

OFFICE OF THE COUNCIL

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33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2250
citycouncil@livonia.gov

OFFICE OF THE COUNCIL

**ELECTRONIC AGENDA PACKET FOR
THE REGULAR MEETING OF
MONDAY, MAY 22, 2023
7:00 P.M.**

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(734) 466-2250**

The official documents are on file in the City Clerk's office.

**1969th Regular Meeting Agenda of the Council of the City of Livonia
Monday, May 22, 2023**

7:00 p.m. - City Hall Auditorium
33000 Civic Center Drive
Livonia, Michigan

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION OF MINUTES - Regular Meeting Minutes of May 8, 2023

AUDIENCE COMMUNICATION

REPORTS FROM THE MAYOR AND OTHER CITY OFFICIALS

- a) [Communication from the Department of Finance, dated May 1, 2023, re: forwarding various financial statements of the City of Livonia for the month ending February 28, 2023.](#)
- b) [Communication from the Department of Finance, dated May 1, 2023, re: forwarding Quarterly Investment Report for the City of Livonia for the quarter ending February 28, 2023.](#)
- c) [Communication from the Department of Finance, dated May 1, 2023, re: forwarding the Departmental Purchases Report, for the month ending April 30, 2023.](#)

CONSENT AGENDA

- 1. [REQUEST TO BARRICADE CITY STREETS: Patty Novak, Christadelphians Church, re: on Van Court between Levan and Raleigh from Monday, August 7, 2023, until Friday, August 11, 2023, from 8:30 a.m. until 1:30 p.m. each day in order to host Vacation Bible School.](#)
- 2. [BLOCK PARTY: Sylvia Kissick and Jackie Gordon, re: to be held June 10, 2023, from 12:00 p.m. to 10:00 p.m., on Arden Street between Elmira and Orangelawn Streets, with no rain date requested.](#)
- 3. [REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Rev. Dr. Rodrigue Constantin, Saint Rafka Maronite Catholic Church, re: in order to hold a cultural festival with music played by a DJ and live bands at Saint Rafka Maronite Catholic Church located at 32765 Lyndon Street on Friday, August 18, 2023, from 5:00 p.m. to 12:00 a.m., Saturday, August 19, 2023, from 1:00p.m. to 12:00a.m. and Sunday, August 20, 2023, from 1:00 p.m. to 9:00 p.m.](#)
- 4. [REQUEST TO APPROVE INCREASE IN COMPENSATION FOR THE ASSISTANT CITY TREASURER AND ASSISTANT CITY CLERK: Civil Service Department re: to increase compensation to be aligned with the Deputy Treasurer and Deputy Clerk classifications.](#)
- 5. [AWARD OF CONTRACT: Department of Economic Development, re: to provide a transportation study for the City of Livonia, from budgeted funds.](#)
- 6. [AWARD OF BID: Department of Parks and Recreation, re: for the replacement of the fence at Botsford Pool, from budgeted funds.](#)

7. REQUEST TO WAIVE THE CITY'S FORMAL BIDDING PROCESS AND APPROVE AN ANIMAL SHELTERING AGREEMENT BETWEEN THE CITY OF LIVONIA AND THE MICHIGAN HUMANE SOCIETY: Department of Public Works, Animal Control Division, re: for the period of March 1, 2023, to December 31, 2023, with a boarding/holding fee increase to \$5,726.25 per month.
8. REQUEST TO APPROVE PURCHASE OF ROCK SALT FOR ICE CONTROL: Public Works Division, re: utilizing a cooperative bidding process, for the 2023-2024 and 2024-2025 seasons, with four additional one-year extensions at the approved three percent per year increase, from budgeted funds.
9. REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT: Engineering Division, re: from Comfort Care Senior Living, in conjunction with the construction of a storm drain system that provides adequate drainage for property located at 34020 Plymouth Road in the Southeast 1/4 of Section 28.
10. AWARD OF CONSTRUCTION CONTRACT: Engineering Division, re: for the Michigan Economic Development Corporation (MEDC) Grant - Denmar Drain Channel Improvement Project (CR 95-22 and CR 298-22)

UNFINISHED BUSINESS

11. BLOCK PARTY: Nicholas Scott, re: to be held July 2, 2023, from 10:00 a.m. to 10:00 p.m., on Ohio Street, between Maryland and California, with no rain date requested.
12. REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, re: in order to host a festival with live music in the rear parking lot at 18100 Merriman Road, on Friday, August 11, 2023, from 5:00 p.m. to 11:00 p.m., Saturday, August 12, 2023, from 12:00 p.m. to 11:59 p.m. and Sunday, August 13, 2023, from 12:00 p.m. to 10:00 p.m.
NEW DATA - Festival floor plan submitted by Petitioner
13. ROLL CALL: Proposed Amendment to the Livonia Vision 21 Zoning Ordinance, as amended, Department of Law, re: Petition 2022-05-01-01 submitted by Nofar Hotel Group, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial).
First reading given by Councilmember Rob Donovic on January 30, 2023.
14. SITE PLAN PETITION: Planning Commission, re: Petition 2023-03-08-03 submitted by Nofar Hotel Group, requesting to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27.
15. SITE PLAN PETITION: Planning Commission, re: Petition 2023-03-08-02 submitted by Four Winds Church, requesting to expand the parking lot of the church at 31840 Seven Mile Road, located on the north side of Seven Mile Road between Merriman Road and Osmus Avenue in the Southeast ¼ of Section 3.
16. WAIVER USE EXTENTION: Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29.

NEW BUSINESS

AUDIENCE COMMUNICATION

NOTICE(S)

In accordance with Title II of the American with Disabilities Act as it pertains to access to Public Meetings, the City Clerk's Office of the City of Livonia, upon adequate notice, will make reasonable accommodations for persons with special needs. Please call (734) 466-2236 or email clerk@livonia.gov if you need assistance. Council agendas are available on the City's website – www.livonia.gov - under Your Government, City Council, Agendas & Minutes.

SUSAN M. NASH, CITY CLERK



LETTER TO THE LIVONIA CITY COUNCIL

Finance
May 1, 2023

MEETING DATE

R052223

PREPARED BY

DeAnne Bates, Program Supervisor,

AGENDA ITEM

a. Communication from the Department of Finance, dated May 1, 2023, re: forwarding various financial statements of the City of Livonia for the month ending February 28, 2023.

BACKGROUND DETAILS

Attached hereto are the various financial statements of the City of Livonia for the month ending February 28, 2023. These statements are summarized so that you may make a quick financial overview of the various funds. Detailed statements, in support of the summarized statements, have been forwarded electronically to the Council Office.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

We respectfully request that City Council receive and file this report.

ATTACHMENTS

1. BUDGET TO ACTUAL - COUNCIL SUMMARY - FEBRUARY 2023

APPROVED BY

Handwritten signature of Michael T. Slater in cursive.

Michael Slater, Finance Director

Date: May 01, 2023

Handwritten signature of Maureen Miller Brosnan in cursive.

Maureen Miller Brosnan, Mayor

Date: May 04, 2023



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2023

Through 02/28/23

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	67,118,544.00	.00	67,118,544.00	3,118,070.69	.00	44,344,422.80	22,774,121.20	66	46,173,022.12
REVENUE TOTALS	\$67,118,544.00	\$0.00	\$67,118,544.00	\$3,118,070.69	\$0.00	\$44,344,422.80	\$22,774,121.20	66%	\$46,173,022.12
EXPENSE									
Department 101 - CITY COUNCIL	312,021.00	.00	312,021.00	20,494.04	.00	55,803.24	256,217.76	18	68,110.15
Department 173 - MAYOR'S OFFICE	515,464.00	.00	515,464.00	42,172.49	.00	115,302.53	400,161.47	22	116,233.84
Department 174 - COMMUNICATIONS	400,731.00	.00	400,731.00	34,015.62	522.00	90,421.99	309,787.01	23	77,640.98
Department 175 - GOVERNMENT AFFAIRS	184,371.00	.00	184,371.00	3,746.25	.00	10,271.89	174,099.11	6	24,694.78
Department 191 - ACCOUNTING	227,442.00	.00	227,442.00	(14,710.52)	696.00	22,674.75	204,071.25	10	41,822.29
Department 192 - FINANCE DEPARTMENT	428,000.00	.00	428,000.00	35,079.47	.00	98,979.64	329,020.36	23	93,527.56
Department 215 - CITY CLERK	631,484.00	.00	631,484.00	42,613.42	.00	124,930.56	506,553.44	20	126,841.76
Department 223 - INDEPENDENT AUDIT	42,859.00	.00	42,859.00	2,854.52	.00	25,682.74	17,176.26	60	18,593.97
Department 228 - INFORMATION SYSTEMS	1,362,324.00	.00	1,362,324.00	98,403.08	91,637.54	386,493.44	884,193.02	35	384,564.62
Department 236 - ETHICS BOARD	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
Department 247 - BOARD OF REVIEW	3,545.00	.00	3,545.00	.00	.00	344.48	3,200.52	10	344.48
Department 253 - TREASURER	604,347.00	.00	604,347.00	41,195.74	.00	132,381.35	471,965.65	22	118,877.30
Department 257 - ASSESSING	652,605.00	.00	652,605.00	45,223.16	.00	151,850.77	500,754.23	23	141,096.81
Department 261 - UTILITIES AND SUPPLIES	551,593.00	.00	551,593.00	34,018.62	.00	89,875.30	461,717.70	16	79,491.99
Department 262 - ELECTION COMMISSION	376,094.00	.00	376,094.00	11,595.41	.00	73,520.17	302,573.83	20	22,462.68
Department 263 - INSURANCE-GENERAL	140,761.00	.00	140,761.00	109,097.77	.00	332,230.72	(191,469.72)	236	201,409.30
Department 264 - INSURANCE-WORKERS COMP	435,460.00	.00	435,460.00	25,359.49	.00	316,897.60	118,562.40	73	255,361.73
Department 265 - NON DEPARTMENTAL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
Department 266 - LAW DEPARTMENT	860,645.00	.00	860,645.00	67,377.45	.00	186,172.68	674,472.32	22	180,989.45
Department 267 - EMPLOYEE BENEFITS CONTROL	42,000.00	.00	42,000.00	(22,741.77)	.00	(661,243.39)	703,243.39	-1574	(959,119.70)
Department 268 - NON-DEPT CAPITAL PROJECTS	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Department 269 - CIVIL SERVICE	833,562.00	.00	833,562.00	6,478.23	.00	137,491.10	696,070.90	16	150,493.53
Department 270 - TERMINATION PAY	1,300,000.00	.00	1,300,000.00	172,886.37	.00	217,987.68	1,082,012.32	17	304,167.93
Department 271 - LABOR RELATIONS	96,500.00	.00	96,500.00	2,310.00	.00	8,950.00	87,550.00	9	7,060.00
Department 272 - DUES AND SUBSCRIPTIONS	58,000.00	.00	58,000.00	5,269.00	.00	5,269.00	52,731.00	9	8,846.60
Department 286 - 16TH DISTRICT COURT	3,104,346.00	.00	3,104,346.00	232,955.70	.00	688,073.73	2,416,272.27	22	671,897.04
Department 302 - TRAFFIC BUREAU	1,118,415.00	.00	1,118,415.00	84,092.37	103,744.00	213,166.41	801,504.59	28	202,503.77
Department 304 - POLICE ADMINISTRATION	3,443,056.00	.00	3,443,056.00	237,018.76	888.61	518,052.37	2,924,115.02	15	483,607.54
Department 306 - POLICE DATA PROCESSING	1,088,388.00	.00	1,088,388.00	78,561.48	13,100.06	140,553.49	934,734.45	14	167,456.29
Department 307 - DETECTIVE BUREAU	3,575,834.00	.00	3,575,834.00	239,479.65	.00	666,810.85	2,909,023.15	19	652,552.88
Department 309 - AUTOMOTIVE SERVICE	586,150.00	.00	586,150.00	43,174.67	.00	111,587.01	474,562.99	19	95,446.03
Department 310 - POLICE COMMUNICATIONS	1,014,163.00	.00	1,014,163.00	64,046.17	.00	170,449.21	843,713.79	17	167,845.03
Department 313 - CROSSING GUARDS	118,089.00	.00	118,089.00	7,427.87	.00	15,330.53	102,758.47	13	11,044.08
Department 316 - SCHOOL LIAISON	547,427.00	18,080.00	565,507.00	39,277.93	18,080.00	107,591.44	439,835.56	22	74,637.75
Department 318 - OFFICE OF EMERG PREP	175,493.00	.00	175,493.00	10,694.94	.00	47,583.43	127,909.57	27	49,697.98
Department 319 - RESERVE POL/SPECIAL EVENT	418,687.00	.00	418,687.00	25,057.56	.00	57,377.19	361,309.81	14	55,980.49



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2023

Through 02/28/23

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
EXPENSE									
Department 325 - POLICE PATROL BUREAU	13,867,507.00	(18,080.00)	13,849,427.00	872,508.69	178,036.00	2,399,260.42	11,272,130.58	19	2,382,320.93
Department 329 - INTELLIGENCE BUREAU	2,470,179.00	.00	2,470,179.00	153,139.81	174,791.00	396,505.72	1,898,882.28	23	327,758.10
Department 336 - FIRE ADMINISTRATION	1,305,323.00	.00	1,305,323.00	111,883.36	.00	297,158.80	1,008,164.20	23	255,120.70
Department 338 - FIRE FIGHTING	14,679,677.00	.00	14,679,677.00	1,070,153.37	297,115.00	2,828,209.61	11,554,352.39	21	2,715,170.85
Department 341 - FIRE PREVENTION	884,992.00	.00	884,992.00	64,525.97	.00	177,535.07	707,456.93	20	172,794.99
Department 371 - INSPECTION	1,832,980.00	.00	1,832,980.00	116,065.36	.00	313,668.57	1,519,311.43	17	299,785.48
Department 381 - BLDG CODE BD OF APPEALS	1,861.00	.00	1,861.00	.00	.00	.00	1,861.00	0	.00
Department 435 - TRAFFIC COMMISSION	2,353.00	.00	2,353.00	172.23	.00	462.88	1,890.12	20	500.60
Department 441 - PUBLIC SERV ADMIN	21,971.00	15,000.00	36,971.00	118.25	.00	(33,214.22)	70,185.22	-90	(75,349.27)
Department 443 - PUBLIC SERV-EQUIP MAINT	128,377.00	.00	128,377.00	(56,835.99)	.00	(194,624.02)	323,001.02	-152	(38,792.73)
Department 447 - ENGINEERING	795.00	.00	795.00	(15,039.42)	.00	(71,197.62)	71,992.62	-8956	(90,822.81)
Department 448 - STREET LIGHTING	242,321.00	.00	242,321.00	23,645.19	.00	72,190.82	170,130.18	30	55,973.33
Department 463 - MAINTENANCE-STREET	271,255.00	(5,500.00)	265,755.00	101,488.01	2,744.48	82,446.55	180,563.97	32	140,978.89
Department 523 - PUBLIC SERV-BLDG MAINT	1,817,657.00	(4,000.00)	1,813,657.00	135,129.55	.00	291,258.87	1,522,398.13	16	218,685.25
Department 524 - PARKS	1,407,503.00	(5,500.00)	1,402,003.00	90,693.45	21,573.72	185,746.81	1,194,682.47	15	114,136.48
Department 701 - PLANNING	695,738.00	.00	695,738.00	48,589.93	.00	134,860.75	560,877.25	19	130,917.11
Department 702 - ZONING BOARD OF APPEALS	58,973.00	.00	58,973.00	92.00	.00	8,370.98	50,602.02	14	14,124.54
Department 752 - RECREATION ADMINISTRATION	138,003.00	.00	138,003.00	6,936.52	.00	11,278.18	126,724.82	8	9,738.68
Department 758 - RECREATION FACILITIES	292,056.00	.00	292,056.00	347.62	.00	758.25	291,297.75	0	1,657.17
Department 759 - RECREATION ATHLETICS	112,294.00	.00	112,294.00	139.11	.00	8,182.88	104,111.12	7	261.90
Department 820 - PARKS & REC - SENIOR SERVICES	610,732.00	.00	610,732.00	46,620.02	.00	131,663.97	479,068.03	22	127,084.69
Department 821 - P&R - GREENMEAD AND CULTURAL	1,015,269.00	.00	1,015,269.00	60,525.62	.00	192,155.86	823,113.14	19	174,385.92
EXPENSE TOTALS	\$67,117,072.00	\$0.00	\$67,117,072.00	\$4,655,423.59	\$902,928.41	\$11,891,543.03	\$54,322,600.56	19%	\$11,032,611.73
Fund 101 - GENERAL FUND Totals									
REVENUE TOTALS	67,118,544.00	.00	67,118,544.00	3,118,070.69	.00	44,344,422.80	22,774,121.20	66%	46,173,022.12
EXPENSE TOTALS	67,117,072.00	.00	67,117,072.00	4,655,423.59	902,928.41	11,891,543.03	54,322,600.56	19%	11,032,611.73
Fund 101 - GENERAL FUND Totals	\$1,472.00	\$0.00	\$1,472.00	(\$1,537,352.90)	(\$902,928.41)	\$32,452,879.77	(\$31,548,479.36)		\$35,140,410.39



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2023

Through 02/28/23

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 202 - MAJOR STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	9,094,315.00	.00	9,094,315.00	942,485.80	.00	953,833.01	8,140,481.99	10	850,436.42
REVENUE TOTALS	\$9,094,315.00	\$0.00	\$9,094,315.00	\$942,485.80	\$0.00	\$953,833.01	\$8,140,481.99	10%	\$850,436.42
EXPENSE									
Department 448 - STREET LIGHTING	610,359.00	.00	610,359.00	39,667.00	.00	119,001.00	491,358.00	19	118,250.01
Department 451 - CONST-STREET AND BRIDGES	60,000.00	4,290.00	64,290.00	.00	.00	.00	64,290.00	0	.00
Department 463 - MAINTENANCE-STREET	944,892.00	337,048.00	1,281,940.00	33,635.42	.00	101,964.72	1,179,975.28	8	113,519.07
Department 475 - MAINTENANCE-TRAFFIC SERV	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 478 - MAINT-FREEWAY LIGHTING	25,000.00	.00	25,000.00	1,481.44	.00	4,488.50	20,511.50	18	4,028.14
Department 479 - SNOW AND ICE REMOVAL	921,234.00	396,497.00	1,317,731.00	26,769.00	.00	80,307.00	1,237,424.00	6	80,997.51
Department 483 - ADMIN, ENGIN RECORD KEEPI	147,228.00	.00	147,228.00	12,267.00	.00	36,801.00	110,427.00	25	37,191.00
Department 484 - FUND TRANSFERS	6,700,000.00	.00	6,700,000.00	558,333.33	.00	1,674,999.99	5,025,000.01	25	1,912,500.00
EXPENSE TOTALS	\$9,408,713.00	\$737,835.00	\$10,146,548.00	\$672,153.19	\$0.00	\$2,017,562.21	\$8,128,985.79	20%	\$2,266,485.73
Fund 202 - MAJOR STREET FUND Totals									
REVENUE TOTALS	9,094,315.00	.00	9,094,315.00	942,485.80	.00	953,833.01	8,140,481.99	10%	850,436.42
EXPENSE TOTALS	9,408,713.00	737,835.00	10,146,548.00	672,153.19	.00	2,017,562.21	8,128,985.79	20%	2,266,485.73
Fund 202 - MAJOR STREET FUND Totals	(\$314,398.00)	(\$737,835.00)	(\$1,052,233.00)	\$270,332.61	\$0.00	(\$1,063,729.20)	\$11,496.20		(\$1,416,049.31)



BUDGET TO ACTUAL - COUNCIL SUMMARY - 2/28/2023

Through 02/28/23

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 203 - LOCAL STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	10,155,239.00	.00	10,155,239.00	916,175.74	.00	2,038,758.98	8,116,480.02	20	2,235,393.70
REVENUE TOTALS	\$10,155,239.00	\$0.00	\$10,155,239.00	\$916,175.74	\$0.00	\$2,038,758.98	\$8,116,480.02	20%	\$2,235,393.70
EXPENSE									
Department 448 - STREET LIGHTING	130,000.00	.00	130,000.00	10,833.00	.00	32,499.00	97,501.00	25	31,250.01
Department 451 - CONST-STREET AND BRIDGES	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	.00
Department 463 - MAINTENANCE-STREET	1,765,706.00	.00	1,765,706.00	131,515.00	.00	394,545.00	1,371,161.00	22	394,266.27
Department 475 - MAINTENANCE-TRAFFIC SERV	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 479 - SNOW AND ICE REMOVAL	449,168.00	.00	449,168.00	37,430.00	.00	112,290.00	336,878.00	25	104,801.76
Department 483 - ADMIN, ENGIN RECORD KEEPI	709,656.00	.00	709,656.00	59,136.00	.00	177,408.00	532,248.00	25	169,938.00
Department 484 - FUND TRANSFERS	7,150,000.00	.00	7,150,000.00	595,833.00	.00	1,787,499.00	5,362,501.00	25	1,987,500.00
EXPENSE TOTALS	\$10,329,530.00	\$0.00	\$10,329,530.00	\$834,747.00	\$0.00	\$2,504,241.00	\$7,825,289.00	24%	\$2,687,756.04
Fund 203 - LOCAL STREET FUND Totals									
REVENUE TOTALS	10,155,239.00	.00	10,155,239.00	916,175.74	.00	2,038,758.98	8,116,480.02	20%	2,235,393.70
EXPENSE TOTALS	10,329,530.00	.00	10,329,530.00	834,747.00	.00	2,504,241.00	7,825,289.00	24%	2,687,756.04
Fund 203 - LOCAL STREET FUND Totals	(\$174,291.00)	\$0.00	(\$174,291.00)	\$81,428.74	\$0.00	(\$465,482.02)	\$291,191.02		(\$452,362.34)



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Fund 204 - ROAD - SIDEWALK & TREE									
REVENUE									
Department 000 - ACCOUNT BALANCES	11,810,117.00	.00	11,810,117.00	605,981.43	.00	6,186,182.35	5,623,934.65	52	6,123,630.76
REVENUE TOTALS	\$11,810,117.00	\$0.00	\$11,810,117.00	\$605,981.43	\$0.00	\$6,186,182.35	\$5,623,934.65	52%	\$6,123,630.76
EXPENSE									
Department 441 - PUBLIC SERV ADMIN	30,968.00	.00	30,968.00	2,580.00	.00	7,740.00	23,228.00	25	12,738.00
Department 447 - ENGINEERING	2,286,944.00	319,866.00	2,606,810.00	257,258.99	.00	394,282.52	2,212,527.48	15	266,976.94
Department 463 - MAINTENANCE-STREET	10,320,000.00	1,825,998.00	12,145,998.00	.00	.00	6,983.20	12,139,014.80	0	.00
Department 530 - FORESTRY	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	.00
EXPENSE TOTALS	\$12,762,912.00	\$2,145,864.00	\$14,908,776.00	\$259,838.99	\$0.00	\$409,005.72	\$14,499,770.28	3%	\$279,714.94
Fund 204 - ROAD - SIDEWALK & TREE Totals									
REVENUE TOTALS	11,810,117.00	.00	11,810,117.00	605,981.43	.00	6,186,182.35	5,623,934.65	52%	6,123,630.76
EXPENSE TOTALS	12,762,912.00	2,145,864.00	14,908,776.00	259,838.99	.00	409,005.72	14,499,770.28	3%	279,714.94
Fund 204 - ROAD - SIDEWALK & TREE Totals	(\$952,795.00)	(\$2,145,864.00)	(\$3,098,659.00)	\$346,142.44	\$0.00	\$5,777,176.63	(\$8,875,835.63)		\$5,843,915.82



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Fund 208 - COMMUNITY RECREATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	8,273,773.00	.00	8,273,773.00	428,772.49	.00	4,971,388.39	3,302,384.61	60	4,784,190.21
REVENUE TOTALS	\$8,273,773.00	\$0.00	\$8,273,773.00	\$428,772.49	\$0.00	\$4,971,388.39	\$3,302,384.61	60%	\$4,784,190.21
EXPENSE									
Department 755 - RECREATION CENTER	7,464,634.00	79,744.00	7,544,378.00	394,753.88	56,882.90	1,133,612.45	6,353,882.65	16	1,035,264.47
Department 756 - OTHER RECREATION	22,100.00	138,823.00	160,923.00	480.00	1,000.00	34,538.08	125,384.92	22	16,171.69
Department 757 - ICE RINK	389,636.00	.00	389,636.00	52.25	.00	52.25	389,583.75	0	.00
Department 776 - SPECIAL EVENTS	159,342.00	.00	159,342.00	2,008.19	.00	11,160.13	148,181.87	7	8,906.35
Department 795 - SWIMMING POOL - BOTSFORD	278,189.00	12,000.00	290,189.00	343.68	4,724.00	1,047.01	284,417.99	2	888.95
Department 796 - SWIMMING POOL - CLEMENT C	169,164.00	.00	169,164.00	463.54	5,038.00	1,520.90	162,605.10	4	1,301.46
Department 797 - SWIMMING POOL - SHELDON	104,227.00	.00	104,227.00	128.22	3,464.00	415.85	100,347.15	4	597.75
EXPENSE TOTALS	\$8,587,292.00	\$230,567.00	\$8,817,859.00	\$398,229.76	\$71,108.90	\$1,182,346.67	\$7,564,403.43	14%	\$1,063,130.67
Fund 208 - COMMUNITY RECREATION Totals									
REVENUE TOTALS	8,273,773.00	.00	8,273,773.00	428,772.49	.00	4,971,388.39	3,302,384.61	60%	4,784,190.21
EXPENSE TOTALS	8,587,292.00	230,567.00	8,817,859.00	398,229.76	71,108.90	1,182,346.67	7,564,403.43	14%	1,063,130.67
Fund 208 - COMMUNITY RECREATION Totals	(\$313,519.00)	(\$230,567.00)	(\$544,086.00)	\$30,542.73	(\$71,108.90)	\$3,789,041.72	(\$4,262,018.82)		\$3,721,059.54



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Fund 211 - DESIGNATED PURPOSE									
REVENUE									
Department 000 - ACCOUNT BALANCES	120,000.00	.00	120,000.00	8,440.94	.00	25,171.20	94,828.80	21	18,158.72
REVENUE TOTALS	\$120,000.00	\$0.00	\$120,000.00	\$8,440.94	\$0.00	\$25,171.20	\$94,828.80	21%	\$18,158.72
EXPENSE									
Department 000 - ACCOUNT BALANCES	191,140.00	.00	191,140.00	6,222.09	.00	44,137.48	147,002.52	23	8,031.31
EXPENSE TOTALS	\$191,140.00	\$0.00	\$191,140.00	\$6,222.09	\$0.00	\$44,137.48	\$147,002.52	23%	\$8,031.31
Fund 211 - DESIGNATED PURPOSE Totals									
REVENUE TOTALS	120,000.00	.00	120,000.00	8,440.94	.00	25,171.20	94,828.80	21%	18,158.72
EXPENSE TOTALS	191,140.00	.00	191,140.00	6,222.09	.00	44,137.48	147,002.52	23%	8,031.31
Fund 211 - DESIGNATED PURPOSE Totals	(\$71,140.00)	\$0.00	(\$71,140.00)	\$2,218.85	\$0.00	(\$18,966.28)	(\$52,173.72)		\$10,127.41



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Fund 219 - SP ASSESS-LIGHTING									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,000.00	.00	2,000.00	616.00	.00	4,999.51	(2,999.51)	250	(1,126.55)
Department 457 - STREETLIGHTING	1,130,906.00	.00	1,130,906.00	.00	.00	1,154,117.51	(23,211.51)	102	1,175,282.36
REVENUE TOTALS	\$1,132,906.00	\$0.00	\$1,132,906.00	\$616.00	\$0.00	\$1,159,117.02	(\$26,211.02)	102%	\$1,174,155.81
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 457 - STREETLIGHTING	1,170,764.00	.00	1,170,764.00	88,612.24	.00	278,795.00	891,969.00	24	588,447.22
EXPENSE TOTALS	\$1,170,764.00	\$0.00	\$1,170,764.00	\$88,612.24	\$0.00	\$278,795.00	\$891,969.00	24%	\$588,447.22
Fund 219 - SP ASSESS-LIGHTING Totals									
REVENUE TOTALS	1,132,906.00	.00	1,132,906.00	616.00	.00	1,159,117.02	(26,211.02)	102%	1,174,155.81
EXPENSE TOTALS	1,170,764.00	.00	1,170,764.00	88,612.24	.00	278,795.00	891,969.00	24%	588,447.22
Fund 219 - SP ASSESS-LIGHTING Totals	(\$37,858.00)	\$0.00	(\$37,858.00)	(\$87,996.24)	\$0.00	\$880,322.02	(\$918,180.02)		\$585,708.59



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Fund 226 - MUNICIPAL REFUSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	12,846,718.00	.00	12,846,718.00	25,845.88	.00	11,927,383.87	919,334.13	93	11,269,696.81
REVENUE TOTALS	\$12,846,718.00	\$0.00	\$12,846,718.00	\$25,845.88	\$0.00	\$11,927,383.87	\$919,334.13	93%	\$11,269,696.81
EXPENSE									
Department 521 - SANITATION	1,360,439.00	.00	1,360,439.00	108,153.88	.00	300,226.62	1,060,212.38	22	251,058.59
Department 528 - PUBLIC SERVICE	11,858,726.00	226,413.00	12,085,139.00	790,727.23	4,875.00	2,456,313.47	9,623,950.53	20	2,392,412.64
Department 529 - ANIMAL CONTROL	382,033.00	(20,000.00)	362,033.00	20,199.18	.00	56,020.16	306,012.84	15	44,203.83
EXPENSE TOTALS	\$13,601,198.00	\$206,413.00	\$13,807,611.00	\$919,080.29	\$4,875.00	\$2,812,560.25	\$10,990,175.75	20%	\$2,687,675.06
Fund 226 - MUNICIPAL REFUSE FUND Totals									
REVENUE TOTALS	12,846,718.00	.00	12,846,718.00	25,845.88	.00	11,927,383.87	919,334.13	93%	11,269,696.81
EXPENSE TOTALS	13,601,198.00	206,413.00	13,807,611.00	919,080.29	4,875.00	2,812,560.25	10,990,175.75	20%	2,687,675.06
Fund 226 - MUNICIPAL REFUSE FUND Totals	(\$754,480.00)	(\$206,413.00)	(\$960,893.00)	(\$893,234.41)	(\$4,875.00)	\$9,114,823.62	(\$10,070,841.62)		\$8,582,021.75



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Fund 242 - LIVONIA BROWNFIELD - LSRRF									
REVENUE									
Department 000 - ACCOUNT BALANCES	150,000.00	.00	150,000.00	478.24	.00	2,758.91	147,241.09	2	40,668.93
REVENUE TOTALS	\$150,000.00	\$0.00	\$150,000.00	\$478.24	\$0.00	\$2,758.91	\$147,241.09	2%	\$40,668.93
EXPENSE									
Department 000 - ACCOUNT BALANCES	36,700.00	.00	36,700.00	2,640.00	.00	7,920.00	28,780.00	22	7,839.00
EXPENSE TOTALS	\$36,700.00	\$0.00	\$36,700.00	\$2,640.00	\$0.00	\$7,920.00	\$28,780.00	22%	\$7,839.00
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals									
REVENUE TOTALS	150,000.00	.00	150,000.00	478.24	.00	2,758.91	147,241.09	2%	40,668.93
EXPENSE TOTALS	36,700.00	.00	36,700.00	2,640.00	.00	7,920.00	28,780.00	22%	7,839.00
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals	\$113,300.00	\$0.00	\$113,300.00	(\$2,161.76)	\$0.00	(\$5,161.09)	\$118,461.09		\$32,829.93



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Fund 243 - LIVONIA BROWNFIELD REDEV AUTH									
REVENUE									
Department 000 - ACCOUNT BALANCES	830,000.00	.00	830,000.00	.00	.00	.00	830,000.00	0	194,091.42
REVENUE TOTALS	\$830,000.00	\$0.00	\$830,000.00	\$0.00	\$0.00	\$0.00	\$830,000.00	0%	\$194,091.42
EXPENSE									
Department 000 - ACCOUNT BALANCES	830,000.00	.00	830,000.00	.00	.00	.00	830,000.00	0	.00
EXPENSE TOTALS	\$830,000.00	\$0.00	\$830,000.00	\$0.00	\$0.00	\$0.00	\$830,000.00	0%	\$0.00
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals									
REVENUE TOTALS	830,000.00	.00	830,000.00	.00	.00	.00	830,000.00	0%	194,091.42
EXPENSE TOTALS	830,000.00	.00	830,000.00	.00	.00	.00	830,000.00	0%	.00
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$194,091.42



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Fund 244 - ECONOMIC DEVEL CORP									
REVENUE									
Department 000 - ACCOUNT BALANCES	100.00	.00	100.00	31.64	.00	181.37	(81.37)	181	(69.11)
REVENUE TOTALS	\$100.00	\$0.00	\$100.00	\$31.64	\$0.00	\$181.37	(\$81.37)	181%	(\$69.11)
EXPENSE									
Department 000 - ACCOUNT BALANCES	107.00	.00	107.00	.00	.00	.00	107.00	0	.00
EXPENSE TOTALS	\$107.00	\$0.00	\$107.00	\$0.00	\$0.00	\$0.00	\$107.00	0%	\$0.00
Fund 244 - ECONOMIC DEVEL CORP Totals									
REVENUE TOTALS	100.00	.00	100.00	31.64	.00	181.37	(81.37)	181%	(69.11)
EXPENSE TOTALS	107.00	.00	107.00	.00	.00	.00	107.00	0%	.00
Fund 244 - ECONOMIC DEVEL CORP Totals	(\$7.00)	\$0.00	(\$7.00)	\$31.64	\$0.00	\$181.37	(\$188.37)		(\$69.11)



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Fund 248 - PLYMOUTH RD DEV AUTHORITY									
REVENUE									
Department 000 - ACCOUNT BALANCES	780,419.00	.00	780,419.00	279.05	.00	1,013.22	779,405.78	0	233.33
REVENUE TOTALS	\$780,419.00	\$0.00	\$780,419.00	\$279.05	\$0.00	\$1,013.22	\$779,405.78	0%	\$233.33
EXPENSE									
Department 000 - ACCOUNT BALANCES	820,041.00	.00	820,041.00	15.00	.00	16,005.05	804,035.95	2	155,590.14
EXPENSE TOTALS	\$820,041.00	\$0.00	\$820,041.00	\$15.00	\$0.00	\$16,005.05	\$804,035.95	2%	\$155,590.14
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals									
REVENUE TOTALS	780,419.00	.00	780,419.00	279.05	.00	1,013.22	779,405.78	0%	233.33
EXPENSE TOTALS	820,041.00	.00	820,041.00	15.00	.00	16,005.05	804,035.95	2%	155,590.14
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals	(\$39,622.00)	\$0.00	(\$39,622.00)	\$264.05	\$0.00	(\$14,991.83)	(\$24,630.17)		(\$155,356.81)



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Fund 260 - MIDC GRANT									
REVENUE									
Department 000 - ACCOUNT BALANCES	456,199.00	.00	456,199.00	.00	.00	418,643.64	37,555.36	92	479,108.51
REVENUE TOTALS	\$456,199.00	\$0.00	\$456,199.00	\$0.00	\$0.00	\$418,643.64	\$37,555.36	92%	\$479,108.51
EXPENSE									
Department 000 - ACCOUNT BALANCES	456,199.00	.00	456,199.00	10,040.00	.00	46,816.63	409,382.37	10	49,678.97
EXPENSE TOTALS	\$456,199.00	\$0.00	\$456,199.00	\$10,040.00	\$0.00	\$46,816.63	\$409,382.37	10%	\$49,678.97
Fund 260 - MIDC GRANT Totals									
REVENUE TOTALS	456,199.00	.00	456,199.00	.00	.00	418,643.64	37,555.36	92%	479,108.51
EXPENSE TOTALS	456,199.00	.00	456,199.00	10,040.00	.00	46,816.63	409,382.37	10%	49,678.97
Fund 260 - MIDC GRANT Totals	\$0.00	\$0.00	\$0.00	(\$10,040.00)	\$0.00	\$371,827.01	(\$371,827.01)		\$429,429.54



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Fund 261 - PUB. SAFETY COMMUNICATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	460,000.00	.00	460,000.00	5,157.04	.00	253,277.23	206,722.77	55	402,318.52
REVENUE TOTALS	\$460,000.00	\$0.00	\$460,000.00	\$5,157.04	\$0.00	\$253,277.23	\$206,722.77	55%	\$402,318.52
EXPENSE									
Department 000 - ACCOUNT BALANCES	3,915,500.00	.00	3,915,500.00	19,273.90	.00	25,432.90	3,890,067.10	1	103,521.96
EXPENSE TOTALS	\$3,915,500.00	\$0.00	\$3,915,500.00	\$19,273.90	\$0.00	\$25,432.90	\$3,890,067.10	1%	\$103,521.96
Fund 261 - PUB. SAFETY COMMUNICATION Totals									
REVENUE TOTALS	460,000.00	.00	460,000.00	5,157.04	.00	253,277.23	206,722.77	55%	402,318.52
EXPENSE TOTALS	3,915,500.00	.00	3,915,500.00	19,273.90	.00	25,432.90	3,890,067.10	1%	103,521.96
Fund 261 - PUB. SAFETY COMMUNICATION Totals	(\$3,455,500.00)	\$0.00	(\$3,455,500.00)	(\$14,116.86)	\$0.00	\$227,844.33	(\$3,683,344.33)		\$298,796.56



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Fund 262 - ADJUDICATED FORFEITURES									
REVENUE									
Department 000 - ACCOUNT BALANCES	170,000.00	.00	170,000.00	3,211.54	.00	27,019.59	142,980.41	16	(5,124.58)
REVENUE TOTALS	\$170,000.00	\$0.00	\$170,000.00	\$3,211.54	\$0.00	\$27,019.59	\$142,980.41	16%	(\$5,124.58)
EXPENSE									
Department 333 - STATE/LOCAL FORFEITURE EX	532,600.00	.00	532,600.00	1,531.70	.00	14,347.32	518,252.68	3	8,034.62
Department 334 - FEDERAL FORFEITURE EXP	223,750.00	.00	223,750.00	.00	.00	.00	223,750.00	0	13,440.56
Department 335 - CONTINUING CRIMINAL ENTERPRISE	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0	1,083.75
EXPENSE TOTALS	\$901,350.00	\$0.00	\$901,350.00	\$1,531.70	\$0.00	\$14,347.32	\$887,002.68	2%	\$22,558.93
Fund 262 - ADJUDICATED FORFEITURES Totals									
REVENUE TOTALS	170,000.00	.00	170,000.00	3,211.54	.00	27,019.59	142,980.41	16%	(5,124.58)
EXPENSE TOTALS	901,350.00	.00	901,350.00	1,531.70	.00	14,347.32	887,002.68	2%	22,558.93
Fund 262 - ADJUDICATED FORFEITURES Totals	(\$731,350.00)	\$0.00	(\$731,350.00)	\$1,679.84	\$0.00	\$12,672.27	(\$744,022.27)		(\$27,683.51)



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Fund 270 - HISTORICAL COMMISSION									
REVENUE									
Department 000 - ACCOUNT BALANCES	89,200.00	.00	89,200.00	3,264.26	.00	17,557.82	71,642.18	20	44,876.03
REVENUE TOTALS	\$89,200.00	\$0.00	\$89,200.00	\$3,264.26	\$0.00	\$17,557.82	\$71,642.18	20%	\$44,876.03
EXPENSE									
Department 000 - ACCOUNT BALANCES	62,000.00	1,635.00	63,635.00	1,101.90	.00	17,644.25	45,990.75	28	4,440.47
EXPENSE TOTALS	\$62,000.00	\$1,635.00	\$63,635.00	\$1,101.90	\$0.00	\$17,644.25	\$45,990.75	28%	\$4,440.47
Fund 270 - HISTORICAL COMMISSION Totals									
REVENUE TOTALS	89,200.00	.00	89,200.00	3,264.26	.00	17,557.82	71,642.18	20%	44,876.03
EXPENSE TOTALS	62,000.00	1,635.00	63,635.00	1,101.90	.00	17,644.25	45,990.75	28%	4,440.47
Fund 270 - HISTORICAL COMMISSION Totals	\$27,200.00	(\$1,635.00)	\$25,565.00	\$2,162.36	\$0.00	(\$86.43)	\$25,651.43		\$40,435.56



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Fund 271 - LIBRARY FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	4,430,642.00	.00	4,430,642.00	12,150.29	.00	4,075,365.67	355,276.33	92	3,805,760.54
REVENUE TOTALS	\$4,430,642.00	\$0.00	\$4,430,642.00	\$12,150.29	\$0.00	\$4,075,365.67	\$355,276.33	92%	\$3,805,760.54
EXPENSE									
Department 778 - CIVIC CENTER LIBRARY	4,178,232.00	375,738.00	4,553,970.00	247,615.68	33,300.00	675,748.50	3,844,921.50	16	671,842.63
Department 779 - NOBLE LIBRARY	15,000.00	.00	15,000.00	373.39	.00	1,062.04	13,937.96	7	1,436.99
Department 780 - SANDBURG LIBRARY	747,294.00	.00	747,294.00	62,710.59	.00	174,603.37	572,690.63	23	172,911.77
EXPENSE TOTALS	\$4,940,526.00	\$375,738.00	\$5,316,264.00	\$310,699.66	\$33,300.00	\$851,413.91	\$4,431,550.09	17%	\$846,191.39
Fund 271 - LIBRARY FUND Totals									
REVENUE TOTALS	4,430,642.00	.00	4,430,642.00	12,150.29	.00	4,075,365.67	355,276.33	92%	3,805,760.54
EXPENSE TOTALS	4,940,526.00	375,738.00	5,316,264.00	310,699.66	33,300.00	851,413.91	4,431,550.09	17%	846,191.39
Fund 271 - LIBRARY FUND Totals	(\$509,884.00)	(\$375,738.00)	(\$885,622.00)	(\$298,549.37)	(\$33,300.00)	\$3,223,951.76	(\$4,076,273.76)		\$2,959,569.15



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Fund 272 - ARTS COMMISSION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	8,500.00	.00	8,500.00	110.60	.00	652.64	7,847.36	8	275.06
REVENUE TOTALS	\$8,500.00	\$0.00	\$8,500.00	\$110.60	\$0.00	\$652.64	\$7,847.36	8%	\$275.06
EXPENSE									
Department 000 - ACCOUNT BALANCES	17,700.00	.00	17,700.00	.00	.00	.00	17,700.00	0	557.03
EXPENSE TOTALS	\$17,700.00	\$0.00	\$17,700.00	\$0.00	\$0.00	\$0.00	\$17,700.00	0%	\$557.03
Fund 272 - ARTS COMMISSION FUND Totals									
REVENUE TOTALS	8,500.00	.00	8,500.00	110.60	.00	652.64	7,847.36	8%	275.06
EXPENSE TOTALS	17,700.00	.00	17,700.00	.00	.00	.00	17,700.00	0%	557.03
Fund 272 - ARTS COMMISSION FUND Totals	(\$9,200.00)	\$0.00	(\$9,200.00)	\$110.60	\$0.00	\$652.64	(\$9,852.64)		(\$281.97)



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Fund 286 - TRANSIT & CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,608,950.00	.00	2,608,950.00	.00	.00	2,445,027.00	163,923.00	94	2,336,534.81
REVENUE TOTALS	\$2,608,950.00	\$0.00	\$2,608,950.00	\$0.00	\$0.00	\$2,445,027.00	\$163,923.00	94%	\$2,336,534.81
EXPENSE									
Department 000 - ACCOUNT BALANCES	2,608,950.00	.00	2,608,950.00	.00	.00	2,608,950.00	.00	100	2,465,846.00
EXPENSE TOTALS	\$2,608,950.00	\$0.00	\$2,608,950.00	\$0.00	\$0.00	\$2,608,950.00	\$0.00	100%	\$2,465,846.00
Fund 286 - TRANSIT & CAPITAL IMPR Totals									
REVENUE TOTALS	2,608,950.00	.00	2,608,950.00	.00	.00	2,445,027.00	163,923.00	94%	2,336,534.81
EXPENSE TOTALS	2,608,950.00	.00	2,608,950.00	.00	.00	2,608,950.00	.00	100%	2,465,846.00
Fund 286 - TRANSIT & CAPITAL IMPR Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$163,923.00)	\$163,923.00		(\$129,311.19)



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Fund 288 - COMMUNITY TRANSIT PROGRAM									
REVENUE									
Department 000 - ACCOUNT BALANCES	704,445.00	.00	704,445.00	3,887.50	.00	569,329.20	135,115.80	81	669,752.53
REVENUE TOTALS	\$704,445.00	\$0.00	\$704,445.00	\$3,887.50	\$0.00	\$569,329.20	\$135,115.80	81%	\$669,752.53
EXPENSE									
Department 606 - COMM TRANSIT DISPATCHERS	102,624.00	.00	102,624.00	7,474.20	.00	19,417.51	83,206.49	19	18,568.27
Department 607 - COMMUNITY TRANSIT ADMIN	160,583.00	.00	160,583.00	12,090.95	.00	34,032.36	126,550.64	21	32,721.54
Department 608 - COMMUNITY TRANSIT	935,910.00	212,883.00	1,148,793.00	81,406.03	959.25	371,254.17	776,579.58	32	243,929.83
EXPENSE TOTALS	\$1,199,117.00	\$212,883.00	\$1,412,000.00	\$100,971.18	\$959.25	\$424,704.04	\$986,336.71	30%	\$295,219.64
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals									
REVENUE TOTALS	704,445.00	.00	704,445.00	3,887.50	.00	569,329.20	135,115.80	81%	669,752.53
EXPENSE TOTALS	1,199,117.00	212,883.00	1,412,000.00	100,971.18	959.25	424,704.04	986,336.71	30%	295,219.64
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals	(\$494,672.00)	(\$212,883.00)	(\$707,555.00)	(\$97,083.68)	(\$959.25)	\$144,625.16	(\$851,220.91)		\$374,532.89



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Fund 297 - CABLE TELEVISION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	386,200.00	.00	386,200.00	72,170.29	.00	95,914.44	290,285.56	25	92,110.89
REVENUE TOTALS	\$386,200.00	\$0.00	\$386,200.00	\$72,170.29	\$0.00	\$95,914.44	\$290,285.56	25%	\$92,110.89
EXPENSE									
Department 806 - CABLE TELEVISION	641,279.00	32,000.00	673,279.00	35,240.48	40,638.06	95,369.99	537,270.95	20	87,630.56
EXPENSE TOTALS	\$641,279.00	\$32,000.00	\$673,279.00	\$35,240.48	\$40,638.06	\$95,369.99	\$537,270.95	20%	\$87,630.56
Fund 297 - CABLE TELEVISION FUND Totals									
REVENUE TOTALS	386,200.00	.00	386,200.00	72,170.29	.00	95,914.44	290,285.56	25%	92,110.89
EXPENSE TOTALS	641,279.00	32,000.00	673,279.00	35,240.48	40,638.06	95,369.99	537,270.95	20%	87,630.56
Fund 297 - CABLE TELEVISION FUND Totals	(\$255,079.00)	(\$32,000.00)	(\$287,079.00)	\$36,929.81	(\$40,638.06)	\$544.45	(\$246,985.39)		\$4,480.33



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Fund 372 - D/S 2015 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	181,245.00	.00	181,245.00	.00	.00	.00	181,245.00	0	.00
REVENUE TOTALS	\$181,245.00	\$0.00	\$181,245.00	\$0.00	\$0.00	\$0.00	\$181,245.00	0%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	181,245.00	.00	181,245.00	.00	.00	.00	181,245.00	0	.00
EXPENSE TOTALS	\$181,245.00	\$0.00	\$181,245.00	\$0.00	\$0.00	\$0.00	\$181,245.00	0%	\$0.00
Fund 372 - D/S 2015 MBA REFUNDING Totals									
REVENUE TOTALS	181,245.00	.00	181,245.00	.00	.00	.00	181,245.00	0%	.00
EXPENSE TOTALS	181,245.00	.00	181,245.00	.00	.00	.00	181,245.00	0%	.00
Fund 372 - D/S 2015 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 373 - D/S 2016 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	548,300.00	.00	548,300.00	.00	.00	.00	548,300.00	0	.00
REVENUE TOTALS	\$548,300.00	\$0.00	\$548,300.00	\$0.00	\$0.00	\$0.00	\$548,300.00	0%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	548,300.00	.00	548,300.00	.00	.00	.00	548,300.00	0	.00
EXPENSE TOTALS	\$548,300.00	\$0.00	\$548,300.00	\$0.00	\$0.00	\$0.00	\$548,300.00	0%	\$0.00
Fund 373 - D/S 2016 MBA REFUNDING Totals									
REVENUE TOTALS	548,300.00	.00	548,300.00	.00	.00	.00	548,300.00	0%	.00
EXPENSE TOTALS	548,300.00	.00	548,300.00	.00	.00	.00	548,300.00	0%	.00
Fund 373 - D/S 2016 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 374 - D/S 2017 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,994,175.00	.00	1,994,175.00	500.00	.00	500.00	1,993,675.00	0	.00
REVENUE TOTALS	\$1,994,175.00	\$0.00	\$1,994,175.00	\$500.00	\$0.00	\$500.00	\$1,993,675.00	0%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,994,175.00	.00	1,994,175.00	500.00	.00	500.00	1,993,675.00	0	.00
EXPENSE TOTALS	\$1,994,175.00	\$0.00	\$1,994,175.00	\$500.00	\$0.00	\$500.00	\$1,993,675.00	0%	\$0.00
Fund 374 - D/S 2017 MBA REFUNDING Totals									
REVENUE TOTALS	1,994,175.00	.00	1,994,175.00	500.00	.00	500.00	1,993,675.00	0%	.00
EXPENSE TOTALS	1,994,175.00	.00	1,994,175.00	500.00	.00	500.00	1,993,675.00	0%	.00
Fund 374 - D/S 2017 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 401 - CAPITAL PROJECTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,118,950.00	.00	2,118,950.00	14,723.38	.00	2,630,605.12	(511,655.12)	124	1,887,380.54
REVENUE TOTALS	\$2,118,950.00	\$0.00	\$2,118,950.00	\$14,723.38	\$0.00	\$2,630,605.12	(\$511,655.12)	124%	\$1,887,380.54
EXPENSE									
Department 000 - ACCOUNT BALANCES	2,907,500.00	8,615,278.00	11,522,778.00	447,301.19	806,574.98	922,927.19	9,793,275.83	15	685,566.94
EXPENSE TOTALS	\$2,907,500.00	\$8,615,278.00	\$11,522,778.00	\$447,301.19	\$806,574.98	\$922,927.19	\$9,793,275.83	15%	\$685,566.94
Fund 401 - CAPITAL PROJECTS Totals									
REVENUE TOTALS	2,118,950.00	.00	2,118,950.00	14,723.38	.00	2,630,605.12	(511,655.12)	124%	1,887,380.54
EXPENSE TOTALS	2,907,500.00	8,615,278.00	11,522,778.00	447,301.19	806,574.98	922,927.19	9,793,275.83	15%	685,566.94
Fund 401 - CAPITAL PROJECTS Totals	(\$788,550.00)	(\$8,615,278.00)	(\$9,403,828.00)	(\$432,577.81)	(\$806,574.98)	\$1,707,677.93	(\$10,304,930.95)		\$1,201,813.60



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Fund 409 - GOLF COURSE CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	205,200.00	.00	205,200.00	(5,682.86)	.00	(14,340.44)	219,540.44	-7	70,784.70
REVENUE TOTALS	\$205,200.00	\$0.00	\$205,200.00	(\$5,682.86)	\$0.00	(\$14,340.44)	\$219,540.44	-7%	\$70,784.70
EXPENSE									
Department 000 - ACCOUNT BALANCES	282,500.00	.00	282,500.00	4,600.00	.00	8,580.00	273,920.00	3	2,678.74
EXPENSE TOTALS	\$282,500.00	\$0.00	\$282,500.00	\$4,600.00	\$0.00	\$8,580.00	\$273,920.00	3%	\$2,678.74
Fund 409 - GOLF COURSE CAPITAL IMPR Totals									
REVENUE TOTALS	205,200.00	.00	205,200.00	(5,682.86)	.00	(14,340.44)	219,540.44	-7%	70,784.70
EXPENSE TOTALS	282,500.00	.00	282,500.00	4,600.00	.00	8,580.00	273,920.00	3%	2,678.74
Fund 409 - GOLF COURSE CAPITAL IMPR Totals	(\$77,300.00)	\$0.00	(\$77,300.00)	(\$10,282.86)	\$0.00	(\$22,920.44)	(\$54,379.56)		\$68,105.96



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Fund 418 - BUILDING IMPROVEMENT FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	5,000.00	.00	5,000.00	11,953.34	.00	68,464.51	(63,464.51)	1369	(12,868.12)
REVENUE TOTALS	\$5,000.00	\$0.00	\$5,000.00	\$11,953.34	\$0.00	\$68,464.51	(\$63,464.51)	1369%	(\$12,868.12)
EXPENSE									
Department 000 - ACCOUNT BALANCES	100,000.00	.00	100,000.00	14,479.69	.00	14,479.69	85,520.31	14	.00
EXPENSE TOTALS	\$100,000.00	\$0.00	\$100,000.00	\$14,479.69	\$0.00	\$14,479.69	\$85,520.31	14%	\$0.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals									
REVENUE TOTALS	5,000.00	.00	5,000.00	11,953.34	.00	68,464.51	(63,464.51)	1369%	(12,868.12)
EXPENSE TOTALS	100,000.00	.00	100,000.00	14,479.69	.00	14,479.69	85,520.31	14%	.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals	(\$95,000.00)	\$0.00	(\$95,000.00)	(\$2,526.35)	\$0.00	\$53,984.82	(\$148,984.82)		(\$12,868.12)



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Fund 419 - SENIOR CENTER CONSTRUCTION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	5,093.20	.00	29,156.95	(29,156.95)	+++	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$5,093.20	\$0.00	\$29,156.95	(\$29,156.95)	+++	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	696,678.00	696,678.00	.00	.00	2,134.40	694,543.60	0	.00
EXPENSE TOTALS	\$0.00	\$696,678.00	\$696,678.00	\$0.00	\$0.00	\$2,134.40	\$694,543.60	0%	\$0.00
Fund 419 - SENIOR CENTER CONSTRUCTION FUND Totals									
REVENUE TOTALS	.00	.00	.00	5,093.20	.00	29,156.95	(29,156.95)	+++	.00
EXPENSE TOTALS	.00	696,678.00	696,678.00	.00	.00	2,134.40	694,543.60	0%	.00
Fund 419 - SENIOR CENTER CONSTRUCTION FUND Totals	\$0.00	(\$696,678.00)	(\$696,678.00)	\$5,093.20	\$0.00	\$27,022.55	(\$723,700.55)		\$0.00



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Fund 470 - COURT BUILDING IMPROVEMENTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	350,100.00	.00	350,100.00	30,094.34	.00	94,666.70	255,433.30	27	54,373.56
REVENUE TOTALS	\$350,100.00	\$0.00	\$350,100.00	\$30,094.34	\$0.00	\$94,666.70	\$255,433.30	27%	\$54,373.56
EXPENSE									
Department 000 - ACCOUNT BALANCES	548,300.00	.00	548,300.00	.00	.00	.00	548,300.00	0	.00
EXPENSE TOTALS	\$548,300.00	\$0.00	\$548,300.00	\$0.00	\$0.00	\$0.00	\$548,300.00	0%	\$0.00
Fund 470 - COURT BUILDING IMPROVEMENTS Totals									
REVENUE TOTALS	350,100.00	.00	350,100.00	30,094.34	.00	94,666.70	255,433.30	27%	54,373.56
EXPENSE TOTALS	548,300.00	.00	548,300.00	.00	.00	.00	548,300.00	0%	.00
Fund 470 - COURT BUILDING IMPROVEMENTS Totals	(\$198,200.00)	\$0.00	(\$198,200.00)	\$30,094.34	\$0.00	\$94,666.70	(\$292,866.70)		\$54,373.56



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Fund 536 - NEWBURGH VILLAGE									
REVENUE									
Department 000 - ACCOUNT BALANCES	843,000.00	.00	843,000.00	73,384.95	.00	220,804.47	622,195.53	26	202,444.17
REVENUE TOTALS	\$843,000.00	\$0.00	\$843,000.00	\$73,384.95	\$0.00	\$220,804.47	\$622,195.53	26%	\$202,444.17
EXPENSE									
Department 677 - NEWBURGH VILLAGE	703,934.00	716,985.00	1,420,919.00	46,683.46	18,150.00	113,774.00	1,288,995.00	9	136,791.37
EXPENSE TOTALS	\$703,934.00	\$716,985.00	\$1,420,919.00	\$46,683.46	\$18,150.00	\$113,774.00	\$1,288,995.00	9%	\$136,791.37
Fund 536 - NEWBURGH VILLAGE Totals									
REVENUE TOTALS	843,000.00	.00	843,000.00	73,384.95	.00	220,804.47	622,195.53	26%	202,444.17
EXPENSE TOTALS	703,934.00	716,985.00	1,420,919.00	46,683.46	18,150.00	113,774.00	1,288,995.00	9%	136,791.37
Fund 536 - NEWBURGH VILLAGE Totals	\$139,066.00	(\$716,985.00)	(\$577,919.00)	\$26,701.49	(\$18,150.00)	\$107,030.47	(\$666,799.47)		\$65,652.80



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2023

Through 02/28/23

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 538 - SILVER VILLAGE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	668,620.00	.00	668,620.00	56,280.02	.00	173,857.83	494,762.17	26	156,489.42
REVENUE TOTALS	\$668,620.00	\$0.00	\$668,620.00	\$56,280.02	\$0.00	\$173,857.83	\$494,762.17	26%	\$156,489.42
EXPENSE									
Department 676 - SILVER VILLAGE	603,445.00	160,000.00	763,445.00	53,155.50	.00	124,828.09	638,616.91	16	116,268.93
EXPENSE TOTALS	\$603,445.00	\$160,000.00	\$763,445.00	\$53,155.50	\$0.00	\$124,828.09	\$638,616.91	16%	\$116,268.93
Fund 538 - SILVER VILLAGE FUND Totals									
REVENUE TOTALS	668,620.00	.00	668,620.00	56,280.02	.00	173,857.83	494,762.17	26%	156,489.42
EXPENSE TOTALS	603,445.00	160,000.00	763,445.00	53,155.50	.00	124,828.09	638,616.91	16%	116,268.93
Fund 538 - SILVER VILLAGE FUND Totals	\$65,175.00	(\$160,000.00)	(\$94,825.00)	\$3,124.52	\$0.00	\$49,029.74	(\$143,854.74)		\$40,220.49



BUDGET TO ACTUAL - COUNCIL SUMMARY -

2/28/2023

Through 02/28/23

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 584 - GOLF COURSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,075,397.00	.00	2,075,397.00	11,613.89	.00	48,516.67	2,026,880.33	2	28,914.23
REVENUE TOTALS	\$2,075,397.00	\$0.00	\$2,075,397.00	\$11,613.89	\$0.00	\$48,516.67	\$2,026,880.33	2%	\$28,914.23
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	.00	.00	.00	.00	+++	90,000.00
Department 773 - WHISPERING WILLOWS	735,662.00	.00	735,662.00	24,158.21	5,445.00	107,499.12	622,717.88	15	120,391.52
Department 774 - IDYL WYLD	559,662.00	.00	559,662.00	21,875.62	1,595.00	105,625.12	452,441.88	19	106,809.77
Department 775 - FOX CREEK	777,570.00	.00	777,570.00	28,928.79	1,595.00	109,896.74	666,078.26	14	119,081.61
EXPENSE TOTALS	\$2,072,894.00	\$0.00	\$2,072,894.00	\$74,962.62	\$8,635.00	\$323,020.98	\$1,741,238.02	16%	\$436,282.90
Fund 584 - GOLF COURSE FUND Totals									
REVENUE TOTALS	2,075,397.00	.00	2,075,397.00	11,613.89	.00	48,516.67	2,026,880.33	2%	28,914.23
EXPENSE TOTALS	2,072,894.00	.00	2,072,894.00	74,962.62	8,635.00	323,020.98	1,741,238.02	16%	436,282.90
Fund 584 - GOLF COURSE FUND Totals	\$2,503.00	\$0.00	\$2,503.00	(\$63,348.73)	(\$8,635.00)	(\$274,504.31)	\$285,642.31		(\$407,368.67)



BUDGET TO ACTUAL - COUNCIL SUMMARY - 2/28/2023

Through 02/28/23

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 592 - WATER AND SEWER FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	43,581,472.00	.00	43,581,472.00	2,958,234.91	.00	9,149,333.36	34,432,138.64	21	8,470,002.02
REVENUE TOTALS	\$43,581,472.00	\$0.00	\$43,581,472.00	\$2,958,234.91	\$0.00	\$9,149,333.36	\$34,432,138.64	21%	\$8,470,002.02
EXPENSE									
Department 558 - W & S FINANCIAL ADMIN	34,947,013.00	.00	34,947,013.00	2,507,134.42	348.00	7,405,608.13	27,541,056.87	21	8,502,153.08
Department 559 - W & S FIELD OPERATIONS	7,842,052.00	738,061.00	8,580,113.00	417,134.46	19,775.90	1,088,112.83	7,472,224.27	13	1,366,883.29
EXPENSE TOTALS	\$42,789,065.00	\$738,061.00	\$43,527,126.00	\$2,924,268.88	\$20,123.90	\$8,493,720.96	\$35,013,281.14	20%	\$9,869,036.37
Fund 592 - WATER AND SEWER FUND Totals									
REVENUE TOTALS	43,581,472.00	.00	43,581,472.00	2,958,234.91	.00	9,149,333.36	34,432,138.64	21%	8,470,002.02
EXPENSE TOTALS	42,789,065.00	738,061.00	43,527,126.00	2,924,268.88	20,123.90	8,493,720.96	35,013,281.14	20%	9,869,036.37
Fund 592 - WATER AND SEWER FUND Totals	\$792,407.00	(\$738,061.00)	\$54,346.00	\$33,966.03	(\$20,123.90)	\$655,612.40	(\$581,142.50)		(\$1,399,034.35)
Grand Totals									
REVENUE TOTALS	184,197,726.00	.00	184,197,726.00	9,303,324.59	.00	91,914,563.52	92,283,162.48	50%	91,546,741.95
EXPENSE TOTALS	192,329,448.00	14,869,937.00	207,199,385.00	11,881,772.31	1,907,293.50	35,252,760.76	170,039,330.74	18%	35,899,552.04
Grand Totals	(\$8,131,722.00)	(\$14,869,937.00)	(\$23,001,659.00)	(\$2,578,447.72)	(\$1,907,293.50)	\$56,661,802.76	(\$77,756,168.26)		\$55,647,189.91

b.



LETTER TO THE LIVONIA CITY COUNCIL

Finance
May 1, 2023

MEETING DATE

R052223

PREPARED BY

DeAnne Bates, Program Supervisor,

AGENDA ITEM

b. Communication from the Department of Finance, dated May 1, 2023, re: forwarding Quarterly Investment Report for the City of Livonia for the quarter ending February 28, 2023.

BACKGROUND DETAILS

Public Act 213 of 2007 requires that a quarterly written report shall be provided to the governing body regarding the investment of public funds. Attached for Council's information is a summary of investments for the City of Livonia as of February 28, 2023. All investments are in compliance with the City's Investment Policy and Michigan Public Act 20.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

We respectfully request that City Council receive and file this report.

ATTACHMENTS

1. 2023 Quarterly Investments - 1st Quarter

APPROVED BY

Handwritten signature of Michael Slater in cursive.

Michael Slater, Finance Director

Date: May 01, 2023

Handwritten signature of Maureen Miller Brosnan in cursive.

Maureen Miller Brosnan, Mayor

Date: May 04, 2023

CERTIFICATES OF DEPOSIT & TERM SECURITIES HELD
As of
February 28, 2023

DATE OF PURCHASE	CERTIFICATE HELD AT	PRINCIPAL AMOUNT	DATE OF MATURITY
09/20/22	PFM GovMIC	1,000,000.00	03/07/23
09/27/22	PFM GovMIC	2,000,000.00	03/14/23
10/05/22	PFM GovMIC	2,000,000.00	03/21/23
10/11/22	PFM GovMIC	3,000,000.00	03/28/23
10/18/22	PFM GovMIC	1,000,000.00	04/04/23
10/25/22	FLAGSTAR	2,000,000.00	04/11/23
11/01/22	PFM GovMIC	6,000,000.00	04/18/23
11/08/22	PFM GovMIC	2,000,000.00	04/25/23
11/08/22	FLAGSTAR	3,000,000.00	04/25/23
11/16/22	PFM GovMIC	1,000,000.00	05/02/23
12/07/22	PFM GovMIC	1,000,000.00	05/09/23
12/14/22	PFM GovMIC	2,000,000.00	05/16/23
12/21/22	PFM GovMIC	3,000,000.00	05/23/23
12/27/22	PFM GovMIC	2,000,000.00	05/30/23
01/04/23	PFM GovMIC	2,000,000.00	06/06/23
01/10/23	PFM GovMIC	1,000,000.00	06/13/23
01/10/23	INDEPENDENT	1,000,000.00	06/13/23
01/18/23	PFM GovMIC	3,000,000.00	06/20/23
01/25/23	PFM GovMIC	1,000,000.00	06/27/23
01/31/23	PFM GovMIC	1,000,000.00	07/03/23
02/07/23	PFM GovMIC	1,000,000.00	07/11/23
02/14/23	PFM GovMIC	2,000,000.00	07/18/23
02/21/23	PFM GovMIC	1,000,000.00	07/25/23
02/28/23	FLAGSTAR	2,000,000.00	08/01/23
		<u>46,000,000.00</u>	

**SCHEDULE OF POOLED CASH HELD
AS OF
February 28, 2023**

02/28/23	Comerica Bank	Money Mkt, Pooled, etc.	47,755,625.88
02/28/23	Flagstar	Money Market	85,278.44
02/28/23	GovMic	PFM Asset Management	<u>20,857,920.57</u>
			<u>68,698,824.89</u>

**SCHEDULE OF U.S. TREASURY AND AGENCY
SECURITIES HELD**

DATE OF PURCHASE	DESCRIPTION		MATURITY DATE	HISTORICAL COST
09/16/19	#252 - USA Treasury	9128284U1	06/30/23	1,170,073.53
09/30/19	#253 - USA Treasury	912828VB3	05/15/23	1,005,664.06
10/31/19	#254 - FNMA	3135G0V34	02/05/24	1,083,610.50
11/15/19	#255 - USA Treasury	9128285K2	10/31/23	1,116,607.10
01/31/20	#256 - USA Treasury	912828Y61	07/31/23	1,125,138.67
04/07/20	#262 - FHLB	313382AX1	03/10/23	1,046,110.00
06/24/20	#266 - FHLMC	3134GVV96	06/24/24	675,000.00
07/08/20	#267 - FHLMC	3134GV4S4	07/08/24	600,000.00
08/13/20	#269 - FHLMC	3134GWHR0	05/13/24	1,000,000.00
08/26/20	#270 - FNMA	3136G4V75	02/24/25	1,298,781.25
09/17/20	#271 - FNMA	3135G0X24	01/07/25	1,422,117.00
10/30/20	#272 - FNMA	3136G46A6	10/27/23	984,753.75
12/16/20	#273 - FNMA	3135G06M0	12/16/24	1,300,000.00
01/11/21	#274 - FHLB	3130AKK21	12/08/23	650,117.00
01/28/21	#275 - FNMA	3135GACA7	04/15/25	1,124,212.50
04/30/21	#277 - USA Treasury	9128286R6	04/30/24	697,408.59
05/26/21	#279 - FHLB	3130AMK92	11/26/24	1,500,000.00
07/02/21	#280 - STATE OF MI	594612BD4	05/15/27	1,261,584.00
08/24/21	#281 - USA Treasury	912828YH7	09/30/24	1,135,664.06
02/24/22	#285 - USA Treasury	912828R28	04/30/23	1,004,143.98
03/25/22	#287 - USA Treasury	9128283D0	10/31/24	1,197,328.13
04/27/22	#288 - USA Treasury	9128284F4	03/31/25	996,097.10
06/30/22	#290 - USA Treasury	91282CEU1	06/15/25	1,088,616.97
09/09/22	#291 - USA Treasury	9128285J5	10/31/25	1,133,247.99
10/31/22	#292 - USA Treasury	91282CFA4	07/31/24	1,072,031.03
11/08/22	#293 - FHLB	3130AQBD4	12/30/24	923,319.00
11/16/22	#294 - FHLB	3130AJZ36	08/27/25	1,349,223.00
12/09/22	#295 - FHLB	3130ALGJ7	03/23/26	832,328.25
01/17/23	#296 - FFCB	3133EN6A3	01/13/26	659,615.22
02/23/23	#298 - FFCB	3133EPBJ3	02/23/26	1,123,526.25
02/28/23	SECURITIES - TOTAL			31,576,318.92
02/28/23	SECURITIES - POOLED FUND			35,363.37
				31,611,682.29



LETTER TO THE LIVONIA CITY COUNCIL

Finance
May 1, 2023

MEETING DATE

R052223

PREPARED BY

DeAnne Bates, Program Supervisor,

AGENDA ITEM

c. Communication from the Department of Finance, dated May 1, 2023, re: forwarding the Departmental Purchases Report, for the month ending April 30, 2023.

BACKGROUND DETAILS

Finance Ordinance 3.04.130(A) requires that a report be provided to the governing body regarding departmental purchases that are between \$15,000 and \$19,999. Attached hereto are the departmental purchases that meet this criterion for the month ending April 30, 2023.

Additional details on these purchases will be provided upon request.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

We respectfully request that City council receive and file this report.

ATTACHMENTS

1. City Council - Receive and File Purchases - April 2023

APPROVED BY

Michael Slater, Finance Director

Date: May 01, 2023

Maureen Miller Brosnan, Mayor

Date: May 04, 2023

City of Livonia

For Month of : April 2023

City Council - Recieve and File Purchases

Pursuant to Ordinance Section 3.04.130, purchases between \$15,000 and \$19,999 need to be submitted to City Council as a receive and file item. Below are the purchases that meet this criteria.

<u>Item #</u>	<u>Date</u>	<u>Department</u>	<u>Vendor</u>	<u>Item</u>	<u>Cost</u>	<u>Description</u>
1	4/6/2023	IS	Advanced Satellite	Security Camera Server Upgrade	\$19,062.00	
2						
3						
4						
5						
6						
7						
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20						

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

1. REQUEST TO BARRICADE CITY STREETS: Patty Novak, Christadelphians Church, re: on Van Court between Levan and Raleigh from Monday, August 7, 2023, until Friday, August 11, 2023, from 8:30 a.m. until 1:30 p.m. each day in order to host Vacation Bible School.

Patty O'Brien Novak, 15586 Nola Circle, presented the request to Council.

Councilmember Bahr offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
February 1, 2023

MEETING DATE

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

REQUEST TO BARRICADE CITY STREETS: Patty Novak, Christadelphians Church, re: on Van Court between Levan and Raleigh from Monday, August 7, 2023, until Friday, August 11, 2023, from 8:30 a.m. until 1:30 p.m. each day in order to host Vacation Bible School.

BACKGROUND DETAILS

Request from Patty Novak, Christadelphians Church, to barricade City streets on Van Court between Levan and Raleigh from Monday, August 7, 2023, until Friday, August 11, 2023, from 8:30 a.m. until 1:30 p.m. each day in order to host Vacation Bible School.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To approve as presented.

ATTACHMENTS

1. S021323 Novak August 2023 Block Party and barricading Form

APPROVED BY

REQUEST FOR NOISE WAIVER BLOCK PARTY and/or BARRICADING OF CITY STREETS

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: 2-1-2023 Date to appear at a Council Meeting: 5-8 or 5-22 would be awesome

Name of Neighborhood Representative: Patty Novak

Address (please include zip code): 15586 Nola Circle, 48154

Telephone Number with area code: Home: 734-464-1462 Office: 313-268-9494

Email: patty7088@gmail.com

Please circle what is being requested – “BLOCK PARTY” and/or **“STREET BARRICADING”**

<u>M-F, August 7-11, 2023</u>	<u>None</u>	<u>8:30am - 1:30pm</u>
Date of Block Party and/or Barricading	Rain Date	Start/end time of Block Party and/or Barricading End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

In front of my church - the Christadelphians on Van Ct. We'd block off just west of Levan and just east of Raleigh Ave.

No homes in the area will be affected.

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.)

Vacation Bible School at my church. We typically have 100-120 people attend with 50-70 children under age 10. We hold some events outside as well as across the street in our grassy lot. Our outdoor events are meeting in small groups to discuss the day; playing some kid type sport games; singing with the children, and some crafts. With street barricading, the children can now safely cross the street. The children and adults have enjoyed the Council so graciously approving street barricading the past few years! Sometimes Livonia Police stop by and chat with the children and teens. We appreciate their visits!

How many barricades are you requesting (max. 10)? 8

Approximate Number Attending: 200

Date of Council Approval/Denial: _____

Council Resolution Number: _____

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

2. BLOCK PARTY: Sylvia Kissick and Jackie Gordon, re: to be held June 10, 2023, from 4:00 p.m. to 10:00 p.m., on Arden Street between Elmira and Orangelawn Streets, with no rain date requested.

Sylvia Kissick, 11028 Arden Street, presented the request to Council.

Vice President Toy offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

2.

City Clerk
April 3, 2023

MEETING DATE

S042423/R050823

PREPARED BY

Lori Miller, MiPMC, Deputy City Clerk

AGENDA ITEM

BLOCK PARTY: Sylvia Kissick and Jackie Gordon, re: to be held June 10, 2023, from 12:00 p.m. to 10:00 p.m., on Arden Street between Elmira and Orangelawn Streets, with no rain date requested.

BACKGROUND DETAILS

Request for block party from Sylvia Kissick and Jackie Gordon, re: to be held June 2023, from 4:00 p.m. to 10:00 p.m., on Arden between Elmira and Orangelawn. Event to celebrate Flag Day with neighborhood gathering to include BBQ, music, food, games and bounce house.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To approve as submitted

ATTACHMENTS

1. Arden Block Party Request

APPROVED BY

Lori Miller, MiPMC, Deputy City Clerk

Date: April 17, 2023

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: _____ Date to appear at a Council Meeting: _____

Name of Neighborhood Representative: Sylvia Kissick (+ Jackie Gordon)

Address (please include zip code): 11028 Arden + 11017 Arden

Telephone Number with area code: Home: (734) 612 9027 Office: _____

Email: jackie.gordon.9474@gmail.com

Please circle what is being requested - "BLOCK PARTY" and/or "STREET BARRICADING"

June 10TH 2023 N/A 12:00 NOON - 10:00 PM

Date of Block Party
and/or Barricading

Rain Date

Start/end time of Block Party and/or Barricading
End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

North corner of Arden + Elmira - address is
Arden - Barricade to end @
Arden - all driveways blocked ^{will be attending}

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.) _____

Flag Day Neighborhood gathering, BBQ, music, Food + games,
bounce house

How many barricades are you requesting (max. 10)? enough to block off street-

Approximate Number Attending: 40-50 people estimated

Date of Council Approval/Denial: _____

Council Resolution Number: _____

u Total

2023 APR 17 AM 11:36
RECEIVED
OFFICE OF THE CITY CLERK

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

5. REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Rev. Dr. Rodrigue Constantin, Saint Rafka Maronite Catholic Church, re: in order to hold a cultural festival with music played by a DJ and live bands at Saint Rafka Maronite Catholic Church located at 32765 Lyndon Street on Friday, August 18, 2023, from 5:00 p.m. to 12:00 a.m., Saturday, August 19, 2023, from 1:00p.m. to 12:00a.m. and Sunday, August 20, 2023, from 1:00 p.m. to 9:00 p.m.

Linda Acoury, representative of St. Rafka Church, presented the request to Council.

Councilmember Bahr offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

5.

Council Office
April 18, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Rev. Dr. Rodrigue Constantin, Saint Rafka Maronite Catholic Church, re: in order to hold a cultural festival with music played by a DJ and live bands at Saint Rafka Maronite Catholic Church located at 32765 Lyndon Street on Friday, August 18, 2023, from 5:00 p.m. to 12:00 a.m., Saturday, August 19, 2023, from 1:00p.m. to 12:00a.m. and Sunday, August 20, 2023, from 1:00 p.m. to 9:00 p.m.

BACKGROUND DETAILS

Request from Rev. Dr. Rodrigue Constantin for a noise ordinance waiver for the 2023 St. Rafka Church Festival, to be held August 18th - 20th, 2023.

Formal written request attached.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To approve as submitted

ATTACHMENTS

1. S050823 2023 Noise Ordinance Waiver Request St Rafka letter

APPROVED BY

Saint Rafka Maronite Church

32765 Lyndon St., Livonia, MI 48154
One Faith. One Family. One Future.



St.RafkaChurch@gmail.com
SaintRafkaMichigan.com
(734) 525-2828

April 4, 2023

Attn: Mrs. Susan Nash, City Clerk
33000 Civic Center Dr.
Livonia, MI 48154

Dear Livonia City Council Members,

I am writing this letter to request a waiving of the city noise ordinance for the revised dates of Friday, August 18, 2023 from 5:00 pm - 12:00 Midnight, Saturday, August 19, 2023, from 1:00 pm – 12:00 Midnight and Sunday, August 20, 2023, from 1:00 pm – 9:00 pm.

The reason for this request is our church; St. Rafka Maronite Catholic Church, located at 32765 Lyndon St. Livonia, MI will be hosting our annual cultural festival on these days and we are planning to have music, both by a DJ and live bands. The bands or music by a DJ will play between the hours of 5:00 pm -12:00 midnight on Friday, 1:00 pm – 12:00 Midnight on Saturday, and 1:00 pm – 9:00 pm on Sunday.

The festival is open to the entire Livonia community and beyond. We welcome all of you, along with your families, to come and enjoy delicious food, great music, and safe family fun. The festival is an integral part of our parish life. It allows our members to work hand in hand towards a common goal in which we showcase our heritage, through our hospitality, food, and festivities, and who we are to the greater Livonia community. We also use this event to welcome the greater Livonia community to come and share with us in a safe and inviting atmosphere, all while helping to raise essential funds to sustain our church in continuing its mission.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "Rodrigue". The signature is stylized with a long, sweeping underline.

Rev. Dr. Rodrigue Constantin
Pastor, St. Rafka Church

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

9. REQUEST TO APPROVE INCREASE IN COMPENSATION FOR THE ASSISTANT CITY TREASURER AND ASSISTANT CITY CLERK: Civil Service Department re: to increase compensation to be aligned with the Deputy Treasurer and Deputy Clerk classifications.

Jeannine Laible, Human Resources Director, presented the request to Council.

President Jolly said he wasn't familiar with an Assistant City Treasurer and Assistant City Clerk and only knew there were deputies. He asked for clarification on this position.

Jeannine Laible indicated it is an appointed position, and for example, if the Treasurer and Deputy Treasurer were out, the Assistant would be next in line to step up as needed. She verified there is typically one for each department.

Vice President Toy asked if we currently have these in place in either one of these departments or if the person would move up as needed and then move back down. She asked if this is equivalent with other communities. Jeannine said the position.

exists but is not regularly filled. It is more of a space where someone working in Civil Service could move into while having their position protected to move back down as a temporary assignment. She indicated that a wage study wasn't done but it is being kept consistent with the increase of the Deputy Clerk and Deputy Treasurer.

Vice President Toy offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

9.

Civil Service
April 21, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Jillian Emmitt, Personnel Clerk,

AGENDA ITEM

REQUEST TO APPROVE INCREASE IN COMPENSATION FOR THE ASSISTANT CITY TREASURER AND ASSISTANT CITY CLERK: Civil Service Department re: to increase compensation to be aligned with the Deputy Treasurer and Deputy Clerk classifications.

BACKGROUND DETAILS

Dear Council Members:

In April 2022, we requested a wage adjustment for our Deputy Clerk and Deputy Treasurer positions. The Civil Service Commission now requests that the wages for Assistant Clerk and Assistant Treasurer be adjusted.

Pursuant to a Personnel Requisition Committee (PRC) meeting, our City Clerk and Treasurer requested that the wages for the classifications of Assistant City Clerk and Assistant City Treasurer stay consistent with the wages for the classifications of Deputy City Clerk and Deputy City Treasurer. Historically, the positions have had the same wages. At its April 19 meeting, the Civil Service Commission approved the Clerk and Treasurer's requested salary update.

We now ask that the proposed rate adjustments that standardize the rates for the Assistant Clerk and Assistant Treasurer (to keep them equal with the Deputy positions) be approved by our City Council.

Background:

While both positions essentially have the same job responsibilities and related tasks, there is a significant difference in that the Deputy positions are *appointed*, versus the Assistant positions which are within the classified service and have Civil Service protections.

When the appointed Deputy Clerk or Treasurer is out of the office or otherwise unavailable, another employee might be temporarily assigned (as necessary) to cover the higher authority position. When that happens, the employee should be paid at the higher wage commensurate with the position for which they were temporarily assigned ("TA'd"). In this case, the higher authority position to fill is an appointed position, and there is no mechanism for a Civil Service-covered employee to briefly step into an appointed position. Thus, the classification of Assistant was created. Because Assistant is a classified position, the employee can temporarily step into the Assistant position versus the Deputy position. It is not a matter of responsibility or skill, but a mechanism to allow for the employee to be paid at a higher rate.

- In February 2009, a Deputy Treasurer appointed position was created upon approval from City Council (#171-09) when the current Assistant City Treasurer retired from her position. The salary established for this position was the same as the Assistant City Treasurer classification.
- Similarly, in August 2011, a Deputy Clerk appointed position was created upon approval from City Council (#279-11) when the current Assistant City Clerk retired from her position. The salary established for this position was the same as the Assistant City Clerk classification.

Since their creation, the Deputy positions have had identical wage scales as their Assistant counterparts because the annual percentage increases for the positions have always been the same. In April 2022, City Council approved a wage adjustment for the Deputy Clerk and Deputy Treasurer positions. At that time, the wage adjustments were not requested for the Assistant City Clerk and Assistant City Treasurer classifications. Therefore, this request is to bring the Assistant City Clerk and Assistant City Treasurer classifications wage scales back in line with their Deputy counterparts. Of note, the Assistant positions are vacant, so this request will have no current budgetary impact other than the TA usage when the Deputy is out of the office.

This request was reviewed and approved by the Personnel Review Committee and Mayor Brosnan. Per the City of Livonia Charter, CHAPTER V, EXECUTIVE DIVISION, Section 16(b)(1) Powers and Duties of the Commission, the Civil Service Commission is given the authority to “establish and administer..., a schedule of compensation...”

At the Civil Service Commission meeting of April 19, 2023, with Chairperson Charlotte S. Mahoney, Commissioner James Wenson, and Commissioner Roger Spence being present, with minutes to be approved on May 17, 2023, the Civil Service Commission approved the following resolution:

Upon a motion by Mr. Wenson, seconded by Mr. Spence, and adopted, it was

23-69 RESOLVED, that having reviewed the letter from Lynda Scheel, City Treasurer, and Susan Nash, City Clerk, dated April 5, 2023, requesting wage adjustments for the Assistant City Clerk and Assistant City Treasurer classifications, the Civil Service Commission does hereby approve the request for the modification in wages for the Assistant City Clerk and Assistant City Treasurer classifications. The Civil Service Commission submits the same to City Council for their review and consideration.

Attached is a copy of Ms. Scheel and Ms. Nash’s letter for your review.

Therefore, it is recommended that the proposed wage rate adjustments for the Assistant City Clerk and Assistant City Treasurer be considered for adoption and the effective date would be upon Council approval.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

Approve as submitted

ATTACHMENTS

1. Packet to Council Transmitting Request to Modify Assistant City Clerk and Assissant City Treasurer Wages

APPROVED BY



Jeannine Laible, Human Resources Director

Date: April 28, 2023



Michael Slater, Finance Director

Date: April 28, 2023



Paul Bernier, City Attorney

Date: April 28, 2023



Maureen Miller Brosnan, Mayor

Date: April 28, 2023

MEMORANDUM

TO: Jeannine Laible, Human Resources Director
FROM: Elizabeth Hallack, PHR, Personnel Analyst II 
DATE: April 12, 2023
SUBJECT: **Request to Modify Assistant City Clerk and Assistant City Treasurer Wages**

In correspondence dated April 5, 2023, Lynda Scheel, City Treasurer, and Susan Nash, City Clerk, request that the Civil Service Commission approve the attached salary adjustments for the Assistant City Clerk and Assistant City Treasurer classifications.

In February 2009, a Deputy Treasurer appointed position was created upon approval from City Council (#171-09) when the current Assistant City Treasurer retired from her position. The salary established for this position was the same as the Assistant City Treasurer classification.

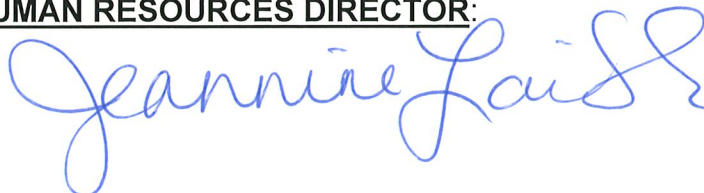
Similarly, in August 2011, a Deputy Clerk appointed position was created upon approval from City Council (#279-11) when the current Assistant City Clerk retired from her position. The salary established for this position was the same as the Assistant City Clerk classification.

Since their creation, the Deputy positions have had identical wage scales as their Assistant counterparts because the annual percentage increases for the positions have always been the same. In April 2022, City Council approved a wage adjustment for the Deputy Clerk and Deputy Treasurer positions. At that time, the wage adjustments were not requested for the Assistant City Clerk and Assistant City Treasurer classifications. Therefore, this request is to bring the Assistant City Clerk and Assistant City Treasurer classifications wage scales back in line with their Deputy counterparts. Of note, the Assistant positions are vacant so this request will have no current budgetary impact.

This request was reviewed and approved by the Personnel Review Committee and Mayor Brosnan. Per the City of Livonia Charter, CHAPTER V, EXECUTIVE DIVISION, Section 16(b)(1) Powers and Duties of the Commission, the Civil Service Commission is given the authority to "establish and administer..., a schedule of compensation..."

Therefore, it is recommended that the proposed wage rate adjustments for the Assistant City Clerk and Assistant City Treasurer be considered for adoption and the effective date would be upon Council approval.

COMMENTS FROM THE HUMAN RESOURCES DIRECTOR:

Concur. 

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2245
FAX: (734) 421-7230

April 5, 2023

Re: Assistant City Clerk and Assistant City Treasurer pay

To: Civil Service Commission Members

We are requesting to have the pay of the Assistant City Clerk and the Assistant City Treasurer align with the Deputy City Clerk and the Deputy City Treasurer - as has always been in the past.

When the increases were put in place for the Deputy City Clerk and the Deputy City Treasurer, we were unaware that this needed to be specifically stated for the Assistant City Clerk and Assistant City Treasurer also, and we neglected to do so.

The Assistant City Clerk and the Assistant City Treasurer positions have the exact same responsibilities as the Deputy City Clerk and the Deputy City Treasurer positions.

Thank you,


Lynda L. Scheel, City Treasurer


Susan Nash, City Clerk

RECEIVED

APR 05 2023

LIVONIA CIVIL SERVICE

DRAFT
4.12.23

CITY OF LIVONIA
ADMINISTRATIVE & PROFESSIONAL
2022-2025 WAGE RATE SCHEDULE
EFFECTIVE 12/01/2022

CLASSIFICATION		2.0%			3.0%			2.5%		
		2022-2023			2023-2024			2024-2025		
		HOURLY	BI-WEEKLY	ANNUAL	HOURLY	BI-WEEKLY	ANNUAL	HOURLY	BI-WEEKLY	ANNUAL
ASSISTANT CITY CLERK <i>Current</i>	STEP 1	30.63	2,450.40	63,710.40	31.55	2,524.00	65,624.00	32.34	2,587.20	67,267.20
	STEP 1.5	31.25	2,500.00	65,000.00	32.19	2,575.20	66,955.20	32.99	2,639.20	68,619.20
	STEP 2	31.89	2,551.20	66,331.20	32.85	2,628.00	68,328.00	33.67	2,693.60	70,033.60
	STEP 3	33.14	2,651.20	68,931.20	34.13	2,730.40	70,990.40	34.98	2,798.40	72,758.40
	STEP 4	34.48	2,758.40	71,718.40	35.51	2,840.80	73,860.80	36.40	2,912.00	75,712.00
	STEP 5	35.88	2,870.40	74,630.40	36.96	2,956.80	76,876.80	37.88	3,030.40	78,790.40
ASSISTANT CITY TREASURER <i>Current</i>	STEP 1	30.63	2,450.40	63,710.40	31.55	2,524.00	65,624.00	32.34	2,587.20	67,267.20
	STEP 1.5	31.25	2,500.00	65,000.00	32.19	2,575.20	66,955.20	32.99	2,639.20	68,619.20
	STEP 2	31.89	2,551.20	66,331.20	32.85	2,628.00	68,328.00	33.67	2,693.60	70,033.60
	STEP 3	33.14	2,651.20	68,931.20	34.13	2,730.40	70,990.40	34.98	2,798.40	72,758.40
	STEP 4	34.48	2,758.40	71,718.40	35.51	2,840.80	73,860.80	36.40	2,912.00	75,712.00
	STEP 5	35.88	2,870.40	74,630.40	36.96	2,956.80	76,876.80	37.88	3,030.40	78,790.40
ASSISTANT CITY CLERK <i>Proposed</i>	STEP 1	32.18	2,574.40	66,934.40	33.15	2,652.00	68,952.00	33.98	2,718.40	70,678.40
	STEP 1.5	32.83	2,626.40	68,286.40	33.81	2,704.80	70,324.80	34.66	2,772.80	72,092.80
	STEP 2	33.50	2,680.00	69,680.00	34.51	2,760.80	71,780.80	35.37	2,829.60	73,569.60
	STEP 3	34.81	2,784.80	72,404.80	35.85	2,868.00	74,568.00	36.75	2,940.00	76,440.00
	STEP 4	36.22	2,897.60	75,337.60	37.31	2,984.80	77,604.80	38.24	3,059.20	79,539.20
	STEP 5	37.70	3,016.00	78,416.00	38.83	3,106.40	80,766.40	39.80	3,184.00	82,784.00
ASSISTANT CITY TREASURER <i>Proposed</i>	STEP 1	32.18	2,574.40	66,934.40	33.15	2,652.00	68,952.00	33.98	2,718.40	70,678.40
	STEP 1.5	32.83	2,626.40	68,286.40	33.81	2,704.80	70,324.80	34.66	2,772.80	72,092.80
	STEP 2	33.50	2,680.00	69,680.00	34.51	2,760.80	71,780.80	35.37	2,829.60	73,569.60
	STEP 3	34.81	2,784.80	72,404.80	35.85	2,868.00	74,568.00	36.75	2,940.00	76,440.00
	STEP 4	36.22	2,897.60	75,337.60	37.31	2,984.80	77,604.80	38.24	3,059.20	79,539.20
	STEP 5	37.70	3,016.00	78,416.00	38.83	3,106.40	80,766.40	39.80	3,184.00	82,784.00

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

10. AWARD OF CONTRACT: Department of Economic Development, re: to provide a transportation study for the City of Livonia, from budgeted funds.

Jacob Uhazie, Planning and Economic Development Coordinator, presented the request to Council.

Councilmember Morgan asked if this would include a biking or walking path to get from the north end to the south end. Jacob indicated it was strictly for public and community transit.

Councilmember McIntyre indicated this is a huge topic and big bus routes don't serve the needs of our population and our businesses. She feels this is important and a very appropriate expenditure.

Councilmember McCullough complimented Mr. Uhazie on this project.

Councilmember Donovic indicated the Livonia Community Transit program is at capacity because it's not getting the resources it needs from the city. He would like to see the impact this has on the community. He doesn't support going back to mass transit and spending money on something that our residents won't use.

Jacob Uhazie clarified that it is a \$100,000 study and Semcog is paying \$32,000 and Masco has contributed \$15,000.

Councilmember McIntyre offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

10.

Planning
April 20, 2023

MEETING DATE

S05823/R052223

PREPARED BY

Jacob Uhazie, Program Supervisor,

AGENDA ITEM

AWARD OF CONTRACT: Department of Economic Development, re: to provide a transportation study for the City of Livonia, from budgeted funds.

BACKGROUND DETAILS

The Planning Department and Community Transit respectfully requests your concurrence with the award of contract for the Livonia Transportation Study.

Planning and Community Transit staff have solicited proposals for a transportation master planning process for the city. The transportation master plan will be the first complete transportation planning project in the city.

Specifications were prepared by the Planning Department with input from Community Transit. An advertisement for proposals was placed on Monday, February 03, 2023, on the MITN website. Two proposals were received and opened in the Bid Committee's presence at 2 p.m. on March 7, 2023. After staff review of the proposals, two firms were invited for an in-person presentation and follow-up questions.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

We recommend that City Council authorize the Mayor and City Clerk to execute a contract in the amount of \$100,000 with OHM Advisors., 3400 Plymouth Road, Livonia, MI 48150.

This recommendation was the result of staff evaluating each proposal and a committee including the Planning Dept., the Housing Dept., and Community Transit. OHM Advisors provided examples of similar work, extensive public engagement in the master plan process, and the ability to give us a superior product for the evaluation of Livonia's transportation needs.

Firm	Bid Amount
OHM Advisors	\$100,000.00
Mckenna	\$99,800.00

it is also requested that the City Council approve budget amendments increasing the budget for revenue account no. 288-000-683-000 by \$20,000 for the Masco and Chamber donations, and

increasing the budget for expense account no. 288-607-818-000 by \$100,000 for the cost of the study.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Transportation Master Plan

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

.\$100,000

DETAILED WORK BEING PERFORMED

1. Task 1: Development of a Transportation Plan with the following elements

1. Existing Conditions – Provide an inventory, review, and analysis of existing conditions of all transportation systems and plans within the City’s borders and regionally, including a description and the significance of each. The Consultant is also expected to collect boarding/alighting data from fixed route stops within the City.
2. Mission, Vision, Goals, and Objectives – Use the purpose and need statement established by the Livonia Chamber of Commerce Transportation Steering Committee to develop a Mission and Vision for Livonia Community Transit. The Program Plan should consider the historical context of Livonia’s transportation system for future uses. The development of goals must also identify strategies and programs that actively engage with populations not currently serviced with transit in the City.
3. Market Analysis– The Consultant will conduct a market analysis to provide a comprehensive profile of the community service area and assess how well the system reflects and responds to current and anticipated future travel needs. This shall also include improvements to existing programs.
 1. Demographic analysis: This component includes, at a minimum, mapping the distribution of the transit-inclined populations, including older adults, college-aged students, youth, low-income individuals, disabled individuals, and households without vehicles. The minority population (per FTA definition) should also be included in the Title VI evaluation of recommended service changes. The Consultant shall use the most recent American Community Survey (ACS) or Census data available at a census tract level.
 2. Land Use/Trip Generators: The Consultant is expected to develop maps visually identifying community areas with current and proposed transit-supportive housing and employment densities and significant trip generators.
 3. Travel Patterns: The Consultant shall evaluate current and potential future significant travel flows and origin/destination pairs.
 4. Regional Transit Network: The market analysis should also include information highlighting how the City can better tie into the regional transit network and key connectivity opportunities.
4. Peer Analysis – Develop a peer analysis of comparable cities (up to 3) in similar conditions, comparing transit services and best practices. Research should include an examination of new technology and service delivery methods.
5. Program Recommendations with alternatives – This should also include possible avenues of

public/private partnerships to offer services/experiences/improvements to current and future programs and be based on budget targets provided by the City.

2. **Task 2: Public and Stakeholder Engagement** – Work with the current transportation steering committee to develop a program plan using a strategic planning process whereby various citizens, stakeholder groups and commissions, City administration, City Council, and other interested parties have an opportunity to provide input to achieve a reasonable consensus on the future of Livonia transportation.
 1. Steering Committee Management – Attend and advise the steering committee through the production of the final report.
 2. Stakeholder Interviews
 3. Other Public Engagement Tools, as suggested, including but not limited to public meetings.
3. **Task 3: Final Report**

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

Funding for this project will be provided by a SEMCOG grant (\$32,740), donations from the Livonia Chamber of Commerce (\$5,000) and Masco (\$15,000), with the remainder (\$47,260) coming from the Community Transit Fund balance.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

Although both bids provided well-thought-out proposals, OHM provided a superior demonstration of the needs facing the City of Livonia as well as the latest advancements in transportation technology and methods.

Contact:

OHM Advisors

Rhett Gronevelt, Principal

313-481-1251 rhett.gronevelt@ohm-advisors.com

3400 Plymouth Road, Livonia, Michigan 48150

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): N/A

ATTACHMENTS

1. Community Mobility RFP
2. OHM Advisors - CoLivonia Mobility Needs Assessment _ Strategy
3. MOBILITY SCORE SHEET

APPROVED BY



Ermon Sims, CDBG Division Director

Date: April 28, 2023



Michael Slater, Finance Director

Date: April 28, 2023



Paul Bernier, City Attorney

Date: April 28, 2023



Maureen Miller Brosnan, Mayor

Date: April 28, 2023



CITY OF LIVONIA – REQUEST FOR PROPOSAL
CONSULTING SERVICES FOR COMMUNITY MOBILITY
NEEDS ASSESSMENT & STRATEGY

The City of Livonia Michigan will receive sealed bids via the MITN WEBSITE ONLY (www.mitn.info) for CONSULTING SERVICES FOR COMMUNITY MOBILITY NEEDS ASSESSMENT & STRATEGY, according to the specifications herein. Sealed bids will be received until 2:00 p.m., on **FEBRUARY 21, 2023**. No faxed bids will be accepted. No late bids will be accepted. No physical bids will be accepted. All bid responses must be submitted in Adobe Acrobat PDF format via the MITN website. **BIDS MUST BE SUBMITTED ON CITY OF LIVONIA FORMS.**

Bids received via the MITN website by the specified due date and time will be publicly opened at the due date and time via Zoom. Vendors may attend the bid opening virtually by using the following credentials:

By Computer: <https://us02web.zoom.us/j/82294127641>

Meeting ID: 850 7925 4276 Passcode: 496174

By Phone: (312) 626-6799 Webinar ID: 822 9412 7641 Passcode: 496174

The City reserves the right to reject in or in part any and all bids received, to waive any irregularities or informalities or both; as it is determined to be in the best interests of the City of Livonia to do so.

The City of Livonia officially distributes bid documents through the Michigan Intergovernmental Trade Network (BidNet). **Bid documents obtained from any other source are not considered official copies.** The City of Livonia cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained by any information received from alternate sources. Only those firms who obtain the RFB documents from the MITN system are guaranteed access to receive addendum information, if such information is issued. If you obtained this document from a source other than the source indicated, it is recommended that you register on the MITN site, www.mitn.info and obtain an official copy.

QUESTIONS:

Questions regarding the Request for Bid must be submitted **in writing** to the attention of Enna A. Bachelor, Purchasing Manager, via email at: ebachelor@livonia.gov. All questions received by FEBRUARY 17, 2023 will be responded to in writing in the form of an addendum which will be posted on the MITN website. No phone calls will be accepted. All inquiries regarding this solicitation shall be submitted to the Purchasing Manager.

PRE-BID MEETING

Potential respondents are encouraged to attend a prebid meeting on February 15, 2023 at 10:00 a.m. via Zoom using the following credentials:

By Computer:

<https://us02web.zoom.us/j/85079254276?pwd=YlhsQ2NvcWYrMk02dWRBa29waTUzZz09>

Meeting ID: 850 7925 4276

Passcode: 496174

By Phone: 309 205 3325 Meeting ID: 850 7925 4276 Passcode: 496174

I. REMINDERS TO BIDDERS

1. EXAMINATION OF BID DOCUMENT-Before submitting a bid, bidders shall carefully examine the specifications and shall fully inform themselves as to all existing conditions and limitations. The bidder shall indicate in the bid the sum to cover the cost of all items included on the bid form.
2. PREPARATION OF BID-The bid shall be legibly prepared in ink or typed. If a unit price or extension already entered by the bidder on the Bid and Award form is to be altered, it shall be crossed out and the new unit price or extension entered above or below and initialed by the bidder with ink. The bid shall be legally signed and the complete address of the bidder given thereon.
3. EXPLANATION TO BIDDERS-Any explanation desired by a bidder regarding the meaning or interpretation of the Invitation for Bid and attachments must be requested in writing, and with sufficient time allowed for a reply to reach all prospective bidders before. The submission of their bid. Any information given to a prospective bidder concerning the IFB will be furnished to all prospective bidders as an amendment or addendum to the IFB if such information would be prejudicial to uninformed bidders. Receipt of amendments or addenda by a bidder must be acknowledged in the bid by attachment, Oral explanation or instructions given prior to the opening will not be binding.
5. CASH DISCOUNTS-Discounts offered for payment within less than thirty (30) days will not be considered in evaluating bids for award. Offered discounts of less than thirty (30) days will be taken if payment is made within the discount period, even though not considered in evaluation of the bid.
6. WITHDRAWAL OF BIDS-Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the exact time set for receipt of bid. No bid may be withdrawn for at least 60 days after bid opening.
7. ALTERNATE BIDS-Bidders are cautioned that any alternate bid, unless specifically requested or any changes, insertions or omissions to the terms and conditions, specifications or any other requirement of this RFP may be considered nonresponsive.
8. LATE BIDS-Any bid received **after** the exact time specified for receipt, will not be considered.

The owner may at any time, by written notice to the contractor, terminate this contract and the contractor's right to proceed with the work, for just cause, which shall include, but is not limited to the following:

- A. Failure to provide insurance and bonds (when called for), in the exact amounts and within the time specified or any extension thereof.
- B. Failure to make delivery of the supplies, or to perform the services within the time specified herein, or any extension thereof.

NOTE:

- 1. City - based firms shall have preference per local bidder preference ordinance, Livonia Code of Ordinances Section 3. 04. 140E.
- 2. Final payment will not be made until final acceptance of work performed has been granted by the City of Livonia.

II. GENERAL INFORMATION AND REQUIREMENTS

A. Purpose

The City of Livonia ("City") is seeking sealed proposals for Professional Services to assist in preparing a Community Mobility Needs Assessment and Strategy. Services required include community analysis, technical assistance, and recommendations involving various related issues. Typical activities include attending regular Steering Committee meetings, City Council meetings, and other Commission meetings, defining community goals and objectives, public engagement and developing a comprehensive plan document.

The City invites responses from qualified firms who meet the minimum requirements as stated in this Request for Proposals (RFP). These specifications and requirements will assist in procuring the highest quality service possible to meet the requirements and needs of the City. The submission of a proposal hereunder shall be considered evidence that the contractor is satisfied concerning the conditions to be encountered and the character, quantity, and quality of the work to be performed.

B. Proposal Instructions

Please read these instructions carefully. All the information requested must be provided. In submitting a proposal, it is understood that the City reserves the right to reject or accept any or all proposals in whole or part. It is agreed that this proposal may not be withdrawn for one hundred twenty (120) days from its opening.

Proposals will be via upload of a Adobe Acrobat PDF File to the MITN website. No physical bid submission will be accepted. The due date for receipt of proposals is 2:00 p.m. on February 10, 2023. Proposals received by the due date and time will be publicly opened and recorded via Zoom using the credentials specified in the advertisement for proposals. Proposals shall follow the requirements of this notice to be deemed "responsive." Late submissions will not be accepted. Faxed proposals will not be accepted.

The contractors shall provide the following information, as a minimum standard, as part of their respective materials to be considered as a qualified vendor:

- i. Scope of Services: The proposal should outline the work to be performed and any supplemental documentation that the firm feels would inform its response.
- ii. References: The contractor shall provide at least three (3) current customer references for projects of similar scope and size.
- iii. Qualifications

C. Request for Proposal Requirements

All proposals shall include a statement of professional qualifications, including the firm's specialized experience and its principles and staff for satisfactory performance of services similar to those listed in the Scope of Services. The following must be provided:

- i. Provide the firm's name, telephone number, and email address. Identify locations of all its offices, explicitly indicating the principal place of business and location of staff assigned to this project.
- ii. Describe the firm's general background and experience working with transportation studies.
- iii. Provide the firm's age and average number of employees over the last five (5) years.
- iv. Submit an organizational chart of the firm.

- v. Identify the Project Manager (PM) and roles of other key staff that will directly be involved in this project. Provide resumes of their background and experience in preparing similar plans.
- vi. Personnel Qualifications: A description of the experience of any person to be assigned to the work, together with the expertise of key staff personnel. Those members of the in-house staff that will perform these functions are to be indicated in the proposal and credentials submitted with the proposal. Organizations that use any outside sources for any of these services shall submit the name and associated credentials of the individual/company with their proposal.
- vii. Identify sub-consultants, if any, and their specific role and responsibility on this project.
- viii. State the firm's ability to sustain the loss of personnel without adversely affecting the City of Livonia projects.
- ix. Describe your firm's overall proposed approach to the Community Mobility Needs Assessment and Strategy.

D. Proposal Format

The City reserves the right to make changes to this RFP, with timely notification to vendors. Submitted proposals become the property of the City of Livonia and will not be returned to those responding.

The proposal shall be neatly typed and printed on 8½ " x 11" paper with a minimum spacing of one and one-half lines. Submissions shall not exceed 200 pages single-sided or 100 pages double-sided. Proposals shall include a minimum of three (3) municipal references. The representatives shall have been involved in a similar project with the consultant. Include the name, title, telephone number, address and a brief description of the project and the role of the municipal representative in the project. Please ensure that the representative identified is familiar with the work performed and can speak to the performance of the firm.

Vendors are prohibited from using the official seal of the City of Livonia in this proposal or any other manner. All information submitted is subject to Freedom of Information Act (FOIA) laws.

E. Issuing Office

The City of Livonia Planning and Economic Development Department prepared this RFP. Questions relating to the project and its contents shall be addressed in writing to [Enna Bachelor](#), Purchasing Manager via email at ebachelor@livonia.gov. No phone calls will be accepted.

F. Fair Employment Practices

The selected Consultant agrees not to discriminate against any employee or applicant for employment to be employed in the performance of such contract, with respect to hiring, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, being disabled, or disadvantaged person, or War Veteran. Breach of this covenant may be regarded as a material breach of the contract as provided for in Act 220 and Act 453 of the Public Acts of 1976, as amended, entitled "Michigan Handicappers Civil Rights Act" and the Michigan Elliott Larson Civil Rights Act." The vendor further agrees to require similar provisions from any subcontractors or suppliers.

The consultant shall furnish all necessary information and reports and permit access to its books, records, and accounts by the City of Livonia for investigation purposes to ascertain compliance with the non-discrimination/minority business provision of any resultant contract.

G. Rejection of Proposals

The City of Livonia reserves the right to reject any proposals received as a result of this RFP or to negotiate separately with any source whatsoever in any manner necessary to serve its best interest.

H. Incurred Cost

The City of Livonia will not be liable for any cost incurred by the Consultant for any work performed through and including the execution of a contract for professional services before the execution of a contract for professional services.

I. Addenda to the RFP

If it becomes necessary to revise any part of the RFP the City will issue an addendum in writing posted to the MITN website regarding changes made to the RFP.

J. Completeness of the Proposal Submittal

The submitted RFP shall address all items entirely and thoroughly following the format provided and shall be signed by an officer of the firm authorized to bind the proponent to its provisions.

The contents and commitments in the proposal shall remain firm for one hundred twenty (120) calendar days from the submittal due date. If the consultant team is composed of a prime consultant (prime) and sub-consultants, the sub-consultants shall remain exclusive to the prime described in the proposal until the end of the specific RFP proposal period. The total "remain exclusive" time will be one hundred and twenty (120) days from the proposal's due date.

Sub-consultants may affiliate initially with as many primes as possible. However, if a sub-consultant's prime is not shortlisted, the sub-consultant shall not attempt to affiliate with a prime that has been shortlisted. Sub-consultants will only be reviewed in context with their original affiliations.

K. Consultant Responsibilities

The Consultant shall be capable, either as a firm or a team, of providing all professional services as described under "Scope of Services" and maintain those capabilities until notification that their RFP was unsuccessful. Exclusion of any service for the project may serve as a cause for rejection. The selected Consultant shall remain capable of providing all professional services as described under "Scope of Services" and shall maintain those capabilities until notified by the City of Livonia. Consultants may contract with sub-consultants on the Transportation Needs Assessment, but a lead consultant must be identified and responsible for all the deliverables. The City reserves the right to request the substitution of firms.

L. Acceptance of Proposal Package Content

The contents of the RFP package will be the basis for evaluation. Each consultant will be considered separately.

M. Project Funding and Compensation

The City of Livonia has funding in the FY 22-23 Budget beginning on December 1, 2022, for completing the work described in this Request for Proposal. The funding sources include: Community Transit Department, SEMCOG Planning Grant, Livonia Chamber of Commerce and corporate partners.

The submitted RFP shall provide a breakdown of budgeted hours, staff labor costs, and other direct costs by task and total. The total shall be a fee not-to-exceed without prior written authorization from the City of Livonia.

After the execution of a Contract with the selected Consultant, the City will conduct the compensation reimbursements per the following guidelines:

- i. For Consulting/Design Services, a monthly invoicing procedure on a per-project basis will be established.
- ii. The Consultant shall keep records of all costs on the project. The City of Livonia may audit these records.

N. Schedule Dates

The following is an anticipated schedule for the selection process. The City of Livonia reserves the right to modify any part of this schedule.

i. Request for Proposals Issued:	February 3, 2023
ii. Pre-Proposal Meeting	February 15, 2023
iii. Question Deadline	February 17, 2023
iv. Proposal Due:	February 21, 2023
v. Interviews	March 2023
vi. Contract Award:	February-March 2023 (anticipated)

III. SCOPE OF SERVICES

A. General Overview & Community Profile

The purpose of this RFP is to solicit proposals from professionally qualified firms on behalf of the City of Livonia to prepare a Comprehensive Transportation Needs Assessment. The expected budget for this project is \$100,000.

The City of Livonia is in the western part of Wayne County, roughly 20 miles from downtown Detroit. Livonia is close to the axis of two major expressways, I-96 and

I-275, which provides excellent and convenient access in all directions. Interstate 96 runs east and west through the lower half of the City, while Interstate 275 runs north and south near the western edge. In addition, rail service is available through the heart of Livonia's industrial corridor via the CSX Railroad. Its parks and open spaces make Livonia a great place to live, work, shop, and play. The City is a significant employment hub and is home to thousands of businesses, large and small, including ZF-TRW, Trinity Health, Masco, Roush Industries, Acro Services Corporation, and Valassis Communications, Inc., to name a few. Livonia is also home to several institutions of higher learning, led by the main campuses for Schoolcraft College and Madonna University. With a population of about 95,000, Livonia is the eighth-largest city in Michigan, ranked by population. Additionally, Livonia encompasses 36 square miles, making it the fourth largest in land area among Michigan cities.

In 2005 the City of Livonia opted out of the regional bus system SMART and, in its place, created the Community Transit Department. Although no longer participating in public transit on a regional scale, the City is still served by two bus stops. SMART operates two stops, one at Middlebelt Road and Schoolcraft

Road and the other in front of Beaumont Hospital on Grand River near Eight Mile Road. DDOT also operates a stop at Plymouth Road and Middlebelt Road.

Presently, Livonia Community Transit provides transportation services to seniors (60 years old and over) and disabled residents of Livonia. This service is very popular but has reached its operational compacity. Scheduling rides often requires two or more weeks of advance notice. And because Livonia is a regional job center that employs over 77,000 people and is home to several intuitions of higher education, the current state of the City's transit services falls short of meeting the community's needs.

B. Planning Background

This Community Mobility Needs Assessment and Strategy Plan is the first comprehensive look at public transportation services in the City of Livonia. Changes in demographics and other factors, such as land use and employment, support the City's need to understand and improve its community transit services.

Unfortunately, no document exists that examines the City's long-range transit needs. The Livonia Vision 21 Master Plan identifies the need to advance Livonia's transportation network with innovative mobility strategies to connect residents locally and regionally. One of the Master Plan's goals is to ensure that the City's transportation network provides accessibility and connectivity to City destinations, is designed for people, and responds to advances in transportation technology.

C. Plan Objective

This project aims to develop a Community Mobility Needs Assessment and Strategy to guide future growth and investment in the City's community transit services.

The City of Livonia has established the following elements to be incorporated as part of the Mobility Needs Assessment and Strategy. The elements serve as a guide for the plan's development, and potential partners are welcome to suggest creative or innovative additions/modifications to these elements. Such suggestions should be listed and explained in the proposal.

D. Professional Services Required

i. Task 1: Development of a Transportation Plan with the following elements

- a. Existing Conditions – Provide an inventory, review, and analysis of existing conditions of all transportation systems and plans within the City's borders and regionally, including a description and the significance of each. The Consultant is also expected to collect boarding/alighting data from fixed route stops within the City.
- b. Mission, Vision, Goals, and Objectives – Use the purpose and need statement established by the Livonia Chamber of Commerce Transportation Steering Committee to develop a Mission and Vision for Livonia Community Transit. The Program Plan should consider the historical context of Livonia's transportation system for future uses. The development of goals must also identify strategies and programs that actively engage with populations not currently serviced with transit in the City.
- c. Market Analysis – The Consultant will conduct a market analysis to provide a comprehensive profile of the community service area and assess how well the system reflects and responds to current and anticipated future travel needs. This shall also include improvements to existing programs.

- i. **Demographic analysis:** This component includes, at a minimum, mapping the distribution of the transit-inclined populations, including older adults, college-aged students, youth, low-income individuals, disabled individuals, and households without vehicles. The minority population (per FTA definition) should also be included in the Title VI evaluation of recommended service changes. The Consultant shall use the most recent American Community Survey (ACS) or Census data available at a census tract level.
 - ii. **Land Use/Trip Generators:** The Consultant is expected to develop maps visually identifying community areas with current and proposed transit-supportive housing and employment densities and significant trip generators.
 - iii. **Travel Patterns:** The Consultant shall evaluate current and potential future significant travel flows and origin/destination pairs.
 - iv. **Regional Transit Network:** The market analysis should also include information highlighting how the City can better tie into the regional transit network and key connectivity opportunities.
- d. **Peer Analysis** – Develop a peer analysis of comparable cities (up to 3) in similar conditions, comparing transit services and best practices. Research should include an examination of new technology and service delivery methods.
- e. **Program Recommendations with alternatives** – This should also include possible avenues of public/private partnerships to offer services/experiences/improvements to current and future programs and be based on budget targets provided by the City.
- ii. **Task 2: Public and Stakeholder Engagement** – Work with the current transportation steering committee to develop a program plan using a strategic planning process whereby various citizens, stakeholder groups and commissions, City administration, City Council, and other interested parties have an opportunity to provide input to achieve a reasonable consensus on the future of Livonia transportation.
 - a. **Steering Committee Management** – Attend and advise the steering committee through the production of the final report.
 - b. **Stakeholder Interviews**
 - c. **Other Public Engagement Tools**, as suggested, including but not limited to public meetings.
- iii. **Task 3: Final Report**

E. Public Participation

Citizen involvement is essential to the development of a successful transportation study. The planning process shall be structured in such a way as to maximize public participation. The selected consultant team shall be responsible for designing a public engagement strategy that incorporates effective and innovative participation techniques and encourages participation throughout the development of the Assessment. The consultant team must therefore demonstrate extensive expertise and experience in the public participation and facilitation processes.

As part of a recent visioning process initiated by the Livonia Chamber of Commerce, significant input was obtained from a wide range of local stakeholders, including appointed and elected officials, local school boards, higher education, business leaders, etc., indicating certain attitudes towards the future development of Livonia’s community transit services. This information was used to define a purpose and

needs statement that will be available to the chosen firm to help determine appropriate goals and objectives for transportation in Livonia.

F. Deliverables - Final Plans and Documents

A draft of the Community Mobility Needs Assessment and Strategy shall include all of the components of the completed plan for review, including:

- i. Statement of community goals and objectives.
- ii. A written summary of the individual plan elements.
- iii. A graphic presentation of proposed transportation alternatives.

Copies of the working draft shall be provided for review by the Planning Department prior to being submitted to City Council and City administration, the Livonia Chamber of Commerce, and the public. All maps, charts, tables, and text developed are to be published for final presentation and will remain the property of the City. The selected firm will be expected to stay with the project through the final presentation and adoption by City Council.

The contractor shall provide the City with a PDF of the completed document and a minimum of 10 copies of the completed report, along with masters or originals of sufficient quality to reproduce additional copies as needed. All photographs, sketches, drawings, or other illustrations produced by the contractor in connection with the project will become the property of the City of Livonia.

G. Timetable and Progress

The final schedule for adoption will be determined during the negotiation of the professional services agreement, but in no case shall the timetable provided for completion of all components of the work program exceed twelve (12) months from the date of execution of the contract. A kickoff meeting with the steering committee shall be conducted in the first 30 days of executing the contract. Monthly progress reports shall be provided to the City indicating steps completed and a timetable for the remaining steps.

IV. RFP EVALUATION AND CONSULTANT SELECTION

A. Selection Committee

A Selection Committee will evaluate all proposals and will consist of Jacob Uhazie from the Planning Department, Felicia Cross from Community Transit, Erman Sims from Housing Department.

Following a thorough review of all proposals submitted, the Committee will select the top candidates for interviews. The evaluation will be based on predetermined criteria as enumerated below, and all candidates will be ranked accordingly. The Committee will submit its findings and recommendations to the Livonia City Council. The City Council makes the final determination regarding the hiring of the professional consultant after reviewing the Committee's recommendations, evaluation of the proposal, interviews of the consultants, or obtaining other information that the City Council may desire.

The City Council will select a firm for negotiating a contract. If an agreement cannot be reached, the City shall formally end negotiations with that firm, select the next most favored provider, and attempt to negotiate a contract with that firm.

B. Criteria for Selection

The criteria for selection of the consultant will include, but not be limited to, the following:

- i. The firm's specific approach to the project. Although the City has identified the general nature of services required, the consultant is encouraged to provide an innovative approach and methodology to provide the requested services.
- ii. Capabilities and previous experience in comparable projects of this type and the consultant's specialized expertise and technical competence.
- iii. Past performance on contracts with other governmental agencies, including quality of work, control of costs, and ability to meet established schedules.
- iv. Capacity of the personnel to perform the work promptly.
- v. Qualifications of individuals who will have direct involvement in tasks on this project.
- vi. Work plan and timeline addressing all components of the project.
- vii. Schedule and cost-identifying time allocated to all significant project components.

C. Ranking Criteria

In selecting a consultant, the Steering Committee and City Council will use the following general criteria.

	Possible Points
Project Approach	20
Public Participation Approach	20
Project Team (experience of key personnel)	20
Past Project Experience	15
Project Schedule	15
Project Cost	10
Total	100 Points

Project cost will be evaluated based on the template below. Provide an estimate of the price along with rate sheets and overhead costs.

Task	Cost
Task 1: Development of Transportation Plan	
Task 2: Public and Stakeholder Engagement	
Task 3: Final Report	
Project Management	

PROPOSED FEE SCHEDULE

[illegible]

Statement of Qualifications

Contractors must answer all questions. If more space is needed to complete a question, attach a separate sheet.

Company Name: _____

Address _____

Contact Person: _____ Title _____

Phone No. _____ Email _____

Number of years operating under your present name: _____

Number of years present owners have owned the company: _____

Number of years of experience the current owner has in providing the type of printing services described herein _____ years.

Have you performed work for the City of Livonia in the last ten (10) years? If so, please specify:

Year of Service	Department Served	Description of Services Provided

General nature of work performed by your company:

List the members of the team who will be assigned to manage towing services on behalf of the contractor and the roles they will perform. Attach copies of the resumes of the persons listed below:

Name	Title	Role	Years of Experience

What challenges do you foresee?

What is included in your base price for services? What services will incur additional fees:

Provide Phone Numbers for Customer contact during normal business hours.:_____

Proposed Hours of Operation

DAYS	BUSINESS HOURS
Monday – Friday	

What value added services in addition to those specified can your company provide?

DESCRIPTION OF SERVICE	FEE

REFERENCES - COMPANY NAME: _____

Reference Company Name:
City/State:
Summary of Work Performed:
Dates of Work:
Company Contact Person: Title:
Phone Number: Email:

Reference Company Name:
City/State:
Summary of Work Performed:
Dates of Work:
Company Contact Person: Title:
Phone Number: Email:

Reference Company Name:
City/State:
Summary of Work Performed:
Dates of Work:
Company Contact Person: Title:
Phone Number: Email:

CONTRACT

THIS CONTRACT, entered into this _____ day of _____, A.D. 20____, between City of Llvonla hereinafter referred to as the Owner, party of the first part, and hereinafter referred to as the Contractor, party of the second part.

WITNESSETH, that the said Contractor, for the consideration mentioned in the various items set forth below, by these presents does agree that he will furnish all labor, materials, machinery, tools, and equipment and do all things necessary for and incidental to the

COMMUNITY MOBILITY NEEDS ASSESSMENT AND STRATETGY

together with appurtenances thereto, as set forth in certain Notice to Bidders, Proposal, General Conditions, Specifications, Bonds, Plans, Drawings, and the following documents, all of which are attached hereto and made a part of this agreement:

IN CONSIDERATION WHEREOF, said Owner does agree to pay to said Contractor the sum of Dollars (), based upon the amounts and sum listed in the Proposal; which is subject, however, to adjustment by reason of any change in, addition to or deduction from the work, as provided in the General Conditions.

For the faithful performance of all and singular terms and stipulations contained in this agreement, said parties respectively bind themselves, their heirs, executors, administrators, successors, and assigns.

IN WITNESS HEREOF, said parties have this day hereunto set their hands and seals, in triplicate.

Witnesses for City of Livonia

OWNER

Witnesses for Contractor:

Contractor

By: _____

Print Name and Title

APPROVED:

APPROVED AS TO FORM:

Department of Law



City of Livonia Request for Proposals

Consulting Services for Community Mobility Needs Assessment & Strategy

Submittal Date Tuesday, March 7, 2023

Livonia Bicycle & Pedestrian Education;
City of Livonia (Livonia, MI)



We are the community advancement firm.

Since our founding in 1962, we've stayed true to our roots—our people, our values and our mission—as we cultivate innovative solutions for the future. It's where we start in every client community we partner with, working together today to make tomorrow better.

Cover Letter

DEAR MR. BACHELOR,

It is an exciting time for public transit in Michigan! New energy around mobility in the region is emerging, making it clear that fostering transportation connections is key to a vibrant city, a healthy community, and a resilient economy. Our team believes that a successful transit system is supported by diverse and connected riders, while offering an easy, seamless, and affordable way to travel. We bring a unique approach and innovative perspective, along with technical experience, that will benefit the City of Livonia well into the future. To create a clear vision for Livonia, our team offers the following advantages:

DATA & DESIGN DRIVEN PROCESS OHM Advisors' team of planners and transportation experts are committed to identifying feasible, forward-thinking solutions informed through a data driven process. Our transit experience in Michigan, combined with the use of data driven planning tools, will result in illustrative and informed results for Livonia Community Transit.

EXPERTISE IN TRANSIT ANALYSIS Our team of experts have been highly engaged in transportation planning and analysis for decades, and remain involved in testing and implementing new approaches throughout the country. The OHM Advisors' team has deep knowledge of local and region-wide transit analyses through our work ranging from transit systems in rural counties to large urban centers throughout Michigan and Ohio.

CREATIVE ENGAGEMENT OHM Advisors is committed to effective and meaningful public involvement with targeted results. Our team has led hundreds of visioning, goal setting, planning, and organizational discussions with diverse bodies of stakeholders for planning projects at all scales.

OHM Advisors has the tools, perspective (local and national), and passion to deliver a strategy that will grow the transit system in the City of Livonia. We look forward to working with you on this exciting project.



Rhett Gronevelt, PE
Principal, OHM Advisors

t (313) 481-1251 **e** rhett.gronevelt@ohm-advisors.com **w** ohm-advisors.com
Principal Office 34000 Plymouth Road, Livonia, Michigan 48150

COMMUNITY IS AT THE CENTER OF EVERYTHING WE DO.

This proposal will remain firm for a period of one-hundred twenty (120) days from Tuesday, March 7, 2023 and thereafter until the prospective respondent withdraws it, or a contract is executed, or the procurement is terminated by the City of Livonia, whichever occurs first.

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STATEMENT OF

**QUALIFICATIONS
FORM**

STATEMENT OF QUALIFICATIONS FORM

Statement of Qualifications

Contractors must answer all questions. If more space is needed to complete a question, attach a separate sheet.

Company Name: Orchard, Hiltz & McCliment, Inc. (dba OHM Advisors)

Address 34000 Plymouth Road, Livonia, MI, 48150

Contact Person: Eric Dryer Title Project Manager

Phone No. (313) 481-1256 Email eric.dryer@ohm-advisors.com

Number of years operating under your present name: 62 Years

Number of years present owners have owned the company: 2-25 Years

Number of years of experience the current owner has in providing the type of printing services described herein N/A years.

Have you performed work for the City of Livonia in the last ten (10) years? If so, please specify:

Year of Service	Department Served	Description of Services Provided
See Page(s) 20-27		

General nature of work performed by your company:

Architecture, Engineering & Planning. See Page 10.

List the members of the team who will be assigned to manage towing services on behalf of the contractor and the roles they will perform. Attach copies of the resumes of the persons listed below:

Name	Title	Role	Years of Experience
N/A			



STATEMENT OF QUALIFICATIONS FORM

What challenges do you foresee?

OHM Advisors foresees potential challenges in gathering meaningful public input about public transit in Livonia given the relatively small proportion of residents who currently use the service. We also see potential challenges in implementing changes to the current transit service as recommendations may be complex and more challenging to execute.

What is included in your base price for services? What services will incur additional fees:

No additional fees are proposed.

Provide Phone Numbers for Customer contact during normal business hours.:
Rhett Gronevelt, Principal (313) 481-1251 | Eric Dyer, Project Manager (313) 481-1256
Proposed Hours of Operation

DAYS	BUSINESS HOURS
Monday – Friday	8:00 AM –5:00 PM EST & CT

What value added services in addition to those specified can your company provide?

DESCRIPTION OF SERVICE	FEE
No additional fees are proposed.	

STATEMENT OF QUALIFICATIONS FORM

REFERENCES - COMPANY NAME: Orchard, Hiltz & McCliment, Inc. (dba OHM Advisors)

Reference Company Name: City of Livonia

City/State: Livonia, Michigan

Summary of Work Performed:

See Page(s) 31

Dates of Work: 2019

Company Contact Person: Title: Todd Zilincik, PE, City Engineer

Phone Number: Email: (734) 466-2561

Reference Company Name: City of Westland

City/State: Westland, Michigan

Summary of Work Performed:

See Page(s) 32

Dates of Work: 2021

Company Contact Person: Title: Mohamed Ayoub, Planning Director

Phone Number: Email: (734) 467-3210

Reference Company Name: Suburban Mobility Authority for Regional Transportation

City/State: Detroit, Michigan

Summary of Work Performed:

See Page(s) 33

Dates of Work: 2021

Company Contact Person: Title: Andy Throner, Manager of Planning

Phone Number: Email: (313) 223-2357



ABOUT
US



Who We Are

FIRM OVERVIEW

We are a team of 650+ people from different backgrounds in eighteen (18) different cities across Michigan, Ohio, Indiana, Kentucky and Tennessee, striving to use our combined expertise and talents to continually advance the communities we serve. Our work spans client communities across the public and private sectors—including municipalities, state and federal agencies, Fortune 100 companies, developers, schools, universities, and more. As a growing firm with full-service capabilities under one roof, we're listed on ENR's list of Top 500 Design Firms and recognized for our contributions to our industry. But it's not awards or personal gain that drives us. It's a passion for making a difference through innovative, people-focused problem solving, design and ideas that drive whole communities forward—today, and well into the future.

