees. In Seller's sole discretion, all returns, refunds or exchanges may be charged a restocking fee of up to 15% of the purchase price paid, plus any applicable shipping and sales tax, unless the returned product is defective, or the return is a direct result of Seller's error.

Payment Terms. Terms of payment are within Seller's sole discretion and, unless otherwise agreed to by Seller in writing, 50% deposit payment must be received prior to Seller's acceptance of an order with the 50% balance due upon shipping. Payment for Goods and Services will be made in United States currency (\$US Dollar) by a preapproved payment method. Credit payment terms must be preapproved by Seller's Finance Department and if approved, invoices are due and payable within the time period noted on invoices, measured from the date of the invoice. Seller may at its sole discretion invoice parts of an order separately. Seller may suspend or cancel Buyer's order for any failure to comply with agreed upon payment terms. Seller is not responsible for pricing, typographical, or other errors in any offer by Seller and reserves the right to cancel any orders resulting from such errors.

Late Payments. Interest and late payment fees may be calculated from the day after the payment's stated due date through the date payment is received in full, at the maximum legal allowable interest rate in effect on the applicable dates.

Taxes. Sales tax, end user tax, pass-through tax, value-added tax (VAT), transaction privilege tax, consumption tax, customs tax and/or duties are the sole responsibility of Buyer, and Buyer agrees to reimburse Seller for all applicable taxes that Seller is required to collect, regardless of the tax amount being excluded from Seller's quotes or Buyer's Purchase Orders.

Tax Exemption. If Buyer requests tax exempt status then Buyer must provide Seller with a correct, valid and signed tax exemption certificate applicable to the specific Goods and Services purchased, relevant to the end use location, prior to Seller invoicing. If an invalid tax exemption certificate is received or no tax exemption certificate is received, it will be the responsibility of Buyer to pay all required taxes. Additionally, it will be Buyer's responsibility to obtain any tax refunds permitted if Seller has collected and remitted taxes to a taxing authority.

Shipping; Title; Risk of Loss. Shipping and handling cost will be added to all invoices unless otherwise expressly indicated and agreed to in writing at the time of sale. Seller reserves the right to make partial shipments unless specifically stated otherwise on Buyer's signed Pro Forma Invoice or purchase order and such shipping terms are pre-approved by Seller in writing. Products may ship from multiple locations following the rules of the International Commercial Terms (Incoterms) as published by the International Chamber of Commerce (ICC). Title and risk of loss passes from Seller to Buyer FOB Origin domestic or Free Carrier (FCA) international upon Seller's delivery to the named place of delivery, cleared for export, as mutually agreed by both buyer and seller. Once seller is deemed to have delivered goods to the named place of delivery, the buyer is responsible for both unloading the goods and loading them onto their own carrier. Any loss or damage that occurs after seller's delivery is Buyer's responsibility. Buyer must promptly file claims for damaged items with the freight carrier. Shipping dates are estimates only.

Excusable Delays. Seller will use commercially reasonable efforts to deliver all products ordered as agreed or as soon as reasonably practicable. In the event of interruption of any delivery due to causes beyond the reasonable control of Seller, including but not limited to force majeure, fire, labor disturbances, riots, accidents, or inability to obtain necessary materials or

components, Seller has the right, in its sole discretion and upon oral or written notice to Buyer, to delay or terminate the delivery. **Not For Resale or Export.** Buyer represents and warrants that they are buying Seller's products for the specified end user, and Buyer will not resale or export Seller's products to a country other than the country listed as the Buyer's shipping destination. The shipment of certain Seller products outside of the United States of America (USA) is restricted by US federal law and neither Seller's products nor the technology can be exported out of the US without Seller's prior written approval. In addition, certain Seller Products require a validated export/import license (DSP 5, 61, or 73) prior to shipment to certain countries. If required, Buyer agrees to submit the required paperwork to Seller to process an application to obtain the required import/export license(s) from the US State Department. Seller cannot guarantee US State Department approval and has the right to cancel any item(s) not approved for import/export by the US State Department.

Regulations and Restrictions. Buyer agree to comply with all applicable laws, codes and license requirements, and controls of the United States and other applicable jurisdictions in connection with the use of Seller products including Buyer's acceptance of responsibility for the payment of any relevant taxes or duties. Buyer is responsible for understanding and verifying all local laws, regulations, restrictions and building code requirements for the purchase, delivery, receipt, storage, installation and use of Seller's Goods and Services. Seller may suspend or cancel Buyer's order, at Seller's sole discretion, for violation of regulations and restrictions.

Technology and Intellectual Property Rights. Buyer agrees that Seller claims, and has claim to, various proprietary rights of its Goods and Services, and Buyer agrees to take reasonably necessary steps to ensure that Seller's rights will not directly or indirectly be violated, which would cause irreparable harm to Seller. Except for the license to use the Goods and Services, the sale of Goods and Services will not confer upon Buyer any license, express or implied, under any patents, trademarks, trade names, or other proprietary rights owned or controlled by Seller, its subsidiaries, affiliates, or suppliers; it being specifically understood and agreed that all the rights are reserved to Seller, its subsidiaries, affiliates, or suppliers. Buyer may not obscure, remove, or alter any copyright, trademark, service mark or other proprietary notices or legends on the products..

Design Changes. Seller reserves the right to make changes in design of any of its products without incurring any obligation to notify Buyer or to make the same change to products previously purchased by Buyer.

Severable Provisions. If any provision of these T&C is found to be invalid or unenforceable by a court of competent jurisdiction, then the remainder will remain in full force and effect and any invalid provision(s) will be modified or partially enforced by the court to the maximum extent permitted by law to effectuate the purpose of this agreement.

Limitation of Liability. Seller shall not be liable for any or all loss or damage suffered by Buyer in excess of the contract price. Nothing contained in these T&C shall be construed so as to limit or exclude the liability as a result of Seller's gross negligence or that gross negligence of its employees or agents.

Relationship of Parties. Nothing contained in these T&C shall be construed as establishing or implying any partnership or joint venture between the parties and nothing in these T&C shall be deemed to construe either of the parties as the agent of the other.

Assignment and Sub-Contracting. The contract between Buyer and Seller for the Goods and Services shall not be assigned or transferred, nor the performance of any obligation sub-contracted, without the prior written consent of both Buyer and Seller.

Entire Agreement. These T&C, along with the any product warranty, license and service agreement(s) provided, constitute the entire agreement between the parties. These Sales T&C supersede and replace any prior agreement or understanding between the parties, including any oral representations concerning the subject matter of this agreement. Any prior or extrinsic representations or agreements, with the exception of the product warranty, if provided and any service and license agreement(s), are intended to be discharged or nullified.

Governing Law; Jurisdiction and Venue. The laws of the State of Arizona, USA govern this transaction and agreement, without regard to conflicts of law. Any litigation regarding the interpretation or enforcement of these T&C shall be resolved in the State of Arizona and the courts of Arizona shall have exclusive jurisdiction over such litigation and the parties agree to such exclusive jurisdiction. The parties expressly reject any application of the United Nations Convention on Contracts for the International Sale of Goods ("CISG") to these T&C and the associated transactions.

Exclusions and Limitations; Release. To the extent permitted by law, Seller's warranty and the remedies set forth in that warranty are exclusive and in lieu of all other warranties, remedies, and conditions, whether oral or written, statutory, express or implied, as permitted by applicable law, Seller specifically disclaims any and all statutory or implied warranties, including without limitation, warranties of merchantability, design, fitness for a particular purpose, arising from a course of dealing, usage or trade practice, warranties against hidden or latent defects, and warranties against patent infringement. If Seller cannot lawfully disclaim statutory or implied warranties than to the extent permitted by law, all such warranties are limited to the duration of the express warranty described above and limited to the other provisions contained in the warranty document. The remedies provided for in the warranty are expressly in lieu of any other liability Seller may have. Seller's cumulative liability to any party for any loss or damage resulting from any claims, demands, or actions arising out of or relating to any Seller product will not exceed the purchase price paid to Seller by Buyer for the product, notwithstanding third-party purchases. In no event will Seller be liable for any direct, special, indirect, incidental, exemplary, punitive or consequential damages, however caused, whether for breach of warranty, breach of contract, negligence, strict liability, tort or under any other legal theory, even if Seller has been advised of the possibility of those damages or if those damages could have been reasonably foreseen, and notwithstanding any failure of essential purpose of any exclusive remedy provided in the warranty. Some local laws do not allow for the limitation or exclusion of liability for incidental or consequential damages, so the above limitation or exclusion may not apply to Buyer. Seller disclaims any representation that it will be able to repair any product under warranty or make a product exchange without risk to or loss of programs or data. Buyer agrees to release and save Seller harmless from any and all liability arising out of use or misuse of Seller product, including any claims for damages and personal injuries. Buyer agrees to assume all risks of loss and all liability for any damages and personal injury which may result from use or misuse of Seller product. Seller is not liable for any claims made by a third party or by Buyer for or on behalf of a third party.



295 E. Corporate Pl, Chandler, AZ 85225 USA | TOLL FREE: 800.455.8746 PH: 480.968.1488 FAX: 480.968.1448 | WWW.VIRTRA.COM

To accept this quote as a purchase order, please sign and return to VirTra rep

Signature: _____

Printed Name: _____

Date: _____

-SELECT PAYMENT METHOD-

_____ Credit Card; include contact information only
(subject to limits)

_____ Purchase Order:

_____ Check:

_____ Other (please specify):



■ VIRTRA TRAINING

There are many options when selecting the right simulator, but for a reliable training experience that can provide patented technology, VirTra uses a unique approach to training that has become the industry standard. VirTra scenarios are scripted from the combined knowledge of our internal experts as well as industry partners to provide a unique experience for trainees. VirTra films scenarios in real-world locations like a school campus and a courtroom to help provide the most realistic experience possible. This combination translates into excellent training points for skills that can be demonstrated in the field at the height of stressful situations.

Complete Scenario Library

The V-100® comes with an entire library of professionally produced scenarios, filmed and edited explicitly for use on the screens of VirTra's simulators. The complete library offers a unique spectrum of situations that can run from weapons manipulation drills and marksmanship to top issues like school shootings and use of force encounters. Be sure to see our capabilities list for complete library details.

- Pre-loaded scenario library provides extensive event permutations, unique content, and genuine realism based on the trainee's every action
- Scenario branching options are based upon a trainee's actions, or instructor initiated

VirTra - Virtual Interactive Coursework Training Academy™ (V-VICTA)

V-VICTA™ law enforcement-only training provides agencies all the necessary tools to instill proper training and knowledge transfer to its students. The accredited interactive coursework that accompanies the scenarios for the full training program for a turn-key solution that:

- Enables law enforcement agencies to effectively teach, train, test and sustain departmental training requirements
- Includes Interactive Virtual Coursework with a Master Manual with Pretest, PowerPoint, with Test Answer Keys as well as Student Manual, and Post Test

V-Marksmanship™ Range Courseware

VirTra's V-Marksmanship™ software program allows for individual training on a variety of targets, courses, and ranges from the comfort of your training facility without having to reset targets physically. Multiple firing lanes can be operated simultaneously, allowing numerous trainees the ability to practice at the same time. It also provides full support with third-party verified ballistic calculations for complete accuracy.

Debriefing

VirTra's simulators provide immediate feedback on one's scenario performance within the training simulator, by pausing between scenarios, a review screen appears and provides a report on how the trainee did on that particular scenario which includes:

- Shots made/missed displayed on-screen for analysis
- Referenced case law displayed on the screen
- Optional Trainee Monitoring and Recording™ (TMaR), a high-resolution low-light camera, records and syncs with playback mode to show a trainee's performance, judgment, and reaction time with Picture in Picture (PiP) playback

Simulator Low Light System

Low-light flashlights and tracking cameras provide a smooth transition with ambient light and bounce beam that can be adjusted. The system is capable of syncing with multiple flashlights to improve co-operation among trainees.

VIRTRA ACCESSORIES

VirTra's training simulators go beyond just computers, screens, and scenarios. We offer a variety of additional components and accessories that tie everything together for a more complete and realistic virtual training experience..

CO2 Refill Station

Proprietary liquid compression pump designed to provide a higher volume of Liquid CO2 compressed for a more realistic recoil and also provides a faster and safer procedure. Which also eliminates the necessity to hand fill high-pressure CO2 containers.

- Intuitive LED indicator lights for "ready to fill" notifications
- High strength, clear polyethylene safety window to view fill operation
- Includes a 20# aluminum tank with a siphon tube, gauged regulator and connection hardware

Tetherless Weapons Kits

- Rifles, shotguns, and pistols of various styles and sizes are available for pairing with the V-100 based on your needs
- Heavy weapon kits are available
- Magazines for supported weapons provide the tetherless cartridge in addition to the drop-in laser component for the chamber
- Instructor-controlled or computer programmed round count setting controls the blue-tooth jamming capable magazine technology

Stress Inoculation Training with the VirTra Threat-Fire®

- Our patented Threat-Fire® device utilizes electronic impulses resulting in a physiological change to the body during screen-based simulation training and a sudden unexpected jolt to your senses
- The Threat-Fire® wireless device clips onto the trainee – typically on the belt – where the recommended setting of one half a second to .75 seconds of electric impulse is enough to add a physiological response that significantly enhances the effectiveness of simulation training

Scenario Authoring Software

- Different from an editing ability, VirTra's proprietary V-Author® Pro Software allows for the creation and authoring of unique training content that can only be used on the VirTra line of simulation equipment
- The V-Author Pro allows for the creation and display of real video-based assets on all (multiple/interactive/seamless) screens. Each application comes equipped with an extensive library of pre-assembled scenarios and drag-and-drop live actor characters (not CGI)

Additional Simulator Accessories

- Aluminum CO2 tank to include siphon tube
- Weapon kits CO2 weapons adapter plates
- Trainee Monitoring and Recording™ (TMaR) device for recording trainee's actions during the simulation

VIRTRA V-100 SYSTEM

- A highly adaptable single-screen simulator allowing for it to be portable or permanently mounted
- Capability to be used for marksmanship training or judgmental use of force training
- Simplicity allows for one instructor to control all aspects of training from the desktop computer and shape all elements of a scenario during training and debrief after completion of a scenario
- Ability to manipulate targets, remove shots, control the after-action re-play, calibrate the system, and save data and sessions
- Accurate and verified ballistics module allows the user to customize the system to the issued projectile used in each firearm trained on the system within the User Interface
- Capable of simulating both indoor and outdoor environments for better training, as well as low light events
- V-VICTA™ Law Enforcement scenarios, curriculum, materials and training tests as an all in one solution
- Proprietary V-Lux low-light support for flashlight sweeping and cover drills

VIRTRA SIMULATOR INITIAL SETUP AND CONFIGURATION

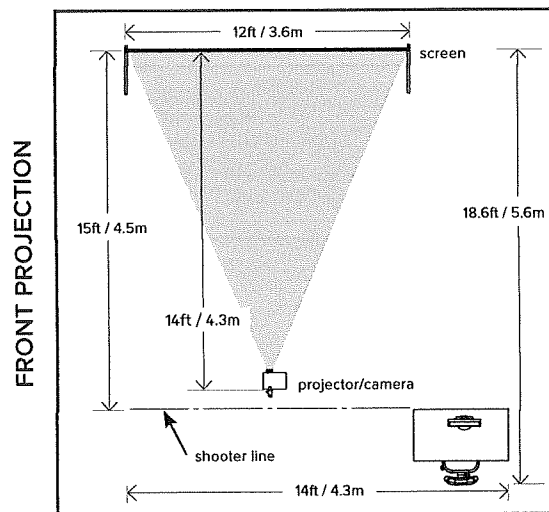
VirTra's training systems have several options when setting up the initial space that will become your training hub. Every effort is made to ensure that once the setup and training of your operator are complete, you are ready to begin elevating your training program to a whole new level.

Simulator Initial Training & Installation

- Includes a two-day training for up to six individuals on how to operate the system (within CONUS)
- Installation of simulator system by a certified VirTra Installer (not a third-party contractor)
- Vendor Checklist to be completed and signed by the customer after installation and training
- Shipping of simulator to the installation site and connection setup

Footprint & Configuration

There are several options for configuring the setup space of your VirTra system, with examples of minimum room setups shown below. The V-100 system configuration is customizable for a variety of room sizes in front or rear project as well as ceiling mounted or set on the floor. Contact a VirTra representative to discuss configuration details specific to your training space.



Purchasing Options

For an alternative to a direct purchase of a capital expense, please refer to the VirTra Subscription Training & Equipment Partnership (STEP).

AFTER THE SALE SUPPORT AND TRAINING

1. Dedicated VirTra Training Coordinator (VTC) to support and teach you how to get the most out of your simulator's training capabilities
2. Ongoing free scenario courses, coursework, and training, including latest V-VICTA offerings
3. Parts and Labor in the event of a non-functioning system or accessory
4. Telephone support between the hours of 8AM and 5PM AZ Time, with after-hours support calls returned between 8AM and 9AM the following day
5. Travel expenses if a VirTra technician must travel to customer location
6. Overnight shipping on all replacement or repaired parts
7. Remote assistance

* Certain restrictions apply - contact your VirTra representative for details.

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

7. REQUEST FOR AUTHORIZATION TO PURCHASE ONE (1) 2022 DODGE CHARGER UTILIZING THE STATE OF MICHIGAN BID PRICING: Division of Police, re: to replace an unrepairable vehicle, from budgeted funds.

Livonia Police Captain Gregory Yon presented the request to Council.

Councilmember Scott Morgan offered an approving resolution for the Consent agenda.

Councilmember Scott Bahr stated that due to the retirement of the Dodge Charger and Challenger, this vehicle could go up in value, so this purchase could be seen as an investment.

Councilmember Kathleen McIntyre thanked Captain Yon for including the information about the disposition and financial ramifications of the salvage choice and MMRMA claim.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

7.

Police
August 4, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Diane Warterian, Program Supervisor,

AGENDA ITEM

REQUEST FOR AUTHORIZATION TO PURCHASE ONE (1) 2022 DODGE CHARGER UTILIZING THE STATE OF MICHIGAN BID PRICING: Division of Police, re: to replace an unrepairable vehicle, from budgeted funds.

BACKGROUND

On July 14, 2022, Police vehicle #21-01, a Ford Interceptor SUV, was involved in a crash and was subsequently deemed unrepairable by Michigan Municipal Risk Management Authority (MMRMA). This 2021 Ford Interceptor will be sold as salvage by MMRMA. The City will receive a \$31,800.00 settlement for insurance claim #22-01086. The funds for the totaled vehicle were originally expensed from account # 101-325-985-000 and will be deposited into the same account. The Police Department will purchase a 2022, a Dodge Charger Police AWD, which is in stock at LaFontaine CDRJ - Lansing for \$34,273.00. The replacement equipment and the up fitting of the new vehicle will be covered by MMRMA.

RECOMMENDATION

Pursuant to Finance Ordinance 3.04.140 d.4, we are requesting a waiver of the City's sealed bid process, based on the police department's association with the State of Michigan bid consortium.

FISCAL CONSIDERATION

We request to purchase the following from the State of Michigan Bid: 2022 Dodge Charger Police Pursuit Package AWD @ \$34,273.00, from funds budgeted in account no. 101-325-985-000.

LaFontaine CDRJ - Lansing
6131 S. Pennsylvania Avenue
Lansing, MI 48911
(517) 394-1022

ATTACHMENTS

1. Claim #22-02086-2021 Ford Explorer
2. LaFontaine Price Quote 2022 Dodge

APPROVED BY



Thomas Goralski, Police Chief

Date: August 08, 2022



Michael Slater, Finance Director

Date: August 10, 2022



Paul Bernier, City Attorney

Date: August 10, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022

Claim #2202086 – 2021 Ford Explorer - 1FM5K8AC6MNA05781

Actual Cash Value (ACV)

The ACV on the vehicle is \$31,800.00.

Salvage

There were 3 salvage bid made on the vehicle :

Neuners	\$2700.00
American & Imported	\$3125.00
Wellers	\$3600.00

******Salvage bids are only guaranteed for 10 days and they do not include any equipment or graphics, but they do include wheels and tires******

Settlement Options

1. MMRMA can pay the full ACV of **\$31,800.00** to the Member and the vehicle is sold to the highest salvage bidder and the MMRMA would apply the salvage amount to the claim, which would reduce the cost of the claim.
2. MMRMA can pay the Member the ACV less the highest salvage bid, and the Member can keep the vehicle, which would be in the amount of **\$28,200.00**. *However, if this option is chosen the Member would have to advise the MMRMA to make sure the vehicle is still eligible to remain on the policy.*

If the vehicle is at a body shop, please pay any storage or towing fees incurred and send the invoice to the MMRMA for reimbursement. If those fees are not paid before the Salvage Company picks up the vehicle, they will have to pay those fees prior to taking possession of the vehicle.

Please review and advise how you would like to move forward. If you are not authorized to make this decision, please let me know who is and I will follow up with them.

LaFontaine CDJR-Lansing

6131 S. Pennsylvania Ave.

Lansing, MI 48911

517-394-1022-Direct

517-394-1205-Fax

mdeacon@lafontaine.com

QUOTATION

Name: City of Livonia
Address: _____
City: _____ State: _____ Zip: _____
Contact: Rollie Hoskin
Phone: 734.466.2311
Email: rollie.hoskin@livoniapd.com

Date: 7/22/2022
Quote: 072222

State of Michigan Contract 071B7700183	
2022 Dodge Charger Police AWD V6	\$33,133.00
X5X9 Black Cloth Bucket Seats w/Vinyl Rear	\$120.00
LNF Left Spot Lamp	\$210.00
LNA Right Spot Lamp	\$210.00
LBG Front Rading / Map Lamps	\$75.00
CW6 Deactivate Rear Doors/Windows	\$75.00
GXF Entire Fleet Alike Key (FREQ 1)	\$150.00
LNX LED Spot Lamps	\$300.00
Note per contract delivery is available @ \$2.00 per one way mileage.	
total for two Chargers \$68546.00	
Total Cost:	\$34,273.00

Signed: Michelle Deacon

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

8. REQUEST FOR ADDITIONAL APPROPRIATION AND EXPENDITURE: Department of Public Works; re: for the emergency repair in the City Hall Annex hallway, from budgeted funds.

Jacob Rushlow, Assistant Director of Public Works, presented the request to Council.

Councilmember Brandon McCullough asked if they increased insulation on the sprinkler heads. Jacob Rushlow replied that the root cause was due to cold air coming in from an opening from a security system cable line that wasn't properly sealed. Councilmember McCullough offered an approving resolution for the Consent agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

8.

DPW
August 3, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST FOR ADDITIONAL APPROPRIATION AND EXPENDITURE: Department of Public Works; re: for the emergency repair in the City Hall Annex hallway, from budgeted funds.

BACKGROUND

In February, 2022 a water pipe in the hallway from City Hall to the Annex burst, causing major flooding and structural damage. We were fortunate to find a vendor who could come out and do the necessary repairs at such a short notice, SunGlo Restoration who has previously done emergency repairs to Greenmead as well as the Department of Public Works complex.

RECOMMENDATION

In accordance with Section 3.04.140.D.1 of the Livonia Code of Ordinances, as amended, we hereby notify you of this emergency. We are requesting that City Council authorize payment of \$27,903.55 to SunGlo Restoration Services, inc, 42860 W. 9 Mile Rd., Novi, MI 48375 for materials, equipment, and labor necessary to perform the emergency repairs and clean-up of the annex hallway from budgeted funds (101-523-818-020).

FISCAL CONSIDERATION

Funds available in account #101-523-818-020, \$27,903.55

ATTACHMENTS

1. SunGlo Invoice - Annex Hallway

APPROVED BY

A handwritten signature in blue ink, appearing to read "Douglas L. Moore".

Date: August 04, 2022

Douglas L. Moore, MSA, Assistant Director of Public Works

A handwritten signature in black ink, appearing to read "Jill Russell".

Date: August 05, 2022

Don Rohraff, Director of Public Works



Date: August 10, 2022

Michael Slater, Finance Director



Date: August 10, 2022

Paul Bernier, City Attorney



Date: August 12, 2022

Maureen Miller Brosnan, Mayor

SunGlo Restoration Services, Inc.
42860 W. 9 Mile Road
Novi, MI 48375
(800) 574-2000
accountsreceivable@sunglo services.com



BILL TO
22-5281-ST
City Livonia City of Livonia
Building Maintenance
12973 Farmington Rd
Livonia, MI 48154 USA

INVOICE 188634

DATE 06/30/2022 TERMS Net 30

DUE DATE 07/30/2022

CLAIM NUMBER
SELF PAY

DATE OF LOSS
02/14/2022

LOSS ADDRESS
33000 Civic Center Dr Livonia ,

DATE	DESCRIPTION	AMOUNT
04/11/2022 Structure	Structural Repairs	27,903.55

Thank you

TOTAL DUE \$27,903.55

*On
7/14/2022
101-523-818-020*



SunGlo Restoration Services Inc.

Corporate Office
42860 W. 9 Mile Road
Novi, MI. 48375
Tax I.D. 38-2728853
License 21002118244

Insured: CITY OF LIVONIA, CITY HALL
Property: 33000 CIVIC CENTER DR
Livonia, MI 48154

Home: (586) 703-7772

Claim Rep.: Brandon Wiggington

Business: (800) 574-2000

E-mail: wiggingtonb@sunglo services.com

Estimator: Brandon Wiggington

Business: (800) 574-2000

E-mail: wiggingtonb@sunglo services.
com

Contractor:

Company: Sunglo Restoration Services

Claim Number: SELF PAY

Policy Number:

Type of Loss:

Date Contacted: 2/14/2022 10:12 AM

Date of Loss: 2/14/2022 12:00 AM

Date Inspected: 2/14/2022 10:26 AM

Date Received: 2/14/2022 10:11 AM

Date Entered: 2/15/2022 11:22 AM

Price List: MIDE8X_FEB22
Restoration/Service/Remodel

Estimate: 22-5281-ST-CITYHAL-R



SunGlo Restoration Services Inc.

Corporate Office
42860 W. 9 Mile Road
Novi, MI. 48375
Tax I.D. 38-2728853
License 21002118244

22-5281-ST-CITYHAL-R

Main Level

Closet

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Cove base molding - rubber or vinyl, 4" high	47.67 LF @	5.50 =	262.19
2. Floor Prep	1.00 EA @	150.00 =	150.00

Building Department

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
3. Cove base molding - rubber or vinyl, 4" high	131.67 LF @	5.50 =	724.19
4. Floor Prep	1.00 EA @	300.00 =	300.00

Lobby

Height: 8'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
5. Cove base molding - rubber or vinyl, 4" high	154.83 LF @	5.50 =	851.57
6. Material Only Ceiling Tile Material	1.00 EA @	1,415.40 =	1,415.40
<i>15 boxes from L & W Supply.</i>			
7. Install Suspended ceiling tile - High grade - 2' x 2'	475.00 SF @	0.68 =	323.00
8. Batt insulation - 6" - R19 - paper / foil faced	100.00 SF @	1.24 =	124.00
9. 1/2" drywall - hung, taped, with smooth wall finish	100.00 SF @	2.80 =	280.00
10. Seal/prime then paint the surface area (2 coats)	200.00 SF @	1.00 =	200.00
11. Floor Prep	1.00 EA @	600.00 =	600.00
12. Drywall - Labor Minimum	1.00 EA @	320.95 =	320.95

Repaired two holes above ceiling grid at outside entrances

General Items

DESCRIPTION	QTY	UNIT PRICE	TOTAL
13. Glue	4.00 EA @	150.00 =	600.00
14. Material Only Carpet tile	3,150.00 SF @	4.00 =	12,600.00
Carpet materials			
15. Install Carpet tile install	3,150.00 SF @	1.09 =	3,433.50



SunGlo Restoration Services Inc.

Corporate Office
42860 W. 9 Mile Road
Novi, MI. 48375
Tax I.D. 38-2728853
License 21002118244

CONTINUED - General Items

DESCRIPTION	QTY	UNIT PRICE	TOTAL
16. Moving van (16'-20') and equipment - per day	1.00 EA @	250.00 =	250.00
Pick up cove base , ceiling tiles, and carpet delivery			
17. Haul debris - per pickup truck load - including dump fees	2.00 EA @	158.13 =	316.26

Grand Total Areas:

2,673.33 SF Walls	1,127.60 SF Ceiling	3,800.94 SF Walls and Ceiling
1,127.60 SF Floor	125.29 SY Flooring	334.17 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	334.17 LF Ceil. Perimeter
1,127.60 Floor Area	1,223.27 Total Area	2,673.33 Interior Wall Area
2,146.50 Exterior Wall Area	238.50 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



SunGlo Restoration Services Inc.

Corporate Office
42860 W. 9 Mile Road
Novi, MI. 48375
Tax I.D. 38-2728853
License 21002118244

Summary for Dwelling

Line Item Total	22,751.06
Material Sales Tax	676.89
Subtotal	23,427.95
Overhead	2,237.80
Profit	2,237.80
Replacement Cost Value	\$27,903.55
Net Claim	\$27,903.55

Brandon Wiggington

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

9. REQUEST TO PURCHASE ONE SUPER JET 1600 HIGH PRESSURE WATER JETTER THROUGH THE SOURCEWELL PURCHASING PROGRAM: Department of Public Works, Sewer Department, through budgeted funds.

Jacob Rushlow, Assistant Director of Public Works, presented the request to Council.

Councilmember Scott Bahr offered an approving resolution for the Consent agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

9.

DPW
August 9, 2022

MEETING DATE

S082222

PREPARED BY

Jacob Rushlow, P.E., Assistant Director of Public Works,

AGENDA ITEM

REQUEST TO PURCHASE ONE SUPER JET 1600 HIGH PRESSURE WATER JETTER THROUGH THE SOURCEWELL PURCHASING PROGRAM: Department of Public Works, Sewer Department, through budgeted funds.

BACKGROUND

This is a scheduled replacement item for the existing sewer jet truck (#338), which is a 2015 model and has visited the repair shop frequently. The sewer jet truck is used routinely throughout the City for preventative maintenance and cleaning of the sanitary sewer collection system. When this truck is down for repairs, sewers are not able to be cleaned. This new vehicle is a similar size to our existing equipment with the addition of newer safety features including a backup camera, LED work lights and mounted safety strobes, and a traffic control arrow board. Updated technology also includes a weathertight control board and updated jet hose nozzles that are more efficient at clearing sewer lines than our existing nozzles.

This purchase would be made through the Sourcewell purchasing agreement at a discount rate of 5% plus additional dealer discounts totaling \$39,458.92 below the standard pricing. Funds are budgeted in the FY 2023 water and sewer account and we anticipate taking delivery of this vehicle after December 1, 2022. If, for any reason, we are unable to secure this purchase, it will be approximately two years before we are able to obtain another unit due to industry supply and demand and we would expect to see a price increase of around 10%.

RECOMMENDATION

Authorize the expenditure and appropriation of funds for the purchase of one 2022 Super Jet 1600 High Pressure Water Jetter, truck mounted on a 2022 Freightliner M2106 chassis, through the Sourcewell Purchasing Program (Contract #101221-SPL) awarded to North River Truck & Trailer, Inc. 24411 North River Road, Mount Clemens, MI 48043, at a cost of \$358,000.00 from funds in the FY 2023 budget.

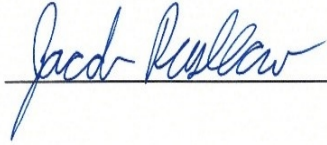
FISCAL CONSIDERATION

592-559-142-000

ATTACHMENTS

1. Jet Truck Letter and Quote

APPROVED BY



Jacob Rushlow, P.E., Assistant Director of Public Works

Date: August 09, 2022



Don Rohraff, Director of Public Works

Date: August 09, 2022



Michael Slater, Finance Director

Date: August 10, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION
FLEET MAINTENANCE

GARY T. GARRISON
FLEET MANAGER



JAMES (BUZZ) KIRBY
FLEET SUPERVISOR

13405 SURREY STREET
LIVONIA, MICHIGAN 48150-1527
(734)-466-2704
FAX: (734)-466-2662

July 28, 2022

Purchase of a Super Jet 1600 High Pressure Water Jetter, Truck Mounted on a 2022 Freightliner M2 106 Chassis. Our unit number will be #336.

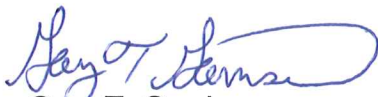
It is my recommendation that we purchase this truck mounted jet truck from North River Truck and Trailer 24411 North River Road, Mt. Clemens, MI 48043. This purchase if approved, will be made through the Sourcewell purchasing agreement, contract number 101221-SPL. Use of this agreement meets our required finance purchasing ordinance and allows us to get the best group buying discounts.

Included in the cost are the additional safety lighting strobes which are DOT approved Green/Amber lights seven per side, traffic control arrow board, mini light bars, and work lights. Also included in the total are new upgraded nozzles that are adjustable making them more efficient than our current worn ones.

The total cost of this purchase will be \$358,000.00. This total reflects both the Sourcewell and Dealers discounts totaling \$39,458.92. These funds will come from approved budgeted funds in our Capital Acquisitions Account 592-559-142-000.

If for any reason, we are unable to secure this purchase it will be approximately two years before we are able to get another unit.

If you have any questions or require additional information, I can be reached at 734-466-2641.


Gary T. Garrison
Fleet Manager

NORTH RIVER TRUCK & TRAILER, INC.

Serving Michigan's Local & State Customers Since 1968

North River Truck & Trailer Inc.

24411 North River Road

Mt. Clemens, MI 48043

Office: 586-468-4586

Fax: 586-468-5250

info@nrtruck.com



SUPER JET 1600 HIGH PRESSURE WATER JETTER TRUCK MOUNTED

Customer: City of Livonia, MI

Dealer: North River Truck, MI

STANDARD COMPONENTS

- Super Jet Model 1665-SPRP-WC
- 1600 Gallon Water Capacity
- Rotational molded non-cross linked polyethylene construction with ultraviolet stabilizer
- 10-Bolt hot shift PTO drive (For Automatic Transmission)
- Water Tank Shut off valve
- Dual Accumulators (High & Low Pressure)
- Rear mounted Rotating Hose Reel, 1000' capacity for 1" dia Sewer Hose
- Reel driven by a double chain, hydraulic drive
- Back Up Alarm
- Back up Camera
- Urethane paint finish, unit only, white
- Self-contained air purge system for purging water to prevent freeze-up
- Weather Tight NEMA 4 control panel
- Joy stick permanently mounted to the operator control station for hose reel functions
- The operator control center is located at the rear of unit
- Rear bumper
- One (1) year warranty, unit module on defects in material and workmanship
- Ten (10) year warranty, on water tanks, defects in material and workmanship
- Three (3) year warranty, on water pump, defects in material and workmanship
- Two (2) each operation, maintenance and parts manual
- 1600 Gallon Water Capacity
- Single piston Dual Action Water Pump 65 GPM @ 2000 PSI
- Standard Dual Water fill system 4" Air gap
- Manual Block Buster valve

SCOREWELL ADDED PRICING

Description	Qty	Price	Subtotal
SuperJet - Base unit	1	\$ 203,045.12	\$203,045.12

Pump Options

NORTH RIVER

TRUCK & TRAILER, INC.

Serving Michigan's Local & State Customers Since 1968

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24411 North River Road

Mt. Clemens, MI 48043

Office: 586-468-4586

Fax: 586-468-5250

info@nrtruck.com

50GPM @ 3000 PSI Pump NC	1	STD.	STD
65GPM @ 2000 PSI Pump (Included in base price)	1	STD	STD
80GPM @ 2500 PSI Pump	1	\$ 4,268.29	\$ 4,268.29

Hose and Reel Options

180 degree reel articulation (Included in base price)	1	STD	STD
18" Telescoping rotational reel (Included in base price)	1	STD	STD
1"dia x 1,000 ft Larger capacity hose reel (Included in base price)	1	STD	STD
500' 1" hose - 2500 psi (Included in base unit	1	STD	STD
800' 1" hose - 2500 psi	1	\$ 1,750.00	\$ 1,750.00
Hose tensioning	1	\$ 4,097.56	\$ 4,097.56
Auto level winding guide	1	\$ 6,415.85	\$ 6,415.85
Digital Footage counter	1	\$ 897.56	\$ -

Water system options

Retractable hose reel with 50' x 1/2" hose, mounted curb side	1	\$ 2,075.61	\$ 2,075.61
Standard water fill system w/ Low water warning light & alarm	1	\$ 803.66	\$ 803.66
Manual Block-Buster Valve	1	\$ 276.83	\$ 276.83
3D EXTREME NOZZLE .75	1	\$ 1,099.51	\$ 1,099.51
STANDARD NOZZLE .75	1	\$ 245.85	\$ 245.85
XL CHISEL NOZZLE 1	1	\$ 1,158.24	\$ 1,158.24

Tool box options

Toolbox package - Five (5) Aluminum toolboxes, Two (2) 18" x 18" x 48" Two (2) 18" x 18" x 30", One (1) 14" x 12" x 60"	1	\$ 9,228.05	\$ 9,228.05
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Other options

Wireless remote	1	\$ 3,513.41	\$ 3,513.41
LED Work Lights	1	\$ 1,092.68	\$ 1,092.68
LED Package - High Mounted Strobes	1	\$ 1,847.56	\$ 1,847.56
LED Package - Low Mounted Strobes	1	\$ 2,110.98	\$ 2,110.98
Handlight (cordless)	1	\$ 378.05	\$ 378.05
80,000 BTU/hr interior cabinet heater	1	\$ 1,684.15	\$ 1,684.15
Rear canopy	1	\$ 5,515.85	\$ 5,515.85

NORTH RIVER TRUCK & TRAILER, INC.

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Mt. Clemens, MI 48043

Office: 586-468-4586

Fax: 586-468-5250

info@nrtruck.com

Traffic cone holder	1	\$ 597.56	\$ 597.56
Aluminum water tank panels 1620 gallon unit - Single axle only	1	\$ 4,484.15	\$ 4,484.15
White Paint (included in base unit)	1	\$ -	\$ -
1" standard nozzle extension	1	\$ 32.52	\$ 32.52
1" finned nozzle extension	1	\$ 208.13	\$ 208.13
Hose, 25', cotton - Single Jacket Filler Hose	1	\$ 315.45	\$ 315.45
Grabber assembly (replaces 3000-01029)	1	\$ 767.48	\$ 767.48
Assembly, Wash Down Handgun	1	\$ 497.56	\$ 497.56
Tigertail Sewer Hose Guide	1	\$ 63.41	\$ 63.41
Hydrant wrench	1	\$ 126.83	\$ 126.83
Puller hook	1	\$ 91.06	\$ 91.06

ADDITIONAL

(1) One year NRT In-house Labor Warranty	1	\$ 3,000.00	\$ 3,000.00
Two days on-site training at customers location with factory trainer	1	\$ 1,250.00	\$ 1,250.00
Additional Emergency D.O.T. Light Package - Green & Amber inlieu of Standard	1	\$ 9,400.00	\$ 9,400.00
Nozzle Package: Tri-Jet, Gator, Turbo S400	1	\$ 10,359.24	\$ 10,359.24
Modify Existing Glycol Tank, (2) Manhole roller guide	1	\$ 765.00	\$ 765.00
Additional 800' Hose	1	\$ 4,207.77	\$ 4,207.77
B6.7 Engine Extended Warranty 5Year/100,00 Miles, Aftertreatment and Allison	1	\$ 1,865.00	\$ 1,865.00
'(1) 25ft Leader Hose	1	\$ 290.00	\$ 290.00
Freightliner Surcharge	1	\$ 6,700.00	\$ 6,700.00
Commodity Surcharge - Body	1	\$ 8,210.00	\$ 8,210.00

Delivery starting point

DELIVERY STARTING POINT - City, State, Zip			
Mukwonago, WI 53149 Per Mile	550	\$ 3.25	\$ 1,787.50

Suggested truck chassis

2022 Freightliner M2106, Cummins ISL 325 Hp, Allison 3000 RDS Auto		\$ 91,860.00	\$ 91,860.00
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Total Cost \$397,485.92

Sourcewell Contract Discount 5%			\$377,611.63
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Additional Dealer Discount			\$ (19,611.63)
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Grand Total \$358,000.00

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

10. AWARD OF BID: Department of Public Works, re: for the Baseball Diamond Fencing Replacement Project, from budgeted funds.

Jacob Rushlow, Assistant Director of Public Works, presented the request to Council.

Councilmember Scott Bahr asked about if he knew why only one bid came out of the four companies that attended the pre-bid meeting. Jacob Rushlow indicated that he was not at that meeting and wasn't sure of the reason. Councilmember Bahr offered an approving resolution for the Consent agenda.

DIRECTION

APPROVING

CONSENT

AIA[®] Document A310[™] – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)
RMD Holdings, Ltd. d/b/a
Nationwide Construction Group
69951 Lowe Plank Rd.
Richmond, MI 48062

OWNER:

(Name, legal status and address)
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

BOND AMOUNT: Five Percent (5%) of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)
Ball Diamond Project

SURETY:

(Name, legal status and principal place
of business)

Liberty Mutual Insurance Company
175 Berkeley Street
Boston, MA 02116

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **12th** day of **July, 2022**


(Witness)


(Witness)

RMD Holdings, Ltd. d/b/a Nationwide Construction Group

(Principal)

X

(Title) **SCOTT KELLER - C.O.O.**

Liberty Mutual Insurance Company

(Surety)

(Title)

Susan L. Small, Attorney-in-Fact

Init.

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This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8206562-013056**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Alan P. Chandler; Ian J. Donald; Jeffrey A. Chandler; Kathleen M. Irelan; Meagan L. Reynolds; Robert Trobec; Susan L. Small; Wendy L. Hingson

all of the city of Troy state of MI each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 15th day of October, 2021.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 15th day of October, 2021 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 26, 2025
Commission number 1128044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 12th day of July, 2022



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

FORM OF PROPOSAL
BASEBALL DIAMOND PROJECT

Submitted by: RMD Holdings, Ltd. d/b/a Nationwide Construction Group
(Company Name)

Honorable Members of the Council
City of Livonia

Dear Council Members:

The undersigned, by the submission of this proposal, represents that he is familiar with and has determined for himself the nature and extent of the proposal work and the conditions under which it must be performed and completed, and agrees that he will contract with the City of Livonia to furnish at and for the following monies all materials, labor, equipment, insurance, permits, supervision and all other things necessary or incidental to complete the entire work in accordance with the appended specifications, general conditions, and related contract documents. By the submission of this bid, the undersigned represents that he is familiar with and understands all of the above-referenced contract documents.

In accordance with the contract documents including the furnishing of all labor, material, equipment, permits, and insurance necessary to complete the work, I (we) agree to perform said project in accordance with the attached quote sheet, terms, conditions and specifications provided herein for the:

BALL DIAMOND PROJECT

The undersigned has checked the bid figures carefully and understands that he shall be responsible for any error or omission in this bid offer and is in receipt of all addenda issued. Indicate addendum number to confirm receipt. None

Addendum # _____ Addendum # _____ Addendum # _____

The undersigned agrees that, if the proposal made herein is accepted, he will satisfactorily perform and complete all of the work and meet all of the requirements and obligations imposed upon him by the contract including the plans, specifications and general conditions.

Also, the undersigned agrees that, if the above proposal is accepted, he will execute the contract and furnish the necessary proofs of insurance carriage within fifteen (15) calendar days from such acceptance.

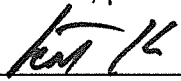
To guarantee his fulfillment of the foregoing covenants, the bidder attaches hereto his certified check or bid bond in the sum of \$ Five Percent (5%) (5% of proposal) and agrees that same shall be forfeited to the City of Livonia in the event of his failure to execute the contract or furnish acceptable bonds, not as a penalty but as actual liquidated damages. The City shall not be required to prove or show such liquidated damages.

In submitting this sealed bid, it is understood that the City of Livonia reserves the right to reject or accept any or all proposals in whole or in part and waive any irregularities or informalities therein. It is agreed that this bid may not be withdrawn for sixty (60) days from the opening thereof.

The contractor and his subcontractors agree that they will not discriminate against any employee or applicant for employment to be employed in the performance of this contract with respect to his hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his sex or age, except when based on a bona fide occupational qualification, or because of his race, color, religion, national origin or ancestry (Act 251, P.A. 1955, as amended). The contractor further agrees that he will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to age, sex, race, creed, color or national origin. Breach of this covenant may be regarded as a material breach of the contract.

Bidder will identify business entity as individual, or if doing business under assumed name, indicate assumed name, partnership (naming partners), corporation, foreign or domestic (naming principal officers), and indicate official capacity of person executing proposal and bid.

Firm Name RMD Holdings, Ltd. d/b/a Nationwide Construction Group Date July 12, 2022
(If corporation, partnership, or assumed name)

Signature X  , Scott Keller - C.O.O.
(Person executing bid and official capacity)

See Attached Corporate Resolution

(Names of principal officers and designate official capacity)
(If partnership or assumed name, indicate names of owners)

Address 69951 Lowe Plank Road

City/State/Zip Richmond, MI 48062

Phone (586) 749-6900 FAX (586) 749-6909

As a condition of this bid, the City reserves the right to reject any or all bids or to accept the bid which will best serve its interest.

The contractor shall indemnify and hold harmless the City of Livonia and their employees from and against all claims, losses, and expenses including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property, and (b) is caused in whole or in part by any negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

Corporate Resolution

SPECIAL MEETING OF THE BOARD OF DIRECTORS OF RMD HOLDINGS, LTD. D/B/A NATIONWIDE CONSTRUCTION GROUP

A special meeting of the Board of Directors was held on December 6, 2018. The Directors waived notice without objection to the holding of this special meeting and ratified and consented to all actions and resolutions adopted as indicated by their signatures below.

Present: Robert E. DeMil, who appeared as the Board of Directors.

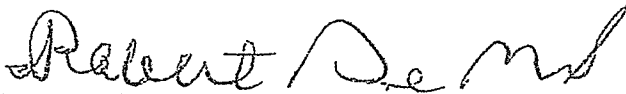
A quorum of the Directors was present and the meeting was called to order.

The first item on the agenda was the election of officers. The following individuals were unanimously elected to the positions indicated:

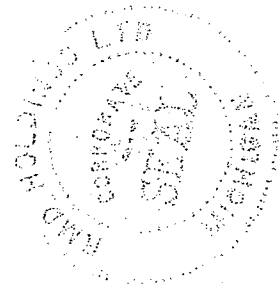
Robert DeMil:	President (Authorized Signer)
Andre DeMil:	Vice President (Authorized Signer)
Scott Keller:	Chief Operating Officer and Treasurer (Authorized Signer)
Franco Amicucci:	Secretary (Authorized Signer)

There being no further business to come before the meeting, the meeting was adjourned.

