

OFFICE OF THE COUNCIL

COUNCIL MEMBERS

BRANDON McCULLOUGH, President
MARTHA PTASHNIK, Vice President
CARRIE BUDZINSKI
ROB GJONAJ DONOVIC
JIM JOLLY
SCOTT MORGAN
LAURA M. TOY



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2250
citycouncil@livonia.gov

COMMITTEE MEMEBERS:

Brandon McCullough, Chair
All Councilmembers

OFFICE OF THE COUNCIL

**COMMITTEE OF THE WHOLE MEETING OF
FEBRUARY 5, 2024
7:00 P.M.**

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The official documents are on file in the City Clerk's office.

PUBLIC MEETING - COMMITTEE OF THE WHOLE
Monday, February 5, 2024
7:00 PM

Location:

Livonia City Hall Council Chambers
33000 Civic Center Drive
Livonia, MI 48154

Members:

Brandon McCullough, Chair
All Councilmembers

AGENDA ITEM(S)

1. The subject matter of a proposed amendment to the Livonia Code of Ordinances amending the ordinance so that the Council Administrator would report to and be under the direction of the City Council rather than the City Clerk. (CR 03-24)
2. The subject matter of appointments to the Zoning Board of Appeals by Councilmembers. (CR 198-21)
3. The subject matter of residential blight. (CR 154-21)
4. The subject matter of the vacant and abandoned fee schedule. (130-23)
5. The subject matter of raising residential chickens within the City. (CR 05-24)
6. The subject matter of restricting gas stations to two (2) at any intersection. (CR 06-24)

AUDIENCE COMMUNICATION

THE FOLLOWING HAVE BEEN NOTIFIED AND ARE REQUESTED TO ATTEND:

Maureen Miller Brosnan, Mayor
Paul Bernier, City Attorney
Mike Slater, Finance Director
Mark Taormina, Planning and Economic Development Director
Jerome Hanna, Inspection Director

**THIS IS AN OPEN MEETING AND
ALL INTERESTED PARTIES ARE WELCOME TO ATTEND.**

This meeting will be reported at the Regular Meeting of **February 28, 2024**

Minutes of this meeting will be available for public inspection in the City Clerk's Office
not more than eight business days following the date of the meeting.

LORI L. MILLER, CITY CLERK

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LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
January 25, 2024

MEETING DATE

COW020524/R021224

PREPARED BY

Sara Kasprovicz, Council Office Manager,

AGENDA ITEM

The subject matter of a proposed amendment to the Livonia Code of Ordinances amending the ordinance so that the Council Administrator would report to and be under the direction of the City Council rather than the City Clerk (CR 03-24)

BACKGROUND DETAILS

At the Regular Meeting of January 17, 2024:

#003-24 RESOLVED, that upon the motion by Councilmember Laura Toy, seconded by Councilmember Rob Donovic, at the Regular Meeting held January 17, 2024, regarding the subject matter of a proposed amendment to the Livonia Code of Ordinances amending the ordinance so that the Council Administrator would report to and be under the direction of the City Council rather than the City Clerk, the Council does hereby refer this item to the Committee of the Whole for its report and recommendation.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss the item as presented.

ATTACHMENTS

None

APPROVED BY

Regular Meeting Minutes of January 17, 2024

On a motion by Councilmember Toy, supported by Councilmember Donovic and unanimously adopted, it was:

#003-24 RESOLVED, that upon the motion by Councilmember Laura Toy, seconded by Councilmember Rob Donovic, at the Regular Meeting held January 17, 2024, regarding the subject matter of a proposed amendment to the Livonia Code of Ordinances amending the ordinance so that the Council Administrator would report to and be under the direction of the City Council rather than the City Clerk, the Council does hereby refer this item to the Committee of the Whole for its report and recommendation.

Kathleen McIntyre, 14455 Fairway, supports this move if the Council President is willing to take on the full role of administrative work. She indicated the administrative work is significant. She doesn't think putting this position under the Clerk's office was a good change.

<i>RESOLUTION REQUESTED BY COUNCIL (Regular Meeting of January 17,2024)</i>
--

Motion:	Toy
Second:	Donovic
Ayes:	Ptashnik, Donovic, Budzinski, Toy, Jolly, McCullough
Nays:	None
Absent:	Morgan

Bahr took from the table, for second reading and adoption, the following

Ordinance:

AN ORDINANCE AMENDING SECTIONS 010, 020 AND 030 OF CHAPTER 2.10 (DEPARTMENT OF THE OFFICE OF THE CITY COUNCIL) TO TITLE 2 OF THE LIVONIA CODE OF ORDINANCES, AS AMENDED.

A roll call vote was taken on the foregoing Ordinance with the following result:

AYES: McCullough, Donovic, Jolly, Toy, Bahr, White and McIntyre

NAYS: None

The President declared the foregoing Ordinance duly adopted and would become effective on publication

Regular Meeting Minutes of November 4, 2020

Bahr gave first reading to the following Ordinance:

AN ORDINANCE AMENDING SECTIONS 010, 020 AND 030 OF CHAPTER 2.10 (DEPARTMENT OF THE OFFICE OF THE CITY COUNCIL) TO TITLE 2 OF THE LIVONIA CODE OF ORDINANCES, AS AMENDED.

