

OFFICE OF THE COUNCIL

COUNCIL MEMBERS

BRANDON McCULLOUGH, President
MARTHA PTASHNIK, Vice President
CARRIE BUDZINSKI
ROB GJONAJ DONOVIC
JIM JOLLY
SCOTT MORGAN
LAURA M. TOY



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2250
citycouncil@livonia.gov

OFFICE OF THE COUNCIL

**MEETING PACKET FOR
THE REGULAR MEETING OF
MONDAY, OCTOBER 21, 2024
7:00 P.M.**

2003rd Regular Meeting Agenda of the Council of the City of Livonia
Monday, October 21, 2024

7:00 p.m. - City Hall Auditorium
33000 Civic Center Drive, Livonia, Michigan

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION OF MINUTES – Regular Meeting Minutes of October 7, 2024

AUDIENCE COMMUNICATION

REPORTS FROM THE MAYOR AND OTHER CITY OFFICIALS

- a. [Communication from the Department of Finance dated October 1, 2024, re: forwarding the Departmental Purchase Report, for the month ending September 30, 2024.](#)

CONSENT AGENDA

1. [REQUEST TO WAIVE THE SIDEWALK REQUIREMENT: James Thorne, re: for the newly constructed home at 16147 Henry Ruff.](#)
2. [REQUEST TO AUTHORIZE PAYMENT TO ELECTIONSOURCE: Office of the City Clerk, re: for preparation of test ballots and testing of all election equipment by approved State vendor for the State Primary election held August 6, 2024, from budgeted funds.](#)
3. [AWARD OF CONTRACT: Civil Service Department, re: for the Employee Assistance Program \(EAP\), for the period of December 1, 2024, to November 30, 2026, from budgeted funds.](#)
4. [REQUEST TO AMEND COUNCIL RESOLUTION 83-24: Division of Police, re: to reflect a change in the vehicle to be purchased due to unavailability of vehicle previously approved in the resolution.](#)
5. [REQUEST TO WAIVE THE SEALED BID PROCESS AND AUTHORIZE THE PURCHASE OF ONE \(1\) MARKED REPLACEMENT POLICE VEHICLE UTILIZING THE STATE OF MICHIGAN COOPERATIVE BID PRICING: Division of Police, re: to replace a vehicle damaged beyond repair, from budgeted funds.](#)
6. [AWARD OF CONTRACT: Department of Public Works and Livonia Police, re: for upgrades of the fueling stations at both the Department of Public Works and Livonia Police yards, from budgeted funds.](#)
7. [REQUEST TO ACCEPT PROPOSALS FOR CONTRACTED SNOW REMOVAL SERVICE FOR MAJOR STORMS: Public Service Division, re: for snow fall of over four \(4\) inches for a three-year period \(2024-2025, 2025-2026, 2026-2027\), from budgeted funds.](#)
8. [REQUEST FOR AUTHORIZATION TO PURCHASE AND UPFIT ONE FREIGHTLINER MT55 STEP VAN THROUGH THE MI-DEAL STATE BID PROCESS: Department of Public Works, to replace the current front-line water repair van, from budgeted funds.](#)

9. AWARD OF CONTRACT USING THE QUALIFICATION-BASED SELECTION (QBS) PROCESS: Engineering Division, re: for the Traffic Signal Optimization Project along the Newburgh Road corridor, from budgeted funds.

UNFINISHED BUSINESS - MEETINGS OF THE COMMITTEE

10. FINANCE AND BUDGET COMMITTEE MEETING OF SEPTEMBER 16, 2024
 - a. Proposed Budget for the City of Livonia for the Fiscal Year ending November 30, 2024, and the property tax millage proposed to be levied to support the proposed budget. (CR 285-24)
Public Hearing held on Wednesday, October 2, 2024.
11. CAPITAL OUTLAY AND INFRASTRUCTURE COMMITTEE MEETING OF OCTOBER 2, 2024
 - a. The subject matter of the 2022 Facility Condition Assessment and Space Needs Assessment. (CR 02-23)

UNFINISHED BUSINESS

12. REQUEST FOR COUNCIL APPROVAL ON A PROPOSED LOT SPLIT: Department of Assessment, re: for the parcels located North of Seven Mile Road and on the East side of Newburgh Road, in the Southwest 1/4 of Section 5, 19282, 19316 and 19358 Newburgh Road, and to waive the minimum lot width for proposed Parcel "F" (Petition 2024-08-LS-10).
13. AWARD OF CONTRACT: Department of Public Works, re: for the 2024-2027 calendar year requirements for the Portable Toilet Program, to provide portable toilet service, from budgeted funds.
14. WAIVER PETITION: Planning Commission, re: Petition 2024-06-02-10, submitted by Wanda Massage Institute, requesting waiver use approval to operate a massage establishment at 37625 Ann Arbor Road, located on the south side of Ann Arbor Road between Newburgh Road and Ann Arbor Trail in the Northeast ¼ of Section 31, denied by the Planning Commission on July 16, 2024, and appealed at the Public Hearing held on October 2, 2024.

NEW BUSINESS

15. REQUEST FOR AN ADDITIONAL EXPENDITURE: Engineering Division, re: for the 2023 Concrete Road Program, Contract 23-C. (CR 120-23)
16. REQUEST TO AUTHORIZE AN ADDITIONAL APPROPRIATION AND EXPENDITURE: Engineering Division, re: for the 2024 Concrete Maintenance/Selective Slab Program, Contract 24-J. (CR 73-24)

AUDIENCE COMMUNICATION

NOTICE(S)

In accordance with Title II of the American with Disabilities Act as it pertains to access to Public Meetings, the City Clerk's Office of the City of Livonia, upon adequate notice, will make reasonable accommodations for persons with disabilities. Please call (734) 466-2236 or email clerk@livonia.gov as soon as possible if you need assistance. Council agendas are available on the City's website www.livonia.gov - under Your Government, City Council, Agendas & Minutes.

LORI L. MILLER, CITY CLERK

a.



LETTER TO THE LIVONIA CITY COUNCIL

Finance
October 1, 2024

MEETING DATE

R102124

PRESENTED BY

Debra Peck Lichtenberg, CPA, Finance Director

AGENDA ITEM

a. Communication from the Department of Finance dated October 1, 2024, re: forwarding the Departmental Purchase Report, for the month ending September 30, 2024.

BACKGROUND DETAILS

Finance Ordinance 3.04.130(A) requires that a report be provided to the governing body regarding departmental purchases that are between \$15,000 and \$19,999. Attached hereto are the departmental purchases that meet this criterion for the month ending September 30, 2024. Additional details on these purchases will be provided upon request.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

We respectfully request that the City Council receive and file this report.

ATTACHMENTS

1. City Council - Receive and File Purchases - September 2024

APPROVED BY

Debra Peck Lichtenberg, CPA, Finance Director

Date: October 02, 2024

Maureen Miller Brosnan, Mayor

Date: October 03, 2024

City of Livonia
City Council - Receive and File Purchases

For Month of :

Pursuant to Ordinance Section 3.04.130, purchases between \$15,000 and \$19,999 need

<u>Item #</u>	<u>Date</u>	<u>Department</u>	<u>Vendor</u>
1	9/18/2024	Fire	Moda Construction
2	9/18/2024	DPW	Versalift
3	9/25/2024	Parks	Fitness Things
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

September 2024

d to be submitted to City Council as a receive and file item. Below are

[illegible]

e the purchases that meet this criteria.

Description

[illegible]

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

1.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

1. REQUEST TO WAIVE THE SIDEWALK REQUIREMENT: James Thorne, re: for the newly constructed home at 16147 Henry Ruff.

Todd Zilincik, City Engineer, presented the request to Council.

Councilmember Donovic offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

1.

Engineering
September 24, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Todd Zilincik, P.E., City Engineer

AGENDA ITEM

REQUEST TO WAIVE THE SIDEWALK REQUIREMENT: James Thorne, re: for the newly constructed home at 16147 Henry Ruff.

BACKGROUND DETAILS

As requested in James Thorne's letter of September 11, 2024; we have reviewed the surrounding neighborhood regarding the presence of sidewalks (see attached aerial). Because of the absence of any other sidewalks in the neighborhood, we are recommending waiving the sidewalk requirement at this time.

The City has no plans to construct sidewalks in the area in the near future.

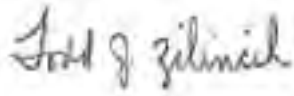
PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

RESOLVED, that having considered a report and recommendation from the City Engineer, dated September 24, 2024, approved for submission by the Mayor, to which is attached a communication from James Thorne, dated September 11, 2024, requesting a waiver of the sidewalk requirement in front of the newly constructed home at 16147 Henry Ruff, in the N.W. 1/4 of Section 14, the Council does hereby approve this request inasmuch as omitting the sidewalk on the subject property would have no detrimental effect upon the neighboring properties at this time due to the absence of sidewalks within the neighboring area; FURTHER, the Council does hereby reserve the right to require sidewalks at this location in the event that additional sidewalks are installed in this area at some future date.

ATTACHMENTS

1. S100724 LTC Sidwalk waiver James Thorne
2. Sidewalk Waiver James Thorne 16147 Henry Ruff 48154
3. Map for 16147 Henry Ruff

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: September 24, 2024



Maureen Miller Brosnan, Mayor

Date: September 25, 2024

9/11/2024

Dear Livonia City Council,

I am writing this letter to request a Sidewalk Waiver at the new home my wife and I are building at the following address:

16147 Henry Ruff Rd
Livonia, MI 48154

We are requesting this waiver to stay in alignment with the rest of the homes in the area. Every home on Henry Ruff, as well as the surrounding streets, do not have sidewalks.

Our home is nearing completion and I wanted to ensure there is nothing that will hold up our Certificate of Occupancy. I am happy to answer any questions you may have or provide further clarification on our request.

Sincerely,

James Thorne
(248) 763-0922
james.thorne1012@gmail.com



**CITY of LIVONIA
OFFICE OF THE CITY CLERK**

33000 CIVIC CENTER DRIVE, LIVONIA, MICHIGAN 48154

TELEPHONE (734) 466-2230

Received From: James + Bernice

Address 16147 Henry Road

City _____

Zip _____

Date 9/11/24

CERTIFICATES

Dollar Amount

BIRTHS

☐ LF# _____

CC _____

PARCHMENT _____

DEATHS

☐ LF# _____

CC _____

GENERAL

☐

Maps, Books _____

☐

F.O.I.A. Copies _____

☐

Signs _____

☐

Grading Bond _____

☒

Petition, Waiver Sidewalk

☐

Election Fees _____

☐

Other _____

CASH ☐ CK# 279

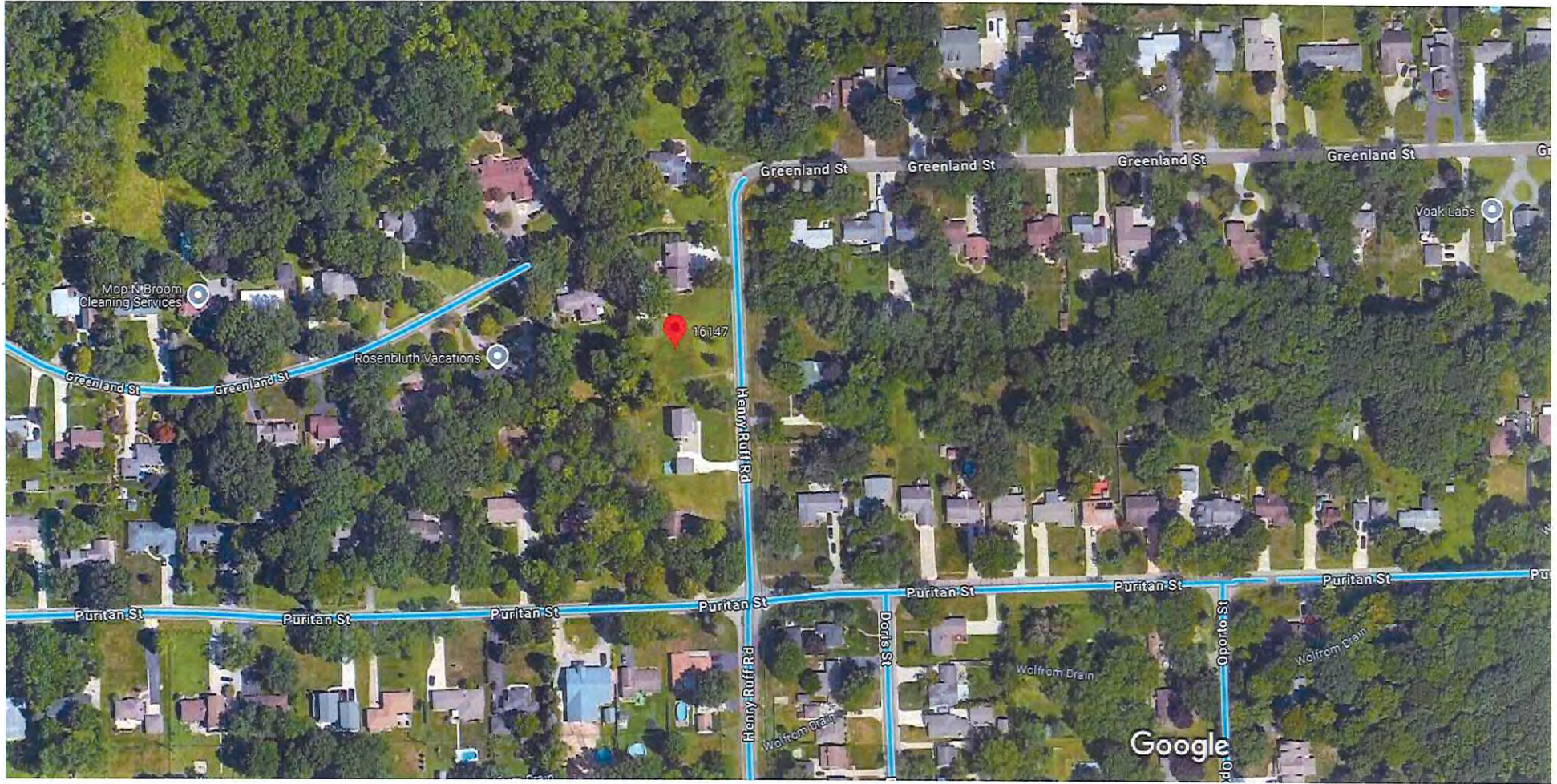
Total Amt. >

BY. [Signature]

No. **073501**

EXTRA COPY

Google Maps 16147 Henry Ruff Rd



Imagery ©2024 Airbus, Maxar Technologies, Map data ©2024 100 ft

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

2.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

2. REQUEST TO AUTHORIZE PAYMENT TO ELECTIONSOURCE: Office of the City Clerk, re: for preparation of test ballots and testing of all election equipment by approved State vendor for the State Primary election held August 6, 2024, from budgeted funds.

Lori Miller, City Clerk, presented the request to Council.

Councilmember Jolly offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

2.

Clerk
September 17, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Lori Miller, MiPMC Level 2, City Clerk

AGENDA ITEM

REQUEST TO AUTHORIZE PAYMENT TO ELECTIONSOURCE: Office of the City Clerk, re: for preparation of test ballots and testing of all election equipment by approved State vendor for the State Primary election held August 6, 2024, from budgeted funds.

BACKGROUND DETAILS

The Clerk's Office is requesting authorization to approve payment to ElectionSource, the sole source and approved vendor for the testing of Dominion Voting election equipment utilized throughout Wayne County. Our office has retained the services of ElectionSource for many years in the past. They were responsible for the preparation of all different ballot styles and election equipment used in all polling locations, the absentee counting boards, and the Early Voting site in Livonia.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

Authorize and approve payment to ElectionSource as requested.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

No products purchased, preparation of test ballots and testing of alle election equipment.

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

N/A - Sole Source for State of Michigan.

DETAILED WORK BEING PERFORMED

N/A

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

\$; Account #101-262-818-000.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

N/A

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): N/A

ATTACHMENTS

1. ElectionSource-Invoice for testing equipment 08-27-24
2. Ltr to Council re ElectionSource Aug Primary testing, 09-18-24

APPROVED BY



Maureen Miller Brosnan, Mayor

Date: September 25, 2024



4615 Danvers Drive SE
Grand Rapids, MI 49512

August 6th, 2024
Election

INVOICE

DATE	INVOICE #
8/27/2024	24-12472

BILL TO
City of Livonia Lori Miller 33000 Civic Center Drive Livonia, MI 48154

SHIP TO
City of Livonia Lori Miller 33000 Civic Center Drive Livonia, MI 48154

**PLEASE REMIT PAYMENT BY
CHECK OR CREDIT CARD TO:
ElectionSource
4615 Danvers DR SE
Grand Rapids, MI 49512**

P.O. NO.	TERMS	ASSOCIATE
	Net 30	H

DUE DATE
9/26/2024

DESCRIPTION	QTY	U/M	RATE	AMOUNT
Full Service Testing for ICP Includes creation of State of Michigan Test Chart, Ballot Test Deck Creation & On-Site Testing.	1		286.00	286.00
Additional Ballot Style full Service testing for ICP. Includes creation of State of Michigan Test Chart, Ballot Test Deck Creation & On-Site Testing	44		148.50	6,534.00
Full Service Testing for the ICX ADA System, Includes Ballot Test Deck Creation & On-Site Testing, Touch Screen Calibration and Program Verification.	1		198.00	198.00
Additional Ballot Style full Service testing for the ICX ADA System. Includes Ballot Test Deck Creation & On-Site Testing, Touch Screen Calibration and Program Verification.	89		132.00	11,748.00
Full Service On-Site Testing of AV Machines, per Ballot Style	45		77.00	3,465.00
Full Service Testing for ICP for Early Voting	45		77.00	3,465.00
Fuel Surcharge per Testing Location	1		25.00	25.00
Imagecast ICP 1 Thermal Paper Roll.	3		4.00	12.00
Repair Clip ICX ATI cable.	1		2.50	2.50

OK to pay SEM

Credit Card Type: ☐MC ☐VISA ☐American Express ☐Discover
Name on Credit Card: _____
Credit Card Number: _____
Expiration Date: ____/____/____ CID Number: _____ (Last 3 digits on back of card)
Zip Code _____ (For billing address of card)

Payments/Credits \$0.00

Balance Due \$25,735.50

Total \$25,735.50

****A 3.5% CREDIT CARD TRANSACTION FEE WILL BE ADDED TO TOTAL OF INVOICE FOR CC PAYMENTS****

Visit WWW.ELECTIONSOURCE.COM for all our current products and specials!

LORI L. MILLER
CITY CLERK

DORIS E. DeMARCO
DEPUTY CITY CLERK

OFFICE OF THE CITY CLERK



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2230
FAX: (734) 421-1147

September 18, 2024

Honorable Members of the City Council
City of Livonia, Michigan

Re: Authorization for payment to ElectionSource for Preparation of Test Ballots
and Testing of Election Equipment for Primary election

Dear Council Members:

The Clerk's Office is requesting authorization to approve payment to ElectionSource, the sole source approved vendor for testing of Dominion Voting election equipment utilized throughout Wayne County. The Clerk's Office retained the services of ElectionSource for the preparation of the State of Michigan test charts of ballots and full service testing of the City's precinct tabulators, all Voter Assisted Terminals as well as our AV machines used in the August 6, 2024 Primary Election. The total cost for this service was \$25,735.50. Please see attached Invoice #24-12472 dated August 27, 2024.

Our office has retained the services of ElectionSource for many years and they are the approved vendor by the State of Michigan for testing of Dominion Voting equipment. Please note the expense incurred is substantially higher than a typical election due to the fact Primary involved 45 different ballot styles and all precincts were open for the election, in addition to the expense of testing all high-speed scanners used by our Absentee Counting Boards on election day and testing of all ballots for the Early Voting site.

We are requesting approval of payment in the amount of \$25,735.50 to ElectionSource, 4615 Danvers Drive SE, Grand Rapids, MI 49512. Please know sufficient funds have been budgeted for this expense in Account No. 101-262-818-000.

Your consideration of this request is appreciated.

Very truly yours,

Lori L. Miller

City Clerk

Enc. ElectionSource Invoice #24-12472

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

3.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

4. AWARD OF CONTRACT: Civil Service Department, re: for the Employee Assistance Program (EAP), for the period of December 1, 2024, to November 30, 2026, from budgeted funds.

Jeanine Laible, Human Resource Director presented the request to Council.

Vice President Ptashnik offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

4.

Civil Service
September 19, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Jeannine Laible, Human Resources Director

AGENDA ITEM

AWARD OF CONTRACT: Civil Service Department, re: for the Employee Assistance Program (EAP), for the period of December 1, 2024, to November 30, 2026, from budgeted funds.

BACKGROUND DETAILS

Honorable Members of City Council
City of Livonia

Subject: Request to Accept Quotation for the Employee Assistance Program (EAP) with Ulliance

Dear Council Members:

At the Civil Service Commission meeting of September 18, 2024, with Chairperson James Wenson, Commissioners Roger Spence, and Charlotte Mahoney being present, it was requested that the Commission consider approving the quotation for the Employee Assistance Program (EAP) with Ulliance.

Since 1984, the City of Livonia has provided its employees with the important benefit of an Employee Assistance Program. This program gives employees and their family members access to confidential counseling, coaching, and crisis management.

As a part of our department's periodic review of existing benefits, and continuing efforts to attract and retain quality employees with competitive benefits, we asked our benefits administrator, Marsh & McLennan Agency, to solicit an RFQ for our Employee Assistance Program. The results of the quotations are attached as Exhibit 1.

After reviewing the results of the RFQ, we recommended that the Civil Service Commission accept and approve the quotation by our current provider, Ulliance for its Life Advisor EAP, and submit the same to City Council. Ulliance provides a robust offering of services including critical incident stress debriefing, resolution-based counseling, assistance with life transitions, elder care, childcare, financial well-being, and legal assistance. We are recommending Ulliance even though they were not the lowest quote received.

If approved, Ulliance will continue to provide eligible City employees work/life services for a two-year rate guarantee of \$2.40 per employee, per month, or approximately \$17,280 per year. With the assistance of Marsh & McLennan Agency, all the proposals were reviewed and compared based on the provider's cost and capabilities. We are recommending Ulliance for the following reasons:

- Ulliance provides a 24-hour toll-free telephone line to employees, with the ability to interpret over 200 languages, allowing employees access to counselors 24/7 365 days per year.
- Ulliance offers services globally with over 100,000 providers in 150 countries and 1,500 counselors in Michigan.

- Employees are not limited to a certain number of visits per year or issue. Ulliance works within a resolution-based model.
- The City's current utilization rate with Ulliance sits at 30.8%, which is almost 20% higher than the average.
- Ulliance is the EAP provider to various municipalities in Michigan and is a local vendor.
- Ulliance provides critical incident stress debriefing onsite at no additional cost for workplace critical incidents, natural disasters, employee accidents or deaths, robbery, workplace violence, and more.

With 25% of the American workforce struggling with some type of personal issue such as work-related stress, anxiety, family, or financial concerns, creating a workspace of total well-being is essential for a productive workforce.

Upon a motion by Ms. Mahoney, seconded by Mr. Spence, and unanimously adopted, it was

24-170 RESOLVED, that having reviewed the memorandum dated September 6, 2024, from Jeannine Laible, Human Resources Director, requesting an acceptance of quotation for the Employee Assistance Program (EAP) with Ulliance, the Civil Service Commission does hereby approve the request for the acceptance of quotation for the Employee Assistance Program (EAP) with Ulliance. The Civil Service Commission submits the same to City Council for their review and consideration.

For these reasons stated above along with numerous others, it is recommended that the City Council approve Ulliance, 900 Tower Drive, Suite 600, Troy, MI 48098 as the City's Employee Assistance Program provider. Funds have been budgeted in the FY 2024/5 budget in account no. 101-269-828-000. Thank you for considering this request.

Sincerely,

Jeannine Laible
Human Resources Director

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

We recommend that City Council authorize the execution of a contract with Ulliance, 900 Tower Drive, Suite 600, Troy, MI 48098 to provide the City with an Employee Assistant Program for a total premium of \$17,280.00 per year.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Ulliance - Employee Assistance Program.

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

\$17,280.00 per year, from December 1, 2024, to November 30, 2026

DETAILED WORK BEING PERFORMED

Employee Assistance Program

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

\$17,280.00 per year, funds have been budgeted in the FY 2024 budget in account no. 101-269-

828-000.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

With the assistance of Marsh & McLennan Agency, all the proposals were reviewed and compared based on the provider's cost and capabilities. We are recommending Ulliance for the following reasons even though they are not the lowest-cost provider:

- Ulliance provides a 24-hour toll-free telephone line to employees, with the ability to interpret over 200 languages, allowing employees access to counselors 24/7 365 days per year.
- Ulliance offers services globally with over 100,000 providers in 150 countries and 1,500 counselors in Michigan.
- Employees are not limited to a certain number of visits per year or issue. Ulliance works within a resolution-based model.
- The City's current utilization rate with Ulliance sits at 30.8%, which is almost 20% higher than the average.
- Ulliance is the EAP provider to various municipalities in Michigan and is a local vendor.
- Ulliance provides critical incident stress debriefing onsite at no additional cost for workplace critical incidents, natural disasters, employee accidents or deaths, robbery, workplace violence, and more.

Ulliance
900 Tower Drive, Suite 600
Troy, MI 48098

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): .

ATTACHMENTS

1. S100724 LTC EAP 12-1-24 to 11-30-26
2. City of Livonia EAP Proposal

APPROVED BY



Jeannine Laible, Human Resources Director

Date: September 19, 2024



Debra Peck Lichtenberg, CPA, Finance Director

Date: September 24, 2024



Carter Fisher, City Attorney

Date: September 24, 2024



Date: September 25, 2024

Maureen Miller Brosnan, Mayor

EAP Vendor Review

City of Livonia

August 23rd, 2024

Drew Higgerson, Vice President
Nicole Keele, Account Management Executive
Meredith Inks, Senior Benefits Analyst
Amanda Darvill, Associate Benefits Analyst

Your future is limitless.SM

EAP Vendor Landscape

The background is a solid teal color. In the lower half, there are several thin, white, wavy lines that create a sense of movement and depth, resembling a stylized landscape or a series of overlapping waves.

EAP Landscape

Traditional EAPs

Traditional EAPs provide standard EAP offerings with counseling / therapy and additional services for financial, legal, and work / life assistance.

Innovative EAPs

Innovative EAPs cover the full continuum of mental health (meditation to medication management) and are a digital front door to mental health care that allows participants to do everything from their mobile device. In some cases, these vendors can integrate with health plans.

EAP Marketing

EAP Marketing Results

Vendor	Quote Status	Results
Ulliance	Incumbent	Resolution-based program
BHS	Quoted	Quoted 5 and 6 session models
Health Advocate	Quoted	Quoted 5 session model
Magellan Healthcare, Inc	Quoted	Quoted 5, 6, & 8 session models
Spring Health	Quoted	Quoted 6 session model

Vendor Capabilities

The background is a solid teal color. In the lower half, there is a series of white, wavy, horizontal lines that create a sense of depth and movement, resembling a stylized landscape or a series of overlapping waves.

Pricing Details

Vendor Name	Pricing Details	Contract Length	Performance Guarantees	Included in Pricing
Ulliance (Current)	Resolution Based Program Unlimited Sessions Current: \$2.28 PEPM Renewal: \$2.40 PEPM	2 years (Previously 3 years)	✓	Life Advisor Coaching, Crisis Support 24/7/365, Well-being Portal, Referrals for resources within the community, Work/Life Materials, Legal & Financial Consultations Counseling services are offered on a Resolution based model (short-term counseling model) and Ulliance will refer a participant, when necessary, to longer-term counselling services
BHS	5-Session Model: \$3.50 PEPM 6-Session Model: \$3.75 PEPM	1-3+ years available	✓	24/7 telephonic and digital service access, Intake and assessment by a master's level clinician, Immediate in-the-moment support and crisis counselling, appointment facilitation and scheduling, sessions for assessment, mental health coaching, and short-term counselling, services for managers, services for the organization, etc.
Health Advocate	5-Session Model: \$1.80 PEPM	2 years	✓	Life & Emotional Health includes per issue, per member for in-person, video & telephonic chat counselling, also includes family and work/life balance, financial wellness, legal services, concierge services, & Digital Cognitive Behavioral Therapy
Magellan Healthcare	5-Session Model: \$1.34 PEPM 6-Session Model: \$1.67 PEPM 8-Session Model: \$2.36 PEPM	2 or 3 years	✓	In-Person + Virtual (text, chat, phone & video), 24/7/365 Access & Crisis Support, Wellbeing Coaching: 6 sessions/year, Member Website, Online Support Live Chat, Digital Emotional Wellbeing app, Suicide Prevention Solution, 24/7 Manager Support Wellness, Work-Life Services (unlimited, qualified referrals for child, elder, pet care & more), Legal Services: One 60-min. Consult with Legal Professional per topic, ID Theft Resolution, Financial Wellbeing, Online Employee Discounts Center, Online Learning Center, Communications & Promotion, & Reports
Spring Health	6 therapy sessions & 6 coaching sessions: \$13.80 PEPM *\$10,000 implementation fee waived	1-3 years	✓	Digital platform & mobile app, self-assessment & re-assessments, personalized care plans, digital scheduling for employees and dependents, dedicated teen experience, coaching, self-guided moments exercises, work-life resources, care support, in-person & virtual therapy, care navigation, 24/7/265 crisis support, virtual medication management, referral concierge, substance use disorder, specialized support for neurodiversity, eating disorders, and more

Technology Capabilities

Vendor Name	Online Platform	Mobile Enabled Web	Mobile App	Platform Customization	Single Sign On	Eligibility File Required	Integration	Health Plan Integration	Device Sync
Ulliance	✓	✓	✓	✓	✓	✓	✓	✓	✓
BHS	✓	✓	✓	✓	✓	✗	✓	✓	✗
Health Advocate	✓	✓	✓	✓	✗	✗	✓	✗	✗
Magellan Healthcare	✓	✓	✗	✓	✓	✗	✓	✓	✗
Spring Health	✓	✓	✓	✓	✓	✓	✓	✓	✗

Reporting and Data Sharing

Vendor Name	Reporting Frequency	Reporting Platform	Benchmarking	Benchmarking – Industry & Size	Data Integration - Intake	Data Integration - Share	MMA Data Sharing Agreement	Member Level Data
Ulliance	Quarterly	✓	✓	✓	✓	✓	✓	✓
BHS	Annual Biannual/semi-annual Monthly Quarterly	✗	✓	✗	✗	✓	✓	✓
Health Advocate	TBD based on group size	✗	✓	✓	✓	✓	✗	✓
Magellan Healthcare	Quarterly	✓	✓	✗	✓	✓	✓	✓
Spring Health	Annually Biannual/semi-annual Daily Monthly Other Quarterly Weekly	✓	✓	✓	✓	✓	✓	✓

Vendor Capabilities

Category Specific Capabilities

Vendor Name	Telephonic Access	Video Access	In-Person Access	Online Module Access	Chat Access	Text Access	On-Demand Therapy	Same Day Therapy	Couples & Family Counseling	LOA Coaches	Caregiving Resources
Ulliance	✓	✓	✓	✗	✗	✗	✓	✓	✓	✓	✓
BHS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Health Advocate	✓	✓	✓	✗	✗	✓	✓	✓	✓	✓	✓
Magellan Healthcare	✓	✓	✗	✗	✗	✗	✗	✓	✓	✓	✗
Spring Health	✓	✓	✗	✓	✗	✗	✓	✓	✓	✓	✓

Vendor Name	Family Planning	Legal Resources	Financial Resources	DEI Resources	Mental Health	Substance Use	Addiction	Retirement Resources
Ulliance	✓	✓	✓	✓	✓	✓	✓	✓
BHS	✓	✓	✓	✓	✓	✓	✓	✓
Health Advocate	✓	✓	✓	✓	✓	✓	✓	✓
Magellan Healthcare	✓	✓	✓	✓	✓	✓	✓	✓
Spring Health	✓	✓	✓	✓	✓	✓	✓	✓

Appendix

The background of the slide features a series of overlapping, wavy lines that create a sense of depth and movement. The lines are primarily light blue and white, with some darker blue lines interspersed. The pattern is most prominent in the lower half of the slide, where it appears to be a stylized representation of a landscape or a series of ripples.

Disclaimer Language

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**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

4.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

5. REQUEST TO AMEND COUNCIL RESOLUTION 83-24: Division of Police, re: to reflect a change in the vehicle to be purchased due to unavailability of vehicle previously approved in the resolution.

Livonia Police Chief Goralski presented the request to Council.

Councilmember Budzinski offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

5.

Police
September 17, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Stephanie Whitney, Program Supervisor

AGENDA ITEM

REQUEST TO AMEND COUNCIL RESOLUTION 83-24: Division of Police, re: to reflect a change in the vehicle to be purchased due to unavailability of vehicle previously approved in the resolution.

BACKGROUND DETAILS

On March 11, 2024, the City Council adopted resolution #83-24 authorizing the purchase of several replacement vehicles for the police department. Since that time, the police department has taken delivery of seven of the nine vehicles that were authorized. The two vehicles that were ordered from LungHamer Ford have not been built by the manufacturer. The 2024 Ford Edge is not expected to be available this year. Therefore, the police department is requesting to amend resolution #83-24 and replace the previously approved purchase of the 2024 Ford Edge from Lunghamer Ford, with authorization to purchase a 2024 Dodge Durango for the same price of \$48,529.00 from LaFontaine CDJR, 6131 S. Pennsylvania Avenue, Lansing, MI. 48911. The Dodge Durango is currently in stock at the dealership and ready for immediate delivery. The Durango is considered to be an upgrade in comparison to the Edge and LaFontaine CDJR is discounting the purchase price of the Durango to match the price of the Ford Edge previously approved by Council.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

The Livonia Division of Police respectfully recommends Council amend resolution #83-24 and approve the purchase of a 2024 Dodge Durango from LaFontaine CDJR, 6131 S. Pennsylvania Avenue, Lansing, MI 48911 in lieu of the Ford Edge previously approved for the same amount of \$48,529.00 from budgeted funds.

ATTACHMENTS

1. Livonia 091724 durango - Quote
2. CR# 083-24 Vehicles

APPROVED BY

A handwritten signature in blue ink, appearing to read "Thomas Goralski".

Thomas Goralski, Police Chief

Date: September 24, 2024



Debra Peck Lichtenberg, CPA, Finance Director

Date: September 24, 2024



Carter Fisher, City Attorney

Date: September 24, 2024



Maureen Miller Brosnan, Mayor

Date: September 25, 2024

LaFontaine CDJR-Lansing
6131 S. Pennsylvania Ave.
Lansing, MI 48911
517-394-1022-Direct
517-394-1205-Fax
mdeacon@lafontaine.com

Name: City of Livonia
Address: _____
City: _____ State: _____ Zip: _____
Contact: Rollie Hoskin
Phone: 734.466.2311
Email: rollie.hoskin@livonia

Date: 9/17/2024
Quote 091724

State of Michigan	
2054 Dodge Durango GT AWD	\$48,529.00
2TH 3.6L V6	
PDN Destroyer Gray Clear	
MLX9 Leather Trimmed Bucket Seats	
ADX Blacktop Package	
CFU 2nd Row Fold/Tumble Captain Chairs	
Per contract delivery is \$2.00 a mile one way mileage.	
By signing the purchase agreement you agree to purchase of the vehicle or vehicles X _____	
Total Cost:	\$48,529.00

Signed Michelle Deacon

LORI L. MILLER
CITY CLERK

DORIS E. DeMARCO
DEPUTY CITY CLERK

OFFICE OF THE CITY CLERK



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2230
FAX: (734) 421-1147

March 21, 2024

Lunghamer Ford of Owosso LLC
1960 E. Main Street
Owosso, MI 48867

LaFontaine CDJR – Lansing
6131 S. Pennsylvania Avenue
Lansing, MI 48911

Todd Wenzel Chevrolet
3156 Highland Drive
Hudsonville, MI 49426

To whom it may concern:

The Council of the City of Livonia, at a Regular Meeting held March 11, 2024, adopted the following resolution:

#083-24 RESOLVED, that having considered the report and recommendation of the Chief of Police, dated January 29, 2024, which bears the signatures of the Director of Finance and the City Attorney, and is approved for submission by the Mayor, the Council does hereby authorize the purchase of nine (9) marked and unmarked Police vehicles as replacement vehicles, as part of the annual vehicle replacement program, to be utilized by officers assigned to both uniform and non-uniform assignments, utilizing the State of Michigan and Macomb County Consortium bid pricing in a total amount not to exceed \$406,153.00, to be expended from funds already budgeted for this purpose in Account Nos. 101-325-985-000 (\$183,409.00) AND 101-329-985-000 (\$222,744.00), AS FOLLOWS:

1) 2025 Ford Utility Police Interceptor Package @ \$49,975.00 from:
Lunghamer Ford of Owosso LLC
1960 E. Main Street
Owosso, MI 48867
(989) 214-3513

(3) 2024 Dodge Durango Pursuit Police Package @ \$44,478.00
(\$133,434.00 total) from:
LaFontaine CDJR – Lansing
6131 S. Pennsylvania Avenue
Lansing, MI 48911
(517) 394-1022

(1) Ford Escape Active @ \$28,217.00 from:
Lunghamer Ford of Owosso LLC
1960 E. Main Street
Owosso, MI 48867
(989) 214-3513

(1) 2024 Ford Edge AWD ST High Package @ \$48,529.00 from:
Lunghamer Ford of Owosso LLC
1960 E. Main Street
Owosso, MI 48867
(989) 214-3513

(1) 2024 Chrysler Pacifica Touring @ \$47,070.00 from:
LaFontaine CDJR - Lansing
6131 S. Pennsylvania Avenue
Lansing, MI 48911
(517) 394-1022

(1) 2024 Jeep Grand Cherokee L @ \$53,267.00 from:
LaFontaine CDJR - Lansing
6131 S. Pennsylvania Avenue
Lansing, MI 48911
(517) 394-1022

(1) Chevrolet Blazer @ \$45,661.00 from:
Todd Wenzel Chevrolet
3156 Highland Drive
Hudsonville, MI 49426
(734) 713-1065

FURTHER, the Council does hereby determine to authorize the said purchases without competitive bidding since the same is based upon the low State of Michigan cooperative purchasing consortium bids, under MiDeal Contract Nos. 071B7700178 and 071B7700183 and Macomb County Bid Nos. 21.18 A.9 and 21-18 and/or such action is taken in

accordance with the provisions set forth in Section 3.04.140.E.4 of the Livonia Code of Ordinances, as amended.

Very truly yours,

Lori L. Miller

City Clerk

LLM/ljr
Xc: Police

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

5.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

6. REQUEST TO WAIVE THE SEALED BID PROCESS AND AUTHORIZE THE PURCHASE OF ONE (1) MARKED REPLACEMENT POLICE VEHICLE UTILIZING THE STATE OF MICHIGAN COOPERATIVE BID PRICING: Division of Police, re: to replace a vehicle damaged beyond repair, from budgeted funds.

Livonia Police Chief Goralski presented the request to Council.

Councilmember Donovic offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

6.

Police
September 19, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Stephanie Whitney, Program Supervisor

AGENDA ITEM

REQUEST TO WAIVE THE SEALED BID PROCESS AND AUTHORIZE THE PURCHASE OF ONE (1) MARKED REPLACEMENT POLICE VEHICLE UTILIZING THE STATE OF MICHIGAN COOPERATIVE BID PRICING: Division of Police, re: to replace a vehicle damaged beyond repair, from budgeted funds.

BACKGROUND DETAILS

The proposed purchase is for the replacement of a marked police vehicle that was determined to be damaged beyond repair by our insurance carrier, Michigan Municipal Risk Management Authority (MMRMA). The damaged vehicle has been sold as salvage by MMRMA and the City received an insurance settlement for the vehicle which will be deposited in account #101-325-985-000.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

The Livonia Division of Police is requesting to purchase one (1) vehicle as a replacement of a marked vehicle damaged beyond repair and will utilize \$53,311.00 from budgeted funds in account 101-325-985-000.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

DETAILED WORK BEING PERFORMED

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

The Livonia Division of Police requests to purchase the following replacement marked vehicle and will utilize \$53,311 from budgeted funds in account 101-325-985-000:
(1) 2024 Chevrolet Tahoe 4wd 4dr @ \$53,311.00 from:

Todd Wenzel Chevrolet
3156 Highland Dr.
PO Box 310
Hudsonville, MI 49426
(734) 713-1065

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): Pursuant to Finance Ordinance 3.04.140.E.4, we are requesting a waiver of the sealed bid process, based on the police department's association with the State of Michigan cooperative purchasing consortium. We will utilize bid pricing under State of Michigan MiDeal Contract #071B7700178

ATTACHMENTS

1. Todd Wenzel Chevrolet Quote

APPROVED BY



Thomas Goralski, Police Chief

Date: September 24, 2024



Debra Peck Lichtenberg, CPA, Finance Director

Date: September 24, 2024



Carter Fisher, City Attorney

Date: September 24, 2024



Maureen Miller Brosnan, Mayor

Date: September 25, 2024



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

City of Livonia Police Dept

Prepared For: Rollie Hoskin

(734) 466-2311

rollie.hoskin@LivoniaPD.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial

TODD WENZEL CHEVROLET

3156 Highland Dr, PO Box 310

Hudsonville, MI 49426

State of Michigan MiDeal Contract # 071B7700178

MiDeal Spec # 1010-POL

City of Livonia PD Pricing

(MiDeal Pricing)

2024 Chevrolet Tahoe 4wd PPV Utility

7400# GVWR 5.3L V8 Gas / 10-Spd Auto Trans 4wd 9C1 Pkg

SPEC 1010 - 2024 Chevrolet Tahoe 4wd PPV Utility \$ 53,311.00

Prices Quoted are for a MiDeal GM Factory Order.
FOB Livonia, MI



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK10706	2024 Chevrolet Tahoe 4WD 4dr Commercial

COLORS

CODE	DESCRIPTION
GBA	Black

OPTIONS

CODE	DESCRIPTION
Z56	Suspension Package, heavy-duty, police-rated.
FE9	Emissions, Federal requirements
L84	Engine, 5.3L EcoTec3 V8
MHU	Transmission, 10-speed automatic
C6G	GVWR, 7600 lbs. (3447 kg)
GU5	Rear axle, 3.23 ratio
1FL	Commercial Preferred Equipment Group
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) steel
XCS	Tires, 275/55R20SL all-season, blackwall, Firestone Firehawk Pursuit
GBA	Black
AZ3	Seats, front 40/20/40 split-bench
H1T	Jet Black, Cloth seat trim
IOR	Audio system, Chevrolet Infotainment 3 system, 8" diagonal HD color touchscreen
9C1	Identifier for Police Package Vehicle
AMF	Remote Keyless Entry Package
V03	Cooling system, extra capacity
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating
K3W	Battery, 850 cold-cranking amps with 95 amp hour rating
KX4	Alternator, 250 amps
RC1	Skid plate, front
J55	Brake system, heavy duty
—	Capless Fuel Fill

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

OPTIONS

CODE	DESCRIPTION
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap
RAV	Tire, spare 275/55R20 all-season, blackwall, Firestone Firehawk Pursuit
WUA	Fascia, front high-approach angle
V53	Luggage rack side rails, delete
—	Exterior ornamentation delete
UDA	OnStar deactivated (does not delete Bluetooth)
ATD	Seat delete, third row passenger
VZ2	Speedometer calibration
—	Instrumentation, analog
AU7	Key common, fleet
BTV	Remote start
—	Theft-deterrent system, vehicle, PASS-Key III
—	Power supply, 50-amp, power supply, auxiliary battery
—	Power supply, 100-amp, auxiliary battery, rear electrical center
—	Power supply, 120-amp, (4) 30-amp circuit, Primary battery
—	Seat belts, 3-point, all seating positions
VXT	Incomplete vehicle
—	Protected idle
6J3	Wiring, grille lamps and siren speakers
6J4	Wiring, horn and siren circuit
UT7	Ground wires, blunt cut cargo area and blunt cut console area
T66	Wiring provision, for outside mirrors and cargo side mirrors
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire
5J9	Calibration, taillamp flasher, Red/White
5LO	Calibration, taillamp flasher, Red/Red
6C7	Lighting, red and white front auxiliary dome
T53	Lamps, alternate flashing Red & Blue rear compartment lid warning
7X2	Spotlamps, left- and right-hand
5J3	Calibration, Surveillance Mode interior lighting
6N6	Door locks and handles, inside rear doors inoperative

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

OPTIONS

CODE	DESCRIPTION
BCV	Lock control, driver side auto door lock disable
6E2	Fleet Calibration
5T5	Seats, front cloth and second row vinyl
6N5	Switches, rear window inoperative
UN9	Radio Suppression Package, with ground straps
UTQ	Theft-deterrent system
9G8	Headlamps, Daytime Running Lamps and automatic headlamp control delete
VPV	Ship Thru, Produced in Arlington Assembly and shipped to Kerr Industries and onto Arlington Assembly

Options Total

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Standard Equipment

Mechanical

- Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)
- Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (STD)
- Rear axle, 3.23 ratio
- Suspension Package, Premium Smooth Ride (STD)
- GVWR, 7500 lbs. (3402 kg) (4WD models only.) (STD)
- Keyless start, push button
- Automatic Stop/Start
- Engine control, stop/start system disable button, non-latching
- Engine air filtration monitor
- Fuel, gasoline, E15
- Transfer case, active, single-speed, electronic Autotrac does not include neutral. Cannot be dinghy towed (4WD models only. Deleted when (NHT) Max Trailering Package is ordered.)
- Differential, mechanical limited-slip
- 4-wheel drive
- Air filter, heavy-duty
- Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator
- Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil
- Battery, 730 cold-cranking amps with 80 amp hour rating
- Alternator, 220 amps
- Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way connector and 2" trailering receiver
- Trailer sway control
- Hitch Guidance
- Suspension, front coil-over-shock with stabilizer bar
- Suspension, rear multi-link with coil springs
- Steering, power
- Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
- Exhaust, single system, single-outlet
- Mechanical Jack with tools

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Exterior

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)

Tires, 265/65R18SL all-season, blackwall (Standard with (PZX) 18" Bright Silver painted aluminum wheels only.) (STD)

Wheel, full-size spare, 17" (43.2 cm)

Tire, spare P265/70R17 all-season, blackwall

Tire carrier, lockable outside spare, winch-type mounted under frame at rear

Active aero shutters, upper

Fascia, front

Luggage rack side rails, roof-mounted, Black, standard (Available with (5W4) Special Services Vehicle.)

Assist steps, Black with chrome accent strip

Headlamps, LED

Lamps, stop and tail, LED

Mirrors, outside heated power-adjustable, manual-folding, body-color

Mirror caps, body-color

Glass, deep-tinted (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)

Glass, acoustic, laminated

Glass, windshield shade band

Windshield, solar absorbing

Wipers, front intermittent, Rainsense

Wiper, rear intermittent with washer

Door handles, body-color

Liftgate, rear manual

Entertainment

Audio system, Chevrolet Infotainment 3 system, 8" diagonal HD color touchscreen AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Audio system feature, 6-speaker system

SiriusXM, delete

Infotainment display, 8" diagonal touchscreen

Bluetooth for phone personal cell phone connectivity to vehicle audio system

Wireless Apple CarPlay/Wireless Android Auto

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Entertainment

Wi-Fi Hotspot capable (Standard with (UE1) OnStar only. Terms and limitations apply. See onstar.com or dealer for details.)

Interior

- Seats, front 40/20/40 split-bench (Not available with (D07) center floor console and (USR) USB data ports.) (STD)
- Seat trim, cloth
- Seat adjusters, 8-way power includes 6-way power front passenger seat with 2-way power lumbar
- Seat adjusters, 10-way power includes 8-way power driver seat with 2-way power lumbar
- Seats, second row 60/40 split-folding bench, manual
- Seats, third row 60/40 split-folding bench, manual (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
- Floor covering, Black rubberized vinyl (Deleted when (B30) floor covering is ordered.)
- Electronic Precision Shift
- Steering column lock, electrical
- Steering column, manual tilt and telescopic
- Steering wheel, urethane
- Steering wheel controls, mounted audio, Driver Information Center, cruise control and Forward Collision Alert following gap button (if equipped) (left backside Seek/Scan steering wheel radio buttons are inoperable; these 2 buttons can be repurposed for aftermarket emergency equipment)
- Driver Information Center, 4.2" diagonal color display includes driver personalization
- Rear Seat Reminder
- Door locks, power programmable with lockout protection and delayed locking (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on driver door.)
- Keyless Open includes extended range Remote Keyless Entry
- Cruise control, electronic with set and resume speed
- Theft-deterrent system, content, electrical, unauthorized entry
- USB data ports, 4 total; 2, one type-A and one type-C located within center console and 2, one type-A and one type-C located on instrument panel
- USB charging-only ports, 4 type-C, (2) located on rear of center console and (2) in 3rd row (1 left and 1 right side below quarter glass side window) (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, (2) type-C ports are moved to the rear of center seat base and (2) type-C are moved to the cargo area. Deleted when (A50) front bucket seats are ordered.)
- Window, power with driver Express-Up/Down
- Window, power with front passenger Express-Up/Down
- Windows, power with rear Express-Down

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Data Version: 23465. Data Updated: Sep 17, 2024 6:48:00 PM PDT.



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Interior

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants

Air conditioning, rear

Defogger, rear-window electric

Power outlets, 2, 120-volt, located on the rear of the center seat and rear cargo area

Power outlet, front auxiliary, 12-volt, located in the center stack of instrument panel

Mirror, inside rearview manual day/night

Visors, driver and front passenger illuminated vanity mirrors, sliding

Assist handles, overhead, driver and front passenger, located in headliner

Assist handles, front passenger A-pillar and second row outboard B-pillar (Deleted when SEO (7X2) left- and right-hand spotlamps or SEO (7X3) left-hand spotlamp are ordered.)

Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. On Police/Special Service vehicles, the control switch is located in the roof console in lieu of the driver - and passenger-side door switch with delayed entry feature.

Cargo management system

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

Hill Start Assist

StabiliTrak, stability control system with brake assist, includes traction control

Safety-Exterior

Daytime Running Lamps, reduced intensity low beam

Safety-Interior

Airbags, Frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for all rows in outboard seating positions (Deleted when (A50) front bucket seats are ordered. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Front and Rear Park Assist

Following Distance Indicator (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Safety-Interior

HD Rear Vision Camera

Front Pedestrian Braking (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Lane Keep Assist with Lane Departure Warning (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Forward Collision Alert (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings or Teen Driver menu (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, defaulted off. Feature can be turned on in the Infotainment menu.)

Door locks, rear child security, manual

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions (Deleted when (ATZ) second row seat delete is ordered.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System auto learn, includes Tire Fill Alert (does not apply to spare tire)

Warning tones headlamp on, driver and right-front passenger seat belt unfasten and turn signal on

3 Years of OnStar Remote Access. The OnStar Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Deleted when (UDA) vehicle deactivated communication system is ordered. OnStar Remote Access Plan does not include emergency or security services. Fleet customers will get Fleet Remote Access through OnStar Vehicle Insights. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

6.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

7. AWARD OF CONTRACT: Department of Public Works and Livonia Police, re: for upgrades of the fueling stations at both the Department of Public Works and Livonia Police yards, from budgeted funds.

Doug Moore, Assistant Director of Public Works, presented the request to Council.

Vice President Ptashnik offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

7.

DPW

September 13, 2024

MEETING DATE

S1100724/R102124

PRESENTED BY

Don Rohraff, Director of Public Works

AGENDA ITEM

AWARD OF CONTRACT: Department of Public Works and Livonia Police, re: for upgrades of the fueling stations at both the Department of Public Works and Livonia Police yards, from budgeted funds.

BACKGROUND DETAILS

As part of the Department of Public Works' Master Plan, working with the Police department, we have planned the upgrade of the fueling stations at both the Department of Public Works and Police Department yards to ensure our systems are safe, secure and up-to-date with all Federal and State regulations.

The current fueling system has been long past its useful life. The City has been buying replacement parts purchased off E-Bay and any other available resources to keep them running. We are at a point where we can no longer find parts for the current system. The new fueling system will be cloud based, allowing our City staff to be able to track and report in much more detail our fueling needs and situations.

As part of the process, we investigated other municipalities that have had similar work done and mirrored our projects with the recent ones completed by the cities of Bloomfield Hills and Troy. Both projects were awarded and completed by the Sourcwell approved vendor, The Oscar W. Larson Company. As members of the Sourcwell cooperative ourselves, the City of Livonia can be assured that whoever is awarded Sourcwell contracts has been pre-screened and thoroughly vetted. Given the magnitude and safety issues involved, we feel secure in knowing the vendor awarded this project has prior expertise in this area. We requested and received detailed bids from The Oscar W. Larson Company with respect to this project. The bid tab is attached.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

The Department of Public Works requests Council approve the contract for the upgrade/removal of the current fueling stations at the Department of Public Works yard and the Livonia Police Department be awarded to the Oscar W. Larson Company, 10100 Dixie Highway, Clarkston, MI 48348 (Vendor #16119) in the amount of \$348,680.00 from budgeted funds.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Replacement of fueling stations at the DPW yard and LPD.

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

\$348,680.00

DETAILED WORK BEING PERFORMED

Removal and replacement of two (2) fueling stations; Department of Public Works and Livonia Police Department

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

Funds have been appropriated in the 2023-2024 budget, Capital Outlay (401-000-987-000) and Livonia Police will be contributing \$50,000.00 towards their portion.

401-000-987-000 \$348,680.00

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

Sourcewell contract #092920 - The Oscar W. Larson Company, Clarkston, MI

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): Cooperative Purchasing. Waive the formal bidding process in accordance with Section 3.04.140.E.4 of the Livonia Code of Ordinances, as amended since no advantage to the City would result from competitive bidding.

ATTACHMENTS

1. Livonia Police Aug Final
2. Fuel Island Bid - 2024 FINAL
3. LIVONIA DPW AUG FINAL
4. Fuel Island Bid TAB 2024

APPROVED BY



Don Rohraff, Director of Public Works

Date: September 13, 2024



Debra Peck Lichtenberg, CPA, Finance Director

Date: September 24, 2024

A handwritten signature in blue ink, appearing to read "Carter Fisher", written over a horizontal line.

Carter Fisher, City Attorney

Date: September 24, 2024

A handwritten signature in black ink, appearing to read "Maureen Miller Brosnan", written over a horizontal line.

Maureen Miller Brosnan, Mayor

Date: September 25, 2024

THE OSCAR W. LARSON COMPANY



Corporate Office: 10100 Dixie Highway, Clarkston, MI 48348

Ph: (248) 620-0070 – (248) 549-3610 * Fx: (248) 620-0071 – (248) 620-0072

6568 Clay Avenue SW, Grand Rapids, MI 49548

2100 Milbocker Road, Gaylord, MI 49735

1816 N. Telegraph Road, Dearborn, MI 48124

26670 Glenwood, Suite B, Perrysburg, OH 43551

3731 Interchange Road, Columbus, OH 43204

321 Conover Drive, Franklin, OH 45005

7626 Disalle Boulevard, Fort Wayne, IN 46825

6462 Oaklandon Road, Indianapolis, IN 46236

4706 Pinewood Road, Louisville, KY 40218

Ph: (616) 698-0001 – Fx: (616) 698-2265

Ph: (989) 732-4190 – Fx: (989) 732-3377

Ph: (810) 217-6524 – Fx: (313) 278-6030

Ph: (419) 873-0555 – Fx: (419) 873-0559

Ph: (614) 907-7629 – Fx: (614) 310-8896

Ph: (513) 813-7650 – Fx: (513) 813-7651

Ph: (260) 496-9870 – Fx: (260) 496-9480

Ph: (317) 337-9473 – Fx: (317) 337-9474

Ph: (502) 442-2308 – Fx: (502) 632-6382

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Page 1 of 2

TO: City of Livonia
12973 Farmington Rd
Livonia, MI 48150

Date: August 7, 2024

Phone: 734-466-2275

Email: gkandah@livonia.gov

Attn: Gus Kandah

Conditions: 1) This proposal is open for 30 days from the date stated above. However, prices of components, equipment and raw materials may increase before the date such items are ordered. If so, such increases will be added to the quoted cost. THE OSCAR W. LARSON COMPANY will itemize such costs upon receipt of a signed Proposal. If such cost increases are unacceptable to Customer, Customer may elect to cancel order under the terms of the Master Services Agreement.

2) This Proposal and the Master Services Agreement constitute the full and complete agreement of the parties, and any inconsistent terms stated in any acceptance, invoice, purchase order, or any other document whatsoever are ineffective. This provision conforms to the requirements of RC 1302.10 (B) (1).

3) Contract documents incorporated by reference as though fully stated herein:

1) The Master Services Agreement 2) This Proposal

Special Terms: 25% upon acceptance of proposal, 25% on commencement, balance prior to start-up (or) upon completion of proposal (Based on Approved Credit).

RE: **Livonia Police Department**
33000 Civic Center Dr Livonia

SCOPE OF WORK:

- 1 A) Disconnect existing fuel equipment for island replacement.
2- fuel dispensers, 1-IFL solvent delivery system 1-Gas Boy fuel mgt kiosk 1-TKS tank monitor.
B) Remove all existing wiring from above listed equipment and clear conduits for wire replacement.
C) Remove existing high hose mast and hanging hardware i.e.: hose's, breakaway's and handle nozzle's
From current dispensers to be reinstalled on new dispensers.
- 2 Saw cut and remove approximately 252 Sq Feet of concrete including 3'X40'X13' fuel Island gather
Haul away and dispose of all excess concrete.
- 3 Replace current fuel Island and with new stainless steel 4X40X13 concrete filled Island.
- 4 Pull all new wire for fuel system through existing conduits.
A) Install 2 Single product Dual hosed suction dispensers with pulse output, interface board and explosion proof junction box.
B) Reinstall existing IFL windshield solvent fluid system.
C) Install new Cloud Based Fuel Master M LIVE Fuel monitoring Kiosk

D) Install new TLS 450 Tank monitor system in Anex Bldg adjacent to existing fuel island.

****NOTE** Utilizing existing conduit for all fuel equipment. Price EXCLUDES REPAIRS TO EXISTING CONDUITS AND EQUIPMENT, ELECTRICAL PERMIT AND UNION LABOR RATES.**

PRICE EXCLUDES ANY ADDITIONAL CONCRETE OR TRENCHING BEYOND THIS SCOPE OF WORK.

EXISTING DISPENSER CONTAINMENTS SUMPS MUST BE INTEGRITY TESTED BEFORE THEY CAN BE PUT BACK INTO SERVICE.

Project cost breakdown as follows.

CONCRETE SAW CUT DEMO AND REPLACE W/BARRICADES	\$ 4,148.00
NEW CUSTOM FUEL ISLAND	\$ 6,000.00
2 DUAL HOSE SINGLE PRODUCT DISPENSERS	\$ 28,390.00
NEW FM LIVE CLOUD BASED FUEL MASTER	\$ 14,132.65
NEW TLS 450 TANK MONITOR (LESS TRADE IN VALUE \$600.00)	\$ 4,478.70
ELECTRIC LABOR COST	\$ 36,550.00
GENERAL LABOR 3 MAN CREW 1 WEEK	\$ 16,694.00
2 U-SHAPED PUMP GUARDS (S/S)	\$ 2,219.00
MISC EQUIPMENT RENTAL PIPE FITTINGS AND SUPPLIES	\$ 3,147.00
INTEGRITY TESTING FOR 2 EXISTING DISPENSER SPILLS	\$ 1,200.00
PERFORMANCE, LABOR & MATERIALS, MAINTENANCE & GUARANTEE BONDS	\$ 5,847.97
	=====
TOTAL	\$ 122,807.32

***APPROXIMATED LEAD TIMES SUBJECT TO CHANGE 4-6 WEEKS**

***PRICING REFLECTS SOURCE WELL DISCOUNT CONTRACT #092920**

Jim Rosenthal

Jim Rosenthal, Sales

8/7/24

ACCEPTANCE: This Proposal, when accepted by the purchaser, and approved by a Corporate Officer of the Oscar W. Larson Company, will constitute a contract between us, subject to all terms and conditions contained in the Master Services Agreement. It is expressly agreed that there are no promises, agreements, or understanding, oral or written, not specified in this proposal and the Master Services Agreement.

Company Name

By: _____

Its: _____

NEWCONTR 4.30.98 (REVISED 01.03.19.SR)

The Oscar W. Larson Company

By: _____

Its: Charles A. Burns, President

Date: _____

MASTER SERVICES AGREEMENT

This Master Services Agreement ("Agreement") is made and entered into this _____ day of _____, 20____ by and between The Oscar W. Larson Company with an address at 10100 Dixie Hwy., Clarkston, Michigan 48348 and _____, with an address at _____, (hereinafter referred to as "Client") (hereinafter collectively referred to as the parties").

In consideration of the covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed between the parties as follows:

1. **Services.** The specific professional services ("Services") to be performed by the Oscar W. Larson Company on behalf of Client shall be described and authorized from time to time by a fully executed and approved proposal or work order in substantially the form attached to this Agreement as Exhibit A ("Proposal"). Each Proposal shall constitute a separate and individual undertaking and shall define an individual project. All Services authorized by the Proposals referring to this Agreement shall be subject to the terms of this Agreement except as otherwise modified in writing by mutual consent of the Parties.

2. **Inconsistent Terms and Forms.** It is mutually agreed that all terms, conditions, and provisions, of any nature whatsoever, contained within Client's acceptance, purchase order or other communications, except the description and specification of goods ordered, quality, price, invoice number, shipping instructions and tax exemption certificate, shall be ineffective. Any acknowledgment of or acquiescence to any such terms, conditions, and provisions, of any nature whatsoever, by the Oscar W. Larson Company shall not in any way be construed as an acceptance or approval of such terms.

3. **Estimate of Costs.** Any estimates or opinions made by the Oscar W. Larson Company of costs in Proposals are made on the basis of the Oscar W. Larson Company's judgment as an experienced and qualified contractor. However, Client acknowledges and agrees that the Oscar W. Larson Company cannot and does not guarantee that total costs will not vary from opinions of probable cost prepared by the Oscar W. Larson Company. Subject to the exceptions stated herein, if during the course of performing Services outlined in an approved Proposal, the Oscar W. Larson Company reasonably determines that either the scope of the Services, the cost of Services, or the cost of goods and component parts have increased beyond what is commercially reasonable under the circumstances, or have changed due to unknown or undisclosed conditions, the Oscar W. Larson Company shall so notify the Client and provide the Client with a new Proposal for approval. Until the Client is so notified and approves the Proposal, the Oscar W. Larson Company shall have the right to suspend the performance of the Services at issue and continue to perform any and all other Services not affected by the proposed changes. If the Client does not approve the scope of Services change and charges, either party shall have the right to terminate this Agreement upon five (5) days advance written notice, at which time all outstanding invoices for Services provided to Client shall become due and payable.

4. **Billing and Payment.** Unless provided for in a separate financing agreement, or under Special Terms in the Proposal, Client will be invoiced monthly for work performed during such month pursuant to approved Proposals. Client is responsible for payment of the Oscar W. Larson Company's invoices within thirty (30) days of the invoice date. Client further agrees to pay a time price differential on all amounts invoiced and not paid or objected to for valid cause within the thirty (30) day period at the rate of one- and one-half percent (1.5%) of the outstanding balance compounded monthly until paid in full. In addition, Client shall be liable to the Oscar W. Larson Company for all costs incurred by the Oscar W. Larson Company in efforts to collect overdue payments from Client, including actual attorney fees and court costs.

5. **Security Interest and Construction Liens.** Until the Oscar W. Larson Company is paid in full for all of the Services rendered pursuant to this Agreement, Client grants to the Oscar W. Larson Company a purchase money security interest in all equipment, merchandise, or fixtures sold, delivered or installed pursuant to this Agreement or any Proposal under this agreement. The client agrees to execute all documents necessary to perfect said security interest. In advance of the commencement of the Services, Client agrees to prepare, record and provide to the Oscar W. Larson Company a notice of commencement, as that term is defined in the Michigan Construction Lien Act, MCL 570.1101 *et seq.*, for the project site. If a claim of construction line is filed by the Oscar W. Larson Company, Client understands and authorizes the Oscar W. Larson Company to add a time-price differential of 18% on the Services to the lien amount.

6. **Limitation on Scope of Service.** Client agrees that unless expressly provided for in an approved Proposal, the Oscar W. Larson Company has had no role in generating, treating, storing, transporting, disposing or arranging for disposal of hazardous or toxic substances, pollutants, waste or contaminants (hereinafter "Waste Materials") as such terms are defined by the Comprehensive Environmental Response, Compensation and Liability Act, being 42 USC 9601 *et seq.*, and/or Parts 111, 201, 211, and 213 of the Natural Resources and Environmental Protection Act, being MCL 324.11101, *et seq.*, MCL 324.20101 *et seq.*, MCL 324.21101 *et seq.*, and MCL 324.21301 *et seq.*, which may be present at the project site and the Oscar W. Larson Company has not benefited from the processes that produced such Waste Materials. Client agrees that unless expressly provided for in a Proposal pursuant to this Agreement it has selected any treatment storage or disposal facility to which waste materials may be removed under this Agreement or any Proposal under this Agreement and that the Oscar W. Larson Company has not arranged for or contracted for such selection. Any Waste Materials encountered by or associated with Services provided by the Oscar W. Larson Company on the project site shall at no time be or become the property of the Oscar W. Larson Company. In addition, Client expressly agrees that the Oscar W. Larson Company is not an "operator", as defined by CERCLA and/or Parts 201, 211 and 213 of NREPA, of the project site or facility where the Oscar W. Larson Company is performing the Services. Client agrees that the Oscar W. Larson Company is a Response Activity Contractor and that this Agreement and any Proposals pursuant to this Agreement are Response Activity Contracts as these terms are defined by MCL 324.20128(5)(a).

7. Site Access and Control. Client grants the right of entry to the project site to the Oscar W. Larson Company, its employees, agents and subcontractors to perform the Services. If Client does not own the project site, Client warrants and represents to the Oscar W. Larson Company that Client has the authority and permission of the owner and occupant of the project site to grant this right of entry. If, as a requirement of performing the Services, the Oscar W. Larson Company or its subcontractors damage or alter property owned by a third party, Client agrees to pay the cost of restoring the property to its condition prior to the performance of the Services. By execution of this Agreement, Client acknowledges that it is now and shall remain in control of the project site at all times.

8. Indemnification. Client shall indemnify and hold harmless and defend the Oscar W. Larson Company and its shareholders, directors, officers, employees and agents from and against any and all losses, damages, claims, liabilities, costs and incidental expenses, including actual attorneys fees, which any or all of them may incur, be responsible for, or pay out as a result of bodily injury (including death) to any person, damage (including loss of use) to any property, contamination or adverse effects on the environmental arising out of or which are connected with: (1) a release of Waste Materials not due to the negligent omission, conduct, and/or willful misconduct of the Oscar W. Larson Company; (2) any negligent omission, conduct, and/or willful misconduct of Client or Client's employees, agents, or subcontractors; or (3) Client's breach of this Agreement.

Where goods or equipment are manufactured on behalf of Client by or at the direction of the Oscar W. Larson Company in accordance with Client's designs, blueprints, drawings, samples or specifications, Client shall indemnify, hold harmless and defend the Oscar W. Larson Company and its shareholders, directors, officers, employees and agents from and against any and all losses, damages, claims, liabilities, costs and incidental expenses, including actual attorneys fees, which any or all of them may incur, be responsible for, or pay out as a result of or arising out of claims of patent, trademark, or service mark infringement resulting from the manufacture, use or sale of such goods or equipment.

9. Liability for Conduct of Subcontractors. The Oscar W. Larson Company shall hold harmless and defend the Client, its shareholders, directors, officers, employees and agents from and against any and all losses, resulting from bodily injury, property damage or environmental damage caused by pollution conditions, as defined by the Oscar W. Larson Company's Pollution Liability Insurance Policy, arising from operations as listed on the "Operations Addendum" of such policy, performed by subcontractors of the Oscar W. Larson Company or their respective employees, agents servants and representatives.

10. Limitation of Liability. The Oscar W. Larson Company shall not be responsible for any special, incidental, indirect or consequential damages for any claim arising out of this Agreement, the Services contemplated under this agreement, or any Proposal pursuant to this Agreement, including loss incurred by Client as a result of the Oscar W. Larson Company's nonperformance of the Services. Any claim of any nature whatsoever shall be deemed waived unless made by Client in writing and received by the Oscar W. Larson Company within one year after completion of the Services with respect to which the claim is made.

11. Risk of Loss. The Oscar W. Larson Company shall not be responsible for loss or damage to equipment or merchandise while in transit on any carrier not owned by the Oscar W Larson Company. Delivery dates are subject to availability of equipment or merchandise at the time specified for delivery. The Oscar W. Larson Company shall have no liability of any nature whatsoever for delays caused by unavailability of equipment or merchandise caused by strikes, fire, riots, acts of God, or any other event of any nature whatsoever that is beyond the reasonable control of the Oscar W. Larson Company.

12. Disclaimer of Warranties. Unless provided for in an approved Proposal, and other than those provided by the manufacturers of materials furnished in connection with the Services, there are no warranties, either express or implied, which are not expressly contained within this Agreement. Particularly, there are **NO WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE** regarding any of the Services, goods, or equipment sold pursuant to this Agreement.

13. Utilities and subterranean Structures. Client shall be responsible for the proper identification of all utility lines and subterranean structures and conditions, including, but not limited to, drinking wells, junk fill, rock, rock-like strata, old foundations, frost, water pipes, drains, and sewer lines within the property lines of the project site and which are not identified by "Miss Dig" Utility Marking Services. If such conditions are encountered during performance of the Services, Client agrees to bear the cost of additional excavation, disposal, and appropriate fill material on a time and materials basis. Client agrees to waive any claim against the Oscar W. Larson Company and to defend, indemnify and hold the Oscar W. Larson Company harmless from any and all claims, damages, losses, liabilities and expenses, including actual attorneys fees, arising out of or resulting from any damage to utilities or subterranean structures caused by the Oscar W. Larson Company or its subcontractors that were not correctly identified by "Miss Dig" and/or Client within the property lines of the project site.

14. Weather Conditions. Client acknowledges that weather conditions may affect both the cost and completion date of the Services, and Client agrees to bear any costs incurred by the Oscar W. Larson Company caused by any such delay on a time and materials basis. Client further acknowledges that new concrete may be adversely impacted by cold weather, and there are not warranties whatsoever, express or implied, regarding concrete that is laid during cold or winter weather.

15. Underground Storage Tank Removals and Installations. Client agrees that all underground storage tanks to be removed shall be emptied by Client unless provided for in an approved Proposal; otherwise, residual liquid, sludge and inert materials will be placed in storage containers by the Oscar W. Larson Company or its subcontractors and left on the project site for Client's disposal. The client agrees to bear the cost of such removal and storage containers on a time and materials basis.

16. Soil Removal and Disposal. All disposal cost estimates and invoices for contaminated soil removal and disposal shall be based on "loose", trucked yardage not "tight". in-place yardage and determined by landfill manifests. Client agrees that it will bear the cost of any characterization testing required for landfill approval.

17. Site Assessment and Closure Sampling. Client acknowledges that Site Assessment and Closure Sampling cost estimates assume that there has been no “release” at the project site and that if a “release” is encountered or if there are indicia that the project site is a “facility”, as those terms are defined in parts 201, 211, and 213 of NREPA, there will be additional costs for sampling, excavation and soil disposal. Unless otherwise specified in a Proposal signed by the Client, the Client agrees to bear such increased costs on a cost plus 15% basis.

18. Environmental Consultant. If there has been a “release” or if there are indicia that the project site is a “facility”, as those terms are defined in parts 201, 211, and 213 of NREPA, the Client may retain a consulting firm qualified pursuant to MCL 324.21542; otherwise, the Client agrees to bear the cost plus 15% of the Services of such an environmental consultant retained as a subcontractor of the Oscar W. Larson Company.

19. Regulatory Reporting. The Client acknowledges and agrees that preparation and filing of all UST registration forms, notices of UST removal, amended registration forms, and release reports as may be required by parts 201, 211, and 213 of NREPA, the rules promulgated thereunder, or any other reporting required by any other state or federal law, rule or regulation is solely the responsibility of Client, and, unless otherwise provided for in an approved Proposal, the Oscar W. Larson Company shall have no obligation whatsoever to assure or effect compliance with any such reporting requirement.

20. Termination. If Client fails to make payments to the Oscar W. Larson Company for the Services, the Oscar W. Larson Company may, upon fourteen days written notice to Client, suspend performance of Services under this Agreement. In the event of suspension of Services, the Oscar W. Larson Company shall have no liability to Client for delays and/or damages incurred by Client because of such suspension of Services.

21. Legal Proceedings. Client shall be responsible for and pay the Oscar W. Larson Company at its prevailing rates for all time spent by the Oscar W. Larson Company employees in connection with any court, administrative or other legal proceedings with a third party, arising from or relating to the Services provided under this Agreement.

22. Independent Contractor. The Oscar W. Larson Company shall have the role of an independent contractor, not that of an agent or employee of Client. The Oscar W. Larson Company shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees and agents.

23. Assignment. This Agreement shall not be assigned or transferred by Client or the Oscar W. Larson Company without the prior written consent of the other party, and if either party assigns or transfers this Agreement, the other party shall have the option to terminate this Agreement without any liability to either party, provided, however, that the Oscar W. Larson Company shall be entitled to payment for Services performed and costs advanced prior to such termination.

24. Miscellaneous. This Agreement shall be binding upon and inure to the benefit of each of the Parties, their respective heirs, legal representatives, successors and assigns. The Parties agree that this Agreement was mutually drafted and that no presumption relating to authorship shall be drawn when construing this Agreement. The captions in this Agreement are for reference purposes and are of no substantive force whatsoever. The laws of the State of Michigan shall govern the validity, performance and enforcement of the Agreement. With the exception of the documents expressly incorporated by reference herein, this Agreement contains the entire Agreement between the Parties and supersedes and annuls all other agreements, contracts, promises or representations, whether written or oral, between the Parties. No subsequent agreements, contracts, promises or representations shall be binding or effective between the Parties, unless set forth in writing and signed by the Parties. A forbearance or failure or delay by either of the Parties to exercise any right, power or remedy provided in this Agreement shall not be deemed to be a waiver of such rights, power or remedy.

25. Authority to Execute. Both Parties signing this Agreement represent and warrant that their execution, delivery and performance of this Agreement has been duly authorized by all necessary corporate and other action and is valid and binding upon such Parties.

26. Other Documents. Each of the Parties agrees that they shall, from time to time, upon the reasonable request of the other party, execute and deliver such additional documents and take other actions as may be reasonably required to effectively carry out the terms of this Agreement.

The Parties below have read and understand this Agreement and have executed this Agreement by their duly authorized agents as of the day and year first above written.

THE OSCAR W. LARSON COMPANY

Signature

Printed Name

Title

Date

COMPANY / CLIENT NAME

Signature

Printed Name

Title

Date



Fuel Island & Fuel Management Project

2024

Remove & replace two fuel islands, along with concrete, dispensers, windshield washer stations, computer hardware and fuel management system.



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Request for Proposal

The City of Livonia's Department of Public Works distributes bid documents and requests for proposals through the Michigan Intergovernmental Trade Network (MITN). Copies of documents obtained from any other source are not considered official copies. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information if such information is issued. Vendors are required to register with the MITN site to gain access to the specifications and to submit a quote. Free registration is available and can be done at the following link: www.mitn.info

Go to the www.mitn.info

- Select vendor registration at the top of the page.
- Review the vendor registration options that are available.
- Register to access bid form and specifications.

Any deviation from the specifications must be noted on the proposal. Failure to complete every space on the proposal form may disqualify the proposal.

THE CITY OF LIVONIA RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS.

A mandatory pre-proposal meeting will be held at the Department of Public Works-Fleet Maintenance Garage, 13405 Surrey Dr., Livonia, MI 48150 on **Tuesday, April 16, 2024 at 10:00 a.m.**

Questions are due by the end of business (5:00pm) on **Wednesday, April 26, 2024.**

Proposals must be submitted and received by **Wednesday, May 7, 2024 at 2:00 p.m.** All proposals must be submitted in a sealed envelope marked "Fuel Island & Fuel Management Program" and either mailed or delivered to L. Miller, City Clerk, 33000 Civic Center, Livonia, MI 48154 (lmiller@livonia.gov)

Questions should be directed to:

G. Kandah
City of Livonia DPW
Email: gkandah@livonia.gov
P: 734-466-2275



City of Livonia - Fuel Island & Fuel Management Project – 2024

For purposes of reference City of Livonia shall be referred to as “The Owner”, and any Company seeking to provide a proposal shall be referred to as the “Contractor” or “Vendor”.

Minimum Qualifications

The Vendor must have at least 5 years of fuel management system experience that includes working with municipalities.

The Contractor must be certified to install all components of the system as recommended by the manufacturer and must have installed at least three UST systems in the United States within the last 3 years for each manufacturer proposed to complete the work.

The Contractor must be licensed and registered to perform work in Michigan as necessary to comply with all local, state and federal requirements for the removal, cleanup and installation of fuel management systems.

Project Overview

The scope of this project is to install piping, dispenser, leak detection, fuel management, and registry appurtenant systems in accordance with all currently promulgated state and federal regulations for USTs and fuel management systems at the time of bid award to three locations.

The City of Livonia is accepting proposals at two locations for removal and replacement of two fuel islands with two pumps, one with two unleaded dispensers, and one with two diesel dispensers and the hardware and fuel management system to interface with CFAWin8. One location will include a propane fueling station. In addition, install two new 125-gallon windshield washer stations at each site. The proposal shall include the removal and replacement of the necessary concrete and drainage system. A third location will have the removal and replacement of hardware and fueling management system for an above-ground tank.

Temporary fueling tanks & system will be required for the duration of the project while the fuel island is under demolition/reconstruction and shall be fully functional at the completion of the project, including all labor & materials to build the unit to full operation, if it is proposed to be longer than twenty-eight (28) days. Training for A, B & C operators shall be included.

The successful proposal must meet and provide all requirements as outlined in the specifications package contained herein. The proposal form contains general specifications which are used as the basis for the overall proposal evaluation. All proposals shall be in conformance with and subject to General Specifications and other proposal documents as contained herein.



Addendums, Questions and Inquiries

1. It is the responsibility of the Vendor to check for any addendum and/or notices posted on MITN website and to make inquiry as to the changes or notices issued. Only written notices or addenda duly issued by The Owner shall constitute revisions to this solicitation. Vendors are advised that no oral interpretation, information or instruction by any officer or employee of The Owner shall be binding upon The Owner.
2. Each interpretation or correction, as well as any additional provision that The Owner may decide to include in this solicitation, will be made only as an addendum, which will be available on MITN.
3. Should Vendors be in doubt as to the true meaning of any portion of this solicitation, find any ambiguity, inconsistency, or omission herein, or intend to take exception to any requirement of the solicitation, the vendor must make a written request for an official interpretation or correction by the questions and inquiries date established in this solicitation.
4. Any addendum(s) issued by The Owner shall become part of this solicitation and shall be accounted for by each vendor in preparation of its response to this solicitation. Vendors shall submit the latest revision of any form(s) or attachment(s) issued by an addendum.

Preparation and Proposal Submission

1. The Owner does not assume any responsibility and will not reimburse any vendor for any costs incurred, however caused, in the process of responding to this solicitation including, without limitation, preparing and submitting its response, withdrawing its response, objecting to the award, being disqualified for the award or negotiating a contract resulting from this RFP.
2. Vendors are cautioned that the scope of work is intended to define the minimum standard of quality. The Owner is seeking expertise to provide the latest innovations, and creativity is encouraged.
3. By submitting a response to this solicitation, the Vendor affirms that except for assumptions and exceptions explicitly stated, the vendor considers its response accurate and sufficient to complete the work.
4. Additional Documents - Documents included with this solicitation are for the Vendor's information and convenience only and do not relieve the successful Vendor from its responsibility and obligation to develop its own comprehensive project-specific information, conduct any additional examinations, and conduct any other necessary activities that are reasonably necessary to prepare correct and complete contract deliverables as specified in this solicitation.
5. Subcontractors - Vendors shall not replace or add a subcontractor at any time after submission of its response to this solicitation unless the Vendor gives written notice to The Owner in sufficient time to allow The Owner to conduct an evaluation of the new subcontractor and provide all information as may be requested by The Owner. Any failure to abide by these terms, The Owner may, in its sole discretion, elect not to recommend the Vendor for the award.
6. The Owner may request the removal and/or replacement of any subcontractor nominated by the



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Vendor prior to awarding the contract. In such event, the Vendor shall promptly nominate a qualified substitute or self-perform the work involved if qualified to do so. If the Vendor declines to act on either option or otherwise fails to act by the date specified by The Owner, The Owner may, in its sole discretion, elect not to recommend the Vendor for the award.

7. This section shall not be construed to create or impose on The Owner any duty or liability under any legal theory for the performance of any vendor or subcontractor under any contract resulting from this solicitation.
8. Cost Schedule - Must accompany this solicitation at the due date and time. Technical proposals that do not contain cost/fee information will be rejected. All blank spaces shall be properly and legibly printed in ink or typed as required in this solicitation and in each of the forms.
9. Inspection Cost Allowance – Included as a bid item is the Vendor's statement of the number of "crew days" in which they undertake to complete the work. The cost per "crew day" is included in the comparative evaluation of bids, and the number of "crew days" for which the City of Livonia will have to provide engineering supervision and inspection including inspection of cleanup operations is a consideration of the contract.
10. Any provision of this contract for liquidated damages on account of failure to complete the work by a stated date or in a stated number of days shall be independent of and in addition to the provisions of this section.
11. The Contractor shall notify the Owner at least 24 hours in advance of changes in their work force or operations which will increase or decrease the number of inspectors required on the project.
12. Bid Deposit – Each proposal must be accompanied by a bid deposit in the form of a certified check drawn upon an open, solvent bank in good standing, or bidder's bond for a sum of not less than five percent (5%) of the amount of the proposal as a guarantee on the part of the bidder that their will, if called upon to do so, enter into a contract in the attached form, to do the work covered by such proposal and at the price stated therein and to furnish acceptable surety for its faithful and entire fulfillment. Such certified check or bidder's bond shall be made out to the Owner and shall be subject to the conditions specified in the proposal.
13. The bid deposits will be returned within 48 hours after the contract is awarded to the successful bidder and the signed agreement has been delivered and required bonds have been finally approved by the Owner, or after rejection of all bids.
14. Failure to provide a bid bond from a qualified company shall be a basis for rejection of a bid as non-responsive and non-responsible.

Proposal Withdrawal and Modification

After the time for receiving proposals has expired, no modification, alteration, or revision to any Vendor's proposal in any form will be accepted, nor will a Vendor be allowed to withdraw its proposal and submit another proposal for the Work. All proposals become the property of The Owner upon opening and are subject to public record laws.



Proposal Evaluation

1. The Owner and its Agents will evaluate each proposal on its own merit. Following the technical response evaluation and the cost schedule review, The Owner will enter into a contract for the work with a qualified vendor.
2. In reviewing technical proposals, The Owner reserves the right to request from any Vendor written clarifications or request additional information, reject any or all proposals, waive any non-conformance, defect or informality in any proposal, and/or determine which proposal best serves its needs.
3. Should the Owner determine, in its sole judgment, that contract negotiations are unproductive, The Owner reserves the right to cease negotiations with the Vendor and initiate negotiations with another Vendor.

Contract Award

1. The Owner will provide the Vendor with a contract for its review and execution. After receipt, the Vendor shall sign and return the contract and provide any other documents required for the completion of an executed contract including, without limitation, evidence of insurance and executed performance and payment bonds (if applicable), each in the full amount of the contract price and accompanied by a certified power of attorney.
2. The successful Vendor will have reasonable access as needed to The Owner's facilities and staff to obtain documents and files, and to perform interviews to gain an understanding of the Work to be provided.



General Conditions

CONTRACT DOCUMENTS

The contract Documents shall consist of the Notice to Bidders, Proposal, General Conditions, Specifications, Bonds, Plans, Drawings, contract and any additional documents, which may be made a part of the contract.

DEFINITIONS

Certain terms when used in the contract Documents shall be respectively defined as follows:

"City or Owner"	The City of Livonia
"Contractor"	The person, firm or corporation to whom the within contract is awarded by the Owner and who is subject to the terms hereof.
"Subcontractor"	A person, firm or corporation, other than a Contractor, supplying labor and/or materials, which contribute in any manner to performance of the within contract.
"Surety"	Any person, firm or corporation that has executed, as surety, the Contractor's bonds securing the performance of the within contract.
"Engineer"	The City Engineer of the City of Livonia or any of their designated representatives

INTENT OF THE CONTRACT DOCUMENTS

The respective contract Documents are complementary, so that requirements of any particular document shall be applicable to all. The contract price, as such term is used in the contract Documents, shall include the cost of all superintendence, labor and materials, and all other expenses necessary for the proper execution of the work.

The specifications, schedules, plans and drawings herein referred to shall be taken together to explain each other and to make the whole consistent. Work shown on a plan and not mentioned in the specifications, or vice versa, shall be performed as if shown on both, and, in case of ambiguity in the plans and specifications, the owner will decide as to the correct interpretation thereof. Where errors or omissions are encountered in the contract documents, the applicable sections of the current edition of the Michigan Department of Transportation Standard Specifications for Construction shall prevail. A copy of this document may be acquired by contacting the contract Division, Michigan Department of Transportation, P.O. Box 30050, Lansing, Michigan 48090. When not otherwise specifically defined in the contract Documents, words therein which describe materials or work having a well-known technical or trade meaning, recognized by architects, engineers and the trade, shall be construed in accordance with such meaning.

CONTRACT DRAWINGS AND SPECIFICATIONS

The Contractor shall be held to have compared the premises with the contract drawings and specifications, prior to submitting a proposal, and to have fully informed himself as to the condition of the premises, existing structures and any other condition affecting the carrying out of the work. No additional consideration or compensation will be allowed by reasons of obvious errors or omissions in the contract drawings or specifications.



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Unless otherwise provided in the contract Documents, the City will furnish the Contractor free of charge copies of all contract drawings and specifications reasonably necessary to carry out the work.

All work shall strictly conform with the contract drawings and specifications, and the Contractor shall not proceed without reference thereto.

Approved or conformed copies of the contract drawings and specifications shall be maintained at the worksite by the Contractor and be always made available to the City.

SHOP DRAWINGS

The Contractor shall submit to the owner all shop or setting drawings and schedules required for the work, make any corrections therein required by the owner, and resubmit same without delay.

Approved copies of all shop or contract drawings shall be maintained at the work- site by the Contractor and always be available to the City.

SOIL CONDITIONS

The Contractor shall be held to have made their own determination of soil conditions on the premises, prior to submitting a proposal, and shall complete the work in whatever soil materials and under whatever conditions they may encounter or create, without additional cost to the Owner. This shall apply whether borings are shown on the drawings or not.

“OR EQUAL” CLAUSE

Whenever an article, material, or item of equipment is specified in any of the contract Documents by describing a proprietary product, or by using the name of a manufacturer or vendor, the term “or equal”, if not inserted, shall be implied.

The specified article, material, or equipment shall be understood as indicating the type, function, minimum standard of design, efficiency, and quality desired and shall not be construed in such a manner as to exclude manufacturers’ products of comparable quality, design and efficiency. The Contractor shall comply with requirements in the Contractor’s Documents relative to the City’s approval of materials and equipment before they are incorporated in the work.

PATENTS AND INFRINGEMENTS

The Contractor agrees to indemnify and save the City, its servants and agents, harmless against any and all claims for royalties or infringements of patent rights in respect to tools, appliances, equipment, processes, or systems of construction and materials made, furnished or used under this contract, and to defend at their own expense any and all suits of law or in equity which may be brought against the City, its servants or agents, for such claims; provided, however, that the City, its servants or agents, gives the Contractors immediate notice in writing of the institution of such suits and authorizes him to defend the same, furnishing him with such reasonable assistance and available information as will enable him to so defend. The provisions of this paragraph shall be binding upon the parties hereto, notwithstanding anything to the contrary implied or expressed elsewhere in any of the contract Documents.

SUPERINTENDENCE

The Contractor shall give their personal superintendence to the work or have, at the site of the work at ALL TIMES a competent foreman, superintendent, or other representative who is satisfactory to the City and who has authority to act for the Contractor.



WORKERS

The Contractor shall employ only competent, efficient workers who are skilled in the work assigned to them and shall always enforce strict discipline and good order among their employees. Whenever the owner shall notify the Contractor, in writing, that in their opinion any person so employed is careless, incompetent, disorderly, or otherwise unsatisfactory, such employee shall be relieved from the work and shall not again be employed thereon except with the written consent of the Engineer.

SUBCONTRACTING

The Contractor shall not subcontract any work to be performed or any materials to be furnished in the performance of this contract without the written consent of the City. If the Contractor sublets any part of this contract, they shall be as fully responsible to the City for the acts and omissions of their subcontractors, and of the persons they directly or indirectly employ as they are responsible for the acts and omissions of their own employees.

ENGINEER'S STATUS

The City shall have general supervision and direction of the work, and authority to stop such work whenever necessary to insure proper performance of this contract. The City shall also have authority to reject all work and materials which do not conform with the contract, to direct the applications of forces to any portion of the work, as in its judgment is required, and to decide questions which arise in the course of such work.

INSPECTORS' STATUS

The City may appoint on-the-job inspectors who shall be under the direction of the City. Such an inspector will inform the City as to the work progress, the manner in which it is being done, and the quality of materials being used. They will call the Contractor's attention to any observed failure to follow the plans and specifications. They shall have the authority to reject materials or workmanship which are defective and to suspend the work until any questions concerning compliance with the contract can be referred to and decided by the Inspector; but they shall have no authority to direct the Contractor's work or workmen, to supervise the Contractor's operation, or to change the contract plans or specifications.

In no instance should any action or omission on the part of an inspector release the Contractor from their responsibility to complete the work in accordance with the plans and specifications.

INSPECTION

The City and its representatives shall always have access to the work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and for inspection.

The City shall have the right to reject materials and workmanship, which are defective, or to require their correction. Rejected workmanship shall be satisfactorily corrected, and rejected materials shall be promptly removed from the premises without charge to the City. If the Contractor does not correct such condemned work and remove rejected materials within a reasonable time, fixed by written notice, the City may remove them and charge the expense to the Contractor.

Should it be considered necessary or advisable by the City at the time before final acceptance of the entire work to make an examination of work already completed, by removing or tearing out same, the Contractor shall on request, promptly furnish any necessary facilities, labor and materials. If such work is



found to be defective in any material respect, due to the fault of the Contractor, or their subcontractors, they shall defray all the expenses of such examination and of satisfactory reconstruction. If, however, such work is found to meet the requirements of the contract, the actual cost of labor and material necessary involved in the examination and replacement, plus 15%, shall be allowed the Contractor.

PROTECTION OF WORK

The Contractor shall continuously maintain adequate protection of all their work from damage and shall protect the City's and adjacent property from injury arising in connection with this contract. The work under this contract shall be at the risk of the Contractor in every respect until finished and accepted by the City. The Contractor shall furnish and maintain necessary passageways, guard fences, lights and such other facilities and means of protection as may be needed.

ACCIDENT PREVENTION

Precautions shall always be observed for the protection of persons including employees and property. The safety provisions of applicable laws, as well as building and construction codes, shall be observed. Machinery and equipment shall be guarded, and all hazards guarded or eliminated, in accordance with the safety provisions of the Manual of Accident Prevention in Construction, published by the Associated General Contractors of America, to the extent that such provisions are not in contravention of applicable laws.

Should the Contractor fail to comply with any provision of this contract, affecting the public welfare or safety, the City may, with or without notice, cause the necessary precaution to be taken, and deduct the cost of such work from any money due or to become due the Contractor under this contract, but the performance of such work by the City, or at its direction, shall not release the Contractor from their general or particular liability for the safety of persons or property.

WORKING SPACE

The Contractor shall confine their equipment, apparatus, materials storage, and operations to limits indicated by applicable laws, permits or directions of the City and shall not necessarily encumber the premises with their materials.

Should the Contractor require space on privately owned property; they shall obtain such space at their own expense by agreement with the owner thereof. The City will require a copy of a signed waiver from the property owner for use of the privately owned site.

USE OF THE SITE

In their operations the Contractor shall interfere as little as possible with traffic and shall in no case unduly obstruct traveled ways.

The Contractor shall at no time interfere with surface or underground drainage. Free access shall always be provided to hydrants and water and gas valves. If a hydrant meter is being used., the City will provide hydrant meter if needed.

The Contractor shall enforce the City's instructions regarding signs, advertisements, fires, and smoke.

ORDER OF COMPLETION – USE OF COMPLETED PORTION

The Contractor shall cooperate with the City, when reasonably possible, to complete any portion or portions of the work in such order of time as will be beneficial to the City without prejudice to the



Contractor's interests. Use of a completed portion of the work by the City shall not be deemed as acceptance of the work so used or any part thereof.

PERMITS, SURVEYS AND COMPLIANCE WITH LAWS

The Contractor shall secure and pay for all permits, fees, and licenses (including such fees that may be assigned to the City of Livonia as permit holder) necessary for performance of the work unless otherwise specifically provided in the contract Documents.

The City shall furnish all surveys unless otherwise provided in like manner.

The Contractor shall give all notices, pay all fees, and comply with all applicable laws, as well as rules and regulations bearing on the conduct of the work.

SANITARY REGULATIONS

Necessary sanitary conveniences for the use of laborers on the worksite, properly secluded from public observation, shall be constructed, and maintained in sanitary condition by the Contractor, and their use shall be strictly regulated.

REPORT OR ERRORS AND DISCREPANCIES

If, in the course of the work, the Contractor finds any discrepancies between the plans and the physical conditions encountered, or any errors or omissions in the plans or layout, it shall be their duty to immediately inform the City in writing. Any work done after such a discovery, until authorized by the Engineer, will be at the Contractor's risk.

ESTIMATED QUANTITIES

The quantities of the various classes of work to be done and materials to be furnished under this contract, which have been estimated as stated elsewhere herein, are approximate and only for the purpose of comparing, on a uniform basis, the bids offered for the work under this contract; and neither the City nor its agents are to be held responsible should any of the estimated quantities be found incorrect during the performance of the work; and the Contractor shall make no claim for anticipated profit, nor for loss of profit, because of a difference between the quantities of the various classes of work actually done or materials actually delivered, and the estimated quantities as herein stated.

CONTRACTOR'S AND SUBCONTRACTOR'S INSURANCE

The Contractor shall not commence work under this contract until they have obtained the insurance required under this paragraph, nor shall the Contractor permit any Subcontractor to commence work on their Subcontractor until they have obtained the insurance herein required.

- a. **Workman's Compensation Insurance.** The Contractor shall procure and maintain during the life of this contract, Workmen's Compensation Insurance for all their employees who engage in the work to be performed; and, in case any such work is sublet, the Contractor shall require the Subcontractor to provide similar insurance for all the latter's employees who engage in the work.
- b. **Contractor's Public Liability and Property Damage Insurance.** The Contractor shall procure and maintain during the life of this contract, Contractor's Public Liability and Property Damage Insurance in the amount of not less than \$1,000,000.00 for injuries, including accidental death, to each person; and, subject to the same limit for each person, in the amount of not less than \$1,000,000.00 on account of each accident; and, in an amount not less than \$1,000,000.00, each accident, for damage



to property.

- c. **Owner's and Contractor's Protective Public Liability and Property Damage Insurance.** The Contractor shall procure and maintain during the life of this contract, Owner's and Contractor's Protective Public Liability and Property Damage Insurance, in the name of the City, in an amount not less than \$1,000,000.00 for injuries, including accidental death, to each person; and, subject to the same limit for each person, in an amount not less than \$1,000,000.00 on account of each accident; and in an amount not less than \$1,000,000.00, each accident, for damage to property. Such insurance shall include motor vehicle exposure and specific coverage by endorsement, which shall be described in the following manner:

"It is hereby understood and agreed that such insurance as is afforded shall include specific coverage for the so-called Explosion, Collapse and Underground Hazards, which covers damage to property arising directly or indirectly from explosion, damage or structural injury to buildings or adjacent structures arising from operations under this contract, including excavation or tunneling and damage sustained by wires, conduits, mains, sewers, and the like, occasioned by the Contractor's sub-surface operations."

- d. **Subcontractor's Public Liability and Property Damage Insurance.** The Contractor shall require each of their Subcontractors to procure and maintain during the life of their subcontract, Subcontractor's Public Liability and Property Damage Insurance in an amount not less than \$1,000,000.00 for injuries, including accidental death, to each person; and, subject to the same limit for each person, in an amount not less than \$1,000,000.00 on account of each accident; and in an amount not less than \$1,000,000.00, each accident, for damage to property.

The Contractor shall require each of their Subcontractors to procure and maintain during the life of their subcontract, Owner's and Contractor's Protective Public Liability and Property Damage Insurance in an amount not less than \$1,000,000.00 for injuries, including accidental death, to each person; and, subject to the same limit for each person, in an amount not less than \$1,000,000.00 on account of each accident; and in an amount not less than \$1,000,000.00, each accident, for damage to property.

- e. **e. Contractor's Motor Vehicle Bodily Injury and Property Damage Insurance.**

The Contractor shall procure and maintain during the life of this contract, Motor Vehicle Bodily Injury Insurance (Comprehensive Form) in an amount not less than \$1,000,000.00 for injuries, including accidental death, to each person; and, subject to the same limit for each person, in an amount not less than \$1,000,000.00 on account of each accident; and in an amount not less than \$1,000,000.00, each accident for damage to property.

The Contractor shall procure and maintain during the life of this contract, Hired and Non-Ownership Motor Vehicle Bodily Injury and Property Damage Insurance in an amount not less than \$1,000,000.00 for injuries, including accidental death, to each person; and, subject to the same limit for each person, in an amount not less than \$1,000,000.00 for each accident; and in an amount not less than \$1,000,000.00, each accident, for damage to property.



PROOF OF INSURANCE – FORM 1304-A

City of Livonia Projects Insurance Form (Acord Form NOT accepted)

The City shall be an additional insured party under the Contractor's General Commercial insurance policy. The Contractor shall provide the City, at the time this contract is returned by him for execution, the certificates and policy listed below. The City's additional insured status and a guarantee that thirty-day notice will be given to the City prior to cancellation of, or change in, any insurance coverage shall be endorsed on each certificate and policy:

- Certificate of Coverage of Contractor's Workmen's Compensation Insurance.
- Certificate of Coverage of Contractor's Public Liability and Property Damage Insurance.
- Certificate of Coverage of Contractor's Motor Vehicle Bodily Injury and Property Damage Insurance covering owned, hired, and non-owned vehicles.
- Owner's and Contractor's Protective Public Liability and Property Damage Insurance Policy.

PERFORMANCE BOND

The Contractor, within fifteen days from the date of acceptance of their proposal, shall execute in favor of the City a Surety Bond Form in an amount at least equal to 100% of the contract price from an "A" rating or better company, as security for the faithful performance of this contract.

LABOR AND MATERIALS BOND

The Contractor, within fifteen days from the date of acceptance of their proposal, shall execute in favor of the City a Surety Bond Form in an amount at least equal to 100% of the contract price, as security for the payment of all persons performing labor and furnishing materials in connection with this contract.

MAINTENANCE AND GUARANTEE BOND

The Contractor, as a condition precedent to final payment, shall execute in favor of the City a Maintenance and Guarantee Bond Form in an amount at least equal to 100% of the contract price. The guarantee shall cover all work performed and materials furnished under this contract for a period of one year, after the date of the final estimate.

FORFEITURE OF CONTRACT

If the work to be done under the contract shall be abandoned by the Contractor, or, if at any time in the judgment of the City, the Contractor shall fail to perform the work at a reasonable rate of progress, or to comply with all or any of the terms and requirements herein set forth, then the City shall have the right for take possession of the work, including Contractor's plans, supplies, and materials, at any time after having notified the Contractor in writing to discontinue the work under this contract for said cause or causes, and such action shall not affect the right of the City to recover damages resulting from such abandonment or failure to perform. Upon receiving such notice, the Contractor shall, upon demand, immediately give the City safe and peaceable possession of the work, including the plans, and shall then cease to have control over any portion thereof or the men employed thereon.

The City may then proceed to complete the work herein specified, by contract or otherwise, and the entire cost incurred shall be charged to the Contractor and deducted from any sum or sums due or to become due under the contract; the excess cost, if any, shall be paid to the City by the Contractor or their sureties.



DEFINITION OF NOTICE

Where the contract Documents provide for the giving of any notice, it shall be deemed to have been given: (a) as to the City, when written notice shall have been delivered to the Department of Public Works or the City Clerk, or shall have been placed in the United States mail, addressed to the City Clerk at the place where the bids and proposals for the contract were opened; (b) as to the Contractor, when written notice shall have been delivered to their chief representative then present at the site of the work, or shall have been placed in the United States mail, addressed to the Contractor at their permanent place of business, as stated in the papers prepared by him to accompany their proposal; and (c) as to the Surety on a performance bond or labor and materials bond, when a written notice shall have been placed in the United States mail, addressed to the Surety at their home office or to the agents who executed such performance bond or labor and materials bond on the Surety's behalf.

ADDITIONAL OR OMITTED WORK - PAYMENT

The City may authorize changes in, additions to or deductions from the work to be performed or the materials to be furnished pursuant to the provision of this contract.

Adjustments, if any, in the amounts to be paid to the Contractor by reason of any such change, addition or deduction shall be determined by one or more of the following methods:

- By unit prices contained in the Contractor's original bid and incorporated in the construction contract.
- By a supplemental schedule of prices contained in the Contractor's original bid and incorporated in the construction contract.
- By an acceptable lump sum proposal from the Contractor.
- On a force account basis in accordance with procedures see "Force Account Basis" details following.

DEDUCTION FOR UNCORRECTED WORK

If the City deems it expedient to accept work which has been damaged or not done in accordance with the contract, an equitable adjustment will be made to deduct from the contract price the cost of repairing or properly performing such work.

TIME LIMIT OF CONTRACT

The parties hereto distinctly understand and agree that the time specified for completion of the work is the essence of this contract, and that the Contractor shall not be entitled to claim performance of this agreement unless the work is satisfactorily completed, in every respect, within the time herein specified.

EXTENSION OF TIME

An extension of time may be granted by the City in the event of the work being delayed, beyond the prescribed time for completion, by carriers, the elements, general strikes, accidents, or other causes not under the Contractor's reasonable control. Such an extension of time shall be deemed to be in full compensation for any loss or injury sustained by the Contractor by reason of delays caused as Aforesaid, and the contract shall not thereby be invalidated in any respect.

ESTIMATES AND PAYMENTS

The City shall pay to the Contractor amounts bid in the proposal, or as modified by agreement, less deduction for any unsatisfactory or uncompleted work, based upon measurements made by the Inspector or as otherwise herein stipulated, and such measurement shall be final and conclusive.



BI-WEEKLY PROGRESS PAYMENT

Payments based on progress estimates will be made bi-weekly for ninety percent (90%) of the work completed until fifty percent (50%) completion less any deductions or reservations which may be made in accordance with the terms of this contract provided that the work is progressing satisfactorily, all orders of the Inspector have been complied with, and the time of completion shall not have expired. No allowance will be made for materials furnished which have not been incorporated in the completed work unless otherwise stated in the contract Documents. All retained funds will be separately held in interest bearing accounts and disbursed to the Contractor in accordance with Public Act No. 524, 1980.

The Contractor shall submit to the City an application for each payment and shall submit a Contractor's Declaration stating that they have not performed any work, furnished any material, sustained any loss, damage or delay, for any reasons, including soil conditions encountered or created, or otherwise done anything for which they will ask, demand, sue for, or claim compensation from the City and, if required, shall submit receipts or other vouchers showing their payments for materials and labor, including payments to subcontractors. (Forms included in contract Documents)

The City may withhold payment of any progress estimate, or portion thereof, until the Contractor has furnished satisfactory evidence that they have paid all claims of every nature.

No payment shall be considered as acceptance of work completed, or any portion thereof, prior to compensation of all work required by this contract and payment of the final estimate.

FINAL PAYMENT

Within thirty days after completion of all work required by this contract to the satisfaction of the City and the Inspector, in accordance with all and singular terms and stipulations herein contained, the City shall make final payment, based upon a final estimate made by the Inspector. Before such payment is made, the Contractor shall, as directed by the City, execute a Contractor's Affidavit that they have paid all claims of every nature, or secured a release from the surety or sureties approving payment. The final payment shall be considered as full approval and acceptance of the completed work specified therein.

Acceptance by the Contractor of the final payment aforesaid shall operate as, and shall be, a release of the City and its agents, from all claims by liability to the Contractor for anything done, furnished for, or relating to the work, as well as act or neglect of the City or of any person relating to or affecting the work.

FAIR EMPLOYMENT PRACTICES ACT

The Contractor agrees that neither they nor their subcontractors will discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national history, or ancestry.

The Contractor agrees that neither they nor their subcontractors will discriminate against any employee or applicant for employment, to be employed in the performance of their contract, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of their age or sex, except when based on a bona fide occupational qualification.

Breach of the covenants contained in either of the foregoing paragraphs may be regarded as a material



breach of this contract and may result in its cancellation, termination, or suspension in whole or in part and in the Contractor being declared ineligible to contract in the future with the City of Livonia.

LIQUIDATED DAMAGES

The Contractor guarantees that they can and will complete the work within the time limit stated in the contract Documents, or within the time as extended as provided elsewhere in the contract Documents. Inasmuch as the damage and loss to the City which will result from the failure of the Contractor to complete the work within the stipulated time will be most difficult or impossible, of accurate determination, it is mutually agreed that the damages to the City for such delay and failure on the part of the Contractor shall be liquidated in the amount stated in the Form of Proposal, for each and every calendar day by which the Contractor shall fail to complete the work or any part thereof within the provisions hereof, and such liquidated damages shall not be considered as a penalty.

The City will deduct liquid damages at \$1,000 per day and retain out of any money due or to become due hereunder the amount of the liquidated damages, and in the event those amounts are less than the amount of liquidated damages, the Contractor shall pay the difference upon demand of the City.

INSPECTOR DAYS

(APPLICABLE IF SPECIFIED AS AN ITEM IN THE FORM OF PROPOSAL)

It shall be the responsibility of the bidder to include as a bid item in their proposal the number of inspection days they estimate will be required to complete this project. An inspector day shall be determined from the tabulation listed below for the time each inspector spends on the project. An inspector will be assigned to each work until carrying out separate operations needed to complete this project. This will be for, but not limited to, operations such as, while materials are being installed, during excavation and back-filling operations, all pressure tests, infiltration tests, T.V. inspection, placing concrete or asphalt paving, restoration operations, final inspection of the completed work or the checking of complaints on the project.

Delays in the progress of the work under the contract because of the Contractor's failure to diligently pursue their work will not eliminate an inspection fee being charged against the Contractor. Inspection time may be charged to the contract for each day for the availability of an inspector on the project. This time may be charged against a Contractor until such time as the Contractor is ready for final payment. Charges for each inspector assigned to the project shall be made in accordance with the following schedule:

	Inspector Hours - Chargeable
For any working day of less than four (4) hours	4
For a working day Monday through Friday inclusive of more than four (4) but less than eight (8) hours	8
For each working hour of fraction thereof in excess of eight (8) hours Monday through Friday inclusive and each working hour of fraction thereof on Saturday	1.25
For each working hour or fraction thereof on Sunday	1.5

An inspector day shall then be computed by adding the above-listed total chargeable hours and dividing such total number of chargeable hours by eight.



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When the Contractor elects not to work, the minimum show-up time for each inspector on the project shall be four hours. No up time will be included when the Contractor gives the project engineer at least 24 hours' notice of their intent not to work. The Contractor shall give the City at least 48 hours' notice before beginning each operation such as installing materials or restoration operations.

Provisions have been made on the itemized price schedule for the insertion of the number of inspector days anticipated for completion of the project. The Contractor shall insert the number of inspector days, multiply by Two Hundred Dollars (\$200.00) per day and insert the total in the space.

Notice to Vendors

Examples shown are listed to indicate the type and class of equipment desired. Vendors are cautioned to read the specifications carefully, as there may be special requirements not commonly offered by the equipment manufacturer. Vendors are cautioned that any units delivered which do not meet the specifications in every aspect, will not be accepted.

General Information

The City of Livonia's Department of Public Works and Livonia Police Department and golf course facilities maintain underground storage tanks (USTs) and dispensers to fuel diesel and unleaded gas vehicles and equipment. Due to the nature of operating the facility and to ensure continuity of service during emergencies, The Owner requires continuous operation of these fueling facilities and is commissioning this project to provide for fueling capabilities in accordance with all current state and federal requirements. The successful Vendor will be responsible for completion of all components of the work including necessary regulatory and permitting requirements, removal of existing equipment, closure testing and documentation, new work design and permitting, construction, training, preparation of location specific operation and maintenance manuals, and train and certify the Class A, B & C operators of City of Livonia. In the event a release is confirmed, the Vendor will provide remediation and disposal services as part of a provisional allowance as specifically negotiated and authorized for each release event. In addition, the project calls for the installation of a site-wide fuel management system tied to the local fuel management system.

Background

The following USTs are registered with the State of Michigan and are in service at the following:

Location	Installation Date	UST Reg #	Fuel Type	Capacity (gallons)
DPW HQ 12973 Farmington Rd Livonia, MI 48150	01/15/1999	UTK: 073453-15 UTK: 012965-15	Unleaded Diesel	10,000 10,000
Livonia Police 15050 Farmington Rd. Livonia, MI 48154	01/15/1999	UTK: 084300-15 UTK: 013684-15	Unleaded Diesel	10,000 10,000
Whispering Willows Golf Course 20500 Newburgh Rd. Livonia, MI 48152 <i>Will be converting to above ground</i>	04/01/1996	UTK: 030498-15	Unleaded	3,000



The above locations are equipped with dispensers and includes a fuel management kiosk. The current system utilizes a hard-wired system to periodically maintain users and download use data.

Scope of Work

This installation will be a stand-alone system with the capability to be monitored remotely via cellular data connections. A keyed, local override shall be provided at each location to allow for local service in the event of a communication failure. All sites need to be keyed alike. 3 keys per site will need to be included upon completion.

The Fuel Management System will be browser or cloud based with guaranteed uptime of 99.99% or City of Livonia hosted server based. Reports and data downloads will be user configurable, without additional programming required, and will contain, at a minimum, information as specified in this request for proposal.

Alarms shall be indicated and acknowledged locally. Alarms for leaks, overfills, and system malfunctions shall be sent immediately and automatically via text and email, and logged with a timestamp as part of the Fuel Management System. Access to the system shall be configurable for keypad, radio frequency identification device (RFID) fob, City of Livonia VONIA security badge, vehicle mounted RFID, and smartphone (iOS and Android) control, either as singular access or in any combination. The system shall be capable of uniquely capturing data from a minimum of 500 users and 3000 vehicles/equipment. Users and vehicles may be restricted or enabled in any combination for this location and for any dispenser. Users and vehicles may be grouped by department or other designations by City of Livonia to facilitate reporting and management of access restrictions. Groups must be configurable without the need for custom programming in the software.

The overall scope of work is further defined in the following subsections.

All work shall be performed under the direction of a certified UST professional employed by a qualified consultant as defined under Michigan's Part 213 of the NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT, Act 451 of 1994.

- a) Confirmed Release and Remediation - In the event of a confirmed release, the Contractor team will prepare all necessary forms and documentation for reporting of the release to the State immediately upon discovery. City of Livonia will submit the notice to the State within 24 hours of discovery. The Contractor team will develop a remediation work plan with a brief bullet approach to completing the remediation of the site based on the available data. The extent of remediation will be limited to those areas necessary to install the new work and shall not include long term groundwater treatment or extensive soil remediation, removal, or disposal. At a minimum, each work plan will consider: 1) free product removal and disposal, if present; 2) contaminated soil screening, confirmation, excavation, and disposal, if present; 3) contaminated water screening, confirmation, removal and disposal, if present; 4) isolation of new work from remaining contamination as necessary to complete the remaining scope of this project at the facility. All necessary State, notices, forms, documentation, and reporting will be prepared by the Contractor team for signature and submittal by City of Livonia with the regulatory time frames. Ample time will be provided for City of Livonia review and comment of draft submittals prior to regulated deadlines for submittal. All work will be in accordance with Michigan's Part 213 of Act 451 of



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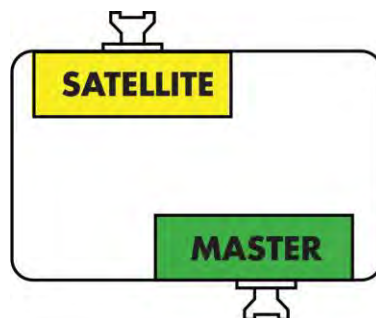
1994, as amended.

- b) Install, test and commission new piping, dispensing, overfill protection, tank gauging, inventory control, containment, leak detection, and local fuel control systems as it pertains to the UST.

All inspection and testing of the fueling systems, pre and post installation, shall conform with the manufacturer's recommendations and state and federal requirements.

All piping will be double-walled containing fiberglass piping or equivalent. All product- carrying piping will be rated for a minimum pressure of 90 psig. All secondary containment piping shall be rated at a minimum pressure of 50 psig. All piping materials shall be UL listed and rated as suitable for the fuel products specified for the USTs.

Two dispensers (1=Diesel, 1=Unleaded) shall be provided for each UST. The Unleaded dispenser shall have two correct length hoses with an internal hose retriever. Hoses shall retract automatically and be maintained a minimum of 6-inches above the dispenser platform elevation. There shall be a hose located on each side of the dispenser, and pump shall be sized to deliver a minimum of 15 gallons per minute of product at any working temperature from -20 to 120 degrees Fahrenheit. Dispenser shall have non-resettable totalizer in addition to resetting volume delivered display. The pump, piping and dispenser system will be designed, integrated, and supplied by one manufacturer. Under dispenser containment shall be provided in accordance with state regulations. All wetted and exterior components of the dispenser, pump, hoses, fittings, and materials shall be UL listed and rated as suitable for the fuel products specified for the USTs. Dispensers shall be constructed of stainless steel, impact resistant glass or plastic, and/or epoxy painted steel and rated for outdoor service at temperatures of -20 to 120 degrees Fahrenheit. All installed components shall be suitable for their NEC classified areas.



Filling and overfill protection devices shall be installed to mechanically reduce and shut off flow at the limits specified by state and federal regulations and as recommended by the manufacturer. All materials of construction shall be compatible with the products specified for the USTs. Overfill warnings and alarms shall be integrated with the product level gauging system.

The Diesel dispenser shall have two correct length hoses with an internal hose retriever. Hoses shall retract automatically and be maintained a minimum of 6-inches above the dispenser platform elevation. There shall be a hose located on each side of the dispenser, and pump shall be sized to deliver a minimum of 15 gallons per minute of product at any working temperature from -20 to 120 degrees Fahrenheit. Each Dispenser shall have non-resettable totalizer in



addition to resetting volume delivered display. The pump, piping and dispenser system will be designed, integrated and supplied by one manufacturer. Under dispenser containment shall be provided in accordance with state regulations. All wetted and exterior components of the dispenser, pump, hoses, fittings, and materials shall be UL listed and rated as suitable for the fuel products specified for the USTs. Dispensers shall be constructed of stainless steel, impact resistant glass or plastic, and/or epoxy painted steel and rated for outdoor service at temperatures of -20 to 120 degrees Fahrenheit. All installed components shall be suitable for their NEC classified areas.

Filling and overfill protection devices shall be installed to mechanically reduce and shut off flow at the limits specified by state and federal regulations and as recommended by the manufacturer. All materials of construction shall be compatible with the products specified for the USTs. Overfill warnings and alarms shall be integrated with the product level gauging system.

UST product level gauging shall be provided with sufficient accuracy to automatically conduct periodic tank tightness testing in accordance with state and federal requirements. The UST product level monitoring system will be configured to give audible and visual warnings at 90 percent capacity with audible and visual alarms and at 95 percent full. The level will be integrated into the fuel management system and updated continuously to the local system and periodically uploaded to the centralized control system automatically. Every warning and alarm will be immediately sent to designated users with warning/alarm description, level, and date/time stamp.

A leak detection system will be provided for all piping, overfill, containment, and UST interstitial spaces and be capable of measuring both water and product. Any indication of water or product will be automatically sent to the centralized control system which will be capable of logging the alarm and sending text and emails to a minimum of 20 designated users.

The local fuel control system shall be E.J. Ward / GasBoy or comparable. The local fuel control system shall be capable of operation in local (bypass) and remote modes. The local fuel control system shall control access to the dispensers, log user and vehicle information (id and odometer), perform automatic tank inventory control and reconciliation, send alerts at specified low and high product levels, monitor dispensing and filling volumes, log and record time stamps for all activities, warnings and alarms, be accessible via a cellular data connection to the cloud or City of Livonia server and locally via Bluetooth or wired connections. All logged activities shall be maintained in local memory for a minimum of 120 days. All the logged information will be automatically uploaded to the cloud or City of Livonia server on a minimum of an hourly basis or adjusted as needed. Alarms shall be uploaded immediately and trigger automatic email and text notifications.

The local fuel control system shall authorize users via PIN, fob, RFID, cell phone (iOS or Android), or key to track users, vehicles, and equipment. Provisions for access control via the City of Livonia security card system shall be provided via a contact closure to the system. The local fuel control system shall allow for any combination of authorization methods to be implemented as specified by The Owner. Every attempt at authorization shall be logged with a time stamp and transmitted periodically to the central cloud or The Owner's server system.



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All system settings shall be preserved and retained during a loss of power for a minimum of 30 days. The system shall automatically recover upon restoration of power within that time frame.

- c) Electrical System -All electrical wiring for the complete project shall be replaced with new wiring. All wiring shall be the proper type, size, and color per applicable standards. All wiring circuits will be properly labeled for independent circuit identification. All wiring for the pumps, dispensers and lighting shall be in conduits separate from the Petrovend and CCG system wiring. The Contractor shall not re-use any wiring or conduit from the old system.
- d) Concrete Specifications - Grade A concrete will be designed based on 3,500 pounds per square inch compressive strength when cured in moist air at 70 degrees F. for 28 days.

The following table shows the grade of concrete, the compressive strength at 28 days in pounds per square inch, the minimum number of barrels of cement required per cubic yard of concrete, and the approximate proportions of fine and coarse aggregate:

Grade	Min. Comp. Str. 28 days lbs. per sq. in.	Min. cement barrels/c.y. of concrete	Proportions
A	3,500	1.50	1:2:3 1/4

NOTE: The above figures are approximate only and must be adjusted for the particular aggregate used.

- i) The concrete mixture shall be designed for the materials to be used and shall be subject to the approval of the Inspector.
 - ii) The materials used shall conform to the specifications therefore as found under the "Materials" requirements of these Specifications.
 - iii) The type of cement used shall be standard Portland cement or air entraining cement, unless otherwise specified.
 - iv) The class of coarse aggregate used shall be as required by these specifications. No admixtures shall be used unless approved by the Inspector.
- e) Prepare Operation and Maintenance Manuals, Central Administration and Training of Administrative and Location staff:

All equipment provided under this work shall be documented in a comprehensive Operation and Maintenance Manual that provides the necessary details to operate, maintain and repair all equipment in accordance with manufacturer's recommendations and state and federal requirements. A total of four hardcopy manuals, along with digital PDF copy of each site, will be prepared and delivered to City of Livonia prior to training. Training will be conducted in four centralized classroom sessions and eight field sessions at the fuel island location. Training will cover all aspects necessary to operate, maintain and inspect systems to comply



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with all state, federal and manufacturers' requirements. All training will be video recorded and provided to City of Livonia along with pdf files of all training materials and the O&M manuals. Custom text in the O&M manuals and training materials shall also be provided as MS PowerPoint, MSWord or Excel files.

f) **Training for Class A, Class B and Class C Operators**

The Vendor will also include training for two Class A Operators, Class B Operators, and Class C Operators. Training will be in compliance with state and federal requirements and will be video recorded and provided to City of Livonia along with pdf files of all training materials. Class C training may be in the form of web-based training if allowed by state and federal regulations.

Contract Deliverables

Deliverables shall include the following:

- 1) One hundred percent design submittal for CITY OF LIVONIA review and comment
- 2) As constructed drawings, specifications, shop drawings and cut sheets
- 3) Draft O&M manuals
- 4) Final O&M manuals
- 5) Training manuals

All deliverables shall be provided as hard copy (up to 5 unless otherwise specified) and as pdf. Any content created specifically for City of Livonia shall be provided electronically in its native file format.

Project Schedule

Time is of the essence for this project. The Contractor team shall provide a critical path method work breakdown structure that details the sequence and schedule of the work with no float and provisions for review and approval by The Owner and authorities having jurisdiction. This schedule will be the basis for contract deadlines with the addition of two months of float to be managed by The Owner and Contractor team by mutual consent. The schedule will be modified on an as needed basis as mutually agreed to by the owner and the vendor to reflect the actual tasks completed to date. All work must be completed by September 30, 2024. Liquidated damages will be assessed at \$1,000 per day beginning October 1, 2024.

Project Phase / Milestone	Task Duration / Milestone Date
Notice-to-proceed	0 days
Final completion	September 30, 2024

Format

- 1.) Vendors shall use complete sets of RFP documents in preparing responses; City of Livonia shall not assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of RFP documents.
- 2.) Accuracy and completeness are essential. Omissions and ambiguous or equivocal statements will



be viewed unfavorably and will be considered in the evaluation of the responses to this RFP. Since all or a portion of the successful responses may be incorporated into an ensuing contract, vendors are cautioned not to make any claim or statement that cannot subsequently be included in a legally binding agreement.

- 3.) Responses to this RFP are to be submitted in the following format below:
 - a. Administrative Information (appendix A-E)
 - b. Evaluation Criteria (appendix F-G)
 - c. Cost Schedule (appendix H, submitted in a separate file)

Evaluation Criteria

- 1) Technical Work Plan - Evaluation of vendor's analysis, preparation, understanding of the scope of Work, complexity, and requirements of this project.
 - a) Understanding of Project - Provide a concept narrative clearly explaining the scope of the offering and describing the proposed systems, equipment, and facilities.
 - b) Proposed Work Plan – Provide a work plan that addresses how the scope of work will be completed. The work plan shall address the vendor's approach to all tasks in the scope of Work and shall be written to differentiate it from other responses. Include critical evaluations and decisions that must be made to efficiently complete all elements of the work. The work plan shall explain how the work will be carried out, by whom, and with what participation required by The Owner. Submit a sample project schedule using a project scheduler application.
 - c) Drawings and Sketches (minimum 1/16" scale) - Submit conceptual drawings and sketches, as deemed necessary, to best define the scope and quality of the offering to the evaluation committee.
 - d) Design Criteria - Outline the design criteria for (1) structural elements, (2) electrical system, (3) mechanical systems, (4) architectural elements, (5) instrumentation, and all other systems required for a complete design.
 - e) Field Investigation – Indicate the proposed plan for investigation of actual as- found field conditions.
 - f) Assumptions - Identify all material assumptions made in developing the response to this RFP. Indicate the basis of proposed item quantities and project calendar durations.
 - g) Provide a plan for claim avoidance and non-adversarial resolution of change issues with The Owner.
 - h) The Owner's Role - Clearly identify the proposed role The Owner in the project and to what extent The Owner will be encouraged to participate and/or required.
- 2) Experience and Qualifications - Evaluation of vendor's technical capabilities and related experience on similar projects and ability to perform work efficiently, including reliability, quality of work, and



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responsiveness.

- 1) Overview of Firm(s) - Provide a brief history of each firm performing key roles on the project. The history must identify when the firm was established, its type of business, relationships with parent, subsidiary and associated companies, major office locations and customer base. Provide partnership or joint venture agreements or corporation documents identifying the owner(s) of the firm and fully describing the firms' relationships.
- 2) Minimum Qualifications, list projects documenting your team meets the minimum requirements as stated in this RFP:
 - a. The selected Contractor shall have demonstrated experience in working together on a minimum of three underground storage tank removal and replacement projects in Michigan within the last 10 years.
 - b. The Vendor must have at least 5 years of fuel management system experience that includes working with municipalities.
 - c. The Contractor must be certified to install all components of the system as recommended by the manufacturer and must have installed at least three UST systems and replacement projects in the United States within the last 3 years for each manufacturer proposed to complete the work.
 - d. The Contractor must be licensed and registered to perform work in Michigan as necessary to comply with all local, state and federal requirements for the removal, cleanup and installation of underground storage tanks and fuel management systems.
- 3) Organization (provide organization chart) - Describe and furnish an organizational chart for the proposed project team indicating the proposed contractual relationship(s) between the firm(s), if any, and the name and employer of each key individual proposed for this project. Identify all Work which is planned to be subcontracted. Identify everyone on the team (by discipline), and the nominated designer of record.
- 4) Project Team and Key individuals – Evaluation of qualifications and professional skills of the individual team members designated for this project. Roles and responsibilities clearly defined and consistent with qualifications. Expertise demonstrated in all required disciplines.
 - a. Staff experience and key individuals (see appendix A), identify by name and title the individuals the vendor considers to be key to the successful completion of this project.
- 5) Client References - Evaluation of past performance of team on similar projects and confirmation that team meets minimum requirements.
 - 1) Provide the owner's name, project name, scope of the project, contact name, email and phone number of three references for work completed within the last three years by your proposed team.
 - 2) Provide the original contract amount, final contract amount, original completion



date and final completion date for every reference and project above. Explain any variance between original and final and how the change was managed.

- 3) Do not provide any projects or references with incomplete or confidential information.

Cost Proposal

- a) The cost component will be considered in the final recommendation for award (Complete appendix H).
- b) The Vendor's cost proposal shall include payment for completed work and shall be compensation in full for, all services, obligations, responsibilities, labor, materials, devices, equipment, royalties and license fees, supervision, temporary facilities, construction equipment, bonds, insurance, taxes, mobilization and close-out, overhead and profit and all connections, appurtenances and any other incidental items of any kind or nature, as are necessary to complete the work, in a neat, workmanlike and satisfactory manner in accordance with the RFP and as otherwise required to fulfill the objectives of the project.
- c) The cost proposal is a fixed price contract. Services with a minimum charge also need to be noted as such.
- d) Specified Materials and Equipment - Specified items of material or equipment (collectively, "Items") described in the RFP shall establish a standard. Specified items shall be intended to convey desired essential characteristics. The Vendor represents that only specified items will be used or furnished in accordance with the RFP, except as identified by explicit exception within its proposal.

Any requests for exceptions to specified equipment shall be submitted to the City of Livonia 10 days prior to the date of proposal opening stated in the advertisement. The Owner will accept written requests to have The Owner add the products of non-named manufacturers and suppliers to the items specified in the RFP. , The Owner will consent to any such written request by addendum if, in The Owner's sole judgment, the proposed product is acceptable for use as a specified item. Lack of adequate time or information needed to properly evaluate any such request will be sufficient cause for its rejection.

Any such request shall include a list of installation sites where the proposed item has been in service for a period of time acceptable to The Owner; the name, address and telephone number of a person at the installation site familiar with the item; and sufficient drawings, diagrams, brochures, schedules, performance charts, instructions, samples and other data as may be necessary to allow The Owner to determine whether the specification of that product supports the essential characteristics of the item desired.



Project Warranty

There shall be a minimum two-year warranty on the complete project, materials, and workmanship independent of the fuel tank and piping. There shall be a five-year compaction warranty against concrete shifting or buckling. There shall also be a list of emergency contacts for 24-hour service.

There shall be the manufacturer's standard 30-year limited warranty which begins at the completion of the project. The Contractor shall complete the installation checklist provided by the manufacturer. A copy of the installation checklist must be retained by the tank owner and/or installation Contractor to validate any future warranty claim.

Specifications

Proposals shall have every space completed in the following specification tables. Every item should be marked with an "X" to indicate the specification is being EXACTLY met or with a description of ANY DEVIATION from the specification. **Failure to complete every space on the specification form may disqualify the proposal.**

Appendices:

- A. Administrative Information**
- B. References**
- C. Covenant of Equal Opportunity**
- D. Non-Collusion Affidavit**
- E. Terms and Conditions / Exceptions Checklist**
- F. Experience and Qualifications**
- G. City of Livonia Insurance Form**
- H. Cost Schedule (bid form)**
- I. City of Livonia Insurance Form (Sample)**
- J. Advanced Notice of Cancellation Rider**
- K. Additional Insured – Permits**
- L. Additional Insured – Owners**
- M. Bond: Labor & Materials**
- N. Bond: Maintenance & Guarantee**
- O. Bond: Performance**

THE OSCAR W. LARSON COMPANY



Corporate Office: 10100 Dixie Highway, Clarkston, MI 48348

Ph: (248) 620-0070 – (248) 549-3610 * Fx: (248) 620-0071 – (248) 620-0072

6568 Clay Avenue SW, Grand Rapids, MI 49548

2100 Milbocker Road, Gaylord, MI 49735

1816 N. Telegraph Road, Dearborn, MI 48124

26670 Glenwood, Suite B, Perrysburg, OH 43551

3731 Interchange Road, Columbus, OH 43204

321 Conover Drive, Franklin, OH 45005

7626 Disalle Boulevard, Fort Wayne, IN 46825

6462 Oaklandon Road, Indianapolis, IN 46236

4706 Pinewood Road, Louisville, KY 40218

Ph: (616) 698-0001 – Fx: (616) 698-2265

Ph: (989) 732-4190 – Fx: (989) 732-3377

Ph: (810) 217-6524 – Fx: (313) 278-6030

Ph: (419) 873-0555 – Fx: (419) 873-0559

Ph: (614) 907-7629 – Fx: (614) 310-8896

Ph: (513) 813-7650 – Fx: (513) 813-7651

Ph: (260) 496-9870 – Fx: (260) 496-9480

Ph: (317) 337-9473 – Fx: (317) 337-9474

Ph: (502) 442-2308 – Fx: (502) 632-6382

1946-2024

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Page 1 of 2

TO: City of Livonia
12973 Farmington Road
Livonia, MI 48150

Date: August 7, 2024

Phone: 734-466-2275

Email: gkandah@livonia.gov

Attn: Gus Kandah

Conditions: 1) This proposal is open for 30 days from the date stated above. However, prices of components, equipment and raw materials may increase before the date such items are ordered. If so, such increases will be added to the quoted cost. THE OSCAR W. LARSON COMPANY will itemize such costs upon receipt of a signed Proposal. If such cost increases are unacceptable to Customer, Customer may elect to cancel order under the terms of the Master Services Agreement.

2) This Proposal and the Master Services Agreement constitute the full and complete agreement of the parties, and any inconsistent terms stated in any acceptance, invoice, purchase order, or any other document whatsoever are ineffective. This provision conforms to the requirements of RC 1302.10 (B) (1).

3) Contract documents incorporated by reference as though fully stated herein:

1) The Master Services Agreement 2) This Proposal

Special Terms: 25% upon acceptance of proposal, 25% on commencement, balance prior to start-up (or) upon completion of proposal (Based on Approved Credit).

RE: DPW-Fleet Maintenance Garage
13405 Surrey Dr
Livonia, MI 48150

SCOPE OF WORK:

1) Saw cut demolish and remove approximately 411 Sq feet of concrete surrounding fuel island and UGT including 2 U shaped bumper poles and 40x30 fuel Island.

Remove, reroute and replace all existing wire and conduit for dispensers, tank monitor, canopy and both Gas Boy card systems located on FUEL ISLAND & INSIDE PROPANE CORAL.

Dig and trench 4 X 50 ft from tank edge and 4 x 50 ft from current propane coral to **NEW CUSTOMER DESIGNATED POWER SOURCE SHED ON SITE**

Provide and install new conduit and wire for new TLS tank monitor Fuel Master Card system ,2 new Fuel Dispensers as well as canopy.

(CUSTOMER RESPONSIBLE FOR PROVIDING POWER AND BREAKER BOX AT SHED)

2) Replace current fuel island with New Stainless Steel 4x40x13 concrete filled Island

A) Pipe and wire for 2 new dual hose single product suction dispensers with pulse output, interface board, explosion proof junction box, repurpose existing hanging hardware and high hose mast from current dispensers on site.

- B) Supply pipe and wire for (1) canopy over gas /diesel dispensers
- C) Supply pipe and wire for ATG and (2) motors at tank
- D) Supply pipe and wire for FUEL MasterCard reader interface at Gas/Diesel Island
- E) Provide power supply for washer fluid pump at Island.
- F) Mount and wire all equipment in existing small shed adjacent to fuel island 19 ft from tank pad edge.

***** NOTE*****

***\$250.00 ALLOWANCE FOR ELECTRICAL PERMIT**

***DPW TO PROVIDE POWER PANEL AND BREAKERS IN SHED FOR FUEL SYSTEM**

***HEATED ENCLOSURE FOR ATG IF REQUIRED ADD \$3500.00 (WOULD NEED IF NOT HEATED) *REPAIRS TO EXISTING U/G UTILITIES NOT INCLUDED.**

***CURRENT SPILL CONTAINERS MUST BE TESTED FOR INTEGRITY BEFORE BEING PUT BACK INTO SERVICE (PER CODE) IF CONTAINERS FAIL INSPECTION THEY WILL NEED TO BE REPLACED \$1,384.50 EACH**

- 3) Wire and installation of the new TLS 450 Tank Monitor located in new shed.
- 4) Pipe wire and install 1 new STATE OF THE ART FUEL MASTER Fuel mgt system on new fuel island And 1 inside existing propane coral (utilizing existing wires).
- 5) Replace and dispose of all excess concrete on both sides of new Fuel Island.
- 6) Backfill and replace concrete for both 40X20 and 40X30 previously trenched pathways.
- 7) Purge, startup and calibrate new dispensers.

***** NOTE*****

ANY ADDITIONAL CONCRETE OR TRENCHING WORK OUTSIDE THIS PREPOSED SCOPE OF WORK WILL BE INVOICED AT TIME AND MATERIALS ONLY.

PRICING SUMMERY AND BREAKDOWNS

PROJECTED PROJECT LENGTH 2 WEEKS 3 MAN CREW

TIMING ON NEW FUEL ISLAND TBD UPON EXECUTION OF AGREEMENT

CONCRETE SAW CUT, DEMO & TRENCHING REMOVAL AND REPLACEMENT	\$ 4080.00
BARRICADES	\$ 206.00
PLACEMENT OF NEW STAINLESS-STEEL CONCRETE FILLED ISLAND	\$ 6,000.00
TLS 450 TANK MONITOR (LESS TRADE IN VALUE \$600.00)	\$ 4,478.70
2- DUAL HOSE SINGLE PRODUCT DISPENSERS	\$ 28,390.00
LABOR 2 WEEKS 3 MEN 240 REG HRS 60 OT HRS	\$ 33,388.00
ELECTRIC PIPING, WIRING, CONDUIT AND FACILITATION	\$ 54,280.00
2 FUEL MASTER CLOUD BASED CARD READER SYSTEMS	\$ 37,787.70
2- U-SHAPE PUMP GUARDS (S/S) 3-1/2 x 49" WIDE x 50" HEIGHT	\$ 2,219.00
MISC PARTS, SUPPLIES, PIPE FITTINGS EQUIPMENT RENTALS ETC	\$ 3,147.00
3 RD PARTY GPR LOCATER SERVICE BLOOD HOUND	\$ 3,000.00
INTEGRITY TESTING FOR 2 EXISTING DISPENSER SPILLS	\$ 1,200.00
TLS HEATED ENCLOSURE	\$ 3,500.00
PERFORMANCE, LABOR & MATERIAL, MAINTENANCE & GUARANTEE BONDS	\$ 9,083.22

=====

** FM LIVE SETUP, PROJECT MGT 1ST YEAR SUBSCRIPTION DATA BASE	\$190,747.62
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CONSTRUCTION AND CONVERSIONS AND 2 DAY ONSITE TRAINING INCLUDED

**** PRICING REFLECTS SOURCE WELL DISCOUNT CONTRACT #092920****

***** APPROXIMATED LEAD TIMES SUBJECT TO CHANGE 4-6 WEEKS*****

Jim Rosenthal

ACCEPTANCE: This Proposal, when accepted by the purchaser, and approved by a Corporate Officer of the Oscar W. Larson Company, will constitute a contract between us, subject to all terms and conditions contained in the Master Services Agreement. It is expressly agreed that there are no promises, agreements, or understanding, oral or written, not specified in this proposal and the Master Services Agreement.

Jim Rosenthal, Sales

8/7/24

By: _____

Its: Charles A. Burns, President

Date: _____

MASTER SERVICES AGREEMENT

This Master Services Agreement ("Agreement") is made and entered into this _____ day of _____ 20 _____ by and between The Oscar W. Larson Company with an address at 10100 Dixie Hwy., Clarkston, Michigan 48348 and _____, with an address at _____, (hereinafter referred to as "Client") (hereinafter collectively referred to as the parties").

In consideration of the covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed between the parties as follows:

1. **Services.** The specific professional services ("Services") to be performed by the Oscar W. Larson Company on behalf of Client shall be described and authorized from time to time by a fully executed and approved proposal or work order in substantially the form attached to this Agreement as Exhibit A ("Proposal"). Each Proposal shall constitute a separate and individual undertaking and shall define an individual project. All Services authorized by Proposals referencing this Agreement shall be subject to the terms of this Agreement except as otherwise modified in writing by mutual consent of the Parties.

2. **Inconsistent Terms And Forms.** It is mutually agreed that all terms, conditions, and provisions, of any nature whatsoever, contained within Client's acceptance, purchase order or other communications, except the description and specification of goods ordered, quality, price, invoice number, shipping instructions and tax exemption certificate, shall be ineffective. Any acknowledgment of or acquiescence to any such terms, conditions, and provisions, of any nature whatsoever, by the Oscar W. Larson Company shall not in any way be construed as an acceptance or approval of such terms.

3. **Estimate of Costs.** Any estimates or opinions made by the Oscar W. Larson Company of costs in Proposals are made on the basis of the Oscar W. Larson Company's judgment as an experienced and qualified contractor. However, Client acknowledges and agrees that the Oscar W. Larson Company cannot and does not guarantee that total costs will not vary from opinions of probable cost prepared by the Oscar W. Larson Company. Subject to the exceptions stated herein, if during the course of performing Services outlined in an approved Proposal, the Oscar W. Larson Company reasonably determines that either the scope of the Services, the cost of Services, or the cost of goods and component parts have increased beyond what is commercially reasonable under the circumstances, or have changed due to unknown or undisclosed conditions, the Oscar W. Larson Company shall so notify the Client and provide the Client with a new Proposal for approval. Until the Client is so notified and approves the Proposal, the Oscar W. Larson Company shall have the right to suspend the performance of the Services at issue and continue to perform any and all other Services not affected by the proposed changes. If the Client does not approve the scope of Services change and charges, either party shall have the right to terminate this Agreement upon five (5) days advance written notice, at which time all outstanding invoices for Services provided to Client shall become due and payable.

4. **Billing and Payment.** Unless provided for in a separate financing agreement, or under Special Terms in the Proposal, Client will be invoiced monthly for work performed during such month pursuant to approved Proposals. Client is responsible for payment of the Oscar W. Larson Company's invoices within thirty (30) days of the invoice date. Client further agrees to pay a time price differential on all amounts invoiced and not paid or objected to for valid cause within the thirty (30) day period at the rate of one and one half percent (1.5%) of the outstanding balance compounded monthly until paid in full. In addition, Client shall be liable to the Oscar W. Larson Company for all costs incurred by the Oscar W. Larson Company in efforts to collect overdue payments from Client, including actual attorney fees and court costs.

5. **Security Interest and Construction Liens.** Until the Oscar W. Larson Company is paid in full for all of the Services rendered pursuant to this Agreement, Client grants to the Oscar W. Larson Company a purchase money security interest in all equipment, merchandise, or fixtures sold, delivered or installed pursuant to this Agreement or any Proposal under this agreement. Client agrees to execute all documents necessary to perfect said security interest. In advance of the commencement of the Services, Client agrees to prepare, record and provide to the Oscar W. Larson Company a notice of commencement, as that term is defined in the Michigan Construction Lien Act, MCL 570.1101 *et seq.*, for the project site. If a claim of construction lien is filed by the Oscar W. Larson Company, Client understands and authorizes the Oscar W. Larson Company to add a time-price differential of 18% on the Services to the lien amount.

6. **Limitation on Scope of Service.** Client agrees that unless expressly provided for in an approved Proposal, the Oscar W. Larson Company has had no role in generating, treating, storing, transporting, disposing or arranging for disposal of hazardous or toxic substances, pollutants, waste or contaminants (hereinafter "Waste Materials") as such terms are defined by the Comprehensive Environmental Response, Compensation and Liability Act, being 42 USC 9601 *et seq.*, and/or Parts 111, 201, 211, and 213 of the Natural Resources and Environmental Protection Act, being MCL 324.11101, *et seq.*, MCL 324.20101 *et seq.*, MCL 324.21101 *et seq.*, and MCL 324.21301 *et seq.*, which may be present at the project site and the Oscar W. Larson Company has not benefited from the processes that produced such Waste Materials. Client agrees that unless expressly provided for in a Proposal pursuant to this Agreement it has selected any treatment storage or disposal facility to which waste materials may be removed under this Agreement or any Proposal under this Agreement and that the Oscar W. Larson Company has not arranged for or contracted for such selection. Any Waste Materials encountered by or associated with Services provided by the Oscar W. Larson Company on the project site shall at no time be or become the property of the Oscar W. Larson Company. In addition, Client expressly agrees that the Oscar W. Larson Company is not an "operator", as defined by CERCLA and/or Parts 201, 211 and 213 of NREPA, of the project site or facility where the Oscar W. Larson Company is performing the Services. Client agrees that the Oscar W. Larson Company is a Response Activity Contractor and that this Agreement and any Proposals pursuant to this Agreement are Response Activity Contracts as these terms are defined by MCL 324.20128(5)(a).

7. Site Access and Control. Client grants a right of entry to the project site to the Oscar W. Larson Company, its employees, agents and subcontractors to perform the Services. If Client does not own the project site, Client warrants and represents to the Oscar W. Larson Company that Client has the authority and permission of the owner and occupant of the project site to grant this right of entry. If, as a requirement of performing the Services, the Oscar W. Larson Company or its subcontractors damage or alter property owned by a third party, Client agrees to pay the cost of restoring the property to its condition prior to the performance of the Services. By execution of this Agreement, Client acknowledges that it is now and shall remain in control of the project site at all times.

8. Indemnification. Client shall indemnify and hold harmless and defend the Oscar W. Larson Company and its shareholders, directors, officers, employees and agents from and against any and all losses, damages, claims, liabilities, costs and incidental expenses, including actual attorneys fees, which any or all of them may incur, be responsible for, or pay out as a result of bodily injury (including death) to any person, damage (including loss of use) to any property, contamination or adverse effects on the environmental arising out of or which are connected with: (1) a release of Waste Materials not due to the negligent omission, conduct, and/or willful misconduct of the Oscar W. Larson Company; (2) any negligent omission, conduct, and/or willful misconduct of Client or Client's employees, agents, or subcontractors; or (3) Client's breach of this Agreement.

Where goods or equipment are manufactured on behalf of Client by or at the direction of the Oscar W. Larson Company in accordance with Client's designs, blueprints, drawings, samples or specifications, Client shall indemnify, hold harmless and defend the Oscar W. Larson Company and its shareholders, directors, officers, employees and agents from and against any and all losses, damages, claims, liabilities, costs and incidental expenses, including actual attorneys fees, which any or all of them may incur, be responsible for, or pay out as a result of or arising out of claims of patent, trademark, or service mark infringement resulting from the manufacture, use or sale of such goods or equipment.

9. Liability for Conduct of Subcontractors. The Oscar W. Larson Company shall hold harmless and defend the Client, its shareholders, directors, officers, employees and agents from and against any and all losses, resulting from bodily injury, property damage or environmental damage caused by pollution conditions, as defined by the Oscar W. Larson Company's Pollution Liability Insurance Policy, arising from operations as listed on the "Operations Addendum" of such policy, performed by subcontractors of the Oscar W. Larson Company or their respective employees, agents servants and representatives.

10. Limitation of Liability. The Oscar W. Larson Company shall not be responsible for any special, incidental, indirect or consequential damages for any claim arising out of this Agreement, the Services contemplated under this agreement, or any Proposal pursuant to this Agreement, including loss incurred by Client as a result of the Oscar W. Larson Company's nonperformance of the Services. Any claim of any nature whatsoever shall be deemed waived unless made by Client in writing and received by the Oscar W. Larson Company within one year after completion of the Services with respect to which the claim is made.

11. Risk of Loss. The Oscar W. Larson Company shall not be responsible for loss or damage to equipment or merchandise while in transit on any carrier not owned by the Oscar W Larson Company. Delivery dates are subject to availability of equipment or merchandise at the time specified for delivery. The Oscar W. Larson Company shall have no liability of any nature whatsoever for delays caused by unavailability of equipment or merchandise caused by strikes, fire, riots, acts of god, or any other event of any nature whatsoever that is beyond the reasonable control of the Oscar W. Larson Company.

12. Disclaimer of Warranties. Unless provided for in an approved Proposal, and other than those provided by the manufacturers of materials furnished in connection with the Services, there are no warranties, either express or implied, which are not expressly contained within this Agreement. Particularly, there are **NO WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE** regarding any of the Services, goods, or equipment sold pursuant to this Agreement.

13. Utilities and subterranean Structures. Client shall be responsible for the proper identification of all utility lines and subterranean structures and conditions, including, but not limited to, drinking wells, junk fill, rock, rock-like strata, old foundations, frost, water pipes, drains, and sewer lines within the property lines of the project site and which are not identified by "Miss Dig" Utility Marking Services. If such conditions are encountered during performance of the Services, Client agrees to bear the cost of additional excavation, disposal, and appropriate fill material on a time and materials basis. Client agrees to waive any claim against the Oscar W. Larson Company and to defend, indemnify and hold the Oscar W. Larson Company harmless from any and all claims, damages, losses, liabilities and expenses, including actual attorneys fees, arising out of or resulting from any damage to utilities or subterranean structures caused by the Oscar W. Larson Company or its subcontractors that were not correctly identified by "Miss Dig" and/or Client within the property lines of the project site.

14. Weather Conditions. Client acknowledges that weather conditions may affect both the cost and completion date of the Services, and Client agrees to bear any costs incurred by the Oscar W. Larson Company caused by any such delay on a time and materials basis. Client further acknowledges that new concrete may be adversely impacted by cold weather, and there are not warranties whatsoever, express or implied, regarding concrete that is laid during cold or winter weather.

15. Underground Storage Tank Removals and Installations. Client agrees that all underground storage tanks to be removed shall be emptied by Client unless provided for in an approved Proposal; otherwise, residual liquid, sludge and inert materials will be placed in storage containers by the Oscar W. Larson Company or its subcontractors and left on the project site for Client's disposal. Client agrees to bear the cost of such removal and storage containers on a time and materials basis.

16. Soil Removal and Disposal. All disposal cost estimates and invoices for contaminated soil removal and disposal shall be based on "loose", trucked yardage not "tight". in-place yardage and determined by landfill manifests. Client agrees that it will bear the cost of any characterization testing required for landfill approval.

17. Site Assessment and Closure Sampling. Client acknowledges that Site Assessment and Closure Sampling cost estimates assume that there has been no "release" at the project site and that if a "release" is encountered or if there are indicia that the project site is a "facility", as those terms are defined in parts 201, 211, and 213 of NREPA, there will be additional costs for sampling, excavation and soil disposal. Unless otherwise specified in a Proposal signed by the Client, the Client agrees to bear such increased costs on a cost plus 15% basis.

18. Environmental Consultant. If there has been a "release" or if there are indicia that the project site is a "facility", as those terms are defined in parts 201, 211, and 213 of NREPA, the Client may retain a consulting firm qualified pursuant to MCL 324.21542; otherwise, the Client agrees to bear the cost plus 15% of the Services of such an environmental consultant retained as a subcontractor of the Oscar W. Larson Company.

19. Regulatory Reporting. The Client acknowledges and agrees that preparation and filing of all UST registration forms, notices of UST removal, amended registration forms, and release reports as may be required by parts 201, 211, and 213 of NREPA, the rules promulgated thereunder, or any other reporting required by any other state or federal law, rule or regulation is solely the responsibility of Client, and, unless otherwise provided for in an approved Proposal, the Oscar W. Larson Company shall have no obligation whatsoever to assure or effect compliance with any such reporting requirement.

20. Termination. If Client fails to make payments to the Oscar W. Larson Company for the Services, the Oscar W. Larson Company may, upon fourteen days written notice to Client, suspend performance of Services under this Agreement. In the event of suspension of Services, the Oscar W. Larson Company shall have no liability to Client for delays and/or damages incurred by Client because of such suspension of Services.

21. Legal Proceedings. Client shall be responsible for and pay the Oscar W. Larson Company at its prevailing rates for all time spent by the Oscar W. Larson Company employees in connection with any court, administrative or other legal proceedings with a third party, arising from or relating to the Services provided under this Agreement.

22. Independent Contractor. The Oscar W. Larson Company shall have the role of an independent contractor, not that of an agent or employee of Client. The Oscar W. Larson Company shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees and agents.

23. Assignment. This Agreement shall not be assigned or transferred by Client or the Oscar W. Larson Company without the prior written consent of the other party, and if either party assigns or transfers this Agreement, the other party shall have the option to terminate this Agreement without any liability to either party, provided, however, that the Oscar W. Larson Company shall be entitled to payment for Services performed and costs advanced prior to such termination.

24. Miscellaneous. This Agreement shall be binding upon and inure to the benefit of each of the Parties, their respective heirs, legal representatives, successors and assigns. The Parties agree that this Agreement was mutually drafted and that no presumption relating to authorship shall be drawn when construing this Agreement. The captions in this Agreement are for reference purposes and are of no substantive force whatsoever. The laws of the State of Michigan shall govern the validity, performance and enforcement of the Agreement. With the exception of the documents expressly incorporated by reference herein, this Agreement contains the entire Agreement between the Parties and supersedes and annuls all other agreements, contracts, promises or representations, whether written or oral, between the Parties. No subsequent agreements, contracts, promises or representations shall be binding or effective between the Parties, unless set forth in writing and signed by the Parties. A forbearance or failure or delay by either of the Parties to exercise any right, power or remedy provided in this Agreement shall not be deemed to be a waiver of such rights, power or remedy.

25. Authority to Execute. Both Parties signing this Agreement represent and warrant that their execution, delivery and performance of this Agreement has been duly authorized by all necessary corporate and other action, and is valid and binding upon such Parties.

26. Other Documents. Each of the Parties agrees that they shall, from time to time, upon the reasonable request of the other party, execute and deliver such additional documents and take other actions as may be reasonably required to effectively carry out the terms of this Agreement.

The Parties below have read and understand this Agreement and have executed this Agreement by their duly authorized agents as of the day and year first above written.

THE OSCAR W. LARSON COMPANY

COMPANY / CLIENT NAME

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

Fuel Island Upgrades 2024 BID TAB

	Upgrade	10% cont.	Bonds	Total
LPD	\$ 116,959.35	\$ 16,959.00	\$ 5,847.97	\$ 139,766.32
DPW	\$ 181,664.40	\$ 18,166.00	\$ 9,083.22	\$ 208,913.62
Totals	\$ 298,623.75	\$ 35,125.00	\$ 14,391.00	\$ 348,680.00

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

7.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

8. REQUEST TO ACCEPT PROPOSALS FOR CONTRACTED SNOW REMOVAL SERVICE FOR MAJOR STORMS: Public Service Division, re: for snow fall of over four (4) inches for a three-year period (2024-2025, 2025-2026, 2026-2027), from budgeted funds.

Doug Moore, Assistant Director of Public Works, presented the request to Council.

Councilmember Morgan offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

8.

DPW

September 11, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Douglas L. Moore, MSA, Assistant Director of Public Works

AGENDA ITEM

REQUEST TO ACCEPT PROPOSALS FOR CONTRACTED SNOW REMOVAL SERVICE FOR MAJOR STORMS: Public Service Division, re: for snow fall of over four (4) inches for a three-year period (2024-2025, 2025-2026, 2026-2027), from budgeted funds.

BACKGROUND DETAILS

For over thirty years, the Public Works Division has relied on contracted assistance to provide a high level of snow removal service for city streets following major storms in excess of four inches. During these storms, the contractor(s) provides approximately 35% of the total effort in cleaning all city streets.

The Public Works Division has taken quotes for equipment and operators to assist in plowing City streets for a three-year period, (2024/25, 2025/26, 2026/27). The City's main priority is for six to eight graders and operators to plow streets along with City forces. If graders are not available, tandem dump trucks and 4-wheel pickups will be considered. Proposals were received from two (2) companies.

Without contractor assistance, the Department would not be able to plow the 370 miles of City streets in a timely basis following heavy snow storms. While many snow contractors exist to do driveways and parking lots, we require road grader equipment to move large quantities of snow quickly. The challenge each year is to have the few contractors in the area who are willing to provide this service remain interested in doing so. We always need to cajole them into returning the pricing proposals and commit to providing this service for our public. The reasons for reluctance on the part of contractors include:

- Availability of equipment operators and unemployment compensation issues.
- Wear and tear on their equipment.
- Insurance issues and potential liability for problems, such as damage to parked vehicles.
- Uncertainty of significant revenue, such as the winter of 2011-12 where no storms occurred requiring city-wide plowing.

With this service need, the sealed bid process doesn't present a competitive pricing advantage,

because the contractors are not competing against each other to obtain this work. Sealed bids will not change the outcome of what we will ultimately pay. The greatest challenge is to have enough companies available and willing to do this service.

Having multiple contractors authorized to provide this service allows the Department to:

- Have backup in the event a contractor might not be available to respond, or the magnitude of the storm is such that much greater equipment is required.
- Determine the type and size of equipment based on the road conditions and weather factors.
- Utilize a contractor as a primary provider based on the years of experience their equipment operators may have servicing Livonia neighborhoods. Beyond the hourly rate for a piece of equipment, the DPW factors into the overall cost the number of hours it historically takes each service provider to clear a neighborhood. A contractor whose operators are familiar with our service needs takes less time to service their assigned areas.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

It is the recommendation of the Public Works Division that Council approve the three-year contract with the following vendors and proceed as follows:

1. Authorize the use of Great Lakes Contracting Solutions, LLC, 2300 Edinburgh, Waterford, MI 48328, bid proposal dated July 3, 2024, attached.
2. Authorize the use of BNV Earthmovers LLC (formerly Stante Excavating), 46912 Liberty Drive, Wixom, MI 48393, bid proposal dated June 28, 2024, attached.
3. Waive the formal bidding process in accordance with Section 3.04.140.E.3. of the Livonia Code of Ordinances, as amended, since no advantage to the City would result from competitive bidding.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Snow removal services

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

TBD according to weather

DETAILED WORK BEING PERFORMED

Assisting the City of Livonia with supplemental snow plowing services.

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

No additional appropriation is required since sufficient funds are available in Road Maintenance Contractual Services (Account No. 101-463-818-022) budgeted for this purpose.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

Specialized equipment required; bids received from two qualified vendors

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): Waive the formal bidding process in accordance with Section 3.04.140.E.3 of the Livonia Code of Ordinances, as amended since no advantage to the City would result from competitive bidding.

ATTACHMENTS

1. BNV Bid 2024-2027
2. Great Lakes Bid 2024-2027
3. 2024 3 Yr BID TAB

APPROVED BY



Douglas L. Moore, MSA, Assistant Director of Public Works

Date: September 13, 2024



Don Rohraff, Director of Public Works

Date: September 23, 2024



Debra Peck Lichtenberg, CPA, Finance Director

Date: September 24, 2024



Maureen Miller Brosnan, Mayor

Date: September 25, 2024



CITY OF LIVONIA

QUOTE FOR CONTRACTED SNOW REMOVAL SERVICE FOR MAJOR STORMS

The City of Livonia is requesting quotes for equipment and operators to assist in plowing City streets following major storms in excess of four (4) inches for the **2024-2025**, **2025-2026** and **2026-2027** seasons. The minimum time will be 12 hours. The City's main priority is for loaders with plows and graders, all with operators, to plow streets along with City forces. If graders are not available, tandem dump trucks and 4-wheel pickups will be considered

ADD PER HOUR TO
STANDARD RATE

2024-2025		Mon-Fri Standard 8 hours	Mon-Fri Overtime & Saturday	Sunday
Equipment				
Cat 16 or equivalent grader and operator (per hour)		297. ⁰⁰	+ 55. ⁰⁰	+ 106. ⁰⁰
Cat 14 or equivalent grader and operator (per hour)		264. ⁰⁰		
Cat 12 or equivalent grader and operator (per hour)		247. ⁰⁰		
Dump truck w/front plow and operator (per hour)		N/A		
4WD pickup and operator (per hour)		160. ⁰⁰		
Mechanic and Truck (per hour)		167. ⁰⁰		
Foreman and truck (per hour)		154. ⁰⁰		
Loader with snow plow blade (per hour)		259. ⁰⁰		
Any other costs such as moves, prep time and retainages should also be included				
Moves	\$ 700. ⁰⁰ PER MACHINE PER SNOWFALL			
Prep Time	1 HOUR WARM UP/ GREASE TIME TO BE BILLED ON T & M			
Retainages	\$ 5000. ⁰⁰ ANNUALLY PRIOR TO DEC 10 TH			
Miscellaneous	BLADE REPLACEMENT / COTTING EDGE TO BE BILLED ON T & M			

2025-2026		Mon-Fri Standard 8 hours	Mon-Fri Overtime & Saturday	Sunday
Equipment				
Cat 16 or equivalent grader and operator (per hour)		311. ⁰⁰	57. ⁰⁰	111. ⁰⁰
Cat 14 or equivalent grader and operator (per hour)		277. ⁰⁰	↓	↓
Cat 12 or equivalent grader and operator (per hour)		259. ⁰⁰		
Dump truck w/front plow and operator (per hour)		N/A		
4WD pickup and operator (per hour)		168. ⁰⁰		
Mechanic and Truck (per hour)		175. ⁰⁰		

Foreman and truck (per hour)	161.70	57.00	111.00
Loader with snow plow blade (per hour)	271.95	57.00	111.00
Any other costs such as moves, prep time and retainages should also be included			
Moves	\$ 700.00 PER MACHINE PER SNOW FALL		
Prep Time	1 HOUR WARM UP / GREASE TIME TO BE BILLED ON TEAM		
Retainages	\$ 5000.00 ANNUALLY PRIOR TO DEC 10TH		
Miscellaneous	BLADE REPLACEMENT / CUTTING EDGES TO BE BILLED ON TEAM		

2026-2027 Equipment	Mon-Fri Standard 8 hours	Mon-Fri Overtime & Saturday	Sunday
Cat 16 or equivalent grader and operator (per hour)	326.00	60.00	117.00
Cat 14 or equivalent grader and operator (per hour)	291.00		
Cat 12 or equivalent grader and operator (per hour)	272.00		
Dump truck w/front plow and operator (per hour)	N/A		
4WD pickup and operator (per hour)	176.50		
Mechanic and Truck (per hour)	184.00		
Foreman and truck (per hour)	170.00		
Loader with snow plow blade (per hour)	285.00		
Any other costs such as moves, prep time and retainages should also be included			
Moves	\$ 700.00 PER MACHINE PER SNOW FALL		
Prep Time	1 HOUR WARM UP / GREASE TIME TO BE BILLED ON TEAM		
Retainages	\$ 5000.00 ANNUALLY PRIOR TO DEC 10TH		
Miscellaneous	BLADE REPLACEMENT / CUTTING EDGES TO BE BILLED ON TEAM		

If the above proposal is accepted, contractor will furnish the necessary proofs of insurance carriage (see attached).

Firm Name DREW SNARSKI

Address, City, State, Zip BNV EARTHMOVERS LLC

Phone 248 624 6030

Fax #: 248 624 2817

Submitted by: DREW SNARSKI / PROJECT MANAGER
ASNARSKI@BNVEARTHMOVERS.COM

06/28/24
Date:

Quotes received on or before June 28, 2024 will be considered

Submit to Jill Russell, 12973 Farmington Road, Livonia, MI 48150 (jrusell@livonia.gov)



CITY OF LIVONIA

QUOTE FOR CONTRACTED SNOW REMOVAL SERVICE FOR MAJOR STORMS

The City of Livonia is requesting quotes for equipment and operators to assist in plowing City streets following major storms in excess of four (4) inches for the **2024-2025, 2025-2026** and **2026-2027** seasons. The minimum time will be 12 hours. The City's main priority is for loaders with plows and graders, all with operators, to plow streets along with City forces. If graders are not available, tandem dump trucks and 4-wheel pickups will be considered

2024-2025 Equipment	Mon-Fri Standard 8 hours	Mon-Fri Overtime & Saturday	Sunday/Holiday
Cat 16 or equivalent grader and operator (per hour)	N/A	N/A	N/A
Cat 14 or equivalent grader and operator (per hour)	N/A	N/A	N/A
Cat 12 or equivalent grader and operator (per hour)	\$265.00	\$397.50	\$397.50/\$490
Dump truck w/front plow and operator (per hour)	N/A	N/A	N/A
4WD pickup and operator (per hour)	\$195.00	\$292.50	\$292.50/\$322.50
Mechanic and Truck (per hour)	\$140.00	\$210.00	\$210/\$240
Foreman and truck (per hour)	\$140.00	\$210.00	\$210/\$240
Loader with snow plow blade (per hour)	\$235.00	\$352.50	\$352.50/\$420
Any other costs such as moves, prep time and retainages should also be included			
Moves	\$675.00 EACH WAY AND MECHANIC TIME PORT TO PORT		
Prep Time	1.5 HOURS PREP TIME FOR GREASE AND WARM UP PER UNIT PER DAY		
Retainages	PAYMENT AT THE END OF EACH MONTH		
Miscellaneous	\$950 will be charged for cutting edge, and they will be changed every +/- 12 hours of operation. Plus labor charge to change cutting edge.		

2025-2026 Equipment		Mon-Fri Standard 8 hours	Mon-Fri Overtime & Saturday	Sunday
Cat 16 or equivalent grader and operator (per hour)		N/A	N/A	N/A
Cat 14 or equivalent grader and operator (per hour)		N/A	N/A	N/A
Cat 12 or equivalent grader and operator (per hour)		\$265.00	\$397.50	\$397.50/\$490
Dump truck w/front plow and operator (per hour)		N/A	N/A	N/A
4WD pickup and operator (per hour)		\$195.00	\$292.50	\$292.50/\$322.50
Mechanic and Truck (per hour)		\$140.00	\$210.00	\$210/\$240
Foreman and truck (per hour)		\$140.00	\$210.00	\$210/\$240
Loader with snow plow blade (per hour)		\$235.00	\$352.50	\$352.50/\$420
Any other costs such as moves, prep time and retainages should also be included				
Moves	\$675 EACH WAY AND MECHANIC TIME PORT TO PORT			
Prep Time	1.5 HOURS PREP TIME FOR GREASE AND WARM UP PER UNIT PER DAY			
Retainages	PAYMENT AT THE END OF THE MONTH			
Miscellaneous	\$950 will be charged for cutting edge, and they will be changed every +/- 12 hours of operation. Plus labor charge to change cutting edge.			

2026-2027 Equipment		Mon-Fri Standard 8 hours	Mon-Fri Overtime & Saturday	Sunday
Cat 16 or equivalent grader and operator (per hour)		N/A	N/A	N/A
Cat 14 or equivalent grader and operator (per hour)		N/A	N/A	N/A
Cat 12 or equivalent grader and operator (per hour)		\$265.00	\$397.50	\$397.50/\$490
Dump truck w/front plow and operator (per hour)		N/A	N/A	N/A
4WD pickup and operator (per hour)		\$195.00	\$292.50	\$292.50/\$322.50
Mechanic and Truck (per hour)		\$140.00	\$210.00	\$210/\$240
Foreman and truck (per hour)		\$140.00	\$210.00	\$210/\$240
Loader with snow plow blade (per hour)		\$235.00	\$352.50	\$352.50/\$420
Any other costs such as moves, prep time and retainages should also be included				
Moves	\$675 EACH WAY AND MECHANIC TIME PORT TO PORT			
Prep Time	1.5 HOURS PREP TIME FOR GREASE AND WARM UP PER UNIT PER DAY			
Retainages	PAYMENT AT THE END OF THE MONTH			
Miscellaneous	\$950 will be charged for cutting edge, and they will be changed every +/- 12 hours of operation. Plus labor charge to change cutting edge.			

Additional conditions applicable to all 3 years of the contract:

*We are not responsible for damage to curbs, driveways, mailboxes, signs, lawns, shrubs, fire hydrants, etc., from lack of visibility in extreme weather conditions.

*GLCS will charge parts and labor for damage to blades on graders and snow plows due to manholes and catch basins that are flush with the top of pavement and cannot be exposed, and damage to other unexposed obstacles.

*If a cycle is called off, the 2-4-8 rule will be in effect. The 2-4-8 rule will require 2 hours pay for showing up, 4 hours pay if the operator starts to operate, and any time beyond 4 hours and less than 8 will be paid at 8 hours. Anything over 8 hours in one day will be at overtime rate.

If the above proposal is accepted, contractor will furnish the necessary proofs of insurance carriage (see attached).

Firm Name GREAT LAKES CONTRACTING SOLUTIONS, LLC

Address, City, State, Zip 2300 EDINBURGH, WATERFORD, MICHIGAN 48328

Phone 810-560-0165 **Fax #:** 313-962-0404

Submitted by: Philip A. Sakalian
Digitally signed by Philip A. Sakalian
Date: 2024.07.03 13:34:42 -04'00'

Date: 7/3/2024

Submit to Jill Russell, 12973 Farmington Road, Livonia, M 48150 (jrussell@livonia.gov)

2024-2025

2025-2026

2026-2027

	BNV			Great Lakes			BNV			Great Lakes			BNV			Great Lakes		
	PER HOUR	ADD'T'L PER HOUR	ADD'T'L PER HOUR	PER HOUR	ADD'T'L PER HOUR	ADD'T'L PER HOUR	PER HOUR	ADD'T'L PER HOUR	ADD'T'L PER HOUR	PER HOUR	ADD'T'L PER HOUR	ADD'T'L PER HOUR	PER HOUR	ADD'T'L PER HOUR	ADD'T'L PER HOUR	PER HOUR	ADD'T'L PER HOUR	ADD'T'L PER HOUR
	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F	M-F
	Std 8 Hrs	OT & Sat.	Sunday	Std 8 Hrs	OT & Sat.	Sunday	Std 8 Hrs	OT & Sat.	Sunday	Std 8 Hrs	OT & Sat.	Sunday	Std 8 Hrs	OT & Sat.	Sunday	Std 8 Hrs	OT & Sat.	Sunday
Cat 16 or equivalent grader and operator (per hour)	\$ 297.00	\$ 352.00	\$ 403.00	n/a	n/a	n/a	\$ 297.00	\$ 354.00	\$ 408.00	n/a	n/a	n/a	\$ 311.00	\$ 371.00	\$ 428.00	n/a	n/a	n/a
Cat 14 or equivalent grader and operator (per hour)	\$ 264.00	\$ 319.00	\$ 370.00	n/a	n/a	n/a	\$ 264.00	\$ 321.00	\$ 375.00	n/a	n/a	n/a	\$ 277.00	\$ 337.00	\$ 394.00	n/a	n/a	n/a
Cat 12 or equivalent grader and operator (per hour)	\$ 247.00	\$ 302.00	\$ 353.00	\$ 265.00	\$ 397.50	\$397.50/\$490	\$ 24.00	\$ 81.00	\$ 135.00	\$ 265.00	\$ 397.50	\$397.50/\$490	\$ 259.00	\$ 319.00	\$ 376.00	\$ 265.00	\$ 397.50	\$397.50/\$490
Dump truck w/front plow and operator (per hour)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
4WD pickup and operator (per hour)	\$ 160.00	\$ 215.00	\$ 266.00	\$ 195.00	\$ 292.00	\$292.50/\$322.50	\$ 160.00	\$ 217.00	\$ 271.00	\$ 195.00	\$ 292.00	\$292.50/\$322.50	\$ 168.00	\$ 228.00	\$ 285.00	\$ 195.00	\$ 292.00	\$292.50/\$322.50
Mechanic and Truck (per hour)	\$ 167.00	\$ 222.00	\$ 273.00	\$ 140.00	\$ 210.00	\$210/\$240	\$ 167.00	\$ 224.00	\$ 278.00	\$ 140.00	\$ 210.00	\$210/\$240	\$ 175.00	\$ 235.00	\$ 292.00	\$ 140.00	\$ 210.00	\$210/\$240
Foreman and truck (per hour)	\$ 154.00	\$ 209.00	\$ 260.00	\$ 140.00	\$ 210.00	\$210/\$240	\$ 154.00	\$ 211.00	\$ 265.00	\$ 140.00	\$ 210.00	\$210/\$240	\$ 161.70	\$ 221.70	\$ 278.70	\$ 140.00	\$ 210.00	\$210/\$240
Loader with snow plow blade (per hour)	\$ 239.00	\$ 294.00	\$ 345.00	\$ 235.00	\$ 352.50	\$352.50/\$420.	\$ 239.00	\$ 296.00	\$ 350.00	\$ 235.00	\$ 352.50	\$352.50/\$420.	\$ 271.95	\$ 331.95	\$ 388.95	\$ 235.00	\$ 352.50	\$352.50/\$420.
Moves	\$700/machine			\$675/ea. Way & Mechanic time, port-to-port			\$700/machine			\$675/ea. Way & Mechanic time, port-to-port			\$700/machine			\$675/ea. Way & Mechanic time, port-to-port		
Prep Time	1 hr			1.5 Hrs			1 hr			1.5 Hrs			1 hr			1.5 Hrs		
Retainages	\$5,000 annually			\$950 charged for cutting edge, changed every +_/ - 12 hrs. + labor to change blade			\$5,000 annually			\$950 charged for cutting edge, changed every +_/ - 12 hrs. + labor to change blade			\$5,000 annually			\$950 charged for cutting edge, changed every +_/ - 12 hrs. + labor to change blade		
Miscellaneous	Blade rplcmt/edge billed on T&M			\$950 charged for cutting edge, changed every +_/ - 12 hrs. + labor to change blade			Blade rplcmt/edge billed on T&M			\$950 charged for cutting edge, changed every +_/ - 12 hrs. + labor to change blade			Blade rplcmt/edge billed on T&M			\$950 charged for cutting edge, changed every +_/ - 12 hrs. + labor to change blade		

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

8.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

10. REQUEST FOR AUTHORIZATION TO PURCHASE AND UPFIT ONE FREIGHTLINER MT55 STEP VAN THROUGH THE MI-DEAL STATE BID PROCESS: Department of Public Works, to replace the current front-line water repair van, from budgeted funds.

Doug Moore, Assistant Director of Public Works, presented the request to Council.

Vice President Ptashnik offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

10.

DPW

September 24, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Ryan Ferrell, Superintendent of Public Works

AGENDA ITEM

REQUEST FOR AUTHORIZATION TO PURCHASE AND UPFIT ONE FREIGHTLINER MT55 STEP VAN THROUGH THE MI-DEAL STATE BID PROCESS: Department of Public Works, to replace the current front-line water repair van, from budgeted funds.

BACKGROUND DETAILS

The Department of Public Works is requesting to purchase a new MT55 Step Van to replace our current front-line water repair van. The purchase will be made through the Mi-Deal State contract #240000000168, awarded to Versalift Midwest LLC., 51761 Danview Technology Ct., Shelby Twp., MI 48315, who will also be doing the necessary unfitting; for a total cost of \$269,526.00.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

Approve the purchase of one (1) MT55 Freightliner Step Van through the Mi-Deal State contract #240000000168, awarded to Versalift Midwest LLC., 51761 Danview Technology Ct., Shelby Twp., MI 48315, who will also be doing the necessary unfitting; for a total cost of \$269,526.00; from available funds in account #592-559-148-000.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

MT55 Utilimaster Walk-in Van; with upfitting

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

\$269,526.00

DETAILED WORK BEING PERFORMED

Purchase and unfitting of 2025 Freightliner MT55 walk-in van to be unfitted as a water service van.

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

\$269,526.00

592-559-148-000

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact

person, full address)

n/a

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): Waive the formal bidding process in accordance with Section 3.04.140.E.4 of the Livonia Code of Ordinances, as amended since no advantage to the City would result from competitive bidding.

ATTACHMENTS

1. 2025 MT55 Step Van - Water #421 Quote

APPROVED BY



Don Rohraff, Director of Public Works

Date: September 25, 2024



Debra Peck Lichtenberg, CPA, Finance Director

Date: September 27, 2024



Maureen Miller Brosnan, Mayor

Date: September 27, 2024

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION
FLEET MAINTENANCE

GARY T. GARRISON
FLEET MANAGER



JAMES (BUZZ) KIRBY
FLEET MANAGER

13405 SURREY STREET
LIVONIA, MICHIGAN 48150-1527
(734)-466-2704
FAX: (734)-466-2662

September 17, 2024

Purchase of a 2025 Freightliner Model MT55 Utilimaster Walk-in Van to be used by the Water section of the DPW. The city Identification will be #421.

The Water section is seeking to purchase a 2025 Freightliner MT55 van to be upfitted as a water service van. This van will be equipped with a Boss PTO air compressor system as well as an Onan 5.0 KW Generator. In addition to these major components the interior will be set up with shelving units which will have bins and storage drawers. There will also be room for the operators to store their PPE equipment.

If this purchase is approved, I am recommending that we use Versalift Midwest LLC, 51761 Danview Technology Ct., Shelby Twp., Michigan 48315, to supply and upfit the van at a total cost of \$269,526.00 which includes the two maintenance service kits. This cost will come from budgeted funds in account 592-559-148-000. The cost of this purchase will be made through the MI- Deal state Contract #240000000168. This meets our financial purchasing requirements and gives us the best group buying discount.

This van will be delivered to us complete and ready to use upon delivery.

If you have any questions or require additional information, you can reach me on ext. 2641.

Gary T. Garrison
Fleet Manager



VERSALIFT MIDWEST, LLC
51761 Danview Technology Ct.
Shelby Twp, MI 48315
Ph: (586) 991-0054
Fx: (586) 991-0074

Q U O T A T I O N
=====
Quote No. J35761

STATE REG NO: F151568
DEALER LICENSE NUMBER: B6542

Page 1

Customer: 1552
CITY OF LIVONIA
PUBLIC SER-EQUIP MAINT.
13405 SURREY
LIVONIA MI 48150

09/03/24: Quote Date
10/03/24: Expire Date
N30: Terms
: Delivery

Contact: GARY

Phone: 734-466-2641

Fax: 734-466-2662

MI-DEAL STATE CONTRACT #240000000168

FURNISH AND INSTALL:

- 1) 2025 FREIGHTLINER MT55
 - CUMMINS DIESEL ENGINE
 - ALLISON 2500 RDS AUTO TRANS
 - 17,500 # REAR AXLE
 - 18,000 # AIRLINER REAR SUSPENSION
 - 10,000 # DROP SINGLE FRONT AXLE

- 1) WC-MT55 FREIGHTLINER MT55 WIV CHASSIS
 - W001009-25 2025 FCCC CHASSIS
 - W00897 DOMESTIC CHASSIS
 - W00004-010 NO DSL CERTIFICATION LABEL 99D-010
 - W00004-67 *6.7L DIESEL ENGINE CUMMINS
 - W002100 FREIGHTLINER 2010+ EMISSIONS
 - W00018-190 * 190" WHEELBASE
 - W00013-225 * 22.5" TIRES
 - W00019-40C1 * 40 GAL REAR CENTER STD TANK
 - W00015-27500 * 27,500 GVWR
 - W00010 CHASSIS SUPPLIED FRT BUMPER
 - W00016 CHAS SUPPLIED FACTORY A/C PREP KIT
 - W002371 DRIVER MSG CENTER CLUSTER 811-045
 - W001075 AIR BRAKES FRTLNR 018-002
 - W001074 AIR SUSPENSION FRTLNR
 - W002384-STD NO OBSTACLE DETECTION SYS 736-998
 - W002385 STABILITY CONTROL CALIBRATION FCCC
 - W002004 AUX FUEL PORT
 - W002158-30 STD SWITCHBCK EXHAUST 235-100
 - W002313-40 STD HEATER HOSE
 - WW-93 93.5W WALK-IN
 - W002110-RH RH DEF TANK FILL DOOR & CLOSER
 - W002114 BACKUP ALARMS
 - W00018 WHEELBASE OPTIONS
 - W00018-190 * 190" WHEELBASE
 - W00008 AUTOMATIC TRANSMISSION

*** CONTINUED NEXT PAGE ***



VERSALIFT MIDWEST, LLC
51761 Danview Technology Ct.
Shelby Twp, MI 48315
Ph: (586) 991-0054
Fx: (586) 991-0074

Q U O T A T I O N
=====
Quote No. J35761

STATE REG NO: F151568
DEALER LICENSE NUMBER: B6542

Page 2

Customer: 1552
CITY OF LIVONIA
PUBLIC SER-EQUIP MAINT.
13405 SURREY
LIVONIA MI 48150

09/03/24: Quote Date
10/03/24: Expire Date
N30: Terms
: Delivery

Contact: GARY

Phone: 734-466-2641

Fax: 734-466-2662

W00008-40 AT1000-AT2000 ALLISON STD
W00011 DUAL REAR WHEELS
W00013 TIRE SIZE
W00013-225 * 22.5" TIRES
W00013-2252 * 22.5" LARGE PROFILE TIRES
W00019 FUEL TANK OPTIONS
W00019-40C * 40 GAL REAR CENTER MOUNT
W00019-40C1 * 40 GAL REAR CENTER STD TANK
W00015 CHASSIS GVWR
W00015-27500 * 27,500 GVWR
W00010 CHASSIS SUPPLIED FRT BUMPER
W00016 CHAS SUPPLIED FACTORY A/C PREP KIT
**Chassis must arrive with factory A/C
prep kit from OEM dealership in order for
Utilimaster to install A/C on final unit**
W002371 DRIVER MSG CENTER CLUSTER 811-045
W001075 AIR BRAKES FRTLNR 018-002
W001074 AIR SUSPENSION FRTLNR
W002384 FCCC FRONTAL SYSTEMS
W002384-STD NO OBSTACLE DETECTION SYS 736-998
W002385 STABILITY CONTROL CALIBRATION FCCC
W002004 AUX FUEL PORT
CHASSIS MUST BE SUPPLIED WITH AUX FUEL PORT IN TANK
FCCC Code 599-001, 599-015, 599-020
Provision for C/F generator
W002158 FREIGHTLINER EXHAUST SYSTEM
Verify chassis exhaust codes Yes chassis exhaust codes
W002158-30 STD SWITCHBACK EXHAUST 235-100
W002313 HEATER HOSE FCCC
W002313-40 STD HEATER HOSE
WL-18 18' WALK-IN
WS0020 SPECIAL SIDEWALLS
W001902-F .100 UPPER /.100 LOWER SIDEWALL MTL
WW-93 93.5W WALK-IN Standard
WH-85 85H WALK-IN Standard
W00701 LH INTERMEDIATE STEP Standard
W00022 SLIDER DOOR LH Standard
W00023 SLIDER DOOR RH Standard

*** CONTINUED NEXT PAGE ***



VERSALIFT MIDWEST, LLC
51761 Danview Technology Ct.
Shelby Twp, MI 48315
Ph: (586) 991-0054
Fx: (586) 991-0074

Q U O T A T I O N
=====
Quote No. J35761

STATE REG NO: F151568
DEALER LICENSE NUMBER: B6542

Page 3

Customer: 1552
CITY OF LIVONIA
PUBLIC SER-EQUIP MAINT.
13405 SURREY
LIVONIA MI 48150

09/03/24: Quote Date
10/03/24: Expire Date
N30: Terms
: Delivery

Contact: GARY

Phone: 734-466-2641

Fax: 734-466-2662

W00792 SLIDER WINDOW LH SILVER Standard
W00793 SLIDER WINDOW RH SILVER Standard
W00035 4" LOWERED STEPWELL LH Standard
W00036 4" LOWERED STEPWELL RH Standard
W00037 KASON LOCK SELECTIONS Standard
W00038 * BLACK FINISH Standard
W00040 * KEY TO LOCK Standard
W001635 ALL BODIES KEYED DIFFERENTLY Standard
W00047 DOOR POCKETS STD Standard
W00052 REAR SWING DOORS
W00053 * TWIN 20"SWG
W002152 PIERCE AND ROLL CONSTRUCTION
W00059 HINGES NONOFFSET
W00060 EXTRA HINGE
W00061 R38 HOLDBACK W/3"EXTENSION
W00064 HEAVY DUTY RELEASE LH DOOR
W00065 SLAMLOCK HARDWARE
W002338 CONFIGURED DOOR
W00078 KASON REAR SWING DOOR HARDWARE
W00079 * BLACK FINISH
W00040 * KEY TO LOCK
W00081 * KEYED TO CAB DOOR
W00112 DRIVERS SEAT Standard
W002302 * DRIVER SUSPENSION SEAT MAGNUM
W002302-52 MAGNUM 200 SUSPENSION DRIVER SEAT
W002302-BV BLACK VINYL DRIVER SEAT
W002302-41 ARMREST (2) ON DRIVER SEAT
W002302-60 MAGNUM SEAT PEDESTAL DRIVER
W00122 * 3PT SEATBELT W/2LOC D-RING Standard
W00127 PASSENGER SEAT
W002303 * PASSENGER SUSPENSION SEAT MAGNUM
W002303-52 MAGNUM 200 SUSPENSION PAS SEAT
W002303-BV BLACK VINYL PASSENGER SEAT
W002303-41 ARMREST (2) ON PASSENGER SEAT
W002303-60 MAGNUM SEAT PEDESTAL STD LOCATION
W00651 * 3PT S/BELT W/2LOC D-RING RH
W002090 UTILITY BULKHEAD W/CTR OPENING & DR
W00154 BLANDEX CORE W/.030 ALUM SKIN

*** CONTINUED NEXT PAGE ***



VERSALIFT MIDWEST, LLC
51761 Danview Technology Ct.
Shelby Twp, MI 48315
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W00160 KASON LATCH
W00161 * BLACK FINISH
W00040 * KEY TO LOCK
W00081 * KEYED TO CAB DOOR
W00540 BULKHEAD SEAL KIT
W00543 SINGLE WIPER MOTOR SYSTEM Standard
W001696 NON SKID TAPE ON CAB FLOOR RISERS Standard
W001034 SAFE-T-TREAD IN STEPWELL
W00180 DIESEL SOUND REDUCTION COWL Standard
W002080 RADIOS
W002083 RADIO/MONITOR COMBO
W002083-51 MONITOR ON IN REVERSE ONLY
W002083-41 RADIO/MONITOR COMBO ON RH DASH
W002136 * SUNVISOR PADDED 8x24
W00188 2 CAB FANS OVERHD SHELF MOUNT
Location Location 1 Mounted below shelf on left side
Location Location 2 Mounted below shelf on right side
Text: Text: Wired key control on accessory side
W00189 SUNVISOR DRIVER SIDE Standard
W00191 * SUNVISOR PADDED 8x28 Standard
W00190 SUNVISOR PASSENGER SIDE
W001193 ABS CUP HOLDER LH DASH MOUNT Standard
W00280 EXTRA STIFFENER ON TRANS COVER Standard
W00731 ALUMINUM ENGINE COVER Standard
W002130 OVERHEAD SHELF CENTER SUPPORT
W001226 CAB WORKTABLE RH DASH HEIGHT LG
W00226 CAB DOME LIGHT/SPECIFY TYPE Standard
W00226-53 * 18" LED
Location: Centered in cab
W00228 DOME LIGHT SWITCH DASH LIGHTED
W002267 ERGO DASH
12V power port(1) and (1) dual USB ports are included
standard with the Ergo Dash.
W002280 NO SINGLE DIN RADIO IN DASH
W00230 CARGO DOME LIGHT/SPECIFY TYPE Standard
5 W00230-53 * 18" LED
Location 1: C01 Location 1:
Location 2: C05 Location 2:

*** CONTINUED NEXT PAGE ***



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Fax: 734-466-2662

Location 3: C09 Location 3:
Location 4: C11 Location 4:
Location 5: C15 Location 5:

W00233 CARGO LIGHT 3 WAY SWITCH Standard

Location: Location: RH rear sidewall 60' off floor, not >4' from corner post

W00242 .032" SMOOTH ALUM EXTERIOR Standard

WS01593 SPECIAL ROOFS

CSO-W47775-17 ROOF ASY 18x93.5x85 STD W/AC #42,45

W00244 .024" EMBOSSED INTERIOR Standard

W00245 FIBERGLASS INSULATION R4 Standard

W00251 VENT 14" x 14" NON-POWERED

Location 1: C07 Location 1:

W002017 ROOF CASTINGS FOR MINI MARKERS

W00261 REAR THRESHOLD DRAINS (2) Standard

W00262 STD BODY UNDERCOATING Standard

Undercoat outside the rails and not between.

W00200 FUEL SENDING UNIT ACCESS Standard

W00265 TRDPL FULL FLOOR .100

WX0265-18CT27 TRDPL SL/SL 18'x93.5 190 DSL FA/44

W001788 WHEELWELLS 44"L W/41" AISLE

W002118 CARGO FLOOR PLANKS MAX 8" Standard

W002387 NON SLIP COATING CENTER AISLE

W00202 HEAVY DUTY STUD PROFILE (HAT STYLE)

W00206 OPTIONAL 24" SPACING

W001553 ROUND RUBRAIL PROFILE Standard

W002071 STANDARD SIDEWALL LAYOUT Standard

W001902 .100 UPPER /.100 LOWER SIDEWALL MTL Standard

W00281 SIDEWALL LINER OPTIONS

W00304 VENT FRESH AIR 4x10 QTR PNL LH Standard

W00281-41 UPFIT INSTALLED LINER

Notes: Notes: EZ Stak Package requires a backer for the PS pan shelf
: gussets. Reference drawing 64241484 sheet 3.

W00288 * 5/8" PLYWOOD W/.060 KEMLITE

W00291 REAR WALL & DOOR LINER OPTIONS

W00296 * 5/8" PLYWOOD W/.060KEMLITE

W00298 1-3/8" POLYSTYRENE INSUL (R4)

W001961 GRIPSTRUT BUMPER

W001961-12 GRIPSTRUT BUMPER 12"

*** CONTINUED NEXT PAGE ***



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Fax: 734-466-2662

W001962 FIXED MOUNTED BUMPER
W00391 TINTED WINDSHIELD W/SHADE BAND Standard
W00581 BONDED WINDSHIELD GLASS Standard
W002320 EXTERIOR MIRRORS ROSCO Standard
W002322 WEST COAST MIRRORS 7x16
W002322-SS STAINLESS STEEL MIRROR
W002322-ROC ROUND CONVEX MIRROR 8.5"
W002322-NH NOT HEATED
W00386 REAR FENDER FLARE RUBBER
W00387 GRAB HANDLES
W00387-75 SWING DOOR INT LH OFFSET 20"OPEN
Dim from grnd to CL grnd to CL of handle: of handle: 70''
W00387-76 SWING DOOR INT RH OFFSET 20"OPEN
Dim from grnd to CL grnd to CL of handle: of handle: 70''
W00389 MUD FLAPS REAR
W00392 EXTRA LOWER RUBRAIL
W00770 FUEL FILL DOOR & CLOSER Standard
W002122 WHEELWELL CUTOUT LOCATION
W002110 DEF TANK FILL DOOR & CLOSER
W002110-RH RH DEF TANK FILL DOOR & CLOSER
W00584 RIM LIFTUP HOOD Standard
W001693 HALOGEN HEADLIGHTS ATC RECT Standard
W001714 SEVEN TUBE GRILLE INSERT
W001766 EXTRA HOOD HOLD DOWNS Standard
W00615 PAINT EXT STANDARD WHITE Standard
Sherwin Williams G2-4804482
Dupont N0006HN
W002206 PAINT FRONT BUMPER STANDARD BLACK Standard
W002207 PAINT REAR BUMPER STANDARD BLACK Standard
W002134 DELETE UTILIMASTER LOGOS
W00431 TAIL LIGHTS Standard
W002220 4.5" LED (STD) Standard
W002220-40 GROMMET MOUNTED LED STT & BACKUP Standard
W002223 LED BACKUP LT (STD) Standard
W00436 CLEARANCE LIGHTS Standard
W002221 LED MINI MARKER FRT & REAR (STD) Standard
W002018 MINI CLEARANCE LTS IN REAR CORNERS
W002222 LED FRONT TURN LTS (STD) Standard

*** CONTINUED NEXT PAGE ***



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Fax: 734-466-2662

W002222-40 LED FRONT TURN LTS BLACK FLANGE Standard
W002224 LED LICENSE PLATE CENTERED (STD) Standard
W002257 TAIL & BACK UP LTS IN KICKPLATE STD Standard
W002258 REAR TAILLIGHT WIRING SHIELD
W001084 CAB AC W/ELECTRONIC CONTROLS
Heater 40K BTU/HR with "Clean Air Technology"
BTU output for the Air Conditioning is 19K
W00464 AUXILIARY CAB HEATER 14000BTU
Location Location : Mount on floor rear of driver seat pedestal - air to feet
W002114 BACKUP ALARMS
W00476 BACK UP ALARM "PRECO" #230
W00485 FRONT END ALIGNMENT (TOE-IN ONLY)
W00869 INSTALL CHASSIS BLOCK HTR PLUG
Install chassis supplied receipt box for
block heater plug to the RH front bumper.
W001260 ENCLOSE BATTERY BOX
W001501 GENERATORS
W001501-33 ONAN 5KW DIESEL GEN (CMQD) 120/240V
Location: Driverside - Forward of Wheel
Generator Control mounted in Cab
W001502 GENERATOR COMPARTMENTS
W001502-36 ONAN 5.0KW GEN COMPT DROP THRU STL
Location: Location: Driverside Forward of Wheel Well, as close to ww as possible
W001546 UTILITY TRUCK EXTERIOR LIGHTING
W002070 LED DIRECTIONAL ARROW STICK
W002070-31 REAR HEADER MOUNTED
W002067 AMBER LED MINI STROBE
W002067-01 AMBER LED STROBE SWITCHED TOGETHER
W002067-30 GRILLE MOUNTED STROBE
W002067-31 FRONT HEADER MOUNTED STROBE
W002067-32 REAR HEADER MOUNTED STROBE
W002067-33 LH SIDEWALL MOUNTED STROBE
W002067-34 RH SIDEWALL MOUNTED STROBE
W001547 UTILITY TRUCK 120V ACCESORIES
W001820 50 AMP 120/240 SERVICE PANEL WO/SHO
Location: Mounted above hose reels
2 W001646 120V 15 AMP EXTERIOR OUTLET GFI

*** CONTINUED NEXT PAGE ***



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120V 15 amp Outlet. Option includes double receptacle in waterproof box
with cover flush mounted on exterior of truck.
GFI breaker is also included in service panel.
Location Location 1: Exterior Sidewall Rear Passengerside above rub rail
Location Location 2: Exterior Sidewall Rear Driverside above rub rail
5 W001647-GFI 120V 15 AMP INTERIOR OUTLET GFI
Location Location 1: Passengerside over Workbench - Front
Location Location 2: Passengerside over Workbench - Rear
Location Location 3: Passengerside EZ Stak Cabinet (rear top opening box)
Location Location 4: Passengerside EZ Stak Cabinet (rear drop down box)
Location Location 5: Above hose reels next to service panel
1 W002185 UTILITY TRUCK 12V INT LIGHTING
2 W002186 MAXXIMA 5.9" LED WORKBENCH LIGHT
Location: Location: Mounted under shelf over Workbench - Forward
Location: Location: Mounted under shelf over Workbench - Rear
1 W001463 EXTERIOR ADJ LADDER STORAGE W/CLAMP
Location Location #1: Passengerside exterior of body
Width Width of Ladder: of Ladder: 16''
Length Length of Ladder: of Ladder: 12'
1 W001538 FRONT DOUBLE CONE HOLDER
1 W001563 VISE ASSEMBLIES & HOLDERS
2 W002306 VISE RECEIVER VERTICAL 2"
VISE RECEIVER WILL BE MOUNTED ON THE LH OR RH REAR BUMPER.
(VISE NOT INCLUDED)
Location: Location: One in the Rear Bumper - Passengerside
Location: One in the Workbench
1 W001888 FLIP DOWN REAR STEP BMPR 30"Wx12"D
Location: Mount center of bumper
1 W002395 CARBON MONOXIDE & SMOKE DETECTOR
1 CSO-W42683-59 WEBASTO 40 DSL AIR HTR W/SMARTTEMP
Heater Heater Location: Location: Mounted in cargo area of van
Switch Switch Location Location In Cab area
1 CSO-W45306-05 SWIVEL HOOKS 8'' LOCKING (6)
1 CSO-W45625-24 WHELEN PFH1 LED REAR WORK LIGHTS
1 CSO-W47307-14 INSTALL BOSS AIR SHROUD & LOUVER
1 CSO-W48284-14 SCENE LIGHTS WHELEN PIONER RCSD (4)
*** CSO OPTIONS 40000-44499 ***
*** CSO OPTIONS 45600-46999 ***

*** CONTINUED NEXT PAGE ***



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*** CSO OPTIONS 47000-49999 ***
RFO 7 RFO 7 (CSO-W47775-17) ROOF ASY 18x93.5x85 STD W/AC #42,45
*** CSO OPTIONS 44500-45599 ***
RFO 8 RFO 8 (INC-GENCOMP) VERIFY COMPARTMENT W/GENERATOR
RFO 9 RFO 9 (W002387-30) NON SLIP COATING CTR AISLE 14'-18'
RFO 10 RFO 10 WEBASTO 40 DSL AIR HTR W/SMARTEMP in cab
RFO 11 RFO 11 EZ STAK PKG - LIVONIA
RFO 12 RFO 12 SCENE LIGHTS WHELEN PIONER RCSD (4)
RFO 13 RFO 13 SWIVEL HOOKS 8'' LOCKING (6)
RFO 14 RFO 14 MAT HOLDER W/D-RING - EXT PS
RFO 15 RFO 15 INSTALL BOSS AIR SHROUD & LOUVER
RFO 16 RFO 16 SW LH 18x85H SL 190 HD 24'' COMP #42
RFO 17 RFO 17 FALSE WALL LADDER/STICK STORAGE
RFO 18 RFO 18 WHELEN PFH1 LED REAR WORK LIGHTS
RFO 19 RFO 19 BOSS PTO AIR/HYDRAULIC SYSTEM 3 REELS
RFO 20 RFO 20 DOOR REAR ACCESS LH Two 14'' x 14'' Doors
RFO 22 RFO 22 CSO Rear Structure
RFO 23 RFO 23 REEL SIDEWALL MOUNT (1)

TOTAL ABOVE WITH CHASSIS..... \$ 267,069.00

OPTION:

RFO 25 RFO 25 BOSS 50HR PTO MAINTENANCE KIT ADD..... \$ 1,619.00
RFO 26 RFO 26 ONAN GENERATOR MAINTENANCE KIT ADD..... \$ 838.00

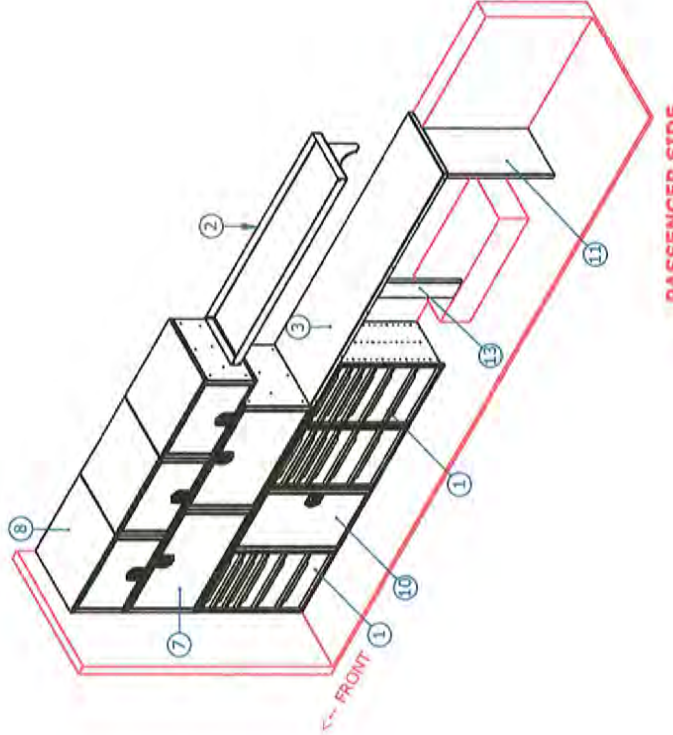
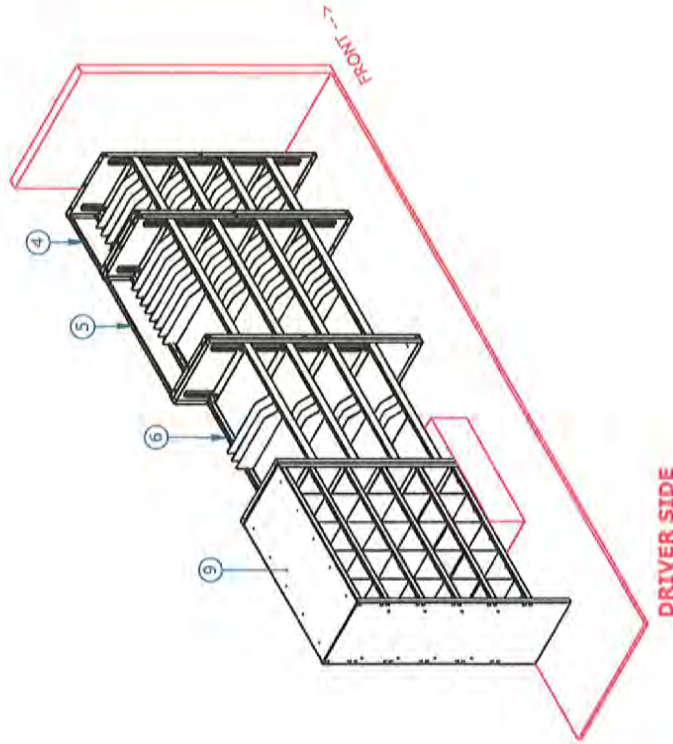
THANK YOU,

CURT ANDERSON

QUOTE ACCEPTED AS AN ORDER _____ DATE _____ TRUCK INFO: _____

GOODS ARE SOLD ONLY WITH SUCH WARRANTIES AS MAY BE EXTENDED BY MANUFACTURER OF THE PRODUCT. WE MAKE NO OTHER WARRANTY &
THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, SALES TAX NOT INCLUDED IN ABOVE PRICE.

EZ STAK INTERIOR LAYOUT
UTILIMASTER - CITY OF LIVONIA



DRIVER SIDE

PASSENGER SIDE

ITEM NO.	PART NUMBER	DESCRIPTION	Default/Qty.	PRODUCT/DETAIL
1	DU-36-24-18-003	DRAWER UNIT 36H x 24W x 18D	3	3-4"H, 1-6"H AND 2-8"H DRAWERS, 2 DIVIDERS PER DRAWER, 200LB DRAWER SLIDES
2	PS-03-72-18-002	PAN SHELF 3H x 72W x 18D	1	3" LIP AROUND PERIMETER. ALUMINUM CONSTRUCTION
3	CT-1.5-90-24-002	COUNTER TOP 1.5H x 90W x 24D	1	1.5" PLYWOOD BASE WITH GALVANIZED STEEL OVERLAY
4	SU-72-24-24	SHELF UNIT, ADJUSTABLE, 72H x 24W x 24D, AL - PR	1	4 ADJUSTABLE SHELF STARTING 15" FROM FLOOR, 3" SHELF LIP, 4x DIVIDERS PER SHELF, ALUMINUM CONSTRUCTION
5	SU-72-48-24	SHELF UNIT, ADJUSTABLE, 72H x 48W x 24D, AL - PR	1	4 ADJUSTABLE SHELF STARTING 15" FROM FLOOR, 3" SHELF LIP, 8x DIVIDERS PER SHELF, ALUMINUM CONSTRUCTION
6	SU-72-48-24-113	SHELF UNIT (ADJUSTABLE)	1	4x ADJUSTABLE SHELVES WITH 3x DIVIDERS PER SHELF, RIGHT PANEL CUT SHORT BY 12"
7	CH-24-40-24-001	CHEST UNIT 24H x 40W x 24D	2	SOLID BOTTOM-HINGED DOOR WITH LOCKING T-HANDLE, ALUMINUM
8	CH-18-30-24-002	CHEST UNIT 18H x 30W x 24D	3	SOLID FLIP-UP DOOR WITH LOCKING T-HANDLE, 1x GAS SPRING, ALUMINUM CONSTRUCTION
9	BU-72-54-24-001	BIN UNIT 72H x 54W x 24D	1	5x FIXED SHELVES STARTING 12" FROM FLOOR, 4x FIXED DIVIDERS PER SHELF, TOTAL OF 25 BINS, ALUMINUM CONSTRUCTION
10	LK-36-24-18-001	LOCKER UNIT 36H x 24W x 18D	1	SOLID LEFT-HINGED DOOR W/ LOCKING T-HANDLE - 1X ADJUSTABLE SHELF W/ NO DIVIDER, ALUMINUM CONSTRUCTION
11	1371145	LEFT/RIGHT PANEL	1	
12	1429361	SUPPORT BRACKET 16" x 14" (RIGHT)	3	
13	1482816	SUPPORT PANEL	1	

T 630.994.3300
W ezstak.com

PART NO.
12073-A00

DESCRIPTION
Layout: Utilmaster
18" Body, 190" WB

NAME	DATE
DRAWN BY: AG	2024-05-16
REV BY:	
APPROV BY:	

NOT RELEASED

PROPERTIES

WEIGHT: 5224.54155 LB

TO DIMENSIONS UNLESS OTHERWISE SPECIFIED

DIMENSION	TOLERANCE
UP TO 36"	1/8"
BETWEEN 36"	1/4"
ALL ANGULAR	2.5°

DO NOT SCALE DRAWING

PROPRIETARY AND CONFIDENTIAL

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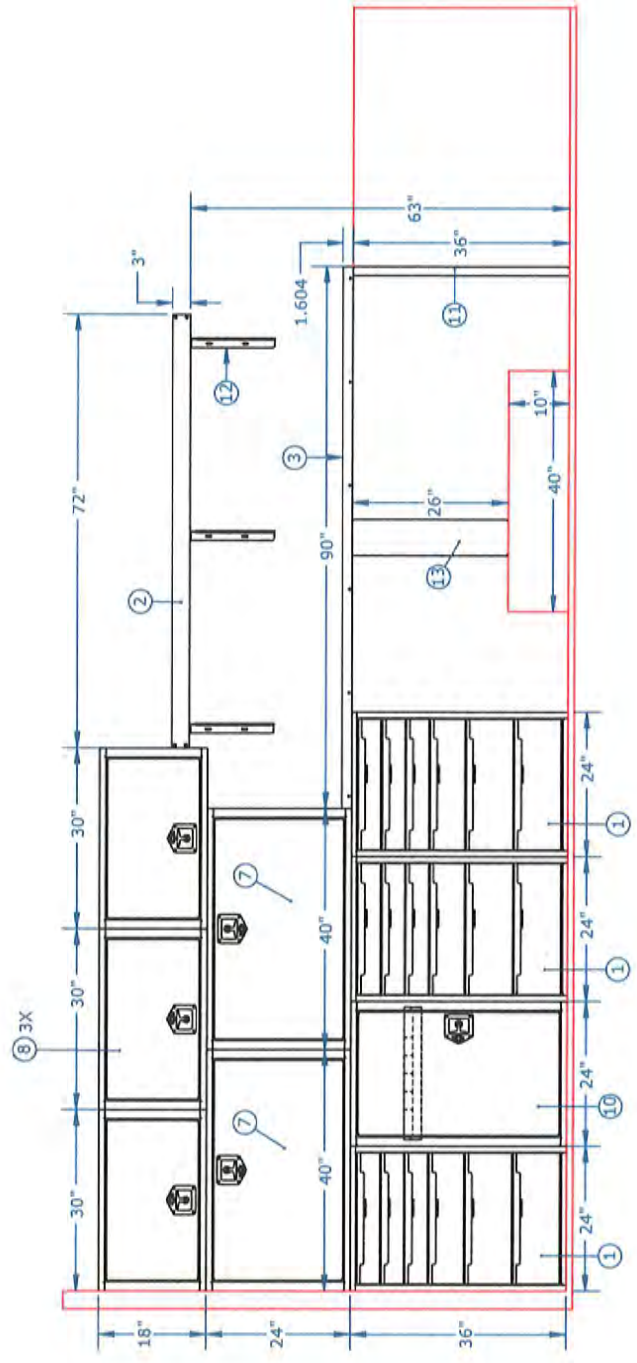
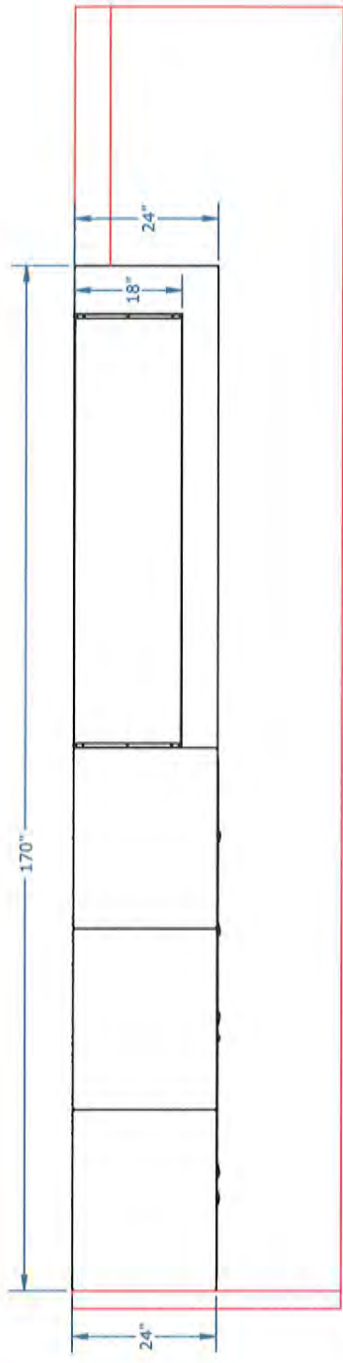
SIZE **REV**
B **C2**

SCALE: 1/32" = 1' SHEET 1 OF 3

UNIT: #3

Deburr All Edges

PASSENGER SIDE



<--FRONT



EZ STAK
Mobile Workstation Storage

T 630.994.3300
W ezstak.com

PART NO.
12073-A00

DESCRIPTION
Layout: Ultimaster
18" Body, 190" WB

NAME	DATE
DRAWN BY AG	2024-05-16
REV BY	
APPROV BY	

NOT RELEASED

PROPERTIES

WEIGHT: 5224.54155 LB

TOLERANCES UNLESS OTHERWISE SPECIFIED:

DIMENSION	TOLERANCE
UP TO 36"	1/8"
BEYOND 36"	1/4"
ALL ANGULAR	2.5°



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SIZE
B

REV
C2

SCALE: 1/8" = 1'-0"

SHEET 2 OF 3

UNIT: IPS

Deburr All Edges



EZ STAK
 Mobile Warehouse Systems
 T 630.994.3300
 W ezstak.com

PART NO.
12073-A00

DESCRIPTION
Layout: Utilmaster
18" Body, 190" WB

NAME	DATE
DRAWN BY: AG	2024-05-16
REV BY:	
APPROV BY:	

NOT RELEASED

PROPERTIES

WEIGHT: 5234.54155 LB

TOLERANCES UNLESS OTHERWISE SPECIFIED:

DIMENSION	TOLERANCE
UP TO 36"	1/8"
BETWEEN 36"	1/4"
ALL ANGULAR	2.5°



DO NOT SCALE DRAWING

PROPRIETARY AND CONFIDENTIAL

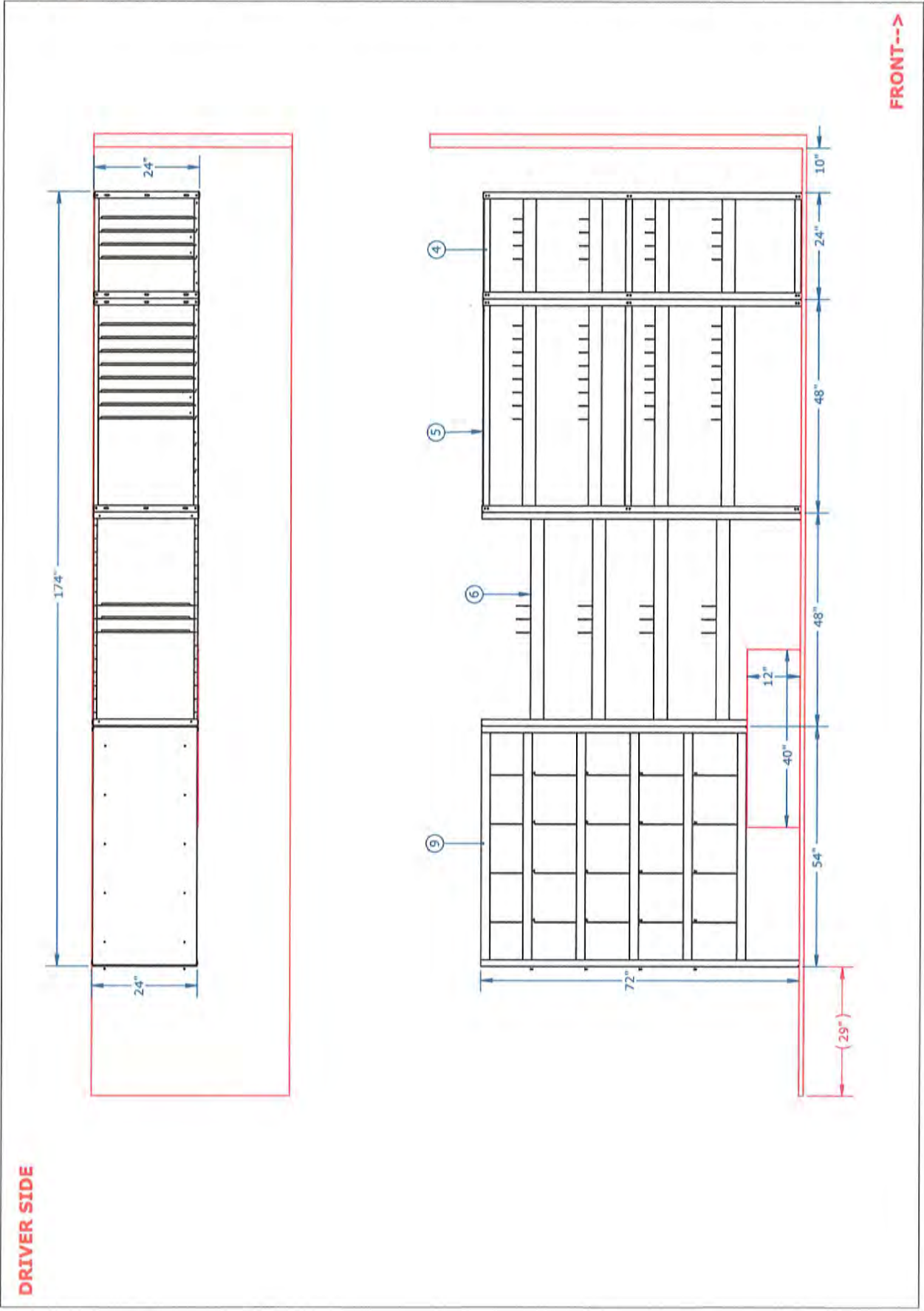
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SIZE	REV
B	C2

SCALE: 1/32 SHEET 3 OF 3

UNIT: FPS

Debur All Edges



**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

9.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

11. AWARD OF CONTRACT USING THE QUALIFICATION-BASED SELECTION (QBS) PROCESS: Engineering Division, re: for the Traffic Signal Optimization Project along the Newburgh Road corridor, from budgeted funds.

Todd Zilincik, City Engineer, presented the request to Council.

Councilmember Donovic offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

CONSENT



LETTER TO THE LIVONIA CITY COUNCIL

11.

Engineering
September 26, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Todd Zilincik, P.E., City Engineer

AGENDA ITEM

AWARD OF CONTRACT USING THE QUALIFICATION-BASED SELECTION (QBS) PROCESS: Engineering Division, re: for the Traffic Signal Optimization Project along the Newburgh Road corridor, from budgeted funds.

BACKGROUND DETAILS

The City of Livonia was awarded a SEMCOG Carbon Reduction Program (CPR) grant for the Traffic Signal Optimization project along the Newburgh Road Corridor. The CRP is a federal-aided surface transportation program that funds projects to reduce carbon dioxide emissions from transportation-related sources. Eligible projects included, but were not limited to, signal retiming, actuation, and interconnection; installation of dedicated turn lanes and roundabouts; replacing older, more polluting transit vehicles with newer, less polluting ones; and reducing single-occupant vehicle travel along new and/or expanded transit routes.

In order to take advantage of this grant, the Engineering Division solicited proposals from four (4) Michigan Department of Transportation (MDOT) pre-qualified consulting firms for this project. The submittal date was August 30, 2024. The top three (3) firms were Hubbell, Roth and Clark (HRC), OHM Advisors (OHM) and Fishbeck. The proposals were reviewed and ranked by the Engineering Division staff, with the following result:

1. Hubbell, Roth & Clark, Inc.
2. OHM Advisors
3. Fishbeck

Design work will occur over the next several months with data collection in late October/early November. We anticipate that 80% of the design costs will be reimbursable under the SEMCOG CPR Grant.

Work is anticipated to be completed in late 2025/Spring 2026 as the MDOT Project for Old M-14 (Ann Arbor Road) from Newburgh Road to Market Street is completed.

We respectfully request that the Council take the following actions:

- Authorize an appropriation and expenditure in the amount of \$99,990.38 from Account No. 204-447-818-102 for the Traffic Signal Optimization Project Along the Newburgh Road Corridor.

- Award a QBS contract in the amount of \$99,990.38 to Hubbell, Roth & Clark, Inc., 555 Hulet Drive, Bloomfield Hills, Michigan 48302-0360 for the Traffic Signal Optimization Project Along the Newburgh Road Corridor.
- Authorize the City Engineer to approve minor adjustments to the work, as required.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

- Authorize an appropriation and expenditure In the amount of \$99,990.38 from Account No. 204-447-818-102 for the Traffic Signal Optimization Project Along the Newburgh Road Corridor.
- Award a QBS contract in the amount of \$99,990.38 to Hubbell, Roth & Clark, Inc., 555 Hulet Drive, Bloomfield Hills, Michigan 48302-0360 for the Traffic Signal Optimization Project Along the Newburgh Road Corridor.
- Authorize the City Engineer to approve minor adjustments to the work, as required.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

n/a

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

\$99,990.38

DETAILED WORK BEING PERFORMED

Design Engineering for the Traffic Signal Optimization Project along the Newburgh Road corridor

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

\$99,990.38 from Account No. 204-447-818-102

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

n/a

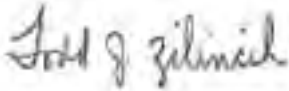
REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): n/a

ATTACHMENTS

1. QBS Proposal for the Newburgh Road, Eight Mile Road to Ford Road Traffic Signal

- Modernization
2. HRC_Qualifications_Submission_Traffic_Signal_Modernization_Livonia
 3. HRC Cost Proposal for Traffic Signal Optimization - Newburgh Road Corridor

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: September 26, 2024



Don Rohraff, Director of Public Works

Date: September 26, 2024



Debra Peck Lichtenberg, CPA, Finance Director

Date: September 27, 2024



Carter Fisher, City Attorney

Date: September 30, 2024



Maureen Miller Brosnan, Mayor

Date: October 02, 2024

QBS Proposals for Newburgh Road, Eight Mile Road to Ford Road

Traffic Signal Modernization

The City of Livonia, Michigan is seeking professional services for the project contained in the attached scope of services. The City of Livonia will be the lead on the project and the project manager will be from the City of Livonia. The term City used in this proposal shall refer to the City's representative for the City of Livonia. The contract will be held by the City of Livonia and the selected firm. If your firm is interested in providing services, please include your interest by submitting a Proposal. Proposals are due to the City of Livonia Engineering Division, 12973 Farmington Road, Livonia, Michigan 48150 by Friday, August 30, 2024 by 4:00 PM Eastern Standard Time.

This is a Qualifications Based Selection process; the City's selection team will review the information submitted and will select the firm considered most qualified to perform the services based on the proposals. The selected firm will be contacted to discuss their formal QBS proposal. Upon confirmation, that in the event an agreement cannot be reached, the City may contact the second ranked firm with a request to prepare a priced proposal.

GENERAL INFORMATION

Any questions relative to the scope of services must be submitted by e-mail to Todd J, Zilincik, P.E., City Engineer at tzilincik@livonia.gov by the specified deadline. Questions must be received at least four (4) working days prior to the due date and time specified above. All questions and answers will be forwarded via e-mail to all of the submitting QBS firms at least three (3) days prior to the submission due date deadline. The names of the firms submitting questions will not be disclosed.

The City is an equal opportunity employer and MDOT-certified DBE firms are encouraged to apply. The participating DBE firm, as currently certified by MDOT's Office of Equal Opportunity, shall be listed in the Proposal.

The Project is being funded with a SEMCOG CRP Grant and City Act 51 roadway funds. Firms seeking to submit a proposal must be prepared to enter into a standard MDOT third party agreement for providing the services.

PROPOSAL CONTENT AND FORMAT

To standardize the proposal process and simplify their review of firms' qualifications, the City is requiring proposals follow the MDOT requirements for a Tier I submittal. The proposals will be evaluated for :

- Understanding of Service
- Qualifications of Team

The proposal should not exceed one (1) page. Key personnel resumes, limited to two (2) pages each, do not count toward this page limitation.

**SCOPE OF SERVICE
FOR
TRAFFIC & SAFETY SERVICES**
Traffic Signal Optimization

PROJECT LOCATION: See Attachment A

PROJECT DESCRIPTION: Signal Retiming

Traffic Signal Optimization services in the Newburgh Road corridor in Wayne County. This project will provide updated corridor signal progression plans for 20 locations in the Cities of Livonia and Westland with optimized traffic signal operations to reflect the normal daily traffic patterns. The consultant team will work directly with the City for both City-owned and Wayne County owned signals and provide this information on MDOT-style timing permit forms as applicable. New timings will be implemented by Wayne County staff. Follow-up analysis of the network and recommending adjustments to the system after implementation is required. All work will follow the most recent editions of the Michigan Signal Optimization Guidelines and the Michigan Timing Plan Preparation Guidelines. See Attachment A for a list of the locations for signal optimization.

ANTICIPATED SERVICE START DATE: October 2024

ANTICIPATED SERVICE COMPLETION DATE: Summer/Fall 2025

PRIMARY MDOT PREQUALIFICATION CLASSIFICATION(S):

Complex Traffic Signal Operations (Approved)

DBE REQUIREMENT: N/A

CITY PROJECT MANAGER:

Todd J. Zilincik, P.E.

City Engineer

12973 Farmington Road

Livonia, MI 48150

E-mail: tzilincik@livonia.gov

Telephone: (734) 466-2561

CONSULTANT RESPONSIBILITIES:

Traffic Signals Optimization:

Schedule a pre-project initiation meeting to discuss the overall project schedule, including data collection and to coordinate project activities, and to determine signal timing objections and issues. Conduct two (2) status meetings at the City of Livonia DPW Headquarters, located at 12973 Farmington Road, Livonia, Michigan 48150. Provide written monthly project status report to

the City detailing progress towards completion of the project's goals and objectives. Also provide meeting minutes.

The City of Livonia has obtained the 20 timing plans from Wayne County. It may be necessary for the consultant to obtain and review the signal timing plans of the existing signals immediately upstream/adjacent to the project signals to evaluate continued progression along a given corridor. The consultant will work directly with the City, Wayne County (WCDPS) and Oakland County to obtain any local agency signal timing plans outside or within the project limits.

24 hour video for each intersection approach shall be used to determine schedules for peak periods, nighttime periods and flash schedules. Six (6) hour turning movement counts are considered the minimum to be collected, two (2) hours each of the A.M. peak, P.M. peak, and the off peak. All intersections will require development of timing plans for the A.M. peak, P.M. peak, off peak and nighttime periods.

Field collection of lane geometry, posted speed limits, intersection widths, travel distances between signalized locations, grades, lane widths, no turn on red lights, pedestrian facilities (heads and pushbuttons) will be required. A review of the ambient light at each location shall also be noted.

Optimize traffic signal operations to improve traffic flow and reduce delay at each intersection using *Synchro (Version 12)* software. Simulate the results using *SimTraffic (Version 12)* software. Calculate vehicle and pedestrian clearance intervals at each location based on traffic signal timing standards provided by MDOT's Change Interval Guidelines.

Identify any potential improvements in the existing signal equipment, lane assignment or roadway geometry that will provide better operational and safety characteristics, if corrected.

Conduct review of nearby signals on cross streets that are within 500 feet of the corridor being retimed and provide suggested timing plans. These signals should also be included in the Synchro models. Provide the applicable local agency the timing permits for the corridor being retimed so they can utilize them to adjust their own timing permits for those affected signals. The local agency should be given enough time to allow for the installation to be implemented at the same time as this project.

Develop and submit for review computer simulations and "red line" signal-timing plans for each location in accordance with the road agency's format. Revise these timing plans in accordance with WCDPS and local communities' comments.

Conduct a follow-up field critique of the new timing plans and recommend adjustments as required. Where required, submit revised signal timing plans.

Utilize the Electronic Traffic Control Device Guidelines throughout the contract, as a tool. Any unusual locations shall be discussed with the Project Manager for direction on how to proceed.

Provide WCDPS electronic copies of the *Synchro 12* existing and optimized model files so that they can be updated and used for future analysis.

Provide the City and WCDPS an electronic copy of all project documentation.

Provide a written final report that includes equipment/roadway deficiencies and recommended potential equipment improvements. The report is to be supplied to the Cities of Livonia and Westland (electronic copies including the report and appendices to each City).

CITY RESPONSIBILITIES:

Host a project initiation meeting to discuss the overall project schedule including data collection and to coordinate project activities and to determine signal timing and modernization objectives and issues.

Furnish to the Consultant the following:

- Existing timing plans and signal drawings of each intersection, if applicable.

Conduct final reviews and provide comments on proposed timing permits, computer models, plans and reports.

CONSULTANT PAYMENT – Actual Cost Plus Fixed Fee:

Compensation for this project shall be on an **actual cost plus fixed fee** basis. This basis of payment typically includes an estimate of labor hours by classification or employee, hourly labor rates, applied overhead, other direct costs, subconsultant costs, and applied fixed fees.

All billings for services must be directed to the City of Livonia and follow current MDOT guidelines. The latest copy of the “Professional Engineering Service Reimbursement Guidelines for Bureau of Highways” is available on MDOT’s website. This document contains instructions and forms that

must be received within 60 days after the completion of services for the current billing. The final billing must be received within 60 days of the completion of services. Refer to your contract for your specific contract terms.

Payment to the Consultant for services rendered shall not exceed the maximum amount unless an increase is approved in accordance with the contract with the Consultant. Typically, billings must be submitted within 60 days after the completion of services for the current billing. The final billing must be received within 60 days of the completion of services. Refer to your specific contract terms.

Direct expenses, if applicable, will not be paid in excess of that allowed by MDOT for its own employees in accordance with the State of Michigan's Standardized Travel Regulations. Supporting documentation must be submitted with the billing for all eligible expenses on the project in accordance with the Reimbursement Guidelines. The only hours that will be considered allowable charges for this contract are those that are directly attributable to the activities of this project.

The use of overtime hours is not acceptable unless prior written approval is granted by the City's Project Manager. Reimbursement for overtime hours that are allowed will be limited to time spent on this project in excess of forty hours per person per week. Any variations to this rule should be included in the priced proposal submitted by the Consultant and must have prior written approval by the City's Project Manager.

The fixed fee for profit allowed for this project is 11.0% of the cost of direct labor and overhead.

Newburgh Road Signal Optimization Cities of Livonia & Westland, Wayne County



UNDERSTANDING OF SERVICE

Hubbell, Roth & Clark, Inc. (HRC) is excited to respond to the Request for Proposals (RFP) for Traffic Signal Optimization services for the Newburgh Road corridor in Wayne County. HRC has an experienced team with the capacity and qualified staff to deliver a product that will meet the City of Livonia's expectations.

Data collection, including field review activities, is a vital and time-consuming part of any traffic signal optimization project. HRC will provide the quality traffic data collection needed for the success of this project by utilizing cutting-edge technology, such as Miovision cameras with Scout Connectivity data. These Miovision cameras allow HRC to safely, efficiently, and accurately collect turning movement counts at intersections of any size. Once the cameras are set up, the difference between processing 6 or 24 hours of data is minimal. HRC will record 24 hours of video footage for each intersection but will only process 6 hours. Having 24 hours of video footage at each intersection allows HRC to review the video footage to better understand the traffic conditions, verify traffic counts, and calibrate the Synchro® models.

HRC will use Synchro® Version 12 for all analyses. The existing model will replicate field conditions, including intersection geometrics, traffic volumes, and existing timing parameters that position for the successful development of optimized timing plans. It is relatively easy to set up a Synchro® model; however, ensuring that all the complex signal timing and phasing parameters are appropriately coded and modeling the network as intended is challenging. HRC has the expertise to ensure complex intersections are correctly and accurately modeled.

The development of traffic signal timing plans to move traffic along an arterial or network most effectively is an iterative task. Optimally, traffic signal timing plans will be developed using the collected turning movement counts, field data, and existing timing information. This will involve calculating optimal splits, offsets, and phase sequences to

coordinate efficiently with the widest progression bandwidth and least delay. Crossing corridors and nearby signals will be considered, and timings will be prepared as needed. Red-lined signal timing permits will be provided throughout the project, and final signal timing permits using the agency's formats will be part of the final deliverables. After implementation, HRC will conduct field reviews and recommend any adjustments that may be needed.

HRC will compile Measures of Effectiveness (MOE) for existing and optimized conditions, including intersection delay and Level of Service (LOS), and network parameters such as total delay, the number of vehicle stops, corridor travel time, fuel consumption, and air quality and energy benefits. The MOE will be combined with currently accepted industry "cost" data (cost of lost time and productivity) to develop a benefit/cost ratio for the corridor.

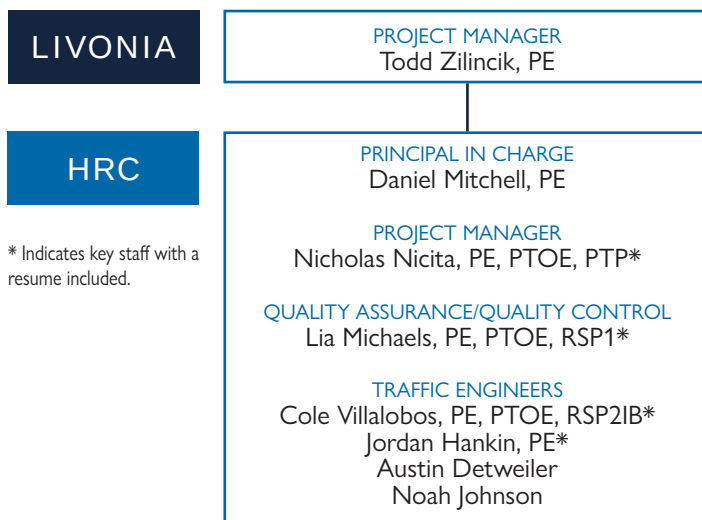
The deliverables will include existing and proposed Synchro® files, traffic counts, clearance interval spreadsheets, cycle length and flash schedule summaries, timing permits, and a letter summarizing any assumptions, methodologies, and analysis results for the City. HRC will outline deficiencies and recommended improvements based on field observations and technical analyses concerning roadway geometry, lane assignments, speed limits, traffic signal equipment, intersection flashing operation, and clearance intervals.

A critical component of this project is quality assurance and control. HRC will utilize expert Lia Michaels, PE, PTOE, and RSP1 to review field data measurements, turning movement counts, Synchro® models, and proposed signal timing plans. This thorough review process will be critical in providing the quality product the City expects, reducing time for field modifications and changes to signal timing. Our QA expert will also review requests made by the City and other stakeholder staff to ensure these items are incorporated into the proposed timing plans.

QUALIFICATIONS OF STAFF

HRC is prequalified in 43 MDOT Service Categories, including Design—Traffic: Signal Operations—Complex. As shown in the organizational chart below, HRC has selected the most qualified individuals to work on this project. The attached resumes provide additional information.

ORGANIZATIONAL CHART



RECENT SIMILAR PROJECTS

Over the last 10 years, HRC has optimized nearly 500 traffic signals across Michigan. Some of the most recent similar projects are shown below:

PROJECT NAME	AGENCY	NUMBER OF INTERSECTIONS
Signal Optimization Phases XI and XII	CITY OF GRAND RAPIDS	150
Signal Optimization Phase XIV	CITY OF GRAND RAPIDS	93
Beckley Road Corridor Optimization	CITY OF BATTLE CREEK	12
Signal Optimization for 41 Intersections	CITY OF KALAMAZOO	41
Albert Avenue Upgrades	CITY OF EAST LANSING	7
Orchard Lake Corridor Modernization/Optimization	CITY OF PONTIAC	7
Baldwin Road Corridor Modernization/Optimization	CITY OF PONTIAC	6

Staff Education and Experience Report

EMPLOYEE NAME	TITLE	TITLE ROLE ON THIS SERVICE
Nicholas Nicita, PE, PTOE, PTP	Project Engineer	Project Manager
COMPANY NAME		YEARS OF EXPERIENCE
Hubbell, Roth & Clark, Inc.		Seven with company, nine with other vendors
EDUCATION		
MS, CE, 2011, Transportation, Wayne State University		BS, CE, 2007, Transportation, Wayne State University
LICENSES AND REGISTRATIONS		
Professional Engineer, 2016, State of Michigan, Reg. No. 63628 Professional Traffic Operations Engineer, 2019, Reg. No. 4473 Professional Transportation Planner, No. 713		Road Safety Audits (NHI-380069), 2017 Leadership in Energy & Environmental Design, Accreditation No. 10547641
GENERAL EXPERIENCE AND QUALIFICATIONS		
Mr. Nicita joined HRC in 2017. He has been doing transportation research for three years and has six years of project management experience. He has presented at 14 different temporary traffic control plan workshops to promote work zone safety and has assisted in developing guidelines to help standardize procedures and outline best practices. He is responsible for traffic impact studies, traffic data collection, crash analyses, and traffic modeling. He has also developed pavement marking plans, signing plans, cost estimates, and project schedules. Mr. Nicita is proficient in Synchro, SimTraffic, Highway Capacity Software, AutoCAD, AutoTURN, MicroStation.		