NOTICE WAIVED AND MINUTES RATIFIED WITH CONSENT TO ALL
ACTIONS TAKEN:



Robert E. DeMil, President



Dated: December 6, 2018

RMD Holdings, Ltd. d/b/a Nationwide Construction Group is incorporated in the State of Michigan

Robert DeMil	President	69951 Lowe Plank Rd. Richmond, MI 48062
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Franco Amicucci	Secretary	69951 Lowe Plank Rd. Richmond, MI 48062
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Scott keller	Treasurer	69951 Lowe Plank Rd. Richmond, MI 48062
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Andre DeMil	Vice President	69951 Lowe Plank Rd. Richmond, MI 48062
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REFERENCE FORM

COMPANY NAME: RMD Holdings, Ltd. d/b/a Nationwide Construction Group

Reference Company Name: Troy School District	
City/State: 4400 Livernois Rd., Troy, MI 48084	
Summary of Work Performed:	
Various repairs to fences and gates as needed.	
Dates of Work: 2019-2022	
Company Contact Person: Rob Carson	Title: Director of Operations & Maintenance
Phone Number: 248-823-4000	Email: rcarson@troy.k12.mi.us

Reference Company Name: Chippewa Valley School District	
City/State: 19120 Cass Avenue, Clinton Township, MI 48038	
Summary of Work Performed:	
Various repairs to fences and gates as needed.	
Dates of Work: 2018-2022	
Company Contact Person: Ken Hauer	Title: Maintenance Supervisor
Phone Number: (586) 723-2250	Email: khauer@cvs.k12.mi.us

Reference Company Name: Michigan Department of Transportation	
City/State: P.O. Box 30050, Lansing, MI 48909	
Summary of Work Performed:	
Fence Repairs / Maintenance Wayne County	
Dates of Work: 2018-2022	
Company Contact Person: Mike Budai	Title: Program Director
Phone Number: (248) 343-3697	Email: budaim@michigan.gov

Note: See attached project experience report for additional references

Owner/Customer	Location	Job Name	Work scope	Contract Value	Contact Name	Phone
Putnam County Airport Authority	Putnam County Regional Airport, IN	Wildlife Control and Security Fence- Phase 3	Furnish and install 5,000 lf of wildlife deterrent fence fabric with aggregate cover. 125 lf of vinyl coated chain link fence. 20' powered rolling cantilever vinyl coated gate, pedestrian vinyl coated gate and 20' manual double swing vinyl coated gate.	\$ 292,193	Jeremy Books	(317) 713-4615
Cranbrook Swim Club/Cranbrook Pavement Corporation	Cranbrook Swim Club in Southfield, MI	Cranbrook Swim Club Fence Work	Furnish and install 872 lf of 10' tall vinyl coated chain link fence including (1) 4' wide walk gate for tennis courts.	\$ 52,000	Nick Talmers	(248) 789-5847
Michigan Department of Technology, Management and Budget	Cooper Correctional Facility, Womens's Huron Valley Correctional Facility, Parnall Correctional Facility, Macomb Correctional Facility, Detroit Re-Entry Center Facility and Cotton Correctional Facility	State of Michigan Correctional Facility- Razor Ribbon Replacement	Remove, furnish and install razor ribbon at (6) correctional facilities.	\$ 2,974,589	Joe Sovis	(517) 487-2511
City of Detroit	Detroit Water & Sewerage Department- Various locations	Detroit Water & Sewerage Department Fence Repairs	Various repairs to fence, gates, gate operators and turnstiles.	\$ 30,135	Tory Thompkins	(313) 267-1452
Michigan Department of Technology, Management and Budget	Richard Handlon Correctional Facility in Ionia, MI	Perimeter Fence Enhancements	Furnish and install 12' high chain link fence, razor ribbon including fence removal.	\$ 2,107,202	Joe Sovis	(517) 487-2511
State of Michigan Department of Corrections/ Ranck Electric, Inc.	WJ Maxey Juvenile Training Facility in Whitmore Lake, MI	WJ Maxey Razor Wire Work	Furnish and install approximately 4,000 lf of 30" razor wire on existing 20' tall fence, curved fence, at Sally Port area and above the building roof at the Administration Building.	\$ 131,608	Gene Page	(517) 749-7518
Michigan Department of Technology, Management and Budget	The following (5) Correctional Facilities: Bellamy Creek in Ionia, E. C. Brooks in Muskegon, Ionia Maximum in Ionia, Muskegon Correctional and St. Louis Correctional.	Razor Ribbon Enhancements	Furnish and install razor ribbon.	\$ 2,586,515	Joe Sovis	(517) 487-2511
Schoolcraft College/Angelo lafrate Construction Company	Schoolcraft College Health Sciences Building, Livonia, MI	SC Health Sciences Building	Furnish and install temporary fencing with wind screen and (4) double wide swing gates.	\$ 47,616	Tyler Bassinger, P.E.	(586) 519-1458
Chippewa Valley School District	Various Chippewa Valley schools in Macomb County, MI	Fence Installation, Replacement and Repair Services	Various repairs to fences and gates as needed.	22,724	Ken Hauer	(586) 723-2252
Mott Community College	Mott Community College in Flint, MI	Fence installations	Furnish and install 10' high chain link fence around HVAC unit and replace fence at softball/baseball fields at Kearsley Park.	\$ 14,285	Kim Dolejsi	(810) 762-5645
Eastwood Convalescent Center Inc./C.E. Gleeson Constructors, Inc.	Regency at Chene Senior Living Center in Detroit	Fence improvements	Furnish and install 4' and 6' high black light commercial ornamental steel fence with various gates and gate operators.	\$ 172,688	Kevin Wilner	(248) 918-5851
Michigan Department of Technology Management and Budget/Blue Spader Contractors, Inc.	Women's Huron Valley Correctional Vocational Village in Ypsilanti, MI	Fencing	Furnish and install temporary fence and permanent fence with razor wire. Install fence for the dumpster. Remove existing fence.	\$ 99,225	Brad Barnes	(734) 394-0923
City of Detroit Department of Transportation	DDOT Bus Garage in Detroit, MI	Electronic gates with openers to secure central with electronic gates	Furnish and install electronic gate operator with openers	\$ 55,000	Chuck Wood	(313) 833-7110
Wayne County Metropolitan Airport Authority/Toebe Construction LLC	Detroit Metropolitan Airport- North Terminal	North Terminal Gate & Apron Reconstruction	Furnish and install blast deflector fence, AOA fence on permanent barrier wall. Removed existing fence and installed temporary fence.	\$ 584,880	Jason Fowler	(248) 349-7500

RMD Holdings, Ltd. d/b/a Nationwide Construction Group						
Project References / Experience Report						
Owner/Customer	Location	Job Name	Work scope	Contract Value	Contact Name	Phone
DTE Energy	St. Clair Power Plant in East China Township, MI	Fence maintenance	Furnish and install 7' high chain link fence with barbed wire at various locations including gates. Removal of existing fence.	\$ 56,971	David Bushaw	(810) 300-0633
Woodhaven-Brownstown School District/McCarthy & Smith, Inc.	Woodhaven High School in Brownstown Township, MI	Bid Division 149: Fencing	Furnish and install chain link fence and gates including temporary fence.	\$ 63,715	Dean Chase	(248) 427-8400
Troy School District	Various schools in Troy School District, MI	Troy Schools- (3) Baseball backstop removals and (4) sets of football goal post removals and installations	(3) Baseball backstop removals	\$ 46,396	Rob Carson	(248) 823-4000
Edsel and Eleanor Ford House/Frank Rewold and Son, Inc.	Edsel and Eleanor Ford House in Grosse Pointe Shores, MI	Temporary construction fence	Provide and install temporary construction fence with windscreen and various gates.	67,886	Gene Ferrara	(248) 651-7242
Indianapolis Airport Authority	Indianapolis Airport, IN	AOA Fence Relocation	Furnish and install 1,776 lf of chain link fence and (1) 16' double swing vehicle gate.	\$ 116,528	Matt Harding	(317) 244-2000
Michigan Department of Transportation	Wexford County Airport in Cadillac, MI	Install Perimeter Fence and Power Gates	Furnish and install 10' high chain link perimeter fence including (2) 16' and 24' electric gates for the hangar. Also removed existing fence.	\$ 274,756	Michael Borta	(517) 327-1980
Chippewa Valley School District CHN Jefferson Limited Dividend Housing Association Limited Partnership/O'Brien Construction Co., Inc.	Various Chippewa Valley schools in Macomb County, MI Oak Park, MI	Fence Installation, Replacement and Repair Services CHN Jefferson Oaks	Various repairs to fences and gates as needed. Furnish and install PVC Lattice Fencing. Wood and steel dumpster enclosure.	\$21,165 \$43,683	Ken Hauer Victoria Oldfield	(586) 723-2252 (248) 334-2470
Wayne County Airport Authority	Detroit Metropolitan Airport, Romulus, MI /Angelo lafrate Construction	Lucas Drive Improvements	Remove existing 13,050 lf of fence and gates. Furnish and install 5,153 lf of 6' high chain link and 8,558 lf of 8' high ornamental fence including gates.	\$ 675,442	James Thompson	(586) 756-1070
State of Michigan Department of Technology, Management & Budget	Special Alternative Incarceration Facility in Chelsea, MI	Razor Ribbon Enhancements	Furnish and install razor ribbon. Remove existing fence system around Unit C. Furnish and install 12' and 16' chain link fence.	\$ 658,013	Joe Sovis	(517) 487-2511
State of Michigan Department of Technology, Management & Budget	Charles E. Egeler Correctional Facility in Jackson, MI	Perimeter Fence Enhancements	Furnish and install perimeter fence including razor ribbon.	\$ 287,420	Joe Sovis	(517) 487-2511
Warren Woods Public Schools/Clark Construction Company	Warren Woods Middle School and Hawthorne Education Center in Warren, MI	Warren Woods Pulic Schools 2017 Bond Program- BC #02C Fencing	Furnish and install various chain link fence including (1) walk gate.	\$ 60,902	Elaine Hampstead	(313) 920-6198
Federal Express Corporation	FedEx location in Oak Park, MI	Fence work and entrance gate repair.	Furnish and install 260 lf of 8' high chain link fence with barbed wire. Replaced overhead slide gate with new Tymetal gate.	\$ 31,431	David Williams	(248) 285-8480
St. Louis Center/A.Z. Shmina, Inc.	Chelsea, MI	Chain Link and Ornamental Fencing	Furnish and install 1,555 lf of 5' high chain link fence around the detention basin. Furnish and install 496 lf of 5' high ornamental fencing around (4) Childrens Homes.	\$ 83,387	Jason Start	(810) 227-5100

RMD Holdings, Ltd. d/b/a Nationwide Construction Group Project References / Experience Report						
Owner/Customer	Location	Job Name	Work scope	Contract Value	Contact Name	Phone
Kentucky Trailer Services, LLC/Cunningham-Limp	Wixom, MI	Kentucky Trailer	Chain link fence including (2) 32' wide vehicle barrier gates; (2) 32' wide drive gates; (2) 32' wide cantilever slide gates.	\$ 32,982	Jacob Gardner	(248) 489-2300
City of Detroit/Michigan Recreational Construction, Inc.	Coleman Young Park in Detroit, MI	Fencing	Furnish and install 400 lf of 10' high black vinyl coated chain link fence around tennis court. 170 lf of 6' high black vinyl coated chain link fence around pickleball court. Repaired softball field backstop.	\$ 28,436	Ken Wiitanen	(810) 360-7551
	Vacant land in City of Rochester Hills, MI/HM Environmental Services, Inc.	Hamlin Road and Adams Road in Rochester, MI	Furnish and install 4,500 lf of 6' high temporary fence including a 24' wide double drive gate.	\$ 54,389	Bob Borst	(586) 469-0041
City of Allen Park, MI/J.S. Vig Construction Co.	Allen Park City Hall	Allen Park City Hall & Police Complex Renovations & Additions	Furnish and install (63) 6' high x 8' wide Ameristar Fence panels including (7) gates with gate operator.	\$ 99,983	Justin Barringer	(248) 939-3016
Carroll County Airport Authority	Carroll County-Tolson Airport, OH	Carroll County-Tolson Airport- 2017-1 Wildlife Exclusion Fencing	Furnish and install galvanized chainlink fence including green pvc-coated steel chainlink fence.	\$ 320,920	John R. Cross	(330) 627-5250
City of Sterling Heights, MI/M.L. Chartier Excavating, Inc.	Canal Road & Van Dyke Avenue in Sterling Heights, MI	Canal & Van Dyke Resurfacing	Furnish and install 425 lf of 4' high vinyl chain link fence.	\$ 18,630	Scott E. Kichinski	(586) 725-8373
Michigan Department of Transportation	Newport Road over M-14 in Ann Arbor, MI	Pedestrian Fence over M-14.	Fence installation, repair and maintenance	\$ 29,450	Jim Daavettilla	(810) 397-6524
Dana Corporation	Warren, MI	Dana Corporation Warren Manufacturing Plant Security Fence	Furnish and install 6' high aluminum fence and (8) gate operators.	\$ 228,500	Brian Bulgarelli	(586) 467-1600
Melvindale-Northern Allen Park Public Schools	Melvindale High School in Melvindale, MI	Baseball Backstop/Fencing Project	Removal of existing baseball backstop and installation of 133 lf of 32' high fence and backstop including additional netting.	\$ 39,124	Elfie Hervey	(313) 389-3300
State of Michigan Department of Corrections/Midstate Security Co. LLC	Womens Huron Valley Correctional Facility	Womens Huron Valley Correctional Facility East Sally Port Improvements	Furnish and install temporary fence & razor tape. Sally Port fence & gates.	\$ 297,854	Christopher Jones	(616) 257-1157
Willow Woods/Pamar Enterprises	Brighton, MI	Willow Woods Fencing	Furnish and install 1,400 lf of 6' high aluminum fence. Furnish and install 551 lf of 4' high aluminum fence.	\$ 62,093	Josh Hetterscheidt and Brian Olesky	(586) 749-8593
Diponio Contracting, Inc.	Shelby Township, MI	Perimeter fence installation.	Furnish and install 640 lf of 6' high chain link fence including (2) 24' double drive swing gates. Core drill and install (15) 6" x 6' bollards.	\$ 21,800	Chris Maltese	(586) 997-4150
University of Michigan/AZ Shmina Inc.	University of Michigan, Ann Arbor, MI	UM, Simpson Circle Parking Structure	Furnish and install temporary fence with windscreen.	\$ 21,597	Jason Hammond	(810) 227-5100
Georgia Department of Transportation	Interstate 85 in Dekalb County, GA	Installation, repair and maintenance of fencing in District 7.	Furnish and install fence as required between mile markers 89 and 96.7 including maintenance.	\$ 994,272	Tim Swink	(404) 631-1367
City of Detroit/Michigan Recreational Construction, Inc.	Stoopel Park	Stoopel Park #1	Furnish and install 1,500 lf of 10' high black vinyl coated chain link fence including 5 walk gates.	\$ 54,625	Wayne Wiitanen	(810) 923-2278
Chippewa Valley School District	Various Chippewa Valley schools in Macomb County, MI	Fence Installation, Replacement and Repair Services	Various repairs to fences and gates as needed.	\$18,614	Ken Hauer	(586) 723-2252

RMD Holdings, Ltd. d/b/a Nationwide Construction Group Project References / Experience Report								
Owner/Customer	Location	Job Name	Work scope	Contract Value	Contact Name	Phone		
State of Michigan Department of Corrections/B & B Construction Services, LLC	Womens Huron Valley Correctional Facility	West Administration Building Security Improvements- High Security Fence Work	Furnish and install 12' high security fence, swing gates and razor ribbon.	\$ 77,872	Tony Cattivera	(586) 552-5472		
Michigan Department of Transportation/Toebe Construction LLC	US-127 in Lansing, MI.	Soundwall- US-127 Grand River to Lake Lansing Road.	Remove 5,327 lf of existing fence. Furnish and install 521 lf of fence.	\$ 27,143	Dave Fischer	(248) 240-0781		
Michigan Department of Transportation/Z Contractors, Inc.	Burton, MI	Bristol Road over Thread Creek in Burton, MI	Furnish and install 672 lf of 4' high aluminum fence.	\$ 21,132	Jerry Jones	(586) 625-8899		
Birmingham Public Schools/Clark Construction Company	Birmingham Groves High School and Birmingham Seaholm High School.	Birmingham Public Schools 2015 Bond Program.	Furnish and install fence and temporary fence. Reinstall gate at Seaholm Baseball Field.	\$ 25,643	Rebecca Timberlake	(517) 708-2034		
Michigan Department of Transportation	Various state routes in Wayne County, MI.	Right-of-way fence repair on an as-needed basis on various routes, Wayne County.	Furnish, install and repair fence per maintenance contract.	\$ 540,477	Reginald Washington	(313) 375-2400		
Corunna Public Schools/Wolgast Corporation	Corunna High School Tennis Courts	2016 Renovations and Additions Phase II- Project 1- High School and Tennis Courts Renovations.	Furnish and install 10' high chain link fene around tennis courts.	\$ 57,648	Tom Pleske	(989) 233-4648		
Georgia Department of Transportation	Interstate 75 and SR 401 in Tift County, GA	Installation, repair and maintenance of fencing in District 4.	Remove existing 8' high woven wire fence and 8' high chain link fence including installation of same. Various maintenance as needed.	\$ 829,790	Andy Gidden	(229) 546-4436		
Georgia Department of Transportation	State Route 401 in Tift County, GA	Installation, repair and maintenance of fencing in District 4.	Furnish and install fence including repair and maintenance between mile markers 58.4 and 64.6.	\$ 952,813	Andy Gidden	(229) 546-4436		
Memphis-Shelby County Airport Authority	Memphis-Shelby County Airport, TN	Perimeter fence replacement	Furnish and install 22,640 lf of 10' high chain link fence including barbed and razor wire including various gates. Remove 22,640 lf of existing fence.	\$ 1,488,926	David L. Webb	(901) 344-1651		
Oakland County Parks & Recreation	Groveland Oaks County Park, Holly, MI	Groveland Oaks Park Boundary Fence	Furnish and install 2,350 lf of 4' high farm fence, 300 lf of 6' high chain link fence. 2,650 lf of fence removal. Removal of 13,754 lf of 10' high temporary chainlink fence with barbed wire; removal of 1,364 lf of chainlink fence on concrete barrier; removal of (4) 20' double drive swing gates and (1) 30' double drive swing gate.	\$ 44,915	Zach Crane	(248) 858-0906		
Wayne County Airport Authority/Ajax Paving Industries, Inc.	Wayne County Airport, Romulus, MI	Reconstruction of Runway 4L/22R & Associated Taxiways for Detroit Metropolitan Wayne County Airport Authority.		\$ 161,146	Pete Mann	(248) 244-3300		
City of Detroit/Michigan Recreational Construction, Inc.	Latham Park, 5082 Seneca, Detroit, MI 48213	Latham Playground Fencing	Furnish and install 650 lf of 6' high vinyl coated chain link fence.	\$ 15,710	Craig Sheffer	(517) 545-7122		
City of Detroit/Michigan Recreational Construction, Inc.	Boyer Park, 6203 West Vernor, Detroit, MI 48116	Boyer Park	Installed 489' lf of Ameristar ornamental fence.	\$ 30,712	Craig Sheffer	(517) 545-7122		
Wayne County Airport Authority/Ajax Paving Industries, Inc.	Wayne County Airport, Romulus, MI	Reconstruction of Runway 4L/22R & Associated Taxiways Temporary AOA Security Fence for Detroit Metropolitan Wayne County Airport Authority.	Furnish and install 13,754 lf of 10' high temporary chainlink fence with barbed wire. 1,364 lf of chainlink fence on concrete barrier. (4) 20' double drive swing gates and (1) 30' double drive swing gate.	\$ 349,176	Pete Mann	(248) 244-3300		
City of Detroit/Michigan Recreational Construction, Inc.	Lipke Playfield in Detroit, MI	Improvements to Lipke Playfield.	Furnish and install various fence including backstop, dugout fence, sideline fence and outfield fence for ball field. Perimeter fence near football field and other areas in the park.	\$ 59,998	Craig Sheffer	(313) 806-8406		

RMD Holdings, Ltd. d/b/a Nationwide Construction Group						
Project References / Experience Report						
Owner/Customer	Location	Job Name	Work scope	Contract Value	Contact Name	Phone
Oakland Hills Country Club	Oakland Hills Country Club in Bloomfield Hills, MI 48301	Compound fence.	1,400 linear feet of temporary chain link fence including removal.	\$ 17,510	Taylor Gray	(815) 218-6109
University of Toledo/The Spieker Company Michigan Department of Transportation/Nashville Construction Company	Toledo, OH	University of Toledo Glass Bowl Athletic Facilities Renovations.	Furnish and install 8' Ameristar ornamental fence including 10 double swing gates and 1 walk gate.	\$ 74,260	Matt Berg	(419) 872-7000
Little River Casino Resort/R.C. Hendrick & Son, Inc.	Village of Middleville in Barry County, MI	Paul Henry Thornapple Trail Extension.	Installation of 1,060 lf of 42" high vinyl chain link fence.	\$ 41,202	Kristoffer Hulsebos	(517) 852-1536
Michigan Department of Technology, Management and Budget	Manistee, MI	Ornamental aluminum fence around pool.	Furnish and install ornamental aluminum fence with (2) walk gates around pool.	\$ 12,522	Stephen Rau	(989) 781-8116
Michigan Department of Technology, Management and Budget	Carson City, MI Correctional Facility	Carson City Correctional Facility Upgrade Perimeter Fence Security Systems.	Furnish and install 1,400 lf of 12' high perimeter fence with razor wire. Installation of 4' man gates and vehicle gate.	\$ 288,000	Joe Sovis	(517) 487-2511
Michigan Department of Technology, Management and Budget	Richard Handlon Correctional Facility in Ionia, MI	Security Upgrades.	Furnish and install 450 lf of 12' high perimeter fence with razor wire and vehicle gate.	\$ 767,094	Adam Doubblestein	(616) 456-9944
DTE Gas Company	Lycaste Power Station, Detroit, MI	Gas Renewal Yard Fence Installation	Furnish and install approximately 850' of 8' high commercial chainlink fence. Furnish and install 1,200' of commercial grade privacy slats.	\$ 90,977	Ryan Scratch	(586) 651-5692
Wayne County Airport Authority	Detroit Metropolitan Airport, Romulus, MI	Vehicular & equipment fueling facilities & fuel management system at Detroit Metropolitan Wayne County Airport.	Furnish and install chain link fence.	\$ 2,712,259	Miguel D. Vargas	(734) 942-3673
Michigan Department of Transportation	Metro Region in Wayne County, MI	Fence repair along MDOT right-of-way on various state trunklines, Wayne County	Repair various locations with 4' high chainlink fence including woven wire.	\$ 491,998	Mike Gorman	(313) 218-3622
Wisconsin Department of Administration	National Guard Military Affairs, Arcadia, WI	Construct Perimeter Fence Wisconsin Army National Guard Department of Military Affairs	Furnish and install approximately 2,250 lf of 6' high perimeter chain link fence including gates.	\$ 51,746	Jim McMillan	(608) 266-3855
Genesee County Land Bank Authority/L.A. Construction Corporation	Chevy Commons in Flint, MI	Chevy Commons Phase I fence removal.	Remove and replace various types of fence and gates.	\$ 80,510	Shari Bramlett	(810) 659-7565
Michigan Department of Military and Veterans Affairs	Grand Ledge, MI	Grand Ledge Hangar Airport perimeter fencing at the Roscommon County Blodgett Memorial Airport.	Install new fencing and gates.	\$ 41,165	Brian Bushnell	(517) 481-7561
Michigan Department of Transportation	Blodgett Memorial Airport in Houghton Lake, MI		Furnish and install 16,947 lf of 10' high chain link fence including seven gates.	\$ 772,747	Clinton Nemeth	(517) 327-1980
Michigan Department of Transportation/Dan's Excavating, Inc.	I-275 in Romulus, MI	I-275 Metro Bike Trail	Furnish and install 24,975 lf of woven wire fence, 2,056 lf of 4' high chain link fence, 671 lf of 5' high chain link fence. Removal of 26,814 lf of existing fence.	\$ 140,377	Justin Peyerle	(586) 254-2040

**STATEMENT OF QUALIFICATIONS
BALL DIAMOND PROJECT**

Respondents must answer all questions. If more space is needed to complete a question, attach a separate sheet.

Company Name: RMD Holdings, Ltd. d/b/a Nationwide Construction Group

Address 69951 Lowe Plank Road, Richmond, MI 48062

Contact Person: Joe Carrier Title Project Manager

Phone No. (586) 484-8822 Email jcarrier@nationwidecos.com

1. Number of years operating under you present name: 32

2. Number of years present owners have owned the company: 43

3. How many years of experience does your company have providing the services specified in the bid documents? 43 years

4. List municipalities who the bidder has serviced in the past five (5) years to present:

Name of Municipality	Term of Service
Oakland County	Various Fence & Gate Installation and Repairs
City of Detroit Water Department	Fence Maintenance
City of Farmington Hills	Fence Maintenance
City of Sterling Heights	Fence Maintenance
City of Flint Water Department	Fence Maintenance

See attached project experience report for addition experience

5. General nature of work performed by your company:

Fence and Guardrail Construction

6. Have you performed work for the City of Livonia in the last ten (10) years? If so, please specify:

Year of Service	Department Serviced	Description of Services Provided
2022	Parks and Recreation	Fencing at Union Briggs Cemetery
2022	Parks and Recreation	Gates at Clarenceville Cemetery

7. List the members of the team who will oversee the contract and the roles they will perform.

Name	Title	Role	Years of Experience
Joe Carrier	Project Manager	Coordination	30
Steve Gonzales	Installer	Supervisor on Site	40
See attached Schedule of Key employees for additional roles			

8. What challenges to you foresee?

None at this time

9. What is included in your base price for services? What services will incur additional fees:

Removal and Installation of Fence Backstops and Benches

Any Changes to the Standard Specifications or Dimensions as listed in the proposal

10. Provide Phone Numbers for Customer contact during normal business hours. Provide phone number for 24-hour contact by City of Livonia personnel.

Company Phone No.: (586) 270-2003

24-Hour Phone No.: (586) 484-8852

COMPANY NAME: RMD Holdings, Ltd. d/b/a Nationwide Construction Group

RMD HOLDINGS, LTD. D/B/A NATIONWIDE CONSTRUCTION GROUP
SCHEDULE OF KEY EMPLOYEES

NAME	PRESENT POSITION	LENTH OF TIME WITH COMPANY	YEARS OF CONSTRUCTION EXPERIENCE	CONSTRUCTION EXPERIENCE
<u>OFFICERS</u>				
Robert DeMil	Owner & President	41	43	Fence and Guardrail Installations, Highway and General Construction
<u>PROJECT MANAGEMENT</u>				
Scott Keller	Treasurer/Chief Operating Officer/Sales Manager	29	29	Fence and Guardrail Installations, Highway and General Construction
Andre DeMil	Vice President/Project Manager/Estimator	22	24	Fence and Guardrail Installations, Highway and General Construction
Franco Amicucci	Secretary/Project Manager/Estimator	27	29	Fence and Guardrail Installations, Highway and General Construction
Melvin Kucway	Project Manager/Estimator	32	32	Fence and Guardrail Installations, Highway and General Construction
Joseph Carrier	Project Manager/Estimator	25	29	Fence and Guardrail Installations, Highway and General Construction
Brian Schultz	Project Manager/Estimator	17	42	Fence and Guardrail Installations, Highway and General Construction
Mike Carr	Project Manager/Estimator	14	26	Fence and Guardrail Installations, Highway and General Construction
Scott Gray	Project Manager/Estimator	6	6	Fence and Guardrail Installations, Highway and General Construction
Scott Wasik	Project Manager/Estimator	4	5	Fence and Guardrail Installations, Highway and General Construction
Adam Irish	Project Manager/Estimator	1	7	Fence Installations. Highway and General Construction
Bryan Decker	Assistant Project Manager	5	5	Fence and Guardrail Installations, Highway and General Construction
Austin Keeley	Assistant Project Manager	1	1	Guardrail Installations, Highway and General Construction
<u>FIELD SUPERVISORS & FOREMEN</u>				
James Raines	Field Supervisor	27	51	Fence and Guardrail Installations, Highway and General Construction
Chad Fox	Safety Manager/QA and QC Manager	14	20	Fence and Guardrail Installations, Highway and General Construction
Steve Gonzales	Field Foreman	17	38	Fence and Guardrail Installations, Highway and General Construction
Rusty Dawson	Field Foreman	12	32	Fence and Guardrail Installations, Highway and General Construction
Miguel Sanchez	Field Foreman	23	30	Fence and Guardrail Installations, Highway and General Construction
Darrin Johnson	Field Foreman	16	26	Fence and Guardrail Installations, Highway and General Construction
William McNabb Jr.	Field Foreman	6	17	Fence and Guardrail Installations, Highway and General Construction
Jeff Weilnau	Field Foreman	10	15	Fence and Guardrail Installations, Highway and General Construction
Brandon Kaul	Field Foreman	8	9	Fence and Guardrail Installations, Highway and General Construction
<u>YARD EMPLOYEES</u>				
Jacob Cooke	Yard Manager	6	6	Fleet Manager, Yard Manager
Larry Furton	General Yard Laborer	30	30	Fleet Manager, Auto Mechanic & Highway and General Construction
Zackary Adamick	Yard Foreman	4	4	Yard Foreman
De'Andrew Lewis	Welder	28	29	Welder and Highway and General Construction
Dusten Crider	Mechanic	4	12	Auto Mechanic for Highway and General Construction
Christopher Bunce	Mechanic	1	17	Auto Mechanic for Highway and General Construction
<u>OFFICE MANAGEMENT</u>				
Rogue Tyson	Corporate Attorney	20	20	General Construction
Robert Dray	Controller	3	15	General Construction
Theresa Sullivan	Assistant Controller	0	5	General Construction
Renee Kubic	Accountant	0	2	General Construction
Allan Reyes	Safety Director	14	30	General Construction and Military Construction
Paul Macker	Contract Administrator	18	18	General Construction
Bryan Muir	Subcontract Administrator & Project Manager	30	30	Fence Installation and Highway and General Construction

CITY OF LIVONIA – BID SHEET

Baseball Diamond Backstop or Dugout and Players' Bench Removal and Replacement

QUOTED PRICING			
Park Name	Est. Time to Complete (days)	Removal and replacement of existing backstop or dugout	Removal and replacement of existing players' benches
Beverly Park #1	2	\$ 6,423.57	\$ 4,645.33
Bicentennial Park #9	5	\$ 24,455.57	\$ 4,645.33
Ford Field #3	9	\$ 44,120.83	\$ 4,645.33
Ford Field #4	5	\$ 25,405.33	\$ 4,645.33
Ford Field #5	9	\$ 40,458.67	\$ 4,645.33
Ford Field #6	9	\$ 44,120.83	\$ 4,645.33
McCann Park #2	2	\$ 6,423.57	\$ 4,645.33
Moelke Park #1	2	\$ 6,423.57	\$ 4,645.33
Moelke Park #2	2	\$ 6,423.57	\$ 4,645.33
GRAND TOTAL			\$ 246,063.48

See attached Voluntary Alternate

Number of days to complete work at all sites specified: 45 days
Warranty Parts 1 year Labor 1 Year

Submitted by:

(Company) RMD Holdings, Ltd. d/b/a Nationwide Construction Group Address: 69951 Lowe Plank Road, Richmond, MI 48062

Contact Name

Joe Carier

Contact Phone #

(586) 484-8852

Contact Email:

jcarrier@nationwidecos.com

Authorized Signature: 

Print Name: Scott Keller

Title: C.O.O.

PRICING MUST BE SUBMITTED ON CITY OF LIVONIA FORM



NATIONWIDE
CONSTRUCTION GROUP
An RMD Holdings, Ltd. Company
An Equal Opportunity Employer

Corporate Office - 69951 Lowe Plank Rd., Richmond, MI 48062
Mailing Address - P.O. Box 458, Richmond, MI 48062
Phone (586) 749-6900 - Fax (586) 749-6909
www.nationwide-companies.com

Baseball Diamond Backstop or Dugout and Players' Bench Removal and Replacement

Voluntary Alternate

If the completion of the project can be extended to March 31, 2023, a 10% discount for each contracted item can be given for this extension.

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

11. AWARD OF BID: Department of Public Works, re: for the Civic Center Library Atrium Roof Replacement, from budgeted funds.

Jacob Rushlow, Assistant Director of Public Works, presented the request to Council.

Councilmember Brandon McCullough stated he and Councilmember Rob Donovic attended the Library Commission meeting. He asked that they design the roof with possibly a solar option to pair with the LED and save electricity. Councilmember McCullough offered an approving resolution for the Consent agenda.

Councilmember Scott Morgan asked about the warranty on the proposed roof and what is covered if there were issues during that time. Jacob Rushlow replied there is a 40-year life expectancy and there is a maintenance guarantee bond is a one-year warranty per the contract for their quality of work and the manufacturer warranty on the product.

Councilmember McCullough noted that this is for the design and construction documents and asked that Councilmember Morgan's comments be taken into consideration.

DIRECTION

APPROVING

CONSENT

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

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DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

11.

DPW
August 8, 2022

MEETING DATE

S082222 R090722

PREPARED BY

Jacob Rushlow, P.E., Assistant Director of Public Works,

AGENDA ITEM

AWARD OF BID: Department of Public Works, re: for the Civic Center Library Atrium Roof Replacement, from the unexpended fund balance of the Library Fund.

BACKGROUND

The Civic Center Library, located at 32777 Five Mile Rd, Livonia, Michigan 48154, was constructed in 1986. It is a 3-story building comprising 65,000 square feet of space and a 4,300 square foot atrium. The existing glazing of the atrium glass is beyond its useable life cycle and active leaks have been observed throughout. Replacement of the existing glass atrium with a new glass system was considered and determined to be too costly. Library staff also indicates that the heavy reliance on natural lighting in the atrium causes issues for events hosted after daylight hours and even on cloudy days. As a result, our architect and building department explored alternative materials as a solution that would be more cost effective and could be supplemented with high-efficiency LED lighting options.

The proposed project scope includes removal of the glazed glass system, installation of a new roof deck, insulation, and structural metal roofing system with all required flashing and components to provide a weathertight assembly. Options will be investigated to provide the lowest life-cycle cost option (standing-seam metal, insulated metal panel, etc.) as well as options for finished ceiling materials (gypsum board, wood panels, etc.) and new LED lighting. Scope development services were assigned to DLZ and the recommended work has an estimated construction cost of \$550,000 (range of \$450,000 - \$670,000).

In order to proceed with design and bidding of the project, a Request for Proposals (RFP) was prepared by the Department and issued to our four as-needed architecture firms. DLZ was the lowest proposer (see attached RFP bid review form and proposal from DLZ) at a fee of \$75,000.

RECOMMENDATION

Request to Award Professional Architecture Services to DLZ Michigan, Inc. through the QBS process (CR 378-20) for the design/bid phase and construction contract administration phase for the Civic Center Library Atrium roof replacement in an amount not to exceed \$75,000. It is also requested that the City Council approve an additional appropriation and expenditure in the amount of \$75,000 from the unexpended fund balance of the Library Fund (271).

FISCAL CONSIDERATION

See above.

ATTACHMENTS

1. Civic Center Library_RFP Form of Proposal_DLZ
2. Civic Center Library RFP Review Table

APPROVED BY



Jacob Rushlow, P.E., Assistant Director of Public Works

Date: August 08, 2022



Toni LaPorte, Library Director

Date: August 08, 2022



Michael Slater, Finance Director

Date: August 10, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022

FORM OF PROPOSAL ARCHITECTURAL SERVICES

PROJECT: Civic Center Library Atrium Roof Replacment

City of Livonia DPW
Attn: Jacob Rushlow, Assistant Director or Public Works
12973 Farmington Road
Livonia, Michigan 48150

JRUSHLOW@LIVONIA.GOV

Dear Mr. Rushlow:

The undersigned, has familiarized himself with the type of services desired and has carefully examined the scope of work, specifications, and instructions to bidders, and accepts as sufficient for the purpose and agrees to furnish to the City of Livonia the specified items and will accept in full payment therefore the following amounts:

COMPANY NAME: **DLZ Michigan, Inc.**

PHASE	DESCRIPTION	COMPLETE FOR SUM OF
1	Design/Bid Phase	56,250.00
2	Contract Administration Phase	18,750.00
3	TOTAL ITEMS 1-2	75,000.00

- Projected Completion Date for Phase 1 – Design Bid **Design Phase complete 135 days after NTP**
- Please list any exceptions or additional terms on separate attachment.

These services will be provided in accordance with all terms and conditions specified in the existing contract with the City of Livonia executed in accordance with Council Resolution # 378-20.

Form of Proposal – Architectural Services

In submitting this sealed proposal, it is understood that the City of Livonia reserves the right to reject or accept any or all proposals in whole or in part and waive any irregularities or formalities therein. It is agreed that this proposal may not be withdrawn for ninety (90) days from the opening thereof.

Firm Name **DLZ Michigan, Inc.**

Address **607 Shelby Street, Suite 650**

City/State/Zip **Detroit, MI 48226**

Phone **313.961.4040** FAX

Signature  _____

Title **President**

Date **August 5, 2022**
(Person executing bid and official capacity)

If Different, Company contact person to whom questions regarding this submission should be directed is:

Name **Laurie Frey, AIA**

Title **Project Manager**

Phone No. **313.961.4040**

Email **lafrey@dlz.com**

FORMS TO RETURN WITH SUBMISSION:

- Form of Proposal Pages (PF-1 & PF-2)
- Supplemental Documentation, if necessary

Architectural Services Proposal Review form

Project: Civic Center Library Atrium Roof

Proposal Date: 8/5/2022

Scope Developed By: DLZ

Scoping Estimate: \$550,000

Phase	Description	DAG	DLZ	HRC	OHM
1	Design/Bid Phase		\$ 56,250.00		\$ 75,000.00
2	Construction Phase		\$ 18,750.00		\$ 23,000.00
3	Total Both Phases	\$ -	\$ 75,000.00	\$ -	\$ 98,000.00

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

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Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

14. REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT: Engineering Division, re: from Livonia West Commerce Center 2, LLC, in conjunction with the construction of a storm drain system that provides adequate drainage for property developed east of Haggerty Road, south of Schoolcraft Road in the N 1/2 of Section 30 (12950 Eckles).

Todd Zilincik, City Engineer, presented the request to Council.

Councilmember Scott Morgan offered an approving resolution for the Consent agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

14.

Engineering
August 5, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Karen Worley, Secretary IV,

AGENDA ITEM

REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT:

Engineering Division, re: from Livonia West Commerce Center 2, LLC, in conjunction with the construction of a storm drain system that provides adequate drainage for property developed east of Haggerty Road, south of Schoolcraft Road in the N 1/2 of Section 30 (12950 Eckles).

BACKGROUND

In conjunction with the development of the property located east of Haggerty Road, south of Schoolcraft Road, the City of Livonia required the proprietor to construct a storm drainage system to provide adequate drainage for the site at their own expense. In reference to this storm sewer system, the office has received the attached storm water maintenance agreement from the owner, Livonia West Commerce Center 2, LLC, 2575 S. Haggerty Road, Canton, Michigan 48188 requiring them to reimburse the City for any such maintenance that may become necessary.

RECOMMENDATION

The Engineering Division has approved the storm sewer plans and respectfully recommends that the City Council take the actions:

- Accept the Storm Water Management System (SWMS) for Livonia West Commerce Center Building No. 2, 12950 Eckles located east of Haggerty Road, south of Schoolcraft Road in the N ½ of Section 30.
- Authorize the Mayor and the City Clerk to execute the Storm Water Facilities Maintenance Agreement on behalf of the City.

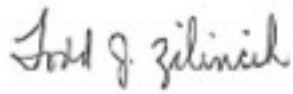
FISCAL CONSIDERATION

None

ATTACHMENTS

1. Signed Livonia West Commerce Ctr. Building 2, 12950 Eckles

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: August 08, 2022



Don Rohraff, Director of Public Works

Date: August 08, 2022



Paul Bernier, City Attorney

Date: August 08, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022

STORM WATER FACILITIES MAINTENANCE AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 20____, by and between the City of Livonia, a municipal corporation, with principal offices located at 33000 Civic Center Drive, Livonia, Michigan 48154, hereafter "City" and

Livonia West Commerce Center 2, LLC

a Michigan limited liability company with principal offices located at 2575 S. Haggerty Road, Canton, Michigan 48188 hereafter "Proprietor".

RECITALS

1. The Proprietor has developed certain property located in the City of Livonia, Wayne County, Michigan, as Livonia West Commerce Center Building No. 2, 12950 Eckles Road, Livonia, Michigan 48150 ("Development") as more particularly described in Exhibit "A" attached hereto.
2. The Proprietor plans to newly construct storm drainage and reconfigure an existing storm drainage system to provide adequate drainage to the Development.
3. Such storm drainage system encompasses or impacts storm runoff from the Development.
4. The City will issue a permit ("Permit") authorizing the construction, operation and maintenance of the storm drainage system which is located within the Development and/or the City of right-of-way and/or drain, on or adjacent to the Development described in Exhibit "A" attached hereto and incorporated herein by reference.
5. The Permit, when issued, will be signed by the City benefits the Proprietor and the Development.

NOW, THEREFORE, for and in consideration of the mutual covenants and benefits to be derived hereunder, the receipt, adequacy and sufficiency of which is hereby acknowledged, the City and the Proprietor agree as follows:

1. The Proprietor shall assume the obligations of the City under the Permit, as follows:
 - a. The Proprietor agrees that Proprietor will maintain, at Proprietor's own expense, the storm drainage system which is located within the Development and/or the City of Livonia's right-of-way and/or drain, and on or adjacent to the Development described in the Permit as Exhibit "A" attached hereto and incorporated herein by reference. In the event the Proprietor fails to maintain the storm drainage system as herein agreed and after the City has notified Proprietor in writing of such failure, the City may enter upon said premises for the purposes

of maintaining said storm drainage system, in which event the Proprietor agrees to pay the City all reasonable charges and expenses incurred thereon. The City will provide sufficient written notice prior to performing any work for which the Proprietor will be charged.

- b. In the event of any failure or settlement in the Development, resulting from said storm drainage system, the City shall take immediate steps, after providing notice to the Proprietor, to correct the situation so that the public health, safety and welfare shall not be endangered nor the road improvement damaged. All reasonable expenses to perform the foregoing, including engineering will be remitted by the Proprietor to the City.
 - c. If it is found necessary to repair all or any portion of said storm drainage system within the Development because of work initiated by Proprietor, the City shall cause such repair to be accomplished, after providing notice to the Proprietor, and all reasonable expenses to perform the foregoing, including engineering, will be remitted by the Proprietor to the City. Prior to any work being performed in a City of Livonia road right-of-way, a separate permit shall be secured from the Engineering Department.
2. Without limitation of the foregoing, Proprietor, its successors and assigns, at its sole cost and expense shall perform maintenance of the storm water facilities described in the City of Livonia's Storm Water Management and Long Term Maintenance Plan as Exhibit "B" attached hereto and incorporated herein by reference.
3. The Proprietor, its agents, representatives, successors and assigns shall defend, indemnify and hold the City harmless from and against any claims, demands, actions, damages, injuries, costs or expenses of any nature whatsoever, hereinafter "Claims", fixed or contingent, known or unknown, arising out of or in any way connected with the design, construction, use, maintenance, repair or operation (or omission in such regard) of the storm drainage system referred to in the permit hereto, appurtenances, connections and attachments thereto which are the subject of this Agreement. This indemnity and hold harmless shall include any costs, expenses and attorney fees incurred by the City in connection with such Claims or the enforcement of this Agreement.
4. In accordance with 1976 PA 453, the parties hereto covenant: (1) not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, sex, age, height, weight or marital status.
5. That this Agreement shall be recorded at the Proprietor's expense with the Wayne County Register of Deeds.

IN WITNESS WHEREOF, the Proprietor and City have executed this Agreement on the day and year first above written.

Livonia West Commerce Center 2, LLC
a Michigan limited liability company

By: **Ashley Capital, LLC**
a Michigan limited liability company
Its: Agent

By: Susan M. Harvey

Print Name: Susan Harvey

Its: Senior Vice President

STATE OF Michigan)
COUNTY OF Wayne) ss.

On this 1st day of April, 2021, before me personally appeared Susan Harvey, to me personally known, who being by me sworn, did for herself say that they are the Senior Vice President of Ashley Capital, LLC, agent of Livonia West Commerce Center 2, LLC which executed the within instrument, and the said instrument was signed and sealed on behalf of said limited liability company and acknowledged said instrument to be the free act and deed of said limited liability company.

SHARANE A. FUNK
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Mar 24, 2026
ACTING IN COUNTY OF Wayne

Sharane A. Funk
Notary Public

County of Wayne
My Commission Expires On: March 24, 2026

CITY OF LIVONIA
a municipal corporation

By: _____
Maureen Miller Brosnan

Its: Mayor

By: _____
Susan M. Nash

Its: City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

On this _____ day of _____, 20_____, before me, a Notary Public in and for said County, appeared Maureen Miller Brosnan and Susan M. Nash to me personally known, who, being sworn, did for themselves say that they are respectively the Mayor and the City Clerk of the City of Livonia, the municipal corporation named in and which executed the within instrument and acknowledged said instrument the free act and deed of said municipal corporation.

Notary Public

_____ County, Michigan
My Commission Expires On:

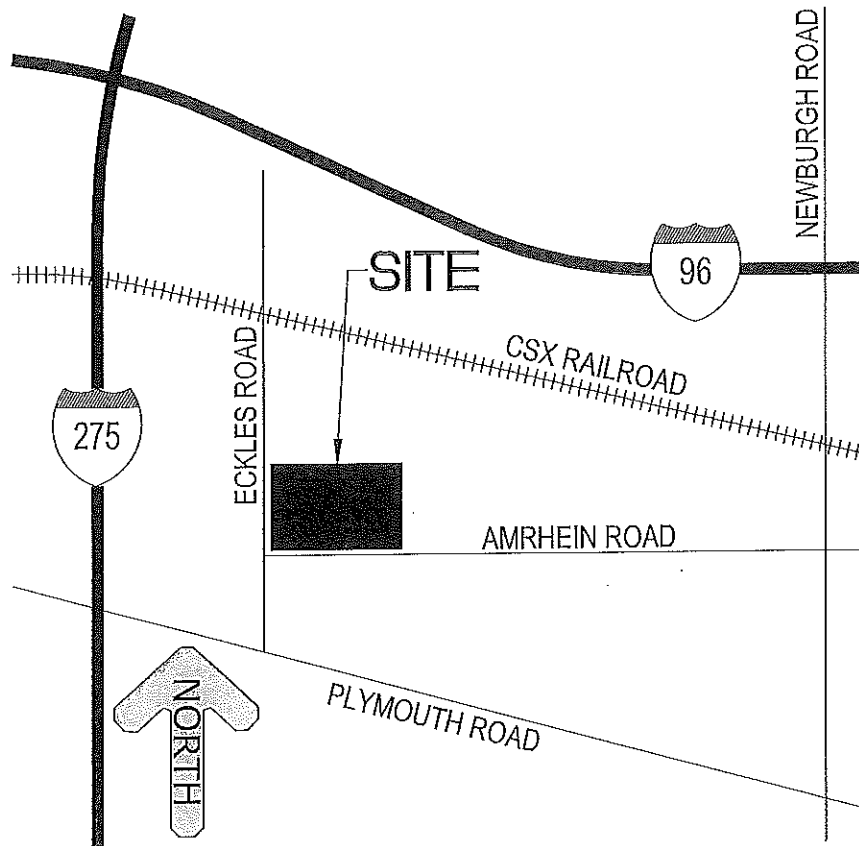
INSTRUMENT DRAFTED BY:

Todd J. Zilincik, P.E.
City Engineer
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

WHEN RECORDED RETURN TO:

City of Livonia
33000 Civic Center Drive
Livonia, MI 48154
Attn: Engineering Division

Engineering:M:Storm Water Facilities: Agreement



LOCATION MAP

PROPERTY DESCRIPTIONS

PARCEL #46-118-99-0001-004 (12950 ECKLES ROAD)

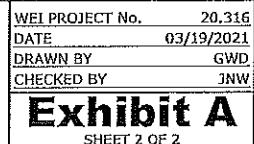
A PARCEL OF LAND BEING PART OF THE NORTHWEST 1/4 SECTION 30, TOWN 1 SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN. MORE COMMONLY DESCRIBED AS: COMMENCING FROM THE WEST 1/4 CORNER OF SAID SECTION 30; THENCE $N00^{\circ}26'07''E$, ALONG THE WEST LINE OF SAID SECTION 30 AND CENTERLINE OF ECKLES ROAD (120-FOOT RIGHT-OF-WAY), 43.00 FEET; THENCE $S89^{\circ}32'30''E$, 60.00 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF SAID ECKLES ROAD AND THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED; THENCE ALONG SAID EAST RIGHT-OF-WAY LINE, $N00^{\circ}26'07''E$, 730.00 FEET; THENCE $S89^{\circ}32'30''E$, 1120.00 FEET; THENCE $S00^{\circ}26'07''W$, 730.00 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF AMRHEIN ROAD (43-FOOT NORTH 1/2 RIGHT-OF-WAY); THENCE $N89^{\circ}32'30''W$, ALONG SAID NORTH RIGHT-OF-WAY LINE, 1120.00 FEET TO THE POINT OF BEGINNING. CONTAINING 18.77 ACRES OF LAND, MORE OR LESS AND SUBJECT TO ALL EASEMENTS & RIGHTS OF RECORD.

NONE	
Webb Engineering	civil site design & planning
314 Pauline Boulevard, Ann Arbor, Michigan 48103 or 248.783.1105 or 248.783.1109 or info@webbenj.com	

STORM WATER MAINTENANCE EXHIBITS

LIVONIA WEST COMMERCE CENTER BUILDING No. 2
12950 ECKLES ROAD, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN 48150

WEI PROJECT No.	20.316
DATE	03/19/2021
DRAWN BY	GWD
CHECKED BY	JNW
Exhibit A	
SHEET 1 OF 2	



CITY OF LIVONIA STORM WATER MAINTENANCE AGREEMENT "EXHIBIT B"
Long-Term Maintenance Schedule
12950 ECKLES ROAD

Maintenance Activities	System Component								Frequency
	Catch Basins, Inlets & Storm Sewers	Channels & Vegetated Swales	Inlets to Pretreatment Systems & Detention/Retention Systems	Flow Restrictors, Overflow Structures & Outlet Pipes	Emergency Spillways	Riprap	Buffer Strip	Manufactured Treatment System	
Monitoring/Inspection									
• Inspect for sediment accumulation**/clogging of stone filter	X	X	X					X	Annually
• Inspect for floatables, dead vegetation and debris	X	X	X	X				X	Annually and after major events
• Inspect for erosion and integrity of banks and berms		X	X			X			Annually and after major events
• Inspect all components during wet weather and compare to as-built plans	X	X	X	X		X		X	Annually
• Monitor plantings/vegetation		X							2 times per year
• Ensure means of access for maintenance remain clear/open	X	X	X	X		X		X	Annually
Preventative Maintenance									
• Mowing		X							only*
• Remove accumulated sediment	X	X						X	As needed**
• Remove floatables, dead vegetation and debris	X	X	X	X					As needed
• Replace or wash/reuse stone riser filters						X			as needed***
• Remove invasive plant species		X						X	Annually
• Per Manufacturer's maintenance recommendations				X				X	
Remedial Actions									
• Repair/stabilize areas of erosion		X	X			X			As needed
• Replace dead plantings, bushes, trees		X							As needed
• Reseed bare areas		X							As needed
• Structural repairs	X		X	X		X		X	As needed
• Make adjustments/repairs to ensure proper functioning	X	X	X	X		X		X	As-needed

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

13. REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT: Engineering Division, re: from Livonia West Commerce Center 2, LLC, in conjunction with the construction of a storm drain system that provides adequate drainage for property developed east of Haggerty Road, south of Schoolcraft Road in the N 1/2 of Section 30 (13100 Eckles).