The foregoing Ordinance, when adopted, is filed in the Journal of Ordinances in the Office of the City Clerk and is the same as if word for word repeated herein.

The above Ordinance was placed on the table for consideration at an upcoming Regular meeting.

REGULAR MEETING OF November 4, 2020

Councilmembers Present: White, McCullough, Donovic, Toy, Jolly, Bahr, McIntyre

Councilmember(s) Absent: None

Regular Meeting Minutes of November 4, 2020

On a motion by Bahr, supported by White, and unanimously adopted, it was:

#323-20 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated October 12, 2020, submitted pursuant to Council Resolution No. 280-20, regarding the subject matter of organizational restructuring of the City Council Office, the Council does hereby refer to the Law Department the subject of modifying the current City Council Office ordinance to create (a) a new Department of Governmental Affairs with a Governmental Affairs Director appointed by and to report to the Mayor; and (b) a new Department of the Office of the City Council to be managed by a Civil Service Council Administrator to be hired by and to report to the City Council.

<i>UNFINISHED BUSINESS AGENDA ITEM (Regular Meeting of November 4, 2020)</i>
--

Motion by:	Bahr
Seconded by:	White
ROLL CALL:	
Ayes:	White, McCullough, Donovic, Toy, Jolly, Bahr, McIntyre
Nays:	None
Absent:	None

Regular Meeting Minutes of November 4, 2020

. On a motion by Bahr, supported by White, and unanimously adopted, it was:

#322-20 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated October 12, 2020, submitted pursuant to Council Resolution No. 280-20, regarding the subject matter of organizational restructuring of the City Council Office, the Council does hereby refer this matter to the Law Department for preparation of an ordinance creating the Department of the Office of the City Council to be managed by a Civil Service Council Administrator to be hired by and to report to the City Council.

<i>UNFINISHED BUSINESS AGENDA ITEM (Regular Meeting of November 4, 2020)</i>
--

Motion by:	Bahr
Seconded by:	White
ROLL CALL:	
Ayes:	White, McCullough, Donovic, Toy, Jolly, Bahr, McIntyre
Nays:	None
Absent:	None

COMMITTEE OF THE WHOLE October 12, 2020

A Committee of the Whole meeting was held on Wednesday, October 12, 2020 via ZOOM

Committee Members Present:

Council President Kathleen McIntyre
Council Vice President Scott Bahr
Councilmember Rob Donovic
Councilmember Jim Jolly
Councilmember Brandon McCullough
Councilmember Laura Toy
Councilmember Cathy White

Committee Members Absent:

None

**City Officials and
Others Present:**

Mayor Maureen Miller Brosnan
City Treasurer, Lynda Scheel
City Clerk, Susan Nash
City Attorney Paul Bernier
Director of Administration, Dave Varga
Director of Legislative Affairs, LaShawn Thomas

The meeting convened at 7:01 p.m.

- 1. CR 280-20** RESOLVED, that upon the motion by Council Vice President Scott Bahr, seconded by Councilmember Cathy White, at the Regular Meeting held September 21, 2020, regarding the organizational restructuring of the City Council Office, the Council does hereby refer this item to the Committee of the Whole for its report and recommendation.

Council outlined the Legislative Director position and Council Administrator position.

Two resolutions were offered, and an ordinance change recommended:

- Create a new Governmental Affairs Department. The Legislative Director would become Governmental Affairs Director. This person will be selected by and report to the Mayor and will be invited to join the Council at City Council meetings.
- The Office of the City Council will be a department managed by the Council Administrator who will be selected by and report to the City Council.

Discussion took place regarding the following topics:

- Whether adopting these roles can be accomplished through one ordinance or two
- The Ordinance(s) should align with the Charter
- The Council Administrator will be a Civil Service employee
- The Council President will hire and supervise the Council Administrator with opportunity for input from all Councilmembers
- The Governmental Affairs Director will work in the fourth floor Mayor's office and serve as the liaison to City Council
- ZBA administration responsibilities would move back to the Council office, with the ZBA Administrator moving to the Council office, with cross-training and back up between the ZBA and Council Administrators.
- Title II of the Livonia Code of Ordinances creates departments by means of separate Chapters; creating the new Governmental Affairs Department and reorganizing the Council office should be done under two ordinances to be consistent with other City departments.

The Committee recommends:

- Vice President Bahr offered a resolution to refer to the Law Department for preparation of two ordinances for first reading: one creating a new Department of Governmental Affairs with a Governmental Affairs Director appointed by the mayor, and the other creating the Department of the Office of the City Council, to be managed by a civil-service, Council Administrator to be hired by and to report to the City Council.
- Councilmember McCullough offered a resolution to refer to the Law Department for first reading a modification of the current City Council Office ordinance to create a new Department of Governmental Affairs with a Governmental Affairs Director appointed by the mayor, and the other creating the Department of the Office of the City Council, to be managed by a civil-service, Council Administrator to be hired by and to report to the City Council.

Note: This item will be out of committee

This item is to be placed on the **Regular Meeting Agenda of November 4, 2020**

2. CR 342-11 RESOLVED, Council does hereby refer this the subject of the Legislative Affairs Director to the Committee of the Whole for its report and recommendation.