Specific Experience

SERVICE DATES	SERVICE ID	ROLE & SERVICE DESCRIPTION
06/2024 to Current	HRC Job No. 20220696	Description: Traffic Signal Optimization and Corridor Analysis Service Budget: \$93,680 Client: City of Battle Creek Contact: Jarret Geering, (269) 966-3355
Individual Role: QA/QC HRC Role: Transportation Engineering		
Project Information: The City of Battle Creek selected HRC to perform a traffic signal optimization study along Beckley Road, Capital Ave, and B Dr N at 12 locations. The project will provide updated signal timing permits to improve progression along the corridor and provide recommendations for future geometric improvements.		
03/2020 to Current	HRC Job No. 20200160 JN 208719	Description: Orchard Lake Signal Modernization & Optimization Service Budget: \$120,030 Client: City of Pontiac Contact: Abdul Siddiqui, (248) 758-3600
Individual Role: QA/QC HRC Role: Preliminary Engineering		
Project Information: Design services for traffic signal modernization at five intersections including ADA ramp upgrades and other geometric modifications. The project includes an optimization portion for the Orchard Lake Road corridor, consisting of data collection, capacity analysis using Synchro, and updated timing permits.		
10/2017 to 10/2020	HRC Job No. 20160707 JN 120881 & 120882	Description: Signal Optimization, Phases XI & XII Service Budget: \$575,423 Client: City of Grand Rapids Contact: John Bartlett, (616) 456-4313
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		
Project Information: Using CMAQ funding, HRC optimized 140 traffic signals under the jurisdiction of the City of Grand Rapids. Was responsible for data collection, before and after travel time runs, developing Synchro models, calculating vehicle and pedestrian clearance intervals, reviewing flash schedule by the corridor, developing optimized Synchro models for three peak hours, and updating Grand Rapids' master Synchro models. During implementation, HRC prepared signal timing plans, and field verified signal timings with city staff. Lastly, HRC conducted a benefit-cost analysis, provided recommendations for intersection improvements, and prepared a final report. HRC attended monthly progress meetings and coordinated signal timing plans with various stakeholders.		
04/2017 to 06/2017	HRC Job No. 20170101	Description: M-59/Hospital Road Traffic Impact Study Service Budget: \$15,000 Client: Suburban Collection Contact: Timothy LeRoy, (248) 519-9888
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		
Project Information: Prepared traffic impact study to determine the potential impacts of a proposed Ford Dealership in Waterford Township, Michigan. The proposed site is located on the southeast corner of M-59 and Hospital Road. HRC was responsible for collecting 24-hour turning movement counts, estimating the trips generated by the proposed land use, distributing the site-generated traffic to the adjacent roadway network, conducting peak hour capacity analyses, and preparing a signal warrant analysis.		
01/2016 to 01/2020	HRC Job No. 20150639	Description: Grand River Corridor Study

Nicholas Nicita, PE, PTOE, PTP

SERVICE DATES	SERVICE ID	ROLE & SERVICE DESCRIPTION
Individual Role: Traffic Engineer HRC Role: Traffic Safety Engineering		Service Budget: \$50,000 Client: City of Farmington Hills Contact: James Cubera, (248) 871-2569
Project Information: HRC was asked to analyze three concepts for the reconfiguration of M-5 and Grand River intersection and the Grand River corridor from M-5 to 8 Mile Road. Study included analyzing volume data provided by the client, modeling the network to determine the level of service for existing and future conditions, determining safety and environmental impacts, providing a preliminary cost estimate, and developing countermeasures to improve traffic operations and safety.		
08/2018 to 01/2020	HRC Job No. 20180230	Description: Road Diet Capacity Analysis
Individual Role: Project Manager HRC Role: Transportation Engineering		Service Budget: \$65,000 Client: City of Ypsilanti Contact: Bonnie Wessler, (734) 483-9646
Project Information: HRC was asked to analyze the feasibility of a road diet on the major roadways through the downtown area. All the routes to be studied for road diet are under the Michigan Department of Transportation's (MDOT) Brighton Transportation Service Center (TSC) jurisdiction. The goal of the study is to provide enough detail about traffic safety and operations for stakeholders, especially the City and MDOT, to make an informed decision about converting road segments using a road diet.		
09/2021 to Current	HRC Job No. 20210623 JN 208435/210046/214896/214959	Description: Statewide Road Safety Audits (RSA)
Individual Role: Project Manager HRC Role: Preliminary Engineering		Service Budget: \$94,000 Client: MDOT – MDOT Safety Contact: Tim Smerdon, (517) 243-6599
Project Information: MDOT selected HRC to facilitate a formal safety evaluation of four projects: M-96 in Battle Creek, M-11 in Kent County, First Street in Muskegon, and MLK Jr Bridge in Grand Rapids. The RSA team looked for potential safety hazards that may affect any type of road user and suggested measures to mitigate those safety issues. The RSA team conducted field reviews (both day and night), analyzed serious injury crashes, and presented preliminary findings to MDOT. HRC prepared a final report with a cost estimate and HSM benefit-cost analysis. The RSA was performed per FHWA's Road Safety Audit Guidelines and AASHTO's Highway Safety Manual.		
07/2018 to 08/2018	HRC Job No. 20180502	Description: Hewitt and Burns Pedestrian Study
Individual Role: Traffic Engineer HRC Role: Traffic Engineering		Service Budget: \$7,200 Client: Washtenaw County Road Commission Contact: Brent Schlack, PE, (734) 327-6670
Project Information: Study included the review of a pedestrian crossing on Hewitt Road to determine the feasibility of implementing additional treatment to optimize pedestrian safety.		
08/2017	HRC Job No. 20170662	Description: Traffic Signal Warrant Analysis
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		Service Budget: \$2,500 Client: City of Pontiac Contact: Al Cooley III, (248) 758-3600
Project Information: Conducted traffic signal warrant analysis at the intersection of Martin Luther King Jr. Boulevard and Valencia Drive. Responsible for data collection, utilized MDOT and RCOC warrant spreadsheets, and report.		
06/2017 to 08/2017	HRC Job No. 20160512	Description: Van Dyke Avenue Crosswalk Evaluation
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		Service Budget: \$10,430 Client: Charter Township of Washington Contact: Dan O'Leary, (586) 786-0010
Project Information: Evaluation along Van Dyke Avenue to determine the feasibility of implementing another pedestrian crossing in the Village District, a 0.6-mile stretch of the corridor between 26 Mile Road and Smale Street. Responsible for data collection: vehicle and pedestrian volumes, gaps and speeds, and analysis of traffic and pedestrian patterns, recommendations, and reports.		

Staff Education and Experience Report

EMPLOYEE NAME	TITLE	TITLE ROLE ON THIS SERVICE
Lia Michaels, PE, PTOE, RSP1	Associate	QA/QC
COMPANY NAME		YEARS OF EXPERIENCE
Hubbell, Roth & Clark, Inc.		Sixteen with company, two with other vendors
EDUCATION:		
MS, CE, 2008, Transportation, Wayne State University		BS, CE, 2006, Michigan State University
LICENSES AND REGISTRATIONS		
Professional Engineer, 2012, State of Michigan, Reg. No. 6201058922 Professional Traffic Operations Engineer, 2012, Reg. No. 3347 Road Safety Professional, 2019, Cert. No. 300		Safety Analysis, AASHTO Highway Safety Manual, CTT, 2012 Road Safety Audits (NHI-380069), 2017 MTSIS Training, December 2009 MiSigns Training, January 2021
GENERAL EXPERIENCE AND QUALIFICATIONS		
Lia Michaels is responsible for managing transportation projects and providing consulting services to several Michigan communities. She is experienced in traffic engineering, including designing traffic signals, pavement markings and signs, and performing traffic and safety studies. Lia is proficient in Highway Capacity Software, Synchro/SimTraffic, HCS, RODEL, and VISSIM. She has used these programs to analyze individual signalized, unsignalized, and roundabout locations and corridors with a combination of all three intersection types. In addition, Lia has managed and been involved in many non-freeway sign jobs for MDOT and participated in numerous Road Safety Audits for MDOT. Lia is the past President of the Institute of Transportation Engineers, Michigan Section Board.		

Specific Experience

SERVICE DATES	SERVICE ID	ROLE & SERVICE DESCRIPTION
06/2024 to Current	HRC Job No. 20220696	Description: Traffic Signal Optimization and Corridor Analysis Service Budget: \$93,680 Client: City of Battle Creek Contact: Jarret Geering, (269) 966-3355
Individual Role: Project Manager HRC Role: Transportation Engineering		
Project Information: The City of Battle Creek selected HRC to perform a traffic signal optimization study along Beckley Road, Capital Ave, and B Dr N at 12 locations. The project will provide updated signal timing permits to improve progression along the corridor and provide recommendations for future geometric improvements.		
12/2021 to 01/2023	HRC Job No. 20211020 JN 214132	Description: Auburn Avenue Signal Modernization and Optimization Service Budget: \$133,100 Client: City of Pontiac Contact: Al Cooley III, (248) 758-3617
Individual Role: Project Manager HRC Role: Preliminary Engineering		
Project Information: Design services for traffic signal modernization at four intersections, installation of RRFB crossings at four locations, and installation of a HAWK signal at one midblock location. Includes ADA ramp upgrades and other geometric modifications. In addition, the project includes an optimization portion for the Auburn Avenue Corridor, consisting of data collection, capacity analysis using Synchro, safety assessment reviewing past crashes, and road diet review.		
06/2021 to 01/2023	HRC Job No. 20210329 JN 210769	Description: US-131 Signal Design Service Budget: \$64,350 Client: MDOT Lansing Signals Contact: Erik Smalley, (517) 881-0187
Individual Role: Project Manager HRC Role: Preliminary Engineering		
Project Information: HRC was selected to provide professional traffic signal design services for signal modernization, adding detection and pedestrian pushbuttons at the intersections on US-131 (Cedar Street) at Third Street and Elm Street in the Village of Kalkaska, Kalkaska County. The project includes a survey, signal modernization, utility coordination, ramp design, and SUE. Construction Cost: Approximately \$367,820.00		
10/2020 to 02/2023	HRC Job No. 20190145 JN 130596	Description: Signal Optimization, Phases XIV Service Budget: \$575,423 Client: City of Grand Rapids Contact: John Bartlett, (616) 456-4313
Individual Role: Project Manager HRC Role: Transportation Engineering		

Lia Michaels, PE, PTOE, RSP1

SERVICE DATES	SERVICE ID	ROLE & SERVICE DESCRIPTION
Project Information: Using CMAQ funding, the HRC Team is optimizing 82 traffic signals maintained by the City of Grand Rapids. Responsibilities include data collection, before and after travel time runs, developing Synchro models, calculating vehicle and pedestrian clearance intervals, reviewing flash schedule by the corridor, developing optimized Synchro models for three peak hours, updating Grand Rapids' master Synchro models, preparing signal timing plans, field verification of signal timings, conducting benefit-cost analysis and preparing a final report. Since some of the locations are under the jurisdiction of MDOT, coordination will be required.		
03/2020 to Current	HRC Job No. 20200160 JN 208719	Description: Orchard Lake Signal Modernization and Optimization Service Budget: \$120,030 Client: City of Pontiac Contact: Al Cooley III, (248) 758-3617
Individual Role: Project Manager HRC Role: Traffic Signal Design		
Project Information: Design services for traffic signal modernization at five intersections, including ADA ramp upgrades and other geometric modifications. The project includes an optimization portion for the Orchard Lake Road Corridor: data collection, capacity analysis using Synchro, and updated timing permits.		
01/2020 to 06/2021	HRC Job No. 20190716	Description: Martin Road Realignment Service Budget: \$48,400 Client: Road Commission for Oakland County/Commerce Township Contact: Dennis Kolar, (877) 858-4804
Individual Role: Project Manager HRC Role: Preliminary Engineering		
Project Information: The purpose of this study was to assess concepts to improve safety, reduce traffic congestion, accommodate pedestrians, and improve traffic flow along Marin Road Corridor from north of Oakley Park Road to Richardson Road to Union Lake Road. HRC's scope of work primarily consisted of preparing conceptual options, cost estimates, and an evaluation of overall impacts and benefits. Two conceptual options were presented, both resulting in significant ROW impacts.		
07/2017 to 05/2018	HRC Job No. 20160707 JN 120881 & 120882	Description: Signal Optimization, Phases XI and XII Service Budget: \$575,423 Client: City of Grand Rapids Contact: John Bartlett, (616) 456-4313
Individual Role: QA/QC HRC Role: Preliminary and Construction Engineering		
Project Information: Using CMAQ funding, HRC optimized 140 traffic signals under the jurisdiction of the City of Grand Rapids. Responsible for data collection, before and after travel time runs, developing Synchro models, calculating vehicle and pedestrian clearance intervals, reviewing flash schedules by the corridor, developing optimized Synchro models for three peak hours, and updating Grand Rapids' master Synchro models. During implementation, HRC prepared signal timing plans and field-verified signal timings with City staff. Lastly, HRC conducted a benefit-cost analysis, provided recommendations for intersection improvements, and prepared a final report. HRC attended monthly progress meetings and coordinated signal timing plans with various stakeholders.		
08/2011 to 09/2013	HRC Job No. 20110180 JN 131071	Description: Traffic Signal Optimization Service Budget: \$47,409 Client: City of Detroit, AECOM Contact: Kirit Patel, Detroit (313) 628-5641 Matt Klawon, AECOM (248) 204-4921
Individual Role: Traffic Engineer HRC Role: Traffic Engineering		
Project Information: Detroit selected URS/AECOM and its subconsultants, HRC and Iteris, to analyze and retune 130 traffic signals in the City. The Congestion Mitigation Air Quality program funded the project. The program's goal was to improve the efficiency and safety of the roadway network and, over the long term, to improve air quality by optimizing the signal timings and providing progression on the major corridors. HRC provided optimization for the 15 signals in the W. Vernor Highway Corridor.		
02/2024 to Current	HRC Job No. 20220337 JN 218043	Description: Signal Optimization at 41 Intersections Service Budget: \$205,000 Client: City of Kalamazoo Contact: Dennis Randolph (269) 337-8717
Individual Role: QA/QC HRC Role: Traffic Engineering		
Project Information: The City was awarded safety funding to optimize 41 intersections throughout the City. HRC's tasks include data collection, calculation of vehicle and pedestrian clearance intersection, review of flash hours and time of day schedule, Synchro 12 models of existing and optimized scenarios, preparation of signal timing permits and final report.		
09/2019 to 12/2020	HRC Job No. 20190341/2 JN 207437/207438	Description: Baldwin Signal Safety Improvements & Optimization Service Budget: \$98,700 Client: City of Pontiac Contact: Al Cooley III, (248) 758-3617
Individual Role: Traffic Engineer HRC Role: Scoping, Preliminary Engineering		
Project Information: Design for modernization of six signals in the City of Pontiac receiving safety funding. It included a box span design with ADA-compliant sidewalks and ramps and optimized signal timings.		

Staff Education and Experience Report

EMPLOYEE NAME	TITLE	TITLE ROLE ON THIS SERVICE
Cole G. Villalobos, PE, PTOE, RSP2IB	Project Engineer	Lead Traffic Engineer
COMPANY NAME		YEARS OF EXPERIENCE
Hubbell, Roth & Clark, Inc.		Seven with company, two with other vendors
EDUCATION		
MS, CE, 2019, Transportation Engineering, Western Michigan University		BS, CE, 2017, Signature in Leadership, Western Michigan University
LICENSES AND REGISTRATIONS		
Professional Engineer, 2020, State of Michigan, Reg. No. 69860 Road Safety Professional 2 – Infrastructure, No. 151 Road Safety Professional 1, No. 834		MTSIS Training, 2019 MiSigns Training, January 2021
GENERAL EXPERIENCE AND QUALIFICATIONS		
Cole Villalobos joined HRC in 2017 and works on various traffic projects for municipalities, counties, and the Michigan Department of Transportation. His experience includes traffic signal optimization, signal design, signal modernization, and signal installations, as well as roadway design, Sign Design, and ITS Design. He is responsible for preparing traffic impact studies, collecting data, and completing the program and Section 106 applications. He is familiar with AASHTO and the MMUTCD standards, MDOT Road Design Manual, MDOT Standard Plans, and MDOT Specifications. He is proficient in the following software programs: Synchro Studios, HCS, Rodel, VISSIM, AutoCAD, RoadSoft, STARnext, ArcGIS Collector, SignCAD, MicroStation, and Open Road Designer.		

Specific Experience

SERVICE DATES	SERVICE ID	ROLE & SERVICE DESCRIPTION
02/2024 to Current	HRC Job No. 20220337 JN 218043	Description: Signal Optimization at 41 Intersections Service Budget: \$205,000 Client: City of Kalamazoo Contact: Dennis Randolph (269) 337-8717
Individual Role: Project Manager HRC Role: Traffic Engineering		
Project Information: The City was awarded safety funding to optimize 41 intersections throughout the City. HRC's tasks include data collection, calculation of vehicle and pedestrian clearance intersection, review of flash hours and time of day schedule, Synchro 12 models of existing and optimized scenarios, preparation of signal timing permits and final report.		
06/2024 to Current	HRC Job No. 20220696	Description: Traffic Signal Optimization and Corridor Analysis Service Budget: \$93,680 Client: City of Battle Creek Contact: Jarret Geering, (269) 966-3355
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		
Project Information: The City of Battle Creek selected HRC to perform a traffic signal optimization study along Beckley Road, Capital Ave, and B Dr N at 12 locations. The project will provide updated signal timing permits to improve progression along the corridor and provide recommendations for future geometric improvements.		
12/2021 to 01/2023	HRC Job No. 20211020 JN 214132	Description: Auburn Avenue Signal Modernization and Optimization Service Budget: \$133,100 Client: City of Pontiac Contact: Mark Ragsdale, (248) 758-3611
Individual Role: Lead Traffic Engineer HRC Role: Preliminary Engineering		
Project Information: Design services for traffic signal modernization at four intersections, installation of RRFB crossings at four locations, and installation of a HAWK signal at one midblock location. Includes ADA ramp upgrades and other geometric modifications. The project includes an optimization portion for the Auburn Avenue corridor, consisting of data collection, capacity analysis using Synchro, safety assessment reviewing past crashes, and road diet review.		
07/2021 to 12/2023	HRC Job No. 20210644 JN 207039	Description: Albert Avenue Optimization and Improvements Service Budget: \$31,200 Client: City of East Lansing Contact: Nicole McPherson, (517) 319-6928
Individual Role: Lead Traffic Engineer HRC Role: Traffic Engineering		
Project Information: HRC was selected to provide a preliminary design to add preemption along the Albert Avenue Corridor in East Lansing. HRC optimized the signals along Albert Avenue and coordinated with the nearby signals along Grand River, which MDOT owns. The project included a topographic survey and construction inspection.		
01/2022 to 12/2022	HRC Job No. 20200929 JN 211875	Description: Kalamazoo Optimization Study Service Budget: \$10,000

Cole Villalobos, PE, PTOE, RSP2IB

SERVICE DATES	SERVICE ID	ROLE & SERVICE DESCRIPTION
Individual Role: Lead Traffic Engineer HRC Role: Traffic Engineering		Client: City of Kalamazoo Contact: Anthony Ladd, (269) 337-8717
Project Information: The City was awarded safety funding to optimize the intersections of Michigan Avenue at Riverview Drive and Michigan Avenue at Mills Street. HRC will complete the optimization study, which includes providing updated timing permits and conducting field reviews.		
10/2020 to 02/2023	HRC Job No. 20190145 JN 130596	Description: Signal Optimization, Phases XIV Service Budget: \$575,423
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		Client: City of Grand Rapids Contact: John Bartlett, (616) 456-4313
Project Information: Using CMAQ funding, the HRC Team is optimizing 82 traffic signals maintained by the City of Grand Rapids. Responsibilities include data collection, before and after travel time runs, developing Synchro models, calculating vehicle and pedestrian clearance intervals, reviewing flash schedule by the corridor, developing optimized Synchro models for three peak hours, updating Grand Rapids' master Synchro models, preparing signal timing plans, field verification of signal timings, conducting benefit-cost analysis, and preparing a final report. Since some of the locations are under the jurisdiction of MDOT, coordination will be required.		
03/2020 to 12/2022	HRC Job No. 20200160 JN 208719	Description: Orchard Lake Signal Modernization and Optimization Service Budget: \$120,030
Individual Role: Traffic Engineer HRC Role: Preliminary Engineering		Client: City of Pontiac Contact: Al Cooley III, (248) 758-3617
Project Information: Design services for traffic signal modernization at five intersections, including ADA ramp upgrades and other geometric modifications. The project includes an optimization portion for the Orchard Lake Road Corridor, data collection, capacity analysis using Synchro, and updated timing permits.		
10/2017 to 10/2020	HRC Job No. 20160707 JN 120881 & 120882	Description: Signal Optimization, Phases XI and XII Service Budget: \$575,423
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		Client: City of Grand Rapids Contact: John Bartlett, (616) 456-4313
Project Information: Using CMAQ funding, HRC optimized 140 traffic signals under the City of Grand Rapids jurisdiction. Responsible for data collection, before and after travel time runs, developing Synchro models, calculating vehicle and pedestrian clearance intervals, reviewing flash schedules by the corridor, developing optimized Synchro models for three peak hours, and updating Grand Rapids' master Synchro models. During implementation, HRC prepared signal timing plans and field-verified signal timings with City staff. Lastly, HRC conducted a benefit-cost analysis, provided recommendations for intersection improvements, and prepared a final report. HRC attended monthly progress meetings and coordinated signal timing plans with various stakeholders.		
02/2022 to Current	HRC Job No. 20180065	Description: Adams Road PEL and EPE Service Budget: \$2,294,500
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		Client: Road Commission for Oakland County, City of Rochester Hills, and Oakland University Contact: Dennis Kolar, (248) 645-2000
Project Information: The project includes the Planning and Environmental Linkage (PEL) Study and Early Preliminary Engineering (EPE) for the Adams Road corridor from north of Hamlin Road to Walton Boulevard. Following the PEL process will aid in incorporating environmental and community values early in the project planning and carry through project development and delivery. The EPE tasks include plan development, thorough levels of permit reviews, sufficient design detail to identify ROW needs, utility (municipal and private) coordination/relocation, grading impacts and Synchro models of various alternatives.		
01/2020 to 06/2021	HRC Job No. 20190716	Description: Martin Road Realignment Service Budget: \$48,400
Individual Role: Traffic Engineer HRC Role: Study Phase		Client: Road Commission for Oakland County/Commerce Township Contact: Dennis Kolar, (877) 858-4804
Project Information: The purpose of this study was to assess concepts to improve safety, reduce traffic congestion, accommodate pedestrians, and improve traffic flow along Marin Road Corridor from north of Oakley Park Road to Richardson Road to Union Lake Road. HRC's scope of work primarily consisted of preparing conceptual options, cost estimates, Synchro analysis and an evaluation of overall impacts and benefits. Two conceptual options were presented, both resulting in significant ROW impacts.		

Staff Education and Experience Report

EMPLOYEE NAME	TITLE	TITLE ROLE ON THIS SERVICE
Jordan Hankin, PE	Staff Engineer	Traffic Engineer
COMPANY NAME		YEARS OF EXPERIENCE
Hubbell, Roth & Clark, Inc.		Three with company, two with other vendors
EDUCATION:		
MS, Civil Engineering Michigan State University, 2021		BS, Civil Engineering Michigan State University, 2020
LICENSES AND REGISTRATIONS		
Professional Engineer, Michigan No. 6201313736		
GENERAL EXPERIENCE AND QUALIFICATIONS		
Jordan Hankin joined HRC in 2021. His responsibilities include Synchro analysis, crash analyses, traffic studies, MOT design, traffic signal design, pavement markings and signing design, and CAD design work. Jordan has experience in preparing traffic signal and MOT plans as well as preparing Transportation Management Plans and National Environmental Policy Act clearance forms for MDOT projects. Jordan is experienced in Synchro/SimTraffic, AutoCAD, MicroStation, OpenRoads Designer, and SignCAD. He also has assisted in preparing several successful grant applications.		

Specific Experience

SERVICE DATES	SERVICE ID	ROLE & SERVICE DESCRIPTION
02/2024 to Current	HRC Job No. 20220337 JN 218043	Description: Signal Optimization at 41 Intersections Service Budget: \$205,000 Client: City of Kalamazoo Contact: Dennis Randolph (269) 337-8717
Individual Role: Lead Traffic Engineer HRC Role: Traffic Engineering		
Project Information: The City was awarded safety funding to optimize 41 intersections throughout the City. HRC's tasks include data collection, calculation of vehicle and pedestrian clearance intersection, review of flash hours and time of day schedule, Synchro 12 models of existing and optimized scenarios, preparation of signal timing permits and final report.		
07/2021 to Current	HRC Job No. 20210644 JN 207039	Description: Albert Avenue Optimization and Improvements Service Budget: \$31,200 Client: City of East Lansing Contact: Nicole McPherson, (517) 319-6928
Individual Role: Traffic Engineer HRC Role: Traffic Engineering		
Project Information: HRC was selected to provide a preliminary design to add preemption along the Albert Avenue Corridor in East Lansing. HRC is optimizing the signals along Albert Avenue and coordinating with the nearby signals along Grand River, which MDOT owns. The project included a topographic survey and construction inspection.		
10/2020 to 02/2023	HRC Job No. 20190145 JN 130596	Description: Signal Optimization, Phases XIV Service Budget: \$575,423 Client: City of Grand Rapids Contact: John Bartlett, (616) 456-4313
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		
Project Information: Using CMAQ funding, the HRC Team is optimizing 82 traffic signals maintained by the City of Grand Rapids. Responsibilities include data collection, before and after travel time runs, developing Synchro models, calculating vehicle and pedestrian clearance intervals, reviewing flash schedule by the corridor, developing optimized Synchro models for three peak hours, updating Grand Rapids' master Synchro models, preparing signal timing plans, field verification of signal timings, conducting benefit-cost analysis and preparing a final report. Since some of the locations are under the jurisdiction of MDOT, coordination will be required.		
12/2021 to 01/2023	HRC Job No. 20211020 JN 214132	Description: Auburn Avenue Signal Modernization and Optimization Service Budget: \$133,100 Client: City of Pontiac Contact: Al Cooley III, (248) 758-3617
Individual Role: Traffic Engineer HRC Role: Preliminary Engineering		
Project Information: Design services for traffic signal modernization at four intersections, installation of RRFB crossings at four locations, and installation of a HAWK signal at one midblock location. Includes ADA ramp upgrades and other geometric modifications. The project includes an optimization portion for the Auburn Avenue corridor, consisting of data collection, capacity analysis using Synchro, safety assessment reviewing past crashes, and road diet review.		
09/2021 to Current	HRC Job No. 20210623 JN 208435/210046/214896/214959	Description: Statewide Road Safety Audits (RSA) Service Budget: \$94,000

Jordan Hankin, PE

SERVICE DATES	SERVICE ID	ROLE & SERVICE DESCRIPTION
Individual Role: Traffic Engineer HRC Role: Preliminary Engineering		Client: MDOT – MDOT Safety Contact: Tim Smerdon, (517) 243-6599
Project Information: MDOT selected HRC to facilitate a formal safety evaluation of four projects: M-96 in Battle Creek, M-11 in Kent County, First Street in Muskegon, and MLK Jr Bridge in Grand Rapids. The RSA team looked for potential safety hazards that may affect any type of road user and suggested measures to mitigate those safety issues. The RSA team conducted field reviews (both day and night), analyzed serious injury crashes, and presented preliminary findings to MDOT. HRC prepared a final report with a cost estimate and HSM benefit-cost analysis. The RSA was performed per FHWA's Road Safety Audit Guidelines and AASHTO's Highway Safety Manual.		
02/2022 to Current	HRC Job No. 20180065	Description: Adams Road PEL and EPE Service Budget: \$2,294,500
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		Client: Road Commission for Oakland County, City of Rochester Hills, and Oakland University Contact: Dennis Kolar, (248) 645-2000
Project Information: The project includes the Planning and Environmental Linkage (PEL) Study and Early Preliminary Engineering (EPE) for the Adams Road corridor from north of Hamlin Road to Walton Boulevard. Following the PEL process will aid in incorporating environmental and community values early in the project planning and carry through project development and delivery. The EPE tasks include plan development, thorough levels of permit reviews, sufficient design detail to identify ROW needs, utility (municipal and private) coordination/relocation, grading impacts and Synchro models of various alternatives.		
04/2024 to Current	HRC Job No. 20240077	Description: Comprehensive Transportation Safety Action Plan Service Budget: \$510,000
Individual Role: Traffic Engineer HRC Role: Transportation Engineering		Client: City of Sterling Heights Contact: Brent Bashaw, (586) 446-2721
Project Information: The City received a Safe Streets for All (SS4A) grant from the Federal Highway Administration (FHWA) to develop a plan to eliminate fatalities and serious injuries on City roads. The plan will include Leadership Commitment and Goal Setting to eliminate fatalities and serious injuries; planning structure to develop a task force for development, implementation, and monitoring; safety analysis of existing data with emphasis on areas to improve safety based on the guiding principles of the Safe System Approach and Es of Safety; engagement and collaboration including a project website and advisory group meetings; equity considerations using the eight socioeconomic indicators; policy and process changes; strategy and project selections for defined safety problems and high-risk locations; progress and transparency for adoption by the City; reimagining Ryan Road to improve safety for all road users including modeling various cross sections in Synchro; and a neighborhood road traffic calming plan to assist the City in implementing solutions to reduce speeds and improve safety on local roads.		
04/2023 to 12/2023	HRC Job No. 20220709	Description: Transportation Safety Action Plan Service Budget: \$70,000
Individual Role: Traffic Engineer HRC Role: Traffic Safety Engineering		Client: Road Commission of Kalamazoo County Contact: Ryan Minkus, (269) 381-3171
Project Information: HRC developed RCKC's Transportation Safety Action Plan following the requirements for Safe Streets and Roads for All (SS4A) grant program. The work analyzed traffic crashes for the most recent five years; incorporated equity evaluation in analysis and data findings; used data analysis trends to develop policies to target roadway fatalities and serious injuries, with the ultimate goal of zero roadway fatalities; worked with RCKC to develop plan implementation and future monitoring of the Action Plan; completed public engagement; and identified and prioritized safety implementation candidate sites with recommended countermeasures.		
07/2022 to 02/2023	HRC Job No. 20220587 JN 211593	Description: Strategic Highway Safety Plan Service Budget: \$42,000
Individual Role: Traffic Engineer HRC Role: Traffic Safety Engineering		Client: MDOT Contact: Linda Powell, (517) 331-7880
Project Information: MDOT selected HRC to complete the 2023–2026 Michigan Strategic Highway Safety Plan (SHSP). The SHSP is the framework for eliminating fatal and serious injuries on Michigan roadways. HRC coordinated the completion of the plan, incorporating all required elements and restructuring to meet the FHWA Safe System Approach. Updated goals, strategies, objectives, and activities were all based on current traffic crash data.		



555 Hulet Drive
Bloomfield Hills, MI 48302-0360
248-454-6300
www.hrcengr.com



September 25, 2024

City of Livonia
12973 Farmington Road
Livonia, MI 48150

Attn: Mr. Todd J. Zilincik, PE, City Engineer

Re: Newburgh Road Corridor Traffic Signal Optimization
Cost Proposal

HRC Job No. 20240660

Dear Mr. Zilincik:

Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this cost proposal for Traffic Signal Optimization services for the Newburgh Road corridor in Wayne County. HRC proposes to complete the scope of work identified in the QBS proposal submitted on August 30, 2024 for a not to exceed amount of \$99,990.38. A breakdown of the labor hours, hourly rates, overhead, direct expenses and fixed fees is attached.

Thank you for considering HRC for this work. If you have any questions or require any additional information, please do not hesitate to contact Lia Michaels at (248) 454-6812 or lmichaels@hrcengr.com.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.


Daniel W. Mitchell, P.E.
President


Lia Michaels, PE, PTOE, RSP₁
Associate

LFM/lfm
Attachment

pc: HRC; B. Shepler, File

DERIVATION OF PRIME CONSULTANT COSTS

Exhibit B

Summary of all Prime Costs for ALL JOB NUMBERS (including phases) for all services provided. Use additional pages as necessary.

MDOT CONTROL SECTION(S) - JOB NUMBER(S): CS - JN	CONTRACT / AUTHORIZATION #:	FIRM ROLE: Prime Firm
PRIME CONSULTANT NAME: Hubbell, Roth & Clark, Inc.	PROJECT DESCRIPTION: Newburgh Road Corridor Traffic Signal Optimization	

PRIME LABOR:

CLASSIFICATION	NAME	HOURS	X	RATE/HR	=	LABOR COST
President	Daniel Mitchell	4	x	\$ 65.50	=	\$ 262.00
Senior Associate	Brad Shepler	16	x	\$ 60.50	=	\$ 968.00
Project Engineer - 1	Nicholas Nicita	92	x	\$ 42.70	=	\$ 3,928.40
Associate	Lia Michaels	44	x	\$ 50.00	=	\$ 2,200.00
Project Engineer - 2	Cole Villalobos	313	x	\$ 41.50	=	\$ 12,989.50
Graduate Engineer - 1	Jordan Hankin	230	x	\$ 36.30	=	\$ 8,349.00
Graduate Engineer - 2	Austin Detweiler	100	x	\$ 31.00	=	\$ 3,100.00
Graduate Engineer- 3	Noah Johnson	100	x	\$ 34.00	=	\$ 3,400.00
Total Hours:		899			Total Labor	\$ 35,196.90

PRIME OVERHEAD: (Total Labor x Overhead Rate)

Overhead Rate: 124.77% Total Overhead \$ 43,915.17

PRIME FACILITIES CAPITAL COST OF MONEY (F.C.C.M.): (Total Labor x F.C.C.M. Rate)

F.C.C.M. Rate: 0.50% Total F.C.C.M. \$ 175.98

PRIME OTHER DIRECT EXPENSES: (List each item once at Actual Cost - NO MARKUP.)

Items	Quantity	@	Unit Price	Unit	=	Item Price
Turning Movement Counts	20.00	@	\$ 600.000	Each	=	\$ 12,000.00
Total Other Direct Expenses						\$ 12,000.00

Note: Other direct costs included herein are not also included in the company's overhead rate.

PRIME FIXED FEE FOR PROFIT: ((Total Labor + Total Overhead) x 11%)

Fixed Fee Rate: 11% Total Fixed Fee \$ 8,702.33

TOTAL PRIME FIRM COSTS \$ 99,990.38

Firm Role: Prime Firm

Note: Payment Method = ACFF

From: [Lichtenberg, Debra](#)
To: [Kasprowicz, Sara](#)
Cc: [Mayor Staff](#); [Brosnan, Maureen Miller](#)
Subject: Response to Council Questions from Budget Public Hearing
Date: Monday, October 14, 2024 2:53:28 PM
Attachments: [Questions from CC at Public Hearing 10.02.2024 Final with attachments.pdf](#)

Sara,

As promised, attached are responses to the various questions asked by City Council during the Budget Public Hearing held on October 2, 2024.

Please forward this new data to all Councilmembers and attach in the appropriate location in CivicClerk.

Thank you!
Debbie

Debra Peck Lichtenberg, CPA
Finance Director
City of Livonia | Finance Department
(734) 466-2260
dlichtenberg@livonia.gov

QUESTIONS/COMMENTS FROM COUNCILMEMBERS

PUBLIC HEARING ON FY 2025 BUDGET 10/2/2024

- **Grants – How much is budgeted for grants? How do we account for grants? How are grants tracked?**

- RESPONSE: As stated during the Public Hearing, grants are generally not included in the budget until they have been awarded and accepted. An exception to this is for recurring grants that are statutorily guaranteed or are otherwise reasonably expected to be received. Once a grant has been awarded, the budget may be amended to reflect the expected revenue. Further, the actual amount of grant revenue recognized is based on the amount “earned” and/or the amount actually received from draws or reimbursement requests. Attached is a 5-year history report of grant revenue (ATTACHMENT 1).

Staff is developing a grant tracking tool that will make it easier to view a snapshot of grant application status. This will be shared with City Council once it is available.

- **Statement: With the Livonia Fire Department contract in negotiations, Council wants to express their desire to reach a fair agreement to ensure the retention of staff.**

- RESPONSE: Administration shares this philosophy with Council. As clearly stated during the budget process, the proposed budget only includes normal step increases and does not make assumptions about what terms will be reached in collective bargaining. This practice of waiting to include budget adjustments for contract provisions until a settlement is reached has historically been followed by every bargaining group. This ensures that an adequate level of funding is appropriated with the contract settlement, rather than entering a preliminary estimate that could still require a budget amendment once the final terms are known.

- **Why is the “Recreation-Athletics” department so much higher for FY 2025?**

- RESPONSE: As shown on page 14 of the budget document, the FY 2025 budget for “Recreation-Athletics” (101-759) includes \$60,000 for Capital Outlay, compared to \$0 in FY 2024:

RECREATION-ATHLETICS

Operations	\$	144,447	\$	152,592	\$	8,145	5.6%
Capital Outlay	\$	-	\$	60,000	\$	60,000	-
Total	\$	144,447	\$	212,592	\$	68,145	47.2%

- Page 27 of the budget document shows that this \$60,000 is earmarked for resurfacing the tennis courts at Rotary Park:

101	759	Parks & Recreation Athletics			
	971-000	Resurface Tennis Courts at Rotary Park	\$	90,000	\$ 60,000
	971-000	Bleacher Replacement	\$	20,000	\$ -
	987-000	Replacement restrooms at Ford Field	\$	350,000	\$ -
Total			\$	460,000	\$ 60,000

- **What are the specific improvements being planned for Shelden Pool?**

- RESPONSE: The proposed improvements include the complete removal of the old marcite coating layer of the pool interior and application of new marcite to maintain correct standards of operation and safety protocol.

It is worth clarifying that the Shelden Pool filters are fully functional and were operating properly throughout the most recent pool season. Wayne County Health Department requires every public

QUESTIONS/COMMENTS FROM COUNCILMEMBERS

PUBLIC HEARING ON FY 2025 BUDGET 10/2/2024

pool to test chlorine and PH levels three times daily. Any adjustments necessary to maintain the proper levels are addressed immediately. The results of these tests are reported monthly to the County. In addition, water samples are tested monthly by an outside contractor with the results of those water quality tests being submitted directly to the Michigan Department of Environment, Great Lakes and Energy (EGLE).

- **What is being planned with the \$400,000 budgeted for PRDA?**
 - RESPONSE: This amount will be used to continue corridor improvements throughout the Plymouth Road Development Authority (PRDA) boundaries. The PRDA is a separate legal entity, and the board has the authority to review and approve the allocation of these funds within the district. For example, in FY 2024, the PRDA funded irrigation and landscaping improvements, which are expected to continue into FY 2025. All funding for the PRDA is from a dedicated millage charged only to properties with the district boundaries (not charged to residential and other properties outside the district).
- **Pg. 31 – What are the boilers requested for replacement for \$700,000? Which building? What is the age and condition of the current boilers?**
 - RESPONSE: This request refers to “Building 12” which is the old DPW Headquarter building (previously occupied by DPW administrative staff). This is now the building road/park maintenance crews work from. The infrastructure is original to that building and would date back to the late 1970s – early 1980s. The current boilers continue to function properly, with the request for replacement based on the age of the equipment.
- **There are purchases planned for lawn mowers, a library van, and other vehicles. Are electric vehicle alternatives being planned/considered for any of these items?**
 - RESPONSE: While Administration supports alternative energy concepts, the current infrastructure at City facilities is not yet ready to support EV additions to the vehicle fleet. In addition, electric mowers are significantly more expensive, and the batteries do not hold a long enough charge for efficient field use at the current time. One alternative fuel that has been used previously is propane-powered equipment. Unfortunately, the government incentives that once existed to make these purchases cost effective are no longer available. With the limited funding available for capital overall, the cost of moving to electric is still considered to be exceeding the benefit to the community.

In addition, it is worth noting that the Assistant Director of Public Works recently completed six years on the Board of Directors for the Michigan Green Industry Association (MGIA). Other members of that board who use green energy in practice (including landscape contractors, installers, designers, and maintainers) shared their experiences and noted the cost of equipment and limited battery life as negatives they have encountered. While the equipment can be good for homeowners, most contractors require heavier-duty equipment, making battery equipment impractical at this time.

- **Council has expressed that additional ordinance enforcement may benefit the community. Why are no additional positions being added in this budget?**

QUESTIONS/COMMENTS FROM COUNCILMEMBERS

PUBLIC HEARING ON FY 2025 BUDGET 10/2/2024

- RESPONSE: The Inspection Department did not make a request to add staffing during this budget cycle. In discussing this question with the Department Director, it was noted that most reported complaints are responded to within the next business day.

Once an ordinance violation is noted, remediation or corrective action is the goal of the interaction. To allow for due process, the ordinance enforcement procedure follows a multi-step approach. This may include, but is not limited to:

1. The Ordinance Inspector performs a site inspection and attempts to contact the resident/property owner by knocking on the door and/or leaving a business card/door hanger to notify the occupant of the issue and request compliance.
2. A notice is mailed to the property owner.
3. A Show Cause hearing is held to give the property owner the opportunity to respond to the violation notice.
4. A formal notice of the intent to file a claim with this Court is issued.
5. Court action commences.

For each of these steps, an adequate amount of time must be given for the property owner to respond and/or remediate. Depending on the violation, if the owner is making progress in remedying the issue, the ordinance officer will allow additional time for that voluntary compliance. Because this can be a lengthy process, it may seem as though the action taken is delayed. However, this framework is in place to protect both the property owner and the City.

One addition to the ordinance structure that may incentivize property owners to act more quickly would be allowing monetary fines to be assessed when the property owner fails to comply to the first or second request for action. This would require an amendment to the City's code of ordinances but could lead to action in a more compact time frame from the first contact on a violation to the resolution. Ultimately, this would allow the existing inspection staff to spend more time in the community and less time on the administration of actions through the court system.

When considering the cost impact of adding inspectors, we must budget a vehicle, technology for in-house and field entry of data, and workspace build-out, in addition to salary and wages. Depending on the focus, additional clerical personnel may also need to be added to address increased call volume and support for the enforcement steps listed above. It is estimated that each additional position would require \$175,000-\$200,000 of budgeted funding.

- **Why has the budget for contracted fleet maintenance increased so much, rather than increasing the wages offered to recruit additional in-house mechanics?**

- RESPONSE: The limited candidate pool for qualified mechanics is a major factor in our need to outsource repairs and maintenance on the fleet vehicles. As mentioned at a recent Council meeting, we are fishing from the same small pond that all Fleet departments are. Often, any worthwhile mechanic that we get to the table, is using us as a bargaining chip for their current position, rather than truly being interested in changing employers. Most of our candidates over the

QUESTIONS/COMMENTS FROM COUNCILMEMBERS

PUBLIC HEARING ON FY 2025 BUDGET 10/2/2024

past several years have not had the experience needed for the job. Due to that, the Fleet Manager has taken the position that it is more effective to outsource these services.

However, DPW leadership continues to work through the Civil Service process to post and hire mechanic positions. There are currently three exam requests in process that will be sent to the Civil Service commission for their review and approval.

It should be noted that the most recent contracts (effective December 1, 2022, to November 30, 2025) negotiated with AFSCME Locals 192 and 1917, included specific adjustments to the wage rate schedules for several employee classifications, including mechanics, to better reflect the job market and provide greater equity.

If we are successful in hiring additional mechanics, then we will be able to shift a portion of the contracted services account to wages. However, we are planning for the worst-case scenario while hoping for the best.

- **Using fleet maintenance as an example, Council has been told that purchases are divided into several smaller invoices to avoid having to get Council approval. Is that accurate? How can we maintain adequate oversight?**
 - RESPONSE: Based on ordinance section 3.04.140 - Bids or quotes—Required when—Procedures—Council authority, any purchase less than \$30,000 requires (3) quotes for approval. We stringently abide by this 3 quotes provision except where a “sole source” or “emergency” situation arises such as when a vehicle has been towed to repair facility and we are unable to obtain additional (2) quotes.
- **Can administration adjust pay levels for appointed positions to skip steps for existing employees? (i.e. Is Council approval required to move an employee from say step 2 to step 5—skipping steps 3 and 4?) If not, why is the Governmental Affairs position budgeted for more than the normal step increase?**
 - RESPONSE:

This question was referred to the City Attorney for comment:

QUESTIONS/COMMENTS FROM COUNCILMEMBERS

PUBLIC HEARING ON FY 2025 BUDGET 10/2/2024

Per review of the ordinances, any departments that are not specifically established via the Charter, must be created by ordinance, which requires Council approval. The Department of Governmental Affairs was created by action of the City Council on November 16, 2020.

The Mayor has the ability to appoint and remove department heads with limited exceptions once the department has been created, but per the Charter, the Council has the authority to establish the salary ranges for the City's department heads. The ordinance creating the Department of Governmental Affairs also says that the Director "shall receive such compensation as from time to time may be fixed by the council." Nothing in the Charter and no ordinance provision could be located that dictates how directors' salaries are elevated through the step process.

The Council Resolution to reinstate the Governmental Affairs Director position specified the following pay scale, with the appointee beginning at Step 1. After six months, the appointee advanced to Step 1.5. While CR #071-24 specified the position would be "subject to the wage scale matching that of the Deputy Clerk and Deputy Treasurer," it did not expressly state any limitations on adjustments to salary within the approved range. This is consistent with CR #026-24 and CR #143-24 which appointed the Deputy City Clerk and Deputy Treasurer, respectively.

<u>CLASSIFICATION</u>		2.0%		3.0%		2.5%	
		2022-2023		2023-2024		2024-2025	
		HOURLY	ANNUAL	HOURLY	ANNUAL	HOURLY	ANNUAL
DIRECTOR OF GOVERNMENTAL AFFAIRS (per CR#071-24, eff. 2/28/24)	STEP 1			33.15	68,952.00	33.98	70,678.40
	STEP 1.5			33.81	70,324.80	34.66	72,092.80
	STEP 2			34.51	71,780.80	35.37	73,569.60
	STEP 3			35.85	74,568.00	36.75	76,440.00
	STEP 4			37.31	77,604.80	38.24	79,539.20
	STEP 5			38.83	80,766.40	39.80	82,784.00

The amount currently included in the proposed budget for the Governmental Affairs Director is \$80,111. It should be noted that the total salary requested in the proposed budget also includes stipends for the Human Relations Commissions of \$1,410 that were previously budgeted in the Mayor's Office budget. This brings the total request for salaries to \$81,521.

- **Why is nothing budgeted for Noble Library (i.e. building/grounds maintenance, etc.)?**
 - RESPONSE: In regard to the budget within Fund 271-Library Fund for the Noble Library department, it should be noted that this section of the budget would only be used when the Noble building was operating as a library branch. As Noble has been decommissioned as a library, it is appropriate for there to be no funding in this section of the budget.

As with many other City-owned properties, the maintenance of the building and grounds now is incorporated into the DPW budget. Any interior issues are funded through the Public Service-Building Maintenance Department (101-523), while the exterior is funded in the Parks Maintenance Department (101-524). Both are part of the General Fund budget.
- **The tax administration fees are only approved on a one-year basis and must be reapproved by Council each year. The budget assumes it will continue to be charged in FY 2025. What happens if Council does not reapprove it?**

QUESTIONS/COMMENTS FROM COUNCILMEMBERS

PUBLIC HEARING ON FY 2025 BUDGET 10/2/2024

- RESPONSE: It is correct that the City Council must approve the tax administration fee annually. The tax year runs from July 1st- June 30th, which is different from the City's fiscal year which runs December 1st through November 30th. Due to the timing of the approval for the new tax collection agreement with Livonia Public Schools, the approval to levy the limited tax administration fee followed the tax year timeline, rather than the budget/fiscal year timeline.

If City Council does not renew the tax administration fee, the resulting budget shortfall could potentially be filled by using unexpended fund balance, unless an offsetting budget amendment cutting expenditures (that were previously approved) is also approved.

- **Looking at the capital outlay requests, it is very concerning that the “DPW-Public Services-Building Maintenance” category has over \$3.6M in unfunded requests. Even if we bring in the new Capital Improvement position, we are not allocating any funding for them to do anything to address these needs. How are we going to find funding for building/facility capital outlay? This includes Noble & Sandburg Libraries and all existing buildings as well as the planned new buildings.**

- RESPONSE: As discussed in previous committee meetings, Administration shares the concerns of City Council regarding the unmet capital improvement needs. Administration has illustrated that the limited funding that is available has been leveraged toward the highest priority needs.

Capital Outlay – Priority Ranked Funding

- Based on responses from the departments, the funding by priority classification is shown here:

- These are the FY 2025 requests only. This does not include many of the over \$100M in building needs identified in the PMR assessment.

- The proposed addition of a Capital Improvement department will be focused on comprehensive asset planning, Priority Based Budgeting, ADA compliance, etc.

Classification	Requested	Funded	% Funded
ESSENTIAL/ MANDATED	\$6,577,100	\$6,231,600	99%
IMPORTANT	\$34,963,955	\$30,301,815	86%
VALUE ADDED	\$3,403,391	\$706,991	21%
DESIRED	\$4,288,230	\$650,000	15%
TOTAL OVERALL	\$49,030,336	\$37,890,406	77%

One of the first tasks for the new Capital Improvement position will be a comprehensive review of all existing needs assessments, strategic plans, and other studies that have previously been commissioned across the organization to create an overarching capital management strategy. This will provide a better picture of the scope of funding needs.

From there, Administration will be better able to present City Council with strategies for developing additional funding resources, which would likely include the impact of an additional dedicated millage to support these costs.

QUESTIONS/COMMENTS FROM COUNCILMEMBERS

PUBLIC HEARING ON FY 2025 BUDGET 10/2/2024

- **A salary survey should be conducted on a city-wide basis. If it indicates changes are needed to stay competitive and to attract and retain qualified staff, the budget should be adjusted to reflect those changes.**
 - RESPONSE: Administration agrees that the City must offer fair and competitive wages and benefits to attract and retain highly qualified staff. However, we also recognize there are limited funds available in the current revenue structure to make significant changes. The power to seek additional revenue, especially in the form of a dedicated millage, requires the action of Council and/or a vote of the people.

When a decision is made to conduct a salary survey, it is strongly recommended that it is done with the intention of following the recommendations that may stem from it. This would include having an actionable plan that identifies how additional funding would be achieved, if the survey were to indicate that increases in salaries are warranted in one or more areas. The plan would also need to address issues that may arise if certain positions are identified as currently above market rates. Would those salaries be reduced or frozen? How would the City address the equity issues of one employee group potentially receiving significantly higher/lower salary adjustments than other groups? These and many more questions that should be anticipated and considered before moving forward with this type of project. It is my opinion that the City should proceed with great caution on this matter.



ATTACHMENT 1
Budget Worksheet Report
Budget Year 2025

Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Mayor
Fund 101 - GENERAL FUND								
REVENUE								
Department 000 - ACCOUNT BALANCES								
FEDERAL GRANTS								
505-010	Police Grants-Federal	34,620.84	32,587.38	34,990.99	67,889.40	.00	32,700.00	40,000.00
528-020	CARES Act	2,858,371.00	293,191.65	.00	52,589.25	.00	.00	.00
528-025	American Rescue Plan	.00	.00	8,497,114.08	.00	.00	.00	.00
543-000	Emer Prepar Grant	30,223.33	30,014.00	61,352.61	34,878.00	.00	30,000.00	30,000.00
	FEDERAL GRANTS Totals	\$2,923,215.17	\$355,793.03	\$8,593,457.68	\$155,356.65	\$0.00	\$62,700.00	\$70,000.00
STATE GRANTS								
544-000	Drunk Driving Case Flow	19,076.02	9,322.23	14,130.88	13,498.16	9,520.37	25,000.00	10,000.00
545-000	Drug Case Flow Reimb	2,103.52	963.62	.00	864.00	.00	2,000.00	500.00
569-010	State Grant Miscellaneous	.00	.00	100,000.00	.00	.00	.00	.00
	STATE GRANTS Totals	\$21,179.54	\$10,285.85	\$114,130.88	\$14,362.16	\$9,520.37	\$27,000.00	\$10,500.00
LOCAL UNIT CONTRIBUTIONS								
581-000	Wayne Co. Parks Grant	343,261.00	.00	.00	.00	.00	.00	100,430.00
	LOCAL UNIT CONTRIBUTIONS Totals	\$343,261.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,430.00
Department 000 - ACCOUNT BALANCES Totals		\$3,287,655.71	\$366,078.88	\$8,707,588.56	\$169,718.81	\$9,520.37	\$89,700.00	\$180,930.00
REVENUE TOTALS		\$3,287,655.71	\$366,078.88	\$8,707,588.56	\$169,718.81	\$9,520.37	\$89,700.00	\$180,930.00
Fund 101 - GENERAL FUND Totals								
REVENUE TOTALS		\$3,287,655.71	\$366,078.88	\$8,707,588.56	\$169,718.81	\$9,520.37	\$89,700.00	\$180,930.00
Fund 101 - GENERAL FUND Totals		\$3,287,655.71	\$366,078.88	\$8,707,588.56	\$169,718.81	\$9,520.37	\$89,700.00	\$180,930.00
Fund 204 - ROAD - SIDEWALK & TREE								
REVENUE								
Department 000 - ACCOUNT BALANCES								
STATE GRANTS								
569-010	State Grant Miscellaneous	.00	.00	.00	250,000.00	69,000.00	.00	.00
	STATE GRANTS Totals	\$0.00	\$0.00	\$0.00	\$250,000.00	\$69,000.00	\$0.00	\$0.00
Department 000 - ACCOUNT BALANCES Totals		\$0.00	\$0.00	\$0.00	\$250,000.00	\$69,000.00	\$0.00	\$0.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$250,000.00	\$69,000.00	\$0.00	\$0.00
Fund 204 - ROAD - SIDEWALK & TREE Totals								
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$250,000.00	\$69,000.00	\$0.00	\$0.00
Fund 204 - ROAD - SIDEWALK & TREE Totals		\$0.00	\$0.00	\$0.00	\$250,000.00	\$69,000.00	\$0.00	\$0.00



ATTACHMENT 1
Budget Worksheet Report
Budget Year 2025

Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Mayor
Fund	208 - COMMUNITY RECREATION							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	STATE GRANTS							
569-010	State Grant Miscellaneous	.00	.00	.00	.00	181,000.00	.00	.00
	STATE GRANTS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$181,000.00	\$0.00	\$0.00
	LOCAL UNIT CONTRIBUTIONS							
581-100	County Grant	152,217.79	.00	303,908.00	.00	262,949.62	66,624.00	100,430.00
	LOCAL UNIT CONTRIBUTIONS Totals	\$152,217.79	\$0.00	\$303,908.00	\$0.00	\$262,949.62	\$66,624.00	\$100,430.00
	Department 000 - ACCOUNT BALANCES Totals	\$152,217.79	\$0.00	\$303,908.00	\$0.00	\$443,949.62	\$66,624.00	\$100,430.00
	REVENUE TOTALS	\$152,217.79	\$0.00	\$303,908.00	\$0.00	\$443,949.62	\$66,624.00	\$100,430.00
	Fund 208 - COMMUNITY RECREATION Totals							
	REVENUE TOTALS	\$152,217.79	\$0.00	\$303,908.00	\$0.00	\$443,949.62	\$66,624.00	\$100,430.00
	Fund 208 - COMMUNITY RECREATION Totals	\$152,217.79	\$0.00	\$303,908.00	\$0.00	\$443,949.62	\$66,624.00	\$100,430.00
Fund	260 - MIDC GRANT							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	STATE GRANTS							
571-000	MIDC Grant Revenue	363,704.28	286,499.56	234,318.54	263,321.80	277,974.10	344,880.00	449,137.00
	STATE GRANTS Totals	\$363,704.28	\$286,499.56	\$234,318.54	\$263,321.80	\$277,974.10	\$344,880.00	\$449,137.00
	Department 000 - ACCOUNT BALANCES Totals	\$363,704.28	\$286,499.56	\$234,318.54	\$263,321.80	\$277,974.10	\$344,880.00	\$449,137.00
	REVENUE TOTALS	\$363,704.28	\$286,499.56	\$234,318.54	\$263,321.80	\$277,974.10	\$344,880.00	\$449,137.00
	Fund 260 - MIDC GRANT Totals							
	REVENUE TOTALS	\$363,704.28	\$286,499.56	\$234,318.54	\$263,321.80	\$277,974.10	\$344,880.00	\$449,137.00
	Fund 260 - MIDC GRANT Totals	\$363,704.28	\$286,499.56	\$234,318.54	\$263,321.80	\$277,974.10	\$344,880.00	\$449,137.00
Fund	271 - LIBRARY FUND							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	FEDERAL GRANTS							
528-020	CARES Act	.00	4,508.25	.00	.00	.00	.00	.00
528-050	Fed Grant-Miscellaneous	.00	2,331.27	2,070.00	.00	1,600.00	.00	.00
	FEDERAL GRANTS Totals	\$0.00	\$6,839.52	\$2,070.00	\$0.00	\$1,600.00	\$0.00	\$0.00
	Department 000 - ACCOUNT BALANCES Totals	\$0.00	\$6,839.52	\$2,070.00	\$0.00	\$1,600.00	\$0.00	\$0.00
	REVENUE TOTALS	\$0.00	\$6,839.52	\$2,070.00	\$0.00	\$1,600.00	\$0.00	\$0.00
	Fund 271 - LIBRARY FUND Totals							
	REVENUE TOTALS	\$0.00	\$6,839.52	\$2,070.00	\$0.00	\$1,600.00	\$0.00	\$0.00
	Fund 271 - LIBRARY FUND Totals	\$0.00	\$6,839.52	\$2,070.00	\$0.00	\$1,600.00	\$0.00	\$0.00



ATTACHMENT 1
Budget Worksheet Report
Budget Year 2025

Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Mayor
Fund	288 - COMMUNITY TRANSIT PROGRAM							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	FEDERAL GRANTS							
528-050	Fed Grant-Miscellaneous	.00	.00	.00	32,690.89	.00	.00	.00
	FEDERAL GRANTS Totals	\$0.00	\$0.00	\$0.00	\$32,690.89	\$0.00	\$0.00	\$0.00
	LOCAL UNIT CONTRIBUTIONS							
582-000	Municipal Credit Reimb	95,342.00	95,342.00	95,342.00	89,424.00	.00	95,342.00	95,342.00
	LOCAL UNIT CONTRIBUTIONS Totals	\$95,342.00	\$95,342.00	\$95,342.00	\$89,424.00	\$0.00	\$95,342.00	\$95,342.00
	Department 000 - ACCOUNT BALANCES Totals	\$95,342.00	\$95,342.00	\$95,342.00	\$122,114.89	\$0.00	\$95,342.00	\$95,342.00
	REVENUE TOTALS	\$95,342.00	\$95,342.00	\$95,342.00	\$122,114.89	\$0.00	\$95,342.00	\$95,342.00
Fund	288 - COMMUNITY TRANSIT PROGRAM Totals							
	REVENUE TOTALS	\$95,342.00	\$95,342.00	\$95,342.00	\$122,114.89	\$0.00	\$95,342.00	\$95,342.00
Fund	288 - COMMUNITY TRANSIT PROGRAM Totals	\$95,342.00	\$95,342.00	\$95,342.00	\$122,114.89	\$0.00	\$95,342.00	\$95,342.00
Fund	401 - CAPITAL PROJECTS							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	STATE GRANTS							
569-010	State Grant Miscellaneous	.00	.00	64,816.24	929,953.18	5,230.58	.00	1,297,500.00
	STATE GRANTS Totals	\$0.00	\$0.00	\$64,816.24	\$929,953.18	\$5,230.58	\$0.00	\$1,297,500.00
	Department 000 - ACCOUNT BALANCES Totals	\$0.00	\$0.00	\$64,816.24	\$929,953.18	\$5,230.58	\$0.00	\$1,297,500.00
	REVENUE TOTALS	\$0.00	\$0.00	\$64,816.24	\$929,953.18	\$5,230.58	\$0.00	\$1,297,500.00
Fund	401 - CAPITAL PROJECTS Totals							
	REVENUE TOTALS	\$0.00	\$0.00	\$64,816.24	\$929,953.18	\$5,230.58	\$0.00	\$1,297,500.00
Fund	401 - CAPITAL PROJECTS Totals	\$0.00	\$0.00	\$64,816.24	\$929,953.18	\$5,230.58	\$0.00	\$1,297,500.00
Fund	419 - SENIOR CENTER CONSTRUCTION FUND							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	FEDERAL GRANTS							
528-528	Fed Grant - HUD 2022 Grant	.00	.00	.00	.00	.00	.00	3,000,000.00
528-529	Fed Grant - HUD 2024 Grant	.00	.00	.00	.00	.00	.00	1,250,000.00



ATTACHMENT 1
Budget Worksheet Report

Budget Year 2025

Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Mayor
Fund 419 - SENIOR CENTER CONSTRUCTION FUND								
REVENUE								
Department 000 - ACCOUNT BALANCES								
FEDERAL GRANTS								
528-569	Fed Grant - MI DHHS Grant	.00	.00	.00	.00	1,047,172.85	.00	3,500,000.00
	FEDERAL GRANTS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$1,047,172.85	\$0.00	\$7,750,000.00
LOCAL UNIT CONTRIBUTIONS								
581-100	County Grant	.00	.00	.00	.00	.00	.00	8,000,000.00
	LOCAL UNIT CONTRIBUTIONS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000,000.00
Department 000 - ACCOUNT BALANCES Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$1,047,172.85	\$0.00	\$15,750,000.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,047,172.85	\$0.00	\$15,750,000.00
Fund 419 - SENIOR CENTER CONSTRUCTION FUND Totals								
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,047,172.85	\$0.00	\$15,750,000.00
Fund 419 - SENIOR CENTER CONSTRUCTION FUND Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$1,047,172.85	\$0.00	\$15,750,000.00
Fund 592 - WATER AND SEWER FUND								
REVENUE								
Department 000 - ACCOUNT BALANCES								
FEDERAL GRANTS								
529-000	Cont From Other Gov	.00	7,332.00	.00	.00	.00	.00	.00
	FEDERAL GRANTS Totals	\$0.00	\$7,332.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



ATTACHMENT 1
Budget Worksheet Report

Budget Year 2025

Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Actual Amount	2024 Amended Budget	2025 Mayor
Fund	592 - WATER AND SEWER FUND							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	STATE GRANTS							
569-010	State Grant Miscellaneous	.00	.00	.00	66,161.25	112,452.05	.00	.00
	STATE GRANTS Totals	\$0.00	\$0.00	\$0.00	\$66,161.25	\$112,452.05	\$0.00	\$0.00
Department	000 - ACCOUNT BALANCES Totals	\$0.00	\$7,332.00	\$0.00	\$66,161.25	\$112,452.05	\$0.00	\$0.00
	REVENUE TOTALS	\$0.00	\$7,332.00	\$0.00	\$66,161.25	\$112,452.05	\$0.00	\$0.00
Fund	592 - WATER AND SEWER FUND Totals							
	REVENUE TOTALS	\$0.00	\$7,332.00	\$0.00	\$66,161.25	\$112,452.05	\$0.00	\$0.00
Fund	592 - WATER AND SEWER FUND Totals	\$0.00	\$7,332.00	\$0.00	\$66,161.25	\$112,452.05	\$0.00	\$0.00
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$3,898,919.78	\$762,091.96	\$9,408,043.34	\$1,801,269.93	\$1,966,899.57	\$596,546.00	\$17,873,339.00
	EXPENSE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Net Grand Totals	\$3,898,919.78	\$762,091.96	\$9,408,043.34	\$1,801,269.93	\$1,966,899.57	\$596,546.00	\$17,873,339.00



City of Livonia Contract Value Requirements

(Finance Ordinance 3.04.140)

ATTACHMENT 2

Purchase value up to \$2,999

- No Special Requirements

Purchase value greater than \$3,000 and less than \$29,999

- (3) quotes required.
- Certified in writing the reason why (3) quotes not possible.
- Purchase Order (PO) required to process payments
 - Charged to appropriate G/L account
- Contracts should be “Approved as to Form” by Law Department prior to execution

Purchase value greater than \$15,000 and less than \$19,999

- City Council “Receive and File”

Purchase value greater than \$20,000

- Sealed Bid
- Allow at least 7 days from date posted for bids received.
- City Council Approval
- Exemptions to sealed bid
 - emergency, approved by Mayor
 - Contracts for engineering, legal, accounting or architectural, insurance or other professional services provided that council approves the contract OR award by council through a qualification-based selection (“QBS”) process.
 - Other City government cooperative purchasing efforts.
- Contracts should be “Approved as to Form” by Law Department prior to execution

City-Based Firms

- Firms located within city and paid property taxes on real or personal property for at least (1) calendar year.
- City-based firm maybe deemed better than the bid of competing firm which is not city-based, whenever bid of competing firm shall be less than three (3)% lower than the bid of the city-based firm on any contract bid in an amount of \$200,000 or less, and less than 1% lower on any amount bid in excessive thereof.

Regular Meeting Minutes of December 4, 2023

On a motion by Councilmember Bahr, supported by Councilmember McCullough, it was:

#369-23 RESOLVED, that having considered the report and recommendation of the Assistant Director of Public Works, dated October 4, 2023, which bears the signatures of the Director of Public Works and the Director of Finance, and is approved for submission by the Mayor, requesting that a list of designated vendors be approved to allow outside vendor services for equipment repairs and maintenance of the City's fleet, the Council does hereby approve of the designation of authorized vendors per the process set forth in the aforesaid communication and approve use of the referenced vendors to provide equipment repairs and maintenance of the city's fleet; further, the Council does hereby authorize amounts not to exceed \$280,000.00 for fiscal year 2023 and \$300,000.00 for fiscal year 2024 for this purpose, the same to be expended from funds budgeted in Account No. 101-443-933-050 (Equipment Maintenance – Outside Repairs); FURTHER, the Council does hereby authorize such action without competitive bidding due to the emergency described in the referenced communication, and such action is taken in accordance with Section 3.04.140.E.1 of the Livonia Code of Ordinances, as amended.

CONSENT AGENDA ITEM 6 (Regular Meeting of December 4, 2023)
--

Motion:	Bahr
Second:	McCullough
Ayes:	McIntyre, Toy, Bahr, Donovic, Morgan, McCullough, Jolly
Nays:	None
Absent:	None



LETTER TO THE LIVONIA CITY COUNCIL

6.

DPW
October 4, 2023

MEETING DATE

S111323/R120423

PREPARED BY

Jill Russell, Secretary III,

AGENDA ITEM

REQUEST TO APPROVE VENDORS FOR EQUIPMENT MAINTENANCE: Department of Public Works, re: to provide outside vendor services for the maintenance of the city fleet, from budgeted funds.

BACKGROUND DETAILS

Hiring, training and retaining Equipment Maintenance Mechanics has become a challenge the past few years. Historically, our mechanics were trained in a broad range of skills, from simple oil and fluid changes to welding leaf boxes. In the past year, of the four mechanics on staff, 3 of them have left, leaving us with 1 mechanic and 5 open positions. From February 2020 through June 2023 (7 job postings), we've had 35 total applicants for the Mechanic position, with only 18 making the eligibility list. Our latest posting brought in 9 candidates with 8 moving on to the interview panel in August 2023, after which an eligible list of 5 candidates was established, interviewed and none of the candidates were viable for hiring.

During this critical time of the year, prioritizing the upcoming workload became the most important task. Making sure the equipment is prepped and ready for the leaf program as well as snow and ice is a huge commitment for our staff. And in order to properly maintain our fleet, we have been forced to send a great deal of our maintenance and repair work to outside vendors, additionally having mechanics and vendors come into the DPW yard to perform repairs and preventative maintenance, averaging around \$10,000.00 per week. As such, we have moved \$120,000 from Wages, Benefits and Maintenance Supplies accounts to the Equipment Maintenance - Outside Repairs account to cover these additional costs.

The list of outside contractors includes:

Alex and Dave's - Repairs and Preventative Maintenance (PM's)
 Auto One - Glass replacement and detailing cleaning odor problems
 Bill Brown's - PM's and repairs
 Mecham Mechanical - All types of equipment repair. Trucks, Backhoes, Chippers and Leaf Machines.
 Wolverine Truck - Heavy truck repairs.
 Southeastern Equipment - Tractor repairs and PM's.
 Dave's Collision - Vehicle repairs.
 Mark's Mower - Generator repairs.
 Versalift Midwest - Servicing our water department service trucks.
 Jeff's Trailers - Repair of leaf machines, chippers, and trailers. Brakes, wheel bearings, suspensions and wiring.
 Tiremaxx - Repairs, replacements, mounting and service calls.
 Hutson Inc. - Mower and tractor repairs and PM's.
 Weingartz - Mower PM's

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

Authorize the use of the above referenced vendors to perform equipment repairs in the amount not to exceed \$280,000 for fiscal year 2023 and \$300,000 for fiscal year 2024.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Funds to pay outside vendors for outside work on city vehicles

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

none

DETAILED WORK BEING PERFORMED

none

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

Budgeted funds are available in account # 101-443-933-050, Equipment Maintenance - Outside Repair.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

Many of the vendors are the sole source supplier of the equipment and have agreed to come to the DPW yard and perform the necessary work. The city has an established working relationship with the vendors being used. These vendors have a history of good work performance, knowledge of the city equipment, and the capacity to be able to perform the work. Additionally, the location of many of the vendors in proximity to DPW is also a big advantage with the transportation of the equipment.

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): Waive the formal bidding process in accordance with Section 3.04.140.E.1 of the Livonia Code of Ordinances, as amended since no advantage to the City would result from competitive bidding.

ATTACHMENTS

None

APPROVED BY



Douglas L. Moore, MSA, Assistant Director of Public Works

Date: October 06, 2023



Date: October 19, 2023

Don Rohraff, Director of Public Works

A handwritten signature in cursive script that reads "Michael T Slater".

Date: November 02, 2023

Michael Slater, Finance Director

A handwritten signature in cursive script that reads "Maureen Miller Brosnan".

Date: November 03, 2023

Maureen Miller Brosnan, Mayor

**PUBLIC HEARING
DIRECTION**

Wednesday, October 2, 2024

Appeal of the denial of the Planning Commission regarding Petition 2024-06-02-10 submitted by Wanda Massage Institute.

DIRECTION: 1) DENYING REGULAR

Proposed Budget for the City of Livonia for the Fiscal Year ending November 30, 2024, and the property tax millage proposed to be levied to support the proposed budget.

**DIRECTION: 1) APPROVING REGULAR
 2) DENYING
 3) COMMITTEE OF WHOLE**

**THESE ITEMS ARE TO BE PLACED ON THE
AGENDA FOR THE REGULAR MEETING OF OCTOBER 21, 2024**

CC: Council, Mayor, Law

**CITY OF LIVONIA
PUBLIC HEARING**

Minutes of Meeting Held on Wednesday, October 2, 2024

A Public Hearing of the Council of the City of Livonia was held at the Livonia City Hall Auditorium on October 2, 2024.

MEMBERS PRESENT: Brandon McCullough, President
Martha Ptashnik, Vice President
Carrie Budzinski
Rob Donovic
Scott Morgan
Laura M. Toy

MEMBERS ABSENT: Jim Jolly

OTHERS PRESENT: Carter Fisher, City Attorney
Mark Taormina, Planning and Economic Development Director
Debbie Lichtenberg, Finance Director

The Public Hearing was called to order at 7:02 p.m. with Council President Brandon McCullough presiding. This item is regarding the Proposed Budget for the City of Livonia for the Fiscal Year ending November 30, 2024, and the property tax millage proposed to be levied to support the proposed budget.

This item will be moved to the Regular Meeting of **October 21, 2024**.

The Public Hearing is now open. There were approximately 5 persons in the audience.

McCullough We'll jump right into item number one. And right now, Councilman Jolly may or may not be here. He was running late. If he's here, great. If he is not, he'll be absent. The first one is a big one, we've been studying a lot. We've had multiple meetings. I always like to tell people that, I know it's not a packed house, but just to give some context, there's a lot of work that goes into this from the Administration and we bring it forward. We've had, I think, two meetings, one, especially. We dive deep into the huge budget book that you see. So, I don't want anyone to think out there, we take this lightly. It's just we've studied it a lot, and we get to this point, this is the public hearing. So, if you have questions or anything, we're gonna open it up for questions from the public. Seeing a few people here, if you'd like to speak, I'll let you know when, but this is for your input. So, if you have some things we'd like to hear it. Other than that, I'm going to open it up to Council. If Council has any anything they want to add to the budget. And then if we want to call up, we do have Deb Lichtenberg with us, who's our Finance Director, that can be on hand to answer any questions. We

also have our Treasurer, Susan Nash in the back and Mr. Nash, good evening. So, with all due, I'll open up to Council. Councilman Donovan.

Donovic Thank you this is a very, very big deal meeting. I just want to let everyone know that it's Mark Taormina's birthday tonight. Mark is here with us. Can we sing happy birthday? Mr. President? Happy birthday. I'll go to Councilwoman Budzinski.

Budzinski Okay, yes, so we were told to bring our questions here, so I've got a lot of questions. You're going to want to answer them. Yeah, so, question number one is, how are grants configured in the budget, and what grants, have we received? We added the Government Affairs position to apply for more grants. What grants have been applied for that we received in 2024, or are there outstanding ones? How do we track that?

Lichtenberg So, grants don't enter into the budget until they have been secured. So, we generally don't include in the budget any grants that are simply applied for or that we just intend to apply for. We wait until we've actually gotten confirmation that we are going to receive that. In this budget, the main grants that would be included would be related to the senior Wellness Center Project, but that's where the major ones are. There are also recurring grants that are received by the Police Department, because those are not competitive grants, and they are really similar to some other state funding, they're included. I can't think of any other major ones off the top of my head.

Budzinski Do you think the new finance position that you approved would, in terms of that big picture tracking, would there be a way? I mean, I think whether we get them or not, it's sometimes nice to show the effort that the city's putting forth, so they can actually incur some cost to tracking what grants are being pursued or then, obviously I think we have to approve all. I know we tend to approve grants, but we get the fire ones that come before us. I mean, we do know, and it is public record, but...

Lichtenberg Right, so any grant that has a matching requirement of any size always has to come before Council. Whenever I'm aware of it, I make sure that all of them come to Council, because even though grants bring money in, they're not always free and they're not always going to align with the goals that we have. So, I think it's a good practice for them to come before Council. At our last leadership meeting, I actually had that conversation with the other directors, and that is something that we are working on and the new budget position will be providing regular report outs on grant activity.

Budzinski And then, I know that the fire contract is still in negotiations. What's the buffer for that in the budget since it can't be predicted?

Lichtenberg So, once the contract is settled, we will come back to you with a budget amendment. Within the general fund, there are a few areas where we have some contingency for unexpected changes or changes that aren't defined at this time. We had talked a bit about that in the termination pay area of the budget is where we would likely shift funds from that department into the Fire Department for any changes that might be necessary.

Budzinski Then you answered some of these questions in that email, yeah, just a couple hours ago. So, I noticed there was a fairly large increase for the Rec Athletic budget. Do you know what that was related to? It's on page 18.

McCullough Councilwoman Buzinski, if I may. If this makes any sense, because I know this is a public hearing, and I think we all have a lot of questions still, I'll be completely honest. I mean, today, obviously this is more for the public. Obviously, there's going to be some motions potentially that come out of this. Would it be easier if we were to submit our list of questions and give you a fair timeline to respond to them? The issue that I see, it's, I don't know if it's doing, but we seem to be getting things from the Administration, like an hour before meetings or a couple hours and usually heard the agreement that is loosely agreed upon, it's anything that's 24 hours we usually punt it. I left today's on just because we have the meeting, but I've made multiple, please speak as needed, but I have a list, and I don't want to be here, do you want to be here till midnight? At least from my vantage point, I'm still well, always away from with some items. But would it be easier if we submit to maybe an internal process so that way, we can get these answers?

Lichtenberg Right, so, I'm completely flexible on however you want to address it. Obviously when I received them, and can respond, as I did with the few questions from the previous meeting that you received today, I can give thorough responses. But if there are questions that you want answered today, or if there's questions that come from the public...

McCullough Council, I'll leave it open to you, but I'd like to at least for mine, I'll save mine for at least the email, and if it works, I mean, maybe we just make sure we copy just as we do now, because there is some kind of a procedure that we go through Mayor staff to email, and it's been working. Okay, I think that there are different things at times that we could be better on, but at least to belabor this meeting and stuff. But I'll hand it back. Feel free.

Budzinski Yeah, well, I can say I specifically asked the Mayor where I should address my questions and she told me very specifically that this was the platform to do it.

McCullough Do you mind if I go to Councilwoman Ptashnik?

Ptashnik The only thing I was gonna say, and I completely understand the President's point of it would be more efficient for us to be able to email directly, but I think it is a public hearing, and if we have questions, we should get them on the record, even if they can't be answered right now, and that would be fine, but I think our questions should be on the record. And if we're gonna make any motions tonight to approve or go forward with the budget, I think we...

McCullough I'm totally good with that, guys. I just I have some, because obviously whatever comes out of here with that will next go to a council meeting, so...

Ptashnik And I fully expect that you may not remember what's on page 22 line 47 or whatever, and we may need some time for some answers, but I'd like to get the questions out.

Toy I concur with what the Vice President just said, but I also think there's, I mean, it's a public hearing, so there's folks in the audience that probably listen to some degree. And maybe we don't do every single question everyone has, but maybe that is a public record. Let's hope so that future Councils can look back at this budget and say, Oh, they questioned that because, and there was the answer because. So that's helpful, and it's educational for the next folks, because there's going to be four new bodies sitting here at some point, and next year in I'm just thinking that right be helpful Mr. President and others that that is at least required for the public as well.

Lichtenberg Right. And my intent would be to compile any questions that we get and respond in memo form to anything I can't answer this evening, so that everybody is has access to the response.

Toy I thought so, I just wanted to voice it out. Thank you. Sorry, Carrie.

Budzinski No problem. Yes. So, do you want us to just read our questions for the record and allow you to come back to us?

McCullough So if I may, if I may, let's do this. If there's a question that you need more time on Deb, just let us know, and we can table that for a response. Okay, let's, let's go through. The floor is yours.

Budzinski Thank you. Yes. So, the Rec Athletic Funds, obviously, we could come back to it, but it had an increase from \$144,000 to \$212,000 so I was just curious about what that was regarding. And I didn't know if it's general, It doesn't look like it.

- Lichtenberg Right. And if you go to page 14 of the budget, you'll see that increase is related to Capital Outlay. There's \$60,000 of Capital Outlay that is included in that department that was not there last year.
- Budzinski Great. Thank you. And then the Sheldon pool investment, which I think is great, again, this might be less, even more, Ted, just in terms of, is that sufficient to get the pool in more meaningful condition? I mean, I took my boys this last year, and they cut their foot on the bottom because it's so rough, and it was absolutely filthy because there's were no filters. And so, I'm thrilled that we're investing in the public pool. I was just curious if, what's the outcome of that, what that's going to look like.
- Lichtenberg Right. So, that's one that I would have to defer to Ted. That is based on what was submitted by the department, so I will give you more feedback on what's going to be included in that great. Thank you.
- Budzinski And then I saw that the PD already was doing a lot of investment. They had \$400,000. The Plymouth Road Development Authority, so just curious about what that was in reference to.
- Lichtenberg The PRDA, generally budgets approximately that amount each year. So, it's those improvements really are looked to be done in an incremental basis. And we have Mark here tonight, so if you have any specific questions, But there are things this year, the improvements to the intersection streetscape was part of what that budget was spent on. So, it would be similar projects to continue to improve that corridor.
- Budzinski Then the boiler replacements for DPW. I was just curious. That's for the new building, I imagine? And I was wondering how old those current boilers were that are being replaced? It was page 31. \$700,000.
- Lichtenberg I'll get back to you on that.
- Budzinski And then, you know, also on that page, we noted a lot of lawn mowers, which, when I had visited the fleet maintenance crew and talked to them about transitioning to electrical vehicles, or alternative energy source things, they suggested that lawn mowers would be one of the areas that it could be an efficiency for replacement. And I see that there are 10 new ones that are going to be purchased. Was the city planning to look at EV models?
- Lichtenberg Not to the best of my knowledge, but I will follow up on that as well.
- Budzinski And the same is true for, there's a transit vehicle there, and the new library van. The library van in particular would only be going between, the new vending machines and Sandberg and Civic Center, could get lots of mileage for little energy and a van and also be used for an energy source

if they took the van for like music under the stars or the kids concerts, things like that.

We have contractual services on page 44 for \$60,000. Did we have a specific project in mind for that?

Lichtenberg Yes, the mayor had addressed that during our budget study session that is related to the Town Center, or City Center Project. There were conversations with Plante Moran Real Pointe that, especially in the area of the future development, the economic development piece that there may be the need and the benefit for some lobbying services or other legislative advocacy that would benefit us multiple fold if we were to use that money for that. If we were to do anything of that type, that would have to come back to Council for approval before that spending would take place.

Budzinski Okay, yeah, so just curious of who in Lansing would be lobbyist, since we have the Government Affairs position. Is the Clerk's Office hiring? I saw an increase in their staff budget on page 50. I was just curious if they were adding a role, or if it was just related to increased cost for running elections?

Lichtenberg The clerk's office is not adding a position. And the page that you were looking at was?

Budzinski 50. General Fund said for salaries and wages, it was a \$50,000 increase. I was just not sure, could maybe just be paying increases.

Lichtenberg Salaries and wages is going from \$364,000 to \$379,000. The light is really bad. Over here.

Budzinski Sorry, that was, that was more clerical error on my part, so not the Clerks. Were we planning on adding another inspector? You know, that's something we've talked a lot about, we talked about blight in the community, and I didn't know Mr. Hanna found that to be a need or not. And I couldn't tell from the salaries and wages on their page which was 105.

Lichtenberg The best place to look if for any changes in staff numbers, would be the budget, the supplement, which has all the positions listed. But no, there is no There were no requests for positions other than the two that were included for the budget, the Fiscal Services Manager and the Capital Improvements Director.

Budzinski That wrapped up my questions. Thank you, Mr. President.

McCullough Thank you. Vice President, the floor is yours.

- Ptashnik Okay, thank you, Mr. President. So I actually have a couple of questions as well. I want to know how many people received more than one step, because I know personnel costs are going to be a big part of our budget. About how many people have received more than a step, which a step is typically what we've receive?
- Lichtenberg So, the only way that there would be more than one step is if somebody was at step one, the next step, I believe, comes at six months, and then the next one, I believe, comes at one year. So, I'm not a person in the Civil Service, so I will double check that, but I know, in my experience in my department, you start at step one. The first increase comes at six months once you finish your probation, and then there's the second increase at a year, and then subsequent to that, it's on an annual basis.
- Ptashnik And that's what I thought, but this is my first time through this process, so I'm trying to learn. When I look at the Governmental Affairs position, it appears that that salary jumped more than a few steps. And I guess I'm trying to figure out why it's out of line, then with the other positions. And I'm just looking for some rationale or criteria for this budget. I'm not giving it an opinion or reflection on the person in the position, but why is this happening? And I just want to make sure the compensation package is in line with what we voted on.
- Lichtenberg Right. So, if the amount that is included in there is more than what the step increase would be, there would simply be unexpended funds, because the only way that a position can accelerate through steps would be if it came before this Body. So that cannot be done administratively or through any other action.
- Donovic Can I pipe in real quick? When we asked that question, Vice President, and I know you just made that comment, and I want clarification, please. That's the way I understood it. Step increases, unless they're going to see the normal schedule would have to come before this body. But last year, we had a situation where elected official did something different, and through that, through that process, we found out that elected officials can give step increases at their leisure. Essentially, is what our ordinance is. Can we get some clarification on that? And I guess what Council Vice President Ptashnik is asking, is that position getting a big step increase, because the elected official, which is the mayor, just gave that person, which is the elected official's prerogative if they want to. But I think it's important that we have that clarification, if that could happen or not, and to the City Attorney, if I'm right, that elected, which would be the mayor, treasurer and clerk, can give a step increase how they see fit. But, I thought you can only do that at the beginning, and then that position would follow a normal schedule, step Increase, moving forward, and it doesn't look like that on this. information before us.

Lichtenberg So we've hired in it higher than step one, and that's okay at the beginning, but I didn't think you could jump. That is my understanding, and I serve on the personnel review committee as well, so anything that is outside the norm has to come through that committee first. I also, because payroll is under my umbrella, no payroll changes are made without a certificate that is signed in multiple places. And I have an eagle eye staff that if anything is not, I's dotted and T's crossed. It's going to be brought to my attention to make sure that it follows, if it's not a contractual, if it requires Council approval, that that's in place, and part of that certificate package.

Toy If I may, real quick. You know, I was always taught legislative body or the administrative body proposes and the legislative body discloses, so as the old language goes. But what concerns me is, just rewind several years ago, around City Treasury and the Council was a little frisky, and because they didn't get rid of the Treasurer at that time, when went out to a vote of the people, it would be a four to one after I filed for Treasurer, which was really kind of nasty, but so be it, such is politics. But what they tried to do, and did, is eliminate my deputy from the budget so I had no deputy going into that Treasurer. Point being, I think this body can do a heck of a lot, and I'm not sure if the attorney agrees with me or not, but if you go back to propose and disclose. You have a lot of power, Council, to take away funds, to put funds in, I'm a prime example of that several years ago. I don't think much has changed since then. If we wanted to get rid of and not advocating we get rid of deputies, or any of the rest, and just telling you in past experiences what has happened, that's all. This is our most powerful thing is the budget.

Donovic Five votes we can do what we want to do.

Toy Bob Nash used to say that. Sorry. Thank you.

Ptashnik So I guess my point is, if we're only going to have a step increase, that's one step or whatever, I'd like to see that reflected in the budget. So that would be clear. So, that was my issue with that.

This business we already talked about, the Fire Department, I cannot emphasize enough, us adequately funding LFD. It's going to be essential for us to, I mean, obviously we have to be mindful of the budget, of course, but if we're going to recruit and retain, we have got to put additional funds aside for LFD. I urge Council to join me in that we're going to definitely need to allocate additional funds, not just what's there, not just go for what happens in arbitration, but we've got, we're losing personnel there, so we've got to do something there.

The library. I have some questions here. It shows that the entire library system was going to show a loss of \$850,000 but I was looking for the Civic Center, and maybe I just didn't see it. I thought we were getting upgrades to ADA bathrooms, and I didn't see the funding.

Lichtenberg That's already approved. So that would not be reflected here. That's part of the Phase One Project that will be coming in the next couple.

Ptashnik I figured it was something like that, but I just couldn't find it.

Noble, I know, technically not library anymore, it's been out of commission, so it would be part of the library budget. But I noticed there's not one penny dedicated to Noble whether it's to maintain or demolish, we can't just ignore it. So, I guess I have some concerns there. Whether we're gonna demolish it or maintain the building, in some fashion, we have to have some sort of finding assuming it isn't just going to sit there. And I'm also concerned about the amount of money being spent on Sandburg in addition to this, I guess that one is that.

My next question has to do with the admin fee that we passed, that 1% on the non-homestead school operating at the PRDA when we passed it, one of the things that I made perfectly clear in the motion, and I know Mr. Jolly made a motion to second it, but I made sure that we had this in there. It was not to be an automatic renewal. It was, and I know we have to vote on the budget, but we were supposed to vote on that from each time to renew it. So, I just want to make sure that we don't necessarily assume, I'm not saying I'm not going to support it, but in the spirit of transparency, that's we did set that up that way. I would love, it's about \$305,000, right now. I would love to be able to find somewhere else the budget. I'm not saying we're going to be able to this year, but I think we need to have a vote on that one.

And then my last question has to do with our fleet maintenance. I noticed in 2022 it was only, we were only putting about \$14,000 there for outsourcing, and now it's about \$165,000. This is over 10 times increase that just seemed just exorbitant to me. And I wasn't sure, it's on page 112, I guess, right?

Lichtenberg And that is a direct result of not being able to staff mechanic positions.

Ptashnik I guess when I talked to them, part of it's not being able to pay. And I'm wondering, would it be who likes to try to hire and pay mechanics? Obviously I don't know the answer to that, but that is that what it is, because we have to outsource so much now?

Lichtenberg Yeah, and that that is not unique to Livonia. I've seen that in every community that I've been with. It's very difficult to have skilled trades on staff. Even if we were to increase the wages that we were paying by 10, 15, 20% it's very likely we still would not be able to compete on a salary basis. That's really consistent in in a lot of areas, but it's more reflected in those specific types of positions.

- Ptashnik I mean, that was one that just kind of jumped off. But okay, but really, I mean, obviously the step issue, putting money set for LFD, and the admin fee.
- Budzinski I just wanted to piggyback on the topic related to fleet maintenance and the outsourcing, because it's such a large number, I understand that we're piecemealing doing these repairs so that they don't come before Council. But if all of the business is going to one specific mechanic at a rate of, what did you say was, again, \$165, isn't that an expenditure that would normally come up for a council?
- Lichtenberg So, I don't know off the top of my head whether it actually has or not. Oftentimes we will have blanket PO's for preferred providers, so I will have to double check and see if a blanket PO has come before you.
- Donovic I know to Council on this point. We did vote on that, my memory escapes me, I think a year and a half ago or so for the approved X amount of dollars. I just don't remember exact details.
- Lichtenberg Councilmember Ptashnik, I wrote down library, and Noble, the fact that nothing is being budgeted there. Was there another question I was supposed to be...
- Ptashnik No, I was really, it was mostly I didn't see the ADA bathrooms, and I figured, okay, we'll cover it, but that was just what I was concerned with, we have to maintain the basics. One way or the other, we have to have the money.
- McCullough If you don't mind, but I've got a list, so I'm just touching base on stuff. So, fire contract was there, so I want to be on record to say that is obviously at least, I think, Council is really ensuring that we stay a top area for First Responders. I know I'm hearing rumblings that we're losing people to different areas because of different costs. So, at least that's on my list bigtime, to have this put aside, I think it's a great idea.

The second one I have is, if you go to, and I'm pointing out something, if you go to DPW Public Service under Building Maintenance, and you look at the requests that they push forward. Kind of giving Council some context, I get to do this on the other side, and I've actually worked with Deb in Novi when we will put together our wish list. And usually what happens is, everybody gets their wish list. They write a presentation, get estimates, and then it goes up the chain, goes to Council and there are approvals and denials. I want to point out that, I forget what exact page, 31, so DPW, Public Service, Building Maintenance. And the reason I'm bringing this up is we just approved, I think, a wish list for a Facilities Manager, which is good, which is great. But if you look at it, there's a proposal of over \$3.6M and an allocation of \$M so this is to me, as the cart before the horse. We're gonna hire somebody, but we're not gonna

give them any money to do stuff with. And so some of these items that I bring up, and this is why, you know, I hate dwelling on it, but as a Facilities Manager, I tell you, what, if I looked at this and I had zero allocation, I brought, what am I going to do to sit, you know, in the boiler room, drink coffee and look at stuff?

Donovic Council President, to that point, why did the Administration go with a Director position, and we didn't really talk about a lot at the meeting, as opposed to a deputy that would have went under DPW, Building Department. What was the logic?

Lichtenberg So, there were conversations, many, many conversations about where this position would best align. We talked about it potentially being under Inspection and because of the building aspect of that. We talked about it being under Planning as part of the growth of the city. We talked about it being under DPW, because Facility Maintenance is currently there. We talked about it being under Finance, because the Capital Improvement Plan really works hand in hand from the budget standpoint. And where we really ended up was that it wasn't the intent of where we wanted to go with it didn't align perfectly. Didn't make sense specifically in any one position one area, because it's really going to be touching on many. So, the thought was to make that its own department, starting with a director who would be able to come in and get the lay of the land and develop a plan for going forward and potentially then, make suggestions about how that could be built out. If needed, get the staffing to the point where we could maintain the buildings and other facilities that we have. So there, I guess the answer is that there was a lot of conversation had, and that's where things landed.

McCullough So, kind of going, and for the record, this is out of the three points in depth. I'm not trying, you know, I know you're just standing up there. But these are the questions that I do have that kind of from that last meeting. But out of that, the \$3.6M that was requested, \$150M is being proposed to be approved. One of them is a transit van. The other is an F150. Those are taking precedence over building 12 boiler replacement, two at \$350,000. Replace eight rooftop units at building 12 for \$32K each. Building 13, HVAC. City Hall Annex, chiller. I'll agree with you on that one, because we're potentially going to be looking at renovation or tearing this building down. City Hall bottle fillers, \$25K, denied. Civic Center Library boiler replacement, \$500K. I'm not going to go through these, but there's a list of about probably another ten of these, including turbo vacuums for \$1K each that could help our custodial staff. This is what they've asked for, and it's denied. And what I'm trying to bring up to this, is what's going to happen, and I don't want to wish it on anything, but we're so reactive on everything, which means that that boiler that costs \$350K in here, when it fails and we have emergency repairs, is going to be double that. The radiator heaters, just like the air handlers, it's all emergency work. We got flying cranes, and we're going to pay triple what we should have if we

budgeted. And I know we can't sit there and grow, money off trees, but I look at this and I have no offense to our fleet. I'm sure the fleet is in terrible shape, but a lot of these are risk. You know, a lot of these are risk. This could be indoor air quality, it can be mold. It could be environmental causes with this. And these are employees and our citizens that go into these buildings. And I know we're making a push, but now, when we're requesting a director level position for Facilities Manager at, probably \$100K, and then if you add all the perks with it, this could be easily, but we're not funding any repairs. What are they gonna do the first year, until they get on, so these are, that's just one. And like I said, I want, I'll send these out. The other one is Property Maintenance staff. This goes to the Inspection. I think, it's funny, because Councilwoman Budzinski, Councilman Ptashnik, Rob and I've been fighting with this one every single year. And I think all of us have so adding personnel so we can become proactive rather than reactive. That's been on there, it's never been in my five years, it's never been pushed forward. Greenmead Master Plan. I mean, there's foundations, there's repairs. We have that sitting. I also put on here Noble/Sandberg funding sources, just as Vice President brought up. Obviously, Noble is a very touchy subject, but that park is suffering. And when we took this on in all these meetings, we always said, hey, I know Five and Farmington is the focus. I get it, but we do have 36 square miles. And, you know, Council has said, this is our chance to say yay or nay to some items. And at least for me, I'm way far away from really, you know, stamp and seal of approval on this. And I know we're pressed on time, I also have time here additional DPW staff so that we can be proactive rather than reactive. As I said the last Council meeting, I send in, I probably, I think we probably all average, you know, 10 to 30 resident requests every week, and pushing forward to the Administration. And lately it's been no, no, no, no, no. And it's staffing. It's we can't pay anybody. So right now, we have the ability to say, hey, well, let's make sure we do pay people the right ways, or let's fill up these things. I'm so I think I'm so sick of hearing, find a way to know stuff instead of pay, you know, an excuse we don't have staff. The citizens are suffering basically from it. And the last thing I put on here is salary survey. I've been bringing it up for years, and I do know what it's going to show. It's going to show that we are compensating extremely low compared to neighborhood communities. Extremely. And hence, that is exactly the reason that we're having the hiring issues that we've had plaguing us for so many years. What was that salary survey going to show? It's going to show problems, and hopefully it gives us a path to push forward. Now that some those are my list, I'm going to be quiet. I'm going to move on to Councilmember Morgan.

Lichtenberg Yes, excuse me for just one moment. I do want to emphasize just with those capital projects, good or bad, some of that, as you said, was delayed additionally because things are up in the air with Five Mile and Farmington projects, and the conversation, the greater conversation regarding funding sources, and if we're going to be asking for additional revenue sources,

would we be including additional bond funds that would be able to cover some of these costs? So again, and I do understand the concerns. I think we all do. I think it's, you know, it's clear I would love to be funding more than this, but as we all know, we start with a pot of money, and we decide how we're going to spend it this year, and unless that pot gets bigger, it's, you know, we have to make decisions about where funds get...

McCullough And it goes back to when you approved the Notice of Intent for the bond at \$41M. And I still think that is a highly inflated number, and that's why I asked, can this go to different building maintenance areas. And I remember saying at that meeting too, is, listen, you have broken windows around the city. And I had said, I'm so pumped up. We're going to be doing this Five and Farmington City Hall, but at the same time, the city cannot suffer the rest of the 35 square miles. And for that reason, and I was assured at that meeting. Oh yeah, we're gonna be pushing it around. And, you know, a lot of things are just sitting and they're getting pushed out. And so I think at least for my vantage point, I'm not gonna be supportive of a budget unless it includes some seed money to start tackling a lot of these broken windows, truthfully.

Morgan Councilman Morgan, with all that, I had a question regarding this meeting recording, I guess Mark is recording this for us. Thank you.

Donovic Unless anybody has any other questions, if it's okay, I was going to offer an approving, committee and denying.

McCullough So, we have, an approving, committee of the whole and a denying. Basically, what that means for the audience is that there's three motions on table the next council meeting. I think, is that gonna be on the next one? I'll define the dates. But please check out our correspondence online. I'm going to go back to Council. Council, do you have anything with the motions? Seeing none. Audience? Does anybody have any communication that would like to speak on the proposed budget? Oh, come on. It's fun. All right with that. Unless Council has anything else I'm going to close this item to move on to item number two., so we do have an approving, denying, Committee of the Whole.

As there were no further questions or comments, the Public Hearing was declared closed at 7:48 p.m.

CITY OF LIVONIA

SUPPLEMENT TO PRELIMINARY BUDGET

PERSONNEL WORKSHEETS

2024-2025

CITY OF LIVONIA, MICHIGAN
BUDGET SUPPLEMENT - PERSONNEL SUMMARY
FISCAL YEAR 2024-2025

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CITY OF LIVONIA, MICHIGAN
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CITY OF LIVONIA, MICHIGAN
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CITY OF LIVONIA, MICHIGAN
PERSONNEL SUMMARY OF DEPARTMENTAL CHANGES
Fiscal Year 2024 - 2025

This schedule isolates only the departments with an overall net change in staffing count in the 2024-2025 recommended budget. An explanation for these net changes are included below.

The full listing of staffing counts for all departments follows on pages S-2 and S-3.

ACTIVITY NUMBERDEPARTMENT		2023-2024 BUDGET			2024-2025 RECOMMENDED BUDGET			CHANGE IN NUMBER OF POSITIONS		
		F.T.	P.T.	TOTAL	F.T.	P.T.	TOTAL	F.T.	P.T.	TOTAL
<u>CLERK TYPIST POSITION PREVIOUSLY SPLIT BETWEEN CITY COUNCIL AND ZBA IS NOW SPLIT BETWEEN PLANNING AND ZBA; AND A DEDICATED PLANNING CLERK POSITION WAS ELIMINATED</u>										
101	CITY COUNCIL	1.5	7.0	8.5	1.0	7.0	8.0	(0.50)	-	(0.50)
701	CITY PLANNING COMMISSION*	5.0	-	5.0	4.5	-	4.5	(0.50)	-	(0.50)
NET CHANGE								(1.00)	-	(1.00)
<u>ADDED BUDGET & FISCAL SERVICES MANAGER POSITION</u>										
192	FINANCE	3.0	-	3.0	3.5	-	3.5	0.50	-	0.50
592	FINANCIAL ADMINISTRATION	8.0	-	8.0	8.5	-	8.5	0.50	-	0.50
NET CHANGE								1.00	-	1.00
<u>ADDED DIRECTOR OF CAPITAL IMPROVEMENT POSITION</u>										
240	CAPITAL IMPROVEMENT	-	-	-	1.0	-	1.0	1.00	-	1.00
<u>CONVERSION OF A PART-TIME CIVIL CLERK POSITION TO A FULL-TIME POSITION</u>										
286	16TH DISTRICT COURT	29.0	3.0	32.0	30.0	2.0	32.0	1.00	(1.00)	-
<u>REASSIGNMENT OF ONE POLICE SERVICE AIDE TO THE DETECTIVE BUREAU</u>										
307	DETECTIVE BUREAU	22.0	-	22.0	23.0	-	23.0	1.00	-	1.00
325	PATROL BUREAU	118.0	-	118.0	117.0	-	117.0	(1.00)	-	(1.00)
NET CHANGE								-	-	-
<u>REASSIGNMENTS BETWEEN PUBLIC SERVICES DIVISIONS</u>										
523	BUILDING MAINT.	29.0	4.0	33.0	26.0	6.0	32.0	(3.00)	2.00	(1.00)
524	PARKS MAINT.	20.0	-	20.0	25.0	-	25.0	5.00	-	5.00
592	FIELD OPERATIONS	33.0	-	33.0	30.0	-	30.0	(3.00)	-	(3.00)
NET CHANGE								(1.00)	2.00	1.00
<u>REASSIGNMENT OF ONE FULL-TIME CLERK POSITION FROM THE SANDBURG LIBRARY TO THE BENNET LIBRARY AND ADDITION OF A PART-TIME CLERK</u>										
271	CIVIC CENTER LIBRARY	22.3	7.0	29.3	23.3	8.0	31.3	1.00	1.00	2.00
271	CARL SANDBURG	5.7	-	5.7	4.7	-	4.7	(1.00)	-	(1.00)
								-	1.00	1.00
<u>ADDITION OF A DEPUTY DIRECTOR POSITION WITH 20% OF TIME ALLOCATED TO TRANSIT (THE REMAINING 80% IS ALLOCATED TO HOUSING AND CDBG GRANT FUNDS)</u>										
288	COMMUNITY TRANSIT FUND	1.2	-	1.2	1.4	-	1.4	0.20	-	0.20
					OVERALL NET CHANGE			1.20	2.00	3.20

F.T.= Full-Time
P.T.= Part-Time

**CITY OF LIVONIA, MICHIGAN
PERSONNEL SUMMARY
Fiscal Year 2024 - 2025**

ACTIVITY NUMBER		DEPARTMENT	2022-2023 BUDGET			2023-2024 BUDGET			2024-2025 RECOMMENDED BUDGET		
			F.T.	P.T.	TOTAL	F.T.	P.T.	TOTAL	F.T.	P.T.	TOTAL
<u>GENERAL FUND</u>											
<u>LEGISLATIVE</u>											
101	CITY COUNCIL		1.5	7	8.5	1.5	7	8.5	1	7	8
<u>EXECUTIVE</u>											
173	MAYOR'S OFFICE		4	0	4	4	0	4	4	0	4
174	COMMUNICATIONS		4	0	4	4	0	4	4	0	4
175	GOVERNMENTAL AFFAIRS		1	0	1	1	0	1	1	0	1
TOTAL EXECUTIVE			9	0	9	9	0	9	9	0	9
<u>FINANCIAL ADMINISTRATION</u>											
191	ACCOUNTING		7	0	7	7	0	7	7	0	7
192	FINANCE		3	0	3	3	0	3	3.5	0	3.5
215	CITY CLERK		7	0	7	6	0	6	6	0	6
228	INFORMATION SYSTEMS		4.5	1	5.5	4.5	1	5.5	4.5	1	5.5
240	CAPITAL IMPROVEMENT		0	0	0	0	0	0	1	0	1
247	BOARD OF REVIEW		0	0	0	0	0	0	0	0	0
253	TREASURER		6	0	6	6	0	6	6	0	6
257	ASSESSING		5	2	7	5	2	7	5	2	7
TOTAL FINANCIAL ADMINISTRATION			33	3	36	31.5	3	34.5	33	3	36
<u>GENERAL GOVERNMENT</u>											
262	ELECTION COMMISSION		2	0	2	2	0	2	2	0	2
266	LEGAL		6	0	6	6	0	6	6	0	6
269	CIVIL SERVICE		8	0	8	8	0	8	8	0	8
TOTAL GENERAL GOVERNMENT			16	0	16	16	0	16	16	0	16
<u>JUDICIAL</u>											
286	16TH DISTRICT COURT		29	3	32	29	3	32	30	2	32
<u>PUBLIC SAFETY - POLICE</u>											
302	TRAFFIC BUREAU		5	0	5	5	0	5	5	0	5
304	ADMINISTRATION		10	0	10	10	0	10	10	0	10
306	COMPUTER SERVICES		4	0	4	4	0	4	4	0	4
307	DETECTIVE BUREAU		22	0	22	22	0	22	23	0	23
310	POLICE COMMUNICATIONS BUREAU		9	0	9	9	0	9	9	0	9
313	CROSSING GUARDS		0	0	0	0	0	0	0	0	0
316	YOUTH BUREAU		4	0	4	4	0	4	4	0	4
318	EMERGENCY PREPAREDNESS		1	0	1	1	0	1	1	0	1
319	RESERVE POLICE		1	0	1	1	0	1	1	0	1
325	PATROL BUREAU		117	0	117	118	0	118	117	0	117
329	INTELLIGENCE BUREAU		16	0	16	16	0	16	16	0	16
TOTAL PUBLIC SAFETY - POLICE			189	0	189	190	0	190	190	0	190
<u>PUBLIC SAFETY - FIRE</u>											
336	ADMINISTRATION		6	0	6	6	0	6	6	0	6
338	FIRE FIGHTING		82	0	82	83	0	83	83	0	83
341	FIRE PREVENTION		5	0	5	5	0	5	5	0	5
TOTAL FIRE			93	0	93	94	0	94	94	0	94
<u>PROTECTIVE INSPECTION</u>											
371	INSPECTION		17	0	17	16	0	16	16	0	16
381	BLDG. CODE BRD. OF APPEALS		0	0	0	0	0	0	0	0	0
TOTAL PROTECTIVE			17	0	17	16	0	16	16	0	16
<u>OTHER PROTECTIVE</u>											
435	TRAFFIC COMMISSION		0	0	0	0	0	0	0	0	0
<u>PUBLIC WORKS AND ENGINEERING</u>											
441	ADMINISTRATION		11.5	0	11.5	11.5	0	11.5	11.5	0	11.5
443	EQUIPMENT MAINT.		8	0	8	8	0	8	8	0	8
447	ENGINEERING		10	0	10	10	0	10	10	0	10
463	ROAD MAINT.		26	0	26	27	0	27	27	0	27
523	BUILDING MAINT.		30	4	34	29	4	33	26	6	32
524	PARKS MAINT.		19	0	19	20	0	20	25	0	25
TOTAL PUBLIC WORKS AND ENGINEERING			104.5	4	108.5	105.5	4	109.5	107.5	6	113.5

**CITY OF LIVONIA, MICHIGAN
PERSONNEL SUMMARY
Fiscal Year 2024 - 2025**

ACTIVITY NUMBER		DEPARTMENT	2022-2023 BUDGET			2023-2024 BUDGET			2024-2025 RECOMMENDED BUDGET		
			F.T.	P.T.	TOTAL	F.T.	P.T.	TOTAL	F.T.	P.T.	TOTAL
<u>PLANNING</u>											
701	CITY PLANNING COMMISSION		5	0	5	5	0	5	4.5	0	4.5
702	ZONING BOARD OF APPEALS		0.5	0	0.5	0.5	0	0.5	0.5	0	0.5
TOTAL PLANNING			5.5	0	5.5	5.5	0	5.5	5.0	0	5.0
<u>RECREATION</u>											
752	ADMINISTRATION		5	0	5	5	0	5	5	0	5
758	FACILITIES		0	0	0	0	0	0	0	0	0
759	ATHLETICS		0	0	0	0	0	0	0	0	0
TOTAL RECREATION			5	0	5	5	0	5	5	0	5
<u>CULTURAL</u>											
820	SENIOR SERVICES		3	0	3	3	0	3	3	0	3
821	GREENMEAD/CULTURAL		3	0	3	3	0	3	3	0	3
TOTAL CULTURAL			6	0	6	6	0	6	6	0	6
<u>OTHER FUNDS</u>											
<u>REFUSE FUND</u>											
226	SANITATION		9	0	9	9	0	9	9	0	9
226	ANIMAL CONTROL		2	0	2	2	0	2	2	0	2
TOTAL REFUSE FUND			11	0	11	11	0	11	11	0	11
<u>COMMUNITY RECREATION FUND</u>											
208	COMMUNITY REC CENTER		7	0	7	7	0	7	7	0	7
208	COMMUNITY REC OTHER		0	0	0	0	0	0	0	0	0
208	COMMUNITY REC-ICE RINK		0	0	0	0	0	0	0	0	0
208	BOTSFORD POOL		0	0	0	0	0	0	0	0	0
208	CLEMENTS CIRCLE POOL		0	0	0	0	0	0	0	0	0
208	SHELDON POOL		0	0	0	0	0	0	0	0	0
TOTAL COMMUNITY RECREATION FUND			7	0	7	7	0	7	7	0	7
<u>LIBRARY FUND</u>											
271	CIVIC CENTER		23.3	5	28.3	22.3	7	29.3	23.3	8	31.3
271	NOBLE		0	0	0	0	0	0	0	0	0
271	CARL SANDBURG		5.7	0	5.7	5.7	0	5.7	4.7	0	4.7
TOTAL LIBRARY FUND			29	5	34	28	7	35	28	8	36
<u>COMMUNITY TRANSIT FUND</u>											
288	COMMUNITY TRANSIT FUND		1.2	0	1.2	1.2	0	1.2	1.4	0	1.4
<u>CABLE TELEVISION FUND</u>											
297	CABLE TELEVISION FUND		4	0	4	4	0	4	4	0	4
<u>PUBLIC HOUSING FUNDS</u>											
536	NEWBURGH VILLAGE		2.45	0	2.45	2.45	0	2.45	2.45	0	2.45
538	SILVER VILLAGE		2.45	0	2.45	2.45	0	2.45	2.45	0	2.45
TOTAL PUBLIC HOUSING FUNDS			4.9	0	4.9	4.9	0	4.9	4.9	0	4.9
<u>GOLF COURSES FUND</u>											
584	FOX CREEK		1	0	1	1	0	1	1	0	1
<u>WATER AND SEWER FUND</u>											
592	FINANCIAL ADMINISTRATION		8	0	8	8	0	8	8.5	0	8.5
592	FIELD OPERATIONS		32	0	32	33	0	33	30	0	30
TOTAL WATER AND SEWER FUND			40	0	40	41	0	41	38.5	0	38.5
TOTAL FUNDED POSITIONS			606.10	22.00	628.10	607.10	24.00	631.10	608.30	26.00	634.30

F.T.= Full-Time
P.T.= Part-Time

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 101

DEPARTMENT: LEGISLATIVE

ACCOUNT NUMBER: 702 000

DIVISION: CITY COUNCIL

ACTIVITY: CITY COUNCIL

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
7	128,822	7	128,822	COUNCIL	PT	7	136,000	7	136,000
1	65,142	1	66,955	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
0.5	23,775	0.5	20,228	CLERK TYPIST I-II			-		-
8.5	217,739	8.5	216,005	TOTAL WAGES		8	209,424	8	209,424
1.5		1.5		FULL-TIME		1		1	
7		7		PART-TIME		7		7	
8.5		8.5				8		8	

NOTE:

IN PRIOR YEARS, 0.5 FTE CLERK TYPIST WAS SPLIT BETWEEN ZBA (DEPT 702) AND COUNCIL. IN 2024-2025 THIS POSITION IS NOW SPLIT BETWEEN PLANNING(701) AND ZBA(702).

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 173

DEPARTMENT: EXECUTIVE

ACCOUNT NUMBER: 702 000

DIVISION: MAYOR'S OFFICE

ACTIVITY: MAYOR'S OFFICE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	137,076	1	141,419	MAYOR	FT	1	144,659	1	144,659
1	110,630	1	117,365	CHIEF OF STAFF	FT	1	127,801	1	127,801
1	63,735	1	69,528	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
	1,200		2,520	HUMAN RELATIONS COMMISSION			-		-
1	46,642	1	50,710	CLERK - TYPIST	FT	1	55,017	1	55,017
4	359,283	4	381,542	TOTAL WAGES		4	400,901	4	400,901
4		4		FULL-TIME		4		4	
0		0		PART-TIME		0		0	
4		4				4		4	

NOTE:

HUMAN RELATIONS COMMISSION MOVED TO GOVERNMENTAL SERVICES (DEPT 175)

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 174

DEPARTMENT: EXECUTIVE

ACCOUNT NUMBER: 702 000

DIVISION: COMMUNICATIONS

ACTIVITY: COMMUNICATIONS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	92,019	1	92,955	DIRECTOR OF COMMUNICATIONS	FT	1	99,070	1	99,070
1	75,940	1	76,835	CHIEF OF PUBLIC RELATIONS	FT	1	81,785	1	81,785
1	41,933	1	48,235	CLERK I-II	FT	1	46,946	1	46,946
1	48,484	1	48,235	RECREATION SUPERVISOR	FT	1	50,253	1	50,253
4	<u>258,376</u>	4	<u>266,260</u>	TOTAL WAGES		4	<u>278,054</u>	4	<u>278,054</u>
4		4		FULL-TIME		4		4	
0		0		PART-TIME		0		0	
4		4				4		4	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

DEPARTMENT: EXECUTIVE

DIVISION: GOVERNMENTAL AFFAIRS

ACTIVITY NUMBER: 175

ACCOUNT NUMBER: 702 000

ACTIVITY: GOVERNMENTAL AFFAIRS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	92,019	1	89,440	DIRECTOR OF GOVERNMENTAL AFFAIRS	FT	1	80,111	1	80,111
	-		-	HUMAN RELATIONS COMMISSION			1,410		1,410
1	92,019	1	89,440	TOTAL WAGES		1	81,521	1	81,521
1		1		FULL-TIME		1		1	
0		0		PART-TIME		0		0	
1		1				1		1	

NOTE:
HUMAN RELATIONS COMMISSION MOVED TO THIS DEPARTMENT FROM MAYOR'S OFFICE (DEPT 173)
BUDGET FOR DIRECTOR POSITION WAS ADJUSTED FOR NEW DIRECTOR HIRED AT LOWER STEP

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 191

DEPARTMENT: FINANCIAL ADMINISTRATION

ACCOUNT NUMBER: 702 000

DIVISION: ACCOUNTING

ACTIVITY: ACCOUNTING

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTED			RECOMMENDED		
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	87,214	1	91,624	ASS'T. CHIEF ACCT.	FT	1	93,912	1	93,912
2	155,044	2	162,906	ACCOUNTANT II	FT	2	166,984	2	166,984
2	113,359	2	119,781	ACCOUNT CLERK III	FT	2	126,252	2	126,252
2	112,778	2	118,478	ACCOUNT CLERK II	FT	2	121,432	2	121,432
7	468,395	7	492,789	TOTAL WAGES		7	508,580	7	508,580
7		7		FULL-TIME		7		7	
0		0		PART-TIME		0		0	
7		7				7		7	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 192

DEPARTMENT: FINANCIAL ADMINISTRATION

ACCOUNT NUMBER: 702 000

DIVISION: FINANCE

ACTIVITY: FINANCE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTED			RECOMMENDED		
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	129,938	1	136,510	DIRECTOR OF FINANCE	FT	1	139,922	1	139,922
	-		40,000	DIRECTOR OF FINANCE-OVERLAP			-		-
	-		-	BUDGET AND FISCAL MANAGER	FT	0.5	42,260	0.5	42,260
1	88,296	1	92,768	PURCHASING MANAGER	FT	1	84,240	1	84,240
1	68,182	1	71,636	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
3	<u>286,416</u>	3	<u>340,914</u>	TOTAL WAGES		3.5	<u>339,846</u>	3.5	<u>339,846</u>
3		3		FULL-TIME		3.5		3.5	
0		0		PART-TIME		0		0	
3		3				3.5		3.5	

NOTE:

BUDGET AND FINANCE MANAGER ADDED SPLIT 50% WITH WATER(DEPT 558)

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 215

DEPARTMENT: LEGISLATIVE

ACCOUNT NUMBER: 702 000

DIVISION: CITY CLERK

ACTIVITY: CITY CLERK

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	97,274	1	97,274	CITY CLERK	FT	1	107,243	1	107,243
1	40,851	1	42,910	CLERK I-II	FT	1	42,494	1	42,494
4	170,020	3	144,893	CLERK TYPIST	FT	3	150,156	3	150,156
1	76,856	1	79,165	DEPUTY CITY CLERK	FT	1	79,539	1	79,539
7	<u>385,001</u>	6	<u>364,242</u>	TOTAL WAGES		6	<u>379,432</u>	6	<u>379,432</u>
7		6		FULL-TIME		6		6	
0		0		PART-TIME		0		0	
7		6				6		6	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 228

DEPARTMENT: FINANCIAL ADMINISTRATION

ACCOUNT NUMBER: 702 000

DIVISION: INFORMATION SYSTEMS

ACTIVITY: INFORMATION SYSTEMS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	114,504	1	120,286	INFORMATION SYSTEMS DIRECTOR	FT	1	123,303	1	123,303
2.5	180,242	1.5	112,487	COMPUTER ADMINISTRATOR II	FT	1.5	118,187	1.5	118,187
1	41,394	1	43,491	COMPUTER ADMINISTRATOR I PT	PT	1	44,583	1	44,583
1	84,448	2	174,158	SYSTEMS ANALYST	FT	2	181,876	2	181,876
5.5	<u>420,588</u>	5.5	<u>450,422</u>	TOTAL WAGES		5.5	<u>467,949</u>	5.5	<u>467,949</u>
4.5		4.5		FULL-TIME		4.5		4.5	
<u>1</u>		<u>1</u>		PART-TIME		<u>1</u>		<u>1</u>	
5.5		5.5				5.5		5.5	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 240

DEPARTMENT: FINANCIAL ADMINISTRATION

ACCOUNT NUMBER: 702 000

DIVISION: CAPITAL IMPROVEMENT

ACTIVITY: CAPITAL IMPROVEMENT

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	0		0	DIRECTOR OF CAPITAL IMPROVEMENT	FT	1	139,922	1	139,922
0	<u>0</u>	0	<u>0</u>	TOTAL WAGES		0	<u>139,922</u>	0	<u>139,922</u>
0		0		FULL-TIME		1		1	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
0		0				0		0	

NOTE:
DIRECTOR OF CAPITAL IMPROVEMENT ADDED

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 247

DEPARTMENT: FINANCIAL ADMINISTRATION

ACCOUNT NUMBER: 702 000

DIVISION: BOARD OF REVIEW

ACTIVITY: BOARD OF REVIEW

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	3,200		3,200	BOARD MEMBERS			3,200		3,200
0	<u>3,200</u>	0	<u>3,200</u>	TOTAL WAGES		0	<u>3,200</u>	0	<u>3,200</u>
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

CITY OF LIVONIA

FUND:	<u>101-GENERAL FUND</u>				ACTIVITY NUMBER:	<u>253</u>			
DEPARTMENT:	<u>FINANCIAL ADMINISTRATION</u>				ACCOUNT NUMBER:	<u>702 000</u>			
DIVISION:	<u>TREASURER</u>				ACTIVITY:	<u>TREASURER</u>			
2022-2023 BUDGET ESTIMATE	2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET						
			REQUESTED				RECOMMENDED		
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	97,274	1	97,274	TREASURER	FT	1	107,243	1	107,243
1	76,856	1	80,766	DEPUTY TREASURER	FT	1	82,784	1	82,784
1	61,256	1	64,355	TAX ACCOUNT CLERK	FT	1	63,419	1	63,419
1	56,389	1	59,238	TELLER III	FT	1	60,715	1	60,715
2	103,626	2	108,867	TELLER I-II	FT	2	107,723	2	107,723
	30,000		30,000	TAX CLERK (SEASONAL)			40,000		40,000
6	425,401	6	440,500	TOTAL WAGES		6	461,884	6	461,884
6		6		FULL-TIME		6		6	
0		0		PART-TIME		0		0	
6		6				6		6	

CITY OF LIVONIA

FUND:	<u>101-GENERAL FUND</u>					ACTIVITY NUMBER:	<u>257</u>		
DEPARTMENT:	<u>FINANCIAL ADMINISTRATION</u>					ACCOUNT NUMBER:	<u>702 000</u>		
DIVISION:	<u>ASSESSING</u>					ACTIVITY:	<u>ASSESSING</u>		
2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTEDRECOMMENDED					
EXPENDITURE POSITIONS AMOUNT		EXPENDITURE POSITIONS AMOUNT				EXPENDITURE POSITIONS AMOUNT		EXPENDITURE POSITIONS AMOUNT	
1	60,008	1	63,045	CITY ASSESSOR (PT)	PT	1	64,625	1	64,625
1	86,216	1	96,096	ASSISTANT ASSESSOR	FT	1	102,461	1	102,461
1	56,971	1	59,863	ASSESSING CLERK	FT	1	61,359	1	61,359
1	70,262	1	73,819	COMMERCIAL AND INDUSTRIAL APPRAISER	FT	1	72,405	1	72,405
2	96,886	2	101,764	PROPERTY APPRAISER II	FT	1	62,608	1	62,608
	-		-	PROPERTY APPRAISER II	PT	1	36,617	1	36,617
1	56,642	1	57,408	PROPERTY APPRAISER I	FT	1	58,843	1	58,843
7	426,985	7	451,995	TOTAL WAGES		7	458,918	7	458,918
5		5		FULL-TIME		5		5	
2		2		PART-TIME		2		2	
7		7				7		7	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 262

DEPARTMENT: LEGISLATIVE

ACCOUNT NUMBER: 702 000

DIVISION: ELECTIONS

ACTIVITY: ELECTIONS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	61,256	1	64,355	ELECTION COORDINATOR	FT	1	65,957	1	65,957
1	<u>47,216</u>	1	<u>53,269</u>	ELECTION SYSTEMS OPERATOR	FT	1	<u>56,555</u>	1	<u>56,555</u>
2	<u>108,472</u>	2	<u>117,624</u>	TOTAL WAGES		2	<u>122,512</u>	2	<u>122,512</u>
2		2		FULL-TIME		2		2	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
2		2				2		2	

CITY OF LIVONIA

FUND: 101-GENERAL FUNDACTIVITY NUMBER: 266DEPARTMENT: GENERAL GOVERNMENTACCOUNT NUMBER: 702 000DIVISION: LEGALACTIVITY: LEGAL

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	138,632	1	145,642	CITY ATTORNEY	FT	1	132,725	1	132,725
1	126,006	1	132,371	CHIEF ASS'T. CITY ATTY.	FT	1	135,678	1	135,678
1	106,226	1	111,592	ASS'T CITY ATTY III	FT	1	114,379	1	114,379
1	96,949	1	101,857	ASS'T CITY ATTY II	FT	1	104,395	1	104,395
1	68,182	1	71,635	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
1	60,736	1	63,794	LEGAL STENO II	FT	1	65,395	1	65,395
6	<u>596,731</u>	6	<u>626,891</u>	TOTAL WAGES		6	<u>625,996</u>	6	<u>625,996</u>
6		6		FULL-TIME		6		6	
0		0		PART-TIME		0		0	
6		6				6		6	

CITY OF LIVONIA

FUND: 101-GENERAL FUNDACTIVITY NUMBER: 269DEPARTMENT: HUMAN RESOURCESACCOUNT NUMBER: 702 000DIVISION: CIVIL SERVICEACTIVITY: CIVIL SERVICE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	110,157	1	119,638	HUMAN RESOURCES DIRECTOR	FT	1	123,302	1	123,302
1	76,660	1	82,035	PERSONNEL ANALYST II	FT	1	88,821	1	88,821
2	128,727	2	129,142	PROGRAM SUPERVISOR	FT	2	136,818	2	136,818
3	164,944	3	172,920	PERSONNEL CLERK	FT	3	178,953	3	178,953
1	60,170	1	65,051	PERSONNEL ANALYST I	FT	1	69,274	1	69,274
	5,000		5,000	COMMISSION			5,000		5,000
8	<u>545,658</u>	8	<u>573,786</u>	TOTAL WAGES		8	<u>602,168</u>	8	<u>602,168</u>
8		8		FULL-TIME		8		8	
0		0		PART-TIME		0		0	
8		8				8		8	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 286

DEPARTMENT: JUDICIAL

ACCOUNT NUMBER: 702 000

DIVISION: 16TH DISTRICT COURT

ACTIVITY: 16TH DISTRICT COURT

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
2	91,450	2	91,450	DISTRICT JUDGE	FT	2	91,450	2	91,450
	(91,450)		(91,450)	DISTRICT JUDGE-SALARY REIMB			(91,450)		(91,450)
1	118,560	1	124,550	COURT ADMINISTRATOR	FT	1	129,750	1	129,750
1	72,758	1	78,042	DEPUTY COURT ADMINISTRATOR	FT	1	79,997	1	79,997
	-	1	56,971	DIRECTOR OF PROBATION	FT	1	61,506	1	61,506
1	70,678	1	74,256	CHIEF PROBATION OFFICER	FT	1	76,253	1	76,253
1	82,659	1	86,861	MAGISTRATE	FT	1	75,512	1	75,512
	-		-	MAGISTRATE	PT	1	37,208	1	37,208
1	55,702	1	58,531	CHIEF OF SECURITY	FT	1	58,635	1	58,635
1	59,738	1	63,690	DEP CHIEF TRAFFIC/CRIMINAL	FT	1	65,270	1	65,270
1	51,563	1	54,184	DEPUTY CIVIL CLERK	FT		-		-
	-		-	DEPUTY CHIEF T/C SUPERVISOR	FT	1	53,061	1	53,061
	-		-	PROBATION CLERICAL SUPERVISOR	FT	1	60,528	1	60,528
	-		-	CIVIL SUPERVISOR	FT	1	56,597	1	56,597
2	63,830	2	84,240	CIVIL CLERK	FT	1	55,536	1	55,536
	-		-	CIVIL CLERK	PT	1	23,803	1	23,803
2	126,589	2	134,659	COURT RECORDER	FT	2	138,008	2	138,008
12	558,003	13	591,692	VIOLATIONS CLERK	FT	10	497,329	10	497,329
3	141,399	3	144,643	COURT OFFICER	FT	3	145,246	3	145,246
2	91,416	1	49,296	PROBATION OFFICER	FT	1	53,518	1	53,518
2	66,726	1	37,149	PROBATION CLERK	FT	1	40,498	1	40,498
	290,000		250,000	WORK PROGRAM			270,000		270,000
32	<u>1,849,621</u>	32	<u>1,888,764</u>	TOTAL WAGES		32	<u>1,978,255</u>	32	<u>1,978,255</u>
29		29		FULL-TIME		30		30	
3		3		PART-TIME		2		2	
32		32				32		32	

NOTES:

NEW MAGISTRATE HIRED AT LOWER RATE THAN PREVIOUS MAGISTRATE, ALSO HIRED A PART TIME MAGISTRATE
 DEPUTY CHIEF T/C SUPERVISOR PROMOTED FROM VIOLATIONS CLERK II
 PROBATION CLERICAL SUPERVISOR PROMOTED FROM VIOLATIONS CLERK IV
 CIVIL SUPERVISOR PROMOTED FROM CIVIL CLERK I

CITY OF LIVONIA

FUND: 101-GENERAL FUND

DEPARTMENT: PUBLIC SAFETY

DIVISION: POLICE

ACTIVITY NUMBER: 302

ACCOUNT NUMBER: 702 000

ACTIVITY: TRAFFIC

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	97,718	1	95,098	POLICE SERGEANT	FT	1	105,872	1	105,872
4	292,756	4	312,935	POLICE OFFICER	FT	4	349,748	4	349,748
5	390,474	5	408,033	TOTAL WAGES		5	455,620	5	455,620
5		5		FULL-TIME		5		5	
0		0		PART-TIME		0		0	
5		5				5		5	

NOTE:
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 304

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: ADMINISTRATION

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	143,083	1	143,083	POLICE CHIEF	FT	1	154,710	1	154,710
1	130,083	1	130,104	DEPUTY CHIEF	FT	1	140,754	1	140,754
1	118,290	1	118,290	POLICE CAPTAIN	FT	1	128,024	1	128,024
1	107,515	1	107,515	POLICE LIEUTENANT	FT	1	116,438	1	116,438
2	191,916	1	97,719	POLICE SERGEANT	FT	1	105,872	1	105,872
1	81,494	2	161,137	POLICE OFFICER	FT	2	176,842	2	176,842
2	132,775	2	143,270	PROGRAM SUPERVISOR	FT	2	136,384	2	136,384
1	49,733	1	55,078	ACCOUNT CLERK	FT	1	48,776	1	48,776
10	<u>954,889</u>	10	<u>956,196</u>			10	<u>1,007,800</u>	10	<u>1,007,800</u>
10		10		FULL-TIME		10		10	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
10		10				10		10	

NOTE:
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 306

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: COMPUTER SERVICES

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	84,448	1	88,712	SYSTEMS ANALYST II	FT	1	90,938	1	90,938
2	142,632	2	153,754	COMPUTER ADMINISTRATOR II	FT	2	157,580	2	157,580
1	79,643	1	79,643	SENIOR POLICE OFFICER	FT	1	88,421	1	88,421
4	<u>306,723</u>	4	<u>322,109</u>	TOTAL WAGES		4	<u>336,939</u>	4	<u>336,939</u>
4		4		FULL-TIME		4		4	
0		0		PART-TIME		0		0	
4		4				4		4	

NOTE:
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 307

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: DETECTIVE BUREAU

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	118,290	1	118,290	POLICE CAPTAIN	FT	1	128,024	1	128,024
1	107,515	1	107,515	POLICE LIEUTENANT	FT	1	110,926	1	110,926
7	678,694	6	576,222	POLICE SERGEANT	FT	5	515,902	5	515,902
11	818,299	11	799,989	POLICE OFFICER	FT	12	1,062,556	12	1,062,556
1	47,549	1	49,962	CLERK-TYPIST I & II	FT	1	46,467	1	46,467
1	68,182	1	71,635	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
	-		-	POLICE SERVICE AIDE	FT	1	50,565	1	50,565
	-	1	80,912	PERSONNEL ANALYST	FT	1	86,154	1	86,154
	60,520		-	TEMP. PERSONNEL ANALYST			-		-
22	<u>1,899,049</u>	22	<u>1,804,525</u>	TOTAL WAGES		23	<u>2,074,018</u>	23	<u>2,074,018</u>
22		22		FULL-TIME		23		23	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
22		22				23		23	

NOTES:
 1 POLICE SERVICE AIDE MOVED FROM DEPT 325
 WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 310

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: COMMUNICATIONS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTED			RECOMMENDED		
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	106,339	1	107,515	POLICE LIEUTENANT	FT	1	116,438	1	116,438
2	136,365	2	143,270	PROGRAM SUPERVISOR	FT	2	138,814	2	138,814
6	280,724	6	280,989	CLERK-TYPIST I-II	FT	6	289,080	6	289,080
	38,795		35,000	TEMP. CLERK-TYPIST I-II			40,968		40,968
	95,724		50,000	TEMP. PROGRAM SUPERVISOR			-		-
	60,520		50,000	TEMP. PERSONNEL ANALYST			63,881		63,881
9	<u>718,467</u>	9	<u>666,774</u>	TOTAL WAGES		9	<u>649,181</u>	9	<u>649,181</u>
9		9		FULL-TIME		9		9	
0		0		PART-TIME		0		0	
9		9				9		9	

NOTE:
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 313

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: CROSSING GUARDS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	<u>109,000</u>		<u>75,000</u>	CROSSING GUARDS			<u>75,000</u>		<u>75,000</u>
0	<u>109,000</u>	0	<u>75,000</u>	TOTAL WAGES		0	<u>75,000</u>	0	<u>75,000</u>
0		0		FULL-TIME		0		0	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
0		0				0		0	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 316

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: YOUTH BUREAU

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
4	306,830	4	309,192	POLICE OFFICER	FT	4	351,716	4	351,716
4	306,830	4	309,192	TOTAL WAGES		4	351,716	4	351,716
4		4		FULL-TIME		4		4	
0		0		PART-TIME		0		0	
4		4				4		4	

NOTE:
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

DEPARTMENT: PUBLIC SAFETY

DIVISION: POLICE

ACTIVITY NUMBER: 318

ACCOUNT NUMBER: 702 000

ACTIVITY: EMERGENCY
PREPAREDNESS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET			
				REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT			POSITIONS	EXPENDITURE AMOUNT
1	95,090	1	97,947	PERSONNEL SERVICES	FT/PT	1	101,338
				EMERGENCY COORDINATOR	FT	1	101,338
1	95,090	1	97,947	TOTAL WAGES		1	101,338
1		1		FULL-TIME		1	
0		0		PART-TIME		0	
1		1				1	

NOTE:
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 319

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: RESERVE/
SPECIAL EVENTS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTED		RECOMMENDED			
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	81,494	1	81,494	POLICE OFFICER	FT	1	88,421	1	88,421
	<u>140,000</u>		<u>165,000</u>	POLICE RESERVES			<u>165,000</u>		<u>165,000</u>
1	<u>221,494</u>	1	<u>246,494</u>	TOTAL WAGES		1	<u>253,421</u>	1	<u>253,421</u>
1		1		FULL-TIME		1		1	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
1		1				1		1	

NOTE:
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 325

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: PATROL BUREAU

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	118,290	1	118,290	POLICE CAPTAIN	FT	1	128,024	1	128,024
3	317,749	3	317,449	POLICE LIEUTENANT	FT	3	346,982	3	346,982
12	1,108,764	14	1,285,975	POLICE SERGEANT	FT	15	1,523,056	15	1,523,056
75	5,253,622	74	5,293,213	POLICE OFFICER	FT	73	5,667,820	73	5,667,820
14	894,706	14	873,601	POLICE DISPATCHER	FT	14	966,675	14	966,675
12	481,883	12	503,617	POLICE SERVICE AIDE (PSA)	FT	11	499,901	11	499,901
	-		20,000	TEMP. PROGRAM SUPERVISOR			-		-
117	<u>8,175,014</u>	118	<u>8,412,145</u>	TOTAL WAGES		117	<u>9,132,458</u>	117	<u>9,132,458</u>
117		118		FULL-TIME		117		117	
0		0		PART-TIME		0		0	
117		118				117		117	

NOTES:

1 POLICE SERVICE AIDE MOVED TO DETECTIVE BUREAU DEPT 307
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 329

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: POLICE

ACTIVITY: INTELLIGENCE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	107,515	1	102,419	POLICE LIEUTENANT	FT	1	116,438	1	116,438
4	379,080	4	374,275	POLICE SERGEANT	FT	4	412,680	4	412,680
10	717,722	10	703,747	POLICE OFFICER	FT	10	833,957	10	833,957
	-		-	CLERK II	FT	1	46,946	1	46,946
1	43,597	1	45,802	CLERK-TYPIST II			-		-
16	<u>1,247,914</u>	16	<u>1,226,243</u>	TOTAL WAGES		16	<u>1,410,021</u>	16	<u>1,410,021</u>
16		16		FULL-TIME		16		16	
0		0		PART-TIME		0		0	
16		16				16		16	

NOTE:
WAGES INCREASED DUE TO THE LCOA/LPOA CONTRACTS

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 336

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: FIRE

ACTIVITY: ADMINISTRATION

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	136,843	1	146,557	FIRE CHIEF	FT	1	146,557	1	146,557
1	130,125	1	134,035	DEPUTY CHIEF	FT	1	134,035	1	134,035
1	98,841	1	109,367	FIRE CAPTAIN/TRAINING	FT	1	113,339	1	113,339
1	75,837	1	80,954	FIRE EQUIPMENT MECH SUPERVISOR	FT	1	85,467	1	85,467
1	72,155	1	75,795	SENIOR FIRE EQUIP. MECHANIC	FT	1	77,688	1	77,688
1	68,182	1	71,635	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
6	<u>581,983</u>	6	<u>618,343</u>	TOTAL WAGES		6	<u>630,510</u>	6	<u>630,510</u>
6		6		FULL-TIME		6		6	
0		0		PART-TIME		0		0	
6		6				6		6	

NOTE:

LFFU CONTRACT ENDS NOV 30, 2024 NO INCREASES HAVE BEEN ADDED FOR FIRE UNION AND COMMAND MEMBERS, PENDING SETTLEMENT.

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 338

DEPARTMENT: PUBLIC SAFETY

ACCOUNT NUMBER: 702 000

DIVISION: FIRE

ACTIVITY: FIRE FIGHTING

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
2	235,206	2	242,278	BATTALION CHIEF	FT	2	242,278	2	242,278
2	220,064	2	226,678	SENIOR CAPTAIN	FT	2	226,678	2	226,678
12	1,221,667	11	1,156,584	CAPTAIN	FT	10	1,054,767	10	1,054,767
13	1,193,837	12	1,140,547	LIEUTENANT	FT	11	1,051,544	11	1,051,544
11	935,418	10	862,285	FIRE ENGINEER	FT	10	862,285	10	862,285
12	928,512	12	956,467	ASSISTANT DRIVER	FT	12	956,466	12	956,466
	-	1	48,186	PARAMEDIC CADET	FT	1	55,390	1	55,390
30	2,043,642	33	2,468,044	FIRE FIGHTER	FT	35	2,518,821	35	2,518,821
82	<u>6,778,346</u>	83	<u>7,101,069</u>	TOTAL WAGES		83	<u>6,968,229</u>	83	<u>6,968,229</u>
82		83		FULL-TIME		83		83	
0		0		PART-TIME		0		0	
82		83				83		83	

NOTE:

LFFU CONTRACT ENDS NOV 30, 2024 NO INCREASES HAVE BEEN ADDED FOR FIRE UNION AND COMMAND MEMBERS, PENDING SETTLEMENT.
POSITION COUNTS IN PRIOR YEARS INCLUDED TEMPORARY ASSIGNMENT (TA) POSITIONS

CITY OF LIVONIA

FUND:	<u>101-GENERAL FUND</u>	ACTIVITY NUMBER:	<u>341</u>
DEPARTMENT:	<u>PUBLIC SAFETY</u>	ACCOUNT NUMBER:	<u>702 000</u>
DIVISION:	<u>FIRE</u>	ACTIVITY:	<u>FIRE PREVENTION</u>

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	117,603	1	121,139	FIRE MARSHAL	FT	1	121,139	1	121,139
1	102,398	1	105,477	SENIOR FIRE INSPECTOR	FT	1	105,477	1	105,477
2	186,244	2	191,818	FIRE INSPECTOR	FT	2	191,818	2	191,818
1	56,389	1	59,238	ACCOUNT CLERK I-II	FT	1	60,715	1	60,715
5	462,634	5	477,672	TOTAL WAGES		5	479,149	5	479,149
5		5		FULL-TIME		5		5	
0		0		PART-TIME		0		0	
5		5				5		5	

NOTE:

LFFU CONTRACT ENDS NOV 30, 2024 NO INCREASES HAVE BEEN ADDED FOR FIRE UNION AND COMMAND MEMBERS, PENDING SETTLEMENT.

CITY OF LIVONIA

FUND: 101-GENERAL FUNDACTIVITY NUMBER: 371DEPARTMENT: PROTECTIVEACCOUNT NUMBER: 702 000DIVISION: INSPECTIONACTIVITY: INSPECTION

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	112,590	1	118,289	DIR. OF BLDG. INSP.	FT	1	121,243	1	121,243
1	90,418	1	94,994	ASST DIR OF BLDG INSP	FT	1	97,365	1	97,365
1	83,096	1	87,298	SR. ELECTRICAL INSPECTOR	FT	1	93,850	1	93,850
1	87,152	1	91,562	SR. BUILDING INSPECTOR	FT	1	93,850	1	93,850
5	355,054	5	375,542	BUILDING INSPECTOR	FT	5	382,324	5	382,324
1	83,096		-	SR. PLUMBING INSPECTOR			-		-
	-	1	75,670	PLUMBING INSPECTOR	FT	1	77,563	1	77,563
1	72,030	1	75,670	HEATING INSPECTOR	FT	1	77,563	1	77,563
1	68,182	1	71,635	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
1	58,698	1	59,322	SENIOR CLERK	FT	1	56,992	1	56,992
4	172,240	3	135,866	CLERK-TYPIST I-II	FT	3	140,900	3	140,900
	40,000		40,000	SEASONAL EMPLOYEES			40,000		40,000
17	<u>1,222,556</u>	16	<u>1,225,848</u>	TOTAL WAGES		16	<u>1,255,074</u>	16	<u>1,255,074</u>
17		16		FULL-TIME		16		16	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
17		16				16		16	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 381

DEPARTMENT: PROTECTIVE

ACCOUNT NUMBER: 702 000

DIVISION: BUILDING CODE BOARD

ACTIVITY: BUILDING CODE BOARD

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	800		800	BOARD MEMBERS			800		800
0	800	0	800	TOTAL WAGES		0	800	0	800
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 435

DEPARTMENT: PROTECTIVE

ACCOUNT NUMBER: 702 000

DIVISION: TRAFFIC COMMISSION

ACTIVITY: TRAFFIC COMMISSION

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	2,000		2,000	BOARD			2,000		2,000
0	2,000	0	2,000	TOTAL WAGES		0	2,000	0	2,000
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

CITY OF LIVONIA

FUND:	<u>101-GENERAL FUND</u>				ACTIVITY NUMBER:	<u>441</u>			
DEPARTMENT:	<u>HIGHWAYS, STREETS</u>				ACCOUNT NUMBER:	<u>702 000</u>			
DIVISION:	<u>PUBLIC SERVICE</u>				ACTIVITY:	<u>ADMINISTRATION</u>			
2022-2023 BUDGET ESTIMATE	2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET				
					REQUESTED		RECOMMENDED		
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	129,938	1	136,510	DIRECTOR	FT	1	139,922	1	139,922
2	229,008	2	240,572	ASST. DIRECTOR	FT	2	228,842	2	228,842
1	87,797	1	95,971	SUPT. OF PUB. SERV.	FT	1	110,676	1	110,676
1	58,864	1	61,859	ACCOUNT CLERK III	FT	1	63,398	1	63,398
1	51,501	1	55,078	ACCOUNT CLERK II	FT	1	60,715	1	60,715
1	49,733	1	52,250	ACCOUNT CLERK I	FT	1	53,360	1	53,360
2	87,194	2	85,904	CLERK I/II	FT	2	90,377	2	90,377
0.5	33,893		-	SYSTEMS ANALYST II			-		-
	-	0.5	37,014	COMPUTER ADMINISTRATOR II	FT	0.5	39,395	0.5	39,395
1	56,971	1	59,862	SECRETARY III	FT	1	61,360	1	61,360
	740		800	BOARDS AND COMMISSIONERS			800		800
1	43,493	1	46,530	SECRETARY I/II	FT	1	50,253	1	50,253
11.5	<u>829,132</u>	11.5	<u>872,350</u>	TOTAL WAGES		11.5	<u>899,098</u>	11.5	<u>899,098</u>
11.5		11.5		FULL-TIME		11.5		11.5	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
11.5		11.5				11.5		11.5	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 443

DEPARTMENT: HIGHWAYS, STREETS

ACCOUNT NUMBER: 702 000

DIVISION: PUBLIC SERVICE

ACTIVITY: EQUIPMENT MAINT.

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	85,946	1	90,293	EQUIPMENT MAINT MANAGER	FT	1	92,560	1	92,560
4	237,225	4	273,020	EQUIPMENT MECHANIC I & II	FT	4	274,291	4	274,291
2	86,772	2	88,940	EQUIPMENT MECHANIC TRAINEE	FT	2	91,146	2	91,146
1	75,837	1	83,387	EQUIPMENT SUPERVISOR	FT	1	85,467	1	85,467
	<u>20,000</u>		<u>20,000</u>	SEASONALS			<u>14,000</u>		<u>14,000</u>
8	<u>505,780</u>	8	<u>555,640</u>	TOTAL WAGES		8	<u>557,464</u>	8	<u>557,464</u>
8		8		FULL-TIME		8		8	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
8		8				8		8	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 447

DEPARTMENT: HIGHWAYS, STREETS

ACCOUNT NUMBER: 702 000

DIVISION: ENGINEERING

ACTIVITY: ENGINEERING

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	114,504	1	120,286	CITY ENGINEER	FT	1	123,302	1	123,302
1	106,080	1	111,446	ASS'T. CITY ENGINEER	FT	1	114,234	1	114,234
	-		-	CIVIL ENGINEER II	FT	1	89,752	1	89,752
3	215,862	3	233,842	CIVIL ENGINEER I	FT	2	152,028	2	152,028
1	56,388	1	61,505	SECRETARY IV	FT	1	65,395	1	65,395
1	75,150	1	79,435	PROJECT SUPERVISOR	FT	1	81,411	1	81,411
2	110,572	2	126,588	PUBLIC SERVICE WORKER	FT	2	130,666	2	130,666
1	43,597	1	45,801	CLERK II	FT	1	46,947	1	46,947
10	<u>722,153</u>	10	<u>778,903</u>	TOTAL WAGES		10	<u>803,735</u>	10	<u>803,735</u>
10		10		FULL-TIME		10		10	
0		0		PART-TIME		0		0	
10		10				10		10	

NOTE:

CIVIL ENGINEER II ADDED DUE TO PROMOTION OF AN EXISTING CIVIL ENGINEER I STAFF

CITY OF LIVONIA

FUND:	<u>101-GENERAL FUND</u>	ACTIVITY NUMBER:	<u>463</u>
DEPARTMENT:	<u>HIGHWAYS, STREETS</u>	ACCOUNT NUMBER:	<u>702 000</u>
DIVISION:	<u>PUBLIC SERVICE</u>	ACTIVITY:	<u>ROAD MAINT.</u>

	2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE			2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	85,946	1	90,293	ROADS & PARKS SUPERVISOR	FT	1	92,560	1	92,560
4	294,280	4	317,740	ROADS FOREMAN	FT	4	325,644	4	325,644
8	487,134	7	456,748	PUBLIC SERVICE WORKER II	FT	7	472,472	7	472,472
13	730,995	15	894,561	PUBLIC SERVICE WORKER I	FT	15	928,100	15	928,100
	80,000		80,000	LABORER - SEASONAL			80,000		80,000
26	1,678,355	27	1,839,342	TOTAL WAGES		27	1,898,776	27	1,898,776
26		27		FULL-TIME		27		27	
0		0		PART-TIME		0		0	
26		27				27		27	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 523

DEPARTMENT: HIGHWAYS, STREETS

ACCOUNT NUMBER: 702 000

DIVISION: PUBLIC SERVICE

ACTIVITY: BUILDING MAINTENANCE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	85,587	1	90,293	BUILDING MAINT. MANAGER	FT	1	92,560	1	92,560
1	75,837	1	83,387	BUILDING MAINT. SUPERVISOR	FT	1	85,467	1	85,467
5	309,982	5	341,245	BUILDING MECHANIC I-II	FT	3	233,064	3	233,064
	-		-	PUBLIC SERVICE WORKER I	FT	2	114,670	2	114,670
21	731,430	21	823,320	CUSTODIANS	FT	18	729,628	18	729,628
4	71,408	4	79,414	CUSTODIANS-P.T.	PT	6	118,852	6	118,852
2	147,140	1	73,445	CUST. SUPERVISOR - AFT.	FT	1	81,411	1	81,411
	1,100		-	PREMIUM PAY			-		-
	40,000		40,000	SEASONAL/LABORER - SEASONAL			40,000		40,000
34	<u>1,462,484</u>	33	<u>1,531,104</u>	TOTAL WAGES		32	<u>1,495,652</u>	32	<u>1,495,652</u>
30		29		FULL-TIME		26		26	
4		4		PART-TIME		6		6	
34		33				32		32	

NOTE:

PER THE MOST RECENT LOCAL 192 COLLECTIVE BARGAINING AGREEMENT,
BUILDING MECHANIC I POSITIONS ARE BEING PHASED OUT AND REPLACED WITH PUBLIC SERVICE WORKER I POSITIONS.

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 524

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: PUBLIC SERVICE

ACTIVITY: PARK MAINTENANCE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
2	147,140	2	158,870	PARKS SUPERVISOR	FT	2	162,822	2	162,822
4	242,276	4	258,295	PUBLIC SERVICE WORKER II	FT	4	269,984	4	269,984
13	677,299	14	793,141	PUBLIC SERVICE WORKER I	FT	19	1,132,349	19	1,132,349
	<u>225,000</u>		<u>200,000</u>	LABORER - SEASONAL			<u>300,000</u>		<u>300,000</u>
19	<u>1,291,715</u>	20	<u>1,410,306</u>	TOTAL WAGES		25	<u>1,865,155</u>	25	<u>1,865,155</u>
19		20		FULL-TIME		25		25	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
19		20				25		25	

NOTE:
CHANGES IN NUMBERS BETWEEN DPW DIVISIONS ARE PRIMARILY DUE TO ROTATION OF EMPLOYEES.

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 701

DEPARTMENT: PLANNING

ACCOUNT NUMBER: 702 000

DIVISION: PLANNING COMMISSION

ACTIVITY: PLANNING

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	15,120		15,120	COMMISSIONERS			15,120		15,120
1	129,938	1	136,510	PLANNING DIRECTOR	FT	1	139,922	1	139,922
	-	1	95,410	ASSISTANT PLANNING DIRECTOR	FT	1	101,608	1	101,608
1	84,427	1	88,691	PLANNER IV	FT	1	90,917	1	90,917
1	68,182	1	71,635	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
1	68,016		-	ECON DEV COORDINATOR			-		-
1	47,549	1	49,962	CLERK-TYPIST	FT	0.5	20,977	0.5	20,977
5	<u>413,232</u>	5	<u>457,328</u>	TOTAL WAGES		4.5	<u>441,968</u>	4.5	<u>441,968</u>
5		5		FULL-TIME		4.5		4.5	
0		0		PART-TIME		0		0	
5		5				4.5		4.5	

NOTE:
CLERK TYPIST IS NOW SPLIT WITH ZBA (DEPT 702)

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 702

DEPARTMENT: PLANNING

ACCOUNT NUMBER: 702 000

DIVISION: ZONING BOARD

ACTIVITY: APPEALS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	7,000		7,000	BOARD MEMBERS			3,960		3,960
0.5	<u>23,775</u>	0.5	<u>20,228</u>	CLERK-TYPIST II	FT	0.5	<u>20,977</u>	0.5	<u>20,977</u>
0.5	<u>30,775</u>	0.5	<u>27,228</u>	TOTAL WAGES		0.5	<u>24,937</u>	0.5	<u>24,937</u>
0.5	0	0.5	0	FULL-TIME		0.5	0	0.5	0
0.5		0.5		PART-TIME		0.5		0.5	

NOTE:
CLERK TYPIST IS SPLIT WITH PLANNING (DEPT 701)

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 752

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: ADMINISTRATION

ACTIVITY: ADMINISTRATION

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	3,875		2,700	COMMISSIONERS			2,700		2,700
1	127,504	1	136,510	SUPERINTENDENT	FT	1	139,922	1	139,922
1	106,080	1	111,446	ASSISTANT SUPERINTENDENT	FT	1	114,234	1	114,234
2	136,364	2	143,270	PROGRAM SUPERVISOR	FT	2	138,902	2	138,902
1	47,549	1	49,962	CLERK-TYPIST I-II	FT	1	51,209	1	51,209
5	<u>421,372</u>	5	<u>443,888</u>	TOTAL WAGES		5	<u>446,967</u>	5	<u>446,967</u>
5		5		FULL-TIME		5		5	
0		0		PART-TIME		0		0	
5		5				5		5	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 758

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: FACILITIES

ACTIVITY:	FACILITIES
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2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	32,100		43,808	SEASONALS			45,211		45,211
0	32,100	0	43,808	TOTAL WAGES		0	45,211	0	45,211
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

CITY OF LIVONIA

FUND:	<u>101-GENERAL FUND</u>		ACTIVITY NUMBER:	<u>759</u>					
DEPARTMENT:	<u>RECREATION</u>		ACCOUNT NUMBER:	<u>702 000</u>					
DIVISION:	<u>ATHLETICS</u>		ACTIVITY:	<u>ATHLETICS</u>					
2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTED		RECOMMENDED			
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	<u>49,600</u>		<u>57,148</u>	SEASONALS			<u>59,141</u>		<u>59,141</u>
0	<u><u>49,600</u></u>	0	<u><u>57,148</u></u>	TOTAL WAGES		0	<u><u>59,141</u></u>	0	<u><u>59,141</u></u>
0		0		FULL-TIME		0		0	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
0		0				0		0	

CITY OF LIVONIA

FUND: 101-GENERAL FUND

ACTIVITY NUMBER: 820

DEPARTMENT: CULTURAL

ACCOUNT NUMBER: 702 000

DIVISION: SENIOR SERVICES

ACTIVITY: _____

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	68,182	1	71,635	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
1	52,395	1	55,037	RECREATION SUPERVISOR	FT	1	56,410	1	56,410
1	47,549	1	49,962	CLERK TYPIST II	FT	1	51,210	1	51,210
	32,000		42,552	SEASONALS			48,727		48,727
	740		740	AGING COMMISSIONERS			1,295		1,295
3	<u>200,866</u>	3	<u>219,926</u>			3	<u>231,066</u>	3	<u>231,066</u>
3		3		FULL-TIME		3		3	
0		0		PART-TIME		0		0	
3		3				3		3	

CITY OF LIVONIA

FUND: 101-GENERAL FUNDACTIVITY NUMBER: 821DEPARTMENT: CULTURALACCOUNT NUMBER: 702 000DIVISION: GREENMEAD/CULTURAL

ACTIVITY: _____

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTED			RECOMMENDED		
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	68,182	1	71,635	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
1	46,654	1	50,939	RECREATION SUPERVISOR	FT	1	54,288	1	54,288
1	40,851	1	42,910	CLERK I-II	FT	1	43,992	1	43,992
	3,400		3,400	ARTS COMMISSIONERS			3,400		3,400
	600		600	HISTORIC PRES COMMISSION.			740		740
	1,200		1,200	HISTORIC COMMISSIONERS			1,410		1,410
	900		900	YOUTH COMMISSIONERS			900		900
	47,000		47,515	EVENT SUPERVISORS			55,488		55,488
3	208,787	3	219,099			3	233,642	3	233,642
0		0		FULL-TIME		3		3	
0		0		PART-TIME		0		0	
0		0				3		3	

CITY OF LIVONIA

FUND: 208-COMMUNITY RECREATION

ACTIVITY NUMBER: 755

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: RECREATION

ACTIVITY: RECREATION CENTER

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
3	199,596	3	204,485	PROGRAM SUPERVISOR	FT	3	214,947	3	214,947
1	73,174	1	76,835	ADMINISTRATIVE ASSISTANT	FT	1	81,786	1	81,786
1	46,654	1	49,026	RECREATION SUPERVISOR	FT	2	102,461	2	102,461
1	47,549	1	49,962	CLERK TYPIST I- II			-		-
1	52,333	1	61,069	BUILDING MECHANIC	FT	1	77,331	1	77,331
							476,525		476,525
	588,000		615,000	AQUATICS SEASONAL			700,000		700,000
	98,000		98,000	SUPERVISION SEASONAL			95,080		95,080
	714,000		655,000	PROGRAM SEASONAL			708,084		708,084
7	<u>1,819,306</u>	7	<u>1,809,377</u>	TOTAL WAGES		7	<u>1,979,689</u>	7	<u>1,979,689</u>
7		7		FULL-TIME		7		7	
0		0		PART-TIME		0		0	
7		7				7		7	

NOTES:

CLERK TYPIST NO LONGER BUDGETED FOR THIS DEPARTMENT; REPLACED WITH AN ADDITIONAL RECREATION SUPERVISOR

CITY OF LIVONIA

FUND: 208 -COMMUNITY RECREATION

DEPARTMENT: RECREATION

DIVISION: OTHER RECREATION

ACTIVITY NUMBER: 756

ACCOUNT NUMBER: 702 000

ACTIVITY: RECREATION CENTER

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	0		0	SEASONAL			0		0
0	0	0	0	TOTAL WAGES		0	0	0	0
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

CITY OF LIVONIA

FUND: 208-COMMUNITY RECREATION

ACTIVITY NUMBER: 757

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: RECREATION

ACTIVITY: ICE RINK

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	0		0	SEASONALS			0		0
0	0	0	0	TOTAL WAGES		0	0	0	0
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

CITY OF LIVONIA

FUND: 208-COMMUNITY RECREATION

ACTIVITY NUMBER: 776

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: RECREATION

ACTIVITY: SPECIAL EVENTS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	<u>77,350</u>		<u>79,156</u>	SEASONALS			<u>84,920</u>		<u>84,920</u>
0	<u><u>77,350</u></u>	0	<u><u>79,156</u></u>	TOTAL WAGES		0	<u><u>84,920</u></u>	0	<u><u>84,920</u></u>
0		0		FULL-TIME		0		0	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
0		0				0		0	

CITY OF LIVONIA

FUND: 208 -COMMUNITY RECREATION

ACTIVITY NUMBER: 795

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: SWIMMING POOLS

ACTIVITY: BOTSFORD

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	<u>69,600</u>		<u>71,602</u>	SEASONAL			<u>69,843</u>		<u>69,843</u>
0	<u><u>69,600</u></u>	0	<u><u>71,602</u></u>	TOTAL WAGES		0	<u><u>69,843</u></u>	0	<u><u>69,843</u></u>
0		0		FULL-TIME		0		0	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
0		0				0		0	

NOTE:
2023-2024 BUDGET WAS HIGHER THAN ACTUAL EXPENDITURES. BUDGET FOR 2024-2025 IS IN LINE WITH EXPECTATIONS.

CITY OF LIVONIA

FUND: 208 -COMMUNITY RECREATION

ACTIVITY NUMBER: 796

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: SWIMMING POOLS

ACTIVITY: CLEMENTS CIRCLE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	87,000		100,662	SEASONAL			79,868		79,868
0	<u>87,000</u>	0	<u>100,662</u>	TOTAL WAGES		0	<u>79,868</u>	0	<u>79,868</u>
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

NOTE:

2023-2024 BUDGET WAS HIGHER THAN ACTUAL EXPENDITURES. BUDGET FOR 2024-2025 IS IN LINE WITH EXPECTATIONS.

CITY OF LIVONIA

FUND: 208 -COMMUNITY RECREATION

ACTIVITY NUMBER: 797

DEPARTMENT: RECREATION

ACCOUNT NUMBER: 702 000

DIVISION: SWIMMING POOLS

ACTIVITY: SHELDEN POOL

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	53,300		20,738	SEASONAL			20,738		20,738
0	53,300	0	20,738	TOTAL WAGES		0	20,738	0	20,738
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

NOTE:

2023-2024 BUDGET WAS HIGHER THAN ACTUAL EXPENDITURES. BUDGET FOR 2024-2025 IS IN LINE WITH EXPECTATIONS.

CITY OF LIVONIA

FUND: 226-MUNICIPAL REFUSE FUND

DEPARTMENT: INSPECTION

DIVISION: SANITATION

ACTIVITY NUMBER: 521

ACCOUNT NUMBER: 702 000

ACTIVITY: ORDINANCE ENFORCE.

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	83,096	1	87,298	ORDINANCE ENFORCE. SUPV.	FT	1	89,482	1	89,482
1	72,030	1	75,670	ENVIRON. CONTROL OFFICER	FT	1	77,563	1	77,563
2	141,377	2	143,166	BUILDING INSPECTOR	FT	2	152,256	2	152,256
2	86,527	2	94,932	CLERK-TYPIST I-II	FT	2	98,946	2	98,946
3	179,462	3	188,756	CODE ENFORCE. OFFICER	FT	3	193,253	3	193,253
9	562,492	9	589,822	TOTAL WAGES		9	611,500	9	611,500
9		9				9		9	
0		0		FULL-TIME		0		0	
9		9		PART-TIME		9		9	

CITY OF LIVONIA

FUND: 226-MUNICIPAL REFUSE FUND

ACTIVITY NUMBER: 529

DEPARTMENT: PUBLIC SERVICE

ACCOUNT NUMBER: 702 000

DIVISION: ANIMAL CONTROL

ACTIVITY: ANIMAL CONTROL

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
2	121,556	2	127,670	ANIMAL CONTROL OFFICER	FT	2	124,155	2	124,155
2	121,556	2	127,670	TOTAL WAGES		2	124,155	2	124,155
2		2		FULL-TIME		2		2	
0		0		PART-TIME		0		0	
2		2				2		2	

NOTE:
LONG TENURED ANIMAL CONTROL OFFICER RETIRED AND IT IS EXPECTED THE POSITION WILL BE REPLACED BY
NEW EMPLOYEE AT STEP 1

CITY OF LIVONIA

FUND: 271-LIBRARY FUND

ACTIVITY NUMBER: 778

DEPARTMENT: LIBRARY

ACCOUNT NUMBER: 702 000

DIVISION: CIVIC CENTER

ACTIVITY: CIVIC CENTER

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	1,620		1,620	BOARDS & COMMISSIONS			1,620		1,620
0.65	71,548	0.65	75,171	LIBRARY DIRECTOR	FT	0.65	77,051	0.65	77,051
3	237,162	3	255,215	ASS'T. BRANCH LIBRARIAN	FT	2	167,732	2	167,732
2	150,550	2	161,408	LIBRARIAN II	FT	3	237,599	3	237,599
9	485,918	9	514,756	LIBRARIAN I	FT	7	456,373	7	456,373
	-		-	LIBRARIAN I	PT	1	33,135	1	33,135
	84,360		75,372	SUBSTITUTE LIBRARIANS			38,000		38,000
0.65	44,318	0.65	46,563	PROGRAM SUPERVISOR	FT	0.65	47,726	0.65	47,726
3	114,588	2	71,137	CLERK-TYPIST I & II	FT	1	51,210	1	51,210
	-		-	CLERK-TYPIST I & II	PT	1	20,602	1	20,602
6	299,520	6	315,100	LIBRARY AIDE I & II	FT	6	324,686	6	324,686
	105,570		114,750	LIBRARY PAGES			100,088		100,088
	-		-	COMPUTER ADMIN I - P.T.	PT	2	55,952	2	55,952
2	81,702	2	85,820	CLERK I	FT	3	129,085	3	129,085
2	40,156	4	83,012	CLERK I - P.T.	PT	4	85,094	4	85,094
28.3	<u>1,717,012</u>	29.3	<u>1,799,924</u>	TOTAL WAGES		31.3	<u>1,825,953</u>	31.3	<u>1,825,953</u>
23.3		22.3		FULL-TIME		23.3		23.3	
<u>5</u>		<u>7</u>		PART-TIME		<u>8</u>		<u>8</u>	
28.3		29.3				31.3		31.3	

NOTE:

LIBRARY ADDED 2 PART-TIME COMPUTER ADMIN I POSITIONS
MOVED ONE CLERK POSITION FROM THE SANDBURG LIBRARY (271-780)

CITY OF LIVONIA

FUND: 271-LIBRARY FUND

DEPARTMENT: LIBRARY

DIVISION: NOBLE

ACTIVITY NUMBER: 779

ACCOUNT NUMBER: 702 000

ACTIVITY: NOBLE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
				LIBRARY DIRECTOR					
				LIBRARIAN I					
				PROGRAM SUPERVISOR					
				CLERK					
				STUDENT/LIBRARY PAGES					
				CLERK I-P.T.					
0	0	0	0	TOTAL WAGES		0	0	0	0
0	0	0	0			0	0	0	0
0	0	0	0	FULL-TIME		0	0	0	0
0	0	0	0	PART-TIME		0	0	0	0
0	0	0	0			0	0	0	0

NOTE:

THIS LIBRARY HAS BEEN CLOSED SINCE OCT 2019. IT IS UNCERTAIN IF/WHEN THIS LOCATION MAY RESUME SERVICE.

CITY OF LIVONIA

FUND: 271-LIBRARY FUND

ACTIVITY NUMBER: 780

DEPARTMENT: LIBRARY

ACCOUNT NUMBER: 702 000

DIVISION: CARL SANDBURG

ACTIVITY: CARL SANDBURG

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTED			RECOMMENDED		
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
0.35	38,526	0.35	40,477	LIBRARY DIRECTOR	FT	0.35	41,488	0.35	41,488
1	82,014	1	76,835	ASS'T. BRANCH LIB.	FT	1	81,785	1	81,785
2	120,682	2	129,292	LIBRARIAN I	FT	2	132,538	2	132,538
0.35	23,864	0.35	25,072	PROGRAM SUPERVISOR	FT	0.35	25,698	0.35	25,698
1	57,138	1	60,029	LIBRARY AIDE I & II	FT	1	61,525	1	61,525
1	40,851	1	42,910	CLERK I			-		-
	31,050		31,875	STUDENT/LIBRARY PAGES			31,238		31,238
5.7	<u>394,125</u>	5.7	<u>406,490</u>	TOTAL WAGES		4.7	<u>374,272</u>	4.7	<u>374,272</u>
5.7		5.7		FULL-TIME		4.7		4.7	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
5.7		5.7				4.7		4.7	

NOTE:

MOVED ONE CLERK POSITION TO THE CIVIC CENTER LIBRARY (271-778)

CITY OF LIVONIA

FUND: 288-COMMUNITY TRANSIT

DEPARTMENT: COMMUNITY RESOURCES

DIVISION: COMMUNITY TRANSIT

ACTIVITY NUMBER: 606

ACCOUNT NUMBER: 702 000

ACTIVITY: DISPATCHERS

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	43,493		46,126	OFFICE MANAGER			46,000		46,000
	51,838		55,999	BUS DRIVER-DISPATCH			77,240		77,240
0	<u>95,331</u>	0	<u>102,125</u>	TOTAL WAGES		0	<u>123,240</u>	0	<u>123,240</u>
0		0		FULL-TIME		0		0	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
0		0				0		0	

NOTE:
HIRING 3RD DISPATCHER FOR INCREASE IN ROUTES

CITY OF LIVONIA

FUND: 288-COMMUNITY TRANSIT

DEPARTMENT: COMMUNITY RESOURCES

DIVISION: COMMUNITY TRANSIT

ACTIVITY NUMBER: 607

ACCOUNT NUMBER: 702 000

ACTIVITY: ADMINISTRATION

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
0.2	22,031	0.2	20,593	EXECUTIVE DIRECTOR/HOUSING		0.2	24,660	0.2	24,660
	-		-	DEPUTY DIRECTOR	FT	0.2	16,935	0.2	16,935
1	68,182	1	71,642	PROGRAM SUPERVISOR	FT	1	73,424	1	73,424
1.2	90,213	1.2	92,235	TOTAL WAGES		1.4	115,019	1.4	115,019
1.2		1.2		FULL-TIME		1.4		1.4	
0		0		PART-TIME		0		0	
1.2		1.2				1.4		1.4	

NOTE:

EXECUTIVE DIRECTOR IS A TEMPORARY EMPLOYEE WITH 20% ALLOCATION
ADDED DEPUTY DIRECTOR FOR HOUSING

CITY OF LIVONIA

FUND: 288-COMMUNITY TRANSIT

ACTIVITY NUMBER: 608

DEPARTMENT: COMMUNITY RESOURCES

ACCOUNT NUMBER: 702 000

DIVISION: COMMUNITY TRANSIT

ACTIVITY: COMMUNITY TRANSIT

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	300,000		386,200	SEASONALS			482,750		482,750
0	<u>300,000</u>	0	<u>386,200</u>	TOTAL WAGES		0	<u>482,750</u>	0	<u>482,750</u>
0		0		FULL-TIME		0		0	
0		0		PART-TIME		0		0	
0		0				0		0	

NOTE:

PROJECTIING TO EXPAND THE BUS SERVICE PER COMMUNITY NEEDS, WHICH WILL REQUIRE ADDING ADDITIONAL DRIVERS.

CITY OF LIVONIA

FUND: 297-CABLE TELEVISION

DEPARTMENT: COMMUNITY RESOURCES

DIVISION: CABLE TELEVISION

ACTIVITY NUMBER: 806

ACCOUNT NUMBER: 702 000

ACTIVITY: CABLE TELEVISION

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	68,182	1	76,835	PROGRAM SUPERVISOR-C	FT	1	73,424	1	73,424
3	157,186	3	191,631	RECREATION SUPERVISOR	FT	3	169,229	3	169,229
	<u>17,000</u>		<u>8,000</u>	COLLEGE CO-OP			<u>-</u>		<u>-</u>
4	<u>242,368</u>	4	<u>276,466</u>	TOTAL WAGES		4	<u>242,653</u>	4	<u>242,653</u>
4		4		FULL-TIME		4		4	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
4		4				4		4	

NOTES:

DEPARTMENT IS NOW PAYING INTERN FROM THE CONTRACTUAL SERVICE ACCOUNT

CITY OF LIVONIA

FUND: 536-NEWBURGH VILLAGE

ACTIVITY NUMBER: 677

DEPARTMENT: PUBLIC HOUSING

ACCOUNT NUMBER: 702 000

DIVISION: NEWBURGH VILLAGE

ACTIVITY: NEWBURGH VILLAGE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE		2024-2025 PROPOSED BUDGET					
				REQUESTED		RECOMMENDED			
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
0.2	22,031	0.2	20,593	EXECUTIVE DIRECTOR/HOUSING			30,826		30,826
	-		-	DEPUTY DIRECTOR	FT	0.2	17,365	0.2	17,365
1	65,936	1	69,263	MAINTENANCE MECH. I-II	FT	1	70,990	1	70,990
1	56,971	1	59,837	HOUSING MANAGER			-		-
	-		-	HOUSING SPECIALIST	FT	1	61,339	1	61,339
	-		-	BUS DRIVER			4,808		4,808
0.25	18,008	0.25	18,918	MAINTENANCE SUPERVISOR	FT	0.25	19,391	0.25	19,391
2.45	162,946	2.45	168,611	TOTAL WAGES		2.45	204,719	2.45	204,719
2.45		2.45		FULL-TIME		2.45		2.45	
0		0		PART-TIME		0		0	
2.45		2.45				2.45		2.45	

NOTES:

EXECUTIVE DIRECTOR IS A TEMPORARY EMPLOYEE WITH 25% SALARY ALLOCATED
 ADDED DEPUTY DIRECTOR FOR HOUSING
 TEMPORARY BUS DRIVER ADDED TO HOUSING DEPARTMENTS
 HOUSING MANAGER WAS PROMOTED TO HOUSING SPECIALIST

CITY OF LIVONIA

FUND: 538-SILVER VILLAGE

ACTIVITY NUMBER: 676

DEPARTMENT: PUBLIC HOUSING

ACCOUNT NUMBER: 702 000

DIVISION: SILVER VILLAGE

ACTIVITY: SILVER VILLAGE

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
0.20	22,031	0.20	20,953	LIVONIA HOUSING DIRECTOR			30,826		30,826
	-		-	DEPUTY DIRECTOR	FT	0.20	17,365	0.20	17,365
	6,000		-	BOARDS & COMMISSIONS			6,000		6,000
1	51,251	1	57,823	HOUSING SPECIALIST	FT	1	56,390	1	56,390
0.25	18,008	0.25	15,134	MAINTENANCE SUPERVISOR	FT	0.25	19,390	0.25	19,390
	-		-	BUS DRIVER			4,808		4,808
1	50,232	1	64,700	MAINTENANCE MECH I-II HOUSIR	FT	1	70,990	1	70,990
2.45	<u>147,522</u>	2.45	<u>158,610</u>	TOTAL WAGES		2.45	<u>205,769</u>	2.45	<u>205,769</u>
2.45		2.45		FULL-TIME		2.45		2.45	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
2.45		2.45				2.45		2.45	

NOTES:

EXECUTIVE DIRECTOR IS A TEMPORARY EMPLOYEE WITH 25% SALARY ALLOCATED
 ADDED DEPUTY DIRECTOR FOR HOUSING
 TEMPORARY BUS DRIVER ADDED TO HOUSING DEPARTMENTS
 HOUSING SPECIALIST IS NEW DUE TO STAFF MOVEMENT
 MAINTENANCE MECHANIC WAS PROMOTED TO LEVEL II FROM LEVEL I

CITY OF LIVONIA

FUND:	<u>584-GOLF COURSES</u>	ACTIVITY NUMBER:	<u>775</u>
DEPARTMENT:	<u>RECREATION</u>	ACCOUNT NUMBER:	<u>702 000</u>
DIVISION:	<u>PARKS & RECREATION</u>	ACTIVITY:	<u>FOX CREEK</u>
2022-2023 BUDGET ESTIMATE	2023-2024 BUDGET ESTIMATE	2024-2025 PROPOSED BUDGET	
		REQUESTED	RECOMMENDED
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	<u>75,130</u>	1	<u>80,912</u>
1	<u>75,130</u>	1	<u>80,912</u>
1	<u>0</u>	1	<u>0</u>
1		1	

CITY OF LIVONIA

FUND: 592-WATER/SEWER FUND

ACTIVITY NUMBER: 558

DEPARTMENT: FINANCE

ACCOUNT NUMBER: 702 000

DIVISION: ADMINISTRATION

ACTIVITY: ADMINISTRATION

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
	6,240		6,240	WATER & SEWER BOARD			5,760		5,760
1	101,118	1	108,992	CHIEF ACCOUNTANT	FT	1	111,717	1	111,717
	-		-	BUDGET AND FISCAL MANAGER	FT	0.5	42,260	0.5	42,260
1	63,742	1	71,802	ACCOUNTANT I-II	FT	1	75,938	1	75,938
3	171,642	3	177,866	ACCOUNT CLERK III & II	FT	3	184,829	3	184,829
3	145,400	3	150,554	ACCOUNT CLERK I	FT	3	158,009	3	158,009
8	<u>488,142</u>	8	<u>515,454</u>	TOTAL WAGES		8.5	<u>578,513</u>	8.5	<u>578,513</u>
8		8		FULL-TIME		8.5		8.5	
0		0		PART-TIME		0		0	
8		8				8.5		8.5	

NOTE:

BUDGET AND FINANCE MANAGER ADDED, SPLIT 50% WITH FINANCE (DEPT 192)

CITY OF LIVONIA

FUND: 592-WATER/SEWER FUND

ACTIVITY NUMBER: 559

DEPARTMENT: PUBLIC SERVICE

ACCOUNT NUMBER: 702 000

DIVISION: FIELD OPERATIONS

ACTIVITY: _____

2022-2023 BUDGET ESTIMATE		2023-2024 BUDGET ESTIMATE				2024-2025 PROPOSED BUDGET			
						REQUESTED		RECOMMENDED	
POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT	PERSONNEL SERVICES	FT/PT	POSITIONS	EXPENDITURE AMOUNT	POSITIONS	EXPENDITURE AMOUNT
1	85,946	1	77,376	W/S MANAGER	FT	1	85,736	1	85,736
1	73,570	1	79,435	SEWER SUPERVISOR	FT	1	78,291	1	78,291
1	73,570	1	79,435	WATER SUPERVISOR	FT	1	78,291	1	78,291
1	73,570	1	79,435	METER SUPERVISOR	FT	1	81,411	1	81,411
12	741,499	12	785,119	PUBLIC SERVICE WORKER II	FT	10	674,960	10	674,960
15	801,342	16	931,960	PUBLIC SERVICE WORKER I	FT	15	907,068	15	907,068
1	63,586	1	67,725	EQUIPMENT MECH I	FT	1	69,410	1	69,410
	-		1,000	BOARDS & COMMISSIONS			-		-
	40,000		40,000	SEASONALS			40,000		40,000
32	<u>1,953,083</u>	33	<u>2,141,485</u>	TOTAL WAGES		30	<u>2,015,167</u>	30	<u>2,015,167</u>
32		33		FULL-TIME		30		30	
<u>0</u>		<u>0</u>		PART-TIME		<u>0</u>		<u>0</u>	
32		33				30		30	

NOTES:

2 PSW II AND 1 PSW I LEFT THE CITY; POSITIONS HAVE NOT BEEN FILLED.
NUMBERS BETWEEN DPW DIVISIONS CHANGE DUE TO ROTATION OF EMPLOYEES.



CITY OF LIVONIA

PRELIMINARY BUDGET DOCUMENTS

FISCAL YEAR 2024-2025

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**CITY OF LIVONIA, MICHIGAN
BUDGET
FOR THE FISCAL YEAR ENDING NOVEMBER 30, 2025**

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CITY OF LIVONIA, MICHIGAN
ELECTED OFFICIALS

MAYOR

Maureen Miller Brosnan

CITY CLERK

Lori Miller

CITY TREASURER

Susan M. Nash

CITY COUNCIL

Brandon McCullough, President

Martha Ptashnik, Vice President

Carrie Budzinski

Robert Donovic

James Jolly

Scott Morgan

Laura M. Toy

DISTRICT JUDGES

Kathleen J. McCann

Sean P. Kavanagh

CITY OF LIVONIA, MICHIGAN

CITY ADMINISTRATION

ADMINISTRATIVE SERVICES.....	David Varga
ASSESSMENT.....	Linda Gosselin
CAPITAL IMPROVEMENT.....	Vacant
CIVIL SERVICE.....	Jeannine Laible
COMMUNITY RESOURCES.....	Kristin Houchins
ENGINEERING.....	Todd J. Zilincik
FINANCE DEPARTMENT.....	Debra Peck Lichtenberg
GOVERNMENT AFFAIRS.....	Robb Drzewicki
HOUSING COMMISSION.....	Jim Inglis, Interim
INFORMATION SYSTEMS.....	Casey O'Neil
INSPECTION.....	Jerome Hanna
LAW DEPARTMENT.....	Carter Fisher
LIBRARY.....	Kristen Edson
PARKS & RECREATION.....	Edward Davis
PLANNING.....	Mark Taormina
PUBLIC SAFETY - FIRE DEPARTMENT.....	Robert Jennison
PUBLIC SAFETY - POLICE DEPARTMENT.....	Thomas Goralski
PUBLIC SERVICE DIVISION.....	Donald Rohraff

OFFICE OF THE MAYOR

MAUREEN MILLER BROSNAN
MAYOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2201
FAX: (734) 421-4870

September 13, 2024

Honorable Members of the City Council
City of Livonia, Michigan

Re: City Budget Fiscal Year 2024-2025

Dear Council Members:

Enclosed for your review is the recommended budget for the operation of the City of Livonia for the fiscal year beginning December 1, 2024, submitted in compliance with Article VII, Section 3 of the Livonia City Charter.

The proposed budget includes revenue and expense projections for the General Fund, Special Revenue Funds (21), Debt Service Funds (3), Enterprise Funds (4) and Capital Projects Funds (5).

This balanced budget continues to provide an exceptional level of City services for the coming year, while making the best use of the available resources for essential and quality of life services.

As fiscally prudent leaders, we look for opportunities to be the most effective stewards of taxpayer money. At the same time, we strive to meet the goals laid out in Livonia Vision 21, our community-inspired, resident-driven master plan, as well as advancing operations, service and transparency. To meet these goals, this budget includes a new approach to capital improvement and asset management, evolution of key roles, leveraging grant and other funding opportunities, and using technology to drive service improvements.

We have addressed these goals, along with the priorities stated by Councilmembers in attendance at the early budget input session held on August 12, 2024, in the following ways throughout the Fiscal Year 2025 budget:

- **Adding a new department and a Director of Capital Improvement position to address issues of the City's aging facilities by:**
 - o Managing the many construction projects throughout the City.
 - o Bringing together all the needs assessments and planning documents –such as Greenmead 365 and the Library Strategic Plan – to create a comprehensive asset inventory, management and maintenance program.
 - o Leveraging economies of scale in bidding out projects across the City.

- o Identifying and seeking ways to make all City facilities ADA compliant.
- **Adding funding for the technology and talent needed to advance Priority Based Budgeting (PBB) as a standard of excellence** for the community to ensure the City's resources are being directed to the highest and best uses.
- **Leveraging technology to expand Inspection Department services.**
 - o In 2025, the BS&A Cloud technology will be activated, allowing for more streamlined submissions of plans, shorter turnaround times, and the ability to redirect staff time to ordinance enforcement and other key tasks.

General Fund Overview

The budget, as presented, is balanced and maintains a fund balance of approximately 24% of total expenditures. The bond rating agencies have indicated that our ability to maintain a stable general fund balance is an important factor and one of the reasons we are able to achieve our investment-grade general obligation bond rating.

The Government Finance Officers Association (GFOA) recommends that cities maintain an unrestricted General Fund balance of no less than two months of general fund expenditures (about 16.7%). The proposed budget will meet this best practice.

Overall, **General Fund revenues and expenses are projected to increase by 4.8%**. The largest projected revenue increases are a result of increased property values and interest income; however, these increases are being offset with an anticipated decrease in state-shared revenues. Expenditure increases are largely attributed to contractual wage, benefit and inflationary increases.

Property Taxes

- **The proposed total City tax rate is 13.1638 mills, which has been reduced slightly (0.0136 mills) by a Headlee rollback factor of 0.9991.** The Headlee rollback is caused by increases in taxable value beyond the rate of inflation. This year, taxable values of residential real property increased by 6.9 percent while inflation was 5.1 percent. The millage rate being levied is the maximum allowed under the Headlee limitations, except for the refuse and recycling millage rates, which are being maintained at 6/10 of a mill less than the maximum allowed.
- The proposed City tax rate ranks Livonia as the **city with the lowest tax rate in Wayne County**, which is more than 1.7 mills or 13% lower than the next lowest tax rate.
- **The overall residential, commercial and industrial State Equalized Value, or market values, increased by 9.15%.**

- **The taxable value of real and personal property increased by approximately \$341 million or 6.8%.**

General Fund Revenues

- **Overall, General Fund operating revenues in Fiscal Year 2025 are projected to increase by \$3,445,000 or 4.8%.**
- **Budgeted state shared revenues are projected to decrease by \$214,000 or 1.5%, based on estimates received from the State of Michigan.**
- The proposed budget for the Local Community Stabilization Authority (LCSA), which reimburses the City for lost personal property taxes, is estimated to be \$2,526,000 in Fiscal Year 2025, up \$83,000 or 3.4% from the current year, for the General Fund. Based on past experience, the actual reimbursement could exceed this amount.
- **Interest Income is projected to increase by \$250,000** due to sustained rate increases. In the past two years, earnings rates have gone from nearly 0% to about 5%.
- **Since at least 1994, the City has collected a tax administration fee from Livonia Public Schools (LPS) and Clarenceville School District for services provided in assessing and collecting taxes on their behalf.** The total fee included in the budget is \$264,464, compared to \$554,104 in the prior year, due to a renegotiated agreement with LPS. To offset this decreased revenue, a 1% tax administration fee has been instituted on two select, non-homestead millages collected by the city, the school operating and PRDA millages. This fee is budgeted to generate \$305,000 in FY 2025. It is worth noting that most school districts do not pay a fee to the collecting community. This is because all but one of the other Wayne County communities include a tax administration fee of up to 1% of the total tax assessment on all tax bills, as permitted by state law. If the full allowed fee of 1% was assessed, it would equate to \$2.1 million additional revenue for Livonia.

General Fund Expenditures

- Departmental salary and benefit figures assume **2.5% salary increases** for General and Police employees in accordance with their collective bargaining agreements. Fire employee salary levels are maintained at current amounts, as they do not have a settled contract yet for FY 2025.
- **Total budgeted positions were increased by a net of 1 FTE in 2025.** Total headcount continues to be 13% fewer than the 730 employees the City employed in 2001. Details of funded positions by department have been transmitted to City Council in the Personnel Worksheets Supplement document.

September 13, 2024

- **The City's required contribution for retiree health insurance will decrease from \$6,808,439 for Fiscal Year 2024 to \$1,235,823 for 2025.** This contribution will reflect the full Actuarially Determined Contribution (ADC), which has been substantially reduced due to the positive impact of the conversion to the Medicare Advantage program for post-65 retirees that occurred towards the end of 2022.

These cost savings are earmarked to pay the debt service requirement on bonds that are anticipated to be issued in FY 2025 for the construction of a new City Hall, as the next phase of Livonia Vision 21.

- **The City's history of contributions to the closed Defined Benefit (DB) Pension Plan is shown below.** For many years, the pension plan was fully funded and there was no required city contribution. However, in recent years, the required city contribution has fluctuated as follows:

2011	\$ 0	
2012	830,000	
2013	2,300,000	
2014	4,100,000	
2015	2,300,000	
2016	860,000	
2017	410,000	
2018	560,000	(Voluntary)
2019	500,000	
2020	1,400,000	
2021	1,900,000	
2022	2,400,000	
2023	1,800,000	
2024	2,640,000	
2025	\$ 3,182,000	

- **The new Police/Fire Revised DB Plan** is projected to experience increased costs of \$137,000, or 6%, based on the latest actuarial valuation.
- **The City's required contribution to the Defined Contribution (DC) Plan** increased by \$219,000 or 6%. These contributions are based on a percentage of wages, and this increase is tied to wage increases for participants.
- **The Elections budget contractual services will be decreasing by \$110,000, net of reimbursements from the State,** as 2024 has been a presidential election year, which always results in increased costs.

While the voter-approved adoption of an early voting period has resulted in increased costs for each election, the Elections budget for FY 2025 assumes that the City will implement changes reducing the number of voter precincts, as allowed by the new law.

- **The budget includes a \$150,000 contribution to the Court Building Fund (470).** This fund is used to pay the debt service costs of the court building. Changes in state law have resulted

in lower surcharges to fund the debt service, thus leaving the General Fund to cover the shortfall.

- **Police staffing is a continued focus in 2025 and beyond.** The department has hired 6 positions so far in FY 2024.
- The General Fund budget includes funding for capital outlay purchases. **A total of \$1.7 million is allocated to departmental capital expenditures.** This is a decrease of \$600,000 from the prior year.

An additional \$5.7 million is appropriated for capital expenditures in the Capital Projects Fund (401). Funding for these expenditures comes from the dedicated transit and capital improvement millage approved by voters in 2005 and renewed in 2016.

Various other capital expenditures are also budgeted with other dedicated millages. A list of proposed capital expenditures is included as a separate exhibit.

As you will note, current funding sources are not sufficient to adequately cover the required capital expenditures. In early 2024, Plante Moran Realpoint's Facility Condition Assessment identified almost \$100 million in building capital expenditures needed in the next 10 years.

City Administration and City Council have made a commitment to determining how these critical capital needs will be addressed in future years, including moving forward with the City Center Project as laid out in Livonia Vision 21. This includes construction of a new Senior Wellness Center, beginning the construction of a new City Hall, major upgrades to Civic Center Library, future construction of a new Police Station, and renovations to Fire Stations and other City facilities.

To ensure these projects are effectively managed, and that a comprehensive plan to maintain and improve all city facilities is developed and implemented, the FY 2025 budget includes a new Capital Improvement department. Through the use of improved technology tools and implementing Priority-Based Budgeting to ensure our limited resources are used effectively, we will be taking key steps toward protecting and improving these important assets, while providing safe, ADA-compliant facilities for our residents and staff.

DDA and Brownfield

- **Net property taxes eligible to be captured by the Plymouth Road Development Authority have been eliminated** as a result of property values declining below the 1994 base year value. The proposed tax rates include a 2-mill levy on the non-residential property located within the authority. The revenue generated will be about \$853,000, which will be used to pay for corridor improvements, streetlighting, and irrigation costs of the PRDA.

September 13, 2024

- The Livonia Brownfield Redevelopment Authority has approved five projects that are subject to tax capture. The total estimated tax capture to be returned to developers to reimburse eligible costs in 2025 is \$1,250,000.

Special Revenue Funds

Special Revenue Funds are used to account for specific activities that in most cases have legal or regulatory restrictions on how their revenues can be expended. The following 21 special revenue funds are included in the budget:

1. Major Roads	9. Livonia Brownfield	15. Historical
2. Local Roads	Redevelopment Authority	Commission
3. Roads, Sidewalks & Trees	10. Economic Development	16. Library
	Corporation	17. Arts Commission
4. Community Recreation	11. PRDA	18. Opioid Settlement
5. Designated Purpose	12. MIDC Grant	19. Transit and Capital
6. Streetlighting Funding	13. Public Safety	Improvement
7. Refuse	Communications	20. Community Transit
8. Livonia Brownfield	14. Adjudicated Forfeitures	21. Cable TV
LSSRF		

Listed below are selected highlights regarding the proposed special revenue fund budgets:

- **The proposed Refuse Fund (226) budget reflects the costs of a new five-year solid waste disposal contract with Priority Waste. The budget also reflects the implementation of a two-cart collection system, which includes the purchase of two 95-gallon curb carts (one for trash and one for recycling) by the City.** Residents will have the option to request a smaller 64-gallon cart for one or both purposes. The budgeted per-stop cost increase of \$1.65 is substantial; however, without the move to curb carts, the City would have incurred more than \$643,000 in additional costs over the five years of this contract. At this time, no increases in the Refuse or Recycling millages are proposed. As noted below, this will need to be monitored closely each year to ensure continued high-quality, safe service is delivered to our residents.
 - o The Refuse Fund will eventually need to remedy the city landfill's leaking membrane and gas containment system. The ultimate construction cost to correct this issue is estimated to be \$2.2 million and will need to be factored into a future budget.

September 13, 2024

- The **Opioid Settlement Fund (284)** was established in 2022. The fund is designed to account for funds received from opioid class action lawsuit settlements. **To date, \$810,000 has been received.** An additional \$160,000 is expected to be received in 2025. A total of \$226,000 is budgeted for eligible uses in 2025, covering the cost of the Crisis Support Team (embedded social worker) services provided to the police department and a portion of the court's drug court expenses.
- The budget for the **Community Recreation Fund (208)** includes anticipated revenues and expenses for the Jack E. Kirksey Recreation Center, outdoor pools, Greenmead soccer fields, expenses related to the ice rinks, and special events. Operations of the above programs are funded entirely by user fees and the dedicated recreation millage.

The proposed **Community Recreation budget reflects a marked improvement in Recreation Center memberships.** Memberships have improved from a Covid-era low of 8,800 to around 14,900 currently. This is well above the long-term goal of 13,500 members.

It should be noted that revenue expectations for FY 2025 have been adjusted for expected service interruptions that may occur with the Senior Wellness Center construction project.

- **The Roads, Sidewalk and Tree Fund millage is expected to generate \$4.66 million in revenues in fiscal year 2025. Major and Local Road Fund Act 51 gas tax revenues are anticipated to be \$13.4 million.**

Budgeted funding for road construction projects will increase by \$797,500 over last year. Road construction projects for 2025 are as follows:

Joint and Crack Seal	\$ 150,000
Lane Line Marking	125,000
Participation on Major Road Projects	1,552,500
Reconstruction	4,050,000
Rehabilitation	3,690,000
Maintenance	940,000
Selective Slab Replacement	1,700,000
Non-Motorized Paths	300,000
Sidewalk Replacement	700,000
Tree Replacement	150,000

\$13,357,500

The balance of the Act 51 funding is spent on street lighting, snow removal, right of way purchases, traffic lights and signs, debt service, engineering, and DPW labor, equipment, and materials.

- **The Major Road Projects scheduled for 2025 include:**
 - **Inkster Road from West Chicago to Eastbound Schoolcraft**
 - **Middlebelt Road from Joy Road to Plymouth Road (Old M-14)**
 - **Newburgh Road from Ann Arbor Trail to Plymouth Road**
 - **Newburgh Road Corridor – modernization of 5 traffic signals**
 - **Improvements at Levan/5 Mile and Newburgh/Lyndon Intersections**

Enterprise Funds

The following four enterprise funds are included in the budget:

- | | |
|---------------------|------------------|
| 1. Newburgh Village | 3. Golf Courses |
| 2. Silver Village | 4. Water & Sewer |

Enterprise Funds are used to account for operations that provide services that are intended to be financed entirely by user charges for those services.

Listed below are selected highlights of note regarding the proposed Enterprise Fund budgets:

- The Golf Course Fund accounts for all activities at the three City-owned golf courses. Management of the golf courses is provided by TJW, Inc. **The golf courses are projected to continue operating at a break-even level in 2025.**
- The Water and Sewer Fund budget is projected to be balanced for the 2025 fiscal year. Assumptions were made that water and sewer rates will be adjusted to pass through any rate changes implemented by Wayne County and the Great Lakes Water Authority.
 - The Water and Sewer capital budget includes \$8 million for water main replacement. **This project will be bonded and the increased debt service will impact future water rates.**

Capital Projects Funds

The budget includes appropriations for capital expenditures in the Capital Projects Fund (401), Golf Course Capital Projects Fund (409), Building Improvement Fund (418), Senior Center Construction Fund (419), and Court Building Improvements Fund (470).

- The **Golf Course Capital Projects Fund (409)** expenditures include golf course improvements totaling \$572,500.
- The **Building Improvement Capital Projects Fund (418)** was established in 2018. This fund is designed to set aside funds for use on future city building projects. This fund will be contributing \$2 million to the Senior Center Construction Fund (419) for the Wellness Center project, leaving **\$9.2 million accumulated for funding building projects.**

To: Honorable Members of Council
Re: City Budget Fiscal Year 2024-2025

September 13, 2024

We hope to have some favorable revenue and expense budget variances in the General Fund late in 2024 year, which would allow for an additional transfer to the Building Improvement Fund.

- The **Senior Center Construction Fund (419)** was established in 2022. The fund is designed to accumulate funds for the construction of the new Senior Wellness Center. After receiving \$2 million from the Building Improvement Capital Projects Fund (418) and \$2 million from the Community Recreation Fund (208), this fund will have over **\$8 million of locally raised funds accumulated, with another \$16.75 million in commitments from county, state and federal sources.**

We hope you find this summary helpful as you review the details contained in the proposed 2024-2025 budget. Included in the budget materials being forwarded to City Council are the following documents:

1. Budget Presentation Worksheets.
2. Supplement to Preliminary Budget - Personnel Worksheets.
3. Capital Acquisition Request.
4. Line-Item Budget.

I look forward to working with Council on the City's 2024-2025 budget over the coming year.

Sincerely,



Maureen Miller Brosnan
Mayor

cc: City Clerk, City Attorney, Director of Finance, Treasurer

SECTION I

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**PLACEHOLDER FOR THE FINAL
ADOPTED BUDGET
RESOLUTION**

**TO BE ADDED TO THE FINAL
BUDGET DOCUMENT**

**PLACEHOLDER FOR THE FINAL
ADOPTED BUDGET
RESOLUTION**

**TO BE ADDED TO THE FINAL
BUDGET DOCUMENT**

SECTION II

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SECTION II

CITY OF LIVONIA
BUDGET PRESENTATION WORKSHEETS
FOR THE FISCAL YEAR ENDING NOVEMBER 30, 2025

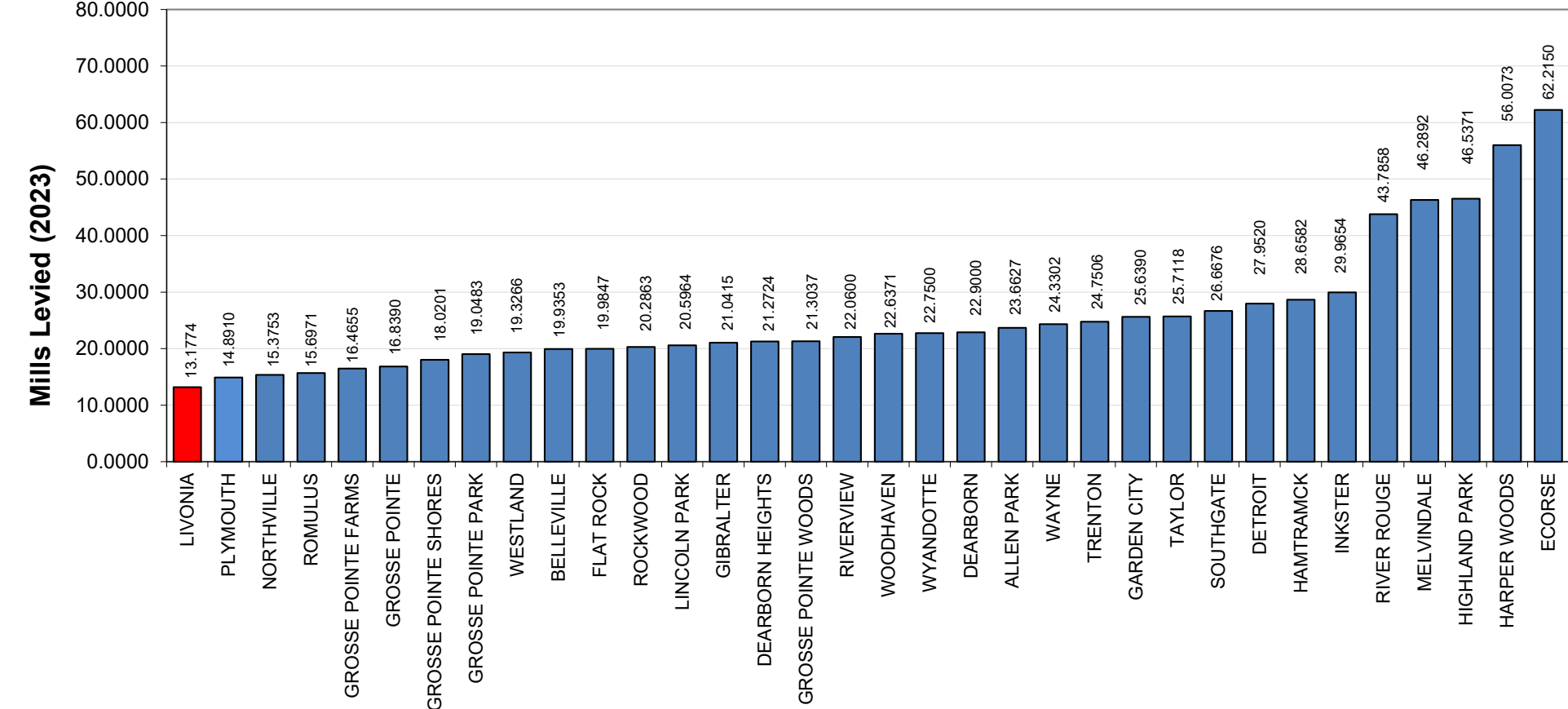
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**CITY OF LIVONIA
PROPERTY TAX LEVIES**

<u>OPERATIONS</u>	<u>EXPIRATION DATE</u>	<u>ORIGINAL MILLAGE</u>	<u>MAXIMUM ALLOWED MILLAGE DUE TO HEADLEE</u>	<u>ACTUAL MILLAGE LEVIED 2023-2024</u>	<u>PROPOSED MILLAGE LEVY 2024-2025</u>	<u>INCREASE (DECREASE)</u>
(1) GENERAL PURPOSES (CHARTER, 1950)	N/A	5.0000	3.9709	3.9709	3.9673	(0.0036)
(2) POLICE (1965)	N/A	1.0000	0.7939	0.7939	0.7931	(0.0008)
(3) POLICE, FIRE, & SNOW (1978)	N/A	1.5000	1.1911	1.1911	1.1900	(0.0011)
(4) POLICE AND FIRE (2011, 2016)	11/30/2026	1.7000	1.6689	1.6689	1.6673	(0.0016)
(5)Industr. & Commercial (PA359 of 1925)	N/A	N/A	0.0099	0.0099	0.0093	(0.0006)
(6) MUNICIPAL REFUSE (PA298 of 1917)	N/A	3.0000	2.3823	1.8823	1.8801	(0.0022)
(7) RECYCLING (1990)	N/A	0.6300	0.5867	0.4867	0.4861	(0.0006)
(8) LIBRARY (1984)	N/A	1.0000	0.7939	0.7939	0.7931	(0.0008)
(9) COMMUNITY RECREATION (1999)	N/A	0.8000	0.7710	0.7710	0.7703	(0.0007)
(10) ROADS, SIDEWALKS, TREES (2002, 2012, 2022)	11/30/2032	0.8900	0.8729	0.8729	0.8721	(0.0008)
(11) TRANSIT AND CAP IMPROV. (2005)	N/A	0.5000	0.4907	0.4907	0.4902	(0.0005)
(12) SENIOR AND CULTURAL (2011, 2016)	11/30/2026	0.2500	0.2452	0.2452	0.2449	(0.0003)
TOTAL OPERATING MILLAGE		<u>16.2700</u>	<u>13.7774</u>	<u>13.1774</u>	<u>13.1638</u>	<u>(0.0136)</u>
PERCENTAGE DECREASE						-0.10%
<u>DDA</u>						
PLYMOUTH RD DEVELOPMENT AUTHORITY (DDA properties only)-Summer Tax Bill						
		N/A	2.0000	2.0000	2.0000	-

CITY TAX RATE COMPARISON (2023) WAYNE COUNTY, MICHIGAN BY MUNICIPALITY



Summary Comparison:	Average Millage Levy	Median Millage Levy
All Municipalities	25.7582	22.3486
Livonia	13.1774	13.1774
Amount Below Average/Median	12.5808	9.1712
% of Average/Median Levied by Livonia	51.2%	59.0%

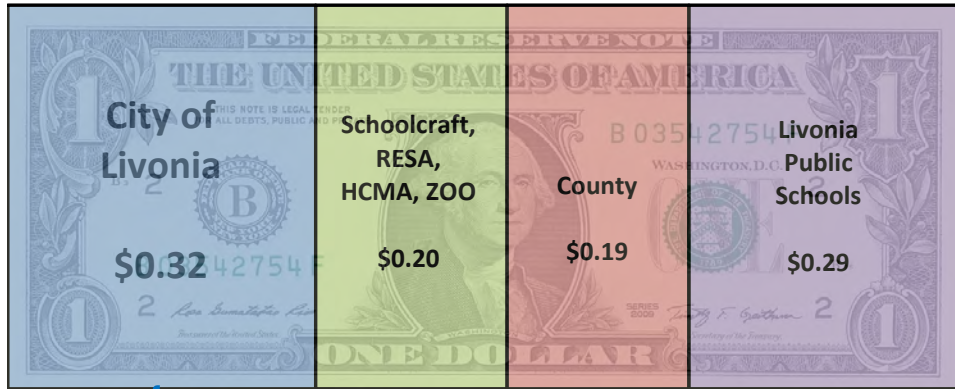
Note: One mill equals \$1 per \$1,000 of taxable value

CITY OF LIVONIA

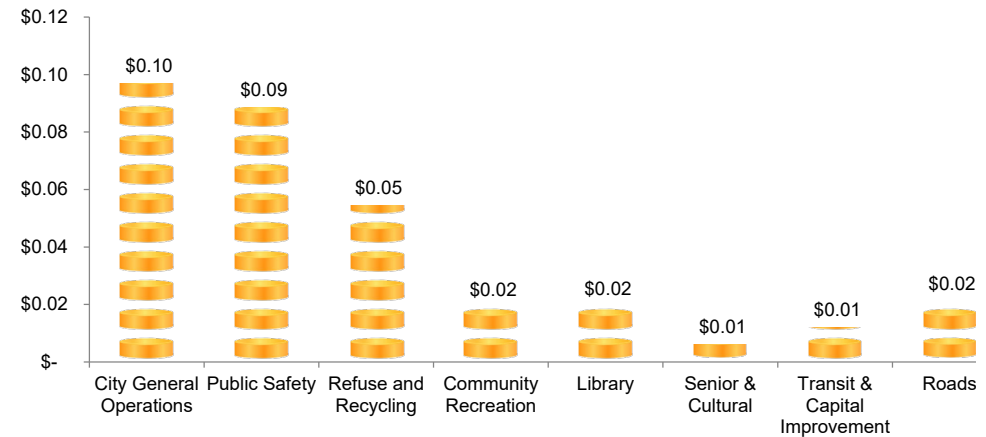
PROPERTY TAX REVENUE

For every \$1.00 of property taxes collected, the City of Livonia keeps only \$0.32.

The rest is distributed as shown:



For the \$0.32 of each property tax dollar kept by the City of Livonia, each millage levy generates this amount:



Based on projected 2024 Homestead Millage rates

The average \$4,164.62 residential property tax payment is distributed as follows:

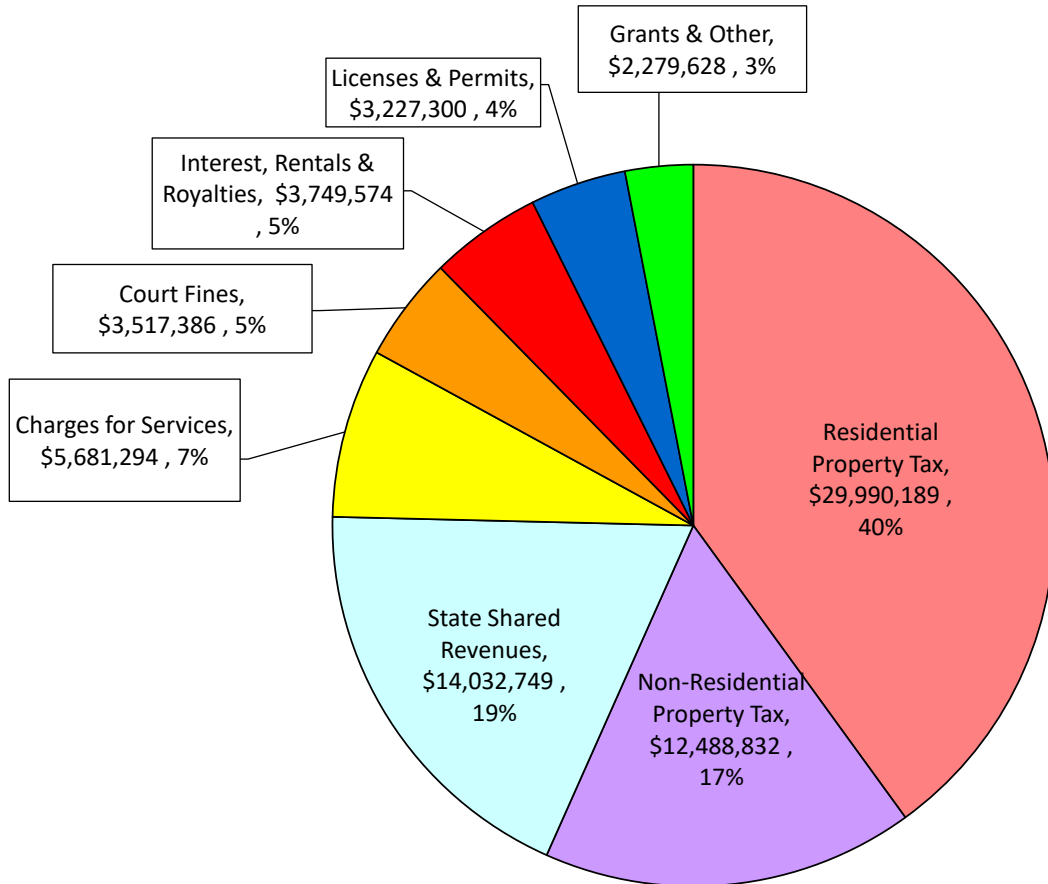
City	\$1,343.80
Livonia Public Schools	1,191.98
County	793.47
Schoolcraft Community College	231.73
RESA	552.19
HCMA	21.05
DIA	20.27
ZOO	10.13
TOTAL	\$4,164.62

The average \$1,343.80 retained by the city is made up of these millage levies:

City General Operations	\$407.18
Public Safety	372.23
Refuse and Recycling	240.54
Community Recreation	79.28
Library	80.63
Senior & Cultural	25.53
Transit & Capital Improvement	49.72
Roads	88.69
TOTAL	\$1,343.80

CITY OF LIVONIA

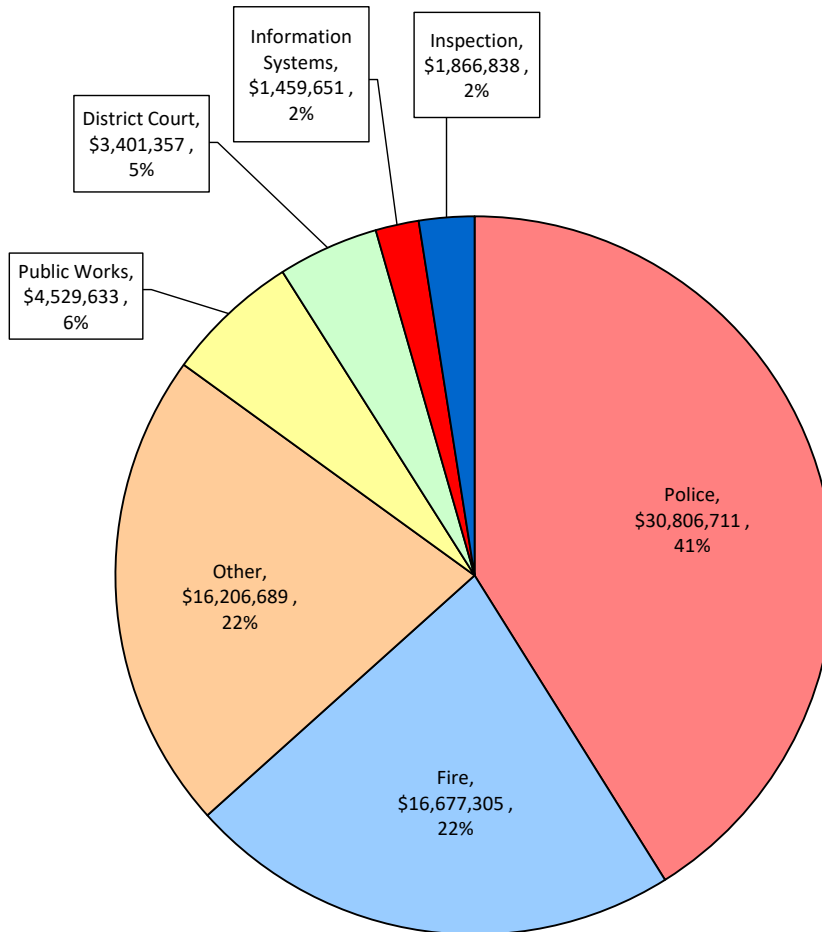
GENERAL FUND REVENUES



	Revenues	%
Residential Property Tax	\$29,990,189	40.0%
Non-Residential Property Tax	12,488,832	16.7%
State Shared Revenues	14,032,749	18.7%
Charges for Services	5,681,294	7.6%
Court Fines	3,517,386	4.7%
Interest, Rentals & Royalties	3,749,574	5.0%
Licenses & Permits	3,227,300	4.3%
Grants & Other	2,279,628	3.0%
	<u>\$74,966,952</u>	<u>100.0%</u>

CITY OF LIVONIA

GENERAL FUND EXPENDITURES



	Expenditures	%
Police	\$30,806,711	41.1%
Fire	16,677,305	22.3%
Other	16,206,689	21.6%
Public Works	4,529,633	6.0%
District Court	3,401,357	4.5%
Information Systems	1,459,651	2.0%
Inspection	1,866,838	2.5%
	<u>\$74,948,184</u>	<u>100.0%</u>

Other Includes:	
Termination Pay	\$2,200,000
Greenmead/Cultural	1,145,144
Legal	926,919
Civil Service	995,360
Assessing	735,315
Planning	672,512
Treasurer	687,898
Election Commission	528,734
City Clerk	647,053
Mayor	606,896
Senior Services	590,713
Utilities and Supplies	565,859
Finance	552,058
Capital Improvement	199,370
Other	5,152,858
	<u>\$16,206,689</u>

**CITY OF LIVONIA
EXPENDITURES - ALL BUDGETED FUNDS
FISCAL YEAR ENDING 11/30/25**

FUND	TOTAL EXPENDITURES BY FUND	PERCENTAGE
GENERAL	\$74,948,184	30.80%
MAJOR STREET	10,976,952	4.51%
LOCAL STREET	10,715,804	4.40%
ROADS, SIDEWALKS, TREES	13,535,392	5.56%
COMMUNITY RECREATION	9,956,005	4.09%
DESIGNATED PURPOSE	150,000	0.06%
STREETLIGHTING	1,242,436	0.51%
REFUSE	17,478,150	7.18%
LIVONIA BROWNFIELD LSSRF	39,200	0.02%
LIVONIA BROWNFIELD REDEVELOPMENT AUTHORITY	1,310,000	0.54%
ECONOMIC DEVELOPMENT CORPORATION	1,000	0.00%
PLYMOUTH ROAD DEVELOPMENT AUTHORITY	874,772	0.36%
MIDC GRANT	466,866	0.19%
PUBLIC SAFETY COMMUNICATION	1,382,000	0.57%
ADJUDICATED FORFEITURES	776,595	0.32%
HISTORICAL COMMISSION	121,900	0.05%
LIBRARY	6,221,675	2.56%
ARTS COMMISSION	17,700	0.01%
OPIOD SETTLEMENT	226,000	0.09%
TRANSIT AND CAPITAL PROJECTS	2,928,263	1.20%
COMMUNITY TRANSIT	1,126,579	0.46%
CABLE TELEVISION	526,984	0.22%
D/S 2015 MBA REFUNDING	177,661	0.07%
D/S 2016 MBA REFUNDING	548,300	0.23%
D/S 2017 MBA REFUNDING	1,994,175	0.82%
CAPITAL PROJECTS FUND	5,667,000	2.33%
GOLF COURSE CAPITAL IMPROVEMENTS FUND	674,981	0.28%
BUILDING IMPROVEMENTS FUND	5,000,000	2.05%
SENIOR CENTER CONSTRUCTION FUND	23,235,589	9.55%
COURT BUILDING IMPROVEMENTS FUND	548,300	0.23%
NEWBURGH VILLAGE	832,619	0.34%
SILVER VILLAGE	904,588	0.37%
GOLF COURSE	2,544,170	1.05%
WATER & SEWER	46,195,132	18.98%
TOTAL EXPENDITURES	\$243,344,972	100.00%

CITY OF LIVONIA
TWO-YEAR ORIGINAL ADOPTED BUDGET COMPARISON
GENERAL FUND

	<u>2023-2024</u>	<u>2024-2025</u>	<u>AMOUNT OF INCREASE (DECREASE)</u>	<u>% INCREASE (DECREASE)</u>
REVENUE				
PROPERTY TAXES	\$ 39,597,446	\$ 42,479,021	\$ 2,881,575	7.3%
LICENSES AND PERMITS	\$ 2,952,100	\$ 3,227,300	\$ 275,200	9.3%
GRANTS	\$ 62,700	\$ 170,430	\$ 107,730	171.8%
STATE SHARED REVENUES	\$ 14,246,926	\$ 14,032,749	\$ (214,177)	-1.5%
CHARGES FOR SERVICES	\$ 5,286,574	\$ 5,681,294	\$ 394,720	7.5%
FINES AND FORFEITS	\$ 3,390,869	\$ 3,517,386	\$ 126,517	3.7%
INTEREST, RENTS AND ROYALTIES	\$ 3,645,351	\$ 3,749,574	\$ 104,223	2.9%
OTHER MISCELLANEOUS	\$ 2,339,506	\$ 2,109,198	\$ (230,308)	-9.8%
OPERATING REVENUES	\$ 71,521,472	\$ 74,966,952	\$ 3,445,480	4.8%
EXPENDITURES				
CITY COUNCIL				
Operations	\$ 334,005	\$ 309,289	\$ (24,716)	-7.4%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 334,005	\$ 309,289	\$ (24,716)	-7.4%
MAYOR'S OFFICE				
Operations	\$ 584,792	\$ 604,396	\$ 19,604	3.4%
Capital Outlay	\$ -	\$ 2,500	\$ 2,500	-
Total	\$ 584,792	\$ 606,896	\$ 22,104	3.8%
COMMUNICATIONS				
Operations	\$ 429,649	\$ 434,555	\$ 4,906	1.1%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 429,649	\$ 434,555	\$ 4,906	1.1%
GOVERNMENT AFFAIRS				
Operations	\$ 13,801	\$ 196,366	\$ 182,565	1322.8%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 13,801	\$ 196,366	\$ 182,565	0.0%
ACCOUNTING				
Operations	\$ 326,094	\$ 310,171	\$ (15,923)	-4.9%
Capital Outlay	\$ -	\$ 4,500	\$ 4,500	-
Total	\$ 326,094	\$ 314,671	\$ (11,423)	-3.5%
FINANCE				
Operations	\$ 534,554	\$ 550,958	\$ 16,404	3.1%
Capital Outlay	\$ -	\$ 1,100	\$ 1,100	-
Total	\$ 534,554	\$ 552,058	\$ 17,504	3.3%
CITY CLERK				
Operations	\$ 633,636	\$ 641,103	\$ 7,467	1.2%
Capital Outlay	\$ -	\$ 5,950	\$ 5,950	-
Total	\$ 633,636	\$ 647,053	\$ 13,417	2.1%
INDEPENDENT AUDIT				
Operations	\$ 54,512	\$ 60,239	\$ 5,727	10.5%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 54,512	\$ 60,239	\$ 5,727	10.5%

CITY OF LIVONIA
TWO-YEAR ORIGINAL ADOPTED BUDGET COMPARISON
GENERAL FUND

	<u>2023-2024</u>	<u>2024-2025</u>	<u>AMOUNT OF INCREASE (DECREASE)</u>	<u>% INCREASE (DECREASE)</u>
INFORMATION SYSTEMS				
Operations	\$ 1,262,679	\$ 1,374,651	\$ 111,972	8.9%
Capital Outlay	\$ 343,000	\$ 85,000	\$ (258,000)	-75.2%
Total	\$ 1,605,679	\$ 1,459,651	\$ (146,028)	-9.1%
CAPITAL IMPROVEMENT				
Operations	\$ -	\$ 199,370	\$ 199,370	-
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ -	\$ 199,370	\$ 199,370	-
ETHICS BOARD				
Operations	\$ 550	\$ 550	\$ -	0.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 550	\$ 550	\$ -	0.0%
BOARD OF REVIEW				
Operations	\$ 3,545	\$ 3,545	\$ -	0.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 3,545	\$ 3,545	\$ -	0.0%
TREASURER				
Operations	\$ 679,921	\$ 683,398	\$ 3,477	0.5%
Capital Outlay	\$ -	\$ 4,500	\$ 4,500	-
Total	\$ 679,921	\$ 687,898	\$ 7,977	1.2%
ASSESSING				
Operations	\$ 756,439	\$ 735,315	\$ (21,124)	-2.8%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 756,439	\$ 735,315	\$ (21,124)	-2.8%
UTILITIES AND SUPPLIES				
Operations	\$ 546,613	\$ 565,859	\$ 19,246	3.5%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 546,613	\$ 565,859	\$ 19,246	3.5%
ELECTION COMMISSION				
Operations	\$ 629,174	\$ 514,334	\$ (114,840)	-18.3%
Capital Outlay	\$ 50,000	\$ 14,400	\$ (35,600)	-71.2%
Total	\$ 679,174	\$ 528,734	\$ (150,440)	-22.2%
INSURANCE GENERAL				
Operations	\$ 102,452	\$ 121,279	\$ 18,827	18.4%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 102,452	\$ 121,279	\$ 18,827	18.4%
INSURANCE WORKERS COMP				
Operations	\$ 435,194	\$ 448,230	\$ 13,036	3.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 435,194	\$ 448,230	\$ 13,036	3.0%
NON - DEPARTMENTAL				
Operations	\$ 4,000	\$ 2,410,000	\$ 2,406,000	60150.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 4,000	\$ 2,410,000	\$ 2,406,000	60150.0%

CITY OF LIVONIA
TWO-YEAR ORIGINAL ADOPTED BUDGET COMPARISON
GENERAL FUND

	<u>2023-2024</u>	<u>2024-2025</u>	<u>AMOUNT OF INCREASE (DECREASE)</u>	<u>% INCREASE (DECREASE)</u>
LEGAL				
Operations	\$ 980,880	\$ 926,919	\$ (53,961)	-5.5%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 980,880	\$ 926,919	\$ (53,961)	-5.5%
EMPLOYEE BENEFITS CONTROL				
Operations	\$ 42,000	\$ 42,000	\$ -	0.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 42,000	\$ 42,000	\$ -	0.0%
NON-DEPT. CAP OUTLAY				
Operations	\$ -	\$ 5,000	\$ 5,000	-
Capital Outlay	\$ 5,000	\$ -	\$ (5,000)	-100.0%
Total	\$ 5,000	\$ 5,000	\$ -	0.0%
CIVIL SERVICE				
Operations	\$ 959,897	\$ 995,360	\$ 35,463	3.7%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 959,897	\$ 995,360	\$ 35,463	3.7%
TERMINATION PAY				
Operations	\$ 2,395,000	\$ 2,200,000	\$ (195,000)	-8.1%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 2,395,000	\$ 2,200,000	\$ (195,000)	-8.1%
LABOR RELATIONS				
Operations	\$ 92,500	\$ 82,500	\$ (10,000)	-10.8%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 92,500	\$ 82,500	\$ (10,000)	-10.8%
DUES AND SUBSCRIPTIONS				
Operations	\$ 58,000	\$ 58,000	\$ -	0.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 58,000	\$ 58,000	\$ -	0.0%
16TH DISTRICT COURT				
Operations	\$ 3,492,213	\$ 3,392,707	\$ (99,506)	-2.8%
Capital Outlay	\$ 10,300	\$ 8,650	\$ (1,650)	-16.0%
Total	\$ 3,502,513	\$ 3,401,357	\$ (101,156)	-2.9%
POLICE				
TRAFFIC BUREAU				
Operations	\$ 1,228,178	\$ 1,218,613	\$ (9,565)	-0.8%
Capital Outlay	\$ 33,861	\$ 126,827	\$ 92,966	274.6%
Total	\$ 1,262,039	\$ 1,345,440	\$ 83,401	6.6%
POLICE ADMINISTRATION				
Operations	\$ 2,965,282	\$ 2,989,041	\$ 23,759	0.8%
Capital Outlay	\$ 44,792	\$ 61,460	\$ 16,668	37.2%
Total	\$ 3,010,074	\$ 3,050,501	\$ 40,427	1.3%
DATA PROCESSING				
Operations	\$ 879,401	\$ 889,893	\$ 10,492	1.2%
Capital Outlay	\$ 120,500	\$ 146,500	\$ 26,000	21.6%
Total	\$ 999,901	\$ 1,036,393	\$ 36,492	3.6%

CITY OF LIVONIA
TWO-YEAR ORIGINAL ADOPTED BUDGET COMPARISON
GENERAL FUND

	<u>2023-2024</u>	<u>2024-2025</u>	<u>AMOUNT OF INCREASE (DECREASE)</u>	<u>% INCREASE (DECREASE)</u>
DETECTIVE BUREAU				
Operations	\$ 3,357,544	\$ 3,595,720	\$ 238,176	7.1%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 3,357,544	\$ 3,595,720	\$ 238,176	7.1%
AUTOMOTIVE SERVICE				
Operations	\$ 586,150	\$ 621,150	\$ 35,000	6.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 586,150	\$ 621,150	\$ 35,000	6.0%
POLICE COMMUNICATIONS				
Operations	\$ 1,014,332	\$ 1,022,504	\$ 8,172	0.8%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 1,014,332	\$ 1,022,504	\$ 8,172	0.8%
CROSSING GUARDS				
Operations	\$ 81,488	\$ 81,488	\$ -	0.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 81,488	\$ 81,488	\$ -	0.0%
YOUTH BUREAU				
Operations	\$ 578,567	\$ 614,391	\$ 35,824	6.2%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 578,567	\$ 614,391	\$ 35,824	6.2%
OFFICE OF EMERGENCY PREPAREDNESS				
Operations	\$ 184,118	\$ 184,426	\$ 308	0.2%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 184,118	\$ 184,426	\$ 308	0.2%
POLICE RESERVES				
Operations	\$ 407,969	\$ 414,841	\$ 6,872	1.7%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 407,969	\$ 414,841	\$ 6,872	1.7%
PATROL BUREAU				
Operations	\$ 14,509,790	\$ 15,366,439	\$ 856,649	5.9%
Capital Outlay	\$ 255,000	\$ 514,000	\$ 259,000	101.6%
Total	\$ 14,764,790	\$ 15,880,439	\$ 1,115,649	7.6%
INTELLIGENCE BUREAU				
Operations	\$ 2,337,175	\$ 2,609,418	\$ 272,243	11.6%
Capital Outlay	\$ 245,000	\$ 350,000	\$ 105,000	42.9%
Total	\$ 2,582,175	\$ 2,959,418	\$ 377,243	14.6%
<u>POLICE:</u>				
TOTAL OPERATIONS	\$ 28,129,994	\$ 29,607,924	\$ 1,477,930	5.3%
TOTAL CAPITAL OUTLAY	\$ 699,153	\$ 1,198,787	\$ 499,634	71.5%
POLICE SUBTOTAL:	\$ 28,829,147	\$ 30,806,711	\$ 1,977,564	6.9%

CITY OF LIVONIA
TWO-YEAR ORIGINAL ADOPTED BUDGET COMPARISON
GENERAL FUND

	<u>2023-2024</u>	<u>2024-2025</u>	<u>AMOUNT OF INCREASE (DECREASE)</u>	<u>% INCREASE (DECREASE)</u>
FIRE				
FIRE ADMINISTRATION				
Operations	\$ 1,440,863	\$ 1,492,377	\$ 51,514	3.6%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 1,440,863	\$ 1,492,377	\$ 51,514	3.6%
FIRE FIGHTING				
Operations	\$ 14,362,162	\$ 14,271,701	\$ (90,461)	-0.6%
Capital Outlay	\$ 397,000	\$ 72,000	\$ (325,000)	-81.9%
Total	\$ 14,759,162	\$ 14,343,701	\$ (415,461)	-2.8%
FIRE PREVENTION				
Operations	\$ 865,073	\$ 841,227	\$ (23,846)	-2.8%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 865,073	\$ 841,227	\$ (23,846)	-2.8%
FIRE:				
TOTAL OPERATIONS	\$ 16,668,098	\$ 16,605,305	\$ (62,793)	-0.4%
TOTAL CAPITAL OUTLAY	\$ 397,000	\$ 72,000	\$ (325,000)	-81.9%
FIRE SUBTOTAL:	\$ 17,065,098	\$ 16,677,305	\$ (387,793)	-2.3%
BUILDING INSPECTION				
Operations	\$ 1,818,176	\$ 1,780,638	\$ (37,538)	-2.1%
Capital Outlay	\$ 188,940	\$ 86,200	\$ (102,740)	-54.4%
Total	\$ 2,007,116	\$ 1,866,838	\$ (140,278)	-7.0%
BUILDING CODE BOARD OF APPEALS				
Operations	\$ 1,361	\$ 3,361	\$ 2,000	147.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 1,361	\$ 3,361	\$ 2,000	147.0%
TRAFFIC COMMISSION				
Operations	\$ 2,353	\$ 2,353	\$ -	0.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 2,353	\$ 2,353	\$ -	0.0%
PUBLIC WORKS				
PUBLIC SERVICE-ADMINISTRATION				
Operations	\$ 85,450	\$ 58,700	\$ (26,750)	-31.3%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 85,450	\$ 58,700	\$ (26,750)	-31.3%
DPS-EQUIPMENT MAINTENANCE				
Operations	\$ 108,602	\$ 165,687	\$ 57,085	52.6%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 108,602	\$ 165,687	\$ 57,085	52.6%
ENGINEERING				
Operations	\$ 43,534	\$ 828	\$ (42,706)	-98.1%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 43,534	\$ 828	\$ (42,706)	-98.1%

CITY OF LIVONIA
TWO-YEAR ORIGINAL ADOPTED BUDGET COMPARISON
GENERAL FUND

	2023-2024	2024-2025	AMOUNT OF INCREASE (DECREASE)	% INCREASE (DECREASE)
STREET LIGHTING				
Operations	\$ 266,328	\$ 280,467	\$ 14,139	5.3%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 266,328	\$ 280,467	\$ 14,139	5.3%
MAINTENANCE-STREETS				
Operations	\$ 600,843	\$ 199,566	\$ (401,277)	-66.8%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 600,843	\$ 199,566	\$ (401,277)	-66.8%
DPS-BUILDING MAINTENANCE				
Operations	\$ 2,026,738	\$ 1,915,979	\$ (110,759)	-5.5%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 2,026,738	\$ 1,915,979	\$ (110,759)	-5.5%
PARK MAINTENANCE				
Operations	\$ 1,726,526	\$ 1,908,406	\$ 181,880	10.5%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 1,726,526	\$ 1,908,406	\$ 181,880	10.5%
PUBLIC WORKS:				
TOTAL OPERATIONS	\$ 4,858,021	\$ 4,529,633	\$ (328,388)	-6.8%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	-
PUBLIC WORKS SUBTOTAL:	\$ 4,858,021	\$ 4,529,633	\$ (328,388)	-6.8%
CITY PLANNING DEPARTMENT				
Operations	\$ 726,556	\$ 672,512	\$ (54,044)	-7.4%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 726,556	\$ 672,512	\$ (54,044)	-7.4%
ZONING BOARD OF APPEALS				
Operations	\$ 53,825	\$ 39,972	\$ (13,853)	-25.7%
Capital Outlay	\$ -	\$ 7,000	\$ 7,000	-
Total	\$ 53,825	\$ 46,972	\$ (6,853)	-12.7%
PARKS AND RECREATION				
RECREATION-ADMINISTRATION				
Operations	\$ 352,803	\$ 345,656	\$ (7,147)	-2.0%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 352,803	\$ 345,656	\$ (7,147)	-2.0%
RECREATION-FACILITIES				
Operations	\$ 54,189	\$ 55,700	\$ 1,511	2.8%
Capital Outlay	\$ -	\$ -	\$ -	-
Total	\$ 54,189	\$ 55,700	\$ 1,511	2.8%
RECREATION-ATHLETICS				
Operations	\$ 144,447	\$ 152,592	\$ 8,145	5.6%
Capital Outlay	\$ -	\$ 60,000	\$ 60,000	-
Total	\$ 144,447	\$ 212,592	\$ 68,145	47.2%

CITY OF LIVONIA
TWO-YEAR ORIGINAL ADOPTED BUDGET COMPARISON
GENERAL FUND

	<u>2023-2024</u>	<u>2024-2025</u>	<u>AMOUNT OF INCREASE (DECREASE)</u>	<u>% INCREASE (DECREASE)</u>
SENIOR SERVICES				
Operations	\$ 564,761	\$ 584,713	\$ 19,952	3.5%
Capital Outlay	\$ -	\$ 6,000	\$ 6,000	-
Total	\$ 564,761	\$ 590,713	\$ 25,952	4.6%
GREENMEAD AND CULTURAL				
Operations	\$ 999,726	\$ 1,045,144	\$ 45,418	4.5%
Capital Outlay	\$ 100,000	\$ 100,000	\$ -	0.0%
Total	\$ 1,099,726	\$ 1,145,144	\$ 45,418	4.1%
<u>PARKS AND RECREATION</u>				
TOTAL OPERATIONS	\$ 2,115,926	\$ 2,183,805	\$ 67,879	3.2%
TOTAL CAPITAL OUTLAY	\$ 100,000	\$ 166,000	\$ 66,000	66.0%
PARKS AND RECREATION SUBTOTAL:	\$ 2,215,926	\$ 2,349,805	\$ 133,879	6.0%
TOTAL OPERATIONS	\$ 69,726,410	\$ 73,291,597	\$ 3,565,187	5.1%
TOTAL CAPITAL OUTLAY	\$ 1,793,393	\$ 1,656,587	\$ (136,806)	-7.6%
TOTAL EXPENSES	\$ 71,519,803	\$ 74,948,184	\$ 3,229,011	4.5%
EXCESS REVENUES OVER EXP.	\$ 1,669	\$ 18,768		

**FIVE YEAR BUDGET COMPARISON
GENERAL FUND**

	2020/21	%	2021/22	%	2022/23	%	2023/24	%	2024/25	%
<u>REVENUE</u>										
PROPERTY TAXES	35,128,300	55.5%	35,750,070	54.9%	37,468,590	55.8%	39,597,446	55.4%	42,479,021	56.7%
LICENSES AND PERMITS	2,979,700	4.7%	3,061,700	4.7%	3,118,700	4.6%	2,952,100	4.1%	3,227,300	4.3%
REIMBURSEMENT GRANTS	86,100	0.1%	66,200	0.1%	62,500	0.1%	62,700	0.1%	170,430	0.2%
STATE SHARED REVENUES	11,124,404	17.6%	12,217,254	18.8%	13,363,348	19.9%	14,246,926	19.9%	14,032,749	18.7%
CHARGES FOR SERVICES	4,936,967	7.8%	4,839,893	7.4%	4,902,750	7.3%	5,286,574	7.4%	5,681,294	7.6%
FINES AND FORFEITS	4,289,950	6.8%	4,158,249	6.4%	3,138,026	4.7%	3,390,869	4.7%	3,517,386	4.7%
INTEREST AND RENTS	2,853,487	4.5%	2,719,321	4.2%	2,796,969	4.2%	3,645,351	5.1%	3,749,574	5.0%
OTHER MISCELLANEOUS	1,942,094	3.1%	2,280,973	3.5%	2,267,661	3.4%	2,339,506	3.3%	2,109,198	2.8%
TOTAL REVENUE	63,341,002	100.0%	65,093,660	100.0%	67,118,544	100.0%	71,521,472	100.0%	74,966,952	100.0%
<u>EXPENDITURES</u>										
CITY COUNCIL	294,142	0.5%	313,976	0.5%	312,021	0.5%	334,005	0.5%	309,289	0.4%
MAYOR'S OFFICE	602,660	1.0%	491,847	0.8%	515,464	0.8%	584,792	0.8%	606,896	0.8%
COMMUNICATIONS	488,422	0.8%	402,568	0.6%	400,731	0.6%	429,649	0.6%	434,555	0.6%
GOVERNMENT AFFAIRS	0	0.0%	167,692	0.3%	184,371	0.3%	13,801	0.0%	196,366	0.3%
ACCOUNTING	234,432	0.4%	247,017	0.4%	227,442	0.3%	326,094	0.5%	314,671	0.4%
FINANCE	418,272	0.7%	432,429	0.7%	428,000	0.6%	534,554	0.7%	552,058	0.7%
CITY CLERK	647,082	1.0%	676,915	1.0%	631,484	0.9%	633,636	0.9%	647,053	0.9%
INDEPENDENT AUDIT	35,609	0.1%	32,955	0.1%	42,859	0.1%	54,512	0.1%	60,239	0.1%
INFORMATION SYSTEMS	1,194,503	1.9%	1,231,600	1.9%	1,362,324	2.0%	1,605,679	2.2%	1,459,651	1.9%
CAPITAL IMPROVEMENT	0	0.0%	0	0.0%	0	0.0%	0	0.0%	199,370	0.3%
ETHICS BOARD	400	0.0%	400	0.0%	400	0.0%	550	0.0%	550	0.0%
NON - DEPARTMENTAL	4,000	0.0%	4,000	0.0%	4,000	0.0%	4,000	0.0%	2,410,000	3.2%
BOARD OF REVIEW	3,545	0.0%	3,545	0.0%	3,545	0.0%	3,545	0.0%	3,545	0.0%
TREASURER	566,689	0.9%	570,852	0.9%	604,347	0.9%	679,921	1.0%	687,898	0.9%
TERMINATION PAY	950,000	1.5%	1,280,000	2.0%	1,300,000	1.9%	2,395,000	3.3%	2,200,000	2.9%
ASSESSING	548,658	0.9%	653,273	1.0%	652,605	1.0%	756,439	1.1%	735,315	1.0%
UTILITIES AND SUPPLIES	608,247	1.0%	556,966	0.9%	551,593	0.8%	546,613	0.8%	565,859	0.8%
ELECTION COMMISSION	348,186	0.5%	357,187	0.5%	376,094	0.6%	679,174	0.9%	528,734	0.7%
INSURANCE GENERAL	91,711	0.1%	77,158	0.1%	140,761	0.2%	102,452	0.1%	121,279	0.2%
INSURANCE WORKERS COMP	325,299	0.5%	345,340	0.5%	435,460	0.6%	435,194	0.6%	448,230	0.6%
LEGAL	850,822	1.3%	881,135	1.4%	860,645	1.3%	980,880	1.4%	926,919	1.2%
EMPLOYEE BENEFITS	42,000	0.1%	42,000	0.1%	42,000	0.1%	42,000	0.1%	42,000	0.1%
NON-DEPT. CAP OUTLAY	531,000	0.8%	5,000	0.0%	5,000	0.0%	5,000	0.0%	5,000	0.0%
CIVIL SERVICE	821,138	1.3%	810,396	1.2%	833,562	1.2%	959,897	1.3%	995,360	1.3%
LABOR RELATIONS	96,500	0.2%	96,500	0.1%	96,500	0.1%	92,500	0.1%	82,500	0.1%
DUES AND SUBSCRIPTIONS	51,000	0.1%	56,000	0.1%	58,000	0.1%	58,000	0.1%	58,000	0.1%

**FIVE YEAR BUDGET COMPARISON
GENERAL FUND**

	2020/21	%	2021/22	%	2022/23	%	2023/24	%	2024/25	%
16TH DISTRICT COURT	3,323,235	5.2%	3,380,439	5.2%	3,104,346	4.6%	3,502,513	4.9%	3,401,357	4.5%
TRAFFIC BUREAU	1,215,460	1.9%	1,256,623	1.9%	1,118,415	1.7%	1,262,039	1.8%	1,345,440	1.8%
POLICE ADMINISTRATION	2,734,212	4.3%	3,018,863	4.6%	3,443,056	5.1%	3,010,074	4.2%	3,050,501	4.1%
DATA PROCESSING	853,721	1.3%	895,330	1.4%	1,088,388	1.6%	999,901	1.4%	1,036,393	1.4%
DETECTIVE BUREAU	3,400,555	5.4%	3,465,058	5.3%	3,575,834	5.3%	3,357,544	4.7%	3,595,720	4.8%
AUTOMOTIVE SERVICE	556,150	0.9%	556,150	0.9%	586,150	0.9%	586,150	0.8%	621,150	0.8%
POLICE COMMUNICATIONS	973,482	1.5%	945,239	1.5%	1,014,163	1.5%	1,014,332	1.4%	1,022,504	1.4%
CROSSING GUARDS	70,723	0.1%	70,723	0.1%	118,089	0.2%	81,488	0.1%	81,488	0.1%
YOUTH BUREAU	411,632	0.6%	427,781	0.7%	547,427	0.8%	578,567	0.8%	614,391	0.8%
EMERGENCY PREPAREDNESS	133,515	0.2%	159,583	0.2%	175,493	0.3%	184,118	0.3%	184,426	0.2%
POLICE RESERVES	342,593	0.5%	329,530	0.5%	418,687	0.6%	407,969	0.6%	414,841	0.6%
PATROL BUREAU	13,476,216	21.3%	13,912,581	21.4%	13,867,507	20.7%	14,764,790	20.6%	15,880,439	21.2%
INTELLIGENCE BUREAU	2,372,561	3.7%	2,231,708	3.4%	2,470,179	3.7%	2,582,175	3.6%	2,959,418	3.9%
POLICE SUBTOTAL:	26,540,820	41.9%	27,269,169	41.9%	28,423,388	42.3%	28,829,147	40.3%	30,806,711	41.1%
FIRE ADMINISTRATION	1,260,045	2.0%	1,293,271	2.0%	1,305,323	1.9%	1,440,863	2.0%	1,492,377	2.0%
FIRE FIGHTING	13,357,355	21.1%	13,998,535	21.5%	14,679,677	21.9%	14,759,162	20.6%	14,343,701	19.1%
FIRE PREVENTION	824,309	1.3%	807,362	1.2%	884,992	1.3%	865,073	1.2%	841,227	1.1%
FIRE SUBTOTAL:	15,441,709	24.4%	16,099,168	24.7%	16,869,992	25.1%	17,065,098	23.9%	16,677,305	22.3%
BUILDING INSPECTION	1,685,617	2.7%	1,803,814	2.8%	1,832,980	2.7%	2,007,116	2.8%	1,866,838	2.5%
BUILDING CODE BOARD OF APPEALS	861	0.0%	1,861	0.0%	1,861	0.0%	1,361	0.0%	3,361	0.0%
TRAFFIC COMMISSION	2,353	0.0%	2,353	0.0%	2,353	0.0%	2,353	0.0%	2,353	0.0%
PUBLIC SERVICE-ADMINISTRATION	8,391	0.0%	122,196	0.2%	21,971	0.0%	85,450	0.1%	58,700	0.1%
DPS-EQUIPMENT MAINTENANCE	213,125	0.3%	123,957	0.2%	128,377	0.2%	108,602	0.2%	165,687	0.2%
ENGINEERING	1,269	0.0%	1,040	0.0%	795	0.0%	43,534	0.1%	828	0.0%
STREET LIGHTING	231,648	0.4%	238,912	0.4%	242,321	0.4%	266,328	0.4%	280,467	0.4%
MAINTENANCE-STREETS	453,716	0.7%	468,327	0.7%	271,255	0.4%	600,843	0.8%	199,566	0.3%
DPS-BUILDING MAINTENANCE	1,598,450	2.5%	1,655,680	2.5%	1,817,657	2.7%	2,026,738	2.8%	1,915,979	2.6%
PARK MAINTENANCE	1,425,183	2.3%	1,269,223	2.0%	1,407,503	2.1%	1,726,526	2.4%	1,908,406	2.5%
PUBLIC WORKS SUBTOTAL:	3,931,782	6.2%	3,879,335	6.0%	3,889,879	5.8%	4,858,021	6.8%	4,529,633	6.0%

**FIVE YEAR BUDGET COMPARISON
GENERAL FUND**

	2020/21	%	2021/22	%	2022/23	%	2023/24	%	2024/25	%
CITY PLANNING DEPARTMENT	726,945	1.1%	724,787	1.1%	695,738	1.0%	726,556	1.0%	672,512	0.9%
ZONING BOARD OF APPEALS	113,232	0.2%	54,103	0.1%	58,973	0.1%	53,825	0.1%	46,972	0.1%
RECREATION-ADMINISTRATION	164,486	0.3%	160,264	0.2%	138,003	0.2%	352,803	0.5%	345,656	0.5%
RECREATION-FACILITIES	28,825	0.0%	182,966	0.3%	292,056	0.4%	54,189	0.1%	55,700	0.1%
RECREATION-ATHLETICS	89,925	0.1%	98,535	0.2%	112,294	0.2%	144,447	0.2%	212,592	0.3%
SENIOR SERVICES	610,066	1.0%	590,456	0.9%	610,732	0.9%	564,761	0.8%	590,713	0.8%
GREENMEAD AND CULTURAL	917,520	1.4%	1,096,237	1.7%	1,015,269	1.5%	1,099,726	1.5%	1,145,144	1.5%
PARKS AND REC. SUBTOTAL:	1,810,822	2.9%	2,128,458	3.3%	2,168,354	3.2%	2,215,926	3.1%	2,349,805	3.1%
TOTAL EXPENDITURES	63,331,693	100.0%	65,080,238	100.0%	67,117,072	100.0%	71,519,803	100.0%	74,948,184	100.0%
EXCESS OF REVENUES OVER EXPENDITURES	\$9,309		\$13,422		\$1,472		\$1,669		\$18,768	

**CITY OF LIVONIA
SUMMARY OF OUTSTANDING DEBT**

<u>Description</u>	<u>Principal Balance as of 12/01/24</u>	<u>Payments due from December 1, 2024 to November 30, 2025</u>		<u>Final Maturity</u>
		<u>Principal</u>	<u>Interest</u>	
Building Authority Bonds:				
2015 Building Authority Refunding Recreation & Fire	\$175,000	\$175,000	\$2,161	2025
2016 Building Authority Refunding 16th District Court	4,140,000	390,000	157,800	2033
2017 Building Authority Refunding Housing & Recreation	10,375,000	1,545,000	448,675	2030
State Revolving Fund Loan				
2013 Sewer Rehabilitation	1,870,730	170,000	35,715	2034
2014 Drinking Water	1,987,013	180,000	47,425	2034
2015 Drinking Water	3,877,894	280,000	93,447	2036
2020 Drinking Water	7,112,130	400,000	142,263	2039
2021 Drinking Water	4,171,938	210,000	78,317	2041
2023 Water Revenue	6,095,000	200,000	308,188	2043
TOTALS	<u>\$39,804,705</u>	<u>\$3,550,000</u>	<u>\$1,313,990</u>	

CITY OF LIVONIA
FUND BALANCE SUMMARY
PROJECTED TO 11/30/2025

<u>FUND</u>	AMENDED				<u>PROJECTED</u> <u>FUND BAL</u> <u>AS OF 11/30/2025</u>
	<u>ACTUAL</u> <u>FUND BALANCE</u> <u>AS OF 11/30/2023</u>	<u>BUDGETED REV OVER</u> <u>(UNDER) EXPENDITURES</u> <u>FYE 11/30/2024</u>	<u>BUDGETED REV OVER</u> <u>(UNDER) EXPENDITURES</u> <u>FYE 11/30/2025</u>		
101 GENERAL FUND	\$ 17,931,184	\$ 1,669	\$ 18,768	\$	17,951,621
SPECIAL REVENUE FUNDS					
202 Major Roads	\$ 3,195,393	\$ (958,069)	\$ (1,152,157)	\$	1,085,167
203 Local Roads	\$ 1,305,118	\$ (91,762)	\$ 224,651	\$	1,438,007
204 Roads, Sidewalks, & Streets	\$ 1,931,573	\$ (1,228,533)	\$ (525,309)	\$	177,731
208 Community Recreation *	\$ 4,627,887	\$ (2,593,789)	\$ (856,608)	\$	1,177,490
211 Designated Purpose	\$ 416,766	\$ (30,000)	\$ -	\$	386,766
219 Streetighting	\$ 837,179	\$ (54,842)	\$ (59,711)	\$	722,626
226 Refuse <i>(Note: the 11/30/2024 amended budget assumes the purchase of curb carts in the amount of</i>	\$ 11,436,267	\$ (5,871,054)	\$ (2,451,330)	\$	3,113,883
242 Livonia Brownfield LSRRF	\$ 506,931	\$ 141,700	\$ 174,800	\$	823,431
243 Livonia Brownfield Redevelopment Authority	\$ -	\$ -	\$ -	\$	-
244 Economic Development Corporation	\$ 26,034	\$ 893	\$ -	\$	26,927
248 Plymouth Road Development Authority	\$ 2,282,531	\$ (43,407)	\$ (17,082)	\$	2,222,042
260 MIDC Grant	\$ -	\$ -	\$ -	\$	-
261 Public Safety Communications	\$ 4,570,882	\$ (2,949,579)	\$ (687,000)	\$	934,303
262 Adjudicated Forfeitures	\$ 2,927,276	\$ (1,204,281)	\$ (396,595)	\$	1,326,400
270 Historical Commission	\$ 362,649	\$ 1,700	\$ (4,900)	\$	359,449
271 Library	\$ 6,412,618	\$ (468,604)	\$ (850,048)	\$	5,093,966
272 Arts Commission	\$ 81,191	\$ (11,700)	\$ (10,700)	\$	58,791
284 Opioid Settlement	\$ 377,200	\$ 4,388	\$ (50,830)	\$	330,758
286 Transit & Capital Improvement	\$ -	\$ -	\$ -	\$	-
288 Community Transit	\$ 1,190,652	\$ (587,804)	\$ (359,851)	\$	242,997
297 Cable Television	\$ 457,722	\$ (191,459)	\$ (167,784)	\$	98,479
DEBT SERVICE FUNDS					
327 MBA 2015 Refunding Bond	\$ -	\$ -	\$ -	\$	-
328 MBA 2016 Refunding Bond	\$ -	\$ -	\$ -	\$	-
329 MBA 2017 Refunding Bond	\$ -	\$ -	\$ -	\$	-
CAPITAL PROJECTS FUNDS					
401 Capital Projects	\$ 9,729,190	\$ (1,082,760)	\$ (1,416,237)	\$	7,230,193
409 Golf Course Cap Impr	\$ 449,641	\$ 125,766	\$ (169,981)	\$	405,426
418 Building Improvement Fund *	\$ 10,956,795	\$ (1,820,000)	\$ (2,115,000)	\$	7,021,795
419 Senior Center Construction Fund *	\$ 4,111,249	\$ 3,224,340	\$ (7,335,589)	\$	-
470 Court Bldg. Impr.	\$ 42,223	\$ 51,400	\$ 6,700	\$	100,323
849 Roads/Sidewalks/Spec. Assess.	\$ 1,175,938	\$ -	\$ -	\$	1,175,938
ENTERPRISE FUNDS					
536 Newburgh Village	\$ 568,389	\$ (384,807)	\$ 57,781	\$	241,363
538 Silver Village	\$ 2,361,442	\$ (77,756)	\$ (116,008)	\$	2,167,678
584 Golf Course Fund	\$ 1,770,534	\$ (207,052)	\$ (112,420)	\$	1,451,062
592 Water & Sewer Fund	\$ 28,909,267	\$ (761,799)	\$ 3,745,074	\$	31,892,542

INTERNAL SERVICE FUNDS**(Non-Budgeted)**

676	Internal Service-Workers' Compensation	\$	1,043,830	\$	-	\$	-	\$	1,043,830
677	Internal Service-General Liability	\$	832,383	\$	-	\$	-	\$	832,383
678	Internal Service-Health Insurance	\$	1,019,881	\$	-	\$	-	\$	1,019,881

CITY OF LIVONIA

PROPOSED ADOPTING RESOLUTION – FISCAL YEAR 2024-25 BUDGET

RESOLVED, that the Council hereby determines that the annual budget for the fiscal year as submitted by the Mayor for the next fiscal year commencing December 1, 2024, and ending November 30, 2025, as shown below, submitted by the Mayor to the Council on September 13, 2024, pursuant to Section 3, Chapter VII of the City Charter, be and hereby is determined and adopted. Council approval is required for any modification to the amounts shown below. All proceedings on said Budget are hereby approved as being in full conformance with the City Charter, a public hearing having been held on October 2, 2024, after proper notice being published in the Detroit Legal News on September 23, 2024, and provided further that the City Clerk shall publish or cause to be published this resolution together with a summary of said Budget as adopted herein, together with the minutes of this meeting.