Principal Office 34000 Plymouth Road, Livonia, Michigan 48150

18
LOCATIONS
THROUGHOUT
MI, IN, KY, OH, TN

650+
EXPERTS OF
DIVERSE BACKGROUNDS
& TALENTS

10
COLLABORATIVE
DISCIPLINES

Our Expertise

AS-NEEDED PERSONNEL

ARCHITECTURE	30
CONSTRUCTION ENGINEERING	146
GEOGRAPHIC INFORMATION SYSTEMS	10
LANDSCAPE ARCHITECTURE & URBAN DESIGN	10
MECHANICAL, ELECTRICAL & PLUMBING ENGINEERING	10
MUNICIPAL ENGINEERING	99
PLANNING	18
SURVEYING	41
TRANSPORTATION	78
WATER	49
SUPPORT SERVICES	61

Visit www.ohm-advisors.com for a more in-depth look at our sub-discipline services.

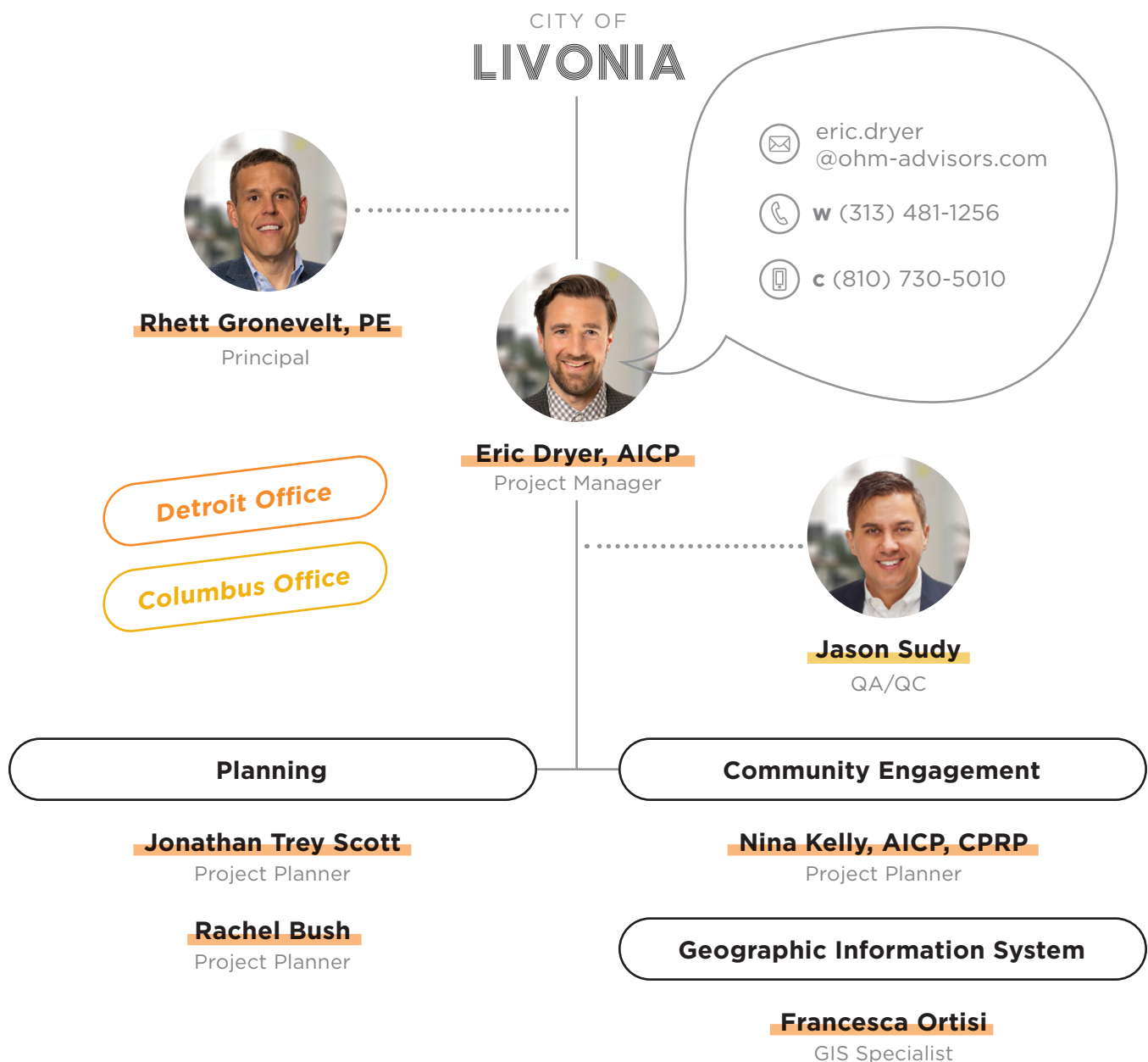
PRINCIPAL LOCATION	Livonia, Michigan
FEDERAL EMPLOYER ID NO.	38-1691323
TYPE OF ENTITY	Corporation
STATE OF INCORPORATION	Michigan
AGE OF FIRM	1962 (61 Years)
AUTHORIZED NEGOTIATOR	Rhett Gronevelt, PE
NO. EMPLOYEES OVER THE LAST FIVE (5) YEARS	650 (2022), 600 (2021), 550 (2020), 479 (2019), 442 (2018)



Organization Chart

CAPACITY & STAFFING

OHM Advisors is committed to providing the City of Livonia the best possible team for this project. Both depth of experience and availability was carefully considered when building our team, ensuring the right staff. As a team of over 650+ as-needed multidisciplinary professionals' firm-wide, we offer the depth of experience and availability to perform the services outlined within the Action Plan.





Rhett Gronevelt, PE
Principal

Rhett represents many municipal clients, leading infrastructure planning, design, construction, and management work associated with utility, transportation, and site improvements. His background in construction and transportation, as well as many municipal utility and site projects has allowed him to gain a broad background of every type of municipal project, including parks, utilities, facilities, major county roads, local roads, and major water/wastewater facilities.

Education

Master of Science in Civil Engineering, Michigan Technological University (2000)

Bachelor of Science in Civil Engineering, Michigan Technological University (1998)

Professional Registrations

Michigan, #49808 (2009)
Ohio, #75777 (2012)

Office Location

1145 Griswold Street, Suite 200
Detroit, MI 48226



City of Livonia Experience; City of Livonia (Livonia, Michigan)

- Sanitary Sewer Asset Management Plan
- Sanitary Sewer Evaluation Survey; Rehabilitation Plan & SRF
- DWRP Water Main Phases I-IV (Summary)
- Livonia 2013 Sanitary Sewer Evaluation & Rehabilitation Plan & 2015 SRF
- DWRP Water Main Phase II (2015) HDD & Pipe Bursting



Park & Ride Design; Suburban Mobility Authority for Regional Transportation (SMART) (Detroit, MI)

Principal responsible for identifying preferred park and ride/mobility hub locations along the three FAST express bus corridors: Michigan, Woodward, and Gratiot Avenues. At each preferred site, a detailed site design was developed that incorporates transit infrastructure, future transportation connections, non-motorized access, and rider amenities to encourage additional transit use in the region.

E. Warren/Cadieux Neighborhood Framework Plan; City of Detroit (Detroit, MI)

Principal for this neighborhood framework plan focused on developing strategies within four specific issue areas of the neighborhood: Neighborhood Stabilization, Commercial and Mixed-Use Development, E. Warren Streetscape, and Parks and Open Space. Concepts were developed for each of the focus areas to guide investments in the neighborhood.

Big Beaver Corridor Landscape Improvements; City of Troy (Troy, MI)

OHM Advisors led the redesign of the Big Beaver corridor landscape and placemaking elements. OHM Advisors assembled a multi-disciplinary team of planners, landscape architects, ecologists, and engineers to assess the existing corridor condition and generate design recommendations. OHM Advisors worked closely with the project Steering Committee to advance a consistent design character and theme throughout the corridor's 3.5-mile length.

Riopelle Streetscape; I-75 to Division Street; City of Detroit (Detroit, MI)

Rehabilitation of this urban street located adjacent to Detroit's Eastern Market. The southern two blocks featured reconstruction of the curbs and sidewalks to develop a shared-use street with flush curbs to allow this area to close the road off and use the sidewalk and roadway as a plaza area.



Eric Dryer, AICP

Project Manager

Eric is a planner with a passion for improving communities through targeted and coordinated investments, specifically by enhancing the sustainability of transportation systems through improved options for multi-modal travel. He brings a data and design-driven approach to helping communities determine the best way for multi-modal, non-motorized, and transit system improvements to be implemented. In both Westland and Livonia, Michigan, Eric led the development of non-motorized safety education campaigns to educate residents on proper cycling safety.

Education

Master of City & Regional Planning,
University of Oklahoma (2013)

Bachelor of Science in Biology,
University of Michigan (2010)

Professional Registrations

American Institute of Certified Planners: #029160

Office Location

1145 Griswold Street, Suite 200
Detroit, MI 48226



Livonia Bicycle & Pedestrian Education; City of Livonia (Livonia, MI)

Project Manager responsible for developing a bicycle safety education campaign for the City of Livonia. The campaign, funded using Planning Assistance Funds from SEMCOG, was intended to educate Livonia residents about safe cycling. Managed the implementation of a Bike to School Day event, created a Bike Rodeo guidebook, informational materials, coordinated with the Bike Walk Livonia advisory committee, and ordered safety gear to give away at the event.



Westland Bike Network Vision Plan; City of Westland (Westland, MI)

Project Manager responsible for developing a near term bicycle and non-motorized network plan connecting high-need areas in Westland, Michigan. The plan is focused on identifying feasible projects that can be implemented in the next ten (10) years. Cross sections, right-of-way needs, cost estimates, and funding sources were developed for each recommended route.



Park & Ride Design; Suburban Mobility Authority for Regional Transportation (SMART) (Detroit, MI)

Project Manager responsible for identifying preferred park and ride/mobility hub locations along the three FAST express bus corridors: Michigan, Woodward, and Gratiot Avenues. At each preferred site, a detailed site design was developed that incorporates transit infrastructure, future transportation connections, non-motorized access, and rider amenities to encourage additional transit use in the region.

Michigan Avenue Planning & Environmental Linkages Study; City of Detroit (Detroit, MI)

Transportation Planner responsible for identifying and evaluating roadway design concepts for Michigan Avenue in Downtown Detroit, from Woodward Avenue to I-96. The Study will determine the future design of Michigan Avenue and improve conditions for pedestrians, bicyclists, and transit riders, while right-sizing space for private vehicles. Accommodations for future mobility, such as autonomous vehicles, are also included.



Trey Scott

Project Planner

Trey is a Detroit based urban planner with a dedication for empowering stakeholders to improve their communities through innovative policy changes, planning strategies, and economic development initiatives. Featuring a work history from a diverse background engaged in economic development, community relations, urban and regional planning, and public policy, Trey brings a multi-disciplinary approach to every project.

Education

Master of City & Regional Planning,
Virginia Commonwealth University
(2015)

Bachelor of Science in Political Science,
Norfolk State University (2013)

Professional Affiliations

American Planning Association

Michigan Association of Planning

Metro Detroit Planners –
Michigan Association of Planning,
Chair

Office Location

1145 Griswold Street, Suite 200
Detroit, MI 48226

HUD Choice Neighborhood Initiative; City of Detroit (Detroit, MI)*

Key team member responsible for crafting the implementation plan for the U.S. Department of Housing and Urban Development's Choice Neighborhood Initiative (CNI) Project. In May 2021, the City of Detroit was awarded a \$30 million-dollar CNI grant for the Greater Corktown Neighborhood. The implementation plan focuses on three key areas: Housing, Neighborhood, and People.

Delray Neighborhood Framework Plan; City of Detroit (Detroit, MI)*

Project Manager responsible for creating a vision and development framework that will guide future investments and job-creating development, and work to improve the overall community well-being and quality of life in the Delray Neighborhood. The Vision of the Delray Neighborhood Framework Plan aims at offsetting environmental impacts of current and projected intense industrial and transportation uses, enhancing the local economy through cost-effective and energy-efficient strategies that elevate the image of Delray as an industrial asset to the city of Detroit and improve the overall quality of life through processes that empower the local communities.

Greater Corktown Framework Plan; City of Detroit (Detroit, MI)*

Project Manager responsible for developing feasible and action oriented recommendations that promoted inclusive growth of Detroit's oldest established neighborhood while preserving the community's unique character, cultural heritage, and integrity. Key takeaways framing the recommendations were ensuring that zero residential displacement occurs, productive vacant land reuse, maintaining housing affordability, building off existing investments, and improved street connectivity.

Southwest Vernor Framework Plan; City of Detroit (Detroit, MI)*

Implementation Manager responsible for coordinating the various City of Detroit departments to implement the recommendations of the Southwest Vernor Framework Planning Study. This included implementing strategies built upon public policy updates, creation of public spaces, streetscape improvements, small business development and support, and affordable housing development.

**Completed prior to OHM Advisors*

1.3 Key Personnel Resumes



Rachel Bush

Project Planner

Rachel has two (2) years of experience related to neighborhood and transportation planning, sustainability scenario planning, and strategic planning of parks and trails. Prior to joining OHM Advisors, she worked in local government at the city and county level. In working closely with municipal leadership, stakeholders, and community members, Rachel develops and supports community engagement strategies to identify community strengths and aspirations and opportunities for internal and external collaboration.

Rachel has an interest and educational certification in urban sustainability. She applies this knowledge to assist with existing conditions technical analysis, opportunities mapping, and design activities.

Education

Master of Urban Planning,
Wayne State University (2022)

Bachelor of Science in Environmental Science, Oakland University (2018)

Office Location

1145 Griswold Street, Suite 200
Detroit, MI 48226



Medina County Strategic Transit Plan; Medina County Public Transit (Medina County, MI)

Planner for the creation of a near-term framework for re-envisioning the public transit system for the county. Supported the development of community engagement strategies and development of transit and marketing solutions to strategize transportation improvements, utilize new technology, encourage increased ridership through creative engagement and marketing tools, and define funding options to support organizational needs.

Tri-County Regional Trails Plan; Tri-County Regional Planning Commission (TCRPC) (Lansing, MI)

Planner apart of the team that supported the development of a region-wide trails plan that will result in preferred routes connecting the existing Lansing River Trail system to the statewide system of trails. Facilitated several rounds of community engagement to invite public feedback on proposed trail connector routes and conceptual designs. Rachel is responsible for producing an economic impacts analysis, marketing and branding strategies, and assembly of the final plan document.

Nine Mile Corridor Study; Oakland County Parks & Recreation; Hazel Park, Ferndale, Oak Park, Southfield, Farmington, & Farmington Hills (Various Communities, Michigan)

Planner; Collaborate with six municipalities to assess the feasibility of implementing a non-motorized path along Nine Mile Road, creating a 17-mile bicycle and pedestrian connection between communities, parks and recreation amenities, downtown districts, and employment opportunities. Public engagement strategies include a series of steering committee meetings, pop-ups, a robust community survey, and a public meeting.

Orchard East Subarea Plan; City of Monroe (Monroe, MI)

Planner; Neighborhood plan that is focused on community context and community-driven decisions to address new residential housing options, local retail development, and neighborhood identity. An extensive conditions analysis, stakeholder interviews, and public engagement will establish Orchard East's identity as a cultural district in Monroe.



Nina Kelly, AICP, CPRP

Project Planner

Nina is a Principal Planner in the Planning, Landscape Architecture, Community and Environment (PLACE) group and is based out of the Detroit office. As a multidisciplinary planner and leader, Nina has a strong track record of building effective relationships with local, regional, state, and federal partners.

Education

PhD Student in Communications & Urban Sustainability, Wayne State University (2021-Present)

Master of Urban Planning, Wayne State University (2008)

BA in Interdisciplinary Social Science, Michigan State University (2003)

Professional Certifications

American Institute of Certified Planners (AICP)

Certified Parks & Recreation Professional (CPRP)

Office Location

1145 Griswold Street, Suite 200
Detroit, MI 48226

Oakland County Parks, Nine Mile Corridor Feasibility Study (Oakland County, MI)

Principal in charge and planning support for the development of the Nine Mile Corridor Feasibility Study, a planning effort funded in part through the Southeast Michigan Council of Governments (SEMCOG). Oakland County Parks is serving as the convener and fiduciary for this regional connectivity project along Nine Mile Road through the communities of Farmington, Farmington Hills, Southfield, Oak Park, Ferndale, and Hazel Park.

Mack Avenue Streetscape Plan; Eastside Community Network (ECN) (Detroit, MI)

Principal in charge and planning support for the development of a streetscape plan for Mack Avenue through the cities of Detroit, Grosse Pointe Park, Grosse Pointe, and Grosse Pointe Woods. The Eastside Community Network (ECN) is serving as the facilitator for this project, which will be based upon inclusive community engagement in the planning and conceptual design process.

Regional Trails Plan; Tri-County Regional Planning Commission (Lansing, MI)

Planning and engagement support for the development of a regional trail plan framework connecting through Clinton, Eaton, and Ingham counties. OHM Advisors conducted an extensive alternatives analysis, stakeholder interviews, and public engagement to determine specific routes to connect to existing regional trail systems. Planning-level design concepts were developed and included in the final plan deliverable.

Orchard East Subarea Plan; City of Monroe (Monroe, MI)

Planner; Neighborhood plan that is focused on community context and community-driven decisions to address new residential housing options, local retail development, and neighborhood identity. An extensive conditions analysis, stakeholder interviews, and public engagement will establish Orchard East's identity as a cultural district in Monroe.

Community Recreation Plan; Huron-Clinton Metroparks*

Facilitated the update to the Huron-Clinton Metroparks' 5-year Community Recreation Plan. The process involved the implementation of a statistically significant regional survey, an initial accessibility assessment of recreation facilities and supporting infrastructure, and engagement from local and regional partners.

**Completed prior to OHM Advisors*



Francesca Ortisi

GIS Specialist

Francesca has GIS experience relating to asset management, field data collection, processing and manipulation, existing conditions technical analysis, construction plans and as-builts digitization, and cartographic map design. She has applied her knowledge to transportation planning engineering assistance in stormwater planning, and GIS watershed delineations. As the firm's GIS specialist, Francesca is responsible for addressing all internal support requests ranging in tasks from figure/map creation to updating GIS data according to as-built documents.

A crucial part of Francesca's position is executing the labor needed to ensure that GIS data is updated to reflect the current system in place linking to the projects our engineers are conducting. Francesca is also a part of the urban planning team, assisting in map making for reports and processing data for existing conditions of planning projects.

Education

Bachelor of Science in Geography
& Sustainable Planning –
Environmental & Urban Development,
Grand Valley State University (2020)

Tri-County Regional Trails Plan; Tri-County Regional Planning Commission (TCRPC) (Lansing, MI)

GIS Specialist who conducted parcel opportunity analysis by overlaying multiple GIS layers to conclude which parcels are more optimal for trail development. This project is ongoing and will need further GIS analysis of the safety of these routes contributing to finding optimal opportunities to build trails for the public to use.

Infrastructure Asset Management Plan Development Assistance; Southeast Michigan Council of Governments (SEMCOG) (Detroit, MI)

GIS Specialist who assisted in conducting additional data entry for the specific communities participating in the Asset Management Plan. In addition, she was responsible for schema conversion from the municipalities' designated structure to SEMCOG standards.

Downriver Transmission Main Loop; Great Lakes Water Authority (GLWA) (Detroit, MI)

GIS Specialist responsible for creating over twenty (20) figures to capture the scope of detailed plans to provide additional water transmission mains to downriver communities in the Detroit area. These figures included detailed rendering of the current system in place and what is proposed to be implemented per GLWA grant standards.

LinkUS Northwest Corridor, Phase II; City of Columbus (Columbus, OH)

GIS Specialist who assisted planners in symbolizing a map to show opportunity parcels based on development level criteria. By using data received from the city, heat maps were created to show concentrated travel destinations within the city in order to create a public transportation system servicing area of high activity.

SAW; City of Fenton (Fenton, MI)

GIS Specialist who adjusted and updated various stormwater system discrepancies per the engineer's request. Some discrepancies included geometry disconnections, re-naming of structures, population of null valued fields to enhance data integrity, and creating relationship classes to inspection data.



Jason Sudy

QA/QC

Jason is an urban planning and transportation consultant with twenty-five (25) years of experience in the public and private sectors. He has a focused interest on the relationship between mobility and land use, and the resulting impacts on our built environment. Jason frequently speaks at local and national conferences on the influence of emerging mobility technology on cities, and as a champion for positive change in evolving communities across the country.

In addition to serving as the project lead for dozens of urban, community, corridor, land use and transportation planning projects, Jason has over 16 years of experience providing strategic planning, organizational and public facilitation for clients throughout the U.S. and Europe.

Education

Master of City & Regional Planning,
The Ohio State University (1997)

Bachelor of Arts in Political Science,
Case Western Reserve University
(1992)

Office Location

580 North Fourth Street, Suite 610
Columbus, OH 43215



Park & Ride Design; Suburban Mobility Authority for Regional Transportation (SMART) (Detroit, MI)

QA/QC Manager responsible for identifying preferred park and ride/mobility hub locations along the three FAST express bus corridors: Michigan, Woodward, and Gratiot Avenues. At each preferred site, a detailed site design was developed that incorporates transit infrastructure, future transportation connections, non-motorized access, and rider amenities to encourage additional transit use in the region.



Medina County Strategic Transit Plan; Medina County Public Transit (Medina County, MI)

QA/QC Manager for the creation of a near-term framework for re-envisioning the public transit system for the county. Supported the development of community engagement strategies and development of transit and marketing solutions to strategize transportation improvements, utilize new technology, encourage increased ridership through creative engagement and marketing tools, and define funding options to support organizational needs.

LinkUS Northwest Corridor, Phase II; City of Columbus (Columbus, OH)

Principal and Project Manager. The Northwest Corridor is at the forefront of new high-capacity transit network development in the Central Ohio region. Identified as a LinkUs corridor following the insight 2050 Corridor Concepts Study, this preferred transit alignment will be closely paired with the larger regional growth initiative. Jason is leading the OHM Advisors team, working with TransSystems on this complex project that includes dedicated guideway BRT design, land use, sewer capacity analysis, highway corridor realignment, streetscape design and mobility planning. This multi-year effort will take the design to 30% with the intent to pursue funding for construction of this vital regional transportation link.

Insight2050 Corridor Concepts; Mid-Ohio Regional Planning Commission (Columbus, OH)

The Corridor Concepts study was a detailed analysis and community outreach process that grew out of the Insight 2050 regional growth plan. This five-corridor study included a robust land use, transportation and regulatory analysis, setting up implementation of denser development patterns in the region. Jason headed the OHM Advisors' team as the planning lead for this vital regional project. Direct outreach included dozens of stakeholders in each of the five corridors, participating in exceptionally interactive mapping exercises.



OUR PORTFOLIO

Client Work & Experience

OUR WORK WITH YOU

OHM Advisors was founded in Detroit, Michigan in 1962, when 30-year municipal engineering veteran John E. Hiltz joined forces with Melvin (Ernie) Orchard to form John E. Hiltz & Associates. Starting with only fifteen (15) employees, the newly-formed engineering firm served as the consulting engineer for the City of Livonia (our first client) and began forming lasting relationships with municipal governments in Southeast Michigan to guide them through the challenges of development and capital infrastructure improvements. By the 70s, the firm was serving five major municipal clients which are still with us today: the cities of Livonia, Farmington, Ypsilanti, and the townships of Superior and Pontiac (now the City of Auburn Hills).

The following includes work performed by OHM Advisors for the City of Livonia in the last ten (10) years.

**Amrhein Road Reconstruction, Eckles to Richfield;
City of Livonia (Livonia, MI)**

When Amazon committed to building a one-million SF fulfillment center in an industrial area of Livonia, it was determined that road improvements were necessary. This development was anticipated to result in a significant increase in traffic accessing the facility, which was being built on an abandoned General Motors site. OHM Advisors was selected to provide construction engineering on this important project. The improvements consisted of full removal of the old concrete pavement and subbase, widening of the roadway, upgrading stormwater conveyance, placement of aggregate base, concrete pavement with integral curb and concrete driveway approaches. The roadway was approximately 3,300’ in length. The project was required to be open to traffic in September 2017 in order to be ready for the product shipments that would be needed to stock the new facility. Local traffic was maintained by staging the reconstruction and allowing only a single lane of one-way traffic throughout the project. The project was completed under budget and in time for the stocking phase of the Amazon facility.

Year(s) of Service

2017 — 2017

Department Serviced

Todd Zilincik, PE, City Engineer

Description of Services Provided

Construction Engineering
Transportation Engineering
Roadway Engineering



CLIENT WORK & EXPERIENCE CONTINUED...

**Bennett Library Building Renovation & Site Improvements;
City of Livonia (Livonia, MI)**

The City of Livonia's Bennett Library project consisted of building renovations to repair an existing mechanical area way where steel beams where rusting and metal deck corroded through to exposed concrete and rebar. During the study phase, additional evaluation to review possible integration of a new snow melt system at both entrances to the library as well as work to areas adjacent to the entrances were evaluated to determine project scope and costs. Important to the final design selections were providing a solution that provided a long-term ease of use and maintenance, new materials that complemented the existing condition, and a balance of cost and return on investment. Design documents and specifications were developed for the final scope including replacement of both entrances, new snow melt system and accessible drop off approach, repair, cleaning, and painting of steel, replacement of the area way composite deck with a new concrete deck, and landscape was developed for bids. OHM Advisors assisted the city during the bid phase, provided evaluation of proposals and finalized a recommendation. Contract administration included regular site visits to evaluate specific conditions exposed during demo and provide resolution to field conditions in a timely manner.

Year(s) of Service	Description of Services Provided
2018 — 2019	Architecture
	MEP Engineering
Department Serviced	Municipal Engineering
Jacob Rushlow, Spdt. of Public Service	Structural Engineering

Rennolds Ravine Stream Restoration; City of Livonia (Livonia, MI)

When completed, this RPO funded project will include the restoration of over 600 feet of the Bell Branch of the Rouge River. This urban stream, like many in southeast Michigan, is experiencing stream bank erosion and entrenchment due to an increase in the frequency of bank full flows. The erosion is now jeopardizing several houses along the riparian corridor.

OHM Advisors used natural channel design techniques to determine appropriate bank full widths and designed in-stream measures to not only eliminate the unnatural erosion but also to enhance habitat and improve downstream water quality. Our team engineering services for this project include topographic survey, preparation of plans and contract documents, construction engineering, educational outreach, and grant reporting.

Year(s) of Service	Description of Services Provided
2013	Community Engagement
	Construction Engineering
	Ecological Services
Department Serviced	Funding Assistance
Todd Zilincik, PE, City Engineer	Survey



CLIENT WORK & EXPERIENCE CONTINUED...

Enhanced Emergency Response Plan; City of Livonia (Livonia, MI)

The City of Livonia, has experienced more severe water system failures with the normal aging of their assets, resulting in chaos for the City operators, administrators, and residents. The City sought improved protocols to reduce the impact of these emergencies. The City took advantage of the America’s Water Infrastructure Act (AWIA) EPA requirements, calling on OHM Advisors to assist in the development of an enhanced Emergency Response Plan.

Emergency scenarios were developed with the City, including the loss of master meter feeds, loss of key City facilities, and the loss of key Great Lakes Water Authority (GLWA) facilities that would impact the City’s system. A hydraulic analysis for each of these scenarios was completed using Innovyze’s InfoWater software. The impacts of these scenarios were analyzed and the recommended system changes to counteract the asset failures were documented.

Our experts in water resources and geographic information system (GIS) mapping took an innovative approach to documenting the protocol for the numerous scenarios that were modeled. Instead of a typical paper report and hundreds of maps, OHM Advisors utilized ArcGIS Dashboard to create an interactive environment the City could use to help guide them in an emergency scenario. The interactive dashboard displays the City’s water system including water main, valves, hydrants, vertical facilities, critical users, and GLWA’s facilities. The City can select which scenario they would like to view and step-by-step guidance for that scenario will appear along with the resulting impacts to system pressure. The step-by-step guidance provides details on which system changes need to be made to counteract the failure. Each step that is related to a City asset will display the respective asset’s location in the field. The final step identifies the critical customers impacted by the system changes; the system provides the option to generate an automated email populated with the critical customers’ contact information and appropriate text warning the customers of potential service disruptions.

Year(s) of Service	Description of Services Provided
2021 — 2021	Asset Management
	Water Resources Engineering (Drinking)
Department Serviced	Geographic information System Services
Jacob Rushlow, Spdt. of Public Service	Planning



CLIENT WORK & EXPERIENCE CONTINUED...

Wastewater Asset Management Plan; City of Livonia (Livonia, MI)

The City’s sanitary sewer system discharges into the North Huron /Valley / Rouge Valley Sewage Disposal System, also referred to as the Rouge Valley Sewage Disposal System (RVSDS). This plan was prepared as a scope for potential upcoming work related to the development of a system-wide asset management plan for the City’s Wastewater (Sanitary) system. The product of the plan allowed for the City to more cost effectively understand and manage the assets of the system. This was made possible by assigning actual system condition metrics for all portions of the sanitary system and pairing this information with deterioration forecast models, criticality ratings, level of service and consequence of failure, to determine the most cost effective improvements to maintain the City infrastructure. The end product, is an asset management plan complete with a rate study, assessing the anticipated future system needs of the City compared to the current revenue.

Year(s) of Service	Description of Services Provided
2017	Asset Management Water Resources Engineering
Department Serviced	Geographic information System Services
Jacob Rushlow, Spdt. of Public Service	

DWRF Water Main Phase IV Project Areas 4-6; City of Livonia (Livonia, MI)

The 2021 DWRF Water Main Replacement is a result of OHM Advisors' previous assistance to the City of Livonia for the submission of a project plan to the State of Michigan’s Drinking Water State Revolving Fund (DWSRF). This submission allowed for several phases of water main replacement and rehabilitation within Livonia. DWSRF were administered by the EGLE and used for this project. Trenchless installation was utilized in order to minimize disruption in the neighborhoods. OHM Advisors is working with the City of Livonia to design a cost-effective replacement method for approximately 3.75 miles of water main replacement. Overall, this project will include the replacement of approximately 20,000 linear feet of 6” and 8” water main with new 8” water main, valves and hydrants. Water main in these project areas has been subject to several breaks. The new water main will be installed primarily through pipe bursting with High Density Polyethylene (HDPE) pipe, but will include some directional drilling in areas of current utility conflicts. Project Areas 4-6 are located in Sections 1 and 12 of the City of Livonia.

Year(s) of Service	Description of Services Provided
2021 – 2022	Construction Administration Water Resource Engineering
Department Serviced	Funding Assistance Municipal Engineering
Todd Zilincik, PE, City Engineer	



CLIENT WORK & EXPERIENCE CONTINUED...

Farmington Road Rehabilitation; Plymouth Road to Schoolcraft Road; City of Livonia (Livonia, MI)

This section of Farmington Road is a Class A Wayne County Primary Road that was built in 1970. Over the past forty-eight years, the road has deteriorated in some areas that has created a treacherous condition for the traveling public. Spearheaded by the City of Livonia, a joint venture between the City and Wayne County was developed to rehabilitate this section of roadway. OHM Advisors provided design services and final bid documents for this major concrete selective slab replacement for a Wayne County Primary Road. The scoping of the repairs were performed jointly with Wayne County and OHM Advisors personnel. This \$800,000 joint venture between the City of Livonia and Wayne County included about 6,000 square yards of pavement replacement, aggregate base corrections, and subsurface drainage improvements. As part of this project, the entire right turn lane (900') to west bound Plymouth Road was removed and replaced. Staging plans were developed that maintained traffic in both directions while maintaining access to local businesses. The project was designed in conjunction with Wayne County Class A Standards and Special Provisions with final bid set approved and eventually bid by the County.

Year(s) of Service	Description of Services Provided
2017 — 12018	Traffic Engineering Transportation Engineering Roadway Reconstruction
Department Serviced Todd Zilincik, PE, City Engineer	

Livonia Bridge Inspections; City of Livonia (Livonia, MI)

OHM Advisors provided bi-annual bridge inspections on two bridges in conformance with FHWA and MDOT requirements. MDOT P2502 and 1717A forms were submitted electronically using the web-based MBIS system. To access the underside of one of the structures, the MDOT Reach-All truck was used. OHM Advisors coordinated the use of the trucks and crews to perform the inspection. The ratings and descriptions were reviewed for the surface, expansion joints, other joint, railings, sidewalks or curbs, deck bottom surface, deck, drainage, superstructure, paint, section loss, bearings, abutments, piers, slope protection, approach pavement, approach shoulder and sidewalks, approach slopes, utilities and channel at each of the structures.

Year(s) of Service	Description of Services Provided
2011 — 2013	Bridge Inspection
Department Serviced Todd Zilincik, PE, City Engineer	



CLIENT WORK & EXPERIENCE CONTINUED...

**2013 Sanitary Sewer Evaluation & Rehabilitation Plan & 2015 SRF;
City of Livonia (Livonia, MI)**

The City of Livonia was aware of known problem areas in their sanitary sewer system. OHM Advisors worked with the City to perform a Sanitary Sewer Evaluation Survey (SSES) of their existing system and used available system data such as pipe age, pipe material, and sewer flow data to prioritize future system investment needs. Areas that were prioritized highest with the available data had sections of the infrastructure cleaned and video inspected to obtain a sample of the conditions and assist with projections and prioritization. System data was provided by GIS records, hard copy historical notes, and known problem areas identified by maintenance records and staff knowledge. SSES tasks included temporary sewer flow metering, direct connection investigation (smoke testing), pilot footing drain disconnections, analysis of field data, and wet weather event modeling. These tasks identified areas of the sanitary sewer system that experienced elevated levels of inflow and infiltration (I/I) and OHM Advisors used this data to recommend cost-effective alternatives for I/I removal.

Upon completion of this evaluation, our team developed priority sewer districts for detailed sewer pipe and manhole inspection. OHM Advisors prepared specifications and contract documents for procurement of contractors to perform pipe and manhole inspection and coordinated these services to be completed under NAASCO's Pipeline and Manhole Assessment Certification Program (PACP/MACP) inspection criteria. OHM Advisor's PACP/MACP certified staff reviewed contractor submittals of inspection reports, videos, and database files in order to quantify and prioritize improvements using PACP and MACP scoring systems. These assessments were used to develop a project plan for cost-effective system rehabilitation, State Revolving Fund eligibility, and priority for 5-year capital improvement planning.

With assistance from OHM Advisors, the City was awarded funding for FY 2013 through the State Revolving Fund program. The rehabilitation project included manhole rehabilitation, pipe rehabilitation, and storm to sanitary sewer disconnections, all in areas prioritized during the SSES. OHM Advisors prepared design plans, specifications and contract documents for procurement of contractors to perform these rehabilitation services. Manhole rehabilitation of 600 structures was done by varying methods depending on conditions and included point repairs, spray applied polyurethane liners, and calcium aluminate liners. Pipe rehabilitation included 11,000 feet of Cured-In-Place Pipe (CIPP) liners and various spot liners installed in sewer pipe ranging from 8-inch to 36-inch diameter. Cross connections between private storm sewer and public sanitary sewer were identified at fourteen (14) locations during the SSES. OHM Advisors evaluated alternatives for disconnecting these storm sewers and re-routing the conveyance of stormwater to other adjacent drainage systems.

Year(s) of Service

2013 — 2015

Description of Services Provided

Funding Assistance
Sanitary Sewer Engineering

Department Serviced

Todd Zilincik, PE, City Engineer

CLIENT WORK & EXPERIENCE CONTINUED...

**Livonia Asphalt & Concrete Rehabilitation / Reconstruction Program;
City of Livonia (Livonia, MI)**

OHM Advisors has worked with the City of Livonia from the beginning of the Road Program to the present. From 2003-2015, our team has been the lead consultant on separate programs, totaling over \$22M in construction cost and almost 43-miles of roads repaired. The 2003-2004, 2008-2014 and most recently, 2015 Asphalt Rehabilitation/Reconstruction Projects involve(d) rehabilitating or reconstructing a total of one-hundred and forty (140) streets within the city. The scopes have included rehabilitating 27-miles of city streets, resurfacing the bridge deck on Hubbard Road over the Bell Creek, and replacing water main on two streets. For the 2005-2007 seasons, our team led the Concrete Rehabilitation/Reconstruction Programs that involved rehabilitating or reconstructing a total of seventy-three (73) streets within the city. The scope of the 2005 project rehabilitated 7.8-miles of city streets; the 2006 project included 4.9-miles; and the 2007 project included 4.4-miles.

Our team provided design and full construction engineering services, including the oversight by certified personnel of soil erosion and sedimentation control procedures in place by the contractors. These projects posed unique challenges, including the need to analyze, develop feasible options and select a pavement section that fit within the client budget and deadline while still providing a lasting improvement. Some drainage improvements were also incorporated to further provide a benefit to the city.

The critical success factor every year has been communication with affected residents and the general public. Working with city staff and a Citizen's Advisory Council, our team helped guide the city to a workable program each year using pre-established criteria. The projects also involved updates to affected property owners as the work progressed. The contract documents for these projects were set up in a log style format to further provide value to the city. The benefit of this format is more miles of roads paved by reducing total engineering costs for certain projects. Coordination with Wayne County and MDOT was required. As typical with any log style construction documents, experienced construction personnel were required to be on site to monitor detail for the project.

Year(s) of Service

2003 — 2015

Department Serviced

Todd Zilincik, PE, City Engineer

Description of Services Provided

Construction Administration
Construction Engineering
Survey

CLIENT WORK & EXPERIENCE CONTINUED...

Livonia DWRP Water Main Phase I (2014) Horizontal Directional Drilling; City of Livonia (Livonia, MI)

The majority of this project was in one of the oldest neighborhoods in the City of Livonia, with well-established trees, some historic elements, and property owners that were actively engaged publicly. The City wanted to minimize disruption as much as possible, so trenchless installation options were the primary consideration. The neighborhood had rear-yard sanitary, and the gas mains were worked on simultaneously, so there was room for relatively safe horizontal directional drilling (HDD) in the right-of-way. OHM Advisors evaluated different options with the City including pipe bursting, HDD and lining. Research showed the best pricing and competition with HDD, so that was utilized. OHM Advisors worked closely with the City, residents, and contractor to design and install the replacement with minimal disruption, and at competitive costs. Overall, there was replacement of approximately 17,000 lf of 6” and 8” water main, valves, and hydrants. The existing water main has been subject to several breaks. The new 8” water main was installed primarily by directional drilling with High Density Polyethylene (HDPE) pipe and open cut trench methods with ductile iron pipe. Drinking Water Revolving Funds, administered by MI EGLE, were used on this project.

Year(s) of Service 2013 — 2014	Description of Services Provided Construction Administration Water Resources Engineering Funding Assistance Municipal Engineering
Department Serviced Todd Zilincik, PE, City Engineer	

Whispering Willows Wetland Creation & Regional Detention Enhancements; City of Livonia (Livonia, MI)

As a recommended project from a City-wide stormwater master plan completed ten (10) years earlier by OHM Advisors, the Whispering Willows Wetland Creation & Regional Detention Enhancements project was proposed to eliminate severe bank erosion occurring along Bell Creek’s West Branch in the City of Livonia. The project involved hydraulic analysis of the existing stream and developing offline wetland detention basins to attenuate bankfull events. The project required extensive coordination with Michigan Department of Environment, Great Lakes and Energy (EGLE), City of Livonia and golf course personnel. The basins were designed to fit within the footprint of the existing golf course and were graded to blend in with the existing rolling terrain. Natural boulders were used in the design to add to the overall course landscaping. To minimize impacts to course revenue, construction was carefully scheduled to minimize impacts to the golf season.

Year(s) of Service 2013	Description of Services Provided Stormwater Engineering
Department Serviced Todd Zilincik, PE, City Engineer	





CLIENT WORK & EXPERIENCE CONTINUED...

Innovative Solutions to Transportation Challenges

Connectivity is an essential building block for thriving communities and sustainable regional economies. Our specialized team of planners, engineers, and urban designers, work as a team to serve communities of all sizes to develop forward-thinking designs and recommendations that connect people to the places they live, work, and play. We have a comprehensive background in creating non-motorized, thoroughfare, transit, and trail systems plans for a diversity of clients to promote safety, walkability, and connectivity. Our approach carefully considers existing and planned connections, project context, and user point of view, and results in solutions for improved quality of life outcomes.

AS EARLY ADOPTERS OF NEW TECHNOLOGY, WE'RE CONSTANTLY CREATING NEW WAYS TO USE EXISTING TECHNOLOGY—INCLUDING AUGMENTED REALITY AND 360° IMAGING—TO DESIGN SMART, COST-EFFECTIVE SOLUTIONS FOR OUR CLIENTS.

Project Highlights

THE PROOF IS IN THE PUDDING

Livonia Bicycle & Pedestrian Education; City of Livonia (Livonia, MI)

The City of Livonia was awarded a Planning Assistance Grant from the Southeast Michigan Council of Governments (SEMCOG) to develop a bicycle and pedestrian safety education campaign. OHM Advisors assisted the City in developing safety educational materials and hosting an event. The major focus of the project focused around a Bike to School Day event located at a park along the City's first bike lane. A nearby Middle School was the target audience for the event, but all of the middle schools in the City were invited. OHM Advisors was responsible for implementing a Bike Rodeo skills challenge for participants to improve their cycling skills and learn about bike safety. Attendees were invited to go on an on-road bike tour to learn how to ride in the street and use a bike lane.

OHM Advisors developed the day-of plan for the Bike Rodeo, selecting the skills challenges, laying out the activities and creating a guidebook for setting up this, and future, Bike Rodeos. Additionally, marketing and educational materials were produced that could be printed and distributed throughout the City to increase awareness of bicycle and pedestrian safety. These materials included safety brochures and tip cards, safety poster boards, and a social media strategy.

Client Reference

City of Livonia
Todd Zilincik, PE, City Engineer
33000 Civic Center Drive
Livonia, MI 48154
(734) 466-2561

Year(s) of Service

2019

Description of Services Provided

Traffic Engineering
Transportation Planning
Multi-Modal Design

BIKING IS ONE OF THE BEST WAYS TO
GET EXERCISE. SEE SIGHTS AND REDUCE
OUR CARBON FOOTPRINT. HOWEVER,
BICYCLISTS FACE A HOST OF HAZARDS
— THAT'S WHERE WE COME IN.



2.2 Project Highlights

PROJECT HIGHLIGHTS CONTINUED...



Vision 21 Comprehensive Master Plan; City of Livonia (Livonia, MI)

This twelve (12) month master planning process reflects Livonia's direction for the future. The purpose of this project was to develop a Plan that can be used to guide future development in the City for the next hundred (100) years. The Plan is both a physical plan and policy guide for development in Livonia. Critical to the City's future is the need to address in-fill development proposals and redevelopment opportunities in a way that is consistent with the long-term goals of the community.

OHM Advisors led this portion of the project which analyzed and developed three concepts on the Civic Center campus, an area near 7 Mile and Middlebelt, and a mile long stretch of Plymouth Road from Inkster Road to Middlebelt Road. These concepts and development programs can serve as models for other developable areas within the City. OHM Advisors was a sub to McKenna Associates and is assisted with all public involvement activities, stakeholder engagement and will also work on completion and adoption of the document which includes analysis of data related to land use trends and needs of the community, as well as solidifying community goals and objectives.

Client Reference

City of Livonia
Mark S. Taormina, AICP, PCP,
Director of Planning
& Economic Development
(734) 466-2292

Description of Services Provided

Master Planning
Community Engagement
Redevelopment Focus Area
Conceptual Analysis

Year(s) of Service

2018

**THE PLAN IS BOTH A PHYSICAL
PLAN AND POLICY GUIDE IN
LIVONIA AND WILL GUIDE
FUTURE DEVELOPMENT FOR
YEARS TO COME.**



2.2 Project Highlights

PROJECT HIGHLIGHTS CONTINUED...



Medina County Strategic Transit Plan; Medina County Public Transit (Medina, OH)

Medina County, Ohio, located 30-miles southwest of Cleveland, is a growing community with a growing transit system. In 2014, the system transitioned from a rural to an urban system, leading to continued ridership growth until early 2020. The development of the Strategic Transit Plan will take Medina County Public Transit to its next iteration with the deployment of new services, the implementation of new transit technology, and the identification of new funding sources. These new transit developments will be implemented with the goal to grow ridership and better serve the residents of Medina County.

OHM Advisors led the development of the Strategic Transit Plan using a data and community input driven approach. First, beginning with a deep dive into the County's existing conditions and a review of peer agencies, the team was able to identify the strengths, weaknesses, and potential opportunities of the Medina County Transit system. Working closely with Medina County Transit staff and stakeholders, OHM Advisors developed a set of budget constrained improvements that build off of the recent momentum while addressing the community's desires. The plan is intended to guide the agency through the next 5-10 years.

Client Reference

Medina County Public Transit
Mr. Shannon Rine, Transit Director
6094 Wedgewood Road
Medina, OH 44256
(330) 764-8102
srine@medinaco.org

Year(s) of Service

2022

Description of Services Provided

Community Engagement
Planning



**IMPLEMENTING NEW TRANSIT
TECHNOLOGY WITH A GOAL
TO GROW RIDERSHIP AND
BETTER SERVE THE COMMUNITY
OF MEDINA COUNTY.**

2.2 Project Highlights

PROJECT HIGHLIGHTS CONTINUED...



**Union County Transit & Mobility Study;
Union County Health Department (Union County, OH)**

OHM Advisors led the development of the Union County Transit and Mobility Study to serve as a resource for Union County, existing regional transit agencies, cities and villages in the County, and various local stakeholders and organizations; identifying long term goals with short term solutions. The OHM Advisors' team thoroughly researched existing demographic, socioeconomic, and public transit ridership conditions to better understand the potential demand for transit ridership in the County. This robust data collection and community engagement exercise helped inform the direction of the plan framework, which outlines five key recommendations, or pillars, intended to improve the mobility conditions for Union County residents:

1. Create Transit in Union County
2. Marketing, Branding, & Communications
3. Coordinate with Regional Agencies to Create a Complete Transportation Network
4. Partnerships with Transit Network Companies (TNCs)
5. Expand Non-Motorized Transportation Options

Each key pillar outlines achievable outcomes for the County to improve transportation conditions for residents, which includes key objectives, a priority objective with detailed action items to achieve the priority objective, and potential project partners and funding sources to guide the County towards a more complete transit network.

The primary recommendations for the plan include providing the County with steps to establish a rural transit agency, creating a unique brand and vision for the local transit agency, working with regional providers to provide access to neighboring counties, guiding local stakeholders to establish partnerships with TNCs, and promoting non-motorized plans to complete the multi-modal network. The associated implementation plan lays out the steps and time frame associated with the specific objectives for each plan pillar in order to advance mobility in the County.

Client Reference

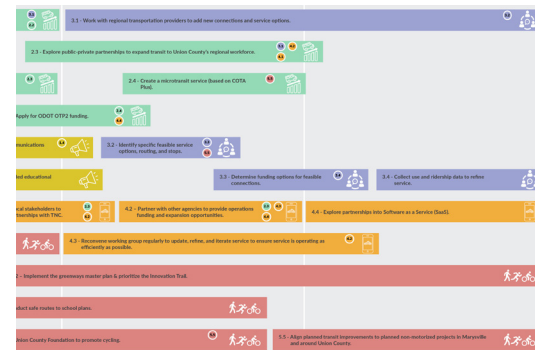
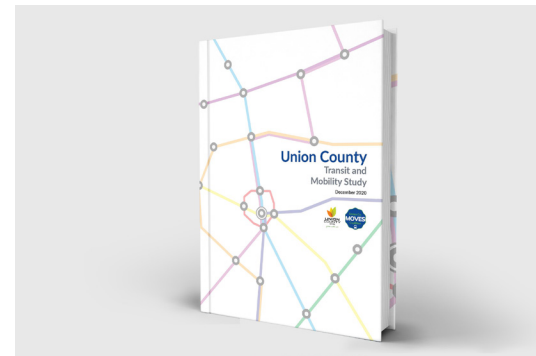
Union County Health Department
Chelcie Beadnell, Mobility Mgr.
940 London Ave., Suite 1100
Marysville, OH 43040
(937) 645-2063
chelcie.beadnell@uchd.net

Year(s) of Service

2020

Description of Services Provided

- Community Engagement
- Traffic Engineering
- Transportation Planning
- Multimodal



2.2 Project Highlights

PROJECT HIGHLIGHTS CONTINUED...



SMART Park & Ride Design; SMART (Detroit, MI)

Gratiot, Woodward, and Michigan Avenues are regional roadways that extend from Downtown Detroit far into the suburbs of the region. SMART, the suburban transit provider, recently introduced the FAST express service along these three corridors and has seen significant growth since its introduction. SMART is looking to expand the utility of their three regional express routes by adding dedicated park and ride facilities to these corridors. Prior to embarking on the Park and Ride Design project, SMART had experienced riders using nearby parking lots as informal park and rides and wanted to capitalize on that momentum.

The Park and Ride Design Project began with an assessment of potential sites along each of the three express transit corridors with the goal of finding a site that would be best utilized by riders and provide space for SMART vehicles to layover. Additionally, SMART wanted to explore the opportunity of designing the facilities as “mobility hubs” which provide connections to other transportation options, including bicycle and pedestrian facilities, ride share, ride hailing, microtransit, and emerging mobility options.

Following the selection of preferred sites along each corridor, designs for each of the preferred sites were developed that include amenities preferred by the public and stakeholders. In addition, economic, environmental, and transportation analyses were completed alongside the facility designs to determine the impact of construction of the park and rides and allow SMART to apply for federal funding.

Client Reference

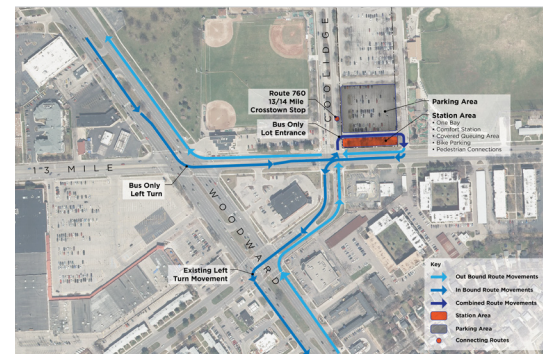
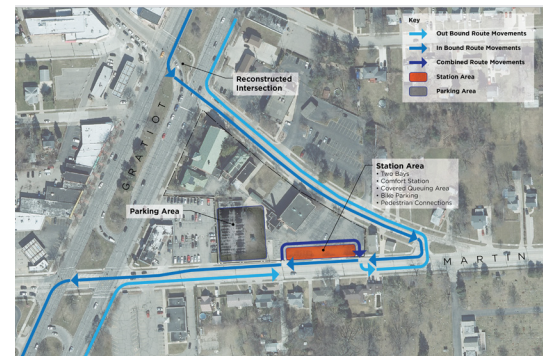
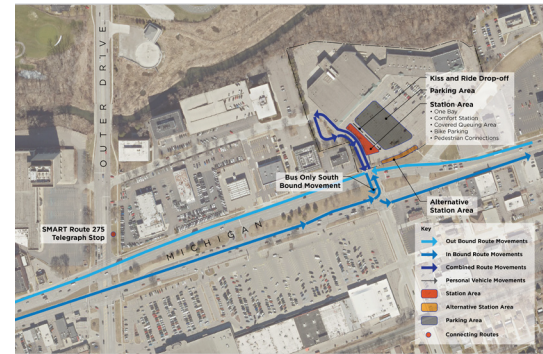
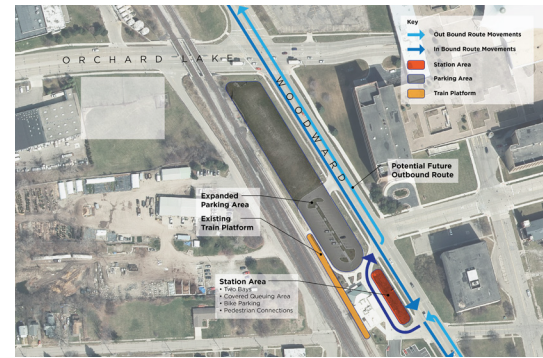
Suburban Mobility Authority for
Regional Transportation (SMART)
Andy Thorner, Mgr. of Planning
535 Griswold Street Suite 600
Detroit, MI 48226
(313) 223-2357

Year(s) of Service

2021

Description of Services Provided

Community Engagement
Funding Assistance
Transportation Planning



PROVIDING TRANSPORTATION CONNECTIONS TO OTHER EMERGING MOBILITY OPTIONS

2.2 Project Highlights

PROJECT HIGHLIGHTS CONTINUED...



Westland Bike Network Vision Plan; City of Westland (Westland, MI)

Building on previous planning efforts related to the nonmotorized network in Westland, the City initiated the Westland Bike Network Vision Plan. The Plan identified the bicycle and pedestrians routes most needed in the community through a data and input driven process. The major goal of the plan was to connect the north and south ends of the City, through areas of high equity population concentration and the areas of highest demand to the Hines Park and Lower Rouge Trail systems. The recommended non-motorized facilities are safe, comfortable, and convenient and will help connect residents to schools, parks, jobs, recreation opportunities, and other amenities in Westland.

OHM Advisors utilized a process built on data analysis and public input to identify the most feasible and needed bicycle corridors in Westland. Following the analysis, specific routes were identified that served to improve the transportation, safety, and recreation conditions in the City. This final plan includes high-level designs and facility types along the preferred routes. An implementation plan, including potential constraints, funding opportunities, and phasing is also included.

Client Reference

City of Westland
Mohamed Ayoub, Planning Dir.
36300 Warren Road
Westland, MI 48185
(734) 467-3210

Year(s) of Service

2021

Description of Services Provided

Community Engagement
Transportation Planning



**WHEN COMMUNITIES INVEST
IN BICYCLE INFRASTRUCTURE,
IT MAKES THE STREETS SAFER
FOR EVERYONE. HIGH BICYCLING
CITIES GENERALLY SHOW A
MUCH LOWER RISK OF FATAL
CRASHES FOR ALL USERS.**

2.2 Project Highlights

PROJECT HIGHLIGHTS CONTINUED...

Nine Mile Road; Road Diet; City of Oak Park (Oak Park, MI)

OHM Advisors provided final design and engineering for a 1.6-mile street redesign project on Nine Mile Road from McClain Drive to Pinecrest Drive. This multifaceted project included a redesigned roadway layout to allow for the addition of 5-foot wide bike lanes protected by a 2-foot buffer, expanded on-street parking, and pedestrian focused streetscape amenities.

Minor improvements to the existing roadway footprint provided a cost effective way to expand multi-modal transportation while keeping costs low. Median islands, improved sidewalks, and curb bump outs helped improve safety and comfort for pedestrians, while improving the aesthetics of Nine Mile. A trailhead and a 0.5-mile long multi-use path in the roadway ROW was also included in the project. This project was funded using a TAP grant from SEMCOG and was a collaborative effort with the City of Oak Park and the City of Ferndale as the project limits crossed city boundaries.

Team members coordinated with SMART to consolidate bus stops at optimal locations, add shelters, and upgrade amenities. OHM Advisors also worked with adjacent business owners to acquire sidewalk easements and incorporated the design for a pocket park adjacent to the project limits, further adding to the success of the project. A sheltered bike repair station, air pump and drinking fountain were added for cyclist convenience.

Client Reference

City of Oak Park
Kevin Yee, Assistant City Manager
10600 Capital
Oak Park, MI 48237
(248) 691-7497

Year(s) of Service

2019

Description of Services Provided

Community Engagement
Transportation engineering
Transportation Planning
Green Infrastructure
Multimodal
Roadway Reconstruction
Sidewalk Design
Trail Design

**REDESIGNED ROADWAY
LAYOUT FOR IMPROVED
PARKING AND MULTI-MODAL
TRANSPORTATION.**





ACTION PLAN



Understanding & Approach

BREAK IT DOWN

The following outlines OHM Advisors' proposed scope of work to assist the City of Livonia in the creation of their Community Mobility Needs Assessment and Strategy. We are excited to combine our transportation planning expertise with our ongoing relationship with the City of Livonia in the context of the evolving transportation landscape. Our planning approach will be rooted in the Livonia Vision 21 Master Plan goals to ensure the City's transportation network provides accessibility and connectivity to City destinations, is designed for people, and responds to advances in transportation technology. Understanding the City of Livonia's role as a significant employment hub, home of several institutions of higher learning, and as the eighth-largest city in Michigan (by population), we seek to provide mobility recommendations to meet the current and future needs of the community.



Understand the Scope of Mobility Challenges in Livonia

Employers and employees, students, families, and local government officials all interact with the transportation system in diverse ways and utilize the modes that best meet their needs. Gathering different perspectives on the mobility needs within Livonia is paramount to identifying feasible and effective transit improvements. A complete understanding of the transportation landscape within Livonia will be developed through technical planning analysis and meaningful public and stakeholder engagement.

UNDERSTANDING & APPROACH CONTINUED...



Create a Transit System Attractive to All Residents

Transit access is considered a lifeline for a substantial portion of the population. However, to have a truly great system, everyone should feel welcome and comfortable riding transit. Creative marketing of the service, partnerships with local employers and entities, such as NYX, Schoolcraft College, Alpha USA, Amazon, Livonia Public Schools, etc., and new transportation technologies can help shift the stigma about public transit in Livonia. With a larger base of potential riders, long-term stability of the system becomes easier to maintain.



Build on a Rapidly Evolving Transportation Landscape

This is an exciting time to consider city-wide mobility improvements given the new ideas and technologies that are changing the industry and providing even more ways for residents to get around. Communities around Michigan and the Midwest are piloting a variety of transit programs that improve travel options for residents while also learning from each other's successes and failures. The project team will adapt best practices from communities around the Midwest, to provide perspective and guidance on adapting recent technology while looking forward to emerging solutions that can help future-proof the transit system.



Analyze Transportation Scenarios

Understanding opportunities and determining preferred trade-offs is the backbone of any transit plan. OHM Advisors' goal will be to determine aspirational goals, while assessing realistic outcomes and action steps. Our team will ask and answer a series of pressing questions: Which groups throughout Livonia face the most pressing transportation needs? What are the ready-to-implement solutions, and what are the concepts that will take long-term planning? What are the approaches that best match the community's long-term needs? How can we find capital funding and establish a sustainable operations plan for ongoing success? By analyzing the existing regional data and potential user needs, evaluating the ease of implementation of projects, and acknowledging budget constraints, the plan will recommend realistic and impactful transit solutions for the City of Livonia.



**CONNECTIVITY
MAKES FOR THRIVING
COMMUNITIES AND
SUSTAINABLE REGIONAL
ECONOMIES—AND OUR
TEAM SPECIALIZES IN IT.**

Work Plan & Deliverables

OUR PLAN OF ACTION

OHM Advisors has developed an approach that will produce a Community Mobility Needs Assessment and Strategy that will help advance the City of Livonia's transit goals with innovative mobility strategies to provide affordable and accessible local and regional connectivity for residents. The proposed approach is organized into four phases and described in more detail in the following section.

Phase 1: Project Kickoff

OHM Advisors will establish a collaborative project structure with the City of Livonia's Transportation Steering Committee ("TSC"). During the kick-off, we will establish a shared understanding of the Community Mobility Needs Assessment & Strategy objectives for the City and review the history, conditions, and opportunities within the area. We will develop a project management plan in concert with City Staff to ensure the project work advances with an effective rhythm of client engagement and oversight, as well as with input from key stakeholders.

TASK 1.1 — PROJECT KICK-OFF MEETING (INTERNAL)

A kick-off meeting with City of Livonia Staff will be held to establish project goals and expectations, establish a communications structure, and finalize the work plan and schedule. OHM Advisors recommends a bi-weekly check in meeting throughout the project with staff at the City of Livonia to maintain project progress. OHM Advisors and the City of Livonia staff will also coordinate the transfer of all relevant transit information, while establishing a file transfer and storage protocol for the project.

TASK 1.2 — PROJECT KICK-OFF (TSC MEETING 1)

OHM Advisors will meet with the TSC to formally begin the project. The purpose of this meeting is to also introduce the project team, review the project process and timeline, and discuss the final deliverables for the plan. At this first TSC meeting, OHM Advisors will engage members in a vision and goal setting activity to help identify the long-term direction for Livonia Community Transit. The input gathered at this meeting will inform the development of a Mission and Vision Statement for Livonia Community Transit, as well as a guiding framework for this plan.

Following the kickoff meeting, a project management plan will be submitted to City of Livonia staff that finalizes milestones for project delivery. This plan will be monitored and updated throughout the project to ensure critical milestones are met and all project sites are kept on schedule and on budget.

WORK PLAN & DELIVERABLES CONTINUED...

TASK 1.3 — PUBLIC & STAKEHOLDER ENGAGEMENT STRATEGY DEVELOPMENT

OHM Advisors will develop a public and stakeholder engagement plan that summarizes the engagement tools, timelines, and goals that will best engage the Livonia community about potential transit improvements. The public and stakeholder engagement plan will include a list of residents, business owners, stakeholder groups and commissions, City administration, City council, and other potential parties that OHM Advisors should engage with on transit related improvements. The first step in developing the community engagement plan will be to understand the mobility needs of the community and potential future riders. Strategies may include, but are not limited to, digital and paper surveys, comment cards, office hour meetings, town hall meetings, focus groups, social media, project website, email, and other marketing efforts. Public engagement is intended to span the entire length of the project and is designed to be flexible to reach as much of the community as possible.

Phase 1: Key Deliverables & Meetings

Refined Work Plan & Data Request List
Project Kickoff Meeting Summary
TSC Meeting 1
Stakeholder Engagement Plan
Project Management Plan

Phase 2: Existing Conditions & Opportunities Analysis

The Discovery Phase will build the foundation of knowledge and understanding required to implement and grow a transit service in Livonia, while ensuring that the transportation network is designed for people, providing accessibility, connectivity to key destinations, and is adaptable to quickly changing transportation technology.



ENGAGEMENT TOOLBOX

We will work closely with the City of Livonia and the TSC to develop an appropriate set of engagement tools for use during this plan. These tools will be used throughout the project and a specific strategy will be documented in the public engagement plan. OHM Advisors will refine the approach with the TSC to ensure that a wide range of voices are heard and documented during the planning process. Some of the tactics in OHM Advisors' toolbox include:

Community Town Halls

OHM Advisors will facilitate community meetings to gather input. These meetings can be held either in-person or virtually, depending on community preference. Regardless of format, sessions will utilize breakout conversations, real-time polling, concept sketching and discussion periods to ensure high-levels of engagement.

Virtual Office Hours

As a supplement to the Community Town Halls, OHM Advisors may hold Virtual Office Hour sessions to listen and learn more from the community about specific mobility enhancement concepts and implementation. Virtual Office Hours allow for residents to connect with the project team in an informal setting.

Focus Groups Meetings

This session will be used to target specific stakeholders whose input may have relevant impact on the Mobility Needs Assessment concepts, coordination and/or implementation. This will be a smaller group (up to 12) with a focus on gathering detailed input.

Online & Paper Surveys

OHM Advisors will create online and paper surveys at each touchpoint which will convey information and invite respondents to provide feedback. These will be administered for two- to three-week periods and updated at each touchpoint.

Online & Social Media Digital Canvassing

Rather than establish a new Online presence, OHM Advisors will work with City of Livonia communications staff to create a project webpage and provide content updates to the community to review. OHM Advisors will also engage community members through existing media sources on platforms like Facebook, Twitter and Instagram. Social media platforms will be utilized for project updates, event invitations and information sharing.

WORK PLAN & DELIVERABLES CONTINUED...

TASK 2.1 — ASSEMBLE DATA & PREVIOUS PLANS

As part of this task, the planning team will collect and assemble data to create base maps of the study area. This step will utilize data provided by the City of Livonia, Wayne County, SEMCOG, State of Michigan, and the US Census Bureau, including the following data, if available:

- Demographic & Socio-Economic Conditions
- Distribution of the Transit Inclined Populations
- Regional Transit Ridership & Operations Data
- Activity & Employment Centers
- Land-Use
- Multi-Modal Transportation Conditions
- Origin & Destination Data

The data will be compiled, analyzed, and organized to create a series of maps and graphics using ArcGIS software. These maps will be used in later tasks and public engagement. OHM Advisors will assemble and review all relevant planning documents that directly impact future transportation and mobility needs within the City of Livonia. This will include, but is not limited to City of Livonia plans, Wayne County transportation plans, regional planning documents from Southeast Michigan Council of Governments (SEMCOG), and adjacent local jurisdiction plans.

TASK 2.2 — TRANSIT MARKET ANALYSIS

Utilizing the data collected in the previous task, OHM Advisors will conduct a transit market analysis of the existing conditions in Livonia to develop a comprehensive profile of the potential transit service area. The analysis will identify the current and future transportation needs in Livonia and determine which are the highest priority for the community. The analysis may include but is not limited to the following datasets:

- Demographic and Population Trends
- Economic Characteristics
- Existing Service Area Destinations
- Potential Trip Generators
- Transit Ridership & Demand
- Regional Transit Connections
- Regional Travel Patterns
- Input from Local Stakeholders, including Colleges & Employers

WORK PLAN & DELIVERABLES CONTINUED...

TASK 2.3 — TRENDS, GAPS & NEEDS ANALYSIS

The results of the Market Analysis will provide an understanding of where mobility needs are most apparent where potential transit demand in Livonia exists. OHM Advisors will also review best practices through case studies and research on existing and future transit technologies for community transit agencies. This may include identifying key features of similar service areas in other Michigan cities, as well as potential future transit technologies that may impact transit service in Livonia.

Using the findings from the peer agency comparison, best practices review, and existing conditions analysis, OHM Advisors will conduct a transit-focused version of a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis for the City of Livonia. This analysis will be used to identify the areas that can built upon, as well as areas where improvements are most needed.

TASK 2.4 — COMMUNITY ENGAGEMENT ROUND 1

The first round of community engagement will focus on listening to community members and transit stakeholders with the goal of understanding the mobility needs within Livonia. OHM Advisors will first meet with community stakeholders who have an interest in expanded transit service to better understand the value transit brings to Livonia. Following these interviews OHM Advisors will look to gather input from the public on the following aspects of existing transit service using the tools identified in the community engagement plan:

- Common Destinations
- Use of Other Mobility Services (Uber/Lyft/SMART)
- Desired Mobility Improvements
- Desire for Transit Service

OHM Advisors will rely on a combination of tools including, but not limited to, rider conversations, paper and online surveys, focus group meetings, and/or a town hall meeting.

TASK 2.5 — WHERE ARE WE GOING? (TSC MEETING 2)

OHM Advisors will share the findings from the technical analysis, previous planning review, round 1 of community engagement, and best practice research with the Transportation Steering Committee (TSC). OHM Advisors will identify potential challenges and opportunities based on this analysis.

It is not the intention to discuss and reach agreement on every aspect of the research, rather the intent is to have a discussion related to the research and how it will inform the development of mobility scenarios related to transit. The result of the discussion will be a draft set of mobility strategies, in alignment with the project goals and vision from the earlier Steering Committee meetings.

WORK PLAN & DELIVERABLES CONTINUED...

TASK 2.6 — EXISTING CONDITIONS TECHNICAL MEMO

OHM Advisors will develop a technical memo that summarizes and presents the findings from Phase 2 into a single document. The memo will be prepared following Task 2.4 and a draft will be provided for staff at the City of Livonia to review. Comments and suggestions from the review team will be incorporated in the final version of the Memo.

Phase 2: Key Deliverables & Meetings

Existing Conditions Mapping
Market Analysis
TSC Meeting 2 Notes
Existing Conditions Technical Memo

Phase 3: Development of Draft Recommendations

OHM Advisors will build on the Phase 2 analyses to develop draft recommendations for the Community Mobility Needs Assessment and Strategy Plan. The data collected and analyzed will help meet the goals of the City of Livonia. The draft goals will produce potential opportunities to improve transit service in the City, and will be refined with assistance from the TSC and City staff.

TASK 3.1 — DEVELOPING MOBILITY “FOCUS AREAS”

OHM Advisors will produce a series of transit-based mobility focus areas to help the City of Livonia meet their goals by building on the findings from Phase 2. Each focus area will consist of multiple strategies for addressing the transit needs in Livonia and include a series of metrics to evaluate each scenario.



WORK PLAN & DELIVERABLES CONTINUED...

The mobility focus areas may include, but are not limited to, the following:



MARKETING

Marketing and branding can help the agency reach a broader audience and help transit agencies build ridership. Marketing strategies could range from logos, colors schemes, and graphic design standards, to vehicle graphic wraps, to advertising recommendations, and rider information guides.



TRANSPORTATION TECHNOLOGY

New technology in the transportation sector will change the way people travel around the City of Livonia and the Southeastern Michigan Region. Incorporating new mobility strategies such as microtransit, ride hailing partnerships, electric vehicles, and bike and/or scooter share can help the system appeal to a wider range of residents and boost ridership. Microtransit service presents a big opportunity to grow ridership in an efficient way, but must be implemented in a way that meets the needs of residents and existing riders.



SERVICE OPPORTUNITIES

The existing conditions data will reveal where employees, students, and residents are traveling and what opportunities are available to serve those trips with transit. Specific transit service options will be dependent on the demand, concentration of origins and destinations, rider preference, and the need for connections to regional mobility services.



ORGANIZATIONAL NEEDS

As the public transit in Livonia evolves over the coming years, changes to the organization may be needed to ensure that the agency continues to run efficiently and effectively. We will explore the needs of a potential transit agency in Livonia, in terms of drivers, vehicles, costs, and other staff, that may be required to implement the recommendations in this plan.



SAFETY & SECURITY

A safe and secure transit system is required to ensure the agency continues to meet its growth goals. The OHM Advisors' team will develop strategies to ensure that transit in Livonia remains a safe and comfortable transportation option for all riders.



FUNDING

Future growth of public transit in Livonia cannot happen without the funding needed to implement the recommendations of the Community Mobility Needs Assessment and Strategy Plan. OHM Advisors will identify new potential funding streams that can be used for new vehicles, services, and amenities. These are potential options that could be developed as part of this plan to help address the mobility goals and desires of the TSC and larger community. Other focus areas are likely to emerge based on community preferences, the project goals, and the specific constraints of the City. Specific projects and strategies will be developed to achieve the scenarios and will be tied to specific implementation timeframes over the next five (5) years.

WORK PLAN & DELIVERABLES CONTINUED...

TASK 3.2 — COMMUNITY ENGAGEMENT ROUND 2

OHM Advisors will engage with community members to gather feedback on the draft mobility strategies developed in Task 3.1. Due to the complexity of the various options to improve transit in the area, OHM advisors will distill the major themes into concepts that are accessible and easy to understand by transit users. This round of community engagement will also focus on identifying the concerns surrounding potential new service options. For example, in other communities the adoption of microtransit service can be a potential concern for transit agencies due to the digital literacy and technology adoption needed to use the service. OHM Advisors will identify these concerns and offer solutions to address them as part of the final recommendations.

**TASK 3.3 — UNDERSTANDING & TESTING MOBILITY STRATEGIES
(TSC MEETING 3)**

During this meeting, OHM Advisors will present the mobility focus areas and draft strategies to the TSC for review. Each strategy will be presented with details related to accessibility, potential ridership, and needed resources. These strategies will be refined based on the feasibility of implementation within Livonia, as well as the timeframe for implementation and the expected impact to the community. The TSC will have an active hand in providing feedback to refine each option.

TASK 3.4 — REFINEMENT OF DRAFT MOBILITY STRATEGIES

Using both the data associated with each strategy, as well as the comments from the TSC and City staff, the draft mobility scenarios will be refined to those that will be most effective over the next three to five years. The recommendations that rise to the top will be those that are financially and operationally feasible, provide a needed benefit to riders and the community, help meet the goals of the City of Livonia, and help address local mobility goals. The refined mobility scenarios will be further explored in Phase 4 as part of the implementation and prioritization plan.

Phase 3: Key Deliverables & Meetings

Summary Presentation of Draft Strategies

Steering Committee Notes

Support of Community Engagement Efforts

WORK PLAN & DELIVERABLES CONTINUED...

Phase 4: Finalize Plan & Documents

TASK 4.1 — DEVELOP IMPLEMENTATION PLAN

The final Community Mobility Needs Assessment and Strategy Plan will include an implementation plan that details the priority transit projects for the City of Livonia and is organized by timeframe for execution. An implementation matrix and graphic will be developed that ties the recommended scenarios and strategies to the general time they need to be executed. The implementation plan will show the ideal sequence of events to efficiently meet the goals of the community. The implementation plan will also include potential funding opportunities, both from State and Regional grants, as well as from local sources, that could be used to realize the strategies identified in the plan. OHM Advisors is well versed in grant funding options through MDOT, FHWA, FTA, SEMCOG, and more that can help advance the recommendations of this plan.

TASK 4.2 — REVIEW & FINALIZE THE NEEDS STUDY & SERVICE PLAN (TSC MEETING 4)

OHM Advisors will meet with the TSC to discuss and present the final recommendations of the Needs Study and Service Plan. In addition, OHM Advisors will also present the draft implementation plan and funding opportunity research. This meeting will allow OHM Advisors to gather specific input on the details of the plan's recommendations to ensure that they are most effective at meeting the goals of the Plan. Feedback gathered at this meeting will be incorporated into the final plan report document.

TASK 4.3 — DRAFT FINAL PLAN DEVELOPMENT

OHM Advisors will create a final draft of the Community Mobility Needs Assessment and Strategy Plan built on the mobility focus areas and refined strategies. The Plan will include graphic elements related to the key features, related analysis, and overall benefits/costs of each option. It is recommended the Plan proceed into implementation immediately following conclusion of the study. The final document is intended to be a graphically rich, accessible overview of the preferred scenario that will allow all readers to understand the steps needed to meet the agency's goals. As an appendix to the document, related engagement, research, and analysis will be included for reference.

TASK 4.4 — COMMUNITY ENGAGEMENT ROUND 3

OHM Advisors will develop a summary presentation outlining the project process and the preferred mobility strategies identified in the Plan. The presentation will be given to City of Livonia staff, the TSC, and other interested parties to communicate the plan's recommendations and continue to build support and knowledge.

WORK PLAN & DELIVERABLES CONTINUED...

The event will be open to the public and interested residents will be able to attend. This presentation can be made either in-person or via online webinar based on guidance from City staff. Comments and feedback gathered during the final report presentation will be incorporated into the final Plan document. The presentation deck will also be made available for City Staff or others to give following the completion of the plan.

TASK 4.5 — FINAL PLAN DEVELOPMENT

The final Plan report will be compiled following the final presentation of the study recommendations and will include any changes suggested by the TSC, City Staff, local leadership, or the public. An executive summary will be developed that will be housed in an ArcGIS Online StoryMap for easy viewing by the community. After addressing the final comments on the Community Mobility Needs Assessment and Strategy Plan, OHM Advisors will provide:

- Ten (10) bound copies and an electronic copy of the Final Community Mobility Needs Assessment and Strategy Plan
- All maps and technical data to be organized, digitally packaged (ArcView file format), and delivered to the City of Livonia.
- An electronic PDF of all project-related files as requested by the client.

Phase 4: Key Deliverables & Meetings

Community Mobility Needs Assessment & Strategy Plan Executive Summary

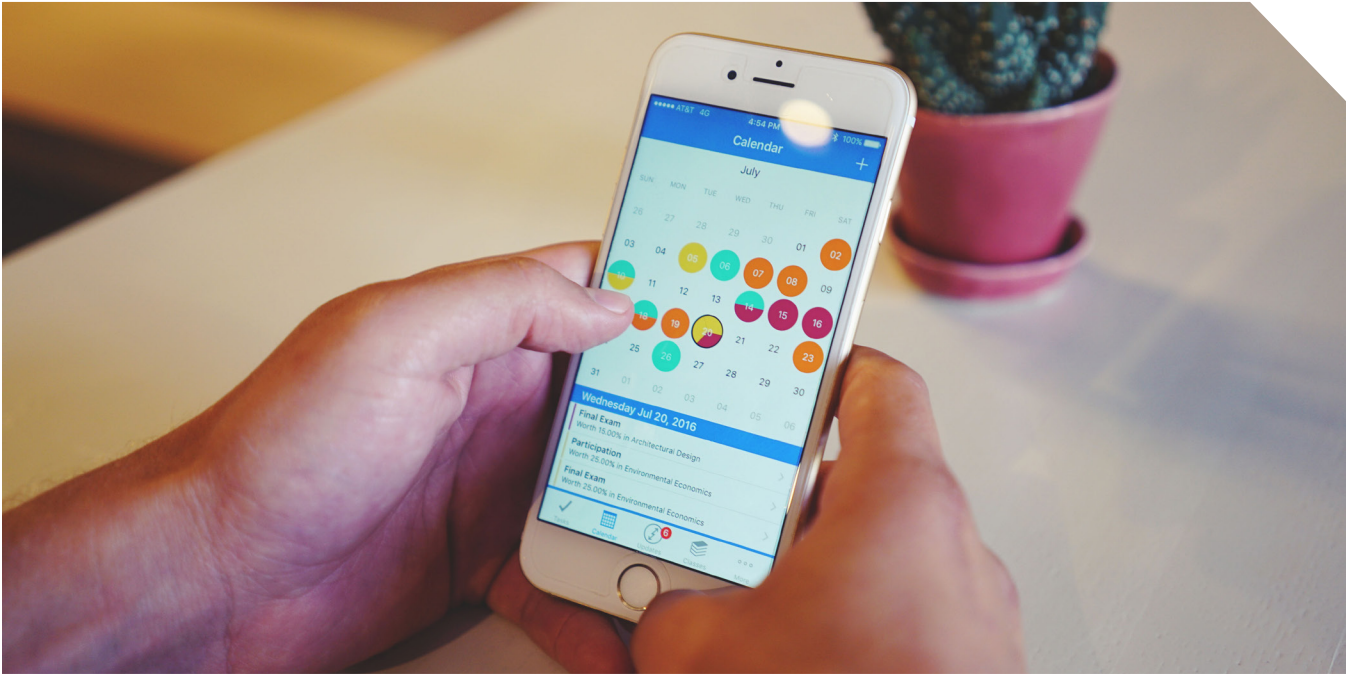
Final Community Mobility Needs Assessment & Strategy Plan

Steering Committee Notes

Maps & Technical Data

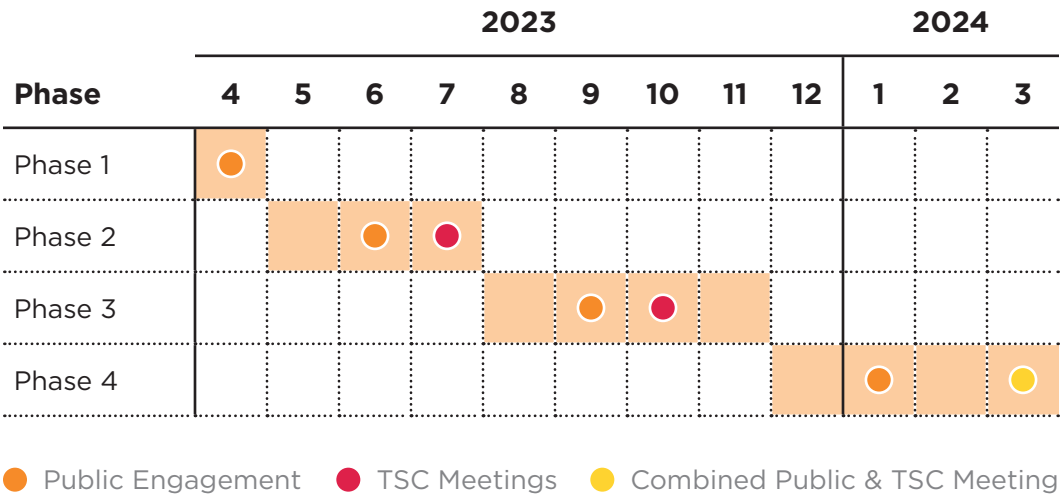
Support of Community Engagement Efforts

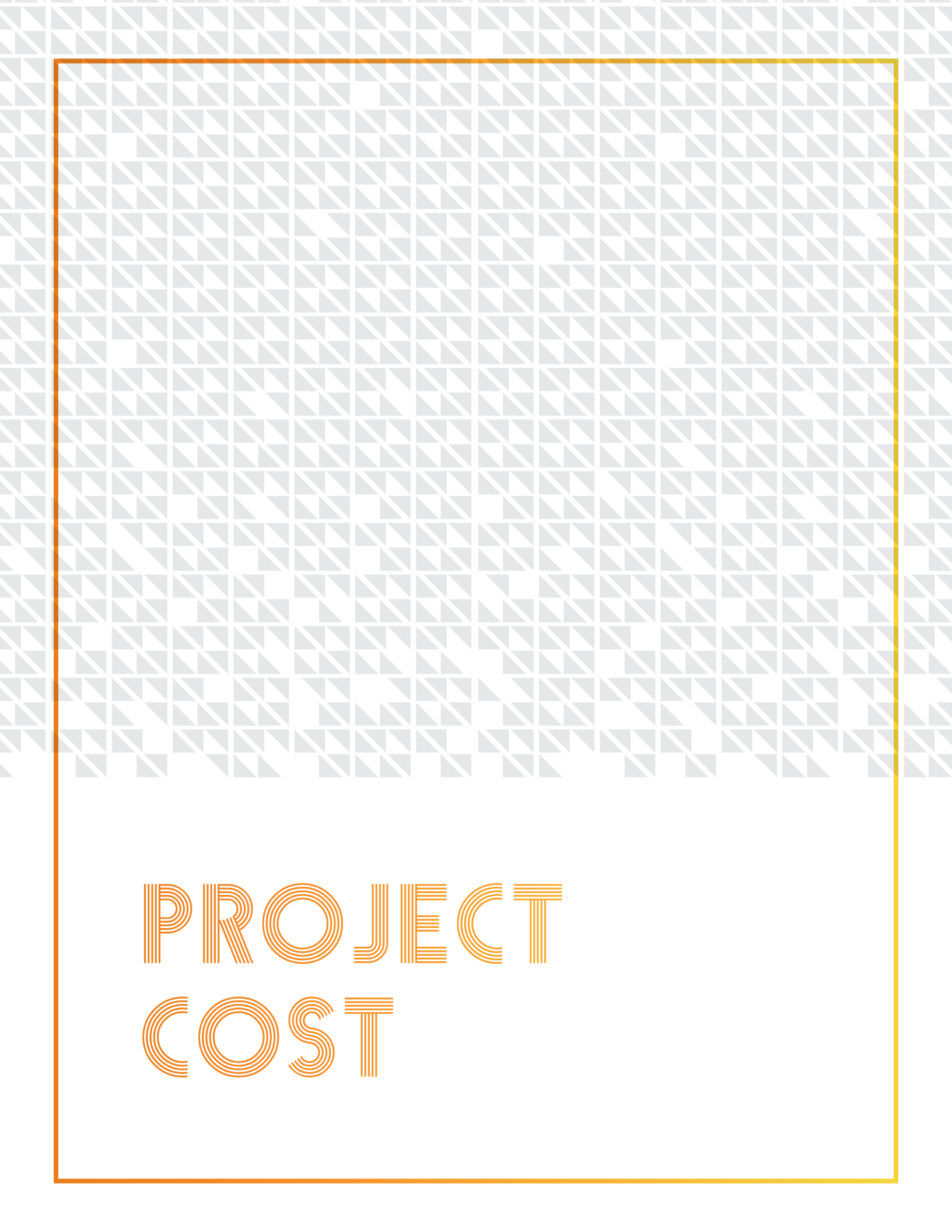
ESRI ArcGIS Story Map



Project Schedule

FROM START TO FINISH





PROJECT COST

Project Cost

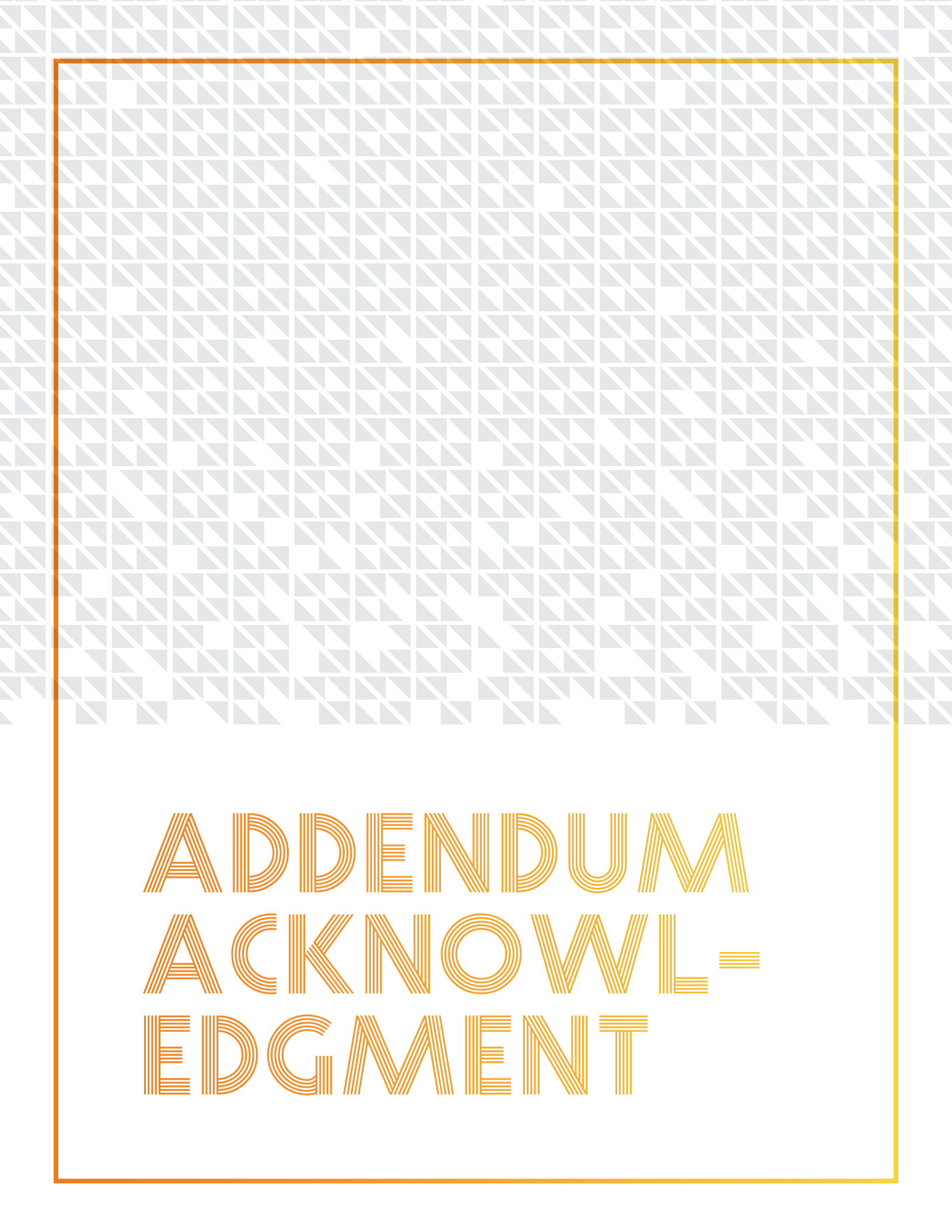
LUMP SUM & RATES

The price below is based off OHM Advisors' understanding of the RFP scope and desired approach, along with our experience from past City projects.

Phase	Cost
Phase 1: Development of Transportation Plan	\$9,000
Phase 2: Public & Stakeholder Engagement	\$34,000
Phase 3: Final Report	\$22,000
Task 4: Finalize Plan & Documents	\$35,000
TOTAL COST	\$100,000

Personnel & Role	Project Hours	Hourly Rate
Rhett Gronevelt, PE, Principal	20	\$230
Eric Dryer, AICP, Project Manager	83	\$150
Jason Sudy, QA/QC	58	\$230
Jonathan Trey Scott, Project Planner	191	\$150
Rachel Bush, Project Planner	178	\$110
Nina Kelly, AICP, CPRP, Project Planner	31	\$163
Francesca Ortisi, GIS Specialist	170	\$96





ADDENDUM ACKNOWLED- EDGMENT

ADDENDUM ACKNOWLEDGMENT



Date: February 21, 2023
From: Enna A. Bachelor, Purchasing Manager
To: Prospective Bidders
Subject: Addendum No. 1 – CONSULTING SERVICES FOR COMMUNITY MOBILITY
NEEDS ASSESSMENT & STRATEGY

Addendum No. 1 is being issued to:

-Extend the bid due date to March 7, 2023

-Provide the "Purpose and Need Statement" of the Livonia Transportation Committee

All other provisions of the solicitation remain the same. Firms should acknowledge receipt of this addendum with their bid response. Any further questions should be submitted in writing via email to Enna Bachelor, Purchasing Manager at ebachelor@livonia.gov.

ADDENDUM NO. 1 – Community Mobility Needs Assessment & Strategy - Acknowledgement

Company Name: Orchard, Hiltz & McCliment, Inc. (dba OHM Advisors)

Signature: *Rhett Gronevelt*

Title: Principal

Print Name: Rhett Gronevelt, PE Date 3/7/2023





Consulting Services – Community Mobility Needs Assessment & Strategy Score Sheet

Evaluator No. _____

Criteria	Maximum Points	Evaluator Score
Project Approach	20	
Public Participation Approach	20	
Project Team (Experience of key personnel)	20	
Past Project Experience	15	
Project Schedule	15	
Project Cost	10	
TOTAL	100	

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

11. AWARD OF BID: Department of Parks and Recreation, re: for the replacement of the fence at Botsford Pool, from budgeted funds.

Ted Davis, Superintendent of Parks and Recreation, presented the request to Council.

President Jolly indicated this is necessary and that the homes in that neighborhood are very well cared for and our park isn't living up to those expectations.

Councilmember McCullough offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

11.

Parks and Recreation April 27, 2023

MEETING DATE

May 8, 2023 Study

PREPARED BY

Ann Cox, Program Supervisor,

AGENDA ITEM

AWARD OF BID: Department of Parks and Recreation, re: for the replacement of the fence at Botsford Pool, from budgeted funds.

BACKGROUND DETAILS

The Department of Parks and Recreation is undertaking a project during 2023 to replace the pool fencing at Botsford Pool. The current barbed-wire fence will be replaced with no-climb vinyl coated fencing, similar to what is currently in place at Clements Circle Splash Park. This project will help reinforce our fence line and reduce vandalism.

Specifications for the fence replacement were prepared by the Department of Parks and Recreation and posted to the MITN website on April 12, 2023. Two bids were submitted by Motor City Fence and Nationwide Construction and opened in the presence of the bid committee at 2 p.m. on April 25, 2023

Work will be completed after the summer pool season concludes and finished no later than October 31, 2023.

For Council's review is the bid tabulation of fence replacement:

Company Name: Motor City Fence	Bid Price
Botsford Pool Fence Replacement	\$101,040
Permit Costs	\$88
Total:	\$101,128
Cost per sq ft. for additional concrete work beyond 100 sq. ft. specified in bid:	\$12.15/sq ft. 100 sq. ft. minimum
Company Name: Nationwide Construction Group	
Botsford Pool Fence Replacement	\$106,964
Permit Costs	\$88
Total:	\$107,052
Cost per sq ft. for additional concrete work beyond 100 sq. ft.	\$30/sq ft.

specified in bid:

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

We recommend that City Council authorize the Mayor and City Clerk to execute a contract in the amount of \$101,128 with Motor City Fence, 209 South Blvd. E. Rochester Hills, MI 48309 for the fence replacement.

Reference checks were conducted by the Department of Parks and Recreation and were found to be satisfactory.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Vinyl coated, no-climb fencing.

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

Cost of removal/installation is \$101,128.

DETAILED WORK BEING PERFORMED

Removal of old fence and installation of replacement fence.

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

The Department of Parks and Recreation has an Intergovernmental Agreement with Wayne County to use grant funds in the amount of \$144,665 towards improvements at Botsford pool. CR #116-22.

Sufficient funds have been budgeted in 208-795-971-000 for fence replacement.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

This is the lowest bid.

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): N/A

ATTACHMENTS

1. 2023 Botsford Pool Fence Replacement
2. 2023 Botsford Pool fence Replacement addendum
3. 2023 botsford pool fence replacement final (002)

APPROVED BY



Date: April 27, 2023

Ted Davis, CPRP, Superintendent of Parks and Recreation



Date: April 27, 2023

Michael Slater, Finance Director



Date: April 28, 2023

Maureen Miller Brosnan, Mayor

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Motor City Fence, L.L.C.

209 E. South Blvd.

Rochester Hills, MI 48307

OWNER:

(Name, legal status and address)

City of Livonia

33000 Civic Center Drive

Livonia, MI 48154

BOND AMOUNT: Five Percent (5%) of Amount Bid

SURETY:

(Name, legal status and principal place of business)

Western National Mutual Insurance Company

P.O. Box 1463

Minneapolis, MN 55440

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

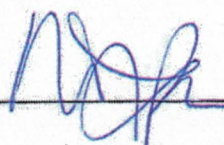
Botsford Pool Fence Replacement

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 25th day of April, 2023

(Witness)		Motor City Fence, L.L.C. (Principal)	(Seal)
(Witness)		(Title) Brian D. Corp, President Western National Mutual Insurance Company (Surety)	(Seal)
		(Title) Susan L. Small, Attorney-in-Fact	(Seal)

Init.

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KNOW ALL MEN BY THESE PRESENTS: That Western National Mutual Insurance Company, a Minnesota mutual insurance company, does make, constitute, and appoint: John L. Budde, Susan L. Small, Kathleen M. Ireland, Terri Young, Meagan L. Kress, Alan P. Chandler

(Valeriti Trobec Chandler, Inc. dba Griffin Smalley & Wilkerson, Inc. - #9645)

Its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required) bond, undertakings recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, hazardous waste remediation bonds or black lung bonds), as follows:

All written instruments in an amount not to exceed an aggregate of Seven Million Dollars (\$7,000,000) for any single obligation, regardless of the number of instruments issued for the obligation.

and to bind Western National Mutual Insurance Company thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on September 28, 2010. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of Western National Mutual Insurance Company on September 28, 2010:

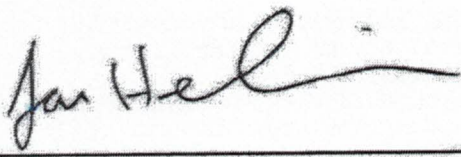
RESOLVED that the president, any vice president, or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

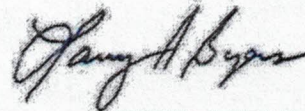
- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the Company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, Western National Mutual Insurance Company has caused these presents to be signed by its proper officer and its corporate seal to be affixed this 16th day of December, 2020.



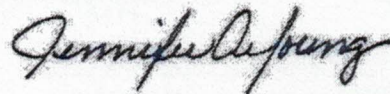
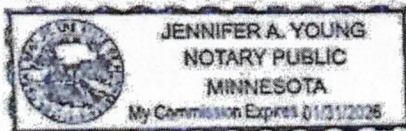
Jon R. Hebelsen, Secretary



Larry A. Byers, Sr. Vice President

STATE OF MINNESOTA, COUNTY OF HENNEPIN

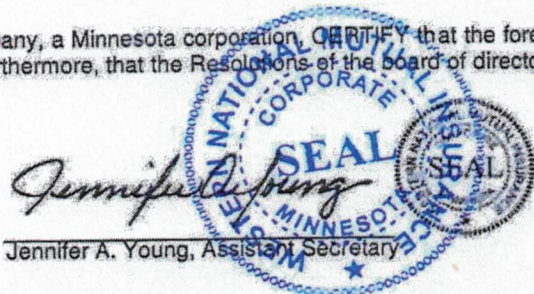
On this 16th day of December, 2020, personally came before me, Jon R. Hebelsen and Larry A. Byers and to me known to be the individuals and officers of the Western National Mutual Insurance Company who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally dispose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Jennifer A. Young, Notary Public
My commission expires January 31, 2026

CERTIFICATE

I, the undersigned, assistant secretary of the Western National Mutual Insurance Company, a Minnesota corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



Signed and sealed at the City of Edina, MN this 25th day of April, 2023



Date: April 20, 2023

From: Enna A. Bachelor, Purchasing Manager

To: Potential Bidders

Subject: Addendum No. 1 Botsford Pool Fence Replacement

Addendum No. 1 is being issued to provide the following information to potential bidders:

- Copy of the mandatory prebid sign in sheet
- Clarifications and answers to questions raised at the mandatory prebid meeting
- Revised Form of Proposal (FP1-FP7)
- Botsford Pool Drawings

CLARIFICATIONS

1. Concrete replacement should be bid in the amount of approximately 100 square feet. Any concrete that is damaged when removing existing posts will require replacement. Additional areas will be marked by the Parks and Recreation Department. Follow specifications as defined under "CONCRETE PAD"
2. Bids for restorations should be in the amount of approximately 200 yards. Follow specifications as defined under "LAWN RESTORATION"
3. "SWING GATES" ITEM A
 - 1 a. should be replaced with: North Maintenance Gate: shall be replaced with two (2) 8-foot swing gates with latch. No post in the middle.
 - 1 b. should be replaced with East Maintenance Gate: Minimum 4 feet wide, location of gate shall be moved to the left by 5 feet. The Parks and Recreation Department will mark where gate is to be placed.
4. Contractor is responsible to dispose of all materials and waste. We will allow the contractor to arrange for a dumpster on site if needed.
5. Contractor has use of the parking lot for staging.
6. Botsford original Pool Drawings are also attached.
7. Contractor will need to provide temporary metal security fencing, minimum 6 ft high, to reduce the risk of accidental drowning and keep civilians away from the pool after the existing fence has been removed. Signage will need to be posted around the perimeter stating, "No trespassing, construction zone". The fencing shall enclose the perimeter of the pool until new fencing is installed.
8. Group 1C, 40-wt pipe is an acceptable product in lieu of the specified Group 1A, 40-wt pipe
9. The Form of Proposal has been revised. Bidders should offer pricing on the Revised Form of Proposal attached to Addendum No. 1

The due date remains the same. All other provisions of the bid remain the same. Acknowledge receipt of the addendum with your bid submission.

Addendum No. 1 – Botsford Pool Fence Replacement – Acknowledgment

Company Name Morton City Fence
Authorized Signature [Signature] Date 4-24-23 Print
Name Brian J. Lepp

ADDENDUM NO. 1
REVISED FORM OF PROPOSAL
City of Livonia
Botsford Fence Replacement

Bid of Motor City Fence hereinafter called
Bidder, organized and existing under the laws of or a resident of the State of Michigan, doing business
as LLC *

* Insert as applicable: "a corporation", "a partnership" or "an individual"

TO THE CITY OF LIVONIA, MICHIGAN, hereinafter called OWNER:

The undersigned as Bidder hereby declares: that this Bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that the Bidder has read and examined the Notice to Bidders, Instructions to Bidders, Bid, General Conditions, Supplementary Conditions, Agreement, Forms of Proposal, Bond, Specifications and Drawings, as prepared by the City of Livonia, and understands all of the same; that the Bidder or its representative has made personal investigation at the site and has become fully familiar with regard to the conditions to be met in the execution of this Contract, and the undersigned proposes to furnish all labor, materials, tools, power, transportation, and construction equipment necessary for the construction of the Project and performing related work in full accordance with the aforesaid Contract Documents, including any and all Addenda officially issued, their receipt of which is hereby acknowledged:

Addendum No.

1

Addendum Date

4-20-23

The work may be awarded per item number.

Item Description	Unit Price (\$)	Complete for the Sum of
Fence Replacement at Botsford Pool	:	
	Warranty Labor <u>1</u>	\$ <u>101,040.00</u>
	Warranty Parts <u>15</u>	
Permit Costs		\$ 88.00
TOTAL COST ALL ITEMS		\$ <u>101,128.00</u>

FORM OF PROPSAL – Botsford Pool Fence Replacement
CITY of LIVONIA DEPARTMENT OF PARKS & RECREATION

Cost per sq ft for additional concrete work beyond the 100 sq ft specified in the bid document:

\$ 12.15 /per sq ft (100 Sq. Ft. minimum)

In submitting this sealed bid, it is understood that the City of Livonia reserves the right to reject or accept any or all proposals in whole or in part and waive any irregularities and informalities therein. It is agreed that this bid may not be withdrawn for 120 days from the opening thereof.

Number of days it will take to complete the project upon being given notice to proceed

15 DAYS (Working Days)

Number of days it will take to obtain materials and equipment for project upon being given notice to proceed 60-70 DAYS

We are able to complete the project on or before OCTOBER 31, 2023?

☒ Yes ☐ No

If no, please specify the date by which work will be completed _____

The contractor and their sub-contractors agree that they will not discriminate against any employee or applicant for employment, to be employed in the performance of this contract with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of their sex or age, except when based on a bona fide occupational qualification, or because of their race, color, religion, national origin or ancestry. (Act 453 P.A. 1976 As Amended) The contractor further agrees that they will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to age, sex, race, creed, color or national origin. Breach of this contract may be regarded as a material breach of contract.

Bidder will identify business entity as individual, or if doing business under assumed name, indicate assumed name, partnership, (naming partners), corporation, foreign or domestic (naming principal officers), and indicate official capacity of person executing proposal and bid.

Date 4-24-23 Firm Name Motor City Fence
(If corporation, partnership, or assumed name)

Address 209 South Blvd. E. Signature [Signature]
Rochester Hills, MI 48307 (Person executing bid and official capacity)

Print Name Brian J. Lep

City Rochester Hills State MI Zip Code 48307

Email Brian@motorcityfence.com

Phone 248-269-8888 FAX _____

Brian J. Lep, President
(Names of Principal Officers and designate official capacity)

(If partnership or assumed name, indicate names of owners)

CONTACT PERSON TO WHOM QUESTIONS REGARDING PROPOSAL RESPONSE SHOULD BE DIRECTED:

NAME: Brian J. Lepp TITLE: President
PHONE: 248-269-8888
EMAIL: Brian@motorcityfence.com

To be considered for this project, the following forms must be delivered by 2:00 PM on APRIL 25, 2023, via the MITN website only www.mitn.info:

- ☐ Bid Bond
- ☐ REVISED Form of Proposal Pages (FP1 – FP7)
- ☐ Project Timeline
- ☐ Warranty Documentation
- ☐ Company Overview

**Botsford Pool Fence Replacement
REFERENCE FORM**

COMPANY NAME:

Motor City Fence

Reference Company Name: <u>City of Livonia</u>	
City/State: <u>Livonia, MI - Devonshire Park</u>	
Summary of Work Performed: <u>Replace Baseball Backstop and sideline Fence.</u>	
Dates of Work: <u>October 2022</u>	
Company Contact Person: <u>Ethan Engel</u>	Title: <u>Athletic Coordinator</u>
Phone Number: <u>734-466-2414</u>	Email: <u>eengel@Livonia.org</u>

Reference Company Name: <u>City of Livonia, Baruzzini Coast</u>	
City/State: <u>Livonia, MI - Clement Circle Park Pool Fence</u>	
Summary of Work Performed: <u>Remove and replace pool Fence w/ Black Chain Link 1" Mini-Mesh Fence</u>	
Dates of Work: <u>September 2016</u>	
Company Contact Person: <u>Tony Baruzzini</u>	Title:
Phone Number: <u>810-229-8996</u>	Email: <u>Tony@baruzzini.com</u>

Reference Company Name: <u>City of Madison Heights</u>	
City/State: <u>Madison Heights, MI - Greenleaf & Sherri Parks</u>	
Summary of Work Performed: <u>Replace Backstop and 6'H. Fence</u>	
Dates of Work: <u>December 2021</u>	
Company Contact Person: <u>Sean Ballantine</u>	Title: <u>Public Works Supervisor</u>
Phone Number: <u>248-589-2294</u>	Email: <u>Sean.Ballantine@madisonheights.org</u>

**STATEMENT OF QUALIFICATIONS
BOTSFORD POOL FENCE REPLACEMENT**

Respondents must answer all questions. If more space is needed to complete a question, attach a separate sheet.

Company Name: Motor City Fence
Address: 209 South Blvd. E., Rochester Hills, MI 48307
Contact Person: Brian Lepp Title: President
Phone No. 248-269-8888 Email: Brian@motorcityfence.com

1. Number of years operating under you present name: 20
2. Number of years present owners have owned the company: 20
3. How many years of experience does your company have replacing pool heaters. N/A
4. List municipalities who the bidder has serviced in the past five (5) years to present:

Name of Municipality	Term of Service

5. General nature of work performed by your company:

Fence installation.

6. Have you performed work for the City of Livonia in the last ten (10) years? If so, please specify:

Year of Service	Department Serviced	Description of Services Provided

7. List the members of the team who will oversee the contract and the roles they will perform.

Name	Title	Role	Years of Experience
Brian Lipp	President	Everything	27

8. What challenges do you foresee?

None

9. What is included in your base price for services? What services will incur additional fees:

10. Provide Phone Numbers for Customer contact during normal business hours. Provide phone number for 24-hour contact by City of Livonia personnel.

Company Phone No.: 248-269-8888

24-Hour Phone No.:

11. Hours of Operation

DAYS	BUSINESS HOURS
Monday – Friday	8-5
Saturday	
Sunday	
Holidays	

COMPANY NAME:

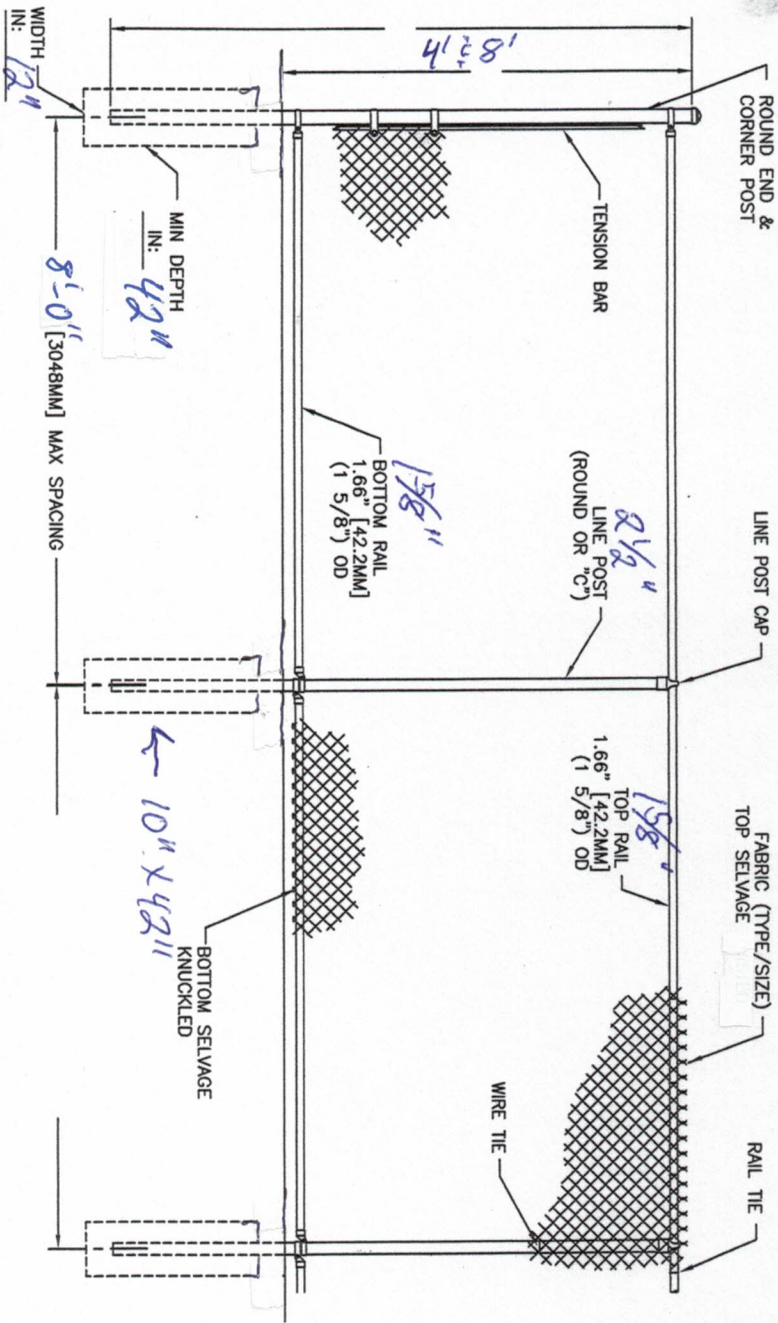
Motor City Fence

SUBCONTRACTOR'S LIST – BOTSFORD POOL FENCE REPLACEMENT

COMPANY NAME: Motor City Fence

Subcontractor Name	Contact Person	Phone No.	Services to be provided
None			

** Proposal based on this fence detail.*



- NOTES:
1. METRIC DIMENSIONS ARE NOMINAL EQUIVALENTS TO U.S. DIMENSIONS.
 2. SPECIFICATIONS SHOWN CAN BE CHANGED BY THE MANUFACTURER ONLY.
 3. FOOTING WIDTH TO BE (4)X POST WIDTH.

Motor City Fence Co. 209 South Blvd. E. Rochester Hills, MI 48307		JOB/PROJECT <i>Roto-Jet Pool</i>		CONTRACTOR ARCHITECT ENGINEER		STANDARD DETAIL COMPILED BY: MERCHANTS METALS DWG. NO. SDM-534 DATE: _____	

JOB SPECIFICATION					
FABRIC	MESH	GAUGE	SELVAGE		
<i>11x1</i>	<i>1</i>	<i>8</i>	<i>11x</i>		
TENSION WIRE	GA.	TOP	BOTTOM		
		☐	☐		
BARBED WIRE	TYPE	3 STR.	6 STR.		
		☐	☐		
FRAMWRK.	O.D.	WALL	LBS/LF		
TOP RAIL	<i>1 5/8"</i>				
LINE POSTS	<i>2 1/2"</i>				
BRACE RAIL					
CORNER POSTS	<i>3"</i>				
END POSTS	<i>3"</i>				
GATE POSTS					
GATE FRAME	<i>2"</i>				
GATE TYPE					

NOTES:

VENDOR NAME	Motor City Fence	Na. onwide Construction Group
CITY/STATE	Rochester Hills, MI	Richmond, MI
BID DEPOSIT	Bid Bond Submitted	Bid Bond Submitted
	Complete for the Sum Of	Complete for the Sum Of
Botsford Pool Fence Replacement	\$ 101,128.00 Warranty Parts 15 YRS Warranty Labor 1 YR	\$ 107,052.00 Warranty Parts 1 YR Warranty Labor 1 YR (See attached additional manufacturer's warranty)
Cost per square foot for additional concrete work beyond 100 square feet	\$ 12.15 / sq ft 100 sq ft minimum	\$ 30.00 / sq ft

CITY REPRESENTATIVES: Leslie Rohraff, Office of the City Clerk Enna Bachelor, Purchasing Manager



Date: April 20, 2023

From: Enna A. Bachelor, Purchasing Manager

To: Potential Bidders

Subject: Addendum No. 1 Botsford Pool Fence Replacement

Addendum No. 1 is being issued to provide the following information to potential bidders:

- Copy of the mandatory prebid sign in sheet
- Clarifications and answers to questions raised at the mandatory prebid meeting
- Revised Form of Proposal (FP1-FP7)
- Botsford Pool Drawings

CLARIFICATIONS

1. Concrete replacement should be bid in the amount of approximately 100 square feet. Any concrete that is damaged when removing existing posts will require replacement. Additional areas will be marked by the Parks and Recreation Department. Follow specifications as defined under "CONCRETE PAD"
2. Bids for restorations should be in the amount of approximately 200 yards. Follow specifications as defined under "LAWN RESTORATION"
3. "SWING GATES" ITEM A
 - 1 a. should be replaced with: North Maintenance Gate: shall be replaced with two (2) 8-foot swing gates with latch. No post in the middle.
 - 1 b. should be replaced with East Maintenance Gate: Minimum 4 feet wide, location of gate shall be moved to the left by 5 feet. The Parks and Recreation Department will mark where gate is to be placed.
4. Contractor is responsible to dispose of all materials and waste. We will allow the contractor to arrange for a dumpster on site if needed.
5. Contractor has use of the parking lot for staging.
6. Botsford original Pool Drawings are also attached.
7. Contractor will need to provide temporary metal security fencing, minimum 6 ft high, to reduce the risk of accidental drowning and keep civilians away from the pool after the existing fence has been removed. Signage will need to be posted around the perimeter stating, "No trespassing, construction zone". The fencing shall enclose the perimeter of the pool until new fencing is installed.
8. Group 1C, 40-wt pipe is an acceptable product in lieu of the specified Group 1A, 40-wt pipe
9. The Form of Proposal has been revised. Bidders should offer pricing on the Revised Form of Proposal attached to Addendum No. 1

The due date remains the same. All other provisions of the bid remain the same. Acknowledge receipt of the addendum with your bid submission.

Addendum No. 1 – Botsford Pool Fence Replacement – Acknowledgment

Company Name _____

Authorized Signature _____ Date _____ Print

Name _____

ADDENDUM NO. 1
REVISED FORM OF PROPOSAL
City of Livonia
Botsford Fence Replacement

Bid of _____ hereinafter called
Bidder, organized and existing under the laws of or a resident of the State of Michigan, doing business
as

_____.
* Insert as applicable: "a corporation", "a partnership" or "an individual"

TO THE CITY OF LIVONIA, MICHIGAN, hereinafter called OWNER:

The undersigned as Bidder hereby declares: that this Bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that the Bidder has read and examined the Notice to Bidders, Instructions to Bidders, Bid, General Conditions, Supplementary Conditions, Agreement, Forms of Proposal, Bond, Specifications and Drawings, as prepared by the City of Livonia, and understands all of the same; that the Bidder or its representative has made personal investigation at the site and has become fully familiar with regard to the conditions to be met in the execution of this Contract, and the undersigned proposes to furnish all labor, materials, tools, power, transportation, and construction equipment necessary for the construction of the Project and performing related work in full accordance with the aforesaid Contract Documents, including any and all Addenda officially issued, their receipt of which is hereby acknowledged:

Addendum No.

Addendum Date

The work may be awarded per item number.

Item Description	Unit Price (\$)	Complete for the Sum of
Fence Replacement at Botsford Pool	: Warranty Labor_____ Warranty Parts_____	\$
Permit Costs		\$ 88.00
TOTAL COST ALL ITEMS		\$

FORM OF PROPSAL – Botsford Pool Fence Replacement
CITY of LIVONIA DEPARTMENT OF PARKS & RECREATION

Cost per sq ft for additional concrete work beyond the 100 sq ft specified in the bid document:

\$ _____/per sq ft

In submitting this sealed bid, it is understood that the City of Livonia reserves the right to reject or accept any or all proposals in whole or in part and waive any irregularities and informalities therein. It is agreed that this bid may not be withdrawn for 120 days from the opening thereof.

Number of days it will take to complete the project upon being given notice to proceed
_____ **DAYS**

Number of days it will take to obtain materials and equipment for project upon being given notice to proceed _____ **DAYS**

We are able to complete the project on or before OCTOBER 31, 2023?
_____ **Yes** _____ **No**

If no, please specify the date by which work will be completed _____

The contractor and their sub-contractors agree that they will not discriminate against any employee or applicant for employment, to be employed in the performance of this contract with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of their sex or age, except when based on a bona fide occupational qualification, or because of their race, color, religion, national origin or ancestry. (Act 453 P.A. 1976 As Amended) The contractor further agrees that they will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to age, sex, race, creed, color or national origin. Breach of this contract may be regarded as a material breach of contract.

Bidder will identify business entity as individual, or if doing business under assumed name, indicate assumed name, partnership, (naming partners), corporation, foreign or domestic (naming principal officers), and indicate official capacity of person executing proposal and bid.

Date _____ Firm Name _____
(If corporation, partnership, or assumed name)

Address _____ Signature _____
(Person executing bid and official capacity)

Print Name _____

City _____ State _____ Zip Code _____

Email _____

Phone _____ FAX _____

(Names of Principal Officers and designate
official capacity)

(If partnership or assumed name, indicate
names of owners)

CONTACT PERSON TO WHOM QUESTIONS REGARDING PROPOSAL RESPONSE SHOULD BE DIRECTED:

NAME:_____ **TITLE:**_____

PHONE:_____

EMAIL:_____

To be considered for this project, the following forms must be delivered by 2:00 PM on APRIL 25, 2023, via the MITN website only www.mitn.info:

- ☐ Bid Bond
- ☐ REVISED Form of Proposal Pages (FP1 – FP7)
- ☐ Project Timeline
- ☐ Warranty Documentation
- ☐ Company Overview

**Botsford Pool Fence Replacement
REFERENCE FORM**

COMPANY NAME: _____

Reference Company Name:	
City/State:	
Summary of Work Performed:	
Dates of Work:	
Company Contact Person:	Title:
Phone Number:	Email:

Reference Company Name:	
City/State:	
Summary of Work Performed:	
Dates of Work:	
Company Contact Person:	Title:
Phone Number:	Email:

Reference Company Name:	
City/State:	
Summary of Work Performed:	
Dates of Work:	
Company Contact Person:	Title:
Phone Number:	Email:

**STATEMENT OF QUALIFICATIONS
BOTSFORD POOL FENCE REPLACEMENT**

Respondents must answer all questions. If more space is needed to complete a question, attach a separate sheet.

Company Name: _____

Address _____

Contact Person: _____ Title _____

Phone No. _____ Email _____

1. Number of years operating under you present name: _____
2. Number of years present owners have owned the company: _____
3. How many years of experience does your company have replacing pool heaters. _____
4. List municipalities who the bidder has serviced in the past five (5) years to present:

Name of Municipality	Term of Service

5. General nature of work performed by your company:

6. Have you performed work for the City of Livonia in the last ten (10) years? If so, please specify:

Year of Service	Department Served	Description of Services Provided

7. List the members of the team who will oversee the contract and the roles they will perform.

Name	Title	Role	Years of Experience

8. What challenges to you foresee?

9. What is included in your base price for services? What services will incur additional fees:

10. Provide Phone Numbers for Customer contact during normal business hours. Provide phone number for 24-hour contact by City of Livonia personnel.

Company Phone No.: _____

24-Hour Phone No.: _____

11. Hours of Operation

DAYS	BUSINESS HOURS
Monday – Friday	
Saturday	
Sunday	
Holidays	

COMPANY NAME: _____

SUBCONTRACTOR'S LIST – BOTSFORD POOL FENCE REPLACEMENT

COMPANY NAME: _____

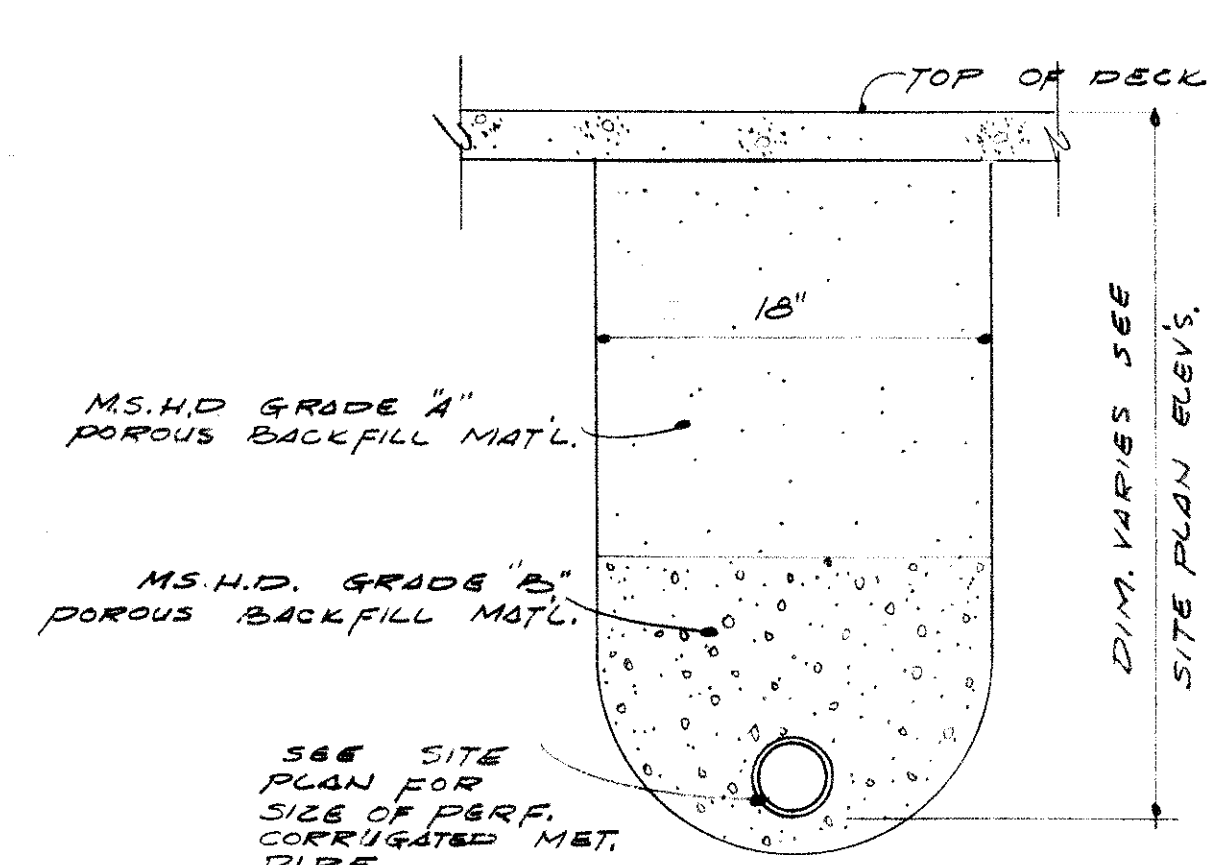
Subcontractor Name	Contact Person	Phone No.	Services to be provided



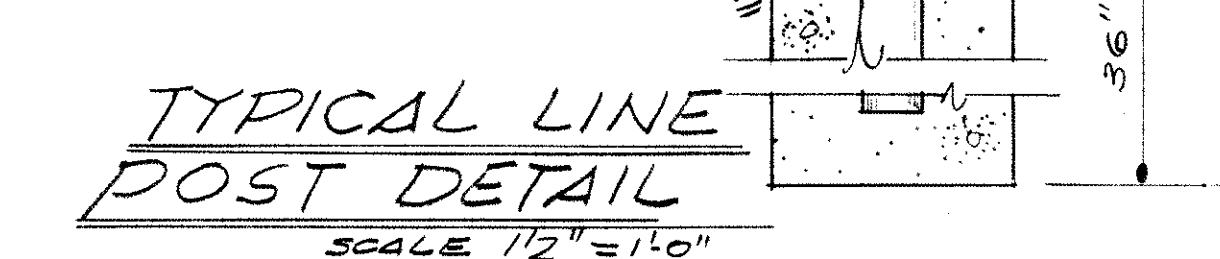
PARTIAL SITE PLAN
SCALE 1/2"=30'-0"

SITE LOCATION
NO SCALE

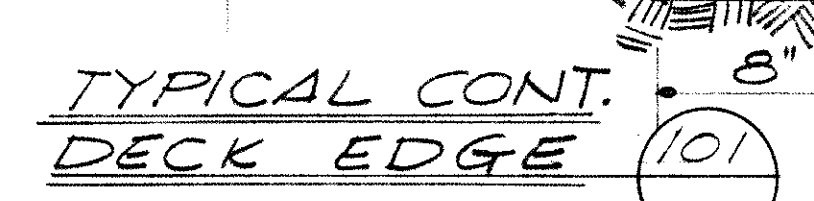
- NOTE: FINAL GRADE:
- GRADE ALL AROUND PERIMETER OF DECK, BLDG, PAVEMENT, ETC. SO THAT GROUND SLOPES UNIFORMLY FROM NEW GIVEN GRADES TO EXISTING GRADES TO EXTENT OF ALL EXCAVATED SOIL, EXCEPT WHERE NOTED OTHERWISE.
 - PERF. TILE SUB-DRAINAGE SYSTEM BY ARCHITECTURAL TRIGS SEE MECH. DRAWINGS FOR INVERT ELEVATIONS.
 - DECK SLAB TO HAVE 6x6x6 WIRE MESH AND DIVIDE SLAB INTO SQUARES APPROX. 1000 SQ. FT.