A discussion took place regarding the subject of the Legislative Affairs Director.

The Committee recommends:

- The adoption of a resolution to take no further action.

NOTE: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of November 4, 2020**

The meeting adjourned at 7:51 p.m.

Respectfully submitted,


Kathleen E. McIntyre
Council President

cc: City Attorney, City Clerk

Regular Meeting Minutes of September 21, 2020

On a motion by Bahr, supported by White, it was:

#280-20 RESOLVED, that upon the motion by Council Vice President Scott Bahr, seconded by Councilmember Cathy White, at the Regular Meeting held September 21, 2020, regarding the organizational restructuring of the City Council Office, the Council does hereby refer this item to the Committee of the Whole for its report and recommendation.

A roll call vote was taken on the foregoing resolution with the following result:

AYES: Bahr, White, Donovic, Jolly, Toy and McIntyre

NAYS: McCullough

The President declared the resolution adopted.

<i>ITEM PROPOSED DURING AUDIENCE COMMUNICATION (Regular Meeting of September 21, 2020)</i>
--

Motion by:	Bahr
Seconded by:	White
ROLL CALL:	
Ayes:	Bahr, White, Donovic, Jolly, Toy, McIntyre
Nays:	McCullough
Absent:	None



LETTER TO THE LIVONIA CITY COUNCIL

2.

Council Office
January 24, 2024

MEETING DATE

COW020424/R021224

PREPARED BY

Sara Kasprovicz, Council Office Manager,

AGENDA ITEM

The subject matter of appointments to the Zoning Board of Appeals by Councilmembers. (CR 198-21)

BACKGROUND DETAILS

At the Regular Meeting Minutes of June 14, 2021:

CR 198-21 RESOLVED, that upon a motion by Councilmember Brandon McCullough, seconded by Councilmember Laura Toy, unanimously adopted, at the Regular Meeting of Council held June 28, 2021, that the subject matter of appointments to the Zoning Board of Appeals by Councilmembers be referred to the Committee of the Whole for its report and recommendation.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss item as presented.

ATTACHMENTS

1. R062821 Subject matter of ZBA Appts CR 198-21

APPROVED BY

CR 198-21 RESOLVED, that upon a motion by Councilmember Brandon McCullough, seconded by Councilmember Laura Toy, unanimously adopted, at the Regular Meeting of Council held June 28, 2021, that the subject matter of appointments to the Zoning Board of Appeals by Councilmembers be referred to the Committee of the Whole for its report and recommendation.

<i>ITEM REQUESTED BY COUNCIL (Regular Meeting of June 28, 2021)</i>

Motion by:	McCullough
Seconded by:	Toy
ROLL CALL:	
Ayes:	White, McCullough, Donovic, Jolly, Toy, McIntyre
Nays:	None
Absent:	Bahr



LETTER TO THE LIVONIA CITY COUNCIL

3.

Council Office
January 24, 2024

MEETING DATE

COW020524/R021224

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

The subject matter of residential blight. (CR 154-21)

BACKGROUND DETAILS

At the Regular Meeting of May 24, 2021:

On a motion by Donovic, supported by Bahr, and unanimously adopted, it was:

#154-21 RESOLVED, that upon the motion by Councilmember Rob Donovic, seconded by Vice President Scott Bahr, at the Regular Meeting held May 24, 2021, that the Council does hereby refer the subject matter of residential blight to the Committee of the Whole for its report and recommendation.

At the Regular Meeting of July 12, 2021:

On a motion by Donovic, supported by McCullough, and unanimously adopted, it was:

#226-21 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated June 16, 2021, submitted pursuant to Council Resolution 154-21, regarding the subject matter of residential blight, the Council does hereby refer this item to the Department of Law for preparation of proposed ordinance amendment(s) in connection with allowing inspectors to issue Civil Infractions for violations.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To continue the discussion regarding the subject matter of residential blight.

ATTACHMENTS

1. CofW061621 Min - redact
2. CofW061621 Resident concern of blight
3. R052421 Subject matter of residential blight CR 154-21
4. R071221 UB ITEM 10 CofW report of blight CR 226-21

APPROVED BY

COMMITTEE OF THE WHOLE

WEDNESDAY, JUNE 16, 2021

A Committee of the Whole meeting was held on Wednesday, June 16, 2021 in the City Hall Council Chambers.

Committee Members Present: Kathleen E. McIntyre, President
Scott Bahr, Council Vice President
Rob Donovic
Jim Jolly
Brandon McCullough
Cathy K. White
Laura M. Toy

Committee Members Absent: None

City Officials and Others Present: Lynda Scheel, City Treasurer
Paul Bernier, City Attorney
Mark Taormina, Planning and Economic Dev. Director
LaShawn Thomas, Director of Governmental Affairs
Bob Stroble, Senior Building Inspector

Additional Attendees: See list of attendees attached

The meeting convened at 7:03 p.m.

1. CR 154-21 Subject matter of residential blight.

The meeting was led by Council President, Kathleen McIntyre. Elected officials and members of the administration introduced themselves for the information of the residents in attendance.

A discussion took place regarding the enforcement of ordinances and changes that removed the ability of the Inspection Department to write tickets for ordinance violations.