Todd Zilincik, City Engineer, presented the request to Council.

Councilmember Scott Bahr offered an approving resolution for the Consent agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

13.

Engineering
August 5, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Karen Worley, Secretary IV,

AGENDA ITEM

REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT:
Engineering Division, re: from Livonia West Commerce Center 2, LLC, in conjunction with the construction of a storm drain system that provides adequate drainage for property developed east of Haggerty Road, south of Schoolcraft Road in the N 1/2 of Section 30 (13100 Eckles).

BACKGROUND

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RECOMMENDATION

The Engineering Division has approved the storm sewer plans and respectfully recommends that the City Council take the actions:

- Accept the Storm Water Management System (SWMS) for Livonia West Commerce Center Building No. 2, 13100 Eckles located east of Haggerty Road, south of Schoolcraft Road in the N ½ of Section 30.
- Authorize the Mayor and the City Clerk to execute the Storm Water Facilities Maintenance Agreement on behalf of the City.

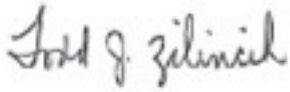
FISCAL CONSIDERATION

None

ATTACHMENTS

1. Signed Livonia West Commerce Ctr, 13100 Eckles, Storm Water Facilities Maintenance Agreement

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: August 08, 2022



Don Rohraff, Director of Public Works

Date: August 08, 2022



Paul Bernier, City Attorney

Date: August 08, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022

STORM WATER FACILITIES MAINTENANCE AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 20____, by and between the City of Livonia, a municipal corporation, with principal offices located at 33000 Civic Center Drive, Livonia, Michigan 48154, hereafter "City" and

Livonia West Commerce Center 2, LLC

a Michigan limited liability company with principal offices located at 2575 S. Haggerty Road, Canton, Michigan 48188 hereafter "Proprietor".

RECITALS

1. The Proprietor has developed certain property located in the City of Livonia, Wayne County, Michigan, as Livonia West Commerce Center Building No. 2, 13100 Eckles Road, Livonia, Michigan 48150 ("Development") as more particularly described in Exhibit "A" attached hereto.
2. The Proprietor plans to newly construct storm drainage and reconfigure an existing storm drainage system to provide adequate drainage to the Development.
3. Such storm drainage system encompasses or impacts storm runoff from the Development.
4. The City will issue a permit ("Permit") authorizing the construction, operation and maintenance of the storm drainage system which is located within the Development and/or the City of right-of-way and/or drain, on or adjacent to the Development described in Exhibit "A" attached hereto and incorporated herein by reference.
5. The Permit, when issued, will be signed by the City benefits the Proprietor and the Development.

NOW, THEREFORE, for and in consideration of the mutual covenants and benefits to be derived hereunder, the receipt, adequacy and sufficiency of which is hereby acknowledged, the City and the Proprietor agree as follows:

1. The Proprietor shall assume the obligations of the City under the Permit, as follows:
 - a. The Proprietor agrees that Proprietor will maintain, at Proprietor's own expense, the storm drainage system which is located within the Development and/or the City of Livonia's right-of-way and/or drain, and on or adjacent to the Development described in the Permit as Exhibit "A" attached hereto and incorporated herein by reference. In the event the Proprietor fails to maintain the storm drainage system as herein agreed and after the City has notified Proprietor in writing of such failure, the City may enter upon said premises for the purposes

of maintaining said storm drainage system, in which event the Proprietor agrees to pay the City all reasonable charges and expenses incurred thereon. The City will provide sufficient written notice prior to performing any work for which the Proprietor will be charged.

- b. In the event of any failure or settlement in the Development, resulting from said storm drainage system, the City shall take immediate steps, after providing notice to the Proprietor, to correct the situation so that the public health, safety and welfare shall not be endangered nor the road improvement damaged. All reasonable expenses to perform the foregoing, including engineering will be remitted by the Proprietor to the City.
 - c. If it is found necessary to repair all or any portion of said storm drainage system within the Development because of work initiated by Proprietor, the City shall cause such repair to be accomplished, after providing notice to the Proprietor, and all reasonable expenses to perform the foregoing, including engineering, will be remitted by the Proprietor to the City. Prior to any work being performed in a City of Livonia road right-of-way, a separate permit shall be secured from the Engineering Department.
2. Without limitation of the foregoing, Proprietor, its successors and assigns, at its sole cost and expense shall perform maintenance of the storm water facilities described in the City of Livonia's Storm Water Management and Long Term Maintenance Plan as Exhibit "B" attached hereto and incorporated herein by reference.
3. The Proprietor, its agents, representatives, successors and assigns shall defend, indemnify and hold the City harmless from and against any claims, demands, actions, damages, injuries, costs or expenses of any nature whatsoever, hereinafter "Claims", fixed or contingent, known or unknown, arising out of or in any way connected with the design, construction, use, maintenance, repair or operation (or omission in such regard) of the storm drainage system referred to in the permit hereto, appurtenances, connections and attachments thereto which are the subject of this Agreement. This indemnity and hold harmless shall include any costs, expenses and attorney fees incurred by the City in connection with such Claims or the enforcement of this Agreement.
4. In accordance with 1976 PA 453, the parties hereto covenant: (1) not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, sex, age, height, weight or marital status.
5. That this Agreement shall be recorded at the Proprietor's expense with the Wayne County Register of Deeds.

IN WITNESS WHEREOF, the Proprietor and City have executed this Agreement on the day and year first above written.

Livonia West Commerce Center 2, LLC
a Michigan limited liability company

By: **Ashley Capital, LLC**
a Michigan limited liability company

Its: Agent

By:

Print Name: Susan Harvey

Its: Senior Vice President

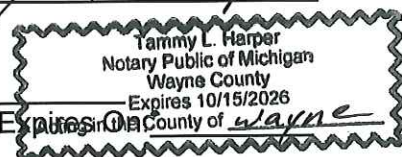
STATE OF Michigan
COUNTY OF Wayne) ss.

On this 6th day of May, 2021, before me personally appeared Susan Harvey, to me personally known, who being by me sworn, did for herself say that they are the Senior Vice President of Ashley Capital, LLC, agent of Livonia West Commerce Center 2, LLC which executed the within instrument, and the said instrument was signed and sealed on behalf of said limited liability company and acknowledged said instrument to be the free act and deed of said limited liability company.

Tammy L. Harper
Notary Public

County of _____

My Commission Expires On _____



CITY OF LIVONIA
a municipal corporation

By: _____
Maureen Miller Brosnan

Its: Mayor

By: _____
Susan M. Nash

Its: City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

On this _____ day of _____, 20____, before me, a Notary Public in and for said County, appeared Maureen Miller Brosnan and Susan M. Nash to me personally known, who, being sworn, did for themselves say that they are respectively the Mayor and the City Clerk of the City of Livonia, the municipal corporation named in and which executed the within instrument and acknowledged said instrument the free act and deed of said municipal corporation.

Notary Public

_____ County, Michigan
My Commission Expires On:

INSTRUMENT DRAFTED BY:
Todd J. Zilincik, P.E.
City Engineer
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

WHEN RECORDED RETURN TO:
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154
Attn: Engineering Division

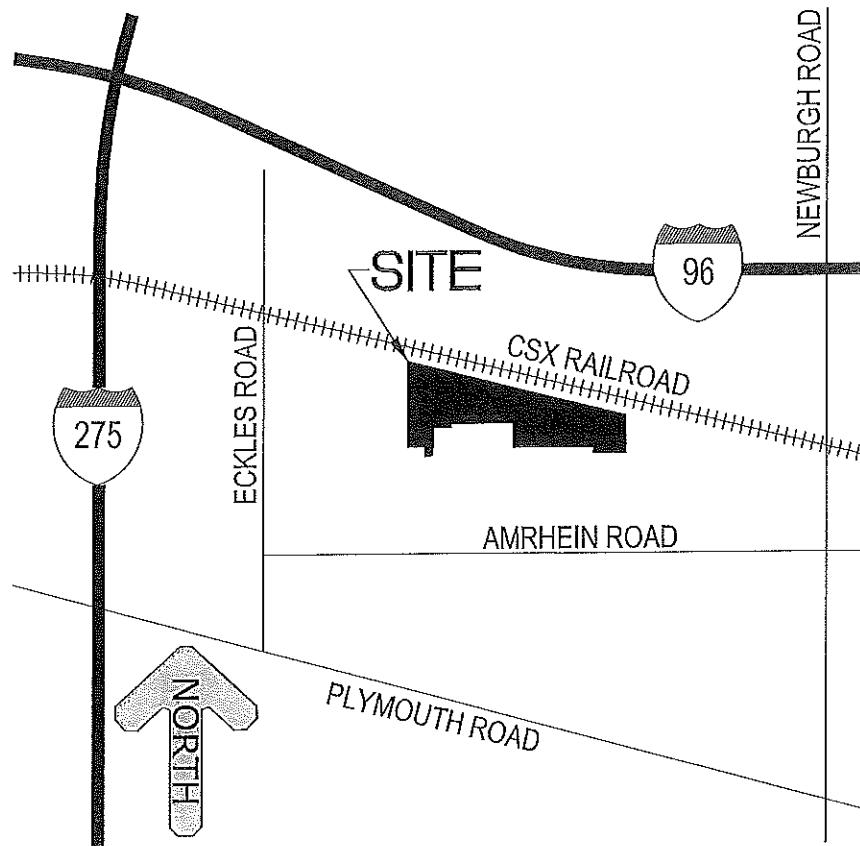
Engineering:M:Storm Water Facilities: Agreement

Exhibit A

Legal Description

13100 Eckles Road
Parcel #46-118-99-0001-006

PART OF N 1/2 SEC 30 T1S R9E DESC AS COMM AT W 1/4 CORNER SEC 30 TH N 00D 26M 07S E 43.00 FT TH S 89D 32M 30S E 60.00 FT TH N 00D 26M 07S E 730.00 FT TH S 89D 32M 30S E 1153.27 FT TH N 00D 27M 30S E 280.59 FT TO POB
CONT TH N 00D 27M 30S E 807.56 FT TH S 75D 30M 44S E 1930.67 FT TH S 00D 00M 21S W 326.62 FT TH N 89D 32M 21S
W 264.46 FT TH 29.27 FT ALONG ARC OF 18.50 FT RAD CIRC CURVE TO RT, CENT ANGLE 90D 38M 37S CHD BEARS N
44D 13M 02S W 26.31 FT TH N 01D 06M 17S E 33.29 FT TH N 89D 32M 21S W 681.87 FT TH N 00D 27M 39S E 205.00 FT TH



LOCATION MAP

PROPERTY DESCRIPTION

PARCEL #46-118-99-001-009 (13100 ECKLES ROAD)

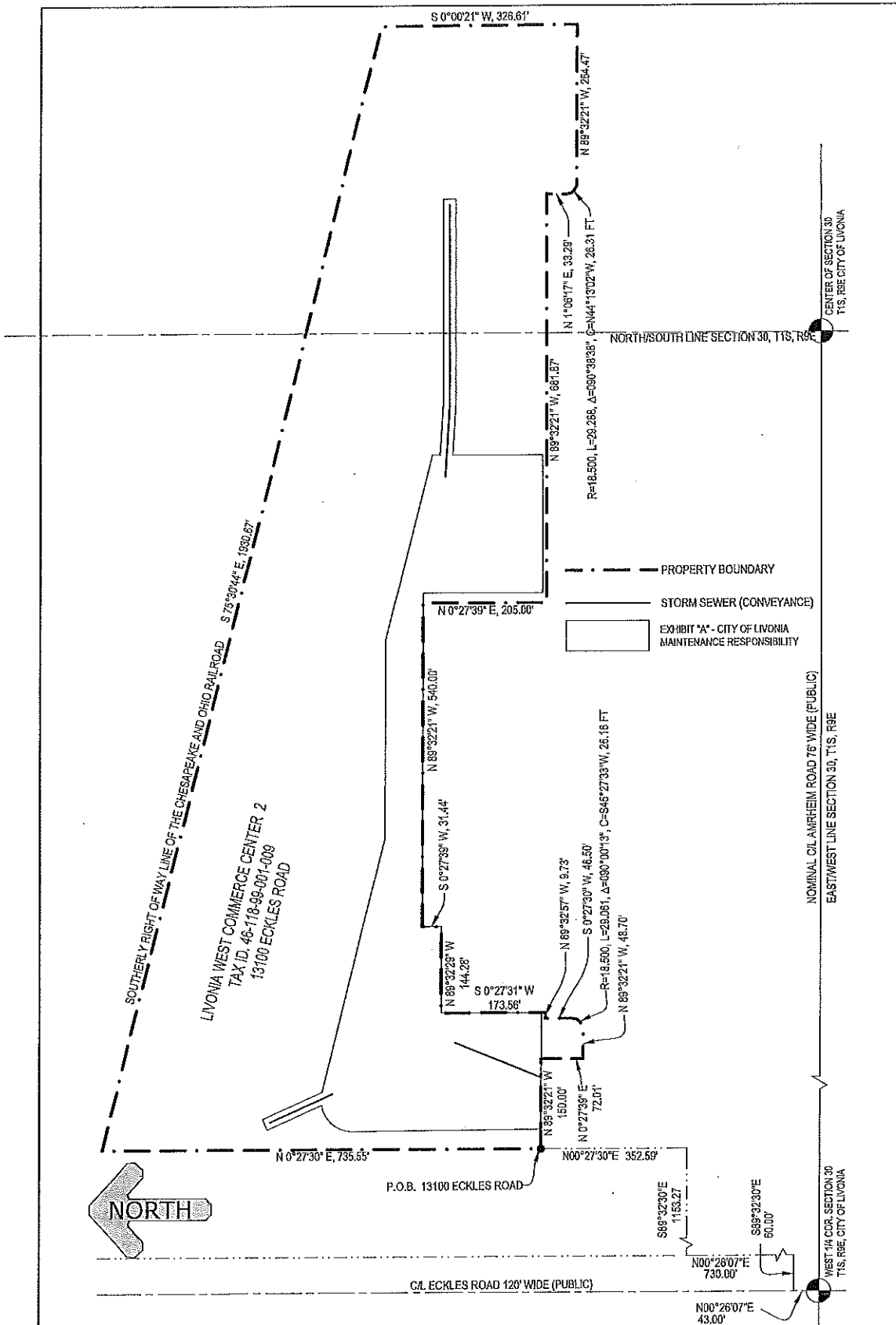
A PART OF THE NORTH 1/2 OF SECTION 30, TOWN 1 SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 30; THENCE N00°26'07"E 43.00 FEET ALONG THE WEST LINE OF SECTION 30; THENCE S89°32'30"E 60.00 FEET; THENCE N00°26'07"E 730.00 FEET; THENCE S89°32'30"E 1120.00 FEET; THENCE CONTINUING S89°32'30"E 33.27 FEET; THENCE N00°27'30"E 352.59 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N00°27'30"E 735.56 FEET; THENCE S75°30'44"E (M) S75°29'32"E (R) 1930.67 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF THE CHESAPEAKE AND OHIO RAILROAD; THENCE S00°00'21"W 326.62 FEET; THENCE N89°32'21"W 264.46 FEET; THENCE 29.27 FEET ALONG THE RADIUS OF A 18.50 FEET RADIUS CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 90°38'37" WITH A CHORD BEARING N44°13'02"W 26.31 FEET; THENCE N01°06'17"E 33.29 FEET; THENCE N89°32'21"W 681.87 FEET; THENCE N00°27'39"E 205.00 FEET; THENCE N89°32'21"W 540.00 FEET; THENCE S00°27'39"W 31.44 FEET; THENCE N89°32'30"W 144.28 FEET; THENCE S00°27'30"W 173.56 FEET; THENCE N89°32'30"W 9.72 FEET; THENCE S00°27'30"W 46.50 FEET; THENCE 29.06 FEET ALONG THE ARC OF A 18.50 FEET RADIUS CIRCULAR CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 90°00'00" AND A CHORD BEARING S45°27'30"W 26.16 FEET; THENCE N89°32'21"W 48.70 FEET; THENCE N00°27'30"E 72.00 FEET; THENCE N89°32'21"W 150.00 FEET TO THE PLACE OF BEGINNING. CONTAINING 19.74 ACRES OF LAND MORE OR LESS AND SUBJECT TO ALL EASEMENTS & RIGHTS OF RECORD.

NONE	
Webb Engineering	civil site design & planning
314 Pauline Boulevard, Ann Arbor, Michigan 48103 or 248.783.1105 f: 248.783.1109 ex. info@webbeng.com	

STORM WATER MAINTENANCE EXHIBITS

LIVONIA WEST COMMERCE CENTER BUILDING No. 2
13100 ECKLES ROAD, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN 48150

WEI PROJECT No.	20.316
DATE	03/22/2021
DRAWN BY	GWD
CHECKED BY	JNW
Exhibit A	
SHEET 1 OF 2	



CITY OF LIVONIA STORM WATER MAINTENANCE AGREEMENT "EXHIBIT B"
Long-Term Maintenance Schedule
13100 ECKLES ROAD

Maintenance Activities	System Component									Frequency
	Catch Basins, Inlets & Storm Sewers	Channels & Vegetated Swales	Inlets to Pretreatment Systems & Detention/Retention Systems	Flow Restrictors, Overflow Structures & Outlet Pipes	Emergency Spillways	Riprap	Buffer Strip	Manufactured Treatment Systems	Underground Detention Systems	
Monitoring/Inspection										
• Inspect for sediment accumulation**/clogging of stone filter	X	X	X					X	X	Annually
• Inspect for floatables, dead vegetation and debris	X	X	X	X				X	X	Annually and after major events
• Inspect for erosion and integrity of banks and berms		X	X			X				Annually and after major events
• Inspect all components during wet weather and compare to as-built plans	X	X	X	X		X		X	X	Annually
• Monitor plantings/vegetation		X								2 times per year
• Ensure means of access for maintenance remain clear/open	X	X	X	X		X		X	X	Annually
Preventative Maintenance										
• Mowing		X								only*
• Remove accumulated sediment	X	X						X	X	As needed**
• Remove floatables, dead vegetation and debris	X	X	X	X						As needed
• Replace or wash/reuse stone riser fillers						X				as needed***
• Remove invasive plant species		X						X	X	Annually
• Per Manufacturer's maintenance recommendations				X						
Remedial Actions										
• Repair/stabilize areas of erosion		X	X			X				As needed
• Replace dead plantings, bushes, trees		X								As needed
• Reseed bare areas		X								As needed
• Structural repairs	X		X	X		X		X	X	As needed
• Make adjustments/repairs to ensure proper functioning	X	X	X	X		X		X	X	As-needed

<i>FINANCE AND BUDGET COMMITTEE MEETING</i> <i>WEDNESDAY, AUGUST 10, 2022</i>
--

A Finance and Budget Committee meeting was held on Wednesday, August 10, 2022, in the City Hall Council Chambers.

Committee Members Present: Scott Bahr, Chair
Kathleen McIntyre, Vice Chair

City Officials and Others Present: Jim Jolly, President
Scott Morgan, Councilmember
Maureen Miller Brosnan, Mayor
Leo Neville, Assistant City Attorney
Michael Slater, Finance Director
Lynda Scheel, City Treasurer
Dave Varga, Chief of Staff

Additional Attendees:

1. CR 106-97 Subject matter of City vehicles. (CR-35-97, 100-96, 17-96, 18-96, 19-96, 20-96, and 914-95, 100-96)

The meeting convened at 7:03PM and was led by Committee Chair, Scott Bahr.

In response to Council's 2021 request for the City's policy regarding city vehicles assigned to department heads, some elected officials, and other select employees, the mayor reported that her Administration has recently completed a review of this practice and found that there are no written policies regarding assignment of vehicles (including whether a vehicle or stipend is provided), use of the vehicles, or refueling at city fuel pumps. She shared that while the Administration is still working on a policy, they have decided to transition to vehicle stipends (currently set at \$350) instead of assigning city-owned vehicles for many department heads, though some employees who have extensive on-call and travel responsibilities will continue to receive a city-owned vehicle. These decisions will be made based on efficiency, effectiveness, and economic metrics. Transitions from assigned vehicles to stipends will happen as currently assigned vehicles reach the end of their useful life or an employee transition occurs. An in-depth discussion followed that included the following insights:

Eligibility

- Presently, the mayor determines who gets a city vehicle; a small number of employees currently get stipends, which have been set at \$350 for some time.
- Without an established policy, the rationale for who gets a city vehicle has not been consistent. The Administration is working on development of a clear policy.
- The make and model of an assigned vehicle is determined by what is deemed appropriate for the position.

Usage / Costs

- City vehicles are intended for use within the city for city-related business, though reasonable personal use is allowed (e.g., stopping to buy milk on the way home from work).
- The City pays the insurance for assigned vehicles.
- Drivers of assigned vehicles are permitted to fuel their vehicles at city gas tanks.

- Fuel usage can be tracked by key fob and employee number; however, this usage is not currently audited.
- Employees with city-owned vehicles are asked to report their personal mileage to the city each year, which is subject to taxation on their personal tax returns.
- The City is not responsible for verifying the accuracy of this self-reporting.
- Vehicle stipends are treated as taxable income to the employee; the only employee tax liability for city-assigned vehicles is self-reported personal mileage.

Elected Officials

- The mayor, treasurer, and clerk are each assigned a city-owned assigned vehicle. If an assigned vehicle is replaced by a stipend, it would require approval by the Local Officers Compensation Commission.

Budget Impact

- The Administration reported that the costs of assigned vehicles are difficult to track since the purchase, fuel, repairs, and maintenance costs are not broken out by specific vehicle.
- Vehicles are currently purchased by various departments, including DPW and LPD.

Council acknowledged that while the mayor has the authority to establish a vehicle policy, Council has responsibility for approving the budget, and the cost of these city-provided vehicles is a relevant concern relative to that budget. Councilman Bahr requested that, prior to the presentation of the next fiscal year's budget, the Administration provide a detailed vehicle and stipend policy.

The Committee recommends:

Councilwoman McIntyre asked that the subject item remain in committee.

Note: This item will remain in committee.

This item is to be placed on the **Regular Meeting Agenda of September 7, 2022**

2. 161-12 Subject of Advance Budget Reviews Fiscal Year 2022-2023 Pre-Budget Meeting

Following a brief budget recap by Finance Director Mike Slater, Council discussed the following considerations for the preparation of this year's budget:

- Paved bike path connecting Curtis Road east of Farmington to Rotary Park (Jolly/Bahr)
- Including an allocation to the Building Improvement Fund in the baseline budget rather than relying entirely on windfalls that come throughout the year to fund this (Bahr)

Council also inquired about:

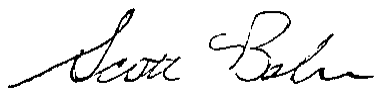
- A dedication plaque at the DPW building (Jolly)
- Status of funds from Wayne County for proposed new senior center at the Kirksey Recreation Center.

Note: This item will remain in Committee.

The meeting was adjourned at 8:10PM

This item is to be placed on the **Regular Meeting Agenda of September 7, 2022**

Respectfully submitted,



Scott Bahr, Chair



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
July 25, 2022

MEETING DATE

Finance and Budget
Committee Meeting of
August 10, 2022

PREPARED BY

Sara Kasprovicz, Council Office Manager,

AGENDA ITEM

CR 106-97 Subject matter of City vehicles. (CR-35-97, 100-96, 17-96, 18-96, 19-96, 20-96, and 914-95, 100-96)

BACKGROUND

To discuss the subject matter of City vehicles.

RECOMMENDATION

To report the discussion at the Regular Meeting of August 22, 2022.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. Subject matter of City Vehicles CR 106-97 (TO REMAIN IN FB)
2. Assigned Vehicle Ltr to Council 7-26-22

APPROVED BY

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

July 26, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: City Assigned Vehicles

Dear Council Members:

At a budget hearing last year, several members of City Council asked about alternative approaches to the current practice of providing assigned vehicles for some employees. Since then, a Council member has also asked for a list of assigned vehicles. The attached document identifies all City positions that have assigned vehicles, including department heads.

As a result of a comprehensive review of the history and impact of past practices, we have found some inconsistencies in the distribution of assigned vehicles for department heads. Therefore, we are moving toward stipends as a replacement for city-owned assigned vehicles in those cases where the City will benefit from greater efficiency, effectiveness and economics. Such determinations are being made as vehicles currently owned by the City of Livonia reach the end of their useful life or during employee transitions. Vehicle stipends are currently set at \$350 per month.

Please let me know if you have any questions.

Approved for Submission:

Very truly yours,


Maureen Miller Brosnan, Mayor


Michael T. Slater
Director of Finance

cc: Mayor, Clerk, Law

City of Livonia
Assigned Vehicle List
July, 2022

<u>Department</u>	<u>Position</u>	<u>Assigned Vehicle</u>
Assessing	City Assessor	
Clerk	City Clerk	X
Comm. Resources	Director	
DPW	Roads Supervisor	X
DPW	Fleet Manager	X
DPW	Facilities Maintenance Supervisor	X
DPW	Assistant Director	X
DPW	Director	X
DPW	Assistant Director	X
DPW	Water and Sewer Supervisor	x
Emergency Prep	Director	X
Engineering	City Engineer	X
Finance	Director	X
Fire	Fire Chief	X
Fire	Fire Deputy Chief	X
Fire	Fire Marshal	X
Fire	Fire Training Officer	X
Fire	Senior Fire Inspector	X
Fire	Fire Inspector 1	X
Fire	Fire Inspector 2	X
Fire	Fire Apparatus Supervisor	X
Gov't Affairs	Director	
Housing	Director	X
Human Resources	Director	
Info Systems	Director	
Inspection	Director	X
Inspection	Deputy Director	X
Law	City Attorney	
Library	Director	
Mayor	Mayor	X
Mayor	Chief of Staff	
Park and Rec	Superintendent	X
Planning & Econ.	Director	X
Police	Police Chief	X
Police	Police Deputy Chief	X
Police	Police Captain	X
Police	Police Captain	X
Police	S/Lieutenant	X
Police	S/Lieutenant	X
Police	S/Lieutenant	X
Police	S/Lieutenant	X
Police	S/Lieutenant	X

City of Livonia
Assigned Vehicle List
July, 2022

<u>Department</u>	<u>Position</u>	<u>Assigned Vehicle</u>
Police	Lieutenant	X
Police	S/Sergant	X
Police	Officer-K9	X
Police	Intelligence S/Lieutenant	X
Police	Intelligence S/Sergant	X
Police	Intelligence S/Sergant	X
Police	Intelligence Sergeant	X
Police	Intelligence Officer	X
Police	Intelligence Officer	X
Police	Intelligence Officer	X
Police	Intelligence Officer	X
Treasurer	City Treasurer	X

**CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE**

CURRENT

<u>CLASSIFICATION</u>		<u>2021-2022</u>		<u>VEHICLE</u>	<u>STIPEND</u>	<u>NEITHER</u>
		<u>HOURLY</u>	<u>ANNUAL</u>			
POLICE CHIEF		\$67.44	\$140,275.20	X		
FIRE CHIEF	STEP 1	\$57.33	\$119,246.40	X		
	STEP 1.5	\$58.49	\$121,659.20			
	STEP 2	\$59.61	\$123,988.80			
	STEP 3	\$62.02	\$129,001.60			
	STEP 4	\$64.50	\$134,160.00			
	STEP 5	\$67.07	\$139,505.60			
CITY ATTORNEY	STEP 1	\$56.95	\$118,456.00			X
	STEP 1.5	\$58.09	\$120,827.20			
	STEP 2	\$59.25	\$123,240.00			
	STEP 3	\$61.61	\$128,148.80			
	STEP 4	\$64.09	\$133,307.20			
	STEP 5	\$66.65	\$138,632.00			
MAYOR		\$62.83	\$130,688.00	X		
DIRECTOR OF FINANCE	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
SUPERINTENDENT OF PARKS & RECREATION	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
DIRECTOR OF PUBLIC WORKS		\$62.47	\$129,937.60	X		
CITY ASSESSOR	STEP 1	\$49.32	\$102,585.60			X
	STEP 1.5	\$50.31	\$104,644.80			
	STEP 2	\$51.29	\$106,683.20			
	STEP 3	\$53.34	\$110,947.20			
	STEP 4	\$55.48	\$115,398.40			
	STEP 5	\$57.70	\$120,016.00			

**CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE**

CURRENT

CLASSIFICATION

2021-2022
HOURLY ANNUAL

VEHICLE STIPEND NEITHER

INFORMATION SYSTEMS DIRECTOR	STEP 1	\$47.12	\$98,009.60			X
	STEP 1.5	\$48.04	\$99,923.20			
	STEP 2	\$49.01	\$101,940.80			
	STEP 3	\$50.92	\$105,913.60			
	STEP 4	\$52.96	\$110,156.80			
	STEP 5	\$55.05	\$114,504.00			
HUMAN RESOURCES DIRECTOR	STEP 1	\$47.12	\$98,009.60		X	
	STEP 1.5	\$48.04	\$99,923.20			
	STEP 2	\$49.01	\$101,940.80			
	STEP 3	\$50.92	\$105,913.60			
	STEP 4	\$52.96	\$110,156.80			
	STEP 5	\$55.05	\$114,504.00			
DIRECTOR OF BUILDING INSPECTION	STEP 1	\$45.95	\$95,576.00	X		
	STEP 1.5	\$46.90	\$97,552.00			
	STEP 2	\$47.85	\$99,528.00			
	STEP 3	\$49.86	\$103,708.80			
	STEP 4	\$51.93	\$108,014.40			
	STEP 5	\$54.13	\$112,590.40			
LIBRARY DIRECTOR	STEP 1	\$45.36	\$94,348.80			X
	STEP 1.5	\$46.25	\$96,200.00			
	STEP 2	\$47.16	\$98,092.80			
	STEP 3	\$49.04	\$102,003.20			
	STEP 4	\$51.00	\$106,080.00			
	STEP 5	\$52.92	\$110,073.60			
DIRECTOR OF HOUSING	STEP 1	\$43.47	\$90,417.60	X		
	STEP 1.5	\$44.29	\$92,123.20			
	STEP 2	\$45.14	\$93,891.20			
	STEP 3	\$46.91	\$97,572.80			
	STEP 4	\$48.74	\$101,379.20			
	STEP 5	\$50.71	\$105,476.80			
DIRECTOR OF COMMUNITY RESOURCES	STEP 1	\$40.93	\$85,134.40			X
	STEP 1.5	\$41.78	\$86,902.40			
	STEP 2	\$42.54	\$88,483.20			
	STEP 3	\$44.24	\$92,019.20			
	STEP 4	\$46.01	\$95,700.80			
	STEP 5	\$47.85	\$99,528.00			
DIRECTOR OF GOVERNMENT AFFAIRS	STEP 1	\$40.93	\$85,134.40			X
	STEP 1.5	\$41.78	\$86,902.40			
	STEP 2	\$42.54	\$88,483.20			
	STEP 3	\$44.24	\$92,019.20			
	STEP 4	\$46.01	\$95,700.80			
	STEP 5	\$47.85	\$99,528.00			
DIRECTOR OF ADMINISTRATIVE SERVICES	STEP 1	\$40.93	\$85,134.40		X	
	STEP 1.5	\$41.78	\$86,902.40			
	STEP 2	\$42.54	\$88,483.20			
	STEP 3	\$44.24	\$92,019.20			
	STEP 4	\$46.01	\$95,700.80			
	STEP 5	\$47.85	\$99,528.00			

CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE

CURRENT

CLASSIFICATION

		<u>2021-2022</u>		<u>VEHICLE</u>	<u>STIPEND</u>	<u>NEITHER</u>
		<u>HOURLY</u>	<u>ANNUAL</u>			
DIRECTOR OF EMERGENCY PREPAREDNESS	STEP 1	\$38.30	\$79,664.00	X		
	STEP 1.5	\$39.07	\$81,265.60			
	STEP 2	\$39.83	\$82,846.40			
	STEP 3	\$41.43	\$86,174.40			
	STEP 4	\$43.08	\$89,606.40			
	STEP 5	\$44.82	\$93,225.60			
CITY CLERK		\$43.24	\$89,944.00	X		
CITY TREASURER		\$43.24	\$89,944.00	X		

**CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE**

PROPOSED

CLASSIFICATION		2021-2022		VEHICLE	STIPEND	NEITHER
		HOURLY	ANNUAL			
POLICE CHIEF		\$67.44	\$140,275.20	X		
FIRE CHIEF	STEP 1	\$57.33	\$119,246.40	X		
	STEP 1.5	\$58.49	\$121,659.20			
	STEP 2	\$59.61	\$123,988.80			
	STEP 3	\$62.02	\$129,001.60			
	STEP 4	\$64.50	\$134,160.00			
	STEP 5	\$67.07	\$139,505.60			
CITY ATTORNEY	STEP 1	\$56.95	\$118,456.00			X
	STEP 1.5	\$58.09	\$120,827.20			
	STEP 2	\$59.25	\$123,240.00			
	STEP 3	\$61.61	\$128,148.80			
	STEP 4	\$64.09	\$133,307.20			
	STEP 5	\$66.65	\$138,632.00			
MAYOR		\$62.83	\$130,688.00	X		
DIRECTOR OF FINANCE	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
SUPERINTENDENT OF PARKS & RECREATION	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR	STEP 1	\$53.41	\$111,092.80	X		
	STEP 1.5	\$54.49	\$113,339.20			
	STEP 2	\$55.51	\$115,460.80			
	STEP 3	\$57.75	\$120,120.00			
	STEP 4	\$60.12	\$125,049.60			
	STEP 5	\$62.47	\$129,937.60			
DIRECTOR OF PUBLIC WORKS		\$62.47	\$129,937.60	X		

**CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE**

PROPOSED

CLASSIFICATION

2021-2022

HOURLY

ANNUAL

VEHICLE

STIPEND

NEITHER

CITY ASSESSOR	STEP 1	\$49.32	\$102,585.60			X
	STEP 1.5	\$50.31	\$104,644.80			
	STEP 2	\$51.29	\$106,683.20			
	STEP 3	\$53.34	\$110,947.20			
	STEP 4	\$55.48	\$115,398.40			
	STEP 5	\$57.70	\$120,016.00			
DIRECTOR OF ADMINISTRATIVE SERVICES (Proposed)	STEP 1	\$49.32	\$102,585.60		X	
	STEP 1.5	\$50.31	\$104,644.80			
	STEP 2	\$51.29	\$106,683.20			
	STEP 3	\$53.34	\$110,947.20			
	STEP 4	\$55.48	\$115,398.40			
	STEP 5	\$57.70	\$120,016.00			
INFORMATION SYSTEMS DIRECTOR	STEP 1	\$47.12	\$98,009.60			X
	STEP 1.5	\$48.04	\$99,923.20			
	STEP 2	\$49.01	\$101,940.80			
	STEP 3	\$50.92	\$105,913.60			
	STEP 4	\$52.96	\$110,156.80			
	STEP 5	\$55.05	\$114,504.00			
HUMAN RESOURCES DIRECTOR	STEP 1	\$47.12	\$98,009.60		X	
	STEP 1.5	\$48.04	\$99,923.20			
	STEP 2	\$49.01	\$101,940.80			
	STEP 3	\$50.92	\$105,913.60			
	STEP 4	\$52.96	\$110,156.80			
	STEP 5	\$55.05	\$114,504.00			
DIRECTOR OF HOUSING (Proposed)	STEP 1	\$47.12	\$98,009.60	X		
	STEP 1.5	\$48.04	\$99,923.20			
	STEP 2	\$49.01	\$101,940.80			
	STEP 3	\$50.92	\$105,913.60			
	STEP 4	\$52.96	\$110,156.80			
	STEP 5	\$55.05	\$114,504.00			
DIRECTOR OF BUILDING INSPECTION	STEP 1	\$45.95	\$95,576.00	X		
	STEP 1.5	\$46.90	\$97,552.00			
	STEP 2	\$47.85	\$99,528.00			
	STEP 3	\$49.86	\$103,708.80			
	STEP 4	\$51.93	\$108,014.40			
	STEP 5	\$54.13	\$112,590.40			
LIBRARY DIRECTOR	STEP 1	\$45.36	\$94,348.80			X
	STEP 1.5	\$46.25	\$96,200.00			
	STEP 2	\$47.16	\$98,092.80			
	STEP 3	\$49.04	\$102,003.20			
	STEP 4	\$51.00	\$106,080.00			
	STEP 5	\$52.92	\$110,073.60			

**CITY OF LIVONIA
DIRECTORS SALARIES
2021-2022 WAGE RATE SCHEDULE**

PROPOSED

CLASSIFICATION

		2021-2022		VEHICLE	STIPEND	NEITHER
		<u>HOURLY</u>	<u>ANNUAL</u>			
DIRECTOR OF COMMUNITY RESOURCES	STEP 1	\$40.93	\$85,134.40			X
	STEP 1.5	\$41.78	\$86,902.40			
	STEP 2	\$42.54	\$88,483.20			
	STEP 3	\$44.24	\$92,019.20			
	STEP 4	\$46.01	\$95,700.80			
	STEP 5	\$47.85	\$99,528.00			
DIRECTOR OF GOVERNMENT AFFAIRS	STEP 1	\$40.93	\$85,134.40			X
	STEP 1.5	\$41.78	\$86,902.40			
	STEP 2	\$42.54	\$88,483.20			
	STEP 3	\$44.24	\$92,019.20			
	STEP 4	\$46.01	\$95,700.80			
	STEP 5	\$47.85	\$99,528.00			
DIRECTOR OF EMERGENCY PREPAREDNESS	STEP 1	\$38.30	\$79,664.00	X		
	STEP 1.5	\$39.07	\$81,265.60			
	STEP 2	\$39.83	\$82,846.40			
	STEP 3	\$41.43	\$86,174.40			
	STEP 4	\$43.08	\$89,606.40			
	STEP 5	\$44.82	\$93,225.60			
CITY CLERK		\$43.24	\$89,944.00	X		
CITY TREASURER		\$43.24	\$89,944.00	X		

Minutes of the July 20, 2020 Regular Meeting

Vice President Bahr, as Chair of the Finance and Budget Committee, reported out on the meeting of June 24, 2020.

CITY VEHICLES

Various subjects regarding City vehicles for report and recommendation.

(CR 106-97, CR 35-97, CR 100-96, CR 20-96, CR 19-96, CR 18-96, CR 17-96, and CR 914-95 were incorporated into this resolution.) (Ref: CR 574-98, CR 64-01, and CR 56-09.)

(To remain in Committee)

- b. Various subjects regarding City vehicles for report and recommendation. (CR 106-97, CR 35-97, CR 100-96, CR 20-96, CR 19-96, CR 18-96, CR 17-96, and CR 914-95 were incorporated into this resolution.) (Ref: CR 574-98, CR 64-01, and CR 56-09)

This item will remain in Committee.

REGULAR MEETING OF July 20, 2020

Councilmembers Present: McCullough, Jolly, Bahr, White, McIntyre

Councilmember(s) Absent: Toy, Donovic

July 20, 2020

FINANCE AND BUDGET COMMITTEE

WEDNESDAY, JUNE 24, 2020

A Finance and Budget Committee meeting was held on June 24, 2020 virtually - zoom

Committee Members Present: Scott Bahr, Chair
Rob Donovic, Vice Chair
Jim Jolly

Committee Members Absent:

**City Officials and
Others Present:** Council President Kathleen E. McIntyre
Councilmember Laura M. Toy
Councilmember Cathy White
Assistant City Attorney Leo Neville
Director of Finance Mike Slater
Chief Accountant Connie Kumpula
City Treasurer Lynda Scheel
City Clerk Susan Nash
Frank Audia, Plante Moran
Stacey Reeves, Plante Moran
Keith Szymanski, Plante Moran
Stephanie Atkinson, Plante Moran

See attached Sign-in Sheet

The meeting convened at 7:31 p.m.

1. CR 367-02 Topic of Annual Audit Report
(City of Livonia Audit Reports for the period December 1, 2018 to November 30, 2019)

Plante Moran presented the annual audit report for the fiscal year ending November 30, 2019. Livonia was given an unmodified (clean) opinion.

Audit documents were presented and discussed:

- Letter dated May 14, 2020 from Plante & Moran, PLLC
- Federal Awards Supplemental Information dated May 14, 2020

- City of Livonia Financial Report w/Supplemental Information November 30, 2018 dated May 14, 2020
- City of Livonia Audit Presentation for year ending November 30, 2019

Highlights of Annual Audit Report:

- No difficulties from the City in performing this audit
- Zero accounting register errors for the second straight year
- General Fund
 - Highest revenue ever at \$61.6M (4% increase)
 - Revenue exceeded expenditures by \$1.8M
 - Spent \$2.6M less than what was budgeted
 - Fund balance has recovered from a low of \$6.2M in 2008 to \$14.9M on November 30, 2019 while making required contributions to the pension plan and setting aside funds for the VEBA postemployment healthcare system
 - Fund balance as percentage of expenditures is 24.5%, which is impressive relative to other communities (recommended minimum is 16.7%) – a “testament to the fiscal discipline of the City”
 - Unrestricted net position (percentage of budget available for discretionary spending) is 22%, much lower than comparable communities
 - COVID-19 likely to cause significant future reductions to state-shared revenue, Act 51 road funding, recreation fees, investment income, and water & sewer revenue
- Long-term Liabilities
 - Pension system
 - 95% funded
 - Contributed \$0.4M in 2019, expecting \$1.4M for 2020 (\$10.3M total from 2012 -2018, zero from 2003-2011)
 - Retiree healthcare
 - 55% funded (above 40% considered healthy)
 - Contributed \$4.1M in 2019 (0.1M more than required), expecting more than \$8M in 2020 and beyond in order to fully fund the VEBA within 28 years

The Committee recommends:

- To receive and place on file for the information of the Council the letter from Plante & Moran dated May 14, 2020

AND

- To receive and place on file for the information of the Council the Federal Awards Supplemental Information from Plante & Moran dated May 14, 2020..

AND

- To receive and place on file for the information of the Council the Financial Report with Supplemental Information, November 30, 2019 from Plante & Moran dated May 14, 2020.

AND

- To receive and place on file for the information of the Council the Audit Presentation, November 30, 2018 from Plante & Moran.

(NOTE: This is a standing resolution and will remain in committee.)

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**



- | |
|---|
| <p>2. CR 106-97 Various subjects regarding City vehicles for report and recommendation. (CR 35-97, CR 100-96, CR 20-96, CR 19-96, CR 18-96, CR 17-96, and CR 914-95 were incorporated into this resolution.) (Ref.: CR 574-98, CR 64-01, and CR 56-09)</p> |
|---|

A discussion took place regarding vehicles.

The Committee recommends:

- To leave this matter in committee for further discussion.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

- | |
|---|
| <p>3. CR 282-02 Fleet Replacement Program for Fire and Rescue apparatus.</p> |
|---|

A discussion took place regarding the fleet replacement program.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

4. CR 504-06 Renewal of the City's Liability and Property Insurance Coverage. (CR 572-06)

A discussion took place regarding the City's Liability and Property Insurance Coverage.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

5. CR 598-06 Subject of creating various financial proposals/alternatives to aid struggling properties for report and recommendation (CR 613-07)

A discussion took place regarding struggling properties.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

6. CR 457-07 Subject of a Plan Administrator for the City's 401(a) Defined Contribution Retirement Plan.

A discussion took place regarding a Plan Administrator for the City's 401(a) Defined Contribution Retirement Plan.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

7. CR 92-10 Subject of how the new Health Care Bill will affect the City of Livonia.

A discussion took place regarding the Health Care Bill.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

8. CR 339-10 Subject of Plymouth Road Development Authority. (CR 72-18)

A discussion took place regarding the Plymouth Road Development Authority.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

9. CR 170-12 Subject of the Plymouth Road Development Authority (PRDA) 2011 Annual Report.

A discussion took place regarding the Plymouth Road Development Authority, 2011 Annual report.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

10.CR 163-12 Subject of a review of the previous ten years roads millage for report recommendation.

A discussion took place regarding the previous ten years roads millage.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

11.CR 71-13 Subject of the proposed policy regarding the appropriate level and use of the General Fund balance for report and recommendation.

A discussion took place regarding the appropriate level and use of the General Fund balance.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

12. CR 150-13 Subject of practices concerning water billing including waiving interest and penalties.

A discussion took place regarding the practices concerning water billing.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

13. CR 151-13 Subject of internal audits and/or periodical reviews of Departments and/or activities deemed of high risk for further discussion.

A discussion took place regarding internal audits and/or periodical reviews of departments and/or activities deemed of high risk.

The Committee recommends:

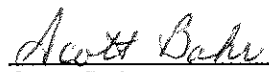
- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

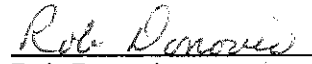
This item is to be placed on the **Regular Meeting Agenda of July 20, 2020**

The meeting adjourned at 8:47 p.m.

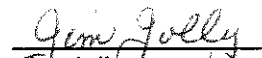
Respectfully submitted,



Scott Bahr
Chair



Rob Donovic
Vice Chair



Jim Jolly

cc: City Clerk, City Attorney

Attachment - Sign-In Sheet

Attendee Report

Report Generated:

6/25/2020 12:44

Topic
Finance & Budget Committee Meeting

Webinar ID
878 1449 1600

Actual Start Time

6/24/2020 19:17

Host Details

Attended

Yes

User Name
City of Livonia

Email
webmeeting@ci.livonia.mi.us

Panelist Details

Attended

Yes

User Name
Mike Slater

Email
mslater@ci.livonia.mi.us

Yes

Kathleen McIntyre, Council President

kmcintyre@ci.livonia.mi.us

Yes

Stacey Reeves

Stacey.Reeves@plantemoran.com

Yes

Stacey Reeves

Stacey.Reeves@plantemoran.com

Yes

Stephanie Atkinson

Stephanie.Atkinson@plantemoran.com

Yes

Cathy White, Councilperson

cwhite@ci.livonia.mi.us

Yes

Connie Kumpula

ckumpula@ci.livonia.mi.us

Yes

Connie Kumpula

ckumpula@ci.livonia.mi.us

Yes

Leo Neville

lneville@ci.livonia.mi.us

Yes

Laura Toy, Councilperson

ltoy@ci.livonia.mi.us

Yes

Laura Toy, Councilperson

ltoy@ci.livonia.mi.us

Yes

Rob Donovic, Councilperson

rdonovic@ci.livonia.mi.us

Yes

Rob Donovic, Councilperson

rdonovic@ci.livonia.mi.us

Yes

Rob Donovic, Councilperson

rdonovic@ci.livonia.mi.us

Yes

Keith Szymanski

Keith.Szymanski@plantemoran.com

Yes

Jim Jolly, Councilperson

jjolly@ci.livonia.mi.us

Yes

Scott Bahr, Council Vice President

sbahr@ci.livonia.mi.us

Attendee Details

Attended

Yes

First Name
Susan

Last Name
Nash, City Clerk

Yes

Lynda

Scheel

Yes

Brandon

McCullough

Yes

Brandon

McCullough

CITY VEHICLES

(Councilmember Don Knapp)

Receive and file
communication re:
the subject of city
vehicles.

(Item will remain
in the Finance,
Budget and
Technology
Committee)

Ref: CR 574-98,
CR 64-01,
CR 106-97

A communication entitled "City of Livonia, Assigned City Vehicles", received in the Office of the City Clerk on March 24, 2008, re: the subject of City vehicles, was received and placed on file for the information of the Council. (CR 574-98 and CR 64-01)(CR106-97)

Knapp provided a verbal update re: the subject of City vehicles and indicated this matter will remain in the Finance, Budget and Technology Committee at this time.

MAR 31 2008

REGULAR MEETING OF MARCH 31, 2008

Councilmembers Present: Knapp, Laura, McCann, Meakin, Robinson, and Toy

Councilmember(s) Absent: Godfroid-Marecki

FINANCE, BUDGET AND TECHNOLOGY COMMITTEE

WEDNESDAY, MARCH 19, 2008

A **Finance, Budget and Technology Committee meeting** was held on **March 19, 2008** in the Second Floor City Council Chambers, Livonia City Hall, 33000 Civic Center Drive, Livonia, MI 48154.

Committee Members Present:

Don Knapp, Chairman
Brian Meakin, Vice Chair
Thomas Robinson

Committee Members Absent:

None.

**City Officials and
Others Present:**

Council VP Godfroid-Marecki
Councilmember Laura
Mayor Kirksey
Asst. City Attorney Scherr
City Treasurer Wright
Finance Director Slater
Superintendent of Parks & Rec Kapchonick
Director of Human Resources Biga
P&R Administrative Asst. Trudell
Supt. of Public Service Wilson
Police Chief Stevenson
Rick McQueen – Police LLSA
Robert Nenciarini – Police LLSA
David Studt – Police LLSA
Wes McKee – Police LLSA
Tom Maher – Police LLSA
Scott Ferkovich – A&W Collections
Ralph Williams - Resident

See attached Sign-in Sheet

The meeting convened at 7:01 p.m.