CITY OF LIVONIA

ADOPTED BUDGET
FISCAL YEAR 2024 - 2025

GENERAL FUND (101)	ACCOUNT NUMBERS	REVENUES	EXPENDITURES
PROPERTY TAXES	401-449	\$42,479,021	
LICENSES & PERMITS	475-500	3,227,300	
GRANTS	501-538	170,430	
STATE SHARED REVENUES	539-599	14,032,749	
CHARGES FOR SERVICES	601-654	5,681,294	
FINES & FORFEITS	655-663	3,517,386	
INTEREST & RENTS	664-671	3,749,574	
OTHER MISCELLANEOUS	672-699	2,109,198	
TOTAL REVENUES		\$74,966,952	
LEGISLATIVE			\$309,289
EXECUTIVE			1,237,817
FINANCIAL ADMINISTRATION			4,660,350
GENERAL GOVERNMENT			8,383,881
JUDICIAL			3,401,357
PUBLIC SAFETY - POLICE			30,806,711
PUBLIC SAFETY - FIRE			16,677,305
PROTECTIVE INSPECTION			1,870,199
OTHER PROTECTIVE			2,353
PUBLIC WORKS AND ENGINEERING			4,529,633
PLANNING			719,484
PARKS & RECREATION			613,948
CULTURAL			1,735,857
TOTAL EXPENDITURES			\$74,948,184

SPECIAL REVENUE FUNDS	FUND NUMBER	REVENUES	EXPENDITURES
MAJOR STREET FUND	202	\$9,824,795	\$10,976,952
LOCAL STREET FUND	203	10,940,455	10,715,804
ROAD, SIDEWALK & TREE FUND	204	13,010,083	13,535,392
COMMUNITY RECREATION FUND	208	9,099,397	9,956,005
DESIGNATED PURPOSE FUND	211	150,000	150,000
STREETLIGHTING FUND	219	1,182,725	1,242,436
MUNICIPAL REFUSE FUND	226	15,026,820	17,478,150
LIVONIA BROWNFIELD LSRRF	242	214,000	39,200
LIVONIA BROWNFIELD REDEVELOPMENT AUTHORITY FUND	243	1,310,000	1,310,000
ECONOMIC DEVELOPMENT CORPORATION	244	1,000	1,000
PLYMOUTH ROAD DEVELOPMENT AUTHORITY FUND	248	857,690	874,772
MIDC GRANT FUND	260	466,866	466,866
PUBLIC SAFETY COMMUNICATION FUND	261	695,000	1,382,000
ADJUDICATED FORFEITURES FUND	262	380,000	776,595
HISTORICAL COMMISSION FUND	270	117,000	121,900
LIBRARY FUND	271	5,371,627	6,221,675
ARTS COMMISSION FUND	272	7,000	17,700
OPIOID SETTLEMENT FUND	284	175,170	226,000
TRANSIT AND CAPITAL IMPROVEMENT FUND	286	2,928,263	2,928,263
COMMUNITY TRANSIT FUND	288	766,728	1,126,579
CABLE TELEVISION FUND	297	359,200	526,984
TOTAL SPECIAL REVENUE FUNDS		\$72,883,819	\$80,074,273

DEBT SERVICE FUNDS	FUND NUMBER	REVENUES	EXPENDITURES
2015 MBA REFUNDING FUND	372	177,661	177,661
2016 MBA REFUNDING FUND	373	548,300	548,300
2017 MBA REFUNDING FUND	374	1,994,175	1,994,175
TOTAL DEBT SERVICE FUNDS		\$2,720,136	\$2,720,136

CAPITAL PROJECT FUNDS	FUND NUMBER	REVENUES	EXPENDITURES
CAPITAL PROJECT FUND	401	4,250,763	5,667,000
GOLF COURSE CAPITAL IMPROVEMENTS FUND	409	505,000	674,981
BUILDING IMPROVEMENT FUND	418	2,885,000	5,000,000
SENIOR CENTER CONSTRUCTION FUND	419	15,900,000	23,235,589
COURT BUILDING IMPROVEMENTS FUND	470	555,000	548,300
TOTAL CAPITAL PROJECTS FUNDS		\$24,095,763	\$35,125,870

ENTERPRISE FUND	FUND NUMBER	REVENUES	EXPENDITURES
NEWBURGH VILLAGE SENIOR CITIZEN HOUSING FUND	536	\$890,400	\$832,619
SILVER VILLAGE SENIOR CITIZEN HOUSING FUND	538	788,580	904,588
GOLF COURSE FUND	584	2,431,750	2,544,170
WATER AND SEWER FUND	592	49,940,206	46,195,132
TOTAL ENTERPRISE FUND		\$54,050,936	\$50,476,509

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SECTION III

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SECTION III

CITY OF LIVONIA
CAPITAL ACQUISITION BUDGET
FOR THE FISCAL YEAR ENDING NOVEMBER 30, 2025

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City of Livonia-Capital Acquisition Request
FY 2025 BUDGET

A. GENERAL FUND - FUND 101

FUND	DEPT		REQUESTED	RECOMMENDED
101	101	City Council No Requests	\$ -	\$ -
101	173	Mayor's Office 971-000 Computer Replacements (2)	\$ 2,500	\$ 2,500
101	174	Communications No Requests	\$ -	\$ -
101	175	Government Affairs No Requests	\$ -	\$ -
101	191	Accounting 971-000 Computer Replacements (3)	\$ 4,500	\$ 4,500
101	192	Finance 971-000 Printer Replacement	\$ 1,100	\$ 1,100
101	215	City Clerk		
	971-000	Locking storage containers for document retention	\$ 1,200	\$ -
	971-000	Computer network cabling for alternate desk station	\$ 1,000	\$ -
	971-000	Security blinds, shield or glass film for Deputy Clerk's Office	\$ 2,500	\$ -
	983-000	Ipad/laptop computer for mobile payment acceptance	\$ 2,400	\$ -
	983-000	Printer Replacement	\$ 350	\$ 350
	983-000	Desktop Computer (4) Replacements	\$ 5,600	\$ 5,600
		Total	\$ 13,050	\$ 5,950
101	228	Info Systems		
	971-000	IS Computer Replacements	\$ 7,000	\$ 7,000
	971-000	IS Plotter Replacement	\$ 8,000	\$ -
		Network Switches -- Core and Edge Switch Replacements - MOVE		
	982-000	TO 401	\$ 480,000	\$ -
	982-000	Extreme Access Points - Outdoor Wifi for Library and Parks	\$ 20,000	\$ -
	982-000	ALBERT Network Monitoring Solution	\$ 18,000	\$ 18,000
	982-000	Digital Fax Server	\$ 12,000	\$ -
	986-010	BS&A Cloud - Cash Receipting Module addition	\$ 60,000	\$ 60,000
	986-010	Laserfiche Expansion	\$ 20,000	\$ -
		Total	\$ 625,000	\$ 85,000
101	253	Treasurer 971-000 Computer replacements (3) according to replacement cycle	\$ 4,500	\$ 4,500
101	257	Assessment No Requests	\$ -	\$ -
101	261	Utilities No Requests	\$ -	\$ -
101	262	Elections		
	971-000	(2) HP colorprinters for election-related forms, voter ID cards and voter Master Cards to replace broken equipment	\$ 700	\$ 700
	971-000	Large A-frames voting signs (4) for City Hall and Early Voting site	\$ 2,800	\$ 2,800
	971-000	Ballot drop box flags/signs for five (5) outpost locations	\$ 1,500	\$ -
	971-000	"Vote Here" flags/signs (48) for City Hall, Early Voting site, and precincts	\$ 1,200	\$ 1,200
	987-000	Replacement tires for Six (6) Election wagons used to transport equipment and supplies	\$ 600	\$ -
	987-000	Replacement voter ID scanners (48) for voting precincts to accept new State issued licenses	\$ 3,200	\$ 3,200
	987-000	(4) 7-drawer card file cabinets for securing and locking voter Master Cards required by State	\$ 6,500	\$ 6,500
		Total	\$ 16,500	\$ 14,400

City of Livonia-Capital Acquisition Request
FY 2025 BUDGET

A. GENERAL FUND - FUND 101

FUND	DEPT		REQUESTED	RECOMMENDED
101	266	Law		
		No Requests	\$ -	\$ -
101	269	Civil Service		
		No Requests	\$ -	\$ -
101	286	District Court		
	971-000	Computer Replacements (7)	\$ 7,550	\$ 7,550
	971-000	Scanners (3) for public access E-Filing	\$ 1,100	\$ 1,100
		Total	\$ 8,650	\$ 8,650
101	302	Police - Traffic		
	971-000	(5) Pro Laser 4 LIDAR (Light detection and ranging) Units	\$ 10,975	\$ 10,975
	971-000	(1) Bosch Crash Data Retrieval (CDR) 900	\$ 4,100	\$ 4,100
	971-000	(6) Lifeloc FC10 Portable Breath Tester (PBT) Units	\$ 1,752	\$ 1,752
	985-000	(2) Police Marked Traffic Vehicle	\$ 110,000	\$ 110,000
		Total	\$ 126,827	\$ 126,827
101	304	Police - Administration		
	971-000	(20) Ballistic Vests (Hardwire)	\$ 22,000	\$ 22,000
	971-000	(140) Respiratory Surveillance Program	\$ 9,800	\$ 9,800
	971-000	(15) AR-15 (FN) Rifle Purchase Program	\$ 15,660	\$ 15,660
	971-000	(20) Sig 320 Conversion Kits	\$ 14,000	\$ 14,000
	974-000	Range Shoot House - EXPECTED TO BE FUNDED WITH FORFEITURE FUNDS IN FY 2024	\$ 250,000	\$ -
	976-000	Scale House Floor Repair and Epoxy - MOVE TO 401	\$ 100,000	\$ -
	983-000	EOC Remodel/Furniture & Equipment	\$ 100,000	\$ -
	987-000	Virtual Reality Simulator	\$ 75,000	\$ -
	987-000	Gator UTV	\$ 30,000	\$ -
		Total	\$ 616,460	\$ 61,460
101	306	Police - Data Processing		
	971-000	(35) Computer Workstations - Replacement	\$ 42,000	\$ 42,000
	971-000	(10) Laptops - Replacement	\$ 25,000	\$ 12,500
	971-000	(10) Avigilon Computer Replacement	\$ 12,000	\$ 6,000
	971-000	(200) Microsoft Office Upgrade/Replacement	\$ 80,000	\$ 80,000
	987-000	NetClock - Replacement	\$ 12,000	\$ -
	987-000	Digital Forensic Extraction Computer - Replacement	\$ 6,000	\$ 6,000
	987-000	WinPak Upgrade of Controllers/Software	\$ 40,000	\$ -
	987-000	Infrastructure Building Surveillance Camera System Upgrades/Replacements	\$ 50,000	\$ -
		Total	\$ 267,000	\$ 146,500
101	307	Police - Detective Bureau/Crime Scene Unit		
		No Requests	\$ -	\$ -
101	310	Police - Communications		
		No Requests	\$ -	\$ -
101	316	Police - School Liaison		
		No Requests	\$ -	\$ -
101	318	Police - Emergency Preparedness		
	971-000	"The Boot" door barricading device for active assailant protection throughout city buildings	\$ 46,230	\$ -
101	319	Police - Reserve Police/Special Events		
		No Requests	\$ -	\$ -

City of Livonia-Capital Acquisition Request
FY 2025 BUDGET

A. GENERAL FUND - FUND 101

FUND	DEPT		REQUESTED	RECOMMENDED
101	325	Police/Operations		
	971-000	(150) Rescue Bleed Out Control Kits	\$ 22,500	\$ 3,000
	971-000	(20) Portable Traffic Stop Signs	\$ 12,000	\$ 6,000
	971-000	(30) Replacement tables, chairs for EOC / Training Room	\$ 24,000	\$ -
	985-000	(8) Police Patrol Marked Vehicles	\$ 440,000	\$ 440,000
	985-000	(1) Police / VMO Vehicle	\$ 65,000	\$ 65,000
			\$ 563,500	\$ 514,000
101	329	Police - Intelligence Bureau		
	985-000	(7) Unmarked police vehicles with special equipment and options	\$ 350,000	\$ 350,000
		Total Police Budget	\$ 1,970,017	\$ 1,198,787
101	336	Fire Administration		
	987-000	Risk Assessment/Standard of Cover	\$ 30,000	\$ -
101	338	Fire Fighting		
	976-000	Security Camera System for all five stations	\$ 100,000	\$ -
	976-000	Station Security Key Fob System Upgrade	\$ 31,000	\$ -
	979-000	Live Fire Training Structure	\$ 750,000	\$ -
	979-000	Hurst E-Draulic Jaws of Life (2)	\$ 80,000	\$ 40,000
	979-000	Fire Hose	\$ 20,000	\$ 20,000
	979-000	Positive Pressue Vent Fans (6)	\$ 24,000	\$ 12,000
	985-000	Fire EMS Squad/Ambulance - MOVE TO 401	\$ 330,000	\$ -
	985-000	Ladder Truck - MOVE TO 401	\$ 1,800,000	\$ -
			\$ 3,135,000	\$ 72,000
101	341	Fire Inspector		
		No Requests	\$ -	\$ -
		Total Fire Budget	\$ 3,165,000	\$ 72,000
101	371	Inspection		
	971-000	Conference Room Furniture	\$ 5,500	\$ -
	985-000	(2) Replacement Vehicles (Ford Rangers)	\$ 70,000	\$ 70,000
	987-000	New Tablets/Computers (6)	\$ 16,200	\$ 16,200
		Total	\$ 91,700	\$ 86,200
101	441	Public Service Equip-Administration		
		See Fund 401	\$ -	\$ -
101	443	Public Service Equip-Maintenance		
		See Fund 401	\$ -	\$ -
101	447	Engineering		
		See Fund 401	\$ -	\$ -
101	463	Public Works - Road Maintenance		
		See Fund 401	\$ -	\$ -
101	523	Public Service Building Maintenance		
		See Fund 401	\$ -	\$ -
101	524	Public Service - Parks		
		See Fund 401	\$ -	\$ -
101	701	Planning		
		No Requests	\$ -	\$ -
101	702	Zoning Board of Appeals		
		Computers (7) for Zoning Board Members	\$ 7,000	\$ 7,000

City of Livonia-Capital Acquisition Request
FY 2025 BUDGET

A. GENERAL FUND - FUND 101

FUND	DEPT		REQUESTED	RECOMMENDED
101	752	Parks & Recreation Administration No Requests	\$ -	\$ -
101	758	Parks & Recreation Facilities		
	974-000	Wayfinding at Bicentennial and Rotary Park	\$ 70,000	\$ -
	974-000	Wilson Barn painting	\$ 50,000	\$ -
	987-000	Mobile Recreation	\$ 200,000	\$ -
		Total	\$ 320,000	\$ -
101	759	Parks & Recreation Athletics		
	971-000	Resurface Tennis Courts at Rotary Park	\$ 90,000	\$ 60,000
	971-000	Bleacher Replacement	\$ 20,000	\$ -
	987-000	Replacement restrooms at Ford Field	\$ 350,000	\$ -
		Total	\$ 460,000	\$ 60,000
101	820	Parks & Recreation - Senior Center		
	971-000	Replacement Computers (3)	\$ 6,000	\$ 6,000
101	821	Parks & Recreation - Greenmead and Cultural		
	974-000	Maintenance Building	\$ 100,000	\$ 100,000
	974-000	Carpet and Chair replacement at Alexander Blue House	\$ 65,000	\$ -
	974-000	New Roof on Newburg Church	\$ 60,000	\$ -
	974-000	Newburg school accessible entrance	\$ 110,000	\$ -
		Total	\$ 335,000	\$ 100,000
Total Parks & Recreation Budget			\$ 1,121,000	\$ 166,000
Grand Total General Fund			\$ 7,030,517	\$ 1,656,587

City of Livonia-Capital Acquisition Request
FISCAL YEAR 2025 BUDGET

B. OTHER FUNDS

FUND	DEPT		REQUESTED	RECOMMENDED
202	479	Major Roads Various Road Projects	\$ 1,727,500	\$ 1,727,500
203		Local roads Various Road Projects	\$ 150,000	\$ 150,000
204	463	Roads, Sidewalks and Trees Various Road Projects and Maintenance Sidewalk Repair/Replacement Tree Replacement	\$ 10,630,000 \$ 800,000 \$ 150,000 \$ 11,580,000	\$ 10,630,000 \$ 700,000 \$ 150,000 \$ 11,480,000
TOTAL ROAD FUNDS - FUNDS 202, 203 & 204			\$ 13,457,500	\$ 13,357,500
208	755	Community Recreation - Recreation Center 971-000 Computers/Tablets/Printers/Technology 971-000 Radio 2-way KRC Channel 971-000 Netting - Mac Gym (Athletica) 971-000 Slide Repair 971-000 Pool Chairs-Leisure/Spray Pad 971-000 Cardio-Smith Machine 971-000 Timing Equipment 974-000 Entry Paving 987-000 Skatepark security enhancements 987-000 Play Structure 987-000 Leisure Pool Deck 987-000 Camera Replacements 987-000 RFID Key Fob / Readers (Rec/Senior Center)	\$ 10,500 \$ 4,000 \$ 4,000 \$ 6,000 \$ 6,000 \$ 5,899 \$ 5,000 \$ 200,000 \$ 100,000 \$ 500,000 \$ 250,000 \$ 37,500 \$ 75,000 Total \$ 1,203,899	\$ 10,500 \$ 4,000 \$ 4,000 \$ 6,000 \$ 6,000 \$ 5,899 \$ 5,000 \$ 200,000 \$ 100,000 \$ 500,000 \$ 250,000 \$ 37,500 \$ 75,000 Total \$ 1,203,899
208	756	Community Recreation - Other Recreation No Requests	\$ -	\$ -
208	757	Community Recreation - Ice Rink No Requests	\$ -	\$ -
208	758	Community Recreation - Shelden Park 974-000 Shelden Park Splash Pad	\$ 500,000	\$ -
208	795	Parks & Recreation - Botsford Pool 971-000 Pool perimeter caulking	\$ 5,000	\$ 5,000
208	796	Parks & Recreation - Clements Circle Pool 971-000 Pool Chairs 971-000 Pool perimeter caulking	\$ 10,000 \$ 5,000 Total \$ 15,000	\$ 10,000 \$ 5,000 Total \$ 15,000
208	797	Parks & Recreation - Shelden Pool 971-000 Pool Chairs 971-000 Internet / Equipment 971-000 Security Cameras 976-000 Marcite Pool - Removal	\$ 5,000 \$ 5,000 \$ 7,000 \$ 150,000 Total \$ 167,000	\$ 5,000 \$ 5,000 \$ 7,000 \$ 150,000 Total \$ 167,000
TOTAL FUND 208			\$ 1,890,899	\$ 1,390,899

City of Livonia-Capital Acquisition Request
FISCAL YEAR 2025 BUDGET

B. OTHER FUNDS

FUND	DEPT		REQUESTED	RECOMMENDED
226	521	Ordinance Enforcement/Sanitation - Refuse Fund		
		971-000 New Shelving for Storage Room	\$ 1,500	\$ 1,500
		985-000 (1) Replacement Vehicle (Ford Ranger)	\$ 42,000	\$ 42,000
		Total	\$ 43,500	\$ 43,500
226	528	Public Service - Refuse Fund		
		987-000 Replacement of membrane / gas system at Schoolcraft	\$ 2,200,000	\$ -
		987-000 Case 588H 4WD Rough Terrain Forklift - MOVE TO 401	\$ 120,000	\$ -
		987-000 Two (2) tow-behind leaf vacuums (2 @ \$90,000 / each)	\$ 180,000	\$ 180,000
		987-000 One (1) self-contained leaf vacuum unit	\$ 145,000	\$ 145,000
		987-000 Two (2) Case backhoes for leaf pick-up, et al (\$180,000 each) - MOVE TO 401	\$ 360,000	\$ -
		987-000 Two (2) 15" Bandit brush chippers at \$55,000 / each	\$ 110,000	\$ 110,000
		987-000 Two (2) 10,500 gallon brine storage tanks at Glendale (\$70,000 / each) - MOVE TO 401	\$ 140,000	\$ -
		Total	\$ 3,255,000	\$ 435,000
226	529	Animal Control - Refuse Fund		
		No Requests	\$ -	\$ -
248	000	PRDA - Plymouth Rd Development Authority		
		974-000 Corridor Improvements	\$ 400,000	\$ 400,000
261	000	Public Safety Communication		
		971-000 CAD Computers/Monitors - Replacement	\$ 14,000	\$ 14,000
		987-000 Motorized Window Shades for Dispatch	\$ 10,000	\$ 10,000
		Total	\$ 24,000	\$ 24,000
262	333	Adjudicated Funds - State/Local		
		971-000 (10) Ten Ops-Core Am Ear Protection and Communications devices with accessories	\$ 20,867	\$ 20,867
		983-000 Renovate office and pole barn areas	\$ 75,000	\$ 75,000
		987-000 (2) Two Aspis Z III Ballistic Shields	\$ 25,235	\$ 25,235
		987-000 (1) One CLEAR subscription License Plate Reader add on	\$ 22,081	\$ 22,081
		Total	\$ 143,183	\$ 143,183
262	334	Adjudicated Funds - Federal		
		No Requests	\$ -	\$ -
262	335	Adjudicated Funds - CCE		
		No Requests	\$ -	\$ -
270	000	Historical Commission		
		971-000 Painting and wood repair at Newburg Church	\$ 15,000	\$ 15,000

City of Livonia-Capital Acquisition Request
FISCAL YEAR 2025 BUDGET

B. OTHER FUNDS

FUND	DEPT		REQUESTED	RECOMMENDED
271	778	Civic Center Library		
	971-000	Replace meeting room tables - Civic Center	\$ 30,960	\$ 30,960
	971-000			
		Civic center - Add new display shelving with moveable A frame steelshelving	\$ 26,382	\$ 26,382
	971-000	Civic Center- Replace circulation employee cubicles	\$ 30,800	\$ 30,800
	971-000	Replace meeting room chairs - Civic Center	\$ 66,660	\$ 66,660
	971-000	Heavy duty storage shelves - Civic Center	\$ 6,095	\$ 6,095
	971-000	Custom millwork or furniture to replace service desks - Civic Center	\$ 10,000	\$ 10,000
	976-000	Updgrade Civic Center elevators to new code; install access controls -		
		MOVE FROM 401	\$ -	\$ 1,100,000
	983-000	Replace staff computers - Civic Center	\$ 15,120	\$ 15,120
	987-000	Book pickup lockers for after hours holds including infrastructure such as		
		power and data runs	\$ 70,480	\$ 70,480
	987-000	Replace delivery van including customized vinyl wrap	\$ 78,000	\$ 78,000
		Total	\$ 334,497	\$ 1,434,497
271	779	Noble Library		
		No Requests	\$ -	\$ -
271	780	Sandburg Library		
	971-000	Replace staff computers - Sandburg	\$ 3,150	\$ 3,150
	971-000	Replace meeting room chairs - Sandburg	\$ 9,090	\$ 9,090
		Total	\$ 12,240	\$ 12,240
TOTAL FUND 271			\$ 346,737	\$ 1,446,737
288	608	Livonia Community Transit		
	985-000	Two (2) Ford Transit E-350 High Roof Vans	\$ 220,000	\$ -
297	806	Cable Television		
		No Requests	\$ -	\$ -
401	000	Capital Projects		
		<u>Information Systems</u>		
	982-000	Network Switches -- Core and Edge Switch Replacements - MOVE FROM 101	\$ -	\$ 480,000
		<u>Police</u>		
	976-000	Scale House Floor Repair and Epoxy - MOVE FROM 101	\$ -	\$ 100,000
		<u>Fire</u>		
	985-000	Ladder Truck - MOVE FROM 101	\$ -	\$ 1,800,000
	985-000	Fire EMS Squad/Ambulance - MOVE FROM 101	\$ -	\$ 330,000
			\$ -	\$ 2,130,000
		<u>Library - Civic Center</u>		
	976-000	Updgrade Civic Center elevators to new code; install access controls -		
		MOVE TO 271	\$ 1,100,000	\$ -
	976-000	Upgrade fire panel system and smoke detectors at Civic Center Library	\$ 250,000	\$ 250,000
		Total	\$ 1,350,000	\$ 250,000
		<u>DPW - Refuse</u>		
	987-000	Case 588H 4WD Rough Terrain Forklift - MOVE FROM 226	\$ -	\$ 120,000
	987-000	Two (2) Case backhoes for leaf pick-up, et al (\$180,000 each) - MOVE FROM 226	\$ -	\$ 180,000
	987-000	Two (2) 10,500 gallon brine storage tanks at Glendale (\$70,000 / each) -		
		MOVE TO 401	\$ -	\$ 140,000
			\$ -	\$ 440,000

City of Livonia-Capital Acquisition Request
FISCAL YEAR 2025 BUDGET

B. OTHER FUNDS

FUND	DEPT		REQUESTED	RECOMMENDED
401	000	Capital Projects		
		<u>DPW - Public Service - Admin</u>		
	971-000	Apple I-Pads (10 @ \$1,200)	\$ 12,000	\$ 12,000
	971-000	Laptop computers (4 @ 3,000)	\$ 12,000	\$ -
	971-000	Desk top computers (12 @ 2,500)	\$ 30,000	\$ 30,000
	971-000	DPW yard security system	\$ 25,000	\$ 25,000
	974-000	DPW yard fence replacement	\$ 100,000	\$ 100,000
	974-000	Rear yard storm drainage - residents yards on rear easements	\$ 100,000	\$ 100,000
	974-000	LFD Station 6-remove old training tower; replace concrete parking lot	\$ 200,000	\$ -
	974-000	Veteran's Memorial Park stack wall along parking lot	\$ 50,000	\$ -
	987-000	Fuel Station upgrades - (Idyl Wyld and Whispering Willows golf courses)	\$ 110,000	\$ -
		Total	\$ 639,000	\$ 267,000
		<u>DPW - Public Service - Fleet Maint</u>		
		No Requests	\$ -	\$ -
		<u>DPW - Public Service - Parks Maint</u>		
	974-000	Backstops/dugout fencing at ball diamonds	\$ 165,000	\$ -
	974-000	Bicentennial Park lean too, three sided covered storage - 60'	\$ 55,000	\$ -
	974-000	Bicentennial Park diamonds 1-3, and soccer field 8 irrigation systems	\$ 210,000	\$ 210,000
	985-010	Cargo Van	\$ 40,000	\$ -
	985-010	Three (3) F-250 pick up trucks with plows, lift gates, lights packages, storage boxes, air compressor	\$ 240,000	\$ 240,000
	987-000	One (1) John Deere Xuvi 825 Gator with cab, plow, and salt spreader	\$ 40,000	\$ -
	987-000	One (1) Toro 11' wide area out front rotary mower with snow attachments	\$ 175,000	\$ 175,000
	987-000	Ten (10) Exmark ZTR Mowers (\$15,000 each)	\$ 150,000	\$ 75,000
	987-000	Robot field striper (2@\$50,000 ea.)	\$ 100,000	\$ 50,000
	987-000	Slope mower for mowing several slopes over 15%	\$ 75,000	\$ -
		Total	\$ 1,250,000	\$ 750,000
		<u>DPW - Public Service - Building Maint</u>		
	976-000	Building 12 boiler replacement(two @ 350,000 /ea)	\$ 700,000	\$ -
	976-000	Replace eight (8) roof top units on building 12 (@\$32,000/ea)	\$ 256,000	\$ -
	976-000	Building 13 HVAC units	\$ 160,000	\$ -
	976-000	Chiller - City Hall Annex	\$ 250,000	\$ -
	976-000	City Hall bottle fillers - five units total, one / floor at \$5,000/each	\$ 25,000	\$ -
	976-000	Civic Center Library boiler replacement	\$ 500,000	\$ -
	976-000	Fire Station #1 radiant tube heaters (@\$10,000/each)	\$ 20,000	\$ -
	976-000	Fire Station #3 HVAC units (Three @ \$28,000/ea)	\$ 84,000	\$ -
	976-000	Fire Station #3 radiant tube heaters (two @ \$50,000 / ea)	\$ 100,000	\$ -
	976-000	Fire Station #4 radiant tube heaters (@\$10,000/each)	\$ 20,000	\$ -
	976-000	Fire Station #5 radiant tube heaters (@\$10,000/each)	\$ 20,000	\$ -
	976-000	Fire Station #6 radiant tube heaters (@\$10,000/each)	\$ 20,000	\$ -
	976-000	Turbo vacuums (5@\$1,000 / each)	\$ 5,000	\$ -
	976-000	Sandburg library air handler replacements (three @ \$38,000/ea)	\$ 114,000	\$ -
	976-000	Sandburg library boiler replacement	\$ 160,000	\$ -
	976-000	Ford Field Storage Building to be shared with P&R, and Spree	\$ 700,000	\$ -
	976-000	Upgrading Building control systems to move off of Modem based to Internet based	\$ 300,000	\$ -
	987-000	F-150 transit van w/ light package, and shelves	\$ 70,000	\$ 70,000
	974-000	Greenmead School basement / foundation work	\$ 50,000	\$ -
	987-000	F-150 pick-up with plow, light package, tool boxes, and upfitting	\$ 80,000	\$ 80,000
		Total	\$ 3,634,000	\$ 150,000

City of Livonia-Capital Acquisition Request
FISCAL YEAR 2025 BUDGET

B. OTHER FUNDS

FUND	DEPT		REQUESTED	RECOMMENDED
401	000	Capital Projects		
		<u>DPW - Public Service - Roads Maint</u>		
	985-010	Two (2) one ton stake / flat bed trucks with plows, tool boxes, and light	\$ 280,000	\$ -
	985-010	Two (2) flat bottom single axle dump trucks with plows, underblades, salt	\$ 550,000	\$ 550,000
	987-000	Two (2) CAT towmaster trailers (@\$25,000/ea)	\$ 50,000	\$ -
	987-000	One (1) CAT skid steer w/ tracks, and front bucket	\$ 100,000	\$ -
	985-010	One (1) flat bottom tandem dump truck with plow, underblade, salt	\$ 325,000	\$ 325,000
	985-010	Three (3) F-250 pick ups with plow, light packages, tool boxes, air compressor, and one w/ liftgate (\$80,000/ea)	\$ 240,000	\$ -
	985-010	Three (3) f-150 PICK-UPS WITH LIGHT PACKAGES, TOOL BOXES, AND PLOWS (\$75,000/ea)	\$ 225,000	\$ 225,000
		Total	\$ 1,770,000	\$ 1,100,000
		<u>DPW - Public Service - Parking Lot Maint</u>		
		No Requests	\$ -	\$ -
		<u>DPW-Public Service-Miscellaneous</u>		
		No Requests	\$ -	\$ -
		<u>Engineering</u>		
		No Requests	\$ -	\$ -
TOTAL FUND 401			\$ 8,643,000	\$ 5,667,000
409	000	Golf Course Capital Improvements		
	971-773	Tree Removal & Stump Grinding - Whispering Willows	\$ 12,500	\$ 12,500
	971-774	Tree Removal & Stump Grinding - Idyl Wyld	\$ 12,500	\$ 12,500
	971-775	Tree Removal & Stump Grinding - Fox Creek	\$ 12,500	\$ 12,500
	974-101	Golf course repairs/improvements - Whispering Willows*	\$ 310,000	\$ 310,000
	974-102	Golf Course Repairs/Improvements - Idyl Wyld*	\$ 150,000	\$ 150,000
	974-103	Golf Course Repairs/Improvements - Fox Creek*	\$ 75,000	\$ 75,000
		Total	\$ 572,500	\$ 572,500
<i>*As being currently developed through master plan</i>				
536	677	Housing - Newburgh Village		
		No Requests	\$ -	\$ -
538	676	Silver Village		
	971-000	Computer replacements (2)	\$ 3,000	\$ 3,000
	931-000	Replacement of four (4) Barrier-free Showers in Building 10	\$ 70,000	\$ 70,000
	931-000	LED Replacement Lighting for 18 Buildings	\$ 25,000	\$ 25,000
	931-000	Straight Line Piping for Dryer Vents	\$ 30,000	\$ 30,000
		Total	\$ 128,000	\$ 128,000
584	773	Recreation Whispering Willows		
		No Requests	\$ -	\$ -
584	774	Recreation Idyl Wyld		
		No Requests	\$ -	\$ -
584	775	Recreation Fox Creek		
		No Requests	\$ -	\$ -

City of Livonia-Capital Acquisition Request
FISCAL YEAR 2025 BUDGET

B. OTHER FUNDS

FUND	DEPT		REQUESTED	RECOMMENDED
592	558	Water and Sewer Financial & Administration		
	971-000	Workstation for Budget Manager (50/50 split Finance and Water)	\$ 2,500	\$ 2,500
	971-000	Two (2) Laptop replacements and accessories	\$ 3,000	\$ 3,000
		Total	\$ 5,500	\$ 5,500
592	559	Water and Sewer Field Operations		
	136-000	Water Repair Truck	\$ 300,000	\$ 300,000
	136-000	Vactor Rebuild	\$ 150,000	\$ 150,000
	136-000	F-150 with upfitting	\$ 80,000	\$ 80,000
	136-000	Valve Turning Machine w/ Trailer	\$ 100,000	\$ 100,000
	158-000	Five year CIP Water Main Phase 6 (area 13-14)	\$ 8,000,000	\$ 8,000,000
	158-000	DSMI(Lead service locates)	\$ 400,000	\$ 400,000
	158-000	Plymouth / Middlebelt Sewer Design Study	\$ 100,000	\$ 100,000
	158-000	Footing Drain Disconnect program	\$ 1,000,000	\$ 1,000,000
	158-000	water main / sewer lining	\$ 1,000,000	\$ 1,000,000
	158-000	Emergency Repair - water and sewer lines	\$ 250,000	\$ 250,000
	158-000	Water and Sewer System improvements	\$ 350,000	\$ 350,000
	158-000	Concrete work necessitated by emergency water / sewer repairs	\$ 300,000	\$ 300,000
	158-000	SCADA Phase 2	\$ 500,000	\$ 250,000
	158-000	Lead Service Line replacements	\$ 250,000	\$ 250,000
	158-000	Devonaire Ice Rink water service line replacement	\$ 75,000	\$ 75,000
		Total	\$ 12,855,000	\$ 12,605,000
Grand Total Other Funds			\$ 41,999,819	\$ 36,233,819
GRAND TOTAL ALL FUNDS			\$ 49,030,336	\$ 37,890,406

I:\Accounting\Budget\FYE 2025\CAPITAL OUTLAY\CAPITAL ACQUISITION BUDGET WORKSHEET 2025 - final edition as of 09.04.2024.xlsx\Index

SECTION IV

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SECTION IV

CITY OF LIVONIA

GENERAL FUND BUDGET BY LINE ITEM

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SECTION IV

CITY OF LIVONIA

GENERAL FUND BUDGET BY LINE ITEM

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Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
REVENUE								
Department 000 - ACCOUNT BALANCES								
TAXES								
101-000-402-000	Real Property Tax	33,391,872.05	34,913,543.88	37,291,781.00	37,337,057.35	39,673,170.00	39,673,170.00	
101-000-410-000	Pers Property Tax	2,492,327.00	2,441,300.00	2,294,665.00	2,294,665.00	2,516,851.00	2,516,851.00	
101-000-440-000	Property Tax Adj	39,665.60	56,301.83	(79,000.00)	29,781.51	(84,000.00)	(84,000.00)	
101-000-445-000	Late Tsf Affad Penalty	26,920.00	17,365.00	30,000.00	6,675.00	18,000.00	18,000.00	
101-000-447-000	Prop Tax-Admin Fee	.00	.00	.00	87.32	305,000.00	305,000.00	
101-000-448-000	Prop Tax-Coll Fee	53,801.07	49,163.24	60,000.00	15,865.79	50,000.00	50,000.00	
	TAXES Totals	\$36,004,585.72	\$37,477,673.95	\$39,597,446.00	\$39,684,131.97	\$42,479,021.00	\$42,479,021.00	
LICENSES AND PERMITS								
101-000-476-000	Elec Contr Lic	3,728.00	3,912.00	3,800.00	2,935.00	4,000.00	4,000.00	
101-000-476-010	Insp Admin Fee	348,805.00	384,681.00	340,000.00	288,834.50	400,000.00	400,000.00	
101-000-476-020	Sign & Awning Lic	1,776.00	2,895.00	1,800.00	810.00	1,800.00	1,800.00	
101-000-476-030	General Contr Lic	2,875.00	5,619.00	5,000.00	2,864.00	5,000.00	5,000.00	
101-000-476-040	Refrig Permit	61,043.60	53,629.40	65,000.00	36,945.40	65,000.00	65,000.00	
101-000-476-050	Building Permits	1,437,668.40	1,323,279.00	1,400,000.00	778,366.00	1,600,000.00	1,600,000.00	
101-000-476-060	Electrical Permits	198,741.40	211,403.40	200,000.00	132,908.00	200,000.00	200,000.00	
101-000-476-070	Heating Permits	183,517.30	200,798.40	190,000.00	110,059.80	190,000.00	190,000.00	
101-000-476-080	Plumbing Permits	141,094.80	108,344.00	140,000.00	66,974.00	130,000.00	130,000.00	
101-000-476-090	Fire Insp Review	18,800.00	14,540.00	20,000.00	10,526.00	20,000.00	20,000.00	
101-000-476-100	Zoning Permits	21,237.00	21,430.40	22,000.00	91,861.00	22,000.00	22,000.00	
101-000-476-110	Plan Rev & Zone Comp	22,251.40	28,843.40	40,000.00	20,672.00	40,000.00	40,000.00	
101-000-476-120	Plan Review by Insp	286,791.00	309,230.00	280,000.00	227,831.00	310,000.00	310,000.00	
101-000-476-130	Site Plan Review Fee	7,641.20	5,750.00	10,000.00	4,772.00	5,000.00	5,000.00	
101-000-478-000	Heat Contr Lic	3,590.00	4,145.00	4,000.00	1,910.00	4,000.00	4,000.00	
101-000-486-000	Public Vehicle Lic	.00	.00	.00	.00	.00	.00	
101-000-490-000	Animal Lic	30,605.50	27,561.50	40,000.00	25,354.50	40,000.00	40,000.00	
101-000-490-010	Other Non-Bus Lic & Permt	15,468.00	14,322.00	16,500.00	11,300.50	16,500.00	16,500.00	
101-000-494-000	Trade Lic	63,754.90	66,018.90	64,000.00	42,755.80	64,000.00	64,000.00	
101-000-494-050	Rental Licenses	101,451.00	88,109.50	110,000.00	70,070.50	110,000.00	110,000.00	
	LICENSES AND PERMITS Totals	\$2,950,839.50	\$2,874,511.90	\$2,952,100.00	\$1,927,750.00	\$3,227,300.00	\$3,227,300.00	
FEDERAL GRANTS								
101-000-505-010	Police Grants-Federal	34,990.99	67,889.40	32,700.00	.00	40,000.00	40,000.00	
101-000-528-020	CARES Act	.00	52,589.25	.00	.00	.00	.00	
101-000-528-025	American Rescue Plan	8,497,114.08	.00	.00	.00	.00	.00	
101-000-543-000	Emer Prepar Grant	61,352.61	34,878.00	30,000.00	.00	30,000.00	30,000.00	
	FEDERAL GRANTS Totals	\$8,593,457.68	\$155,356.65	\$62,700.00	\$0.00	\$70,000.00	\$70,000.00	
STATE GRANTS								
101-000-544-000	Drunk Driving Case Flow	14,130.88	13,498.16	25,000.00	9,520.37	10,000.00	10,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
REVENUE								
Department 000 - ACCOUNT BALANCES								
STATE GRANTS								
101-000-545-000	Drug Case Flow Reimb	.00	864.00	2,000.00	.00	500.00	500.00	
101-000-565-000	Liquor Licenses	78,859.55	74,351.75	80,000.00	74,896.25	75,000.00	75,000.00	
101-000-569-010	State Grant Miscellaneous	100,000.00	.00	.00	.00	.00	.00	
101-000-573-000	Local Community Stabilization Share	2,296,494.63	2,443,024.86	2,443,025.00	2,526,057.77	2,526,000.00	2,526,000.00	
101-000-574-000	Appropriation Sales And Use Tax	11,532,077.00	11,448,759.00	11,696,901.00	7,432,193.00	11,421,249.00	11,421,249.00	
	STATE GRANTS Totals	\$14,021,562.06	\$13,980,497.77	\$14,246,926.00	\$10,042,667.39	\$14,032,749.00	\$14,032,749.00	
LOCAL UNIT CONTRIBUTIONS								
101-000-581-000	Wayne Co. Parks Grant	.00	.00	.00	.00	100,430.00	100,430.00	
	LOCAL UNIT CONTRIBUTIONS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$100,430.00	\$100,430.00	
CHARGES FOR SERVICES								
101-000-602-000	Dog Board	9,538.00	9,859.00	10,000.00	4,251.00	10,000.00	10,000.00	
101-000-613-000	Plat & Petition	29,860.00	42,169.98	30,000.00	28,645.00	30,000.00	30,000.00	
101-000-614-000	Vital Statistics	141,616.95	146,658.00	145,000.00	108,137.00	145,000.00	145,000.00	
101-000-615-000	Notary Service	1,635.00	796.00	1,000.00	450.00	800.00	800.00	
101-000-617-000	Duplication/Photo	36,078.89	34,595.99	50,000.00	28,958.54	50,000.00	50,000.00	
101-000-618-010	Cert Of Inspection	14,840.00	9,355.00	15,000.00	6,400.00	15,000.00	15,000.00	
101-000-618-020	Other Fees-Admin	9,711.64	9,593.71	13,000.00	10,343.71	12,000.00	12,000.00	
101-000-618-025	Other Fees-Public Service	19,950.00	.00	20,000.00	30.00	2,500.00	2,500.00	
101-000-618-030	Other Fees-Engr	365,543.34	281,058.15	450,000.00	104,473.00	300,000.00	300,000.00	
101-000-618-035	Other Fees-Fire	.00	.00	5,000.00	.00	.00	.00	
101-000-618-036	Other Fees-Police	27,779.53	29,961.00	30,000.00	19,035.00	16,000.00	16,000.00	
101-000-618-100	EV Station Rev Share	.00	.00	5,000.00	.00	.00	.00	
101-000-627-040	Annual Inspections	51,565.00	44,834.00	52,000.00	40,828.00	52,000.00	52,000.00	
101-000-627-045	Rent Property Inspec	118,698.00	115,536.00	121,000.00	92,370.00	121,000.00	121,000.00	
101-000-627-047	Abandoned Home Inspec	112,425.34	156,351.82	135,000.00	117,403.68	150,000.00	150,000.00	
101-000-632-010	False Alarms	113,958.55	198,953.15	165,000.00	75,956.00	150,000.00	150,000.00	
101-000-632-020	Rescue Runs	2,535,504.22	3,291,286.07	2,700,000.00	2,259,638.56	3,300,000.00	3,300,000.00	
101-000-632-030	Reserve Police	64,522.41	70,513.97	80,000.00	85,746.09	80,000.00	80,000.00	
101-000-632-050	Liquor Control Fees	6,500.00	17,000.00	15,000.00	20,600.00	27,000.00	27,000.00	
101-000-642-000	Recycling Salvage Sales	19,545.94	8,889.72	10,000.00	15,968.04	5,000.00	5,000.00	
101-000-642-015	Rent-Sam's Place	74,068.04	73,740.36	78,500.00	61,862.28	81,131.00	81,131.00	
101-000-642-090	Michigan Sales Tax	.00	.00	.00	.00	.00	.00	
101-000-643-050	Gift Certs-Recreation	.00	.00	.00	.00	.00	.00	
101-000-645-000	Printed Materials	4,250.00	1,992.00	6,000.00	2,477.00	2,500.00	2,500.00	
101-000-646-000	Auctions	928.30	273.24	4,000.00	1,842.33	500.00	500.00	
101-000-647-000	Other Fees-Refuse	875,000.00	875,000.00	875,000.00	875,000.00	875,000.00	875,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
REVENUE								
Department 000 - ACCOUNT BALANCES								
CHARGES FOR SERVICES								
101-000-651-014	Use Fees-Athletics	163,697.00	160,379.50	164,058.00	138,986.74	161,120.00	161,120.00	
101-000-651-017	Use Fees - Facilities	53,783.14	61,404.28	64,016.00	41,318.00	63,243.00	63,243.00	
101-000-651-100	Fees-Garden/Market	8,040.00	9,281.00	10,000.00	9,506.00	9,500.00	9,500.00	
101-000-651-500	CLEMIS Crash Revenue Share	21,798.25	10,176.00	23,000.00	15,113.40	15,000.00	15,000.00	
101-000-651-510	Police Weapon Range	500.00	.00	4,000.00	.00	1,000.00	1,000.00	
101-000-651-520	Police Computer	5,750.00	7,090.00	6,000.00	4,345.00	6,000.00	6,000.00	
	CHARGES FOR SERVICES Totals	\$4,887,087.54	\$5,666,747.94	\$5,286,574.00	\$4,169,684.37	\$5,681,294.00	\$5,681,294.00	
FINES AND FORFEITS								
101-000-611-000	Attorney Fees	60,476.84	24,815.06	35,000.00	11,851.00	25,000.00	25,000.00	
101-000-621-000	Probation Oversight	278,361.54	246,741.10	280,000.00	139,075.20	275,000.00	275,000.00	
101-000-656-002	MDCGP - Drug Court Grant	118,000.00	124,000.00	150,869.00	97,469.92	149,386.00	149,386.00	
101-000-657-000	OUIL Forfeiture	3,686.50	2,700.00	5,000.00	1,800.00	3,000.00	3,000.00	
101-000-657-010	Ordinance Fines & Costs	1,202,871.14	1,530,891.96	1,600,000.00	1,300,040.13	1,700,000.00	1,700,000.00	
101-000-658-000	Fines & Forfeits	683,762.24	1,105,893.97	1,050,000.00	865,579.95	1,150,000.00	1,150,000.00	
101-000-658-702	Performance Bond Forfeitures	23,983.00	704.52	30,000.00	24,921.87	20,000.00	20,000.00	
101-000-660-000	Statute Costs	155,913.52	107,961.58	150,000.00	75,926.65	125,000.00	125,000.00	
101-000-663-000	Court Bond Forfeiture	71,537.00	95,365.00	90,000.00	72,033.13	70,000.00	70,000.00	
	FINES AND FORFEITS Totals	\$2,598,591.78	\$3,239,073.19	\$3,390,869.00	\$2,588,697.85	\$3,517,386.00	\$3,517,386.00	
INTEREST AND RENTS								
101-000-665-000	Interest	(90,941.88)	1,773,174.19	1,200,000.00	1,109,733.37	1,450,000.00	1,450,000.00	
101-000-665-087	GASB 87 Interest Revenue	59,420.34	66,850.08	60,000.00	.00	70,000.00	70,000.00	
101-000-667-000	Rental Income	69,874.90	78,530.57	68,112.00	104,499.85	77,326.00	77,326.00	
101-000-667-001	Tower Rental	475,854.98	498,391.75	434,239.00	311,121.55	437,748.00	437,748.00	
101-000-667-002	Blue House Rental	25,458.15	21,827.50	35,000.00	19,703.00	30,000.00	30,000.00	
101-000-667-500	R.O.W. Access Fees	392,487.12	418,483.78	420,000.00	399,166.52	400,000.00	400,000.00	
101-000-667-510	R.O.W. Small Cell Sites	7,385.00	2,300.00	12,000.00	2,280.00	2,500.00	2,500.00	
101-000-668-050	Oil and Gas Royalties	4,042.85	1,998.16	2,000.00	1,168.75	2,000.00	2,000.00	
101-000-669-000	Other Interest	.00	.00	.00	.00	.00	.00	
101-000-670-000	Franchise Fees	1,473,299.04	1,374,106.22	1,414,000.00	940,237.91	1,280,000.00	1,280,000.00	
	INTEREST AND RENTS Totals	\$2,416,880.50	\$4,235,662.25	\$3,645,351.00	\$2,887,910.95	\$3,749,574.00	\$3,749,574.00	
OTHER REVENUE								
101-000-677-060	Sundry-Court Trans	87,600.00	87,600.00	87,600.00	87,600.00	87,600.00	87,600.00	
101-000-678-000	Sundry Income	31,367.34	(195,024.99)	100,000.00	199,774.44	100,000.00	100,000.00	
101-000-679-000	Filmmaking Proceeds	1,200.00	.00	1,000.00	.00	1,000.00	1,000.00	
101-000-682-020	Cont-Liv Pub Sch	739,829.25	756,123.16	769,462.00	425,204.94	483,203.00	483,203.00	
101-000-682-021	Cont-Clarence Sch	42,552.79	130,091.85	131,394.00	89,288.00	137,345.00	137,345.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>OTHER REVENUE</i>							
101-000-683-000	Contributions-Other	276,359.00	149,860.00	.00	.00	.00	.00	
101-000-683-223	Cont From Grant	55,796.20	.00	.00	.00	.00	.00	
101-000-683-261	Cont From Pub Saf Comm	200,000.00	.00	1,100,000.00	.00	1,200,000.00	1,200,000.00	
101-000-689-010	Cash-Over/Under	6.00	75.80	50.00	95.26	50.00	50.00	
101-000-693-010	Sale Of Fixed Asst	142,499.11	147,850.00	150,000.00	46,200.00	100,000.00	100,000.00	
	<i>OTHER REVENUE Totals</i>	\$1,577,209.69	\$1,076,575.82	\$2,339,506.00	\$848,162.64	\$2,109,198.00	\$2,109,198.00	
	<i>OTHER FINANCING SOURCES</i>							
101-000-691-000	Other Fin. Source - Lease	.00	765,748.50	.00	.00	.00	.00	
101-000-691-050	Installment Loan	.00	.00	.00	.00	.00	.00	
	<i>OTHER FINANCING SOURCES Totals</i>	\$0.00	\$765,748.50	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$73,050,214.47	\$69,471,847.97	\$71,521,472.00	\$62,149,005.17	\$74,966,952.00	\$74,966,952.00	
	REVENUE TOTALS	\$73,050,214.47	\$69,471,847.97	\$71,521,472.00	\$62,149,005.17	\$74,966,952.00	\$74,966,952.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 101 - CITY COUNCIL								
PERSONNEL SERVICES								
101-101-702-000	Salaries And Wages	206,011.02	199,110.01	216,005.00	148,454.95	209,424.00	209,424.00	
101-101-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-101-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-101-709-000	Overtime	1,871.70	2,207.78	2,500.00	1,952.31	2,500.00	2,500.00	
	PERSONNEL SERVICES Totals	\$207,882.72	\$201,317.79	\$218,505.00	\$150,407.26	\$211,924.00	\$211,924.00	
FRINGE BENEFITS								
101-101-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-101-715-000	FICA	15,389.30	14,974.62	16,716.00	11,012.77	16,212.00	16,212.00	
101-101-717-000	Holiday And Longev	375.00	23.32	.00	.00	.00	.00	
101-101-719-000	Medical Pmt	25,943.25	22,816.35	34,559.00	22,676.40	32,565.00	32,565.00	
101-101-719-005	Employee Med Co-Pay	(3,501.50)	(2,074.00)	(4,044.00)	(3,871.08)	(6,765.00)	(6,765.00)	
101-101-720-000	Life Insurance	581.04	517.68	1,158.00	395.46	1,103.00	1,103.00	
101-101-722-000	Retirement DB - Legacy	10,173.00	5,097.96	11,464.00	11,463.96	11,355.00	11,355.00	
101-101-723-000	Retirement DC	16,868.19	14,236.65	19,389.00	10,264.61	18,235.00	18,235.00	
101-101-724-000	Retirement Medical - VEBA	10,561.53	9,470.76	15,028.00	15,784.15	.00	.00	
101-101-724-005	Retirement Medical - RHSP	.00	.00	10,530.00	6,120.00	9,360.00	9,360.00	
	FRINGE BENEFITS Totals	\$76,389.81	\$65,063.34	\$104,800.00	\$73,846.27	\$82,065.00	\$82,065.00	
SUPPLIES								
101-101-728-000	Office Supplies	622.39	222.68	1,200.00	1,187.34	1,500.00	1,500.00	
101-101-756-000	Miscellaneous	.00	231.59	500.00	188.00	500.00	500.00	
101-101-768-000	Uniform Allowance	100.00	100.00	100.00	.00	500.00	500.00	
	SUPPLIES Totals	\$722.39	\$554.27	\$1,800.00	\$1,375.34	\$2,500.00	\$2,500.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-101-853-000	Telephone	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TRANSPORTATION								
101-101-864-010	Travel/Ed-Emp	75.00	.00	2,100.00	.00	3,000.00	3,000.00	
	TRANSPORTATION Totals	\$75.00	\$0.00	\$2,100.00	\$0.00	\$3,000.00	\$3,000.00	
COMMUNITY PROMOTION								
101-101-885-000	Public Relations	1,586.94	1,264.50	4,500.00	1,580.79	7,500.00	7,500.00	
	COMMUNITY PROMOTION Totals	\$1,586.94	\$1,264.50	\$4,500.00	\$1,580.79	\$7,500.00	\$7,500.00	
PRINTING AND PUBLISHING								
101-101-904-000	Printing	1,780.75	1,293.92	2,000.00	1,549.35	2,000.00	2,000.00	
	PRINTING AND PUBLISHING Totals	\$1,780.75	\$1,293.92	\$2,000.00	\$1,549.35	\$2,000.00	\$2,000.00	
REPAIRS AND MAINTENANCE								
101-101-934-000	Office Equip Maint	66.97	.00	200.00	.00	200.00	200.00	
	REPAIRS AND MAINTENANCE Totals	\$66.97	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 101 - CITY COUNCIL							
	<i>OTHER CHARGES AND SERVICES</i>							
101-101-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-101-958-000	Dues And Subscript	.00	.00	100.00	.00	100.00	100.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	
	<i>CAPITAL OUTLAY</i>							
101-101-971-000	Cap Outlay-Minor	10,781.84	.00	.00	.00	.00	.00	
101-101-981-000	Cap Outlay-Furnitr	.00	.00	.00	.00	.00	.00	
101-101-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$10,781.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	101 - CITY COUNCIL Totals	\$299,286.42	\$269,493.82	\$334,005.00	\$228,759.01	\$309,289.00	\$309,289.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 173 - MAYOR'S OFFICE								
PERSONNEL SERVICES								
101-173-702-000	Salaries And Wages	354,629.23	365,981.88	381,542.00	283,770.14	400,901.00	400,901.00	
101-173-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-173-707-000	Alternate Payments	2,016.82	1,241.77	1,000.00	.00	.00	.00	
101-173-709-000	Overtime	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$356,646.05	\$367,223.65	\$382,542.00	\$283,770.14	\$400,901.00	\$400,901.00	
FRINGE BENEFITS								
101-173-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-173-715-000	FICA	27,460.89	27,936.63	29,303.00	21,543.19	30,784.00	30,784.00	
101-173-717-000	Holiday And Longev	1,500.00	1,500.00	1,500.00	.00	1,500.00	1,500.00	
101-173-719-000	Medical Pmt	43,192.32	48,198.75	46,207.00	49,441.14	67,151.00	67,151.00	
101-173-719-005	Employee Med Co-Pay	(5,829.00)	(6,450.00)	(6,972.00)	(5,071.56)	(6,305.00)	(6,305.00)	
101-173-720-000	Life Insurance	1,050.48	1,328.40	1,739.00	1,060.56	1,834.00	1,834.00	
101-173-722-000	Retirement DB - Legacy	9,359.04	7,949.04	23,406.00	23,406.00	29,123.00	29,123.00	
101-173-723-000	Retirement DC	39,212.18	39,502.91	45,663.00	33,956.39	48,288.00	48,288.00	
101-173-724-000	Retirement Medical - VEBA	19,723.31	19,227.20	30,684.00	31,251.28	.00	.00	
101-173-724-005	Retirement Medical - RHSP	.00	.00	7,020.00	4,590.00	7,020.00	7,020.00	
	FRINGE BENEFITS Totals	\$135,669.22	\$139,192.93	\$178,550.00	\$160,177.00	\$179,395.00	\$179,395.00	
SUPPLIES								
101-173-728-000	Office Supplies	1,312.77	3,891.27	4,200.00	2,941.97	3,500.00	3,500.00	
101-173-756-000	Miscellaneous	147.99	(23.29)	300.00	85.95	250.00	250.00	
101-173-768-000	Uniform Allowance	273.25	287.72	300.00	199.47	300.00	300.00	
	SUPPLIES Totals	\$1,734.01	\$4,155.70	\$4,800.00	\$3,227.39	\$4,050.00	\$4,050.00	
TRANSPORTATION								
101-173-861-010	Auto Expense-Emp	4,200.00	4,200.00	4,200.00	3,150.00	4,200.00	4,200.00	
101-173-864-010	Travel/Ed-Emp	3,169.43	4,579.65	5,500.00	5,230.14	8,800.00	8,800.00	
	TRANSPORTATION Totals	\$7,369.43	\$8,779.65	\$9,700.00	\$8,380.14	\$13,000.00	\$13,000.00	
COMMUNITY PROMOTION								
101-173-885-000	Public Relations	3,255.03	3,850.52	3,600.00	2,551.83	5,000.00	5,000.00	
101-173-886-908	Spec Activ-Human Relations	767.58	1,986.05	3,500.00	1,636.25	.00	.00	
	COMMUNITY PROMOTION Totals	\$4,022.61	\$5,836.57	\$7,100.00	\$4,188.08	\$5,000.00	\$5,000.00	
PRINTING AND PUBLISHING								
101-173-904-000	Printing	416.09	703.75	750.00	481.63	700.00	700.00	
	PRINTING AND PUBLISHING Totals	\$416.09	\$703.75	\$750.00	\$481.63	\$700.00	\$700.00	
REPAIRS AND MAINTENANCE								
101-173-934-000	Office Equip Maint	.00	.00	100.00	.00	.00	.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 173 - MAYOR'S OFFICE							
	<i>OTHER CHARGES AND SERVICES</i>							
101-173-944-000	Lease Purchase Pay	945.56	945.54	1,000.00	709.17	1,200.00	1,200.00	
101-173-958-000	Dues And Subscript	338.89	120.00	250.00	.00	150.00	150.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$1,284.45	\$1,065.54	\$1,250.00	\$709.17	\$1,350.00	\$1,350.00	
	<i>CAPITAL OUTLAY</i>							
101-173-971-000	Cap Outlay-Minor	268.16	.00	.00	.00	2,500.00	2,500.00	
101-173-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$268.16	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	
	Department 173 - MAYOR'S OFFICE Totals	\$507,410.02	\$526,957.79	\$584,792.00	\$460,933.55	\$606,896.00	\$606,896.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 174 - COMMUNICATIONS								
PERSONNEL SERVICES								
101-174-702-000	Salaries And Wages	260,392.97	236,842.20	266,260.00	191,592.16	278,054.00	278,054.00	
101-174-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-174-707-000	Alternate Payments	191.68	.00	.00	.00	1,000.00	1,000.00	
101-174-709-000	Overtime	174.01	587.07	.00	40.86	.00	.00	
101-174-712-208	Wage Reimb-Recreation	(32,658.00)	(32,700.00)	(33,800.00)	(33,800.00)	(34,700.00)	(34,700.00)	
	PERSONNEL SERVICES Totals	\$228,100.66	\$204,729.27	\$232,460.00	\$157,833.02	\$244,354.00	\$244,354.00	
FRINGE BENEFITS								
101-174-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-174-715-000	FICA	19,304.75	17,513.66	20,369.00	14,340.12	21,348.00	21,348.00	
101-174-717-000	Holiday And Longev	.00	.00	.00	.00	.00	.00	
101-174-719-000	Medical Pmt	59,428.52	57,215.80	67,987.00	49,663.52	63,476.00	63,476.00	
101-174-719-005	Employee Med Co-Pay	(4,332.00)	(4,421.00)	(6,936.00)	(3,091.10)	(3,300.00)	(3,300.00)	
101-174-720-000	Life Insurance	745.92	951.12	1,251.00	727.20	1,303.00	1,303.00	
101-174-722-000	Retirement DB - Legacy	3,983.04	5,613.96	17,788.00	17,787.96	18,247.00	18,247.00	
101-174-723-000	Retirement DC	28,713.92	22,195.20	31,951.00	18,954.08	33,367.00	33,367.00	
101-174-724-000	Retirement Medical - VEBA	8,792.08	7,671.13	23,319.00	23,892.09	.00	.00	
101-174-724-005	Retirement Medical - RHSP	.00	.00	9,360.00	5,430.00	9,360.00	9,360.00	
101-174-725-208	O/H Reimb-Recreation	(32,658.00)	(32,700.00)	(33,800.00)	(33,800.00)	(34,700.00)	(34,700.00)	
	FRINGE BENEFITS Totals	\$83,978.23	\$74,039.87	\$131,289.00	\$93,903.87	\$109,101.00	\$109,101.00	
SUPPLIES								
101-174-728-000	Office Supplies	1,857.25	994.82	3,000.00	1,934.34	2,500.00	2,500.00	
101-174-756-000	Miscellaneous	3,865.02	2,017.10	5,000.00	1,712.66	4,000.00	4,000.00	
101-174-768-000	Uniform Allowance	199.00	197.47	400.00	.00	400.00	400.00	
	SUPPLIES Totals	\$5,921.27	\$3,209.39	\$8,400.00	\$3,647.00	\$6,900.00	\$6,900.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-174-818-000	Contractual Service	7,845.99	18,991.19	20,000.00	4,810.30	28,000.00	28,000.00	
101-174-851-020	Comp Software Maint	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$7,845.99	\$18,991.19	\$20,000.00	\$4,810.30	\$28,000.00	\$28,000.00	
TRANSPORTATION								
101-174-861-010	Auto Expense-Emp	.00	.00	.00	2,100.00	4,200.00	4,200.00	
101-174-864-010	Travel/Ed-Emp	418.26	465.00	2,000.00	747.29	2,000.00	2,000.00	
	TRANSPORTATION Totals	\$418.26	\$465.00	\$2,000.00	\$2,847.29	\$6,200.00	\$6,200.00	
PRINTING AND PUBLISHING								
101-174-904-000	Printing	2,672.00	11,746.97	35,000.00	35,835.63	40,000.00	40,000.00	
	PRINTING AND PUBLISHING Totals	\$2,672.00	\$11,746.97	\$35,000.00	\$35,835.63	\$40,000.00	\$40,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 174 - COMMUNICATIONS								
REPAIRS AND MAINTENANCE								
101-174-934-000	Office Equip Maint	.00	.00	500.00	120.00	.00	.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$500.00	\$120.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
101-174-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-174-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 174 - COMMUNICATIONS Totals		\$328,936.41	\$313,181.69	\$429,649.00	\$298,997.11	\$434,555.00	\$434,555.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 175 - GOVERNMENT AFFAIRS								
PERSONNEL SERVICES								
101-175-702-000	Salaries And Wages	81,108.06	4,083.84	89,440.00	33,547.47	81,521.00	81,521.00	
101-175-702-100	Vacancy Adj-Wages	.00	.00	(89,440.00)	.00	.00	.00	
101-175-707-000	Alternate Payments	(666.72)	(333.36)	.00	.00	.00	.00	
101-175-709-000	Overtime	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$80,441.34	\$3,750.48	\$0.00	\$33,547.47	\$81,521.00	\$81,521.00	
FRINGE BENEFITS								
101-175-714-100	Vacancy Adj-Benefits	.00	.00	(35,583.00)	.00	.00	.00	
101-175-715-000	FICA	5,840.77	255.23	6,842.00	2,675.20	6,236.00	6,236.00	
101-175-717-000	Holiday And Longev	.00	.00	.00	.00	.00	.00	
101-175-719-000	Medical Pmt	20,786.53	1,795.39	19,554.00	9,436.70	26,515.00	26,515.00	
101-175-719-005	Employee Med Co-Pay	(2,568.00)	(234.00)	(4,296.00)	(1,667.65)	(4,987.00)	(4,987.00)	
101-175-720-000	Life Insurance	340.56	30.96	410.00	151.20	371.00	371.00	
101-175-722-000	Retirement DB - Legacy	.00	1,455.00	5,972.00	5,972.04	757.00	757.00	
101-175-723-000	Retirement DC	8,921.88	490.07	10,733.00	.00	9,613.00	9,613.00	
101-175-724-000	Retirement Medical - VEBA	1,906.74	195.01	7,829.00	7,829.09	.00	.00	
101-175-724-005	Retirement Medical - RHSP	.00	.00	2,340.00	1,170.00	2,340.00	2,340.00	
	FRINGE BENEFITS Totals	\$35,228.48	\$3,987.66	\$13,801.00	\$25,566.58	\$40,845.00	\$40,845.00	
SUPPLIES								
101-175-728-000	Office Supplies	275.21	.00	.00	1,188.61	250.00	250.00	
101-175-756-000	Miscellaneous	72.12	.00	.00	.00	.00	.00	
101-175-768-000	Uniform Allowance	100.00	.00	.00	.00	100.00	100.00	
	SUPPLIES Totals	\$447.33	\$0.00	\$0.00	\$1,188.61	\$350.00	\$350.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-175-818-000	Contractual Service	36,250.00	7,250.00	.00	.00	60,000.00	60,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$36,250.00	\$7,250.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	
TRANSPORTATION								
101-175-861-010	Auto Expense-Emp	83.84	.00	.00	2,100.00	4,200.00	4,200.00	
101-175-864-010	Travel/Ed-Emp	39.20	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$123.04	\$0.00	\$0.00	\$2,100.00	\$4,200.00	\$4,200.00	
COMMUNITY PROMOTION								
101-175-885-000	Public Relations	235.16	1,344.00	.00	2,432.00	7,200.00	7,200.00	
101-175-886-908	Spec Activ-Human Relations	.00	.00	.00	.00	2,000.00	2,000.00	
	COMMUNITY PROMOTION Totals	\$235.16	\$1,344.00	\$0.00	\$2,432.00	\$9,200.00	\$9,200.00	
PRINTING AND PUBLISHING								
101-175-904-000	Printing	.00	.00	.00	48.00	250.00	250.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$0.00	\$48.00	\$250.00	\$250.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 175 - GOVERNMENT AFFAIRS							
	CAPITAL OUTLAY							
101-175-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	175 - GOVERNMENT AFFAIRS Totals	\$152,725.35	\$16,332.14	\$13,801.00	\$64,882.66	\$196,366.00	\$196,366.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 191 - ACCOUNTING								
PERSONNEL SERVICES								
101-191-702-000	Salaries And Wages	476,298.21	483,333.41	492,789.00	362,773.46	508,580.00	508,580.00	
101-191-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-191-707-000	Alternate Payments	1,366.77	1,008.42	1,000.00	675.05	1,000.00	1,000.00	
101-191-709-000	Overtime	5,175.62	3,869.54	12,000.00	7,628.26	12,000.00	12,000.00	
101-191-712-000	Wage Reimb-Other	(8,448.00)	(8,448.00)	(8,448.00)	(8,448.00)	(8,448.00)	(8,448.00)	
101-191-712-010	Wage Reimb-Refuse	(27,696.00)	(27,696.00)	(27,696.00)	(27,696.00)	(27,696.00)	(27,696.00)	
101-191-712-020	Wage Reimb-Act 51	(59,556.00)	(59,556.00)	(59,556.00)	(59,556.00)	(59,556.00)	(59,556.00)	
101-191-712-050	Wage Reimb-Grants	(6,047.92)	(8,096.85)	(15,759.00)	(2,483.53)	(15,759.00)	(15,759.00)	
101-191-712-070	Wage Reimb-Investments	(36,054.00)	(36,054.00)	(36,054.00)	(36,054.00)	(36,054.00)	(36,054.00)	
101-191-712-288	Wage Reimb-Community Transit	(13,082.00)	(13,100.00)	(13,800.00)	(13,800.00)	(14,100.00)	(14,100.00)	
101-191-712-592	Wage Reimb-W & S Fund	(30,517.00)	(30,517.00)	(30,517.00)	(30,517.00)	(30,517.00)	(30,517.00)	
	PERSONNEL SERVICES Totals	\$301,439.68	\$304,743.52	\$313,959.00	\$192,522.24	\$329,450.00	\$329,450.00	
FRINGE BENEFITS								
101-191-713-050	Benef Reimb-Grnt	(3,559.38)	(5,123.80)	(9,200.00)	(1,522.15)	(9,200.00)	(9,200.00)	
101-191-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-191-715-000	FICA	35,903.67	36,181.54	38,865.00	27,369.36	40,073.00	40,073.00	
101-191-717-000	Holiday And Longev	3,438.60	2,250.00	2,250.00	.00	2,250.00	2,250.00	
101-191-719-000	Medical Pmt	71,823.23	84,100.77	78,455.00	60,003.46	80,646.00	80,646.00	
101-191-719-005	Employee Med Co-Pay	(8,718.00)	(9,816.00)	(10,212.00)	(8,580.78)	(11,998.00)	(11,998.00)	
101-191-720-000	Life Insurance	1,994.39	2,082.24	2,304.00	1,602.00	2,373.00	2,373.00	
101-191-722-000	Retirement DB - Legacy	15,877.08	12,942.96	34,064.00	34,064.04	38,458.00	38,458.00	
101-191-723-000	Retirement DC	55,468.80	53,836.63	61,282.00	44,879.21	63,223.00	63,223.00	
101-191-724-000	Retirement Medical - VEBA	25,687.94	23,525.54	44,655.00	45,789.00	.00	.00	
101-191-724-005	Retirement Medical - RHSP	.00	.00	14,040.00	9,180.00	14,040.00	14,040.00	
101-191-725-010	O/H Reimb-Refuse	(27,696.00)	(27,696.00)	(27,696.00)	(27,696.00)	(27,696.00)	(27,696.00)	
101-191-725-020	O/H Reimb-Act 51	(59,556.00)	(59,556.00)	(59,556.00)	(59,556.00)	(59,556.00)	(59,556.00)	
101-191-725-050	O/H Reimb-Grants	.00	.00	.00	.00	.00	.00	
101-191-725-288	O/H Reimb-Community Transit	(13,082.00)	(13,100.00)	(13,800.00)	(13,800.00)	(14,100.00)	(14,100.00)	
	FRINGE BENEFITS Totals	\$97,582.33	\$99,627.88	\$155,451.00	\$111,732.14	\$118,513.00	\$118,513.00	
SUPPLIES								
101-191-728-000	Office Supplies	10,445.43	8,132.81	12,000.00	9,072.19	13,000.00	13,000.00	
101-191-756-000	Miscellaneous	215.00	.00	300.00	40.00	1,000.00	1,000.00	
101-191-768-000	Uniform Allowance	290.90	394.00	700.00	.00	700.00	700.00	
	SUPPLIES Totals	\$10,951.33	\$8,526.81	\$13,000.00	\$9,112.19	\$14,700.00	\$14,700.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-191-802-242	Admin Exp Reimb-LBRA	(12,994.00)	(13,000.00)	(13,700.00)	(13,692.00)	(14,000.00)	(14,000.00)	
101-191-802-248	Accounting Fees-PRDA	(25,988.00)	(26,000.00)	(27,400.00)	(27,400.00)	(28,000.00)	(28,000.00)	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 191 - ACCOUNTING								
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-191-802-286	Reimb - Acc Fees - Court	(36,648.00)	(36,800.00)	(38,800.00)	(38,800.00)	(33,400.00)	(33,400.00)	
101-191-802-731	Accounting Fee-Pension	(99,204.00)	(97,144.00)	(103,166.00)	(77,376.00)	(106,842.00)	(106,842.00)	
101-191-813-000	Professional Fees	1,100.00	1,100.00	2,500.00	1,100.00	2,500.00	2,500.00	
101-191-851-020	Comp Software Maint	.00	.00	12,000.00	.00	15,000.00	15,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		(\$173,734.00)	(\$171,844.00)	(\$168,566.00)	(\$156,168.00)	(\$164,742.00)	(\$164,742.00)	
TRANSPORTATION								
101-191-861-010	Auto Expense-Emp	.00	.00	700.00	.00	700.00	700.00	
101-191-864-010	Travel/Ed-Emp	.00	.00	1,000.00	.00	1,000.00	1,000.00	
TRANSPORTATION Totals		\$0.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00	\$1,700.00	
PRINTING AND PUBLISHING								
101-191-904-000	Printing	6,452.68	4,904.00	7,000.00	4,220.20	7,000.00	7,000.00	
PRINTING AND PUBLISHING Totals		\$6,452.68	\$4,904.00	\$7,000.00	\$4,220.20	\$7,000.00	\$7,000.00	
REPAIRS AND MAINTENANCE								
101-191-934-000	Office Equip Maint	.00	.00	300.00	.00	300.00	300.00	
REPAIRS AND MAINTENANCE Totals		\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	\$300.00	
OTHER CHARGES AND SERVICES								
101-191-944-000	Lease Purchase Pay	.00	7,506.83	.00	.00	.00	.00	
101-191-958-000	Dues And Subscript	120.00	130.00	1,250.00	270.00	1,250.00	1,250.00	
101-191-960-010	Ed/Training-Emp	80.00	.00	2,000.00	.00	2,000.00	2,000.00	
OTHER CHARGES AND SERVICES Totals		\$200.00	\$7,636.83	\$3,250.00	\$270.00	\$3,250.00	\$3,250.00	
CAPITAL OUTLAY								
101-191-971-000	Cap Outlay-Minor	12,139.77	1,280.37	.00	.00	4,500.00	4,500.00	
101-191-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
CAPITAL OUTLAY Totals		\$12,139.77	\$1,280.37	\$0.00	\$0.00	\$4,500.00	\$4,500.00	
Department 191 - ACCOUNTING Totals		\$255,031.79	\$254,875.41	\$326,094.00	\$161,688.77	\$314,671.00	\$314,671.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 192 - FINANCE DEPARTMENT								
PERSONNEL SERVICES								
101-192-702-000	Salaries And Wages	287,820.21	298,313.83	340,914.00	223,301.86	339,846.00	339,846.00	
101-192-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-192-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-192-709-000	Overtime	201.29	517.82	1,000.00	5,218.00	2,500.00	2,500.00	
101-192-712-070	Wage Reimb-Investments	(10,300.00)	(10,300.00)	(10,300.00)	(10,300.00)	(10,300.00)	(10,300.00)	
	PERSONNEL SERVICES Totals	\$277,721.50	\$288,531.65	\$331,614.00	\$218,219.86	\$332,046.00	\$332,046.00	
FRINGE BENEFITS								
101-192-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-192-715-000	FICA	21,228.46	21,709.87	26,329.00	16,953.74	26,216.00	26,216.00	
101-192-717-000	Holiday And Longev	2,250.00	2,250.00	2,250.00	2,250.00	.00	.00	
101-192-719-000	Medical Pmt	67,633.53	72,129.19	79,126.00	50,061.81	97,376.00	97,376.00	
101-192-719-005	Employee Med Co-Pay	(10,537.00)	(12,339.00)	(13,858.00)	(10,573.41)	(20,821.00)	(20,821.00)	
101-192-720-000	Life Insurance	1,232.81	1,259.00	1,580.00	865.87	1,567.00	1,567.00	
101-192-722-000	Retirement DB - Legacy	9,836.04	7,002.00	19,324.00	19,323.96	23,602.00	23,602.00	
101-192-723-000	Retirement DC	35,938.09	34,744.72	43,955.00	14,552.80	40,782.00	40,782.00	
101-192-724-000	Retirement Medical - VEBA	20,609.53	19,162.72	25,332.00	25,686.56	.00	.00	
101-192-724-005	Retirement Medical - RHSP	.00	.00	5,452.00	4,222.05	8,190.00	8,190.00	
	FRINGE BENEFITS Totals	\$148,191.46	\$145,918.50	\$189,490.00	\$123,343.38	\$176,912.00	\$176,912.00	
SUPPLIES								
101-192-728-000	Office Supplies	972.25	2,140.35	3,500.00	2,437.62	10,000.00	10,000.00	
101-192-756-000	Miscellaneous	129.00	518.78	500.00	238.00	3,000.00	3,000.00	
101-192-768-000	Uniform Allowance	293.50	.00	400.00	.00	350.00	350.00	
	SUPPLIES Totals	\$1,394.75	\$2,659.13	\$4,400.00	\$2,675.62	\$13,350.00	\$13,350.00	
TRANSPORTATION								
101-192-861-000	Auto Expense	.00	.00	4,200.00	.00	4,200.00	4,200.00	
101-192-861-010	Auto Expense-Emp	.00	.00	.00	2,100.00	1,400.00	1,400.00	
101-192-864-010	Travel/Ed-Emp	.00	873.12	2,500.00	1,894.10	8,000.00	8,000.00	
	TRANSPORTATION Totals	\$0.00	\$873.12	\$6,700.00	\$3,994.10	\$13,600.00	\$13,600.00	
PRINTING AND PUBLISHING								
101-192-904-000	Printing	140.00	688.00	500.00	684.00	2,000.00	2,000.00	
101-192-905-000	Publishing	.00	.00	500.00	881.00	300.00	300.00	
	PRINTING AND PUBLISHING Totals	\$140.00	\$688.00	\$1,000.00	\$1,565.00	\$2,300.00	\$2,300.00	
REPAIRS AND MAINTENANCE								
101-192-934-000	Office Equip Maint	.00	.00	250.00	.00	250.00	250.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 192 - FINANCE DEPARTMENT							
	<i>OTHER CHARGES AND SERVICES</i>							
101-192-958-000	Dues And Subscript	739.00	769.00	1,100.00	679.00	6,500.00	6,500.00	
101-192-960-010	Ed/Training-Emp	.00	.00	.00	.00	6,000.00	6,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$739.00	\$769.00	\$1,100.00	\$679.00	\$12,500.00	\$12,500.00	
	<i>CAPITAL OUTLAY</i>							
101-192-971-000	Cap Outlay-Minor	1,075.00	.00	.00	.00	1,100.00	1,100.00	
101-192-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$1,075.00	\$0.00	\$0.00	\$0.00	\$1,100.00	\$1,100.00	
Department	192 - FINANCE DEPARTMENT Totals	\$429,261.71	\$439,439.40	\$534,554.00	\$350,476.96	\$552,058.00	\$552,058.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 215 - CITY CLERK								
PERSONNEL SERVICES								
101-215-702-000	Salaries And Wages	368,254.76	352,079.49	364,242.00	259,569.03	379,432.00	379,432.00	
101-215-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-215-707-000	Alternate Payments	1,342.27	16.67	.00	500.04	1,000.00	1,000.00	
101-215-709-000	Overtime	423.44	306.52	2,500.00	16.22	2,500.00	2,500.00	
	PERSONNEL SERVICES Totals	\$370,020.47	\$352,402.68	\$366,742.00	\$260,085.29	\$382,932.00	\$382,932.00	
FRINGE BENEFITS								
101-215-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-215-715-000	FICA	27,955.13	26,627.06	28,515.00	19,644.54	29,466.00	29,466.00	
101-215-717-000	Holiday And Longev	6,000.00	5,732.97	6,000.00	.00	2,250.00	2,250.00	
101-215-719-000	Medical Pmt	46,000.90	42,724.69	46,951.00	27,446.55	37,189.00	37,189.00	
101-215-719-005	Employee Med Co-Pay	(5,899.15)	(5,296.00)	(7,308.00)	(3,137.92)	(4,529.00)	(4,529.00)	
101-215-720-000	Life Insurance	1,125.36	1,477.44	1,726.00	1,144.80	1,790.00	1,790.00	
101-215-722-000	Retirement DB - Legacy	13,435.08	8,985.00	22,961.00	22,961.04	20,493.00	20,493.00	
101-215-723-000	Retirement DC	37,644.35	36,470.36	44,429.00	25,723.75	45,802.00	45,802.00	
101-215-724-000	Retirement Medical - VEBA	27,971.49	24,319.73	30,100.00	30,766.04	.00	.00	
101-215-724-005	Retirement Medical - RHSP	.00	.00	7,020.00	5,955.00	9,360.00	9,360.00	
	FRINGE BENEFITS Totals	\$154,233.16	\$141,041.25	\$180,394.00	\$130,503.80	\$141,821.00	\$141,821.00	
SUPPLIES								
101-215-728-000	Office Supplies	5,876.84	6,127.25	7,000.00	6,274.39	8,500.00	8,500.00	
101-215-753-000	Dog Licenses	754.35	1,572.44	1,200.00	.00	1,400.00	1,400.00	
101-215-754-000	Vehicle Licenses	1,222.00	2,571.00	3,500.00	1,261.00	3,500.00	3,500.00	
101-215-756-000	Miscellaneous	167.74	619.85	500.00	499.09	750.00	750.00	
101-215-768-000	Uniform Allowance	579.99	374.23	600.00	284.47	500.00	500.00	
	SUPPLIES Totals	\$8,600.92	\$11,264.77	\$12,800.00	\$8,318.95	\$14,650.00	\$14,650.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-215-810-050	Credit Card Costs	1,419.64	1,583.47	2,000.00	1,161.09	2,200.00	2,200.00	
101-215-818-000	Contractual Service	12,180.55	7,300.35	15,000.00	21,893.81	30,000.00	30,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$13,600.19	\$8,883.82	\$17,000.00	\$23,054.90	\$32,200.00	\$32,200.00	
TRANSPORTATION								
101-215-861-010	Auto Expense-Emp	.00	.00	4,200.00	2,800.00	4,200.00	4,200.00	
101-215-864-010	Travel/Ed-Emp	2,516.82	1,360.12	3,500.00	2,918.99	5,000.00	5,000.00	
	TRANSPORTATION Totals	\$2,516.82	\$1,360.12	\$7,700.00	\$5,718.99	\$9,200.00	\$9,200.00	
COMMUNITY PROMOTION								
101-215-885-000	Public Relations	.00	.00	.00	.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 215 - CITY CLERK								
<i>PRINTING AND PUBLISHING</i>								
101-215-904-000	Printing	5,901.67	7,256.67	8,000.00	9,485.10	11,000.00	11,000.00	
101-215-905-000	Publishing	14,231.49	18,865.20	20,000.00	14,091.51	23,000.00	23,000.00	
	<i>PRINTING AND PUBLISHING Totals</i>	\$20,133.16	\$26,121.87	\$28,000.00	\$23,576.61	\$34,000.00	\$34,000.00	
<i>REPAIRS AND MAINTENANCE</i>								
101-215-934-000	Office Equip Maint	125.00	.00	1,500.00	394.54	1,800.00	1,800.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$125.00	\$0.00	\$1,500.00	\$394.54	\$1,800.00	\$1,800.00	
<i>OTHER CHARGES AND SERVICES</i>								
101-215-944-000	Lease Purchase Pay	8,838.75	7,721.62	10,000.00	5,993.48	13,500.00	13,500.00	
101-215-958-000	Dues And Subscript	831.00	7,890.53	9,000.00	848.32	10,500.00	10,500.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$9,669.75	\$15,612.15	\$19,000.00	\$6,841.80	\$24,000.00	\$24,000.00	
<i>MISCELLANEOUS</i>								
101-215-964-050	Burial Reimbursement	.00	.00	500.00	.00	500.00	500.00	
	<i>MISCELLANEOUS Totals</i>	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	
<i>CAPITAL OUTLAY</i>								
101-215-971-000	Cap Outlay-Minor	8,311.92	10,000.00	.00	.00	.00	.00	
101-215-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	5,950.00	5,950.00	
	<i>CAPITAL OUTLAY Totals</i>	\$8,311.92	\$10,000.00	\$0.00	\$0.00	\$5,950.00	\$5,950.00	
Department 215 - CITY CLERK Totals		\$587,211.39	\$566,686.66	\$633,636.00	\$458,494.88	\$647,053.00	\$647,053.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 223 - INDEPENDENT AUDIT								
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-223-808-000	Audit and Accting Serv	125,686.84	124,194.21	145,000.00	149,283.48	150,000.00	150,000.00	
101-223-808-010	Reimb Audit Costs-Gen Fd	(14,045.00)	(15,241.00)	(18,788.00)	(18,788.00)	(19,586.00)	(19,586.00)	
101-223-808-208	Reimb Audit Costs - Community Rec	(6,026.88)	(6,021.38)	(6,800.00)	(6,560.89)	(7,750.00)	(7,750.00)	
101-223-808-226	Reimb Audit Costs-Refuse	(10,384.77)	(8,800.68)	(11,900.00)	(10,258.74)	(12,500.00)	(12,500.00)	
101-223-808-231	Reimb Audit Cost-CDBG/Grants	.00	.00	.00	.00	.00	.00	
101-223-808-244	Reimb Audit Cost-EDC/Frfeit	.00	.00	.00	.00	.00	.00	
101-223-808-248	Reimb Audit Costs-PRDA	.00	.00	.00	.00	.00	.00	
101-223-808-262	Reimb Audit Costs - Adj Forfeitures	.00	.00	.00	.00	.00	.00	
101-223-808-271	Reimb Audit Costs-Library	(3,577.34)	(3,159.65)	(4,100.00)	(3,710.15)	(4,500.00)	(4,500.00)	
101-223-808-288	Reimb Audit Costs - Com Transit	(1,197.44)	(549.62)	(1,500.00)	(624.27)	(750.00)	(750.00)	
101-223-808-297	Reimb Audit Costs-Cable	(364.84)	(262.53)	(500.00)	(284.10)	(350.00)	(350.00)	
101-223-808-584	Reimb Audit Costs - Golf	(1,780.74)	(1,601.96)	(2,500.00)	(1,875.36)	(2,325.00)	(2,325.00)	
101-223-808-592	Reimb Audit Costs-W & S Fd	(37,869.47)	(31,303.29)	(44,400.00)	(35,234.84)	(42,000.00)	(42,000.00)	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$50,440.36	\$57,254.10	\$54,512.00	\$71,947.13	\$60,239.00	\$60,239.00	
Department 223 - INDEPENDENT AUDIT Totals		\$50,440.36	\$57,254.10	\$54,512.00	\$71,947.13	\$60,239.00	\$60,239.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 228 - INFORMATION SYSTEMS								
PERSONNEL SERVICES								
101-228-702-000	Salaries And Wages	400,535.16	435,874.52	450,422.00	332,993.29	467,949.00	467,949.00	
101-228-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-228-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-228-709-000	Overtime	306.16	1,053.38	3,000.00	.00	3,000.00	3,000.00	
PERSONNEL SERVICES Totals		\$400,841.32	\$436,927.90	\$453,422.00	\$332,993.29	\$470,949.00	\$470,949.00	
FRINGE BENEFITS								
101-228-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-228-715-000	FICA	28,620.15	31,328.57	34,744.00	24,022.67	36,085.00	36,085.00	
101-228-717-000	Holiday And Longev	750.00	750.00	750.00	.00	750.00	750.00	
101-228-719-000	Medical Pmt	111,510.13	110,018.28	106,619.00	84,083.05	114,307.00	114,307.00	
101-228-719-005	Employee Med Co-Pay	(22,834.00)	(22,053.00)	(19,428.00)	(17,196.54)	(20,943.00)	(20,943.00)	
101-228-720-000	Life Insurance	1,520.28	1,422.00	2,097.00	1,218.78	2,175.00	2,175.00	
101-228-722-000	Retirement DB - Legacy	14,390.04	10,551.00	29,232.00	29,232.00	37,404.00	37,404.00	
101-228-723-000	Retirement DC	44,232.23	47,089.47	54,141.00	39,959.27	56,244.00	56,244.00	
101-228-724-000	Retirement Medical - VEBA	13,516.05	14,180.00	38,322.00	39,178.59	.00	.00	
101-228-724-005	Retirement Medical - RHSP	.00	.00	10,530.00	6,915.00	10,530.00	10,530.00	
FRINGE BENEFITS Totals		\$191,704.88	\$193,286.32	\$257,007.00	\$207,412.82	\$236,552.00	\$236,552.00	
SUPPLIES								
101-228-728-000	Office Supplies	3,103.22	590.91	700.00	438.69	800.00	800.00	
101-228-729-000	Computer Supplies	7,994.40	5,531.47	8,000.00	6,020.59	8,000.00	8,000.00	
101-228-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
101-228-768-000	Uniform Allowance	343.90	396.07	600.00	100.00	600.00	600.00	
SUPPLIES Totals		\$11,441.52	\$6,518.45	\$9,300.00	\$6,559.28	\$9,400.00	\$9,400.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-228-818-005	Cont Serv-Consultant	15,164.05	23,036.28	40,000.00	30,342.69	45,000.00	45,000.00	
101-228-851-010	Comp Hardware Maint	20,719.29	24,441.81	33,000.00	19,908.70	40,000.00	40,000.00	
101-228-851-020	Comp Software Maint	359,704.26	366,508.31	400,000.00	386,533.66	500,000.00	500,000.00	
101-228-853-000	Telephone	25,054.97	63,285.52	140,000.00	91,358.37	140,000.00	140,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$420,642.57	\$477,271.92	\$613,000.00	\$528,143.42	\$725,000.00	\$725,000.00	
TRANSPORTATION								
101-228-861-010	Auto Expense-Emp	319.20	727.98	700.00	2,136.03	5,000.00	5,000.00	
TRANSPORTATION Totals		\$319.20	\$727.98	\$700.00	\$2,136.03	\$5,000.00	\$5,000.00	
PRINTING AND PUBLISHING								
101-228-904-000	Printing	.00	.00	250.00	.00	250.00	250.00	
PRINTING AND PUBLISHING Totals		\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 228 - INFORMATION SYSTEMS								
OTHER CHARGES AND SERVICES								
101-228-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-228-958-000	Dues And Subscript	300.00	685.00	1,000.00	140.00	1,000.00	1,000.00	
101-228-960-010	Ed/Training-Emp	1,003.74	1,203.62	3,000.00	100.00	1,500.00	1,500.00	
	OTHER CHARGES AND SERVICES Totals	\$1,303.74	\$1,888.62	\$4,000.00	\$240.00	\$2,500.00	\$2,500.00	
MISCELLANEOUS								
101-228-969-592	Cont-W & S Fund	(75,000.00)	(75,000.00)	(75,000.00)	(75,000.00)	(75,000.00)	(75,000.00)	
	MISCELLANEOUS Totals	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	
CAPITAL OUTLAY								
101-228-971-000	Cap Outlay-Minor	16,153.75	1,994.00	40,000.00	39,532.99	7,000.00	7,000.00	
101-228-982-000	Cap Outlay-Mach/Eq	162,519.00	806,317.16	85,000.00	83,344.39	18,000.00	18,000.00	
101-228-986-010	Cap Outlay-Comp Softw	69,089.71	94,365.50	218,000.00	44,616.90	60,000.00	60,000.00	
	CAPITAL OUTLAY Totals	\$247,762.46	\$902,676.66	\$343,000.00	\$167,494.28	\$85,000.00	\$85,000.00	
DEBT SERVICE								
101-228-992-010	Debt Serv-Principal	.00	74,808.00	.00	.00	.00	.00	
101-228-994-020	Debt Serv-Interest	.00	.00	.00	.00	.00	.00	
	DEBT SERVICE Totals	\$0.00	\$74,808.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 228 - INFORMATION SYSTEMS Totals		\$1,199,015.69	\$2,019,105.85	\$1,605,679.00	\$1,169,979.12	\$1,459,651.00	\$1,459,651.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 236 - ETHICS BOARD								
PERSONNEL SERVICES								
101-236-702-000	Salaries And Wages	.00	.00	.00	.00	.00	.00	
101-236-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FRINGE BENEFITS								
101-236-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUPPLIES								
101-236-728-000	Office Supplies	.00	.00	50.00	.00	50.00	50.00	
	SUPPLIES Totals	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-236-818-000	Contractual Service	224.40	.00	300.00	.00	300.00	300.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$224.40	\$0.00	\$300.00	\$0.00	\$300.00	\$300.00	
PRINTING AND PUBLISHING								
101-236-904-000	Printing	.00	97.00	200.00	109.00	200.00	200.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$97.00	\$200.00	\$109.00	\$200.00	\$200.00	
Department 236 - ETHICS BOARD Totals		\$224.40	\$97.00	\$550.00	\$109.00	\$550.00	\$550.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 240 - CAPITAL IMPROVEMENT								
PERSONNEL SERVICES								
101-240-702-000	Salaries And Wages	.00	.00	.00	.00	139,922.00	139,922.00	
101-240-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-240-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-240-709-000	Overtime	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$139,922.00	\$139,922.00	
FRINGE BENEFITS								
101-240-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-240-715-000	FICA	.00	.00	.00	.00	10,704.00	10,704.00	
101-240-717-000	Holiday And Longev	.00	.00	.00	.00	.00	.00	
101-240-719-000	Medical Pmt	.00	.00	.00	.00	20,753.00	20,753.00	
101-240-719-005	Employee Med Co-Pay	.00	.00	.00	.00	(4,970.00)	(4,970.00)	
101-240-720-000	Life Insurance	.00	.00	.00	.00	630.00	630.00	
101-240-722-000	Retirement DB - Legacy	.00	.00	.00	.00	.00	.00	
101-240-723-000	Retirement DC	.00	.00	.00	.00	16,791.00	16,791.00	
101-240-724-000	Retirement Medical - VEBA	.00	.00	.00	.00	.00	.00	
101-240-724-005	Retirement Medical - RHSP	.00	.00	.00	.00	2,340.00	2,340.00	
	FRINGE BENEFITS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$46,248.00	\$46,248.00	
SUPPLIES								
101-240-728-000	Office Supplies	.00	.00	.00	.00	9,000.00	9,000.00	
101-240-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
101-240-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$9,000.00	
TRANSPORTATION								
101-240-861-010	Auto Expense-Emp	.00	.00	.00	.00	4,200.00	4,200.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$4,200.00	
PRINTING AND PUBLISHING								
101-240-904-000	Printing	.00	.00	.00	.00	.00	.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 240 - CAPITAL IMPROVEMENT Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$199,370.00	\$199,370.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 247 - BOARD OF REVIEW								
PERSONNEL SERVICES								
101-247-702-000	Salaries And Wages	2,240.00	2,880.00	3,200.00	2,880.00	3,200.00	3,200.00	
101-247-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$2,240.00	\$2,880.00	\$3,200.00	\$2,880.00	\$3,200.00	\$3,200.00	
FRINGE BENEFITS								
101-247-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-247-715-000	FICA	171.36	220.32	245.00	220.32	245.00	245.00	
	FRINGE BENEFITS Totals	\$171.36	\$220.32	\$245.00	\$220.32	\$245.00	\$245.00	
SUPPLIES								
101-247-728-000	Office Supplies	.00	.00	.00	.00	.00	.00	
101-247-756-000	Miscellaneous	.00	.00	100.00	.00	100.00	100.00	
	SUPPLIES Totals	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	
PRINTING AND PUBLISHING								
101-247-904-000	Printing	.00	.00	.00	.00	.00	.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 247 - BOARD OF REVIEW Totals		\$2,411.36	\$3,100.32	\$3,545.00	\$3,100.32	\$3,545.00	\$3,545.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 253 - TREASURER								
PERSONNEL SERVICES								
101-253-702-000	Salaries And Wages	398,753.52	416,677.98	440,500.00	294,135.92	461,884.00	461,884.00	
101-253-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-253-707-000	Alternate Payments	1,008.41	1,008.42	1,000.00	675.05	1,000.00	1,000.00	
101-253-709-000	Overtime	612.55	478.75	3,000.00	159.75	3,000.00	3,000.00	
101-253-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
101-253-712-592	Wage Reimb-W & S Fund	(41,427.00)	(34,800.00)	(34,800.00)	(34,800.00)	(39,600.00)	(39,600.00)	
	PERSONNEL SERVICES Totals	\$358,947.48	\$383,365.15	\$409,700.00	\$260,170.72	\$426,284.00	\$426,284.00	
FRINGE BENEFITS								
101-253-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-253-715-000	FICA	30,841.51	31,962.36	34,406.00	22,533.86	35,812.00	35,812.00	
101-253-717-000	Holiday And Longev	4,500.00	5,250.00	5,250.00	2,147.52	2,250.00	2,250.00	
101-253-719-000	Medical Pmt	57,105.51	61,250.03	59,040.00	37,804.72	60,937.00	60,937.00	
101-253-719-005	Employee Med Co-Pay	(2,079.00)	(4,725.00)	(5,688.00)	(1,711.16)	(5,943.00)	(5,943.00)	
101-253-720-000	Life Insurance	1,537.92	1,712.88	1,924.00	1,239.84	1,976.00	1,976.00	
101-253-722-000	Retirement DB - Legacy	12,755.04	9,732.00	26,647.00	26,646.96	40,426.00	40,426.00	
101-253-723-000	Retirement DC	43,696.01	44,328.95	49,890.00	31,362.91	50,896.00	50,896.00	
101-253-724-000	Retirement Medical - VEBA	20,028.06	18,796.29	34,932.00	35,589.10	.00	.00	
101-253-724-005	Retirement Medical - RHSP	.00	.00	7,020.00	6,090.00	9,360.00	9,360.00	
101-253-725-592	O/H Reimb-W & S Fund	(41,427.00)	(34,800.00)	(34,800.00)	(34,800.00)	(39,600.00)	(39,600.00)	
	FRINGE BENEFITS Totals	\$126,958.05	\$133,507.51	\$178,621.00	\$126,903.75	\$156,114.00	\$156,114.00	
SUPPLIES								
101-253-728-000	Office Supplies	15,339.13	7,515.84	9,000.00	4,440.40	9,000.00	9,000.00	
101-253-756-000	Miscellaneous	106.45	704.79	1,000.00	507.27	1,000.00	1,000.00	
101-253-768-000	Uniform Allowance	439.24	594.70	1,200.00	198.98	1,200.00	1,200.00	
	SUPPLIES Totals	\$15,884.82	\$8,815.33	\$11,200.00	\$5,146.65	\$11,200.00	\$11,200.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-253-802-242	Admin Exp Reimb-LBRA	(5,396.00)	(5,700.00)	(5,900.00)	(5,904.00)	(6,200.00)	(6,200.00)	
101-253-805-248	Treasurer Fee-PRDA	(5,397.00)	(5,700.00)	(5,900.00)	(5,900.00)	(6,200.00)	(6,200.00)	
101-253-810-000	Banking Service	2,617.57	2,617.35	3,000.00	1,715.96	3,000.00	3,000.00	
101-253-818-000	Contractual Service	3,725.10	3,248.88	4,000.00	1,656.00	5,000.00	5,000.00	
101-253-826-000	Court Expense	2,349.33	716.40	7,000.00	.00	7,000.00	7,000.00	
101-253-826-100	Reimbursement - Court Cost	(4,399.67)	(859.28)	(2,000.00)	.00	2,000.00	2,000.00	
101-253-851-020	Comp Software Maint	37,536.00	39,464.48	42,000.00	42,155.00	45,000.00	45,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$31,035.33	\$33,787.83	\$42,200.00	\$33,722.96	\$49,600.00	\$49,600.00	
TRANSPORTATION								
101-253-861-010	Auto Expense-Emp	297.92	815.61	4,700.00	187.34	4,700.00	4,700.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 253 - TREASURER								
TRANSPORTATION								
101-253-864-010	Travel/Ed-Emp	4,424.42	5,659.98	7,000.00	3,174.90	7,000.00	7,000.00	
	TRANSPORTATION Totals	\$4,722.34	\$6,475.59	\$11,700.00	\$3,362.24	\$11,700.00	\$11,700.00	
PRINTING AND PUBLISHING								
101-253-904-000	Printing	17,583.99	15,989.00	25,000.00	11,096.00	27,000.00	27,000.00	
	PRINTING AND PUBLISHING Totals	\$17,583.99	\$15,989.00	\$25,000.00	\$11,096.00	\$27,000.00	\$27,000.00	
REPAIRS AND MAINTENANCE								
101-253-934-000	Office Equip Maint	315.20	.00	1,000.00	285.85	1,000.00	1,000.00	
	REPAIRS AND MAINTENANCE Totals	\$315.20	\$0.00	\$1,000.00	\$285.85	\$1,000.00	\$1,000.00	
MISCELLANEOUS								
101-253-961-000	Taxes-Error In Rolls	.00	28.19	500.00	4.15	500.00	500.00	
	MISCELLANEOUS Totals	\$0.00	\$28.19	\$500.00	\$4.15	\$500.00	\$500.00	
CAPITAL OUTLAY								
101-253-971-000	Cap Outlay-Minor	.00	20,138.14	.00	.00	4,500.00	4,500.00	
101-253-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$20,138.14	\$0.00	\$0.00	\$4,500.00	\$4,500.00	
Department 253 - TREASURER Totals		\$555,447.21	\$602,106.74	\$679,921.00	\$440,692.32	\$687,898.00	\$687,898.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 257 - ASSESSING								
PERSONNEL SERVICES								
101-257-702-000	Salaries And Wages	416,662.90	436,958.78	451,995.00	319,173.48	458,918.00	458,918.00	
101-257-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-257-707-000	Alternate Payments	2,016.82	2,016.83	2,000.00	1,350.11	2,000.00	2,000.00	
101-257-709-000	Overtime	1,459.42	992.38	3,000.00	908.28	3,000.00	3,000.00	
	PERSONNEL SERVICES Totals	\$420,139.14	\$439,967.99	\$456,995.00	\$321,431.87	\$463,918.00	\$463,918.00	
FRINGE BENEFITS								
101-257-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-257-715-000	FICA	30,749.25	32,074.34	35,046.00	23,627.59	35,576.00	35,576.00	
101-257-717-000	Holiday And Longev	1,125.00	1,125.00	1,125.00	.00	1,125.00	1,125.00	
101-257-719-000	Medical Pmt	54,757.08	61,362.80	67,263.00	44,188.00	65,653.00	65,653.00	
101-257-719-005	Employee Med Co-Pay	(11,033.00)	(13,269.00)	(11,364.00)	(6,970.03)	(10,433.00)	(10,433.00)	
101-257-720-000	Life Insurance	1,456.56	1,529.28	2,131.00	1,157.40	2,161.00	2,161.00	
101-257-722-000	Retirement DB - Legacy	10,712.04	7,829.04	28,060.00	28,059.96	34,663.00	34,663.00	
101-257-723-000	Retirement DC	47,102.92	47,701.80	55,111.00	38,261.86	55,960.00	55,960.00	
101-257-724-000	Retirement Medical - VEBA	15,722.00	16,628.43	36,785.00	37,824.54	.00	.00	
101-257-724-005	Retirement Medical - RHSP	.00	.00	12,870.00	8,055.00	12,870.00	12,870.00	
	FRINGE BENEFITS Totals	\$150,591.85	\$154,981.69	\$227,027.00	\$174,204.32	\$197,575.00	\$197,575.00	
SUPPLIES								
101-257-728-000	Office Supplies	4,134.54	4,424.53	4,500.00	2,331.46	6,500.00	6,500.00	
101-257-730-000	Postage	18,544.89	19,415.00	20,000.00	20,169.00	23,000.00	23,000.00	
101-257-756-000	Miscellaneous	.00	20.00	500.00	80.00	500.00	500.00	
101-257-757-030	Assessmnt Supplies	1,637.97	1,120.30	2,000.00	805.95	2,000.00	2,000.00	
101-257-768-000	Uniform Allowance	399.50	295.95	700.00	.00	700.00	700.00	
101-257-769-000	Mixed Media	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$24,716.90	\$25,275.78	\$27,700.00	\$23,386.41	\$32,700.00	\$32,700.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-257-803-248	Assessing Fee-PRDA	(3,208.00)	(3,600.00)	(3,783.00)	(3,783.00)	(3,878.00)	(3,878.00)	
101-257-818-225	Cont Serv-Ind/Com Ap	.00	.00	.00	.00	.00	.00	
101-257-830-000	Fee Apprais-Tax Trib	.00	.00	15,000.00	1,750.00	15,000.00	15,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	(\$3,208.00)	(\$3,600.00)	\$11,217.00	(\$2,033.00)	\$11,122.00	\$11,122.00	
TRANSPORTATION								
101-257-861-010	Auto Expense-Emp	28.56	300.48	1,500.00	.00	500.00	500.00	
101-257-864-010	Travel/Ed-Emp	.00	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$28.56	\$300.48	\$1,500.00	\$0.00	\$500.00	\$500.00	
PRINTING AND PUBLISHING								
101-257-904-000	Printing	3,331.24	4,962.63	6,500.00	5,608.10	6,500.00	6,500.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 257 - ASSESSING								
PRINTING AND PUBLISHING								
101-257-905-000	Publishing	336.60	.00	500.00	300.00	500.00	500.00	
	PRINTING AND PUBLISHING Totals	\$3,667.84	\$4,962.63	\$7,000.00	\$5,908.10	\$7,000.00	\$7,000.00	
REPAIRS AND MAINTENANCE								
101-257-934-000	Office Equip Maint	.00	.00	.00	.00	.00	.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER CHARGES AND SERVICES								
101-257-943-000	Outside Equip Rental	.00	.00	.00	.00	.00	.00	
101-257-944-000	Lease Purchase Pay	2,011.39	1,997.94	2,500.00	.00	.00	.00	
101-257-958-000	Dues And Subscript	17,024.53	18,526.20	22,500.00	17,027.68	22,500.00	22,500.00	
	OTHER CHARGES AND SERVICES Totals	\$19,035.92	\$20,524.14	\$25,000.00	\$17,027.68	\$22,500.00	\$22,500.00	
CAPITAL OUTLAY								
101-257-971-000	Cap Outlay-Minor	12,779.35	.00	.00	.00	.00	.00	
101-257-983-000	Cap Outlay-Office Eqp	3,000.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$15,779.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 257 - ASSESSING Totals		\$630,751.56	\$642,412.71	\$756,439.00	\$539,925.38	\$735,315.00	\$735,315.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 261 - UTILITIES AND SUPPLIES								
SUPPLIES								
101-261-730-000	Postage	163,793.42	142,800.10	170,000.00	144,774.23	185,000.00	185,000.00	
	<i>SUPPLIES Totals</i>	\$163,793.42	\$142,800.10	\$170,000.00	\$144,774.23	\$185,000.00	\$185,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
101-261-853-000	Telephone	116,680.11	57,144.20	100,000.00	26,450.67	100,000.00	100,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$116,680.11	\$57,144.20	\$100,000.00	\$26,450.67	\$100,000.00	\$100,000.00	
	<i>PUBLIC UTILITIES</i>							
101-261-921-000	Electric	161,947.94	165,918.34	175,000.00	126,244.39	185,000.00	185,000.00	
101-261-923-000	Heat	59,186.23	45,007.62	55,000.00	34,978.43	55,000.00	55,000.00	
101-261-927-000	Water	45,133.35	123,229.46	125,000.00	9,283.72	125,000.00	125,000.00	
101-261-928-010	Reimb Utilities	(85,033.00)	(85,407.00)	(80,387.00)	(80,387.00)	(84,141.00)	(84,141.00)	
	<i>PUBLIC UTILITIES Totals</i>	\$181,234.52	\$248,748.42	\$274,613.00	\$90,119.54	\$280,859.00	\$280,859.00	
	<i>CAPITAL OUTLAY</i>							
101-261-987-010	Telephone System	1,703.37	1,866.31	2,000.00	1,601.88	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$1,703.37	\$1,866.31	\$2,000.00	\$1,601.88	\$0.00	\$0.00	
Department 261 - UTILITIES AND SUPPLIES Totals		\$463,411.42	\$450,559.03	\$546,613.00	\$262,946.32	\$565,859.00	\$565,859.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 262 - ELECTION COMMISSION								
PERSONNEL SERVICES								
101-262-702-000	Salaries And Wages	70,911.41	115,334.55	117,624.00	87,225.24	122,512.00	122,512.00	
101-262-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-262-707-000	Alternate Payments	233.35	1,008.42	1,000.00	675.05	1,000.00	1,000.00	
101-262-709-000	Overtime	13,613.14	7,411.41	50,000.00	18,216.13	30,000.00	30,000.00	
101-262-712-030	Wage Reimb-Invoiced	960.00	624.00	3,500.00	504.39	2,400.00	2,400.00	
	PERSONNEL SERVICES Totals	\$85,717.90	\$124,378.38	\$172,124.00	\$106,620.81	\$155,912.00	\$155,912.00	
FRINGE BENEFITS								
101-262-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-262-715-000	FICA	7,694.02	10,131.62	12,900.00	9,133.94	11,744.00	11,744.00	
101-262-717-000	Holiday And Longev	.00	.00	.00	.00	.00	.00	
101-262-719-000	Medical Pmt	8,236.79	8,939.51	10,482.00	8,631.52	11,167.00	11,167.00	
101-262-719-005	Employee Med Co-Pay	(1,155.00)	(1,650.00)	(1,800.00)	(1,483.98)	(2,071.00)	(2,071.00)	
101-262-720-000	Life Insurance	285.12	492.48	556.00	379.44	582.00	582.00	
101-262-722-000	Retirement DB - Legacy	2,014.08	1,440.96	7,104.00	7,104.00	9,119.00	9,119.00	
101-262-723-000	Retirement DC	7,835.95	12,439.13	14,115.00	10,467.05	14,701.00	14,701.00	
101-262-724-000	Retirement Medical - VEBA	2,560.85	4,698.00	9,313.00	9,690.96	.00	.00	
101-262-724-005	Retirement Medical - RHSP	.00	.00	4,680.00	3,060.00	4,680.00	4,680.00	
	FRINGE BENEFITS Totals	\$27,471.81	\$36,491.70	\$57,350.00	\$46,982.93	\$49,922.00	\$49,922.00	
SUPPLIES								
101-262-728-000	Office Supplies	7,725.21	3,475.44	8,000.00	6,163.25	9,000.00	9,000.00	
101-262-756-000	Miscellaneous	9,005.27	6,130.96	5,000.00	7,292.70	7,500.00	7,500.00	
101-262-757-020	D/P-Voter Reg Supp	.00	.00	3,000.00	1,340.80	6,000.00	6,000.00	
101-262-768-000	Uniform Allowance	93.00	200.00	200.00	100.00	200.00	200.00	
	SUPPLIES Totals	\$16,823.48	\$9,806.40	\$16,200.00	\$14,896.75	\$22,700.00	\$22,700.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-262-813-000	Professional Fees	.00	.00	500.00	.00	500.00	500.00	
101-262-818-000	Contractual Service	217,412.95	84,966.50	450,000.00	275,724.77	275,000.00	275,000.00	
101-262-818-002	Election Expense Reimbursement	.00	.00	(150,000.00)	.00	(85,000.00)	(85,000.00)	
101-262-851-020	Comp Software Maint	.00	.00	.00	.00	4,500.00	4,500.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$217,412.95	\$84,966.50	\$300,500.00	\$275,724.77	\$195,000.00	\$195,000.00	
TRANSPORTATION								
101-262-861-010	Auto Expense-Emp	27.10	130.00	500.00	.00	500.00	500.00	
101-262-864-010	Travel/Ed-Emp	450.00	901.43	1,200.00	800.00	2,500.00	2,500.00	
	TRANSPORTATION Totals	\$477.10	\$1,031.43	\$1,700.00	\$800.00	\$3,000.00	\$3,000.00	
PRINTING AND PUBLISHING								
101-262-904-000	Printing	24,421.25	29,953.84	35,000.00	36,664.89	40,000.00	40,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 262 - ELECTION COMMISSION							
	<i>PRINTING AND PUBLISHING</i>							
101-262-905-000	Publishing	1,152.60	290.00	2,000.00	1,195.00	1,500.00	1,500.00	
	<i>PRINTING AND PUBLISHING Totals</i>	\$25,573.85	\$30,243.84	\$37,000.00	\$37,859.89	\$41,500.00	\$41,500.00	
	<i>REPAIRS AND MAINTENANCE</i>							
101-262-933-000	Equipment Maint	630.40	34,295.00	34,300.00	34,295.00	35,000.00	35,000.00	
101-262-933-010	Equip Maint-Reimb	.00	.00	1,500.00	.00	1,500.00	1,500.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$630.40	\$34,295.00	\$35,800.00	\$34,295.00	\$36,500.00	\$36,500.00	
	<i>OTHER CHARGES AND SERVICES</i>							
101-262-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-262-958-000	Dues And Subscript	120.00	290.00	500.00	475.00	800.00	800.00	
101-262-960-010	Ed/Training-Emp	650.00	1,183.16	8,000.00	2,268.64	9,000.00	9,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$770.00	\$1,473.16	\$8,500.00	\$2,743.64	\$9,800.00	\$9,800.00	
	<i>CAPITAL OUTLAY</i>							
101-262-971-000	Cap Outlay-Minor	1,905.22	49,642.60	.00	28,275.06	4,700.00	4,700.00	
101-262-987-000	Cap Outlay-Other Eqp	.00	.00	50,000.00	.00	9,700.00	9,700.00	
	<i>CAPITAL OUTLAY Totals</i>	\$1,905.22	\$49,642.60	\$50,000.00	\$28,275.06	\$14,400.00	\$14,400.00	
Department	262 - ELECTION COMMISSION Totals	\$376,782.71	\$372,329.01	\$679,174.00	\$548,198.85	\$528,734.00	\$528,734.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
Department	263 - INSURANCE-GENERAL							
	<i>INSURANCES</i>							
101-263-956-200	Unemployment Ins	24,067.20	9,176.89	15,000.00	4,599.59	15,000.00	15,000.00	
101-263-961-100	Liability Insurance	109,786.25	109,655.15	140,000.00	139,705.37	150,000.00	150,000.00	
101-263-961-120	Reimb-Genl Insurance	(57,842.00)	(44,238.00)	(52,548.00)	(52,548.00)	(43,721.00)	(43,721.00)	
	<i>INSURANCES Totals</i>	<u>\$76,011.45</u>	<u>\$74,594.04</u>	<u>\$102,452.00</u>	<u>\$91,756.96</u>	<u>\$121,279.00</u>	<u>\$121,279.00</u>	
Department	263 - INSURANCE-GENERAL Totals	<u>\$76,011.45</u>	<u>\$74,594.04</u>	<u>\$102,452.00</u>	<u>\$91,756.96</u>	<u>\$121,279.00</u>	<u>\$121,279.00</u>	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
Department	264 - INSURANCE-WORKERS COMP							
	<i>INSURANCES</i>							
101-264-956-000	Workers Comp	256,562.97	486,148.75	325,000.00	370,341.42	350,000.00	350,000.00	
101-264-956-005	Third Party Admin Suspend	.00	.00	(40,000.00)	(2,097.67)	.00	.00	
101-264-956-010	Reimb-Workers Comp	(53,499.00)	(39,302.00)	(61,722.00)	(61,721.00)	(112,913.00)	(112,913.00)	
101-264-956-100	Workers Comp Premium	163,234.00	230,583.00	240,000.00	180,075.00	240,000.00	240,000.00	
101-264-956-208	Reimb Wk Comp - Comm Rec	(4,157.00)	(6,345.00)	(8,331.00)	(8,331.00)	(8,838.00)	(8,838.00)	
101-264-956-271	Reimb Wk Comp - Library	(6,837.00)	(8,145.00)	(8,649.00)	(8,649.00)	(8,755.00)	(8,755.00)	
101-264-956-592	Reimb-Wk Comp-W & S Fund	(10,167.00)	(10,747.00)	(11,104.00)	(11,104.00)	(11,264.00)	(11,264.00)	
	<i>INSURANCES Totals</i>	\$345,136.97	\$652,192.75	\$435,194.00	\$458,513.75	\$448,230.00	\$448,230.00	
Department	264 - INSURANCE-WORKERS COMP Totals	\$345,136.97	\$652,192.75	\$435,194.00	\$458,513.75	\$448,230.00	\$448,230.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 265 - NON DEPARTMENTAL								
SUPPLIES								
101-265-756-000	Miscellaneous	17.21	2,500.00	4,000.00	8,799.00	10,000.00	10,000.00	
	SUPPLIES Totals	\$17.21	\$2,500.00	\$4,000.00	\$8,799.00	\$10,000.00	\$10,000.00	
TRANSFERS OUT								
101-265-995-418	Cont to Bldg Improvement Fund	4,854,614.00	1,250,000.00	.00	.00	2,400,000.00	2,400,000.00	
101-265-995-419	Cont to Senior Center Const Fund	4,000,000.00	.00	.00	.00	.00	.00	
101-265-995-737	Cont To VEBA	357,500.00	1,250,000.00	.00	.00	.00	.00	
	TRANSFERS OUT Totals	\$9,212,114.00	\$2,500,000.00	\$0.00	\$0.00	\$2,400,000.00	\$2,400,000.00	
Department 265 - NON DEPARTMENTAL Totals		\$9,212,131.21	\$2,502,500.00	\$4,000.00	\$8,799.00	\$2,410,000.00	\$2,410,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 266 - LAW DEPARTMENT								
PERSONNEL SERVICES								
101-266-702-000	Salaries And Wages	598,772.01	613,929.04	626,891.00	464,527.75	625,996.00	625,996.00	
101-266-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-266-707-000	Alternate Payments	.00	.00	.00	.00	1,000.00	1,000.00	
101-266-709-000	Overtime	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$598,772.01	\$613,929.04	\$626,891.00	\$464,527.75	\$626,996.00	\$626,996.00	
FRINGE BENEFITS								
101-266-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-266-715-000	FICA	44,080.29	45,015.69	48,244.00	33,827.48	48,252.00	48,252.00	
101-266-717-000	Holiday And Longev	3,750.00	3,750.00	3,750.00	.00	3,750.00	3,750.00	
101-266-719-000	Medical Pmt	122,848.03	132,214.61	133,633.00	102,256.24	118,310.00	118,310.00	
101-266-719-005	Employee Med Co-Pay	(21,074.00)	(26,514.00)	(24,540.00)	(22,046.39)	(27,075.00)	(27,075.00)	
101-266-720-000	Life Insurance	1,857.60	2,594.16	2,866.00	1,999.44	2,853.00	2,853.00	
101-266-722-000	Retirement DB - Legacy	21,090.00	14,999.04	40,528.00	40,527.96	49,095.00	49,095.00	
101-266-723-000	Retirement DC	70,246.36	68,885.04	78,369.00	51,650.68	78,328.00	78,328.00	
101-266-724-000	Retirement Medical - VEBA	24,184.78	22,906.63	53,129.00	53,891.54	.00	.00	
101-266-724-005	Retirement Medical - RHSP	.00	.00	9,360.00	6,345.00	9,360.00	9,360.00	
	FRINGE BENEFITS Totals	\$266,983.06	\$263,851.17	\$345,339.00	\$268,451.95	\$282,873.00	\$282,873.00	
SUPPLIES								
101-266-728-000	Office Supplies	4,864.46	3,839.24	4,000.00	4,552.58	4,000.00	4,000.00	
101-266-756-000	Miscellaneous	16.58	25.16	50.00	.00	50.00	50.00	
101-266-768-000	Uniform Allowance	83.90	198.00	600.00	98.66	600.00	600.00	
	SUPPLIES Totals	\$4,964.94	\$4,062.40	\$4,650.00	\$4,651.24	\$4,650.00	\$4,650.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-266-802-021	Reimb-Attorney Fees-Cable	(20,000.00)	(20,000.00)	(20,000.00)	(20,000.00)	(20,000.00)	(20,000.00)	
101-266-802-248	Accounting Fees-PRDA	.00	.00	.00	.00	.00	.00	
101-266-813-000	Professional Fees	171.30	.00	1,000.00	.00	1,000.00	1,000.00	
101-266-826-000	Court Expense	26,999.24	11,365.94	25,000.00	12,766.60	25,000.00	25,000.00	
101-266-826-001	Court Expense Reimb	(19,948.87)	(1,163.50)	(20,000.00)	.00	(20,000.00)	(20,000.00)	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	(\$12,778.33)	(\$9,797.56)	(\$14,000.00)	(\$7,233.40)	(\$14,000.00)	(\$14,000.00)	
TRANSPORTATION								
101-266-861-010	Auto Expense-Emp	82.35	21.68	1,000.00	1,806.34	6,200.00	6,200.00	
101-266-864-010	Travel/Ed-Emp	.00	303.99	700.00	7.14	700.00	700.00	
	TRANSPORTATION Totals	\$82.35	\$325.67	\$1,700.00	\$1,813.48	\$6,900.00	\$6,900.00	
PRINTING AND PUBLISHING								
101-266-904-000	Printing	484.09	408.72	2,000.00	588.73	2,200.00	2,200.00	
	PRINTING AND PUBLISHING Totals	\$484.09	\$408.72	\$2,000.00	\$588.73	\$2,200.00	\$2,200.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 266 - LAW DEPARTMENT							
	<i>REPAIRS AND MAINTENANCE</i>							
101-266-934-000	Office Equip Maint	.00	.00	300.00	.00	300.00	300.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	\$300.00	
	<i>OTHER CHARGES AND SERVICES</i>							
101-266-944-000	Lease Purchase Pay	945.52	945.54	2,000.00	709.14	3,000.00	3,000.00	
101-266-958-000	Dues And Subscript	7,731.29	7,681.99	10,000.00	4,882.00	12,000.00	12,000.00	
101-266-960-010	Ed/Training-Emp	129.00	463.86	2,000.00	80.00	2,000.00	2,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$8,805.81	\$9,091.39	\$14,000.00	\$5,671.14	\$17,000.00	\$17,000.00	
	<i>CAPITAL OUTLAY</i>							
101-266-971-000	Cap Outlay-Minor	10,350.66	.00	.00	.00	.00	.00	
101-266-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$10,350.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	266 - LAW DEPARTMENT Totals	\$877,664.59	\$881,870.83	\$980,880.00	\$738,470.89	\$926,919.00	\$926,919.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
Department	267 - EMPLOYEE BENEFITS CONTROL							
	<i>FRINGE BENEFITS</i>							
101-267-715-000	FICA	2,230.82	1,006.78	2,000.00	442.82	2,000.00	2,000.00	
101-267-719-000	Medical Pmt	48.68	(2,881.64)	(20,000.00)	.00	(20,000.00)	(20,000.00)	
101-267-719-005	Employee Med Co-Pay	(.06)	(2.02)	.00	113,740.33	.00	.00	
101-267-719-012	Medical-Self Insurance	17,134,684.23	15,540,830.67	17,900,000.00	12,391,574.78	19,100,000.00	19,100,000.00	
101-267-719-014	Medical-Payroll Allocat	(7,008,917.47)	(7,345,362.94)	(8,200,000.00)	(5,388,757.71)	(9,100,000.00)	(9,100,000.00)	
101-267-719-016	Medical-Retirees Insurance	(8,893,154.00)	(7,384,062.00)	(9,700,000.00)	(6,234,208.00)	(10,000,000.00)	(10,000,000.00)	
101-267-719-018	Medical-ACA Fees	5,970.57	6,361.26	10,000.00	5,197.64	10,000.00	10,000.00	
101-267-720-000	Life Insurance	18,820.86	2,264.32	40,000.00	14,260.27	40,000.00	40,000.00	
101-267-720-100	S-T Disability	39,819.41	27,219.99	40,000.00	17,309.59	40,000.00	40,000.00	
101-267-999-726	Contra-Life Ins	.00	.00	(30,000.00)	.00	(30,000.00)	(30,000.00)	
	<i>FRINGE BENEFITS Totals</i>	\$1,299,503.04	\$845,374.42	\$42,000.00	\$919,559.72	\$42,000.00	\$42,000.00	
Department	267 - EMPLOYEE BENEFITS CONTROL	\$1,299,503.04	\$845,374.42	\$42,000.00	\$919,559.72	\$42,000.00	\$42,000.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
Department	268 - NON-DEPT CAPITAL PROJECTS							
	<i>OTHER CHARGES AND SERVICES</i>							
101-268-944-000	Lease Purchase Pay	.00	.00	.00	.00	5,000.00	5,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	
	<i>TRANSFERS OUT</i>							
101-268-995-401	Cont To Capital Imprv	.00	.00	.00	.00	.00	.00	
	<i>TRANSFERS OUT Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>CAPITAL OUTLAY</i>							
101-268-971-000	Cap Outlay-Minor	.00	.00	5,000.00	2,846.75	.00	.00	
101-268-975-000	Cap Outlay-Bldg	.00	.00	.00	.00	.00	.00	
101-268-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-268-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$0.00	\$5,000.00	\$2,846.75	\$0.00	\$0.00	
Department	268 - NON-DEPT CAPITAL PROJECTS	\$0.00	\$0.00	\$5,000.00	\$2,846.75	\$5,000.00	\$5,000.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 269 - CIVIL SERVICE								
PERSONNEL SERVICES								
101-269-702-000	Salaries And Wages	542,375.19	527,432.43	573,786.00	409,997.66	602,168.00	602,168.00	
101-269-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-269-707-000	Alternate Payments	2,941.91	2,116.83	2,000.00	1,350.11	2,000.00	2,000.00	
101-269-709-000	Overtime	8,159.09	8,307.08	10,000.00	5,214.15	11,000.00	11,000.00	
	PERSONNEL SERVICES Totals	\$553,476.19	\$537,856.34	\$585,786.00	\$416,561.92	\$615,168.00	\$615,168.00	
FRINGE BENEFITS								
101-269-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-269-715-000	FICA	41,314.23	40,240.14	44,985.00	30,991.19	47,232.00	47,232.00	
101-269-717-000	Holiday And Longev	2,102.58	2,250.00	2,250.00	.00	2,250.00	2,250.00	
101-269-719-000	Medical Pmt	68,551.89	57,477.68	54,626.00	47,014.81	88,595.00	88,595.00	
101-269-719-005	Employee Med Co-Pay	(9,816.99)	(8,604.00)	(7,680.00)	(7,237.15)	(15,442.00)	(15,442.00)	
101-269-720-000	Life Insurance	2,267.28	2,259.36	2,662.00	1,797.84	2,779.00	2,779.00	
101-269-722-000	Retirement DB - Legacy	18,124.08	11,472.00	28,639.00	28,638.96	36,621.00	36,621.00	
101-269-723-000	Retirement DC	46,726.13	47,682.22	68,524.00	47,815.80	71,930.00	71,930.00	
101-269-724-000	Retirement Medical - VEBA	21,796.88	21,427.40	37,544.00	38,776.92	.00	.00	
101-269-724-005	Retirement Medical - RHSP	.00	.00	16,380.00	10,170.00	16,380.00	16,380.00	
	FRINGE BENEFITS Totals	\$191,066.08	\$174,204.80	\$247,930.00	\$197,968.37	\$250,345.00	\$250,345.00	
SUPPLIES								
101-269-728-000	Office Supplies	14,132.17	8,236.85	15,000.00	4,767.70	8,000.00	8,000.00	
101-269-749-000	Serv Recognition	7,405.64	8,047.67	10,000.00	5,397.76	10,000.00	10,000.00	
101-269-756-000	Miscellaneous	.00	256.25	500.00	.00	500.00	500.00	
101-269-765-000	Testing Supplies	40,964.52	36,631.04	45,000.00	23,323.23	45,000.00	45,000.00	
101-269-768-000	Uniform Allowance	666.48	700.00	800.00	239.47	800.00	800.00	
101-269-999-728	Broken Eye Glasses	.00	.00	.00	.00	1,500.00	1,500.00	
	SUPPLIES Totals	\$63,168.81	\$53,871.81	\$71,300.00	\$33,728.16	\$65,800.00	\$65,800.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-269-803-731	Admin Fee-Pension	(112,824.00)	(112,824.00)	(107,844.00)	(80,883.00)	(114,478.00)	(114,478.00)	
101-269-813-000	Professional Fees	677.00	488.00	52,000.00	18,500.00	52,000.00	52,000.00	
101-269-825-000	Interview Board	1,649.20	2,377.58	3,500.00	1,764.09	3,500.00	3,500.00	
101-269-828-000	Medical Services	32,610.68	38,222.80	40,000.00	21,200.56	45,000.00	45,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	(\$77,887.12)	(\$71,735.62)	(\$12,344.00)	(\$39,418.35)	(\$13,978.00)	(\$13,978.00)	
TRANSPORTATION								
101-269-861-010	Auto Expense-Emp	4,200.00	4,200.00	5,000.00	3,150.00	5,000.00	5,000.00	
	TRANSPORTATION Totals	\$4,200.00	\$4,200.00	\$5,000.00	\$3,150.00	\$5,000.00	\$5,000.00	
PRINTING AND PUBLISHING								
101-269-904-000	Printing	2,303.20	3,224.66	5,225.00	5,892.84	10,500.00	10,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 269 - CIVIL SERVICE								
PRINTING AND PUBLISHING								
101-269-905-000	Publishing	1,738.16	11,500.00	5,000.00	300.00	5,000.00	5,000.00	
	PRINTING AND PUBLISHING Totals	\$4,041.36	\$14,724.66	\$10,225.00	\$6,192.84	\$15,500.00	\$15,500.00	
REPAIRS AND MAINTENANCE								
101-269-934-000	Office Equip Maint	.00	350.55	500.00	.00	500.00	500.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$350.55	\$500.00	\$0.00	\$500.00	\$500.00	
OTHER CHARGES AND SERVICES								
101-269-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-269-958-000	Dues And Subscript	17,297.86	19,448.33	21,500.00	899.46	24,500.00	24,500.00	
101-269-960-010	Ed/Training-Emp	1,019.39	219.32	2,000.00	310.00	2,000.00	2,000.00	
101-269-960-025	Ed/Training-Safety	.00	510.17	500.00	.00	525.00	525.00	
101-269-960-030	Ed/Training-City Wide	5,525.61	2,394.00	15,000.00	3,496.50	20,000.00	20,000.00	
101-269-960-040	Tuitn Reimb-General	3,007.95	3,865.00	10,000.00	3,720.00	7,500.00	7,500.00	
101-269-960-045	Tuitn Reimb-L 1917	794.74	860.00	2,500.00	725.00	2,500.00	2,500.00	
	OTHER CHARGES AND SERVICES Totals	\$27,645.55	\$27,296.82	\$51,500.00	\$9,150.96	\$57,025.00	\$57,025.00	
CAPITAL OUTLAY								
101-269-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-269-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 269 - CIVIL SERVICE Totals		\$765,710.87	\$740,769.36	\$959,897.00	\$627,333.90	\$995,360.00	\$995,360.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 270 - TERMINATION PAY							
	MISCELLANEOUS							
101-270-969-010	Damage Claims	.00	.00	1,295,000.00	.00	1,100,000.00	1,100,000.00	
101-270-969-060	Empl Termination Pay	1,211,231.62	1,093,867.65	1,100,000.00	678,004.00	1,100,000.00	1,100,000.00	
	MISCELLANEOUS Totals	\$1,211,231.62	\$1,093,867.65	\$2,395,000.00	\$678,004.00	\$2,200,000.00	\$2,200,000.00	
Department	270 - TERMINATION PAY Totals	\$1,211,231.62	\$1,093,867.65	\$2,395,000.00	\$678,004.00	\$2,200,000.00	\$2,200,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 271 - LABOR RELATIONS								
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-271-813-000	Professional Fees	18,905.50	22,963.00	70,000.00	8,620.00	60,000.00	60,000.00	
101-271-813-050	Prof Sv Actuarial	.00	.00	.00	.00	.00	.00	
101-271-818-000	Contractual Service	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$41,405.50	\$45,463.00	\$92,500.00	\$31,120.00	\$82,500.00	\$82,500.00	
Department 271 - LABOR RELATIONS Totals		\$41,405.50	\$45,463.00	\$92,500.00	\$31,120.00	\$82,500.00	\$82,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 272 - DUES AND SUBSCRIPTIONS							
	OTHER CHARGES AND SERVICES							
101-272-958-000	Dues And Subscript	52,383.60	44,839.00	58,000.00	51,317.00	58,000.00	58,000.00	
	OTHER CHARGES AND SERVICES Totals	\$52,383.60	\$44,839.00	\$58,000.00	\$51,317.00	\$58,000.00	\$58,000.00	
Department	272 - DUES AND SUBSCRIPTIONS Totals	\$52,383.60	\$44,839.00	\$58,000.00	\$51,317.00	\$58,000.00	\$58,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 286 - 16TH DISTRICT COURT								
PERSONNEL SERVICES								
101-286-702-000	Salaries And Wages	1,597,269.60	1,718,088.97	1,888,764.00	1,303,632.51	1,978,255.00	1,978,255.00	
101-286-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-286-707-000	Alternate Payments	7,941.30	8,317.33	9,000.00	5,233.75	8,000.00	8,000.00	
101-286-709-000	Overtime	43.05	5,731.00	8,000.00	5,678.25	8,000.00	8,000.00	
101-286-712-000	Wage Reimb-Other	.00	.00	.00	.00	(10,415.00)	(10,415.00)	
101-286-712-030	Wage Reimb-Invoiced	(162,852.13)	(185,021.20)	(250,000.00)	(101,359.44)	(270,000.00)	(270,000.00)	
101-286-712-260	Wage Reimb - MIDC Grant	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$1,442,401.82	\$1,547,116.10	\$1,655,764.00	\$1,213,185.07	\$1,713,840.00	\$1,713,840.00	
FRINGE BENEFITS								
101-286-713-030	Benef Reimb-Invce	(27,373.14)	(33,958.66)	(40,000.00)	(21,046.94)	(44,000.00)	(44,000.00)	
101-286-713-260	Benef Reimb - MIDC Grant	.00	.00	.00	.00	.00	.00	
101-286-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-286-715-000	FICA	124,523.33	136,714.55	158,775.00	102,556.31	165,141.00	165,141.00	
101-286-717-000	Holiday And Longev	86,881.71	77,817.27	78,273.00	80,707.73	72,997.00	72,997.00	
101-286-719-000	Medical Pmt	287,234.73	315,341.49	337,099.00	236,331.49	365,304.00	365,304.00	
101-286-719-005	Employee Med Co-Pay	(39,577.66)	(44,048.16)	(54,732.00)	(34,207.19)	(60,234.00)	(60,234.00)	
101-286-720-000	Life Insurance	6,236.34	6,732.53	8,294.00	5,341.12	8,597.00	8,597.00	
101-286-722-000	Retirement DB - Legacy	58,299.00	42,174.96	99,067.00	99,066.96	123,877.00	123,877.00	
101-286-723-000	Retirement DC	166,095.32	169,580.60	214,680.00	144,969.41	221,742.00	221,742.00	
101-286-724-000	Retirement Medical - VEBA	143,990.83	130,129.04	129,870.00	140,034.32	.00	.00	
101-286-724-005	Retirement Medical - RHSP	.00	.00	38,220.00	23,850.00	42,120.00	42,120.00	
	FRINGE BENEFITS Totals	\$806,310.46	\$800,483.62	\$969,546.00	\$777,603.21	\$895,544.00	\$895,544.00	
SUPPLIES								
101-286-728-000	Office Supplies	19,562.54	10,862.99	21,000.00	4,537.72	21,000.00	21,000.00	
101-286-730-000	Postage	49,600.00	49,600.00	49,600.00	49,600.00	49,600.00	49,600.00	
101-286-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
101-286-756-000	Miscellaneous	1,698.05	1,666.60	2,000.00	1,929.80	2,000.00	2,000.00	
101-286-757-010	Court Recordr Supp	210.00	462.40	500.00	.00	500.00	500.00	
101-286-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$71,070.59	\$62,591.99	\$73,100.00	\$56,067.52	\$73,100.00	\$73,100.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-286-802-000	Accounting Fees	.00	.00	.00	11,800.00	12,510.00	12,510.00	
101-286-802-286	Reimb - Acc Fees - Court	36,648.00	36,800.00	38,800.00	38,800.00	33,400.00	33,400.00	
101-286-810-000	Banking Service	15,596.87	17,442.18	21,000.00	11,564.67	21,000.00	21,000.00	
101-286-810-050	Credit Card Costs	(20,371.93)	(27,042.52)	(25,000.00)	(22,452.40)	(26,000.00)	(26,000.00)	
101-286-813-000	Professional Fees	88,528.29	76,916.56	77,000.00	57,765.43	77,000.00	77,000.00	
101-286-814-020	Computer Service	66,322.80	49,785.71	84,000.00	13,075.35	30,000.00	30,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 286 - 16TH DISTRICT COURT								
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-286-817-020	Court Appt Attys	.00	.00	.00	.00	.00	.00	
101-286-817-030	Court Appt Attys Reimb	.00	.00	.00	.00	.00	.00	
101-286-818-000	Contractual Service	69,573.32	60,189.25	74,484.00	34,798.80	74,484.00	74,484.00	
101-286-819-000	Transcript Fees	.00	.00	500.00	.00	500.00	500.00	
101-286-831-001	Jurors Fees and Exp	3,149.79	3,688.00	7,000.00	2,112.50	6,000.00	6,000.00	
101-286-831-002	Witness Fees and Exp	1,081.85	966.15	5,000.00	830.31	5,000.00	5,000.00	
101-286-853-000	Telephone	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$278,528.99	\$236,745.33	\$300,784.00	\$166,294.66	\$251,894.00	\$251,894.00	
TRANSPORTATION								
101-286-861-010	Auto Expense-Emp	12,600.00	12,600.00	12,600.00	9,450.00	12,600.00	12,600.00	
101-286-864-005	Travel/Ed-Judges	4,751.73	10,991.64	7,500.00	3,244.41	7,500.00	7,500.00	
101-286-864-010	Travel/Ed-Emp	1,610.18	2,507.10	3,000.00	1,987.84	5,000.00	5,000.00	
TRANSPORTATION Totals		\$18,961.91	\$26,098.74	\$23,100.00	\$14,682.25	\$25,100.00	\$25,100.00	
COMMUNITY PROMOTION								
101-286-882-142	Volunteer Apprec Event	.00	2,603.63	5,000.00	.00	5,000.00	5,000.00	
101-286-882-286	Promo Prog Probatn	2,900.00	2,682.85	3,000.00	30.00	3,000.00	3,000.00	
COMMUNITY PROMOTION Totals		\$2,900.00	\$5,286.48	\$8,000.00	\$30.00	\$8,000.00	\$8,000.00	
PRINTING AND PUBLISHING								
101-286-904-000	Printing	16,257.82	17,376.17	25,000.00	11,658.66	25,000.00	25,000.00	
PRINTING AND PUBLISHING Totals		\$16,257.82	\$17,376.17	\$25,000.00	\$11,658.66	\$25,000.00	\$25,000.00	
INSURANCES								
101-286-961-100	Liability Insurance	.00	.00	.00	.00	.00	.00	
101-286-961-120	Reimb-Genl Insurance	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	
INSURANCES Totals		\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	
PUBLIC UTILITIES								
101-286-928-000	Heat, Light, Water	128,613.43	133,315.01	135,000.00	74,946.79	135,000.00	135,000.00	
PUBLIC UTILITIES Totals		\$128,613.43	\$133,315.01	\$135,000.00	\$74,946.79	\$135,000.00	\$135,000.00	
REPAIRS AND MAINTENANCE								
101-286-931-000	Building Maint	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
101-286-934-000	Office Equip Maint	5,830.52	6,565.45	9,500.00	630.00	9,500.00	9,500.00	
REPAIRS AND MAINTENANCE Totals		\$25,830.52	\$26,565.45	\$29,500.00	\$20,630.00	\$29,500.00	\$29,500.00	
OTHER CHARGES AND SERVICES								
101-286-942-000	Building Rentals	.00	.00	.00	.00	.00	.00	
101-286-944-000	Lease Purchase Pay	15,550.59	20,940.56	22,000.00	21,886.11	22,000.00	22,000.00	
101-286-958-000	Dues And Subscript	3,625.06	3,922.02	4,000.00	2,554.80	4,000.00	4,000.00	
101-286-960-005	Ed/Training-Judges	.00	123.88	2,500.00	.00	2,500.00	2,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 286 - 16TH DISTRICT COURT							
	<i>OTHER CHARGES AND SERVICES</i>							
101-286-960-010	Ed/Training-Emp	1,266.97	1,442.61	1,500.00	.00	2,500.00	2,500.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$20,442.62	\$26,429.07	\$30,000.00	\$24,440.91	\$31,000.00	\$31,000.00	
	<i>TRANSFERS OUT</i>							
101-286-995-260	Cont To MIDC Grant	17,418.40	17,728.22	17,419.00	17,728.22	17,729.00	17,729.00	
101-286-995-470	Cont To Court Bld Imprvts	.00	100,000.00	200,000.00	200,000.00	150,000.00	150,000.00	
	<i>TRANSFERS OUT Totals</i>	\$17,418.40	\$117,728.22	\$217,419.00	\$217,728.22	\$167,729.00	\$167,729.00	
	<i>CAPITAL OUTLAY</i>							
101-286-971-000	Cap Outlay-Minor	.00	7,609.94	.00	20,922.79	8,650.00	8,650.00	
101-286-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
101-286-978-000	Cap Outlay-Books	7,968.49	9,288.07	10,300.00	8,196.36	12,000.00	12,000.00	
101-286-981-000	Cap Outlay-Furnitr	.00	.00	.00	.00	.00	.00	
101-286-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-286-986-000	Cap Outlay-Comp Hardw	.00	.00	.00	.00	.00	.00	
101-286-987-000	Cap Outlay-Other Eqp	.00	6,845.46	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$7,968.49	\$23,743.47	\$10,300.00	\$29,119.15	\$20,650.00	\$20,650.00	
Department	286 - 16TH DISTRICT COURT Totals	\$2,861,705.05	\$3,048,479.65	\$3,502,513.00	\$2,631,386.44	\$3,401,357.00	\$3,401,357.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 302 - TRAFFIC BUREAU								
PERSONNEL SERVICES								
101-302-702-000	Salaries And Wages	353,140.82	403,719.70	414,033.00	326,572.80	455,620.00	455,620.00	
101-302-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-302-707-000	Alternate Payments	.00	666.72	1,000.00	250.02	1,000.00	1,000.00	
101-302-709-000	Overtime	208,370.30	280,720.51	400,000.00	292,529.34	400,000.00	400,000.00	
101-302-710-000	Education Premium	5,700.00	4,800.00	5,700.00	3,900.00	5,700.00	5,700.00	
101-302-711-000	Merit Pay	14,730.00	10,730.00	7,530.00	7,530.00	7,530.00	7,530.00	
	PERSONNEL SERVICES Totals	\$581,941.12	\$700,636.93	\$828,263.00	\$630,782.16	\$869,850.00	\$869,850.00	
FRINGE BENEFITS								
101-302-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-302-715-000	FICA	44,888.32	53,808.51	65,718.00	46,583.42	68,910.00	68,910.00	
101-302-717-000	Holiday And Longev	29,443.53	27,532.56	24,902.00	.00	28,031.00	28,031.00	
101-302-719-000	Medical Pmt	82,919.40	89,251.62	87,454.00	65,733.36	76,400.00	76,400.00	
101-302-719-005	Employee Med Co-Pay	(10,107.28)	(14,234.61)	(14,904.00)	(11,708.97)	(12,807.00)	(12,807.00)	
101-302-720-000	Life Insurance	1,459.44	1,766.52	1,890.00	1,444.32	2,089.00	2,089.00	
101-302-722-000	Retirement DB - Legacy	54,091.08	36,441.96	43,712.00	43,712.04	37,528.00	37,528.00	
101-302-722-050	Retirement DB - New	18,684.17	46,153.89	43,750.00	35,411.81	49,901.00	49,901.00	
101-302-723-000	Retirement DC	11,868.37	24,932.48	25,238.00	18,642.57	27,547.00	27,547.00	
101-302-724-000	Retirement Medical - VEBA	57,890.72	34,172.16	91,575.00	92,458.31	41,504.00	41,504.00	
101-302-724-005	Retirement Medical - RHSP	.00	.00	8,320.00	6,915.68	10,400.00	10,400.00	
101-302-724-010	Gun Allowance	1,851.09	1,070.56	2,900.00	950.00	2,900.00	2,900.00	
	FRINGE BENEFITS Totals	\$292,988.84	\$300,895.65	\$380,555.00	\$300,142.54	\$332,403.00	\$332,403.00	
SUPPLIES								
101-302-767-000	Police Supplies	5,892.28	8,309.84	8,360.00	5,170.31	8,360.00	8,360.00	
101-302-768-000	Uniform Allowance	2,650.00	3,000.00	3,000.00	.00	.00	.00	
101-302-768-010	Uniform Purchases	1,835.85	730.89	2,000.00	.00	2,000.00	2,000.00	
	SUPPLIES Totals	\$10,378.13	\$12,040.73	\$13,360.00	\$5,170.31	\$10,360.00	\$10,360.00	
OTHER CHARGES AND SERVICES								
101-302-960-010	Ed/Training-Emp	3,319.16	3,692.75	6,000.00	2,642.00	6,000.00	6,000.00	
	OTHER CHARGES AND SERVICES Totals	\$3,319.16	\$3,692.75	\$6,000.00	\$2,642.00	\$6,000.00	\$6,000.00	
CAPITAL OUTLAY								
101-302-971-000	Cap Outlay-Minor	.00	8,919.00	.00	.00	16,827.00	16,827.00	
101-302-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-302-985-000	Cap Outlay-Vehicles	80,835.00	100,734.00	.00	.00	110,000.00	110,000.00	
101-302-987-000	Cap Outlay-Other Eqp	.00	.00	33,861.00	27,302.55	.00	.00	
	CAPITAL OUTLAY Totals	\$80,835.00	\$109,653.00	\$33,861.00	\$27,302.55	\$126,827.00	\$126,827.00	
Department 302 - TRAFFIC BUREAU Totals		\$969,462.25	\$1,126,919.06	\$1,262,039.00	\$966,039.56	\$1,345,440.00	\$1,345,440.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 304 - POLICE ADMINISTRATION								
PERSONNEL SERVICES								
101-304-702-000	Salaries And Wages	899,015.70	944,245.12	956,196.00	719,573.39	1,007,800.00	1,007,800.00	
101-304-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-304-707-000	Alternate Payments	2,016.82	200.02	.00	.00	.00	.00	
101-304-709-000	Overtime	123,038.30	118,237.59	100,000.00	92,162.32	100,000.00	100,000.00	
101-304-710-000	Education Premium	11,550.00	9,900.00	9,900.00	9,900.00	9,900.00	9,900.00	
101-304-711-000	Merit Pay	26,200.00	22,020.00	21,020.00	21,020.00	21,020.00	21,020.00	
	PERSONNEL SERVICES Totals	\$1,061,820.82	\$1,094,602.73	\$1,087,116.00	\$842,655.71	\$1,138,720.00	\$1,138,720.00	
FRINGE BENEFITS								
101-304-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-304-715-000	FICA	79,696.58	83,372.90	87,836.00	62,394.98	91,511.00	91,511.00	
101-304-717-000	Holiday And Longev	44,921.76	49,705.20	49,892.00	.00	52,382.00	52,382.00	
101-304-719-000	Medical Pmt	108,455.26	173,929.26	187,096.00	137,711.24	203,829.00	203,829.00	
101-304-719-005	Employee Med Co-Pay	(13,350.54)	(32,754.22)	(35,203.00)	(24,459.71)	(35,121.00)	(35,121.00)	
101-304-720-000	Life Insurance	3,462.12	4,036.36	4,389.00	3,105.00	4,605.00	4,605.00	
101-304-722-000	Retirement DB - Legacy	68,834.04	70,984.09	66,384.00	66,384.05	80,846.00	80,846.00	
101-304-722-050	Retirement DB - New	36,104.10	85,314.67	78,072.00	61,673.09	83,314.00	83,314.00	
101-304-723-000	Retirement DC	55,268.70	48,757.83	55,885.00	39,000.84	57,159.00	57,159.00	
101-304-724-000	Retirement Medical - VEBA	170,917.16	197,599.24	129,965.00	130,656.63	69,226.00	69,226.00	
101-304-724-005	Retirement Medical - RHSP	.00	.00	9,100.00	5,605.18	9,620.00	9,620.00	
101-304-724-010	Gun Allowance	6,034.93	5,950.00	5,950.00	5,950.00	5,950.00	5,950.00	
	FRINGE BENEFITS Totals	\$560,344.11	\$686,895.33	\$639,366.00	\$488,021.30	\$623,321.00	\$623,321.00	
SUPPLIES								
101-304-728-000	Office Supplies	22,000.00	21,873.37	27,000.00	10,550.98	27,000.00	27,000.00	
101-304-739-000	COVID-19 Supplies	2,672.63	1,557.00	.00	.00	.00	.00	
101-304-741-000	Ammunition	98,950.53	108,684.54	127,000.00	40,988.74	127,000.00	127,000.00	
101-304-742-000	Blanket-Medical	3,102.30	4,012.53	8,000.00	2,702.60	8,000.00	8,000.00	
101-304-756-000	Miscellaneous	994.76	9,356.04	1,000.00	484.68	1,000.00	1,000.00	
101-304-759-000	Photo Supplies	5,366.00	662.87	8,000.00	.00	4,000.00	4,000.00	
101-304-761-000	Prisoner Meals	12,224.32	17,124.11	15,000.00	19,682.56	20,000.00	20,000.00	
101-304-761-300	Prisoner Medical	9,441.83	10,163.53	30,000.00	5,165.04	20,000.00	20,000.00	
101-304-761-400	Prisoner Housing	201,840.96	211,299.22	300,000.00	145,432.63	300,000.00	300,000.00	
101-304-761-405	Inmate Reimbursement	(2,310.00)	.00	(3,000.00)	(117.99)	(3,000.00)	(3,000.00)	
101-304-766-000	Tools And Supplies	1,492.46	1,463.37	1,500.00	587.53	1,500.00	1,500.00	
101-304-768-000	Uniform Allowance	4,950.00	5,675.00	6,075.00	2,395.05	2,625.00	2,625.00	
101-304-768-010	Uniform Purchases	.00	.00	.00	.00	.00	.00	
101-304-772-000	Microfilm Services	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$360,725.79	\$391,871.58	\$520,575.00	\$227,871.82	\$508,125.00	\$508,125.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 304 - POLICE ADMINISTRATION								
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-304-818-000	Contractual Service	238,484.34	260,509.82	210,000.00	140,126.76	210,000.00	210,000.00	
101-304-829-000	New Hire Expenses	44,141.50	47,359.29	70,000.00	52,768.02	70,000.00	70,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$282,625.84	\$307,869.11	\$280,000.00	\$192,894.78	\$280,000.00	\$280,000.00	
TRANSPORTATION								
101-304-864-010	Travel/Ed-Emp	.00	.00	1,600.00	414.45	1,600.00	1,600.00	
101-304-867-000	Parking Rental	105.00	597.00	1,000.00	357.00	1,000.00	1,000.00	
TRANSPORTATION Totals		\$105.00	\$597.00	\$2,600.00	\$771.45	\$2,600.00	\$2,600.00	
COMMUNITY PROMOTION								
101-304-882-010	Promotional Progrm	34,999.63	35,385.59	50,000.00	35,945.26	50,000.00	50,000.00	
101-304-885-000	Public Relations	12,748.07	6,511.13	12,000.00	2,956.10	12,000.00	12,000.00	
COMMUNITY PROMOTION Totals		\$47,747.70	\$41,896.72	\$62,000.00	\$38,901.36	\$62,000.00	\$62,000.00	
PRINTING AND PUBLISHING								
101-304-904-000	Printing	11,787.26	10,793.54	11,000.00	5,350.22	11,000.00	11,000.00	
PRINTING AND PUBLISHING Totals		\$11,787.26	\$10,793.54	\$11,000.00	\$5,350.22	\$11,000.00	\$11,000.00	
PUBLIC UTILITIES								
101-304-928-000	Heat, Light, Water	162,711.06	211,394.60	170,000.00	130,854.63	170,000.00	170,000.00	
PUBLIC UTILITIES Totals		\$162,711.06	\$211,394.60	\$170,000.00	\$130,854.63	\$170,000.00	\$170,000.00	
REPAIRS AND MAINTENANCE								
101-304-933-000	Equipment Maint	4,930.42	2,895.86	5,000.00	559.77	5,000.00	5,000.00	
101-304-933-050	Equip Maint-Outside Rpr	31,388.54	25,688.23	30,000.00	19,058.65	30,000.00	30,000.00	
101-304-934-000	Office Equip Maint	716.40	2,000.00	3,000.00	124.70	3,000.00	3,000.00	
REPAIRS AND MAINTENANCE Totals		\$37,035.36	\$30,584.09	\$38,000.00	\$19,743.12	\$38,000.00	\$38,000.00	
OTHER CHARGES AND SERVICES								
101-304-944-000	Lease Purchase Pay	24,379.42	8,086.20	8,375.00	528.39	8,375.00	8,375.00	
101-304-958-000	Dues And Subscript	8,133.49	8,920.23	9,750.00	5,833.03	9,750.00	9,750.00	
101-304-960-010	Ed/Training-Emp	6,453.84	7,212.24	6,500.00	6,351.53	7,150.00	7,150.00	
101-304-960-110	Ed/Train-Reimbursement	85,256.20	25,009.52	130,000.00	57,440.57	130,000.00	130,000.00	
OTHER CHARGES AND SERVICES Totals		\$124,222.95	\$49,228.19	\$154,625.00	\$70,153.52	\$155,275.00	\$155,275.00	
CAPITAL OUTLAY								
101-304-971-000	Cap Outlay-Minor	21,113.13	152,268.70	44,792.00	16,335.00	61,460.00	61,460.00	
101-304-974-000	Land Improvement	.00	.00	.00	.00	.00	.00	
101-304-976-000	Cap Outlay-Bldg Imprv	76,180.44	.00	.00	.00	.00	.00	
101-304-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-304-987-000	Cap Outlay-Other Eqp	.00	25,610.36	.00	.00	.00	.00	
CAPITAL OUTLAY Totals		\$97,293.57	\$177,879.06	\$44,792.00	\$16,335.00	\$61,460.00	\$61,460.00	
Department 304 - POLICE ADMINISTRATION Totals		\$2,746,419.46	\$3,003,611.95	\$3,010,074.00	\$2,033,552.91	\$3,050,501.00	\$3,050,501.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 306 - POLICE DATA PROCESSING								
PERSONNEL SERVICES								
101-306-702-000	Salaries And Wages	298,317.24	312,044.51	322,109.00	244,828.64	336,939.00	336,939.00	
101-306-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-306-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-306-709-000	Overtime	37,204.69	56,091.68	40,000.00	35,755.86	40,000.00	40,000.00	
101-306-710-000	Education Premium	.00	.00	.00	.00	750.00	750.00	
101-306-711-000	Merit Pay	.00	.00	.00	500.00	.00	.00	
	PERSONNEL SERVICES Totals	\$335,521.93	\$368,136.19	\$362,109.00	\$281,084.50	\$377,689.00	\$377,689.00	
FRINGE BENEFITS								
101-306-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-306-715-000	FICA	25,245.85	27,665.80	28,124.00	20,679.99	29,303.00	29,303.00	
101-306-717-000	Holiday And Longev	4,353.84	4,732.16	4,732.00	.00	5,171.00	5,171.00	
101-306-719-000	Medical Pmt	52,865.20	55,710.50	57,604.00	51,829.94	69,043.00	69,043.00	
101-306-719-005	Employee Med Co-Pay	(5,134.44)	(6,102.45)	(6,423.00)	(6,963.66)	(10,450.00)	(10,450.00)	
101-306-720-000	Life Insurance	1,229.76	1,354.32	1,497.00	1,067.33	1,558.00	1,558.00	
101-306-722-000	Retirement DB - Legacy	14,457.12	11,729.04	20,326.00	20,325.96	25,196.00	25,196.00	
101-306-722-050	Retirement DB - New	.00	.00	.00	.00	.00	.00	
101-306-723-000	Retirement DC	35,752.49	35,581.76	40,908.00	30,737.11	43,030.00	43,030.00	
101-306-724-000	Retirement Medical - VEBA	9,591.01	9,494.84	30,836.00	31,616.37	7,545.00	7,545.00	
101-306-724-005	Retirement Medical - RHSP	.00	.00	9,100.00	6,293.96	9,620.00	9,620.00	
101-306-724-010	Gun Allowance	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$138,360.83	\$140,165.97	\$186,704.00	\$155,587.00	\$180,016.00	\$180,016.00	
SUPPLIES								
101-306-728-000	Office Supplies	3,000.00	2,734.44	3,000.00	202.45	3,000.00	3,000.00	
101-306-728-727	Forensic Comp Supply	20,940.41	28,552.01	30,000.00	14,989.13	30,000.00	30,000.00	
101-306-729-000	Computer Supplies	34,973.58	33,329.15	35,000.00	8,499.10	35,000.00	35,000.00	
101-306-756-000	Miscellaneous	2,862.17	3,306.48	4,300.00	.00	4,300.00	4,300.00	
101-306-766-000	Tools And Supplies	2,995.10	2,339.66	3,000.00	109.92	3,000.00	3,000.00	
101-306-768-000	Uniform Allowance	787.50	787.50	788.00	187.50	188.00	188.00	
	SUPPLIES Totals	\$65,558.76	\$71,049.24	\$76,088.00	\$23,988.10	\$75,488.00	\$75,488.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-306-851-010	Comp Hardware Maint	49,022.89	31,537.56	70,000.00	19,951.08	70,000.00	70,000.00	
101-306-851-020	Comp Software Maint	101,284.81	101,984.51	134,500.00	87,764.16	134,500.00	134,500.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$150,307.70	\$133,522.07	\$204,500.00	\$107,715.24	\$204,500.00	\$204,500.00	
OTHER CHARGES AND SERVICES								
101-306-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-306-958-000	Dues And Subscript	19,193.85	14,314.20	35,000.00	13,292.96	37,200.00	37,200.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 306 - POLICE DATA PROCESSING							
	OTHER CHARGES AND SERVICES							
101-306-960-010	Ed/Training-Emp	9,651.99	8,258.00	15,000.00	12,865.00	15,000.00	15,000.00	
	OTHER CHARGES AND SERVICES Totals	\$28,845.84	\$22,572.20	\$50,000.00	\$26,157.96	\$52,200.00	\$52,200.00	
	CAPITAL OUTLAY							
101-306-971-000	Cap Outlay-Minor	14,650.00	289,708.95	25,500.00	22,524.59	140,500.00	140,500.00	
101-306-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-306-987-000	Cap Outlay-Other Eqp	131,606.02	(23,600.00)	95,000.00	64,939.56	6,000.00	6,000.00	
	CAPITAL OUTLAY Totals	\$146,256.02	\$266,108.95	\$120,500.00	\$87,464.15	\$146,500.00	\$146,500.00	
Department	306 - POLICE DATA PROCESSING Totals	\$864,851.08	\$1,001,554.62	\$999,901.00	\$681,996.95	\$1,036,393.00	\$1,036,393.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 307 - DETECTIVE BUREAU								
PERSONNEL SERVICES								
101-307-702-000	Salaries And Wages	1,891,705.63	1,753,335.13	1,804,524.00	1,272,190.98	2,074,018.00	2,074,018.00	
101-307-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-307-707-000	Alternate Payments	2,016.82	2,175.18	1,000.00	941.74	1,000.00	1,000.00	
101-307-709-000	Overtime	178,856.32	170,827.86	180,000.00	101,627.33	180,000.00	180,000.00	
101-307-710-000	Education Premium	21,750.00	32,850.00	16,800.00	22,050.00	16,200.00	16,200.00	
101-307-711-000	Merit Pay	41,295.00	33,345.00	25,345.00	21,845.00	19,845.00	19,845.00	
PERSONNEL SERVICES Totals		\$2,135,623.77	\$1,992,533.17	\$2,027,669.00	\$1,418,655.05	\$2,291,063.00	\$2,291,063.00	
FRINGE BENEFITS								
101-307-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-307-715-000	FICA	167,893.80	155,169.86	164,283.00	104,128.43	184,222.00	184,222.00	
101-307-717-000	Holiday And Longev	108,781.78	97,267.64	95,851.00	3,133.68	103,770.00	103,770.00	
101-307-719-000	Medical Pmt	306,285.71	288,776.00	346,421.00	212,106.65	353,876.00	353,876.00	
101-307-719-005	Employee Med Co-Pay	(38,162.23)	(52,903.22)	(59,281.00)	(41,401.70)	(66,077.00)	(66,077.00)	
101-307-720-000	Life Insurance	7,061.83	7,517.84	8,363.00	5,643.00	9,473.00	9,473.00	
101-307-722-000	Retirement DB - Legacy	213,098.05	164,983.93	129,012.00	129,012.00	149,765.00	149,765.00	
101-307-722-050	Retirement DB - New	104,085.41	155,235.41	157,647.00	93,776.97	170,861.00	170,861.00	
101-307-723-000	Retirement DC	121,216.20	103,601.30	114,811.00	90,543.29	139,166.00	139,166.00	
101-307-724-000	Retirement Medical - VEBA	264,405.55	224,312.29	264,152.00	266,646.04	150,991.00	150,991.00	
101-307-724-005	Retirement Medical - RHSP	.00	.00	32,751.00	22,907.07	43,420.00	43,420.00	
101-307-724-010	Gun Allowance	8,315.56	8,193.86	6,950.00	6,950.00	5,950.00	5,950.00	
FRINGE BENEFITS Totals		\$1,262,981.66	\$1,152,154.91	\$1,260,960.00	\$893,445.43	\$1,245,417.00	\$1,245,417.00	
SUPPLIES								
101-307-728-030	Crime Prev Supply	12,148.50	7,394.92	8,000.00	3,156.06	8,000.00	8,000.00	
101-307-756-000	Miscellaneous	16,106.05	14,377.15	22,390.00	4,995.17	22,390.00	22,390.00	
101-307-768-000	Uniform Allowance	16,012.38	16,748.34	17,025.00	6,361.17	7,350.00	7,350.00	
101-307-768-010	Uniform Purchases	5,462.05	4,527.47	5,500.00	1,755.97	5,500.00	5,500.00	
SUPPLIES Totals		\$49,728.98	\$43,047.88	\$52,915.00	\$16,268.37	\$43,240.00	\$43,240.00	
OTHER CHARGES AND SERVICES								
101-307-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-307-960-010	Ed/Training-Emp	14,324.42	15,888.96	16,000.00	15,960.95	16,000.00	16,000.00	
OTHER CHARGES AND SERVICES Totals		\$14,324.42	\$15,888.96	\$16,000.00	\$15,960.95	\$16,000.00	\$16,000.00	
CAPITAL OUTLAY								
101-307-971-000	Cap Outlay-Minor	.00	13,067.95	.00	.00	.00	.00	
101-307-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-307-985-000	Cap Outlay-Vehicles	.00	35,557.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 307 - DETECTIVE BUREAU							
	CAPITAL OUTLAY							
101-307-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$48,624.95	\$0.00	\$0.00	\$0.00	\$0.00	
Department	307 - DETECTIVE BUREAU Totals	\$3,462,658.83	\$3,252,249.87	\$3,357,544.00	\$2,344,329.80	\$3,595,720.00	\$3,595,720.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 309 - AUTOMOTIVE SERVICE							
	SUPPLIES							
101-309-751-000	Gas And Oil	338,965.24	349,310.18	325,000.00	13,171.94	325,000.00	325,000.00	
	<i>SUPPLIES Totals</i>	<i>\$338,965.24</i>	<i>\$349,310.18</i>	<i>\$325,000.00</i>	<i>\$13,171.94</i>	<i>\$325,000.00</i>	<i>\$325,000.00</i>	
	REPAIRS AND MAINTENANCE							
101-309-939-000	Vehicle Maint	222,230.86	203,751.12	175,000.00	160,963.60	210,000.00	210,000.00	
101-309-939-200	Vehicle Upfitting	66,812.28	127,136.42	86,150.00	39,082.18	86,150.00	86,150.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	<i>\$289,043.14</i>	<i>\$330,887.54</i>	<i>\$261,150.00</i>	<i>\$200,045.78</i>	<i>\$296,150.00</i>	<i>\$296,150.00</i>	
Department	309 - AUTOMOTIVE SERVICE Totals	\$628,008.38	\$680,197.72	\$586,150.00	\$213,217.72	\$621,150.00	\$621,150.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 310 - POLICE COMMUNICATIONS								
PERSONNEL SERVICES								
101-310-702-000	Salaries And Wages	600,540.69	599,138.96	666,774.00	447,417.77	649,181.00	649,181.00	
101-310-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-310-707-000	Alternate Payments	2,016.82	1,191.77	1,000.00	675.05	1,000.00	1,000.00	
101-310-709-000	Overtime	11,911.44	30,416.88	14,000.00	17,783.70	14,000.00	14,000.00	
101-310-710-000	Education Premium	1,650.00	1,650.00	1,650.00	1,650.00	1,650.00	1,650.00	
101-310-711-000	Merit Pay	2,975.00	2,975.00	2,975.00	2,975.00	2,975.00	2,975.00	
	PERSONNEL SERVICES Totals	\$619,093.95	\$635,372.61	\$686,399.00	\$470,501.52	\$668,806.00	\$668,806.00	
FRINGE BENEFITS								
101-310-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-310-715-000	FICA	46,926.72	47,810.28	53,344.00	34,817.34	52,025.00	52,025.00	
101-310-717-000	Holiday And Longev	8,383.92	9,125.76	9,126.00	.00	9,572.00	9,572.00	
101-310-719-000	Medical Pmt	53,639.20	84,978.80	112,777.00	63,995.78	166,206.00	166,206.00	
101-310-719-005	Employee Med Co-Pay	(6,439.24)	(13,019.48)	(17,184.00)	(11,356.75)	(19,294.00)	(19,294.00)	
101-310-720-000	Life Insurance	1,941.67	2,062.08	2,532.00	1,599.84	2,571.00	2,571.00	
101-310-722-000	Retirement DB - Legacy	23,268.00	17,293.92	28,754.00	28,754.04	37,328.00	37,328.00	
101-310-722-050	Retirement DB - New	13,641.20	21,358.46	19,052.00	8,630.32	.00	.00	
101-310-723-000	Retirement DC	39,961.86	36,931.96	51,091.00	38,003.51	69,606.00	69,606.00	
101-310-724-000	Retirement Medical - VEBA	46,538.46	49,877.80	43,273.00	44,316.96	10,616.00	10,616.00	
101-310-724-005	Retirement Medical - RHSP	.00	.00	16,380.00	9,090.00	16,380.00	16,380.00	
101-310-724-010	Gun Allowance	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
	FRINGE BENEFITS Totals	\$228,861.79	\$257,419.58	\$320,145.00	\$218,851.04	\$346,010.00	\$346,010.00	
SUPPLIES								
101-310-728-000	Office Supplies	2,200.00	1,536.21	3,000.00	.00	3,000.00	3,000.00	
101-310-756-000	Miscellaneous	20.17	722.00	1,000.00	21.98	1,000.00	1,000.00	
101-310-766-000	Tools And Supplies	131.50	.00	500.00	.00	500.00	500.00	
101-310-768-000	Uniform Allowance	787.50	1,287.50	788.00	687.50	688.00	688.00	
	SUPPLIES Totals	\$3,139.17	\$3,545.71	\$5,288.00	\$709.48	\$5,188.00	\$5,188.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-310-818-000	Contractual Service	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TRANSPORTATION								
101-310-861-010	Auto Expense-Emp	.00	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER CHARGES AND SERVICES								
101-310-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-310-960-010	Ed/Training-Emp	802.50	895.00	2,500.00	72.00	2,500.00	2,500.00	
	OTHER CHARGES AND SERVICES Totals	\$802.50	\$895.00	\$2,500.00	\$72.00	\$2,500.00	\$2,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 310 - POLICE COMMUNICATIONS								
CAPITAL OUTLAY								
101-310-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-310-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-310-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
CAPITAL OUTLAY Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 310 - POLICE COMMUNICATIONS Totals		\$851,897.41	\$897,232.90	\$1,014,332.00	\$690,134.04	\$1,022,504.00	\$1,022,504.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 313 - CROSSING GUARDS								
PERSONNEL SERVICES								
101-313-702-000	Salaries And Wages	53,994.22	67,650.00	75,000.00	46,611.00	75,000.00	75,000.00	
101-313-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$53,994.22	\$67,650.00	\$75,000.00	\$46,611.00	\$75,000.00	\$75,000.00	
FRINGE BENEFITS								
101-313-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-313-715-000	FICA	4,130.59	5,175.32	5,738.00	3,565.75	5,738.00	5,738.00	
	FRINGE BENEFITS Totals	\$4,130.59	\$5,175.32	\$5,738.00	\$3,565.75	\$5,738.00	\$5,738.00	
SUPPLIES								
101-313-768-010	Uniform Purchases	494.00	.00	500.00	.00	500.00	500.00	
	SUPPLIES Totals	\$494.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	
OTHER CHARGES AND SERVICES								
101-313-960-010	Ed/Training-Emp	.00	203.48	250.00	.00	250.00	250.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$203.48	\$250.00	\$0.00	\$250.00	\$250.00	
Department 313 - CROSSING GUARDS Totals		\$58,618.81	\$73,028.80	\$81,488.00	\$50,176.75	\$81,488.00	\$81,488.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 316 - SCHOOL LIAISON								
PERSONNEL SERVICES								
101-316-702-000	Salaries And Wages	243,963.54	309,044.65	309,192.00	249,641.46	351,716.00	351,716.00	
101-316-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-316-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-316-709-000	Overtime	30,630.90	28,156.02	18,000.00	13,275.90	18,000.00	18,000.00	
101-316-710-000	Education Premium	7,650.00	3,150.00	3,150.00	9,150.00	3,150.00	3,150.00	
101-316-711-000	Merit Pay	6,980.00	2,480.00	2,480.00	2,480.00	2,480.00	2,480.00	
	PERSONNEL SERVICES Totals	\$289,224.44	\$342,830.67	\$332,822.00	\$274,547.36	\$375,346.00	\$375,346.00	
FRINGE BENEFITS								
101-316-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-316-715-000	FICA	22,784.62	26,369.42	27,072.00	19,874.70	30,304.00	30,304.00	
101-316-717-000	Holiday And Longev	20,408.72	17,709.60	17,710.00	.00	19,836.00	19,836.00	
101-316-719-000	Medical Pmt	51,984.13	63,426.12	64,343.00	52,316.03	75,104.00	75,104.00	
101-316-719-005	Employee Med Co-Pay	(8,862.48)	(13,362.18)	(12,472.00)	(11,710.20)	(15,296.00)	(15,296.00)	
101-316-720-000	Life Insurance	987.79	1,319.76	1,437.00	1,111.68	1,614.00	1,614.00	
101-316-722-000	Retirement DB - Legacy	26,138.04	30,840.00	26,149.00	26,148.96	25,805.00	25,805.00	
101-316-722-050	Retirement DB - New	16,289.19	29,873.07	26,899.00	21,915.53	31,302.00	31,302.00	
101-316-723-000	Retirement DC	15,429.63	21,682.04	24,135.00	18,318.18	26,994.00	26,994.00	
101-316-724-000	Retirement Medical - VEBA	34,719.98	28,701.40	54,782.00	55,416.30	28,532.00	28,532.00	
101-316-724-005	Retirement Medical - RHSP	.00	.00	6,240.00	5,100.00	7,800.00	7,800.00	
101-316-724-010	Gun Allowance	533.56	950.00	950.00	950.00	950.00	950.00	
	FRINGE BENEFITS Totals	\$180,413.18	\$207,509.23	\$237,245.00	\$189,441.18	\$232,945.00	\$232,945.00	
SUPPLIES								
101-316-756-000	Miscellaneous	.00	.00	500.00	.00	500.00	500.00	
101-316-768-000	Uniform Allowance	1,850.00	2,400.00	2,400.00	.00	.00	.00	
101-316-768-010	Uniform Purchases	2,471.31	671.91	3,000.00	155.98	3,000.00	3,000.00	
	SUPPLIES Totals	\$4,321.31	\$3,071.91	\$5,900.00	\$155.98	\$3,500.00	\$3,500.00	
OTHER CHARGES AND SERVICES								
101-316-960-010	Ed/Training-Emp	1,635.00	.00	2,600.00	.00	2,600.00	2,600.00	
	OTHER CHARGES AND SERVICES Totals	\$1,635.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	\$2,600.00	
CAPITAL OUTLAY								
101-316-971-000	Cap Outlay-Minor	.00	18,080.00	.00	.00	.00	.00	
101-316-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$18,080.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 316 - SCHOOL LIAISON Totals		\$475,593.93	\$571,491.81	\$578,567.00	\$464,144.52	\$614,391.00	\$614,391.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 318 - OFFICE OF EMERG PREP								
PERSONNEL SERVICES								
101-318-702-000	Salaries And Wages	93,223.80	95,595.17	97,947.00	73,458.99	101,338.00	101,338.00	
101-318-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-318-709-000	Overtime	.00	.00	.00	.00	.00	.00	
101-318-710-000	Education Premium	.00	.00	.00	.00	.00	.00	
101-318-711-000	Merit Pay	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$93,223.80	\$95,595.17	\$97,947.00	\$73,458.99	\$101,338.00	\$101,338.00	
FRINGE BENEFITS								
101-318-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-318-715-000	FICA	7,010.20	7,181.10	7,493.00	5,517.67	7,752.00	7,752.00	
101-318-717-000	Holiday And Longev	.00	.00	.00	.00	.00	.00	
101-318-719-000	Medical Pmt	1,078.12	210.12	870.00	686.97	1,743.00	1,743.00	
101-318-719-005	Employee Med Co-Pay	.00	.00	.00	(28.38)	(19.00)	(19.00)	
101-318-720-000	Life Insurance	293.76	295.20	449.00	279.36	462.00	462.00	
101-318-722-000	Retirement DB - Legacy	2,713.08	2,079.96	6,292.00	6,291.96	7,624.00	7,624.00	
101-318-722-050	Retirement DB - New	.00	.00	.00	.00	.00	.00	
101-318-723-000	Retirement DC	10,254.60	10,288.50	11,754.00	8,815.05	12,161.00	12,161.00	
101-318-724-000	Retirement Medical - VEBA	2,080.08	2,340.12	8,248.00	8,443.05	.00	.00	
101-318-724-005	Retirement Medical - RHSP	.00	.00	2,340.00	1,560.00	2,340.00	2,340.00	
101-318-724-010	Gun Allowance	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$23,429.84	\$22,395.00	\$37,446.00	\$31,565.68	\$32,063.00	\$32,063.00	
SUPPLIES								
101-318-728-000	Office Supplies	700.00	.00	700.00	174.00	700.00	700.00	
101-318-730-000	Postage	.00	.00	.00	.00	.00	.00	
101-318-756-000	Miscellaneous	1,028.45	1,838.77	2,000.00	462.40	2,000.00	2,000.00	
101-318-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$1,728.45	\$1,838.77	\$2,700.00	\$636.40	\$2,700.00	\$2,700.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-318-818-000	Contractual Service	15,683.44	17,017.32	20,000.00	14,921.44	22,300.00	22,300.00	
101-318-853-000	Telephone	10,704.73	10,329.58	11,000.00	7,329.70	11,000.00	11,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$26,388.17	\$27,346.90	\$31,000.00	\$22,251.14	\$33,300.00	\$33,300.00	
TRANSPORTATION								
101-318-861-010	Auto Expense-Emp	.00	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PRINTING AND PUBLISHING								
101-318-904-000	Printing	502.32	.00	1,500.00	375.00	1,500.00	1,500.00	
	PRINTING AND PUBLISHING Totals	\$502.32	\$0.00	\$1,500.00	\$375.00	\$1,500.00	\$1,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 318 - OFFICE OF EMERG PREP								
PUBLIC UTILITIES								
101-318-921-000	Electric	824.34	845.91	700.00	751.84	700.00	700.00	
	<i>PUBLIC UTILITIES Totals</i>	<i>\$824.34</i>	<i>\$845.91</i>	<i>\$700.00</i>	<i>\$751.84</i>	<i>\$700.00</i>	<i>\$700.00</i>	
REPAIRS AND MAINTENANCE								
101-318-933-000	Equipment Maint	8,224.90	8,125.00	10,225.00	.00	10,225.00	10,225.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	<i>\$8,224.90</i>	<i>\$8,125.00</i>	<i>\$10,225.00</i>	<i>\$0.00</i>	<i>\$10,225.00</i>	<i>\$10,225.00</i>	
OTHER CHARGES AND SERVICES								
101-318-958-000	Dues And Subscript	50.00	.00	100.00	.00	100.00	100.00	
101-318-960-010	Ed/Training-Emp	2,358.90	695.00	2,500.00	2,157.29	2,500.00	2,500.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	<i>\$2,408.90</i>	<i>\$695.00</i>	<i>\$2,600.00</i>	<i>\$2,157.29</i>	<i>\$2,600.00</i>	<i>\$2,600.00</i>	
CAPITAL OUTLAY								
101-318-971-000	Cap Outlay-Minor	.00	2,570.00	.00	.00	.00	.00	
101-318-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	<i>\$0.00</i>	<i>\$2,570.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	
Department 318 - OFFICE OF EMERG PREP Totals		\$156,730.72	\$159,411.75	\$184,118.00	\$131,196.34	\$184,426.00	\$184,426.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 319 - RESERVE POL/SPECIAL EVENT								
PERSONNEL SERVICES								
101-319-702-000	Salaries And Wages	205,762.41	232,997.25	246,494.00	198,766.25	253,421.00	253,421.00	
101-319-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-319-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-319-709-000	Overtime	89,055.48	103,127.63	90,000.00	103,384.87	90,000.00	90,000.00	
101-319-710-000	Education Premium	900.00	900.00	900.00	900.00	900.00	900.00	
101-319-711-000	Merit Pay	2,480.00	2,480.00	2,480.00	2,480.00	2,480.00	2,480.00	
101-319-712-000	Wage Reimb-Other	(3,725.49)	(5,375.10)	(28,500.00)	(4,361.68)	(27,400.00)	(27,400.00)	
	PERSONNEL SERVICES Totals	\$294,472.40	\$334,129.78	\$311,374.00	\$301,169.44	\$319,401.00	\$319,401.00	
FRINGE BENEFITS								
101-319-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-319-715-000	FICA	23,003.63	26,032.40	26,603.00	22,783.67	27,113.00	27,113.00	
101-319-717-000	Holiday And Longev	5,937.36	6,324.72	6,325.00	.00	6,671.00	6,671.00	
101-319-719-000	Medical Pmt	21,880.34	22,570.28	21,774.00	17,142.75	23,069.00	23,069.00	
101-319-719-005	Employee Med Co-Pay	(1,721.80)	(1,591.89)	(1,935.00)	(1,699.62)	(2,450.00)	(2,450.00)	
101-319-720-000	Life Insurance	318.18	364.69	375.00	293.24	406.00	406.00	
101-319-722-000	Retirement DB - Legacy	9,025.08	7,211.04	6,021.00	6,021.00	7,311.00	7,311.00	
101-319-722-050	Retirement DB - New	.00	.00	.00	.00	.00	.00	
101-319-723-000	Retirement DC	12,786.58	11,714.32	12,768.00	9,712.34	13,786.00	13,786.00	
101-319-724-000	Retirement Medical - VEBA	20,914.75	22,065.43	12,614.00	12,614.04	8,084.00	8,084.00	
101-319-724-005	Retirement Medical - RHSP	.00	.00	.00	207.57	.00	.00	
101-319-724-010	Gun Allowance	950.00	950.00	950.00	950.00	950.00	950.00	
	FRINGE BENEFITS Totals	\$93,094.12	\$95,640.99	\$85,495.00	\$68,024.99	\$84,940.00	\$84,940.00	
SUPPLIES								
101-319-766-000	Tools And Supplies	.00	326.00	500.00	.00	500.00	500.00	
101-319-768-000	Uniform Allowance	600.00	600.00	600.00	.00	.00	.00	
101-319-768-010	Uniform Purchases	12,982.64	2,266.67	6,000.00	526.15	6,000.00	6,000.00	
	SUPPLIES Totals	\$13,582.64	\$3,192.67	\$7,100.00	\$526.15	\$6,500.00	\$6,500.00	
OTHER CHARGES AND SERVICES								
101-319-960-010	Ed/Training-Emp	1,615.00	1,240.00	4,000.00	3,030.00	4,000.00	4,000.00	
	OTHER CHARGES AND SERVICES Totals	\$1,615.00	\$1,240.00	\$4,000.00	\$3,030.00	\$4,000.00	\$4,000.00	
CAPITAL OUTLAY								
101-319-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-319-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-319-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 319 - RESERVE POL/SPECIAL EVENT		\$402,764.16	\$434,203.44	\$407,969.00	\$372,750.58	\$414,841.00	\$414,841.00	
Totals								