DRAIN TILE DETAIL
NO SCALE

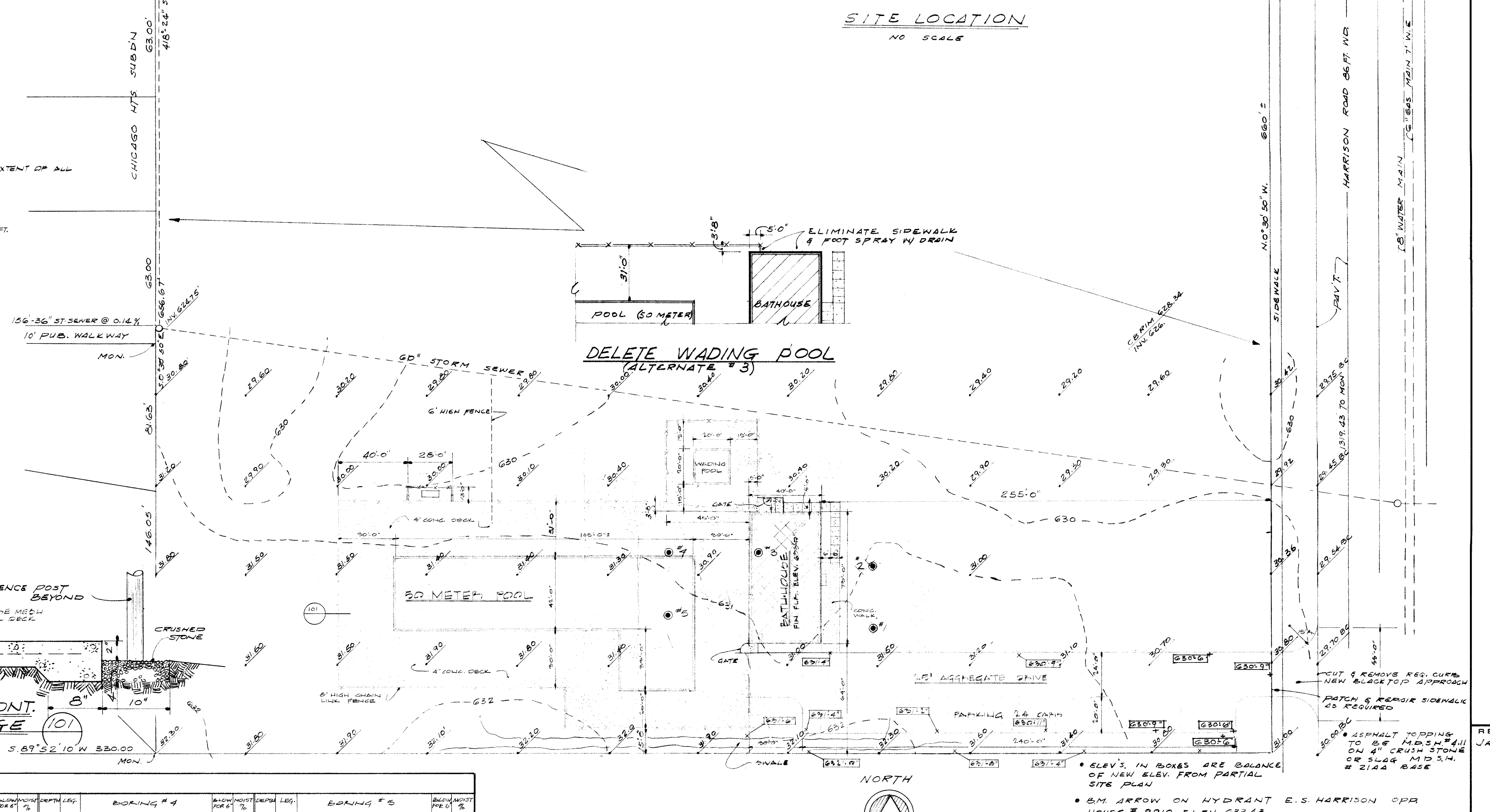


TYPICAL LINE POST DETAIL
SCALE 1/2"=10'-0"



TYPICAL CONT. DECK EDGE (101)

LOG OF SOIL BORINGS			
DEPTH LEG	BORING #1	BORING #2	BORING #3
0.2	LOOSE MOIST FINE BROWN SAND, TOPSOIL	SOFT MOIST SANDY BROWN TOPSOIL	LOOSE MOIST FINE BROWN SAND, TOPSOIL
1.4	LOOSELY COMPACT MOIST FINE SLIGHTLY ORGANIC SAND	SLIGHTLY COMPACT MOIST FINE BROWN SAND	SLIGHTLY COMPACT MOIST SLIGHTLY ORGANIC SAND
2.10	MEDIUM COMPACT MOIST FINE BROWN SAND	STIFF MOIST OXIDIZED VARIEGATED CLAY, SAND & PEBBLES	SLIGHTLY COMPACT MEDIUM BROWN SAND, STREAKS OF CLAY
	STIFF MOIST OXIDIZED VARIEGATED CLAY, SAND AND PEBBLES, LARGE STONE ENCOUNTERED AT APPROX. SEVEN FEET (7')	VERY STIFF MOIST OXIDIZED VARIEGATED CLAY, SAND & PEBBLES	STIFF MOIST OXIDIZED VARIEGATED CLAY, SAND & PEBBLES
6.15	STIFF MOIST OXIDIZED BLUE CLAY, SAND & PEBBLES	VERY STIFF MOIST OXIDIZED BROWN CLAY, SAND & PEBBLES	VERY STIFF MOIST OXIDIZED VARIEGATED CLAY, SAND & PEBBLES
10.0	STIFF MOIST BLUE CLAY SAND & PEBBLES	VERY STIFF MOIST BLUE CLAY, SAND & PEBBLES	VERY STIFF MOIST BLUE CLAY, SAND & PEBBLES
20			



SITE PLAN
CLEMENTS CIRCLE PARK
SCALE: 1"=30'

- ELEV. IN BOXES ARE BALANCE OF NEW ELEV. FROM PARTIAL SITE PLAN
- B.M. ARROW ON HYDRANT E.S. HARRISON C/P HOUSE # 9910 ELEV. 633.43
- ALL ELEV. SHOWN ARE V.S.C.G. & S. EXIST. GRADES
- INDICATION OF SOIL BORING & BORINGS 6' TO 0' DEEP
- EXISTING GRADED PLOT 600
- NEW GRADES
- NEW GRADES

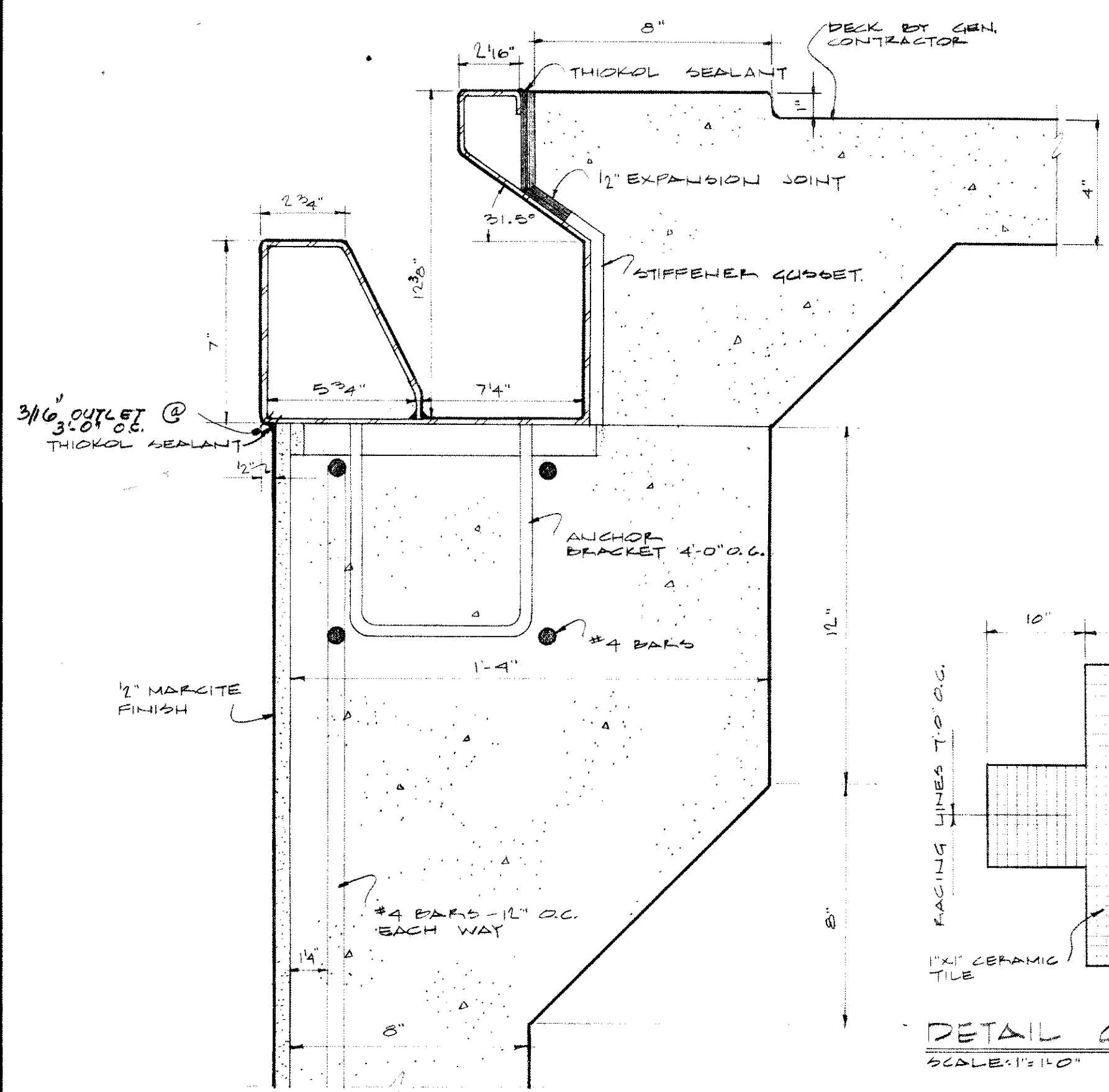
RALLS
HAMILL
BECKER
ASSOCIATES
INC
ARCHITECTS

LIVONIA
MICHIGAN
427-2870

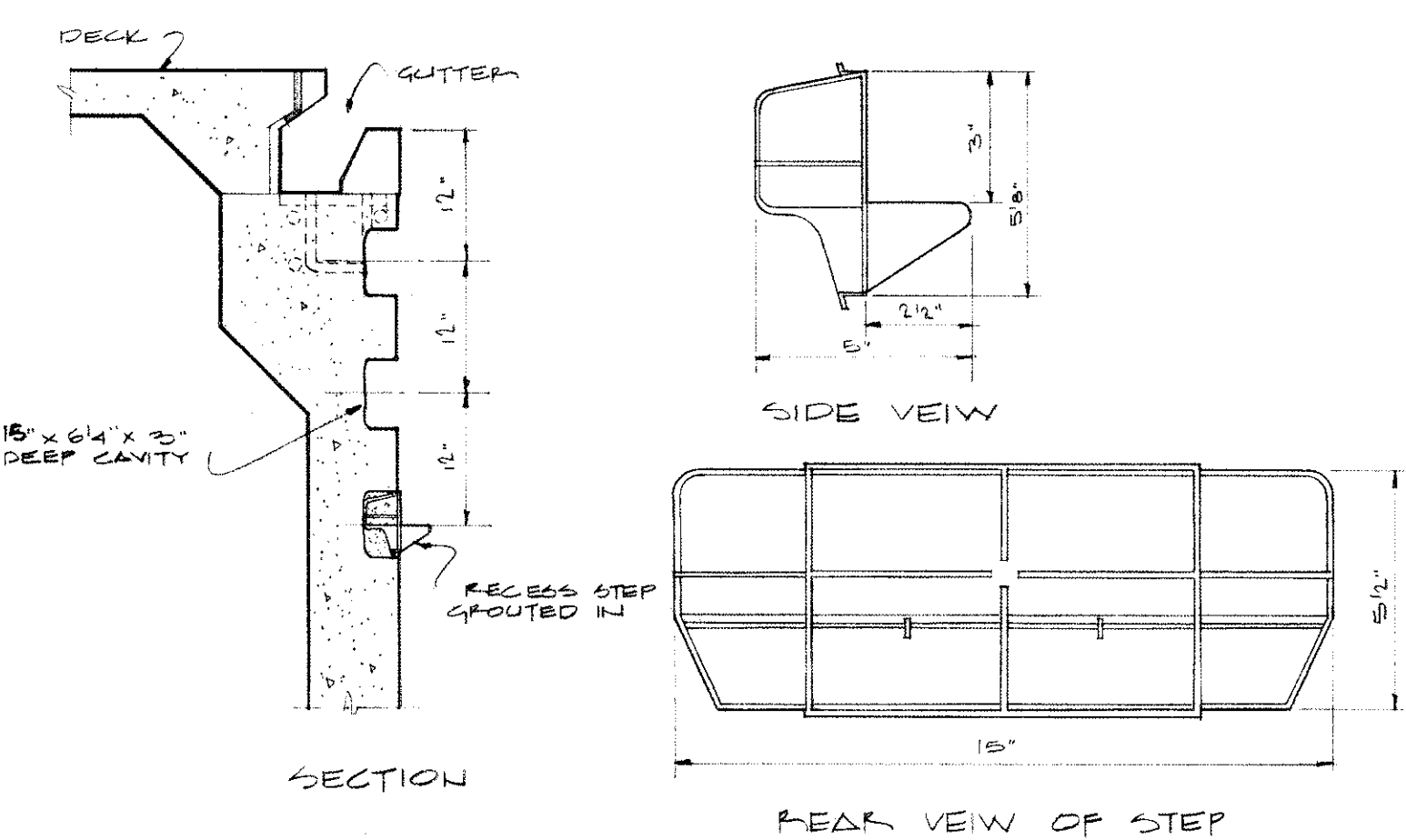
REVISIONS
JAN 2, 1969

DRAWN BY
L. WILSON
K.E.S.
CHECKED BY
K.H.
DATED
OCT. 16, 1968
PROJ. NUMBER
67-208
SHEET NUMBER
1

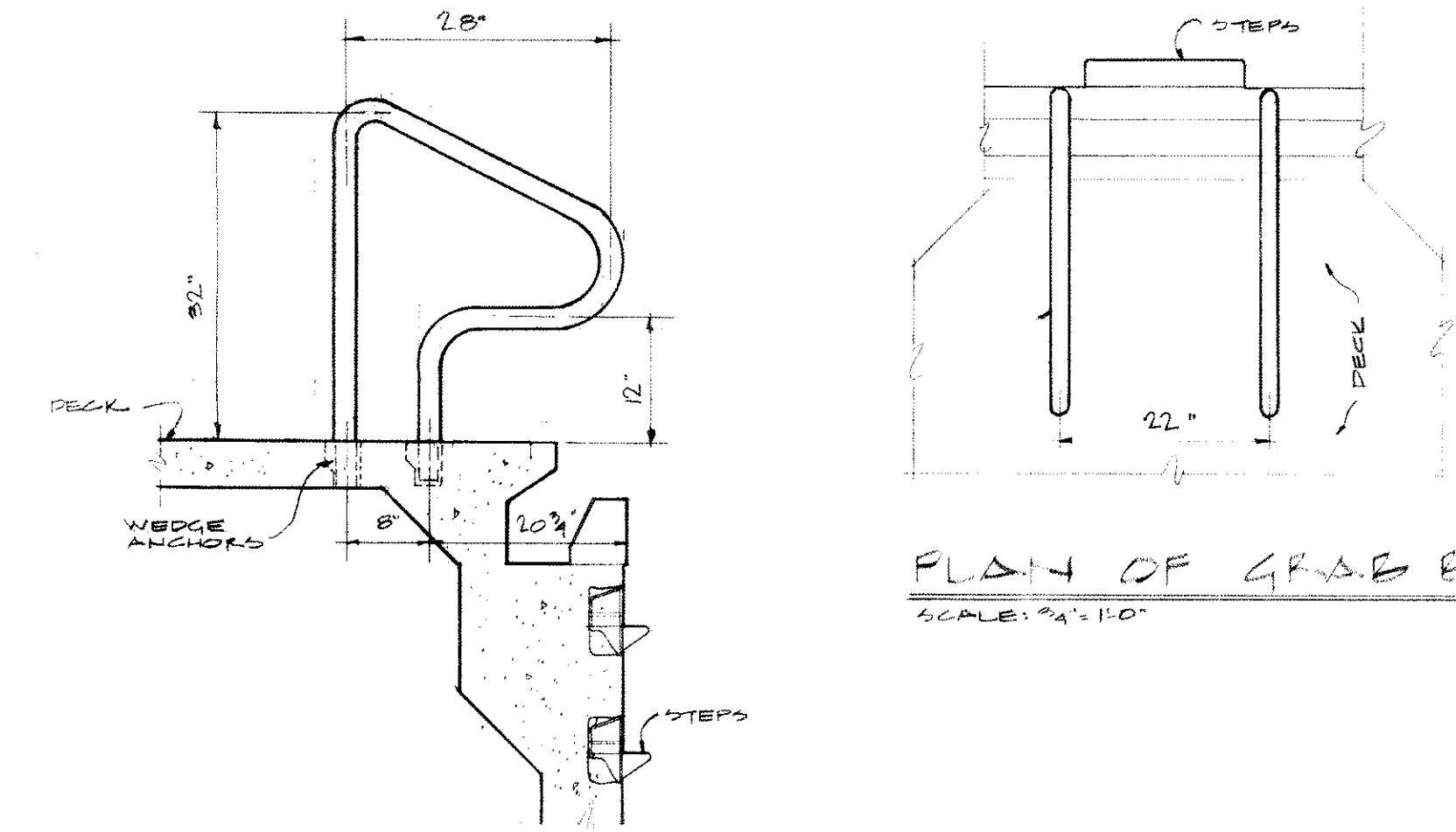
PP46



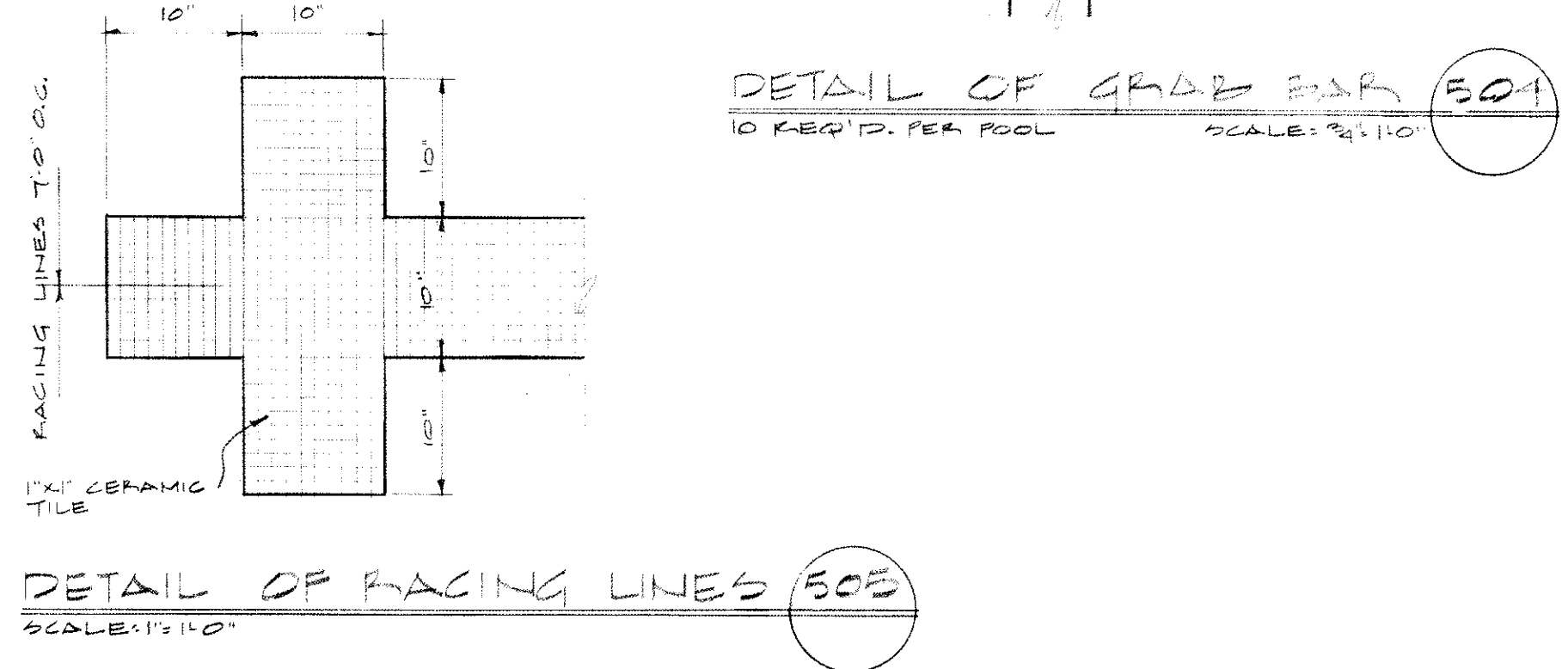
SECTION THRU CUTTER (303)
SCALE: 3/4"=1'-0"



DETAILS OF RECESS STEP
STEPS LOCATED AT EACH GRAB BAR LOCATION

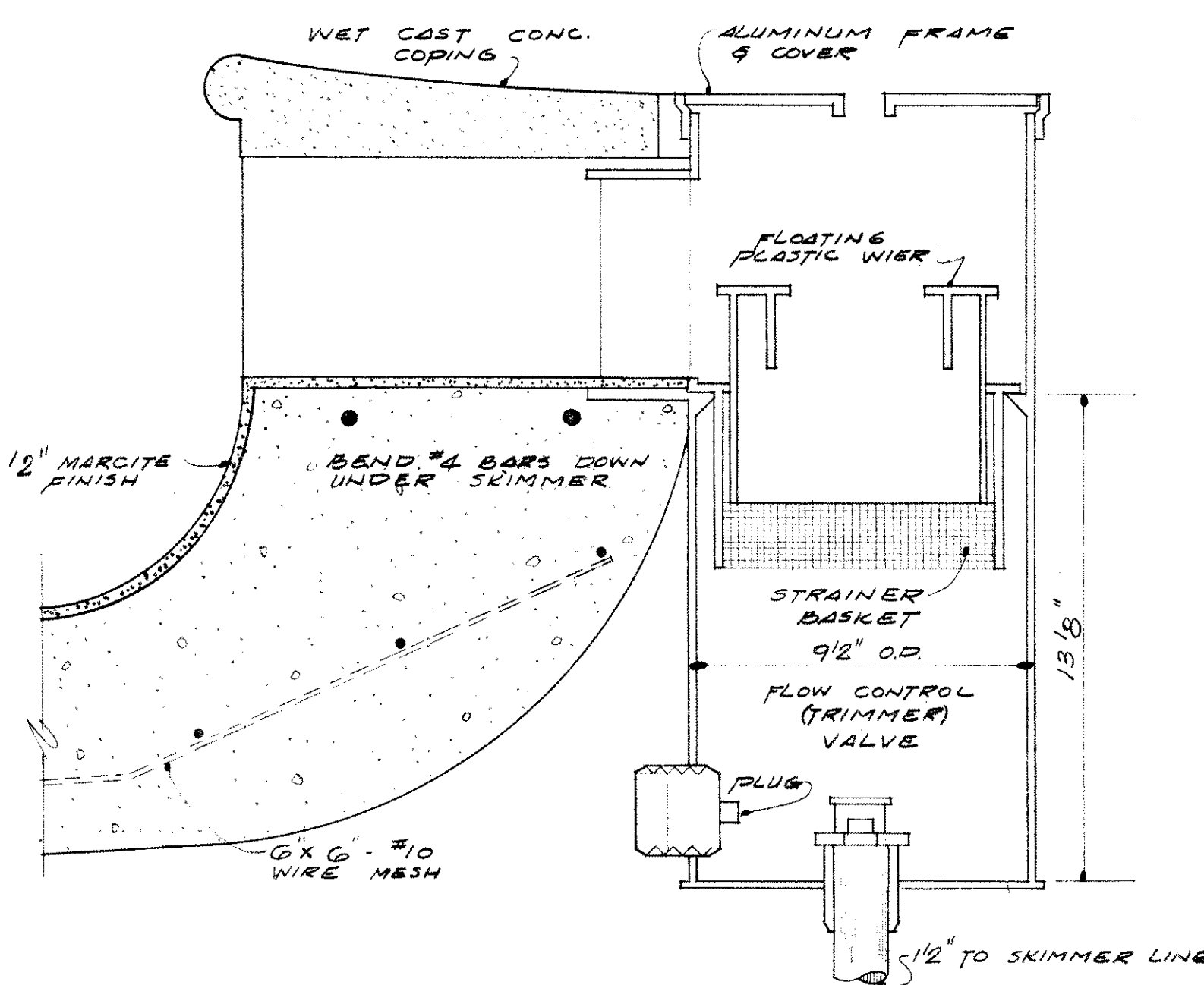


FLAT OF GRAB BAR
SCALE: 3/4"=1'-0"

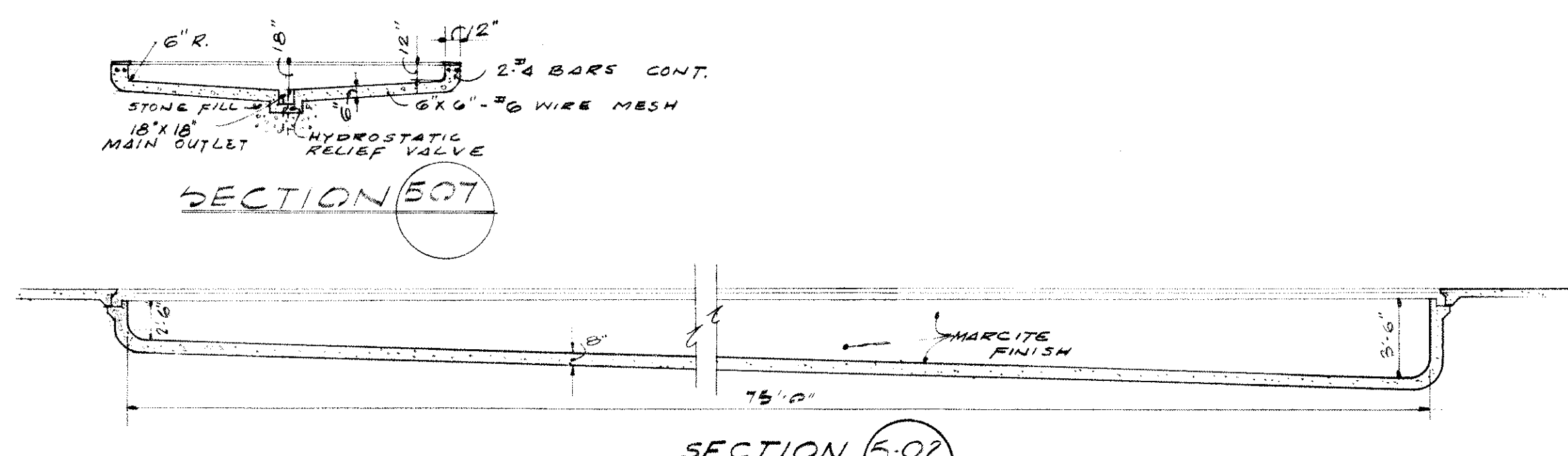


DETAIL OF GRAB BAR (304)
SCALE: 3/4"=1'-0"

DETAIL OF FACING LINES (305)
SCALE: 1/2"=1'-0"

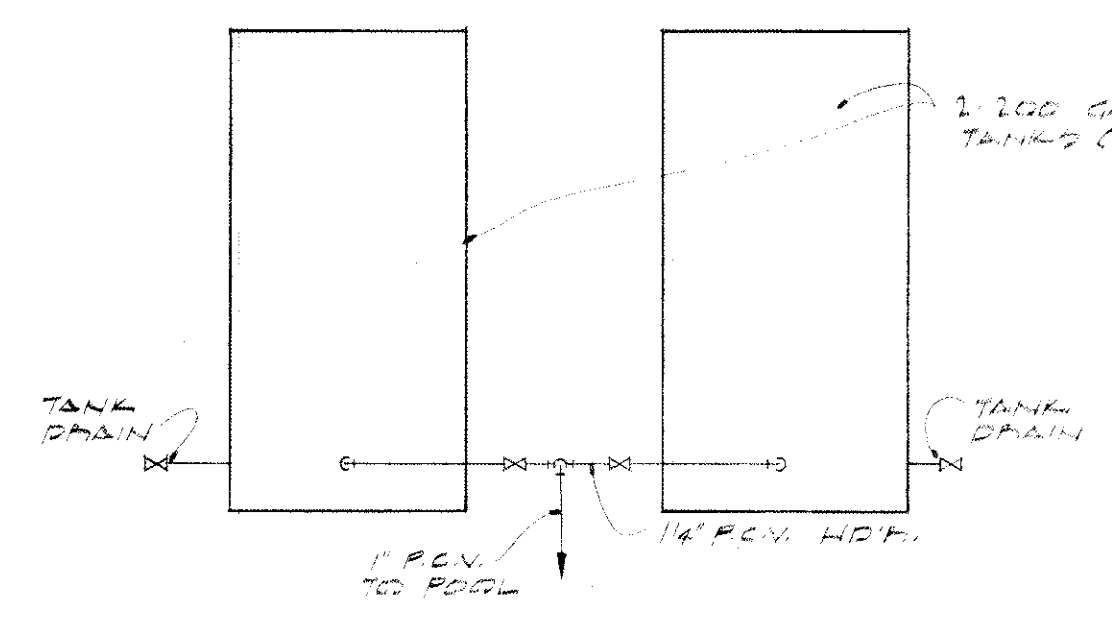


SKIMMER DETAIL @ WADING POOL (306)
SCALE: 3/4"=1'-0"

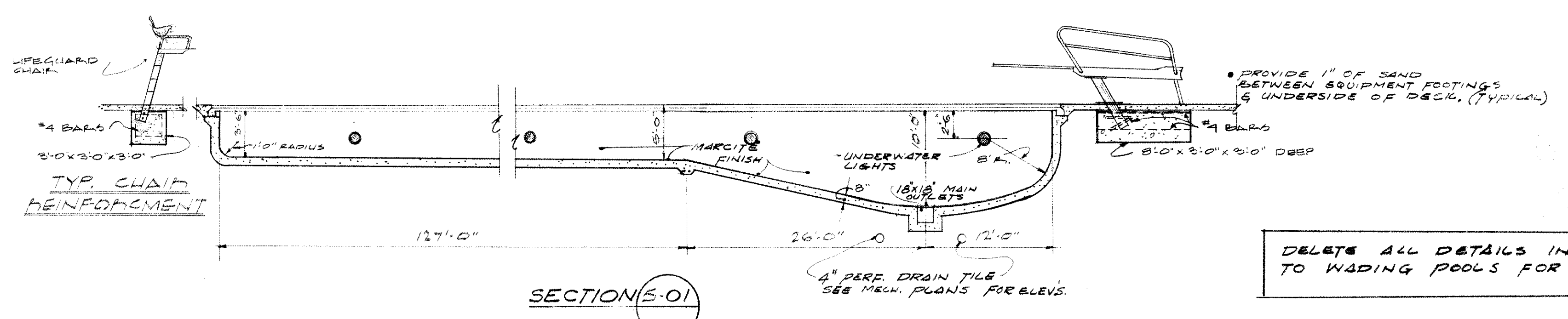


SECTION (307)

SECTION (302)

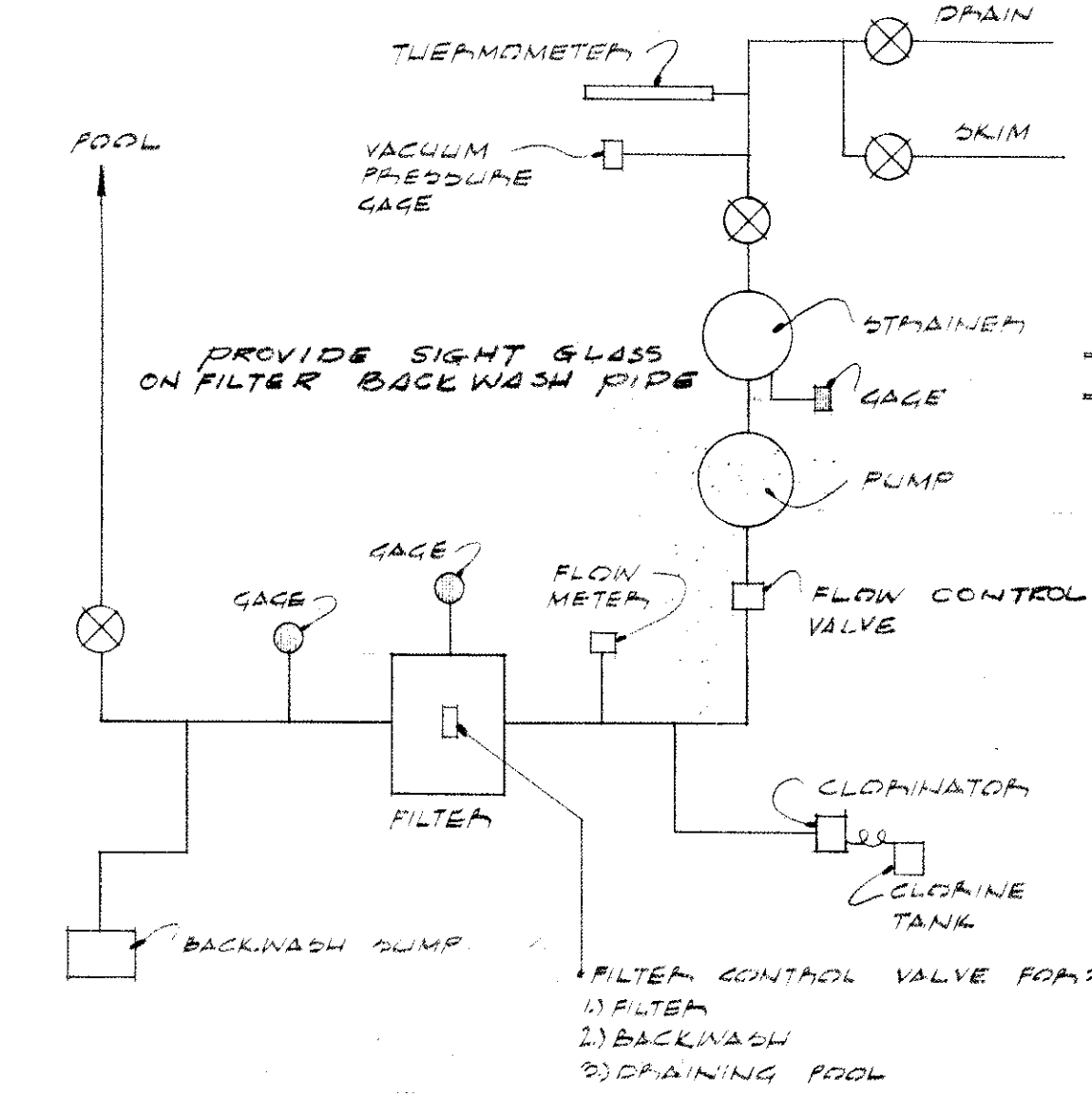


CHLORINE STORAGE TANK
FLOW DIAGRAM
BY POOL CONTRACTOR

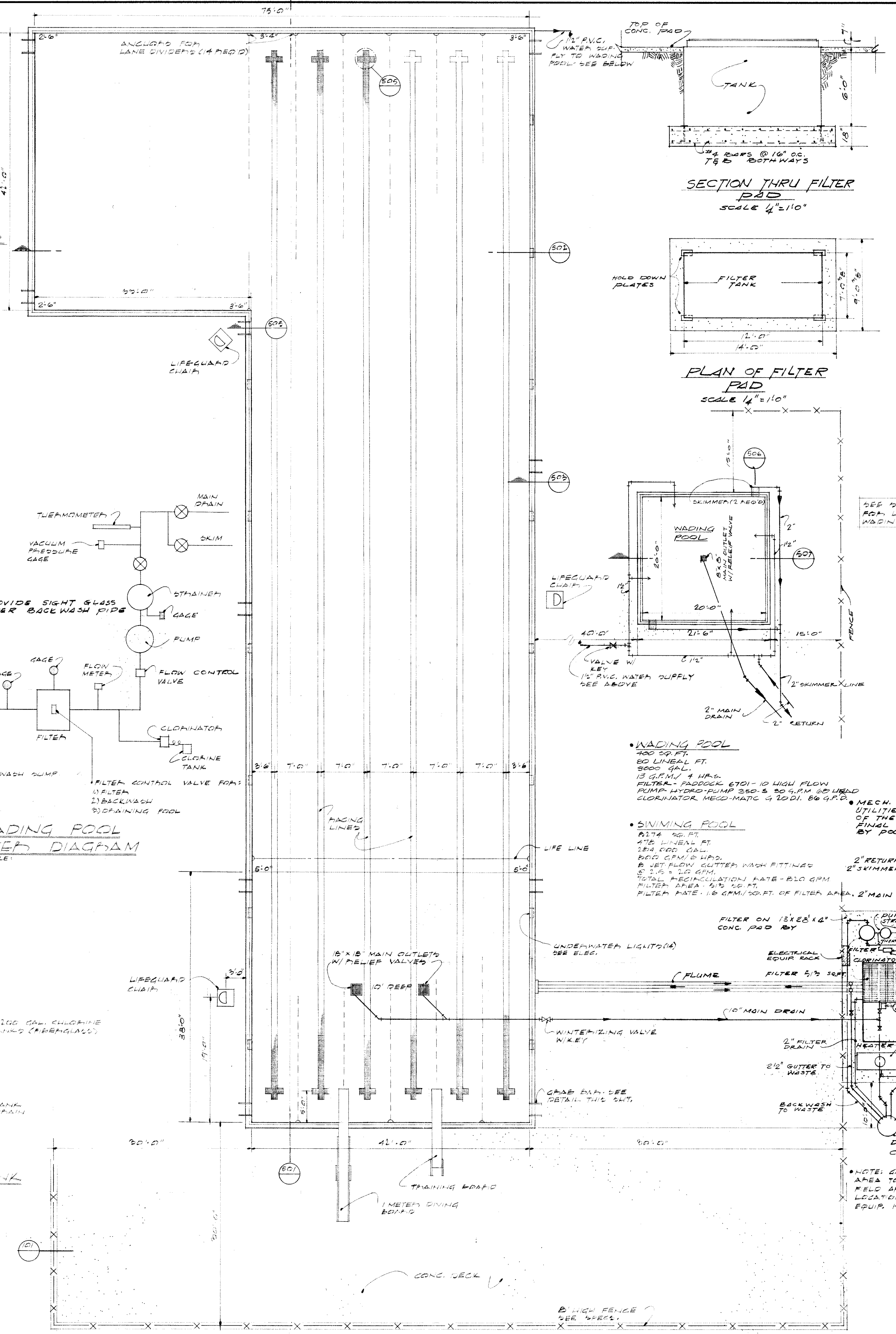


SECTION (301)

DELETE ALL DETAILS IN REFERENCE
TO WADING POOLS FOR ALTERNATE #3

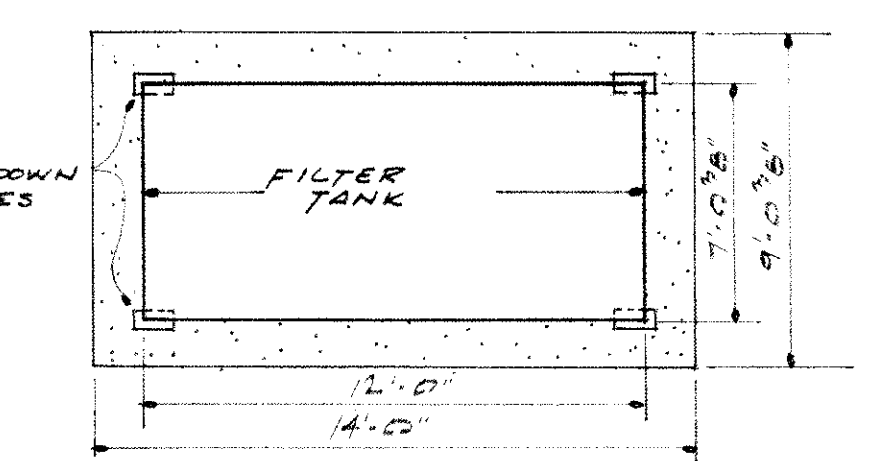


WADING POOL
FILTER DIAGRAM
NO SCALE

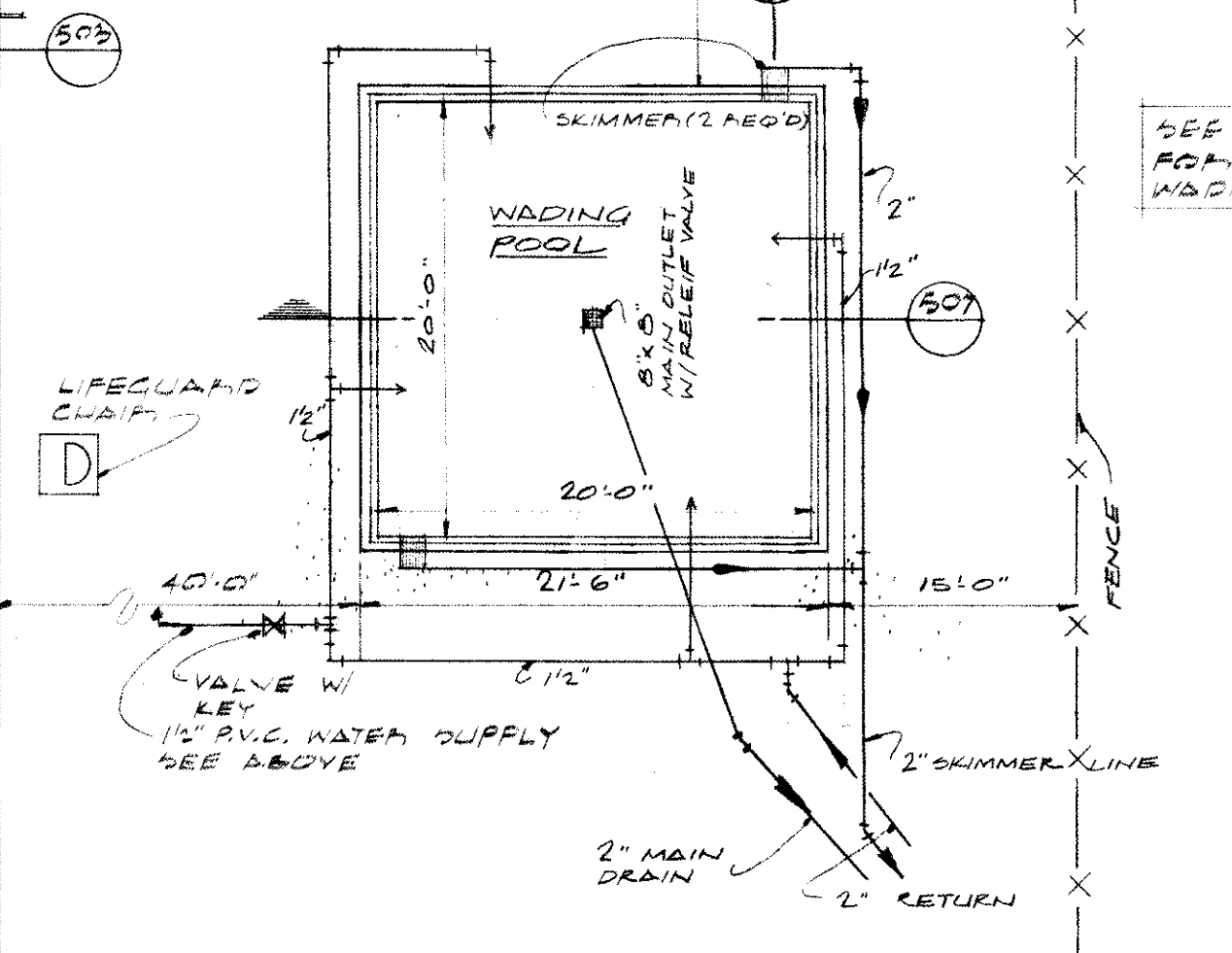


TYPICAL POOL & PIPING LAYOUT
FOR BOISFORD PARK SITE - CLEMENTS CIRCLE
SIMILAR
SCALE: 1/8"=1'-0"

SECTION THRU FILTER
PAD
SCALE: 1/4"=1'-0"



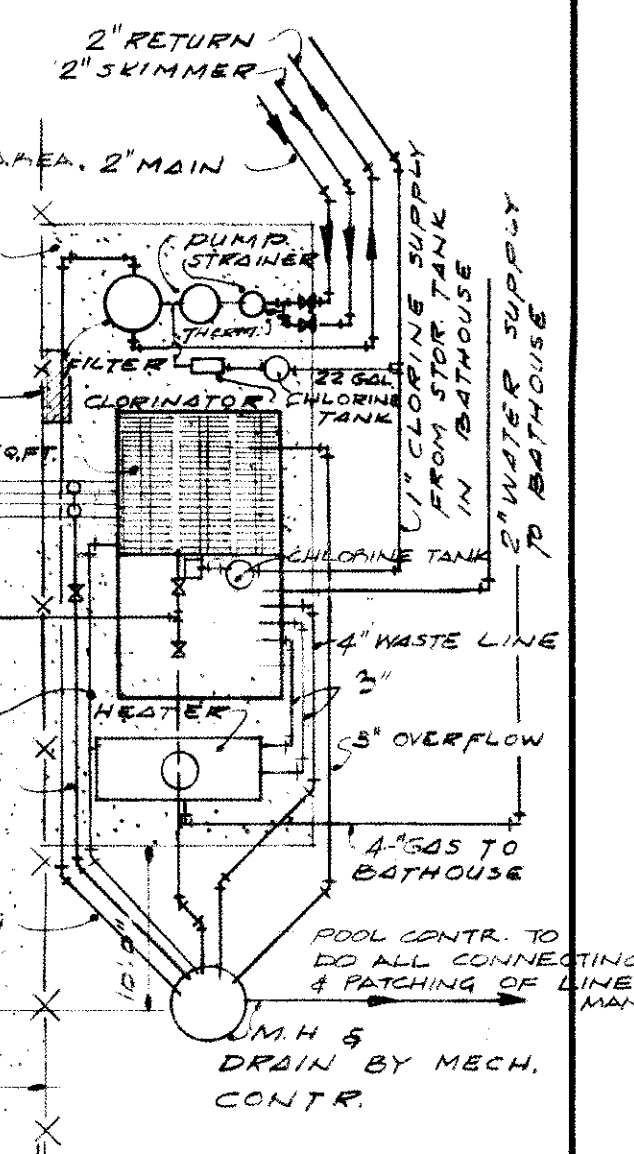
PLAN OF FILTER
PAD
SCALE: 1/4"=1'-0"



WADING POOL

SWIMMING POOL

MECH. CONTR. TO BRING
UTILITIES WITHIN 5'-0"
OF THE FILTER.
FINAL CONNECTIONS
BY POOL CONTR.



NOTE: GATED TO FILTER
APES TO BE LOCATED IN
FIELD AFTER EXACT
LOCATION OF FILTER
EQUIP. IS DETERMINED

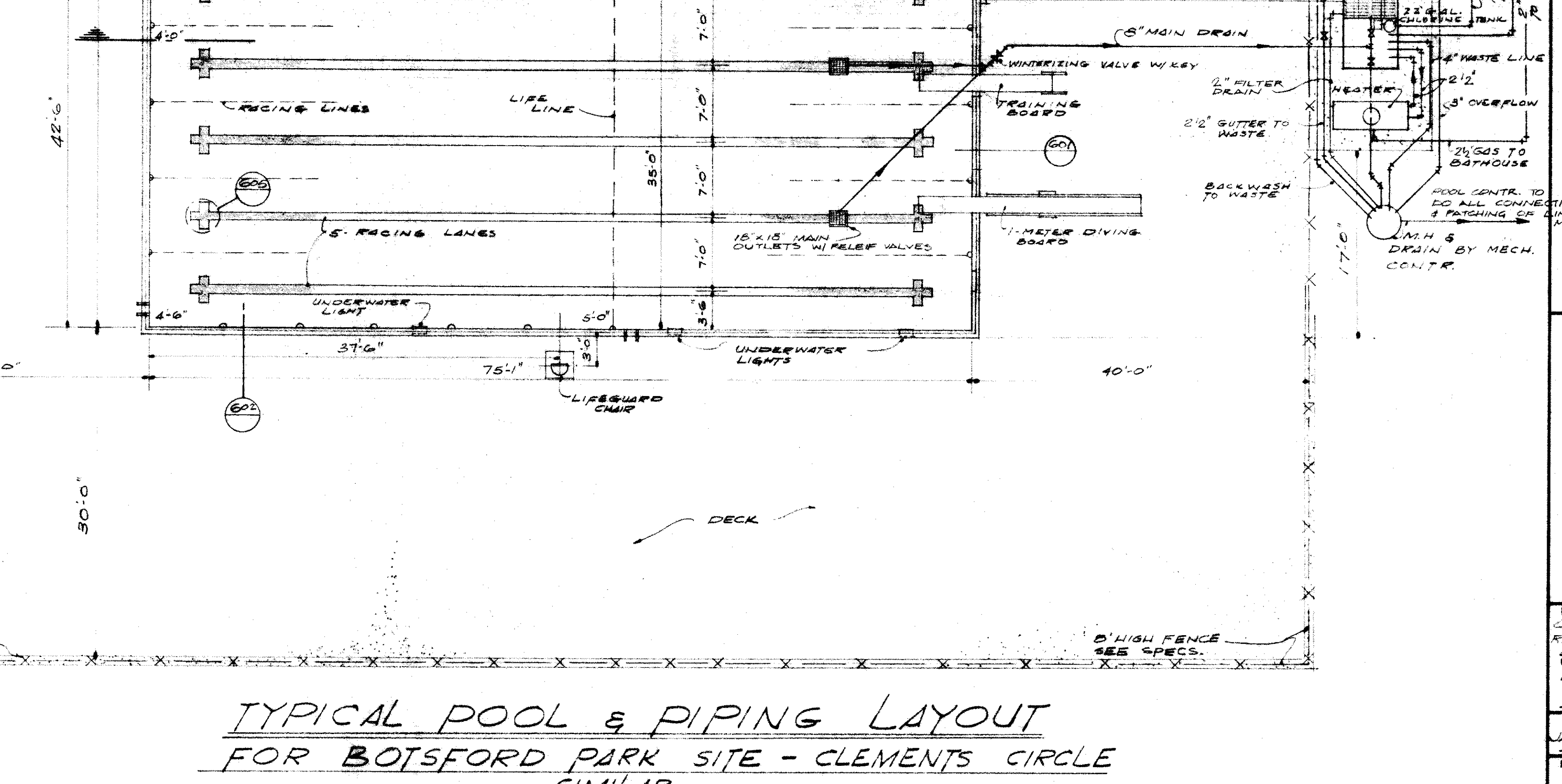
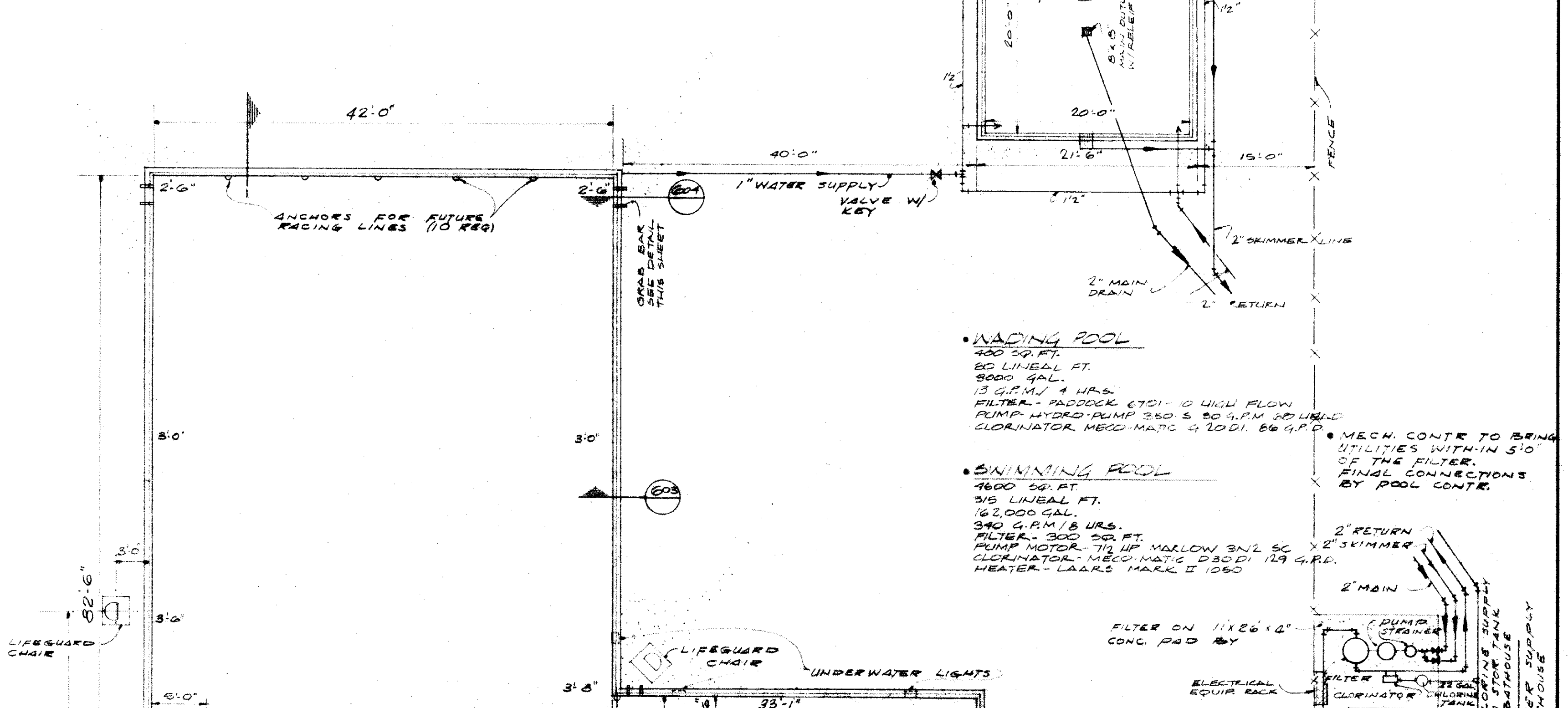
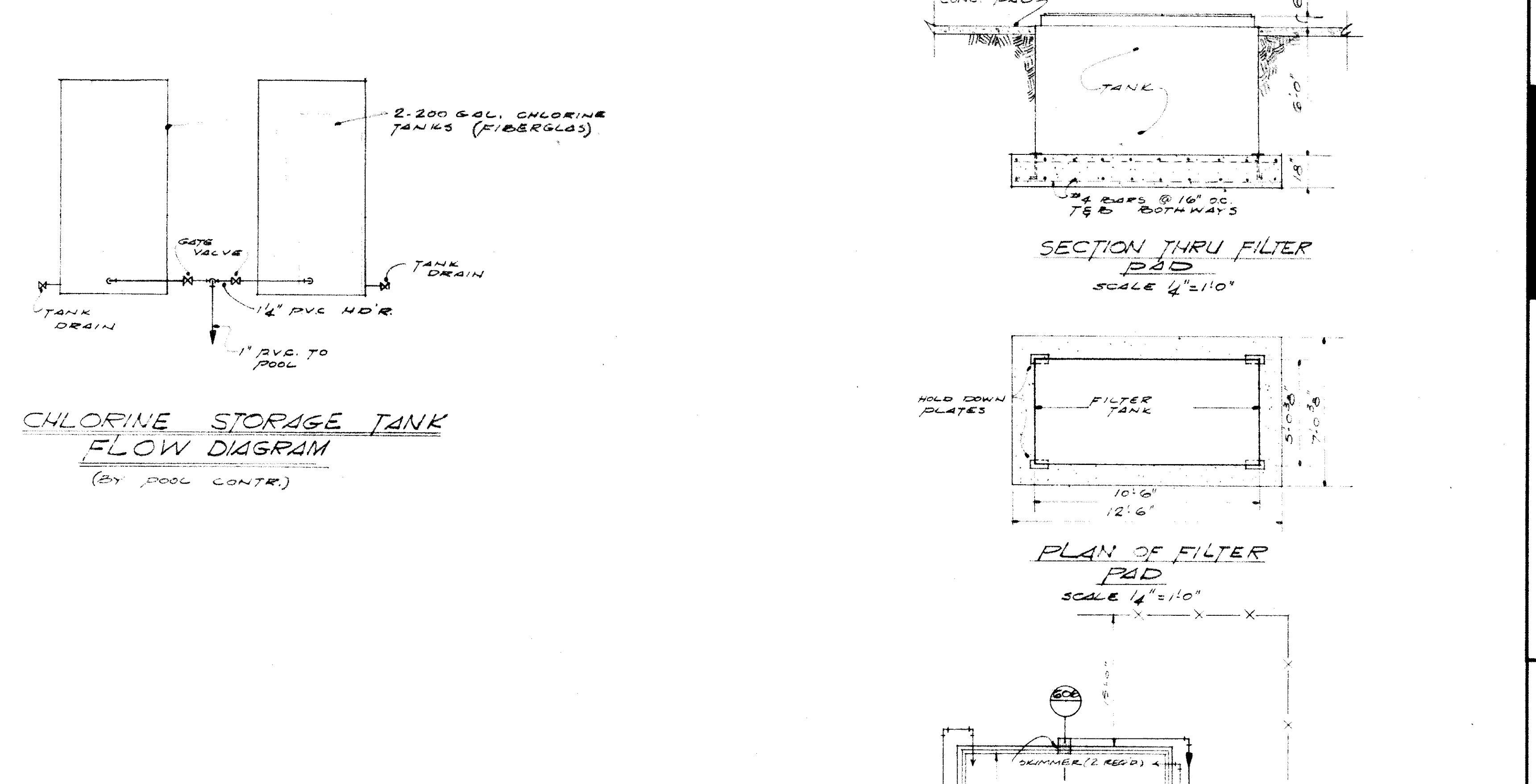
RALLS
HAMILL
BECKER
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LIVONIA
MICHIGAN
427-2870

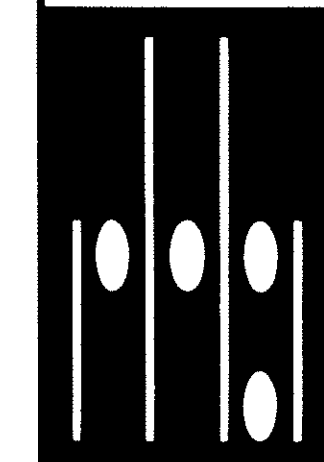
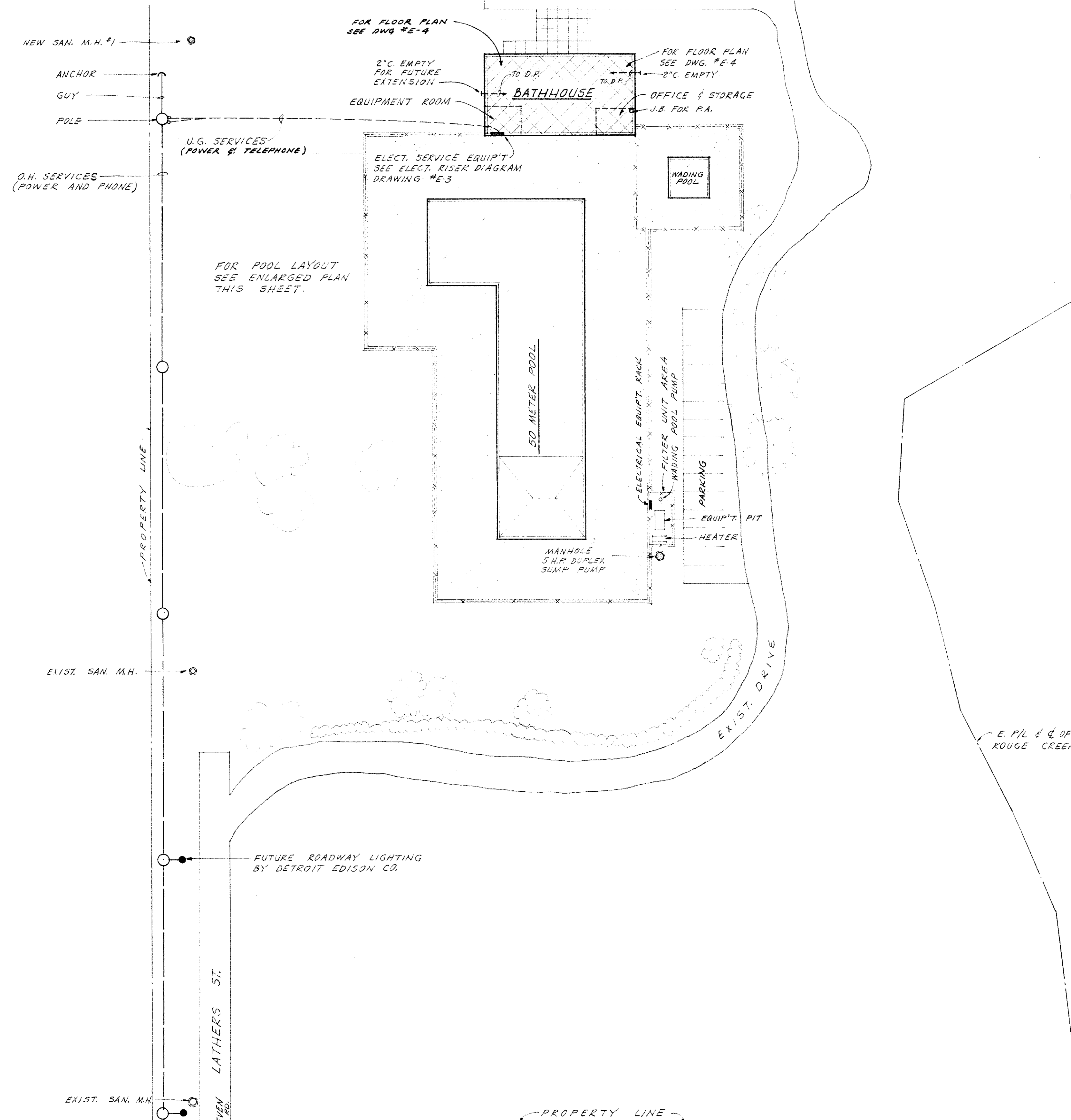
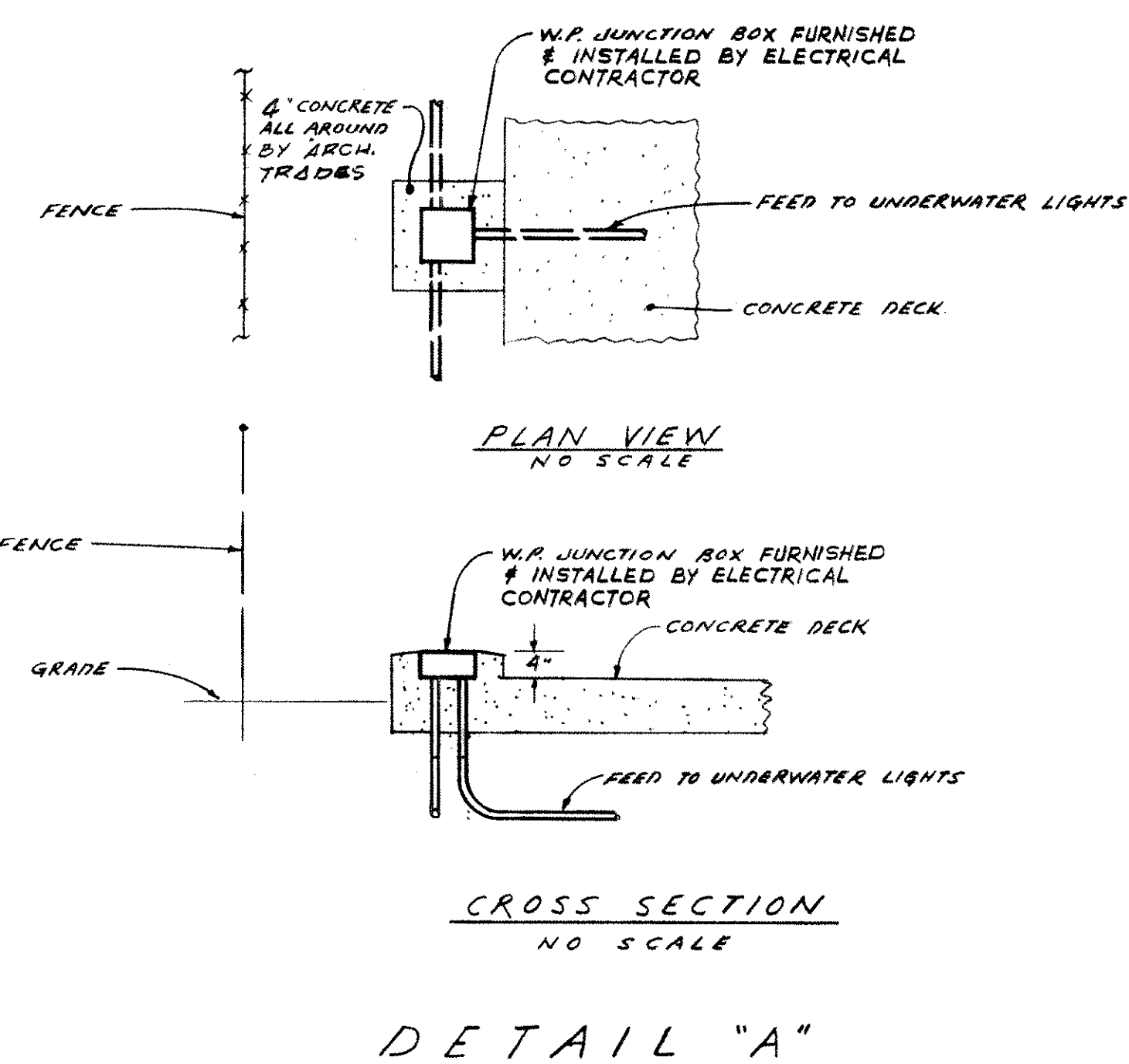
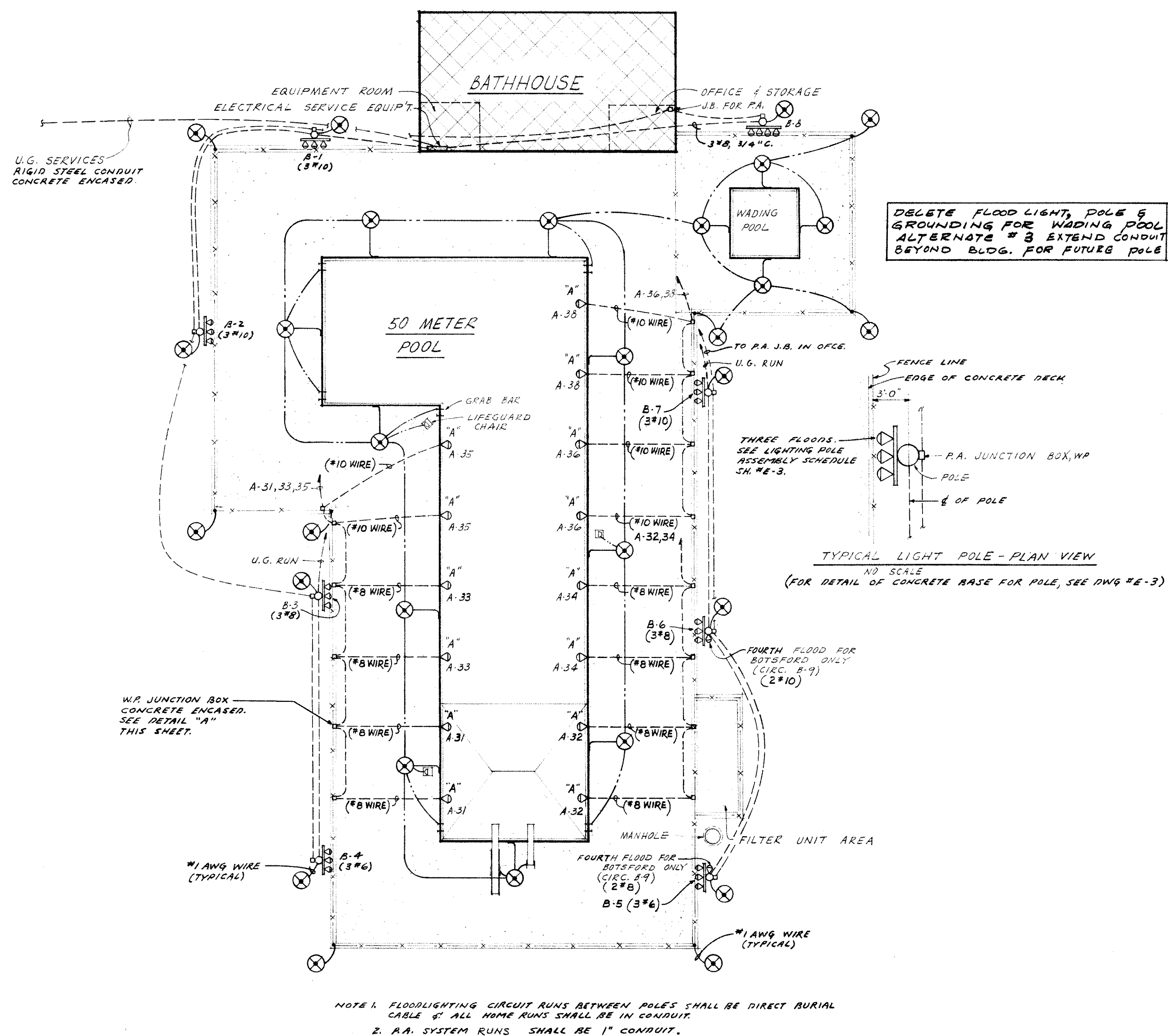
REVISIONS
JAN 2, 1969

DRAWN BY
J. WILSON &
R. SALMONSON
CHECKED BY
JAN 2, 1969
DATED
OCT. 16, 1968
PROJ. NUMBER
67-208
SHEET NUMBER
5

PP-46



DRAWN BY
C. WILSON &
R. SALMONSON
CHECKED BY
[Signature]
DATED
Jan. 26, 1968
PROJ. NUMBER
67-208
SHEET NUMBER
6



**RALLS
HAMILL
BECKER
ASSOCIATES
INC.
ARCHITECTS**

LIVONIA
MICHIGAN
427-2870

INATOME &
ASSOCIATES

CONSULTING
ENGINEERS

JOHN PSIHAS
ASSOCIATE

ELECTRICAL
ENGINEER

SITE PLAN
BOTSFORD PARK

MUNICIPAL
SWIMMING POOLS
CITY OF LIVONIA

REVISIONS
JAN. 2, 1969

DRAWN BY
CHECKED BY
DATED
OCT. 16, 1968
PROJ. NUMBER
67-208-
SHEET NUMBER
E-1

TYPE	MANUFACTURER & CATALOG NO.	MOUNT	LAMPS	DESCRIPTION	FUNCTION OR AREA SERVED
"A"	_____	RECESS	500W	UNDERWATER LIGHTS - 115V. ①	SWIM. POOL
"B"	MCPHILBEN 43-99-3YTA	SURF.	2-60W	ROUND WATERTIGHT UNIT W/O GUARD	LOCKER RM. ENTRANCES & EXITS
"C"	MCPHILBEN 43-89-1YTA	SURF.	2-100W	SQUARE WATERTIGHT UNIT W/ GUARD	SHOWERS
"D"	MCPHILBEN 58-5140NT	SURF.	1-40W 48 T12 R5	MOISTURE-TIGHT, GASKETED ACRYLIC	LOCKERS ②
"E"	MCPHILBEN 58-5240NT	SURF.	2-40W 48 T12 R5	MOISTURE-TIGHT, GASKETED ACRYLIC	TOILETS ②
"F"	SUNBEAM PA 5902	SURF.	2-40W 48 T12 R5		OFFICE
"G"	BENJAMIN "TURNLOX"	SURF.	150W	STD DOME RLM	MECH RM & STORAGE
"H"	ART METAL 38-40	WALL	150W.	W.F. FIXTURE CLEAR ACRYLIC AREALENS	OUTDOOR

- ① LAMPS, FIXTURE W/ CORD, NICHE W/ CONDUIT STUB WILL BE FURNISHED & MOUNTED BY POOL CONTRACTOR. ELSC CONTRACTOR TO PROVIDE CONDUIT FROM POOL FIXTURE TO JUNCTION BOX & PULL-IN CORD.
- ② USE 8FT. CHANNEL WITH 48" LONG LAMPS IN TANDEM WHERE POSSIBLE.

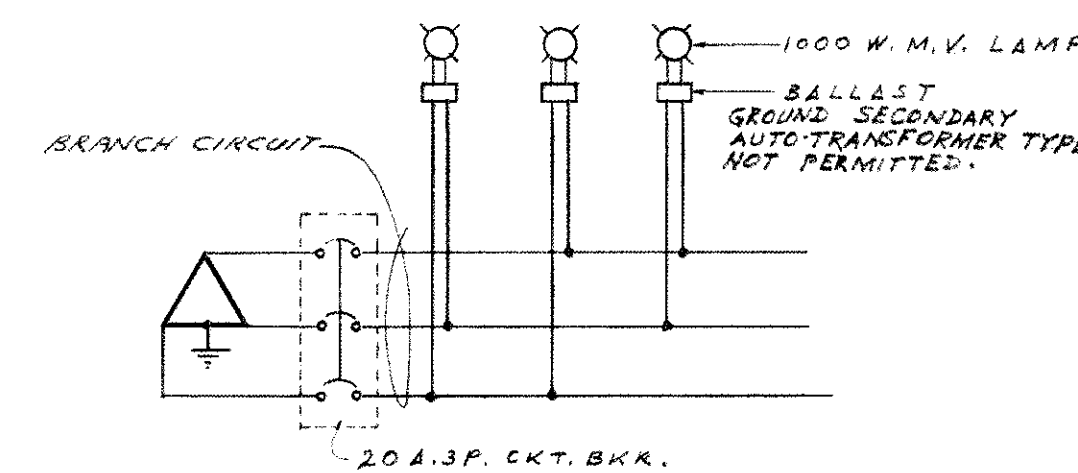
SYMBOL	DESCRIPTION
	CEILING OUTLET
	WALL OUTLET
	FLUORESCENT FIXTURE
	FLOODLIGHT
	SINGLE POLE TOGGLE SWITCH - 20A-125V
	3 WAY TOGGLE SWITCH - 20A-125V
	4 WAY TOGGLE SWITCH - 20A-125V
	DISCONNECT SWITCH
	1 ϕ MOTOR
	3 ϕ MOTOR
	DUPLEX RECEPTACLE - 15A-125V
	TELEPHONE OUTLET
	HOMERUN
	SUMP PUMP ALARM
	GROUND ROD - COPPERWELD - 1" ϕ x 20 FT.
	SINGLE RECEPTACLE - 20A-250V-4P FOR B39 SERVICE
	MICROPHONE OUTLET - J.B. W/BLANK COVER
"A"	FIXTURE TYPE "A" - SEE SCHEDULE
A-1	CIRCUIT NO. 1 - LIGHT PANEL "A"
D.P.	DISTRIBUTION PANEL
R.F.	ROOF FAN
WP	WEATHERPROOF

LIGHTING POLE ASSEMBLY

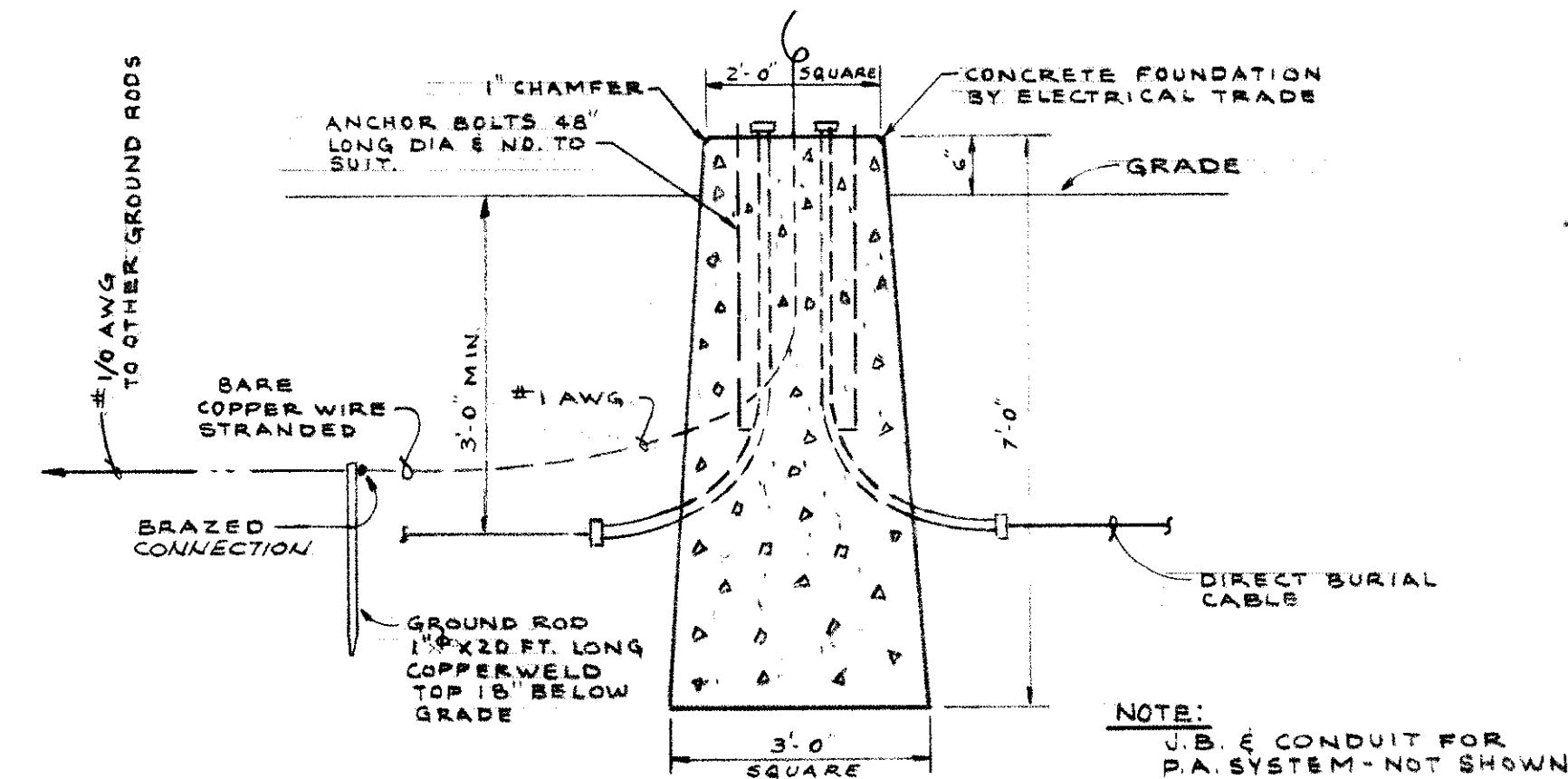
LIGHTING EQUIPMENT PER POLE.
REFER TO PLOT PLAN FOR NUMBER OF POLES

ITEM	MANUFACTURER	QUANT
FIXTURE	SPAULDING #OA-1000N-7	* 3
FIXTURE	SPAULDING #SPA-2	* 3
BRACKET	SPAULDING #215-B3 & 215-B4	* 1
POLE	SPAULDING #30-RST5-4	1
LAMP	1000W. M.V. (DELUXE WHITE)	3

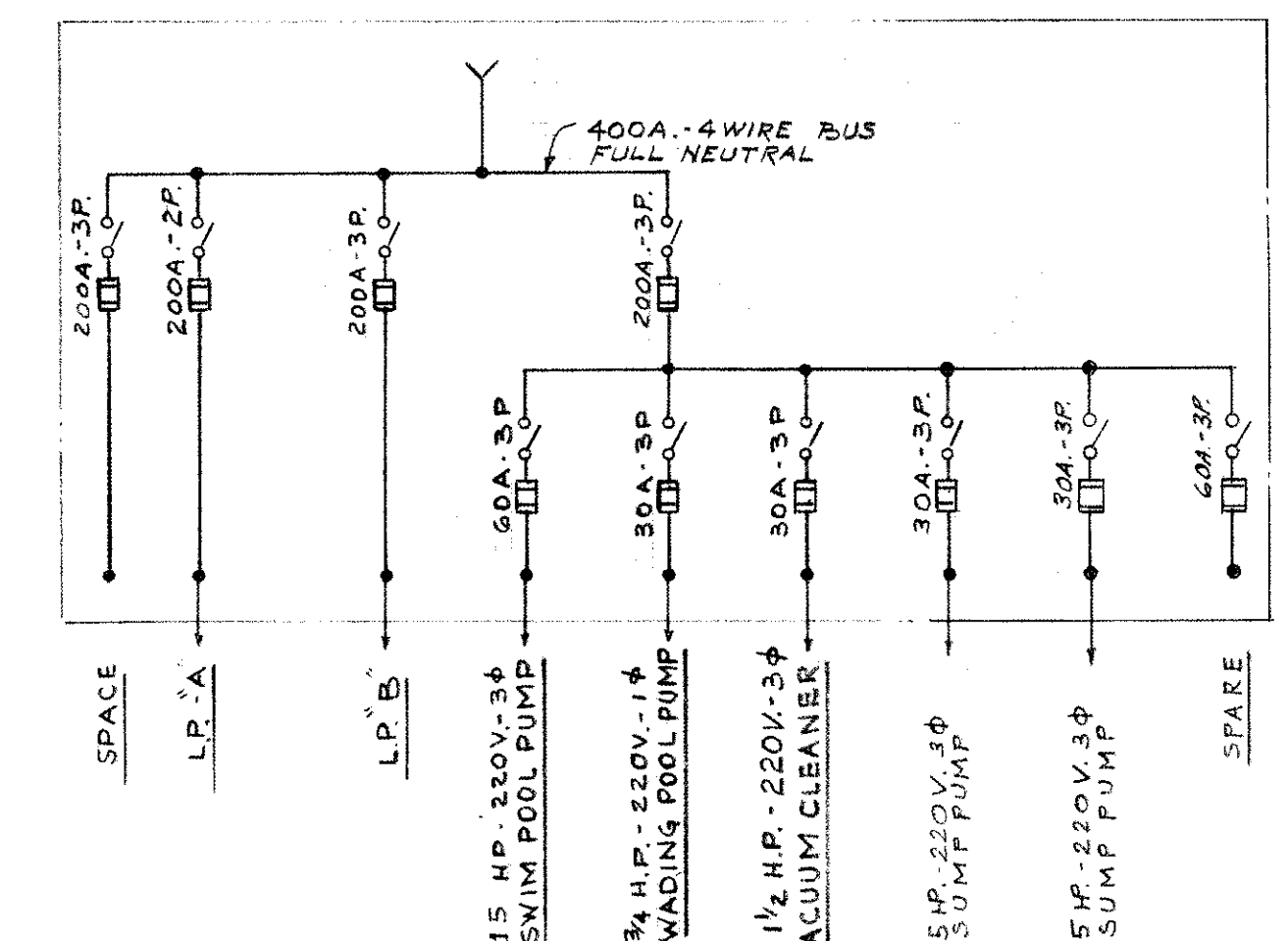
* 3-POLES ONLY REQUIRE 4 FIXT'S. SEE SITE PLAN SHEET "E".
FIXTURES TO HAVE BUILT-IN BALLASTS



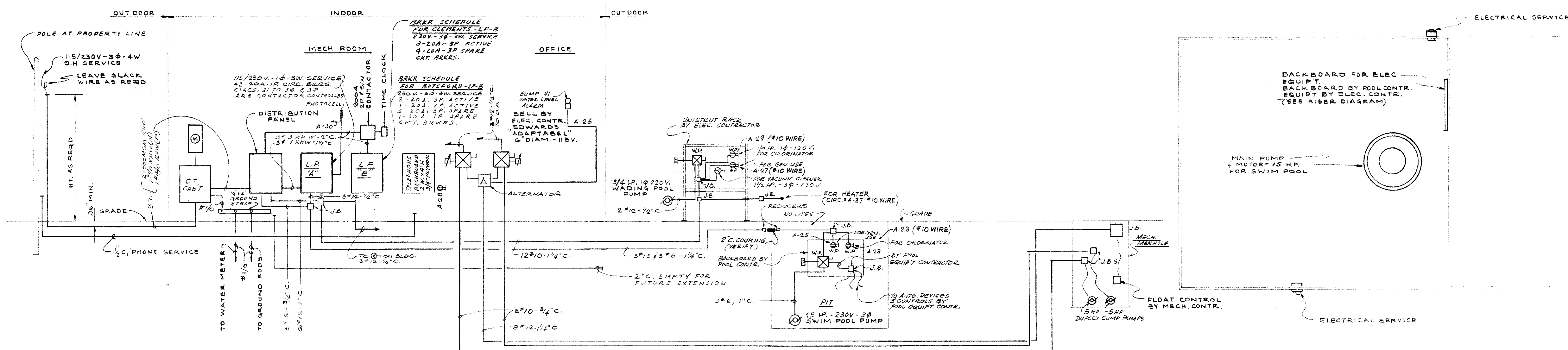
TYPICAL FLOODLT. WIRING



FLOODLIGHT POLE BASE DETAIL
NO SCALE



DISTRIBUTION PANEL SCHEMATIC DIAGRAM
NO SCALE



RISER DIAGRAM
NO SCALE;

PLAN - FILTER UNIT

NO SCALE

NOTE :
REFER TO MECH. DRAWINGS FOR
EQUIPMENT SCHEDULES AND
CONTROL DIAGRAMS.

- RECEPTACLE FOR GEN. USE AND FOR VACUUM TO ALT. #3 TO REMAIN.
- CHLORINATOR RECEPTACLE HAVING PUMP & STARTER TO BE DELETED UNDER ALT. #3
- UNINST. RACKS TO REMAIN & ALL ITEMS IN PIT TO REMAIN IN ALT. #3
- MAIN FEEDER FROM BLDG. TO RACK TO REMAIN UNUSED WIRES TO BE TERMINATED AT FIRST JB.
- ELECTRICITY SWITCH HAVING PUMP, AND DISTRIBUTION PANEL. PROVIDE SPACE ONLY.

RALLS
 HAMILL
 BECKER
 ASSOCIATES
 INC
 ARCHITECTS

LIVONIA
MICHIGAN
427-2870

INATOME
ASSOCIATES
CONSULTING
ENGINEERS

JOHN PSIHAS
ASSOCIATE
ELECTRICAL
ENGINEER

LEGEND

MUNICIPAL
SWIMMING POOLS
CITY OF LIVONIA

REVISIONS
JAN 2, 1969

DRAWN BY

CHECKED BY

DATED

PROJ. NUMBER

67-208

HEET NUMBER

F-3

2

PP46

PROPERTY LINE

EXIST. M.H.
7/C 630.08
1/E, 618.58

CONN. NEW 8" SAN.
TO EXIST. M.H. @
15. 619.00'
RECHANNEL BOT.

GENERAL NOTES

1. ALL WORK AND MATERIALS SHALL BE IN ACCORDANCE WITH THE CURRENT STANDARDS AND SPECIFICATIONS OF THE CITY OF LYONIA.
2. THE CONTRACTOR SHALL NOTIFY THE CITY OF LYONIA AT LEAST 48 HOURS PRIOR TO CONSTRUCTION OF WATER SERVICE AND TAPPING THE EXISTING SANITARY SEWER & GO" STORM SEWER.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES CAUSED BY HIS OPERATION.
4. TRENCHES UNDER OR WITHIN 4 FEET OF PROPOSED PAVEMENTS, DRIVEWAYS AND/OR SIDEWALKS SHALL BE BACKFILLED WITH APPROVED POROUS MATERIAL POWER TAMPED IN 12" LAYERS.
5. MECH. CONTRACTOR TO VERIFY HIGHER ELEVATIONS OF EXISTING UTILITIES BEFORE STARTING WITH NEW WORK.
6. NEW 3" WATER SERVICE SHALL BE CH. 15A SPEC. A 210-1152 OR A 210-1152 CLASS CC THICKNESS, CEMENT UNED CONFORMING W15A SPEC. 214-1152
7. NEW WATER SERVICE SHALL NOT BE CONNECTED TO EXIST WATER MAIN UNTIL NEW LINES HAVE BEEN SATISFACTORILY PRESSURED TESTED AND COLORIMETERED.
8. ALL SEWER PIPING SHALL MEET ASTM C-900 WITH APPROVED RUBBER OR PASTOSOL COMPRESSION TYPE JOINTS OR ASTM C-14X WITH MODIFIED GROOVED TONGUE AND RUBBER GASKET TYPE JOINTS (POLY-STE).
9. THE MAXIMUM ALLOWABLE INFILTRATION SHALL BE 0000 GAL/DAY PER FOOT OF DIAMETER PER LINE OF PIPE.
10. WHERE 2 UTILITIES CROSS, PROVIDE POROUS BACKFILL TAMPED IN 12" LAYERS TO PERMIT DEPTH OF 2' HIGHER UTILITY. A 6" MINIMUM SAND CUSHION SHALL BE PROVIDED BETWEEN UTILITIES.
11. NO WATER CONNECTIONS (STORM) SHALL BE MADE TO THE SANITARY SEWER SYSTEM.

**RALLS
HAMILL
BECKER
ASSOCIATES
INC
ARCHITECTS**

LIVONIA
MICHIGAN
427-2870

MUNICIPAL
SWIMMING
POOL

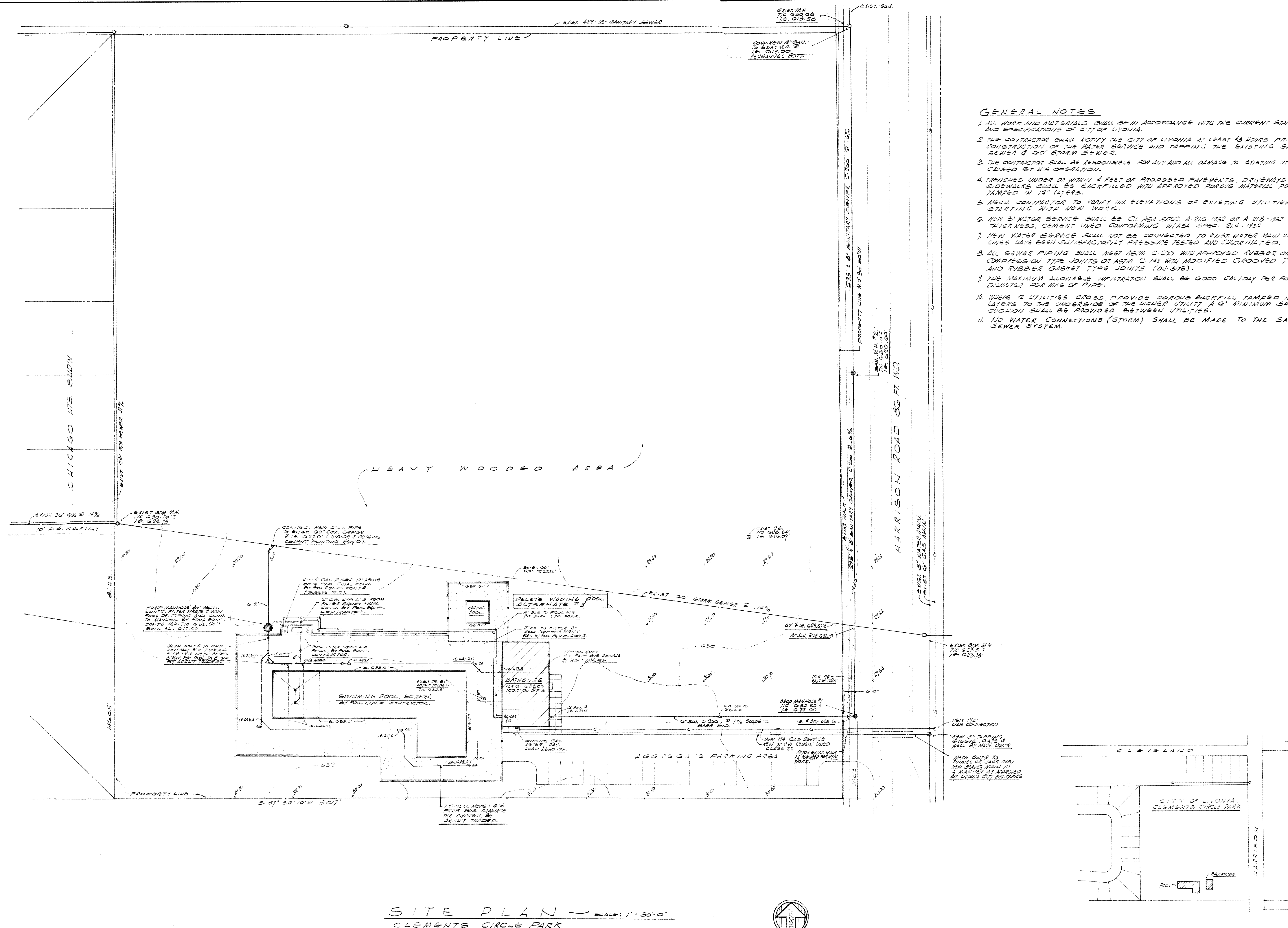
CITY OF
LIVONIA

REVISIONS
JAN. 2, 1969
APRIL 25, 1969
(RELOCATED SAN.
SEWER AS APPROVED
BY ENG. OFFICE
CITY OF LIVONIA)

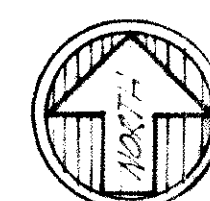
DRAWN BY
C. DE ANGELO'S
CHECKED BY

<u>INATOME</u>
DATED <u>OCT. 16, 1965</u>
PROJ. NUMBER <u>67-208-C</u>

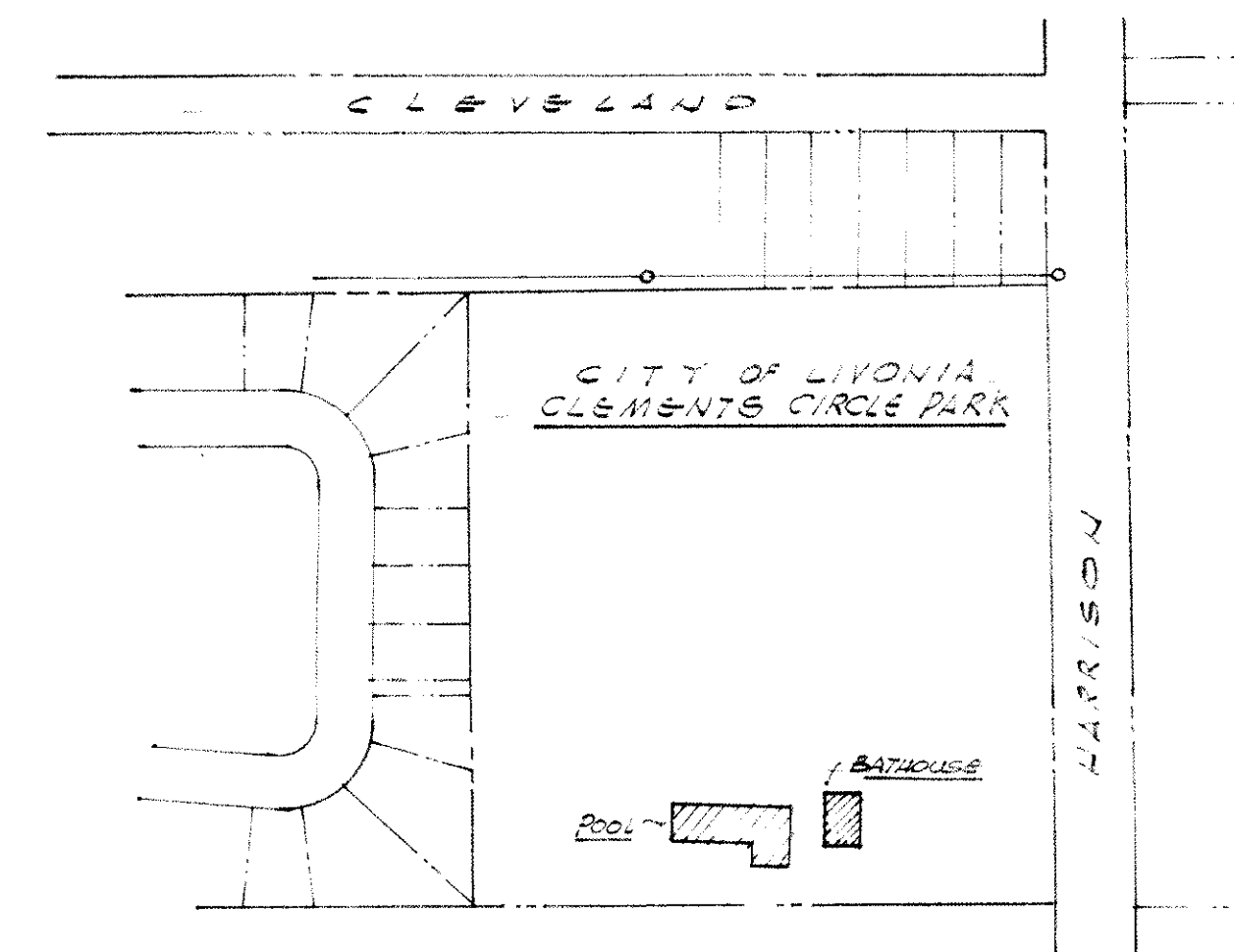
SHEET NUMBER
M-1



S I T E P L A N ~ SCALE: 1" = 30'-0"
CLEMENTS CIRCLE PARK



SITE LOCATION MAP



MANDATORY PRE-BID MEETING	

Project:	Botsford Fence Replacement	Meeting Date:	4/18/2023
Facilitator:	Stephanie Manoogian, Enna Bachelor	Place/Room:	Botsford Pool

Dave Lear

[illegible]



Botsford Pool Fence Replacement

Project Location:

Botsford Pool
19444 Lathers Livonia,
MI 48152

NOTICE TO BIDDERS

The City of Livonia will officially distribute bid documents through the Michigan Intergovernmental Trade Network (MITN). Copies of bid documents obtained from any other source are not considered official copies. The City of Livonia cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained in any information received from alternate sources. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information, if such information is issued. If you obtained this document from a source other than the source indicated, it is recommended that you register on the MITN site, www.mitn.info to obtain an official copy. This bid is issued by the City of Livonia Department of Parks and Recreation.

Important Dates

Project must be completed by October 31, 2023. Work may not be conducted between June 12 and Aug. 21, 2023.

Bid Documents Available: April 12, 2023

Mandatory Pre- Bid Site Visit: April 18, 2023, at 10 a.m. (19444 Lathers Street, Livonia, MI)

Last Day to accept questions: April 20, by 5 p.m.

Response Due Date: April 25, 2023, by 2 p.m.

Post-Bid Interviews: April 26-27, 2023

Pre-Bid Site Visits

A mandatory Pre-Bid meeting and site visit will be conducted April 18, 2023, at 10 a.m. Bids will not be considered from firms who do not attend the mandatory prebid meeting. Additional visits from firms who attended the mandatory prebid meeting and site visit may be scheduled by appointment with Stephanie Manoogian at smanoogian@livonia.gov or 734-466-2925.

BID SUBMITTALS

Bid submissions must be uploaded to the MITN website in Adobe Acrobat PDF format. No physical bids will be accepted.

RESPONSIVE BIDS

All pages and the information requested herein shall be furnished completely in compliance with instructions. The manner and format of submission is essential to permit prompt evaluation of all bids on a fair and uniform basis. Accordingly, the City reserves the right to declare as non-



Botsford Pool Fence Replacement

Each proposal shall be submitted on the proposal forms provided and shall be accompanied by a cashier's check or bid bond, executed by the proposer and Surety Company, payable to the City of Livonia in the amount of five percent (5%) of the accompanying proposal. Bid Proposal Guarantee shall provide assurance that the proposer will, upon acceptance of the proposal, execute the necessary Contract with the City of Livonia.

No proposal may be withdrawn after scheduled closing time for receiving proposals for at least one hundred twenty (120) calendar days. The right to accept any proposal, to reject any or all proposals and to waive irregularities in the proposal process is reserved by the City of Livonia. Portions of this Contract may be deleted due to unforeseen circumstances without compensation. Acceptance of any proposal does not constitute a binding agreement until a written Contract is signed by both parties.

The successful proposer will be required to furnish satisfactory Performance, Labor and Material, and Maintenance and Guarantee Bonds.



Botsford Pool Fence Replacement

responsive and reject an incomplete bid if material information requested is not furnished, or where indirect or incomplete answers or information is not provided. Any exceptions on the specification must be noted on the bid form.

INSTRUCTIONS TO BIDDERS

Please provide at least three (3) references, with contact name and phone number, of similar projects that you have done in the last five years.

Project Scope

1. Bid submission must include total work time needed to complete project, including any prep, cure and dry times. Lead time for materials must also be included.
2. All required permits, licenses, inspections, approvals and fees for installation and demolition work shall be secured, submitted, and paid for by the contractor, to any and all agencies. All work shall conform to all applicable codes, rules, and regulations.
3. Contractor is responsible for pool building and components, in addition to everything as stated herein for the duration of construction. No assumptions shall be made as to outside conditions or events, which may occur during demolition and installation, which could cause damage to the pool and piping.
 - a. In the event of damage, the contractor shall provide whatever monetary and labor means deemed necessary, as directed by the City of Livonia, to repair or replace and complete all work as described with the same standards.
4. Quantities shown herein or on the drawings are approximate and are provided for general information purposes only. Any quantities or measurements stated are estimates only and each contractor is responsible for taking their own measurements.

FENCE REMOVAL AND REPLACEMENT

- A. Remove and properly dispose of existing barbed wire perimeter fence and interior fencing.
- B. Removal of existing materials from the site is the responsibility of contractor.
- C. Replace fencing with no-climb fencing with a minimum of 8 ft high for perimeter fencing and 4 ft high for interior fencing as outlined below.
 1. Exterior 8ft high fence is approximately 875 linear feet
 2. Interior 4ft high fence is approximately 160 linear feet

SPECIAL CONSIDERATIONS

- A. The west exterior fence line has posts attached to support the waste pipeline from our equipment mechanical room. The contractor will need to fabricate support while the fence line is being removed and attach the existing posts to the new fence.
- B. Existing fence posts are anchored in both cement and soil. Those anchored in cement will require cement work as specified.



Botsford Pool Fence Replacement

FENCE SPECIFICATIONS

Replace approximately 875 linear feet of our outside perimeter fence and approximately 160 linear feet of our interior fence, including 4 swing gates.

STRUCTURAL PERFORMANCE:

- A. Chain-link fence and gate frameworks shall withstand the design wind loads and stresses for fence height(s) and under exposure conditions indicated according to ASCE/SEI 7:
 - 1. Design Wind Load: 105 mph (3-second gust).
 - a. Minimum Post Size and Maximum Spacing: Determine according to CLFMI WLG 2445, based on mesh size and pattern specified.

CHAIN LINK FENCE FABRIC

- A. Provide fabric in one-piece heights measured between the top and bottom of outer edge of selvage knuckle or twist according to "CLFMI Product Manual" and requirements indicated below:
 - 1. Fabric Height:
 - a. Exterior Fence: 8-feet
 - b. Interior Fence: 4-feet
 - 2. Steel Wire for Fabric: Wire diameter of 0.192 inch.
 - a. Mesh Size: 1 inch
 - b. Polymer-Coated Fabric: ASTM F 668, Class 1 over zinc-coated steel wire.
 - i. Color: Black, according to ASTM F 934

FENCE FRAMEWORK

- A. Posts and Rails: ASTM F 1043 for framework, including rails, braces, and line; terminal; and corner posts. Provide members with minimum dimensions and wall thickness according to ASTM F 1043 or ASTM F 1083 based on the following:
 - 1. Fence Height:
 - a. Exterior Fence: 8-feet
 - b. Interior Fence: 4-feet
 - 2. Heavy-Industrial-Strength Material: Group IA, round steel pipe, Schedule 40.
 - 3. Horizontal Framework Members: top and bottom rails according to ASTM F 1043.
 - 4. Polymer coating over metallic coating.
 - a. Color: Match chain-link fabric, according to ASTM F 934.

SWING GATES

Two maintenance gates need to be replaced on the exterior fence and two entrance gates need to be replaced on the interior fence.

- A. General: ASTM F 900 for gate posts and single swing gate types.
 - 1. Gate Leaf Width



Botsford Pool Fence Replacement

- a. North Maintenance Gate: Minimum 15-feet
 - b. East Maintenance Gate: Minimum 4-feet
 - c. West Entrance Gate: Minimum 4-feet
 - d. East Entrance Gate: Minimum 4-feet
2. Framework Member Sizes and Strength: Based on gate fabric height of more than 72 inches.
- B. Pipe and Tubing:
 1. Zinc-Coated Steel: ASTM F 1043 and ASTM F 1083; protective coating and finish to match fence framework.
 2. Gate Posts: Round tubular steel.
 3. Gate Frames and Bracing: Round tubular steel.
- C. Frame Corner Construction: Welded.
- D. Hardware:
 1. Hinges: 180-degree outward swing, unless noted otherwise.
 2. Latch: Permitting operation from both sides of gate with provision for padlocking accessible from both sides of gate.

FITTINGS

- A. Provide fittings according to ASTM F 626.
- B. Finish: Metallic Coating for Pressed Steel or Cast Iron: Not less than 1.2 oz./sq. ft. of zinc.
 - a. Polymer coating over metallic coating.

GROUT AND ANCHORING CEMENT

- A. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C 1107/C 1107M. Provide grout, recommended in writing by manufacturer, for exterior applications.
- B. Anchoring Cement: Factory-packaged, nonshrink, nonstaining, hydraulic-controlled expansion cement formulation for mixing with water at Project site to create pourable anchoring, patching, and grouting compound. Provide formulation that is resistant to erosion from water exposure without needing protection by a sealer or waterproof coating, and that is recommended in writing by manufacturer for exterior applications.

CONCRETE PAD

- A. Remove and replace 4" thick concrete padding, including 6" thick 21AA base where specified.
 1. Interior fence posts are currently anchored in cement, concrete pad will require replacement after removal.
 2. The North entrance gate will require concrete pad replacement after removal.
 3. The East interior swing gate and subsequent concrete pad with deteriorating concrete will require replacement.
- B. Concrete must be sawcut full depth to create clean edges prior to replacement.



Botsford Pool Fence Replacement

LAWN RESTORATION

- A. Where established grass areas are disturbed by the Contractor's operation, he shall provide unless otherwise specified, not less than 3" of approved topsoil and shall grade and seed with Michigan Department of Transportation Class "A" seeding, mulch and fertilizer all in accordance with section 816 and 917 of the 2021 Michigan Department of Transportation Standard Specifications. All work shall be done in an approved manner and seed shall be covered by light raking or dragging and then rolled with a light roller.
- B. Where established lawn areas are disturbed by the Contractor's operations, he shall provide, unless otherwise specified, not less than one inch (1") of approved topsoil and shall grade, sod with approved first quality Kentucky Blue Grass, consisting of weed free turf freshly cut from an established nursery, and fertilized with a 10-6-4 commercial type fertilizer at the rate of 200 pounds per acre.
- C. All work shall be done in accordance with Section 816 and 917 of the 2021 Michigan Department of Transportation Standard Specifications.
- D. Unless otherwise called for in the proposal, the contractor shall receive no extra compensation for seeding or sodding. All such costs shall be considered incidental to the work and included in the unit prices.

EXECUTION

PREPARATION

- A. Stake locations of fence lines, gates, and terminal posts. Indicate locations of utilities, lawn sprinkler system, underground structures, benchmarks, and property monuments.

CHAIN-LINK FENCE INSTALLATION

- A. Install chain-link fencing according to ASTM F 567 and more stringent requirements specified.
- B. Post Excavation: Drill or hand-excavate holes for posts to diameters and spacings indicated, in firm, undisturbed soil.
- C. Post Setting: Set posts in concrete at indicated spacing into firm, undisturbed soil.
 - 1. Verify that posts are set plumb, aligned, and at correct height and spacing, and hold in position during setting with concrete or mechanical devices.
 - 2. Concrete Fill: Place concrete around posts to dimensions indicated and vibrate or tamp for consolidation. Protect aboveground portion of posts from concrete splatter.
 - a. Concealed Concrete: Place top of concrete 2 inches below grade to allow covering with surface material.
 - 3. Post Base must be a minimum depth of 42" and width must properly support the fence.
 - a. Minimum width is 18", preferably 24"
- D. Terminal Posts: Install terminal end, corner, and gate posts according to ASTM F 567 and terminal pull posts at changes in horizontal or vertical alignment of 15 degrees or more.
- E. Line Posts: Space line posts uniformly at 96 inches o.c.



Botsford Pool Fence Replacement

- F. Chain-Link Fabric: Apply fabric to outside of enclosing framework. Leave 2-inch bottom clearance between finish grade or surface and bottom selvage unless otherwise indicated. Pull fabric taut and tie to posts, rails, and tension wires. Anchor to framework so fabric remains under tension after pulling force is released.

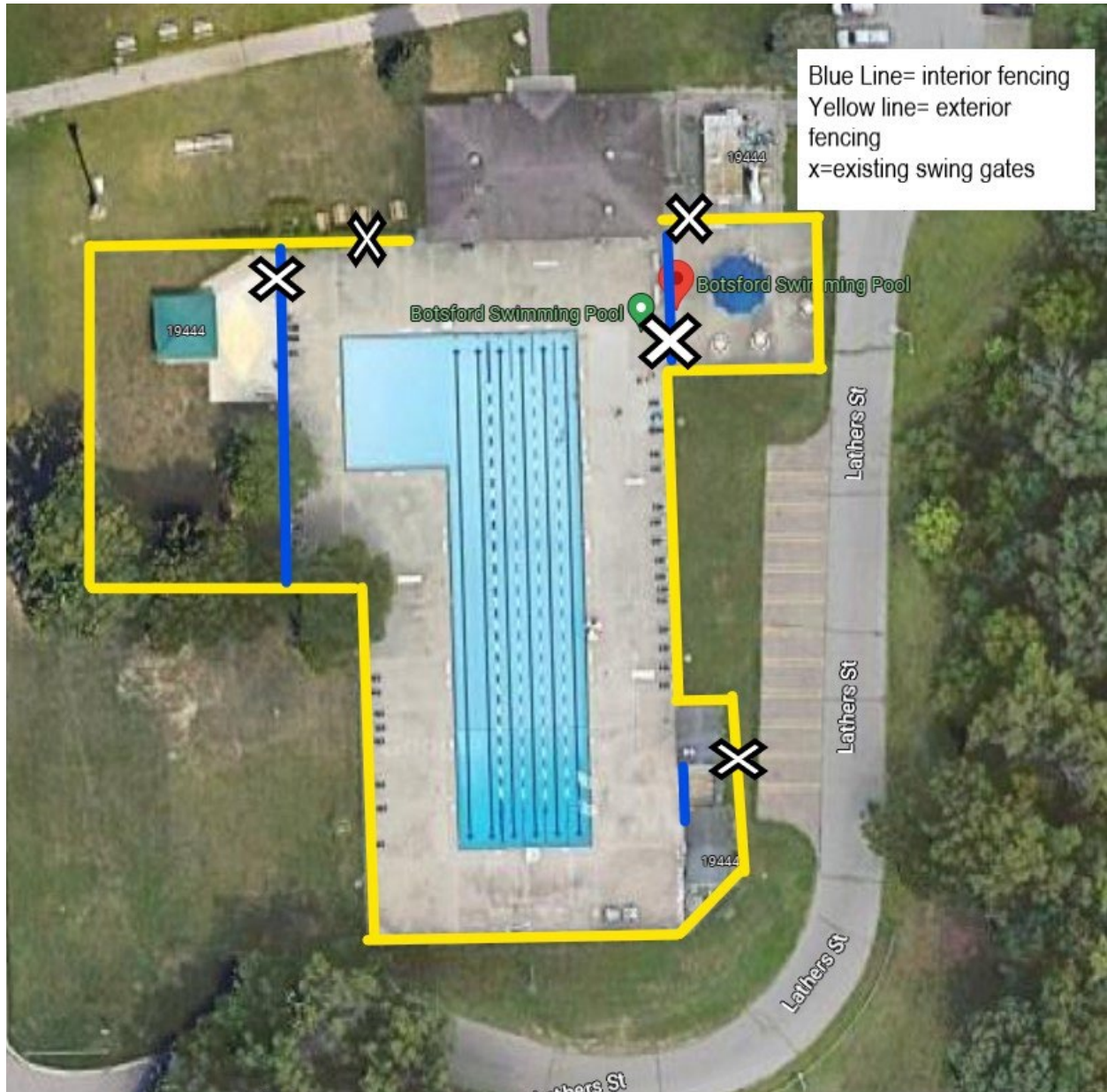
ADJUSTING

- A. Gates: Adjust gates to operate smoothly, easily, and quietly, free of binding, warp, excessive deflection, distortion, nonalignment, misplacement, disruption, or malfunction, throughout entire operational range. Confirm that latches and locks engage accurately and securely without forcing or binding.
- B. Lubricate hardware and other moving parts.



Botsford Pool Fence Replacement

PHOTOS





Botsford Pool Fence Replacement



Concrete Replacement of East Entry Gate



West Entry Gate



Botsford Pool Fence Replacement



Cement Corner Anchor



East Interior Fence



Botsford Pool Fence Replacement



East Maintenance Gate



North Entry Gate- Will not be replaced with a gate, just fence.



Botsford Pool Fence Replacement



North Maintenance Gate



Wasteline Support



Botsford Pool Fence Replacement



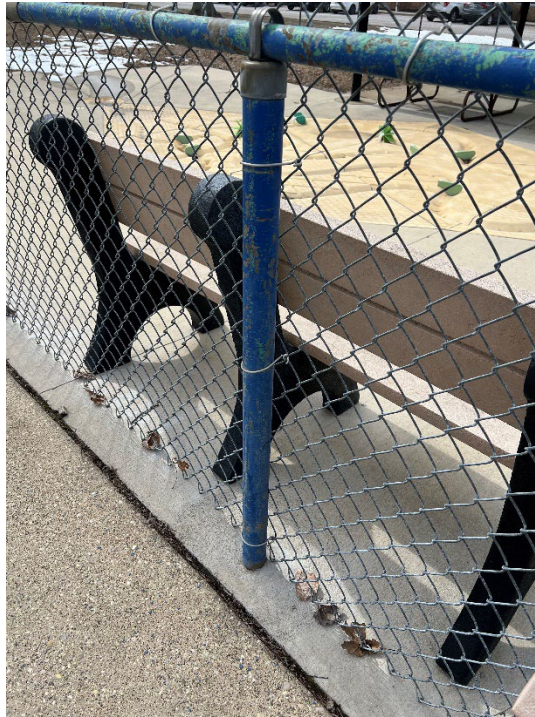
West Entry Gate



West Interior Fence Line



Botsford Pool Fence Replacement



West Interior Posts

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

12. REQUEST TO WAIVE THE CITY'S FORMAL BIDDING PROCESS AND APPROVE AN ANIMAL SHELTERING AGREEMENT BETWEEN THE CITY OF LIVONIA AND THE MICHIGAN HUMANE SOCIETY: Department of Public Works, Animal Control Division, re: for the period of March 1, 2023, to December 31, 2023, with a boarding/holding fee increase to \$5,726.25 per month.

Don Rohraff, Director of Public Works, presented the request to Council. He indicated representatives from the Humane Society are present for questions.

President Jolly said he understands the need but the jump in price in 2018 was unlike any other vendor in the city. This increase is 20 to 25% and is going up about \$1,200 a month while getting significantly less services than in the past. He suggested we touch base with other communities and see if there's an opportunity for different shared resources.

Don indicated they have spent the last several months reaching out to different communities, shelters and other places to see if they could find or coordinate services.

Councilmember McIntyre said the contract expired in March and she doesn't understand why Council wasn't informed prior to accepting a month-to-month agreement. She asked Paul Bernier services are being done without a contract in place. Paul said we are on a month-to-month basis and probably should have brought it up sooner, but we thought we would be able to find other services.

Vice President Toy indicated the Michigan Humane Society has always been a sole source. She said perhaps we need to look at licensing and if that might be of help. She also asked where injured animals would be taken.

Don indicated we have been going back and forth with the Law Department and the Humane Society trying to see if we could negotiate. We do have another vet we can take animals to on an after-hours or holiday basis. Councilmember McIntyre verified the price would be in addition to the amount paid to the Humane Society.

Vice President Toy mentioned Tailwaggers stating they are not an intake facility. She would like to hear from them too.

President Jolly said he recently used an emergency vet and quickly incurred a \$2000 bill. He asked how we could pay these bills and if there is anything in place to recapture costs from pet owners. Paul Bernier said we do try to recuperate as much as we can in the criminal process. He estimates we collect less than 50% in restitution.

Councilmember McCullough asked Don if we tried to put this on an RFP on MITN. Don said we have not but have reached out to Taylor, Southfield, Huron, and Washtenaw and other communities. Councilmember McCullough said MITN has a vast reach and understands we are stuck with this for one year but suggests we try that going forward. Don indicated we tried to partner with other communities and have talked about how it might be brought in house. Councilmember McCullough asked who at emergency care decides if we treat or euthanize an animal.

Councilmember McIntyre gave an example: we pick up an animal in terrible condition that isn't chipped and take them to a vet then we say the taxpayer is now on the hook. She would like to know what other communities do. Don said every city is different, Wayne houses animals to a certain point before taking them to the Humane Society. He also clarified that there is an extra cost at the Humane Society for treating injured animals as well.

Vice President Toy asked if Council could address the representatives from the Humane Society.

Laura Bolden, Michigan Humane Society, stated the City has not had any after hours emergency care since the new contract at the end of the year. Additionally, after hour care would be a matter of stabilizing the animal and they could come to the facility once they open.

Vice President Toy ask who could come and pick up the animal from the emergency facility. Laura said Animal Control could bring them during business hours. Vice President Toy asked why they no longer see animals after hours and Laura explained that they no longer have a vet on site. The previous standard was to euthanize after hours and care has evolved so they now need to see the emergency vet.

Vice President Toy asked why such a large increase. Laura explained the cost of care for animals is \$689.00 on average. Vice President Toy asked if housing and food are considered caring for them. Laura said it includes any care that is needed until they are claimed or adopted. She said reclaimed animal cost charged to owners is credited to the City. Of the 519 animals taken last year, 135 were reclaimed at an average of \$100 per animal and mostly dogs. The animals must also be licensed before they go home. They don't recommend any specific emergency care facility as it is a conflict of interest.

Councilmember Bahr asked Don why we wouldn't use MITN. Don said it's a sole supplier situation and there's not a lot of competition out there. Councilmember Bahr asked if there was competition, and it was on MITN if we would get anything and what

happens if this is not approved. Don said we would continue month-to-month and can put it out on MITN. Councilmember Bahr asked about cost savings for a contract versus month-to-month. Don said the cost is the same and we have a 30 day out clause.

Councilmember Bahr offered approving resolution with a referral to the Public Safety and Health Committee to get a report from the Administration as they invest other options.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

12.

DPW
March 24, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO WAIVE THE CITY'S FORMAL BIDDING PROCESS AND APPROVE AN ANIMAL SHELTERING AGREEMENT BETWEEN THE CITY OF LIVONIA AND THE MICHIGAN HUMANE SOCIETY: Department of Public Works, Animal Control Division, re: for the period of March 1, 2023 to December 31, 2023, with a boarding/holding fee increase to \$5,726.25 per month.

BACKGROUND DETAILS

The Michigan Humane Society (MHS) has provided the animal sheltering service for the City's Animal Control Program since August 1984. Previously, City Council approved a three-year contract between the City and MHS. Said contract encompassed January 1, 2021 to December 31, 2023. In late 2022, we were informed by MHS that they would only accept 1-year contracts effective immediately. As a result, our current contract "expired" March 1, 2023. The contract allows for either party to terminate with 30-day notice. We have been presented with a new contract with the following changes:

1. The monthly "boarding/handling flat fee will increase from \$4,581 to \$5,726.25 (25% increase). The last increase in this fee was in 2018 (22.56%).
2. The city will document the reasoning for any animal delivered to MHS with a "do not release" directive.
3. The city will provide adequate documentation of any injury or harm done to animals during capture and transport.
4. All ACO vehicles must be equipped with functioning microchip scanners. All animals must be scanned before transport to MHS and a log provided showing they are unable to contact the owner.
5. The city shall provide MHS with evidence of membership with the Municipal Risk Authority.
6. After hours or non-ordinary business hours, drop offs will be limited only to animals which are healthy and do not require medical attention.

The only other major change will be that the City can no longer take animals who are injured or need emergency medical attention to MHS after normal business hours, holidays, etc. This will require the City to contract with an "emergency vet" for these calls at an additional cost.

In 2022, 519 animals were taken to the MHS by Livonia Animal Control officers after attempts to find or contact their owners failed (no tags, no license, no chips).

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

Approve the Animal Sheltering Agreement between the City of Livonia and The Michigan Humane Society, 30300 Telegraph Road, Suite 220, Bingham Farms, Michigan 48025, to provide a service facility for the humane sheltering and care of animals for the period March 1, 2023 to December 31, 2023.

Waive the formal bidding process in accordance with Section 3.04.140.D.2. of the Livonia Code of Ordinances, as amended, since competitive bidding is not available for this specialized type of service.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Funds for this service are provided in the following accounts: (Average \$66K/year)

101-000-602-000 (animal boarding)

226-529-805-000 (animal collection)

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

N/A

DETAILED WORK BEING PERFORMED

N/A

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

N/A

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

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REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): N/A

ATTACHMENTS

1. 2022 Yearly Stats
2. MHS Animal Sheltering Agreement for 2023

APPROVED BY



Date: March 13, 2023

Douglas L. Moore, MSA, Assistant Director of Public Works



Date: March 15, 2023

Don Rohraff, Director of Public Works



Date: April 26, 2023

Michael Slater, Finance Director



Date: April 26, 2023

Paul Bernier, City Attorney



Date: April 28, 2023

Maureen Miller Brosnan, Mayor

Livonia Animal Control 2022 performance:

- Responded to 927 requests for service. The breakdown of these requests is:
 1. 411 dog complaints (44 bites)
 2. 162 cat complaints (2 bites)
 3. 295 wildlife complaints (3 bites)
 4. 28 inspections of pet stores, boarding kennels, and vicious animals
 5. 11 mutual aid assists
- A total of 630 animals were impounded as a result of these calls. In addition, 109 violations were found and cited.
- Overall 519 domestic animals were brought into Michigan Humane. Nearly 90% percent of those animals were adopted, fostered, returned to their owner, and/or released!
- Hosted and attended forensic training on death by dog investigations and dog fighting. Attendees ranged from all over the United States.
- Conducted 20 hours of in-service training for all Livonia Police Officers. Material covered included animal bites, animal behavior, basic handling, and cruelty investigations.
- Completed 16 hours of in-service training with the Michigan Association of Animal Control Officers.
- Provided training hours for surrounding Animal Control Officers working towards their state certification.
- Received certification from CODE 3 Associates as Certified Animal Cruelty Investigators.
- Attended the ERAIL simulation at MSU and received certification for emergency response. (Emergency Response to Accidents Involving Livestock)
- Participated in numerous community events including Touch-A-Truck, Passport to Safety Day, Career Day, and more!

ANIMAL SHELTERING AGREEMENT

THIS AGREEMENT ("Agreement") is executed on _____ (the "Execution Date"), but effective as of March 1, 2023 (the "Effective Date") by and between the City of Livonia (the "City") whose principal address is 33000 Civic Center Drive, Livonia Michigan 48154 and MICHIGAN HUMANE whose principal address is 30300 Telegraph, Suite 220, Bingham Farms, MI 48025-4509.

WHEREAS, the City and Michigan Humane desire to contract for Michigan Humane to assume certain responsibilities to assist in the enforcement of the animal laws and regulations of the State of Michigan and the ordinances of the City; and

WHEREAS, the parties desire to set forth the terms of their agreement in a written document.

THEREFORE, for valid consideration received, the parties agree as follows:

SECTION I **Certain Definitions**

The following capitalized words and phrases used in this Agreement shall have the following meanings:

1.01 "**Animal Shelter**" shall mean a facility owned and operated by Michigan Humane to care for impounded and other animals.

1.02 "**Animal(s)**" includes all dogs, cats, wildlife, rodents, reptiles, and all other animals commonly kept as domestic pets and livestock.

1.03 "**Euthanasia**" means the humane destruction of animals.

1.04 "**Impounded Animals**" means all dogs, cats, wildlife, rodents and all other animals commonly kept as domestic pets or livestock which are impounded (as strays or seized animals) and confined at the Animal Shelter by agents of the City/Township or others in carrying out its rabies and animal control programs.

1.05 "**Michigan Penal Code**" means The Michigan Penal Code, Act 328 of 1931, as amended.

1.06 "**Owned Animals**" means any pet released directly to Michigan Humane by the owner(s) or by any person having been entrusted by the owner(s) with the care, control, custody and right to make disposition thereof.

1.07 "**Owner**" means that person or those persons having all rights of ownership of the subject animal including the right to transfer ownership, but does not include employees or agents of the City or other governmental agencies when acting pursuant to City ordinance, Michigan statute, or order of a court of competent jurisdiction.

1.08 "**Pick-up Fees and Impounding Fees**" means those charges to an Owner upon his or her application to reclaim a dog or cat which, by action of the City, or others, has been impounded and shall include fees for all basic animal care services provided by Michigan Humane as outlined in Section 4.02. The assessment of Pick-up Fees and Impounding Fees, as defined above, to an Owner shall be determined by the City.

1.09 "**Rabies**" is a specific infectious disease of certain animals, especially dogs, which may be communicated to humans by direct inoculation, as by a bite by an infected animal.

1.10 "**Required Holding Period**" means the time period required for holding stray animals or any animal suspected to be infected with rabies or an animal quarantined or isolated as provided by Michigan statute or City/Township

ordinance or directive, including without limitation, order(s) of a court or tribunal, or an amendment to either, whichever is greater.

1.11 **"Term"** means the period commencing the Effective Date and continuing until December 31, 2023 unless sooner terminated in accordance with Section 4.01 (the "Term").

Other capitalized words and phrases shall have such meanings as are ascribed to such respective capitalized words and phrases in this Agreement where expressly defined.

SECTION II

Duties of Michigan Humane

Michigan Humane shall, during the Term of this Agreement, perform the following duties:

2.01 **Animal Shelter**. Maintain an Animal Shelter adequate to provide the services required by this Agreement. Allow the City to register its municipality as an animal shelter at 900 N. Newburgh, Westland, Michigan 48185 solely to house animals in accordance with regulations from the Department of Agriculture.

2.02 **Adequate Shelter for Animals**. Provide adequate food, water, shelter and humane care for all animals impounded by the City and delivered to Michigan Humane, as well as such animals as are brought to the Animal Shelter from within the jurisdictional limits of the City/Township by any party until placed or otherwise humanely disposed of in accordance with the applicable laws and ordinances consistent with the provisions of this Agreement.

2.03 **Cooperate with Authorities -- Animal Bitings**. Upon the request of authorized officers, agents and employees of the City, cooperate with respect to investigations of persons bitten by animals within the jurisdictional limits of the City.

2.04 **Adequate Shelter -- Isolated Animals**. Provide adequate food, water, shelter and humane care for any animal which is suspected of being infected with rabies, or which is quarantined or isolated at the instruction of the City, for such period of time as may be required by applicable law.

2.05 **Regular Business Hours**. Maintain regular business hours at the Animal Shelter for the purpose of transacting business, including the performance of its duties under this Agreement and for the purpose of receiving animals, and consistent with the reasonable provisions of the ordinances of the City, for accepting applications for the return of impounded animals. Michigan Humane will make reasonable efforts, by telephone or mail, to notify owners of identifiable animals which come into the possession of Michigan Humane.

2.06 **Cooperate with Authorities -- Animal Cruelty**. Upon the request of the City, its residents or others consistent with the provisions of the laws and regulations of the State of Michigan, cooperate in the investigation of reports of cruelty to animals or violations of laws and regulations relating to animal welfare.

2.07 **Vaccination**. Provide that all dogs and cats of required vaccination age released by Michigan Humane to residents of the City shall have been vaccinated against rabies or have proof shown of vaccination against rabies within the legally required time period to be released.

2.08 **Pick-up Fees and Impounding Fees**. Provide for the collection of Pick-up Fees and Impounding Fees. All Pick-up Fees and Impounding Fees collected from Owner(s) will be deducted from the monthly billing invoice.

2.09 **Records**. Keep accurate financial records and account to the City monthly for all fees collected on behalf of the City. Michigan Humane will permit the City, upon reasonable advance notice and during normal business hours, to inspect and audit Michigan Humane records maintained pursuant to this Agreement.

2.10 Indemnification. Indemnify and hold harmless the City from any and all demands, claims, judgments or causes of action, and from all expenses that may be incurred in investigating or defending against same, arising as a result of the negligent acts or omissions of Michigan Humane, its agents or employees, in the performance of this Agreement.

2.11 Insurance. Carry, at its own expense, insurance in an amount not less than Two Hundred Fifty Thousand dollars (\$250,000) for the benefit of and to protect itself and the City against all such demands, claims, judgments or cause of action; and carry at its own expense, fidelity insurance coverage in an amount not less than Fifty Thousand Dollars (\$50,000) covering all of its agents or employees, who in the exercise of their duties, collect or have custody of money belonging to the City.

2.12 Investigating Crimes Against Animals.

A. Michigan Humane shall use commercially reasonable efforts to cooperate with all investigations including providing information, subject to §4.02 below, for the successful prosecution of all acts involving Chapter 6 code of ordinances. Requests for assistance and/or Michigan Humane Investigator response will be at the discretion of Livonia Animal Control and its agents.

B. In its discretion, the City attorney, or county prosecutor, as applicable, will process and authorize search warrants and arrest warrants based on information provided by Michigan Humane. The City may request assistance from Michigan Humane with this process and Michigan Humane shall use commercially reasonable efforts to comply with such requests for assistance.

C. The City law enforcement officers, or county sheriffs, as applicable, will process arrest warrants based upon the findings of Michigan Humane staff, including entering such warrants in the LEIN system after the warrants are executed by a judge.

D. Michigan Humane will use commercially reasonable efforts to cooperate with the City law enforcement officers, or county sheriffs, as applicable, to execute search warrants secured as the result of a Michigan Humane investigation into suspected crimes against animals. Michigan Humane will notify Livonia Animal Control and/or its agents prior to the execution of such warrant within the city limit of Livonia. Michigan Humane will secure any animals and provide any necessary services to the animals pursuant to the terms of this Agreement.

E. Michigan Humane will cooperate with the City attorney, or county prosecutor, as applicable, to testify in court as necessary as fact/res gestae witnesses only at no additional cost noted in Section 4.02 (B) (ix). Any request for assistance from Michigan Humane beyond the foregoing, such as, by way of example, expert witness testimony in veterinarian medicine, shall be subject to the fee schedules set forth in Section 4.02(B)(ix) below.

SECTION III
Duties of the City

The City shall, during the Term of this Agreement, perform the following duties:

3.01 Duty to Advise of Relevant Laws. Furnish Michigan Humane with an adequate supply of the text of all applicable laws and regulations dealing with dogs and cats and other animals and promptly furnish Michigan Humane with adequate copies of all new acts, amendments, regulations, or other applicable legislation.

3.02 Duty to Document “Do Not Release”. In an effort to promote transparency and avoid unintended miscommunication with the animal(s) owners, the City shall use reasonable efforts to provide Michigan Humane with documentation and/or information supporting why an animal(s) has been marked as “Do Not Release” or

“Must Speak with Owner Before Release.” The City shall use reasonable efforts to respond to Owner inquiries within the same day.