The current enforcement process was explained:

1. Warning/correction
2. Violation
3. Show cause
4. Court action

Given that there is typically 30 days between each subsequent enforcement action, there can be 120 – 180 days between the time the Inspection Department issues an initial notification of a violation until and the responsible individual receives a citation.

There was discussion about the State law that prohibits municipalities from entering private property to trim shrubs (they can only enter to cut grass, remove noxious weeds, and trim trees that pose a danger to right of way or structures).

Inspectors need to have access to CLEMIS to regain the ability to write tickets.

A resolution was offered to revise the ordinance to allow inspectors to issue civil infractions for violations, which is contingent upon inspectors gaining CLEMIS access.

Discussion took place about assigning a police officer to work with the Inspection Department, however, this is presently not feasible due to LPD staffing shortages. There was additional discussion about the feasibility of using reserve officers to support inspection work, this raised question as to whether Livonia Reserve Officers have access to CLEMIS.

City Council requested that the Inspection Department include additional funds in its 2022 budget to add additional inspectors; possibly using COVID relief funds for blight elimination and prevention.

Discussion of how the very low, administrative fee of \$42 for/month for vacant commercial properties, disincentivizes property owners from taking care of their properties.

A resolution was offered for administrative and Council review of current administrative fees for vacant and blighted residential and commercial properties.

Wayne County Commissioner Knezek provided updates on American Rescue Plan funding. The County will receive \$340 million and Commissioners Knezek and Marecki are working with Mayor Brosnan on opportunities for Livonia to utilize a portion of those

funds. The County, at the direction of the federal government, is encouraging communities to focus on one-time, transformative projects.

A suggestion was made from a resident for an educational program on blight prevention and remediation and that the city recognize residents who improve their properties.

It was noted that the contact information for ordinance violations on the city website is not easy to find. Council asked the administration to make blight and ordinance violation reporting easier to find on the website, to follow up on a prior Council recommendation to add a mobile reporting app and explore the possibility of allowing residents to find the status and actions taken on reported violations.

The Committee recommends:

The Council offer the two resolutions discussed during the meeting:

- To revise the ordinance to allow inspectors to issue civil infractions for violations.
- For administrative and Council review of current administrative fees for vacant and blighted residential and commercial properties

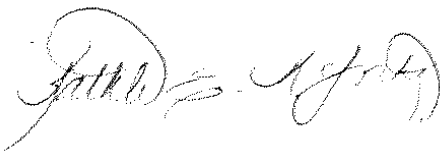
The Administration follows up on the three items discussed in the meeting.

Note: This item will be out of committee.

This item is to be placed on the **Regular Meeting Agenda of July 12, 2021**

The meeting was adjourned at 8:33 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "John W. Agosta". The signature is fluid and cursive, with a large initial "J" and a stylized "A".

cc: City Clerk, City Attorney

PLEASE RECORD YOUR ATTENDANCE AT THIS MEETING

MEETING: COMMITTEE OF THE WHOLE

DATE: WEDNESDAY, JUNE 16, 2021

TIME: 7:00 PM

NAME

ADDRESS

Lynda Scheel

City Treasurer

GOB STUBBS

Bureau Inspection

Lynn Yackley

Tony PARTIN

Emily Bauman

Rachel Witherspoon

LaShawn Thomas

Dir. Court affairs

From: [Varga, Dave](#)
To: ljubach@aol.com
Cc: [CouncilMembers](#); [Mayor Staff](#); [Kasprowicz, Sara](#); [Hanna, Jerome](#)
Subject: FW: Blight issues
Date: Friday, May 28, 2021 3:14:25 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)

Good afternoon, Lori,

I forwarded your comments to our Director of Inspection who indicates that this is the busiest time of the year for the contractor to catch up with overgrown lawns. Additionally, the first cuts of the year are often rough due to the volume of new growth and all the properties in violation that need cutting at the same time. However, the large clumps of grass and sidewalks should be cleared and the contractor will be reminded of this. Edging and trimming are not part of the contract. The property is on the list for a second cut.

As for the cost, a resident is charged \$108, of which about 30% goes to the contractor and the rest is an administrative fee. The high cost is meant to discourage residents from using the City as a landscape company and encourage them to hire their own.

I hope this information helps.

Dave

Dave Varga
Chief of Staff
City of Livonia | Mayor's Office
(734) 466-2203
dvarga@livonia.gov

From: ljubach@aol.com <ljubach@aol.com>
Sent: Thursday, May 27, 2021 3:48 PM
To: Varga, Dave <dvarga@livonia.gov>
Cc: McIntyre, Kathleen <kmcintyre@livonia.gov>; Mayor Staff <MayorStaff@Livonia.gov>
Subject: Re: Blight issues

Dave,
Have you seen the way the company cutting is leaving the sidewalk and not edging or trimming anywhere at 14511 Park St? It is a complete mess and the weeds and grass are 18 inches tall again. Something

needs to be done. These guys need to do a proper job, they are charging \$125.00 a mow.



Warm Regards & Stay Healthy!