1. **CR 598-07** Request to extend the contract with A&W Collections for delinquent tax collection for an additional three years.

Dennis Wright, City Treasurer, recommended approving the contract with A&W Collections after his review of their performance and the proposed contract. Mayor Kirksey concurred in the recommendation.

The Committee recommends:

- **Adoption of an approving resolution.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**



2. **CR 106-97** Various aspects of the subject of City vehicles. (Council Resolutions 35-97, 100-96, 20-96, 19-96, 18-96, 17-96, and 914-95 were incorporated into this resolution.) (Ref.: CR 574-98 and CR 64-01)

Mayor Jack Kirksey began the discussion by explaining the focus of the Administration, which is to look at the entire fleet of vehicles in a comprehensive manner. It will look at the way the vehicles have been utilized and the controls that are in place. He stated that 24/7 vehicles are valued at approximately \$1,227,000.00 and total 68 in number. He explained that there needs to be more accountability regarding vehicles; we need a business approach concerning this matter; and, more oversight. He also stated that the City needs to be cognizant of the legal implications of his effort to restrict the use of a vehicle or take it away from someone who has had use of a City vehicle.

Mayor Kirksey requested that this matter remain in committee. He intends to make recommendations in the future.

The Committee recommends:

- **To Receive & File the current listing of assigned City vehicles dated March 18, 2008.**

AND

- **That this subject matter remain in committee pending receipt of the report and recommendation of the Mayor. (No new resolution is required.)**

NOTE: With this action, item will remain in committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

3. **CR 442-94** The subject of specifications for taking competitive proposals for the employment of bond counsel and labor attorney.

Finance Director Michael Slater provided a verbal report and offered a recommendation that no further action be taken on this subject matter.

The Committee recommends:

- **The adoption of a resolution of No Further Action.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

4. **CR 271-95** State Revenue Sharing – referred for tracking purposes.

Michael Slater, Director of Finance, provided a verbal report and recommended that no further action be taken on this matter.

The Committee recommends:

- **The adoption of a resolution of No Further Action.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

5. **CR 173-97** Subject of the feasibility of a proposal for a new General Obligation Road Repair Bond Issue (2 mills) – referred to the Mayor and Committee for report and recommendation.

The Committee recommends:

- **The adoption of a resolution taking No Further Action on this matter.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

6. **CR 275-97** The subject of deleting the annual season fee for City park athletic facilities in favor of "time slots" and information supporting the rates for time slots (i.e., \$10 and \$25). (Ref.: CR 338-96)

Superintendent of Parks and Recreation Kapchonick provided an Athletic Fee History and recommended that no further action be taken on this item.

The Committee recommends:

- **To Receive and File the Athletic Fee History received from the Department of Parks and Recreation on March 19, 2008.**

AND

- **The adoption of a resolution of No Further Action.**

NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

7. **CR 278-04** Subject of contract cost overruns – to revisit a firm \$15,000 overrun as opposed to a percentage.

Councilmember Robinson suggested a change in the ordinance be made to give the Administration greater latitude to make contract adjustments without having to come back to City Council for approval.

The Committee recommends:

- **The adoption of a resolution requesting a report and recommendation from the Administration on this subject matter.**

OR

- **The adoption of a resolution of No Further Action.**

NOTE: If a No Further Action resolution is adopted, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

8. **CR 577-04** The possible adoption of a resolution to review and monitor investments for losses suffered due to corporate fraud mismanagement and to pursue recovery of such losses through the class action litigation process when appropriate, in connection with the City's Defined Benefit and Defined Contribution Retirement Plans. (Ref.: CR 318-06 requesting a report from the Administration regarding Great West's policy.)

Human Resources Director Biga and Director of Finance Slater provided verbal reports.

There was discussion regarding the fiduciary duties of the City Council, if any, to pursue losses that may be suffered by employees in the Defined Contribution Plan.

The Committee recommends:

- **The adoption of a resolution to contact Great West about their policies to review and monitor losses due to corporate fraud and/or mismanagement.**

OR

- **The adoption of a resolution of No Further Action.**

NOTE: If a resolution of No Further Action is adopted, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

9. **CR 83-06** Revisiting the City's Tax Incentive Policy in connection with Industrial Development Districts (Ref.: proactively creating overlay districts).

The Committee recommends:

- **The adoption of a resolution taking No Further Action on this matter.**

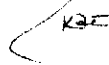
NOTE: With this action, item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of March 31, 2008.**

Finance, Budget and Technology Committee Meeting of March 19, 2008

The meeting adjourned at 9:17 p.m.

Respectfully submitted,

Don Knapp Brian Meakin Thomas Robinson
Don Knapp, Chairman  Brian Meakin, Vice Chair  Thomas Robinson 

cc: Mayor
City Clerk
City Attorney

Attachment - Sign-In Sheet

PLEASE RECORD YOUR ATTENDANCE AT THIS MEETING

BY PRINTING YOUR NAME BELOW

MEETING: FINANCE, BUDGET AND TECHNOLOGY COMMITTEE

DATE: WEDNESDAY, MARCH 19, 2008

TIME: 7:00 P. M.

KAREN KAPCHONICK	PARKS : RECREATION
SCOTT Ferkovich	
LYLE TRUDELL	PARKS : REC.
DENNIS WRIGHT	TREASURER
Barb Scherr	Asst CA
Brian Wilson	Public Service
RALPH WILLIAMS	CITIZEN
ROBERT STEVENSON	L. P. D.
Mike Slater	Fin Dir.
Rick McQueen	LLSA
Robert Nenciarini	LLSA
David Studdt	LLSA
WES MCKEE	LLSA
TOM MAHER	LLSA

NEW DATA
ATTACHED

City of Livonia					
Assigned City Vehicles					
#	Classification	Make	Model	Year	Mileage
GENERAL					
1	Assessor	Ford	Escape XLT	2008	6000
2	Asst. Dir. of Inspection	Ford	Taurus	2005	46000
3	Supt of Public Service	Dodge	Intrepid	2001	45000
4	Asst. Supt. of Parks & Recreation	Chevrolet	Malibu	1998	99000
5	Supt. of Public Service	Dodge	Intrepid	2001	66000
6	Building Maint. Supervisor	Ford	Crown Victoria	2003	76000
7	Chief Librarian	Dodge	Intrepid	2001	25000
8	City Clerk	Ford	Taurus	2005	20000
9	Assistant City Engineer	Ford	Taurus	2005	36000
10	Dir. of Community Resources	Ford	Taurus	2005	26000
11	Dir. of Finance	Dodge	Charger	2007	10000
12	Dir. of Inspection	Ford	Taurus	2005	41000
13	Director of Public Works	Ford	Escape XLT	2008	6000
14	Equipment Supervisor	Ford	F150 Pick Up	1997	76000
15	Housing Director	Dodge	Charger	2007	12000
16	Parks Supervisor	Chevrolet	Malibu	1998	102000
17	Planning Director	Dodge	Charger	2007	4200
18	City Engineer	Dodge	Intrepid	2001	103000
19	Roads Supervisor	Ford	Crown Victoria	2000	129000
20	Supt. of Parks and Recreation	Ford	Taurus	2005	27000
21	City Engineer Oper. and Maint.	Ford	Escape XLT	2008	4000
22	Water & Sewer Supervisor	Ford	Taurus	2005	50600
23-65	42 Public Safety Vehicles				
Leased Vehicles					
66	Mayor	Chevrolet	Envoy	2007	
67	District Court Judge	Buick	Rainer		
68	District Court Judge	Lincoln	unknown		
3/18/08 rfb					

CITY VEHICLES

(Joe Laura)

Subject of status and utilization
of the city vehicle fleet.(Refer to Administration for
report and recommendation.)

CR 64-01 RESOLVED, that having considered a request from Councilmember Joe Laura, the Council does hereby refer the subject of the status and utilization of the city vehicle fleet to the Administration for its report and recommendation; FURTHER, the Council does hereby request that such report and recommendation be submitted to the Finance, Insurance and Budget Committee for its consideration.

FEB 07 2001

CONSENT AGENDA ITEMS (Regular Meeting of February 7, 2001)***Motion by: Duggan******Seconded by: Pastor******ROLL CALL:******Ayes: Engebretson, Vandersloot, Walsh, Pastor, Duggan, Laura and Brosnan******Nays: None******Absent: None***

CITY VEHICLES

Rec. & file comm.
from Mayor re:
proposed modifi-
cation to City
Vehicle Policy.

A communication from the Office of the Mayor, dated June 30, 1998, re:
proposed modification to the City Vehicle Policy was received and placed on file for the
information of the Council. (CR 100-96, CR 106-97 and CR 24-98)

JUL 20 1998

CITY VEHICLES

Rec. & file comm.
from Finance
Dept. re: add'l
info. on City-
owned vehicles.

A communication from the Department of Finance, dated July 15, 1998,
re: additional information on City-owned vehicles was received and placed on file for
the information of the Council.

On a motion by Vandersloot, seconded by Brosnan, and unanimously
adopted, it was:

CITY VEHICLES

Subject of the policies of
surrounding similar sized
communities for use and/or
assignment of City vehicles or any
policies for compensation or
reimbursement of driving costs.
(Refer to Mayor for report and
recommendation.)

#574-98 RESOLVED, that having considered the report and
recommendation of the Finance, Insurance and Budget Committee, dated
July 1, 1998, submitted pursuant to Council Resolution 100-96, and a
communication from the Mayor, dated June 30, 1998, concerning the
subject of the purchase and/or assignment of City vehicles, policies
regarding take-home vehicles and public identification procedures for City
vehicles, the Council does hereby refer the subject of the policies of
surrounding similar sized communities for use and/or assignment of City
vehicles or any policies for compensation or reimbursement of driving
costs to the Mayor for a report and recommendation; FURTHER, the
Council does hereby direct that this item remain in committee for further
consideration.

JUL 20 1998

On a motion by Vandersloot, seconded by Brosnan, and unanimously
adopted, it was:

CITY VEHICLES

Subject of personal utilization of
City vehicles.
NO FURTHER ACTION

#575-98 RESOLVED, that having considered the report and
recommendation of the Finance, Insurance and Budget Committee, dated
July 1, 1998, submitted pursuant to Council Resolution 24-98, concerning
the subject of personal utilization of City vehicles, the Council does hereby
determine to take no further action with respect to this item.

JUL 20 1998

DEPARTMENT OF FINANCE

21 a 9 b

Michael T. Slater
DIRECTOR OF FINANCE

James P. Andres
CHIEF ACCOUNTANT

RECEIVED
OFFICE OF THE CITY CLERK
98 JUL 20 AM 9:51



Jack E. Kirksey
MAYOR

**NEW DATA
ATTACHED**

Meeting has been scheduled as

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

July 15, 1998

Honorable Members of the City Council
City of Livonia, Michigan

Re: Additional Information on City-Owned Vehicles

Dear Council Members:

At the meeting of the Finance, Insurance and Budget Committee on July 1, 1998, City Council requested additional information regarding City-owned vehicles. In response, the following information is being provided:

1. Exhibit A – A summary of the taxable income reported on employees' 1997 Form W-2 for personal use of City-owned vehicles.
2. Exhibit B – Instructions provided to all applicable employees used to obtain information required to compute the amounts shown in Exhibit A.
3. Michigan Municipal Risk Management Authority (MMRMA) has indicated that the City pays a premium of \$620.00 for each vehicle insured, regardless of whether or not it is a "take-home" vehicle.

The City is self-insured for property and liability claims, until certain limits are reached at which point MMRMA is responsible. Specifically, the City is responsible for the first \$100,000.00 on liability claims, and the first \$15,000.00 for vehicle property damage.

MMRMA has indicated that they are unable to determine the cost of past claims history for "take-home" vehicles since this information is not segregated from other claims in their claims database.

It is hoped that this information is responsive to Council's request.

Approved for Submission

Very truly yours,

Jack E. Kirksey

Jack E. Kirksey
Mayor, City of Livonia

Michael T. Slater

Michael T. Slater
Director of Finance

MTS:ml
Attachments

pc: Mayor, City Clerk, City Attorney, DPW Director

CITY OF LIVONIA
SUMMARY OF TAXABLE CITY VEHICLE USAGE
YEAR ENDED DECEMBER 31, 1997

The following amounts were included as taxable income on employees' 1997 Form W-2 for personal use of City vehicles:

<u>Employee Number</u>	<u>Amount</u>
1	\$ 507.67
2	136.15
3	2,460.38
4	1,563.21
5	981.75
6	617.11
7	208.02
8	834.06
9	459.31
10	272.71
11	1,031.80
12	0.00
13	260.19
14	986.34
15	1,621.81
16	1,052.45
17	521.11
18	98.92
19	319.71
20	569.93
21	1,296.86
22	231.31
23	437.01
24	763.59
25	299.63

DEPARTMENT OF FINANCE

Exhibit B

Michael T. Slater
DIRECTOR OF FINANCE

James P. Andres
CHIEF ACCOUNTANT



Jack E. Kirksey
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
421-2000
FAX: 421-1807

Date: November 25, 1997

To: All City Personnel Who Use a City-Owned Vehicle

From: Michael T. Slater, Director of Finance *MTS*

Re: Personal Mileage on City-Owned Vehicles

The Internal Revenue Service requires that all personal mileage logged on a City-owned vehicle by an individual be reported as income. Please indicate below the number of personal miles which you drove in 1997 (including those miles driven from home to work and from work to home), retain the original for your records and return a copy to Maurine Leonard in the Finance Department.

I would also appreciate your providing the business use mileage.

Please return this information by Thursday, January 8, 1998 to facilitate the preparation of your 1997 Form W-2.

Also, please complete and return the top section of the attached form, "Statement of Employee Use of Company Vehicle". If you used more than one City-owned vehicle, complete a separate form for each vehicle.

Thank you.

MTS:ml
Attachment

For 1-1-97 to 12-31-97:

1. _____
Number of Personal Miles Driven
2. _____
Number of Business Miles Driven

Signature

STATEMENT OF EMPLOYEE USE OF COMPANY VEHICLE**Vehicle Information:**

Make: _____

Year: _____

License No.: _____

With respect to the above vehicle, I submit the following information:

1. Period covered by this statement: _____ to _____.

2. Total miles driven during the period _____

3. Total business miles driven during the period _____

4. Total commuting miles driven during the period _____

5. Total personal miles (other than commuting) driven during off-duty hours _____

6. Was the vehicle available for personal use during off-duty hours? _____

7. Is another vehicle available for personal use? _____

(Signature)_____
(Date)_____
(Print Name)**COMPANY USE ONLY**

A. Fair market value _____

B. Annual lease value _____

C. Personal miles (4+5) _____

D. Personal use % (C÷2) _____

E. Personal use value
(B x D) _____

F. Fuel, if applicable** _____

G. Total personal use
value (E+F) _____H. Standard mileage
method (.31 x C)*** _____I. Amount included on
employee's W-2 (lesser
of G or H)**** _____

* Annual Lease Value (ALV) should be prorated if the vehicle was available for use by the employee for less than 12 months (ALV x [No. of days in 1 ÷ 365]).

** Actual cost of fuel provided by employer to the extent of personal use (5.5 cents per personal mile may be used).

*** Only available for vehicles valued at \$15,400 or less if placed in service in 1996 (\$15,200 or less if placed in service in 1995; \$14,700 or less if placed in service in 1994; \$14,200 or less if placed in service in 1993; \$13,900 or less if placed in service in 1992; \$13,400 if placed in service in 1991; \$13,200 if placed in service in 1990; \$13,100 if placed in service in 1989; \$12,800 if placed in service before 1989) that are either regularly used in the employer's business or are driven at least 10,000 miles during the year (the 10,000-mile threshold is prorated for short periods). If the employer does not supply fuel, reduce the mileage rate by 5.5 cents per mile.

**** Should be reduced to reflect amounts paid by the employee to or on behalf of the employer, if any.

ANNUAL LEASE VALUE TABLE

VEHICLE FAIR MARKET VALUE		ANNUAL LEASE VALUE	VEHICLE FAIR MARKET VALUE		ANNUAL LEASE VALUE
\$ 0 -	999	\$ 600	\$22,000 -	22,999	\$ 6,100
1,000 -	1,999	850	23,000 -	23,999	6,350
2,000 -	2,999	1,100	24,000 -	24,999	6,600
3,000 -	3,999	1,350	25,000 -	25,999	6,850
4,000 -	4,999	1,600	26,000 -	27,999	7,250
5,000 -	5,999	1,850	28,000 -	29,999	7,750
6,000 -	6,999	2,100	30,000 -	31,999	8,250
7,000 -	7,999	2,350	32,000 -	33,999	8,750
8,000 -	8,999	2,600	34,000 -	35,999	9,250
9,000 -	9,999	2,850	36,000 -	37,999	9,750
10,000 -	10,999	3,100	38,000 -	39,999	10,250
11,000 -	11,999	3,350	40,000 -	41,999	10,750
12,000 -	12,999	3,600	42,000 -	43,999	11,250
13,000 -	13,999	3,850	44,000 -	45,999	11,750
14,000 -	14,999	4,100	46,000 -	47,999	12,250
15,000 -	15,999	4,350	48,000 -	49,999	12,750
16,000 -	16,999	4,600	50,000 -	51,999	13,250
17,000 -	17,999	4,850	52,000 -	53,999	13,750
18,000 -	18,999	5,100	54,000 -	55,999	14,250
19,000 -	19,999	5,350	56,000 -	57,999	14,750
20,000 -	20,999	5,600	58,000 -	59,999	15,250
21,000 -	21,999	5,850			

For vehicles having a fair market value in excess of \$59,999, the annual lease value = (0.25 x vehicle fair market value) + \$500.

The annual lease value in the table includes the lease value and all operating costs, such as maintenance and insurance, but it excludes fuel.

If an employer provides fuel, the annual lease value must be increased by the value of the fuel. The fuel may be valued at either actual cost or at 5.5 cents per personal mile driven by the employee if fuel is provided in kind.

FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING**WEDNESDAY, JULY 1, 1998**

A Finance, Insurance and Budget Committee meeting was held on **Wednesday, July 1, 1998**, in the Second Floor Council Chambers, of the Livonia City Hall, 33000 Civic Center Drive, Livonia, 48154.

Committee Members Present:

Val Vandersloot, Chair
Maureen Miller Brosnan
John J. Walsh

Committee Members Absent:

None

City Officials and Others Present:

Mayor Jack Kirksey
Council President Engebretson
Councilmember Laura
City Attorney Kavanagh
D.P.W. Director Beckley
Chief Accountant Andres

The meeting convened at 7:03 P.M.

1. **CR-100-96 – Subject of purchase and/or assignment of City vehicles, policies regarding take-home vehicles and public identification procedures for City vehicles to Finance, Insurance and Budget Committee for its report and recommendation.**

The Committee recommends:

- **Receive and file** communication from Mayor Kirksey, dated June 30, 1998, "Modification to the City Vehicle Policy" which responds to CR-100-96, CR-106-97 and CR-24-98.
- The Committee requests a report from the Administration which outlines policies of surrounding similar size communities for use and/or assignment of city vehicles or any policies for compensation or reimbursement of driving costs.
- Amend CR-100-96 to include CR-24-98. (CR-24-98 is duplication.)

Item Remains in Committee.

This item to be placed as on **the Regular Meeting Agenda of July 20, 1998.**

FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING
MINUTES OF WEDNESDAY, JULY 1, 1998

2. CR-24-98 – Subject of personal utilization of City vehicles to Finance, Insurance and Budget Committee for its report and recommendation.

The Committee recommends:

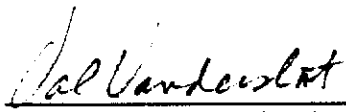
Discussion incorporated with CR-100-96.

3. Such other items as may properly be brought before the Committee.

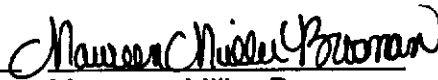
None.

Meeting adjourned at 8:55 P.M.

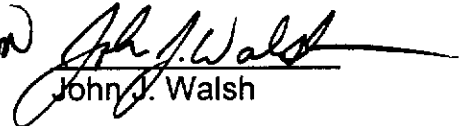
Respectfully submitted,



Val Vandersloot, Chairperson



Maureen Miller Brosnan



John J. Walsh

CC: Mayor
City Clerk
City Attorney

Attachment/Sign-In Sheet
Com Disk 17/FIB#2 7-1-98 R98.DOC.

PLEASE RECORD YOUR ATTENDANCE AT THIS MEETING

BY PRINTING YOUR NAME BELOW

MEETING: FINANCE, INSURANCE AND BUDGET COMMITTEE

DATE: WEDNESDAY, JULY 1, 1998

TIME: 7:00 P. M.

Jim Andrez Finance Department
Paul Lavand City Atty
Bob Beckley DPW

OFFICE OF THE MAYOR

JACK E. KIRKSEY
MAYOR

CR 106-97
and
CR 24-98
724B Gmm,



RECEIVED
CITY COUNCIL OFFICE
JUN 30 PM 3:29

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2201
FAX: 421-4870

June 30, 1998

This item has been placed on the agenda for the following:

Study Meeting

Regular Meeting

City

City to

**NEW DATA
ATTACHED**

Honorable Members of the City Council
City of Livonia, Michigan

RE: Modification to the City Vehicle Policy

Dear Council Members:

Council Resolutions #100-96, 106-97, and 24-98 requested a report and recommendation from the Mayor on various aspects of City-owned vehicles. The following is a response to those requests:

BACKGROUND

Vehicle assignments, usage and related practices have developed the past 48 years as the result of changing policy and needs. **The majority of cars presently assigned, (Police Department), however, is an outgrowth of circumstances that created a dramatic shift in policy in the late sixties.**

Currently, the City purchases vehicles that are available for use by certain employees for both business and personal use. The current allocation of these vehicles include the Police Department (43), Department Heads (10), General Employees (11), the Fire Department (7) and Elected Officials (4 Total, 3 Leased). A detailed listing of positions that have assigned vehicles are attached as Exhibits A and B.

City vehicles have been assigned to many of these positions for decades. In addition to providing transportation for City business, they also **are considered enhanced compensation to attract and retain key employees.**

Personal use of the vehicles, including commuting, is included as taxable income on each employee's Form W-2 in accordance with IRS regulations. The Police and Fire are exempted from including any personal use in taxable income.

THE CHALLENGE – RESTRICTIVE POLICY MODIFICATIONS

The expectation that the Mayor can provide a dramatic new vehicle policy cannot be realized at this time.

Based on our Labor Attorney's legal opinion contained in his letter of June 11, 1998, any changes to our City Vehicle Policy are significantly restricted. (Exhibit E) **Further changes to current policy (or lack of policy) are restricted due to labor law and the collective bargaining process.** Our experience with the latest Police Sergeants and Lieutenants Union negotiations relative to "24-hour cars" reinforces this legal opinion. You will remember that the Mayor and all of the Council Members agreed to withdraw modifications for usage of the 24-hour cars from negotiations in an effort to settle that contract.

The suggested changes to existing policy and usage patterns are restricted to vehicles assigned to non-union staff.

Guidelines

I respectfully suggest to Council that any changes contemplated follow these guidelines:

- Individuals currently assigned vehicles not be significantly disadvantaged by policy modifications.
- Any modifications be accomplished by "grandfathering" and "phasing out" current users and vehicles by attrition.
- Any additional modifications to policy that may be desired by Council be pursued by Council through the negotiating process.

SUGGESTED MODIFICATIONS

Periodically during the last year I have met with Ad-hoc Committee Members Bob Beckley, Mike Slater and Sean Kavanagh to study the Vehicle Policy and to explore possible changes. This talented committee worked hard, but it has been a frustrating experience. What appeared to be a relatively straightforward challenge is complicated by the aforementioned labor restrictions, longstanding usage patterns that developed circumstantially (rather than by need), and the need to be fair to current and future users.

Car Allowance Vs. City-Owned Vehicles

The option of providing a car allowance has been suggested as an alternative to providing a City-owned vehicle. The City enjoys a competitive advantage over private purchasers of vehicles because of pooled vehicle purchasing programs and self insurance. The City currently allows some employees to take cars to and from their homes in lieu of a car pool approach where cars would be used only for city business.

Advantages to the City

- Reduces liability for employee accidents that occur off duty.
- Eliminates adverse public reaction toward questionable private personal use of City-owned vehicles.

Disadvantage to the City

- Cost of an appropriate car allowance exceeds the cost of a City-owned vehicle. (Averaging \$4,341.00 per year per vehicle) (Exhibit D)

Advantages to the User

- The private purchased or leased vehicle can be driven without any personal restrictions.

Disadvantage to the User

- Greater, to varying degrees, out-of-pocket funds to equal the present City-owned vehicle arrangement.

COMMITTEE'S CAR ALLOWANCE RECOMMENDATION

- All current City-owned vehicle non-union users will continue to use the City-owned car until it is due for trade-in through the normal rotation process.
- Rather than receiving a new City car when the vehicle is traded, the user will receive an allowance based on one of the following plans:

The monthly taxable car allowance will be provided at 3 levels as follows:

	<u>Monthly</u>	<u>Annual</u>	<u>Annual</u> <u>(Net of Taxes) *</u>
→ Plan I	\$775	\$9,300	\$6,663
Plan II	450	5,400	3,861
Plan III	300	3,600	2,574

←

* Assumes tax rates of 28% Federal, 4.2% State and 7.65% FICA, for a total of 39.85%.

- A review of the vehicle needs will be conducted to determine assignment to these three plans. (Exhibit F)
- All Department Heads, the Treasurer, Clerk and other Leadership Staff will be assigned to one of these three plans. (Exhibit C)
- The assignment to one of the three plans will be made by the Mayor.
- Individuals currently assigned to City vehicles will be assigned to Plan 1 for the duration of their employment.

Val V objects to new car allowances for D.H. who don't have them
① City deals in owned vehicles

Is a car allowance a salary?
② Public concern - simply offsetting existing benefits

- Individuals eventually hired to replace current Department Heads and other Leadership Staff will be assigned to a plan appropriate to the future needs of that position.

If there is Council consensus for this vehicle allowance versus car-owned transitional policy, I will then proceed to finalize the details.

POOL CARS

A car pool arrangement will be maintained, or perhaps expanded, to allow for the use of City vehicles for City business. Employees who receive a car allowance will not be eligible for additional mileage reimbursement nor ongoing use of pool vehicles. However, the car allowance may be refused, at the employee's option, in exchange for ongoing use of a pool vehicle for City business.

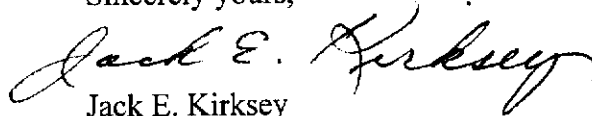
Conversely, individuals hired in the future may be assigned a pool car rather than having the option of a vehicle allowance.

The suggested modifications to the City Vehicle Policy, if supported by a majority of the Council, will significantly reduce City liability, keep current users "whole", expand benefits to additional Leadership Staff, and increase the use of pool vehicles in the future.

Conversely, a continuation of status quo will be less costly to the City.

If you have questions or comments concerning this proposal, please contact me at your convenience.

Sincerely yours,


Jack E. Kirksey
MAYOR

JEK:s

Attachments

c: City Clerk, Finance Director, City Attorney

CITY VEHICLE ASSIGNMENT

CITY OF LIVONIA UNMARKED PASSENGER VEHICLE INVENTORY

FIRE DEPARTMENT

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE*</u>
<u>"TAKE-HOME" VEHICLES</u>		
1. 95 Chevy Caprice	Fire Chief	32,443
2. 95 Chevy Caprice	Fire Marshall	21,020
3. 95 Chevy Caprice	Sr. Fire Inspector	30,465
4. 95 Chevy Caprice	Fire Inspector	42,033
5. 97 Chevy Lumina	Jr. Fire Inspector	10,135
6. 98 Chevy Lumina	Training Officer	4,123
7. Chevy S-10 Pick-Up	Maint. Supv.	17,494
<u>"POOL" VEHICLES</u>		
1. 90 Ford Crown Victoria	Station #6	106,000
2. 90 Ford Crown Victoria	Station #6	84,790

*As of June 3, 1998

CITY OF LIVONIA
UNMARKED PASSENGER VEHICLE INVENTORY
OTHER DEPARTMENTS

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE</u> *
<u>"TAKE-HOME" VEHICLES</u>		
1. 98 Dodge Caravan	Assessor	350
2. 95 Olds Ciera	City Clerk	37,510
3. 98 Malibu	City Engineer	3,628
4. 98 Malibu	Comm. Res. Dir.	768
5. 98 Malibu	Planning Dir.	1,605
6. 98 Malibu	Finance Dir.	1,920
7. 96 Buick Century	Building Dir.	26,920
8. 96 Buick Century	Supt. of Parks/Rec.	19,520
9. 96 Buick Century	Public Util. Mgr.	37,169
10. 96 Buick Century	Supt. Pub. Serv.	36,719
11. 97 Ford Taurus	Dir. of Public Works	16,282
12. 97 Ford Taurus	Housing Dir.	16,216
13. 97 Ford Taurus	Head Librarian	9,891
14. 89 Buick Century	Bldg. Maint. Supv.	83,235
15. 95 Olds Ciera	Roads Supv.	32,885
16. 91 Dodge Dynasty	Asst. Supt. Parks	79,262
17. 95 Olds Ciera	Veh. Maint. Supv.	47,091
18. 94 Olds Ciera	Asst. City Eng.	43,576
19. 94 Olds Ciera	Water/Sewer Supv.	39,731
20. 90 Pontiac 6000	Eng. Staff I	65,555
21. 90 Pontiac 6000	Sr. Field Insp.	91,814
22. 94 Olds Ciera	Parks Supv.	42,203
<u>"POOL" VEHICLES</u>		
1. 91 Dodge Dynasty	Sr. Bldg. Insp.	55,566
2. 98 Dodge Caravan	City Clerk (Mail)	95
3. 89 Buick Century	Eng. Staff II	74,704
4. 95 Olds Ciera	Parks & Rec. Staff	21,073
5. 90 Pontiac 6000	Sr. Mech. Insp.	84,793
6. 90 Pontiac 6000	Eng. Staff II	91,125
7. 94 Olds Ciera	Admin. Pool Vehicle	47,664
8. 91 Dodge Dynasty	Equip. Maint. Loaner	83,371
9. 91 Dodge Dynasty	Equip. Maint. Loaner	59,392
10. 91 Chevy Van	Equip. Maint. Loaner	60,283

CITY OF LIVONIA
UNMARKED PASSENGER VEHICLE INVENTORY
POLICE DEPARTMENT

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE *</u>
<u>ADMINISTRATIVE DIVISION</u>		
<u>"TAKE-HOME" VEHICLES</u>		
1. 97 Ford	Chief of Police	14,500
2. 98 Pontiac	Deputy Chief	NEW
3. 98 Pontiac	Division Commander	NEW
4. 96 Chevy	Communications Commander	24,100
5. 92 Ford	Computer Bureau Commander	64,500
6. 96 Chevy	Property Bureau Commander	28,300
7. 97 Ford	Central Records Bureau Commander	25,000
8. 97 Ford	Administrative Sergeant	9,820
9. 96 Chevy	Training Division Commander	30,500
<u>"POOL" VEHICLES</u>		
1. 95 Chevy	Training/School Vehicle	42,100
2. 97 Chevy	Range Officer	22,200
<u>UNIFORM DIVISION</u>		
<u>"TAKE-HOME" VEHICLES</u>		
1. 98 Pontiac	Division Commander	NEW
2. 96 Pontiac	Executive Lieutenant	21,200
3. 96 Pontiac	Platoon II Commander	25,000
4. 96 Ford	Platoon III Commander	23,500
5. 96 Chevy	Platoon IV Commander	19,500
6. 96 Ford	Traffic Bureau Commander	16,800
7. 96 Pontiac	Comm. Service Bureau Commander	35,200
<u>"POOL" VEHICLES</u>		
1. 86 Chevy	4x4 Vehicle	124,500
2. 90 Chevy	Prisoner Van	48,200
3. 82 Dodge	S.W.A.T. Armored Vehicle	48,000
4. 82 Chevy	S.W.A.T. Van	49,860

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE *</u>
------------------	--------------------	------------------

INTELLIGENCE/NARCOTICS DIVISION

"TAKE-HOME" VEHICLES

1. 98 GMC	Bureau Commander	NEW
2. 97 Chevy	Bureau Vehicle	16,200
3. 97 Chevy	Bureau Vehicle	16,100
4. 97 Chevy	Bureau Vehicle	19,500
5. 97 Chevy	Bureau Vehicle	13,900
6. 97 Chevy	Bureau Vehicle	18,200
7. 98 Chevy	Bureau Vehicle	NEW
8. 98 GMC	Bureau Vehicle	NEW
9. 98 Pontiac	Bureau Vehicle	NEW
10. 98 Pontiac	Bureau vehicle	NEW
11. 98 Pontiac	Bureau vehicle	NEW
12. 97 Chevy	Spec. Operations Unit Commander	18,200

"POOL" VEHICLES

1. 86 Chevy	Unassigned Bureau Vehicle	39,542
2. 91 Ford	Unassigned Bureau Vehicle	44,700
3. 89 Ford	Unassigned Bureau Vehicle	92,500
4. 92 Ford	Unassigned Bureau Vehicle	50,800
5. 97 Ford	Special Operations Unit	17,200
6. 90 Ford	Special Operations Unit	84,100

INVESTIGATIVE DIVISION

"TAKE-HOME" VEHICLES

1. 98 Pontiac	Division Commander	NEW
2. 96 Pontiac	Executive Lieutenant	42,400
3. 95 Chevy	Identification Bureau Commander	55,900
4. 94 Ford	Identification Bureau Officer	43,100
5. 97 Chevy	Sex Crimes Bureau Commander	9,400
6. 92 Ford	Youth Bureau/D.A.R.E. Commander	88,300
7. 94 Ford	Spec. Services Bureau Commander	39,500
8. 95 Chevy	Detective Sergeant	53,100
9. 95 Chevy	Detective Sergeant	44,050
10. 95 Chevy	Detective Sergeant	36,500
11. 95 Chevy	Detective Sergeant	44,000
12. 95 Chevy	Detective Sergeant	57,200
13. 95 Chevy	Detective Sergeant	44,100
14. 95 Chevy	Detective Sergeant	49,200
15. 97 Chevy	Detective Sergeant	12,400

<u>YEAR/MAKE</u>	<u>ASSIGNED TO</u>	<u>MILEAGE *</u>
<u>"POOL" VEHICLES</u>		
1. 91 Pontiac	Special Services Bureau	78,400
2. 94 Ford	Youth Bureau	33,500
3. 96 Ford	Youth Bureau	41,000
4. 94 Ford	Youth Bureau	76,200
5. 91 Chevy	D.A.R.E.	80,500
6. 85 Jeep	D.A.R.E.	33,100
7. 90 Chevy	D.A.R.E.	76,500
8. 91 Nissan	D.A.R.E.	112,200
9. 95 Chevy	D.A.R.E.	88,100
10. 94 Ford	Sex Crimes	74,500
11. 90 Chevy	Sex Crimes	92,500
12. 92 Ford	Sex Crimes	97,500

CITY OF LIVONIA
POSITIONS ASSIGNED USE OF A CITY-OWNED VEHICLE

POLICE DEPARTMENT (43 Vehicles)Uniform Division

Division Commander
 Executive Lieutenant
 Platoon Commanders (3)
 Traffic Bureau Commander
 Community Service Bureau Commander

Administrative Division

Chief of Police
 Deputy Chief
 Division Commander
 Administrative Sergeant
 Communications Bureau Commander
 Computer Bureau Commander
 Property Bureau Commander
 Central Records Bureau Commander
 Training Division Commander

Intelligence /Narcotics Division

Bureau Commander
 Surveillance/Narcotics Sergeants (5)
 Surveillance/Narcotics Police Officers (6)

Investigative Division

Division Commander
 Executive Lieutenant
 Detective Sergeants (8)
 Identification Technicians (2)
 D.A.R.E./Youth Bureau Commander
 Sex Crimes Bureau Commander
 Special Services Bureau Commander

DEPARTMENT HEADS (10)

City Assessor
 City Engineer
 City Librarian
 Director of Community Resources
 Director of Finance
 Director of Housing
 Director of Inspection
 Director of Planning
 Director of Public Works
 Supt. of Parks and Recreation

GENERAL EMPLOYEES (11)

Asst. City Engineer
 Asst. Supt. of Parks and Recreation
 Building Maintenance Supervisor
 Civil Engineer II
 Parks Supervisor
 Public Utilities Manager
 Roads Supervisor
 Senior Field Inspector
 Supt. of Public Service
 Vehicle Maintenance Supervisor
 Water & Sewer Supervisor

FIRE DEPARTMENT (7)

Fire Chief
 Batt. Chief/Training
 Fire Marshall

Senior Inspector
 Inspector (2)
 Apparatus Supervisor

ELECTED OFFICIALS (4)

Mayor (Leased Vehicle)
 District Court Judges (2 Leased Vehicles)
 City Clerk

MODIFIED POLICY

CITY OF LIVONIA

POSITIONS QUALIFYING FOR CAR ALLOWANCE OR CAR ASSIGNMENT

POLICE DEPARTMENT (43 Vehicles)

No Car Allowance - Purchase City-Owned Cars

FIRE DEPARTMENT (7 Vehicles)

No Car Allowance - Purchase City-Owned Cars

DEPARTMENT HEADS (16)

City Assessor	Director of Inspection
* City Attorney <i>Had car in past</i>	* Director of Legislative Affairs
City Engineer	Director of Planning
City Librarian	Director of Public Works
* Director of Administrative Services	* Information Systems Manager
Director of Community Resources	* Personnel Director <i>Had car in past</i>
Director of Finance	Supt. of Parks and Recreation
Director of Housing	* Economic Development Coordinator

ELECTED OFFICIALS (5)

City Clerk
* City Treasurer *entitled to car*
District Court Judges (2)
Mayor

GENERAL EMPLOYEES (11)

Asst. City Engineer
Asst. Supt. of Parks and Recreation
Building Maintenance Supervisor
Civil Engineer II
Parks Supervisor
Public Utilities Manager
Roads Supervisor
Senior Field Inspector
Supt. of Public Service
Vehicle Maintenance Supervisor
Water & Sewer Supervisor

* New or Renew Benefit

CITY OF LIVONIA
ANALYSIS OF EMPLOYEE TRANSPORTATION COST

EXHIBIT D

The following estimates the annual cost to the City of providing transportation to a City employee under 2 different options:

1. Option A - Provide a City-owned car.

2. Option B - Provide a "car allowance" comensurate to the benefit provided in Option A above.

<u>DESCRIPTION</u>	<u>ANNUAL COSTS</u>		<u>DIFFERENCE</u>
	<u>OPTION A AMOUNT</u>	<u>OPTION B AMOUNT</u>	
Purchase cost	\$3,738 *	\$4,558	\$820
*1998 Chevrolet Malibu - \$17,500 per Gordon Chevrolet			
*5 year loan			
*9.5% interest rate, per Midwest Guaranty Bank			
Insurance cost	620	1,260	640
* Per Associated Group Underwriters			
Gasoline	350	575	225
* Assumes 10,000 miles driven annually			
* 20 miles per gallon			
* Cost per gallon is \$.70 for Option A			
* Cost per gallon is \$1.15 for Option B			
Repairs and Maintenance	270	270	0
* 3 oil changes annually @ \$20			
* 20 car washes annually @ \$3			
* Other miscellaneous @ \$150 annually			
Total Cost (Pre - Tax)	4,978	6,663	1,685
Income Tax	0	2,655	2,655
* Federal rate - 28%			
* State rate - 4.2%			
* FICA rate - 7.65%			
Total Cost (After - Tax)	<u>\$4,978</u>	<u>\$9,318</u>	<u>\$4,341</u>
Monthly Cost	<u>\$414.80</u>	<u>\$776.52</u>	<u>\$361.72</u>

- * - The City purchases cars through the State of Michigan bid process, typically with a discount of 15-20% off the dealer selling price. The cost used in this analysis for City-Owned vehicles assumes a cost savings of 18%.

WALLACE D. RILEY
GEORGE T. ROUMELL, JR.
WILLIAM F. DENNIS
STEVEN M. ZAROWNY
AMY E. NEWBERG
ALLEN J. LIPPITT
ALFRED JOHN EPPENS
WILBER M. BRUCKER III
GREGORY T. SCHULTZ

RILEY AND ROUMELL
ATTORNEYS AND COUNSELORS AT LAW
7TH FLOOR FORD BUILDING
DETROIT, MICHIGAN 48226-3986

(313) 962-8255
FAX 313/962-2937

OF COUNSEL
WILLIAM D. COHAN
EMMET E. TRACY, JR.

June 11, 1998

Mayor Jack E. Kirksey
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

Re: Automobile Policy

Dear Mayor Kirksey:

In my professional opinion, I do not believe that the City can change the current automobile policy as applied in the Police Department without negotiating with the police unions.

The basis for my opinion is that, particularly as to the Lieutenants and Sergeants, there has been a longstanding policy of permitting the use of Department vehicles by members of that bargaining unit, including taking those vehicles home. With such a longstanding policy, this has become a condition of employment. Once a subject becomes a condition of employment, the only way this condition can be changed is by bargaining with the union.

In the recently successfully concluded negotiations with the Lieutenants and Sergeants, the issue of the car policy was brought up at the bargaining table. It became a subject of bargaining that, if changed, the City would not have been able to reach the agreement that it did reach with the Lieutenants and Sergeants.

Thus, not only has the car policy become a condition of employment, subject to negotiations, it has in fact been negotiated with the Lieutenants and Sergeants Association.

It is true that there is no statement in the contract referring to the car policy. But arbitrators have recognized that not all conditions of employment are set forth specifically in a collective bargaining agreement, that some conditions of employment are as a result of past practice, which means that if both sides (here, the Department and the Union) permit a practice to exist, then that practice is binding on the parties and cannot be

RILEY AND ROUMELL

Mayor Jack Kirksey
June 11, 1998
Page 2

changed except through negotiations.

If the City changes the policy unilaterally without negotiating, either union or both could file both an unfair labor practice with the Michigan Employment Relations Commission, as well as file a grievance seeking to enforce the present policy as followed in the Police Department. In my opinion, an arbitrator, based on past practice, would sustain the grievance and order the City to continue the policy. Likewise, the Michigan Employment Relations Commission would order the City to follow the policy as now exists in the Police Department.

The only way the City can change the policy is to bargain over the change with both the Lieutenants and Sergeants and the Police Officers Association.

As the Lieutenants and Sergeants' contract runs from November 30, 1997 to November 30, 2000, there is a possibility that if the Lieutenants and Sergeants are approached to bargain on the issue, they may follow one of two alternatives. They may refuse to bargain, maintaining that the contract covers the issue, is a three year contract, and the City is barred from insisting on bargaining on the issue at this time. The second approach would be that the Lieutenants and Sergeants might be willing to bargain on same, but in return would want to reopen the contract, including the economic portions thereof.

As to the Police Officers Association, as you know, we are in Act 312 with the Police Officers. My understanding is that the policy, as applied to the Lieutenants and Sergeants, is applied on a very limited basis to the Police Officers, as very few police officers are permitted cars, and then in connection with undercover work. In any event, any change of policy as to the Police Officers would, for the reasons set forth above, have to be bargained at the bargaining table.

For these reasons, I believe at this particular time, there cannot be a change of the policy as it applies to the Police Department without bargaining with the respective unions.

As to any car policy involving the AFSCME unions, this too would be subject to bargaining for the reasons set forth above. As you know, the City will shortly begin bargaining with those unions for a successor collective bargaining agreement and this matter could be raised at that time if, in fact, there is a concern about those particular bargaining units.

RILEY AND ROUMELL

Mayor Jack Kirksey
June 11, 1998
Page 3

I trust this answers your inquiry.

Very truly yours,


GEORGE T. ROUMELL, JR.

GTR.Jr/bs

SAMPLE TRANSPORTATION NEEDS ASSESSMENTVEHICLE ASSIGNMENT PLAN

<u>Position</u>	<u>Assigned Vehicle</u>	<u>Attends Night Mtgs.</u>	<u>Responds to Call Outs</u>	<u>Category</u>	<u>Vehicle Allowance</u>
Assessor	Yes	No	No	A	
City Clerk	Yes	Yes	No	A	
City Engineer	Yes	Yes	Yes	A	
Community Resources Director	Yes	Yes	No	A	
Planning Director	Yes	Yes	No	A	
Finance Director	Yes	Yes	No	A	
Building Director	Yes	Occasionally	Yes	A	
Superintendent of Parks/Rec.	Yes	Yes	Occasionally	A	
Public Utilities Manager	Yes	Occasionally	Yes	A	
Superintendent of Public Service	Yes	Occasionally	Yes	A	
Director of Public Works	Yes	Yes	Yes	A	
Housing Director	Yes	Yes	Yes	A	
City Librarian	Yes	Yes	Occasionally	A	
Assistant Supt. of Parks/Rec.	Yes	Occasionally	Occasionally	B	
Assistant City Engineer	Yes	Occasionally	Occasionally	B	
Building Maint. Supervisor	Yes	No	Yes	B	
Water and Sewer Supervisor	Yes	No	Yes	B	
Streets & Forestry Supervisor	Yes	No	Yes	B	
Parks & Golf Maint. Supervisor	Yes	No	Yes	B	
Vehicle Maintenance Supervisor	Yes	No	Yes	B	
Construction Engineer	Yes	No	Occasionally	C	
Senior Engr. Field Inspector	Yes	No	Occasionally	C	

Off. of Leg. Services
Procedure File

OFFICE OF THE MAYOR

ROBERT D. BENNETT
MAYOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(313) 421-2000

JAN 25 1990

R ✓
①
C —

January 22, 1990

TO: Elected and Appointed Officials, Department Heads, and
Division Heads

FROM: Mayor Robert D. Bennett

RE: Operation and Use of City Vehicles

GENERAL STATEMENT

City vehicles are provided for the expressed purpose of facilitating the conduct of City business. Vehicles, owned or leased by the City, are to be used for City-related business only.

STATEMENT OF POLICY

The following rules shall apply to their use:

1. All City owned or leased cars assigned to elected and appointed officials, Department and Division Heads shall be identified by an insignia affixed at the bottom of the left side window.
2. All other City owned or leased vehicles shall be identified by City seals affixed to both front doors.
3. No City vehicle shall be taken home overnight except in the following situations:
 - a. Cars assigned to elected and appointed officials and Department or Division Heads.
 - b. If the employee assigned a car uses it to conduct City-related business outside of regular working hours (e.g., attending meetings, seminars, educational workshops, etc.).
 - c. If the employee assigned a car is subject to call outs regarding City business outside of normal working hours (e.g., water or sewer system repairs, road maintenance problems, equipment breakdown, building and property security and other such unplanned emergencies as may possibly arise).

4. No City vehicle shall be taken home if residence is not within Livonia City limits.
5. All fuel consumption, mileage and other maintenance and repair information shall be reported to the Public Service Division as specified in the Equipment Maintenance Services handbook.


Robert D. Bennett, Mayor
CITY OF LIVONIA

RDB:s

**LIVONIA FIRE & RESCUE
DEPARTMENTAL CORRESPONDENCE**

DATE: October 24, 1994

NO: 10-94
11

TO: As Listed Below

DEPT: Fire

FROM: Chief Ronald J. Engle

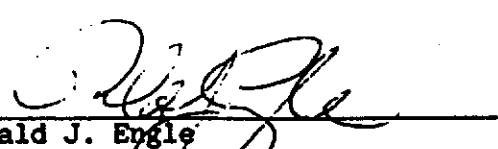
DEPT: Fire

*This is latest
Fire Dept Policy*

SUBJECT: Use of Departmental Vehicles - Off Duty

Effective this date, officers using assigned department vehicles off-duty are informed that the following restrictions are in effect:

1. Vehicles shall only be driven by sworn department personnel.
2. Vehicles are to be used only within a twenty-five (25) mile radius of the City of Livonia corporate limits.
3. No City vehicle shall be taken home if residence is not within Livonia city limits (No exception without prior approval of Fire Chief).
4. The City of Livonia will absolutely not assume liability of civilian passengers on off-duty status.


Ronald J. Engle
Chief of Department

iy

cc: Batt. Chiefs Office - I & II
Fire Marshal Div.
Training Div.
Apparatus Div.
Document Officer
Station #1
Station #3
Station #4
Station #5
Station #6
file

CITY OF LIVONIA

DEPARTMENTAL CORRESPONDENCE

MEMO #137 REVISED

DATE: May 13, 1986

SUBJECT: USE OF DEPARTMENTAL VEHICLES - OFF DUTY

TO: All Personnel

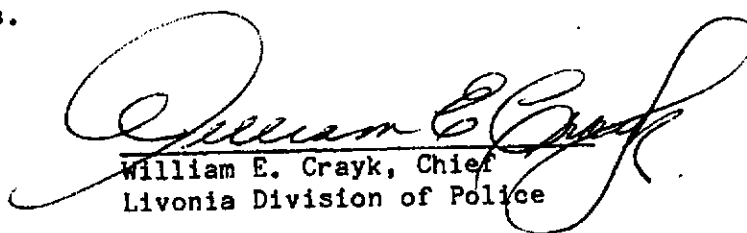
DEPT: Livonia Division of Police

FROM: Chief William Crayk

DEPT: Livonia Division of Police

Effective this date, officers using assigned department vehicles off-duty are informed that the following restrictions are in effect:

1. Vehicles shall only be driven by sworn department personnel.
2. Vehicles are to be used only within a twenty-five (25) mile radius of city corporate limits.
3. No city vehicle shall be taken home if residence is not within Livonia city limits (no exception without prior approval of Chief of Police).
4. The City of Livonia will absolutely not assume liability of civilian passengers on off-duty status.