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 325 - POLICE PATROL BUREAU								
PERSONNEL SERVICES								
101-325-702-000	Salaries And Wages	7,114,304.37	6,993,968.57	8,412,145.00	5,636,560.02	9,132,458.00	9,132,458.00	
101-325-702-100	Vacancy Adj-Wages	.00	.00	(500,000.00)	.00	(500,000.00)	(500,000.00)	
101-325-707-000	Alternate Payments	21,193.36	20,384.97	26,000.00	12,234.31	19,000.00	19,000.00	
101-325-709-000	Overtime	674,337.14	584,634.10	550,000.00	503,336.96	550,000.00	550,000.00	
101-325-710-000	Education Premium	94,950.00	58,403.69	44,100.00	62,900.00	44,400.00	44,400.00	
101-325-711-000	Merit Pay	41,045.00	45,820.00	47,570.00	46,495.00	45,495.00	45,495.00	
101-325-712-260	Wage Reimb - MIDC Grant	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$7,945,829.87	\$7,703,211.33	\$8,579,815.00	\$6,261,526.29	\$9,291,353.00	\$9,291,353.00	
FRINGE BENEFITS								
101-325-713-260	Benef Reimb - MIDC Grant	.00	.00	.00	.00	.00	.00	
101-325-714-100	Vacancy Adj-Benefits	.00	.00	(250,000.00)	.00	(250,000.00)	(250,000.00)	
101-325-715-000	FICA	618,834.78	599,888.14	733,896.00	459,493.18	787,009.00	787,009.00	
101-325-717-000	Holiday And Longev	340,724.24	391,076.91	421,726.00	17,249.48	457,728.00	457,728.00	
101-325-719-000	Medical Pmt	1,078,863.25	1,211,504.53	1,478,525.00	1,015,263.96	1,674,280.00	1,674,280.00	
101-325-719-005	Employee Med Co-Pay	(151,402.53)	(187,288.21)	(233,212.00)	(171,484.08)	(298,311.00)	(298,311.00)	
101-325-720-000	Life Insurance	29,436.62	31,006.08	39,221.00	25,434.07	42,284.00	42,284.00	
101-325-722-000	Retirement DB - Legacy	610,092.14	415,448.05	420,710.00	420,710.04	518,540.00	518,540.00	
101-325-722-050	Retirement DB - New	666,952.02	865,711.71	923,435.00	662,362.65	1,089,989.00	1,089,989.00	
101-325-723-000	Retirement DC	327,249.18	240,002.07	388,570.00	224,670.00	400,930.00	400,930.00	
101-325-724-000	Retirement Medical - VEBA	552,931.74	467,270.00	836,942.00	856,148.50	501,072.00	501,072.00	
101-325-724-005	Retirement Medical - RHSP	.00	.00	223,787.00	153,879.55	275,340.00	275,340.00	
101-325-724-010	Gun Allowance	13,287.67	9,313.74	27,150.00	8,000.00	8,000.00	8,000.00	
	FRINGE BENEFITS Totals	\$4,086,969.11	\$4,043,933.02	\$5,010,750.00	\$3,671,727.35	\$5,206,861.00	\$5,206,861.00	
SUPPLIES								
101-325-756-000	Miscellaneous	1,484.00	1,489.82	1,500.00	323.74	1,500.00	1,500.00	
101-325-767-000	Police Supplies	44,279.53	49,913.79	50,000.00	20,584.32	50,000.00	50,000.00	
101-325-767-010	SWAT Supplies	10,771.27	18,084.28	20,000.00	9,285.48	20,000.00	20,000.00	
101-325-768-000	Uniform Allowance	63,080.61	60,731.00	64,725.00	6,275.00	13,725.00	13,725.00	
101-325-768-010	Uniform Purchases	104,019.03	100,849.47	125,000.00	70,217.82	125,000.00	125,000.00	
	SUPPLIES Totals	\$223,634.44	\$231,068.36	\$261,225.00	\$106,686.36	\$210,225.00	\$210,225.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-325-818-000	Contractual Service	175,616.27	212,568.44	588,000.00	550,000.00	588,000.00	588,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$175,616.27	\$212,568.44	\$588,000.00	\$550,000.00	\$588,000.00	\$588,000.00	
OTHER CHARGES AND SERVICES								
101-325-960-010	Ed/Training-Emp	42,886.72	58,128.98	70,000.00	48,603.03	70,000.00	70,000.00	
	OTHER CHARGES AND SERVICES Totals	\$42,886.72	\$58,128.98	\$70,000.00	\$48,603.03	\$70,000.00	\$70,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 325 - POLICE PATROL BUREAU								
CAPITAL OUTLAY								
101-325-971-000	Cap Outlay-Minor	16,832.00	1,000,000.00	.00	.00	9,000.00	9,000.00	
101-325-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
101-325-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-325-985-000	Cap Outlay-Vehicles	229,758.81	178,431.00	255,000.00	249,444.00	505,000.00	505,000.00	
101-325-987-000	Cap Outlay-Other Eqp	81,979.53	.00	.00	(28,140.27)	.00	.00	
CAPITAL OUTLAY Totals		\$328,570.34	\$1,178,431.00	\$255,000.00	\$221,303.73	\$514,000.00	\$514,000.00	
Department 325 - POLICE PATROL BUREAU Totals		\$12,803,506.75	\$13,427,341.13	\$14,764,790.00	\$10,859,846.76	\$15,880,439.00	\$15,880,439.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 329 - INTELLIGENCE BUREAU								
PERSONNEL SERVICES								
101-329-702-000	Salaries And Wages	952,551.76	1,065,130.47	1,226,243.00	967,091.36	1,410,021.00	1,410,021.00	
101-329-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-329-707-000	Alternate Payments	2,141.84	3,350.26	3,000.00	1,450.12	2,000.00	2,000.00	
101-329-709-000	Overtime	207,339.58	216,973.06	225,000.00	147,932.71	225,000.00	225,000.00	
101-329-710-000	Education Premium	8,700.00	13,800.00	7,950.00	3,750.00	8,850.00	8,850.00	
101-329-711-000	Merit Pay	14,975.00	23,225.00	13,975.00	16,500.00	13,975.00	13,975.00	
101-329-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$1,185,708.18	\$1,322,478.79	\$1,476,168.00	\$1,136,724.19	\$1,659,846.00	\$1,659,846.00	
FRINGE BENEFITS								
101-329-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-329-715-000	FICA	92,674.56	103,669.26	119,307.00	82,772.63	133,299.00	133,299.00	
101-329-717-000	Holiday And Longev	50,895.12	67,621.44	67,272.00	.00	75,654.00	75,654.00	
101-329-719-000	Medical Pmt	152,444.10	168,468.84	233,884.00	152,387.04	254,107.00	254,107.00	
101-329-719-005	Employee Med Co-Pay	(22,741.45)	(26,755.81)	(41,833.00)	(23,382.38)	(43,200.00)	(43,200.00)	
101-329-720-000	Life Insurance	3,801.25	4,596.84	5,709.00	4,039.92	6,482.00	6,482.00	
101-329-722-000	Retirement DB - Legacy	98,843.04	77,034.94	80,212.00	80,211.99	121,282.00	121,282.00	
101-329-722-050	Retirement DB - New	82,031.09	105,072.35	119,249.00	71,195.32	125,943.00	125,943.00	
101-329-723-000	Retirement DC	31,877.06	49,367.41	51,260.00	58,461.52	86,536.00	86,536.00	
101-329-724-000	Retirement Medical - VEBA	96,182.93	74,315.52	165,615.00	167,991.34	129,954.00	129,954.00	
101-329-724-005	Retirement Medical - RHSP	.00	.00	28,067.00	20,640.99	36,400.00	36,400.00	
101-329-724-010	Gun Allowance	3,000.00	1,131.62	3,000.00	.00	2,000.00	2,000.00	
	FRINGE BENEFITS Totals	\$589,007.70	\$624,522.41	\$831,742.00	\$614,318.37	\$928,457.00	\$928,457.00	
SUPPLIES								
101-329-756-000	Miscellaneous	9,677.22	20,000.00	12,000.00	8,000.00	12,000.00	12,000.00	
101-329-768-000	Uniform Allowance	10,100.00	11,506.52	13,125.00	4,825.00	4,975.00	4,975.00	
	SUPPLIES Totals	\$19,777.22	\$31,506.52	\$25,125.00	\$12,825.00	\$16,975.00	\$16,975.00	
REPAIRS AND MAINTENANCE								
101-329-933-000	Equipment Maint	99.98	84.94	340.00	.00	340.00	340.00	
	REPAIRS AND MAINTENANCE Totals	\$99.98	\$84.94	\$340.00	\$0.00	\$340.00	\$340.00	
OTHER CHARGES AND SERVICES								
101-329-944-000	Lease Purchase Pay	782.00	1,681.20	1,800.00	560.40	1,800.00	1,800.00	
101-329-960-010	Ed/Training-Emp	1,795.00	1,821.75	2,000.00	1,094.41	2,000.00	2,000.00	
	OTHER CHARGES AND SERVICES Totals	\$2,577.00	\$3,502.95	\$3,800.00	\$1,654.81	\$3,800.00	\$3,800.00	
CAPITAL OUTLAY								
101-329-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 329 - INTELLIGENCE BUREAU							
	CAPITAL OUTLAY							
101-329-985-000	Cap Outlay-Vehicles	155,159.00	174,791.00	245,000.00	242,402.00	350,000.00	350,000.00	
	CAPITAL OUTLAY Totals	\$155,159.00	\$174,791.00	\$245,000.00	\$242,402.00	\$350,000.00	\$350,000.00	
Department	329 - INTELLIGENCE BUREAU Totals	\$1,952,329.08	\$2,156,886.61	\$2,582,175.00	\$2,007,924.37	\$2,959,418.00	\$2,959,418.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 336 - FIRE ADMINISTRATION								
PERSONNEL SERVICES								
101-336-702-000	Salaries And Wages	595,209.68	599,413.57	618,343.00	455,149.85	630,510.00	630,510.00	
101-336-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-336-707-000	Alternate Payments	150.01	1,008.42	1,000.00	175.01	.00	.00	
101-336-709-000	Overtime	54,398.52	74,902.03	60,000.00	46,541.01	60,000.00	60,000.00	
101-336-710-000	Education Premium	6,600.00	4,950.00	4,950.00	.00	4,950.00	4,950.00	
101-336-710-050	EMT/ALS Bonus	9,866.79	9,600.12	9,600.00	7,200.09	9,600.00	9,600.00	
	PERSONNEL SERVICES Totals	\$666,225.00	\$689,874.14	\$693,893.00	\$509,065.96	\$705,060.00	\$705,060.00	
FRINGE BENEFITS								
101-336-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-336-715-000	FICA	50,997.20	53,328.63	55,526.00	37,680.19	56,567.00	56,567.00	
101-336-717-000	Holiday And Longev	32,801.62	28,643.74	27,748.00	.00	27,947.00	27,947.00	
101-336-719-000	Medical Pmt	107,238.57	95,628.06	94,985.00	83,473.32	122,058.00	122,058.00	
101-336-719-005	Employee Med Co-Pay	(13,370.41)	(14,786.97)	(12,960.00)	(13,133.06)	(17,093.00)	(17,093.00)	
101-336-720-000	Life Insurance	2,433.94	2,508.48	2,827.00	1,987.56	2,875.00	2,875.00	
101-336-722-000	Retirement DB - Legacy	39,742.33	31,390.95	52,279.00	52,278.96	51,701.00	51,701.00	
101-336-722-050	Retirement DB - New	26,391.98	72,262.17	68,009.00	49,818.01	72,365.00	72,365.00	
101-336-723-000	Retirement DC	25,736.78	25,818.60	29,154.00	21,392.09	30,173.00	30,173.00	
101-336-724-000	Retirement Medical - VEBA	85,883.72	87,062.62	52,382.00	52,760.40	6,260.00	6,260.00	
101-336-724-005	Retirement Medical - RHSP	.00	.00	4,680.00	3,060.00	4,680.00	4,680.00	
101-336-724-020	Food & Clothing Allow	4,850.00	5,800.00	6,425.00	4,350.00	6,425.00	6,425.00	
	FRINGE BENEFITS Totals	\$362,705.73	\$387,656.28	\$381,055.00	\$293,667.47	\$363,958.00	\$363,958.00	
SUPPLIES								
101-336-728-000	Office Supplies	5,426.92	9,354.55	5,500.00	2,794.34	5,500.00	5,500.00	
101-336-729-000	Computer Supplies	141.50	16,226.63	1,500.00	495.90	1,500.00	1,500.00	
101-336-768-000	Uniform Allowance	500.00	1,800.00	700.00	600.00	700.00	700.00	
101-336-778-000	Equip Maint Supply	24.62	1,515.23	2,000.00	.00	2,000.00	2,000.00	
	SUPPLIES Totals	\$6,093.04	\$28,896.41	\$9,700.00	\$3,890.24	\$9,700.00	\$9,700.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-336-818-000	Contractual Service	2,254.29	1,200.00	2,500.00	1,800.00	2,500.00	2,500.00	
101-336-818-336	Cont Ser-EMT Billing	164,008.95	214,639.84	170,000.00	140,912.86	225,000.00	225,000.00	
101-336-832-000	Mutual Aid Pact	18,510.72	18,510.72	19,000.00	18,510.72	27,550.00	27,550.00	
101-336-851-020	Comp Software Maint	84,679.57	82,220.21	97,575.00	40,174.14	85,969.00	85,969.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$269,453.53	\$316,570.77	\$289,075.00	\$201,397.72	\$341,019.00	\$341,019.00	
TRANSPORTATION								
101-336-864-010	Travel/Ed-Emp	427.50	883.35	2,000.00	756.42	2,000.00	2,000.00	
	TRANSPORTATION Totals	\$427.50	\$883.35	\$2,000.00	\$756.42	\$2,000.00	\$2,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 336 - FIRE ADMINISTRATION							
	<i>PRINTING AND PUBLISHING</i>							
101-336-904-000	Printing	6,004.97	4,658.65	9,450.00	3,342.69	9,450.00	9,450.00	
	<i>PRINTING AND PUBLISHING Totals</i>	\$6,004.97	\$4,658.65	\$9,450.00	\$3,342.69	\$9,450.00	\$9,450.00	
	<i>REPAIRS AND MAINTENANCE</i>							
101-336-934-000	Office Equip Maint	24,922.36	18,724.04	29,000.00	13,345.39	29,000.00	29,000.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$24,922.36	\$18,724.04	\$29,000.00	\$13,345.39	\$29,000.00	\$29,000.00	
	<i>OTHER CHARGES AND SERVICES</i>							
101-336-960-010	Ed/Training-Emp	.00	2,606.27	4,690.00	2,409.90	4,690.00	4,690.00	
101-336-960-025	Ed/Training-Safety	17,441.32	21,811.64	22,000.00	13,739.46	27,500.00	27,500.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$17,441.32	\$24,417.91	\$26,690.00	\$16,149.36	\$32,190.00	\$32,190.00	
	<i>CAPITAL OUTLAY</i>							
101-336-971-000	Cap Outlay-Minor	10,637.70	.00	.00	.00	.00	.00	
101-336-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
101-336-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	
101-336-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$10,637.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	336 - FIRE ADMINISTRATION Totals	\$1,363,911.15	\$1,471,681.55	\$1,440,863.00	\$1,041,615.25	\$1,492,377.00	\$1,492,377.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 338 - FIRE FIGHTING								
PERSONNEL SERVICES								
101-338-702-000	Salaries And Wages	6,204,693.12	6,314,690.48	7,101,069.00	4,861,404.19	6,968,229.00	6,968,229.00	
101-338-702-100	Vacancy Adj-Wages	.00	.00	(40,000.00)	.00	(20,000.00)	(20,000.00)	
101-338-707-000	Alternate Payments	4,600.37	3,475.28	4,000.00	2,775.22	6,000.00	6,000.00	
101-338-709-000	Overtime	1,079,943.29	1,067,928.26	850,000.00	582,425.60	850,000.00	850,000.00	
101-338-710-000	Education Premium	65,400.00	65,400.00	49,200.00	.00	64,800.00	64,800.00	
101-338-710-050	EMT/ALS Bonus	255,736.53	253,869.84	265,600.00	191,469.06	265,600.00	265,600.00	
PERSONNEL SERVICES Totals		\$7,610,373.31	\$7,705,363.86	\$8,229,869.00	\$5,638,074.07	\$8,134,629.00	\$8,134,629.00	
FRINGE BENEFITS								
101-338-714-100	Vacancy Adj-Benefits	.00	.00	(20,000.00)	.00	(10,000.00)	(10,000.00)	
101-338-715-000	FICA	580,980.92	591,388.78	674,183.00	413,301.28	664,429.00	664,429.00	
101-338-717-000	Holiday And Longev	361,805.84	389,305.00	409,803.00	7,223.36	403,911.00	403,911.00	
101-338-719-000	Medical Pmt	1,374,095.02	1,417,967.18	1,462,941.00	1,091,928.94	1,519,394.00	1,519,394.00	
101-338-719-005	Employee Med Co-Pay	(166,002.73)	(208,547.78)	(185,772.00)	(165,804.17)	(219,224.00)	(219,224.00)	
101-338-720-000	Life Insurance	26,876.90	28,557.00	32,807.00	22,210.20	32,228.00	32,228.00	
101-338-722-000	Retirement DB - Legacy	542,660.06	407,880.98	439,387.00	439,386.96	534,216.00	534,216.00	
101-338-722-050	Retirement DB - New	773,251.75	1,124,373.03	1,038,047.00	741,125.20	1,091,878.00	1,091,878.00	
101-338-723-000	Retirement DC	119,004.78	101,131.22	118,513.00	75,072.35	123,703.00	123,703.00	
101-338-724-000	Retirement Medical - VEBA	858,357.70	761,098.70	655,271.00	664,631.04	265,889.00	265,889.00	
101-338-724-005	Retirement Medical - RHSP	.00	.00	117,000.00	74,880.00	121,680.00	121,680.00	
101-338-724-020	Food & Clothing Allow	130,950.00	131,600.00	133,175.00	118,900.00	126,800.00	126,800.00	
FRINGE BENEFITS Totals		\$4,601,980.24	\$4,744,754.11	\$4,875,355.00	\$3,482,855.16	\$4,654,904.00	\$4,654,904.00	
SUPPLIES								
101-338-739-000	COVID-19 Supplies	1,163.95	180.00	.00	.00	.00	.00	
101-338-742-000	Blanket-Medical	157,281.90	177,283.21	184,000.00	147,221.62	184,000.00	184,000.00	
101-338-747-000	Extinguisher Rechg	3,411.62	1,755.25	4,500.00	2,997.20	4,500.00	4,500.00	
101-338-751-000	Gas And Oil	128,946.01	109,794.06	110,000.00	.00	110,000.00	110,000.00	
101-338-756-000	Miscellaneous	492.93	8,529.78	9,000.00	.00	9,000.00	9,000.00	
101-338-758-000	Oxygen	4,404.96	5,085.66	5,500.00	3,575.14	5,500.00	5,500.00	
101-338-766-000	Tools And Supplies	78,359.46	78,178.50	98,786.00	59,886.97	128,422.00	128,422.00	
101-338-768-000	Uniform Allowance	120,343.14	110,852.79	110,000.00	76,177.51	110,000.00	110,000.00	
101-338-777-030	Custodial Supplies Reimb - Other	5,900.00	5,900.00	6,077.00	6,077.00	6,077.00	6,077.00	
101-338-778-000	Equip Maint Supply	132,655.45	111,174.62	104,500.00	71,681.76	124,900.00	124,900.00	
SUPPLIES Totals		\$632,959.42	\$608,733.87	\$632,363.00	\$367,617.20	\$682,399.00	\$682,399.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-338-817-070	Medical Eval Fire Emp	14,412.25	9,870.00	29,100.00	3,119.95	43,650.00	43,650.00	
101-338-818-000	Contractual Service	16,637.38	53,166.87	26,175.00	23,040.84	32,719.00	32,719.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$31,049.63	\$63,036.87	\$55,275.00	\$26,160.79	\$76,369.00	\$76,369.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 338 - FIRE FIGHTING								
TRANSPORTATION								
101-338-861-010	Auto Expense-Emp	3,006.52	2,176.49	3,500.00	1,600.32	3,500.00	3,500.00	
	TRANSPORTATION Totals	\$3,006.52	\$2,176.49	\$3,500.00	\$1,600.32	\$3,500.00	\$3,500.00	
PUBLIC UTILITIES								
101-338-928-000	Heat, Light, Water	118,750.02	139,117.70	120,000.00	92,619.66	120,000.00	120,000.00	
	PUBLIC UTILITIES Totals	\$118,750.02	\$139,117.70	\$120,000.00	\$92,619.66	\$120,000.00	\$120,000.00	
REPAIRS AND MAINTENANCE								
101-338-939-000	Vehicle Maint	191,648.53	199,038.32	195,500.00	142,397.55	195,500.00	195,500.00	
101-338-939-100	Vehicle Maint-Contractual	18,044.69	62,255.39	72,000.00	20,423.50	72,000.00	72,000.00	
	REPAIRS AND MAINTENANCE Totals	\$209,693.22	\$261,293.71	\$267,500.00	\$162,821.05	\$267,500.00	\$267,500.00	
OTHER CHARGES AND SERVICES								
101-338-944-000	Lease Purchase Pay	.00	16,200.00	2,300.00	.00	2,300.00	2,300.00	
101-338-960-010	Ed/Training-Emp	69,546.46	74,375.36	77,000.00	78,219.60	100,100.00	100,100.00	
101-338-960-110	Ed/Train-Reimbursement	92,904.97	52,261.13	99,000.00	46,411.12	99,000.00	99,000.00	
101-338-991-500	MBA Payment	.00	.00	.00	.00	.00	.00	
	OTHER CHARGES AND SERVICES Totals	\$162,451.43	\$142,836.49	\$178,300.00	\$124,630.72	\$201,400.00	\$201,400.00	
CAPITAL OUTLAY								
101-338-971-000	Cap Outlay-Minor	44,095.62	239,699.06	347,000.00	48,423.05	.00	.00	
101-338-976-000	Cap Outlay-Bldg Imprv	305,000.00	100,000.00	.00	.00	131,000.00	131,000.00	
101-338-979-000	Cap Outlay-Fire Equip	101,686.86	73,977.55	50,000.00	36,773.68	72,000.00	72,000.00	
101-338-981-000	Cap Outlay-Furnitr	.00	.00	.00	.00	.00	.00	
101-338-985-000	Cap Outlay-Vehicles	454,999.26	292,780.26	.00	.00	.00	.00	
101-338-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$905,781.74	\$706,456.87	\$397,000.00	\$85,196.73	\$203,000.00	\$203,000.00	
Department 338 - FIRE FIGHTING Totals		\$14,276,045.53	\$14,373,769.97	\$14,759,162.00	\$9,981,575.70	\$14,343,701.00	\$14,343,701.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 341 - FIRE PREVENTION								
PERSONNEL SERVICES								
101-341-702-000	Salaries And Wages	458,448.14	464,802.35	477,672.00	356,597.79	479,149.00	479,149.00	
101-341-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-341-707-000	Alternate Payments	.00	.00	.00	.00	1,000.00	1,000.00	
101-341-709-000	Overtime	34,845.62	25,777.15	27,600.00	21,664.94	27,600.00	27,600.00	
101-341-710-000	Education Premium	4,200.00	4,200.00	2,550.00	.00	4,200.00	4,200.00	
101-341-710-050	EMT/ALS Bonus	13,066.83	12,800.16	12,800.00	9,600.12	12,800.00	12,800.00	
	PERSONNEL SERVICES Totals	\$510,560.59	\$507,579.66	\$520,622.00	\$387,862.85	\$524,749.00	\$524,749.00	
FRINGE BENEFITS								
101-341-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-341-715-000	FICA	40,763.63	40,076.61	42,893.00	29,043.10	43,209.00	43,209.00	
101-341-717-000	Holiday And Longev	34,552.42	29,683.42	32,172.00	193.44	32,172.00	32,172.00	
101-341-719-000	Medical Pmt	71,504.35	76,738.26	72,646.00	58,214.14	77,595.00	77,595.00	
101-341-719-005	Employee Med Co-Pay	(10,207.21)	(13,050.72)	(10,488.00)	(9,687.66)	(12,406.00)	(12,406.00)	
101-341-720-000	Life Insurance	1,889.64	2,007.36	2,188.00	1,545.12	2,197.00	2,197.00	
101-341-722-000	Retirement DB - Legacy	38,909.04	32,682.00	35,965.00	35,964.96	37,239.00	37,239.00	
101-341-722-050	Retirement DB - New	54,164.53	83,677.21	72,975.00	54,601.27	76,866.00	76,866.00	
101-341-723-000	Retirement DC	6,495.67	6,512.72	7,379.00	5,222.13	7,556.00	7,556.00	
101-341-724-000	Retirement Medical - VEBA	91,683.15	89,778.96	52,821.00	52,920.96	16,150.00	16,150.00	
101-341-724-005	Retirement Medical - RHSP	.00	.00	.00	.00	.00	.00	
101-341-724-020	Food & Clothing Allow	7,950.00	7,900.00	7,900.00	7,300.00	7,900.00	7,900.00	
	FRINGE BENEFITS Totals	\$337,705.22	\$356,005.82	\$316,451.00	\$235,317.46	\$288,478.00	\$288,478.00	
SUPPLIES								
101-341-756-000	Miscellaneous	406.83	.00	1,000.00	.00	1,000.00	1,000.00	
101-341-759-000	Photo Supplies	1,111.49	1,929.95	2,000.00	13,606.00	2,000.00	2,000.00	
101-341-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$1,518.32	\$1,929.95	\$3,000.00	\$13,606.00	\$3,000.00	\$3,000.00	
TRANSPORTATION								
101-341-864-010	Travel/Ed-Emp	9,990.40	15,437.15	17,500.00	11,403.09	17,500.00	17,500.00	
	TRANSPORTATION Totals	\$9,990.40	\$15,437.15	\$17,500.00	\$11,403.09	\$17,500.00	\$17,500.00	
PRINTING AND PUBLISHING								
101-341-904-000	Printing	.00	2,925.71	3,000.00	983.69	3,000.00	3,000.00	
101-341-905-000	Publishing	.00	854.99	1,500.00	162.58	1,500.00	1,500.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$3,780.70	\$4,500.00	\$1,146.27	\$4,500.00	\$4,500.00	
OTHER CHARGES AND SERVICES								
101-341-958-000	Dues And Subscript	2,990.00	860.00	3,000.00	2,432.00	3,000.00	3,000.00	
	OTHER CHARGES AND SERVICES Totals	\$2,990.00	\$860.00	\$3,000.00	\$2,432.00	\$3,000.00	\$3,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 341 - FIRE PREVENTION							
	CAPITAL OUTLAY							
101-341-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-341-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	341 - FIRE PREVENTION Totals	\$862,764.53	\$885,593.28	\$865,073.00	\$651,767.67	\$841,227.00	\$841,227.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 371 - INSPECTION								
PERSONNEL SERVICES								
101-371-702-000	Salaries And Wages	1,176,820.38	1,158,984.42	1,225,848.00	810,218.91	1,255,074.00	1,255,074.00	
101-371-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-371-707-000	Alternate Payments	3,316.93	1,933.49	2,000.00	1,350.11	2,000.00	2,000.00	
101-371-709-000	Overtime	19,223.74	12,571.25	23,000.00	13,164.15	23,000.00	23,000.00	
101-371-712-010	Wage Reimb-Refuse	(90,386.00)	(90,400.00)	(95,100.00)	(95,100.00)	(97,500.00)	(97,500.00)	
	PERSONNEL SERVICES Totals	\$1,108,975.05	\$1,083,089.16	\$1,155,748.00	\$729,633.17	\$1,182,574.00	\$1,182,574.00	
FRINGE BENEFITS								
101-371-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-371-715-000	FICA	89,526.44	86,623.08	96,436.00	60,437.18	98,289.00	98,289.00	
101-371-717-000	Holiday And Longev	8,103.36	8,250.00	8,250.00	2,670.84	3,750.00	3,750.00	
101-371-719-000	Medical Pmt	211,490.58	239,306.88	247,499.00	186,349.89	282,644.00	282,644.00	
101-371-719-005	Employee Med Co-Pay	(32,184.50)	(42,999.00)	(41,184.00)	(38,188.11)	(62,698.00)	(62,698.00)	
101-371-720-000	Life Insurance	4,389.12	4,705.20	5,540.00	3,394.80	5,666.00	5,666.00	
101-371-722-000	Retirement DB - Legacy	34,842.00	28,449.96	71,720.00	71,720.04	86,394.00	86,394.00	
101-371-723-000	Retirement DC	121,978.09	120,466.10	145,168.00	95,985.42	146,259.00	146,259.00	
101-371-724-000	Retirement Medical - VEBA	51,172.83	50,095.88	94,019.00	96,529.51	.00	.00	
101-371-724-005	Retirement Medical - RHSP	.00	.00	28,080.00	18,720.00	32,760.00	32,760.00	
101-371-725-010	O/H Reimb-Refuse	(90,386.00)	(90,400.00)	(95,100.00)	(95,100.00)	(97,500.00)	(97,500.00)	
	FRINGE BENEFITS Totals	\$398,931.92	\$404,498.10	\$560,428.00	\$402,519.57	\$495,564.00	\$495,564.00	
SUPPLIES								
101-371-728-000	Office Supplies	7,697.26	5,849.50	17,500.00	5,936.21	26,000.00	26,000.00	
101-371-739-000	COVID-19 Supplies	39.17	113.74	.00	.00	.00	.00	
101-371-756-000	Miscellaneous	1,659.27	4,292.08	4,600.00	2,037.80	5,000.00	5,000.00	
101-371-766-000	Tools And Supplies	1,402.65	1,692.10	3,500.00	338.10	4,500.00	4,500.00	
101-371-768-000	Uniform Allowance	3,150.20	2,565.56	6,500.00	2,206.00	6,500.00	6,500.00	
	SUPPLIES Totals	\$13,948.55	\$14,512.98	\$32,100.00	\$10,518.11	\$42,000.00	\$42,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-371-818-000	Contractual Service	.00	14,974.05	15,000.00	.00	.00	.00	
101-371-851-020	Comp Software Maint	9,718.49	28,308.16	12,000.00	11,715.92	12,000.00	12,000.00	
101-371-853-000	Telephone	9,307.80	9,852.78	12,000.00	6,959.24	14,000.00	14,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$19,026.29	\$53,134.99	\$39,000.00	\$18,675.16	\$26,000.00	\$26,000.00	
TRANSPORTATION								
101-371-861-010	Auto Expense-Emp	264.32	41.22	500.00	.00	1,000.00	1,000.00	
101-371-864-010	Travel/Ed-Emp	1,927.35	676.62	7,000.00	2,916.07	7,000.00	7,000.00	
	TRANSPORTATION Totals	\$2,191.67	\$717.84	\$7,500.00	\$2,916.07	\$8,000.00	\$8,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 371 - INSPECTION							
	<i>PRINTING AND PUBLISHING</i>							
101-371-904-000	Printing	1,653.27	2,549.90	3,000.00	1,882.03	3,500.00	3,500.00	
	<i>PRINTING AND PUBLISHING Totals</i>	\$1,653.27	\$2,549.90	\$3,000.00	\$1,882.03	\$3,500.00	\$3,500.00	
	<i>REPAIRS AND MAINTENANCE</i>							
101-371-934-000	Office Equip Maint	.00	.00	500.00	370.86	500.00	500.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$0.00	\$0.00	\$500.00	\$370.86	\$500.00	\$500.00	
	<i>OTHER CHARGES AND SERVICES</i>							
101-371-944-000	Lease Purchase Pay	765.22	28,459.12	7,900.00	5,781.29	8,000.00	8,000.00	
101-371-958-000	Dues And Subscript	5,530.00	3,782.00	6,000.00	4,100.00	7,500.00	7,500.00	
101-371-960-010	Ed/Training-Emp	4,267.65	2,824.75	6,000.00	1,991.45	7,000.00	7,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$10,562.87	\$35,065.87	\$19,900.00	\$11,872.74	\$22,500.00	\$22,500.00	
	<i>CAPITAL OUTLAY</i>							
101-371-971-000	Cap Outlay-Minor	127,230.09	18,188.90	.00	.00	.00	.00	
101-371-985-000	Cap Outlay-Vehicles	64,000.00	109,584.00	188,940.00	5,135.00	70,000.00	70,000.00	
101-371-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	16,200.00	16,200.00	
	<i>CAPITAL OUTLAY Totals</i>	\$191,230.09	\$127,772.90	\$188,940.00	\$5,135.00	\$86,200.00	\$86,200.00	
	Department 371 - INSPECTION Totals	\$1,746,519.71	\$1,721,341.74	\$2,007,116.00	\$1,183,522.71	\$1,866,838.00	\$1,866,838.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 381 - BLDG CODE BD OF APPEALS								
PERSONNEL SERVICES								
101-381-702-000	Salaries And Wages	.00	.00	800.00	.00	800.00	800.00	
101-381-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
PERSONNEL SERVICES Totals		\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	\$800.00	
FRINGE BENEFITS								
101-381-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-381-715-000	FICA	.00	.00	61.00	.00	61.00	61.00	
FRINGE BENEFITS Totals		\$0.00	\$0.00	\$61.00	\$0.00	\$61.00	\$61.00	
SUPPLIES								
101-381-728-000	Office Supplies	.00	20.00	500.00	60.00	2,500.00	2,500.00	
SUPPLIES Totals		\$0.00	\$20.00	\$500.00	\$60.00	\$2,500.00	\$2,500.00	
Department 381 - BLDG CODE BD OF APPEALS Totals		\$0.00	\$20.00	\$1,361.00	\$60.00	\$3,361.00	\$3,361.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 435 - TRAFFIC COMMISSION								
PERSONNEL SERVICES								
101-435-702-000	Salaries And Wages	1,730.00	1,720.00	2,000.00	1,240.00	2,000.00	2,000.00	
101-435-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$1,730.00	\$1,720.00	\$2,000.00	\$1,240.00	\$2,000.00	\$2,000.00	
FRINGE BENEFITS								
101-435-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-435-715-000	FICA	132.38	131.57	153.00	94.86	153.00	153.00	
	FRINGE BENEFITS Totals	\$132.38	\$131.57	\$153.00	\$94.86	\$153.00	\$153.00	
SUPPLIES								
101-435-728-000	Office Supplies	.00	.00	200.00	.00	200.00	200.00	
	SUPPLIES Totals	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	
Department 435 - TRAFFIC COMMISSION Totals		\$1,862.38	\$1,851.57	\$2,353.00	\$1,334.86	\$2,353.00	\$2,353.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 441 - PUBLIC SERV ADMIN								
PERSONNEL SERVICES								
101-441-702-000	Salaries And Wages	689,452.26	816,486.27	872,350.00	578,584.35	899,098.00	899,098.00	
101-441-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-441-707-000	Alternate Payments	1,850.14	1,525.13	2,000.00	341.69	.00	.00	
101-441-709-000	Overtime	7,984.25	7,328.64	9,000.00	6,372.75	10,200.00	10,200.00	
101-441-712-010	Wage Reimb-Refuse	(196,954.00)	(225,722.00)	(244,103.00)	(244,103.00)	(252,767.00)	(252,767.00)	
101-441-712-020	Wage Reimb-Act 51	(137,219.00)	(153,013.00)	(161,241.00)	(161,241.00)	(167,039.00)	(167,039.00)	
101-441-712-204	Wages Reimb -Road Mil	(25,484.00)	(15,484.00)	(16,669.00)	(16,669.00)	(18,012.00)	(18,012.00)	
101-441-712-592	Wage Reimb-W & S Fund	(273,907.00)	(310,043.00)	(346,347.00)	(346,347.00)	(359,673.00)	(359,673.00)	
	PERSONNEL SERVICES Totals	\$65,722.65	\$121,078.04	\$114,990.00	(\$183,061.21)	\$111,807.00	\$111,807.00	
FRINGE BENEFITS								
101-441-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-441-715-000	FICA	52,740.87	61,429.77	71,112.00	42,993.10	70,250.00	70,250.00	
101-441-717-000	Holiday And Longev	6,765.24	7,500.00	9,000.00	.00	9,000.00	9,000.00	
101-441-719-000	Medical Pmt	116,228.34	169,152.47	174,972.00	147,275.38	231,004.00	231,004.00	
101-441-719-005	Employee Med Co-Pay	(17,703.50)	(27,617.00)	(29,508.00)	(29,460.99)	(50,993.00)	(50,993.00)	
101-441-720-000	Life Insurance	2,833.92	3,466.80	4,233.00	2,433.60	4,181.00	4,181.00	
101-441-722-000	Retirement DB - Legacy	24,369.00	18,435.96	45,441.00	45,441.00	62,566.00	62,566.00	
101-441-723-000	Retirement DC	71,421.91	85,011.41	105,666.00	69,356.75	108,876.00	108,876.00	
101-441-724-000	Retirement Medical - VEBA	43,933.03	45,066.19	59,569.00	60,808.06	.00	.00	
101-441-724-005	Retirement Medical - RHSP	.00	.00	16,380.00	10,020.00	16,380.00	16,380.00	
101-441-725-010	O/H Reimb-Refuse	(196,954.00)	(225,722.00)	(244,103.00)	(244,103.00)	(252,767.00)	(252,767.00)	
101-441-725-020	O/H Reimb-Act 51	(137,219.00)	(153,013.00)	(161,241.00)	(161,241.00)	(167,039.00)	(167,039.00)	
101-441-725-204	O/H Reimb-Road Mil	(25,484.00)	(15,484.00)	(16,669.00)	(16,669.00)	(18,012.00)	(18,012.00)	
101-441-725-592	O/H Reimb-W & S Fund	(273,907.00)	(310,043.00)	(346,347.00)	(346,347.00)	(359,673.00)	(359,673.00)	
	FRINGE BENEFITS Totals	(\$332,975.19)	(\$341,816.40)	(\$311,495.00)	(\$419,493.10)	(\$346,227.00)	(\$346,227.00)	
SUPPLIES								
101-441-728-000	Office Supplies	17,000.00	15,636.38	20,000.00	10,605.05	20,000.00	20,000.00	
101-441-752-000	Licenses-Other	490.00	4,862.00	3,000.00	4,226.00	3,000.00	3,000.00	
101-441-756-000	Miscellaneous	226.85	650.49	750.00	726.17	750.00	750.00	
101-441-768-000	Uniform Allowance	690.00	858.62	1,100.00	198.97	1,100.00	1,100.00	
101-441-770-000	Safety Training and Supplies	5,930.98	6,470.71	6,750.00	7,911.73	10,000.00	10,000.00	
	SUPPLIES Totals	\$24,337.83	\$28,478.20	\$31,600.00	\$23,667.92	\$34,850.00	\$34,850.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-441-802-030	Reimb-Building Maint	50,235.00	51,491.00	53,035.00	53,035.00	53,050.00	53,050.00	
101-441-808-010	Reimb Audit Costs-Gen Fd	14,045.00	15,241.00	18,788.00	18,788.00	19,586.00	19,586.00	
101-441-828-000	Medical Services	6,199.00	6,766.48	9,500.00	5,094.00	9,500.00	9,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 441 - PUBLIC SERV ADMIN								
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-441-853-000	Telephone	8,930.59	8,137.45	15,000.00	5,038.10	15,000.00	15,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$79,409.59	\$81,635.93	\$96,323.00	\$81,955.10	\$97,136.00	\$97,136.00	
TRANSPORTATION								
101-441-864-010	Travel/Ed-Emp	.00	988.84	1,000.00	.00	1,000.00	1,000.00	
TRANSPORTATION Totals		\$0.00	\$988.84	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	
COMMUNITY PROMOTION								
101-441-886-915	Spec Activ-Greenleaf Comm	451.98	485.72	800.00	444.50	800.00	800.00	
COMMUNITY PROMOTION Totals		\$451.98	\$485.72	\$800.00	\$444.50	\$800.00	\$800.00	
PRINTING AND PUBLISHING								
101-441-904-000	Printing	1,366.94	6,820.00	6,000.00	2,396.00	6,000.00	6,000.00	
PRINTING AND PUBLISHING Totals		\$1,366.94	\$6,820.00	\$6,000.00	\$2,396.00	\$6,000.00	\$6,000.00	
INSURANCES								
101-441-956-010	Reimb-Workers Comp	5,673.00	4,068.00	6,451.00	6,451.00	12,472.00	12,472.00	
101-441-961-120	Reimb-Genl Insurance	3,483.00	1,991.00	2,879.00	2,879.00	2,068.00	2,068.00	
INSURANCES Totals		\$9,156.00	\$6,059.00	\$9,330.00	\$9,330.00	\$14,540.00	\$14,540.00	
PUBLIC UTILITIES								
101-441-928-000	Heat, Light, Water	138,944.41	81,016.31	110,000.00	60,184.75	110,000.00	110,000.00	
101-441-928-010	Reimb Utilities	9,017.00	8,840.00	8,402.00	8,402.00	9,294.00	9,294.00	
PUBLIC UTILITIES Totals		\$147,961.41	\$89,856.31	\$118,402.00	\$68,586.75	\$119,294.00	\$119,294.00	
REPAIRS AND MAINTENANCE								
101-441-934-000	Office Equip Maint	.00	.00	1,000.00	140.00	1,000.00	1,000.00	
REPAIRS AND MAINTENANCE Totals		\$0.00	\$0.00	\$1,000.00	\$140.00	\$1,000.00	\$1,000.00	
OTHER CHARGES AND SERVICES								
101-441-944-000	Lease Purchase Pay	846.15	.00	6,000.00	.00	6,000.00	6,000.00	
101-441-958-000	Dues And Subscript	290.00	314.00	500.00	289.00	500.00	500.00	
101-441-960-000	Em Recog Ceremony	3,275.00	4,170.31	8,000.00	4,877.74	9,000.00	9,000.00	
101-441-960-010	Ed/Training-Emp	664.43	2,490.49	3,000.00	1,840.97	3,000.00	3,000.00	
OTHER CHARGES AND SERVICES Totals		\$5,075.58	\$6,974.80	\$17,500.00	\$7,007.71	\$18,500.00	\$18,500.00	
TRANSFERS OUT								
101-441-995-592	Cont To Water/Sewer Fund	.00	.00	.00	.00	.00	.00	
TRANSFERS OUT Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
101-441-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-441-982-000	Cap Outlay-Mach/Eq	.00	.00	.00	.00	.00	.00	
CAPITAL OUTLAY Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 441 - PUBLIC SERV ADMIN Totals		\$506.79	\$560.44	\$85,450.00	(\$409,026.33)	\$58,700.00	\$58,700.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 443 - PUBLIC SERV-EQUIP MAINT								
PERSONNEL SERVICES								
101-443-702-000	Salaries And Wages	406,721.05	302,002.26	555,640.00	191,628.61	557,464.00	557,464.00	
101-443-702-100	Vacancy Adj-Wages	.00	.00	(100,000.00)	.00	(50,000.00)	(50,000.00)	
101-443-707-000	Alternate Payments	1,200.09	1,341.78	1,000.00	675.05	1,000.00	1,000.00	
101-443-709-000	Overtime	122,517.13	123,384.86	132,000.00	69,562.51	138,000.00	138,000.00	
101-443-712-000	Wage Reimb-Other	(63,800.00)	(34,150.00)	(70,000.00)	(9,550.00)	(70,000.00)	(70,000.00)	
	PERSONNEL SERVICES Totals	\$466,638.27	\$392,578.90	\$518,640.00	\$252,316.17	\$576,464.00	\$576,464.00	
FRINGE BENEFITS								
101-443-714-100	Vacancy Adj-Benefits	.00	.00	(50,000.00)	.00	(25,000.00)	(25,000.00)	
101-443-715-000	FICA	40,881.03	32,819.88	53,236.00	20,023.42	53,834.00	53,834.00	
101-443-717-000	Holiday And Longev	6,000.00	6,750.00	6,750.00	.00	6,750.00	6,750.00	
101-443-719-000	Medical Pmt	61,623.58	32,642.55	123,953.00	21,431.92	133,982.00	133,982.00	
101-443-719-005	Employee Med Co-Pay	(5,522.00)	(2,925.00)	(23,700.00)	(2,865.18)	(29,387.00)	(29,387.00)	
101-443-720-000	Life Insurance	1,590.48	1,211.76	2,515.00	784.80	2,554.00	2,554.00	
101-443-722-000	Retirement DB - Legacy	14,164.08	9,914.04	26,901.00	26,901.00	25,804.00	25,804.00	
101-443-723-000	Retirement DC	48,820.96	34,512.57	68,650.00	25,048.65	69,676.00	69,676.00	
101-443-724-000	Retirement Medical - VEBA	35,897.75	28,002.40	35,265.00	35,265.00	.00	.00	
101-443-724-005	Retirement Medical - RHSP	.00	.00	11,700.00	.00	11,700.00	11,700.00	
	FRINGE BENEFITS Totals	\$203,455.88	\$142,928.20	\$255,270.00	\$126,589.61	\$249,913.00	\$249,913.00	
SUPPLIES								
101-443-751-000	Gas And Oil	291,283.15	334,259.36	275,000.00	118,594.79	275,000.00	275,000.00	
101-443-751-100	Propane	7,801.63	2,906.26	20,000.00	908.17	20,000.00	20,000.00	
101-443-752-050	Certificat/Regist/Tests	1,115.00	3,139.38	7,000.00	.00	7,000.00	7,000.00	
101-443-766-000	Tools And Supplies	23,066.33	23,435.95	30,000.00	10,645.85	30,000.00	30,000.00	
101-443-768-000	Uniform Allowance	5,924.17	3,332.03	13,200.00	2,218.40	13,200.00	13,200.00	
101-443-778-000	Equip Maint Supply	228,167.37	166,626.59	275,000.00	101,817.59	275,000.00	275,000.00	
	SUPPLIES Totals	\$557,357.65	\$533,699.57	\$620,200.00	\$234,184.80	\$620,200.00	\$620,200.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-443-818-000	Contractual Service	12,712.01	14,404.54	30,000.00	42,394.54	30,000.00	30,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$12,712.01	\$14,404.54	\$30,000.00	\$42,394.54	\$30,000.00	\$30,000.00	
INSURANCES								
101-443-956-010	Reimb-Workers Comp	6,046.00	4,538.00	7,541.00	7,541.00	13,715.00	13,715.00	
101-443-961-120	Reimb-Genl Insurance	3,712.00	2,221.00	3,366.00	3,366.00	2,274.00	2,274.00	
	INSURANCES Totals	\$9,758.00	\$6,759.00	\$10,907.00	\$10,907.00	\$15,989.00	\$15,989.00	
PUBLIC UTILITIES								
101-443-928-000	Heat, Light, Water	14,941.03	16,867.73	24,000.00	11,596.84	24,000.00	24,000.00	
101-443-928-010	Reimb Utilities	9,610.00	9,861.00	9,821.00	9,821.00	10,220.00	10,220.00	
	PUBLIC UTILITIES Totals	\$24,551.03	\$26,728.73	\$33,821.00	\$21,417.84	\$34,220.00	\$34,220.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 443 - PUBLIC SERV-EQUIP MAINT								
REPAIRS AND MAINTENANCE								
101-443-933-050	Equip Maint-Outside Rpr	110,254.79	290,175.26	300,000.00	313,854.38	400,000.00	400,000.00	
	REPAIRS AND MAINTENANCE Totals	\$110,254.79	\$290,175.26	\$300,000.00	\$313,854.38	\$400,000.00	\$400,000.00	
OTHER CHARGES AND SERVICES								
101-443-943-592	Reimb Equip Rent-W & S	(67,000.00)	(31,000.00)	(70,000.00)	(70,000.00)	(75,000.00)	(75,000.00)	
101-443-944-000	Lease Purchase Pay	33,121.84	108,110.58	37,664.00	18,162.58	26,901.00	26,901.00	
101-443-947-000	Outside Vehicle Rental	.00	.00	5,000.00	.00	5,000.00	5,000.00	
101-443-947-010	Reimb Vehic Cost-Refuse	(700,000.00)	(775,000.00)	(835,600.00)	(835,600.00)	(900,000.00)	(900,000.00)	
101-443-947-020	Reimb Vehic Cost-Act 51	(530,000.00)	(525,000.00)	(690,000.00)	(690,000.00)	(700,000.00)	(700,000.00)	
101-443-947-208	Reimb Vehic Cost-Recreation	(46,500.00)	(52,000.00)	(52,000.00)	(52,000.00)	(60,000.00)	(60,000.00)	
101-443-947-820	Reimb Veh & Equip Senior Center	(3,000.00)	(3,300.00)	(3,300.00)	(3,300.00)	(3,000.00)	(3,000.00)	
101-443-947-821	Reimb Veh & Equip - Grnmed & Culture	(57,000.00)	(57,000.00)	(62,000.00)	(62,000.00)	(65,000.00)	(65,000.00)	
101-443-960-010	Ed/Training-Emp	.00	.00	10,000.00	.00	10,000.00	10,000.00	
	OTHER CHARGES AND SERVICES Totals	(\$1,370,378.16)	(\$1,335,189.42)	(\$1,660,236.00)	(\$1,694,737.42)	(\$1,761,099.00)	(\$1,761,099.00)	
CAPITAL OUTLAY								
101-443-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-443-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	
101-443-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 443 - PUBLIC SERV-EQUIP MAINT Totals		\$14,349.47	\$72,084.78	\$108,602.00	(\$693,073.08)	\$165,687.00	\$165,687.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 447 - ENGINEERING								
PERSONNEL SERVICES								
101-447-702-000	Salaries And Wages	704,574.86	750,170.84	778,903.00	558,738.82	803,735.00	803,735.00	
101-447-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-447-707-000	Alternate Payments	3,025.25	2,533.53	2,000.00	1,350.11	2,000.00	2,000.00	
101-447-709-000	Overtime	20,363.32	26,926.07	40,000.00	5,186.80	55,000.00	55,000.00	
101-447-712-010	Wage Reimb-Refuse	(78,059.00)	(75,141.00)	(83,911.00)	(83,911.00)	(85,174.00)	(85,174.00)	
101-447-712-020	Wage Reimb-Act 51	(217,509.00)	(215,873.00)	(233,488.00)	(233,488.00)	(243,225.00)	(243,225.00)	
101-447-712-204	Wages Reimb -Road Mil	(71,691.00)	(68,472.00)	(75,098.00)	(75,098.00)	(76,684.00)	(76,684.00)	
101-447-712-592	Wage Reimb-W & S Fund	(179,405.00)	(226,271.00)	(253,291.00)	(253,291.00)	(264,699.00)	(264,699.00)	
	PERSONNEL SERVICES Totals	\$181,299.43	\$193,873.44	\$175,115.00	(\$80,512.27)	\$190,953.00	\$190,953.00	
FRINGE BENEFITS								
101-447-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-447-715-000	FICA	54,489.96	58,009.25	63,239.00	41,671.90	66,286.00	66,286.00	
101-447-717-000	Holiday And Longev	4,610.10	5,250.00	5,250.00	.00	5,250.00	5,250.00	
101-447-719-000	Medical Pmt	97,922.70	118,870.24	133,353.00	92,996.96	124,610.00	124,610.00	
101-447-719-005	Employee Med Co-Pay	(14,770.00)	(21,292.00)	(21,624.00)	(18,716.67)	(25,523.00)	(25,523.00)	
101-447-720-000	Life Insurance	2,779.92	3,216.96	3,620.00	2,476.08	3,720.00	3,720.00	
101-447-722-000	Retirement DB - Legacy	27,121.08	18,846.00	48,973.00	48,972.96	59,904.00	59,904.00	
101-447-723-000	Retirement DC	80,150.61	82,550.99	95,460.00	64,001.84	98,473.00	98,473.00	
101-447-724-000	Retirement Medical - VEBA	45,572.01	43,495.70	64,200.00	65,433.00	.00	.00	
101-447-724-005	Retirement Medical - RHSP	.00	.00	16,380.00	10,530.00	16,380.00	16,380.00	
101-447-725-010	O/H Reimb-Refuse	(78,059.00)	(75,141.00)	(83,911.00)	(83,911.00)	(85,174.00)	(85,174.00)	
101-447-725-020	O/H Reimb-Act 51	(217,509.00)	(215,873.00)	(233,488.00)	(233,488.00)	(243,225.00)	(243,225.00)	
101-447-725-204	O/H Reimb-Road Mil	(71,691.00)	(68,472.00)	(75,098.00)	(75,098.00)	(76,684.00)	(76,684.00)	
101-447-725-592	O/H Reimb-W & S Fund	(179,405.00)	(226,271.00)	(253,291.00)	(253,291.00)	(264,699.00)	(264,699.00)	
	FRINGE BENEFITS Totals	(\$248,787.62)	(\$276,809.86)	(\$236,937.00)	(\$338,421.93)	(\$320,682.00)	(\$320,682.00)	
SUPPLIES								
101-447-728-000	Office Supplies	5,594.31	5,489.95	15,250.00	11,613.34	15,680.00	15,680.00	
101-447-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
101-447-766-000	Tools And Supplies	1,676.26	2,557.63	2,200.00	484.71	2,200.00	2,200.00	
101-447-768-000	Uniform Allowance	1,598.25	1,871.32	2,250.00	1,500.00	2,250.00	2,250.00	
	SUPPLIES Totals	\$8,868.82	\$9,918.90	\$19,700.00	\$13,598.05	\$20,130.00	\$20,130.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-447-818-005	Cont Serv-Consultant	9,090.52	25,525.70	26,000.00	5,010.00	29,000.00	29,000.00	
101-447-818-600	Cont Ser-Contingencies	20,090.96	30,174.39	20,000.00	417.49	24,000.00	24,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$29,181.48	\$55,700.09	\$46,000.00	\$5,427.49	\$53,000.00	\$53,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 447 - ENGINEERING								
TRANSPORTATION								
101-447-861-010	Auto Expense-Emp	.00	.00	.00	.00	.00	.00	
101-447-864-010	Travel/Ed-Emp	147.06	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$147.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PRINTING AND PUBLISHING								
101-447-904-000	Printing	7,867.37	9,508.59	11,400.00	5,427.01	11,400.00	11,400.00	
	PRINTING AND PUBLISHING Totals	\$7,867.37	\$9,508.59	\$11,400.00	\$5,427.01	\$11,400.00	\$11,400.00	
INSURANCES								
101-447-956-010	Reimb-Workers Comp	5,648.00	3,937.00	5,572.00	5,572.00	10,469.00	10,469.00	
101-447-961-120	Reimb-Genl Insurance	3,467.00	1,927.00	2,487.00	2,487.00	1,736.00	1,736.00	
	INSURANCES Totals	\$9,115.00	\$5,864.00	\$8,059.00	\$8,059.00	\$12,205.00	\$12,205.00	
PUBLIC UTILITIES								
101-447-928-010	Reimb Utilities	8,977.00	8,555.00	7,256.00	7,256.00	7,802.00	7,802.00	
	PUBLIC UTILITIES Totals	\$8,977.00	\$8,555.00	\$7,256.00	\$7,256.00	\$7,802.00	\$7,802.00	
REPAIRS AND MAINTENANCE								
101-447-934-000	Office Equip Maint	272.45	109.00	2,575.00	843.39	2,575.00	2,575.00	
	REPAIRS AND MAINTENANCE Totals	\$272.45	\$109.00	\$2,575.00	\$843.39	\$2,575.00	\$2,575.00	
OTHER CHARGES AND SERVICES								
101-447-958-000	Dues And Subscript	3,697.65	4,230.10	7,000.00	6,118.70	19,545.00	19,545.00	
101-447-960-010	Ed/Training-Emp	778.00	369.82	3,366.00	1,964.48	3,900.00	3,900.00	
	OTHER CHARGES AND SERVICES Totals	\$4,475.65	\$4,599.92	\$10,366.00	\$8,083.18	\$23,445.00	\$23,445.00	
CAPITAL OUTLAY								
101-447-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-447-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 447 - ENGINEERING Totals		\$1,416.64	\$11,319.08	\$43,534.00	(\$370,240.08)	\$828.00	\$828.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 448 - STREET LIGHTING								
PUBLIC UTILITIES								
101-448-926-910	S/L-Casual	188,389.44	208,704.22	216,334.00	307,369.92	222,131.00	222,131.00	
101-448-926-911	S/L-Plymouth Rd	5,863.31	6,736.51	7,021.00	4,443.81	8,017.00	8,017.00	
101-448-926-912	S/L-Middlebelt Rd	99,821.11	113,032.18	118,128.00	69,937.65	127,199.00	127,199.00	
101-448-926-913	S/L-Farmington Rd	138,892.11	151,955.91	159,497.00	91,063.82	165,267.00	165,267.00	
101-448-926-914	S/L-Merriman Rd	57,456.12	64,488.19	67,907.00	38,986.38	70,806.00	70,806.00	
101-448-926-915	S/L-Joy Road	25,893.74	28,666.42	30,067.00	17,395.47	31,586.00	31,586.00	
101-448-926-916	S/L-Five Mile Road	144,309.39	159,190.51	166,963.00	96,202.91	174,864.00	174,864.00	
101-448-926-917	S/L-Six Mile	55,865.31	65,235.98	68,818.00	40,237.28	73,343.00	73,343.00	
101-448-926-918	S/L-Seven Mile	31,509.08	37,599.57	39,414.00	23,967.03	43,684.00	43,684.00	
101-448-926-919	S/L-Newburg Road	50,470.11	60,274.58	63,179.00	38,149.92	69,570.00	69,570.00	
101-448-928-020	S/L Maint Reimb-Roads	(598,000.00)	(606,000.00)	(671,000.00)	(671,000.00)	(706,000.00)	(706,000.00)	
PUBLIC UTILITIES Totals		\$200,469.72	\$289,884.07	\$266,328.00	\$56,754.19	\$280,467.00	\$280,467.00	
Department 448 - STREET LIGHTING Totals		\$200,469.72	\$289,884.07	\$266,328.00	\$56,754.19	\$280,467.00	\$280,467.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 463 - MAINTENANCE-STREET								
PERSONNEL SERVICES								
101-463-702-000	Salaries And Wages	1,718,418.09	1,870,935.29	1,839,342.00	1,364,166.05	1,898,776.00	1,898,776.00	
101-463-702-100	Vacancy Adj-Wages	.00	.00	(40,000.00)	.00	.00	.00	
101-463-707-000	Alternate Payments	2,191.74	2,866.89	3,000.00	1,766.81	2,000.00	2,000.00	
101-463-709-000	Overtime	231,925.56	317,067.76	230,000.00	138,481.62	241,000.00	241,000.00	
101-463-712-010	Wage Reimb-Refuse	(530,000.00)	(610,000.00)	(560,000.00)	(560,000.00)	(839,191.00)	(839,191.00)	
101-463-712-020	Wage Reimb-Act 51	(710,000.00)	(710,000.00)	(725,000.00)	(725,000.00)	(725,000.00)	(725,000.00)	
101-463-712-030	Wage Reimb-Invoiced	.00	.00	(750.00)	.00	(750.00)	(750.00)	
101-463-712-208	Wage Reimb-Recreation	(4,000.00)	(7,200.00)	(7,400.00)	(7,400.00)	(2,400.00)	(2,400.00)	
101-463-712-592	Wage Reimb-W & S Fund	(70,000.00)	(74,000.00)	(74,000.00)	(74,000.00)	(80,000.00)	(80,000.00)	
	PERSONNEL SERVICES Totals	\$638,535.39	\$789,669.94	\$665,192.00	\$138,014.48	\$494,435.00	\$494,435.00	
FRINGE BENEFITS								
101-463-714-100	Vacancy Adj-Benefits	.00	.00	(20,000.00)	.00	.00	.00	
101-463-715-000	FICA	147,591.25	164,660.28	160,753.00	111,072.71	165,892.00	165,892.00	
101-463-717-000	Holiday And Longev	26,419.26	30,287.70	27,000.00	1,333.35	24,750.00	24,750.00	
101-463-719-000	Medical Pmt	424,087.35	438,783.47	415,285.00	354,985.07	444,144.00	444,144.00	
101-463-719-005	Employee Med Co-Pay	(48,755.50)	(62,857.50)	(67,836.00)	(62,167.47)	(78,088.00)	(78,088.00)	
101-463-720-000	Life Insurance	7,103.52	7,932.96	8,305.00	6,330.96	8,512.00	8,512.00	
101-463-722-000	Retirement DB - Legacy	62,003.04	41,130.96	101,290.00	101,289.96	140,610.00	140,610.00	
101-463-723-000	Retirement DC	179,512.90	186,602.33	199,885.00	152,912.16	214,249.00	214,249.00	
101-463-724-000	Retirement Medical - VEBA	139,240.81	131,000.38	132,783.00	136,428.00	.00	.00	
101-463-724-005	Retirement Medical - RHSP	.00	.00	32,760.00	26,730.00	35,100.00	35,100.00	
101-463-725-010	O/H Reimb-Refuse	(530,000.00)	(610,000.00)	(560,000.00)	(560,000.00)	(839,191.00)	(839,191.00)	
101-463-725-020	O/H Reimb-Act 51	(710,000.00)	(710,000.00)	(725,000.00)	(725,000.00)	(725,000.00)	(725,000.00)	
101-463-725-030	O/H Reimb-Invoiced	.00	.00	(750.00)	.00	(750.00)	(750.00)	
101-463-725-208	O/H Reimb-Recreation	(4,000.00)	(7,200.00)	(7,400.00)	(7,400.00)	(2,400.00)	(2,400.00)	
101-463-725-592	O/H Reimb-W & S Fund	(70,000.00)	(74,000.00)	(74,000.00)	(74,000.00)	(80,000.00)	(80,000.00)	
	FRINGE BENEFITS Totals	(\$376,797.37)	(\$463,659.42)	(\$376,925.00)	(\$537,485.26)	(\$692,172.00)	(\$692,172.00)	
SUPPLIES								
101-463-766-000	Tools And Supplies	19,873.68	29,661.87	45,000.00	18,061.23	50,000.00	50,000.00	
101-463-768-000	Uniform Allowance	10,400.00	10,641.76	12,500.00	12,205.80	12,500.00	12,500.00	
101-463-782-000	Road Maint Supplies	216,311.74	172,878.53	195,000.00	89,357.77	205,000.00	205,000.00	
101-463-784-000	Snow Removal Supplies	229,753.26	219,471.56	225,000.00	145,753.21	250,000.00	250,000.00	
101-463-785-010	Trees/Ldsp Supplies Reimb-Refuse	(1,700.00)	(2,000.00)	(2,000.00)	(2,000.00)	(2,000.00)	(2,000.00)	
101-463-786-000	Traf Control Supply	26,170.49	20,857.11	40,000.00	21,647.13	40,000.00	40,000.00	
101-463-788-020	Road Maint Materials Reimb-Act 51	(240,000.00)	(225,000.00)	(225,000.00)	(225,000.00)	(200,000.00)	(200,000.00)	
101-463-789-020	Sign Maint Reimb-Act 51	(40,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	
	SUPPLIES Totals	\$220,809.17	\$176,510.83	\$240,500.00	\$10,025.14	\$305,500.00	\$305,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 463 - MAINTENANCE-STREET								
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-463-818-000	Contractual Service	17,852.38	20,734.29	22,000.00	931.83	22,000.00	22,000.00	
101-463-818-001	C/Serv (non-snow) Tsf Reimb Act 51	(17,852.38)	(20,734.29)	(22,000.00)	(22,000.00)	(22,000.00)	(22,000.00)	
101-463-818-020	Cont Serv-Maintenance	.00	.00	8,000.00	.00	8,000.00	8,000.00	
101-463-818-021	C/S Snow Remov Reimb to Rds	(141,249.08)	(213,698.68)	(330,000.00)	(330,000.00)	(375,000.00)	(375,000.00)	
101-463-818-022	Cont Serv Snow Removal	141,249.08	213,698.68	330,000.00	22,200.00	375,000.00	375,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$0.00	\$0.00	\$8,000.00	(\$328,868.17)	\$8,000.00	\$8,000.00	
INSURANCES								
101-463-956-010	Reimb-Workers Comp	15,619.00	11,517.00	18,400.00	18,400.00	34,172.00	34,172.00	
101-463-961-120	Reimb-Genl Insurance	9,589.00	5,638.00	8,212.00	8,212.00	5,666.00	5,666.00	
INSURANCES Totals		\$25,208.00	\$17,155.00	\$26,612.00	\$26,612.00	\$39,838.00	\$39,838.00	
PUBLIC UTILITIES								
101-463-928-010	Reimb Utilities	24,826.00	25,027.00	23,964.00	23,964.00	25,465.00	25,465.00	
PUBLIC UTILITIES Totals		\$24,826.00	\$25,027.00	\$23,964.00	\$23,964.00	\$25,465.00	\$25,465.00	
OTHER CHARGES AND SERVICES								
101-463-943-000	Outside Equip Rental	93.15	212.50	2,500.00	.00	2,500.00	2,500.00	
101-463-943-020	Reimb Equip Rent-Act 51	(504.00)	(1,000.00)	(1,000.00)	(1,000.00)	(1,000.00)	(1,000.00)	
101-463-960-010	Ed/Training-Emp	7,440.60	2,010.00	12,000.00	1,617.94	17,000.00	17,000.00	
OTHER CHARGES AND SERVICES Totals		\$7,029.75	\$1,222.50	\$13,500.00	\$617.94	\$18,500.00	\$18,500.00	
CAPITAL OUTLAY								
101-463-971-000	Cap Outlay-Minor	6,445.00	.00	.00	.00	.00	.00	
101-463-974-000	Land Improvement	.00	.00	.00	.00	.00	.00	
101-463-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
CAPITAL OUTLAY Totals		\$6,445.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 463 - MAINTENANCE-STREET Totals		\$546,055.94	\$545,925.85	\$600,843.00	(\$667,119.87)	\$199,566.00	\$199,566.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 523 - PUBLIC SERV-BLDG MAINT								
PERSONNEL SERVICES								
101-523-702-000	Salaries And Wages	1,244,400.02	1,195,077.76	1,531,104.00	935,237.75	1,495,652.00	1,495,652.00	
101-523-702-100	Vacancy Adj-Wages	.00	.00	(60,000.00)	.00	(30,000.00)	(30,000.00)	
101-523-707-000	Alternate Payments	1,225.10	2,491.87	3,000.00	2,025.16	3,000.00	3,000.00	
101-523-709-000	Overtime	34,894.75	62,698.73	66,000.00	49,261.84	69,000.00	69,000.00	
101-523-712-000	Wage Reimb-Other	(103,000.00)	(97,000.00)	(100,000.00)	(100,000.00)	(104,000.00)	(104,000.00)	
101-523-712-010	Wage Reimb-Refuse	(16,000.00)	(16,000.00)	(12,000.00)	(12,000.00)	(12,000.00)	(12,000.00)	
101-523-712-020	Wage Reimb-Act 51	.00	.00	.00	.00	.00	.00	
101-523-712-030	Wage Reimb-Invoiced	.00	.00	.00	.00	.00	.00	
101-523-712-208	Wage Reimb-Recreation	(294,000.00)	(260,000.00)	(277,000.00)	(277,000.00)	(288,080.00)	(288,080.00)	
101-523-712-820	Wage Reimb-Com Res Senior Serv	(42,000.00)	(42,000.00)	(44,000.00)	(44,000.00)	(46,000.00)	(46,000.00)	
101-523-712-821	Wage Reimb-Com Res Grnmed & Culture	(40,000.00)	(45,000.00)	(46,500.00)	(46,500.00)	(48,000.00)	(48,000.00)	
PERSONNEL SERVICES Totals		\$785,519.87	\$800,268.36	\$1,060,604.00	\$507,024.75	\$1,039,572.00	\$1,039,572.00	
FRINGE BENEFITS								
101-523-713-030	Benef Reimb-Invce	.00	.00	.00	.00	.00	.00	
101-523-714-100	Vacancy Adj-Benefits	.00	.00	(30,000.00)	.00	(15,000.00)	(15,000.00)	
101-523-715-000	FICA	95,164.93	93,839.83	123,288.00	72,894.21	120,805.00	120,805.00	
101-523-717-000	Holiday And Longev	12,091.92	10,500.00	10,500.00	.00	10,500.00	10,500.00	
101-523-719-000	Medical Pmt	328,601.61	293,975.01	425,047.00	223,898.87	365,488.00	365,488.00	
101-523-719-005	Employee Med Co-Pay	(45,875.00)	(48,223.50)	(75,000.00)	(36,219.77)	(64,897.00)	(64,897.00)	
101-523-720-000	Life Insurance	4,776.12	4,812.12	7,300.00	3,846.06	7,124.00	7,124.00	
101-523-722-000	Retirement DB - Legacy	42,381.00	31,472.04	82,882.00	82,881.96	86,487.00	86,487.00	
101-523-723-000	Retirement DC	129,589.52	112,507.34	180,192.00	102,706.33	175,938.00	175,938.00	
101-523-724-000	Retirement Medical - VEBA	90,377.00	79,610.47	108,652.00	111,941.46	.00	.00	
101-523-724-005	Retirement Medical - RHSP	.00	.00	56,160.00	30,060.00	53,820.00	53,820.00	
101-523-725-000	O/H Reimb-Other	(103,000.00)	(97,000.00)	(100,000.00)	(100,000.00)	(104,000.00)	(104,000.00)	
101-523-725-010	O/H Reimb-Refuse	(16,000.00)	(16,000.00)	(12,000.00)	(12,000.00)	(12,000.00)	(12,000.00)	
101-523-725-020	O/H Reimb-Act 51	.00	.00	.00	.00	.00	.00	
101-523-725-030	O/H Reimb-Invoiced	.00	.00	.00	.00	.00	.00	
101-523-725-208	O/H Reimb-Recreation	(294,000.00)	(260,000.00)	(277,000.00)	(277,000.00)	(288,080.00)	(288,080.00)	
101-523-725-820	O/H Reimb -Com Res Senior Serv	(42,000.00)	(42,000.00)	(44,000.00)	(44,000.00)	(46,000.00)	(46,000.00)	
101-523-725-821	O/H Reimb - Com Res Grnmed & Culture	(40,000.00)	(45,000.00)	(46,500.00)	(46,500.00)	(48,000.00)	(48,000.00)	
FRINGE BENEFITS Totals		\$162,107.10	\$118,493.31	\$409,521.00	\$112,509.12	\$242,185.00	\$242,185.00	
SUPPLIES								
101-523-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
101-523-766-000	Tools And Supplies	14,822.69	17,820.17	18,000.00	11,876.66	22,000.00	22,000.00	
101-523-768-000	Uniform Allowance	5,543.48	5,883.81	9,000.00	6,951.07	9,000.00	9,000.00	
101-523-776-000	Maintenance Supply	83,671.83	76,732.74	77,000.00	54,073.93	82,000.00	82,000.00	



Budget Worksheet Report

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Fund 101 - GENERAL FUND								
EXPENSE								
Department 523 - PUBLIC SERV-BLDG MAINT								
SUPPLIES								
101-523-776-020	Maint Supp-Greenmead	6,858.31	8,937.70	15,000.00	1,186.41	15,000.00	15,000.00	
101-523-777-000	Custodial/Cleaning Supplies	110,864.38	114,047.99	115,000.00	97,717.99	115,000.00	115,000.00	
101-523-777-010	Custodial Supplies Reimb -Refuse	(15,000.00)	(15,000.00)	(15,657.00)	(15,657.00)	(15,657.00)	(15,657.00)	
101-523-777-030	Custodial Supplies Reimb - Other	(81,865.00)	(76,365.00)	(79,710.00)	(79,710.00)	(78,410.00)	(78,410.00)	
	SUPPLIES Totals	\$124,895.69	\$132,057.41	\$138,633.00	\$76,439.06	\$148,933.00	\$148,933.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-523-802-030	Reimb-Building Maint	(50,235.00)	(51,491.00)	(53,035.00)	(53,035.00)	(53,035.00)	(53,035.00)	
101-523-811-000	Heat/Air Condition	29,017.91	64,138.18	73,000.00	63,294.81	80,000.00	80,000.00	
101-523-818-000	Contractual Service	30,948.28	6,516.32	45,000.00	10,165.98	50,000.00	50,000.00	
101-523-818-020	Cont Serv-Maintenance	400,632.88	388,847.68	310,000.00	405,004.19	360,000.00	360,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$410,364.07	\$408,011.18	\$374,965.00	\$425,429.98	\$436,965.00	\$436,965.00	
INSURANCES								
101-523-956-010	Reimb-Workers Comp	12,130.00	9,298.00	13,921.00	13,921.00	22,671.00	22,671.00	
101-523-961-120	Reimb-Genl Insurance	7,446.00	4,551.00	6,213.00	6,213.00	3,759.00	3,759.00	
	INSURANCES Totals	\$19,576.00	\$13,849.00	\$20,134.00	\$20,134.00	\$26,430.00	\$26,430.00	
PUBLIC UTILITIES								
101-523-928-010	Reimb Utilities	19,280.00	20,205.00	18,131.00	18,131.00	16,894.00	16,894.00	
	PUBLIC UTILITIES Totals	\$19,280.00	\$20,205.00	\$18,131.00	\$18,131.00	\$16,894.00	\$16,894.00	
OTHER CHARGES AND SERVICES								
101-523-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-523-960-010	Ed/Training-Emp	2,210.52	5,581.20	4,750.00	2,730.44	5,000.00	5,000.00	
	OTHER CHARGES AND SERVICES Totals	\$2,210.52	\$5,581.20	\$4,750.00	\$2,730.44	\$5,000.00	\$5,000.00	
TRANSFERS OUT								
101-523-995-592	Cont To Water/Sewer Fund	.00	.00	.00	.00	.00	.00	
	TRANSFERS OUT Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
101-523-971-000	Cap Outlay-Minor	34,608.00	.00	.00	.00	.00	.00	
101-523-975-000	Cap Outlay-Bldg	.00	.00	.00	.00	.00	.00	
101-523-976-000	Cap Outlay-Bldg Imprv	39,701.00	.00	.00	.00	.00	.00	
101-523-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$74,309.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 523 - PUBLIC SERV-BLDG MAINT Totals		\$1,598,262.25	\$1,498,465.46	\$2,026,738.00	\$1,162,398.35	\$1,915,979.00	\$1,915,979.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 524 - PARKS								
PERSONNEL SERVICES								
101-524-702-000	Salaries And Wages	1,016,724.46	1,152,811.46	1,410,306.00	914,103.29	1,865,155.00	1,865,155.00	
101-524-702-100	Vacancy Adj-Wages	.00	.00	(40,000.00)	.00	.00	.00	
101-524-707-000	Alternate Payments	3,416.94	3,850.30	7,000.00	2,283.52	7,000.00	7,000.00	
101-524-709-000	Overtime	134,761.59	185,883.48	130,000.00	116,679.78	140,000.00	140,000.00	
101-524-712-010	Wage Reimb-Refuse	(185,000.00)	(200,000.00)	(225,000.00)	(225,000.00)	(370,000.00)	(370,000.00)	
101-524-712-020	Wage Reimb-Act 51	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)	(5,000.00)	(5,000.00)	
101-524-712-030	Wage Reimb-Invoiced	.00	.00	(1,000.00)	.00	(1,000.00)	(1,000.00)	
101-524-712-208	Wage Reimb-Recreation	(105,000.00)	(98,000.00)	(101,000.00)	(101,000.00)	(157,000.00)	(157,000.00)	
101-524-712-592	Wage Reimb-W & S Fund	(4,500.00)	(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)	
101-524-712-821	Wage Reimb-Com Res Grnmed & Culture	(56,000.00)	(60,000.00)	(62,000.00)	(62,000.00)	(71,000.00)	(71,000.00)	
PERSONNEL SERVICES Totals		\$794,402.99	\$969,545.24	\$1,103,306.00	\$630,066.59	\$1,403,155.00	\$1,403,155.00	
FRINGE BENEFITS								
101-524-713-030	Benef Reimb-Invce	.00	.00	(1,000.00)	.00	(1,000.00)	(1,000.00)	
101-524-714-100	Vacancy Adj-Benefits	.00	.00	(20,000.00)	.00	.00	.00	
101-524-715-000	FICA	87,571.16	100,648.12	119,249.00	76,609.33	154,637.00	154,637.00	
101-524-717-000	Holiday And Longev	15,723.35	14,094.27	10,500.00	2,133.36	8,250.00	8,250.00	
101-524-719-000	Medical Pmt	182,929.80	244,437.54	245,355.00	187,906.21	303,900.00	303,900.00	
101-524-719-005	Employee Med Co-Pay	(20,016.50)	(38,895.50)	(42,228.00)	(31,532.35)	(59,124.00)	(59,124.00)	
101-524-720-000	Life Insurance	4,021.20	4,716.72	5,746.00	3,724.56	7,364.00	7,364.00	
101-524-722-000	Retirement DB - Legacy	29,386.08	24,104.04	71,509.00	71,508.96	80,071.00	80,071.00	
101-524-723-000	Retirement DC	90,335.76	99,608.00	138,057.00	88,460.60	180,164.00	180,164.00	
101-524-724-000	Retirement Medical - VEBA	83,891.43	72,468.86	93,743.00	95,813.04	.00	.00	
101-524-724-005	Retirement Medical - RHSP	.00	.00	35,100.00	21,509.71	49,140.00	49,140.00	
101-524-725-010	O/H Reimb-Refuse	(185,000.00)	(200,000.00)	(225,000.00)	(225,000.00)	(370,000.00)	(370,000.00)	
101-524-725-020	O/H Reimb-Act 51	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)	(5,000.00)	(5,000.00)	
101-524-725-208	O/H Reimb-Recreation	(105,000.00)	(98,000.00)	(101,000.00)	(101,000.00)	(157,000.00)	(157,000.00)	
101-524-725-592	O/H Reimb-W & S Fund	(4,500.00)	(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)	
101-524-725-821	O/H Reimb - Com Res Grnmed & Culture	(56,000.00)	(60,000.00)	(62,000.00)	(62,000.00)	(71,000.00)	(71,000.00)	
FRINGE BENEFITS Totals		\$113,342.28	\$148,182.05	\$253,031.00	\$113,133.42	\$115,402.00	\$115,402.00	
SUPPLIES								
101-524-766-000	Tools And Supplies	36,191.72	34,739.67	27,500.00	13,369.56	27,500.00	27,500.00	
101-524-768-000	Uniform Allowance	7,680.55	8,402.10	8,500.00	8,771.80	10,600.00	10,600.00	
101-524-770-000	Safety Training and Supplies	9,324.25	7,697.42	14,000.00	8,700.02	20,000.00	20,000.00	
101-524-776-000	Maintenance Supply	98,992.22	91,187.33	110,000.00	71,777.12	110,000.00	110,000.00	
101-524-776-010	Maint Supp-Play G	30,118.67	16,878.55	35,000.00	16,345.72	35,000.00	35,000.00	
101-524-776-015	Christmas Decorations	9,958.54	9,267.66	5,000.00	3,979.13	5,500.00	5,500.00	
101-524-776-050	Reimb - Parks Supplies	(5,000.00)	(4,000.00)	(4,000.00)	(4,000.00)	(5,000.00)	(5,000.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 524 - PARKS								
SUPPLIES								
101-524-783-000	Seeding/Planting Supp	8,985.50	8,763.40	9,000.00	2,164.30	9,000.00	9,000.00	
101-524-785-000	Trees/Landscape Materials	8,695.24	9,977.63	10,000.00	8,442.47	10,000.00	10,000.00	
	<i>SUPPLIES Totals</i>	\$204,946.69	\$182,913.76	\$215,000.00	\$129,550.12	\$222,600.00	\$222,600.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-524-818-000	Contractual Service	37,800.58	57,896.29	30,000.00	25,228.39	30,000.00	30,000.00	
101-524-818-001	C/Serv (non-snow) Tsf Reimb Act 51	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	
101-524-818-015	Con Serv-Weed & Grass Cut	.00	.00	100,000.00	54,572.00	100,000.00	100,000.00	
101-524-818-020	Cont Serv-Maintenance	6,850.00	52,840.11	10,000.00	9,200.00	10,000.00	10,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$14,650.58	\$80,736.40	\$110,000.00	\$59,000.39	\$110,000.00	\$110,000.00	
INSURANCES								
101-524-956-010	Reimb-Workers Comp	8,382.00	5,945.00	9,837.00	9,837.00	19,413.00	19,413.00	
101-524-961-120	Reimb-Genl Insurance	5,146.00	2,910.00	4,390.00	4,391.00	3,219.00	3,219.00	
	<i>INSURANCES Totals</i>	\$13,528.00	\$8,855.00	\$14,227.00	\$14,228.00	\$22,632.00	\$22,632.00	
PUBLIC UTILITIES								
101-524-928-010	Reimb Utilities	13,323.00	12,918.00	12,812.00	12,812.00	14,467.00	14,467.00	
	<i>PUBLIC UTILITIES Totals</i>	\$13,323.00	\$12,918.00	\$12,812.00	\$12,812.00	\$14,467.00	\$14,467.00	
OTHER CHARGES AND SERVICES								
101-524-958-000	Dues And Subscript	.00	155.00	150.00	.00	150.00	150.00	
101-524-960-010	Ed/Training-Emp	11,964.22	9,988.70	18,000.00	10,059.43	20,000.00	20,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$11,964.22	\$10,143.70	\$18,150.00	\$10,059.43	\$20,150.00	\$20,150.00	
CAPITAL OUTLAY								
101-524-971-000	Cap Outlay-Minor	10,657.00	.00	.00	.00	.00	.00	
101-524-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$10,657.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 524 - PARKS Totals		\$1,176,814.76	\$1,413,294.15	\$1,726,526.00	\$968,849.95	\$1,908,406.00	\$1,908,406.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 701 - PLANNING								
PERSONNEL SERVICES								
101-701-702-000	Salaries And Wages	411,702.46	422,723.27	457,328.00	312,818.44	441,968.00	441,968.00	
101-701-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-701-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-701-709-000	Overtime	.00	.00	.00	9.22	.00	.00	
	PERSONNEL SERVICES Totals	\$411,702.46	\$422,723.27	\$457,328.00	\$312,827.66	\$441,968.00	\$441,968.00	
FRINGE BENEFITS								
101-701-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-701-715-000	FICA	30,944.34	31,244.23	35,617.00	22,664.29	34,270.00	34,270.00	
101-701-717-000	Holiday And Longev	8,250.00	8,250.00	8,250.00	504.42	6,000.00	6,000.00	
101-701-719-000	Medical Pmt	87,543.86	95,623.48	93,894.00	65,649.90	87,888.00	87,888.00	
101-701-719-005	Employee Med Co-Pay	(12,088.00)	(18,006.00)	(17,556.00)	(14,877.82)	(18,619.00)	(18,619.00)	
101-701-720-000	Life Insurance	1,607.04	1,776.96	2,041.00	1,355.04	1,972.00	1,972.00	
101-701-722-000	Retirement DB - Legacy	11,649.00	9,153.96	27,421.00	27,420.96	33,418.00	33,418.00	
101-701-723-000	Retirement DC	47,600.62	46,967.22	55,874.00	36,761.38	53,805.00	53,805.00	
101-701-724-000	Retirement Medical - VEBA	43,820.11	38,018.19	35,947.00	36,313.55	.00	.00	
101-701-724-005	Retirement Medical - RHSP	.00	.00	2,340.00	2,295.00	3,510.00	3,510.00	
	FRINGE BENEFITS Totals	\$219,326.97	\$213,028.04	\$243,828.00	\$178,086.72	\$202,244.00	\$202,244.00	
SUPPLIES								
101-701-728-000	Office Supplies	4,336.91	4,485.54	10,000.00	3,342.41	10,000.00	10,000.00	
101-701-768-000	Uniform Allowance	281.19	457.03	500.00	99.97	500.00	500.00	
	SUPPLIES Totals	\$4,618.10	\$4,942.57	\$10,500.00	\$3,442.38	\$10,500.00	\$10,500.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-701-802-242	Admin Exp Reimb-LBRA	(12,994.00)	(13,000.00)	(13,700.00)	(13,704.00)	(14,000.00)	(14,000.00)	
101-701-804-248	Plan Dept Fees-PRDA	(12,994.00)	(13,000.00)	(13,700.00)	(13,700.00)	(14,000.00)	(14,000.00)	
101-701-818-000	Contractual Service	.00	.00	10,000.00	.00	10,000.00	10,000.00	
101-701-818-800	C/S Master Plan	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	(\$25,988.00)	(\$26,000.00)	(\$17,400.00)	(\$27,404.00)	(\$18,000.00)	(\$18,000.00)	
TRANSPORTATION								
101-701-861-010	Auto Expense-Emp	.00	.00	500.00	.00	500.00	500.00	
101-701-864-015	Travel/Ed-Commissions	.00	.00	1,000.00	.00	1,000.00	1,000.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	
COMMUNITY PROMOTION								
101-701-882-035	Comm Promotion-PRDA	.00	.00	.00	.00	500.00	500.00	
101-701-885-000	Public Relations	.00	.00	200.00	.00	200.00	200.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$200.00	\$0.00	\$700.00	\$700.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 701 - PLANNING								
PRINTING AND PUBLISHING								
101-701-904-000	Printing	927.14	1,464.36	5,000.00	850.44	5,000.00	5,000.00	
101-701-905-000	Publishing	1,356.60	2,483.73	2,500.00	914.00	2,500.00	2,500.00	
	PRINTING AND PUBLISHING Totals	\$2,283.74	\$3,948.09	\$7,500.00	\$1,764.44	\$7,500.00	\$7,500.00	
REPAIRS AND MAINTENANCE								
101-701-934-000	Office Equip Maint	.00	.00	100.00	.00	100.00	100.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	
OTHER CHARGES AND SERVICES								
101-701-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-701-958-000	Dues And Subscript	10,140.54	10,253.19	18,000.00	10,594.67	20,000.00	20,000.00	
101-701-960-010	Ed/Training-Emp	2,679.66	3,279.26	5,000.00	3,600.20	6,000.00	6,000.00	
	OTHER CHARGES AND SERVICES Totals	\$12,820.20	\$13,532.45	\$23,000.00	\$14,194.87	\$26,000.00	\$26,000.00	
CAPITAL OUTLAY								
101-701-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-701-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 701 - PLANNING Totals		\$624,763.47	\$632,174.42	\$726,556.00	\$482,912.07	\$672,512.00	\$672,512.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 702 - ZONING BOARD OF APPEALS								
PERSONNEL SERVICES								
101-702-702-000	Salaries And Wages	24,245.93	7,457.96	27,228.00	17,599.20	24,937.00	24,937.00	
101-702-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-702-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-702-709-000	Overtime	.00	.00	1,000.00	.00	500.00	500.00	
	PERSONNEL SERVICES Totals	\$24,245.93	\$7,457.96	\$28,228.00	\$17,599.20	\$25,437.00	\$25,437.00	
FRINGE BENEFITS								
101-702-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-702-715-000	FICA	1,813.53	570.90	2,159.00	1,280.29	1,946.00	1,946.00	
101-702-717-000	Holiday And Longev	375.00	23.32	.00	.00	.00	.00	
101-702-719-000	Medical Pmt	3,974.96	33.68	9,777.00	2,804.58	4,712.00	4,712.00	
101-702-719-005	Employee Med Co-Pay	(150.00)	75.00	(2,148.00)	.00	(1,026.00)	(1,026.00)	
101-702-720-000	Life Insurance	95.04	7.92	112.00	58.32	116.00	116.00	
101-702-722-000	Retirement DB - Legacy	.00	.00	.00	.00	.00	.00	
101-702-723-000	Retirement DC	1,961.72	(204.09)	2,427.00	454.62	2,517.00	2,517.00	
101-702-724-000	Retirement Medical - VEBA	2,177.21	74.48	.00	45.00	.00	.00	
101-702-724-005	Retirement Medical - RHSP	.00	.00	1,170.00	765.00	1,170.00	1,170.00	
	FRINGE BENEFITS Totals	\$10,247.46	\$581.21	\$13,497.00	\$5,407.81	\$9,435.00	\$9,435.00	
SUPPLIES								
101-702-728-000	Office Supplies	472.00	53.58	1,000.00	136.63	1,000.00	1,000.00	
101-702-756-000	Miscellaneous	168.50	60.00	500.00	40.00	500.00	500.00	
101-702-768-000	Uniform Allowance	.00	.00	100.00	.00	100.00	100.00	
	SUPPLIES Totals	\$640.50	\$113.58	\$1,600.00	\$176.63	\$1,600.00	\$1,600.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-702-818-000	Contractual Service	2,712.35	.00	7,000.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$2,712.35	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	
TRANSPORTATION								
101-702-864-010	Travel/Ed-Emp	.00	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PRINTING AND PUBLISHING								
101-702-904-000	Printing	61.00	.00	500.00	210.00	500.00	500.00	
101-702-905-000	Publishing	999.60	1,535.94	2,000.00	933.00	2,000.00	2,000.00	
	PRINTING AND PUBLISHING Totals	\$1,060.60	\$1,535.94	\$2,500.00	\$1,143.00	\$2,500.00	\$2,500.00	
REPAIRS AND MAINTENANCE								
101-702-934-000	Office Equip Maint	.00	.00	1,000.00	.00	1,000.00	1,000.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	101 - GENERAL FUND							
	EXPENSE							
	Department 702 - ZONING BOARD OF APPEALS							
	<i>OTHER CHARGES AND SERVICES</i>							
101-702-958-000	Dues And Subscript	.00	.00	.00	.00	.00	.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>CAPITAL OUTLAY</i>							
101-702-971-000	Cap Outlay-Minor	1,287.20	.00	.00	.00	.00	.00	
101-702-981-000	Cap Outlay-Furnitr	.00	.00	.00	.00	.00	.00	
101-702-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	7,000.00	7,000.00	
	<i>CAPITAL OUTLAY Totals</i>	\$1,287.20	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	
Department	702 - ZONING BOARD OF APPEALS Totals	\$40,194.04	\$9,688.69	\$53,825.00	\$24,326.64	\$46,972.00	\$46,972.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 752 - RECREATION ADMINISTRATION								
PERSONNEL SERVICES								
101-752-702-000	Salaries And Wages	416,313.23	432,977.72	443,888.00	274,892.24	446,967.00	446,967.00	
101-752-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-752-707-000	Alternate Payments	1,825.14	1,933.49	2,000.00	766.73	1,000.00	1,000.00	
101-752-709-000	Overtime	.00	.00	1,000.00	914.94	1,000.00	1,000.00	
101-752-712-208	Wage Reimb-Recreation	(85,030.00)	(87,500.00)	(92,400.00)	(92,400.00)	(94,900.00)	(94,900.00)	
101-752-712-820	Wage Reimb-Com Res Senior Serv	(74,049.00)	(77,200.00)	(40,950.00)	(40,950.00)	(41,950.00)	(41,950.00)	
101-752-712-821	Wage Reimb-Com Res Grnmed & Culture	(74,049.00)	(77,200.00)	(40,950.00)	(40,950.00)	(41,950.00)	(41,950.00)	
PERSONNEL SERVICES Totals		\$185,010.37	\$193,011.21	\$272,588.00	\$102,273.91	\$270,167.00	\$270,167.00	
FRINGE BENEFITS								
101-752-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-752-715-000	FICA	31,884.12	32,942.71	34,531.00	20,901.35	34,518.00	34,518.00	
101-752-717-000	Holiday And Longev	3,000.00	3,000.00	4,500.00	504.42	2,250.00	2,250.00	
101-752-719-000	Medical Pmt	46,032.06	47,900.27	47,834.00	40,860.88	71,763.00	71,763.00	
101-752-719-005	Employee Med Co-Pay	(1,911.00)	(2,793.00)	(3,108.00)	(2,534.85)	(9,943.00)	(9,943.00)	
101-752-720-000	Life Insurance	1,700.64	1,854.72	2,037.00	1,265.76	2,041.00	2,041.00	
101-752-722-000	Retirement DB - Legacy	13,478.04	10,139.04	28,005.00	28,005.00	34,418.00	34,418.00	
101-752-723-000	Retirement DC	46,006.82	46,813.04	53,483.00	31,143.26	53,582.00	53,582.00	
101-752-724-000	Retirement Medical - VEBA	20,868.30	19,515.79	36,713.00	37,280.12	.00	.00	
101-752-724-005	Retirement Medical - RHSP	.00	.00	7,020.00	4,230.00	9,360.00	9,360.00	
101-752-725-208	O/H Reimb-Recreation	(85,030.00)	(87,500.00)	(92,400.00)	(92,400.00)	(94,900.00)	(94,900.00)	
101-752-725-820	O/H Reimb -Com Res Senior Serv	(74,049.00)	(77,200.00)	(40,950.00)	(40,950.00)	(41,950.00)	(41,950.00)	
101-752-725-821	O/H Reimb - Com Res Grnmed & Culture	(74,049.00)	(77,200.00)	(40,950.00)	(40,950.00)	(41,950.00)	(41,950.00)	
FRINGE BENEFITS Totals		(\$72,069.02)	(\$82,527.43)	\$36,715.00	(\$12,644.06)	\$19,189.00	\$19,189.00	
SUPPLIES								
101-752-728-000	Office Supplies	2,967.94	3,478.66	4,000.00	3,967.09	4,000.00	4,000.00	
101-752-756-000	Miscellaneous	.00	.00	500.00	.00	500.00	500.00	
101-752-764-000	Promotional Supply	1,400.66	.00	2,200.00	.00	5,000.00	5,000.00	
101-752-768-000	Uniform Allowance	493.00	479.84	500.00	.00	500.00	500.00	
SUPPLIES Totals		\$4,861.60	\$3,958.50	\$7,200.00	\$3,967.09	\$10,000.00	\$10,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-752-818-200	Cont Serv - Civic Chorus	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$5,600.00	\$5,600.00	\$5,600.00	\$5,600.00	\$5,600.00	\$5,600.00	
TRANSPORTATION								
101-752-861-000	Auto Expense	.00	246.26	400.00	296.03	400.00	400.00	
101-752-861-010	Auto Expense-Emp	770.40	722.07	800.00	552.53	800.00	800.00	
101-752-864-010	Travel/Ed-Emp	.00	.00	.00	.00	.00	.00	
TRANSPORTATION Totals		\$770.40	\$968.33	\$1,200.00	\$848.56	\$1,200.00	\$1,200.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 752 - RECREATION ADMINISTRATION								
PRINTING AND PUBLISHING								
101-752-904-000	Printing	15,923.75	14,020.95	20,000.00	11,226.17	30,000.00	30,000.00	
	PRINTING AND PUBLISHING Totals	\$15,923.75	\$14,020.95	\$20,000.00	\$11,226.17	\$30,000.00	\$30,000.00	
PUBLIC UTILITIES								
101-752-928-000	Heat, Light, Water	.00	.00	.00	.00	.00	.00	
101-752-929-000	Park Lighting	5,988.01	5,626.62	8,000.00	4,381.02	8,000.00	8,000.00	
	PUBLIC UTILITIES Totals	\$5,988.01	\$5,626.62	\$8,000.00	\$4,381.02	\$8,000.00	\$8,000.00	
REPAIRS AND MAINTENANCE								
101-752-934-000	Office Equip Maint	1,041.21	.00	1,500.00	.00	1,500.00	1,500.00	
	REPAIRS AND MAINTENANCE Totals	\$1,041.21	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	
OTHER CHARGES AND SERVICES								
101-752-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
101-752-958-000	Dues And Subscript	.00	.00	.00	.00	.00	.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TRANSFERS OUT								
101-752-995-584	Cont To Golf Course	.00	.00	.00	.00	.00	.00	
	TRANSFERS OUT Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
101-752-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
101-752-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 752 - RECREATION ADMINISTRATION	Totals	\$147,126.32	\$140,658.18	\$352,803.00	\$115,652.69	\$345,656.00	\$345,656.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 758 - RECREATION FACILITIES								
PERSONNEL SERVICES								
101-758-702-000	Salaries And Wages	31,359.65	34,531.75	43,808.00	25,269.05	45,211.00	45,211.00	
101-758-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$31,359.65	\$34,531.75	\$43,808.00	\$25,269.05	\$45,211.00	\$45,211.00	
FRINGE BENEFITS								
101-758-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-758-715-000	FICA	2,399.06	2,641.66	3,351.00	1,933.09	3,459.00	3,459.00	
	FRINGE BENEFITS Totals	\$2,399.06	\$2,641.66	\$3,351.00	\$1,933.09	\$3,459.00	\$3,459.00	
SUPPLIES								
101-758-760-000	Playground Supply	8,407.12	6,448.30	6,000.00	3,595.78	6,000.00	6,000.00	
101-758-777-030	Custodial Supplies Reimb - Other	800.00	1,000.00	1,030.00	1,030.00	1,030.00	1,030.00	
	SUPPLIES Totals	\$9,207.12	\$7,448.30	\$7,030.00	\$4,625.78	\$7,030.00	\$7,030.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-758-818-000	Contractual Service	857.04	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$857.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
101-758-971-000	Cap Outlay-Minor	.00	722.50	.00	.00	.00	.00	
101-758-974-000	Land Improvement	425,993.51	214,600.00	.00	.00	.00	.00	
101-758-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$425,993.51	\$215,322.50	\$0.00	\$0.00	\$0.00	\$0.00	
Department 758 - RECREATION FACILITIES Totals		\$469,816.38	\$259,944.21	\$54,189.00	\$31,827.92	\$55,700.00	\$55,700.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 759 - RECREATION ATHLETICS								
PERSONNEL SERVICES								
101-759-702-000	Salaries And Wages	52,540.02	55,246.75	57,148.00	36,081.06	59,141.00	59,141.00	
101-759-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$52,540.02	\$55,246.75	\$57,148.00	\$36,081.06	\$59,141.00	\$59,141.00	
FRINGE BENEFITS								
101-759-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-759-715-000	FICA	4,019.33	4,226.48	4,372.00	2,760.29	4,524.00	4,524.00	
	FRINGE BENEFITS Totals	\$4,019.33	\$4,226.48	\$4,372.00	\$2,760.29	\$4,524.00	\$4,524.00	
SUPPLIES								
101-759-766-000	Tools And Supplies	43,672.03	37,951.13	46,000.00	18,588.76	46,000.00	46,000.00	
101-759-777-030	Custodial Supplies Reimb - Other	900.00	900.00	927.00	927.00	927.00	927.00	
	SUPPLIES Totals	\$44,572.03	\$38,851.13	\$46,927.00	\$19,515.76	\$46,927.00	\$46,927.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-759-818-000	Contractual Service	5,664.20	38,388.85	35,000.00	35,433.20	41,000.00	41,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$5,664.20	\$38,388.85	\$35,000.00	\$35,433.20	\$41,000.00	\$41,000.00	
REPAIRS AND MAINTENANCE								
101-759-933-310	Equip Maint-Athletic	870.86	1,161.74	1,000.00	1,092.87	1,000.00	1,000.00	
	REPAIRS AND MAINTENANCE Totals	\$870.86	\$1,161.74	\$1,000.00	\$1,092.87	\$1,000.00	\$1,000.00	
OTHER CHARGES AND SERVICES								
101-759-942-000	Building Rentals	.00	.00	.00	.00	.00	.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
101-759-971-000	Cap Outlay-Minor	.00	.00	.00	.00	60,000.00	60,000.00	
101-759-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	
Department 759 - RECREATION ATHLETICS Totals		\$107,666.44	\$137,874.95	\$144,447.00	\$94,883.18	\$212,592.00	\$212,592.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 820 - PARKS & REC - SENIOR SERVICES								
PERSONNEL SERVICES								
101-820-702-000	Salaries And Wages	213,106.30	223,467.70	219,926.00	169,759.64	231,065.00	231,065.00	
101-820-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-820-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-820-709-000	Overtime	.00	.00	2,000.00	.00	2,000.00	2,000.00	
101-820-712-288	Wage Reimb-Community Transit	.00	.00	.00	.00	.00	.00	
101-820-712-523	Wage Reimb-Building	42,000.00	42,000.00	44,000.00	44,000.00	46,000.00	46,000.00	
101-820-712-752	Wage Reimb-Recreation	74,049.00	77,200.00	40,950.00	40,950.00	41,950.00	41,950.00	
	PERSONNEL SERVICES Totals	\$329,155.30	\$342,667.70	\$306,876.00	\$254,709.64	\$321,015.00	\$321,015.00	
FRINGE BENEFITS								
101-820-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-820-715-000	FICA	16,122.44	16,837.79	17,264.00	12,539.62	18,116.00	18,116.00	
101-820-717-000	Holiday And Longev	3,750.00	3,750.00	3,750.00	.00	3,750.00	3,750.00	
101-820-719-000	Medical Pmt	36,796.22	27,483.99	27,879.00	20,150.12	32,034.00	32,034.00	
101-820-719-005	Employee Med Co-Pay	(2,931.00)	(3,999.00)	(4,392.00)	(3,686.10)	(5,145.00)	(5,145.00)	
101-820-720-000	Life Insurance	673.92	747.36	841.00	573.84	854.00	854.00	
101-820-722-000	Retirement DB - Legacy	7,158.00	4,286.04	11,600.00	11,600.04	14,049.00	14,049.00	
101-820-723-000	Retirement DC	19,041.60	19,100.09	21,646.00	15,570.89	22,175.00	22,175.00	
101-820-724-000	Retirement Medical - VEBA	16,830.19	14,947.09	15,207.00	15,396.00	.00	.00	
101-820-724-005	Retirement Medical - RHSP	.00	.00	2,340.00	1,530.00	2,340.00	2,340.00	
101-820-725-288	O/H Reimb-Community Transit	.00	.00	.00	.00	.00	.00	
101-820-725-523	O/H Reimb-Buildings	42,000.00	42,000.00	44,000.00	44,000.00	46,000.00	46,000.00	
101-820-725-752	O/H Reimb-Recreation	74,049.00	77,200.00	40,950.00	40,950.00	41,950.00	41,950.00	
	FRINGE BENEFITS Totals	\$213,490.37	\$202,353.36	\$181,085.00	\$158,624.41	\$176,123.00	\$176,123.00	
SUPPLIES								
101-820-728-000	Office Supplies	.00	.00	.00	.00	.00	.00	
101-820-728-120	Supplies-Senior Ctr.	3,444.13	2,656.81	3,800.00	336.98	3,800.00	3,800.00	
101-820-756-000	Miscellaneous	72.00	35.38	1,500.00	519.52	1,500.00	1,500.00	
101-820-768-000	Uniform Allowance	200.00	342.28	600.00	.00	600.00	600.00	
	SUPPLIES Totals	\$3,716.13	\$3,034.47	\$5,900.00	\$856.50	\$5,900.00	\$5,900.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-820-853-000	Telephone	603.70	555.05	1,000.00	300.22	1,000.00	1,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$603.70	\$555.05	\$1,000.00	\$300.22	\$1,000.00	\$1,000.00	
TRANSPORTATION								
101-820-861-010	Auto Expense-Emp	452.51	318.39	1,000.00	875.57	1,500.00	1,500.00	
101-820-864-010	Travel/Ed-Emp	1,276.32	.00	2,000.00	717.55	3,000.00	3,000.00	
	TRANSPORTATION Totals	\$1,728.83	\$318.39	\$3,000.00	\$1,593.12	\$4,500.00	\$4,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 820 - PARKS & REC - SENIOR SERVICES								
COMMUNITY PROMOTION								
101-820-886-120	Spec Activ-Senior Center	4,826.44	5,000.00	5,000.00	2,599.47	5,000.00	5,000.00	
101-820-886-913	Spec Activ-Comm on Aging	4,172.82	5,092.80	5,400.00	3,951.67	5,200.00	5,200.00	
	COMMUNITY PROMOTION Totals	\$8,999.26	\$10,092.80	\$10,400.00	\$6,551.14	\$10,200.00	\$10,200.00	
PRINTING AND PUBLISHING								
101-820-905-000	Publishing	.00	.00	.00	.00	6,825.00	6,825.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$6,825.00	\$6,825.00	
PUBLIC UTILITIES								
101-820-921-000	Electric	12,201.01	14,865.12	13,650.00	10,946.91	13,650.00	13,650.00	
101-820-923-000	Heat	8,282.02	8,496.16	9,000.00	7,366.17	9,450.00	9,450.00	
101-820-927-000	Water	2,365.86	2,895.88	4,000.00	2,269.33	4,200.00	4,200.00	
	PUBLIC UTILITIES Totals	\$22,848.89	\$26,257.16	\$26,650.00	\$20,582.41	\$27,300.00	\$27,300.00	
REPAIRS AND MAINTENANCE								
101-820-931-010	Bldg Maint-Sr Ctr	4,704.78	7,462.10	10,000.00	9,510.40	11,400.00	11,400.00	
101-820-934-000	Office Equip Maint	2,425.09	1,747.17	2,200.00	2,324.72	2,200.00	2,200.00	
	REPAIRS AND MAINTENANCE Totals	\$7,129.87	\$9,209.27	\$12,200.00	\$11,835.12	\$13,600.00	\$13,600.00	
OTHER CHARGES AND SERVICES								
101-820-943-443	Reimb Veh & Equip-DPW	3,000.00	3,300.00	3,300.00	3,300.00	3,000.00	3,000.00	
101-820-947-100	Sen Cit Bus Tsp	.00	1,100.00	1,100.00	.00	2,000.00	2,000.00	
101-820-958-000	Dues And Subscript	8,492.17	12,289.77	13,250.00	12,316.82	13,250.00	13,250.00	
	OTHER CHARGES AND SERVICES Totals	\$11,492.17	\$16,689.77	\$17,650.00	\$15,616.82	\$18,250.00	\$18,250.00	
CAPITAL OUTLAY								
101-820-971-000	Cap Outlay-Minor	7,300.00	.00	.00	.00	6,000.00	6,000.00	
101-820-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
101-820-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
101-820-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$7,300.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	
Department 820 - PARKS & REC - SENIOR SERVICES		\$606,464.52	\$611,177.97	\$564,761.00	\$470,669.38	\$590,713.00	\$590,713.00	
Totals								



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 821 - P&R - GREENMEAD AND CULTURAL								
PERSONNEL SERVICES								
101-821-702-000	Salaries And Wages	191,123.13	215,510.48	219,099.00	162,288.91	233,642.00	233,642.00	
101-821-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
101-821-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
101-821-709-000	Overtime	923.43	.00	3,000.00	.00	3,000.00	3,000.00	
101-821-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
101-821-712-523	Wage Reimb-Building	40,000.00	45,000.00	46,500.00	46,500.00	48,000.00	48,000.00	
101-821-712-524	Wage Reimb-Parks	56,000.00	60,000.00	62,000.00	62,000.00	71,000.00	71,000.00	
101-821-712-752	Wage Reimb-Recreation	74,049.00	77,200.00	40,950.00	40,950.00	41,950.00	41,950.00	
PERSONNEL SERVICES Totals		\$362,095.56	\$397,710.48	\$371,549.00	\$311,738.91	\$397,592.00	\$397,592.00	
FRINGE BENEFITS								
101-821-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
101-821-715-000	FICA	14,050.61	15,901.05	16,991.00	11,947.35	18,103.00	18,103.00	
101-821-717-000	Holiday And Longev	.00	.00	.00	.00	.00	.00	
101-821-719-000	Medical Pmt	35,039.98	35,123.67	35,831.00	26,381.50	38,476.00	38,476.00	
101-821-719-005	Employee Med Co-Pay	(5,767.50)	(4,473.00)	(4,488.00)	(3,890.10)	(5,521.00)	(5,521.00)	
101-821-720-000	Life Insurance	557.28	690.48	794.00	535.68	815.00	815.00	
101-821-722-000	Retirement DB - Legacy	6,391.08	3,992.04	7,863.00	7,863.00	12,555.00	12,555.00	
101-821-723-000	Retirement DC	12,120.05	17,265.66	19,858.00	14,473.23	20,604.00	20,604.00	
101-821-724-000	Retirement Medical - VEBA	5,328.01	7,047.00	10,308.00	10,875.00	.00	.00	
101-821-724-005	Retirement Medical - RHSP	.00	.00	7,020.00	4,590.00	7,020.00	7,020.00	
101-821-725-523	O/H Reimb-Buildings	40,000.00	45,000.00	46,500.00	46,500.00	48,000.00	48,000.00	
101-821-725-524	O/H Reimb-Parks	56,000.00	60,000.00	62,000.00	62,000.00	71,000.00	71,000.00	
101-821-725-752	O/H Reimb-Recreation	74,049.00	77,200.00	40,950.00	40,950.00	41,950.00	41,950.00	
FRINGE BENEFITS Totals		\$237,768.51	\$257,746.90	\$243,627.00	\$222,225.66	\$253,002.00	\$253,002.00	
SUPPLIES								
101-821-728-000	Office Supplies	74.77	1,891.79	2,400.00	225.97	2,400.00	2,400.00	
101-821-756-000	Miscellaneous	80.00	45.00	1,000.00	563.68	1,000.00	1,000.00	
101-821-757-040	Greenmead Supplies	14,324.41	16,918.68	20,000.00	16,890.80	20,000.00	20,000.00	
101-821-768-000	Uniform Allowance	281.54	326.98	400.00	.00	400.00	400.00	
101-821-777-030	Custodial Supplies Reimb - Other	1,300.00	1,300.00	2,600.00	2,600.00	1,300.00	1,300.00	
101-821-785-000	Trees/Landscape Materials	1,939.87	1,271.49	2,200.00	3,941.31	3,000.00	3,000.00	
SUPPLIES Totals		\$18,000.59	\$21,753.94	\$28,600.00	\$24,221.76	\$28,100.00	\$28,100.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
101-821-813-000	Professional Fees	.00	29,572.00	.00	.00	.00	.00	
101-821-821-050	Event/Program Supervision	.00	.00	.00	.00	.00	.00	
101-821-853-000	Telephone	4,472.84	5,311.15	5,200.00	4,321.08	5,200.00	5,200.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$4,472.84	\$34,883.15	\$5,200.00	\$4,321.08	\$5,200.00	\$5,200.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
EXPENSE								
Department 821 - P&R - GREENMEAD AND CULTURAL								
TRANSPORTATION								
101-821-861-010	Auto Expense-Emp	283.09	447.78	550.00	134.78	550.00	550.00	
101-821-864-010	Travel/Ed-Emp	518.00	753.14	900.00	861.50	1,000.00	1,000.00	
	TRANSPORTATION Totals	\$801.09	\$1,200.92	\$1,450.00	\$996.28	\$1,550.00	\$1,550.00	
COMMUNITY PROMOTION								
101-821-886-110	Special Activities-Exp	27,863.75	37,400.73	45,000.00	32,649.47	51,000.00	51,000.00	
101-821-886-130	Spec Activ-Farmers Market	1,602.74	335.59	4,000.00	1,764.96	4,500.00	4,500.00	
101-821-886-140	Spec Activ-Youth Ast	.00	.00	.00	.00	.00	.00	
101-821-886-236	Spec Activ - Neighborhoods	11,318.00	12,500.00	12,500.00	12,700.00	12,500.00	12,500.00	
101-821-886-735	Spec Activ-Arts Comm	26,514.03	26,871.58	27,000.00	19,138.35	27,000.00	27,000.00	
101-821-886-736	Spec Activ-Historical Preservation	4,091.93	2,709.00	5,300.00	949.00	5,300.00	5,300.00	
101-821-886-737	Spec Activ-Historical Comm	8,462.83	10,105.32	9,600.00	4,942.99	9,600.00	9,600.00	
101-821-886-908	Spec Activ-Human Relations	.00	.00	.00	.00	.00	.00	
101-821-886-909	Spec Activ - Youth Commission	2,270.72	3,170.72	11,500.00	1,956.84	11,500.00	11,500.00	
	COMMUNITY PROMOTION Totals	\$82,124.00	\$93,092.94	\$114,900.00	\$74,101.61	\$121,400.00	\$121,400.00	
PRINTING AND PUBLISHING								
101-821-905-000	Publishing	.00	.00	.00	.00	.00	.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PUBLIC UTILITIES								
101-821-928-200	Utilities-Wilson Barn	6,652.58	7,299.35	7,700.00	3,834.58	8,100.00	8,100.00	
101-821-928-220	Utilities-Greenmd	37,117.43	36,383.80	41,200.00	25,133.50	41,200.00	41,200.00	
	PUBLIC UTILITIES Totals	\$43,770.01	\$43,683.15	\$48,900.00	\$28,968.08	\$49,300.00	\$49,300.00	
REPAIRS AND MAINTENANCE								
101-821-931-210	Maintenance-Cemetr	19,383.84	6,415.36	20,000.00	17,666.28	20,000.00	20,000.00	
101-821-931-220	Maintenance-Greenmead	22,195.00	105,498.52	100,000.00	99,068.41	100,000.00	100,000.00	
101-821-934-000	Office Equip Maint	.00	.00	2,000.00	.00	2,000.00	2,000.00	
	REPAIRS AND MAINTENANCE Totals	\$41,578.84	\$111,913.88	\$122,000.00	\$116,734.69	\$122,000.00	\$122,000.00	
OTHER CHARGES AND SERVICES								
101-821-943-443	Reimb Veh & Equip-DPW	57,000.00	57,000.00	62,000.00	62,000.00	65,000.00	65,000.00	
101-821-944-000	Lease Purchase Pay	.00	.00	1,500.00	.00	2,000.00	2,000.00	
	OTHER CHARGES AND SERVICES Totals	\$57,000.00	\$57,000.00	\$63,500.00	\$62,000.00	\$67,000.00	\$67,000.00	
CAPITAL OUTLAY								
101-821-971-000	Cap Outlay-Minor	9,490.00	118,288.00	.00	.00	.00	.00	
101-821-974-000	Land Improvement	149,845.71	.00	100,000.00	1,050.00	100,000.00	100,000.00	
	CAPITAL OUTLAY Totals	\$159,335.71	\$118,288.00	\$100,000.00	\$1,050.00	\$100,000.00	\$100,000.00	
Department 821 - P&R - GREENMEAD AND CULTURAL		\$1,006,947.15	\$1,137,273.36	\$1,099,726.00	\$846,358.07	\$1,145,144.00	\$1,145,144.00	
Totals								



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 101 - GENERAL FUND								
	EXPENSE TOTALS	\$72,746,029.75	\$68,462,595.75	\$71,519,803.00	\$47,090,599.36	\$74,948,184.00	\$74,948,184.00	
Fund 101 - GENERAL FUND Totals								
	REVENUE TOTALS	\$73,050,214.47	\$69,471,847.97	\$71,521,472.00	\$62,149,005.17	\$74,966,952.00	\$74,966,952.00	
	EXPENSE TOTALS	\$72,746,029.75	\$68,462,595.75	\$71,519,803.00	\$47,090,599.36	\$74,948,184.00	\$74,948,184.00	
Fund 101 - GENERAL FUND Totals		\$304,184.72	\$1,009,252.22	\$1,669.00	\$15,058,405.81	\$18,768.00	\$18,768.00	

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SECTION V

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SECTION V

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OTHER FUNDS BUDGETS BY LINE ITEM
FOR THE FISCAL YEAR ENDING NOVEMBER 30, 2025

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SECTION V

CITY OF LIVONIA
OTHER FUNDS BUDGETS BY LINE ITEM
FOR THE FISCAL YEAR ENDING NOVEMBER 30, 2025

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Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	202 - MAJOR STREET FUND							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>FEDERAL GRANTS</i>							
202-000-503-010	Federal Shared Revenues	.00	.00	.00	.00	.00	.00	
	<i>FEDERAL GRANTS Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>STATE GRANTS</i>							
202-000-546-000	State Supplemental Road Funding	.00	.00	.00	.00	.00	.00	
202-000-569-000	Gas And Weight Tax	8,777,562.85	9,256,826.57	9,270,198.00	5,492,239.38	9,714,795.00	9,714,795.00	
202-000-569-010	State Grant Miscellaneous	.00	.00	.00	.00	.00	.00	
	<i>STATE GRANTS Totals</i>	\$8,777,562.85	\$9,256,826.57	\$9,270,198.00	\$5,492,239.38	\$9,714,795.00	\$9,714,795.00	
	<i>INTEREST AND RENTS</i>							
202-000-665-000	Interest	(5,786.74)	95,468.22	74,000.00	85,066.46	110,000.00	110,000.00	
	<i>INTEREST AND RENTS Totals</i>	(\$5,786.74)	\$95,468.22	\$74,000.00	\$85,066.46	\$110,000.00	\$110,000.00	
	<i>OTHER REVENUE</i>							
202-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
202-000-683-000	Contributions-Other	.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$8,771,776.11	\$9,352,294.79	\$9,344,198.00	\$5,577,305.84	\$9,824,795.00	\$9,824,795.00	
	REVENUE TOTALS	\$8,771,776.11	\$9,352,294.79	\$9,344,198.00	\$5,577,305.84	\$9,824,795.00	\$9,824,795.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	202 - MAJOR STREET FUND							
	EXPENSE							
	Department 448 - STREET LIGHTING							
	<i>SUPPLIES</i>							
202-448-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
	<i>SUPPLIES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>PUBLIC UTILITIES</i>							
202-448-928-020	S/L Maint Reimb-Roads	605,415.00	610,359.00	668,359.00	668,359.00	706,000.00	721,306.00	
	<i>PUBLIC UTILITIES Totals</i>	\$605,415.00	\$610,359.00	\$668,359.00	\$668,359.00	\$706,000.00	\$721,306.00	
	<i>CAPITAL OUTLAY</i>							
202-448-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Department 448 - STREET LIGHTING Totals	\$605,415.00	\$610,359.00	\$668,359.00	\$668,359.00	\$706,000.00	\$721,306.00	



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Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	202 - MAJOR STREET FUND							
	EXPENSE							
	Department 451 - CONST-STREET AND BRIDGES							
	CAPITAL OUTLAY							
202-451-977-010	Distributed Cost Sidewalk	2,210.25	13,335.85	60,000.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$2,210.25	\$13,335.85	\$60,000.00	\$0.00	\$0.00	\$0.00	
Department	451 - CONST-STREET AND BRIDGES	\$2,210.25	\$13,335.85	\$60,000.00	\$0.00	\$0.00	\$0.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 202 - MAJOR STREET FUND								
EXPENSE								
Department 463 - MAINTENANCE-STREET								
PERSONNEL SERVICES								
202-463-712-020	Wage Reimb-Act 51	17,932.00	13,669.00	1,617.00	1,617.00	83,488.00	83,488.00	
	PERSONNEL SERVICES Totals	\$17,932.00	\$13,669.00	\$1,617.00	\$1,617.00	\$83,488.00	\$83,488.00	
FRINGE BENEFITS								
202-463-725-020	O/H Reimb-Act 51	17,932.00	13,669.00	1,617.00	1,617.00	83,488.00	83,488.00	
	FRINGE BENEFITS Totals	\$17,932.00	\$13,669.00	\$1,617.00	\$1,617.00	\$83,488.00	\$83,488.00	
SUPPLIES								
202-463-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
202-463-782-000	Road Maint Supplies	37,744.00	38,103.00	36,868.00	36,868.00	26,658.00	26,658.00	
202-463-786-000	Traf Control Supply	24,002.00	30,003.00	30,003.00	30,003.00	30,003.00	30,003.00	
	SUPPLIES Totals	\$61,746.00	\$68,106.00	\$66,871.00	\$66,871.00	\$56,661.00	\$56,661.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
202-463-813-000	Professional Fees	.00	.00	30,000.00	.00	.00	.00	
202-463-818-001	C/Serv (non-snow) Tsf Reimb Act 51	47,852.38	50,734.29	52,000.00	52,000.00	52,000.00	52,000.00	
202-463-818-102	Cont Serv-Engr Consult	.00	.00	.00	.00	.00	.00	
202-463-818-117	Cont Ser-Joint&Crack Seal	62,500.00	69,761.97	68,750.00	.00	50,000.00	50,000.00	
202-463-818-118	Cont Ser-Lane Line Mark	119,126.36	121,976.21	125,000.00	59,358.00	125,000.00	125,000.00	
202-463-818-119	Cont Serv-Pav & Catch Rpr	.00	.00	.00	.00	.00	.00	
202-463-818-125	C/S-County Proj Partic	17,407.31	233,575.00	380,000.00	54,087.00	1,552,500.00	1,552,500.00	
202-463-818-160	C/S- W. Chicago-Harrison to Inkster	.00	87,483.63	.00	254,203.91	.00	.00	
202-463-818-162	I-275 Recon - M5 to Five Mile	.00	.00	.00	.00	.00	.00	
202-463-818-164	Cont Serv-I-96 Freeway/Bridge Const. Newb. to Ink.	.00	651.67	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$246,886.05	\$564,182.77	\$655,750.00	\$419,648.91	\$1,779,500.00	\$1,779,500.00	
PUBLIC UTILITIES								
202-463-921-000	Electric	62,858.94	71,632.98	65,000.00	43,290.95	81,650.00	81,650.00	
	PUBLIC UTILITIES Totals	\$62,858.94	\$71,632.98	\$65,000.00	\$43,290.95	\$81,650.00	\$81,650.00	
OTHER CHARGES AND SERVICES								
202-463-947-020	Reimb Vehic Cost-Act 51	149,322.00	168,948.00	207,221.00	207,216.00	240,294.00	240,294.00	
	OTHER CHARGES AND SERVICES Totals	\$149,322.00	\$168,948.00	\$207,221.00	\$207,216.00	\$240,294.00	\$240,294.00	
MISCELLANEOUS								
202-463-973-010	Cont Ser-Maint,Traffi Ser	98,295.03	110,278.97	125,000.00	82,835.14	125,000.00	125,000.00	
202-463-973-020	Cont Serv-Traf Sig Instal	7,054.50	.00	10,000.00	.00	25,000.00	25,000.00	
	MISCELLANEOUS Totals	\$105,349.53	\$110,278.97	\$135,000.00	\$82,835.14	\$150,000.00	\$150,000.00	
CAPITAL OUTLAY								
202-463-974-200	Land Imp - Non Motorized	.00	.00	.00	.00	.00	.00	
202-463-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
202-463-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	202 - MAJOR STREET FUND							
	EXPENSE							
Department	463 - MAINTENANCE-STREET							
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	463 - MAINTENANCE-STREET Totals	\$662,026.52	\$1,010,486.72	\$1,133,076.00	\$823,096.00	\$2,475,081.00	\$2,475,081.00	



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Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	202 - MAJOR STREET FUND							
	EXPENSE							
	Department 478 - MAINT-FREEWAY LIGHTING							
	PUBLIC UTILITIES							
202-478-922-000	Freeway Lighting	15,912.32	17,919.05	20,000.00	10,952.16	20,660.00	20,660.00	
	PUBLIC UTILITIES Totals	\$15,912.32	\$17,919.05	\$20,000.00	\$10,952.16	\$20,660.00	\$20,660.00	
Department	478 - MAINT-FREEWAY LIGHTING Totals	\$15,912.32	\$17,919.05	\$20,000.00	\$10,952.16	\$20,660.00	\$20,660.00	



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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	202 - MAJOR STREET FUND							
	EXPENSE							
	Department 479 - SNOW AND ICE REMOVAL							
	<i>PERSONNEL SERVICES</i>							
202-479-712-020	Wage Reimb-Act 51	66,580.00	66,079.00	66,522.00	66,522.00	67,676.00	66,495.00	
	<i>PERSONNEL SERVICES Totals</i>	\$66,580.00	\$66,079.00	\$66,522.00	\$66,522.00	\$67,676.00	\$66,495.00	
	<i>FRINGE BENEFITS</i>							
202-479-725-020	O/H Reimb-Act 51	66,580.00	66,079.00	66,522.00	66,522.00	67,676.00	66,495.00	
	<i>FRINGE BENEFITS Totals</i>	\$66,580.00	\$66,079.00	\$66,522.00	\$66,522.00	\$67,676.00	\$66,495.00	
	<i>SUPPLIES</i>							
202-479-782-000	Road Maint Supplies	122,677.00	108,923.00	111,975.00	111,975.00	112,735.00	112,735.00	
	<i>SUPPLIES Totals</i>	\$122,677.00	\$108,923.00	\$111,975.00	\$111,975.00	\$112,735.00	\$112,735.00	
	<i>OTHER CHARGES AND SERVICES</i>							
202-479-947-020	Reimb Vehic Cost-Act 51	83,498.00	80,153.00	82,042.00	82,044.00	80,086.00	80,086.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$83,498.00	\$80,153.00	\$82,042.00	\$82,044.00	\$80,086.00	\$80,086.00	
	<i>CAPITAL OUTLAY</i>							
202-479-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	479 - SNOW AND ICE REMOVAL Totals	\$339,335.00	\$321,234.00	\$327,061.00	\$327,063.00	\$328,173.00	\$325,811.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	202 - MAJOR STREET FUND							
EXPENSE								
Department	483 - ADMIN, ENGIN RECORD KEEPI							
PERSONNEL SERVICES								
202-483-712-020	Wage Reimb-Act 51	56,368.00	73,614.00	69,350.00	69,354.00	117,047.00	117,047.00	
PERSONNEL SERVICES Totals		\$56,368.00	\$73,614.00	\$69,350.00	\$69,354.00	\$117,047.00	\$117,047.00	
FRINGE BENEFITS								
202-483-725-020	O/H Reimb-Act 51	56,368.00	73,614.00	69,350.00	69,354.00	117,047.00	117,047.00	
FRINGE BENEFITS Totals		\$56,368.00	\$73,614.00	\$69,350.00	\$69,354.00	\$117,047.00	\$117,047.00	
Department	483 - ADMIN, ENGIN RECORD KEEPI							
Totals		\$112,736.00	\$147,228.00	\$138,700.00	\$138,708.00	\$234,094.00	\$234,094.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	202 - MAJOR STREET FUND							
	EXPENSE							
	Department 484 - FUND TRANSFERS							
	TRANSFERS OUT							
202-484-995-203	Cont To Local St Fund	7,650,000.00	6,700,000.00	7,600,000.00	7,600,000.00	7,200,000.00	7,200,000.00	
202-484-995-204	Cont To Road Mil Fund	.00	.00	.00	.00	.00	.00	
	TRANSFERS OUT Totals	\$7,650,000.00	\$6,700,000.00	\$7,600,000.00	\$7,600,000.00	\$7,200,000.00	\$7,200,000.00	
Department	484 - FUND TRANSFERS Totals	\$7,650,000.00	\$6,700,000.00	\$7,600,000.00	\$7,600,000.00	\$7,200,000.00	\$7,200,000.00	
	EXPENSE TOTALS	\$9,387,635.09	\$8,820,562.62	\$9,947,196.00	\$9,568,178.16	\$10,964,008.00	\$10,976,952.00	
Fund	202 - MAJOR STREET FUND Totals							
	REVENUE TOTALS	\$8,771,776.11	\$9,352,294.79	\$9,344,198.00	\$5,577,305.84	\$9,824,795.00	\$9,824,795.00	
	EXPENSE TOTALS	\$9,387,635.09	\$8,820,562.62	\$9,947,196.00	\$9,568,178.16	\$10,964,008.00	\$10,976,952.00	
Fund	202 - MAJOR STREET FUND Totals	(\$615,858.98)	\$531,732.17	(\$602,998.00)	(\$3,990,872.32)	(\$1,139,213.00)	(\$1,152,157.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	203 - LOCAL STREET FUND							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>STATE GRANTS</i>							
203-000-546-000	State Supplemental Road Funding	.00	.00	.00	.00	.00	.00	
203-000-569-000	Gas And Weight Tax	3,329,697.33	3,513,994.57	3,513,971.00	2,086,444.42	3,690,455.00	3,690,455.00	
203-000-569-010	State Grant Miscellaneous	.00	.00	.00	.00	.00	.00	
	<i>STATE GRANTS Totals</i>	\$3,329,697.33	\$3,513,994.57	\$3,513,971.00	\$2,086,444.42	\$3,690,455.00	\$3,690,455.00	
	<i>INTEREST AND RENTS</i>							
203-000-665-000	Interest	(1,134.55)	43,005.66	36,000.00	37,711.69	50,000.00	50,000.00	
	<i>INTEREST AND RENTS Totals</i>	(\$1,134.55)	\$43,005.66	\$36,000.00	\$37,711.69	\$50,000.00	\$50,000.00	
	<i>OTHER REVENUE</i>							
203-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
203-000-683-101	Cont From General Fund	.00	.00	.00	.00	.00	.00	
203-000-683-202	Cont From Major Str Fund	7,650,000.00	6,700,000.00	7,600,000.00	7,600,000.00	7,200,000.00	7,200,000.00	
	<i>OTHER REVENUE Totals</i>	\$7,650,000.00	\$6,700,000.00	\$7,600,000.00	\$7,600,000.00	\$7,200,000.00	\$7,200,000.00	
Department	000 - ACCOUNT BALANCES Totals	\$10,978,562.78	\$10,257,000.23	\$11,149,971.00	\$9,724,156.11	\$10,940,455.00	\$10,940,455.00	
	REVENUE TOTALS	\$10,978,562.78	\$10,257,000.23	\$11,149,971.00	\$9,724,156.11	\$10,940,455.00	\$10,940,455.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	203 - LOCAL STREET FUND							
	EXPENSE							
	Department 448 - STREET LIGHTING							
	SUPPLIES							
203-448-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
	<i>SUPPLIES Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
	PUBLIC UTILITIES							
203-448-926-910	S/L-Casual	.00	.00	.00	.00	.00	.00	
203-448-928-020	S/L Maint Reimb-Roads	125,000.00	130,000.00	137,000.00	137,000.00	140,000.00	140,000.00	
	<i>PUBLIC UTILITIES Totals</i>	<u>\$125,000.00</u>	<u>\$130,000.00</u>	<u>\$137,000.00</u>	<u>\$137,000.00</u>	<u>\$140,000.00</u>	<u>\$140,000.00</u>	
Department	448 - STREET LIGHTING Totals	<u>\$125,000.00</u>	<u>\$130,000.00</u>	<u>\$137,000.00</u>	<u>\$137,000.00</u>	<u>\$140,000.00</u>	<u>\$140,000.00</u>	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	203 - LOCAL STREET FUND							
	EXPENSE							
	Department 451 - CONST-STREET AND BRIDGES							
	CAPITAL OUTLAY							
203-451-972-000	Land Purchase	.00	.00	.00	.00	.00	.00	
203-451-977-010	Distributed Cost Sidewalk	103,774.00	153,994.30	125,000.00	.00	180,000.00	180,000.00	
	CAPITAL OUTLAY Totals	\$103,774.00	\$153,994.30	\$125,000.00	\$0.00	\$180,000.00	\$180,000.00	
Department	451 - CONST-STREET AND BRIDGES	\$103,774.00	\$153,994.30	\$125,000.00	\$0.00	\$180,000.00	\$180,000.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	203 - LOCAL STREET FUND							
	EXPENSE							
	Department 463 - MAINTENANCE-STREET							
	<i>PERSONNEL SERVICES</i>							
203-463-712-020	Wage Reimb-Act 51	622,172.00	627,063.00	653,541.00	653,541.00	545,896.00	567,896.00	
	<i>PERSONNEL SERVICES Totals</i>	\$622,172.00	\$627,063.00	\$653,541.00	\$653,541.00	\$545,896.00	\$567,896.00	
	<i>FRINGE BENEFITS</i>							
203-463-725-020	O/H Reimb-Act 51	622,172.00	627,063.00	653,541.00	653,541.00	545,896.00	567,896.00	
	<i>FRINGE BENEFITS Totals</i>	\$622,172.00	\$627,063.00	\$653,541.00	\$653,541.00	\$545,896.00	\$567,896.00	
	<i>SUPPLIES</i>							
203-463-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
203-463-782-000	Road Maint Supplies	56,667.00	57,269.00	55,351.00	55,351.00	40,068.00	40,068.00	
203-463-786-000	Traf Control Supply	15,998.00	19,997.00	19,997.00	19,997.00	19,997.00	19,997.00	
	<i>SUPPLIES Totals</i>	\$72,665.00	\$77,266.00	\$75,348.00	\$75,348.00	\$60,065.00	\$60,065.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
203-463-818-000	Contractual Service	.00	.00	.00	.00	.00	.00	
203-463-818-117	Cont Ser-Joint&Crack Seal	187,446.62	187,330.21	206,250.00	90,023.64	150,000.00	150,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$187,446.62	\$187,330.21	\$206,250.00	\$90,023.64	\$150,000.00	\$150,000.00	
	<i>OTHER CHARGES AND SERVICES</i>							
203-463-943-020	Reimb Equip Rent-Act 51	504.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
203-463-947-020	Reimb Vehic Cost-Act 51	266,629.00	245,814.00	370,014.00	370,020.00	349,620.00	349,620.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$267,133.00	\$246,814.00	\$371,014.00	\$371,020.00	\$350,620.00	\$350,620.00	
	<i>CAPITAL OUTLAY</i>							
203-463-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	463 - MAINTENANCE-STREET Totals	\$1,771,588.62	\$1,765,536.21	\$1,959,694.00	\$1,843,473.64	\$1,652,477.00	\$1,696,477.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	203 - LOCAL STREET FUND							
	EXPENSE							
	Department 479 - SNOW AND ICE REMOVAL							
	<i>PERSONNEL SERVICES</i>							
203-479-712-020	Wage Reimb-Act 51	34,316.00	34,189.00	34,320.00	34,320.00	34,121.00	34,121.00	
	<i>PERSONNEL SERVICES Totals</i>	\$34,316.00	\$34,189.00	\$34,320.00	\$34,320.00	\$34,121.00	\$34,121.00	
	<i>FRINGE BENEFITS</i>							
203-479-725-020	O/H Reimb-Act 51	34,316.00	34,189.00	34,320.00	34,320.00	34,121.00	34,121.00	
	<i>FRINGE BENEFITS Totals</i>	\$34,316.00	\$34,189.00	\$34,320.00	\$34,320.00	\$34,121.00	\$34,121.00	
	<i>SUPPLIES</i>							
203-479-782-000	Road Maint Supplies	22,912.00	20,705.00	20,806.00	20,806.00	20,539.00	20,539.00	
	<i>SUPPLIES Totals</i>	\$22,912.00	\$20,705.00	\$20,806.00	\$20,806.00	\$20,539.00	\$20,539.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
203-479-818-000	Contractual Service	141,249.08	213,698.68	330,000.00	330,000.00	375,000.00	375,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$141,249.08	\$213,698.68	\$330,000.00	\$330,000.00	\$375,000.00	\$375,000.00	
	<i>OTHER CHARGES AND SERVICES</i>							
203-479-947-020	Reimb Vehic Cost-Act 51	30,551.00	30,085.00	30,723.00	30,720.00	30,000.00	30,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$30,551.00	\$30,085.00	\$30,723.00	\$30,720.00	\$30,000.00	\$30,000.00	
	<i>CAPITAL OUTLAY</i>							
203-479-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	479 - SNOW AND ICE REMOVAL Totals	\$263,344.08	\$332,866.68	\$450,169.00	\$450,166.00	\$493,781.00	\$493,781.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	203 - LOCAL STREET FUND							
	EXPENSE							
	Department 483 - ADMIN, ENGIN RECORD KEEPI							
	PERSONNEL SERVICES							
203-483-712-020	Wage Reimb-Act 51	357,916.00	354,828.00	384,935.00	384,931.00	352,773.00	352,773.00	
	PERSONNEL SERVICES Totals	\$357,916.00	\$354,828.00	\$384,935.00	\$384,931.00	\$352,773.00	\$352,773.00	
	FRINGE BENEFITS							
203-483-725-020	O/H Reimb-Act 51	357,916.00	354,828.00	384,935.00	384,931.00	352,773.00	352,773.00	
	FRINGE BENEFITS Totals	\$357,916.00	\$354,828.00	\$384,935.00	\$384,931.00	\$352,773.00	\$352,773.00	
	Department 483 - ADMIN, ENGIN RECORD KEEPI	\$715,832.00	\$709,656.00	\$769,870.00	\$769,862.00	\$705,546.00	\$705,546.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	203 - LOCAL STREET FUND							
	EXPENSE							
	Department 484 - FUND TRANSFERS							
	TRANSFERS OUT							
203-484-995-204	Cont To Road Mil Fund	7,950,000.00	7,150,000.00	7,800,000.00	7,800,000.00	7,500,000.00	7,500,000.00	
	TRANSFERS OUT Totals	\$7,950,000.00	\$7,150,000.00	\$7,800,000.00	\$7,800,000.00	\$7,500,000.00	\$7,500,000.00	
Department	484 - FUND TRANSFERS Totals	\$7,950,000.00	\$7,150,000.00	\$7,800,000.00	\$7,800,000.00	\$7,500,000.00	\$7,500,000.00	
	EXPENSE TOTALS	\$10,929,538.70	\$10,242,053.19	\$11,241,733.00	\$11,000,501.64	\$10,671,804.00	\$10,715,804.00	
Fund	203 - LOCAL STREET FUND Totals							
	REVENUE TOTALS	\$10,978,562.78	\$10,257,000.23	\$11,149,971.00	\$9,724,156.11	\$10,940,455.00	\$10,940,455.00	
	EXPENSE TOTALS	\$10,929,538.70	\$10,242,053.19	\$11,241,733.00	\$11,000,501.64	\$10,671,804.00	\$10,715,804.00	
Fund	203 - LOCAL STREET FUND Totals	\$49,024.08	\$14,947.04	(\$91,762.00)	(\$1,276,345.53)	\$268,651.00	\$224,651.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	204 - ROAD - SIDEWALK & TREE							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
TAXES								
204-000-402-000	Real Property Tax	3,695,151.02	3,864,225.28	4,131,016.00	4,132,973.21	4,395,250.00	4,395,250.00	
204-000-410-000	Pers Property Tax	276,051.00	270,416.00	254,193.00	254,193.00	278,833.00	278,833.00	
204-000-440-000	Property Tax Adj	4,223.29	5,401.35	(8,000.00)	(1,838.45)	(9,000.00)	(9,000.00)	
	<i>TAXES Totals</i>	<u>\$3,975,425.31</u>	<u>\$4,140,042.63</u>	<u>\$4,377,209.00</u>	<u>\$4,385,327.76</u>	<u>\$4,665,083.00</u>	<u>\$4,665,083.00</u>	
	<i>STATE GRANTS</i>							
204-000-569-010	State Grant Miscellaneous	.00	250,000.00	.00	69,000.00	.00	.00	
204-000-573-000	Local Community Stabilization Share Appropriation	500,599.50	560,493.06	560,493.00	545,882.01	545,000.00	545,000.00	
	<i>STATE GRANTS Totals</i>	<u>\$500,599.50</u>	<u>\$810,493.06</u>	<u>\$560,493.00</u>	<u>\$614,882.01</u>	<u>\$545,000.00</u>	<u>\$545,000.00</u>	
	<i>INTEREST AND RENTS</i>							
204-000-665-000	Interest	(21,755.94)	329,998.11	296,000.00	223,943.47	300,000.00	300,000.00	
	<i>INTEREST AND RENTS Totals</i>	<u>(\$21,755.94)</u>	<u>\$329,998.11</u>	<u>\$296,000.00</u>	<u>\$223,943.47</u>	<u>\$300,000.00</u>	<u>\$300,000.00</u>	
	<i>OTHER REVENUE</i>							
204-000-678-000	Sundry Income	4,025.00	40.00	.00	.00	.00	.00	
204-000-683-202	Cont From Major Str Fund	.00	.00	.00	.00	.00	.00	
204-000-683-203	Cont From Local Str Fund	7,950,000.00	7,150,000.00	7,800,000.00	7,800,000.00	7,500,000.00	7,500,000.00	
	<i>OTHER REVENUE Totals</i>	<u>\$7,954,025.00</u>	<u>\$7,150,040.00</u>	<u>\$7,800,000.00</u>	<u>\$7,800,000.00</u>	<u>\$7,500,000.00</u>	<u>\$7,500,000.00</u>	
Department	000 - ACCOUNT BALANCES Totals	<u>\$12,408,293.87</u>	<u>\$12,430,573.80</u>	<u>\$13,033,702.00</u>	<u>\$13,024,153.24</u>	<u>\$13,010,083.00</u>	<u>\$13,010,083.00</u>	
	REVENUE TOTALS	<u>\$12,408,293.87</u>	<u>\$12,430,573.80</u>	<u>\$13,033,702.00</u>	<u>\$13,024,153.24</u>	<u>\$13,010,083.00</u>	<u>\$13,010,083.00</u>	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	204 - ROAD - SIDEWALK & TREE							
	EXPENSE							
	Department 441 - PUBLIC SERV ADMIN							
	PERSONNEL SERVICES							
204-441-712-447	Wage Reimb-Engineering	25,484.00	15,484.00	16,669.00	16,669.00	18,012.00	18,012.00	
204-441-999-717	Wage Reimb-PSD Dir	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$25,484.00	\$15,484.00	\$16,669.00	\$16,669.00	\$18,012.00	\$18,012.00	
	FRINGE BENEFITS							
204-441-725-447	O/H Reimb-Engineer	25,484.00	15,484.00	16,669.00	16,669.00	18,012.00	18,012.00	
204-441-999-008	O/H Reimb-PSD Dir	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$25,484.00	\$15,484.00	\$16,669.00	\$16,669.00	\$18,012.00	\$18,012.00	
	Department 441 - PUBLIC SERV ADMIN Totals	\$50,968.00	\$30,968.00	\$33,338.00	\$33,338.00	\$36,024.00	\$36,024.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	204 - ROAD - SIDEWALK & TREE							
	EXPENSE							
	Department 447 - ENGINEERING							
	<i>PERSONNEL SERVICES</i>							
204-447-712-447	Wage Reimb-Engineering	71,691.00	68,472.00	75,098.00	75,098.00	76,684.00	76,684.00	
	<i>PERSONNEL SERVICES Totals</i>	\$71,691.00	\$68,472.00	\$75,098.00	\$75,098.00	\$76,684.00	\$76,684.00	
	<i>FRINGE BENEFITS</i>							
204-447-725-447	O/H Reimb-Engineer	71,691.00	68,472.00	75,098.00	75,098.00	76,684.00	76,684.00	
	<i>FRINGE BENEFITS Totals</i>	\$71,691.00	\$68,472.00	\$75,098.00	\$75,098.00	\$76,684.00	\$76,684.00	
	<i>SUPPLIES</i>							
204-447-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
	<i>SUPPLIES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
204-447-818-102	Cont Serv-Engr Consult	1,542,225.53	1,703,632.69	1,800,000.00	1,404,021.64	1,800,000.00	1,800,000.00	
204-447-818-104	Cont Serv-Sidewalk	.00	.00	.00	.00	.00	.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$1,542,225.53	\$1,703,632.69	\$1,800,000.00	\$1,404,021.64	\$1,800,000.00	\$1,800,000.00	
	<i>CAPITAL OUTLAY</i>							
204-447-977-010	Distributed Cost Sidewalk	301,852.69	528,386.79	750,000.00	14,963.25	700,000.00	700,000.00	
	<i>CAPITAL OUTLAY Totals</i>	\$301,852.69	\$528,386.79	\$750,000.00	\$14,963.25	\$700,000.00	\$700,000.00	
	Department 447 - ENGINEERING Totals	\$1,987,460.22	\$2,368,963.48	\$2,700,196.00	\$1,569,180.89	\$2,653,368.00	\$2,653,368.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	204 - ROAD - SIDEWALK & TREE							
	EXPENSE							
	Department 463 - MAINTENANCE-STREET							
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
204-463-818-110	Cont Serv-Reconstruction	4,708,207.82	5,771,056.06	3,937,500.00	3,334,808.69	4,050,000.00	4,050,000.00	
204-463-818-112	Cont Serv-Rehabilitation	4,431,778.47	3,343,325.59	3,280,000.00	2,746,787.53	3,690,000.00	3,690,000.00	
204-463-818-114	Cont Serv-Maintenance	292,092.67	1,849,707.09	1,462,500.00	.00	940,000.00	940,000.00	
204-463-818-119	Cont Serv-Pav & Catch Rpr	1,416,710.85	434,755.36	1,700,000.00	1,626,273.37	1,700,000.00	1,700,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$10,848,789.81	\$11,398,844.10	\$10,380,000.00	\$7,707,869.59	\$10,380,000.00	\$10,380,000.00	
	<i>CAPITAL OUTLAY</i>							
204-463-974-200	Land Imp - Non Motorized	29,943.50	241,036.80	500,000.00	5,559.37	300,000.00	300,000.00	
	<i>CAPITAL OUTLAY Totals</i>	\$29,943.50	\$241,036.80	\$500,000.00	\$5,559.37	\$300,000.00	\$300,000.00	
	Department 463 - MAINTENANCE-STREET Totals	\$10,878,733.31	\$11,639,880.90	\$10,880,000.00	\$7,713,428.96	\$10,680,000.00	\$10,680,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	204 - ROAD - SIDEWALK & TREE							
	EXPENSE							
	Department 530 - FORESTRY							
	PROFESSIONAL AND CONTRACTUAL SERVICES							
204-530-818-047	Cont Serv-Tree Replace	98,920.00	115,145.00	150,000.00	80,256.00	150,000.00	150,000.00	
204-530-851-020	Comp Software Maint	.00	169,000.00	.00	10,581.12	16,000.00	16,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$98,920.00	\$284,145.00	\$150,000.00	\$90,837.12	\$166,000.00	\$166,000.00	
	Department 530 - FORESTRY Totals	\$98,920.00	\$284,145.00	\$150,000.00	\$90,837.12	\$166,000.00	\$166,000.00	
	EXPENSE TOTALS	\$13,016,081.53	\$14,323,957.38	\$13,763,534.00	\$9,406,784.97	\$13,535,392.00	\$13,535,392.00	
Fund	204 - ROAD - SIDEWALK & TREE Totals							
	REVENUE TOTALS	\$12,408,293.87	\$12,430,573.80	\$13,033,702.00	\$13,024,153.24	\$13,010,083.00	\$13,010,083.00	
	EXPENSE TOTALS	\$13,016,081.53	\$14,323,957.38	\$13,763,534.00	\$9,406,784.97	\$13,535,392.00	\$13,535,392.00	
Fund	204 - ROAD - SIDEWALK & TREE Totals	(\$607,787.66)	(\$1,893,383.58)	(\$729,832.00)	\$3,617,368.27	(\$525,309.00)	(\$525,309.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 208 - COMMUNITY RECREATION								
REVENUE								
Department 000 - ACCOUNT BALANCES								
TAXES								
208-000-402-000	Real Property Tax	3,263,872.21	3,413,161.50	3,648,773.00	3,650,501.73	3,882,194.00	3,882,194.00	
208-000-410-000	Pers Property Tax	243,830.00	238,848.00	224,519.00	224,519.00	246,285.00	246,285.00	
208-000-440-000	Property Tax Adj	3,732.95	4,770.88	(7,000.00)	(1,188.31)	(8,000.00)	(8,000.00)	
	TAXES Totals	\$3,511,435.16	\$3,656,780.38	\$3,866,292.00	\$3,873,832.42	\$4,120,479.00	\$4,120,479.00	
STATE GRANTS								
208-000-558-030	State Gr-Community Center	.00	.00	.00	.00	.00	.00	
208-000-569-010	State Grant Miscellaneous	.00	.00	.00	181,000.00	.00	.00	
208-000-573-000	Local Community Stabilization Share Appropriation	442,153.57	495,071.32	495,071.00	482,157.22	482,000.00	482,000.00	
	STATE GRANTS Totals	\$442,153.57	\$495,071.32	\$495,071.00	\$663,157.22	\$482,000.00	\$482,000.00	
LOCAL UNIT CONTRIBUTIONS								
208-000-581-100	County Grant	303,908.00	.00	66,624.00	262,949.62	100,430.00	100,430.00	
	LOCAL UNIT CONTRIBUTIONS Totals	\$303,908.00	\$0.00	\$66,624.00	\$262,949.62	\$100,430.00	\$100,430.00	
CHARGES FOR SERVICES								
208-000-642-012	Store Op-Rec Center	5,622.50	6,925.25	6,000.00	4,743.50	9,000.00	9,000.00	
208-000-642-065	Conc-Vol Discounts	13,256.66	15,568.18	20,000.00	7,931.28	15,000.00	15,000.00	
208-000-642-090	Michigan Sales Tax	(286.09)	(364.59)	(450.00)	(220.89)	(450.00)	(450.00)	
208-000-643-050	Gift Certs-Recreation	.00	.00	.00	.00	.00	.00	
208-000-651-010	Use Fees-Recreation	3,266.30	1,885.88	2,600.00	709.75	1,475.00	1,475.00	
208-000-651-017	Use Fees - Facilities	.00	(60,000.00)	60,000.00	.00	.00	.00	
208-000-651-055	Passes Pd by Monthly Bank Draft	868,661.84	1,165,985.75	1,154,700.00	1,021,170.19	1,155,687.00	1,155,687.00	
208-000-651-060	Gymnasium	5,460.00	4,631.25	4,000.00	5,053.75	.00	.00	
208-000-651-061	Annual Passes	850,651.47	1,010,091.68	1,098,605.00	766,603.52	828,892.00	828,892.00	
208-000-651-062	Daily Admissions	383,277.35	431,664.89	427,098.00	451,187.75	339,259.00	339,259.00	
208-000-651-063	Punch Card Passes	134,348.26	188,894.52	168,000.00	148,785.32	80,477.00	80,477.00	
208-000-651-065	MAC Gym	52,977.50	39,312.50	40,000.00	28,045.00	.00	.00	
208-000-651-068	Advertising	2,500.00	12,500.00	4,000.00	2,650.00	4,000.00	4,000.00	
208-000-651-069	LCRC-Athletics	27,895.00	61,641.91	29,320.00	71,574.75	.00	.00	
208-000-651-070	LCRC- Programs	272,034.20	259,992.95	290,020.00	225,845.22	293,888.00	293,888.00	
208-000-651-072	Fitness Center	151,930.67	172,700.00	185,000.00	145,055.00	200,000.00	200,000.00	
208-000-651-073	Climbing Wall	3,299.25	2,271.00	2,750.00	1,447.01	2,750.00	2,750.00	
208-000-651-074	Aerobics Studio	211,382.04	253,091.38	264,796.00	255,675.28	303,218.00	303,218.00	
208-000-651-077	Party Rooms/Meeting Rooms	22,478.50	7,060.00	6,025.00	20,037.75	22,050.00	22,050.00	
208-000-651-078	Multi-Purpose Activity Rm	875.00	.00	1,400.00	70.00	240.00	240.00	
208-000-651-079	Child Watch/Activity Rm	1,573.25	324.00	248.00	216.00	162.00	162.00	
208-000-651-404	Water Exercise	63,244.75	76,761.00	60,000.00	67,079.25	61,120.00	61,120.00	
208-000-651-407	Swim Lessons	188,556.45	217,214.50	250,000.00	202,139.50	250,000.00	250,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	208 - COMMUNITY RECREATION							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>CHARGES FOR SERVICES</i>							
208-000-651-409	Pool Rental	78,831.75	66,190.00	82,760.00	68,849.50	82,000.00	82,000.00	
	<i>CHARGES FOR SERVICES Totals</i>	\$3,341,836.65	\$3,934,342.05	\$4,156,872.00	\$3,494,648.43	\$3,648,768.00	\$3,648,768.00	
	<i>CHARGES FOR SERVICES - POOLS</i>							
208-000-651-511	Use Fees-Botsford	45,882.00	29,222.00	44,400.00	40,551.00	30,000.00	30,000.00	
208-000-651-512	Use Fees-Clement Cr	53,354.00	40,570.50	54,000.00	59,332.75	48,300.00	48,300.00	
208-000-651-513	Use Fees-Sheldon	.00	2,385.50	4,800.00	6,048.00	4,200.00	4,200.00	
208-000-651-521	Fees-Family-Botsford	1,570.00	2,368.80	1,875.00	2,160.00	2,184.00	2,184.00	
208-000-651-522	Fees-Family-Clement Cr	1,570.00	2,368.80	1,875.00	2,160.00	2,184.00	2,184.00	
208-000-651-523	Fees-Family-Sheldon	353.00	1,169.40	1,350.00	1,080.00	1,170.00	1,170.00	
208-000-651-531	Swim Instruct-Botsford	1,768.00	1,345.00	3,510.00	4,002.50	3,517.00	3,517.00	
208-000-651-532	Swim Instruct-Clement Cr	8,410.00	8,479.00	10,920.00	13,112.50	10,920.00	10,920.00	
208-000-651-533	Swim Instruct-Sheldon	.00	.00	1,512.00	(474.50)	.00	.00	
	<i>CHARGES FOR SERVICES - POOLS Totals</i>	\$112,907.00	\$87,909.00	\$124,242.00	\$127,972.25	\$102,475.00	\$102,475.00	
	<i>CHARGES FOR SERVICES - ICE RINK</i>							
208-000-651-621	Rent E Ed Ice	.00	6,000.00	.00	20,000.00	24,000.00	24,000.00	
208-000-651-631	Ice Rink Instruct-E Ed	.00	.00	.00	.00	.00	.00	
208-000-651-640	Ice Show/competition	.00	.00	.00	.00	.00	.00	
	<i>CHARGES FOR SERVICES - ICE RINK Totals</i>	\$0.00	\$6,000.00	\$0.00	\$20,000.00	\$24,000.00	\$24,000.00	
	<i>CHARGES FOR SERVICES - SPECIAL EVENTS</i>							
208-000-651-715	Dog Park Fees	12,244.00	12,063.00	12,500.00	10,290.00	12,500.00	12,500.00	
208-000-651-717	Special Event Income	83,789.24	91,946.70	119,075.00	94,209.45	113,245.00	113,245.00	
	<i>CHARGES FOR SERVICES - SPECIAL EVENTS Totals</i>	\$96,033.24	\$104,009.70	\$131,575.00	\$104,499.45	\$125,745.00	\$125,745.00	
	<i>INTEREST AND RENTS</i>							
208-000-665-000	Interest	(20,826.62)	280,851.68	243,000.00	256,234.91	340,000.00	340,000.00	
208-000-665-087	GASB 87 Interest Revenue	1,390.72	1,247.86	.00	.00	.00	.00	
208-000-667-000	Rental Income	74,101.66	128,101.66	60,000.00	50,000.00	60,000.00	60,000.00	
	<i>INTEREST AND RENTS Totals</i>	\$54,665.76	\$410,201.20	\$303,000.00	\$306,234.91	\$400,000.00	\$400,000.00	
	<i>OTHER REVENUE</i>							
208-000-674-010	Cont-Donation/Gft	362,150.00	18,209.55	500.00	4,000.00	500.00	500.00	
208-000-678-000	Sundry Income	91,324.60	811.00	.00	8.50	.00	.00	
208-000-682-210	Golf Course Fee-Whis Will	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	
208-000-683-000	Contributions-Other	19,999.92	(119,221.08)	20,000.00	16,666.60	20,000.00	20,000.00	
208-000-689-010	Cash-Over/Under	87.15	83.55	.00	(4.66)	.00	.00	
208-000-693-010	Sale Of Fixed Asst	105.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$548,666.67	(\$25,116.98)	\$95,500.00	\$95,670.44	\$95,500.00	\$95,500.00	
Department	000 - ACCOUNT BALANCES Totals	\$8,411,606.05	\$8,669,196.67	\$9,239,176.00	\$8,948,964.74	\$9,099,397.00	\$9,099,397.00	
	REVENUE TOTALS	\$8,411,606.05	\$8,669,196.67	\$9,239,176.00	\$8,948,964.74	\$9,099,397.00	\$9,099,397.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 208 - COMMUNITY RECREATION								
EXPENSE								
Department 755 - RECREATION CENTER								
PERSONNEL SERVICES								
208-755-702-000	Salaries And Wages	487,363.24	440,127.19	441,377.00	357,887.52	476,525.00	476,525.00	
208-755-702-005	Temporary Wages-Aquatics	595,667.50	622,728.48	615,000.00	511,665.74	700,000.00	700,000.00	
208-755-702-006	Temporary Wages-Supervsn	64,160.16	118,865.30	98,000.00	91,943.51	95,080.00	95,080.00	
208-755-702-007	Temporary Wages-Program	627,296.56	680,038.93	655,000.00	550,799.45	708,084.00	708,084.00	
208-755-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
208-755-707-000	Alternate Payments	66.67	2,075.17	2,000.00	2,608.54	4,000.00	4,000.00	
208-755-709-000	Overtime	1,004.50	4,598.25	5,000.00	6,215.17	5,000.00	5,000.00	
208-755-712-000	Wage Reimb-Other	1,517.77	3,669.21	25,000.00	3,346.80	25,000.00	25,000.00	
208-755-712-174	Wage Reimb-Communications	32,658.00	32,700.00	33,800.00	33,800.00	34,700.00	34,700.00	
208-755-712-441	Wage Reimb-PSD Admin	.00	.00	.00	.00	.00	.00	
208-755-712-463	Wage Reimb-Streets	4,000.00	7,200.00	7,400.00	7,400.00	2,400.00	2,400.00	
208-755-712-523	Wage Reimb-Building	294,000.00	260,000.00	277,000.00	277,000.00	288,080.00	288,080.00	
208-755-712-524	Wage Reimb-Parks	105,000.00	98,000.00	101,000.00	101,000.00	157,000.00	157,000.00	
208-755-712-530	Wage Reimb-Forestry	.00	.00	.00	.00	.00	.00	
208-755-712-592	Wage Reimb-W & S Fund	.00	.00	.00	.00	.00	.00	
208-755-712-752	Wage Reimb-Recreation	85,030.00	87,500.00	92,400.00	92,400.00	94,900.00	94,900.00	
	PERSONNEL SERVICES Totals	\$2,297,764.40	\$2,357,502.53	\$2,352,977.00	\$2,036,066.73	\$2,590,769.00	\$2,590,769.00	
FRINGE BENEFITS								
208-755-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
208-755-715-000	FICA	134,643.01	141,810.59	139,125.00	115,366.23	152,307.00	152,307.00	
208-755-717-000	Holiday And Longev	3,000.00	1,500.00	2,250.00	.00	2,250.00	2,250.00	
208-755-719-000	Medical Pmt	82,372.62	69,281.23	77,636.00	50,082.76	61,575.00	61,575.00	
208-755-719-005	Employee Med Co-Pay	(11,410.00)	(9,993.00)	(14,088.00)	(8,502.96)	(9,807.00)	(9,807.00)	
208-755-720-000	Life Insurance	1,710.75	1,843.20	2,088.00	1,720.80	2,231.00	2,231.00	
208-755-722-000	Retirement DB - Legacy	13,092.00	9,245.04	28,014.00	28,014.00	29,251.00	29,251.00	
208-755-723-000	Retirement DC	43,818.89	38,052.65	53,235.00	38,696.21	57,453.00	57,453.00	
208-755-724-000	Retirement Medical - VEBA	26,991.66	21,440.56	36,724.00	38,037.96	.00	.00	
208-755-724-005	Retirement Medical - RHSP	.00	.00	14,040.00	10,710.00	14,040.00	14,040.00	
208-755-725-000	O/H Reimb-Other	.00	.00	.00	.00	.00	.00	
208-755-725-174	O/H Reimb-Communications	32,658.00	32,700.00	33,800.00	33,800.00	34,700.00	34,700.00	
208-755-725-441	O/H Reimb-PSD Admin	.00	.00	.00	.00	.00	.00	
208-755-725-463	O/H Reimb-Streets	4,000.00	7,200.00	7,400.00	7,400.00	2,400.00	2,400.00	
208-755-725-523	O/H Reimb-Buildings	294,000.00	260,000.00	277,000.00	277,000.00	288,080.00	288,080.00	
208-755-725-524	O/H Reimb-Parks	105,000.00	98,000.00	101,000.00	101,000.00	157,000.00	157,000.00	
208-755-725-530	O/H Reimb-Forestry	.00	.00	.00	.00	.00	.00	
208-755-725-592	O/H Reimb-W & S Fund	.00	.00	.00	.00	1,000.00	1,000.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 208 - COMMUNITY RECREATION								
EXPENSE								
Department 755 - RECREATION CENTER								
FRINGE BENEFITS								
208-755-725-752	O/H Reimb-Recreation	85,030.00	87,500.00	92,400.00	92,400.00	94,900.00	94,900.00	
	FRINGE BENEFITS Totals	\$814,906.93	\$758,580.27	\$850,624.00	\$785,725.00	\$887,380.00	\$887,380.00	
SUPPLIES								
208-755-728-000	Office Supplies	16,762.57	13,370.14	15,000.00	8,325.34	15,000.00	15,000.00	
208-755-730-000	Postage	23,500.00	8,100.00	25,000.00	5,000.00	20,000.00	20,000.00	
208-755-743-000	Chemicals	31,201.98	39,373.51	50,000.00	49,557.05	58,000.00	58,000.00	
208-755-750-000	Merchandise/Resale	4,006.42	2,827.13	8,000.00	2,233.41	8,000.00	8,000.00	
208-755-750-050	Pizza For Resale	.00	.00	.00	.00	550.00	550.00	
208-755-756-000	Miscellaneous	683.64	515.36	2,500.00	2,145.32	2,500.00	2,500.00	
208-755-764-000	Promotional Supply	.00	.00	.00	.00	.00	.00	
208-755-768-000	Uniform Allowance	21,667.92	12,865.99	30,000.00	9,457.11	31,675.00	31,675.00	
208-755-776-000	Maintenance Supply	14,212.85	19,898.95	45,000.00	17,511.17	45,000.00	45,000.00	
208-755-776-030	Maint Supply-Pool	25,646.97	25,263.25	38,000.00	28,720.85	40,000.00	40,000.00	
208-755-776-040	Supplies-Programs	44,813.09	55,173.91	55,000.00	34,405.15	60,000.00	60,000.00	
208-755-776-045	Supplies Aquatics	6,569.64	8,623.79	8,500.00	4,398.13	10,000.00	10,000.00	
208-755-776-050	Reimb - Parks Supplies	5,000.00	4,000.00	4,000.00	4,000.00	5,000.00	5,000.00	
208-755-777-000	Custodial/Cleaning Supplies	2,029.05	1,097.24	6,000.00	.00	6,000.00	6,000.00	
208-755-777-030	Custodial Supplies Reimb - Other	56,700.00	51,000.00	52,530.00	52,530.00	52,530.00	52,530.00	
	SUPPLIES Totals	\$252,794.13	\$242,109.27	\$339,530.00	\$218,283.53	\$354,255.00	\$354,255.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
208-755-808-000	Audit and Accting Serv	6,026.88	6,646.70	6,800.00	6,560.89	7,750.00	7,750.00	
208-755-810-050	Credit Card Costs	87,751.98	135,422.33	100,000.00	180,053.86	200,000.00	200,000.00	
208-755-811-000	Heat/Air Condition	.00	.00	9,500.00	.00	9,500.00	9,500.00	
208-755-813-000	Professional Fees	17,207.38	6,248.21	8,600.00	5,622.34	8,400.00	8,400.00	
208-755-818-020	Cont Serv-Maintenance	150,072.50	179,822.93	256,735.00	181,273.48	264,259.00	264,259.00	
208-755-818-208	Rec Center Programs	195,848.00	198,501.00	198,000.00	192,306.90	272,053.00	272,053.00	
208-755-851-020	Comp Software Maint	51,924.90	32,089.84	55,350.00	48,386.06	58,108.00	58,108.00	
208-755-853-000	Telephone	5,848.30	5,877.85	10,310.00	5,432.05	11,268.00	11,268.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$514,679.94	\$564,608.86	\$645,295.00	\$619,635.58	\$831,338.00	\$831,338.00	
TRANSPORTATION								
208-755-864-010	Travel/Ed-Emp	24,889.70	31,261.77	34,000.00	24,494.47	33,370.00	33,370.00	
	TRANSPORTATION Totals	\$24,889.70	\$31,261.77	\$34,000.00	\$24,494.47	\$33,370.00	\$33,370.00	
COMMUNITY PROMOTION								
208-755-882-010	Promotional Progrm	11,223.49	11,382.89	15,000.00	9,625.67	15,000.00	15,000.00	
	COMMUNITY PROMOTION Totals	\$11,223.49	\$11,382.89	\$15,000.00	\$9,625.67	\$15,000.00	\$15,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	208 - COMMUNITY RECREATION							
	EXPENSE							
Department	755 - RECREATION CENTER							
	<i>PRINTING AND PUBLISHING</i>							
208-755-904-000	Printing	1,455.84	2,641.19	7,500.00	3,990.74	7,715.00	7,715.00	
208-755-905-000	Publishing	22,327.15	13,788.87	25,135.00	8,968.95	21,000.00	21,000.00	
	<i>PRINTING AND PUBLISHING Totals</i>	\$23,782.99	\$16,430.06	\$32,635.00	\$12,959.69	\$28,715.00	\$28,715.00	
	<i>INSURANCES</i>							
208-755-956-000	Workers Comp	19,701.06	3,687.92	11,000.00	2,368.39	11,000.00	11,000.00	
208-755-956-950	Reimb-Wk Comp Insurance	4,157.00	6,345.00	8,331.00	8,331.00	8,838.00	8,838.00	
208-755-961-100	Liability Insurance	24,951.41	24,977.06	25,000.00	24,947.39	35,000.00	35,000.00	
	<i>INSURANCES Totals</i>	\$48,809.47	\$35,009.98	\$44,331.00	\$35,646.78	\$54,838.00	\$54,838.00	
	<i>PUBLIC UTILITIES</i>							
208-755-921-000	Electric	390,220.29	519,015.08	425,000.00	334,899.00	475,000.00	475,000.00	
208-755-923-000	Heat	163,879.60	168,836.37	210,000.00	105,750.01	215,000.00	215,000.00	
208-755-927-000	Water	126,019.83	184,225.81	170,000.00	102,463.96	175,000.00	175,000.00	
	<i>PUBLIC UTILITIES Totals</i>	\$680,119.72	\$872,077.26	\$805,000.00	\$543,112.97	\$865,000.00	\$865,000.00	
	<i>REPAIRS AND MAINTENANCE</i>							
208-755-931-000	Building Maint	.00	.00	.00	.00	.00	.00	
208-755-933-000	Equipment Maint	69,418.81	60,781.56	52,000.00	60,533.31	83,200.00	83,200.00	
208-755-934-000	Office Equip Maint	877.73	110.00	1,500.00	.00	1,500.00	1,500.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$70,296.54	\$60,891.56	\$53,500.00	\$60,533.31	\$84,700.00	\$84,700.00	
	<i>OTHER CHARGES AND SERVICES</i>							
208-755-944-000	Lease Purchase Pay	.00	1,100.66	2,500.00	1,224.66	10,000.00	10,000.00	
208-755-947-443	Reimb Veh Cost-DPW	46,500.00	52,000.00	52,000.00	52,000.00	60,000.00	60,000.00	
208-755-958-000	Dues And Subscript	3,750.00	2,489.99	2,500.00	2,469.99	2,500.00	2,500.00	
208-755-991-500	MBA Payment	1,783,970.32	1,785,783.71	1,786,388.00	1,575,117.34	1,785,784.00	1,785,784.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$1,834,220.32	\$1,841,374.36	\$1,843,388.00	\$1,630,811.99	\$1,858,284.00	\$1,858,284.00	
	<i>CAPITAL OUTLAY</i>							
208-755-971-000	Cap Outlay-Minor	168,135.51	102,424.40	231,000.00	85,392.83	41,399.00	41,399.00	
208-755-974-000	Land Improvement	.00	.00	75,000.00	133,373.20	200,000.00	200,000.00	
208-755-976-000	Cap Outlay-Bldg Imprv	.00	41,400.59	10,300.00	10,280.00	.00	.00	
208-755-987-000	Cap Outlay-Other Eqp	111,846.89	137,712.93	225,000.00	408,245.57	962,500.00	962,500.00	
	<i>CAPITAL OUTLAY Totals</i>	\$279,982.40	\$281,537.92	\$541,300.00	\$637,291.60	\$1,203,899.00	\$1,203,899.00	
Department	755 - RECREATION CENTER Totals	\$6,853,470.03	\$7,072,766.73	\$7,557,580.00	\$6,614,187.32	\$8,807,548.00	\$8,807,548.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 208 - COMMUNITY RECREATION								
EXPENSE								
Department 756 - OTHER RECREATION								
PERSONNEL SERVICES								
208-756-702-000	Salaries And Wages	.00	.00	.00	.00	.00	.00	
208-756-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
208-756-712-524	Wage Reimb-Parks	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FRINGE BENEFITS								
208-756-715-000	FICA	.00	.00	.00	.00	.00	.00	
208-756-725-000	O/H Reimb-Other	.00	.00	.00	.00	.00	.00	
208-756-725-524	O/H Reimb-Parks	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUPPLIES								
208-756-728-000	Office Supplies	.00	.00	.00	.00	.00	.00	
208-756-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
208-756-776-000	Maintenance Supply	580.00	3,031.57	8,000.00	9,319.83	4,000.00	4,000.00	
	SUPPLIES Totals	\$580.00	\$3,031.57	\$8,000.00	\$9,319.83	\$4,000.00	\$4,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
208-756-813-000	Professional Fees	33,450.00	.00	.00	18,815.13	.00	.00	
208-756-818-075	Cont Serv - Dog Park	8,252.52	8,156.83	9,000.00	7,734.62	9,000.00	9,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$41,702.52	\$8,156.83	\$9,000.00	\$26,549.75	\$9,000.00	\$9,000.00	
TRANSPORTATION								
208-756-864-010	Travel/Ed-Emp	.00	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
COMMUNITY PROMOTION								
208-756-886-236	Spec Activ - Neighborhoods	.00	.00	.00	1,920.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$0.00	\$1,920.00	\$0.00	\$0.00	
PRINTING AND PUBLISHING								
208-756-904-000	Printing	.00	.00	.00	.00	.00	.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PUBLIC UTILITIES								
208-756-921-000	Electric	.00	.00	1,000.00	.00	1,000.00	1,000.00	
208-756-927-000	Water	4,286.12	1,167.84	4,100.00	.00	4,100.00	4,100.00	
	PUBLIC UTILITIES Totals	\$4,286.12	\$1,167.84	\$5,100.00	\$0.00	\$5,100.00	\$5,100.00	
OTHER CHARGES AND SERVICES								
208-756-960-010	Ed/Training-Emp	.00	.00	.00	.00	.00	.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
208-756-971-000	Cap Outlay-Minor	.00	21,937.84	.00	16,445.00	.00	.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	208 - COMMUNITY RECREATION							
	EXPENSE							
	Department 756 - OTHER RECREATION							
	CAPITAL OUTLAY							
208-756-974-000	Land Improvement	600,000.00	34,149.74	150,000.00	226,532.55	.00	.00	
208-756-974-143	Nehasil Park/Monument	.00	.00	.00	.00	.00	.00	
208-756-976-000	Cap Outlay-Bldg Imprv	.00	25,590.56	.00	80,599.06	.00	.00	
208-756-986-010	Cap Outlay-Comp Softw	.00	.00	.00	.00	.00	.00	
208-756-987-000	Cap Outlay-Other Eqp	124,500.00	13,357.27	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$724,500.00	\$95,035.41	\$150,000.00	\$323,576.61	\$0.00	\$0.00	
	DEBT SERVICE							
208-756-994-040	Sale Of Bonds Expense	.00	.00	.00	.00	.00	.00	
	<i>DEBT SERVICE Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	756 - OTHER RECREATION Totals	\$771,068.64	\$107,391.65	\$172,100.00	\$361,366.19	\$18,100.00	\$18,100.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	208 - COMMUNITY RECREATION							
	EXPENSE							
	Department 757 - ICE RINK							
	<i>PERSONNEL SERVICES</i>							
208-757-702-000	Salaries And Wages	.00	.00	.00	.00	.00	.00	
208-757-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
	<i>PERSONNEL SERVICES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>FRINGE BENEFITS</i>							
208-757-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
208-757-715-000	FICA	.00	.00	.00	.00	.00	.00	
	<i>FRINGE BENEFITS Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>SUPPLIES</i>							
208-757-762-010	Program Supplies	.00	.00	.00	.00	.00	.00	
	<i>SUPPLIES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>INSURANCES</i>							
208-757-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
	<i>INSURANCES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>PUBLIC UTILITIES</i>							
208-757-927-000	Water	2,149.24	2,835.80	.00	.00	.00	.00	
	<i>PUBLIC UTILITIES Totals</i>	\$2,149.24	\$2,835.80	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>REPAIRS AND MAINTENANCE</i>							
208-757-931-000	Building Maint	.00	.00	.00	.00	.00	.00	
208-757-933-000	Equipment Maint	.00	.00	.00	.00	.00	.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>OTHER CHARGES AND SERVICES</i>							
208-757-942-000	Building Rentals	.00	.00	.00	.00	.00	.00	
208-757-991-500	MBA Payment	388,561.43	389,635.79	390,446.00	363,130.16	386,052.00	386,052.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$388,561.43	\$389,635.79	\$390,446.00	\$363,130.16	\$386,052.00	\$386,052.00	
	<i>CAPITAL OUTLAY</i>							
208-757-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Department 757 - ICE RINK Totals	\$390,710.67	\$392,471.59	\$390,446.00	\$363,130.16	\$386,052.00	\$386,052.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	208 - COMMUNITY RECREATION							
	EXPENSE							
Department	776 - SPECIAL EVENTS							
	<i>PERSONNEL SERVICES</i>							
208-776-702-000	Salaries And Wages	58,305.07	64,694.28	79,156.00	79,820.11	84,920.00	84,920.00	
208-776-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
208-776-709-000	Overtime	.00	46.65	.00	.00	.00	.00	
208-776-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
	<i>PERSONNEL SERVICES Totals</i>	\$58,305.07	\$64,740.93	\$79,156.00	\$79,820.11	\$84,920.00	\$84,920.00	
	<i>FRINGE BENEFITS</i>							
208-776-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
208-776-715-000	FICA	4,460.33	4,952.85	6,055.00	6,106.33	6,496.00	6,496.00	
	<i>FRINGE BENEFITS Totals</i>	\$4,460.33	\$4,952.85	\$6,055.00	\$6,106.33	\$6,496.00	\$6,496.00	
	<i>SUPPLIES</i>							
208-776-764-000	Promotional Supply	32,409.88	59,214.48	50,000.00	26,764.97	41,675.00	41,675.00	
	<i>SUPPLIES Totals</i>	\$32,409.88	\$59,214.48	\$50,000.00	\$26,764.97	\$41,675.00	\$41,675.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
208-776-818-000	Contractual Service	25,724.00	12,573.60	28,200.00	7,498.60	11,325.00	11,325.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$25,724.00	\$12,573.60	\$28,200.00	\$7,498.60	\$11,325.00	\$11,325.00	
	<i>COMMUNITY PROMOTION</i>							
208-776-882-015	Memorial Day Parade	2,541.34	2,719.04	2,700.00	2,924.40	2,700.00	2,700.00	
	<i>COMMUNITY PROMOTION Totals</i>	\$2,541.34	\$2,719.04	\$2,700.00	\$2,924.40	\$2,700.00	\$2,700.00	
	<i>PRINTING AND PUBLISHING</i>							
208-776-904-000	Printing	.00	.00	2,500.00	.00	2,500.00	2,500.00	
	<i>PRINTING AND PUBLISHING Totals</i>	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	
	<i>OTHER CHARGES AND SERVICES</i>							
208-776-942-000	Building Rentals	.00	.00	.00	.00	.00	.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	776 - SPECIAL EVENTS Totals	\$123,440.62	\$144,200.90	\$168,611.00	\$123,114.41	\$149,616.00	\$149,616.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	208 - COMMUNITY RECREATION							
	EXPENSE							
Department	795 - SWIMMING POOL - BOTSFORD							
	<i>PERSONNEL SERVICES</i>							
208-795-702-000	Salaries And Wages	44,109.10	51,673.36	71,602.00	59,490.65	69,843.00	69,843.00	
208-795-709-000	Overtime	.00	.00	.00	.00	.00	.00	
	<i>PERSONNEL SERVICES Totals</i>	\$44,109.10	\$51,673.36	\$71,602.00	\$59,490.65	\$69,843.00	\$69,843.00	
	<i>FRINGE BENEFITS</i>							
208-795-715-000	FICA	3,374.36	3,953.07	5,478.00	4,550.99	5,343.00	5,343.00	
	<i>FRINGE BENEFITS Totals</i>	\$3,374.36	\$3,953.07	\$5,478.00	\$4,550.99	\$5,343.00	\$5,343.00	
	<i>SUPPLIES</i>							
208-795-743-000	Chemicals	6,594.00	7,274.44	18,000.00	7,943.15	20,000.00	20,000.00	
208-795-776-000	Maintenance Supply	2,340.78	669.15	4,000.00	504.82	5,000.00	5,000.00	
208-795-777-030	Custodial Supplies Reimb - Other	400.00	400.00	412.00	412.00	412.00	412.00	
	<i>SUPPLIES Totals</i>	\$9,334.78	\$8,343.59	\$22,412.00	\$8,859.97	\$25,412.00	\$25,412.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
208-795-818-220	Cont Ser-Pool Maintenance	10,432.00	18,816.74	25,000.00	14,229.97	25,000.00	25,000.00	
208-795-853-000	Telephone	1,683.31	1,505.88	2,500.00	1,148.78	2,000.00	2,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$12,115.31	\$20,322.62	\$27,500.00	\$15,378.75	\$27,000.00	\$27,000.00	
	<i>INSURANCES</i>							
208-795-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
	<i>INSURANCES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>PUBLIC UTILITIES</i>							
208-795-921-000	Electric	5,119.36	6,839.76	6,000.00	5,640.86	6,300.00	6,300.00	
208-795-923-000	Heat	2,561.27	3,682.87	3,500.00	3,126.66	3,675.00	3,675.00	
208-795-927-000	Water	1,348.18	1,530.42	7,000.00	.00	7,350.00	7,350.00	
	<i>PUBLIC UTILITIES Totals</i>	\$9,028.81	\$12,053.05	\$16,500.00	\$8,767.52	\$17,325.00	\$17,325.00	
	<i>REPAIRS AND MAINTENANCE</i>							
208-795-933-000	Equipment Maint	2,929.77	2,053.03	4,000.00	2,814.37	4,500.00	4,500.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$2,929.77	\$2,053.03	\$4,000.00	\$2,814.37	\$4,500.00	\$4,500.00	
	<i>CAPITAL OUTLAY</i>							
208-795-971-000	Cap Outlay-Minor	8,488.51	93,000.00	5,000.00	8,128.00	5,000.00	5,000.00	
208-795-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
208-795-987-000	Cap Outlay-Other Eqp	112,957.44	.00	13,000.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$121,445.95	\$93,000.00	\$18,000.00	\$8,128.00	\$5,000.00	\$5,000.00	
Department	795 - SWIMMING POOL - BOTSFORD	\$202,338.08	\$191,398.72	\$165,492.00	\$107,990.25	\$154,423.00	\$154,423.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	208 - COMMUNITY RECREATION							
	EXPENSE							
Department	796 - SWIMMING POOL - CLEMENT C							
	<i>PERSONNEL SERVICES</i>							
208-796-702-000	Salaries And Wages	59,240.50	61,853.68	100,662.00	78,479.38	79,868.00	79,868.00	
208-796-709-000	Overtime	164.76	141.49	.00	.00	.00	.00	
	<i>PERSONNEL SERVICES Totals</i>	\$59,405.26	\$61,995.17	\$100,662.00	\$78,479.38	\$79,868.00	\$79,868.00	
	<i>FRINGE BENEFITS</i>							
208-796-715-000	FICA	4,544.45	4,742.62	7,701.00	6,003.58	6,110.00	6,110.00	
	<i>FRINGE BENEFITS Totals</i>	\$4,544.45	\$4,742.62	\$7,701.00	\$6,003.58	\$6,110.00	\$6,110.00	
	<i>SUPPLIES</i>							
208-796-743-000	Chemicals	11,742.45	6,988.18	18,000.00	10,932.70	20,000.00	20,000.00	
208-796-776-000	Maintenance Supply	2,704.52	2,248.61	4,000.00	678.92	5,000.00	5,000.00	
208-796-777-030	Custodial Supplies Reimb - Other	400.00	400.00	412.00	412.00	412.00	412.00	
	<i>SUPPLIES Totals</i>	\$14,846.97	\$9,636.79	\$22,412.00	\$12,023.62	\$25,412.00	\$25,412.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
208-796-818-220	Cont Ser-Pool Maintenance	21,689.70	31,103.78	25,000.00	10,586.00	25,000.00	25,000.00	
208-796-853-000	Telephone	1,770.16	1,504.20	2,500.00	1,358.78	3,000.00	3,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$23,459.86	\$32,607.98	\$27,500.00	\$11,944.78	\$28,000.00	\$28,000.00	
	<i>INSURANCES</i>							
208-796-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
	<i>INSURANCES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>PUBLIC UTILITIES</i>							
208-796-921-000	Electric	7,049.76	9,017.58	6,000.00	5,518.53	6,000.00	6,000.00	
208-796-923-000	Heat	7,618.12	8,177.39	3,500.00	7,109.03	4,000.00	4,000.00	
208-796-927-000	Water	3,131.02	2,845.47	70,000.00	.00	8,000.00	8,000.00	
	<i>PUBLIC UTILITIES Totals</i>	\$17,798.90	\$20,040.44	\$79,500.00	\$12,627.56	\$18,000.00	\$18,000.00	
	<i>REPAIRS AND MAINTENANCE</i>							
208-796-933-000	Equipment Maint	1,584.96	2,912.47	4,000.00	4,113.92	5,000.00	5,000.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$1,584.96	\$2,912.47	\$4,000.00	\$4,113.92	\$5,000.00	\$5,000.00	
	<i>CAPITAL OUTLAY</i>							
208-796-971-000	Cap Outlay-Minor	15,945.70	19,174.37	10,000.00	.00	15,000.00	15,000.00	
208-796-976-000	Cap Outlay-Bldg Imprv	59,045.80	421.96	.00	.00	.00	.00	
208-796-987-000	Cap Outlay-Other Eqp	.00	.00	300,000.00	45,181.23	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$74,991.50	\$19,596.33	\$310,000.00	\$45,181.23	\$15,000.00	\$15,000.00	
Department	796 - SWIMMING POOL - CLEMENT C	\$196,631.90	\$151,531.80	\$551,775.00	\$170,374.07	\$177,390.00	\$177,390.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	208 - COMMUNITY RECREATION							
	EXPENSE							
Department	797 - SWIMMING POOL - SHELDON							
	<i>PERSONNEL SERVICES</i>							
208-797-702-000	Salaries And Wages	.00	8,533.15	20,738.00	18,223.62	20,738.00	20,738.00	
208-797-709-000	Overtime	.00	.00	.00	.00	.00	.00	
	<i>PERSONNEL SERVICES Totals</i>	\$0.00	\$8,533.15	\$20,738.00	\$18,223.62	\$20,738.00	\$20,738.00	
	<i>FRINGE BENEFITS</i>							
208-797-715-000	FICA	.00	652.86	1,586.00	1,394.12	1,426.00	1,426.00	
	<i>FRINGE BENEFITS Totals</i>	\$0.00	\$652.86	\$1,586.00	\$1,394.12	\$1,426.00	\$1,426.00	
	<i>SUPPLIES</i>							
208-797-743-000	Chemicals	.00	3,147.97	18,000.00	6,666.90	20,000.00	20,000.00	
208-797-776-000	Maintenance Supply	.00	805.29	4,000.00	566.84	5,000.00	5,000.00	
208-797-777-030	Custodial Supplies Reimb - Other	400.00	400.00	412.00	412.00	412.00	412.00	
	<i>SUPPLIES Totals</i>	\$400.00	\$4,353.26	\$22,412.00	\$7,645.74	\$25,412.00	\$25,412.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
208-797-818-220	Cont Ser-Pool Maintenance	170.00	8,384.30	25,000.00	11,810.55	25,000.00	25,000.00	
208-797-853-000	Telephone	602.72	564.23	2,500.00	545.33	300.00	300.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$772.72	\$8,948.53	\$27,500.00	\$12,355.88	\$25,300.00	\$25,300.00	
	<i>INSURANCES</i>							
208-797-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
	<i>INSURANCES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>PUBLIC UTILITIES</i>							
208-797-921-000	Electric	893.80	3,037.88	6,000.00	2,887.76	6,000.00	6,000.00	
208-797-923-000	Heat	179.23	210.41	3,500.00	1,154.49	4,000.00	4,000.00	
208-797-927-000	Water	167.36	482.13	7,000.00	.00	8,000.00	8,000.00	
	<i>PUBLIC UTILITIES Totals</i>	\$1,240.39	\$3,730.42	\$16,500.00	\$4,042.25	\$18,000.00	\$18,000.00	
	<i>REPAIRS AND MAINTENANCE</i>							
208-797-933-000	Equipment Maint	.00	6,555.22	4,000.00	898.31	5,000.00	5,000.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$0.00	\$6,555.22	\$4,000.00	\$898.31	\$5,000.00	\$5,000.00	
	<i>CAPITAL OUTLAY</i>							
208-797-971-000	Cap Outlay-Minor	61,887.55	.00	5,000.00	.00	17,000.00	17,000.00	
208-797-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	150,000.00	150,000.00	
	<i>CAPITAL OUTLAY Totals</i>	\$61,887.55	\$0.00	\$5,000.00	\$0.00	\$167,000.00	\$167,000.00	
Department	797 - SWIMMING POOL - SHELDON Totals	\$64,300.66	\$32,773.44	\$97,736.00	\$44,559.92	\$262,876.00	\$262,876.00	
	EXPENSE TOTALS	\$8,601,960.60	\$8,092,534.83	\$9,103,740.00	\$7,784,722.32	\$9,956,005.00	\$9,956,005.00	
Fund	208 - COMMUNITY RECREATION Totals							
	REVENUE TOTALS	\$8,411,606.05	\$8,669,196.67	\$9,239,176.00	\$8,948,964.74	\$9,099,397.00	\$9,099,397.00	
	EXPENSE TOTALS	\$8,601,960.60	\$8,092,534.83	\$9,103,740.00	\$7,784,722.32	\$9,956,005.00	\$9,956,005.00	
Fund	208 - COMMUNITY RECREATION Totals	(\$190,354.55)	\$576,661.84	\$135,436.00	\$1,164,242.42	(\$856,608.00)	(\$856,608.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	211 - DESIGNATED PURPOSE							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	INTEREST AND RENTS							
211-000-665-000	Interest	.00	.00	.00	.00	.00	.00	
	INTEREST AND RENTS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	OTHER REVENUE							
211-000-674-216	Cont-Donation/Gift-Senior Center	85,015.47	111,162.92	120,000.00	118,761.70	120,000.00	120,000.00	
211-000-683-000	Contributions-Other	20,587.75	34,410.16	30,000.00	.00	30,000.00	30,000.00	
	OTHER REVENUE Totals	\$105,603.22	\$145,573.08	\$150,000.00	\$118,761.70	\$150,000.00	\$150,000.00	
	Department 000 - ACCOUNT BALANCES Totals	\$105,603.22	\$145,573.08	\$150,000.00	\$118,761.70	\$150,000.00	\$150,000.00	
	REVENUE TOTALS	\$105,603.22	\$145,573.08	\$150,000.00	\$118,761.70	\$150,000.00	\$150,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	211 - DESIGNATED PURPOSE							
	EXPENSE							
	Department 000 - ACCOUNT BALANCES							
	OTHER CHARGES AND SERVICES							
211-000-960-216	Senior Center-Exp	47,467.78	78,643.32	120,000.00	74,333.57	120,000.00	120,000.00	
	OTHER CHARGES AND SERVICES Totals	\$47,467.78	\$78,643.32	\$120,000.00	\$74,333.57	\$120,000.00	\$120,000.00	
	MISCELLANEOUS							
211-000-962-100	Contribution Expense	26,000.00	34,365.75	60,000.00	1,900.00	30,000.00	30,000.00	
	MISCELLANEOUS Totals	\$26,000.00	\$34,365.75	\$60,000.00	\$1,900.00	\$30,000.00	\$30,000.00	
Department	000 - ACCOUNT BALANCES Totals	\$73,467.78	\$113,009.07	\$180,000.00	\$76,233.57	\$150,000.00	\$150,000.00	
	EXPENSE TOTALS	\$73,467.78	\$113,009.07	\$180,000.00	\$76,233.57	\$150,000.00	\$150,000.00	
Fund	211 - DESIGNATED PURPOSE Totals							
	REVENUE TOTALS	\$105,603.22	\$145,573.08	\$150,000.00	\$118,761.70	\$150,000.00	\$150,000.00	
	EXPENSE TOTALS	\$73,467.78	\$113,009.07	\$180,000.00	\$76,233.57	\$150,000.00	\$150,000.00	
Fund	211 - DESIGNATED PURPOSE Totals	\$32,135.44	\$32,564.01	(\$30,000.00)	\$42,528.13	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
REVENUE								
Department 000 - ACCOUNT BALANCES								
TAXES								
219-000-440-000	Property Tax Adj	1,122.98	943.21	.00	(180.00)	.00	.00	
	TAXES Totals	\$1,122.98	\$943.21	\$0.00	(\$180.00)	\$0.00	\$0.00	
INTEREST AND RENTS								
219-000-665-000	Interest	1,478.24	38,270.19	17,000.00	23,619.24	28,000.00	28,000.00	
	INTEREST AND RENTS Totals	\$1,478.24	\$38,270.19	\$17,000.00	\$23,619.24	\$28,000.00	\$28,000.00	
OTHER REVENUE								
219-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
	OTHER REVENUE Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 000 - ACCOUNT BALANCES Totals		\$2,601.22	\$39,213.40	\$17,000.00	\$23,439.24	\$28,000.00	\$28,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
REVENUE								
Department 457 - STREETLIGHTING								
SPECIAL ASSESSMENTS								
219-457-451-001	A/I-Rosedale Gardens #4	16,835.40	19,523.26	18,859.00	18,860.45	20,008.00	20,008.00	
219-457-451-003	A/I-Rosedale Gardens #8	9,560.11	10,604.61	9,685.00	9,685.79	9,100.00	9,100.00	
219-457-451-005	A/I-Rosedale Gar #9 & #13	13,828.48	14,665.55	13,788.00	13,788.70	14,544.00	14,544.00	
219-457-451-010	A/I-Section 36 North	31,334.86	30,550.90	30,980.00	30,980.97	33,294.00	33,294.00	
219-457-451-011	A/I-Section 36 South	29,826.60	26,732.65	22,422.00	22,420.98	23,306.00	23,306.00	
219-457-451-016	A/I-Lathers, Joy W Chicag	5,637.08	5,355.25	4,149.00	4,150.27	4,288.00	4,288.00	
219-457-451-019	A/I-Section 35	62,693.77	56,647.06	48,993.00	48,994.25	50,655.00	50,655.00	
219-457-451-020	A/I-Gillman Liv Estates	3,380.01	3,768.73	2,782.00	2,781.29	2,916.00	2,916.00	
219-457-451-021	A/I-Bellaire-Dep-Ferry	45,457.36	48,249.94	34,870.00	34,870.45	35,661.00	35,661.00	
219-457-451-033	A/I-Newman, Joy Sub	5,590.93	5,631.45	4,172.00	4,172.96	4,244.00	4,244.00	
219-457-451-040	A/I-Arcola Puy-W Chicago	4,754.06	4,768.38	3,439.00	3,438.10	3,516.00	3,516.00	
219-457-451-041	A/I-Bonaparte Gardens	20,283.53	22,343.81	15,200.00	15,199.87	15,938.00	15,938.00	
219-457-451-046	A/I-Compton Village	36,132.64	36,246.83	29,493.00	29,493.49	30,953.00	30,953.00	
219-457-451-047	A/I-Burton Hollow #6	6,904.94	6,584.52	5,451.00	5,451.58	5,616.00	5,616.00	
219-457-451-048	A/I-Tiffany Park #3	6,179.04	5,882.31	4,704.00	4,704.21	4,861.00	4,861.00	
219-457-451-049	A/I-Arbor Estates #2	13,136.22	12,361.57	9,960.00	9,959.03	11,074.00	11,074.00	
219-457-451-050	A/I-Blue Grass Farms	21,794.05	21,155.07	16,906.00	16,905.72	17,746.00	17,746.00	
219-457-451-051	A/I-Dover Courts #1	11,940.06	11,306.48	9,249.00	9,249.32	9,693.00	9,693.00	
219-457-451-054	A/I-Laurel & Pinetree	5,193.75	5,777.81	4,161.00	4,161.10	4,521.00	4,521.00	
219-457-451-056	A/I-Lyndon Mid-Henry Ruff	4,898.59	4,991.65	3,788.00	3,788.70	3,673.00	3,673.00	
219-457-451-057	A/I-Brentwood S Of 7 Mile	5,766.35	5,804.55	6,620.00	6,620.52	7,039.00	7,039.00	
219-457-451-061	A/I-Judson Renw-Kings	9,736.92	9,239.91	8,327.00	8,327.02	8,740.00	8,740.00	
219-457-451-062	A/I-Judson Renw-Kings	29,851.83	28,461.91	24,127.00	24,126.38	25,441.00	25,441.00	
219-457-451-075	A/I-Cty Homes Estates #3	9,731.61	9,492.61	7,734.00	7,734.39	7,985.00	7,985.00	
219-457-451-077	A/I-Stark Gardens	13,674.06	14,557.60	10,653.00	10,653.15	11,016.00	11,016.00	
219-457-451-080	A/I-Hearthstone 1 & 2	23,440.60	23,075.56	20,963.00	20,964.37	21,713.00	21,713.00	
219-457-451-083	A/I-Levan Heights 1 & 2	6,875.46	6,703.41	5,447.00	5,447.33	5,668.00	5,668.00	
219-457-451-086	A/I-Hubbard S Of Ply	1,169.28	1,191.49	1,527.00	1,527.49	1,893.00	1,893.00	
219-457-451-087	A/I-Gold Manor #2	47,079.14	47,992.34	37,752.00	37,750.86	39,089.00	39,089.00	
219-457-451-088	A/I-Bobrich, S Of Midbelt	1,736.34	1,698.46	1,856.00	1,856.46	1,939.00	1,939.00	
219-457-451-089	A/I-Dardanelua E Of Mid	2,928.91	2,894.04	3,487.00	3,487.31	3,809.00	3,809.00	
219-457-451-091	A/I-Rosedale Gardens	4,019.25	4,147.87	5,096.00	5,096.19	6,082.00	6,082.00	
219-457-451-093	A/I-Kenwood Park	4,232.32	4,508.55	3,272.00	3,272.30	3,385.00	3,385.00	
219-457-451-094	A/I-Binder-Lark	4,246.49	4,378.21	3,257.00	3,257.48	3,354.00	3,354.00	
219-457-451-095	A/I-Merriman Park Apartmt	3,249.16	3,297.90	2,747.00	2,747.16	2,766.00	2,766.00	
219-457-451-096	A/I-Lancaster And Garden	3,881.15	4,117.90	2,986.00	2,985.48	3,067.00	3,067.00	
219-457-451-099	A/I-Cardwell Ply-W Chicag	4,845.64	4,859.88	3,683.00	3,683.63	3,796.00	3,796.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
REVENUE								
Department 457 - STREETLIGHTING								
SPECIAL ASSESSMENTS								
219-457-451-105	A/I-Judson Gardens	7,202.50	6,777.66	6,846.00	6,845.60	7,416.00	7,416.00	
219-457-451-108	A/I-Tiffany Parks #5	5,994.40	5,862.40	4,618.00	4,617.60	4,697.00	4,697.00	
219-457-451-115	A/I-Parkridge Subdivision	3,063.75	3,067.19	2,374.00	2,374.03	2,436.00	2,436.00	
219-457-451-116	A/I-Linden Woods	6,229.44	6,121.44	4,896.00	4,896.00	5,113.00	5,113.00	
219-457-451-117	A/I-Tiffany Park #6	4,541.57	3,996.73	3,714.00	3,713.71	3,790.00	3,790.00	
219-457-451-120	A/I-Deering N Of Joy	4,137.05	4,558.87	3,032.00	3,031.50	3,240.00	3,240.00	
219-457-451-122	A/I-Industrial	14,853.37	14,223.84	12,795.00	12,795.12	15,096.00	15,096.00	
219-457-451-127	A/I-Nottingham Woods West	10,706.22	9,811.86	7,715.00	7,715.16	8,337.00	8,337.00	
219-457-451-128	A/I-Livonia Mall Estates	5,272.97	5,584.08	3,966.00	3,965.99	4,165.00	4,165.00	
219-457-451-130	A/I-Parkview Estate	3,074.88	3,080.96	2,337.00	2,338.56	2,357.00	2,357.00	
219-457-451-131	A/I-Liv Ind Park-Sub 1&2	11,491.88	10,925.50	10,527.00	10,527.88	11,772.00	11,772.00	
219-457-451-133	A/I-Sears Avenue	3,482.65	3,507.02	4,173.00	4,171.61	5,061.00	5,061.00	
219-457-451-135	A/I-Bobrich Court	2,154.03	2,106.00	1,647.00	1,646.88	1,703.00	1,703.00	
219-457-451-137	A/I-Industrial Road	7,483.97	6,091.96	5,851.00	5,851.12	6,440.00	6,440.00	
219-457-451-143	A/I-Nottingham Woods West	3,894.60	3,728.56	2,929.00	2,930.73	3,003.00	3,003.00	
219-457-451-146	A/I-Industrial Rd & Wmore	3,122.68	2,479.38	2,384.00	2,385.15	2,736.00	2,736.00	
219-457-451-147	A/I-Gold Manor Estates	6,798.53	6,895.64	5,300.00	5,300.38	5,489.00	5,489.00	
219-457-451-148	A/I-St Marys Estates	3,945.49	3,768.16	2,927.00	2,927.04	2,976.00	2,976.00	
219-457-451-149	A/I-Bainbridge Cts	6,432.60	6,938.04	4,948.00	4,948.36	5,416.00	5,416.00	
219-457-451-150	A/I-Madonna Estates	1,244.53	1,197.15	943.00	943.46	979.00	979.00	
219-457-451-157	A/I-Hampshire Estates	3,958.29	3,732.59	2,980.00	2,979.85	3,059.00	3,059.00	
219-457-451-158	A/I-Argyle Park	3,484.59	3,307.06	2,598.00	2,598.17	2,675.00	2,675.00	
219-457-451-159	A/I-Jeffries Free Ind Pk	3,957.78	3,757.09	3,804.00	3,804.08	4,566.00	4,566.00	
219-457-451-160	A/I-Compton Sqr Estates	3,846.93	3,666.26	2,914.00	2,915.00	3,036.00	3,036.00	
219-457-451-162	A/I-Cavell Ave	4,586.74	4,635.72	3,515.00	3,515.50	3,672.00	3,672.00	
219-457-451-170	A/I-Kerby Industrail Sub	842.81	802.37	922.00	921.94	1,047.00	1,047.00	
219-457-451-172	A/I-Francavilla Sub #1	10,501.20	10,596.00	8,222.00	8,222.40	8,518.00	8,518.00	
219-457-451-173	A/I-Wildwood Forest Sub	5,193.60	5,168.00	3,972.00	3,972.80	4,110.00	4,110.00	
219-457-451-174	A/I-Stoneleigh Village	9,157.07	8,599.04	6,951.00	6,951.68	7,168.00	7,168.00	
219-457-451-175	A/I-Sheffield Estates	8,113.41	8,551.50	6,254.00	6,253.80	6,546.00	6,546.00	
219-457-451-176	A/I-Purlingbrook-Fairfax	426.06	438.84	329.00	329.16	326.00	326.00	
219-457-451-178	A/I-7 Mi Sup Hwy & Stam	4,536.93	4,546.02	3,560.00	3,559.57	3,608.00	3,608.00	
219-457-451-179	A/I-Hillbrook Sub	1,275.12	1,340.16	984.00	983.64	1,013.00	1,013.00	
219-457-451-180	A/I-Rosedale Mead 1&2 Gar	29,988.98	30,766.77	23,103.00	23,103.80	24,421.00	24,421.00	
219-457-451-181	A/I-Cherokee Trail Sub	410.83	338.10	317.00	317.17	334.00	334.00	
219-457-451-188	A/I-Francavilla Sub #2	8,399.55	8,201.26	6,545.00	6,544.58	6,863.00	6,863.00	
219-457-451-189	A/I-Ron-Mar Estates Sub	921.58	861.74	662.00	661.76	697.00	697.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
REVENUE								
Department 457 - STREETLIGHTING								
SPECIAL ASSESSMENTS								
219-457-451-190	A/I-Blue Grass Estates Su	8,953.76	8,314.97	6,804.00	6,804.13	7,182.00	7,182.00	
219-457-451-192	A/I-Brookwood West Sub	2,848.48	2,628.08	2,286.00	2,286.46	2,345.00	2,345.00	
219-457-451-193	A/I-Veronica Dr	2,219.37	2,112.02	2,578.00	2,578.76	3,051.00	3,051.00	
219-457-451-195	A/I-Tiffany Square Sub	4,069.23	4,211.53	3,508.00	3,508.17	3,652.00	3,652.00	
219-457-451-196	A/I-Windridge Sub #2	5,967.70	5,866.44	6,496.00	6,495.58	6,934.00	6,934.00	
219-457-451-200	A/I-Laurel Park South Sub	16,484.01	16,504.23	18,421.00	18,422.09	19,971.00	19,971.00	
219-457-451-201	A/I-Cureter Industrial Su	1,177.33	948.93	906.00	906.23	983.00	983.00	
219-457-451-202	A/I-Windridge Village Sub	13,704.13	13,396.90	15,597.00	15,597.67	16,744.00	16,744.00	
219-457-451-203	A/I-Louis Nelson Indust	1,310.05	1,209.18	1,493.00	1,493.31	1,648.00	1,648.00	
219-457-451-206	A/I-Sunset Hills Sub	11,648.33	12,028.85	9,622.00	9,622.18	10,103.00	10,103.00	
219-457-451-207	A/I-Veronica Dr Extension	1,155.33	1,080.74	1,328.00	1,328.23	1,527.00	1,527.00	
219-457-451-212	A/I-St Francis N Of Long	808.90	880.60	573.00	573.30	588.00	588.00	
219-457-451-218	A/I-Bicentennial Estates	8,047.21	7,979.97	8,815.00	8,815.48	9,611.00	9,611.00	
219-457-451-219	A/I-Wellington Woods Sub	3,584.38	3,791.99	4,105.00	4,106.98	4,421.00	4,421.00	
219-457-451-220	A/I-Crown & Northfield	281.92	320.08	298.00	298.00	317.00	317.00	
219-457-451-222	A/I-Laurel Park S Sub	24,508.83	24,291.25	27,176.00	27,177.25	29,164.00	29,164.00	
219-457-451-223	A/I-Woodcreek Farms Sub 3	2,156.85	2,154.75	2,405.00	2,405.10	2,613.00	2,613.00	
219-457-451-224	A/I-Quakertown Sub #1	12,479.92	12,353.96	13,769.00	13,769.50	14,923.00	14,923.00	
219-457-451-226	A/I-Roycroft Ave	272.96	259.36	318.00	318.08	368.00	368.00	
219-457-451-227	A/I-Sherwood Ave	274.08	260.40	318.00	317.96	368.00	368.00	
219-457-451-229	A/I-Hidden Creek Sub	1,266.30	1,179.92	950.00	949.76	978.00	978.00	
219-457-451-231	A/I-Quakertown Sub #2	8,610.36	8,251.32	9,372.00	9,373.32	10,134.00	10,134.00	
219-457-451-232	A/I-Windridge Village #3	25,916.04	24,711.72	28,785.00	28,784.02	31,087.00	31,087.00	
219-457-451-237	A/I-Hidden Pines Sub	7,298.02	6,943.31	8,156.00	8,155.96	8,795.00	8,795.00	
219-457-451-239	A/I-Tanglewood	2,948.68	2,688.00	2,619.00	2,618.84	2,855.00	2,855.00	
219-457-451-243	A/I-Lionel & Dover	715.60	741.00	618.00	618.00	655.00	655.00	
219-457-451-264	A/I-Bicent Est #2	1,081.50	1,044.50	1,174.00	1,174.00	1,262.00	1,262.00	
219-457-451-265	A/I-Camden Ave	2,416.89	2,420.34	2,912.00	2,912.75	3,367.00	3,367.00	
219-457-451-272	A/I-Windridge Village #4	5,885.10	5,817.24	6,435.00	6,434.61	6,977.00	6,977.00	
219-457-451-275	A/I-Rennolds Ravine	8,469.36	8,062.56	9,277.00	9,277.20	10,052.00	10,052.00	
219-457-451-284	A/I-Newburgh Ind Sub	1,777.43	1,736.56	2,006.00	2,006.41	2,157.00	2,157.00	
219-457-451-294	A/I-St Francis	1,140.88	1,113.58	1,245.00	1,244.88	1,339.00	1,339.00	
219-457-451-295	A/I-Laurel Ave	778.21	877.65	579.00	579.28	612.00	612.00	
219-457-451-296	A/I-Summer Creek Sub	7,483.80	7,035.00	8,089.00	8,090.40	8,750.00	8,750.00	
219-457-451-299	A/I-Sunset Park Estates	2,634.19	2,476.18	2,823.00	2,822.79	3,060.00	3,060.00	
219-457-451-301	A/I-Sijl Industrial Park	2,594.58	2,454.07	2,827.00	2,827.09	3,054.00	3,054.00	
219-457-451-304	A/I-Prides Court Sub	5,260.32	4,844.88	5,636.00	5,635.80	6,108.00	6,108.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
REVENUE								
Department 457 - STREETLIGHTING								
SPECIAL ASSESSMENTS								
219-457-451-308	A/I-Bohrich Cir	388.17	416.88	378.00	378.09	380.00	380.00	
219-457-451-309	A/I-Carrington Estates	3,018.60	2,847.96	3,194.00	3,194.10	3,481.00	3,481.00	
219-457-451-310	A/I-Martin Villa Sub	2,256.06	2,107.10	2,475.00	2,475.89	2,649.00	2,649.00	
219-457-451-311	A/I-Pine Creek Sub	1,894.48	1,746.65	2,032.00	2,031.28	2,198.00	2,198.00	
219-457-451-320	A/I-Windridge Village #5	14,200.23	13,901.64	15,924.00	15,924.06	17,085.00	17,085.00	
219-457-451-321	A/I-Windridge Village #6	6,932.50	6,675.85	7,750.00	7,750.83	8,346.00	8,346.00	
219-457-451-330	A/I-Shrewsbury Court	515.08	560.11	592.00	591.71	596.00	596.00	
219-457-451-331	A/I-Mayflower Estates	1,138.06	1,058.42	1,226.00	1,225.62	1,300.00	1,300.00	
219-457-451-334	A/I-Paragon Tech Park	2,627.98	2,470.32	2,790.00	2,789.22	3,010.00	3,010.00	
219-457-451-335	A/I-Stamford Acres Sub	1,133.76	1,046.51	1,201.00	1,201.42	1,278.00	1,278.00	
219-457-451-338	A/I-Tech Center Dr	7,178.10	6,931.87	8,059.00	8,059.32	9,123.00	9,123.00	
219-457-451-339	A/I-Belden Ind Sub	3,260.64	3,048.71	3,647.00	3,646.25	3,940.00	3,940.00	
219-457-451-341	A/I-Ashley Estates Sub	1,662.90	1,568.10	1,915.00	1,914.60	2,067.00	2,067.00	
219-457-451-342	A/I-Willow Woods Sub	8,017.88	7,761.08	8,962.00	8,960.97	9,605.00	9,605.00	
219-457-451-343	A/I-Whispering Hills Sub	2,894.10	2,784.10	3,257.00	3,257.32	3,489.00	3,489.00	
219-457-451-344	A/I-Fox Creek Meadows	7,702.44	7,422.19	8,534.00	8,535.52	9,104.00	9,104.00	
219-457-451-347	A/I-Arbor Pk View Sub	2,542.18	2,432.70	2,905.00	2,904.62	3,107.00	3,107.00	
219-457-451-349	A/I-Fox Run Estates Sub	766.00	827.40	655.00	655.30	696.00	696.00	
219-457-451-350	A/I-Levan Court Sub	1,131.13	1,054.24	1,254.00	1,253.45	1,314.00	1,314.00	
219-457-451-351	A/I-Sheffield Est Sub #2	2,955.11	2,715.74	3,240.00	3,239.90	3,480.00	3,480.00	
219-457-451-352	A/I-Caliburn Estates Sub	8,059.06	7,680.23	8,806.00	8,806.83	9,516.00	9,516.00	
219-457-451-353	A/I-Caliburn Manor Sub	6,553.50	6,309.30	7,297.00	7,296.66	7,828.00	7,828.00	
219-457-451-354	A/I-Mayfield Ave N Of 7	1,690.20	1,634.42	1,967.00	1,966.22	2,088.00	2,088.00	
219-457-451-357	A/I-Gill Orchards Sub	2,907.60	2,791.20	3,259.00	3,260.20	3,509.00	3,509.00	
219-457-451-360	A/I-Hubbard & Industrial	2,512.76	2,402.21	2,711.00	2,712.07	2,944.00	2,944.00	
219-457-451-361	A/I-Western Golf Est Sub	9,223.35	8,700.60	10,020.00	10,019.80	10,848.00	10,848.00	
219-457-451-362	A/I-Pine Cove Estate Sub	4,426.93	4,271.83	4,947.00	4,946.75	5,254.00	5,254.00	
219-457-451-365	A/I-Cane Woods Sub	3,011.70	2,743.80	3,294.00	3,294.90	3,512.00	3,512.00	
219-457-451-367	A/I-Parkside Villas Sub	1,077.77	1,030.32	1,331.00	1,331.15	1,473.00	1,473.00	
219-457-451-368	A/I-Stonehouse Est Sub	3,240.36	3,003.84	3,348.00	3,349.44	3,656.00	3,656.00	
219-457-451-370	A/I-Willow Creek Sub	2,502.90	2,410.28	2,913.00	2,913.42	3,054.00	3,054.00	
219-457-451-371	A/I-Orangelawn Woods Sub	1,082.52	1,082.52	1,274.00	1,274.04	1,348.00	1,348.00	
219-457-451-373	A/I-Forest Oaks Sub	4,829.44	4,954.88	5,645.00	5,645.29	5,886.00	5,886.00	
219-457-451-375	A/I-Hunters Pointe Sub	1,668.66	1,598.52	1,858.00	1,857.66	1,888.00	1,888.00	
219-457-451-381	A/I-Caliburn Es. Sub #2	6,892.48	6,645.52	7,720.00	7,721.84	8,315.00	8,315.00	
219-457-451-382	A/I-Caliburn Manor Sub #2	8,942.45	8,662.71	10,189.00	10,189.92	10,861.00	10,861.00	
219-457-451-383	A/I-Camborne Pines Sub	2,153.73	2,052.58	2,426.00	2,426.07	2,624.00	2,624.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
REVENUE								
Department 457 - STREETLIGHTING								
SPECIAL ASSESSMENTS								
219-457-451-384	A/I-Oakcrest Villas Sub	1,701.63	1,713.60	2,017.00	2,016.84	2,148.00	2,148.00	
219-457-451-385	A/I-Hillcrest Court Dev	755.65	738.29	826.00	825.93	865.00	865.00	
219-457-451-386	A/I-Orangelawn Woods Sub	1,515.60	1,397.28	1,693.00	1,693.44	1,775.00	1,775.00	
219-457-451-387	A/I-Stark Road Section 21	1,183.44	1,071.01	1,543.00	1,543.33	1,683.00	1,683.00	
219-457-451-393	A/I-Veterans Pk Stark Rd	5,031.77	4,717.12	6,522.00	6,523.77	7,002.00	7,002.00	
219-457-451-394	A/I-Caliburn Est Sub #3	6,919.98	6,673.48	7,747.00	7,747.64	8,294.00	8,294.00	
219-457-451-395	A/I-Caliburn Manor Sub#3	5,048.12	4,841.32	5,690.00	5,690.52	6,140.00	6,140.00	
219-457-451-396	A/I-Lakeside Estates Sub	3,302.12	3,166.65	3,673.00	3,673.19	3,906.00	3,906.00	
219-457-451-405	A/I-Cross Winds Court Sub	2,527.47	2,421.21	2,822.00	2,823.02	3,059.00	3,059.00	
219-457-451-406	A/I-Clarita Commons Condo	1,420.64	1,379.52	1,647.00	1,647.20	1,766.00	1,766.00	
219-457-451-407	A/I-Glenns Farm Sub	755.81	739.20	830.00	830.17	889.00	889.00	
219-457-451-408	A/I-River Pines Condo	1,812.00	1,706.88	2,015.00	2,015.84	2,184.00	2,184.00	
219-457-451-409	A/I-Merriman Forest Sub	1,453.33	1,396.72	1,635.00	1,635.57	1,762.00	1,762.00	
219-457-451-410	A/I-Scone Court Dev	947.61	928.62	1,169.00	1,169.10	1,250.00	1,250.00	
219-457-451-411	A/I-Wooded Creek Sub	1,123.43	1,040.27	1,227.00	1,227.49	1,320.00	1,320.00	
219-457-451-412	A/I-Cross Winds Estates E	1,513.26	1,396.80	1,637.00	1,637.10	1,763.00	1,763.00	
219-457-451-414	A/I-Parkview Site Condos	1,839.24	1,721.52	2,062.00	2,062.26	2,215.00	2,215.00	
219-457-451-415	A/I-Harrison Woods Condo	1,452.40	1,446.60	1,613.00	1,613.00	1,752.00	1,752.00	
219-457-451-416	A/I-Chestnut Grove Condominiums	2,201.56	2,054.13	2,433.00	2,432.02	2,631.00	2,631.00	
219-457-451-417	A/I Cavell Woods	2,577.54	2,446.08	2,832.00	2,832.48	3,063.00	3,063.00	
219-457-451-418	A/I Hunters Park	3,252.35	3,128.81	3,611.00	3,610.79	3,861.00	3,861.00	
219-457-451-419	A/I-Lakeview Estates #2	2,110.86	2,134.08	2,025.00	2,025.27	2,130.00	2,130.00	
219-457-451-420	A/I Maple Woods	692.91	694.26	814.00	813.69	867.00	867.00	
219-457-451-421	A/I Gruda Condos	1,089.34	1,000.02	1,165.00	1,165.08	1,264.00	1,264.00	
219-457-451-422	A/I Curtis Creek	1,091.52	1,022.76	1,172.00	1,172.10	1,277.00	1,277.00	
219-457-451-423	A/I-Kenwood Meadows Sub #1 & #2	2,596.80	2,459.20	2,864.00	2,864.96	3,102.00	3,102.00	
219-457-451-424	A/I-Churchill Manor Site Condos	2,577.03	2,448.07	2,841.00	2,842.08	3,073.00	3,073.00	
219-457-451-425	Rosati Industrial Sub	1,955.70	1,850.04	1,859.00	1,859.22	2,041.00	2,041.00	
219-457-451-429	A/I Sherwood Forest Sub	3,186.52	2,491.97	2,487.00	2,487.04	2,637.00	2,637.00	
219-457-451-430	A/I-Richfield Park Estates	564.32	562.08	559.00	559.28	590.00	590.00	
219-457-451-431	A/I-Arbor Trail Estates	1,896.77	1,741.16	1,820.00	1,819.44	1,878.00	1,878.00	
219-457-451-432	A/I-Saville Row Condo	324.18	303.12	317.00	317.04	330.00	330.00	
219-457-451-433	A/I-Washington Park Condominiums	3,026.70	3,135.60	3,199.00	3,198.15	3,207.00	3,207.00	
219-457-451-434	A/I-Mystic Creek Condominiums	1,568.71	1,518.53	1,616.00	1,615.77	1,680.00	1,680.00	
219-457-451-435	A/I-Heritage Square Site Condos	3,230.50	3,140.00	3,391.00	3,391.00	3,646.00	3,646.00	
219-457-451-436	A/I-Adams Court Site Condominiums	346.00	428.00	477.00	476.80	502.00	502.00	
219-457-451-437	A/I-Capri Court Site Condominiums	1,457.07	1,559.07	1,665.00	1,665.15	1,767.00	1,767.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
REVENUE								
Department 457 - STREETLIGHTING								
SPECIAL ASSESSMENTS								
219-457-451-438	A/I-Dover Court Site Condos	1,457.07	1,559.07	1,832.00	1,831.92	1,938.00	1,938.00	
219-457-451-439	A/I-Grand Reserve Site Condos	.00	.00	2,169.00	2,168.96	2,386.00	2,386.00	
219-457-451-440	A/I-Hines Place Site Condos	.00	.00	1,243.00	1,242.98	1,367.00	1,367.00	
219-457-451-441	A/I-Lyndon Park Site Condos	.00	.00	2,211.00	2,210.91	2,432.00	2,432.00	
219-457-451-442	A/I-Emerson Oaks Site Condos	.00	.00	2,187.00	2,187.15	2,406.00	2,406.00	
	SPECIAL ASSESSMENTS Totals	\$1,175,282.36	\$1,154,117.51	\$1,086,610.00	\$1,086,651.52	\$1,154,725.00	\$1,154,725.00	
OTHER REVENUE								
219-457-451-000	Special Assessment Rev	.00	.00	.00	.00	.00	.00	
	OTHER REVENUE Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 457 - STREETLIGHTING Totals		\$1,175,282.36	\$1,154,117.51	\$1,086,610.00	\$1,086,651.52	\$1,154,725.00	\$1,154,725.00	
REVENUE TOTALS		\$1,177,883.58	\$1,193,330.91	\$1,103,610.00	\$1,110,090.76	\$1,182,725.00	\$1,182,725.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	219 - SP ASSESS-LIGHTING							
	EXPENSE							
	Department 000 - ACCOUNT BALANCES							
	TRANSFERS OUT							
219-000-995-101	Cont To General Fund	.00	.00	.00	.00	.00	.00	
	TRANSFERS OUT Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
EXPENSE								
Department 457 - STREETLIGHTING								
PUBLIC UTILITIES								
219-457-926-001	S/L-Rosedale Gardens #4	23,179.53	13,645.97	16,032.00	9,615.21	18,132.00	18,132.00	
219-457-926-003	S/L-Rosedale Gardens #8	12,432.48	5,586.92	6,780.00	4,127.27	7,783.00	7,783.00	
219-457-926-005	S/L-Rosedale Gard #9 & 13	17,109.42	10,265.78	11,829.00	7,091.39	13,372.00	13,372.00	
219-457-926-010	S/L-Section 36 North	33,257.67	37,266.51	39,191.00	22,214.15	41,890.00	41,890.00	
219-457-926-011	S/L-Section 36 South	39,999.36	19,957.69	23,564.00	13,277.60	25,038.00	25,038.00	
219-457-926-016	S/L-Lathers Joy-W Chic	7,539.00	3,700.05	4,384.00	2,475.66	4,668.00	4,668.00	
219-457-926-019	S/L-Section 35	84,137.28	44,286.34	52,021.00	29,383.19	55,408.00	55,408.00	
219-457-926-020	S/L-Livonia Estates	4,865.40	2,445.79	2,914.00	1,652.58	3,116.00	3,116.00	
219-457-926-021	S/L-Bellaire-Devon-Ferry	62,360.29	30,674.65	36,270.00	20,573.67	38,796.00	38,796.00	
219-457-926-033	S/L-Newman Joy Sub	7,526.28	3,630.31	4,311.00	2,429.23	4,581.00	4,581.00	
219-457-926-040	S/L-Arcola Ply-W Chic	6,368.37	3,071.79	3,648.00	2,055.50	3,876.00	3,876.00	
219-457-926-041	S/L-Bonaparte Gardens	28,381.63	13,344.16	16,049.00	9,135.55	17,227.00	17,227.00	
219-457-926-046	S/L-Compton Village	50,156.06	25,758.20	30,588.00	17,154.87	32,489.00	32,489.00	
219-457-926-047	S/L-Burton Hollow #6	9,025.55	4,654.55	5,707.00	3,134.93	6,052.00	6,052.00	
219-457-926-048	S/L-Tiffany Park #3	8,127.80	4,025.10	5,009.00	2,741.81	5,310.00	5,310.00	
219-457-926-049	S/L-Arbor Es-2	18,043.91	9,558.83	11,510.00	6,414.74	12,236.00	12,236.00	
219-457-926-050	S/L-Blue Grass Farms	29,366.95	15,093.15	17,970.00	10,041.94	19,076.00	19,076.00	
219-457-926-051	S/L-Dover Courts #1	15,848.98	8,005.62	9,687.00	5,377.30	10,280.00	10,280.00	
219-457-926-054	S/L-Laurel And Pinetree	6,913.90	3,168.89	4,107.00	2,405.36	4,676.00	4,676.00	
219-457-926-056	S/L-Lyn Mid-Hen Ruff	6,326.32	3,251.40	4,045.00	2,197.40	4,286.00	4,286.00	
219-457-926-057	S/L-Brentwood S Of Seven	5,703.60	6,762.32	7,323.00	3,988.87	7,669.00	7,669.00	
219-457-926-061	S/L-Jud Ren-King	12,542.39	7,674.32	8,941.00	5,010.95	9,541.00	9,541.00	
219-457-926-062	S/L-Jud Renw-Kings	38,571.29	21,856.10	25,606.00	14,314.74	27,272.00	27,272.00	
219-457-926-075	S/L-Country Hom	12,131.05	6,998.30	8,239.00	4,577.22	8,771.00	8,771.00	
219-457-926-077	S/L-Stark Gardens	18,114.34	9,189.26	11,004.00	6,119.66	11,680.00	11,680.00	
219-457-926-080	S/L-Hearthstone 1 & 2	29,123.60	19,547.31	22,077.00	12,461.96	23,640.00	23,640.00	
219-457-926-083	S/L-Levan Hgt 1 & 2	9,091.80	4,724.29	5,780.00	3,181.38	6,139.00	6,139.00	
219-457-926-086	S/L-Hub S-Ply	1,318.46	1,587.43	1,676.00	1,029.97	1,952.00	1,952.00	
219-457-926-087	S/L-Gold Manor #2	64,354.43	33,011.64	38,967.00	21,883.83	41,407.00	41,407.00	
219-457-926-088	S/L-Bobrich S-Mid	1,677.35	1,835.80	2,044.00	1,132.95	2,206.00	2,206.00	
219-457-926-089	S/L-Gold Man-2	2,890.38	3,460.46	3,737.00	2,132.26	4,091.00	4,091.00	
219-457-926-091	S/L-Rosedale Gardens	4,063.22	4,957.37	5,194.00	3,207.47	6,058.00	6,058.00	
219-457-926-093	S/L-Kenwood Park	6,304.74	2,738.19	3,465.00	1,923.75	3,678.00	3,678.00	
219-457-926-094	S/L-Binder-Lark	5,809.44	2,812.54	3,372.00	1,888.65	3,581.00	3,581.00	
219-457-926-095	S/L-Mer Park Apt	4,501.14	2,304.04	2,849.00	1,564.91	3,021.00	3,021.00	
219-457-926-096	S/L-Lancas & Gar	5,280.48	2,583.29	3,181.00	1,751.78	3,373.00	3,373.00	
219-457-926-099	S/L-Cardwell Ply-W Chic	6,284.42	3,209.50	3,928.00	2,155.50	4,165.00	4,165.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
EXPENSE								
Department 457 - STREETLIGHTING								
PUBLIC UTILITIES								
219-457-926-105	S/L-Judson Gardens	10,069.34	6,307.85	7,446.00	4,166.42	7,934.00	7,934.00	
219-457-926-108	S/L-Tiffany Park #5	8,184.83	4,027.27	4,867.00	2,696.11	5,164.00	5,164.00	
219-457-926-115	S/L-Parkridge Sub	3,923.08	2,096.81	2,506.00	1,386.83	2,658.00	2,658.00	
219-457-926-116	S/L-Linden Woods	8,265.15	4,298.52	5,176.00	2,874.96	5,493.00	5,493.00	
219-457-926-117	S/L-Tiffany Park #6	5,731.26	3,560.99	4,174.00	2,320.93	4,430.00	4,430.00	
219-457-926-120	S/L-Deering, North Of Joy	5,390.51	2,332.73	3,044.00	1,778.03	3,453.00	3,453.00	
219-457-926-122	S/L-Industrial 27 Of 20-1	14,603.82	16,769.69	17,655.00	10,530.10	19,920.00	19,920.00	
219-457-926-127	S/L-Nottingham Woods West	13,527.73	7,205.69	8,466.00	4,737.83	8,990.00	8,990.00	
219-457-926-128	S/L-Livonia Mall Estates	7,089.42	3,302.01	4,058.00	2,310.74	4,410.00	4,410.00	
219-457-926-130	S/L-Parkview Estates	3,716.73	2,062.20	2,411.00	1,340.06	2,559.00	2,559.00	
219-457-926-131	S/L-Liv Ind Park-Sub 1 &2	11,376.51	12,906.45	13,622.00	8,042.42	15,237.00	15,237.00	
219-457-926-133	S/L-Sears Avenue	3,538.87	4,207.12	4,421.00	2,726.30	5,154.00	5,154.00	
219-457-926-135	S/L-Bohrich Court	2,732.82	1,456.05	1,720.00	956.38	1,826.00	1,826.00	
219-457-926-137	S/L-Industrial Road	6,750.45	7,410.64	7,870.00	4,496.39	8,543.00	8,543.00	
219-457-926-143	S/L-Nottingham Woods West	5,220.48	2,523.29	3,013.00	1,691.78	3,200.00	3,200.00	
219-457-926-146	S/L-Indu Rd And Westm Ave	2,831.83	3,109.81	3,284.00	1,882.76	3,567.00	3,567.00	
219-457-926-147	S/L-Gold Manor Estates	9,268.09	4,526.60	5,513.00	3,058.54	5,851.00	5,851.00	
219-457-926-148	S/L-St Marys Estates	4,893.58	2,639.71	3,127.00	1,732.78	3,319.00	3,319.00	
219-457-926-149	S/L-Bainbridge Cts	8,753.25	4,097.27	5,044.00	2,908.54	5,560.00	5,560.00	
219-457-926-150	S/L-Madonna Estates	1,829.72	823.06	1,059.00	583.60	1,124.00	1,124.00	
219-457-926-157	S/L-Hampshire Estates	5,271.48	2,574.29	3,155.00	1,742.78	3,347.00	3,347.00	
219-457-926-158	S/L-Argyle Park	4,672.55	2,275.04	2,768.00	1,535.91	2,937.00	2,937.00	
219-457-926-159	S/L-Jeffrie Free'y Ind Pk	3,958.49	4,375.46	4,631.00	2,657.28	5,040.00	5,040.00	
219-457-926-160	S/L-Compton Square Estate	5,009.01	2,628.78	3,187.00	1,755.88	3,380.00	3,380.00	
219-457-926-162	S/L-Cavelle Ave	6,067.44	3,035.94	3,708.00	2,065.88	3,975.00	3,975.00	
219-457-926-170	S/L-Kerby Industrial Sub	859.79	1,022.66	1,077.00	622.78	1,179.00	1,179.00	
219-457-926-172	S/L-Francavilla Sub #1	13,934.67	7,214.49	8,627.00	4,791.62	9,156.00	9,156.00	
219-457-926-173	S/L-Wildwood Forest Sub	7,027.97	3,431.70	4,205.00	2,323.00	4,461.00	4,461.00	
219-457-926-174	S/L-Stoneleigh Villag Sub	11,851.93	6,041.99	7,341.00	4,060.41	7,788.00	7,788.00	
219-457-926-175	S/L-Sheffield Estates	11,188.87	5,354.53	6,520.00	3,674.60	7,004.00	7,004.00	
219-457-926-176	S/L-Purlingbro & Fairfax	486.96	208.98	268.00	158.55	305.00	305.00	
219-457-926-178	S/L-7 Mi & Stamford Es	6,368.35	3,125.29	3,798.00	2,109.00	4,030.00	4,030.00	
219-457-926-179	S/L-Hillbrook Sub	1,748.83	849.77	1,028.00	572.60	1,092.00	1,092.00	
219-457-926-180	S/L-Rose Mead 1&2 Gard 17	40,270.09	19,459.76	24,062.00	13,509.25	25,995.00	25,995.00	
219-457-926-181	S/L-Cherokee Trail Sub	532.42	286.27	351.00	193.86	373.00	373.00	
219-457-926-188	S/L-Francavilla Sub #2	11,522.79	5,689.61	6,925.00	3,841.80	7,349.00	7,349.00	
219-457-926-189	S/L-Ron-Mar Estates Sub	1,179.89	580.49	725.00	395.73	768.00	768.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
EXPENSE								
Department 457 - STREETLIGHTING								
PUBLIC UTILITIES								
219-457-926-190	S/L-Blue Grass Estate Sub	11,453.32	6,110.75	7,291.00	4,043.55	7,732.00	7,732.00	
219-457-926-192	S/L-Brookwood West Sub	3,733.53	2,048.00	2,446.00	1,356.27	2,596.00	2,596.00	
219-457-926-193	S/L-Veronica Dr	1,996.10	2,431.96	2,543.00	1,565.11	2,956.00	2,956.00	
219-457-926-195	S/L-Tiffany Square Sub	5,946.02	2,984.81	3,643.00	2,048.20	3,889.00	3,889.00	
219-457-926-196	S/L-Windridge Sub #2	5,770.48	6,600.59	7,036.00	3,918.80	7,473.00	7,473.00	
219-457-926-200	S/L-Laurel Park South Sub	16,469.52	18,856.08	19,891.00	11,145.96	21,136.00	21,136.00	
219-457-926-201	S/L-Cureter Industrial Su	1,060.80	1,165.06	1,228.00	704.92	1,334.00	1,334.00	
219-457-926-202	S/L-Windridge Vill Sub #2	13,716.79	15,688.29	16,744.00	9,319.05	17,782.00	17,782.00	
219-457-926-203	S/L-Louis Nelson Ind Sub	1,264.71	1,509.03	1,589.00	919.38	1,741.00	1,741.00	
219-457-926-206	S/L-Sunset Hills Sub	16,110.21	8,246.68	10,124.00	5,634.55	10,850.00	10,850.00	
219-457-926-207	S/L-Veronica Dr Extension	1,001.56	1,219.46	1,281.00	786.03	1,488.00	1,488.00	
219-457-926-212	S/L-St Francis N Of Long	971.91	415.94	531.00	315.10	604.00	604.00	
219-457-926-218	S/L-Bicentenn Estates Sub	7,934.28	9,075.68	9,674.00	5,388.26	10,275.00	10,275.00	
219-457-926-219	S/L-Wellington Woods-Sub	3,613.69	4,132.49	4,417.00	2,456.39	4,691.00	4,691.00	
219-457-926-220	S/L-Crown & Northfield	422.03	210.98	274.00	160.55	311.00	311.00	
219-457-926-222	S/L-Laurel Park S Sub #2	24,039.35	27,515.43	29,114.00	16,285.45	30,933.00	30,933.00	
219-457-926-223	S/L-Woodcree Farms Sub #3	2,147.81	2,459.10	2,593.00	1,453.44	2,756.00	2,756.00	
219-457-926-224	S/L-Quakertown Sub #1	12,253.91	14,017.89	14,928.00	8,319.11	15,855.00	15,855.00	
219-457-926-226	S/L-Roycroft Ave	246.09	297.90	317.00	192.12	366.00	366.00	
219-457-926-227	S/L-Shrewood Ave	246.09	297.90	317.00	192.12	366.00	366.00	
219-457-926-229	S/L-Hidden Creek Sub	1,697.30	851.77	1,034.00	574.60	1,098.00	1,098.00	
219-457-926-231	S/L-Quakertown #2	8,307.75	9,501.04	10,150.00	5,645.97	10,779.00	10,779.00	
219-457-926-232	S/L-Windridge Vill Sub #3	25,431.22	29,114.81	30,731.00	17,214.41	32,654.00	32,654.00	
219-457-926-237	S/L-Hidden Pines Sub	7,188.36	8,225.98	8,726.00	4,873.76	9,270.00	9,270.00	
219-457-926-239	S/L-Tanglewood Sub	2,738.74	2,695.52	2,867.00	1,600.11	3,045.00	3,045.00	
219-457-926-243	S/L-Lio & Dove-Dove & Cro	1,017.85	525.53	657.00	361.17	697.00	697.00	
219-457-926-264	S/L-Bicentennial #2	1,017.97	1,173.61	1,269.00	701.36	1,348.00	1,348.00	
219-457-926-265	S/L-Camden & Plymouth	2,239.77	2,706.16	2,921.00	1,753.99	3,369.00	3,369.00	
219-457-926-272	S/L-Bretton-Gill-Pembroke	5,726.48	6,556.59	6,913.00	3,874.80	7,346.00	7,346.00	
219-457-926-275	S/L-Rennolds Ravines	8,247.75	9,441.04	9,982.00	5,585.97	10,606.00	10,606.00	
219-457-926-284	S/L-Newburgh Ind Sub	1,787.34	2,046.77	2,154.00	1,208.69	2,289.00	2,289.00	
219-457-926-294	S/L-St Francis	1,092.41	1,248.05	1,348.00	745.20	1,431.00	1,431.00	
219-457-926-295	S/L-Laurel Ave	972.91	416.94	533.00	316.10	607.00	607.00	
219-457-926-296	S/L-Summer Creek Sub	7,169.36	8,206.98	8,672.00	4,854.76	9,215.00	9,215.00	
219-457-926-299	S/L-Sunset Park Estates	2,511.28	2,874.45	3,041.00	1,701.17	3,231.00	3,231.00	
219-457-926-301	S/L-Sijl Industrial Park	2,499.28	2,862.45	3,007.00	1,689.17	3,196.00	3,196.00	
219-457-926-304	S/L-Prides Court Sub	5,012.57	5,738.89	6,054.00	3,392.33	6,433.00	6,433.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
EXPENSE								
Department 457 - STREETLIGHTING								
PUBLIC UTILITIES								
219-457-926-308	S/L-Bobrich Circle Sub	534.42	288.27	357.00	195.86	378.00	378.00	
219-457-926-309	S/L-Carrington Estates	2,870.74	3,285.78	3,477.00	1,944.91	3,695.00	3,695.00	
219-457-926-310	S/L-Martin Villa Sub	2,151.81	2,463.10	2,605.00	1,457.44	2,767.00	2,767.00	
219-457-926-311	S/L-Pine Creek Sub	1,800.34	2,059.77	2,191.00	1,221.69	2,327.00	2,327.00	
219-457-926-320	S/L-Windridge Village #5	13,974.25	15,997.64	16,895.00	9,460.78	17,951.00	17,951.00	
219-457-926-321	S/L-Windridge Village #6	6,812.87	7,798.65	8,244.00	4,614.02	8,760.00	8,760.00	
219-457-926-330	S/L-Shrewsbury Court	434.48	486.36	646.00	318.75	680.00	680.00	
219-457-926-331	S/L-Mayflower Estates	1,077.41	1,233.05	1,306.00	730.20	1,388.00	1,388.00	
219-457-926-334	S/L-Paragon Tech Park	2,505.28	2,868.45	3,024.00	1,695.17	3,214.00	3,214.00	
219-457-926-335	S/L-Stamford Acres Sub	1,078.41	1,234.05	1,309.00	731.20	1,391.00	1,391.00	
219-457-926-338	S/L-Tech Center Dr	7,043.35	8,400.17	8,787.00	5,082.96	9,593.00	9,593.00	
219-457-926-339	S/L-Belden Ind Sub	3,223.21	3,690.14	3,894.00	2,181.64	4,138.00	4,138.00	
219-457-926-341	S/L-Ashley Estates Sub	1,669.94	1,929.37	2,040.00	1,142.29	2,169.00	2,169.00	
219-457-926-342	S/L-Willow Woods Sub	7,882.28	9,023.68	9,529.00	5,336.26	10,125.00	10,125.00	
219-457-926-343	S/L-Whispering Hills Sub	2,865.74	3,280.78	3,463.00	1,939.91	3,680.00	3,680.00	
219-457-926-344	S/L-Fox Creek Meadows	7,522.84	8,612.35	9,092.00	5,092.51	9,661.00	9,661.00	
219-457-926-347	S/L-Arbor Pk View Sub	2,522.28	2,885.45	3,072.00	1,712.17	3,263.00	3,263.00	
219-457-926-349	S/L-Fox Run Estates Sub	1,060.81	568.49	691.00	383.73	734.00	734.00	
219-457-926-350	S/L-Levan Court Sub	1,077.41	1,233.05	1,306.00	730.20	1,388.00	1,388.00	
219-457-926-351	S/L-Sheffield Est Sub #2	2,862.74	3,277.78	3,455.00	1,936.91	3,671.00	3,671.00	
219-457-926-352	S/L-Caliburn Estates Sub	7,863.28	9,004.68	9,475.00	5,317.26	10,070.00	10,070.00	
219-457-926-353	S/L-Caliburnn Manor Sub	6,442.40	7,376.29	7,777.00	4,359.30	8,264.00	8,264.00	
219-457-926-354	S/L-Mayfield Ave N Of 7	1,679.78	1,939.21	2,067.00	1,152.13	2,197.00	2,197.00	
219-457-926-357	S/L-Gill Orchards Sub	2,863.74	3,278.78	3,458.00	1,937.91	3,674.00	3,674.00	
219-457-926-360	S/L-Hubbard & Industrial	2,475.99	2,771.08	2,911.00	1,635.30	3,094.00	3,094.00	
219-457-926-361	S/L-Western Golf Est Sub	8,971.71	10,268.73	10,869.00	6,078.46	11,547.00	11,547.00	
219-457-926-362	S/L-Pine Cove Estate Sub	4,312.61	4,935.20	5,234.00	2,923.86	5,561.00	5,561.00	
219-457-926-365	S/L-Cane Woods Sub	2,873.74	3,288.78	3,486.00	1,947.91	3,703.00	3,703.00	
219-457-926-367	S/L-Parkside Villas Sub	986.33	1,193.63	1,273.00	770.44	1,471.00	1,471.00	
219-457-926-368	S/L-Stonehouse Est Sub	3,161.78	3,628.71	3,851.00	2,150.80	4,092.00	4,092.00	
219-457-926-370	S/L-Willow Creek Sub	2,509.28	2,872.45	3,035.00	1,699.17	3,225.00	3,225.00	
219-457-926-371	S/L-Orangelawn Woods Sub	1,084.41	1,240.05	1,326.00	737.20	1,408.00	1,408.00	
219-457-926-373	S/L-Forest Oaks Sub	4,670.09	5,344.55	5,665.00	3,165.60	6,018.00	6,018.00	
219-457-926-375	S/L-Hunters Pointe Sub	1,463.89	1,671.40	1,818.00	1,000.94	1,929.00	1,929.00	
219-457-926-381	S/L-Caliburn Es. Sub #2	6,785.40	7,771.17	8,210.00	4,596.77	8,724.00	8,724.00	
219-457-926-382	S/L-Caliburn Manor Sub #2	8,957.71	10,254.73	10,829.00	6,041.43	11,463.00	11,463.00	
219-457-926-383	S/L-Camborne Pines Sub	2,149.81	2,461.10	2,599.00	1,455.44	2,762.00	2,762.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
EXPENSE								
Department 457 - STREETLIGHTING								
PUBLIC UTILITIES								
219-457-926-384	S/L-Oakcrest Villas Sub	1,724.89	1,984.30	2,108.00	1,176.85	2,240.00	2,240.00	
219-457-926-385	S/L-Hillcrest Court Dev	717.92	821.69	870.00	486.49	924.00	924.00	
219-457-926-386	S/L-Orangelawn Woods Sub	1,445.89	1,653.40	1,768.00	982.94	1,878.00	1,878.00	
219-457-926-387	S/L-Stark Road Section 21	1,174.24	1,502.10	1,572.00	910.71	1,719.00	1,719.00	
219-457-926-393	S/L-Veterans Pk Stark Rd	5,144.70	6,525.59	6,826.00	3,843.83	7,256.00	7,256.00	
219-457-926-394	S/L-Caliburn Est Sub#3	6,811.87	7,797.65	8,242.00	4,613.02	8,757.00	8,757.00	
219-457-926-395	S/L-Caliburn Manor #3	5,020.57	5,746.89	6,076.00	3,400.33	6,456.00	6,456.00	
219-457-926-396	S/L-Lakeside Estates Sub	3,230.21	3,697.14	3,914.00	2,188.64	4,158.00	4,158.00	
219-457-926-405	S/L-Cross Winds Court Sub	2,511.28	2,874.45	3,041.00	1,701.17	3,231.00	3,231.00	
219-457-926-406	S/L-Clarita Commons Condo	1,437.89	1,645.40	1,746.00	974.94	1,854.00	1,854.00	
219-457-926-407	S/L-Glenn's Farm Sub	721.92	825.69	881.00	490.49	936.00	936.00	
219-457-926-408	S/L-River Pines Condo	1,793.34	2,052.77	2,171.00	1,214.69	2,307.00	2,307.00	
219-457-926-409	S/L-Merriman Forest Sub	1,438.89	1,646.40	1,748.00	975.94	1,857.00	1,857.00	
219-457-926-410	S/L-Scone Court Dev	959.01	1,157.61	1,224.00	685.36	1,301.00	1,301.00	
219-457-926-411	S/L-Wooded Creek Sub	1,077.41	1,233.05	1,306.00	730.20	1,388.00	1,388.00	
219-457-926-412	S/L-Cross Winds Estates E	1,439.89	1,647.40	1,751.00	976.94	1,860.00	1,860.00	
219-457-926-414	S/L-Parkview Site Condos	1,804.34	2,063.77	2,202.00	1,225.69	2,338.00	2,338.00	
219-457-926-415	S/L-Harrison Woods Condo	1,441.89	1,649.40	1,757.00	978.94	1,866.00	1,866.00	
219-457-926-416	S/L-Chestnut Grove Condominiums	2,155.81	2,467.10	2,616.00	1,461.44	2,779.00	2,779.00	
219-457-926-417	S/L Cavell Woods	2,509.28	2,872.45	3,035.00	1,699.17	3,225.00	3,225.00	
219-457-926-418	S/L Hunters Park	3,203.74	3,670.66	3,883.00	2,172.38	4,125.00	4,125.00	
219-457-926-419	S/L-Lakeview Estates #2	2,159.81	2,471.10	2,627.00	1,465.44	2,790.00	2,790.00	
219-457-926-420	S/L Maple Woods	695.48	799.24	850.00	474.22	903.00	903.00	
219-457-926-421	S/L Gruda Condos	1,031.45	1,187.09	1,263.00	704.68	1,343.00	1,343.00	
219-457-926-422	S/L Curtis Creek	1,047.92	1,203.57	1,267.00	710.96	1,347.00	1,347.00	
219-457-926-423	S/L-Kenwood Meadows Sub #1 & #2	2,527.28	2,877.68	3,061.00	1,714.84	3,266.00	3,266.00	
219-457-926-424	S/L-Churchill Manor Site Condos	2,519.28	2,882.45	3,063.00	1,709.17	3,254.00	3,254.00	
219-457-926-425	Rosati Industrial Sub	1,953.56	2,245.74	2,382.00	1,413.49	2,683.00	2,683.00	
219-457-926-429	S/L Sherwood Forest Sub	2,804.99	2,960.52	3,149.00	1,756.77	3,342.00	3,342.00	
219-457-926-430	S/L-Richfield Park Estates	563.11	592.95	634.00	353.17	674.00	674.00	
219-457-926-431	S/L-Arbor Trail Estates	1,592.61	1,690.83	1,803.00	1,004.42	1,913.00	1,913.00	
219-457-926-432	S/L-Saville Row Condo	283.57	298.50	323.00	178.58	343.00	343.00	
219-457-926-433	S/L-Washington Park Condominiums	2,562.77	2,719.92	2,925.00	1,621.67	3,103.00	3,103.00	
219-457-926-434	S/L-Mystic Creek Concominiums	1,271.89	1,350.46	1,436.00	801.33	1,524.00	1,524.00	
219-457-926-435	S/L-Heritage Square Site Condos	2,882.50	3,059.28	3,289.00	1,823.76	3,489.00	3,489.00	
219-457-926-436	S/L-Adams Court Site Condominiums	339.47	364.22	385.00	221.02	419.00	419.00	
219-457-926-437	S/L-Capri Court Site Condominiums	1,260.89	1,354.46	1,447.00	805.33	1,536.00	1,536.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 219 - SP ASSESS-LIGHTING								
EXPENSE								
Department 457 - STREETLIGHTING								
PUBLIC UTILITIES								
219-457-926-438	S/L-Dover Court Site Condos	1,644.21	1,645.63	1,752.00	976.87	1,859.00	1,859.00	
219-457-926-439	S/L-Grand Reserve Site Condos	.00	1,171.69	2,609.00	1,571.60	2,996.00	2,996.00	
219-457-926-440	S/L-Hines Place Site Condos	.00	603.29	1,356.00	824.77	1,574.00	1,574.00	
219-457-926-441	S/L-Lyndon Park Site Condos	.00	1,132.45	2,310.00	1,867.14	3,560.00	3,560.00	
219-457-926-442	S/L-Emerson Oaks Site Condos	.00	1,171.69	2,627.00	1,589.60	3,033.00	3,033.00	
	PUBLIC UTILITIES Totals	\$1,398,562.18	\$1,029,167.86	\$1,158,452.00	\$653,713.06	\$1,242,436.00	\$1,242,436.00	
Department 457 - STREETLIGHTING Totals		\$1,398,562.18	\$1,029,167.86	\$1,158,452.00	\$653,713.06	\$1,242,436.00	\$1,242,436.00	
	EXPENSE TOTALS	\$1,398,562.18	\$1,029,167.86	\$1,158,452.00	\$653,713.06	\$1,242,436.00	\$1,242,436.00	
Fund 219 - SP ASSESS-LIGHTING Totals								
	REVENUE TOTALS	\$1,177,883.58	\$1,193,330.91	\$1,103,610.00	\$1,110,090.76	\$1,182,725.00	\$1,182,725.00	
	EXPENSE TOTALS	\$1,398,562.18	\$1,029,167.86	\$1,158,452.00	\$653,713.06	\$1,242,436.00	\$1,242,436.00	
Fund 219 - SP ASSESS-LIGHTING Totals		(\$220,678.60)	\$164,163.05	(\$54,842.00)	\$456,377.70	(\$59,711.00)	(\$59,711.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	226 - MUNICIPAL REFUSE FUND							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
TAXES								
226-000-402-000	Real Property Tax	10,041,378.52	10,487,295.89	11,211,339.00	11,216,650.76	11,925,285.00	11,925,285.00	
226-000-410-000	Pers Property Tax	750,149.00	733,893.00	689,864.00	689,864.00	756,535.00	756,535.00	
226-000-440-000	Property Tax Adj	11,833.25	16,361.79	(22,000.00)	209.67	(25,000.00)	(25,000.00)	
	<i>TAXES Totals</i>	\$10,803,360.77	\$11,237,550.68	\$11,879,203.00	\$11,906,724.43	\$12,656,820.00	\$12,656,820.00	
	<i>STATE GRANTS</i>							
226-000-573-000	Local Community Stabilization Share Appropriation	1,361,596.49	1,523,099.79	1,523,100.00	1,481,492.13	1,481,000.00	1,500,000.00	
	<i>STATE GRANTS Totals</i>	\$1,361,596.49	\$1,523,099.79	\$1,523,100.00	\$1,481,492.13	\$1,481,000.00	\$1,500,000.00	
	<i>CHARGES FOR SERVICES</i>							
226-000-637-000	Weeds	47,101.25	43,855.63	60,000.00	29,205.45	50,000.00	65,000.00	
226-000-640-000	Collect-Cty Dump Fees	65,281.00	63,178.00	75,000.00	49,162.00	65,000.00	130,000.00	
226-000-642-000	Recycling Salvage Sales	.00	.00	.00	.00	.00	.00	
226-000-642-005	Larvicide Sales	.00	.00	.00	.00	.00	.00	
226-000-642-090	Michigan Sales Tax	.00	.00	.00	.00	.00	.00	
	<i>CHARGES FOR SERVICES Totals</i>	\$112,382.25	\$107,033.63	\$135,000.00	\$78,367.45	\$115,000.00	\$195,000.00	
	<i>FINES AND FORFEITS</i>							
226-000-657-100	Penalties Forfeidt	2,220.60	3,010.50	.00	1,781.50	.00	.00	
	<i>FINES AND FORFEITS Totals</i>	\$2,220.60	\$3,010.50	\$0.00	\$1,781.50	\$0.00	\$0.00	
	<i>INTEREST AND RENTS</i>							
226-000-665-000	Interest	(36,133.95)	680,482.76	500,000.00	573,614.45	740,000.00	650,000.00	
	<i>INTEREST AND RENTS Totals</i>	(\$36,133.95)	\$680,482.76	\$500,000.00	\$573,614.45	\$740,000.00	\$650,000.00	
	<i>OTHER REVENUE</i>							
226-000-678-000	Sundry Income	1,372.00	4,134.00	25,000.00	702.00	25,000.00	25,000.00	
226-000-683-592	Cont to Water and Sewer Fund	.00	.00	.00	.00	.00	.00	
226-000-693-010	Sale Of Fixed Asst	49,350.00	.00	.00	4,625.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$50,722.00	\$4,134.00	\$25,000.00	\$5,327.00	\$25,000.00	\$25,000.00	
Department	000 - ACCOUNT BALANCES Totals	\$12,294,148.16	\$13,555,311.36	\$14,062,303.00	\$14,047,306.96	\$15,017,820.00	\$15,026,820.00	
	REVENUE TOTALS	\$12,294,148.16	\$13,555,311.36	\$14,062,303.00	\$14,047,306.96	\$15,017,820.00	\$15,026,820.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 226 - MUNICIPAL REFUSE FUND								
EXPENSE								
Department 521 - SANITATION								
PERSONNEL SERVICES								
226-521-702-000	Salaries And Wages	484,946.46	542,031.67	589,822.00	424,256.00	611,500.00	611,500.00	
226-521-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
226-521-707-000	Alternate Payments	2,250.18	2,700.21	4,000.00	2,016.83	3,000.00	3,000.00	
226-521-709-000	Overtime	2,762.77	1,179.80	7,000.00	2,343.37	7,000.00	7,000.00	
226-521-712-000	Wage Reimb-Other	27,696.00	27,696.00	27,696.00	27,696.00	27,696.00	27,696.00	
226-521-712-010	Wage Reimb-Refuse	90,386.00	90,400.00	95,100.00	95,100.00	97,500.00	97,500.00	
	PERSONNEL SERVICES Totals	\$608,041.41	\$664,007.68	\$723,618.00	\$551,412.20	\$746,696.00	\$746,696.00	
FRINGE BENEFITS								
226-521-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
226-521-715-000	FICA	36,706.34	40,643.62	46,173.00	31,743.37	47,755.00	47,755.00	
226-521-717-000	Holiday And Longev	3,750.00	2,250.00	2,250.00	.00	2,250.00	2,250.00	
226-521-719-000	Medical Pmt	78,727.61	89,591.98	76,004.00	64,583.85	99,610.00	99,610.00	
226-521-719-005	Employee Med Co-Pay	(9,662.00)	(12,836.00)	(8,580.00)	(10,115.20)	(18,223.00)	(18,223.00)	
226-521-720-000	Life Insurance	1,976.40	2,301.12	2,774.00	1,853.28	2,873.00	2,873.00	
226-521-722-000	Retirement DB - Legacy	17,590.08	11,418.96	28,218.00	28,218.00	39,714.00	39,714.00	
226-521-723-000	Retirement DC	51,362.98	55,051.27	72,840.00	50,032.81	75,485.00	75,485.00	
226-521-724-000	Retirement Medical - VEBA	31,750.01	26,873.11	36,992.00	38,636.33	.00	.00	
226-521-724-005	Retirement Medical - RHSP	.00	.00	18,720.00	11,790.00	22,000.00	22,000.00	
226-521-725-000	O/H Reimb-Other	27,696.00	27,696.00	27,696.00	27,696.00	27,696.00	27,696.00	
226-521-725-010	O/H Reimb-Refuse	90,386.00	90,400.00	95,100.00	95,100.00	97,500.00	97,500.00	
	FRINGE BENEFITS Totals	\$330,283.42	\$333,390.06	\$398,187.00	\$339,538.44	\$396,660.00	\$396,660.00	
SUPPLIES								
226-521-728-000	Office Supplies	207.90	3,021.89	5,000.00	3,437.06	6,500.00	6,500.00	
226-521-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
226-521-752-000	Licenses-Other	.00	631.66	750.00	150.00	750.00	750.00	
226-521-756-000	Miscellaneous	650.26	1,137.97	1,500.00	885.35	1,500.00	1,500.00	
226-521-766-000	Tools And Supplies	1,045.53	3,545.88	2,500.00	872.92	2,800.00	2,800.00	
226-521-768-000	Uniform Allowance	1,462.70	1,900.00	2,500.00	1,482.05	2,500.00	2,500.00	
	SUPPLIES Totals	\$3,366.39	\$10,237.40	\$12,250.00	\$6,827.38	\$14,050.00	\$14,050.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
226-521-808-000	Audit and Accting Serv	10,384.77	9,714.63	11,900.00	10,258.74	12,500.00	12,500.00	
226-521-818-000	Contractual Service	.00	.00	.00	.00	.00	.00	
226-521-818-015	Con Serv-Weed & Grass Cut	18,954.00	14,289.00	60,000.00	50,000.00	60,000.00	60,000.00	
226-521-851-020	Comp Software Maint	3,835.45	4,661.81	8,800.00	8,670.32	8,800.00	8,800.00	
226-521-853-000	Telephone	7,327.67	8,499.98	9,000.00	8,986.54	9,000.00	9,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$40,501.89	\$37,165.42	\$89,700.00	\$77,915.60	\$90,300.00	\$90,300.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 226 - MUNICIPAL REFUSE FUND								
EXPENSE								
Department 521 - SANITATION								
TRANSPORTATION								
226-521-864-010	Travel/Ed-Emp	1,841.20	446.25	5,000.00	419.00	5,500.00	5,500.00	
	TRANSPORTATION Totals	\$1,841.20	\$446.25	\$5,000.00	\$419.00	\$5,500.00	\$5,500.00	
COMMUNITY PROMOTION								
226-521-882-050	Civ Imp-Unsafe Bldg Remv	9,680.00	11,745.00	45,000.00	14,732.00	45,000.00	45,000.00	
	COMMUNITY PROMOTION Totals	\$9,680.00	\$11,745.00	\$45,000.00	\$14,732.00	\$45,000.00	\$45,000.00	
PRINTING AND PUBLISHING								
226-521-904-000	Printing	168.15	1,768.84	2,500.00	.00	2,500.00	2,500.00	
226-521-905-000	Publishing	306.00	386.00	700.00	464.00	700.00	700.00	
	PRINTING AND PUBLISHING Totals	\$474.15	\$2,154.84	\$3,200.00	\$464.00	\$3,200.00	\$3,200.00	
INSURANCES								
226-521-956-000	Workers Comp	.00	80.44	.00	.00	.00	.00	
226-521-956-200	Unemployment Ins	.00	.00	.00	.00	.00	.00	
226-521-961-100	Liability Insurance	24,951.41	24,977.06	25,000.00	24,947.39	27,000.00	27,000.00	
	INSURANCES Totals	\$24,951.41	\$25,057.50	\$25,000.00	\$24,947.39	\$27,000.00	\$27,000.00	
PUBLIC UTILITIES								
226-521-928-000	Heat, Light, Water	2,643.03	3,018.35	3,500.00	2,169.89	4,000.00	4,000.00	
	PUBLIC UTILITIES Totals	\$2,643.03	\$3,018.35	\$3,500.00	\$2,169.89	\$4,000.00	\$4,000.00	
REPAIRS AND MAINTENANCE								
226-521-934-000	Office Equip Maint	.00	.00	500.00	.00	500.00	500.00	
226-521-936-104	Weed Mowing-R-O-W	7,579.00	6,380.00	10,000.00	10,000.00	10,000.00	10,000.00	
	REPAIRS AND MAINTENANCE Totals	\$7,579.00	\$6,380.00	\$10,500.00	\$10,000.00	\$10,500.00	\$10,500.00	
OTHER CHARGES AND SERVICES								
226-521-944-000	Lease Purchase Pay	846.62	1,746.61	7,000.00	654.42	7,000.00	7,000.00	
	OTHER CHARGES AND SERVICES Totals	\$846.62	\$1,746.61	\$7,000.00	\$654.42	\$7,000.00	\$7,000.00	
CAPITAL OUTLAY								
226-521-971-000	Cap Outlay-Minor	7,382.95	10,368.31	53,500.00	.00	1,500.00	1,500.00	
226-521-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
226-521-985-000	Cap Outlay-Vehicles	120,000.00	.00	75,576.00	.00	42,000.00	42,000.00	
	CAPITAL OUTLAY Totals	\$127,382.95	\$10,368.31	\$129,076.00	\$0.00	\$43,500.00	\$43,500.00	
Department 521 - SANITATION Totals		\$1,157,591.47	\$1,105,717.42	\$1,452,031.00	\$1,029,080.32	\$1,393,406.00	\$1,393,406.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 226 - MUNICIPAL REFUSE FUND								
EXPENSE								
Department 528 - PUBLIC SERVICE								
PERSONNEL SERVICES								
226-528-712-441	Wage Reimb-PSD Admin	196,954.00	225,722.00	244,103.00	244,103.00	252,767.00	252,767.00	
226-528-712-447	Wage Reimb-Engineering	78,059.00	75,141.00	83,911.00	83,911.00	85,174.00	85,174.00	
226-528-712-463	Wage Reimb-Streets	530,000.00	610,000.00	560,000.00	560,000.00	839,191.00	839,191.00	
226-528-712-523	Wage Reimb-Building	16,000.00	16,000.00	12,000.00	12,000.00	12,000.00	12,000.00	
226-528-712-524	Wage Reimb-Parks	185,000.00	200,000.00	225,000.00	225,000.00	370,000.00	370,000.00	
226-528-712-530	Wage Reimb-Forestry	.00	.00	.00	.00	.00	.00	
226-528-712-592	Wage Reimb-W & S Fund	80,000.00	80,000.00	60,000.00	60,000.00	60,000.00	60,000.00	
	PERSONNEL SERVICES Totals	\$1,086,013.00	\$1,206,863.00	\$1,185,014.00	\$1,185,014.00	\$1,619,132.00	\$1,619,132.00	
FRINGE BENEFITS								
226-528-725-441	O/H Reimb-PSD Admin	196,954.00	225,722.00	244,103.00	244,103.00	252,767.00	252,767.00	
226-528-725-447	O/H Reimb-Engineer	78,059.00	75,141.00	83,911.00	83,911.00	85,174.00	85,174.00	
226-528-725-463	O/H Reimb-Streets	530,000.00	610,000.00	560,000.00	560,000.00	839,191.00	839,191.00	
226-528-725-523	O/H Reimb-Buildings	16,000.00	16,000.00	12,000.00	12,000.00	12,000.00	12,000.00	
226-528-725-524	O/H Reimb-Parks	185,000.00	200,000.00	225,000.00	225,000.00	370,000.00	370,000.00	
226-528-725-530	O/H Reimb-Forestry	.00	.00	.00	.00	.00	.00	
226-528-725-592	O/H Reimb-W & S Fund	80,000.00	80,000.00	60,000.00	60,000.00	60,000.00	60,000.00	
	FRINGE BENEFITS Totals	\$1,086,013.00	\$1,206,863.00	\$1,185,014.00	\$1,185,014.00	\$1,619,132.00	\$1,619,132.00	
SUPPLIES								
226-528-728-000	Office Supplies	1,888.00	1,159.48	5,000.00	761.59	2,500.00	2,500.00	
226-528-730-000	Postage	10,116.45	22,624.48	45,000.00	13,715.46	55,000.00	25,000.00	
226-528-756-000	Miscellaneous	31.00	.00	1,500.00	.00	1,500.00	1,500.00	
226-528-766-000	Tools And Supplies	372.69	2,008.66	15,000.00	1,791.69	15,000.00	3,000.00	
226-528-766-010	Reimb-Tools & Supply	15,000.00	15,000.00	15,450.00	15,450.00	15,450.00	15,450.00	
226-528-782-000	Road Maint Supplies	.00	.00	.00	.00	500.00	500.00	
226-528-782-463	Reimb traffic maint	200.00	235.00	235.00	235.00	500.00	500.00	
226-528-786-463	Reimb traffic control supplies	1,500.00	1,765.00	1,765.00	1,765.00	1,500.00	1,500.00	
	SUPPLIES Totals	\$29,108.14	\$42,792.62	\$83,950.00	\$33,718.74	\$91,950.00	\$49,950.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
226-528-810-000	Banking Service	750.00	750.00	1,000.00	750.00	1,000.00	1,000.00	
226-528-818-010	Cont Serv-Refuse Collect	3,260,997.13	3,249,027.74	4,255,000.00	2,947,854.46	5,850,000.00	5,220,000.00	
226-528-818-025	Cont Serv-Curb Recycling	1,357,679.90	1,358,480.52	1,936,000.00	1,197,307.03	2,450,000.00	2,100,000.00	
226-528-818-030	Cont Serv-Compost Collect	581,862.79	582,205.96	833,000.00	513,131.58	1,100,000.00	900,000.00	
226-528-818-035	Cont Serv-Haz Waste	149,490.94	151,217.58	250,000.00	173,144.08	195,000.00	160,000.00	
226-528-818-040	Cont Serv-Lndfill Test/Mnt	4,135.00	3,375.00	40,000.00	5,605.07	40,000.00	10,000.00	
226-528-818-041	C/S Landfill Remediation	75,550.69	76,069.33	175,000.00	31,720.44	175,000.00	85,000.00	
226-528-818-045	Cont Serv-Forestry	530,847.56	616,288.25	750,000.00	639,721.60	800,000.00	600,000.00	
226-528-851-020	Comp Software Maint	62,746.71	54,551.80	69,000.00	56,878.65	75,000.00	65,000.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 226 - MUNICIPAL REFUSE FUND								
EXPENSE								
Department 528 - PUBLIC SERVICE								
PROFESSIONAL AND CONTRACTUAL SERVICES								
226-528-853-000 Telephone		1,082.42	6,356.68	7,500.00	422.76	8,500.00	8,500.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$6,025,143.14	\$6,098,322.86	\$8,316,500.00	\$5,566,535.67	\$10,694,500.00	\$9,149,500.00	
TRANSPORTATION								
226-528-864-010 Travel/Ed-Emp		4,350.00	3,908.00	4,500.00	.00	5,200.00	5,200.00	
TRANSPORTATION Totals		\$4,350.00	\$3,908.00	\$4,500.00	\$0.00	\$5,200.00	\$5,200.00	
COMMUNITY PROMOTION								
226-528-882-030 Civ Imp Recycle Ed		.00	.00	1,000.00	.00	1,000.00	1,000.00	
226-528-882-060 Civ Imp-Tree/Stump Remov		.00	28,995.00	60,000.00	8,065.00	60,000.00	40,000.00	
226-528-886-015 Spec Activ-Leaf Pick-Up		509,743.65	503,295.93	786,000.00	142,879.66	1,100,000.00	650,000.00	
226-528-886-020 Spec Activ-Park Clean-Up		9,660.00	26,171.85	25,000.00	3,168.00	25,000.00	25,000.00	
226-528-886-030 Facilities Cleaning		10,199.90	.00	12,000.00	.00	12,000.00	5,000.00	
COMMUNITY PROMOTION Totals		\$529,603.55	\$558,462.78	\$884,000.00	\$154,112.66	\$1,198,000.00	\$721,000.00	
PRINTING AND PUBLISHING								
226-528-904-000 Printing		1,200.00	1,275.00	5,500.00	.00	5,500.00	2,500.00	
226-528-905-000 Publishing		.00	.00	500.00	152.80	500.00	500.00	
PRINTING AND PUBLISHING Totals		\$1,200.00	\$1,275.00	\$6,000.00	\$152.80	\$6,000.00	\$3,000.00	
PUBLIC UTILITIES								
226-528-921-000 Electric		2,242.33	4,099.68	5,500.00	2,067.38	5,500.00	5,500.00	
226-528-923-000 Heat		920.68	159.88	7,500.00	144.00	7,500.00	500.00	
PUBLIC UTILITIES Totals		\$3,163.01	\$4,259.56	\$13,000.00	\$2,211.38	\$13,000.00	\$6,000.00	
REPAIRS AND MAINTENANCE								
226-528-936-101 Landfill Pump Maint		.00	.00	3,000.00	.00	3,000.00	1,000.00	
226-528-936-105 Street Sweeping		115,200.00	115,200.00	180,000.00	76,800.00	225,000.00	180,000.00	
226-528-936-107 Recycling Expense		5,016.00	3,952.00	7,500.00	912.50	7,500.00	7,500.00	
REPAIRS AND MAINTENANCE Totals		\$120,216.00	\$119,152.00	\$190,500.00	\$77,712.50	\$235,500.00	\$188,500.00	
OTHER CHARGES AND SERVICES								
226-528-943-000 Outside Equip Rental		.00	.00	5,000.00	.00	5,000.00	5,000.00	
226-528-947-443 Reimb Veh Cost-DPW		700,000.00	775,000.00	835,600.00	835,600.00	900,000.00	900,000.00	
226-528-947-592 Reimb Vehic Cost-W & S		120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	
226-528-960-010 Ed/Training-Emp		.00	1,592.70	4,000.00	248.52	4,000.00	4,000.00	
OTHER CHARGES AND SERVICES Totals		\$820,000.00	\$896,592.70	\$964,600.00	\$955,848.52	\$1,029,000.00	\$1,029,000.00	
TRANSFERS OUT								
226-528-995-101 Cont To General Fund		875,000.00	875,000.00	875,000.00	875,000.00	875,000.00	875,000.00	
226-528-995-592 Cont To Water/Sewer Fund		.00	.00	.00	.00	.00	.00	
TRANSFERS OUT Totals		\$875,000.00	\$875,000.00	\$875,000.00	\$875,000.00	\$875,000.00	\$875,000.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	226 - MUNICIPAL REFUSE FUND							
	EXPENSE							
	Department 528 - PUBLIC SERVICE							
	CAPITAL OUTLAY							
226-528-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
226-528-974-000	Land Improvement	.00	.00	.00	.00	.00	.00	
226-528-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	
226-528-986-010	Cap Outlay-Comp Softw	.00	.00	.00	.00	.00	.00	
226-528-987-000	Cap Outlay-Other Eqp	80,491.20	70,092.50	816,000.00	772,932.98	.00	435,000.00	
	CAPITAL OUTLAY Totals	\$80,491.20	\$70,092.50	\$816,000.00	\$772,932.98	\$0.00	\$435,000.00	
Department	528 - PUBLIC SERVICE Totals	\$10,660,301.04	\$11,083,584.02	\$14,524,078.00	\$10,808,253.25	\$17,386,414.00	\$15,700,414.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 226 - MUNICIPAL REFUSE FUND								
EXPENSE								
Department 529 - ANIMAL CONTROL								
PERSONNEL SERVICES								
226-529-702-000	Salaries And Wages	122,096.96	124,202.16	127,670.00	65,262.36	124,155.00	124,155.00	
226-529-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
226-529-709-000	Overtime	4,741.70	3,866.40	3,000.00	2,987.09	3,000.00	3,000.00	
226-529-712-020	Wage Reimb-Act 51	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$126,838.66	\$128,068.56	\$130,670.00	\$68,249.45	\$127,155.00	\$127,155.00	
FRINGE BENEFITS								
226-529-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
226-529-715-000	FICA	9,375.21	9,166.84	10,168.00	4,931.41	9,727.00	9,727.00	
226-529-717-000	Holiday And Longev	2,250.00	2,250.00	2,250.00	1,749.33	.00	.00	
226-529-719-000	Medical Pmt	23,377.87	31,023.21	31,465.00	15,509.26	30,586.00	30,586.00	
226-529-719-005	Employee Med Co-Pay	(4,248.00)	(7,977.00)	(8,544.00)	(4,386.96)	(7,038.00)	(7,038.00)	
226-529-720-000	Life Insurance	466.56	535.68	604.00	296.64	587.00	587.00	
226-529-722-000	Retirement DB - Legacy	4,209.00	3,093.96	8,356.00	8,355.96	10,009.00	10,009.00	
226-529-723-000	Retirement DC	6,734.50	6,756.60	7,660.00	5,627.29	14,899.00	14,899.00	
226-529-724-000	Retirement Medical - VEBA	9,868.51	8,847.20	10,954.00	11,142.96	.00	.00	
226-529-724-005	Retirement Medical - RHSP	.00	.00	2,340.00	1,530.00	4,680.00	4,680.00	
226-529-725-020	O/H Reimb-Act 51	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$52,033.65	\$53,696.49	\$65,253.00	\$44,755.89	\$63,450.00	\$63,450.00	
SUPPLIES								
226-529-728-000	Office Supplies	313.24	648.51	1,000.00	925.00	1,000.00	1,000.00	
226-529-746-000	Dog Food And Supplies	.00	147.51	175.00	.00	175.00	175.00	
226-529-766-000	Tools And Supplies	4,821.10	5,976.88	7,000.00	1,901.76	7,400.00	7,400.00	
226-529-768-000	Uniform Allowance	1,270.80	1,743.87	1,800.00	1,412.93	1,000.00	1,000.00	
	SUPPLIES Totals	\$6,405.14	\$8,516.77	\$9,975.00	\$4,239.69	\$9,575.00	\$9,575.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
226-529-805-000	Animal Collection	66,393.30	96,945.42	120,000.00	93,383.61	120,000.00	100,000.00	
226-529-805-010	Pest Control	50,616.00	48,400.00	80,000.00	19,662.72	80,000.00	80,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$117,009.30	\$145,345.42	\$200,000.00	\$113,046.33	\$200,000.00	\$180,000.00	
TRANSPORTATION								
226-529-864-010	Travel/Ed-Emp	290.09	.00	900.00	344.09	900.00	900.00	
	TRANSPORTATION Totals	\$290.09	\$0.00	\$900.00	\$344.09	\$900.00	\$900.00	
PRINTING AND PUBLISHING								
226-529-904-000	Printing	.00	.00	250.00	85.00	250.00	250.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$250.00	\$85.00	\$250.00	\$250.00	
INSURANCES								
226-529-956-000	Workers Comp	617.19	244.52	.00	.00	.00	.00	
	INSURANCES Totals	\$617.19	\$244.52	\$0.00	\$0.00	\$0.00	\$0.00	