Lori DuBach



248-320-2727 Cell
248-344-1800 Office
Exceeding All Expectations

Top 1% of Realtors in Oakland County
Best of the Best in Michigan by HOUR Detroit Magazine 2011-2019



In a message dated 5/20/2021 10:25:59 AM Eastern Standard Time, ljdubach@aol.com writes:

David,
Thank you very much for your time. I pray this can be corrected to insure all of us neighbors are happy with the out come. This is completely out of control living next to both of these homes.

Warm Regards & Stay Healthy!

Lori DuBach



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In a message dated 5/19/2021 4:04:29 PM Eastern Standard Time, dvarga@livonia.gov writes:

Ms. DuBach,

Thank you for sharing this concern with us. You are certainly in a difficult situation with both of your neighbors.

On behalf of Mayor Brosnan and the Administration, I want to let to you know that we are looking into the details of the enforcement on these two houses to see if anything else can be done to alleviate this situation sooner. Unfortunately, these circumstances often take time to sort out based on providing notification within our ordinances and that can be frustrating.

I will be back in touch with you once we have more details.

All the best,

Dave



Dave Varga
Chief of Staff
City of Livonia | Mayor's Office
(734) 466-2203
dvarga@livonia.gov
www.livonia.gov



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From: ljidubach@aol.com <ljidubach@aol.com>

Sent: Tuesday, May 18, 2021 2:11 PM

To: McIntyre, Kathleen <kmcintyre@livonia.gov>

Cc: Varga, Dave <dvarga@livonia.gov>

Subject: Blight issues

Dear Ms McIntyre and Mr Varga,

I am emailing you regarding the 2 properties at 14511 Park St and 14541 Park St. My home is 14525 Park St and I'm in the middle of these 2 homes. Both homes are disgusting and in poor shape. You allow 14541 To have her front lawn 100% trees, brushes and weeds, you can't even see her home from the street. I have wild animals in my yard like crazy due to the mess at 14541. Both homes have been a blight issue for years, well over 5 years. 14511 Continues to get citations because his grass is always 15 inches tall. The owner does not live at 14511 and hasn't for at least 8 years. When you put a citation on his front door it takes you guys at least 2 more weeks to mow the grass. This last time it was taller than 20 inches and that grass just lays on top looks like hay, Limps are always down and on sidewalks which is a hazard.

How long can this be allowed to go on? This is a blight and safety issues. Living next door to both nasty places I will never be able to sell my home. I pray you can fix both of these homes or fine the owners to fix them. Something needs to be done now. Looking forward to a response.

Warm Regards & Stay Healthy!

Lori DuBach



248-320-2727 Cell

248-344-1800 Office

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On a motion by Donovic, supported by Bahr, and unanimously adopted, it was:

#154-21 RESOLVED, that upon the motion by Councilmember Rob Donovic, seconded by Vice President Scott Bahr, at the Regular Meeting held May 24, 2021, that the Council does hereby refer the subject matter of residential blight to the Committee of the Whole for its report and recommendation.

<i>AUDIENCE COMMUNICATION ITEM (Regular Meeting of May 24, 2021)</i>
--

Motion by:	Donovic
Seconded by:	Bahr
ROLL CALL:	
Ayes:	Toy, Bahr, White, McCullough, Donovic, McIntyre
Nays:	None
Absent:	Jolly

Regular Meeting of July 12, 2021

President McIntyre, as Chair of the Committee of the Whole, reported out on the meeting of June 16, 2021.

- a. Subject matter of residential blight. (CR 154-21)

On a motion by Donovic, supported by McCullough, and unanimously adopted, it was:

#226-21 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated June 16, 2021, submitted pursuant to Council Resolution 154-21, regarding the subject matter of residential blight, the Council does hereby refer this item to the Department of Law for preparation of proposed ordinance amendment(s) in connection with allowing inspectors to issue Civil Infractions for violations.

UNFINISHED BUSINESS ITEM 10 (Regular Meeting of July 12, 2021)

Motion by:	Donovic
Seconded by:	McCullough
ROLL CALL:	
Ayes:	McCullough, Donovic, Jolly, Toy, Bahr, White, McIntyre
Nays:	None
Absent:	None

On a motion by Toy, supported by Jolly, and unanimously adopted, it was:

#227-21 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated June 16, 2021, submitted pursuant to Council Resolution 154-21, regarding the subject matter of current administrative fees for vacant and blighted residential and commercial properties, the Council does hereby determine to refer this item for Administrative and Council review.

UNFINISHED BUSINESS ITEM 10 (Regular Meeting of July 12, 2021)

Motion by:	Toy
Seconded by:	Jolly
ROLL CALL:	
Ayes:	McCullough, Donovic, Jolly, Toy, Bahr, White, McIntyre
Nays:	None
Absent:	None



LETTER TO THE LIVONIA CITY COUNCIL

4.

Council Office
January 25, 2024

MEETING DATE

COW020524/R021224

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

The subject matter of the vacant and abandoned fee schedule. (CR 130-23)

BACKGROUND DETAILS

At the Regular Meeting of July 12, 2021:

On a motion by Toy, supported by Jolly, and unanimously adopted, it was:

#227-21 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated June 16, 2021, submitted pursuant to Council Resolution 154-21, regarding the subject matter of current administrative fees for vacant and blighted residential and commercial properties, the Council does hereby determine to refer this item for Administrative and Council review.