William E. Crayk, Chief
Livonia Division of Police

WEC/mo

cc: file

Office Of The
MAYOR

JUL 01 1998

CITY VEHICLES

Subject of personal utilization of City vehicles.
(Refer to Finance, Ins. and Budget Comm.)

#24-98 **RESOLVED**, that having considered a request from Councilmember Joe Laura, the Council does hereby refer the subject of personal utilization of City vehicles to the Finance, Insurance and Budget Committee for its report and recommendation.

JAN 14 1998

CONSENT AGENDA ITEMS (Regular Meeting of January 14, 1998)

Motion by: **Brosnan**
Seconded by: **Laura**

ROLL CALL:

Ayes: **Duggan, Laura, Vandersloot, Pastor, and Engebretson**

Nays: **None**

Absent: **Walsh**

REQUEST FOR REPORT AND RECOMMENDATION ON THE SUBJECT OF
PERSONAL UTILIZATION OF CITY CARS, ETC. AS OUTLINED IN CR-106-97:
Councilmember Joe Laura, re: same.

DEPARTMENT OF PUBLIC SAFETY

DIVISION OF POLICE

RECEIVED
THROUGH THE OFFICE
MAY 21 11:00 AM
MICHAEL MURRAY

CHIEF OF POLICE



JACK E. KIRKSEY

MAYOR

15050 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5499
(313) 421-2900
FAX: 427-8044

This item has been reviewed as follows:

Study Meeting 4/21/97 2:30

May 13, 1997

Honorable Members of the Council
City of Livonia

RE: COUNCIL RESOLUTION #19-96 - CITY VEHICLES

Dear Council Members:

Pursuant to the request in Council Resolution #19-96, the following indicates police vehicles available for personal use and the positions they are assigned to within the department:

Uniform Division

Division Commander
Executive Lieutenant
Platoon Commanders (3)
Traffic Bureau Commander
Community Service Bureau Commander

Intelligence/Narcotics Division

Bureau Commander
Surveillance/Narcotics Sergeants (5)
Surveillance/Narcotics Officers (6)

Administration Division

Chief of Police
Deputy Chief
Division Commander
Executive Lieutenant
Communications Bureau Commander
Computer Bureau Commander
Property Bureau Commander

Investigation Division

Division Commander
Executive Lieutenant
Detective Sergeants (8)
Identification Technicians (2)
D.A.R.E./Youth Bureau Commander
Sex Crimes Bureau Commander
Special Services Bureau Commander
On Call Sex Crimes Bureau (1)
On Call Youth Bureau (1)

Honorable Members of the Council
Page 2
May 13, 1997

The majority of these positions are subject to 24-hour call out provisions, and a number are provided vehicles contractually.

Should you need additional information, please let me know.

Yours very truly,

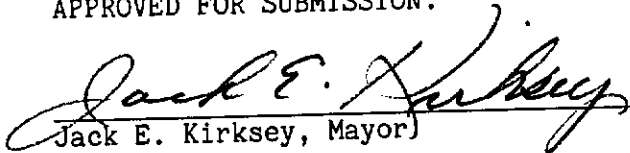


Michael Murray, Chief
Livonia Division of Police

MM/ms

cc: Mayor
City Clerk
Law Department
file

APPROVED FOR SUBMISSION:


Jack E. Kirksey, Mayor



From The Desk Of...

BONNIE JOHNSON
Council Office

REFERENCE MATERIAL

On a motion by McGee, seconded by Taylor, and unanimously adopted, it

was:

CITY VEHICLES

In conn. with CR 100-96 regarding the subject of purchase and/or assignment of City vehicles, policies regarding take-home vehicles and public identification procedures for City vehicles, combine this item with matters in CR 35-97, 100-96, 17-96, 18-96, 19-96, 20-96 and 914-95 and refer all items to Finance, Ins. & Budget

#106-97 RESOLVED, that having considered the report and recommendation of the Finance, Insurance and Budget Committee, dated January 28, 1997, submitted pursuant to Council Resolution 100-96, concerning the subject of purchase and/or assignment of City vehicles, policies regarding take-home vehicles and public identification procedures for City vehicles, the Council does hereby combine this item with the matter set forth in Council Resolutions 35-97, 100-96, 17-96, 18-96, 19-96, 20-96 and 914-95, and all such items are hereby referred to the Finance, Insurance and Budget Committee for further consideration pending receipt of a report and recommendation from the Mayor on the subject of City vehicles.
Comm. pending receipt of R & R from Mayor re: City vehicles.

FEB 12 1997

FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING

TUESDAY, JANUARY 28, 1997

A Finance, Insurance and Budget Committee meeting was held on **Tuesday, January 28, 1997**, in the Second Floor Council Chambers, of the Livonia City Hall, 33000 Civic Center Drive, Livonia, 48154.

Committee Members Present:

Michael P. McGee, Chair
Gerald D. Taylor
Val Vandersloot

Committee Members Absent:

None

City Officials and Others Present:

Jack E. Kirksey, Mayor
Joe Laura, Councilmember
Maureen Miller Brosnan, Councilmember
Brian Duggan, Councilmember
Michael Slater, Finance
John Nagy, City Planner
Barbara Scherr, Ass't City Attorney
Linda McCann, Community Resources
Director
Rick Niedieck, L.E.D.O.
Rod Crider, Executive Director,
Livonia Chamber of Commerce
John Walsh, President, Livonia Chamber of
Commerce
John Landis, L.E.D.O.

The meeting convened at 7:02 P.M.

AGENDA:

1. CR-100-96 - Subject of purchase and/or assignment of City vehicles, policies regarding take-home vehicles and public identification procedures for City vehicles to the Finance, Insurance and Budget Committee for its report and recommendation.

Committee would like to see all car-related resolutions combined under a single resolution:

--Adopt resolution -- Matters set forth in CR 35-97, 100-96, 17-96, 18-96, 19-96, 20-96, 914-95 (and any others) are combined in this resolution and referred to the Finance, Insurance and Budget Committee for pending receipt of report and recommendation from the Mayor.

This item to be placed on the **Regular Meeting Agenda of February 12, 1997.**

On a motion by Taylor, seconded by Vandersloot, and unanimously

adopted, it was:

CITY VEHICLES

(Public Serv. Div.)
Approval to purchase
three full-size sedans
(1997 Ford Taurus)
from Varsity Ford
to replace vehicles
assigned to the
Dir. of Public Works,
Housing Dir. and City
Librarian and
authorize disposal
of three surplus
vehicles at
auction.

#34-97 RESOLVED, that having considered the report and recommendation of the Director of Public Works, dated December 9, 1996, which bears the signature of the Director of Finance and is approved for submission by the Mayor, the Council does hereby authorize the purchase of three (3) 1997 Ford Taurus sedans from Varsity Ford, 3480 Jackson Avenue, Ann Arbor, Michigan 48106, in the amount of \$15,034.46 each, for a total cost of \$45,103.80, including delivery, the same to be expended from funds already budgeted for this purpose in Equipment Maintenance Capital Outlay Account No. 101-446-985-000; FURTHER, the Council does hereby determine to authorize the said purchase without competitive bidding inasmuch as the same is based upon the low State of Michigan bid price (under Contract No. 071B7000144), as well as for the additional reasons indicated in the aforesaid communication; and such action is taken in accordance with the provisions set forth in Section 3.04.140D4 of the Livonia Code of Ordinances, as amended; FURTHER, the Council does hereby authorize the disposal of three (3) surplus City-owned vehicles at public auction after receipt of the new vehicles.

JAN 15 1997

On a motion by Brosnan, seconded by Vandersloot, and unanimously

adopted, it was:

CITY VEHICLES

With respect to
the purchase of
three vehicles in
CR 34-97, refer
the subject of
Dept. Heads to
whom cars are not
currently assigned
and all cars for all
Dept. Heads and
employees to the
Mayor.

#35-97 RESOLVED, that having considered the report and recommendation of the Director of Public Works, dated December 9, 1996, which bears the signature of the Director of Finance and is approved for submission by the Mayor, with respect to the recommended purchase of three full-size sedans through the State bid process, the Council does hereby refer the subject of Department Heads to whom cars are not currently assigned and all cars for all Department Heads and employees to the Mayor for his report and recommendation.

JAN 15 1997

a 4

On a motion by Taylor, seconded by Vandersloot, and unanimously adopted, it was:

#34-97 RESOLVED, that having considered the report and recommendation of the Director of Public Works, dated December 9, 1996, which bears the signature of the Finance Director and is approved for submission by the Mayor, the Council does hereby authorize the purchase of three (3) 1997 Ford Taurus Sedans from Varsity Ford, 3480 Jackson Avenue, Ann Arbor, Michigan 48106, in the amount of \$15,034.46 each, for a total cost of \$45,103.80, including delivery, the same to be expended from funds already budgeted for this purpose in Equipment Maintenance Capital Outlay Account No. 101-446-985-000; FURTHER, the Council does hereby determine to authorize the said purchase without competitive bidding inasmuch as the same is based upon the low State of Michigan bid price (under Contract No. 071B7000144), as well as for the additional reasons indicated in the aforesaid communication; and such action is taken in accordance with the provisions set forth in Section 3.04.140D4 of the Livonia Code of Ordinances, as amended; FURTHER, the Council does hereby authorize the disposal of three (3) surplus City-owned vehicles at public auction after receipt of the new vehicles.

JAN 15 1997

On a motion by Brosnan, seconded by Vandersloot, and unanimously adopted, it was:

#35-97 RESOLVED, that having considered the report and recommendation of the Director of Public Works, dated December 9, 1996, which bears the signature of the Director of Finance and is approved for submission by the Mayor, with respect to the recommended purchase of three full-size sedans through the State bid process, the Council does hereby refer the subject of Department Heads to whom cars are not currently assigned and all cars for all Department Heads and employees to the Mayor for his report and recommendation.

JAN 15 1997

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

RECEIVED
OFFICE OF THE CITY CLERK
JACK E. KIRKSEY
MAYOR
96 DEC 18 11:32

ROBERT J. BECKLEY, P.E.
Director of Public Works

RALPH D. MAGID, P.E.
Supt. of Public Service

KEVIN G. RONEY, P.E.
Public Utility Manager



MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Golf Courses
- Solid Waste / Recycling

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202

(313) 522-1620
FAX: 522-1696

This item has been scheduled as
follows:

December 9, 1996

Scheduled for

Honorable Members of the Council
City of Livonia

Subject: ~~Purchase of Three (3) Full-Size Sedans Through State Bid Process~~

Dear Council Members:

The passenger vehicle fleet, which encompasses users from all departments except Police and Fire, is managed by the Public Service Division. The strategy used in maintaining the fleet is the rotation of vehicles from high mileage users to low mileage or, as in the case of Inspection and Engineering sedans and compact pickups, a single-user assignment. The objective is to achieve full mileage utilization of each vehicle through its usable life.

It should be noted that these ~~sedans will be replacements for three (3) vehicles presently assigned to the Director of Public Works, Housing Director, and City Librarian.~~ The vehicles replaced will be reassigned to field supervisors. Three (3) vehicles will subsequently be disposed of at public auction after receipt of the new vehicles.

Arrangements were made to incorporate these vehicle requirements within the State bid process for 1997 full-size passenger cars (Contract Agreement No. 071B7000144), an extended purchasing program made available to local governments through the State of Michigan. The State bid this year went to Varsity Ford.

It is the recommendation of the Public Service Division that Council authorize the ~~purchase of three (3) 1997 Ford Taurus sedans from Varsity Ford, 3480 Jackson Avenue, Ann Arbor, Michigan 48106, in the amount of \$15,054.46 each for a total of \$45,163.38.~~

Page 2

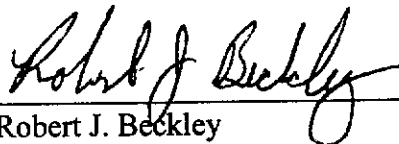
December 9, 1996

Subject: Purchase of Three (3) Full-Size Sedans Through State Bid Process

It is further recommended that Council authorize the said purchase without competitive bidding inasmuch as the same is based upon the low State of Michigan bid price and no advantage to the City would result from competitive bidding in accordance with the provisions set forth in Section 3.04.140.D.4. of the Livonia Code of Ordinances, as amended.

No special appropriation is necessary since sufficient funds were approved in the 1996-97 budget for Equipment Maintenance Capital Outlay (Account No. 101-446-985-000).

Respectfully submitted,



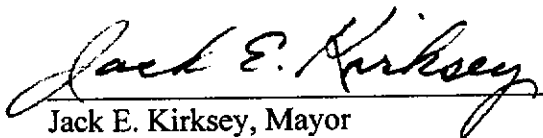
Robert J. Beckley
Director of Public Works

Funds Available:



Michael T. Slater, Director of Finance

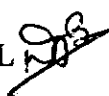
Approved for Submission:



Jack E. Kirksey, Mayor

cc: Mayor
City Clerk
City Attorney
Director of Finance
Varsity Ford

NOVEMBER 22, 1996

TO: R. MAGID
FROM: D. BELL 
REFER: 1997 PURCHASE OF THREE (3) SEDANS (FULL-SIZE)

The purchase of three (3) 1997 sedans for the following departments will be through the State of Michigan, Department of Management and Budget, Office of Purchasing, Extendable Purchasing Program.

The contract for the purchase of three (3) 1997 Ford Taurus GL 4 door sedans will be with:

Varsity Ford
P.O. Box 2507
3480 Jackson Ave.
Ann Arbor, Mich. 48106
Contact Person: Pat Maurer
Phone No: (313) 261-6470 ext. (219)

The purchase amount is \$ 15,034.46 per vehicle, including delivery, for a total price of \$ 45,103.80.
Optional items: power 6-way drivers seat and interior/exterior lighting group.

The funds to purchase these vehicles will come out of the Capital Outlay 1996 / 1997
Acct. # 101-446-985-000 Eq. Maintenance (Vehicles) account.

The three (3) sedans will be assigned to the following people, who have made the following selection for the vehicle:

			Exterior Color	Interior Color
1.	Public Works Director	R. Beckley	Black Satin Clearcoat Met.	Medium Graphite
2.	Housing Director	J. Inglis	Medium Willow Green CC Met.	Willow Green
3.	Library Director	M. Deller	Toreador Red Clearcoat Met.	Saddle

Contract Agreement No: 071B7000144
Mich. Spec. No: 3905-0003
Make: Ford
Model: Taurus

See the attached list of the standard equipment package items.

1997 VEHICLE CONTRACT LIST

Please use the Vehicle Contract Request Page to request contracts.

Contract Number	DESCRIPTION	UNIT PRICE
071B7000144	Passenger Cars: <u>LARGE-SIZE</u> (Frontwheel Drive), 4-Door Sedan - (Automatic Transmission) per Mich. Spec. 3905-0003, dated September 1, 1996 Varsity Ford, Ann Arbor, MI MAKE: <u>Ford</u> MODEL: <u>Taurus</u> F.O.B. - DEALERSHIP DELIVERY COST PER MILE \$ <u>1.50</u>	\$ <u>14,609.60</u>

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

Specifications for

Mich. Spec. # 3905-0003
September 1, 1996

PASSENGER CARS: LARGE-SIZE (Frontwheel Drive)
4-Door Sedan -(Automatic Transmission)

MODEL-1997 CURRENT NEW

<u>MAKE</u>	<u>W.B.</u>	<u>ENGINE</u>	<u>CYL.</u>
Buick Regal Sedan	109.0	3.1L	6
Buick Century	109.0	3.1L	6
Chevrolet Lumina	107.5	3.1L	6
Chevrolet Malibu	107.5	3.1L	6
Chrysler Cirrus	108.0	2.5L	6
Chrysler Concord	113.0	3.3L	6
Dodge Intrepid	113.0	3.3L	6
Dodge Stratus	108.0	2.5L	6
Eagle Vision ESI	113.0	3.5L	6
Ford Taurus	108.5	3.0L	6 -
Mercury Sable	108.5	3.0L	6
Oldsmobile Supreme	107.5	3.1L	6
Pontiac Grand Prix Sedan	107.5	3.1L	6

TO BE STANDARD FACTORY EQUIPPED

READ PAGE A.

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

PASSENGER CAR EQUIPMENT

The items listed below are to be supplied on all cars, even though they may be optional with the manufacturer. They have, therefore, not been included in the individual specifications but are to be furnished on all vehicles:

Air Bag, Dual
Air Conditioning.
Anti-freeze protection-to -30°F.
Battery-Maximum CCA available.
Brakes-Anti Locking System (ABS)
Color-Manufacturers Standard Color to be selected.
Defroster-Electric, rear window.
Floormats-Mfg. Std. , front and rear, color coordinated.
Glass-Tinted, all around.
Keys-(2) sets with code numbers; shall be with vehicle at time of delivery.
Lights, Daytime Running (If available from manufacturer as standard equipment)
Mirror-Right-hand, outside (factory installed).
Moldings-Body side; if not independently available, but available only as a portion of a package, they may be dealer installed using "original equipment" as available from the manufacturer.
Pre-delivery inspection and servicing.
Radio-AM/FM mfg. standard, factory installed.
Rear Axle Ratio for maximum mileage in highway driving.
Speed Control, factory installed (If available from manufacturer)
Steering-Power.
Tires, Radial, Manufacturers Standard
Upholstery, Seats - Cloth or Cloth and Vinyl.
Wipers, Windshield - dual, intermittent, electric with automatic type washers.

**ALL VEHICLES MUST BE EQUIPPED IN COMPLIANCE WITH ALL APPLICABLE
FEDERAL MOTOR VEHICLE SAFETY STANDARDS AND REGULATIONS.**

Note: No dealer advertising decals are to be on vehicle.

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

PRE-DELIVERY SERVICE

The term "Pre-Delivery Service and Inspection" as used in State of Michigan Specifications includes the following:

1. General appearance of body both interior and exterior for completeness and quality of workmanship.
2. Lubrication and fluid levels and correcting any leaks:
 - a. Radiator
 - b. Windshield Washer
 - c. Battery
 - d. Power steering pump
 - e. Brake master cylinder
 - f. Engine oil
 - g. Transmission fluid level.
3. Mechanical operation of vehicle:
 - a. Steering gear and linkage
 - b. Suspension assembly, front and rear
 - c. Proper tire pressure to normal rated road requirements
 - d. Hood latch
 - e. Head lights, aim and adjust
 - f. Front wheel toe in and torque wheel nuts
 - g. Seat and shoulder belts operative
 - h. All locks and latches to be operative
 - i. Windshield wiper and washer to be operative
 - j. Proper adjustment to all drive belts
 - k. Proper adjustment to carburetor, timing and throttle linkage.
4. A check of all electrical operations to include: headlights, side marker lights, temperature, alternator, oil pressure lights, parking lights, stop and tail lights, directional signals, emergency flasher and parking brake lights.
5. Miscellaneous items to be furnished:
 - a. Manufacturers Window Sticker shall not be removed from vehicle
 - b. Odometer Certification, and Vehicle Curb Weight at time of delivery
 - c. Manufacturers or Dealers Pre-Delivery Check Sheet

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

PRE-DELIVERY SERVICE (Continued)

- d. Vehicle shall have a Minimum of (4) Gallons of Fuel in tank when delivered**
- e. Warranty Plate and Operators Manual(s) shall be delivered with vehicle at no cost to the State of Michigan.**

It is intended that vehicles delivered in accordance with the Michigan specifications will be complete, including mechanical details, general workmanship and appearance, and shall be delivered complete with all warranty service books and identification plate.

Failure to adhere to specifications may be reason to delay payment.

**STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
OFFICE OF PURCHASING**

1000-5027

RECEIVING PROCEDURE

It is important that all State agencies and departments carefully inspect all vehicles prior to signing the Freight Bill. If any vehicle is received in a damaged condition of component parts or accessories are missing, a notation of the discrepancy(ies) is to be made on the Freight Bill and then be signed by the driver who delivered the vehicles. A Complaint to Vendor Form should be initiated and sent to the vendor at once noting discrepancies. Failure to note obvious deficiencies at time of delivery on the Freight Bill may place the burden of repair on the receiving agency.

It is recommended that the following items be checked prior to signing the Freight Bill:

1. Visually inspect exterior of vehicle for paint, body, tire, tail light, antenna, outside rear view mirror and molding damage.
2. Visually inspect under hood for the following items:
 - a. Air cleaner
 - b. Battery and caps
 - c. Radiator cap
 - d. Windshield washer container.
3. Check for cracked or broken windows.
4. Check trunk compartment for the following:
 - a. Spare tire and wheel
 - b. Jack
 - c. Wheel wrench
 - d. Four hub caps
 - e. Trunk mat.
5. Check interior of car for the following items:
 - a. Owner's manual and warranty material
 - b. Cigarette lighter
 - c. Two sets of keys
 - d. Make sure all seat belts are installed
 - e. Sun visors
 - f. Upholstery damage or excessive soil.

It is the responsibility of the agency to check for any other items that could possibly have been missing in accordance with the purchase order and the specification data.



OFFICE OF THE COUNCIL

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097

#1

CR 30 01

Varsity Ford
3480 Jackson Avenue
Ann Arbor, MI 48106

51-6-6
J

R2-12-97
#25a

On a motion by Feenstra, seconded by McGee, and unanimously

adopted, it was:

CITY-OWNED VEHICLES

Refer subject or purchase
and/or assignment of
vehicles, policies
regarding take-home
vehicles and public
identification
procedures to Finance, Insurance & Budget Comm.

#100-96

RESOLVED, that the Council does hereby refer the subject
of purchase and/or assignment of City vehicles, policies regarding take-
home vehicles and public identification procedures for City vehicles to the
Finance, Insurance and Budget Committee for its report and
recommendation.

FEB 12 1996

On a motion by Feenstra, seconded by Taylor, and unanimously adopted,

it was:

CITY VEHICLES

Subject of disposition of excess City vehicles and question of whether all have been disposed of.
(Refer to Dept. of Public Works)

#17-96 RESOLVED, that the Council does hereby refer the subject of the disposition of excess City vehicles and the question of whether all excess vehicles have been disposed of to the Department of Public Works for its report and recommendation.

JAN 17 1996

On a motion by Taylor, seconded by Brosnan, and unanimously adopted,

it was:

CITY VEHICLES

Req. for updated list of vehicle assignments, including pool vehicles, and the name of the individual assigned to each

#18-96 RESOLVED, that the Council does hereby request that the Department of Public Works submit its report and recommendation relative to an updated list of vehicle assignments, including pool vehicles, and the name of the individual assigned to each City vehicle.
(Refer to Dept. of Public Works)

JAN 17 1996

On a motion by Feenstra, seconded by Duggan, and unanimously

adopted, it was:

CITY VEHICLES

Subject of City policy in regards to employees and City officials taking City vehicles home.
(Refer to Dept. of Pub. Works, Fire Dept. and Police Dept.)

#19-96 RESOLVED, that the Council does hereby refer the subject of City policy in regards to employees and City officials taking City vehicles home to the Department of Public Works, the Fire Department and the Police Department for their respective reports and recommendations.

JAN 17 1996

On a motion by Taylor, seconded by Duggan, it was:

CITY VEHICLES

Subject of amt. of budgeted funds for vehicles and no. of vehicles authorized in budget compared to no. owned or leased by the City.
(Refer to Finance)

#20-96 RESOLVED, that the Council does hereby refer the subject of the amount of budgeted funds for vehicles and the number of vehicles currently authorized in the budget compared to the number currently owned or leased by the City to the Director of Finance for his report and recommendation.

JAN 17 1996

A roll call vote was taken on the foregoing resolution with the following result:

AYES: Taylor, Duggan, Feenstra, Vandersloot, McGee, and Laura.

NAYS: Brosnan.

The President declared the resolution adopted.

OFFICE OF THE MAYOR

JACK E. KIRKSEY
MAYOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(313) 421-2000
FAX: 421-4870

February 12, 1996

TO: Honorable Members of Livonia City Council

FROM: Mayor Jack E. Kirksey

SUBJECT: Council Resolution 914-95

In partial response to Council Resolution 914-95, I am forwarding two research documents proposed by Robert Beckley, Director of Public Works. One study serves as a valuable update on certain city vehicles, the current drivers, the vehicle use, and changes to the fleet from 1992 to 1996.

The second study focuses on the price differential of purchases from State bid quotes versus competitive bidding from dealers.

I am respectfully requesting Council to refer policy recommendations relative to "vehicle take home" and public identification procedures to an appropriate Council Committee for further study.

Thank you for your consideration in this matter.

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

JACK E. KIRKSEY
MAYOR

ROBERT J. BECKLEY, P.E.
Director of Public Works

RALPH D. MAGID, P.E.
Supt. of Public Service

KEVIN G. RONEY, P.E.
Public Utility Manager



MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Golf Courses
- Solid Waste / Recycling

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(313) 522-1620
FAX: 522-1696

February 12, 1996

The Honorable Jack E. Kirksey
Mayor, City of Livonia

Subject: City Vehicle Fleet Preliminary Report - Council Request CR Nos. 17,
18, 19 and 20-96

Dear Mayor:

This report provides an inventory of all passenger sedans and vans owned or leased by all City departments except the Police and Fire Departments. All information shown in this report is related to only the sedans and vans used by the non-Public Safety personnel of the City.

The individual assignment of all vehicles in this class by department is shown in Attachment I - Vehicle Assignment of Sedans and Vans (Non-Public Safety Personnel). Also this attachment indicates which vehicles are used for commuting by the assigned employee.

My letters to Council, dated January 26, 1996, requested the purchase of four sedans and one van and disposal of seven of the oldest sedans and vans of the fleet. The following table in response to Council inquiry lists the annual changes to the City fleet in this class over the past four years:

<u>Year</u>	<u>Vehicles Used for Commute</u>	<u>All Other Department Vehicles</u>	<u>Vehicles Purchased</u>	<u>Vehicles Sold</u>	<u>Fleet Inventory Total</u>
1992	26	28	0	0	54
1993	26	28	0	0	54
1994	26	27	4	5	53
1995	25	27	4	5	52
1996*	22	27	5	7	49

* As recommended by my letter, dated January 26, 1996

Office Of The
MAYOR

FEB 12 1996

Page 2

February 12, 1996

Subject: City Vehicle Fleet Preliminary Report - Council Request CR Nos. 17,
18, 19 and 20-96

The reductions in the fleet inventory since 1992 are due to the reassignment of the Finance Director's sedan in 1994, the City Attorney's sedan in 1995, and the City Treasurer's and Community Resources Director's vehicles in 1996. Also, in 1994, one additional vehicle was disposed of from the garage pool of loaners.

The recommendation to Council for the purchase of four sedans and one van anticipated the following distribution of vehicles as shown below:

<u>Department</u>	<u>No. of Vehicles in Class</u>	<u>Vehicles Used for Commute</u>
Assessment	1	1
City Clerk	2	1
Civil Service	1	1
Community Resources	1	0
District Court	1	0
Engineering	6	4
Housing	3	1
Inspection	16	1
Library	1	1
Mayor	2	1
Parks and Recreation	3	2
Planning	1	1
Public Works	<u>11</u>	<u>8</u>
Total	49	22

This information is an accurate complete inventory of the City non-Public Safety vehicle fleet. This report is preliminary, however, since I have not had the opportunity to assemble all of the information in response to the recent questions of Council and to the issues you have raised.

I expect to forward my completed report to your office by Wednesday, February 21, 1996.

Very truly yours,



Robert J. Beckley
Director of Public Works

RJB/tpm
Attachment

cc: Director of Finance
City Attorney Kavanagh

ATTACHMENT I

VEHICLE ASSIGNMENT OF SEDANS & VANS (NON - PUBLIC SAFETY PERSONNEL)

DEPARTMENT	VEH.#	DESCRIPTION	ASSIGNMENT	X" PLATE	IS VEH. USED FOR COMMUTE?
ASSESSMENT	560	'91 LUMINA VAN	JUDIE NAGY	NO	YES
CITY CLERK	559	'91 LUMINA VAN	J. McCOTTER	NO	NO
	576	'95 OLDS	J. McCOTTER	NO	YES
CIVIL SERVICE	575	'95 OLDS CIERA	E. DAVIS	YES	YES
COMMUNITY RESOURCES	215	'95 LUMINA VAN	CABLE DIVISION	YES	NO
DISTRICT COURT	528	FORD VAN	COURT	YES	NO
ENGINEERING	570	'90 PONTIAC	G. CLARK	YES	YES
	18	'86 CHEV. CAVALIER	J. HILL	YES	YES
	125	'80 PONTIAC T-1000	B. YEE	YES	NO
	546	'87 CHEV. CAPRICE	R. GRODEK	YES	NO
	578	'95 OLDS CIERA	R. GALINDO	NO	YES
	573	'90 PONTIAC SEDAN	S. SAMSEL	YES	YES
HOUSING	537	'89 PONTIAC SUNBIRD	SECTION 8	YES	NO
	597	'94 BUICK SEDAN	J. INGLIS	NO	YES
	531	'94 CHEVY CAVALIER	CDBG	NO	NO

<u>DEPARTMENT</u>	<u>VEH. #</u>	<u>DESCRIPTION</u>	<u>ASSIGNMENT</u>	<u>X" PLATE</u>	<u>IS VEH. USED FOR COMMUTE?</u>
INSPECTION	156	'91 CHEV. CAVALIER	A. BISHOP	YES	NO
	151	'91 CHEV. CAVALIER	D. SNIDERMAN	YES	NO
	572	'91 PONTIAC 6000	S. MAKIE	YES	NO
	150	'91 CHEV. CAVALIER	R. SHWARTZ	YES	NO
	155	'91 CHEV. CAVALIER	M. LARSON	YES	NO
	153	'91 CHEV. CAVALIER	J. DAUFFENBACH	YES	NO
	152	'91 CHEV. CAVALIER	R. HOWD	YES	NO
	154	'91 CHEV. CAVALIER	R. STANOW	YES	NO
	565	'85 DODGE	R. ABRAHAMSON	YES	NO
	585	'90 CHEV. CAVALIER	W. MacDONALD	YES	NO
	581	'90 CHEV. CAVALIER	WILKINS	YES	NO
	583	'90 CHEV. CAVALIER	PRYOR	YES	NO
	584	'90 CHEV. CAVALIER	J. BARTON	YES	NO
	593	'91 DODGE DYNASTY	D. WOODCOX	YES	NO
	582	'90 CHEVY	H. KLEE	YES	NO
	592	'91 DODGY DYNASTY	J. FEGAN	NO	YES
LIBRARY	598	'94 OLDS CIERA	M. DELLER	NO	YES
MAYOR	1	95 MERCURY MARQUIS	KIRKSEY	NO	YES
	12	85 FORD VAN E-250	POOL	YES	NO
PARKS & RECREATION	594	'91 DYNASTY	R. REINKE	NO	YES
	571	'90 PONTIAC 6000	K. KAPCHONICK	NO	YES
	541	'87 CAPRICE	POOL CAR	YES	NO
PLANNING	577	'95 OLDS CUTLASS	J. NAGY	NO	YES

<u>DEPARTMENT</u>	<u>VEH. #</u>	<u>DESCRIPTION</u>	<u>ASSIGNMENT</u>	<u>X" PLATE</u>	<u>IS VEH. USED FOR COMMUTE?</u>
PUBLIC WORKS	554	'89 BUICK CENTURY	R. LARSON	YES	YES
	555	'89 BUICK CENTURY	D. BELL	YES	YES
	556	'89 BUICK CENTURY	P. ST. HENRY	YES	YES
	557	'89 BUICK CENTURY	M. REISER	YES	YES
	591	'91 DODGE DYNASTY	N. FERRI	YES	YES
	542	'87 CHEVY CAPRICE	POOL VEHICLE	YES	NO
	547	'87 CHEVY CAPRICE	POOL VEHICLE	YES	NO
	558	'91 CHEVY LUMINA	POOL VEHICLE	YES	NO
	574	'90 PONTIAC 6000	R. MAGID	NO	YES
	590	'91 DODGE DYNASTY	K. RONEY	NO	YES
	595	'94 OLDS CIERA	R. BECKLEY	NO	YES

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

JACK E. KIRKSEY
MAYOR

ROBERT J. BECKLEY, P.E.
Director of Public Works

RALPH D. MAGID, P.E.
Supt. of Public Service

KEVIN G. RONEY, P.E.
Public Utility Manager



MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Golf Courses
- Solid Waste / Recycling

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(313) 522-1620
FAX: 522-1696

February 12, 1996

Honorable Members of the Council
City of Livonia

Subject: Additional Information for Items 19 and 21 of the Regular Council
Meeting of February 12, 1996

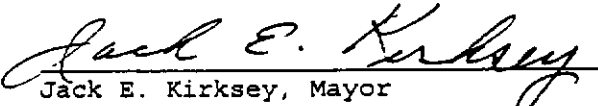
Dear Council Members:

This information is in response to questions from the Council Study Session of
February 5, 1996, on the above:

1. Council President Laura expressed skepticism on my comment regarding the competitiveness of the pricing the City realized through the State bid process. From my experience I believed the average savings was 20-25%. Attached are summaries on identically equipped vehicles received from three automobile dealers where the savings ranged from 21.5% on the van to 38% on the sedans.
2. State bid ordering deadline. The dealers stated they will honor this pricing for orders made by February 29, 1996, from participating local units of government in the State Bid Procurement Program. After that date, the vehicles can be ordered at retail pricing; and vehicle delivery dates will be longer.

Approved for Submission:

Respectfully submitted,


Jack E. Kirksey, Mayor


Robert J. Beckley
Director of Public Works

RJB/tpm
Attachment

cc: Mayor, City Clerk, City Attorney, Director of Finance, James-Martin
Chevrolet, Inc., Jackson Ford, Inc.

February 7, 1996

TO: R. BECKLEY
FROM: D. BELL
REFER: SEDAN AND VAN BIDS

I contacted several dealerships in the area for quotes on the present sedan and mayor's van bids. I received the following information:

SEDANS (4)	Per Vehicle	Total (4) Vehicles
Present State Bid:	\$ 13,328.00	\$ 53,312.00
Armstrong Buick:	\$ 18,469.12	\$ 73,876.48
James-Martin Buick: (Same Dealer offering State bid price, but without State concession)	\$ 18,115.00	\$ 72,460.00
Difference: State bid / Dealer: (Armstrong)	\$ 5,141.12	\$ 20,564.48
Percent difference: Approx. (%) (Armstrong)		38.7 %
Difference: State bid / Dealer: (James-Martin)	\$ 4,787.00	\$ 19,148.00
Percent difference: Approx. (%) (James-Martin)		35.9 %

(1) 15 Passenger Van:

Present State Bid:	\$ 20,949.00
Bill Brown Ford:	\$ 25,444.00
Difference: State bid versus Dealer:	\$ 4,495.00
Percent difference: Approx. (%)	21.5 %

On a motion by Jurcisin, seconded by Feenstra, and unanimously

adopted, it was:

BUDGET 1995-96

and CITY-OWNED VEHICLES

(Fernon Feenstra)

Pursuant to req. for number and assignment of City vehicles, pagers, beepers and cellular phones, request Mayor submit R & R that identifies which City vehicles should have the City seal placed on the vehicle doors and which should be identified on the license plates, such report to be rec'd by 2/1/96 or vehicles shall be removed from budget.

#914-95 RESOLVED, that having considered the report and recommendation of the Finance, Insurance and Budget Committee, dated December 6, 1995, submitted pursuant to Council Resolution 600-95, regarding the number and assignment of City vehicles, pagers, beepers and cellular phones, the Council does hereby request that the Mayor submit a report and recommendation that identifies which City vehicles listed in the report dated September 15, 1995 from the Finance Director that should be eliminated as a "take home" vehicle as well as which vehicles should have the City seal placed on the vehicle doors and which vehicles should be identified on the license plates as City vehicles, such report to be received by Council on or before February 1, 1996, or such vehicles shall be removed from the budget.

DEC 20 1995

Councilmembers:

Suggested resolution from the Mayor and Finance Director:

Resolution B - (Report from Mayor)

RESOLVED, that having considered the report and recommendation of the Finance, Insurance and Budget Committee, dated December 6, 1995, submitted pursuant to Council Resolution 600-95, regarding the number and assignment of City vehicles, papers, beepers and cellular phones, THE COUNCIL DOES HEREBY REQUEST THAT THE MAYOR SUBMIT A REPORT AND RECOMMENDATION THAT IDENTIFIES WHICH CITY VEHICLES LISTED IN THE REPORT DATED SEPTEMBER 15, 1995 FROM THE FINANCE DIRECTOR THAT SHOULD BE ELIMINATED AS A "TAKE HOME" VEHICLE AS WELL AS WHICH VEHICLES SHOULD HAVE THE CITY SEAL PLACED ON THE VEHICLE DOORS AND WHICH VEHICLES SHOULD BE IDENTIFIED ON THE LICENSE PLATES AS CITY VEHICLES.

Karen
12/20/95

FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING REPORT FOR
MEETING OF WEDNESDAY, DECEMBER 6, 1995

- a*
15. **CR-600-95** - Communication from Councilmember Feenstra regarding the number and assignment of City vehicles, pagers, beepers and cellular phones. Referred for report and recommendation.

The Committee recommends adoption of a resolution which requires as of February 1, 1996, vehicles as addressed in the report dated September 15, 1995, to the Members of the Finance, Insurance and Budget Committee by Michael Slater, Finance Director, will have the City Seal on both front doors and license plate identifying the car as a City vehicle, or the department's budget will be adjusted to reflect that vehicles price.

This item to be placed on the **Regular Meeting Agenda of December 20, 1995.**

- P*
16. **CR-784-93** - Request that the Finance and Insurance Committee conduct a financial review of the Livonia SPREE financial report with respect to SPREE "43" and thereafter submit a report and recommendation.

The Committee recommends adoption of a resolution of "No Further Action."

This item to be placed on the **Regular Meeting Agenda of December 20, 1995.**

- G*
17. **CR-557-95** - Bids received for ambulance billing services, referred for interviews of the top three ranked firms, Medical Management Systems of Michigan, Inc., AccuMed Billing, Inc., and Parastar and for report and recommendation regarding a selected candidate.

Fifteen minutes were allotted for each bidder.

The Committee recommends adoption of a resolution which awards the contract for ambulance billing services to Medical Management Systems of Michigan, Inc.

Also, adopt resolution which requests a report and recommendation from the Finance Director on the level of the City's ambulance rates.

This item to be placed on the **Regular Meeting Agenda of December 20, 1995.**

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

James P. Andres
CHIEF ACCOUNTANT



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
421-2000
FAX: 421-1807

This item has
follows:

Study M

Regula

Other

Other T

RECEIVED
OFFICE OF THE CITY CLERK
Robert D. Bennett
95 SEP 19 PM 4:11

SEP 19 4:11 PM '95
CITY CLERK
OFFICE

September 15, 1995

Members of the Finance, Insurance and Budget Committee
City of Livonia, Michigan

Re: City Pagers, Cellular Phones and Vehicles

Dear Committee Members:

Pursuant to C R # 600-95, the Department of Finance has compiled on the attached sheets the information requested regarding the number and assignment of City pagers, cellular phones and vehicles.

Please do not hesitate to contact me if I can be of further assistance.

Very truly yours,

Michael T. Slater
Director of Finance

MTS:ml
Attachments

pc: Mayor, Council, City Clerk, City Attorney, Police Chief, Fire Chief,
Director of Public Works

*Distributed for budget purposes
9/25/95 m BT - 18*

CITY OF LIVONIA
CELLULAR PHONE AND PAGER SUMMARY

15-Sep-95

	<u>CELLULAR PHONES</u>	<u>PAGERS</u>
Community Resources	1	
City Council	1 (Not in use)	1
Fire Department	3	7
Housing	2	5
Inspection		4
Mayor	1	
Parks & Rec		8
Police	28	47
Public Works		4
TOTAL	36	76

*From Bob
Buckley - 9/13/93*

1.	1995 OLDSMOBILE	CITY CLERK	Mc COTTER
2.	1991 LUMINA	ASSESSOR'S	NAGY
3.	1995 OLDSMOBILE	CIVIL SERVICE	DAVIS
4.	1991 LUMINA	TREASURER	BISHOP
5.	1994 OLDSMOBILE	HOUSING	INGLIS
6.	1991 DODGE	INSPECTION	FEGAN
7.	1991 DODGE	INSPECTION	WOODCOX
8.	1990 PONTIAC	INSPECTION	MAKIE
9.	1995 OLDSMOBILE	ENGINEERING	GALINDO
10.	1990 PONTIAC	ENGINEERING	CLARK
11.	1986 CHEVY	ENGINEERING	HILL
12.	1994 OLDSMOBILE	PUBLIC SERV.	BECKLEY
13.	1990 PONTIAC	PUBLIC SERV.	MAGID
14.	1991 DODGE	PUBLIC SERV.	RONEY
15.	1989 BUICK	EQ. MAINT.	BELL
16.	1989 BUICK	BLD. MAINT.	REISER
17.	1989 BUICK	ROAD MAINT.	St. HENRY
18.	1989 BUICK	W & S MAINT.	FERRI
19.	1989 BUICK	PARK MAINT.	LARSON
20.	1991 DODGE	RECREATION	REINKE
21.	1990 PONTIAC	RECREATION	KAREN K.
22.	1994 OLDSMOBILE	LIBRARY	DELLER
23.	1995 OLDSMOBILE	PLANNING	NAGY
24.	1994 OLDSMOBILE	COMM. RES.	WISLER

LIVONIA FIRE & RESCUE
DEPARTMENTAL CORRESPONDENCE

DATE: August 25, 1995

TO: Michael T. Slater, Director

DEPT: Finance

FROM: Chief Ronald J. Engle

DEPT: Fire

SUBJECT: City Vehicles

In response to your request, Livonia Fire & Rescue personnel have vehicles assigned as follows:

Fire Chief	1995 Chevrolet Caprice
Batt. Chief/Training	1995 Chevrolet Caprice
Fire Marshal	1995 Chevrolet Caprice
Sr. Inspector	1995 Chevrolet Caprice
Inspector	1985 Dodge Diplomat
Apparatus Supervisor	1990 Ford Crown Victoria



Ronald J. Engle, Chief
Dept. of Public Safety - Fire & Rescue

iy
cc: file

RECEIVED
1995
DEPT. OF FINANCE

DEPARTMENT OF PUBLIC SAFETY

DIVISION OF POLICE

LEE B. GRIEVE
CHIEF OF POLICE



ROBERT D. BENNETT
MAYOR

15050 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5499
(313) 421-2900
FAX: 427-8044

August 24, 1995

Michael Slater, Director
Finance Department
33000 Civic Center Drive
Livonia, MI 48154

RE: DEPARTMENT HEAD VEHICLE

Dear Mr. Slater:

The vehicle assigned to the Police Chief is a 1995 Chevrolet, 4 door, burgundy in color, vehicle #95-43.

If I can be of further assistance, please let me know.

Yours very truly, -

A handwritten signature in dark ink, appearing to read "Lee B. Grieve".

Lee B. Grieve, Chief
Livonia Division of Police

LBG/mf

cc: Capt. McDonald
file

BUDGET 1995-96

(Fernon Feenstra)

Req. for infor. re: the
no. and assignment of City
vehicles, pagers, beepers,
and cellular phones.

(Refer to Finance Dir. and
Finance, Ins. and Budget
Committee)

#600-95

RESOLVED, that having considered a communication from
Fernon P. Feenstra, Councilmember, dated August 2, 1995, regarding the
number and assignment of City vehicles, pagers, beepers and cellular
phones, the Council does hereby refer his subject to the Finance Director
for his report and recommendation; FURTHER, the Council does hereby
refer this matter to the Finance, Insurance and Budget Committee for its
report and recommendation.

AUG 30 1995

CONSENT AGENDA ITEM

Motion by: Kavanagh

Seconded by: McGee

ROLL CALL:

Ayes: Toy, Jurcisin, Feenstra, McGee, Kavanagh, Brosnan, and Taylor

Nays: None

Absent: None

RECEIVED
OFFICE OF THE CITY CLERK

This item has been scheduled as follows:

Study Meeting 8/21/95

Regular Meeting _____

Other _____

Copies To _____

95 **OFFICE OF THE COUNCIL**

DATE: August 2, 1995

MEMO TO:

Gerald D. Taylor, City Council President
Michael P. McGee, Vice President
Maureen Miller Brosnan, Councilmember
Dale A. Jurcisin, Councilmember
Sean P. Kavanagh, Councilmember
Laura M. Toy, Councilmember

FROM:

Fernon P. Feenstra, Councilmember



RE:

**REGULAR MEETING OF JUNE 21, 1995 -
VEHICLES, PAGERS, BEEPERS AND CELLULAR
PHONES - AGENDA ITEM FOR NEXT STUDY**

I am hereby requesting City Councilmembers adopt a resolution requesting a report from the Finance Director which would include the number and assignment of City vehicles, pagers, beepers, and cellular phones.

Additionally, I am requesting that City Councilmembers adopt a resolution which would refer the report mentioned above to the Finance, Insurance and Budget Committee for report and recommendation.

Thank you.

CC: Mayor, Clerk, Finance Director, City Attorney.

A/GenCorres2/Beepers.FPF

Councilmember Feenstra also spoke to the matter of possibly renaming the "Finance and Insurance Committee" to the "Finance, Insurance and Budget Committee" and requested that this matter be placed on the next available Study Agenda. He further requested that the subject of beepers, pagers, and cellular phones in the City be placed on the next available Study Agenda.

JUN 21 1995

DEPARTMENT OF FINANCE

David N. Preston
DIRECTOR OF FINANCE

James P. Andres
CHIEF ACCOUNTANT



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(313) 421-2000
FAX: 421-1807

Robert D. Bennett
MAYOR

RECEIVED
CITY COUNCIL OFFICE
92 SEP 17 PM 12:01
[Signature]

September 17, 1992

Council President Laura Toy:

Attached for your review is a summary of vehicles taken home by Administration Departments and the Police Department. The Police Department does not keep records on the cost of their vehicles, only on maintenance as a whole for all vehicles under the Police budget. The Administration, on the other hand, do keep detailed records for maintenance, fuel and costs of each vehicle.

I have attached two sheets for your review. I will be more than happy to meet with you and review the costs shown with the appropriate document support.

David N. Preston
Director of Finance

DNP/dm
Attach.

CITY OF LIVONIA
VEHICLE EXPENSE
12 MONTHS

SECTION	NUMBER OF VEHICLES	PURCHASE COST	OPERATING COST	FUEL COST	TOTAL COST	MILEAGE PAYMENT	NET COST
CITY CLERK	1	1000	720	94	1814	2937	-1123
MAYORS (LEASE)	1	4350	35	0	4385	2200	2185
ASSESSORS	1	1000	376	235	1611	3300	-1689
CIVIL SERVICE	1	1000	235	131	1366	1430	-64
LEGAL	1	1000	788	74	1862	5445	-3583
FINANCE	1	1000	495	239	1734	3025	-1291
TREASURE	1	1000	243	186	1429	2530	-1101
HOUSING	1	1000	578	167	1745	1650	95
INSPECTION	1	1000	170	271	1441	2475	-1034
ENGINEERING	3	3000	1474	644	5118	8800	-3682
PUBLIC SERVICE	7	7000	6233	1269	14502	14300	202
RECREATION	2	2000	742	353	3095	3410	-315
LIBRARY	1	1000	435	167	1602	1650	-48
PLANNING	1	1000	199	258	1457	4400	-2943
COMMUNITY SERVICES	1	1000	375	145	1520	1650	-130
COURT (LEASES)	3	10300	0	0	10300	8800	1500
	---	-----	-----	-----	-----	-----	-----
TOTAL	27	37650	13098	4233	54981	68002	-13021
		=====	=====	=====	=====	=====	=====

COST OF VEHICLES IS ALLOCATED ONE TENTH TO EACH YEAR. AVERAGE PURCHASE PRICE FOR VEHICLES IN USE IS 10,000 DOLLARS (PURCHASE PRICES RANGE FROM 7,432 TO 11,976)

MILEAGE REIMBURSEMENT COMES FROM FORMS USED FOR W-2 PURPOSES FOR EACH DEPARTMENT FOR THE YEAR ENDING 12-31-91.

MAINTENANCE AND GAS USAGE IS ACTUAL FOR A TWELVE MONTH PERIOD.
ALL INFORMATION IS SUPPORTABLE BY SOURCE DOCUMENTS.