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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	226 - MUNICIPAL REFUSE FUND							
	EXPENSE							
	Department 529 - ANIMAL CONTROL							
	<i>OTHER CHARGES AND SERVICES</i>							
226-529-960-010	Ed/Training-Emp	1,689.31	870.45	3,000.00	142.50	3,000.00	3,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$1,689.31	\$870.45	\$3,000.00	\$142.50	\$3,000.00	\$3,000.00	
	<i>CAPITAL OUTLAY</i>							
226-529-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
226-529-984-000	Cap Outlay-Radio Eqp	.00	.00	.00	.00	.00	.00	
226-529-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	529 - ANIMAL CONTROL Totals	\$304,883.34	\$336,742.21	\$410,048.00	\$230,862.95	\$404,330.00	\$384,330.00	
	EXPENSE TOTALS	\$12,122,775.85	\$12,526,043.65	\$16,386,157.00	\$12,068,196.52	\$19,184,150.00	\$17,478,150.00	
Fund	226 - MUNICIPAL REFUSE FUND Totals							
	REVENUE TOTALS	\$12,294,148.16	\$13,555,311.36	\$14,062,303.00	\$14,047,306.96	\$15,017,820.00	\$15,026,820.00	
	EXPENSE TOTALS	\$12,122,775.85	\$12,526,043.65	\$16,386,157.00	\$12,068,196.52	\$19,184,150.00	\$17,478,150.00	
Fund	226 - MUNICIPAL REFUSE FUND Totals	\$171,372.31	\$1,029,267.71	(\$2,323,854.00)	\$1,979,110.44	(\$4,166,330.00)	(\$2,451,330.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 242 - LIVONIA BROWNFIELD - LSRRF								
REVENUE								
Department 000 - ACCOUNT BALANCES								
TAXES								
242-000-402-100	Tax Capture - Liv Marketplace	35,098.12	36,293.55	40,000.00	18,714.04	50,000.00	50,000.00	
242-000-402-102	Tax Capture - Liv Commons	.00	.00	.00	.00	.00	.00	
242-000-402-104	Tax Capture - Liv Marketplace II	20,612.99	21,937.96	30,000.00	12,309.83	30,000.00	30,000.00	
242-000-402-106	Tax Capture - Haggerty Square	44,840.81	68,870.87	70,000.00	37,272.62	80,000.00	80,000.00	
242-000-402-108	Tax Capture - LWCC2	.00	12,730.84	30,000.00	14,753.91	30,000.00	30,000.00	
	TAXES Totals	\$100,551.92	\$139,833.22	\$170,000.00	\$83,050.40	\$190,000.00	\$190,000.00	
CHARGES FOR SERVICES								
242-000-613-100	Proj App & Plan Rev Fees	.00	.00	.00	.00	.00	.00	
	CHARGES FOR SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
INTEREST AND RENTS								
242-000-665-000	Interest	(269.77)	17,550.80	10,000.00	18,711.67	24,000.00	24,000.00	
	INTEREST AND RENTS Totals	(\$269.77)	\$17,550.80	\$10,000.00	\$18,711.67	\$24,000.00	\$24,000.00	
OTHER REVENUE								
242-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
	OTHER REVENUE Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 000 - ACCOUNT BALANCES Totals		\$100,282.15	\$157,384.02	\$180,000.00	\$101,762.07	\$214,000.00	\$214,000.00	
	REVENUE TOTALS	\$100,282.15	\$157,384.02	\$180,000.00	\$101,762.07	\$214,000.00	\$214,000.00	



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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 242 - LIVONIA BROWNFIELD - LSRRF								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
SUPPLIES								
242-000-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
	<i>SUPPLIES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
242-000-802-242	Admin Exp Reimb-LBRA	31,384.00	31,700.00	33,300.00	33,300.00	34,200.00	34,200.00	
242-000-802-243	TSF - Admin Exp	.00	.00	(5,000.00)	.00	(5,000.00)	(5,000.00)	
242-000-813-000	Professional Fees	.00	.00	10,000.00	3,180.00	10,000.00	10,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$31,384.00	\$31,700.00	\$38,300.00	\$36,480.00	\$39,200.00	\$39,200.00	
Department 000 - ACCOUNT BALANCES Totals		\$31,384.00	\$31,700.00	\$38,300.00	\$36,480.00	\$39,200.00	\$39,200.00	
	EXPENSE TOTALS	\$31,384.00	\$31,700.00	\$38,300.00	\$36,480.00	\$39,200.00	\$39,200.00	
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals								
	REVENUE TOTALS	\$100,282.15	\$157,384.02	\$180,000.00	\$101,762.07	\$214,000.00	\$214,000.00	
	EXPENSE TOTALS	\$31,384.00	\$31,700.00	\$38,300.00	\$36,480.00	\$39,200.00	\$39,200.00	
Fund 242 - LIVONIA BROWNFIELD - LSRRF Totals		\$68,898.15	\$125,684.02	\$141,700.00	\$65,282.07	\$174,800.00	\$174,800.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH								
REVENUE								
Department 000 - ACCOUNT BALANCES								
TAXES								
243-000-402-100	Tax Capture - Liv Marketplace	262,702.00	274,834.72	280,000.00	74,856.16	320,000.00	320,000.00	
243-000-402-102	Tax Capture - Liv Commons	81,565.61	88,580.54	100,000.00	45,742.82	110,000.00	110,000.00	
243-000-402-104	Tax Capture - Liv Marketplace II	61,839.20	65,813.90	70,000.00	36,929.49	80,000.00	80,000.00	
243-000-402-106	Tax Capture - Haggerty Square	179,363.40	275,483.47	280,000.00	149,090.50	300,000.00	300,000.00	
243-000-402-108	Tax Capture - LWCC2	.00	222,958.95	440,000.00	214,070.90	500,000.00	500,000.00	
	TAXES Totals	\$585,470.21	\$927,671.58	\$1,170,000.00	\$520,689.87	\$1,310,000.00	\$1,310,000.00	
CHARGES FOR SERVICES								
243-000-613-100	Proj App & Plan Rev Fees	.00	.00	.00	.00	.00	.00	
	CHARGES FOR SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
INTEREST AND RENTS								
243-000-665-000	Interest	.00	.00	.00	.00	.00	.00	
	INTEREST AND RENTS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER REVENUE								
243-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
	OTHER REVENUE Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 000 - ACCOUNT BALANCES Totals		\$585,470.21	\$927,671.58	\$1,170,000.00	\$520,689.87	\$1,310,000.00	\$1,310,000.00	
	REVENUE TOTALS	\$585,470.21	\$927,671.58	\$1,170,000.00	\$520,689.87	\$1,310,000.00	\$1,310,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
SUPPLIES								
243-000-756-000	Miscellaneous	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES							
243-000-802-242	Admin Exp Reimb-LBRA	.00	.00	5,000.00	.00	5,000.00	5,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	
	MISCELLANEOUS							
243-000-963-001	Reimbursement - Liv Marketplace	262,702.00	274,834.72	280,000.00	74,856.16	320,000.00	320,000.00	
243-000-963-003	Reimbursement - Liv Commons	81,565.61	88,580.54	62,000.00	45,742.82	99,000.00	99,000.00	
243-000-963-004	Reimbursement - Liv Marketplace II	61,839.20	65,813.90	70,000.00	36,929.49	80,000.00	80,000.00	
243-000-963-006	Reimbursement - Haggerty Square	179,363.40	275,483.47	280,000.00	149,090.50	300,000.00	300,000.00	
243-000-963-008	Reimbursement - LWCC2	.00	222,958.95	440,000.00	214,070.90	470,000.00	470,000.00	
243-000-963-100	Reimbursement - State of Michigan	.00	.00	33,000.00	.00	36,000.00	36,000.00	
	MISCELLANEOUS Totals	\$585,470.21	\$927,671.58	\$1,165,000.00	\$520,689.87	\$1,305,000.00	\$1,305,000.00	
Department 000 - ACCOUNT BALANCES Totals		\$585,470.21	\$927,671.58	\$1,170,000.00	\$520,689.87	\$1,310,000.00	\$1,310,000.00	
	EXPENSE TOTALS	\$585,470.21	\$927,671.58	\$1,170,000.00	\$520,689.87	\$1,310,000.00	\$1,310,000.00	
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals								
	REVENUE TOTALS	\$585,470.21	\$927,671.58	\$1,170,000.00	\$520,689.87	\$1,310,000.00	\$1,310,000.00	
	EXPENSE TOTALS	\$585,470.21	\$927,671.58	\$1,170,000.00	\$520,689.87	\$1,310,000.00	\$1,310,000.00	
Fund 243 - LIVONIA BROWNFIELD REDEV AUTH Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	244 - ECONOMIC DEVEL CORP							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	CHARGES FOR SERVICES							
244-000-613-100	Proj App & Plan Rev Fees	.00	.00	.00	.00	.00	.00	
	CHARGES FOR SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	INTEREST AND RENTS							
244-000-665-000	Interest	(40.89)	1,084.08	1,000.00	909.23	1,000.00	1,000.00	
	INTEREST AND RENTS Totals	(\$40.89)	\$1,084.08	\$1,000.00	\$909.23	\$1,000.00	\$1,000.00	
	Department 000 - ACCOUNT BALANCES Totals	(\$40.89)	\$1,084.08	\$1,000.00	\$909.23	\$1,000.00	\$1,000.00	
	REVENUE TOTALS	(\$40.89)	\$1,084.08	\$1,000.00	\$909.23	\$1,000.00	\$1,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	244 - ECONOMIC DEVEL CORP							
	EXPENSE							
	Department 000 - ACCOUNT BALANCES							
	PERSONNEL SERVICES							
244-000-702-000	Salaries And Wages	.00	.00	100.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	
	FRINGE BENEFITS							
244-000-715-000	FICA	.00	.00	7.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$0.00	\$0.00	\$7.00	\$0.00	\$0.00	\$0.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES							
244-000-808-000	Audit and Accting Serv	.00	.00	.00	.00	1,000.00	1,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	
	Department 000 - ACCOUNT BALANCES Totals	\$0.00	\$0.00	\$107.00	\$0.00	\$1,000.00	\$1,000.00	
	EXPENSE TOTALS	\$0.00	\$0.00	\$107.00	\$0.00	\$1,000.00	\$1,000.00	
Fund	244 - ECONOMIC DEVEL CORP Totals							
	REVENUE TOTALS	(\$40.89)	\$1,084.08	\$1,000.00	\$909.23	\$1,000.00	\$1,000.00	
	EXPENSE TOTALS	\$0.00	\$0.00	\$107.00	\$0.00	\$1,000.00	\$1,000.00	
Fund	244 - ECONOMIC DEVEL CORP Totals	(\$40.89)	\$1,084.08	\$893.00	\$909.23	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	248 - PLYMOUTH RD DEV AUTHORITY							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
TAXES								
248-000-402-000	Real Property Tax	615,604.69	656,315.51	654,700.00	.00	698,675.00	698,675.00	
248-000-410-000	Pers Property Tax	137,777.20	141,416.70	141,417.00	.00	155,015.00	155,015.00	
248-000-440-000	Property Tax Adj	12,391.47	(2,890.82)	(1,000.00)	481.22	(1,000.00)	(1,000.00)	
248-000-447-000	Prop Tax-Admin Fee	1,874.31	1,028.28	.00	1,700.20	.00	.00	
	<i>TAXES Totals</i>	\$767,647.67	\$795,869.67	\$795,117.00	\$2,181.42	\$852,690.00	\$852,690.00	
	<i>INTEREST AND RENTS</i>							
248-000-665-000	Interest	925.77	3,896.35	4,000.00	3,125.94	5,000.00	5,000.00	
	<i>INTEREST AND RENTS Totals</i>	\$925.77	\$3,896.35	\$4,000.00	\$3,125.94	\$5,000.00	\$5,000.00	
	<i>OTHER REVENUE</i>							
248-000-451-000	Special Assessment Rev	.00	.00	.00	.00	.00	.00	
248-000-678-000	Sundry Income	(13.00)	4,347.00	.00	.00	.00	.00	
248-000-683-101	Cont From General Fund	.00	.00	.00	.00	.00	.00	
248-000-683-202	Cont From Major Str Fund	.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	(\$13.00)	\$4,347.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$768,560.44	\$804,113.02	\$799,117.00	\$5,307.36	\$857,690.00	\$857,690.00	
	REVENUE TOTALS	\$768,560.44	\$804,113.02	\$799,117.00	\$5,307.36	\$857,690.00	\$857,690.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 248 - PLYMOUTH RD DEV AUTHORITY								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
SUPPLIES								
248-000-756-000	Miscellaneous	254.88	220.00	10,000.00	200.00	10,000.00	10,000.00	
248-000-775-000	Lighting Supplies	.00	.00	5,000.00	.00	5,000.00	5,000.00	
	SUPPLIES Totals	\$254.88	\$220.00	\$15,000.00	\$200.00	\$15,000.00	\$15,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
248-000-802-248	Accounting Fees-PRDA	25,988.00	26,000.00	27,400.00	27,400.00	28,000.00	28,000.00	
248-000-803-248	Assessing Fee-PRDA	3,208.00	3,600.00	3,783.00	3,783.00	3,878.00	3,878.00	
248-000-804-248	Plan Dept Fees-PRDA	12,994.00	13,000.00	13,700.00	13,700.00	14,000.00	14,000.00	
248-000-805-248	Treasurer Fee-PRDA	5,397.00	5,700.00	5,900.00	5,900.00	6,200.00	6,200.00	
248-000-808-000	Audit and Accting Serv	2,100.00	2,170.00	2,100.00	2,650.00	3,000.00	3,000.00	
248-000-818-000	Contractual Service	.00	.00	.00	.00	.00	.00	
248-000-818-020	Cont Serv-Maintenance	.00	24,442.00	50,000.00	9,440.00	50,000.00	50,000.00	
248-000-818-070	Cont Serv-Irrigation	170,586.40	222,666.61	175,000.00	179,827.45	225,000.00	225,000.00	
248-000-830-000	Fee Apprais-Tax Trib	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$220,273.40	\$297,578.61	\$277,883.00	\$242,700.45	\$330,078.00	\$330,078.00	
COMMUNITY PROMOTION								
248-000-882-010	Promotional Progrm	.00	.00	.00	.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PUBLIC UTILITIES								
248-000-921-000	Electric	3,329.69	3,271.97	4,000.00	2,527.88	5,000.00	5,000.00	
248-000-926-111	S/L Plymouth Road	164,540.36	182,584.80	180,000.00	126,939.56	180,000.00	180,000.00	
248-000-927-000	Water	85,629.20	83,399.33	100,000.00	.00	100,000.00	100,000.00	
248-000-928-020	S/L Maint Reimb-Roads	(132,415.00)	(134,359.00)	(134,359.00)	(134,359.00)	(155,306.00)	(155,306.00)	
	PUBLIC UTILITIES Totals	\$121,084.25	\$134,897.10	\$149,641.00	(\$4,891.56)	\$129,694.00	\$129,694.00	
CAPITAL OUTLAY								
248-000-974-000	Land Improvement	109,665.50	2,314.00	400,000.00	204,443.00	400,000.00	400,000.00	
	CAPITAL OUTLAY Totals	\$109,665.50	\$2,314.00	\$400,000.00	\$204,443.00	\$400,000.00	\$400,000.00	
Department 000 - ACCOUNT BALANCES Totals		\$451,278.03	\$435,009.71	\$842,524.00	\$442,451.89	\$874,772.00	\$874,772.00	
EXPENSE TOTALS		\$451,278.03	\$435,009.71	\$842,524.00	\$442,451.89	\$874,772.00	\$874,772.00	
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals								
REVENUE TOTALS		\$768,560.44	\$804,113.02	\$799,117.00	\$5,307.36	\$857,690.00	\$857,690.00	
EXPENSE TOTALS		\$451,278.03	\$435,009.71	\$842,524.00	\$442,451.89	\$874,772.00	\$874,772.00	
Fund 248 - PLYMOUTH RD DEV AUTHORITY Totals		\$317,282.41	\$369,103.31	(\$43,407.00)	(\$437,144.53)	(\$17,082.00)	(\$17,082.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	260 - MIDC GRANT							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	STATE GRANTS							
260-000-571-000	MIDC Grant Revenue	234,318.54	263,321.80	344,880.00	277,974.10	449,137.00	449,137.00	
	STATE GRANTS Totals	\$234,318.54	\$263,321.80	\$344,880.00	\$277,974.10	\$449,137.00	\$449,137.00	
	OTHER REVENUE							
260-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
260-000-683-101	Cont From General Fund	17,418.40	17,728.22	17,419.00	17,728.22	17,729.00	17,729.00	
	OTHER REVENUE Totals	\$17,418.40	\$17,728.22	\$17,419.00	\$17,728.22	\$17,729.00	\$17,729.00	
Department	000 - ACCOUNT BALANCES Totals	\$251,736.94	\$281,050.02	\$362,299.00	\$295,702.32	\$466,866.00	\$466,866.00	
	REVENUE TOTALS	\$251,736.94	\$281,050.02	\$362,299.00	\$295,702.32	\$466,866.00	\$466,866.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 260 - MIDC GRANT								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
PERSONNEL SERVICES								
260-000-702-000	Salaries And Wages	.00	.00	.00	.00	.00	.00	
260-000-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
260-000-712-286	Wage Reimb - Court	.00	.00	.00	.00	.00	.00	
260-000-712-325	Wage Reimb - LPD Patrol	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FRINGE BENEFITS								
260-000-713-286	Benef Reimb - Court	.00	.00	.00	.00	.00	.00	
260-000-713-325	Benef Reimb - LPD Patrol	.00	.00	.00	.00	.00	.00	
260-000-715-000	FICA	.00	.00	.00	.00	.00	.00	
260-000-719-000	Medical Pmt	.00	.00	.00	.00	.00	.00	
260-000-720-000	Life Insurance	.00	.00	.00	.00	.00	.00	
260-000-723-000	Retirement DC	.00	.00	.00	.00	.00	.00	
260-000-724-000	Retirement Medical - VEBA	.00	.00	.00	.00	.00	.00	
260-000-724-005	Retirement Medical - RHSP	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUPPLIES								
260-000-728-000	Office Supplies	279.56	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$279.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
260-000-814-020	Computer Service	6,224.99	.00	2,299.00	.00	.00	.00	
260-000-817-020	Court Appt Attys	238,857.39	281,050.02	360,000.00	259,164.68	466,866.00	466,866.00	
260-000-817-025	Initial Interviews	6,375.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$251,457.38	\$281,050.02	\$362,299.00	\$259,164.68	\$466,866.00	\$466,866.00	
TRANSPORTATION								
260-000-864-010	Travel/Ed-Emp	.00	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PRINTING AND PUBLISHING								
260-000-904-000	Printing	.00	.00	.00	.00	.00	.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
INSURANCES								
260-000-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
	INSURANCES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER CHARGES AND SERVICES								
260-000-816-000	Expert and Investigator Fees	.00	.00	.00	.00	.00	.00	
260-000-958-000	Dues And Subscript	.00	.00	.00	.00	.00	.00	
260-000-960-010	Ed/Training-Emp	.00	.00	.00	.00	.00	.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	260 - MIDC GRANT							
	EXPENSE							
	Department 000 - ACCOUNT BALANCES							
	CAPITAL OUTLAY							
260-000-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
260-000-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$251,736.94	\$281,050.02	\$362,299.00	\$259,164.68	\$466,866.00	\$466,866.00	
	EXPENSE TOTALS	\$251,736.94	\$281,050.02	\$362,299.00	\$259,164.68	\$466,866.00	\$466,866.00	
Fund	260 - MIDC GRANT Totals							
	REVENUE TOTALS	\$251,736.94	\$281,050.02	\$362,299.00	\$295,702.32	\$466,866.00	\$466,866.00	
	EXPENSE TOTALS	\$251,736.94	\$281,050.02	\$362,299.00	\$259,164.68	\$466,866.00	\$466,866.00	
Fund	260 - MIDC GRANT Totals	\$0.00	\$0.00	\$0.00	\$36,537.64	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	261 - PUB. SAFETY COMMUNICATION							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>CHARGES FOR SERVICES</i>							
261-000-632-015	Use Fees-Local 911 Service	589,383.46	367,885.76	350,000.00	309,757.34	350,000.00	350,000.00	
261-000-632-016	Use Fees-Statewide 911	129,148.35	131,978.76	130,000.00	92,239.19	130,000.00	130,000.00	
	<i>CHARGES FOR SERVICES Totals</i>	\$718,531.81	\$499,864.52	\$480,000.00	\$401,996.53	\$480,000.00	\$480,000.00	
	<i>INTEREST AND RENTS</i>							
261-000-665-000	Interest	(5,244.57)	183,640.17	143,000.00	163,815.78	215,000.00	215,000.00	
	<i>INTEREST AND RENTS Totals</i>	(\$5,244.57)	\$183,640.17	\$143,000.00	\$163,815.78	\$215,000.00	\$215,000.00	
	<i>OTHER REVENUE</i>							
261-000-678-000	Sundry Income	346.47	.00	.00	.00	.00	.00	
261-000-683-000	Contributions-Other	.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$346.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$713,633.71	\$683,504.69	\$623,000.00	\$565,812.31	\$695,000.00	\$695,000.00	
	REVENUE TOTALS	\$713,633.71	\$683,504.69	\$623,000.00	\$565,812.31	\$695,000.00	\$695,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 261 - PUB. SAFETY COMMUNICATION								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
SUPPLIES								
261-000-766-000	Tools And Supplies	1,162.10	.00	2,000.00	826.80	2,000.00	2,000.00	
	<i>SUPPLIES Totals</i>	\$1,162.10	\$0.00	\$2,000.00	\$826.80	\$2,000.00	\$2,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
261-000-818-000	Contractual Service	15,385.57	36,400.54	25,000.00	23,077.55	25,000.00	25,000.00	
261-000-851-000	Radio Maintenance	55,836.10	45,429.93	65,000.00	34,033.40	65,000.00	65,000.00	
261-000-851-020	Comp Software Maint	18,795.00	62,260.50	65,000.00	40,396.25	65,000.00	65,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$90,016.67	\$144,090.97	\$155,000.00	\$97,507.20	\$155,000.00	\$155,000.00	
	<i>OTHER CHARGES AND SERVICES</i>							
261-000-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
261-000-960-010	Ed/Training-Emp	209.00	2,044.00	1,000.00	.00	1,000.00	1,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$209.00	\$2,044.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	
	<i>TRANSFERS OUT</i>							
261-000-995-101	Cont To General Fund	200,000.00	.00	1,100,000.00	.00	1,200,000.00	1,200,000.00	
	<i>TRANSFERS OUT Totals</i>	\$200,000.00	\$0.00	\$1,100,000.00	\$0.00	\$1,200,000.00	\$1,200,000.00	
	<i>CAPITAL OUTLAY</i>							
261-000-971-000	Cap Outlay-Minor	691.00	.00	.00	.00	14,000.00	14,000.00	
261-000-984-000	Cap Outlay-Radio Eqp	.00	.00	.00	2,314,578.63	.00	.00	
261-000-987-000	Cap Outlay-Other Eqp	133,419.81	.00	.00	.00	10,000.00	10,000.00	
	<i>CAPITAL OUTLAY Totals</i>	\$134,110.81	\$0.00	\$0.00	\$2,314,578.63	\$24,000.00	\$24,000.00	
Department 000 - ACCOUNT BALANCES Totals		\$425,498.58	\$146,134.97	\$1,258,000.00	\$2,412,912.63	\$1,382,000.00	\$1,382,000.00	
EXPENSE TOTALS		\$425,498.58	\$146,134.97	\$1,258,000.00	\$2,412,912.63	\$1,382,000.00	\$1,382,000.00	
Fund 261 - PUB. SAFETY COMMUNICATION Totals								
	REVENUE TOTALS	\$713,633.71	\$683,504.69	\$623,000.00	\$565,812.31	\$695,000.00	\$695,000.00	
	EXPENSE TOTALS	\$425,498.58	\$146,134.97	\$1,258,000.00	\$2,412,912.63	\$1,382,000.00	\$1,382,000.00	
Fund 261 - PUB. SAFETY COMMUNICATION Totals		\$288,135.13	\$537,369.72	(\$635,000.00)	(\$1,847,100.32)	(\$687,000.00)	(\$687,000.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	262 - ADJUDICATED FORFEITURES							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	FINES AND FORFEITS							
262-000-658-000	Fines & Forfeits	383,887.09	197,790.80	200,000.00	71,866.35	175,000.00	175,000.00	
262-000-658-010	Fines & Forfeits-Federal	77,972.20	55,044.73	7,500.00	35,936.84	75,000.00	75,000.00	
262-000-658-335	Forfeits Con Crim Ent	.00	780.00	.00	.00	.00	.00	
	FINES AND FORFEITS Totals	\$461,859.29	\$253,615.53	\$207,500.00	\$107,803.19	\$250,000.00	\$250,000.00	
	INTEREST AND RENTS							
262-000-665-000	Interest	(3,704.09)	113,804.29	90,000.00	98,355.04	130,000.00	130,000.00	
262-000-669-000	Other Interest	1.71	8.71	.00	9.73	.00	.00	
	INTEREST AND RENTS Totals	(\$3,702.38)	\$113,813.00	\$90,000.00	\$98,364.77	\$130,000.00	\$130,000.00	
	OTHER REVENUE							
262-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
262-000-683-000	Contributions-Other	.00	.00	.00	.00	.00	.00	
262-000-693-010	Sale Of Fixed Asst	.00	8,925.00	.00	.00	.00	.00	
	OTHER REVENUE Totals	\$0.00	\$8,925.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$458,156.91	\$376,353.53	\$297,500.00	\$206,167.96	\$380,000.00	\$380,000.00	
	REVENUE TOTALS	\$458,156.91	\$376,353.53	\$297,500.00	\$206,167.96	\$380,000.00	\$380,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 262 - ADJUDICATED FORFEITURES								
EXPENSE								
Department 333 - STATE/LOCAL FORFEITURE EX								
PERSONNEL SERVICES								
262-333-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUPPLIES								
262-333-728-000	Office Supplies	315.00	612.35	10,500.00	.00	10,500.00	10,500.00	
262-333-745-000	Drug Detection Dog	.00	.00	25,000.00	13,700.00	25,000.00	25,000.00	
262-333-746-000	Dog Food And Supplies	1,599.11	2,502.88	60,000.00	2,700.57	6,000.00	6,000.00	
262-333-754-000	Vehicle Licenses	.00	.00	.00	.00	.00	.00	
262-333-756-000	Miscellaneous	2,528.00	3,549.23	15,000.00	2,349.38	15,000.00	15,000.00	
262-333-759-000	Photo Supplies	.00	.00	2,000.00	.00	2,000.00	2,000.00	
262-333-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
262-333-768-010	Uniform Purchases	.00	814.98	15,000.00	.00	15,000.00	15,000.00	
262-333-777-030	Custodial Supplies Reimb - Other	400.00	400.00	412.00	412.00	412.00	412.00	
	SUPPLIES Totals	\$4,842.11	\$7,879.44	\$127,912.00	\$19,161.95	\$73,912.00	\$73,912.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
262-333-813-100	Veterinary	1,903.51	6,554.50	12,000.00	4,185.56	12,000.00	12,000.00	
262-333-818-000	Contractual Service	18,658.66	31,166.17	60,000.00	16,689.21	60,000.00	60,000.00	
262-333-818-020	Cont Serv-Maintenance	.00	.00	6,000.00	.00	6,000.00	6,000.00	
262-333-826-000	Court Expense	21,846.00	781.00	40,000.00	2,510.00	40,000.00	40,000.00	
262-333-853-000	Telephone	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$42,408.17	\$38,501.67	\$118,000.00	\$23,384.77	\$118,000.00	\$118,000.00	
COMMUNITY PROMOTION								
262-333-886-160	Emergency Service Prog	.00	.00	100,000.00	.00	100,000.00	100,000.00	
262-333-886-165	Run Drugs Out of Town	.00	5,000.90	15,000.00	.00	15,000.00	15,000.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$5,000.90	\$115,000.00	\$0.00	\$115,000.00	\$115,000.00	
REPAIRS AND MAINTENANCE								
262-333-933-000	Equipment Maint	.00	.00	4,000.00	.00	4,000.00	4,000.00	
262-333-939-000	Vehicle Maint	.00	.00	15,000.00	.00	15,000.00	15,000.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$19,000.00	\$0.00	\$19,000.00	\$19,000.00	
OTHER CHARGES AND SERVICES								
262-333-943-000	Outside Equip Rental	.00	.00	5,000.00	.00	5,000.00	5,000.00	
262-333-958-000	Dues And Subscript	400.00	.00	6,000.00	400.00	6,000.00	6,000.00	
262-333-960-010	Ed/Training-Emp	.00	1,800.00	30,000.00	.00	30,000.00	30,000.00	
	OTHER CHARGES AND SERVICES Totals	\$400.00	\$1,800.00	\$41,000.00	\$400.00	\$41,000.00	\$41,000.00	
CAPITAL OUTLAY								
262-333-971-000	Cap Outlay-Minor	(11,612.70)	21,757.57	33,015.00	(11,187.51)	20,867.00	20,867.00	
262-333-975-000	Cap Outlay-Bldg	.00	.00	.00	.00	.00	.00	
262-333-976-000	Cap Outlay-Bldg Imprv	.00	.00	544,000.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	262 - ADJUDICATED FORFEITURES							
	EXPENSE							
Department	333 - STATE/LOCAL FORFEITURE EX							
	CAPITAL OUTLAY							
262-333-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	75,000.00	75,000.00	
262-333-984-000	Cap Outlay-Radio Eqp	.00	.00	.00	.00	.00	.00	
262-333-985-000	Cap Outlay-Vehicles	.00	.00	.00	(26,100.00)	.00	.00	
262-333-986-010	Cap Outlay-Comp Softw	.00	.00	.00	.00	.00	.00	
262-333-987-000	Cap Outlay-Other Eqp	.00	.00	201,600.00	.00	47,316.00	47,316.00	
	CAPITAL OUTLAY Totals	(\$11,612.70)	\$21,757.57	\$778,615.00	(\$37,287.51)	\$143,183.00	\$143,183.00	
Department	333 - STATE/LOCAL FORFEITURE EX	\$36,037.58	\$74,939.58	\$1,199,527.00	\$5,659.21	\$510,095.00	\$510,095.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 262 - ADJUDICATED FORFEITURES								
EXPENSE								
Department 334 - FEDERAL FORFEITURE EXP								
PERSONNEL SERVICES								
262-334-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUPPLIES								
262-334-728-000	Office Supplies	.00	.00	.00	.00	.00	.00	
262-334-745-000	Drug Detection Dog	.00	.00	.00	.00	.00	.00	
262-334-746-000	Dog Food And Supplies	.00	.00	.00	.00	.00	.00	
262-334-754-000	Vehicle Licenses	.00	.00	2,000.00	.00	2,000.00	2,000.00	
262-334-756-000	Miscellaneous	280.67	300.00	20,000.00	.00	20,000.00	20,000.00	
262-334-759-000	Photo Supplies	.00	.00	.00	.00	.00	.00	
262-334-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
262-334-768-010	Uniform Purchases	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$280.67	\$300.00	\$22,000.00	\$0.00	\$22,000.00	\$22,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
262-334-808-000	Audit and Accting Serv	908.05	159.95	750.00	860.33	1,000.00	1,000.00	
262-334-813-100	Veterinary	.00	.00	.00	.00	.00	.00	
262-334-818-000	Contractual Service	.00	.00	16,000.00	.00	16,000.00	16,000.00	
262-334-826-000	Court Expense	.00	.00	.00	.00	.00	.00	
262-334-853-000	Telephone	21,963.70	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$22,871.75	\$159.95	\$16,750.00	\$860.33	\$17,000.00	\$17,000.00	
COMMUNITY PROMOTION								
262-334-886-160	Emergency Service Prog	.00	.00	.00	.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
REPAIRS AND MAINTENANCE								
262-334-933-000	Equipment Maint	.00	.00	.00	.00	.00	.00	
262-334-939-000	Vehicle Maint	.00	.00	.00	.00	.00	.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER CHARGES AND SERVICES								
262-334-943-000	Outside Equip Rental	.00	.00	.00	.00	.00	.00	
262-334-958-000	Dues And Subscript	.00	.00	.00	.00	.00	.00	
262-334-960-010	Ed/Training-Emp	(140.36)	500.00	15,000.00	.00	15,000.00	15,000.00	
	OTHER CHARGES AND SERVICES Totals	(\$140.36)	\$500.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	
CAPITAL OUTLAY								
262-334-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
262-334-975-000	Cap Outlay-Bldg	.00	.00	.00	.00	.00	.00	
262-334-976-026	Police Cap Imprv	.00	.00	.00	.00	.00	.00	
262-334-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
262-334-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	262 - ADJUDICATED FORFEITURES							
	EXPENSE							
	Department 334 - FEDERAL FORFEITURE EXP							
	CAPITAL OUTLAY							
262-334-986-010	Cap Outlay-Comp Softw	.00	.00	.00	.00	.00	.00	
262-334-987-000	Cap Outlay-Other Eqp	.00	.00	.00	36,004.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$36,004.00	\$0.00	\$0.00	
Department	334 - FEDERAL FORFEITURE EXP Totals	\$23,012.06	\$959.95	\$53,750.00	\$36,864.33	\$54,000.00	\$54,000.00	



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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 262 - ADJUDICATED FORFEITURES								
EXPENSE								
Department 335 - CONTINUING CRIMINAL ENTERPRISE								
SUPPLIES								
262-335-728-000	Office Supplies	.00	.00	10,000.00	.00	10,000.00	10,000.00	
262-335-756-000	Miscellaneous	1,083.75	.00	20,000.00	.00	20,000.00	20,000.00	
	SUPPLIES Totals	\$1,083.75	\$0.00	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
262-335-818-000	Contractual Service	1,000.00	.00	50,000.00	.00	50,000.00	50,000.00	
262-335-818-020	Cont Serv-Maintenance	.00	.00	7,500.00	.00	7,500.00	7,500.00	
262-335-826-000	Court Expense	.00	.00	20,000.00	.00	20,000.00	20,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$1,000.00	\$0.00	\$77,500.00	\$0.00	\$77,500.00	\$77,500.00	
REPAIRS AND MAINTENANCE								
262-335-933-000	Equipment Maint	.00	.00	.00	.00	.00	.00	
262-335-939-000	Vehicle Maint	.00	.00	15,000.00	.00	15,000.00	15,000.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	
OTHER CHARGES AND SERVICES								
262-335-943-000	Outside Equip Rental	.00	.00	.00	.00	.00	.00	
262-335-958-000	Dues And Subscript	.00	.00	75,000.00	.00	75,000.00	75,000.00	
262-335-960-010	Ed/Training-Emp	.00	.00	15,000.00	.00	15,000.00	15,000.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	\$90,000.00	
CAPITAL OUTLAY								
262-335-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
262-335-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
262-335-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
262-335-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 335 - CONTINUING CRIMINAL ENTERPRISE Totals		\$2,083.75	\$0.00	\$212,500.00	\$0.00	\$212,500.00	\$212,500.00	
EXPENSE TOTALS		\$61,133.39	\$75,899.53	\$1,465,777.00	\$42,523.54	\$776,595.00	\$776,595.00	
Fund 262 - ADJUDICATED FORFEITURES Totals								
REVENUE TOTALS		\$458,156.91	\$376,353.53	\$297,500.00	\$206,167.96	\$380,000.00	\$380,000.00	
EXPENSE TOTALS		\$61,133.39	\$75,899.53	\$1,465,777.00	\$42,523.54	\$776,595.00	\$776,595.00	
Fund 262 - ADJUDICATED FORFEITURES Totals		\$397,023.52	\$300,454.00	(\$1,168,277.00)	\$163,644.42	(\$396,595.00)	(\$396,595.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	270 - HISTORICAL COMMISSION							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>CHARGES FOR SERVICES</i>							
270-000-642-010	Store Op-Greenmead	3,943.11	4,110.74	4,500.00	3,522.69	4,500.00	4,500.00	
270-000-642-090	Michigan Sales Tax	.00	.00	(300.00)	.00	.00	.00	
270-000-651-000	Use And Admission Fees	65,347.31	44,825.00	40,000.00	31,338.75	40,000.00	40,000.00	
	<i>CHARGES FOR SERVICES Totals</i>	\$69,290.42	\$48,935.74	\$44,200.00	\$34,861.44	\$44,500.00	\$44,500.00	
	<i>CHARGES FOR SERVICES - SPECIAL EVENTS</i>							
270-000-651-717	Special Event Income	.00	.00	5,000.00	.00	5,000.00	5,000.00	
	<i>CHARGES FOR SERVICES - SPECIAL EVENTS Totals</i>	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	
	<i>INTEREST AND RENTS</i>							
270-000-665-000	Interest	(203.09)	16,182.92	10,000.00	15,993.92	19,000.00	19,000.00	
	<i>INTEREST AND RENTS Totals</i>	(\$203.09)	\$16,182.92	\$10,000.00	\$15,993.92	\$19,000.00	\$19,000.00	
	<i>OTHER REVENUE</i>							
270-000-674-010	Cont-Donation/Gft	63,792.80	13,296.96	2,000.00	66,992.50	2,000.00	2,000.00	
270-000-674-200	Cntrbtions-Histricl Villg	2,794.74	.00	.00	.00	.00	.00	
270-000-677-015	Special Activities-Rev	40,889.43	65,354.96	45,000.00	52,832.48	45,000.00	45,000.00	
270-000-678-000	Sundry Income	(423.68)	.00	.00	.00	.00	.00	
270-000-680-000	Sponsorship Revenue	8,000.00	23,500.00	1,500.00	.00	1,500.00	1,500.00	
	<i>OTHER REVENUE Totals</i>	\$115,053.29	\$102,151.92	\$48,500.00	\$119,824.98	\$48,500.00	\$48,500.00	
Department	000 - ACCOUNT BALANCES Totals	\$184,140.62	\$167,270.58	\$107,700.00	\$170,680.34	\$117,000.00	\$117,000.00	
	REVENUE TOTALS	\$184,140.62	\$167,270.58	\$107,700.00	\$170,680.34	\$117,000.00	\$117,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 270 - HISTORICAL COMMISSION								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
SUPPLIES								
270-000-750-000	Merchandise/Resale	1,488.36	1,526.15	2,100.00	1,507.80	3,000.00	3,000.00	
270-000-757-000	Operating Supplies	46.96	50.00	700.00	121.93	700.00	700.00	
270-000-766-000	Tools And Supplies	35.47	67.95	200.00	161.84	200.00	200.00	
	SUPPLIES Totals	\$1,570.79	\$1,644.10	\$3,000.00	\$1,791.57	\$3,900.00	\$3,900.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
270-000-818-000	Contractual Service	31,145.60	5,711.72	35,000.00	7,896.00	35,000.00	35,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$31,145.60	\$5,711.72	\$35,000.00	\$7,896.00	\$35,000.00	\$35,000.00	
COMMUNITY PROMOTION								
270-000-886-110	Special Activities-Exp	17,902.68	15,992.57	28,000.00	8,422.46	28,000.00	28,000.00	
270-000-886-735	Spec Activ-Arts Comm	.00	.00	.00	.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$17,902.68	\$15,992.57	\$28,000.00	\$8,422.46	\$28,000.00	\$28,000.00	
REPAIRS AND MAINTENANCE								
270-000-931-000	Building Maint	40,000.00	1,396.36	40,000.00	13,789.52	40,000.00	40,000.00	
	REPAIRS AND MAINTENANCE Totals	\$40,000.00	\$1,396.36	\$40,000.00	\$13,789.52	\$40,000.00	\$40,000.00	
TRANSFERS OUT								
270-000-995-101	Cont To General Fund	.00	147,860.00	.00	.00	.00	.00	
	TRANSFERS OUT Totals	\$0.00	\$147,860.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
270-000-971-000	Cap Outlay-Minor	32,545.00	1,665.00	.00	.00	15,000.00	15,000.00	
270-000-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
270-000-981-000	Cap Outlay-Furnitr	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$32,545.00	\$1,665.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	
Department 000 - ACCOUNT BALANCES Totals		\$123,164.07	\$174,269.75	\$106,000.00	\$31,899.55	\$121,900.00	\$121,900.00	
EXPENSE TOTALS		\$123,164.07	\$174,269.75	\$106,000.00	\$31,899.55	\$121,900.00	\$121,900.00	
Fund 270 - HISTORICAL COMMISSION Totals								
REVENUE TOTALS		\$184,140.62	\$167,270.58	\$107,700.00	\$170,680.34	\$117,000.00	\$117,000.00	
EXPENSE TOTALS		\$123,164.07	\$174,269.75	\$106,000.00	\$31,899.55	\$121,900.00	\$121,900.00	
Fund 270 - HISTORICAL COMMISSION Totals		\$60,976.55	(\$6,999.17)	\$1,700.00	\$138,780.79	(\$4,900.00)	(\$4,900.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 271 - LIBRARY FUND								
REVENUE								
Department 000 - ACCOUNT BALANCES								
TAXES								
271-000-402-000	Real Property Tax	3,360,741.26	3,514,491.10	3,757,147.00	3,758,927.08	3,997,102.00	3,997,102.00	
271-000-410-000	Pers Property Tax	251,067.00	245,942.00	231,187.00	231,187.00	253,575.00	253,575.00	
271-000-440-000	Property Tax Adj	3,840.79	4,913.15	(7,000.00)	(1,242.54)	(8,000.00)	(8,000.00)	
	TAXES Totals	\$3,615,649.05	\$3,765,346.25	\$3,981,334.00	\$3,988,871.54	\$4,242,677.00	\$4,242,677.00	
FEDERAL GRANTS								
271-000-528-020	CARES Act	.00	.00	.00	.00	.00	.00	
271-000-528-050	Fed Grant-Miscellaneous	2,070.00	.00	.00	1,600.00	.00	.00	
	FEDERAL GRANTS Totals	\$2,070.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$0.00	
STATE GRANTS								
271-000-573-000	Local Community Stabilization Share Appropriation	455,286.85	509,765.65	509,766.00	496,478.10	496,000.00	496,000.00	
	STATE GRANTS Totals	\$455,286.85	\$509,765.65	\$509,766.00	\$496,478.10	\$496,000.00	\$496,000.00	
CHARGES FOR SERVICES								
271-000-615-000	Notary Service	.00	100.00	250.00	210.00	250.00	250.00	
271-000-642-090	Michigan Sales Tax	(350.49)	(563.45)	(700.00)	(451.68)	700.00	700.00	
271-000-651-030	Use Fees-Auditorium	415.00	3,450.50	10,000.00	3,962.00	10,000.00	10,000.00	
	CHARGES FOR SERVICES Totals	\$64.51	\$2,987.05	\$9,550.00	\$3,720.32	\$10,950.00	\$10,950.00	
INTEREST AND RENTS								
271-000-665-000	Interest	(13,826.90)	322,650.27	265,000.00	287,800.60	360,000.00	360,000.00	
	INTEREST AND RENTS Totals	(\$13,826.90)	\$322,650.27	\$265,000.00	\$287,800.60	\$360,000.00	\$360,000.00	
OTHER REVENUE								
271-000-677-015	Special Activities-Rev	809.00	750.60	500.00	434.00	1,000.00	1,000.00	
271-000-677-032	Video Cassette Rn	2,166.00	1,530.01	2,000.00	.00	1,500.00	1,500.00	
271-000-677-033	Sundry-Coin Copy Machine	6,896.00	10,736.23	7,000.00	9,651.58	15,000.00	15,000.00	
271-000-678-000	Sundry Income	51.55	2.00	1,000.00	130.90	1,000.00	1,000.00	
271-000-682-010	State Aid-Penal Fines	239,303.52	156,035.34	175,000.00	98,399.56	125,000.00	125,000.00	
271-000-682-014	Main Library Fines	18,849.97	19,795.84	15,000.00	12,807.82	1,500.00	1,500.00	
271-000-682-016	Sandburg Lib Fines	1,022.59	1,605.80	500.00	985.63	500.00	500.00	
271-000-683-000	Contributions-Other	.00	2,000.00	1,900.00	.00	1,500.00	1,500.00	
271-000-683-110	Donations-Friends Of Lib	61,739.90	85,366.60	50,000.00	50,000.00	100,000.00	100,000.00	
271-000-683-271	Cont-Donation/Gift-Library	23,810.89	23,801.10	10,000.00	2,314.00	15,000.00	15,000.00	
	OTHER REVENUE Totals	\$354,649.42	\$301,623.52	\$262,900.00	\$174,723.49	\$262,000.00	\$262,000.00	
Department 000 - ACCOUNT BALANCES Totals		\$4,413,892.93	\$4,902,372.74	\$5,028,550.00	\$4,953,194.05	\$5,371,627.00	\$5,371,627.00	
	REVENUE TOTALS	\$4,413,892.93	\$4,902,372.74	\$5,028,550.00	\$4,953,194.05	\$5,371,627.00	\$5,371,627.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 271 - LIBRARY FUND								
EXPENSE								
Department 778 - CIVIC CENTER LIBRARY								
PERSONNEL SERVICES								
271-778-702-000	Salaries And Wages	1,649,463.72	1,668,484.61	1,799,924.00	1,266,255.20	1,825,953.00	1,825,953.00	
271-778-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
271-778-707-000	Alternate Payments	2,500.20	3,025.24	3,000.00	2,025.16	3,000.00	3,000.00	
271-778-709-000	Overtime	25.09	158.85	.00	970.15	.00	.00	
	PERSONNEL SERVICES Totals	\$1,651,989.01	\$1,671,668.70	\$1,802,924.00	\$1,269,250.51	\$1,828,953.00	\$1,828,953.00	
FRINGE BENEFITS								
271-778-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
271-778-715-000	FICA	124,256.97	124,797.28	139,088.00	93,704.13	140,735.00	140,735.00	
271-778-717-000	Holiday And Longev	19,314.56	16,687.50	15,225.00	1,740.06	10,725.00	10,725.00	
271-778-719-000	Medical Pmt	283,545.33	262,596.30	279,244.00	209,847.54	371,698.00	371,698.00	
271-778-719-005	Employee Med Co-Pay	(28,386.50)	(37,782.00)	(41,681.00)	(34,766.87)	(87,526.00)	(87,526.00)	
271-778-720-000	Life Insurance	5,816.50	6,025.63	7,725.00	4,685.32	8,100.00	8,100.00	
271-778-722-000	Retirement DB - Legacy	49,176.12	38,015.04	103,777.00	103,776.96	121,534.00	121,534.00	
271-778-723-000	Retirement DC	157,808.65	144,803.67	185,536.00	127,709.32	205,007.00	205,007.00	
271-778-724-000	Retirement Medical - VEBA	105,612.74	89,497.99	136,044.00	139,829.05	.00	.00	
271-778-724-005	Retirement Medical - RHSP	.00	.00	42,471.00	29,164.50	50,661.00	50,661.00	
	FRINGE BENEFITS Totals	\$717,144.37	\$644,641.41	\$867,429.00	\$675,690.01	\$820,934.00	\$820,934.00	
SUPPLIES								
271-778-728-000	Office Supplies	21,428.70	19,901.67	20,000.00	15,571.35	25,000.00	25,000.00	
271-778-728-010	Supplies-Vest Pocket	98.92	60.00	100.00	.00	.00	.00	
271-778-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
271-778-762-010	Program Supplies	.00	.00	.00	.00	15,000.00	15,000.00	
271-778-768-000	Uniform Allowance	1,417.28	1,821.78	3,500.00	269.96	3,500.00	3,500.00	
271-778-769-000	Mixed Media	29,946.68	30,000.00	30,000.00	27,600.59	.00	.00	
271-778-769-010	Video Cassettes	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$52,891.58	\$51,783.45	\$53,600.00	\$43,441.90	\$43,500.00	\$43,500.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
271-778-808-000	Audit and Accting Serv	3,577.34	3,487.78	4,100.00	3,710.15	4,500.00	4,500.00	
271-778-810-050	Credit Card Costs	.00	480.72	200.00	289.91	750.00	750.00	
271-778-813-000	Professional Fees	.00	.00	.00	.00	479,000.00	479,000.00	
271-778-818-020	Cont Serv-Maintenance	1,609.00	1,824.00	2,000.00	1,388.00	2,000.00	2,000.00	
271-778-827-000	Lib Ser-The Library Netwk	68,678.64	79,443.75	75,000.00	49,003.52	125,000.00	125,000.00	
271-778-827-020	Digital Subscriptions	.00	.00	.00	.00	200,000.00	200,000.00	
271-778-851-020	Comp Software Maint	.00	.00	.00	.00	10,000.00	10,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$73,864.98	\$85,236.25	\$81,300.00	\$54,391.58	\$821,250.00	\$821,250.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 271 - LIBRARY FUND								
EXPENSE								
Department 778 - CIVIC CENTER LIBRARY								
TRANSPORTATION								
271-778-861-010	Auto Expense-Emp	467.35	844.83	500.00	2,321.25	6,200.00	6,200.00	
	TRANSPORTATION Totals	\$467.35	\$844.83	\$500.00	\$2,321.25	\$6,200.00	\$6,200.00	
COMMUNITY PROMOTION								
271-778-886-150	Spec Activ-Library Sv	22,910.45	45,375.55	40,000.00	28,400.40	25,000.00	25,000.00	
	COMMUNITY PROMOTION Totals	\$22,910.45	\$45,375.55	\$40,000.00	\$28,400.40	\$25,000.00	\$25,000.00	
PRINTING AND PUBLISHING								
271-778-904-000	Printing	13,000.00	13,142.04	13,000.00	11,544.87	28,000.00	28,000.00	
	PRINTING AND PUBLISHING Totals	\$13,000.00	\$13,142.04	\$13,000.00	\$11,544.87	\$28,000.00	\$28,000.00	
INSURANCES								
271-778-956-000	Workers Comp	.00	.00	2,000.00	.00	2,000.00	2,000.00	
271-778-956-950	Reimb-Wk Comp Insurance	6,837.00	8,145.00	8,649.00	8,649.00	8,755.00	8,755.00	
271-778-961-100	Liability Insurance	9,980.56	8,991.74	9,000.00	8,981.06	9,200.00	9,200.00	
	INSURANCES Totals	\$16,817.56	\$17,136.74	\$19,649.00	\$17,630.06	\$19,955.00	\$19,955.00	
PUBLIC UTILITIES								
271-778-928-000	Heat, Light, Water	91,391.26	117,036.06	100,000.00	99,736.15	100,000.00	100,000.00	
	PUBLIC UTILITIES Totals	\$91,391.26	\$117,036.06	\$100,000.00	\$99,736.15	\$100,000.00	\$100,000.00	
REPAIRS AND MAINTENANCE								
271-778-931-020	Bldg Maint-Library	206,000.00	194,000.00	200,000.00	200,000.00	208,000.00	208,000.00	
271-778-934-000	Office Equip Maint	7,602.96	7,956.92	8,000.00	5,434.94	8,200.00	8,200.00	
	REPAIRS AND MAINTENANCE Totals	\$213,602.96	\$201,956.92	\$208,000.00	\$205,434.94	\$216,200.00	\$216,200.00	
OTHER CHARGES AND SERVICES								
271-778-943-000	Outside Equip Rental	.00	58,563.73	100,000.00	49,771.84	.00	.00	
271-778-944-000	Lease Purchase Pay	410.52	.00	.00	.00	.00	.00	
271-778-958-000	Dues And Subscript	1,800.99	1,588.39	3,500.00	2,431.75	4,000.00	4,000.00	
271-778-960-010	Ed/Training-Emp	777.65	5,480.00	4,000.00	4,080.82	15,000.00	15,000.00	
271-778-999-573	Library Donation-Exp	.00	.00	.00	.00	.00	.00	
	OTHER CHARGES AND SERVICES Totals	\$2,989.16	\$65,632.12	\$107,500.00	\$56,284.41	\$19,000.00	\$19,000.00	
CAPITAL OUTLAY								
271-778-971-000	Cap Outlay-Minor	111,846.76	70,816.68	21,812.00	31,078.22	170,897.00	170,897.00	
271-778-976-000	Cap Outlay-Bldg Imprv	4,695.00	83,550.07	791,100.00	92,461.00	1,100,000.00	1,100,000.00	
271-778-978-000	Cap Outlay-Books	206,826.60	237,765.79	280,257.00	94,832.10	97,500.00	97,500.00	
271-778-978-010	Cap Outlay-Books V.P.	4,702.45	5,000.00	5,000.00	1,304.56	2,500.00	2,500.00	
271-778-978-020	Cap Outlay-Books F.O.L.	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	
271-778-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	15,120.00	15,120.00	
271-778-986-010	Cap Outlay-Comp Softw	.00	.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	271 - LIBRARY FUND							
	EXPENSE							
	Department 778 - CIVIC CENTER LIBRARY							
	CAPITAL OUTLAY							
271-778-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	148,480.00	148,480.00	
	CAPITAL OUTLAY Totals	\$363,070.81	\$432,132.54	\$1,133,169.00	\$254,675.88	\$1,569,497.00	\$1,569,497.00	
Department	778 - CIVIC CENTER LIBRARY Totals	\$3,220,139.49	\$3,346,586.61	\$4,427,071.00	\$2,718,801.96	\$5,498,489.00	\$5,498,489.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 271 - LIBRARY FUND								
EXPENSE								
Department 779 - NOBLE LIBRARY								
PERSONNEL SERVICES								
271-779-702-000	Salaries And Wages	.00	.00	.00	.00	.00	.00	
271-779-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
271-779-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
271-779-709-000	Overtime	.00	.00	.00	.00	.00	.00	
	PERSONNEL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FRINGE BENEFITS								
271-779-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
271-779-715-000	FICA	.00	.00	.00	.00	.00	.00	
271-779-717-000	Holiday And Longev	.00	.00	.00	.00	.00	.00	
271-779-719-000	Medical Pmt	.00	.00	.00	.00	.00	.00	
271-779-719-005	Employee Med Co-Pay	.00	.00	.00	.00	.00	.00	
271-779-720-000	Life Insurance	.00	.00	.00	.00	.00	.00	
271-779-722-000	Retirement DB - Legacy	.00	.00	.00	.00	.00	.00	
271-779-723-000	Retirement DC	.00	.00	.00	.00	.00	.00	
271-779-724-000	Retirement Medical - VEBA	.00	.00	.00	.00	.00	.00	
271-779-724-005	Retirement Medical - RHSP	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUPPLIES								
271-779-728-000	Office Supplies	.00	.00	.00	.00	.00	.00	
271-779-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
271-779-769-000	Mixed Media	.00	.00	.00	.00	.00	.00	
271-779-769-010	Video Cassettes	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
271-779-810-050	Credit Card Costs	.00	.00	.00	.00	.00	.00	
271-779-827-000	Lib Ser-The Library Netwk	.00	.00	.00	.00	.00	.00	
271-779-827-010	Lib Ser-Bibliographic Sys	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TRANSPORTATION								
271-779-861-010	Auto Expense-Emp	.00	.00	.00	.00	.00	.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
COMMUNITY PROMOTION								
271-779-886-150	Spec Activ-Library Sv	.00	.00	.00	.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PRINTING AND PUBLISHING								
271-779-904-000	Printing	.00	.00	.00	.00	.00	.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 271 - LIBRARY FUND								
EXPENSE								
Department 779 - NOBLE LIBRARY								
INSURANCES								
271-779-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
271-779-961-100	Liability Insurance	.00	.00	.00	.00	.00	.00	
271-779-961-110	Security Systems	.00	.00	.00	.00	.00	.00	
	INSURANCES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
PUBLIC UTILITIES								
271-779-928-000	Heat, Light, Water	5,513.14	9,870.78	15,000.00	3,437.39	.00	.00	
	PUBLIC UTILITIES Totals	\$5,513.14	\$9,870.78	\$15,000.00	\$3,437.39	\$0.00	\$0.00	
REPAIRS AND MAINTENANCE								
271-779-934-000	Office Equip Maint	.00	.00	.00	.00	.00	.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER CHARGES AND SERVICES								
271-779-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
271-779-958-000	Dues And Subscript	.00	.00	.00	.00	.00	.00	
271-779-960-010	Ed/Training-Emp	.00	.00	.00	.00	.00	.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
271-779-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
271-779-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
271-779-978-000	Cap Outlay-Books	.00	.00	.00	.00	.00	.00	
271-779-978-020	Cap Outlay-Books F.O.L.	.00	.00	.00	.00	.00	.00	
271-779-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
271-779-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 779 - NOBLE LIBRARY Totals		\$5,513.14	\$9,870.78	\$15,000.00	\$3,437.39	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 271 - LIBRARY FUND								
EXPENSE								
Department 780 - SANDBURG LIBRARY								
PERSONNEL SERVICES								
271-780-702-000	Salaries And Wages	359,043.83	364,261.91	406,490.00	258,063.78	374,274.00	374,274.00	
271-780-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
271-780-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
271-780-709-000	Overtime	398.58	17.71	.00	28.86	.00	.00	
	PERSONNEL SERVICES Totals	\$359,442.41	\$364,279.62	\$406,490.00	\$258,092.64	\$374,274.00	\$374,274.00	
FRINGE BENEFITS								
271-780-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
271-780-715-000	FICA	26,590.60	27,151.06	31,366.00	19,189.77	28,902.00	28,902.00	
271-780-717-000	Holiday And Longev	4,312.50	4,312.50	3,525.00	.00	3,525.00	3,525.00	
271-780-719-000	Medical Pmt	79,719.02	70,699.03	78,928.00	41,619.35	59,566.00	59,566.00	
271-780-719-005	Employee Med Co-Pay	(10,536.50)	(7,951.00)	(11,443.00)	(3,780.84)	(6,797.00)	(6,797.00)	
271-780-720-000	Life Insurance	1,448.48	1,505.75	1,799.00	1,078.82	1,635.00	1,635.00	
271-780-722-000	Retirement DB - Legacy	9,417.00	7,475.04	18,662.00	18,662.04	20,155.00	20,155.00	
271-780-723-000	Retirement DC	37,466.92	32,660.58	45,377.00	27,977.01	41,587.00	41,587.00	
271-780-724-000	Retirement Medical - VEBA	28,848.46	23,890.64	24,465.00	24,909.15	.00	.00	
271-780-724-005	Retirement Medical - RHSP	.00	.00	7,839.00	3,595.50	5,499.00	5,499.00	
	FRINGE BENEFITS Totals	\$177,266.48	\$159,743.60	\$200,518.00	\$133,250.80	\$154,072.00	\$154,072.00	
SUPPLIES								
271-780-728-000	Office Supplies	5,976.14	4,814.29	5,000.00	3,551.29	10,000.00	10,000.00	
271-780-768-000	Uniform Allowance	.00	.00	.00	.00	500.00	500.00	
271-780-769-000	Mixed Media	12,956.42	14,000.00	14,000.00	7,898.16	.00	.00	
	SUPPLIES Totals	\$18,932.56	\$18,814.29	\$19,000.00	\$11,449.45	\$10,500.00	\$10,500.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
271-780-810-050	Credit Card Costs	.00	72.82	75.00	32.17	200.00	200.00	
271-780-827-000	Lib Ser-The Library Netwk	36,033.14	38,500.00	40,000.00	28,161.55	40,000.00	40,000.00	
271-780-853-000	Telephone	3,748.95	3,007.79	4,000.00	2,572.49	4,000.00	4,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$39,782.09	\$41,580.61	\$44,075.00	\$30,766.21	\$44,200.00	\$44,200.00	
TRANSPORTATION								
271-780-861-010	Auto Expense-Emp	143.36	611.63	200.00	1,478.48	1,200.00	1,200.00	
	TRANSPORTATION Totals	\$143.36	\$611.63	\$200.00	\$1,478.48	\$1,200.00	\$1,200.00	
COMMUNITY PROMOTION								
271-780-886-150	Spec Activ-Library Sv	5,732.86	4,045.75	6,000.00	1,948.01	7,500.00	7,500.00	
	COMMUNITY PROMOTION Totals	\$5,732.86	\$4,045.75	\$6,000.00	\$1,948.01	\$7,500.00	\$7,500.00	
PRINTING AND PUBLISHING								
271-780-904-000	Printing	2,860.77	2,768.47	3,000.00	1,784.21	1,500.00	1,500.00	
	PRINTING AND PUBLISHING Totals	\$2,860.77	\$2,768.47	\$3,000.00	\$1,784.21	\$1,500.00	\$1,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 271 - LIBRARY FUND								
EXPENSE								
Department 780 - SANDBURG LIBRARY								
INSURANCES								
271-780-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
271-780-961-100	Liability Insurance	9,980.56	9,990.83	10,000.00	9,978.96	12,000.00	12,000.00	
271-780-961-110	Security Systems	1,853.16	1,907.16	2,000.00	1,610.37	2,200.00	2,200.00	
	INSURANCES Totals	\$11,833.72	\$11,897.99	\$12,000.00	\$11,589.33	\$14,200.00	\$14,200.00	
PUBLIC UTILITIES								
271-780-928-000	Heat, Light, Water	19,450.04	22,708.26	22,000.00	16,177.53	25,000.00	25,000.00	
	PUBLIC UTILITIES Totals	\$19,450.04	\$22,708.26	\$22,000.00	\$16,177.53	\$25,000.00	\$25,000.00	
REPAIRS AND MAINTENANCE								
271-780-934-000	Office Equip Maint	114.00	280.00	1,500.00	.00	1,500.00	1,500.00	
	REPAIRS AND MAINTENANCE Totals	\$114.00	\$280.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	
OTHER CHARGES AND SERVICES								
271-780-944-000	Lease Purchase Pay	.00	.00	.00	.00	.00	.00	
271-780-958-000	Dues And Subscript	.00	.00	.00	.00	.00	.00	
271-780-960-010	Ed/Training-Emp	.00	150.00	200.00	39.00	2,000.00	2,000.00	
271-780-999-573	Library Donation-Exp	.00	.00	.00	.00	.00	.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$150.00	\$200.00	\$39.00	\$2,000.00	\$2,000.00	
CAPITAL OUTLAY								
271-780-971-000	Cap Outlay-Minor	.00	.00	3,500.00	2,799.98	12,240.00	12,240.00	
271-780-976-000	Cap Outlay-Bldg Imprv	45,127.00	.00	266,600.00	.00	.00	.00	
271-780-978-000	Cap Outlay-Books	45,033.12	41,500.00	55,000.00	36,441.29	60,000.00	60,000.00	
271-780-978-020	Cap Outlay-Books F.O.L.	15,000.00	15,000.00	15,000.00	12,274.68	15,000.00	15,000.00	
271-780-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$105,160.12	\$56,500.00	\$340,100.00	\$51,515.95	\$87,240.00	\$87,240.00	
Department 780 - SANDBURG LIBRARY Totals		\$740,718.41	\$683,380.22	\$1,055,083.00	\$518,091.61	\$723,186.00	\$723,186.00	
EXPENSE TOTALS		\$3,966,371.04	\$4,039,837.61	\$5,497,154.00	\$3,240,330.96	\$6,221,675.00	\$6,221,675.00	
Fund 271 - LIBRARY FUND Totals								
REVENUE TOTALS		\$4,413,892.93	\$4,902,372.74	\$5,028,550.00	\$4,953,194.05	\$5,371,627.00	\$5,371,627.00	
EXPENSE TOTALS		\$3,966,371.04	\$4,039,837.61	\$5,497,154.00	\$3,240,330.96	\$6,221,675.00	\$6,221,675.00	
Fund 271 - LIBRARY FUND Totals		\$447,521.89	\$862,535.13	(\$468,604.00)	\$1,712,863.09	(\$850,048.00)	(\$850,048.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	272 - ARTS COMMISSION FUND							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	CHARGES FOR SERVICES - SPECIAL EVENTS							
272-000-651-717	Special Event Income	5,391.00	2,245.00	1,000.00	.00	1,000.00	1,000.00	
	CHARGES FOR SERVICES - SPECIAL EVENTS Totals	\$5,391.00	\$2,245.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	
	INTEREST AND RENTS							
272-000-665-000	Interest	(120.11)	3,705.11	3,000.00	2,853.07	4,000.00	4,000.00	
	INTEREST AND RENTS Totals	(\$120.11)	\$3,705.11	\$3,000.00	\$2,853.07	\$4,000.00	\$4,000.00	
	OTHER REVENUE							
272-000-674-010	Cont-Donation/Gft	1,800.00	281.80	2,000.00	3,525.00	2,000.00	2,000.00	
272-000-678-000	Sundry Income	694.20	140.00	.00	.00	.00	.00	
	OTHER REVENUE Totals	\$2,494.20	\$421.80	\$2,000.00	\$3,525.00	\$2,000.00	\$2,000.00	
	Department 000 - ACCOUNT BALANCES Totals	\$7,765.09	\$6,371.91	\$6,000.00	\$6,378.07	\$7,000.00	\$7,000.00	
	REVENUE TOTALS	\$7,765.09	\$6,371.91	\$6,000.00	\$6,378.07	\$7,000.00	\$7,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 272 - ARTS COMMISSION FUND								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
SUPPLIES								
272-000-756-000	Miscellaneous	.00	.00	4,700.00	.00	4,700.00	4,700.00	
272-000-777-030	Custodial Supplies Reimb - Other	.00	.00	.00	.00	.00	.00	
	SUPPLIES Totals	\$0.00	\$0.00	\$4,700.00	\$0.00	\$4,700.00	\$4,700.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
272-000-813-000	Professional Fees	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
COMMUNITY PROMOTION								
272-000-886-735	Spec Activ-Arts Comm	5,193.04	12,080.53	13,000.00	5,598.31	13,000.00	13,000.00	
	COMMUNITY PROMOTION Totals	\$5,193.04	\$12,080.53	\$13,000.00	\$5,598.31	\$13,000.00	\$13,000.00	
MISCELLANEOUS								
272-000-969-050	Cont-Other	.00	.00	.00	.00	.00	.00	
	MISCELLANEOUS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 000 - ACCOUNT BALANCES Totals		\$5,193.04	\$12,080.53	\$17,700.00	\$5,598.31	\$17,700.00	\$17,700.00	
EXPENSE TOTALS		\$5,193.04	\$12,080.53	\$17,700.00	\$5,598.31	\$17,700.00	\$17,700.00	
Fund 272 - ARTS COMMISSION FUND Totals								
REVENUE TOTALS		\$7,765.09	\$6,371.91	\$6,000.00	\$6,378.07	\$7,000.00	\$7,000.00	
EXPENSE TOTALS		\$5,193.04	\$12,080.53	\$17,700.00	\$5,598.31	\$17,700.00	\$17,700.00	
Fund 272 - ARTS COMMISSION FUND Totals		\$2,572.05	(\$5,708.62)	(\$11,700.00)	\$779.76	(\$10,700.00)	(\$10,700.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	284 - OPIOID SETTLEMENT FUND							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	<i>INTEREST AND RENTS</i>							
284-000-665-000	Interest	.00	11,313.63	6,000.00	15,184.73	16,000.00	16,000.00	
	<i>INTEREST AND RENTS Totals</i>	\$0.00	\$11,313.63	\$6,000.00	\$15,184.73	\$16,000.00	\$16,000.00	
	<i>OTHER REVENUE</i>							
284-000-685-000	Distributor Settlement	67,535.06	53,431.83	99,153.00	108,352.99	75,237.00	75,237.00	
284-000-685-001	Janssen Settlement	200,383.44	14,558.86	.00	.00	.00	.00	
284-000-685-002	Meijer Settlement	.00	29,976.63	.00	.00	.00	.00	
284-000-685-003	Walmart settlement	.00	.00	.00	174,526.35	.00	.00	
284-000-685-004	CVS Settlement	.00	.00	.00	31,664.54	32,772.00	32,772.00	
284-000-685-005	Teva Settlement	.00	.00	.00	30,319.50	16,726.00	16,726.00	
284-000-685-006	Allergan Settlement	.00	.00	.00	38,644.70	18,506.00	18,506.00	
284-000-685-007	Walgreens Settlement	.00	.00	.00	34,061.16	15,929.00	15,929.00	
	<i>OTHER REVENUE Totals</i>	\$267,918.50	\$97,967.32	\$99,153.00	\$417,569.24	\$159,170.00	\$159,170.00	
Department	000 - ACCOUNT BALANCES Totals	\$267,918.50	\$109,280.95	\$105,153.00	\$432,753.97	\$175,170.00	\$175,170.00	
	REVENUE TOTALS	\$267,918.50	\$109,280.95	\$105,153.00	\$432,753.97	\$175,170.00	\$175,170.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	284 - OPIOID SETTLEMENT FUND							
	EXPENSE							
Department	000 - ACCOUNT BALANCES							
	<i>PERSONNEL SERVICES</i>							
284-000-702-000	Salaries And Wages	.00	.00	10,000.00	9,152.00	10,000.00	10,000.00	
	<i>PERSONNEL SERVICES Totals</i>	\$0.00	\$0.00	\$10,000.00	\$9,152.00	\$10,000.00	\$10,000.00	
	<i>FRINGE BENEFITS</i>							
284-000-715-000	FICA	.00	.00	765.00	700.00	1,000.00	1,000.00	
	<i>FRINGE BENEFITS Totals</i>	\$0.00	\$0.00	\$765.00	\$700.00	\$1,000.00	\$1,000.00	
	<i>SUPPLIES</i>							
284-000-756-000	Miscellaneous	.00	.00	.00	9,983.00	10,000.00	10,000.00	
	<i>SUPPLIES Totals</i>	\$0.00	\$0.00	\$0.00	\$9,983.00	\$10,000.00	\$10,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
284-000-818-000	Contractual Service	.00	.00	90,000.00	62,152.80	190,000.00	190,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$0.00	\$0.00	\$90,000.00	\$62,152.80	\$190,000.00	\$190,000.00	
	<i>TRANSPORTATION</i>							
284-000-864-010	Travel/Ed-Emp	.00	.00	.00	.00	15,000.00	15,000.00	
	<i>TRANSPORTATION Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	
Department	000 - ACCOUNT BALANCES Totals	\$0.00	\$0.00	\$100,765.00	\$81,987.80	\$226,000.00	\$226,000.00	
	EXPENSE TOTALS	\$0.00	\$0.00	\$100,765.00	\$81,987.80	\$226,000.00	\$226,000.00	
Fund	284 - OPIOID SETTLEMENT FUND Totals							
	REVENUE TOTALS	\$267,918.50	\$109,280.95	\$105,153.00	\$432,753.97	\$175,170.00	\$175,170.00	
	EXPENSE TOTALS	\$0.00	\$0.00	\$100,765.00	\$81,987.80	\$226,000.00	\$226,000.00	
Fund	284 - OPIOID SETTLEMENT FUND Totals	\$267,918.50	\$109,280.95	\$4,388.00	\$350,766.17	(\$50,830.00)	(\$50,830.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	286 - TRANSIT & CAPITAL IMPR							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
TAXES								
286-000-402-000	Real Property Tax	2,077,333.04	2,172,258.76	2,322,248.00	2,323,348.25	2,470,533.00	2,470,533.00	
286-000-410-000	Pers Property Tax	155,190.00	152,014.00	142,894.00	142,894.00	156,730.00	156,730.00	
286-000-440-000	Property Tax Adj	2,373.57	3,036.56	(4,000.00)	(751.70)	(5,000.00)	(5,000.00)	
	<i>TAXES Totals</i>	<u>\$2,234,896.61</u>	<u>\$2,327,309.32</u>	<u>\$2,461,142.00</u>	<u>\$2,465,490.55</u>	<u>\$2,622,263.00</u>	<u>\$2,622,263.00</u>	
	<i>STATE GRANTS</i>							
286-000-573-000	Local Community Stabilization Share Appropriation	281,427.32	315,097.66	315,098.00	306,867.12	306,000.00	306,000.00	
	<i>STATE GRANTS Totals</i>	<u>\$281,427.32</u>	<u>\$315,097.66</u>	<u>\$315,098.00</u>	<u>\$306,867.12</u>	<u>\$306,000.00</u>	<u>\$306,000.00</u>	
	<i>INTEREST AND RENTS</i>							
286-000-665-000	Interest	135.25	1,409.84	.00	.00	.00	.00	
	<i>INTEREST AND RENTS Totals</i>	<u>\$135.25</u>	<u>\$1,409.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
Department	000 - ACCOUNT BALANCES Totals	<u>\$2,516,459.18</u>	<u>\$2,643,816.82</u>	<u>\$2,776,240.00</u>	<u>\$2,772,357.67</u>	<u>\$2,928,263.00</u>	<u>\$2,928,263.00</u>	
	REVENUE TOTALS	<u>\$2,516,459.18</u>	<u>\$2,643,816.82</u>	<u>\$2,776,240.00</u>	<u>\$2,772,357.67</u>	<u>\$2,928,263.00</u>	<u>\$2,928,263.00</u>	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	286 - TRANSIT & CAPITAL IMPR							
	EXPENSE							
Department	000 - ACCOUNT BALANCES							
	TRANSFERS OUT							
286-000-995-288	Cont To Comm Transit	600,613.18	534,866.82	500,000.00	500,000.00	500,000.00	500,000.00	
286-000-995-401	Cont To Capital Imprv	1,915,846.00	2,108,950.00	2,276,240.00	2,276,240.00	2,428,263.00	2,428,263.00	
	TRANSFERS OUT Totals	\$2,516,459.18	\$2,643,816.82	\$2,776,240.00	\$2,776,240.00	\$2,928,263.00	\$2,928,263.00	
Department	000 - ACCOUNT BALANCES Totals	\$2,516,459.18	\$2,643,816.82	\$2,776,240.00	\$2,776,240.00	\$2,928,263.00	\$2,928,263.00	
	EXPENSE TOTALS	\$2,516,459.18	\$2,643,816.82	\$2,776,240.00	\$2,776,240.00	\$2,928,263.00	\$2,928,263.00	
Fund	286 - TRANSIT & CAPITAL IMPR Totals							
	REVENUE TOTALS	\$2,516,459.18	\$2,643,816.82	\$2,776,240.00	\$2,772,357.67	\$2,928,263.00	\$2,928,263.00	
	EXPENSE TOTALS	\$2,516,459.18	\$2,643,816.82	\$2,776,240.00	\$2,776,240.00	\$2,928,263.00	\$2,928,263.00	
Fund	286 - TRANSIT & CAPITAL IMPR Totals	\$0.00	\$0.00	\$0.00	(\$3,882.33)	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 288 - COMMUNITY TRANSIT PROGRAM								
REVENUE								
Department 000 - ACCOUNT BALANCES								
FEDERAL GRANTS								
288-000-528-020	CARES Act	.00	.00	.00	.00	.00	.00	
288-000-528-050	Fed Grant-Miscellaneous	.00	32,690.89	.00	.00	.00	.00	
FEDERAL GRANTS Totals		\$0.00	\$32,690.89	\$0.00	\$0.00	\$0.00	\$0.00	
LOCAL UNIT CONTRIBUTIONS								
288-000-582-000	Municipal Credit Reimb	95,342.00	89,424.00	95,342.00	.00	95,342.00	95,342.00	
288-000-582-050	Specialized Services	22,103.00	22,103.00	22,103.00	.00	33,386.00	33,386.00	
LOCAL UNIT CONTRIBUTIONS Totals		\$117,445.00	\$111,527.00	\$117,445.00	\$0.00	\$128,728.00	\$128,728.00	
CHARGES FOR SERVICES								
288-000-642-090	Michigan Sales Tax	.00	.00	.00	.00	.00	.00	
288-000-651-050	Ride Fares	32,559.50	30,196.50	35,000.00	26,685.50	70,000.00	70,000.00	
CHARGES FOR SERVICES Totals		\$32,559.50	\$30,196.50	\$35,000.00	\$26,685.50	\$70,000.00	\$70,000.00	
INTEREST AND RENTS								
288-000-665-000	Interest	(4,054.72)	63,917.05	57,000.00	49,354.07	68,000.00	68,000.00	
INTEREST AND RENTS Totals		(\$4,054.72)	\$63,917.05	\$57,000.00	\$49,354.07	\$68,000.00	\$68,000.00	
OTHER REVENUE								
288-000-678-000	Sundry Income	50.00	25.00	.00	.00	.00	.00	
288-000-683-000	Contributions-Other	15,000.00	50,000.00	.00	5,000.00	.00	.00	
288-000-683-016	Cont From Tran & Cap 216	600,613.18	534,866.82	500,000.00	500,000.00	500,000.00	500,000.00	
288-000-683-120	Donations-Transit	.00	1,650.00	.00	.00	.00	.00	
288-000-683-223	Cont From Grant	.00	.00	.00	.00	.00	.00	
288-000-693-010	Sale Of Fixed Asst	6,175.00	.00	7,000.00	10,925.00	.00	.00	
OTHER REVENUE Totals		\$621,838.18	\$586,541.82	\$507,000.00	\$515,925.00	\$500,000.00	\$500,000.00	
Department 000 - ACCOUNT BALANCES Totals		\$767,787.96	\$824,873.26	\$716,445.00	\$591,964.57	\$766,728.00	\$766,728.00	
REVENUE TOTALS		\$767,787.96	\$824,873.26	\$716,445.00	\$591,964.57	\$766,728.00	\$766,728.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	288 - COMMUNITY TRANSIT PROGRAM							
	EXPENSE							
Department	606 - COMM TRANSIT DISPATCHERS							
	<i>PERSONNEL SERVICES</i>							
288-606-702-000	Salaries And Wages	86,046.67	92,187.90	102,125.00	67,835.11	123,240.00	123,240.00	
288-606-709-000	Overtime	.00	.00	.00	1,303.43	.00	.00	
	<i>PERSONNEL SERVICES Totals</i>	\$86,046.67	\$92,187.90	\$102,125.00	\$69,138.54	\$123,240.00	\$123,240.00	
	<i>FRINGE BENEFITS</i>							
288-606-715-000	FICA	6,582.57	7,052.36	7,813.00	5,289.09	9,428.00	9,428.00	
	<i>FRINGE BENEFITS Totals</i>	\$6,582.57	\$7,052.36	\$7,813.00	\$5,289.09	\$9,428.00	\$9,428.00	
	<i>INSURANCES</i>							
288-606-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
	<i>INSURANCES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	606 - COMM TRANSIT DISPATCHERS	\$92,629.24	\$99,240.26	\$109,938.00	\$74,427.63	\$132,668.00	\$132,668.00	
	Totals							



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	288 - COMMUNITY TRANSIT PROGRAM							
EXPENSE								
Department	607 - COMMUNITY TRANSIT ADMIN							
PERSONNEL SERVICES								
288-607-702-000	Salaries And Wages	87,828.42	81,814.87	92,235.00	54,039.04	115,019.00	115,019.00	
288-607-707-000	Alternate Payments	16.66	116.62	.00	.00	.00	.00	
288-607-709-000	Overtime	.00	128.58	.00	13.47	.00	.00	
288-607-712-000	Wage Reimb-Other	13,082.00	13,100.00	13,800.00	13,800.00	14,100.00	14,100.00	
PERSONNEL SERVICES Totals		\$100,927.08	\$95,160.07	\$106,035.00	\$67,852.51	\$129,119.00	\$129,119.00	
FRINGE BENEFITS								
288-607-715-000	FICA	6,749.12	6,206.20	7,228.00	3,973.36	8,971.00	8,971.00	
288-607-717-000	Holiday And Longev	3,000.00	2,700.00	2,250.00	.00	2,250.00	2,250.00	
288-607-719-000	Medical Pmt	12,315.81	9,976.16	13,523.00	6,934.54	14,202.00	14,202.00	
288-607-719-005	Employee Med Co-Pay	(1,155.00)	(1,650.00)	(2,659.00)	(1,490.70)	(3,076.00)	(3,076.00)	
288-607-720-000	Life Insurance	351.35	349.92	453.00	236.44	440.00	440.00	
288-607-722-000	Retirement DB - Legacy	2,525.04	1,761.00	4,753.00	4,752.96	5,757.00	5,757.00	
288-607-723-000	Retirement DC	12,080.07	9,975.82	12,816.00	7,537.23	12,627.00	12,627.00	
288-607-724-000	Retirement Medical - VEBA	10,905.50	7,660.50	6,231.00	6,231.00	.00	.00	
288-607-724-005	Retirement Medical - RHSP	.00	.00	468.00	36.00	468.00	468.00	
288-607-725-000	O/H Reimb-Other	13,082.00	13,100.00	13,800.00	13,800.00	14,100.00	14,100.00	
FRINGE BENEFITS Totals		\$59,853.89	\$50,079.60	\$58,863.00	\$42,010.83	\$55,739.00	\$55,739.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
288-607-808-000	Audit and Accting Serv	1,197.44	631.71	1,500.00	1,141.61	1,750.00	1,750.00	
288-607-818-000	Contractual Service	.00	49,600.00	.00	50,400.00	.00	.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$1,197.44	\$50,231.71	\$1,500.00	\$51,541.61	\$1,750.00	\$1,750.00	
OTHER CHARGES AND SERVICES								
288-607-942-000	Building Rentals	.00	.00	.00	3,523.43	15,870.00	15,870.00	
OTHER CHARGES AND SERVICES Totals		\$0.00	\$0.00	\$0.00	\$3,523.43	\$15,870.00	\$15,870.00	
Department	607 - COMMUNITY TRANSIT ADMIN	\$161,978.41	\$195,471.38	\$166,398.00	\$164,928.38	\$202,478.00	\$202,478.00	
Totals								



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	288 - COMMUNITY TRANSIT PROGRAM							
	EXPENSE							
Department	608 - COMMUNITY TRANSIT							
	<i>PERSONNEL SERVICES</i>							
288-608-702-000	Salaries And Wages	231,079.12	247,150.28	386,200.00	222,482.56	482,750.00	482,750.00	
288-608-712-000	Wage Reimb-Other	.00	.00	.00	.00	.00	.00	
	<i>PERSONNEL SERVICES Totals</i>	\$231,079.12	\$247,150.28	\$386,200.00	\$222,482.56	\$482,750.00	\$482,750.00	
	<i>FRINGE BENEFITS</i>							
288-608-715-000	FICA	17,677.61	18,907.01	29,544.00	17,019.93	36,930.00	36,930.00	
288-608-717-000	Holiday And Longev	.00	.00	.00	.00	.00	.00	
288-608-719-000	Medical Pmt	.00	.00	.00	.00	.00	.00	
288-608-719-005	Employee Med Co-Pay	.00	.00	.00	.00	.00	.00	
288-608-720-000	Life Insurance	.00	.00	.00	.00	.00	.00	
288-608-723-000	Retirement DC	.00	.00	.00	.00	.00	.00	
288-608-724-000	Retirement Medical - VEBA	.00	.00	.00	.00	.00	.00	
288-608-724-005	Retirement Medical - RHSP	.00	.00	.00	.00	.00	.00	
288-608-725-000	O/H Reimb-Other	.00	.00	.00	.00	.00	.00	
	<i>FRINGE BENEFITS Totals</i>	\$17,677.61	\$18,907.01	\$29,544.00	\$17,019.93	\$36,930.00	\$36,930.00	
	<i>SUPPLIES</i>							
288-608-728-000	Office Supplies	1,214.08	1,614.43	2,000.00	614.50	2,000.00	2,000.00	
288-608-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
288-608-756-000	Miscellaneous	6,852.18	1,711.05	12,000.00	4,970.14	12,600.00	12,600.00	
288-608-766-000	Tools And Supplies	227.13	520.19	560.00	328.38	560.00	560.00	
288-608-768-000	Uniform Allowance	1,729.21	2,739.93	2,000.00	303.23	2,000.00	2,000.00	
288-608-777-030	Custodial Supplies Reimb - Other	300.00	300.00	309.00	309.00	309.00	309.00	
288-608-778-000	Equip Maint Supply	61,485.93	51,155.94	100,000.00	29,456.82	60,000.00	60,000.00	
288-608-778-010	Equip Maint-SMART	39,340.85	45,547.09	69,000.00	18,560.47	45,000.00	45,000.00	
	<i>SUPPLIES Totals</i>	\$111,149.38	\$103,588.63	\$185,869.00	\$54,542.54	\$122,469.00	\$122,469.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES</i>							
288-608-808-000	Audit and Accting Serv	.00	.00	.00	.00	.00	.00	
288-608-828-000	Medical Services	1,091.00	1,654.00	2,000.00	827.00	2,000.00	2,000.00	
288-608-851-020	Comp Software Maint	51,806.93	53,305.42	100,000.00	33,491.05	72,000.00	72,000.00	
	<i>PROFESSIONAL AND CONTRACTUAL SERVICES Totals</i>	\$52,897.93	\$54,959.42	\$102,000.00	\$34,318.05	\$74,000.00	\$74,000.00	
	<i>TRANSPORTATION</i>							
288-608-860-000	Senior Van Program	.00	.00	35,000.00	.00	.00	.00	
	<i>TRANSPORTATION Totals</i>	\$0.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	
	<i>COMMUNITY PROMOTION</i>							
288-608-882-010	Promotional Progrm	.00	489.97	500.00	85.00	500.00	500.00	
	<i>COMMUNITY PROMOTION Totals</i>	\$0.00	\$489.97	\$500.00	\$85.00	\$500.00	\$500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 288 - COMMUNITY TRANSIT PROGRAM								
EXPENSE								
Department 608 - COMMUNITY TRANSIT								
PRINTING AND PUBLISHING								
288-608-904-000	Printing	662.42	744.53	1,800.00	783.12	1,800.00	1,800.00	
	PRINTING AND PUBLISHING Totals	\$662.42	\$744.53	\$1,800.00	\$783.12	\$1,800.00	\$1,800.00	
INSURANCES								
288-608-956-000	Workers Comp	468.72	.00	5,000.00	.00	5,000.00	5,000.00	
288-608-961-100	Liability Insurance	59,883.37	59,944.99	60,000.00	59,873.73	60,000.00	60,000.00	
	INSURANCES Totals	\$60,352.09	\$59,944.99	\$65,000.00	\$59,873.73	\$65,000.00	\$65,000.00	
PUBLIC UTILITIES								
288-608-921-000	Electric	.00	.00	.00	1,691.52	.00	.00	
	PUBLIC UTILITIES Totals	\$0.00	\$0.00	\$0.00	\$1,691.52	\$0.00	\$0.00	
OTHER CHARGES AND SERVICES								
288-608-944-000	Lease Purchase Pay	.00	431.82	1,800.00	1,743.12	5,184.00	5,184.00	
288-608-947-000	Outside Vehicle Rental	.00	.00	.00	.00	.00	.00	
288-608-960-010	Ed/Training-Emp	2,294.50	165.00	2,800.00	100.00	2,800.00	2,800.00	
	OTHER CHARGES AND SERVICES Totals	\$2,294.50	\$596.82	\$4,600.00	\$1,843.12	\$7,984.00	\$7,984.00	
CAPITAL OUTLAY								
288-608-971-000	Cap Outlay-Minor	.00	.00	7,000.00	.00	.00	.00	
288-608-985-000	Cap Outlay-Vehicles	82,117.00	129,360.00	160,000.00	105,173.00	.00	.00	
288-608-986-010	Cap Outlay-Comp Softw	.00	70,940.00	.00	.00	.00	.00	
288-608-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$82,117.00	\$200,300.00	\$167,000.00	\$105,173.00	\$0.00	\$0.00	
Department 608 - COMMUNITY TRANSIT Totals		\$558,230.05	\$686,681.65	\$977,513.00	\$497,812.57	\$791,433.00	\$791,433.00	
EXPENSE TOTALS		\$812,837.70	\$981,393.29	\$1,253,849.00	\$737,168.58	\$1,126,579.00	\$1,126,579.00	
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals								
REVENUE TOTALS		\$767,787.96	\$824,873.26	\$716,445.00	\$591,964.57	\$766,728.00	\$766,728.00	
EXPENSE TOTALS		\$812,837.70	\$981,393.29	\$1,253,849.00	\$737,168.58	\$1,126,579.00	\$1,126,579.00	
Fund 288 - COMMUNITY TRANSIT PROGRAM Totals		(\$45,049.74)	(\$156,520.03)	(\$537,404.00)	(\$145,204.01)	(\$359,851.00)	(\$359,851.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	297 - CABLE TELEVISION FUND							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>CHARGES FOR SERVICES</i>							
297-000-616-000	Google AdSense Revenue	.00	.00	.00	339.40	.00	.00	
297-000-617-000	Duplication/Photo	180.00	150.00	200.00	.00	200.00	200.00	
	<i>CHARGES FOR SERVICES Totals</i>	\$180.00	\$150.00	\$200.00	\$339.40	\$200.00	\$200.00	
	<i>INTEREST AND RENTS</i>							
297-000-665-000	Interest	(1,776.03)	27,418.61	24,000.00	13,468.70	19,000.00	19,000.00	
297-000-670-000	Franchise Fees	368,326.98	347,817.37	354,000.00	235,059.50	340,000.00	340,000.00	
	<i>INTEREST AND RENTS Totals</i>	\$366,550.95	\$375,235.98	\$378,000.00	\$248,528.20	\$359,000.00	\$359,000.00	
	<i>OTHER REVENUE</i>							
297-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
297-000-693-010	Sale Of Fixed Asst	.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$366,730.95	\$375,385.98	\$378,200.00	\$248,867.60	\$359,200.00	\$359,200.00	
	REVENUE TOTALS	\$366,730.95	\$375,385.98	\$378,200.00	\$248,867.60	\$359,200.00	\$359,200.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 297 - CABLE TELEVISION FUND								
EXPENSE								
Department 806 - CABLE TELEVISION								
PERSONNEL SERVICES								
297-806-702-000	Salaries And Wages	230,955.12	236,976.11	276,466.00	175,257.99	242,653.00	242,653.00	
297-806-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
297-806-707-000	Alternate Payments	.00	.00	.00	.00	.00	.00	
297-806-709-000	Overtime	1,500.79	8,329.83	7,500.00	8,437.21	12,000.00	12,000.00	
	PERSONNEL SERVICES Totals	\$232,455.91	\$245,305.94	\$283,966.00	\$183,695.20	\$254,653.00	\$254,653.00	
FRINGE BENEFITS								
297-806-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
297-806-715-000	FICA	17,553.29	18,267.61	22,182.00	13,277.15	19,940.00	19,940.00	
297-806-717-000	Holiday And Longev	6,000.00	6,000.00	6,000.00	.00	6,000.00	6,000.00	
297-806-719-000	Medical Pmt	64,183.52	69,195.25	71,682.00	58,810.36	75,262.00	75,262.00	
297-806-719-005	Employee Med Co-Pay	(4,605.00)	(7,773.00)	(8,880.00)	(7,404.48)	(10,265.00)	(10,265.00)	
297-806-720-000	Life Insurance	898.56	993.60	1,264.00	771.84	1,143.00	1,143.00	
297-806-722-000	Retirement DB - Legacy	7,381.08	5,783.04	15,616.00	15,615.96	18,909.00	18,909.00	
297-806-723-000	Retirement DC	27,732.41	26,921.70	34,518.00	21,922.79	31,352.00	31,352.00	
297-806-724-000	Retirement Medical - VEBA	24,166.92	21,217.21	20,471.00	20,660.04	.00	.00	
297-806-724-005	Retirement Medical - RHSP	.00	.00	2,340.00	1,530.00	2,340.00	2,340.00	
	FRINGE BENEFITS Totals	\$143,310.78	\$140,605.41	\$165,193.00	\$125,183.66	\$144,681.00	\$144,681.00	
SUPPLIES								
297-806-728-000	Office Supplies	198.63	.00	500.00	.00	500.00	500.00	
297-806-730-000	Postage	.00	.00	.00	.00	1,000.00	1,000.00	
297-806-757-000	Operating Supplies	754.49	102.36	500.00	187.49	500.00	500.00	
297-806-757-050	Cable Equip & Supplies	53,762.48	19,562.43	27,000.00	25,423.58	27,000.00	27,000.00	
297-806-768-000	Uniform Allowance	.00	441.06	1,000.00	.00	400.00	400.00	
	SUPPLIES Totals	\$54,715.60	\$20,105.85	\$29,000.00	\$25,611.07	\$29,400.00	\$29,400.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
297-806-802-020	Attorney Fees	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
297-806-808-000	Audit and Accting Serv	364.84	289.79	500.00	284.10	350.00	350.00	
297-806-818-000	Contractual Service	8,062.74	10,752.54	20,000.00	6,701.10	28,000.00	28,000.00	
297-806-818-005	Cont Serv-Consultant	.00	.00	.00	.00	.00	.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$28,427.58	\$31,042.33	\$40,500.00	\$26,985.20	\$48,350.00	\$48,350.00	
TRANSPORTATION								
297-806-861-010	Auto Expense-Emp	11.25	14.38	300.00	18.13	200.00	200.00	
	TRANSPORTATION Totals	\$11.25	\$14.38	\$300.00	\$18.13	\$200.00	\$200.00	
COMMUNITY PROMOTION								
297-806-882-010	Promotional Progrm	125.00	297.91	500.00	225.00	500.00	500.00	
	COMMUNITY PROMOTION Totals	\$125.00	\$297.91	\$500.00	\$225.00	\$500.00	\$500.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 297 - CABLE TELEVISION FUND								
EXPENSE								
Department 806 - CABLE TELEVISION								
PRINTING AND PUBLISHING								
297-806-904-000	Printing	.00	.00	200.00	.00	200.00	200.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	
INSURANCES								
297-806-956-000	Workers Comp	.00	.00	1,500.00	.00	1,500.00	1,500.00	
	INSURANCES Totals	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	
REPAIRS AND MAINTENANCE								
297-806-933-000	Equipment Maint	4,304.21	693.35	3,000.00	754.14	.00	.00	
	REPAIRS AND MAINTENANCE Totals	\$4,304.21	\$693.35	\$3,000.00	\$754.14	\$0.00	\$0.00	
OTHER CHARGES AND SERVICES								
297-806-942-000	Building Rentals	.00	.00	.00	.00	.00	.00	
297-806-958-000	Dues And Subscript	32,368.37	40,265.70	44,000.00	38,737.98	46,000.00	46,000.00	
297-806-960-010	Ed/Training-Emp	1,289.40	.00	1,500.00	.00	1,500.00	1,500.00	
	OTHER CHARGES AND SERVICES Totals	\$33,657.77	\$40,265.70	\$45,500.00	\$38,737.98	\$47,500.00	\$47,500.00	
TRANSFERS OUT								
297-806-995-101	Cont To General Fund	.00	.00	.00	.00	.00	.00	
	TRANSFERS OUT Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
297-806-971-000	Cap Outlay-Minor	.00	57,230.49	.00	.00	.00	.00	
297-806-975-000	Cap Outlay-Bldg	.00	.00	.00	.00	.00	.00	
297-806-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
297-806-985-000	Cap Outlay-Vehicles	.00	.00	.00	.00	.00	.00	
297-806-987-000	Cap Outlay-Other Eqp	.00	112,820.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$170,050.49	\$0.00	\$0.00	\$0.00	\$0.00	
Department 806 - CABLE TELEVISION Totals		\$497,008.10	\$648,381.36	\$569,659.00	\$401,210.38	\$526,984.00	\$526,984.00	
EXPENSE TOTALS		\$497,008.10	\$648,381.36	\$569,659.00	\$401,210.38	\$526,984.00	\$526,984.00	
Fund 297 - CABLE TELEVISION FUND Totals								
REVENUE TOTALS		\$366,730.95	\$375,385.98	\$378,200.00	\$248,867.60	\$359,200.00	\$359,200.00	
EXPENSE TOTALS		\$497,008.10	\$648,381.36	\$569,659.00	\$401,210.38	\$526,984.00	\$526,984.00	
Fund 297 - CABLE TELEVISION FUND Totals		(\$130,277.15)	(\$272,995.38)	(\$191,459.00)	(\$152,342.78)	(\$167,784.00)	(\$167,784.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	372 - D/S 2015 MBA REFUNDING							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	OTHER REVENUE							
372-000-683-000	Contributions-Other	180,381.75	181,244.50	181,984.00	179,322.50	177,661.00	177,661.00	
372-000-683-101	Cont From General Fund	.00	.00	.00	.00	.00	.00	
	OTHER REVENUE Totals	\$180,381.75	\$181,244.50	\$181,984.00	\$179,322.50	\$177,661.00	\$177,661.00	
	OTHER FINANCING SOURCES							
372-000-696-010	Bond Proceeds	.00	.00	.00	.00	.00	.00	
	OTHER FINANCING SOURCES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$180,381.75	\$181,244.50	\$181,984.00	\$179,322.50	\$177,661.00	\$177,661.00	
	REVENUE TOTALS	\$180,381.75	\$181,244.50	\$181,984.00	\$179,322.50	\$177,661.00	\$177,661.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 372 - D/S 2015 MBA REFUNDING								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
DEBT SERVICE								
372-000-990-000	Bond Defeasement	.00	.00	.00	.00	.00	.00	
372-000-992-000	Debt Serv Principal	165,000.00	170,000.00	175,000.00	175,000.00	175,000.00	175,000.00	
372-000-994-000	Debt Serv-Interest-Bonds	14,881.75	10,744.50	6,484.00	4,322.50	2,161.00	2,161.00	
372-000-994-030	Paying Agent Fees	500.00	500.00	500.00	500.00	500.00	500.00	
372-000-994-040	Sale Of Bonds Expense	.00	.00	.00	.00	.00	.00	
	DEBT SERVICE Totals	\$180,381.75	\$181,244.50	\$181,984.00	\$179,822.50	\$177,661.00	\$177,661.00	
Department 000 - ACCOUNT BALANCES Totals		\$180,381.75	\$181,244.50	\$181,984.00	\$179,822.50	\$177,661.00	\$177,661.00	
	EXPENSE TOTALS	\$180,381.75	\$181,244.50	\$181,984.00	\$179,822.50	\$177,661.00	\$177,661.00	
Fund 372 - D/S 2015 MBA REFUNDING Totals								
	REVENUE TOTALS	\$180,381.75	\$181,244.50	\$181,984.00	\$179,322.50	\$177,661.00	\$177,661.00	
	EXPENSE TOTALS	\$180,381.75	\$181,244.50	\$181,984.00	\$179,822.50	\$177,661.00	\$177,661.00	
Fund 372 - D/S 2015 MBA REFUNDING Totals		\$0.00	\$0.00	\$0.00	(\$500.00)	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 373 - D/S 2016 MBA REFUNDING								
REVENUE								
Department 000 - ACCOUNT BALANCES								
INTEREST AND RENTS								
373-000-665-000	Interest	.00	.00	.00	.00	.00	.00	
	INTEREST AND RENTS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER REVENUE								
373-000-683-101	Cont From General Fund	.00	.00	.00	.00	.00	.00	
373-000-683-470	Cont from Fund 470	547,400.00	548,300.00	548,600.00	465,800.00	548,300.00	548,300.00	
	OTHER REVENUE Totals	\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
OTHER FINANCING SOURCES								
373-000-696-010	Bond Proceeds	.00	.00	.00	.00	.00	.00	
	OTHER FINANCING SOURCES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 000 - ACCOUNT BALANCES Totals		\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
	REVENUE TOTALS	\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 373 - D/S 2016 MBA REFUNDING								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
DEBT SERVICE								
373-000-990-000	Bond Defeasement	.00	.00	.00	.00	.00	.00	
373-000-992-000	Debt Serv Principal	345,000.00	360,000.00	375,000.00	375,000.00	390,000.00	390,000.00	
373-000-994-000	Debt Serv-Interest-Bonds	201,900.00	187,800.00	173,100.00	90,300.00	157,800.00	157,800.00	
373-000-994-030	Paying Agent Fees	500.00	500.00	500.00	500.00	500.00	500.00	
373-000-994-040	Sale Of Bonds Expense	.00	.00	.00	.00	.00	.00	
	DEBT SERVICE Totals	\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
Department 000 - ACCOUNT BALANCES Totals		\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
	EXPENSE TOTALS	\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
Fund 373 - D/S 2016 MBA REFUNDING Totals								
	REVENUE TOTALS	\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
	EXPENSE TOTALS	\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
Fund 373 - D/S 2016 MBA REFUNDING Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	374 - D/S 2017 MBA REFUNDING							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	INTEREST AND RENTS							
374-000-665-000	Interest	.00	.00	.00	.00	.00	.00	
	INTEREST AND RENTS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	OTHER REVENUE							
374-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
374-000-683-208	Cont From Comm Recreation	1,992,150.00	1,994,175.00	1,994,850.00	1,758,925.00	1,994,175.00	1,994,175.00	
	OTHER REVENUE Totals	\$1,992,150.00	\$1,994,175.00	\$1,994,850.00	\$1,758,925.00	\$1,994,175.00	\$1,994,175.00	
	OTHER FINANCING SOURCES							
374-000-696-010	Bond Proceeds	.00	.00	.00	.00	.00	.00	
	OTHER FINANCING SOURCES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Department 000 - ACCOUNT BALANCES Totals	\$1,992,150.00	\$1,994,175.00	\$1,994,850.00	\$1,758,925.00	\$1,994,175.00	\$1,994,175.00	
	REVENUE TOTALS	\$1,992,150.00	\$1,994,175.00	\$1,994,850.00	\$1,758,925.00	\$1,994,175.00	\$1,994,175.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 374 - D/S 2017 MBA REFUNDING								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
DEBT SERVICE								
374-000-990-000	Bond Defeasement	.00	.00	.00	.00	.00	.00	
374-000-992-000	Debt Serv Principal	1,410,000.00	1,455,000.00	1,500,000.00	1,500,000.00	1,545,000.00	1,545,000.00	
374-000-994-000	Debt Serv-Interest-Bonds	581,650.00	538,675.00	494,350.00	258,425.00	448,675.00	448,675.00	
374-000-994-030	Paying Agent Fees	500.00	500.00	500.00	500.00	500.00	500.00	
374-000-994-040	Sale Of Bonds Expense	.00	.00	.00	.00	.00	.00	
	DEBT SERVICE Totals	\$1,992,150.00	\$1,994,175.00	\$1,994,850.00	\$1,758,925.00	\$1,994,175.00	\$1,994,175.00	
Department 000 - ACCOUNT BALANCES Totals		\$1,992,150.00	\$1,994,175.00	\$1,994,850.00	\$1,758,925.00	\$1,994,175.00	\$1,994,175.00	
	EXPENSE TOTALS	\$1,992,150.00	\$1,994,175.00	\$1,994,850.00	\$1,758,925.00	\$1,994,175.00	\$1,994,175.00	
Fund 374 - D/S 2017 MBA REFUNDING Totals								
	REVENUE TOTALS	\$1,992,150.00	\$1,994,175.00	\$1,994,850.00	\$1,758,925.00	\$1,994,175.00	\$1,994,175.00	
	EXPENSE TOTALS	\$1,992,150.00	\$1,994,175.00	\$1,994,850.00	\$1,758,925.00	\$1,994,175.00	\$1,994,175.00	
Fund 374 - D/S 2017 MBA REFUNDING Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	401 - CAPITAL PROJECTS							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>STATE GRANTS</i>							
401-000-569-010	State Grant Miscellaneous	64,816.24	929,953.18	.00	5,230.58	1,297,500.00	1,297,500.00	
	<i>STATE GRANTS Totals</i>	\$64,816.24	\$929,953.18	\$0.00	\$5,230.58	\$1,297,500.00	\$1,297,500.00	
	<i>INTEREST AND RENTS</i>							
401-000-665-000	Interest	(21,139.67)	420,069.46	396,000.00	376,651.38	525,000.00	525,000.00	
	<i>INTEREST AND RENTS Totals</i>	(\$21,139.67)	\$420,069.46	\$396,000.00	\$376,651.38	\$525,000.00	\$525,000.00	
	<i>OTHER REVENUE</i>							
401-000-674-010	Cont-Donation/Gft	.00	.00	.00	.00	.00	.00	
401-000-678-000	Sundry Income	.00	(738.05)	.00	22,649.46	.00	.00	
401-000-683-000	Contributions-Other	124,900.00	.00	.00	.00	.00	.00	
401-000-683-016	Cont From Tran & Cap 216	1,915,846.00	2,108,950.00	2,276,240.00	2,276,240.00	2,428,263.00	2,428,263.00	
401-000-683-101	Cont From General Fund	1,176,843.00	2,089,389.00	.00	.00	.00	.00	
401-000-683-223	Cont From Grant	.00	.00	.00	.00	.00	.00	
401-000-693-010	Sale Of Fixed Asst	.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$3,217,589.00	\$4,197,600.95	\$2,276,240.00	\$2,298,889.46	\$2,428,263.00	\$2,428,263.00	
Department	000 - ACCOUNT BALANCES Totals	\$3,261,265.57	\$5,547,623.59	\$2,672,240.00	\$2,680,771.42	\$4,250,763.00	\$4,250,763.00	
	REVENUE TOTALS	\$3,261,265.57	\$5,547,623.59	\$2,672,240.00	\$2,680,771.42	\$4,250,763.00	\$4,250,763.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 401 - CAPITAL PROJECTS								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
TRANSFERS OUT								
401-000-995-101	Cont To General Fund	153,799.00	.00	.00	.00	.00	.00	
401-000-995-409	Cont To Golf-Cap Impr	.00	.00	.00	.00	.00	.00	
401-000-995-592	Cont To Water/Sewer Fund	.00	.00	.00	.00	.00	.00	
TRANSFERS OUT Totals		\$153,799.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
401-000-971-000	Cap Outlay-Minor	464,808.11	230,610.55	54,000.00	359,342.54	.00	.00	
401-000-974-000	Land Improvement	64,816.24	1,247,089.34	400,000.00	337,912.57	.00	.00	
401-000-974-010	Land Improvement-Parks	.00	.00	.00	.00	750,000.00	750,000.00	
401-000-975-000	Cap Outlay-Bldg	.00	.00	200,000.00	2,806.00	150,000.00	150,000.00	
401-000-976-000	Cap Outlay-Bldg Imprv	181,177.51	987,942.40	1,115,000.00	857,393.46	250,000.00	250,000.00	
401-000-976-010	City Hall Improvements	.00	.00	.00	.00	.00	.00	
401-000-976-026	Police Cap Imprv	.00	.00	.00	.00	.00	100,000.00	
401-000-979-000	Cap Outlay-Fire Equip	30,041.50	.00	.00	.00	2,130,000.00	2,130,000.00	
401-000-981-000	Cap Outlay-Furnitr	.00	.00	.00	.00	.00	.00	
401-000-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
401-000-985-000	Cap Outlay-Vehicles	1,001,632.01	542,977.44	300,000.00	686,536.00	440,000.00	440,000.00	
401-000-985-010	Cap Outlay - DPW Vehicles	417,715.94	747,937.40	993,000.00	745,793.00	1,100,000.00	1,100,000.00	
401-000-986-000	Cap Outlay-Comp Hardw	.00	74,686.80	.00	.00	480,000.00	480,000.00	
401-000-986-010	Cap Outlay-Comp Softw	.00	32,122.00	.00	4,698.00	.00	.00	
401-000-987-000	Cap Outlay-Other Eqp	716,597.90	1,464,607.72	693,000.00	952,847.06	267,000.00	267,000.00	
401-000-987-010	Telephone System	.00	.00	.00	.00	.00	.00	
CAPITAL OUTLAY Totals		\$2,876,789.21	\$5,327,973.65	\$3,755,000.00	\$3,947,328.63	\$5,567,000.00	\$5,667,000.00	
Department 000 - ACCOUNT BALANCES Totals		\$3,030,588.21	\$5,327,973.65	\$3,755,000.00	\$3,947,328.63	\$5,567,000.00	\$5,667,000.00	
EXPENSE TOTALS		\$3,030,588.21	\$5,327,973.65	\$3,755,000.00	\$3,947,328.63	\$5,567,000.00	\$5,667,000.00	
Fund 401 - CAPITAL PROJECTS Totals								
REVENUE TOTALS		\$3,261,265.57	\$5,547,623.59	\$2,672,240.00	\$2,680,771.42	\$4,250,763.00	\$4,250,763.00	
EXPENSE TOTALS		\$3,030,588.21	\$5,327,973.65	\$3,755,000.00	\$3,947,328.63	\$5,567,000.00	\$5,667,000.00	
Fund 401 - CAPITAL PROJECTS Totals		\$230,677.36	\$219,649.94	(\$1,082,760.00)	(\$1,266,557.21)	(\$1,316,237.00)	(\$1,416,237.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	409 - GOLF COURSE CAPITAL IMPR							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>FEDERAL GRANTS</i>							
409-000-528-050	Fed Grant-Miscellaneous	.00	.00	.00	.00	.00	.00	
409-000-529-000	Cont From Other Gov	.00	.00	.00	.00	.00	.00	
	<i>FEDERAL GRANTS Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<i>CHARGES FOR SERVICES</i>							
409-000-651-211	Fees-Whis Willow Cap	(2,042.50)	(1,279.40)	75,000.00	19,415.50	130,000.00	130,000.00	
409-000-651-221	Fees-Idyl Wyld Cap	61,719.60	55,941.20	58,000.00	82,691.30	95,000.00	95,000.00	
409-000-651-231	Fees-Fox Creek Cap	74,849.50	76,098.00	78,000.00	101,420.70	130,000.00	130,000.00	
	<i>CHARGES FOR SERVICES Totals</i>	\$134,526.60	\$130,759.80	\$211,000.00	\$203,527.50	\$355,000.00	\$355,000.00	
	<i>INTEREST AND RENTS</i>							
409-000-665-000	Interest	.00	.00	.00	.00	.00	.00	
409-000-665-211	Int On Invest-Whisp Willw	132.25	2,147.10	.00	510.05	.00	.00	
409-000-665-231	Int On Invest-Fox Creek	193.24	18,301.52	.00	23,777.48	.00	.00	
	<i>INTEREST AND RENTS Totals</i>	\$325.49	\$20,448.62	\$0.00	\$24,287.53	\$0.00	\$0.00	
	<i>OTHER REVENUE</i>							
409-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
409-000-683-000	Contributions-Other	.00	.00	.00	.00	.00	.00	
409-000-683-101	Cont From General Fund	.00	.00	.00	.00	.00	.00	
409-000-683-584	Cont From Golf Course	340,000.00	.00	250,000.00	250,000.00	150,000.00	150,000.00	
	<i>OTHER REVENUE Totals</i>	\$340,000.00	\$0.00	\$250,000.00	\$250,000.00	\$150,000.00	\$150,000.00	
	<i>OTHER FINANCING SOURCES</i>							
409-000-691-000	Other Fin. Source - Lease	.00	459,334.00	.00	.00	.00	.00	
	<i>OTHER FINANCING SOURCES Totals</i>	\$0.00	\$459,334.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$474,852.09	\$610,542.42	\$461,000.00	\$477,815.03	\$505,000.00	\$505,000.00	
	REVENUE TOTALS	\$474,852.09	\$610,542.42	\$461,000.00	\$477,815.03	\$505,000.00	\$505,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 409 - GOLF COURSE CAPITAL IMPR								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
OTHER CHARGES AND SERVICES								
409-000-944-000	Lease Purchase Pay	.00	561,814.91	101,734.00	.00	102,481.00	102,481.00	
	OTHER CHARGES AND SERVICES Totals	\$0.00	\$561,814.91	\$101,734.00	\$0.00	\$102,481.00	\$102,481.00	
TRANSFERS OUT								
409-000-995-101	Cont To General Fund	.00	.00	.00	.00	.00	.00	
409-000-995-584	Cont To Golf Course	.00	.00	.00	.00	.00	.00	
409-000-995-592	Cont To Water/Sewer Fund	.00	.00	.00	.00	.00	.00	
	TRANSFERS OUT Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CAPITAL OUTLAY								
409-000-971-773	Cap Outlay-Minor-Whis Wil	12,543.48	22,356.81	67,500.00	53,059.48	12,500.00	12,500.00	
409-000-971-774	Cap Outlay-Minor-Idyl Wyl	.00	23,555.28	95,000.00	48,941.00	12,500.00	12,500.00	
409-000-971-775	Cap Outlay-Minor-Fox Crk	16,484.60	14,476.78	50,000.00	68,019.00	12,500.00	12,500.00	
409-000-974-101	Cap Proj-Whis Willows	13,162.57	.00	21,000.00	15,899.97	310,000.00	310,000.00	
409-000-974-102	Cap Proj-Idyl Wyld	.00	.00	.00	9,695.77	150,000.00	150,000.00	
409-000-974-103	Cap Proj-Fox Creek	193,108.00	.00	.00	.00	75,000.00	75,000.00	
409-000-975-000	Cap Outlay-Bldg	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$235,298.65	\$60,388.87	\$233,500.00	\$195,615.22	\$572,500.00	\$572,500.00	
Department 000 - ACCOUNT BALANCES Totals		\$235,298.65	\$622,203.78	\$335,234.00	\$195,615.22	\$674,981.00	\$674,981.00	
EXPENSE TOTALS		\$235,298.65	\$622,203.78	\$335,234.00	\$195,615.22	\$674,981.00	\$674,981.00	
Fund 409 - GOLF COURSE CAPITAL IMPR Totals								
REVENUE TOTALS		\$474,852.09	\$610,542.42	\$461,000.00	\$477,815.03	\$505,000.00	\$505,000.00	
EXPENSE TOTALS		\$235,298.65	\$622,203.78	\$335,234.00	\$195,615.22	\$674,981.00	\$674,981.00	
Fund 409 - GOLF COURSE CAPITAL IMPR Totals		\$239,553.44	(\$11,661.36)	\$125,766.00	\$282,199.81	(\$169,981.00)	(\$169,981.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	418 - BUILDING IMPROVEMENT FUND							
	REVENUE							
	Department 000 - ACCOUNT BALANCES							
	INTEREST AND RENTS							
418-000-665-000	Interest	267.95	410,875.50	330,000.00	381,839.97	485,000.00	485,000.00	
	INTEREST AND RENTS Totals	\$267.95	\$410,875.50	\$330,000.00	\$381,839.97	\$485,000.00	\$485,000.00	
	OTHER REVENUE							
418-000-683-101	Cont From General Fund	4,854,614.00	1,250,000.00	.00	.00	.00	2,400,000.00	
	OTHER REVENUE Totals	\$4,854,614.00	\$1,250,000.00	\$0.00	\$0.00	\$0.00	\$2,400,000.00	
	Department 000 - ACCOUNT BALANCES Totals	\$4,854,881.95	\$1,660,875.50	\$330,000.00	\$381,839.97	\$485,000.00	\$2,885,000.00	
	REVENUE TOTALS	\$4,854,881.95	\$1,660,875.50	\$330,000.00	\$381,839.97	\$485,000.00	\$2,885,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 418 - BUILDING IMPROVEMENT FUND								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
PROFESSIONAL AND CONTRACTUAL SERVICES								
418-000-813-000	Professional Fees	129,990.06	103,849.04	150,000.00	51,688.31	5,000,000.00	5,000,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$129,990.06	\$103,849.04	\$150,000.00	\$51,688.31	\$5,000,000.00	\$5,000,000.00	
CAPITAL OUTLAY								
418-000-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
418-000-975-000	Cap Outlay-Bldg	.00	.00	.00	.00	.00	.00	
418-000-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
CAPITAL OUTLAY Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 000 - ACCOUNT BALANCES Totals		\$129,990.06	\$103,849.04	\$150,000.00	\$51,688.31	\$5,000,000.00	\$5,000,000.00	
EXPENSE TOTALS		\$129,990.06	\$103,849.04	\$150,000.00	\$51,688.31	\$5,000,000.00	\$5,000,000.00	
Fund 418 - BUILDING IMPROVEMENT FUND Totals								
REVENUE TOTALS		\$4,854,881.95	\$1,660,875.50	\$330,000.00	\$381,839.97	\$485,000.00	\$2,885,000.00	
EXPENSE TOTALS		\$129,990.06	\$103,849.04	\$150,000.00	\$51,688.31	\$5,000,000.00	\$5,000,000.00	
Fund 418 - BUILDING IMPROVEMENT FUND Totals		\$4,724,891.89	\$1,557,026.46	\$180,000.00	\$330,151.66	(\$4,515,000.00)	(\$2,115,000.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 419 - SENIOR CENTER CONSTRUCTION FUND								
REVENUE								
Department 000 - ACCOUNT BALANCES								
FEDERAL GRANTS								
419-000-528-528	Fed Grant - HUD 2022 Grant	.00	.00	.00	.00	3,000,000.00	3,000,000.00	
419-000-528-529	Fed Grant - HUD 2024 Grant	.00	.00	.00	.00	1,250,000.00	1,250,000.00	
419-000-528-569	Fed Grant - MI DHHS Grant	.00	.00	.00	662,752.86	3,500,000.00	3,500,000.00	
	FEDERAL GRANTS Totals	\$0.00	\$0.00	\$0.00	\$662,752.86	\$7,750,000.00	\$7,750,000.00	
LOCAL UNIT CONTRIBUTIONS								
419-000-581-100	County Grant	.00	.00	.00	.00	8,000,000.00	8,000,000.00	
	LOCAL UNIT CONTRIBUTIONS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000,000.00	\$8,000,000.00	
INTEREST AND RENTS								
419-000-665-000	Interest	5,833.94	172,756.27	140,000.00	137,229.52	150,000.00	150,000.00	
	INTEREST AND RENTS Totals	\$5,833.94	\$172,756.27	\$140,000.00	\$137,229.52	\$150,000.00	\$150,000.00	
OTHER REVENUE								
419-000-683-101	Cont From General Fund	4,000,000.00	.00	.00	.00	.00	.00	
	OTHER REVENUE Totals	\$4,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 000 - ACCOUNT BALANCES Totals		\$4,005,833.94	\$172,756.27	\$140,000.00	\$799,982.38	\$15,900,000.00	\$15,900,000.00	
	REVENUE TOTALS	\$4,005,833.94	\$172,756.27	\$140,000.00	\$799,982.38	\$15,900,000.00	\$15,900,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 419 - SENIOR CENTER CONSTRUCTION FUND								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
PROFESSIONAL AND CONTRACTUAL SERVICES								
419-000-808-000	Audit and Accting Serv	.00	.00	.00	.00	12,000.00	12,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	
CAPITAL OUTLAY								
419-000-971-569	Cap Outlay-Minor MI DHHS Grant	.00	.00	.00	.00	.00	.00	
419-000-972-000	Land Purchase	.00	.00	.00	415,660.00	.00	.00	
419-000-975-000	Cap Outlay-Bldg	.00	67,341.23	.00	393,301.09	7,473,589.00	7,473,589.00	
419-000-975-528	Cap Outlay-Bldg HUD 2022 Grant	.00	.00	.00	.00	3,000,000.00	3,000,000.00	
419-000-975-529	Cap Outlay-Bldg HUD 2024 Grant	.00	.00	.00	.00	1,250,000.00	1,250,000.00	
419-000-975-569	Cap Outlay-Bldg MI DHHS Grant	.00	.00	.00	254,798.81	3,500,000.00	3,500,000.00	
419-000-975-581	Cap Outlay-Bldg Sr. Center Wayne County Grant	.00	.00	.00	.00	8,000,000.00	8,000,000.00	
CAPITAL OUTLAY Totals		\$0.00	\$67,341.23	\$0.00	\$1,063,759.90	\$23,223,589.00	\$23,223,589.00	
Department 000 - ACCOUNT BALANCES Totals		\$0.00	\$67,341.23	\$0.00	\$1,063,759.90	\$23,235,589.00	\$23,235,589.00	
EXPENSE TOTALS		\$0.00	\$67,341.23	\$0.00	\$1,063,759.90	\$23,235,589.00	\$23,235,589.00	
Fund 419 - SENIOR CENTER CONSTRUCTION FUND Totals								
REVENUE TOTALS		\$4,005,833.94	\$172,756.27	\$140,000.00	\$799,982.38	\$15,900,000.00	\$15,900,000.00	
EXPENSE TOTALS		\$0.00	\$67,341.23	\$0.00	\$1,063,759.90	\$23,235,589.00	\$23,235,589.00	
Fund 419 - SENIOR CENTER CONSTRUCTION FUND Totals		\$4,005,833.94	\$105,415.04	\$140,000.00	(\$263,777.52)	(\$7,335,589.00)	(\$7,335,589.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	470 - COURT BUILDING IMPROVEMENTS							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	FINES AND FORFEITS							
470-000-658-000	Fines & Forfeits	270,164.56	408,130.89	400,000.00	356,225.37	400,000.00	400,000.00	
	FINES AND FORFEITS Totals	\$270,164.56	\$408,130.89	\$400,000.00	\$356,225.37	\$400,000.00	\$400,000.00	
	INTEREST AND RENTS							
470-000-665-000	Interest	(2,112.37)	2,361.74	.00	2,700.35	5,000.00	5,000.00	
	INTEREST AND RENTS Totals	(\$2,112.37)	\$2,361.74	\$0.00	\$2,700.35	\$5,000.00	\$5,000.00	
	OTHER REVENUE							
470-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
470-000-683-101	Cont From General Fund	.00	100,000.00	200,000.00	200,000.00	150,000.00	150,000.00	
	OTHER REVENUE Totals	\$0.00	\$100,000.00	\$200,000.00	\$200,000.00	\$150,000.00	\$150,000.00	
Department	000 - ACCOUNT BALANCES Totals	\$268,052.19	\$510,492.63	\$600,000.00	\$558,925.72	\$555,000.00	\$555,000.00	
	REVENUE TOTALS	\$268,052.19	\$510,492.63	\$600,000.00	\$558,925.72	\$555,000.00	\$555,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 470 - COURT BUILDING IMPROVEMENTS								
EXPENSE								
Department 000 - ACCOUNT BALANCES								
PROFESSIONAL AND CONTRACTUAL SERVICES								
470-000-813-000	Professional Fees	.00	.00	.00	.00	.00	.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OTHER CHARGES AND SERVICES								
470-000-991-500	MBA Payment	547,400.00	548,300.00	548,600.00	465,800.00	548,300.00	548,300.00	
OTHER CHARGES AND SERVICES Totals		\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
CAPITAL OUTLAY								
470-000-971-000	Cap Outlay-Minor	.00	.00	.00	.00	.00	.00	
470-000-976-000	Cap Outlay-Bldg Imprv	.00	.00	.00	.00	.00	.00	
CAPITAL OUTLAY Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department 000 - ACCOUNT BALANCES Totals		\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
EXPENSE TOTALS		\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
Fund 470 - COURT BUILDING IMPROVEMENTS Totals								
REVENUE TOTALS		\$268,052.19	\$510,492.63	\$600,000.00	\$558,925.72	\$555,000.00	\$555,000.00	
EXPENSE TOTALS		\$547,400.00	\$548,300.00	\$548,600.00	\$465,800.00	\$548,300.00	\$548,300.00	
Fund 470 - COURT BUILDING IMPROVEMENTS Totals		(\$279,347.81)	(\$37,807.37)	\$51,400.00	\$93,125.72	\$6,700.00	\$6,700.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	536 - NEWBURGH VILLAGE							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>INTEREST AND RENTS</i>							
536-000-665-000	Interest	(1,095.16)	61,225.96	51,000.00	26,698.48	34,000.00	34,000.00	
536-000-667-000	Rental Income	821,941.00	833,399.00	847,200.00	625,864.00	854,400.00	854,400.00	
	<i>INTEREST AND RENTS Totals</i>	\$820,845.84	\$894,624.96	\$898,200.00	\$652,562.48	\$888,400.00	\$888,400.00	
	<i>OTHER REVENUE</i>							
536-000-678-000	Sundry Income	450.00	(2,325.00)	2,000.00	824.00	2,000.00	2,000.00	
536-000-683-000	Contributions-Other	.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$450.00	(\$2,325.00)	\$2,000.00	\$824.00	\$2,000.00	\$2,000.00	
Department	000 - ACCOUNT BALANCES Totals	\$821,295.84	\$892,299.96	\$900,200.00	\$653,386.48	\$890,400.00	\$890,400.00	
	REVENUE TOTALS	\$821,295.84	\$892,299.96	\$900,200.00	\$653,386.48	\$890,400.00	\$890,400.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 536 - NEWBURGH VILLAGE								
EXPENSE								
Department 677 - NEWBURGH VILLAGE								
PERSONNEL SERVICES								
536-677-702-000	Salaries And Wages	162,112.85	167,264.69	168,611.00	131,368.06	204,719.00	204,719.00	
536-677-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
536-677-707-000	Alternate Payments	16.67	116.69	.00	.00	.00	.00	
536-677-709-000	Overtime	4,171.77	5,420.80	5,000.00	5,562.71	6,500.00	6,500.00	
536-677-712-000	Wage Reimb-Other	4,224.00	4,224.00	4,224.00	4,224.00	4,224.00	4,224.00	
	PERSONNEL SERVICES Totals	\$170,525.29	\$177,026.18	\$177,835.00	\$141,154.77	\$215,443.00	\$215,443.00	
FRINGE BENEFITS								
536-677-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
536-677-715-000	FICA	12,706.84	13,044.07	13,482.00	10,317.16	16,382.00	16,382.00	
536-677-717-000	Holiday And Longev	3,375.00	3,375.00	2,625.00	.00	2,925.00	2,925.00	
536-677-718-000	Sick Pay	(2,059.19)	6,885.14	.00	.00	.00	.00	
536-677-719-000	Medical Pmt	46,922.81	44,161.04	50,493.00	33,860.16	44,194.00	44,194.00	
536-677-719-005	Employee Med Co-Pay	(1,482.30)	(2,280.00)	(3,649.00)	(1,473.38)	(1,682.00)	(1,682.00)	
536-677-720-000	Life Insurance	642.94	677.16	832.00	485.57	828.00	828.00	
536-677-722-000	Retirement DB - Legacy	.00	.00	.00	.00	.00	.00	
536-677-723-000	Retirement DC	19,981.40	17,942.29	21,790.00	14,097.75	21,913.00	21,913.00	
536-677-724-000	Retirement Medical - VEBA	(229,850.51)	(77,601.35)	.00	189.00	.00	.00	
536-677-724-005	Retirement Medical - RHSP	.00	.00	2,808.00	1,566.00	2,808.00	2,808.00	
	FRINGE BENEFITS Totals	(\$149,763.01)	\$6,203.35	\$88,381.00	\$59,042.26	\$87,368.00	\$87,368.00	
SUPPLIES								
536-677-728-000	Office Supplies	756.74	619.10	2,200.00	222.13	2,200.00	2,200.00	
536-677-730-000	Postage	738.24	601.71	1,000.00	.00	1,000.00	1,000.00	
536-677-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
536-677-756-000	Miscellaneous	101.31	110.00	900.00	109.00	900.00	900.00	
536-677-766-000	Tools And Supplies	5,072.95	4,855.41	6,000.00	3,481.55	6,000.00	6,000.00	
536-677-768-000	Uniform Allowance	600.00	573.22	1,000.00	501.97	1,000.00	1,000.00	
536-677-777-030	Custodial Supplies Reimb - Other	315.00	315.00	325.00	325.00	325.00	325.00	
	SUPPLIES Totals	\$7,584.24	\$7,074.44	\$11,425.00	\$4,639.65	\$11,425.00	\$11,425.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
536-677-818-020	Cont Serv-Maintenance	24,597.41	25,227.43	33,000.00	16,286.86	33,000.00	33,000.00	
536-677-853-000	Telephone	3,408.05	4,500.22	5,000.00	2,630.91	5,000.00	5,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$28,005.46	\$29,727.65	\$38,000.00	\$18,917.77	\$38,000.00	\$38,000.00	
TRANSPORTATION								
536-677-861-010	Auto Expense-Emp	.00	.00	500.00	.00	500.00	500.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 536 - NEWBURGH VILLAGE								
EXPENSE								
Department 677 - NEWBURGH VILLAGE								
COMMUNITY PROMOTION								
536-677-886-110	Special Activities-Exp	1,810.52	2,255.27	5,000.00	2,147.51	5,000.00	5,000.00	
	COMMUNITY PROMOTION Totals	\$1,810.52	\$2,255.27	\$5,000.00	\$2,147.51	\$5,000.00	\$5,000.00	
PRINTING AND PUBLISHING								
536-677-904-000	Printing	.00	.00	1,000.00	48.00	1,000.00	1,000.00	
	PRINTING AND PUBLISHING Totals	\$0.00	\$0.00	\$1,000.00	\$48.00	\$1,000.00	\$1,000.00	
INSURANCES								
536-677-956-000	Workers Comp	.00	.00	200.00	.00	200.00	200.00	
536-677-961-100	Liability Insurance	7,984.46	7,992.67	8,000.00	7,983.16	15,000.00	15,000.00	
	INSURANCES Totals	\$7,984.46	\$7,992.67	\$8,200.00	\$7,983.16	\$15,200.00	\$15,200.00	
PUBLIC UTILITIES								
536-677-921-000	Electric	4,591.36	5,937.80	8,000.00	4,351.60	8,000.00	8,000.00	
536-677-923-000	Heat	3,585.82	5,519.02	5,000.00	2,448.69	5,000.00	5,000.00	
536-677-927-000	Water	50,398.89	52,563.60	57,000.00	37,926.90	65,000.00	65,000.00	
	PUBLIC UTILITIES Totals	\$58,576.07	\$64,020.42	\$70,000.00	\$44,727.19	\$78,000.00	\$78,000.00	
REPAIRS AND MAINTENANCE								
536-677-931-000	Building Maint	63,588.71	40,095.04	90,000.00	30,340.75	158,000.00	158,000.00	
536-677-933-000	Equipment Maint	.00	.00	750.00	.00	750.00	750.00	
536-677-938-000	Maintenance-Ground	57,758.02	52,329.00	130,000.00	42,560.00	80,000.00	80,000.00	
	REPAIRS AND MAINTENANCE Totals	\$121,346.73	\$92,424.04	\$220,750.00	\$72,900.75	\$238,750.00	\$238,750.00	
OTHER CHARGES AND SERVICES								
536-677-944-000	Lease Purchase Pay	.00	.00	2,500.00	2,320.32	2,500.00	2,500.00	
536-677-960-010	Ed/Training-Emp	2,275.32	2,574.75	4,500.00	516.25	4,500.00	4,500.00	
536-677-968-000	Depreciation Expense	109,759.41	110,515.28	108,015.00	116,582.28	119,405.00	119,405.00	
	OTHER CHARGES AND SERVICES Totals	\$112,034.73	\$113,090.03	\$115,015.00	\$119,418.85	\$126,405.00	\$126,405.00	
MISCELLANEOUS								
536-677-969-900	Pay In Lieu Of Tax	16,860.50	15,430.86	15,544.00	15,616.71	15,528.00	15,528.00	
	MISCELLANEOUS Totals	\$16,860.50	\$15,430.86	\$15,544.00	\$15,616.71	\$15,528.00	\$15,528.00	
CAPITAL OUTLAY								
536-677-971-000	Cap Outlay-Minor	.00	2,650.00	350,000.00	.00	.00	.00	
536-677-982-000	Cap Outlay-Mach/Eq	.00	.00	.00	207,692.56	.00	.00	
536-677-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
536-677-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$2,650.00	\$350,000.00	\$207,692.56	\$0.00	\$0.00	
DEBT SERVICE								
536-677-994-000	Debt Serv-Interest-Bonds	.00	.00	.00	.00	.00	.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	536 - NEWBURGH VILLAGE							
	EXPENSE							
	Department 677 - NEWBURGH VILLAGE							
	DEBT SERVICE							
536-677-994-020	Debt Serv-Interest	559.66	366.01	214.00	160.75	.00	.00	
536-677-994-030	Paying Agent Fees	.00	.00	.00	.00	.00	.00	
	DEBT SERVICE Totals	\$559.66	\$366.01	\$214.00	\$160.75	\$0.00	\$0.00	
Department	677 - NEWBURGH VILLAGE Totals	\$375,524.65	\$518,260.92	\$1,101,864.00	\$694,449.93	\$832,619.00	\$832,619.00	
	EXPENSE TOTALS	\$375,524.65	\$518,260.92	\$1,101,864.00	\$694,449.93	\$832,619.00	\$832,619.00	
Fund	536 - NEWBURGH VILLAGE Totals							
	REVENUE TOTALS	\$821,295.84	\$892,299.96	\$900,200.00	\$653,386.48	\$890,400.00	\$890,400.00	
	EXPENSE TOTALS	\$375,524.65	\$518,260.92	\$1,101,864.00	\$694,449.93	\$832,619.00	\$832,619.00	
Fund	536 - NEWBURGH VILLAGE Totals	\$445,771.19	\$374,039.04	(\$201,664.00)	(\$41,063.45)	\$57,781.00	\$57,781.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	538 - SILVER VILLAGE FUND							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>INTEREST AND RENTS</i>							
538-000-665-000	Interest	(5,923.23)	104,519.69	85,000.00	88,203.11	112,000.00	112,000.00	
538-000-667-000	Rental Income	639,905.00	636,640.00	665,280.00	490,493.50	676,080.00	676,080.00	
	<i>INTEREST AND RENTS Totals</i>	\$633,981.77	\$741,159.69	\$750,280.00	\$578,696.61	\$788,080.00	\$788,080.00	
	<i>OTHER REVENUE</i>							
538-000-673-000	Gain-Sale Of Fixed Assets	.00	.00	.00	.00	.00	.00	
538-000-678-000	Sundry Income	.00	150.00	500.00	536.00	500.00	500.00	
538-000-683-000	Contributions-Other	.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$0.00	\$150.00	\$500.00	\$536.00	\$500.00	\$500.00	
Department	000 - ACCOUNT BALANCES Totals	\$633,981.77	\$741,309.69	\$750,780.00	\$579,232.61	\$788,580.00	\$788,580.00	
	REVENUE TOTALS	\$633,981.77	\$741,309.69	\$750,780.00	\$579,232.61	\$788,580.00	\$788,580.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 538 - SILVER VILLAGE FUND								
EXPENSE								
Department 676 - SILVER VILLAGE								
PERSONNEL SERVICES								
538-676-702-000	Salaries And Wages	144,514.71	162,553.46	158,610.00	127,808.49	205,769.00	205,769.00	
538-676-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
538-676-707-000	Alternate Payments	16.67	116.69	.00	.00	.00	.00	
538-676-709-000	Overtime	1,711.58	6,454.86	5,000.00	7,116.14	7,500.00	7,500.00	
538-676-712-000	Wage Reimb-Other	4,224.00	4,224.00	4,224.00	4,224.00	4,224.00	4,224.00	
	PERSONNEL SERVICES Totals	\$150,466.96	\$173,349.01	\$167,834.00	\$139,148.63	\$217,493.00	\$217,493.00	
FRINGE BENEFITS								
538-676-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
538-676-715-000	FICA	11,011.27	12,720.58	12,545.00	10,197.11	16,109.00	16,109.00	
538-676-717-000	Holiday And Longev	1,125.00	825.00	375.00	.00	675.00	675.00	
538-676-718-000	Sick Pay	(5,129.84)	451.49	.00	.00	.00	.00	
538-676-719-000	Medical Pmt	24,978.31	36,730.61	43,202.00	25,716.74	36,404.00	36,404.00	
538-676-719-005	Employee Med Co-Pay	(1,799.70)	(4,726.00)	(6,636.00)	(2,532.89)	(2,993.00)	(2,993.00)	
538-676-720-000	Life Insurance	586.06	638.28	789.00	468.29	806.00	806.00	
538-676-722-000	Retirement DB - Legacy	.00	.00	.00	.00	.00	.00	
538-676-723-000	Retirement DC	15,221.84	16,069.80	19,078.00	12,640.87	19,777.00	19,777.00	
538-676-724-000	Retirement Medical - VEBA	(130,934.04)	(82,088.39)	.00	108.00	.00	.00	
538-676-724-005	Retirement Medical - RHSP	.00	.00	5,265.00	3,276.00	5,148.00	5,148.00	
	FRINGE BENEFITS Totals	(\$84,941.10)	(\$19,378.63)	\$74,618.00	\$49,874.12	\$75,926.00	\$75,926.00	
SUPPLIES								
538-676-728-000	Office Supplies	763.53	1,375.02	2,500.00	334.87	2,500.00	2,500.00	
538-676-730-000	Postage	761.67	480.24	800.00	.00	800.00	800.00	
538-676-739-000	COVID-19 Supplies	.00	.00	.00	.00	.00	.00	
538-676-756-000	Miscellaneous	170.04	443.15	500.00	188.56	500.00	500.00	
538-676-766-000	Tools And Supplies	6,072.21	6,904.22	7,000.00	1,092.29	7,000.00	7,000.00	
538-676-768-000	Uniform Allowance	1,349.44	985.43	1,000.00	494.97	1,000.00	1,000.00	
538-676-777-030	Custodial Supplies Reimb - Other	350.00	350.00	360.00	360.00	360.00	360.00	
538-676-785-000	Trees/Landscape Materials	1,450.00	.00	8,000.00	.00	8,000.00	8,000.00	
	SUPPLIES Totals	\$10,916.89	\$10,538.06	\$20,160.00	\$2,470.69	\$20,160.00	\$20,160.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
538-676-818-020	Cont Serv-Maintenance	36,391.16	29,526.48	35,000.00	21,173.05	35,000.00	35,000.00	
538-676-853-000	Telephone	4,216.70	3,888.31	7,000.00	2,196.85	7,000.00	7,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$40,607.86	\$33,414.79	\$42,000.00	\$23,369.90	\$42,000.00	\$42,000.00	
TRANSPORTATION								
538-676-861-000	Auto Expense	.00	.00	1,000.00	.00	1,000.00	1,000.00	
538-676-861-010	Auto Expense-Emp	.00	.00	200.00	.00	200.00	200.00	
	TRANSPORTATION Totals	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 538 - SILVER VILLAGE FUND								
EXPENSE								
Department 676 - SILVER VILLAGE								
COMMUNITY PROMOTION								
538-676-886-110	Special Activities-Exp	5,181.94	4,958.56	5,000.00	2,191.40	5,000.00	5,000.00	
	COMMUNITY PROMOTION Totals	\$5,181.94	\$4,958.56	\$5,000.00	\$2,191.40	\$5,000.00	\$5,000.00	
PRINTING AND PUBLISHING								
538-676-904-000	Printing	902.57	220.00	1,000.00	.00	1,000.00	1,000.00	
	PRINTING AND PUBLISHING Totals	\$902.57	\$220.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	
INSURANCES								
538-676-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
538-676-961-100	Liability Insurance	7,984.46	7,992.67	8,000.00	7,983.16	15,000.00	15,000.00	
	INSURANCES Totals	\$7,984.46	\$7,992.67	\$8,000.00	\$7,983.16	\$15,000.00	\$15,000.00	
PUBLIC UTILITIES								
538-676-921-000	Electric	7,674.55	9,605.65	9,000.00	8,148.99	10,000.00	10,000.00	
538-676-923-000	Heat	4,162.42	4,946.48	5,000.00	3,434.84	6,000.00	6,000.00	
538-676-927-000	Water	44,210.72	46,703.14	55,650.00	33,403.19	60,000.00	60,000.00	
	PUBLIC UTILITIES Totals	\$56,047.69	\$61,255.27	\$69,650.00	\$44,987.02	\$76,000.00	\$76,000.00	
REPAIRS AND MAINTENANCE								
538-676-931-000	Building Maint	89,726.59	95,191.20	150,000.00	55,333.47	226,432.00	226,432.00	
538-676-933-000	Equipment Maint	94.56	.00	750.00	677.34	750.00	750.00	
538-676-938-000	Maintenance-Ground	50,053.53	69,581.49	110,000.00	28,447.78	110,000.00	110,000.00	
	REPAIRS AND MAINTENANCE Totals	\$139,874.68	\$164,772.69	\$260,750.00	\$84,458.59	\$337,182.00	\$337,182.00	
OTHER CHARGES AND SERVICES								
538-676-944-000	Lease Purchase Pay	.00	1,160.16	2,400.00	.00	2,400.00	2,400.00	
538-676-960-010	Ed/Training-Emp	3,041.87	2,425.00	4,000.00	588.02	4,000.00	4,000.00	
538-676-968-000	Depreciation Expense	56,438.85	78,535.07	54,694.00	88,690.44	91,513.00	91,513.00	
	OTHER CHARGES AND SERVICES Totals	\$59,480.72	\$82,120.23	\$61,094.00	\$89,278.46	\$97,913.00	\$97,913.00	
MISCELLANEOUS								
538-676-969-900	Pay In Lieu Of Tax	13,179.20	11,913.88	12,500.00	11,991.30	12,500.00	12,500.00	
	MISCELLANEOUS Totals	\$13,179.20	\$11,913.88	\$12,500.00	\$11,991.30	\$12,500.00	\$12,500.00	
CAPITAL OUTLAY								
538-676-971-000	Cap Outlay-Minor	.00	5,434.30	.00	4,355.65	3,000.00	3,000.00	
538-676-982-000	Cap Outlay-Mach/Eq	.00	.00	.00	.00	.00	.00	
538-676-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
538-676-987-000	Cap Outlay-Other Eqp	.00	.00	.00	30,619.21	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$5,434.30	\$0.00	\$34,974.86	\$3,000.00	\$3,000.00	
DEBT SERVICE								
538-676-994-020	Debt Serv-Interest	559.67	366.02	214.00	160.75	214.00	214.00	
	DEBT SERVICE Totals	\$559.67	\$366.02	\$214.00	\$160.75	\$214.00	\$214.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	538 - SILVER VILLAGE FUND							
	EXPENSE							
	Department 676 - SILVER VILLAGE Totals	\$400,261.54	\$536,956.85	\$724,020.00	\$490,888.88	\$904,588.00	\$904,588.00	
	EXPENSE TOTALS	\$400,261.54	\$536,956.85	\$724,020.00	\$490,888.88	\$904,588.00	\$904,588.00	
Fund	538 - SILVER VILLAGE FUND Totals							
	REVENUE TOTALS	\$633,981.77	\$741,309.69	\$750,780.00	\$579,232.61	\$788,580.00	\$788,580.00	
	EXPENSE TOTALS	\$400,261.54	\$536,956.85	\$724,020.00	\$490,888.88	\$904,588.00	\$904,588.00	
Fund	538 - SILVER VILLAGE FUND Totals	\$233,720.23	\$204,352.84	\$26,760.00	\$88,343.73	(\$116,008.00)	(\$116,008.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	584 - GOLF COURSE FUND							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>CHARGES FOR SERVICES</i>							
584-000-642-020	Con At Whis Willow	.00	15,067.12	.00	.00	.00	.00	
584-000-642-025	Con At Fox Creek	.00	24,980.00	.00	.00	.00	.00	
584-000-642-030	Con At Idyl Wyld	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	
584-000-643-050	Gift Certs-Recreation	230.00	1,400.10	.00	.00	.00	.00	
584-000-651-210	Green Fees-Whis Will	696,825.13	756,494.15	733,320.00	606,589.94	754,000.00	754,000.00	
584-000-651-212	Golf Cart Fees-Whis Will	42,000.00	42,000.00	42,000.00	42,000.00	42,000.00	42,000.00	
584-000-651-216	Whis W Driving Range	82,217.00	91,971.00	75,000.00	76,481.00	80,000.00	80,000.00	
584-000-651-220	Green Fees-Idyl Wy	502,162.39	547,734.20	458,760.00	466,251.79	535,000.00	535,000.00	
584-000-651-222	Golf Cart Fees-Idyl Wy	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00	
584-000-651-230	Green Fees-Fox Cr	702,695.67	763,588.37	734,080.00	631,689.24	759,000.00	759,000.00	
584-000-651-232	Golf Cart Fees-Fox Cr	42,000.00	42,000.00	42,000.00	42,000.00	42,000.00	42,000.00	
	<i>CHARGES FOR SERVICES Totals</i>	\$2,103,880.19	\$2,320,984.94	\$2,120,910.00	\$1,900,761.97	\$2,247,750.00	\$2,247,750.00	
	<i>INTEREST AND RENTS</i>							
584-000-665-000	Interest	(955.53)	65,647.81	44,000.00	48,623.96	60,000.00	60,000.00	
584-000-665-087	GASB 87 Interest Revenue	16,906.12	17,086.31	.00	.00	.00	.00	
584-000-667-000	Rental Income	3,716.67	(5,832.43)	4,000.00	3,000.00	4,000.00	4,000.00	
584-000-667-773	Whispering Willows Rents	42,868.89	30,134.24	45,201.00	37,667.80	45,000.00	45,000.00	
584-000-667-775	Fox Creek Rents	67,723.36	49,960.00	74,940.00	62,450.00	75,000.00	75,000.00	
	<i>INTEREST AND RENTS Totals</i>	\$130,259.51	\$156,995.93	\$168,141.00	\$151,741.76	\$184,000.00	\$184,000.00	
	<i>OTHER REVENUE</i>							
584-000-673-686	Gain-Sale Fixed Asset-WW	.00	25.00	.00	.00	.00	.00	
584-000-673-687	Gain-Sale Fixed Asset-IW	3,725.00	.00	.00	.00	.00	.00	
584-000-673-688	Gain-Sale Fixed Asset-FC	.00	.00	.00	.00	.00	.00	
584-000-678-000	Sundry Income	.00	.00	.00	.00	.00	.00	
584-000-683-101	Cont From General Fund	.00	.00	.00	.00	.00	.00	
584-000-683-409	Cont From Golf C. Cap Imp	.00	.00	.00	.00	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$3,725.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$2,237,864.70	\$2,478,005.87	\$2,289,051.00	\$2,052,503.73	\$2,431,750.00	\$2,431,750.00	
	REVENUE TOTALS	\$2,237,864.70	\$2,478,005.87	\$2,289,051.00	\$2,052,503.73	\$2,431,750.00	\$2,431,750.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	584 - GOLF COURSE FUND							
	EXPENSE							
	Department 000 - ACCOUNT BALANCES							
	TRANSFERS OUT							
584-000-995-409	Cont To Golf-Cap Impr	340,000.00	.00	250,000.00	250,000.00	150,000.00	150,000.00	
	TRANSFERS OUT Totals	\$340,000.00	\$0.00	\$250,000.00	\$250,000.00	\$150,000.00	\$150,000.00	
Department	000 - ACCOUNT BALANCES Totals	\$340,000.00	\$0.00	\$250,000.00	\$250,000.00	\$150,000.00	\$150,000.00	



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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 584 - GOLF COURSE FUND								
EXPENSE								
Department 773 - WHISPERING WILLOWS								
FRINGE BENEFITS								
584-773-719-000	Medical Pmt	6,002.88	6,804.56	6,228.00	5,735.97	6,954.00	6,954.00	
584-773-719-005	Employee Med Co-Pay	(914.00)	(1,345.40)	(1,432.00)	(1,334.68)	(1,644.00)	(1,644.00)	
	FRINGE BENEFITS Totals	\$5,088.88	\$5,459.16	\$4,796.00	\$4,401.29	\$5,310.00	\$5,310.00	
SUPPLIES								
584-773-728-000	Office Supplies	1,402.49	2,641.58	2,000.00	3,125.50	2,000.00	2,000.00	
584-773-766-000	Tools And Supplies	.00	.00	.00	.00	.00	.00	
584-773-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
584-773-776-000	Maintenance Supply	71,282.63	71,979.97	80,000.00	67,081.18	80,000.00	80,000.00	
584-773-777-030	Custodial Supplies Reimb - Other	1,000.00	1,000.00	1,030.00	1,030.00	1,030.00	1,030.00	
584-773-781-000	Repair Parts	15,044.55	8,484.62	20,000.00	9,577.05	20,000.00	20,000.00	
	SUPPLIES Totals	\$88,729.67	\$84,106.17	\$103,030.00	\$80,813.73	\$103,030.00	\$103,030.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
584-773-808-000	Audit and Accting Serv	593.59	589.44	835.00	625.12	775.00	775.00	
584-773-810-050	Credit Card Costs	24,243.77	20,624.54	25,000.00	.00	24,000.00	24,000.00	
584-773-818-210	Cont Serv-Golf Pro	17,049.96	19,891.63	17,050.00	12,787.47	17,050.00	17,050.00	
584-773-818-216	Golf Pro Staff-Maint	485,241.83	582,129.54	588,600.00	444,404.13	615,000.00	615,000.00	
584-773-853-000	Telephone	3,523.30	6,725.09	7,000.00	.00	8,250.00	8,250.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$530,652.45	\$629,960.24	\$638,485.00	\$457,816.72	\$665,075.00	\$665,075.00	
COMMUNITY PROMOTION								
584-773-885-000	Public Relations	.00	.00	.00	.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
INSURANCES								
584-773-961-100	Liability Insurance	3,992.21	4,995.41	4,000.00	3,991.58	5,000.00	5,000.00	
	INSURANCES Totals	\$3,992.21	\$4,995.41	\$4,000.00	\$3,991.58	\$5,000.00	\$5,000.00	
PUBLIC UTILITIES								
584-773-928-000	Heat, Light, Water	32,410.96	33,632.60	33,000.00	24,914.20	34,000.00	34,000.00	
	PUBLIC UTILITIES Totals	\$32,410.96	\$33,632.60	\$33,000.00	\$24,914.20	\$34,000.00	\$34,000.00	
REPAIRS AND MAINTENANCE								
584-773-931-000	Building Maint	888.05	1,710.00	2,000.00	1,133.69	2,000.00	2,000.00	
	REPAIRS AND MAINTENANCE Totals	\$888.05	\$1,710.00	\$2,000.00	\$1,133.69	\$2,000.00	\$2,000.00	
OTHER CHARGES AND SERVICES								
584-773-943-000	Outside Equip Rental	.00	.00	.00	.00	.00	.00	
584-773-960-010	Ed/Training-Emp	.00	.00	.00	.00	.00	.00	
584-773-968-000	Depreciation Expense	1,203.84	1,203.84	5,000.00	1,203.84	3,000.00	3,000.00	
	OTHER CHARGES AND SERVICES Totals	\$1,203.84	\$1,203.84	\$5,000.00	\$1,203.84	\$3,000.00	\$3,000.00	



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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	584 - GOLF COURSE FUND							
	EXPENSE							
	Department 773 - WHISPERING WILLOWS							
	CAPITAL OUTLAY							
584-773-971-000	Cap Outlay-Minor	.00	768.28	.00	.00	.00	.00	
584-773-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$768.28	\$0.00	\$0.00	\$0.00	\$0.00	
Department	773 - WHISPERING WILLOWS Totals	\$662,966.06	\$761,835.70	\$790,311.00	\$574,275.05	\$817,415.00	\$817,415.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 584 - GOLF COURSE FUND								
EXPENSE								
Department 774 - IDYL WYLD								
FRINGE BENEFITS								
584-774-719-000	Medical Pmt	6,002.88	6,804.56	6,228.00	5,735.97	6,954.00	6,954.00	
584-774-719-005	Employee Med Co-Pay	(914.00)	(1,345.30)	(1,432.00)	(1,334.66)	(1,644.00)	(1,644.00)	
	FRINGE BENEFITS Totals	\$5,088.88	\$5,459.26	\$4,796.00	\$4,401.31	\$5,310.00	\$5,310.00	
SUPPLIES								
584-774-728-000	Office Supplies	.00	829.00	.00	.00	1,000.00	1,000.00	
584-774-766-000	Tools And Supplies	.00	.00	.00	.00	.00	.00	
584-774-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
584-774-776-000	Maintenance Supply	56,744.31	74,660.73	64,000.00	55,817.86	76,000.00	76,000.00	
584-774-777-030	Custodial Supplies Reimb - Other	1,000.00	1,000.00	1,030.00	1,030.00	1,030.00	1,030.00	
584-774-781-000	Repair Parts	21,429.41	7,992.85	16,000.00	8,106.56	12,000.00	12,000.00	
	SUPPLIES Totals	\$79,173.72	\$84,482.58	\$81,030.00	\$64,954.42	\$90,030.00	\$90,030.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
584-774-808-000	Audit and Accting Serv	593.57	589.44	835.00	625.12	775.00	775.00	
584-774-810-050	Credit Card Costs	16,898.80	15,010.00	18,000.00	.00	18,000.00	18,000.00	
584-774-818-000	Contractual Service	.00	.00	.00	.00	.00	.00	
584-774-818-210	Cont Serv-Golf Pro	17,049.96	15,629.13	17,050.00	12,787.47	17,050.00	17,050.00	
584-774-818-216	Golf Pro Staff-Maint	454,552.91	499,656.47	480,000.00	380,939.09	545,000.00	545,000.00	
584-774-853-000	Telephone	2,995.30	5,153.91	7,000.00	.00	8,250.00	8,250.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$492,090.54	\$536,038.95	\$522,885.00	\$394,351.68	\$589,075.00	\$589,075.00	
COMMUNITY PROMOTION								
584-774-885-000	Public Relations	.00	.00	.00	.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
INSURANCES								
584-774-961-100	Liability Insurance	3,992.21	3,996.34	4,000.00	3,991.58	4,000.00	4,000.00	
	INSURANCES Totals	\$3,992.21	\$3,996.34	\$4,000.00	\$3,991.58	\$4,000.00	\$4,000.00	
PUBLIC UTILITIES								
584-774-928-000	Heat, Light, Water	12,105.40	19,678.48	21,000.00	11,438.85	20,000.00	20,000.00	
	PUBLIC UTILITIES Totals	\$12,105.40	\$19,678.48	\$21,000.00	\$11,438.85	\$20,000.00	\$20,000.00	
REPAIRS AND MAINTENANCE								
584-774-931-000	Building Maint	3,267.76	308.37	3,500.00	629.99	2,000.00	2,000.00	
	REPAIRS AND MAINTENANCE Totals	\$3,267.76	\$308.37	\$3,500.00	\$629.99	\$2,000.00	\$2,000.00	
OTHER CHARGES AND SERVICES								
584-774-943-000	Outside Equip Rental	.00	.00	.00	.00	.00	.00	
584-774-960-010	Ed/Training-Emp	.00	.00	.00	.00	.00	.00	
584-774-968-000	Depreciation Expense	6,840.12	6,095.76	8,000.00	5,308.44	8,000.00	8,000.00	
	OTHER CHARGES AND SERVICES Totals	\$6,840.12	\$6,095.76	\$8,000.00	\$5,308.44	\$8,000.00	\$8,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	584 - GOLF COURSE FUND							
	EXPENSE							
	Department 774 - IDYL WYLD							
	CAPITAL OUTLAY							
584-774-971-000	Cap Outlay-Minor	.00	768.28	.00	.00	.00	.00	
584-774-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$768.28	\$0.00	\$0.00	\$0.00	\$0.00	
Department	774 - IDYL WYLD Totals	\$602,558.63	\$656,828.02	\$645,211.00	\$485,076.27	\$718,415.00	\$718,415.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 584 - GOLF COURSE FUND								
EXPENSE								
Department 775 - FOX CREEK								
PERSONNEL SERVICES								
584-775-702-000	Salaries And Wages	75,464.64	77,501.84	78,936.00	57,987.60	80,912.00	80,912.00	
584-775-709-000	Overtime	23,750.85	26,190.24	11,000.00	18,386.84	11,000.00	11,000.00	
	PERSONNEL SERVICES Totals	\$99,215.49	\$103,692.08	\$89,936.00	\$76,374.44	\$91,912.00	\$91,912.00	
FRINGE BENEFITS								
584-775-715-000	FICA	7,267.84	7,498.60	7,052.00	5,369.94	7,203.00	7,203.00	
584-775-717-000	Holiday And Longev	2,250.00	2,250.00	2,250.00	.00	2,250.00	2,250.00	
584-775-718-000	Sick Pay	1,368.85	1,623.69	.00	.00	.00	.00	
584-775-719-000	Medical Pmt	32,098.36	33,650.25	33,326.00	26,845.42	36,517.00	36,517.00	
584-775-719-005	Employee Med Co-Pay	(5,853.00)	(7,672.30)	(6,904.00)	(6,667.04)	(8,899.00)	(8,899.00)	
584-775-720-000	Life Insurance	293.76	333.36	367.00	257.76	375.00	375.00	
584-775-722-000	Retirement DB - Legacy	7,626.00	5,368.04	5,223.00	5,223.00	6,323.00	6,323.00	
584-775-723-000	Retirement DC	8,572.29	8,596.31	9,742.00	6,958.51	9,979.00	9,979.00	
584-775-724-000	Retirement Medical - VEBA	(13,178.56)	9,035.19	6,846.00	6,846.00	.00	.00	
584-775-724-005	Retirement Medical - RHSP	.00	.00	.00	.00	.00	.00	
	FRINGE BENEFITS Totals	\$40,445.54	\$60,683.14	\$57,902.00	\$44,833.59	\$53,748.00	\$53,748.00	
SUPPLIES								
584-775-728-000	Office Supplies	4,683.89	3,786.50	5,000.00	2,603.00	5,000.00	5,000.00	
584-775-766-000	Tools And Supplies	.00	.00	.00	.00	.00	.00	
584-775-768-000	Uniform Allowance	.00	.00	.00	.00	.00	.00	
584-775-776-000	Maintenance Supply	79,733.10	81,354.73	86,400.00	75,361.95	90,000.00	90,000.00	
584-775-777-030	Custodial Supplies Reimb - Other	3,500.00	3,500.00	3,605.00	3,605.00	3,605.00	3,605.00	
584-775-781-000	Repair Parts	13,633.00	16,932.01	22,000.00	12,231.83	20,000.00	20,000.00	
	SUPPLIES Totals	\$101,549.99	\$105,573.24	\$117,005.00	\$93,801.78	\$118,605.00	\$118,605.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
584-775-808-000	Audit and Accting Serv	593.58	589.43	830.00	625.12	775.00	775.00	
584-775-810-050	Credit Card Costs	20,509.45	22,139.76	25,000.00	.00	24,000.00	24,000.00	
584-775-818-210	Cont Serv-Golf Pro	17,050.08	15,629.24	17,050.00	12,787.56	17,050.00	17,050.00	
584-775-818-216	Golf Pro Staff-Maint	390,313.30	397,292.40	427,358.00	292,601.93	475,000.00	475,000.00	
584-775-853-000	Telephone	3,618.04	5,991.75	7,000.00	.00	8,250.00	8,250.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$432,084.45	\$441,642.58	\$477,238.00	\$306,014.61	\$525,075.00	\$525,075.00	
COMMUNITY PROMOTION								
584-775-885-000	Public Relations	.00	.00	.00	.00	.00	.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
INSURANCES								
584-775-956-000	Workers Comp	.00	.00	.00	.00	.00	.00	
584-775-961-100	Liability Insurance	3,493.18	3,996.34	4,000.00	3,991.58	4,000.00	4,000.00	
	INSURANCES Totals	\$3,493.18	\$3,996.34	\$4,000.00	\$3,991.58	\$4,000.00	\$4,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 584 - GOLF COURSE FUND								
EXPENSE								
Department 775 - FOX CREEK								
PUBLIC UTILITIES								
584-775-928-000	Heat, Light, Water	29,418.48	29,139.43	30,000.00	15,734.38	30,000.00	30,000.00	
	PUBLIC UTILITIES Totals	\$29,418.48	\$29,139.43	\$30,000.00	\$15,734.38	\$30,000.00	\$30,000.00	
REPAIRS AND MAINTENANCE								
584-775-931-000	Building Maint	1,715.42	4,782.23	4,500.00	4,531.95	5,000.00	5,000.00	
	REPAIRS AND MAINTENANCE Totals	\$1,715.42	\$4,782.23	\$4,500.00	\$4,531.95	\$5,000.00	\$5,000.00	
OTHER CHARGES AND SERVICES								
584-775-943-000	Outside Equip Rental	.00	.00	.00	.00	.00	.00	
584-775-960-010	Ed/Training-Emp	.00	.00	.00	.00	.00	.00	
584-775-968-000	Depreciation Expense	25,605.96	24,467.19	30,000.00	22,519.68	30,000.00	30,000.00	
	OTHER CHARGES AND SERVICES Totals	\$25,605.96	\$24,467.19	\$30,000.00	\$22,519.68	\$30,000.00	\$30,000.00	
CAPITAL OUTLAY								
584-775-971-000	Cap Outlay-Minor	.00	768.28	.00	.00	.00	.00	
584-775-987-000	Cap Outlay-Other Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$768.28	\$0.00	\$0.00	\$0.00	\$0.00	
Department 775 - FOX CREEK Totals		\$733,528.51	\$774,744.51	\$810,581.00	\$567,802.01	\$858,340.00	\$858,340.00	
EXPENSE TOTALS		\$2,339,053.20	\$2,193,408.23	\$2,496,103.00	\$1,877,153.33	\$2,544,170.00	\$2,544,170.00	
Fund 584 - GOLF COURSE FUND Totals								
REVENUE TOTALS		\$2,237,864.70	\$2,478,005.87	\$2,289,051.00	\$2,052,503.73	\$2,431,750.00	\$2,431,750.00	
EXPENSE TOTALS		\$2,339,053.20	\$2,193,408.23	\$2,496,103.00	\$1,877,153.33	\$2,544,170.00	\$2,544,170.00	
Fund 584 - GOLF COURSE FUND Totals		(\$101,188.50)	\$284,597.64	(\$207,052.00)	\$175,350.40	(\$112,420.00)	(\$112,420.00)	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	592 - WATER AND SEWER FUND							
REVENUE								
Department	000 - ACCOUNT BALANCES							
TAXES								
592-000-440-000	Property Tax Adj	48,673.97	32,091.35	(10,000.00)	4,888.06	(10,000.00)	(10,000.00)	
	TAXES Totals	\$48,673.97	\$32,091.35	(\$10,000.00)	\$4,888.06	(\$10,000.00)	(\$10,000.00)	
SPECIAL ASSESSMENTS								
592-000-451-427	A/I-Rennolds Ravine Stabilization	.00	.00	.00	.00	.00	.00	
592-000-451-428	A/I Levan Road Sewer	.00	.00	.00	.00	.00	.00	
	SPECIAL ASSESSMENTS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FEDERAL GRANTS								
592-000-529-000	Cont From Other Gov	.00	.00	.00	.00	.00	.00	
	FEDERAL GRANTS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
STATE GRANTS								
592-000-569-010	State Grant Miscellaneous	.00	66,161.25	.00	112,452.05	.00	.00	
	STATE GRANTS Totals	\$0.00	\$66,161.25	\$0.00	\$112,452.05	\$0.00	\$0.00	
CHARGES FOR SERVICES								
592-000-642-000	Recycling Salvage Sales	.00	.00	10,000.00	.00	10,000.00	10,000.00	
592-000-642-090	Michigan Sales Tax	.00	.00	.00	.00	.00	.00	
592-000-647-101	Water Sales, Residential	8,505,096.38	9,212,584.50	9,659,717.00	5,724,215.53	10,468,843.00	10,468,843.00	
592-000-647-102	Water Sales, Commercial	3,521,007.24	3,749,361.56	4,139,879.00	2,453,459.62	4,486,647.00	4,486,647.00	
592-000-647-103	Water Sales, Unmetered	31,475.10	25,969.92	20,000.00	12,090.65	20,000.00	20,000.00	
592-000-647-104	Fixed Fee	12,242,526.43	12,254,308.63	12,430,623.00	8,395,686.97	13,079,431.00	13,079,431.00	
592-000-647-201	Service Connections	34,128.00	84,050.00	30,000.00	.00	30,000.00	30,000.00	
592-000-647-202	Sales Of Meters	16,044.90	32,980.10	20,000.00	.00	20,000.00	20,000.00	
592-000-647-203	Sales Of Outside Reading Devices	5,115.00	15,035.00	7,500.00	.00	7,500.00	7,500.00	
592-000-647-250	Large User Charge	3,931,576.43	4,321,695.31	4,150,997.00	2,709,260.77	4,591,447.00	4,591,447.00	
592-000-647-302	Sewage Maint Fee, Commercial	.00	.00	.00	.00	.00	.00	
592-000-647-303	Sewage Sales, Resident & Commrc	11,985,448.54	12,416,850.10	13,053,096.00	8,449,283.94	14,038,883.00	14,038,883.00	
592-000-647-304	Det Ind Wst Sewage Disp Surchg	6,342.47	1,616.70	4,000.00	(6,156.77)	4,000.00	4,000.00	
	CHARGES FOR SERVICES Totals	\$40,278,760.49	\$42,114,451.82	\$43,525,812.00	\$27,737,840.71	\$46,756,751.00	\$46,756,751.00	
FINES AND FORFEITS								
592-000-657-100	Penalties Forfeitd	1,629,980.62	1,780,136.48	1,600,000.00	1,123,483.00	1,700,000.00	1,700,000.00	
592-000-659-000	Penalties-Ref Cntrct	.00	.00	.00	.00	.00	.00	
	FINES AND FORFEITS Totals	\$1,629,980.62	\$1,780,136.48	\$1,600,000.00	\$1,123,483.00	\$1,700,000.00	\$1,700,000.00	
INTEREST AND RENTS								
592-000-665-000	Interest	(1,698.03)	854,042.31	500,000.00	1,052,322.19	1,200,000.00	1,200,000.00	
592-000-665-010	I/I-Receiveables	.00	.00	.00	.00	.00	.00	
592-000-665-510	I/I-Sewer Conn-Wci	155.27	132.87	1,500.00	55.22	1,500.00	1,500.00	
	INTEREST AND RENTS Totals	(\$1,542.76)	\$854,175.18	\$501,500.00	\$1,052,377.41	\$1,201,500.00	\$1,201,500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	592 - WATER AND SEWER FUND							
	REVENUE							
Department	000 - ACCOUNT BALANCES							
	<i>OTHER REVENUE</i>							
592-000-673-000	Gain-Sale Of Fixed Assets	.00	223,553.00	40,000.00	22,245.80	40,000.00	40,000.00	
592-000-675-100	Cont-From Customers	384,585.62	342,903.34	50,000.00	110,897.82	50,000.00	50,000.00	
592-000-675-110	Cont-From Subdividers	1,350,564.00	1,074,760.00	150,000.00	.00	150,000.00	150,000.00	
592-000-677-102	Charge For Turn Off	19,203.00	21,013.00	15,000.00	4,342.00	15,000.00	15,000.00	
592-000-677-103	Charge For Repair	13,967.10	21,828.58	20,000.00	407,127.79	20,000.00	20,000.00	
592-000-677-106	Hydrant Permits	456.00	336.00	500.00	408.00	500.00	500.00	
592-000-678-000	Sundry Income	1,611.75	21,708.10	15,000.00	(38.22)	15,000.00	15,000.00	
592-000-679-427	I/I-Rennold's Ravine Stabilization	961.20	760.95	640.00	96.12	192.00	192.00	
592-000-679-428	I/I Levan Road Sewer	2,039.69	1,768.34	1,515.00	.00	1,263.00	1,263.00	
592-000-683-000	Contributions-Other	.00	.00	.00	385,000.00	.00	.00	
592-000-683-101	Cont From General Fund	.00	1,472.00	.00	.00	.00	.00	
592-000-683-226	Cont From Refuse Fund	.00	.00	.00	.00	.00	.00	
592-000-689-010	Cash-Over/Under	(2.50)	251.00	.00	(2.80)	.00	.00	
	<i>OTHER REVENUE Totals</i>	\$1,773,385.86	\$1,710,354.31	\$292,655.00	\$930,076.51	\$291,955.00	\$291,955.00	
	<i>OTHER FINANCING SOURCES</i>							
592-000-696-010	Bond Proceeds	.00	.00	.00	.00	.00	.00	
	<i>OTHER FINANCING SOURCES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	000 - ACCOUNT BALANCES Totals	\$43,729,258.18	\$46,557,370.39	\$45,909,967.00	\$30,961,117.74	\$49,940,206.00	\$49,940,206.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	592 - WATER AND SEWER FUND							
	REVENUE							
Department	558 - W & S FINANCIAL ADMIN							
	OTHER FINANCING SOURCES							
592-558-697-000	Premium on Bonds	.00	.00	.00	.00	.00	.00	
	OTHER FINANCING SOURCES Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	558 - W & S FINANCIAL ADMIN Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	REVENUE TOTALS	\$43,729,258.18	\$46,557,370.39	\$45,909,967.00	\$30,961,117.74	\$49,940,206.00	\$49,940,206.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 592 - WATER AND SEWER FUND								
EXPENSE								
Department 558 - W & S FINANCIAL ADMIN								
PERSONNEL SERVICES								
592-558-702-000	Salaries And Wages	464,487.57	479,089.95	515,454.00	369,954.19	578,512.00	578,512.00	
592-558-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
592-558-707-000	Alternate Payments	1,008.41	2,741.89	2,000.00	2,025.16	3,000.00	3,000.00	
592-558-709-000	Overtime	3,916.44	3,580.51	6,105.00	8,207.07	8,105.00	8,105.00	
592-558-712-191	Wage Reimb-Accounting	30,517.00	30,517.00	30,517.00	30,517.00	30,517.00	30,517.00	
592-558-712-253	Wage Reimb-Treasurer	82,854.00	69,600.00	69,600.00	69,600.00	79,200.00	79,200.00	
	PERSONNEL SERVICES Totals	\$582,783.42	\$585,529.35	\$623,676.00	\$480,303.42	\$699,334.00	\$699,334.00	
FRINGE BENEFITS								
592-558-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
592-558-715-000	FICA	34,618.55	35,945.78	40,224.00	27,770.12	45,278.00	45,278.00	
592-558-717-000	Holiday And Longev	1,500.00	2,250.00	2,250.00	.00	2,250.00	2,250.00	
592-558-718-000	Sick Pay	15,244.54	61,768.22	25,000.00	.00	25,000.00	25,000.00	
592-558-719-000	Medical Pmt	95,837.48	80,719.25	104,794.00	67,403.89	104,420.00	104,420.00	
592-558-719-005	Employee Med Co-Pay	(10,690.00)	(12,814.50)	(16,704.00)	(11,094.48)	(18,830.00)	(18,830.00)	
592-558-720-000	Life Insurance	1,881.92	2,060.20	2,407.00	1,631.09	2,709.00	2,709.00	
592-558-722-000	Retirement DB - Legacy	14,883.00	10,389.00	31,813.00	31,812.96	36,975.00	36,975.00	
592-558-723-000	Retirement DC	48,524.89	46,411.05	61,376.00	43,738.92	69,000.00	69,000.00	
592-558-724-000	Retirement Medical - VEBA	20,176.07	21,274.23	41,704.00	42,960.50	.00	.00	
592-558-724-005	Retirement Medical - RHSP	.00	.00	16,380.00	10,357.95	17,550.00	17,550.00	
	FRINGE BENEFITS Totals	\$221,976.45	\$248,003.23	\$309,244.00	\$214,580.95	\$284,352.00	\$284,352.00	
SUPPLIES								
592-558-728-000	Office Supplies	6,371.57	8,852.89	14,000.00	7,518.98	14,000.00	14,000.00	
592-558-730-000	Postage	77,302.92	83,820.00	85,000.00	68,233.94	85,000.00	85,000.00	
592-558-756-000	Miscellaneous	35.00	.00	4,000.00	122.30	4,000.00	4,000.00	
592-558-768-000	Uniform Allowance	398.50	794.45	800.00	.00	800.00	800.00	
	SUPPLIES Totals	\$84,107.99	\$93,467.34	\$103,800.00	\$75,875.22	\$103,800.00	\$103,800.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
592-558-808-232	Reimb Audit Costs-Ind Aud	37,869.47	34,554.14	44,400.00	35,234.84	42,000.00	42,000.00	
592-558-810-000	Banking Service	2,617.63	7,486.39	20,000.00	1,715.98	20,000.00	20,000.00	
592-558-810-050	Credit Card Costs	135,600.69	142,502.64	140,000.00	115,145.62	180,000.00	180,000.00	
592-558-814-228	Reimb Computer Srv-Data P	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	
	PROFESSIONAL AND CONTRACTUAL SERVICES Totals	\$251,087.79	\$259,543.17	\$279,400.00	\$227,096.44	\$317,000.00	\$317,000.00	
TRANSPORTATION								
592-558-861-010	Auto Expense-Emp	80.00	.00	150.00	.00	150.00	150.00	
	TRANSPORTATION Totals	\$80.00	\$0.00	\$150.00	\$0.00	\$150.00	\$150.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 592 - WATER AND SEWER FUND								
EXPENSE								
Department 558 - W & S FINANCIAL ADMIN								
COMMUNITY PROMOTION								
592-558-882-010	Promotional Progrm	.00	.00	500.00	.00	500.00	500.00	
	COMMUNITY PROMOTION Totals	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	
PRINTING AND PUBLISHING								
592-558-904-000	Printing	24,815.25	19,964.87	35,000.00	20,186.61	35,000.00	35,000.00	
	PRINTING AND PUBLISHING Totals	\$24,815.25	\$19,964.87	\$35,000.00	\$20,186.61	\$35,000.00	\$35,000.00	
INSURANCES								
592-558-956-000	Workers Comp	.00	225.98	5,000.00	.00	5,000.00	5,000.00	
592-558-961-100	Liability Insurance	104,795.92	104,903.74	105,000.00	104,779.04	105,000.00	105,000.00	
	INSURANCES Totals	\$104,795.92	\$105,129.72	\$110,000.00	\$104,779.04	\$110,000.00	\$110,000.00	
PUBLIC UTILITIES								
592-558-920-100	Water Purchases	12,103,060.22	12,592,296.15	13,198,327.00	12,080,597.04	13,647,525.00	13,647,525.00	
592-558-923-010	Sewage Treatmnt Ex	16,285,131.52	16,046,433.07	16,370,470.00	16,065,051.68	17,116,732.00	17,116,732.00	
592-558-923-040	Detroit Ind Wst Control Chrgs	.00	.00	.00	.00	.00	.00	
592-558-928-000	Heat, Light, Water	.00	.00	.00	.00	.00	.00	
	PUBLIC UTILITIES Totals	\$28,388,191.74	\$28,638,729.22	\$29,568,797.00	\$28,145,648.72	\$30,764,257.00	\$30,764,257.00	
REPAIRS AND MAINTENANCE								
592-558-934-000	Office Equip Maint	.00	.00	1,000.00	822.00	1,000.00	1,000.00	
	REPAIRS AND MAINTENANCE Totals	\$0.00	\$0.00	\$1,000.00	\$822.00	\$1,000.00	\$1,000.00	
OTHER CHARGES AND SERVICES								
592-558-944-000	Lease Purchase Pay	2,466.00	3,288.00	3,288.00	1,644.00	3,288.00	3,288.00	
592-558-958-000	Dues And Subscript	120.00	.00	.00	.00	.00	.00	
592-558-960-010	Ed/Training-Emp	75.00	1,514.69	1,500.00	290.00	1,500.00	1,500.00	
592-558-968-000	Depreciation Expense	3,960,376.55	4,136,459.87	3,909,130.00	4,007,861.16	3,935,714.00	3,935,714.00	
	OTHER CHARGES AND SERVICES Totals	\$3,963,037.55	\$4,141,262.56	\$3,913,918.00	\$4,009,795.16	\$3,940,502.00	\$3,940,502.00	
MISCELLANEOUS								
592-558-961-010	Uncollected Accounts	281.61	.00	20,000.00	.00	20,000.00	20,000.00	
	MISCELLANEOUS Totals	\$281.61	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	
CAPITAL OUTLAY								
592-558-971-000	Cap Outlay-Minor	.00	.00	.00	.00	5,500.00	5,500.00	
592-558-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	CAPITAL OUTLAY Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$5,500.00	
DEBT SERVICE								
592-558-990-000	Bond Defeasement	.00	.00	.00	.00	.00	.00	
592-558-994-000	Debt Serv-Interest-Bonds	446,490.56	438,319.92	442,719.00	717,680.40	705,335.00	705,335.00	
592-558-994-030	Paying Agent Fees	.00	500.00	500.00	.00	500.00	500.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	592 - WATER AND SEWER FUND							
	EXPENSE							
	Department 558 - W & S FINANCIAL ADMIN							
	DEBT SERVICE							
592-558-994-040	Sale Of Bonds Expense	.00	102,658.00	.00	.00	.00	.00	
	DEBT SERVICE Totals	\$446,490.56	\$541,477.92	\$443,219.00	\$717,680.40	\$705,835.00	\$705,835.00	
Department	558 - W & S FINANCIAL ADMIN Totals	\$34,067,648.28	\$34,633,107.38	\$35,408,704.00	\$33,996,767.96	\$36,987,230.00	\$36,987,230.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 592 - WATER AND SEWER FUND								
EXPENSE								
Department 559 - W & S FIELD OPERATIONS								
PERSONNEL SERVICES								
592-559-702-000	Salaries And Wages	1,819,369.51	1,772,931.16	2,141,485.00	1,338,044.51	2,015,167.00	2,015,167.00	
592-559-702-100	Vacancy Adj-Wages	.00	.00	.00	.00	.00	.00	
592-559-707-000	Alternate Payments	5,208.75	3,800.30	3,000.00	2,616.88	2,000.00	2,000.00	
592-559-709-000	Overtime	288,316.06	357,402.33	465,025.00	282,702.91	486,000.00	486,000.00	
592-559-712-020	Wage Reimb-Act 51	(21,000.00)	(21,000.00)	(21,000.00)	(21,000.00)	(22,000.00)	(22,000.00)	
592-559-712-208	Wage Reimb-Recreation	.00	.00	.00	.00	(1,000.00)	(1,000.00)	
592-559-712-226	Wage Reimb-Refuse	(80,000.00)	(80,000.00)	(60,000.00)	(60,000.00)	(60,000.00)	(60,000.00)	
592-559-712-441	Wage Reimb-PSD Admin	273,907.00	310,043.00	346,347.00	346,347.00	359,673.00	359,673.00	
592-559-712-447	Wage Reimb-Engineering	179,405.00	226,271.00	253,291.00	253,291.00	264,699.00	264,699.00	
592-559-712-463	Wage Reimb-Streets	70,000.00	74,000.00	74,000.00	74,000.00	80,000.00	80,000.00	
592-559-712-524	Wage Reimb-Parks	4,500.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
	PERSONNEL SERVICES Totals	\$2,539,706.32	\$2,648,447.79	\$3,207,148.00	\$2,221,002.30	\$3,129,539.00	\$3,129,539.00	
FRINGE BENEFITS								
592-559-713-447	Benef Reimb-Engring	179,405.00	226,271.00	253,291.00	253,291.00	264,699.00	264,699.00	
592-559-714-100	Vacancy Adj-Benefits	.00	.00	.00	.00	.00	.00	
592-559-715-000	FICA	159,545.30	161,015.44	201,349.00	120,788.70	192,697.00	192,697.00	
592-559-717-000	Holiday And Longev	26,250.00	19,927.59	21,000.00	6,750.00	14,250.00	14,250.00	
592-559-719-000	Medical Pmt	420,458.57	399,865.01	506,039.00	352,315.20	519,155.00	519,155.00	
592-559-719-005	Employee Med Co-Pay	(45,973.00)	(49,769.00)	(74,796.00)	(48,524.88)	(94,308.00)	(94,308.00)	
592-559-720-000	Life Insurance	7,587.72	7,632.72	9,936.00	6,300.72	9,254.00	9,254.00	
592-559-722-000	Retirement DB - Legacy	208,227.00	188,627.00	124,192.00	124,191.96	149,683.00	149,683.00	
592-559-723-000	Retirement DC	181,290.15	174,767.48	238,237.00	157,271.14	238,730.00	238,730.00	
592-559-724-000	Retirement Medical - VEBA	(246,144.56)	(664,966.67)	162,806.00	166,748.27	.00	.00	
592-559-724-005	Retirement Medical - RHSP	.00	.00	53,820.00	30,510.29	53,820.00	53,820.00	
592-559-725-020	O/H Reimb-Act 51	(21,000.00)	(21,000.00)	(21,000.00)	(21,000.00)	(22,000.00)	(22,000.00)	
592-559-725-208	O/H Reimb-Recreation	.00	.00	.00	.00	(1,000.00)	(1,000.00)	
592-559-725-226	O/H Reimb-Refuse	(80,000.00)	(80,000.00)	(60,000.00)	(60,000.00)	(60,000.00)	(60,000.00)	
592-559-725-441	O/H Reimb-PSD Admin	273,907.00	310,043.00	346,347.00	346,347.00	359,673.00	359,673.00	
592-559-725-463	O/H Reimb-Streets	70,000.00	74,000.00	74,000.00	74,000.00	80,000.00	80,000.00	
592-559-725-524	O/H Reimb-Parks	4,500.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
	FRINGE BENEFITS Totals	\$1,138,053.18	\$751,413.57	\$1,840,221.00	\$1,513,989.40	\$1,709,653.00	\$1,709,653.00	
SUPPLIES								
592-559-728-000	Office Supplies	11,473.65	6,822.23	12,000.00	4,672.10	12,000.00	12,000.00	
592-559-751-000	Gas And Oil	93,271.52	77,717.48	80,000.00	44,618.34	95,000.00	95,000.00	
592-559-752-000	Licenses-Other	3,920.00	3,960.00	5,000.00	3,360.00	5,000.00	5,000.00	
592-559-756-000	Miscellaneous	345.64	204.96	1,500.00	144.18	1,500.00	1,500.00	
592-559-766-000	Tools And Supplies	31,650.63	40,032.98	35,000.00	24,389.57	35,000.00	35,000.00	



Budget Worksheet Report

Budget Year 2025

G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund 592 - WATER AND SEWER FUND								
EXPENSE								
Department 559 - W & S FIELD OPERATIONS								
SUPPLIES								
592-559-768-000	Uniform Allowance	12,099.94	10,395.30	13,000.00	9,595.77	14,000.00	14,000.00	
592-559-770-000	Safety Training and Supplies	3,994.52	15,627.65	15,000.00	12,015.18	20,000.00	20,000.00	
592-559-777-030	Custodial Supplies Reimb - Other	8,200.00	8,200.00	8,446.00	8,446.00	8,446.00	8,446.00	
592-559-778-000	Equip Maint Supply	.00	2,298.00	3,000.00	6.48	3,000.00	3,000.00	
592-559-787-010	Meter Repair Supplies	254.23	945.02	8,000.00	.00	8,000.00	8,000.00	
592-559-787-020	Lead Service Line Replacement	81,512.00	35,819.17	410,000.00	75,103.76	410,000.00	410,000.00	
592-559-787-030	Meter Installations New Accounts	.00	.00	.00	.00	.00	.00	
592-559-787-040	Meter Replacement Prog	585,389.78	240,984.99	1,533,000.00	399,235.64	1,533,000.00	1,533,000.00	
592-559-787-050	Water Line Repair Supp	202,494.67	234,380.36	300,000.00	139,315.60	300,000.00	300,000.00	
592-559-787-060	Gate Well Repair Supp	11,212.12	46,884.09	44,000.00	31,926.60	44,000.00	44,000.00	
592-559-787-070	Hydrant-Maintenance	20,606.33	21,739.13	27,500.00	15,364.66	35,000.00	35,000.00	
592-559-795-000	Sewer Cleaning Supplies	10,159.07	5,846.81	33,000.00	7,077.39	33,000.00	33,000.00	
592-559-796-000	Sewer Repair Matrl	9,210.30	11,491.62	27,500.00	5,765.12	27,500.00	27,500.00	
592-559-797-000	Flushing Sewers	17,262.79	21,032.88	17,600.00	13,666.44	24,000.00	24,000.00	
SUPPLIES Totals		\$1,103,057.19	\$784,382.67	\$2,573,546.00	\$794,702.83	\$2,608,446.00	\$2,608,446.00	
PROFESSIONAL AND CONTRACTUAL SERVICES								
592-559-817-000	Consulting Services	2,436.00	4,750.00	10,000.00	1,498.00	10,000.00	10,000.00	
592-559-818-000	Contractual Service	283,401.23	469,125.74	410,000.00	183,650.82	410,000.00	410,000.00	
592-559-818-050	Cont Serv-Fat Oil Grease Prevention	49,388.00	67,140.00	140,000.00	86,430.00	180,000.00	180,000.00	
592-559-828-000	Medical Services	.00	.00	5,000.00	1,018.00	5,000.00	5,000.00	
592-559-851-020	Comp Software Maint	79,971.66	83,447.12	110,000.00	66,046.22	110,000.00	110,000.00	
592-559-853-000	Telephone	25,758.53	32,630.31	40,000.00	21,387.24	48,000.00	48,000.00	
592-559-923-030	Rouge/Illicit Dis Issues	42,121.07	41,749.00	60,000.00	39,176.00	70,000.00	70,000.00	
PROFESSIONAL AND CONTRACTUAL SERVICES Totals		\$483,076.49	\$698,842.17	\$775,000.00	\$399,206.28	\$833,000.00	\$833,000.00	
TRANSPORTATION								
592-559-861-010	Auto Expense-Emp	.00	.00	.00	.00	.00	.00	
592-559-864-010	Travel/Ed-Emp	2,412.13	2,096.89	3,500.00	.00	3,500.00	3,500.00	
TRANSPORTATION Totals		\$2,412.13	\$2,096.89	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00	
PRINTING AND PUBLISHING								
592-559-905-000	Publishing	313.00	331.80	100.00	293.00	500.00	500.00	
PRINTING AND PUBLISHING Totals		\$313.00	\$331.80	\$100.00	\$293.00	\$500.00	\$500.00	
INSURANCES								
592-559-956-000	Workers Comp	15,792.53	2,512.05	25,000.00	59,180.55	25,000.00	25,000.00	
592-559-956-950	Reimb-Wk Comp Insurance	10,167.00	10,747.00	11,104.00	11,104.00	11,264.00	11,264.00	
INSURANCES Totals		\$25,959.53	\$13,259.05	\$36,104.00	\$70,284.55	\$36,264.00	\$36,264.00	



Budget Worksheet Report

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G/L Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Department Head	2025 Mayor	2025 City Council
Fund	592 - WATER AND SEWER FUND							
	EXPENSE							
Department	559 - W & S FIELD OPERATIONS							
	PUBLIC UTILITIES							
592-559-928-000	Heat, Light, Water	2,180.48	64,031.70	60,000.00	60,521.95	140,000.00	140,000.00	
	<i>PUBLIC UTILITIES Totals</i>	\$2,180.48	\$64,031.70	\$60,000.00	\$60,521.95	\$140,000.00	\$140,000.00	
	REPAIRS AND MAINTENANCE							
592-559-931-000	Building Maint	.00	262.71	10,000.00	52.95	10,000.00	10,000.00	
592-559-939-000	Vehicle Maint	123,525.88	101,031.43	165,000.00	140,939.04	210,000.00	210,000.00	
	<i>REPAIRS AND MAINTENANCE Totals</i>	\$123,525.88	\$101,294.14	\$175,000.00	\$140,991.99	\$220,000.00	\$220,000.00	
	OTHER CHARGES AND SERVICES							
592-559-943-000	Outside Equip Rental	.00	.00	10,000.00	.00	10,000.00	10,000.00	
592-559-943-010	Reimb Equip Rent-Refuse	(120,000.00)	(120,000.00)	(120,000.00)	(120,000.00)	(120,000.00)	(120,000.00)	
592-559-943-443	Reimb Veh & Equip-DPW	67,000.00	31,000.00	70,000.00	70,000.00	75,000.00	75,000.00	
592-559-944-000	Lease Purchase Pay	4,196.40	4,196.40	4,500.00	3,147.30	4,500.00	4,500.00	
592-559-957-000	Annual Permits and Fees	44,404.03	41,995.92	36,000.00	19,125.30	36,000.00	36,000.00	
592-559-958-000	Dues And Subscript	1,208.00	1,368.00	1,500.00	1,115.00	1,500.00	1,500.00	
592-559-960-010	Ed/Training-Emp	6,550.40	9,336.83	17,000.00	25,514.60	20,000.00	20,000.00	
	<i>OTHER CHARGES AND SERVICES Totals</i>	\$3,358.83	(\$32,102.85)	\$19,000.00	(\$1,097.80)	\$27,000.00	\$27,000.00	
	MISCELLANEOUS							
592-559-961-020	Inventory Adj	(76,186.05)	(1,737.69)	.00	.00	.00	.00	
592-559-969-070	Legal Claims-Settlements	.00	.00	.00	.00	.00	.00	
	<i>MISCELLANEOUS Totals</i>	(\$76,186.05)	(\$1,737.69)	\$0.00	\$0.00	\$0.00	\$0.00	
	CAPITAL OUTLAY							
592-559-971-000	Cap Outlay-Minor	135,539.45	35,588.20	547,200.00	837,218.03	500,000.00	500,000.00	
592-559-983-000	Cap Outlay-Office Eqp	.00	.00	.00	.00	.00	.00	
	<i>CAPITAL OUTLAY Totals</i>	\$135,539.45	\$35,588.20	\$547,200.00	\$837,218.03	\$500,000.00	\$500,000.00	
Department	559 - W & S FIELD OPERATIONS Totals	\$5,480,996.43	\$5,065,847.44	\$9,236,819.00	\$6,037,112.53	\$9,207,902.00	\$9,207,902.00	
	EXPENSE TOTALS	\$39,548,644.71	\$39,698,954.82	\$44,645,523.00	\$40,033,880.49	\$46,195,132.00	\$46,195,132.00	
Fund	592 - WATER AND SEWER FUND Totals							
	REVENUE TOTALS	\$43,729,258.18	\$46,557,370.39	\$45,909,967.00	\$30,961,117.74	\$49,940,206.00	\$49,940,206.00	
	EXPENSE TOTALS	\$39,548,644.71	\$39,698,954.82	\$44,645,523.00	\$40,033,880.49	\$46,195,132.00	\$46,195,132.00	
Fund	592 - WATER AND SEWER FUND Totals	\$4,180,613.47	\$6,858,415.57	\$1,264,444.00	(\$9,072,762.75)	\$3,745,074.00	\$3,745,074.00	
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$201,607,800.92	\$199,230,657.81	\$198,934,308.00	\$167,121,914.49	\$226,308,606.00	\$228,717,606.00	
	EXPENSE GRAND TOTALS	\$187,330,278.53	\$186,348,137.54	\$205,240,767.00	\$159,862,699.98	\$244,894,028.00	\$243,288,028.00	
	Net Grand Totals	\$14,277,522.39	\$12,882,520.27	(\$6,306,459.00)	\$7,259,214.51	(\$18,585,422.00)	(\$14,570,422.00)	

FINANCE AND BUDGET COMMITTEE MEETING MONDAY, SEPTEMBER 16, 2024
--

A Finance and Budget Committee meeting was held on Monday, September 16, 2024, in the City Hall Gallery.

Committee Members Present: Jim Jolly, Committee Chair
 Martha Ptashnik, Committee Vice Chair
 Rob Donovic, Committee Member

Committee Members Absent: None

City Officials and Carrie Budzinski, Councilmember
Others Present: Laura M. Toy, Councilmember
 Maureen Miller Brosnan, Mayor
 Susie Nash, City Treasurer
 Lori Miller, City Clerk
 Carter Fisher, City Attorney
 Debra Lichtenberg, Finance Director
 Dave Varga, Chief of Staff
 Linda Gosselin, City Assessor

1. RESOLVED, that having considered a communication from the Director of Finance, dated July 30, 2024, approved for submission by the Mayor, the Council does hereby determine to conduct a Finance and Budget Committee Meeting on Monday, September 16, 2024, at 7:00 p.m., in the 5th floor Gallery, and a Public Hearing on Wednesday, October 2, 2024, at 7:00 p.m., at the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan, with respect to the annual budget for the fiscal year ending on November 30, 2024; and the City Clerk shall give adequate public notice of said public hearing in accordance with provisions of law and City Charter. **(CR 286-24)**

The meeting convened at 7:02PM.

Mayor Brosnan provided an overview of the process with priority-based budgeting.

City Assessor, Linda Gosselin, provided an overview of the 2024 Assessment Data, noting the following:

- \$6.82% taxable value increase on Ad-Valorem properties
- .62% taxable value increase on Industrial Facilities Tax (IFT) for special act parcels

Finance Director, Debbie Lichtenberg, provided budget goals and focus overview, showing a balanced budget:

- Total Revenue \$74,966,952
- Total Expenditure \$74,948,184

Public Safety is 63% of the budget (41% Police, 22% Fire)

Projected general Fund Balance is 24% of the budget (\$17,951,621)

The meeting adjourned at 9:04 PM

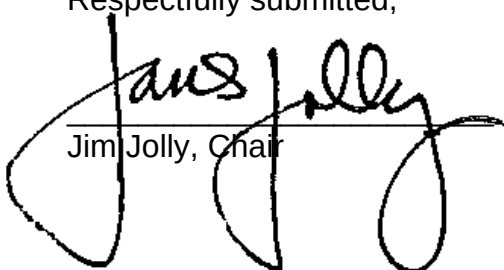
Note: This subject matter will remain in Committee as a standing item.

The Council Recommends:

- To receive and place on file the City of Livonia Preliminary Budget Documents for Fiscal Year 2024-2025, received on September 15, 2024.
- To receive and place on file the Supplement to Preliminary Budget 2023-2024 Personnel Worksheets, received on September 15, 2023.

This item is to be placed on the **Regular Meeting Agenda of October 21, 2024**

Respectfully submitted,



Jim Jolly, Chair

DEPT OR CONTACT INFO FOR NOTIFICATIONS*
*PERTAINING TO THE SUBJECT MATTER OF THIS MEETING



LETTER TO THE LIVONIA CITY COUNCIL

Finance

September 13, 2024

MEETING DATE

FB091624/PH100224/R102124

PRESENTED BY

Debra Peck Lichtenberg, CPA, Finance Director

AGENDA ITEM

Proposed Budget for the Fiscal Year Ending November 30, 2025

BACKGROUND DETAILS

The Mayor, Director of Finance, and Administration are pleased to transmit the Preliminary Budget Documents for the Fiscal Year 2024-2025, including the Personnel Worksheet supplement, for review and consideration by the Finance and Budget Committee. Please refer to the Letter of Transmittal in the introductory section of the budget document for a summary overview of this recommended budget.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

Approval of the Preliminary Budget Document for the Fiscal Year 2024-2025 to move forward for Public Hearing on October 2, 2024, and to be considered by City Council at the regular meeting on October 21, 2024.

ATTACHMENTS

1. !PRELIMINARY BUDGET FOR FY 2025 09.09.2024
2. !Section 6 - Personnel Budget 24-25 FINAL VERSION 09.04.2024

APPROVED BY

Debra Peck Lichtenberg, CPA, Finance Director

Date: September 13, 2024

Maureen Miller Brosnan, Mayor

Date: September 13, 2024

From: [Lichtenberg, Debra](#)
To: [Donovic, Rob](#); [Jolly, Jim](#); [Kasprowicz, Sara](#)
Cc: [Brosnan, Maureen Miller](#); [Varga, Dave](#); [Mayor Staff](#); [Rohraff, Don](#); [Houchins, Kristin](#); [Taormina, Mark](#)
Subject: Slide decks from Committee meetings
Date: Tuesday, August 13, 2024 8:16:09 AM
Attachments: [City of Livonia - Early Budget Input Session 08.12.2024.pdf](#)
[City of Livonia - Solid Waste Discussion - Cap & Infra Committee 08.12.2024.pdf](#)
[4 Steps to a Priority Based Budget \(PBB\).pdf](#)

Good morning,

I wanted to pass along the slide decks that were used for each of the Committee meetings last evening. I found both meetings to be extremely valuable and productive. I have copied the Committee chairs on this and trust that Sara will push it out to the rest of Council and post accordingly.

I also wanted to pass along a couple of items regarding Priority Based Budgeting (PBB) that were not specifically covered in the meetings. Attached is a very brief two-pager that describes the most basic principles of PBB and, perhaps more importantly, on second page it gives several real-life examples of PBB success stories from other communities. If you would like to explore the concept further, here is link to follow:

<https://www.resourcex.net/essential-guide-to-priority-based-budgeting#topic1>

If there are any questions, please do not hesitate to reach out.

Thank you!
Debbie

Debra Peck Lichtenberg, CPA
Finance Director
City of Livonia | Finance Department
(734) 466-2260
dlichtenberg@livonia.gov



CITY OF LIVONIA FINANCE AND BUDGET COMMITTEE

Early Budget Input Session
August 12, 2024

AGENDA

Budget Timeline and Status

Strategic Focus

General Fund Revenue – Key Sources

General Fund Expenditures – Major Impacts

Other Funds – Outlook, Strengths, and Areas of Concern

Input from Committee Members

Departments

- May 31st – Budget Kickoff
- July 1st – Budget Submissions Due (includes personnel changes, capital outlay, and operating)
- July – Sept – Follow-up Discussions with Finance and Mayor's Office, as needed

Finance & Mayor's Office

- May – Sept 15th – Budget Development
- Sept. 15th – Charter Deadline to Submit Budget to City Council
- Sept. 25th – Finance Director Publishes Public Hearing Notice

City Council & Public

- Aug. 12th – Early Budget Input Session (Finance & Budget Committee)
- Aug. 26th – City Council Sets Date (Oct. 2nd) for Budget Public Hearing
- Sept. 16th – Full Review of Proposed Budget (Finance & Budget Committee)
- Oct. 2nd – City Council Public Hearing on Proposed Budget /Truth in Taxation
- Oct. 21st – City Council Adopts Fiscal Year 2024-2025 Budget

BUDGET TIMELINE AND STATUS

KEY STRATEGIC FOCUS FOR FY2025 BUDGET

- ADVANCING LIVONIA VISION 21

- Senior Wellness Center
- Civic Center Library Renovations
- New City Hall – Using Existing Funds
- Preparing for Next Steps – Police & Fire Stations and Other Facilities
- Town Center Vision Becomes a Design Reality

- ADVANCING OPERATIONS, SERVICE AND TRANSPARENCY

- New Approach to Facility Maintenance
- Staff Retention and Evolution of Roles
- Leveraging Grant and Other Funding Opportunities
- Using Technology to Drive Service Improvements

GENERAL FUND REVENUE

OUTLOOK FOR KEY SOURCES

- **Property Taxes**
- **Tax Collection & Administration Fees**
- **State Shared Revenue**
- **Interest Income**

GENERAL FUND REVENUE PROJECTIONS

Revenue Source	Trend	% Change from FY2024	\$\$ Change from FY2024	FY2025 Revenue Estimate
Property Taxes	↑	+6.5%	+\$2.6 million	\$42,400,000
Tax Administration Fee & School Tax Collection Fees	→	+2.8%	+\$15,000	\$569,000
State Shared Revenue	↓	-2.4%	-\$276,000	\$11,400,000
Interest Income	↑	20%	\$250,000	\$1,450,000
Other Revenue Sources	↓	-1.0%	-\$190,000	\$17,681,000
TOTAL GF REVENUE	↑	3.4%	+\$2.4 million	\$73,500,000

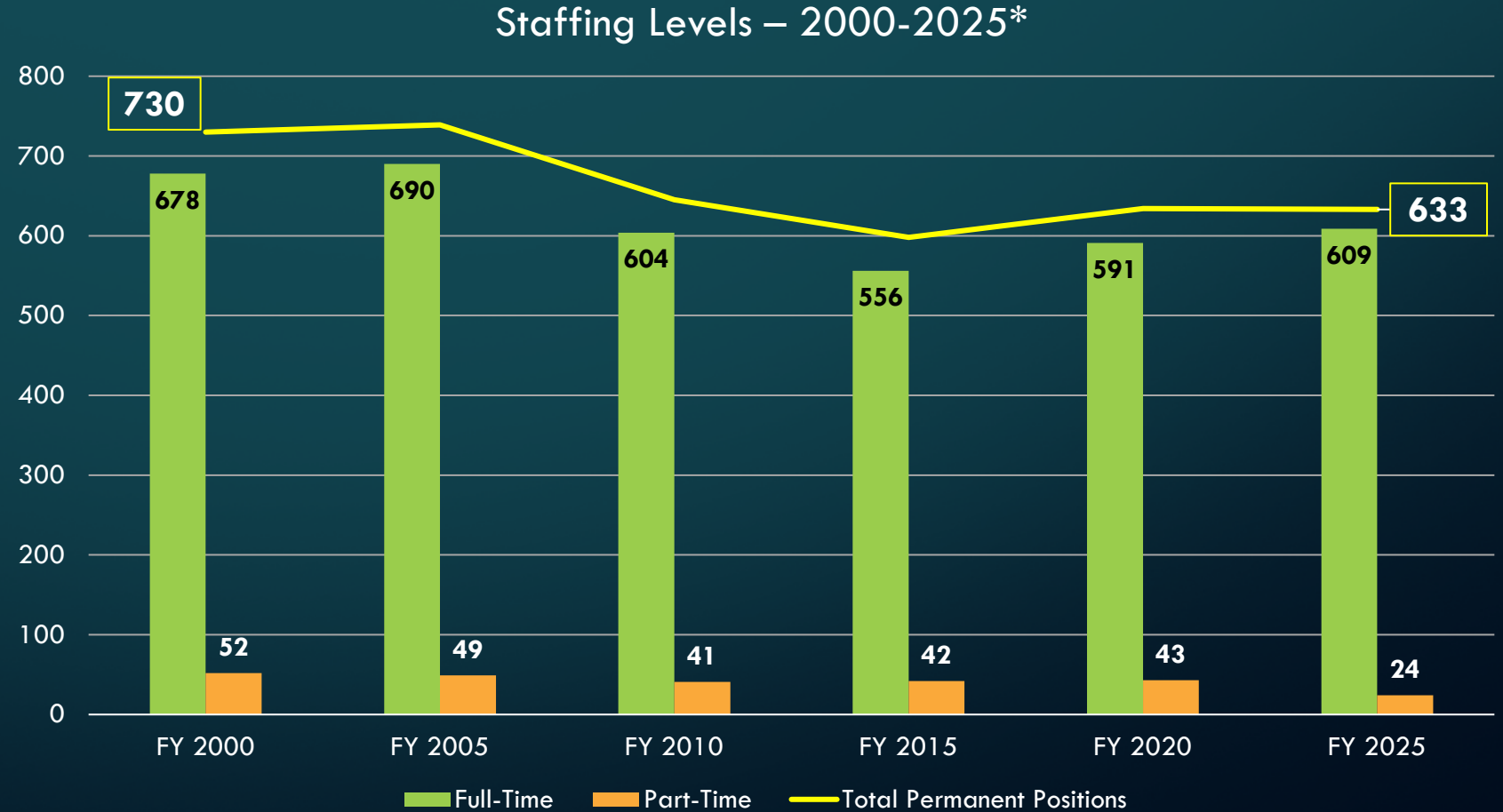
GENERAL FUND EXPENDITURES

MAJOR IMPACTS AND FOCUS

- **Staffing Levels**
- **Salaries & Other Personnel Costs**
- **Legacy Costs**
- **Capital Outlay**

STAFFING LEVELS – HISTORICAL PERSPECTIVE

Staffing Goal:
*to support
proactive,
forward-
looking city
operations*



*FY2025 Includes the addition of two full-time positions

SALARIES & OTHER PERSONNEL COSTS

- WAGES:

- Police & General Employees have settled contracts with 2.5% wage increases
- Fire employees in negotiations

- HEALTHCARE:

- Blue Cross for active employees – next renewal 3/1/2025 – **actual increase TBD**
- Assumed a 10% increase in illustrative premiums for budget purposes

LEGACY COSTS – PENSION & RETIREE HEALTHCARE

	REQUIRED CONTRIBUTIONS FY2025 (All Funds)	REQUIRED CONTRIBUTIONS FY2024 (All Funds)	CHANGE	PLAN FUNDED LEVEL @ 11/30/23
ERS (Legacy Pension Plan)	\$3,182,220	\$2,641,686	+\$540,534	85.6%
PFRRP (New Pension Plan)	\$2,308,727	\$2,171,540	+\$137,187	90.2%
VEBA (Retiree Healthcare)	<u>\$1,235,823</u>	<u>\$4,085,000*</u>	<u>-\$2,849,177</u>	98.3%
Total	\$6,726,770	\$11,621,665	-\$2,171,456**	

*VEBA Contribution calculated by actuaries for FY2024 = \$6,808,439; The FY2024 budget only included 60% of this amount or \$4,085,000.

**These savings—generated by the switch to Medicare Advantage—are pledged to the bond funding of a new City Hall.

CAPITAL OUTLAY

Total FY 2025 Capital Outlay Requests (excludes roads, Senior Wellness Center, and City Hall project) =

\$35,667,437

- **Recommendation for FY 2025 funding = TBD**

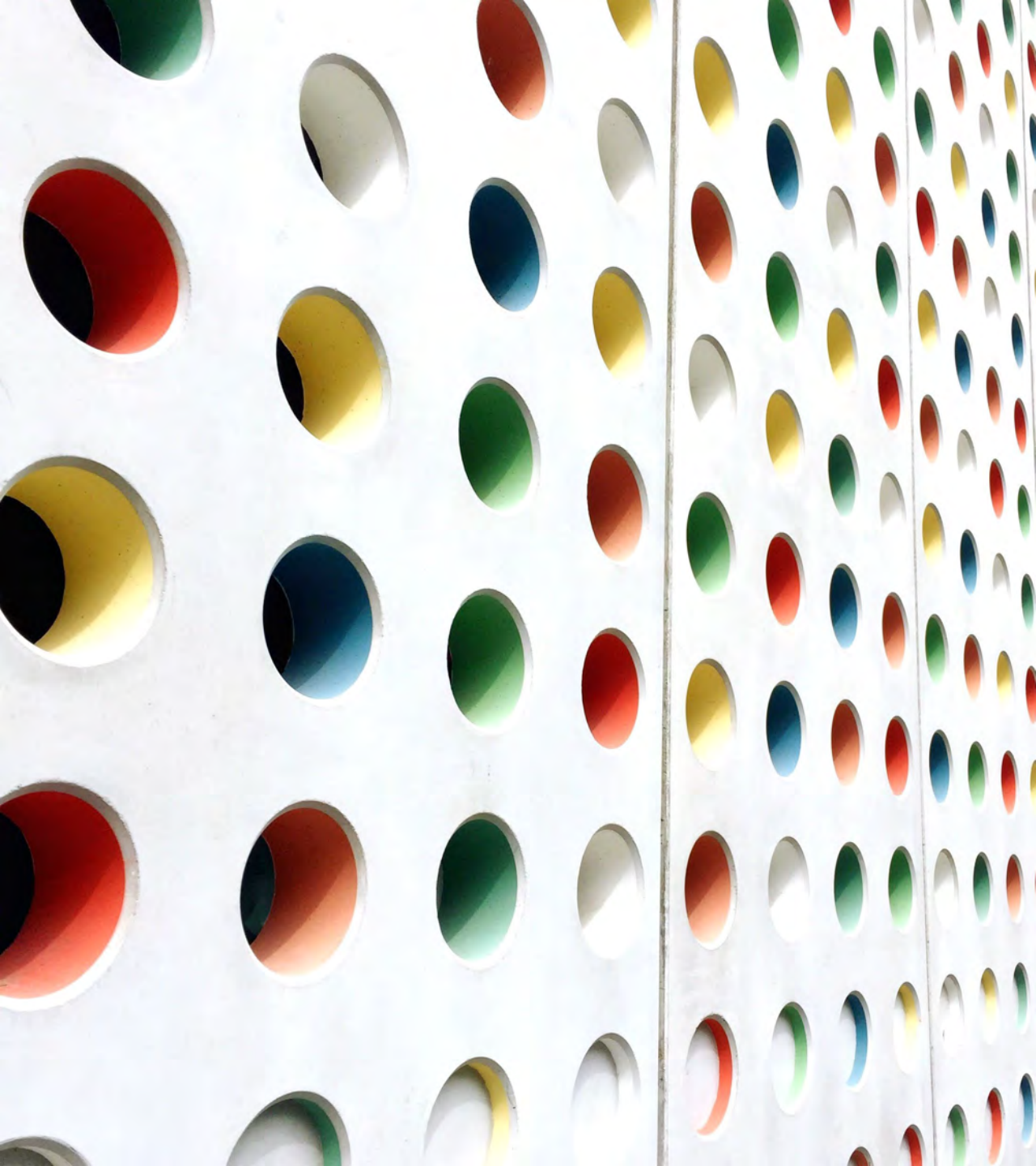
General Funding vs. Dedicated Funding Source – FY 2023-24

FY 2023-24:	Requested	Funded	% Funded
General Fund	\$6,569,256	\$1,778,093	27%
Capital Projects Fund	\$8,751,500	\$3,755,000	42%
Refuse Fund	<u>\$3,145,076</u>	<u>\$945,076</u>	30%
Subtotal	\$18,465,832	\$6,478,169	35%
Water & Sewer Fund	\$19,178,200	\$18,398,200	96%
Recreation Fund	\$1,024,300	\$1,024,300	100%
Other Funds	<u>\$3,012,127</u>	<u>\$3,012,127</u>	100%
Total	\$41,705,459	\$28,912,796	69%

OTHER FUNDS

OUTLOOK, STRENGTHS & CONCERNS

- **Capital Outlay Fund**
- **Building Improvement Funds**
- **Sanitation Fund**



2024 Department Reorganization

DEPARTMENT OF PUBLIC WORKS · FINANCE
· PLANNING & ECONOMIC DEVELOPMENT ·

GOAL

To better maintain city Infrastructure, both old and new

OBJECTIVES



1

TO RETURN TO A STRUCTURE WITHIN DPW THAT FOCUSES ATTENTION ON THE FUNDAMENTALS - WATER AND SEWER, ROADS, PARKS, ENGINEERING, WASTE MANAGEMENT, FORESTRY, BUILDING MAINTENANCE, EQUIPMENT MAINTENANCE, CUSTODIAL SERVICES, AND ANIMAL CONTROL



2

TO MOVE TO A PRIORITY-BASED BUDGETING PROCESS FOR FY25-26 AND INTEGRATE THE 10-YEAR CAPITAL IMPROVEMENT PLAN (CIP) INTO THE CITY BUDGETING PROCESS



3

TO PROVIDE PROJECT MANAGEMENT SERVICES FOR LARGE-SCALE CONSTRUCTION AND RENOVATION PROJECTS

OBJECTIVE: TO RETURN TO A STRUCTURE WITHIN DPW THAT FOCUSES ATTENTION ON THE FUNDAMENTALS – WATER AND SEWER, ROADS, PARKS, ENGINEERING, WASTE MANAGEMENT, FORESTRY, BUILDING MAINTENANCE, EQUIPMENT MAINTENANCE, CUSTODIAL SERVICES, AND ANIMAL CONTROL

Strategic Initiative 1:

REALIGN DPW PERSONNEL TO
FOCUS ON FUNDAMENTAL
INFRASTRUCTURE IMPROVEMENT
AND MAINTENANCE

	ACTIONS
1	Remove temporary assignment of large-scale construction and maintenance projects from Assistant Director of Public Works responsibilities
2	Mayor to receive regular reports from DPW director on performance in specific areas – building maintenance and parks management

OBJECTIVE: TO MOVE TO A PRIORITY-BASED BUDGETING PROCESS FOR FY25-26 AND INTEGRATE THE 10-YEAR CAPITAL IMPROVEMENT PLAN (CIP) INTO THE CITY BUDGETING PROCESS

Strategic Initiative 2:

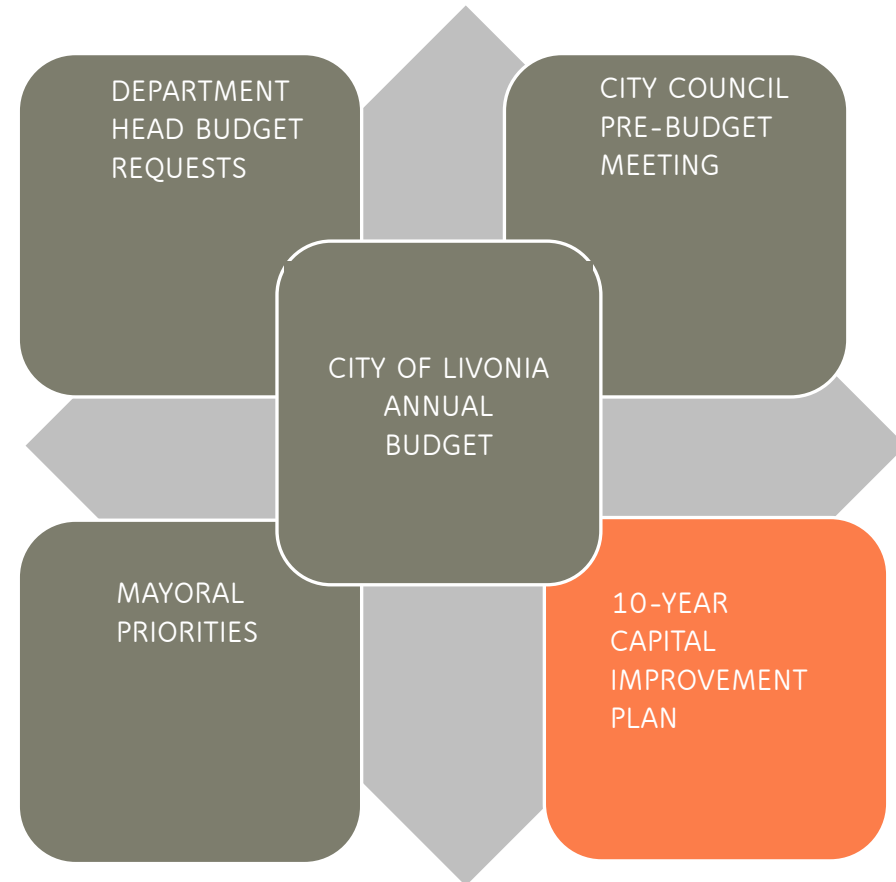
IMPLEMENT PRIORITY-BASED
BUDGETING

def. – (n.) priority-based budgeting is built on the idea that community needs should determine how a budget is allocated. Because of this, priority-based budgeting takes a more holistic approach to the budget process. It shifts the focus to accountability for a program's results, creating transparency and a better understanding of the true cost of each program.

OBJECTIVE: TO MOVE TO A PRIORITY-BASED BUDGETING PROCESS FOR FY25-26 AND INTEGRATE THE 10-YEAR CAPITAL IMPROVEMENT PLAN (CIP) INTO THE CITY BUDGETING PROCESS

Strategic Initiative 3:

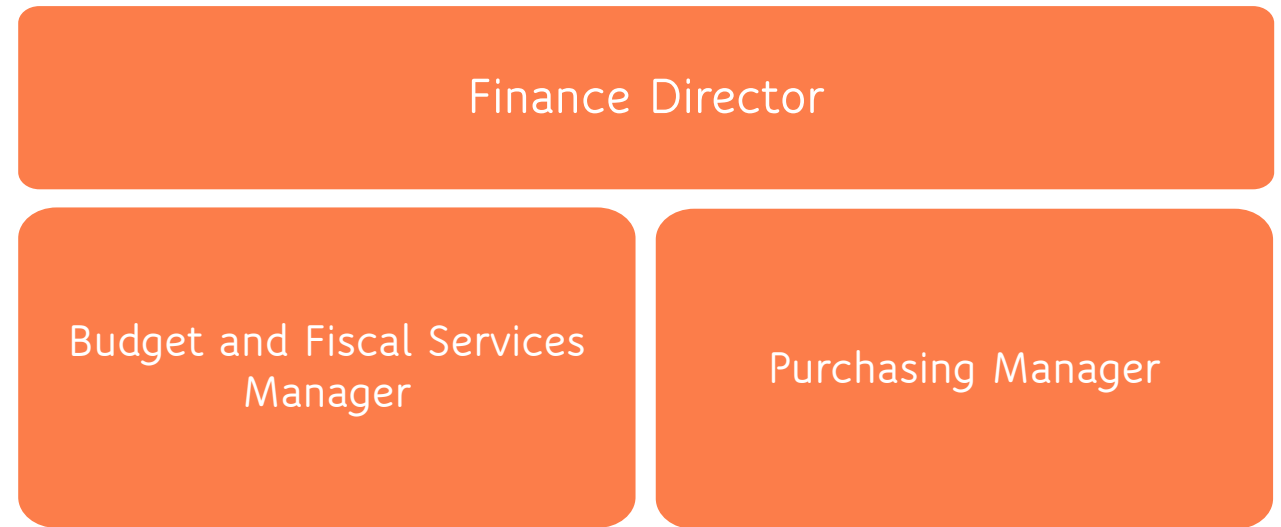
OPTIMIZE CAPITAL IMPROVEMENT PLAN USING A BETTER TRACKING TOOL AND DESIGNATED STAFF SO CAPITAL IMPROVEMENT PLAN IS A MORE VALUABLE TOOL FOR DETERMINING BUDGET PRIORITIES



Strategic Initiative 4:

HIRE BUDGET AND FISCAL SERVICES
MANAGER TO PROVIDE ANALYTICAL
INFORMATION NEEDED TO
IMPLEMENT PRIORITY- BASED
BUDGETING

*OBJECTIVE: TO MOVE TO A PRIORITY-BASED BUDGETING
PROCESS FOR FY25-26 AND INTEGRATE THE 10-YEAR CAPITAL
IMPROVEMENT PLAN (CIP) INTO THE CITY BUDGETING PROCESS*



OBJECTIVE: TO MOVE TO A PRIORITY-BASED BUDGETING PROCESS FOR FY25-26 AND INTEGRATE THE 10-YEAR CAPITAL IMPROVEMENT PLAN (CIP) INTO THE CITY BUDGETING PROCESS

Strategic Initiative 4:

HIRE BUDGET AND FISCAL SERVICES MANAGER TO PROVIDE ANALYTICAL INFORMATION NEEDED TO IMPLEMENT PRIORITY- BASED BUDGETING

Focus on budget and report development, analysis and forecasting

Create public-facing reports in clear, concise and understandable formats

Assist Director of Finance with cash flow management, ongoing budget control and other projects as assigned

Strategic Initiative 5:

PROVIDE THE RESOURCES TO
SUPPORT PROACTIVE, FORWARD-
LOOKING CITY OPERATIONS WITH
OVERSIGHT OF LARGE-SCALE
PROJECTS

OBJECTIVE: TO PROVIDE PROJECT MANAGEMENT SERVICES FOR
LARGE-SCALE CONSTRUCTION AND RENOVATION PROJECTS

OVERSIGHT OF LARGE-SCALE PROJECTS (STARTING IMMEDIATELY)

- LIBRARY RENOVATIONS & IMPROVEMENTS
- SENIOR WELLNESS CENTER
- CITY CENTER PROJECT
- NEWBURGH VILLAGE II

ADVANCE USE OF ASSET MANAGEMENT PLANNING (STARTING Q1 2026)

- DEVELOPMENT OF A CITYWIDE ASSET MANAGEMENT PLAN TO BUILD LONG-TERM MAINTENANCE PLAN FOR CITY

COORDINATE USE OF CAPITAL IMPROVEMENT PLAN (STARTING Q1 2026)

- DEVELOPMENT AND IMPLEMENTATION OF A TECHNOLOGY-DRIVEN CAPITAL IMPROVEMENT PLANNING TOOL
- OVERSIGHT OF CAPITAL IMPROVEMENT PLANNING PROCESS
- DEVELOPMENT OF STRATEGIC PLAN FOR CITY OF LIVONIA

INPUT FROM CITY COUNCIL MEMBERS



- **Priorities**
- **Concerns**
- **Questions**

THANK YOU!

Next up...

CAPITAL & INFRASTRUCTURE COMMITTEE MEETING

FOUR STEPS TO A **PRIORITY BASED BUDGET**

DEVELOPING DATA-DRIVEN
BUDGETS IN PURSUIT OF YOUR
GOALS AND OUTCOMES

BUDGET REFORM IS NOT
A NEW TOPIC, FROM
ZERO-BASED BUDGETING TO
BUDGETING FOR OUTCOMES TO
PERFORMANCE- BASED BUDGETING,
INDUSTRY LEADERS AGREE
THAT PROGRAM AND
PRIORITY BASED BUDGETING
ARE THE BEST PRACTICE



The **FOUR STEPS**



PROGRAM INVENTORY

A program inventory expresses local government activities in units directly relevant to how citizens experience public services.



PROGRAM COSTING

The most transformative step of building a program budget takes the static line-item budget and applies each cost and revenue (as applicable) to a program.



PROGRAM ALIGNMENT

A self-generated scoring process enables organizations to evaluate each program against a set of results identified and defined by their own community.



PROGRAM DATA APPLICATION

Each program clearly states the purpose of the program, how much it costs to deliver, and how it aligns with the overall priorities of the community. This level of understanding communicates the impact of funding changes in a way that line-item budgets cannot.

The **WHY AND HOW**

Driven by the pandemic and the need to address historically systemic racism, city leaders face mounting pressure to better align budgets with equity goals and outcomes.

There is a pressing need for transparent decision-making platforms and processes to align public resources with equity goals, among other city priorities, and tackle today's societal challenges.

Cities long for a clear and attainable breakthrough – one that would be easy on staff to implement, powerful in the way it equips decision-makers, and meaningful for the residents whose lives depend on it.

One of the most direct breakthroughs in delivering on the fulfillment of budgeting for equitable prosperity is the ability to convert the budgeting process to a true program budget.

City of Lawrence

KANSAS

The city of Lawrence adopted a new program-based open data portal to make budget information and data more accessible to the public and is now able to graphically depict the allocation of resources to the various programs and services provided by the city. This helped them develop an equity initiative that will repurpose \$900,000 annually towards scholarships for underserved youth.

City of Pittsburgh

PENNSYLVANIA

- The city adopted a unique program scoring matrix to evaluate 249 programs across 23 city departments aligned with equity goals and climate action plan.
- Former Mayor Bill Peduto issued executive orders for the city to adopt program-based budgeting to implement climate impact scoring when crafting budgets.
- Using these tools, the city identified its procurement program as a significant opportunity to modernize waste collection systems, improve education around waste diversion efforts, increase composting, decrease carbon emissions, and enforce waste policies, forecasting \$6 million in savings by reducing paper expenses and reducing waste.

City of Pueblo

COLORADO

- The city created and formally adopted a new equity impact screening tool to evaluate the city's \$70.7 million budget.
- Using this tool, the city created a \$1 million reading challenge for ARPA funding, providing youth \$100 for checking out ten books from the library and submitting a written report.
- The program benefited 9,000 children from Pueblo from June to August 2021.
- The city identified 14 concrete opportunities to improve equity outcomes.



Unified Government of Wyandotte County and Kansas City

KANSAS

The government adopted a program budgeting approach to advancing fiscal sustainability.

MISSION FOCUS



WHAT DO WE DO?

Determine all programs and services offered by the City.



WHAT DOES IT COST?

Allocate line-item budget to programs to identify the true cost of programs.



HOW CLOSELY DOES IT ALIGN WITH OUR STRATEGIC PRIORITIES?

Assign scores to programs based on alignment with community priorities.

- Using these tools they could bridge a substantial budget gap exacerbated by COVID-19.
- Through a cross-departmental analysis of software licensing costs, they identified redundant software systems across departments were causing them to overpay, as well as create data silos.
- They created an internal efficiency group that identified \$1 million in savings annually by centralizing system acquisition, integration, and implementation.
- Using open forms, they generated a \$100,000 reduction in staff time.
- They repurposed that \$100,000 to hire two budget analysts to operationalize program-focused opportunities and help foster a culture of continuous improvement.



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
March 25, 2024

MEETING DATE

FB081224/R082624

PRESENTED BY

AGENDA ITEM

The subject matter of Advance Budget Reviews Fiscal Year 2024-2025 Pre-Budget Meeting. (CR 161-12)

BACKGROUND DETAILS

To discuss the subject of Advance Budget Reviews for Fiscal Year 2024-2025 and review the 2024 Assessment Data provided by the Assessor's Office.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss the subject matter as presented.