At the Regular Meeting of May 8, 2023:

On a motion by Councilmember McCullough, supported by Vice President Toy and unanimously adopted, it was:

#130-23 RESOLVED, that upon the motion by Councilmember Brandon McCullough, seconded by Council Vice President Laura Toy, at the Regular Meeting held May 8, 2023, the Council does hereby refer the subject matter of the vacant and abandoned fee schedule to the Committee of the Whole for its report and recommendation.

At the Regular Meeting of December 4, 2023:

On a motion by Councilmember McCullough, supported by Vice President Toy and unanimously adopted, it was:

#377-23 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated November 20, 2023, submitted pursuant to Council Resolution 130-23, adopted on May 8, 2023, regarding the subject matter of vacant and abandoned fee schedule, the Council does hereby refer this item to the Ordinance Enforcement and Law Departments for report and recommendation by each department regarding costs expended and comparables from other communities regarding vacant and abandoned buildings.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To continue the discussion regarding the subject matter of the vacant and abandoned fee schedule and receive the report and recommendation from Law as requested per CR 377-23.

ATTACHMENTS

1. R120423 vacant and abandoned buildings REFER TO LAW CR 377-23

2. COW100923 LTC Vacant and abandoned fee schedule
3. R050823 Subject matter of vacant and abandoned fee schedule CR 130-23
4. R071221 Fees to Administration and Council for review CR 227-21

APPROVED BY

Regular Meeting Minutes of December 4, 2023

On a motion by Councilmember McCullough, supported by Vice President Toy and unanimously adopted, it was:

#377-23 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated November 20, 2023, submitted pursuant to Council Resolution 130-23, adopted on May 8, 2023, regarding the subject matter of vacant and abandoned fee schedule, the Council does hereby refer this item to the Ordinance Enforcement and Law Departments for report and recommendation by each department regarding costs expended and comparables from other communities regarding vacant and abandoned buildings.

This item will remain in committee.

<i>UNFINISHED BUSINESS ITEM 13a (Regular Meeting of December 4, 2023)</i>
--

Motion:	McCullough
Second:	Toy
Ayes:	McIntyre, Toy, Bahr, Donovic, Morgan, McCullough, Jolly
Nays:	None
Absent:	None

COMMITTEE OF THE WHOLE MEETING
MONDAY, NOVEMBER 20, 2023
7:00PM

A Committee of the Whole meeting was held on Monday, November 20, 2023, at Livonia City Hall in the Council Chambers.

Committee Members Present: Jim Jolly, City Council President
Scott Bahr
Rob Gjonaj Donovic
Brandon McCullough
Kathleen McIntyre
Scott Morgan

Committee Members Absent: Laura Toy, Council Vice President

City Officials Present: Lynda Scheel, City Treasurer
Susie Nash, City Clerk
Leo Neville, Assistant City Attorney
Mike Slater, Finance Director
Jerome Hanna, Inspection Director
Mark Taormina, Planning and Economic Dev. Director

Additional attendees: See attached.

1. CR 130-23 The subject matter of the vacant and abandoned fee schedule.
--

The meeting convened at 7:00 PM

The subject matter was introduced by Councilmember McCullough.

Jerome Hanna, Inspection Director, explained the processes and procedures of the Ordinance Enforcement Department for vacant and abandoned buildings.

Councilmember McIntyre asked about different types of taxation for vacant and abandoned buildings.

Councilmember Donovic asked about the enforcement process.

A motion was made by Councilmember McCullough for a report and recommendation from both Law and Ordinance Departments about costs expended and for comparables from other communities regarding vacant and abandoned buildings.

Mike Slater, Finance Director, explained fees that are put on taxes when unpaid and their subsequent actions. He indicated that in most cases the city recoups the amount expended during the process unless buildings are not sold for the amount owed or have lesser interests.

The Committee recommends:

1. For the Ordinance and Law Departments to both provide a report and recommendation of the costs expended and for comparables from other communities regarding vacant and abandoned buildings.

Note: This item will remain in Committee.

This item is to be placed on the **Regular Meeting Agenda of December 4, 2023**

2. CR 221-23 The subject matter of city user fees.

The subject matter was introduced by Councilmember Donovic.

Councilmember Scott Bahr explained that he did not like that any fees could be charged without Council approval. Councilmember McIntyre was in agreement.

Council President Jolly explained the Parks and Recreation Commission fee setting ability.

Mike Slater, Finance Director, explained the extent of fees within the city.

Councilmember Bahr offered a motion for a report and recommendation to include all fees currently charged by the city and whether they require Council approval.

The Committee recommends:

1. For the Administration to provide a report and recommendation to include all fees currently charged by the city and whether they require Council approval.

Note: This item will remain in Committee.

This item is to be placed on the **Regular Meeting Agenda of December 4, 2023.**

3. **CR 288-23** The subject matter of Petition 2023-07-08-06 submitted by Leo Soave Building Company, LLC.

A plan overview was presented by Mark Taormina, Planning and Economic Development Director. An explanation was given of the property zoning history, that it has changed from R-U-F to R2 to N2 and was previously abandoned.

There were eleven (11) conforming N2 lots originally proposed. The site plan has since changed to show ten (10) lots.