VEHICLE EXPENSE

December 1, 1991 - July 31, 1992

<u>SECTION</u>	<u># OF VEHICLES</u>	<u>OPERATING COSTS</u>	<u>FUEL COSTS</u>
City Clerk	1	\$ 720.56	\$ 93.80
Mayor's office	1	\$ 35.00	\$ 0.00
Assessor's office	1	\$ 376.55	\$ 235.46
Civil Service	1	\$ 235.41	\$ 131.42
Legal	1	\$ 788.10	\$ 74.04
Finance	1	\$ 495.61	\$ 239.48
Treasurer	1	\$ 243.44	\$ 186.42
Housing	1	\$ 578.33	\$ 167.54
Inspection	1	\$ 170.40	\$ 270.84
Engineering	3	\$ 1,474.55	\$ 643.90
Public Service	7	\$ 6,233.50	\$ 1,269.40
Recreation	2	\$ 742.37	\$ 353.09
Library	1	\$ 434.89	\$ 167.36
Planning	1	\$ 198.75	\$ 257.98
Community Resources	1	\$ 376.64	\$ 145.26

NOTE: Operating Costs include labor cost (mechanic's time billed at \$35.00 per hour), parts cost and outside repair costs. Included in these costs are items such as preventative maintenance, car washes, collision damage etc.

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

ROBERT D. BENNETT
MAYOR

ROBERT J. BECKLEY, P.E.
Director of Public Works

GEORGE F. SILLS
Supt. of Public Service

DOUGLAS A. PAKKALA
Public Utility Manager



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(313) 522-1620
FAX: 421-1807

January 24, 1990

MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Building
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Golf Courses

JAN 25 1990

K ✓ ①
B

Honorable Members of the Council
City of Livonia

Subject: Vehicle Listing

Dear Council Members:

In response to a recent request by Councilwoman Toy, I have prepared a listing of all vehicles owned or leased by the City, excepting the Police and Fire Departments. The listing includes the vehicle number, the model year, brief description of the vehicle, number of the Section the vehicle has been assigned to, and the date the vehicle was purchased or leased.

In addition to vehicles, other large maintenance equipment such as golf course turf trucksters, large sewage pumps, tree sprayers, brush chippers, trailers, and leaf vacuums have been included near the end of the listing. Smaller maintenance equipment such as snow blowers, weed whips, and walk-behind lawn mowers have not been shown.

I believe this listing will present a clearer "snapshot" of the vehicle fleet for the information of the Council.

Respectfully submitted,


Robert J. Beckley

Director of Public Works

RJB/tpm
Attachment

cc: Mayor
Director of Finance

DEPARTMENT NUMBER

DEPARTMENT NAME

174	ADMINISTRATIVE SERVICES
526	ANIMAL CONTROL
202	ASSESSOR'S OFFICE
447	BUILDING MAINTENANCE
297	CABLE TELEVISION
111	CITY CLERK
738	CIVIC CENTER LIBRARY
220	CIVIL SERVICE
891	COMMUNITY RESOURCES
445	DIRECTOR OF PUBLIC WORKS
441	ENGINEERING
446	EQUIPMENT MAINTENANCE
230	FINANCE
781	FORESTRY
685	FOX CREEK MAINTENANCE
737	HISTORICAL COMMISSION
296	HOUSING COMMISSION
715	ICE RINK MAINTENANCE
683	IDYL WYLD MAINTENANCE
371	INSPECTION
222	LEGAL
173	MAYOR'S OFFICE
704	PARK MAINTENANCE
236	PERSONNEL SECTION
805	PLANNING DEPARTMENT
304	POLICE
444	PUBLIC SERVICE ADMINISTRATION
707	RECREATION
463	ROAD MAINTENANCE
525	SANITATION
590	SEWER MAINTENANCE
475	SIGN MAINTENANCE
253	TREASURER'S OFFICE
591	WATER MAINTENANCE
681	WHISPERING WILLOWS MAINTENANCE

TOTAL NUMBER OF RECORDS PROCESSED 35

DEPARTMENT NUMBER

DEPARTMENT NAME

111	CITY CLERK
173	MAYOR'S OFFICE
174	ADMINISTRATIVE SERVICES
202	ASSESSOR'S OFFICE
220	CIVIL SERVICE
222	LEGAL
230	FINANCE
236	PERSONNEL SECTION
253	TREASURER'S OFFICE
296	HOUSING COMMISSION
297	CABLE TELEVISION
304	POLICE
371	INSPECTION
441	ENGINEERING
444	PUBLIC SERVICE ADMINISTRATION
445	DIRECTOR OF PUBLIC WORKS
446	EQUIPMENT MAINTENANCE
447	BUILDING MAINTENANCE
463	ROAD MAINTENANCE
475	SIGN MAINTENANCE
525	SANITATION
526	ANIMAL CONTROL
590	SEWER MAINTENANCE
591	WATER MAINTENANCE
681	WHISPERING WILLOWS MAINTENANCE
683	IDYL WYLD MAINTENANCE
685	FOX CREEK MAINTENANCE
704	PARK MAINTENANCE
707	RECREATION
715	ICE RINK MAINTENANCE
737	HISTORICAL COMMISSION
738	CIVIC CENTER LIBRARY
781	FORESTRY
805	PLANNING DEPARTMENT
891	COMMUNITY RESOURCES

TOTAL NUMBER OF RECORDS PROCESSED 35

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DAT
123	85	PONTIAC 1000 SEDAN	441	85/06/27
125	85	PONTIAC 1000 SEDAN	441	85/06/27
130	85	PONTIAC 1000 SEDAN	371	85/06/27
131	85	PONTIAC 1000 SEDAN	371	85/06/27
133	85	PONTIAC 1000 SEDAN	371	85/06/27
134	85	PONTIAC 1000 SEDAN	441	85/06/27
135	85	PONTIAC 1000 SEDAN	371	85/06/27
136	85	PONTIAC 1000 SEDAN	371	85/06/27
137	85	PONTIAC 1000 SEDAN	371	85/06/27
138	85	PONTIAC 1000 SEDAN	371	85/06/27
139	85	PONTIAC 1000 SEDAN	441	85/06/27
537	89	PONTIAC	296	89/06/02
22	81	CHRYSLER 4 DR LEBARON	296	83/04/18
524	80	PLYMOUTH 4 DR VOLARE W/RADI	446	80/02/22
3	85	CHEV CELEBRITY 4 DR SED. W/RAD	463	85/06/04
4	85	CHEV CELEBRITY 4 DR SED. W/RAD	591	85/06/04
6	85	CHEV CELEBRITY 4 DR SED. W/RAD	447	85/06/04
7	85	CHEV CELEBRITY 4 DR SEDAN	441	85/06/04
8	85	CHEV CELEBRITY 4 DR SEDAN	704	85/06/04
9	85	CHEV CELEBRITY 4 DR SEDAN	707	85/06/04
17	81	PLYMOUTH RELIANT	446	86/01/24
18	86	CHEV CAVILIER 4 DR SEDAN	441	86/04/14
19	86	CHEV CAVILIER 4 DR SEDAN	371	86/04/14
20	86	CHEV CAVILIER 4 DR SEDAN	371	86/04/14
550	88	BUICK SKYLARK	253	88/06/30
554	89	BUICK	296	89/07/12
555	89	BUICK CENTURY	230	89/07/14
556	89	BUICK CENTURY	738	89/07/12
557	89	BUICK CENTURY	891	89/07/20
25	79	CHEVROLET 4 DR MALIBU W/RAD	371	79/04/01
13	83	DODGE DIPLOMAT 4 DR SED. W/RAD	525	85/09/05
16	83	DODGE DIPLOMAT	446	85/09/18
541	87	CHEV CAPRICE	111	87/06/08
542	87	CHEV CAPRICE 4 DR SEDAN	445	87/06/08
543	87	CHEV CAPRICE	444	87/06/12
544	87	CHEV CAPRICE	441	87/06/12
545	87	CHEV CAPRICE	805	87/06/12
546	87	CHEV CAPRICE	590	87/06/12
547	87	CHEV CAPRICE	707	87/06/08
548	87	CHEV CAPRICE	222	87/07/17
561	84	DODGE DIPLOMAT	525	87/06/17
562	84	DODGE DIPLOMAT	525	87/06/17
563	85	DODGE DIPLOMAT 4 DR SEDAN	525	87/07/10
564	85	DODGE DIPLOMAT 4 DR SEDAN	525	87/07/10
565	85	DODGE DIPLOMAT	525	87/07/10
1	89	FORD CROWN VICTORIA LTD	173	89/04/07
149	85	BUICK SKYLARK	220	85/07/03
539	89	FORD VAN	296	89/01/19
551	88	DODGE CARAVAN	111	88/06/30
552	88	DODGE CARAVAN	371	88/06/30
553	88	DODGE CARAVAN	202	88/06/30
228	77	GMC SUBURBAN	446	81/12/30
72	89	DODGE DAKOTA	447	89/04/03
73	84	FORD RANGER PICKUP	681	84/06/21
74	84	FORD RANGER PICKUP W/RADIOX	704	84/06/21

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DATE
75	84	FORD RANGER PICKUP W/RADIO	704	84/06/21
76	85	GM PICKUP S-15	704	85/06/26
77	85	GM PICKUP S-15	704	85/06/26
82	85	GM PICKUP S-15	781	85/06/26
83	85	GM PICKUP S-15	463	85/06/26
86	85	GM S-15 PICKUP	463	85/06/28
87	85	GM S-15 PICKUP	463	85/06/28
140	89	DODGE DAKOTA	441	89/05/02
141	89	DODGE DAKOTA	441	89/05/02
142	89	DODGE DAKOTA	441	89/05/02
143	89	DODGE DAKOTA	441	89/05/02
335	83	DODGE RAMPAGE PICKUP W/RADIO	591	83/05/11
375	87	CHEVY S-10 PICKUP	475	87/08/10
376	84	FORD RANGER PICKUP W/RADIO	590	84/06/21
377	84	FORD RANGER PICKUP W/RADIO	704	84/06/21
392	89	DODGE DAKOTA	590	89/04/03
492	89	DODGE DAKOTA	591	89/04/03
53	81	DODGE PICKUP W/RADIO, ARROW	463	81/07/01
54	81	DODGE PICKUP W/RADIO, DMI	704	81/07/01
55	81	DODGE PICKUP	446	81/07/07
57	80	DODGE PICKUP	704	80/07/09
59	79	DODGE PICKUP W/RADIO	704	79/08/08
60	79	DODGE PICKUP W/RADIO, ARROW	475	79/08/24
64	81	DODGE PICKUP W/RADIO	704	81/07/01
65	81	DODGE PICKUP W/RADIO	704	81/07/01
68	82	FORD PICKUP W/ARROW	463	82/05/11
69	82	FORD PICKUP W/RADIO	704	82/05/11
202	88	CHEVY PICKUP	704	88/09/01
225	87	CHEVY PICKUP	704	87/06/01
226	87	CHEVY PICKUP	704	87/06/01
294	87	CHEVY PICKUP	704	87/06/01
325	87	CHEVY PICKUP	590	87/06/01
384	86	CHEVROLET PICKUP	590	86/05/07
438	80	CHEVROLET PICKUP W/RADIO	704	79/11/20
442	87	CHEVY PICKUP	591	87/06/01
444	87	CHEVY PICKUP	591	87/06/01
486	86	CHEVROLET PICKUP	591	86/05/07
579	87	CHEVY PICKUP	441	87/06/01
607	85	DODGE PICKUP	704	85/06/20
608	85	DODGE PICKUP	704	85/06/20
609	86	CHEVROLET PICKUP	683	86/05/07
630	89	DODGE PICK-UP TRUCK	685	89/06/30
849	85	FORD PICK-UP	525	86/02/03
850	85	FORD PICK-UP	525	86/02/03
318	62	IHC CARGO TRUCK	590	72/05/26
12	85	FORD 12 PASSENGER VAN	173	85/05/31
93	87	FORD VAN	447	87/04/14
94	87	FORD VAN	447	87/04/14
201	87	CHEV ASTRO VAN	297	87/07/17
205	86	DODGE VAN	891	86/06/27
208	89	DODGE VAN	704	89/06/30
213	75	CHEVY VAN	447	87/02/16
245	79	FORD VAN W/ARROW	704	79/06/01
316	88	FORD VAN	591	88/07/05
454	85	CHEVY VAN 20 W/RADIO	591	85/07/24

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DAT
455	85	CHEVY VAN 20 W/RADIO	591	85/07/22
456	85	CHEVY VAN	591	85/07/19
457	89	DODGE VAN	591	89/06/30
503	82	GMC VAN W/RADIO	441	81/11/11
538	87	FORD 12 PASSENGER VAN	296	86/12/03
80	79	FORD HI-CUBE VAN W/RADIO	446	79/07/12
203	82	CHEVROLET HI-CUBE VAN	891	82/05/26
204	85	CHEVY HI CUBE VAN	891	85/11/26
211	86	FORD BUS	891	87/10/13
348	88	E350 FORD STEP VAN	590	88/08/23
448	87	CHEVROLET STEP VAN	591	87/07/27
92	86	GMC STEP VAN	447	86/08/12
331	77	FORD UTILITY W/COVER RADIO	590	77/04/18
461	84	FORD UTILITY TRUCK W/BOX	591	84/09/18
462	79	IHC UTILITY TRUCK W/RADIO	591	79/09/06
467	67	FORD UTILITY TRUCK	591	67/01/26
50	74	FORD STAKE TRUCK	463	74/07/30
52	81	CHEVROLET STAKE TRUCK W/ARR	463	80/12/10
56	82	GMC STAKE TRUCK W/ARROW	781	82/01/29
66	82	GMC STAKE TRUCK	463	82/06/18
67	83	GMC STAKE TRUCK	463	83/08/18
70	83	GMC WRECKER	446	83/08/18
85	76	FORD STAKE W/COMPRESSOR	475	75/10/21
89	86	FORD STAKE TRUCK	475	86/10/10
212	84	FORD F700 SKYWORKER	781	85/01/07
311	87	CHEV STAKE TRUCK	590	87/06/19
312	87	CHEV STAKE TRUCK	590	87/06/19
319	77	FORD STAKE TRUCK W/RADIO	590	77/04/15
481	85	FORD STAKE TRUCK	591	85/10/01
482	85	FORD STAKE TRUCK	591	85/10/01
483	85	FORD STAKE TRUCK	591	85/09/28
38	83	FORD DUMP 20000	781	83/06/10
42	77	FORD DUMP W/SNOWBLADE 27500	781	77/03/06
44	80	FORD DUMP W/SNOWBLADE 27500	781	80/08/29
45	80	FORD DUMP W/SNOWBLADE 27500	781	80/10/07
49	79	FORD DUMP W/SNOWBLADE	463	79/10/11
314	86	CHEVY TANDEM DUMP	590	86/09/18
315	86	CHEVY TANDEM DUMP	591	86/09/08
321	83	GMC TANDEM DUMP 46000	591	83/09/19
29	88	FORD DUMP/SPREADER/BLADE	463	88/07/20
30	88	FORD DUMP/SPREADER/BLADE	463	88/07/20
33	86	FORD TANDEM DUMP	463	86/12/19
34	84	FORD DUMP/SPREADER/BLADE	463	84/12/01
35	82	FORD TANDEM DUMP 46000 W/RADIO	463	81/09/29
39	84	FORD DUMP/SPREADER/BLADE	463	84/12/01
40	83	FORD TANDEM DUMP 46000	463	83/07/27
41	87	FORD TANDEM DUMP	463	87/12/02
43	86	FORD DUMP F800	463	86/08/18
48	75	FORD CAB & CHASSIS	463	75/06/20
362	58	IHC TRUCK TRACTOR	463	69/01/23
99	69	MOBIL STREET SWEEPER	463	69/09/26
100	80	MOBIL STREET SWEEPER	463	80/02/29
101	77	MOBIL STREET SWEEPER	463	77/06/01
345	90	FORD VACTOR	590	89/12/21
368	83	FORD VACTOR	590	83/08/04

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DATE
91	61	CHEVROLET ASPHALT DIST22000	463	61/03/23
47	79	FORD DUMP W/SELF-LOADER RAD	463	79/10/11
98	58	RED 2 1/2 T VAN WRECKER	446	0/00/00
252	73	GMC TRUCK TREE SPADE	781	72/12/15
263	69	FORD LCG TRACTOR W/MOWER	681	69/07/30
269	75	JACOBSEN LCG TRACTOR	704	75/04/29
273	69	JACOBSEN TRACTOR	704	69/05/01
612	68	FORD LCG TRACTOR	681	68/06/07
110	68	FORD TRACTOR W/BACK BLADE	704	68/07/11
111	67	IHC TRACTOR W/BACK BLADE	683	67/08/09
112	54	IHC SICKLE-BAR MOWER	704	54/02/24
113	68	MASSEY FERGUSON TRACTOR	704	68/06/04
119	74	FORD SICKLE-BAR MOWER	704	74/02/15
268	77	FORD TRACTOR	704	76/12/21
274	79	FORD TRACTOR	704	79/08/31
275	79	FORD TRACTOR	704	79/08/31
276	80	FORD TRACTOR	704	80/04/15
283	88	FORD TRACTOR	704	88/06/29
611	72	JACOBSEN TRACTOR	681	72/05/04
614	43	FORD TRACTOR	683	75/12/02
615	68	MASSEY FERGUSON TRACTOR	683	75/12/02
618	72	TORO TRACTOR	683	75/12/02
364	75	FORD TRACTOR LOADER	446	75/06/03
114	89	JCB TRACTOR LOADER BACKHOE	463	89/10/16
117	85	CASE TRACTOR LOADER BACKHOE	463	85/06/27
401	88	CASE TRACTOR LOADER BACKHOE	591	88/03/18
402	88	CASE TRACTOR LOADER BACKHOE	591	88/03/18
469	85	CASE TRACTOR LOADER BACKHOE	591	85/06/28
616	67	MASSEY FERGUSON TRACTOR LOA	704	67/03/01
217	73	IHC BULLDOZER	463	73/06/01
90	88	CASE FRONT END LOADER	463	88/05/02
97	73	ALLIS CHALMERS TRACK LOADER	463	73/12/14
96	73	WARNER SWASEY GRAD-ALL	463	73/12/01
600	85	B&V CONST.CONTRACT VEHICLES	463	0/00/00
105	71	WABCO GRADER 24000	463	72/01/20
108	79	JOHN DEERE GRADER	463	79/11/01
109	80	JOHN DEERE GRADER	463	80/02/19
103	60	BROS RUBBER TIRE ROLLER	463	60/08/12
106	87	FERGUSON STEEL ROLLER	463	87/06/29
120	74	ROSCO STEEL ROLLER	463	74/09/27
104	85	YALE FORK LIFT	446	85/08/15
121	74	WARNER SWASEY FORK LIFT	463	74/02/04
411	79	EATON YALE LIFT TRUCK	591	79/10/01
625	68	ZAMBONI ICE RESURFACER	715	68/03/04
626	68	ZAMBONI ICE RESURFACER	715	68/08/28
627	75	ZAMBONI ICE RESURFACER	715	75/09/17
220	75	CUSHMAN TURF TRUCKSTER	704	75/02/03
231	0	CUSHMAN TURF TRUCKSTER	704	81/06/01
602	87	JOHN DEERE TURF TRUCKSTER	704	87/10/01
603	87	JOHN DEERE TURF TRUCKSTER	683	87/10/01
604	88	JOHN DEERE TURF TRUCKSTER	704	88/02/03
613	88	CARRYALL TURF TRUCKSTER	685	88/08/05
620	87	CUSHMAN TURF TRUCKSTER	683	87/08/24
621	87	CUSHMAN TURF TRUCKSTER	704	87/08/24
622	87	CUSHMAN TURF TRUCKSTER	704	87/08/24

VEH #	MODEL	YEAR	DESCRIPTION	SECTION #	PURCHASE DATE
648	74		CUSHMAN TURF TRUCKSTER	704	84/04/01
649	82		CUSHMAN TURF TRUCKSTER	681	82/04/12
650	82		CUSHMAN TURF TRUCKSTER	681	82/04/07
651	69		CUSHMAN TURF TRUCKSTER	681	69/07/03
653	79		CUSHMAN TURF TRUCKSTER	681	79/10/17
656	79		GREENS AIRIFIER	683	79/10/17
657	79		EZGO 3-WHEEL ELECTRIC CART	704	79/10/17
659	0		TURF TRUCKSTER	704	84/04/11
665	85		TORO 36"WALK BEHIND MOWER	704	85/09/30
667	86		CUSHMAN TURF TRUCKSTER	683	86/12/22
698	88		CARRYALL TURF TRUCKSTER	685	88/08/05
187	0		BOWEN FLAT BED TRAILER	463	65/05/19
188	0		BOWEN FLAT BED TRAILER	463	65/05/19
246	88		STIGERS TRAILER	704	88/03/23
248	79		GERARD EQUIPMENT TRAILER	704	79/08/06
254	71		HARRIS TANDEM TRAILER	704	71/02/24
281	73		FERREE TRAILER	704	73/05/01
379	83		DPW BUILT TRAILER (WELDER)	446	83/01/10
380	58		DPW BUILT TRAILER	590	58/08/20
478	72		TIGERLINE TANDEM AXLE TRAIL	591	72/08/16
479	84		FAYETTE FLAT BED TRAILER	591	84/06/27
480	4		FAYETTE FLAT BED TRAILER	591	84/06/27
350	78		DPW BUILT TRI-AXLE TRAILER	704	78/01/15
378	68		NELSON TANDEM LOWBOY TRAILER	463	68/05/24
382	84		LAWN EQ. 3-AXLE TRAILER	704	85/07/18
182	53		LAWRENCE TILT TOP TRAILER	446	53/12/29
253	77		ROGERS TILT TRAILER	704	67/01/23
256	80		OWENS-CLASSIC TILT TRAILER	704	80/03/20
477	67		MILLER TILT TRAILER	446	67/06/22
185	79		FRUEHAUF 25 YD DUMP TRAILER	463	79/08/02
184	75		FRUEHAUF CHLORIDE TANKER	463	75/05/01
351	58		GORMAN-RUPP 6" IMPELLOR PUM	590	58/12/17
352	58		GORMAN-RUPP 4" IMPELLOR PUM	590	58/11/18
353	82		MARLOW 6" CENTRIFUGAL PUMP	590	82/03/12
354	82		MARLOW 6" CENTRIFUGAL PUMP	590	82/03/12
282	75		DIETZ ARROW BOARD	463	75/05/01
415	72		BEMIS ARROW BOARD	590	72/03/14
416	85		DIETZ ARROW BOARD	590	85/01/30
812	81		BEMIS FLASHING ARROW BOARD	463	81/01/30
249	79		GLADCO COMPACTOR TRAILER	704	79/04/03
172	77		LAYTON ASPHALT PAVER	463	77/03/24
240	89		ASPHLUNDH	781	89/10/05
241	89		ASPHLUNDH	781	89/10/05
255	67		MITTS & MERRILL BRUSH CHIPP	781	67/06/06
261	73		WAYNE BRUSH CHIPPER	781	73/05/21
262	74		WAYNE FMC BRUSH CHIPPER	781	74/10/04
264	80		MITTS & MERRILL BRUSH CHIPP	781	80/07/11
265	80		MITTS & MERRILL BRUSH CHIPP	781	80/07/11
259	71		MYERS TREE SPRAYER	781	71/04/14
680	79		BEAN 200 GAL SPRAYER	683	79/05/10
681	78		MYERS 300 GAL SPRAYER	681	66/10/04
682	80		MYERS 200 GAL SPRAYER	681	84/05/16
260	77		VERMEER STUMP CUTTER	781	77/03/24
168	82		GLEDHILL LEAF LOADER	463	82/10/01
169	82		GLEDHILL LEAF LOADER	463	82/10/01

VEH #	MODEL YEAR	DESCRIPTION	SECTION #	PURCHASE DATE
170	81	GLEDHILL LEAF LOADER	463	81/10/28
173	79	GLEDHILL LEAF LOADER	463	79/05/30
174	81	GLEDHILL LEAF LOADER	463	81/10/28
176	84	AMERICAN LEAF VACUUM	463	84/10/16
177	84	AMERICAN LEAF VACUUM	463	84/10/16
180	86	TARRENT LEAF VACUUM	463	86/05/13
181	86	TARRENT LEAF VACUUM	463	86/05/13
183	86	TARRENT LEAF VACUUM	463	86/05/20
186	86	TARRENT LEAF VACUUM	463	86/05/20

TOTAL NUMBER OF RECORDS PROCESSED 284

Dir. of Leg. Services
Procedure File

OFFICE OF THE MAYOR

ROBERT D. BENNETT
MAYOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(313) 421-2000

JAN 25 1990

R ✓
①
C -

January 22, 1990

TO: Elected and Appointed Officials, Department Heads, and
Division Heads

FROM: Mayor Robert D. Bennett

RE: Operation and Use of City Vehicles

GENERAL STATEMENT

City vehicles are provided for the expressed purpose of facilitating the conduct of City business. Vehicles, owned or leased by the City, are to be used for City-related business only.

STATEMENT OF POLICY

The following rules shall apply to their use:

1. All City owned or leased cars assigned to elected and appointed officials, Department and Division Heads shall be identified by an insignia affixed at the bottom of the left side window.
2. All other City owned or leased vehicles shall be identified by City seals affixed to both front doors.
3. No City vehicle shall be taken home overnight except in the following situations:
 - a. Cars assigned to elected and appointed officials and Department or Division Heads.
 - b. If the employee assigned a car uses it to conduct City-related business outside of regular working hours (e.g., attending meetings, seminars, educational workshops, etc.).
 - c. If the employee assigned a car is subject to call outs regarding City business outside of normal working hours (e.g., water or sewer system repairs, road maintenance problems, equipment breakdown, building and property security and other such unplanned emergencies as may possibly arise).

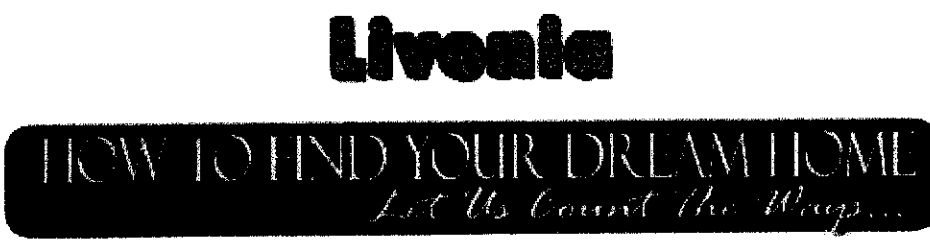
4. No City vehicle shall be taken home if residence is not within Livonia City limits.
5. All fuel consumption, mileage and other maintenance and repair information shall be reported to the Public Service Division as specified in the Equipment Maintenance Services handbook.


Robert D. Bennett, Mayor
CITY OF LIVONIA

RDB:s



Jan 31
2005



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Main News

[Back](#)

City vehicles at issue Questions raised as budget troubles grow

By Dan West

Staff Writer

As service cuts and possible tax hikes are discussed to ease Livonia's budget struggles, some residents are questioning the city's use of taxpayer-funded vehicles.

Of the city's 167 cars in its fleet for all services - including police, fire, public works and inspections - there are 63 vehicles that can go home with an authorized city employee. Those employees can fuel up with city gasoline for their drive home, but they must pay taxes on the personal mileage.

"Most of these vehicles are for use by the police department," said Mayor Jack Engebretson. "This is a bargained benefit for a number of the lieutenants and sergeants since they could be called out to work at anytime and they need access to their cars for radio communications and other equipment."

Police lieutenants, sergeants, administrators and detectives use most of those 63 cars. The remainder are used by various city department heads.

This will be one of many issues citizens are expected to scrutinize during a town hall meeting to analyze budget struggles on Thursday, Feb. 3.

Spotlight

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The car debate is nothing new. It has been debated before and the Livonia City Council sent the issue to its committee of the whole for a review in 1997, but no further action was taken.

There are many other ideas that will be discussed in the coming months as the city struggles to balance its budget in the wake of losing millions of dollars over the past five years. City officials are nervously waiting for another round of cuts in the coming weeks as Michigan lawmakers need to find some \$409 million to balance the state's budget.

The city has employed a hiring and capital improvements freeze since June 2002. This has left the city with 80 unfilled positions, but the budget perils persist.

"We can't rely on the hiring freeze and the capital expenditure freeze forever," Engebretson said. "It's starting to impact city services."

A number of cost-saving ideas will be considered, including reduced services, closing facilities such as the city's two branch libraries, laying off employees, increasing health insurance premiums for employees and increasing building permit fees.

"We can talk changes in pay for employees and health insurance co-pays, but these items are bargained and we're locked into those deals," the mayor said.

Even if the city saved the \$450,000 of general fund money that is spent to keep open the two library branches and eliminated city vehicles, the savings would not come close to covering the money lost from dwindling revenue-sharing grants, according to finance director Mike Slater.

There will be a lot of talk in the coming months about changes in tax rates which will cost Livonia property owners more money. Without a public vote, though, the city could assess a fee to all education entities for which it collects taxes - such as Livonia Public Schools, Clarenceville Public Schools and Schoolcraft College.

Slater said the city could assess a 1-percent surcharge on all of those taxes collected, something that's done in many other towns. That fees assessed in that surcharge would likely be covered by taxpayers and increase city revenue by about \$2 million a year.

Engebretson has also suggested asking voters for a rollback of the city's operational millage rate reduced

via the Headlee Amendment. As property values rise, the Headlee Amendment lowers the millage rate to control increases in property tax assessments. This has lowered Livonia's charter-allowed rate from 5 mills to 4.05 mills.

If voters approved a rollback, it would increase property taxes by about \$76 a year for the owner of a home with a market value about \$200,000. This would boost the city's \$51 million budget in 2005 by more than \$4 million a year.

"I view the city as a large, complex service company with 100,000 customers," Engebretson said. "It takes a lot of expenses to provide the services people expect and deserve."

dwest@oe.homecomm.net

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On a motion by Jurcisin, seconded by Feenstra, and unanimously

adopted, it was:

BUDGET 1995-96
and CITY-OWNED VEHICLES
(Fernon Feenstra)

Pursuant to req. for number and assignment of City vehicles, pagers, beepers and cellular phones, request Mayor submit R & R that identifies which City vehicles should have the City seal placed on the vehicle doors and which should be identified on the license plates, such report to be rec'd by 2/1/96 or vehicles shall be removed from budget.

#914-95 RESOLVED, that having considered the report and recommendation of the Finance, Insurance and Budget Committee, dated December 6, 1995, submitted pursuant to Council Resolution 600-95, regarding the number and assignment of City vehicles, pagers, beepers and cellular phones, the Council does hereby request that the Mayor submit a report and recommendation that identifies which City vehicles listed in the report dated September 15, 1995 from the Finance Director that should be eliminated as a "take home" vehicle as well as which vehicles should have the City seal placed on the vehicle doors and which vehicles should be identified on the license plates as City vehicles, such report to be received by Council on or before February 1, 1996, or such vehicles shall be removed from the budget.

DEC 20 1995

"See top of file cabinet"

"See top of file cabinet"

On a motion by Feenstra, seconded by Taylor, and unanimously adopted,

it was:

CITY VEHICLES

Subject of disposition of excess City vehicles and question of whether all have been disposed of. (Refer to Dept. of Public Works)

#17-96

RESOLVED, that the Council does hereby refer the subject of the disposition of excess City vehicles and the question of whether all excess vehicles have been disposed of to the Department of Public Works for its report and recommendation.

On a motion by Taylor, seconded by Brosnan, and unanimously adopted,

it was:

CITY VEHICLES

Req. for updated list of vehicle assignments, including pool vehicles, and the name of the individual assigned to each City vehicle. (Refer to Dept. of Public Works)

#18-96

RESOLVED, that the Council does hereby request that the Department of Public Works submit its report and recommendation relative to an updated list of vehicle assignments, including pool vehicles, and the name of the individual assigned to each City vehicle.

On a motion by Feenstra, seconded by Duggan, and unanimously

adopted, it was:

CITY VEHICLES

Subject of City policy in regards to employees and City officials taking City vehicles home. (Refer to Dept. of Pub. Works, Fire Dept. and Police Dept.)

#19-96

RESOLVED, that the Council does hereby refer the subject of City policy in regards to employees and City officials taking City vehicles home to the Department of Public Works, the Fire Department and the Police Department for their respective reports and recommendations.

On a motion by Taylor, seconded by Duggan, it was:

CITY VEHICLES

Subject of amt. of budgeted funds for vehicles and no. of vehicles authorized in budget compared to no. owned or leased by the City (Refer to Finance)

#20-96

RESOLVED, that the Council does hereby refer the subject of the amount of budgeted funds for vehicles and the number of vehicles currently authorized in the budget compared to the number currently owned or leased by the City to the Director of Finance for his report and recommendation.

A roll call vote was taken on the foregoing resolution with the following result:

AYES: Taylor, Duggan, Feenstra, Vandersloot, McGee, and Laura.

NAYS: Brosnan.

The President declared the resolution adopted.

JAN 17 1996

JAN 17 1996

JAN 17 1996

JAN 17 1996



LETTER TO THE LIVONIA CITY COUNCIL

2.

Council Office
June 3, 2022

MEETING DATE

Finance & Budget
Meeting of 8/10/22

PREPARED BY

Sara Kasprovicz, Council Office Manager,

AGENDA ITEM

CR 161-12 Subject of Advance Budget Reviews Fiscal Year 2022-2023 Pre-Budget Meeting.

BACKGROUND

To discuss the subject matter of Advance Budget Reviews Fiscal Year 2021-2022 Pre-Budget Meeting (CR 161-12)

RECOMMENDATION

To report out the findings of this meeting at the Regular Meeting of August 22, 2022

FISCAL CONSIDERATION

ATTACHMENTS

1. R040412 Subject matter of Advance Budget Reviews to FB CR-161-12
2. 2022 Assessment Data Book

APPROVED BY

On a motion by Robinson, seconded by Laura, it was:

RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council hereby refers the subject of Advance Budget Reviews to the Finance, Budget and Technology Committee for its report and recommendation.

On a motion by Kritzman, seconded by McCann, a motion was made to substitute the following resolution in lieu of the foregoing:

RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council does hereby refer the subject matter of the Council's specific duties as they pertain to preparation of the City's Budget to the Finance, Budget and Technology Committee for its report and recommendation.

A roll call vote was then taken on the motion to substitute with the following result:

AYES: Pastor, McCann, and Kritzman.

NAYS: Brosnan, Laura, Robinson, and Toy.

The President declared the substitute motion failed for lack of support.

A roll call vote was then taken on the original resolution by Robinson, seconded by Laura, as follows:

BUDGET –
General
Subject of Advance
Budget Reviews.
(Refer to the
Finance, Budget
and Technology
Committee for its
report and
recommendation)

#161-12 RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council hereby refers the subject of Advance Budget Reviews to the Finance, Budget and Technology Committee for its report and recommendation.

with the following result:

AYES: Brosnan, Laura, Robinson, and Toy.

NAYS: Kritzman, McCann, and Pastor.

The President declared the resolution adopted.

UNFINISHED BUSINESS AGENDA ITEMS (Regular Meeting of April 4, 2012)
--

Motion by: Robinson

Seconded by: Laura

ROLL CALL:

Ayes: Brosnan, Laura, Robinson, and Toy

Nays: Kritzman, McCann and Pastor

Absent: None

CITY OF LIVONIA

2022 ASSESSMENT DATA



DEPARTMENTAL CORRESPONDENCE

DATE: July 11, 2022
TO: Maureen Miller-Brosnan, Mayor
FROM: Linda Gosselin, Assessor
SUBJECT: 2022 Assessment Year

The March Board of Review has adjourned. Our assessment roll and reports for equalization have been completed and delivered to the Wayne County Assessment and Equalization. The following is a brief overview of what transpired this year:

- The Board of Review had 306 total appeals, including 33 in-person appeals and 272 mail-in appeals. Of the 304 total appeals, 19 applications were for poverty exemption and 186 applications for veteran exemption were granted for total property tax relief.
- The 2022 Ad-Valorem Taxable Values are:
Real: 4,425,650,573 – an overall increase from 2021 of ~5.41%.
Personal: 300,600,100 – an overall decrease from 2021 of ~ 0.11%**
GRAND TOTAL: 4,726,250,673 – an overall increase from 2021 of ~5.04%
- The 2022 Act 198 – IFT Taxable Values are:
Real: 64,394,791 – an overall increase from 2021 of 2.64%.
Personal: 21,170,700 – an overall decrease from 2021 of 28.05%**
GRAND TOTAL: 85,565,491
- Michigan Inflation Rate Multiplier History
2022: 1.033
2021: 1.014
2020: 1.019
2019: 1.024
2018: 1.021
2017: 1.009
2016: 1.003
2015: 1.016
2014: 1.016
2013: 1.024
2012: 1.027

***the decrease is due to the small business exemption beginning in 2014 and continuing forward along with the implementation of the Eligible Manufacturing Personal Property exemption beginning in 2016.*

AD VALOREM VALUE TOTALS

REAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2021	2022	% CHANGE
Commercial Real	937,675,300	981,138,430	4.64%
Industrial Real	280,292,200	297,651,800	6.19%
Residential Real	4,174,758,248	4,398,482,880	5.36%
TOTALS:	5,392,725,748	5,677,273,110	5.28%

TAXABLE VALUE (TV)			
	2021	2022	% CHANGE
Commercial Real	782,467,277	825,892,117	5.55%
Industrial Real	253,498,760	268,958,917	6.10%
Residential Real	3,162,682,236	3,330,799,539	5.32%
TOTALS:	4,198,648,273	4,425,650,573	5.41%

PERSONAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2021	2022	% CHANGE
Commercial Personal	188,855,800	189,645,300	0.42%
Industrial Personal	24,429,800	21,870,300	-10.48%
Utility Personal	87,646,400	89,084,500	1.64%
TOTALS:	300,932,000	300,600,100	-0.11%

TAXABLE VALUE (TV)			
	2021	2022	% CHANGE
Commercial Personal	188,855,800	189,645,300	0.42%
Industrial Personal	24,429,800	21,870,300	-10.48%
Utility Personal	87,626,354	89,084,500	1.66%
TOTALS:	300,911,954	300,600,100	-0.10%

TOTAL AD VALOREM VALUE			
	2021	2022	% CHANGE
STATE EQUALIZED VALUE	5,693,657,748	5,977,873,210	4.99%
TAXABLE VALUE	4,499,560,227	4,726,250,673	5.04%

SPECIAL ACTS TOTALS

REAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2021	2022	% CHANGE
Land Bank Real	97,200	101,900	4.84%
I.F.T. Real	66,279,300	68,356,700	3.13%
Commercial Real	7,500,500	7,823,100	4.30%
TOTALS:	73,877,000	76,281,700	3.26%

TAXABLE VALUE (TV)			
	2021	2022	% CHANGE
Land Bank Real	83,177	85,921	3.30%
I.F.T. Real	62,738,161	64,394,791	2.64%
Commercial Real	7,288,681	7,499,662	2.89%
TOTALS:	70,110,019	71,980,374	2.67%

PERSONAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2021	2022	% CHANGE
I.F.T. Personal	29,425,300	21,170,700	-28.05%
TOTALS:	29,425,300	21,170,700	-28.05%

TAXABLE VALUE (TV)			
	2021	2022	% CHANGE
I.F.T. Personal	29,425,300	21,170,700	-28.05%
TOTALS:	29,425,300	21,170,700	-28.05%

TOTAL SPECIAL ACT VALUE			
	2021	2022	% CHANGE
STATE EQUALIZED VALUE	103,302,300	97,452,400	-5.66%
TAXABLE VALUE	99,535,319	93,151,074	-6.41%

**GRAND TOTAL
AD VALOREM & SPECIAL ACTS**

GRAND TOTAL AD VALOREM & SPECIAL ACT VALUE			
	2021	2022	% CHANGE
STATE EQUALIZED VALUE	5,796,960,048	6,075,325,610	4.80%
TAXABLE VALUE	4,599,095,546	4,819,401,747	4.79%

BROWNFIELD TOTALS

BROWNFIELD PARCELS (Included in Ad Valorem Totals)		
	2021	2022
STATE EQUALIZED VALUE	25,689,400	33,470,000
TAXABLE VALUE	23,316,259	30,893,199

Brownfield Districts

Livonia Marketplace (2008)
Livonia Marketplace II (2017)
Livonia Commons (2015)
Haggerty Square (2019)

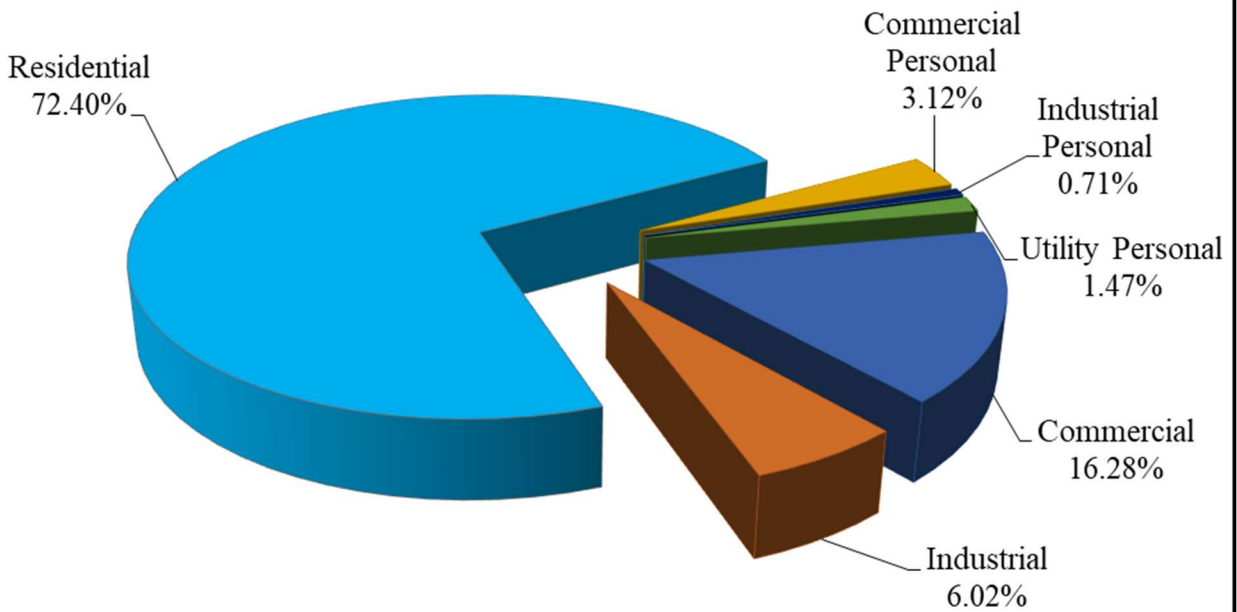
ACT 328 (Exempt Personal Property)

Admiral Tool & Manufacturing Company
Helm Incorporated
Odyssey Electronics Inc.
Washers Inc. DBA Alpha USA (2)

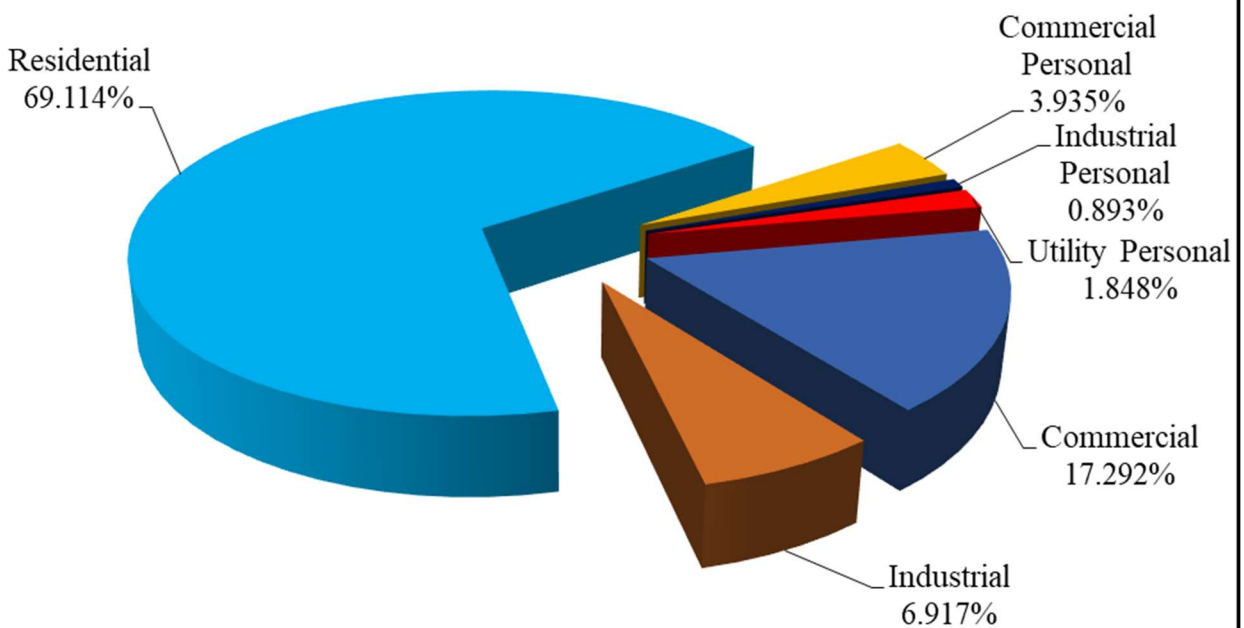
ACT 210 (Commercial Rehab) Taxable Values (Included in Totals)

2015: 466,550
2016: 1,389,760
2017: 1,389,900
2018: 1,389,900
2019: 676,800
2020: 676,800
2021: 676,800
2022: 676,800

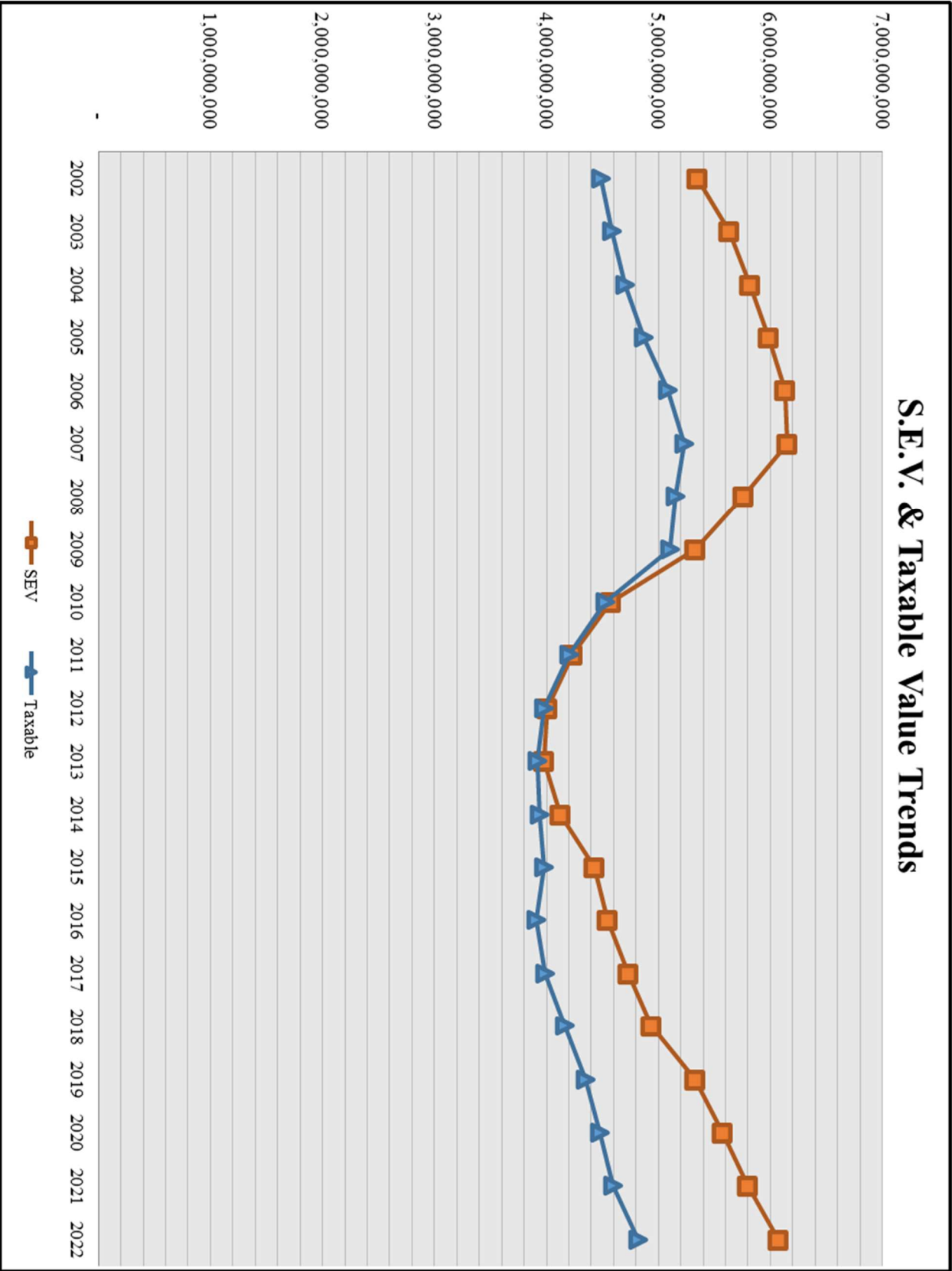
2022 State Equalized Value by Property Class