ATTACHMENTS

1. R040412 Adv Budget Review to FB - CR 161-12
2. 2024 Assessment Data Book

APPROVED BY

CITY OF LIVONIA

2024 ASSESSMENT DATA



DEPARTMENTAL CORRESPONDENCE

DATE: June 18, 2024

TO: Maureen Miller-Brosnan, Mayor

FROM: Linda Gosselin, Assessor. Jacob Liberati, Assistant City Assessor

SUBJECT: 2024 Assessment Year

The March Board of Review has adjourned. Our assessment roll and reports for equalization have been completed and delivered to the Wayne County Assessment and Equalization. The following is a brief overview of what transpired this year:

- The Board of Review had 125 total appeals, including 48 in-person appeals and 77 mail-in appeals. Of the 125 total appeals, 30 applications were for poverty exemption and 25 were granted.
- Unlike previous years, Veteran Exemptions do not go to the March Board of Review. 208 Veteran Exemptions were granted in full for 2024, with a taxable value loss of 23,298,671.
- The 2024 Ad-Valorem Taxable Values are:
 - Real: 5,033,237,315 – an overall increase from 2023 of ~6.62%.
 - Personal: 312,624,700 – an overall increase from 2023 of ~ 10.20%
 - GRAND TOTAL: 5,345,862,015 – an overall increase from 2023 of ~6.82%
- The 2024 Act 198 – IFT Taxable Values are:
 - Real: 58,338,692 – an overall increase from 2023 of 1.69%.
 - Personal: 17,091,800 – an overall decrease from 2023 of 2.90%
 - GRAND TOTAL: 75,430,492 – an overall increase from 2023 of ~0.62%
- Michigan Inflation Rate Multiplier History
 - 2024: 1.050
 - 2023: 1.050
 - 2022: 1.033
 - 2021: 1.014
 - 2020: 1.019
 - 2019: 1.024
 - 2018: 1.021
 - 2017: 1.009
 - 2016: 1.003
 - 2015: 1.016
 - 2014: 1.016

AD VALOREM VALUE TOTALS

REAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2023	2024	% CHANGE
Commercial Real	1,047,688,600	1,106,046,100	5.57%
Industrial Real	310,902,100	336,065,000	8.09%
Residential Real	4,823,351,000	5,302,345,980	9.93%
TOTALS:	6,181,941,700	6,744,457,080	9.10%

TAXABLE VALUE (TV)			
	2023	2024	% CHANGE
Commercial Real	880,080,095	927,170,698	5.35%
Industrial Real	284,843,135	305,358,334	7.20%
Residential Real	3,555,969,470	3,800,708,283	6.88%
TOTALS:	4,720,892,700	5,033,237,315	6.62%

PERSONAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2023	2024	% CHANGE
Commercial Personal	176,897,500	194,947,700	10.20%
Industrial Personal	17,366,700	18,783,000	8.16%
Utility Personal	89,429,400	98,894,000	10.58%
TOTALS:	283,693,600	312,624,700	10.20%

TAXABLE VALUE (TV)			
	2023	2024	% CHANGE
Commercial Personal	176,897,500	194,947,700	10.20%
Industrial Personal	17,366,700	18,783,000	8.16%
Utility Personal	89,429,400	98,894,000	10.58%
TOTALS:	283,693,600	312,624,700	10.20%

TOTAL AD VALOREM VALUE			
	2023	2024	% CHANGE
STATE EQUALIZED VALUE	6,465,635,300	7,057,081,780	9.15%
TAXABLE VALUE	5,004,586,300	5,345,862,015	6.82%

SPECIAL ACTS TOTALS

REAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2023	2024	% CHANGE
Land Bank Real	0	0	0.00%
I.F.T. Real	57,836,400	58,706,500	1.50%
Commercial Real	8,254,400	425,000	-94.85%
TOTALS:	66,090,800	59,131,500	-10.53%

TAXABLE VALUE (TV)			
	2023	2024	% CHANGE
Land Bank Real	0	0	0.00%
I.F.T. Real	57,367,469	58,388,692	1.78%
Commercial Real	7,800,731	425,000	-94.55%
TOTALS:	65,168,200	58,813,692	-9.75%

PERSONAL PROPERTY:

STATE EQUALIZED VALUE (SEV)			
	2023	2024	% CHANGE
I.F.T. Personal	17,601,500	17,091,800	-2.90%
TOTALS:	17,601,500	17,091,800	-2.90%

TAXABLE VALUE (TV)			
	2023	2024	% CHANGE
I.F.T. Personal	17,601,500	17,091,800	-2.90%
TOTALS:	17,601,500	17,091,800	-2.90%

TOTAL SPECIAL ACT VALUE			
	2023	2024	% CHANGE
STATE EQUALIZED VALUE	83,692,300	76,223,300	-8.92%
TAXABLE VALUE	82,769,700	75,905,492	-8.29%

**GRAND TOTAL
AD VALOREM & SPECIAL ACTS**

GRAND TOTAL AD VALOREM & SPECIAL ACT VALUE			
	2023	2024	% CHANGE
STATE EQUALIZED VALUE	6,549,327,600	7,133,305,080	8.92%
TAXABLE VALUE	5,087,356,000	5,421,767,507	6.57%

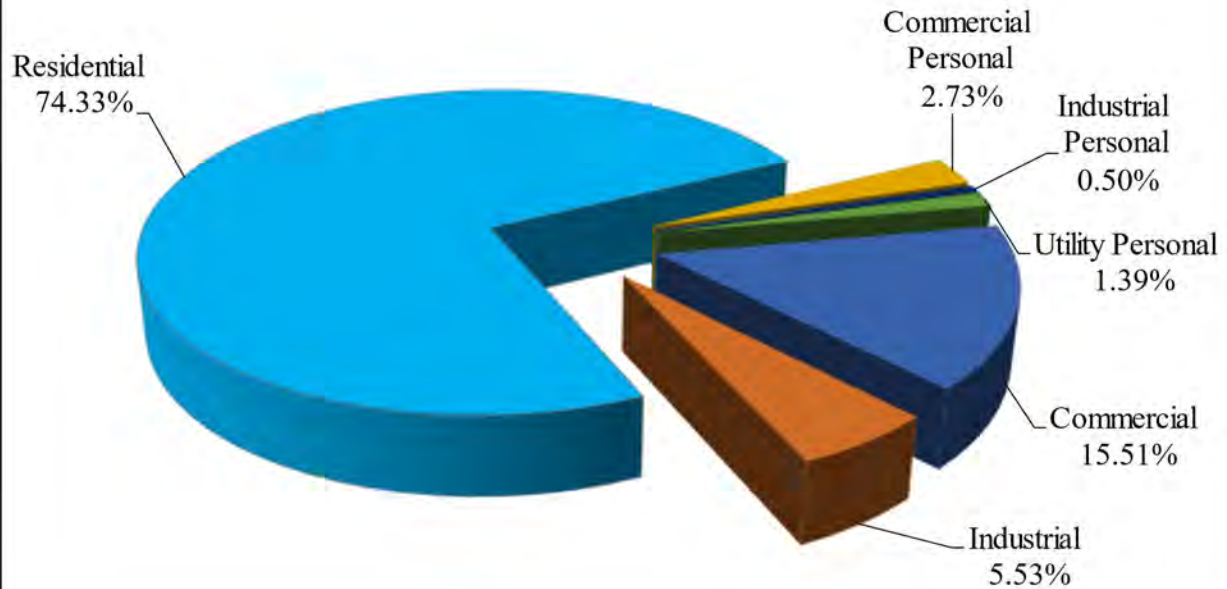
BROWNFIELD TOTALS

BROWNFIELD PARCELS (Included in Ad Valorem Totals)		
	2023	2024
STATE EQUALIZED VALUE	44,029,900	47,099,200
TAXABLE VALUE	41,062,627	43,724,480

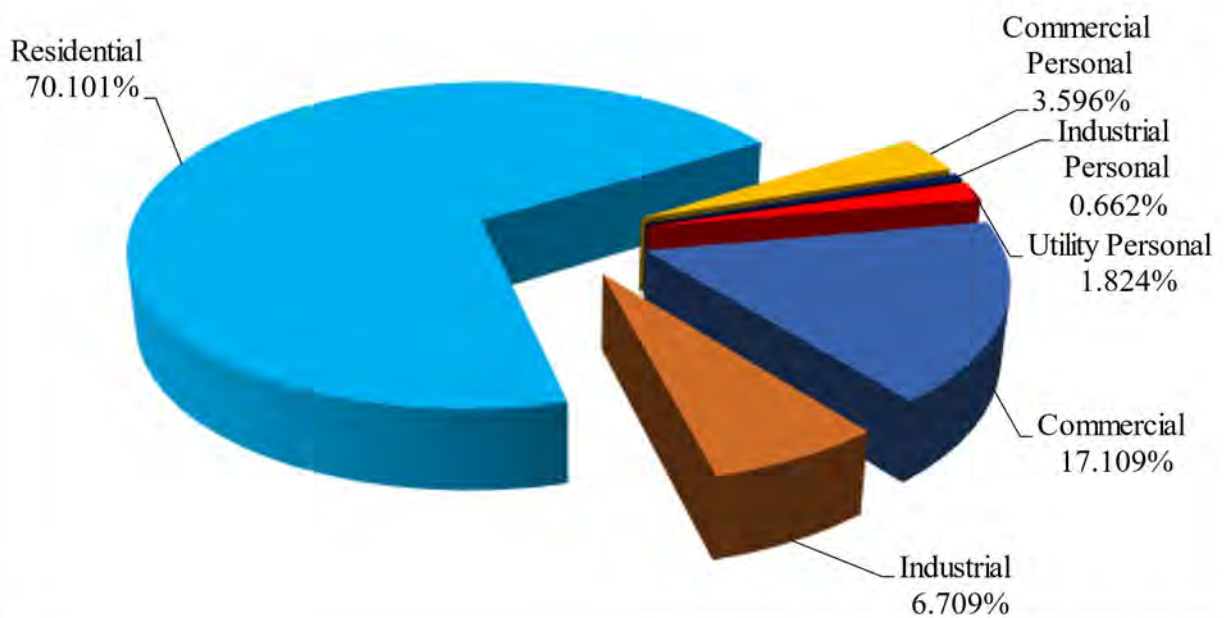
Brownfield Districts

Livonia Marketplace (2008)
Livonia Marketplace II (2017)
Livonia Commons (2015)
Haggerty Square (2019)
Livonia West Commerce Center 2 (2023)

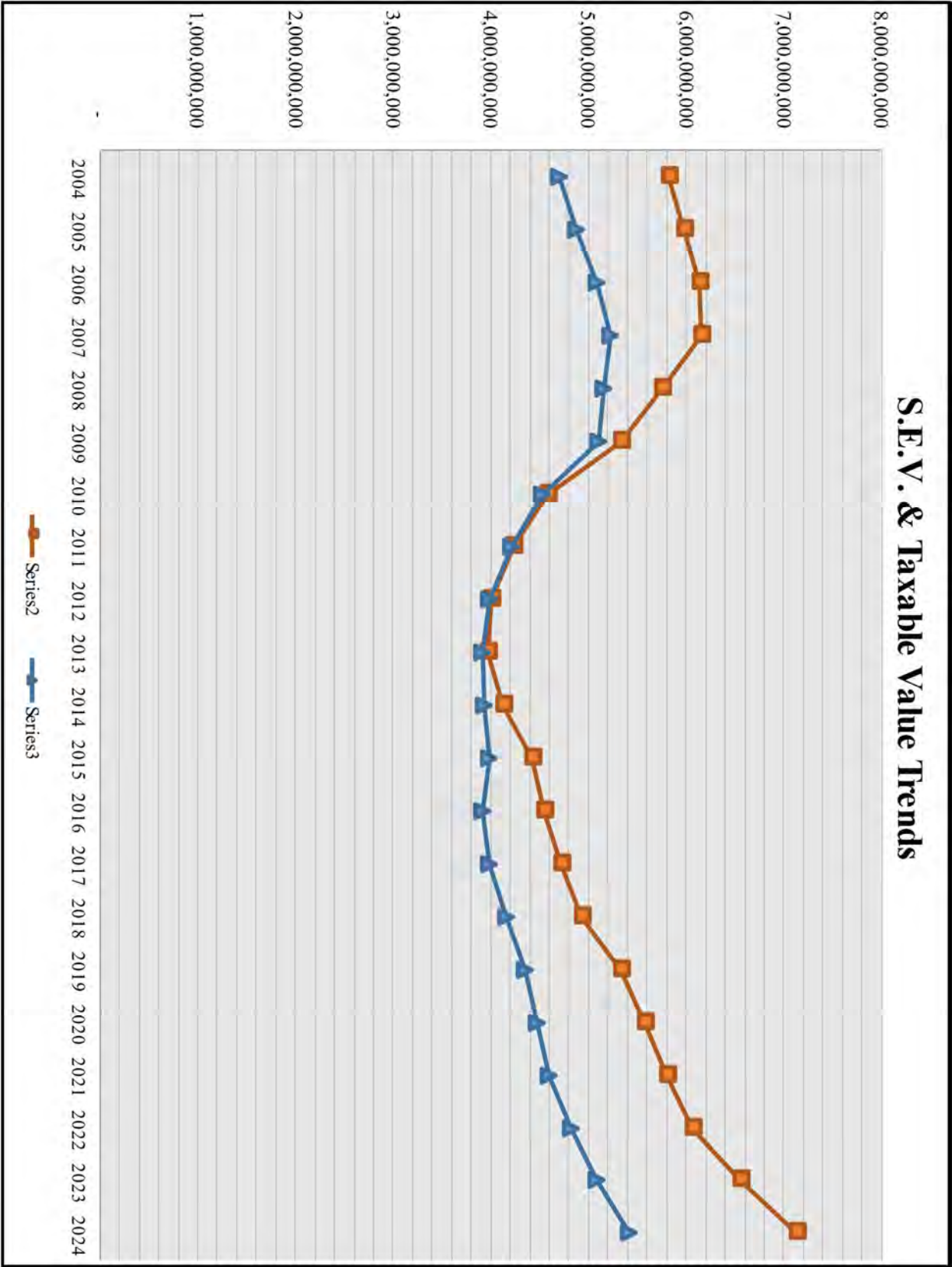
2024 State Equalized Value by Property Class



2024 Taxable Value by Property Class



20 YEAR S.E.V. & TAXABLE VALUE TRENDS



**2024
TAXABLE VALUE
HOMESTEAD vs. NON-HOMESTEAD
RESIDENTIAL PROPERTIES**

**Total Residential Taxable Value:
3,824,006,954**

**Total Residential Parcel Count:
37,915**

**Livonia School District
Taxable Value: 3,629,773,891
Parcel Count: 34,999**

**Homestead Taxable Value:
3,417,277,748 / 94.15%
Parcel Count: 32,295**

**Non-Homestead Taxable Value:
212,496,143 / 5.85%
Parcel Count: 2,704**

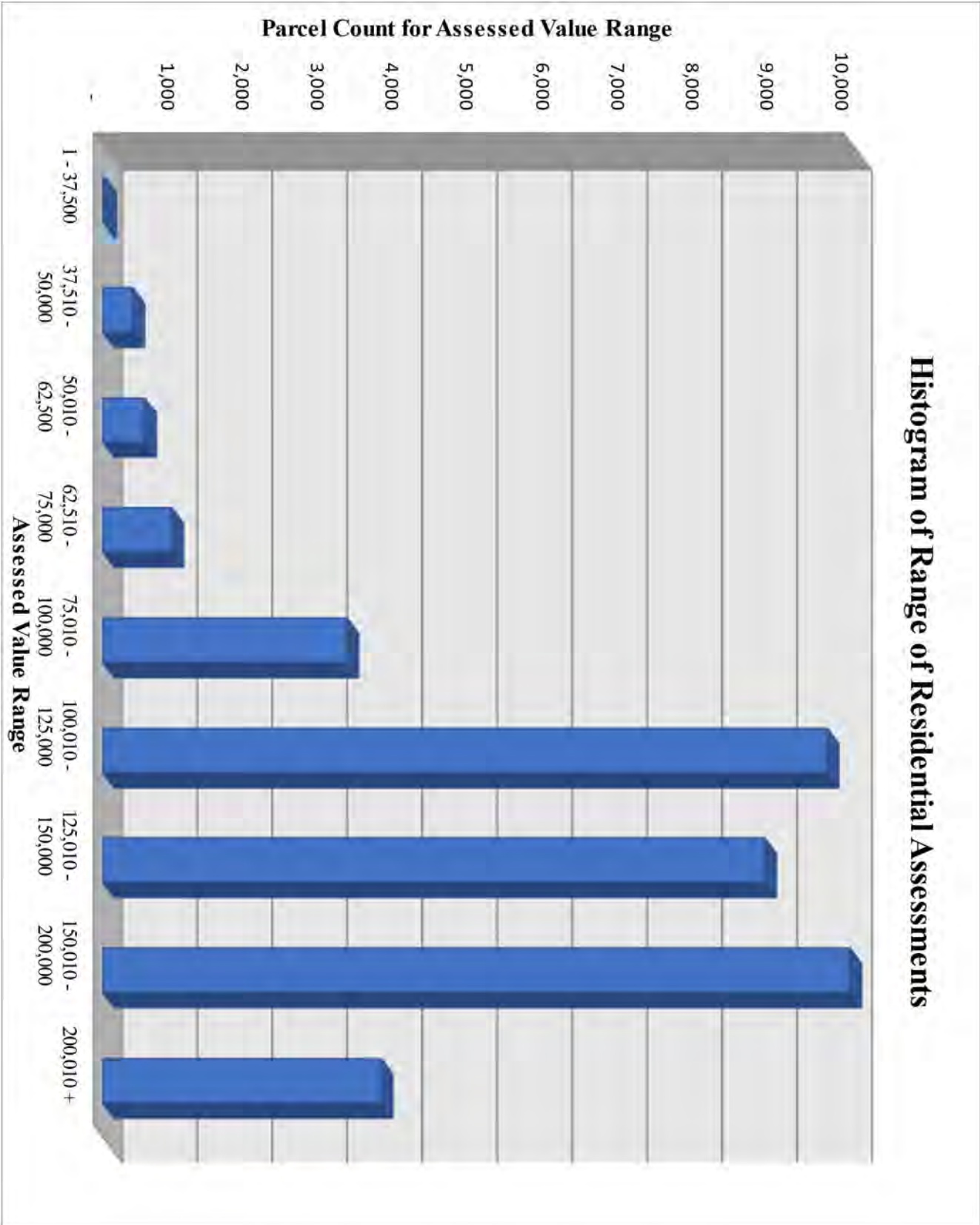
**Clarenceville School District
Taxable Value: 194,233,063
Parcel Count: 2916**

**Homestead Taxable Value:
167,599,560 / 86.29%
Parcel Count: 2,401**

**Non-Homestead Taxable Value:
26,633,503 / 13.71%
Parcel Count: 515**

2024 RANGE OF RESIDENTIAL ASSESSMENTS				
ASSESSED VALUE RANGE	PARCEL COUNT	ASSESSED VALUE	AVG. IMPROVED ASSESSMENT	% OF TOTAL IMPROVED
1 - 37,500				
TOTAL IMPROVED	35	902,000	25,771	0.09%
VACANT	472	8,556,600		
TOTAL PARCEL COUNT	507	9,458,600		
37,510 - 50,000				
TOTAL IMPROVED	408	18,843,900	46,186	1.09%
VACANT	39	1,665,900		
TOTAL PARCEL COUNT	447	20,509,800		
50,010 - 62,500				
TOTAL IMPROVED	567	32,226,600	56,837	1.52%
VACANT	3	164,600		
TOTAL PARCEL COUNT	570	32,391,200		
62,510 - 75,000				
TOTAL IMPROVED	927	64,178,000	69,232	2.48%
VACANT	4	278,500		
TOTAL PARCEL COUNT	931	64,456,500		
75,010 - 100,000				
TOTAL IMPROVED	3263	291,780,200	89,421	8.73%
VACANT	1	83,000		
TOTAL PARCEL COUNT	3264	291,863,200		
100,010 - 125,000				
TOTAL IMPROVED	9668	1,100,153,300	113,793	25.86%
VACANT	2	227,600		
TOTAL PARCEL COUNT	9670	1,100,380,900		
125,010 - 150,000				
TOTAL IMPROVED	8834	1,207,765,500	136,718	23.62%
VACANT	0	0		
TOTAL PARCEL COUNT	8834	1,207,765,500		
150,010 - 200,000				
TOTAL IMPROVED	9970	1,713,497,800	171,865	26.66%
VACANT	0	0		
TOTAL PARCEL COUNT	9970	1,713,497,800		
200,010+				
TOTAL IMPROVED	3721	864,368,500	232,295	9.95%
VACANT	1	205,300		
TOTAL PARCEL COUNT	3722	864,573,800		
TOTAL IMPROVED PARCEL COUNT:			37,393	
AVG. IMPROVED RESIDENTIAL ASSESSED VALUE:			141,570	
AVG. IMPROVED RESIDENTIAL TAXABLE VALUE:			102,083	
ESTIMATED TRUE CASH VALUE:			2024: \$	283,140
			2023: \$	259,124
			2022: \$	236,700

2024 RANGE OF RESIDENTIAL ASSESSMENTS (CONT'D)



2024
TOP 40 AD VALOREM STATE EQUALIZED VALUE

2024 RANK	UNIT NAME	UNIT TYPE	COUNTY	TOTAL AD VALOREM SEV	TOTAL COMM/IND SEV
1	Detroit	City	Wayne	16,807,716,384	7,660,168,085
2	Grand Rapids	City	Kent	11,090,150,350	3,489,122,700
3	Ann Arbor	City	Washtenaw	10,730,532,500	3,555,332,100
4	Troy	City	Oakland	8,825,951,610	2,548,484,240
5	Sterling Heights	City	Macomb	8,038,466,300	1,834,141,500
6	Canton	Township	Wayne	7,130,059,400	1,165,959,100
7	Livonia	City	Wayne	7,057,081,780	1,442,111,100
8	Bloomfield	Township	Oakland	6,666,319,680	462,081,080
9	Macomb	Township	Macomb	6,651,847,782	455,632,650
10	Warren	City	Macomb	6,617,545,646	1,799,985,698
11	Shelby	Township	Macomb	6,349,689,300	1,228,460,500
12	Rochester Hills	City	Oakland	6,264,208,633	976,454,380
13	West Bloomfield	Township	Oakland	6,196,629,740	520,854,670
14	Farmington Hills	City	Oakland	6,153,802,280	1,602,058,820
15	Novi	City	Oakland	6,106,711,533	1,633,378,780
16	Dearborn	City	Wayne	5,602,003,300	1,557,395,150
17	Clinton	Township	Macomb	5,299,393,500	1,347,631,400
18	Royal Oak	City	Oakland	4,779,249,510	870,501,620
19	Southfield	City	Oakland	4,658,920,980	1,770,250,690
20	Waterford	Township	Oakland	4,440,985,290	715,399,130
21	Birmingham	City	Oakland	4,358,919,570	733,094,670
22	Wyoming	City	Kent	4,267,993,000	1,436,755,600
23	Commerce	Township	Oakland	3,794,113,490	514,990,430
24	Lansing	City	Ingham	3,719,026,700	1,336,389,200
25	Kentwood	City	Kent	3,658,259,500	1,554,313,100
26	Georgetown	Township	Ottawa	3,549,665,750	397,113,750
27	Northville	Township	Wayne	3,469,715,871	378,721,300
28	Portage	City	Kalamazoo	3,436,291,500	1,028,824,200
29	Pittsfield	Township	Washtenaw	3,420,178,928	1,085,384,603
30	Westland	City	Wayne	3,363,987,000	720,788,400
31	Orion	Township	Oakland	3,306,699,270	507,492,120
32	Saint Clair Shores	City	Macomb	3,268,135,025	378,006,200
33	Chesterfield	Township	Macomb	3,071,948,840	559,237,800
34	Independence	Township	Oakland	2,983,942,255	370,429,500
35	Plymouth	Township	Wayne	2,875,908,300	617,514,500
36	Cascade	Township	Kent	2,875,438,400	733,627,300
37	Midland	City	Midland	2,838,770,722	923,119,665
38	Kalamazoo	City	Kalamazoo	2,794,430,550	982,882,400
39	Meridian	Township	Ingham	2,768,200,643	580,363,300
40	Holland	City	Ottawa	2,714,992,200	993,075,200

2024
TOP 40 AD VALOREM TAXABLE VALUE

2024 RANK	UNIT NAME	UNIT TYPE	COUNTY	TOTAL AD VALOREM TV	TOTAL AD VALOREM SEV
1	Detroit	City	Wayne	8,889,357,685	16,807,716,384
2	Ann Arbor	City	Washtenaw	8,048,612,196	10,730,532,500
3	Grand Rapids	City	Kent	7,303,132,508	11,090,150,350
4	Troy	City	Oakland	6,606,965,990	8,825,951,610
5	Sterling Heights	City	Macomb	5,703,668,356	8,038,466,300
6	Canton	Township	Wayne	5,535,665,644	7,130,059,400
7	Livonia	City	Wayne	5,369,160,686	7,057,081,780
8	Bloomfield	Township	Oakland	5,137,883,510	6,666,319,680
9	Macomb	Township	Macomb	5,003,436,715	6,651,847,782
10	Novi	City	Oakland	4,962,920,898	6,106,711,533
11	West Bloomfield	Township	Oakland	4,838,877,552	6,196,629,740
12	Rochester Hills	City	Oakland	4,738,561,143	6,264,208,633
13	Shelby	Township	Macomb	4,703,678,694	6,349,689,300
14	Warren	City	Macomb	4,618,763,319	6,617,545,646
15	Farmington Hills	City	Oakland	4,517,580,420	6,153,802,280
16	Dearborn	City	Wayne	4,058,688,089	5,602,003,300
17	Royal Oak	City	Oakland	3,895,551,780	4,779,249,510
18	Clinton	Township	Macomb	3,880,890,530	5,299,393,500
19	Birmingham	City	Oakland	3,459,917,340	4,358,919,570
20	Southfield	City	Oakland	3,163,754,643	4,658,920,980
21	Waterford	Township	Oakland	3,050,588,820	4,440,985,290
22	Wyoming	Township	Kent	2,968,151,957	4,267,993,000
23	Lansing	City	Ingham	2,913,800,550	3,719,026,700
24	Commerce	Township	Oakland	2,879,838,320	3,794,113,490
25	Northville	Township	Wayne	2,875,249,590	3,469,715,871
26	Pittsfield	Township	Washtenaw	2,708,862,759	3,420,178,928
27	Portage	City	Kalamazoo	2,623,316,930	3,436,291,500
28	Kentwood	City	Kent	2,618,179,360	3,658,259,500
29	Georgetown	Township	Ottawa	2,546,178,647	3,549,665,750
30	Orion	Township	Oakland	2,498,199,880	3,306,699,270
31	Chesterfield	Township	Macomb	2,340,092,376	3,071,948,840
32	Midland	City	Midland	2,329,783,480	2,838,770,722
33	Plymouth	Township	Wayne	2,319,481,110	2,875,908,300
34	Westland	City	Wayne	2,301,024,806	3,363,987,000
35	Meridian	Township	Ingham	2,281,850,899	2,768,200,643
36	Independence	Township	Oakland	2,259,752,860	2,983,942,255
37	Auburn Hills	City	Oakland	2,204,088,895	2,662,401,085
38	Cascade	Township	Kent	2,198,767,337	2,875,438,400
39	Saint Clair Shores	City	Macomb	2,162,172,828	3,268,135,025
40	Kalamazoo	City	Kalamazoo	2,071,637,362	2,794,430,550

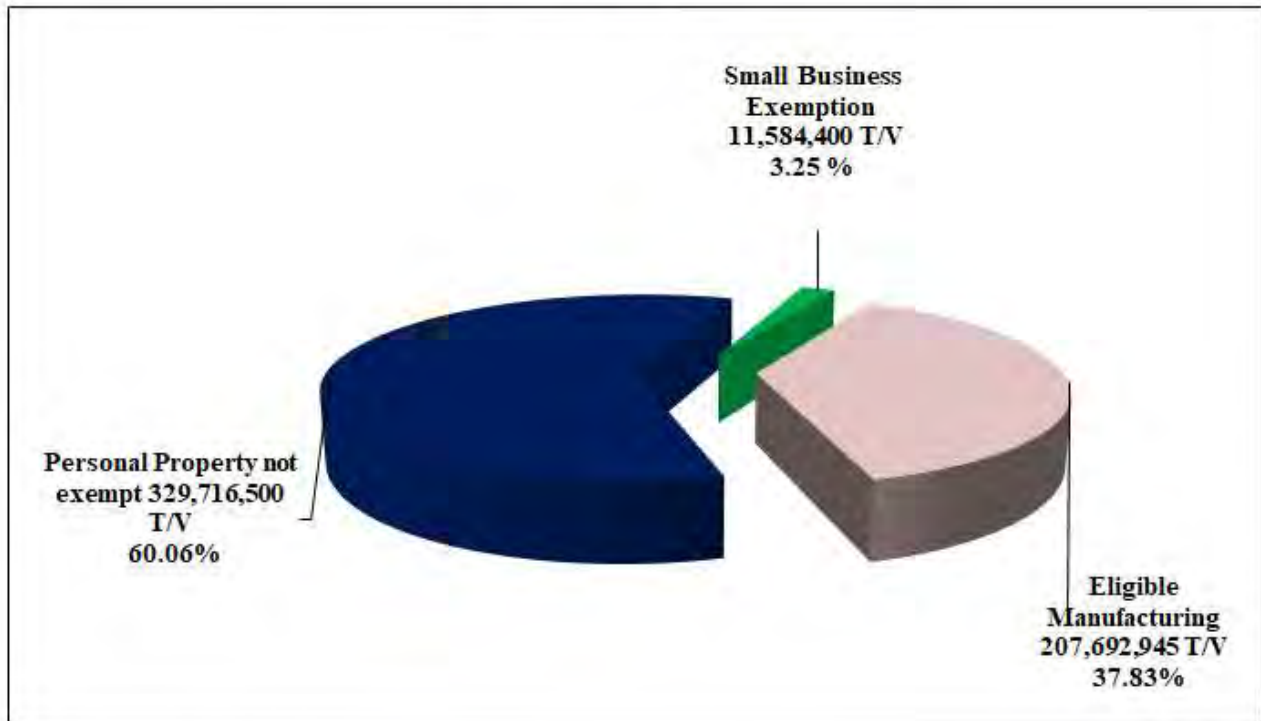
**2023
LARGEST IMPROVED
RESIDENTIAL SALES**

ADDRESS	SALE DATE	SALE PRICE	SQ/FT	SUBDIVISION
18383 VAN	09/15/23	\$ 700,000	2,865	Curtis Rd. & Wayne Rd.
14384 JOSEPHINE	06/01/23	\$ 685,547	2,895	Grand Reserve
18887 VAN	12/15/23	\$ 665,900	2,919	Martin Villa
37616 ST MARTINS	02/24/23	\$ 655,000	4,518	Newburgh & 7 Mile
19835 ASHLEY	04/14/23	\$ 600,000	3,991	Whispering Hills
14474 JOSEPHINE	06/16/23	\$ 594,510	3,044	Grand Reserve
37211 CURTIS	06/09/23	\$ 585,000	3,208	Caliburn Estates
35221 VARGO	07/25/23	\$ 566,000	2,629	Hidden Creek
35328 CURTIS	03/10/23	\$ 565,000	2,970	Sheffield Sub
14348 JOSEPHINE	10/10/23	\$ 557,065	2,640	Grand Reserve
20440 HICKORY	08/31/23	\$ 554,000	3,137	Livonia Hills Estates
33021 BROOKSIDE COURT	09/13/23	\$ 550,000	2,686	Brookside of Livonia
28922 SAVOIE CT	06/12/23	\$ 550,000	3,230	Wooded Creek Sub
37291 ST MARTINS	09/13/23	\$ 540,000	2,090	Willow Woods Sub
20279 GARY	08/01/23	\$ 539,000	2,803	Windridge Village
14459 DOOLEY	05/23/23	\$ 530,600	2,559	Lyndon Park Condos
18604 MANOR	07/31/23	\$ 530,000	2,377	Caliburn Manor
20080 SHADYSIDE	07/24/23	\$ 525,000	2,829	Folkers Farmington Acres
37171 CURTIS	01/17/23	\$ 525,000	2,893	Caliburn Estates
31041 SIX MILE	07/06/23	\$ 525,000	1,851	Bell Creek Estates (2.76 Acre Lot)

2023 LARGEST IMPROVED COMMERCIAL SALES				
ADDRESS	SALE DATE	SALE PRICE	SQ/FT	USE
39200 SIX MILE	09/15/23	\$ 21,100,000	544,245	Former Comerica Office Site
29905 SEVEN MILE	02/03/23	\$ 8,190,000	61,752	Department Store(Former Art Van)
30650 PLYMOUTH	01/10/23	\$ 4,800,000	82,934	Store & Warehouse
12000 GLOBE	10/31/23	\$ 4,500,000	45,505	Office/Warehouse
19265 VICTOR PARKWAY	03/15/23	\$ 3,000,000	13,952	Former Doc's Restaurant
36163 PLYMOUTH	07/10/23	\$ 2,900,000	36,196	Strip Mall
39319 PLYMOUTH	06/26/23	\$ 1,850,000	18,090	Office
28281 EIGHT MILE	11/29/23	\$ 1,800,000	10,250	Retail
30950 FIVE MILE	09/11/23	\$ 1,680,000	36,031	Bowling Alley
12886 WESTMORE	12/13/23	\$ 1,675,000	1,800	Office/Warehouse

2023 LARGEST IMPROVED INDUSTRIAL SALES				
ADDRESS	SALE DATE	SALE PRICE	SQ/FT	USE
12550 TECH CENTER	01/18/23	\$ 8,950,000	116,152	Office/Warehouse
13017 NEWBURGH	06/28/23	\$ 3,400,000	31,079	Office/Warehouse
30980 INDUSTRIAL	07/28/23	\$ 2,710,000	13,199	Warehouse
12651 NEWBURGH	11/21/23	\$ 2,150,000	23,938	Office/Warehouse
33100 CAPITOL	12/22/23	\$ 1,000,000	29,650	Office/Warehouse
30850 INDUSTRIAL	09/08/23	\$ 795,000	11,380	Office/Warehouse
34413 ROSATI	07/20/23	\$ 700,000	6,148	Office/Warehouse
12770 FAIRLANE	05/09/23	\$ 680,000	5,900	Office/Warehouse
11966 BROOKFIELD	08/09/23	\$ 625,000	12,303	Office/Warehouse
12770 FARMINGTON	03/13/23	\$ 385,000	15,480	Office/Warehouse

Eligible Manufacturing Personal Property Reimbursement



	Personal Property Exemption Loss <u>Taxable Value</u>	Lowest Operating <u>Millage</u>	Estimated State Reimbursement	Actual Amount Received <u>in February</u>	Amount Received <u>in May</u>
2014	9,992,105 x	0.0138878	\$138,768	\$ 138,762.00	\$ -
2015	42,394,820 x	0.0138878	\$588,771	\$ 588,745.00	\$ -
2016	161,148,260 x	0.0138878	\$2,237,995	\$ 3,994,550.33	\$ -
2017	194,170,485 x	0.0138559	\$2,690,407	\$ 4,116,270.55	\$ -
2018	187,585,495 x	0.0138993	\$2,607,307	\$ 2,607,307.08	\$ 1,593,011.30
2019	200,497,025 x	0.0138927	\$2,785,445	\$ 2,788,319.02	\$ 1,829,515.43
2020	205,056,145 x	0.0138878	\$2,847,779	\$ 2,748,915.46	\$ 2,042,168.40
2021	213,555,695 x	0.0138878	\$2,965,819	\$ 2,748,951.46	\$ 2,419,625.73
2022	219,452,995 x	0.0138878	\$3,047,719	\$ 2,974,411.56	\$ 2,872,140.78
2023	238,488,995 x	0.0131780	\$3,142,808	\$ 3,192,356.19	\$ 2,646,578.16
2024	219,227,345 x	0.0131774	\$2,888,846		

In 2024, there were 171 EMPP Exemptions granted and 2,813 Small Business Exemption claims.

Of the 2,813 Small Business Exemption claims filed 2,808 were granted.

**2023 WAYNE COUNTY
CITY MILLAGE RATES**

MUNICIPALITY	SCHOOL DISTRICT NAME	TOTAL CITY MILLAGE	HOMESTEAD RATE	NON- HOMESTEAD RATE
LIVONIA	CLARENCEVILLE SCHOOL	13.1774	37.1165	55.1165
LIVONIA	LIVONIA PUBLIC SCHOOL	13.1774	40.8291	58.8291
PLYMOUTH	PLYMOUTH-CANTON COMMUNITY	14.8910	42.2941	60.2941
NORTHVILLE	NORTHVILLE PUBLIC SCHOOL	15.3753	42.7875	60.7875
ROMULUS	ROMULUS COMMUNITY SCHOOL	15.6971	52.3998	68.8673
ROMULUS	WAYNE-WESTLAND COMMUNITY	15.6971	45.0973	62.5771
ROMULUS	WOODHAVEN SCHOOL DISTRICT	15.6971	47.5944	65.5944
GROSSE POINTE FARMS	GROSSE POINTE PUBLIC SCHOOL	16.4655	50.3001	64.5888
GROSSE POINTE	GROSSE POINTE PUBLIC SCHOOL	16.8390	50.6736	64.9623
GROSSE POINTE SHORES VILLAGE	GROSSE POINTE PUBLIC SCHOOL	18.0201	51.8547	66.1434
GROSSE POINTE PARK	GROSSE POINTE PUBLIC SCHOOL	19.0483	52.8829	67.1716
WESTLAND	GARDEN CITY SCHOOL DISTRICT	19.3266	50.4251	68.4251
WESTLAND	LIVONIA PUBLIC SCHOOL	19.3266	47.9732	65.9732
WESTLAND	ROMULUS (INKSTER DEBT)	19.3266	56.2468	72.4335
WESTLAND	ROMULUS COMMUNITY SCHOOL	19.3266	56.0293	72.4968
WESTLAND	TAYLOR (INKSTER DEBT)	19.3266	56.2468	72.4335
WESTLAND	TAYLOR SCHOOL DISTRICT	19.3266	46.8868	64.6528
WESTLAND	WAYNE-WESTLAND COMMUNITY	19.3266	48.7268	66.2066
BELLEVILLE	VAN BUREN PUBLIC SCHOOL	19.9353	45.4288	63.4288
FLATROCK	FLAT ROCK COMMUNITY	19.9847	54.1300	72.1300
FLATROCK	GIBRALTAR SCHOOL DISTRICT	19.9847	50.2244	68.2244
FLATROCK	WOODHAVEN-BROWNSTOWN	19.9847	50.8871	68.8871
ROCKWOOD	GIBRALTAR SCHOOL DISTRICT	20.2863	50.5260	68.5260
LINCOLN PARK	LINCOLN PARK PUBLIC SCHOOL	20.5964	53.2409	71.2409
GIBRALTAR	GIBRALTAR SCHOOL DISTRICT	21.0415	51.2812	69.2812
DEARBORN HEIGHTS	CRESTWOOD SCHOOL DISTRICT	21.2724	47.4352	65.4352
DEARBORN HEIGHTS	DEARBORN CITY SCHOOL	21.2724	47.3224	65.3224
DEARBORN HEIGHTS	DEARBORN HGTS SCH DISTRICT	21.2724	52.1793	70.1793
DEARBORN HEIGHTS	TAYLOR SCHOOL DISTRICT	21.2724	48.8326	66.5986
DEARBORN HEIGHTS	WAYNE-WESTLAND COMMUNITY	21.2724	50.6726	68.1524
DEARBORN HEIGHTS	WESTWOOD COMMUNITY	21.2724	48.1785	66.1785
GROSSE POINTE WOODS	GROSSE POINTE PUBLIC SCHOOL	21.3037	55.1383	69.4270
RIVERVIEW	RIVERVIEW COMMUNITY	22.0600	51.3192	69.3192
WOODHAVEN	GIBRALTAR SCHOOL DISTRICT	22.6371	52.8768	70.8768
WOODHAVEN	WOODHAVEN-BROWNSTOWN	22.6371	53.5395	71.5395
WYANDOTTE	WYANDOTTE CITY SCHOOL	22.7500	53.3982	71.3982
DEARBORN	DEARBORN CITY SCHOOL	22.9000	48.9500	66.9500
DEARBORN	WESTWOOD COMMUNITY	22.9000	49.8061	67.8061
ALLEN PARK	ALLEN PARK PUBLIC SCHOOLS	23.6627	59.5829	77.5829
ALLEN PARK	MELVINDALE/N ALLEN PARK	23.6627	47.5829	65.4875
ALLEN PARK	SOUTHGATE COMMUNITY	23.6627	55.3329	73.3329
WAYNE	WAYNE-WESTLAND COMMUNITY	24.3302	53.7304	71.2102
TRENTON	RIVERVIEW COMMUNITY	24.7506	54.0098	72.0098
TRENTON	TRENTON PUBLIC SCHOOL	24.7506	57.8870	74.1008
GARDEN CITY	GARDEN CITY SCHOOL DISTRICT	25.6390	56.7375	74.7375
TAYLOR	TAYLOR SCHOOL DISTRICT	25.7118	53.2720	71.0380
SOUTHGATE	SOUTHGATE COMMUNITY	26.6676	58.3378	76.3378
DETROIT	DETROIT CITY SCHOOL DISTRICT	27.9520	68.5080	85.5510
HAMTRAMCK	HAMTRAMCK PUBLIC SCHOOL	28.6582	60.4069	77.8471
INKSTER	ROMULUS (INKSTER DEBT)	29.9654	68.8355	85.0222
INKSTER	TAYLOR SCH DIST (INKSTER DEBT)	29.9654	68.8355	85.0222
INKSTER	TAYLOR SCHOOL DISTRICT	29.9654	59.4755	77.2415
INKSTER	WAYNE-WESTLAND (INKSTER DEBT)	29.9654	68.8355	85.0222
INKSTER	WAYNE-WESTLAND COMM SCH	29.9654	61.3155	78.7953
INKSTER	WESTWOOD (INKSTER DEBT)	29.9654	68.8355	85.0222
INKSTER	WESTWOOD COMMUNITY	29.9654	58.8214	76.8214
RIVER ROUGE	RIVER ROUGE CITY SCHOOL	43.7858	83.2060	98.0560
MELVINDALE	MELVINDALE/ ALLEN PARK	46.2892	70.2094	88.1140
HIGHLAND PARK	HIGHLAND PARK CITY SCHOOL	46.5371	68.4871	86.0628
HARPER WOODS	GROSSE POINTE PUBLIC	56.0073	89.8419	104.1306
HARPER WOODS	HARPER WOODS	56.0073	92.9275	110.9275
ECORSE	ECORSE PUBLIC SCHOOLS	62.2150	102.1352	119.8490
ECORSE	RIVER ROUGE CITY SCHOOLS	62.2150	101.6352	116.4852

**2023 WAYNE COUNTY
TOWNSHIP MILLAGE RATES**

MUNICIPALITY	SCHOOL DISTRICT NAME	TOTAL TWP MILLAGE	HOMESTEAD RATE	NON- HOMESTEAD RATE
SUMPTER TOWNSHIP	AIRPORT COMMUNITY SCHOOLS	4.7566	31.5467	49.5467
SUMPTER TOWNSHIP	HURON SCHOOL DISTRICT	4.7566	36.5201	54.5201
SUMPTER TOWNSHIP	LINCOLN CONS SCHOOL	4.7566	37.0758	55.0758
SUMPTER TOWNSHIP	VAN BUREN PUBLIC SCHOOLS	4.7566	34.2501	62.2501
PLYMOUTH TOWNSHIP	PLYMOUTH-CANTON COMM SCH	5.1276	32.5307	50.5307
VAN BUREN TOWNSHIP	LINCOLN CONSOLIDATED SCHOOLS	7.2463	39.5655	57.5655
VAN BUREN TOWNSHIP	VAN BUREN PUBLIC SCHOOLS	7.2463	36.7398	54.7398
NORTHVILLE TOWNSHIP	NORTHVILLE PUBLIC SCHOOLS	8.3113	35.7235	53.7235
NORTHVILLE TOWNSHIP	PLYMOUTH-CANTON COMM SCH	8.3113	35.3839	53.3839
HURON TOWNSHIP	FLAT ROCK COMMUNITY SCHOOLS	8.6026	42.7479	60.7479
HURON TOWNSHIP	HURON SCHOOL DISTRICT	8.6026	38.5279	56.5279
HURON TOWNSHIP	WOODHAVEN-BROWNSTOWN	8.6026	39.5050	57.5050
CANTON TOWNSHIP***	PLYMOUTH-CANTON COMM SCH	12.2909	30.2816	48.2816
CANTON TOWNSHIP***	VAN BUREN PUBLIC SCHOOLS	12.2909	31.9618	49.9618
CANTON TOWNSHIP***	WAYNE-WESTLAND COMM SCH	12.2909	32.7118	50.1916
BROWNSTOWN TOWNSHIP*	GIBALTAR SCHOOL DISTRICT	13.9603	34.2000	52.2000
BROWNSTOWN TOWNSHIP*	TAYLOR SCHOOL DISTRICT	13.9603	30.5256	48.2916
BROWNSTOWN TOWNSHIP*	WOODHAVEN-BROWNSTOWN	13.9603	34.8627	52.8627
GROSSE ILE TOWNSHIP	GROSSE ILE TOWNSHIP SCHOOLS	15.9878	46.2021	63.4812
REDFORD TOWNSHIP**	CLARENCEVILLE SCHOOL	24.6677	43.5272	61.5272
REDFORD TOWNSHIP**	REDFORD UNION SCHOOL	24.6677	51.2634	69.0637
REDFORD TOWNSHIP**	SOUTH REDFORD SCHOOL	24.6677	52.6134	70.6134

* INCLUDES 10.0000 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

** INCLUDES 9.3000 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

*** INCLUDES 9.4240 MILLS FOR SPECIAL ASSESSMENTS (REAL PROPERTY ONLY)

**2023 TOTAL TAX RATES
FOR CITIES WITHIN WAYNE COUNTY**

MUNICIPALITY	CODE	SCHOOL DISTRICT NAME	TOTAL HOMESTEAD	TOTAL NON-HOMESTEAD
LIVONIA	63090	CLARENCEVILLE SCHOOL	37.1165	55.1165
LIVONIA	82095	LIVONIA PUBLIC SCHOOL	40.8291	58.8291
PLYMOUTH	82100	PLYMOUTH-CANTON COMMUNITY	42.2941	60.2941
NORTHVILLE	82390	NORTHVILLE PUBLIC SCHOOL	42.7875	60.7875
ROMULUS	82160	WAYNE-WESTLAND COMMUNITY	45.0973	62.5771
BELLEVILLE	82430	VAN BUREN PUBLIC SCHOOL	45.4288	63.4288
WESTLAND	82150	TAYLOR SCHOOL DISTRICT	46.8868	64.6528
DEARBORN HEIGHTS	82030	DEARBORN CITY SCHOOL	47.3224	65.3224
DEARBORN HEIGHTS	82230	CRESTWOOD SCHOOL DISTRICT	47.4352	65.4352
ALLEN PARK	82045	MELVINDALE/N ALLEN PARK	47.5829	65.4875
ROMULUS	82365	WOODHAVEN SCHOOL DISTRICT	47.5944	65.5944
WESTLAND	82095	LIVONIA PUBLIC SCHOOL	47.9732	65.9732
DEARBORN HEIGHTS	82240	WESTWOOD COMMUNITY	48.1785	66.1785
WESTLAND	82160	WAYNE-WESTLAND COMMUNITY	48.7268	66.2066
DEARBORN HEIGHTS	82150	TAYLOR SCHOOL DISTRICT	48.8326	66.5986
DEARBORN	82030	DEARBORN CITY SCHOOL	48.9500	66.9500
DEARBORN	82240	WESTWOOD COMMUNITY	49.8061	67.8061
FLATROCK	82290	GIBRALTAR SCHOOL DISTRICT	50.2244	68.2244
GROSSE POINTE FARMS	82055	GROSSE POINTE PUBLIC SCHOOL	50.3001	64.5888
WESTLAND	82050	GARDEN CITY SCHOOL DISTRICT	50.4251	68.4251
ROCKWOOD	82290	GIBRALTAR SCHOOL DISTRICT	50.5260	68.5260
DEARBORN HEIGHTS	82160	WAYNE-WESTLAND COMMUNITY	50.6726	68.1524
GROSSE POINTE	82055	GROSSE POINTE PUBLIC SCHOOL	50.6736	64.9623
FLATROCK	82365	WOODHAVEN-BROWNSTOWN	50.8871	68.8871
GIBRALTAR	82290	GIBRALTAR SCHOOL DISTRICT	51.2812	69.2812
RIVERVIEW	82400	RIVERVIEW COMMUNITY	51.3192	69.3192
GROSSE POINTE SHORES VILLAGE	82055	GROSSE POINTE PUBLIC SCHOOL	51.8547	66.1434
DEARBORN HEIGHTS	82040	DEARBORN HGTS SCH DISTRICT	52.1793	70.1793
ROMULUS	82130	ROMULUS COMMUNITY SCHOOL	52.3998	68.8673
WOODHAVEN	82290	GIBRALTAR SCHOOL DISTRICT	52.8768	70.8768
GROSSE POINTE PARK	82055	GROSSE POINTE PUBLIC SCHOOL	52.8829	67.1716
LINCOLN PARK	82090	LINCOLN PARK PUBLIC SCHOOL	53.2409	71.2409
TAYLOR	82150	TAYLOR SCHOOL DISTRICT	53.2720	71.0380
WYANDOTTE	82170	WYANDOTTE CITY SCHOOL	53.3982	71.3982
WOODHAVEN	82365	WOODHAVEN-BROWNSTOWN	53.5395	71.5395
WAYNE	82160	WAYNE-WESTLAND COMMUNITY	53.7304	71.2102
TRENTON	82400	RIVERVIEW COMMUNITY	54.0098	72.0098
FLATROCK	82180	FLAT ROCK COMMUNITY	54.1300	72.1300
GROSSE POINTE WOODS	82055	GROSSE POINTE PUBLIC SCHOOL	55.1383	69.4270
ALLEN PARK	82405	SOUTHGATE COMMUNITY	55.3329	73.3329
WESTLAND	82130	ROMULUS COMMUNITY SCHOOL	56.0293	72.4968
WESTLAND	82130	ROMULUS (INKSTER DEBT)	56.2468	72.4335
WESTLAND	82150	TAYLOR (INKSTER DEBT)	56.2468	72.4335
GARDEN CITY	82050	GARDEN CITY SCHOOL DISTRICT	56.7375	74.7375
TRENTON	82155	TRENTON PUBLIC SCHOOL	57.8870	74.1008
SOUTHGATE	82405	SOUTHGATE COMMUNITY	58.3378	76.3378
INKSTER	82240	WESTWOOD COMMUNITY	58.8214	76.8214
INKSTER	82150	TAYLOR SCHOOL DISTRICT	59.4755	77.2415
ALLEN PARK	82020	ALLEN PARK PUBLIC SCHOOLS	59.5829	77.5829
HAMTRAMCK	82060	HAMTRAMCK PUBLIC SCHOOL	60.4069	77.8471
INKSTER	82160	WAYNE-WESTLAND COMM SCH	61.3155	78.7953
HIGHLAND PARK	82070	HIGHLAND PARK CITY SCHOOL	68.4871	86.0628
DETROIT	82010	DETROIT CITY SCHOOL DISTRICT	68.5080	85.5510
INKSTER	82130	ROMULUS (INKSTER DEBT)	68.8355	85.0222
INKSTER	82150	TAYLOR SCH DIST (INKSTER DEBT)	68.8355	85.0222
INKSTER	82160	WAYNE-WESTLAND (INKSTER DEBT)	68.8355	85.0222
INKSTER	82240	WESTWOOD (INKSTER DEBT)	68.8355	85.0222
MELVINDALE	82045	MELVINDALE/ ALLEN PARK	70.2094	88.1140
RIVER ROUGE	82120	RIVER ROUGE CITY SCHOOL	83.2060	98.0560
HARPER WOODS	82055	GROSSE POINTE PUBLIC	89.8419	104.1306
HARPER WOODS	82320	HARPER WOODS	92.9275	110.9275
ECORSE	82120	RIVER ROUGE CITY SCHOOLS	101.6352	116.4852
ECORSE	82250	ECORSE PUBLIC SCHOOLS	102.1352	119.8490

2023 TOTAL TAX RATES FOR TOWNSHIPS WITHIN WAYNE COUNTY				
MUNICIPALITY	CODE	SCHOOL DISTRICT NAME	TOTAL HOMESTEAD	TOTAL NON-HOMESTEAD
CANTON TOWNSHIP***	82100	PLYMOUTH-CANTON COMM SCH	30.2816	48.2816
BROWNSTOWN TOWNSHIP*	82150	TAYLOR SCHOOL DISTRICT	30.5256	48.2916
SUMPTER TOWNSHIP	58020	AIRPORT COMMUNITY SCHOOLS	31.5467	49.5467
CANTON TOWNSHIP***	82430	VAN BUREN PUBLIC SCHOOLS	31.9618	49.9618
PLYMOUTH TOWNSHIP	82100	PLYMOUTH-CANTON COMM SCH	32.5307	50.5307
CANTON TOWNSHIP***	82160	WAYNE- WESTLAND COMM SCH	32.7118	50.1916
BROWNSTOWN TOWNSHIP*	82290	GIBRALTAR SCHOOL DISTRICT	34.2000	52.2000
SUMPTER TOWNSHIP	82430	VAN BUREN PUBLIC SCHOOLS	34.2501	62.2501
BROWNSTOWN TOWNSHIP*	82365	WOODHAVEN-BROWNSTOWN	34.8627	52.8627
NORTHVILLE TOWNSHIP	82100	PLYMOUTH-CANTON COMM SCH	35.3839	53.3839
NORTHVILLE TOWNSHIP	82390	NORTHVILLE PUBLIC SCHOOLS	35.7235	53.7235
SUMPTER TOWNSHIP	82340	HURON SCHOOL DISTRICT	36.5201	54.5201
VAN BUREN TOWNSHIP	82430	VAN BUREN PUBLIC SCHOOLS	36.7398	54.7398
SUMPTER TOWNSHIP	81070	LINCOLN CONS SCHOOL	37.0758	55.0758
HURON TOWNSHIP	82340	HURON SCHOOL DISTRICT	38.5279	56.5279
HURON TOWNSHIP	82365	WOODHAVEN-BROWNSTOWN	39.5050	57.5050
VAN BUREN TOWNSHIP	81070	LINCOLN CONSOLIDATED SCHOOLS	39.5655	57.5655
HURON TOWNSHIP	82180	FLAT ROCK COMMUNITY SCHOOLS	42.7479	60.7479
REDFORD TOWNSHIP**	63090	CLARENCEVILLE SCHOOL	43.5272	61.5272
GROSSE ILE TOWNSHIP	82300	GROSSE ILE TOWNSHIP SCHOOLS	46.2021	63.4812
REDFORD TOWNSHIP**	82110	REDFORD UNION SCHOOL	51.2634	69.0637
REDFORD TOWNSHIP**	82140	SOUTH REDFORD SCHOOL	52.6134	70.6134

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2024 CITY OF LIVONIA

25 LARGEST TAXPAYERS

	TAXABLE VALUE REAL	TAXABLE VALUE PERSONAL	TAXABLE VALUE TOTAL	TAXES AT VARIOUS 2023 MILLAGE RATES
DTE ELECTRIC CO.	1,562,904	53,209,900	54,772,804	\$ 3,214,446.84
ASHLEY CAPITAL	52,530,958		52,530,958	\$ 3,143,140.57
**ACT 198	1,832,040		1,832,040	\$ 55,983.48
			TOTAL 54,362,998	\$ 3,199,124.05
CONSUMERS ENERGY CO.	3,778,190	40,943,000	44,721,190	\$ 2,598,448.54
SCHOSTAK BROTHERS	31,718,922	309,800	32,028,722	\$ 1,897,244.06
FORD MOTOR COMPANY	26,086,239	27,200	26,113,439	\$ 1,535,631.71
**ACT 198		0	0	\$ -
			TOTAL 26,113,439	\$ 1,535,631.71
AMAZON	2,168,800	9,038,200	11,207,000	\$ 573,217.72
**ACT 198	20,574,400	4,701,100	25,275,500	\$ 777,168.16
			TOTAL 36,482,500	\$ 1,350,385.89
T - MOBILE / SPRINT	156,135	23,293,785	23,449,920	\$ 1,142,180.74
ARC - Victor Pkwy Office	16,283,459		16,283,459	\$ 957,941.24
DEMBS-ROTH INDUSTRIAL DEV	15,139,651		15,139,651	\$ 901,513.33
MILLENNIUM LIVONIA LLC - Retail/Restaurants	14,347,307		14,347,307	\$ 844,039.16
LIVONIA ESTATES LTD	13,857,205		13,857,205	\$ 842,921.31
COLLEGE PARK-SCHOOLCRAFT	14,075,460		14,075,460	\$ 828,046.64
RNDC-NWS LLC	1,599,000		1,599,000	\$ 97,265.73
**ACT 198	16,358,102	9,185,500	25,543,602	\$ 691,329.89
Wine Distributor			TOTAL 27,142,602	\$ 788,595.62
HAGGERTY GROUP - Retail & Appts.	12,865,549		12,865,549	\$ 756,868.67
AURORA LLC - Industrial Investment	12,122,452	13,500	12,135,952	\$ 737,022.67
WAL-MART	10,192,900	2,195,200	12,388,100	\$ 689,567.97
UNIVERSAL PROP SMC LIVONIA	11,422,151		11,422,151	\$ 671,954.86
ALETHA B. PHIPPS - Senior Appts.	9,705,800	1,094,900	10,800,700	\$ 622,256.66
COSTCO WHOLESALE	8,466,674	2,642,700	11,109,374	\$ 621,842.07
MARRIOTT HOTEL	8,957,931	1,533,600	10,491,531	\$ 598,804.13
ROUSH CORPORATION	9,297,689	804,800	10,102,489	\$ 592,698.17
PARAGON PROPERTIES IND DEV	9,524,676		9,524,676	\$ 563,629.99
QUAKERTOWN CAMBRIDGE	8,874,414		8,874,414	\$ 522,073.79
HAGGERTY SIX PARTNERS(Comerica Site)	8,864,000		8,864,000	\$ 521,461.14
KELSEY-HA YES (TRW)	8,326,757		8,326,757	\$ 506,509.13
TOTALS:	350,689,765	148,993,185	499,682,950	\$ 27,505,208.38

2023 AD VALOREM CITY MILLAGE	13.1774	\$5,890,717
2023 ACT 198 CITY MILLAGE	6.5887	\$346,903
TOTAL ESTIMATED CITY TAX DOLLARS		\$6,237,620

**PLYMOUTH ROAD DEVELOPMENT AUTHORITY
(P.R.D.A)
1994 - 2024 RECAPTURE**

	<u>1994 Parcel Count</u>	<u>1994 Assessed Value</u>	<u>2024 Parcel Count</u>	<u>2024 Taxable Value</u>
Real Property	578	251,784,070	558	336,642,849
Personal Property	893	178,771,840	753	74,462,600
Act 198				
Real Property	7	11,052,250	6	25,389,242
Personal Property	19	257,281,050	13	6,090,000
Act 255				
Real Property	<u>1</u>	<u>2,458,180</u>	<u>0</u>	<u>0</u>
Totals	1498	701,347,390	1,330	442,584,691

**Amount of Captured Taxable Value for 2024:
- 258,762,699**

On a motion by Robinson, seconded by Laura, it was:

RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council hereby refers the subject of Advance Budget Reviews to the Finance, Budget and Technology Committee for its report and recommendation.

On a motion by Kritzman, seconded by McCann, a motion was made to substitute the following resolution in lieu of the foregoing:

RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council does hereby refer the subject matter of the Council's specific duties as they pertain to preparation of the City's Budget to the Finance, Budget and Technology Committee for its report and recommendation.

A roll call vote was then taken on the motion to substitute with the following result:

AYES: Pastor, McCann, and Kritzman.

NAYS: Brosnan, Laura, Robinson, and Toy.

The President declared the substitute motion failed for lack of support.

A roll call vote was then taken on the original resolution by Robinson, seconded by Laura, as follows:

BUDGET –
General
Subject of Advance
Budget Reviews.
(Refer to the
Finance, Budget
and Technology
Committee for its
report and
recommendation)

#161-12 RESOLVED, that having considered the report and recommendation of the Finance, Budget and Technology Committee dated March 13, 2012, submitted pursuant to Council Resolution 171-05 regarding the subject of miscellaneous budget issues, the Council hereby refers the subject of Advance Budget Reviews to the Finance, Budget and Technology Committee for its report and recommendation.

with the following result:

AYES: Brosnan, Laura, Robinson, and Toy.

NAYS: Kritzman, McCann, and Pastor.

The President declared the resolution adopted.

UNFINISHED BUSINESS AGENDA ITEMS (Regular Meeting of April 4, 2012)
--

Motion by: Robinson

Seconded by: Laura

ROLL CALL:

Ayes: Brosnan, Laura, Robinson, and Toy

Nays: Kritzman, McCann and Pastor

Absent: None

Regular Meeting Minutes of August 26, 2024

On a motion by Councilmember Jolly, supported by Vice President Ptashnik and unanimously adopted, it was:

#286-24 RESOLVED, that having considered a communication from the Director of Finance, dated July 30, 2024, approved for submission by the Mayor, the Council does hereby determine to conduct a Finance and Budget Committee Meeting on Monday, September 16, 2024, at 7:00 p.m., in the 5th floor gallery, and a Public Hearing on Wednesday, October 2, 2024, at 7:00 p.m., at the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan, with respect to the annual budget for the fiscal year ending on November 30, 2025; and the City Clerk shall give adequate public notice of said public hearing in accordance with provisions of law and City Charter.

Debra Lichtenberg, Finance Director, was present to answer questions.

<i>UNFINISHED BUSINESS ITEM 17. (Regular Meeting of August 26, 2024)</i>
--

Motion:	Jolly
Second:	Ptashnik
Ayes:	Morgan, Toy, Jolly, Ptashnik, Donovic, Budzinski, McCullough
Nays:	None
Absent:	None

AN ORDINANCE ADDING SECTION 155 TO TITLE 3, CHAPTER 04 (FINANCIAL PROCEDURES) OF THE LIVONIA CODE OF ORDINANCES, AS AMENDED.

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 155 of Title 3, Chapter 04 of the Livonia Code of Ordinances, as amended, is hereby created and shall read as follows:

3.04.155- Contracts – Procedures for Procuring Personal Property and Services for the Livonia Civic Center Project

Notwithstanding any other provision of this chapter, the following procedures and rules shall be adhered to when procuring personal property or services on behalf of the City as part of the Civic Center construction project:

- A. The Mayor is delegated the authority to fully approve and execute contracts of less than one-hundred thousand Dollars (\$100,000.00). Contracts on behalf of the City for the purchase of personal property or services involving an obligation on the part of the city for an amount of one-hundred thousand dollars (\$100,000.00) or greater must be approved by the City Council.
- B. Contracts governed by this section involving an obligation on the part of the city in the amount of fifteen thousand dollars (\$15,000.00) or greater but less than one-hundred thousand dollars (\$100,000.00) must be submitted and placed on file for the information of the city council.
- C. When procuring professional services contracts on behalf of the City of less than one-hundred thousand Dollars (\$100,000.00) in value, the Mayor or their designee may procure the services required via either of the following methods:
 1. A negotiated proposals process by which proposals are solicited directly from a list of preselected, qualified firms; or
 2. A competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- D. Contracts on behalf of the city for the provision of professional services involving an obligation on the part of the city for an amount of one-hundred thousand Dollars (\$100,000.00) or greater must be procured via a competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- E. When procuring furniture, fixtures and equipment, including technological equipment, on behalf of the City of less than one-hundred thousand Dollars (\$100,000.00) in value,

the Mayor or their designee may procure the services required via any of the following methods:

1. A negotiated proposals process by which proposals are solicited directly from a list of preselected, qualified firms; or
 2. A consortium process by which proposals are solicited directly from a list of firms maintained by cooperatives or public procurement units; or
 3. A competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- F. When procuring furniture, fixtures and equipment, including technological equipment, on behalf of the City of one-hundred thousand Dollars (\$100,000.00) or greater in value, the items must be procured by one of the following two methods:
1. A consortium process by which proposals are solicited directly from a list of firms maintained by cooperatives or public procurement units; or
 2. A competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- G. When procuring construction services on behalf of the City, valued at less than one-hundred thousand Dollars (\$100,000.00), the Mayor or their designee may procure the services required via either of the following methods:
1. A negotiated proposals process by which proposals are solicited directly from a list of preselected, qualified firms; or
 2. A competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- H. Contracts on behalf of the city for the provision of construction services involving an obligation on the part of the city for an amount of one-hundred thousand Dollars (\$100,000.00) or greater must be procured via a competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- I. In determining whether or not the amount of any purchase requires the taking of bids for materials or services or whether the Mayor is delegated authority to approve and execute the prospective contract without consideration by the City Council, the total estimated expenditures for the next succeeding twelve (12) months shall govern.
- J. After any contract governed by this section has been approved via an appropriate method as prescribed above, the Mayor shall have the authority to fully approve and execute any change orders or amendments to said contracts of less than one-hundred thousand Dollars (\$100,000.00) in value. Any change order or amendment executed by

the mayor in this manner must be submitted and placed on file for the information of the city council. Any change orders or amendments of one-hundred thousand Dollars (\$100,000.00) or greater must be approved by City Council.

- K. For contracts for construction services, the City Council may elect to approve a contract contingency amount for said contract to accommodate potential change orders and amendments. Should the City Council approve of such a contingency for a particular contract, any change order or amendment to that contract that does not meet or exceed the contingency threshold approved by City Council or cause the cumulative amount of change orders or amendments for that contract to meet or exceed the contingency threshold approved by City Council, shall not require approval by City Council and may be fully approved and executed by the Mayor. Any change order or amendment executed by the mayor in this manner must be submitted and placed on file for the information of the city council.
- L. For any contracts governed by this section which are solicited via competitive public bids, the bid process shall include a combined request for qualifications and request for proposals in which the agent responsible for procuring the contract on behalf of the City shall request information from all bidders participating in the bid process on their qualifications, experience, and ability to perform the requirements of the contract. Additionally, bidders participating in the competitive public bid process shall be required to submit detailed work plans and pricing as part of their sealed bid. All requests for proposals solicited in this manner shall be reviewed and evaluated by an evaluation committee selected by the Mayor. The evaluation committee shall have the right to reject any proposal that does not meet the minimum required qualifications as stated in the request for proposals, and any other proposal that, in the judgment of the evaluation committee, is not in the best interest of the City. The evaluation committee shall evaluate and score all proposals that meet the minimum required qualifications of the request for proposals on the basis of weighted criteria that shall be selected before the solicitation of bids and shall be included in any published request for proposals. Such criteria may include but is not limited to the bidder's project specific experience, proposed team and staff experience, past experience with the City of Livonia, available manpower and workload, proposed fees and costs, project approach, worksite safety practices and whether the bidder is a firm or business that is located in the City of Livonia. Once the evaluation committee has scored all the qualified proposals, the bidder who has submitted the proposal that is determined to be most advantageous to the City based on the average weighted score of each committee member shall be selected and the City shall enter into contract negotiations with such successful bidder. Should the City be unable to successfully negotiate a contract with such bidder, negotiations shall commence with the second most advantageous bidder, and then the

third and so on until a satisfactory contract has been negotiated. Any contract negotiated per subsection L of this section shall be approved via the appropriate approval methods described in this section based on the overall dollar value of the contract.

- M. Section 3.04.155, in its entirety, shall be in force and effect for the duration of the construction and development of the Civic Center Campus and shall expire on December 31, 2032. The City Council may repeal this Section, or any subsection thereof, via the normal process for amending ordinances.

DRAFT

CAPITAL OUTLAY AND INFRASTRUCTURE COMMITTEE MEETING
WEDNESDAY, OCTOBER 2, 2024
8:00PM

A Capital Outlay and Infrastructure Committee meeting was held on Wednesday, October 2, 2024, at Livonia City Hall in the City Council Chambers on the 2nd floor.

Committee Members Present: Rob Gjonaj-Donovic, Chair
Carrie Budzinski, Member

Committee Members Absent: Jim Jolly, Vice Chair

City Council Members Present: Brandon McCullough, Council President
Scott Morgan, City Councilmember
Laura Toy, Councilmember

**City Officials
and Others Present:** Maureen Miller Brosnan, Mayor
Carter Fisher, City Attorney
Dave Varga, Chief of Staff
Debbie Lichtenberg, Finance Director
Mark Taormina, Planning and Economic Dev. Director
Paul Theriault, Plante Moran Realpoint

1. The subject matter of the 2022 Facility Condition Assessment and Space Needs Assessment. (CR 02-23)

The meeting convened at 8:25pm, led by Committee Chair, Rob Gjonaj-Donovic.

The Mayor updated members of Council on the first 60 days or progress since last Committee meetings in regards to the Civic Center Campus.

The Administration is continuing to bring initial plans and concepts to the Council before the end of the year.

A Plante Moran Realpoint (PMR) representative gave Council updates on workflow and future timelines.

PMR is preparing a process/ planning to go out to the community before the end of the year for a community survey.

PMR is planning for the new City Hall to be completed summer of 2027.

PMR is actively looking for additional funding sources and opportunities.

There was discussion from PMR to continue to keep Council updated for reporting and various updates to the City Council.

The city issued multiple bids to the public marketplace for various professional contracts for the Civic Center Campus.

The Administration presented a proposed Finance Ordinance change for procurement procedures directly related to the Civic Center Campus project.

The purchasing procurement waiver would allow for the Administration to approve bids under \$100,000 only on the Civic Center Campus project without going to the City Council.

The Administration would still provide reports to the City Council on all these approved bids/ contracts.

Any contracts more than \$100,000 would go through the traditional purchasing process.

The Council asked a lot of questions and asked for there to be a specific termination date or sunset provision for this waiver to end when this project is completed. Council's intent is for this waiver to expire, and not to go on in perpetuity.

The Administration believes this limited waiver to the ordinance will help move the project along quicker for smaller contracts. Its intent is not to remove the Council's oversight authority.

This would only be allowed for the Civic Center Campus project and no other normal day to day actions and or normal transactions.

Council asked to include a termination of convenience clause to be included if Council were to feel completed to do so at any time.

This subject matter has run its course, and the Chairman recommended a new motion be referred to the Committee to continue to keep the City Council informed on the progress of the Civic Center Campus project.

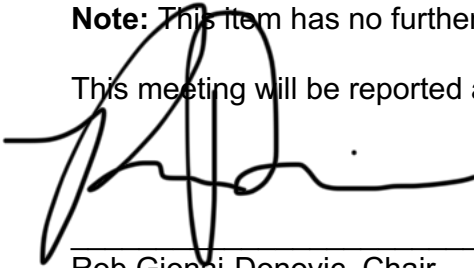
The meeting adjourned at 9:52pm.

The Committee recommends:

1. For the Law Department to draft a proposed Finance Ordinance change for procurement procedures directly related to the Civic Center Campus project.

Note: This item has no further action.

This meeting will be reported at the Regular Meeting of **October 21, 2024.**



Rob Gjonaj-Donovic, Chair



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
September 19, 2024

MEETING DATE

COI100224/R102124

PRESENTED BY

AGENDA ITEM

The subject matter of the 2022 Facility Condition Assessment and Space Needs Assessment. (CR 02-23)

BACKGROUND DETAILS

A draft ordinance was provided by the Law Department on October 1, 2024, to add Section 155 to Title 3, Chapter 04 (Financial Procedures) of the Livonia Code of Ordinances, as amended.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss the proposed ordinance as presented.

ATTACHMENTS

1. COI100224 CC Procurement Ordinance draft
2. COI070824 - New Data recd 7-3-24
3. COI070824 LTC Space Needs and Cap Plan Svcs Report
4. COI070824 LTC Bond issue resolution
5. Notice of Intent Resolution - Livonia Capital Improvement Bonds (2024) 07.15.2024
6. COI051524 Council presentation key decisions and delivery methods recd 5.15.24
7. COI051524 MAMA Local Govt Academy 301 - Bonds - SAs -Miller Canfield recd 5.15.24
8. COI051524 Note per RD
9. COI042424 Financing the Vision - Recd 4-24-24
10. COI041024 New Data recd 4-10-24
11. 20240217_COL_space programming (City Hall, PD, FD No.1)-DRAFT - Recd 4-9-24
12. 20240405_City of Livonia_Facility Condition Assessment_Amended - Recd 4-9-24
13. COI040324 LTC Space Needs and Cap Plan Svcs Report
14. COI071723 Revised New Data recd 7-17-23
15. COI071723 New Data - Space Needs
16. COI071723 LTC Space Needs and Cap Plan Svcs Report
17. City of Livonia PMC - First Amendment FINAL
18. COI030123 Space Needs Assessment Documents Item 1- New Data
19. COI030123 LTC Space Needs and Cap Plan Svcs Report
20. R011823 Subject matter of Space Needs Assessment to COI CR 02-23
21. S013122 Space Needs Assessment Documents
22. R021622 Approval of engineering svcs for Space Needs Assess and Cap Planning CR 51-22

- 23. 20221119_COL_FCA and SNA_Preliminary Findings-FINAL
- 24. 20221119_COL_Facility Condition Assessment-FINAL
- 25. 20221119_COL_Space Needs Assessment-FINAL
- 26. R071524 General Obligation Limited Tax Bonds CR 249-24
- 27. R071524 PMR Contract CR 250-24

APPROVED BY

AN ORDINANCE ADDING SECTION 155 TO TITLE 3, CHAPTER 04 (FINANCIAL PROCEDURES) OF THE LIVONIA CODE OF ORDINANCES, AS AMENDED.

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 155 of Title 3, Chapter 04 of the Livonia Code of Ordinances, as amended, is hereby created and shall read as follows:

3.04.155- Contracts – Procedures for Procuring Personal Property and Services for the Livonia Civic Center Project

Notwithstanding any other provision of this chapter, the following procedures and rules shall be adhered to when procuring personal property or services on behalf of the City as part of the Civic Center construction project:

- A. The Mayor is delegated the authority to fully approve and execute contracts of less than one-hundred thousand Dollars (\$100,000.00). Contracts on behalf of the City for the purchase of personal property or services involving an obligation on the part of the city for an amount of one-hundred thousand dollars (\$100,000.00) or greater must be approved by the City Council.
- B. Contracts governed by this section involving an obligation on the part of the city in the amount of fifteen thousand dollars (\$15,000.00) or greater but less than one-hundred thousand dollars (\$100,000.00) must be submitted and placed on file for the information of the city council.
- C. When procuring professional services contracts on behalf of the City of less than one-hundred thousand Dollars (\$100,000.00) in value, the Mayor or their designee may procure the services required via either of the following methods:
 1. A negotiated proposals process by which proposals are solicited directly from a list of preselected, qualified firms; or
 2. A competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- D. Contracts on behalf of the city for the provision of professional services involving an obligation on the part of the city for an amount of one-hundred thousand Dollars (\$100,000.00) or greater must be procured via a competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- E. When procuring furniture, fixtures and equipment, including technological equipment, on behalf of the City of less than one-hundred thousand Dollars (\$100,000.00) in value,

the Mayor or their designee may procure the services required via any of the following methods:

1. A negotiated proposals process by which proposals are solicited directly from a list of preselected, qualified firms; or
 2. A consortium process by which proposals are solicited directly from a list of firms maintained by cooperatives or public procurement units; or
 3. A competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- F. When procuring furniture, fixtures and equipment, including technological equipment, on behalf of the City of one-hundred thousand Dollars (\$100,000.00) or greater in value, the items must be procured by one of the following two methods:
1. A consortium process by which proposals are solicited directly from a list of firms maintained by cooperatives or public procurement units; or
 2. A competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- G. When procuring construction services on behalf of the City, valued at less than one-hundred thousand Dollars (\$100,000.00), the Mayor or their designee may procure the services required via either of the following methods:
1. A negotiated proposals process by which proposals are solicited directly from a list of preselected, qualified firms; or
 2. A competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- H. Contracts on behalf of the city for the provision of construction services involving an obligation on the part of the city for an amount of one-hundred thousand Dollars (\$100,000.00) or greater must be procured via a competitive public bid process by which sealed bids shall be solicited by advertisement in the official newspaper, or via the Internet or other electronic media.
- I. In determining whether or not the amount of any purchase requires the taking of bids for materials or services, the total estimated expenditures for the next succeeding twelve (12) months shall govern.
- J. After any contract governed by this section has been approved via an appropriate method as prescribed above, the Mayor shall have the authority to fully approve and execute any change orders or amendments to said contracts of less than one-hundred thousand Dollars (\$100,000.00) in value. Any change order or amendment executed by the mayor in this manner must be submitted and placed on file for the information of

the city council. Any change orders or amendments of one-hundred thousand Dollars (\$100,000.00) or greater must be approved by City Council.

- K. For contracts for construction services, the City Council may elect to approve a contract contingency amount for said contract to accommodate potential change orders and amendments. Should the City Council approve of such a contingency for a particular contract, any change order or amendment to that contract that does not meet or exceed the contingency threshold approved by City Council or cause the cumulative amount of change orders or amendments for that contract to meet or exceed the contingency threshold approved by City Council, shall not require approval by City Council and may be fully approved and executed by the Mayor. Any change order or amendment executed by the mayor in this manner must be submitted and placed on file for the information of the city council.
- L. For any contracts governed by this section which are solicited via competitive public bids, the bid process shall include a combined request for qualifications and request for proposals in which the agent responsible for procuring the contract on behalf of the City shall request information from all bidders participating in the bid process on their qualifications, experience, and ability to perform the requirements of the contract. Additionally, bidders participating in the competitive public bid process shall be required to submit detailed work plans and pricing as part of their sealed bid. All requests for proposals solicited in this manner shall be reviewed and evaluated by an evaluation committee selected by the Mayor. The evaluation committee shall have the right to reject any proposal that does not meet the minimum required qualifications as stated in the request for proposals, and any other proposal that, in the judgment of the evaluation committee, is not in the best interest of the City. The evaluation committee shall evaluate and score all proposals that meet the minimum required qualifications of the request for proposals on the basis of weighted criteria that shall be selected before the solicitation of bids and shall be included in any published request for proposals. Such criteria may include but is not limited to the bidder's project specific experience, proposed team and staff experience, past experience with the City of Livonia, available manpower and workload, proposed fees and costs, project approach, and whether the bidder is a firm or business that is located in the City of Livonia. Once the evaluation committee has scored all the qualified proposals, the bidder who has submitted the proposal that is determined to be most advantageous to the City based on the average weighted score of each committee member shall be selected and the City shall enter into contract negotiations with such successful bidder. Should the City be unable to successfully negotiate a contract with such bidder, negotiations shall commence with the second most advantageous bidder, and then the third and so on until a satisfactory contract has been negotiated. Any contract negotiated per subsection L of this section

shall be approved via the appropriate approval methods described in this section based on the overall dollar value of the contract.

DRAFT



Plante Moran Realpoint
3000 Town Center, Suite 100
Southfield, MI 48075

Tel: 248.223.3500 | Fax: 248.223.3150
pmrealpoint.com

June 26, 2024

VIA EMAIL TO: mbrosnan@livonia.gov

Ms. Maureen Miller Brosnan
Mayor
City of Livonia
33000 Civic Center Dr, Livonia, MI 48154
mbrosnan@livonia.gov

RE: Proposal for Owner Representation Services For City of Livonia

Dear Ms. Miller Brosnan:

Thank you for the opportunity to allow Plante Moran Realpoint, L.L.C. (“**PMR**”) to present this proposal to provide the Owner Representation Services outlined in this letter (the “**Services**”) to City of Livonia (“**COL**”). PMR agrees on behalf of itself and each of its employees that no such person or entity shall represent the products or services of any related architect, engineer, property owner, landlord, contractor or vendor.

ENGAGEMENT

It is our understanding that the engagement generally will involve providing Owner Representation Services for Civic Center and Fire Facilities Program (the “**Project**”). The consulting services to be provided by PMR for this engagement are more particularly described in the Scope of Services attached as Exhibit A (the “**Services**”) and will be performed subject to the Terms and Conditions attached as Exhibit B.

In preparing this proposal, PMR has made the following key assumptions regarding this engagement. These key assumptions have been relied upon by PMR in determining the required Scope of Services designated on Exhibit A, PMR's compensation for its Services, and the terms of this engagement:

- The Project's anticipated duration is Ninety-Six (96) months
- Phase 1 COL New City Hall Approximate Project Budget: \$42,000,000.00
 - Phase 1 Anticipated duration is 36 months
- Phase 2 COL Public Facilities & Infrastructure Approximate Project Budget: \$130,000,000.00
 - Phase 2 Anticipated duration is 60 months
- Phase 3 COL Private Development Approximate Project Budget: \$150,000,000.00
 - Phase 3 Anticipated duration is 60 months
- New City Hall & Public Facilities & Infrastructure Project's anticipated delivery method: Construction Manager at Risk
- The Services will include Owner Representation Services of the following anticipated locations:

- Livonia City Hall – 33000 Civic Center Dr., Livonia, MI 48154
- Livonia Police Department – 15050 Farmington Rd., Livonia, MI 48154
- Livonia City Fire Department Station 1/Headquarters – 14910 Farmington Rd., Livonia, MI 48154
- Livonia City Fire Department Station 3 – 35000 Seven Mile Rd., Livonia, MI 48152
- Livonia City Fire Department Station 4 – 12300 Middlebelt Rd., Livonia, MI 48150
- Livonia City Fire Department Station 5 – 18910 Middlebelt Rd., Livonia, MI 48152
- Livonia City Fire Department Station 6 and Garage – 37876 Plymouth Rd., Livonia, MI 48150
- Livonia Civic Center Library – 32777 Five Mile Rd., Livonia, MI 48154
- Livonia City Park and Adjacent Infrastructure Improvements – Existing Civic Center Campus
- Livonia Town Center Development – Existing Civic Center Campus
- Any alternations, building additions, or new facilities shall be constructed of normal, durable, and readily available materials, as used in the construction of similar facilities
- COL will provide PMR with all available building and site drawings, previous reports, assessments, equipment/building repair, replacement information and any other pertinent information
- COL designates Dave Varga as COL's Designated Representative for the purposes of this engagement, along with legal counsel.
- COL will timely provide, or cause to be provided, information and the documents necessary for PMR's Services including, but not limited to, contracts, payment applications, and other Project cost related information. PMR shall be intitled to rely on the information provided by COL or provided on COL's behalf, except to the extent that said information is subject to review and assessment by PMR per the terms of this Agreement.
- PMR's review, recommendations, analysis, and conclusions are, in whole or in part, derived from and dependent on information provided by COL, the Project team, and other third parties neither contracted by nor controlled by PMR. PMR's services do not include a review as to the accuracy of information provided by COL or its agents. Therefore, PMR provides no opinion on, or assurance of, the reliability of information provided by COL or its agents. Misstatements by COL or its agents may exist that impact PMR's Services and deliverables.
- The funding source for the Services will be determined by COL which will be communicated to PMR in writing along with any associated funding related requirements.

COMPENSATION

PMR will be compensated by COL for its Services in accordance with the payment terms in Exhibit B as follows:

i. Phase 1:

Task 1: **Pre-Bond Services & Developer Advisory Services:** Fixed Fee- COL shall pay PMR a fixed fee of Three Hundred Sixty Thousand and No/100 Dollars (\$360,000.00) to be made in 18 equal payments of Twenty Thousand and No/100 Dollars (\$20,000.00).

Task 2: **Owner Representation Services:** Fixed Fee- COL shall pay PMR a Fixed Fee equal to 2.25% of the New City Hall Project Budget, anticipated to be approximately \$42,000,000;

said fee shall not exceed Nine Hundred Forty-Five Thousand and No/100 Dollars (\$945,000.00). In the event the New City Hall Project Scope, Budget and/or timeline materially changes after PMR's fee is fixed, the parties may mutually agree in writing to equitably adjust PMR's fee. PMR will invoice COL monthly based on a mutually agreeable percentage of PMR's completed Service.

Phase 1 – Reimbursables: PMR shall be reimbursed for the actual out of pocket expenses (mileage, travel, reproduction, technology licenses, etc.) incurred by PMR in the performance of its Services not-to-exceed Thirty Thousand and No/100 Dollars (\$30,000.00).

ii. Phase 2:

Owner Representation Services: Fixed Fee- Upon successful passage of the millage, COL shall pay PMR a Fixed Fee equal to 2.00% of the Public Facilities and Infrastructure Project Budget anticipated to be approximately \$130,000,000; said fee shall not exceed Two million Six Hundred Thousand and No/100 Dollars (\$2,600,000.00). In the event the Project Scope, Budget and/or timeline materially changes after PMR's fee is fixed, the parties may mutually agree in writing to equitably adjust PMR's fee. PMR will invoice COL monthly based on a mutually agreeable percentage of PMR's completed Service.

Phase 2 – Reimbursables: PMR shall be reimbursed for the actual out of pocket expenses (mileage, travel, reproduction, technology licenses, etc.) incurred by PMR in the performance of its Services not-to-exceed Twenty-Five Thousand and No/100 Dollars (\$25,000.00).

iii. Phase 3:

Owner Representation Services – Private Development: Fixed Fee- Upon successful passage of the millage, COL shall pay PMR a Fixed Fee equal to 1.00% of the Private Development Project Budget, anticipated to be approximately \$150,000,000; said fee shall not exceed One million Five Hundred Thousand and No/100 Dollars (\$1,500,000.00). In the event that the Project Scope, Budget and/or timeline materially changes after PMR's fee is fixed, the parties may mutually agree in writing to equitably adjust PMR's fee. PMR will invoice COL monthly based on a mutually agreeable percentage of PMR's completed Service.

Phase 3 – Reimbursables: PMR shall be reimbursed for the actual out of pocket expenses (mileage, travel, reproduction, technology licenses, etc.) incurred by PMR in the performance of its Services not-to-exceed Twenty-Five Thousand and No/100 Dollars (\$25,000.00).

ACCEPTANCE & TERM

To accept this proposal including the terms of this letter and Exhibits A and B attached hereto, please sign below and return it to me. Upon execution, this proposal (including Exhibits A and B) will become a binding agreement (the “**Agreement**”) between COL and PMR. Unless otherwise extended by PMR in writing, this proposal will expire 60 days from the date of this proposal.

This Agreement is effective and PMR’s Services will commence as of the Agreement's execution. The term of the Agreement shall continue 96 Months. Should you have any questions please contact me at 248-343-2714.

Sincerely,

PLANTE MORAN REALPOINT, L.L.C.

Only Sign Final Copies On Locked PDF's For Distribution to Client. Do Not Affix Signature Without Prior Authorization of the Undersigned

Andy Fountain
Principal

Paul Theriault, PE
Partner

We accept this proposal, including Exhibits A and B attached hereto, which sets forth the entire Agreement between COL and PMR for the Services specified herein. We acknowledge that such acceptance creates a binding agreement between COL and PMR.

Accepted and Agreed:

CITY OF LIVONIA

By: Maureen Miller Brosnan

/

Date

Its: Mayor

Exhibit B Terms & Conditions

Upon execution of PMR's proposal dated June 26, 2024, this Exhibit A shall be incorporated into the Agreement between Plante Moran Realpoint, L.L.C. ("**PMR**") and City of Livonia ("**COL**"). PMR shall provide to COL, in accordance with the terms and conditions set forth in Exhibit B, its Services comprised of the following:

Task 1: Pre-Bond Services:

- 1. Program Validation:** PMR will assist in COL in its refinement and validation of the program scope, schedule and budget for Phase 4 work. This may include the following items:
 - a. Strategic planning
 - b. Finalize project scope and budget
 - c. Cash flow modeling
 - d. Phasing approach
- 2. Due Diligence:** Assisting COL in the review, and if required Industry Best Practices and Go-to-Market Strategies, hiring and coordinating the services of other professionals in the due diligence process including:
 - a. Environmental Phase I and Phase II
 - b. Baseline environmental assessment
 - c. Asbestos/lead surveys or reports
 - d. Survey (ALTA or similar)
 - e. Geotechnical reports
 - f. Other due diligence reasonably necessary for potential redevelopment or sale
- 3. Committee Facilitation:** PMR will assist in facilitating steering committee sessions in a manner to encourage meaningful and orderly input. These sessions will be developed to accomplish the following:
 - a. Explain the planning work completed to date including Vision 21 Plan and PMR Phase I and Phase II Services
 - b. Explain the goals and objectives of the potential ballot proposal
 - c. Discuss relevant financial, demographic, regional and other pertinent City data
 - d. Gather input from the various committee members on goals and objectives
 - e. Discuss/determine if any further courses of action are necessitated
 - f. Assist the steering committee in developing a recommendation to Council
- 4. Informational Campaign:** Upon COL's approval and acceptance of the Committee recommendation, assist COL to develop capital referendum information materials, schedule, activities, etc. which communicate the needs to voters prior to ballot proposal vote.
- 5. Community Survey:** PMR will assist COL to survey the COL community. PMR may engage a subconsultant to assist in this process. The community survey may include the following:
 - a. Formulate a strategic telephone survey questionnaire with the assistance and approval of the COL Mayor and City Council member prior to survey.

- b. The survey questionnaire may identify COL's desire to have public facilities including public safety, parks and recreation and other infrastructure.
 - c. The survey questionnaire will include a cross section of community ages and demographics representing COL.
 - d. The survey questionnaire need to be able to measure voter opinion for millage vote.
 - e. A final report and presentation will be made to the COL Mayor and City Council.
6. **Community Presentations:** Based on the findings from the activities above, assist COL to present at not more than three (3) community forums to update on the development of the program scope or work, schedule, activities, etc. which communicate the needs to community at large prior to ballot proposal vote.

Task 1: Developer Advisory Services:

1. **Due Diligence:** PMR will review and or oversee completion of property due diligence analysis/reports to understand existing conditions and implications related to site planning. Analysis and reports may include:
- a. Ingress/egress constraints
 - b. Civic Center Drive restrictions
 - c. Title
 - d. Survey (including boundary topographic, easements/encumbrances)
 - e. Soil conditions
 - f. Wetlands
 - g. Woodlands
 - h. Environmental

PMR will meet with relevant governmental authorities to discuss development infrastructure, understand existing conditions and implications related to site planning, including, but not limited to the following:

- a. Sewer
- b. Water
- c. Storm
- d. Franchise utilities
- e. 5 Mile Road/ Farmington Road ROW and traffic signalization

PMR will meet with relevant experts and City staff to determine the feasibility and potential opportunities related to various tax capture mechanisms, which may include:

- a. Downtown Development Authority (DDA)
- b. Corridor Improvement Authority (CIA)
- c. Neighborhood Improvement Authority (NIA)

2. **Conceptual Planning and Feasibility Testing:** PMR will work with the selected planner and other third parties, as needed, to guide the preparation of 2-3 conceptual plans for the project. Third party costs, including but not limited to site planning, engineering, surveys and related research to complete the due diligence and conceptual planning process, will be borne by COL and are not included in PMR's fees.

PMR will prepare high level financial models to assess the financial feasibility of up to three (3) identified conceptual plans and programming. The models may include the following attributes to advise COL's decision making during conceptual planning through the negotiation of developer agreements:

- a. An understanding of prevailing market conditions, relevant pricing, absorption rates, development costs and competitive supply of product within the COL and relevant adjacent markets which may include: Northville, Plymouth, Farmington and Westland
 - b. 10-year cash flow projections with revenue forecasts and development cost estimates for private development uses
 - c. Required capital stack to obtain project financing including availability of debt and associated capital costs as applicable
 - d. Estimation of projected incremental property taxes related to future development
 - e. Identification of funding "gaps" and, as applicable, identification of available incentive and grant programs available within the federal, state and local area that could apply to the project
 - f. Key investment return benchmarks including return on equity, internal rate of return (IRR) and discounted cash flow analysis or other benchmarks
 - g. Sensitivity analysis to aid in the consideration of various conceptual plans and program scenarios and/or return benchmarks
3. **Development Approach:** Using the financial models, as necessary, PMR will assess/analyze two to three (2-3) possible development approach scenarios, which may include:
 - a. Land sale
 - b. Ground lease
 - c. Other public/private partnership options

PMR will analyze and understand risk considerations, possible control mechanisms and property restrictions, capital needs, etc. for various approach scenarios to advise COL in decision making.

4. **Developer Solicitation and Agreement:** PMR will provide consulting assistance related to the future disposition and redevelopment of the Property, which may include the following:
 - a. The development of a client driven, weighted scoring matrix, including 2-3 quantitative and qualitative priorities, designed to guide client decision making.

- b. Preparation and distribution of a detailed offering memorandum(s) for the uses to targeted, qualified local and regional developers using PMR's proprietary list and a national database, as warranted. The offering memorandum may include the following:
 - i. Preferred conceptual plan and details
 - ii. Product, density and pricing guidelines, as needed
 - iii. Relevant control mechanisms and restrictions
 - iv. Relevant due diligence materials
 - v. Financial proforma projections, as needed
 - vi. Required terms and conditions
 - vii. Requirements for proposal responses
 - viii. Detailed market information
- c. Marketing the opportunity in a targeted approach and collect proposals from prospective developers.
- d. Review and analyze the proposals including:
 - i. Review of results from COL weighted proposal scoring matrix;
 - ii. Quantify proceeds of sale, lease or other consideration including any requested incentives
 - iii. Compare other proposal and development terms (timing, deposits, contingencies, etc.)
 - iv. Qualify prospective developers (experience, financial capacity, etc.)
- e. Assist COL and its counsel with negotiation of Letter of Intent (LOI) and terms of Development Agreement.
- f. Assist COL and its counsel with the development and negotiation of Development Agreement.
- g. Serve as conduit between developer and COL.
- h. Serve as conduit between developer and COL relating to developer incentive procurement (brownfield TIF, other tax incentives, grants).
- i. Assist COL with monitoring of proposer due diligence and Development Agreement administration through closing.
- j. As needed, assist in the selection of third-party brokers and assist the COL assess proposals for commercial development out lots or standalone parcels.

Task 2 and 3: Owner Representation Services: The activities constituting PMR's Owner Representation Services may be comprised from the following:

- 1. **Project Procurement:** PMR will assist and advise COL in its development and implementation of a process to procure professional and construction services related to the Project. The activities constituting PMR's Project team Procurement Services may be comprised from the following:
 - a. **Procurement Planning:** PMR will assist and advise COL in its development and implementation of a process for procuring the professional, construction management,

and/or general contracting services related to the Project. Activities constituting PMR's Procurement Planning Services may be comprised from the following:

- i. Assisting COL in identifying the professional, construction management, and/or general contracting services required by the Project;
- ii. Assisting COL, in collaboration with COL's legal counsel, in selecting or confirming procurement methods and outlining a procurement process for identified services; and
- iii. Assisting COL in developing a procurement schedule based on the selected procurement method and services identified.

b. **Professional Services Procurement:** PMR will assist and advise COL in its implementation of its identified procurement process for professional services, which may include the following:

- i. Site Planning;
- ii. Traffic Engineering;
- iii. Architecture;
- iv. Geotechnical and material testing;
- v. Civil engineering/surveying;
- vi. Environmental consulting;
- vii. Technology/Security designer;
- viii. Roofing Consultant;
- ix. Commissioning agent; and
- x. Others.

The Activities constituting PMR's Professional Services Procurement Services may be comprised from the following:

- i. **Professional Services Selection :** PMR will assist and advise COL in their selection of identified professional service providers. The activities constituting PMR's Professional Service Selection Services may be comprised from the following:
 1. If the selected procurement method includes a criteria-based selection ("CBS") process, assisting COL in developing selection criteria, weights, and scoring;
 2. Assisting COL, and its legal counsel, with reviews for compliance with competitive bidding requirements, including, but not limited to bid advertising;
 3. Assisting COL with drafting and delivering requests for qualifications ("RFQs") to prospective bidders;
 4. Assisting COL and its legal counsel with drafting and delivering requests for proposals ("RFPs") to prospective bidders, including contracts;

5. Participating as an advisor to COL in pre-bid conferences;
6. Analyzing proposals and qualifications and preparing an executive summary in a comparative format for SC's Review;
7. Participating as an advisor to COL in interviews of prospective firm(s); and
8. Facilitating SC's selection team in formulating a recommendation regarding the selection of firms for consideration and formal approval by COL.

ii. **Professional Services Contract:** In support of COL and its legal counsel, PMR will assist and advise COL during its negotiation of identified professional service contracts. The activities constituting PMR's Professional Services Contract Negotiation Services may be comprised from the following:

1. Assisting COL in developing a defined scope of services;
2. Assisting to identify and provide for COL's ownership of instruments of services;
3. Assisting in the alignment of the service delivery and Project schedules;
4. Assisting in the development of a deliverable review process and terms that allows COL and its vendors time for review and comment;
5. Assisting COL in their development of a process for reviewing contract changes (including change orders and other scope changes);
6. Assisting COL in the development and review of an invoicing and payment terms to align with COL's Project draw schedule;
7. PMR will monitor the invoicing process and assist COL with its review of invoices for payment by its vendor(s) and will make recommendations regarding payment for COL's ultimate approval; and
8. Assisting in the establishment of compensation terms and conditions consistent with market conditions.

c. **Construction Services Procurement:** PMR will assist and advise COL in its procurement of construction services based on project delivery method selected and approved by COL. The activities constituting PMR's Construction Procurement Services may be comprised from the following:

i. **Construction Manager / General Contractor Selection:** PMR will assist and advise COL in its selection of a construction manager and/or general contractor based project delivery method selected and approved by COL. The activities constituting PMR's Construction Manager / General Contractor Selection Services may be comprised from the following:

1. Assisting COL in its establishment of minimum qualifications and requirements;
2. Assisting COL, and its legal counsel, with reviews for compliance with competitive bidding requirements, including, but not limited to bid advertising;
3. Assisting COL with drafting and delivering RFQs to prospective bidders;

4. Assisting COL with drafting and delivery of RFPs to prospective bidders;
5. Participating as an advisor to COL in pre-bid conferences;
6. Analyzing proposals and qualifications and preparing an executive summary in a comparative format for COL's review;
7. Participating as an advisor to COL in interviews with the prospective firm(s); and
8. Facilitating COL's selection team in formulating a recommendation regarding the selection of construction manager(s) and/or general contractor(s) for the Project for consideration and formal approval by COL.

ii. **Construction Contract:** In support of COL and its legal counsel, PMR will assist and advice COL during the negotiation of contracts for construction management and/or general contracting services. The activities comprising PMR's Construction Contract Negotiation Services may be comprised from the following:

1. Assisting COL in its development of a defined scope of services;
2. Assisting COL in its development of a phasing schedule;
3. Assisting COL in its development of a process for reviewing contract changes (including change orders and other scope changes);
4. Assisting COL in its development an invoicing and payment process to align with COL's Project draw schedule;
5. Assisting COL in its establishment of allowable general conditions items, personnel costs, and reimbursable costs and any not-to-exceed amount for the same;
6. Assisting COL in its development of a bidding process for construction that, if available, provides opportunities for multiple bids and local vendor participation;
7. Assisting COL in its development of a scheduling process that provides information to COL and its vendors; and
8. Assisting COL in its establishment of compensation and terms and conditions that are in line with current market conditions.

2. **Project Monitoring and Reporting:** Throughout the Project, PMR will assist and advise COL in its monitoring of the Project's Progress and will advise COL regarding deviations to the Project's schedule or budget. The activities constituting PMR's Progress Monitoring and Reporting Services may be comprised from the following:

- a. **Schedule Monitoring:** Monitoring the Project's progress and the construction manager(s) and/or general contractor(s) detailed construction schedule for conformance with the Project's major milestone schedule;
- b. **Budget Monitoring:** Assisting with tracking the Project budget, including expenses to date versus total budget, and remaining projected costs provided by the Project team; and

- c. **Progress Reporting:** Preparing, based on observed progress of deliverables and in the field and Project team provided information, periodic summaries and reports for COL's review and use.
3. **Design Phase Services:** Throughout the design process, PMR will assist and advise COL regarding the Project's design process. The activities constituting PMR's Design Phase Services may be comprised from the following:
- a. **Architect's Workplan:** Reviewing the Architect's workplan to assist COL in determining if the Architect has a cohesive plan to design the Project within the established parameters.
 - b. **Design Facilitation:** PMR will monitor and advise COL regarding the progress of the Project's design. The activities constituting PMR's Design Facilitation Services may be comprise from the following:
 - i. Monitoring the Architect's (or Architects') progress and conformance to the established Project Schedule throughout the design process;
 - ii. Scheduling and attending progress meetings;
 - iii. Reviewing the design to promote consistency with Project's established scope and program;
 - iv. Facilitating the integration of other vendor services into the design including the information technology design as it relates to the interface of architectural, mechanical, and electrical systems;
 - v. As directed by COL, updating the Project's budget and schedule to reflect the impacts of particular design decisions;
 - vi. Assisting COL in evaluating alternative systems and building products based on product performance information provided by the Project team and material and labor availability in the local marketplace;
 - vii. Facilitating a process for the selection of finishes; and
 - viii. Assisting and advising COL in its review of the Project team's design deliverables.
 - c. **Preconstruction Facilitation:** PMR will assist and advise COL regarding preconstruction activities that run concurrent to, and help inform, the Project's design. The activities constituting PMR's Preconstruction Facilitation Services may be comprised from the following:
 - i. Assisting COL and the Project team in defining the scope of phased construction for the Project;
 - ii. Comparing cost estimates produced by the construction manager or design team to the Project's established budget;
 - iii. Facilitating the Project team's constructability reviews;

- iv. Assisting COL and the Project team in determining procurement methods for major long-lead equipment; and
- v. Depending on the Project's selected delivery method, assist COL in the evaluation of a detailed construction schedule produced by the Construction Manager.

4. Construction Phase Services: PMR will assist and advise the COL throughout the Project's Construction. The activities constituting PMR's Construction Phase Services may be comprised from the following:

- a. **Construction Facilitation:** PMR will assist and advise COL to help facilitate key aspects of the construction process. The activities constituting PMR's Construction Facilitation Services may be comprised from the following:
 - i. **Trade Contractor Bidding:** Where applicable given the Project's delivery method, PMR will assist and advise COL and its design professional(s)/architect(s) and construction manager(s) regarding bidding the Project's work to the applicable trades. The activities constituting PMR's Trade Contractor Bidding Services may be comprised from the following:
 - 1. Assist COL in monitoring the development of bid packages;
 - 2. Assist COL in reviews of proposed alternatives;
 - 3. Work with the architect(s), and construction manager(s) in their promotion for bid coverage;
 - 4. Assisting COL, and its legal counsel, with their reviews regarding competitive bidding requirements, including, but not limited to bid advertising;
 - 5. Assisting and advising COL and the Project team with the analysis of bids for responsible pricing; and
 - 6. Assisting and advising COL and the Project team with analyzing contractor bids and qualifications.
 - ii. **Vendor Coordination:** PMR will assist COL and the Project team to facilitate coordination with the Owner's independent contractors and vendors.
 - iii. **Submittals & Requests for Information ("RFI"):** PMR will monitor the Project team's submittal process and assist and advise COL regarding input required of COL.
 - iv. **Change Order Review and Tracking:** PMR will assist COL with tracking and reviewing change orders and advise COL regarding the resolution of change related issues.
 - v. **Payment Application Review:** PMR will monitor the payment application process and assist COL with its review of payment applications certified for payment by its architect(s) and will make recommendations regarding payment for COL's ultimate approval.
 - vi. **OAC Meetings:** PMR will assist COL in coordinating and will attend regular construction progress meetings.

- vii. **Certificates of Substantial Completion:** Advise COL regarding accepting and executing certificate(s) of completion issued by its architect(s).
 - b. **Authorities Having Jurisdiction (“AHJ”) Coordination:** PMR will assist and advise COL regarding the Project’s coordination with applicable AHJ’s. The activities constituting PMR’s AHJ Coordination Services may be comprised from the following:
 - i. **Permits:** Assist COL and the Project team in obtaining the necessary permits and approvals for the Project’s construction that are identified by the project team.
 - ii. **Inspection Coordination:** Assist and advise COL and the Project team regarding the coordination of inspections by AHJ’s. The activities comprising PMR’s Inspection Coordination Services may be comprised from the following:
 - 1. Assist in the coordination of non-construction related inspections;
 - 2. Assist in engaging with AHJ’s to discuss and identify specific inspection requirements; and
 - 3. Monitor the construction manager’s / general contractor’s inspection log.
 - iii. **Certificates of Occupancy:** Assist COL in the coordination and tracking of temporary and permanent certificates of occupancy.
5. **Activation Assistance:** PMR will advise COL regarding the Project’s activation planning and assist COL in monitoring and facilitating the Project’s activation. The activities constituting PMR’s Activation Assistance Services may be comprised from the following:
- a. **Activation Plan Development:** PMR will assist COL and its Project team in developing an activation plan designed to achieve a fully functioning and operational space. The Project’s Activation Plan may address the following:
 - i. Budget, scope, and schedule parameters for activation items;
 - ii. AHJ and other approval or certification processes;
 - iii. Commissioning;
 - iv. Training of COL personnel;
 - v. Procurement and installation of Furniture, Fixtures, and Equipment (“**FFE**”); and
 - vi. Move coordination.
 - b. **Monitor and Facilitate Activation Plan Implementation:** PMR will assist COL in monitoring the progress of the activation plan and assist and advise COL in the implementation of the Project’s Activation Plan.
6. **Project Close-Out:** PMR will advise COL regarding the Project’s close-out planning and assist COL to monitor and facilitate the Project’s close-out. The activities constituting PMR’s Project Close-Out Services may be comprised from the following:

- a. **Close-Out Plan Development:** PMR will assist COL in developing a Project Close-Out plan to help track and coordinate the Project Close-Out activities among the various Project team members. The Close-Out Plan may address the following:
 - i. A list of key Close-Out tasks;
 - ii. A Close-Out timeline of key tasks; and
 - iii. Identification of responsible parties and communication plan for key Close-Out tasks.
- b. **Close-Out Facilitation:** Following the Owner's acceptance of a Certificate of Substantial Completion, PMR will assist COL with monitoring and facilitating the Project's close-out. The activities constituting PMR's Close-Out Facilitation Services may be comprised from the following:
 - i. Monitoring the progress of punch-list items; and
 - ii. Monitoring the progress of key close-out items including:
 - 1. Receipt of Temporary and Final Certificate(s) of Occupancy;
 - 2. Receipt of applicable final waivers;
 - 3. Receipt of as-built documents;
 - 4. Receipt of warranties; and
 - 5. Review and processing of a complete final application for payment.

Task 4: Owner Representation Services – Private Development: PMR will monitor the requirements of the development agreement. The activities constituting PMR's Services may be comprised from the following:

- 1. **Project Monitoring and Reporting:** Throughout the Project, PMR will assist and advise COL in its monitoring of the Project's Progress and will advise COL regarding deviations to the Project's schedule or budget. The activities constituting PMR's Progress Monitoring and Reporting Services may be comprised from the following:
 - a. **Schedule Monitoring:** Monitoring the Project's progress and the construction manager(s) and/or general contractor(s) detailed construction schedule for conformance with the Project's major milestone schedule;
 - b. **Budget Monitoring:** Assisting with tracking the Project budget, including expenses to date versus total budget, and remaining projected costs provided by the Project team; and
 - c. **Progress Reporting:** Preparing, based on observed progress of deliverables and in the field and Project team provided information, periodic summaries and reports for COL's review and use.

2. **Design Phase Services:** Throughout the design process, PMR will assist and advise COL regarding the Project's design process. The activities constituting PMR's Design Phase Services may be comprised from the following:
- a. **Architect's Workplan:** Reviewing the Architect's workplan to assist COL in determining if the Architect has a cohesive plan to design the Project within the established parameters.
 - b. **Design Facilitation:** PMR will monitor and advise COL regarding the progress of the Project's design. The activities constituting PMR's Design Facilitation Services may be comprise from the following:
 - i. Monitoring the Architect's (or Architects') progress and conformance to the established Project Schedule throughout the design process;
 - ii. Attending progress meetings;
 - iii. Reviewing the design to promote consistency with Project's established scope and program;
 - iv. Updating the Project's budget and schedule to reflect the impacts of particular design decisions;
 - v. Assisting COL in evaluating alternative systems and building products based on product performance information provided by the Project team and material and labor availability in the local marketplace;
 - vi. Facilitating a process for the selection of finishes; and
 - vii. Assisting and advising COL in its review of the Project team's design deliverables.
3. **Construction Phase Services:** PMR will assist and advise the COL throughout the Project's Construction pursuant to a development agreement. The activities constituting PMR's Construction Phase Services may be comprised from the following:
- a. **Construction Facilitation:** PMR will assist and advise COL to help facilitate key aspects of the construction process. The activities constituting PMR's Construction Facilitation Services may be comprised from the following:
 - i. **Trade Contractor Bidding:** The activities constituting PMR's Trade Contractor Bidding Services may be comprised from the following:
 - 1. Work with the architect(s), and construction manager(s) in their promotion for bid coverage;
 - ii. **Change Order Review and Tracking:** PMR will assist COL with tracking and reviewing change orders and advise COL regarding the resolution of change related issues.
 - iii. **Payment Application Review:** PMR will monitor the payment application process and assist COL with its review of payment applications certified for payment by its architect(s) and will make recommendations regarding payment for COL's ultimate approval.

- iv. **OAC Meetings:** PMR will assist COL in coordinating and will attend regular construction progress meetings.
 - v. **Certificates of Substantial Completion:** Advise COL regarding accepting and executing certificate(s) of completion issued by its architect(s).
- b. **Authorities Having Jurisdiction (“AHJ”) Coordination:** PMR will assist and advise COL regarding the Project’s coordination with applicable AHJ’s. The activities constituting PMR’s AHJ Coordination Services may be comprised from the following:
- i. **Permits:** Assist COL and the Project team in obtaining the necessary permits and approvals for the Project’s construction that are identified by the project team.
 - ii. **Inspection Coordination:** Assist and advise COL and the Project team regarding the coordination of inspections by AHJ’s. The activities comprising PMR’s Inspection Coordination Services may be comprised from the following:
 - 1. Assist in the coordination of non-construction related inspections;
 - 2. Assist in engaging with AHJ’s to discuss and identify specific inspection requirements; and
 - 3. Monitor the construction manager’s / general contractor’s inspection log.
 - iii. **Certificates of Occupancy:** Assist COL in the coordination and tracking of temporary and permanent certificates of occupancy.

End of Exhibit A

Upon execution of PMR’s proposal dated June 26, 2024, this Exhibit B shall be incorporated into the Agreement between Plante Moran Realpoint, L.L.C. (“**PMR**”) and City of Livonia (“**COL**”).

1. **PMR’s SERVICES:**

- 1.1. PMR’s services (the “**Services**”) include the consulting services designated on Exhibit A to the Agreement and additional services, if any, performed by PMR in connection with its engagement under the Agreement. PMR shall perform the Services in accordance with the Terms and Conditions in this Exhibit B.
- 1.2. PMR’s Services are inherently advisory in nature. PMR has no responsibility for, nor do its Services include, any management decisions or management functions of COL in connection with this engagement to provide the Services outlined herein. PMR and COL acknowledge that PMR shall have no authority, express or implied, to enter into written or oral agreements on behalf of COL, to take any other actions with respect to COL’s projects, transactions, or other business affairs of COL, or to commit or otherwise obligate COL in any manner whatsoever. Further, COL acknowledges that COL is responsible for all such management decisions and management functions; for the evaluation of the adequacy and results of PMR’s Services and for making decisions and the results of those decisions with regard to the assistance, advice, recommendations, and reporting provided by PMR in

connection with its Services; and for establishing and maintaining internal controls, including monitoring ongoing activities, in connection with this Agreement.

2. COL RESPONSIBILITIES:

- 2.1. COL represents that its Designated Representative identified in the assumptions to PMR's proposal has the necessary skill, knowledge, experience, and authority to act on COL's behalf to be the contact person for purposes of the communications between COL and PMR and to provide direction to PMR regarding the Project and PMR's Services.
- 2.2. COL shall provide full information to PMR regarding COL's requirements as necessary for the performance of PMR's Services.
- 2.3. COL shall provide information, review documents provided by PMR, and render decisions relating to PMR's Services on a timely basis so as not to delay the performance of PMR's Services.
- 2.4. COL shall engage third parties to provide services, including by way of example, surveyors, testing consultants, architects, engineers, attorneys and risk management consultants, as reasonably required for the performance of PMR's Services.
- 2.5. COL shall obtain all permits required for its use and operation of the project, facilities, and systems which are the subject of this engagement, including, by way of example, air and water discharge permits for operation of manufacturing process equipment.
- 2.6. COL represents that it has, or will obtain, adequate financing for the Project which is the subject of this engagement and that the required funds will be available on a timely basis. COL acknowledges that COL's failure to timely provide necessary funds as required may adversely affect the Project's cost and schedule.
- 2.7. COL shall pay PMR for Services in accordance with the payment terms in the Agreement and these Terms and Conditions. For Services rendered, these rights and obligations shall survive the Agreement's termination or expiration.
- 2.8. COL agrees to report promptly in writing to PMR any default or defect in PMR's services or non-conformance with any provision of this agreement.
- 2.9. COL agrees during the term of this Agreement and for the period of one year after its completion or termination not to solicit for employment, on behalf of COL or any other entity, any PMR staff member or members working on the engagement under this Agreement, including former PMR staff members. COL acknowledges that PMR will incur substantial loss and damage if any of PMR's

personnel terminate their employment with PMR to accept employment with COL or another entity engaged by COL, including without limitation the expense to train such personnel and loss of anticipated revenues. Accordingly, any provisions of this Agreement precluding claims for special, incidental and consequential damages, or otherwise limiting damages, shall not apply to actions by PMR to enforce this section.

3. PMR'S RESPONSIBILITIES:

- 3.1. PMR shall perform the Services in accordance with the standard of professional skill and care exercised by other consultants performing similar services under similar circumstances. PMR will solely represent the interest of COL with regard the Project and will disclose to COL conflicts of interest that impair PMR's ability to advise and assist COL.
- 3.2. PMR does not warrant or guarantee the outcome of project pro formas, budgets or other financial projections, or any other analysis (collectively "Analysis") developed by PMR for use in connection with its Services. Analysis prepared by PMR represents PMR's professional judgment as a consultant. It is recognized, however, that neither PMR nor COL has control over the cost of labor, materials or equipment, market conditions, contractors' methods of determining bid prices or other competitive bidding or negotiating conditions. PMR cannot and does not warrant or represent that the outcome of bids or negotiated prices will not vary from any project budget proposed, established or approved by COL, or from any Analysis prepared by PMR.
- 3.3. PMR shall not be responsible for the failure of engineers, architects, general contractors, subcontractors, vendors, attorneys, or other consultants to carry out their respective duties and obligations to COL. PMR is not responsible for the performance of any party not employed directly by PMR, and PMR is not responsible for the performance of consultants engaged by PMR in connection with PMR's Services under this Agreement.
- 3.4. PMR's Services do not include professional architectural or engineering services. PMR shall not be responsible for the design of any project, for any errors, omissions or other deficiencies in the construction drawings and specifications for a project, for any other error or omissions of architects or other design professionals, if any, in connection with a project, or for the failure of the construction drawings and specifications for a project to comply with the requirements of COL or COL's landlord or subtenants, or with applicable codes or legal requirements. It shall be the responsibility of COL's architects and engineers, not PMR, to identify building code and other legal requirements pertaining to the design of a project for COL. PMR's Services do not include with respect to any existing or planned building or property the identification or resolution of any life safety issues or the non-compliance with any building code or legal requirements.
- 3.5. PMR shall not be responsible for construction means, methods, techniques, sequences and procedures, and safety programs and measures employed by contractors or others in the

performance of their contracts, and shall not be responsible for the failure of any contractor or supplier to carry out work in accordance with the construction drawings and specifications or any other contract or legal requirements.

- 3.6. Any acts of PMR in providing consultation, advice and/or recommendations to COL regarding the performance or the default of COL's architect, contractor(s), vendors or other consultant(s), shall not be deemed to be the assumption by PMR of management or control of the architect, contractor(s), vendors or consultants or of COL's project.
- 3.7. PMR is not an attorney at law, and the Services provided by PMR exclude professional legal services. If the scope of PMR's Services includes assistance with the negotiations of agreements on behalf of COL, such agreements shall be subject to COL's approval. COL shall provide for the review of such agreements by COL's attorneys and insurance consultants as deemed to be appropriate by COL.
- 3.8. PMR shall not be considered in breach of this Agreement, nor be liable, for any delay or failures in performance resulting from circumstances beyond its reasonable control including, without limitation, acts of God, acts of war or terrorism, shortage or disruption of materials or labor, accidents, epidemic, pandemic, quarantine, natural catastrophe or weather, or government acts or omission. Notwithstanding the foregoing, PMR and COL shall make a good faith effort to mitigate any impacts of such circumstances to PMR's Services.

4. COMPENSATION:

- 4.1. For the performance of Services, COL shall compensate PMR as provided in the Agreement. Unless provided otherwise in the Agreement, PMR shall submit monthly invoices for Services rendered by PMR to COL. All invoices shall be prepared in accordance with the compensation terms in the Agreement and COL agrees to pay invoices within thirty (30) days after receipt thereof; provided, however, that in the event COL disputes the accuracy for any invoice prepared and presented, payment for the portion which is disputed by COL may be withheld until such dispute is resolved. Time is of the essence with respect to COL's payment obligations hereunder. All billings not in dispute are payable within thirty (30) days of receipt of invoice. Interest at the rate of one and one half (1-1/2%) percent per month shall be added to delinquent payment amounts.
- 4.2. PMR shall be entitled to additional compensation if any of the following occur: increase in the Scope of Services designated on Exhibit A or other changes in the scope of PMR's Services; change in any of the key assumptions of this engagement listed in the Agreement; change in the time period for performance of PMR's Services; change in the nature of the Services required to be performed, including changes that require more effort or resources of PMR; default of COL's architect, engineers, contractor(s), or other consultants or vendors; delay or interruption in the transaction or project; failure of COL to follow the advice and recommendations of PMR; or failure to provide adequate financing for the Project on a timely basis.

4.3. Should PMR be required to provide evidence, prepare for hearings, evaluate claims, assist in the review or preparation of claims or defenses, or otherwise participate or assist in the resolution of legal disputes either: (i) on behalf of COL or (ii) resulting from PMR's role providing its Services to COL (unless caused by PMR's gross negligence or intentional misconduct), PMR will be reimbursed on a "Time and Materials" basis, which is defined to mean the numbers of hours of Services performed by PMR's personnel multiplied by PMR's then current standard hourly rates ("Standard Hourly Rates") plus the direct cost incurred by PMR in performance of such services.

4.4. Any taxes or fees, enacted by local, state or federal government subsequent to the date of this agreement, and based on gross receipts or revenues will be added to the amounts due under this agreement, in accordance with any such fees or taxes.

4.5. The rights and obligations of this Article 4 shall survive the Agreement's termination or expiration.

5. LIMITATION ON LIABILITY:

5.1. In no event shall COL or PMR be liable to the other for special, incidental or consequential damages, including without limitation, loss of anticipated profits, revenue or use of capital, loss of use of leased spaces, and penalties imposed under the leases, whether based on contract, tort, negligence, strict liability or otherwise; provided, however, that the foregoing shall not limit or preclude a claim of PMR with respect to compensation due to PMR under this Agreement.

5.2. Except for amounts due PMR under this Agreement, either party's liability under this Agreement shall not in any event exceed the amounts of compensation for Services paid to PMR under this Agreement.

5.3. Except for actions to enforce payment to PMR, any claim or cause of action arising under or otherwise relating to this engagement must be filed within one (1) year of the events giving rise to the claim or cause of action.

5.4. The rights and obligations of this Article 5 shall survive the Agreement's termination or expiration.

6. ENVIRONMENTAL CONDITION OF SITE:

6.1. PMR's Services shall not include any services or responsibility (including for the detection, identification, prevention, collection of samples, testing of samples, abatement, or disposal) related to known or unknown Constituents of Concern. Constituents of Concern shall include: (i) asbestos, (ii) petroleum, (iii) radioactive material, (iv) polychlorinated biphenyls (PCBs), (v) hazardous waste, (vi) lead, (vii) any viral, bacterial, or any other organism capable of inducing physical distress, harm, illness, or disease (including but not limited to any fungus, mold, mildew, mycotoxins, spores, or

scents) or any byproduct thereof, or (viii) any other substance, product, waste, or other material listed under any other federal, state, or local (meaning any applicable jurisdiction) statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards concerning, any hazardous, toxic, or dangerous waste, substance, or material. The parties further acknowledge that PMR is not, and shall not be considered or required to be, an "owner," "arranger," "operator," "generator," or "transporter" of any Constituents of Concern.

7. MISCELLANEOUS:

- 7.1. Nothing contained in this Agreement shall create a contractual relationship or a cause of action in favor of a third party against either COL or PMR. The Services performed by PMR under this Agreement are for the sole benefit of COL, and shall not be relied upon by other parties.
- 7.2. PMR and COL may not assign their rights under this Agreement without the prior written consent of the other.
- 7.3. PMR shall be entitled to use COL's name, photographs, renderings, narrative descriptions and similar materials relating to PMR's Services in connection with publications, awards, press releases, and marketing materials.
- 7.4. Provided that COL has paid all amounts due to PMR under this Agreement, COL shall be entitled to use all studies, reports, summaries, cost estimates, budgets, and other documents prepared by PMR in the performance of its Services; provided, however that COL shall not disclose or permit other parties to use such information and documents. PMR shall be entitled to retain copies of such documents for PMR's files. Notwithstanding the foregoing, PMR shall retain all ownership and intellectual property rights in, and COL shall not use or permit the use by others of, all standard contract provisions and modifications, financial analysis programs and similar tools developed by PMR for PMR's use generally and not developed solely for purposes of this engagement.
- 7.5. Any disputes between COL and PMR relating to PMR's Services or this Agreement shall be governed by the laws of the State of Michigan without giving effect to any choice of law or conflict of law rules or provisions (whether of the State of Michigan or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than the State of Michigan. Any controversy, dispute, or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by binding confidential arbitration in accordance with the applicable arbitration rules of the American Arbitration Association. Such confidential arbitration shall be held in Oakland County Michigan, and the judgment upon the award rendered by the arbitrator or arbitrators may be entered in any court having jurisdiction. In the event of any dispute between the parties arising out of or in connection with this Agreement or these Terms and Conditions, the prevailing party shall be entitled to recover its costs incurred in connection therewith, including reasonable attorney fees.

- 7.6. PMR and COL shall each maintain insurance coverage as deemed by each to be necessary for its own protection. PMR shall furnish COL with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Article which document COL's additional insured status and a guarantee that thirty (30) days notice will be given to the City prior to cancellation of, or change in, any insurance. COL shall receive and approve all certificates and endorsements before PMR begins providing Services. Failure to obtain the required documents prior to commencement of services shall not waive PMR's obligation to provide them. COL reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by this Article, at any time. In addition, if PMR provides Services under this Agreement in connection with the construction of a project for COL, the following shall apply: (i) COL's general contractor's/construction manager's general liability insurance for such project shall include PMR as an additional insured; and (ii) PMR and COL shall each waive all rights against each other and the contractors, consultants, agents and employees of the other for any loss or damage, for which property insurance is maintained by the injured party, and PMR and COL each shall require appropriate similar waivers from their contractors, consultants and agents.
- 7.7. No failure by COL or PMR to insist upon strict performance of any covenant, agreement, term or condition of this Agreement or to exercise any right, term or remedy for a breach of this Agreement, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition.
- 7.8. The rights and obligations of this Article 7 shall survive the Agreement's termination or expiration.
- 8. TERMINATION**
- 8.1. This Agreement may be terminated by COL upon thirty (30) days prior written notice if PMR is in default under this Agreement and fails to cure such default within such thirty day period. In addition, provided that COL is acting in good faith, COL shall be entitled to terminate this Agreement without cause upon thirty (30) days prior written notice to PMR. Notwithstanding anything in this Agreement, this Agreement may not be terminated for convenience until 30 days after the Effective Date.
- 8.2. PMR may terminate this Agreement or suspend its Services upon thirty (30) days prior written notice in the event of any of the following defaults by COL and failure of COL to cure such default within such thirty (30) day period: COL fails to make payment of amounts due to PMR under this Agreement; COL fails to follow the advice or recommendations of PMR; or COL otherwise is in default under this Agreement.
- 8.3. If PMR's Services are suspended for more than thirty (30) consecutive days, PMR may terminate this Agreement upon thirty (30) days prior written notice to COL.

8.4. In the event this Agreement is terminated for any reason, PMR shall be compensated on an equitable basis for services performed as of the effective date of termination in accordance with this Agreement. Upon any such termination and payment of amounts due to PMR, the parties hereto shall be released of any and all further liability hereunder.

8.5. This Agreement shall commence upon execution of the Agreement between PMR and COL and shall continue in effect for the term described in the Agreement, as may be extended by agreement of the parties, unless terminated sooner under the terms of this Section.

9. THIS AGREEMENT:

9.1. COL and PMR accept the obligations of good faith and fair dealing towards each other with respect to this engagement.

9.2. This Agreement includes the proposal executed by PMR and COL, Exhibit A Scope of PMR's Services, Exhibit B Terms and Conditions, and other documents, if any, listed in the Agreement. This Agreement sets forth the entire, integrated agreement between PMR and COL, supersedes all prior proposals, negotiations, representations and agreements, whether written or oral, between PMR and COL, and shall govern the relationship between PMR and COL with respect to all Services provided by PMR to COL in connection with the engagement described in the Agreement. This Agreement may be amended only by written instrument signed by both PMR and COL.

9.3. Neither this Agreement nor PMR's performance of Services shall be deemed to create a partnership or joint venture between COL and PMR.

9.4. The parties to this Agreement have jointly participated in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement is to be construed as jointly drafted by the parties hereto and no presumption of burden of proof is to arise favoring or disfavoring any party by virtue of the authorship of any provision of this Agreement.

End of Exhibit B



LETTER TO THE LIVONIA CITY COUNCIL

8.a.

Council Office
July 2, 2024

MEETING DATE

PRESENTED BY

COI041024/COI041724/COI042424/COI051524/COI070824

AGENDA ITEM

The subject matter of the 2022 Facility Condition Assessment and Space Needs Assessment. (CR 02-23)

BACKGROUND DETAILS

At the Regular Meeting of June 3, 2024, Councilmember Donovic gave a report on the Capital Outlay and Infrastructure Committee Meeting of May 15, 2024.

At the Regular Meeting of May 6, 2024, Councilmember Donovic provided an update for the Capital Outlay and Infrastructure Committee meeting held April 17 & 24, 2024.

At the Regular Meeting of April 15, 2024, Councilmember Donovic provided an update for the Capital Outlay and Infrastructure Committee meeting held April 10, 2024.

At the Regular Meeting of July 24, 2023, Councilmember McCullough gave a report of the Capital Outlay and Infrastructure Committee Meeting held on July 17, 2023.

At the Regular Meeting of March 13, 2023, Councilmember McCullough gave a report of the Capital Outlay and Infrastructure Committee Meeting held on March 1, 2023.

At the Regular Meeting of January 18, 2023:

On a motion by Councilmember McCullough, supported by Councilmember Donovic and unanimously adopted, it was:

#002-23 RESOLVED, that upon the motion by Councilmember Brandon McCullough, seconded by Councilmember Rob Donovic, at the Regular Meeting held January 18, 2023, the Council does hereby refer the "2022 Facility Condition Assessment and Space Needs Assessment" to the Capital Outlay and Infrastructure Committee for further discussion.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss updated information as presented.

ATTACHMENTS

1. COI070824 LTC Bond issue resolution
2. Notice of Intent Resolution - Livonia Capital Improvement Bonds (2024)

3. COI051524 Council presentation key decisions and delivery methods recd 5.15.24
4. COI051524 MAMA Local Govt Academy 301 - Bonds - SAs -Miller Canfield recd 5.15.24
5. COI051524 Note per RD
6. COI042424 Financing the Vision - Recd 4-24-24
7. COI041024 New Data recd 4-10-24
8. 20240217_COL_space programming (City Hall, PD, FD No.1)-DRAFT - Recd 4-9-24
9. 20240405_City of Livonia_Facility Condition Assessment_Amended - Recd 4-9-24
10. COI040324 LTC Space Needs and Cap Plan Svcs Report
11. COI071723 Revised New Data recd 7-17-23
12. COI071723 New Data - Space Needs
13. COI071723 LTC Space Needs and Cap Plan Svcs Report
14. City of Livonia PMC - First Amendment FINAL
15. COI030123 Space Needs Assessment Documents Item 1- New Data
16. COI030123 LTC Space Needs and Cap Plan Svcs Report
17. R011823 Subject matter of Space Needs Assessment to COI CR 02-23
18. S013122 Space Needs Assessment Documents
19. R021622 Approval of engineering svcs for Space Needs Assess and Cap Planning CR 51-22
20. 20221119_COL_FCA and SNA_Preliminary Findings-FINAL
21. 20221119_COL_Facility Condition Assessment-FINAL
22. 20221119_COL_Space Needs Assessment-FINAL

APPROVED BY



LETTER TO THE LIVONIA CITY COUNCIL

Finance
June 21, 2024

MEETING DATE

COI070824/R071524

PRESENTED BY

Debra Peck Lichtenberg, CPA, Finance Director

AGENDA ITEM

REQUEST TO APPROVE NOTICE OF INTENT RESOLUTION: Department of Finance, re: to allow the City to proceed with the issuance of not-to exceed \$45,000,000 in General Obligation Limited Tax Bonds as a new money issue for the purpose of paying all or part of the cost of acquiring, constructing, furnishing and equipping certain capital improvement projects within the City.

BACKGROUND DETAILS

The City has received preliminary estimates of the cost of constructing a new city hall, including the demolition of the existing structure, and other city-owned facility improvements. This project is to be financed through the issuance of General Obligation Tax Limited bonds and accumulated funds of the City.

The first step in the bond issuance process is to publish a notice of intent at least 45 days prior to the issuance of new bonds, pursuant to PA 94 of 1933. Attached is a proposed resolution prepared by bond counsel, Miller Canfield. We recommend that City Council adopt the proposed resolution.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

Adopt the attached proposed resolution prepared by Miller Canfield, Authorizing Notice of Intent and Declaring Intent to Reimburse (2025 General Obligation Limited Tax Bonds).

ATTACHMENTS

1. S070124 LTC Bond issue resolution
2. Notice of Intent Resolution - Livonia Capital Improvement Bonds
(2024)(42259334.2)(42290424.1)

APPROVED BY

Debra Peck Lichtenberg, CPA, Finance Director

Date: June 21, 2024



Carter Fisher, City Attorney

Date: June 21, 2024



Maureen Miller Brosnan, Mayor

Date: June 21, 2024

**NOTICE OF INTENT RESOLUTION
CAPITAL IMPROVEMENT BONDS**

CITY OF LIVONIA
County of Wayne
State of Michigan

Minutes of a regular meeting of the City Council of the City of Livonia, County of Wayne, State of Michigan, held on the 15th day of July, 2024, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City Council of the City of Livonia (the “City”) intends to issue general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), in one or more series, in an aggregate principal amount of not to exceed Forty-Five Million Dollars (\$45,000,000) (the “Bonds”) for the purpose of paying all or part of the costs of acquiring, constructing, furnishing and equipping certain capital improvement projects within the City, including necessary rights of way, site improvements and ancillary facilities therefor, consisting generally of (i) acquiring, constructing, furnishing and equipping a new city hall (ii) demolishing the existing city hall facility; (iii) improving the existing city hall site; and (iv) renovating and improving various city facilities (collectively, the “Project”); and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Notice of Intent Authorized. The City Clerk is authorized and directed to publish a notice of intent to issue bonds in the *Detroit Legal News*, a newspaper of general circulation in the City.

2. Form of Notice of Intent. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

3. Approval of Notice of Intent and Publication. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the City’s electors and taxpayers residing in the boundaries of the City of the City’s intent to issue the Bonds, the maximum amount of the

Bonds, the purpose of the Bonds, the source of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. Reimbursement Declaration. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) The City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from the funds of the City subsequent to sixty (60) days prior to today.
- (b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$45,000,000.
- (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.

5. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby approved as bond counsel for the Bonds.

6. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Lori L. Miller
City Clerk

I hereby certify that the attached is a true and complete copy of a resolution adopted by the City Council of the City of Livonia, County of Wayne, State of Michigan, at a regular meeting held on the 15th day of July, 2024, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

Lori L. Miller
City Clerk

EXHIBIT A

NOTICE TO TAXPAYERS AND ELECTORS OF THE CITY OF LIVONIA OF INTENT TO ISSUE BONDS AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City of Livonia, County of Wayne, State of Michigan (the "City"), intends to issue and sell its general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in one or more series, in an aggregate principal amount of not to exceed Forty-Five Million Dollars (\$45,000,000) for the purpose of paying all or part of the costs of acquiring, constructing, furnishing and equipping certain capital improvement projects within the City, including necessary rights of way, site improvements and ancillary facilities therefor, consisting generally of (i) acquiring, constructing, furnishing and equipping a new city hall (ii) demolishing the existing city hall facility; (iii) improving the existing city hall site; and (iv) renovating and improving various city facilities (the "Project").

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON SAID BONDS SHALL BE PAYABLE from the general funds of the City lawfully available for such purposes including property taxes levied within applicable constitutional, statutory and charter tax rate limitations.

BOND DETAILS

SAID BONDS will be payable in not more than thirty (30) years from the date of issuance of each series of bonds and will bear interest at the rate or rates to be determined at a public or private sale but in no event to exceed the maximum rate permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

Lori L. Miller
City Clerk
City of Livonia

ROAD MAP & PROJECT MILESTONES

Council Approval Authority

Charter gives the City Council authority to approve and let contracts

Code of Ordinances further stipulates that any contract for more than \$20,000 or any contract amendment of more than \$30,000 or 5% of the initial contract value must be approved by City Council

PROJECT DELIVERY METHODS





Design-Bid-Build

- Traditional project delivery method in which a designer is selected first to draft construction drawings and specs
- The construction work for the project is bid out based on the drafted designs to determine what contractor provides the best value
- The selected GC completes the construction of the project
- Major Decision points:
 - *Approval of contract with Designer*
 - *Approval of contract with General Contractor*



Design-Build

- One entity is responsible for the design and construction of the entire project from start to finish
- The selected construction firm coordinates the design process which results in a proposed GMP
- Major Decision points:
 - *Approval of Contract with Construction Firm*
 - *Approval of contract amendment containing negotiated GMP*

- A designer is hired to perform initial design work, and eventually to design the entirety of the project
- Once the initial design has been completed, a Construction Manager is hired to collaborate on the remaining design work and manage the actual construction
- As the design work nears final completion, the Construction Manager presents a GMP for the project's overall cost
- If the GMP is accepted, the Construction Manager performs as the GC for construction and carries the risk of project cost overruns

Major Decision Points:

- *Approval of contract with Designer*
- *Approval of initial Contract with Construction Manager*
- *Approval of Construction Manager's GMP*

Construction Manager at Risk

Construction Management Multi-Prime

- Owner hires the designer and bids out multiple discrete scopes of work for general and trade contractors to contract for
 - Owner acts as the construction manager throughout the project, coordinating contractors and managing the project budget
- Major Decision points:
 - *Approval of contract with designer*
 - *Approval of contracts for each trade or batch of trades*

Items requiring Council Approval regardless of Project Delivery Method

- Contract with Owner's Representative
- Bond Notice of Intent
- Bond Ordinance to initiate sale of bonds
- Final Site Plan Approval
- Change orders that significantly alter contract price or scope

Livonia City Council

Capital Outlay and Infrastructure Committee

Financing Tools for Town Center: Bonding

May 15, 2024

**MILLER
CANFIELD**

Context:

State Sovereignty v. The Limits of City Power A Scriptural Perspective



“Welcome to Pittsburgh!!!”

A Promise To Pay ...

總行：上海南京路 電話：四四四四 上海南京路 電話：四四四四



Bond Issue Steps

- **Define the capital project**
 - Physical scope v estimated cost
 - Source of funding (taxes, revenues, special assessments, grants, budget capacity)
 - Timelines
- **Choose the legal structure**
- **State and federal law require reasonable clarity about how *much*, for *what*, and for *how long*.**

The Team, The Team, The Team



Who Does What?

- *What's the capital project?*
Architect/ Engineer

- *Can we afford it? + disclosure*
Financial Advisor

- *Is it legal?* Bond attorney

- *Who oversees?* Finance Director, City attorney

Legal Structure Options

- **Which tool is right for the job?**
 - A finance / policy question, as much as a legal question
- **General Obligation Bonds**
 - Voted: “Unlimited Tax”
 - Not voted, or voted millage: “Limited Tax”
- **Revenue Bonds**
- **How will we pay debt service each year?**
 - User Charges
 - Tax Collections
 - Special Assessments
 - Who pays?
- **Interest rates**



Repayment Structures

- **Repayment Term**
 - Typically 20 to 30 years
 - Relate to useful life
- **Semi-annual Payments**
- **Calculating Bond Millages or Rate Impacts**
- **Tax Levy For Voted Bonds? (Ballot language)**
- **Tax Levy for Non-voted Bonds?**

Bondholder Security

- **Probability Of Repayment vs. Interest Rate**
- **Types of Security**
 - Unlimited tax pledge
 - Limited tax pledge
- **General Funds (Pledged by Issuer)**
- **Credit Enhancement**
 - Letter of Credit
 - Bond Insurance (if available)

Process Overview

- **Players:**
 - **Council / Administration**
 - **Public**
 - **Michigan Dept of Treasury**
 - **Wall Street**
 - **Internal Revenue Service**
 - **U.S. Securities & Exchange Commission**

PA 34 Capital Improvement Bond Steps

■ Council

- **Approves structure**
- **Notice of Intent resolution**
- **Bond Authorizing Resolution**
- **TEFRA hearing (if necessary*)**
- *(Not required for Phase 1: Ballot language approval, election proceedings)*

The Public

- **Notice of Intent – Right of Petition**
 - **45 days to call referendum**
 - **Notice form dictated by state law (*Kratchman v Detroit*, 400 Mich 158 (1977))**
 - **Maximum amount, maximum term, rate**
- **Ballot approval (see MCL 211.24f (Phase 2))**

**NOTICE TO TAXPAYERS AND ELECTORS OF THE CITY OF LIVONIA
AND TO USERS OF THE CITY'S WATER SUPPLY AND SEWAGE DISPOSAL
SYSTEM OF INTENT TO ISSUE REVENUE BONDS AND THE
RIGHT OF REFERENDUM RELATING THERETO**

PLEASE TAKE NOTICE that the City Council of the City of Livonia, County of Wayne, State of Michigan (the "City"), intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in one or more series, in a total amount not to exceed Six Million Five Hundred Thousand Dollars (\$6,500,000), for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the water supply system of the City's existing Water Supply and Sewage Disposal System, including the replacement and upsizing of water mains in the City, together with all related appurtenances and attachments thereto.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the City from the operations of the Water Supply and Sewage Disposal System (the "System"). The revenues will consist of rates and charges billed to the users of the System, a schedule of which is presently on file in the office of the City Clerk. The rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the System, to pay the principal of and interest on the bonds and to pay other obligations of the System.

BOND DETAILS

THE REVENUE BONDS will be payable in annual installments not to exceed twenty (20) in number and will bear interest at the rate or rates to be determined at public or private sale but in no event to exceed such rates as may be permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

ADDITIONAL INFORMATION will be furnished at the office of the City Clerk upon request.

SUSAN M. NASH
City Clerk, City of Livonia

Michigan Department Of Treasury

- **Annual filing requirement under PA 34**
 - **Generally done by auditor, but not always**
 - **Required for all local units, bonds or not**
- **Qualified Status**
- **If not, “full approval”**
- **Post-closing filings**

Wall Street – Credit Ratings

- **State requirement - bond issues of \$5,000,000 or more must be rated**
- **Rating definition - opinion of one's ability to repay – letter grade**
- **Rating categories**
 - **Investment grade - “BBB” or higher**
 - **Non-investment grade - “junk bonds” - “BB” or lower**
 - **State is AA-, most local units in A range**
- **Effect on interest cost**
- *(Lower than BBB triggers State EM statute)*

Internal Revenue Service

- **Congress' conditions**
- **The IRS “Six Deadly Sins”**
- **Major concern: Arbitrage**
 - **What is arbitrage?**
 - **Arbitrage rebate**
 - **Two-year exception**
 - **Small-issuer exception**

IRS

How it begins: A “friendly letter” to the City from the IRS Tax Exempt Bond division:



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
WASHINGTON, DC 20224

RECEIVED

Date: 2/28/2011
Contact Person: Cathy A. Webster
Employee ID Number: 1000875810
Contact Telephone Number:
(501) 396-5967
Contact Address:
Internal Revenue Service
TE/GE:TEB:7225
700 West Capitol MS:4900
Little Rock, AR 72201
Employer Identification Number
38-6004605

Re: Examination of \$72,895,000 General Obligation Sewer Bonds, Series 2005

Dear Sir or Madam:

We have selected the debt issuance named above for examination. The Internal Revenue Service (IRS) routinely examines municipal debt issuances to determine compliance with Federal tax requirements.

Your debt issuance was selected for examination as part of a project initiative involving governmental bond issues. The primary purpose of this examination will be to ascertain the compliance of your debt issuance with the Federal tax requirements applicable to arbitrage rebate under section 148 of the Internal Revenue Code. At this time, we have no reason to believe that your debt issuance fails to comply with any of the applicable tax requirements. As always, we reserve the right to expand this examination to any aspect of your debt issuance.

Please review the enclosed Form 4564, *Information Document Request* and mail all requested documents to the address noted above by the date indicated on the Form 4564. Other items may be requested as the examination proceeds. If necessary, we will request information by submitting additional information document requests.

If you desire to appoint a representative to act on your behalf, a power of attorney must be filed with the IRS in order for the IRS to discuss or provide your representative with confidential information. A Form 2848, *Power of Attorney and Declaration of Representative*, or any other properly written power of attorney or authorization may be used for this purpose. Copies of Form 2848 may be obtained from any IRS office or downloaded at

During this examination the IRS may need to contact third parties. Third party contacts may include, but are not limited to bond counsel, special tax counsels, employees and

During this examination the IRS may need to contact third parties. Third party contacts may include, but are not limited to bond counsel, special tax counsels, employees and trustees, GIC providers and underwriters. We are providing this notification in accordance with section 7602(c)(1) of the Internal Revenue Code, which became effective for third party contacts made after January 18, 1999.

Thank you for your cooperation in this matter. Please feel free to call or write if you have any questions or concerns about this matter or are unable to promptly respond to the Form 4564.

Sincerely,

Cathy A. Webster
Internal Revenue Agent
Tax Exempt Bonds

Enclosures:
Publication 1
Form 4564

Securites & Exchange Commission

- **Federal Securities Laws – Securities Act of 1933, Securities Exchange Act of 1934**
- **Municipalities largely exempt until WPPSS!**
- **Official Statement**
 - *SEC Charges [Bank] for Violating Municipal Bond Disclosure (July 18, 2023)*
 - *SEC Charges City of Rochester, NY, with Misleading Investors (June 14, 2022)*

SEC - The Official Statement

- Nature and purpose
 - Factual information
 - Securities Act disclosure requirements + annual updates
- Contents
 - Nature and terms of offering
 - Security provisions
 - Financial history of the issuer
 - Financial statistics, audits
 - Litigation disclosure
- The City Attorney will be asked to review and may be asked to give an opinion
- SEC is moving municipal disclosure toward the public-company rubric

New Issue
Book Entry-Only

S&P Global Ratings: **1+ AA (BAM Insured)**
AA- (Underlying)

TAX STATUS: In the opinion of Miller, Coughlin, Padlock and Stone, P.L.C., Bond Counsel, subject to compliance with certain covenants, under existing law, (i) interest on the Bonds is excludable from gross income for federal income tax purposes, (ii) interest on the Bonds is not an item of its preference for purposes of the federal alternative minimum tax, and (iii) the Bonds and the interest thereon are exempt from all taxation by the State of Michigan or by any taxing authority within the State of Michigan, except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. See "TAX MATTERS" and "APPENDIX E - FORM OF LEGAL OPINION" hereto for a description of certain provisions of the Internal Revenue Code of 1986, as amended (the "Code"), which may affect the tax treatment of interest on the Bonds for certain shareholders.

THE BONDS HAVE BEEN DESIGNATED AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" FOR PURPOSES OF DEDUCTION OF INTEREST EXPENSE BY FINANCIAL INSTITUTIONS PURSUANT TO THE CODE.

\$6,295,000
CITY OF LIVONIA
County of Wayne, State of Michigan
Water Supply and Wastewater System Revenue Bonds, Series 2023

PURPOSE AND SECURITY: The Water Supply and Wastewater System Revenue Bonds, Series 2023 (the "Bonds") are being issued by the City of Livonia, County of Wayne, State of Michigan (the "City") pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended ("Act 94") and Ordinance Nos. 2179, 2245, 2263, 2279, 3117, 3147 and 3157 of the City (the "Ordinances") for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the water supply system of the City's existing Water Supply and Wastewater System (the "System"), including the replacement and upgrading of water mains in the City. The Bonds are payable solely from the net revenues of the System and any additions or supplements thereto, including earnings on investments as described in the Ordinances and in Act 94 (the "Net Revenues"). A statutory lien has been established by the Ordinances. The Bonds and said lien are of equal standing and priority with the City's Outstanding Senior Lien Bonds (as herein defined) and senior to standing and priority with the City's Outstanding Junior Lien Bonds (as herein defined). The Bonds are self-liquidating revenue bonds and do not constitute a general obligation of the City. The City has covenanted and agreed to fix and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System, to produce Net Revenues equal to not less than one hundred twenty-five percent (125%) of the annual principal of and interest on the Bonds when due, to maintain a Bond Reserve Account and to provide for such other expenditures and funds for the System as are required by the Ordinances.

BOOK-ENTRY-ONLY: The Bonds are issuable only as fully registered bonds without coupons and, when issued, will be registered in the name of Cede & Co., as Bookkeeper and nominee of The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchases of beneficial interests in the Bonds will be made in book-entry only form, in the denominations of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their beneficial interest in the Bonds purchased. So long as Cede & Co. is the Bookkeeper, as nominee of DTC, references hereto to the Bondholders or registered owners shall mean Cede & Co., as agent, and shall not mean the Beneficial Owners of the Bonds. See "BOOK-ENTRY-ONLY SYSTEM" hereto.

PAYMENT OF BONDS: Interest on the Bonds will be payable semiannually on April 1 and October 1 of each year, commencing on April 1, 2024. The Bonds will be registered bonds, of the denomination of \$5,000 or integral multiples thereof not exceeding the total maturity principal amount of such maturity. The principal and interest shall be paid by The Huntington National Bank, Grand Rapids, Michigan (the "Transfer Agent") or such other Transfer Agent as the City may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date. Interest shall be paid when due to the registered owner as shown by the registration books as of the fifteenth day of the month preceding the payment date for each interest payment. Payment of principal and interest to Beneficial Owners shall be made as described in "BOOK-ENTRY-ONLY SYSTEM" hereto.

BOND INSURANCE: The scheduled payment of principal of and interest on the Bonds when due will be guaranteed under a municipal bond insurance policy to be issued concurrently with the delivery of the Bonds by BULF AMERICA MUTUAL ASSURANCE COMPANY ("BAM") (see "BOND INSURANCE" and "APPENDIX G - SPOTBEN MUNICIPAL BOND INSURANCE POLICY" hereto).



Dated/Delivery: November 2, 2023

(Base CUSIP: 530272)

CUSIP	Year	Amount	Interest Rate	Yield	CUSIP	Year	Amount	Interest Rate	Yield
CN2	2024	\$200,000	5.000%	4.050%	CX0	2031	\$200,000	5.000%	4.000%
CP7	2025	200,000	5.000	4.000	CY8	2034	200,000	5.000	4.100*
CX5	2026	220,000	5.000	3.950	CZ3	2035	220,000	5.000	4.200*
CB3	2027	220,000	5.000	3.900	DA0	2036	300,000	5.000	4.300*
CB1	2028	220,000	5.000	3.800	DB7	2037	300,000	5.000	4.400*
CT9	2029	200,000	5.000	3.750	DC5	2038	300,000	5.000	4.500*
CU6	2030	220,000	5.000	3.850	DD3	2039	300,000	5.000	4.600*
CV4	2031	300,000	5.000	3.800	DE1	2040	410,000	5.000	4.700*
CW2	2032	200,000	5.000	3.950	DF9	2041	410,000	5.250	4.750*

\$6,040,000 5.250% Term Bonds due October 1, 2041. Yield 4.830% - 2024

PRE-REDEMPTION: Bonds of this issue maturing in years 2034 and thereafter, shall be subject to redemption at the option of the City prior to maturity as described in "PRE-REDEMPTION - Optional Redemption" hereto.

MANDATORY REDEMPTION: The Bonds maturing on October 1, 2041 are subject to mandatory redemption on the redemption date and in the principal amounts as described in "PRE-REDEMPTION - Mandatory Redemption - Term Bonds" hereto.

BOND COUNSEL: The Bonds will be offered when, and if issued by the City, subject to the approving legal opinion of Miller, Coughlin, Padlock and Stone, P.L.C., Detroit, Michigan, Bond Counsel.

This cover page contains information for a quick reference only. It is not a summary of this issue. Investors must read the entire Official Statement to obtain information material to the making of an informed investment decision.

Additional information relative to this Bond issue may be obtained from:
PFM Financial Advisors LLC
555 Briarwood Circle, Suite 311
Ann Arbor, MI 48106
734-994-9700

This Official Statement is dated October 17, 2023.
* For an explanation of the ratings, see "RATINGS" hereto.
As of date of delivery.
* Callable Premium Bonds priced to October 1, 2023 call date at 100%.
† Copyright 2023, American Business Association. CUSIP data herein is provided by CUSIP Global Services, managed on behalf of the American Business Association by S&P Global Marketing Intelligence. The City shall not be responsible for the selection of CUSIP numbers, nor to any representation made as to their correctness on the Bonds or in related sales.

SEC

How it begins: A “friendly letter” to the City Attorney from the SEC Division of Enforcement:



UNITED STATES
SECURITIES AND EXCHANGE COMMISSION
CHICAGO REGIONAL OFFICE
SUITE 900
175 WEST JACKSON BOULEVARD
CHICAGO, ILLINOIS 60604

SALLY J. HEWITT
SENIOR ATTORNEY, DIVISION OF ENFORCEMENT

TELEPHONE: (312) 886-0819
FACSIMILE: (312) 353-7298

February 11, 2011

VIA UPS NEXT DAY AIR

City of Allen Park
c/o David B. Tamsen, Esq.
Pagnucco & Tamsen PC
7000 Roosevelt Avenue #100
Allen Park, Michigan 48101-2595

Re: City of Allen Park, Michigan, No. MC-07782

Dear Mr. Tamsen:

I am writing to request that the City of Allen Park, Michigan (the “City”) provides certain information and documents, on a voluntary basis, to the staff of the Chicago Regional Office of the U.S. Securities and Exchange Commission (“Commission”) in connection with the above-captioned non-public inquiry. (I am writing to you because the staff understands that the law firm of Pagnucco & Tamsen PC represents the City as its counsel.)

In particular, it has come to the staff’s attention that certain events and/or developments regarding the City’s financial condition may have occurred. Such events or developments (to the extent they occurred) would have potentially affected the City’s disclosure obligations in its bond offerings, including General Obligation Limited Tax Bonds, Series 2009A, CUSIP No. 018015 (“2009 Bonds”) on November 12, 2009, and General Obligation Limited Tax Bonds, Series 2010, CUSIP No. 018015 (“2010 Bonds”) on June 16, 2010. These possible events/developments include the following:

1. The City had a budget “shortfall,” or deficit, of \$2 million for its fiscal year of 2009-2010. In May 2009 an individual named Jimmy Lifton wrote a letter to the City in which he offered to “donate” \$2 million to help balance this shortfall. Mr. Lifton’s offer was part of a larger proposal to develop a \$146 million media production studio named Unity

Pagnucco & Tamsen PC
February 11, 2011
Page 2.

Studios to be located in the City.

2. In November 2009, the City paid \$24.8 million to acquire a 104 acre property (“the Site”), located within its boundaries, which was a largely vacant office park. The City did not have the property appraised before it bought the Site. At one time, however, a State tax tribunal valued the Site at \$14 million.
3. Mr. Lifton’s media production company, Unity Holdings, LLC, moved to the Site pursuant to a lease dated October 16, 2009. Unity Holdings, LLC agreed to rent about 100,000 square feet of the Site at a rent of under \$300,000 a year. Mr. Lifton never donated the promised \$2 million to the City and by May 2010 Unity Holdings, LLC had fallen behind on its rent. On May 23, 2010 the City modified Unity’s lease, reducing its space to 56,000 square feet and its annual rent to \$168,000. The City also agreed to pay \$225,000 to improve the property for Unity Holdings, LLC. Unity moved off of the Site in September 2010.
4. Although the Site must be 80% occupied in order for the City to make its bond payments, the Site has had significantly less than 80% occupancy since November 2009.

The staff requests that the City inform the staff in writing whether the above described events/developments occurred and provide clarifications as needed to ensure that the description of such events/developments are factually accurate. In connection with the written response, we also ask that the City provide relevant supporting documents. Further, the staff requests that the City identify individuals with relevant knowledge about these events/developments. Finally, to the extent any of the above events/developments occurred, please inform the staff whether City has publicly disclosed such events/developments and the financial effect of such events/developments in connection with the offerings of the 2009 Bonds and the 2010 Bonds. **The staff requests a response by Tuesday, March 8, 2011.**

This inquiry is confidential and should not be construed as an adverse reflection on any entity or individual involved, nor should it be interpreted as an indication by the Commission or its staff that any violations of the federal securities laws have occurred.

I have enclosed a copy of SEC Form 1662, which contains important information regarding requests to provide information and documents to the Commission. You should review this form. If you have any questions, you may contact me at (312) 886-0819, hehwitts@sec.gov. Thank you.

Pagnucco & Tamsen PC
February 11, 2011
Page 3

Very truly yours,

Sally J. Hewitt
Municipal Securities and Public Pensions Unit

Enclosure: SEC Form 1662

The Bond Sale

- **Competitive bond sale**
 - **Legal notice of sale published (“offer”)**
 - **Official Statement mailed**
 - **Bids received, bonds awarded**
- **Negotiated sale**
 - **Direct negotiation of interest rates vs. bid interest rates**
 - **Official Statement delivered**
 - **Under PA 34 any deal may be negotiated as determined by legislative body**

After the Bond Sale

- Bonds delivered, proceeds received
- Post-closing filings with MI Department of Treasury
- Project costs paid
- Continuing tax requirements (non-arbitrage)
- Continuing disclosure requirements

Moral: Recordkeeping is essential

Time for Questions



MILLER
CANFIELD

PLEASE NOTE:
NEW INFORMATION
REGARDING THIS SUBJECT
MATTER HAS NOT BEEN
PROVIDED BY THE
ADMINISTRATION FOR
THIS MEETING

Financing the Vision

Redesigning the Civic Building Campus

Highest & Best Use – Option 2



Move & Construct New City Hall

Move & Construct New Police Station;
Renovate Fire Station No. 1

Move & Construct New City Hall

GOAL – Develop community confidence in the project by financing this portion using EXISTING funds.

How do we accomplish this?

- Strategic decision-making: Implementation of Medicare Advantage program for post-65 retirees has provided significant cost savings that can be shifted to fund the debt service to bond for City Hall.

Excerpt from the Mayor's 2023-24 Budget letter, sent to Council Sept. 25, 2023:

"It should be noted that the current ADC does not yet fully reflect the anticipated reduced costs from the transition to Medicare Advantage plans that occurred towards the end of 2022. The cost savings from this change should have a favorable impact on the ADC in future years."

- Conservative long-range financial strategy: By carefully managing the City's funding from ARPA and budgeting within our means, the City has accumulated ~\$9M in the Building Improvement fund.

Medicare Advantage Program

Post-65 Retiree Healthcare Insurance

In 2022, the City made a strategic business decision to move all eligible post65 retirees out of the City's self-insured healthcare pool and into the fully insured Medicare Advantage Program.

Why?

- Cost Savings - The Medicare Advantage program is heavily subsidized by the federal government, resulting in premiums that are less than the City's expected costs for self-insuring.
- Reducing Legacy Costs – Predictable, low-cost premiums reduce our future actuarial liabilities for retiree healthcare. This, in turn, reduces our required annual contributions into the VEBA plan and increases our overall funded %.
- Beneficial to our Retirees – By moving to a Medicare Advantage program, our retirees enjoy the benefits of:
 - Equal or improved benefits – MedAdv plans are selected to mirror, or improve, existing benefits – No concessions or compromised plans
 - Ease of use – MedAdv subscribers carry and present one card to providers. Coordination of benefits is automatic and does not require any extra effort on the part of the retiree.
 - Concierge Service – MedAdv subscribers have access to more responsive customer care representatives than traditional Medicare subscribers.

Savings from Implementing Medicare Advantage for post-65 retirees:
(Excerpt from the Nyhart actuarial valuation report dated April 4, 2024)

Actuarially Determined Contributions

City of Livonia GASB 74/75 Valuation For Fiscal Year Ending November 30, 2023

	FY 2023/24		FY 2024/25	
Discount rate (Funding)	7.10%		7.00%	
Payroll growth factor used for amortization	3.00%		3.00%	
Actuarial cost method	Entry Age Normal Level % of Salary		Entry Age Normal Level % of Salary	
Amortization type	Level % of Salary		Level Dollar	
Amortization period (years)	25		24	
Actuarial Accrued Liability (AAL) - beginning of year	\$	218,392,030	\$	132,112,710
Actuarial Value of Assets (AVA) - beginning of year		(131,191,254)		(135,183,513)
Unfunded AAL - beginning of year	\$	87,200,776	\$	(3,070,803)
Normal Cost	\$	999,891	\$	721,038
Amortization of Unfunded AAL		5,357,195		(250,225)
Total normal cost plus amortization	\$	6,357,086	\$	470,813
Interest to end of year		451,353		32,957
Actuarially Determined Contribution - Preliminary	\$	6,808,439	\$	503,770
Expected Benefit Payments		7,821,180		9,528,478
Actuarially Determined Contribution - Final	\$	6,808,439	\$	1,235,823

FY 23/24 ADC \$6,808,439

Budgeted at Reduced level due to limited funds X 60%

Total FY 23/24 Contribution (consistent with prior years) \$4,085,063

FY 24/25 ADC = New norm with MedAdv \$1,235,823

Total Savings \$2,849,240

General Fund Savings \$2,365,901

Other Funds Savings \$483,339

Total Savings \$2,849,240

Actuarially Determined Contribution (ADC) is the target or recommended contribution to a defined benefit OPEB plan, which if paid on an ongoing basis, will provide sufficient resources to fund future costs for services to be earned and liabilities attributed to past services. This is typically higher than the pay-as-you-go cost because it includes recognition of employer costs expected to be paid in future accounting periods.

How much does \$2.4 Million of annual funding allow us to finance?

City of Livonia				
Limited Tax GO Bonds				
Projected Bond Issuance Based on Annual Debt Service				
\$ 2,400,000	Annual Debt Service (1)			
Annual Debt Service	Bond Term	Interest Rate (2)	Estimated Total Interest	Bond Amount
\$ 2,400,000	20 Years	4.75%	\$ 17,344,625	\$ 30,600,000
\$ 2,400,000	25 Years	5.00%	\$ 26,134,188	\$ 33,805,000
\$ 2,400,000	30 Years	5.25%	\$ 36,150,778	\$ 35,755,000
(1) - Input Variable				
(2) - Estimated Rates - Actual rates determined at time of sale.				

Preliminary Cost Estimate range from PMR – New City Hall (hard and soft costs):

Reduced Program \$31,500,000

Full Program \$42,000,000

Mid-Range \$36,000,000

Note:
Additional funds available in Building Improvement Fund at 11/30/2023:
~\$9,000,000

Moving Forward with new City Hall

➤ Engage Plante Moran Realpoint in Phase III

- Phase III: Owner's Representative Work and Development Advisory Services
- First Steps:
 - Development of civic campus site master plan
 - Oversee design and construction of new City Hall

➤ Begin process for issuing bonds to finance City Hall construction

- Commitment of Medicare Advantage savings toward the debt service of these bonds
- Issuing capital improvement bonds typically takes between 90-120 days from start to finish

Questions??



April 10, 2024

City of Livonia Engagement Update & Summary of Findings and Recommendations

City of Livonia

Development Principles



	1 Provide a mix of civic, residential and commercial uses with activity on the site throughout the day.
	2 Establish an identifiable and defined City Center for the residents of the City of Livonia.
	3 Include a critical mass of full-time residents on the property to enhance safety and civic activity.
	4 Promote the re-development of adjacent properties with uses that are synergistic with the new city center development.
	5 Create outdoor space for community activities including, festivities, galas, entertainment and a variety of other city gatherings. Entertainment and a variety of other City gatherings. Community activities including: concerts, festivities, galas, entertainment and a variety of other City gatherings.
	6 Establish opportunities for private investment on the campus site and surrounding properties.

These principles should inform how the form and character of future development may occur within the special planning area, or for any zoning code updates that are made. They are intended to be a guide and general in nature.

Path Forward: Realizing City Center Development Principles

COMMIT TO CAMPUS PLAN AND COMMENCE PLANNING

CATALYZE REDEVELOPMENT

ENGAGE WITH DEVELOPMENT COMMUNITY

Increasing Site Attractiveness, Visitation, Property Values, Rents, Sustainability, and Tax Base
Reducing the Reliance on Subsidy and Incentives

These phases overlap / are interrelated

Meeting Expectations

Capital Outlay and Infrastructure Committee Meetings

Meeting 1
Wednesday,
April 10 @7pm

**Facility Condition
Assessment and
Site/Space Program
Findings and
Recommendations**

Meeting 2
Wednesday,
April 17 @7pm

**Highest and Best Use
Report Findings and
Recommendations**

Meeting 3A
Wednesday,
April 24 @7pm

**Financing Tools for
Town Center
Phase 1**

Meeting 3B
TBD

**Financing Tools for
Town Center
Phase 2**

PMR Engagement Overview

Phase 1 – Original Assignment - Completed and Presented in March 2023

Facility Condition Assessment (FCA) and Space Needs Assessment (SNA) for the following facilities:

- City Hall
- Police Department
- Fire Department No. 1
- Civic Center Library
- Senior Center + Community Transit Office
- Jack E. Kirksey Livonia Community Recreation Center
- Housing Commission
- Carl Sandburg Branch Library
- Alfred Noble Building

Note: These facilities were selected due to their potential impact on the Livonia Vision 21 Master Plan

PMR Engagement Overview

Phase 2- Completed and Presented in April 2024

Facility Condition Assessment (FCA) and Space Needs Assessment (SNA) for the following facilities:

- Fire Station No. 3, 4, 5 and 6

Site/Space Program, Conceptual Budget and Milestone schedule for the following facilities:

- City Hall
- Police Department
- Fire Station No. 1

Highest and Best Use Analysis

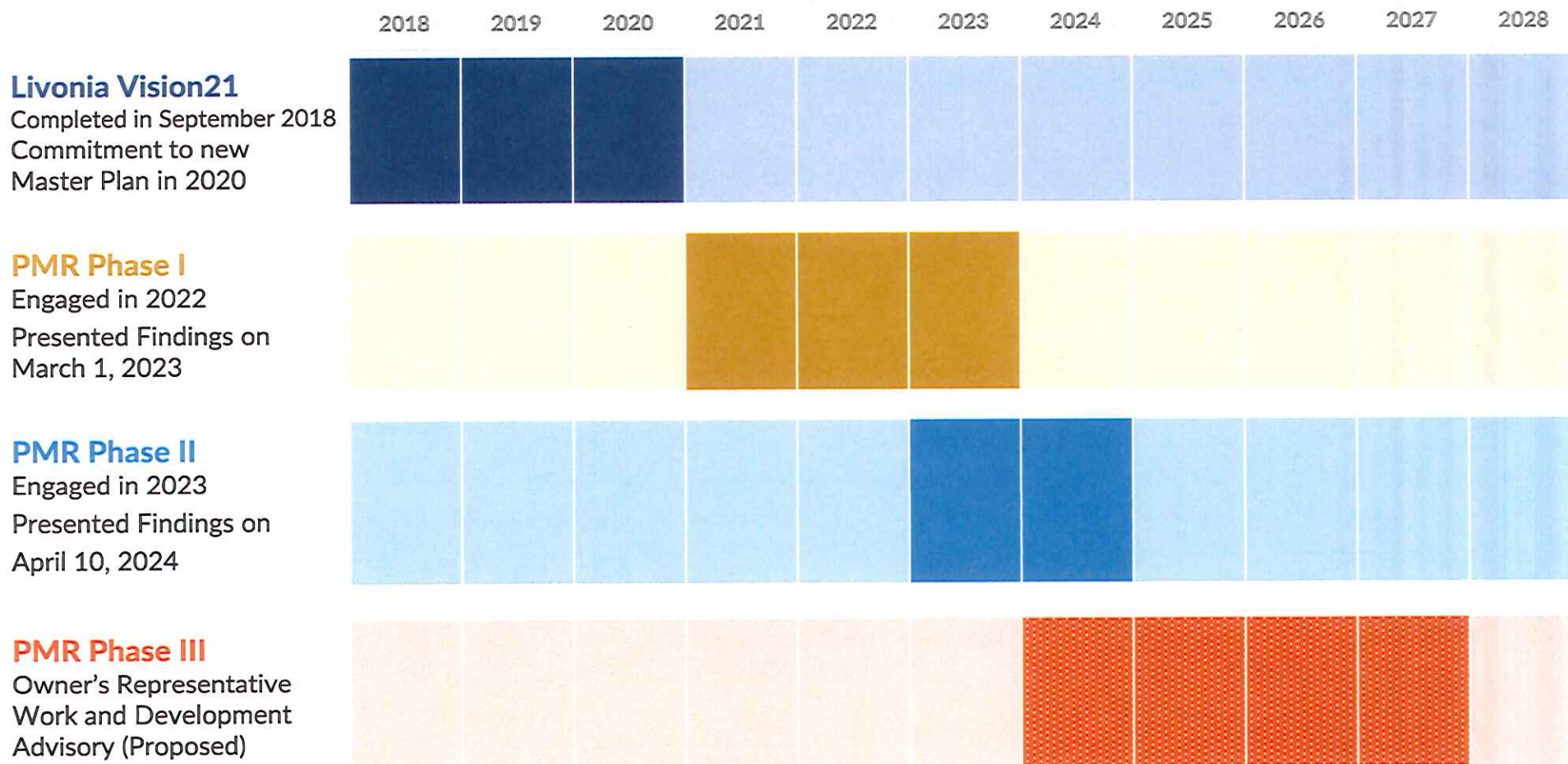
- Area Assessment
- Due Diligence
- Market Analysis

Preliminary Development Strategy

- Financial Analysis
- Development Approach

Timeline

Vision 21 Master Plan + PMR Engagements



PMR Engagement Overview

Facility Condition Purpose

- Evaluate the age and condition of each facilities' building systems
- Determine the investment required to maintain these facilities over a ten-year period.
- Prioritize needs based on
 - Critical need (1 – 3 years)
 - Deferrable maintenance (4 – 6 years)
 - Future need (7 – 10 years)
- Provide the City of Livonia with a capital planning template

PMR Engagement Overview

Space Needs Assessment Purpose

- Quantify the City of Livonia's current space and future needs at a high-level
- Evaluate the City of Livonia's real estate to determine current level of utilization
- Identify opportunities for implementing an Alternate Work Schedule and/or Free-Addressing/Hoteling
- Compare the City of Livonia's current workspace with modern workplace standards to identify opportunities for improved space utilization and efficiencies

PMR Engagement Overview

Site + Space Programming Purpose

- Build upon data collected in Space Needs Assessment
 - Space programming survey
 - Interview + facility tour
- Develop detailed space program to define all room type, size, and quantity requirements
- Develop site program to define acreage required to accommodate building and site requirements

Facility Condition Assessment Cost Summary (as presented on March 1, 2023)

Completed in PMR's Phase I Engagement

Building	Critical Need (1 - 3 Yrs.)	Deferrable Maintenance (4 - 6 Yrs.)	Future Need (7 - 10)	Complete Cost with Escalation
City Hall	\$12,397,784	\$7,595,335	\$8,392,853	\$28,385,972
Police Department	\$8,467,808	\$3,381,330	\$1,875,608	\$13,724,746
Fire Department #1	\$1,335,601	\$897,792	\$766,557	\$2,999,950
Civic Center Library	\$6,348,772	\$4,936,406	\$1,240,231	\$12,525,410
Senior Center/Community Transit	\$5,811,271	\$659,776	\$1,029,377	\$7,500,424
Livonia Community Recreation Center	\$2,699,860	\$10,977,139	\$10,236,580	\$23,913,579
Housing Commission	\$856,369	\$169,270	\$310,537	\$1,336,176
Carl Sandburg Library	\$1,737,877	\$821,019	\$410,894	\$2,969,791
Alfred Noble Building [1]	\$346,062	\$0	\$0	\$346,062
City Wide - Technology	\$1,928,999	\$626,925	\$713,730	\$3,269,654
Total [2]	\$41,930,405	\$30,064,991	\$24,976,366	\$96,971,763

Notes:

1. Alfred Noble Building costs are for building demolition only. Costs associated with abatement and site prep are not included.
2. Costs are based on 2022 market conditions

Facility Condition Assessment Cost Summary (as presented on April 10, 2024)

Updated in PMR's Phase II Engagement

Building	Critical Need (1 to 3 Years)	Critical Need (4 to 6 Years)	Critical Need (7 to 10 Years)	Complete Cost w/ Escalation
City Hall	\$13,017,673	\$7,975,102	\$8,812,496	\$29,805,271
Police Station	\$8,891,198	\$3,550,397	\$1,969,388	\$14,410,983
Fire Station No. 1	\$1,402,381	\$942,682	\$804,885	\$3,149,948
Civic Center Library	\$6,666,211	\$5,183,226	\$1,302,243	\$13,151,681
Senior Center	\$6,101,835	\$692,765	\$1,080,846	\$7,875,445
Rec Center	\$2,834,853	\$11,525,996	\$10,748,409	\$25,109,258
Housing Commission	\$899,187	\$177,734	\$326,064	\$1,402,985
Carl Sandburg Library	\$1,824,771	\$862,070	\$431,439	\$3,118,281
Alfred Noble Building [1]	\$363,365	\$0	\$0	\$363,365
City Wide Technology	\$2,177,358	\$855,773	\$974,241	\$4,007,351
Subtotal [2]	\$44,178,832	\$31,765,745	\$26,450,011	\$102,394,588
Additional facilities added in Phase II				
Fire Station No. 3	\$78,111	\$950,011	\$94,839	\$1,122,961
Fire Station No. 4	\$551,822	\$540,889	\$125,817	\$1,218,528
Fire Station No. 5	\$577,150	\$311,900	\$135,675	\$1,024,725
Fire Station No. 6	\$267,055	\$925,259	\$135,675	\$1,327,989
Total [2]	\$45,652,970	\$34,493,804	\$26,942,017	\$107,088,771

Notes:

1. Alfred Noble Building costs are for building demolition only. Costs associated with abatement and site prep are not included.
2. Costs are revised to reflect 2024 market conditions

City Hall Space Program Notes

Completed in PMR's Phase II Engagement

1. Projected Full program (66,200 GSF)
 - Added phone rooms, huddle rooms, open collaboration space, wellness room, storage, shared Café, shared Training and Conference Rooms
 - Removed underground parking, Auditorium, vacant space in Annex
 - Reduced size of Lobby

2. Projected Reduced program (49,500 GSF)
 - Projected full program with reduced square footage for phone rooms, huddle rooms, open collaboration space, storage, studio and conference space.

Notes:

- The full program reflects all "wants" and "needs" requested by each department to accommodate their current and future space needs, as well as right-sizing each department.
- The Reduced program reflects some "wants" and all "needs" requested by each department to accommodate their current and future needs, as well as right-size each department. Final program size will be determined upon validation of project funding.

Police Station Space Program Notes

Completed in PMR's Phase II Engagement

1. Projected Full program (76,800 GSF)
 - Added offices, gun range, digital evidence lab, conference room, community room, Café, wellness room
 - Increased size of locker rooms, virtual simulation room, training room, Emergency Operations Center, garage space, and weight room
 - Reduced size of Lobby
2. Projected Reduced program (63,800 GSF)
 - Projected full program with reduced square footage for training room, Emergency Operations Center, garage space, virtual simulation room, weight room, C.S.U. garage, digital evidence lab, community room, Café and gun range.

Notes:

- The full program reflects all "wants" and "needs" requested by each department to accommodate their current and future space needs, as well as right-sizing each department.
- The Reduced program reflects some "wants" and all "needs" requested by each department to accommodate their current and future needs, as well as right-size each department. Final program size will be determined upon validation of project funding.

Fire Station No. 1 Space Program Notes

Completed in PMR's Phase II Engagement

1. Projected Full program (24,900 GSF)

- Added offices, training room storage, two apparatus bays, EMS storage, turnout gear/workroom, clean gear storage, mezzanine storage, unisex showers and locker rooms.
- Increased size of conference and training room space

2. Projected Reduced program (16,900 GSF)

- Projected full program with reduced square footage for training room, training room storage, additional apparatus bays, storage, mezzanine storage, unisex locker rooms.

Notes:

- The full program reflects all "wants" and "needs" requested by each department to accommodate their current and future space needs, as well as right-sizing each department.
- The Reduced program reflects some "wants" and all "needs" requested by each department to accommodate their current and future needs, as well as right-size each department. Final program size will be determined upon validation of project funding.

Space Program Summary

Completed in PMR's Phase II Engagement

Building	Gross Square Footage (Existing)	Gross New Square Footage (Projected Full Program)	Gross New Square Footage (Projected Reduced Program)
City Hall + Annex	90,605		
Old Court House (Storage)	1,900 +/-		
Civic Center Storage Facility	1,500 +/-		
Total	94,005	66,200	49,500
Police Department	62,410	76,800	63,800
Fire Station No. 1	14,150	24,900	16,900
Total	170,565	167,900	130,200

Notes:

- The full program reflects all "wants" and "needs" requested by each department to accommodate their current and future space needs, as well as right-sizing each department.
- The Reduced program reflects some "wants" and all "needs" requested by each department to accommodate their current and future needs, as well as right-size each department. Final program size will be determined upon validation of project funding.

Budget Summary

Completed in PMR's Phase II Engagement

Results from the Site/ Space Program

Building	Facility Condition Assessment (Complete Cost w/ Escalation)	New Construction Project Cost (Full Program)	New Construction Project Cost (Reduced Program)
City Hall	\$29,805,271	\$42,000,000	\$31,500,000
Police Station	\$14,410,983	\$53,000,000	\$44,000,000
Fire Station No. 1	\$3,149,948	\$20,000,000	\$14,000,000
Subtotal	\$47,366,202	\$115,000,000	\$89,500,000

Additional Building Renovations	Facility Condition Assessment (Complete Cost w/ Escalation)	Full Program Renovation Cost	Reduced Program Renovation Cost
Civic Center Library	\$13,151,681	\$13,151,681	\$13,151,681
Senior Center	\$7,875,445		
Rec Center	\$25,109,258		
Housing Commission	\$1,402,985		
Carl Sandburg Library	\$3,118,281	\$3,118,281	
Alfred Noble Building [2]	\$363,365		
City Wide Technology	\$4,007,351	\$4,007,351	\$4,007,351
Fire Station No. 3	\$1,122,961	\$1,122,961	\$1,122,961
Fire Station No. 4	\$1,218,528	\$1,218,528	\$1,218,528
Fire Station No. 5	\$1,024,725	\$1,024,725	\$1,024,725
Fire Station No. 6	\$1,327,989	\$1,327,989	\$1,327,989
Subtotal	\$59,722,569	\$24,971,516	\$21,853,235

	Capital Improvements Only (Renovation)	Full Program New Construction and Renovations	Reduced Program New Construction and Renovations
Total	\$107,088,771	\$139,971,516	\$111,353,235

Notes:

1. CIP costs are projected over a ten-year period. New construction costs reflect a fifty-year facility life span.
2. Demolition costs ONLY

Budget Summary (Continued)

City Hall (New Construction)

Total Project Cost = \$42M (\$634/SF)

- Hard Costs = \$29M (\$440/SF)
- Soft Costs = \$13M (\$194/SF)

Police Station (New Construction)

Total Project Cost = \$53M (\$691/SF)

- Hard Costs = \$38M (\$495/SF)
- Soft Costs = \$13M (\$196/SF)

Fire Station No. 1 (New Construction)

Total Project Cost = \$20 M (\$813/SF)

- Hard Costs = \$14M (\$584/SF)
- Soft Costs = \$6M (\$229/SF)

Notes:

1. Costs reflect new construction of the full program.
2. Soft costs include regulatory, professional service; furniture, fixtures, and equipment, etc.
3. Hard costs include construction materials and labor.
4. These costs reflect a 2026 construction start.

PV Analysis explanation

Completed in Phase II of PMR's Engagement

The present value analysis estimates the amount of money that, if invested today, would be adequate to fund a project for a specific time in the future.

For example, this approach could be used to estimate the amount of money needed to fund the following scenarios:

- 1) Renovation and funding ongoing maintenance of the Police Station for a 10-year period.
- 2) Building a new police station and funding ongoing maintenance for a 10-year period.

These estimates make it easier to understand cost differences between projects.

City Hall - Present Value Analysis and Considerations

Completed in Phase II of PMR's Engagement

Existing City Hall Renovation	New Construction City Hall
10- year Operating and Maintenance Costs \$8,000,000	10- year Operating and Maintenance Costs \$2,600,000
Capital Improvements Cost \$24,000,000	New Construction Cost \$36,400,000
Total \$32,000,000	Total \$39,400,000

The following assumptions were used:

- Costs above include Construction Hard/ Soft Costs plus 10 years of Operations and Maintenance Costs
- Operating costs of \$10/sf for existing and \$5/SF for new
- Presumes 57,850 SF new building (for this analysis we used a mid-point of square footage)
- Assumes 90,000 SF existing building

Police - Present Value Analysis and Considerations

Completed in Phase II of PMR's Engagement

Existing City Hall Renovation	New Construction City Hall
10- year Operating and Maintenance Costs \$6,000,000	10- year Operating and Maintenance Costs \$3,000,000
Capital Improvements Cost \$12,000,000	New Construction Cost \$41,200,000
Total \$18,000,000	Total \$44,200,000

The following assumptions were used:

- Costs above include Construction Hard/ Soft Costs plus 10 years of Operations and Maintenance Costs
- Operating costs of \$10/sf for existing and \$5/SF for new
- Presumes 65,000 SF new building
- Assumes 62,410 SF existing building

Fire Station No. 1 - Present Value Analysis and Considerations

Completed in Phase II of PMR's Engagement

Existing City Hall Renovation	New Construction City Hall
10- year Operating and Maintenance Costs \$1,300,000	10- year Operating and Maintenance Costs \$900,000
Capital Improvements Cost \$2,500,000	New Construction Cost \$13,300,000
Total \$3,800,000	Total \$14,200,000

The following assumptions were used:

- Costs above include Construction Hard/ Soft Costs plus 10 years of Operations and Maintenance Costs
- Operating costs of \$10/sf for existing and \$5/SF for new
- Presumes 20,900 SF new building
- Assumes 14,150 SF existing building

Preliminary Findings and Recommendations – City Hall

Preliminary Findings – City Hall

1. Current facility is approximately 45 years old
2. Existing building is not ADA- Compliant
3. Many of the existing building systems have reached the end of their useful life
4. Total capital improvement costs = \$29M
5. Existing floor plates create operational inefficiencies, poor acoustics and poor temperature stability.
6. Existing building envelope promotes insect infiltration
7. Existing facility is larger than space program requirements
8. Higher operations and maintenance costs than a new facility
9. Existing facility/workplace environment presents employee attraction and retention challenges
10. Current building location does not align with the Vision21 Master Plan

Recommendations – City Hall

1. Construct a new City Hall building

Note: PMR's recommendations are based on the preliminary findings of the Facility Condition Assessments, Space Needs Assessments, Space Programs, and Vision 21 master plan.

Preliminary Findings and Recommendations – Police Station

Preliminary Findings – Police Station

1. Current facility is approximately 65 years old
2. Existing building is not ADA- Compliant
3. Many of the existing building systems have reached the end of their useful life
4. Total capital improvement costs = \$14M
5. Existing floor plate creates operational inefficiencies
6. Lack of natural daylight results in poor working environment
7. Lack of essential program spaces for a modern PD (gun range, virtual simulation room)
8. The distance between the police station and courthouse requires detainees to be transported, creating logistical and safety issues for staff, detainees, and the public.
9. Existing facility/workplace environment presents employee attraction and retention challenges
10. Current building location does not align with the Vision21 Master Plan

Recommendations – Police Station

1. Construct a new Police Station building

Note: PMR's recommendations are based on the preliminary findings of the Facility Condition Assessments, Space Needs Assessments, Space Programs, and Vision 21 master plan.

Preliminary Findings and Recommendations – Fire Station No. 1

Preliminary Findings – Fire Station No. 1

1. Current facility is approximately 55 years old
2. Many of the existing building systems have reached the end of their useful life
3. Total capital improvement costs = \$3M
4. Current building location is ideal for quick access to Farmington Road and optimizes redevelopment opportunities for remaining campus
5. The City had recently invested in upgrades to Fire Station No. 1

Recommendations – Fire Station No. 1

1. Renovate the existing Fire Station No. 1

Note: PMR's recommendations are based on the preliminary findings of the Facility Condition Assessments, Space Needs Assessments, Space Programs, and Vision 21 master plan.

Conceptual Imagery



** Images are conceptual.*



Q&A

Thank You!

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DRAFT

February 17, 2024

**Space/Site Program,
Opinion of Probable Cost,
and Milestone Schedule for
City Hall, Police Station, and Fire Station No. 1**

City of Livonia



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Assumptions and Clarifications

- Existing square footage was calculated from owner furnished drawings (PDF) and are approximate. PMR did not verify dimensions in field.

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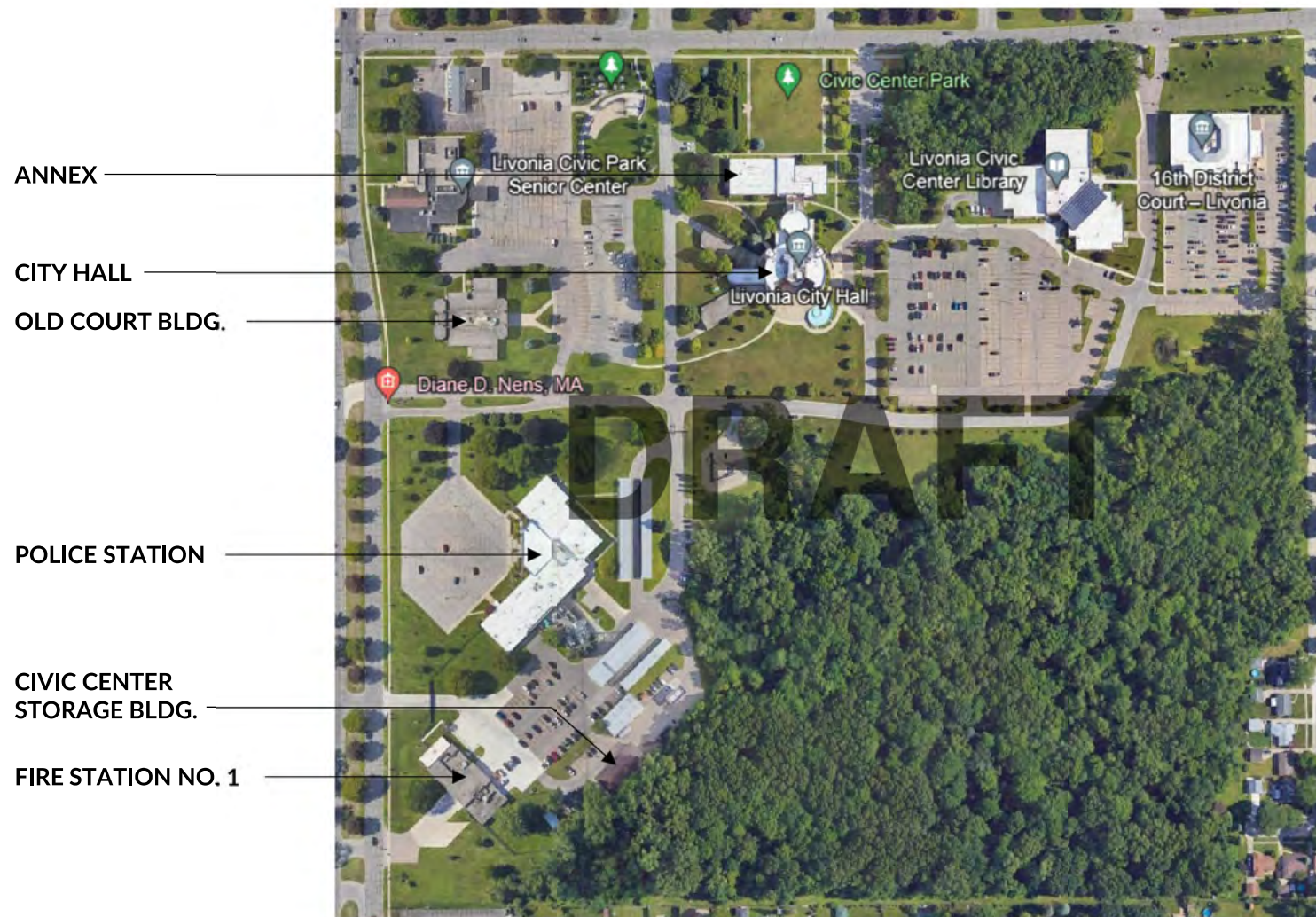
Process

- PMR reviewed owner furnished floor plans to define and document department boundaries
- PMR distributed a space programming survey to key stakeholders to gather information about current staffing/space and projected staffing/space.
- PMR conducted follow up interviews with stakeholders to review and validate survey responses
- PMR toured existing facilities to observe current space types, sizes, adjacencies, and utilization.
- PMR documented existing space deficiencies
- PMR assisted the COL with developing workplace standards, consolidation of centralized operations, and general workplace strategies.
- PMR developed, and reviewed with the owner, a draft Space/Site programs, Opinion of Probable Costs, and Milestone Schedules.
- PMR refined the draft report per owner comments.

Executive Summary

Building	Gross Square Footage (Existing)	Gross Square Footage (Projected Full Program)	Gross Square Footage (Projected Reduced Program)	Capital Improvement Costs per 2022 Facility Condition Assessment	New Construction Costs (Full Program)	New Construction Costs (Reduced Program)
City Hall + Annex	90,605					
Old Court House (Storage)	1,900 +/-					
Civic Center Storage Facility	1,500 +/-					
Total	94,005	66,200	49,500	\$28.3 M	\$42 M	\$32 M
Police Department	62,410	76,800	63,800	\$13.7 M	\$53M	\$44 M
Fire Station No. 1	14,150	24,900	16,900	\$3.0 M	\$20 M	\$14 M
Total	170,565	167,900	130,200	\$45 M	\$115 M	\$90 M

Campus Map



City Hall

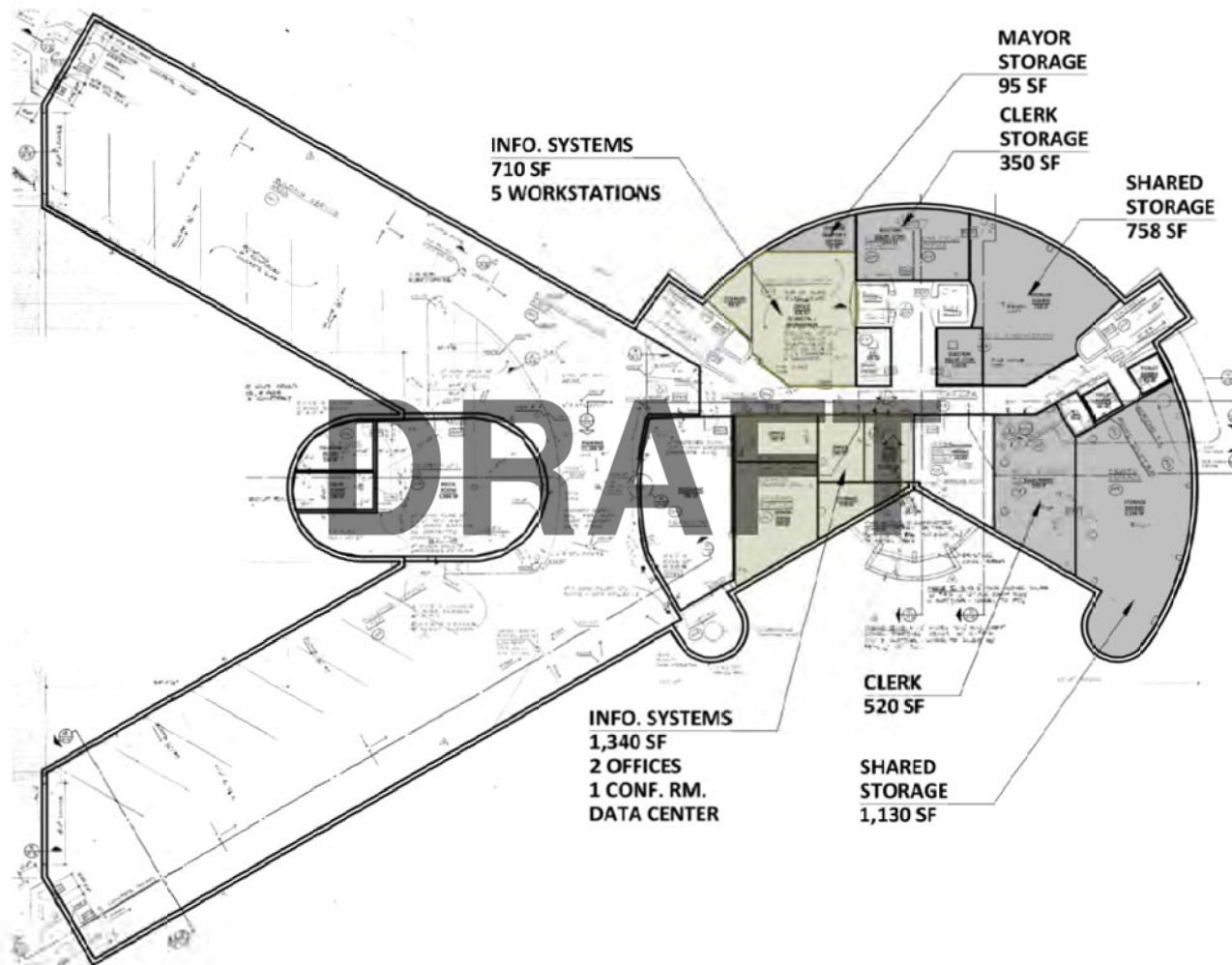


Year Built: 1977 (47 Years Old)

City Hall - Site



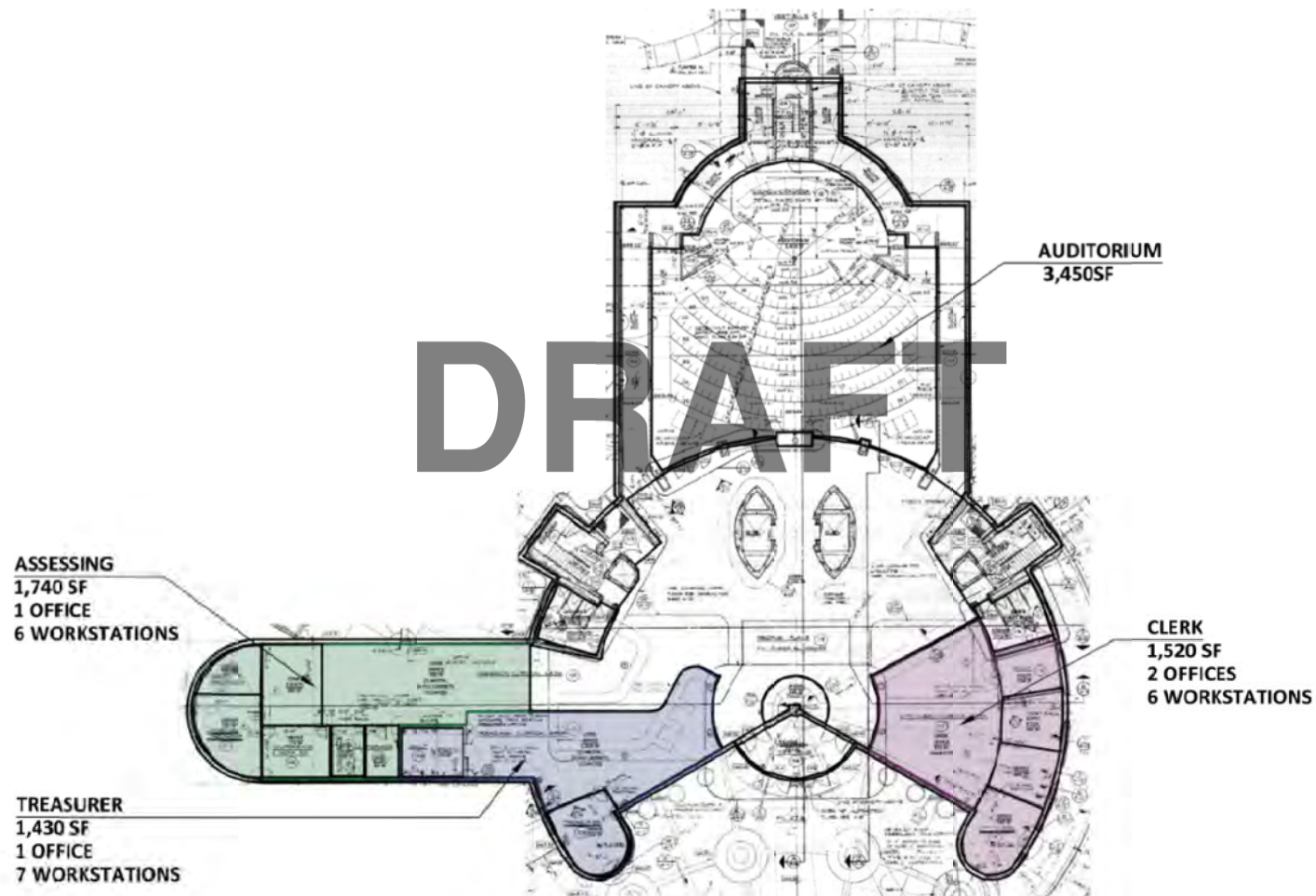
City Hall – Lower Level Floor Plan



CITY OF LIVONIA - CITY HALL - LOWER LEVEL FLOOR PLAN
NOT TO SCALE

21,353 GSF +/-

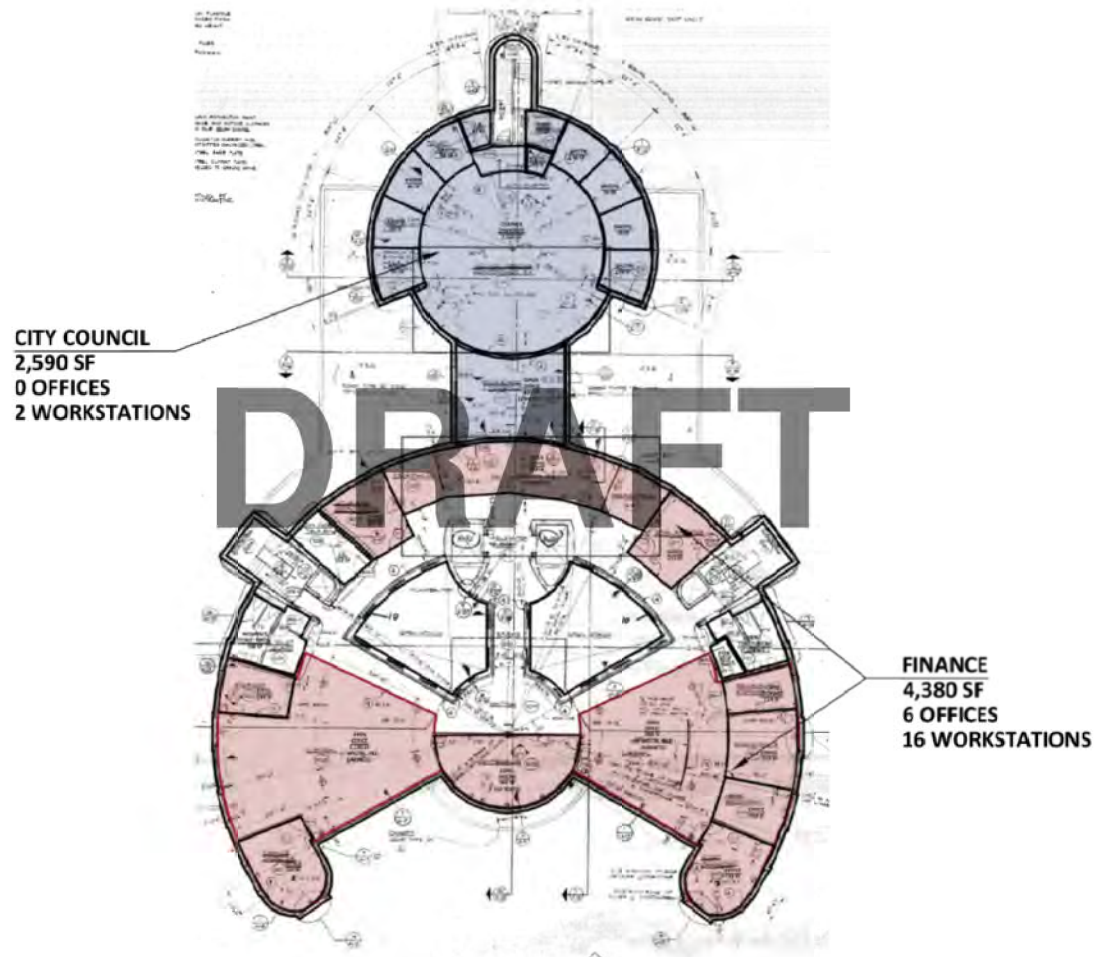
City Hall – Main Level Floor Plan



CITY OF LIVONIA - CITY HALL - MAIN LEVEL FLOOR PLAN
NOT TO SCALE

16,220 GSF +/-

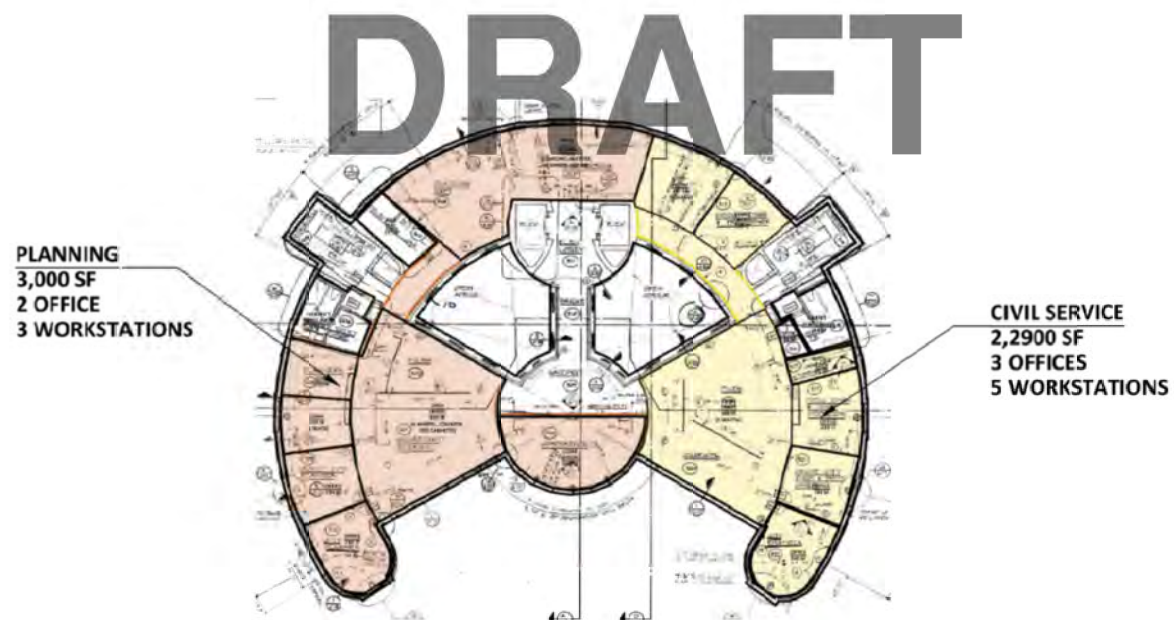
City Hall – Second Level Floor Plan



CITY OF LIVONIA - CITY HALL - SECOND LEVEL FLOOR PLAN
NOT TO SCALE

11,617 GSF +/-

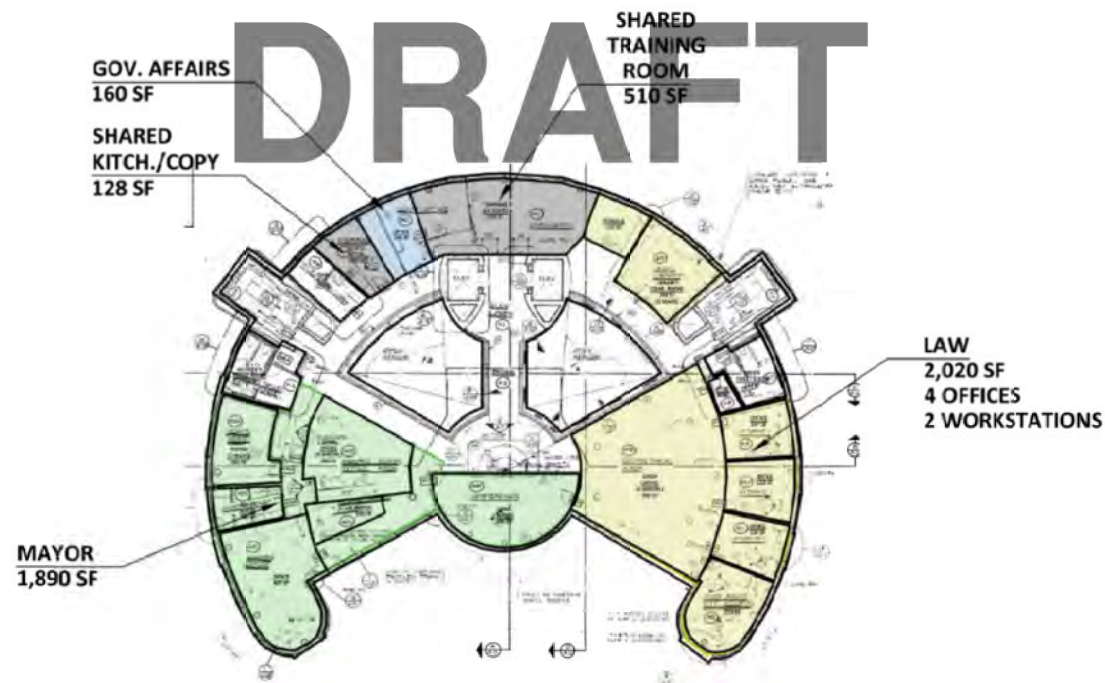
City Hall – Third Level Floor Plan



CITY OF LIVONIA - CITY HALL - THIRD LEVEL FLOOR PLAN
NOT TO SCALE

8,665 GSF +/-

City Hall – Forth Level Floor Plan

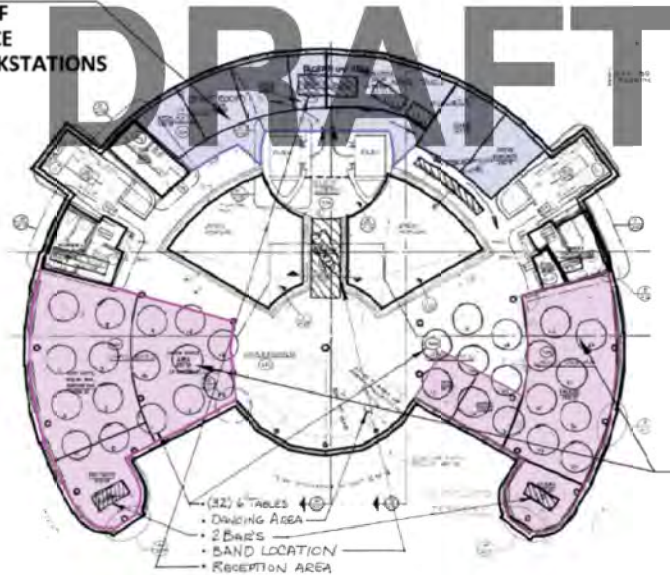


CITY OF LIVONIA - CITY HALL - FORTH LEVEL FLOOR PLAN
NOT TO SCALE

8,665 GSF +/-

City Hall – Fifth Level Floor Plan

COMMUNITY
RESOURCES
1,230 SF
3 OFFICE
3 WORKSTATIONS



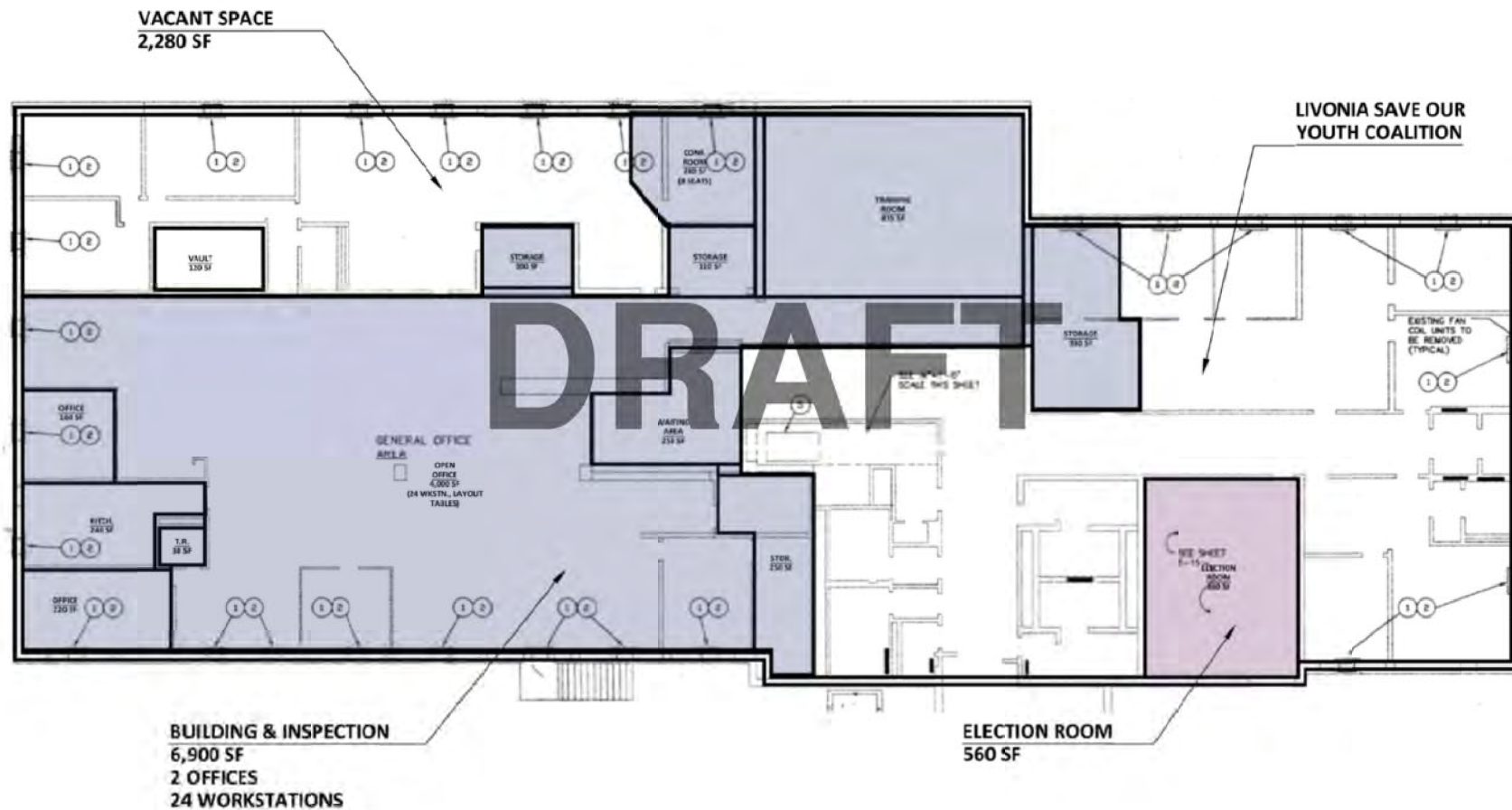
CABLE-LIVONIA TV
2,500 SF
1 OFFICES
5 WORKSTATIONS



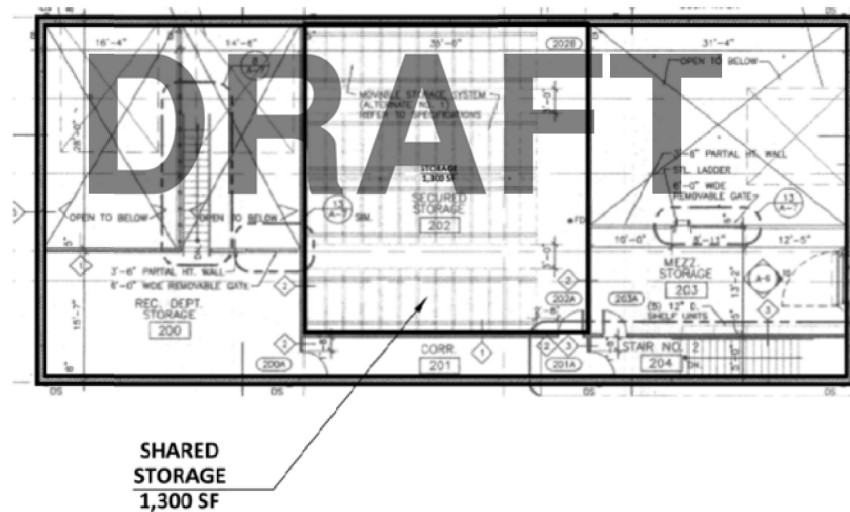
CITY OF LIVONIA - CITY HALL - FIFTH LEVEL FLOOR PLAN
NOT TO SCALE

8,865 GSF +/-

Annex – Main Level Floor Plan



Civic Center Storage Building – Upper Level Floor Plan



CITY OF LIVONIA - CIVIC CENTER STORAGE BUILDING - SECOND LEVEL FLOOR PLAN
NOT TO SCALE

4,570 GSF +/-

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Assessment Department (Jacob Liberati)											
Office 1	1	1		1	0	230	168	230	168		
Office 2	1	1		1	0	173	168	173	168		
Office 3	1	1		1	0	116	168	116	168		
Workstations	5	6		0	6	64	64	320	384		
Open Office Storage			1			100	100	100	100		
Conference Room (6 seats)			1			245	-	245	-		
Conference Room (12 seats)			1			-	264	-	264		
Copy Room			1			40	-	40	-	included in Support/Common space	
Storage Room			1			82	-	82	-		
Storage Room			1			100	200	100	200	long term storage, needs to remain on-site	
Kitchenette			1			40		40	-	Pantry/Café will be added as Support/Common area	
Subtotal								1,446	1,452		
Secondary Circulation								294	610		
Total	8	9		3	6			1,740	2,062	current space is 1,740 SF	
Cable-Livonia TV (Mike DiFazio)											
Office/Edit Suite 1	1	1		1		124	220	124	220	current Office	
Office/Edit Suite 2	1	1		1		250	220	250	220	current Edit Suite	
Office/Edit Suite 3	0	1		1			220	-	220		
Office/Edit Suite 4	0	1		1			220	-	220		
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	0				64	64	64	-		
Workstation 3	1	0				64	64	64	-		
Open Office Storage/Work Space			1			100	100	100	100		
Edit Suite/Equipment Room/Server Room			1			690	-	690	-		
Equipment Room			1			-	200	-	200		
Equipment Storage			-			-		-	-	approx. 600 sf currently in civic center storage building, exact SF to be confirmed. Can remain off site.	
Server Room			1			-	-	-	-	included in Support/Common space	
Sound Booth			1			24	100	24	100	currently in Auditorium	
Studio			1			150	300	150	300	currently part of Gallery	300
Gallery			1			700	-	700	-	to be included as Support/Common space	
Storage Room			1			94	120	94	120		
Subtotal								2,324	1,764		
Secondary Circulation								176	529		
Total	5	5		4	1			2,500	2,293	current space is 2,500 SF (5th floor only)	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
City Clerk (Lori Miller, Doris DeMarco)											
Office 1	1	1		1		230	230	230	230		62
Office 2	1	1		1		156	168	156	168		
Office 3		1		1			120	-	120		
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	1			1	64	64	64	64		
Workstation 3	1	1			1	64	64	64	64		
Workstation 4	1	1			1	64	64	64	64		
Workstation 5	1	1			1	64	64	64	64		
Workstation 6	1	1			1	64	64	64	64		
Workstation 7		1			1		64	-	64		
Open Office Storage			1			100	225	100	225		
Kitchenette/Copy			1			160		160	-	Pantry/Café will be added as Support/Common area	
Mail/Reprographics Room			1			520	520	520	520	currently in basement	
Vault			1			134	134	134	134		
Counter Space			1			64	64	64	64	Three windows, one is used by Water Dept.	
Conference Room (12 seats)			1				264	-	264		264
Election Equip. Storage			1			470	3,500	470	3,500	currently in basement	1,500
Storage			1			200	200	200	200	currently in basement	200
Storage			1			100	100	100	100	100 SF +/- currently at Greenmead	100
Storage			1			560	1,200	560	1,200	currently in Annex	1,200
Storage			1			1,500	3,000	1,500	3,000	1,500 SF +/- currently in old Courthouse	3,000
Storage			1			200	200	200	200	200 SF +/- currently in civic center storage building	200
Subtotal								4,778	10,373		
Secondary Circulation								292	652		
Total	8	10		3	7			5,070	11,025	current space on first floor = 1,520 SF; storage space in basement, annex, old courthouse, and civic center storage building = approximately 3,550 SF.	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Civil Service/Human Resources (Elizabeth Hallack, Jeannine Laible)											
Office 1	1	1		1		230	168	230	168		
Office 2	1	1		1		220	168	220	168		
Office 3	1	1		1		190	120	190	120		
Office 4 (currently vacant)		1		1		200	120	200	120		
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	1			1	64	64	64	64		
Workstation 3	1	1			1	64	64	64	64		
Workstation 4	1	1			1	64	64	64	64		
Workstation 5	1	1			1	64	64	64	64		
Workstation 6		1			1	64	64	-	64		
Open Office Storage			1			200	200	200	200		
Conference Room (4 seats)			1			247	170	247	170		
Copy/Work Room			1					-	-	included in Support/Common space	
Storage Room			1			200	200	200	200	currently in basement	
Storage Room			1			-		-	-	approximately 200 SF currently in civic center storage building, can remain off-site	
Kitchenette/Copy			1			70		70	-	Pantry/Café will be added as Support/Common area	
Subtotal								1,877	1,530		
Secondary Circulation								613	643		
Total	8	10		4	6			2,490	2,173	current space on first floor = 2,290 SF; storage space in basement = approximately 200 SF.	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Community Resources and Communications (Kristin Houchins, Chris Jackett)											
Office 1	1	1		1		120	120	120	120		
Office 2	1	1		1		167	120	167	120		
Office 3	0	0		0		142	-	142	-	vacant	
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	1			1	64	64	64	64		
Workstation 3						64		64	-	vacant	
Workstation 4						64		64	-	vacant	
Open Office Storage			1			100	100	100	100		
Kitchenette/Storage			1			100		100	-	Pantry/Café will be added as Support/Common area	
Storage			1			120	100	120	100		
Copy/Storage			1			80		80	-	included in Support/Common space	
Subtotal								1,085	568		
Secondary Circulation								145	239		
Total	4	4		2	2			1,230	807	current space is 1,230 SF	
City Council (Sara Kasprovicz, Brandon McCullough)											
Workstation 1	1	1			1	90	49	90	49	in area separate from Council Chambers	
Workstation 2	1	1			1	90	49	90	49	in area separate from Council Chambers	
Workstation 3	1	1			1	90	49	90	49	in area separate from Council Chambers	
Workstation 4	1	1			1	90	49	90	49	in area separate from Council Chambers	
Workstation 5	1	1			1	90	49	90	49	in area separate from Council Chambers	
Workstation 6	1	1			1	90	49	90	49	in area separate from Council Chambers	
Workstation 7	1	1			1	90	49	90	49	in area separate from Council Chambers	
Workstation 8	1	1			1	64	64	64	64	Secretary	
Workstation 9	1	1			1	64	64	64	64	Reception	
Conference Room (20 seats)			1				420	-	420		420
Council Chambers			1			1,250	2,500	1,250	2,500	primary function is to accommodate council and other commission meetings; and replace the meeting function of the existing auditorium	
Pre-function Space/Lobby			1			-	625	-	625		
Toilet Room			1			36	100	36	100		
Storage			1			52	-	52	-		
Coffee/Work Area			1			20	100	20	100		
Subtotal								2,116	4,216		
Secondary Circulation								474	1,771		
Total	9	9		0	9			2,590	5,987	existing space is 2,590 SF	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Economic Development (Mark Taormina)											
Office 1	1	1		1		230	168	230	168		
Office 2	1	1		1		194	120	194	120		
Office 3		1		1			120	-	120		
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	1			1	64	64	64	64		
Workstation 3	1					64	64	64	-		
Workstation 4						178	64	-	-		
Open Office Storage			1			400	200	500	200		
Storage			1			-		-	-	approximately 100 SF currently in civic center storage building, can remain off-site	
Conference Room (6 seats)			1			155	155	155	155		155
Conference Room (12 seats)			1			360		360	-	included in Support/Common space	
Copy Room			1			150		150	-	included in Support/Common space	
Plotter/Scanner/Copier Area			1			240	240	240	240		
Subtotal								2,021	1,131		
Secondary Circulation								979	475		
Total	5	5		3	2			3,000	1,606	current space is 3,000 SF	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Finance (Connie Kumpula)											
Office 1	1	1		1		230	168	230	168		
Office 2	1	1		1		150	120	150	120		
Office 3	1	1		1		210	120	210	120		
Office 4	1	1		1		210	120	210	120		
Office 5	1	1		1		187	120	187	120		
Office 6	1	1		1		230	168	230	168		
Office 7		1		1		120	120	-	120		
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	1			1	64	64	64	64		
Workstation 3	1	1			1	64	64	64	64		
Workstation 4	1	1			1	64	64	64	64		
Workstation 5	1	1			1	64	64	64	64		
Workstation 6	1	1			1	64	64	64	64		
Workstation 7	1	1			1	64	64	64	64		
Workstation 8	1	1			1	64	64	64	64		
Workstation 9	1	1			1	64	64	64	64		
Workstation 10	1	1			1	64	64	64	64		
Workstation 11	1	1			1	64	64	64	64		
Workstation 12	1	1			1	64	64	64	64		
Workstation 13	1					64	64	64	-		
Open Office Storage				1		300	300	300	300		100
Copy/Storage				1		114		114	-	included in Support/Common space	
Storage				1		200	200	200	200	currently in basement, exact SF to be confirmed	
Storage			-			-	-	-	-	approximately 200 SF of storage at civic center storage building, can remain off-site	
Kitchenette				1		144		144	-	Pantry/Café will be added as Support/Common area	
Conference Room (10 seats)				1		360		360	-	included in Support/Common space	
Subtotal								3,167	2,204		
Secondary Circulation								1,213	926		
Total	19	19		7	12			4,380	3,130	current space is 4,380 SF (2nd floor only)	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Housing (Jim Inglis)											
Office 1 (Director)	1	1		1		120	120	120	120	currently located at McNamara Tower	
Office 2 (Deputy Director)	1	1		1		120	120	120	120	currently located at McNamara Tower	
Office 3 (Finance Director)	1	1		1		120	120	120	120	currently located at McNamara Tower	
Subtotal								360	360		
Secondary Circulation								162	151		
Total	3	3		3	0			522	511		
Information Systems											
Office 1	1	1		1		144	120	144	120		
Office 2	1	1		1		180	120	180	120		
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	1			1	64	64	64	64		
Workstation 3	1	1			1	64	64	64	64		
Workstation 4	1	1			1	64	64	64	64		
Workstation 5					1	64	64	-	64	for vendor's	64
Workstation 6		1			1	64	64	-	64	future staff	
Open Office Storage/Lab Area				1		100	100	100	100		
Conference Room (6 seats)				1		152		152	-	included in Support/Common space	
Storage				1		150	150	150	150		
Storage				1		86	86	86	86		
Server Room				1		395		395	-	included in Support/Common space	
Subtotal								1,463	960		
Secondary Circulation								237	403		
Total	6	7		2	6			1,700	1,363	current space is 1,700 sf	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Inspections (Jerome Hanna)											
Office 1	1	1		1		220	168	220	168		
Office 2	1	1		1		160	168	160	168		
Office 3		1		1			120	-	120		
Office 4		1		1			120	-	120		
Workstation 1	1	1			1	100	100	100	100	plan review	
Workstation 2	1	1			1	100	100	100	100	plan review	
Workstation 3	1	1			1	64	64	64	64		
Workstation 4	1	1			1	64	64	64	64		
Workstation 5	1	1			1	64	64	64	64		
Workstation 6	1	1			1	64	64	64	64		
Workstation 7	1	1			1	64	64	64	64		
Workstation 8	1	1			1	64	64	64	64		
Workstation 9 -26	18	18			18	20	20	360	360	benching	
Open Office Storage			1			400	400	400	400		100
Waiting Room/Lobby			1			250	250	250	250		
Storage (drawing)			1			330	330	330	330	drawing storage	330
Vault (office supplies)			1			120	120	120	120	does not need to be secured storage	
Kitchenette			1			240		240	-	Pantry/Café will be added as Support/Common area	
Storage			1			110	110	110	110		
Storage			1			100	-	100	-		
Storage			1			250	250	250	250		
Conference Room (8 seats)			1			240		240	-		
Training Room (30 seats)			1			875	-	875	-	included in Support/Common space	
Subtotal								4,239	2,980		
Secondary Circulation								2,661	1,252		
Total	28	30		4	26			6,900	4,232	current space is 6,900 SF	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Law (Mike Fisher)											
Office 1	1	1		1		230	168	230	168		
Office 2	1	1		1		150	168	150	168		
Office 3	1	1		1		163	168	163	168		
Office 4	1	1		1		147	168	147	168		
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	1			1	64	64	64	64		
Workstation 3						64		-	-		
Open Office Storage				1		200	200	200	200		
Library/Conference Room (6 seats)				1		240	240	240	240		
Storage				1		110	110	110	110		
Subtotal								1,368	1,350		
Secondary Circulation								632	567		
Total	6	6		4	2			2,000	1,917	current space is 2,000 SF	
Mayor's Office (Dave Varga)											
Office 1	1	1		1	0	405	400	405	400	room for desk and casual seating area	
Office 2	1	1		1	0	100	120	100	120	room for desk and (2) guest chairs	
Workstation 1	1	1		0	1	64	64	64	64		
Workstation 2	1	1		0	1	64	64	64	64		
Workstation 3/Office	1	1		1	0	160	120	160	120	Government Affairs	
Conference Room (6 seats)				1		206	206	206	206		
Conference Room (12 seats)				1		360		360	-	included in common/shared space	
Toilet Room (Mayor's)				1		106	100	106	100		
Copy Room				1		100	100	100	100		
Storage Room				1		100	-	100	-	currently located in basement	
Kitchenette				1		50	50	50	50		
Reception/Waiting Area				1		-	200	-	200		
Subtotal								1,715	1,424		
Secondary Circulation								175	598		
Total	5	5		3	2			1,890	2,022	current space is 1,890 SF (4th floor only)	

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Treasurer's Office (Susan Nash)											
Office 1	1	1		1		230	168	230	168		
Office 2		1		1		64	120	-	120		
Workstation 1	1	1			1	64	64	64	64		
Workstation 2	1	1			1	64	64	64	64		
Workstation 3	1	1			1	64	64	64	64		
Workstation 4	1	1			1	64	64	64	64		
Workstation 5	1	1			1	64	64	64	64		
Workstation 6	1	1			1	64	64	64	64		
Workstation 7	1					64	-	64	-		
Open Office Storage			1			200	200	200	200	consider adding a drive-thru window	200
Vault			1			150	150	150	150		
Storage			1			-	-	-	-	approximately 200 SF in civic center storage building, can remain off-site	
Storage			1			200	200	200	200	currently in city hall basement	
Walk-up payment area			1			100	150	100	150		
Subtotal								1,328	1,372		
Secondary Circulation								102	576		
Total	8	8		2	6			1,430	1,948	current space is 1,430 SF (1st floor only)	
Total - Office Area	122	130		44	87			35,442	41,075		

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support/Common Area											
Phone Room			4				64	-	256		256
Huddle Room			4				120	-	480		480
Open Collaboration Area			6				100	-	600		600
Wellness Room			2				120	-	240		
Pantry			2				200	-	400		400
Café			1				500	-	500	centrally located	
Gallery/Training (50 seats)			1				1,400	-	1,400	requested by City Clerk, can be divided into (2) 700 SF Conference Rooms (accommodates current Gallery function)	
Conference Room (16 seats)			1				364	-	364		
Conference Room (12 seats)			2				264	-	528		264
Copy/Work Room			4				200	-	800		
Server Room			1				200	-	200		
Telecom Room			1				340	-	340	currently on lower level, combine w/ Server Room	
Telecom Room			1				140	-	140	currently on lower level	
Equipment Room			1				138	-	138	currently on lower level	
Mechanical Room			1				1,086	-	1,086	currently on lower level	
Receiving			1				706	-	706	currently on lower level	
Parking			1				11,100	-	11,100	currently on lower level	
J.C.			1				90	-	90	currently on lower level	
J.C.			1				45	-	45	currently on lower level	
Toilet Room			1				40	-	40	currently on lower level	
Toilet Room			1				42	-	42	currently on lower level	
Auditorium and Control Room			1				3,450	-	3,450	currently on first floor, not included in future program	
Control Room			1				450	-	450	currently on first floor	
Kiosk			1				105	-	105	currently on first floor	
Lobby/Counter Space			1				4,000	-	4,000	currently on first floor	
Men's Toilet Room			1				162	-	162	currently on first floor	
Women's Toilet Room			1				162	-	162	currently on first floor	
Vacant Space			1				2,280	-	2,280	currently in Annex	
Livonia Save our Youth			1				4,360	-	4,360	currently in Annex, confirm if this space is required	
Coalition/Common/Support Space											

City Hall – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support/Common Area											
Men's Toilet Room			1			134	134	134	134	currently on second floor	
Women's Toilet Room			1			180	180	180	180	currently on second floor	
Storage			1			30	-	30	-	currently on second floor	
J.C.			1			112	100	112	100	currently on second floor	
Men's Toilet Room			1			134	134	134	134	currently on third floor	
Women's Toilet Room			1			180	180	180	180	currently on third floor	
Storage			1			30	-	30	-	currently on third floor	
Tele./Elec.			1			112	112	112	112	currently on third floor	
Men's Toilet Room			1			134	134	134	134	currently on fourth floor	
Women's Toilet Room			1			180	180	180	180	currently on fourth floor	
Training Room			1			510	-	510	-	currently on fourth floor	
Copy/Kitchenette			1			128	-	128	-	currently on fourth floor	
Storage			1			30	-	30	-	currently on fourth floor	
Tele./Elec.			1			112	112	112	112	currently on fourth floor	
Men's Toilet Room			1			134	134	134	134	currently on fifth floor	
Women's Toilet Room			1			180	180	180	180	currently on fifth floor	
Storage			1			30	-	30	-	currently on fifth floor	
Tele./Elec.			1			112	-	112	-	currently on fifth floor	
Subtotal								31,158	11,605		10,195
Secondary Circulation								12,190	4,874		4,282
Total - Support/Common Area								43,348	16,479		14,477
Grand Total	122	130		44	87			80,790	57,554		

Gross-Up Factor 15%

12,119 8,633

2,172

Grand Total - All Areas

92,909 66,187

16,648

City Hall – Space Program

Current GSF

Existing Square Footage (City Hall)		NSF	GSF
Lower Level		20,370	21,353
First Floor		15,480	16,220
Second Floor		10,075	11,617
Third Floor		7,328	8,665
Forth Floor		7,328	8,665
Fifth Floor		7,525	8,865
Total		68,106	75,385
Existing Square Footage (Annex)		NSF	GSF
Annex		14,100	15,220
Total		14,100	15,220
Existing Square Footage (City Hall + Annex)		82,206	90,605
Projected Reduced Program GSF for New City Hall			49,539

includes 560 SF of basement

City Hall – Site Program

Site Areas		Square Feet	
Building Footprint			
	City Hall		66,187
			-
	Total		66,187
Building Support Areas			
Parking		Qty.	Area
	Staff	130	350
	Visitor	50	350
	Subtotal	180	700
	Current	181	approximately
Docks		-	-
Fenced Outdoor Storage		-	-
Generator		1	200
	Subtotal		200
	Total		129,387
Retention Area			<u>20,000</u>
			149,387
Circulation, Setbacks, Greenbelts, etc.			<u>59,755</u>
	Total		209,142
		rounded	5.0 Acres

City Hall – Opinion of Probable Cost

Professional Services			\$	3,829,707
Regulatory		0.03%	\$	7,283
Construction			\$	29,130,862
Furniture + Fixtures	\$	55.00	\$	1,820,143
Owner Equipment		allowance	\$	15,000
Technology	\$	30.00	\$	1,985,611
Subtotal			\$	36,788,606
Contingency		10%	\$	2,913,086
Escalation		8%	\$	2,330,469

Total Project Cost			\$	42,032,161
	Hard Costs	69.31%	\$	29,130,862
	Soft Costs	30.69%	\$	12,901,299
Total Project Cost (Potential Reductions)			\$	31,459,551

Assumptions/Clarifications:

1. Excludes computers, monitors, keyboards, printers, etc.
2. Assumes abatement is not required
3. Excludes kitchen equipment
4. Excludes exercise equipment
5. Assumes site utilities are in place and have adequate capacity
6. Assumes building will be constructed of durable and readily available materials, as used in construction of similar facilities.
7. Furniture budget includes offices, workstations, café, open collaboration, and conference rooms.
8. Assumes EGLE permitting, wetland boundary survey, and traffic study are not required.
9. Construction budget includes site work; demo of existing city hall building; and construction of new city hall building.

City Hall – Milestone Schedule

Professional Services Procurement =	4	Months
Design Phase =	9	Months
Construction Phase =	18	Months
Close Out =	3	Months
Schedule Contingency =	2	Months
Total Project Duration =	36	Months

Assumptions:

1. The City of Livonia will make timely decisions and provide timely approvals in order to maintain the project schedule.