3.03 Humane Treatment; Animal Tranquilization Standards. Ensure that all City employees charged with the duties of picking up, holding, transporting, and unloading animals do so in a humane manner, minimizing the risk of harm or injury to the animal(s) while maintaining officer and public safety in accordance with current policies and procedures. In any and all instances in which an animal(s) has sustained an injury prior to being presented to Michigan Humane, the City must provide Michigan Humane with adequate documentation addressing the nature and cause, when known, of the injury. The City, its employees and agent shall follow all State of Michigan approved training, standards and protocols on Animal Field Sedation, including, without limitation, those procedures, including the recommended drug/dosing protocols, set forth in the Michigan Humane Field Tranquilization Standards and Protocols attached as **Addendum-A**. Michigan Humane shall report to the State of Michigan and/or appropriate regulatory authorities any instance in which the protocols for controlled substance dosing are not followed, resulting in injury and/or death to the animal(s).

3.04 Microchip Scanning. City shall use reasonable efforts to provide its ACOs with access to functioning microchip scanners. All scanning of animal microchips shall take place in the field when possible, as determined by the responding officer.

3.05 Indemnification. Indemnify and hold harmless Michigan Humane from any and all demands, claims, judgments or causes of action arising from or growing out of the intentional acts or omissions of the City, its agents or employees in the performance of this Agreement. The City shall be self-insured in accordance with its membership of the Michigan Municipal Risk Authority and shall provide Michigan Humane with evidence of such membership upon written request by Michigan Humane. Recourse under this provision shall not exceed Fifty Thousand Dollars (\$50,000), and shall not function as an increase in fees for Michigan Humane’s services under this Agreement. The City shall be self-insured in accordance with its membership in the Michigan Municipal Risk Management Authority (“MMRMA”) and shall provide Michigan Humane with evidence of such membership upon written request by Michigan Humane. Such insurance shall be for the benefit of and to protect itself and Michigan Humane.

3.06 Building Access. Full access to Michigan Humane Facilities for animal drop off shall be provided to the City during ordinary business hours and dates as posted and updated by Michigan Humane from time to time as necessary. All changes to business hours and/ or closing to the general public resulting in restricted access and/ or reduced services, shall be submitted to the City of Livonia in writing with reasonable advanced written notice. All drop off(s), or related requests by the City to drop off, animal(s) during after-hours/non-ordinary business hours and dates shall be limited/non-excessive or only with respect to animal(s) which are healthy and/or otherwise do not require immediate medical/veterinarian attention.

3.07 Coordination of Information Submission. All questions, statements, requests, concerns of the City, its employees and agents relating to this Agreement and Michigan Humane’s performance thereunder must be brought to a member of Michigan Humane’s management. Requests for additional services to be performed by Michigan Humane must be in writing, including medical write-ups, services for court holds, staff statements, end of year documentation requests. Request for such documents shall be provided in a reasonable amount of time in advance to Michigan Humane as to not interfere or inhibit the prosecution or investigation of a crime involving animals and Michigan Humane shall use commercially reasonable efforts to timely provide the requested information/documentation.

SECTION IV

Miscellaneous

4.01 **Termination.** Either party may unilaterally terminate this Agreement upon thirty (30) days written notice to the other party.

4.02 **Fees.** The City shall pay the following fees to Michigan Humane for services under this Agreement:

A. A boarding/handling flat fee of \$5,726.25 per month (the "Flat Fee") shall be paid monthly by the City to Michigan Humane for each animal from within the City's jurisdictional limits impounded by action of the City, or any other party, and housed or accepted by Michigan Humane. Such fee shall cover up to the first ten (10) days of the holding requirements or handling of animals from the City as set forth by City ordinance or the required holding period as set forth by Michigan statute (the "Initial Holding Period"). Fees shall be payable monthly by the City upon receipt of an invoice from Michigan Humane covering the previous calendar month's operations. Terms of payment are net thirty (30) days with a one and one-half percent (1.5%) per month service charge on all past-due balances. The City shall be credited for all Pick-up Fees and Impounding Fees collected by Michigan Humane. The credit shall appear on Michigan Humane's monthly invoice, reflecting the Pick-up Fees and Impounding Fees collected during the previous calendar month's operations. To the extent that the Pick-up Fees and Impounding Fees collected in a given month exceed the total Invoice for that month, Michigan Humane shall carry over the balance as a credit for the City on the following month's Invoice. Included in the Flat Fee shall be basic animal care for the Initial Holding Period, including the following: feeding twice per day, water, cleaning, enrichment, individual kennel housing or group housing where appropriate (i.e. puppies from the same litter), basic medical care including vaccinations, worming, fecal test, heartworm test, heartworm preventative, flea preventative, initial round of medications for upper respiratory or intestinal issues.

B. Not included in the Flat Fee are the following listed services for which additional compensation shall be paid by the City to Michigan Humane:

i. Wildlife (single): A charge of \$85 per animal for healthy wildlife brought to Michigan Humane by a representative of the City or any other authorized party shall be charged to the City. Authorization shall be presumed if a City official/employee refers a member of the public in possession of healthy wildlife to Michigan Humane. A charge of \$55 per animal for sick or injured wildlife brought to Michigan Humane by a representative of the City or any other authorized party shall be charged to the City. Michigan Humane shall make the conclusive determination whether wildlife is healthy or sick or injured and such determination is binding on the City absent a good-faith determination to the contrary by the City Animal Control Officer.

ii. Wildlife (litter): A charge of \$85 per litter (e.g. two or more baby animals from the same litter) of baby animals (such as rabbits, ducks, birds, etc) shall be charged for a healthy wildlife litter brought to Michigan Humane by a representative of the City or any other authorized party shall be charged to the City. Authorization shall be presumed if a City official/employee refers a member of the public in possession of healthy wildlife to Michigan Humane. A charge of \$55 per litter for sick or injured wildlife brought to Michigan Humane by a representative of the City or any other authorized party shall be charged to the City. Michigan Humane shall make the conclusive determination whether wildlife is healthy or sick or injured and such determination is binding on the City absent a good-faith determination to the contrary by the City Animal Control Officer.

iii. Rabies/Distemper: A specimen preparation and handling fee of \$300 per animal required to be tested for rabies/distemper, plus any fees charged by the testing agency shall be charged to the City. If services of a Michigan Humane veterinarian are used in the specimen preparation process, Michigan Humane, in its sole discretion, may charge an additional \$100. The City shall be responsible for all specimen preparation and handling fees. Michigan Humane shall use commercially reasonable efforts to request payment from the owner of the animal. In the event the owner fails to make to Michigan Humane, the City shall not be responsible for the fees associated with the testing services absent approval by a City Animal Control Officer and/or the City's agents.

iv. Disposal Fee: Any additional disposal fees charged to Michigan Humane for an animal weighing over 100 pounds and brought to Michigan Humane by the City shall be passed along to the City.

v. Additional Veterinary Support: Any Veterinary care provided that is outside of the basic animal care described in Section 4.02(A) will be billed at cost. Examples include (but are not limited to) X-rays, diagnostics, fluids, bandaging, injections, sedation, surgery, complex wound care, supportive feeding (i.e. neo natal care). Billing may be consolidated upon final disposition of the animal rather than included in monthly invoicing.

vi. Additional Holding Time: \$55/day after the Initial Ten-Day Holding Period.

vii. Training Services: \$40/hour for training provided to Animal Control Officers.

viii. Consulting, Operational and Evaluation Services: \$40/hour.

ix. Court Cases: The following services provided for the purpose of assisting with an investigation/court case:

a. Interpretation of medical/veterinarian records: \$55

b. Necropsy: \$150 for the first hour and \$55/hour thereafter.

c. Diagnostics: At cost.

d. Medical analysis (consulting; non-testifying/testifying expert witness): \$100/case for the first hour and \$55/hour thereafter.

e. Court Appearance: \$55/hour

4.03 Animals for Which No Fee Shall Be Paid. No fees shall be assessed against the City for owned animals given directly to Michigan Humane by their owners unless such animal has bitten a human and is subject to quarantine or testing or the animal(s) is voluntarily surrendered to Michigan Humane by the owner or custodian in connection with a pending City criminal and/or ordinance/nuisance investigation. Additionally, no fee shall be assessed against the City for wildlife within the jurisdictional limits of the City impounded by action of a commercial pest control company operating independently of the City unless such wildlife has bitten a human and is therefore subject to quarantine or testing. Where, based upon the foregoing provision, a fee shall be charge, said fee shall be subject to either (i) the applicable Section within this Agreement (i.e. Section 4.02(B)(i) "wildlife") or (ii) approval by a City Animal Control Officer.

4.04 Independent Contractor. For all purposes herein, the relationship of Michigan Humane and the City shall be that of independent contracting parties and nothing contained herein shall create or be deemed to create an employer/employee relationship, a joint venture, or any other agency relationship whatsoever. Notwithstanding the foregoing, it is the parties' intention that Michigan Humane, when in the performance of its duties under this Agreement it carries out functions traditionally/commonly performed by governmental agencies, receive, to the fullest extent permissible under all applicable state and federal laws including, without limitation, Michigan's Governmental Tort Liability Act, MCL §691.1401 *et seq*, all governmental immunity protections provided to governmental "agents engaged in the performance of governmental functions."

4.05 Non-Discrimination. Michigan Humane shall not discriminate against any employee or applicant for employment with respect to his/her hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, compensation, tenure, terms, conditions, or privileges of employment or service because of race, color, religion, national origin, age, sex, height weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Michigan Humane further agrees to require similar covenants on the part of any subcontractor employed in the performance of this Agreement or any agreement between Michigan Humane and the State, a political subdivision, or an agency thereof.

4.06 **No Animal Research.** Michigan Humane shall not be required at any time to release any animal for medical research or for any other purpose inconsistent with the Mission Statement or Statement of Principles and Beliefs of Michigan Humane.

4.07 **Non-Exclusivity.** Michigan Humane shall be free to enter into contractual arrangements with other communities without obtaining approval from the City so long as such arrangements do not impair performance of this Agreement.

4.08 **Retention of Vaccination/Veterinary Fees.** Michigan Humane shall retain all fees collected for vaccinations and veterinary service performed by Michigan Humane.

4.09 **Shelter License.** The City shall cooperate with Michigan Humane to become a registered/licensed animal shelter with the Department of Agriculture using Michigan Humane as its agent. The City shall pay any fees directly to the State of Michigan or reimburse Michigan Humane for the registration fee.

4.10 **Transfer of Ownership.** All unclaimed stray animals that become the property of the City and animals surrendered by the owner to the City shall be evaluated as to suitability for placement through a Michigan Humane placement partner or Michigan Humane adoption program. The City shall transfer ownership to Michigan Humane of those animals that are deemed placement candidates. In the event an animal is not deemed suitable for placement through Michigan Humane or a placement partner, the City authorizes and instructs Michigan Humane to humanely euthanize such animal.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized agents as of the date first set forth above.

MICHIGAN HUMANE

By _____
Douglas Plant
Sr. Vice President & Chief Operating Officer

THE CITY OF LIVONIA

By _____

Its _____

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

13. REQUEST TO APPROVE PURCHASE OF ROCK SALT FOR ICE CONTROL: Public Works Division, re: utilizing a cooperative bidding process, for the 2023-2024 and 2024-2025 seasons, with four additional one-year extensions at the approved three percent per year increase, from budgeted funds.

Don Rohraff, Director of Public Service presented the request to Council.

Vice President Toy offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

13.

DPW
April 14, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO APPROVE PURCHASE OF ROCK SALT FOR ICE CONTROL: Public Works Division, re: utilizing a cooperative bidding process, for the 2023-2024 and 2024-2025 seasons, with four additional one-year extensions at the approved three percent per year increase, from budgeted funds.

BACKGROUND DETAILS

The City of Livonia purchases rock salt through a cooperative bidding process that includes 30 governmental entities in Wayne, Oakland and Macomb counties. The Cooperative has traditionally received lower prices per ton than those received under the State of Michigan Extended Purchasing Program. The Director of Finance requested that the consortium include Livonia's volume of 2,500 tons in this year's request for bids.

This year's bid is for a two-year (2023-2025) period, with four additional one-year extensions at the approved three percent per year increase upon mutual consent between the vendor and the City of Livonia. The "early fill" unit price is for all salt received before October 1st of each year. The City of Livonia will not take advantage of the early fill quote as our salt facilities are presently filled. The following are the bid results:

Bidder	City/State	2023-2024 (Season 1)			2024-2025 (Season 2)		
		Early Fill (per ton)	Late Fill (per ton)	Total Cost- Livonia (late fill)	Early Fill (per ton)	Late Fill (per ton)	Total Cost- Livonia (late fill)
Detroit Salt	Detroit, MI	\$55.25	\$59.00	\$147,500	\$56.91	\$60.77	\$151,925
Cargill Inc.	N Olmsted, OH	\$70.79	\$70.79	\$176,975	\$73.62	\$73.62	\$184,050
Compass Minerals America	Overland Park, KS	\$71.05	\$71.05	\$177,625	\$71.05	\$71.05	\$177,625

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

It is the recommendation of the Public Works Division that Council proceed as follows:

Authorize the purchase of 100% of the City's rock salt needs from Detroit Salt, 12841 Sanders

Street, Detroit, MI 48217 at the unit price of \$59.00 per ton for the 2023-2024 season; and at the unit price of \$60.77 per ton for the 2024-2025 season. Additionally, we authorize four (4) one-year extensions (through 2029) at the approved three percent per year increase upon mutual consent between the vendor and the City of Livonia.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Rock Salt - 2,500 tons annually

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

\$147,500.00 / Season 1: 2023-2024

\$151,925.00 / Season 2: 2024-2025

(Four one-year extensions)

\$156,482.75 / Season 3: 2025-2026

\$161,177.23 / Season 4: 2026-2027

\$166,012.55 / Season 5 2027-2028

\$170,992.93 / Season 6: 2028-2029

DETAILED WORK BEING PERFORMED

n/a

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

No appropriation is required since funds for rock salt purchases have been, and will continue to be throughout the contract term, budgeted in Account No. 101-463-784-000 in the amounts noted above.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

The cooperative bidding consortium the City of Livonia participates in has awarded the Rock Salt contract to Detroit Salt.

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): Consortium Bid

ATTACHMENTS

1. S050823 LTC Purch of Rock Salt 2023-2024
2. FH Award Ltr Rock Salt 2023
3. Rock Salt Co-Op Bid 2023
4. Detroit Salt Response 2023-2025

APPROVED BY



Don Rohraff, Director of Public Works

Date: April 17, 2023



Michael Slater, Finance Director

Date: April 20, 2023



Paul Bernier, City Attorney

Date: April 20, 2023



Maureen Miller Brosnan, Mayor

Date: April 21, 2023



DEPARTMENT OF CENTRAL SERVICES

April 11, 2023

Detroit Salt
Jean Szatkowski
12841 Sanders Street
Detroit, MI 48217

RE: ITB-FH-22-23-2388 ROCK SALT FOR SNOW & ICE CONTROL

Dear Ms. Szatkowski:

The City of Farmington Hills and associated MITN members would like to thank you for submitting your bid. This letter will serve as notice that the aforementioned bid has been awarded to your company, Detroit Salt, by the City Council of Farmington Hills, MI. The action taken at last night's Council meeting is as follows:

City Council authorize the City Manager to issue a purchase order to Detroit Salt Company for a not to exceed total of amount of 5,850 tons or \$348,777 for fiscal year 2023/2024 and for an estimated amount of 5,850 tons or \$359,249 for fiscal year 2024/2025. In addition, it is recommended that the City Council authorize the City Manager to issue purchase orders for rock salt to Detroit Salt Company for four (4) additional one year extensions at the approved 3% per year increase upon mutual consent between the City and Detroit Salt Company.

All other agencies: Berkley, Bloomfield Township, Clawson, Lathrup Village, Huron Clinton Metro Parks, Orchard Lake, Rochester, Rochester Hills, Royal Oak., Southfield, Southfield Public Schools, South Lyon, Walled Lake, Wixom, Centerline, Roseville, St. Clair Shores, Sterling Heights, Warren, Grosse Pointe Woods, Livonia, Romulus, Grosse Pointe Shores and Westland will be notified of the action taken by Farmington Hills and will notify you as their award processes are completed.

The City of Farmington Hills is happy continue our business relationship with you and will issue a blanket purchase order to Detroit Salt at the beginning of our fiscal, July, 2023. If you have any questions about this information, do not hesitate to contact me at 248-871-2435.

Sincerely,
CITY OF FARMINGTON HILLS
/s/ Kelly Monico
Director of Central Services

Cc: Pam Smith
Karen Mondora
Derrick Schueller

City of Farmington Hills, MI

Bid Tabulation

Rock Salt

Year 1-2023-24		recommended for award									Grand Total -All Counties
		Oakland Cty			Macomb Cty			Wayne Cty			
		31,500			16,750			11,900			
		Early fill	Late fill		Early fill	Late fill		Early fill	Late fill		
Vendor	City/State	\$/Ton	\$/Ton	Total(late fill)	\$/Ton	\$/Ton	Total(late fill)	\$/Ton	\$/Ton	Total(late fill)	
Cargill Inc.	North Olmsted, OH	\$70.79	\$70.79	\$2,229,885.00	\$70.79	\$70.79	\$1,185,732.50	\$70.79	\$70.79	\$842,401.00	
Compass Minerals America	Overland Park, KS	\$70.58	\$70.58	\$2,223,270.00	\$70.88	\$70.88	\$1,187,240.00	\$71.05	\$71.05	\$845,495.00	
Detroit Salt	Detroit, MI	\$55.87	\$59.62	\$1,878,030.00	\$56.10	\$59.85	\$1,002,487.50	55.25	\$59.00	\$702,100.00	

Year 2-2024-25 Season		Oakland Cty			Macomb Cty			Wayne Cty			Grand Total -All Counties
		31,500			16,750			11,900			
		Early fill	Late fill		Early fill	Late fill		Early fill	Late fill		
Vendor	City/State	\$/Ton	\$/Ton	Total(late fill)	\$/Ton	\$/Ton	Total(late fill)	\$/Ton	\$/Ton	Total(late fill)	
Cargill Inc.	North Olmsted, OH	\$73.62	\$73.62	\$2,319,030.00	\$73.62	\$73.62	\$1,233,135.00	\$73.62	\$73.62	\$876,078.00	
Compass Minerals America	Overland Park, KS	\$70.58	\$70.58	\$2,223,270.00	\$70.88	\$70.88	\$1,187,240.00	\$71.05	\$71.05	\$845,495.00	
Detroit Salt	Detroit, MI	\$57.55	\$61.41	\$1,934,415.00	\$57.78	\$61.65	\$1,032,637.50	\$56.91	\$60.77	\$723,163.00	

GRAND TOTAL BID		GRAND TOTAL YEAR'S 1 & 2	Discount if increase 80% guarantee	Discount if decrease120% guarantee	Cost to add Blue Dye per ton	Optional Extension Beyond Year 2	Accept P-card	Production Origin & Delivery	Extendable to other MITN agencies	Exceptions
Vendor	City/State									
Cargill Inc.	North Olmsted, OH	\$8,686,261.50	N/A	N/A	N/A	4%	Yes	Cleveland OH/Toledo OH	Yes	None
Compass Minerals America	Overland Park, KS	\$8,512,010.00	-\$1.00	0	0	5%	Yes	Detroit Motor City Trucking	Yes	None
Detroit Salt	Detroit, MI	\$8,010,860.50	\$0.00	\$0.00	\$0.00	3%	No	Detroit/MI	Yes	N/A

Notification was sent to over 100 vendors. Zero (0) "No-Bids were received

City of Livoina - Salt Purchase E

2,500 Tons/Year

Season/Year:	Four Year Extensions					
	2024	2025	2026	2027	2028	2029
\$/Ton	\$ 59.00	\$ 60.77	\$ 62.59	\$ 64.47	\$ 66.41	\$ 68.40
Est. Total	\$ 147,500.00	\$ 151,925.00	\$ 156,482.75	\$ 161,177.23	\$ 166,012.55	\$ 170,992.93



Detroit Salt

INVITATION TO BID

BID: #itb-fh-22-23-2388

ITEM: Rock Salt for Snow & Ice Control

DEADLINE: Tuesday, March 28, 2023, 10:00 a.m. E.S.T.

QUESTIONS: Accepted in writing via email to Kelly Monico, Director of Central Services
kmonico@fhgov.com or Derrick Schueller, DPW Superintendent,
dschueller@fhgov.com

1. SUBMISSION AND RECEIPT OF BID

Bids to receive consideration shall be received prior to the specified time of opening as designated on the bid form. **NO LATE BIDS WILL BE ACCEPTED.** The City of Farmington Hills reserves the right to postpone the opening for its own convenience. Bidders shall use the bid documents furnished as none other may be accepted. Bids are considered received when in the possession of the Farmington Hills City Clerk. All bids shall be labeled with the ITB number, item, as well as the aforementioned deadline date/time and the vendor name and address on the outside of the envelope. Bids shall be sealed when submitted. Separate bids shall be submitted on each bid number and shall be typewritten or written in ink and legibly prepared. Bids having any erasures or corrections thereon may be rejected unless explained or initialed by the bidder. **If you are submitting a "No Bid", do not follow the above directions but send a letter to the Purchasing Division indicating a "No Bid".** Bids shall be mailed or delivered to City of Farmington Hills, City Clerk's Office, 31555 W. Eleven Mile Road, Farmington Hills, MI 48336-1165 **before** the stated deadline. **No faxed or emailed bids will be accepted.**

2. RESPONSIVE BIDS

All pages and the information requested herein shall be furnished completely in compliance with instructions. The manner and format of submission is essential to permit prompt evaluation of all bids on a fair and uniform basis. Unless otherwise specified, the City of Farmington Hills reserves the right to accept any item in the bid. Bidders may submit bids on any item or group of items, provided however, that the unit prices are shown as required. Accordingly, the City of Farmington Hills reserves the right to declare as non-responsive, and reject any incomplete bid if material information requested is not furnished, or where indirect or incomplete answers or information is provided. Alterations to the written requirements will negate any response. The City of Farmington Hills promotes "green" technologies and the reduction of waste. When possible, your response should be double sided to reduce paper usage. Other factors including source of supply may be used in award recommendations.

3. OFFICIAL DOCUMENTS

The City of Farmington Hills shall accept NO CHANGES to the bid document made by the Vendor unless those changes are set out in the "Exceptions" provision of the Authorized Version of the bid document. It is Vendor's responsibility to acquire knowledge of any change, modifications or additions to the Authorized Version of the bid document. Any Vendor who submits a bid and later claims it had no knowledge of any change, modifications or additions made by the City of Farmington Hills to the Authorized Version of the bid document, shall be bound by the bid, including any changes, modifications or additions to the Authorized Version. If a bid is awarded to a Vendor who claims that it had no knowledge of changes, modifications or additions made by the City of Farmington Hills to the Authorized Version of the bid, and that Vendor fails to accept the award, the City of Farmington Hills may pursue costs and expenses to re-bid the item from that Vendor. The Authorized Version of the bid document shall be that document appearing on the MITN with amendments and updates.

The City of Farmington Hills officially distributes bid documents from the Purchasing Division or through the



Michigan Intergovernmental Trade Network (MITN). Copies of documents obtained from any other source are **not considered official copies**. Only those vendors who obtain documents from either the Purchasing Division or the MITN system is guaranteed access to receive addendum information if such information is issued. If you obtained this document from a source other than MITN, it is recommended that you register on the MITN site, www.mitn.info and obtain an official copy and any addenda.

4. INTERPRETATION OF BID AND/OR CONTRACT DOCUMENTS

Any interpretation to a bidder regarding the Bid and/or Contract Documents or any part thereof is valid only if given by the City's Purchasing Division staff. Any information given by departmental contacts is unofficial. Interpretations may or may not be given orally (may be written) dependent upon the nature of the inquiry. Interpretations that could affect other bidders will be in writing and issued by the Purchasing Division. All inquiries shall be made within reasonable time prior to the stated deadline in order that a written response in the form of an addendum, if required, can be processed before bids are opened. Inquires received that are not made in a timely fashion may or may not be considered.

5. CHANGES AND ADDENDA TO BID DOCUMENTS

Each change or addendum issued in relation to this bid will be on file in the Purchasing Division. It shall be the bidder's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become part of the contract and all bidders shall be bound by such changes or addenda.

6. SPECIFICATIONS

Unless otherwise stated by bidder, the bid will be considered as being in strict accordance with the City's applicable standard specifications, and any special specifications outlined in the document. Reference to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City, and should not be construed as excluding bids on other types or materials, equipment and supplies unless otherwise stated. However, the bidder, if awarded the contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. The City reserves the right to determine if equipment/product or service being bid is equal to the specified equipment/product or service requested.

7. ALTERNATES

Bidders are cautioned that any alternate bid, unless requested by Purchasing, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements or this bid, may be considered non-responsive, and at the opinion of the City, may result in rejection of the bid.

8. PRICING

Prices shall be stated in units of quantity specified in the Document. In case of a discrepancy in computing the amount of the bid, the unit price will govern.

9. TAXES, TERMS AND CONDITIONS

The City of Farmington Hills & all agencies listed in this request are exempt from Federal Excise and State Sales Tax. Please review The State of Michigan's REVENUE ADMINISTRATIVE BULLETIN 1999 - 2 for clarification <http://www.treas.state.mi.us/lawrules/rabs/1999/rab9902.htm>. The City's tax number is 38-6006902. General payment terms are Net 30 days upon receipt of goods (unless otherwise stated below). Cooperative members will provide their tax-exempt status as required by the awarded vendor.

10. QUANTITIES

All quantities stated, unless indicated otherwise are estimates and the City reserves the right to increase or decrease the quantity at the unit price bid as best fits its needs.

11. DELIVERY

Bids shall include all charges for delivery, packing, crating, etc., unless otherwise stated in the bid document. All deliveries will be FOB: Delivered. General delivery hours are 8:30 a.m. to 3 p.m. Monday-Friday.

12. PROCESS OF REVIEW OF BIDS & AWARD OF CONTRACT

- A.** To be considered your company must specialize in and have provided the services listed herein as indicated in the specification section. Submit one (1) original & Two (2) copies of the bid in one sealed envelope or box.
- B.** The bid will be awarded to that responsible, responsive bidder whose bid, conforming to this solicitation, will be most advantageous to the City, price and other factors considered.
- C.** If within the past ten (10) years, the vendor or any of its proposed subcontractors has sued the City of Farmington Hills, or has been sued by the City of Farmington Hills, with respect to project related claim or issue, the vendor shall not be eligible for consideration.
- D.** Unless otherwise specified in the document the City reserves the right to accept any item in the bid on an individual basis. Bidders may submit bids on any item or groups of items provided unit prices are clearly shown and a notation is made on the document clearly indicating Bidder's intent.
- E.** The City of Farmington Hills reserves the right, in their sole and exclusive discretion, to reject any or all bids for any or no reason at all, to not award this contract to any of the bidders for any or no reason, to waive irregularities and/or informalities, and to make the award that in the opinion of the City Council is in the best interest and to the best advantage of the City of Farmington Hills.

13. WITHDRAWAL OF BID

Bids may be withdrawn in person by a bidder, or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the stated bid deadline. No bid may be withdrawn for at least 90 days after bid opening except the successful company whose prices shall remain firm for the entire contract period. In case of error by the bidder in making up a bid, the Purchasing Division staff may, by discretion, reject such a bid upon presentation of a letter by the Bidder which sets forth the error, the cause thereof, and sufficient evidence to substantiate the claim.

14. DEFAULT CONDITIONS

In case of default by the contractor, the City of Farmington Hills may procure the articles or services from other sources and hold the bidder responsible for any excess cost occasioned thereby. In case of error by the bidder relating to a Contract, the Purchasing Division may, by discretion, upon presentation of a written explanation by the bidder substantiating the error, reject the Contract and award to the next qualified bidder; such error may be subject to default conditions.

15. INFRINGEMENTS AND INDEMNIFICATIONS

The bidder, if awarded a contract, agrees to protect, defend, and save the City and the cooperative members listed herein, its officials, employees, departments and agents harmless against; any demand for payment for the use of any patented material, process, or device that may enter into the manufacture, construction, or from a part of the work covered by either order or contract; and from suits or a charge of every nature and description brought against it for, or on account of, any injuries or damages received or sustained by the parties by or from any of the facts of the contractor, the contractor's employees, or agents; from all liability claims, demands, judgments and expenses to persons or property occasioned, wholly, or in part, by the acts or omissions of the bidder, contractor, agents or employee.

16. SAMPLES

Generally, when required, samples will be specifically requested in the Request for Bids. Samples, when required, are to be furnished free of charge. Except for those samples destroyed or mutilated in testing, samples will be returned at an offeror request, transportation collect.

17. PATENTS, COPYRIGHTS, ETC.

The Contractor shall release, indemnify and hold the Buyer, its officers, agents and employees harmless from liability of any kind or nature, including the Contractor's use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in the performance of this contract.

18. NON-COLLUSION

By signing the bid, the offeror certifies that the bid submitted, has been arrived at independently and has been submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the Invitation to Bid, designed to limit independent bidding or competition.

19. CANCELLATION

Unless otherwise stated within this Invitation to Bid, any Contract entered into in response to this Invitation to Bid, including any extension or amendment of a Contract, may be terminated at any time, with or without cause, with 30 days written notice by the City. The City shall not be responsible to make any further payments for work performed after the effective date of such termination, and shall be responsible only for such work as has been completed and is eligible for payment under the terms of this Contract through the date of such termination. Termination shall not relieve Contractor of its obligation to provide City with all of the plans and product generated under this Contract through the effective date of termination. Prior to the effective date of any termination or prior to the completion of the work (including any extension of the timing for completion), whichever is the first to occur, Contractor shall deliver to the City all reports, opinions, compilations, research work, studies, data, materials, artifacts, samples, documents, plans, drawings, specifications, correspondence, ledgers, permits, applications, manuals, contracts, accountings, schedules, maps, Jogs, invoices, billings, photographs, videotapes and other materials in its possession or control that is gathered or generated in the course of performing the work or that relates to the work in any way; provided that Contractor may retain a copy of such materials for its files.

20. DEFAULT AND REMEDIES

Any of the following events shall constitute cause for the City of Farmington Hills to declare Contractor in default of the contract: A. Nonperformance of contractual requirements or B. A material breach of any term or condition of this contract. Please note, The City of Farmington Hills shall issue a written notice of default providing a period in which Contractor shall have an opportunity to cure. Time allowed for cure shall not diminish or eliminate Contractor's liability for liquidated or other damages. If the default remains, after Contractor has been provided the opportunity to cure, the City of Farmington Hills may do one or more of the following: A. Exercise any remedy provided by law; B. Terminate this contract and any related contracts or portions thereof; 4. Impose liquidated damages; or D. Suspend contractor from receiving future bid solicitations.

21. LAWS AND REGULATIONS

Any and all supplies, services and equipment offered and furnished shall comply fully with all applicable Federal and State laws and regulations.

22. GOVERNING LAW

This procurement and the resulting agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The construction and effect of any Participating Addendum or order against the

contract(s) shall be governed by and construed in accordance with the laws of the participating entity's State. Venue for any claim, dispute or action concerning an order placed against the contract(s) or the effect of a Participating Addendum shall be in the participating entity's State.

23. ASSIGNMENT/SUBCONTRACT

Contractor shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this contract, in whole or in part, without the prior written approval of the City of Farmington Hills.

24. NONDISCRIMINATION

The offeror agrees to abide by the provisions of Title VI and Title VII of the Civil Rights Act of 1964 (42 USC 2000e), which prohibit discrimination against any employee or applicant for employment, or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age, and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. The offeror further agrees to furnish information and reports to requesting agencies, upon request, for the purpose of determining compliance with these statutes. Offeror agrees to comply with each individual agency's certification requirements, if any, as stated in the additional terms and conditions listed in the solicitation. This contract may be canceled if the offeror fails to comply with the provisions of these laws and regulations. The offeror must include this provision in every subcontract relating to purchases by the agencies to insure that subcontractors and vendors are bound by this provision.

25. SEVERABILITY

If any provision of this contract is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected; and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular provision held to be invalid.

26. FORCE MAJEURE

Neither party to this contract shall be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. The City of Farmington Hills may terminate this contract after determining such delay or default will reasonably prevent successful performance of the contract.

27. BID PREPARATION COSTS

The City of Farmington Hills is not liable for any costs incurred by the offeror in bid preparation.

28. CONFLICT OF INTEREST

The City of Farmington Hills Code of Ethics prohibits City officials and employees from using their official position to unreasonably secure, request, or grant any privileges, exemptions, advantages, contracts or preferential treatment for themselves or others, and further, requires the reporting of certain financial or other interests held by themselves or their family members in any organization that does business with the City. Consistent with the principles of the City of Farmington Hills Code of Ethics, and in accordance with applicable federal regulations, no employee, officer or agent of the City shall be permitted to participate in the selection, the award, or the administration of a contract if the employee, officer or agent of the City, or his or her immediate family member or members, or his or her business partner or partners, works for, or has any financial or other interest in any company bidding for the contract.

In order to determine whether your company presents any potential conflict of interest with respect to the award of the subject contract, on a separate piece of paper, please disclose any familial or business relationships you have with any current or former employee, agent, consultant, officer or elected or appointed official of the City of Farmington Hills, or others who are or have been within the past year, in a decision making position with the

City of Farmington Hills, and who may be able to grant favorable treatment with respect to being awarded this contract. Please disclose the full nature and extent of your relationship. The City will review the relationship for conflict of interest. If a determination is made that the relationship is contrary to Federal Regulations 24 CFR 570.611 your company will be removed from the bid process. Requests for exceptions will be reviewed by the HUD Detroit Field Office in accordance with the standards set forth in 24 CFR 570.611(d).

Violation of the City's Code of Ethics as the result of non-disclosure will be reviewed in accordance with Section 5 of the City of Farmington Hills Code of Ethics and may result in disciplinary action, and/or termination of the subject contract.

29. INDEPENDENT CONTRACTOR

The contractor shall be an independent contractor, and as such shall have no authorization, express or implied to bind the City of Farmington Hills or the respective agencies to any agreements, settlements, liability or understanding whatsoever, and agrees not to perform any acts as agent for the City of Farmington Hills or participating agencies, except as expressly set forth herein.

30. THIRD PARTY BENEFICIARIES

There are no third party beneficiaries to this Agreement, and nothing expressed or referred to in this Agreement will be construed to give any person or entity other than the parties to this Agreement any legal or equitable right, remedy, or claim under or with respect to this Agreement or any provision of this Agreement. This Agreement and all of its provisions and conditions are for the sole and exclusive benefit of the parties named.

31. CITY POLICY ON SMOKING

The bidder, if awarded a contract, agrees to follow the City of Farmington Hills Smoking Policy which states: "The City of Farmington Hills is dedicated to providing a healthy, smoke free work place for employees, residents and visitors." To that end; smoking is prohibited in all municipal buildings, in all municipal owned, leased or rented vehicles and within twenty five (25) feet from any municipal building entrance, outdoor air intakes and operable windows. Smoking is permitted in outside designated smoking areas or in personal vehicles. Smokers are responsible for properly disposing of all smoking related litter, which includes cigarette and cigar butts, tobacco, etc. Disposal of any smoking litter is not permitted on City property except in the provided receptacles.

32. NON-IRAN LINKED BUSINESSES

By signing the form below, I certify and agree on behalf of myself and the company submitting this bid the following: (1) that I am duly authorized to legally bind the company submitting this bid; and (2) that the company submitting this bid is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this bid will immediately comply with any further certifications or information submissions requested by the City in this regard.

33. COVID-19 MANAGMENT ADHERANCE

As a result of the Covid-19 pandemic, in the event of the issuance of any order by federal, state or local health authorities, which requires the suspension of any or all activities for any time period, all Vendors are hereby on notice that in the event that certain types of public works projects, including but not limited to the Project set forth in this Invitation to Bid, are at any time determined by the City or other governmental authorities, to be required to be suspended, in accordance with the applicable order, this project may be delayed or terminated, as set forth in Section 26 of this Invitation to Bid, and/or Article II of this Agreement. The City shall not be responsible for additional costs relating to delay of the Project, and the Project schedule may be revised to reflect requirements of the order.

34. INSURANCE (REQUIRED FOR WORK ON OR WITHIN CITY PROPERTY/FACILITIES)

The contractor, or any of their subcontractors, shall not commence work under this contract until they have obtained the insurance required under this paragraph, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to The City of Farmington Hills. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and SIR's are the responsibility of the Contractor. The Contractor shall procure and maintain the following insurance coverage:

- A. Worker's Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
- B. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000.00 per occurrence and aggregate. Coverage shall include, but not limited to, the following: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Explosion, Collapse, and Underground, if applicable.
- C. Automobile Liability including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- D. Additional Insured: Policy(ies) and coverages as described above, excluding Workers' Compensation Insurance, shall include an endorsement stating the following shall be Additional Insureds: The City of Farmington Hills, all elected and appointed officials, all employees and volunteers, agents, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Farmington Hills as additional insured, coverage afforded is considered to be primary and any other insurance the City of Farmington Hills may have in effect shall be considered secondary and/or excess.
- E. Cancellation Notice: Policy(ies), as described above, shall be endorsed to state the following: It is understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: City of Farmington Hills, Attention: Mr. Thomas Skrobola, 31555 West Eleven Mile Road, Farmington Hills, Michigan 48336.
- F. Proof of Insurance Coverage: The Contractor shall provide the City of Farmington Hills at the time the contracts are returned by him/her for execution a Certificate of Insurance **as well as the required endorsements**. In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.
- G. Required liability limits may be obtained by using an Excess/Umbrella Liability policy in addition to the primary liability policy(ies). If coverage limits are satisfied by an Excess and/or Umbrella policy, coverage must follow form of the primary liability policy(ies).
- H. If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates, endorsements, and/or policies to City of Farmington Hills at least ten (10) days prior to the expiration date.

35. DESCRIPTION

The City of Farmington Hills, on behalf of the entities listed herein, requests your bid for sodium chloride to be used for ice and snow removal and control. The sodium chloride shall be either mined rock salt or evaporated salt and shall conform to the requirements specified herein. The evaporated salt shall be compressed and crushed to produce the particle sizes as specified herein under "Gradation". Each entity reserves the right to award the bid and will issue individual purchase orders.

36. CHEMICAL COMPOSITION-SODIUM CHLORIDE TYPE A CRUSHED ROCK SALT

The sodium chloride shall conform to ASTM designation for Sodium Chloride Type 1, Grade 1, #D632 except that a tolerance in gradation will not be allowed and the following requirements as to chemical composition:

Sodium Chloride (NaCl), minimum, percent 95.0 purity before treatment
GRADATION:

Sieve Size	Percent passing(by weight)
.5 inch(12.5 mm)	100
3.8 inch (9.5 mm)	95 - 100
No. 4 – (4.75 mm)	20 - 90
No. 8 – (2.36 mm)	10 - 60
No. 30 – (0.60 mm)	0 - 15

37. MOISTURE CONTENT

The moisture content of the sodium chloride at the point of delivery shall not exceed 1.5 percent, by weight. A weight adjustment will be made for moisture content in excess of 1.5%.

38. GENERAL REQUIREMENTS

- A. Packing and marking, inspection, rejection and methods of sampling and testing shall conform to the respective requirements as specified under the Specifications for Sodium Chloride, ASTM Designation; #D632 chloride will be sampled at the producer's plant.
- B. Salt shall be treated with yellow Prussiate of Soda to prevent caking.
- C. Upon placing an order for sodium chloride, delivery will be received within seventy-two hours. Deliveries will be made between 8:00 a.m. and 3:00 p.m. local time, Monday through Friday.
- D. A material safety data sheet will be provided before a delivery is made.
- E. Salt that is delivered that fails to meet these specifications will be rejected replaced or credited. Debris such as gravel, dirt and trash intermixed in the delivery will be rejected.
- F. Each agency will guarantee to order a minimum of 70 percent of their estimated quantity from the lowest qualified and approved bidder for year one of the contract term. Any salt (of the guaranteed 70%) may be carried over and applied to the second year's estimated usage. Each entity will then be allowed to adjust their second year estimated quantity prior to the beginning of the season. Each entity will be allowed to order up to 130 percent of their estimated quantity each year.
- G. Each agency will provide a purchase order or award notice to the awarded vendor. Some agencies may provide intent to award prior to the start of their budget year.
- H. Upon mutual consent, the MITN cooperative and lowest responsive bidder can elect to award Year 2 and additional extensions.



39. COOPERATIVE PARTICIPANTS

The following agencies reserve the right to utilize another supplier should the awarded vendors be unable to fulfill the salt supply.

Agency	Delivery Address	City/State	Estimated quantity (tons)
Oakland County Agencies			
Berkley, City of	3238 Bacon	Berkley, MI 48072	1,200
Bloomfield Township	4200 Telegraph	Bloomfield, MI 48303	1,000
Clawson, City of	635 W. Elmwood	Clawson, MI 48017	1,200
Farmington Hills, City of	27245 Halsted	Farmington Hills, MI 48336	4,500
Lathrup Village	19101 Twelve Mile	Lathrup Village, MI 48076	200
Huron-Clinton Metroparks at;			
Kensington Metropark	2240 W. Buno Rd.	Milford, MI	350
Stony Creek Metropark	4250 26 Mile	Shelby Twp, MI	250
Hudson Mills Metropark	8801 N. Territorial Rd.	Dexter, MI	100
Indian Springs Metropark	5199 Indian Trail	White Lake, MI	50
Huron Meadows Metropark	8765 Hammel Rd.	Brighton, MI	50
Lake St. Clair Metropark	31300 Metro Parkway	Harrison Twp, MI	150
Willow Metropark	23140 Interloop Road	New Boston, MI	200
Orchard Lake, City of	3955 Orchard Lake Rd.	Orchard Lake, MI 48323	550
Rochester, City of	1141 Wilcox	Rochester, MI 48307	1,750
Rochester Hills, City of	511 E. Auburn Rd.	Rochester Hills, MI 48309	3,000
Royal Oak, City of	1600 N. Campbell	Royal Oak, MI 48067	5,500
Southfield DPW, City of	25501 Clara Lane	Southfield, MI	8,000
Southfield Public Schools	24661 Lahser	Southfield, MI 48033	800
South Lyon, City of	520 Ada	South Lyon, MI 48178	1,000
Walled Lake, City of	1499 E. West Maple	Walled Lake, MI	450
Wixom, City of	2041 Charns Rd.	Wixom, MI 48393	1,200
Oakland County Total			31,500
Macomb County Agencies			
Centerline, City of	6685 E. 10 Mile Road	Centerline, MI 48015	650
Roseville, City of	29411 Calahan Street	Roseville, MI 48066	2,700
St. Clair Shores, City of	19700 Pleasant	St. Clair Shores 48080	1,900
Sterling Heights, City of	7200 18 Mile Road	Sterling Heights, MI 48311	5,500
Warren, City of	12801 Stephens	Warren, MI 48093	6,000
Macomb County Total			16,750
Wayne County Agencies			
Grosse Pointe Woods, City of	1200 Parkway Drive	Grosse Pointe Woods, MI 48236	1,000
Livonia, City of	12973 Farmington	Livonia, MI 48154	2,500
Romulus, City of	12600 Wayne Road	Romulus, MI 48174	2,200
Grosse Pointe Shores, Village	795 Lake Shore Road	Grosse Pointe Shores, MI 48236	200
Westland, City of	37137 Marquette	Westland, MI 48185	6,000
Wayne County Total			11,900
GRAND TOTAL ESTIMATED TONS PER YEAR			60,150



40. PRICING

A. YEAR 1

2023/24 Season Item - Location	Early fill Price per ton delivered before 10/1/2023	Price per ton – delivered on/after 10/1/2023	Estimated quantity	Total
Rock Salt – Oakland County Agencies	\$ 55.87	\$ 59.62	31,500	(at Seasonal Rate) \$ 1,878,030.00
Rock Salt – Macomb County Agencies	\$ 56.10	\$ 59.85	16,750	\$ 1,002,487.50
Rock Salt – Wayne County Agencies	\$ 55.25	\$ 59.00	11,900	\$ 702,100.00

B. YEAR 2

2024/25 Season Item - Location	Early fill Price per ton delivered before 10/1/2024	Price per ton – delivered on/after 10/1/2024	Estimated quantity	Total
Rock Salt – Oakland County Agencies	\$ 57.55	\$ 61.41	31,500	(at Seasonal Rate) \$ 1,934,415.00
Rock Salt – Macomb County Agencies	\$ 57.78	\$ 61.65	16,750	\$ 1,032,637.50
Rock Salt – Wayne County Agencies	\$ 56.91	\$ 60.77	11,900	\$ 723,163.00

C. ALTERNATE PRICING REQUESTS

ITEM	DISCOUNT
Please list the discount per ton if the agencies choose to guarantee a minimum of 80% of their estimate	0
Please list the discount per ton if the agencies choose to lower their maximum order from 130% of the estimate to 120%	0
Please list the additional cost per ton if agencies choose to add blue dye consistent with industry standards to the salt.	0

41. FIRM PRICE GUARANTEE

All Prices will remain firm for ninety (90) days or bid award, whichever comes first, except for the successful bidder whose prices are to remain firm for two (2) years from date of award. The City of Farmington Hills reserves the right to renew this contract as stated herein, with the awarded bidder, through mutual consent and under the same terms and conditions for a period of four (4) one-year periods after the contract completion date.

Please indicate below your percentage of increase per year over the prices listed in Section B – YEAR 2 for four (4) one- year extension of this contract.

Prices listed herein in will increase 3 % each year beginning at the third year of award



41. PAYMENT METHOD

Does your company accept MasterCard (or other credit card) for payment as well? YES ☒ NO

If yes, please state any applicable discount, fees, etc. for this method of payment: _____

Please select company's preferred payment method:

- ☒ Check – minimally 60 days from receipt of order
☒ ACH – 45 days from receipt of invoice
☐ Credit Card – 20 days from receipt of invoice

42. PRODUCT ORIGIN

Origin of mined product and storage location in MI Detroit, MI

Delivery agent (name, address, contact person, phone) Multiple

43. EXTENSION OF AWARD

Is your Company willing to extend pricing and terms given to the named Cooperative Members to other local entities (within the counties listed herein) that are part of our purchasing cooperative (With the understanding that your company will retain the right of refusal if the Cooperative member does not meet the requirements set by your company?

X Yes No

If Yes please complete the extension information below:

_____ is a member of the MITN Purchasing Cooperative
(Extending City, Township or Entity will fill-out as needed)

And located in one of the counties listed above.

If your company is awarded item(s) referenced in the bid proposal, the cooperative governmental entities may wish to use this contract and will use a purchase order for the item(s) awarded in this bid proposal following requirements set forth in the bid document. Each entity will provide their own purchase order and delivery location (s) and must be invoiced separately to the address indicated on the purchase order.

(x) If an award is made to Detroit Salt Company, L.C., it is agreed that
(Company)

the contract will be extended to any entity in the MITN Purchasing Cooperative under the same prices, terms, and conditions.

Signature of Company Representative _____

Richelle Labut
Richelle Labut
Business Operations Manager

44. EXCEPTIONS

Note any exceptions to the specifications herein: _____

45. ACKNOWLEDGEMENT OF OFFICIAL DOCUMENTS

I, Richelle Labut, certify that I have read section 3 (Official Documents) of the invitation to bid and that the bid proposal documents contained herein were obtained directly from the City of Farmington Hills Purchasing Office or MITN website, www.mitn.info and is an official copy of the authorized version.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE

Richelle Labut

Richelle Labut
Business Operations Manager

46. ACCEPTANCE OF SPECIFICATIONS

The undersigned herein submits this bid and agrees to enter into an agreement with the City of Farmington Hills & other agencies listed herein in accordance with the specification documents. In submitting this completed and signed bid, it is understood that the right is reserved by the City of Farmington Hills reserves the right, in its sole and exclusive discretion to reject any or all bids and to make such award that, in the opinion of the City Council, is in the best interest of the City of Farmington Hills.

SIGNED

Richelle Labut

COMPANY

Detroit Salt Company, L.C.

PRINTED

Richelle Labut

ADDRESS

12841 Sanders St.

TITLE

Business Operations Manager

CITY/STATE/ZIP

Detroit, MI 48217

PHONE

313-841-5144

FAX

313-841-0466

CONTACT PERSON

Jean Szatkowski

OR

EMAIL

sales@detroitsalt.com

WEBSITE

www.detroitsalt.com

FEIN:

38-3341484

DATE:

3/24/23

**Safety Data Sheet (SDS)**

OSHA HazCom Standard 29 CFR 1910.1200(g) revised in 2012 and GHS Rev 03

Issue date 05/05/2020

Reviewed on 05/05/2020

Product Identifier

- **Trade Name:** Rock Salt for De-icing with YPS and color
- **Relevant identified uses of the substance or mixture and uses advised against:**
- **Product Description:** Sodium Chloride with YPS and color

Details of the Supplier of the Safety Data Sheet:**Manufacturer/Supplier:**

Detroit Salt Company
12841 Sanders St.
Detroit, MI 48217
313-841-5144
www.detroitsalt.com
sales@detroitsalt.com

- **Emergency telephone number:** 313-841-5144

- **Classification of the substance or mixture:** Non-Regulated Material

Additional Information:

Sodium Chloride

Sodium ferrocyanide decahydrate, FD&C Blue No. 1 and Citric Acid: Concentration is minimal and determined to be insignificant. These minimal concentrations require no reporting.

Label elements:

- **Hazard pictograms:** Non-Regulated Material

- **Signal word:** Non-Regulated Material

- **Hazard statements:** Non-Regulated Material

Unknown acute toxicity:

This value refers to knowledge of known, established toxicological or ecotoxicological values.

0 % of the mixture consists of component(s) of unknown toxicity.

- **Classification system:** NFPA/HMIS Definitions: 0-Least, 1-Slight, 2-Moderate, 3-High, 4-Extreme

- **NFPA ratings (scale 0 - 4)**



Health = 0

Fire = 0

Reactivity = 0

- **HMIS-ratings (scale 0 - 4)**



Health = 1

Fire = 0

Physical Hazard = 0

- **Hazard(s) not otherwise classified (HNOC):** None known

Non-hazardous components:

CAS: 7647-14-5 Sodium Chloride
RTECS: VZ4725000

95.5-99.7%

CAS: 14434-22-1 Sodium ferrocyanide decahydrate

≈±0.002-0.0084%

CAS: 3844-45-9 Blue Coloring

≈±0.00004%

Chemical characterization: Mixtures

- **Description:** Mixture with non-hazardous additions.

(Contd. on page 2)

**Safety Data Sheet (SDS)**

OSHA HazCom Standard 29 CFR 1910.1200(g) revised in 2012 and GHS Rev 03.

Issue date 05/05/2020

Reviewed on 05/05/2020

Trade Name: Rock Salt for De-icing with YPS and color**· Dangerous Components:**CAS: 77-92-9 Citric Acid
RTECS: GE 7350000⚠ Eye Irrit. 2A, H319 $\approx \pm 0.00004\%$ **· Additional information:**

The exact percentages of the ingredients of this mixture are considered to be proprietary and are withheld in accordance with the provisions of paragraph (l) of §1910.1200 of 29 CFR 1910.1200 Trade Secrets.

· Description of first aid measures**· General information:**

Symptoms of poisoning may occur after exposure to dust, fumes or particulates; seek medical attention if feeling unwell.

· After inhalation: Supply fresh air; consult doctor in case of complaints.**· After skin contact:** If skin irritation occurs, consult a doctor.**· After eye contact:**

If eye irritation occurs, consult a doctor.

Rinse opened eye for several minutes under running water.

· After swallowing:

If swallowed and symptoms occur, consult a doctor.

Rinse out mouth and then drink plenty of water.

· Information for doctor**· Most important symptoms and effects, both acute and delayed:** No further relevant information available.**· Indication of any immediate medical attention and special treatment needed:**

No further relevant information available.

· Extinguishing media**· Suitable extinguishing agents:** Use fire fighting measures that suit the environment.**· For safety reasons unsuitable extinguishing agents:** No further relevant information.**· Special hazards arising from the substance or mixture:** No further relevant information available.**· Advice for firefighters****· Special protective equipment for firefighters:**

As in any fire, wear self-contained breathing apparatus pressure-demand (NIOSH approved or equivalent) and full protective gear to prevent contact with skin and eyes.

· Personal precautions, protective equipment and emergency procedures: Not required.**· Environmental precautions:** No special measures required.**· Methods and material for containment and cleaning up:**

Dispose of contaminated material as waste according to section 13.

Dispose of the collected material according to regulations.

· Reference to other sections:

See Section 7 for information on safe handling.

See Section 8 for information on personal protection equipment.

See Section 13 for disposal information.

· Protective Action Criteria for Chemicals**· PAC-1:**

None of the ingredients are listed.

(Contd. on page 3)

**Safety Data Sheet (SDS)**

OSHA HazCom Standard 29 CFR 1910.1200(g) revised in 2012 and GHS Rev 03.

Issue date 05/05/2020

Reviewed on 05/05/2020

Trade Name: Rock Salt for De-icing with YPS and color**PAC-2:**

None of the ingredients are listed.

PAC-3:

None of the ingredients are listed.

Handling**Precautions for safe handling:** No special precautions are necessary if used correctly.**Information about protection against explosions and fires:** No special measures required.**Conditions for safe storage, including any incompatibilities****Storage****Requirements to be met by storerooms and receptacles:** No special requirements.**Information about storage in one common storage facility:** Not required.**Further information about storage conditions:** None.**Specific end use(s):** No further relevant information available.**Additional information about design of technical systems:** No further data; see section 7.**Control parameters:****Components with occupational exposure limits:**

The product does not contain any relevant quantities of materials with critical values that have to be monitored at the workplace.

Additional information: The lists that were valid during the creation of this SDS were used as basis.**Exposure controls:****Personal protective equipment****General protective and hygienic measures:**

Keep away from foodstuffs, beverages and feed.

Wash hands before breaks and at the end of work.

Breathing equipment: Not required.**Protection of hands:** Not required.**Material of gloves:** Not applicable.**Penetration time of glove material:** Not applicable.**Eye protection:** Not required.**Limitation and supervision of exposure into the environment:** None**Information on basic physical and chemical properties****General Information****Appearance:****Form:**

Crystalline

Color:

Translucent, grey or milky white, light blue/green

Odor:

Slight

Odor threshold:

Not determined.

pH-value:

Not determined.

Change in condition**Melting point/Melting range:**

Not determined.

Boiling point/Boiling range:

≥1,461 °C (≥34.661 °F)

(Contd. on page 4)



Safety Data Sheet (SDS)

OSHA HazCom Standard 29 CFR 1910.1200(g) revised in 2012 and GHS Rev 03.

Issue date 05/05/2020

Reviewed on 05/05/2020

Trade Name: Rock Salt for De-icing with YPS and color

- **Flash point:** None
 - **Flammability (solid, gaseous):** Not determined.
 - **Ignition temperature:** Not applicable
 - **Decomposition temperature:** Not determined.
 - **Auto igniting:** Product is not self-igniting.
 - **Danger of explosion:** Product does not present an explosion hazard.
 - **Explosion limits:**
 - Lower:** Not determined.
 - Upper:** Not determined.
 - **Vapor pressure:** Not applicable.
 - **Density @ 20 °C (68 °F):** 2.165 g/cm³ (18.0669 lbs/gal)
 - **Bulk density:** ≥766.3-≤1,670.4 kg/m³
 - **Relative density:** Not determined.
 - **Vapor density:** Not applicable.
 - **Evaporation rate:** Not applicable.
 - **Solubility in / Miscibility with:**
 - Water:** Soluble.
 - **Partition coefficient (n-octanol/water):** Not determined.
 - **Viscosity:**
 - Dynamic:** Not applicable
 - Kinematic:** Not applicable.
 - **Solvent content:**
 - VOC content:** 0.00 %
 - Solids content:** 100.0 %
 - **Other information:** No further relevant information available.
-
- **Reactivity:** No further relevant information available.
 - **Chemical stability:** Product is stable under normal conditions.
 - **Thermal decomposition / conditions to be avoided:** No decomposition if used according to specifications.
 - **Possibility of hazardous reactions:** No dangerous reactions known.
 - **Conditions to avoid:**
 - Contact with acids.
 - Moisture
 - Water
 - **Incompatible materials:** Strong acids
 - **Hazardous decomposition products:** No dangerous decomposition products known.

(Contd. on page 5)



Safety Data Sheet (SDS)

OSHA HazCom Standard 29 CFR 1910.1200(g) revised in 2012 and GHS Rev 03

Issue date 05/05/2020

Reviewed on 05/05/2020

Trade Name: Rock Salt for De-icing with YPS and color**Information on toxicological effects:****Acute toxicity:****LD/LC50 values that are relevant for classification:****7647-14-5 Sodium Chloride**

Oral LD50 4,000 mg/kg (Mouse)

3,000 mg/kg (Rat)

Dermal LD50 >10,000 mg/kg (Rabbit)

Primary irritant effect:**On the skin:** Not listed as irritant**On the eye:** Not listed as irritant**Additional toxicological information:**

The product shows the following dangers according to internally approved calculation methods for preparations:

Carcinogenic categories:**IARC (International Agency for Research on Cancer):**

None of the ingredients are listed.

NTP (National Toxicology Program):

None of the ingredients are listed.

OSHA-Ca (Occupational Safety & Health Administration):

None of the ingredients are listed.

Toxicity:**Aquatic toxicity:****7647-14-5 Sodium Chloride**

EC50 340.7-469.2 mg/l (Water flea)

Persistence and degradability: No further relevant information available.**Behavior in environmental systems:****Bioaccumulative potential:** No further relevant information available.**Mobility in soil:** No further relevant information available.**Additional ecological information:****General notes:**

Do not allow undiluted product or product that has not been neutralized to reach ground water, water course or sewage system.

Results of PBT and vPvB assessment:**PBT:** Not applicable.**vPvB:** Not applicable.**Other adverse effects:** No further relevant information available.**Waste treatment methods****Recommendation:**

Observe all federal, state and local environmental regulations when disposing of this material.

(Contd. on page 6)

**Safety Data Sheet (SDS)**

OSHA HazCom Standard 29 CFR 1910.1200(g) revised in 2012 and GHS Rev 03.

Issue date 05/05/2020

Reviewed on 05/05/2020

Trade Name: Rock Salt for De-icing with YPS and color

- **Uncleaned packaging**
- **Recommendation:** Disposal must be made according to official regulations.
- **Recommended cleansing agent:** Water, if necessary with cleansing agents.

- **UN-Number:**
- **DOT, ADR/ADN, IMDG, IATA** Non-Regulated Material
- **UN proper shipping name:**
- **DOT, ADR/ADN, IMDG, IATA** Non-Regulated Material
- **Transport hazard class(es):**
- **DOT, ADR/ADN, ADN, IMDG, IATA**
- **Class:** Non-Regulated Material
- **Packing group:**
- **DOT, ADR/ADN, IMDG, IATA** Non-Regulated Material
- **Environmental hazards:** Not applicable.
- **Special precautions for user:** Not applicable.
- **Transport in bulk according to Annex II of MARPOL73/78 and the IBC Code:** Not applicable.
- **UN "Model Regulation":** Non-Regulated Material

- **Safety, health and environmental regulations/legislation specific for the substance or mixture:**
- **SARA (Superfund Amendments and Reauthorization):**
- **Section 355 (extremely hazardous substances):**
None of the ingredients are listed.
- **Section 313 (Specific toxic chemical listings):**
None of the ingredients are listed.
- **TSCA (Toxic Substances Control Act):**
All components have the value ACTIVE.
- **Hazardous Air Pollutants**
None of the ingredients are listed.
- **California Proposition 65:**
- **Chemicals known to cause cancer:**
None of the ingredients are listed.
- **Chemicals known to cause reproductive toxicity for females:**
None of the ingredients are listed.
- **Chemicals known to cause reproductive toxicity for males:**
None of the ingredients are listed.
- **Chemicals known to cause developmental toxicity:**
None of the ingredients are listed.
- **New Jersey Right-to-Know List:**
None of the ingredients are listed.
- **New Jersey Special Hazardous Substance List:**
None of the ingredients are listed.

(Contd. on page 7)



Safety Data Sheet (SDS)

OSHA HazCom Standard 29 CFR 1910.1200(g) revised in 2012 and GHS Rev 03.

Issue date 05/05/2020

Reviewed on 05/05/2020

Trade Name: Rock Salt for De-icing with YPS and color

• **Pennsylvania Right-to-Know List:**

None of the ingredients are listed.

• **Pennsylvania Special Hazardous Substance List:**

None of the ingredients are listed.

• **Carcinogenic categories:**

• **EPA (Environmental Protection Agency):**

None of the ingredients are listed.

• **TLV (Threshold Limit Value established by ACGIH):**

None of the ingredients are listed.

• **NIOSH-Ca (National Institute for Occupational Safety and Health):**

None of the ingredients are listed.

• **GHS label elements** Non-Regulated Material

• **Hazard pictograms:** Non-Regulated Material

• **Signal word:** Non-Regulated Material

• **Hazard statements:** Non-Regulated Material

• **National regulations:**

None of the ingredients are listed.

• **Chemical safety assessment:** A Chemical Safety Assessment has not been carried out.

The information and recommendations in this safety data sheet are, to the best of our knowledge, accurate as of the date of issue. Nothing herein shall be deemed to create warranty, expressed or implied, and shall not establish a legally valid contractual relationship. It is the responsibility of the user to determine applicability of this information and the suitability of the material or product for any particular purpose.

• **Date of last revision/ revision number:** 05/05/2020 / 2

• **Abbreviations and acronyms:**

ADR: The European Agreement concerning the International Carriage of Dangerous Goods by Road

ADN: The European Agreement concerning the International Carriage of Dangerous Goods by Inland Waterways

IMDG: International Maritime Code for Dangerous Goods

DOT: US Department of Transportation

IATA: International Air Transport Association

ACGIH: American Conference of Governmental Industrial Hygienists

EINECS: European Inventory of Existing Commercial Chemical Substances

ELINCS: European List of Notified Chemical Substances

CAS: Chemical Abstracts Service (division of the American Chemical Society)

NFPA: National Fire Protection Association (USA)

HMIS: Hazardous Materials Identification System (USA)

VOC: Volatile Organic Compounds (USA, EU)

LC50: Lethal concentration, 50 percent

LD50: Lethal dose, 50 percent

PBT: Persistent, Bioaccumulative and Toxic

vPvB: very Persistent and very Bioaccumulative

NIOSH: National Institute for Occupational Safety and Health

OSHA: Occupational Safety & Health Administration

TLV: Threshold Limit Value

PEL: Permissible Exposure Limit

REL: Recommended Exposure Limit

Eye Irrit. 2A: Serious eye damage/eye irritation – Category 2A

• *** Data compared to the previous version altered.**

SDS created by MSDS Authoring Services www.msdsauthoring.com +1-877-204-9106

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

14. REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT: Engineering Division, re: from Comfort Care Senior Living, in conjunction with the construction of a storm drain system that provides adequate drainage for property located at 34020 Plymouth Road in the Southeast 1/4 of Section 28.

Todd Zilincik, City Engineer, presented the request to Council.

Councilmember Donovic offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

14.

Engineering
April 27, 2023

MEETING DATE

S05823/R052223

PREPARED BY

Karen Worley, Secretary IV,

AGENDA ITEM

REQUEST TO ACCEPT STORM WATER FACILITIES MAINTENANCE AGREEMENT:
Engineering Division, re: from Comfort Care Senior Living, in conjunction with the construction of a storm drain system that provides adequate drainage for property located at 34020 Plymouth Road in the Southeast 1/4 of Section 28.

BACKGROUND DETAILS

In conjunction with the development of the property located at 34020 Plymouth Road, in the S.E. ¼ of Section 28, the Wayne County Department of Public Services has requested that the City of Livonia take jurisdiction and control of the entire on-site storm water collection system constructed by the owner of the property at their expense. A representative of the City must also be designated to execute the County permit for this storm water system construction. In reference to this storm water system, this office has received the attached storm water maintenance agreement from the owner, 34020 Plymouth Road LLC, 4180 Tittabawassee Road, Saginaw, Michigan 48604 requiring them to reimburse the City for any such maintenance that may become necessary.

The Engineering Division has approved the storm water collection system plans and respectfully recommends that the City Council take the actions:

- Accept the Storm Water Management System (SWMS) for Comfort Care Senior Living, located at 34020 Plymouth Road in the S.E. ¼ of Section 28.
- Authorize the Mayor and the City Clerk to execute the Storm Water Facilities Maintenance Agreement on behalf of the City.
- Advise the Wayne County Department of Public Services (Permit Section) that the City of Livonia has approved the storm water collection system plans and further, that the City will accept jurisdiction and maintenance (at no cost to the County) of the storm water collection system on the property located at 34020 Plymouth Road in the S.E. ¼ of Section 28.
- Authorize the City Engineer to execute the Wayne County permit on behalf of the City of Livonia in conjunction with the above storm water collection system.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

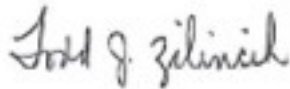
The Engineering Division has approved the storm water collection system plans and respectfully recommends that the City Council take the actions:

- Accept the Storm Water Management System (SWMS) for Comfort Care Senior Living, located at 34020 Plymouth Road in the S.E. ¼ of Section 28.
- Authorize the Mayor and the City Clerk to execute the Storm Water Facilities Maintenance Agreement on behalf of the City.
- Advise the Wayne County Department of Public Services (Permit Section) that the City of Livonia has approved the storm water collection system plans and further, that the City will accept jurisdiction and maintenance (at no cost to the County) of the storm water collection system within the property located at 34020 Plymouth Road in the S.E. ¼ of Section 28.
- Authorize the City Engineer to execute the Wayne County permit on behalf of the City of Livonia in conjunction with the above storm water collection system.

ATTACHMENTS

1. STORM WATER FACILITIES MAINTENANCE AGREEMENT (Comfort Care Senior Living)
2. Exhibits for Comfort Care
3. M-52222 for Comfort Care

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: April 27, 2023



Don Rohraff, Director of Public Works

Date: April 27, 2023



Paul Bernier, City Attorney

Date: April 28, 2023



Maureen Miller Brosnan, Mayor

Date: April 28, 2023

STORM WATER FACILITIES MAINTENANCE AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 20____, by and between the City of Livonia, a Michigan municipal corporation, with principal offices located at 33000 Civic Center Drive, Livonia, Michigan 48154, hereafter "City" and

34020 Plymouth Road LLC

a Michigan corporation with principal offices located at 4180 Tittabawassee Road, Saginaw, Michigan 48604, hereafter "Proprietor".

RECITALS

1. The Proprietor is developing certain property located in the City of Livonia, Wayne County, Michigan, as Comfort Care Senior Living ("Development"), 34020 Plymouth Road, Livonia, Michigan 48150 and more particularly described in Exhibit "A" attached hereto.
2. The Proprietor must construct a storm drainage system to provide adequate drainage in the proposed Development.
3. Such storm drainage system will encompass or impact storm runoff from the Development.
4. The City has received permit no. M-52222 ("Permit") issued by the County of Wayne, Michigan, a public body corporate ("County") authorizing the construction, operations and maintenance of the storm drainage system which is located within the Development and/or the City of Livonia's, the Wayne County Office of Public Services' and/or the Michigan State Highway Department's right-of-way and/or drain, on or adjacent to the Development described in the Permit as Exhibit "C" attached hereto and incorporated herein by reference, as long as the City assumes jurisdiction for the operation and maintenance of the storm drainage system referred to in the Permit.
5. The Permit signed by the City will benefit the Proprietor and the proposed Development.
6. The City and Proprietor desire to transfer certain responsibilities of the City under the Wayne County Permit to the Proprietor and its successors and confirm the terms and conditions of such transfer of responsibility by this agreement between the City and Proprietor.

NOW, THEREFORE, for and in consideration of the mutual covenants and benefits to be derived hereunder, the receipt, adequacy and sufficiency of which is hereby acknowledged, the City and the Proprietor agree as follows:

1. The Proprietor shall assume the obligations of the City under the Permit, as follows:
 - a. The Proprietors agree they will maintain, at their own expense, the storm drainage system which is located within the Development and/or the City of Livonia's, Wayne County Office of Public Services' and/or the Michigan State Highway Department's right-of-way and/or drain, and on or adjacent to the Development described in the Permit as Exhibit "C" attached hereto and incorporated herein by reference. The City may enter upon said premises for the purposes of maintaining said storm drainage system, if the Proprietor fails to do so. In which event the owners agree to pay the City all charges and expenses incurred thereon.
 - b. In the event of any failure or settlement in the road right-of-way, resulting from the said storm drainage system, the City shall take immediate steps to correct the situation so that the public health, safety and welfare shall not be endangered nor the road improvement damaged. All expenses, including engineering will be remitted by the Proprietors to the City.
 - c. If it is found necessary to adjust or relocate all or any portion of said storm drainage system within the road right-of-way, the City shall cause such adjustment or relocation to be accomplished, and all expenses, including engineering, will be remitted by the Proprietors to the City. Prior to any work being performed in a County road right-of-way, a separate permit shall be secured from the Wayne County Office of Public Services.
 - d. To pay the City upon written request any costs and expenses apportioned to the City under the County Permit.
2. Notwithstanding the Proprietor's assumption of the liabilities of Paragraph 1 hereof, the City shall retain jurisdiction over the storm drainage system and its rights and remedies under the Permit and any applicable statute, ordinance, rule or regulation are hereby preserved. Without limitation of the foregoing, Proprietor, its successors and assigns, at its sole cost and expense shall perform maintenance of the storm water facilities described in the City of Livonia's Storm Water Management and Long-Term Maintenance Plan as Exhibit "B" attached hereto and incorporated herein by reference.
3. The Proprietor, its agents, representatives, successors and assigns shall defend, indemnify and hold the City harmless from and against any claims, demands, actions, damages, injuries, costs or expenses of any nature whatsoever, hereinafter "Claims", fixed or contingent, known or unknown, arising out of or in any way connected with the design, construction, use, maintenance, repair or operation (or omission in such regard) of the storm drainage system referred to in the permit as Exhibit "C" hereto, appurtenances, connections and attachments thereto which are the subject of this Agreement. This indemnity and hold harmless shall include any costs, expenses and

attorney fees incurred by the City in connection with such Claims or the enforcement of this Agreement.

4. In accordance with 1976 PA 453, the parties hereto covenant: (1) not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, sex, age, height, weight or marital status.
5. That this Agreement shall be recorded at the Proprietor's expense with the Wayne County Register of Deeds.

IN WITNESS WHEREOF, the Proprietor and City have executed this Agreement on the day and year first above written.

34020 Plymouth Road LLC
a Michigan limited liability company

By: _____
Hamza Sikander
Its: Managing Director

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me on this _____ day of _____, 20_____, a Notary Public and for said County, appeared Hamza Sikander to me being personally known, who being sworn, did for themself say that they are the Managing Director of 34020 Plymouth Road LLC, the limited liability company named in and which executed the within instrument and, that said instrument was signed on behalf of said limited liability company, and acknowledged said instrument to be the free act and deed of said limited liability company.

Notary Public

_____ County, Michigan
My Commission Expires On:

CITY OF LIVONIA
a municipal corporation

By: _____
Maureen Miller Brosnan

Its: Mayor

By: _____
Susan M. Nash

Its: City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

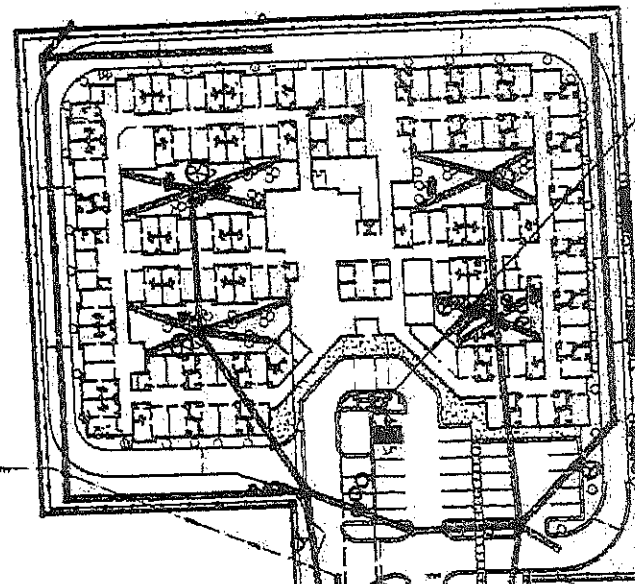
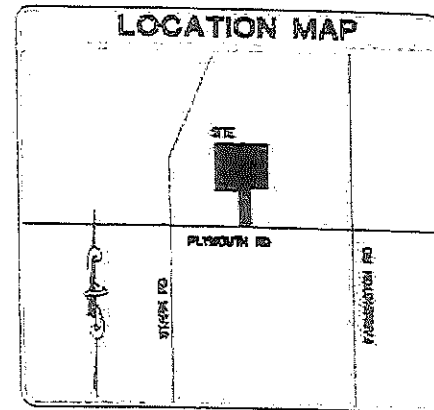
On this _____ day of _____, 20_____, before me, a Notary Public in and for said County, appeared Maureen Miller Brosnan and Susan M. Nash to me personally known, who, being sworn, did for themselves say that they are respectively the Mayor and the City Clerk of the City of Livonia, the municipal corporation named in and which executed the within instrument and acknowledged said instrument the free act and deed of said municipal corporation.

Notary Public

_____ County, Michigan
My Commission Expires On:

INSTRUMENT DRAFTED BY:
Todd J. Zilincik, P.E.
City Engineer
City of Livonia
12973 Farmington Road
Livonia, MI 48150

WHEN RECORDED RETURN TO:
City of Livonia
12973 Farmington Road
Livonia, MI 48150
Attn: Engineering Division



STORM SEWER
COLLECTION SYSTEM
TYPICAL

FLOW CONTROL

PRETREATMENT
(KST 1750)

UNDERGROUND
DETENTION SYSTEM

PLYMOUTH ROAD

PROPERTY DESCRIPTION

PROPERTY DESCRIPTION PER PROVIDED 'EXHIBIT A' DOCUMENT:

PART OF THE SOUTHEAST 1/4 OF SECTION 28, T. 1 S., R. 9 E., CITY OF LYONIA, WAYNE COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS BEGINNING AT A POINT ON THE SOUTH LINE OF SAID SECTION 28, SAID POINT BEING NORTH 89 DEGREES 17 MINUTES 20 SECONDS WEST 1956.10 FEET FROM THE SOUTHEAST CORNER OF SAID SECTION 28; AND PROCEEDING THENCE NORTH 89 DEGREES 17 MINUTES 20 SECONDS WEST 142.11 FEET, ALONG THE SOUTH LINE OF SAID SECTION 28; THENCE NORTH 00 DEGREES 29 MINUTES 30 SECONDS WEST 348.86 FEET; THENCE NORTH 89 DEGREES 30 MINUTES 30 SECONDS WEST 158.86 FEET; THENCE NORTH 00 DEGREES 28 MINUTES 00 SECONDS WEST 299.11 FEET; THENCE SOUTH 89 DEGREES 31 MINUTES 50 SECONDS EAST 158.74 FEET; THENCE NORTH 00 DEGREES 29 MINUTES 30 SECONDS WEST 0.2 FEET; THENCE SOUTH 89 DEGREES 47 MINUTES 25 SECONDS EAST 225.00 FEET; THENCE SOUTH 00 DEGREES 29 MINUTES 11 SECONDS EAST 348.34 FEET; THENCE NORTH 89 DEGREES 17 MINUTES 20 SECONDS WEST 78.59 FEET; THENCE SOUTH 00 DEGREES 42 MINUTES 40 SECONDS WEST 300.00 FEET TO POINT OF BEGINNING. CONTAINING 3.88 NET ACRES. SUBJECT TO EASEMENTS OF RECORD AND THAT PART TAKEN, USED OR DEEDED FOR PLYMOUTH ROAD.

NOTE: BOUNDARY SHOWN BASED ON GPS BEARINGS, MICHIGAN STATE PLANE COORDINATES, SOUTH ZONE

Location: 34020 plymouth Rd
Livonia, MI

EXHIBIT A

EXHIBIT B

STORM WATER MANAGEMENT SYSTEM LONG TERM MAINTENANCE PLAN

Wayne County DPS PERMIT # - M - 52222

WAYNE COUNTY DPS PLAN REVIEW # R19-400

A. PHYSICAL LIMITS OF STORM WATER MANAGEMENT SYSTEM

THE STORM WATER MANAGEMENT SYSTEM (SWMS) SUBJECT TO LONG TERM MAINTENANCE PLAN (PLAN) IS DEPICTED ON EXHIBIT A TO THE PERMIT AND INCLUDES WITHOUT LIMITATION THE STORM SEWERS, SWALES, CATCH BASINS, MANHOLES, PRETREATMENT SYSTEM, UNDERGROUND DETENTION SYSTEM, FLOW RESTRICTOR STRUCTURE, AND OUTLET PIPE THAT CONVEYS FLOW FROM THE UNDER GROUND DETENTION SYSTEM TO A STORM STRUCTURE WITHIN THE EASEMENT FOR THE FARMINGTON RELIEF DRAIN. FOR THE PURPOSES OF THIS PLAN, THIS SWMS AND ALL OF ITS COMPONENTS AS SHOWN ON EXHIBIT A IS REFERRED TO AS "COMFORT CARE SENIOR LIVING SWMS".

B. TIME FRAME FOR LONG TERM MAINTENANCE RESPONSIBILITY

COMFORT CARE SENIOR LIVING IS RESPONSIBLE FOR MAINTAINING THE SENIOR LIVING FACILITY SWMS INCLUDING COMPLYING WITH APPLICABLE REQUIREMENTS OF THE LOCAL OR WAYNE COUNTY SOIL EROSION AND SEDIMENTATION CONTROL PROGRAM UNTIL WAYNE COUNTY RELEASES THE CONSTRUCTION PERMIT. LONG TERM MAINTENANCE RESPONSIBILITY FOR THE COMFORT CARE SENIOR SWMS COMMENCES WHEN DEFINED BY THE MAINTENANCE PERMIT ISSUED BY THE COUNTY. LONG TERM MAINTENANCE CONTINUES IN PERPETUITY.

C. MANNER OF INSURING MAINTENANCE RESPONSIBILITY

COMFORT CARE SENIOR LIVING (CCSL) HAS ASSUMED RESPONSIBILITY FOR LONG TERM MAINTENANCE OF THE COMFORT CARE SENIOR LIVING SWMS. A RESOLUTION BY WHICH CCSL HAS ASSUMED MAINTENANCE RESPONSIBILITY IS ATTACHED TO THE PERMIT AS EXHIBIT C. CCSL HAS AGREED TO PERFORM MAINTENANCE ACTIVITIES REQUIRED BY THIS PLAN. TO ENSURE THAT CCSL SWMS IS MAINTAINED IN PERPETUITY, THE MAP OF THE PHYSICAL LIMITS OF THE STORM WATER MANAGEMENT SYSTEM (EXHIBIT A), THIS PLAN (EXHIBIT B), THE RESOLUTION ATTACHED AS EXHIBIT C WILL BE RECORDED WITH THE WAYNE COUNTY REGISTER OF DEEDS. UPON RECORDING, A COPY OF THE RECORDED DOCUMENTS WILL BE PROVIDED TO THE COUNTY.

D. LONG TERM MAINTENANCE PLAN AND SCHEDULE

TABLE 1 IDENTIFIES THE MAINTENANCE ACTIVITIES TO BE PERFORMED, ORGANIZED BY CATEGORY (MONITORING/INSPECTIONS, PREVENTATIVE MAINTENANCE AND REMEDIAL ACTIONS). TABLE 1 ALSO IDENTIFIES SITE SPECIFIC WORK NEEDED TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED.

Date Prepared: August 29, 2019

TABLE 1 - EXHIBIT B
STORM WATER MANAGEMENT SYSTEM LONG TERM MAINTENANCE SCHEDULE

MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS						Frequency
	SCS	MPTS	UGDS	FR5 & OP	PA	OTHER	
Monitoring/ Inspection							
Inspect for Sediment Accumulation and Clogging	X	X	X	X	X		Annually
Inspect for Floatables, Dead Vegetation & Debris	X	X	X	X	X		Annually
Inspect for Erosion and Integrity of System	X				X		Annually
Inspect All Components During Wet Weather & Compare to As Built Plans	X	X	X	X	X		Annually
Inspect for Sediment Accumulation and Clogging	X	X	X	X	X		Annually
Preventative Maintenance							
Remove Accumulated sediments	X	X	X	X	X		As Needed (See Note Below)
Remove Floatables, Dead Vegetation & Debris	X				X		As Needed
Sweeping of Paved Surfaces					X		As Needed
Remedial Actions							
Repair/Stabilize areas of Erosion	X				X		As Needed
Replace Dead Plantings & Reseed Bare areas	X						As Needed
Structural Repairs	X	X	X	X	X		As Needed
Make Adjustments/Repairs to Ensure Proper Functioning	X	X	X	X	X		As Needed

SCS - Storm Collection System (Sewers, Swales, Catch Basins, Manholes)

MPTS - Manufactured Pretreatment System

UGDS - Under Ground Detention System

FRS & OP - Flow Restrictor Structure & Outlet Pipe

PA - Pavement Areas

Other - Items not covered by Table

Note: Manufactured Pretreatment System and Under Ground Detention System to be cleaned according to the manufactured recommendations; at a minimum whenever sediments accumulate to a depth of 6-12 inches, or if sediment resuspension is observed.

Project: Comfort Care Senior Living 34020 Plymouth Road, Livonia, MI
Property Owner: Comfort Care Senior Living 4180 Tittabawassee Road, Saginaw, MI 48604 Contact: Doug Boehm 248-930-7875
Engineer: MLR Engineering 134 S. Main Street, STE 1, Freeland, MI 48623 Contact: Michael J. Rybicki, P.E. 989-692-5034



Warren C. Evans
Wayne County Executive

January 25, 2021

Mr. Todd Zilincik
City of Livonia - Engineering
33000 Civic Center Drive
Livonia, MI 48194-3057

RECEIVED
JAN 25 2021
CITY OF LIVONIA
ENGINEERING DEPARTMENT

RE: Maintenance of Storm Water Management
Maintenance Permit for Construct A New Senior Living Complex
Dear Mr. Zilincik:

Enclosed are the Storm Water Maintenance Permit **M-52222** and Exhibits A & B.

Please sign and date the enclosed maintenance permit and request Council to pass a Resolution as required by the Wayne County Storm Water Ordinance.

http://www.waynecounty.com/doe_wqm_res_stormwm_standards.htm

Please return complete packet to Wayne County Permit Office. An executed copy of this permit with exhibits will be returned to your attention.

If you have any questions or concerns, you may contact me at 734.595.6504, extension 2038.

Sincerely,

Osama Qasem.
Review Engineer.



PERMIT OFFICE 33809 MICHIGAN AVE WAYNE, MI 48184 PHONE (734) 595-6504 FAX (734) 595-6356
72 HOURS BEFORE ANY CONSTRUCTION. CALL FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.	
M-52222	
ISSUE DATE	EXPIRES
1/21/2021	
REVIEW No.	WORK ORDER
R 19-400	80330

PROJECT NAME	
MAINTENANCE PERMIT FOR CONSTRUCT A NEW SENIOR LIVING COMPLEX	
LOCATION	CITY/TWP
34020 PLYMOUTH RD (PLYMOUTH & FARMINGTON RDS)	LIVONIA
PERMIT HOLDER	CONTRACTOR
CITY OF LIVONIA 33000 CIVIC CENTER DR. LIVONIA, MI 48154	
CONTACT	CONTACT
TODD ZILINICK	<BLANK>
DESCRIPTION OF PERMITTED ACTIVITY	
(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)	

PERMIT TO MAINTAIN THE STORM WATER MANAGEMENT SYSTEM IN ACCORDANCE WITH THE DRAWING ATTACHED AS EXHIBIT "A", THE TERMS OF THE LONG-TERM MAINTENANCE PLAN ATTACHED AS EXHIBIT "B" AND THE WAYNE COUNTY STORM WATER ORDINANCE AND ADMINISTRATIVE RULES. A RESOLUTION FROM THE LOCAL MUNICIPALITY TO MAINTAIN THE PROPOSED STORM WATER MANAGEMENT SYSTEM AND ITS FACILITIES IS REQUIRED.

THE CITY OF LIVONIA SHALL ASSUME JURISDICTION OVER AND ACCEPT RESPONSIBILITY FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM(S) TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED AND CONSTRUCTED. THE PERMIT HOLDER'S RESPONSIBILITIES UNDER THIS PERMIT SHALL INCLUDE, WITHOUT LIMITATIONS, (A) ANY MONITORING AND PREVENTIVE MAINTENANCE ACTIVITIES SET FORTH IN THE PLAN; (B) ANY AND ALL REMEDIAL ACTIONS NECESSARY TO REPAIR, MODIFY OR RECONSTRUCT THE SYSTEM AND (C) OTHER ACTIVITIES OR RESPONSIBILITIES FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM AS MAY BE SET FORTH IN THE ORDINANCE, ADMINISTRATIVE RULES, THE PLAN OR THIS PERMIT.

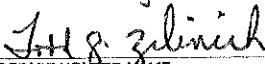
THE CITY OF LIVONIA SHALL PERFORM ALL MONITORING, MAINTENANCE, REMEDIAL AND OTHER RESPONSIBILITIES REQUIRED BY THE WAYNE COUNTY ORDINANCE, ADMINISTRATIVE RULES, THE PLAN AND THIS PERMIT, IN PERPETUITY AND AT ITS SOLE COST EXPENSE.

THE CITY OF LIVONIA SHALL PREPARE, EXECUTE AND (IF NECESSARY) RECORD ANY AND ALL AGREEMENTS, CONTRACTS AND OTHER DOCUMENTS THAT MAY BE REQUIRED TO PERFORM ITS OBLIGATIONS HEREUNDER AND ENSURE MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM IN PERPETUITY.

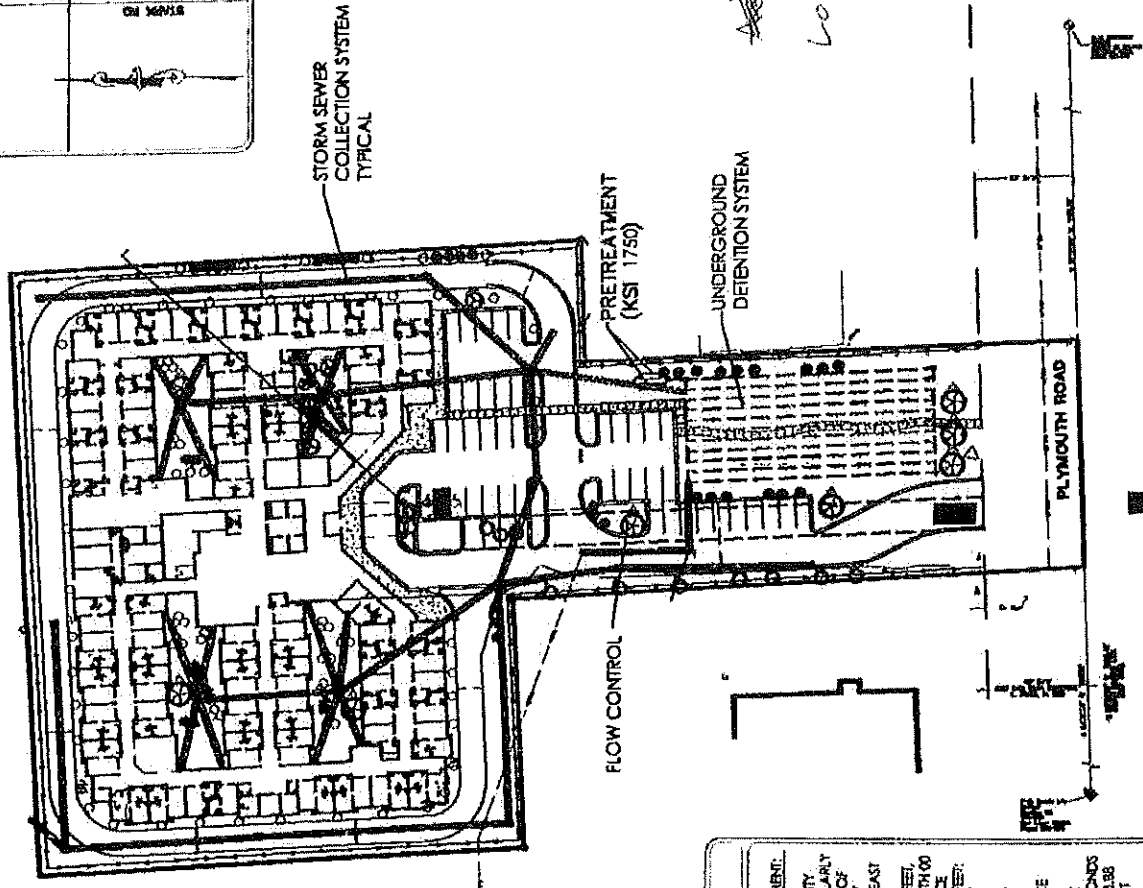
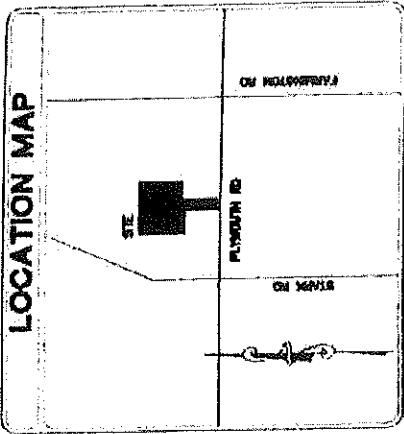
IF WAYNE COUNTY FINDS IT NECESSARY TO ADJUST OR RELOCATE ALL OR ANY PORTION OF THE PERMITTED STORM WATER MANAGEMENT SYSTEM, THE PERMIT HOLDER SHALL CAUSE THIS ADJUSTMENT OR RELOCATION TO BE ACCOMPLISHED AT NO EXPENSE TO THE COUNTY. PRIOR TO ANY WORK BEING PERFORMED IN THE RIGHT-OF-WAY, A PERMIT SHALL BE SECURED FROM THE WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES PERMIT OFFICE.

APPROVED PLANS PREPARED BY	REQUIRED ATTACHMENTS
Comfort Care Senior Living	EXHIBIT A: MAP DEPICTING PHYSICAL LIMITS OF STORM WATER MGT SYSTEM
PLANS APPROVED BY	EXHIBIT 'B': LONG TERM MAINTENANCE PLAN
Roznowski, J.	EXHIBIT 'C': BINDING AGREEMENT (COMMUNITY RESOLUTION)
(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)	

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

 PERMIT HOLDER NAME PERMIT HOLDER / AUTHORIZED AGENT	4/19/2023 DATE	WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES PREPARED BY

VALIDATED BY	DATE
PERMIT COORDINATOR	



PROPERTY DESCRIPTION

PROPERTY DESCRIPTION PER PROVIDED EXHIBIT A DOCUMENT:

PART OF THE SOUTHEAST 1/4 OF SECTION 28, T. 15, R. 9E, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS BEGINNING AT A POINT ON THE SOUTH LINE OF SAID SECTION 28, SAID POINT BEING NORTH 89 DEGREES 17 MINUTES 20 SECONDS WEST 1954.10 FEET FROM THE SOUTHEAST CORNER OF SAID SECTION 28, AND PROCEEDING THENCE NORTH 89 DEGREES 17 MINUTES 20 SECONDS WEST 145.11 FEET ALONG THE SOUTH LINE OF SAID SECTION 28, THENCE NORTH 00 DEGREES 29 MINUTES 30 SECONDS WEST 348.66 FEET, THENCE THENCE NORTH 00 DEGREES 29 MINUTES 30 SECONDS WEST 135.86 FEET, THENCE SOUTH 89 DEGREES 17 MINUTES 20 SECONDS WEST 29.11 FEET, THENCE SOUTH 89 DEGREES 17 MINUTES 20 SECONDS WEST 15.74 FEET, THENCE NORTH 00 DEGREES 29 MINUTES 30 SECONDS WEST 0.27 FEET, THENCE SOUTH 89 DEGREES 17 MINUTES 20 SECONDS EAST 231.00 FEET, THENCE SOUTH 00 DEGREES 29 MINUTES 11 SECONDS EAST 348.34 FEET, THENCE NORTH 89 DEGREES 17 MINUTES 20 SECONDS WEST 76.59 FEET, THENCE SOUTH 00 DEGREES 29 MINUTES 30 SECONDS WEST 300.00 FEET TO POINT OF BEGINNING, CONTAINING 2.88 NET ACRES, SUBJECT TO EASEMENTS OF RECORD AND THAT PART TAKEN, USED OR DEED FOR PLYMOUTH ROAD.

NOTE: BOUNDARY SHOWN BASED ON GPS BEARINGS, MICHIGAN STATE PLANE COORDINATES, SOUTH ZONE.

EXHIBIT A

*Location: 34020 Plymouth Rd
Livonia, MI*

EXHIBIT B

STORM WATER MANAGEMENT SYSTEM LONG TERM MAINTENANCE PLAN

Wayne County DPS PERMIT # - M -- 52222

WAYNE COUNTY DPS PLAN REVIEW # R19-400

A. PHYSICAL LIMITS OF STORM WATER MANAGEMENT SYSTEM

THE STORM WATER MANAGEMENT SYSTEM (SWMS) SUBJECT TO LONG TERM MAINTENANCE PLAN (PLAN) IS DEPICTED ON EXHIBIT A TO THE PERMIT AND INCLUDES WITHOUT LIMITATION THE STORM SEWERS, SWALES, CATCH BASINS, MANHOLES, PRETREATMENT SYSTEM, UNDERGROUND DETENTION SYSTEM, FLOW RESTRICTOR STRUCTURE, AND OUTLET PIPE THAT CONVEYS FLOW FROM THE UNDER GROUND DETENTION SYSTEM TO A STORM STRUCTURE WITHIN THE EASEMENT FOR THE FARMINGTON RELIEF DRAIN. FOR THE PURPOSES OF THIS PLAN, THIS SWMS AND ALL OF ITS COMPONENTS AS SHOWN ON EXHIBIT A IS REFERRED TO AS "COMFORT CARE SENIOR LIVING SWMS".

B. TIME FRAME FOR LONG TERM MAINTENANCE RESPONSIBILITY

COMFORT CARE SENIOR LIVING IS RESPONSIBLE FOR MAINTAINING THE SENIOR LIVING FACILITY SWMS INCLUDING COMPLYING WITH APPLICABLE REQUIREMENTS OF THE LOCAL OR WAYNE COUNTY SOILEROSION AND SEDIMENTATION CONTROL PROGRAM UNTIL WAYNE COUNTY RELEASES THE CONSTRUCTION PERMIT. LONG TERM MAINTENANCE RESPONSIBILITY FOR THE COMFORT CARE SENIOR SWMS COMMENCES WHEN DEFINED BY THE MAINATENACE PERMIT ISSUED BY THE COUNTY. LONG TERM MAINTENANCE CONTINUES IN PERPETUITY.

C. MANNER OF INSURING MAINTENANCE RESPONSIBILITY

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D. LONG TERM MAINTENANCE PLAN AND SCHEDULE

TABLE 1 IDENTIFIES THE MAINTENANCE ACTIVITES TO BE PERFORMED, ORGANIZED BY CATEGORY 9MONITORING/INSPECTIONS, PREVENTATIVE MAINTENANCE AND REMEDIAL ACTIONS). TABLE 1 ALSO IDENTIFIES SITE SPECIFIC WORK NEEDED TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED.

Date Prepared: August 29, 2019

TABLE 1 - EXHIBIT B STORM WATER MANAGEMENT SYSTEM LONG TERM MAINATENANCE SCHEDULE							
MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS						Frequency
	SCS	MPTS	UGDS	FRS & OP	PA	OTHER	
Monitoring/ Inspection							
Inspect for Sediment Accumulation and Clogging	X	X	X	X	X		Annually
Inspect for Floatables, Dead Vegetation & Debris	X	X	X	X	X		Annually
Inspect for Erosion and Integrity of System	X				X		Annually
Inspect All Components During Wet Weather & Compare to As Built Plans	X	X	X	X	X		Annually
Inspect for Sediment Accumulation and Clogging	X	X	X	X	X		Annually
Preventative Maintenance							
Remove Accumulated sediments	X	X	X	X	X		As Needed (See Note Below)
Remove Floatables, Dead Vegetation & Debris	X				X		As Needed
Sweeping of Paved Surfaces					X		As Needed
Remedial Actions							
Repair/Stabilize areas of Erosion	X				X		As Needed
Replace Dead Plantings & Reseed Bare areas	X						As Needed
Structural Repairs	X	X	X	X	X		As Needed
Make Adjustments/Repairs to Ensure Proper Functioning	X	X	X	X	X		As Needed

SCS - Storm Collection System (Sewers, Swales, Catch Basins, Manholes)

MPTS - Manufactured Pretreatment System

UGDS - Under Ground Detention System

FRS & OP - Flow Restrictor Structure & Outlet Pipe

PA - Pavement Areas

Other - Items not covered by Table

Note: Manufactured Pretreatment System and Under Ground Detention System to be cleaned according to the manufactured recommendations; at a minimum whenever sediments accumulate to a depth of 6-12 inches, or if sediment resuspension is observed.

Project: Comfort Care Senior Living 34020 Plymouth Road, Livonia, MI
Property Owner: Comfort Care Senior Living 4180 Tittabawassee Road, Saginaw, MI 48604 Contact: Doug Boehm 248-930-7875
Engineer: MLR Engineering 134 S. Main Street, STE 1, Freeland, MI 48623 Contact: Michael J. Rybicki, P.E. 989-692-5034

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

15. AWARD OF CONSTRUCTION CONTRACT: Engineering Division, re: for the Michigan Economic Development Corporation (MEDC) Grant - Denmar Drain Channel Improvement Project (CR 95-22 and CR 298-22)

Todd Zilincik, City Engineer, presented the request to Council.

Councilmember Morgan offered an approving resolution for the Consent agenda.

DIRECTION:

APPROVED

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

15.

Engineering
April 27, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Karen Worley, Secretary IV,

AGENDA ITEM

AWARD OF CONSTRUCTION CONTRACT: Engineering Division, re: for the Michigan Economic Development Corporation (MEDC) Grant - Denmark Drain Channel Improvement Project (CR 95-22 and CR 298-22)

BACKGROUND DETAILS

Pursuant to Council Resolution No. 95-22, adopted March 14, 2022, the Council approved the acceptance of a grant from the Michigan Economic Development Corporation (MEDC) in the amount of \$1,000,000 for the Bell Creek streambank stabilization, a Greenmead regional detention pond, and Denmark Drain channel improvements.

The design, per C.R. #298-22, for Denmark Drain Channel Improvement Project was approved to contract with Environmental Consulting & Technology, Inc. (ECT) to provide professional services in design and construction oversight of this project previously identified requesting assistance from Alliance of Rouge Communities (ARC), in which the City of Livonia is a member. The project involves the removal of the existing concrete channel that is approximately 306 feet long and 16 feet wide and restoring approximately 330 feet of stream along a tributary to the Bell Branch located in Fairway Park adjacent to the Idyl Wyld Golf Course. The soil erosion that has occurred over the years along the concrete channel will be addressed by the removal of the concrete channel and replacement with natural log riffles, constructing a new concrete headwall for the 15-inch outfall to prevent future erosion, replacing the existing chain link fence that is leaning along the pedestrian sidewalk along with and certain sections of deteriorated / damaged sidewalk, painting over the graffiti at the pedestrian bridge crossing and other miscellaneous items.

The improvements would improve water quality within the stream, promote a better habitat for fish and wildlife.

In order to proceed, our consultant, Environmental Consulting & Technology, Inc. (ECT) finalized plans and specifications for the project. Bids for the subject project were taken on April 25, 2023. In response to the advertisement, four (4) bids were submitted. These bids may be summarized as follows:

NAME OF BIDDER	AMOUNT OF BID
Sole Underground, LLC Westland, MI	\$190,165.00*

TSP Services, Inc. Redford, MI	\$397,000.00**
**Costs for Line Items 30-34 not included with bid	
Catskill Remedial Contracting Services Brighton, MI	\$328,442.03
Erie Construction Woodhaven, MI	\$478,723.00

*Corrected by the City Engineer

This bid is good until August 23, 2023.

ECT has checked the references of Sole Underground, LLC and is familiar with their prior work. ECT is recommending awarding the contract to this contractor (see attached letter dated April 26, 2023).

The project is anticipated to start work on June 19th and be completed by mid September. No work will occur during the week of August 28th due to classes starting at Hover Elementary School. We appreciate the cooperation with Livonia Public Schools (LPS) to allow permission to access the site for the work utilizing their property.

The overall budget anticipated for this improvement project was \$150,000, of which \$50,000 was set aside for construction and \$105,000 for ECT design, bid documents and inspection. We will need an additional \$100,000 to complete this project over the original adopted budget. This will leave approximately \$200,000 for the Bell Creek Court streambank stabilization project, of which \$35,000 has been designated for design, permitting and bid documents.

In order to proceed with this project, we recommend that the Council take the following actions:

- Award a contract in the not-to-exceed amount of \$199,673.00 to Sole Underground, LLC, 5940 Commerce Drive, Westland, Michigan 48185. The awarded amount includes the amount bid (\$190,165) plus 5% for contingency (\$9,508). The award should be on the basis of the bid unit prices and the amount to be adjusted based upon the quantities of work actually completed.
- Authorize an expenditure in the amount of \$199,673.00 to Sole Underground, LLC from budgeted funds in the Capital Projects Fund – Land Improvements 401-000-974-000.
- Authorize the City Engineer to approve minor adjustments to the work, as required.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

In order to proceed with this project, we recommend that the Council take the following actions:

- Award a contract in the not-to-exceed amount of \$199,673.00 to Sole Underground, LLC, 5940

Commerce Drive, Westland, Michigan 48185. The awarded amount includes the amount bid (\$190,165) plus 5% for contingency (\$9,508). The award should be on the basis of the bid unit prices, and the amount to be adjusted based upon the quantities of work actually completed.

- Authorize an expenditure in the amount of \$199,673.00 to Sole Underground, LLC from budgeted funds in the Capital Projects Fund – Land Improvements 401-000-974-000.
- Authorize the City Engineer to approve minor adjustments to the work, as required.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

n/a

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

- Award a contract in the not-to-exceed amount of \$199,673.00 to Sole Underground, LLC, 5940 Commerce Drive, Westland, Michigan 48185. The awarded amount includes the amount bid (\$190,165) plus 5% for contingency (\$9,508). The award should be on the basis of the bid unit prices and the amount to be adjusted based upon the quantities of work actually completed.

DETAILED WORK BEING PERFORMED

The project involves the removal of the existing concrete channel that is approximately 306 feet long and 16 feet wide and restoring approximately 330 feet of stream along a tributary to the Bell Branch located in Fairway Park adjacent to the Idyl Wyld Golf Course. The soil erosion that has occurred over the years along the concrete channel will be addressed by the removal of the concrete channel and replacement with natural log riffles, constructing a new concrete headwall for the 15-inch outfall to prevent future erosion, replacing the existing chain link fence that is leaning along the pedestrian sidewalk along with and certain sections of deteriorated / damaged sidewalk, painting over the graffiti at the pedestrian bridge crossing and other miscellaneous items.

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

- Authorize an expenditure in the amount of \$199,673.00 to Sole Underground, LLC from budgeted funds in the Capital Projects Fund – Land Improvements 401-000-974-000.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

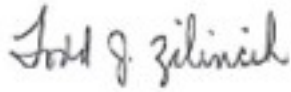
Sole Underground LLC is the lowest bidder.

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): n/a

ATTACHMENTS

1. Contractor Recommendation and Bid Tab for Denmar Drain
2. CR 95-22
3. CR 298-22

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: April 27, 2023



Don Rohraff, Director of Public Works

Date: April 27, 2023



Michael Slater, Finance Director

Date: April 28, 2023



Paul Bernier, City Attorney

Date: April 28, 2023



Maureen Miller Brosnan, Mayor

Date: April 28, 2023

April 26, 2023

Mr. Todd Zilincik, P.E. City Engineer
City of Livonia Engineering Department
12973 Farmington Road
Livonia, MI 48150

**RE: Denmar Drain Channel Improvements
 Contractor Recommendation**

Dear Mr. Zilincik:

Environmental Consulting & Technology, Inc. (ECT) finds Solé Underground, LLC (Solé) located in Westland, MI as the lowest responsive bidder at a total construction cost of \$190,165.00 for the Denmar Drain Channel Improvements project.

Attached is the bid tabulation for the Denmar Drain Channel Improvements project. Four bids were received, publicly opened and read at 2:00 pm on April 25, 2023. The corrected bid amounts ranged from \$190,165.00 to \$478,723.00. Also attached are copies of the Bid Proposal and Bid Bond received by Solé.

Solé has provided all of the necessary information in order for their proposal to be complete and responsive. Solé has done work in the past for developers in Livonia, the Engineering Department and currently on the Phase I Whispering Willows Golf Course Channel Improvements which is also funded by MEDC. The low bid was within 0.8% of ECT's final construction estimate.

ECT has contacted Solé who indicated that they can complete the project in accordance with the bid documents, schedule and bid amount. As a result, ECT recommends awarding the Denmar Drain Channel Improvements construction contract to Solé Underground, LLC for \$190,165.00 plus a 5% contingency of \$9,508 for a not to exceed amount of \$199,673.00.

Feel free to contact us if you have any questions.

Sincerely,

Environmental Consulting & Technology, Inc.



Annette DeMaria, P.E.
Principal Engineer



Rob Myllyoja
Senior Scientist

P:\City of Livonia\22-0836 Denmar Drain Channel Improvements\Bidding Documents\Bids\Contractor Recommendation.docx

Denmar Drain Channel Improvements, Livonia, MI
Bid Tabulation

4/27/2023

No.	Item	Qty	Unit	Engineer's Estimate		Sole		TSP		Catskill Remedial		Erie Construction	
				Unit Price	Cost	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
1	Mobilization	1	Isum	\$ 7,750.00	\$ 7,750.00	\$ 8,000.00	\$ 8,000.00	\$ 19,800.00	\$ 19,800.00	\$ 28,181.00	\$ 28,181.00	\$ 23,500.00	\$ 23,500.00
2	Staging Area and Access Restoration	1	Isum	\$ 7,500.00	\$ 7,500.00	\$ 20,000.00	\$ 20,000.00	\$ 89,000.00	\$ 89,000.00	\$ 26,525.00	\$ 26,525.00	\$ 67,000.00	\$ 67,000.00
3	Construction Barrier Fence	300	ft	\$ 5.00	\$ 1,500.00	\$ 10.00	\$ 3,000.00	\$ 19.00	\$ 5,700.00	\$ 6.15	\$ 1,845.00	\$ 5.80	\$ 1,740.00
4	Soil Erosion and Sediment Control	1	Isum	\$ 3,500.00	\$ 3,500.00	\$ 15,000.00	\$ 15,000.00	\$ 7,680.00	\$ 7,680.00	\$ 10,483.00	\$ 10,483.00	\$ 31,600.00	\$ 31,600.00
5	Sidewalk Replacement - 4" Thick	828	sft	\$ 15.00	\$ 12,420.00	\$ 10.00	\$ 8,280.00	\$ 17.00	\$ 14,076.00	\$ 33.30	\$ 27,572.40	\$ 11.00	\$ 9,108.00
6	Coated Chainlink Fence - 4' High	250	ft	\$ 30.00	\$ 7,500.00	\$ 30.00	\$ 7,500.00	\$ 58.00	\$ 14,500.00	\$ 69.34	\$ 17,335.00	\$ 60.00	\$ 15,000.00
7	Coated Chainlink Fence - 6' High	50	ft	\$ 40.00	\$ 2,000.00	\$ 40.00	\$ 2,000.00	\$ 86.00	\$ 4,300.00	\$ 111.73	\$ 5,586.50	\$ 77.00	\$ 3,850.00
8	6" Dia. CMP, 12' Long with ADS Catchbasin and Riprap Outlet	1	Isum	\$ 3,500.00	\$ 3,500.00	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ 9,850.00	\$ 9,850.00	\$ 3,800.00	\$ 3,800.00
9	Topsoil/Compost Mix (1:1)	60	cyd	\$ 100.00	\$ 6,000.00	\$ 50.00	\$ 3,000.00	\$ 116.00	\$ 6,960.00	\$ 141.51	\$ 8,490.60	\$ 110.00	\$ 6,600.00
10	Earth Excavation and Grading	250	cyd	\$ 20.00	\$ 5,000.00	\$ 100.00	\$ 25,000.00	\$ 326.00	\$ 81,500.00	\$ 75.11	\$ 18,777.50	\$ 22.00	\$ 5,500.00
11	Off-Site Disposal of Excess Earth Materials	150	cyd	\$ 40.00	\$ 6,000.00	\$ 30.00	\$ 4,500.00	\$ 47.00	\$ 7,050.00	\$ 38.75	\$ 5,812.50	\$ 24.00	\$ 3,600.00
12	Concrete Channel Removal	600	syd	\$ 20.00	\$ 12,000.00	\$ 20.00	\$ 12,000.00	\$ 19.90	\$ 11,940.00	\$ 44.55	\$ 26,730.00	\$ 17.00	\$ 10,200.00
13	HDPE Storm Outlet Stabilization - 15" Dia.	4.1	syd	\$ 250.00	\$ 1,025.00	\$ 100.00	\$ 410.00	\$ 450.00	\$ 1,845.00	\$ 2,764.27	\$ 11,333.51	\$ 550.00	\$ 2,255.00
14	Brush Toe*	200	ft	\$ 200.00	\$ 40,000.00	\$ 50.00	\$ 10,000.00	\$ 53.00	\$ 10,600.00	\$ 185.20	\$ 37,040.00	\$ 345.00	\$ 69,000.00
15	On-Site Habitat Logs	6	ea	\$ 750.00	\$ 4,500.00	\$ 100.00	\$ 600.00	\$ 1,060.00	\$ 6,360.00	\$ 2,142.28	\$ 12,853.68	\$ 2,900.00	\$ 17,400.00
16	Fieldstone - 1"-10"	20	tons	\$ 175.00	\$ 3,500.00	\$ 100.00	\$ 2,000.00	\$ 335.00	\$ 6,700.00	\$ 300.71	\$ 6,014.20	\$ 410.00	\$ 8,200.00
17	Riffle Gravel - 0.5"-4"	29	tons	\$ 150.00	\$ 4,350.00	\$ 100.00	\$ 2,900.00	\$ 188.00	\$ 5,452.00	\$ 235.50	\$ 6,829.50	\$ 500.00	\$ 14,500.00
18	Gravel Filter Mix	80	tons	\$ 125.00	\$ 10,000.00	\$ 100.00	\$ 8,000.00	\$ 183.00	\$ 14,640.00	\$ 179.91	\$ 14,392.80	\$ 260.00	\$ 20,800.00
19	Non-woven Geotextile Fabric	20	syd	\$ 15.00	\$ 300.00	\$ 10.00	\$ 200.00	\$ 45.00	\$ 900.00	\$ 30.48	\$ 609.60	\$ 49.00	\$ 980.00
20	North American Green C700BN	600	syd	\$ 15.00	\$ 9,000.00	\$ 15.00	\$ 9,000.00	\$ 83.00	\$ 49,800.00	\$ 17.65	\$ 10,590.00	\$ 63.00	\$ 37,800.00
21	On-Site Brush and Wood Sorting	1	Isum	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 13,320.00	\$ 13,320.00	\$ 10,367.00	\$ 10,367.00	\$ 73,000.00	\$ 73,000.00
22	Erosion Control Blanket (NAG SC150BN)	600	syd	\$ 5.00	\$ 3,000.00	\$ 3.00	\$ 1,800.00	\$ 6.25	\$ 3,750.00	\$ 6.65	\$ 3,990.00	\$ 4.70	\$ 2,820.00
23	Notched 2" x 2" x 36" Hardwood Stakes	200	ea	\$ 5.00	\$ 1,000.00	\$ 5.00	\$ 1,000.00	\$ 6.90	\$ 1,380.00	\$ 13.91	\$ 2,782.00	\$ 5.20	\$ 1,040.00
24	Notched 1" x 2" x 24" Hardwood Stakes	500	ea	\$ 4.00	\$ 2,000.00	\$ 3.00	\$ 1,500.00	\$ 4.35	\$ 2,175.00	\$ 8.15	\$ 4,075.00	\$ 3.40	\$ 1,700.00
25	Model 68 Duckbill Anchors with 3/8" Manila Rope	4	ea	\$ 150.00	\$ 600.00	\$ 200.00	\$ 800.00	\$ 215.00	\$ 860.00	\$ 494.37	\$ 1,977.48	\$ 445.00	\$ 1,780.00
26	Containerized Shrubs (Qt)	100	ea	\$ 20.00	\$ 2,000.00	\$ 50.00	\$ 5,000.00	\$ 17.95	\$ 1,795.00	\$ 50.37	\$ 5,037.00	\$ 14.00	\$ 1,400.00
27	Cover Crop Seed Mix	0.25	ac	\$ 2,250.00	\$ 562.50	\$ 200.00	\$ 50.00	\$ 1,368.00	\$ 342.00	\$ 8,269.92	\$ 2,067.48	\$ 1,100.00	\$ 275.00
28	Native Riparian Seed Mix	0.25	ac	\$ 2,250.00	\$ 562.50	\$ 500.00	\$ 125.00	\$ 5,500.00	\$ 1,375.00	\$ 13,109.92	\$ 3,277.48	\$ 4,100.00	\$ 1,025.00
29	Irrigation	5	days	\$ 600.00	\$ 3,000.00	\$ 1,500.00	\$ 7,500.00	\$ 1,140.00	\$ 5,700.00	\$ 1,603.36	\$ 8,016.80	\$ 900.00	\$ 4,500.00
30	Allowance for Exploratory Excavation of 18" Conc. Underdrain	1	Isum	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	-	-	\$ 8,398.22	\$ 8,398.22	\$ 2,000.00	\$ 2,000.00
31	Allowance for Bar Grate Repair/Replacement for 9'6" Storm Outfall	1	Isum	\$ 2,500.00	\$ 2,500.00	\$ 6,000.00	\$ 6,000.00	-	-	\$ 10,785.00	\$ 10,785.00	\$ 4,250.00	\$ 4,250.00
32	Allowance for Concrete Headwall Sandblasting and Painting	1	Isum	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	-	-	\$ 51,942.00	\$ 51,942.00	\$ 13,000.00	\$ 13,000.00
33	Allowance for 15" HDPE Headwall	1	Isum	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00	-	-	\$ 9,899.33	\$ 9,899.33	\$ 4,500.00	\$ 4,500.00
34	Allowance for Unforeseen Conditions	1	Isum	\$ 15,500.00	\$ 15,500.00	\$ 1,000.00	\$ 1,000.00	-	-	\$ 28,090.14	\$ 28,090.14	\$ 15,000.00	\$ 15,000.00
	TOTAL				\$ 188,570.00		\$ 190,165.00		\$ 397,000.00		\$ 437,556.72		\$ 478,723.00

*On-site materials

Corrected for math error

DENMAR DRAIN CHANNEL IMPROVEMENTS
CITY OF LIVONIA, MICHIGAN
FORM OF PROPOSAL

City of Livonia
33000 Civic Center Drive
Livonia, Michigan 48154

The undersigned, by the submission of this proposal, represents that he/she is familiar with and has determined for themselves the nature and extent of the proposed work and the conditions under which it must be performed and completed, and agrees that he/she will contract with the City of Livonia to furnish at and for the following monies, all materials, labor, equipment, insurance, supervision, and all other things necessary or incidental to complete the entire work in accordance with the appended plans, specifications, general conditions and related contract documents. By the submission of this bid, the undersigned represents that he/she is familiar with and understands all of the above referenced contract documents.

The undersigned agrees that if the proposal made herein is accepted, they will satisfactorily perform and complete all of the work and meet all of the requirements and obligations imposed on them by the contract including the plans, specifications and general conditions prior to **September 15, 2023. No work is allowed the week of August 28th due to classes starting at Hoover Middle School.** The work shall be completed within eighty-eight (88) calendar days of the "Notice to Proceed", **no exceptions.**

Also, the undersigned agrees that if the above proposal is accepted, they will execute the contract and furnish acceptable bonds, all on forms attached, within ten (10) calendar days from such acceptance.

To guarantee his fulfillment of the foregoing covenants, the bidder attached hereto their certified bid bond in the sum of 5% of the Proposal and agrees that same shall be forfeited to the City of Livonia, in the event of his/her failure to execute the contract or furnish acceptable bonds, not as a penalty but as liquidated damages. **The bidder further agrees to pay as liquidated damaged the sum of \$500.00 for each consecutive calendar day after the required completion date as hereinafter provided in Paragraph 39 of the General Conditions.** The City shall not be required to prove or show such liquidated damages.

No bid shall be withdrawn for at least sixty (60) days after the scheduled closing time for receiving bids.

Note: Inspector Days are not utilized for this contract; therefore, not included in the bid form. Instead, Environmental Consulting & Technology, Inc. (ECT) will provide periodic inspections on critical items during the project on behalf of the City of Livonia Engineering Division.

DENMAR DRAIN CHANNEL IMPROVEMENTS
CITY OF LIVONIA, MICHIGAN
FORM OF PROPOSAL

Item	Description	Qty	Unit	Unit Price	Price
1	Mobilization	1	LSUM	8,000.	8,000 ✓
2	Staging Area and Access Restoration	1	LSUM	20,000.	20,000 ✓
3	Construction Barrier Fence	300	FT	10.	3,000 ✓
4	Soil Erosion and Sediment Control	1	LSUM	15000.	15,000 ✓
5	Sidewalk Replacement - 4" Thick	828	SFT	10.	8,280 ✓
6	Coated Chainlink Fence - 4' High	250	FT	30.	7,500 ✓
7	Coated Chainlink Fence - 6' High	50	FT	40.	2,000 ✓
8	6" Dia. CMP, 12' Long with ADS Catchbasin and Riprap Outlet	1	LSUM	10000.	10,000 ✓
9	Topsoil/Compost Mix (1:1)	60	CYD	50.	3,000 ✓
10	Earth Excavation and Grading	250	CYD	100.	25,000 ✓
11	Off-Site Disposal of Excess Earth Materials	150	CYD	30.	4,500 ✓
12	Concrete Channel Removal	600	SYD	20.	12,000 ✓
13	HDPE Storm Outlet Stabilization - 15" Dia.	4.1	SYD	100.	410 ✓
14	Brush Toe*	200	FT	50.	10,000 ✓
15	On-Site Habitat Logs	6	EA	100.	600 ✓
16	Fieldstone - 1"-10"	20	TONS	100.	2,000 ✓
17	Riffle Gravel - 0.5"-4"	29	TONS	100.	2,900 ✓
18	Gravel Filter Mix	80	TONS	100.	8,000 ✓
19	Non-woven Geotextile Fabric	20	SYD	10.	200 ✓
20	North American Green C700BN	600	SYD	15.	9,000 ✓
21	On-Site Brush and Wood Sorting	1	LSUM	5000.	5,000 ✓
22	Erosion Control Blanket (NAG SC150BN)	600	SYD	3.	1,800 ✓
23	Notched 2" x 2" x 36" Hardwood Stakes	200	EA	5.	1,000 ✓
24	Notched 1" x 2" x 24" Hardwood Stakes	500	EA	3.	1,500 ✓
25	Model 68 Duckbill Anchors with 3/8" Manila Rope	4	EA	200.	800 ✓
26	Containerized Shrubs (Qt)	100	EA	50.	5,000 ✓
27	Cover Crop Seed Mix	0.25	AC	200.	50 ✓
28	Native Riparian Seed Mix	0.25	AC	500.	50 ✓
29	Irrigation	5	DAYS	1500.	7,500 ✓

DENMAR DRAIN CHANNEL IMPROVEMENTS
CITY OF LIVONIA, MICHIGAN
FORM OF PROPOSAL

30	Allowance for Exploratory Excavation of 18" Conc. Underdrain	1	LSUM	1000.00	1,000	✓
31	Allowance for Bar Grate Repair/Replacement for 9'6" Storm Outfall	1	LSUM	6000.00	6,000	✓
32	Allowance for Concrete Headwall Sandblasting and Painting	1	LSUM	5000.00	5,000	✓
33	Allowance for 15" HDPE Headwall	1	LSUM	3000.00	3,000	✓
34	Allowance for Unforeseen Conditions	1	LSUM	1000.00	1,000	✓

Total Base Bid:

\$ 190,165 *190,165 to 4/27/23*
 (figures)
one hundred ninety thousand and one hundred sixty five dollars
One hundred ninety thousand and ninety dollars
 (words)

The undersigned agrees that the City of Livonia may increase or decrease the quantity of work without changing the unit price bid for the work.

The undersigned represents that he acknowledges that the City reserves the right to accept or reject any bid or all bids and to waive irregularities in bids.

Contractor

Sole Underground
 Address

(734) 326-5455 9/25/23
 Telephone No. Federal I.D. No. Date

Abou A. Atiyeh President
 By Title

NOTE:

- A. The contractor must submit one (1) Form of Proposals and all other bid documents to be submitted electronically following the instructions in the "Notice to Bidders" and "Instructions to Bidders" sections and recommend that the contractor retain one (1) copy for their file.
- B. Bidder should not add any conditions or qualifying statement to their bid, otherwise the bid may be declared irregular as being not responsive to the Notice to Bidders.
- C. The name of the signee must be clearly printed or typed under their signature.

taken care of. She thanked Sarah Henning and Jeremy Glick for working tirelessly over the last three years to secure the grant from the State.

Karen Kanty, 37586 Kingsbury came to the podium to state that although she is not on the creek side, it will affect the neighbors on the creek side, in turn, affect her property value. She saw the erosion and stated that it was terrible. Her neighbor has lost 15 feet of her property. She invited Council to take a look at it if they haven't already.

On a motion by Bahr, seconded by McCullough, and unanimously adopted,

it was:

#95-22 RESOLVED, that having considered a communication from the Director of Government Affairs, dated February 24, 2022, which bears the signatures of the City Engineer, the Director of Finance and the City Attorney, and is approved for submission by the Mayor, to which is attached a Grant Agreement between the Michigan Economic Development Corporation (MEDC) and the City of Livonia, for grant funding available for the period October 1, 2021 through December 31, 2023, in the amount of \$1,000,000.00, to assist the City of Livonia with ongoing erosion and stormwater issues and to provide Bell Creek Streambank Stabilization, a Greenmead Regional Detention Pond, and Denmar Drain Channel Improvements, the Council does hereby authorize the Mayor and City Clerk, for and on behalf of the City of Livonia, to execute the grant agreement between Michigan Economic Development Corporation (MEDC) and the City of Livonia in the manner and form herein submitted, subject to approval as to form and substance by the Department of Law, and to do all other things necessary or incidental to the full performance of this resolution.

There was no Audience Communication at the end of the meeting.

On a motion by Vice President Toy, seconded by Donovic, and unanimously adopted, this 1,940th Regular Meeting of the Council of the City of Livonia was adjourned at 8:20 p.m.

Susan M. Nash, City Clerk

improvements to be completed in two (2) phases over a two-year period for residential locations and local and major roads within the City of Livonia's jurisdiction, the Council does hereby determine as follows:

1. To authorize an additional expenditure in an amount not-to-exceed \$95,000.00 from funds already budgeted in Account No. 592-158-000 (Construction in Progress) for additional costs incurred relative to the 2021-2022 Sidewalk and Pavement Replacement Program – Water Main Breaks (Contract 21-F), increasing the not-to-exceed contract amount from \$328,006.50 to \$423,006.50; and
2. To authorize a not-to-exceed payment in the amount of \$95,000.00 payable to Luigi Ferdinandi & Son Cement Co., 16481 Common Road, Roseville, MI 48066 based on the actual work completed.

On a motion by Councilmember McCullough, seconded by Councilmember

Bahr, and unanimously adopted, it was:

#298-22 RESOLVED, that having considered the report and recommendation of the City Engineer, dated August 31, 2022, which bears the signatures of the Director of Public Works, the Director of Finance and the City Attorney, and is approved for submission by the Mayor, to which is attached a proposed agreement between the City of Livonia and Environmental Consulting & Technology, Inc., 2001 Commonwealth Boulevard, Suite 300, Ann Arbor, Michigan 48105 ("ECT") for professional engineering services in connection with the Michigan Economic Development Corporation (MEDC) Grant Denmark Drain Channel Improvement Project, pursuant to Council Resolution 95-22, adopted on March 14, 2022, the Council does hereby authorize the Mayor and City Clerk, for and on behalf of the City of Livonia, to execute a contract between the City of Livonia and Environmental Consulting & Technology, Inc., 2001 Commonwealth Boulevard, Suite 300, Ann Arbor, Michigan 48105, to provide professional engineering services in connection with the Michigan Economic Development Corporation (MEDC) Grant Denmark Drain Channel Improvement Project in an amount not to exceed \$44,970.00; such action being taken without competitive bidding inasmuch as ECT is recommended as a sole source consultant due to their familiarity with the site, experience with restoring the Rouge River including the Bell Branch (Denmark Drain), and permitting experience working with EGLE, and no advantage to the City would result from competitive bidding, and such action is taken in accordance with the provisions set forth in Section 3.04.140.E.3 of the Livonia Code of Ordinances, as amended; FURTHER, the Council does hereby authorize an expenditure in an amount not to exceed \$44,970.00 from funds budgeted in Account No: 401-000-974-000 (Capital Projects Fund – Land Improvements) for this purpose; and the City Engineer is hereby authorized to approve minor adjustments in the work as it becomes necessary but this authorization does not entitle the City

Engineer to authorize any increase in the not to exceed amount or to contract with other parties.

There was no Audience Communication at the end of the meeting.

Councilmember Bahr shared his perspective related to Proposal 3 on the General Election ballot in November, which deals with the topic of abortion. Councilmember Bahr shared the reasons for his opposition to this proposal.

Councilmember Donovic thanked Councilmember Bahr for sharing his views and stated he was in support of same.

On a motion by Vice President Toy, seconded by Councilmember Donovic, and unanimously adopted, this 1,953rd Regular Meeting of the Council of the City of Livonia was adjourned at 7:51 p.m.

Susan M. Nash, City Clerk

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

3. BLOCK PARTY: Nicholas Scott, re: to be held July 2, 2023, from 10:00 a.m. to 10:00 p.m., on Ohio Street, between Maryland and California, with no rain date requested.

Councilmember Donovic offered an approving resolution for the Regular agenda to allow the petitioner the opportunity to present the request.

DIRECTION:

APPROVED

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

3.

City Clerk
April 28, 2023

MEETING DATE

S05082023/R05222023

PREPARED BY

Lori Miller, MiPMC, Deputy City Clerk,

AGENDA ITEM

BLOCK PARTY: Nicholas Scott, re: to be held July 2, 2023, from 10:00 a.m. to 10:00 p.m., on Ohio Street, between Maryland and California, with no rain date requested.

BACKGROUND DETAILS

Block party to be held on Ohio Street, between Maryland and California, on Tuesday, July 4th. Event to include music, games, water toys, barbecue, waterslide and fireworks with approximately 200 residents attending.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

Approve request as submitted.

ATTACHMENTS

1. Ohio Block Party Request

APPROVED BY

**REQUEST FOR NOISE WAIVER BLOCK PARTY and/or
BARRICADING OF CITY STREETS**

Send to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand deliver to the City Clerk's Office at least 8 weeks prior to the planned event

PLEASE PRINT

Date of Application: 4/24/23 Date to appear at a Council Meeting: _____

Name of Neighborhood Representative: Nicholas Scott

Address (please include zip code): 32622 Ohio St

Telephone Number with area code: Home: 734-377-9220 Office: 734-526-1140

Email: nicholasscott0221@gmail.com

Please circle what is being requested – “BLOCK PARTY” and/or “STREET BARRICADING”

<u>7/2/23</u>	<u>N/A</u>	<u>10:00am - 10:00pm</u>
Date of Block Party and/or Barricading	Rain Date	Start/end time of Block Party and/or Barricading End time is no later than 10:00 p.m.

Location of Block Party and/or Barricading: (Be specific. Indicate which streets and between which boundaries).

This would be all of Ohio St. Ohio St. is between
Wisconsin/Colorado and Maryland/California

Type of Event: Briefly (Describe activities planned. Music, barbecue, games, etc.) This will be a
4th of July celebration with music, games, water
toys, Barbecue, Waterslide and fireworks

How many barricades are you requesting (max. 10)? 4

Approximate Number Attending: 200

Date of Council Approval/Denial: _____

Council Resolution Number: _____

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

4. REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, re: in order to host a festival from Thursday, August 10, 2023, through Sunday, August 13, 2023, in the rear parking lot at 18100 Merriman Road.