M. Doyle, resident, spoke on behalf of the existing area neighbors, along with resident P. Abbott.

Joe Eadeh, petitioner, was present for any questions and provided additional insight and considerations for neighbor concerns.

Councilmember Bahr offered an approving motion of the revised plan that included ten (10) lots.

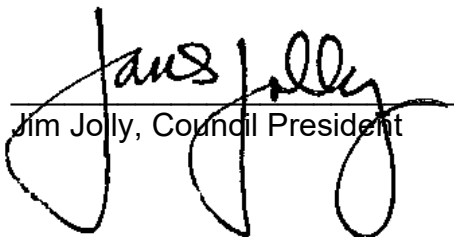
The Committee recommends:

1. For the Law Department to prepare an approving resolution for the revised site plans

Note: This item will be out of Committee.

The meeting adjourned at 8:09 PM

This item is to be placed on the **Regular Meeting Agenda of December 4, 2023**



Jim Jolly, Council President



LETTER TO THE LIVONIA CITY COUNCIL

5.

Council Office
January 25, 2024

MEETING DATE

COW020524/R021224

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

The subject matter of raising residential chickens within the City (CR 05-24)

BACKGROUND DETAILS

At the Regular Meeting of January 17, 2024:

On a motion by Councilmember Budzinski, supported by Councilmember Toy and unanimously adopted it was:

#005-24 RESOLVED, that upon the motion by Councilmember Carrie Budzinski, seconded by Councilmember Laura Toy, at the Regular Meeting held January 17, 2024, regarding the subject matter of raising residential chickens within the City, the Council does hereby refer this item to the Committee of the Whole for its report and recommendation.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss the subject matter as presented.

ATTACHMENTS

None

APPROVED BY

Regular Meeting Minutes of January 17, 2024

On a motion by Councilmember Budzinski, supported by Councilmember Toy and unanimously adopted it was:

#005-24 RESOLVED, that upon the motion by Councilmember Carrie Budzinski, seconded by Councilmember Laura Toy, at the Regular Meeting held January 17, 2024, regarding the subject matter of raising residential chickens within the City, the Council does hereby refer this item to the Committee of the Whole for its report and recommendation.

<i>RESOLUTION REQUESTED BY COUNCIL (Regular Meeting of January 17,2024)</i>
--

Motion:	Budzinski
Second:	Toy
Ayes:	Ptashnik, Donovic, Budzinski, Toy, Jolly, McCullough
Nays:	None
Absent:	Morgan



CITY OF BERKLEY, MICHIGAN

PERMIT APPLICATION TO KEEP BACKYARD CHICKENS

The City Council of the City of Berkley adopted Article IV - Chickens adopting a backyard chicken program on August 13, 2018. This program allows five total permits. Permits Expire March 31 annually. Ordinance Article IV, Chapter 22, Sec. 22-90 through 22-97.

Applicant Information	
Name:	
Address:	Zoning:
Telephone:	Email:
Applicant signature:	Owner signature (if different from applicant):

Required Information	
A site plan submitted with following information:	
- Location of Proposed Coop - Coop Dimensions	- Coop Building Materials - Location of Nearest Residential Structures - Location of all Structures on Parcel - Parcel Dimensions & Setbacks

I have read and acknowledge the following requirements set forth by ordinance:
☐ Backyard chickens are permitted in single family detached dwelling on residential zoned district properties
☐ Chickens may be kept as family pets or to lay eggs for personal consumption only
☐ Slaughtering of any chickens on the property is prohibited
☐ No more than three (3) chickens (hens only) are permitted at any time
☐ Roosters or male chickens or any other type or class of fowl or poultry are prohibited
☐ The chicken's coop structure must meet all requirements of sec. 22-93 Enclosure
☐ Two (2) inspections are required during twelve month (12) permit period
☐ A fee of \$80.00 is required to obtain a backyard chicken permit

Office Use only		
Approval Signature/Title:	Date:	Permit #:
Comments:		

From: [Budzinski, Carrie](#)
To: [CityCouncil](#)
Subject: RE: Committee of the Whole - Chicken Ordinances Notes
Date: Monday, January 29, 2024 10:06:36 PM
Attachments: [Chicken Permit.pdf](#)

UPDATE: Sorry to add to the inbox but, as mentioned today, I have updated data to provide. I talked to more cities today and want to make sure I'm sharing the most accurate information.

Hi everyone,

I've been doing a lot of research and outreach in preparation of the Committee of the Whole on Feb. 5th for the matter of residential chickens. If you find it helpful, I put together a list of suburban communities that allow residential chickens. I called the cities that require permits (since they would be tracking this information) and included notes from those I was able to reach. Berkley sent a long their permit application (attached). MSU Extension also has a 2-page document on suggestions for chicken ordinances, you can find it [here](#).

I'll continue to work on this but in case it saves you some time I thought I'd share what I have so far. If you have questions, please reach out. Look forward to seeing you tomorrow. Go Lions!

