

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD NOVEMBER 2, 2022**

Meeting was called to order at 8:07 p.m. by Council Vice President Jim Jolly. Present: Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough. Absent: Kathleen McIntyre

Elected and appointed officials present: Susan Nash, City Clerk, Paul Bernier, City Attorney, David Lear, Assistant City Engineer, Ted Davis, Superintendent of Parks and Recreation, Jacob Rushlow, Assistant Director of Public Works, and Felicia Cross, Livonia Transit Program.

Councilmember Brandon McCullough led the Pledge of Allegiance.

AUDIENCE COMMUNICATION

Chris Martin, Livonia, spoke on the new hire in Department of Public Works.

Councilmember Brandon McCullough noted that Seedlings will be having an online auction fundraiser on their website from November 7-13, 2022.

Council Vice President Laura Toy commended AM and PM Rotary Group for their spaghetti dinner fundraiser.

NEW BUSINESS

1. AWARD OF BID: Division of Police, re: for Towing and Impound Services, for a period of three years with two, three-year renewal options, from budgeted funds.

Deputy Police Chief, Ben McDermott, presented the request to Council.

Councilmember Rob Donovic, asked about how the service for Livonia Towing has been. Deputy Chief McDermott indicated they have been working with Livonia Towing for roughly forty years.

Council Vice President Laura Toy noted that Livonia Towing has a new owner and asked if that has made a difference to their service. Deputy Chief McDermott stated that nothing has changed.

Councilmember Scott Bahr asked who is responsible for towing fees and asked if Livonia Towing has a yard in Livonia versus the other bidder. Deputy Chief McDermott stated the car owner and agreed that Livonia Towing has a yard, versus the other bidder has an option to lease if they won the bid.

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Councilmember Brandon McCullough asked about the percent of vehicles that would fall under the over ten thousand for the one hour minimum. Deputy Chief McDermott stated it was a very small amount.

Shane Anders, Area Towing, stated he was denied a fair bid process due to lack of due diligence to evaluate each company.

Diane Wilson, 28900 Savoy Court, Owner, Livonia Towing, stated she has owned Livonia Towing since March of 2021 and worked with Redford Towing for over a year to gain experience of ownership and staff.

Councilmember Rob Donovic offered an approving motion for the Consent agenda.

Council President Jim Jolly stated he will put this item on the Regular agenda due to the nature and importance of the contract.

DIRECTION: APPROVING REGULAR

2. REQUEST TO APPROVE FIRST OF TWO POTENTIAL TWO-YEAR EXTENSIONS OF CONTRACT FOR CARETAKING SERVICES IN THE HISTORICAL VILLAGE AT GREENMEAD: Department of Parks and Recreation, re: with independent contractor, Jeffrey Ronayne, for the period of December 1, 2022, through November 30, 2024. (CR 396-19)

Ted Davis, Superintendent of Parks and Recreation, presented the request to Council.

Council Vice President Laura Toy asked if this was the person who lives on the site and the living allowance is his payment. Ted Davis confirmed.

Council Vice President Toy offered an approving motion for the Consent agenda.

Council President Jim Jolly noted that he has known Jeffrey Ronayne for many years and felt there wasn't a better person for this job.

DIRECTION: APPROVING CONSENT

3. REQUEST FOR AUTHORIZATION TO USE THE AMERICAN RESCUE PLAN ACT FUNDS: Department of Finance, re: for the provision of General Fund government services.

Mike Slater, Finance Director, presented the request to Council.

Councilmember Scott Bahr asked if the recommendation is to split the money between 418 and newly created 419 and the need for the new account. Mike Slater stated they

Councilmember Scott Bahr offered an approving motion for the Consent agenda.

DIRECTION:

APPROVING

CONSENT

8. REQUEST TO AMEND THE ARCHITECTURAL CONTRACT THROUGH THE QUALIFICATION BASED SELECTION (QBS) PROCESS WITH HUBBELL, ROTH AND CLARK, INC.: Public Service Division, re: for the architectural design and construction phase services for the Senior Center Addition and Recreation Center Improvements Project. (CR 378-20)

Jacob Rushlow, Assistant Director of Public Works, presented the request to Council.

Councilmember Brandon McCullough asked if they would hold the construction fee if they only approved the design phase. Jacob Rushlow indicated he could ask HRC.

Councilmember Brandon McCullough offered an approving motion for the Regular agenda.

Council Vice President Laura Toy asked what was paid on the initial design phase of the DPW building. Jacob Rushlow was unsure and would provide the information, stating there are fee scheduled incorporated into the contract and there would be increased costs when contracts are coming up due.