President Jolly indicated we have new data on this item in the form of an email coming from a resident who abuts or is located near the property. He also relinquished the gavel to Vice President Toy in an effort avoid an appearance of impropriety since he works for the law firm that works with St. Mary's.

Wafi Barshini and Freddy Sackllah, representatives of St. Mary Antiochian Orthodox Church, presented the request to Council.

Vice President Toy asked for the event times being requested. Mr. Barshini indicated it would be Thursday and Friday from 5:00 p.m. to 11:00 p.m., Saturday from noon to 12:00 a.m., and Sunday from noon to 10:00 p.m.

Councilmember Bahr asked Paul Bernier what time restrictions would apply if this request were not approved. Paul Bernier indicated they wouldn't be allowed to play at all since it is amplified music.

Councilmember Bahr indicated there have been a lot of complaints from neighbors the last couple of years which is startling to him given the distance between the property and the residents. Mr. Sackllah indicated the festival used to be held in Bryant Park and they had built relationships with those surrounding residents. The event moved to the church parking lot, and they didn't speak with those neighbors until last year. They also tried to redirect the speakers and had a sound engineer check a decibel meter twice last year. He indicated they are trying to work with the community on the matter.

Councilmember Bahr indicated his email has been flooded with complaints and he is struggling with approval in good faith. Mr. Sackllah asked Councilmember Bahr to give his personal cell phone number to people that sent emails so he can talk with them to resolve this. Councilmember Bahr applauded his efforts to meet the neighbors.

Councilmember Donovic asked Paul Bernier how the Noise Ordinance is enforced after the permitted times. Paul said if Council conditions aren't followed, they can be ticketed and charged with a misdemeanor criminal offense.

Councilmember Donovic asked if the petitioner could reposition the tent stage since it appears to point toward most of the residents. Mr. Sackllah indicated the map is incorrect as they have already repositioned the tent and stage, put walls up on the sides of the tent. He said there they could probably add another wall. He also

indicated if they go past the permitted time residents will call. He offered to pay a Reserve Security Officer to ensure the noise stops by the permitted time. Councilmember Donovic asked that they submit an accurate map prior to the next meeting.

Councilmember McCullough asked what decibels were found when they measured. Mr. Sackllah said it was 120 decibels. Councilmember McCullough stated that excessive noise is 70 decibels. He asked Paul Bernier if Council could impose a decibel level requirement. Paul indicated Council could apply any conditions they feel appropriate.

Councilmember McCullough offered an approving resolution to allow the waiver of the Noise Ordinance with the stipulation that the decibel level permitted during the event is no greater than 70 and no greater than 60 at 11:00 p.m., both measured at the property line.

Councilmember McIntyre asked how bass is measured, as the bass is what rattles windows.

Vice President Toy asked if the Petitioner could use different speakers or if they have outgrown the space being used. Mr. Sackllah offered to get sound engineers involved but he thinks 70 decibels is too low. He is asking people to come to the event on Thursday at 7:00 p.m. to discuss it. He also said the event may need to be moved back to Bryant Park.

Councilmember Donovic said he supports Councilmember McCullough's motion.

Councilmember McCullough repeated his motion to approve the event with a maximum decibel level of 70 at the property line during the event and a maximum level of 60 decibels at the property line after the time permitted, at the request of Vice President Toy. He also shared that according to Google, a rock concert is 110 decibels, a siren is 120 decibels, and a jet taking off is 140 decibels. He clarified that he is asking for 70 decibels at the property line.

Councilmember McIntyre reiterated the bass is too loud if windows are shaking at the house closest to the festival. She asked Paul Bernier if there was any way to restrict this. Paul indicated he believes there is a way to measure the bass.

Michela Cusin, 31098 Bobrich Street voiced her opposition due to the level of noise and because it shakes the house.

Christine Koss, 17627 Hillcrest Street opposes it because there are after parties and noise from the trailers late into the night.

Katelyn Skylis, 30528 Jeanine, also opposes the waiver due to the noise level and her windows vibrating.

Dave Cusin, 31098 Bobrich approves of limiting the noise level to 70 decibels at the property line.

Councilmember McCullough offered an approving resolution for the Regular agenda with an additional requirement that limits sound to 60 decibels at the property line when the event ends and 70 decibels at the property line during the event.

DIRECTION:	APPROVED	REGULAR

President Jolly resumed the gavel.

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From: [Caitlin Bialowicz](#)
To: [Jolly, Jim](#); [Toy, Laura](#); [Bahr, Scott](#); [Donovic, Rob](#); [McCullough, Brandon](#); [McIntyre, Kathleen](#); [Morgan, Scott](#); [Kasprowicz, Sara](#)
Subject: ATTN: Basilica of St. Mary - REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE
Date: Friday, May 5, 2023 12:38:01 AM

City Council Members,

My name is Caitlin Bialowicz. I am a resident of Livonia currently living in the Brookwood Estates subdivision. My subdivision is located next to the Basilica of St. Mary Antiochian Orthodox Church. I am writing in response to the following item listed on the City Council Study Meeting Agenda for May 8th 2023.

4. REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, re: in order to host a festival from Thursday, August 10, 2023, through Sunday, August 13, 2023, in the rear parking lot at 18100 Merriman Road.

I am writing to request that the City Council deny St. Mary's request to waive the city's noise ordinance.

My husband and I moved to Livonia in April 2021. During our short residency, we've had to endure the unbelievably loud music and feel the bass being emitted during the festival at St. Mary's. While our home isn't right off the field, we are still close enough to hear the loud music and feel the deep frequency of the bass. Homes in our neighborhood, mine included, vibrate during the festival, some homes way worse than others. It is unbearable.

In 2021, I called the police due to the volume of music and vibrations being caused by the music. I was told the police could do nothing about it, and that the church was allowed to play music as loud as they wanted until midnight. The church played their music fifteen minutes past midnight. The police didn't assist in the situation at all. The police also informed me that over 30 people called the police station that night to complain about the noise. Given how late the festival runs, it's safe to say that more people called the police department after I called. All of those people, tax paying citizens of Livonia, were also denied assistance from the police department.

The following year 2022, we decided to leave our home during the festival, as my husband and I have to work weekends on occasion and could not be disturbed by the bass frequency and the loud music playing late into evening. Our work schedules and lifestyles do not afford us the flexibility of being able to stay up as late as the church during their festival. Even if we didn't have other obligations, we wouldn't have stayed anyway due to the intolerable noise. **No one should have to leave their home and pay to stay in a hotel due to intense, unbearably loud noise and vibrations being caused by a church festival in their own neighborhood.** We cannot afford to take vacation time and pay for a hotel every year when St. Mary chooses to have their festival. The money I spent on leaving my home was previously allotted to go on a vacation of our choosing at a time of our choosing. That didn't happen, due to the church and noise we had to avoid. Considering rising costs, this was a financial burden and a fairly unexpected expense, as we were going on our first full year in

the neighborhood and we didn't find out until later in the year when the festival would be held. I am also asking the city council to keep in mind that families with children, elderly relatives, pets, etc. do not have the same flexibility we had to leave their homes for a weekend. Many people right now cannot afford that additional expense. I was later told by my neighbors that the music in 2022 was louder than the festival in 2021, their opinions I trust due to their long history of residency in our neighborhood.

Unfortunately, since the church chooses to not play their festival music at a reasonable volume and the police did nothing to assist previously, we have to request that the city deny to waive the noise ordinance. **We do not want the festival to be cancelled. We do not want the number of day to be shortened. We do not want the hours of the festival to be shortened. We just want the noise to be at a reasonable level.** There's no logical reason for the volume of the noise and the frequency of the bass to be played at the level they play it at.

Please take what I have to say, along with some of my neighbors testimonials regarding the festival at St. Mary's in recent years, into consideration. I've pasted a few of them below for you to review. Full names and addresses can be provided upon request. I have also requested additional feedback from my neighbors, which I expect to receive at a later time and will follow-up for you to read once I receive it.

Jenny D.

Hi Caitlin THANK YOU! I just saw your comment about St Mary's church and the festival....we have been in our house since 1988...I grew up here and now raising my family here....and I have called so many times on them when they do that festival and believe me...just because it's a church means nothing! They are money makers just like everyone else so who cares about the people who live around them when they are making money ..

Steve J.

We are close enough to hear that thumping inside our home late at night. I have called the police after 11 pm countless times. Was told by them after I said I want to file a complaint that I would have to do that with the ordinances department. When we went there yesterday the Ordinance department said they don't handle that and we would have to go talk to the police!

Margaret R.

It is crazy how loud the music is at the St Mary's Fair- I have been in their tent and it was ridiculous- you can't talk to anyone- isn't it supposed to be a place to gather? You can have it loud but not crazy ridiculous loud.

Kim M.

Thank you for sharing this. I will try to go to this meeting. My floors and windows vibrate because the music is so loud. Father George has spoken about being neighborly. Playing the music that loud, and that late, is not being a good neighbor.

Stephanie E.

I live a fair distance away and the music is too loud to keep my windows open or even work outside

with headphones on. I had trouble hearing the TV with the windows and doorwall shut last year. I really feel for those of you who live adjacent to that field.

Please reach out to me directly if you have any questions. I can be reached via email or phone. My number is 734-778-2028

Thank you.

From: noreply@civicplus.com
To: [CityCouncil](#)
Subject: Online Form Submittal: City Council Inquiries
Date: Wednesday, May 3, 2023 8:43:56 AM

City Council Inquiries

This form is for any questions, comments, or concerns you may have for the City in regards to city council meetings or other city council inquiries. If you leave contact information, the City will reply within 2 business days. If this is an emergency, please dial 9-1-1.

First Name	Darlene
Last Name	Wood
Address	30527 Jeanine St
Email Address	dwood8689@gmail.com
Phone Number	5178990991
Topic	Other City Council Inquiry
Date of Issue	<i>Field not completed.</i>
Attachment (Optional)	<i>Field not completed.</i>
Comments	Hi, I see that there is a REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, re: in order to host a festival from Thursday, August 10, 2023, through Sunday, August 14, 2023, in the rear parking lot at 18100 Merriman Road on the May 8 study session. I would like to say that I am against granting Basilica of St. Mary Antiochian Orthodox Church a waiver for the festival. I live in the neighborhood behind the church and the noise over the last several years has gotten out of control. It shakes my whole house. I go to bed at 9:30pm to get up for work. There is no reason that the festival can not end at 11 pm as the noise ordinance states. 11pm is a reasonable time to end the festivities. I would also like to request that no fireworks be allowed. Thank you for your consideration on this matter.

Email not displaying correctly? [View it in your browser.](#)



LETTER TO THE LIVONIA CITY COUNCIL

4.

Council Office
April 24, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

REQUEST TO WAIVE THE CITY'S NOISE ORDINANCE: Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, re: in order to host a festival from Thursday, August 10, 2023 through Sunday, August 13, 2023, in the rear parking lot at 18100 Merriman Road.

BACKGROUND DETAILS

A request was made from Wafi Barshini, Festival Chairperson, The Basilica of St. Mary Antiochian Orthodox Church, to waive the City's noise ordinance in order to host a festival from Thursday, August 10, 2023 through Sunday, August 14, 2023, in the rear parking lot at 18100 Merriman Road.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To approve as submitted.

ATTACHMENTS

1. S050823 LTC Noise Ord Basilica St Marys Festival
2. S050823 St Marys Festival Aug 10-13
3. S050823 St Marys original letter 1992
4. S050823 St Marys parking map 2
5. S050823 St Marys parking map

APPROVED BY

Via Hand Delivery
Livonia City Council
33000 Civic Center Drive
Livonia, MI 48154
Re:

Cr Proposal for St. Mary's Dormition Annual Festival

Dear Council Members:

We are pleased to inform you that Fr. George Shalhoub and The Basilica of St. Mary would like to host a church gathering from August 10*, 2023, through August 13th, 2023.

The gathering will take place in a 40' x 100° tent on the Church Property and be open to church members.

The gathering will include live music, Middle Eastern food, bounce houses.

The proposed location for the gathering is in the rear parking lot at 18100 Merriman Road, Livonia MI 48152. The hours of operation will be as follows:

Thursday August 10, 2023 set up

Friday, August 11, 2023 - from 5:00 p.m. until 11:00 p.m.

Saturday, August 12, 2023 - from 12:00 p.m. until 11:59 p.m.

Sunday, August 13, 2023 - from 12:00 p.m. until 10:00 p.m.

take down on August 14, 2023

Pursuant to Section 8.32.070 of the City Code, St. Mary's Church requests a special permit be granted which would waive the noise ordinance and permit the festival to proceed.

Respectfully submitted
Wafi Barshini & Freddy sackllah

Festival Chairperson
18100 Merriman Road
Livonia, Michigan 48152
(734)320-0895(Wafi)
(248)348-5555 (Freddy)

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: September 15, 1992

Person to Contact:

Dotti Downing

Telephone Number:

513-684-3957

Refer Reply to:

EP/EO

Federal Identification Number:

23-7440581

St Mary Antiochian Church
18100 Merriman Road
Livonia, MI 48152-4305

Dear Sir or Madam:

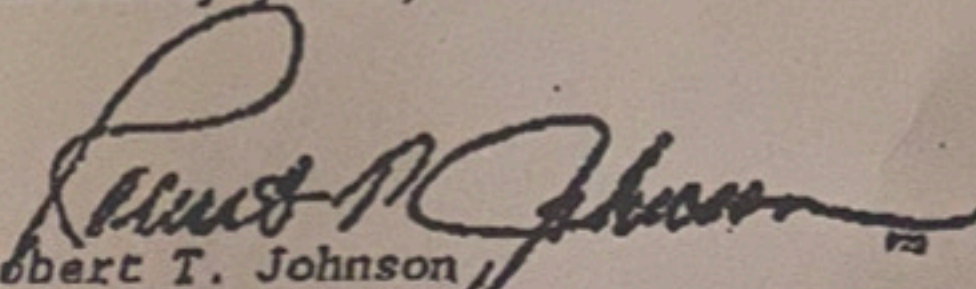
Our records indicate that your organization is included in a group ruling issued to Antiochian Orthodox Christian Archdiocese of New York and All North America, which is located in Englewood, New Jersey.

Our records indicate that this organization is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 and is classified as a public charity, and not a private foundation, because it is described in section 509(a)(1) and 170(b)(1)(A)(i) of the Code as a church. As you are included in the group ruling for the church, you are also exempt under section 501(c)(3) of the Code.

Since you are included in a group ruling, there is not an individual exemption letter for your organization. The group exemption letter applies to all of the subordinate organizations on whose behalf the Antiochian Orthodox Christian Archdiocese of New York and All North America was applied for recognition of exemption.

If we can be of further assistance in this matter, please contact us.

Sincerely yours,


Robert T. Johnson
District Director

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Councilmember Donovic gave a first reading of the following Ordinance:

AN ORDINANCE AMENDING SECTION 27 OF THE ZONING MAP OF THE CITY OF LIVONIA AND AMENDING ARTICLE III OF LIVONIA VISION 21 ZONING ORDINANCE, AS AMENDED, KNOWN AND CITED AS "THE CITY OF LIVONIA ZONING ORDINANCE" BY ADDING SECTION 3.____ THERETO. (Petition 2022-05-01-01)

The foregoing Ordinance, when adopted, is filed in the Journal of Ordinances in the Office of the City Clerk and is the same as if word for word repeated herein.

The President resumed the chair at 8:37 p.m.

<i>UNFINISHED BUSINESS ITEM 5 (Regular Meeting of January 30, 2023)</i> <i>FIRST READING GIVEN BY COUNCILMEMBER DONOVIC</i>

Present: Donovic, Morgan, McCullough, McIntyre, Bahr, Jolly
Absent: Toy

Regular Meeting Minutes of September 26, 2022

On a motion by Vice President Toy, seconded by Councilmember McCullough, and unanimously adopted, it was:

#289-22 On a motion made by Vice President Toy, seconded by Councilmember Brandon McCullough, at the Council Regular Meeting held September 26, 2022, the Council does hereby refer Petition 2022-05-01-01 submitted by Nofar Hotel Group requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast $\frac{1}{4}$ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial), to the Committee of the Whole for its report and recommendation.

Michael Haverland, 29928 Orangelawn, spoke regarding his concerns for the proposed rezoning of property as submitted by Nofar Hotel Group. (Petition 2022-05-01-01)

Jeanne Sullivan, 29944 Orangelawn, spoke regarding her concerns for the proposed rezoning of property as submitted by Nofar Hotel Group. (Petition 2022-05-01-01)

<i>UNFINISHED BUSINESS AGENDA ITEM 7 (Regular Meeting of September 26, 2022)</i>

Motion:	Toy
Second:	McCullough
Ayes:	Toy, Bahr, Donovic, Morgan, McCullough, Jolly
Nays:	None
Absent:	McIntyre



LETTER TO THE LIVONIA CITY COUNCIL

7.

Law
September 1, 2022

MEETING DATE

R092622 - FIRST READ

PREPARED BY

Brenda Smyser, Program Supervisor

AGENDA ITEM

PROPOSED AMENDMENT TO THE LIVONIA VISION 21 ZONING ORDINANCE, AS AMENDED, Department of Law, re: Petition 2022-05-01-01 submitted by Nofar Hotel Group, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast 1/4 of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial).
Public Hearing held on September 12, 2022

BACKGROUND

At your public hearing held on September 12, 2022, you responded to Petition 2022-05-01-01, submitted by Nofar Hotel Group., for a change of zoning of property located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue (31501 Schoolcraft Road), in the Northeast 1/4 of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial).

Accordingly, herewith submitted for your consideration is the proposed ordinance amendment prepared by the Department of Law, together with the map prepared by the Planning Department.

RECOMMENDATION

September 19, 2022: The ordinance has been prepared for a First Reading.

July 25, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2022--05-01-01 - Nofar Hotel Group

Dear Council Members:

At the 1,189th Public Hearings and Regular Meeting held by the City Planning Commission on July 19, 2022, the following resolution was unanimously adopted:

#07-39-2022 RESOLVED, That pursuant to a Public Hearing having been held by the City Planning Commission on July 19, 2022, on Petition 2022-05-01-01 submitted by Nofar Hotel Group pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21 Zoning Ordinance, as amended, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of

Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast 1/4 of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial), the Planning Commission does hereby recommend to the City Council that Petition 2022-05-01-01 be approved for the following reasons:

1. That the proposed change of zoning is compatible to and in harmony with the surrounding land uses and zoning districts in the area.
2. That the proposed change of zoning and the intended use of the property are consistent with the developing character of the area.
3. That the proposed change of zoning will provide for the development of the subject property in a manner that is consistent with its size and location.
4. That the proposed zoning is consistent with the purposes, goals and objectives of the Master Plan and Zoning Ordinance, which seek to ensure compatibility and appropriateness of land uses so as to enhance property values and create and promote a more favorable environment for neighborhood use and enjoyment, and
5. That the proposed change of zoning represents a reasonable and logical zoning plan for the subject property which adheres to the principles of sound land use planning.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 and 13.15 of Livonia Vision 21 Zoning Ordinance, as amended.

FISCAL CONSIDERATION

None

ATTACHMENTS

1. 2022-05-01-01_2nd
2. Proposed Ordinance - Pet. 2022-05-01-01 - Nofar Hotel Group
3. PH091222 - DIRECTION - REZONE
4. PH091222 Petition 2022-05-01-01 (Nofar) Minutes
5. LTC PH091222 Petition 2022-05-01-01
6. 2022-05-01-01_E-COUNCIL Pkt

APPROVED BY



Paul Bernier, City Attorney

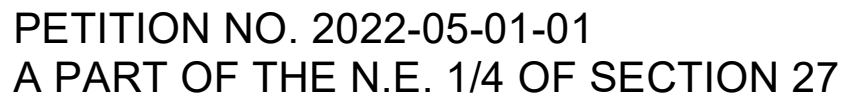
Date: September 19, 2022



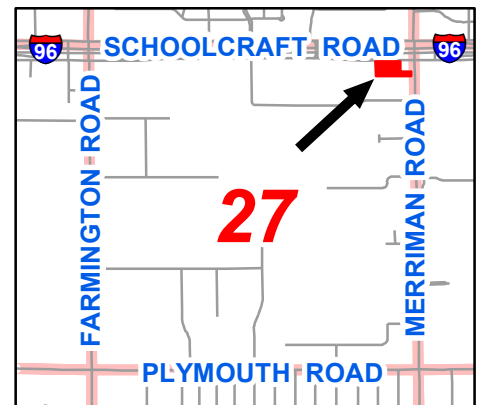
Maureen Miller Brosnan, Mayor

Date: September 19, 2022

A map of the area around Schoolcraft Road and Merriman Road. Schoolcraft Road is at the top, with a red and blue shield icon containing the number 96. Merriman Road is on the right, labeled vertically. Industrial Drive is at the bottom. The map shows several property lots with their addresses: 31651, 31557, 31501 (highlighted with a red hatched border), 13801, 13820-13840, 31281, 13740-13780, 13600-13626, 13580, 13635, 13599, 31478, 31572, 32000, and 32000. The lot 31501 is the subject of the legal case.



Adopted by the City Council on



MAYOR
CLERK

AN ORDINANCE AMENDING SECTION 27 OF THE ZONING MAP OF THE CITY OF LIVONIA AND AMENDING ARTICLE III OF LIVONIA VISION 21 ZONING ORDINANCE, AS AMENDED, KNOWN AND CITED AS “THE CITY OF LIVONIA ZONING ORDINANCE” BY ADDING SECTION 3.____ THERETO.

THE CITY OF LIVONIA ORDAINS:

Section 1. Pursuant to the report of the City Planning Commission, dated July 25, 2022, setting forth its resolution 07-39-2022 recommending approval of Petition 2022-05-01-01, having been considered by the Council, and the Council having conducted a public hearing on September 12, 2022, on said petition, and having concurred in the recommendation of the City Planning Commission, the Council hereby adopts said Petition 2022-05-01-01 to amend the Zoning Ordinance and Zoning Map of the City of Livonia and all proceedings heretofore conducted on said petition are hereby approved.

Section 2. Article III of the City of Livonia Vision 21 Zoning Ordinance, as amended, is hereby amended by adding thereto the following section:

Section 3.____. Petition 2022-05-01-01 submitted by Nofar Hotel Group is hereby approved, and the zoning classification of the premises hereinafter described is hereby changed from C-3 to C-4:

Land situated in the City of Livonia, County of Wayne, State of Michigan, described as follows:

A PARCEL OF LAND BEING PART OF THE NORTHEAST 1/4 OF SECTION 27, TOWN 1 SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 27; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 508.14 FEET ALONG THE EAST LINE OF SAID SECTION 27, SAID LINE ALSO BEING THE CENTERLINE OF MERRIMAN ROAD (120 FEET WIDE); THENCE NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 60.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRMAN ROAD AND THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 572.00 FEET; THENCE NORTH 00 DEGREES 07 MINUTES 30 SECONDS WEST 231.53 FEET PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO A POINT ON

THE SOUTHERLY RIGHT OF WAY LINE OF SCHOOLCRAFT ROAD (WIDTH VARIES); THENCE SOUTH 89 DEGREES 14 MINUTES 28 SECONDS EAST 397.00 FEET ALONG SAID SOUTHERLY RIGHT OF WAY LINE; THENCE SOUTH 88 DEGREES 07 MINUTES 30 SECONDS EAST 164.64 FEET PARALLEL WITH THE SAID EAST SECTION LINE AND CENTERLINE; THENCE SOUTH 89 DEGRES 22 MINUTES 10 SECONDS EAST 175.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 66.00 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE BEING PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO THE POINT OF BEGINNING, CONTAINING 2.37 ACRES OF LAND MORE OR LESS. SUBJECT TO ANY AND ALL EASEMENTS OR RIGHT OF WAYS OF RECORD IF ANY.

and the Northeast 1/4 of Section 27 of the Zoning Map is hereby amended to conform to the changes made in this section.

Section 4. The attached map designated "Amendment No. ____ to the Zoning Map of the City of Livonia" showing all of the amendments and changes made in the foregoing Section 2 of this ordinance is hereby approved, established and made a part hereof.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 6. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

**PUBLIC HEARING
DIRECTION**

MONDAY, SEPTEMBER 12, 2022

PETITION 2022-05-01-01 submitted by Nofar Hotel Group, pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21 Zoning Ordinance, as amended, requesting to rezone the property at 13501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial).

DIRECTION: 1) APPROVING

APPEAL OF THE DENIAL OF THE PLANNING COMMISSION regarding Petition 2022-06-02-14 submitted by Stark Road Holdings, LLC, requesting Special Waiver Use approval for a Planned Development under Sections 3.04 and 5.02 of the Livonia Vision 21 Zoning Ordinance, as amended, to utilize a Class C liquor license (sale of beer, wine and spirits for consumption on the premises) in connection with the operation of a multi-purpose recreational facility (Livonia Athletic District) at 14255 Stark Road, located on the west side of Stark Road between Schoolcraft Road and Lyndon Avenue in the Southeast ¼ of Section 21.

DIRECTION: 1) COMMITTEE OF THE WHOLE

**THESE ITEMS ARE TO BE PLACED ON THE AGENDA FOR THE
REGULAR MEETING OF SEPTEMBER 26, 2022**

**CITY OF LIVONIA
PUBLIC HEARING**

Minutes of Meeting Held on Monday, September 12, 2022

A Public Hearing of the Council of the City of Livonia was held at the Livonia City Hall Auditorium on **September 12, 2022**.

MEMBERS PRESENT: Jim Jolly, President
 Laura Toy, Vice President
 Scott Bahr
 Rob Donovic
 Kathleen McIntyre
 Scott Morgan

MEMBERS ABSENT: Brandon McCullough

OTHERS PRESENT: Paul Bernier, Assistant City Attorney
 Mark Taormina, Planning and Economic Development Director
 Sara Kasprovicz, Recording Secretary

The Public Hearing was called to order at 7:00 p.m. with President Jim Jolly presiding. This item is regarding Petition 2022-05-01-01 submitted by Nofar Hotel Group, pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21 Zoning Ordinance, as amended, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial). This item will move to the Regular Meeting of **September 26, 2022**.

The Public Hearing is now open. There were 3 persons in the audience.

Jolly: Mr. Taormina, can you give us a brief introduction?

Taormina: Well, thank you. So, this is a rezoning petition involving former Mountain Jack's restaurant. This actually was built in the 1980s by Chuck Muir, it closed in the early 2000s, and was later converted to a cosmetology school that was called L'esprit. When that closed, the building has remained vacant for several years. The purpose of this rezoning petition would be to facilitate the future development of a four story Staybridge Suites Hotel. The zoning of this property is C-3, and while hotels are treated as a permitted use in the C-3 District, the major difference between the C -3 and C-4, which is what is being requested, is the building height. In the C-3 District, buildings are limited to 35 feet or two stories, and in the C-4 Zone, buildings are allowed to be up to four stories in height. This is, as you can see from the zoning map, in the aerial, is a flag-shaped property, has just under 400 feet of frontage on Schoolcraft Road about 66 feet of frontage on Merriman Road. That Merriman Road frontage, really, its purpose is to provide secondary access to the site. The proposal would completely demolish the existing building on the site,

which is about 7000 square feet, replace it with a new four-story hotel. As I said, this building would have a floorplan area of about 17,500 square feet. So altogether, the four stories combined would be about 70,000 square feet. It would accommodate 94 total keys and several other rooms. I won't go into the details on the hotel layout. Parking would comply with the zoning ordinance; access would effectively remain the same. Building materials, all those details, are something that we would get into as part of the site plan review process. Planning Commission is recommending approval of the rezoning. Thank you.

Jolly: Thank you, sir. For the petitioner. Is this your matter, sir? Yes, please come to the podium Introduce yourself. Good evening, sir, your name please?

Nofar: Good evening, Robert Nofar.

Jolly: Mr. Nofar, is there anything you'd like to add, at this time?

Nofar: No. Okay, if you don't mind standing there, anybody from the Council, do you have any questions or comments? Mr. Bahr.

Bahr: These types of requests, you know, typically require a lot of diligence to look into, but we did that a few years ago. This is essentially, as I understand it, a renewing of what we already approved a few years ago, just in light of the uniqueness of the last few years. They've essentially lost two to three years and they just like to rescind that, knowing that we studied exhaustively, then knowing that I ultimately decided to approve that and I'm willing now to offer an approval on this just recognizing what this is.

Jolly: Ok, anybody else? Ms. Toy.

Toy: Thank you, Mr. President. I thought I recognized this petition. Planning Commission, was it a unanimous vote, do we know offhand? If I may, also, Mark, if I made to Mark, Mr. President? Was any of, I remember the last time we talked about this, it had some zoning concerns, in regard to adult entertainment or something that went along with the property. Is that still occurring?

Taormina: So, to answer your first question, yes, it was a unanimous approval on the part of the Planning Commission. The issue of adult uses is one that is addressed under zoning as a C-3 District under the waiver approval process, certain adult businesses are allowed but again, subject to special land use or waiver use approval.

Toy: Do we, should I go to Petitioner for this, would you like, Mr. Taormina? Or should I ask you if any of that type of, however you want to label it, has been discussed with the petitioner at all or on Planning?

Taormina: Well, this would eliminate that possibility with a rezoning from C-3 to C-4. So, that would no longer be a concern.

Toy: So, C-4 wouldn't include that whatsoever?

Taormina: That's correct.

Toy: Great, sir. If I may, Mr. Nofar, may I ask you what your experience has been with this kind of establishment and where can we find one of these hotels, in that area?

Nofar: There is one at the Novi Providence Hospital. There is one right there. There is also one in Ann Arbor. There's also one, I believe, on the eastside. This would be one of the most, latest for typical design, it's a beautiful design. I think I introduced that design pre-COVID. And we're looking forward to hopefully moving forward.

Toy: Okay, and I guess my concern is, as I look down Schoolcraft Road, I see, you know, a lot of motels, hotels coming into the area. And I wonder how, as you said, this is unique, it's an attractive looking building. What's going to make you a little bit different, perhaps other than your name, if you will, or the color your brick? Perhaps what special kinds of venues do you have perhaps for your guests or is there anything unique about what you're trying to do? Because now we're getting into a residential area that is across the street, you're not right on top of it, but you can see it.

Nofar: Sure, I understand. So, the Staybridge is a unique brand, meaning it's an extended stay brand, its upper scale, extended stay brand, that it comes direct competition with like, Residence Inn, the same type, the same scale that offers guests, they need long term stays more like efficiency rooms, studio suites. It's not geared for the limited service, Holiday Inn Express, Hampton Inn, Fairfield, and those. It's more geared to corporate clientele as well, and there's not too many around in the area where there is a demand for it. So, that was it.

Toy: Thank you, I appreciate it.

Nofar: You're welcome.

Jolly: Mr. Donovic.

Donovic: Thank you, Mr. President. Thanks for being here this evening. I appreciate your time and thanks for trying to invest in our city. If I understand correctly, you also operate the Inkster and Schoolcraft location.

Nofar: We also own the Holiday Inn Express right there.

Donovic: I've looked at that, and over the years, it seems a very nice establishment, you guys keep it clean. I've heard no complaints from my end. So, in terms of experience as a brand, you guys have done a great job there. And I think there is a need for hotels in affluent communities. Just today I was talking to

somebody about it, they are big hockey fan, and they do a lot of travel hockey. And there's huge demand for communities like ours that are centrally located between the airport and downtown environments that are big into sports right now and people want to stay in hotels. So I think a nice modern hotel is something that's desirable. I think this meets that demand. My only concern was, looking at this and I this is just something I want to put out there, I only see one trash enclosure. I'm not sure, is that typical to only have one dumpster enclosure for a unit this large?

Jolly: That's not something...

Donovic: That's just something I wanted to talk about real quick. Thank you to my colleague. That's more detail-oriented, but in terms of the rezoning, I have no issue with it. There are other four-story hotels nearby. So, I think it's consistent with those as well. So, thank you, sir.

Jolly: Ms. McIntyre.

McIntyre: I am pleased with this. We did not discuss this, the last time you were before us, the rezoning, this is new, correct, Mark?

Taormina: That is correct.

McIntyre: And I understand that it increases the height, the allowable height, to four stories. And my colleague, Ms. Toy pointed out, there is residential within a quarter mile, half mile proximity, but this is not adjacent to any residential property. And I would, I would much prefer to have this as a C-4 and not a C-3. And the other thing that I'll point out is and with respect to the rezoning, the plans for what's going in in here, Nofars are well known, successful, well-respected managers and owners of a number of hotel properties not just in Michigan, but across the United States. And these are high end, named franchise brands. They have lobbies that people come and go through, so, you don't have, it's not a hotel set up, right, where you pull your car up, and you have access to the room. And the other thing is, the Nofars have a long history of working with our fire and police departments sharing videotape and being on top of security issues. They also have state of the art security systems in our hotels with monitoring of the parking lot and areas public areas within the hotels. So, did Mr. Bahr already offer?

Jolly: He did, an approving. Anything Mr. Morgan?

Morgan: No, I'm good.

Jolly: So at this time, we have an approving for the regular agenda, Sara, do you know when that's going to appear on the Regular?

McIntyre: 26th.

Jolly: Okay, so that will appear on the 26th, no, I don't think so. Is that going to be on the 26th?

Kasprowicz: This one is, yes, both of them.

Jolly: I thought I already approved the agenda for the 26th, and this was on there already?

Kasprowicz: Yes.

Jolly: So, this will appear on the agenda for September 26. Although there is an approving at this time, you still need to attend because anything potentially could happen at that time. I wouldn't suspect it would, but anything is possible. Okay. Thank you very much sir, have a nice night. At this time I should say this is a public hearing, there's nobody from the public who I think would like to address this? I don't think so, gentlemen. So public hearing is now officially closed with no public comments other than the petitioner.

As there were no further questions or comments, the Public Hearing was declared closed at 7:12PM.



LETTER TO THE LIVONIA CITY COUNCIL

1.

Planning
July 25, 2022

MEETING DATE

Public Hearing of
September 12, 2022

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

Petition 2022-05-01-01 submitted by Nofar Hotel Group, pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21 Zoning Ordinance, as amended, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial).

BACKGROUND

RECOMMENDATION

July 25, 2022

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2022--05-01-01 - Nofar Hotel Group

Dear Council Members:

At the 1,189th Public Hearings and Regular Meeting held by the City Planning Commission on July 19, 2022, the following resolution was unanimously adopted:

#07-39-2022 RESOLVED, That pursuant to a Public Hearing having been held by the City Planning Commission on July 19, 2022, on Petition 2022-05-01-01 submitted by Nofar Hotel Group pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21 Zoning Ordinance, as amended, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial), the Planning Commission does hereby recommend to the City Council that Petition 2022-05-01-01 be approved for the following reasons:

1. That the proposed change of zoning is compatible to and in harmony with the surrounding land uses and zoning districts in the area.
2. That the proposed change of zoning and the intended use of the property are consistent with

the developing character of the area.

3. That the proposed change of zoning will provide for the development of the subject property in a manner that is consistent with its size and location.

4. That the proposed zoning is consistent with the purposes, goals and objectives of the Master Plan and Zoning Ordinance, which seek to ensure compatibility and appropriateness of land uses so as to enhance property values and create and promote a more favorable environment for neighborhood use and enjoyment, and

5. That the proposed change of zoning represents a reasonable and logical zoning plan for the subject property which adheres to the principles of sound land use planning.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 and 13.15 of Livonia Vision 21 Zoning Ordinance, as amended.

FISCAL CONSIDERATION

ATTACHMENTS

1. 2022-05-01-01_E-COUNCIL Pkt

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: July 29, 2022



Maureen Miller Brosnan, Mayor

Date: July 29, 2022

Petition 2022-05-01-01 submitted by Nofar Hotel Group
pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21
Zoning Ordinance, as amended, requesting to rezone the
property at 31501 Schoolcraft Road, located on the south side of
Schoolcraft Road between Merriman Road and Hubbard Avenue
in the Northeast ¼ of Section 27, from C-3 (Highway Services) to
C-4 (High Rise Commercial).

REZONING APPLICATION
CITY OF LIVONIA, MICHIGAN

All applications must be presented in quadruplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications **must** include property owner's name, address and notarized signature. You are invited and encouraged to review your proposal with the Planning Department staff.

Date Filed: 5-19-22 Petition 2022-05-01-01

Site Address: 31501 Schoolcraft Rd Sidwell 105-990-029-003

Requesting To Rezone Property From C-3 To C-4

For the Following Reason (s) Increase Building Height

Applicant: Robert Nofar Business/Company: Nofar Hotel Group

Applicant's Address: 27451 Schoolcraft City: Livonia State: MI Zip Code: 48150

Applicant's Phone # (248) 787-6511 Applicant's Email robertnofar@msn.com

For fee computation, see attached Fee Schedule **Please provide the following information:**

- 1) **Legal Description** of the property to be considered. Paper copy must be clearly printed.
- 2) **Fully Dimensional Map (3 copies)** drawn at an appropriate scale, with a north arrow, dated & legend key to symbols and showing:
 - The land that would be affected by the proposed amendment.
 - The dimensions, square footage & acreage of the land.
 - The existing conditions of the site, including all structures & parking layout.
 - A legal description of the land to be rezoned.
 - All public and private right-of-ways & easements bounding & intersecting the site.
 - A preliminary plan showing the proposed land use(s) of the land under consideration.
 - The zoning classification of all abutting zoning districts.
 - The structures and existing land uses on all property adjacent to the subject parcel and other such property as may, in the City Planner's determination, be necessary to properly reflect the existing character of the surrounding neighborhood.
- 3) A copy of the Fully Dimensional Map submitted in a pdf. format either on a CD or it can be emailed to Planning@livonia.gov

Owner of Property: Same As Above

Owner's Address: _____ City: _____ State: _____ Zip Code: _____

Owner's Phone # (____) _____ Owner's Email _____

Signature of Owner: [Signature] Print Name: Robert Nofar

Subscribed and sworn to before me, a Notary Public in and for the County of Oakland State of Michigan

on this 25th day of May 20 22

Signature of Notary [Signature] My commission expires _____

APPROVED AS FORM
Department of Law

By:

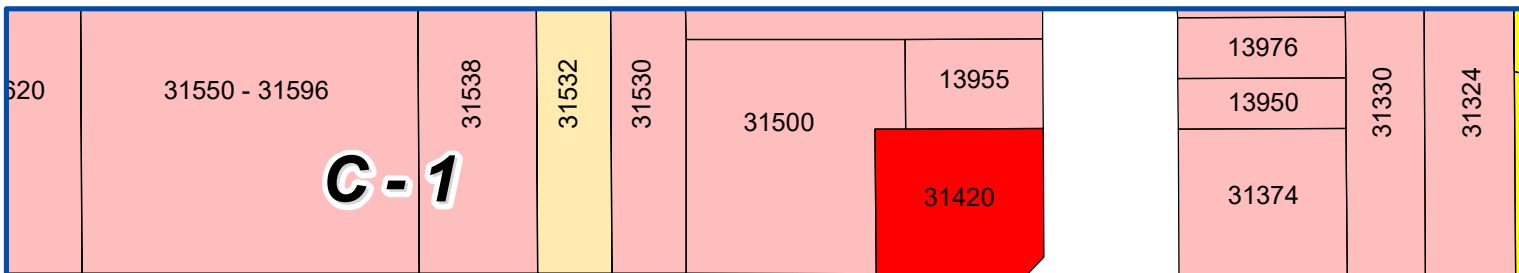
Date:

AGI SUDO
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF OAKLAND
My Commission Expires Feb. 16, 2024
Acting in the County of Oakland
[Signature]

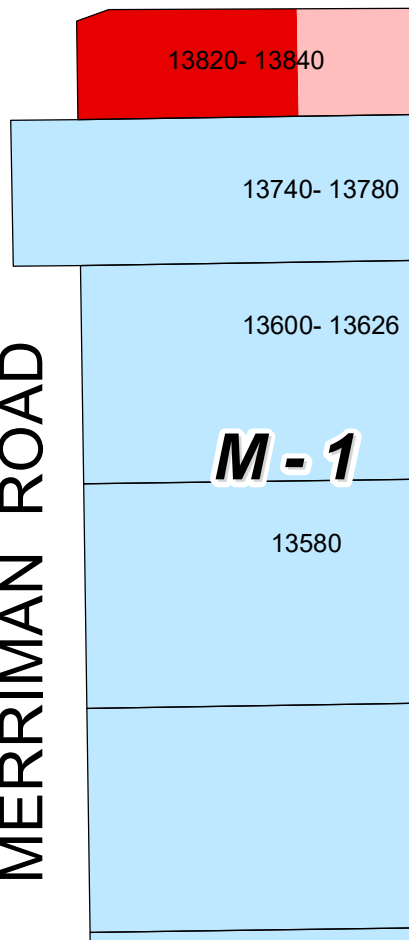
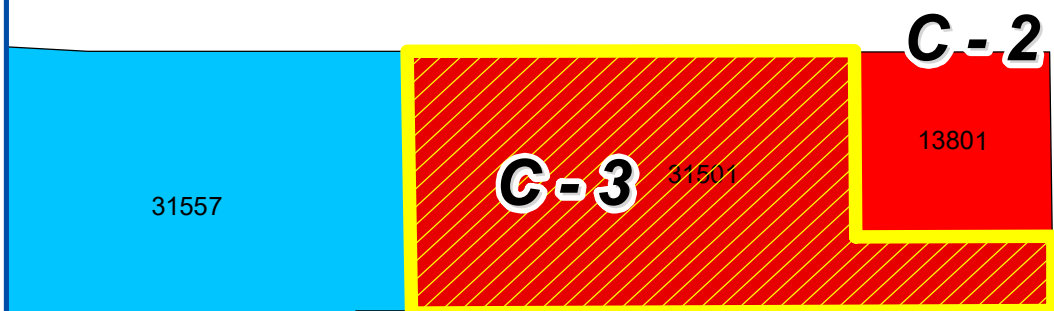
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OFFICE OF THE CITY CLERK

2022 MAY 26 AM 10:08

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CITY OF LIVONIA
PLANNING COMMISSION



SCHOOLCRAFT ROAD



MERRIMAN ROAD

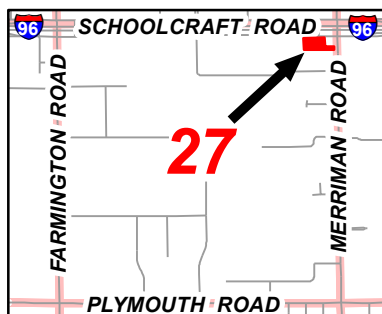
INDUSTRIAL DRIVE

Address & Zoning Map

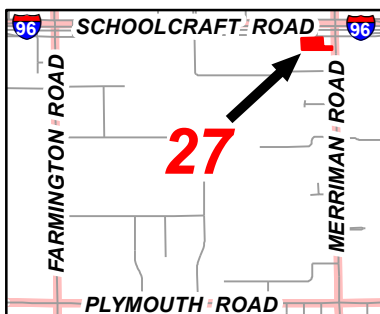
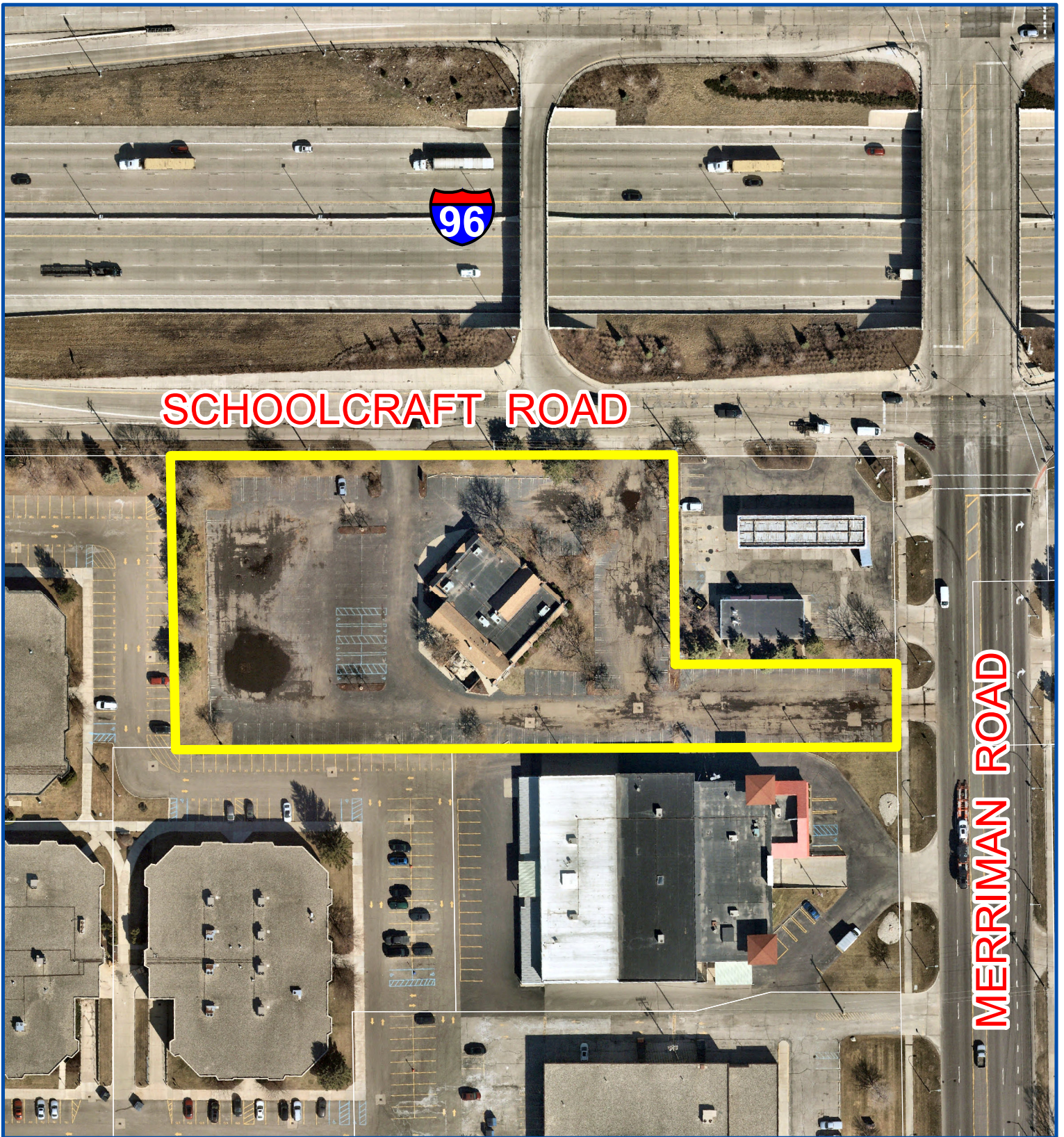
Petition 2022-05-01-01
Nofar Hotel Group
31501 Schoolcraft Road
C-3 to C-4



Not to Scale



City of Livonia
Planning Department



Aerial Map

Petition 2022-05-01-01
Nofar Hotel Group
31501 Schoolcraft Road
C-3 to C-4



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 1

Petition 2022-05-01-01 submitted by Nofar Hotel Group pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21 Zoning Ordinance, as amended, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial).

July 12, 2022: Study Meeting:

This petition seeks to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road just west of Merriman Road, from C-3 (Highway Services) to C-4 (High Rise Commercial). This site was originally developed in the early 1980's by Chuck Muer as a Mountain Jacks Restaurant. Following the closure of the restaurant, the building was converted to a cosmetology school called L'Esprit Academy. The purpose of the current rezoning petition is to facilitate the future development of a four-story Staybridge Suites Hotel. Under Section 6.30 of the Livonia Vision 21 Zoning Ordinance, hotels are treated as a permitted use in both the C-3 and C-4 zoning districts. One significant difference between the two districts and which necessitates the zoning change is the maximum permitted building height. In a C-3 district, buildings cannot exceed a height of thirty-five feet (35') or two (2) stories; whereas in a C-4 zone, buildings can be up to four (4) stories in height. If this rezoning is approved, the Petitioner would have to proceed through the site plan approval process to build the four-story hotel.

The flag-shaped parcel is not directly on the corner but contains frontage on both Schoolcraft and Merriman Roads. The frontage on Schoolcraft Road measures approximately 397 feet and along Merriman Road, the frontage is sixty-six feet (66'). Between the subject site and the intersection of Schoolcraft and Merriman Roads is a gas station. The subject site is 103,280 square feet in overall size, or 2.37 acres.

The zoning of the adjoining gas station on the corner property is C-2 (General Business). To the south and west are industrial uses zoned M-2 (General Manufacturing). To the north, across Schoolcraft Road and the I-96 Expressway, are a variety of commercial uses that front along westbound Schoolcraft Road.

The site presently contains a vacant 7,748 square foot commercial building surrounded on three (3) sides by parking. Access to the site is provided by two (2) drives off Schoolcraft Road and one (1) drive off Merriman Road. To accommodate the anticipated four-story hotel, the existing building would be removed, and the entire site redeveloped.

The preliminary site plan shows a proposed four-story hotel located near the center of the property. The building would face Schoolcraft Road and contain a total of ninety-four (94) guest suites. Each floor would measure approximately 17,500 square feet in size, making the entire building approximately 70,000 square feet in overall size. The first floor would contain ten (10) guest suites, a great room, common living room, pantry, lobby area, offices, fitness

PUBLIC HEARING

ITEM 1 Petition 2022-05-01-01 – 31501 Schoolcraft Road

Page 2

center, and both guest and hotel laundry rooms. The layout of the second, third and fourth floors would be similar to each other, with each floor containing twenty-eight (28) guest suites.

Parking for hotels is based on one (1) space for each guest room, plus one (1) parking space for each employee. At this time, the number of employees is not known, but the number of rooms alone would require ninety-four (94) parking spaces. The preliminary plans show ninety-six (96) available off-street parking spaces.

Access to the site would basically remain the same as it currently stands, with the two (2) driveways on Schoolcraft Road and one (1) drive on Merriman Road. The only change is that the existing western drive off Schoolcraft Road would be shifted more to the west and relocated closer to the northwest corner of the site.

The submitted preliminary elevation plan for the four-story hotel shows that it would be constructed out of a combination tile, EIFS, metal panels and stone.

The Livonia Vision 21 (LV21) Future Land Use map designates the subject property as *Tech and Manufacturing*.

July 19, 2022: Public Hearing:

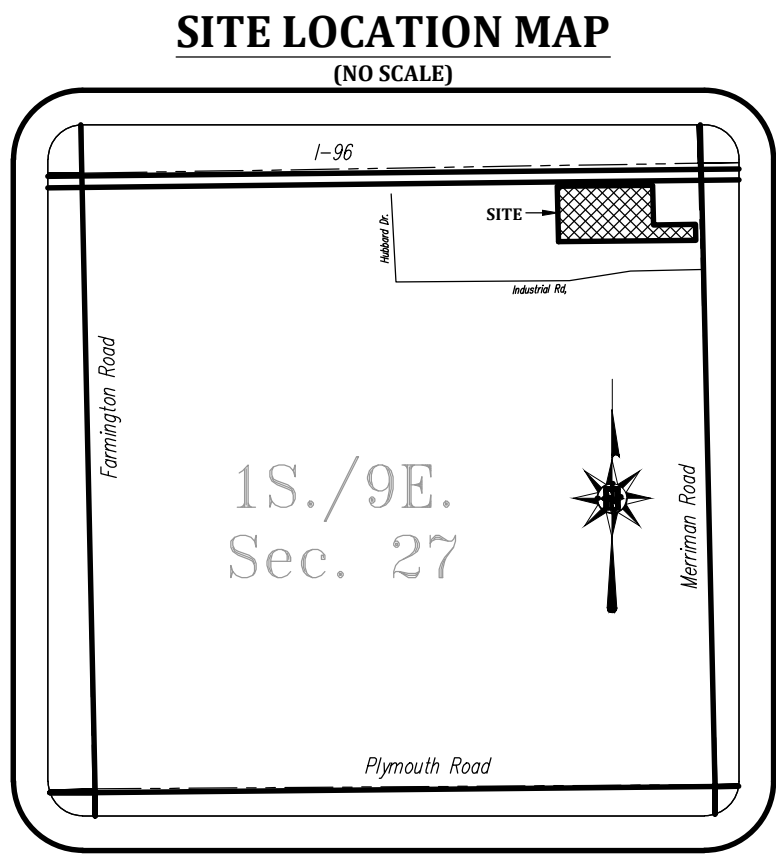
Approving Resolution: That the request to rezone the property at 31501 Schoolcraft Road from C-3 to C-4 is hereby approved, subject to City Council approval, for the following reasons:

1. That the proposed change of zoning is compatible to and in harmony with the surrounding land uses and zoning districts in the area.
2. That the proposed change of zoning and the intended use of the property are consistent with the developing character of the area.
3. That the proposed change of zoning will provide for the development of the subject property in a manner that is consistent with its size and location.
4. That the proposed zoning is consistent with the purposes, goals and objectives of the Master Plan and Zoning Ordinance, which seek to ensure compatibility and appropriateness of land uses so as to enhance property values and create and promote a more favorable environment for neighborhood use and enjoyment, and
5. That the proposed change of zoning represents a reasonable and logical zoning plan for the subject property which adheres to the principles of sound land use planning.

Denying Reasons: That the request to rezone the property at 31501 Schoolcraft Road from C-3 to C-4 is hereby denied for the following reasons:

1. That the petitioner has failed to affirmatively show that the proposed change of zoning and the intended use of the property as a four-story hotel would be compatible to and in harmony with the surrounding neighborhood.
2. That the proposed change of zoning is inconsistent with the established pattern of the surrounding development and would adversely alter the character of the area.
3. That the proposed change of zoning is not needed to develop the property.
4. That the proposed zoning change is not supported by the Livonia Vision 21 (LV21) Future Land Use Plan which shows this site as Tech and Manufacturing, and.
5. That the proposed zoning and use is contrary to the purposes, goals and objectives of the Zoning Ordinance, which seek to ensure compatibility and appropriateness of uses so as to enhance property values and to create and promote a more favorable environment for neighborhood use and enjoyment.

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BOUNDARY & TOPOGRAPHIC SURVEY

31501 Schoolcraft Road

LEGAL DESCRIPTION

PARCEL ID# 105-99-0029-003

A PARCEL OF LAND BEING PART OF THE NORTHEAST 1/4 OF SECTION 27, TOWN 1 SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 27; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 508.14 FEET ALONG THE EAST LINE OF SAID SECTION 27, SAID LINE ALSO BEING THE CENTERLINE OF MERRIMAN ROAD (120 FEET WIDE); THENCE NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 60.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD AND THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 572.00 FEET; THENCE NORTH 00 DEGREES 07 MINUTES 30 SECONDS WEST 231.53 FEET PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF SCHOOLCRAFT ROAD (WIDTH VARIES); THENCE SOUTH 89 DEGREES 14 MINUTES 28 SECONDS EAST 397.00 FEET ALONG SAID SOUTHERLY RIGHT OF WAY LINE; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 164.64 FEET PARALLEL WITH THE SAID EAST SECTION LINE AND CENTERLINE; THENCE SOUTH 89 DEGREES 22 MINUTES 10 SECONDS EAST 175.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 66.00 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE BEING PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO THE POINT OF BEGINNING, CONTAINING 2.37 ACRES OF LAND MORE OR LESS, SUBJECT TO ANY AND ALL EASEMENTS OR RIGHT OF WAYS OF RECORD IF ANY.

ZONING REQUIREMENTS

C-2 GENERAL BUSINESS

LOT - MIN. AREA: 4,000 FT.²

- MIN. WIDTH: N/A

COVERAGE - MAX. BLD.: N/A

SETBACKS - FRONT YARD: 15 FT.

- REAR YARD: 8 FT.

- SIDE YARD: 8 FT.

- SIDE TOTAL: 16 FT.

HEIGHT - MAX. BLD.: 35 FT./2 STY.

EXISTING CONDITIONS

LOT - AREA: 103,280 FT.²

- WIDTH: 66 FT.

COVERAGE - BLD.: 7,346 FT.² 7.1%

BENCHMARK:

1) THE NORTH RIM OF A STORM MANHOLE LOCATED 38.5 FEET EAST AND 125.6 FEET NORTH OF THE SOUTHEAST PROPERTY CORNER.

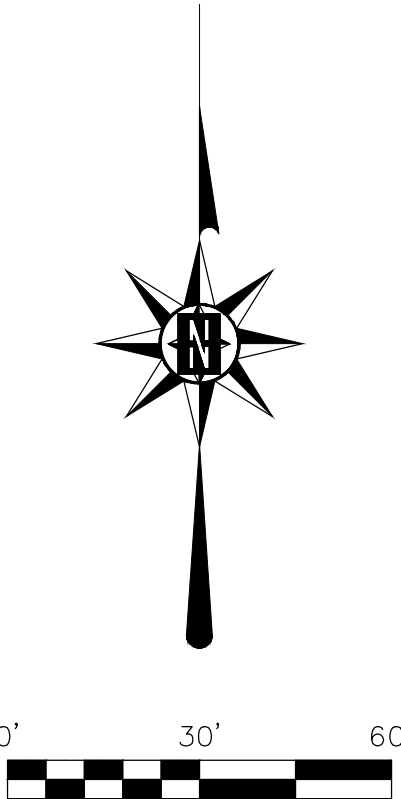
ELEVATION = 637.61 NAVD88

2) THE NORTH RIM OF A SANITARY MANHOLE LOCATED 197.2 FEET EAST AND 1.2 FEET SOUTH OF THE NORTHWEST PROPERTY CORNER.

ELEVATION = 639.83 NAVD88

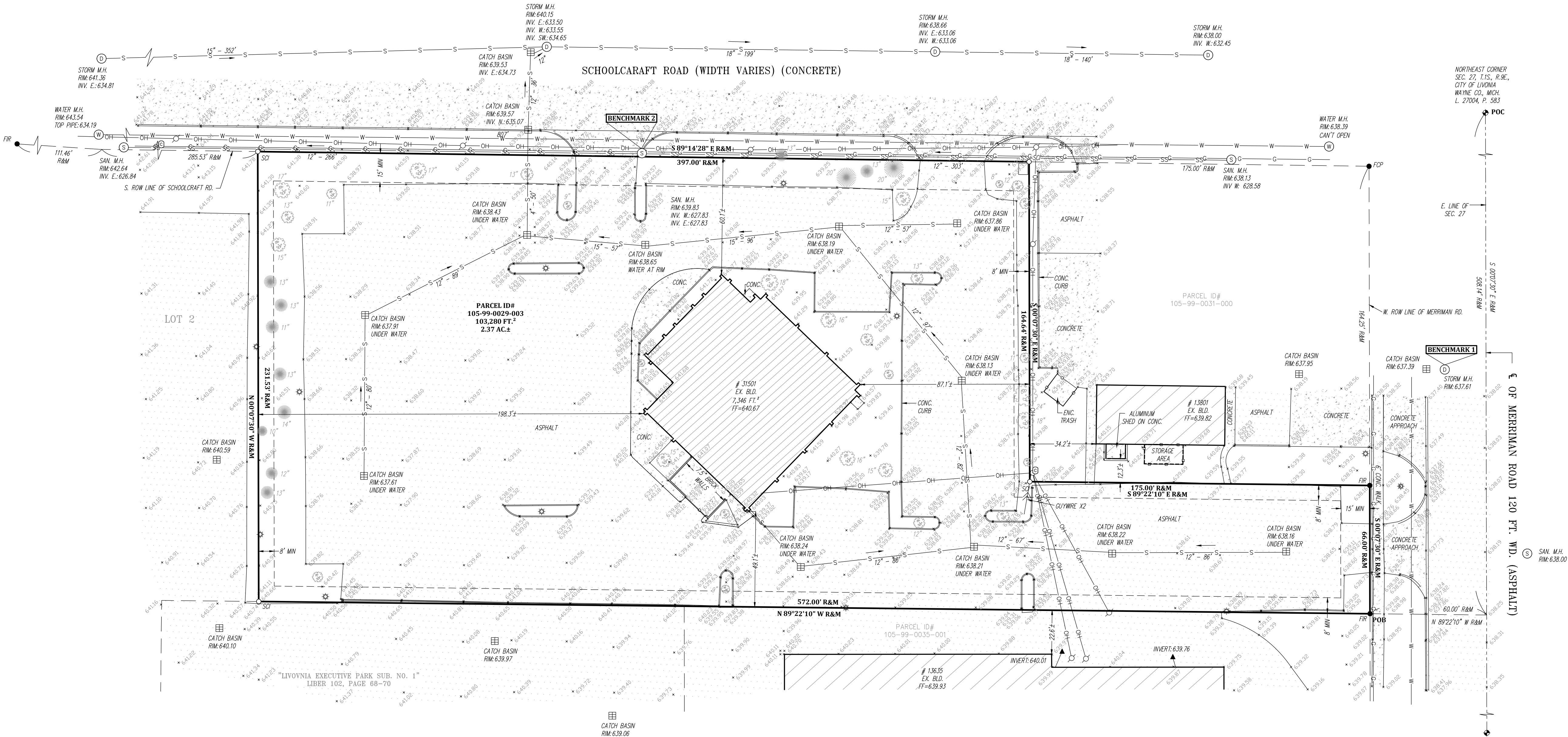
NOTE:

ALL CATCH BASINS ON PROPERTY WERE UNDER WATER ALL SIZES ARE BASED UPON A SITE PLAN FROM 1985



LEGEND

- FOUND MONUMENTATION
- SET MONUMENTATION
- SECTION CORNER
- RECORD MEAS.
- FIELD MEAS.
- PRORATED DIST.
- CALCULATED DIST.
- PROPERTY LINE
- SECTION LINE
- SETBACK LINE
- PARCEL LINE
- PLATTED LINE
- FENCE LINE
- STORM SEWER
- SANITARY SEWER
- WATER LINE/MAIN
- GAS LINE/MAIN
- OVERHANG LINE
- BURIED CABLE
- BURIED ELEC.
- GAS METER
- GAS SHUT OFF
- GAS MARKER/FLAG
- WATER MANHOLE
- HYDRANT
- WATER SHUT OFF
- WATER METER
- WATER WELL
- WATER MARKER/FLAG
- STORM MANHOLE
- STORM BASIN
- STORM BEEHIVE BASIN
- STORM OUTLET
- SAN. MANHOLE
- SAN. CLEANOUT
- SAN. MARKER/FLAG
- COMM. MANHOLE
- COMM. PEDESTAL
- COMM. MARKER
- LIGHT POLE
- UTILITY POLE
- POWER TRANSFORMER
- ELEC. MARKER/FLAG
- ELEC. METER
- GRND. WTR. MON. WELL
- SIGN
- AIR CONDITIONING UNIT
- FOUND IRON ROD
- FOUND CAPPED PIPE
- SET CAPPED IRON
- BACK OF CURB
- TOP OF CURB
- CURB GUTTER
- HIGH POINT
- LOW POINT
- FINISHED GRADE
- FINISHED FLOOR
- MATCH EX. GRADE
- AS-BUILT MEAS.
- ME
- PC
- POINT OF CURVE
- POINT OF REV. CURVE
- POINT OF COMP. CURVE
- RIGHT OF WAY
- ROW
- POINT OF BEGIN
- POB
- POINT OF COMMENCE
- POC
- EX. SPOT ELEVATION
- PROPOSED ELEVATION
- DECIDUOUS TREE
- EVERGREEN TREE



Boundary & Topographic Survey

A PARCEL OF LAND BEING PART OF THE N.E. 1/4 OF SEC. 27, T.1S., R.9E., CITY OF LIVONIA, WAYNE CO., MICH.



SECTION: N.E. 1/4 Sec. 27
TWP./RGE.: T.1S./R.9E.
CITY/TWP.: Livonia
COUNTY: Wayne

DATE: 03/29/22
PROJ. #: 022-027
DWG. BY: VP/JCP
1 INCH = 30 FEET

CLIENT:
Schoolcraft Lodge Inc. - Robert Nofar
31501 Schoolcraft Road
Livonia, MI 48150

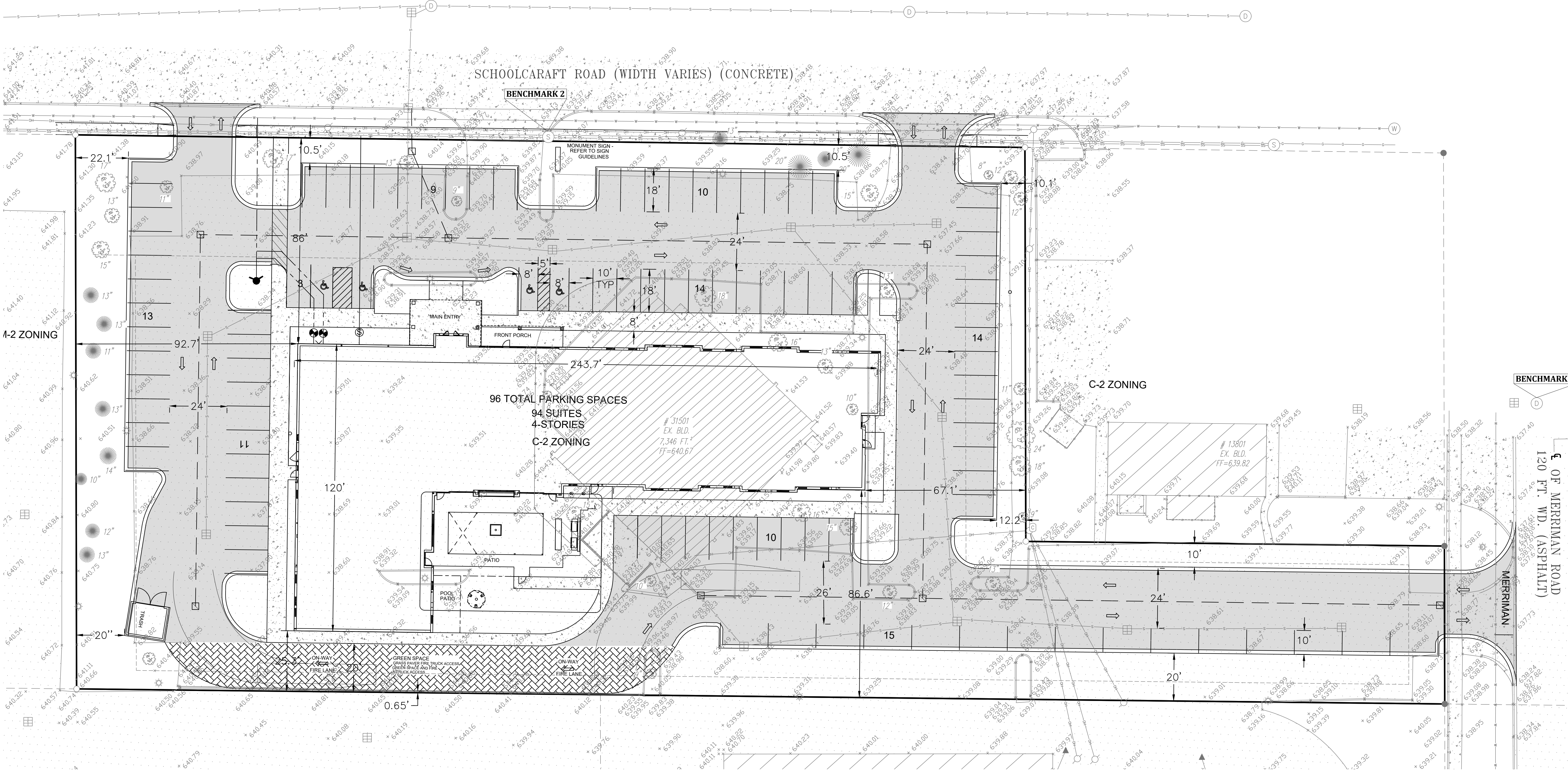
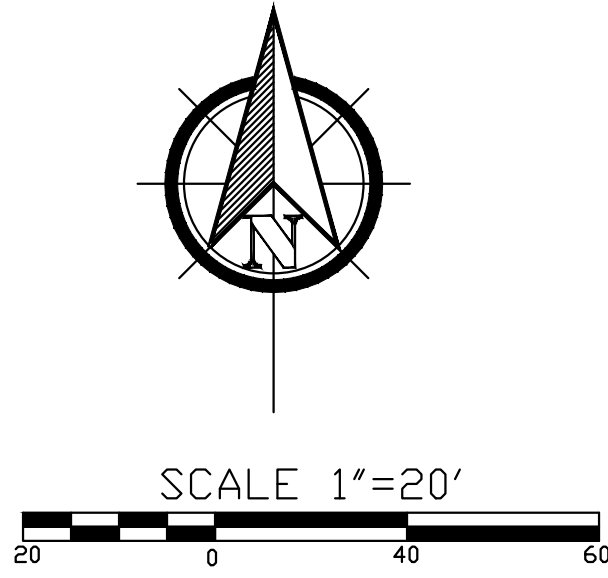
PAGE: # 1 OF 1

I, Michael J. Nowry, a Professional Surveyor in the State of Michigan do hereby certify that the parcel of land described and delineated herein has been surveyed under my supervision, that the plot hereon is a true representation of the survey as performed, that the error of closure is no greater than 1 in 5000 and that I have fully complied with the requirements of Section 3, Public Act 132 of 1970.

Michael J. Nowry Professional Surveyor # 52472

CONCEPTUAL DRAINAGE NARRATIVE
THE EXISTING SALON BUILDING AND SITE PROVIDED A 10 YEAR STORAGE
VOLUME IN THE PIPES AND RESTRICTED THE OUTLET TO THE SCHOOLCRAFT
R/W STORM SYSTEM WITH A 4" DIAMETER PIPE.

WE PROPOSE TO STORE ONSITE THE CURRENTLY REQUIRED AMOUNT AND
RESTRICT THE DISCHARGE RATE TO THE SCHOOLCRAFT ROAD R/W STORM
SYSTEM WITH THE EXISTING 4" DIAMETER PIPE TO MATCH THE CURRENT
CONDITION.



Consulting Civil Engineers
"Engineering A Better Michigan"

Powell Engineering & Associates, LLC
4700 Cornerstone Drive, White Lake, Michigan 48383
P: 248.714.9895 info@powellengineeringllc.com

NOTE: AS AN AID TO THE CONTRACTOR, VARIOUS UTILITIES AND UNDERGROUND STRUCTURES ARE SHOWN ON THESE PLANS AND PROFILES. ALL INFORMATION ON THE PLANS AND PROFILES IS TAKEN FROM FIELD TYPING AND AVAILABLE RECORDS, BUT THE OWNER AND ENGINEER DOES NOT GUARANTEE THE EXISTENCE, LOCATION, DEPTH, OR TYPE OF ANY UTILITIES OR STRUCTURES. IF THE CONTRACTOR DOES ENCOUNTER A PREVIOUSLY UNIDENTIFIED UTILITY AND/OR STRUCTURE, OR DETERMINES THAT ONE OF THE UTILITIES/STRUCTURES LOCATED THEREIN IS NOT CORRECTLY LOCATED, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER AND ENGINEER FOR DIRECTION ON HOW TO PROCEED. THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL DAMAGE TO EXISTING UTILITIES, NOTWITHSTANDING THE START OF ANY CONSTRUCTION.



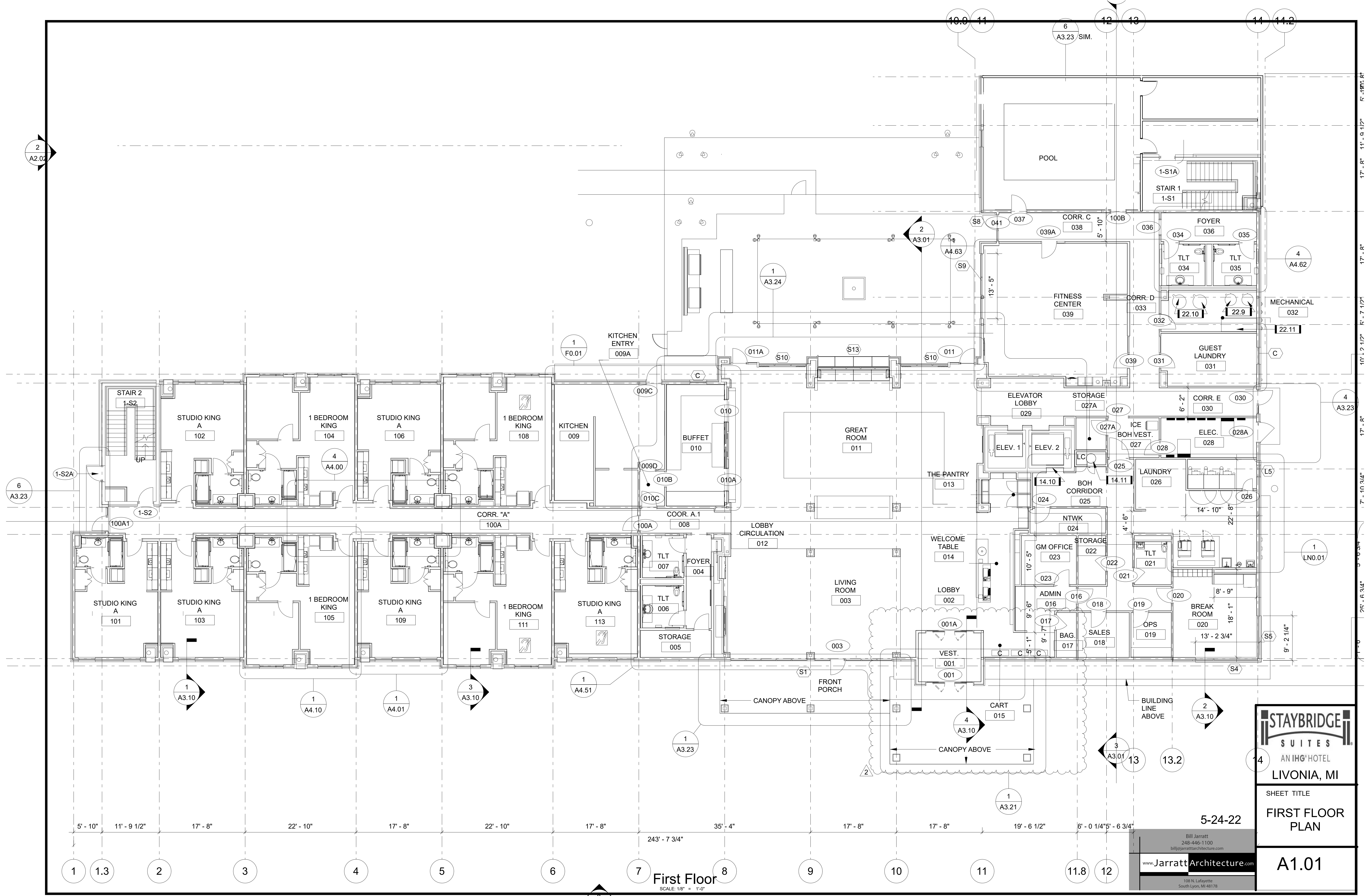
**STAYBRIDGE OF LIVONIA
DIMENSIONAL PLAN**
STAYBRIDGE OF LIVONIA
31501 SCHOOLCRAFT, LIVONIA, MI

ISSUE DATES

REZONING PLAN

DRAWN	BBB
DESIGNED	BBB
APPROVED	MCP
P.E. JOB No.	22-411
SCALE	AS SHOWN

S2



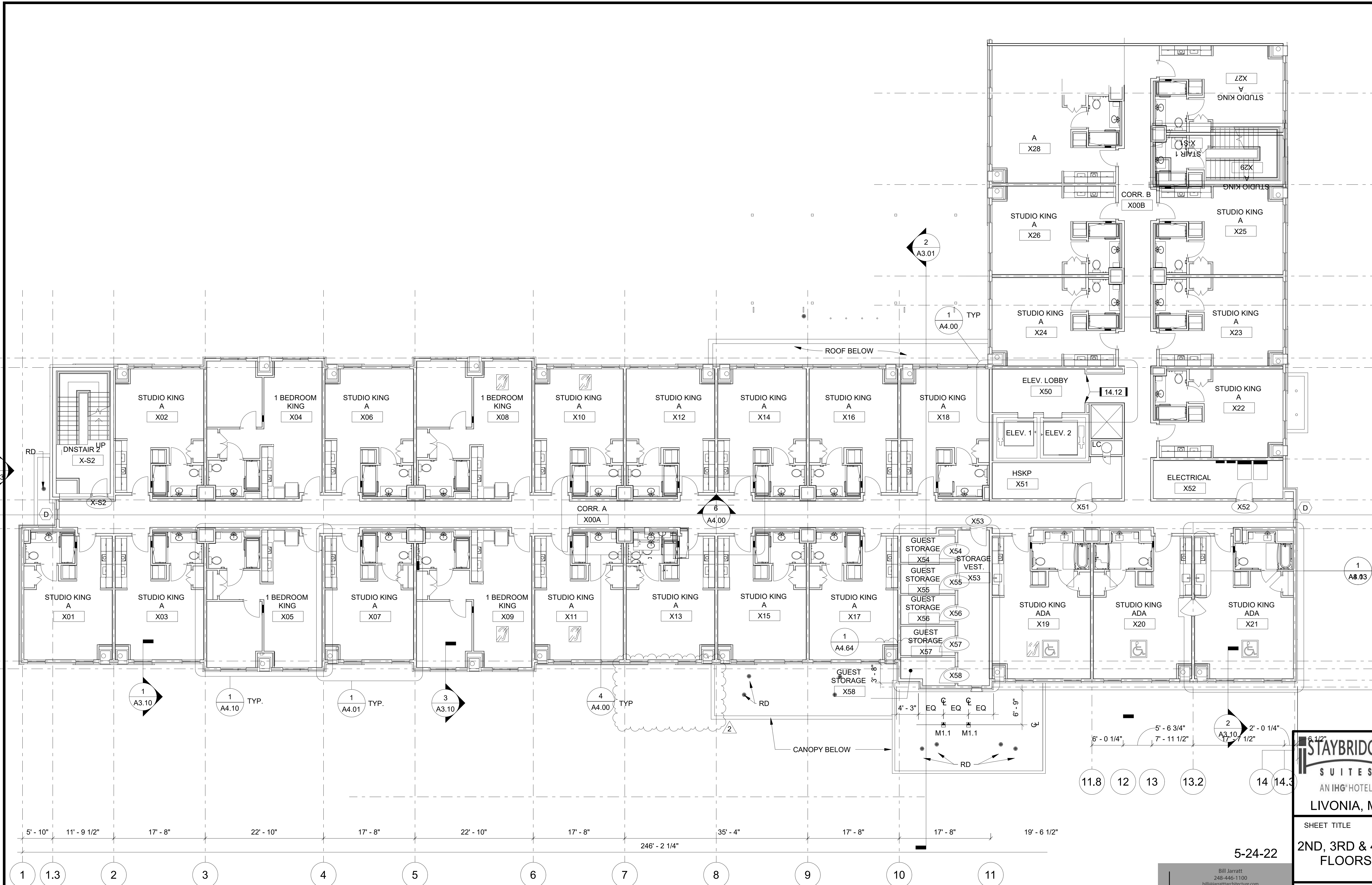
First Floor
SCALE: 1/8" = 1'-0"



SHEET TITLE
**FIRST FLOOR
PLAN**

A1.01

5-24-22
Bill Jarratt
248-446-1100
bill@jarrattarchitecture.com
www.JarrattArchitecture.com
108 N. Lafayette
South Lyon, MI 48178





LEGEND - EXTERIOR MATERIALS

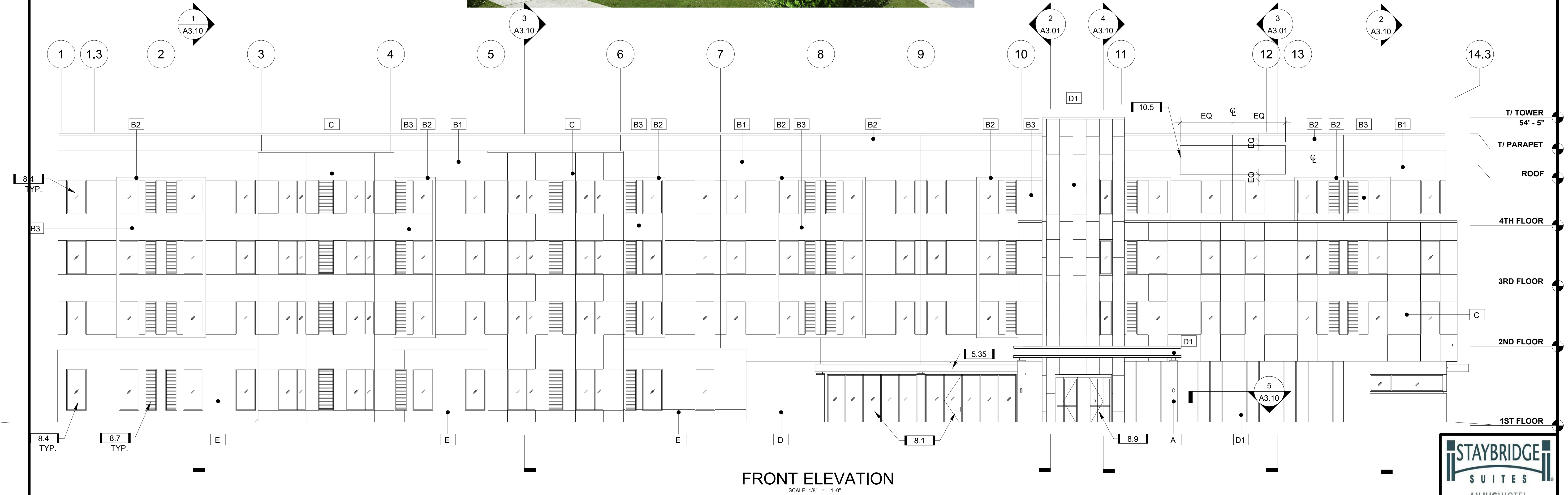
- A PREMIUM PANELIZED MATERIAL (SIMILAR TO PORCELAIN TILE)
- B1 COLOR 1 - MONOLITHIC APPEARING MATERIAL (SIMILAR TO EIFS OR STUCCO)
- B2 COLOR 2 - MONOLITHIC APPEARING MATERIAL (SIMILAR TO EIFS OR STUCCO)
- B3 COLOR 3 - MONOLITHIC APPEARING MATERIAL (SIMILAR TO EIFS OR STUCCO)
- C PANELIZED MATERIAL OR A MONOLITHIC MATERIAL (SIMILAR TO EIFS OR STUCCO)
- D PREMIUM PANELIZED MATERIAL WITH A PANEL SCALE THAT DIFFERS FROM THE SCALE OF THE PORTAL MATERIAL (SIMILAR TO METAL PANELS)
- D1 PANELIZED MATERIAL OR A MONOLITHIC MATERIAL WITH A DISTINCT REVEAL PATTERN (SIMILAR TO EIFS OR STUCCO)
- E STONE VENEER

GENERAL NOTES

1. REFER TO REFLECTED CEILING PLANS FOR CEILING HEIGHT REQUIREMENTS.
2. BASIS OF STRUCTURAL DESIGN IS WOOD FRAME.
3. PROVIDE KEY CARD ACCESS AT ALL ENTRANCES.
4. REFER TO SPECIFICATIONS FOR FINISHES NOT NOTED ON DRAWINGS.
6. REFER TO EXTERIOR FINISH SUPPLEMENTAL DOCUMENT FOR ALL FINISHES.
7. REFER TO DESIGN GUIDELINES FOR MATERIAL AND COLOR INFORMATION.
8. EXHAUST TERMINALS TO BE A MINIMUM OF 10' - 0" FROM ANY VTIAC LOUVER.
9. FOR GENERAL EXTERIOR LIGHTING REFER TO IHS SUPPLEMENTAL DOCUMENTS

KEYNOTES

- 5.35 CANOPY
- 8 DIVISION 08 - OPENINGS
- 8.1 ALUMINUM STOREFRONT SYSTEM
- 8.4 ALUMINUM WINDOW
- 8.7 ARCHITECTURAL LOUVER
- 10.5 EXTERIOR SIGNAGE. REFER TO SIGNAGE PACKAGE COORDINATE SIZING AND LOCATION REQUIREMENTS WITH BRAND.



STAYBRIDGE
SUITES
AN IHG® HOTEL

LIVONIA, MI

SHEET TITLE

EXTERIOR
ELEVATIONS

A2.2

5-24-22

Bill Jarratt
248-446-1100
bill@jarrattarchitecture.com

www.JarrattArchitecture.com

108 N. Lafayette
South Lyon, MI 48178

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

June 6, 2022

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2022-05-01-01 – 31501 Schoolcraft Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed rezoning at this time. The proposed project parcel is assigned the address of **#31501 Schoolcraft Road**.

The existing building is currently serviced by public water main, storm and sanitary sewer. The drawings do not include calculations for sanitary sewer and water main usage, so impacts to the existing systems cannot be determined at this time.

The submitted drawings do not include any storm sewer calculations or indicate any proposed storm water detention. Please note that any new development will be required to meet the latest version of the Wayne County Storm Water Ordinance, including detention, which we will review when Engineering drawings are submitted for permitting.

It should be noted that the developer may be required to obtain a permit from the Wayne County Department of Public Works should any work occur within the Merriman Road right-of-way.

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608 or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@livonia.gov or tzilincik@livonia.gov.

Sincerely,

David W. Lear, P.E.
Assistant City Engineer

cc: 2022 Petition File

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

June 3, 2022

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2022-05-01-01 - 31501 Schoolcraft Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.

Please contact me if you have any further questions.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Connie Kumpula", is written over a faint, larger version of the same signature.

Connie Kumpula
Chief Accountant

CK: jw

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

June 6, 2022

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2022-05-01-01

31501 Schoolcraft Road
Nofar Hotel Group

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,

Lynda L. Scheel
Treasurer, City of Livonia

UNAPPROVED MINUTES

1

MINUTES OF THE 1,189th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, July 19, 2022, the City Planning Commission of the City of Livonia held its 1,189th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7 p.m.

Members present: David Bongero Sam Caramagno Glen Long
 Betsy McCue Carol Smiley Ian Wilshaw

Members absent: Peter Ventura

Mr. Mark Taormina, Planning Director, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #1 PETITION 2022-05-01-01

Nofar Group

Mr. Caramagno, Secretary, announced the first item on the agenda, Petition 2022-05-01-01 submitted by Nofar Hotel Group pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21 Zoning Ordinance, as amended, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial).

Mr. Taormina: Thank you. This rezoning petition involves the site of the former Mountain Jack's restaurant located at Schoolcraft and Merriman Roads. The site was originally developed in the early 1980s by Chuck Muir. Following the closure of the restaurant in the early 2000's, the building was later converted to a cosmetology school called L 'Esprit Academy. After the closure of L 'Esprit, the building has remained vacant ever since. The purpose of the rezoning is to facilitate the future development of the property with a four-story Staybridge Suites hotel. Under Section 6.30 of the zoning ordinance, hotels are treated as a permitted use in both the C-3 and the C-4 zoning districts; however, one major difference between the two districts that necessitates the proposed zoning change is the maximum permitted building height. In a C-3 district, buildings cannot exceed a height of 35 feet or two stories. In a C-4 zone, on the other hand, buildings can be up to four stories in height. Thus, if the rezoning is approved, the petitioner intends to proceed through the site plan approval process to build a four-story hotel. This is a flag-shaped parcel. It's not directly on the corner, but it does contain frontage on both Schoolcraft and Merriman Roads. The frontage on Schoolcraft measures approximately 397 feet and along Merriman, the frontage is 66 feet, providing secondary access to the site. Located directly at the intersection of Schoolcraft and Merriman is a gas station. The proposed hotel site totals 103,000 square feet, or roughly 2.37 acres. To the south and west are industrial uses zoned M-2. To the north, across Schoolcraft Road and the expressway, are commercial uses that front along westbound Schoolcraft Road. The existing vacant building is about 7,748 square feet in size and is surrounded on three sides with parking. Access to the site is provided by two driveways: one from Schoolcraft and the other from Merriman. The existing building would be removed and the site completely redeveloped. The new four-story hotel, as you can see from the site plan, would be positioned near the center of the property facing Schoolcraft Road and the expressway. Each floor would measure about 17,500 square feet for a gross floor area of 70,000 square feet. The number of keys would be 94. The first floor would contain 10 guest suites, as well as a great room and common living area, a pantry, lobby, offices, fitness center, and laundry rooms. The layout of the second, third and fourth floors would be similar, each containing about 28 guest suites. For hotels, the required parking is based on a ratio of one space for every guest room plus one space for each employee. At this time, the number of employees is not known, but the number of rooms alone would require 94 parking spaces. The plans show 96 available off-street parking spaces.

Access would basically remain the same with the two driveways. One from Schoolcraft and the other from Merriman. The only change is that the existing western drive off Schoolcraft would be shifted more to the west and relocated closer to the northwest corner of the site. Preliminary building plans show the structure would consist of a combination of E.I.F.S., metal panels, as well as stone and tile material. The future land use plan does designate the property as tech and manufacturing. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated June 6, 2022, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed rezoning at this time. The proposed project parcel is assigned the address of #31501 Schoolcraft Road. The existing building is currently serviced by public water main, storm and sanitary sewer. The drawings do not include calculations for sanitary sewer and water main usage, so impacts to the existing systems cannot be determined at this time. The submitted drawings do not include any storm sewer calculations or indicate any proposed storm water detention. Please note that any new development will be required to meet the latest version of the Wayne County Storm Water Ordinance, including detention, which we will review when Engineering drawings are submitted for permitting. It should be noted that the developer may be required to obtain a permit from the Wayne County Department of Public Works should any work occur within the Merriman Road right-of-way."* The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Finance Department, dated June 3, 2022, which reads as follows: *"I have reviewed the addresses connected with the above noted petition. As there are no outstanding amounts receivable, general or water and sewer, I have no objections to the proposal."* The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer's Department, dated June 6, 2022, which reads as follows: *"In accordance with your request, the Treasurer's Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal."* The letter is signed by Lynda Scheel, Treasurer. That is the extent of the correspondence.

UNAPPROVED MINUTES

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Mr. Wilshaw: Are there any questions of the Planning Director? I don't see any questions. Our petitioner is in the audience. If you'd like to come forward to our podium and introduce yourself with your name and address, please.

Brian Biskner, Powell Engineering, 4700 Cornerstone Dr., White Lake, MI. I'm here with the owners this evening, and Mark did an outstanding job, obviously, going over the project summary. We're here to answer any questions that you have. I don't really have anything to add.

Mr. Wilshaw: Okay, thank you, Mr. Biskner, as we always like to remind everyone as we deal with these items, because this is a rezoning, we're going to be talking mostly about the zoning of this property at this time. There won't be a lot of discussion about the actual building and the materials and so on. That will take place at the site plan, which will come in a future date. So, with that, do we have any questions from any of our commissioners for our petitioner?

Mr. Bongero: Just one quick question. Do you currently own this property?

Mr. Wilshaw: If you'd like to come forward? Good evening.

Robert Nofar, 50558 Drakes Bay Drive, Novi, MI. Yeah. And then Good evening, everybody. Yes, I do own this.

Mr. Bongero: Okay. So, it's not like pending the outcome here.

Mr. Nofar: No.

Mr. Bongero: Okay. Thank you.

Mr. Wilshaw: Okay, let's see if there's some other questions. Ms. McCue?

Ms. McCue: Just for clarification for everybody else. Can you talk to us about the other hotels you own in the area and surrounding areas?

Mr. Nofar: Sure. We own the Holiday Express in Livonia. The one off of Schoolcraft and I-96 and Inkster Road. We've owned that since 2017. We also own a Brighton hotel. It's called the Courtyard Marriott. That's probably the closest property to that location. The rest are pretty much between Roseville, Lapeer, Lansing. We are acquiring a couple more properties, but we're not, you know, talking about it right now. We have properties in Indiana and Ohio.

UNAPPROVED MINUTES

5

- Ms. McCue: I just wanted to clarify that this is not your first...
- Mr. Nofar: No. Thirty years in the business.
- Ms. McCue: Thank you.
- Mr. Wilshaw: Thank you. Ms. Smiley?
- Ms. Smiley: Yes. Could you tell me...the Staybridge, is that different from a Marriott or a Holiday Inn? Or what's the difference?
- Mr. Nofar: The Staybridge Suites is mainly for extended stay corporate guests that want to stay long term. It could be five, seven, you know, a month, two weeks, three weeks, depending on what calls for that area at the time when whatever it gets comes in. And in regard to as far as what it competes with, its head on with like, a Hilton Homewood Suite or a Marriott Residence Inn. It's in that same level and capacity.
- Ms. Smiley: Because I noticed you had washers and dryers and stuff.
- Mr. Nofar: Yeah, it's an extended stay brand.
- Ms. Smiley: Will you be serving...do you have a restaurant in there?
- Mr. Nofar: We won't have a restaurant, but we will be offering continental breakfast, a buffet breakfast type of deal for all our guests. We don't charge for it.
- Ms. Smiley: So, they have some kind of a kitchen area?
- Mr. Nofar: Yes, we will have a kitchen.
- Ms. Smiley: Good. Thank you. Thank you, Mr. Chair.
- Mr. Wilshaw: Great. Thank you, Miss Smiley. Any other questions for our petitioner? Mr. Caramagno?
- Mr. Caramagno: Sir, I know, I've asked this before. Why another hotel in this area? Is there a demand for hotel and long-term stay? What is it? Tell me a little more about that?
- Mr. Nofar: Well, the demand is for the extended stay guests. There really isn't that much good, extended stay brands in the area, in that vicinity. And we are getting a lot of calls from our sister property,

which is the Holiday Inn Express off of Inkster. The franchise actually approached us and said that they're getting a lot of hits for a Staybridge suites in that area. They did their own feasibility study, their marketing study, and so forth. So, it was a lot of work to find out if it was feasible to do something like this.

Mr. Caramagno: So, the feasibility study from Staybridge, or the corporate Staybridge folks said, there's demand. We need to have something in the area. They came to you with that, and then you did your research.

Mr. Nofar: That's correct. Yes.

Mr. Caramagno: Okay, it's good to know. Thank you.

Mr. Wilshaw: Any other questions for our petitioner? I don't see any other questions. Just one question, Mr. Nofar, this property, and also the Holiday Inn, are ran by the same parents? Overarching company, correct?

Mr. Nofar: That's correct.

Mr. Wilshaw: Okay. So, there is opportunity for people who use reward points and things like that to transition from one property to another and because they're already familiar with the area and in your other property, correct.

Mr. Nofar: That's correct. Actually, we get so many people that want to stay long term, they prefer to have like a studio suite type of deal room, and we can't accommodate. So, they end up going either to Farmington Hills, or Northville, or those areas. So, it does need a good extended stay brand in that location. We also cater from downtown. A lot of guests that come in from downtown, they prefer to stay in an urban area, not an urban area, more of a suburban area, because of all the busyness and so forth. They want to be close to work and at the same time they don't want to pay the high parking, you know, prices over there. Sometimes the prices over there, you know, are a lot higher, so we can accommodate better for them as well.

Mr. Wilshaw: Okay, excellent. Thank you. I appreciate that. Any other questions from any of our commissioners for our petitioner? Is there anyone in the audience wishing to speak for or against this petition? I don't see anyone else coming forward. Mr. Nofar, if you just want to stay there for one moment, we'll get a motion

and see how this goes. Okay. I'll close the public hearing at this time and the motion would be an order.

On a motion by McCue, seconded by Bongero, and unanimously adopted, it was

#07-39-2022 **RESOLVED**, That pursuant to a Public Hearing having been held by the City Planning Commission on July 19, 2022, on Petition 2022-05-01-01 submitted by Nofar Hotel Group pursuant to Sections 13.13 and 13.15 of the Livonia Vision 21 Zoning Ordinance, as amended, requesting to rezone the property at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, from C-3 (Highway Services) to C-4 (High Rise Commercial), the Planning Commission does hereby recommend to the City Council that Petition 2022-05-01-01 be approved for the following reasons:

1. That the proposed change of zoning is compatible to and in harmony with the surrounding land uses and zoning districts in the area.
2. That the proposed change of zoning and the intended use of the property are consistent with the developing character of the area.
3. That the proposed change of zoning will provide for the development of the subject property in a manner that is consistent with its size and location.
4. That the proposed zoning is consistent with the purposes, goals and objectives of the Master Plan and Zoning Ordinance, which seek to ensure compatibility and appropriateness of land uses so as to enhance property values and create and promote a more favorable environment for neighborhood use and enjoyment, and
5. That the proposed change of zoning represents a reasonable and logical zoning plan for the subject property which adheres to the principles of sound land use planning.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 and 13.15 of Livonia Vision 21 Zoning Ordinance, as amended.

Mr. Wilshaw: Is there any discussion?

UNAPPROVED MINUTES

8

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

8. SITE PLAN PETITION: Planning Commission, re: Petition 2023-03-08-03 submitted by Nofar Hotel Group, requesting to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27.

Mark Taormina, Director of Planning and Economic Development, presented the request to Council.

Brian Biskner of Powell Engineering was present to answer questions.

Councilmember Bahr offered an approving resolution for the Regular agenda.

DIRECTION:

APPROVED

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

8.

Planning
April 24, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

SITE PLAN PETITION: Planning Commission, re: Petition 2023-03-08-03 submitted by Nofar Hotel Group, requesting to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27.

BACKGROUND DETAILS

.April 24, 2023

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2023-03-08-03 – Staybridge Hotel

Dear Council Members:

At the 1,198th Public Hearings and Regular Meeting held by the City Planning Commission on April 18, 2023, the following resolution was adopted:

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

.#04-23-2023 RESOLVED, That the City Planning Commission does hereby recommend to the City Council that Petition 2023-03-08-03 submitted by Nofar Hotel Group requesting approval under Sections 3.13, 6.30 and 13.13 of The Livonia Vision 21 Zoning Ordinance, as amended, to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, be approved subject to the following conditions:

1. The Dimensional Plan identified as Sheet S2, dated April 4, 2023, as revised, and prepared by Powell Engineering & Associates, L.L.C., is hereby approved and shall be adhered to.
2. That all on-site parking shall be appropriately sized and marked, including any barrier-free space(s) as may be required by the State of Michigan.
3. The Landscaping Plan, identified as Sheet Number L-1, dated April 4, 2023, prepared by Vert Verde Landscape Architecture, is approved, provided that the fifteen (15) parking spaces shown

along the driveway from Merriman Road be removed and replaced with landscaping.

4. All disturbed lawn areas shall be sodded instead of hydroseeding.
5. Underground sprinklers will be provided for all landscaped and sodded areas.
6. The Exterior Elevations Plans, identified as Sheets A2.1 and A2.2, dated March 31, 2023, prepared by Jarratt Architecture, are approved, provided that a substantial portion of the E.I.F.S. on the building be replaced with either masonry, metal or composite panels. At a minimum, the modified areas shall include the entire second floor of the building and all of the dark-colored features denoted as "C" on the exterior materials legend.
7. The three walls of the trash dumpster area shall be constructed from materials that complement the building. The enclosure gates shall be of solid panel steel construction or a durable, long-lasting solid panel material.
8. All light fixtures shall not exceed twenty feet (20') in height and shall be shielded to minimize glare trespassing on adjacent properties and roadways.
9. That the issues as outlined in the correspondence dated April 1, 2023, from the Fire Marshal, including providing automatic sprinkler systems, on-site hydrants, and an unobstructed fire access road of not less than twenty feet (20') wide, shall be resolved to the satisfaction of the Department of Public Safety Livonia Fire & Rescue.
10. Only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
11. No LED light band or exposed neon shall be permitted on this site, including the building or around the windows.
12. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and
13. Under Section 13.13 of the Livonia Vision 21 Zoning Ordinance, this approval is valid for one year only from the date of approval by the City Council. Unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

ATTACHMENTS

1. 2023-03-08-03_E-COUNCIL Pkt

APPROVED BY



Date: April 24, 2023

Mark Taormina, Planning and Economic Development Director

Maureen Miller Brosnan

Date: April 28, 2023

Maureen Miller Brosnan, Mayor

A SITE PLAN FOR
STAYBRIDGE LIVONIA
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

LEGAL DESCRIPTION

PARCEL ID# 105-99-0029-003

A PARCEL OF LAND BEING PART OF THE NORTHEAST ¼ OF SECTION 27, TOWN 1 SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 27; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 508.14 FEET ALONG THE EAST LINE OF SAID SECTION 27, SAID LINE ALSO BEING THE CENTERLINE OF MERRIMAN ROAD (120 FEET WIDE); THENCE NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 60.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD AND THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 572.00 FEET; THENCE NORTH 00 DEGREES 07 MINUTES 30 SECONDS WEST 231.53 FEET PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF SCHOOLCRAFT ROAD (WIDTH VARIES); THENCE SOUTH 89 DEGREES 14 MINUTES 28 SECONDS EAST 397.00 FEET ALONG SAID SOUTHERLY RIGHT OF WAY LINE; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 164.64 FEET PARALLEL WITH THE SAID EAST SECTION LINE AND CENTERLINE; THENCE SOUTH 89 DEGREES 22 MINUTES 10 SECONDS EAST 175.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 66.00 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE BEING PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO THE POINT OF BEGINNING. CONTAINING 2.37 ACRES OF LAND MORE OR LESS. SUBJECT TO ANY AND ALL EASEMENTS OR RIGHT OF WAYS OF RECORD IF ANY.

PLANNING COMMISSION NOTES:

- The three walls of the trash dumpster area shall be constructed from materials that complement the building. The enclosure gates shall be of solid panel steel construction or a durable, long-lasting solid panel material.
- All light fixtures shall not exceed twenty feet (20') in height and shall be shielded to minimize glare trespassing on adjacent properties and roadways.
- No LED light band or exposed neon shall be permitted on this site, including the building or around the windows.

LEGEND

FOUND MONUMENTATION
SET MONUMENTATION
SECTION CORNER
RECORD MEAS.
FIELD MEAS.
PRORATED DIST.
CALCULATED DIST.
PROPERTY LINE
SECTION LINE
SETBACK LINE
PARCEL LINE
PLATTED LINE
FENCE LINE
STORM SEWER
SANITARY SEWER
WATER LINE/MAIN
GAS LINE/MAIN
OVERHANG LINE
BURIED CABLE
BURIED ELEC.
GAS METER
GAS SHUT OFF
GAS MARKER/FLAG
WATER MANHOLE
HYDRANT
WATER SHUT OFF
WATER METER
WATER WELL
WATER MARKER/FLAG
STORM MANHOLE
STORM BASIN
STORM BEEHIVE BASIN
STORM OUTLET
SAN. MANHOLE
SAN. CLEANOUT
SAN. MARKER/FLAG
COMM. MANHOLE
COMM. PEDESTAL
COMM. MARKER
LIGHT POLE
UTILITY POLE
POWER TRANSFORMER
ELEC. MARKER/FLAG
ELEC. METER
GRND. WTR. MON. WELL
SIGN
AIR CONDITIONING UNIT
FOUND IRON ROD
FOUND CAPPED PIPE
SET CAPPED IRON
BACK OF CURB
TOP OF CURB
CURB GUTTER
HIGH POINT
LOW POINT
FINISHED GRADE
MATCH EX. GRADE
AS-BUILT MEAS.
POINT OF CURVE
POINT OF REV. CURVE
POINT OF COMP. CURVE
RIGHT OF WAY
POINT OF BEGIN
POINT OF COMMENCE
EX. SPOT ELEVATION
PROPOSED ELEVATION
DECIDUOUS TREE
EVERGREEN TREE

DEVELOPER:

SCHOOLCRAFT LODGE INC
Mr. Robert Nofar
27451 Schoolcraft Rd
Livonia, MI 48150
248-787-6511

SURVEYOR:

NOWRY & HALE
192 N. MAIN STREET, SUITE D
PLYMOUTH, MI 48170
734-446-5501

ARCHITECT:

MR. WILLIAM JARRATT
JARRATT ARCHITECTURE
248-568-5200

LANDSCAPE ARCHITECT:

MR. JAMES GRAY
VERT VERDE
PLYMOUTH, MI
james@vertverde.com
734-249-3568

ENGINEER:

CIVIL ENGINEERING
POWELL ENGINEERING
4700 CORNERSTONE DRIVE
WHITE LAKE, MI, 48383
248-714-9895

GENERAL NOTES:

- ALL CONSTRUCTION TO CONFORM AND COMPLY TO THE CURRENT STANDARDS AND SPECIFICATIONS OF THE CITY, WAYNE COUNTY AND ANY OTHER GOVERNING AGENCY.
- LOADING/UNLOADING TO BE FROM A PARKING SPACE WITH A SMALL TRUCK - NO ADDITIONAL LOADING AND UNLOADING NEEDED FOR THE PROPOSED USE.
- WASTE WATER DISPOSAL TO BE DISCHARGED TO EXISTING CITY SEWER.
- WATER SUPPLY TO BE CONNECTED TO EXISTING PUBLIC WATER SUPPLY.
- A PERMIT FROM THE COUNTY ROAD COMMISSION IS REQUIRED FOR ALL WORK WITHIN THE PUBLIC R/W.
- A SOIL EROSION AND SEDIMENTATION PERMIT WILL BE REQUIRED.
- EXTERIOR LIGHTING TO BE PER CITY REQUIREMENTS.
- SIGN DETAILS ARE TO BE PROVIDED TO THE CITY AND APPROVAL GRANTED PRIOR TO THE PLACEMENT OF ANY SIGNS. SIGN PLAN TO BE SUBMITTED AT A LATER DATE.
- SEE LANDSCAPE PLAN FOR PROPOSED LANDSCAPING (PROVIDED WITH SITE PLAN).
- ANY EXISTING ASPHALT DRIVES TO BE MAINTAINED FOR PROVIDE ACCESS FOR FIRE DEPARTMENT DURING CONSTRUCTION.
- SITE SHALL COMPLY WITH FIRE DEPARTMENT REQUIREMENTS
- STORM SEWER DETENTION TO BE PROVIDED ON SITE IN DETENTION SYSTEM. ALL STORM WATER MUST BE APPROVED BY THE CITY.
- ALL REQUIREMENTS BY THE FIRE DEPARTMENT PER THE INTERNATIONAL FIRE CODE WILL BE MET.
- OWNER TO COORDINATE TRASH PICKUP FROM THE DUMPSTER AND BUILDING DELIVERIES AT NON-PEAK HOURS.

ZONING REQUIREMENTS

C-4 GENERAL BUSINESS

LOT - MIN. AREA: 4,000 FT.²

- MIN. WIDTH: N/A

COVERAGE - MAX. BLD.: N/A

SETBACKS - FRONT YARD: 40 FT.

- REAR YARD: 40 FT.

- SIDE YARD: 40 FT.

- SIDE TOTAL: 80 FT.

EXISTING CONDITIONS

LOT - AREA: 103,280 FT.²

- WIDTH: 66 FT.

COVERAGE - BLD.: 7,346 FT.² 7.1%

NOTE:

ALL CATCH BASINS ON PROPERTY WERE UNDER WATER ALL SIZES ARE BASED UPON A SITE PLAN FROM 1985

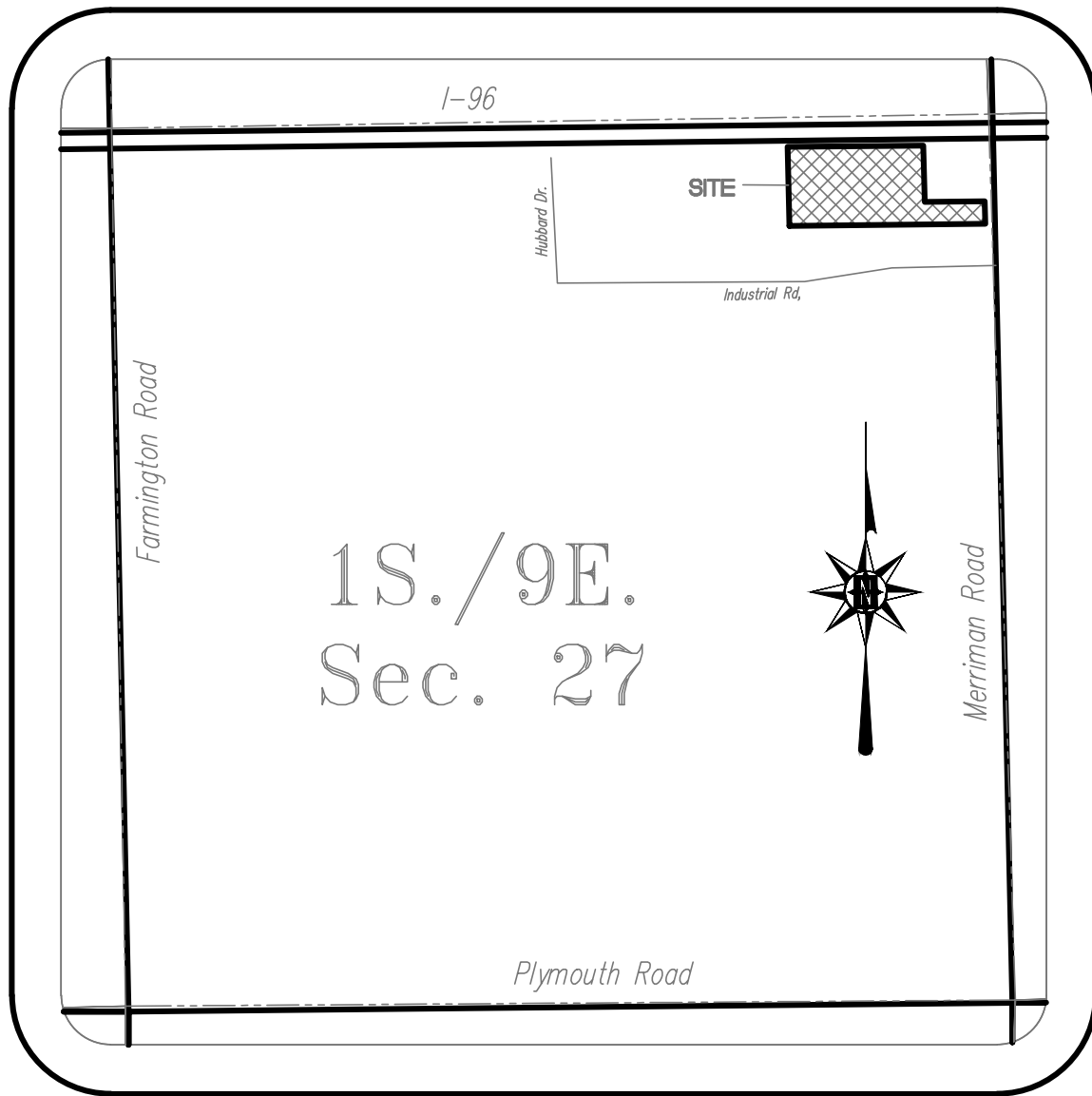
BENCHMARK:

1) THE NORTH RIM OF A STORM MANHOLE LOCATED 38.5 FEET EAST AND 125.6 FEET NORTH OF THE SOUTHEAST PROPERTY CORNER.

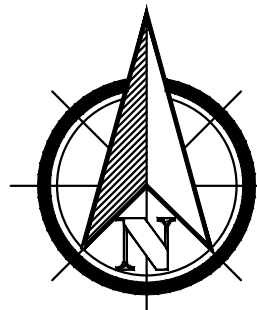
ELEVATION = 637.61 NAVD88

2) THE NORTH RIM OF A SANITARY MANHOLE LOCATED 197.2 FEET EAST AND 1.2 FEET SOUTH OF THE NORTHWEST PROPERTY CORNER.

ELEVATION = 639.83 NAVD88



SITE LOCATION MAP
(NO SCALE)



SCALE 1"=30'



PARKING ANALYSIS:

HOTEL:
94 ROOMS * 1 spaces/room = 94
4 EMPLOYEES = 4
98 SPACES
98 SPACES REQUIRED
99 SPACES PREVIOUSLY PROPOSED

84 SPACES SUPPLIED (6 ARE EV CHARGING EQUIPPED)
(15 SPACES REMOVED PER PLANNING COMMISSION)

SHEET INDEX

- S-1 SITE PLAN
- S-2 DIMENSIONAL PLAN
- S-3 GRADING PLAN
- S-4 UTILITY PLAN
- S-5 DETAILS PLAN
- 1 TOPO/BOUNDARY SURVEY
- 1 OF 1 PHOTOMETRIC PLAN
- LS-1 LANDSCAPE PLAN
- A1.01 FIRST FLOOR PLAN
- A2.02 2-4 FLOOR PLANS
- A2.2 EXTERIOR ELEVATIONS

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4700 Cornerstone Drive, White Lake, Michigan 48383
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CIVIL ENGINEERING

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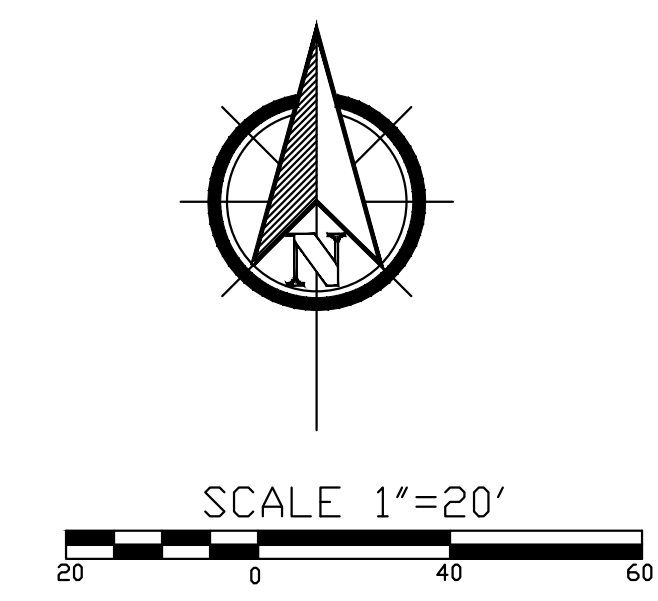
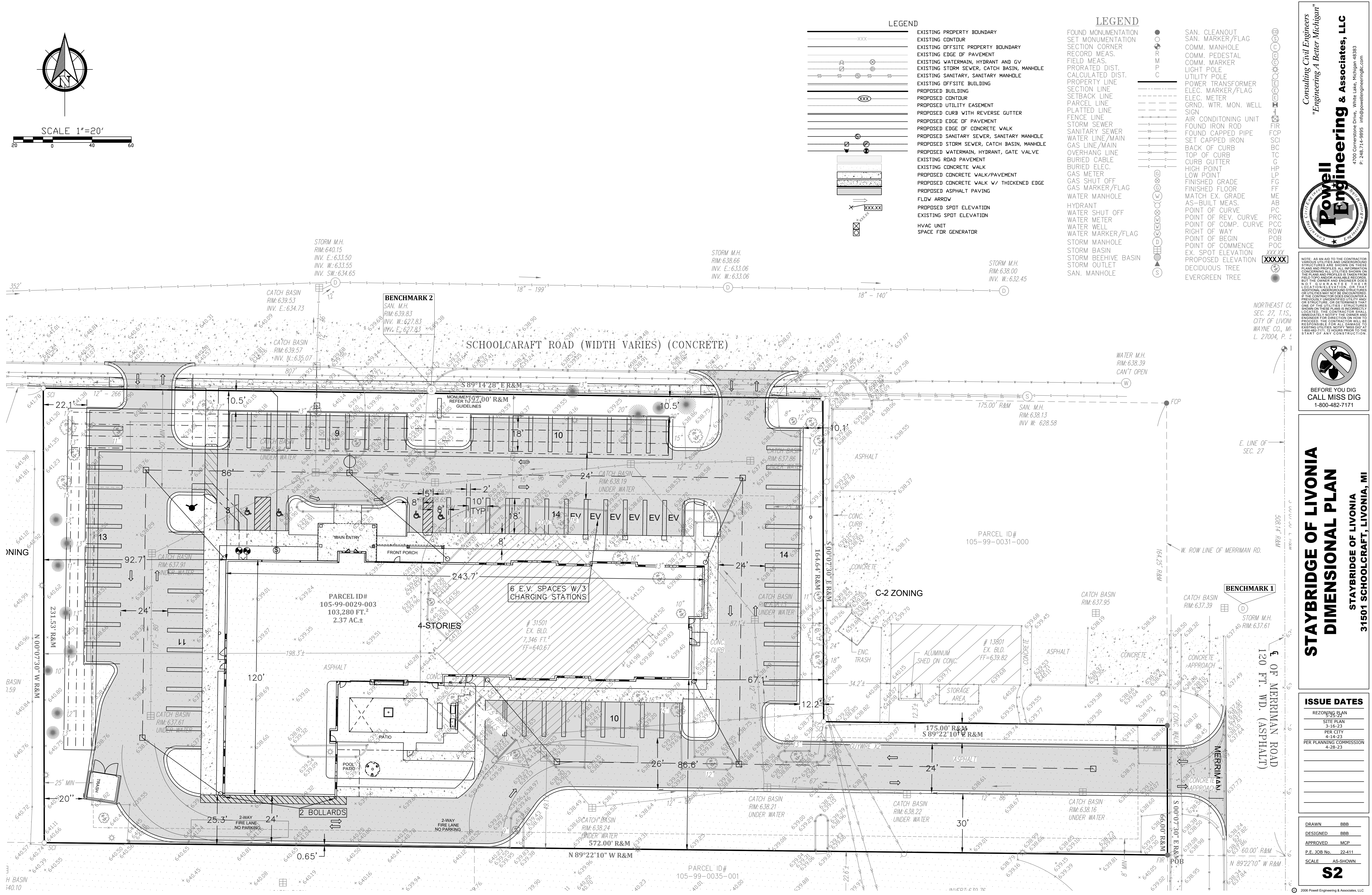
STAYBRIDGE OF LIVONIA
SITE PLAN
STAYBRIDGE OF LIVONIA
31501 SCHOOLCRAFT, LIVONIA, MI

ISSUE DATES

REZONING PLAN
3-15-22
SITE PLAN
3-15-23
PER CITY
4-14-23
PER PLANNING COMMISSION
4-28-23

DRAWN B8B
DESIGNED B8B
APPROVED MCP
P.E. JOB No. 22-411
SCALE AS SHOWN

S1



- LEGEND**

 - EXISTING PROPERTY BOUNDARY
 - EXISTING CONTOUR
 - EXISTING OFFSITE PROPERTY BOUNDARY
 - EXISTING EDGE OF PAVEMENT
 - EXISTING WATERMAIN, HYDRANT AND GV
 - EXISTING STORM SEWER, CATCH BASIN, MANHOLE
 - EXISTING SANITARY, SANITARY MANHOLE
 - EXISTING OFFSITE BUILDING
 - PROPOSED BUILDING
 - PROPOSED CONTOUR
 - PROPOSED UTILITY EASEMENT
 - PROPOSED CURB WITH REVERSE GUTTER
 - PROPOSED EDGE OF PAVEMENT
 - PROPOSED EDGE OF CONCRETE WALK
 - PROPOSED SANITARY SEWER, SANITARY MANHOLE
 - PROPOSED STORM SEWER, CATCH BASIN, MANHOLE
 - PROPOSED WATERMAIN, HYDRANT, GATE VALVE
 - EXISTING ROAD PAVEMENT
 - EXISTING CONCRETE WALK
 - PROPOSED CONCRETE WALK/PAVEMENT
 - PROPOSED CONCRETE WALK W/ THICKENED EDGE
 - PROPOSED ASPHALT PAVING
 - FLOW ARROW
 - PROPOSED SPOT ELEVATION
 - EXISTING SPOT ELEVATION
 - HVAC UNIT
 - SPACE FOR GENERATOR
- LEGEND**

 - FOUND MONUMENTATION
 - SET MONUMENTATION
 - SECTION CORNER
 - RECORD MEAS.
 - FIELD MEAS.
 - PRORATED DIST.
 - CALCULATED DIST.
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 - WATER SHUT OFF
 - WATER METER
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 - SIGN
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 - FOUND CAPPED PIPE
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 - BACK OF CURB
 - CURB OF CURB
 - CURB CUTTER
 - HIGH POINT
 - LOW POINT
 - FINISHED GRADE
 - FINISHED FLOOR
 - MATCH EX. GRADE
 - AS-BUILT MEAS.
 - POINT OF CURVE
 - POINT OF REV. CURVE
 - POINT OF COMP. CURVE
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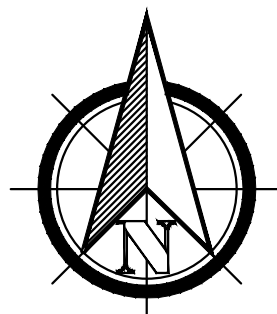
ISSUE DATES

REZONING PLAN	3-15-22
SITE PLAN	3-16-22
PER CITY	4-14-22
PER PLANNING COMMISSION	4-28-22

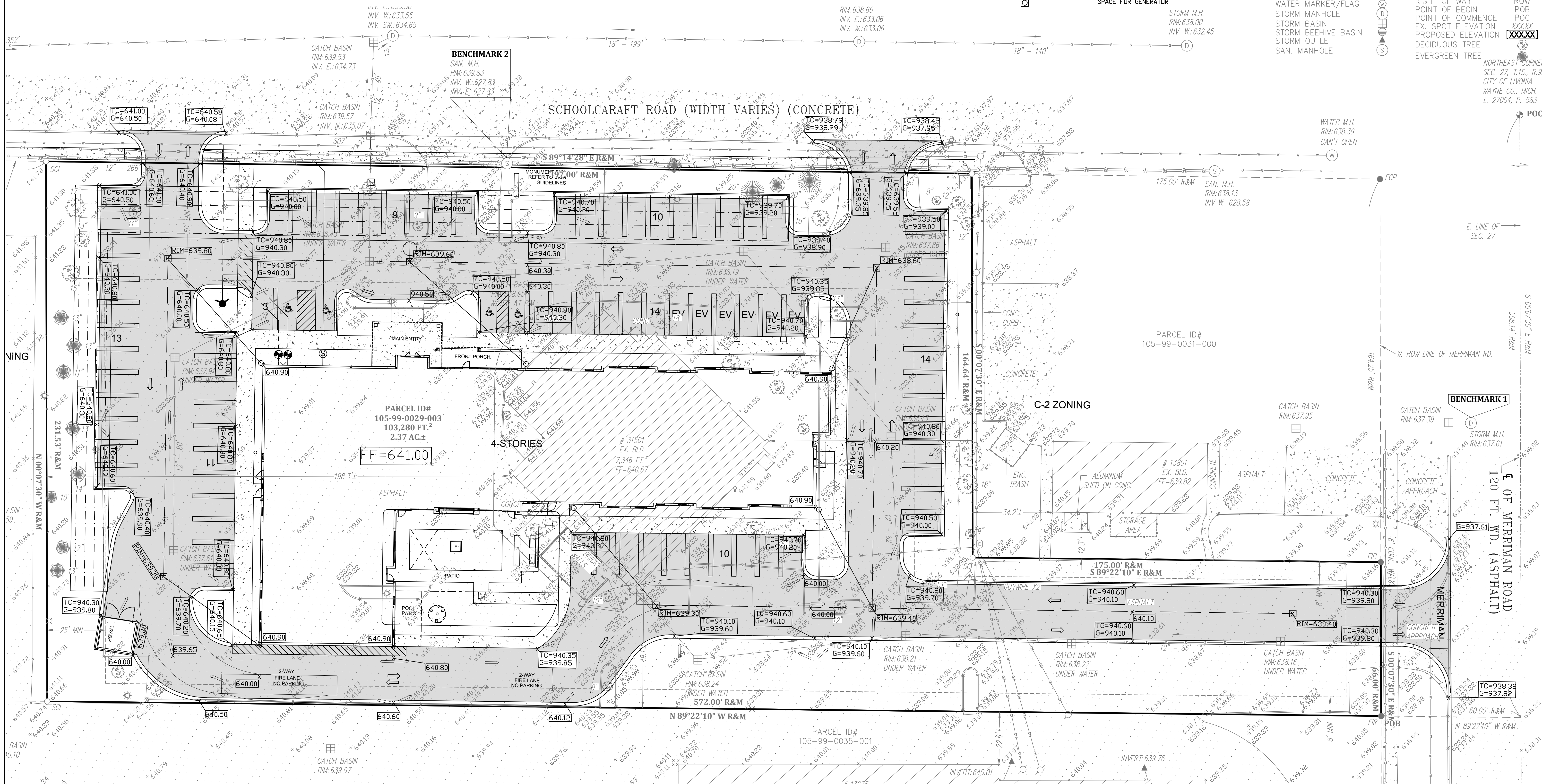
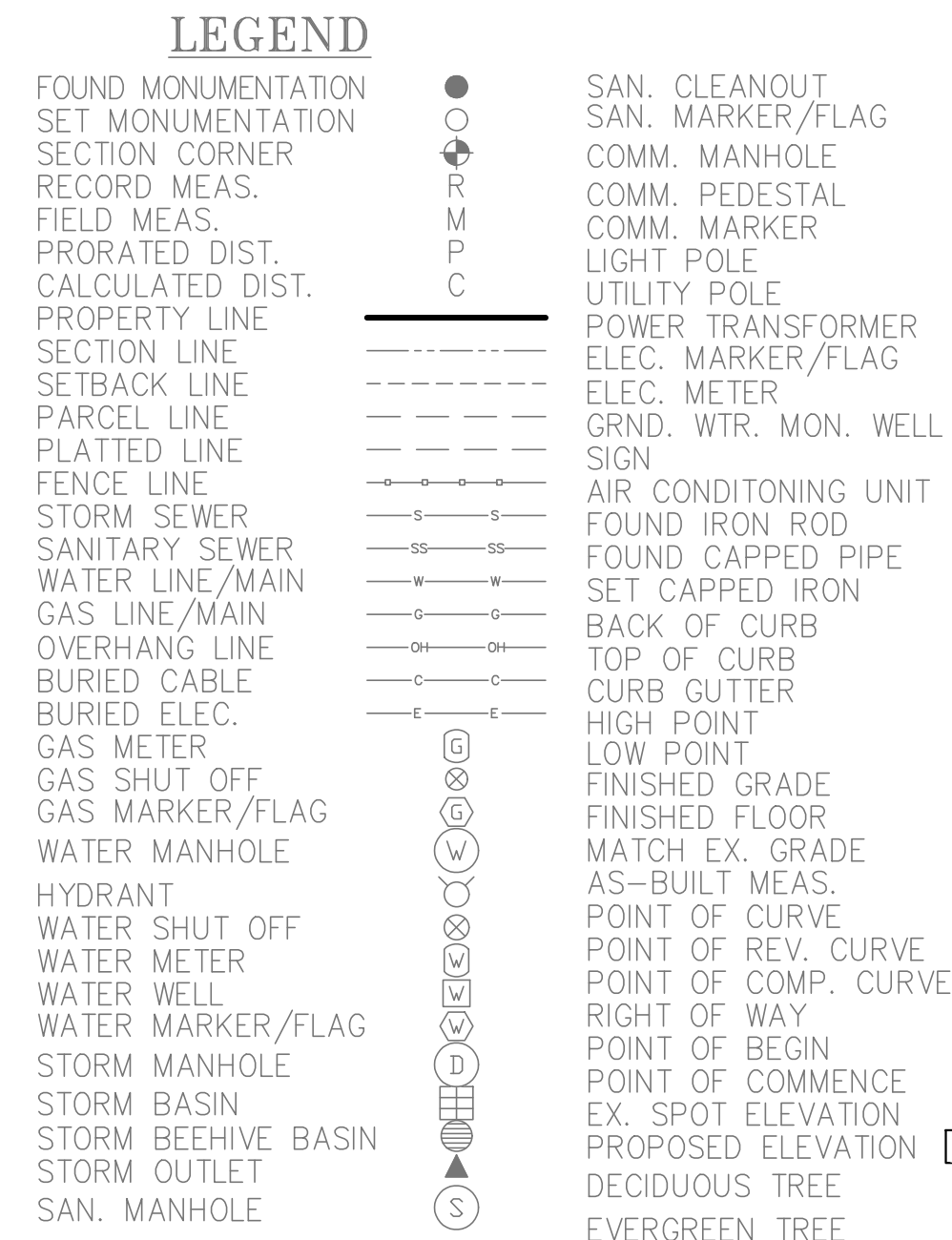
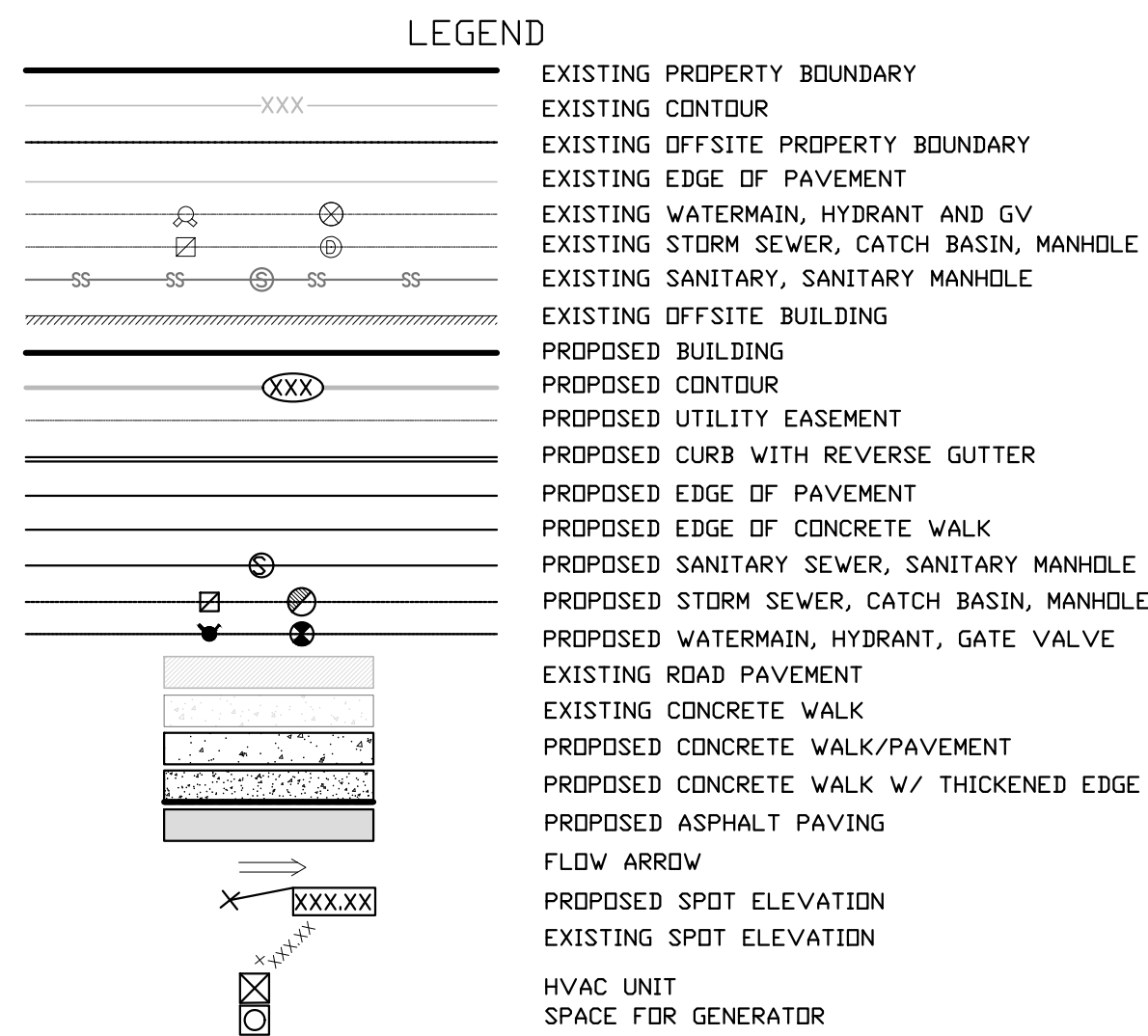
DRAWN BBB
DESIGNED BBB
APPROVED MCP
P.E. JOB No. 22-411
SCALE AS SHOWN

S2

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SCALE 1"=20'



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STAYBRIDGE OF LIVONIA
GRADING PLAN
STAYBRIDGE OF LIVONIA
31501 SCHOOLCRAFT, LIVONIA, MI

ISSUE DATES

REVISION	DATE	DESCRIPTION
1	4-14-23	PER CITY
2	4-14-23	PER PLANNING COMMISSION

DRAWN BBS
DESIGNED BBS
APPROVED MCP
P.E. JOB No. 22-411
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S3

STORM WATER CALCULATIONS									
DETERMINATION OF 'C' FACTOR									
Total Area = 2.37									
TOTAL AREA GOING INTO POND (GROSS & NET)	=	2.37 ACRES							
PAVING AREA (WALKS, DRIVES, ROAD)	=	1.14 ACRES	@	0.95	=	1.08			
BUILDING AREA	=	0.45 ACRES	@	0.95	=	0.43			
LAWN AREA	=	0.78 ACRES	@	0.30	=	0.23			
TOTAL AREA = 2.37 ACRES									
C avg. = TOTAL C / TOTAL ACRES =	1.74	/	2.37	=	0.74				

TIME OF CONCENTRATION IN PIPE
v = 3 ft/sec average (manning)
pipe length (ft) = 550
Tt = L/60v = 3.05556 min
Tc = 3.06

100-YEAR INTENSITY CALCULATION
I100 = $\frac{101}{(Tc+12.33)^{0.84}}$ = 10.17 in/hr

100 YEAR PEAK INFLOW CALCULATION:
Qi = C x I100 x A = 17.73 cfs
Q(allow) = 0.15 cfs/acre = 0.36 cfs

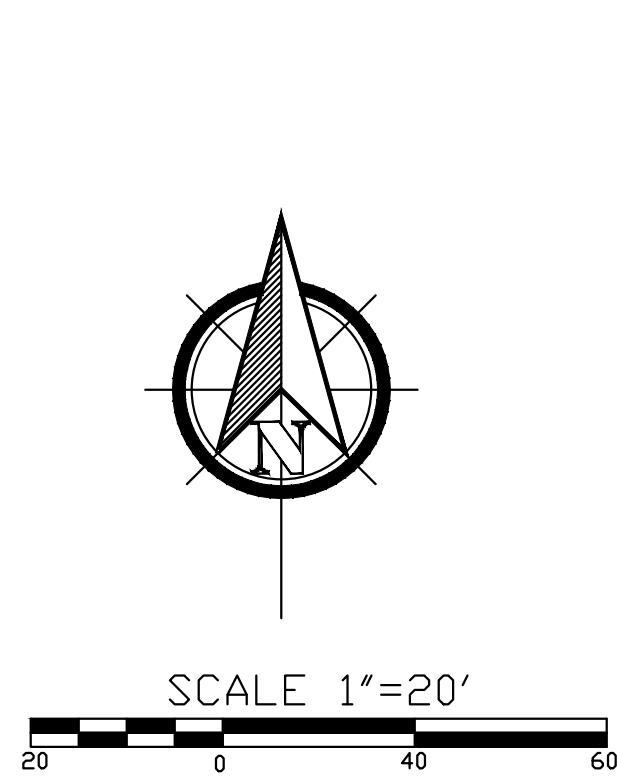
VARIABLE RELEASE RATE CALCULATION:
Qallow = 1.1055 - 0.206 x LN(A) = 0.93 cfs/acre
Qo = Qallow x A = 2.20 cfs

100 YEAR STORAGE REQUIRED:
Vs = Vr x [0.206 - 0.15 x LN (Qallow/Qi)] = 17194

ONSITE STORAGE PROVIDED			
Pipe Capacity	Lineal footage	Pipe Capacity	Storage Volume
36" Perforated storm =	1616	7.069	11423
Total storage in pipe = 11423 cu. ft.			
Capacity in Stone Voids	Lineal footage	Stone Area	Storage Volume
16 sq. ft. trench (assume 40% voids) =	1646	8.93	5880
(16sf - 7.07 sf)0.4			
Total storage in stone = 5880 cu. ft.			
Provided onsite storage =	17302	cf	
Required onsite storage =	17194	cf	

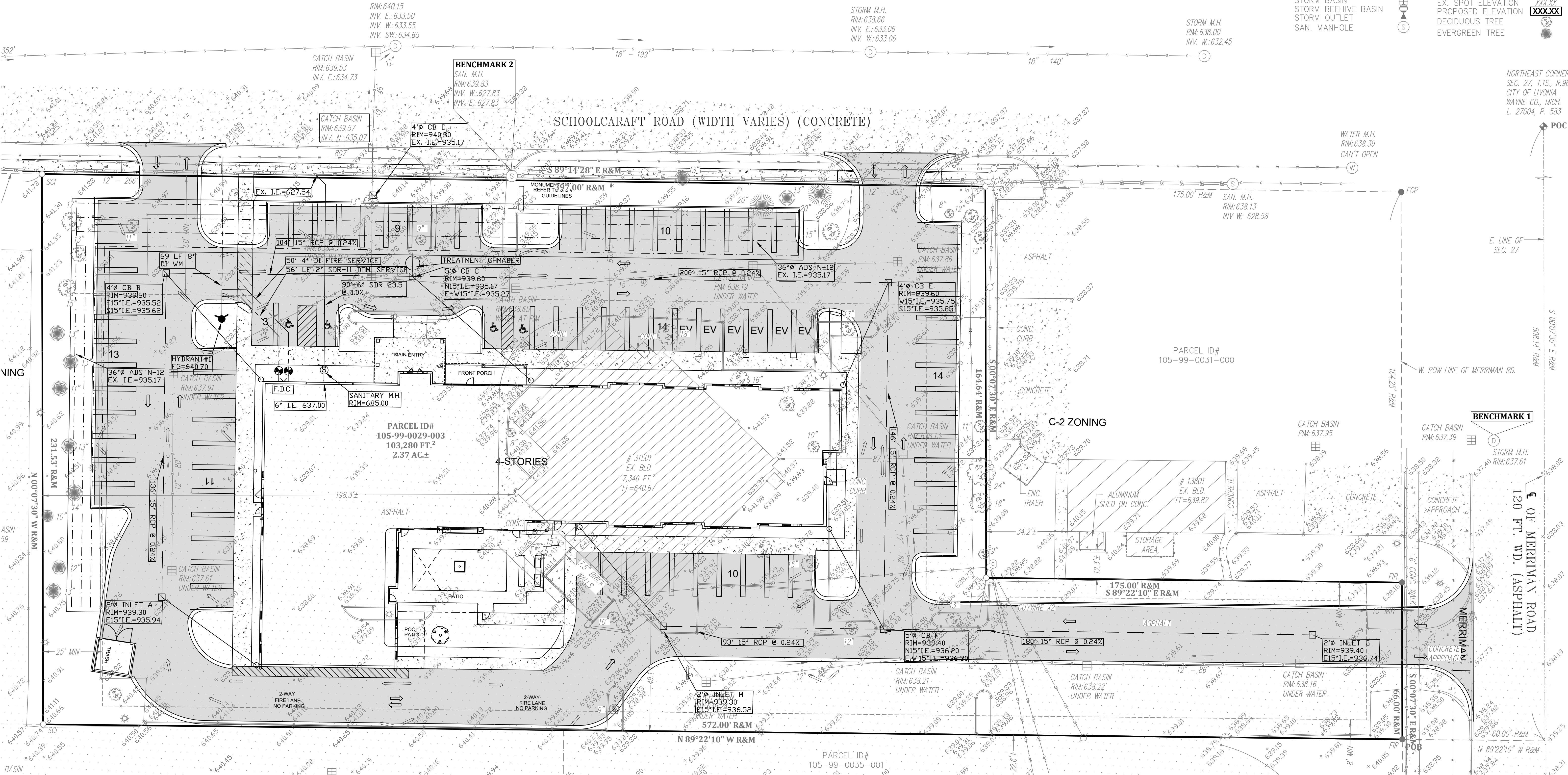
DRAINAGE NARRATIVE
THE EXISTING SALON BUILDING AND SITE PROVIDED A 10 YEAR STORAGE VOLUME IN THE PIPES AND RESTRICTED THE OUTLET TO THE SCHOOLCRAFT R/W STORM SYSTEM WITH A 4" DIAMETER PIPE.