City	Permit	Ordinance Link	Notes
Auburn Hills	Yes	Link - Sec. 14-2.1	\$31 fee; 3 requests in 2023
Berkley	Yes	Link - ARTICLE IV. Sec. 22-90 - 22-94	5 for the city (population 15k) all being used. \$80 permit
Dearborn	Yes	Link - Sec. 4-1. + Sec. 4-2.	None being used at this time
Ferndale	Yes	Link - Sec 5-8	\$35 fee; 35 given in 2023 (population 19k). Annual renewal/inspection in March.
Hazel Park	Yes	Link - 6.08.010 - 6.08.100	
Madison Heights	None	Link - Article 1 Section 5-4 (2)	Oakland County now licenses cats and hens for MH (their clerks office only does dogs). There's otherwise limited oversight unless

			complaints.
Northville	N/A	Link - <i>Sec. 10-10</i>	
Royal Oak	Yes	Link - § 195-3 - § 195-7	\$20 approval fee; 4 - 2023; 8 - 2022; 4 - 2021

Carrie Budzinski

Council Member

City of Livonia | City Council

(734) 466-2255

cbudzinski@livonia.gov

Carrie Budzinski

Council Member

City of Livonia | City Council

(734) 466-2255

cbudzinski@livonia.gov



LETTER TO THE LIVONIA CITY COUNCIL

6.

Council Office
January 25, 2024

MEETING DATE

COW020524/R021224

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

The subject matter of restricting gas stations to two (2) at any intersection. (CR 06-24)

BACKGROUND DETAILS

At the Regular Meeting of January 17, 2024:

On a motion by Councilmember Donovic, supported by Vice President Ptashnik and unanimously adopted, it was:

#006-24 RESOLVED, that upon the motion by Councilmember Rob Donovic, seconded by Council Vice President Martha Ptashnik, at the Regular Meeting held January 17, 2024, regarding the subject matter of restricting gas stations to two (2) at any intersection, the Council does hereby refer this item to the Administration for its report and recommendation.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss the subject matter as submitted.

ATTACHMENTS

1. R011724 Subject matter of restricting gas station at 2 per intersection CR 06-24

APPROVED BY

Regular Meeting Minutes of January 17, 2024

On a motion by Councilmember Donovic, supported by Vice President Ptashnik and unanimously adopted, it was:

#006-24 RESOLVED, that upon the motion by Councilmember Rob Donovic, seconded by Council Vice President Martha Ptashnik, at the Regular Meeting held January 17, 2024, regarding the subject matter of restricting gas stations to two (2) at any intersection, the Council does hereby refer this item to the Administration for its report and recommendation.

<i>RESOLUTION REQUESTED BY COUNCIL (Regular Meeting of January 17,2024)</i>
--

Motion:	Donovic
Second:	Ptashnik
Ayes:	Ptashnik, Donovic, Budzinski, Toy, Jolly, McCullough
Nays:	None
Absent:	Morgan



LETTER TO THE LIVONIA CITY COUNCIL

3.

Council Office
October 2, 2023

MEETING DATE

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

The subject matter of the vacant and abandoned fee schedule. (CR 130-23)

BACKGROUND DETAILS

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

DETAILED WORK BEING PERFORMED

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc):

ATTACHMENTS

None

APPROVED BY

Regular Meeting Minutes of May 8, 2023

On a motion by Councilmember McCullough, supported by Vice President Toy and unanimously adopted, it was:

#130-23 RESOLVED, that upon the motion by Councilmember Brandon McCullough, seconded by Council Vice President Laura Toy, at the Regular Meeting held May 8, 2023, the Council does hereby refer the subject matter of the vacant and abandoned fee schedule to the Committee of the Whole for its report and recommendation.

<i>SUBJECT MATTER REQUESTED BY MCCULLOUGH</i> <i>(Regular Meeting of May 8, 2023)</i>
--

Motion:	McCullough
Second:	Toy
Ayes:	McCullough, McIntyre, Toy, Bahr, Donovic, Morgan, Jolly
Nays:	None
Absent:	None

Regular Meeting of July 12, 2021

President McIntyre, as Chair of the Committee of the Whole, reported out on the meeting of June 16, 2021.

- a. Subject matter of residential blight. (CR 154-21)

On a motion by Donovic, supported by McCullough, and unanimously adopted, it was:

#226-21 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated June 16, 2021, submitted pursuant to Council Resolution 154-21, regarding the subject matter of residential blight, the Council does hereby refer this item to the Department of Law for preparation of proposed ordinance amendment(s) in connection with allowing inspectors to issue Civil Infractions for violations.

UNFINISHED BUSINESS ITEM 10 (Regular Meeting of July 12, 2021)

Motion by:	Donovic
Seconded by:	McCullough
ROLL CALL:	
Ayes:	McCullough, Donovic, Jolly, Toy, Bahr, White, McIntyre
Nays:	None
Absent:	None

On a motion by Toy, supported by Jolly, and unanimously adopted, it was:

#227-21 RESOLVED, that having considered the report and recommendation of the Committee of the Whole, dated June 16, 2021, submitted pursuant to Council Resolution 154-21, regarding the subject matter of current administrative fees for vacant and blighted residential and commercial properties, the Council does hereby determine to refer this item for Administrative and Council review.

UNFINISHED BUSINESS ITEM 10 (Regular Meeting of July 12, 2021)

Motion by:	Toy
Seconded by:	Jolly
ROLL CALL:	
Ayes:	McCullough, Donovic, Jolly, Toy, Bahr, White, McIntyre
Nays:	None
Absent:	None