2022 Taxable Value by Property Class



20 YEAR S.E.V. & TAXABLE VALUE TRENDS



**2022
TAXABLE VALUE
HOMESTEAD vs. NON-HOMESTEAD
RESIDENTIAL PROPERTIES**

**Total Residential Taxable Value:
3,330,799,539**

**Total Residential Parcel Count:
37,873**

**Livonia School District
Taxable Value: 3,163,985,149
Parcel Count: 34,885**

**Homestead Taxable Value:
2,990,289,174 / 94.51%
Parcel Count: 32,324**

**Non-Homestead Taxable Value:
173,695,975 / 5.49%
Parcel Count: 2,634**

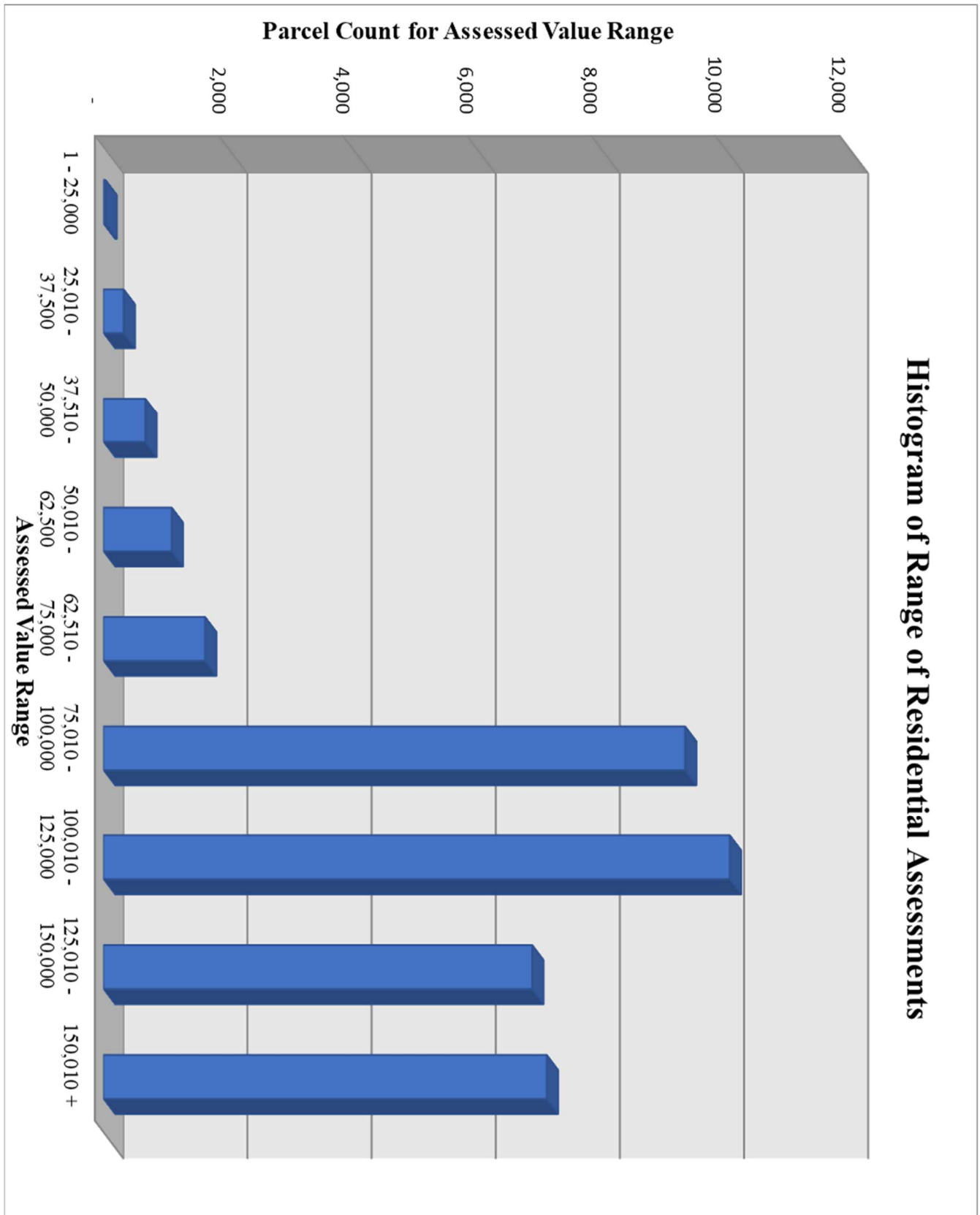
**Clarenceville School District
Taxable Value: 166,814,390
Parcel Count: 2915**

**Homestead Taxable Value:
144,962,398 / 86.90%
Parcel Count: 2,419**

**Non-Homestead Taxable Value:
21,851,992 / 13.10%
Parcel Count: 496**

2022 RANGE OF RESIDENTIAL ASSESSMENTS				
ASSESSED VALUE RANGE	PARCEL COUNT	ASSESSED VALUE	AVG. IMPROVED ASSESSMENT	% OF TOTAL IMPROVED
1 - 25,000				
TOTAL IMPROVED	33	552,700	16,748	0.09%
VACANT	505	7,190,300		
TOTAL PARCEL COUNT	538	7,743,000		
25,010 - 37,500				
TOTAL IMPROVED	327	11,529,800	35,259	0.88%
VACANT	58	1,760,800		
TOTAL PARCEL COUNT	385	13,290,600		
37,510 - 50,000				
TOTAL IMPROVED	676	29,987,400	44,360	1.81%
VACANT	14	590,000		
TOTAL PARCEL COUNT	690	30,577,400		
50,010 - 62,500				
TOTAL IMPROVED	1100	62,270,400	56,609	2.95%
VACANT	3	163,800		
TOTAL PARCEL COUNT	1103	62,434,200		
62,510 - 75,000				
TOTAL IMPROVED	1638	113,090,700	69,042	4.39%
VACANT	2	127,800		
TOTAL PARCEL COUNT	1640	113,218,500		
75,010 - 100,000				
TOTAL IMPROVED	9371	843,280,500	89,988	25.13%
VACANT	0	0		
TOTAL PARCEL COUNT	9371	843,280,500		
100,010 - 125,000				
TOTAL IMPROVED	10090	1,127,767,800	111,771	27.06%
VACANT	1	125,000		
TOTAL PARCEL COUNT	10091	1,127,892,800		
125,010 - 150,000				
TOTAL IMPROVED	6908	944,651,300	136,747	18.53%
VACANT	0	0		
TOTAL PARCEL COUNT	6908	944,651,300		
150,010+				
TOTAL IMPROVED	7142	1,279,714,600	179,182	19.16%
VACANT	2	399,000		
TOTAL PARCEL COUNT	7144	1,280,113,600		
TOTAL IMPROVED PARCEL COUNT:			37,285	
AVG. IMPROVED RESIDENTIAL ASSESSED VALUE:			118,350	
AVG. IMPROVED RESIDENTIAL TAXABLE VALUE:			89,612	
ESTIMATED TRUE CASH VALUE:			2022: \$	236,700
			2021: \$	223,680
			2020: \$	214,560

2022 RANGE OF RESIDENTIAL ASSESSMENTS (CONT'D)



2022
TOP 40 AD VALOREM STATE EQUALIZED VALUE

2022 RANK	UNIT NAME	UNIT TYPE	COUNTY	TOTAL AD VALOREM SEV	TOTAL COMM/IND SEV
1	Detroit	City	Wayne	13,195,868,849	6,546,006,399
2	Ann Arbor	City	Washtenaw	9,456,136,680	3,254,425,800
3	Grand Rapids	City	Kent	8,713,424,950	2,820,108,200
4	Troy	City	Oakland	7,507,426,870	2,213,820,370
5	Sterling Heights	City	Macomb	6,698,886,900	1,607,454,900
6	Livonia	City	Wayne	5,977,873,210	1,278,790,230
7	Canton	Township	Wayne	5,892,024,081	1,069,230,100
8	Bloomfield	Township	Oakland	5,632,037,019	421,412,370
9	Warren	City	Macomb	5,417,245,066	1,597,297,970
10	Macomb	Township	Macomb	5,300,546,668	404,172,133
11	West Bloomfield	Township	Oakland	5,284,841,210	469,497,500
12	Novi	City	Oakland	5,268,635,410	1,475,219,350
13	Shelby	Township	Macomb	5,244,901,900	1,081,304,600
14	Farmington Hills	City	Oakland	5,237,966,510	1,405,897,460
15	Rochester Hills	City	Oakland	5,146,817,230	859,335,110
16	Dearborn	City	Wayne	4,796,826,350	1,529,895,250
17	Clinton	Township	Macomb	4,323,891,000	1,148,625,900
18	Royal Oak	City	Oakland	4,181,240,290	772,679,070
19	Southfield	City	Oakland	3,987,347,410	1,580,333,940
20	Birmingham	City	Oakland	3,774,116,170	636,405,440
21	Waterford	Township	Oakland	3,623,379,780	566,662,530
22	Wyoming	City	Kent	3,411,590,500	1,186,166,700
23	Commerce	Township	Oakland	3,170,262,400	440,720,190
24	Lansing	City	Ingham	3,136,812,843	1,248,927,400
25	Kentwood	City	Kent	2,931,069,700	1,290,106,800
26	Northville	Township	Wayne	2,893,222,200	337,738,100
27	Pittsfield	Township	Washtenaw	2,860,877,200	918,570,300
28	Portage	City	Kalamazoo	2,860,683,300	919,074,900
29	Westland	City	Wayne	2,764,257,151	655,920,600
30	Georgetown	Township	Ottawa	2,725,508,166	268,305,900
31	Orion	Township	Oakland	2,691,826,000	425,623,860
32	Saint Clair Shores	City	Macomb	2,666,662,308	326,771,705
33	Chesterfield	Township	Macomb	2,504,705,197	483,398,000
34	Plymouth	Township	Wayne	2,480,980,675	577,511,900
35	Independence	Township	Oakland	2,439,977,450	321,446,900
36	Midland	City	Midland	2,375,903,570	762,597,284
37	Kalamazoo	City	Kalamazoo	2,371,934,300	911,173,800
38	Meridian	Township	Ingham	2,355,846,878	524,325,650
39	Auburn Hills	City	Oakland	2,329,927,320	1,534,660,680
40	Cascade	Township	Kent	2,281,326,100	608,883,700

2022
TOP 40 AD VALOREM TAXABLE VALUE

2021 RANK	UNIT NAME	UNIT TYPE	COUNTY	TOTAL AD VALOREM TV	TOTAL AD VALOREM SEV
1	Detroit	City	Wayne	7,389,687,079	13,195,868,849
2	Ann Arbor	City	Washtenaw	7,052,926,244	9,456,136,680
3	Grand Rapids	City	Kent	6,170,673,113	8,713,424,950
4	Troy	City	Oakland	5,754,238,160	7,507,426,870
5	Sterling Heights	City	Macomb	4,991,325,548	6,698,886,900
6	Canton	Township	Wayne	4,813,151,818	5,892,024,081
7	Livonia	City	Wayne	4,726,250,673	5,977,873,210
8	Bloomfield	Township	Oakland	4,467,360,970	5,632,037,019
9	Novi	City	Oakland	4,402,609,530	5,268,635,410
10	Macomb	Township	Macomb	4,298,846,288	5,300,546,668
11	West Bloomfield	Township	Oakland	4,224,621,700	5,284,841,210
12	Rochester Hills	City	Oakland	4,123,961,640	5,146,817,230
13	Shelby	Township	Macomb	4,067,610,331	5,244,901,900
14	Warren	City	Macomb	4,060,415,726	5,417,245,066
15	Farmington Hills	City	Oakland	3,977,078,890	5,237,966,510
16	Dearborn	City	Wayne	3,702,026,176	4,796,826,350
17	Royal Oak	City	Oakland	3,379,570,000	4,181,240,290
18	Clinton	Township	Macomb	3,347,667,471	4,323,891,000
19	Birmingham	City	Oakland	2,961,382,730	3,774,116,170
20	Southfield	City	Oakland	2,805,714,867	3,987,347,410
21	Waterford	Township	Oakland	2,603,444,450	3,623,379,780
22	Lansing	City	Ingham	2,549,864,447	3,136,812,843
23	Northville	Township	Wayne	2,526,219,174	2,893,222,200
24	Wyoming	City	Kent	2,523,991,727	3,411,590,500
25	Commerce	Township	Oakland	2,477,358,140	3,170,262,400
26	Pittsfield	Township	Washtenaw	2,372,207,474	2,860,877,200
27	Portage	City	Kalamazoo	2,302,297,318	2,860,683,300
28	Kentwood	City	Kent	2,255,418,313	2,931,069,700
29	Midland	City	Midland	2,168,913,558	2,375,903,570
30	Georgetown	Township	Ottawa	2,148,606,824	2,725,508,166
31	Orion	Township	Oakland	2,120,497,370	2,691,826,000
32	Plymouth	Township	Wayne	2,060,922,016	2,480,980,675
33	Meridian	Township	Ingham	2,006,503,581	2,355,846,878
34	Chesterfield	Township	Macomb	2,004,889,801	2,504,705,197
35	Westland	City	Wayne	2,003,797,365	2,764,257,151
36	Independence	Township	Oakland	1,938,445,369	2,439,977,450
37	Auburn Hills	City	Oakland	1,930,958,500	2,329,927,320
38	Cascade	Township	Kent	1,870,510,553	2,281,326,100
39	Saint Clair Shores	City	Macomb	1,860,885,178	2,666,662,308
40	Kalamazoo	City	Kalamazoo	1,829,118,903	2,371,934,300

**2021
LARGEST IMPROVED
RESIDENTIAL SALES**

ADDRESS	SALE DATE	SALE PRICE	SQ/FT	SUBDIVISION
35228 MILANA	09/01/21	\$ 760,000	2,578	MYSTIC CREEK CONDOMINIUMS
34643 SARAH BETH	05/28/21	\$ 744,000	2,963	SARAH ESTATES SITE CONDO
19023 ASPEN	10/15/21	\$ 699,000	3,439	WHISPERING PINES SITE CONDO
9847 CRANSTON	12/30/21	\$ 690,830	2,855	ROSEDALE GARDENS SUB
18382 WESTCHESTER	06/23/21	\$ 650,000	2,895	CALIBURN ESTATES
18282 WESTCHESTER	07/09/21	\$ 633,000	3,194	CALIBURN ESTATES
37159 SEABROOK	05/24/21	\$ 610,000	3,226	CALIBURN ESTATES
9851 CRANSTON	08/31/21	\$ 600,000	2,840	ROSEDALE GARDESN SUB
33009 BROOKSIDE COURT	09/24/21	\$ 599,900	2,944	BROOKSIDE OF LIVONIA CONDOS
32397 MARIA CT	07/16/21	\$ 599,500	3,534	BOULDER PINES CONDOMINIUM
37214 SEABROOK	06/04/21	\$ 586,000	3,242	CALIBURN ESTATES
30110 GREENLAND	03/09/21	\$ 585,000	3,327	LIVRANCE ESTATES SUB
34451 FARGO	07/30/21	\$ 580,000	3,075	MAPLE WOODS SITE CONDO
33011 BROOKSIDE COURT	11/09/21	\$ 579,000	2,611	BROOKSIDE OF LIVONIA CONDOS
18607 LOVELAND	09/08/21	\$ 575,000	3,220	SUPERVISOR'S LIVONIA PLAT
30655 MUNGER	06/11/21	\$ 570,000	4,377	BELL CREEK ESTATES
9835 CRANSTON	04/13/21	\$ 568,140	2,851	ROSEDALE GARDENS SUB
37380 WEYMOUTH	11/09/21	\$ 567,000	2,852	CALIBURN ESTATES
15517 SURREY	06/10/21	\$ 558,000	3,697	COVENTRY GARDENS
19242 AUGUSTA	07/08/21	\$ 555,000	3,344	FOX CREEK MEADOWS

**2021
LARGEST IMPROVED
COMMERCIAL SALES**

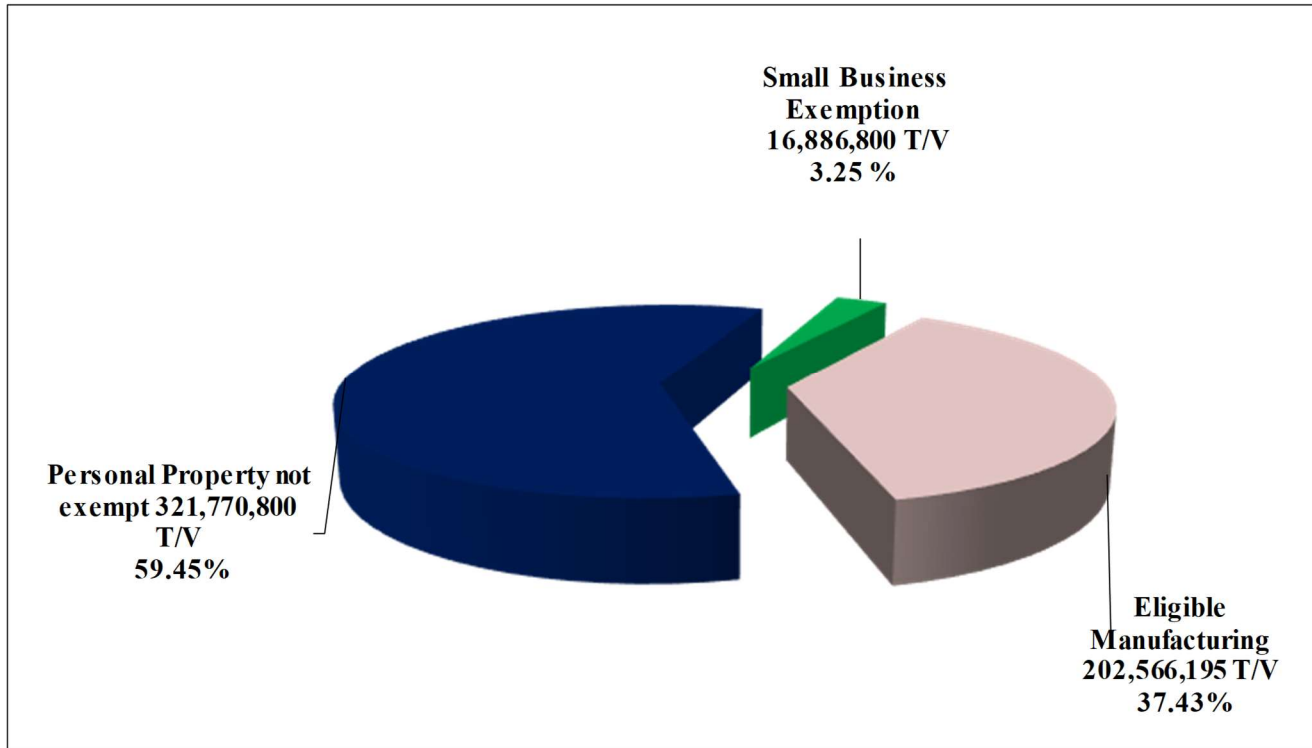
ADDRESS	SALE DATE	SALE PRICE	SQ/FT	USE
38300 PLYMOUTH	11/18/21	\$ 15,010,309	127,811	Office/Warehouse
17187 LAUREL PARK	03/25/21	\$ 14,216,134	123,696	4-Story Office
19200 HAGGERTY	09/30/21	\$ 6,500,705	8,590	Restaurant - J Alexanders
34601 PLYMOUTH	07/01/21	\$ 5,080,000	47,502	Auto Dealership - Volkswagen
35750 INDUSTRIAL	12/27/21	\$ 4,634,697	101,027	Office/Warehouse
34000 AUTRY	12/15/21	\$ 4,550,000	74,260	Office/Warehouse
36650 FIVE MILE	06/29/21	\$ 3,600,000	20,439	Office
14111 MIDDLEBELT	05/28/21	\$ 3,400,000	37,690	Office
30375 PLYMOUTH	08/25/21	\$ 3,175,000	75,516	Hotel - Quality Inn & Suites
34715 PLYMOUTH	07/01/21	\$ 2,600,000	16,014	Auto Dealership - Hyundai

**2021
LARGEST IMPROVED
INDUSTRIAL SALES**

ADDRESS	SALE DATE	SALE PRICE	SQ/FT	USE
12001 FARMINGTON	05/12/21	\$ 24,054,902	282,088	Office/Warehouse
32432 CAPITOL	05/12/21	\$ 11,746,482	203,415	Office/Warehouse
11820 GLOBE	05/12/21	\$ 10,178,782	134,718	Office/Warehouse
36251 SCHOOLCRAFT	12/13/21	\$ 6,848,435	62,679	Office/Warehouse
32971 CAPITOL	12/13/21	\$ 4,981,659	47,865	Office/Warehouse
13281 MERRIMAN	02/19/21	\$ 2,675,000	39,960	Office/Warehouse
11850 MAYFIELD	01/08/21	\$ 2,300,000	42,867	Office/Warehouse
11973 MAYFIELD	12/01/21	\$ 1,894,906	18,111	Office/Warehouse
32974 GLENDALE	05/12/21	\$ 1,526,839	28,600	Office/Warehouse
31814 GLENDALE	07/30/21	\$ 1,500,000	13,700	Office/Warehouse

2022

Calculation of Small Business and Eligible Manufacturing Personal Property Reimbursement



	Personal Property Exemption Loss Taxable Value	Lowest Operating Millage	Estimated State Reimbursement	Actual Amount Received in February	Amount Received in May
2014	9,992,105 x	0.0138878	\$138,768	\$ 138,762.00	\$ -
2015	42,394,820 x	0.0138878	\$588,771	\$ 588,745.00	\$ -
2016	161,148,260 x	0.0138878	\$2,237,995	\$ 3,994,550.33	\$ -
2017	194,170,485 x	0.0138559	\$2,690,407	\$ 4,116,270.55	\$ -
2018	187,585,495 x	0.0138993	\$2,607,307	\$ 2,607,307.08	\$ 1,593,011.30
2019	200,497,025 x	0.0138927	\$2,785,445	\$ 2,788,319.02	\$ 1,829,515.43
2020	205,056,145 x	0.0138878	\$2,847,779	\$ 2,748,915.46	\$ 2,042,168.40
2021	213,555,695 x	0.0138878	\$2,965,819	\$ 2,748,951.46	_____
2022	219,452,995 x	0.0138878	\$3,047,719	_____	_____

In 2021, there were 172 EMPP Exemptions granted and 2,651 Small Business Exemption claims.

Of the 2,651 Small Business Exemption claims filed 2,627 were granted.

**2021 WAYNE COUNTY
CITY MILLAGE RATES**

LIVONIA	CLARENCEVILLE SCHOOL	13.2480	37.3244	55.3244
LIVONIA	LIVONIA PUBLIC SCHOOL	13.2480	40.9672	58.9672
PLYMOUTH	PLYMOUTH-CANTON COMMUNITY	15.0692	42.5388	60.5388
NORTHVILLE	NORTHVILLE PUBLIC SCHOOL	15.5063	43.2192	61.2192
ROMULUS	ROMULUS COMMUNITY SCHOOL	15.8709	52.6568	69.1168
ROMULUS	WAYNE-WESTLAND COMMUNITY	15.8709	45.3225	63.1554
ROMULUS	WOODHAVEN SCHOOL DISTRICT	15.8709	47.8446	65.8446
BELLEVILLE	VAN BUREN PUBLIC SCHOOL	16.2043	44.7109	62.7109
GROSSE POINTE FARMS	GROSSE POINTE PUBLIC SCHOOL	16.7912	49.9564	65.0289
GROSSE POINTE PARK	GROSSE POINTE PUBLIC SCHOOL	16.8822	50.0474	65.1199
GROSSE POINTE	GROSSE POINTE PUBLIC SCHOOL	17.1801	50.3453	65.4178
GROSSE POINTE SHORES VILLAGE	GROSSE POINTE PUBLIC SCHOOL	17.7031	50.8683	65.9408
RIVERVIEW	RIVERVIEW COMMUNITY	18.9100	48.2533	66.2533
GIBRALTAR	GIBRALTAR SCHOOL DISTRICT	19.0046	49.3244	67.3244
WESTLAND	GARDEN CITY SCHOOL DISTRICT	19.5931	50.8924	68.8924
WESTLAND	LIVONIA PUBLIC SCHOOL	19.5931	48.3072	66.3072
WESTLAND	ROMULUS (INKSTER DEBT)	19.5931	56.5890	73.2068
WESTLAND	ROMULUS COMMUNITY SCHOOL	19.5931	56.3790	72.8390
WESTLAND	TAYLOR (INKSTER DEBT)	19.5931	56.5890	73.2068
WESTLAND	TAYLOR SCHOOL DISTRICT	19.5931	44.5490	62.5490
WESTLAND	WAYNE-WESTLAND COMMUNITY	19.5931	49.0447	66.8776
FLATROCK	FLAT ROCK COMMUNITY	19.9861	54.2071	72.2071
FLATROCK	GIBRALTAR SCHOOL DISTRICT	19.9861	50.3059	68.3059
FLATROCK	WOODHAVEN-BROWNSTOWN	19.9861	50.9649	68.9649
ROCKWOOD	GIBRALTAR SCHOOL DISTRICT	20.4292	50.7490	68.7490
LINCOLN PARK	LINCOLN PARK PUBLIC SCHOOL	20.9404	53.7122	71.7122
GROSSE POINTE WOODS	GROSSE POINTE PUBLIC SCHOOL	21.8829	55.0481	70.1206
WOODHAVEN	GIBRALTAR SCHOOL DISTRICT	22.4420	52.7618	70.7618
WOODHAVEN	WOODHAVEN-BROWNSTOWN	22.4420	53.4208	71.4208
WYANDOTTE	WYANDOTTE CITY SCHOOL	22.7500	54.0158	72.0158
DEARBORN HEIGHTS	CRESTWOOD SCHOOL DISTRICT	23.5646	50.0707	68.0707
DEARBORN HEIGHTS	DEARBORN HGTS SCH DISTRICT	23.5646	54.6948	72.6948
DEARBORN HEIGHTS	DEARBORN CITY SCHOOL	23.5646	57.9927	69.8227
DEARBORN HEIGHTS	TAYLOR SCHOOL DISTRICT	23.5646	48.5205	66.5205
DEARBORN HEIGHTS	WAYNE-WESTLAND COMMUNITY	23.5646	53.0162	70.8491
DEARBORN HEIGHTS	WESTWOOD COMMUNITY	23.5646	50.5464	68.5464
ALLEN PARK	ALLEN PARK PUBLIC SCHOOLS	23.9087	59.9046	77.9046
ALLEN PARK	MELVINDALE/N ALLEN PARK	23.9087	47.9046	65.8092
ALLEN PARK	SOUTHGATE COMMUNITY	23.9087	53.7546	71.7546
HAMTRAMCK	HAMTRAMCK PUBLIC SCHOOL	24.1380	56.2841	74.1533
WAYNE	WAYNE-WESTLAND COMMUNITY	24.5579	54.0095	71.8424
TRENTON	RIVERVIEW COMMUNITY	24.7506	54.0939	72.0939
TRENTON	TRENTON PUBLIC SCHOOL	24.7506	57.5911	74.1765
HARPER WOODS	GROSSE POINTE PUBLIC	25.3302	58.4954	73.5679
HARPER WOODS	HARPER WOODS	25.3302	62.3261	80.3261
TAYLOR	TAYLOR SCHOOL DISTRICT	25.9386	50.8945	68.8945
GARDEN CITY	GARDEN CITY SCHOOL DISTRICT	26.4906	57.7899	75.7899
DEARBORN	DEARBORN CITY SCHOOL	26.6700	61.0981	72.9281
DEARBORN	WESTWOOD COMMUNITY	26.6700	53.6518	71.6518
SOUTHGATE	SOUTHGATE COMMUNITY	26.7308	56.5767	74.5767
DETROIT	DETROIT CITY SCHOOL DISTRICT	28.9520	69.5837	86.4416
RIVER ROUGE	RIVER ROUGE CITY SCHOOL	37.1339	76.6298	91.4798
MELVINDALE	MELVINDALE/ ALLEN PARK	37.2892	61.2851	79.1897
INKSTER	ROMULUS (INKSTER DEBT)	37.8837	76.8417	93.4595
INKSTER	TAYLOR SCH DIST (INKSTER DEBT)	37.8837	76.8417	93.4595
INKSTER	TAYLOR SCHOOL DISTRICT	37.8837	64.8017	82.8017
INKSTER	WAYNE-WESTLAND (INKSTER DEBT)	37.8837	76.8417	93.4595
INKSTER	WAYNE-WESTLAND COMM SCH	37.8837	69.2974	87.1303
INKSTER	WESTWOOD (INKSTER DEBT)	37.8837	76.8417	93.4595
INKSTER	WESTWOOD COMMUNITY	37.8837	66.8276	84.8276
ECORSE	ECORSE PUBLIC SCHOOLS	38.1380	78.1339	95.8477
ECORSE	RIVER ROUGE CITY SCHOOLS	38.1380	77.6339	92.4839
HIGHLAND PARK	HIGHLAND PARK CITY SCHOOL	47.4869	71.1950	88.9250

2021 WAYNE COUNTY TOWNSHIP MILLAGE RATES				
MUNICIPALITY	SCHOOL DISTRICT NAME	TOTAL TWP MILLAGE	HOMESTEAD RATE	NON- HOMESTEAD RATE
SUMPTER TOWNSHIP	AIRPORT COMMUNITY SCHOOLS	4.7175	31.9124	49.9124
SUMPTER TOWNSHIP	VAN BUREN PUBLIC SCHOOLS	4.7175	33.2241	51.2241
SUMPTER TOWNSHIP	HURON SCHOOL DISTRICT	4.7175	36.7603	54.7603
SUMPTER TOWNSHIP	LINCOLN CONS SCHOOL	4.7175	37.3952	55.3952
VAN BUREN TOWNSHIP	VAN BUREN PUBLIC SCHOOLS	7.2674	35.7740	53.7740
VAN BUREN TOWNSHIP	LINCOLN CONSOLIDATED SCHOOLS	7.2674	39.9451	57.9451
HURON TOWNSHIP	HURON SCHOOL DISTRICT	8.5702	38.5712	56.5712
HURON TOWNSHIP	WOODHAVEN-BROWNSTOWN	8.5702	39.5490	57.5490
HURON TOWNSHIP	FLAT ROCK COMMUNITY SCHOOLS	8.5702	42.7912	60.7912
NORTHVILLE TOWNSHIP	PLYMOUTH-CANTON COMM SCH	8.6118	35.7431	53.7431
NORTHVILLE TOWNSHIP	NORTHVILLE PUBLIC SCHOOLS	8.6118	36.3247	54.3247
PLYMOUTH TOWNSHIP	PLYMOUTH-CANTON COMM SCH	8.6118	32.6180	50.6181
BROWNSTOWN TOWNSHIP*	TAYLOR SCHOOL DISTRICT	11.9971	35.9581	53.9581
BROWNSTOWN TOWNSHIP*	GIBRALTAR SCHOOL DISTRICT	11.9971	42.3169	60.3169
BROWNSTOWN TOWNSHIP*	WOODHAVEN-BROWNSTOWN	11.9971	42.9759	60.9759
CANTON TOWNSHIP***	PLYMOUTH-CANTON COMM SCH	12.3097	39.8019	57.8019
CANTON TOWNSHIP***	VAN BUREN PUBLIC SCHOOLS	12.3097	40.2335	58.2335
CANTON TOWNSHIP***	WAYNE-WESTLAND COMM SCH	12.3097	42.2254	60.0583
GROSSE ILE TOWNSHIP	GROSSE ILE TOWNSHIP SCHOOLS	14.8046	44.0725	61.1869
REDFORD TOWNSHIP**	CLARENCEVILLE SCHOOL	25.1700	53.1633	71.1633
REDFORD TOWNSHIP**	REDFORD UNION SCHOOL	25.1700	60.8379	78.8379
REDFORD TOWNSHIP**	SOUTH REDFORD SCHOOL	25.1700	62.1589	80.1589

* INCLUDES 8.0000 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

** INCLUDES 9.3000 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

*** INCLUDES 9.4240 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

**2021 TOTAL TAX RATES
FOR CITIES WITHIN WAYNE COUNTY**

MUNICIPALITY	CODE	SCHOOL DISTRICT NAME	TOTAL HOMESTEAD	TOTAL NON-HOMESTEAD
LIVONIA	63090	CLARENCEVILLE SCHOOL	37.3244	55.3244
LIVONIA	82095	LIVONIA PUBLIC SCHOOL	40.9672	58.9672
PLYMOUTH	82100	PLYMOUTH-CANTON COMMUNITY	42.5388	60.5388
NORTHVILLE	82390	NORTHVILLE PUBLIC SCHOOL	43.2192	61.2192
WESTLAND	82150	TAYLOR SCHOOL DISTRICT	44.5490	62.5490
BELLEVILLE	82430	VAN BUREN PUBLIC SCHOOL	44.7109	62.7109
ROMULUS	82160	WAYNE- WESTLAND COMMUNITY	45.3225	63.1554
ROMULUS	82365	WOODHAVEN SCHOOL DISTRICT	47.8446	65.8446
ALLEN PARK	82045	MELVINDALE/N ALLEN PARK	47.9046	65.8092
RIVERVIEW	82400	RIVERVIEW COMMUNITY	48.2533	66.2533
WESTLAND	82095	LIVONIA PUBLIC SCHOOL	48.3072	66.3072
DEARBORN HEIGHTS	82150	TAYLOR SCHOOL DISTRICT	48.5205	66.5205
WESTLAND	82160	WAYNE- WESTLAND COMMUNITY	49.0447	66.8776
GIBALTAR	82290	GIBALTAR SCHOOL DISTRICT	49.3244	67.3244
GROSSE POINTE FARMS	82055	GROSSE POINTE PUBLIC SCHOOL	49.9564	65.0289
GROSSE POINTE PARK	82055	GROSSE POINTE PUBLIC SCHOOL	50.0474	65.1199
DEARBORN HEIGHTS	82230	CRESTWOOD SCHOOL DISTRICT	50.0707	68.0707
FLATROCK	82290	GIBALTAR SCHOOL DISTRICT	50.3059	68.3059
GROSSE POINTE	82055	GROSSE POINTE PUBLIC SCHOOL	50.3453	65.4178
DEARBORN HEIGHTS	82240	WESTWOOD COMMUNITY	50.5464	68.5464
ROCKWOOD	82290	GIBALTAR SCHOOL DISTRICT	50.7490	68.7490
GROSSE POINTE SHORES VILLAGE	82055	GROSSE POINTE PUBLIC SCHOOL	50.8683	65.9408
WESTLAND	82050	GARDEN CITY SCHOOL DISTRICT	50.8924	68.8924
TAYLOR	82150	TAYLOR SCHOOL DISTRICT	50.8945	68.8945
FLATROCK	82365	WOODHAVEN-BROWNSTOWN	50.9649	68.9649
ROMULUS	82130	ROMULUS COMMUNITY SCHOOL	52.6568	69.1168
WOODHAVEN	82290	GIBALTAR SCHOOL DISTRICT	52.7618	70.7618
DEARBORN HEIGHTS	82160	WAYNE- WESTLAND COMMUNITY	53.0162	70.8491
WOODHAVEN	82365	WOODHAVEN-BROWNSTOWN	53.4208	71.4208
DEARBORN	82240	WESTWOOD COMMUNITY	53.6518	71.6518
LINCOLN PARK	82090	LINCOLN PARK PUBLIC SCHOOL	53.7122	71.7122
ALLEN PARK	82405	SOUTHGATE COMMUNITY	53.7546	71.7546
WAYNE	82160	WAYNE- WESTLAND COMMUNITY	54.0095	71.8424
WYANDOTTE	82170	WYANDOTTE CITY SCHOOL	54.0158	72.0158
TRENTON	82400	RIVERVIEW COMMUNITY	54.0939	72.0939
FLATROCK	82180	FLAT ROCK COMMUNITY	54.2071	72.2071
DEARBORN HEIGHTS	82040	DEARBORN HGTS SCH DISTRICT	54.6948	72.6948
GROSSE POINTE WOODS	82055	GROSSE POINTE PUBLIC SCHOOL	55.0481	70.1206
HAMTRAMCK	82060	HAMTRAMCK PUBLIC SCHOOL	56.2841	74.1533
WESTLAND	82130	ROMULUS COMMUNITY SCHOOL	56.3790	72.8390
SOUTHGATE	82405	SOUTHGATE COMMUNITY	56.5767	74.5767
WESTLAND	82130	ROMULUS (INKSTER DEBT)	56.5890	73.2068
WESTLAND	82150	TAYLOR (INKSTER DEBT)	56.5890	73.2068
TRENTON	82155	TRENTON PUBLIC SCHOOL	57.5911	74.1765
GARDEN CITY	82050	GARDEN CITY SCHOOL DISTRICT	57.7899	75.7899
DEARBORN HEIGHTS	82030	DEARBORN CITY SCHOOL	57.9927	69.8227
HARPER WOODS	82055	GROSSE POINTE PUBLIC	58.4954	73.5679
ALLEN PARK	82020	ALLEN PARK PUBLIC SCHOOLS	59.9046	77.9046
DEARBORN	82030	DEARBORN CITY SCHOOL	61.0981	72.9281
MELVINDALE	82045	MELVINDALE/ ALLEN PARK	61.2851	79.1897
HARPER WOODS	82320	HARPER WOODS	62.3261	80.3261
INKSTER	82150	TAYLOR SCHOOL DISTRICT	64.8017	82.8017
INKSTER	82240	WESTWOOD COMMUNITY	66.8276	84.8276
INKSTER	82160	WAYNE- WESTLAND COMM SCH	69.2974	87.1303
DETROIT	82010	DETROIT CITY SCHOOL DISTRICT	69.5837	86.4416
HIGHLAND PARK	82070	HIGHLAND PARK CITY SCHOOL	71.1950	88.9250
RIVER ROUGE	82120	RIVER ROUGE CITY SCHOOL	76.6298	91.4798
INKSTER	82130	ROMULUS (INKSTER DEBT)	76.8417	93.4595
INKSTER	82150	TAYLOR SCH DIST (INKSTER DEBT)	76.8417	93.4595
INKSTER	82160	WAYNE- WESTLAND (INKSTER DEBT)	76.8417	93.4595
INKSTER	82240	WESTWOOD (INKSTER DEBT)	76.8417	93.4595
ECORSE	82120	RIVER ROUGE CITY SCHOOLS	77.6339	92.4839
ECORSE	82250	ECORSE PUBLIC SCHOOLS	78.1339	95.8477

**2021 TOTAL TAX RATES
FOR TOWNSHIPS WITHIN WAYNE COUNTY**

MUNICIPALITY	CODE	SCHOOL DISTRICT NAME	TOTAL HOMESTEAD	TOTAL NON-HOMESTEAD
SUMPTER TOWNSHIP	58020	AIRPORT COMMUNITY SCHOOLS	31.9124	49.9124
PLYMOUTH TOWNSHIP	82100	PLYMOUTH-CANTON COMM SCH	32.6180	50.6181
SUMPTER TOWNSHIP	82430	VAN BUREN PUBLIC SCHOOLS	33.2241	51.2241
NORTHVILLE TOWNSHIP	82100	PLYMOUTH-CANTON COMM SCH	35.7431	53.7431
VAN BUREN TOWNSHIP	82430	VAN BUREN PUBLIC SCHOOLS	35.7740	53.7740
BROWNSTOWN TOWNSHIP*	82150	TAYLOR SCHOOL DISTRICT	35.9581	53.9581
NORTHVILLE TOWNSHIP	82390	NORTHVILLE PUBLIC SCHOOLS	36.3247	54.3247
SUMPTER TOWNSHIP	82340	HURON SCHOOL DISTRICT	36.7603	54.7603
SUMPTER TOWNSHIP	81070	LINCOLN CONS SCHOOL	37.3952	55.3952
HURON TOWNSHIP	82340	HURON SCHOOL DISTRICT	38.5712	56.5712
HURON TOWNSHIP	82365	WOODHAVEN-BROWNSTOWN	39.5490	57.5490
CANTON TOWNSHIP***	82100	PLYMOUTH-CANTON COMM SCH	39.8019	57.8019
VAN BUREN TOWNSHIP	81070	LINCOLN CONSOLIDATED SCHOOLS	39.9451	57.9451
CANTON TOWNSHIP***	82430	VAN BUREN PUBLIC SCHOOLS	40.2335	58.2335
CANTON TOWNSHIP***	82160	WAYNE-WESTLAND COMM SCH	42.2254	60.0583
BROWNSTOWN TOWNSHIP*	82290	GIBRALTAR SCHOOL DISTRICT	42.3169	60.3169
HURON TOWNSHIP	82180	FLAT ROCK COMMUNITY SCHOOLS	42.7912	60.7912
BROWNSTOWN TOWNSHIP*	82365	WOODHAVEN-BROWNSTOWN	42.9759	60.9759
GROSSE ILE TOWNSHIP	82300	GROSSE ILE TOWNSHIP SCHOOLS	44.0725	61.1869
REDFORD TOWNSHIP**	63090	CLARENCEVILLE SCHOOL	53.1633	71.1633
REDFORD TOWNSHIP**	82110	REDFORD UNION SCHOOL	60.8379	78.8379
REDFORD TOWNSHIP**	82140	SOUTH REDFORD SCHOOL	62.1589	80.1589

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2022 CITY OF LIVONIA

25 LARGEST TAXPAYERS

	TAXABLE VALUE REAL	TAXABLE VALUE PERSONAL	TAXABLE VALUE TOTAL	TAXES AT VARIOUS 2021 MILLAGE RATES
CONSUMERS ENERGY CO.	3,428,909	41,712,800	45,141,709	\$ 2,638,131.89
ASHLEY CAPITAL	42,681,891		42,681,891	\$ 2,555,879.77
**ACT 198	1,744,800		1,744,800	\$ 53,498.88
			TOTAL 44,426,691	\$ 2,609,378.66
DTE ELECTRIC CO.	1,389,684	41,829,500	43,219,184	\$ 2,541,313.18
SCHOSTAK BROTHERS	32,429,301	445,000	32,874,301	\$ 1,948,349.86
FORD MOTOR COMPANY	24,933,847	1,002,900	25,936,747	\$ 1,507,497.55
**ACT 198		1,524,600	1,524,600	\$ 28,262.73
			TOTAL 27,461,347	\$ 1,535,760.28
AMAZON	2,168,800	5,376,700	7,545,500	\$ 395,449.21
**ACT 198	26,500,000	5,669,300	32,169,300	\$ 993,848.05
			TOTAL 39,714,800	\$ 1,389,297.26
ARC - Victor Pkwy Office	14,769,581		14,769,581	\$ 870,920.84
DEMBS-ROTH INDUSTRIAL DEV	13,789,452		13,789,452	\$ 822,976.90
MILLENNIUM LIVONIA LLC - Retail/Restaurants	13,854,453		13,854,453	\$ 816,958.30
T - MOBILE / SPRINT	144,200	15,918,000	16,062,200	\$ 781,487.16
COLLEGE PARK-SCHOOLCRAFT	13,025,925		13,025,925	\$ 768,102.32
RNDC-NWS LLC	1,599,000		1,599,000	\$ 97,486.55
**ACT 198	14,837,281	9,887,100	24,724,381	\$ 655,361.83
Wine Distributor			TOTAL 26,323,381	\$ 752,848.39
HAGGERTY GROUP - Retail & Appts.	12,079,971		12,079,971	\$ 712,322.07
COMERICA	11,232,831		11,232,831	\$ 662,368.59
WAL-MART	9,588,538	1,790,700	11,379,238	\$ 641,030.52
MARRIOTT HOTEL	8,116,445	3,049,239	11,165,684	\$ 621,818.25
UNIVERSAL PROP SMC LIVONIA	10,360,229		10,360,229	\$ 610,913.70
AURORA LLC - Industrial Investment	9,938,000	5,000	9,943,000	\$ 605,100.87
ROUSCH CORPORATION	8,486,117	1,362,800	9,848,917	\$ 565,534.38
COSTCO WHOLESALE	7,149,742	2,846,800	9,996,542	\$ 555,306.49
PARAGON PROPERTIES IND DEV	8,549,214		8,549,214	\$ 507,118.12
LIVONIA ESTATES LTD	7,926,581		7,926,581	\$ 483,261.45
QUAKERTOWN CAMBRIDGE	8,049,357		8,049,357	\$ 474,648.04
KELSEY-HAYES (TRW)	1,542,766	239,500	1,782,266	\$ 472,957.38
TARGET	6,416,687	1,159,000	7,575,687	\$ 433,758.85
TOTALS:	316,733,602	133,818,939	450,552,541	\$ 24,821,663.73

2021 AD VALOREM CITY MILLAGE	13.2480	\$5,171,880
2021 ACT 198 CITY MILLAGE	6.6240	\$398,520
TOTAL ESTIMATED CITY TAX DOLLARS		\$5,570,400

**PLYMOUTH ROAD DEVELOPMENT AUTHORITY
(P.R.D.A)
1994 - 2022 RECAPTURE**

	<u>1994 Parcel Count</u>	<u>1994 Assessed Value</u>	<u>2022 Parcel Count</u>	<u>2022 Taxable Value</u>
Real Property	578	251,784,070	545	297,741,218
Personal Property	893	178,771,840	778	73,987,300
Act 198				
Real Property	7	11,052,250	5	29,926,400
Personal Property	19	257,281,050	14	7,786,000
Act 255				
Real Property	<u>1</u>	<u>2,458,180</u>	<u>0</u>	<u>0</u>
Totals	1498	701,347,390	1,342	409,440,918

**Amount of Captured Taxable Value for 2022:
- 291,906,472**



LETTER TO THE LIVONIA CITY COUNCIL

15.

Engineering
August 23, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Karen Worley, Secretary IV,

AGENDA ITEM

PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED:
Engineering Division, re: to add Chapter 22 (Stormwater Management) to Title 13 of the Livonia Code of Ordinances, as amended.

BACKGROUND

Attached for your review and consideration are proposed additions to Title 13 of the Livonia Code of Ordinances, which shall be known as the Stormwater Management Ordinance.

The proposed Stormwater Management Ordinance is a requirement of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to regulate pre-construction and post-construction runoff and water quality from building and construction projects. As part of the City of Livonia's Municipal Separate Storm Sewer System (MS4) permit with the State, we are required to have standards in place to ensure that runoff from any construction project meets or exceeds water quality and runoff requirements.

Presently stormwater management is required through the Engineering Division Site Plan Design Standards, but new State regulations require that stormwater management be included within the Ordinances. The proposed Ordinance addition will meet the EGLE requirements and better align us with the Wayne County Stormwater Ordinance to provide a consistent guidance for developers. In addition, the new Ordinance will provide consistent steps for inspections, violations and penalties, if needed.

RECOMMENDATION

R090722: First Reading/Emergency Clause for Second Reading and Roll Call

The proposed Ordinance was developed in cooperation with EGLE guidance and has been reviewed by the Law Department for content and format. We would like to present the Ordinance for first reading if there are no objections. Of course, if you have any questions, please feel free to contact this Department. Thank you for your consideration on this matter.

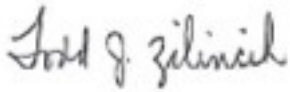
FISCAL CONSIDERATION

None

ATTACHMENTS

1. Proposed Stormwater Management Ordinance - August 2022
2. S082222 add Chapter 22 (Stormwater Management) to Title 13 Minutes
3. LTC S080822 Prop Ord - Stormwater mgmt

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: August 04, 2022



Don Rohraff, Director of Public Works

Date: August 04, 2022



Paul Bernier, City Attorney

Date: August 04, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022

**AN ORDINANCE ADDING CHAPTER 22 (STORMWATER
MANAGEMENT) TO TITLE 13 OF THE LIVONIA CODE OF
ORDINANCES, AS AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Chapter 22 is hereby added to Title 13 of the Livonia Code of Ordinances, as amended, which chapter shall read as follows:

**Chapter 13.22
STORMWATER MANAGEMENT**

Sections:

- 13.22.010 Short title.**
- 13.22.020 Statement of purpose.**
- 13.22.030 Definitions.**
- 13.22.040 General.**
- 13.22.050 Local requirements.**
- 13.22.060 Application for stormwater construction approval.**
- 13.22.070 Financial assurance for regulated construction activity and construction requirements for stormwater control systems.**
- 13.22.080 Enforcement, responsibility for administration.**
- 13.22.090 Minimum standards.**
- 13.22.100 Requirements for design of stormwater control systems.**
- 13.22.110 Fees for stormwater construction approvals.**
- 13.22.120 Recording.**
- 13.22.130 Right of entry.**
- 13.22.140 Investigations.**
- 13.22.150 Suspension of storm sewer system access.**
- 13.22.160 Criminal penalties; imprisonment.**
- 13.22.170 Appeal.**
- 13.22.180 Industrial or construction activity discharges.**
- 13.22.190 Requirements to prevent, control, and reduce stormwater pollutants by following the current Wayne County stormwater ordinance, stormwater administrative rules, stormwater standards manual.**
- 13.22.200 Watercourse protection.**
- 13.22.210 Enforcement.**
- 13.22.220 Enforcement measures after appeal.**

- 13.22.230 Cost of the abatement of the violation.**
- 13.22.240 Injunctive relief.**
- 13.22.250 Violations deemed a public nuisance.**
- 13.22.260 Cost Recovery.**
- 13.22.270 Remedies not exclusive.**
- 13.22.280 Severability.**
- 13.22.290 Repeal of ordinances in conflict herewith.**
- 13.22.300 Ratification.**
- 13.22.310 Publication.**
- 13.22.320 Effective date.**

13.22.010 Short title. This Ordinance shall be known and cited as the “Stormwater Management Ordinance”.

13.22.020 Statement of purpose. The requirements under the Michigan Environment, Great Lakes, and Energy (“EGLE”) National Pollutant Discharge Elimination System (“NPDES”) Municipal Separate Storm Sewer System (“MS4”) Phase II Stormwater Discharge Permit Application, the Current Wayne County Stormwater Ordinance, stormwater administrative rules and stormwater standards manual, and amendments thereto require the enactment of additional ordinances or regulatory mechanisms that will allow the City of Livonia to implement and enforce terms outlined in the permit application. The language below addresses the development design approval and the post construction stormwater controls requirement of the permit.