WE PROPOSE TO STORE A 100YR STORM IN THE 36" DIA ADS N-12 PERF PIPE IN STONE BED AND OUT LET TO A SCHOOLCRAFT RD STORM STRUCTURE VIA RESTRICTED OUTLET.



LEGEND	
	EXISTING PROPERTY BOUNDARY
	EXISTING CONTOUR
	EXISTING OFFSITE PROPERTY BOUNDARY
	EXISTING EDGE OF PAVEMENT
	EXISTING WATERMAIN, HYDRANT AND GV
	EXISTING STORM SEWER, CATCH BASIN, MANHOLE
	EXISTING SANITARY, SANITARY MANHOLE
	EXISTING OFFSITE BUILDING
	PROPOSED BUILDING
	PROPOSED CONTOUR
	PROPOSED UTILITY EASEMENT
	PROPOSED CURB WITH REVERSE GUTTER
	PROPOSED EDGE OF PAVEMENT
	PROPOSED EDGE OF CONCRETE WALK
	PROPOSED SANITARY SEWER, SANITARY MANHOLE
	PROPOSED STORM SEWER, CATCH BASIN, MANHOLE
	PROPOSED WATERMAIN, HYDRANT, GATE VALVE
	EXISTING ROAD PAVEMENT
	EXISTING CONCRETE WALK
	PROPOSED CONCRETE WALK/PAVEMENT
	PROPOSED CONCRETE WALK W/ THICKENED EDGE
	PROPOSED ASPHALT PAVING
	FLOW ARROW
	PROPOSED SPOT ELEVATION
	EXISTING SPOT ELEVATION
	HVAC UNIT
	SPACE FOR GENERATOR

LEGEND	
	FOUND MONUMENTATION
	SET MONUMENTATION
	SECTION CORNER
	RECORD MEAS.
	FIELD MEAS.
	PRORATED DIST.
	CALCULATED DIST.
	PROPERTY LINE
	SECTION LINE
	SETBACK LINE
	PARCEL LINE
	PLATTED LINE
	FENCE LINE
	STORM SEWER
	SANITARY SEWER
	WATER LINE/MAIN
	GAS LINE/MAIN
	OVERHANG LINE
	BURIED CABLE
	BURIED ELEC.
	GAS METER
	GAS SHUT OFF
	GAS MARKER/FLAG
	WATER MANHOLE
	HYDRANT
	WATER SHUT OFF
	WATER METER
	WATER WELL
	WATER MARKER/FLAG
	STORM MANHOLE
	STORM BASIN
	STORM BEEHIVE BASIN
	STORM OUTLET
	SAN. MANHOLE
	SAN. CLEANOUT
	SAN. MARKER/FLAG
	COMM. MANHOLE
	COMM. PEDESTAL
	COMM. MARKER
	LIGHT POLE
	UTILITY POLE
	POWER TRANSFORMER
	ELEC. MARKER/FLAG
	ELEC. METER
	GRND. WTR. MON. WELL SIGN
	AIR CONDITIONING UNIT
	FOUND IRON ROD
	FOUND CAPPED PIPE
	SET CAPPED IRON
	BACK OF CURB
	TOP OF CURB
	CURB GUTTER
	HIGH POINT
	LOW POINT
	FINISHED GRADE
	FINISHED FLOOR
	MATCH EX. GRADE
	AS-BUILT MEAS.
	POINT OF CURVE
	POINT OF REV. CURVE
	POINT OF COMP. CURVE
	RIGHT OF WAY
	POINT OF BEGIN
	POINT OF COMMENCE
	EX. SPOT ELEVATION
	PROPOSED ELEVATION
	DECIDUOUS TREE
	EVERGREEN TREE



Consulting Civil Engineers
"Engineering 4 Better Michigan"

Powell Engineering & Associates, LLC
4700 Cornerstone Drive, White Lake, Michigan 48383
P. 248.214.9895 info@powellengineeringllc.com

NOTE: AS AN AID TO THE CONTRACTOR, THE UTILITIES AND UNDERGROUND STRUCTURES ARE SHOWN ON THESE PLANS AND PROFILES. ALL INFORMATION CONCERNING THE LOCATION, DEPTH, AND CHARACTER OF THE UTILITIES AND UNDERGROUND STRUCTURES IS TAKEN FROM FIELD TYPING AND AVAILABLE RECORDS. BUT THE OWNER AND ENGINEER DOES NOT GUARANTEE THE ACCURACY OF THE INFORMATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND UNDERGROUND STRUCTURES PRIOR TO CONSTRUCTION. IF THE CONTRACTOR DOES ENCOUNTER A PREVIOUSLY UNIDENTIFIED UTILITY AND OR STRUCTURE, OR DETERMINES THAT ONE OF THE UTILITIES / STRUCTURES LOCATED, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER AND ENGINEER FOR DIRECTION ON HOW TO PROCEED. THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL DAMAGE TO EXISTING UTILITIES, NOTY FINE OF AT START OF ANY CONSTRUCTION

BEFORE YOU DIG
CALL MISS DIG
1-800-482-7171

STAYBRIDGE OF LIVONIA
UTILITY PLAN
STAYBRIDGE OF LIVONIA
31501 SCHOOLCRAFT, LIVONIA, MI

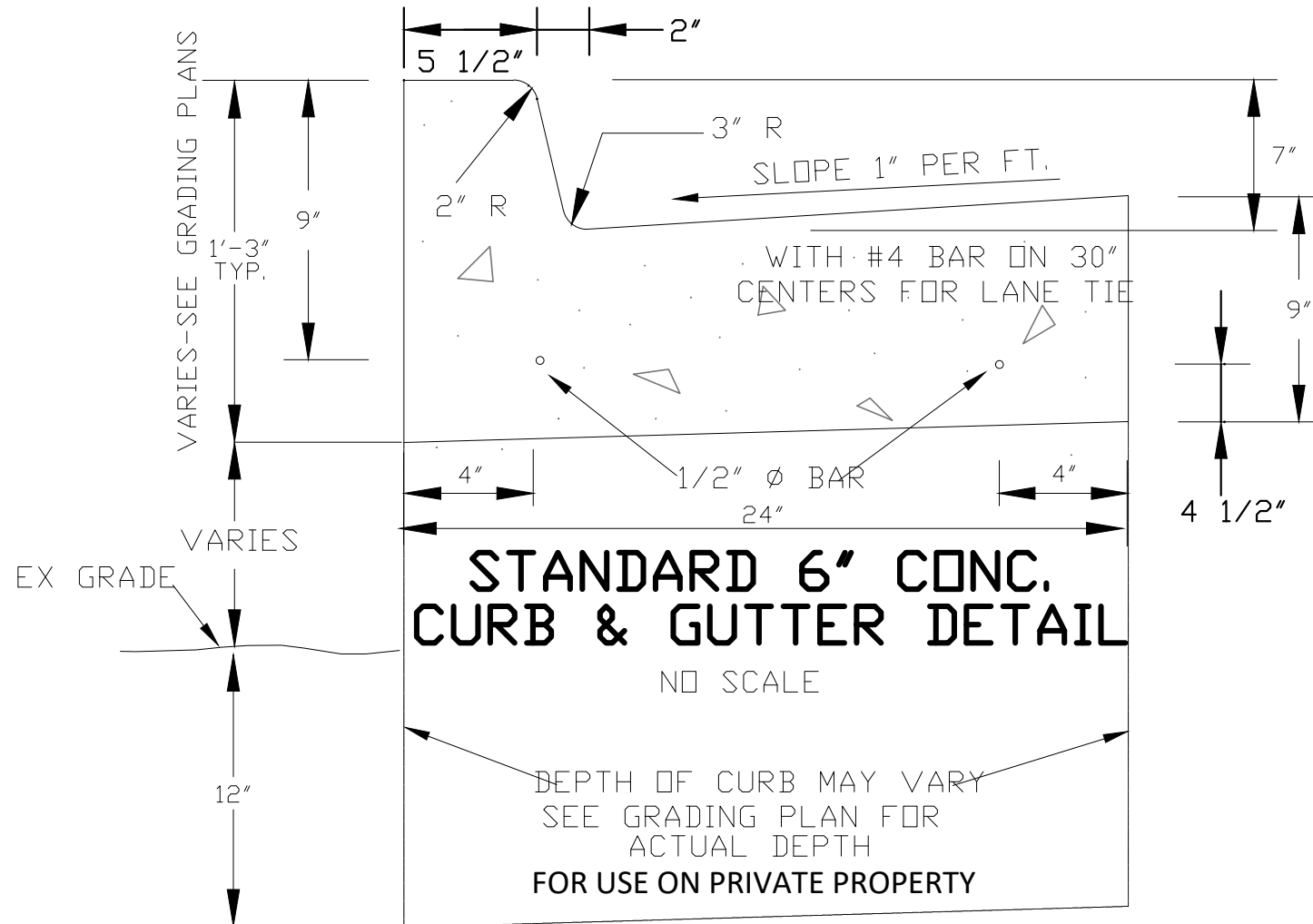
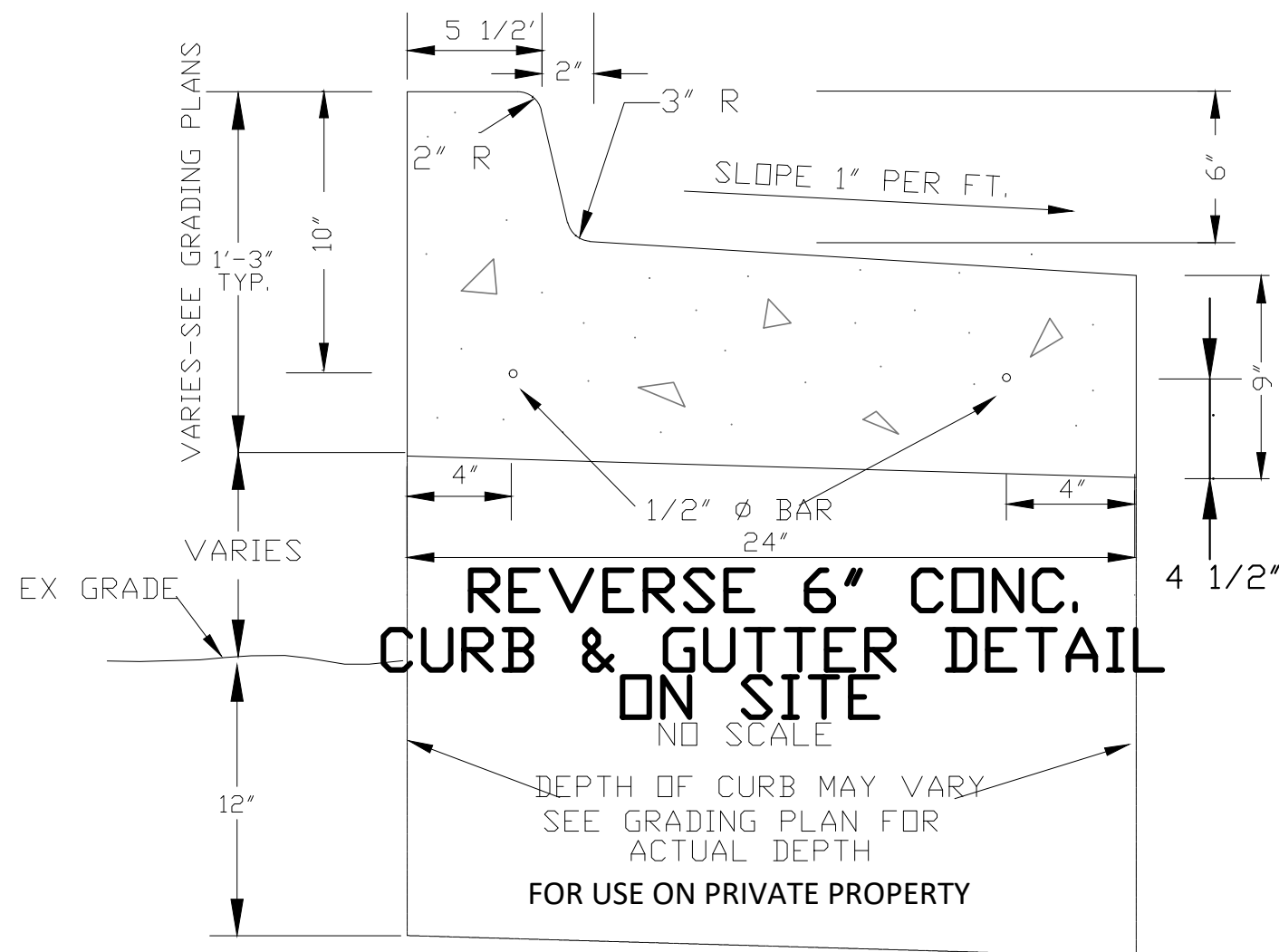
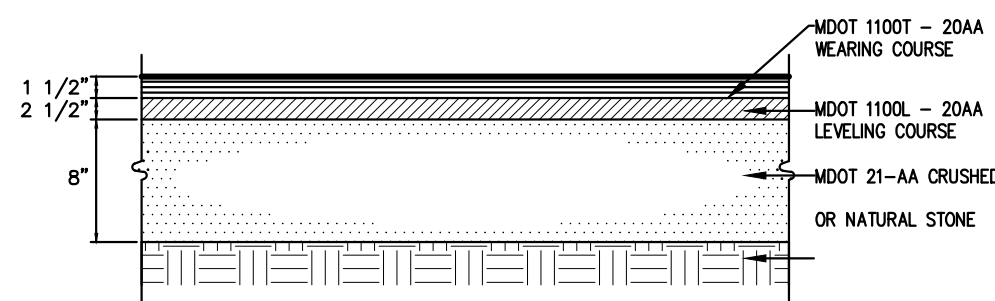
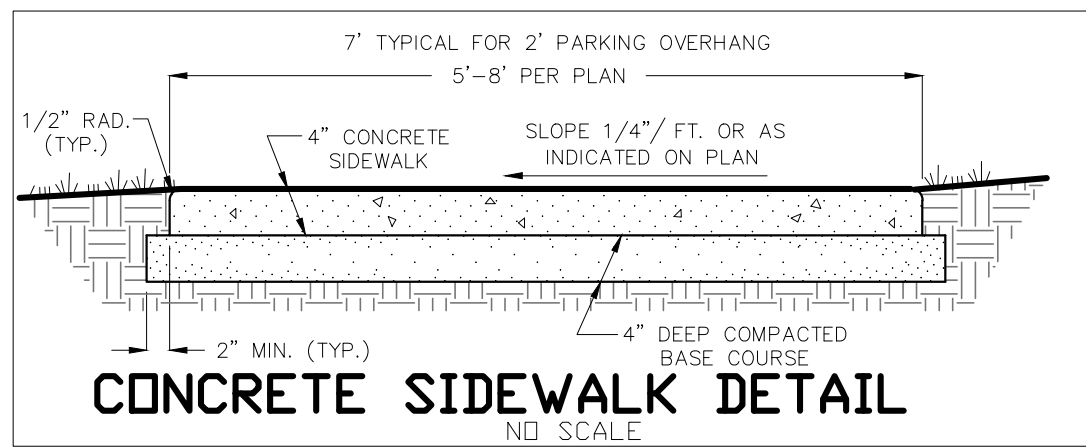
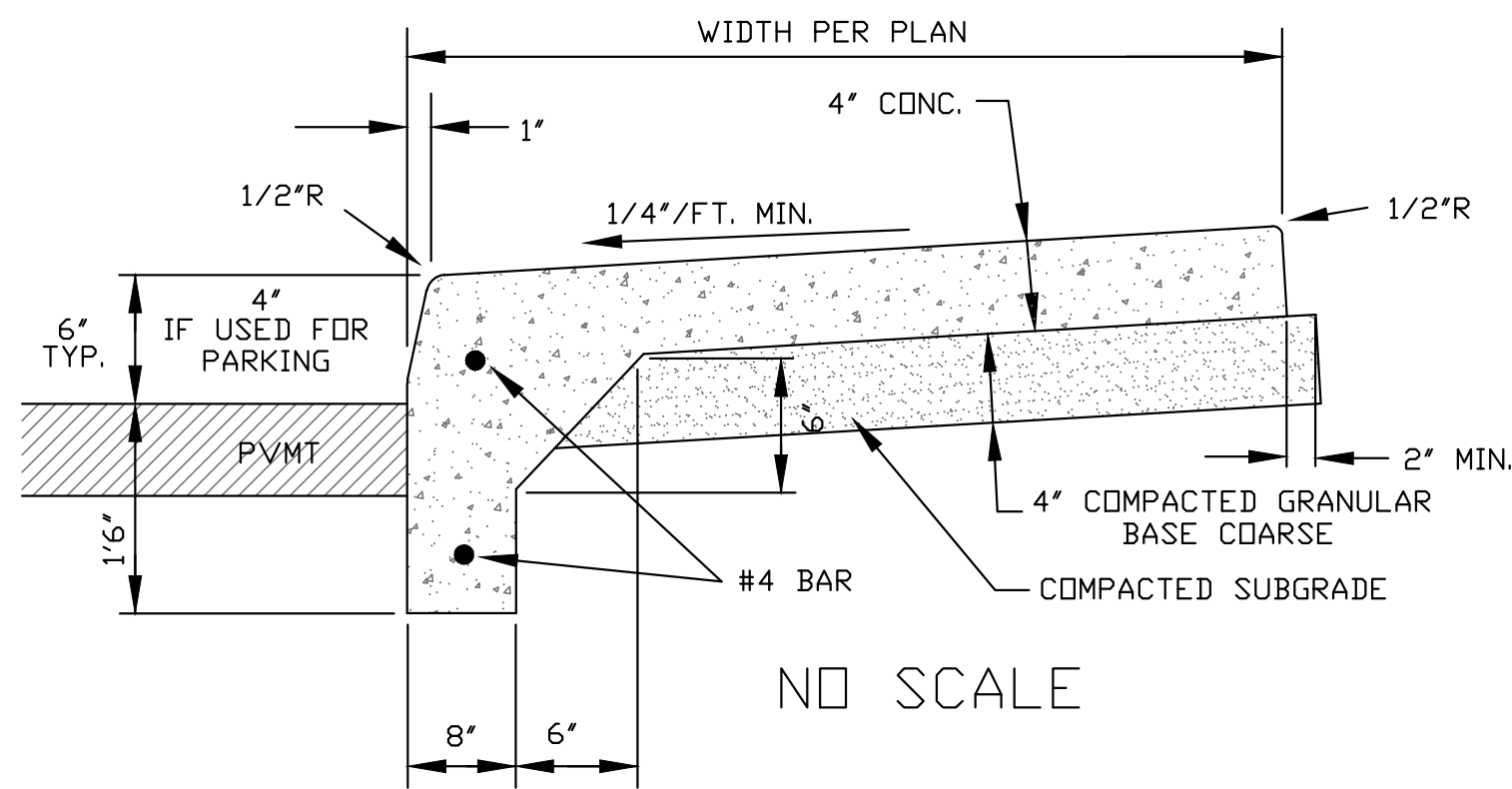
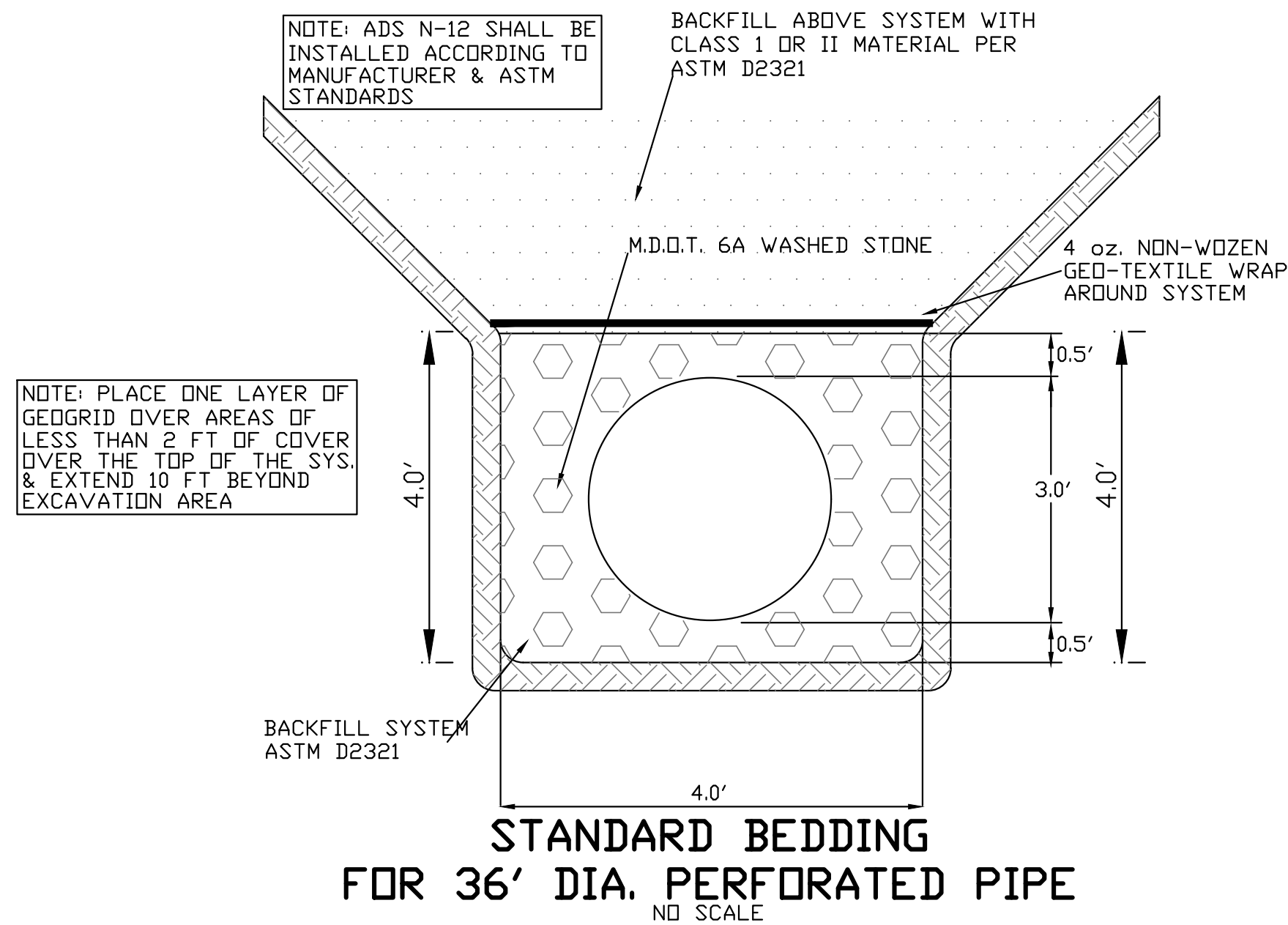
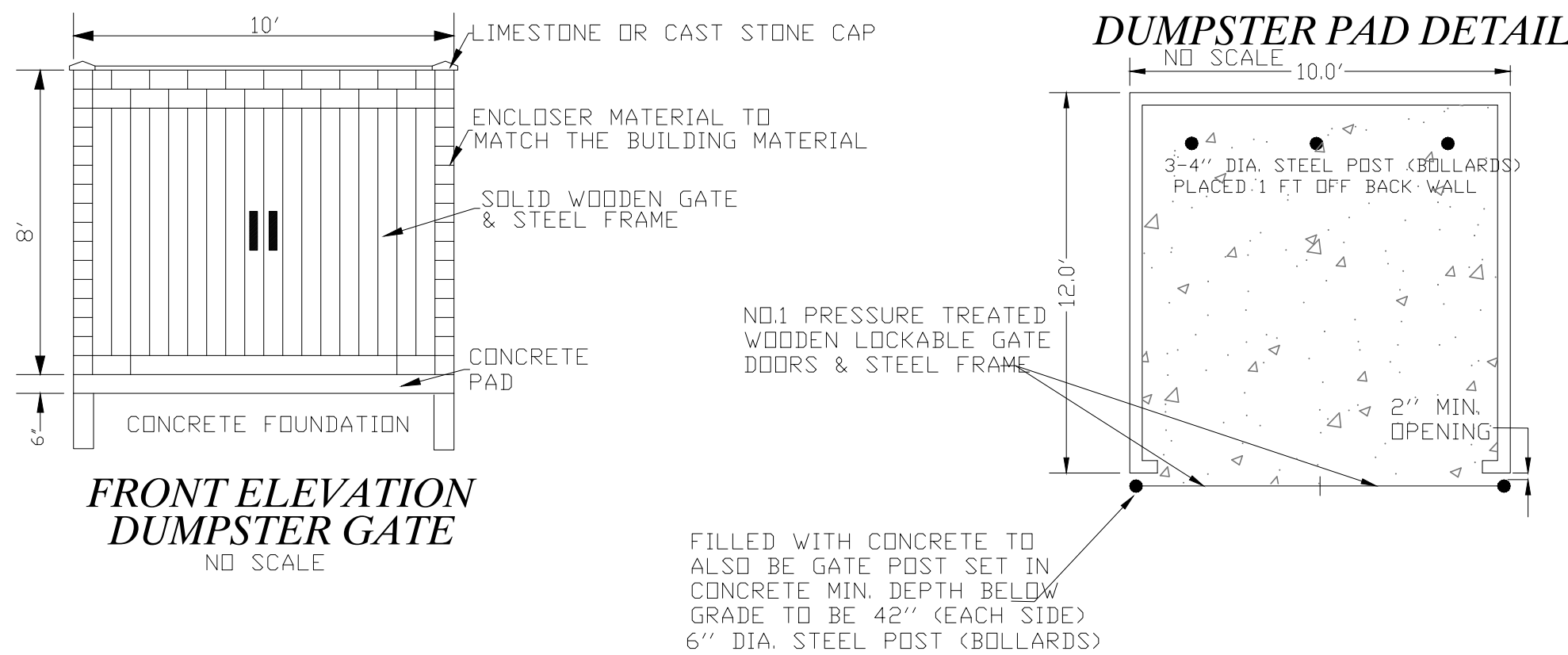
ISSUE DATES

REZONING PLAN	5-25-22
SITE PLAN	3-16-23
PER CITY	4-14-23
PER PLANNING COMMISSION	4-28-23

DRAWN BBB
DESIGNED BBB
APPROVED MCP
P.E. JOB No. 22-411
SCALE AS-SHOWN

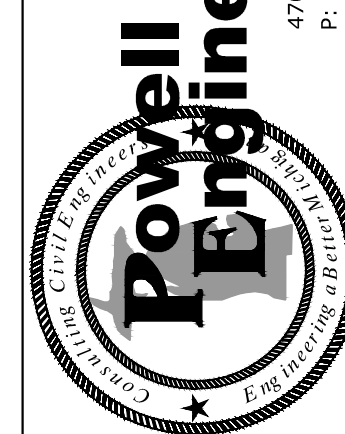
S4

© 2006 Powell Engineering & Associates, LLC



CT4000 Level 2 Commercial Charging Stations

Consulting Civil Engineers
"Engineering A Better Michigan"



NOTE: AS AN AID TO THE CONTRACTOR, VARIOUS UTILITIES AND UNDERGROUND STRUCTURES ARE SHOWN ON THESE PLANS AND PROFILES. ALL INFORMATION CONCERNING ALL UTILITIES SHOWN ON THE PLANS AND PROFILES IS TAKEN FROM FIELD TYPED AND/OR AVAILABLE RECORDS. BUT THE OWNER AND ENGINEER DOES NOT GUARANTEE THE ACCURACY OF ANY ADDITIONAL UNDERGROUND STRUCTURES OR UTILITIES MAY NOT BE ENCOUNTERED. IF THE CONTRACTOR DOES ENCOUNTER A PREVIOUSLY UNIDENTIFIED UTILITY AND/OR STRUCTURE, OR DETERMINES THAT ONE OF THE UTILITIES/STRUCTURES SHOWN ON THESE PLANS IS INCORRECTLY LOCATED, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER AND ENGINEER FOR DIRECTION ON HOW TO PROCEED. THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL DAMAGE TO EXISTING UTILITIES. NOTIFY PRIOR TO THE START OF ANY CONSTRUCTION.



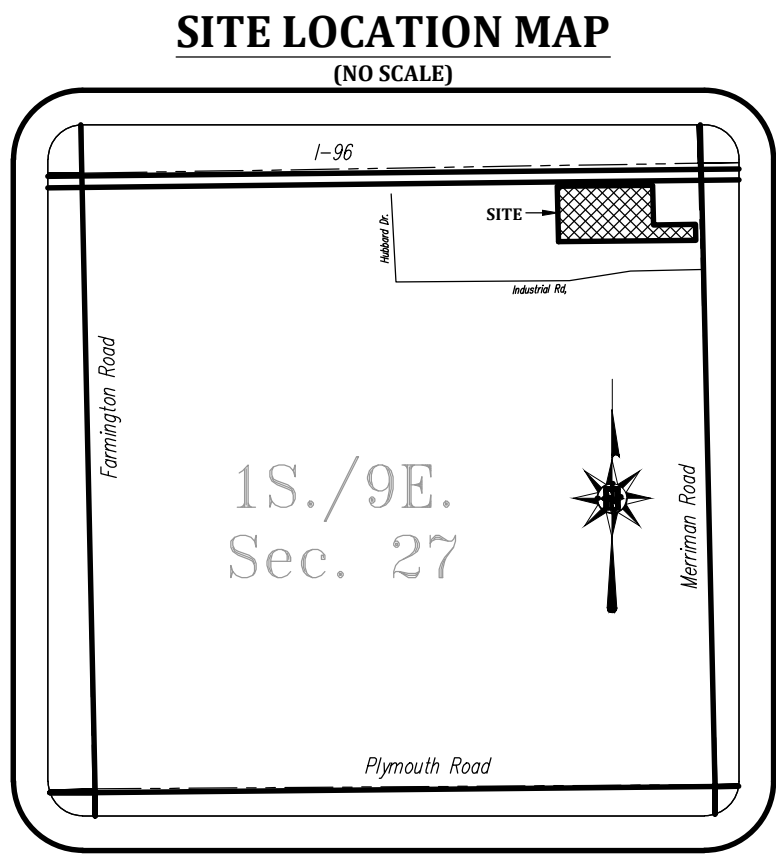
STAYBRIDGE OF LIVONIA DETAILS
STAYBRIDGE OF LIVONIA
31501 SCHOOLCRAFT, LIVONIA, MI

ISSUE DATES

REZONING PLAN	5-25-22
SITE PLAN	3-16-23
PER CITY	4-14-23
PER PLANNING COMMISSION	4-28-23

DRAWN	BBB
DESIGNED	BBB
APPROVED	MCP
P.E. JOB No.	22-411
SCALE	AS-SHOWN

S5



BOUNDARY & TOPOGRAPHIC SURVEY

31501 Schoolcraft Road

LEGAL DESCRIPTION

PARCEL ID# 105-99-0029-003

A PARCEL OF LAND BEING PART OF THE NORTHEAST 1/4 OF SECTION 27, TOWN 1 SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 27; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 508.14 FEET ALONG THE EAST LINE OF SAID SECTION 27, SAID LINE ALSO BEING THE CENTERLINE OF MERRIMAN ROAD (120 FEET WIDE); THENCE NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 60.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD AND THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 572.00 FEET; THENCE NORTH 00 DEGREES 07 MINUTES 30 SECONDS WEST 231.53 FEET PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF SCHOOLCRAFT ROAD (WIDTH VARIES); THENCE SOUTH 89 DEGREES 14 MINUTES 28 SECONDS EAST 397.00 FEET ALONG SAID SOUTHERLY RIGHT OF WAY LINE; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 164.64 FEET PARALLEL WITH THE SAID EAST SECTION LINE AND CENTERLINE; THENCE SOUTH 89 DEGREES 22 MINUTES 10 SECONDS EAST 175.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 66.00 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE BEING PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO THE POINT OF BEGINNING, CONTAINING 2.37 ACRES OF LAND MORE OR LESS, SUBJECT TO ANY AND ALL EASEMENTS OR RIGHT OF WAYS OF RECORD IF ANY.

ZONING REQUIREMENTS

C-2 GENERAL BUSINESS

LOT - MIN. AREA: 4,000 FT.²

- MIN. WIDTH: N/A

COVERAGE - MAX. BLD.: N/A

SETBACKS - FRONT YARD: 15 FT.

- REAR YARD: 8 FT.

- SIDE YARD: 8 FT.

- SIDE TOTAL: 16 FT.

HEIGHT - MAX. BLD.: 35 FT./2 STY.

EXISTING CONDITIONS

LOT - AREA: 103,280 FT.²

- WIDTH: 66 FT.

COVERAGE - BLD.: 7,346 FT.² 7.1%

BENCHMARK:

1) THE NORTH RIM OF A STORM MANHOLE LOCATED 38.5 FEET EAST AND 125.6 FEET NORTH OF THE SOUTHEAST PROPERTY CORNER.

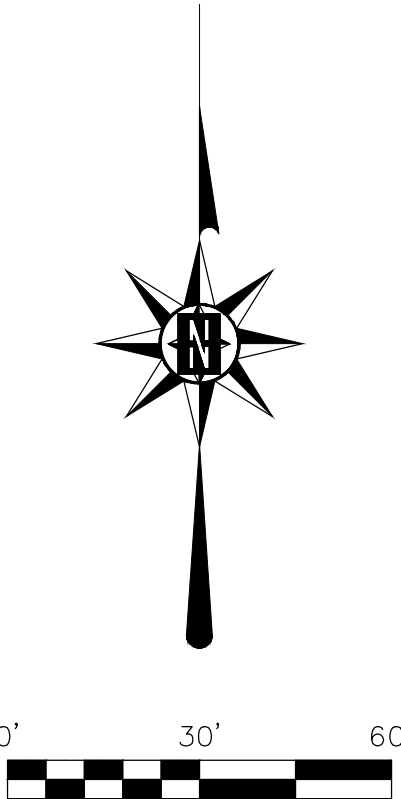
ELEVATION = 637.61 NAVD88

2) THE NORTH RIM OF A SANITARY MANHOLE LOCATED 197.2 FEET EAST AND 1.2 FEET SOUTH OF THE NORTHWEST PROPERTY CORNER.

ELEVATION = 639.83 NAVD88

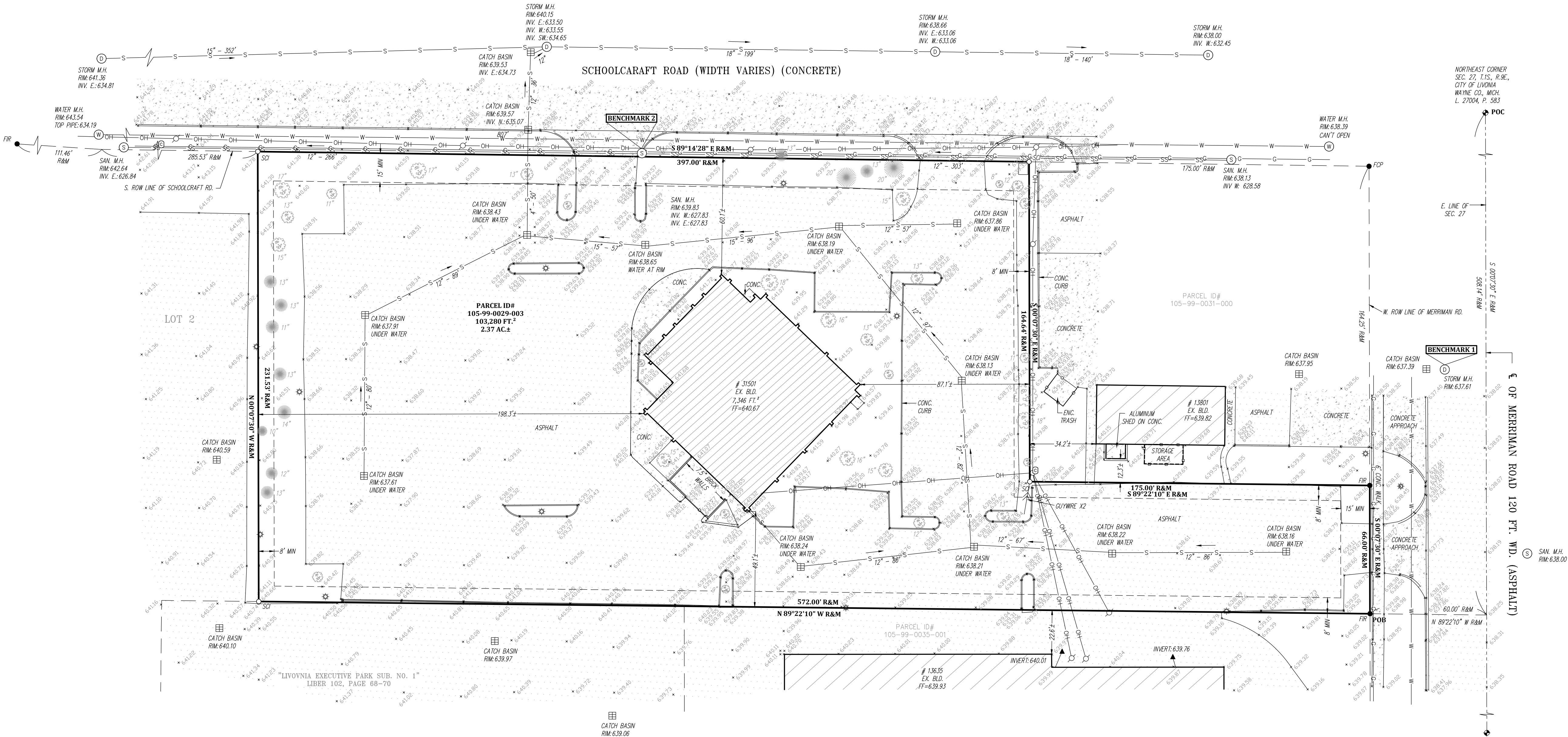
NOTE:

ALL CATCH BASINS ON PROPERTY WERE UNDER WATER ALL SIZES ARE BASED UPON A SITE PLAN FROM 1985



LEGEND

- FOUND MONUMENTATION
- SET MONUMENTATION
- SECTION CORNER
- RECORD MEAS.
- FIELD MEAS.
- PRORATED DIST.
- CALCULATED DIST.
- PROPERTY LINE
- SECTION LINE
- SETBACK LINE
- PARCEL LINE
- PLATTED LINE
- FENCE LINE
- STORM SEWER
- SANITARY SEWER
- WATER LINE/MAIN
- GAS LINE/MAIN
- OVERHANG LINE
- BURIED CABLE
- BURIED ELEC.
- GAS METER
- GAS SHUT OFF
- GAS MARKER/FLAG
- WATER MANHOLE
- HYDRANT
- WATER SHUT OFF
- WATER METER
- WATER WELL
- WATER MARKER/FLAG
- STORM MANHOLE
- STORM BASIN
- STORM BEEHIVE BASIN
- STORM OUTLET
- SAN. MANHOLE
- SAN. CLEANOUT
- SAN. MARKER/FLAG
- COMM. MANHOLE
- COMM. PEDESTAL
- COMM. MARKER
- UTILITY POLE
- POWER TRANSFORMER
- ELEC. MARKER/FLAG
- ELEC. METER
- GRND. WTR. MON. WELL
- SIGN
- AIR CONDITIONING UNIT
- FOUND IRON ROD
- FOUND CAPPED PIPE
- SET CAPPED IRON
- BACK OF CURB
- TOP OF CURB
- CURB GUTTER
- HIGH POINT
- LOW POINT
- FINISHED GRADE
- FINISHED FLOOR
- MATCH EX. GRADE
- AS-BUILT MEAS.
- ME
- PC
- POINT OF CURVE
- POINT OF REV. CURVE
- POINT OF COMP. CURVE
- RIGHT OF WAY
- ROW
- POINT OF BEGIN
- POB
- POINT OF COMMENCE
- POC
- EX. SPOT ELEVATION
- PROPOSED ELEVATION
- DECIDUOUS TREE
- EVERGREEN TREE



Boundary & Topographic Survey

A PARCEL OF LAND BEING PART OF THE N.E. 1/4 OF SEC. 27, T.1S., R.9E., CITY OF LIVONIA, WAYNE CO., MICH.



SECTION: N.E. 1/4 Sec. 27
TWP./RGE.: T.1S./R.9E.
CITY/TWP.: Livonia
COUNTY: Wayne

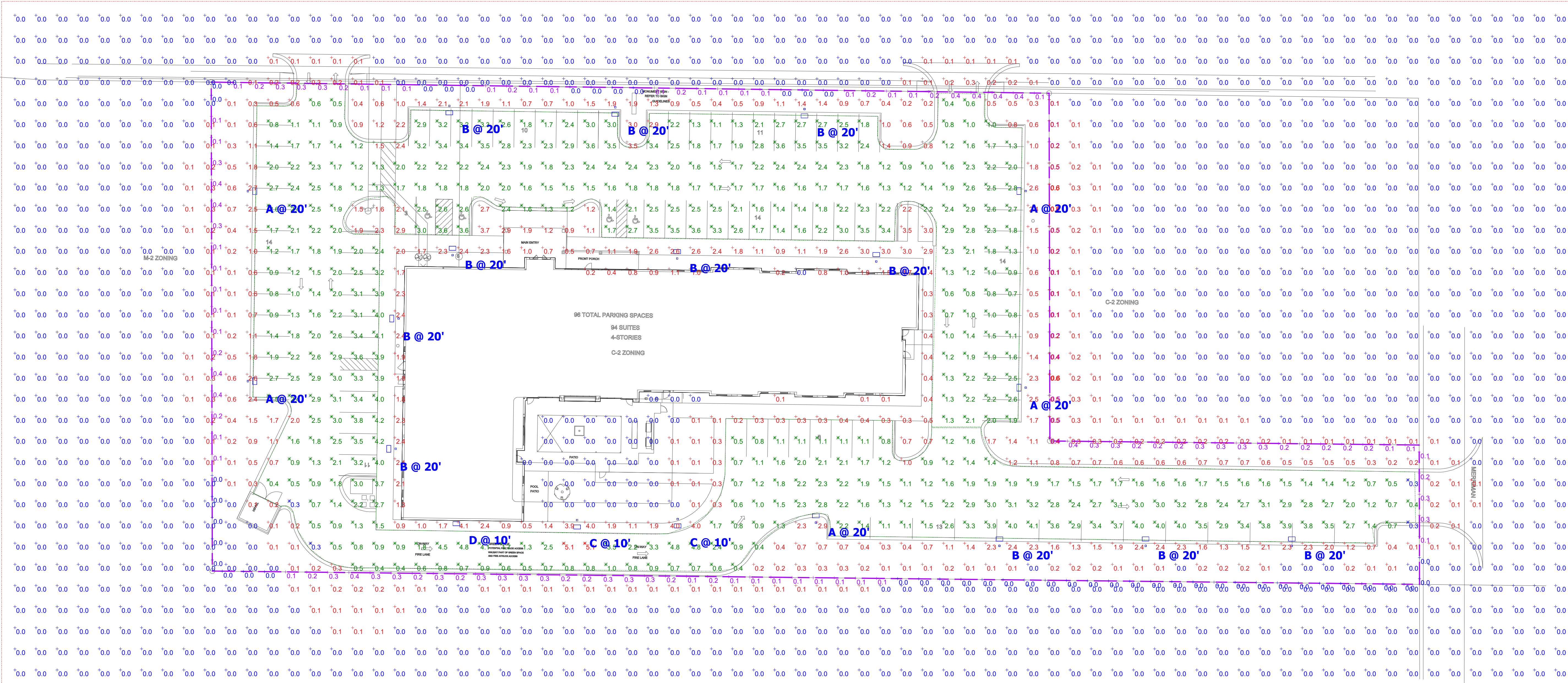
DATE: 03/29/22
PROJ. #: 022-027
DWG. BY: VP/JCP
1 INCH = 30 FEET

CLIENT: Schoolcraft Lodge Inc. - Robert Nofar
31501 Schoolcraft Road
Livonia, MI 48150

PAGE: # 1 OF 1

I, Michael J. Nowry, a Professional Surveyor in the State of Michigan do hereby certify that the parcel of land described and delineated herein has been surveyed under my supervision, that the plot hereon is a true representation of the survey as performed, that the error of closure is no greater than 1 in 5000 and that I have fully complied with the requirements of Section 3, Public Act 132 of 1970.

Michael J. Nowry Professional Surveyor # 52472



Plan View
Scale - 1" = 25ft

General Note
1. SEE DRAWING FOR LUMINAIRE MOUNTING HEIGHT.
2. CALCULATIONS ARE SHOWN IN FOOTCANDLES AT: 0' - 0"
3. LIGHTING ALTERNATES REQUIRE NEW PHOTOMETRIC CALCULATION AND RESUBMISSION TO CITY FOR APPROVAL.

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE APPLICABILITY OF THE LAYOUT TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP.

THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT IS RESPONSIBLE TO REVIEW FOR MICHIGAN ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.

UNLESS EXEMPT, PROJECT MUST COMPLY WITH LIGHTING CONTROLS REQUIRMENTS DEFINED IN ASHRAE 90.1 2013. FOR SPECIFIC INFORMATION CONTACT GBA CONTROLS GROUP AT ASG@GASSERBUSH.COM OR 734-266-6705.

FOR ORDERING INQUIRIES CONTACT GASSER BUSH AT QUOTES@GASSERBUSH.COM OR 734-266-6705.

THIS DRAWING WAS GENERATED FROM AN ELECTRONIC IMAGE FOR ESTIMATION PURPOSE ONLY. LAYOUT TO BE VERIFIED IN FIELD BY OTHERS.

MOUNTING HEIGHT IS MEASURED FROM GRADE TO FACE OF FIXTURE. POLE HEIGHT SHOULD BE CALCULATED AS THE MOUNTING HEIGHT LESS BASE HEIGHT.

Schedule						
Symbol	Label	Quantity	Manufacturer	Catalog Number	Lamp	Light Loss Factor
	A	5	Lithonia Lighting	DSX0 LED 40K MVOLT	LED	0.9
	B	11	Lithonia Lighting	DSX0 LED 40K MVOLT	LED	0.9
	C	2	Lithonia Lighting	DSX0 LED 40K MVOLT	LED	0.9
	D	1	Lithonia Lighting	DSX0 LED 40K MVOLT	LED	0.9

Statistics							
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min	Avg/Max
Grade @ 0'	+	0.6 fc	5.1 fc	0.0 fc	N/A	N/A	0.1:1
Parking Lot	X	2.0 fc	5.1 fc	0.3 fc	17.0:1	6.7:1	0.4:1
Property Line	+	0.2 fc	0.6 fc	0.0 fc	N/A	N/A	0.3:1

**NOT FOR
CONSTRUCTION**

Seal:

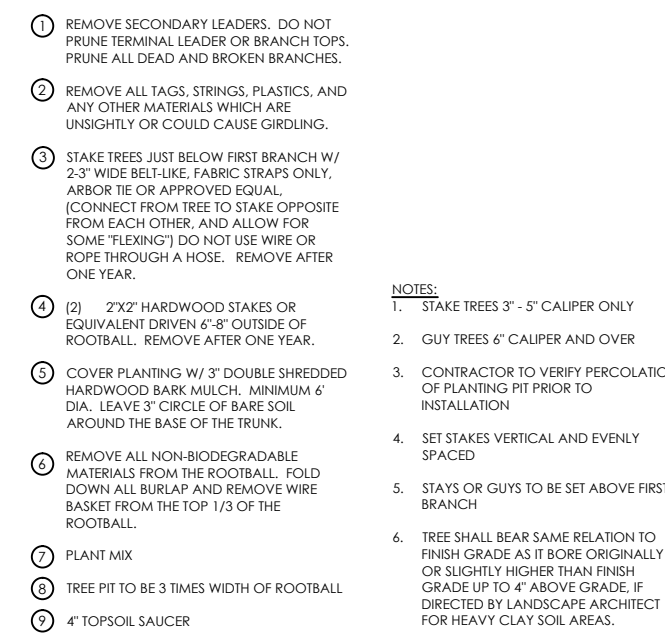


Drawn: JG
Checked: JG
Date: 03.2023
Scale: 1" = 20'-0"

23.020

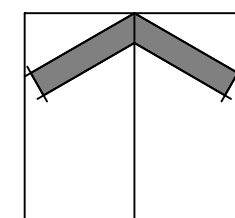
L-1

© 2023 Vert Verde Landscape Architecture, LLC

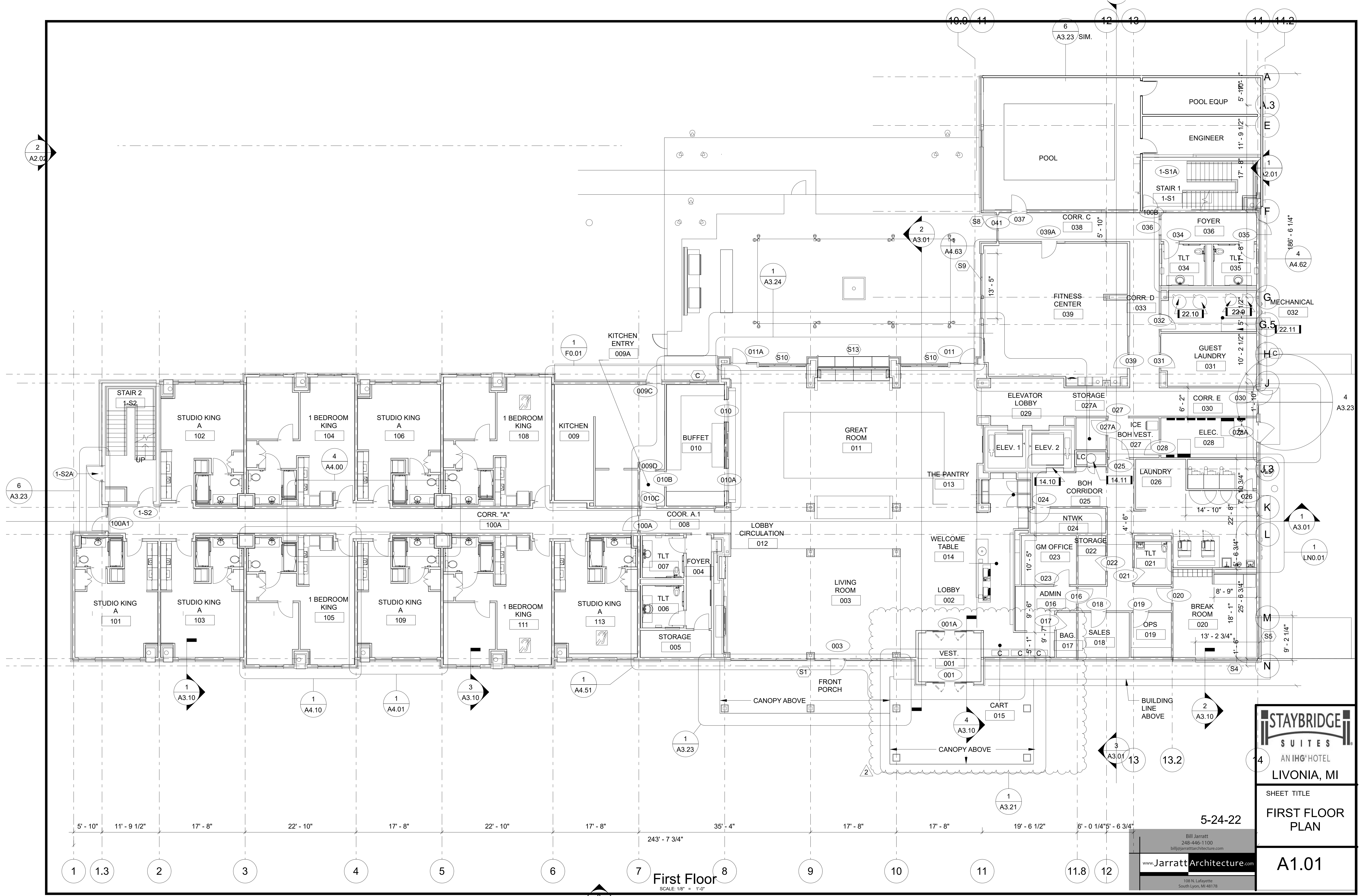


10 20

SCALE: 1" = 20'-0"



NORTH



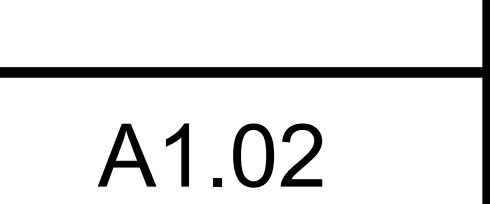
First Floor
SCALE: 1/8" = 1'-0"



SHEET TITLE
FIRST FLOOR
PLAN

A1.01

5-24-22
Bill Jarratt
248-446-1100
bill@jarrattarchitecture.com
www.JarrattArchitecture.com
108 N. Lafayette
South Lyon, MI 48178



108 N. Lafayette
South Lyon, MI 48178

2ND, 3RD, AND 4TH FLOOR PLANS



TYPICAL PROTOTYPE RENDERING - SEE BELOW ELEVATION FOR DETAILED MATERIALS

GENERAL NOTES

1. REFER TO REFLECTED CEILING PLANS FOR CEILING HEIGHT REQUIREMENTS.
2. BASIS OF STRUCTURAL DESIGN IS WOOD FRAME.
3. PROVIDE KEY CARD ACCESS AT ALL ENTRANCES.
4. REFER TO SPECIFICATIONS FOR FINISHES NOT NOTED ON DRAWINGS.
5. REFER TO EXTERIOR FINISH SUPPLEMENTAL DOCUMENT FOR ALL FINISHES.
6. REFER TO DESIGN GUIDELINES FOR MATERIAL AND COLOR INFORMATION.
7. EXHAUST TERMINALS TO BE A MINIMUM OF 10' - 0" FROM ANY VTA LOUVER.
8. FOR GENERAL EXTERIOR LIGHTING REFER TO IHG SUPPLEMENTAL DOCUMENTS.

KEYNOTES

- 5.35 CANOPY
08 DIVISION 08 - OPENINGS
8.1 ALUMINUM STOREFRONT SYSTEM.
8.4 ALUMINUM WINDOW.
8.7 ARCHITECTURAL LOUVER.
10.5 EXTERIOR SIGNAGE. REFER TO SIGNAGE PACKAGE. COORDINATE SIZING AND LOCATION REQUIREMENTS WITH BRAND.

BUILDING FLOOR DATA:

FLOOR 1 - 17,730 sf
10 GUESTROOMS
FLOOR 2 - 17,730 sf
28 GUESTROOMS
FLOOR 3 - 17,730 sf
28 GUESTROOMS
FLOOR 4 - 17,730 sf
28 GUESTROOMS



Petition 2023-03-08-03 submitted by Nofar Hotel Group

requesting approval under Sections 3.13, 6.30 and 13.13 of The Livonia Vision 21 Zoning Ordinance, as amended, to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27.

CITY OF LIVONIA, MICHIGAN
APPLICATION FOR SITE PLAN REVIEW & APPROVAL

All petitions for Site Plan Approval shall be filed with the City Planning Commission,
33000 Civic Center Drive, Livonia, MI 48154-3097.

For filing fee see computation below

Date Filed: _____ Petition Site Plan 2023-03-08-03
Site Address: 31501 Schoolcraft Rd Sidwell 105-990-029-003
Requesting Approval to Construct Hotel
Applicant: Robert Nofar Business/Company: Nofar Hotel Group
Applicant's Address: 27451 Schoolcraft City: Livonia State: MI Zip Code: 48150
Applicant's Phone # (248) 787-6511 Applicant's Email robertnofar@msn.com
Contact Person: Brian Biskner Business/Company: Powell Engineering
Contact's Address: 4700 Cornerstone City: White Lake State: MI Zip Code: 48150
Contact's Phone # (248) 714-9895 Contact's Email brian@powelleng.net

Please provide the following information:

- 1) **Site Plan** showing:
 - property dimensions, including road right-of-way & building setback lines
 - foot print of building(s), including dimensions & square footage
 - all easements, protective walls, sidewalks & existing trees
 - any significant topographic features (existing or proposed)
 - parking layout, including type of surface material, sizes of spaces & aisles
 - method used in calculating parking requirement
 - location of light standards servicing parking lot & cutout showing type & height
 - location of trash receptacle, including description of screening
 - location of signs (if proposed must submit separate sign application)
- 2) **Detailed Landscape Plan** including:
 - listing or labeling of all planted materials as to type and size
 - areas to be fully irrigated
 - percentage of landscaping provided (15% of total site required)
- 3) **Building Elevation Plan** depicting:
 - architectural quality
 - wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, E.F.I.S.)
 - all visible rooftop mechanical equipment and how they will be screened
- 4) **General Floor Plan** showing:
 - floor layout
 - entrances & exits
 - restaurants are required to illustrate seating arrangement & capacity
- 5) **One (1) set of reduced plans** (i.e. site, landscape, elevation, floor), a maximum 11" x 17" in size, or digital file in a .pdf format either on CD or emailed to: planning@livonia.gov
- 6) **Legal Description** of the property to be considered (Clearly Printed)
- 7) One (1) completed application form & **three (3)** sets of full-size drawings

RECEIVED
MAR 17 2023
CITY OF LIVONIA
PLANNING COMMISSION

PAID
MAR 20 2023
TREASURER'S OFFICE
CITY OF LIVONIA

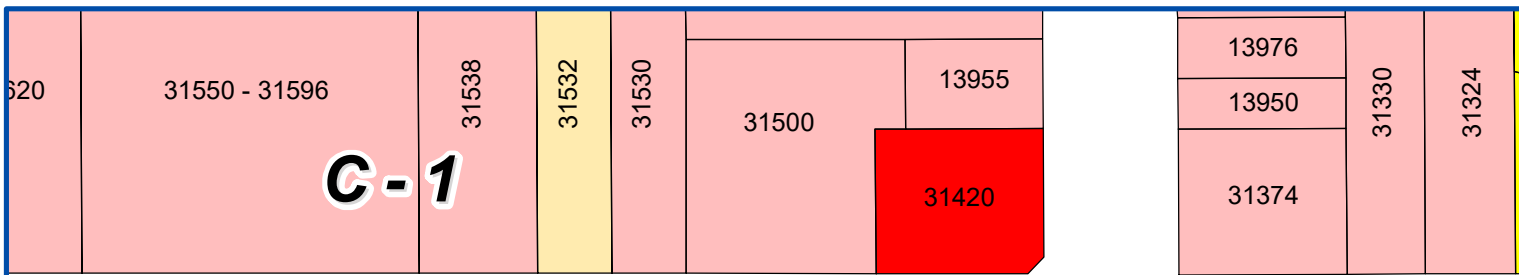
You are invited and encouraged to review your proposal with the Planning Department staff. Only one set of preliminary drawings will be necessary for this analysis.

FEE COMPUTATION

_____ sq. ft. of new construction x \$20.00 per 1,000 sq. ft. \$600.00
(NOTE: Round off to nearest 1,000) + _____
Total Amount Due \$ _____

1000.00

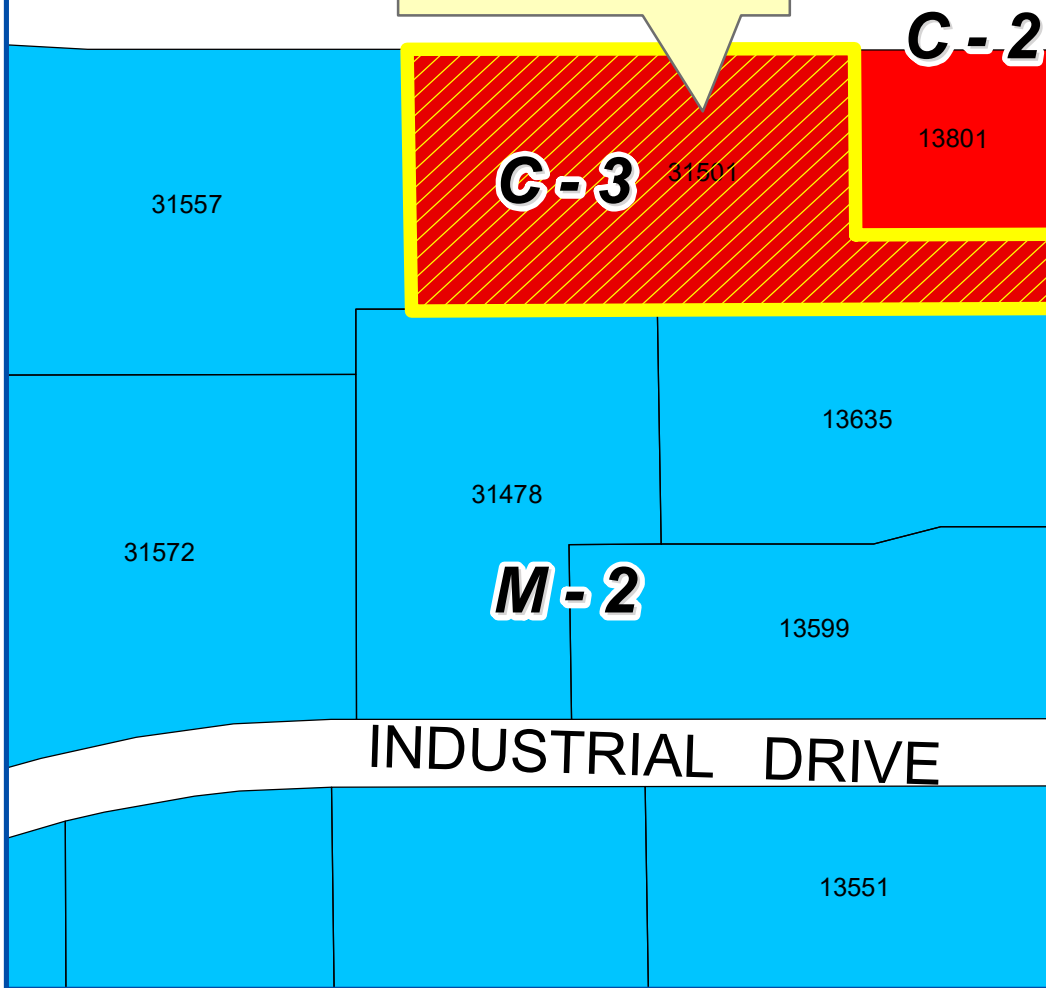
Owner of Property: Same as Applicant
Owner's Address: _____ City: _____ State: _____ Zip Code: _____
Owner's Phone # (_____) Owner's Email _____
Signature of Owner: [Signature] Print Name: Robert Nofar



SCHOOLCRAFT ROAD

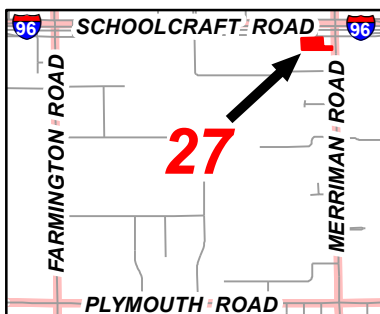


Site under petition to be rezoned from C-3 to C-4



MERRIMAN ROAD

INDUSTRIAL DRIVE



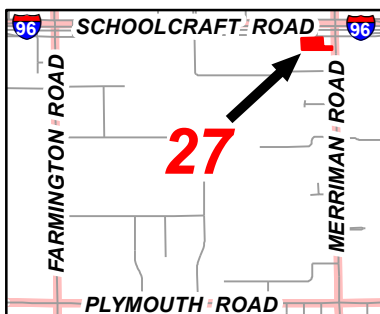
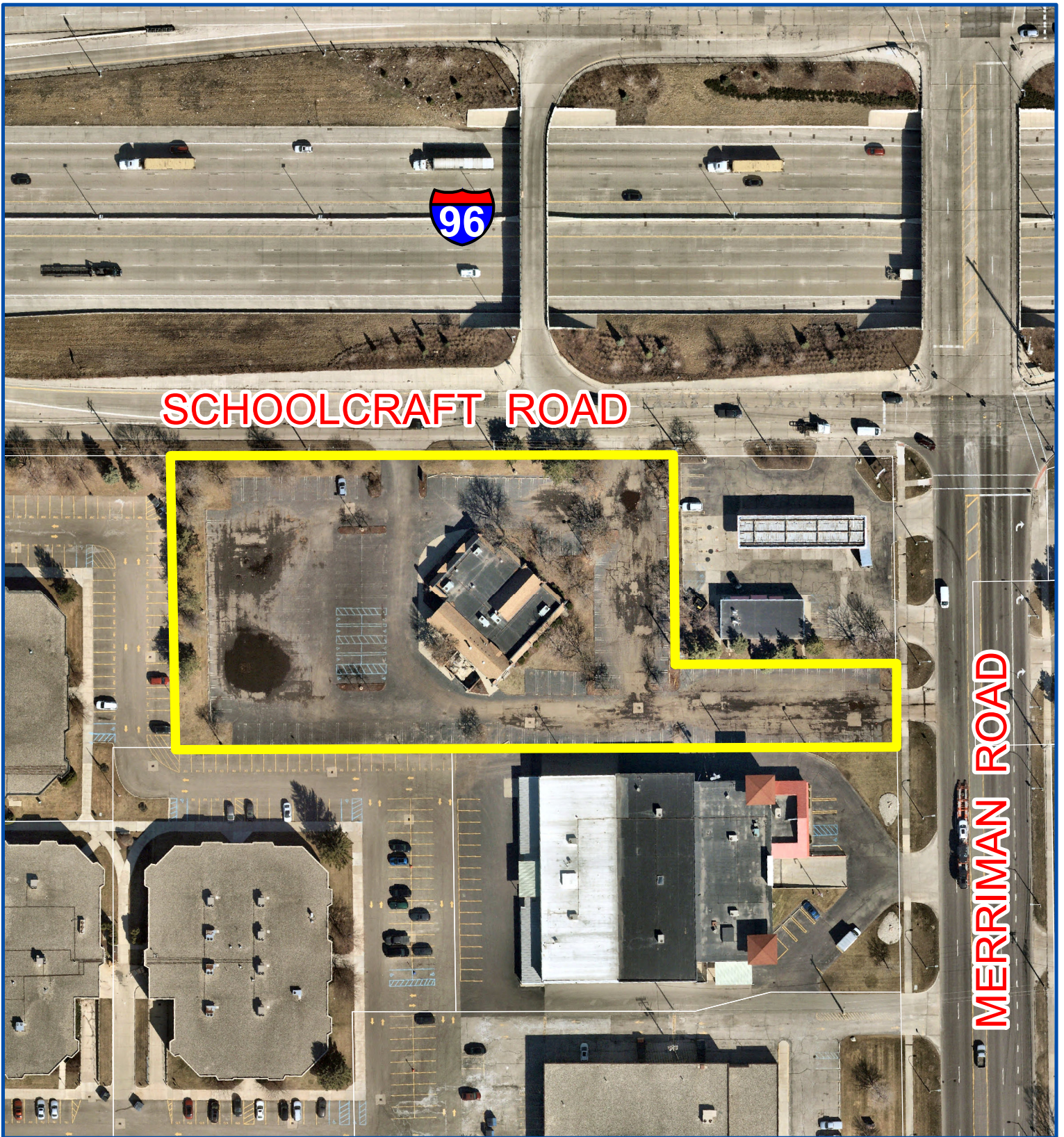
Address & Zoning Map

Petition 2023-03-08-03
Staybridge Suites Hotel
31501 Schoolcraft Road
to construct a four-story hotel



Not to Scale

City of Livonia
Planning Department



Aerial Map

Petition 2023-03-08-03
Staybridge Suites Hotel
31501 Schoolcraft Road
to construct a four-story hotel



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

MISCELLANEOUS

ITEM 3

Petition 2023-03-08-03 submitted by Nofar Hotel Group requesting approval under Sections 3.13, 6.30 and 13.13 of The Livonia Vision 21 Zoning Ordinance, as amended, to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27.

April 11, 2023: Study Meeting:

This petition involves a request to construct a new, four-story hotel on the south side of Schoolcraft Road, just west of Merriman Road. The flag-shaped parcel contains frontage on both Schoolcraft and Merriman Roads. The frontage length along Schoolcraft Road is about 397 feet, and along Merriman Road, it measures approximately sixty-six feet (66'). A gas station sits at the southwest corner of Merriman and Schoolcraft Roads, immediately adjacent to the site of the proposed hotel. The property is 103,280 square feet in overall size or about 2.37 acres.

The subject site is currently under consideration (Petition 2022-05-01-01) to be rezoned from C-3 (Highway Services) to C-4 (High Rise Commercial). City Council gave First Reading to the rezoning on January 30, 2023. The Second Reading and the Roll Call Vote, the final steps in the rezoning process, are on hold pending a review of the site plan. Hotels up to four (4) stories in height are permitted in the C-4 zoning district.

The zoning of the gas station at the corner of Merriman and Schoolcraft Roads is C-2 (General Business). To the south and west are industrial uses zoned M-2 (General Manufacturing). And to the north, across the highways, are commercial uses along westbound Schoolcraft Road.

The site presently contains a vacant 7,748-square-foot commercial building with parking lots on three (3) sides. Three (3) driveways currently provide access to the property, including two (2) along Schoolcraft Road and one (1) on Merriman Road. The existing building would be removed to accommodate the four-story hotel, and the entire site would be redeveloped, including utilities, stormwater management, parking and driveways, and site lighting.

The new hotel would be positioned near the middle of the property, with parking on all four sides and the main entrance facing Schoolcraft Road. The building's overall length would be approximately 235 feet. Each floor plate would measure about 17,730 square feet, resulting in a gross floor area of about 70,920 square feet. The first floor would contain ten (10) guest suites, a great room, a shared living room, a pantry, a lobby area, offices, a fitness center, an indoor pool, and guest and hotel laundry rooms. The layout of the second, third, and fourth floors would be similar, with each floor containing twenty-eight (28) guest suites. Altogether, there would be ninety-four (94) guest suites.

For a four-story building in a C-4 zoning district, the minimum required front yard setback is forty feet (40'). The site plan shows that the proposed hotel, at its closest point, would be set back approximately eighty feet (80') from the right-of-way of Schoolcraft Road. Where the property abuts M-2 zoning along the west and south and C-2 zoning to the east, the Ordinance allows for a zero-setback subject to applicable building and fire codes. The proposed hotel is approximately ninety feet (90') from the west property line, sixty feet (60') from the east property line, and twenty-five feet (25') from the south (rear) property line. The proposed hotel complies with all of the City's required yard setbacks.

Off-street parking for hotels is computed based on one (1) space for each guest room plus one (1) additional space for each employee. Based on the number of guest rooms and employees (94 rooms + 4 employees), this hotel would require ninety-eight (98) parking spaces. The site plan shows that there would be a total of ninety-nine (99) parking spaces available. All parking spaces would have to conform to the Zoning Ordinance, which requires a minimum of ten feet (10') in width by twenty feet (20') in length.

A single trash enclosure is shown in the site's southwest corner, with the enclosure gates facing north. The walls of the enclosure would be eight feet (8') in height and consist of an *"encloser material to match the building."* The access gates would be wood on a steel frame. The enclosure walls must be constructed from masonry material, and the swing gates must be either solid metal or composite (i.e., cement fiber).

Access to the site would rely on the same number of curb cuts, including two (2) on Schoolcraft Road and one (1) drive on Merriman Road. The only change is the westerly drive on Schoolcraft Road, which would be shifted further to the west. All three (3) approaches are designed to accommodate two-way traffic, including ingress and egress from the main thoroughfares.

The site's stormwater would be detained underground. Stormwater drainage, treatment, and detention details must be submitted to the Engineering Department before obtaining permits for the proposed redevelopment.

For landscaping, Section 10.03 requires nine (9) full-size trees, four (4) ornamental trees, and sixty-eight (68) shrubs along Schoolcraft Road. The plan shows nine (9) full-size trees, four (4) ornamental trees, and sixty-nine (69) shrubs and is thus in compliance. The ordinance also requires interior landscaping in parking lots containing forty (40) or more stalls. Landscaping is provided around the site's perimeter, within the parking lot islands, and along the foundation of the building. All landscaped areas would be maintained with an automatic irrigation system. Noted in correspondence from the Engineering Department, certain tree species shown on the landscape plan are not recommended (most notably the Maple and Honey locust varieties due to an overabundance). They advise the Developer to meet with the City Arborist to discuss acceptable options for plantings.

The building's exterior design primarily consists of E.I.F.S. Portions of the first floor include stone veneer and either tile, metal, or composite panels. The building would have a flat roof. The overall height, measured from the finished grade to the parapet's highest point, is approximately 54'-5". The colors appear to be a mix of brown, beige, and either dark blue or black. The structural design is a wood frame. A column-supported canopy is provided at the building's main entry.

A photometric plan provides information on site lighting, including the fixtures' type, height, location, and illumination levels. The height of the light poles is consistent with the guidelines of the City of Livonia Outdoor Lighting Policy for the installation of exterior lighting in all non-residential zoning districts, which specifies that pole-mounted lights do not exceed a height of twenty feet (20') above grade.

According to the provisions outlined in Section 11.08 of the sign regulations, this hotel would be allowed one (1) wall sign not to exceed 235 square feet (1 square foot for each lineal foot of the building frontage) on the front of the hotel. The development would also be allowed one (1) ground sign, not to exceed thirty (30) square feet in area, six feet (6') in height, and must be setback at least ten feet (10') from any right-of-way lines. Any signage over what is permitted by the sign ordinance would require a variance from the Zoning Board of Appeals.

April 18, 2023: Regular Meeting:

At the Study Meeting, the Planning Commission asked that the plans be revised to reduce the amount of E.I.F.S. on the exterior of the building. Additionally, it was suggested that the parallel parking spaces shown along the driveway from Merriman Road be removed and replaced with landscaping. Lastly, the issue of the one-way drive along the south side of the building was discussed. The Petitioner indicated that the Police Department requested that the drive be widened to twenty-four feet (24') to provide two-way traffic. Doing this, however, would eliminate the sidewalk, which the Commission determined should remain. The project engineer said the design would be reconsidered to see if both could be accomplished: 1) widening the drive to accommodate LPD and 2) keeping a sidewalk.

Approving Resolution: This request to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road is approved, subject to City Council approval and the following conditions:

1. The Dimensional Plan identified as Sheet S2, dated March 16, 2023, as revised, and prepared by Powell Engineering & Associates, L.L.C., is hereby approved and shall be adhered to.

MISCELLANEOUS

2. That all on-site parking shall be appropriately sized and marked, including any barrier-free space(s) as may be required by the State of Michigan.
3. The Landscaping Plan, identified as Sheet Number L-1, dated March 15, 2023, prepared by Vert Verde Landscape Architecture, is approved, provided that the fifteen (15) parking spaces shown along the driveway from Merriman Road be removed and replaced with landscaping.
4. All disturbed lawn areas shall be sodded instead of hydroseeding.
5. Underground sprinklers will be provided for all landscaped and sodded areas.
6. The Exterior Elevations Plans, identified as Sheets A2.1 and A2.2, dated March 31, 2023, prepared by Jarratt Architecture, are approved, provided that a substantial portion of the E.I.F.S. on the building be replaced with either masonry, metal or composite panels. At a minimum, the modified areas shall include the second floor of the building and all of the dark-colored features denoted as "C" on the exterior materials legend.
7. The three walls of the trash dumpster area shall be constructed from materials that complement the building. The enclosure gates shall be of solid panel steel construction or a durable, long-lasting solid panel material.
8. All light fixtures shall not exceed twenty feet (20') in height and shall be shielded to minimize glare trespassing on adjacent properties and roadways.
9. That the issues as outlined in the correspondence dated April 1, 2023, from the Fire Marshal, including providing automatic sprinkler systems, on-site hydrants, and an unobstructed fire access road of not less than twenty feet (20') wide, shall be resolved to the satisfaction of the Department of Public Safety Livonia Fire & Rescue.
10. Only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
11. No LED light band or exposed neon shall be permitted on this site, including the building or around the windows.

MISCELLANEOUS

12. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and
13. Under Section 13.13 of the Livonia Vision 21 Zoning Ordinance, this approval is valid for one year only from the date of approval by the City Council. Unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

Denying Resolution: This request to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road is rejected for the following reasons:

1. The petitioner has failed to affirmatively show that the proposed use complies with all of the special and general waiver use standards and requirements outlined in Sections 3.13, 6.30, and 13.13 of the Livonia Vision 21 Zoning Ordinance.
2. That too many issues still need to be solved, including increased traffic concerns, building architecture, signage, site layout, and compatibility with the surrounding retail and industrial uses.
3. The site lacks the capacity to handle the intensity associated with a ninety-four (94) guest suites hotel. It would therefore be detrimental to and not in harmony with the character of the surrounding neighborhood.
4. The hotel would significantly impact adjoining parcels, public services, and community planning efforts.
5. That the proposal conflicts with the spirit and intent of the Zoning Ordinance to promote and encourage a balanced and appropriate mix of uses, and
6. The petitioner has failed to comply with all the necessary concerns for the safety and welfare of the City and its residents.

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MINUTES OF THE 1,198th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, April 18, 2023, the City Planning Commission of the City of Livonia held its 1,198th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7:02 p.m.

Members present: Wafa Dinaro David Bongero Glen Long
 Ian Wilshaw

Members absent: Wafa Dinaro Sam Caramagno

Mr. Mark Taormina, Planning Director, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #3 PETITION 2023-03-08-03

Staybridge Hotel

Mr. Bongero, Secretary, announced the next item on the agenda, Petition 2023-03-08-03 submitted by Nofar Hotel Group requesting approval under Sections 3.13, 6.30 and 13.13 of The Livonia Vision 21 Zoning Ordinance, as amended, to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27.

Mr. Taormina: Thank you. This is a request to construct a hotel on the south side of Schoolcraft Road just west of Merriman Road. This flag-shaped parcel contains frontage on both Schoolcraft Road and Merriman Road. Along Schoolcraft, the frontage is 397 feet and on Merriman, it's 66 feet. The site is in the process of being rezoned from C-3 (Highway Services) to C-4 (High Rise Commercial). The Planning Commission granted approval of the change of zoning in July of 2022. City Council gave First Reading on January 30, 2023. Hotels up to four stories in height are permitted in the C-4 zoning district. Immediately east of this site is a gas station. To the south and west are industrial uses. North, across the expressway, are commercial businesses along Schoolcraft Road. The site contains a 7,750 square foot building that was originally built as a Mountain Jack's restaurant and was later converted to a beauty school. Three driveways provide site access, including two on Schoolcraft Road and one on Merriman. The building and all of the site improvements would be removed. The new hotel would be positioned near the middle of the property with parking on all four sides. The main entrance would face Schoolcraft Road. The building's overall length is 235 feet. Each floor would be about 17,730 square feet, and the gross floor area of all four floors would be just under 71,000 square feet. The first floor would contain 10 guest suites, a great room, a shared living room, a pantry, a lobby, a fitness center, an indoor pool, and laundry rooms. The second, third and fourth floors would all be similar, containing 28 suites. There would be a total of 94 guest rooms. The hotel would be setback approximately 80 feet from Schoolcraft Road. The other setbacks are 90 feet along the west property line, 60 feet from the east property line, and 25 feet from the south property line. Placement of the building on the site complies with all the City's minimum required yard setbacks. Parking for hotels is based on one space for each guest room, plus one per employee. Overall, there would be 98 required parking spaces. The site plan shows 99 parking spaces, and as was suggested at the study meeting, the 15 spaces along the driveway to Merriman Road would be land banked. The result would be 84 available parking spaces with the ability to increase this to 99 should the need ever arise. The trash enclosure would be in the southwest corner of the site with the opening facing north. The walls in this case would be eight feet high and consist of materials that would match the building. Access to the site would rely on the same number of curb cuts that presently exist: two on Schoolcraft and one on Merriman. The only change would be to the westerly drive on Schoolcraft, which would be shifted slightly further to the west. All three approaches are designed to accommodate two-way

traffic. Stormwater management would be underground. A detailed landscape plan has been submitted which shows nine (9) full size trees, four (4) ornamental trees, and 69 shrubs along Schoolcraft Road. It also provides details for landscaping around the site's perimeter, within the parking lot islands, and along the foundation of the building. The exterior of the building would consist primarily of E.I.F.S. Portions of the first floor include stone veneer and either tile, metal or a composite panel. The building would have a flat roof as you can see from the rendering. The overall height would be 54 feet, 5 inches. The colors, as you can see, would be a mix of brown and beige and I believe either a dark blue or black. The construction would be wood frame. A column-supported canopy would be provided at the main entrance. A photometric plan was submitted that provides information on the site lighting, including the fixtures type, height, location and illumination levels. The height of all the light poles would be limited to 20 feet, as required. We have not reviewed signage. The site is allowed one wall sign at 235 square feet and one ground or possibly two ground signs measuring 30 square feet each. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated March 21, 2023, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed project at this time. The subject parcel is assigned the address of #31501 Schoolcraft Road. The legal description included with the submitted drawings appears to be correct, and should be used in conjunction with the proposed project. The existing parcel is currently serviced by public sanitary sewer, water main and storm sewer. Although there are minor revisions planned for the existing services, we do not expect any impacts to the existing systems at this time. The proposed project will be required to follow the latest version of the Wayne County Stormwater Ordinance. The submitted drawings do indicate storm water detention is proposed, but we will do a thorough review of the calculations once they drawings are submitted for permitting. The submitted landscape plan shows proposed tree species that are not favored for planting within the City. (most notably the Maple and Honey locust varieties) It is advised that should the project move forward, that the Developer meet with the City Arborists to discuss acceptable options for plantings on the site. It should be noted that any disturbances within the Merriman*

Road right-of-way will require the owner to obtain permits from the Wayne County Department of Public Service.” The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Livonia Fire & Rescue Division, dated April 11, 2023, which reads as follows: “This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address. We have no objections to this proposal with the following stipulations: 1. Subject building(s) are to be provided with an automatic sprinkler system, and on-site hydrants shall be located between 50 feet and 100 feet from the Fire Department connection. 2. A fire access road shall be provided with not less than 20 feet of unobstructed width and have a minimum of 13 feet 6 inches of vertical clearance in accordance to 18.2.3.4.1.1 and 18.2.3.4.1.2 of NFPA 1, 2015. 3. Chapters 8 & 9 shall be followed as they relate to Fire Protection features and Alarm Systems NFPA 101, 2015 edition. A further detailed plan review will take place when this division receives an official plan set.” The letter is signed by Brian Kukla, Fire Marshal. The next letter is from the Division of Police, dated March 22, 2023, which reads as follows: “I have reviewed the plans in connection with the petition. I have concerns that the single one-way lane on the south side of the proposed business will pose a public safety risk. It will be difficult for emergency response vehicles to navigate in times of emergency as it can easily be blocked. Even in the absence of obstructions, it is too narrow for large vehicles to travel down during fires or medical emergencies. The letter is signed by Paul Waters, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated April 10, 2023, which reads as follows: Pursuant to your request, the above-referenced Petition has been reviewed. 1. Parking spaces shall be 10’ wide by 20’ deep and double-striped. 2. Barrier-free parking spaces shall be sized and marked in accordance with the Michigan Building Code. 3. The fire lane shall be properly marked, and signs installed in accordance with the International Fire Code. 4. All signage shall conform to the Livonia Vision 21 Zoning Ordinance. This Department has no further objections to this Petition.” The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department, dated March 22, 2023, which reads as follows: “I have reviewed the addresses connected with the above noted petition. As there are no outstanding amounts receivable, general or water and sewer, I have no objections to the proposal.” The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer’s Department, dated March 29, 2023, which reads

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as follows: *"In accordance with your request, the Treasurer's Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal."* The letter is signed by Lynda Scheel, Treasurer. That is the extent of the correspondence.

- Mr. Wilshaw: Are there any questions of the Planning Director?
- Mr. Wilshaw: Is the petitioner here this evening? We will need your name and address for the record please.
- Mr. Bongero: Mark, the fire lane on the south side, our plan in here shows the sidewalk still there, but that's not going to be there. Right?
- Mr. Taormina: So, I failed to mention this in my presentation. One of the changes to the plan that you're looking at involves the road behind the building. The width increased from whatever the dimension was previously to 24 feet, as recommended by the Traffic Bureau. We discussed the possibility of continuing the sidewalk, one that would be at the same grade as the road. What the plan currently shows is a sidewalk that terminates at the corner of the building with the asphalt pavement running immediately adjacent to the building. We need to discuss this with the engineer to see whether the option still exists of providing a sidewalk along building that could be used in the event of an emergency, but at least would provide some pedestrian safety. Thank you.
- Mr. Wilshaw: Thank you, Mr. Bongero. Any other questions for our planning staff? Mr. Ventura?
- Mr. Ventura: Mr. Taormina, as part of the conversation about the widening of that road and the discussion of the sidewalk and not a sidewalk, we also talked about having bollards along the back of that building in as much as it was gonna be so tight. Are they included in the revised?
- Mr. Taormina: I do not see those, Mr. Ventura. There is not a note on the site plan showing any kind of protection on the edge of the building.
- Mr. Wilshaw: On the updated plan the second page shows two bollards right on at each corner.
- Mr. Taormina: Okay.

- Mr. Wilshaw: You have to zoom in really tight.
- Mr. Bongero: Yeah, it does.
- Mr. Taormina: Does it? Is it on this plan?
- Mr. Bongero: Yes, on page two.
- Mr. Wilshaw: The next one.
- Mr. Taormina: I don't have these in order.
- Mr. Wilshaw: You had one that showed it. Not that one.
- Mr. Bongero: They're there.
- Mr. Wilshaw: You can actually see it on that one in the...
- Mr. Taormina: Yes, right here. They're shown on this plan but are not labeled.
- Mr. Bongero: In our submittal...this packet, it is on here.
- Mr. Taormina: Okay.
- Mr. Wilshaw: So, a couple bollards. Okay, any other questions, comments? If not, our petitioner is in the audience. Good evening, sir.

Brian Biskner, Powell Engineering, 4700 Cornerstone Dr., White Lake, MI 48383.
I'm here with the owners Robert and William Nofar and Mark, you did a magnificent job going over everything. The bollards are found on sheet S-2. As far as the sidewalk, I am good showing a sidewalk there when we change it to pavement. It's really up to the fire safety official who requested a 24-foot two-way aisle. It doesn't matter to us. We kind of talked about showing an at grade sidewalk and then I thought about putting it...something painted...emergency pedestrian, but whatever the city would prefer on that I'm good with. It doesn't bother me. I just happened to know that the International Fire Code and fire marshals and public safety, when they see that, they're worried about getting their full 24, but I can show it. We can resubmit it on the next time through and if they're good with it, we don't mind obviously, if there's a sidewalk there. I would like to mention that the owners have also, on sheet two along with the bollards, on the northeast area of the building, that they've added six electric vehicle spaces with charging stations, and I

think that's about all I have. Other than just a brief description of the materials on the building, I think Mark hit it just fine. It is primarily E.I.F.S., but we do have stone going up about 12 feet from most of the first floor of the building. That would be where any humans might come in contact with it or sprinklers. So, you want a durable surface around that first floor of the building. There's also porcelain tile going up that middle, lighter brown architectural element just to the left of the Staybridge sign. So, you got metal wall panels, the stone in the porcelain tile as is three other materials other than just Eva's on the building. This is the Staybridge prototype. This is what they want to see and that's why we're...it's a premium brand and I feel like I think they put some good materials on there also, you know, we see older E.I.F.S. around town sometimes, and not all E.I.F.S. is created equal. There's been a lot of improvements in E.I.F.S. over the decades, you know, it's been around a long time. So, this is a premium product on the building with a 60-year durability. Maintenance is included with 60-year durability, but we think it's a good material. But we look forward to your questions and comments.

Mr. Wilshaw: All right, thank you, sir. Is there any questions or comments from any of our commissioners? Mr. Long?

Mr. Long: Mr. Taormina, could you put up the picture of the...thank you. So just so I'm clear, so the first floor is brick, and then that brown section to the left of the Staybridge sign...the vertical? You said that is a composite.

Mr. Biskner: Porcelain.

Mr. Long: Okay.

Mr. Biskner: Porcelain tile.

Mr. Long: Okay. And then the, I guess it's black or dark gray, that there, is that E.I.F.S.?

Mr. Biskner: That is E.I.F.S.

Mr. Long: That white or whiter, that is E.I.F.S.?

Mr. Biskner: Pretty much everything above the stone along the first floor, everything above that, except for the architectural element that is Porcelain, is E.I.F.S.

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- Mr. Long: So, you know, I mean, I get that that's kind of a prototype, I guess, and I'd like to see maybe the black portions could be swapped out as something else, as a composite material or a metal material. I mean, I think that I could sign off on the white sections being E.I.F.S., but I'd like see a little bit more. That's, that's my comment. Not sure that that's a question that my comment. Thank you, Mr. Chair.
- Mr. Wilshaw: Opinions are welcome, as well. All right. Thank you, Mr. Long. Any other questions, comments from any of our commissioners to Mr. Biskner or any of the other petitioners here? No other questions or comments from any of our commissioners. There's no one else in our audience other than the petitioner. Is there anything else you'd like to add Mr. Biskner to your presentation before we make a decision?
- Mr. Biskner: No, I'm good. I don't know if you want to address the darker E.I.F.S.?
- Mr. Wilshaw: It looks like Mr. Nofar is coming forward. Good evening, sir.
- Robert Nofar: Good evening, everybody. Basically, in regard to the E.I.F.S., we just did a property a few years back, the Holiday Inn Express down the street, three miles down, that has all brick on the first floor, and the remainder of the building is E.I.F.S. We haven't had no issues whatsoever in there. The franchise are very stringent about as far as changing the design. This is a very modernized looking building, they have four different elements to it, to, you know, accent the building. We love it. We really appreciate the design. Any deviation, of course, you know, it's custom, it costs more money, and with everything that's going on these days, everything's gone sky high. So, I'm hoping you guys can just, you know, sympathize with us and just try to leave the design the way it is. It's a gorgeous design. It's much better than the eyesore it is right now. Anything's better. So, I'm hoping that you guys can understand that and work with us.
- Mr. Wilshaw: And just because you and your brother look so much alike, can you let us know which Nofar you are.
- Mr. Nofar: I'm Robert
- Mr. Wilshaw: Robert. Okay, good. I just want to make sure that your comments are attributed to the right name. if you said something that someone didn't like, then maybe you should say that you're your brother or something right? You fool everybody.

All right, so is there any other questions or comments Anybody wishing to address Mr Nofar directly from my commission? Mr. Taormina?

Mr. Taormina: It's difficult to tell but do the rear and side elevations have the same dark colored features? The rendering probably shows it best, but the darker colors on the building...we just have this one rendering showing the front. Do these also appear on the east and south elevations?

Mr. Nofar: I don't know.

Mr. Taormina: There's only this one rendering. So, my question

Mr. Nofar: From the franchise...

Mr. Taormina: I'm sorry, say again.

Mr. Nofar: This is a prototypical franchise rendering. I don't recall. I don't know, I thought there was one for the rear, but I'm assuming it probably compliments the back as well as the front as far as looks go.

Mr. Taormina: Okay. So, you haven't seen one of these buildings? Or you can't recall?

Mr. Nofar: I have, but I can't recall.

Mr. Taormina: I think it does, but it's a little challenging to see that on these plans. Thank you.

Mr. Wilshaw: Thank you, Mr. Taormina. Any other questions or comments from anyone?

Mr. Wilshaw: I do have one question, perhaps for Mr. Biskner. The E.I.F.S. sections that are on this property, including the dark section that was referenced by Mr. Long, that's below the Staybridge suites sign, is there a texture to that E.I.F.S. as or any architectural aspect to it, or is it just straight E.I.F.S.?

Mr. Biskner: Well, I believe all the dark portions are pushed out from the main building line, and I will say this, the dark E.I.F.S. has a distinct reveal pattern that is different from the lighter E.I.F.S. So, I haven't touched it myself personally, but it is different from the other E.I.F.S. with a reveal pattern. So, I will with a certain

amount of confidence, say it has a different pattern than the other E.I.F.S., besides the fact all the dark as you can, as you can see, they're also set out from the main building line.

Mr. Wilshaw: Right, like a bump out? Yeah, the reason I asked is because obviously, it's a little hard to see what you're looking at with the dark material. You know, because it doesn't show shadows and light very well. But I'm just looking at a screenshot of the, what's called prototype seven of the Staybridge suites building, which is apparently the prototype that you're working with, and it's a little bit lighter picture that I just happen to have on my iPad here. As I zoom in on it, I see that there is a sort of a scoring or lines sort of texture to that E.I.F.S. material underneath the windows and between the windows and so on.

Mr. Taormina: That appears on the computer. It's very hard to see on the television screen, but if I zoom in on the computer, it's precisely as you described with score lines that run adjacent to the windows.

Mr. Wilshaw: Okay, so it's not exactly just plain E.I.F.S. It's got a little style to it, I guess, if you want to call it that.

Mr. Biskner: Yeah, it has it...it's of the E.I.F.S. It says reveal pattern, but it is supposed to be more distinct and set out. The color also, that's black, it looks on there, but it's really, it's really like navy charcoal. It's got a blue hue, and so that black kind of makes it...Yeah, the I don't know if you want to...I don't know if you can see that, but it's more blue and it does have a pattern. It has, you know, I can't...I'm not an expert in that exact E.I.F.S., but it does have a reveal pattern that's supposed to make it look different from the others. I wish I could say I saw it myself and fell in love with it, but because the darker pushed out elements are meant to be distinctive on the building and that E.I.F.S. is to be different.

Mr. Wilshaw: Okay. All right. Thank you. I do agree that I think, in general, this is a very attractive-looking design for this, this hotel, but I do agree with my fellow commissioners in the sense that I would like to see something a little bit more than just all E.I.F.S. Even the dark portion being a metal panel or something along those lines, but I guess we'll see how things go, but that's just my thoughts. Thank you. If there's nothing else from any of our fellow commissioners or anyone else in the audience, then I think a motion would be in order.

On a motion by Ventura, seconded by Long, and unanimously adopted, it was

#04-23-2023 **RESOLVED**, That the City Planning Commission does hereby recommend to the City Council that Petition 2023-03-08-03 submitted by Nofar Hotel Group requesting approval under Sections 3.13, 6.30 and 13.13 of The Livonia Vision 21 Zoning Ordinance, as amended, to construct a four-story Staybridge Suites Hotel at 31501 Schoolcraft Road, located on the south side of Schoolcraft Road between Merriman Road and Hubbard Avenue in the Northeast ¼ of Section 27, be approved subject to the following conditions:

1. The Dimensional Plan identified as Sheet S2, dated April 4, 2023, as revised, and prepared by Powell Engineering & Associates, L.L.C., is hereby approved and shall be adhered to.
2. That all on-site parking shall be appropriately sized and marked, including any barrier-free space(s) as may be required by the State of Michigan.
3. The Landscaping Plan, identified as Sheet Number L-1, dated April 4, 2023, prepared by Vert Verde Landscape Architecture, is approved, provided that the fifteen (15) parking spaces shown along the driveway from Merriman Road be removed and replaced with landscaping.
4. All disturbed lawn areas shall be sodded instead of hydroseeding.
5. Underground sprinklers will be provided for all landscaped and sodded areas.
6. The Exterior Elevations Plans, identified as Sheets A2.1 and A2.2, dated March 31, 2023, prepared by Jarratt Architecture, are approved, provided that a substantial portion of the E.I.F.S. on the building be replaced with either masonry, metal or composite panels. At a minimum, the modified areas shall include the entire second floor of the building and all of the dark-colored features denoted as "C" on the exterior materials legend.
7. The three walls of the trash dumpster area shall be constructed from materials that complement the building. The enclosure gates shall be of solid panel steel

construction or a durable, long-lasting solid panel material.

8. All light fixtures shall not exceed twenty feet (20') in height and shall be shielded to minimize glare trespassing on adjacent properties and roadways.
9. That the issues as outlined in the correspondence dated April 1, 2023, from the Fire Marshal, including providing automatic sprinkler systems, on-site hydrants, and an unobstructed fire access road of not less than twenty feet (20') wide, shall be resolved to the satisfaction of the Department of Public Safety Livonia Fire & Rescue.
10. Only conforming signage is approved with this petition, and any additional signage shall be separately submitted for review and approval by the Zoning Board of Appeals.
11. No LED light band or exposed neon shall be permitted on this site, including the building or around the windows.
12. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time the building permits are applied for; and
13. Under Section 13.13 of the Livonia Vision 21 Zoning Ordinance, this approval is valid for one year only from the date of approval by the City Council. Unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

Mr. Wilshaw: Is there any discussion?

Mr. Biskner: May I ask a question?

Mr. Wilshaw: Sure.

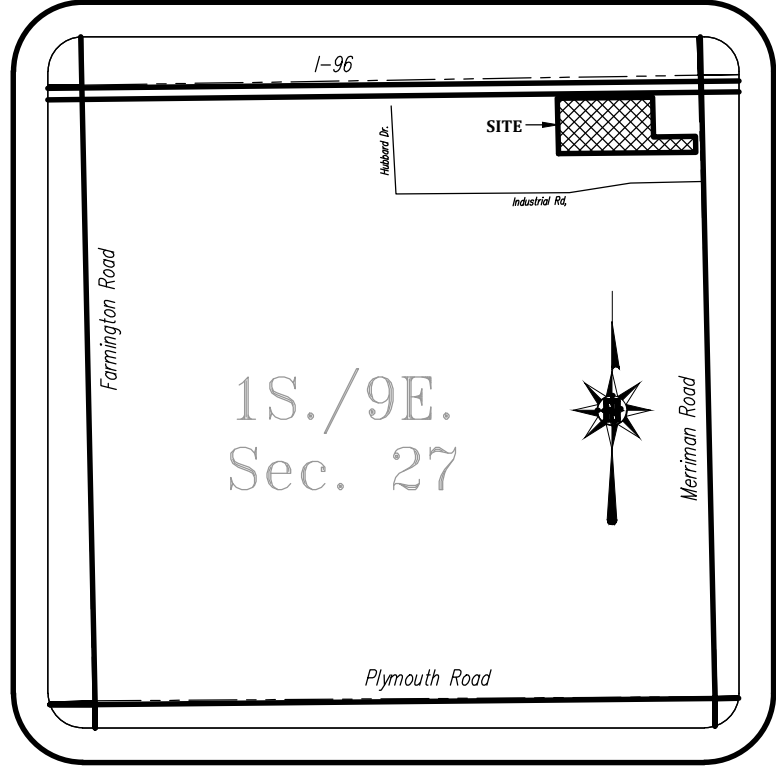
Mr. Biskner: Number five, six or seven, did that motion instruct that all the dark E.I.F.S. be converted to masonry or metal?

Mr. Ventura: I'll read it again.

Mr. Wilshaw: Okay, number six.

- Mr. Ventura: The Exterior Elevations Plans, identified as Sheets A2.1 and A2.2, dated March 31, 2023, prepared by Jarratt Architecture, are approved, provided that a substantial portion of the E.I.F.S. on the building be replaced with either masonry, metal or composite panels. At a minimum, the modified areas shall include the entire second floor of the building and all of the dark-colored features denoted as "C" on the exterior materials legend.
- Mr. Wilshaw: Did that clarify that for you?
- Mr. Biskner: Okay.
- Mr. Wilshaw: That is what's been offered by our commission, and that is what's been supported.
- Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to the City Council with an approving resolution.

SITE LOCATION MAP
(NO SCALE)



BOUNDARY & TOPOGRAPHIC SURVEY
31501 Schoolcraft Road

LEGAL DESCRIPTION

PARCEL ID# 105-99-0029-003

A PARCEL OF LAND BEING PART OF THE NORTHEAST 1/4 OF SECTION 27, TOWN 1 SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 27; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 508.14 FEET ALONG THE EAST LINE OF SAID SECTION 27, SAID LINE ALSO BEING THE CENTERLINE OF MERRIMAN ROAD (120 FEET WIDE); THENCE NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 60.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD AND THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89 DEGREES 22 MINUTES 10 SECONDS WEST 572.00 FEET; THENCE NORTH 00 DEGREES 07 MINUTES 30 SECONDS WEST 231.53 FEET PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF SCHOOLCRAFT ROAD (WIDTH VARIES); THENCE SOUTH 89 DEGREES 14 MINUTES 28 SECONDS EAST 397.00 FEET ALONG SAID SOUTHERLY RIGHT OF WAY LINE; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 164.64 FEET PARALLEL WITH THE SAID EAST SECTION LINE AND CENTERLINE; THENCE SOUTH 89 DEGREES 22 MINUTES 10 SECONDS EAST 175.00 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF SAID MERRIMAN ROAD; THENCE SOUTH 00 DEGREES 07 MINUTES 30 SECONDS EAST 66.00 FEET ALONG SAID WESTERLY RIGHT OF WAY LINE BEING PARALLEL WITH SAID EAST SECTION LINE AND CENTERLINE TO THE POINT OF BEGINNING, CONTAINING 2.37 ACRES OF LAND MORE OR LESS, SUBJECT TO ANY AND ALL EASEMENTS OR RIGHT OF WAYS OF RECORD IF ANY.

ZONING REQUIREMENTS

C-2 GENERAL BUSINESS

LOT - MIN. AREA: 4,000 FT.²

- MIN. WIDTH: N/A

COVERAGE - MAX. BLD.: N/A

SETBACKS - FRONT YARD: 15 FT.

- REAR YARD: 8 FT.

- SIDE YARD: 8 FT.

- SIDE TOTAL: 16 FT.

HEIGHT - MAX. BLD.: 35 FT./2 STY.

EXISTING CONDITIONS

LOT - AREA: 103,280 FT.²

- WIDTH: 66 FT.

COVERAGE - BLD.: 7,346 FT.² 7.1%

BENCHMARK:

1) THE NORTH RIM OF A STORM MANHOLE LOCATED 38.5 FEET EAST AND 125.6 FEET NORTH OF THE SOUTHEAST PROPERTY CORNER.

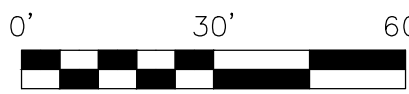
ELEVATION = 637.61 NAVD88

2) THE NORTH RIM OF A SANITARY MANHOLE LOCATED 197.2 FEET EAST AND 1.2 FEET SOUTH OF THE NORTHWEST PROPERTY CORNER.

ELEVATION = 639.83 NAVD88

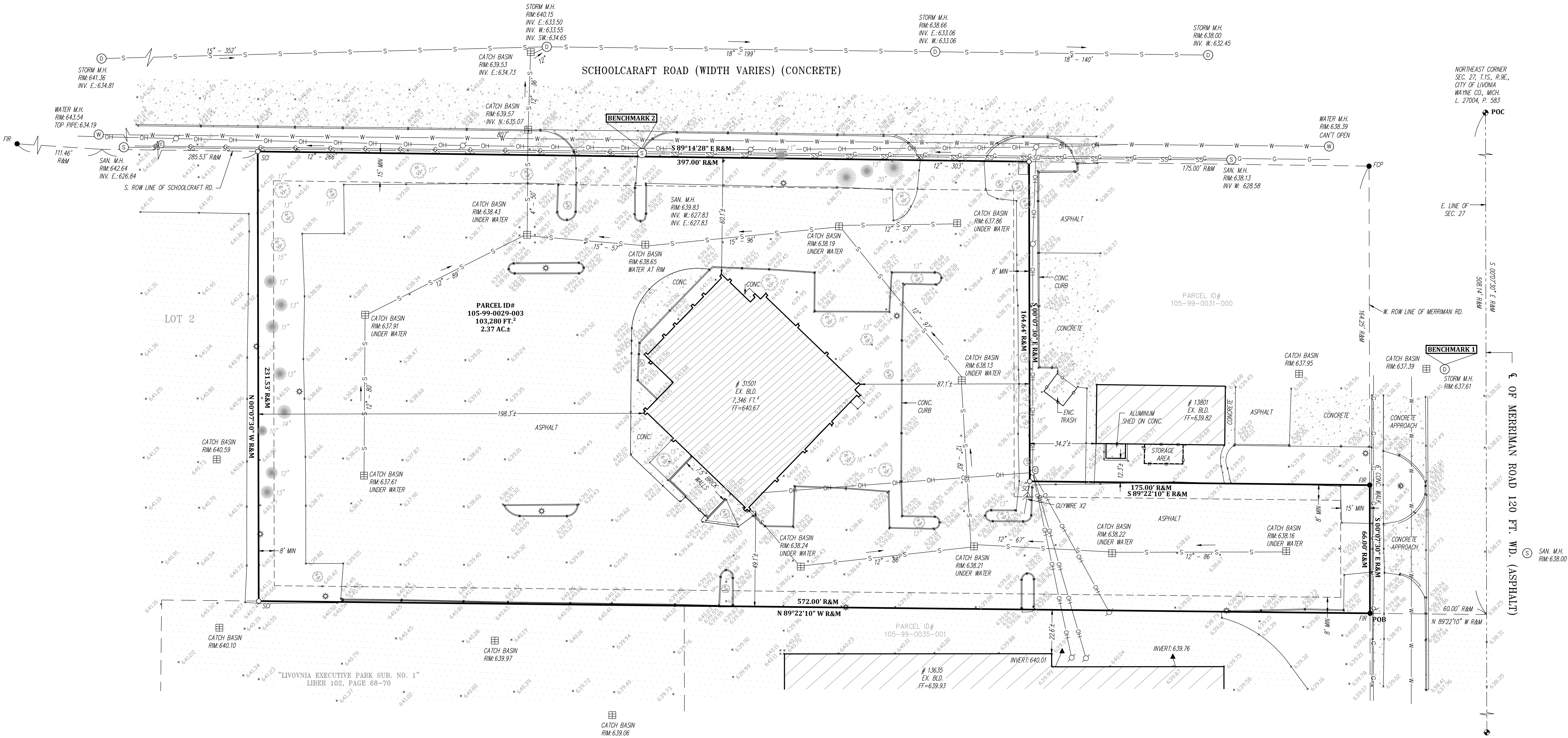
NOTE:

ALL CATCH BASINS ON PROPERTY WERE UNDER WATER ALL SIZES ARE BASED UPON A SITE PLAN FROM 1985



LEGEND

- FOUND MONUMENTATION
- SET MONUMENTATION
- SECTION CORNER
- RECORD MEAS.
- FIELD MEAS.
- PRORATED DIST.
- CALCULATED DIST.
- PROPERTY LINE
- SECTION LINE
- SETBACK LINE
- PARCEL LINE
- PLATTED LINE
- FENCE LINE
- STORM SEWER
- SANITARY SEWER
- WATER LINE/MAIN
- GAS LINE/MAIN
- OVERHANG LINE
- BURIED CABLE
- BURIED ELEC.
- GAS METER
- GAS SHUT OFF
- GAS MARKER/FLAG
- WATER MANHOLE
- HYDRANT
- WATER SHUT OFF
- WATER METER
- WATER WELL
- WATER MARKER/FLAG
- STORM MANHOLE
- STORM BASIN
- STORM BEEHIVE BASIN
- STORM OUTLET
- SAN. MANHOLE
- SAN. CLEANOUT
- SAN. MARKER/FLAG
- COMM. MANHOLE
- COMM. PEDESTAL
- COMM. MARKER
- LIGHT POLE
- UTILITY POLE
- POWER TRANSFORMER
- ELEC. MARKER/FLAG
- ELEC. METER
- GRND. WTR. MON. WELL
- SIGN
- AIR CONDITIONING UNIT
- FOUND IRON ROD
- FOUND CAPPED PIPE
- SET CAPPED IRON
- BACK OF CURB
- TOP OF CURB
- CURB GUTTER
- HIGH POINT
- LOW POINT
- FINISHED GRADE
- FINISHED FLOOR
- MATCH EX. GRADE
- AS-BUILT MEAS.
- ME
- PC
- POINT OF CURVE
- POINT OF REV. CURVE
- POINT OF COMP. CURVE
- RIGHT OF WAY
- ROW
- POINT OF BEGIN
- POB
- POINT OF COMMENCE
- POC
- EX. SPOT ELEVATION
- PROPOSED ELEVATION
- DECIDUOUS TREE
- EVERGREEN TREE



Boundary & Topographic Survey

A PARCEL OF LAND BEING PART OF THE N.E. 1/4 OF SEC. 27, T.1S., R.9E., CITY OF LIVONIA, WAYNE CO., MICH.



SECTION: N.E. 1/4 Sec. 27
TWP./RGE.: T.1S./R.9E.
CITY/TWP.: Livonia
COUNTY: Wayne

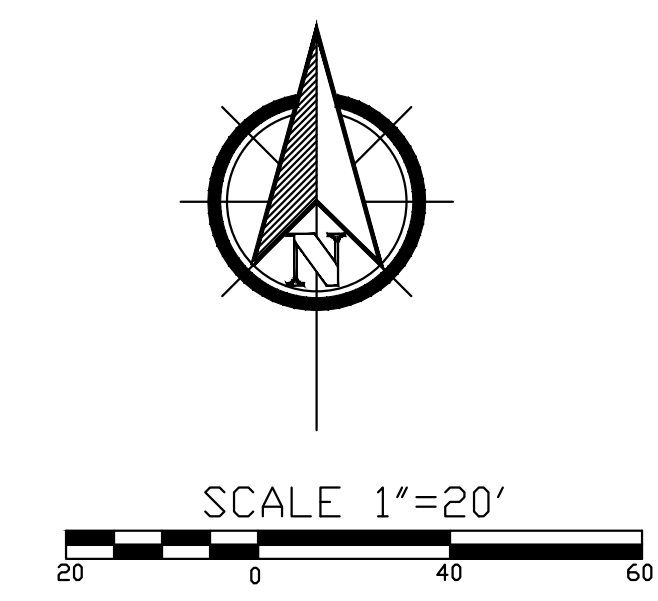
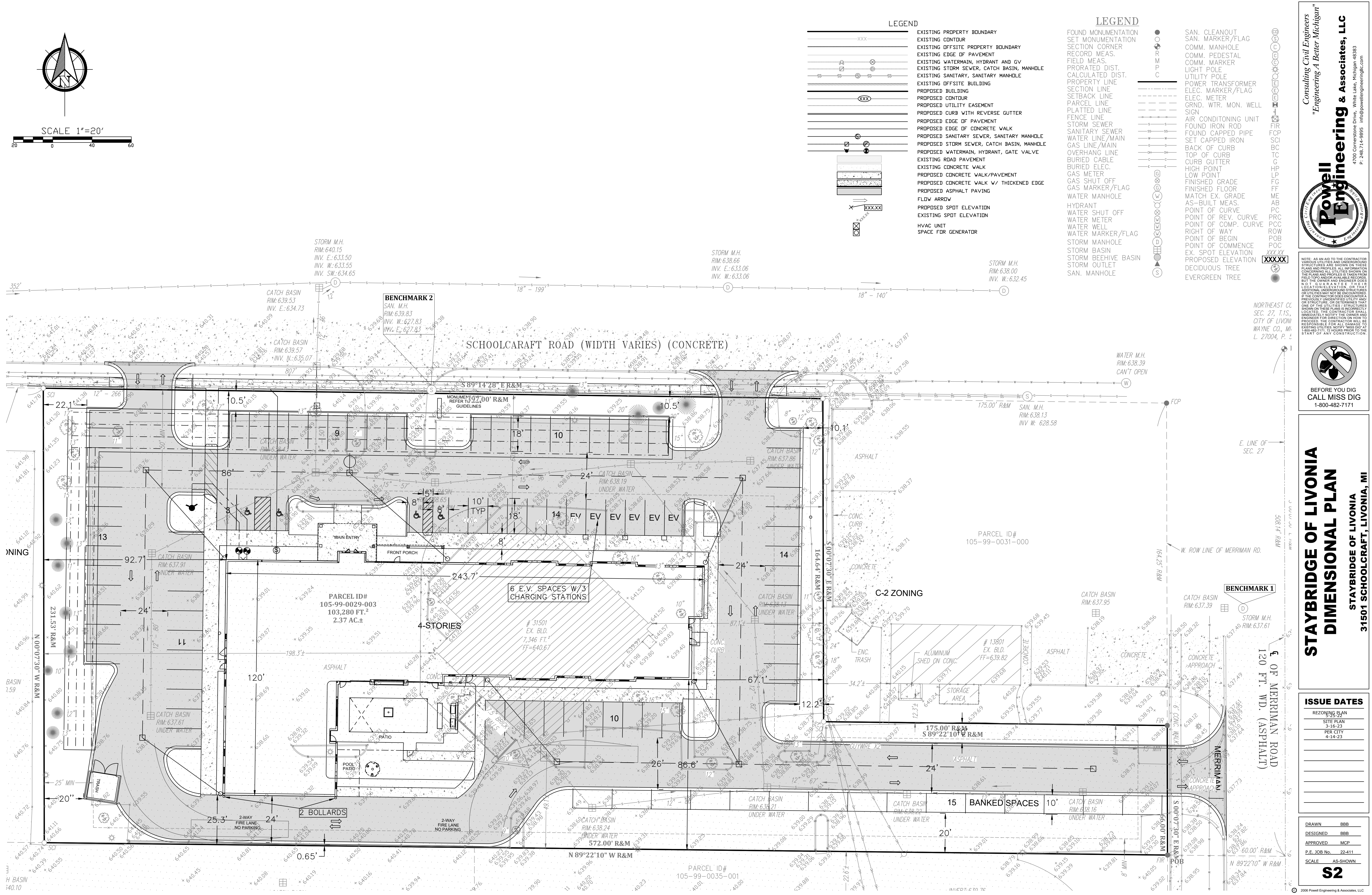
DATE: 03/29/22
PROJ. #: 022-027
DWG. BY: VP/JCP
1 INCH = 30 FEET

CLIENT:
Schoolcraft Lodge Inc. - Robert Nofar
31501 Schoolcraft Road
Livonia, MI 48150

PAGE: # 1 OF 1

I, Michael J. Nowry, a Professional Surveyor in the State of Michigan do hereby certify that the parcel of land described and delineated herein has been surveyed under my supervision, that the plot hereon is a true representation of the survey as performed, that the error of closure is no greater than 1 in 5000 and that I have fully complied with the requirements of Section 3, Public Act 132 of 1970.

Michael J. Nowry Professional Surveyor # 52472



- LEGEND

 - EXISTING PROPERTY BOUNDARY
 - EXISTING CONTOUR
 - EXISTING OFFSITE PROPERTY BOUNDARY
 - EXISTING EDGE OF PAVEMENT
 - EXISTING WATERMAIN, HYDRANT AND GV
 - EXISTING STORM SEWER, CATCH BASIN, MANHOLE
 - EXISTING SANITARY, SANITARY MANHOLE
 - EXISTING OFFSITE BUILDING
 - PROPOSED BUILDING
 - PROPOSED CONTOUR
 - PROPOSED UTILITY EASEMENT
 - PROPOSED CURB WITH REVERSE GUTTER
 - PROPOSED EDGE OF PAVEMENT
 - PROPOSED EDGE OF CONCRETE WALK
 - PROPOSED SANITARY SEWER, SANITARY MANHOLE
 - PROPOSED STORM SEWER, CATCH BASIN, MANHOLE
 - PROPOSED WATERMAIN, HYDRANT, GATE VALVE
 - EXISTING ROAD PAVEMENT
 - EXISTING CONCRETE WALK
 - PROPOSED CONCRETE WALK/PAVEMENT
 - PROPOSED CONCRETE WALK W/ THICKENED EDGE
 - PROPOSED ASPHALT PAVING
 - FLOW ARROW
 - PROPOSED SPOT ELEVATION
 - EXISTING SPOT ELEVATION
 - HVAC UNIT
 - SPACE FOR GENERATOR
- LEGEND

 - FOUND MONUMENTATION
 - SET MONUMENTATION
 - SECTION CORNER
 - RECORD MEAS.
 - FIELD MEAS.
 - PRORATED DIST.
 - CALCULATED DIST.
 - PROPERTY LINE
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 - WATER SHUT OFF
 - WATER METER
 - WATER WELL
 - WATER MARKER/FLAG
 - STORM MANHOLE
 - STORM BASIN
 - STORM BEEHIVE BASIN
 - STORM OUTLET
 - SAN. MANHOLE
- LEGEND

 - SAN. CLEANOUT
 - SAN. MARKER/FLAG
 - COMM. MANHOLE
 - COMM. PEDESTAL
 - COMM. MARKER
 - LIGHT POLE
 - UTILITY POLE
 - POWER TRANSFORMER
 - ELEC. MARKER/FLAG
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 - POINT OF CURVE
 - POINT OF REV. CURVE
 - POINT OF COMP. CURVE
 - RIGHT OF WAY
 - POINT OF BEGIN
 - POINT OF COMMENCE
 - EX. SPOT ELEVATION
 - PROPOSED ELEVATION
 - DECIDUOUS TREE
 - EVERGREEN TREE

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Powell Engineering & Associates, LLC

4700 Cornerstone Drive, White Lake, Michigan 48383
P. 248.214.9895 info@powellengineeringllc.com

NOTE: AS AN AID TO THE CONTRACTOR, THE UTILITIES AND UNDERGROUND STRUCTURES ARE SHOWN ON THESE PLANS AND PROFILES. ALL INFORMATION ON THE PLANS AND PROFILES IS TAKEN FROM FIELD TYPING AND/OR AVAILABLE RECORDS. BUT THE OWNER AND ENGINEER DOES NOT GUARANTEE THE ACCURACY OF THE INFORMATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND STRUCTURES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DAMAGE TO EXISTING UTILITIES, NOTWITHSTANDING THE START OF ANY CONSTRUCTION.