Councilmember Rob Donovic thanked Jacob Rushlow for his hard work and asked if the money would be coming out of the new fund that was just discussed.

Councilmember Scott Bahr stated they are being asked to approve a design of a building they haven't approved yet using money they don't have. Jacob Rushlow stated he did not think there was a timeframe for the fees. Scott Bahr clarified there has been money set aside for this project, but we are relying on Wayne County for their portion of the funds. Councilmember Scott Bahr offered to table the item until they know what is happening with the money from Wayne County.

Council President Jim Jolly asked if the item spoke about from a previous item eliminates the timing parameters. Jacob Rushlow agreed that it does for our money. The money from Wayne County would not be tied to a timeframe, indicating they have until December 31, 2026 to spend ARPA funds but does not want to hold tight to that deadline and prefers to get the project done sooner.

Councilmember Scott Bahr asked if the money from the County has to be spent by the end of 2026 and if we are able to spend their money first and our money last, so we aren't caught in the deadline. Mike Slater agreed.

Councilmember Rob Donovic asked that in order to qualify for the County money, we need to present a design to receive the money. Jacob Rushlow indicated that is part of the need. Councilmember Donovic stated that he agrees that we need to have a good design to compete with other cities asking for the same money and agreed they should approve the design cost first.

Councilmember Brandon McCullough asked if there was an Alta on file and asked if the costs could be provided for a schematic design, construction docs and bidding. Council Vice President Laura Toy asked to explain what he was asking for. Councilmember McCullough explained the process.

Council Vice President Laura Toy stated this item needs more discussion and feels like they are being rushed to make a decision. She offered to put this item in Committee of the Whole.

Councilmember Rob Donovic asked if they can hold committee meetings to have an ongoing discussion, at the same time approve the design portion of the request.

DIRECTION: APPROVING REGULAR TABLE COMMITTEE OF THE WHOLE

9. REQUEST FOR AUTHORIZATION TO PURCHASE ONE FREIGHTLINER SINGLE AXLE TRUCK UPFITTED AS A SWAP LOADER WITH ATTACHMENTS THROUGH THE ROCHESTER HILLS CO-OP AWARD AGREEMENT (RFP-RH 20-023): Public Works Division, re: for use by the Water Department, from budgeted funds.

Don Rohraff, Superintendent of Public Works, presented the request to Council.

Council Vice President Laura Toy offered an approving motion for the Consent agenda.

DIRECTION: APPROVING CONSENT

10. REQUEST FOR AUTHORIZATION TO PURCHASE ONE TRAIL BEAST EASEMENT MACHINE: Department of Public Works, Sewer Department, re: to replace the current outdated equipment, from budgeted funds.

Don Rohraff, Superintendent of Public Works, presented the request to Council.

Councilmember Brandon McCullough offered an approving motion for the Consent agenda.

DIRECTION: APPROVING CONSENT

11. REQUEST FOR AUTHORIZATION TO PURCHASE ONE TORO GROUNDSMASTER 3505-D THROUGH THE STATE OF MICHIGAN BID PROCESS: Department of Public

Works; re: to replace equipment that has exceeded the life expectancy, from budgeted funds.

Councilmember Scott Morgan offered an approving motion for the Consent agenda.

Don Rohraff, Superintendent of Public Works, presented the request to Council.

DIRECTION: APPROVING CONSENT

12. REQUEST FOR ADDITIONAL APPROPRIATION AND EXPENDITURE: Engineering Division; re: to close out the Ben Celani Park Improvements Project, in the amount of \$24,865.21 and the new total of \$128,155.21 (CR 143-22)

David Lear, Assistant City Engineer, presented the request to Council.

Council Vice President Laura Toy offered an approving motion for the Consent agenda and noted this is an outstanding program.

DIRECTION: APPROVING CONSENT

13. PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to Amend Sections 020 and 030 to Title 9, Chapter 83 (Child abuse).

Paul Bernier, City Attorney, presented the request to Council.

Council Vice President Laura Toy offered an approving motion for the Regular agenda for a First Reading.

DIRECTION: FIRST READ REGULAR

AUDIENCE COMMUNICATION: None

Council Vice President Laura Toy noted that Karen Szymula, former Legislative Affairs Director and Carolyn Dicomio, wife of Don Dicomio, have passed away. They both played important roles in our community and with City business.

As there were no further questions or comments Council President Jim Jolly adjourned the Study Session at 9:21 p.m. on Wednesday November 2, 2022.

Dated: November 7, 2022.

SUSAN M. NASH, CITY CLERK