The purpose of this Ordinance is to provide for the health, safety, and general welfare of the citizens of the City through the regulation of non-stormwater discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This Ordinance establishes methods for controlling the introduction of pollutants into the municipal storm sewer system in order to comply with requirements of the NPDES permit process. The objectives of this Ordinance are:

- (1) To regulate the quality and quantity of stormwater discharge from a private property into a municipal storm sewer, enclosed or open conveyance systems.
- (2) To establish legal authority to implement permitting and delegation of monitoring and maintenance responsibilities necessary to ensure compliance with this chapter.

13.22.030 Definitions. In addition to terms defined above, the following terms shall have the meanings ascribed thereto in this section.

(A) *Authorized enforcement agency* means the city engineer and his/her

authorized representatives, which shall specifically include all inspectors and code enforcement, and any other individual designated by the Mayor of the City to enforce this Ordinance. Where applicable the terms may also mean the director of EGLE or his/her designated official, and/or the EPA Administrator or his/her designated official.

- (B) **Best Management Practices (BMPs)** means schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.
- (C) **City** means the City of Livonia.
- (D) **Clean Water Act** means the federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.
- (E) **County** means the County of Wayne.
- (F) **County Ordinance** means the Wayne County Storm Water Ordinance, Enrolled Ordinance No. 2021-526a, as it may from time to time be amended, or any successor ordinance.
- (G) **Construction activity** means activities subject to NPDES construction permits. These include construction projects resulting in land disturbance of five (5) acres or more requiring an issued permit and small construction activities impacting one to five acres of land deemed to operate under a national permit. Such activities include, but are not limited to, clearing and grubbing, grading, excavating, and demolition.
- (H) C-Permit means a construction permit issued by the County.
- (I) **EPA** means the United States Environmental Protection Agency.
- (J) M-Permit means a long-term maintenance permit.
- (K) **Mobile Home Commission Act** means Act 96 of 1987, MCL 125.2301 et seq., as amended.
- (L) **MS4** means a municipal separate storm sewer system.

- (M) **National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit** means a permit issued by United States Environmental Protection Agency (EPA), or by the State of Michigan under authority delegated pursuant to 33 USC § 1342(b) and codified in the Michigan Natural Resources and Environmental Protection Act Protection at MCL 324.101, et seq., that authorizes the discharge of pollutants to waters of the United States or State of Michigan, whether the permit is applicable on an individual, group, or general area-wide basis.
- (N) **Non-stormwater discharge** means any discharge to the storm drain system that is not composed entirely of stormwater.
- (O) **Person** means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.
- (P) **Pollutant** means anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; nonhazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, articles, and accumulations, so that same may cause or contribute to pollution; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.
- (Q) **Premises** means any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.
- (R) **Storm sewer system or storm drainage system** means a publicly owned facility by which stormwater is collected and/or conveyed, including, but not limited to, any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, and human-made or altered drainage channels, reservoirs, and other drainage structures.
- (S) **Stormwater** means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.
- (T) **Stormwater pollution prevention plan** means a document which describes the best management practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a

site and the actions to eliminate or reduce pollutant discharges to stormwater, stormwater conveyance systems, and/or receiving waters to the maximum extent practicable.

(U) **Subdivision Control Act** means Act 288 of 1967, MCL 560.101 et seq., as amended.

(V) **Wastewater** means any water or other liquid, other than uncontaminated stormwater, discharged from a facility.

13.22.040 General.

- A. This Ordinance and rules promulgated pursuant to this Ordinance shall apply to all of the following:
- (i) construction activity that negatively impacts or may negatively impact stormwater runoff into or around new or existing road rights-of-way within the jurisdiction of the City or County;
 - (ii) construction activity that negatively impacts or may negatively impact stormwater runoff into or around County drains;
 - (iii) construction activity that negatively impacts or may negatively impact stormwater runoff in projects that are subject to the requirements of Subdivision Control Act;
 - (iv) construction activity that negatively impacts or may negatively impact stormwater runoff from projects that are subject to the Mobile Home Commission Act;
 - (v) construction activity that negatively impacts or may negatively impact stormwater runoff into, on, or through property owned by the City or County;
 - (vi) construction activity that negatively impacts or may negatively impact new or existing storm sewer systems owned, operated, or controlled by the City or County; and
 - (vii) construction activity that occurs within and negatively impacts or may negatively impact water quality or water resources in watersheds or sub-watersheds impacted by discharges authorized pursuant to the EGLE Wayne County MS4 Permit.

- (viii) construction activity that negatively impacts or may negatively impact stormwater runoff or water quality includes, without limitation, construction activity that increases stormwater runoff rates, velocities, or volumes; increases water pollution or transports pollutants; causes erosion and/or sedimentation of waterways; causes a lack of ground infiltration; increases water temperatures; exceeds the safe receiving capacities of storm sewer systems owned, operated, or controlled by the City or County; or endangers public health or safety.

B. This Ordinance shall not apply to emergency repairs within a City or County right-of-way.

13.22.050 Local requirements. The City, in its sole discretion, and to the extent permitted by law, may enter into an agreement with the County for the purpose of implementing, in whole or in part, this Ordinance and/or any rule promulgated pursuant to this Ordinance, with respect to construction activity within the jurisdiction of the City. This shall apply to post-construction storm water runoff from new development and redevelopment projects that disturb one (1) or more acres, including projects less than (1) acre that are part of a larger common plan of development, and that discharge to the City's MS4.

13.22.060 Application for stormwater construction approval. It shall be a violation of this Ordinance to engage in regulated construction activity except in accordance with this and the County Ordinance and rules promulgated pursuant to this Ordinance and the County Ordinance, and pursuant to a valid stormwater construction approval and construction permit issued by the County or City. A stormwater construction approval shall be issued in a form and manner approved by the County or City and may be incorporated into a construction permit or other approval issued under or required by another ordinance, statute or regulation.

Applicants shall submit a written application for a stormwater construction approval to the County and provide the City specific exhibits to depict the proposed storm water management system with executed agreement. The application shall be made in a form and manner approved by the City and shall include all information and documentation required by the County and City pursuant to this ordinance and the County Ordinance or rules promulgated pursuant to those Ordinances. While an application for stormwater construction approval and a construction permit may be executed by an authorized representative or agent of the property owner on whose land the stormwater control system is or will be located an M-Permit shall be executed by the property owner itself, the County and the City. The City has a standard agreement to be executed with attached exhibits of the storm water management system.

After issuance of a stormwater construction approval, but prior to commencement of construction activity, the Applicant shall obtain a C-Permit from the County. The

Applicant will obtain an approval letter from the City's Engineering Department to construct a storm water management system.

All proposed modifications to a stormwater control system shall be submitted to the City and County in writing, together with all information and all supporting documentation required by the County pursuant to this Ordinance or rules promulgated pursuant to this Ordinance to support the proposed modification. A person shall not commence regulated construction activity associated with a proposed modification without a stormwater construction approval and construction permit from the County or City.

All construction permits issued by the City's Engineering Department or the Wayne County Permit Office shall expire not later than two (2) years after the date of issuance, unless extended in writing by the Permit Office for good cause shown by the Permit Holder.

13.22.070 Financial assurance for regulated construction activity and construction requirements for stormwater control systems. The County or City may require an Applicant to provide financial assurance for regulated construction activity.

Financial assurance provided pursuant to this section shall be in the form of a performance bond, cashier's or certified check, or unconditional irrevocable letter of credit. The County or City may accept, with prior approval, an equivalent instrument as financial assurance for regulated construction activity. The County or City of Livonia may establish the form and amount of financial assurance to be provided; the events, circumstances, or occurrences that will cause the County or City of Livonia to release the financial assurance; and other requirements for financial assurance to satisfy the purposes of this Ordinance.

The County or City will only release the construction permit and financial assurance after the County receives a recorded copy of the resolution and fully executed M-permit, including the maintenance plan and schedule, pursuant to this Ordinance, and all fees assessed pursuant to this Ordinance have been paid, in accordance with this Ordinance and the rules promulgated pursuant to this Ordinance.

13.22.080 Enforcement, responsibility for administration. This Ordinance shall be enforceable by any Authorized Enforcement Agency.

13.22.090 Minimum standards. The standards set forth herein and promulgated pursuant to this Ordinance are minimum standards; therefore, this Ordinance does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, nor unauthorized discharge of pollutants.

Except as provided below, stormwater control systems shall be designed in accordance with the minimum requirements for performance and design that are set forth in this and the County Ordinance and in rules promulgated pursuant to this Ordinance.

The City and County encourage the development and use of innovative stormwater control system designs and construction techniques, including without limitation the use of non-structural practices to reduce stormwater runoff and/or its water quality impacts, to achieve the flood control and water quality objectives of this and the County Ordinance and the rules promulgated hereunder.

Notwithstanding any provision in this Ordinance or a rule promulgated pursuant to this Ordinance, the City and/or County may require stormwater control systems to satisfy performance and/or design standards more stringent than the minimum requirements for performance and design set forth in this Ordinance and in rules promulgated pursuant to this Ordinance when necessary to address unique flood control or water resource protection issues at a development site that negatively impacts or may negatively impact adjacent properties or downstream of a development site.

13.22.100 Requirements for design of stormwater control systems.

Selecting and designing stormwater control systems to meet the requirements of this and the County Ordinance and the rules promulgated pursuant to this Ordinance shall be the responsibility of the permit applicant or its designee, subject to the approval of the County pursuant to the County Ordinance and rules promulgated pursuant to this Ordinance. The County or City may deny a stormwater construction approval for a system design that is not in compliance with these requirements.

In designing a stormwater control system, the permit applicant shall consider all relevant and appropriate factors, including without limitation the following:

- A. the public health, safety, welfare, and the environment and the inconvenience caused by stormwater runoff on the Premises;
- B. the long-term impact of regulated construction activity on stormwater runoff on, from, and beyond the Premises;
- C. the natural drainage pattern of the land;
- D. the impact of the regulated construction activity on the affected watershed(s);
- E. the effect of complete upstream development on the subject Premises as determined by applicable master plans and/or stormwater plans; and;

13.22.320 Effective date. This Ordinance shall take effect on the ___ day of _____ 2022, in accordance with the provisions and requirements of the City of Livonia. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by Chapter 1.01 of the City Charter of Livonia.

Section 2. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.



LETTER TO THE LIVONIA CITY COUNCIL

15.

Engineering
August 3, 2022

MEETING DATE

S082222/R090722

PREPARED BY

Karen Worley, Secretary IV,

AGENDA ITEM

REQUEST FOR CONSIDERATION OF A PROPOSED ORDINANCE AMENDMENT: Engineering Division, re: to add Chapter 22 (Stormwater Management) to Title 13 of the Livonia Code of Ordinances, as amended.

BACKGROUND

Attached for your review and consideration are proposed additions to Title 13 of the Livonia Code of Ordinances, which shall be known as the Stormwater Management Ordinance.

The proposed Stormwater Management Ordinance is a requirement of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to regulate pre-construction and post-construction runoff and water quality from building and construction projects. As part of the City of Livonia's Municipal Separate Storm Sewer System (MS4) permit with the State, we are required to have standards in place to ensure that runoff from any construction project meets or exceeds water quality and runoff requirements.

Presently stormwater management is required through the Engineering Division Site Plan Design Standards, but new State regulations require that stormwater management be included within the Ordinances. The proposed Ordinance addition will meet the EGLE requirements and better align us with the Wayne County Stormwater Ordinance to provide a consistent guidance for developers. In addition, the new Ordinance will provide consistent steps for inspections, violations and penalties, if needed.

RECOMMENDATION

The proposed Ordinance was developed in cooperation with EGLE guidance and has been reviewed by the Law Department for content and format. We would like to present the Ordinance for first reading if there are no objections. Of course, if you have any questions, please feel free to contact this Department.

Thank you for your consideration on this matter.

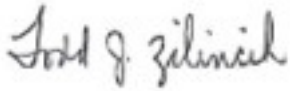
FISCAL CONSIDERATION

None

ATTACHMENTS

1. Proposed Stormwater Management Ordinance - August 2022

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: August 04, 2022



Don Rohraff, Director of Public Works

Date: August 04, 2022



Paul Bernier, City Attorney

Date: August 04, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022

- F. the extent of downstream improvements necessary for proper stormwater drainage.

13.22.110 Fees for stormwater construction approvals. The City Council may approve a written schedule to be adopted as a fee system for administering and implementing the stormwater control program. The fee system may include fees for application, submittal and review, permit issuance, project overview, compliance inspections, and any other task or service performed by the City to administer or implement the requirements of this Ordinance or rules promulgated hereunder. Fees may be refundable or nonrefundable, as determined appropriate by the City, and may include charges for time and materials utilized by the City in implementing and administering the requirements of this Ordinance or rules promulgated pursuant to this Ordinance. The fees described in this section are separate and distinct from the financial assurance that may be required pursuant to Section 13.22.070 above. The schedule of fees established by the City shall be incorporated into Code of Ordinances.

A. DEMONSTRATION OF LONG-TERM MAINTENANCE

The applicant for a stormwater construction approval shall demonstrate to the County or City in the application or during the application review process, as determined appropriate by the County or City, that the stormwater control system shall be maintained in perpetuity. This demonstration shall be made in the manner specified in this Ordinance and in rules promulgated pursuant to this Ordinance.

B. SCOPE OF LONG-TERM MAINTENANCE

For purposes of this Ordinance and rules promulgated pursuant to this Ordinance, long-term maintenance shall include: site monitoring, inspection and preventive maintenance activities necessary to ensure that a stormwater control system functions properly as designed; maintenance of structural and vegetative BMPs installed and implemented to meet the performance standards; remedial actions necessary to repair, modify, or reconstruct the system in the event the system does not function properly as designed at any time; notification to subsequent owners of limitations or restrictions on the Premises; actions necessary to enforce the terms of restrictive covenants or other instruments applicable to the premises pursuant to this Ordinance and rules promulgated pursuant to this Ordinance; and such other actions as may be set forth in rules promulgated hereto, all such actions to be performed in perpetuity.

C. LONG-TERM MAINTENANCE PERMIT PROCESS

The Permit Holder under the long-term maintenance permit shall be the owner of the Premises on which the stormwater control system is constructed. The County will issue an M-permit and the City will provide a standard agreement to be

executed with attached exhibits for the project pursuant to this Ordinance that identifies, among other things, the limits of the stormwater control system, the party responsible for maintenance, and the activities required to ensure that the system functions effectively. Long-term maintenance shall begin after construction of the stormwater control system has been completed, the County or City has performed a final inspection of the completed stormwater control system which it approves, and the County or City has received the engineer's certificate of construction for the completed stormwater control system. After the County's approval of the final inspection of the stormwater system and the County or City receives the engineer's certificate of construction for the completed stormwater system and prior to the expiration date of the construction permit, the Property Owner shall obtain a resolution issued by the City in accordance with this Ordinance and the rules promulgated pursuant to this Ordinance. The City will not release the construction permit and financial assurance until all of the above are completed.

D. LONG-TERM MAINTENANCE ASSURANCE

The Property Owner is responsible for its long-term maintenance and shall be the Permit Holder under the long-term maintenance permit. The City will assume jurisdiction over and accept responsibility for the long-term maintenance of stormwater control systems that require a County stormwater construction approval in accordance with a long-term maintenance plan and schedule approved by the County if the Property Owner fails to maintain the stormwater control system. This perpetual maintenance guarantee by the City shall be made by a resolution or equivalent instrument. The City will undertake this obligation upon receipt of a Stormwater System Maintenance Agreement by which the Property Owner shall be responsible to indemnify the City to the fullest extent possible and reimburse the City for any costs incurred in Stormwater Maintenance.

13.22.120 Recording. After the County's approval of the M-permit, the M-permit together with the resolution shall be recorded at the Wayne County, Michigan Register of Deeds. No long-term maintenance permit shall be recorded prior to the County's approval. The M-permit shall run with the land and be binding on the Property Owner and any successors or assigns.

13.22.130 Right of entry. Upon presentation of proper credentials and identification, and after stating the authority and purpose of the inspection, City or County inspectors shall be promptly permitted to enter and inspect a development site. The inspection shall be for the purpose of investigating the development site's stormwater control systems or components of the stormwater control systems, to determine compliance or non-compliance with this and the County Ordinance, rules or

regulations promulgated pursuant to this Ordinance, stormwater construction approvals, permits issued pursuant to this Ordinance, and BMP's.

Refusal of reasonable access to representatives of the Authorized Enforcement Agency to any part of the premises is a violation of this Ordinance.

13.22.140 Investigations. If the City or County believes that a violation of this or the County Ordinance, a rule promulgated pursuant to this Ordinance, a stormwater construction approval or permit issued hereunder may have occurred or exists, the City or County shall, as soon as practicable, initiate an investigation.

13.22.150 Suspension of storm sewer system access.

A. Suspension due to illicit discharges in emergency situations.

Any Authorized Enforcement Agency may, without prior notice, suspend storm sewer system discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the storm sewer system or the Waters of the United States or this state. If the violator fails to comply with a suspension order issued in an emergency, the Authorized Enforcement Agency may take such steps as deemed necessary to prevent or minimize damage to the storm sewer system or waters of the United States or this state, or to minimize danger to persons.

B. Suspension due to the detection of illicit discharge.

Any person discharging to the storm sewer system in violation of this Ordinance may have their storm sewer system access terminated if such termination would abate or reduce an illicit discharge. Any Authorized Enforcement Agency will notify a violator of the proposed termination of its storm sewer system access.

C. Violation.

A person violates this Ordinance if the person reinstates storm sewer system access to premises terminated pursuant to this section, without the prior approval of the Authorized Enforcement Agency.

In addition to a the criminal sanctions set forth below, a person who violates any provision of this Ordinance or rules promulgated hereunder, including without limitation any notice, order, stormwater construction approval, agreement, decision, or determination promulgated, issued, made, or

entered by the City or County under this Ordinance or rules promulgated hereunder, is responsible for a municipal civil infraction for which the City may issue a citation, with the violator subject to payment of a civil fine of Five Hundred Dollars (\$500.00) for each infraction, plus costs and other sanctions outlined in this Ordinance or otherwise provided by law. The City or County may issue such infraction or infractions against individual members, shareholders, directors, managers, officers or other officials of entities, incorporated or not, such as, but not limited to, limited liability companies, limited companies, s corporations, c corporations, partnerships and limited liability partnerships, whether organized in the State of Michigan or another state or country. Nothing provided for in this section shall impede the City's or County's ability to secure compliance as otherwise outlined in this Ordinance or institute a civil action as provided by this Section or elsewhere in this Ordinance, rules promulgated pursuant to this Ordinance or as otherwise provided by local or State law.

- (i) Authorized City Officials. Any Authorized Enforcement Agency may issue municipal civil infraction citations (directing alleged violators to appear in district court) for violations of this Ordinance.
- (ii) Procedures. Except as otherwise provided by this section, the procedures for municipal civil infraction citation actions shall be those of the State of Michigan 16th Judicial District Court.
- (iii) Remedy Not Exclusive. The City, by and through the City Attorney or his/her designee, may bring a civil action in the name of the City to enforce the provisions of this Ordinance and rules promulgated pursuant to this Ordinance. Nothing in this Ordinance shall preclude the City from instituting an action for appropriate legal and/or equitable relief in Wayne County Circuit Court to restrain, correct, or abate a violation of this Ordinance, a rule or regulation promulgated pursuant to this Ordinance, or a stormwater construction approval issued hereunder; or to stop an illegal act; or to abate a nuisance; or to prevent pollution or flooding.

13.22.160 Criminal penalties; imprisonment. Any person who:

- (A) Violates this Ordinance, or any notice, order, stormwater construction approval, or decision or determination promulgated, issued or made by the City under this Ordinance; or

- (B) Intentionally makes a false statement, representation, or certification in any application for, or form pertaining to, a stormwater construction approval, or in any other correspondence or communication, written or oral, with the City regarding matters regulated by this Ordinance;

may, at the City's discretion, be charged with a misdemeanor for which upon conviction, said person shall be guilty of a misdemeanor punishable by a fine of \$500 per violation per day, or imprisonment for up to 90 days, or both in the discretion of the court.

13.22.170 Appeal. In addition to the appeal rights of any person against whom a judgment has been entered, any person whose legal rights, duties, or privileges are determined by the City pursuant to this Ordinance or a rule promulgated pursuant to this Ordinance, and who is aggrieved by the City's determination, may appeal, within 10 days of the decision appealed to the Director of Public Works or his/her designee, and if dissatisfied with the Director's decision may appeal to the City Council. If said person remains aggrieved by the decision of the City Council, said person may file an action at the Wayne County Circuit Court to challenge the same no later than twenty-eight (28) days after such determination. This section does not create a right to appeal the City's determination to charge with a misdemeanor or civil infraction or take any other court action against any person deemed to have violated this Ordinance.

13.22.180 Industrial or construction activity discharges. Any person subject to an industrial or construction activity NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the City Engineer prior to the allowing of discharges to the MS4.

13.22.190 Requirements to prevent, control, and reduce stormwater pollutants by following the current Wayne County Stormwater Ordinance, Stormwater Administrative Rules, Stormwater Standards Manual. The City will adopt requirements set out in the current County Ordinance, stormwater administrative rules and stormwater standards manual. The County Ordinance lays out consistent county wide Best Management Practices to regulate the quantity and quality of stormwater discharges as approved by EGLE. The owner of a new development or redevelopment that disturbs one (1) or more acres, including projects less than one (1) acre that are part of a larger common plan of development, and that discharge to the City's MS4, meeting the thresholds set out in the County Ordinance shall, at their own expense, apply for and obtain a permit ahead of starting construction, engineered stormwater controls contained within the applicant's property meeting the design criteria of the County Ordinance. The property owner upon completion of construction must enter into a binding long-term maintenance agreement with the City, at property owners' own expense, to document, routinely monitor and maintain the stormwater quantity and quality BMP's so they continue to operate as designed. The agreement shall be set up that if the property owner should be determined to be non-responsive to notice of required maintenance action that the City may enter the property to perform the

maintenance required and charge the property owner therefor.

13.22.200 Watercourse Protection. Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately-owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

13.22.210 Enforcement.

A. Notice of Violation

Whenever any Authorized Enforcement Agency finds that a person has violated a prohibition or failed to meet a requirement of this Ordinance, the City may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

- (1) The performance condition monitoring, and measuring;
- (2) The performance maintenance work in order to get BMPs functioning as designed;
- (3) Reimbursement of direct cost plus administrative costs and interest.

B. Abatement of a Violation.

If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice may further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by the City or its designee at the violator's expense.

13.22.220 Enforcement measures after appeal. If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within 30 days of any decision finally upholding the decision to issue the Notice of Violation, then representatives of the City or its designees shall enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any Premises to refuse to allow the City or its designee to enter upon the Premises for the purposes set forth above.

13.22.230 Cost of the abatement of the violation. Within 30 days after abatement of the violation, the owner of the property will be notified of the cost of

abatement, including administrative costs. The property owner may file a written protest objecting to the amount of the assessment pursuant to Section 170 above.

13.22.240 Injunctive relief. It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. If a person has violated or continues to violate the provisions of this ordinance, the City may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

13.22.250 Violations deemed a public nuisance. In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense. The City may also simultaneously or alternatively initiate a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance.

13.22.260 Cost Recovery. The City may recover all attorney's fees; court costs; and other expenses associated with enforcement of this ordinance, including condition monitoring and maintenance expenses.

13.22.270 Remedies not exclusive. The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state, or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

13.22.280 Severability. The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this Ordinance or its application to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Ordinance.

13.22.290 Repeal of ordinances in conflict herewith. Any and all Ordinances of the City, or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of this Ordinance, are hereby expressly repealed.

13.22.300 Ratification. All other provisions of the Code of Ordinances of the City except as herein modified or amended are hereby expressly ratified and affirmed.

13.22.310 Publication. This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of Livonia, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.



LETTER TO THE LIVONIA CITY COUNCIL

16.

Law
August 23, 2022

MEETING DATE

August 22, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ROLL CALL: Department of Law, re: Petition 2022-04-03-01 submitted by Stonefield Engineering & Design, on behalf of Haggerty Residential, L.L.C., request to determine whether or not to vacate an existing sanitary sewer easement at 19750 Haggerty Road, located on the east side of Haggerty Road between Seven Mile and Eight Mile Roads in the Southwest ¼ of Section 6. (CR 220-22) First Read given by Councilmember Scott Bahr on Monday, August 22, 2022.

BACKGROUND

At your regular meeting of July 11, 2022, by Council Resolution 220-22, you unanimously approved Petition 2022-04-03-01, submitted by Stonefield Engineering & Design, on behalf of Haggerty Residential, L.L.C., requesting to vacate portions of an existing sanitary sewer easement at 19750 Haggerty Road, located on the east side of Haggerty Road, between Seven Mile and Eight Mile Roads, in the Southwest ¼ of Section 6, and requested the Department of Law to prepare the necessary ordinance amendment.

Accordingly, herewith submitted for your consideration is the proposed ordinance amendment prepared by the Department of Law.

RECOMMENDATION

Second Reading / Roll Call Vote

FISCAL CONSIDERATION

None

ATTACHMENTS

1. Ordinance for 2022-04-03-01 - Haggerty Residential

APPROVED BY

Paul Bernier, City Attorney

Date: July 26, 2022

A handwritten signature in black ink, reading "Maureen Miller Brosnan". The signature is written in a cursive, flowing style.

Date: July 29, 2022

Maureen Miller Brosnan, Mayor



LETTER TO THE LIVONIA CITY COUNCIL

9.

Law
August 23, 2022

MEETING DATE

August 22, 2022

PREPARED BY

Brenda Smyser, Program Supervisor,

AGENDA ITEM

ROLL CALL: Department of Law, re: Petition 2022-04-03-01 submitted by Stonefield Engineering & Design, on behalf of Haggerty Residential, L.L.C., request to determine whether or not to vacate an existing sanitary sewer easement at 19750 Haggerty Road, located on the east side of Haggerty Road between Seven Mile and Eight Mile Roads in the Southwest ¼ of Section 6. (CR 220-22) First Read given by Councilmember Scott Bahr on Monday, August 22, 2022.

BACKGROUND

At your regular meeting of July 11, 2022, by Council Resolution 220-22, you unanimously approved Petition 2022-04-03-01, submitted by Stonefield Engineering & Design, on behalf of Haggerty Residential, L.L.C., requesting to vacate portions of an existing sanitary sewer easement at 19750 Haggerty Road, located on the east side of Haggerty Road, between Seven Mile and Eight Mile Roads, in the Southwest ¼ of Section 6, and requested the Department of Law to prepare the necessary ordinance amendment.

Accordingly, herewith submitted for your consideration is the proposed ordinance amendment prepared by the Department of Law.

RECOMMENDATION

First Reading

FISCAL CONSIDERATION

None

ATTACHMENTS

1. Ordinance for 2022-04-03-01 - Haggerty Residential

APPROVED BY

Paul Bernier, City Attorney

Date: July 26, 2022

A handwritten signature in black ink, reading "Maureen Miller Brosnan". The signature is written in a cursive, flowing style.

Date: July 29, 2022

Maureen Miller Brosnan, Mayor

**AN ORDINANCE VACATING THE USE OF PORTIONS
OF STREET, ALLEY AND PUBLIC GROUND.**

THE CITY OF LIVONIA ORDAINS:

Section 1. The report and recommendation of the City Planning Commission, dated June 8, 2022, setting forth its resolution #06-33-2022 on Petition 2022-04-03-01 submitted by Stonefield Engineering & Design, on behalf of Haggerty Residential, L.L.C., requesting to vacate the existing sanitary sewer easement at 19750 Haggerty Road, located on the east side of Haggerty Road, between Seven Mile and Eight Mile Roads, in the Southwest 1/4 of Section 6, City of Livonia, Wayne County, Michigan, is hereby accepted and adopted and the Council does hereby approve all proceedings on said Petition 2022-04-03-01, it appearing that a public hearing thereon was held on June 7, 2022, as provided by law and that the proper notices of such hearing were given.

Section 2. Pursuant to Chapter 8 of Title 12 of the Livonia Code of Ordinances, as amended, the City of Livonia's use of the following property is hereby vacated:

Beginning at a point distant North 89 Degrees 21 Minutes 58 Seconds East 60.0 feet from the West ¼ corner of Section 6 Town 1 South, Range 9 East; thence continuing North 89 Degrees 21 Minutes 58 Seconds East 291.02 feet; thence South 00 Degrees 00 Minutes 25 Seconds West 66.07 feet; thence North 89 Degrees 59 Minutes 18 Seconds West 10.05 feet; thence South 00 Degrees 00 Minutes 42 Seconds West 401.00 feet; thence South 89 Degrees 59 Minutes 18 Seconds East 6.41 feet; thence South 00 Degrees 21 Minutes 49 Seconds East 54.63 feet to the point of beginning of centerline of 12 foot wide sanitary sewer easement; thence North 89 Degrees 46 Minutes 48 Seconds East 462.47 feet; thence North 87 Degrees 50 Minutes 08 Seconds East 121.887 feet to the point of ending.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD AUGUST 22, 2022**

Meeting was called to order at 8:02 p.m. by Councilmember Kathleen McIntyre. Present: Brandon McCullough, Kathleen McIntyre, Scott Bahr, Rob Donovic (via Zoom), Scott Morgan. Absent: President Jim Jolly, Vice President Laura Toy.

Elected and appointed officials present: City Clerk, Susan Nash, Mike Fisher, Assistant City Attorney, Mark Taormina, Director of Planning and Economic Development, Todd Zilincik, City Engineer, LaShawn Thomas, Director of Governmental Affairs, Gregory Yon, Livonia Police Captain, Jacob Rushlow, Assistant Superintendent of Public Works.

Councilmember Brandon McCullough led the Pledge of Allegiance.

12. AWARD OF BID: Department of Public Works, re: for the Carl Sandburg Roof Replacement, from the unexpended fund balance of the Library Fund.

Jacob Rushlow, Assistant Director of Public Works, presented the request to Council.

Councilmember Brandon McCullough asked what the spec on the membrane or what mill on the end product is. Jacob Rushlow replied he didn't know, but they opted for the 25-year warranty. Councilmember McCullough offered an approving resolution for the Consent agenda.

Councilmember Kathleen McIntyre asked for the item to be placed on the Regular agenda due to the discussions for the future of the library in Livonia Vision 21 and would like more time to review those discussions.

Councilmember Brandon McCullough asked if getting the roof done is detrimental to timing. Jacob Rushlow stated that a six-month construction time was allowed, so they will be good.

DIRECTION

APPROVING

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

12.

DPW
August 10, 2022

MEETING DATE

S082222

PREPARED BY

Jacob Rushlow, P.E., Assistant Director of Public Works,

AGENDA ITEM

AWARD OF BID: Department of Public Works, re: for the Carl Sandburg Roof Replacement, from budgeted funds.

BACKGROUND

The Carl Sandburg Library, located at 30100 W. Seven Mile Road, Livonia, Michigan 48154, was constructed in 1960 and is comprised of approximately 10,600 sq. ft. with the existing coal-tar pitch roofing system nearing the end of its useable life cycle. Visual observations from the DPW Building Maintenance staff and Architecture team include surface ponding, flashing deterioration, dried mastic, previous repairs, vegetation, and splits.

The proposed project scope includes removal and proper disposal of the existing roof and replacement with a new membrane roofing system, rigid insulation, and associated flashing details to achieve a complete watertight roof assembly with a 25-year warranty.

In order to proceed with construction, bid documents were prepared by the Department with assistance from our architect, Detroit Architectural Group (DAG) and bid documents were made publicly available on Bid Net Direct (MITN). A bid opening was held on August 9, 2022, and two competitive bids were received. KJP Roofing was the lowest qualified bidder at \$243,500 (\$238,500 bid for 25-year warranty product plus \$5,000 permit allowance). This was below the design team's opinion of probable construction costs. Considering the potential for unknowns that may need to be addressed during construction through change orders, we recommend adding a 10% contingency to the authorized expenditure for a total of \$267,350. A copy of the bid proposal, bid tabulation, and recommendation letter from DAG are provided for your consideration.

RECOMMENDATION

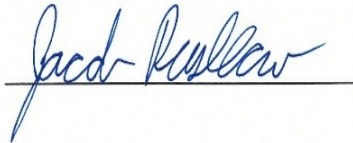
Accept the bid and award a construction contract to KJP Roofing and Sheet Metal, Inc., 46958 N. Gratiot Ave., Suite #174, Chesterfield, MI 48051, for all labor, materials, and equipment to complete the Carl Sandburg roof replacement in an amount not to exceed \$267,350 from budgeted funds in account no. 401-000-976-000.

FISCAL CONSIDERATION

ATTACHMENTS

1. bid opening sheet
2. KJP Livonia Library Proposal
3. L 21143 DAG - Sandburg Library Letter of Rec 2022-08-11

APPROVED BY



Jacob Rushlow, P.E., Assistant Director of Public Works

Date: August 10, 2022



Don Rohraff, Director of Public Works

Date: August 11, 2022



Michael Slater, Finance Director

Date: August 11, 2022



Paul Bernier, City Attorney

Date: August 11, 2022



Maureen Miller Brosnan, Mayor

Date: August 12, 2022

Vendor Name		KJP Roofing	Newton Crane Roofing	
City/State				
Bid Deposit		Bid Bond Submitted	Bid Bond Submitted	
Base	PVC Roof Repair (20-year warranty)	\$		
Alt 1	25-Year Warranty Option	\$		
A-1	Permit Fees	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL BID		\$215,000.00	\$323,000.00 Please see bid notations	\$

Vendor Name				
City/State				
Bid Deposit				
Base	PVC Roof Repair (20-year warranty)	\$		
Alt 1	25-Year Warranty Option	\$		
A-1	Permit Fees	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL BID		\$	\$	\$

CITY REPRESENTATIVES: _ *Janet Douglas*, Clerk's Office Enna Bachelor, Purchasing Manager, Jacob Rushlow, DPW

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

Bond No. B 1265186

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That KJP Roofing and Sheet Metal Inc
46958 Gratiot Ave #174 Chesterfield, MI 48051 (hereinafter called the Principal)
as Principal, and the SELECTIVE INSURANCE COMPANY OF AMERICA, a corporation created and existing under
the laws of the State of New Jersey, with its principal office in Branchville, New Jersey (hereinafter called the Surety),
as Surety, are held and firmly bound unto City of Livonia Department of Public Works
12973 Farmington Rd. Livonia, MI 48150 (hereinafter called the Obligor)
in the full and just sum of 5 % Percent of the Total Bid Amount Dollars
(\$ 5 %) good and lawful money of the United States of America, to the payments of which sum of
money well and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this 26th day of July, 2022 A.D.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, if the Obligor shall make any award within 60 days to
the Principal for
Roof Replacement

according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall duly make and
enter into a contract with the Obligor in accordance with the terms of said proposal or bid and award and shall give
bond for the faithful performance thereof with Surety or Sureties approved by the Obligor; or if the Principal shall,
in case of failure so to do, pay to the Obligor the damages which the Obligor may suffer by reason of such failure, not
exceeding the penalty of this bond, then this obligation shall be null and void; otherwise it shall be and remain in full
force and effect.

When this Bond has been furnished to comply with a statutory, regulatory or other legal requirement in the location where
the construction is to be performed, any provision in this Bond conflicting with said statutory, regulatory or legal
requirement shall be deemed deleted from this form and provisions conforming to such statutory, regulatory or other
legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory
bond and not as a common-law bond.

In Testimony Whereof, the Principal and Surety have caused these presents to be duly signed and sealed.

WITNESS:

KJP Roofing and Sheet Metal Inc

(If individual or firm)

By: [Signature] (SEAL)

JASON PRIESKORN / PRESIDENT

ATTEST:

[Signature]
(If Corporation)

SELECTIVE INSURANCE COMPANY OF AMERICA, SURETY

By: [Signature]
Michael G. Zervos, Attorney-in-fact

POWER OF ATTORNEY

SELECTIVE INSURANCE COMPANY OF AMERICA, a New Jersey corporation having its principal office at 40 Wantage Avenue, in Branchville, State of New Jersey ("SICA"), pursuant to Article VII, Section 1 of its By-Laws, which state in pertinent part:

The Chairman of the Board, President, Chief Executive Officer, any Executive Vice President, any Senior Vice President or any Corporate Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Corporation and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Corporation's name and seal with the Corporation's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

does hereby appoint Michael G. Zervos

, its true and lawful attorney(s)-in-fact, full authority to execute on SICA's behalf fidelity and surety bonds or undertakings and other documents of a similar character issued by SICA in the course of its business, and to bind SICA thereby as fully as if such instruments had been duly executed by SICA's regularly elected officers at its principal office, in amounts or penalties not exceeding the sum of: \$6,000,000.00

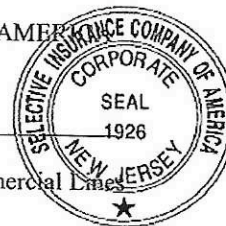
Signed this 26th day of July, 2022

SELECTIVE INSURANCE COMPANY OF AMERICA

By:


Brian C. Sarisky

Its SVP, Strategic Business Units, Commercial Lines



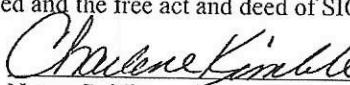
STATE OF NEW JERSEY :

:ss. Branchville

COUNTY OF SUSSEX :

On this 26th day of July, 2022 before me, the undersigned officer, personally appeared Brian C. Sarisky, who acknowledged himself to be the Sr. Vice President of SICA, and that he, as such Sr. Vice President, being duly sworn, do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Sr. Vice President and that the same was his free act and deed and the free act and deed of SICA.

Charlene Kimble
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # N/A
MY COMMISSION EXPIRES 6/2/26


Notary Public



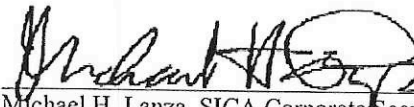
The power of attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of SICA at a meeting duly called and held on the 6th of February 1987, to wit:

"RESOLVED, the Board of Directors of Selective Insurance Company of America authorizes and approves the use of a facsimile corporate seal, facsimile signatures of corporate officers and notarial acknowledgements thereof on powers of attorney for the execution of bonds, recognizances, contracts of indemnity and other writing obligatory in the nature of a bond, recognizance or conditional undertaking."

CERTIFICATION

I do hereby certify as SICA's Corporate Secretary that the foregoing extract of SICA's By-Laws and Resolutions is true in force and effect and this Power of Attorney issued pursuant to and in accordance with the By-Laws is valid.

Signed this 26th day of July, 2022.


Michael H. Lanza, SICA Corporate Secretary



Important Notice: If the bond number embedded within the Notary Seal does not match the number in the upper right-hand corner of this Power of Attorney, contact us at 973-948-3000.

B91 (4-14)

CERTIFIED COPY

ADDENDUM NO. 2 - REVISED FORM OF PROPOSAL

FORM OF PROPOSAL for CARL SANDBURG LIBRARY ROOF REPLACEMENT PROJECT

Bid of KSP ROOFING hereinafter called Bidder, organized and existing under the laws of or a resident of the State of Michigan, doing business as KSP ROOFING

* Insert as applicable: "a corporation", "a partnership" or "an individual"

TO THE CITY OF LIVONIA, MICHIGAN, hereinafter called OWNER:

The undersigned as Bidder hereby declares: that this Bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that the Bidder has read and examined the Notice to Bidders, Instructions to Bidders, Bid, General Conditions, Supplementary Conditions, Agreement, Forms of Proposal, Bond, Specifications and Drawings, as prepared by the ARCHITECT, and understands all of the same; that the Bidder or its representative has made personal investigation at the site and has become fully familiar with regard to the conditions to be met in the execution of this Contract, and the undersigned proposes to furnish all labor, materials, tools, power, transportation, and construction equipment necessary for the construction of the Project and performing related work in full accordance with the aforesaid Contract Documents, including any and all Addenda officially issued, their receipt of which is hereby acknowledged:

Addendum No.

Addendum Date

1
2

7/21/22
7/28/22

The Contract will be awarded to the lowest responsive, responsible Bidder based on the lump sum price for all Work specified.

The Bidder agrees to complete the Project for the following lump sum price:

Item No.	Item Description	Qty	Unit	Unit Price (\$)	Total Price (\$)
Base	PVC Roof Replacement (20 Year Warranty)	1	1		\$210,000 ⁰⁰
Alt 1	25 Year Warranty Option	1	1		\$238,500 ⁰⁰
A-1	Permit Fees (Allowance)	1	1		\$5,000.00
TOTAL BID				\$	\$215,000 ⁰⁰

Bidder: KSP ROOFING



Date: July 21, 2022

From: Enna A. Bachelor, Purchasing Manager

To: Prospective Bidders

Subject: Addendum No. 1 – Sandburg Library Roof Replacement

Addendum No. 1 is being issued as a result of the mandatory prebid meeting held on July 12, 2022. The city offers clarification of the bid requirements provided by the project architect in the pages that follow. Please note that a revised Form of Proposal Page has been provided. Pricing must be offered on the revised form. Plans for the project have also been updated and are attached to the addendum. Bidders should review information contained in the addendum carefully. Proposals will only be considered from firms who attended the mandatory prebid. A copy of the sign-in sheet from the prebid meeting is attached.

Also be advised that the due date has been changed. Bids are now due no later than 2:00 p.m. on August 9, 2022. Bids must be uploaded in Adobe Acrobat PDF format to the MITN website. Physical bids submissions will not be accepted.

All other provisions of the solicitation remain the same. Firms should acknowledge receipt of this addendum with their bid response.

ADDENDUM NO. 1 – SANDBURG LIBRARY ROOF REPLACEMENT - ACKNOWLEDGEMENT

Company Name: KSP ROOFING AND SHEET METAL

Signature: [Signature] Title: PRESIDENT

Print Name: JASON PRIESKORN Date: 8/8/2022



Date: July 28, 2022

From: Enna A. Bachelor, Purchasing Manager

To: Prospective Bidders

Subject: Addendum No. 2 – Sandburg Library Roof Replacement

Addendum No. 2 is being issued to provide a revised Form of Proposal which includes the amount for the permit allowance. Pricing shall be provided on the revised form included with this addendum.

All other provisions of the solicitation remain the same. The due date remains the same. Firms should acknowledge receipt of this addendum with their bid response.

ADDENDUM NO. 2 – SANDBURG LIBRARY ROOF REPLACEMENT - ACKNOWLEDGEMENT

Company Name: KSP ROOFING AND SHEET METAL

Signature: [Signature] Title: PRESIDENT

Print Name: JASON PRIESKORN Date: 8/8/2022

If the foregoing Bid shall be accepted by the OWNER, the undersigned agrees to enter into the attached form of Agreement within ten (10) days after receiving notice of such acceptance, will furnish the OWNER satisfactory bonds and certificates of insurance coverage, and will complete the Project, at the price and within the time stated in this Bid.

The undersigned further agrees that if the foregoing Bid shall be accepted, work will commence immediately after the Contract has been awarded, the Agreement executed, and a Notice to Proceed received. **The undersigned shall complete the Work to Substantial Completion within 180 DAYS of "Notice to Proceed", and to Final Completion within 195 DAYS of "Notice to Proceed"** Substantial completion shall be met when the roof installation is complete and functioning without failure. Final completion shall be met when all restoration items and punch-list work items have been completed.

The undersigned attaches hereto its Bid security, as required by the Notice to Bidders and Instructions to Bidders. The undersigned agrees that in case it shall fail to fulfill its obligations under the foregoing Bid, and/or shall fail to furnish bonds, as specified, the OWNER may, at its option determine that the undersigned has abandoned its rights and interests in such Contract and that its Bid security accompanying its Bid; has been forfeited to the said OWNER, but otherwise the Bid security shall be returned to the undersigned upon the execution of the Contract and the acceptance of the bonds.

The undersigned also agrees that for each and every calendar day that he may be in default of Substantial Completion of the Work, within the time specified in this Bid, the OWNER will suffer a damage of \$200.00 per day and said OWNER shall be compensated therefore at the rate as liquidated damages in accordance with the Agreement.

In submitting this Bid, it is understood that the right is reserved by the OWNER to accept any bid, to reject any or all Bids, and to waive irregularities in bidding in the interest of the OWNER.

SUBMITTED on 5/8/2022
Date*

BY: KSP ROOFING AND SHEET METAL
Name of Bidder*

46958 N. GRATIOT SUITE 174
Street*

[Signature]
Signature

CHESTERFIELD, MO 63051
City, State, ZIP*

PRESIDENT
Name and Title of Signatory*

(586) 256-1376
Telephone Number*

JASON@KSPROOFING.COM
Facsimile Number* EMAIL

*Typed or printed in ink.

STATEMENT OF QUALIFICATIONS

Bidder must answer all questions. If more space is needed to complete a question, attach a separate sheet. Bidder may submit any additional information.

Name: KSP ROOFING AND SHEET METAL

Address: 46958 N. GRATIOT STE 174 Phone: (586) 256-1376
CHESTERFIELD, MI 48001

Number of years operating under your present name: 11

General nature of work performed by your company: COMMERCIAL
ROOFING

Background and experience of the principal members of your organization including officers: OWNER HAS 20 PLUS YEARS IN
THE ROOFING INDUSTRY. ALL EMPLOYEES
GO THROUGH TRAINING AND WORK UNDER
THE SUPERVISION OF THE OWNER

Major equipment available for this contract: ALL EQUIPMENT
NECESSARY TO COMPLETE

STATEMENT OF QUALIFICATIONS

✶ SEE ATTACHED

PROJECT REFERENCES

List similar projects completed within the last (3) years:

Project Title: _____

Client: _____

Contact Person: _____ Phone: _____

Contract Amount: _____

Start Date: _____ Completion Date: _____

Project Description: _____

Project Title: _____

Client: _____

Contact Person: _____ Phone: _____

Contract Amount: _____

Start Date: _____ Completion Date: _____

Project Description: _____

STATEMENT OF QUALIFICATIONS

Project Title: _____

Client: _____

Contact Person: _____ Phone: _____

Contract Amount: _____

Start Date: _____ Completion Date: _____

Project Description: _____

Project Title: _____

Client: _____

Contact Person: _____ Phone: _____

Contract Amount: _____

Start Date: _____ Completion Date: _____

Project Description: _____

Form Completed by: JASON PRIESKORN / PRESIDENT

Name - Title

SP - 12

Signature

7/21/2022

Date

SUBCONTRACTOR LIST

ITEM

NAME, ADDRESS & PHONE # OF CONTRACTOR

	<u>NONE</u>
	Phone: _____
	Phone: _____
	Phone: _____
	Phone: _____
	Phone: _____



1644 Ford Avenue
Wyandotte, MI 48192
734.556.3259

30445 Northwestern Hwy, Suite 360
Farmington Hills, MI 48334
248.583.4990

August 11th, 2022

Jacob Rushlow

Assistant Director of Public Works
Dept. of Public Works
12973 Farmington Road
Livonia, MI 48150

RE: Sanburg Library Roof Replacement
30100 Seven Mile Road
Livonia, MI 48152
DAG Job # 21-143

Letter of Recommendation

Jacob,

We have reviewed the documents that were passed along by the City of Livonia regarding the bid(s) received for the Wilson Barn Roof Replacement Project. The apparent low bidder was KJP Roofing and Sheet Metal, Inc.. We observed nothing in the bid documents that caused concern and they did not list any exceptions. All known and available information about this company consistently demonstrated that they are capable.

KJP Roofing is currently working for the City of Livonia at Silver Village and the City has reported positively on their performance and communication.

Detroit Architectural Group recommends that the Base Bid work and the Alternate #01 (25-year Warranty Option) work be awarded as follows:

KJP Roofing and Sheet Metal, Inc.

Base	\$210,000.00
Alt #01	\$ 28,500.00
<u>Permits (Allowance)</u>	<u>\$ 5,000.00</u>
TOTAL	\$243,500.00

As always, should you have any questions, require further information or would like to discuss this further, please do not hesitate to contact us at any time.

Sincerely,

Detroit Architectural Group

Brandon M. Kritzman
Principal