NORTHEAST CORNER, SEC. 27, T.1S., R.1E., CITY OF LIVONIA, WAYNE CO., MI. L. 27004, P. 5

BEFORE YOU DIG
CALL MISS DIG
1-800-482-7171

**STAYBRIDGE OF LIVONIA
DIMENSIONAL PLAN**

STAYBRIDGE OF LIVONIA
31501 SCHOOLCRAFT, LIVONIA, MI

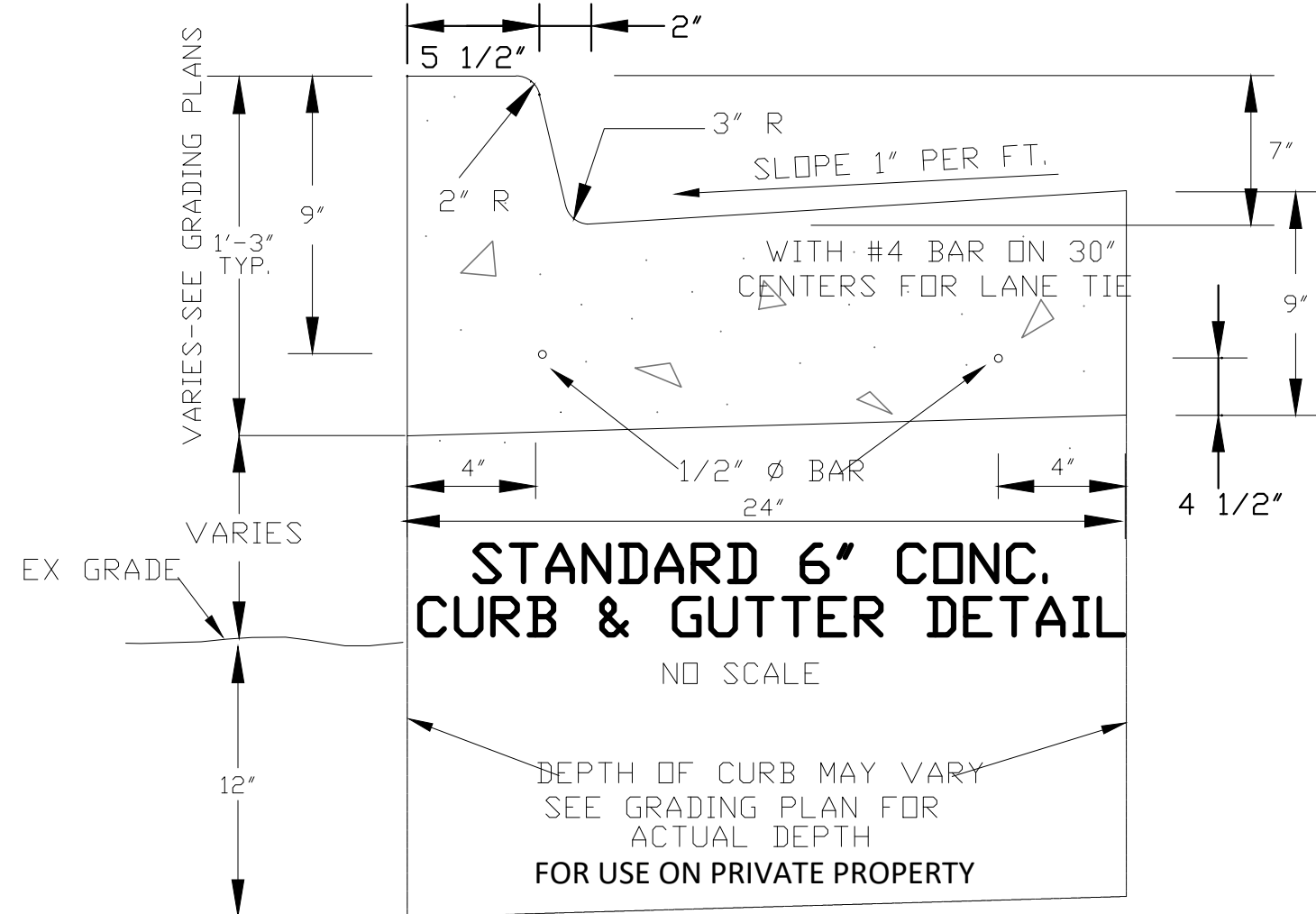
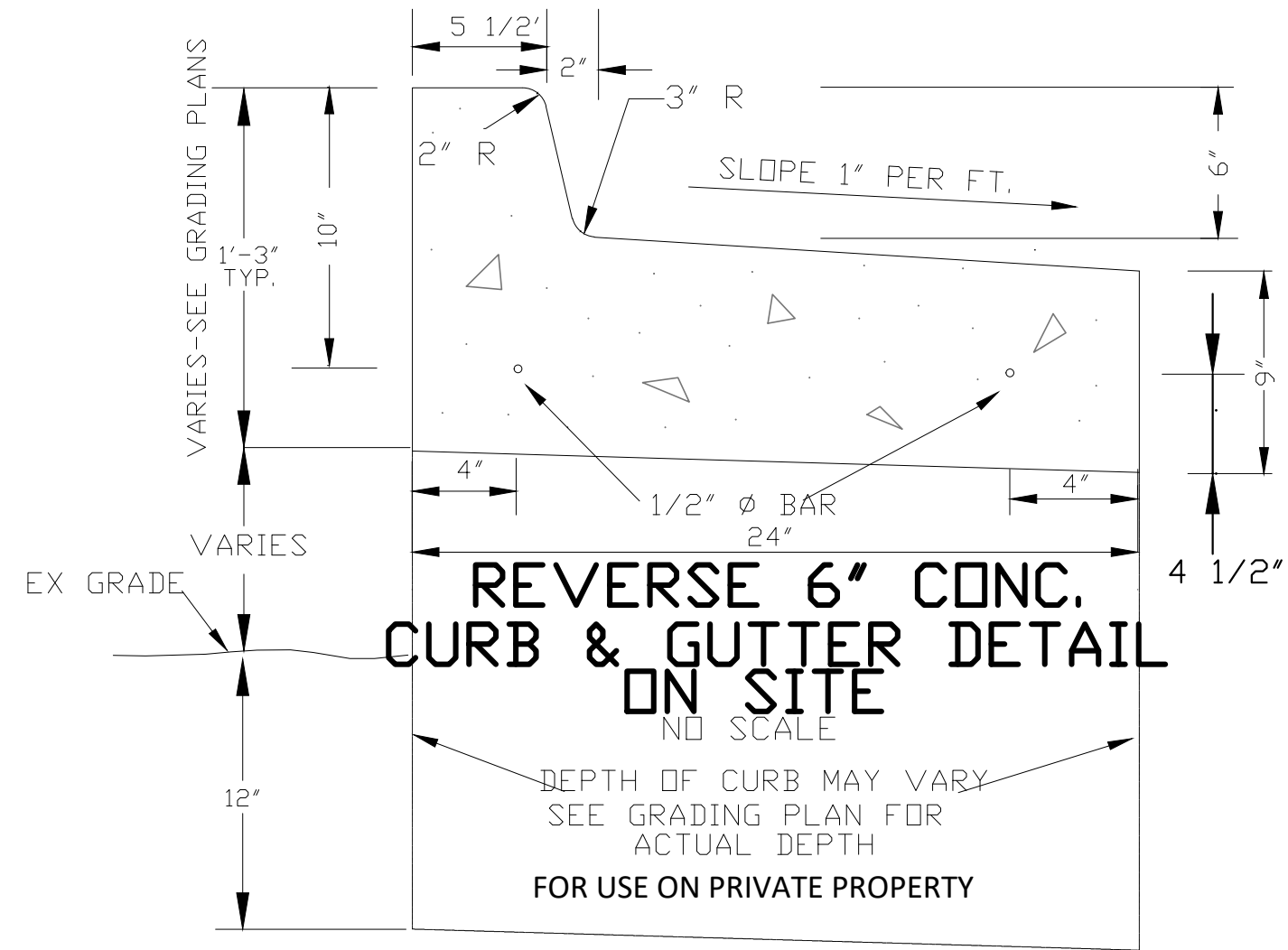
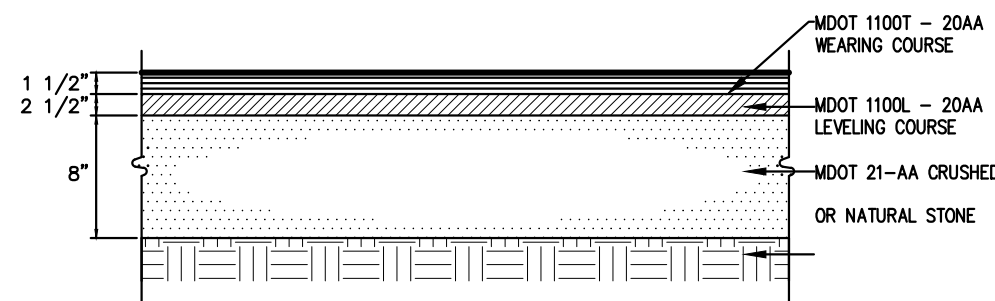
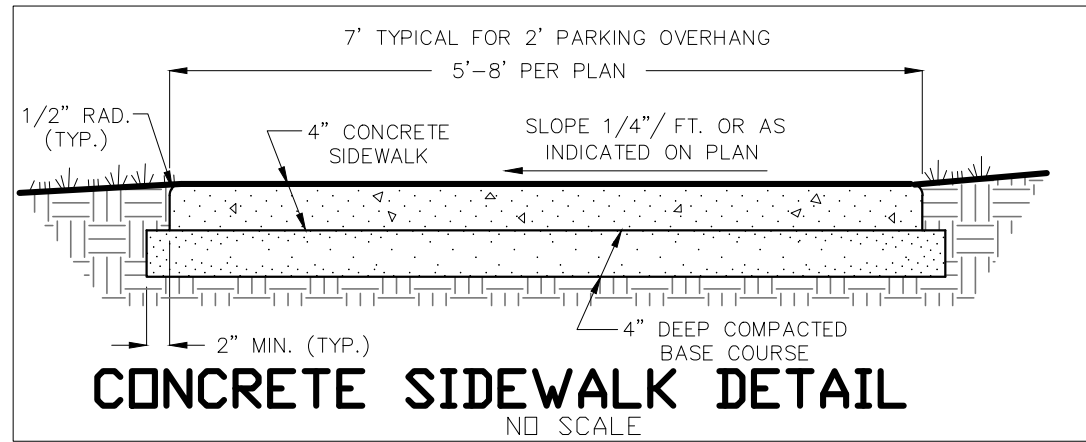
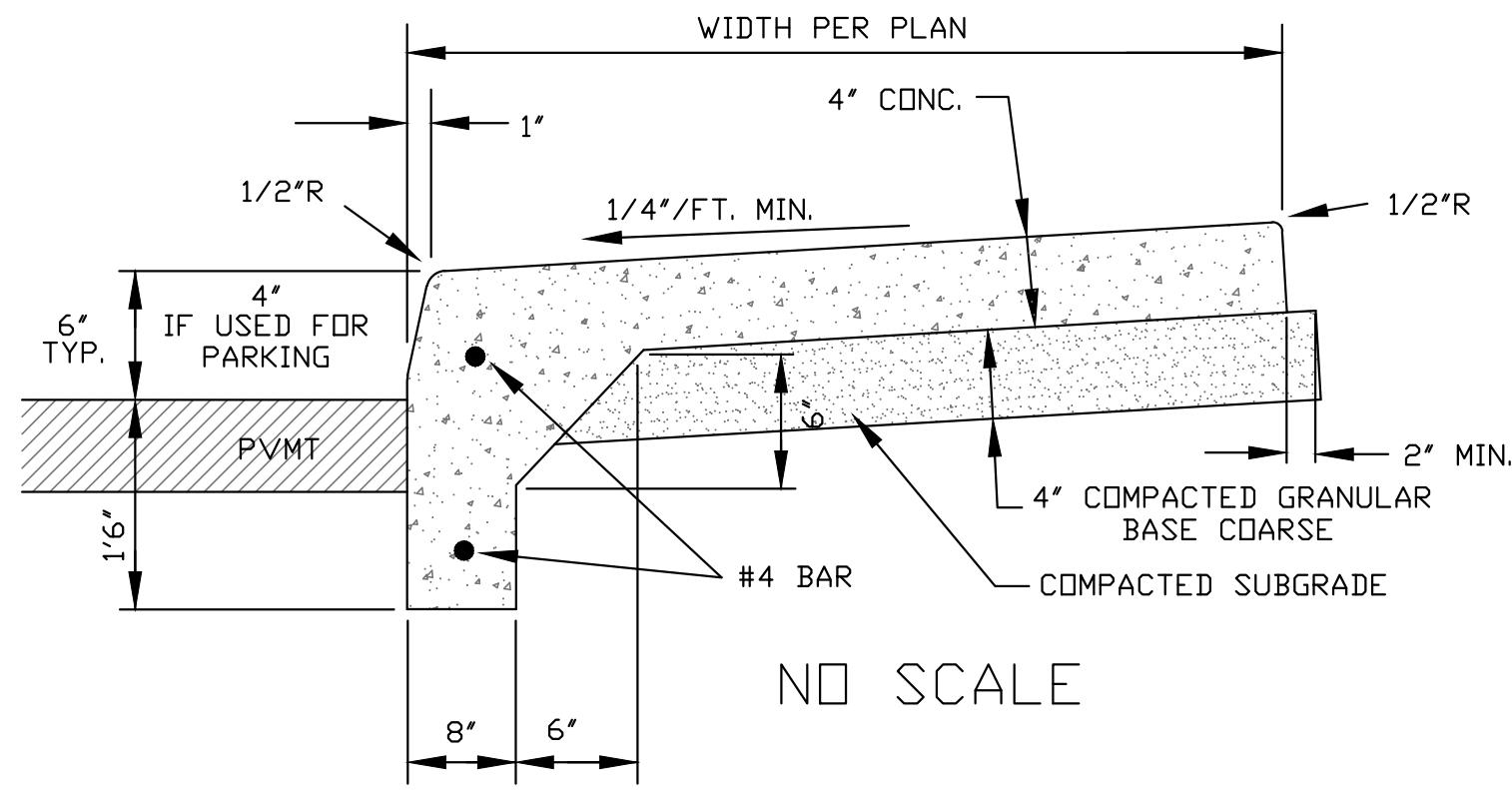
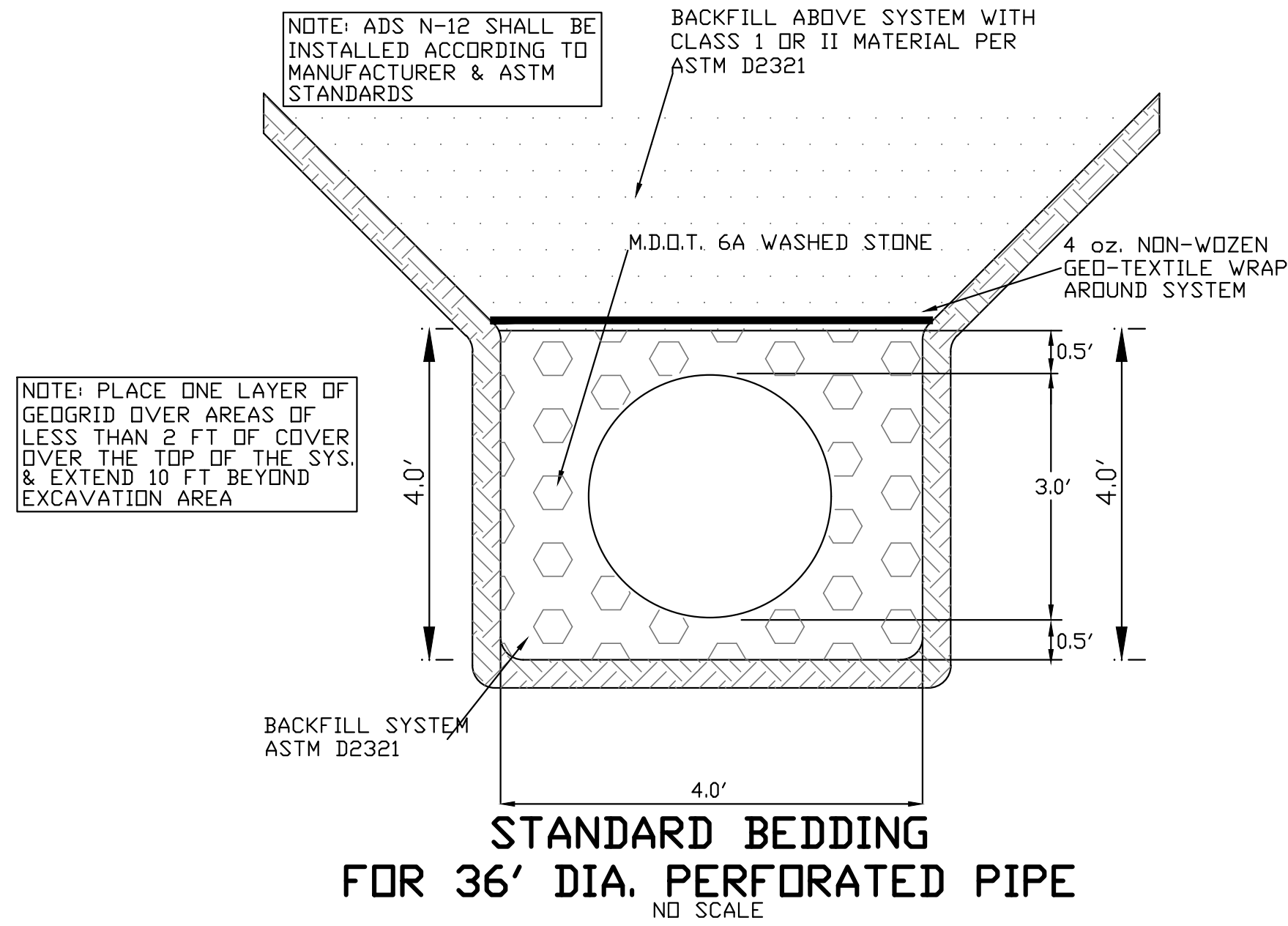
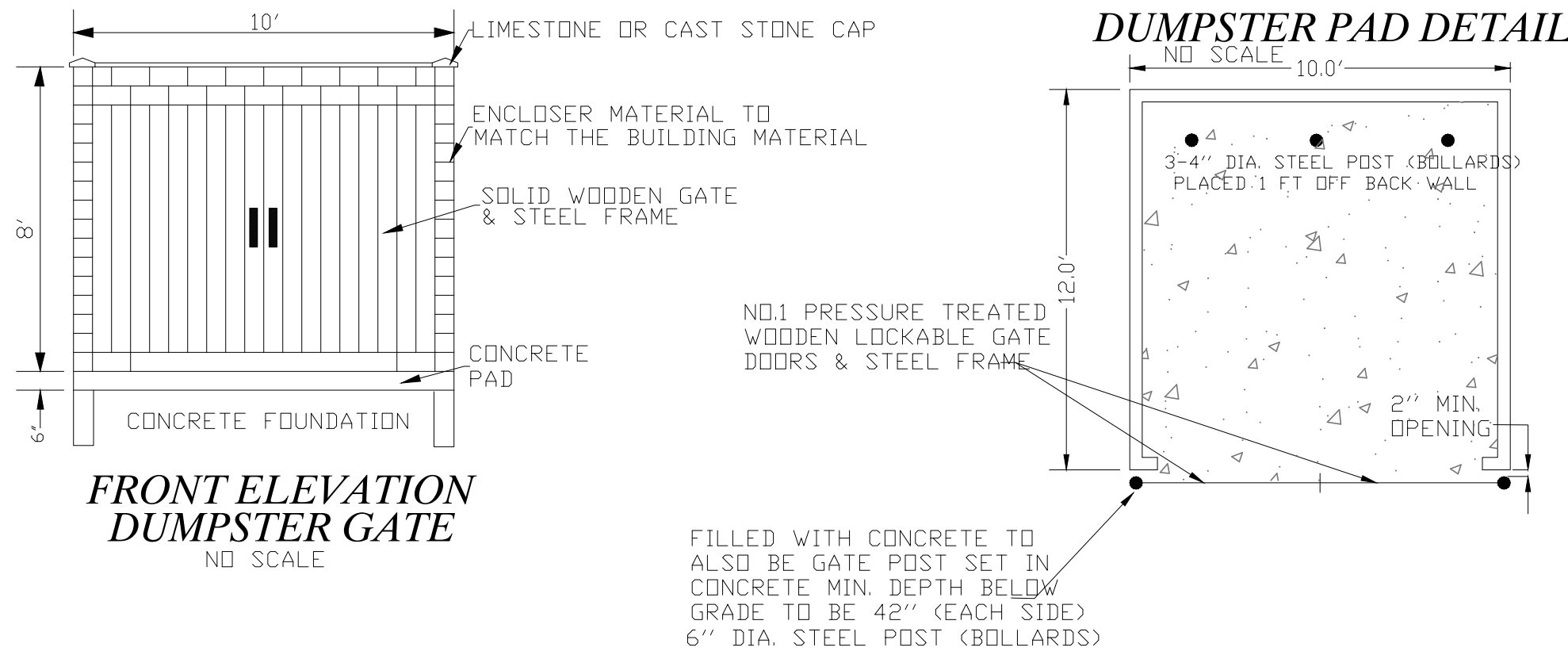
ISSUE DATES

REZONING PLAN	5-15-22
SITE PLAN	3-14-23
PER CITY	4-14-23

DRAWN BBB
DESIGNED BBB
APPROVED MCP
P.E. JOB No. 22-411
SCALE AS SHOWN

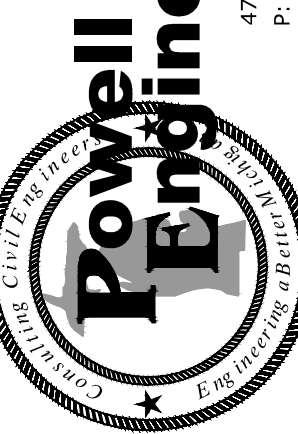
S2

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CT4000 Level 2 Commercial Charging Stations

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NOTE: AS AN AID TO THE CONTRACTOR, VARIOUS UTILITIES AND UNDERGROUND STRUCTURES ARE SHOWN ON THESE PLANS AND PROFILES. ALL INFORMATION CONCERNING ALL UTILITIES SHOWN ON THE PLANS AND PROFILES IS TAKEN FROM FIELD TYPED AND/OR AVAILABLE RECORDS. BUT THE OWNER AND ENGINEER DOES NOT GUARANTEE THE LOCATION, DEPTH, OR TYPE OF UTILITIES SHOWN. IF THE CONTRACTOR DOES ENCOUNTER A PREVIOUSLY UNIDENTIFIED UTILITY AND/OR STRUCTURE, OR DETERMINES THAT ONE OF THE UTILITIES/STRUCTURES SHOWN ON THESE PLANS IS INCORRECTLY LOCATED, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER AND ENGINEER FOR DIRECTION ON HOW TO PROCEED. THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL DAMAGE TO EXISTING UTILITIES. NOTIFY PRIOR TO THE START OF ANY CONSTRUCTION.



BEFORE YOU DIG
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**STAYBRIDGE OF LIVONIA
DETAILS**
STAYBRIDGE OF LIVONIA
31501 SCHOOLCRAFT, LIVONIA, MI

ISSUE DATES

REZONING PLAN	5-25-22
SITE PLAN	3-16-23
PER CITY	4-14-23

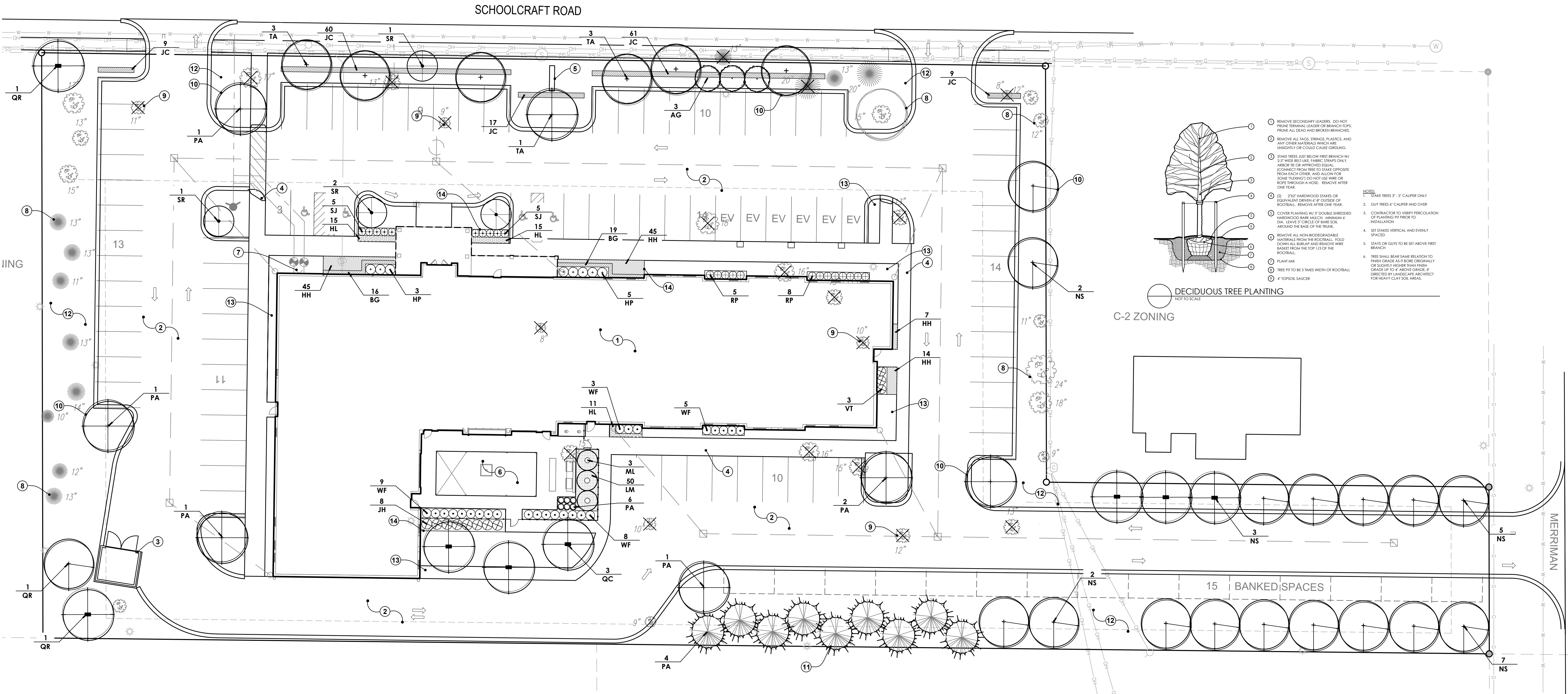
DRAWN	BBB
DESIGNED	BBB
APPROVED	MCP
P.E. JOB No.	22-411
SCALE	AS-SHOWN

S5

**NOT FOR
CONSTRUCTION**



Drawn: JG
Checked: JG
Date: 03.2023
Scale: 1" = 20'-0"



INSTALLATION & MAINTENANCE NOTES

ALL LANDSCAPE MATERIALS, INSTALLATION, AND MAINTENANCE SHALL COMPLY W/ ZONING ORDINANCE.

ALL PLANT MATERIAL SHALL BE LOCALLY GROWN OR OF THIS NORTH MIDWEST AMERICAN REGION AND CONFORM TO THE CURRENT AAN STANDARDS. USE NO.1 GRADE PLANT MATERIAL.

ALL PLANT MATERIAL SHALL BE MAINTAINED IN A HEALTHY GROWING CONDITION FREE OF WEEDS AND DEBRIS WITH ONE CULTIVATION FOR WEED CONTROL PER MONTH DURING JUNE, JULY AND AUGUST. THIS ESTABLISHMENT PERIOD SHALL BE ONE (1) YEAR FROM THE DATE OF APPROVAL OF PLANTINGS BY THE TOWNSHIP. FAILING PLANT MATERIAL SHALL BE REPLACED WITHIN ONE YEAR.

ALL TREE WRAP, STAKES AND GUY WIRES SHALL BE REMOVED AFTER ONE WINTER SEASON.

ALL LANDSCAPE AREAS SHALL BE IRRIGATED BY AN AUTOMATIC IRRIGATION SYSTEM.

PLANT SCHEDULE

TREES							
QTY	SYM	BOTANICAL NAME	COMMON NAME	SIZE	SPACING	ROOT	COMMENTS
3	AG	<i>Amelanchier x g. 'Autumn Brilliance'</i>	Autumn Brilliance Serviceberry	6'-7' ht.	as shown	B&B	Minimum 5 stems
5	PA	<i>Platanus x. acerifolia 'Bloodgood'</i>	Bloodgood London Plane Tree	2.5' cal.	as shown	B&B	Single straight trunk
19	NS	<i>Nyssa sylvatica</i>	Blackgum	2.5' cal.	as shown	B&B	Single straight trunk
3	ML	<i>Malus Lollipop</i>	Lollipop Crabapple	2' cal.	as shown	B&B	Single straight trunk
3	QC	<i>Quercus coccinea</i>	Scalet Oak	2.5' cal.	as shown	B&B	Single straight trunk
3	QR	<i>Quercus rubra</i>	Red Oak	2.5' cal.	as shown	B&B	Single straight trunk
4	SR	<i>Syringa r. 'Ivory Silk'</i>	Japanese Tree Lilac	2' cal.	as shown	B&B	Single straight trunk
7	TA	<i>Tilia americana 'Redmond'</i>	Redmond American Basswood	2.5' cal.	as shown	B&B	Single straight trunk
SHRUBS							
35	BG	<i>Buxus 'Green Velvet'</i>	Green Velvet Boxwood	24" ht.	24" o.c.	cont.	Well rooted
8	HP	<i>Hydrangea p. 'Little Lime'</i>	Little Lime Hydrangea	36" ht.	as shown	cont.	Well rooted
156	JC	<i>Juniperus c. 'Sea Green'</i>	Sea Green Juniper	24" sprd.	30" o.c.	cont.	Well rooted
8	JH	<i>Juniperus c. 'Hetz Columnar'</i>	Hetz Columnar Juniper	48" ht.	as shown	B&B	Well rooted
10	SJ	<i>Spirea japonica 'Neon Flash'</i>	Neon Flash Spirea	24" ht.	as shown	cont.	Well rooted
25	WF	<i>Weigela f. 'Wine & Roses'</i>	Wine & Roses Weigela	30" ht.	as shown	cont.	Well rooted
13	RP	<i>Rhododendron 'P.J.M.'</i>	PJM Rhododendron	30" ht.	as shown	cont.	Well rooted
3	VT	<i>Viburnum trilobum 'Bailey's Compact'</i>	Bailey's Compact Cranberry Bush	36" ht.	as shown	B&B	Well rooted
PERENNIALS							
111	HH	<i>Hosta 'Halcyon'</i>	Halcyon Hosta	#1	as shown	cont.	Well rooted
41	HL	<i>Hemerocallis 'Little Grapette'</i>	Little Grapette Daylily	#1	as shown	cont.	Well rooted
50	LM	<i>Liriope muscari 'Big Blue'</i>	Big Blue Lilyturf	#1	as shown	cont.	Well rooted
6	PA	<i>Pennisetum a. 'Red Head'</i>	Red Head Dwarf Fountain Grass	#1	as shown	cont.	Well rooted

SITE LANDSCAPE CALCULATIONS

FRONTAGE LANDSCAPE:

1 Tree and 8 shrubs / 40 lf.
1 Ornamental tree / 100 lf.
Total Road Frontage: 345 lf. (Excludes driveway and sidewalk openings)

Trees Required: 9 (345 / 40)
Trees Provided: 9 (3 existing to remain)

Ornamental Trees Required: 4 (345 / 100)
Ornamental Trees Provided: 4

Total Shrubs Required: 69 (345 / 40)*8
Total Shrubs Provided: 69

INTERIOR PARKING LOT LANDSCAPE:

Minimum 5% of all paved areas
Total Paved Area: 43,121 sf

Landscape Area Required: 2,156 sf
Landscape Area Provided: 3,291 sf.

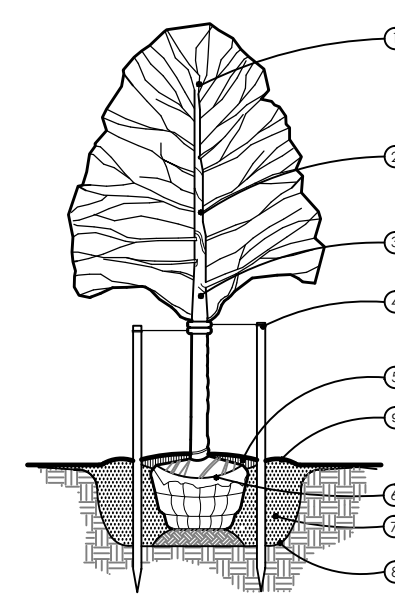
1 Tree / 300 SF of landscape area required

Trees Required: 8 (2,156 / 300)
Trees Provided: 8 (1 existing to remain)

GENERAL LANDSCAPE:

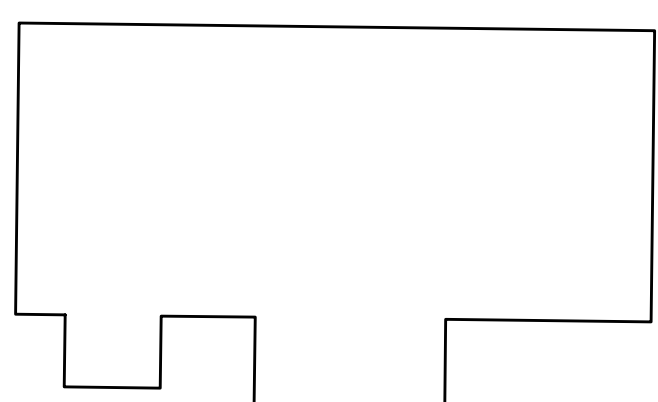
Minimum of 1 Tree / 3,000 sf. of unpaved area
Total SF of unpaved area: 23,261 sf

Total Trees Required: 8 (23,261 / 3,000 sf)
Total Trees Provided: 8



DECIDUOUS TREE PLANTING

C-2 ZONING



BANKED SPACES

1. REMOVE SECONDARY LEADERS. DO NOT PRUNE TERMINAL LEADER OR BRANCH TOPS. PRUNE ALL DEAD AND BROKEN BRANCHES.
2. REMOVE ALL TAGS, STINGS, PLASTICS, AND ANY OTHER MATERIALS WHICH ARE UNDESIRABLE OR COULD CAUSE GirdLING.
3. STAKE TREES JUST BELOW FIRST BRANCH W/ 2" WIDE BELT-LIKE FABRIC STRIPS ONLY. ADJUST TO APPROVED EQUAL. CONNECT FROM TREE TO STAKE OPPOSITE FROM EACH OTHER, AND ALLOW FOR 20% SHRINKAGE. DO NOT USE WIRE OR ROPE THROUGH A NOSE. REMOVE AFTER ONE YEAR.
4. 1/2" 2X2 HARDWOOD STAKES OR EQUIVALENT DRIVER 8" IF OUTSIDE OF ROOTBALL. REMOVE AFTER ONE YEAR.
5. COVER PLANTING W/ 3" DOUBLE SHREDED HARDWOOD BARK MULCH. MINIMUM 6" DIA. LEAVE 2" CIRCLE OF BARE SOIL AROUND THE BASE OF THE TRUNK.
6. REMOVE ALL NON-Biodegradable MATERIALS FROM THE ROOTBALL. FOLD DOWN ALL BAGS AND REMOVE WIRE BASKET FROM THE TOP 1/3 OF THE ROOTBALL.
7. PLANT MAX.
8. TREE FIT TO BE 3 TIMES WIDTH OF ROOTBALL
9. 4" TOPSOIL SAUCER

NOTES:

1. STAKE TREES 3" - 5" CALIPER ONLY
2. GUY TREES 6" CALIPER AND OVER
3. CONTRACTOR TO VERIFY PERCOLATION OF PLANTING PRIOR TO INSTALLATION
4. SET STAKES VERTICAL AND EVENLY SPACED
5. STAKES OR GUYS TO BE SET ABOVE FIRST BRANCH
6. TREE SHALL BEAR SAME RELATION TO FINISH GRADE AS IT BORE ORIGINALLY OR SLIGHTLY HIGHER THAN FINISH GRADE UP TO 4" ABOVE GRADE. IF DIRECTED BY LANDSCAPE ARCHITECT FOR HEAVY CLAY SOIL AREAS.

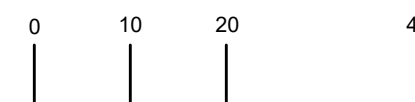
NOTE KEY:

- 1 PROPOSED BUILDING
- 2 ASPHALT PARKING LOT, SEE CIVIL ENGINEERING DRAWINGS
- 3 PROPOSED DUMPSTER ENCLOSURE
- 4 PROPOSED CONCRETE SIDEWALK, TYPICAL
- 5 PROPOSED MONUMENT SIGN
- 6 PROPOSED POOL, SEE ARCHITECTURE
- 7 FIRE DEPARTMENT CONNECTION, SEE ARCHITECTURE
- 8 EXISTING TREES TO REMAIN, PROTECT AS REQUIRED
- 9 EXISTING TREES TO BE REMOVED, SEE CIVIL ENGINEERING DRAWINGS FOR TREE LIST
- 10 DECIDUOUS CANOPY TREE, SEE PLANT SCHEDULE AND TYPICAL DETAIL
- 11 EVERGREEN TREE, SEE PLANT SCHEDULE AND TYPICAL DETAIL
- 12 SEEDED LAWN OVER MINIMUM 4" DEPTH TOPSOIL TO LIMITS OF DISTURBANCE
- 13 SODDED LAWN OVER MINIMUM 4" DEPTH TOPSOIL TO LIMITS OF DISTURBANCE
- 14 SHOVEL CUT EDGE BETWEEN LAWN AND LANDSCAPE BED, TYPICAL ALL PLANTING AREAS

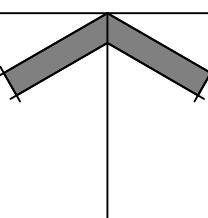
SURVEY PROVIDED BY:

POWELL ENGINEERING, LLC
4700 Commerce Drive
White Lake, MI 48383
248.714.9895

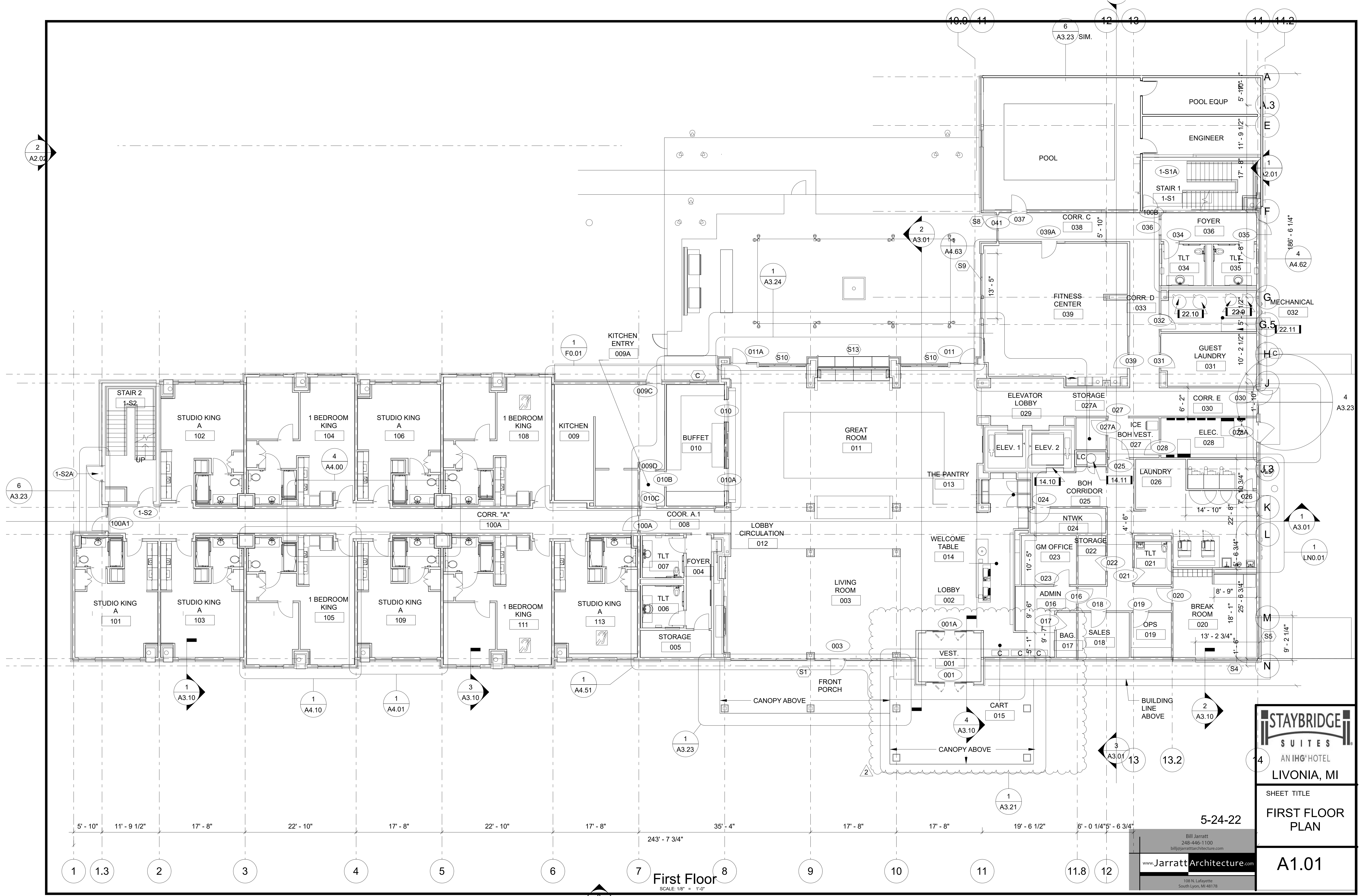
POWELL JOB NUMBER: 18-475
Dated: 10.01.2018



SCALE: 1" = 20'-0"



NORTH



First Floor
SCALE: 1/8" = 1'-0"

STAYBRIDGE
SUITES
AN IHG® HOTEL
LIVONIA, MI

SHEET TITLE

**FIRST FLOOR
PLAN**

A1.01

5-24-22

Bill Jarratt
248-446-1100
bill@jarrattarchitecture.com

www.JarrattArchitecture.com

108 N. Lafayette
South Lyon, MI 48178



SHEET TITLE

2ND, 3RD & 4TH
FLOORS

A1.02

Bill Jarratt
248-446-1100
billj@jarrattarchitecture.com

www.JarrattArchitecture.co

108 N. Lafayette
South Lyon, MI 48178

2ND, 3RD, AND 4TH FLOOR PLANS



LEGEND - EXTERIOR MATERIALS

- A PREMIUM PANELIZED MATERIAL (SIMILAR TO PORCELAIN TILE)
- B1 COLOR 1 - MONOLITHIC APPEARING MATERIAL (SIMILAR TO EIFS OR STUCCO)
- B2 COLOR 2 - MONOLITHIC APPEARING MATERIAL (SIMILAR TO EIFS OR STUCCO)
- B3 COLOR 3 - MONOLITHIC APPEARING MATERIAL (SIMILAR TO EIFS OR STUCCO)
- C PANELIZED MATERIAL OR A MONOLITHIC MATERIAL (SIMILAR TO EIFS OR STUCCO)
- D PREMIUM PANELIZED MATERIAL WITH A PANEL SCALE THAT DIFFERS FROM THE SCALE OF THE PORTAL MATERIAL (SIMILAR TO METAL PANELS)
- D1 PANELIZED MATERIAL OR A MONOLITHIC MATERIAL WITH A DISTINCT REVEAL PATTERN (SIMILAR TO EIFS OR STUCCO)
- E STONE VENEER

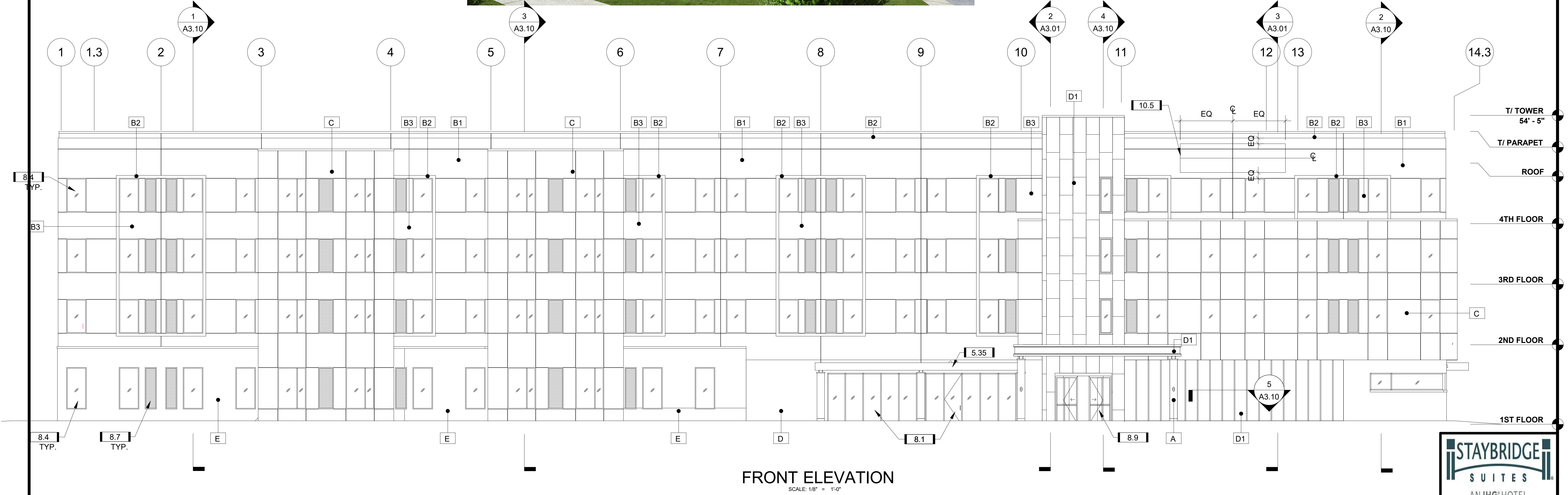
BUILDING FLOOR DATA:
FLOOR 1 - 17,730 sf
10 GUESTROOMS
FLOOR 2 - 17,730 sf
28 GUESTROOMS
FLOOR 3 - 17,730 sf
28 GUESTROOMS
FLOOR 4 - 17,730 sf
28 GUESTROOMS

GENERAL NOTES

- REFER TO REFLECTED CEILING PLANS FOR CEILING HEIGHT REQUIREMENTS.
- BASIS OF STRUCTURAL DESIGN IS WOOD FRAME.
- PROVIDE KEY CARD ACCESS AT ALL ENTRANCES.
- REFER TO SPECIFICATIONS FOR FINISHES NOT NOTED ON DRAWINGS.
- REFER TO EXTERIOR FINISH SUPPLEMENTAL DOCUMENT FOR ALL FINISHES.
- REFER TO DESIGN GUIDELINES FOR MATERIAL AND COLOR INFORMATION.
- EXHAUST TERMINALS TO BE A MINIMUM OF 10' - 0" FROM ANY VTAC LOUVER.
- FOR GENERAL EXTERIOR LIGHTING REFER TO IHG SUPPLEMENTAL DOCUMENTS

KEYNOTES

- 5.35 CANOPY
- 8.8 DIVISION 08 - OPENINGS
- 8.1 ALUMINUM STOREFRONT SYSTEM
- 8.4 ALUMINUM WINDOW
- 8.7 ARCHITECTURAL LOUVER
- 10.5 EXTERIOR SIGNAGE. REFER TO SIGNAGE PACKAGE COORDINATE SIZING AND LOCATION REQUIREMENTS WITH BRAND.



STAYBRIDGE
SUITES
AN IHG® HOTEL

LIVONIA, MI

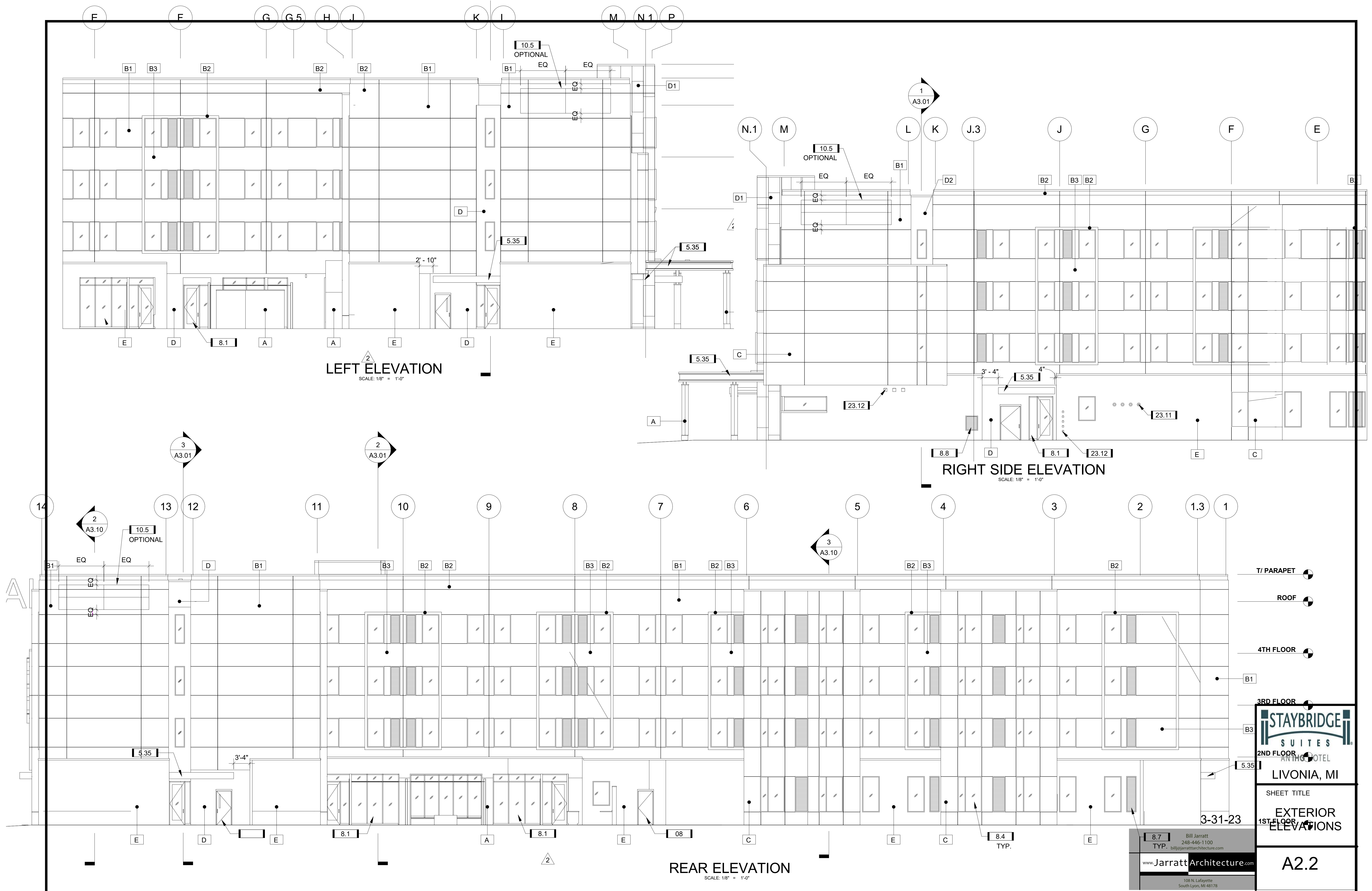
SHEET TITLE

EXTERIOR
ELEVATIONS

A2.1

3-31-23

Bill Jarratt
248-446-1100
bill@jarrattarchitecture.com
www.JarrattArchitecture.com
108 N. Lafayette
South Lyon, MI 48178



LIVONIA, MI

3-31-23
3-31-23
3-31-23

Bill Jarratt
248-446-1100
bill@jarrattarchitecture.com
www.JarrattArchitecture.com
108 N. Lafayette
South Lyon, MI 48178

A2.2

EXTERIOR FINISHES

May 1, 2019

Exterior Materials:



A Premium Panelized Material

Material: Porcelain Tile
Manufacturer: Porcelanosa
Product: Oxford 9" x 36"
Color/Finish: Castano
Grout: Mapei, Keracolor S, Magnolia



B1 Color 1 - Monolithic Appearing Material

Material: EIFS
Manufacturer: BASF Corporation (Must meet NFPA 285)
Color/Finish: SW 7037 Balanced Beige



B2 Color 2 - Monolithic Appearing Material

Material: EIFS
Manufacturer: BASF Corporation (Must meet NFPA 285)
Color/Finish: SW 6140 Moderate White



B3 Color 3 - Monolithic Appearing Material

Material: EIFS
Manufacturer: BASF Corporation (Must meet NFPA 285)
Color/Finish: SW 7504 Keystone Gray



C Panelized Material or a Monolithic Material with a Distinct Reveal Pattern

Material: EIFS
Manufacturer: BASF Corporation (Must meet NFPA 285)
Color/Finish: SW 6251 Outerspace



D Premium Panelized Material with a Panel Scale that Differs from the Scale of the Portal Material

Material: Metal Wall Panels
Manufacturer: MBCI
Product: Lokseam Snap-together Standing Seam Metal Panels, 1 3/4" Tall Vertical rib, 12" Coverage Width
Color/Finish: Medium Bronze (Manufacturer's standard paint finish to match all other products)



D1 Panelized Material or a Monolithic Material with a Distinct Reveal Pattern

Material: EIFS
Manufacturer: BASF Corporation (Must meet NFPA 285)
Color/Finish: SW 7039 Virtual Taupe



E Stone

Material: Cultured Stone (Dry Stack)
Manufacturer: Boral
Product: Southern LedgeStone
Color/Finish: Wolf Creek
Trim: Matching Wainscot Still at Stone Termination

Exterior Window Finishes:

Medium Bronze (Paint finish to match all other products)
Basis of Design: Win Vent Architectural Windows - Series 500 Architectural Windows

Automatic Sliding Door Finish:

Medium Bronze (Paint finish to match all other products)
Basis of Design: Dorma - esa300 Bi-Parting Sliding Door with Center Emergency Break Away Doors with Exterior Insulated Clear Glass

Exterior/Interior Storefront Finish:

Medium Bronze (Paint finish to match all other products)
Basis of Design: Kawneer Trifab™ VersaGlaze™ 451/451T Framing System

PTAC Grill / Louver Finish:

Medium Bronze (Paint finish to match all other products)

Coping Finish:

Custom to Match Adjacent Finish

Exterior Hollow Metal Door Finish:

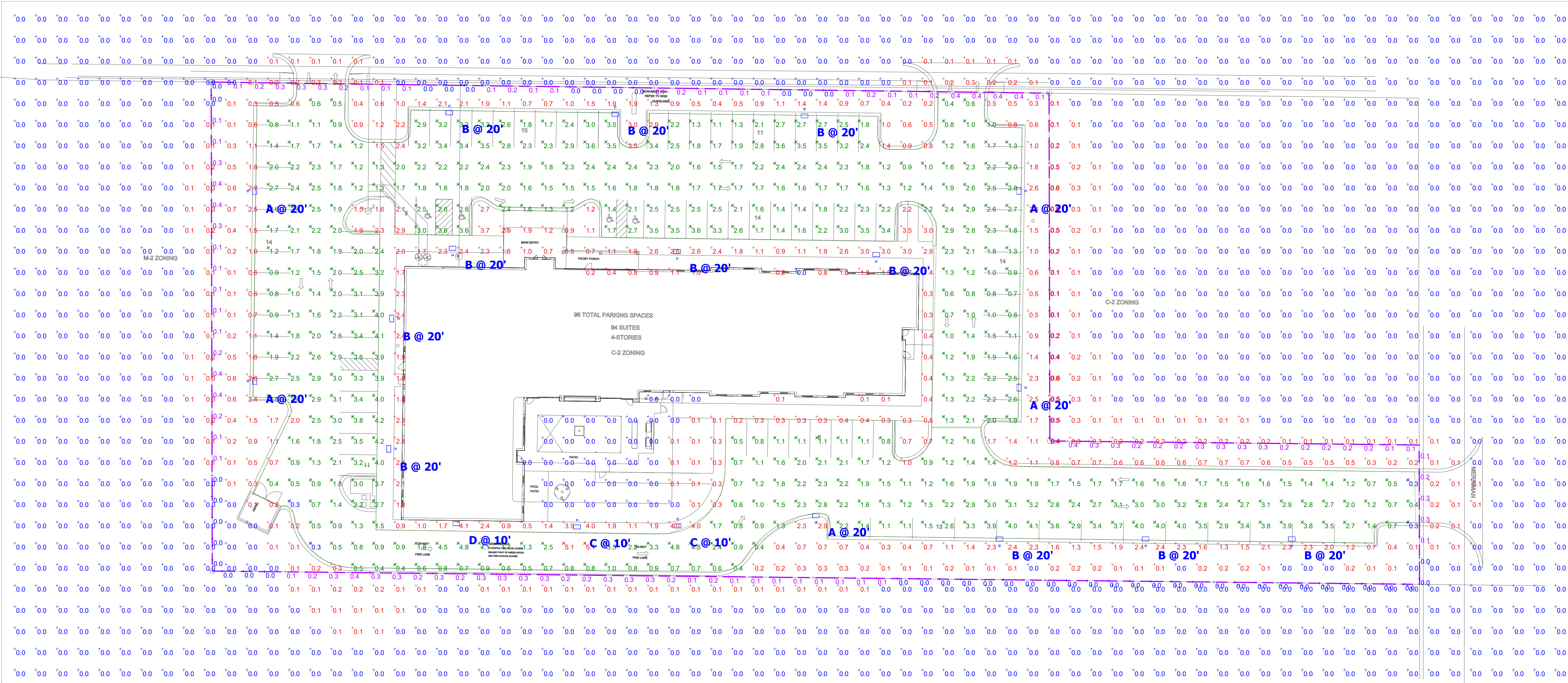
Medium Bronze (Paint finish to match all other products)

Pool/Patio Fence Finish:

Medium Bronze (Paint finish to match all other products)

Pool Deck:

Keystone Kool Deck Adobe Buff



Plan View
Scale - 1" = 25ft

General Note
1. SEE DRAWING FOR LUMINAIRE MOUNTING HEIGHT.
2. CALCULATIONS ARE SHOWN IN FOOTCANDLES AT: 0' - 0"
3. LIGHTING ALTERNATES REQUIRE NEW PHOTOMETRIC CALCULATION AND RESUBMISSION TO CITY FOR APPROVAL.

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE APPLICABILITY OF THE LAYOUT TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP.

THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT IS RESPONSIBLE TO REVIEW FOR MICHIGAN ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.

UNLESS EXEMPT, PROJECT MUST COMPLY WITH LIGHTING CONTROLS REQUIRMENTS DEFINED IN ASHRAE 90.1 2013. FOR SPECIFIC INFORMATION CONTACT GBA CONTROLS GROUP AT ASG@GASSERBUSH.COM OR 734-266-6705.

FOR ORDERING INQUIRIES CONTACT GASSER BUSH AT QUOTES@GASSERBUSH.COM OR 734-266-6705.

THIS DRAWING WAS GENERATED FROM AN ELECTRONIC IMAGE FOR ESTIMATION PURPOSE ONLY. LAYOUT TO BE VERIFIED IN FIELD BY OTHERS.

MOUNTING HEIGHT IS MEASURED FROM GRADE TO FACE OF FIXTURE. POLE HEIGHT SHOULD BE CALCULATED AS THE MOUNTING HEIGHT LESS BASE HEIGHT.

Schedule						
Symbol	Label	Quantity	Manufacturer	Catalog Number	Lamp	Light Loss Factor
	A	5	Lithonia Lighting	DSX0 LED 40K MVOLT	LED	0.9
	B	11	Lithonia Lighting	DSX0 LED 40K MVOLT	LED	0.9
	C	2	Lithonia Lighting	DSX0 LED 40K MVOLT	LED	0.9
	D	1	Lithonia Lighting	DSX0 LED 40K MVOLT	LED	0.9

Statistics							
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min	Avg/Max
Grade @ 0'	+	0.6 fc	5.1 fc	0.0 fc	N/A	N/A	0.1:1
Parking Lot	X	2.0 fc	5.1 fc	0.3 fc	17.0:1	6.7:1	0.4:1
Property Line	+	0.2 fc	0.6 fc	0.0 fc	N/A	N/A	0.3:1



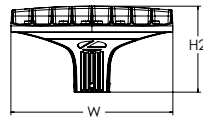
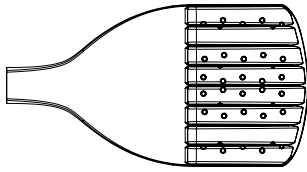
D-Series Size 0 LED Area Luminaire



d^{series}

Specifications

EPA:	0.44 ft ² (0.04 m ²)
Length:	26.18" (66.5 cm)
Width:	14.06" (35.7 cm)
Height H1:	2.26" (5.7 cm)
Height H2:	7.46" (18.9 cm)
Weight:	23 lbs (10.4 kg)



Catalog
Number

Notes

Type

Hit the Tab key or mouse over the page to see all interactive elements.

Introduction

The modern styling of the D-Series features a highly refined aesthetic that blends seamlessly with its environment. The D-Series offers the benefits of the latest in LED technology into a high performance, high efficacy, long-life luminaire.

The photometric performance results in sites with excellent uniformity, greater pole spacing and lower power density. D-Series outstanding photometry aids in reducing the number of poles required in area lighting applications, with typical energy savings of 70% and expected service life of over 100,000 hours.

Ordering Information

EXAMPLE: DSX0 LED P6 40K 70CRI T3M MVOLT SPA NLTAIR2 PIRHN DDBXD

DSX0 LED						
Series	LEDs	Color temperature ²	Color Rendering Index ²	Distribution	Voltage	Mounting
DSX0 LED	Forward optics P1 P5 P2 P6 P3 P7 P4 Rotated optics P10 ¹ P12 ¹ P11 ¹ P13 ¹	(this section 70CRI only) 30K 3000K 40K 4000K 50K 5000K (this section 80CRI only, extended lead times apply) 27K 2700K 30K 3000K 35K 3500K 40K 4000K 50K 5000K	70CRI 70CRI 70CRI 80CRI 80CRI 80CRI 80CRI 80CRI	AFR Automotive front row T1S Type I short T2M Type II medium T3M Type III medium T3LG Type III low glare ³ T4M Type IV medium T4LG Type IV low glare ³ TFTM Forward throw medium	T5M Type V medium T5LG Type V low glare T5W Type V wide BLC3 Type III backlight control ³ BLC4 Type IV backlight control ³ LCCO Left corner cutoff ³ RCCO Right corner cutoff ³	MVOLT (120V-277V) ⁴ HVOLT (347V-480V) ^{5,6} XVOLT (277V-480V) ^{7,8} Shipped included SPA Square pole mounting (#8 drilling, 3.5" min. SQ pole) RPA Round pole mounting (#8 drilling, 3" min. RND pole) SPA5 Square pole mounting (#5 drilling, 3" min. SQ pole) ⁹ RPA5 Round pole mounting (#5 drilling, 3" min. RND pole) ⁹ SPA8N Square narrow pole mounting (#8 drilling, 3" min. SQ pole) WBA Wall bracket ¹⁰

Control options	Other options	Finish (required)
Shipped installed NLTAIR2 PIRHN nLight AIR gen 2 enabled with bi-level motion / ambient sensor, 8-40' mounting height, ambient sensor enabled at 2fc. ^{11, 12, 18, 19} PIR High/low, motion/ambient sensor, 8-40' mounting height, ambient sensor enabled at 2fc. ^{13, 18, 19} PER NEMA twist-lock receptacle only (controls ordered separate) ¹⁴ PER5 Five-pin receptacle only (controls ordered separate) ^{14, 19}	PER7 Seven-pin receptacle only (controls ordered separate) ^{14, 19} FAO Field adjustable output ^{15, 19} BL30 Bi-level switched dimming, 30% ^{16, 19} BL50 Bi-level switched dimming, 50% ^{16, 19} DMG 0-10v dimming wires pulled outside fixture (for use with an external control, ordered separately) ¹⁷ Shipped installed HS Houseside shield (black finish standard) ²⁰ L90 Left rotated optics ¹ R90 Right rotated optics ¹ CCE Coastal Construction ²¹ Shipped separately EGS External Glare Shield (reversible, field install required, matches housing finish) BS Bird Spikes (field install required)	DDBXD Dark Bronze DBLXD Black DNAXD Natural Aluminum DWHXD White DDBTXD Textured dark bronze DBLBXD Textured black DNATXD Textured natural aluminum DWHGXD Textured white



COMMERCIAL OUTDOOR

One Lithonia Way • Conyers, Georgia 30012 • Phone: 1-800-705-SERV (7378) • www.lithonia.com
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DSX0-LED
Rev. 11/10/22
Page 1 of 9

Ordering Information

Accessories

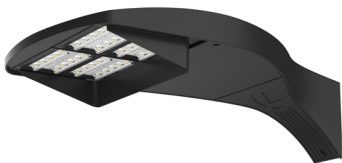
Ordered and shipped separately.

DLL127F 1.5 JU	Photocell - SSL twist-lock (120-277V) ²²
DLL347F 1.5 CUL JU	Photocell - SSL twist-lock (347V) ²²
DLL480F 1.5 CUL JU	Photocell - SSL twist-lock (480V) ²²
DSHORT SBK	Shorting cap ²²
DSX0HS 20C	House-side shield for P1, P2, P3 and P4 ²⁰
DSX0HS 30C	House-side shield for P10, P11, P12 and P13 ²⁰
DSX0HS 40C	House-side shield for P5, P6 and P7 ²⁰
DSXRPA (FINISH)	Round pole adapter (#8 drilling, specify finish)
DSXRPA5 (FINISH)	Round pole adapter #5 drilling (specify finish)
DSXSPA5 (FINISH)	Square pole adapter #5 drilling (specify finish)
DSX0EGS (FINISH)	External glare shield

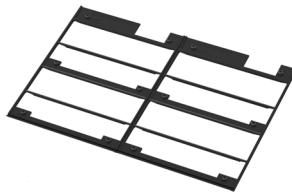
NOTES

- Rotated optics available with packages P10, P11, P12 and P13. Must be combined with option L90 or R90.
- 30K, 40K, and 50K available in 70CRI and 80CRI. 27K and 35K only available with 80CRI. Contact Technical Support for other possible combinations.
- T3LG, T4LG, BLC3, BLC4, LCCO, RCCO not available with option HS.
- MVOLT driver operates on any line voltage from 120-277V (50/60 Hz).
- HVOLT driver operates on any line voltage from 347-480V (50/60 Hz).
- HVOLT not available with package P1, P2 and P10 when combined with option NLTAIR2 PIRHN or option PIR.
- XVOLT operates with any voltage between 277V and 480V (50/60 Hz).
- XVOLT not available in packages P1, P2 or P10.
- SPA5 and RPA5 for use with #5 drilling only (Not for use with #8 drilling).
- WBA cannot be combined with Type 5 distributions plus photocell (PER).
- NLTAIR2 and PIRHN must be ordered together. For more information on nLight Air 2.
- NLTAIR2 PIRHN not available with other controls including PIR, PER, PER5, PER7, FAO, BL30, BL50 and DMG. NLTAIR2 PIRHN not available with P1, P2 and P10 using HVOLT. NLTAIR2 PIRHN not available with P1, P2 and P10 using XVOLT.
- PIR not available with NLTAIR2, PER, PER5, PER7, FAO BL30, BL50 and DMG. PIR not available with P1, P2 and P10 using HVOLT. PIR not available with P1, P2 and P10 using XVOLT.
- PER/PER5/PER7 not available with NLTAIR2, PIR, BL30, BL50. Photocell ordered and shipped as a separate line item from Acuity Brands Controls. See accessories. Shorting Cap included.
- FAO not available with other dimming control options NLTAIR2 PIRHN, PIR, PER5, PER7, BL30, BL50, or DMG.
- BL30 and BL50 are not available with NLTAIR2 PIRHN, PIR, PER, PER5, PER7, FAO and DMG.
- DMG not available with NLTAIR2 PIRHN, PIR, PER, PER5, PER7, BL30, BL50 and FAO.
- Reference Motion Sensor Default Settings table on page 4 to see functionality.
- Reference Controls Options table on page 4.
- Option HS not available with T3LG, T4LG, BLC3, BLC4, LCCO and RCCO distribution. Also available as a separate accessory; see Accessories information.
- CCE option not available with option BS and EGS. Contact Technical Support for availability.
- Requires luminaire to be specified with PER, PER5 or PER7 option. See Controls Table on page 4.

Shield Accessories



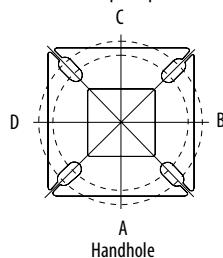
External Glare Shield (EGS)



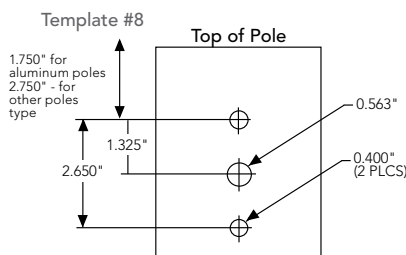
House Side Shield (HS)

Drilling

HANDHOLE ORIENTATION (from top of pole)



Handhole



Tenon Mounting Slipfitter

Tenon O.D.	Mounting	Single Unit	2 @ 180	2 @ 90	3 @ 90	3 @ 120	4 @ 90
2-3/8"	RPA	AS3-5 190	AS3-5 280	AS3-5 290	AS3-5 390	AS3-5 320	AS3-5 490
2-7/8"	RPA	AST25-190	AST25-280	AST25-290	AST25-390	AST25-320	AST25-490
4"	RPA	AST35-190	AST35-280	AST35-290	AST35-390	AST35-320	AST35-490

Mounting Option	Drilling Template	Single	2 @ 180	2 @ 90	3 @ 90	3 @ 120	4 @ 90
Head Location		Side B	Side B & D	Side B & C	Side B, C & D	Round Pole Only	Side A, B, C & D
Drill Nomenclature	#8	DM19AS	DM28AS	DM29AS	DM39AS	DM32AS	DM49AS
Minimum Acceptable Outside Pole Dimension							
SPA	#8	3.5"	3.5"	3.5"	3.5"		3.5"
RPA	#8	3"	3"	3"	3"	3"	3"
SPA5	#5	3"	3"	3"	3"		3"
RPA5	#5	3"	3"	3"	3"	3"	3"
SPA8N	#8	3"	3"	3"	3"		3"

DSX0 Area Luminaire - EPA

*Includes luminaire and integral mounting arm. Other tenons, arms, brackets or other accessories are not included in this EPA data.

Fixture Quantity & Mounting Configuration	Single DM19	2 @ 180 DM28	2 @ 90 DM29	3 @ 90 DM39	3 @ 120 DM32	4 @ 90 DM49
Mounting Type						
DSX0 with SPA	0.44	0.88	0.96	1.18	---	1.16
DSX0 with SPA5, SPA8N	0.51	1.02	1.06	1.26	---	1.29
DSX0 with RPA, RPA5	0.51	1.02	1.06	1.26	1.24	1.29
DSX0 with MA	0.64	1.28	1.24	1.67	1.70	1.93

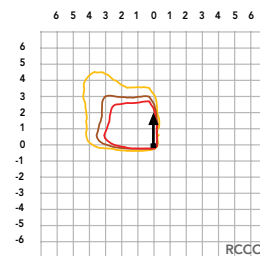
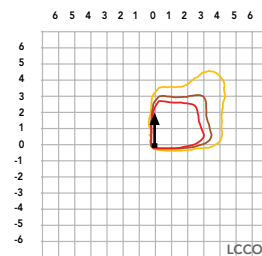
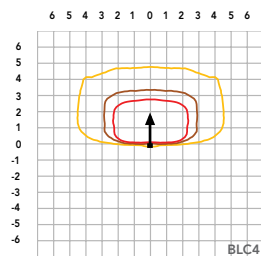
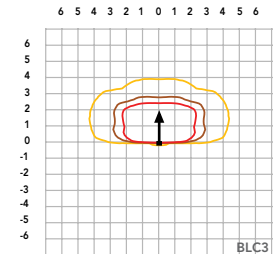
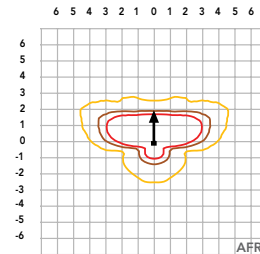
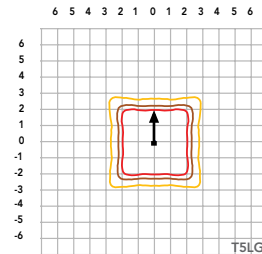
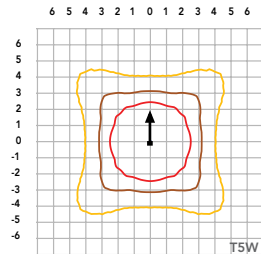
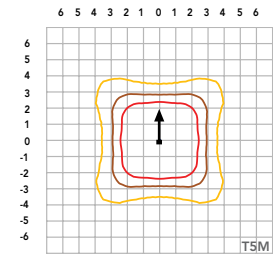
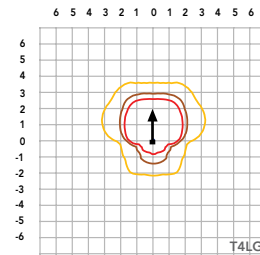
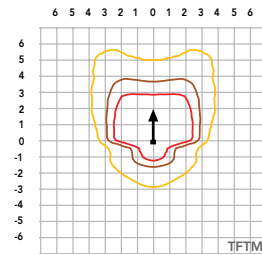
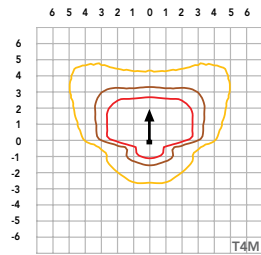
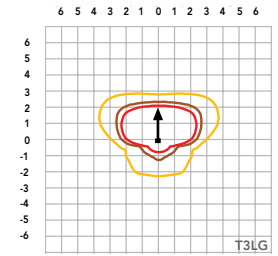
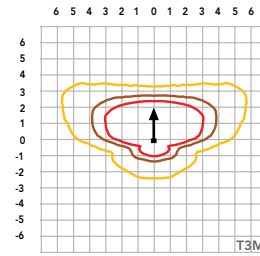
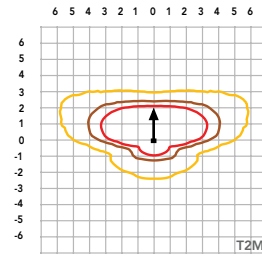
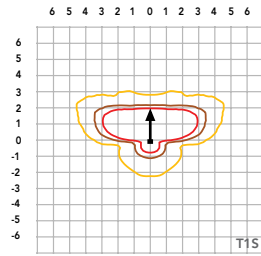
Photometric Diagrams

To see complete photometric reports or download .ies files for this product, visit Lithonia Lighting's [homepage](https://www.lithonia.com).

Isofootcandle plots for the DSX0 LED P7 40K 70CRI. Distances are in units of mounting height (20').

LEGEND

- 0.1 fc
- 0.5 fc
- 1.0 fc



Performance Data

Lumen Ambient Temperature (LAT) Multipliers

Use these factors to determine relative lumen output for average ambient temperatures from 0-40°C (32-104°F).

Ambient		Lumen Multiplier
0°C	32°F	1.04
5°C	41°F	1.04
10°C	50°F	1.03
15°C	59°F	1.02
20°C	68°F	1.01
25°C	77°F	1.00
30°C	86°F	0.99
35°C	95°F	0.98
40°C	104°F	0.97

Projected LED Lumen Maintenance

Data references the extrapolated performance projections for the platforms noted in a **25°C ambient**, based on 10,000 hours of LED testing (tested per IESNA LM-80-08 and projected per IESNA TM-21-11).

To calculate LLF, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

Operating Hours	Lumen Maintenance Factor
0	1.00
25,000	0.94
50,000	0.89
100,000	0.80

FAO Dimming Settings

FAO Position	% Wattage	% Lumen Output
8	100%	100%
7	93%	95%
6	80%	85%
5	66%	73%
4	54%	61%
3	41%	49%
2	29%	36%
1	15%	20%

*Note: Calculated values are based on original performance package data. When calculating new values for given FAO position, use published values for each package based on input watts and lumens by optic type.

Electrical Load

					Current (A)					
	Performance Package	LED Count	Drive Current (mA)	Wattage	120V	208V	240V	277V	347V	480V
Forward Optics (Non-Rotated)	P1	20	530	34	0.28	0.16	0.14	0.12	0.10	0.07
	P2	20	700	45	0.38	0.22	0.19	0.16	0.13	0.09
	P3	20	1050	69	0.57	0.33	0.29	0.25	0.20	0.14
	P4	20	1400	94	0.78	0.45	0.39	0.34	0.27	0.19
	P5	40	700	89	0.75	0.43	0.38	0.33	0.26	0.19
	P6	40	1050	136	1.14	0.66	0.57	0.49	0.39	0.29
	P7	40	1300	170	1.42	0.82	0.71	0.62	0.49	0.36
Rotated Optics (Requires L90 or R90)	P10	30	530	51	0.42	0.24	0.21	0.18	0.15	0.11
	P11	30	700	67	0.57	0.33	0.28	0.25	0.20	0.14
	P12	30	1050	103	0.86	0.50	0.43	0.37	0.30	0.22
	P13	30	1300	129	1.07	0.62	0.54	0.46	0.37	0.27

LED Color Temperature / Color Rendering Multipliers

	70 CRI		80CRI		90CRI	
	Lumen Multiplier	Availability	Lumen Multiplier	Availability	Lumen Multiplier	Availability
5000K	102%	Standard	92%	Extended lead-time	71%	(see note)
4000K	100%	Standard	92%	Extended lead-time	67%	(see note)
3500K	100%	(see note)	90%	Extended lead-time	63%	(see note)
3000K	96%	Standard	87%	Extended lead-time	61%	(see note)
2700K	94%	(see note)	85%	Extended lead-time	57%	(see note)

Note: Some LED types are available as per special request. Contact Technical Support for more information.

Motion Sensor Default Settings

Option	Unoccupied Dimmed Level	High Level (when occupied)	Photocell Operation	Dwell Time	Ramp-up Time	Dimming Fade Rate
PIR	30%	100%	Enabled @ 2FC	7.5 min	3 sec	5 min
NLTAIR2 PIRHN	30%	100%	Enabled @ 2FC	7.5 min	3 sec	5 min

Controls Options

Nomenclature	Description	Functionality	Primary control device	Notes
FAO	Field adjustable output device installed inside the luminaire; wired to the driver dimming leads.	Allows the luminaire to be manually dimmed, effectively trimming the light output.	FAO device	Cannot be used with other controls options that need the 0-10V leads
DS (not available on DSX0)	Drivers wired independently for 50/50 luminaire operation	The luminaire is wired to two separate circuits, allowing for 50/50 operation.	Independently wired drivers	Requires two separately switched circuits. Consider nLight AIR as a more cost effective alternative.
PERS or PER7	Twist-lock photocell receptacle	Compatible with standard twist-lock photocells for dusk to dawn operation, or advanced control nodes that provide 0-10V dimming signals.	Twist-lock photocells such as DLL Elite or advanced control nodes such as ROAM.	Pins 4 & 5 to dimming leads on driver, Pins 6 & 7 are capped inside luminaire. Cannot be used with other controls options that need the 0-10V leads.
PIR	Motion sensor with integral photocell. Sensor suitable for 8' to 40' mounting height.	Luminaires dim when no occupancy is detected.	Acuity Controls rSBG	Cannot be used with other controls options that need the 0-10V leads.
NLTAIR2 PIRHN	nLight AIR enabled luminaire for motion sensing, photocell and wireless communication.	Motion and ambient light sensing with group response. Scheduled dimming with motion sensor over-ride when wirelessly connected to the nLight Eclipse.	nLight Air rSBG	nLight AIR sensors can be programmed and commissioned from the ground using the CIAIRity Pro app. Cannot be used with other controls options that need the 0-10V leads.
BL30 or BL50	Integrated bi-level device that allows a second control circuit to switch all light engines to either 30% or 50% light output	BLC device provides input to 0-10V dimming leads on all drivers providing either 100% or dimmed (30% or 50%) control by a secondary circuit	BLC UVOLT1	BLC device is powered off the 0-10V dimming leads, thus can be used with any input voltage from 120 to 480V



COMMERCIAL OUTDOOR

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Performance Data

Lumen Output

Lumen values are from photometric tests performed in accordance with IESNA LM-79-08. Data is considered to be representative of configurations shown within the tolerances described within LM-79. Contact factory for performance data on any configurations not shown here.

Forward Optics

LED Count	Drive Current (mA)	Performance Package	System Watts	Distribution Type	30K					40K					50K				
					(3000K, 70 CRI)					(4000K, 70 CRI)					(5000K, 70 CRI)				
					Lumens	B	U	G	LPW	Lumens	B	U	G	LPW	Lumens	B	U	G	LPW
20	530	P1	33W	T1S	4,906	1	0	1	148	5,113	1	0	1	154	5,213	1	0	1	157
				T2M	4,545	1	0	2	137	4,736	1	0	2	143	4,829	1	0	2	145
				T3M	4,597	1	0	2	138	4,791	1	0	2	144	4,885	1	0	2	147
				T3LG	4,107	1	0	1	124	4,280	1	0	1	129	4,363	1	0	1	131
				T4M	4,666	1	0	2	141	4,863	1	0	2	146	4,957	1	0	2	149
				T4LG	4,244	1	0	1	128	4,423	1	0	1	133	4,509	1	0	1	136
				TFTM	4,698	1	0	2	141	4,896	1	0	2	147	4,992	1	0	2	150
				T5M	4,801	3	0	1	145	5,003	3	0	1	151	5,101	3	0	1	154
				T5W	4,878	3	0	1	147	5,084	3	0	2	153	5,183	3	0	2	156
				T5LG	4,814	2	0	1	145	5,018	2	0	1	151	5,115	2	0	1	154
				BLC3	3,344	0	0	1	101	3,485	0	0	1	105	3,553	0	0	1	107
				BLC4	3,454	0	0	2	104	3,599	0	0	2	108	3,670	0	0	2	111
				RCCO	3,374	0	0	1	102	3,517	0	0	1	106	3,585	0	0	1	108
				LCCO	3,374	0	0	1	102	3,517	0	0	1	106	3,585	0	0	1	108
				AFR	4,906	1	0	1	148	5,113	1	0	1	154	5,213	1	0	1	157
20	700	P2	45W	T1S	6,328	1	0	1	140	6,595	1	0	1	146	6,724	1	0	1	149
				T2M	5,862	1	0	2	130	6,109	1	0	2	135	6,228	1	0	2	138
				T3M	5,930	1	0	3	131	6,180	1	0	3	137	6,301	1	0	3	140
				T3LG	5,297	1	0	1	117	5,521	1	0	1	122	5,628	1	0	1	125
				T4M	6,018	1	0	3	133	6,272	1	0	3	139	6,395	1	0	3	142
				T4LG	5,474	1	0	1	121	5,705	1	0	1	126	5,816	1	0	1	129
				TFTM	6,060	1	0	3	134	6,316	1	0	3	140	6,439	1	0	3	143
				T5M	6,192	3	0	1	137	6,453	3	0	2	143	6,579	3	0	2	146
				T5W	6,293	3	0	2	139	6,558	3	0	2	145	6,686	3	0	2	148
				T5LG	6,210	2	0	1	138	6,472	3	0	1	143	6,598	3	0	1	146
				BLC3	4,313	0	0	2	96	4,495	0	0	2	100	4,583	0	0	2	102
				BLC4	4,455	0	0	2	99	4,643	0	0	2	103	4,733	0	0	2	105
				RCCO	4,352	0	0	2	96	4,536	0	0	2	100	4,624	0	0	2	102
				LCCO	4,352	0	0	2	96	4,536	0	0	2	100	4,624	0	0	2	102
				AFR	6,328	1	0	1	140	6,595	1	0	1	146	6,724	1	0	1	149
20	1050	P3	69W	T1S	9,006	1	0	2	131	9,386	1	0	2	136	9,569	1	0	2	139
				T2M	8,343	2	0	3	121	8,694	2	0	3	126	8,864	2	0	3	129
				T3M	8,439	2	0	3	122	8,795	2	0	3	128	8,967	2	0	3	130
				T3LG	7,539	1	0	2	109	7,857	1	0	2	114	8,010	1	0	2	116
				T4M	8,565	2	0	3	124	8,926	2	0	3	129	9,100	2	0	3	132
				T4LG	7,790	1	0	2	113	8,119	1	0	2	118	8,277	1	0	2	120
				TFTM	8,624	1	0	3	125	8,988	1	0	3	130	9,163	2	0	3	133
				T5M	8,812	3	0	2	128	9,184	4	0	2	133	9,363	4	0	2	136
				T5W	8,955	4	0	2	130	9,333	4	0	2	135	9,515	4	0	2	138
				T5LG	8,838	3	0	1	128	9,211	3	0	1	134	9,390	3	0	1	136
				BLC3	6,139	0	0	2	89	6,398	0	0	2	93	6,522	0	0	2	95
				BLC4	6,340	0	0	3	92	6,607	0	0	3	96	6,736	0	0	3	98
				RCCO	6,194	1	0	2	90	6,455	1	0	2	94	6,581	1	0	2	95
				LCCO	6,194	1	0	2	90	6,455	1	0	2	94	6,581	1	0	2	95
				AFR	9,006	1	0	2	131	9,386	1	0	2	136	9,569	1	0	2	139
20	1400	P4	93W	T1S	11,396	1	0	2	122	11,877	1	0	2	128	12,109	2	0	2	130
				T2M	10,557	2	0	3	113	11,003	2	0	3	118	11,217	2	0	3	121
				T3M	10,680	2	0	3	115	11,130	2	0	3	120	11,347	2	0	3	122
				T3LG	9,540	1	0	2	103	9,942	1	0	2	107	10,136	1	0	2	109
				T4M	10,839	2	0	3	117	11,296	2	0	3	121	11,516	2	0	4	124
				T4LG	9,858	1	0	2	106	10,274	1	0	2	110	10,474	1	0	2	113
				TFTM	10,914	2	0	3	117	11,374	2	0	3	122	11,596	2	0	3	125
				T5M	11,152	4	0	2	120	11,622	4	0	2	125	11,849	4	0	2	127
				T5W	11,332	4	0	3	122	11,811	4	0	3	127	12,041	4	0	3	129
				T5LG	11,184	3	0	1	120	11,656	3	0	2	125	11,883	3	0	2	128
				BLC3	7,768	0	0	2	83	8,096	0	0	2	87	8,254	0	0	2	89
				BLC4	8,023	0	0	3	86	8,362	0	0	3	90	8,524	0	0	3	92
				RCCO	7,838	1	0	2	84	8,169	1	0	2	88	8,328	1	0	2	90
				LCCO	7,838	1	0	2	84	8,169	1	0	2	88	8,328	1	0	2	90
				AFR	11,396	1	0	2	122	11,877	1	0	2	128	12,109	2	0	2	130

Performance Data

Lumen Output

Lumen values are from photometric tests performed in accordance with IESNA LM-79-08. Data is considered to be representative of configurations shown within the tolerances described within LM-79. Contact factory for performance data on any configurations not shown here.

Forward Optics

LED Count	Drive Current (mA)	Performance Package	System Watts	Distribution Type	30K					40K					50K				
					(3000K, 70 CRI)					(4000K, 70 CRI)					(5000K, 70 CRI)				
					Lumens	B	U	G	LPW	Lumens	B	U	G	LPW	Lumens	B	U	G	LPW
40	700	P5	90W	T1S	12,380	2	0	2	137	12,902	2	0	2	143	13,154	2	0	2	146
				T2M	11,468	2	0	3	127	11,952	2	0	3	133	12,185	2	0	3	135
				T3M	11,601	2	0	3	129	12,091	2	0	3	134	12,326	2	0	4	137
				T3LG	10,363	2	0	2	115	10,800	2	0	2	120	11,011	2	0	2	122
				T4M	11,774	2	0	4	131	12,271	2	0	4	136	12,510	2	0	4	139
				T4LG	10,709	1	0	2	119	11,160	2	0	2	124	11,378	2	0	2	126
				TFTM	11,856	2	0	3	132	12,356	2	0	4	137	12,596	2	0	4	140
				T5M	12,114	4	0	2	134	12,625	4	0	2	140	12,871	4	0	2	143
				T5W	12,310	4	0	3	137	12,830	4	0	3	142	13,080	4	0	3	145
				T5LG	12,149	3	0	2	135	12,662	3	0	2	141	12,908	3	0	2	143
				BLC3	8,438	0	0	2	94	8,794	0	0	2	98	8,966	0	0	2	99
				BLC4	8,715	0	0	3	97	9,083	0	0	3	101	9,260	0	0	3	103
				RCCO	8,515	1	0	2	94	8,874	1	0	2	98	9,047	1	0	2	100
				LCCO	8,515	1	0	2	94	8,874	1	0	2	98	9,047	1	0	2	100
				AFR	12,380	2	0	2	137	12,902	2	0	2	143	13,154	2	0	2	146
40	1050	P6	137W	T1S	17,545	2	0	3	128	18,285	2	0	3	133	18,642	2	0	3	136
				T2M	16,253	3	0	4	119	16,939	3	0	4	124	17,269	3	0	4	126
				T3M	16,442	2	0	4	120	17,135	3	0	4	125	17,469	3	0	4	128
				T3LG	14,687	2	0	2	107	15,306	2	0	2	112	15,605	2	0	2	114
				T4M	16,687	2	0	4	122	17,391	3	0	5	127	17,730	3	0	5	129
				T4LG	15,177	2	0	2	111	15,817	2	0	2	115	16,125	2	0	2	118
				TFTM	16,802	2	0	4	123	17,511	2	0	4	128	17,852	2	0	5	130
				T5M	17,168	4	0	2	125	17,893	5	0	3	131	18,241	5	0	3	133
				T5W	17,447	5	0	3	127	18,183	5	0	3	133	18,537	5	0	3	135
				T5LG	17,218	4	0	2	126	17,944	4	0	2	131	18,294	4	0	2	134
				BLC3	11,959	0	0	3	87	12,464	0	0	3	91	12,707	0	0	3	93
				BLC4	12,352	0	0	4	90	12,873	0	0	4	94	13,124	0	0	4	96
				RCCO	12,067	1	0	3	88	12,576	1	0	3	92	12,821	1	0	3	94
				LCCO	12,067	1	0	3	88	12,576	1	0	3	92	12,821	1	0	3	94
				AFR	17,545	2	0	3	128	18,285	2	0	3	133	18,642	2	0	3	136
40	1300	P7	171W	T1S	20,806	2	0	3	122	21,683	2	0	3	127	22,106	2	0	3	129
				T2M	19,273	3	0	4	113	20,086	3	0	4	118	20,478	3	0	4	120
				T3M	19,497	3	0	5	114	20,319	3	0	5	119	20,715	3	0	5	121
				T3LG	17,416	2	0	2	102	18,151	2	0	2	106	18,504	2	0	2	108
				T4M	19,787	3	0	5	116	20,622	3	0	5	121	21,024	3	0	5	123
				T4LG	17,997	2	0	2	105	18,756	2	0	2	110	19,121	2	0	2	112
				TFTM	19,924	3	0	5	117	20,765	3	0	5	122	21,170	3	0	5	124
				T5M	20,359	5	0	3	119	21,217	5	0	3	124	21,631	5	0	3	127
				T5W	20,689	5	0	3	121	21,561	5	0	3	126	21,982	5	0	3	129
				T5LG	20,418	4	0	2	120	21,279	4	0	2	125	21,694	4	0	2	127
				BLC3	14,182	0	0	3	83	14,780	0	0	3	87	15,068	0	0	3	88
				BLC4	14,647	0	0	4	86	15,265	0	0	4	89	15,562	0	0	4	91
				RCCO	14,309	1	0	3	84	14,913	1	0	3	87	15,204	1	0	3	89
				LCCO	14,309	1	0	3	84	14,913	1	0	3	87	15,204	1	0	3	89
				AFR	20,806	2	0	3	122	21,683	2	0	3	127	22,106	2	0	3	129

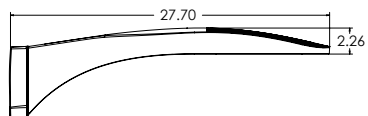
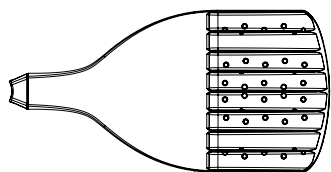
Performance Data

Lumen Output

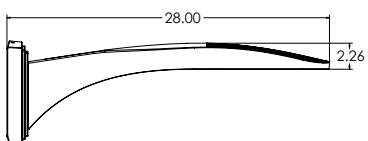
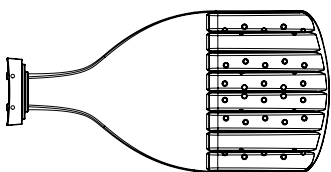
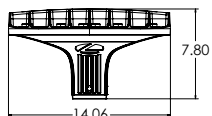
Lumen values are from photometric tests performed in accordance with IESNA LM-79-08. Data is considered to be representative of configurations shown within the tolerances described within LM-79. Contact factory for performance data on any configurations not shown here.

Rotated Optics																			
LED Count	Drive Current (mA)	Performance Package	System Watts	Distribution Type	30K					40K					50K				
					(3000K, 70 CRI)					(4000K, 70 CRI)					(5000K, 70 CRI)				
					Lumens	B	U	G	LPW	Lumens	B	U	G	LPW	Lumens	B	U	G	LPW
30	530	P10	51W	T1S	7,399	3	0	3	145	7,711	3	0	3	151	7,862	3	0	3	154
				T2M	6,854	3	0	3	135	7,144	3	0	3	140	7,283	3	0	3	143
				T3M	6,933	3	0	3	136	7,225	3	0	3	142	7,366	3	0	3	145
				T3LG	6,194	2	0	2	122	6,455	2	0	2	127	6,581	2	0	2	129
				T4M	7,036	3	0	3	138	7,333	3	0	3	144	7,476	3	0	3	147
				T4LG	6,399	2	0	2	126	6,669	2	0	2	131	6,799	2	0	2	134
				TFTM	7,086	3	0	3	139	7,385	3	0	3	145	7,529	3	0	3	148
				T5M	7,239	3	0	2	142	7,545	3	0	2	148	7,692	3	0	2	151
				T5W	7,357	3	0	2	145	7,667	3	0	2	151	7,816	4	0	2	154
				T5LG	7,260	3	0	1	143	7,567	3	0	1	149	7,714	3	0	1	152
				BLC3	5,043	3	0	3	99	5,256	3	0	3	103	5,358	3	0	3	105
				BLC4	5,208	3	0	3	102	5,428	3	0	3	107	5,534	3	0	3	109
				RCCO	5,089	0	0	2	100	5,303	0	0	2	104	5,407	0	0	2	106
				LCCO	5,089	0	0	2	100	5,303	0	0	2	104	5,407	0	0	2	106
				AFR	7,399	3	0	3	145	7,711	3	0	3	151	7,862	3	0	3	154
30	700	P11	68W	T1S	9,358	3	0	3	138	9,753	3	0	3	143	9,943	3	0	3	146
				T2M	8,669	3	0	3	127	9,034	3	0	3	133	9,211	3	0	3	135
				T3M	8,768	3	0	3	129	9,138	3	0	3	134	9,316	3	0	3	137
				T3LG	7,833	3	0	3	115	8,164	3	0	3	120	8,323	3	0	3	122
				T4M	8,899	3	0	3	131	9,274	3	0	3	136	9,455	3	0	3	139
				T4LG	8,093	3	0	3	119	8,435	3	0	3	124	8,599	3	0	3	126
				TFTM	8,962	3	0	3	132	9,340	3	0	3	137	9,522	3	0	3	140
				T5M	9,156	4	0	2	135	9,542	4	0	2	140	9,728	4	0	2	143
				T5W	9,304	4	0	2	137	9,696	4	0	2	143	9,885	4	0	2	145
				T5LG	9,182	3	0	1	135	9,569	3	0	1	141	9,756	3	0	1	143
				BLC3	6,378	3	0	3	94	6,647	3	0	3	98	6,777	3	0	3	100
				BLC4	6,587	3	0	3	97	6,865	3	0	3	101	6,999	3	0	3	103
				RCCO	6,436	0	0	2	95	6,707	0	0	2	99	6,838	0	0	2	101
				LCCO	6,436	0	0	2	95	6,707	0	0	2	99	6,838	0	0	2	101
				AFR	9,358	3	0	3	138	9,753	3	0	3	143	9,943	3	0	3	146
30	1050	P12	103W	T1S	13,247	3	0	3	128	13,806	3	0	3	134	14,075	3	0	3	136
				T2M	12,271	4	0	4	119	12,789	4	0	4	124	13,038	4	0	4	126
				T3M	12,412	4	0	4	120	12,935	4	0	4	125	13,187	4	0	4	128
				T3LG	11,089	3	0	3	107	11,556	3	0	3	112	11,782	3	0	3	114
				T4M	12,597	4	0	4	122	13,128	4	0	4	127	13,384	4	0	4	129
				T4LG	11,457	3	0	3	111	11,940	3	0	3	116	12,173	3	0	3	118
				TFTM	12,686	4	0	4	123	13,221	4	0	4	128	13,479	4	0	4	130
				T5M	12,960	4	0	2	125	13,507	4	0	2	131	13,770	4	0	2	133
				T5W	13,170	4	0	3	127	13,726	4	0	3	133	13,994	4	0	3	135
				T5LG	12,998	3	0	2	126	13,546	3	0	2	131	13,810	3	0	2	134
				BLC3	9,029	3	0	3	87	9,409	3	0	3	91	9,593	3	0	3	93
				BLC4	9,324	4	0	4	90	9,718	4	0	4	94	9,907	4	0	4	96
				RCCO	9,110	1	0	2	88	9,495	1	0	2	92	9,680	1	0	2	94
				LCCO	9,110	1	0	2	88	9,494	1	0	2	92	9,680	1	0	2	94
				AFR	13,247	3	0	3	128	13,806	3	0	3	134	14,075	3	0	3	136
30	1300	P13	129W	T1S	15,704	3	0	3	122	16,366	3	0	3	127	16,685	4	0	4	130
				T2M	14,547	4	0	4	113	15,161	4	0	4	118	15,457	4	0	4	120
				T3M	14,714	4	0	4	114	15,335	4	0	4	119	15,634	4	0	4	121
				T3LG	13,145	3	0	3	102	13,700	3	0	3	106	13,967	3	0	3	108
				T4M	14,933	4	0	4	116	15,563	4	0	4	121	15,867	4	0	4	123
				T4LG	13,582	3	0	3	105	14,155	3	0	3	110	14,431	3	0	3	112
				TFTM	15,039	4	0	4	117	15,673	4	0	4	122	15,979	4	0	4	124
				T5M	15,364	4	0	2	119	16,013	4	0	2	124	16,325	4	0	2	127
				T5W	15,613	5	0	3	121	16,272	5	0	3	126	16,589	5	0	3	129
				T5LG	15,409	3	0	2	120	16,059	3	0	2	125	16,372	4	0	2	127
				BLC3	10,703	4	0	4	83	11,155	4	0	4	87	11,372	4	0	4	88
				BLC4	11,054	4	0	4	86	11,520	4	0	4	89	11,745	4	0	4	91
				RCCO	10,800	1	0	2	84	11,256	1	0	2	87	11,475	1	0	2	89
				LCCO	10,800	1	0	2	84	11,255	1	0	2	87	11,475	1	0	2	89
				AFR	15,704	3	0	3	122	16,366	3	0	3	127	16,685	4	0	4	130

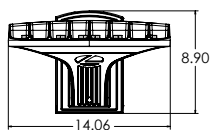
Dimensions



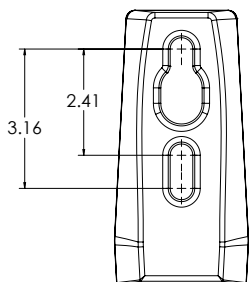
DSX0 with RPA, RPA5, SPA5, SPA8N



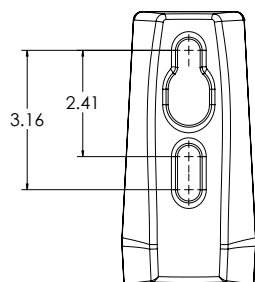
DSX0 with WBA



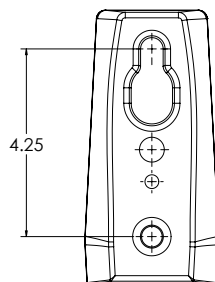
SPA8N



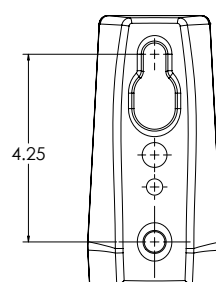
RPA



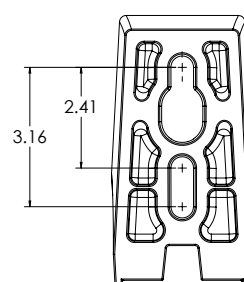
SPA5



RPA5

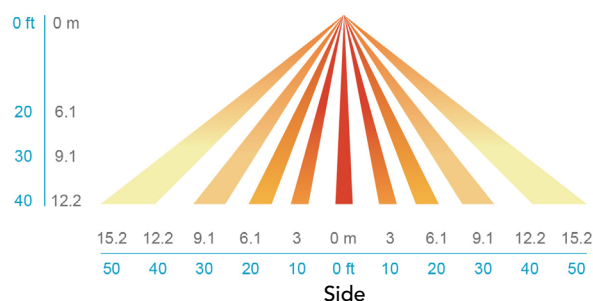
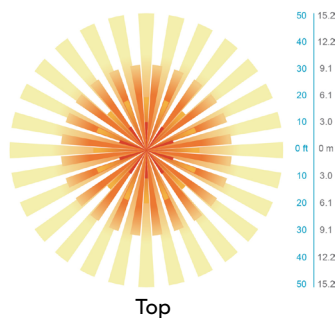
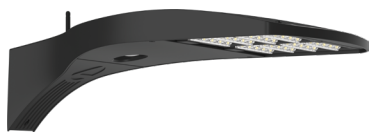


BASE FIXTURE



nLight Sensor Coverage Pattern

NLTAIR2 PIRHN



FEATURES & SPECIFICATIONS

INTENDED USE

The sleek design of the D-Series Size 0 reflects the embedded high performance LED technology. It is ideal for many commercial and municipal applications, such as parking lots, plazas, campuses, and pedestrian areas.

CONSTRUCTION

Single-piece die-cast aluminum housing has integral heat sink fins to optimize thermal management through conductive and convective cooling. Modular design allows for ease of maintenance and future light engine upgrades. The LED driver is mounted in direct contact with the casting to promote low operating temperature and long life. Housing driver compartment is completely sealed against moisture and environmental contaminants (IP66). Vibration rated per ANSI C136.31 for 1.5G. Low EPA (0.44 ft²) for optimized pole wind loading.

FINISH

Exterior parts are protected by a zinc-infused Super Durable TGIC thermoset powder coat finish that provides superior resistance to corrosion and weathering. A tightly controlled multi-stage process ensures a minimum 3 mils thickness for a finish that can withstand extreme climate changes without cracking or peeling. Available in both textured and non-textured finishes.

COASTAL CONSTRUCTION (CCE)

Optional corrosion resistant construction is engineered with added corrosion protection in materials and/or pre-treatment of base material under super durable paint. Provides additional corrosion protection for applications near coastal areas. Finish is salt spray tested to over 5,000 hours per ASTM B117 with scribe rating of 10. Additional lead-times may apply.

OPTICS

Precision-molded proprietary silicone lenses are engineered for superior area lighting distribution, uniformity, and pole spacing. Light engines are available in 3000 K, 4000 K or 5000 K (70 CRI) configurations. 80CRI configurations are also available. The D-Series Size 0 has zero uplight and qualifies as a Nighttime Friendly™ product, meaning it is consistent with the LEED® and Green Globes™ criteria for eliminating wasteful uplight.

ELECTRICAL

Light engine(s) configurations consist of high-efficacy LEDs mounted to metal-core circuit boards to maximize heat dissipation and promote long life (up to L80/100,000 hours at 25°C). Class 1 electronic drivers are designed to have a power factor >90%, THD <20%, and an expected life of 100,000 hours with <1% failure rate. Easily serviceable 10kV surge protection device meets a minimum Category C Low operation (per ANSI/IEEE C62.41.2).

STANDARD CONTROLS

The DSX0 LED area luminaire has a number of control options. DSX Size 0, comes standard with 0-10V dimming driver. Dusk to dawn controls can be utilized via optional NEMA twist-lock photocell receptacles. PIR integrated motion sensor with on-board photocell feature field-adjustable programming and are suitable for mounting heights up to 40 feet. Control option BL features a bi-level device that allows a second control circuit to switch all light engines to either 30% or 50% light output.

nLIGHT AIR CONTROLS

The DSX0 LED area luminaire is also available with nLight® AIR for the ultimate in wireless control. This powerful controls platform provides out-of-the-box basic motion sensing and photocontrol functionality and is suitable for mounting heights up to 40 feet. Once commissioned using a smartphone and the easy-to-use CLAIRITY app, nLight AIR equipped luminaires can be grouped, resulting in motion sensor and photocell group response without the need for additional equipment. Scheduled dimming with motion sensor over-ride can be achieved when used with the nLight Eclipse. Additional information about nLight Air can be found [here](#).

INSTALLATION

Integral mounting arm allows for fast mounting using Lithonia standard #8 drilling and accommodates pole drilling's from 2.41 to 3.12" on center. The standard "SPA" option for square poles and the "RPA" option for round poles use the #8 drilling. For #5 pole drillings, use SPA5 or RPA5. Additional mountings are available including a wall bracket (WBA) and mast arm (MA) option that allows luminaire attachment to a 2 3/8" horizontal mast arm.

LISTINGS

UL listed to meet U.S. and Canadian standards. UL Listed for wet locations. Light engines are IP66 rated; luminaire is IP66 rated. Rated for -40°C minimum ambient.

DesignLights Consortium® (DLC) Premium qualified product and DLC qualified product. Not all versions of this product may be DLC Premium qualified or DLC qualified. Please check the DLC Qualified Products List at www.designlights.org/QPL to confirm which versions are qualified.

International Dark-Sky Association (IDA) Fixture Seal of Approval (FSA) is available for all products on this page utilizing 3000K color temperature only.

WARRANTY

5-year limited warranty. This is the only warranty provided and no other statements in this specification sheet create any warranty of any kind. All other express and implied warranties are disclaimed. Complete warranty terms located at: www.acuitybrands.com/support/warranty/terms-and-conditions

Note: Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

March 21, 2023

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2023-03-08-03 – #31501 Schoolcraft Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed project at this time. The subject parcel is assigned the address of **#31501 Schoolcraft Road**. The legal description included with the submitted drawings appears to be correct, and should be used in conjunction with the proposed project.

The existing parcel is currently serviced by public sanitary sewer, water main and storm sewer. Although there are minor revisions planned for the existing services, we do not expect any impacts to the existing systems at this time.

The proposed project will be required to follow the latest version of the Wayne County Stormwater Ordinance. The submitted drawings do indicate storm water detention is proposed, but we will do a thorough review of the calculations once they drawings are submitted for permitting.

The submitted landscape plan shows proposed tree species that are not favored for planting within the City. (most notably the Maple and Honeylocust varieties) It is advised that should the project move forward, that the Developer meet with the City Arborists to discuss acceptable options for plantings on the site.

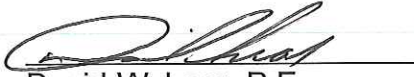
It should be noted that any disturbances within the Merriman Road right-of-way will require the owner to obtain permits from the Wayne County Department of Public Service.

To: Mr. Scott Miller
Re: Petition 2023-03-08-03 – 31501 Schoolcraft Road

March 21, 2023
Page 2

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608 or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@livonia.gov or tzilincik@livonia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Lear', is written over a horizontal line.

David W. Lear, P.E.
Assistant City Engineer

cc: 2023 Petition File

DEPARTMENT OF PUBLIC SAFETY
LIVONIA FIRE & RESCUE

ROBERT JENNISON
FIRE CHIEF



MAUREEN MILLER BROSNAN
MAYOR

14910 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5419
734-466-2444
734-466-2082 fax

DATE: April 11, 2023

TO: Scott O. Miller, Planner IV

FROM: Livonia Fire Prevention Division

SUBJECT: **Petition 2023-03-08-03 Staybridge Suites/Hotel 31501 Schoolcraft Rd.**

This office has reviewed the site plan submitted in connection with a request to construct a commercial building on property located at the above referenced address.

We have no objections to this proposal with the following stipulations:

1. Subject building(s) are to be provided with an automatic sprinkler system, and on-site hydrants shall be located between 50 feet and 100 feet from the Fire Department connection.
2. A fire access road shall be provided with not less than 20 feet of unobstructed width and have a minimum of 13 feet 6 inches of vertical clearance in accordance to 18.2.3.4.1.1 and 18.2.3.4.1.2 of NFPA 1, 2015.
3. Chapters 8 & 9 shall be followed as they relate to Fire Protection features and Alarm Systems NFPA 101, 2015 edition.

A further detailed plan review will take place when this division receives an official plan set.

Sincerely,

Brian Kukla

Brian Kukla
Fire Marshal

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

THOMAS GORALSKI
CHIEF OF POLICE



MAUREEN MILLER BROSAN
MAYOR

15050 Farmington Road
Livonia, Michigan 48154-5499
(734) 466-2470
FAX: (734) 261-2265

March 22nd 2023

Mr. Scott Miller
City of Livonia Planning Dept
33000 Civic Center Drive
Livonia, MI 48154

Re: Petitions 2023-03-08-03 – 31501 Schoolcraft

Mr. Miller,

I have reviewed the plans in connection with the petition. I have concerns that the single one-way lane on the south side of the proposed business will pose a public safety risk. It will be difficult for emergency response vehicles to navigate in times of emergency as it can easily be blocked. Even in the absence of obstructions, it is too narrow for large vehicles to travel down during fires or medical emergencies.

Please feel free to contact me, should you have any questions.

Sincerely,

FOR THE CHIEF OF POLICE,

Paul Walters, Sergeant
Traffic Bureau
(734) 466-2107

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: April 10, 2023

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2023-03-08-03 – 31501 Schoolcraft Road

Pursuant to your request, the above-referenced Petition has been reviewed.

1. Parking spaces shall be 10' wide by 20' deep and double-striped.
2. Barrier-free parking spaces shall be sized and marked in accordance with the Michigan Building Code.
3. The fire lane shall be properly marked, and signs installed in accordance with the International Fire Code.
4. All signage shall conform to the Livonia Vision 21 Zoning Ordinance.

This Department has no further objections to this Petition.

I trust this provides the requested information.

Jerome Hanna

Jerome Hanna
Director of Inspection

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

March 22, 2023

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

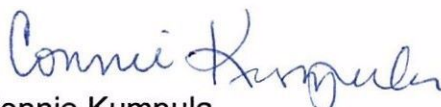
Petition 2023-03-08-03 - 31501 Schoolcraft Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.

Please contact me if you have any further questions.

Very truly yours,


Connie Kumpula
Chief Accountant

CK: jw

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

March 29, 2023

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2023-03-08-03

31501 Schoolcraft Road
Nofar Hotel Group

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,

Lynda L. Scheel
Treasurer, City of Livonia

**OTHER ITEMS
RELATED TO THE
PETITION**

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

7. SITE PLAN PETITION: Planning Commission, re: Petition 2023-03-08-02 submitted by Four Winds Church, requesting to expand the parking lot of the church at 31840 Seven Mile Road, located on the north side of Seven Mile Road between Merriman Road and Osmus Avenue in the Southeast ¼ of Section 3.

Mark Taormina, Director of Planning and Economic Development, presented the request to Council.

David Hamilton and Pastor Jeff Noble, representatives of Four Winds Church, were present to answer questions.

Vice President Toy asked if the congregation is growing. Mr. Hamilton said they have added services and are trying to be good neighbors and keep cars off the street. They have tried to contact the neighbors without success.

Vice President Toy offered an approving resolution for the Consent agenda.

Councilmember Donovic asked Mark Taormina if Planning wants the fence or shed in the plans removed to allow for additional driveway space. Mark indicated the request is based on Public Safety requirements. Councilmember Donovic asked if the shed could be removed. Mr. Hamilton said the shed is a substantial structure and removal would be costly. The church would like to paint the fence since there is little room for landscaping. Councilmember Donovic asked if the landscaping requirements could be removed to allow five more feet of driveway to satisfy the Public Safety Department.

Councilmember Morgan said he agrees with removing the landscaping requirement since it would be a safety issue to get fire trucks or an ambulance in and it would make it flow a whole lot better.

Councilmember Bahr indicated it has been this way a long time and he thinks 15 feet is fine.

Councilmember McCullough asked Mark Taormina where the fire department connection is on the property. Mr. Hamilton said he believes it to be on the east side of the building.

President Jolly indicated he felt there is a gray area here leaving it to the administration to clarify with the petitioner.

Councilmember Bahr said it is his understanding that the resolution leaves it at 15 feet but recognizes that 20 feet may be required. Mr. Hamilton said they would plant Arborvitaes if approved at 15 feet.

President Jolly said this will be on the Regular agenda giving the petitioner an additional two weeks to contact the neighbors.

DIRECTION:

APPROVED

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

7.

Planning
April 24, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

SITE PLAN PETITION: Planning Commission, re: Petition 2023-03-08-02 submitted by Four Winds Church, requesting to expand the parking lot of the church at 31840 Seven Mile Road, located on the north side of Seven Mile Road between Merriman Road and Osmus Avenue in the Southeast ¼ of Section 3.

BACKGROUND DETAILS

April 24, 2023

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2023-03-08-02 – Four Winds Church

Dear Council Members:

At the 1,198th Public Hearings and Regular Meeting held by the City Planning Commission on April 18, 2023, the following resolution was adopted:

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

#04-22-2023 RESOLVED, That the City Planning Commission does hereby recommend to City Council that Petition 2023-03-08-02 submitted by Four Winds Church requesting approval of all plans required by Sections 3.06 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, in connection with a proposal to expand the parking lot of the church at 31840 Seven Mile Road, located on the north side of Seven Mile Road between Merriman Road and Osmus Avenue in the Southeast ¼ of Section 3 be approved subject to the following conditions:

1. The site plan identified as sheet number C2.0, dated March 7, 2023, as revised, and prepared by Beckett & Raeder, is approved and shall be adhered to.
2. That all on-site parking shall be appropriately sized and marked, including any barrier-free space(s) as may be required by the State of Michigan.
3. The landscaping shown on the approved site plan shall be installed to the satisfaction of the Inspection Department and permanently maintained in a healthy condition. Additional evergreens

shall be planted along the north property line in cooperation with the neighbors and the Planning Department.

4. All disturbed lawn areas, including road rights-of-way, shall be sodded instead of hydroseeding.
5. Underground sprinklers will be provided for all landscaped and sodded areas.
6. The site shall comply with the City of Livonia or the Wayne County Storm Water Management Ordinance, whichever applies, and shall secure any required permits, including soil erosion and sedimentation control.
7. The three walls of the trash dumpster area shall be constructed from building materials that complement the building. The enclosure gates shall consist of long-lasting solid panel material, such as metal or cement fiber.
8. All pole-mounted exterior light fixtures shall not exceed a height of twenty feet (20'), and all exterior lighting shall be aimed and shielded to minimize stray light trespassing across property lines and glaring into adjacent roadways.
9. That the plans referenced in this approving resolution shall be submitted to the Inspection Department at the time of application for the Certificate of Occupancy; and,
10. Under Section 13.13 of the Livonia Vision 21 Zoning Ordinance, this approval is valid for one year only from the date of approval by the City Council. Unless a building permit is obtained, this approval shall be null and void at the expiration of said period.
11. The Church shall contact the abutting neighbors to the north and offer to replace the existing fence with a new fence the design of which shall be mutually acceptable to all parties.
12. The final width and placement of the fire access road as noted in the correspondence dated March 31, 2023, from the Department of Public Safety, Fire and Rescue, shall be resolved to the satisfaction of the Fire and Inspection Departments and shall not require a callback to the Planning Commission or City Council.

ATTACHMENTS

1. 2023-03-08-02_E-COUNCIL Pkt

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: April 24, 2023

A handwritten signature in black ink, reading "Maureen Miller Brosnan". The signature is written in a cursive, flowing style.

Date: April 28, 2023

Maureen Miller Brosnan, Mayor

Petition 2023-03-08-02 submitted by Four Winds Church
requesting approval of all plans required by Sections 3.06 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, in connection with a proposal to expand the parking lot of the church at 31840 Seven Mile Road, located on the north side of Seven Mile Road between Merriman Road and Osmus Avenue in the Southeast $\frac{1}{4}$ of Section 3.

CITY OF LIVONIA, MICHIGAN
APPLICATION FOR SITE PLAN REVIEW & APPROVAL

All petitions for Site Plan Approval shall be filed with the City Planning Commission,
33000 Civic Center Drive, Livonia, MI 48154-3097.

Date Filed: 3-17-2023 Petition 2023-03-08-02
Site Address: 31840 7 Mile Rd. Sidwell 46012010246000
Requesting Approval to Enlarge Parking Lot
Applicant: Pastor Jeff Noble Business/Company: Four Winds Church
Applicant's Address: 31840 7 Mile Rd. City: Livonia State: MI Zip Code: 48152
Applicant's Phone # 734 883-7455 Applicant's Email pasterJeff328@gmail.com
Contact Person: David Hamilton Business/Company: N/A
Contact's Address: 28844 Vista Way City: South Lyon State: MI Zip Code: 48178
Contact's Phone # 734 604-2789 Contact's Email dave@TeamHamilton.net

1) Site Plan showing:

- property dimensions, including road right-of-way & building setback lines
- foot print of building(s), including dimensions & square footage
- all easements, protective walls, sidewalks & existing trees
- any significant topographic features (existing or proposed)
- parking layout, including type of surface material, sizes of spaces & aisles
- method used in calculating parking requirement
- location of light standards servicing parking lot & cutout showing type & height
- location of trash receptacle, including description of screening
- location of signs (if proposed must submit separate sign application)

2) Detailed Landscape Plan including:

- listing or labeling of all planted materials as to type and size
- areas to be fully irrigated
- percentage of landscaping provided (15% of total site required)

3) Building Elevation Plan depicting:

- architectural quality
- wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, E.F.I.S.)
- all visible rooftop mechanical equipment and how they will be screened

4) General Floor Plan showing:

- floor layout
- entrances & exits
- restaurants are required to illustrate seating arrangement & capacity

5) (i.e. site, landscape, elevation, floor)

6) Legal Description of the property to be considered (Clearly Printed)

7) One (1) completed application form & three (3) sets of full-size drawings

RECEIVED
MAR 17 2023
CITY OF LIVONIA
PLANNING COMMISSION

FEE COMPUTATION

_____ sq. ft. of new construction x \$20.00 per 1,000 sq. ft. **\$600.00**
(NOTE: Round off to nearest 1,000) + _____
Total Amount Due \$ _____

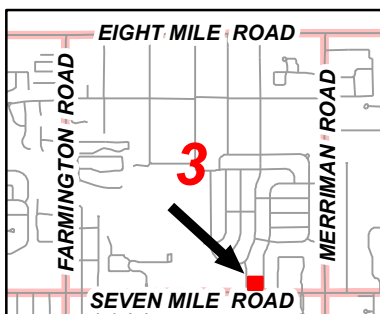
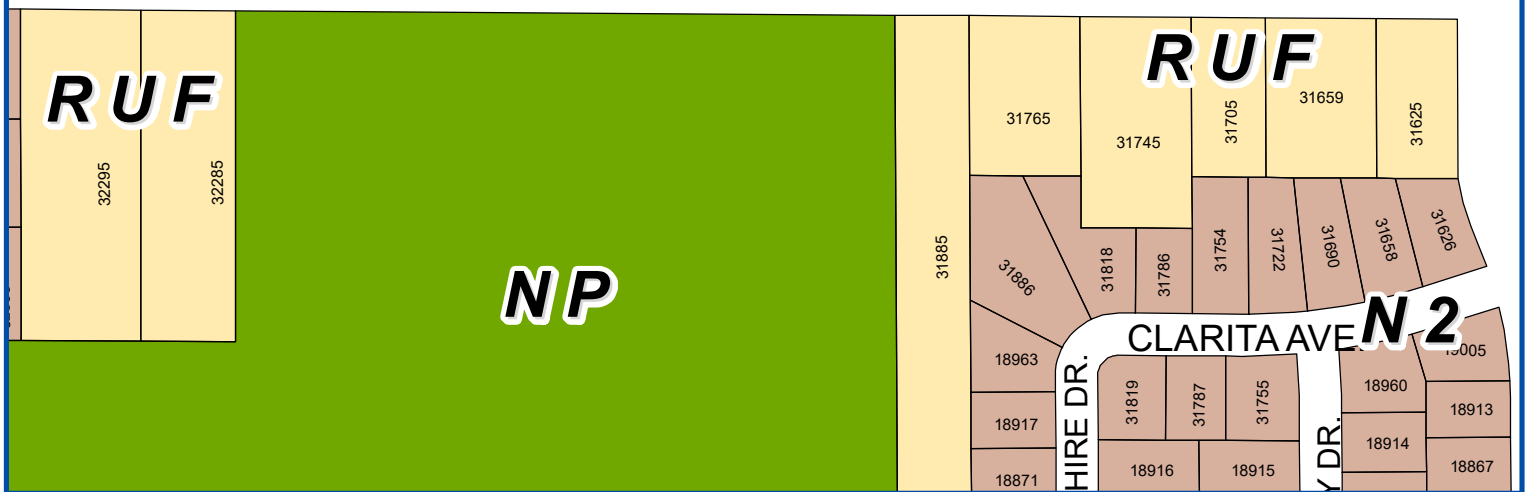
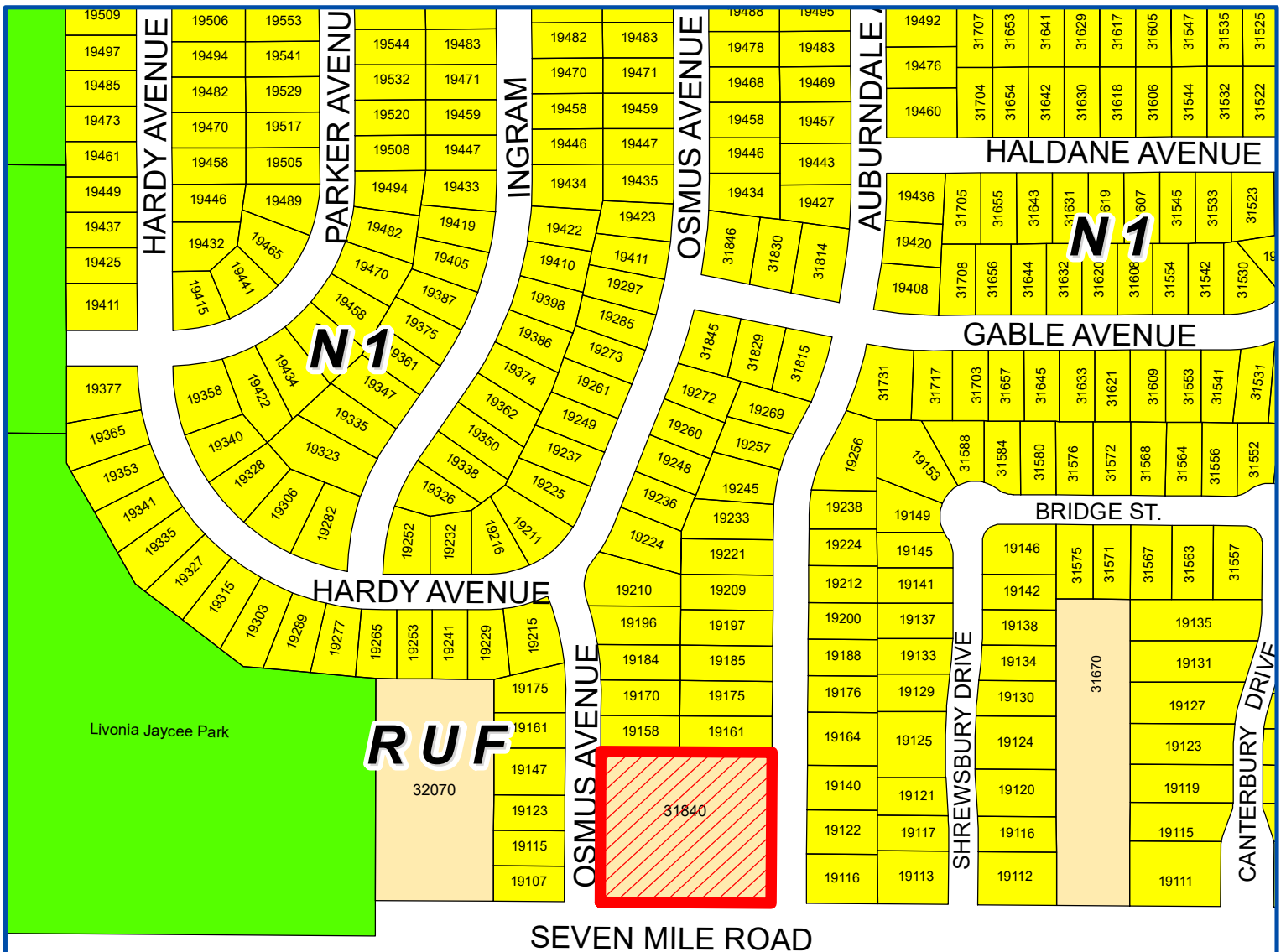
Owner of Property: Four Winds Church / Pastor Jeff Noble

Owner's Address: 31840 7 Mile Rd City: Livonia State: MI Zip Code: 48152

Owner's Phone # 734 883-7455 Owner's Email pastorjeff328@gmail.com

Signature of Owner: [Signature] Print Name: Jeff Noble

PAID
MAR 17 2023
TREASURER'S OFFICE
CITY OF LIVONIA



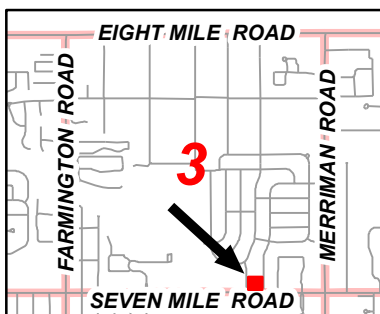
Address & Zoning Map

Petition 2023-03-08-02
 Four Winds Church
 31840 Seven Mile Road
 to expand the parking lot of the church



Not to Scale

City of Livonia
 Planning Department



Aerial Map

Petition 2023-03-08-02
Four Winds Church
31840 Seven Mile Road
to expand the parking lot of the church



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

MISCELLANEOUS

ITEM 2

Petition 2023-03-08-02 submitted by Four Winds Church requesting approval of all plans required by Sections 3.06 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, in connection with a proposal to expand the parking lot of the church at 31840 Seven Mile Road, located on the north side of Seven Mile Road between Merriman Road and Osmus Avenue in the Southeast ¼ of Section 3.

April 11, 2023: Study Meeting:

This request involves expanding a church parking lot. Four Winds Church is located on Seven Mile Road between Osmus and Auburndale Avenues. The site is bordered by three (3) streets: Seven Mile Road to the south, Auburndale Avenue to the east, and Osmus Avenue to the west. The property is 290 feet wide by 256 feet deep for a total area of 74,240 square feet or 1.70 acres. The zoning of the property is RUF, Rural Urban Farm.

The United Hebrew Schools of Metropolitan Detroit originally developed the site as a private educational institution in 1961. Over the years, various other organizations have occupied the building, mainly for educational purposes, including a nursery school and, most recently, Dearborn Heights Montessori Center. Four Winds received a certificate of occupancy in September 2021.

Bordering the site to the east, west, and north are residential homes in the Spring Valley Subdivision zoned N1, Neighborhood. To the south, across Seven Mile Road, is the City-owned Rotary Park Nature Preserve.

The existing 7,950-square-foot church sits near the middle of the property. Directly behind the building is a play area. Parking is provided in the front yard and along the west side of the building. Currently, the church has thirty-three (33) available parking spaces. Two (2) existing drives off Seven Mile Road provide access to the site.

Four Winds Church is proposing to add parking along the east side of the property. The new parking area would accommodate twenty-three (23) spaces and connect to the existing parking lot on the west side of the property via a new drive that would run along the north property line. The on-site traffic circulation would be counterclockwise using one-way drives and angled parking stalls. Vehicles would enter from Seven Mile Road using the existing drive approach on the east side of the property, proceed north through the new parking lot, continue west along the new drive aisle at the back of the property, and then turn south into a newly configured parking lot on the west side of the building. Vehicles would exit onto Seven Mile Road using the driveway on the west side of the property. The configuration of the parking area in front of the church would not change. Altogether, the new parking arrangement would provide for fifty-two (52) parking spaces, an increase of nineteen (19) spaces over what currently exists.

MISCELLANEOUS

ITEM 2 Petition 2023-03-08-02 – Four Winds Church

page 2

Section 9.05 of the Zoning Ordinance establishes the minimum number of parking spaces according to land use. Required parking for religious institutions is based on a ratio of one (1) space for every three (3) seats in the sanctuary or main assembly hall. In previous communications with the Church's pastor, Jeff Noble, it was stated that the congregation size is about 100 even though the sanctuary has a seating capacity of approximately 150. To accommodate the existing parking, the Church conducts two (2) services on Sundays—one at 8:30 a.m. and the other at 11:00 a.m. In September 2021, when the certificate of occupancy was being considered, Pastor Noble indicated that Four Winds Church did not plan on altering the building or grounds as it suited their current needs. Typically, a church of this size ($150 \text{ seats} \div 3$) would need fifty (50) parking spaces.

To help screen the parking areas from the surrounding neighbors, the church is proposing to install additional landscaping along the three (3) street frontages. Turf grass is the only other landscaping except for three (3) trees in the front yard. Under Section 10.03, the frontage landscaping must consist of at least six (6) full-size trees, three (3) ornamental trees, and forty-nine (49) shrubs. The plan shows six (6) full-size trees, eight (8) ornamental trees, and forty-nine (49) shrubs. For both Osmus and Auburndale Avenues, the Ordinance requires at least six (6) full-size trees, three (3) ornamental trees, and fifty-one (51) shrubs. Along Osmus, the plan shows three (3) full-size trees, three (3) ornamental trees, and fifty-eight (58) shrubs and flowers, and along Auburndale, the plan shows seven (7) full-size trees, two (2) ornamental trees, and 158 shrubs and flowers.

The enclosure for the dumpster would remain in the northwest corner of the site but would be repositioned to accommodate the new drive aisle and parking arrangement. The structure's walls would be six feet (6') tall with a masonry veneer exterior. No information is given about the type of swing gates, but they must be consistent with the City's policy of requiring a long-lasting solid panel material.

A wooden privacy fence along the rear lot line separates the Church property from the abutting residents. The distance between this fence and the Church's play area is about 20 - 24 feet. The new drive aisle between the two (2) parking lots, which is about fifteen (15) feet wide, would run between the play area and fence, leaving little or no space for landscaping.

The proposed plans do not indicate how stormwater detention would be handled. It appears that stormwater would be managed underground. The petitioner must provide drainage and stormwater treatment details to the Engineering Department before obtaining permits for the proposed redevelopment.

No information is provided regarding site lighting. Currently, there appears to be one (1) pole-mounted fixture at the west end of the front parking lot, as well as a few wall packs on the west side of the building.

MISCELLANEOUS

ITEM 2 Petition 2023-03-08-02 – Four Winds Church

page 3

April 18, 2023: Regular Meeting:

At the Study Meeting, the Planning Commission mainly discussed the proposed drive along the north property line and how it would affect the neighbors. It was suggested that the Petitioner contact the abutting neighbors for their advice, primarily related to landscaping and screening. Part of the issue is the need to widen the drive to twenty feet (20'), as suggested by the Fire Department, and how this would limit the space available for planting evergreens. Another suggestion involved relocating the storage shed and play area to create additional space along the rear for landscaping. Lighting was the other issue of concern, which the Petitioner agreed to address.

Approving Resolution: The request to expand the parking lot of the church located at 31840 Seven Mile Road is hereby approved, subject to City Council approval and the following conditions:

1. The site plan identified as sheet number C2.0, dated March 7, 2023, as revised, and prepared by Beckett & Raeder, is approved and shall be adhered to.
2. That all on-site parking shall be appropriately sized and marked, including any barrier-free space(s) as may be required by the State of Michigan.
3. The landscaping shown on the approved site plan shall be installed to the satisfaction of the Inspection Department and permanently maintained in a healthy condition. Additional evergreens shall be planted along the north property line in cooperation with the neighbors and Planning Department.
4. All disturbed lawn areas, including road rights-of-way, shall be sodded instead of hydroseeding.
5. Underground sprinklers will be provided for all landscaped and sodded areas.
6. The site shall comply with the City of Livonia or the Wayne County Storm Water Management Ordinance, whichever applies, and shall secure any required permits, including soil erosion and sedimentation control.
7. The three walls of the trash dumpster area shall be constructed from building materials that complement the building. The enclosure gates shall consist of long-lasting solid panel material, such as metal or cement fiber.
8. All pole-mounted exterior light fixtures shall not exceed a height of twenty feet (20'), and all exterior lighting shall be aimed and shielded to minimize stray light trespassing across property lines and glaring into adjacent roadways.

MISCELLANEOUS

ITEM 2 Petition 2023-03-08-02 – Four Winds Church

page 4

9. That the plans referenced in this approving resolution shall be submitted to the Inspection Department at the time of application for the Certificate of Occupancy; and,
10. Under Section 13.13 of the Livonia Vision 21 Zoning Ordinance, this approval is valid for one year only from the date of approval by the City Council. Unless a building permit is obtained, this approval shall be null and void at the expiration of said period.

Denying Reasons: The request to expand the parking lot of the church located at 31840 Seven Mile Road is hereby denied for the following reasons:

1. The petitioner has failed to comply with all general standards and requirements as outlined in Sections 1.02 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended.
2. The site lacks the capacity to handle the proposed redevelopment and would therefore be detrimental to and not in harmony with the character of the surrounding neighborhood.
3. The layout and aesthetics of the additional parking lot would negatively affect the neighboring properties.
4. The proposed parking lot and driveway would adversely affect the surrounding properties.
5. The petitioner has failed to comply with all the necessary concerns for the safety and welfare of the City and its residents.

UNAPPROVED MINUTES

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MINUTES OF THE 1,198th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, April 18, 2023, the City Planning Commission of the City of Livonia held its 1,198th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7:02 p.m.

Members present: David Bongero Glen Long Peter Ventura
Ian Wilshaw

Members absent: Wafa Dinaro Sam Caramagno
Mr. Mark Taormina, Planning Director, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #2 PETITION 2023-03-08-02 Four Winds Church

Mr. Bongero, Secretary, announced the next item on the agenda, Petition 2023-03-08-02 submitted by Four Winds Church requesting approval of all plans required by Sections 3.06 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, in connection with a proposal to expand the parking lot of the church at 31840 Seven Mile Road, located on the north side of Seven Mile Road between Merriman Road and Osmus Avenue in the Southeast ¼ of Section 3.

Mr. Taormina: Thank you. This is a request to add parking at the Four Winds Church, which is on the north side of Seven Mile between Osmus and Auburndale Avenues. The church property is about 1.7 acres with 290 feet of frontage on Seven Mile and a depth of 256 feet. The zoning of the property is RUF (Rural Urban Farm). There are three streets that border the site: Seven Mile, Auburndale Avenue, and Osmus Avenue. The existing church on the property is about 8,000 square feet in size and sits near the middle of the property. Parking is provided in the front and along the west side of the building currently. There are a total of approximately 33 parking spaces. Two driveways, both located off Seven Mile Road, provide access to the site. As you can see from the aerial photograph, if you look carefully, the church maintains a small play area, which is located directly behind the building. The site was originally developed in 1961 by Hebrew Schools of Metropolitan Detroit, as a private educational institution. Over the years, various other organizations and institutions have owned and occupied the building, mainly for educational purposes, including a nursery school and most recently, a Montessori school. Four Winds received approval to occupy the property in September 2021. To the east, to the west, and to the north of the property are residential homes. South, across Seven Mile Road, is the Rotary Park Nature Preserve. Four Winds proposes building a parking lot on the east side of the property. The new parking area would accommodate 23 spaces and connect to the existing parking lot on the west side of the property via a new drive that would run along the north property line. On-site traffic circulation would be counterclockwise direction using one-way drives and angled parking. The vehicles would enter from Seven Mile Road using the existing drive approach on the east side of the property, proceed north through the new parking lot and then continue west along the added north drive where they would then head south and enter the existing reconfigured parking lot, heading back out to Seven Mile Road using the westerly driveway. The configuration of the parking area in front of the church would not change. That too is presently one-way with angled parking. The new parking arrangement would provide for 52 total parking spots, a net increase of 19 spaces over what currently exists. Parking typically for religious institutions is based on a ratio of one space for every three seats in the sanctuary or main assembly hall. In this case, the church's sanctuary has a capacity of about 150, which would translate to about 50 parking spaces. The plan shows new landscaping along the three street frontages, but not along the rear of the property. Currently, a wooden privacy fence separates the church from the adjacent

residential properties. The distance between the fence and the church play area is about 20 to 24 feet. The new drive would be about 15 feet wide. This would leave about seven (7) feet between the edge of the new driveway and the property line for any landscaping. The dumpster enclosure would remain in the northwest part of the site that would be repositioned slightly to accommodate the new drive aisle and parking arrangement. Any requirements by the Engineering Department for stormwater management would have to be accommodated underground. We discussed lighting at the study session. Currently, the site is illuminated using two pole-mounted fixtures. Additionally, soffit lighting is provided on the building. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated March 21, 2023, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed project at this time. The subject parcel is assigned the address of #31840 Eight Mile Road. The legal description included with the submitted drawings appears to be correct, and should be used in conjunction with the proposed project. The existing parcel are currently served by public sanitary sewer, water main and storm sewer. Per the submitted drawings, there are no planned alterations to the sanitary sewer and water main services, so we do not expect any impacts to the existing systems at this time. The proposed drawings do indicate any storm water detention which will be required in order to meet the Wayne County Stormwater Ordinance, but we will do a thorough review of the plans once they are submitted for permitting. It should be noted that any disturbances within the Seven Mile Road right-of-way will require the owner to obtain permits from the Wayne County Department of Public Service."* The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Livonia Fire & Rescue Division, dated March 31, 2023, which reads as follows: *"This office has reviewed the site plan submitted in connection with a request to construct an expanded parking lot on the property located at the above referenced address. We have no objections to this proposal with the following stipulations: 1. A fire access road shall be provided with not less than 20 feet of unobstructed width and have a minimum of 13 feet 6 inches of vertical clearance in accordance to 18.2.3.4.1.1 and 18.2.3.4.1.2 of NFPA 1, 2015. 2.*

UNAPPROVED MINUTES

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Fire Department access roads shall be designed and maintained to support the imposed loads of fire apparatus and provide an adequate all-weather driving surface. Preliminary plan set is showing a 15 ft width of drive path between the ends of the parking lines. A further detailed plan review will take place when this division receives an official plan set." The letter is signed by Brian Kukla, Fire Marshal. The next letter is from the Division of Police, dated March 21, 2023, which reads as follows: *"I have reviewed the plans in connection with the petition. I have no objections to the proposal."* The letter is signed by Paul Walters, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated April 10, 2023, which reads as follows: *"Pursuant to your request, the above-referenced Petition has been reviewed. 1. The dumpster enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass and when not in use, closed at all times. 2. The barrier-free parking spaces must be 8' wide with a 5' wide hashed access aisle. A minimum of one barrier-free van-accessible aisle shall also be provided. The van-accessible parking space shall be 11' in width with a 5' wide hashed access aisle. This Department has no further objections to this Petition."* The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department, dated April 11, 2023, which reads as follows: *"I have reviewed the address connected with the above noted petition. The following amounts are due to the City of Livonia: Unpaid water and sewer charges: \$ 131.34. Total Due City of Livonia \$ 131.34."* The letter is signed by Connie Kumpula, Chief Accountant. We have a confirmed receipt of payment for that. The next letter is from the Treasurer's Department, dated March 29, 2023, which reads as follows: *"In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due as they are tax exempt, therefore I have no objections to the proposal."* The letter is signed by Lynda Scheel, Treasurer. That is the extent of the correspondence.

Mr. Wilshaw: Are there any questions for the Planning Director? Mr. Long?

Mr. Long: Mr. Taormina, if you go back to the engineering letter, it says that the proposed drawings do indicate any stormwater detention. Should that read do not indicate?

Mr. Taormina: I believe the answer is yes, it should.

UNAPPROVED MINUTES

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- Mr. Long: That is what I thought, I just want to make sure that it's on the record.
- Mr. Taormina: That's a mistake. A rare mistake, I might add.
- Mr. Long: Absolutely.
- Mr. Wilshaw: Very good. Any other questions?
- Mr. Long: No. Thank you.
- Mr. Wilshaw: All right, great. Thank you, Mr. Long. Anyone else?
- Mr. Bongero: This is for Mr. Taormina. On the plan it shows 15 feet for the drive aisle in the back, but we've got an issue with it being required to be 20. So, it hasn't been changed for this meeting, does that present any issue?
- Mr. Taormina: That question will have to get answered, either tonight with a resolution by the Planning Commission that recommends keeping it the way it's shown on the plan, or by letting the final decision be made by the Inspection Department and Fire Marshal with a determination that it qualifies as a fire access road and should be 20 feet wide as suggested.
- Mr. Bongero: Okay, so if we approve even at like the 15 feet, that may or may not work for the petitioner because it could go to a plan review, and they'll say no, it's got to be 20. Right? So, do you follow what I'm saying?
- Mr. Taormina: I do, and we have not been able to resolve that issue internally between the departments. We discussed this at the study meeting by trying to understand what the impact would be by going to 20 feet. It would really push the driveway much closer to the edge of the property, which I think the commission was concerned about. The other option was pushing it further south by removing or relocating the shed that the Church uses for storage. The other option is to just keep it at 15 feet. My preference would be to do either B or C, to push the road south and get 20 feet that way, without moving any closer to the north property line. Of course, that would require some changes to the play area, or alternatively just keeping it 15 feet. I don't know why 360-degree access is needed for this property. I think there's adequate access right now for emergency purposes. So, I don't really see the absolute need for a 20-foot wide road.

UNAPPROVED MINUTES

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- Mr. Bongero: For more than 15 feet.
- Mr. Taormina: Yes. I just don't. I mean, the site has existed for how many years?
- Mr. Bongero: Yeah.
- Mr. Taormina: Over 60 years, without the need for access along the back of the property.
- Mr. Bongero: Okay, so I guess the petitioner will have to have an alternate plan, if it does get stopped, and you know, they're going to enforce the 20. They need a backup plan to make it happen.
- Mr. Taormina: If we approve the plan as is, and then is forced to go to 20 feet, we can either make that a provision in the motion to allow for the adjustment, if it's mandated, or have them come back and we reconsider.
- Mr. Bongero: We can revisit. Okay. Thank you.
- Mr. Wilshaw: Thank you, Mr. Bongero. Any other questions for planning staff? If not, our petitioner is here this evening. Good evening. We will ask you to start with your name and address.
- David Hamilton 28844 Vista way, South Lyon, MI, 48178.
- Mr. Wilshaw: Thank you, Mr. Hamilton. And how do you represent the petitioner?
- Mr. Hamilton: I'm a member of the church. I drive a little farther than most, but we liked the message. So...
- Mr. Wilshaw: Excellent. Well, thank you for being here tonight. Is there anything else that you'd like to tell us about this request based on what you've heard so far?
- Mr. Hamilton: A few things. Yes, we are aware of the issue regarding the width of the drive. We would like to keep moving forward with the plan as it's been presented. We are open to making it 20, but that puts a huge hardship on us in moving the building or giving up some of the green space to the north, and we had talked, and we were totally on board to put in some Arbor Vitaes back there for additional screening from the north neighbors. The other thing we did is, I wrote letters to the 10 immediate neighbors on all sides of us and I did not...I apprised them of the plan. I sent

them that picture, and so they kind of have a good idea of what's going on. I encouraged them to reach out to me if they had any concerns, and I did not even get one phone call. So, at this point, I can say that I don't have any objections from the neighbors. In fact, we're trying to be good neighbors in the first place by getting our parking off the streets. On Sunday, when we have the most people there at the 11 o'clock service. We have about 50...I was there last weekend, we had 15 cars on the roads on the street and the two side streets. So, as you can see, we need that space. We could get almost all of it off the streets. I can't say that on Easter Sunday that we might have a few still go out there. But for the most part, this would get our vehicles off the streets, and because the roads are a little crowded, and people do park there themselves, and so if they're parking on both sides of the streets, it doesn't leave a lot of room in the middle to pass through those two roads, but I'm open to any questions if you have anything you want to ask me.

Mr. Wilshaw: All right. Well, thank you, Mr. Hamilton, for being here. We'll see if we have some questions for you. Any questions for our petitioners? Representative?

Mr. Long: Thank you, Mr. Chair. I guess again, I want to go to the stormwater, you're obviously familiar that you're going to have to have some kind of solution for the stormwater detention and the way it's sited right now, it'll probably have to be underground.

Mr. Hamilton: Correct. We are aware, and we did accommodate for that in the plans. But if there's something...

Mr. Long: No, no, that's okay. So, the fact that you're, you know, looking at doing that, you plan to be here for a while, it seems to me, is that correct?

Mr. Hamilton: We'd like to be yes. At some point. I mean, if the mission grows, then we could move on at some point. No in the near future, but...

Mr. Long: Hopefully not if you're putting this kind of money into this. When you moved into this particular site, was your congregation large enough where the parking was adequate and you've grown? Or was your congregation this big, and you always were on the streets.

Mr. Hamilton: We've had 30% growth over the last two years when we...because we started out in Northville. Well, we started out

in Livonia at one of the hotels, but we were in Northville, the theater downtown. In those days, we had about 70-75 people in attendance on a Sunday. So, we've grown from about 70 to about 130 is what we had just this last Sunday, at 11 o'clock service. Overall, we get about 240...200ish over the weekend. We have services on Saturday night and two services on Sunday. So overall, we're right around the 200 mark. So, we've grown from 70 to 200 and we've divided that amongst three services. We've added two services instead of just one. So, we're doing what we can scheduling wise, but now we're gonna...we want to plan for the future where we have additional places for our 11 o'clock service, which is our busiest.

Mr. Long: Sure, and you kind of took me where I wanted to go. I was kind of going both ways on this, and I wanted to see what the neighbors would have to say tonight. We don't have a whole lot of people in the audience, and I know you said you've reached out to them, so, it seems to me that they're generally okay with it, which makes it easier for me to be okay with it. The concern I would have is I think it's very important, we get the parking off the street if we can. The thing I don't want to do is approve this, and then in two years, we're back to you know, filling that lot, and it's good business or good for good for the word if you're doing that, but you know, it's not necessarily good for the neighborhood, but you kind of hit some key words that I wanted to hear. You've already done some scheduling changes in order to try to minimize the impact, and so the fact that you guys are able to think in other terms like that satisfies me, so thank you. I'm in favor of this, and when it comes around, we'll take care of that. Thank you. Thank you, Mr. Chair.

Mr. Wilshaw: Thank you, Mr. Long. Any other questions for our petitioner?

Mr. Ventura: I was happy to hear you talk about putting landscaping near the fence between the new drive and the fence. One of our concerns that we discussed at length at the study meeting was the impact on the neighbors to the immediate north, and so what the other issue that we discussed, what you did not mention was renewing the appearance of the fence. The fence is obviously aged and is leaning, you know, back and forth and not a great deal but a little bit and it's uneven going crossed. So, it looks like it's deteriorating a little bit, and this might be a time that doing some repair and restoration to it would be timely. Can you address that?

UNAPPROVED MINUTES

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- Mr. Hamilton: I can. We would love to do that; however, we don't own that fence. That belongs to the two properties to our north. If it would help move this forward, we would be willing to talk to the two parties involved, and I don't think they would object if we replaced the fence at our cost and we don't object to that. We would like it to look better anyway, it is somewhat old. Let's leave it at that.
- Mr. Ventura: Great, thank you.
- Mr. Hamilton: I don't know how we do that formally, but we could make that part of the...
- Mr. Ventura: I guess we could make it part of the petition that you approach them with the intention, with the suggestion that you'll be empowered to do it, and at that point, it becomes their decision.
- Mr. Hamilton: Yes, yes.
- Mr. Ventura: I mean, if it's their fence, you can't do it unilaterally, but if you make an effort, and I agree with you, I would guess and agree with you that they'll probably accept your offer. I would. So, that that, that that will at least give us the opportunity to accomplish that.
- Mr. Hamilton: Can I ask a question about the fence? Would it be the same height? Or would you like it taller?
- Mr. Ventura: It would have to conform with the zoning ordinance.
- Mr. Hamilton: I don't know that off the top my head. I'm hoping that you might have...
- Mr. Ventura: A six-foot fence. Yeah.
- Mr. Hamilton: So, six-foot fence. Okay, that's the answer.
- Mr. Ventura: Thank you.
- Mr. Wilshaw: Thank you, Mr. Ventura. Any other questions for petitioner? Mr. Bongero?
- Mr. Bongero: Just a comment. I went by Sunday, during one of your services, and it was crowded and they're out in the street, and so I'm in favor of this. I think you really need it, but to almost backup Mr.

Long's point...so in the event, you start expanding more, the short term solution is to offer more masses, right?

Mr. Hamilton: Yes, yes.

Mr. Bongero: That kind of keeps the overflow, but then you're going to reach a point where maybe you can't keep offering so many masses on Sunday, but...we will worry about that I guess when the time comes.

Mr. Hamilton: The only thing I could suggest is, it kind of came out of the planning or the pre planning meeting, but in the front, we have the one road there, we could put a second road, right? Opposite those if you will make a second driveway towards Seven Mile. We're trying not to do that because of the trees that exist there, but that does give us some future expansion. I just don't think we need it quite yet at this time.

Mr. Bongero: Well, you're very forward thinking. So, I think I'm in favor of this petition. Thank you, Mr. Chairman.

Mr. Wilshaw: Thank you, Mr. Bongero. Any other questions, comments from any of our commissioners? All right. Any questions or comments from anybody in our audience? No one wishing to speak on this item. I will say that I do agree with you, Mr. Hamilton, that perhaps banking those...that space in the front for a future expansion, if needed, would be a wise move to realize that you could potentially add parking spaces in front of your building, but not compel you to do those, at this time. It's probably the wise direction to go, because at least you know that you have another opportunity to add a few additional spaces if you needed to. So, good thinking on your part at the you are looking forward to potentially needing those at some point.

Mr. Hamilton: It was one of our fallback plans and was mentioned in the meeting, but we thought this plan, a site plan that was as presented, was what gave us the best traffic flow for now and we could always do this in the future. So, thank you.

Mr. Wilshaw: Okay, good. Is there any other comments that you want to make before we make our decision?

Mr. Hamilton: No, I don't believe so. Unless you have anything else for me. Thank you.

Mr. Wilshaw: I think we've covered everything that our commissioners wish to ask you. So, we'll now go to the commissioners and ask for a motion.

On a motion by Long, seconded by Bongero, and unanimously adopted, it was

#04-22-2023 **RESOLVED**, That the City Planning Commission does hereby recommend to City Council that Petition 2023-03-08-02 submitted by Four Winds Church requesting approval of all plans required by Sections 3.06 and 13.13 of the Livonia Vision 21 Zoning Ordinance, as amended, in connection with a proposal to expand the parking lot of the church at 31840 Seven Mile Road, located on the north side of Seven Mile Road between Merriman Road and Osmus Avenue in the Southeast ¼ of Section 3 be approved subject to the following conditions:

1. The site plan identified as sheet number C2.0, dated March 7, 2023, as revised, and prepared by Beckett & Raeder, is approved and shall be adhered to.
2. That all on-site parking shall be appropriately sized and marked, including any barrier-free space(s) as may be required by the State of Michigan.
3. The landscaping shown on the approved site plan shall be installed to the satisfaction of the Inspection Department and permanently maintained in a healthy condition. Additional evergreens shall be planted along the north property line in cooperation with the neighbors and the Planning Department.
4. All disturbed lawn areas, including road rights-of-way, shall be sodded instead of hydroseeding.
5. Underground sprinklers will be provided for all landscaped and sodded areas.
6. The site shall comply with the City of Livonia or the Wayne County Storm Water Management Ordinance, whichever applies, and shall secure any required permits, including soil erosion and sedimentation control.
7. The three walls of the trash dumpster area shall be constructed from building materials that complement the building. The enclosure gates shall consist of long-lasting solid panel material, such as metal or cement fiber.

8. All pole-mounted exterior light fixtures shall not exceed a height of twenty feet (20'), and all exterior lighting shall be aimed and shielded to minimize stray light trespassing across property lines and glaring into adjacent roadways.
9. That the plans referenced in this approving resolution shall be submitted to the Inspection Department at the time of application for the Certificate of Occupancy; and,
10. Under Section 13.13 of the Livonia Vision 21 Zoning Ordinance, this approval is valid for one year only from the date of approval by the City Council. Unless a building permit is obtained, this approval shall be null and void at the expiration of said period.
11. The Church shall contact the abutting neighbors to the north and offer to replace the existing fence with a new fence the design of which shall be mutually acceptable to all parties.
12. The final width and placement of the fire access road as noted in the correspondence dated March 31, 2023, from the Department of Public Safety, Fire and Rescue, shall be resolved to the satisfaction of the Fire and Inspection Departments and shall not require a callback to the Planning Commission or City Council.

Mr. Wilshaw: And I think it's safe to say that the work on the fence that's in the back of the property, it's not that we're compelling, because this petitioner doesn't own the fence. We're not compelling them to replace it, but just basically noting that we want them to work with the homeowners and try to replace it, does that sound correct?

Mr. Taormina: Yes.

Mr. Ventura: Gives them the option.

Mr. Wilshaw: Exactly. Okay.

Mr. Taormina: Yeah, the fence issue I fully understand the intent there. The driveway issue is a little more convoluted. My understanding is that if the Fire and Inspection Departments insist on it being 20 feet wide, that it isn't required to come back for review by the Planning Commission. Right? Depending on the outcome, that

may require an adjustment to item three of the resolution which requires plantings. The two issues are interconnected that way.

Mr. Wilshaw: Or alternatively, they would have to remove the shed and move the road down toward...closer to their property, which would be an expensive option for them, but it's maybe the only option. So, you can at least work with them on one of...the road is going to shift either north or south, you know, to expand one way or the other. So, all right, if everyone is okay with that motion, is there any other questions or comments on the motion before you take our roll.

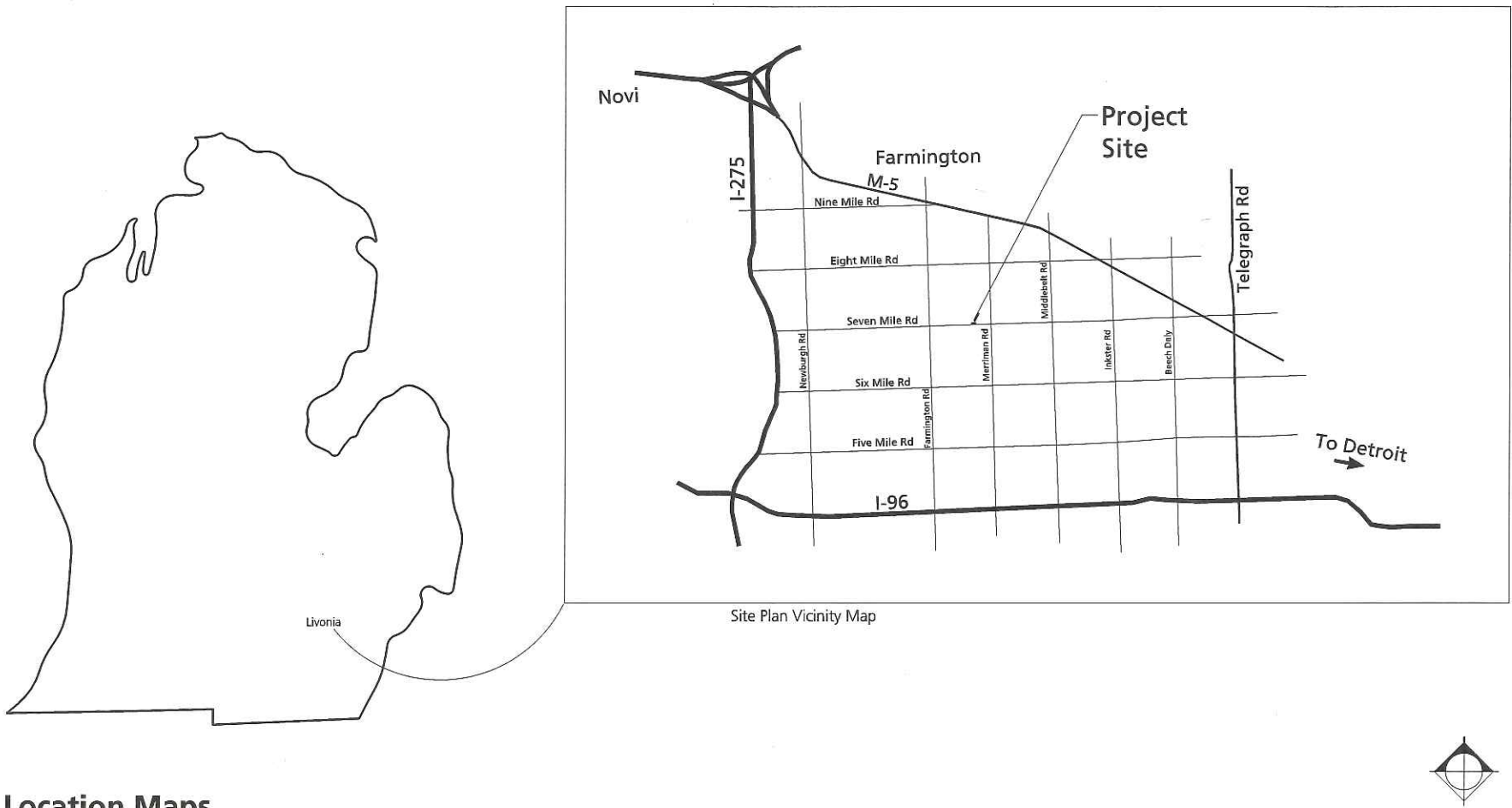
Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to the City Council with an approving resolution.

FOUR WINDS CHURCH PARKING LOT EXPANSION

Livonia, MI

Date Issued: March 7, 2023

Issued For: City Review



Location Maps

NTS

SHEET INDEX

C0	Cover Sheet
EC	Existing Conditions
C1.0	SESC & Demo
C2.0	Site Plan
C3.0	Site Details
C3.1	Landscape Details

Owner

Jeff Noble
31840 W Seven Mile Rd
Livonia, MI 48152

Contacts

BRI: Kris Enlow 734.216.2975 kenlow@bria2.com

Landscape Architect / Civil Engineer

B R ①

Beckett & Raeder

Landscape Architecture
Planning, Engineering and
Environmental Services

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

734.662.2622 ph
734.663.6759 fx

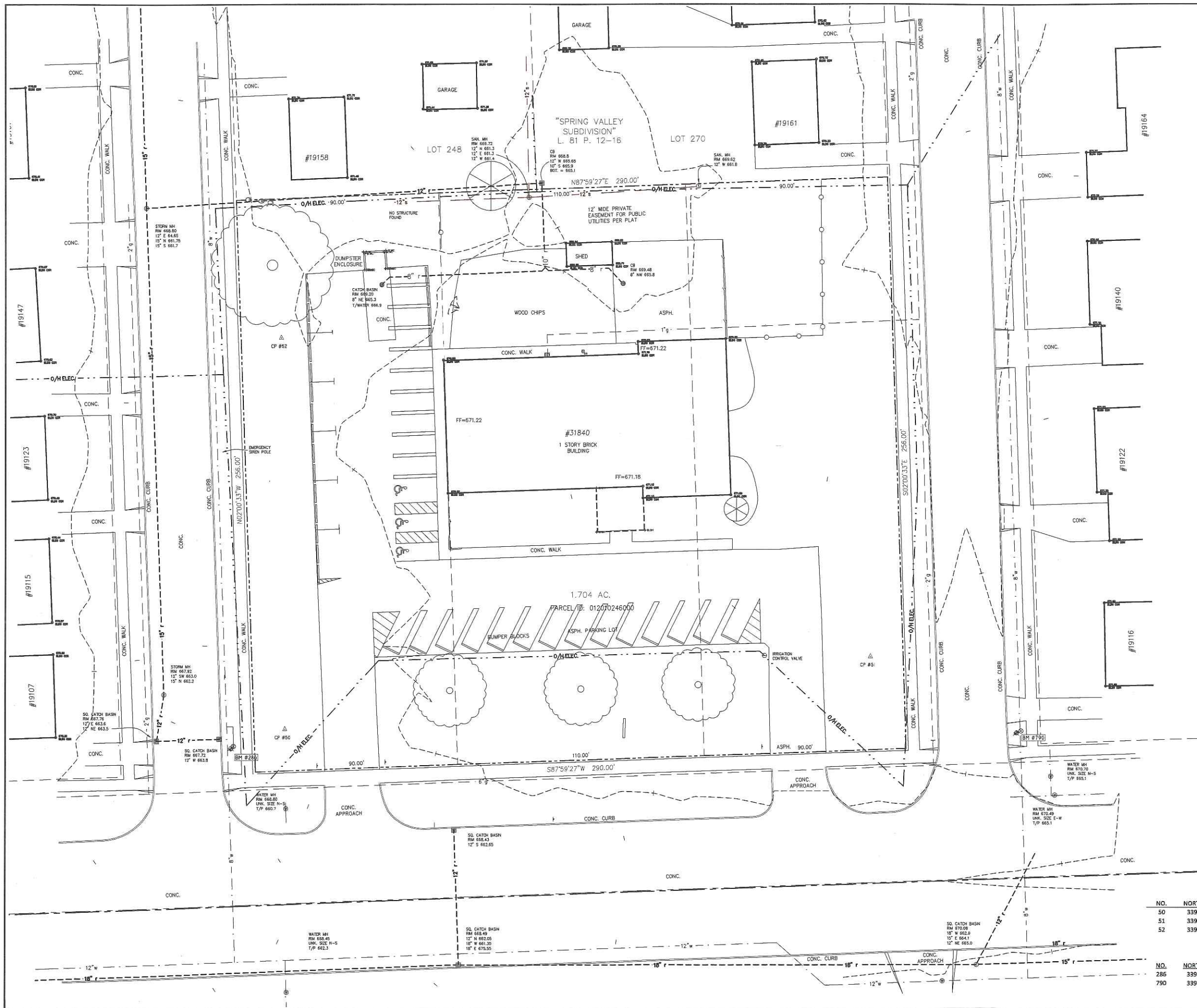


RECEIVED
MAR 17 2023
CITY OF LIVONIA
PLANNING COMMISSION

Miss Dig Notes

Contractor shall call Miss Dig (811) a minimum of three working days prior to start of construction, excluding weekends and holidays.

2023-03-08-02



- STRUCTURE LEGEND:**
- STORM MARKING
 - YARD DRAIN
 - BEEHIVE CATCH BASIN
 - ROUND CATCH BASIN
 - SQUARE CATCH BASIN
 - STORM MANHOLE
 - CULVERT/END SECTION
 - DOWN SPOUT
 - STORM CLEAN-OUT
 - OUTLET CONTROL STRUCTURE
 - WATER MANHOLE
 - FIRE HYDRANT
 - GATE VALVE & BOX
 - WATER SHUT OFF VALVE
 - WELL
 - POST INDICATOR VALVE
 - SPIGOT / HOSE BIB
 - SPRINKLER HEAD
 - WATER MARKER
 - MONITORING WELL
 - TUNNEL MARKER
 - GAS MANHOLE
 - GAS RISER
 - GAS METER
 - GAS VALVE
 - GAS BLOW OFF
 - GAS STOP BOX
 - GAS MARKING
 - SANITARY MANHOLE
 - SANITARY CLEAN-OUT
 - SANITARY MARK
 - TELEPHONE POLE
 - COMMUNICATION MARKING
 - COMMUNICATION HAND HOLE
 - TELEPHONE POLE
 - TELEPHONE RISER
 - POLICE/EMERGENCY CALL
 - ELECTRIC METER
 - ELECTRIC MANHOLE
 - GROUND LIGHT
 - LIGHT POLE
 - GUY POLE
 - POWER POLE
 - UTILITY POLE
 - GUY POLE
 - GUY ANCHOR
 - ELECTRIC RISER
 - TRANSFORMER
 - ELECTRIC HAND HOLE
 - ELECTRIC MARKING
 - TRAFFIC SIGNAL POST
 - BOLLARD
 - ANTENNA
 - STATUE / SCULPTURE
 - AC UNIT
 - PARKING METER
 - SIGN
 - MAILBOX
 - FLAG POLE
 - ROCK/BOULDER
 - BASKETBALL POST
 - BIKE HOOP
 - BENCH

LEGAL DESCRIPTION:

LOTS 246, 247, AND 271, "SPRING VALLEY SUBDIVISION", ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 81 OF PLATS, PAGES 12, 13, 14, AND 15, WAYNE COUNTY RECORDS.

TREE TABLE

NUMBER	ELEV.	SIZE (IN.)	SPECIES
317	669.962	4	BARBERRY
318	670.306	4	BARBERRY
319	670.556	4	BARBERRY
320	670.532	30	SYCAMORE
480	670.854	16	MAPLE
484	671.299	18	MAPLE
499	671.642	20	MAPLE
673	671.904	8	PINE
751	670.639	13	LUCUST
752	670.914	11	LOCUST
880	670.558	8	LOCUST
997	669.841	15	PINE

CONTROL POINTS

NO.	NORTHING (Y)	EASTING (X)	ELEV.	DESCRIPTION
50	339330.361	13394825.349	669.25	SET CAPPED REBAR
51	339362.647	13395086.183	671.27	SET CAPPED REBAR
52	339505.350	13394823.537	669.82	SET 60d SPIKE

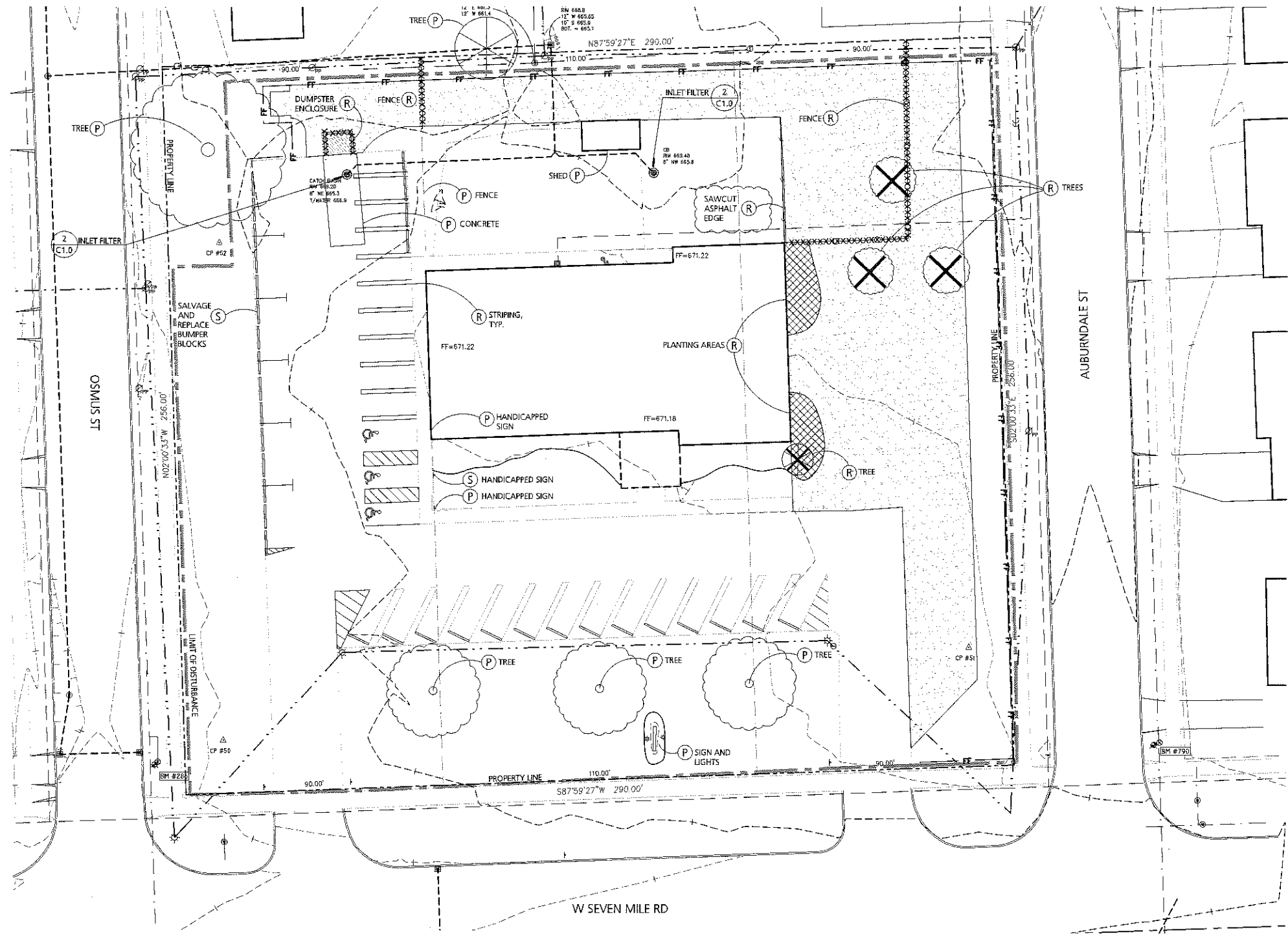
BENCHMARKS: (NAVD88)

NO.	NORTHING (Y)	EASTING (X)	ELEV.	DESCRIPTION
286	339321.722	13394801.329	671.02	ARROW ON FIRE HYDRANT
790	339328.397	13395151.304	673.18	ARROW ON FIRE HYDRANT

ARBOR LAND CONSULTANTS
Professional Land Surveyors
6653 Schneider Rd. • Manchester, MI • 48158
(734) 699-2860 • arborlandinc.com

CLIENT: BECKETT & RAEDER, INC.

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— 215



SESC NOTES

1. THIS PROJECT MUST BE CONSTRUCTED IN COMPLIANCE WITH PART 91 OF MICHIGAN NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT 451 OF 1994, AS AMENDED, THE SOIL EROSION AND SEDIMENT CONTROL ACT.
2. PRIOR TO ANY SITE DISTURBANCE, INCLUDING DEMOLITION, CONTRACTOR SHALL PLACE EROSION CONTROL MEASURES ON ALL EXISTING STORM SEWER STRUCTURES AFFECTED BY WORK IN THIS CONTRACT. SUCH EROSION CONTROL MEASURES SHALL BE MAINTAINED UNTIL PERMANENT MEASURES ARE IN PLACE.
3. CONTRACTOR SHALL PLACE TEMPORARY EROSION AND SEDIMENTATION CONTROL MEASURES AS REQUIRED AND SHOWN ON PLANS.
4. CONTRACTOR SHALL PROVIDE AND MAINTAIN ALL EROSION CONTROL MEASURES AS REQUIRED BY STATE AND LOCAL GOVERNING AUTHORITIES.
5. DAILY INSPECTIONS SHALL BE MADE BY THE CONTRACTOR TO DETERMINE THE EFFECTIVENESS OF EROSION AND SEDIMENT CONTROL MEASURES. ANY NECESSARY REPAIRS SHALL BE MADE WITHOUT DELAY.
6. ALL EROSION AND SEDIMENT RESULTING FROM WORK ON SITE SHALL BE CONTAINED ON SITE AND NOT ALLOWED TO COLLECT IN ANY OFF-SITE AREAS OR WATERWAYS. WATERWAYS INCLUDE BOTH NATURAL AND MAN-MADE OPEN DITCHES, STREAMS, STORM DRAINS, RIVERS, OR PONDS.
7. CONTRACTOR SHALL PLACE TEMPORARY EROSION AND SEDIMENTATION CONTROL MEASURES AS REQUIRED AND SHOWN ON PLANS.
8. CONTRACTOR SHALL PLACE INLET FILTER PROTECTION ON ALL STORM STRUCTURES AFFECTED BY THIS PROJECT.
9. ALL TEMPORARY SEDIMENT BASINS USED DURING CONSTRUCTION SHALL BE CLEANED AND ALL SEDIMENT LEGALLY DISPOSED OF PRIOR TO STABILIZATION. REMOVAL OF ALL FINES AND SEDIMENT IS CRITICAL IN AREAS WHERE INFILTRATION PRACTICES SHALL BECOME PERMANENT BEST MANAGEMENT PRACTICE.
10. CONTRACTOR SHALL CLEAN DEBRIS FROM STREETS ON A DAILY BASIS AS NEEDED. STREETS SHALL BE SWEEPED WEEKLY.

DEMOLITION NOTES

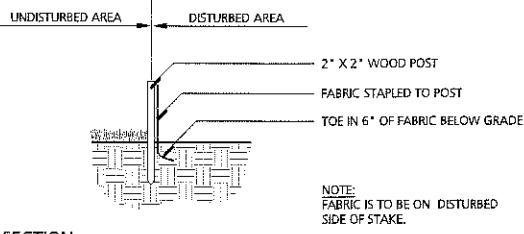
1. CONTRACTOR SHALL CALL MISS DIG (811) A MINIMUM OF THREE WORKING DAYS PRIOR TO START OF CONSTRUCTION.
2. CONTRACTOR SHALL INVESTIGATE EXTENT AND LOCATION OF EXISTING UTILITIES AND SHALL BE RESPONSIBLE FOR PROTECTION AND RESTORATION OF SAME IF DAMAGED AS A RESULT OF CONTRACTOR'S OPERATIONS.
3. ALL ITEMS NOT INDICATED FOR REMOVAL SHALL REMAIN UNDISTURBED AND PROTECTED. CONTRACTOR SHALL FULLY RESTORE ANY ITEMS/MATERIALS DAMAGED DURING CONSTRUCTION AT NO ADDITIONAL COST TO THE OWNER.
4. ALL CONCRETE PAVEMENT AND CURB REMOVALS SHALL BE TO THE NEAREST JOINT BEYOND INDICATED EXTENT.
5. CONTRACTOR SHALL MAINTAIN CLEAN SAW CUT EDGES FOR PROPOSED WORK TO ABUT. BROKEN EDGES RESULTING FROM CONTRACTOR'S FAILURE TO PROTECT THE EDGE WILL BE SAW CUT BEYOND THE BREAKS AT THE NEAREST JOINT, AT THE CONTRACTOR'S EXPENSE.
6. ALL REMOVALS SHALL BE SAW CUT FULL DEPTH AND COORDINATED WITH LAYOUT / GRADING PLANS.
7. REMOVALS SHALL INCLUDE SUBSOIL/EXISTING BASE MATERIALS TO FULL DEPTH REQUIRED FOR INSTALLATION OF NEW WORK INCLUDING BASE COURSE. ALL EXCAVATIONS SHALL PROVIDE ADEQUATE SOIL SUPPORT THROUGH THE USE OF ADEQUATE CUT SLOPES OR STRUCTURAL SHORING.
8. OWNER TO COORDINATE WITH RESPECTIVE UTILITY COMPANY FOR REMOVAL OF EXISTING TRANSFORMER, ELECTRICAL, CABLE, TELEPHONE AND FIBER OPTIC LINES.
9. PROJECT AREA IS PARTIALLY IRRIGATED. REMOVE EQUIPMENT AFFECTED BY NEW WORK AND SALVAGE TO OWNER. CUT, CAP AND RECORD LOCATIONS OF ALL LINES.
10. CONTRACTOR SHALL REPAIR ALL DISTURBED TURF AREAS OUTSIDE OF PROJECT LIMITS DAMAGED DURING CONSTRUCTION.
11. ALL TOPSOIL AND ORGANIC MATERIAL SHALL BE REMOVED FROM UNDER PROPOSED BUILDING, FOOTINGS, SLABS, AND PAVED AREAS.
12. ALL SPOIL MATERIAL, INCLUDING TOPSOIL, TO BE REMOVED OFF SITE AND DISPOSED IN A LEGAL MANNER.
13. CONTRACTOR TO RELOCATE TREE PROTECTION FENCE WITH LANDSCAPE ARCHITECT/ENGINEER'S APPROVAL IN ORDER TO ACCOMPLISH WORK.
14. LAWN AND TOPSOIL REMOVALS AROUND EXISTING TREES TO BE PERFORMED WITH EXTREME CARE. REMOVALS TO BE COMPLETED BY HAND. NO HEAVY EQUIPMENT ALLOWED BENEATH TREE CANOPY.
15. DISCHARGE OF WATER, DUST, OR DEBRIS FROM CONCRETE AND ASPHALT WORK TO STORM OR SANITARY SYSTEMS IS PROHIBITED.
16. STORM DRAINS MUST BE PROTECTED FROM DUST AND DEBRIS.
17. ANY WATER USED DURING CONCRETE AND ASPHALT WORK (INCLUDING SWEEPING AND SAWCUTTING) MUST BE CONTAINED AND COLLECTED FOR PROPER DISPOSAL. SUGGESTED CONTROLS INCLUDE WET VACUUM OR ABSORBENTS.

DEMOLITION & SESC LEGEND

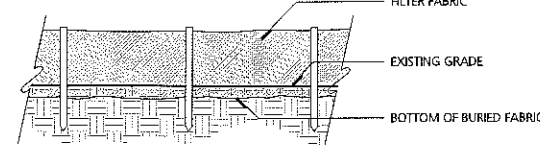
	PROPERTY LINE
	LIMIT OF DISTURBANCE
	FILTER FABRIC FENCE
	INLET FILTER
	SAWCUT
	FENCE / WALL REMOVAL
	REMOVE GRASS AND TOP SOIL
	REMOVE CONCRETE PAVEMENT
	REMOVE PLANTING BED
	REMOVE ITEM
	PROTECT ITEM
	SALVAGE ITEM TO OWNER
	REMOVE TREE

EXISTING CONDITIONS NOTES

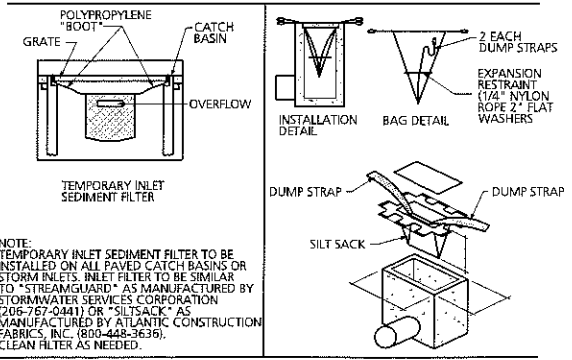
1. CONTRACTOR SHALL CALL MISS DIG (811) A MINIMUM OF THREE WORKING DAYS PRIOR TO START OF CONSTRUCTION.
2. CONTRACTOR SHALL INVESTIGATE EXTENT AND LOCATION OF ALL EXISTING UTILITIES AND SHALL BE RESPONSIBLE FOR PROTECTION AND RESTORATION OF SAME IF DAMAGED AS A RESULT OF CONTRACTOR'S OPERATIONS.
3. CONTOUR INTERVAL SHOWN IS 1-FOOT.



SECTION



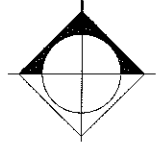
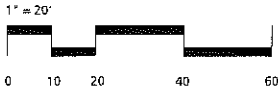
ELEVATION



NOTE: TEMPORARY INLET SEDIMENT FILTER TO BE INSTALLED ON ALL PAVED CATCH BASINS OR STORM INLETS. INLET FILTER TO BE SIMILAR TO "STREAMGUARD" AS MANUFACTURED BY STORMWATER SERVICES CORPORATION (206-767-0441) OR "SILTSAK" AS MANUFACTURED BY ATLANTIC CONSTRUCTION FABRICS, INC. (800-448-3636). CLEAN FILTER AS NEEDED.

1 Filter Fabric Fence

2 Inlet Filter



B R I
Beckett & Raeder
 Landscape Architecture
 Planning, Engineering &
 Environmental Services

Beckett & Raeder, Inc.
 535 West William, Suite 101
 Ann Arbor, MI 48103
 734.663.2622 ph
 734.663.9755 fx

Consultants

Project Title
**Four Winds Church
 Parking Lot Expansion**

31840 W Seven Mile Rd
 Livonia, MI

Sheet Title

SESC & DEMO

Date	By
09.20.22	OWNER REVIEW
11.10.22	OWNER REVIEW
01.24.23	CITY SUBMISSION
03.07.23	CITY SUBMISSION

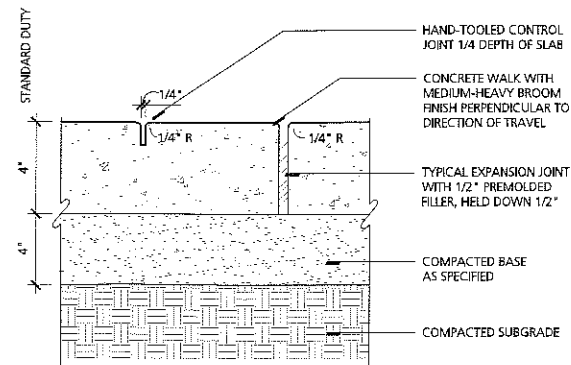
Scale

Quality Control
 Drawn: PT
 Checked: KE
 Approved: KE

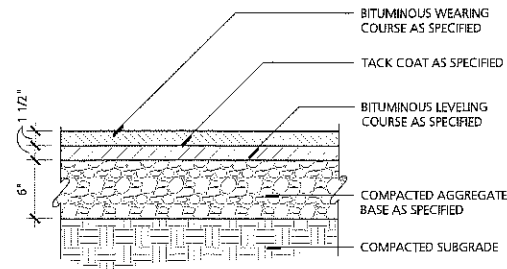
Project Number
2022077

Sheet Number

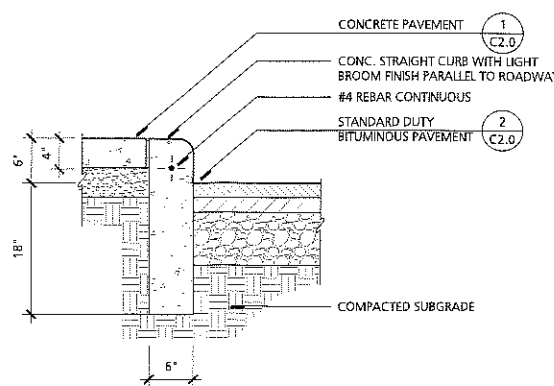
C10



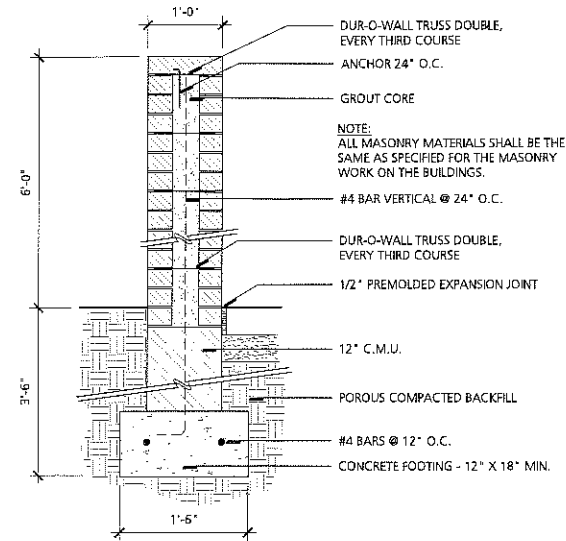
1 Concrete Pavement
NO SCALE



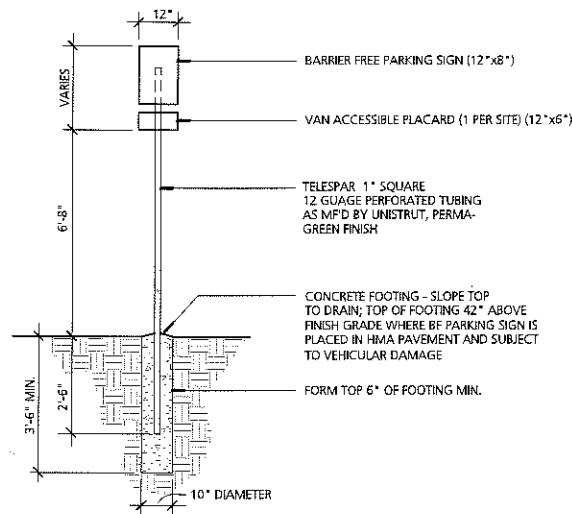
2 Standard Duty Bituminous Pavement
NO SCALE



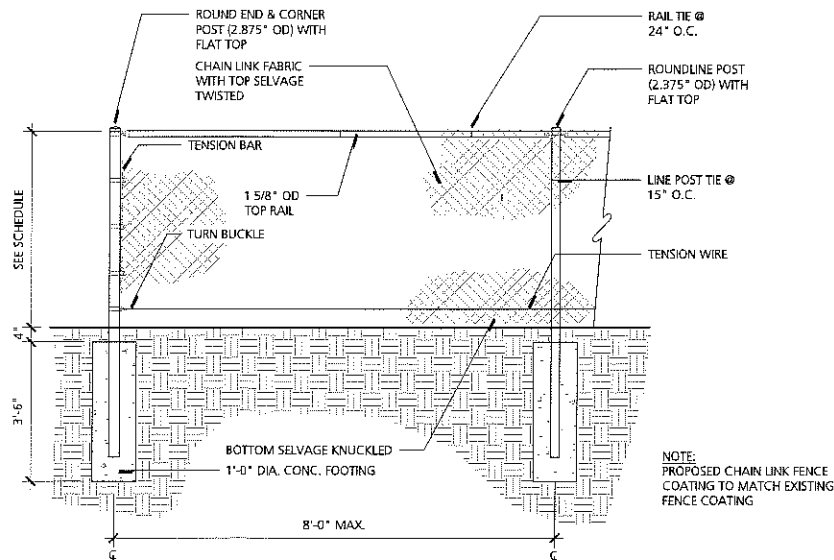
3 Straight Curb
NO SCALE



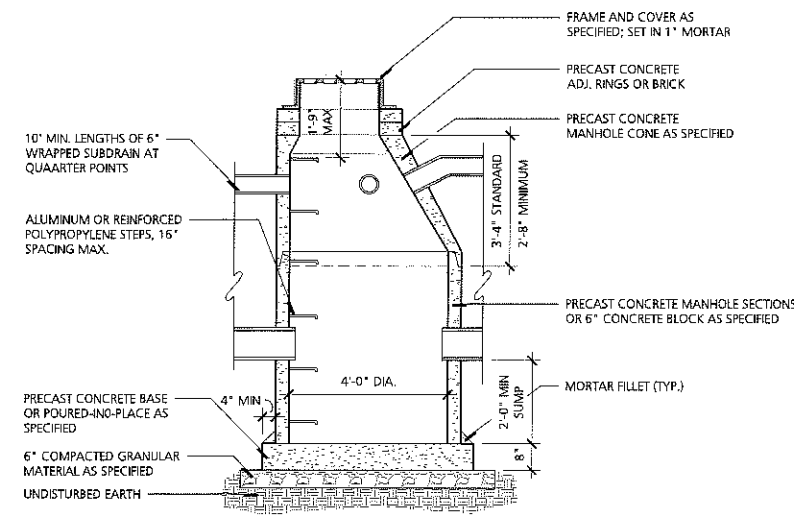
4 Dumpster Wall Section
NO SCALE



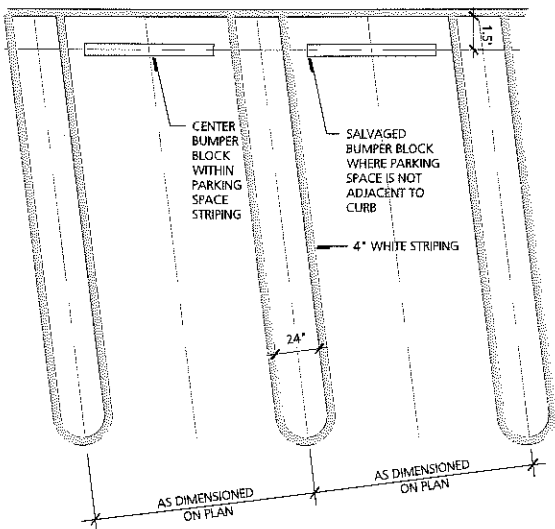
5 Barrier Free Sign
NO SCALE



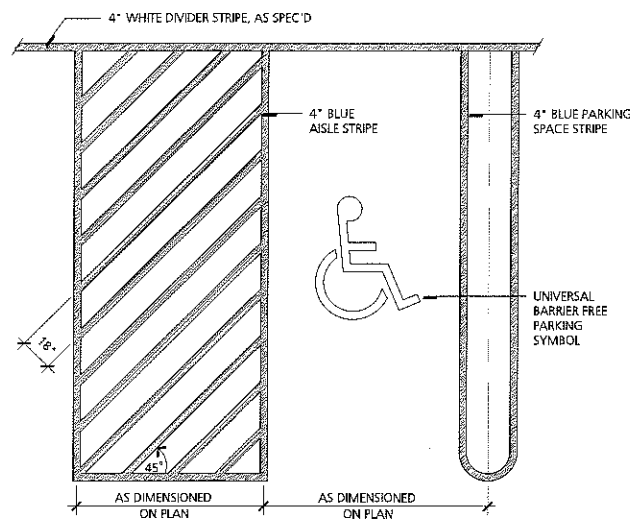
6 Chain Link Fence
NO SCALE



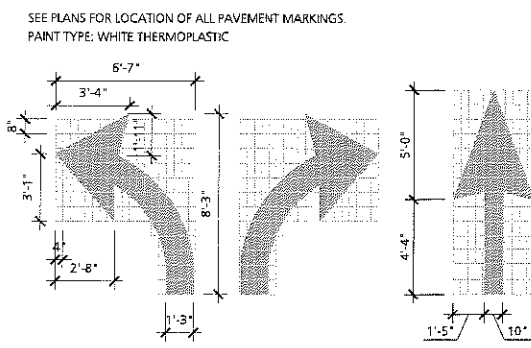
7 4' Diameter Catch Basin
NO SCALE



8 Parking Space Striping
SCALE 1/4" = 1' - 0"

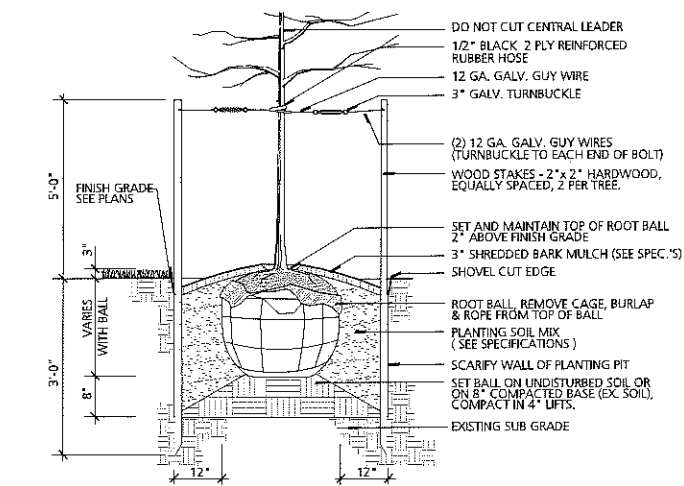


9 Barrier Free Parking Stall Striping
SCALE 1/4" = 1' - 0"

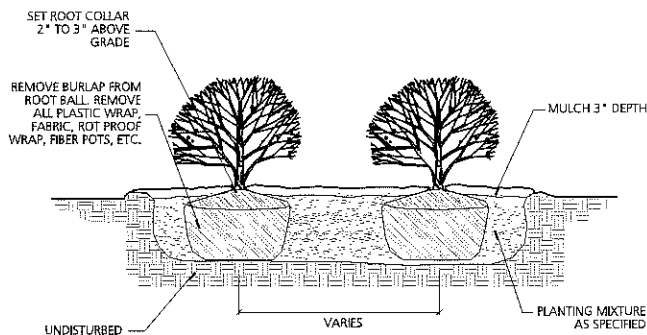


10 Pavement Marking Arrows
SCALE: 1/4" = 1' - 0"

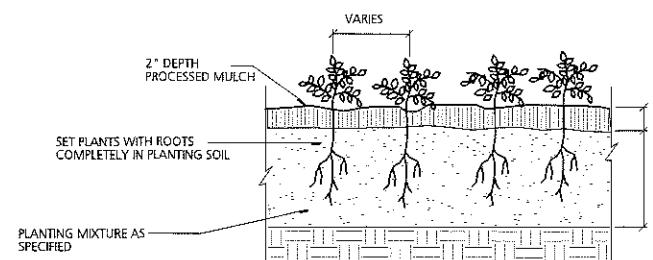
Date	By
09.20.22	OWNER REVIEW
11.10.22	OWNER REVIEW
01.24.23	CITY SUBMISSION
03.07.23	CITY SUBMISSION



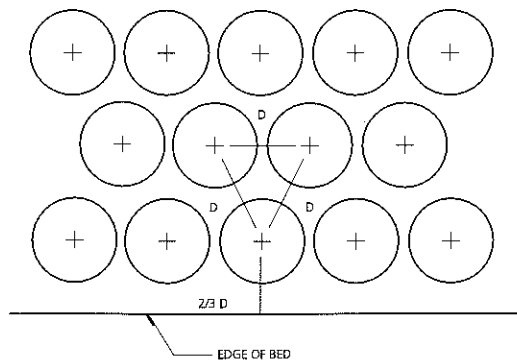
1 Deciduous Tree Planting
 NO SCALE



2 Shrub Bed Planting
 NO SCALE



3 Groundcover
 NO SCALE



D = DIMENSION OF PLANT SPACING (SHRUB, GROUND COVER OR PERENNIAL) AS INDICATED ON PLANS AND PLANT LIST

4 Plant Spacing
 NO SCALE

Consultants

Project Title

Four Winds Church
 Parking Lot Expansion

31840 W Seven Mile Rd
 Livonia, MI

Sheet Title

LANDSCAPE DETAILS

Dates	
09.20.22	OWNER REVIEW
11.10.22	OWNER REVIEW
01.24.23	CITY SUBMISSION
03.07.23	CITY SUBMISSION

Scale

Quality Control

Drawn: PT
 Checked: KE
 Approved: KE

Project Number:
 2022077

Sheet Number

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

March 21, 2023

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2023-03-08-02 – #31840 Seven Mile Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed project at this time. The subject parcel is assigned the address of **#31840 Eight Mile Road**. The legal description included with the submitted drawings appears to be correct, and should be used in conjunction with the proposed project.

The existing parcel is currently serviced by public sanitary sewer, water main and storm sewer. Per the submitted drawings, there are no planned alterations to the sanitary sewer and water main services, so we do not expect any impacts to the existing systems at this time.

The proposed drawings do indicate storm water detention which will be required in order to meet the Wayne County Stormwater Ordinance, but we will need to do a thorough review of the plans once they are submitted for permitting.

It should be noted that any disturbances within the Seven Mile Road right-of-way will require the owner to obtain permits from the Wayne County Department of Public Service.

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608 or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@livonia.gov or tzilincik@livonia.gov.

Sincerely,

David W. Lear, P.E.
Assistant City Engineer

cc: 2023 Petition File

DEPARTMENT OF PUBLIC SAFETY
LIVONIA FIRE & RESCUE

ROBERT JENNISON
FIRE CHIEF



MAUREEN MILLER BROSNAN
MAYOR

14910 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5419
734-466-2444
734-466-2082 fax

DATE: March 31, 2023

TO: Scott O. Miller, Planner IV

FROM: Livonia Fire Prevention Division

SUBJECT: Petition 2023-03-08-02 31840 Seven Mile Rd. Four Winds Church

This office has reviewed the site plan submitted in connection with a request to construct an expanded parking lot on the property located at the above referenced address.

We have no objections to this proposal with the following stipulations:

1. A fire access road shall be provided with not less than 20 feet of unobstructed width and have a minimum of 13 feet 6 inches of vertical clearance in accordance to 18.2.3.4.1.1 and 18.2.3.4.1.2 of NFPA 1, 2015.
2. Fire Department access roads shall be designed and maintained to support the imposed loads of fire apparatus and provide an adequate all-weather driving surface.

Preliminary plan set is showing a 15 ft width of drive path between the ends of the parking lines.

A further detailed plan review will take place when this division receives an official plan set.

Sincerely,

Brian Kukla

Brian Kukla
Fire Marshal

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

THOMAS GORALSKI
CHIEF OF POLICE



MAUREEN MILLER BROSNAN
MAYOR

15050 Farmington Road
Livonia, Michigan 48154-5499
(734) 466-2470
FAX: (734) 261-2265

March 21st 2023

Mr. Scott Miller
City of Livonia Planning Dept
33000 Civic Center Drive
Livonia, MI 48154

Re: Petitions 2023-03-08-02 - 31840 Seven Mile Road

Mr. Miller,

I have reviewed the plans in connection with the petition. I have no objections to the proposals.

Please feel free to contact me, should you have any questions.

Sincerely,

FOR THE CHIEF OF POLICE,

A handwritten signature in blue ink, appearing to read "Paul Walters".

Paul Walters, Sergeant
Traffic Bureau
(734) 466-2107

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: April 10, 2023

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2023-03-08-02 – 31840 Seven Mile Road

Pursuant to your request, the above-referenced Petition has been reviewed.

1. The dumpster enclosure gates shall be of solid panel steel construction or durable, long-lasting solid panel fiberglass and when not in use, closed at all times.
2. The barrier-free parking spaces must be 8' wide with a 5' wide hashed access aisle. A minimum of one barrier-free van-accessible aisle shall also be provided. The van-accessible parking space shall be 11' in width with a 5' wide hashed access aisle.

This Department has no further objections to this Petition.

I trust this provides the requested information.

Jerome Hanna

Jerome Hanna
Director of Inspection

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

April 11, 2023

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2023-03-08-02 - 31840 Seven Mile Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. The following amounts are due to the City of Livonia:

Unpaid water and sewer charges:	\$ 131.34

Total Due City of Livonia	\$ 131.34

Please contact me if you have any further questions.

Very truly yours,

Connie Kumpula
Chief Accountant

CK: jw

Transaction Statement

Service Address

31840 SEVEN MILE
LIVONIA, MI 48152

Mailing Address

Occupant - 31840 SEVEN MILE
31840 SEVEN MILE
LIVONIA, MI 48152

Account Number

031603300-001

Amount Due

\$131.34

Account Number

031603300-001

From - Through

10/11/2022 - 04/11/2023

Services

Water & Sewer - Metered

Service Address

31840 SEVEN MILE
LIVONIA, MI 48152

Beginning Balance

\$0.00

Date	Type	Amount	Description
12/15/2022	Bill	\$177.66	Due Date 01/10/2023
01/10/2023	Payment	(\$177.66)	Check
03/15/2023	Bill	\$131.34	Due Date 04/10/2023

Total Due

\$131.34

Transaction Statement

Account Number

031603300-001

From: [Jeff Noble](#)
To: [Planning](#)
Subject: Fwd: Utilities Payment Received
Date: Tuesday, April 11, 2023 3:47:02 PM

Hey Scott, here you go. Thanks. See you tonight.

----- Forwarded message -----

From: <utilitybill@ci.livonia.mi.us>
Date: Tue, Apr 11, 2023 at 1:33 PM
Subject: Utilities Payment Received
To: <pastorjeff328@gmail.com>

Payment Summary

Confirmation #: 604986

Account #: 031603300-001

Date: 4/11/2023 1:33:41 PM

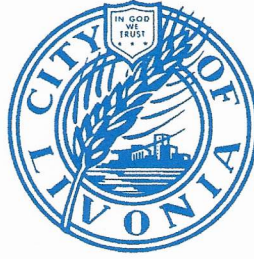
Payment Amount: \$131.34

--

God bless, Jeff

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

March 29, 2023

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

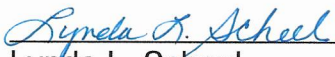
Re: Petition 2023-03-08-02

31840 Seven Mile Road
Four Winds church

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due as they are tax exempt, therefore I have no objections to the proposal.

Sincerely,


Lynda L. Scheel
Treasurer, City of Livonia

OTHER ITEMS RELATED TO THE PETITION

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD MAY 8, 2023**

Meeting was called to order at 8:20 p.m. by Council President Jim Jolly. Present: Kathleen McIntyre Vice President Laura Toy, Scott Bahr, Rob Donovic, Scott Morgan, Brandon McCullough, and President Jim Jolly. Absent: None

Elected and appointed officials present: Susan Nash, City Clerk; Paul Bernier, City Attorney; David Lear, Assistant City Engineer; Mark Taormina, Director of Planning and Economic Development; Don Rohraff, Director of Public Works; Ted Davis, Superintendent of Parks and Recreation; and Casey O'Neil, Information Systems Director.

Councilmember McIntyre led the Pledge of Allegiance.

6. WAIVER USE EXTENTION: Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29.

Julian Shahinllari, owner of Plymouth Auto Sales, presented the request to Council.

President Jolly indicated the information presented made sense in terms of why to extend project approval but not since it was changed from the intended use.

Councilmember Donovic said he understands the problems involved with the parking lot paving but also sees the need of the business owner. He offered an approving resolution for the Regular agenda.

President Jolly asked Mark Taormina if it was common for us to grant a two-year extension or if a one-year extension is more common. Mark said the majority are one-year extensions.

President Jolly explained two different things are going on since they are using it for something other than what was originally approved. He asked the petitioner who currently rents the property. Mr. Shahinllari said the business is Honey Bins and they are within the Ordinance.

Councilmember McCullough verified with Mark Taormina that a two-year extension would mean the petitioner would not need to come back to Council.

Councilmember McIntyre asked why this requires a two-year extension rather than one-year. Mr. Shahinllari indicated they cannot find a tenant willing to rent for one year. Councilmember McIntyre verified their two-year lease is through September of 2024 and indicated she felt they would then be up against the clock to start the paving. He said he plans on having the paving project begin as soon as the tenant leaves and it would be done by early 2025 depending on weather. Councilmember McIntyre said

she is uncomfortable with a two-year extension for a business that has nothing to do with what was originally approved.

Vice President Toy indicated it is difficult to find contractors since COVID and she feels the frustration as a small business owner as well.

DIRECTION:

APPROVED

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

6.

Planning
April 24, 2023

MEETING DATE

S050823/R052223

PREPARED BY

Stephanie Reece, Program Supervisor,

AGENDA ITEM

WAIVER USE EXTENTION: Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29.

BACKGROUND DETAILS

April 24, 2023

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2022-02-02-03 – Plymouth Auto Sales

Dear Council Members:

At the 1,198th Public Hearings and Regular Meeting held by the City Planning Commission on April 18, 2023, the following resolution was adopted:

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

#04-21-2023 RESOLVED, That the City Planning Commission does hereby recommend to the City Council that Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29, be approved, subject to City Council approval, and provided all conditions imposed by Council Resolution #135-22 in connection with Petition 2022-02-02-03 shall remain in effect.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

ATTACHMENTS

1. 2022-02-02-03_1st Extension_E-COUNCIL Pkt

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: April 24, 2023



Maureen Miller Brosnan, Mayor

Date: April 28, 2023

Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29.



Tiseo Architects, Inc.

Petition 2022-02-02-03

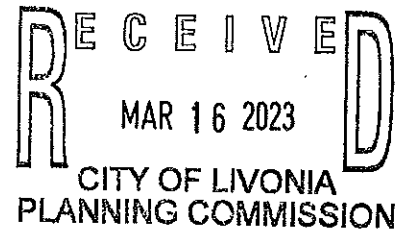
19815 Farmington Road
Livonia, Michigan
48152-1444

Phone: 248.888.1300
Fax: 248.888.1313
www.tiseo.com

March 15, 2023

Planning Department
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154
Email: SReece@livonia.gov
smiller@livonia.gov

Re: Petition No. 2022-02-02-03
Plymouth Auto Sales
36534 Plymouth Rd
Livonia, MI
Project No. 21029



To Whom It May Concern,

This letter is a request for a 2-year extension on our Site Plan Approval on May 2, 2022 for the project referenced above for the following reasons:

1. At the time this development was pursued, the new purchaser was confident that he would be able to get an early release (September 2024) from the current landlord at his current facility in Plymouth, MI. That however did not progress as planned and they did not have another option but to stay.
2. As a result of not being able to move the Auto Sales business from its current location in Plymouth to this Livonia location the new owner entered into a lease agreement with a retail tenant for 2-years which expires in September 2024.
3. The owner at that time spoke to a few paving contractors for the new parking lot and they informed him they are "30 to 40 jobs behind". They also said that material prices are very high. It is our understanding that the previously high prices of materials have been coming down.

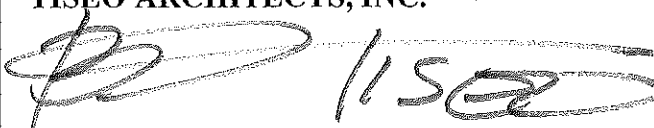
For these reasons we are asking for a 2-year extension on our Site Plan Approval. Attached is a \$200.00 check for the Renewal Fee.

Sincerely,

TISEO ARCHITECTS, INC.



Veteran Owned
Small Business

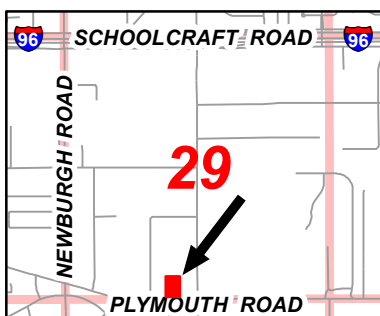

Benedetto Tiseo, FAIA, NCARB
President
ben@tiseo.com

ARCHITECTURE
PLANNING
INTERIORS

Cc. Julian Shahinllari



PLYMOUTH ROAD



Aerial Map

Petition 2022-02-02-03
Plymouth Auto Sales
36534 Plymouth Road
to operate a used auto dealership with
repair facilities and outdoor display of vehicles



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

MISCELLANEOUS

ITEM 1

Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29.

April 11, 2023: Study Meeting:

This request is for a two-year extension of the waiver uses granted to Plymouth Auto Sales involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles. The subject property was previously occupied by Dick Scott' Freedom Powersports and is currently occupied by Honey Bins, a wholesale liquidation store. City Council granted waiver use approval on May 2, 2022 (CR #135-22).

In the letter requesting the extension, the following is stated: *"This letter is a request for a 2-year extension...for the following reasons:*

- 1. At the time this development was pursued, the new purchaser was confident that he would be able to get an early release (Sept. 2024) from the current landlord at the current facility in Plymouth, MI. That however did not progress as planned and they did not have another option but to stay.*
- 2. As a result of not being able to move the Auto Sales business from its current location in Plymouth to this location, the new owner entered into a lease agreement with a retail tenant for 2-years which expires in September 2024.*
- 3. The owner at that time spoke to a few paving contractors for the new parking lot and they informed him they are 30 to 40 jobs behind. They also said that material prices are very high. It is our understanding that the previously high prices of materials have been coming down.*

April 18, 2023: Regular Meeting:

Approving Resolution: The request by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, for a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road is approved, subject to City Council approval, and provided all conditions imposed by Council Resolution #135-22 in connection with Petition 2022-02-02-03 shall remain in effect.

UNAPPROVED MINUTES

1

MINUTES OF THE 1,198th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, April 18, 2023, the City Planning Commission of the City of Livonia held its 1,198th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7:02 p.m.

Members present: Wafa Dinaro David Bongero Glen Long
 Ian Wilshaw

Members absent: Wafa Dinaro Sam Caramagno

Mr. Mark Taormina, Planning Director, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #1 PETITION 2022-02-02-03 Plymouth Auto Sales

Mr. Bongero, Acting Secretary, announced the first item on the agenda, Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29.

UNAPPROVED MINUTES

2

Mr. Taormina: Thank you, This request is for a two-year extension of a waiver-use that was granted to Plymouth Auto Sales on May 2, 2022. The approval was for a used auto dealership with repair facilities. The subject property was previously occupied by Dick Scott's Freedom, Powersports and is currently occupied by Honey Bins, a retail liquidation store. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Finance Department, dated March 17, 2023, which reads as follows: *"I have reviewed the addresses connected with the above noted petition. As there are no outstanding amounts receivable, general or water and sewer, I have no objections to the proposal."* The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer's Department, dated March 29, 2023, which reads as follows: *"In accordance with your request, the Treasurer's Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal."* The letter is signed by Lynda Scheel, Treasurer. That is the extent of the correspondence.

Mr. Wilshaw: Are there any questions for the Planning Director? If not, our petitioner is in the audience with us tonight. Good evening, sir. Please start with your name and address for the record please.

Julian Shahinllari, 50470, West Fellows Creek Court, Plymouth, Michigan 48170.

Mr. Wilshaw: Thank you for coming tonight. Anything else you'd like to tell us about your extension request that you have?

Mr. Shahinllari: Well, the reason for the extension, as you may already know, is we weren't able to find a contractor to start work on the property. Then we made a decision to lease it out. We initially wanted to lease it out for a year, but that wasn't doable, so that's the reason why we're asking for a two-year extension instead of a year. Dick Scott moved out sometimes towards the end of June, so there wasn't really much time left in 2022 to do much at all, on top of not having any contractors well into start out on the property.

Mr. Wilshaw: Okay, very good. Is there any questions of our petitioner from any of our commissioners? I don't see any questions. Is there anyone in the audience wishing to speak on this item? It's not a very controversial item. I don't see anybody coming forward. Well, thank you for coming this evening. Mr. Shahinllari. If there is anything else that we need of you, we'll ask you here in just one second. But otherwise, I think a motion would be an order.

On a motion by Ventura, seconded by Long, and unanimously adopted, it was:

#04-21-2023 **RESOLVED**, That the City Planning Commission does hereby recommend to the City Council that Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting a two-year extension of the waiver use granted on May 2, 2022 (CR #135-22) involving the operation of a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29, be approved, subject to City Council approval, and provided all conditions imposed by Council Resolution #135-22 in connection with Petition 2022-02-02-03 shall remain in effect.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Vision 21 Zoning Ordinance, as amended.

Mr. Wilshaw: Is there any discussion?

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to the City Council with an approving resolution.

ADOPTED BY THE LIVONIA CITY COUNCIL AT THE REGULAR MEETING OF
May 2, 2022

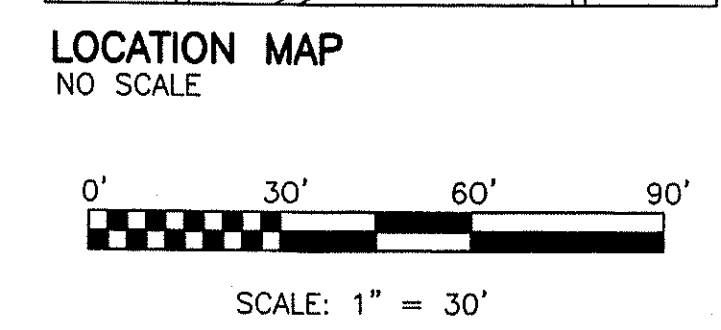
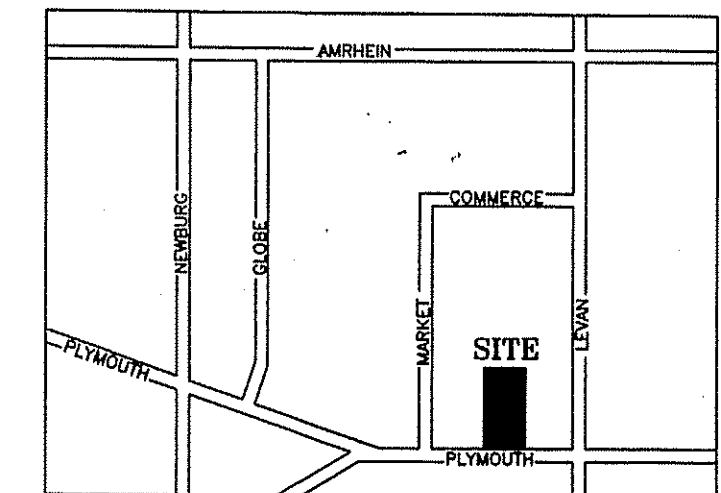
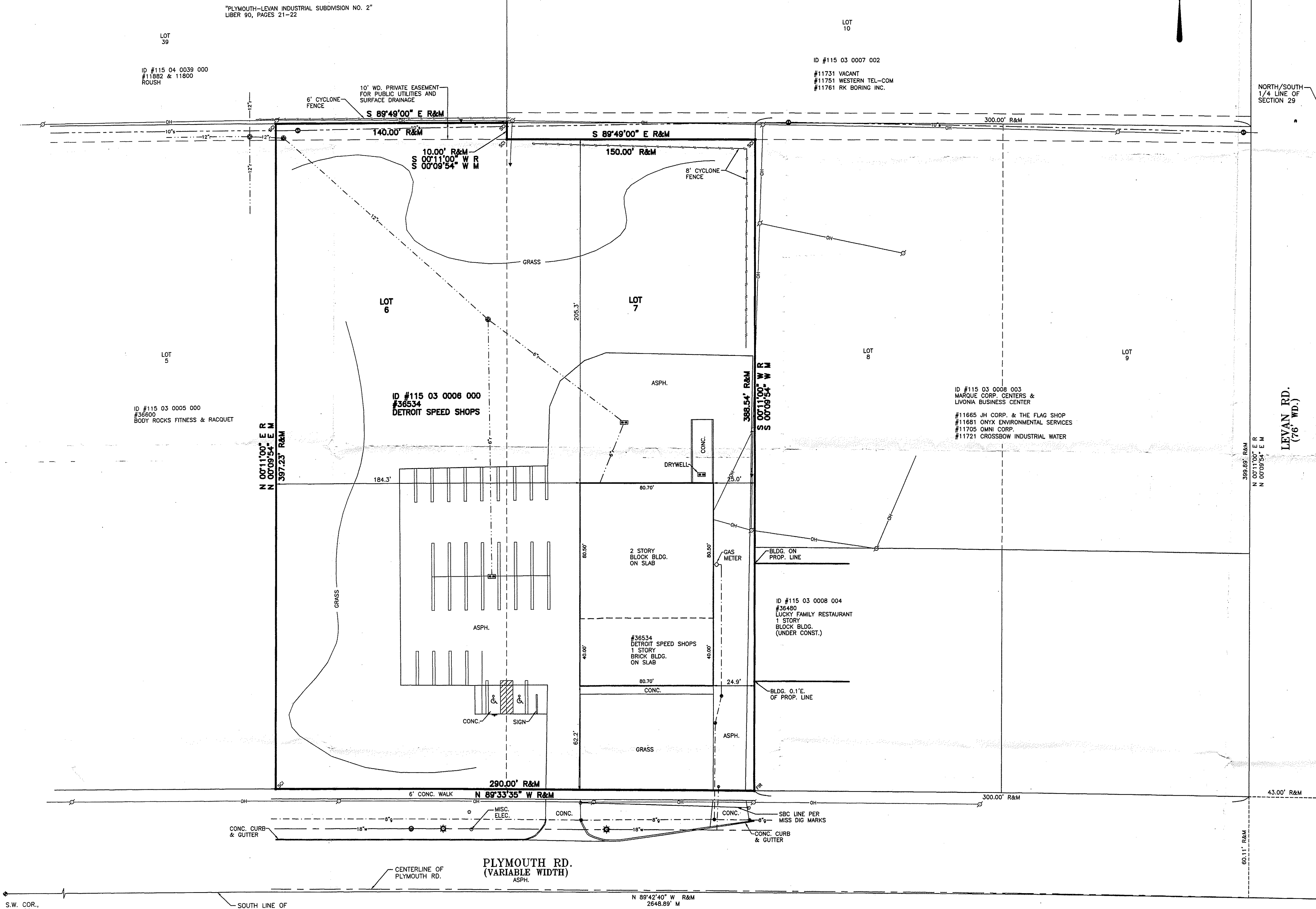
Petition 2022-02-02-03 – Plymouth Auto Sales

#135-22 RESOLVED, that having considered a communication from the City Planning Commission, dated March 24, 2022, approved for submission by the Mayor, which transmits its resolution #03-18-2022, adopted on March 22, 2022, with regard to Petition 2022-02-02-03 submitted by Tiseo Architects, Inc. on behalf of Plymouth Auto Sales, requesting to operate a used auto dealership with repair facilities and outdoor display of vehicles at 36534 Plymouth Road, located on the north side of Plymouth Road between Levan Road and Market Street in the Southwest ¼ of Section 29, the Council does hereby concur in the recommendation made by the City Planning commission and Petition 2022-02-02-03 is hereby approved and granted, subject to the following conditions:

1. That the Site Plan identified as P1 dated February 12, 2022, prepared by Tiseo Architects, Inc., is hereby approved and shall be adhered to;
2. That the number of vehicles to be displayed outdoors shall be limited to a total of eighty-eight (88) and that no vehicle for sale shall be displayed closer than twenty feet (20') from the front lot line;
3. All parking spaces, except the required handicapped spaces, shall be doubled striped at ten feet (10') wide by twenty feet (20') in length as required;
4. That except for what may be authorized under the Zoning Ordinance as part of a temporary sales event, any type of exterior advertising related to the sale of the vehicles designed to attract the attention of passing motorists, such as promotional flags or streamers, shall be prohibited;
5. That the display of any vehicles on car lifts is strictly prohibited;
6. That there shall be no outdoor storage of auto parts, equipment, scrap material, waste petroleum products, junked, unlicensed or inoperable vehicles, or other similar items in connection with this operation;

7. That the hours of operation shall be limited to the following:
Monday through Friday from 9:00 a.m. to 6:00 p.m. and on
Saturday, from 10:00 a.m. to 4:00 p.m.;
8. That the Landscape Plan identified as L1 dated February 17, 2022,
as revised, prepared by Elements Studio Inc., is hereby approved
and shall be adhered to;
9. That all disturbed lawn areas, including road rights-of-way, shall
be sodded in lieu of hydroseeding;
10. That underground sprinklers are to be provided for all landscaped
and sodded areas and all planted materials shall be installed to
the satisfaction of the Inspection Department and thereafter
permanently maintained in a healthy condition;
11. That the Petitioner shall work with staff and the Plymouth Road
Development Authority (PRDA) on plans to install additional
landscaping and other streetscape improvements (i.e., brick
piers and fencing) along Plymouth Road;
12. That the Exterior Elevations Plan identified as P3 dated February
12, 2022, prepared by Tiseo Architects, Inc., is hereby approved
and shall be adhered to;
13. That all rooftop mechanical equipment shall be concealed from
public view on all sides by screening that shall be of a compatible
character, material and color to other exterior materials on the
building;
14. Unless a trash dumpster is constructed on site, all refuse,
including tires and auto parts, shall be stored inside the building
until such time they are taken away by an appropriate contractor;
15. That only conforming signage is approved with this petition, and
any additional signage shall be separately submitted for review
and approval by the Zoning Board of Appeals;
16. That no LED light band or exposed neon shall be permitted on
the site including, but not limited to, the building or around the
windows;
17. That the storage of vehicles in the rear storage yard area shall
be limited to thirty-seven (37) vehicles and parked in an orderly
manner;

18. That the storage yard shall be resurfaced with crushed rock, gravel or a material approved by the Engineering Division prior to the issuance of the Certificate of Occupancy by the Inspection Department and shall be properly graded and drained to dispose of all surface water and maintained in a dust-proof condition; provided, further, that—pursuant to Section 9.10—the storage yard shall be hard surfaced with a pavement type and thickness as approved by the Engineering Division within two (2) years from the date that the Certificate of Occupancy is issued unless waived by City Council;
19. That any lighting equipment added to the site shall be directed and shielded/hooded so as to minimize glare trespassing on adjacent properties and roadways, and that the height of such equipment shall be limited to twenty feet (20');
20. That repairs and maintenance work on vehicles conducted on this site shall conform to Section 6.05 of the Livonia Vision 21 Zoning Ordinance, and such repairs as bumping, painting, spraying, or rustproofing shall not be permitted;
21. This waiver use is granted to this petitioner only, and any new user of this property is required to seek and receive City Council's consent to such user's operating the subject facility prior to occupancy by such user;
22. That the specific plans referenced in this approving resolution shall be submitted to the Inspection Department at the time an occupancy permit is applied for; and
23. Pursuant to Section 13.13 of the Livonia Vision 21 Zoning Ordinance, this approval is valid for a period of one year only from the date of approval by City Council, and unless a building permit is obtained, this approval shall be null and void at the expiration of said period.



LEGAL DESCRIPTION

LOTS 6 AND 7, EXCEPT THE NORTH 10 FEET OF LOT 7 OF "PLYMOUTH-LEVAN INDUSTRIAL SUBDIVISION", PART OF THE SOUTHWEST 1/4 OF SECTION 29, T. 1 S., R. 9 E., CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 89 OF PLATS, PAGE 19, WAYNE COUNTY RECORDS.

FLOODPLAIN

SUBJECT PROPERTY LIES IN FLOOD ZONE "C" WHICH IS AN AREA OF MINIMAL FLOODING PER FLOOD INSURANCE RATE MAP FOR THE CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN. COMMUNITY-PANEL NUMBER 260233 0005 B EFFECTIVE DATE: NOVEMBER 4, 1981

PARKING NOTE

- 28 REGULAR SPACES
- 2 HANDICAPPED SPACES

UTILITY COMPANIES

AT&T
31100 PLYMOUTH RD.
ROOM 301
LIVONIA, MI 48150
(734) 523-7575
(734) 523-7589 FAX

DTE ENERGY
2000 SECOND AVE. (518 S.B.)
DETROIT, MI 48226
(313) 235-9043
(313) 235-9366 FAX

CONSUMERS ENERGY (GAS)
530 W. WILLOW ST.
LANSING, MI 48909
(517) 374-0419 FAX

BRIGHT HOUSE NETWORK
25000 CAPITOL AVE.
REDFORD, MI 48239
(313) 538-3911 EXT. 1112
(313) 538-1237 FAX

UTILITY NOTE

UNDERGROUND UTILITY LINES AND STRUCTURES SHOWN ARE PER RECORDS MADE AVAILABLE BY UTILITY OR MUNICIPALITY, AND BY FIELD OBSERVATION WHERE POSSIBLE.

LEGEND

RECORDED	R	STORM MANHOLE
MEASURED	M	STORM CATCH BASIN
SET CAPPED IRON	SCI	SANITARY MANHOLE
FOUND CAPPED IRON	FCI	GATE VALVE & WELL
FOUND IRON PIPE	FIP	WATER/GAS SHUT OFF
FOUND IRON ROD	FIR	UTILITY POLE
GAS MAIN	---	SIGN
WATERMAIN	---	LIGHT
STORM SEWER	---	HANDICAPPED STALL
SANITARY SEWER	---	GYWIRE
OVERHEAD WIRES	---	GAS MARKER
FENCE	---	

SURVEYOR'S CERTIFICATE

CERTIFY TO:
COLLIERS INTERNATIONAL
FIRST AMERICAN TITLE INSURANCE COMPANY
RMCH INVESTMENT COMPANY, L.L.C.

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH "MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS," JOINTLY ESTABLISHED AND ADOPTED BY ALTA, ACSM AND NSPS IN 2005. PURSUANT TO THE ACCURACY STANDARDS AS ADOPTED BY ALTA, NSPS, AND ACSM AND IN EFFECT ON THE DATE OF THIS CERTIFICATION, UNDERSIGNED FURTHER CERTIFIES THAT THE SURVEY MEASUREMENTS WERE MADE IN ACCORDANCE WITH THE "MINIMUM ANGLE, DISTANCE AND CLOSURE REQUIREMENTS FOR SURVEY MEASUREMENTS WHICH CONTROL LAND BOUNDARIES FOR ALTA/ACSM LAND TITLE SURVEYS." FURTHER MORE, IT IS CERTIFIED THAT NO PORTION OF THE PROPERTY LIES WITHIN A FEDERALLY DESIGNATED FLOOD PLAIN, THERE ARE NO ENCROACHMENTS EITHER ONTO OR OFF OF THE PROPERTY, AND ALL IMPROVEMENTS ARE LOCATED WITHIN THE PROPERTY LINES.

Greg L. Ash, P.L.S. #28400
DATE 4/28/04

FILE NO.: 2766-0006	DWG. NO.: 2766-006
DESIGNED BY:	SHEET No.
DRAWN BY: KFB	1 OF 1
CHECKED BY: ALH	
SCALE: 1" = 30'	

CLIENT: COLLIERS INTERNATIONAL
2 CORPORATE DRIVE
SUITE 300
SOUTHFIELD, MI 48076

04/28/06

9800 W. ANN ARBOR RD.
PLYMOUTH, MI 48170
PHONE: (734) 416-9650
FAX: (734) 416-9657

GLA SURVEYORS & ENGINEERS

ALTA/ACSM LAND TITLE SURVEY
DETROIT SPEED SHOPS
36534 PLYMOUTH RD.
LOT 6 & PART OF LOT 7, PLYMOUTH-LEVAN IND. SUB.

STATE OF MICHIGAN
GREG L. ASH
PROFESSIONAL SURVEYOR
No. 28400
LICENSED PROFESSIONAL SURVEYOR



Plymouth Auto Sales
36534 Plymouth Rd
Livonia, Michigan

Drawn by: Kimberly Nakhleh
Checked by: Benedetto Tiseo

Seal / Signature



Date: 17 FEB 2022

Issued for: SITE PLAN APPROVAL
Date: 17 FEB 2022

NOT FOR CONSTRUCTION

SITE DATA, PRELIMINARY SITE PLAN

Project No. 21029
Sheet No. P1
Date Printed:

LEGAL DESCRIPTION

LOTS 6 AND 7, EXCEPT THE NORTH 10 FEET OF LOT 7 OF "PLYMOUTH-LEVAN INDUSTRIAL SUBDIVISION", PART OF THE SOUTHWEST 1/4 OF SECTION 24, T. 15, R. 9 E, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 84 OF PLATS, PAGE 19, WAYNE COUNTY RECORDS.

DRAWING INDEX

ARCHITECTURAL

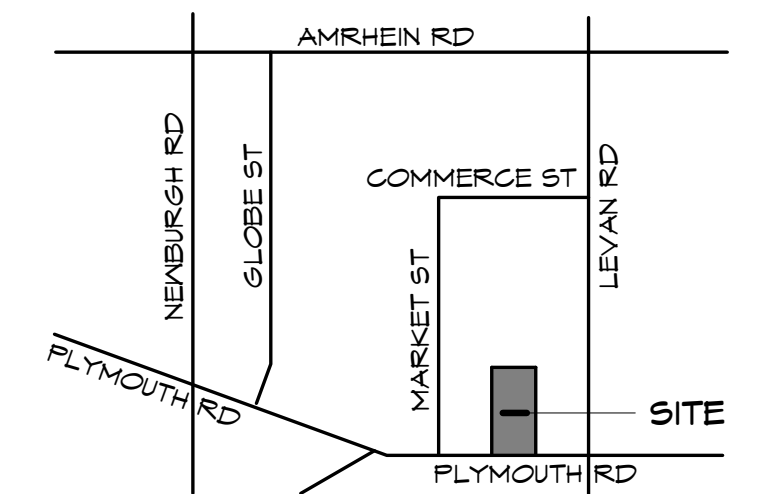
- P1 SITE DATA, PRELIMINARY SITE PLAN
- P2 PRELIMINARY 1ST & 2ND FLOOR PLANS
- P3 EXTERIOR ELEVATIONS
- P4 1ST FLOOR DEMOLITION PLAN

LANDSCAPE

- L1 LANDSCAPE PLAN
- L2 DETAILS, SNOW STORAGE & IRRIGATION

FOR REFERENCE ONLY

1 OF 1 ALTA/ACSM LAND TITLE SURVEY



VICINITY MAP

SCALE: No Scale



Preliminary

Site/Building Data

Zoning Section 3.11 : C-2 General Business

Site Area:	113,888 Sq Ft	2.61 Acres
Section 13.13(6)(I) Landscaping Required 15%:	17,083 Sq Ft	
Open Space Actual:	18,165 Sq Ft	15.95%

Building Area:	Gross
Existing 1st Floor:	9,734 Sq Ft
Existing 2nd Floor:	2,361 Sq Ft
Existing Total:	12,095 Sq Ft

Section 3.11 C-2 Waiver Uses: New & Used Car Lots and Showrooms
(Section 6.05)

Section 6.05: Automobile Sales & Rental Mobile Homes Sales

- Districts Permitted: C-2 (1) Current Zoning = C-2
- Minimum Lot Size: Minimum 1/2 Acre (2) Actual = 2.61 Acres
- Minimum Lot Width: Minimum 100 Ft (2) Actual = 290 Ft
- Minimum Parking Setback Front/Side: 20 Ft (3) Actual = 20 Ft
- Lighting: Shielded From Residential (4) NA - No Adjacent Residential
- Number of Vehicles Permitted: Planning Commission (5) Requesting = 100 vehicles
- Number of Vehicles Permitted: City Council (5) Requesting = 100 vehicles
- Access: Minimum 120 Ft ROW (6) Actual = 120 Ft
- Outdoor Storage: No Disabled/Damaged Vehicles (7) Yes

Section 4.02 Schedule of Regulations C-2 General Business

Bldg Height
Max (Stories): 2 Existing = 2
Max (Feet): 35 Existing = 21'-0"

Bldg Setback
Min Front (Feet): 15 Existing = 62
Min Side (Feet): 8 Existing = 25 & 184
Min Rear (Feet): 8 Existing = 205

Section 9.05 Minimum Parking Spaces

New & Used Car Lots & Showrooms: 1/200 Sq Ft Use Area	4,658 Sq Ft	
Ratio	200 Sq Ft	
Parking Required	23 Spaces	
Customer Sales	13 Spaces	
Employee Showroom	6 Spaces	
Shop Customer Service	4 Spaces	
Actual Customer & Employee Provided	23 Spaces	
Shop: 1/Employee	4,007 Sq Ft	
Ratio	1/Employee	
Employees	2 Each	
Parking Required	2 Spaces	Rear Secured Area

(Future Tenant) 2nd Floor Office: 1/200 Sq Ft Use Area	1,823 Sq Ft	
Ratio	200 Sq Ft	
Future Parking Required	9 Spaces	Rear Secured Area
Total Required Parking	34 Spaces	

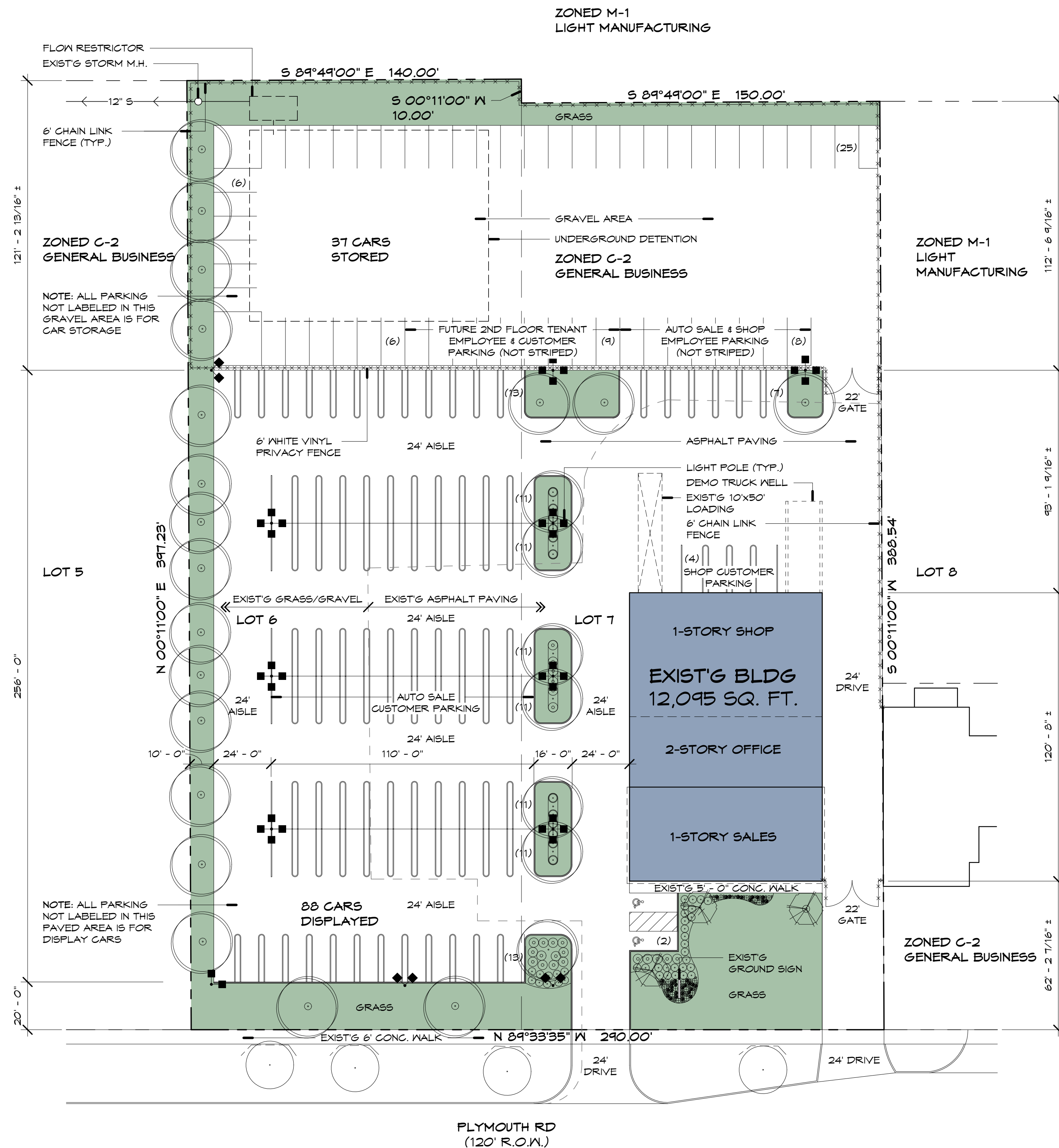
Provided Customers Parking	23 Spaces (Including ADA)	
Provided Parking Employees:	11 Spaces	Rear Secured Area
Total Parking Provided	34 Spaces	
Difference	0 Spaces	

Exterior Lot Used Cars Displayed	88 Each Maximum
Interior Showroom Used Cars Displayed	11 Each Maximum
Exterior Rear Car Storage	37 Each Maximum

Section 9.08 Off Street Loading

Size: 10' x 50' Existing 10' x 50'
1,401 to 20,000 Gross Sq Ft: 1 Space Existing 1 Space

Section 10.03(2)(b)(I) Interior Landscaping	54,370 Sq Ft Paved Parking Area
Required 5% Paved Parking Area	2,719 Sq Ft
Provided Sq Ft	2,754 Sq Ft 5.07%



PRELIMINARY SITE PLAN

SCALE: 1" = 30'-0"



Key	Qty.	Botanical Name	Common Name	Size	Remarks
CO	5	<i>Celtis occidentalis</i>	Hackberry	3" Cal.	Min. 6' Branch Ht.
GB	4	<i>Ginkgo biloba</i> 'Autumn Gold'	Autumn Gold Ginkgo	3" Cal.	Min. 6' Branch Ht.
GD	6	<i>Gymnocladus dioica</i> 'Espresso'	Espresso Kentucky Coffeetree	3" Cal.	Min. 6' Branch Ht.
GT	6	<i>Gleditsia triacanthos</i> var. <i>inermis</i> 'Skycole'	Skyline Thornless Honeylocust	3" Cal.	Min. 6' Branch Ht.
QB	2	<i>Quercus bicolor</i>	Swamp White Oak	3" Cal.	Min. 6' Branch Ht.
QR	3	<i>Quercus rubra</i>	Red Oak	3" Cal.	Min. 6' Branch Ht.

Evergreen Shrubs					
Key	Qty.	Botanical Name	Common Name	Size	Remarks
TE	12	Taxus x media 'Everlow'	Everlow Yew	18" Spd.	4' O.C.

Perennials & Ornamental Grasses					
Key	Qty.	Botanical Name	Common Name	Size	Remarks
AB	16	Amsonia 'Blue Ice'	Blue Ice Blue Star	1 Gallon	2' O.C.
CP	68	Ceratostigma plumbaginoides	Plumbago	Plug	10" O.C.
SA	33	Sesleria autumnalis	Autumn Moor Grass	1 Gallon	18" O.C.

Miscellaneous Materials	
Quantity	Material Type
322 L.F.	Aluminum Edging
27.25 C.Y.	Screened Topsoil for Lawn, Planting Beds & Tree Planting Pits
5 C.Y.	Finished Compost for Planting Beds & Tree Planting Pits
10 C.Y.	Shredded Hardwood Mulch
16,255 S.F.	Lawn Seed w/ Hydromulch
100 L.F.	Tree Protection Fence

REQUIRED SNOW STORAGE

	REQUIREMENT 10% OF REQUIRED PARKING STALL AREA	PROVIDED
REQUIRED PARKING STALL AREA: 23 SPACES X 200 SF/STALL=4,600 S.F.	460 S.F. SNOW STORAGE AREA	1,565 S.F. SNOW STORAGE AREA

	REQUIREMENT	PROVIDED
	1 TREE / 40 L.F. 1 ORNAMENTAL TREE / 100 L.F. 8 SHRUBS / 40 L.F.	
PLYMOUTH RD. FRONTAGE DISTANCE: 240 L.F.	6 TREES 24 ORNAMENTAL TREE 48 SHRUBS	4 EX. TREES, 2 TREES 3 ORNAMENTAL TREES 53 SHRUBS

	REQUIREMENT	PROVIDED
PLYMOUTH ROAD FRONTAGE	A 3' HIGH, 5' WIDE OPAQUE SCREEN WHEN PARKING IS VISIBLE FROM PUBLIC R.O.W. REQUESTING WAIVER PER SECTION 10.03.4 DISPLAY AREA SCREENING: "THE CITY COUNCIL MAY MODIFY OR WAIVE THESE REQUIREMENTS WHERE OUTDOOR DISPLAY IS INTEGRAL TO THE PRINCIPAL USE OF THE PROPERTY (E.G., OUTDOOR VEHICLE SALES)."	

	REQUIREMENT	PROVIDED
	MIN. 5% PAVED PARKING AREA 1 TREE / 300 S.F. LANDSCAPE AREA	
PAVED PARKING AREA: 54,370 S.F.	2,719 S.F. INT. LANDSCAPE AREA 9,1 TREES	2,754 S.F. INT. LANDSCAPE AREA 10 TREES

	REQUIREMENT 1 SHADE TREE / 30 L.F.	PROVIDED
WEST BOUNDARY DISTANCE: 397.23 L.F.	13.2 SHADE TREES	14 SHADE TREES
EAST BOUNDARY DISTANCE: 145 L.F.	4.8 SHADE TREES	REQUEST WAIVER PER PRE-EXISTING NONCONFORMING SITE CONDITIONS

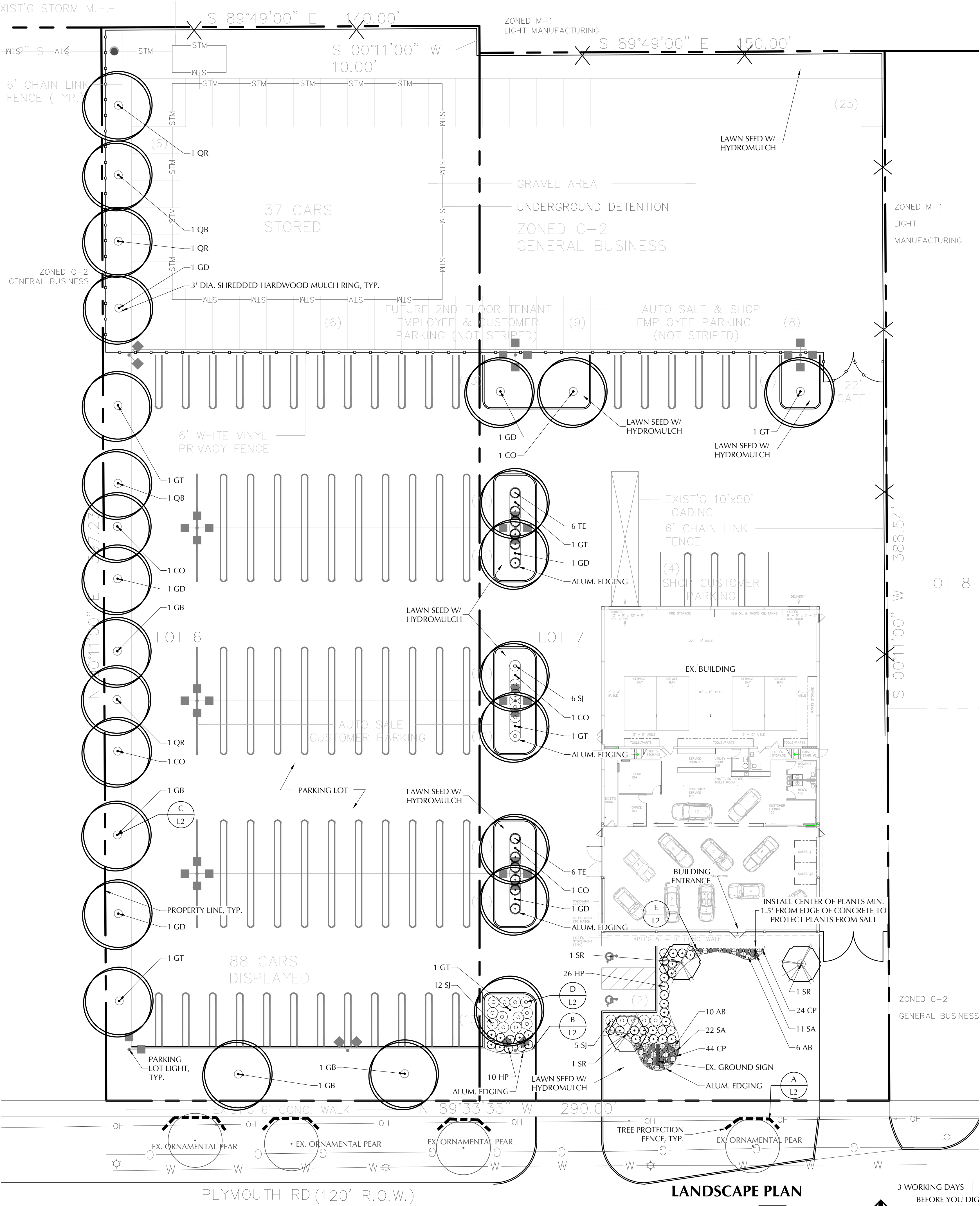
	REQUIREMENT	PROVIDED
	1 TREE / 20 L.F. 50% EVERGREEN TREES	
NORTH BOUNDARY DISTANCE: 300 L.F.	15 TREES	REQUEST WAIVER PER PRE-EXISTING NONCONFORMING SITE CONDITIONS
EAST BOUNDARY DISTANCE: 243.5 L.F.	12.2 TREES	

TYPE	DESCRIPTION
ALUM.	ALUMINUM
APPROX.	APPROXIMATELY
CAL.	CALIPER
C.Y.	CUBIC YARD
DIA.	DIAMETER
DWGS.	DRAWINGS
EX.	EXISTING
GAL.	GALLON
HT.	HEIGHT
L.F.	LINEAR FEET
MAX.	MAXIMUM
MIN.	MINIMUM
O.C.	ON CENTER
S.F.	SQUARE FEET
SPD.	SPREAD
TYP.	TYPICAL

1. Quantities shown are for the convenience of the contractor only. Contractor is responsible for verifying quantities, and for providing sufficient materials to complete the job per plan.
2. Some field adjustments may be necessary to ensure that there are no conflicts between existing and proposed plants.
3. Fine grade, fertilize and seed all disturbed lawn areas resulting from construction. All lawn areas shall drain completely and shall not pond or puddle. Aerate existing lawn where it has been compacted by equipment.

All existing trees, shrubs, brush, and stumps to be removed except for four existing Ornamental Pear trees along Plymouth Road.

In the planting bed in front of the building, *Amsonia* 'Blue Ice' (AB), *Ceratostigma plumbaginoides* (CP), and *Sesleria autumnalis* (SA) are to be planted in a mixed composition as shown on the Landscape Plan.



CLIENT:
Mr. Ben Tiseo
Tiseo Architects, Inc.
19815 Farmington Road
Livonia, MI 48152
P: 248.888.1300

LANDSCAPE PLAN

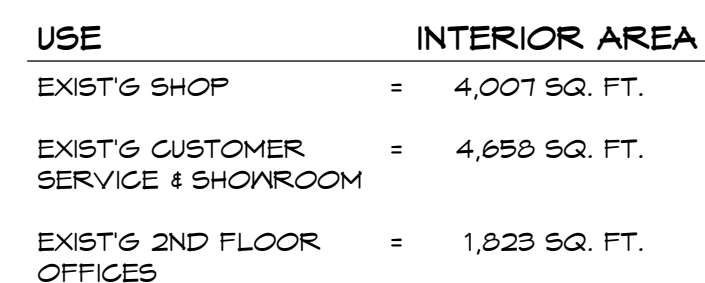
14/22	Client Rvw.
17/22	Site Plan Approval

DRAWN BY:
KF, JF

SCALE:
AS INDICATED

L1

SHEET 1 OF 2



SCALE: 1/8" = 1'-0"



SCALE: 1/8" = 1'-0"





**Plymouth
Auto Sales**

36534 Plymouth Rd
Livonia, Michigan

Drawn by: Kimberly Nakhleh
Checked by: Benedetto Tiseo

Seal / Signature



B. Tiseo

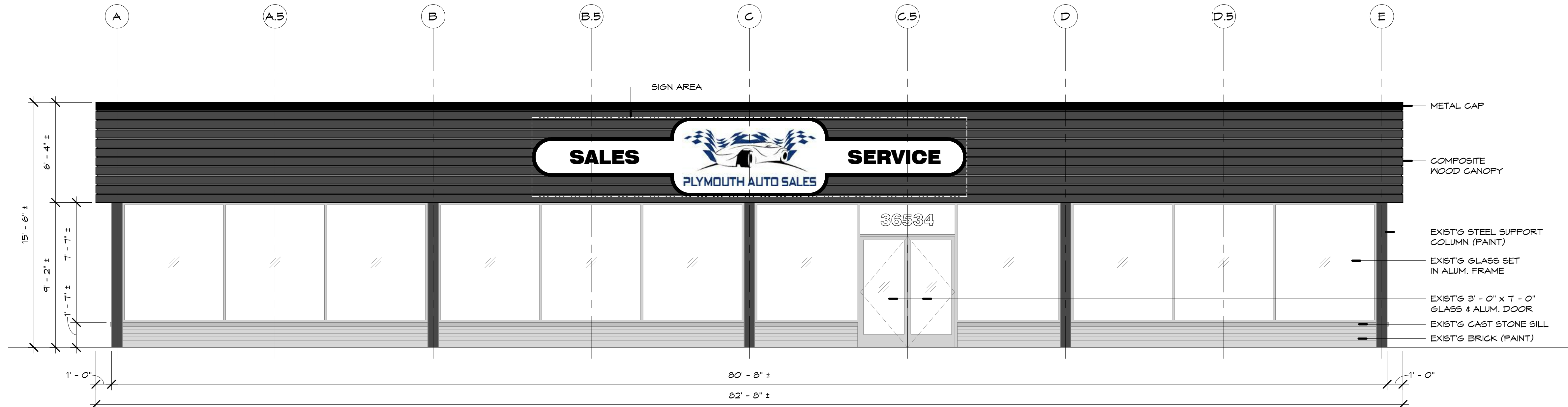
Date: 17 FEB 2022
Issued for: SITE PLAN APPROVAL
Date: 17 FEB 2022

**NOT FOR
CONSTRUCTION**

**EXTERIOR
ELEVATIONS**

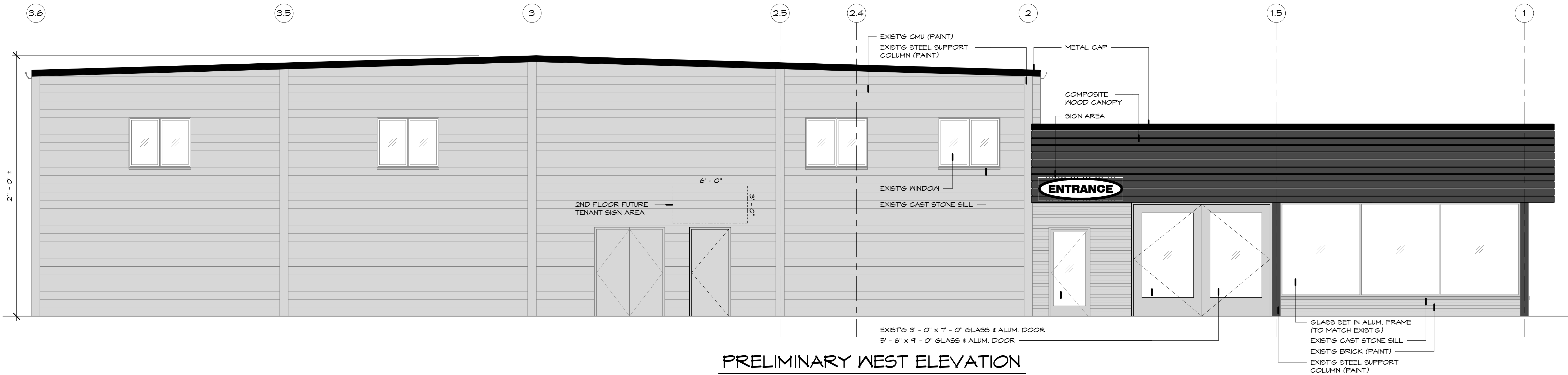
Project No. 21029
Sheet No. P3

Date Printed:



PRELIMINARY SOUTH ELEVATION

SCALE: 1/4" = 1'-0"



PRELIMINARY WEST ELEVATION

SCALE: 1/4" = 1'-0"

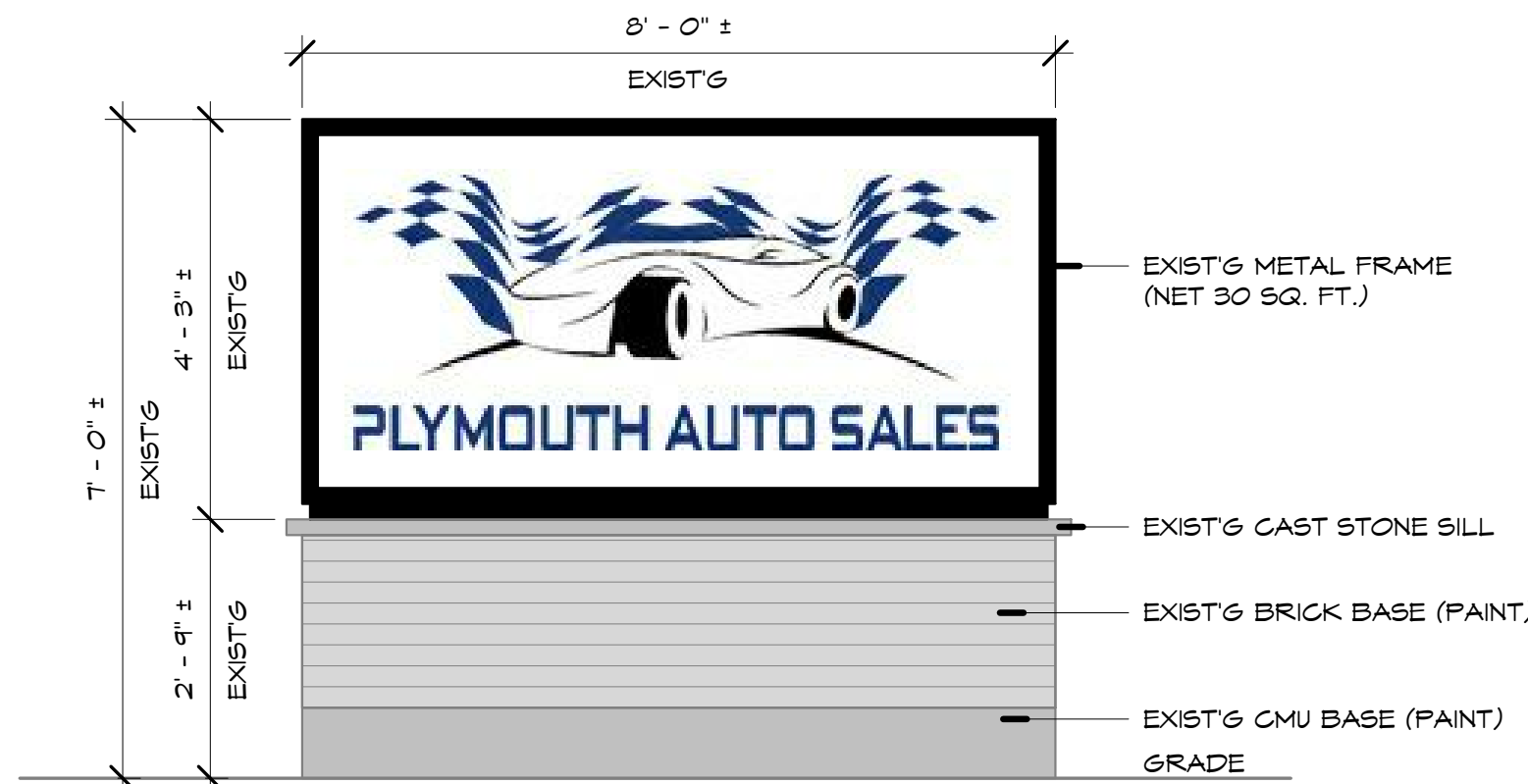
BUILDING SIGNAGE

PLYMOUTH AUTO MAIN BLDG SIGN	=	137 SQ. FT.
ENTRANCE SIGN	=	13 SQ. FT.
2ND FLOOR FUTURE TENANT SIGN	=	18 SQ. FT.
TOTAL PROPOSED	=	168 SQ. FT.
TOTAL ALLOWED	=	290 SQ. FT.



EXIST'G GROUND SIGN PHOTO

SCALE: No Scale



EXIST'G GROUND SIGN

SCALE: 1/2" = 1'-0"

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

March 17, 2023

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2022-02-02-03 - 36534 Plymouth Road

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.

Please contact me if you have any further questions.

Very truly yours,

Connie Kumpula
Chief Accountant

CK: jw

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

March 29, 2023
~~March 3, 2022~~

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2022-02-02-03

36534 Plymouth Road
Plymouth Auto

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,

Lynda L. Scheel
Treasurer, City of Livonia

OTHER ITEMS RELATED TO THE PETITION