Police Department



Year Built: Original building = 1961 (62 Years Old), Addition = 1986 (37 Years Old)

Police Department – Site

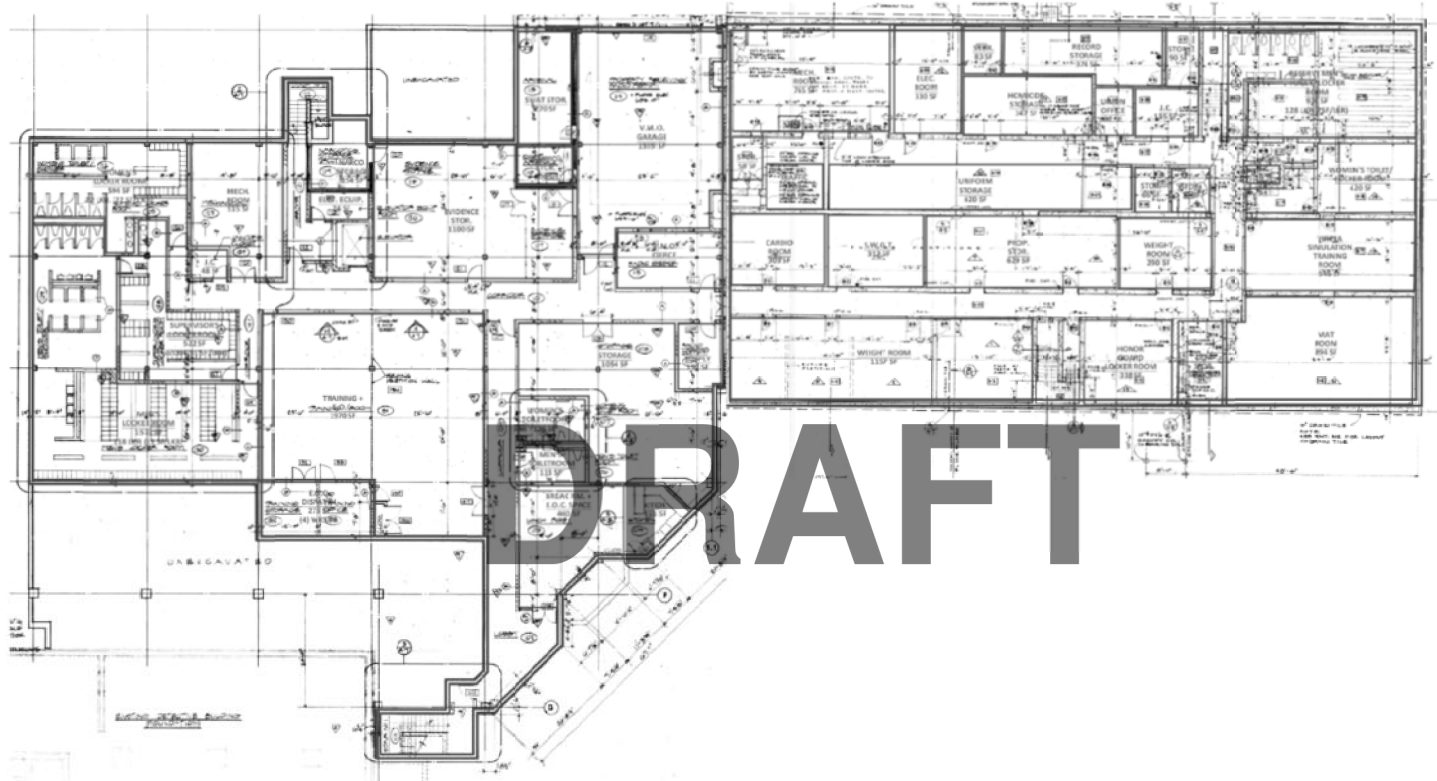


CITY OF LIVONIA - POLICE STATION - SITE

NOT TO SCALE

1/4/24

Police Department – Lower Level Floor Plan

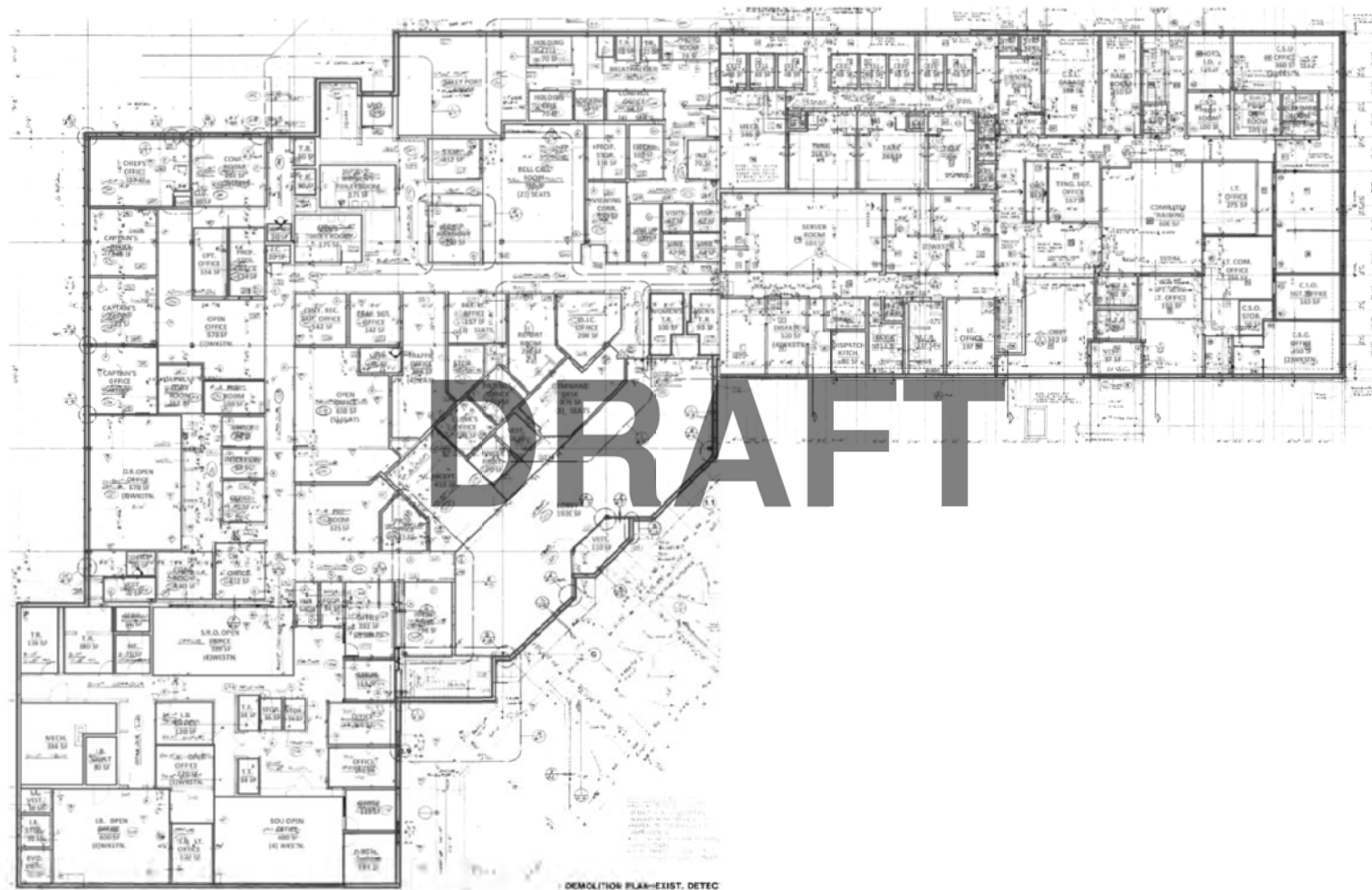


CITY OF LIVONIA - POLICE STATION - LOWER-LEVEL FLOOR PLAN

NOT TO SCALE

26,376 GSF +/-

Police Department – Mail Level Floor Plan



CITY OF LIVONIA - POLICE STATION - FIRST FLOOR PLAN

NOT TO SCALE

36,034 GSF +/-

Police Department – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Lower Level											
E.O.C. Dispatch (shared office)	4	4			4	275	330	275	330	includes open office storage and circulation	
Union Office	1	1		1		82	100	82	100		
V.M.O. Office	1	1			1	268	268	268	268		
Upper Level (West Side)											
Captain's Office	1	1		1		246	250	246	250		
Captain's Office	1	1		1		124	250	124	250		
Captain's Office	1	1		1		243	250	243	250		
Captain's Office	1	1		1		250	250	250	250		
Central Records Supervisor's Office	1	1		1		142	120	142	120		
Chief's Office	1	1		1		357	430	357	430	includes private toilet room and closet	
Clerk's Office	1	1		1		100	100	100	100		
Command Desk	3	3			3	276	276	276	276	includes open office storage and circulation	
Control Office	4	4			4	90	130	90	130	includes circulation	
Detective Bureau Open Office	8	10			10	678	900	678	900	includes open office storage and circulation	
Intelligence Bureau Office	1	1		1		120	168	120	168		
Intelligence Bureau LT. Office	1	1		1		132	168	132	168		
Intelligence Bureau Open Office	3	3			3	220	250	220	250	includes open office storage and circulation	
Intelligence Bureau Open Office	8	6			6	600	400	600	400	includes open office storage and circulation	
Investigative Desk	2	2			2	196	196	196	196		
Lieutenant Office	1	1		1		152	168	152	168		
O.I.C. Office	1	1		1		200	168	200	168		
Office	1	1				68		68	-		
Office	1	1		1		95	120	95	120		
Office	2	2			2	202	250	202	250	includes open office storage and circulation	
Office	1	1		1		111	120	111	120		
Office	1	1		1		156	120	156	120		
Office	1	1		1		146	120	146	120		
Office	1	1		1		113	120	113	120		
Office	1	1		1		144	120	144	120		
Open Office	5	5			5	650	600	650	600	includes open office storage and circulation	
Prof. Stds. Lieutenant Office	1	1		1		124	120	124	120		
Patrol Lieutenant Office	3	3		1		157	-	157	-		
Patrol Lieutenant Office		1		1			100	-	100		
Patrol Lieutenant Office		1		1			100	-	100		

Police Department – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Patrol Lieutenant Office		1		1			100	-	100		
Patrol Sergeant Office	1	1		1		102	168	102	168		
Prop. Office	2	2		2		112	120	112	120		
Reception	2	2			2	410	410	410	410	includes file and copy area	
S.R.O. Office	4	4			4	520	450	520	450	includes open office storage and circulation	
SOU Open Office	4	6			6	600	400	600	400	includes open office storage and circulation	
Traffic Office	4	4			4	364	364	364	364	includes open office storage and circulation	
Traffic Sergeant Office	1	1		1		142	120	142	120		
Upper Level (East Side)											
C.S.O. Office	2	2			2	350	400	350	400	includes open office storage and circulation	
C.S.O. Sergeant Office	1	1		1		160	120	160	120		
C.S.U. Office	3	3			3	860	860	860	860	includes open office storage and circulation	
Dispatch	4	4			4	520	520	520	520	includes open office storage and circulation	
Information Technology	2	2			2	465	450	465	450	includes open office storage and circulation	
IT Training Office	2	2			2	275	275	275	275	includes open office storage and circulation	
E.P.D. Office	1	1		1		234	168	234	168		
Lieutenant Office	1	1		1		197	120	197	120		
Support Serv. LT. Office	1	1		1		150	168	150	168		
Training Sergeant Office	1	1		1		167	120	167	120		
Subtotal								12,345	12,395		
Secondary Circulation								972	1,662		
Total	99	104		32	69			13,317	14,057		
Total - Office Area											740

Police Department – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support/Common Area											
Lower Level (West Side)											
Break Room and E.O.C. Space			1			460		460	-	Café/Pantry will be added	
E.O.C.			1			-	1,000	-	1,000	30 seats, round table layout, equip. stor.	1,000
Elevator Equipment Room			1			74	74	74	74		
Evidence Storage			1			1,100	1,100	1,100	1,100		
Janitor's Closet			1			48	48	48	48		
Kitchen			1			153	-	153	-	Café/Pantry will be added	
Mechanical Room			1			515	515	515	515		
Men's Toilet Room			1			113	113	113	113		
Men's Toilet/Locker Room			1			1,573	2,600	1,573	2,600		
Narcotics Storage			1			154	-	154	-	Included in Evidence Storage	
Radio Supply			1			130	130	130	130		
S.W.O.T. Storage			1			270	270	270	270		
Storage (Ammo)			1			100	100	100	100		
Storage (Supplies)			1			1,054	1,054	1,054	1,054		
Supervisor's Locker Room (Male)			1			522	800	522	800		
Supervisor's Locker Room (Female)			1			-	200	-	200		
Training			1			-	2,500	-	2,500	100 seats, classroom layout; adjacent to EOC w/ operable partition	1,000
Training and E.O.C.			1			1,970	-	1,970	-		
V.M.O. Garage			1			1,335	1,600	1,335	1,600		265
Women's Toilet Room			1			126	126	126	126		
Women's Toilet/Locker Room			1			594	500	594	500		
Lower Level (East Side)											
Cardio Room			1			303	-	303	-	combine with Weight Room	
Electrical Room			1			330	330	330	330		
Homicide Storage			1			347	347	347	347		
Honor Guard Locker Room			1			338	338	338	338		
Janitor's Closet			1			135	100	135	100		
Janitor's Closet			1			26		26	-		
Mat Room			1			894	894	894	894		
Storage			1			172	250	172	250		
Mechanical Room			1			765	765	765	765		

Police Department – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support/Common Area											
Property Storage			1			620	740	620	740		
Record Storage			1			374	-	374	-		
Reserve Men's Toilet/Locker Room			1			920	640	920	640		
S.W.O.T. Locker Room			1			312	500	312	500		
Storage (Traffic)			1			118	118	118	118		
Storage			1			83	-	83	-		
Storage			1			58	-	58	-		
Storage			1			66	-	66	-		
Storage			1			77	150	77	150		
Storage			1			90	-	90	-		
Reserve Women's Toilet/Locker Room			1			420	260	420	260		
Uniform Storage			1			620	620	620	620		
Virtra Simulation Training Room			1			546	1,500	546	1,500	can this be combined with other Training/EOC?	500
Weight Room			1			290	-	290	-		
Weight Room			1			1,157	2,500	1,157	2,500		500
Upper Level (West Side)											
Booking			1			50	50	50	50		
Breathalyzer			1			20	20	20	20		
Closet			1			10	10	10	10		
Coffee			1			20		20	-	Café/Pantry will be added	
Coffee			1			30		30	-	Café/Pantry will be added	
Conference Room (O.I.C.)			1			-	170	-	170	8 seats required	
Conference Room			1			140	170	140	170	8 seats required	
Conference Room			1			288	288	288	288	12 seats required	
Equipment Handout			1			160	400	160	400		
Evidence Processing			1			55	55	55	55		
File Room			1			108	110	108	110		
File Room			1			325	250	325	250		
Fingerprinting			1			70	70	70	70		
Holding Cell			2			70	70	140	140		
Intelligence Bureau Storage			1			52	52	52	52		
Intelligence Bureau Vault			1			80	80	80	80		
Intelligence Bureau Vestibule			1			38	38	38	38	excluded from circulation factor	

Police Department – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support/Common Area											
Interview Room			1			68	80	68	80		
Interview Room			1			73	80	73	80		
Interview Room			1			54	80	54	80		
Interview Room			1			70	-	70	-		
Janitor's Closet			1			20	20	20	20		
Kitchenette			1			102	120	102	120		
Line Up			1			100	100	100	100		
Lobby			1			1,920	500	1,920	500	excluded from circulation factor	
Mechanical			1			334	334	334	334		
Photo Room			1			78	78	78	78		
Report Writing Room			1			230	330	230	330		
Roll Call Room (21 seats)			1			750	950	750	950	36 seats required	
Sally Port			1			680	780	680	780	needs to be 26' deep min.	
Storage			1			46	46	46	46		
Storage			1			54	54	54	54		
Storage			2			36	36	72	72		
Storage			1			112		112	-		
Storage (Property)			1			118	118	118	118		
Storage (Traffic)			1			90	150	90	150		
Supply Room			1			112	120	112	120		
Toilet Room			1			30	30	30	30		
Toilet Room			1			30	30	30	30		
Toilet Room			1			134	134	134	134		
Toilet Room			1			180	180	180	180		
Toilet Room			2			38	38	76	76		
Toilet Room			2			25	25	50	50		
Toilet Room (Men's)			1			175	175	175	175		
Toilet Room (Men's)			1			93	93	93	93		
Toilet Room (Women's)			1			175	175	175	175		
Toilet Room (Women's)			1			100	100	100	100		
Vestibule			1			50	50	50	50	excluded from circulation factor	
Vestibule			1			70	70	70	70	excluded from circulation factor	
Vestibule			1			58	58	58	58	excluded from circulation factor	
Vestibule			1			56	56	56	56	excluded from circulation factor	
Vestibule			1			110	110	110	110	excluded from circulation factor	

Police Department – Space Program

FUNCTION	FTE 2023	FTE 2028	LPS	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support/Common Area											
Viewing Corridor			1			150	150	150	150	excluded from circulation factor	
Visit			4			42	42	168	168		
Upper Level (East Side)											
ARS			1			24	24	24	24		
C.S.O. Storage			1			50	50	50	50		
C.S.U. Garage			1			300	600	300	600	additional bay requested	300
C.S.U. Prop Room			1			100	100	100	100		
Cell			10			384	480	384	480	(7) male, (3) female	
Computer Training			1			600	600	600	600	20 seats required (classroom layout)	
Dispatch Kitchenette			1			80	100	80	100		
Film Dark Room			1			80	-	80	-		
Interview			1			17	-	17	-		
Janitor's Closet			1			23	-	23	-		
Janitor's Closet			1			37	-	37	-		
Lobby			1			382	-	382	-		
Mechanical			1			346	346	346	346		
Photo I.D.			1			128	128	128	128		
Print Dark Room			1			105	-	105	-		
Radio Room			1			210	210	210	210		
Server Room			1			684	300	684	300		
Shower			2			16	16	32	32		
Storage			2			24	-	48	-		
Storage			1			150	-	150	-		
Storage			1			70	-	70	-		
Tank			1			268	268	268	268		
Tank			1			268	268	268	268		
Tank			1			200	-	200	-		
Toilet Room (Men's)			1			137	137	137	137		
Toilet Room (Men's)			1			62	62	62	62		
Toilet Room (Women's)			1			113	113	113	113		
Toilet Room (Women's)			1			62	62	62	62		
Vestibule			1			97	-	97	-		
Visit			1			20	20	20	20		
Digital Evidence Lab			1				450	-	450		450

Police Department – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support/Common Area											
Conference Room (6 seats)			1				170	-	170		
Community Room			1				1,000	-	1,000	for press conf., meetings, etc.; off main lobby; 30 seats	1,000
Café/Pantry			1				1,500	-	1,500		500
Gun Range			1				3,150	-	3,150		3,150
Wellness Room			2				120	-	240		
Subtotal								32,803	40,812		8,665
Secondary Circulation								8,125	11,934		2,600
Total - Support/Common Area								40,928	52,746		11,265
Grand Total	99	104		32	69			54,245	66,803		

Gross-Up Factor	15%		8,137	10,020		1,690
Grand Total - All Areas			62,382	76,823	14,442	12,954
Current GSF			62,410			
Reduce GSF				63,869		

DRAFT

Police Department – Space Program

Site Areas		Square Feet		
Building Footprint				
	Police Station			76,823
				-
	Total			76,823
Building Support Areas				
Parking		Qty.	Area	
	Staff Parking	154	350	53,900
	Visitor Parking	88	350	30,800
	Parking Expansion	-	-	-
	Total	242	700	84,700
Communications Tower		1	5,500	
Fuel Station		1	1,500	
Generator		1	200	
Storage/Maintenance Building (existing)		1	3,600	
	Subtotal			10,800
	Total			172,323
Retention Area				<u>20,000</u>
				192,323
Circulation, Setbacks, Greenbelts, etc.				<u>76,929</u>
	Total			269,253
		rounded		7.0 Acres

Note: A secured, climate controlled structure was requested for 140 patrol and special response vehicles, which is not reflected in the space program or conceptual budget.

Police Department – Opinion of Probable Cost

Professional Services			\$	4,873,399
Regulatory		0.03%	\$	9,514
Construction			\$	38,057,153
Furniture + Fixtures	\$	55.00	\$	1,056,322
Owner Equipment		allowance	\$	25,000
Technology	\$	30.00	\$	2,304,704
Subtotal			\$	46,326,091
Contingency		10%	\$	3,805,715
Escalation		8%	\$	3,044,572

Total Project Cost			\$	53,176,379
	Hard Costs	71.57%	\$	38,057,153
	Soft Costs	28.43%	\$	15,119,226
Total Project Cost (Potential Reductions)			\$	44,209,636

Assumptions/Clarifications:

1. Excludes computers, monitors, keyboards, printers, etc.
2. Assumes abatement is not required
3. Excludes kitchen equipment
4. Excludes exercise equipment
5. Assumes site utilities are in place and have adequate capacity
6. Assumes building will be constructed of durable and readily available materials, as used in construction of similar facilities.
7. Furniture budget includes offices, workstations, café, open collaboration, and conference rooms.
8. Assumes EGLE permitting, wetland boundary survey, and traffic study are not required.
9. Construction budget includes site work; demo of existing police station, fuel station and maintenance/storage building; new police station, fuel station, and maintenance/storage building.

Police Department – Milestone Schedule

Professional Services Procurement =	4	Months
Design Phase =	9	Months
Construction Phase =	18	Months
Close Out =	3	Months
Schedule Contingency =	2	Months
Total Project Duration =	36	Months

Assumptions:

1. The City of Livonia will make timely decisions and provide timely approvals in order to maintain the project schedule.

Fire Station No. 1



Year Built: Original = 1967 (55 Years Old), Addition = 2018 (4 Years Old)

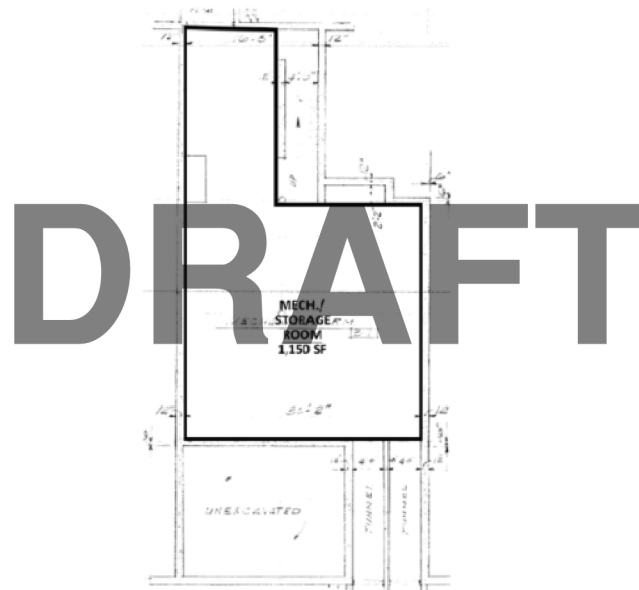
Fire Station No. 1 - Site



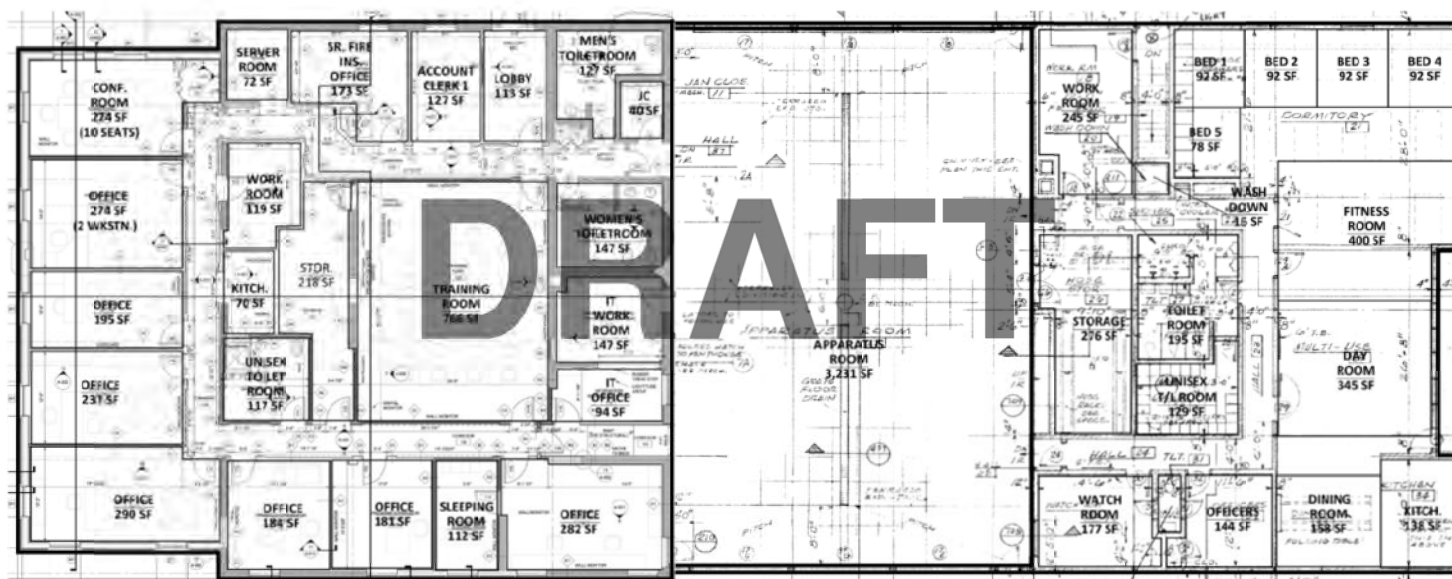
CITY OF LIVONIA - FIRE STATION NO. 1 - SITE PLAN
NOT TO SCALE

12/27/2023

Fire Station No. 1 – Lower Level Floor Plan



Fire Station No. 1 – Main Level Floor Plan



CITY OF LIVONIA - FIRE STATION NO. 1 - MAIN LEVEL FLOOR PLAN

NOT TO SCALE

13,000 GSF +/-

Fire Station No. 1 – Space Program

FUNCTION	FTE 2023	FTE 2028	SPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Office Area											
Fire Investigators Office	2	2		0	2	274	274	274	274		
Fire Marshal Office	1	1		1	0	195	195	195	195		
Deputy Chief Office	1	1		1	0	237	237	237	237		
Fire Chief Office	1	1		1	0	290	290	290	290		
Training Coordinator Office	1	1		1	0	184	180	184	180		
Program Supervisor	1	1		1	0	181	180	181	180		
Battalion Chief Office	1	1		1	0	282	282	282	282	two seats	
IT Office	1	1		1	0	94	100	94	100		
Account Clerk 1 Office	1	1		1	0	127	127	127	127		
Senior Fire Inspector	1	1		1	0	173	180	173	180		
Fire Investigators Office (future)	0	1		1	0	-	180	-	180		
EMS Coordinator Office (future)	0	1		1	0	-	180	-	180		
Admin Chief	0	1		1	0	-	180	-	180		180
Subtotal								2,037	2,585		
Secondary Circulation								367	465		
Total	11	14		12	2			2,404	3,050		
Total - Office Area	11	14		12	2			2,404	3,050		

Fire Station No. 1 – Space Program

FUNCTION	FTE 2023	FTE 2028	Sr	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support /Common Area											
Conference Room (10 seats) + Closet			1			274	392	274	392	need seating for 20	
Lobby			1			113	200	113	200		
Work Room			1			119	200	119	200		
Storage			1			218	400	218	400		
Training Room			1			766	1,200	766	1,200	need seating for 50+ seats	734
Training Room Storage			1			-	200	-	200		200
IT Office/Work Room			1			147	300	147	300		
Apparatus Room (three bays currently)			1			3,231	6,500	3,231	6,500	five total bays requested	3,269
Work Room			1			245	300	245	300	need separate space for refilling system and a dirty room, space for ice machine	
Wash Down			1			16	16	16	16		
Bed 1			1			92	100	92	100		
Bed 2			1			92	100	92	100		
Bed 3			1			92	100	92	100		
Bed 4			1			92	100	92	100		
Bed 5			1			78	100	78	100		
Bed 6			1			100	-	-	100		
Bed 7			1			100	-	-	100		
Storage			1			276	-	276	-		
EMS Storage			1				140	-	140		
Station Supplies Storage			1				100	-	100		
Day Room			1			400	400	400	400		
Watch Room			1			177	177	177	177		
Officers Room			1			144	144	144	144	includes bed	
Dining Room			1			158	185	158	185		
Sleeping Room			1			112	120	112	120		
Mechanical/Storage			1			1,150		1,150	-	currently in basement/mechanical only	
Mechanical			1			-	500	-	500		
Storage			1			-	500	-	500		250
Server Room			1			72	100	72	100		
Men's Toilet Room			1			127	127	127	127		
Women's Toilet Room			1			147	147	147	147		
Janitor's Closet			1			40	40	40	40		
Unisex Toilet Room w/ shower			1			117		117	-		
Kitchenette/Breakroom			1			70	200	70	200		

Fire Station No. 1 – Space Program

FUNCTION	FTE 2023	FTE 2028	LPT	PO	WS	UNIT SF 2023	UNIT SF 2028	SF 2023	SF 2028	NOTES	POTENTIAL REDUCTIONS
Support /Common Area											
Kitchen			1			138	280	138	280		
Toilet Room			1			195	195	195	195		
Unisex Toilet/Locker Room			1			129		129	-		
Toilet Room			1			20	-	20	-		
Fitness Room			1			345	600	345	600		
Turnout Gear/Work Room			1				200	-	200		
Clean Gear Storage			1				100	-	100		
Mezzanine Storage			1				1,400	-	1,400	will this accommodate the items in the old courthouse?	1,400
Training Tower			1				-	-	-		
Unisex Shower/Toilet Room (Admin)			1				100	-	100	one shower	100
Locker Room (Admin)			1				125	-	125	locker area for M + W (12 full height)	125
Unisex Shower/Toilet Room (Fire)			1				400	-	400	four showers	
Locker Room (Fire)			1				300	-	300	locker area for M + W (30 full height)	
Subtotal								9,392	16,988		6,258
Secondary Circulation								1,225	3,058		1,126
Total - Support/Common Area								10,617	20,046		7,384
Grand Total	11	14		12	2			13,021	23,096		
Gross-Up Factor	8%							1,042	1,848		591
	15%										
Grand Total - All Areas								14,062	24,944		7,975
Current GSF								14,150			
Reduced GSF									16,969		

Fire Station No. 1 – Site Program

Site Areas		Square Feet	
Building Footprint			
	Fire Station No. 1		24,944
			-
	Total		24,944
Building Support Areas			
Parking	Qty.	Area	
	Staff	8	350
	Visitor	26	350
	Parking Expansion	-	-
	Total	34	700
			11,900
	Current	34	approximately
Docks	-	-	
Fenced Outdoor Storage	-	-	
Generator	1	200	
	Subtotal		200
	Total		37,044
Retention Area			<u>10,000</u>
			47,044
Circulation, Setbacks, Greenbelts, etc.			<u>18,818</u>
	Total		65,861
		rounded	2.0 Acres

Fire Station No. 1 – Opinion of Probable Cost

Professional Services			\$	1,982,648
Regulatory		0.03%	\$	3,640
Construction			\$	14,560,607
Furniture + Fixtures	\$	55.00	\$	342,978
Owner Equipment		allowance	\$	25,000
Technology	\$	30.00	\$	748,315
Subtotal			\$	17,663,187
Contingency		10%	\$	1,456,061
Escalation		8%	\$	1,164,849

Total Project Cost			\$	20,284,097
Hard Costs	71.78%		\$	14,560,607
Soft Costs	28.22%		\$	5,723,490
Total Project Cost (Potential Reductions)			\$	13,798,741

Assumptions/Clarifications:

1. Excludes computers, monitors, keyboards, printers, etc.
2. Assumes abatement is not required
3. Excludes kitchen equipment
4. Excludes exercise equipment
5. Assumes site utilities are in place and have adequate capacity
6. Assumes building will be constructed of durable and readily available materials, as used in construction of similar facilities.
7. Furniture budget includes offices, workstations, café, open collaboration, and conference rooms.
8. Assumes EGLE permitting, wetland boundary survey, and traffic study are not required.
9. Construction budget includes site work, demo of existing fire station and construction of new fire station.

Fire Station No. 1 – Milestone Schedule

Professional Services Procurement =	4	Months
Design Phase =	8	Months
Construction Phase =	16	Months
Close Out =	3	Months
Schedule Contingency =	2	Months
Total Project Duration =	33	Months

Assumptions:

1. The City of Livonia will make timely decisions and provide timely approvals in order to maintain the project schedule.



plante moran | cresa

2022 Facility Condition Assessment (Amended)

City of Livonia
March 5, 2024



City of Livonia
33000 Civic Center Drive
Livonia, Michigan 48154

March 5, 2024

Dear City of Livonia Leadership:

Plante Moran Cresa (PMC) was engaged by The City of Livonia (COL) to conduct a facility condition assessment for thirteen (13) facilities that are currently in use. The goal of this assessment was to provide the COL with a capital planning template to determine the cost of maintaining the COL's facilities over a ten-year period with three major components: critical need, deferrable maintenance, and future need.

The facility condition assessments were intended to be high-level; they were not exhaustive, nor did they include any diagnostic or destructive investigation. We conducted our assessment through on-site visits at each building and grounds, interviews with staff, and review of owner furnished documentation. We wish to acknowledge the COL staff for their time, assistance, and cooperation in providing information for the preparation of this assessment.

We understand the COL's intent is to use the combination of these assessments as a guiding road map in determining the most practical and efficient way to maintain these buildings. It is our sincerest hope that this information will confidently supply you with objective facts in your quest for alignment and enable the COL to make informed decisions beneficial to the future of their buildings.

We would be happy to answer any questions that may arise as well as provide clarifications to any items found herein. Please feel free to contact me with any questions or concerns regarding this report.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Erickson", with a long horizontal line extending to the right.

Rick Erickson,
Vice President



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Facility Assessment

City of Livonia

33000 Civic Center Drive

Livonia, Michigan 48154

Contact:

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Plante Moran Cresa

3000 Towne Center, Suite 100

Southfield, MI 48075



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Facility Assessment

City of Livonia

33000 Civic Center Drive

Livonia, Michigan 48154

Contact:

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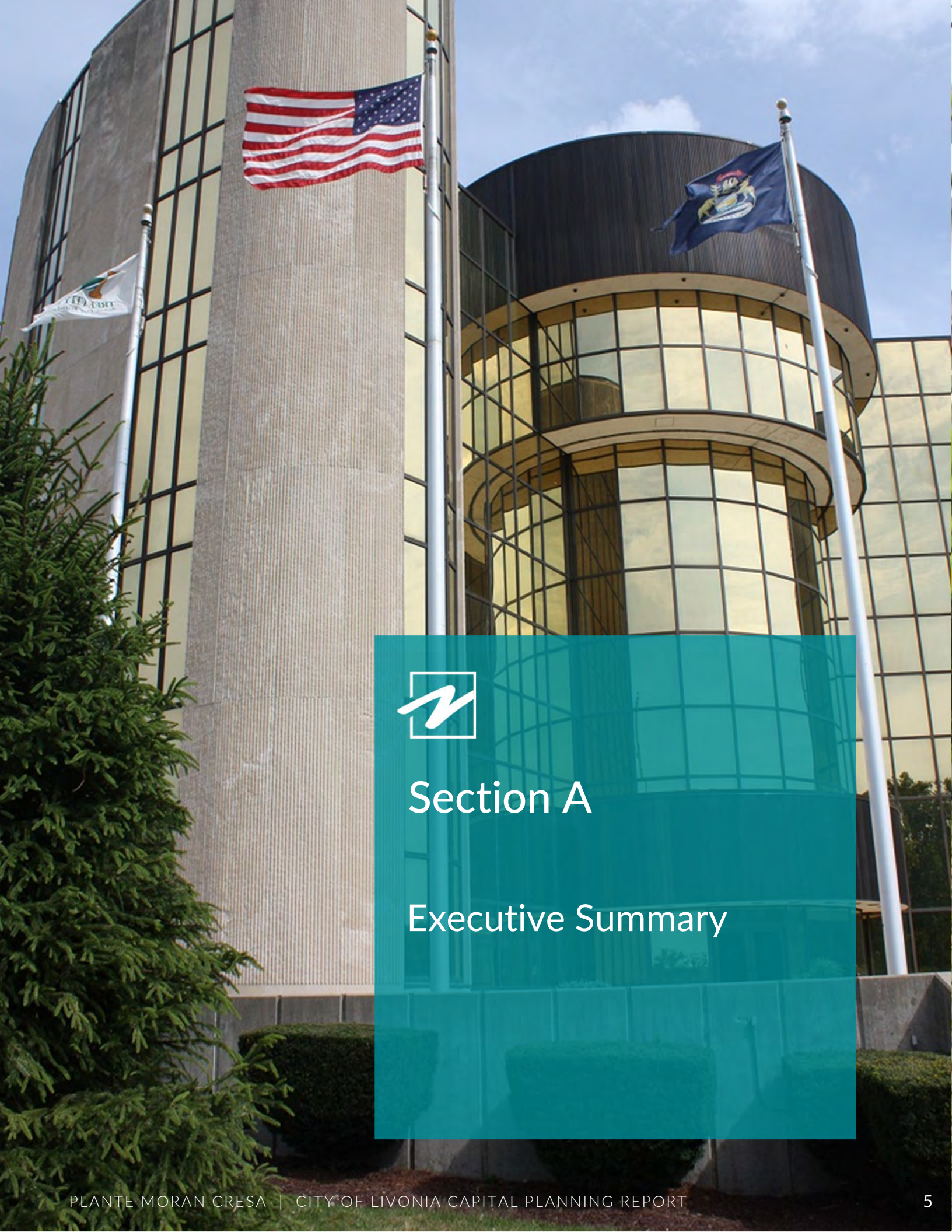
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Southfield, MI 48075



Section A

Executive Summary



Executive Summary

Overview

Plante Moran Cresa (PMC) performed this property assessment at the request of **City of Livonia (COL)** for the city's, support services, transportation, and administrative buildings.

Date(s) of Assessment:	3/29/22 - 4/11/22 (Fire Station No. 3, 4, 5, and 6 were assessed on October 25 th , 2023)
City Staff Present:	Sammy Lovin (Building Maintenance); Ted Davis (Senior Center/ Rec. Center); Jacob Rushlow (DPW), Wade Clay, Robert Jennison
PMC Staff Present:	David Goldman (Rick Erickson was present for Fire Station No. 3, 4, 5, and 6)
Architect/Engineer Staff Present:	N/A
Number of Buildings:	13
Average Building Age:	Approximately 50 Years

Acknowledgements

For their assistance and cooperation, we wish to acknowledge all city staff, and all additional user groups who provided information for the preparation of this assessment report and during PMC's visit to each individual property.

Purpose

The purpose of this assessment is as follows:

- Observe and document readily visible building site conditions (roadways, walkways, surface parking, lighting, and equipment), building envelope conditions (roof systems, walls, windows and entry/exit doors) interior building conditions (walls, floors, ceilings, millwork/casework, restrooms, gymnasiums, lockers, pools, food service areas and equipment, etc.) as well as building system (heating, ventilating, air conditioning, plumbing, electrical) deficiencies that impact the function and value of the buildings and properties
- Quantify and communicate the condition of each building and site component and assign a repair / replacement value within a future ten-year period. Within this ten-year timeframe, building and site needs are identified as: Critical Needs (1 – 3 years), Deferrable Maintenance (4 – 6 years) and Future Needs (7 – 10 years). Projected replacement costs include an annual escalation factor. **PMC recommends costs be revisited, at a minimum, once a year to adjust for inflation/escalation.**

Scope

This assessment report is based on city provided information and site visit(s) during which PMC performed a visual, nonintrusive, and nondestructive evaluation of various external and internal building components. This assessment is not a building code, safety, regulatory, or environmental compliance inspection. No diagnostic testing or invasive inspections took place. PMC took photographs to record the buildings' general conditions and to illustrate the specific observed deficiencies.

PMC observed representative samples of the major building components and the physical conditions of the following:

- Site conditions
- Building structure
- Architectural (interior finishes)
- Mechanical and electrical systems
- Plumbing system – Observations did not include collection or testing of water samples

The city provided PMC with the following documentation to aid in the creation of this report:

- Property site plans
- Floor plans

PMC took photographs to record the buildings' general conditions and to illustrate the specific observed deficiencies.

Building List:

1. City Hall
2. Police Station
3. Fire Station No. 1
4. Civic Center Library
5. Senior Center
6. Jack E. Kirksey Recreation Center
7. Housing Commission
8. Carl Sandburg Library
9. Alfred Noble Building
10. City Wide Technology
11. Fire Station No. 3
12. Fire Station No. 4
13. Fire Station No. 5
14. Fire Station No. 6

Assumptions & Clarifications

CITY OF LIVONIA ASSUMPTIONS / CLARIFICATIONS
This Facility Assessment Report is based on site visits during which PMC performed a visual, non-intrusive, and non-destructive evaluation of various external and internal building components. This assessment is not a building code, safety, regulatory, or environmental compliance inspection. PMC does not include the identification or resolution of any life safety issues or the non-compliance with any building code or other legal requirements
Placeholder allowances for landscaping have been designated for each facility and should be evaluated for funding amount as well as placement within the 10-yr timeframe.
Building and Site Acres estimated using DraftLogic online program if the information was not provided by the City.
Square footage used for the ceilings at city hall are based on the reflected ceiling plans from 1977.
Door count for city hall based on the plans from 1977
Roof Replacement at city hall is area above parking deck entrance and exit
While we made an effort to locate and identify all mechanical equipment; there may be some pieces that were not observed/assessed.
Assume 2,500 lb elevator for city hall
Assume that the Alfred Noble Building is beyond repair and needs to be demolished
Door count for civic Center Library based on the plans from 1986
It is assumed that any building aged 1980 or newer is non-asbestos containing. Prior to beginning any work it is recommended that City of Livonia hire an environmental consultant to confirm this assumption and review the abatement scope at each facility. The funding allowances found within this 10-yr capital are assumptions based upon limited information
It is assumed that that fire proofing / caulking at all multi story City of Livonia facilities is code compliant. If this is not correct, there may be substantial costs to upgrade
Abatement allowance added for each building for unknown/unforeseen conditions. I licensed abatement contractor should be hired for all abatement work
Assume that new monument signs will be allowed by the city
Rework of concrete entrance at City Hall includes ramps and railings
Redesign entry fountain at City Hall includes new plumbing
Assume all utility feeds to each building are sufficient for the current use
Wood Paneling in City Hall Auditorium is Not Included in the costs
Curtain wall replacement costs at City Hall is an allowance only. Actual sizes will need to be obtained in order to provide a better estimate.
Number of VAVs in city hall is just an estimate. PMC did not look above any ceilings for these during our walkthrough
Technology costs are shown for the senior center at the request of City of Livonia staff. PMC to meet with city technology director to discuss pricing needed for Technology across all city buildings
There is a Roof Top HVAC unit on told on the recently renovated space in the fire station. This unit is oversized for the space and is causing a lot of humidity issues. This unit should be replaced with a correct sized unit.
Plante Moran meet with Casey O'Neil- City of Livonia- Information Systems Director and Steven Arslanian- LPD- Computer Services on 9/27/22 to discuss the technology needs for the city. The discussion included the following (high level):
Controls needed for all HVAC equipment (all locations)
The data center is located in the City Hall Basement. This should be relocated above ground
PD device re-fresh plan: laptops and desktops on a 5 year replacement plan; All larger equipment is on a 7-8 year replacement plan.
Each department buys their own technology
New Phone System needed at City Hall
Re-cabling of Rec. Center needed
Wireless network upgrades needed
Electronic time keeping system needs to be upgraded
It is suggested that Plante Moran do a more in depth review and discussion of all technology needs with the city. An amendment to the contract is being drafted up as of 10/3/22. All costs provided are just allowances at this time

Condition Definitions

The following terms are used throughout the report and are defined as follows:

Excellent (E)

Observed to be new or like new.

Good (G)

Observed to be of average to above-average condition for the building system or material assessed, with consideration of its age, design, and geographical location. Generally, other than normal maintenance, no work is recommended or required.

Fair (F)

Observed to be of average condition for the building system evaluated. Satisfactory; however, some short-term and/or immediate attention is required or recommended (primarily due to normal aging and wear of the building system) to return the system to a good condition.

Poor (P)

Observed to be of below average condition for the building system evaluated. Requires immediate repair, significant work, or replacement is anticipated to return the building system or material to an acceptable condition.

Critical Need (CN)

Items that through our observations or discussions with COL may require capital expenditure **within the next 1 to 3 years** by virtue of current condition, remaining useful life, or COL's priorities.

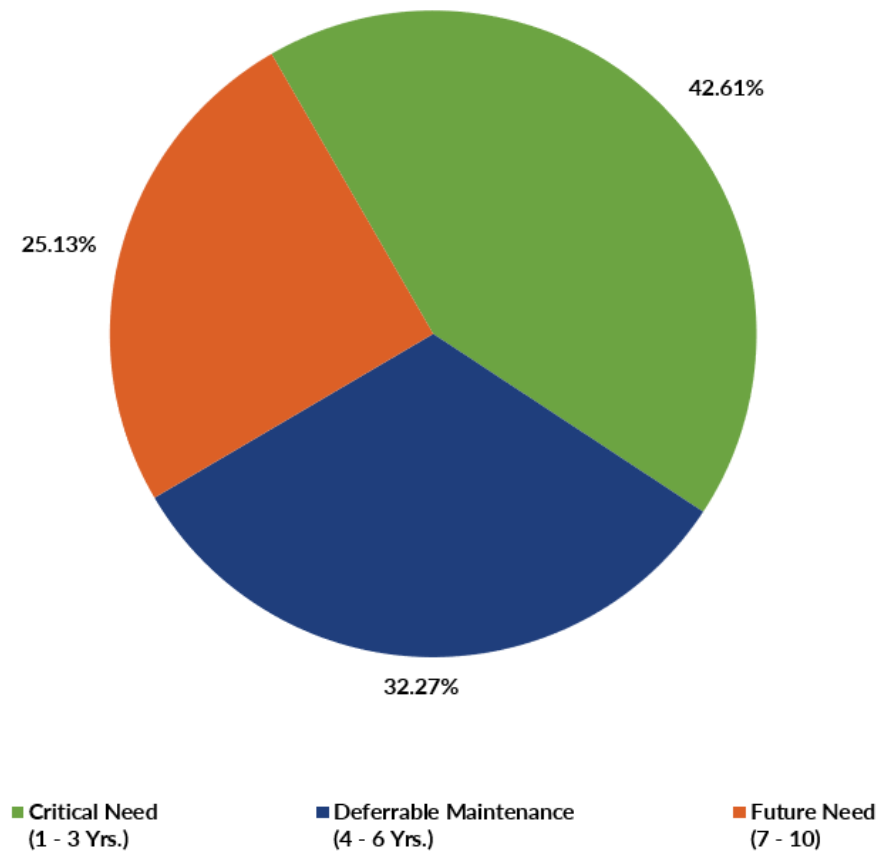
Deferred Maintenance (DM)

These are items that through our observations or discussions with COL **may require capital expenditure within the next 4 to 6 years** by virtue of current condition, remaining useful life, or COL's priorities.

Future Need (FN)

These are items that through our observations or discussions with COL **may require capital expenditure within the next 7 to 10 years** by virtue of current condition, remaining useful life, or COL's priorities.

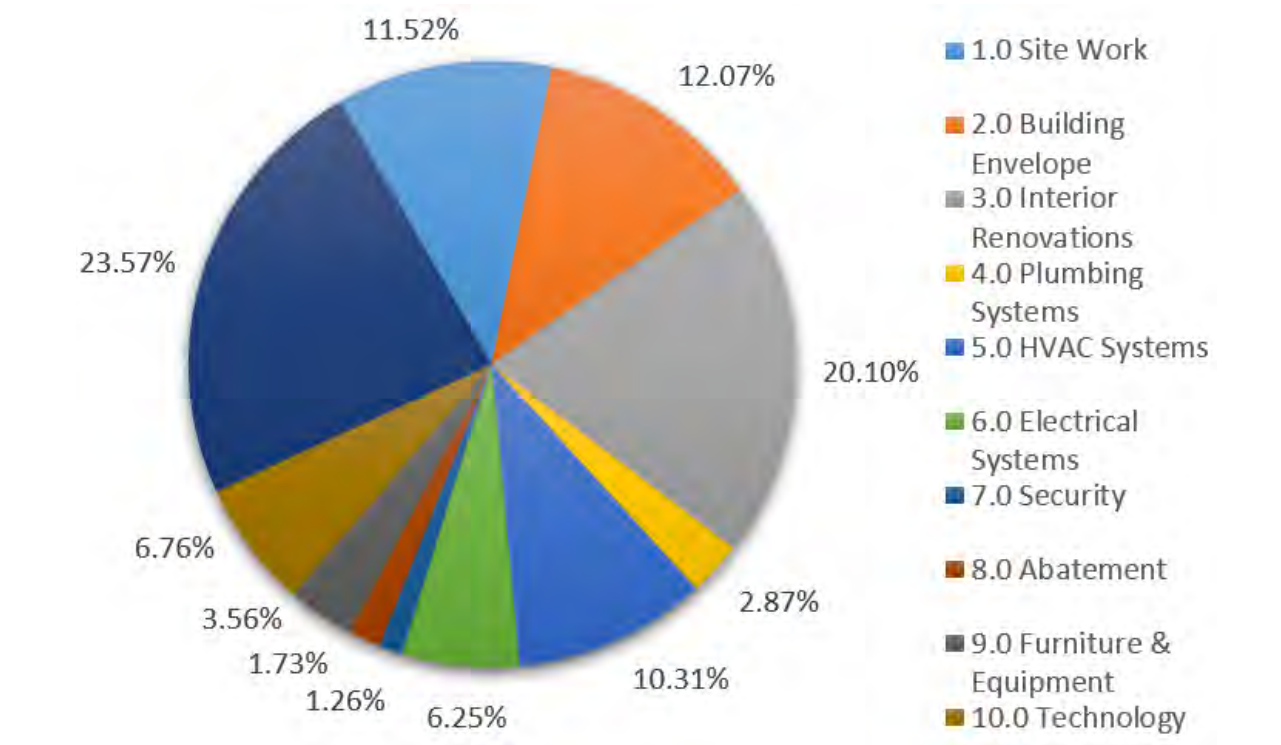
Summary of Costs by Priority



Bldg #	Name of Facility	Critical Need (1 - 3 Yrs.)	Deferrable Maintenance (4 - 6 Yrs.)	Future Need (7 - 10)	Complete Cost with Escalation
1	City Hall	\$12,397,784	\$7,595,335	\$8,392,853	\$28,385,972
2	Police Department	\$8,467,808	\$3,381,330	\$1,875,608	\$13,724,746
3	Fire Department No. 1	\$1,335,601	\$897,792	\$766,557	\$2,999,950
4	Civic Center Library	\$6,348,772	\$4,936,406	\$1,240,231	\$12,525,410
5	Senior Center/Community Transit	\$5,811,271	\$659,776	\$1,029,377	\$7,500,424
6	Livonia Community Recreation Center	\$2,699,860	\$10,977,139	\$10,236,580	\$23,913,579
7	Housing Commission	\$856,369	\$169,270	\$310,537	\$1,336,176
8	Carl Sandburg Library	\$1,737,877	\$821,019	\$410,894	\$2,969,791
9	Alfred Noble Building*	\$346,062	\$0	\$0	\$346,062
10	City Wide - Technology	\$2,073,674	\$815,002	\$927,849	\$3,816,525
11	Fire Department No. 3	\$78,111	\$950,011	\$94,839	\$1,122,961
12	Fire Department No. 4	\$551,822	\$540,889	\$125,817	\$1,218,528
13	Fire Department No. 5	\$577,150	\$311,900	\$135,675	\$1,024,725
14	Fire Department No. 6	\$267,055	\$925,259	\$135,675	\$1,327,989
TOTAL BUILDINGS BUDGET		\$43,549,218	\$32,981,128	\$25,682,491	\$102,212,837

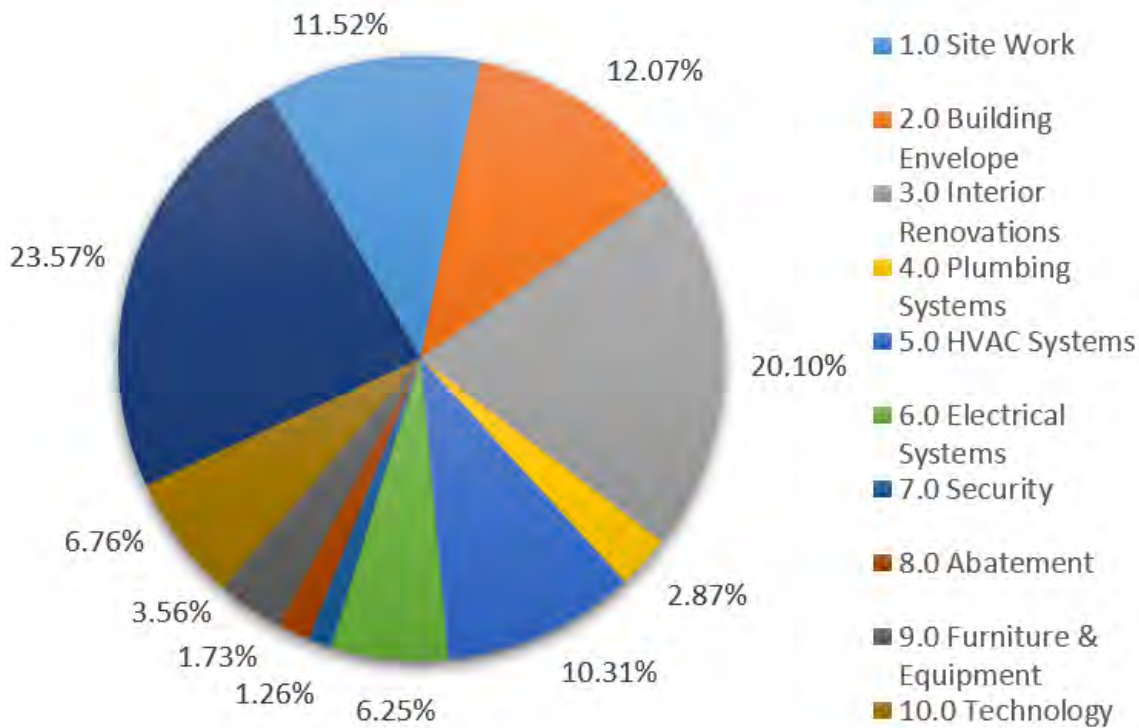
* This is for demolition costs only

Summary of Costs by Category



Bldg #	Name of Facility	Net Present Value	1.0 Site Work	2.0 Building Envelope	3.0 Interior Renovations	4.0 Plumbing Systems	5.0 HVAC Systems
1	City Hall	\$24,609,976	\$3,880,047	\$2,737,260	\$6,330,544	\$473,710	\$2,310,841
2	Police Department	\$12,278,278	\$2,152,812	\$542,592	\$4,353,063	\$319,378	\$719,890
3	Fire Department No. 1	\$2,544,154	\$104,976	\$521,640	\$596,333	\$124,050	\$386,508
4	Civic Center Library	\$10,984,002	\$1,139,865	\$1,647,000	\$3,139,322	\$52,618	\$1,609,425
5	Senior Center/Community Transit	\$7,014,316	\$899,640	\$1,284,854	\$1,491,075	\$226,454	\$403,380
6	Livonia Community Recreation Center	\$18,060,421	\$2,547,711	\$4,084,560	\$2,595,170	\$1,227,830	\$5,050,504
7	Housing Commission	\$1,196,399	\$312,284	\$74,520	\$165,264	\$55,188	\$77,807
8	Carl Sandburg Library	\$2,647,062	\$613,950	\$326,399	\$355,996	\$114,972	\$221,076
9	Alfred Noble Building*	\$346,062	\$258,336	\$0	\$0	\$0	\$0
10	City Wide - Technology	\$3,327,524	\$0	\$0	\$0	\$0	\$0
11	Fire Department No. 3	\$872,969	\$44,064	\$116,375	\$322,701	\$54,467	\$54,756
12	Fire Department No. 4	\$1,052,902	\$138,428	\$283,951	\$223,452	\$32,003	\$27,022
13	Fire Department No. 5	\$908,745	\$142,020	\$71,226	\$220,889	\$43,235	\$11,178
14	Fire Department No. 6	\$1,070,466	\$404,190	\$71,226	\$220,889	\$43,235	\$16,578
TOTAL		\$86,913,276	\$12,638,322	\$11,761,604	\$20,014,698	\$2,767,140	\$10,888,965

Summary of Costs by Category (Continued)



Bldg #	Name of Facility	6.0 Electrical Systems	7.0 Security	8.0 Abatement	9.0 Furniture & Equipment	10.0 Technology	Soft Costs (AE/CM/Contingency)	Total Cost (Escalated)
1	City Hall	\$1,329,946	\$386,100	\$799,200	\$1,020,600	\$2,921,138	\$6,196,586	\$28,385,972
2	Police Department	\$901,578	\$375,840	\$540,000	\$455,976	\$0	\$3,363,619	\$13,724,746
3	Fire Department No. 1	\$289,109	\$95,904	\$60,480	\$81,000	\$0	\$739,951	\$2,999,950
4	Civic Center Library	\$767,275	\$111,888	\$120,960	\$1,020,600	\$0	\$2,916,457	\$12,525,410
5	Senior Center/Community Transit	\$588,617	\$69,768	\$54,000	\$454,680	\$324,000	\$1,703,955	\$7,500,424
6	Livonia Community Recreation Center	\$1,660,241	\$159,840	\$0	\$272,160	\$432,000	\$5,883,562	\$23,913,579
7	Housing Commission	\$185,469	\$32,400	\$42,120	\$70,200	\$0	\$320,923	\$1,336,176
8	Carl Sandburg Library	\$364,176	\$47,952	\$64,800	\$144,180	\$0	\$716,289	\$2,969,791
9	Alfred Noble Building*	\$0	\$0	\$0	\$0	\$0	\$87,726	\$346,062
10	City Wide - Technology	\$0	\$0	\$0	\$0	\$2,849,040	\$967,485	\$3,816,525
11	Fire Department No. 3	\$91,822	\$70,200	\$0	\$75,060	\$0	\$293,516	\$1,122,961
12	Fire Department No. 4	\$88,128	\$35,100	\$24,840	\$33,750	\$0	\$331,855	\$1,218,529
13	Fire Department No. 5	\$162,432	\$36,504	\$25,920	\$33,750	\$0	\$277,571	\$1,024,725
14	Fire Department No. 6	\$76,140	\$51,948	\$37,800	\$47,250	\$0	\$358,734	\$1,327,990
TOTAL		\$6,504,933	\$1,473,444	\$1,770,120	\$3,709,206	\$6,526,178	\$24,158,229	\$102,212,839

Opinion of Probable Cost

Based upon observations during our site visit and information received from our interviews with building users, which for the purpose of this report was deemed reliable, PMC prepared general scope opinions of probable cost based on appropriate remedies for the deficiencies noted. Such remedies and their associated cost were considered commensurate with subject's position in the market and prudent expenditures. These opinions are for components of systems exhibiting significant deferred maintenance and existing deficiencies requiring major repairs or replacement. Repairs or improvements that could be classified as cosmetic, a decorative part or parcel of a building renovation program, routine, or normal preventative maintenance were included as future needs. Costs provided are based on mid-level commercial pricing.

Our intent in this report is to outline material physical deficiencies and the corresponding opinion of probable costs that are commensurate with the complexity and age of the buildings. Opinions of probable costs that are a threshold amount of approximately \$1,000 or less are omitted from our review.

Replacement and repair preliminary budgets are based on approximate quantities. Specific building square footages are estimates based on the information provided by the city. A detailed inventory of quantities for cost estimating is not a part of the scope of this report. Budgets were derived using Metro Detroit area material and labor costs. As this report projects costs over the next 10 years, PMC utilized a reasonable cost escalation factor for these costs based on the anticipated time of improvement implementation.

Please note that the budget values in this report are conceptual values only, and do not represent hard bid market pricing our opinions of probable costs will likely vary from actual market conditions. These conceptual budget values are intended for a high-level planning approach by the city in consideration for future renovations of the aforementioned buildings. We highly recommend that, if any of the recommendations are to move forward accordingly, the city (a) have a formal design completed by a registered architectural or engineering firm and (b) in conjunction with its registered architectural or engineering firm and construction professional develop a refined preliminary budgets and (c) undergo the formal competitive bid process per the requirements set forth.

Statement of Limitations

This assessment report represents a statement of the physical condition of the buildings and properties based upon visual site observation. It applies only to those portions of the property, items, and equipment that PMC staff were able to visually observe. Walls and ceilings were not opened to observe covered, hidden, or concealed conditions. PMC's assessment of plumbing systems did not include the collection or testing of water samples to determine water quality. The assessment of mechanical systems and equipment based on general observations of condition and/or age and not a full diagnostic or inspection by a certified maintainer.

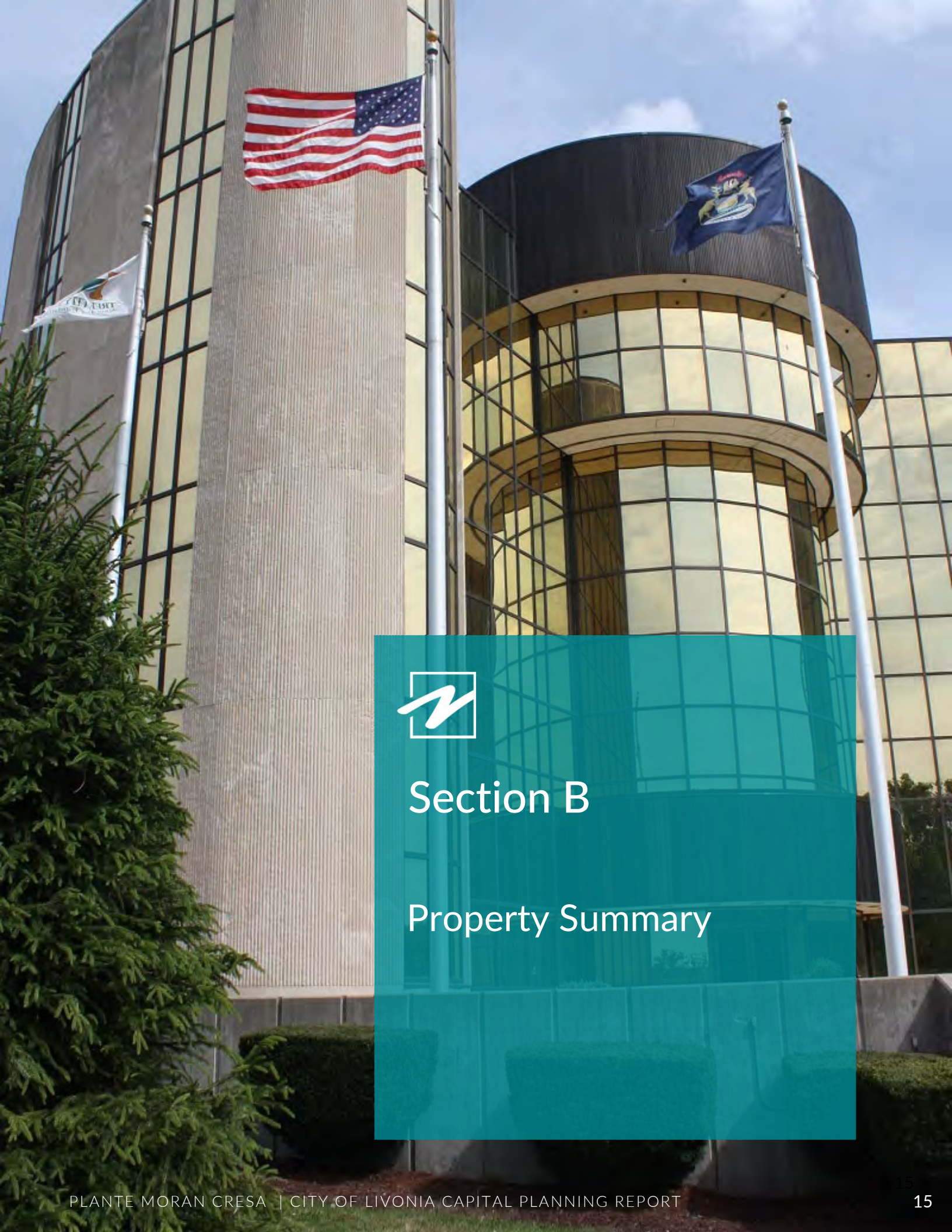
In addition, PMC did not sample any property components or test nonfunctioning equipment at the time the assessment was conducted. Minimal as-built or record drawings and specifications were available only to the extent described in this report. PMC's assessment, analysis, and recommendations are, in whole or in part, dependent on the information provided by The City of Livonia and other third parties. PMC cannot provide an opinion on the reliability of such information, and inaccuracies in such information may impact our assessment, analysis, and recommendations.

This assessment does not include any services (including the collection or testing of samples) related to known or unknown Constituents of Concern. Constituents of Concern shall include: (i) asbestos, (ii) petroleum, (iii) radioactive material, (iv) polychlorinated biphenyls (PCBs), (v) hazardous waste, (vi) lead, or (vii) any substance, product, waste, or other material listed under any other federal, state, or local (meaning any applicable jurisdiction) statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material. The parties further acknowledge that PMC is not and shall not be required to be an "owner," "arranger," "operator," "generator," or "transporter" of any Constituents of Concern.

This report was prepared for and intended solely for the information use of The City of Livonia and may not be used or relied upon by another party without the express written authorization of PMC.

The contents of the report are based on the relevant information available, and the condition observed at the time of issuance. Information and conditions are subject to change, and PMC assumes, no responsibility to update this report in the event of such change.

This assessment report should be read in its entirety. Information provided in the various sections is complementary and, in some instances, provides additional explanation of information concerning the assessment. Therefore, interpretations and conclusions drawn by reviewing only specific sections are the sole responsibility of the user.



Section B

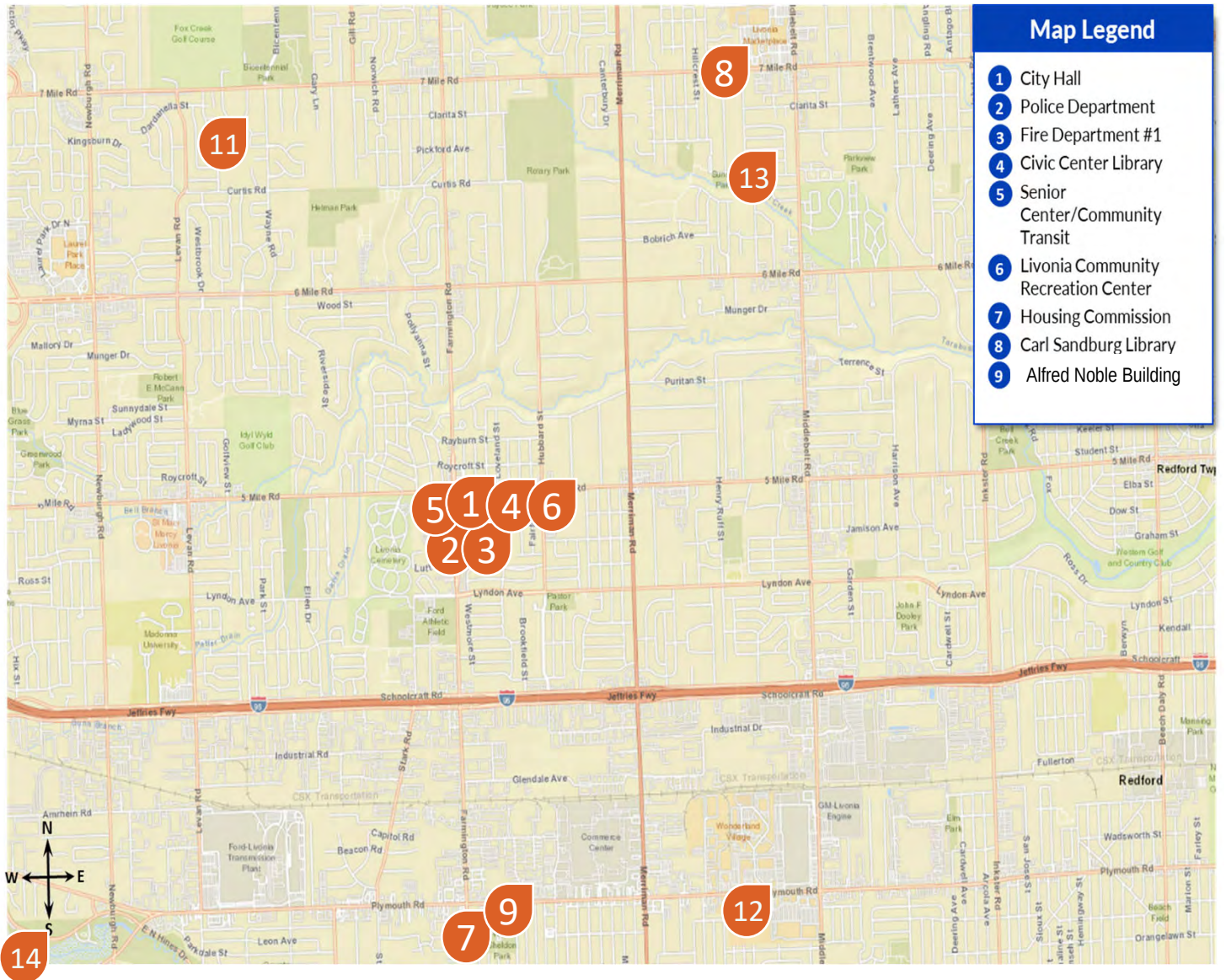
Property Summary



SECTION B

Property Summary

Building Locations Map | City, State



Map Legend (continued from above):

- 11 Fire Department No. 3
- 12 Fire Department No. 4
- 13 Fire Department No. 5
- 14 Fire Department No. 6

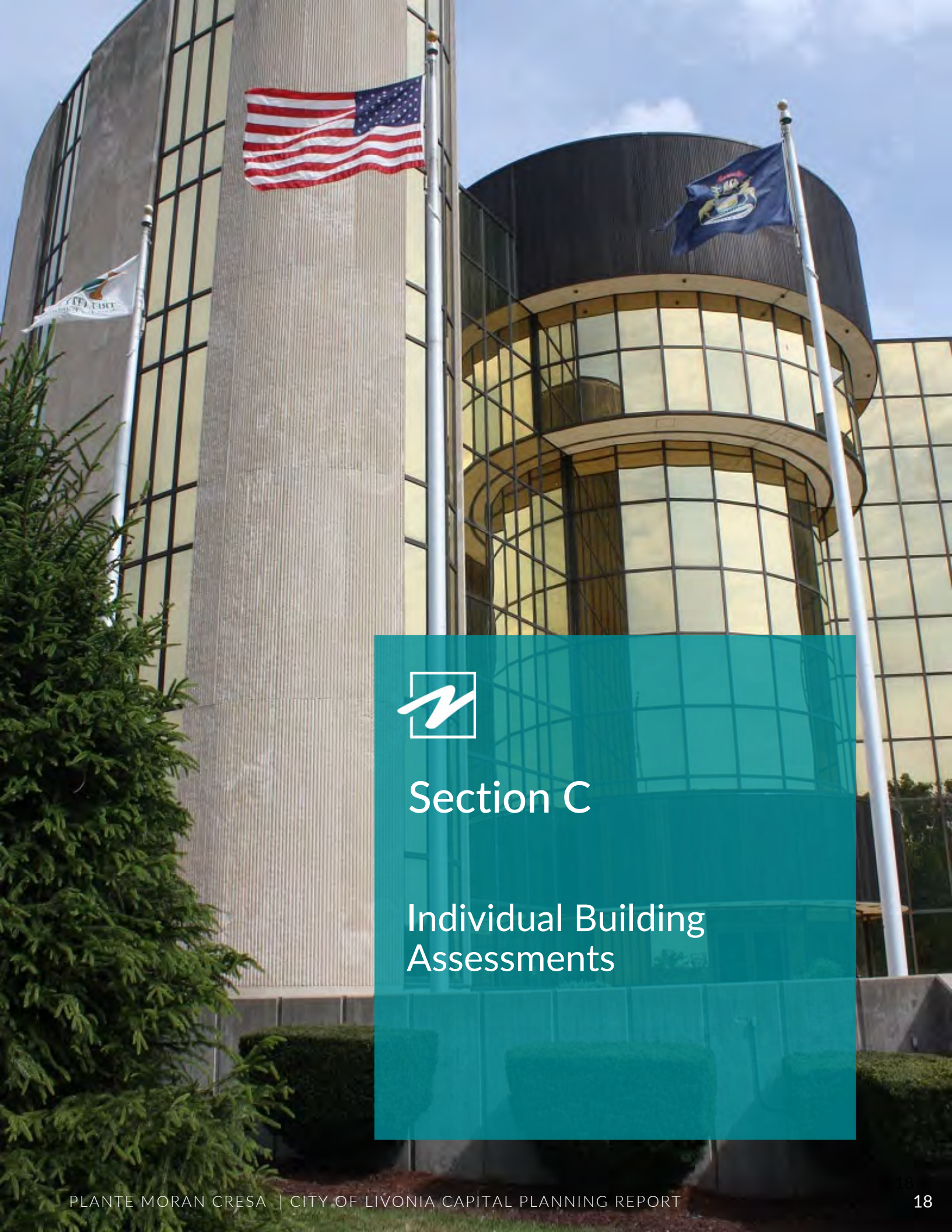


SECTION B

Property Summary

Building Locations Map | City, State

Bldg #	Facility	Address	City	State	Zip
BUILDINGS					
1	City Hall	33000 Civic Center Drive	Livonia	Michigan	48154
2	Police Department	15052 Farmington Road	Livonia	Michigan	48154
3	Fire Department No. 1	14910 Farmington Road	Livonia	Michigan	48154
4	Civic Center Library	32777 Five Mile Road	Livonia	Michigan	48154
5	Civic Center Park Senior Center & Transit Office	15218 Farmington Road	Livonia	Michigan	48154
6	Jack E. Kirksey Livonia Community Recreation Center	15100 Hubbard Street	Livonia	Michigan	48154
7	Housing Commission	10800 Farmington Road	Livonia	Michigan	48150
8	Carl Sandburg Library	30100 West Seven Mile Road	Livonia	Michigan	48152
9	Alfred Noble Building	32901 Plymouth Road	Livonia	Michigan	48150
10					
11	Fire Department No. 3	35000 SevenMile Road	Livonia	Michigan	48152
12	Fire Department No. 4	12300 Middlebelt Road	Livonia	Michigan	48150
13	Fire Department No. 5	18910 Middlebelt Road	Livonia	Michigan	48152
14	Fire Department No. 6	37876 Plymouth Road	Livonia	Michigan	48150



Section C

Individual Building Assessments

Building 01 – Livonia City Hall



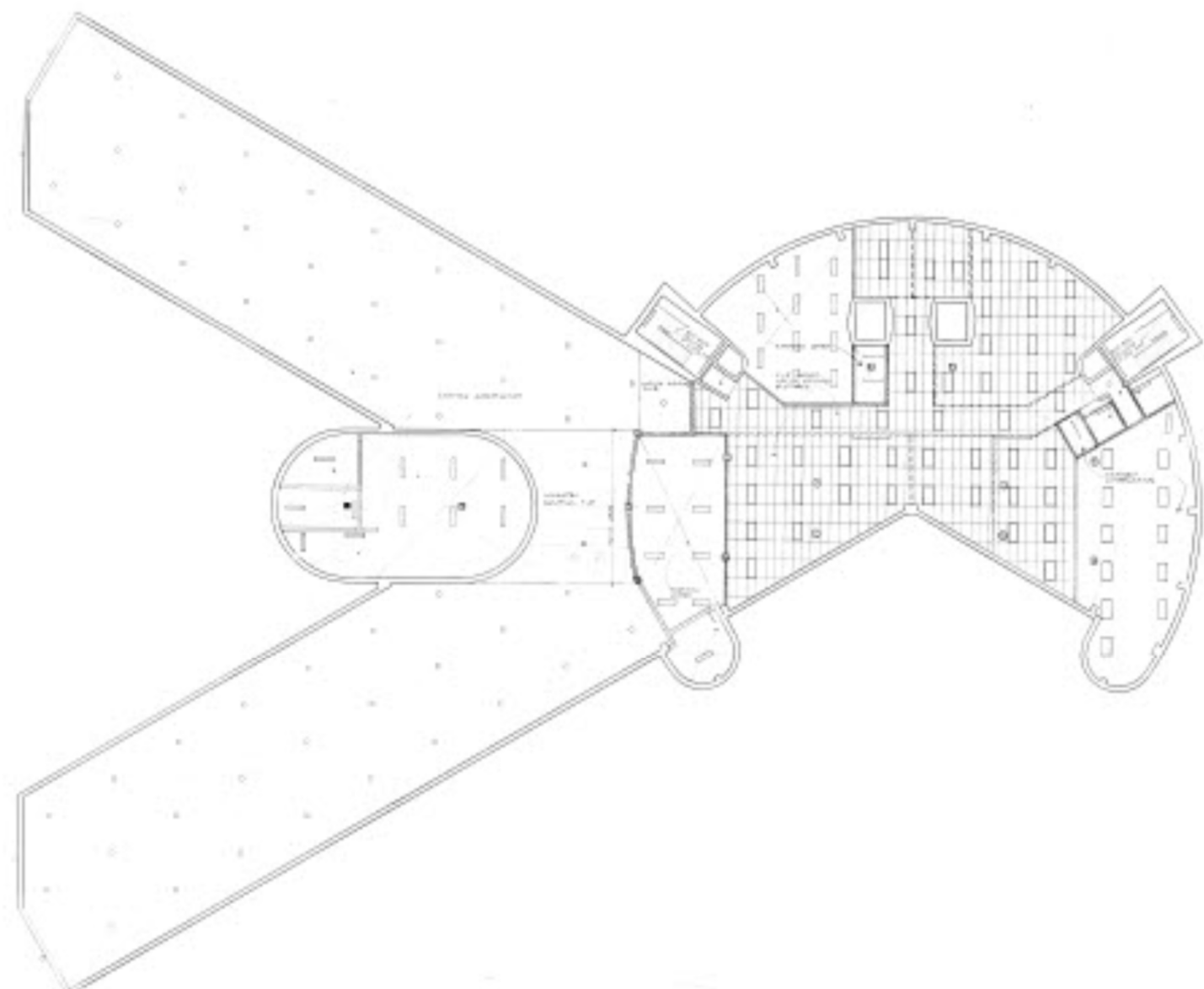
Address:	33000 Civic Center Dr. Livonia MI 48154
Year Built:	1977
Square Footage:	67,736
Site Area:	4.99 acres
Parking Spaces:	115
Stories:	5
Basement:	Yes
Elevator(s):	2
Exterior Façade:	Glass Curtain Wall/Brick/Concrete
Roof:	TPO
Fire Protection:	Fully Sprinkled

Site Plan:



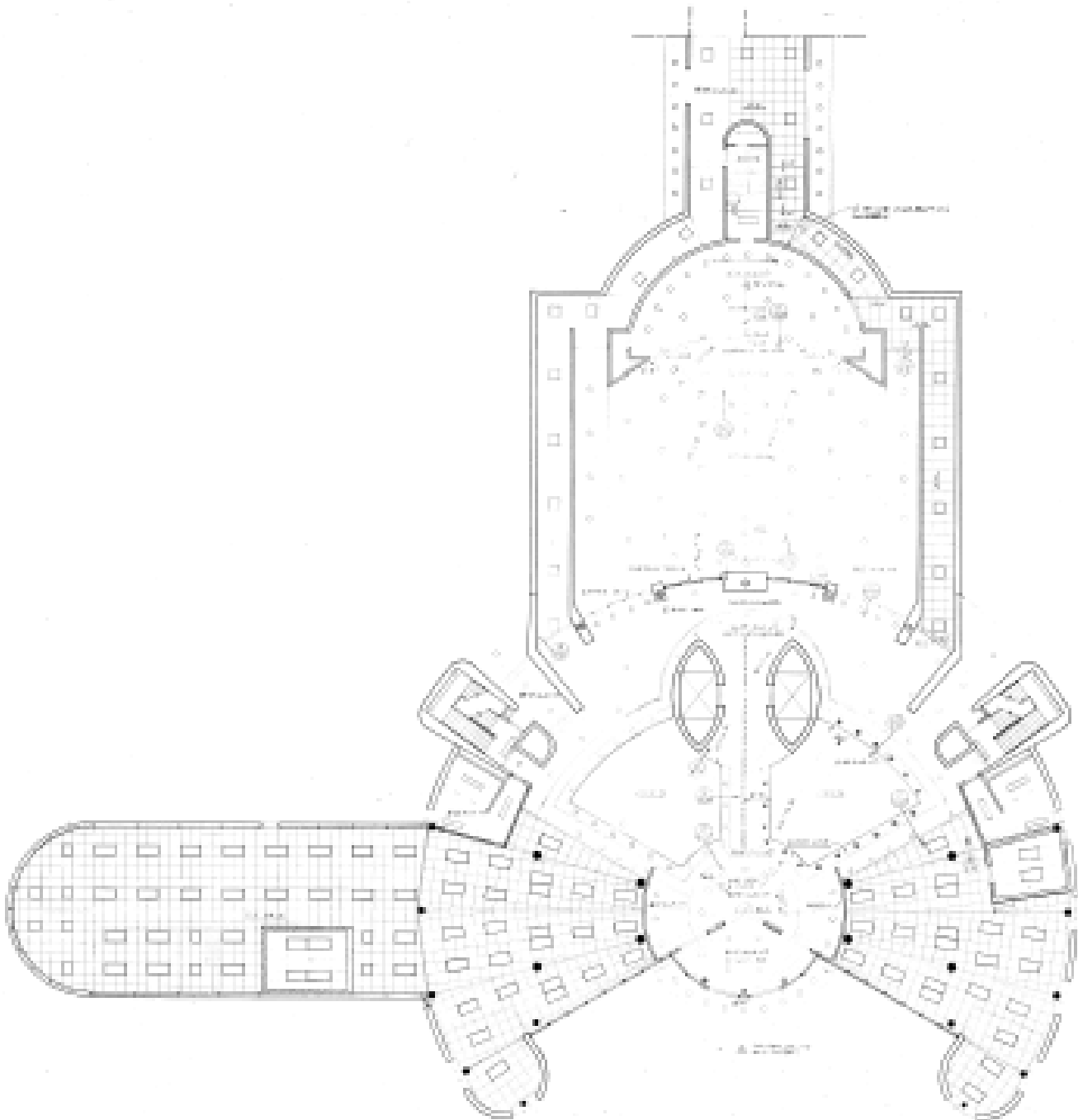
Building 01 - Livonia City Hall

Ground Floor Plan:



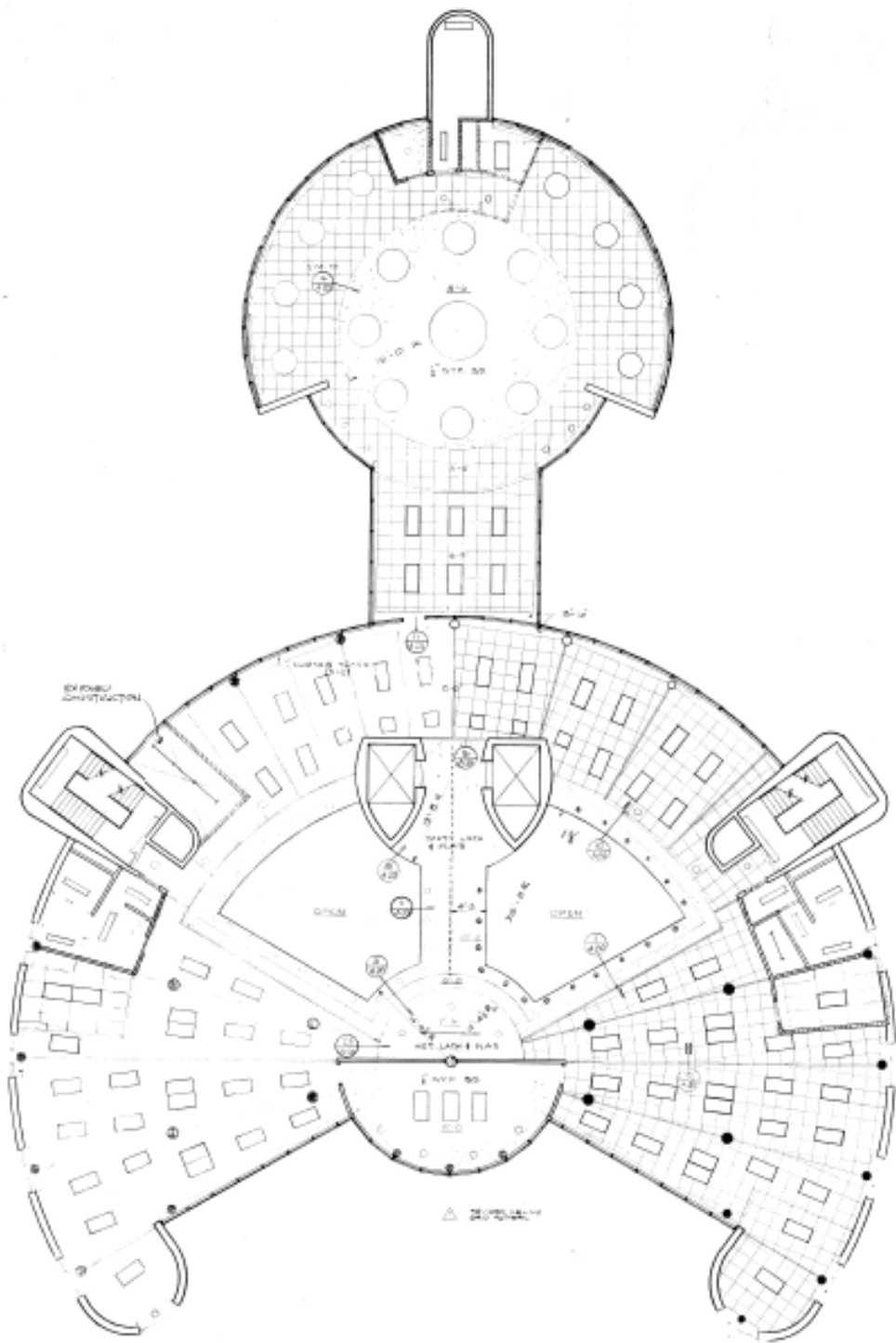
Building 01 - Livonia City Hall

1st Floor Plan:



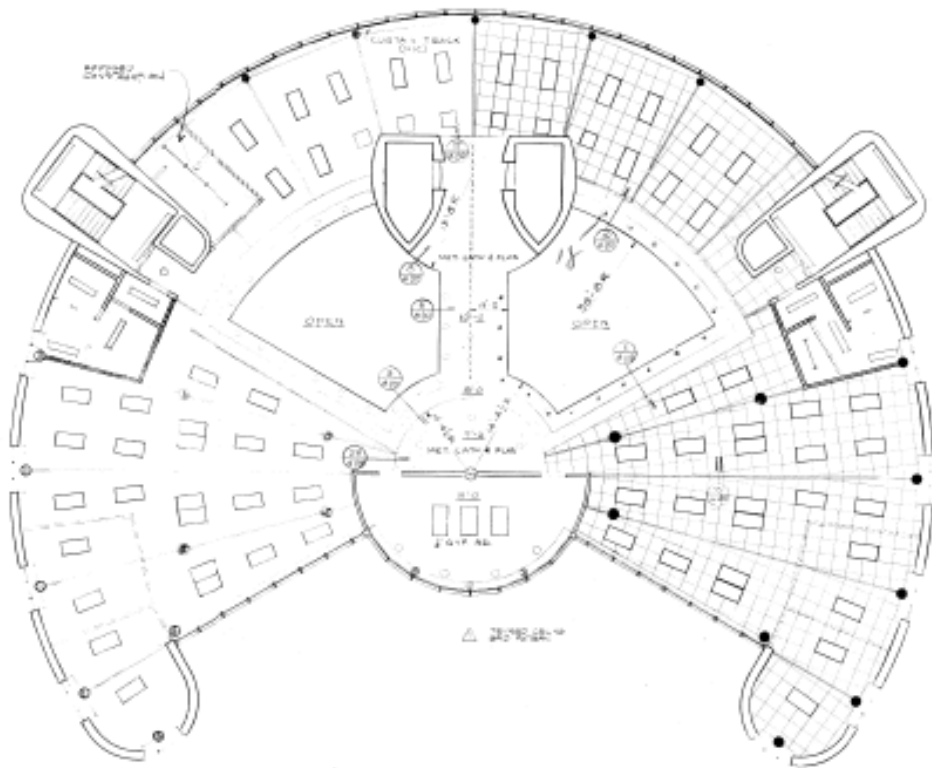
Building 01 - Livonia City Hall

2nd Floor Plan

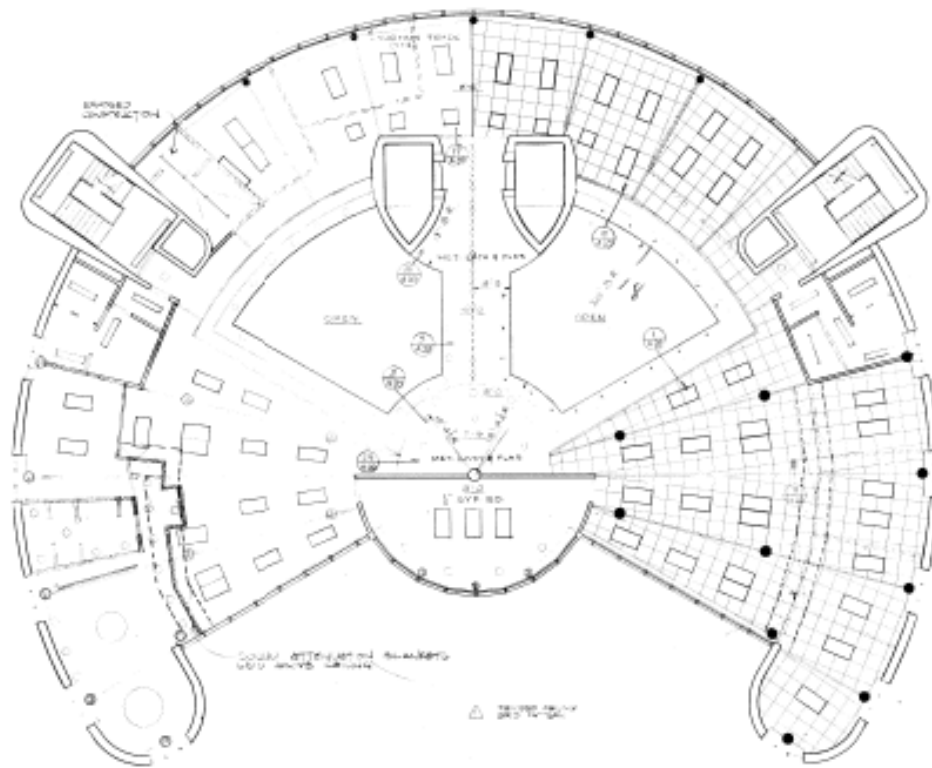


Building 01 - Livonia City Hall

3rd Floor Plan:

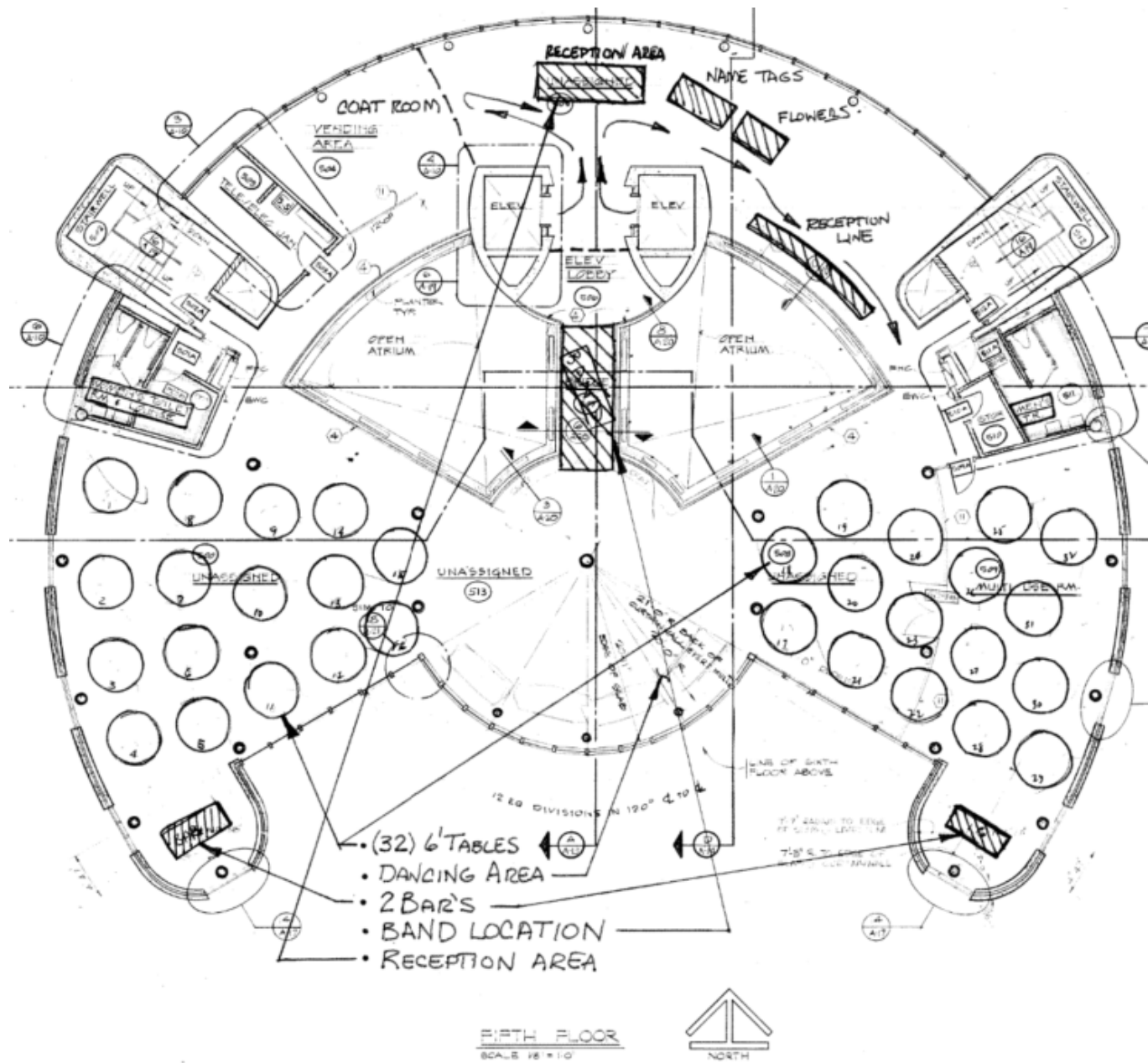


4th Floor Plan:



Building 01 - Livonia City Hall

5th Floor Plan:



SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Summary of Budgets:

City Hall		Cost Data							
Building SF		67,736		Specification Factor =		Geographic Factor =		Cost Escalation Factors	
				Cost Escalation Factor =		1.08		1.30	
								1.48	
Program Area		Quantity	Unit	# of	As % of	Critical Needs	Deferrable	Future Need	
		Per Unit		Units	Total Units	Cost	(1 - 3 years)	(4 - 6 years)	(7 - 10 years)
1.0 SITE									
Paving									
Pavement and Base Reconstruction	110,200	SF	1	110,200	2.90%	\$0	\$0	\$1,056,862	
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.66%	\$54,000	\$70,200	\$79,920	
Sealcoating/Re-stripping	110,200	SF	1	110,200	0.15%	\$35,705	\$0	\$0	
Site Amenities - Bike Racks / Benches / Picnic Tables / Trash Receptacles / Etc.	1	Allowance	1	1	1.32%	\$0	\$421,200	\$0	
Landscaping									
Improve Landscaping	1	Allowance	1	1	1.32%	\$0	\$0	\$479,520	
Utilities									
Misc. Utility Repairs	1	Allowance	1	1	1.32%	\$108,000	\$140,400	\$159,840	
Misc.									
Monument Sign - Powered & Electronic Display	1	Allowance	1	1	0.44%	\$0	\$140,400	\$0	
Rework Concrete Entrance (Ramps and Railings)	1	Allowance	1	1	1.76%	\$432,000	\$0	\$0	
Refurbish Entry Fountain (Includes New Plumbing)	1	Allowance	1	1	2.19%	\$0	\$702,000	\$0	
SITE SUBTOTAL					12.04%	\$629,705	\$1,474,200	\$1,776,142	
2.0 BUILDING ENVELOPE									
Roofing Work									
Replace Roof (EPDM)- .60 Mil/Reinforced/ Fully-Adhered (Parking Garage)	10,000	SF	1	10,000	1.54%	\$378,000	\$0	\$0	
Replace Roof (EPDM)- .60 Mil/Reinforced/ Fully-Adhered (Main Tower) ~2015/ 30 yr. Warranty	13,800	SF	1	13,800	2.12%	\$0	\$0	\$0	
Replace Roof (EPDM)- .60 Mil/Reinforced/ Fully-Adhered (Annex)	14,000	SF	1	14,000	2.15%	\$0	\$0	\$783,216	
Misc. Drainage Repair	1	Allowance	1	1	0.07%	\$18,144	\$0	\$0	
Paint Structural Steel for Equipment Screens	1	Allowance	1	1	0.09%	\$0	\$28,080	\$0	
Replace Exterior Curtainwall System	1	Allowance	1	1	3.07%	\$0	\$0	\$1,118,880	
Exterior Walls									
Re-Caulk Expansion Joints	1	Allowance	1	1	0.11%	\$0	\$0	\$39,960	
Tuckpointing	1	Allowance	1	1	0.33%	\$0	\$105,300	\$0	
Exterior Envelope Repairs/Upgrades (Curtain Wall/ Precast/ Soffits/ Painting)	1	Allowance	1	1	0.44%	\$36,000	\$46,800	\$53,280	
Replace Exterior Doors	24	EA	1	24	0.53%	\$129,600	\$0	\$0	
BUILDING ENVELOPE SUBTOTAL					10.44%	\$561,744	\$180,180	\$1,995,336	
3.0 INTERIOR/FINISHES									
Interior Doors & Hardware									
Replace Door Hardware	200	EA	1	200	2.63%	\$648,000	\$0	\$0	
Walls & Partitions									
Misc. Plaster/ Drywall Repairs	1	Allowance	1	1	0.88%	\$0	\$280,800	\$0	
Ceilings									
Remove Existing & Install New Acoustic Tile Ceiling	30,700	SF	1	30,700	1.15%	\$281,826	\$0	\$0	
Flooring									
Remove & Replace Flooring - Carpet	34,000	SF	1	34,000	1.00%	\$246,024	\$0	\$0	
Remove and Replace VCT Tile	17,000	SF	1	17,000	0.67%	\$165,240	\$0	\$0	
Remove and Replace Hard Tile Flooring	17,000	SF	1	17,000	2.24%	\$550,800	\$0	\$0	
Interior Storefront Repairs/Replacement	1	Allowance	1	1	2.19%	\$270,000	\$351,000	\$0	
Paint									
Painting Allowance	67,736	SF	1	67,736	0.74%	\$0	\$237,753	\$0	
Signage									
Replace Interior Signage	67,736	SF	1	67,736	0.12%	\$0	\$38,041	\$0	
Way-finding and Branding	1	Allowance	1	1	0.66%	\$0	\$0	\$239,760	
Restrooms									
Renovate Floor Restrooms (2/floor)	12	EA	1	12	3.95%	\$486,000	\$631,800	\$0	
Auditorium / Little Theater									
Replace Fabric and Make Repairs to Chairs	330	EA	1	330	0.22%	\$53,460	\$0	\$0	
Rework Seating Configuration to Improve Accessibility	1	Allowance	1	1	1.10%	\$270,000	\$0	\$0	
Casework & Countertops									
Replace Misc. Casework/Millwork	1	Allowance	1	1	2.19%	\$270,000	\$351,000	\$0	
Other									
Replace Elevator	2	Allowance	1	2	2.63%	\$0	\$0	\$959,040	
INTERIOR/FINISHES SUBTOTAL					22.37%	\$3,241,350	\$1,890,394	\$1,198,800	
4.0 PLUMBING SYSTEMS									
Fire Protection									
Add / Modify Fire Suppression System for Improvements	1	Allowance	1	1	0.39%	\$97,200	\$0	\$0	
Equipment & Fixtures									
Existing Lochinvar Water Heater, Serial # 1227M000978, 2012	1	EA	1	1	0.04%	\$0	\$11,232	\$0	
Existing Lochinvar Water Heater, Serial # HG15292920, 2011	1	EA	1	1	0.04%	\$0	\$11,232	\$0	
Provide Bottle Filler Drinking Fountains	6	EA	1	6	0.18%	\$43,546	\$0	\$0	
Piping									
Replace Portions- Domestic Water/Sanitary Piping and Valves	1	Allowance	1	1	1.10%	\$135,000	\$175,500	\$0	
PLUMBING SYSTEMS SUBTOTAL					1.74%	\$275,746	\$197,964	\$0	

SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Summary of Budgets:

City Hall		Cost Data							
Building SF		Specification Factor =		Geographic Factor =		Cost Escalation Factors			
67,736						1.08	1.30	1.48	
						Cost Escalation Factor =			
Program Area	Quantity		# of Units	Total Units	As % of Total Cost	Critical Needs Cost	Deferrable Maintenance Cost	Future Need Cost	
	Per Unit	Unit				(1 - 3 years)	(4 - 6 years)	(7 - 10 years)	
5.0 HVAC SYSTEMS									
Equipment									
Existing Lochinvar Boiler, Serial # I11H10196040, 2011	1	EA		-	0.00%	\$0	\$0	\$0	
Existing Lochinvar Boiler, Serial # I11H10196045, 2011	1	EA		-	0.00%	\$0	\$0	\$0	
Existing Lochinvar Boiler, Serial # I11H10202692, 2011	1	EA		-	0.00%	\$0	\$0	\$0	
Existing Lochinvar Boiler, 2011	1	EA		-	0.00%	\$0	\$0	\$0	
Existing Lochinvar Boiler, Serial # H985854, 1998	1	EA	1	1	0.71%	\$175,392	\$0	\$0	
Existing Lochinvar Boiler, Serial # H985853, 1998	1	EA	1	1	0.71%	\$175,392	\$0	\$0	
Existing Lochinvar Boiler, Serial # H985852, 1998	1	EA	1	1	0.71%	\$175,392	\$0	\$0	
Replace Boiler Pumps	3	EA	1	3	0.11%	\$27,216	\$0	\$0	
Existing Trane Air Handler Unit, Serial # C18H06307, 2018	1	EA		-	0.00%	\$0	\$0	\$0	
Existing Trane Air Handler Unit, Serial # C18H06309, 2018	1	EA		-	0.00%	\$0	\$0	\$0	
Existing Alton Air Handling Unit (Not Able to Read Tag)	1	EA	1	1	1.10%	\$270,000	\$0	\$0	
Replace Existing Variable Air Volume (VAV) Units	30	EA	1	30	0.79%	\$0	\$252,720	\$0	
Existing McQuay Chiller, Serial #58K8504302, 1998	1	EA	1	1	0.88%	\$216,000	\$0	\$0	
Existing Fujitsu Split System, Serial # KSA031893	1	EA	1	1	0.03%	\$0	\$0	\$11,189	
Existing Fujitsu Split System, Serial # KSA022850	1	EA	1	1	0.03%	\$0	\$0	\$11,189	
Piping									
Replace Portions- Hydronic Piping and Valves	1	Allowance	1	1	1.10%	\$270,000	\$0	\$0	
Other HVAC									
Air and Water Balance	67,736	SF	1	67,736	0.09%	\$21,946	\$0	\$0	
Commissioning	67,736	SF	1	67,736	0.06%	\$14,631	\$0	\$0	
Temperature Controls	67,736	SF	1	67,736	1.49%	\$365,774	\$0	\$0	
Clean/Sanitize All Ductwork and Grilles	1	Allowance	1	1	1.32%	\$324,000	\$0	\$0	
HVAC SYSTEMS SUBTOTAL						9.12%	\$2,035,744	\$252,720	\$22,378
6.0 ELECTRICAL SYSTEMS									
Power									
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.44%	\$108,000	\$0	\$0	
Power for new HVAC	1	Allowance	1	1	0.25%	\$60,480	\$0	\$0	
Upgrade Panels and Add New Circuits Throughout Building	67,736	SF	1	67,736	0.89%	\$0	\$285,304	\$0	
Panel Capacity Investigations and Re-tagging	1	Allowance	1	1	0.20%	\$48,600	\$0	\$0	
Lighting									
Replace Lighting with LEDs (New OS, Switching, and Controls)	67,736	SF	1	67,736	2.97%	\$731,549	\$0	\$0	
Replace Exterior Wall Packs	12	EA	1	12	0.04%	\$10,886	\$0	\$0	
Replace Emergency & Exit Lights	67,736	SF	1	67,736	0.09%	\$21,946	\$0	\$0	
Fire Alarm System									
Adjustments to Fire Alarm System	1	Allowance	1	1	0.20%	\$0	\$63,180	\$0	
ELECTRICAL SYSTEMS SUBTOTAL						5.08%	\$981,462	\$348,484	\$0
7.0 SECURITY									
Security									
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$280,800	\$0	
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$105,300	\$0	
SECURITY SYSTEMS SUBTOTAL						1.21%	\$0	\$386,100	\$0
8.0 ABATEMENT									
Abatement									
Abatement Allowance	1	Allowance	1	1	2.19%	\$0	\$0	\$799,200	
ABATEMENT SUBTOTAL						2.19%	\$0	\$0	\$799,200
9.0 FURNITURE & EQUIPMENT									
General Furniture									
FFE Allowance	1	Allowance	1	1	3.29%	\$270,000	\$351,000	\$399,600	
FURNITURE & EQUIPMENT SUBTOTAL						3.29%	\$270,000	\$351,000	\$399,600
10.0 TECHNOLOGY									
Technology									
Relocate Data Center from Basement to Above Ground	1	Allowance	1	1	6.58%	\$1,620,000	\$0	\$0	
Re-rack Servers SAN (2020)		EA		-	0.00%	\$0	\$0	\$0	
Re-rack Servers Host (2021)		EA		-	0.00%	\$0	\$0	\$0	
New Phone System	1	Allowance	1	1	2.19%	\$0	\$702,000	\$0	
TECHNOLOGY SUBTOTAL						10.71%	\$1,778,502	\$908,053	\$234,583
SOFT COSTS									
Building Infrastructure Improvement Total:					78.20%	\$9,774,252	\$5,989,095	\$6,426,039	
Project Contingency:					6.42%	\$772,575	\$473,004	\$579,186	
Permits, Testing & Printing:					1.77%	\$212,458	\$130,076	\$159,276	
Professional Fees & Costs:					7.10%	\$854,528	\$523,179	\$640,624	
Construction Manager Fee & Costs:					6.51%	\$783,970	\$479,981	\$587,729	
PROJECT TOTAL						100.00%	\$12,397,784	\$7,595,335	\$8,392,853

Building 01 – Livonia City Hall

Photos: Provided by City of Livonia



Phone Room Leak Aftermath



Fifth Floor 2013



Fifth Floor Ventilation Grates 2013



First Floor Leak



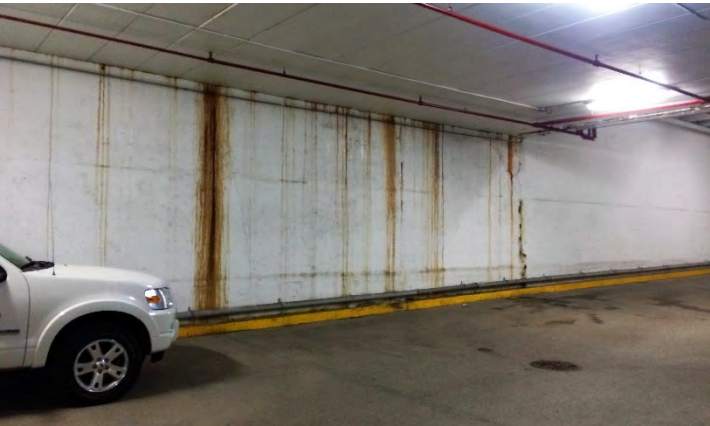
Annex Lobby 2017



Basement Leak Near Elevator 2016

Building 01 – Livonia City Hall

Photos: Provided by City of Livonia



Garage 20107



Garage 2017



Garage 2017



Ruptured Pipe in Annex 2022



Annex Hall Damage 2022

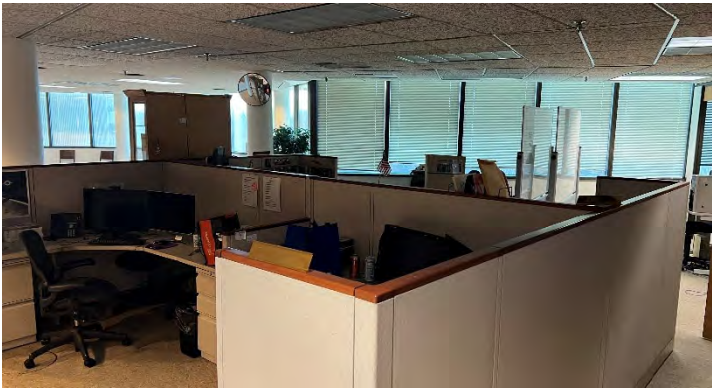
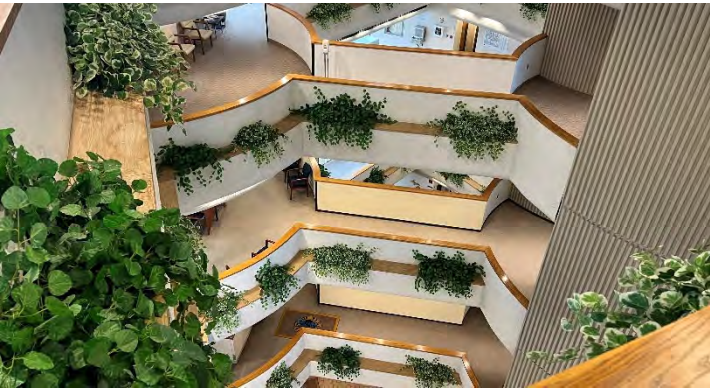


Basement Storage & Sump 2016

SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Photos:



Building 01 - Livonia City Hall

Photos:



SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Photos:



SECTION C | Individual Building Assessments

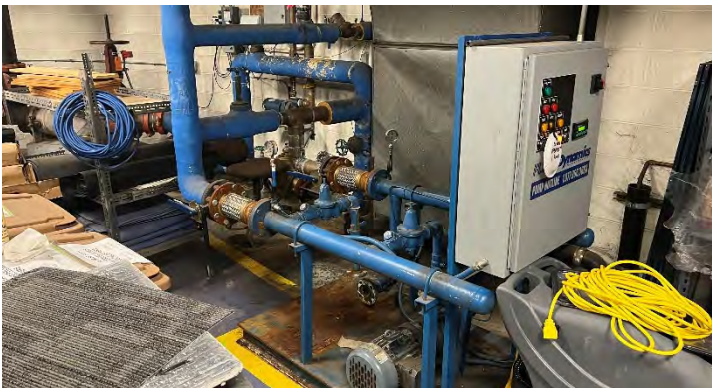
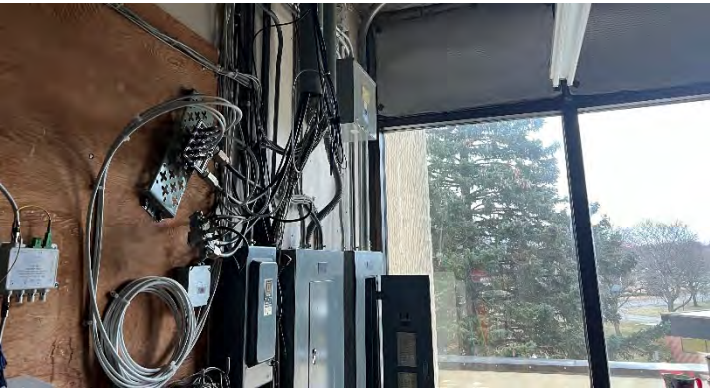
Building 01 – Livonia City Hall

Photos:



Building 01 - Livonia City Hall

Photos:



SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Photos:



Building 01 – Livonia City Hall

Photos:



Building 02 – Livonia Police Department



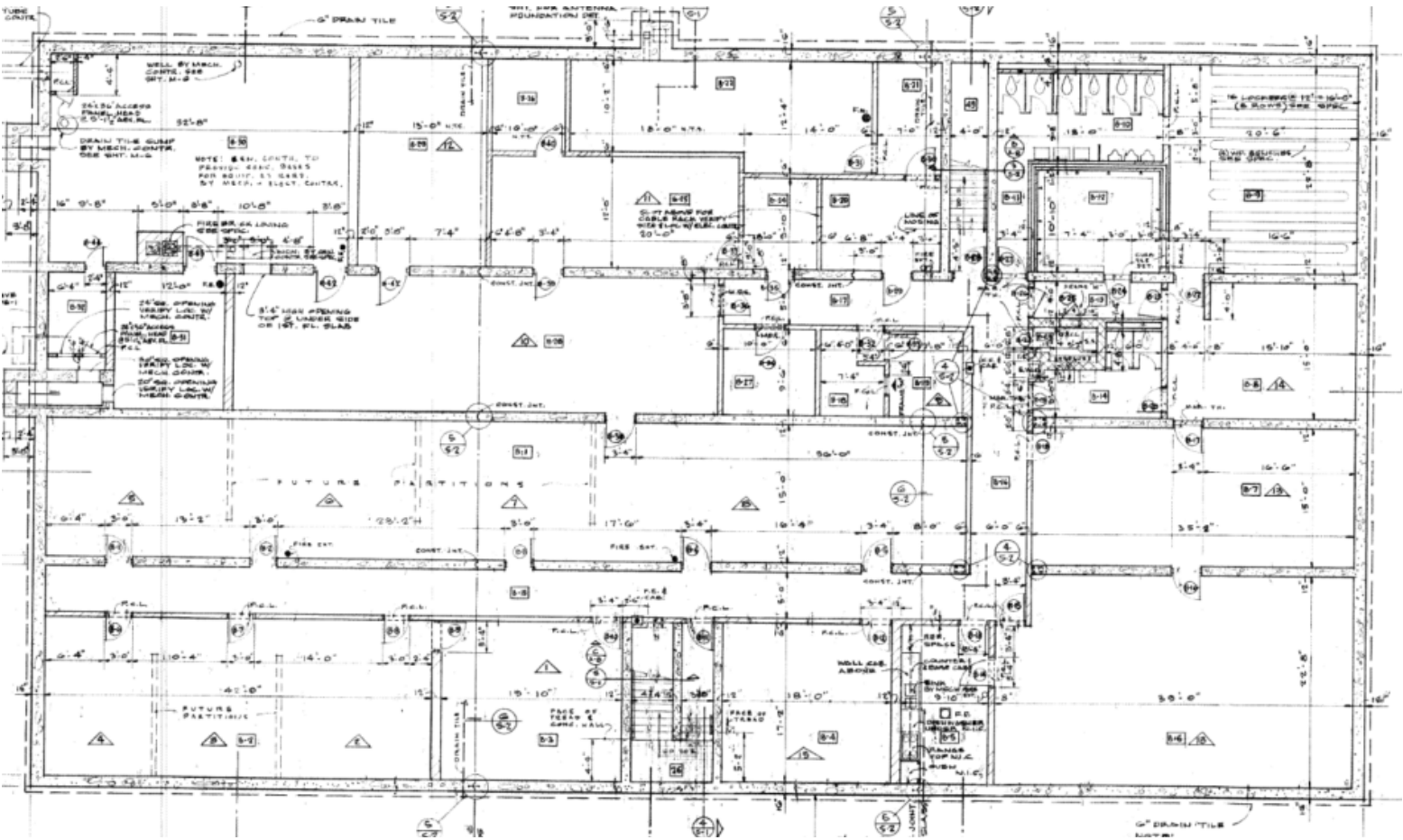
Address:	15050 Farmington Rd. Livonia MI 48154
Year Built:	1961/1987
Square Footage:	59,540
Site Area:	46.48 Acres
Parking Spaces:	76
Stories:	1
Basement:	Yes
Elevator(s):	Yes
Exterior Façade:	Brick
Roof:	PVC
Fire Protection:	No

Site Plan:



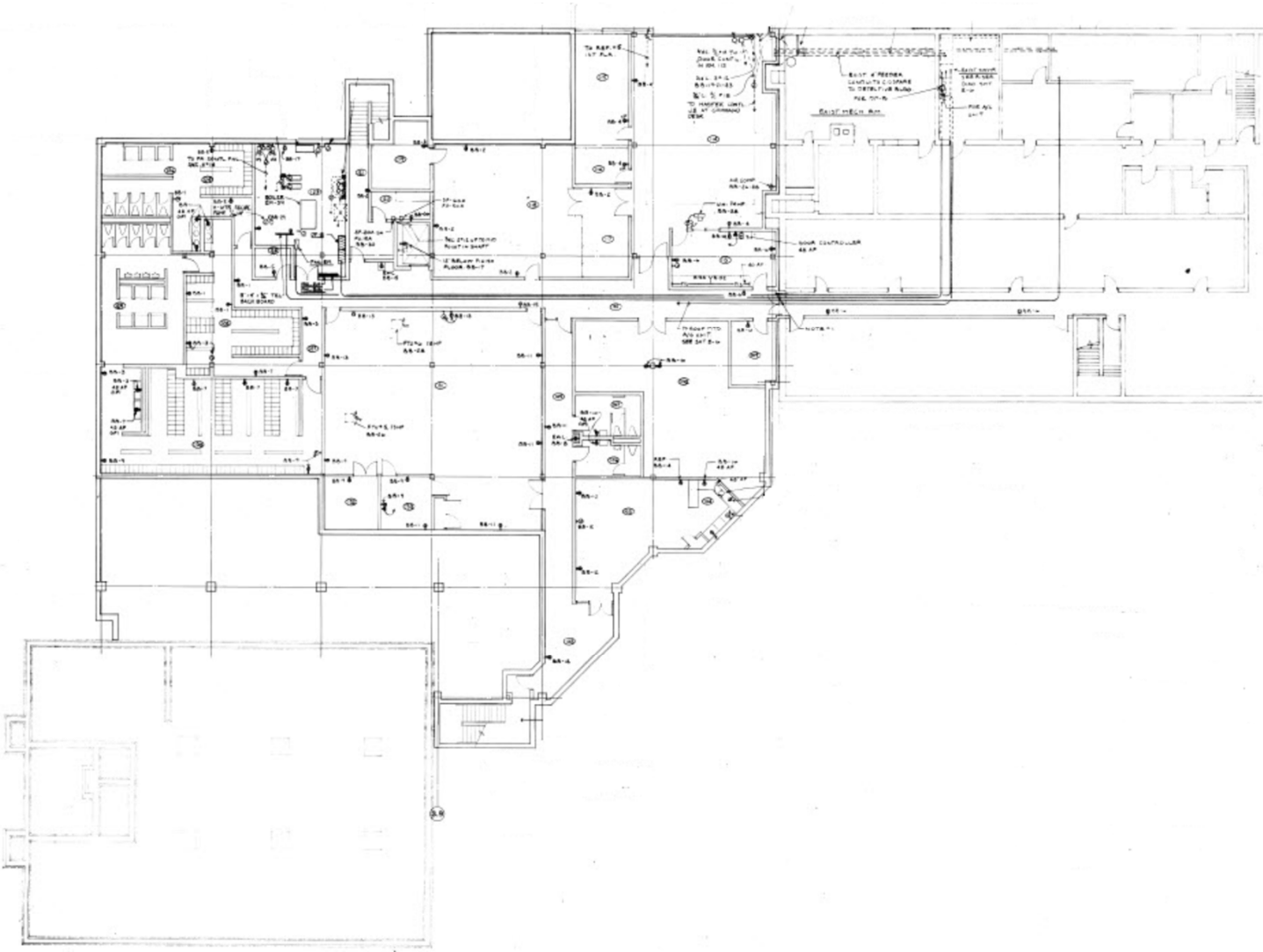
Building 02 - Livonia Police Department

Basement Floor Plan (1961):



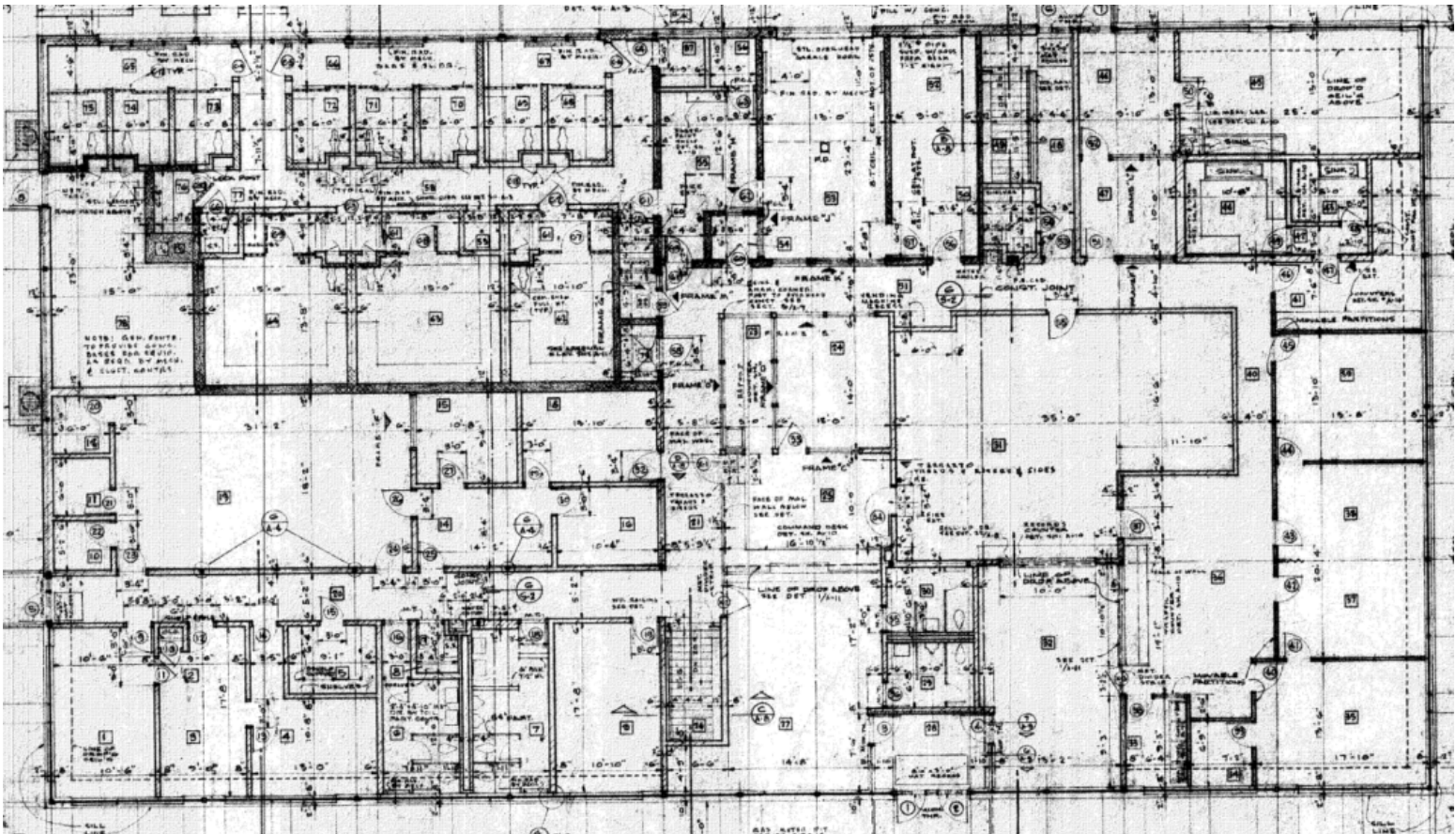
Building 02 – Livonia Police Department

Basement Floor Plan (1986):



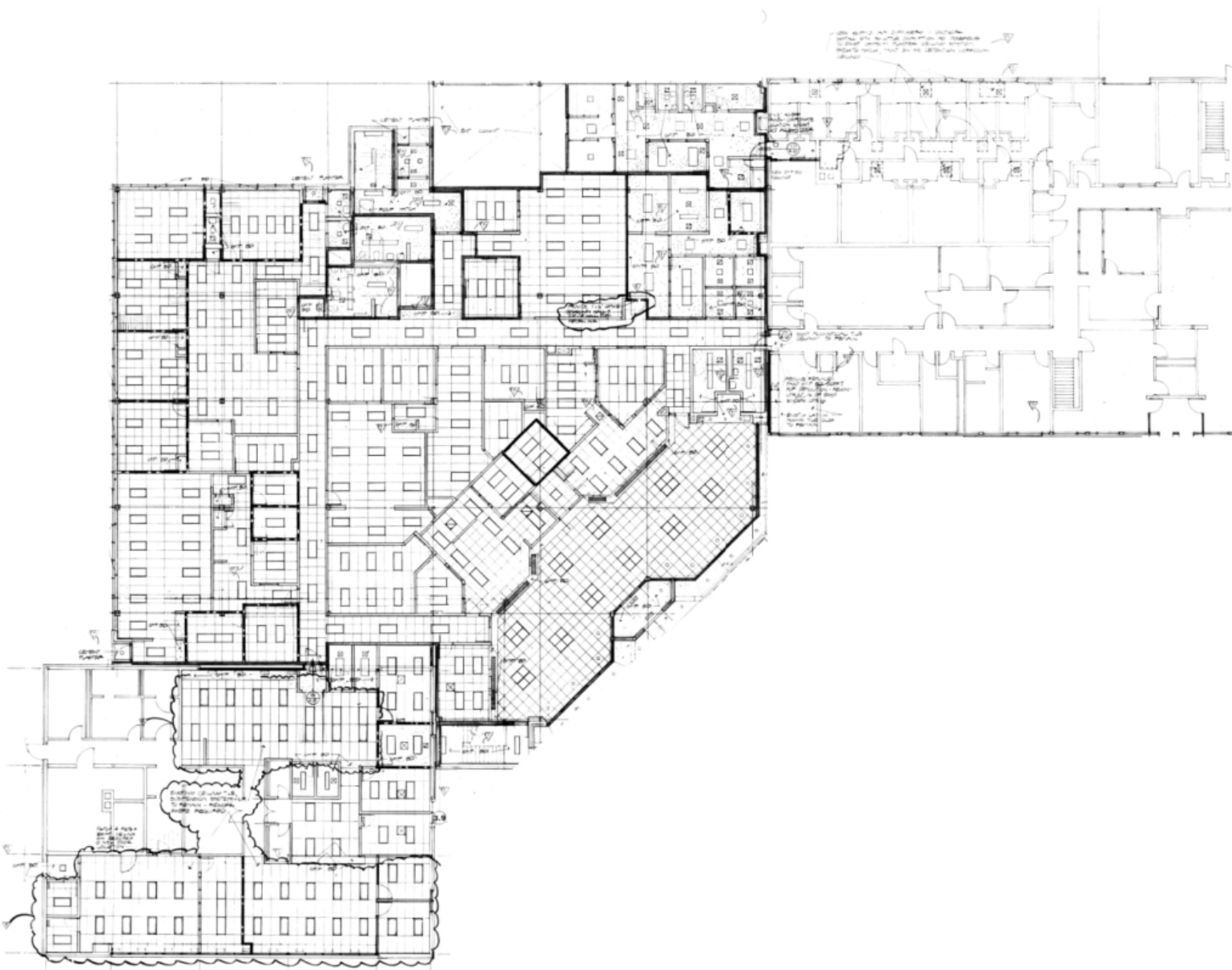
Building 02 – Livonia Police Department

1st Floor Plan (1961):



Building 02 - Livonia Police Department

1st Floor Plan (1986):



SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department

Summary of Budgets:

Police Department		Cost Data						
Building SF		59,540		Specification Factor = Geographic Factor = Cost Escalation Factor =		Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	156,000	SF	1	156,000	8.23%	\$0	\$1,314,144	\$0
Replace Concrete Stairs and Railings	1	Allowance	1	1	0.22%	\$27,000	\$0	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.39%	\$48,384	\$0	\$0
Sealcoating/Re-striping	156,000	SF	1	156,000	0.41%	\$50,544	\$0	\$0
Utilities								
Catch Basin / Manholes	6	EA	1	6	0.24%	\$0	\$37,740	\$0
Misc. Utility Repairs	1	Allowance	1	1	0.44%	\$0	\$70,200	\$0
Fire Suppression Utilities	1	Allowance	1	1	0.44%	\$54,000	\$0	\$0
Misc.								
Monument Sign - Powered & Electronic Display	1	EA	1	1	0.44%	\$54,000	\$0	\$0
Reapirs Needed for Carports	1	Allowance	1	1	1.76%	\$0	\$280,800	\$0
Rework Concrete Entrance (Ramps and Railings)	1	Allowance	1	1	1.76%	\$216,000	\$0	\$0
SITE SUBTOTAL					14.33%	\$449,928	\$1,702,884	\$0
2.0 BUILDING ENVELOPE								
Roofing Work								
Existing PVC Roof (Under Warranty- Install Year Unknown)	37000		1	37,000	0.00%	\$0	\$0	\$0
Install Guard Rails Around Roof Hatch	1	Allowance	1	1	0.04%	\$5,400	\$0	\$0
Windows								
Replace Exterior Window Systems	1	Allowance	1	1	2.64%	\$324,000	\$0	\$0
Re-caulk Windows	1	Allowance	1	1	0.75%	\$91,800	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.13%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	0.66%	\$81,000	\$0	\$0
Exterior Doors								
Overhead Door Replacement	2	EA	1	2	0.20%	\$24,192	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					4.42%	\$542,592	\$0	\$0
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	240	EA	1	240	8.44%	\$1,036,800	\$0	\$0
Walls & Partitions								
Replace Fabric Wall Panels in Line Up Room	1	Allowance	1	1	0.13%	\$16,200	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	60,000	SF	1	60,000	4.49%	\$550,800	\$0	\$0
Flooring								
Remove & Replace Flooring - Carpet	30,000	SF	1	30,000	1.77%	\$108,540	\$141,102	\$0
Remove & Replace VCT Flooring with LVT	30,000	SF	1	30,000	2.37%	\$0	\$379,080	\$0
Remove & Replace Carpet- Training Room	1	Allowance	1	1	0.44%	\$54,000	\$0	\$0
New Tile At Old Lobby Entrance	1	Allowance	1	1	0.04%	\$5,400	\$0	\$0
Windows								
Remove & Replace Window Treatments	1	Allowance	1	1	0.53%	\$0	\$0	\$95,904
Paint								
Paint - Basement	1	Allowance	1	1	0.66%	\$81,000	\$0	\$0
Paint - Interior	59,540	SF	1	59,540	0.79%	\$0	\$125,391	\$0
Paint Structural Steel in Carports	1	Allowance	1	1	0.53%	\$64,800	\$0	\$0
Paint Basement	1	Allowance	1	1	0.00%	\$0	\$0	\$0
Signage								
Replace Interior Signage	59,540	SF	1	59,540	0.21%	\$0	\$33,438	\$0
Restrooms								
Renovate Toilet Rooms	8	EA	1	8	3.52%	\$432,000	\$0	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	0.35%	\$21,600	\$0	\$31,968
Other								
Elevator Cab Upgrade	1	Allowance	1	1	0.53%	\$0	\$84,240	\$0
Renovate Various Locker Rooms	1	Allowance	1	1	8.80%	\$1,080,000	\$0	\$0
Renovate Cafeteria / Lounge (In Process)	1	Allowance	1	1	0.09%	\$10,800	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					33.68%	\$3,461,940	\$763,251	\$127,872
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	40,000	SF	1	40,000	1.76%	\$216,000	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Hot Water Heater, Serial # 102522081, 2015	1	EA	1	1	0.07%	\$0	\$11,232	\$0
Existing Lochinvar Hot Water Heater, Serial # AB4230360, 2004- Replaced 2022	1	EA	1	1	0.07%	\$0	\$0	\$0
Existing Lochinvar Hot Water Heater, Serial # AB4258516, 2004- Replaced 2022	1	EA	1	1	0.07%	\$0	\$0	\$0
Existing Lochinvar Hot Water Heater, Serial # 1243A006858, 2012	1	EA	1	1	0.07%	\$8,640	\$0	\$0
Provide Bottle Filler Drinking Fountains	6	EA	1	6	0.35%	\$43,546	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.22%	\$0	\$0	\$39,960
PLUMBING SYSTEMS SUBTOTAL					2.62%	\$268,186	\$11,232	\$39,960

SECTION C | Individual Building Assessments

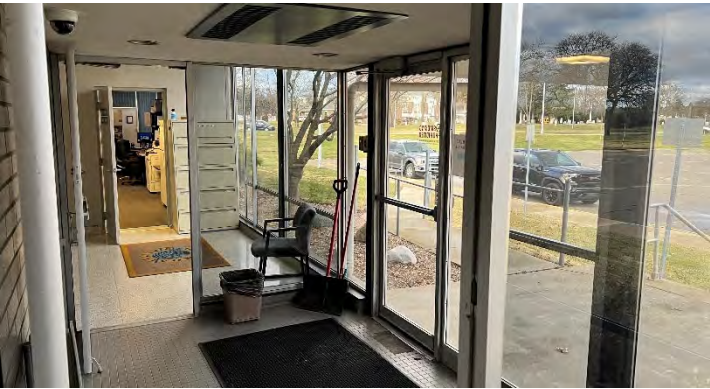
Building 02 – Livonia Police Department

Summary of Budgets:

Police Department						Cost Data		
Building SF						Specification Factor =		
59,540						Geographic Factor =		
						Cost Escalation Factor =		
						1.08		
						1.30		
						1.48		
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
5.0 HVAC SYSTEMS								
Equipment								
Existing Lochinvar Boiler, 2009	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Lochinvar Boiler, Serial # I09H00221808, 2009	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Carrier Roof Top Unit, Serial # 2496G21157, 1996 (In Process)	1	EA	1	1	0.22%	\$27,000	\$0	\$0
Existing Trane Roof Top Unit, Serial # C13H04967, 2013	1	EA	1	1	0.22%	\$0	\$0	\$39,960
Existing Liebert Condensing Unit, Serial # 0739C03857, 2007	1	EA	1	1	0.22%	\$0	\$0	\$39,960
Existing Liebert Condensing Unit, Serial # 0112C46261, 2001	1	EA	1	1	0.22%	\$0	\$0	\$39,960
Existing Carrier Air Handling Unit, Serial # 2213U21703, 2021		EA	-	-	0.00%	\$0	\$0	\$0
Existing Trane Chiller, Serial # J98H82634, 1998	1	EA	1	1	0.88%	\$108,000	\$0	\$0
Existing Fujitsu Split System, Serial # BWB 000063, 2017	1	EA	1	1	0.12%	\$0	\$0	\$22,378
Existing Fujitsu Split System, Serial # BWP 000546, 2016	1	EA	1	1	0.12%	\$0	\$0	\$22,378
Existing Fujitsu Split System, Serial # QVA 017109, 2019	1	EA	1	1	0.12%	\$0	\$0	\$22,378
Existing Fujitsu Split System, Serial # QVN 012696, 2019	1	EA	1	1	0.12%	\$0	\$0	\$22,378
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.22%	\$0	\$0	\$39,960
Other HVAC								
Air and Water Balance	59,540	SF	1	59,540	0.16%	\$0	\$0	\$28,551
Commissioning	59,540	SF	1	59,540	0.10%	\$0	\$0	\$19,034
Temperature Controls	59,540	SF	1	59,540	1.47%	\$0	\$0	\$266,472
HVAC SYSTEMS SUBTOTAL						4.32%	\$135,000	\$0
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.18%	\$21,600	\$0	\$0
Replace Existing Electrical Panels	1	Allowance	1	1	0.44%	\$0	\$0	\$79,920
Power for new HVAC	1	Allowance	1	1	0.49%	\$60,480	\$0	\$89,510
Miscellaneous Power Allowance	59,540	SF	1	59,540	0.21%	\$25,721	\$0	\$0
Panel Capacity Investigations and Re-tagging	1	Allowance	1	1	0.15%	\$18,144	\$0	\$0
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	59,540	SF	1	59,540	3.82%	\$469,413	\$0	\$0
Replace Exterior Wall Packs	12	EA	1	12	0.09%	\$10,886	\$0	\$0
Fire Alarm System								
Adjustments to Fire Alarm System	1	Allowance	1	1	0.10%	\$0	\$0	\$17,902
Other								
Replace PA System	1	Allowance	1	1	0.88%	\$108,000	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL						6.36%	\$714,245	\$0
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$119,880
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$0	\$119,880
Security Allowance	1	Allowance	1	1	0.88%	\$36,000	\$46,800	\$53,280
SECURITY SYSTEMS SUBTOTAL						2.20%	\$36,000	\$46,800
8.0 ABATEMENT								
Abatement								
Abatement Allowance	1	Allowance	1	1	4.40%	\$540,000	\$0	\$0
ABATEMENT SUBTOTAL						4.40%	\$540,000	\$0
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance	1	Allowance	1	1	2.46%	\$151,200	\$0	\$223,776
Other								
Replace Jail Metal Benches/Cots	1	Allowance	1	1	0.66%	\$81,000	\$0	\$0
FURNITURE & EQUIPMENT SUBTOTAL						3.12%	\$232,200	\$0
10.0 TECHNOLOGY								
Technology								
Primary Dispatch Center - 2020		EA	-	-	0.00%	\$0	\$0	\$0
Primary Dispatch Center Equipment - 2021		EA	-	-	0.00%	\$0	\$0	\$0
Laptop/Desktop Replacement (Every 5 Years) \$2,400/Each		EA	-	-	0.00%	\$0	\$0	\$0
TECHNOLOGY SUBTOTAL						0.00%	\$0	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					75.44%	\$6,380,091	\$2,524,166	\$1,456,870
Project Contingency:	10.00%				7.23%	\$614,789	\$252,417	\$123,309
Permits, Testing & Printing:	2.50%				1.99%	\$169,067	\$69,415	\$33,910
Professional Fees & Costs:	9.00%				8.00%	\$680,004	\$279,192	\$136,390
Construction Manager Fee & Costs:	9.00%				7.34%	\$623,857	\$256,140	\$125,128
PROJECT TOTAL						100.00%	\$8,467,808	\$3,381,330
								\$1,875,608

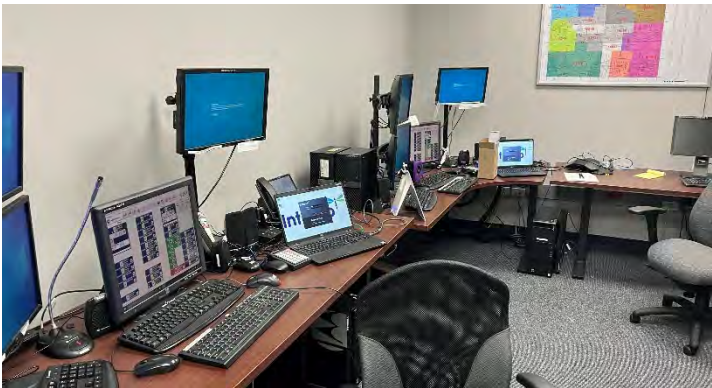
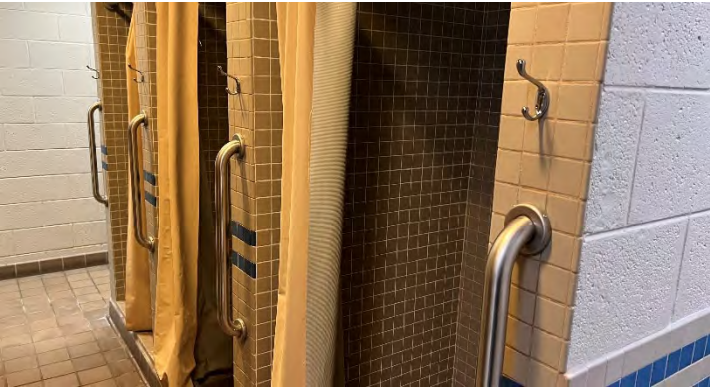
Building 02 – Livonia Police Department

Photos:



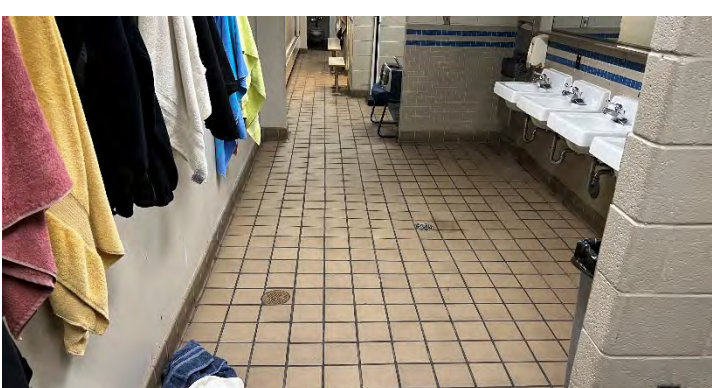
Building 02 – Livonia Police Department

Photos:



Building 02 – Livonia Police Department

Photos:



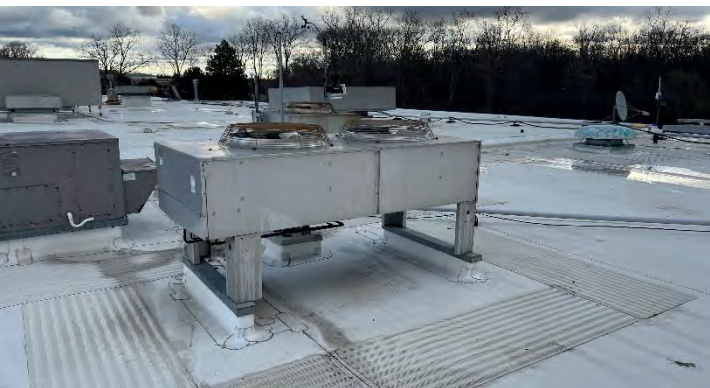
Building 02 – Livonia Police Department

Photos:



Building 02 – Livonia Police Department

Photos:



Building 03 – Station No. 1



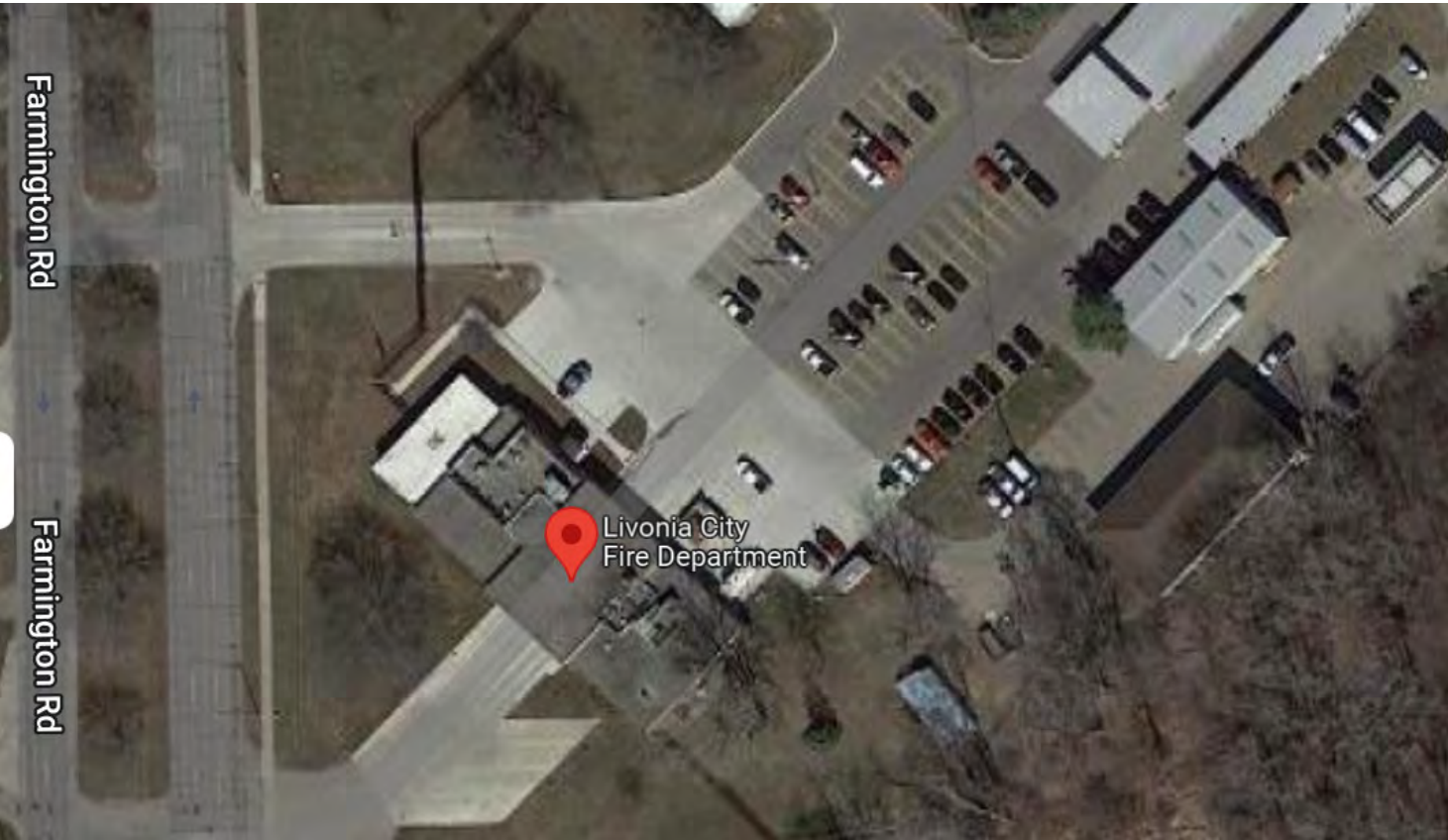
Address:	14910 Farmington Rd. Livonia MI 48154
Year Built:	1967 – 2018 (Addition)
Square Footage:	13,137
Site Area:	46.48 Acres
Parking Spaces:	26
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	PVC (Addition) & Tar
Fire Protection:	No

Space Needs Summary:

1. Four additional beds are required
2. Additional storage is required
3. Site circulation could be improved
4. The public entrance is difficult to locate
5. The entrance lobby is too small
6. Two additional apparatus bays are required
7. Additional offices for future Fire Investigator, EMS Coordinator, and Admin Chief are required
8. Current Training Room is too small
9. Separate Locker Rooms with showers are required for admin staff and fire staff
10. A Turnout Gear/Work Room is required
11. Current Kitchen is too small

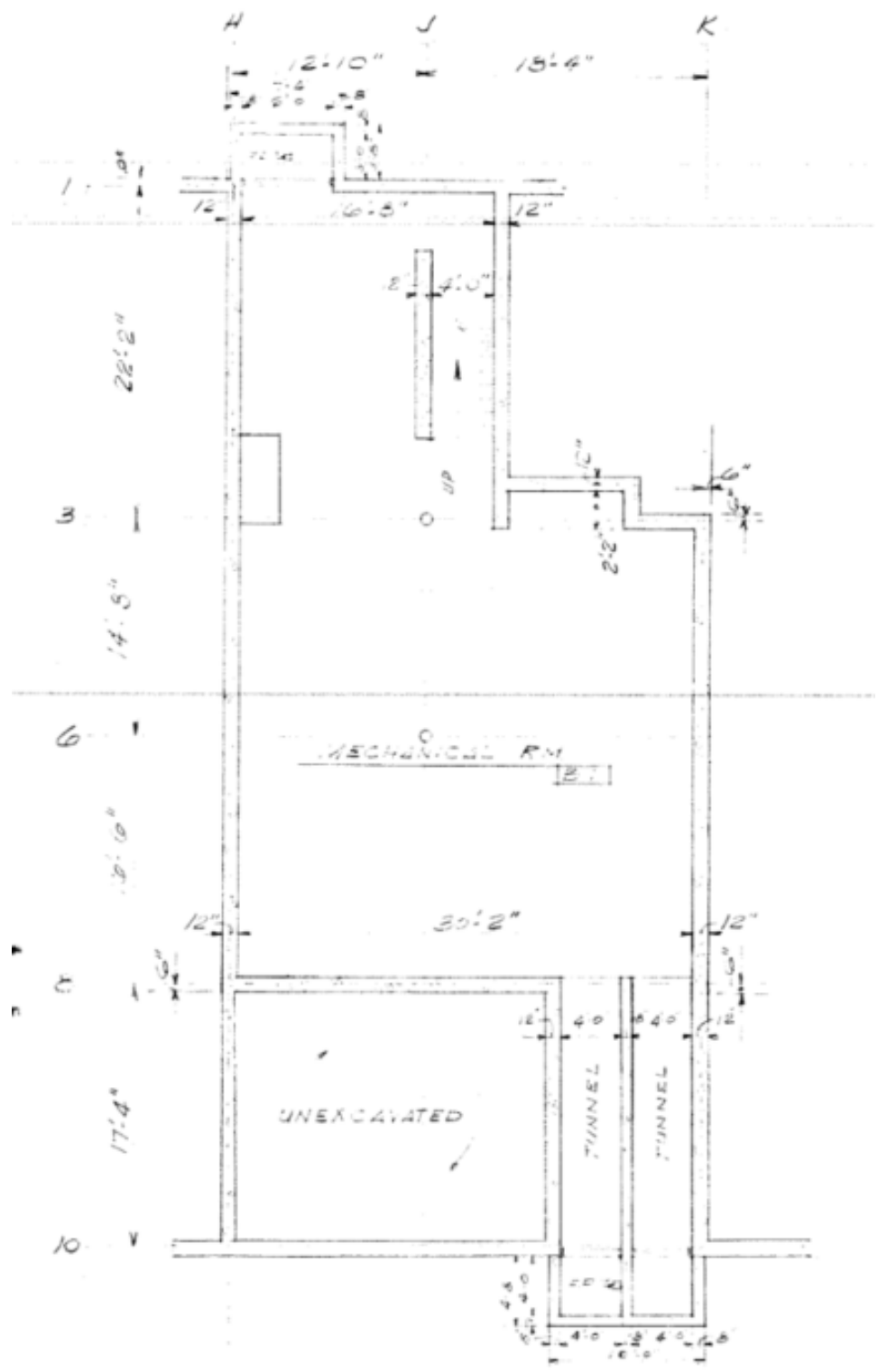
Building 03 – Station No. 1

Site Plan:



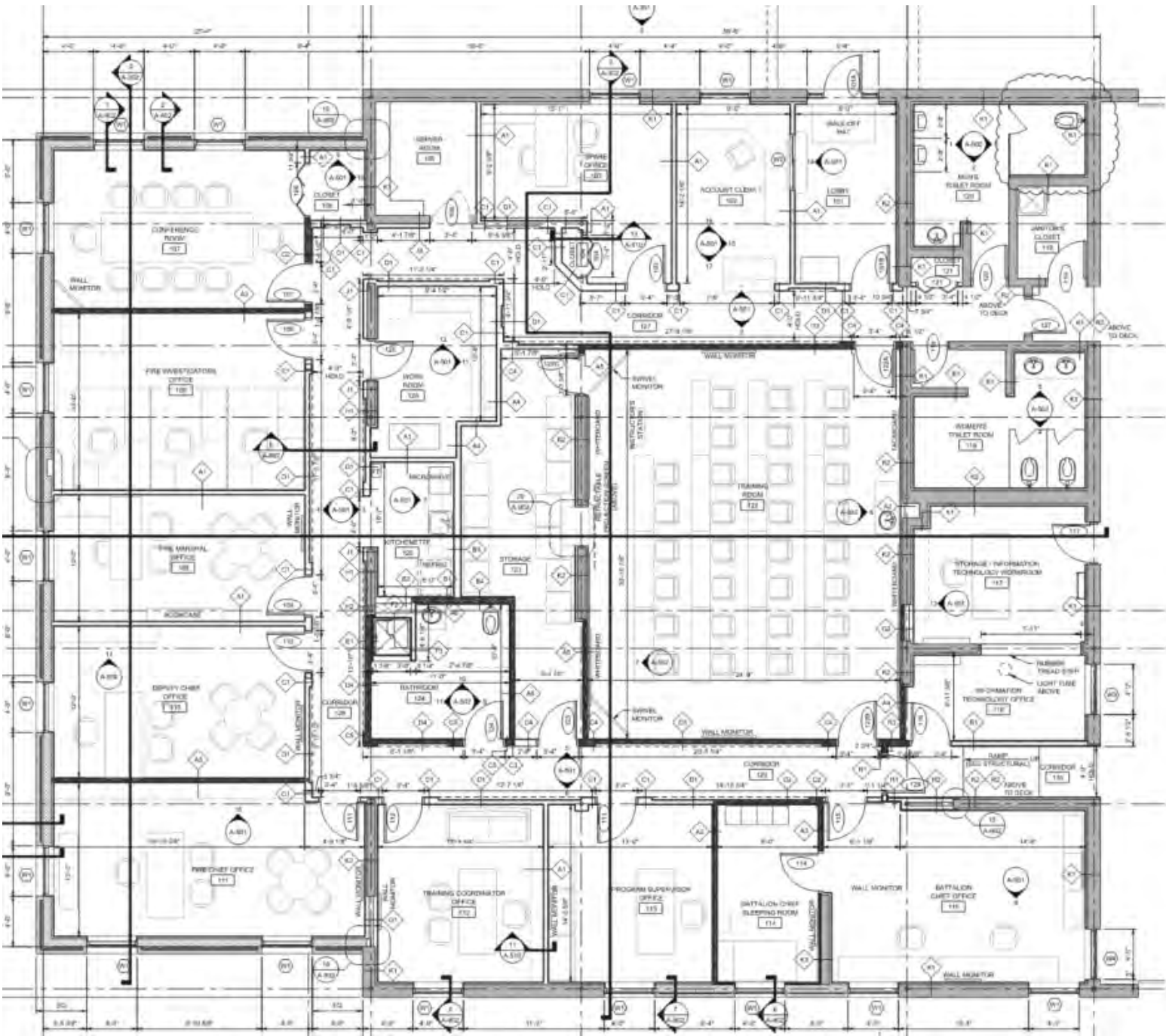
Building 03 - Station No. 1

Basement Floor Plan:



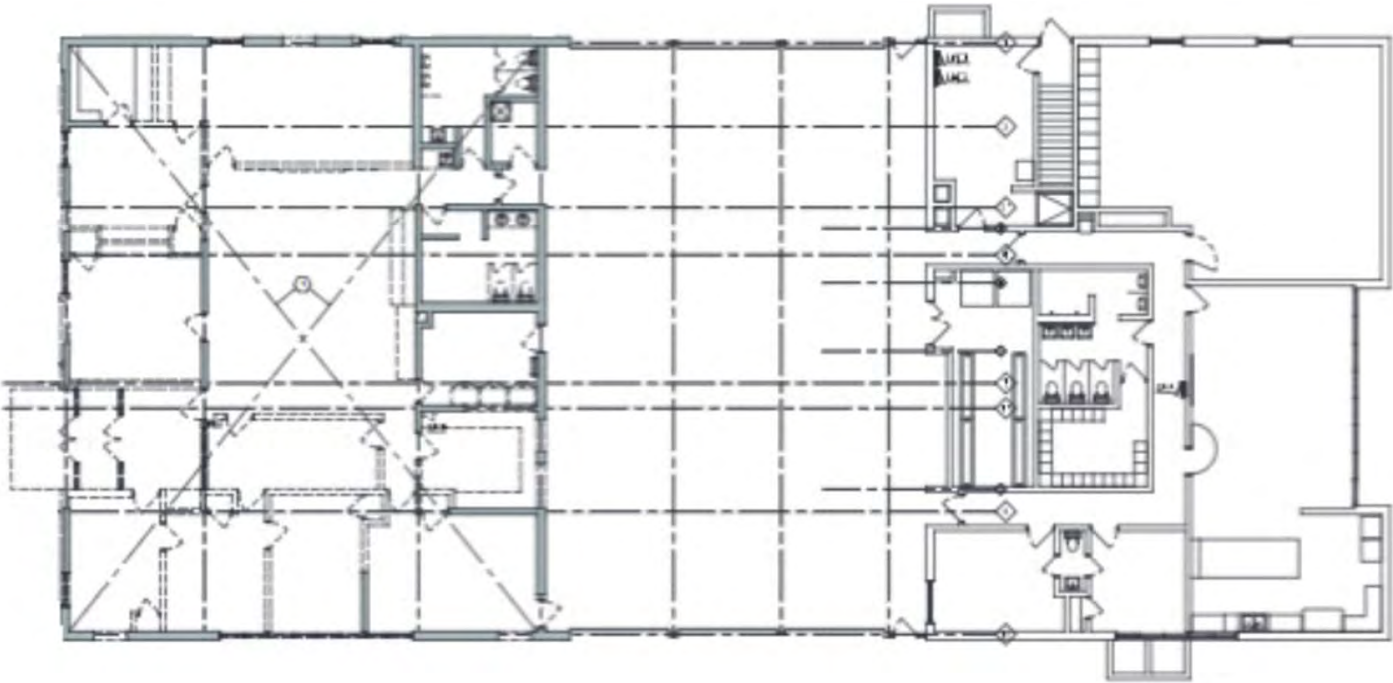
Building 03 – Station No. 1

1st Floor Plan (W/ Addition- 2017):

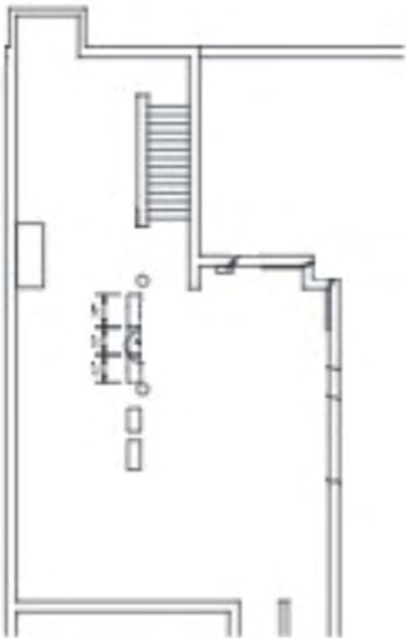


Building 03 – Station No. 1

1st Floor Plan:



Basement Floor Plan:



Penthouse Floor Plan:



SECTION C | Individual Building Assessments

Building 03 – Station No. 1

Summary of Budgets:

Program Area	Quantity per Unit	Unit	No. of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.42%	\$10,800	\$0	\$0
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.21%	\$0	\$0	\$7,992
Utilities								
Misc. Utility Repairs	1	Allowance	1	1	0.42%	\$0	\$0	\$15,984
Misc.								
Monument Sign - Powered & Electronic Display	1	EA	1	1	2.12%	\$0	\$70,200	\$0
SITE SUBTOTAL					3.18%	\$10,800	\$70,200	\$23,976
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (EPDM) - .60 Mil/Reinforced/Fully-Adhered (Old Portion of Bldg.)- In Process	12,000	SF	1	12,000	17.83%	\$453,600	\$0	\$0
Windows								
Re-caulk Windows	1	Allowance	1	1	0.64%	\$16,200	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.64%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	1.27%	\$32,400	\$0	\$0
Exterior Doors								
Exterior Hollow Metal Doors/Frames/Hardware- Single Door	1	EA	1	1	0.13%	\$3,240	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					20.50%	\$521,640	\$0	\$0
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	35	EA	1	35	5.94%	\$151,200	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	12,000	SF	1	12,000	0.00%	\$0	\$143,208	\$0
Flooring								
Remove & Replace Flooring - Carpet	6,000	SF	1	6,000	1.71%	\$0	\$0	\$64,256
Remove & Replace Corridor Flooring - LVT	2,500	SF	1	2,500	0.96%	\$0	\$0	\$35,964
Paint								
Paint - Interior	13,137	SF	1	13,137	0.84%	\$0	\$0	\$31,497
Restrooms								
Renovate Toilet/Locker Rooms	2	EA	1	2	1.43%	\$36,288	\$0	\$0
Lockers								
Replace Lockers by Dormitory	1	Allowance	1	1	2.12%	\$54,000	\$0	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	2.12%	\$0	\$0	\$79,920
INTERIOR/FINISHES SUBTOTAL					19.44%	\$241,488	\$143,208	\$211,637
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	13,137	SF	1	13,137	2.79%	\$70,940	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Hot Water Heater, Serial # 1326A008396, 2013	1	EA	1	1	0.34%	\$0	\$11,232	\$0
Replace Flush Valves & Faucets	1	Allowance	1	1	0.48%	\$0	\$0	\$17,902
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.64%	\$0	\$0	\$23,976
PLUMBING SYSTEMS SUBTOTAL					4.24%	\$70,940	\$11,232	\$41,878
5.0 HVAC SYSTEMS								
Equipment								
Existing Lochinvar Boiler, Serial # G985529, 1998	1	EA	1	1	3.18%	\$0	\$105,300	\$0
Existing Lochinvar Boiler, Serial # G985530, 1998	1	EA	1	1	3.18%	\$0	\$105,300	\$0
Replace Boiler Pumps	2	EA	1	2	0.71%	\$0	\$23,587	\$0
Existing Trane Split System Heat Pump, Serial # 180251043X, 2018	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Trane Split System Heat Pump, Serial #, 180452187X, 2018	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Trane Roof Top Unit, Serial # 181312500L, 2018	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Trane Roof Top Unit Serial # 181410054D, 2018	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Trane Roof Top Unit Serial # N26101795D, 1998	1	EA	1	1	1.06%	\$0	\$0	\$39,960
Replace Exhaust Fans	5	EA	1	5	0.83%	\$0	\$27,518	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.64%	\$0	\$0	\$23,976
Other HVAC								
Air and Water Balance	13,137	SF	1	13,137	0.17%	\$0	\$5,533	\$0
Commissioning	13,137	SF	1	13,137	0.11%	\$0	\$3,689	\$0
Temperature Controls	13,137	SF	1	13,137	1.56%	\$0	\$51,644	\$0
HVAC SYSTEMS SUBTOTAL					11.45%	\$0	\$322,572	\$63,936

SECTION C | Individual Building Assessments

Building 03 – Station No. 1

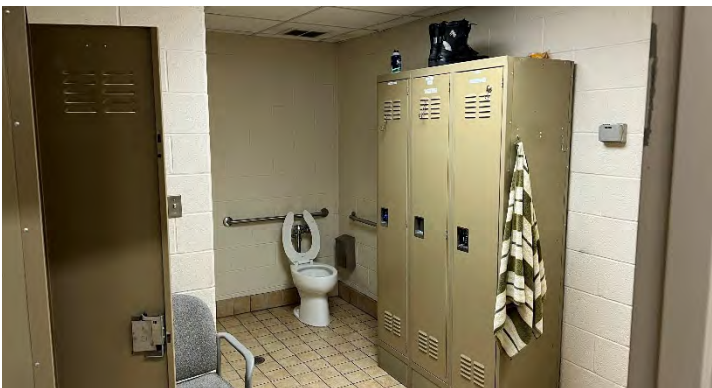
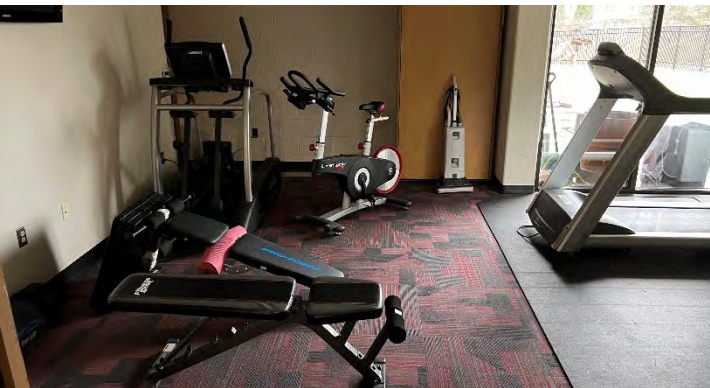
Summary of Budgets:

Program Area	Quantity per Unit	Unit	No. of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.85%	\$0	\$0	\$31,968
Power for new HVAC	1	Allowance	1	1	2.38%	\$0	\$0	\$89,510
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	12,000	SF	1	12,000	3.72%	\$0	\$122,990	\$0
Replace Exterior Wall Packs	10	EA	1	10	0.36%	\$0	\$0	\$13,427
Fire Alarm System								
Replace Fire Alarm System	13,137	SF	1	13,137	1.23%	\$31,214	\$0	\$0
Other								
Existing Kohler Generator	1	EA	1		0.00%	\$0	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL					8.53%	\$31,214	\$122,990	\$134,905
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$47,952
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$0	\$47,952
SECURITY SYSTEMS SUBTOTAL					2.55%	\$0	\$0	\$95,904
8.0 ABATEMENT								
Abatement								
Abatement Allowance	1	Allowance	1	1	2.38%	\$60,480	\$0	\$0
ABATEMENT SUBTOTAL					2.38%	\$60,480	\$0	\$0
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance	1	Allowance	1	1	3.18%	\$81,000	\$0	\$0
FURNITURE & EQUIPMENT SUBTOTAL					3.18%	\$81,000	\$0	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					75.46%	\$1,017,561	\$670,202	\$572,236
Project Contingency:	10.00%				7.23%	\$93,656	\$67,020	\$57,224
Permits, Testing & Printing:	2.50%				1.99%	\$25,755	\$18,431	\$15,736
Professional Fees & Costs:	9.00%				7.99%	\$103,591	\$74,130	\$63,294
Construction Manager Fee & Costs:	9.00%				7.33%	\$95,038	\$68,009	\$58,068
PROJECT TOTAL					100.00%	\$1,335,601	\$897,792	\$766,557

SECTION C | Individual Building Assessments

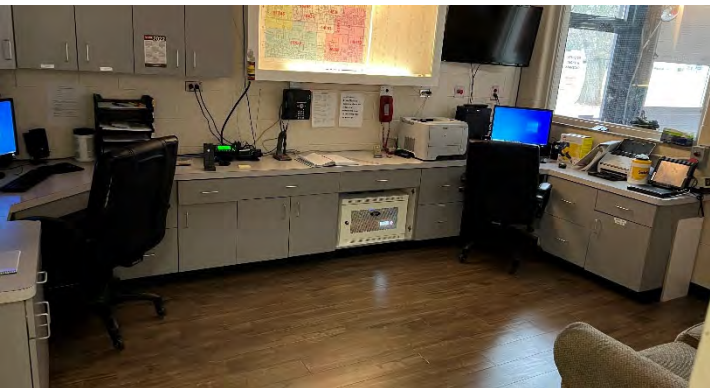
Building 03 – Station No. 1

Photos:



Building 03 – Station No. 1

Photos:



Building 03 – Station No. 1

Photos:



Building 04 – Livonia Civic Center Library



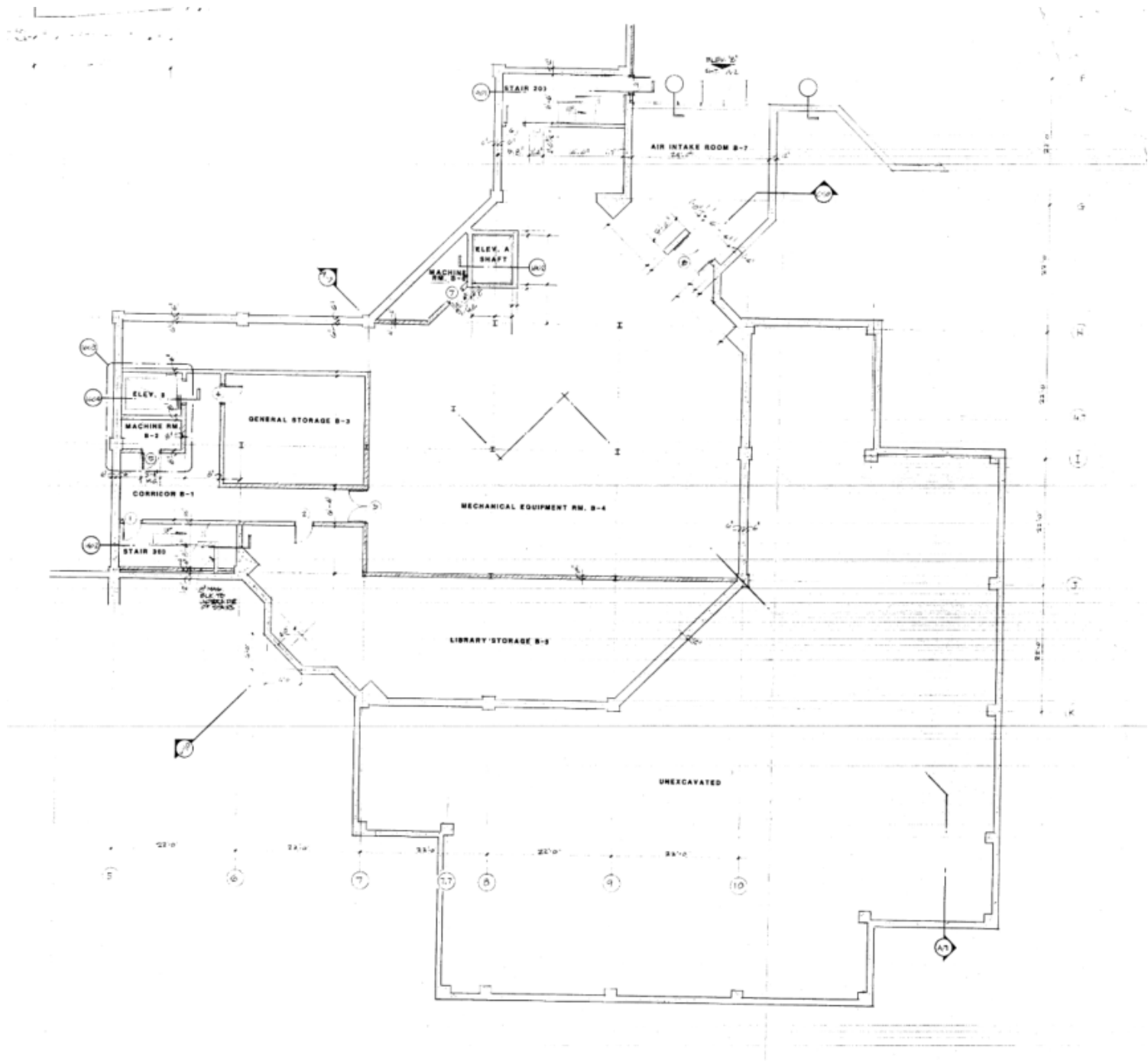
Address:	32777 Five Mile Rd. Livonia MI 48154
Year Built:	1987
Square Footage:	64,000
Site Area:	3.85
Parking Spaces:	197
Stories:	3
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick & Limestone
Roof:	TPO
Fire Protection:	Yes

Site Plan:



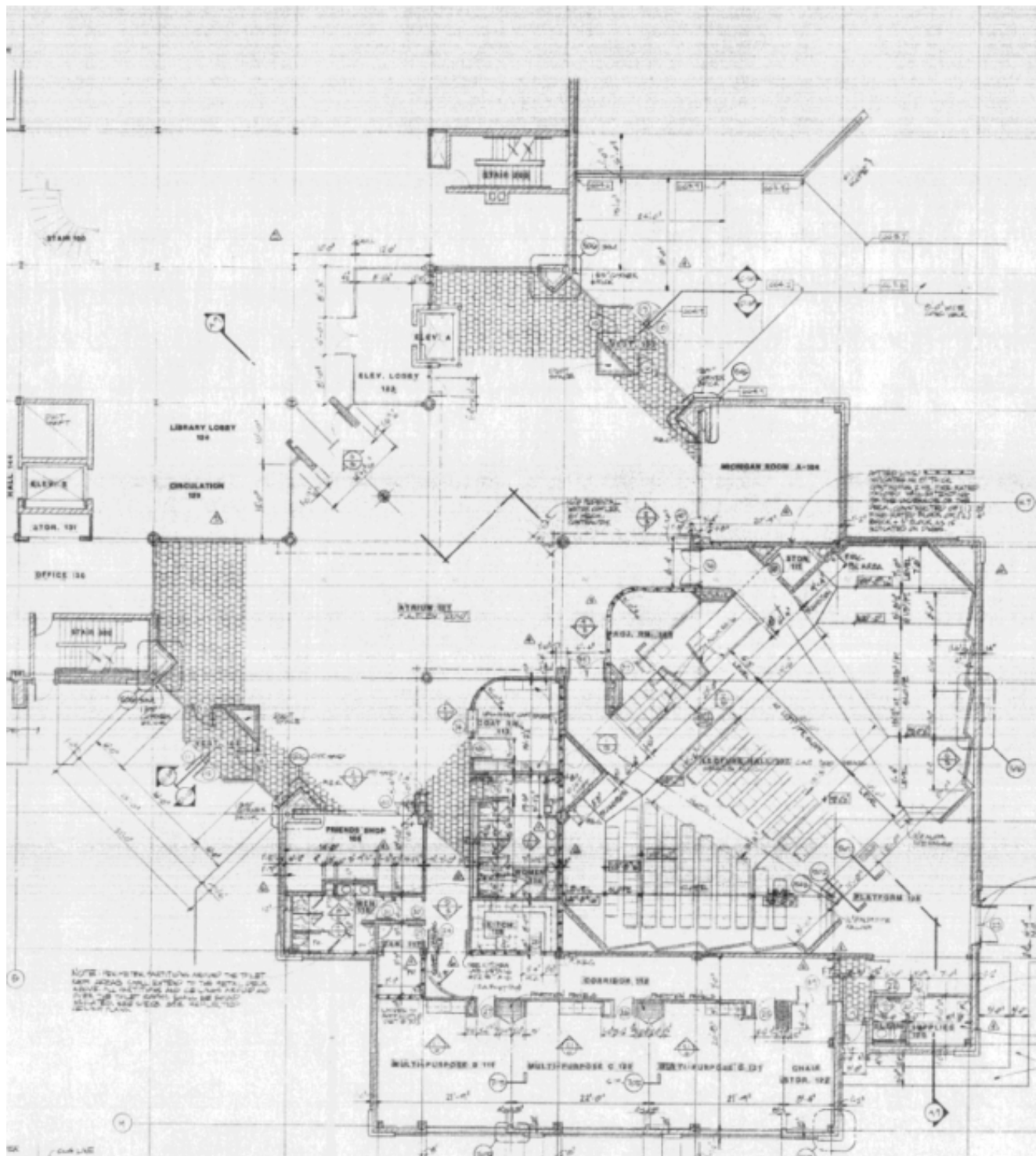
Building 04 – Livonia Civic Center Library

Basement Floor Plan:



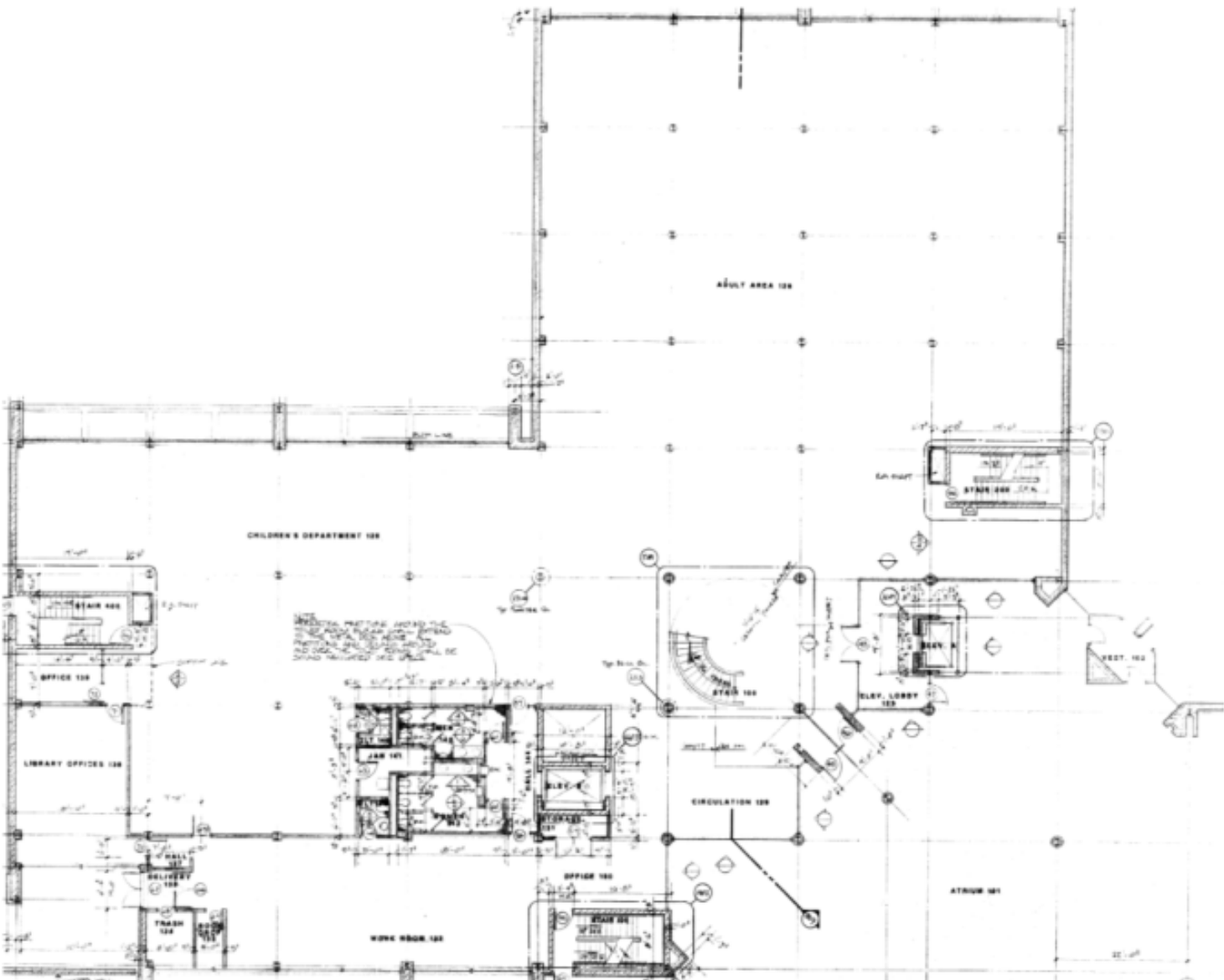
Building 04 – Livonia Civic Center Library

1st Floor Plan (Lecture Hall):



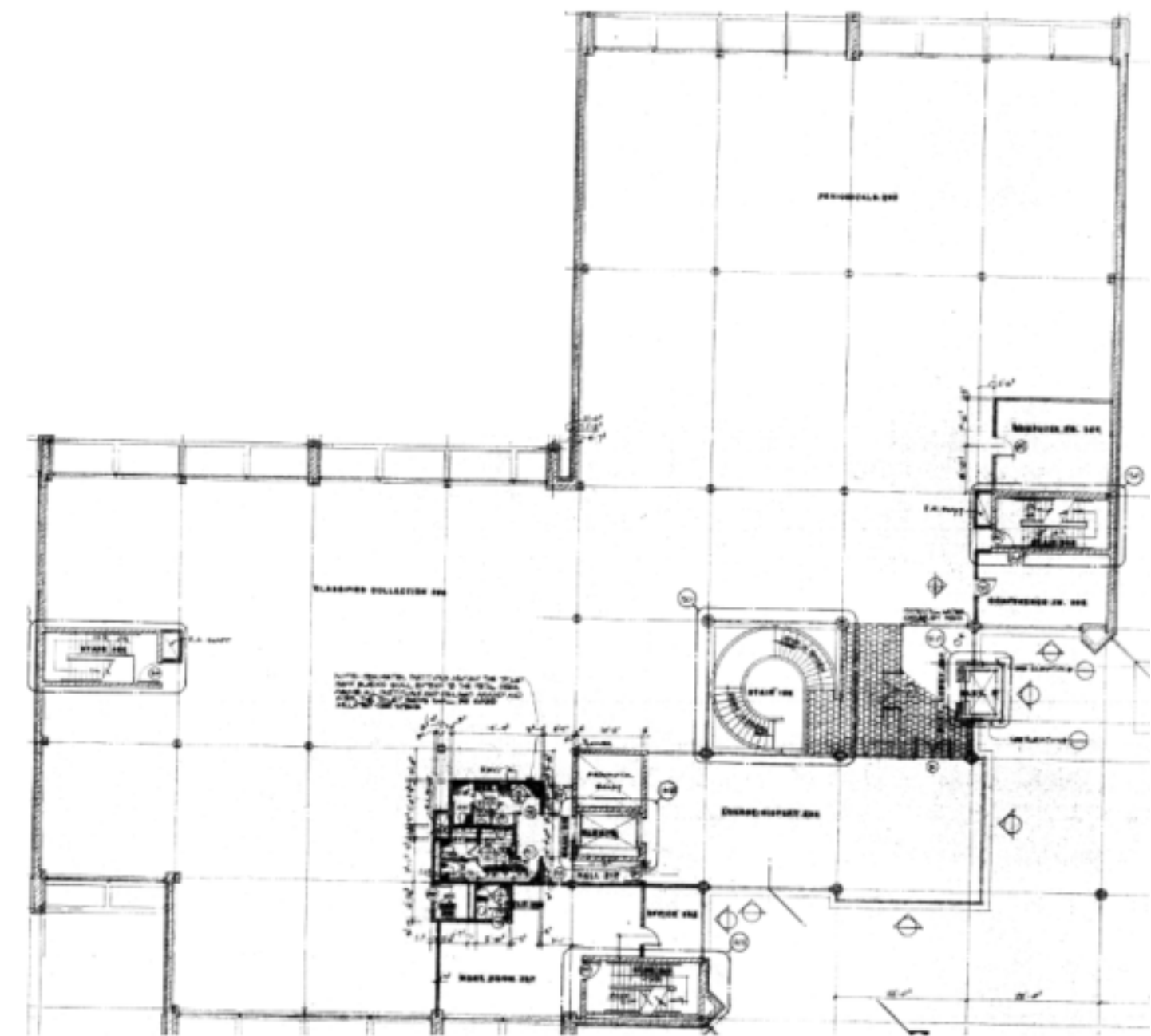
Building 04 – Livonia Civic Center Library

1st Floor Plan:



Building 04 - Livonia Civic Center Library

2nd Floor Plan:



SECTION C | Individual Building Assessments

Building 04 – Livonia Civic Center Library

Summary of Budgets:

Civic Center Library						Cost Data			
Building SF		64,000				Specification Factor =			
Geographic Factor =									
Cost Escalation Factor =									
						Cost Escalation Factors			
						1.08	1.30	1.48	
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)	
1.0 SITE									
Paving									
Pavement and Base Reconstruction	82,387	SF	1	82,387	4.86%	\$0	\$694,028	\$0	
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.44%	\$48,384	\$0	\$0	
Sealcoating/Re-striping	82,387	SF	1	82,387	0.24%	\$26,693	\$0	\$0	
Landscaping									
Improve Landscaping	1	Allowance	1	1	0.74%	\$81,000	\$0	\$0	
Utilities									
Catch Basin / Manholes	4	EA	1	4	0.18%	\$0	\$25,160	\$0	
Misc. Utility Repairs	1	Allowance	1	1	1.47%	\$0	\$210,600	\$0	
Misc.									
Monument Sign - Powered & Electronic Display	1	EA	1	1	0.49%	\$54,000	\$0	\$0	
SITE SUBTOTAL					8.42%	\$210,077	\$929,788	\$0	
2.0 BUILDING ENVELOPE									
Windows									
Replace Exterior Window Systems	1	Allowance	1	1	2.46%	\$0	\$0	\$399,600	
Re-caulk Windows	1	Allowance	1	1	0.98%	\$108,000	\$0	\$0	
Atrium Window Leak Repair- (In Process)	1	Allowance	1	1	6.88%	\$756,000	\$0	\$0	
Exterior Walls									
Re-Caulk Expansion Joints- (In Process)	1	Allowance	1	1	0.39%	\$43,200	\$0	\$0	
Tuckpointing- (In Process)	1	Allowance	1	1	0.98%	\$108,000	\$0	\$0	
Clean Limestone, Masonry and Retaining Wall- (In Process)	1	Allowance	1	1	1.23%	\$135,000	\$0	\$0	
Paint Exposed Steel Where Paint is Peeling	1	Allowance	1	1	0.74%	\$81,000	\$0	\$0	
Exterior Doors									
Exterior Hollow Metal Doors/Frames/Hardware- Single Door	3	EA	1	3	0.09%	\$9,720	\$0	\$0	
Exterior Hollow Metal Doors/Frames/Hardware- Double Door	1	EA	1	1	0.06%	\$6,480	\$0	\$0	
BUILDING ENVELOPE SUBTOTAL					13.81%	\$1,247,400	\$0	\$399,600	
3.0 INTERIOR/FINISHES									
Interior Doors & Hardware									
Replace Interior Doors & Hardware	114	EA	1	114	4.48%	\$492,480	\$0	\$0	
Walls & Partitions									
Misc. Drywall Repairs	1	Allowance	1	1	0.39%	\$21,600	\$0	\$31,968	
Ceilings									
Remove Existing & Install New Acoustic Tile Ceiling	64,000	SF	1	64,000	5.35%	\$0	\$763,776	\$0	
Flooring									
Remove & Replace Flooring - Carpet	50,000	SF	1	50,000	4.92%	\$540,000	\$0	\$0	
Remove & Replace Flooring in Attrium- Hard Tile	1	Allowance	1	1	0.74%	\$81,000	\$0	\$0	
Windows									
Remove & Replace Window Treatments	1	Allowance	1	1	0.44%	\$0	\$63,180	\$0	
Paint									
Paint - Interior	64,000	SF	1	64,000	1.57%	\$0	\$224,640	\$0	
Signage									
Replace Interior Signage	64,000	SF	1	64,000	0.25%	\$0	\$35,942	\$0	
Restrooms									
Renovate - Toilet Room (Single / Staff)	5	EA	1	5	0.83%	\$0	\$117,936	\$0	
Renovate - Toilet Room (Group)	6	EA	1	6	4.42%	\$0	\$631,800	\$0	
Casework & Countertops									
Replace Misc. Casework/Millwork	1	Allowance	1	1	1.23%	\$135,000	\$0	\$0	
INTERIOR/FINISHES SUBTOTAL					24.63%	\$1,270,080	\$1,837,274	\$31,968	
4.0 PLUMBING SYSTEMS									
Fire Protection									
Add / Modify Fire Suppression System for Improvements	1	Allowance	1	1	0.10%	\$10,800	\$0	\$0	
Equipment & Fixtures									
Existing Lochinvar Water Heater; Serial # 1915114512800, 2012	1	EA	1	1	0.08%	\$0	\$0	\$12,787	
Provide Bottle Filler Drinking Fountains	4	EA	1	4	0.26%	\$29,030	\$0	\$0	
PLUMBING SYSTEMS SUBTOTAL					0.44%	\$39,830	\$0	\$12,787	
5.0 HVAC SYSTEMS									
Equipment									
Existing Apex Boiler, Serial # 65750249, 2020 (Sidewalk Radiant Heating)	1	EA	1	1	0.00%	\$0	\$0	\$0	
Existing Raypak Boiler, Serial #	1	EA	1	1	1.60%	\$175,392	\$0	\$0	
Existing Raypak Boiler, Serial #	1	EA	1	1	1.60%	\$175,392	\$0	\$0	
Replace Boiler Pumps	3	EA	1	3	0.25%	\$27,216	\$0	\$0	
Existing Trane Airfoil Fan, Serial # K87C09323, 1987	1	EA	1	1	1.47%	\$162,000	\$0	\$0	
Existing BAC Chiller, Serial # 0151933401-01-01 (In Progress)	1	EA	1	1	7.37%	\$810,000	\$0	\$0	
Replace Exhaust Fans	5	EA	1	5	0.19%	\$0	\$0	\$31,329	
Other HVAC									
Air and Water Balance	64,000	SF	1	64,000	0.19%	\$20,736	\$0	\$0	
Commissioning	64,000	SF	1	64,000	0.13%	\$13,824	\$0	\$0	
Temperature Controls	64,000	SF	1	64,000	1.76%	\$193,536	\$0	\$0	
HVAC SYSTEMS SUBTOTAL					14.56%	\$1,578,096	\$0	\$31,329	

SECTION C | Individual Building Assessments

Building 04 – Livonia Civic Center Library

Summary of Budgets:

Civic Center Library						Cost Data		
Building SF		64,000				Specification Factor = Geographic Factor = Cost Escalation Factor =		
						Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.25%	\$0	\$0	\$39,960
Power for new HVAC	1	Allowance	1	1	0.55%	\$60,480	\$0	\$0
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	64,000	SF	1	64,000	4.59%	\$0	\$655,949	\$0
Replace Exterior Wall Packs	12	EA	1	12	0.10%	\$10,886	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL						5.49%	\$71,366	\$655,949
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$55,944
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$0	\$55,944
SECURITY SYSTEMS SUBTOTAL						0.69%	\$0	\$111,888
8.0 ABATEMENT								
Abatement								
Abatement Allowance	1	Allowance	1	1	1.10%	\$120,960	\$0	\$0
ABATEMENT SUBTOTAL						1.10%	\$120,960	\$0
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance (Including Book Shelves)	1	Allowance	1	1	7.37%	\$270,000	\$351,000	\$399,600
FURNITURE & EQUIPMENT SUBTOTAL						7.37%	\$270,000	\$351,000
SOFT COSTS								
Building Infrastructure Improvement Total:					76.52%	\$4,807,810	\$3,774,011	\$1,027,132
Project Contingency:	10.00%				6.91%	\$453,781	\$342,301	\$62,753
Permits, Testing & Printing:	2.50%				1.90%	\$124,790	\$94,133	\$17,257
Professional Fees & Costs:	9.00%				7.65%	\$501,917	\$378,612	\$69,410
Construction Manager Fee & Costs:	9.00%				7.02%	\$460,474	\$347,350	\$63,679
PROJECT TOTAL					100.00%	\$6,348,772	\$4,936,406	\$1,240,231

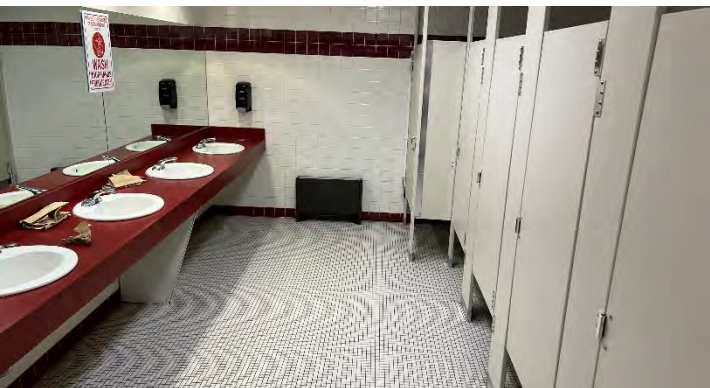
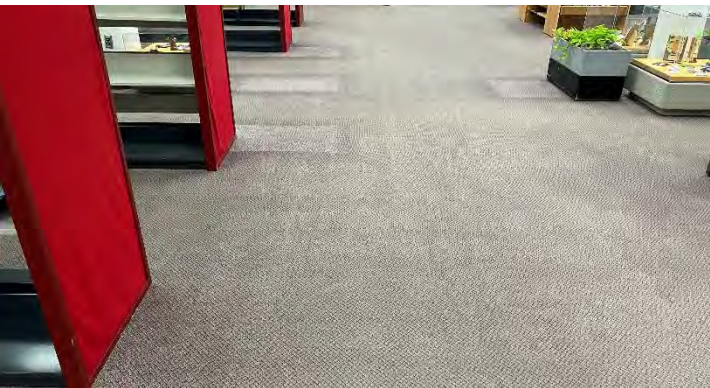
Building 04 – Livonia Civic Center Library

Photos:



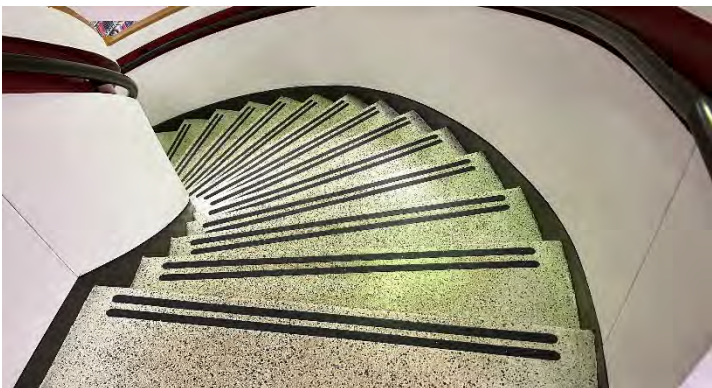
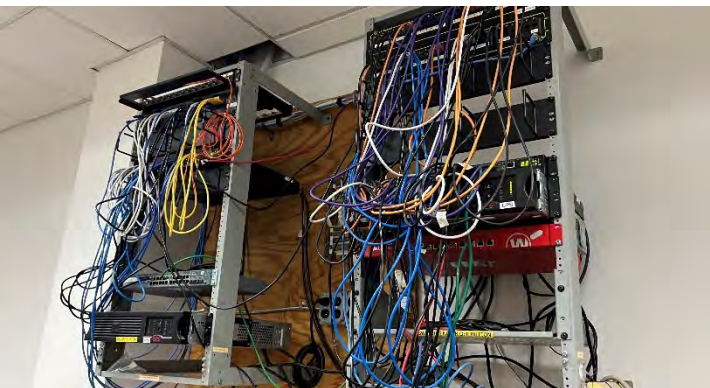
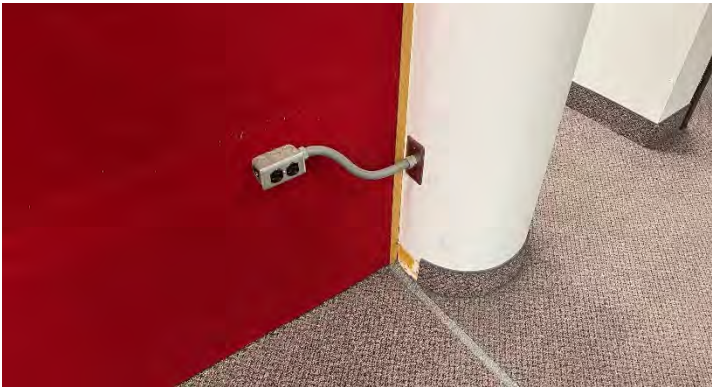
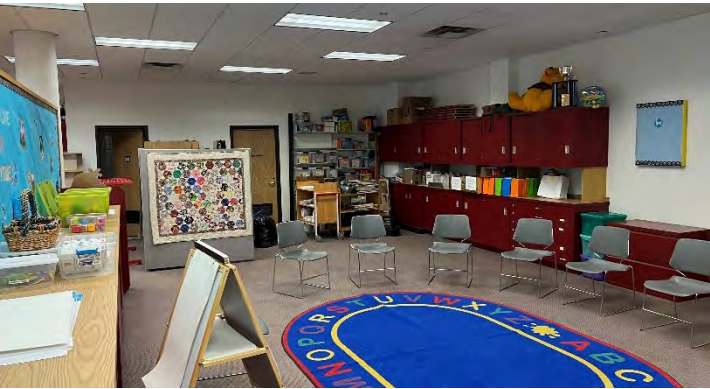
Building 04 – Livonia Civic Center Library

Photos:



Building 04 – Livonia Civic Center Library

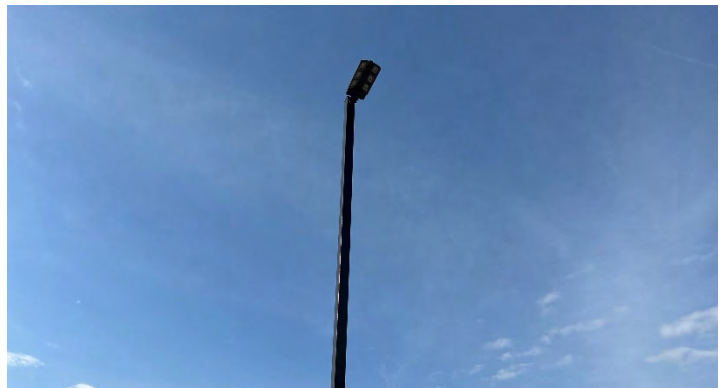
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Building 04 – Livonia Civic Center Library

Photos:





Building 05 – Livonia Civic Center Park Senior Center & Transit Office



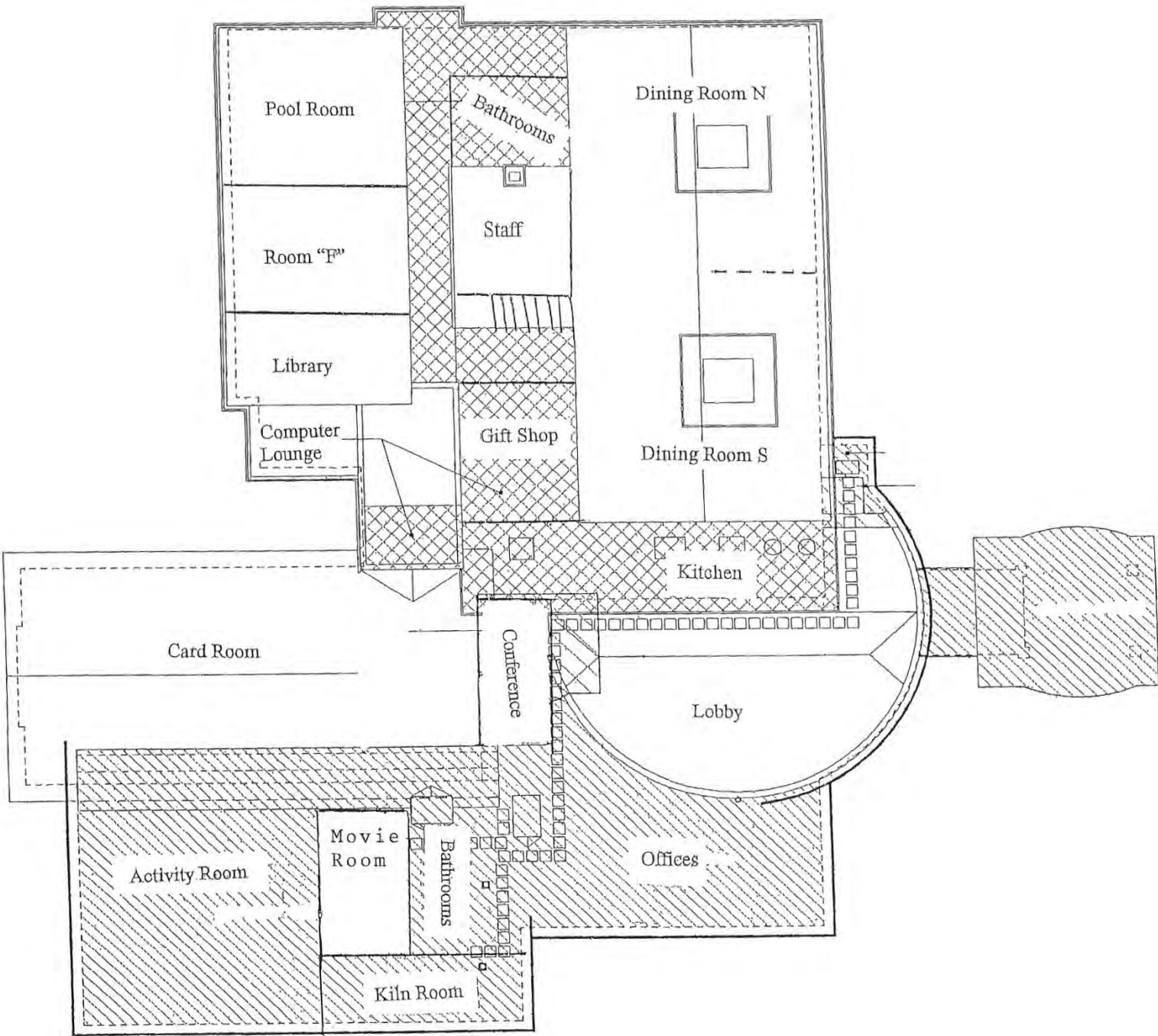
Address:	15218 Farmington Rd. Livonia MI 48154
Year Built:	1964 Additions: 1984 Lobby, 2001 Offices
Square Footage:	25,000
Site Area:	1.99 acres
Parking Spaces:	135
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	Shingled and EPDM
Fire Protection:	None

Site Plan:



Building 05 – Livonia Civic Center Park Senior Center & Transit Office

1st Floor Plan:



SECTION C | Individual Building Assessments

Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Summary of Budgets:

Senior Center/Community Transit						Cost Data		
Building SF						Specification Factor =		
25,000						Geographic Factor =		
						Cost Escalation Factor =		
						Cost Escalation Factors		
						1.08	1.30	1.48
						Critical Needs Cost	Deferrable Maintenance Cost	Future Need Cost
						(1 - 3 years)	(4 - 6 years)	(7 - 10 years)
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost			
1.0 SITE								
Paving								
Pavement and Base Reconstruction	83,000	SF	1	83,000	7.67%	\$537,840	\$0	\$0
Replace Concrete Approach	1,000	SF	1	1,000	0.22%	\$15,768	\$0	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.77%	\$54,000	\$0	\$0
Site Amenities								
Site Amenities - Bike Racks / Benches / Picnic Tables / Trash Receptacles / Etc.	1	Allowance	1	1	0.38%	\$0	\$0	\$39,960
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.46%	\$0	\$0	\$47,952
Utilities								
Catch Basin / Manholes	3	EA	1	3	0.23%	\$16,200	\$0	\$0
Misc. Utility Repairs	1	Allowance	1	1	1.54%	\$108,000	\$0	\$0
Misc.								
Internally Lit Monument Sign w/ Brick Base	1	EA	1	1	0.77%	\$0	\$0	\$79,920
SITE SUBTOTAL					12.05%	\$731,808	\$0	\$167,832
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (Asphalt Shingle)	3,800	SF	1	3,800	0.47%	\$32,832	\$0	\$0
Replace Roof (EPDM) - .60 Mil/Reinforced/Fully-Adhered	21,000	SF	1	21,000	6.47%	\$453,600	\$0	\$0
Replace Gutters & Downspouts	850	LF	1	850	0.16%	\$11,016	\$0	\$0
Misc. Drainage Repair	1	Allowance	1	1	0.18%	\$12,960	\$0	\$0
Paint Structural Steel for Equipment Screens	1	Allowance	1	1	0.38%	\$27,000	\$0	\$0
Windows								
Replace Exterior Window Systems	1	Allowance	1	1	5.39%	\$378,000	\$0	\$0
Recaulk Windows	1	Allowance	1	1	0.38%	\$27,000	\$0	\$0
Reseal Windows	1	Allowance	1	1	0.15%	\$10,800	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.23%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	0.62%	\$43,200	\$0	\$0
Replace Soffits	1	Allowance	1	1	1.54%	\$108,000	\$0	\$0
Replace Fascia	1	Allowance	1	1	1.54%	\$108,000	\$0	\$0
Exterior Doors								
Exterior FRP Doors/Frames/Hardware - Single Door	5	EA	1	5	0.39%	\$27,216	\$0	\$0
Exterior FRP Doors/Frames/Hardware - Double Door	3	EA	1	3	0.41%	\$29,030	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					18.32%	\$1,284,854	\$0	\$0
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	45	EA	1	45	2.77%	\$194,400	\$0	\$0
Misc. Drywall Repairs	1	Allowance	1	1	0.15%	\$10,800	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	25,000	SF	1	25,000	3.27%	\$229,500	\$0	\$0
Flooring								
Remove & Replace Flooring - Carpet	12,500	SF	1	12,500	1.29%	\$0	\$117,585	\$0
Remove & Replace VCT Flooring with LVT	12,500	SF	1	12,500	1.73%	\$0	\$157,950	\$0
Remove & Replace Window Treatments		Allowance		50,000	6.93%	\$486,000	\$0	\$0
Paint								
Paint - Interior	25,000	SF	1	25,000	0.77%	\$0	\$70,200	\$0
Signage								
Replace Interior Signage	25,000	SF	1	25,000	0.15%	\$0	\$14,040	\$0
Restrooms								
Renovate - Toilet Room (Group)	4	Allowance	1	4	1.85%	\$129,600	\$0	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	1.15%	\$81,000	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					20.07%	\$1,131,300	\$359,775	\$0
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	25,000	SF	1	25,000	1.92%	\$135,000	\$0	\$0
Equipment & Fixtures								
Existing Hot Water Heater: Lochinvar, Serial # 1147A013612, November 2011	1	EA	1	1	0.12%	\$0	\$11,232	\$0
Existing Hot Water Heater: Lochinvar, Serial # EC10347074, March 2008	1	EA	1	1	0.12%	\$0	\$11,232	\$0
Replace Additional Bottle Filling Stations at Existing Drinking Fountains	2	EA	2	4	0.41%	\$29,030	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.38%	\$0	\$0	\$39,960
PLUMBING SYSTEMS SUBTOTAL					2.97%	\$164,030	\$22,464	\$39,960

SECTION C | Individual Building Assessments

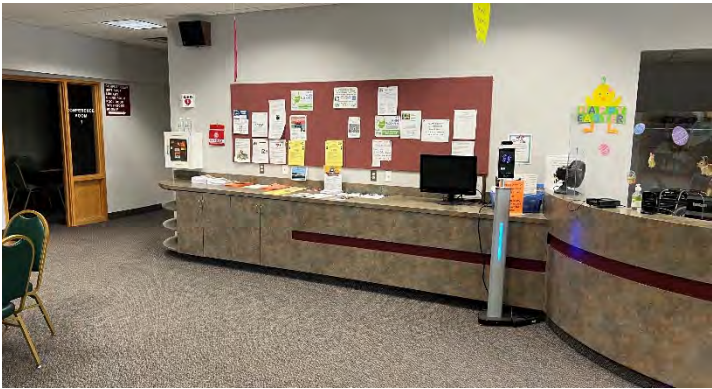
Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Summary of Budgets:

Senior Center/Community Transit					Cost Data			
Building SF					Specification Factor =		Geographic Factor =	
25,000					Cost Escalation Factor =		Cost Escalation Factors	
					1.08		1.30	
							1.48	
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
5.0 HVAC SYSTEMS								
Equipment								
Existing Rooftop Unit: Trane, Serial # 823101169L	1	EA	1	1	0.54%	\$37,800	\$0	\$0
Existing Rooftop Unit: Trane Serial # 8222G4W9H, May 2008	1	EA	1	1	0.54%	\$0	\$49,140	\$0
Existing Rooftop Unit: HyperCore Serial # T09C06177	1	EA	1	1	0.54%	\$37,800	\$0	\$0
Existing Rooftop Unit: Trane Serial # 222100111L, May 2002	1	EA	1	1	0.54%	\$37,800	\$0	\$0
Existing Rooftop Unit: Trane Serial # 162810069L, July 2016		EA	-	-	0.00%	\$0	\$0	\$0
Existing Rooftop Unit: Trane Serial # 210810277L, Feb 2021	1	EA	-	-	0.00%	\$0	\$0	\$0
Existing Rooftop Unit: Trane Serial # 113910340L, March 2011	1	EA	1	1	0.54%	\$0	\$0	\$55,944
Existing Rooftop Unit: Trane Serial # 113910354L, 2011	1	EA	1	1	0.54%	\$0	\$0	\$55,944
Add Exhaust Fans (Kilns)	1	EA	1	1	0.08%	\$5,400	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.38%	\$0	\$0	\$39,960
Air and Water Balance	25,000	SF	-	-	0.00%	\$0	\$0	\$0
Commissioning	25,000	SF	1	25,000	0.08%	\$0	\$0	\$7,992
Temperature Controls	25,000	SF	1	25,000	1.08%	\$75,600	\$0	\$0
HVAC SYSTEMS SUBTOTAL					4.85%	\$194,400	\$49,140	\$159,840
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.31%	\$0	\$0	\$31,968
Replace Existing Electrical Panels	1	Allowance	1	1	0.77%	\$0	\$0	\$79,920
Power for new HVAC	1	Allowance	1	1	0.86%	\$0	\$0	\$89,510
Electrical Wiring Upgrades	1	Allowance	1	1	0.86%	\$20,160	\$26,208	\$29,837
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	25,000	SF	1	25,000	2.81%	\$197,100	\$0	\$0
Replace Emergency & Exit Lights	25,000	SF	1	25,000	0.12%	\$8,100	\$0	\$0
Fire Alarm System								
Replace Fire Alarm System	25,000	SF	1	25,000	0.85%	\$0	\$0	\$87,912
Adjustments to Fire Alarm System	1	Allowance	1	1	0.17%	\$0	\$0	\$17,902
ELECTRICAL SYSTEMS SUBTOTAL					6.75%	\$225,360	\$26,208	\$337,049
7.0 SECURITY								
Security								
Access Control System (Prox Card Readers)	8	EA	1	8	0.34%	\$24,192	\$0	\$0
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$23,976
Security Allowance	1	Allowance	1	1	0.31%	\$21,600	\$0	\$0
SECURITY SYSTEMS SUBTOTAL					0.88%	\$45,792	\$0	\$23,976
8.0 ABATEMENT								
Abatement Allowance	1	Allowance	1	1	0.77%	\$54,000	\$0	\$0
ABATEMENT SUBTOTAL					0.77%	\$54,000	\$0	\$0
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance	1	Allowance	1	1	1.54%	\$36,000	\$46,800	\$53,280
Other FF&E								
Renovate Kitchen and Replace Appliances	1	Allowance	1	1	3.46%	\$243,000	\$0	\$0
Existing Walk-in Fridge: Vollrath	1	Allowance	1	1	0.54%	\$37,800	\$0	\$0
Existing Walk-in Freezer: Vollrath	1	Allowance	1	1	0.54%	\$37,800	\$0	\$0
FURNITURE & EQUIPMENT SUBTOTAL					6.08%	\$354,600	\$46,800	\$53,280
10.0 TECHNOLOGY								
Technology								
Misc. Technology Upgrades	25,000	SQFt	1	25,000	4.62%	\$324,000	\$0	\$0
TECHNOLOGY SUBTOTAL					4.62%	\$324,000	\$0	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					77.36%	\$4,510,145	\$504,387	\$781,937
Project Contingency:	10.00%				6.67%	\$383,154	\$45,759	\$72,866
Permits, Testing & Printing:	2.50%				1.83%	\$105,367	\$12,584	\$20,038
Professional Fees & Costs:	9.00%				7.37%	\$423,799	\$50,613	\$80,595
Construction Manager Fee & Costs:	9.00%				6.76%	\$388,806	\$46,434	\$73,940
PROJECT TOTAL					100.00%	\$5,811,271	\$659,776	\$1,029,377

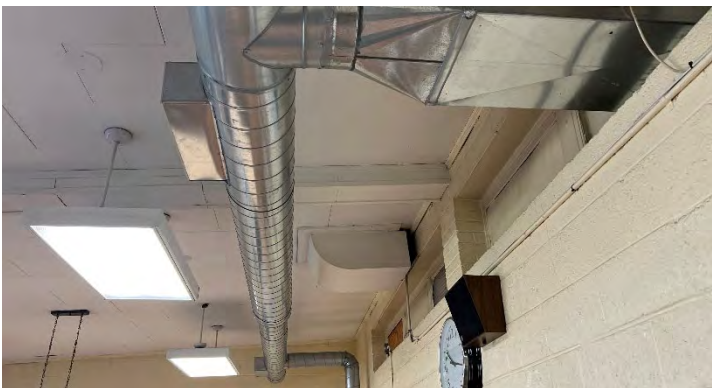
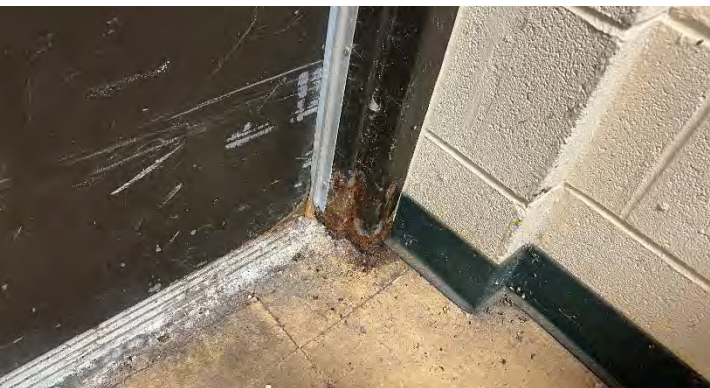
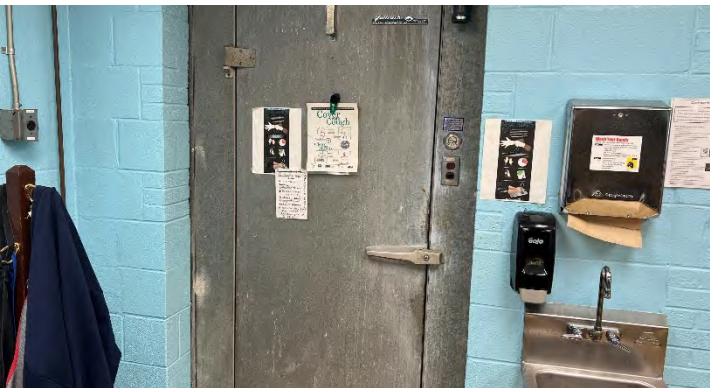
Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Photos:



Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Photos:



SECTION C | Individual Building Assessments

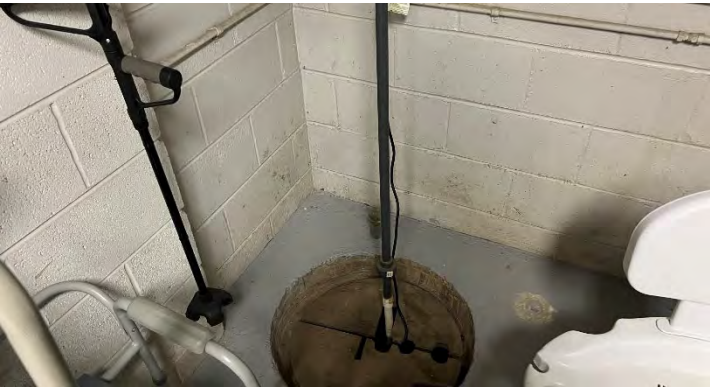
Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Photos:



Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Photos:



Building 06 – Jack E. Kirksey Livonia Community Recreation Center



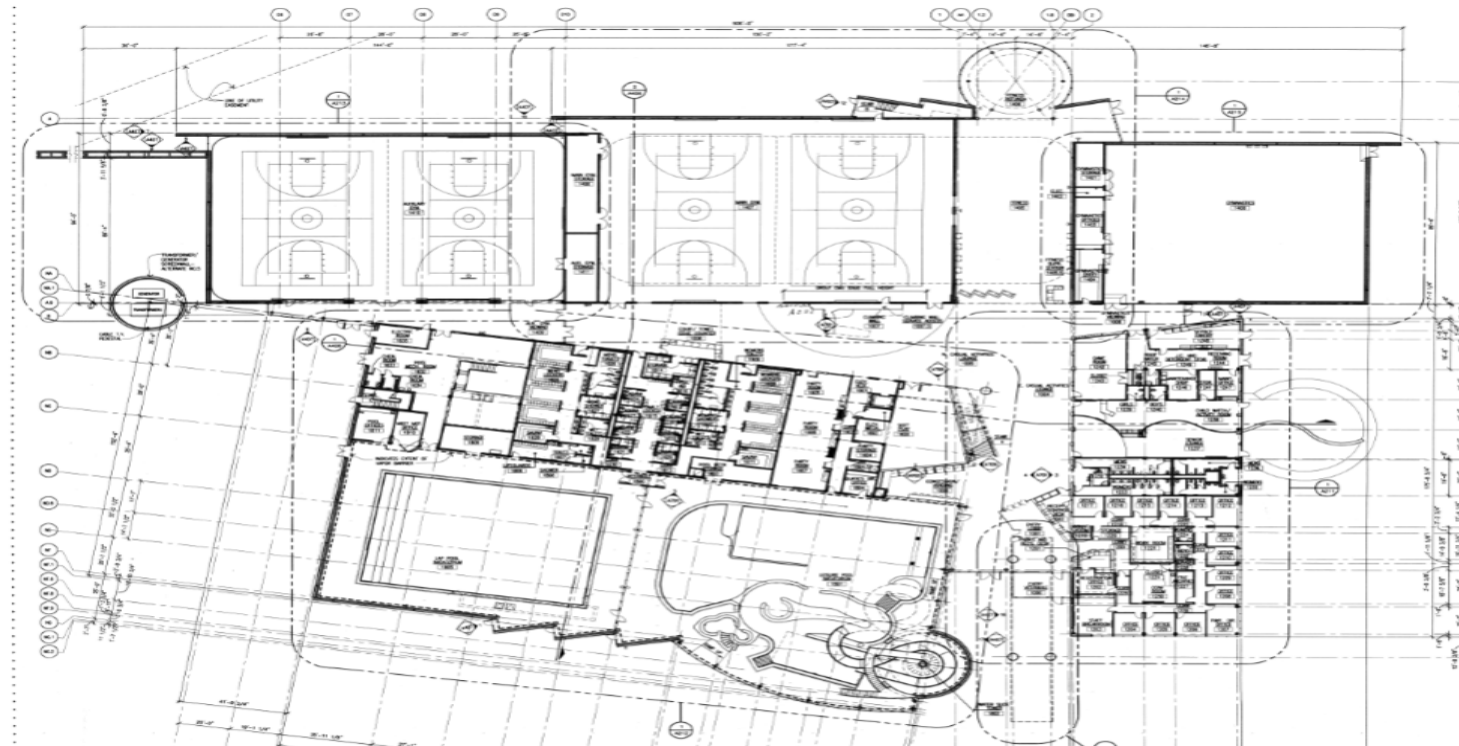
Address:	15100 Hubbard St. Livonia MI 48154
Year Built:	2003
Square Footage:	130,000
Site Area:	Approximately 17 Acres
Parking Spaces:	381
Stories:	2
Basement:	No
Elevator(s):	1
Exterior Façade:	Brick
Roof:	EPDM
Fire Protection:	Fully Sprinkled

Site Plan:

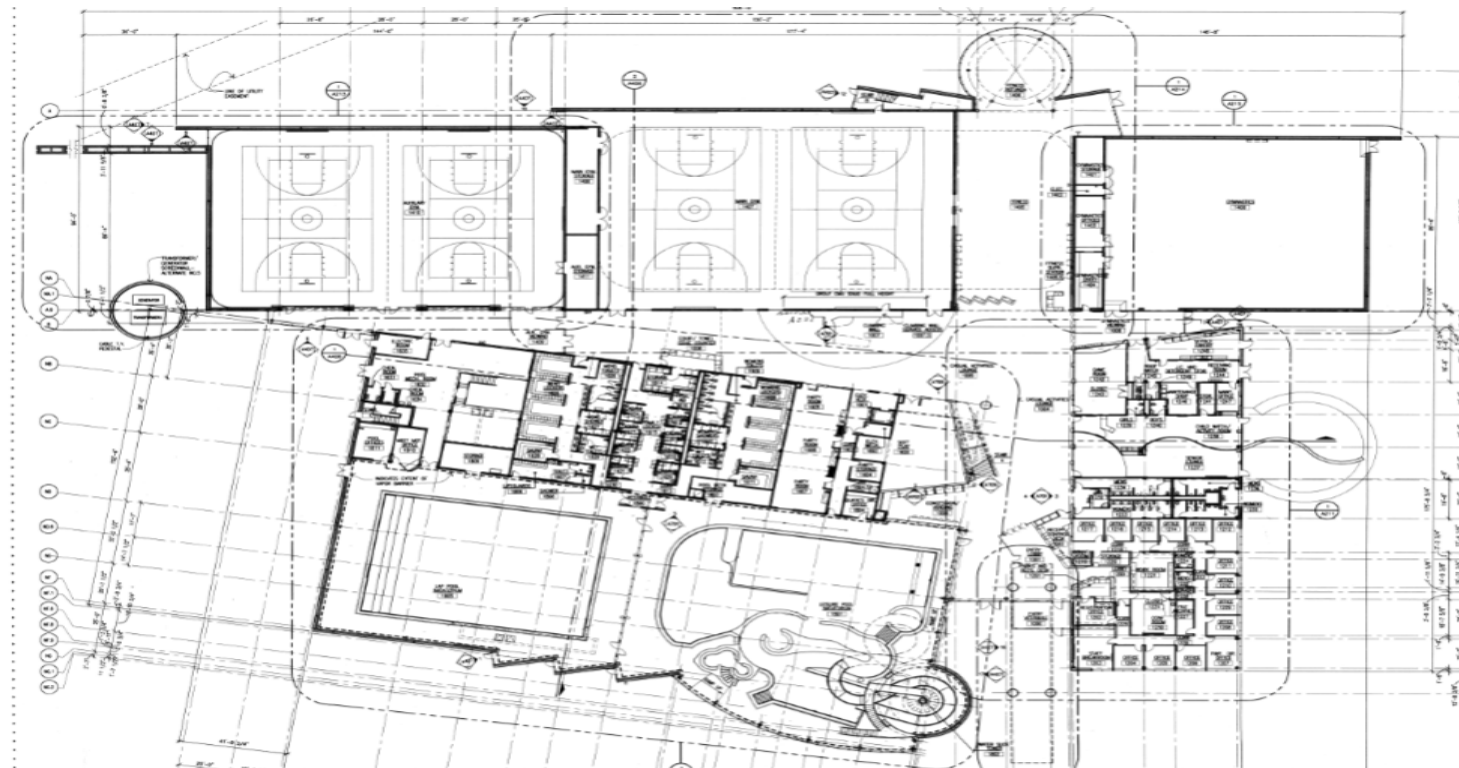


Building 06 – Jack E. Kirksey Livonia Community Recreation Center

1st Floor Plan:



2nd Floor Plan:



SECTION C | Individual Building Assessments

Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Summary of Budgets:

Jack E. Kirksey Recreation Center						Cost Data		
Building SF 130,000						Specification Factor =	Geographic Factor =	Cost Escalation Factor =
						Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	222352	SF	1	222,352	7.98%	\$0	\$0	\$2,132,445
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.09%	\$16,200	\$0	\$0
Sealcoating/Re-striping	222352	SF	1	222,352	0.40%	\$72,042	\$0	\$0
Playground / Play pad								
Provide Synthetic Safety Surfacing on Playground (Kid Quarters)	1	Allowance	1	1	0.18%	\$32,400	\$0	\$0
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.30%	\$0	\$70,200	\$0
Redesign and Replace Illuminated Bollards	1	Allowance	1	1	0.60%	\$0	\$140,400	\$0
Utilities								
Misc. Utility Repairs	1	Allowance	1	1	0.15%	\$0	\$0	\$39,960
Misc.								
Add Power to Outdoor Pavilion	1	Allowance	1	1	0.06%	\$0	\$0	\$15,984
Update Site Signage	1	Allowance	1	1	0.12%	\$0	\$28,080	\$0
SITE SUBTOTAL					9.87%	\$120,642	\$238,680	\$2,188,389
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (EPDM) - .60 Mil/Reinforced/Fully-Adhered	110000	SF	1	80,000	16.74%	\$0	\$3,931,200	\$0
Windows								
Recaulk Windows	1	Allowance	1	1	0.15%	\$0	\$0	\$39,960
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.04%	\$8,100	\$0	\$0
Tuckpointing	1	Allowance	1	1	0.45%	\$0	\$105,300	\$0
BUILDING ENVELOPE SUBTOTAL					17.39%	\$8,100	\$4,036,500	\$39,960
3.0 INTERIOR/FINISHES								
Walls & Partitions								
Misc. Drywall Repairs	1	Allowance	1	1	0.06%	\$10,800	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	14,000	SF	1	14,000	0.71%	\$0	\$167,076	\$0
Flooring								
Remove & Replace Flooring - Carpet (Offices + Kid Quarters)	5,500	SF	1	5,500	0.22%	\$39,798	\$0	\$0
Remove & Replace Flooring - Carpet (Gymnastics) Done in 2020	9,800	SF	1	9,800	0.39%	\$0	\$0	\$104,951
Remove & Replace Flooring - Carpet (1st and 2nd Floor Cardio) Done in 2019	8,800	SF	1	8,800	0.35%	\$0	\$0	\$94,242
Windows								
Remove & Replace Window Treatments	1	Allowance	1	1	0.39%	\$0	\$0	\$103,896
Paint								
Paint - Interior	130,000	SF	1	130,000	1.55%	\$93,600	\$121,680	\$138,528
Restrooms								
Renovate - Toilet Room (Single / Staff)	2	EA	1	2	0.20%	\$0	\$0	\$53,706
Renovate - Toilet Room (Group)	6	EA	1	6	3.01%	\$0	\$0	\$805,594
Gym / Pool Equipment								
Replace ADA Lift	1	Allowance	1	1	0.09%	\$0	\$21,060	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	1.20%	\$0	\$140,400	\$159,840
Other								
Renovate Tree Fort	1	Allowance	1	1	2.99%	\$540,000	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					11.17%	\$684,198	\$450,216	\$1,460,756
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	130,000	SF	1	130,000	3.89%	\$702,000	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Hot Water Heater, Serial # 1934116042349,	1	EA	1	1	0.05%	\$0	\$0	\$12,787
Existing Lochinvar Hot Water Heater, Serial #	1	EA	1	1	0.05%	\$0	\$0	\$12,787
Replace Flush Valves & Faucets	1	Allowance	1	1	0.07%	\$4,032	\$5,242	\$5,967
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.15%	\$0	\$0	\$39,960
Pool								
Pool - Preventative Maintenance (grout, acid wash, etc.)	1	Allowance	1	1	0.36%	\$0	\$0	\$95,904
Misc. Pool Equipment Replacement (\$25K/Year)	10	Allowance	1	10	1.49%	\$90,000	\$117,000	\$133,200
PLUMBING SYSTEMS SUBTOTAL					6.09%	\$796,032	\$122,242	\$309,557

SECTION C | Individual Building Assessments

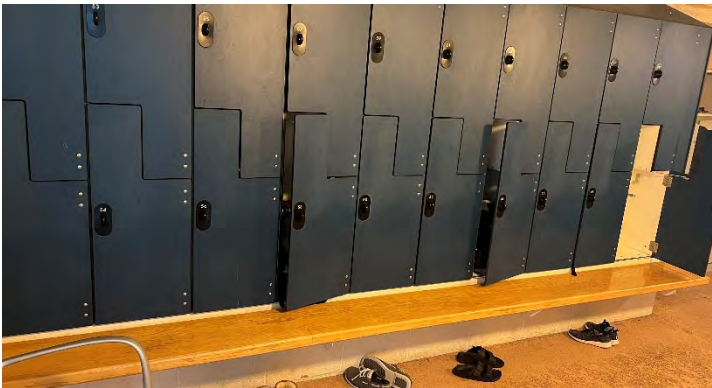
Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Summary of Budgets:

Jack E. Kirksey Recreation Center						Cost Data		
Building SF 130,000						Specification Factor = Geographic Factor = Cost Escalation Factor =		
						Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
5.0 HVAC SYSTEMS								
Equipment								
Existing Cleaver Brooks Boiler Serial # OL101674, 2002 (10,000,000 BTU)	1	EA	1	1	3.59%	\$0	\$0	\$959,040
Existing Cleaver Brooks Boiler Serial # OL101673, 2002 (10,000,000 BTU)	1	EA	1	1	3.59%	\$0	\$0	\$959,040
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Evapco Chiller, Serial # T020199, 2002	1	EA	1	1	2.39%	\$0	\$0	\$639,360
Replace Exhaust Fans	8	EA	1	8	0.19%	\$0	\$0	\$50,126
Replace Misc. HVAC Equipment	1	Allowance	1	1	2.01%	\$0	\$0	\$537,062
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.15%	\$0	\$0	\$39,960
Air and Water Balance	130,000	SF	1	130,000	0.23%	\$0	\$54,756	\$0
Commissioning	130,000	SF	1	130,000	0.16%	\$0	\$36,504	\$0
Temperature Controls	130,000	SF	1	130,000	2.18%	\$0	\$511,056	\$0
HVAC SYSTEMS SUBTOTAL						19.86%	\$0	\$1,865,916
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.21%	\$0	\$0	\$55,944
Replace Existing Electrical Panels	1	Allowance	1	1	0.30%	\$0	\$0	\$79,920
Power for new HVAC	1	Allowance	1	1	0.33%	\$0	\$78,624	\$0
Miscellaneous Power Allowance	130,000	SF	1	130,000	0.31%	\$0	\$0	\$83,117
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	130,000	SF	1	130,000	5.67%	\$0	\$1,332,396	\$0
Replace Exterior Wall Packs	20	EA	1	20	0.10%	\$18,144	\$0	\$0
Fire Alarm System								
Adjustments to Fire Alarm System	1	Allowance	1	1	0.07%	\$12,096	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL						7.00%	\$30,240	\$1,411,020
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$79,920
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$0	\$79,920
SECURITY SYSTEMS SUBTOTAL						0.60%	\$0	\$159,840
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance	1	Allowance	1	1	1.20%	\$72,000	\$93,600	\$106,560
FURNITURE & EQUIPMENT SUBTOTAL						1.20%	\$72,000	\$106,560
10.0 TECHNOLOGY								
Technology								
Recable all IT Wiring	1	Allowance	1	1	2.39%	\$432,000	\$0	\$0
TECHNOLOGY SUBTOTAL						2.39%	\$432,000	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					75.56%	\$2,143,212	\$8,218,174	\$7,668,631
Project Contingency:	10.00%				7.20%	\$163,921	\$812,457	\$756,207
Permits, Testing & Printing:	2.50%				1.98%	\$45,078	\$223,426	\$207,957
Professional Fees & Costs:	9.00%				7.96%	\$181,310	\$898,641	\$836,424
Construction Manager Fee & Costs:	9.00%				7.30%	\$166,339	\$824,441	\$767,361
PROJECT TOTAL						100.00%	\$2,699,860	\$10,977,139
								\$10,236,580

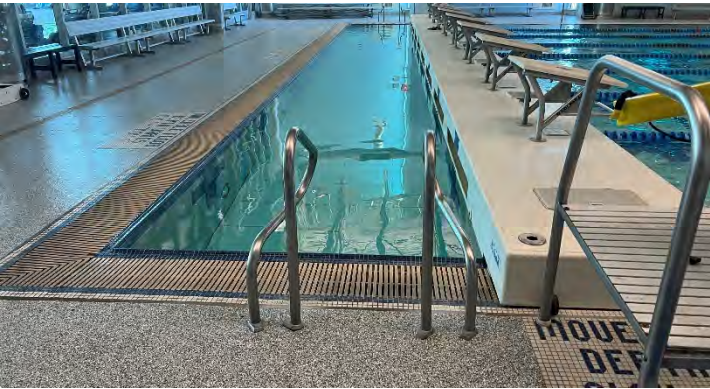
Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Photos:



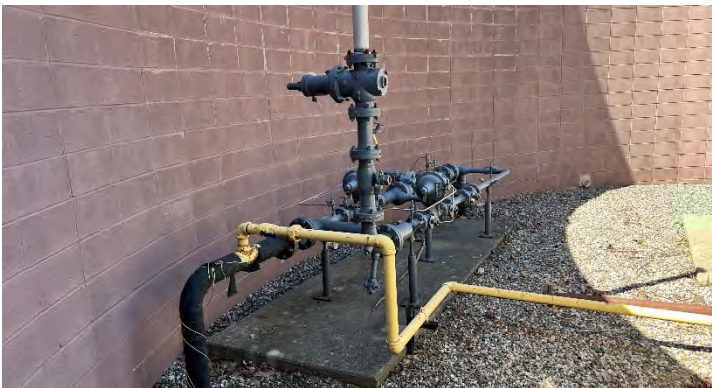
Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Photos:



Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Photos:



Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Photos:



Building 07 – Livonia Housing Commission



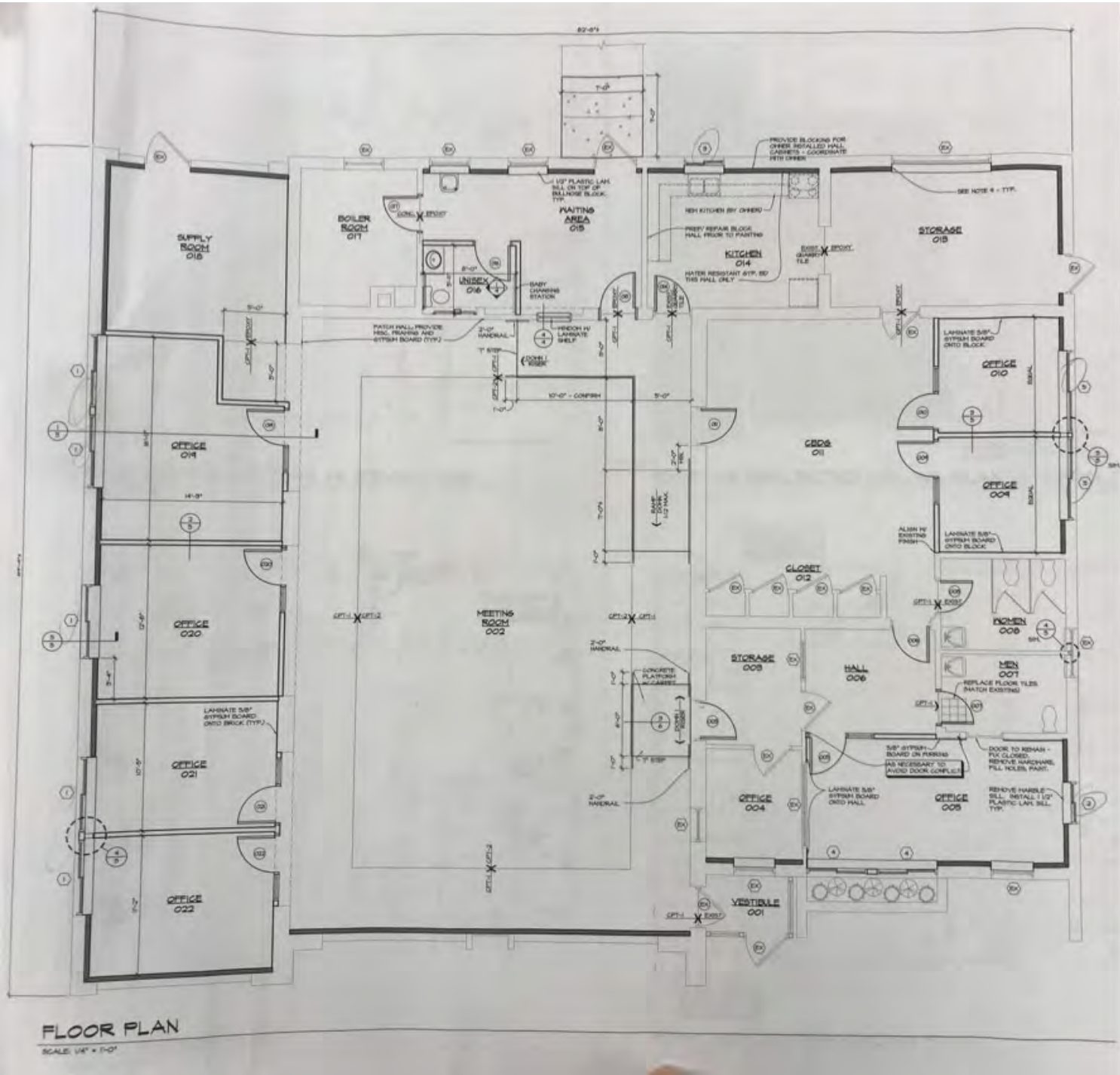
Address:	10800 Farmington Rd. Livonia MI 48150
Year Built:	~1966
Square Footage:	5,660
Site Area:	9.98 Acres
Parking Spaces:	54
Stories:	1
Basement:	No
Elevator(s):	No
Exterior Façade:	Brick
Roof:	EPDM
Fire Protection:	None

Site Plan:



Building 07 - Livonia Housing Commission

1st Floor Plan:



SECTION C | Individual Building Assessments

Building 07 – Livonia Housing Commission

Summary of Budgets:

Housing Commission		Cost Data						
Building SF		5,660		Specification Factor = Geographic Factor = Cost Escalation Factor =		Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	33000	SF	1	33,000	17.87%	\$213,840	\$0	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.90%	\$10,800	\$0	\$0
Sealcoating/Re-stripping	33000	SF	1	33,000	0.89%	\$0	\$0	\$15,824
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.90%	\$10,800	\$0	\$0
Utilities								
Misc. Utility Repairs	1	Allowance	1	1	0.45%	\$0	\$7,020	\$0
Monument Sign - Powered & Electronic Display	1	EA	1	1	4.51%	\$54,000	\$0	\$0
SITE SUBTOTAL					25.54%	\$289,440	\$7,020	\$15,824
2.0 BUILDING ENVELOPE								
Roofing Work								
Misc. Roof Repairs	1	Allowance	1	1	0.90%	\$0	\$14,040	\$0
Windows								
Re-caulk Windows	1	Allowance	1	1	0.63%	\$7,560	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	1.35%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	2.26%	\$27,000	\$0	\$0
Exterior Doors								
Exterior Hollow Metal Doors/Frames/Hardware- Single Door	3	EA	1	3	0.81%	\$9,720	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					5.96%	\$60,480	\$14,040	\$0
3.0 INTERIOR/FINISHES								
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	5,660	SF	1	5,660	4.34%	\$51,959	\$0	\$0
Flooring								
Remove & Replace Flooring - Carpet	5,660	SF	1	5,660	3.42%	\$40,956	\$0	\$0
Paint								
Paint - Interior	5,660	SF	1	5,660	0.77%	\$9,169	\$0	\$0
Restrooms								
Renovate - Toilet Room (Single / Staff)	1	EA	1	1	0.90%	\$0	\$14,040	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	3.16%	\$0	\$49,140	\$0
INTERIOR/FINISHES SUBTOTAL					12.59%	\$102,084	\$63,180	\$0
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	5,660	SF	1	5,660	2.55%	\$30,564	\$0	\$0
Equipment & Fixtures								
Existing Bradford White Hot Water Heater, Serial # EJ11099631,2008	1	EA	1	1	0.72%	\$8,640	\$0	\$0
Replace Flush Valves & Faucets	1	Allowance	1	1	0.45%	\$0	\$0	\$7,992
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.45%	\$0	\$0	\$7,992
PLUMBING SYSTEMS SUBTOTAL					4.18%	\$39,204	\$0	\$15,984
5.0 HVAC SYSTEMS								
Equipment								
Existing Trane Roof Top Unit, Serial # 111510840L, 2011	1	EA	1	1	2.26%	\$0	\$0	\$39,960
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.45%	\$0	\$0	\$7,992
Other HVAC								
Air and Water Balance	5,660	SF	1	5,660	0.15%	\$0	\$0	\$2,714
Commissioning	5,660	SF	1	5,660	0.10%	\$0	\$0	\$1,809
Temperature Controls	5,660	SF	1	5,660	1.43%	\$0	\$0	\$25,331
HVAC SYSTEMS SUBTOTAL					4.39%	\$0	\$0	\$77,807
6.0 ELECTRICAL SYSTEMS								
Power for IT Equipment & Upgrades								
Power for new HVAC	1	Allowance	1	1	0.72%	\$0	\$0	\$12,787
Miscellaneous Power Allowance	1	Allowance	1	1	5.06%	\$0	\$0	\$89,510
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	5,660	SF	1	5,660	0.20%	\$2,445	\$0	\$0
Building Exterior/Site Lighting Allowance	1	Allowance	1	1	3.73%	\$44,623	\$0	\$0
Fire Alarm System								
Install Fire Alarm System	1	Allowance	1	1	1.35%	\$16,200	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL					12.19%	\$63,269	\$0	\$122,201

Building 07 – Livonia Housing Commission

Summary of Budgets:

Housing Commission						Cost Data				
Building SF						Specification Factor =	Geographic Factor =		Cost Escalation Factor =	
		5,660				Cost Escalation Factors		1.08	1.30	1.48
Program Area		Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)	
7.0 SECURITY										
Security										
Security Allowance - Cameras / Surveillance		1	Allowance	1	1	0.00%	\$16,200	\$0	\$0	
Security Allowance - Access Controls		1	Allowance	1	1	0.00%	\$16,200	\$0	\$0	
SECURITY SYSTEMS SUBTOTAL						2.71%	\$32,400	\$0	\$0	
8.0 ABATEMENT										
Abatement										
Abatement Allowance		1	Allowance	1	1	2.71%	\$0	\$42,120	\$0	
9.0 FURNITURE & EQUIPMENT										
General Furniture										
FFE Allowance		1	Allowance	1	1	4.51%	\$54,000	\$0	\$0	
Other FF&E										
New Fridge and Freezers Allowance		1	Allowance	1	1	1.35%	\$16,200	\$0	\$0	
FURNITURE & EQUIPMENT SUBTOTAL						5.87%	\$70,200	\$0	\$0	
SOFT COSTS										
Building Infrastructure Improvement Total:						76.14%	\$657,076	\$126,360	\$231,816	
Project Contingency:		10.00%				7.03%	\$58,688	\$12,636	\$23,182	
Permits, Testing & Printing:		2.50%				1.93%	\$16,139	\$3,475	\$6,375	
Professional Fees & Costs:		9.00%				7.77%	\$64,913	\$13,976	\$25,641	
Construction Manager Fee & Costs:		9.00%				7.13%	\$59,553	\$12,822	\$23,524	
PROJECT TOTAL						100.00%	\$856,369	\$169,270	\$310,537	

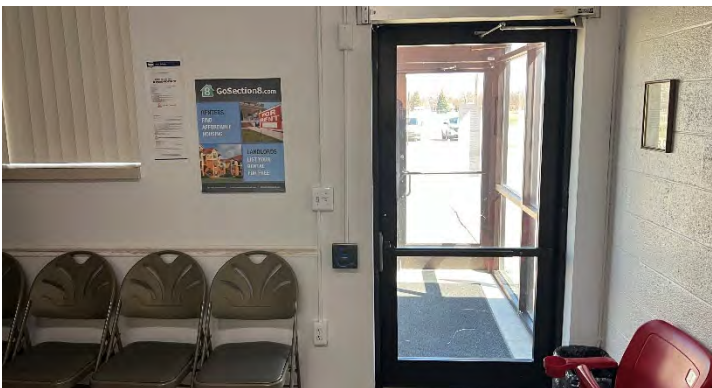
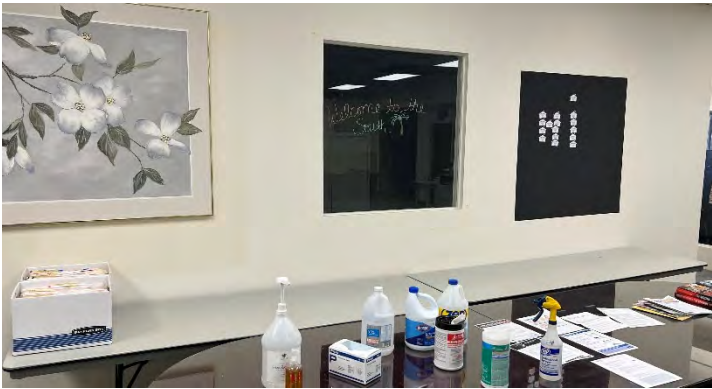
Building 07 – Livonia Housing Commission

Photos:



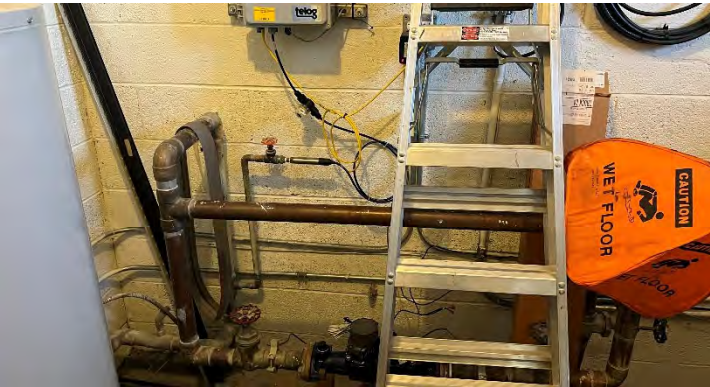
Building 07 – Livonia Housing Commission

Photos:



Building 07 – Livonia Housing Commission

Photos:

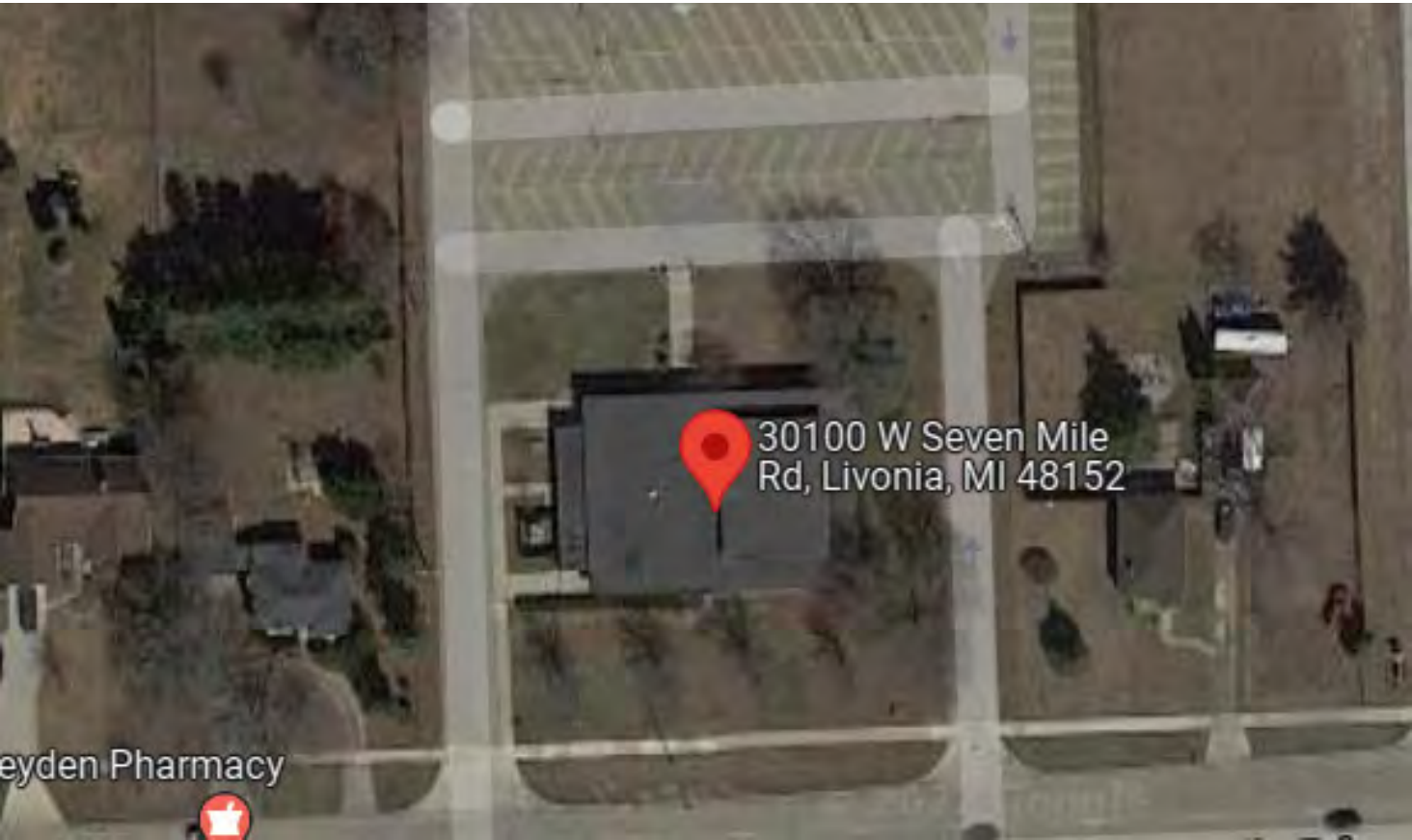


Building 08 – Carl Sandburg Library



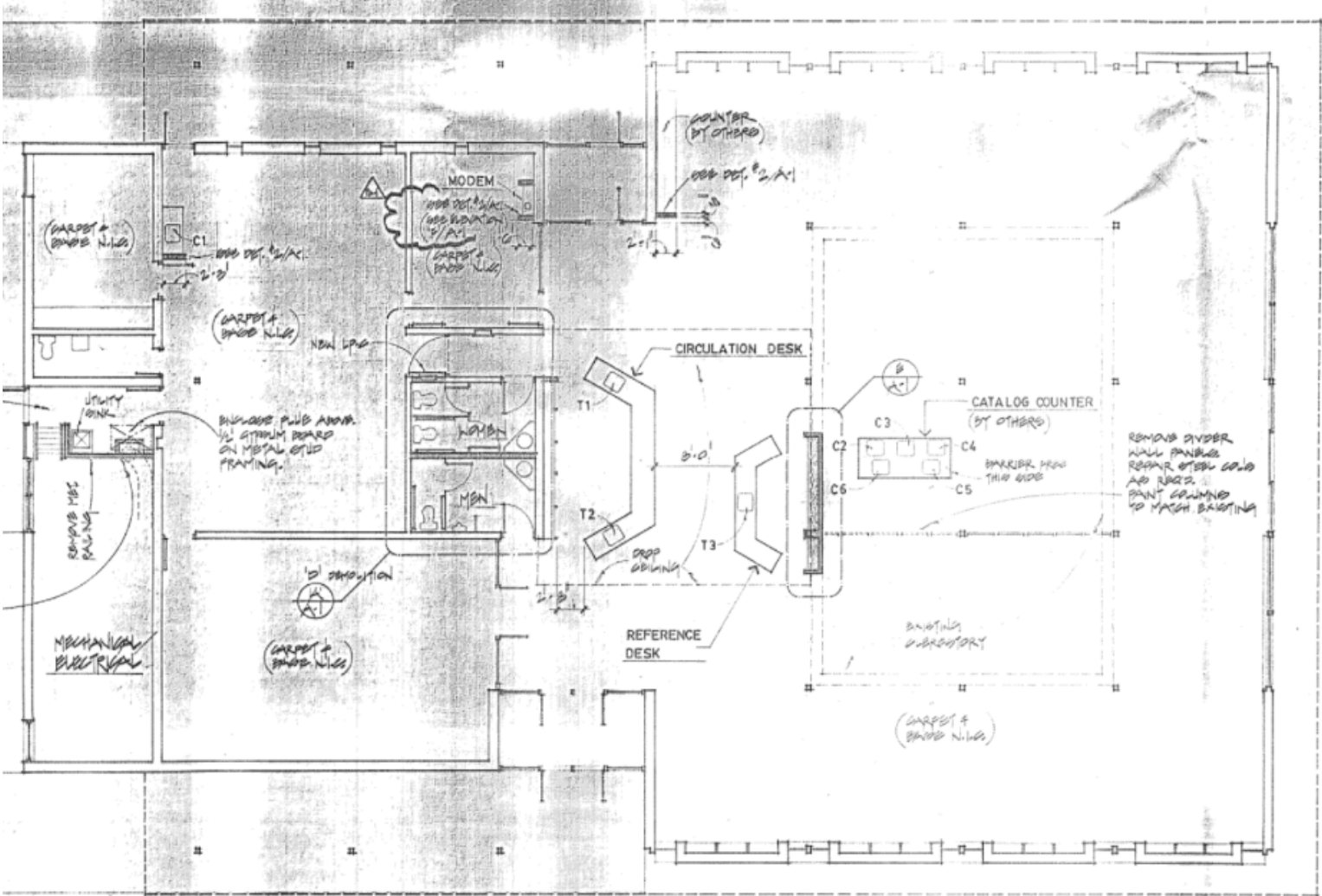
Address:	30100 W. Seven Mile Rd. Livonia MI 48152
Year Built:	1961
Square Footage:	8,600
Site Area:	2.20 Acres
Parking Spaces:	107
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	Tar
Fire Protection:	No

Site Plan:



Building 08 – Carl Sandburg Library

1st Floor Plan:



SECTION C | Individual Building Assessments

Building 08 – Carl Sandburg Library

Summary of Budgets:

Carl Sandburg Library						Cost Data		
Building SF						Specification Factor =	Geographic Factor =	Cost Escalation Factor =
		11,000				Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	55,000	SF	1	55,000	13.46%	\$0	\$463,320	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.41%	\$10,800	\$0	\$0
Sealcoating/Re-striping	55,000	SF	1	55,000	0.67%	\$17,820	\$0	\$0
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.41%	\$0	\$14,040	\$0
Utilities								
Catch Basin / Manholes	3	EA	1	3	0.55%	\$0	\$18,870	\$0
Misc. Utility Repairs	1	Allowance	1	1	1.02%	\$0	\$35,100	\$0
Monument Sign - Powered & Electronic Display	1	EA	1	1	2.04%	\$54,000	\$0	\$0
SITE SUBTOTAL					18.56%	\$82,620	\$531,330	\$0
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (EPDM) - .60 Mil/Reinforced/Fully-Adhered- (In Process)	15,000	SF	1	15,000	9.44%	\$250,000	\$0	\$0
Install Roof Access Ladder	1	EA	1	1	0.09%	\$2,419	\$0	\$0
Windows								
Re-caulk Windows	1	Allowance	1	1	0.31%	\$8,100	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.61%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	1.63%	\$43,200	\$0	\$0
Exterior Doors								
Exterior Hollow Metal Doors/Frames/Hardware- Single Door	2	EA	1	2	0.24%	\$6,480	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					12.33%	\$326,399	\$0	\$0
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	10	EA	1	10	1.63%	\$43,200	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	3,000	SF	1	3,000	1.04%	\$27,540	\$0	\$0
Flooring								
Remove & Replace Flooring - Carpet	11,000	SF	1	11,000	3.01%	\$0	\$0	\$117,802
Paint								
Paint - Interior	11,000	SF	1	11,000	0.67%	\$0	\$23,166	\$0
Restrooms								
Renovate - Toilet Room (Single / Staff)	1	EA	2	2	1.37%	\$36,288	\$0	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	4.08%	\$108,000	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					11.80%	\$215,028	\$23,166	\$117,802
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	11,000	SF	1	11,000	2.24%	\$59,400	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Hot Water Heater, Serial # 1213A012099, 2012	1	EA	1	1	0.33%	\$0	\$11,232	\$0
Replace Flush Valves & Faucets	1	Allowance	1	1	0.46%	\$0	\$0	\$17,902
Provide Bottle Filler Drinking Fountains	1	EA	1	1	0.27%	\$7,258	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.49%	\$0	\$0	\$19,181
PLUMBING SYSTEMS SUBTOTAL					3.79%	\$66,658	\$11,232	\$37,083
5.0 HVAC SYSTEMS								
Equipment								
Existing Lochinvar Boiler, Serial #J938512, 1990	1	EA	1	1	3.06%	\$81,000	\$0	\$0
Replace Boiler Pumps	1	EA	1	1	0.34%	\$9,072	\$0	\$0
Existing MagicAire Air Handler Unit, Serial # 940489444, 1994	1	EA	1	1	0.61%	\$16,200	\$0	\$0
Existing MagicAire Air Handler Unit, Serial # 940592687, 1994	1	EA	1	1	0.61%	\$16,200	\$0	\$0
Existing MagicAire Air Handler Unit, Serial # 94059286, 1994	1	EA	1	1	0.61%	\$16,200	\$0	\$0
Existing Trane Chiller, Serial # J94E81342, 1994 (Slated for replacement 2022)	1	EA	-	-	0.00%	\$0	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	1.02%	\$27,000	\$0	\$0
Other HVAC								
Air and Water Balance	11,000	SF	1	11,000	0.13%	\$3,564	\$0	\$0
Commissioning	11,000	SF	1	11,000	0.09%	\$2,376	\$0	\$0
Temperature Controls- (In Process)	11,000	SF	1	11,000	1.26%	\$33,264	\$0	\$0
HVAC SYSTEMS SUBTOTAL					8.35%	\$221,076	\$0	\$0

SECTION C | Individual Building Assessments

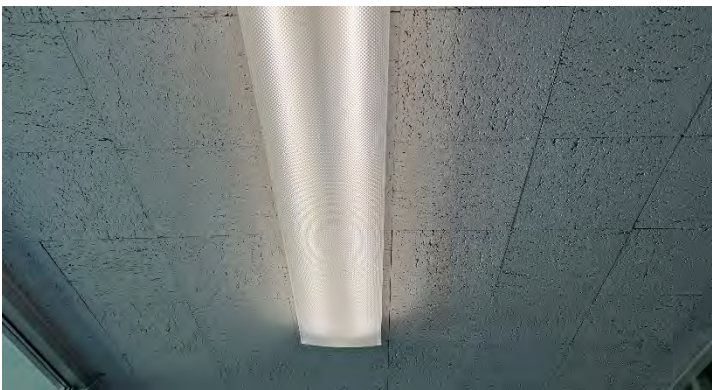
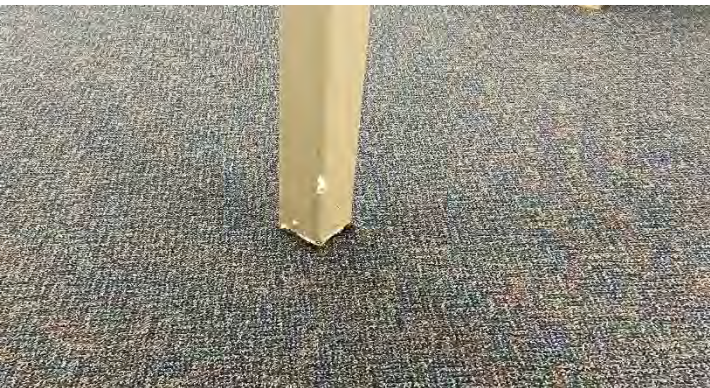
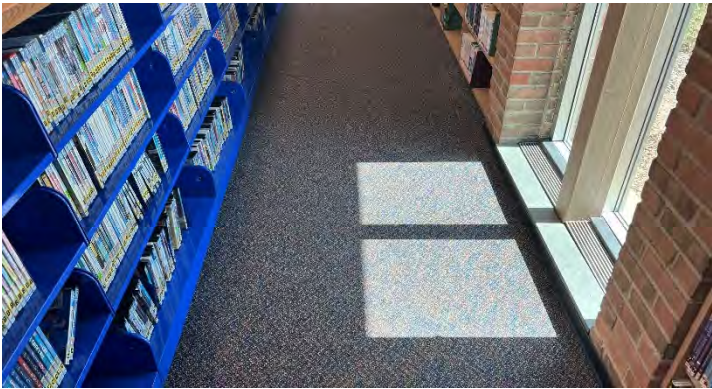
Building 08 – Carl Sandburg Library

Summary of Budgets:

Carl Sandburg Library						Cost Data							
Building SF						Specification Factor =		Geographic Factor =		Cost Escalation Factors			
11,000						Cost Escalation Factor =		1.08		1.30		1.48	
Program Area						Quantity	# of	As % of	Critical Needs	Deferrable	Future Need		
						Per Unit	Unit	Total Units	Cost	Cost	Cost		
									(1 - 3 years)	(4 - 6 years)	(7 - 10 years)		
6.0 ELECTRICAL SYSTEMS													
Power													
Power for IT Equipment & Upgrades						1	Allowance	1	0.61%	\$0	\$0	\$23,976	
Replace Existing Electrical Panels						1	Allowance	1	2.04%	\$0	\$0	\$79,920	
Power for new HVAC						1	Allowance	1	2.28%	\$60,480	\$0	\$0	
Miscellaneous Power Allowance- (New Outlets Needed)						11,000	SF	1	0.18%	\$4,752	\$0	\$0	
Panel Capacity Investigations and Re-tagging						1	Allowance	1	0.69%	\$18,144	\$0	\$0	
Lighting													
Replace Lighting with LED's (New OS, Switching, etc.)						11,000	SF	1	3.28%	\$86,724	\$0	\$0	
Replace Emergency & Exit Lights						11,000	SF	1	0.13%	\$3,564	\$0	\$0	
Building Exterior/Site Lighting Allowance						1	Allowance	1	2.28%	\$60,480	\$0	\$0	
Fire Alarm System													
Install Fire Alarm System						11,000	SF	1	0.99%	\$26,136	\$0	\$0	
ELECTRICAL SYSTEMS SUBTOTAL									12.48%	\$260,280	\$0	\$103,896	
7.0 SECURITY													
Security													
Security Allowance - Cameras / Surveillance						1	Allowance	1	0.61%	\$0	\$0	\$23,976	
Security Allowance - Access Controls						1	Allowance	1	0.00%	\$0	\$0	\$23,976	
SECURITY SYSTEMS SUBTOTAL									1.22%	\$0	\$0	\$47,952	
8.0 ABATEMENT													
Abatement													
Abatement Allowance						1	Allowance	1	2.45%	\$64,800	\$0	\$0	
ABATEMENT SUBTOTAL									2.45%	\$64,800	\$0	\$0	
9.0 FURNITURE & EQUIPMENT													
General Furniture													
FFE Allowance						1	Allowance	1	1.84%	\$0	\$63,180	\$0	
New Book Shelves						1	Allowance	1	3.06%	\$81,000	\$0	\$0	
FURNITURE & EQUIPMENT SUBTOTAL									4.90%	\$81,000	\$63,180	\$0	
SOFT COSTS													
Building Infrastructure Improvement Total:									75.89%	\$1,317,861	\$628,908	\$306,733	
Project Contingency:						10.00%			7.10%	\$123,686	\$56,573	\$30,673	
Permits, Testing & Printing:						2.50%			1.95%	\$34,014	\$15,558	\$8,435	
Professional Fees & Costs:						9.00%			7.85%	\$136,806	\$62,574	\$33,927	
Construction Manager Fee & Costs:						9.00%			7.20%	\$125,510	\$57,407	\$31,126	
PROJECT TOTAL									100.00%	\$1,737,877	\$821,019	\$410,894	

Building 08 – Carl Sandburg Library

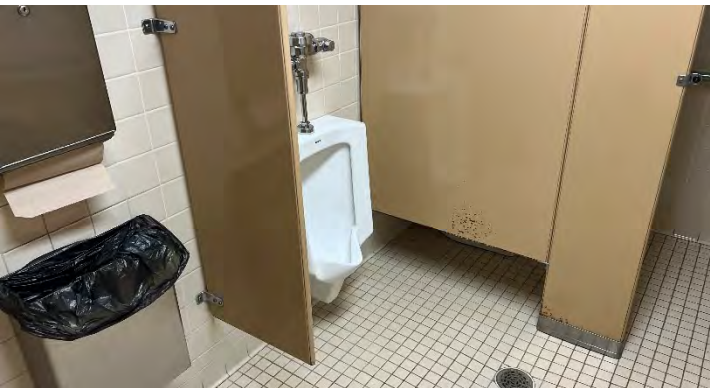
Photos:



SECTION C | Individual Building Assessments

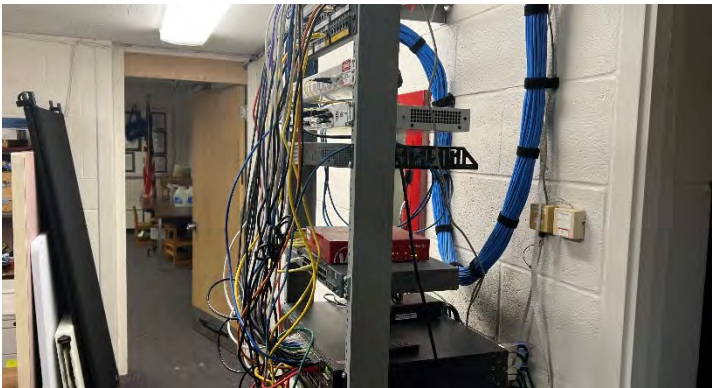
Building 08 – Carl Sandburg Library

Photos:



Building 08 – Carl Sandburg Library

Photos:



Building 08 – Carl Sandburg Library

Photos:



Building 09 – Alfred Noble Building



Address:	32901 Plymouth Rd. Livonia MI 48150
Year Built:	1967
Square Footage:	12,175
Site Area:	4.84 Acres
Parking Spaces:	81
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	EPDM & Shingles
Fire Protection:	No

Site Plan:



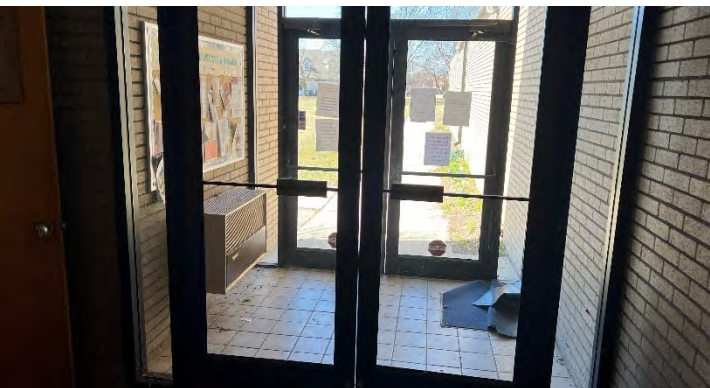
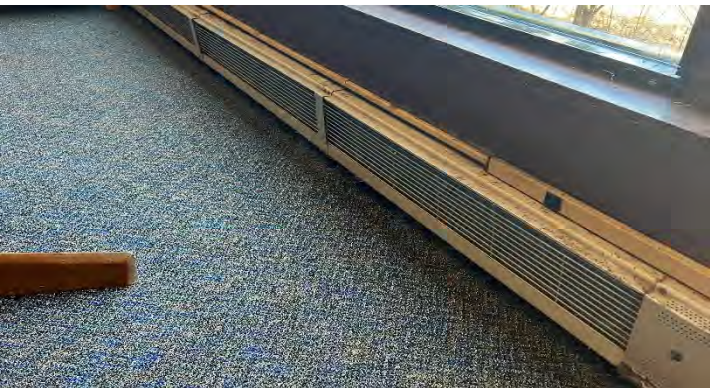
Building 09 – Alfred Noble Building

Summary of Budgets:

Alfred Noble Building						Cost Data							
Building SF						Specification Factor =							
16,000						Geographic Factor =							
						Cost Escalation Factor =							
						1.081.301.48							
						Critical Needs Cost	Deferrable Maintenance Cost	Future Need Cost					
Program Area						Quantity Per Unit	Unit	# of Units	As % of Total Cost	(1 - 3 years)	(4 - 6 years)	(7 - 10 years)	
1.0 SITE													
Demolition													
Building Demolition (Non-Abated)						16000	SF	1	16,000	47.44%	\$164,160	\$0	\$0
Paving													
Pulverize Existing Parking Lot						32,000	SF	1	32,000	5.99%	\$20,736	\$0	\$0
Landscaping													
Landscape Restoration						85000	SF	1	85,000	21.22%	\$73,440	\$0	\$0
SITE SUBTOTAL									74.65%	\$258,336	\$0	\$0	
SOFT COSTS													
Building Infrastructure Improvement Total:									74.65%	\$258,336	\$0	\$0	
Project Contingency:						10.00%			7.47%	\$25,834	\$0	\$0	
Permits, Testing & Printing:						2.50%			2.05%	\$7,104	\$0	\$0	
Professional Fees & Costs:						9.00%			8.26%	\$28,574	\$0	\$0	
Construction Manager Fee & Costs:						9.00%			7.58%	\$26,215	\$0	\$0	
PROJECT TOTAL									100.00%	\$346,062	\$0	\$0	

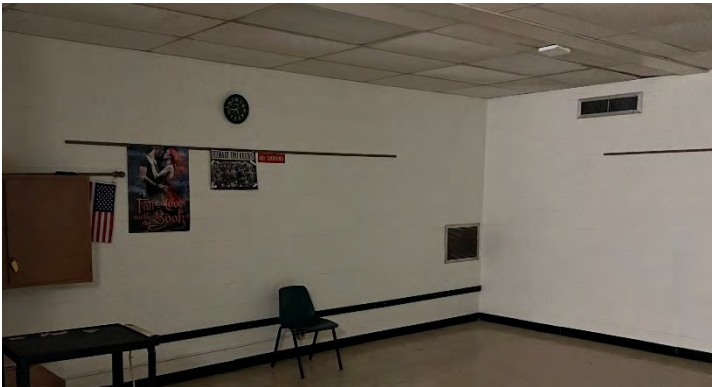
Building 09 – Alfred Noble Building

Photos:



Building 09 – Alfred Noble Building

Photos:



Building 09 – Alfred Noble Building

Photos:



SECTION C | Individual Building Assessments

Building 10 – City Wide Technology

Summary of Budgets

Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Property Enhancement Cost (7 - 10 years)
10.0 TECHNOLOGY								
Technology								
Run Fiber To All Buildings (In Process)	13	EA	1	13	42.19%	\$468,000	\$608,400	\$692,640
Upgrade Wireless Networks	1	Allowance	1	1	16.23%	\$540,000	\$0	\$0
Electronic Time Keeping System	1	Allowance	1	1	16.23%	\$540,000	\$0	\$0
TECHNOLOGY SUBTOTAL					74.65%	\$1,548,000	\$608,400	\$692,640
SOFT COSTS								
Building Infrastructure Improvement Total:					74.65%	\$1,548,000	\$608,400	\$692,640
Project Contingency:	10.00%				7.47%	\$154,800	\$60,840	\$69,264
Permits, Testing & Printing:	2.50%				2.05%	\$42,570	\$16,731	\$19,048
Professional Fees & Costs:	9.00%				8.26%	\$171,221	\$67,294	\$76,611
Construction Manager Fee & Costs:	9.00%				7.58%	\$157,083	\$61,737	\$70,286
PROJECT TOTAL					100.00%	\$2,073,674	\$815,002	\$927,849

Building 11 – Station No. 3



Address:	35000 Seven Mile Road
Year Built:	1999 (24 Years Old)
Square Footage:	11,050 s.f.
Site Area:	
Parking Spaces:	Approximately 19
Stories:	1
Basement:	No
Elevator(s):	No
Exterior Façade:	Brick
Roof:	Asphalt Shingles
Fire Protection:	Entire facility

Space Needs Summary:

1. Space is currently used to capacity.
2. Public open-houses are also held at this facility.
3. Drive through bays are essential to safety of personnel and equipment. Currently, the only drive through bay that can be used as designed is the middle engine bay due to the apparatus and spare equipment placed at Station No. 3.
4. Currently, there is room for six (6) personnel to work 24-hour shifts. With the addition of a second hospital, more space may be required for additional personnel to staff apparatus.
5. Storage on south side of building is at capacity for EMS supplies, biohazard, laundry, oxygen, HAZMAT, and public education, mechanical work area.
6. If staffing increases, a second officers' room may be required.
7. The addition of a public education and HAZMAT office would be appropriate, along with space for EMS supplies.

Building 11 continued

Site



*Building 11continued***Condition Summary (Building Envelope): GOOD**

Roof – The primary roofing system is asphalt shingles, which were installed in 1999 and are approximately 24 years old. Roof drainage is by gutter and downspout spilling to grade. No drainage deficiencies were observed. Overall, the roofing systems appeared to be in **FAIR** condition.

Windows – The primary glazing system is an insulated dual pane system in wood frame. Some windows have wood shutters that have been damaged by woodpeckers. Caulking around windows appeared to be in fair condition and will require replacement within the next five years. Overall, windows appeared to be in **FAIR** condition.

Facade – The primary façade material is brick. There was no evidence of cracking or spalling. Caulking at control joints appears to be in fair condition and will need to be replaced within the next five years. Overall, the façade appeared to be in **GOOD** condition.

Doors – Entry doors are primarily an aluminum frame with glass panel system, secondary doors are primarily hollow metal frame and door. Apparatus bay doors are insulated sectional overhead doors with glass vision panels. Overall, doors appeared to be in **GOOD** condition.

Overall, the Building Envelope appeared to be in **GOOD** condition.

Building 11 continued

Photos (Building Envelope)



Façade



Façade and roof



Façade and roof



Window



Caulking at control joint and door



Facade

Building 11 continued

Photos (Building Envelope)



Facade and window



Facade



Facade and window



Roof



Window



Facade and door

*Building 11 continued***Condition Summary (Interiors): FAIR**

Flooring – Administrative areas are primarily carpet. Toilet Rooms and Locker Rooms are porcelain tile. Kitchen is resilient flooring. Physical Training area is rubber. Dorm Rooms are carpet. Apparatus Bays are epoxy. Due to the age of this facility, flooring in most areas is showing signs of wear. Overall, flooring appeared to be in **FAIR** condition.

Wall covering – Entry Vestibule, Corridors, Watch Room, and Administrative areas are vinyl wall covering. The vinyl wall covering is peeling in many areas. Removal and repainting is recommended. Toilet Rooms and Locker Rooms are porcelain tile and painted gypsum board. Apparatus bays and Storage Rooms are painted concrete masonry units (CMU). Overall, wall covering appeared to be in **FAIR** condition.

Ceilings – Corridors, Administrative Areas, Kitchen, Watch Room, Physical Training, Dorm Rooms, and Day Room consists primarily of acoustical ceiling tile (ACT). Signs of water damage was observed in multiple areas. It was not determined if the water damage is from a roof leak or a pipe leak. Overall, ceilings appeared to be in **FAIR** condition.

Windowsills - Windowsills consist primarily of granite. Overall, windowsills appeared to be in **GOOD** condition.

Window treatment – Not all windows have window treatment. Those that do have roller shades, vertical blinds, or horizontal blinds. Overall, window treatment appeared to be in **FAIR** condition.

Interior doors – Interior doors are primarily wood and hollow metal. Dorm Rooms have curtains in lieu of doors. Overall, interior doors appeared to be in **GOOD** condition.

Millwork – Watch Room and Work Room has plastic laminate cabinets and countertop. Kitchen has plastic laminate cabinets and granite countertop. Overall, millwork appeared to be in **GOOD** condition.

Overall, interiors appeared to be in **FAIR** condition.

Building 11 continued

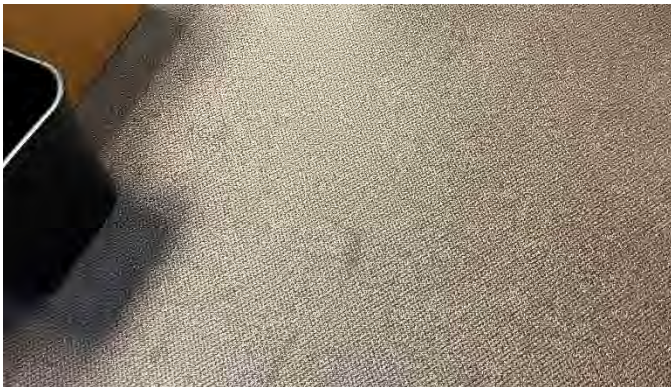
Photos (Interiors)



Entry vestibule



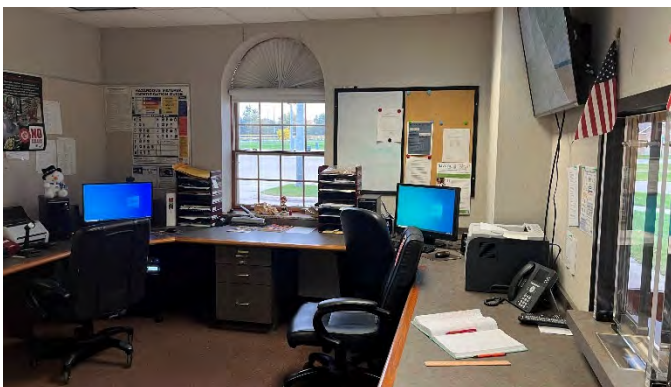
Office



Office



Office



Watch Room



Watch Room

Building 11continued

Photos (Interiors)



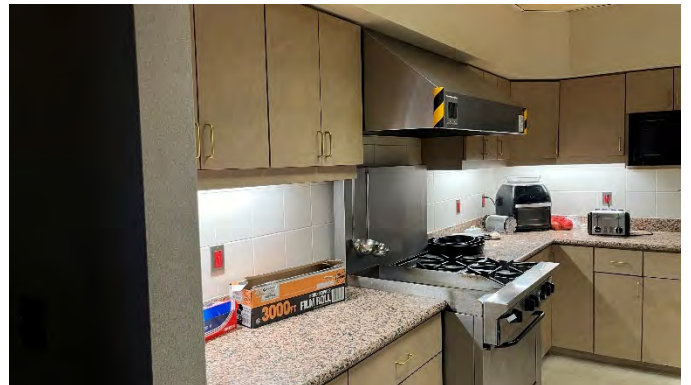
Toilet Room



Locker Room



Locker Room



Kitchen



Kitchen



Kitchen

Building 11 continued

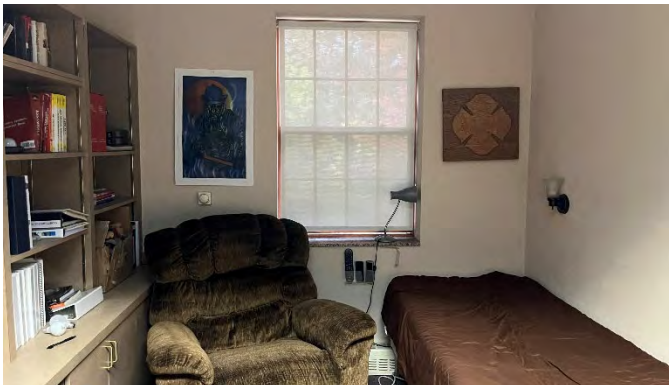
Photos (Interiors)



Day Room



Work Room



Dorm Room



Physical Training Room



Corridor



Dorm Room

Building 11 continued

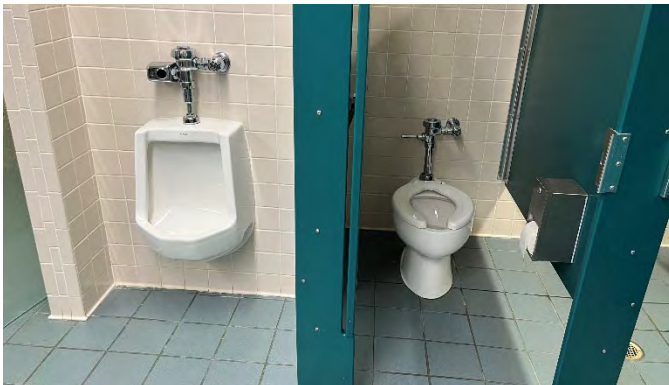
Photos (Interiors)



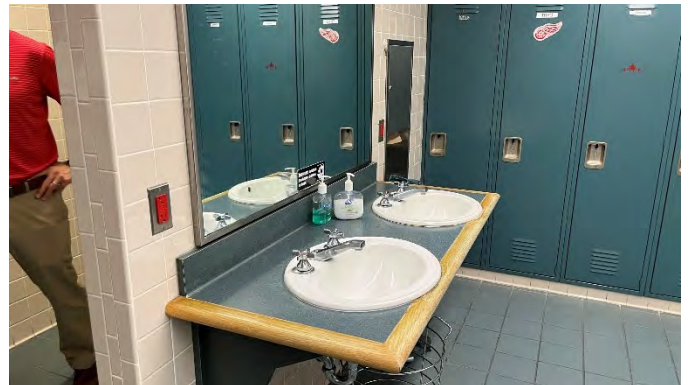
Locker Room



Locker Room



Locker Room



Locker Room



Apparatus Bay



Apparatus Bay

*Building 11 continued***Condition Summary (Plumbing): FAIR**

Plumbing – Domestic piping is copper. Domestic hot water is provided by a 75-gallon Lochinvar water heater that was manufactured in 2013 (approximately 10 years old), and a 40-gallon Lochinvar water heater manufactured in 2014 (approximately 9 years old). Toilet Room fixtures appear to be original. Upgrading to hands-free is recommended. Sanitary system is cast iron.

Fire Protection – The building is fully sprinklered.

Overall, plumbing appeared to be in **FAIR** condition.

Building 11 continued

Photos (Plumbing)



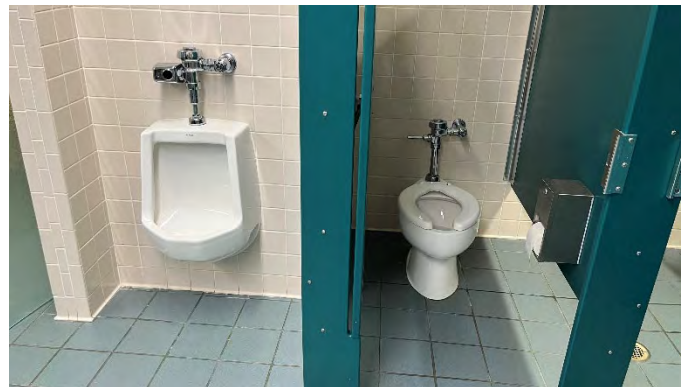
Bottle filler



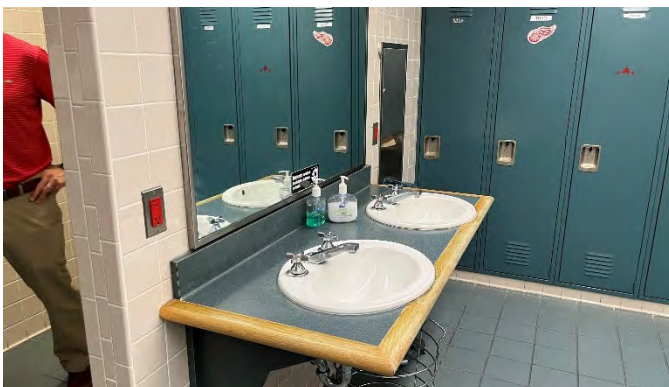
Mop sink



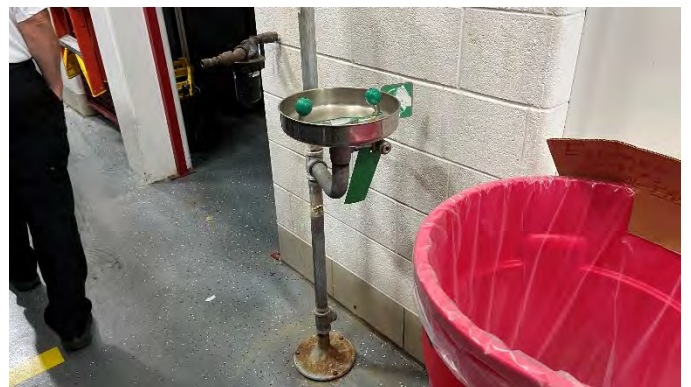
Water heater



Locker Room



Locker Room



Apparatus Bay

Building 11 continued

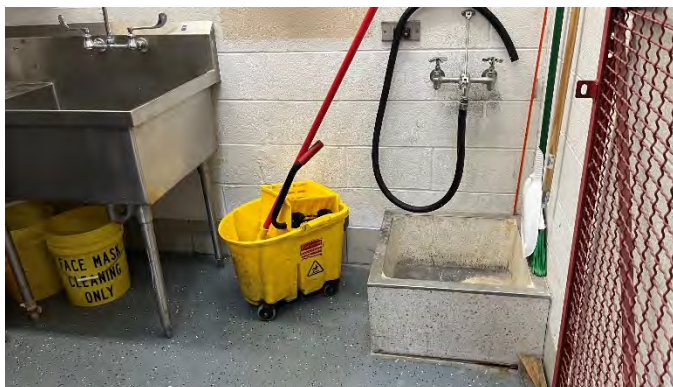
Photos (Plumbing)



Apparatus Bay



Storage Room



Storage Room



Fire riser



Air dryer



Water heater

*Building 11 continued***Condition Summary (HVAC): FAIR**

HVAC – Heating, Ventilation and Air Conditioning is provided by:

- Furnaces - Three (3) were install in 1999 and are approximately 24 years old; two (2) were installed in 2019 and are approximately 4 years old.
- Air Conditioning Units – Three (3) were install in 1999 and are approximately 24 years old; two (2) were installed in 2019 and are approximately 4 years old.

Overall, the HVAC systems appeared to be in **FAIR** condition.

Building 11 continued

Photos (HVAC)



Cabinet unit heater



Baseboard heating



Furnace



Boiler



Furnace



Furnace

Building 11 continued

Photos (HVAC)



Vehicle exhaust vent



Vehicle exhaust vent



Air conditioning unit



Furnace



Air conditioning units



Air conditioning unit

*Building 11 continued***Condition Summary (Electrical): GOOD**

Lighting – Lighting is primarily lay-in fixtures with T8 LED retrofit lamp. Overall, lighting appeared to be in **GOOD** condition.

Power – Fire Station No. 3 has a secondary electrical service at 600 amp, 120/208v, 3 phase WYE. It was reported that the electrical service is in good condition and current power is sufficient. Overall, power appeared to be in **GOOD** condition.

Emergency Power – Emergency power is provided by one (1) Kohler model 100RZ82, natural gas, 100kW, emergency only with some AC generator, which was installed in 1999 and is approximately 24 years old. Overall, emergency power appeared to be in **FAIR** condition.

Fire Alarm – It was reported that the existing fire alarm system requires upgrading.

PA System – It was reported that the existing PA system needs replacement

Overall, electrical appeared to be in **GOOD** condition.

Building 11 continued

Photos (Electrical)



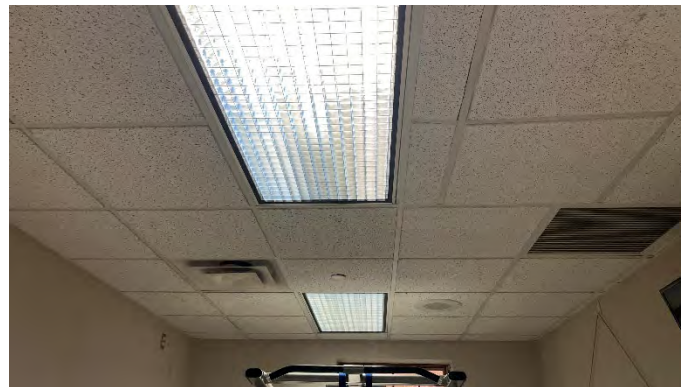
Lighting



Lighting



Electrical panels



Lighting



Switch gear and emergency main



Switch gear and transfer switch

Building 11 continued

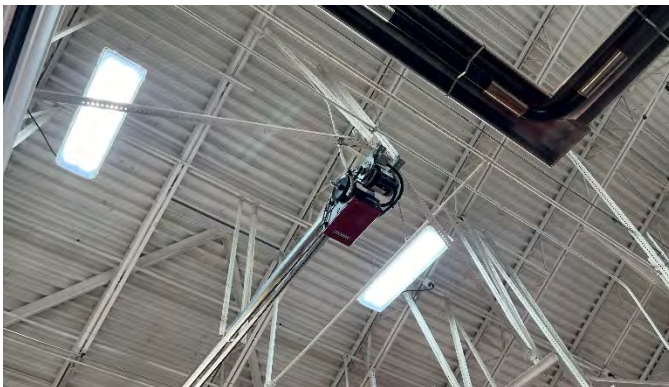
Photos (Electrical)



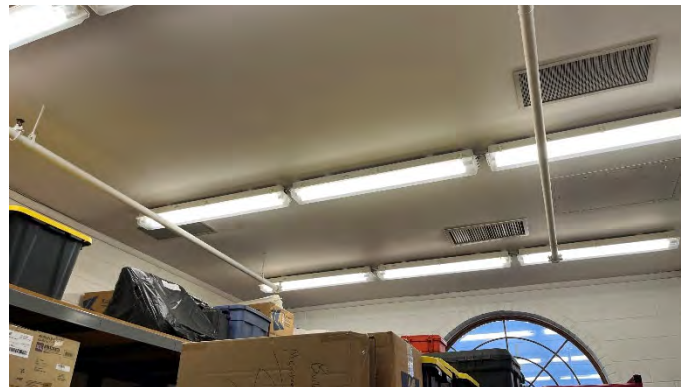
Lighting



Lighting



Lighting



Lighting



Transformer



Generator

*Building 11 continued***Condition Summary (Site): GOOD**

Drainage – The storm water collection and drainage system is below grade. Downspouts spill to grade. Catch basins are located throughout the site. No presence of on-site surface water was observed. Overall, site drainage appeared to be in **GOOD** condition.

Parking – The parking lot and drive aisles are concrete that is approximately two years old. Some cracking was observed. Parking lots are illuminated by light poles. Upgrading to LED fixtures is recommended. Overall, parking appeared to be in **GOOD** condition.

Sidewalks – Sidewalks are concrete. Some cracking and staining was observed. Overall, the sidewalks appeared to be in **GOOD** condition.

Landscaping – The site is moderately landscaped and well maintained. Overall, the landscaping appeared to be in **GOOD** condition.

Lighting – The site is illuminated by wall packs and pole mounted light fixtures that have been retrofit to be LED and appeared to be in **FAIR** condition.

Overall, the site appeared to be in **GOOD** condition.

Building 11 continued

Photos (Site)



Parking lot and drive aisle



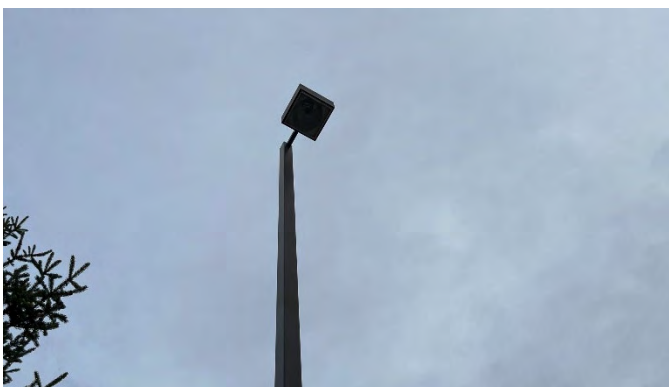
Parking lot



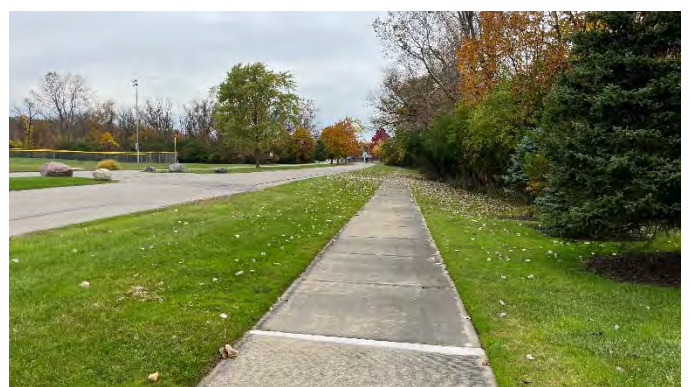
Dumpster enclosure



Down spout



Site lighting



Sidewalk

Building 11 continued

Photos (Site)



Drive aisle



Exterior lighting

Building 11 continued

Summary of Budgets

Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Priority I (1 - 3 years)	Priority II (4 - 6 years)	Priority III (7 - 10 years)
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (Asphalt Shingle) - Non-Union		SF	1	11050	9.57%	\$0	\$108,599	\$0
Windows								
Replace Shutters		EA		4	0.25%	\$2,160	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints		Allowance		4	0.49%	\$0	\$5,616	\$0
BUILDING ENVELOPE SUBTOTAL					10.31%	\$2,160	\$114,215	\$0
3.0 INTERIOR/FINISHES								
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling		SF		3500	3.38%	\$0	\$19,165	\$21,818
Flooring								
Remove & Replace - Hard Tile (Medium)		SF		170	0.93%	\$0	\$10,526	\$0
Replace Toilet Room Flooring - Hard Tile (Medium)		SF		800	4.45%	\$0	\$50,544	\$0
Remove and replace carpet		SF		2500	2.35%	\$0	\$26,676	\$0
Windows								
Window Treatments - Manual Shades		SF		150	0.26%	\$0	\$2,944	\$0
Paint								
Remove wall covering and paint walls		SF		5000	1.05%	\$0	\$11,934	\$0
Restrooms								
Renovate - Toilet/Locker Rooms		Allowance		0.5	5.57%	\$0	\$63,180	\$0
Other								
Renovate - Kitchen		SF		215	7.02%	\$0	\$79,691	\$0
Renovate - Watch Room		SF		344	3.19%	\$0	\$36,223	\$0
INTERIOR/FINISHES SUBTOTAL					28.20%	\$0	\$300,883	\$21,818
4.0 FURNITURE & EQUIPMENT								
FFE Allowance		Allowance		2	6.19%	\$0	\$35,100	\$39,960
FURNITURE & EQUIPMENT SUBTOTAL					6.19%	\$0	\$35,100	\$39,960
5.0 PLUMBING SYSTEMS								
Equipment & Fixtures								
Replace Hot Water Heater (Domestic)		50 Gal.		2	1.98%	\$0	\$22,464	\$0
Replace Flush Valves and Faucets to be hands-free		Allowance		1	1.24%	\$0	\$14,040	\$0
Piping								
Replace Piping, Valves & Unions		Allowance		1	1.63%	\$4,752	\$6,178	\$7,033
PLUMBING SYSTEMS SUBTOTAL					4.85%	\$4,752	\$42,682	\$7,033
6.0 HVAC SYSTEMS								
Equipment								
Replace Condensing Unit (CU)		EA		3	1.86%	\$16,200	\$0	\$0
Replace Furnace		EA		3	1.86%	\$16,200	\$0	\$0
Hydronic Piping								
Replace Piping, Valves & Unions		Allowance		2	2.23%	\$9,720	\$12,636	\$0
HVAC SYSTEMS SUBTOTAL					5.94%	\$42,120	\$12,636	\$0
7.0 ELECTRICAL SYSTEMS								
Lighting								
Replace Exterior Wall Packs		EA		6	0.67%	\$0	\$7,582	\$0
Other								
Replace Existing Emergency Generator - 100 KW Natural Gas		EA		1	4.33%	\$0	\$49,140	\$0
Replace PA System		Allowance		1	3.09%	\$0	\$35,100	\$0
ELECTRICAL SYSTEMS SUBTOTAL					8.09%	\$0	\$91,822	\$0
8.0 SECURITY								
Security								
Security Allowance		Allowance		1	6.19%	\$0	\$70,200	\$0
SECURITY SYSTEMS SUBTOTAL					6.19%	\$0	\$70,200	\$0
12.0 SITE								
Paving								
Selective Sidewalk & Curb Replacement Allowance		Allowance		0.25	1.48%	\$0	\$16,848	\$0
Landscaping								
Landscaping Allowance		Allowance		1	2.47%	\$7,200	\$9,360	\$10,656
SITE SUBTOTAL					3.96%	\$7,200	\$26,208	\$10,656
Building Infrastructure Improvement Total:				\$58.24	73.72%	\$56,232	\$693,745	\$79,467
Project Contingency:	10.00%				6.75%	\$5,623	\$65,865	\$3,951
Permits, Testing & Printing:	2.50%				1.86%	\$1,546	\$18,113	\$1,086
Professional Fees & Costs:	10.00%				8.53%	\$7,101	\$83,174	\$4,989
Construction Manager Fee & Costs:	12.00%				9.14%	\$7,608	\$89,115	\$5,345
PROJECT TOTAL					100.00%	\$78,111	\$950,011	\$94,839
						ESCALATED PROJECT TOTAL		\$1,122,960

Building 12 – Station No. 4



Address:	12300 Middlebelt Rd.
Year Built:	1960 (63 Years Old)
Square Footage:	5,610
Site Area:	.814 Acres
Parking Spaces:	Approximately 11
Stories:	1
Basement:	No
Elevator(s):	No
Exterior Façade:	Brick
Roof:	TPO
Fire Protection:	Hood over kitchen stove only

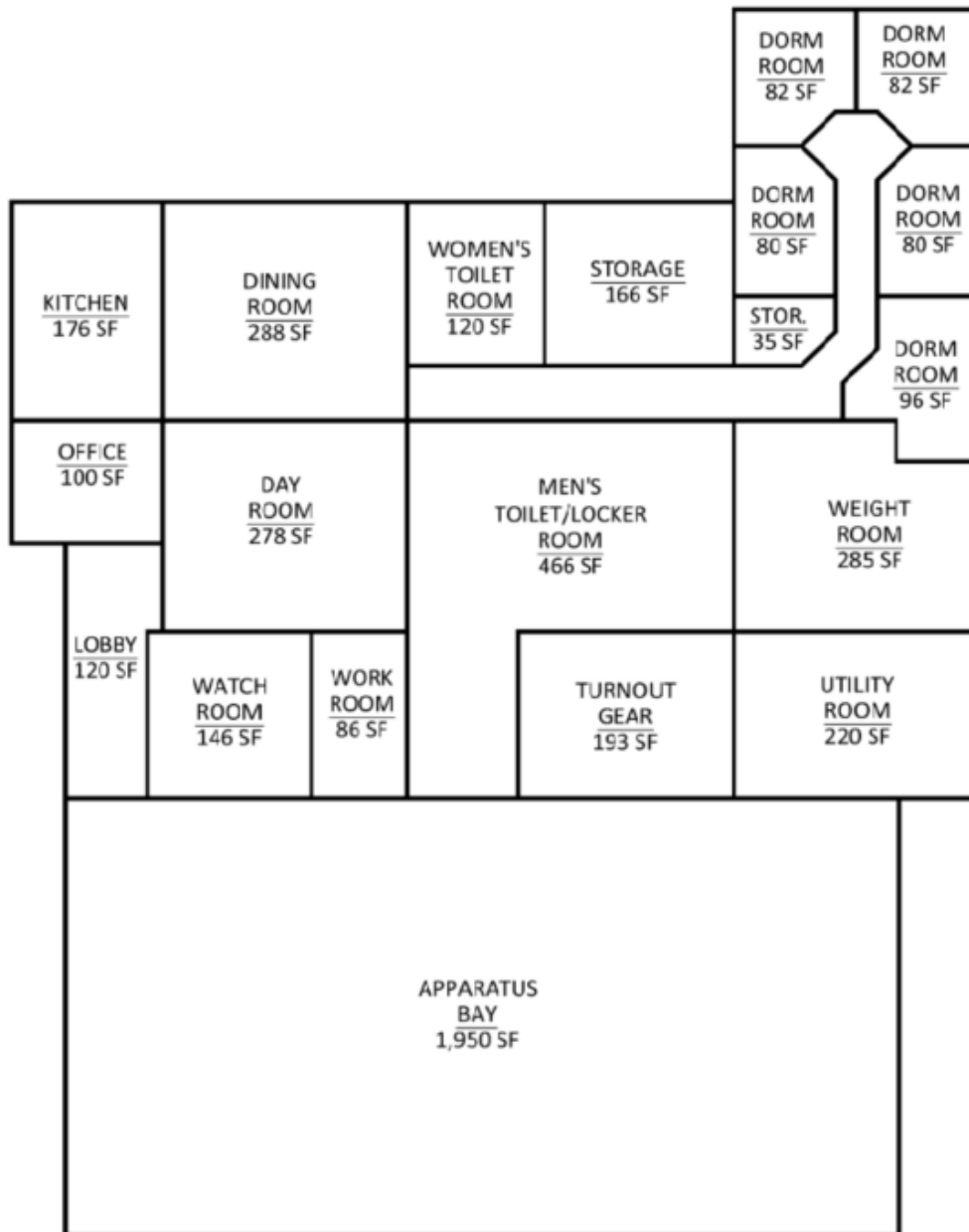
Space Needs Summary:

1. Currently, there are two drive-through bays. With the growth of the city in the 60+ years since the construction of Station No. 4, the needs of the department, city, and occupancies have changed drastically. The need for three drive through bays at a minimum is required.
2. The need for an aerial apparatus south of I-96 is imperative due to the proliferation of mid-rise buildings, big-box stores, hotels, etc.
3. Currently, there is only room for five (5) personnel to work 24-hour shifts, which is too small for current needs. Space for six (6) per day is required.
4. If staff increased, the Watch Room, Men's Toilet/Locker Room will need to be increased.
5. Additional dorms are required. Six minimum for current needs.
6. Dedicated Meeting/Training space is required.
7. Turnout Gear is currently stored adjacent to sleeping and bathroom areas. This is not desirable.
8. More storage room is required
9. Workout area is too small
10. If staffing increases, a second officers' room may be required.

Building 12 continued

Site



*Building 12 continued***1st Floor Plan**

*Building 12 continued***Condition Summary (Building Envelope): FAIR**

Roof – The primary roofing system in TPO, which was installed in 2003 and is approximately 20 years old. This roofing system is reaching the end of its useful life. Replacement is recommended. Roof drainage is by gutters and downspout. Some downspouts were filled with leaves and pine needles. Ponding was observed on the northeast quadrant of the roof. Overall, the roofing systems appeared to be in **FAIR** condition.

Windows – The primary glazing systems include an insulated dual pane system in aluminum frame; and a single pane storefront system. It was reported that the single pane storefront system develops frost on the interior side during the winter. Replacing this system with an insulated dual pane system is recommended. Caulking around windows appeared to be in fair condition and will require replacement within the next five years. Overall, windows appeared to be in **POOR** condition.

Facade – The primary façade material is brick with standing seam metal fascia. Some cracking was observed. Caulking at control joints appears to be in poor condition and needs to be replaced. Overall, the façade appeared to be in **FAIR** condition.

Doors – Entry doors are primarily a single pane storefront system. Apparatus bay doors are insulated sectional overhead doors with glass vision panels. Overall, doors appeared to be in **FAIR** condition.

Overall, the Building Envelope appeared to be in **FAIR** condition.

Building 12 continued

Photos (Building Envelope)



Thermoplastic Polyolefin roofing



Facade and apparatus bay doors



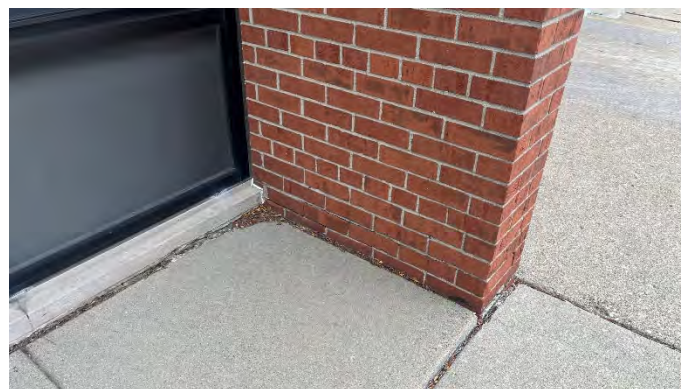
Facade



Window



Window



Facade

Building 12 continued

Photos (Building Envelope)



Uninsulated, single pane storefront



Apparatus bay doors



Facade



Glass block windows at Apparatus Bay



Facade



Facade

Building 12 continued

Photos (Building Envelope)



Facade



Window caulking



Facade and windows



Facade and windows



Roof



Gutter/downspout

*Building 12 continued***Condition Summary (Interiors): FAIR**

Flooring – Administrative areas, kitchen, corridors are Luxury Vinyl Tile (LVT). Some Toilet Rooms/Locker Rooms are terrazzo, while others are porcelain tile. Dorm Rooms are carpet. Apparatus Bays are terrazzo. It was reported that a portion of the floor slab in the apparatus bay caved in over the last two years and emergency repairs were completed. Overall, flooring appeared to be in **FAIR** condition.

Wall covering – Entry Vestibule, Corridors, Administrative areas, Storage Rooms, Day Room, and Dining Room are painted Concrete Masonry Units (CMU). The Kitchen is Glazed masonry units. Some Toilet Rooms/Locker Rooms are glazed masonry units, while others are porcelain tile. Dorm Rooms and Apparatus Bays are painted CMU and painted gypsum board. Overall, wall covering appeared to be in **GOOD** condition.

Ceilings – The primary ceiling system is Acoustical Ceiling Tile (ACT). Signs of water damage was observed in multiple areas. Overall, ceilings appeared to be in **FAIR** condition.

Windowsills - Windowsills consist primarily of glazed masonry units. Overall, windowsills appeared to be in **GOOD** condition.

Window treatment – Window treatment is primarily horizontal blinds. Overall, window treatment appeared to be in **GOOD** condition.

Interior doors – Interior doors are primarily wood and hollow metal. Dorm Rooms have curtains in lieu of doors. Overall, interior doors appeared to be in **GOOD** condition.

Millwork – Kitchen has wood cabinets with granite countertop. Overall, millwork appeared to be in **FAIR** condition.

Overall, interiors appeared to be in **FAIR** condition.

Building 12 continued

Photos (Interiors)



Entrance Lobby



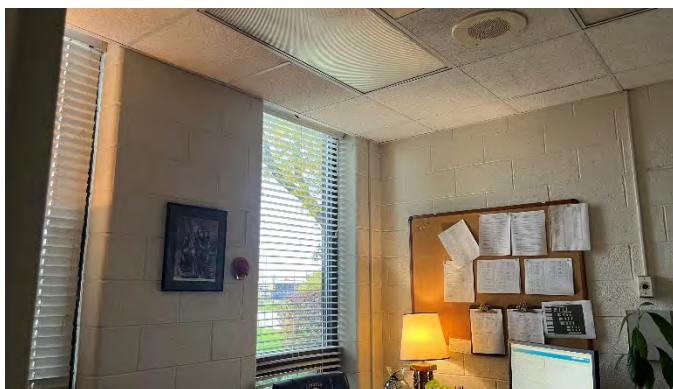
Entrance lobby



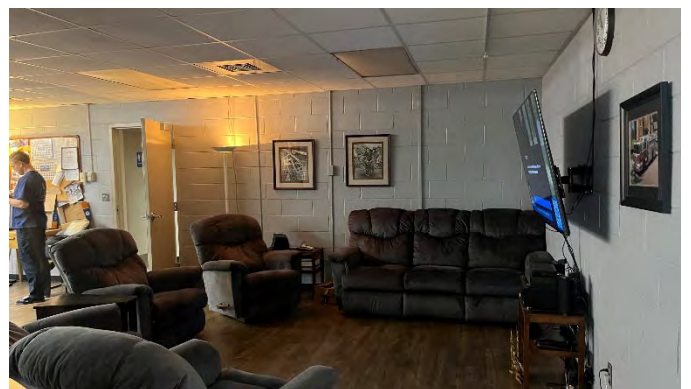
Entrance Lobby



Office



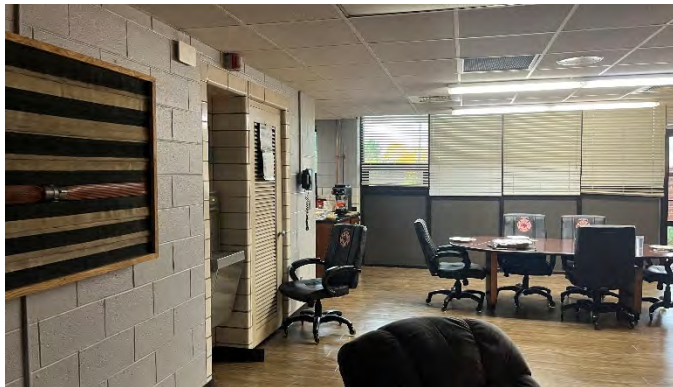
Office



Day Room

Building 12 continued

Photos (Interiors)



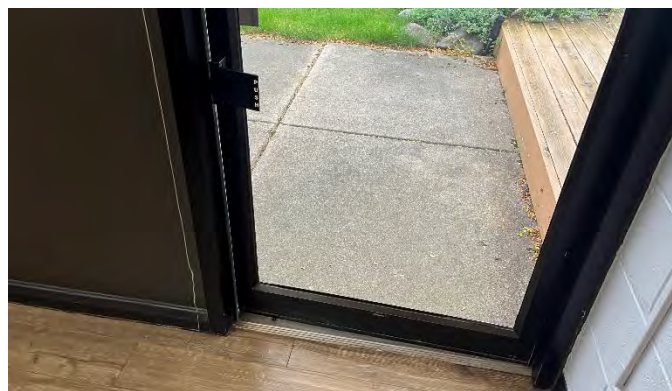
Roof – The primary roo



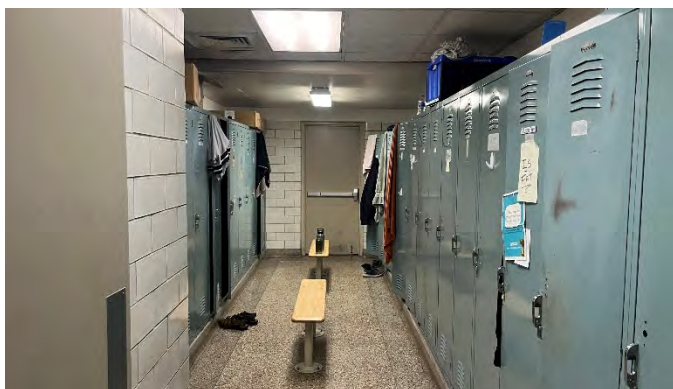
Roof – The primary roo



Day Room



Day Room



Toilet/Locker Room



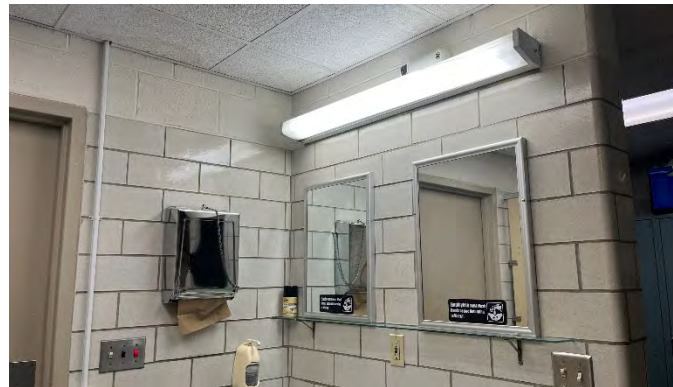
Toilet/Locker Room

Building 12 continued

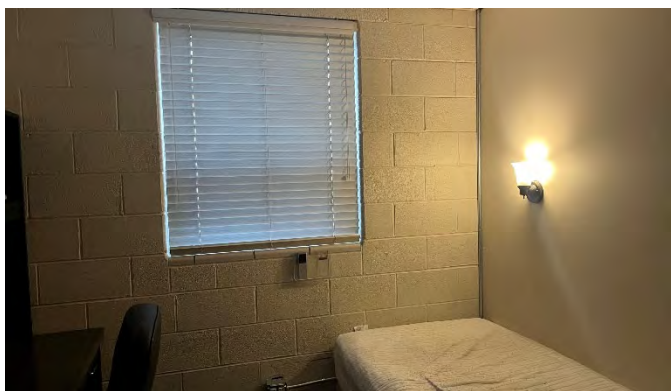
Photos (Interiors)



Roof – The primary roo



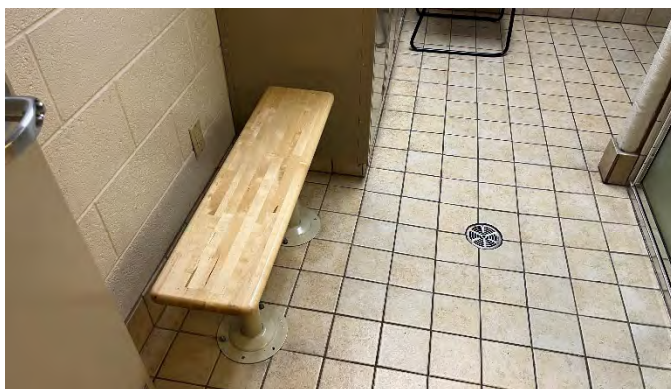
Roof – The primary roo



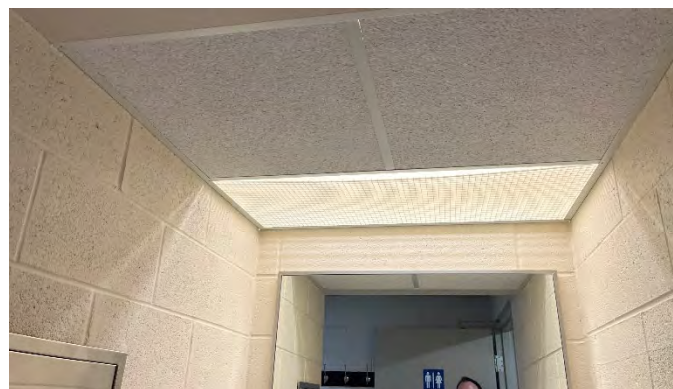
Dorm Room



Corridor



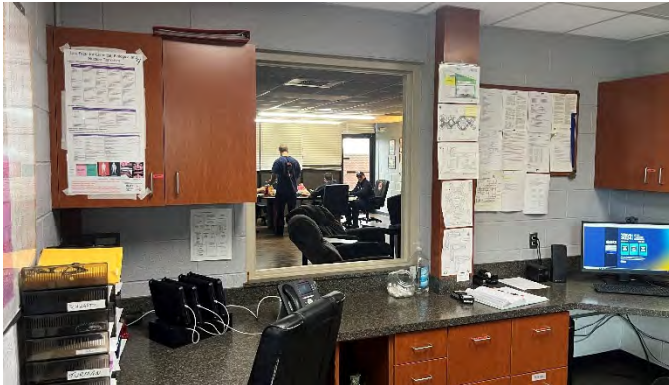
Toilet Room/Locker Room



Toilet/Locker Room

Building 12 continued

Photos (Interiors)



Watch Room



Work Room



Dorm Room



Apparatus Bay



Apparatus Bay



Apparatus Bay

*Building 12 continued***Condition Summary (Plumbing): FAIR**

Plumbing – Domestic piping is copper. Domestic hot water is provided by a 50-gallon Lochinvar water heater that was installed in 2019 and is approximately 4 years old. Toilet Room fixtures appear to be original. Upgrading to hands-free is recommended. Sanitary piping is PVC.

Fire Protection – Fire suppression is provided at the kitchen stove hood only.

Overall, plumbing appeared to be in **FAIR**

Building 12 continued

Photos (Plumbing)



Bottle filler



Kitchen



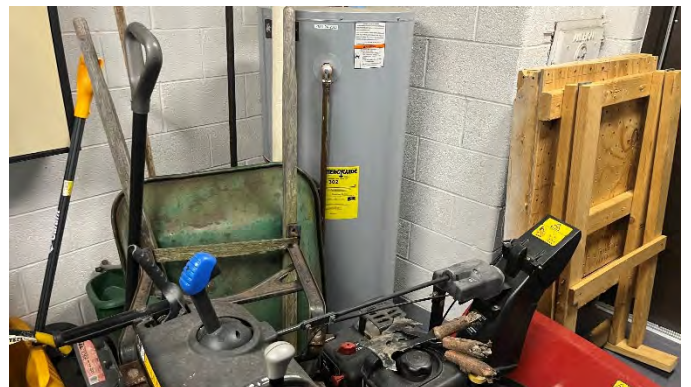
Toilet/Locker Room



Toilet/Locker Room



Janitor's Closet



Mechanical Room

*Building 12 continued***Condition Summary (HVAC): GOOD**

HVAC – Heating, Ventilation and Air Conditioning is provided by:

- Roof Top Unit (RTU) – One (1) 10-ton AC unit with 250,000 BTU furnace, which was installed in 2019 and is approximately 4 years old.

Overall, the HVAC systems appeared to be in **GOOD** condition.

*Building 12 continued***Condition Summary (Electrical): GOOD**

Lighting – Lighting is primarily lay-in fixtures with T8 LED retrofit lamp. Overall, lighting appeared to be in **GOOD** condition.

Power – Fire Station No. 4 has a secondary electrical service at 120/240v, 3 phase Delta. It was reported that the electrical service is in good condition and current power is sufficient. Overall, power appeared to be in **GOOD** condition.

Emergency Power – Emergency power is provided by one (1) Kohler model 50RZ, natural gas, 50kW, emergency only, which was installed in 2000 and is approximately 23 years old. Overall, emergency power appeared to be in **FAIR** condition.

Fire Alarm – It was reported that the existing fire alarm system does not require updating.

PA System – It was reported that the existing PA system needs replacement

Overall, electrical appeared to be in **GOOD** condition.

Building 12 continued

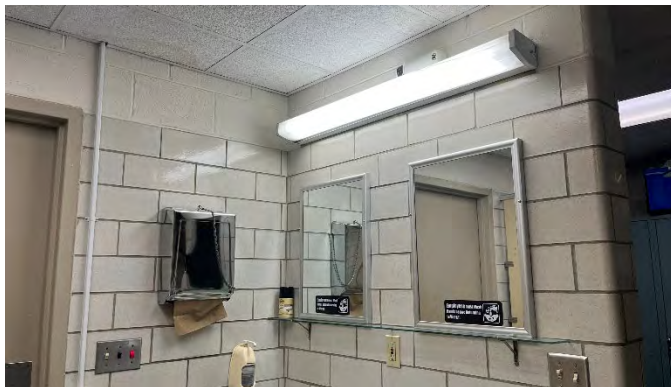
Photos (Electrical)



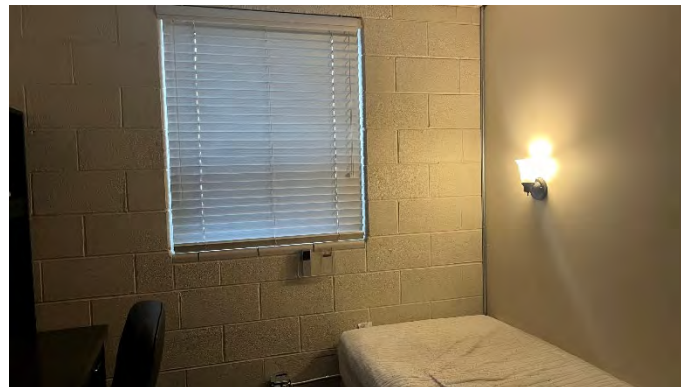
Office



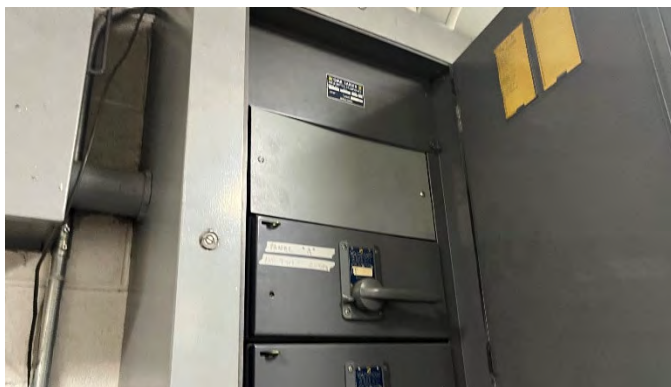
Day Room



Toilet/Locker Room



Dorm Room



Switch gear



Generator

*Building 12 continued***Condition Summary (Site): FAIR**

Drainage – The storm water collection and drainage system is below grade. Downspouts tie directly into the storm drainage system. No presence of on-site surface water was observed. Overall, site drainage appeared to be in **GOOD** condition.

Parking – The parking lot is asphalt. Some cracking was observed. Milling and repaving is recommended. The driveway is concrete. Some cracking was observed. Replacing concrete is recommended. Parking lots are illuminated by light poles. Upgrading to LED fixtures is recommended. Overall, parking appeared to be in **POOR** condition.

Sidewalks – The sidewalk to the main entrance is concrete. Some cracking was observed. Overall, the sidewalks appeared to be in **GOOD** condition.

Landscaping – The site is moderately landscaped and well maintained. Overall, the landscaping appeared to be in **GOOD** condition.

Lighting – The site is illuminated by wall packs and pole mounted light fixtures that have been retrofit to be LED and appeared to be in **FAIR** condition.

Overall, the site appeared to be in **FAIR** condition.

Building 12 continued

Photos (Site)



Landscaping



Asphalt parking lot



Concrete sidewalk



Concrete driveway



Downspout



Irrigation

Building 12 continued

Summary of Budgets

Program Area	Quantity	# of	As % of	Priority I	Priority II	Priority III		
	Per Unit	Unit	Total Units	Cost	(1 - 3 years)	(4 - 6 years)	(7 - 10 years)	
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (TPO)		SF	5609	16.45%	\$173,251	\$0	\$0	
Windows								
Replace Exterior Storefront System		SF	500	3.85%	\$40,500	\$0	\$0	
Exterior Walls								
Re-Caulk Expansion Joints		Allowance	5	0.51%	\$5,400	\$0	\$0	
Tuckpointing (Allowance)		Allowance	2	1.03%	\$10,800	\$0	\$0	
Masonry Repairs		Allowance	10	5.13%	\$54,000	\$0	\$0	
BUILDING ENVELOPE SUBTOTAL				26.97%	\$283,951	\$0	\$0	
3.0 INTERIOR/FINISHES								
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling		SF	2000	1.60%	\$0	\$10,951	\$12,468	
Flooring								
Replace Toilet Room Flooring - Hard Tile (Medium)		SF	600	2.77%	\$0	\$37,908	\$0	
Remove and replace carpet		SF	600	0.47%	\$0	\$6,402	\$0	
Paint								
Painting Allowance		SF	5000	0.87%	\$0	\$11,934	\$0	
Restrooms								
Renovate - Toilet/Locker Rooms		Allowance	0.5	4.62%	\$0	\$63,180	\$0	
Other								
Renovate - Kitchen		SF	176	4.77%	\$0	\$65,235	\$0	
Renovate - Watch Room		SF	146	1.12%	\$0	\$15,374	\$0	
INTERIOR/FINISHES SUBTOTAL				16.21%	\$0	\$210,985	\$12,468	
4.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance		Allowance	1.25	3.21%	\$33,750	\$0	\$0	
FURNITURE & EQUIPMENT SUBTOTAL				3.21%	\$33,750	\$0	\$0	
5.0 PLUMBING SYSTEMS								
Equipment & Fixtures								
Replace Flush Valves and Faucets to be hands-free		Allowance	1	1.03%	\$0	\$14,040	\$0	
Piping								
Replace Piping, Valves & Unions		Allowance	1	1.35%	\$4,752	\$6,178	\$7,033	
PLUMBING SYSTEMS SUBTOTAL				2.38%	\$4,752	\$20,218	\$7,033	
6.0 HVAC SYSTEMS								
Hydronic Piping								
Replace Piping, Valves & Unions		Allowance	2	1.85%	\$0	\$12,636	\$14,386	
HVAC SYSTEMS SUBTOTAL				1.85%	\$0	\$12,636	\$14,386	
7.0 ELECTRICAL SYSTEMS								
Lighting								
Replace Exterior Wall Packs		EA	4	0.37%	\$3,888	\$0	\$0	
Replace Existing Emergency Generator - 100 KW Natural Gas		EA	1	3.59%	\$0	\$49,140	\$0	
Replace PA System		Allowance	1	2.56%	\$0	\$35,100	\$0	
ELECTRICAL SYSTEMS SUBTOTAL				6.52%	\$3,888	\$84,240	\$0	
8.0 SECURITY								
Security								
Security Allowance		Allowance	1	2.56%	\$0	\$35,100	\$0	
SECURITY SYSTEMS SUBTOTAL				2.56%	\$0	\$35,100	\$0	
9.0 ABATEMENT								
Abatement								
Abatement Allowance		Allowance	1	2.36%	\$24,840	\$0	\$0	
ABATEMENT SUBTOTAL				2.36%	\$24,840	\$0	\$0	
12.0 SITE								
Paving								
Pavement Reconstruction - 2" Mill & Cap		SF	12000	2.95%	\$0	\$0	\$46,034	
Replace Concrete Approach		SF	2500	4.59%	\$48,330	\$0	\$0	
Selective Sidewalk & Curb Replacement Allowance		Allowance	0.25	1.23%	\$0	\$16,848	\$0	
Landscaping								
Landscaping Allowance		Allowance	1	2.05%	\$7,200	\$9,360	\$10,656	
SITE SUBTOTAL				10.83%	\$55,530	\$26,208	\$56,690	
Building Infrastructure Improvement Total:								
Project Contingency:	10.00%			\$136.82	72.89%	\$406,711	\$389,386	\$90,576
Permits, Testing & Printing:	2.50%				6.97%	\$37,296	\$38,939	\$9,058
Professional Fees & Costs:					1.92%	\$10,256	\$10,708	\$2,491
Construction Manager Fee & Costs:	10.00%				8.80%	\$47,097	\$49,172	\$11,438
	12.00%				9.43%	\$50,462	\$52,684	\$12,255
PROJECT TOTAL					100.00%	\$551,822	\$540,889	\$125,817
						ESCALATED PROJECT TOTAL		\$1,218,528

Building 13 – Station No. 5



Address:	18910 Middlebelt Rd.
Year Built:	1969 (55 years old)
Square Footage:	5,772
Site Area:	.926
Parking Spaces:	Approximately 15
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	TPO
Fire Protection:	No

Space Needs Summary:

- Currently, there are two drive-through bays. With the growth of the city in the 50+ years since the construction of Station No. 5, the needs of the department, city, and occupancies have changed dramatically. The need for three drive through bays at a minimum is required.
- The future need for additional apparatus and/or squad in this area should be considered due to the proliferation of mid-rise buildings, big-box stores, hotels, etc.
- Currently there is only room for five personnel to work 24-hour shifts; which is inadequate for current needs. Space for at least six per day is required.
- Men's Toilet Room and Unisex Toilet Room are too small.
- There are no Locker Rooms. Lockers and bedding storage is currently in individual dorm rooms.
- Additional dorm rooms are required, six minimum to accommodate current staff.
- Uniform supply office and turnout gear storage is beyond capacity.
- The basement is used for workout area, storage for pub-ed supplies, fire extinguisher supply storage, Union office³, small sitting area, old men's room and group shower facilities are inadequate and inappropriate in current climate.
- Need dedicated meeting/training space.
- Storage is lacking. Need separate areas for bio-hazard, laundry, EMS, food, cleaning supplies, etc.
- A second Officer's' Room may be required.

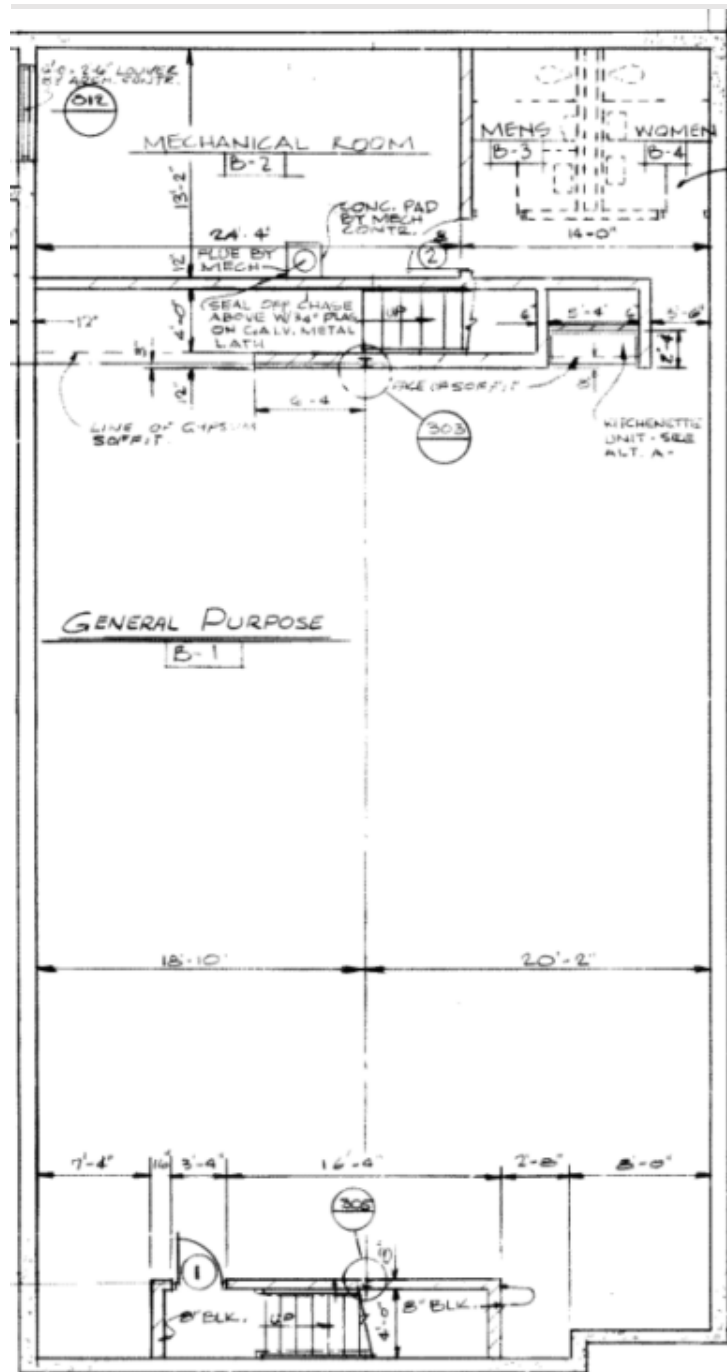
Building 13 continued

Site



Building 13 continued

Basement Floor Plan



*Building 13 continued***Condition Summary (Building Envelope): FAIR**

Roof – The primary roofing system is 60 mil TPO on rigid insulation, which was installed in 2023. Roof drainage is by internal roof drains. No drainage deficiencies were observed. Overall, the roofing system appeared to be in **GOOD** condition.

Windows – The primary glazing system is an uninsulated single pane system in aluminum frame. Replacing with insulated dual pane is recommended. Caulking around windows appeared to be in poor condition and requires replacement. Overall, windows appeared to be in **POOR** condition.

Facade – The primary façade material is brick. Some cracking was observed. Caulking at control joints appeared to be in poor condition and requires replacement. Overall, the façade appeared to be in **FAIR** condition.

Doors – Entry doors are primarily an uninsulated single pane storefront system. Secondary doors are hollow metal frame and door. Apparatus bay doors are insulated sectional overhead doors with glass vision panels. Overall, doors appeared to be in **FAIR** condition.

Overall, the Building Envelope appeared to be in **FAIR** condition.

Building 13 continued

Photos (Building Envelope)



Apparatus bay doors



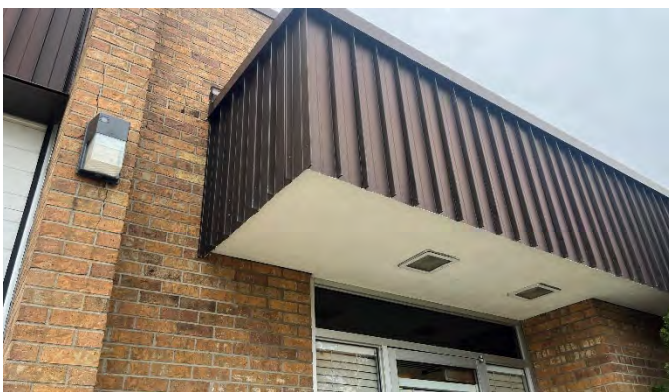
Entry door



Facade



Facade



Facade



Window

Building 13 continued

Photos (Building Envelope)



Control joint



Control joint



Window



Window



Facade

*Building 13 continued***Condition Summary (Interiors): FAIR**

Flooring – Administrative areas, kitchen, corridors, and Day Room are luxury vinyl tile. Toilet Rooms are porcelain tile. Dorm Rooms are carpet. Storage Rooms are vinyl tile. Exercise Room is rubber mats over vinyl tile. Apparatus Bays are epoxy. Overall, flooring appeared to be in **FAIR** condition.

Wall covering – Entry Vestibule, Corridors, Administrative areas, Storage Rooms, Day Room, Dining Room, Kitchen, and Apparatus Bays are painted Concrete Masonry Units (CMU). Toilet Rooms are painted Concrete Masonry Units (CMU) and porcelain tile. Dorm Rooms are painted CMU and painted gypsum board. Overall, wall covering appeared to be in **GOOD** condition.

Ceilings – The primary ceiling system is Acoustical Ceiling Tile (ACT). Signs of water damage were observed in multiple areas. Overall, ceilings appeared to be in **FAIR** condition.

Windowsills – Windowsills consist primarily of a stone material. Overall, windowsills appeared to be in **GOOD** condition.

Window treatment – Window treatment is primarily horizontal mini-blinds. Overall, window treatment appeared to be in **GOOD** condition.

Interior doors – Interior doors are primarily hollow metal. Dorm Rooms have curtains in lieu of doors. Overall, interior doors appeared to be in **GOOD** condition.

Millwork – Kitchen has wood cabinets with granite countertop. Overall, millwork appeared to be in **GOOD** condition.

Overall, interiors appeared to be in **FAIR** condition.

Building 13 continued

Photos (Interiors)



Day Room



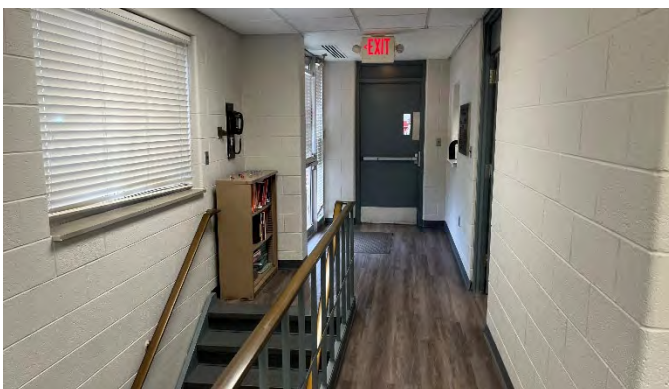
Corridor



Corridor



Kitchen



Corridor



Watch Room

Building 13 continued

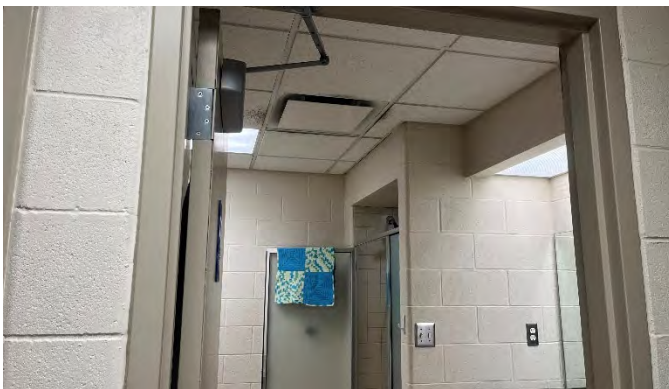
Photos (Interiors)



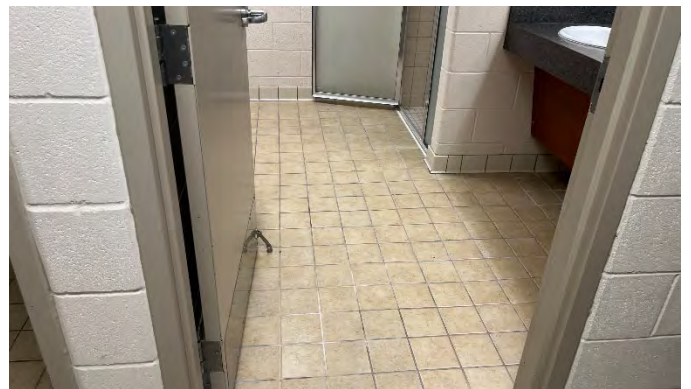
Toilet Room



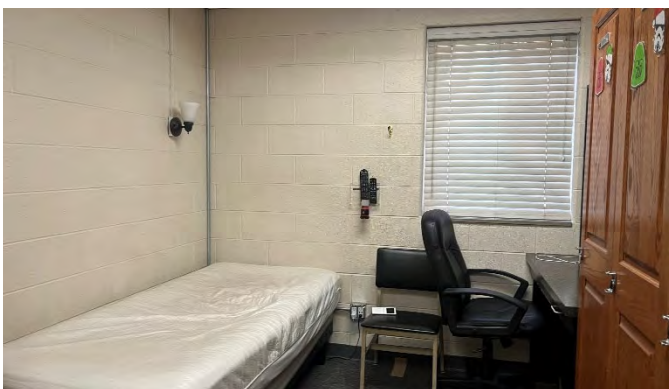
Toilet Room



Toilet Room



Toilet Room



Dorm Room



Laundry/Storage Room

Building 13 continued

Photos (Interiors)



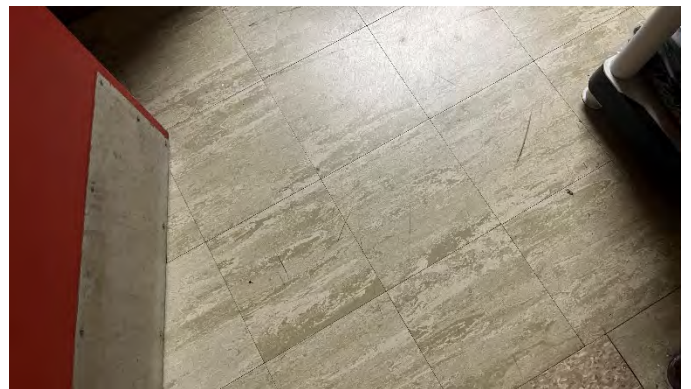
Laundry/Storage Room



Laundry/Storage Room



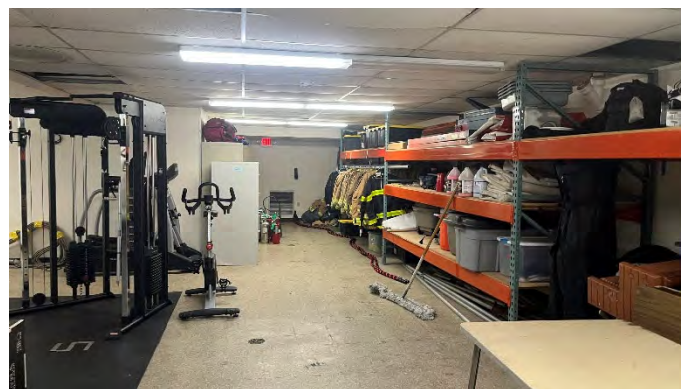
Apparatus Bay



Storage Room



Fitness Area



Storage area

*Building 13 continued***Condition Summary (Plumbing): FAIR**

Plumbing – Domestic hot water is provided by a 75-gallon water heater, which was manufactured in 2012 and is approximately 11 years old. Toilet Room fixtures appeared to be original. Upgrading to hands-free is recommended.

Fire Protection – The building is not fire suppressed.

Overall, plumbing appeared to be in **FAIR** condition.

Building 13 continued

Photos (Plumbing)



Kitchen



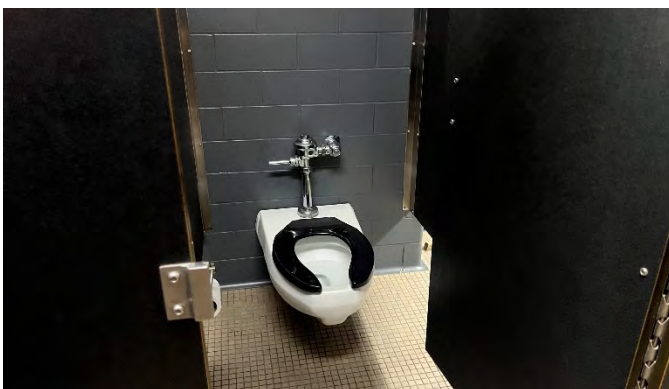
Corridor



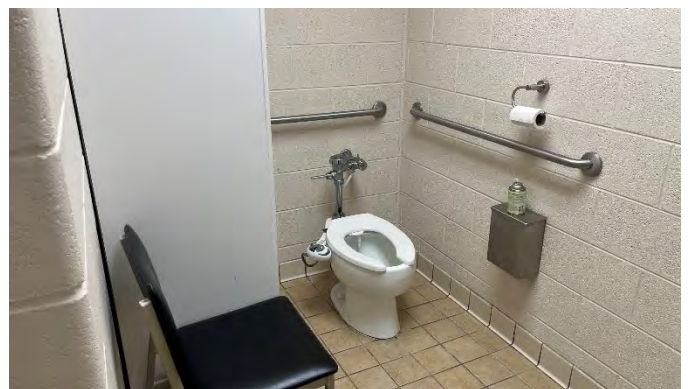
Toilet Room



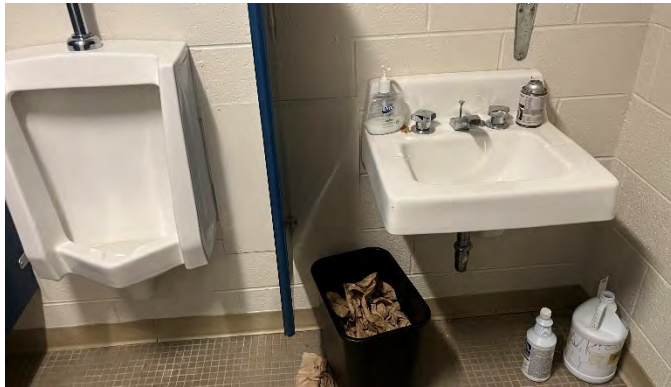
Toilet Room



Toilet Room



Toilet Room

*Building 13 continued***Photos (Plumbing)****Toilet Room****Water heater****Water heater**

*Building 13 continued***Condition Summary (HVAC): GOOD**

HVAC – Heating, Ventilation and Air Conditioning is provided by:

- Two (2) air conditioners, which were installed 2023 and are approximately one year old.
- Two (2) furnaces, which were installed 2023 and are approximately one year old.

Overall, the HVAC systems appeared to be in **GOOD** condition

Building 13 continued

Photos (HVAC)



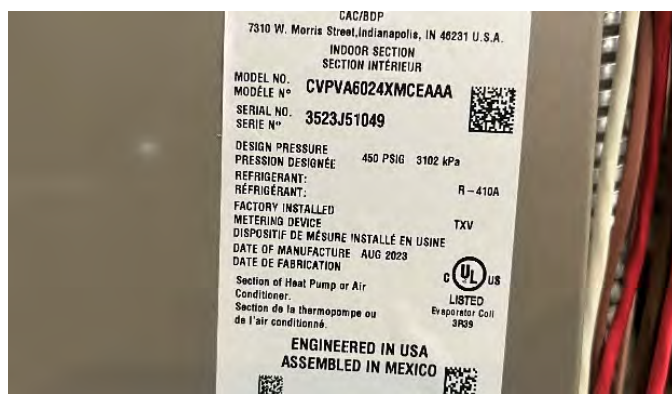
New HVAC equipment



Furnace



Furnace



Furnace



Air conditioning unit



Air conditioning unit

*Building 13 continued***Condition Summary (Electrical): GOOD**

Lighting – Lighting is primarily lay-in fixtures with T8 LED retrofit lamp. Overall, lighting appeared to be in **GOOD** condition.

Power – Fire Station No. 5 has a secondary electrical service at 120/240v, 3 phase Delta. It was reported that the electrical service is insufficient. Overall, power appeared to be in **FAIR** condition.

Emergency Power – Emergency power is provided by one (1) Honeywell, natural gas, 38kW, emergency only plus AC generator, which was installed in 2022 and is approximately 1 year old. Overall, emergency power appeared to be in **GOOD** condition.

Fire Alarm – It was reported that the existing fire alarm system does not require updating.

PA System – It was reported that the existing PA system needs replacement

Overall, electrical appeared to be in **GOOD** condition.

Building 13 continued

Photos (Electrical)



Dayroom



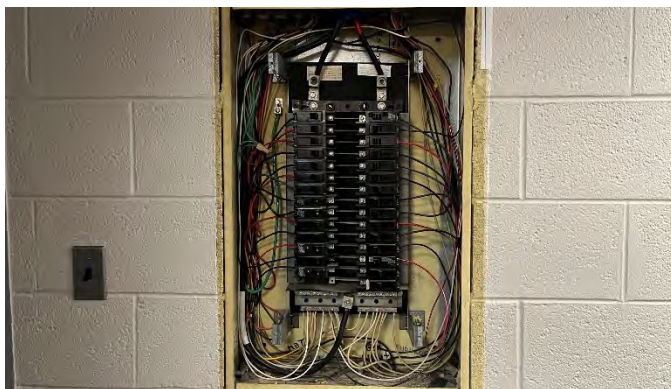
Kitchen



Watch Room



Watch Room



Corridor



Electrical panels

Building 13 continued

Photos (Electrical)



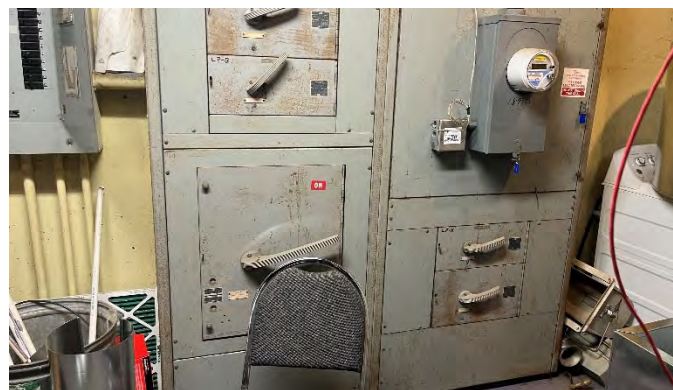
Switch gear



Switch gear



Storage Room



Switch gear



Switch gear



Generator

*Building 13 continued***Condition Summary (Site): POOR**

Drainage – The storm water collection and drainage system is below grade. No presence of on-site surface water was observed. Overall, site drainage appeared to be in **GOOD** condition.

Parking – The parking lot is asphalt. Some cracking was observed. Milling and repaving is recommended. The driveway is concrete. Some cracking was observed. Replacing concrete is recommended. Parking lots are illuminated by light poles. Upgrading to LED fixtures is recommended. Overall, parking appeared to be in **POOR** condition.

Sidewalks – not applicable

Landscaping – The site contains little landscaping. Overall, the landscaping appeared to be in **FAIR** condition.

Lighting – The site is illuminated by wall packs and pole mounted light fixtures that have been retrofit to be LED and appeared to be in **FAIR** condition.

Overall, the site appeared to be in **POOR** condition.

Building 13 continued

Photos (Site)



Driveway



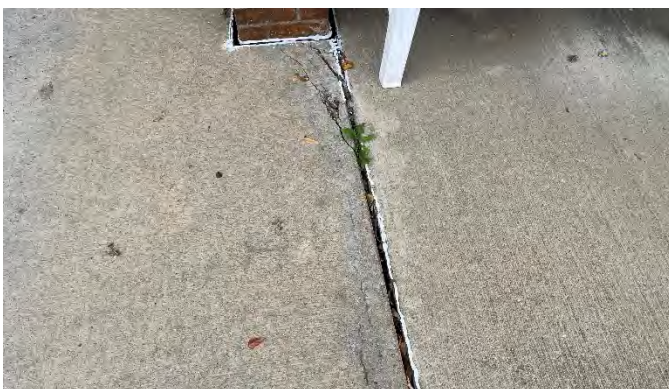
Driveway



Driveway



Site lighting



Driveway



Driveway

Building 13 continued

Summary of Budgets

Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Priority I (1 - 3 years)	Priority II (4 - 6 years)	Priority III (7 - 10 years)
2.0 BUILDING ENVELOPE								
Windows								
Replace Exterior Window Systems		SF		500	4.87%	\$44,226	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints		Allowance		5	0.59%	\$5,400	\$0	\$0
Tuckpointing (Allowance)		Allowance		2	1.19%	\$10,800	\$0	\$0
Masonry Repairs		Allowance		2	1.19%	\$10,800	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					7.84%	\$71,226	\$0	\$0
3.0 INTERIOR/FINISHES								
Ceilings								
Remove Existing & Install New Ceiling Tile		SF		2000	1.85%	\$0	\$10,951	\$12,468
Flooring								
Remove & Replace Carpet		SF		600	0.54%	\$0	\$6,402	\$0
Replace Toilet Room Flooring - Hard Tile (Medium)		SF		600	3.21%	\$0	\$37,908	\$0
Paint								
Painting Allowance		SF		5000	1.01%	\$0	\$11,934	\$0
Restrooms								
Renovate - Toilet/Locker Rooms		EA		0.5	5.35%	\$0	\$63,180	\$0
Other								
Renovate - Kitchen		SF		160	5.02%	\$0	\$0	\$67,516
Renovate - Watch Room		SF		100	0.89%	\$0	\$10,530	\$0
INTERIOR/FINISHES SUBTOTAL					17.87%	\$0	\$140,905	\$79,984
4.0 FURNITURE & EQUIPMENT								
FFE Allowance		Allowance		1.25	3.71%	\$33,750	\$0	\$0
FURNITURE & EQUIPMENT SUBTOTAL					3.71%	\$33,750	\$0	\$0
5.0 PLUMBING SYSTEMS								
Equipment & Fixtures								
Replace Hot Water Heater (Domestic)		50 Gal.		1	0.95%	\$0	\$11,232	\$0
Replace Flush Valves and Faucets to be hands-free		Allowance		1	1.19%	\$0	\$14,040	\$0
Piping								
Replace Piping, Valves & Unions		Allowance		1	1.57%	\$4,752	\$6,178	\$7,033
PLUMBING SYSTEMS SUBTOTAL					3.71%	\$4,752	\$31,450	\$7,033
6.0 HVAC SYSTEMS								
Hydronic Piping								
Replace Piping, Valves & Unions		Allowance		1	1.07%	\$4,860	\$6,318	\$0
HVAC SYSTEMS SUBTOTAL					1.07%	\$4,860	\$6,318	\$0
7.0 ELECTRICAL SYSTEMS								
New Electrical Service		Allowance		1	14.26%	\$129,600	\$0	\$0
Lighting								
Replace Exterior Wall Packs		EA		6	0.64%	\$5,832	\$0	\$0
Other								
Replace PA System		Allowance		1	2.97%	\$27,000	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL					17.87%	\$162,432	\$0	\$0
8.0 SECURITY								
Security								
Security Allowance		Allowance		1	3.09%	\$0	\$36,504	\$0
SECURITY SYSTEMS SUBTOTAL					3.09%	\$0	\$36,504	\$0
9.0 ABATEMENT								
Abatement								
Abatement Allowance		Allowance		1	2.85%	\$25,920	\$0	\$0
ABATEMENT SUBTOTAL					2.85%	\$25,920	\$0	\$0
12.0 SITE								
Paving								
Pavement Reconstruction - 2" Mill & Cap		SF		7000	2.00%	\$18,144	\$0	\$0
Remove and Replace Concrete Driveway		SF		5000	10.64%	\$96,660	\$0	\$0
Landscaping								
Landscaping Allowance		Allowance		1	2.38%	\$7,200	\$9,360	\$10,656
SITE SUBTOTAL					15.01%	\$122,004	\$9,360	\$10,656
Building Infrastructure Improvement Total:				\$114.98	73.03%	\$424,944	\$224,537	\$97,673
Project Contingency:	10.00%				6.93%	\$39,119	\$22,454	\$9,767
Permits, Testing & Printing:	2.50%				1.91%	\$10,758	\$6,175	\$2,686
Professional Fees & Costs:	10.00%				8.75%	\$49,400	\$28,355	\$12,334
Construction Manager Fee & Costs:	12.00%				9.38%	\$52,929	\$30,380	\$13,215
PROJECT TOTAL					100.00%	\$577,150	\$311,900	\$135,675
						ESCALATED PROJECT TOTAL		\$1,024,725

Building 14 – Station No. 6



Address:	37876 Plymouth Rd.
Year Built:	1971 (53 years old)
Square Footage:	8,232 SF
Site Area:	
Parking Spaces:	Approximately 8
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	TPO
Fire Protection:	No

Space Needs Summary:

1. Currently, there are two drive-through bays. With the growth of the city in the 50+ years since the construction of Station No. 6, the needs of the department, city, and occupancies have changed dramatically. The need for three drive through bays at a minimum is required. Storage of reserve apparatus, housing the water rescue squad and boat for response to Newburgh Lake, negate the ability to use the drive-through feature.
2. The future need for additional apparatus and/or squad in this area should be considered due to the proliferation of mid-rise buildings, big-box stores, hotels, etc.
3. Currently there is only room for four personnel to work 24-hour shifts; which is inadequate for current needs. Space for at least six per day is required.
4. Men's Toilet Room and Unisex Toilet Room are too small.
5. There are no Locker Rooms. Lockers and bedding storage is currently in individual dorm rooms.
6. Additional dorm rooms are required, six minimum to accommodate current staff.
7. The basement is used for workout area, storage for pub-ed supplies, fire extinguisher supply storage, small sitting area, men's room and group shower facilities are inadequate and inappropriate in current climate.
8. Need dedicated meeting/training space.

Building 14 – Station No. 6

Space Needs Summary (Continued):

9. Storage is lacking. Need separate areas for bio-hazard, laundry, EMS, food, cleaning supplies, etc.
10. A large climate-controlled facility for apparatus and other storage would solve many problems.
11. A second Officer's Room may be required.
12. The Mechanic Supervisor should have a private office.
13. The Senior and potential Junior Mechanic should share an office.

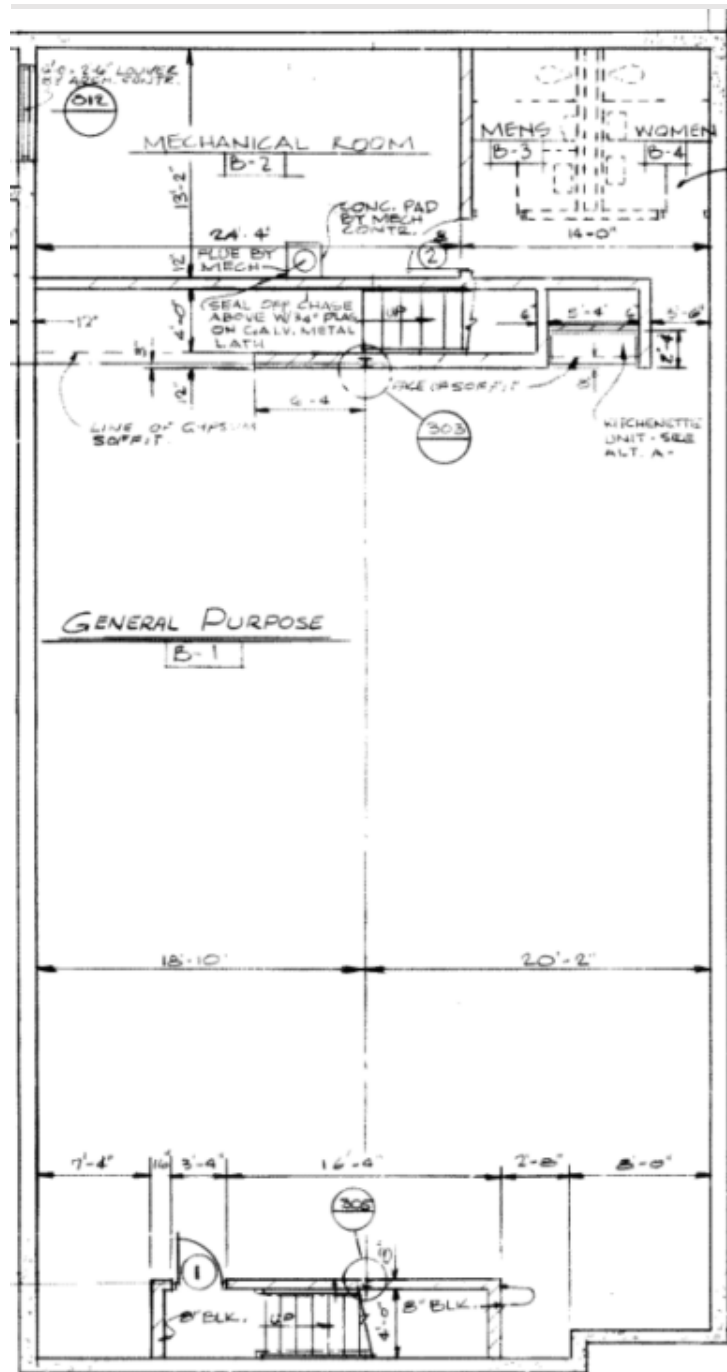
Building 14 continued

Site



Building 14 continued

Basement Floor Plan



*Building 14 continued***Condition Summary (Building Envelope): FAIR**

Roof – The primary roofing system is 60 mil TPO on rigid insulation, which was installed in 2023. Roof drainage is by internal roof drains. No drainage deficiencies were observed. Overall, the roofing system appeared to be in **GOOD** condition.

Windows – The primary glazing system is an uninsulated single pane system in aluminum frame. Replacing with insulated dual pane is recommended. Caulking around windows appeared to be in poor condition and requires replacement. Overall, windows appeared to be in **POOR** condition.

Facade – The primary façade material is brick. Some cracking was observed. Caulking at control joints appeared to be in poor condition and requires replacement. Overall, the façade appeared to be in **FAIR** condition.

Doors – Entry doors are primarily an uninsulated single pane storefront system. Secondary doors are hollow metal frame and door. Apparatus bay doors are insulated sectional overhead doors with glass vision panels. Overall, doors appeared to be in **FAIR** condition.

Overall, the Building Envelope appeared to be in **FAIR** condition.

Building 14 continued

Photos (Building Envelope)



Entry and Apparatus Bay doors



Entry and Apparatus Bay doors



Window



Window



Window



Storefront entry system

Building 14 continued

Photos (Building Envelope)



Apparatus bay door



Facade



Control joint



Apparatus bay doors



Wall pack



Apparatus Bay doors

Building 14 continued

Photos (Building Envelope)



Facade



Window



Window caulking



Window



Facade



Overflow drain

*Building 14 continued***Condition Summary (Interiors): FAIR**

Flooring – Administrative areas, kitchen, corridors, and Day Room are luxury vinyl tile. Toilet Rooms are porcelain tile. Dorm Rooms are carpet. Storage Rooms are vinyl tile. Exercise Room is rubber mats over vinyl tile. Apparatus Bays are epoxy. Overall, flooring appeared to be in **FAIR** condition.

Wall covering – Entry Vestibule, Corridors, Administrative areas, Storage Rooms, Day Room, Dining Room, Kitchen, and Apparatus Bays are painted Concrete Masonry Units (CMU). Toilet Rooms are painted Concrete Masonry Units (CMU) and porcelain tile. Dorm Rooms are painted CMU and painted gypsum board. Overall, wall covering appeared to be in **GOOD** condition.

Ceilings – The primary ceiling system is Acoustical Ceiling Tile (ACT). Signs of water damage were observed in multiple areas. Overall, ceilings appeared to be in **FAIR** condition.

Windowsills – Windowsills consist primarily of a stone material. Overall, windowsills appeared to be in **GOOD** condition.

Window treatment – Window treatment is primarily horizontal mini-blinds. Overall, window treatment appeared to be in **GOOD** condition.

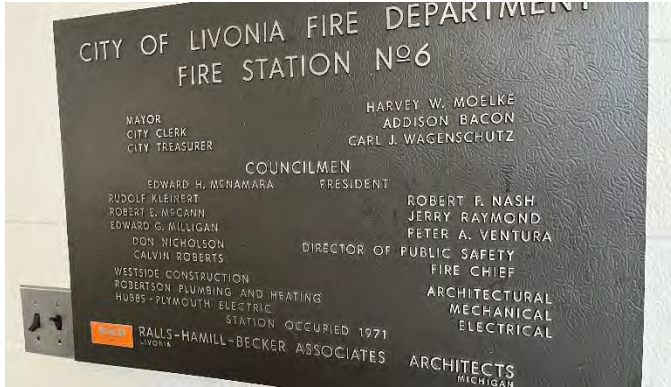
Interior doors – Interior doors are primarily hollow metal. Dorm Rooms have curtains in lieu of doors. Overall, interior doors appeared to be in **GOOD** condition.

Millwork – Kitchen has wood cabinets with granite countertop. Overall, millwork appeared to be in **GOOD** condition.

Overall, interiors appeared to be in **FAIR** condition.

Building 14 continued

Photos (Interiors)



Entry



Exit



Watch Room



Window



Kitchen



Day Room

Building 14 continued

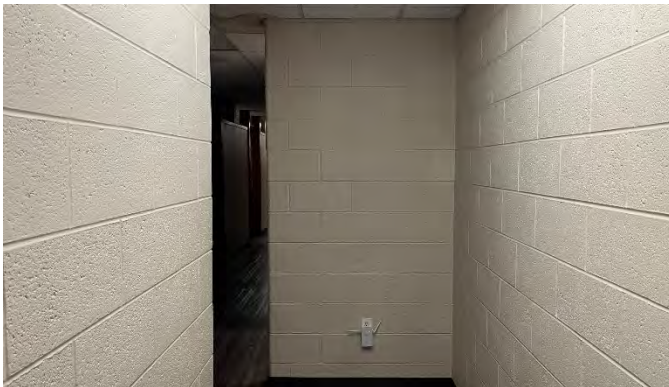
Photos (Interiors)



Day Room



Day Room



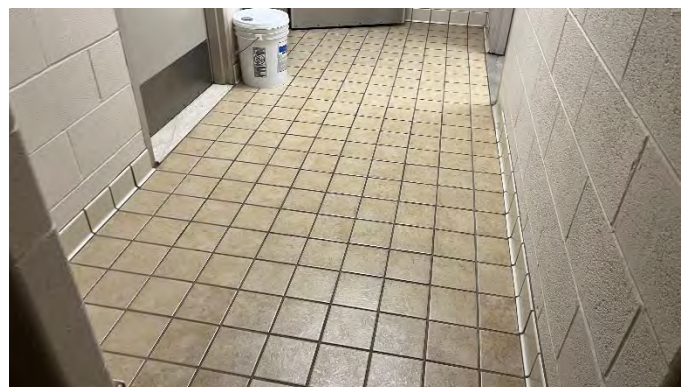
Corridor



Corridor



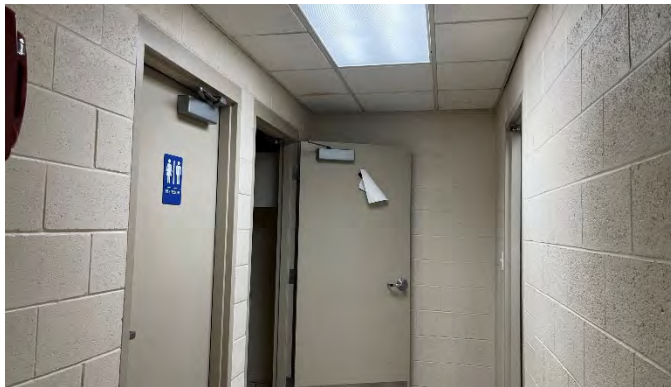
Dorm Room



Toilet Room

Building 14 continued

Photos (Interiors)



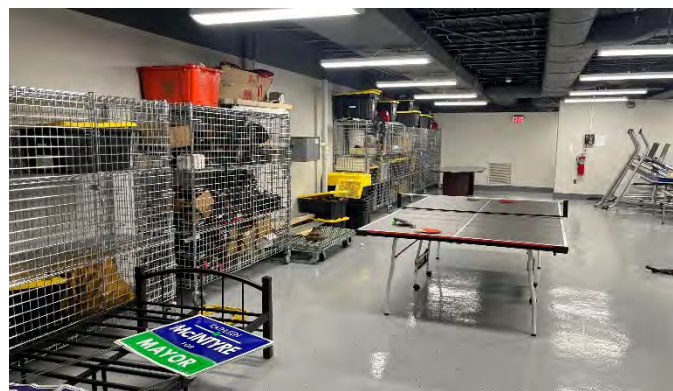
Corridor



Toilet Room



Workout Room



Workout Room



Toilet Room



Office/Work Room

Building 14 continued

Photos (Interiors)



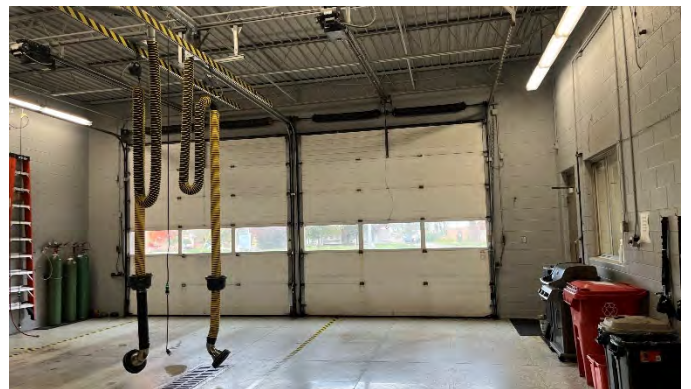
Office/Work Room



Office/Work Room



Apparatus Bay



Apparatus Bay



Apparatus Bay



Apparatus Bay

*Building 14 continued***Condition Summary (Plumbing): GOOD**

Plumbing – Domestic hot water is provided by a 75-gallon water heater, which was manufactured in 2015 and is approximately 8 years old. Toilet Room fixtures appeared to be original. Upgrading to hands-free is recommended.

Fire Protection – The building is not fire suppressed.

Overall, plumbing appeared to be in **GOOD** condition.

*Building 14 continued***Photos (Plumbing)**

Kitchen



Toilet Room



Toilet Room



Toilet Room



Water heater



Water heater

*Building 14 continued***Condition Summary (HVAC): GOOD**

HVAC – Heating, Ventilation and Air Conditioning is provided by:

- Two (2) 5-ton Carrier air conditioning units, which will be installed in 2024.
- Two (2) Carrier 135,000 BTU furnaces, which will be installed in 2024

Overall, the HVAC systems appeared to be in **GOOD** condition

Building 14 continued

Photos (HVAC)



Air conditioning units



Furnace

*Building 14 continued***Condition Summary (Electrical): GOOD**

Lighting – Lighting is primarily lay-in fixtures with T8 LED retrofit lamp. Overall, lighting appeared to be in **GOOD** condition.

Power – Fire Station No. 5 has a secondary electrical service at 120/240v, 3 phase Delta. It was reported that the electrical service is insufficient. Overall, power appeared to be in **FAIR** condition.

Emergency Power – Emergency power is provided by one (1) Generac, model 98A00422-S, natural gas, 35 kW, emergency only generator, which was installed in 1998 and is approximately 25 years old. Overall, emergency power appeared to be in **FAIR** condition.

Fire Alarm – It was reported that the existing fire alarm system does not require updating.

PA System – It was reported that the existing PA system needs replacement

Overall, electrical appeared to be in **GOOD** condition.

Building 14 continued

Photos (Electrical)



Day Room



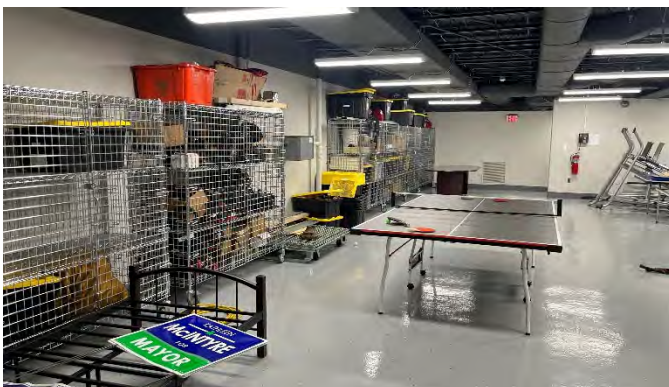
Corridor



Toilet Room



Toilet Room



Storage/Workout Room



Toilet Room

Building 14 continued

Photos (Electrical)



Switch gear



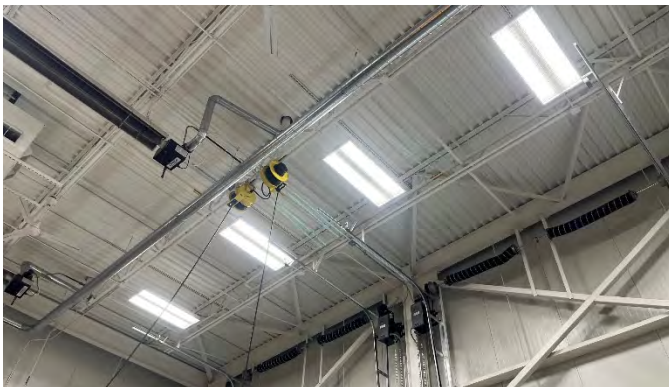
Switch gear



Electrical panel



Generator



Apparatus bay



Electrical panel

*Building 14 continued***Condition Summary (Site): FAIR**

Drainage – The storm water collection and drainage system is below grade. No presence of on-site surface water was observed. Overall, site drainage appeared to be in **GOOD** condition.

Parking – The parking lot is asphalt. Some cracking was observed. Milling and repaving is recommended. The driveway is concrete. Some cracking was observed. Replacing concrete is recommended. Parking lots are illuminated by light poles. Upgrading to LED fixtures is recommended. Overall, parking appeared to be in **POOR** condition.

Sidewalks – not applicable

Landscaping – The site contains little landscaping. Overall, the landscaping appeared to be in **FAIR** condition.

Lighting – The site is illuminated by wall packs and pole mounted light fixtures that have been retrofit to be LED and appeared to be in **FAIR** condition.

Overall, the site appeared to be in **FAIR** condition.

Building 14 continued

Photos (Site)



Training tower



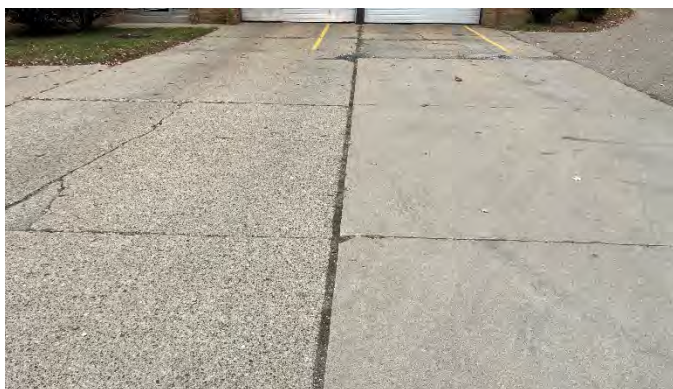
Asphalt paving



Concrete driveway



Concrete driveway



Concrete driveway



Asphalt paving

Building 14 continued

Summary of Budgets

Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Priority I (1 - 3 years)	Priority II (4 - 6 years)	Priority III (7 - 10 years)
2.0 BUILDING ENVELOPE								
Windows								
Replace Exterior Window Systems		SF		500	4.13%	\$44,226	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints		Allowance		5	0.50%	\$5,400	\$0	\$0
Tuckpointing (Allowance)		Allowance		2	1.01%	\$10,800	\$0	\$0
Masonry Repairs		Allowance		2	1.01%	\$10,800	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					6.65%	\$71,226	\$0	\$0
3.0 INTERIOR/FINISHES								
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling		SF		2000	1.57%	\$0	\$10,951	\$12,468
Flooring								
Remove & Replace Carpet		SF		600	0.46%	\$0	\$6,402	\$0
Replace Toilet Room Flooring - Hard Tile (Medium)		SF		600	2.72%	\$0	\$37,908	\$0
Paint								
Painting Allowance		SF		5000	0.86%	\$0	\$11,934	\$0
Restrooms								
Renovate - Toilet/Locker Rooms		EA		0.5	4.54%	\$0	\$63,180	\$0
Other								
Renovate - Kitchen		SF		160	4.26%	\$0	\$0	\$67,516
Renovate - Watch Room		SF		100	0.76%	\$0	\$10,530	\$0
INTERIOR/FINISHES SUBTOTAL					15.17%	\$0	\$140,905	\$79,984
4.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance		Allowance		1.75	4.41%	\$47,250	\$0	\$0
FURNITURE & EQUIPMENT SUBTOTAL					4.41%	\$47,250	\$0	\$0
5.0 PLUMBING SYSTEMS								
Equipment & Fixtures								
Replace Hot Water Heater (Domestic)		50 Gal.		1	0.81%	\$0	\$11,232	\$0
Replace Flush Valves and Faucets to be hands-free		Allowance		1	1.01%	\$0	\$14,040	\$0
Piping								
Replace Piping, Valves & Unions		Allowance		1	1.33%	\$4,752	\$6,178	\$7,033
PLUMBING SYSTEMS SUBTOTAL					3.15%	\$4,752	\$31,450	\$7,033
6.0 HVAC SYSTEMS								
Equipment								
Replace Furnace		EA		1	0.50%	\$5,400	\$0	\$0
Hydronic Piping								
Replace Piping, Valves & Unions		Allowance		1	0.91%	\$4,860	\$6,318	\$0
HVAC SYSTEMS SUBTOTAL					1.41%	\$10,260	\$6,318	\$0
7.0 ELECTRICAL SYSTEMS								
Lighting								
Replace Exterior Wall Packs		EA		0	0.00%	\$0	\$0	\$0
Other								
Replace Existing Emergency Generator - 100 KW Natural Gas		EA		1	3.53%	\$0	\$49,140	\$0
Replace PA System		Allowance		1	2.52%	\$27,000	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL					6.05%	\$27,000	\$49,140	\$0
8.0 SECURITY								
Security								
Security Allowance		Allowance		1	3.73%	\$0	\$51,948	\$0
SECURITY SYSTEMS SUBTOTAL					3.73%	\$0	\$51,948	\$0
9.0 ABATEMENT								
Abatement								
Abatement Allowance		Allowance		1	3.53%	\$37,800	\$0	\$0
ABATEMENT SUBTOTAL					3.53%	\$37,800	\$0	\$0
12.0 SITE								
Paving								
Remove and Replace Concrete Driveway		SF		15000	27.09%	\$0	\$376,974	\$0
Landscaping								
Landscaping Allowance		Allowance		1	2.02%	\$7,200	\$9,360	\$10,656
SITE SUBTOTAL					29.11%	\$7,200	\$386,334	\$10,656
Building Infrastructure Improvement Total:				\$95.22	73.23%	\$205,488	\$666,095	\$97,673
Project Contingency:	10.00%				6.88%	\$15,824	\$66,610	\$9,767
Permits, Testing & Printing:	2.50%				1.89%	\$4,352	\$18,318	\$2,686
Professional Fees & Costs:	10.00%				8.69%	\$19,982	\$84,114	\$12,334
Construction Manager Fee & Costs:	12.00%				9.31%	\$21,410	\$90,123	\$13,215
PROJECT TOTAL					100.00%	\$267,055	\$925,259	\$135,675
						ESCALATED PROJECT TOTAL	\$1,327,990	

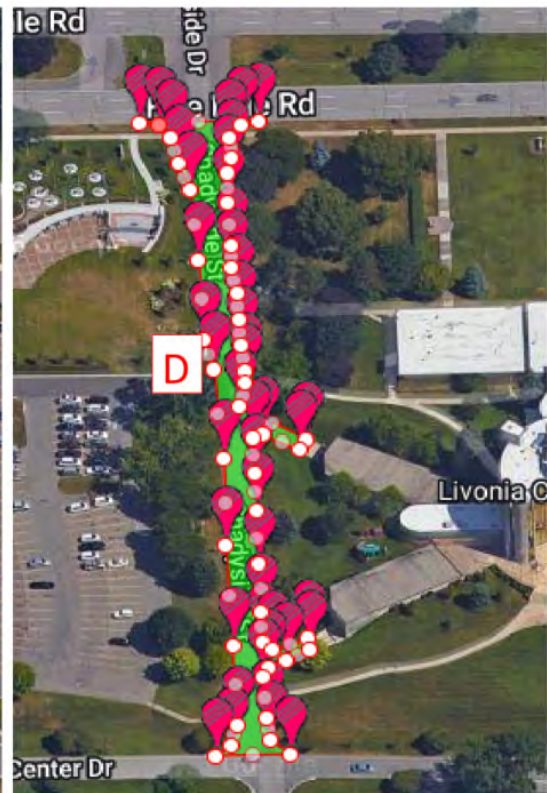
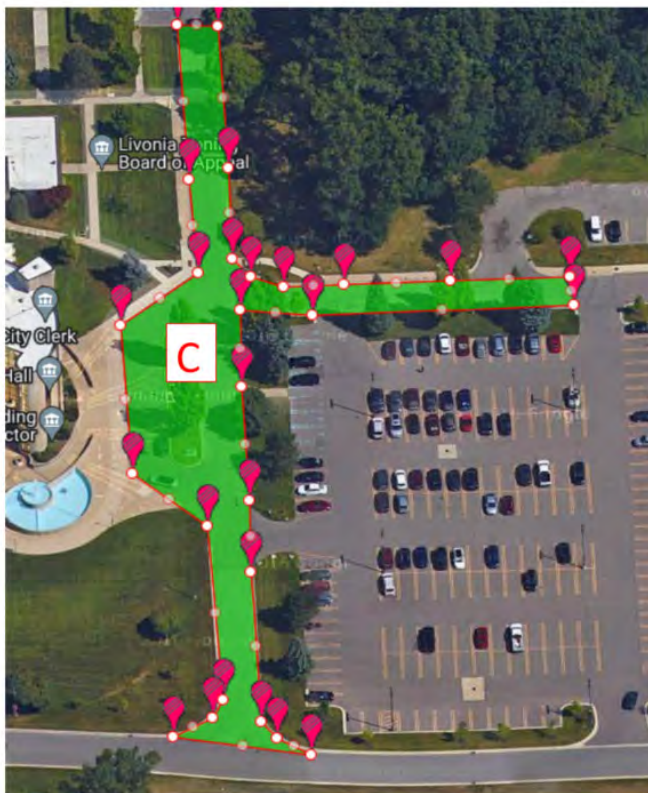
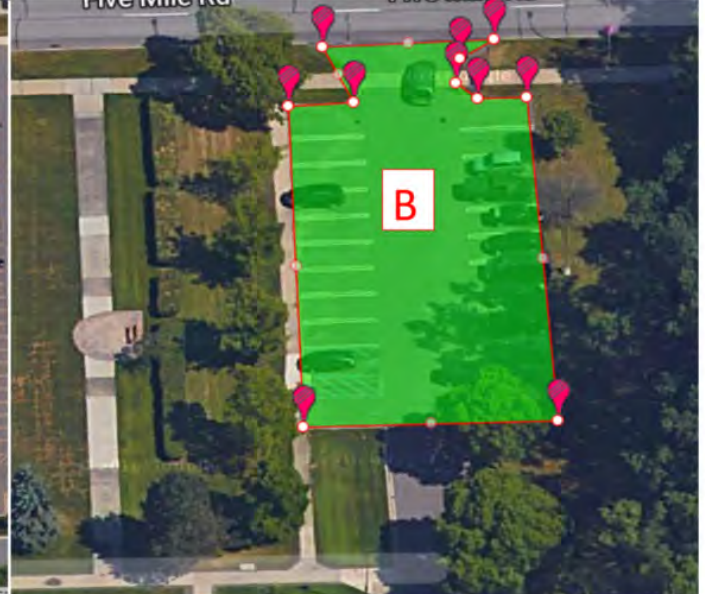
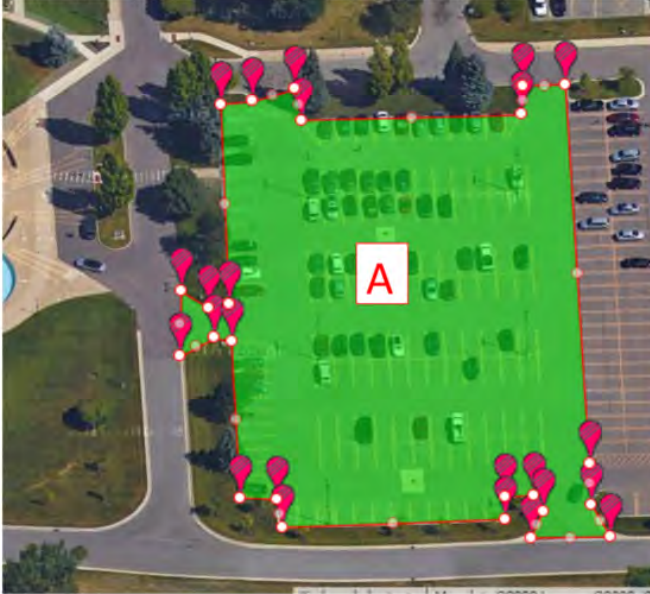


Section D

Parking Lot Take-Offs

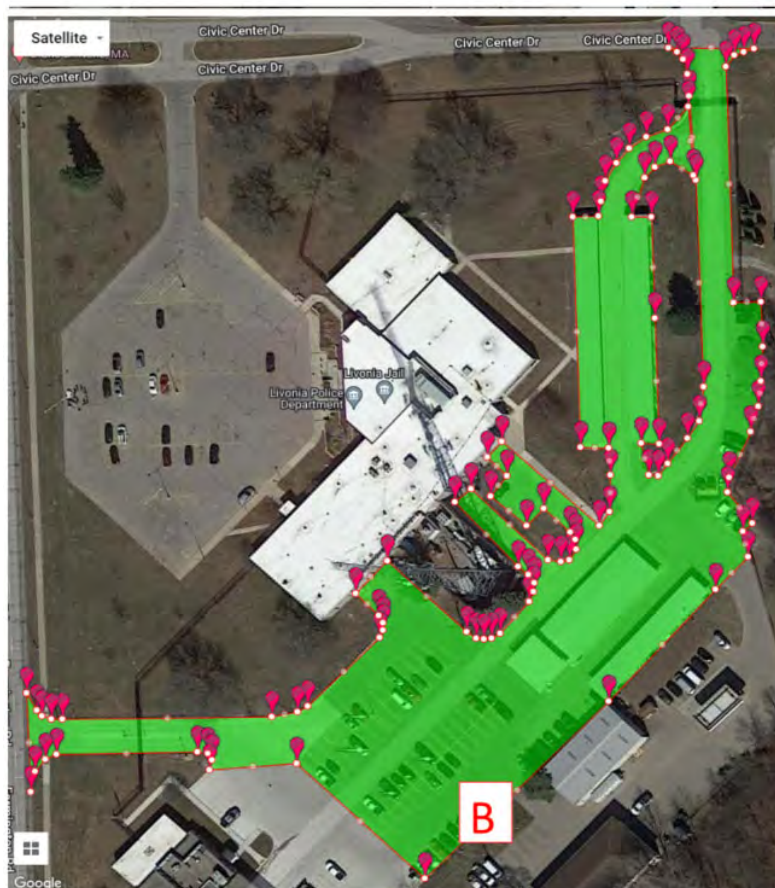
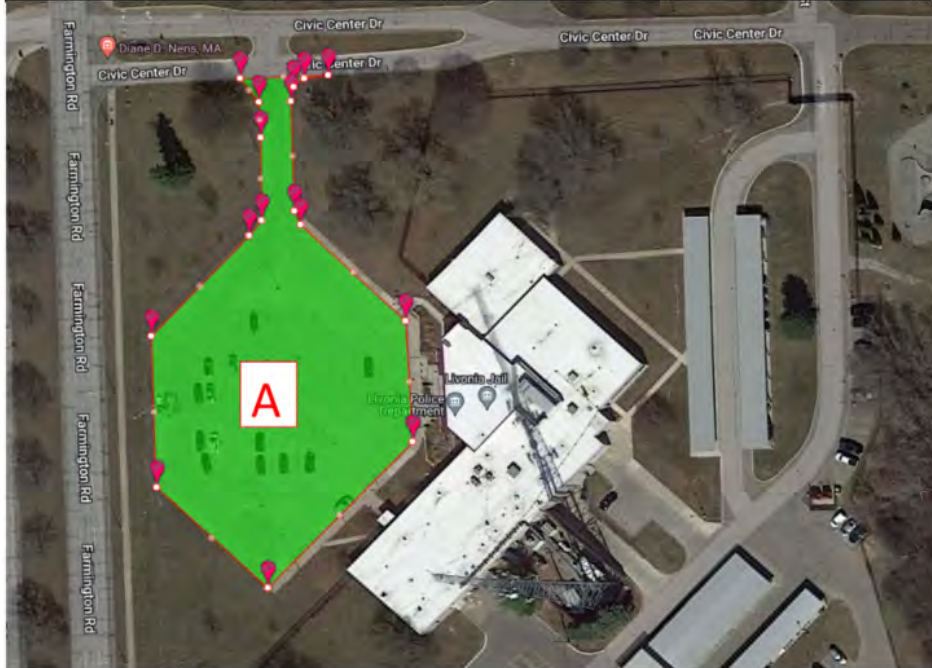
SECTION D PARKING LOT TAKE-OFFS

Bldg. No.	Name	Address	
1	City Hall	33000 Civic Center Drive, Livonia, MI 48154	
Parking Area	Material	Sq.ft.	Notes
A	Asphalt	59,369	
B	Asphalt	9,156	
C	Asphalt	22,225	Island removed from total
D	Asphalt	19,447	
TOTAL		110,197	



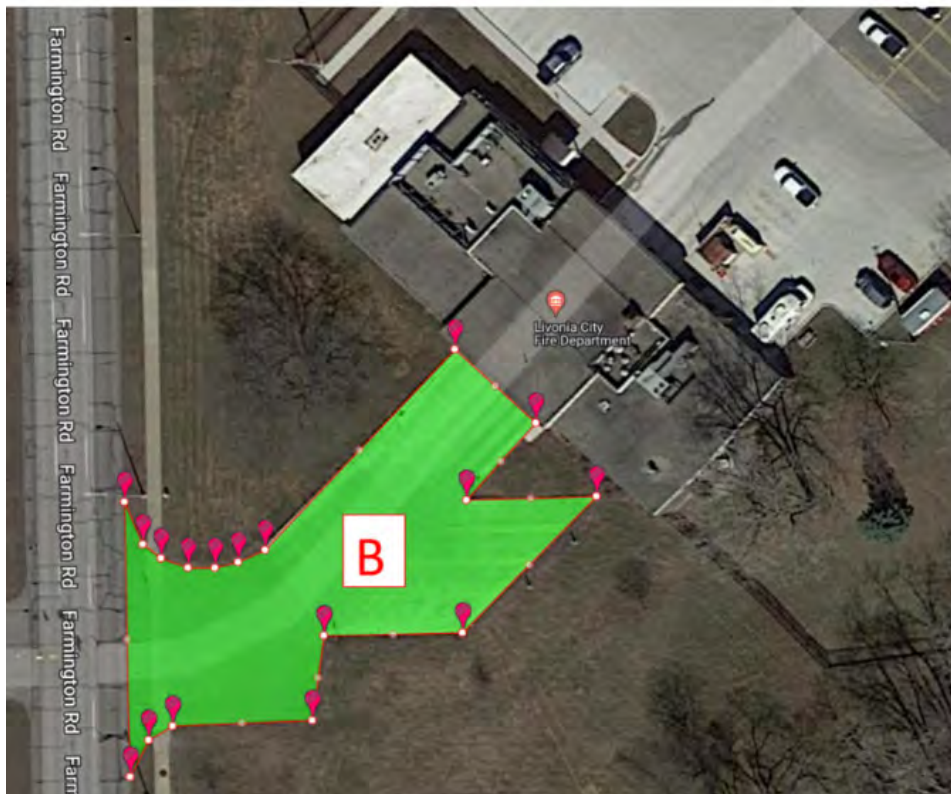
SECTION D PARKING LOT TAKE-OFFS

Bldg. No.	Name	Address	No
1	Police Department	15050 Farmington Rd. Livonia, MI 48154	
Parking Area	Material	Sq.ft.	
A	Asphalt	49,165	
B	Asphalt	105,749	
TOTAL		154,914	



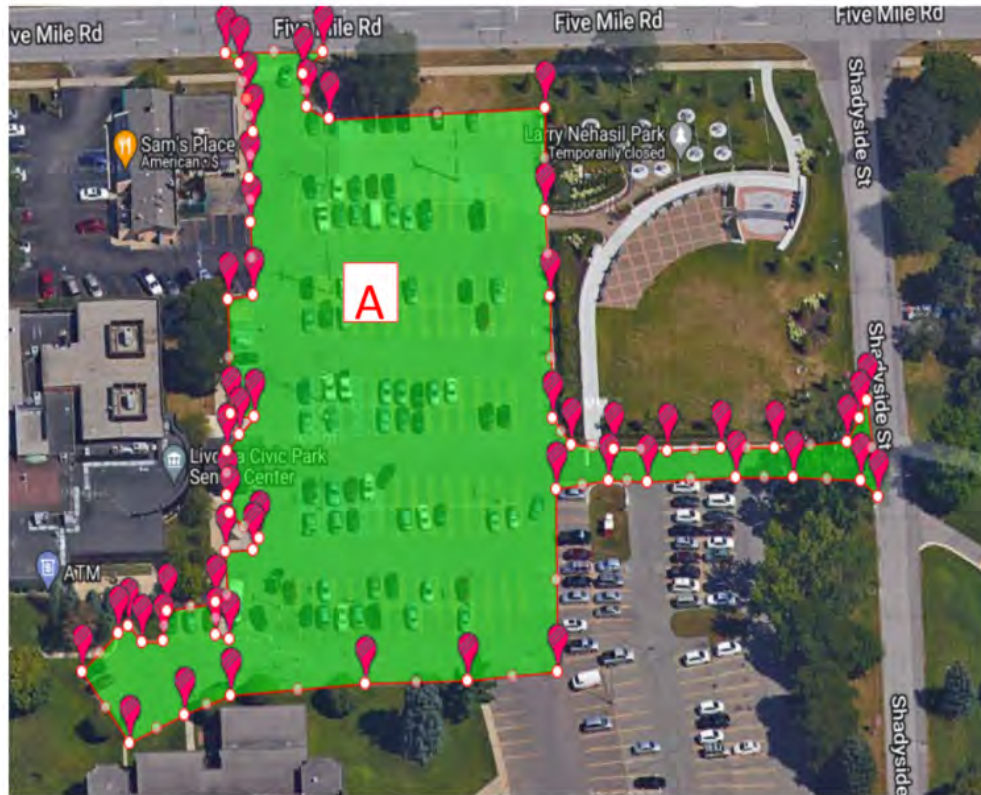
SECTION D PARKING LOT TAKE-OFFS

Bldg. No.	Name	Address
1	Livonia City Fire Department	14910 Farmington Rd. Livonia MI 48154
Parking Area	Material	Sq.ft.
A	Asphalt	16,365
B	Concrete	11,512
TOTAL		27,877



SECTION D PARKING LOT TAKE-OFFS

Bldg. No.	Name	Address	Notes
1	Senior Center	15218 Farmington Rd. MI 48154	
Parking Area	Material	Sq.ft.	
A	Asphalt	82,497	
TOTAL		82,497	



Bldg. No.	Name	Address	Notes
1	Rec Center	15100 Hubbard St. Livonia MI 48154	
Parking Area	Material	Sq.ft.	Notes
A	Asphalt	59,129	
B	Asphalt	147,576	Islands removed from total
C	Asphalt	9,013	Islands removed from total
D	Asphalt	6,634	
TOTAL		222,352	



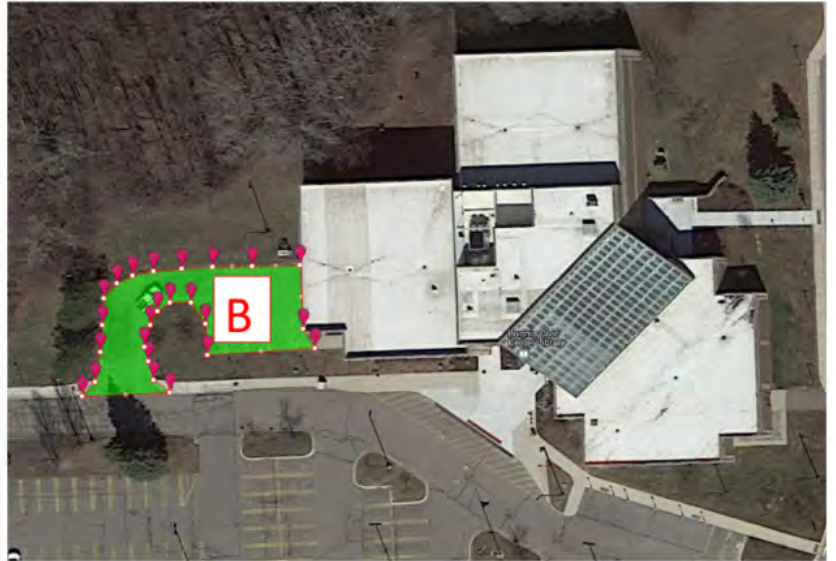


SECTION D PARKING LOT TAKE-OFFS

Bldg. No.	Name	Address
1	Livonia Civic Center Library	32777 Five Mile Rd. Livonia MI 48154
Parking Area	Material	Sq.ft.
A	Asphalt	77,118
B	Asphalt	5,269
TOTAL		82,387

Notes

Islands removed from total 2,681
 Islands removed from total 835
 Islands removed from total 649
 Islands removed from total 549
 4,714



Bldg. No.	Name	Address
1	Livonia Housing Commission	10800 Farmington Rd. Livonia MI 48150
Parking Area	Material	Sq.ft.
A	Asphalt	32,954
TOTAL		32,954



SECTION D PARKING LOT TAKE-OFFS

Bldg. No.	Name	Address
1	Carl Sandburg Library	30100 W. Seven Mile Rd. Livonia MI 48152
Parking Area	Material	Sq.ft.
A	Asphalt	52,073
TOTAL		52,073



Bldg. No.	Name	Address
1	Alfred Noble Building	32901 Plymouth Rd. Livonia MI 48150
Parking Area	Material	Sq.ft.
A	Asphalt	31,227
TOTAL		31,227





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PMCRESA.COM | 248.223.3500

Plante Moran Cresa
3000 Town Center, Suite 100
Southfield, MI 48075



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
February 27, 2024

MEETING DATE

COI040324/COI041024/COI041724/R050624

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

The subject matter of the 2022 Facility Condition Assessment and Space Needs Assessment. (CR 02-23)

BACKGROUND DETAILS

At the Regular Meeting of July 24, 2023, Councilmember McCullough gave a report of the Capital Outlay and Infrastructure Committee Meeting held on July 17, 2023.

At the Regular Meeting of March 13, 2023, Councilmember McCullough gave a report of the Capital Outlay and Infrastructure Committee Meeting held on March 1, 2023.

At the Regular Meeting of January 18, 2023:

On a motion by Councilmember McCullough, supported by Councilmember Donovic and unanimously adopted, it was:

#002-23 RESOLVED, that upon the motion by Councilmember Brandon McCullough, seconded by Councilmember Rob Donovic, at the Regular Meeting held January 18, 2023, the Council does hereby refer the "2022 Facility Condition Assessment and Space Needs Assessment" to the Capital Outlay and Infrastructure Committee for further discussion.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss updated information as presented.

ATTACHMENTS

1. COI071723 Revised New Data recd 7-17-23
2. COI071723 New Data - Space Needs
3. COI071723 LTC Space Needs and Cap Plan Svcs Report
4. City of Livonia PMC - First Amendment FINAL
5. COI030123 Space Needs Assessment Documents Item 1- New Data
6. COI030123 LTC Space Needs and Cap Plan Svcs Report
7. R011823 Subject matter of Space Needs Assessment to COI CR 02-23
8. S013122 Space Needs Assessment Documents
9. R021622 Approval of engineering svcs for Space Needs Assess and Cap Planning CR 51-22
10. 20221119_COL_FCA and SNA_Preliminary Findings-FINAL
11. 20221119_COL_Facility Condition Assessment-FINAL
12. 20221119_COL_Space Needs Assessment-FINAL

APPROVED BY

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City of Livonia Facility Condition Assessment and Space Needs Assessment Update and Phase 2 Overview

07/17/2023



Agenda

- Plante Moran Cresa (PMC) Phase 1 engagement overview
- Phase 1 preliminary findings + recommendations
- PMC Phase 1 extension and Phase 2 engagement overview
- Phase 1 extension and Phase 2 milestone schedule
- Next steps
- Appendix (deliverable examples)
 - Building/Site Program example
 - Conceptual budget example
 - Milestone schedule example



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- Fire Department
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- Senior Center + Community Transit Office
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These facilities were selected due to their potential impact on the Livonia Vision 21 Master Plan



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- Based on visual observation, evaluate the condition of each facilities' building systems, including site conditions, building envelope (roof, exterior walls, windows and doors), interior finishes; mechanical, electrical, and plumbing systems.
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- Prioritize needs based on
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- Quantify the City of Livonia's current space and future needs
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 - Current level of workspace functionality (office/workstation size, natural day light, support spaces, etc.)
- Evaluate departmental adjacencies
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City Center Conceptual Plan from the City of Livonia Vision 21 Master Plan with approximate location of existing facilities overlaid.



Phase 1 Preliminary Findings + Recommendations

Facility Condition Assessment – Cost Summary

SUMMARY OF COSTS BY PRIORITIZATION FACILITY ASSESSMENT					
Bldg #	Name of Facility	Critical Need (1 - 3 Yrs.)	Deferrable Maintenance (4 - 6 Yrs.)	Future Need (7 - 10)	Complete Cost with Escalation
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TOTAL BUILDINGS BUDGET		\$41,930,405	\$30,064,991	\$24,976,366	\$96,971,763

Notes:

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2. Costs are based on 2022 market conditions
3. Costs reflect escalation of 8% per year



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- PMC's Phase 1 extension includes the following scope of work:
 - Space needs assessment and capital planning for Fire Station 3, 4, 5, and 6/Garage
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 - Detailed building/site program, conceptual budget, and preliminary schedule for:
 - Livonia City Hall
 - Livonia Police Department
 - Livonia Fire Stations No. 1
 - Highest and best use options analysis
 - Area assessment
 - Due diligence
 - Market study
 - Feasible development options



PMC Phase 1 Extension and Phase 2 Engagement Milestone Schedule

- Phase 1 extension (space needs assessment and capital planning) = approximately 6 months
- Phase 2 (building/site program, conceptual budget, and preliminary schedule) = approximately 4 months
- Highest and best use analysis = approximately 6 months
- Anticipated total project duration = 6 months



Next Steps

- Authorization to proceed with Phase 1 extension and Phase 2 scope of work
- Initiate engagement



Appendix



Sample Deliverables (Building Program)

FUNCTION	FTE 2021	FTE 2026	SPT	PO	WS	Type	SF/UNIT 2021	SF/UNIT 2026	TOTAL SF 2021	TOTAL SF 2026	NOTES
Office Area											
Probation											
Probation clerks 103	2	3			3		64	48	164	144	
Office 103A	1	1		1			130	120	130	120	
Office 103B	1	1		1			88	120	88	120	
Office 103C	4	4		2			64	120	127	240	4 FTE, 2 FTE rotate at 2 desks
Office 103H	1	1		1			88	120	88	120	
Office 103J (def att.)	1	1		1			140	120	140	120	
Office (future)		1		1				120		120	
Subtotal									737	984	
Secondary Circulation									144	413	
Total Probation	10	12		7	3				881	1,397	
Clerical											
Court Admin 138	1	1		1			168	220	168	220	large enough to meet with four people, or small conference room.
Clerical 111	16	18			16		48	48	768	864	
Office Supervisor		1		1				120	-	120	
MIDC Clerk		1		1				120	-	120	
Account Clerk		1		1				120	-	120	
Office (Magistrates)	4	4		2				120	-	240	four magistrates, work one day per week, requires two offices
Walk-up window				1			120	120	120	120	
Work area and safe				1			146	146	146	146	
Subtotal									1,202	1,950	
Secondary Circulation									600	819	
Total Clerical	21	26		8	16				1,802	2,769	



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Subtotal									106	290	
Secondary Circulation										122	
Total Deputies	3	4		-					106	412	
Judicial and Admin											
Judge 1 office	1	1		1			282	282	282	282	includes toilet room
Judge 1 secretary	1	1			1		154	154	154	154	
Judge 1 clerk	1	1			1		169	169	169	169	
Judge 2 office	1	1		1			269	269	269	282	includes toilet room
Judge 2 secretary	1	1			1		169	169	169	154	
Judge 2 clerk	1	1			1		154	154	154	169	
Judge 3 office		1		1				282	-	282	includes toilet room
Judge 3 secretary		1			1			154	-	154	
Judge 3 clerk		1			1			169	-	169	
Office 127A (account clerk)	1	1		1			166	166	166	166	
Subtotal									1,363	1,981	
Secondary Circulation									410	832	
Total Judicial and Admin	7	10		4	6				1,773	2,813	
Total Office Area	41	52		19	25				4,562	7,391	



Sample Deliverables (Building Program)

FUNCTION	FTE 2021	FTE 2026	SPT	PO	WS	Type	SF/UNIT 2021	SF/UNIT 2026	TOTAL SF 2021	TOTAL SF 2026	NOTES
Support Area											
Jury Assembly 114			1				641	950	641	950	
Courtroom 1			1				1,018	1,018	1,018	1,532	7 person jury
Victim Waiting 107			1				107	107	107	107	
Courtroom Vestibule 102A			1				55	55	55	55	
Conference Room 106			1				106	106	106	106	
Courtroom 2			1				1,032	1,032	1,032	1,532	7 person jury
Victim Waiting			1					107	-	107	
Courtroom Vestibule 101A			1				55	55	55	55	
Conference Room 105			1				106	106	106	106	
Courtroom 3			1					1,532	-	1,532	
Victim Waiting			1					107	-	107	
Courtroom Vestibule			1					55	-	55	
Conference Room			1					106	-	106	
Conference (medium)			3					220	-	660	
Library 132			1				170	170	170	170	
Jury Room 127B			1				165	165	165	165	
Cell 123			1				67	67	67	67	
Cell 122			1				136	136	136	136	
Cell (Gender Neutral)			1					70	-	70	
Reception (Probation)			1					180	-	180	
E-file area			1					200	-	200	
Work Room (Clerical)			1					200	-	200	
Processing (Security)			1					200	-	200	
Locker Room (Security)			1					200	-	200	
Conference Room/Lock up (medium)			2					220	-	440	
Jury Deliberation Room			2					300	-	600	includes toilet room
Sally port			2					600	-	1,200	
Subtotal									4,788	13,041	
Secondary Circulation									400	5,477	
Total Support Area									5,188	18,518	



Sample Deliverables (Building Program)

FUNCTION	FTE 2021	FTE 2026	SPT	PO	WS	Type	SF/UNIT 2021	SF/UNIT 2026	TOTAL SF 2021	TOTAL SF 2026	NOTES
Common Area											
Vestibule 101A (exit)			1				49	49	49	49	
Vestibule 100B (entrance)			1				110	110	110	110	
Public Lobby 100			1				1,783	1,783	1,783	1,783	46 seats, includes circulation
Lobby (Probation)			1					200	-	200	
Men 109			1				157	157	157	600	
Women 110			1				166	166	166	600	
Men's Toilet Room (staff)			1					180	-	180	
Women's Toilet Room (staff)			1					180	-	180	
Unisex Toilet Room 103G			1				63	70	63	70	
JC 103F			3				80	64	240	192	
Jury Assembly Toilet Room 117			1				45	70	45	70	
Toilet Room 126			1				49	70	49	70	
Wellness Room			1					120	-	120	
Mechanical Room 124			1				61	200	61	200	
Tele Closet 125			4				35	64	140	256	
Electrical Room			1					200		200	
Subtotal									2,863	4,880	
Secondary Circulation									348	2,050	
Total Common Area									3,211	6,930	

Grand Total - All Areas

12,961 32,839



Sample Deliverables (Site Program)

Site Areas		Square Feet	
Building Footprint	1 story		32,839
Building Support Areas	Qty.	SF/space	
Staff Parking	50	350	17,500
Visitor Parking	70	350	24,500
Parking Expansion	30	400	12,000
Subtotal	150		54,000
Site Amenities			
Docks	2		4,000
Trailer Storage	4		6,400
Company Truck Parking	12		4,800
Bulk Oxygen Tank	1		900
Bulk Nitrogen Tank	1		900
Bulk Argon Tank	1		900
Scrap Storage	6		1,800
Pallet Storage	6		1,800
Bottled Gas Storage (racks)	4		1,200
Covered Storage	2		1,000
On Grade Doors	2		400
Compactor	1		600
Scrap Hoppers	1		40
Dumpster	1		600
Outside storage	4		2,400
Subtotal			27,740
Total			114,579
Retention Area			20,000
			134,579
Circulation, Setbacks, Greenbelts, etc.			53,832
Total			188,410
	rounded		5.0 Acres



Sample Deliverables (Conceptual Budget)

▪ Land Cost	\$ 5,000,000
▪ Professional Services (AE, Owner's Rep, IT Consultant, Building Envelope Consultant, Environmental Consultant, Topographic Survey, Legal Fees, Geotechnical Survey, Material Testing, Commissioning)	\$ 20,000,000
▪ Site Costs (Submittal/Fees)	\$ 50,000
▪ Regulatory (Plan Review Fees)	\$ 1,500,000
▪ Owner Costs (Builder's Risk, Move Mgt., Admin., Etc.)	\$ 1,500,000
▪ Construction	\$150,000,000
▪ Furniture, Fixtures, and Equipment	\$ 3,000,000
▪ Owner Equipment	\$ 250,000
▪ Technology (includes contingency and escalation)	\$ 15,000,000
▪ Contingencies (Project/Owner's)	\$ 25,000,000
▪ Escalation	\$ 10,000,000
Total Project Budget	\$233,300,000



Sample Deliverables (Milestone Schedule)

<u>Activity</u>	<u>Duration</u>
▪ Planning and Professional Services Procurement	12 Months
▪ Building Design	14 Months
▪ Bidding (multiple bid packages)	12 Months
▪ Construction	36 Months
▪ Closeout	4 Months
▪ Schedule Contingency	6 Months
Total	60 Months



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**City of Livonia
Facility Condition Assessment and
Space Needs Assessment
Update and Phase 2 Overview**

07/17/2023



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Courtroom Vestibule 102A			1				55	55	55	55	
Conference Room 106			1				106	106	106	106	
Courtroom 2			1				1,032	1,032	1,032	1,532	7 person jury
Victim Waiting			1					107	-	107	
Courtroom Vestibule 101A			1				55	55	55	55	
Conference Room 105			1				106	106	106	106	
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Cell 123			1				67	67	67	67	
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Sample Deliverables (Building Program)

FUNCTION	FTE 2021	FTE 2026	SPT	PO	WS	Type	SF/UNIT 2021	SF/UNIT 2026	TOTAL SF 2021	TOTAL SF 2026	NOTES
Common Area											
Vestibule 101A (exit)			1				49	49	49	49	
Vestibule 100B (entrance)			1				110	110	110	110	
Public Lobby 100			1				1,783	1,783	1,783	1,783	46 seats, includes circulation
Lobby (Probation)			1					200	-	200	
Men 109			1				157	157	157	600	
Women 110			1				166	166	166	600	
Men's Toilet Room (staff)			1					180	-	180	
Women's Toilet Room (staff)			1					180	-	180	
Unisex Toilet Room 103G			1				63	70	63	70	
JC 103F			3				80	64	240	192	
Jury Assembly Toilet Room 117			1				45	70	45	70	
Toilet Room 126			1				49	70	49	70	
Wellness Room			1					120	-	120	
Mechanical Room 124			1				61	200	61	200	
Tele Closet 125			4				35	64	140	256	
Electrical Room			1					200		200	
Subtotal									2,863	4,880	
Secondary Circulation									348	2,050	
Total Common Area									3,211	6,930	

Grand Total - All Areas

12,961 32,839



Sample Deliverables (Site Program)

Site Areas		Square Feet	
Building Footprint	1 story		32,839
Building Support Areas	Qty.	SF/space	
Staff Parking	50	350	17,500
Visitor Parking	70	350	24,500
Parking Expansion	30	400	12,000
Subtotal	150		54,000
Site Amenities			
Docks	2		4,000
Trailer Storage	4		6,400
Company Truck Parking	12		4,800
Bulk Oxygen Tank	1		900
Bulk Nitrogen Tank	1		900
Bulk Argon Tank	1		900
Scrap Storage	6		1,800
Pallet Storage	6		1,800
Bottled Gas Storage (racks)	4		1,200
Covered Storage	2		1,000
On Grade Doors	2		400
Compactor	1		600
Scrap Hoppers	1		40
Dumpster	1		600
Outside storage	4		2,400
Subtotal			27,740
Total			114,579
Retention Area			20,000
			134,579
Circulation, Setbacks, Greenbelts, etc.			53,832
Total			188,410
	rounded		5.0 Acres



Sample Deliverables (Conceptual Budget)

▪ Land Cost	\$ 5,000,000
▪ Professional Services (AE, Owner's Rep, IT Consultant, Building Envelope Consultant, Environmental Consultant, Topographic Survey, Legal Fees, Geotechnical Survey, Material Testing, Commissioning)	\$ 20,000,000
▪ Site Costs (Submittal/Fees)	\$ 50,000
▪ Regulatory (Plan Review Fees)	\$ 1,500,000
▪ Owner Costs (Builder's Risk, Move Mgt., Admin., Etc.)	\$ 1,500,000
▪ Construction	\$150,000,000
▪ Furniture, Fixtures, and Equipment	\$ 3,000,000
▪ Owner Equipment	\$ 250,000
▪ Technology (includes contingency and escalation)	\$ 15,000,000
▪ Contingencies (Project/Owner's)	\$ 25,000,000
▪ Escalation	\$ 10,000,000
Total Project Budget	\$233,300,000



Sample Deliverables (Milestone Schedule)

<u>Activity</u>	<u>Duration</u>
▪ Planning and Professional Services Procurement	12 Months
▪ Building Design	14 Months
▪ Bidding (multiple bid packages)	12 Months
▪ Construction	36 Months
▪ Closeout	4 Months
▪ Schedule Contingency	6 Months
Total	60 Months



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
May 12, 2023

MEETING DATE

COI062823/R071023

PREPARED BY

Sara Kasprowicz, Council Office Manager,

AGENDA ITEM

CR 02-23 Subject matter of the 2022 Facility Condition Assessment and Space Needs Assessment.

BACKGROUND DETAILS

#002-23 RESOLVED, that upon the motion by Councilmember Brandon McCullough, seconded by Councilmember Rob Donovic, at the Regular Meeting held January 18, 2023, the Council does hereby refer the "2022 Facility Condition Assessment and Space Needs Assessment" to the Capital Outlay and Infrastructure Committee for further discussion.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To discuss updated information as presented.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

DETAILED WORK BEING PERFORMED

COI030123/R031323

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc):

ATTACHMENTS

1. City of Livonia PMC - First Amendment FINAL
2. COI030123 Space Needs Assessment Documents Item 1- New Data
3. COI030123 LTC Space Needs and Cap Plan Svcs Report

4. R011823 Subject matter of Space Needs Assessment to COI CR 02-23
5. S013122 Space Needs Assessment Documents
6. R021622 Approval of engineering svcs for Space Needs Assess and Cap Planning CR 51-22
7. 20221119_COL_FCA and SNA_Preliminary Findings-FINAL
8. 20221119_COL_Facility Condition Assessment-FINAL
9. 20221119_COL_Space Needs Assessment-FINAL

APPROVED BY

**First Amendment to the Agreement for Space Needs and Capital Planning
Between CITY OF LIVONIA and
PLANTE & MORAN CRESA, LLC**

This First Amendment (this “**First Amendment**”) to the Agreement for Space Needs and Capital Planning Services is effective as of May 11, 2023 (the “**Effective Date**”), between CITY OF LIVONIA (“**COL**”) and PLANTE & MORAN CRESA, LLC (“**PMC**”). This First Amendment modifies that certain agreement for Space Needs and Capital Planning Services between such parties, dated as of January 18, 2022 (the “**Agreement**”). As used herein and where context dictates, reference to the Agreement may mean the Agreement, as modified by this First Amendment. Where any provision of the Agreement is modified herein, the provisions of this First Amendment shall control; otherwise the terms and provisions of the Agreement shall remain unmodified. All defined terms in this First Amendment shall have the same meanings as set forth in the Agreement, unless the context clearly requires otherwise.

WHEREAS, COL and PMC are parties to the Agreement for PMC to provide Real Estate Consulting Services for the City of Livonia Civic Center and fire facilities (the “**Project**”);

WHEREAS, COL has requested addition services related to the Project; and

WHEREAS, the parties mutually desire to update and modify the Agreement so as to better support and align with the Project’s updated parameters.

NOW THEREFORE, for good and valuable consideration the sufficiency of which is acknowledged, COL and PMC agree as follows:

1. **Recitals.** The above recitals are true and correct and are hereby made part of this Amendment.
2. **Changes to the Agreement.** The Agreement is amended as follows:
 - a. **Services.** PMC’s Services are modified as follows:
 - i. Phase 1 Extension – Space Needs Assessment & Capital Planning Services – Scope of Work as outlined in Exhibit A
 - ii. Phase 2 – Part 1 – Real Estate Consulting Services – Space and Site Programming Services – Scope of Work as outlined in Exhibit A
 - iii. Phase 2 – Part 2 – Real Estate Consulting Services – Highest and Best Use Analysis – Scope of Work as outlined in Exhibit A
 - b. **Compensation.** Compensation is modified as follows:
 - i. Phase 1 Extension – Space Needs Assessment & Capital Planning Services

**First Amendment to the Agreement for Space Needs and Capital Planning
Between CITY OF LIVONIA and
PLANTE & MORAN CRESA, LLC**

Fixed Fee- COL shall pay PMC a fixed fee of Forty Thousand Dollars and zero cents (\$40,000.00), payable in equal monthly installments of Eight Thousand Dollars and zero cents (\$8,000.00);

ii. Phase 2 – Part 1 – Real Estate Consulting Services – Space Programming– Fixed Fee- COL shall pay PMC a fixed fee of Thirty Thousand Dollars and zero cents (\$30,000.00), payable in equal monthly installments of Six Thousand Dollars and zero cents (\$6,000.00);

iii. Phase 2 – Part 2 Real Estate Consulting Services – Highest and Best Use Analysis – Fixed Fee- COL shall pay PMC a fixed fee of Fifty-Five Thousand Dollars and zero cents (\$55,000.00), payable in equal monthly installments of Eleven Thousand Dollars and zero cents (\$11,000.00);

c. Term. The Agreement's term is modified to conclude five (5) months after execution of this Agreement.

d. Other. Revised Exhibit B, Terms & Conditions to the original Agreement

3. **Incorporation Into the Agreement**. When signed by the parties, this First Amendment shall be deemed part of the Agreement and, except as otherwise provided herein shall be subject to all of the terms and conditions of the agreement.
4. **Amendment Controls**. In the event of inconsistency between the terms and conditions of this First Amendment and the Agreement, the terms of this First Amendment shall control.
5. **Agreement Remains in Force**. Except as expressly modified by this First Amendment, the Agreement remains in full force and effect and the parties acknowledge and agree to be bound by the terms and provisions thereof.
6. **Partial Invalidity**. If any term, covenant, condition or provision of this First Amendment or the Agreement is found by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect, and shall in no way be affected, impaired or invalidated.
7. **Counterparts**. To facilitate execution of this First Amendment, the parties may execute this First Amendment in counterparts and exchange signatures by facsimile transmission or by

**First Amendment to the Agreement for Space Needs and Capital Planning
Between CITY OF LIVONIA and
PLANTE & MORAN CRESA, LLC**

electronic delivery of a PDF copy of the executed First Amendment, which facsimile or PDF copy shall be deemed valid and binding.

[SIGNATURES ON FOLLOWING PAGE]

Exhibit A

Scope of Work

Upon execution of PMC's proposal dated May 12, 2023, this Exhibit A shall be incorporated into the Agreement between Plante & Moran Cresa, L.L.C. ("**PMC**") and City of Livonia ("**COL**"). PMC shall provide to COL, in accordance with the terms and conditions set forth in Exhibit B, its Services comprised of the following:

Phase 1 Extension – Space Needs Assessment & Capital Planning Services

Project Related Assumptions:

- The Project's anticipated duration is five (5) months
- The Services will include Space Needs & Capital Planning Services of the following locations:
 - Livonia City Fire Department Station 3 – 35000 Seven Mile Rd. Livonia MI 48152
 - Livonia City Fire Department Station 4 – 12300 Middlebelt Rd. Livonia MI 48150
 - Livonia City Fire Department Station 5 – 18910 Middlebelt Rd. Livonia MI 48152
 - Livonia City Fire Department Station 6 & Garage – 37876 Plymouth Rd. Livonia MI 48150
- Any alternations, building additions, or new facilities shall be constructed of normal, durable, and readily available materials, as used in the construction of similar facilities
- COL will provide PMC with all available building and site drawings, previous reports, assessments, equipment/building repair, replacement information and any other pertinent information
- COL designates Jacob Rushlow as COL's Designated Representative for the purposes of this engagement
- PMC's review, recommendations, analysis, and conclusions are, in whole or in part, derived from and dependent on information provided by COL, the Project team, and other third parties neither contracted by nor controlled by PMC. PMC's services do not include a review as to the accuracy of such information. Therefore, PMC provides no opinion on, or assurance of, the reliability of such information. Misstatements may exist that impact PMC's Services and deliverables.
- The funding source for the Services will be determined by COL which will be communicated to PMC in writing along with any associated funding related requirements.

Space Needs Assessment Services:

1. **Review of Previous Reports:** Reviewing previous reports provided by COL relative to COL's facilities. PMC will meet with COL staff to identify all reliable sources of existing data such as facility inventory lists, plans, maps, studies, etc. If available, existing studies, reports, and plans will be provided to PMC for use in completing the scope of work.

2. **Determine Space Needs:** The activities constituting PMC's Space Needs services may be comprised of the following:
 - a. Conduct tours of COL's facilities and associated sites;
 - b. Assistance developing and distributing user/occupant surveys;
 - c. Conducting clarification interviews;
 - d. Assisting in the development of workplace standards;
 - e. Assisting in defining expansion and contraction requirements;
 - f. Assisting in identifying preferred adjacency requirements;
 - g. Assisting in defining parking and site requirements;
 - h. Assisting in defining preferred amenities,
 - i. Assisting in determining centralized and decentralized (multiple locations) operation requirements;
 - j. Assisting in incorporating current workplace trends; and
 - k. Assisting and advising COL in the review and refinement of space needs and workplace strategy.
3. **Utilization and Capacity Analysis:** Based on the findings from COL's site tour and space needs activities, create a utilization and capacity analysis with corresponding floor plans for COL's facilities illustrating current usage and capacities for COL's consideration.
4. **Preliminary Findings:** Presenting preliminary findings of PMC's Space Needs and Building Utilization and Capacity Analysis at two (2) meeting with COL administration to review department and operational goals and objectives in comparison to current utilization and capacity information, review and prioritize improvement opportunities identified, and finalize preliminary budget findings.
5. **Final Report:** Based on input from COL's administration relative to the preliminary findings and in review of department and operational goals and objectives, provide a final presentation and report to the COL administration, and to City Council at three (3) meetings.

Capital Planning Services:

1. **Capital Assessment:** PMC shall perform a cursory capital assessment through one or more site visits to the Project identified in PMC's proposal as well as review previous reports provided by the COL, and capital needs relative to demolition, renovation, and replacement of like-kind.

2. **Due Diligence:** Assisting COL in reviewing the existing due diligence information including:
 - a. Environmental Phase I and Phase II
 - b. Baseline environmental assessment
 - c. Asbestos/Lead surveys or reports
 - d. Survey (ALTA or similar)
 - e. Geotechnical reports
 - f. Other due diligence reasonably necessary for potential redevelopment or saleIf due diligence documentation is not available, PMC will assist COL in hiring and coordinating the services of professionals to obtain this information.
3. **Benchmarking:** Conduct benchmarking of current and projected capital projects in relation to market conditions in the greater context of local, regional, and national trends with relation to repurpose, sale, or demolition of the facility/site.
4. **Review of Purchase (or Lease) Agreement:** Assisting COL and its legal counsel with reviewing the purchase (or lease) agreement, and advise on the terms and conditions regarding:
 - a. Facility sale
 - b. Purchase agreements
 - c. Option agreements
 - d. Development agreements
5. **Capital Planning Improvement Plan:** Meeting with COL's project committee, administration, and City council to discuss facility and technology system improvement needs and generate an implementation strategy based on COL's goals and budget. PMC will assist COL in developing a Capital Planning Improvement Plan that will categorize the areas of need/goals by critical, deferred maintenance, and enhancement in alignment with funding opportunities. PMC will assist COL to review asset management programs to be utilized as a repository of findings for the Capital Planning Improvement Plan.
6. **Preliminary Findings:** Presenting preliminary findings of PMC's assessment and analysis at two (2) COL administration meetings to review goals and objectives in comparison to current and projected capital and operations and review and prioritize improvement opportunities identified in relation to preliminary budget findings.
7. **Final Report:** Based on input from COL administration relative to the preliminary findings and in review of goals and objectives, provide a final presentation and report to the COL administration, and if requested, at three (3) COL City council meetings.

Phase 2 Part 1 - Real Estate Consulting – Building and Site Programming Services

The following key assumptions have been made by PMC In preparing this scope of work, which have been relied upon by PMC in determining the Services, PMC's compensation, and the terms of this Agreement.

Project Related Assumptions:

- The Project's anticipated duration is five (5) months
- The Services will include Real Estate Consulting Services of the following locations:
 - Livonia City Hall – 33000 Civic Center Dr. Livonia MI 48154
 - Livonia Police Department – 15050 Farmington Rd. Livonia MI 48154
 - Livonia City Fire Department Station 1/Headquarters - 14910 Farmington Rd. Livonia MI 48154
- Any alternations, building additions, or new facilities shall be constructed of normal, durable, and readily available materials, as used in the construction of similar facilities
- COL will provide PMC with all available building and site drawings, previous reports, assessments, equipment/building repair, replacement information and any other pertinent information
- COL designates Jacob Rushlow as COL's Designated Representative for the purposes of this engagement
- PMC's review, recommendations, analysis, and conclusions are, in whole or in part, derived from and dependent on information provided by COL, the Project team, and other third parties neither contracted by nor controlled by PMC. PMC's services do not include a review as to the accuracy of such information. Therefore, PMC provides no opinion on, or assurance of, the reliability of such information. Misstatements may exist that impact PMC's Services and deliverables.
- The funding source for the Services will be determined by COL which will be communicated to PMC in writing along with any associated funding related requirements.

Scope of Work: PMC shall provide Real Estate and Consulting – Building and Site Programming Services to COL upon execution of the initial engagement. PMC's Real Estate Consulting Services may be comprised of the following:

1. **Review of Relevant Information.** PMC will review all relevant documentation related to the COL facilities and real estate. Unless otherwise specifically indicated by COL in writing, PMC may rely on the relevant information provided by COL. The activities constituting PMC's Review of relevant Information may be comprised from the following:
 - a. Reviewing previous surveys
 - b. Review of current agreements with surrounding landowners
 - c. Review of Project Development Agreement (PDA)
 - d. Review current design documents for the COL

- e. Review previously completed environmental due diligence such as BEA's, Due Care Plans, Phase I Environmental Site Assessments, and Phase II Environmental Site Assessments
 - f. Other information provided by COL
- 2. Space Programming Services.** PMC will assist COL in the development of its Space Programming needs. The activities constituting PMC's Space Programming Services may be comprised of the following:
- a. Assistance developing and distributing user/occupant surveys;
 - b. Assistance to conduct clarification interviews;
 - c. Assisting in the development of workplace standards;
 - d. Assisting in the development of high-level space needs;
 - e. Assisting in defining expansion, contraction and consolidation requirements;
 - f. Assisting in identifying preferred adjacency requirements;
 - g. Assisting in defining parking and site requirements;
 - h. Assisting in defining preferred amenities,
 - i. Assisting in determining centralized and decentralized (multiple locations) operation requirements;
 - j. Assisting in incorporating current workplace trends; and
 - k. Assisting in the review and refinement of space needs and workplace strategy.
- 3. Milestone Schedule.** PMC will research and summarize milestone schedule information for the COL facilities and real estate. The milestone schedule information is intended to serve as a planning tool and will include proposed Project phasing and delivery method implications. The milestone schedule information may include key tasks and milestones such as:
- a. Procurement
 - b. Facility Design
 - c. Preconstruction
 - d. Regulatory Review (EGLE, Wayne County, Authority Having Jurisdiction, etc.)
 - e. Construction
 - f. Occupancy and Activation
 - g. Close-out Activities
- 4. Conceptual Budget.** PMC will research and summarize conceptual budget information for the Project. The conceptual budget information is intended to capture the Project's anticipated costs. The conceptual budget information will be developed based on the project components related to the COL facilities and Real Estate. The information will be provided in the following format, hard construction (building and site costs), soft costs (professional services, specialty consultants, contingencies), and ancillary costs; The

conceptual budget will include technology infrastructure, furniture, fixtures and equipment allowances.

5. **Summary Report.** After completion of our review, PMC will communicate its findings to COL in a written format (the “Summary Report”), which may include supporting information and data related to the components listed above. Upon request by, PMC will provide up to three (3) in-person or remote presentation of the findings outlined in the Summary Report.

Phase 2 Part 2 - Real Estate Consulting Services – Highest and Best Use Analysis

Phase 2 Services shall be performed by PMREIA as a sub-consultant to PMC. The following key assumptions have been made by PMREIA In preparing this scope of work, which have been relied upon by PMREIA in determining the Services, PMREIA’s compensation, and the terms of this Agreement

Project Related Assumptions:

- The Project’s anticipated duration is five (5) months
- PMREIA’s services will generally involve an analysis of the highest and best uses for the COL Owned Civic Center
- COL will create a steering committee with whom PMREIA will work pursuant to the Scope of Services
- COL will provide key relevant information to PMREIA including:
 - Title work
 - Survey
 - Topographic survey
 - Environmental Reports
 - Soils reports
 - Utility plans, incl. availability and capacity
 - Programming requirements for public spaces
 - Relevant planning studies for each site

Scope of Work: PMC shall provide Real Estate and Consulting Services – Highest and Best Use Analysis to COL upon execution of the initial engagement. PMC’s Real Estate Consulting Services may be comprised of the following:

Deliverables/Meetings: At the completion of this assignment, PMREIA will provide COL a final report to summarize findings, the analysis, and recommendations. During the completion of the below scope of work, PMREIA will meet a total of three (3) times with the

City selected steering committee to provide them with updates and to obtain guidance. Additionally, PMREIA will attend up to three (3) meetings with the City Council to discuss the report and its findings.

Highest & Best Use Analysis – PMREIA will perform a real estate analysis utilizing both previously collected and current data to assess the property:

- i. Area Assessment - Conduct a thorough walk-through of the subject properties/land and surrounding area(s) to understand their physical characteristics and current market uses that will influence redevelopment.
- ii. Due Diligence – Review of property due diligence reports to understand zoning, master planning, visibility/access, title /survey issues, utility capacity, wetlands/woodlands, traffic counts, eligibility for incentives and environmental (as reports are available). To supplement the aforementioned, interviews with City engineering, planning, and zoning personnel will be conducted as warranted.
- iii. Market Analysis – Assess current market conditions, trends, and market development pipeline to aid in key analysis assumptions such as property values, lease/rental rates, vacancy rates, absorption rates and construction costs. Analysis includes assessing the competitive market set/supply for all asset classes based on in-depth market knowledge, coupled with database sources and key market data. Market data will also be gathered through networking with brokerage, real estate investor/owners and the development community within the market area.

Development Strategy – PMREIA will test various uses to determine feasibility and suggest approaches for redevelopment:

- i. Financial Analysis: Consolidate the financial and market data assumptions from the highest and best use into a high-level financial pro-forma to determine the financial viability of the proposed program. The financial proforma will include sources/uses, cash flow schedules, financing scenarios and key return metrics. The analysis may identify potential economic “gaps” in the sources of capital projected.

- ii. Development Approach: Assess/analyze possible development approach scenarios, dependent on programming and market analysis, including joint ventures or ground leases under a public/private partnership structure. The approaches will suggest tools or alternate development options that mitigate any economic gaps forecasted in the Financial Analysis. In anticipation of an RFP/RFQ, an RFI (request for information) may be formally or informally conducted to validate conceptual approaches and or enhance those identified in the analysis.

End of Exhibit A

Exhibit B
Terms and Conditions

Upon execution of PMC's proposal dated May 12, 2023, this revised Exhibit B shall be incorporated into the Agreement between Plante & Moran Cresa, L.L.C. ("**PMC**") and City of Livonia ("**COL**").

1. PMC's SERVICES:

- 1.1. PMC's services (the "**Services**") include the consulting services designated on Exhibit A to the Agreement and additional services, if any, performed by PMC in connection with its engagement under the Agreement. PMC shall perform the Services in accordance with the Terms and Conditions in this Exhibit B.
- 1.2. PMC's Services are inherently advisory in nature. PMC has no responsibility for, nor do its Services include, any management decisions or management functions of COL in connection with this engagement to provide the Services outlined herein. PMC and COL acknowledge that PMC shall have no authority, express or implied, to enter into written or oral agreements on behalf of COL, to take any other actions with respect to COL's projects, transactions, or other business affairs of COL, or to commit or otherwise obligate COL in any manner whatsoever. Further, COL acknowledges that COL is responsible for all such management decisions and management functions; for the evaluation of the adequacy and results of PMC's Services and for making decisions and the results of those decisions with regard to the assistance, advice, recommendations, and reporting provided by PMC in connection with its Services; and for establishing and maintaining internal controls, including monitoring ongoing activities, in connection with this Agreement.

2. COL RESPONSIBILITIES:

- 2.1. COL represents that its Designated Representative identified in assumptions to PMC's proposal has the necessary skill, knowledge, experience, and authority to act on COL's behalf to be the contact person for purposes of the communications between COL and PMC and to provide direction to PMC regarding the Project and PMC's Services.
- 2.2. COL shall provide full information to PMC regarding COL's requirements as necessary for the performance of PMC's Services.
- 2.3. COL shall provide information, review documents provided by PMC, and render decisions relating to PMC's Services on a timely basis so as not to delay the performance of PMC's Services.

- 2.4. COL shall engage third parties to provide services, including by way of example, surveyors, testing consultants, architects, engineers, attorneys and risk management consultants, as reasonably required for the performance of PMC's Services.
- 2.5. COL shall obtain all permits required for its use and operation of the project, facilities, and systems which are the subject of this engagement, including, by way of example, air and water discharge permits for operation of manufacturing process equipment.
- 2.6. COL represents that it has, or will obtain, adequate financing for the Project which is the subject of this engagement and that the required funds will be available on a timely basis. COL acknowledges that COL 's failure to timely provide necessary funds as required may adversely affect the Project's cost and schedule.
- 2.7. COL shall pay PMC for Services in accordance with the payment terms in the Agreement and these Terms and Conditions. For Services rendered, these rights and obligations shall survive the Agreement's termination or expiration.
- 2.8. COL agrees to report promptly in writing to PMC any default or defect in PMC's services or non-conformance with any provision of this agreement.
- 2.9. COL agrees during the term of this Agreement and for the period of one year after its completion or termination not to solicit for employment, on behalf of COL or any other entity, any PMC staff member or members working on the engagement under this Agreement, including former PMC staff members. COL acknowledges that PMC will incur substantial loss and damage if any of PMC's personnel terminate their employment with PMC to accept employment with COL or another entity engaged by COL, including without limitation the expense to train such personnel and loss of anticipated revenues. Accordingly, any provisions of this Agreement precluding claims for special, incidental and consequential damages, or otherwise limiting damages, shall not apply to actions by PMC to enforce this section.

3. PMC'S RESPONSIBILITIES:

- 3.1. PMC shall perform the Services in accordance with the standard of professional skill and care exercised by other consultants performing similar services under similar circumstances.
- 3.2. PMC does not warrant or guarantee the outcome of project pro formas, budgets or other financial projections, or any other analysis (collectively "Analysis") developed by PMC for use in

connection with its Services. Analysis prepared by PMC represents PMC's professional judgment as a consultant. It is recognized, however, that neither PMC nor COL has control over the cost of labor, materials or equipment, market conditions, contractors' methods of determining bid prices or other competitive bidding or negotiating conditions. PMC cannot and does not warrant or represent that the outcome of bids or negotiated prices will not vary from any project budget proposed, established or approved by COL, or from any Analysis prepared by PMC.

- 3.3. PMC shall not be responsible for the failure of engineers, architects, general contractors, subcontractors, vendors, attorneys, or other consultants to carry out their respective duties and obligations to COL. PMC is not responsible for the performance of any party not employed directly by PMC, and PMC is not responsible for the performance of consultants engaged by PMC in connection with PMC's Services under this Agreement.
- 3.4. PMC's Services do not include professional architectural or engineering services. PMC shall not be responsible for the design of any project, for any errors, omissions or other deficiencies in the construction drawings and specifications for a project, for any other error or omissions of architects or other design professionals, if any, in connection with a project, or for the failure of the construction drawings and specifications for a project to comply with the requirements of COL or COL's landlord or subtenants, or with applicable codes or legal requirements. It shall be the responsibility of COL's architects and engineers, not PMC, to identify building code and other legal requirements pertaining to the design of a project for COL. PMC's Services do not include with respect to any existing or planned building or property the identification or resolution of any life safety issues or the non-compliance with any building code or legal requirements.
- 3.5. PMC shall not be responsible for construction means, methods, techniques, sequences and procedures, and safety programs and measures employed by contractors or others in the performance of their contracts, and shall not be responsible for the failure of any contractor or supplier to carry out work in accordance with the construction drawings and specifications or any other contract or legal requirements.
- 3.6. Any acts of PMC in providing consultation, advice and/or recommendations to COL regarding the performance or the default of COL's architect, contractor(s), vendors or other consultant(s), shall not be deemed to be the assumption by PMC of management or control of the architect, contractor(s), vendors or consultants or of COL's project.
- 3.7. PMC is not an attorney at law, and the Services provided by PMC exclude professional legal services. If the scope of PMC's Services includes assistance with the negotiations of agreements

on behalf of COL, such agreements shall be subject to COL's approval. COL shall provide for the review of such agreements by COL's attorneys and insurance consultants as deemed to be appropriate by COL.

- 3.8. PMC shall not be considered in breach of this Agreement, nor be liable, for any delay or failures in performance resulting from circumstances beyond its reasonable control including, without limitation, acts of God, acts of war or terrorism, shortage or disruption of materials or labor, accidents, epidemic, pandemic, quarantine, natural catastrophe or weather, or government acts or omission. Notwithstanding the foregoing, PMC and COL shall make a good faith effort to mitigate any impacts of such circumstances to PMC's Services.

4. COMPENSATION:

- 4.1. For the performance of Services, COL shall compensate PMC as provided in the Agreement. Unless provided otherwise in the Agreement, PMC shall submit monthly invoices for Services rendered by PMC to COL. All invoices shall be prepared in accordance with the compensation terms in the Agreement and COL agrees to pay invoices within thirty (30) days after receipt thereof; provided, however, that in the event COL disputes the accuracy for any invoice prepared and presented, payment for the portion which is disputed by COL may be withheld until such dispute is resolved. Time is of the essence with respect to COL's payment obligations hereunder. All billings not in dispute are payable within thirty (30) days of receipt of invoice.
- 4.2. PMC shall be entitled to additional compensation if any of the following occur: increase in the Scope of Services designated on Exhibit A or other changes in the scope of PMC's Services; change in any of the key assumptions of this engagement listed in the Agreement; change in the time period for performance of PMC's Services; change in the nature of the Services required to be performed, including changes that require more effort or resources of PMC; default of COL's architect, engineers, contractor(s), or other consultants or vendors; delay or interruption in the transaction or project; failure of COL to follow the advice and recommendations of PMC; or failure to provide adequate financing for the Project on a timely basis.
- 4.3. Should PMC be required to provide evidence, prepare for hearings, evaluate claims, assist in the review or preparation of claims or defenses, or otherwise participate or assist in the resolution of legal disputes either: (i) on behalf of COL or (ii) resulting from PMC's role providing its Services to COL (unless caused by PMC's gross negligence or intentional misconduct), PMC will be reimbursed on a "Time and Materials" basis, which is defined to mean the numbers of hours of Services performed by PMC's personnel multiplied by PMC's then current standard hourly

rates ("Standard Hourly Rates") plus the direct cost incurred by PMC in performance of such services.

4.4. Any taxes or fees, enacted by local, state or federal government subsequent to the date of this agreement, and based on gross receipts or revenues will be added to the amounts due under this agreement, in accordance with any such fees or taxes.

4.5. The rights and obligations of this Article 4 shall survive the Agreement's termination or expiration.

5. LIMITATION ON LIABILITY:

5.1. In no event shall COL or PMC be liable to the other for special, incidental or consequential damages, including without limitation, loss of anticipated profits, revenue or use of capital, loss of use of leased spaces, and penalties imposed under the leases, whether based on contract, tort, negligence, strict liability or otherwise; provided, however, that the foregoing shall not limit or preclude a claim of PMC with respect to compensation due to PMC under this Agreement.

5.2. Except for amounts due PMC under this Agreement, either party's liability under this Agreement shall not in any event exceed the amounts of compensation for Services paid to PMC under this Agreement.

5.3. Except for actions to enforce payment to PMC, any claim or cause of action arising under or otherwise relating to this engagement must be filed within one (1) year of the events giving rise to the claim or cause of action.

5.4. The rights and obligations of this Article 5 shall survive the Agreement's termination or expiration.

6. ENVIRONMENTAL CONDITION OF SITE:

6.1. PMC's Services shall not include any services or responsibility (including for the detection, identification, prevention, collection of samples, testing of samples, abatement, or disposal) related to known or unknown Constituents of Concern. Constituents of Concern shall include: (i) asbestos, (ii) petroleum, (iii) radioactive material, (iv) polychlorinated biphenyls (PCBs), (v) hazardous waste, (vi) lead, (vii) any viral, bacterial, or any other organism capable of inducing physical distress, harm, illness, or disease (including but not limited to any fungus, mold, mildew, mycotoxins, spores, or scents) or any byproduct thereof, or (viii) any other substance,

product, waste, or other material listed under any other federal, state, or local (meaning any applicable jurisdiction) statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards concerning, any hazardous, toxic, or dangerous waste, substance, or material. The parties further acknowledge that PMC is not, and shall not be considered or required to be, an "owner," "arranger," "operator," "generator," or "transporter" of any Constituents of Concern.

7. MISCELLANEOUS:

- 7.1. Nothing contained in this Agreement shall create a contractual relationship or a cause of action in favor of a third party against either COL or PMC. The Services performed by PMC under this Agreement are for the sole benefit of COL, and shall not be relied upon by other parties.
- 7.2. PMC and COL may not assign their rights under this Agreement without the prior written consent of the other.
- 7.3. PMC shall be entitled to use COL's name, photographs, renderings, narrative descriptions and similar materials relating to PMC's Services in connection with publications, awards, press releases, and marketing materials.
- 7.4. Provided that COL has paid all amounts due to PMC under this Agreement, COL shall be entitled to use all studies, reports, summaries, cost estimates, budgets, and other documents prepared by PMC in the performance of its Services; provided, however that COL shall not disclose or permit other parties to use such information and documents. PMC shall be entitled to retain copies of such documents for PMC's files. Notwithstanding the foregoing, PMC shall retain all ownership and intellectual property rights in, and COL shall not use or permit the use by others of, all standard contract provisions and modifications, financial analysis programs and similar tools developed by PMC for PMC's use generally and not developed solely for purposes of this engagement.
- 7.5. Any disputes between COL and PMC relating to PMC's Services or this Agreement shall be governed by the laws of the State of Michigan without giving effect to any choice of law or conflict of law rules or provisions (whether of the State of Michigan or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than the State of Michigan. Any controversy, dispute, or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by binding confidential arbitration in accordance with the applicable arbitration rules of the American Arbitration Association. Such confidential arbitration shall be

held in Oakland County Michigan, and the judgment upon the award rendered by the arbitrator or arbitrators may be entered in any court having jurisdiction. In the event of any dispute between the parties arising out of or in connection with this Agreement or these Terms and Conditions, the prevailing party shall be entitled to recover its costs incurred in connection therewith, including reasonable attorney fees.

- 7.6. PMC and COL shall each maintain insurance coverage as deemed by each to be necessary for its own protection; provided, however, that COL shall include PMC as an additional insured under COL's general liability insurance policy with respect to claims and losses related to this engagement only. In addition, if PMC provides Services under this Agreement in connection with the construction of a project for COL, the following shall apply: (i) COL's general contractor's/construction manager's general liability insurance for such project shall include PMC as an additional insured; and (ii) PMC and COL shall each waive all rights against each other and the contractors, consultants, agents and employees of the other for any loss or damage, for which property insurance is maintained by the injured party, and PMC and COL each shall require appropriate similar waivers from their contractors, consultants and agents.
- 7.7. No failure by COL or PMC to insist upon strict performance of any covenant, agreement, term or condition of this Agreement or to exercise any right, term or remedy for a breach of this Agreement, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition.
- 7.8. The rights and obligations of this Article 7 shall survive the Agreement's termination or expiration.

8. TERMINATION

- 8.1. This Agreement may be terminated by COL upon thirty (30) days prior written notice if PMC is in default under this Agreement and fails to cure such default within such thirty day period. In addition, provided that COL is acting in good faith, COL shall be entitled to terminate this Agreement without cause upon thirty (30) days prior written notice to PMC.
- 8.2. PMC may terminate this Agreement or suspend its Services upon thirty (30) days prior written notice in the event of any of the following defaults by COL and failure of COL to cure such default within such thirty (30) day period: COL fails to make payment of amounts due to PMC under this Agreement; COL fails to follow the advice or recommendations of PMC; or COL otherwise is in default under this Agreement.

- 8.3. If PMC's Services are suspended for more than thirty (30) consecutive days, PMC may terminate this Agreement upon thirty (30) days prior written notice to COL.
- 8.4. In the event this Agreement is terminated for any reason, PMC shall be compensated on an equitable basis for services performed as of the effective date of termination in accordance with this Agreement. Upon any such termination and payment of amounts due to PMC, the parties hereto shall be released of any and all further liability hereunder.
- 8.5. This Agreement shall commence upon execution of the Agreement between PMC and COL and shall continue in effect for the term described in the Agreement, as may be extended by agreement of the parties, unless terminated sooner under the terms of this Section.
- 9. THIS AGREEMENT:**
- 9.1. COL and PMC accept the obligations of good faith and fair dealing towards each other with respect to this engagement.
- 9.2. This Agreement includes the proposal executed by PMC and COL, Exhibit A Scope of PMC's Services, Exhibit B Terms and Conditions, and other documents, if any, listed in the Agreement. This Agreement sets forth the entire, integrated agreement between PMC and COL, supersedes all prior proposals, negotiations, representations and agreements, whether written or oral, between PMC and COL, and shall govern the relationship between PMC and COL with respect to all Services provided by PMC to COL in connection with the engagement described in the Agreement. This Agreement may be amended only by written instrument signed by both PMC and COL.
- 9.3. Neither this Agreement nor PMC's performance of Services shall be deemed to create a partnership or joint venture between COL and PMC.
- 9.4. The parties to this Agreement have jointly participated in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement is to be construed as jointly drafted by the parties hereto and no presumption of burden of proof is to arise favoring or disfavoring any party by virtue of the authorship of any provision of this Agreement.

End of Exhibit B

plante moran | cresa

City of Livonia Facility Condition Assessment and Space Needs Assessment Update

03/01/2023



Agenda

- Plante Moran Cresa (PMC) engagement overview
- Activities completed to date
- Preliminary Findings + Recommendations
- Next steps



PMC Engagement Overview

Plante Moran Cresa (PMC) was engaged by the City of Livonia (COL) March of 2022 to conduct a Facility Condition Assessment (FCA) and Space Needs Assessment (SNA) for the following facilities:

- City Hall
- Police Department
- Fire Department
- Civic Center Library
- Senior Center + Community Transit Office
- Jack E. Kirksey Livonia Community Recreation Center
- Housing Commission
- Carl Sandburg Branch Library
- Alfred Noble Branch Library

These facilities were selected due to their potential impact on the Livonia Vision 21 Master Plan



PMC Engagement Overview

Purpose of Facility Condition Assessment:

- Based on visual observation, evaluate the condition of each facilities' building systems, including site conditions, building envelope (roof, exterior walls, windows and doors), interior finishes; mechanical, electrical, and plumbing systems.
- Determine the investment required to maintain these facilities over a ten-year period.
- Prioritize needs based on
 - Critical need (1 – 3 years)
 - Deferrable maintenance (4 – 6 years)
 - Future need (7 – 10 years)
- Provide The City of Livonia (COL) a capital planning template



PMC Engagement Overview

Purpose of Space Needs Assessment:

- Quantify the COL's current space and future needs
- Evaluate the COL's real estate to determine:
 - Current level of utilization and efficiency
 - Current level of workspace functionality (office/workstation size, natural day light, support spaces, etc.)
- Evaluate departmental adjacencies
- Identify opportunities for implementing an Alternate Work Schedule and/or Free-Addressing/Hoteling
- Compare COL's current workspace with modern workplace standards to identify opportunities for improved space utilization and efficiencies



Activities Completed to Date

Facility Condition Assessment:

- Reviewed historical information provided by COL (existing floor plans, surveys, etc.)
- Developed and distributed pre-site visit survey
- Collected and reviewed pre-site visit survey responses
- Toured facilities with COL staff
- Met with COL staff to validate data collected from site visits
- Compiled data to illustrate our preliminary findings
- Reviewed preliminary findings with COL team
- Developed Facility Condition Assessment Report



Activities Completed to Date

Space Needs Assessment:

- Reviewed owner furnished floor plans and historical data
- Toured facilities with COL staff
- Distributed a space needs survey to key department heads
- Conducted follow up interviews with department heads to review and validate survey responses
- Documented existing utilization and space deficiencies
- Compiled data to illustrate our preliminary findings
- Reviewed preliminary findings with COL team
- Developed Space Needs Assessment Report



Preliminary Findings + Recommendation

Following are Plante Moran Cresa's (PMC) preliminary findings and recommendations based on the Facility Condition Assessment and Space Needs Assessment PMC recently completed, as well as the City of Livonia Vision 21 Master Plan completed in 2018.



City Center Conceptual Plan from the City of Livonia Vision 21 Master Plan with approximate location of existing facilities overlaid.



Preliminary Findings + Recommendations

Facility Condition Assessment – Cost Summary

SUMMARY OF COSTS BY PRIORITIZATION					
FACILITY ASSESSMENT					
Bldg #	Name of Facility	Critical Need (1 - 3 Yrs.)	Deferrable Maintenance (4 - 6 Yrs.)	Future Need (7 - 10)	Complete Cost with Escalation
1	City Hall	\$12,397,784	\$7,595,335	\$8,392,853	\$28,385,972
2	Police Department	\$8,467,808	\$3,381,330	\$1,875,608	\$13,724,746
3	Fire Department #1	\$1,335,601	\$897,792	\$766,557	\$2,999,950
4	Civic Center Library	\$6,348,772	\$4,936,406	\$1,240,231	\$12,525,410
5	Senior Center/Community Transit	\$5,811,271	\$659,776	\$1,029,377	\$7,500,424
6	Livonia Community Recreation Center	\$2,699,860	\$10,977,139	\$10,236,580	\$23,913,579
7	Housing Commission	\$856,369	\$169,270	\$310,537	\$1,336,176
8	Carl Sandburg Library	\$1,737,877	\$821,019	\$410,894	\$2,969,791
9	Alfred Noble Branch Library*	\$346,062	\$0	\$0	\$346,062
10	City Wide - Technology	\$1,928,999	\$626,925	\$713,730	\$3,269,654
TOTAL BUILDINGS BUDGET		\$41,930,405	\$30,064,991	\$24,976,366	\$96,971,763

Notes:

1. Alfred Noble Branch Library costs are for building demolition only. Costs associated with abatement and site prep are not included.
2. Costs are based on 2022 market conditions
3. Costs reflect escalation of 8% per year



Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department



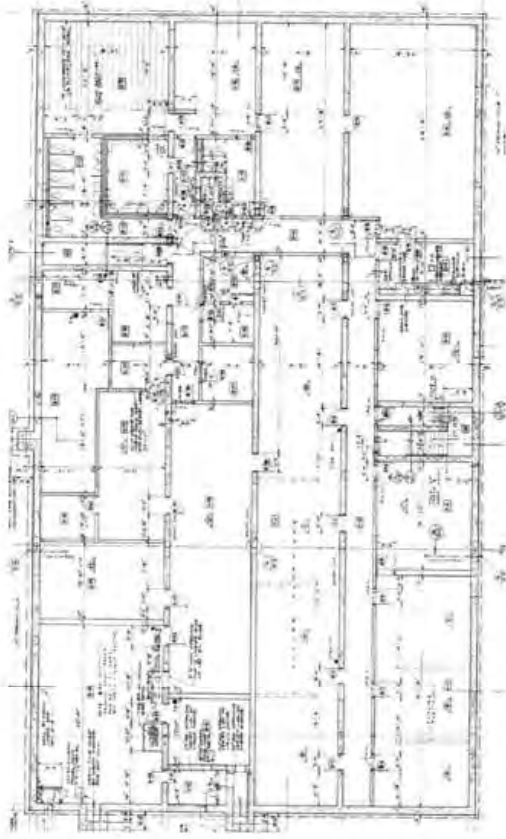
Address:	:5050 Farmington Rd, Livonia MI 48154
Year Built:	:1961/1987
Square Footage:	\$9,540
Site Area:	46.48 Acres
Parking Spaces:	76
Stories:	1
Basement:	Yes
Elevator(s):	Yes
Exterior Façade:	Brick
Roof:	PVC
Fire Protection:	No

Site Plan:



SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department Basement Floor Plan (1961):





Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department
Basement Floor Plan (1986)

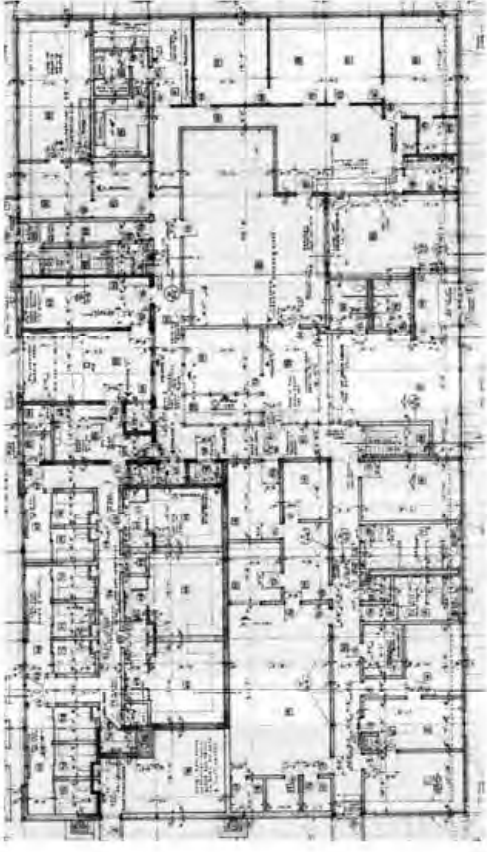


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SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department
1st Floor Plan (1961)



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Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department
1st Floor Plan (1986):



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Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

Program Area		Quantity		Unit	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)	
		Per Unit						
1.0 SITE								
Paving								
Pavement and Base Reconstruction		156,000		SF	\$0	\$1,314,144	\$0	
Replace Concrete Stairs and Railings		1		Allowance	\$27,000	\$0	\$0	
Selective Sidewalk & Curb Replacement		1		Allowance	\$48,384	\$0	\$0	
Sealcoating/Re-striping		156,000		SF	\$50,544	\$0	\$0	
Utilities								
Catch Basin / Manholes		6		EA	\$0	\$37,740	\$0	
Misc. Utility Repairs		1		Allowance	\$0	\$70,200	\$0	
Fire Suppression Utilities		1		Allowance	\$54,000	\$0	\$0	
Misc.								
Monument Sign - Powered & Electronic Display		1		EA	\$54,000	\$0	\$0	
Repairs Needed for Carports		1		Allowance	\$0	\$280,800	\$0	
Rework Concrete Entrance (Ramps and Railings)		1		Allowance	\$216,000	\$0	\$0	
SITE SUBTOTAL					\$449,928	\$1,702,884	\$0	\$2,152,812
2.0 BUILDING ENVELOPE								
Roofing Work								
Existing PVC Roof (Under Warranty- Install Year Unknown)		37000			\$0	\$0	\$0	
Install Guard Rails Around Roof Hatch		1		Allowance	\$5,400	\$0	\$0	
Windows								
Replace Exterior Window Systems		1		Allowance	\$324,000	\$0	\$0	
Re-caulk Windows		1		Allowance	\$91,800	\$0	\$0	
Exterior Walls								
Re-Caulk Expansion Joints		1		Allowance	\$16,200	\$0	\$0	
Tuckpointing		1		Allowance	\$81,000	\$0	\$0	
Exterior Doors								
Overhead Door Replacement		2		EA	\$24,192	\$0	\$0	
BUILDING ENVELOPE SUBTOTAL					\$542,592	\$0	\$0	\$542,592



Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

Program Area	Quantity Per Unit	Unit	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)	
3.0 INTERIOR/FINISHES						
Interior Doors & Hardware						
Replace Interior Doors & Hardware	240	EA	\$1,036,800	\$0	\$0	
Walls & Partitions						
Replace Fabric Wall Panels in Line Up Room	1	Allowance	\$16,200	\$0	\$0	
Ceilings						
Remove Existing & Install New Acoustic Tile Ceiling	60,000	SF	\$550,800	\$0	\$0	
Flooring						
Remove & Replace Flooring - Carpet	30,000	SF	\$108,540	\$141,102	\$0	
Remove & Replace VCT Flooring with LVT	30,000	SF	\$0	\$379,080	\$0	
Remove & Replace Carpet- Training Room	1	Allowance	\$54,000	\$0	\$0	
New Tile At Old Lobby Entrance	1	Allowance	\$5,400	\$0	\$0	
Windows						
Remove & Replace Window Treatments	1	Allowance	\$0	\$0	\$95,904	
Paint						
Paint - Basement	1	Allowance	\$81,000	\$0	\$0	
Paint - Interior	59,540	SF	\$0	\$125,391	\$0	
Paint Structural Steel in Carports	1	Allowance	\$64,800	\$0	\$0	
Paint Basement	1	Allowance	\$0	\$0	\$0	
Signage						
Replace Interior Signage	59,540	SF	\$0	\$33,438	\$0	
Restrooms						
Renovate Toilet Rooms	8	EA	\$432,000	\$0	\$0	
Casework & Countertops						
Replace Misc. Casework/Millwork	1	Allowance	\$21,600	\$0	\$31,968	
Other						
Elevator Cab Upgrade	1	Allowance	\$0	\$84,240	\$0	
Renovate Various Locker Rooms	1	Allowance	\$1,080,000	\$0	\$0	
Renovate Cafeteria / Lounge (In Process)	1	Allowance	\$10,800	\$0	\$0	
INTERIOR/FINISHES SUBTOTAL			\$3,461,940	\$763,251	\$127,872	\$4,353,063



Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

Program Area		Quantity Per Unit	Unit	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)	
4.0 PLUMBING SYSTEMS							
Fire Protection							
New Fire Suppression System		40,000	SF	\$216,000	\$0	\$0	
Equipment & Fixtures							
Existing Lochinvar Hot Water Heater, Serial # 102522081, 2015		1	EA	\$0	\$11,232	\$0	
Existing Lochinvar Hot Water Heater, Serial # AB4230360, 2004- Replaced 2022		1	EA	\$0	\$0	\$0	
Existing Lochinvar Hot Water Heater, Serial # AB4258516, 2004- Replaced 2022		1	EA	\$0	\$0	\$0	
Existing Lochinvar Hot Water Heater, Serial # 1243A006858, 2012		1	EA	\$8,640	\$0	\$0	
Provide Bottle Filler Drinking Fountains		6	EA	\$43,546	\$0	\$0	
Piping							
Replace Piping, Valves & Unions		1	0	\$0	\$0	\$0	
		1	Allowance	\$0	\$0	\$39,960	
PLUMBING SYSTEMS SUBTOTAL				\$268,186	\$11,232	\$39,960	\$319,378
5.0 HVAC SYSTEMS							
Equipment							
Existing Lochinvar Boiler, 2009		1	EA	\$0	\$0	\$0	
Existing Lochinvar Boiler, Serial # I09H00221808, 2009		1	EA	\$0	\$0	\$0	
Existing Carrier Roof Top Unit, Serial # 2496G21157, 1996 (In Process)		1	EA	\$27,000	\$0	\$0	
Existing Trane Roof Top Unit, Serial # C13H04967, 2013		1	EA	\$0	\$0	\$39,960	
Existing Liebert Condensing Unit, Serial # 0739C03857, 2007		1	EA	\$0	\$0	\$39,960	
Existing Liebert Condensing Unit, Serial # 0112C46261, 2001		1	EA	\$0	\$0	\$39,960	
Existing Carrier Air Handling Unit, Serial # 2213U21703, 2021			EA	\$0	\$0	\$0	
Existing Trane Chiller, Serial # J98H82634, 1998		1	EA	\$108,000	\$0	\$0	
Existing Fujitsu Split System, Serial # BWP 000063, 2017		1	EA	\$0	\$0	\$22,378	
Existing Fujitsu Split System, Serial # BWP 000546, 2016		1	EA	\$0	\$0	\$22,378	
Existing Fujitsu Split System, Serial # QVA 017109, 2019		1	EA	\$0	\$0	\$22,378	
Existing Fujitsu Split System, Serial # QVN 012696, 2019		1	EA	\$0	\$0	\$22,378	
Piping							
Replace Piping, Valves & Unions		1	Allowance	\$0	\$0	\$39,960	
Other HVAC							
Air and Water Balance		59,540	SF	\$0	\$0	\$28,551	
Commissioning		59,540	SF	\$0	\$0	\$19,034	
Temperature Controls		59,540	SF	\$0	\$0	\$266,472	
HVAC SYSTEMS SUBTOTAL				\$135,000	\$0	\$584,890	\$719,890



Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

Program Area		Quantity		Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)	
		Per Unit	Unit				
6.0 ELECTRICAL SYSTEMS							
Power							
Power for IT Equipment & Upgrades		1	Allowance	\$21,600	\$0	\$0	
Replace Existing Electrical Panels		1	Allowance	\$0	\$0	\$79,920	
Power for new HVAC		1	Allowance	\$60,480	\$0	\$89,510	
Miscellaneous Power Allowance		59,540	SF	\$25,721	\$0	\$0	
Panel Capacity Investigations and Re-tagging		1	Allowance	\$18,144	\$0	\$0	
Lighting							
Replace Lighting with LED's (New OS, Switching, etc.)		59,540	SF	\$469,413	\$0	\$0	
Replace Exterior Wall Packs		12	EA	\$10,886	\$0	\$0	
Fire Alarm System							
Adjustments to Fire Alarm System		1	Allowance	\$0	\$0	\$17,902	
Other							
Replace PA System		1	Allowance	\$108,000	\$0	\$0	
ELECTRICAL SYSTEMS SUBTOTAL				\$714,245	\$0	\$187,332	\$901,578
7.0 SECURITY							
Security							
Security Allowance - Cameras / Surveillance		1	Allowance	\$0	\$0	\$119,880	
Security Allowance - Access Controls		1	Allowance	\$0	\$0	\$119,880	
Security Allowance		1	Allowance	\$36,000	\$46,800	\$53,280	
SECURITY SYSTEMS SUBTOTAL				\$36,000	\$46,800	\$293,040	\$375,840
8.0 ABATEMENT							
Abatement							
Abatement Allowance		1	Allowance	\$540,000	\$0	\$0	
ABATEMENT SUBTOTAL				\$540,000	\$0	\$0	\$540,000
9.0 FURNITURE & EQUIPMENT							
General Furniture							
FFE Allowance		1	Allowance	\$151,200	\$0	\$223,776	
Other							
Replace Jail Metal Benches/Cots		1	Allowance	\$81,000	\$0	\$0	
FURNITURE & EQUIPMENT SUBTOTAL				\$232,200	\$0	\$223,776	\$455,976



Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

Program Area		Quantity		Unit	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)	
		Per Unit						
10.0 TECHNOLOGY								
Technology								
Primary Dispatch Center - 2020								
Primary Dispatch Center Equipment - 2021					EA	\$0	\$0	\$0
					EA	\$0	\$0	\$0
Laptop/Desktop Replacement (Every 5 Years) \$2,400/Each					EA	\$0	\$0	\$0
TECHNOLOGY SUBTOTAL						\$0	\$0	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:						\$6,380,091	\$2,524,166	\$1,456,870
Project Contingency:					10.00%	\$614,789	\$252,417	\$123,309
Permits, Testing & Printing:					2.50%	\$169,067	\$69,415	\$33,910
Professional Fees & Costs:					9.00%	\$680,004	\$279,192	\$136,390
Construction Manager Fee & Costs:					9.00%	\$623,857	\$256,140	\$125,128
PROJECT TOTAL						\$8,467,808	\$3,381,330	\$1,875,608
								\$990,515
								\$272,392
								\$1,095,586
								\$1,005,125



Preliminary Findings + Recommendations Facility Condition Assessment – Police Station

SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department

Photos:



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Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department

Photos:



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SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department

Photos:



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Preliminary Findings + Recommendations

Facility Condition Assessment – Police Station

SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department

Photos:



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SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department

Photos:



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Preliminary Findings + Recommendations

Note:

- The following recommendations are based on PMC's preliminary findings from the Facility Condition Assessment and Space Needs Assessment, as well as the Vision 21 Master Plan.
- PMC recommends the COL obtain the following additional information for consideration:
 - Detailed space and site programs for each facility
 - Highest and best use report
 - Operational cost report
 - Market analysis
 - Library strategic plan



Preliminary Findings + Recommendations

Space Needs Assessment - City Hall

Preliminary Findings

- Current facility is approximately 45 years old
- Many of the existing building systems have reached the end of their useful life
- Critical Need (1-3 Years) = \$12M and Deferrable Maintenance (4-6 Years) = \$7.5M
- Inefficient floor plates and excessive volume
- Opportunity to reduce required square footage by approximately 7,600 square feet
- Opportunity to reduce operations and maintenance costs
- Current building location, aesthetic, and typology does not align with the Vision 21 Master Plan

Recommendations

- Based on our preliminary findings; PMC recommends the City of Livonia consider relocating City Hall to a new facility.



Preliminary Findings + Recommendations

Space Needs Assessment - Police Station

Preliminary Findings

- Current facility is approximately 61 years old (original building) and 36 years old (addition)
- Many of the existing building systems have reached the end of their useful life
- Critical Need (1-3 Years) = \$8.4M and Deferrable Maintenance (4-6 Years) = \$3.3M
- Inefficient floor plate
- Lack of natural daylight
- Lack of gun range and Virtra Simulation Room
- Opportunity to reduce required square footage by approximately 6,000 square feet
- Current building location, aesthetic, and typology does not align with the Vision 21 Master Plan

Recommendations

- Based on our preliminary findings; PMC recommends the City of Livonia consider relocating Police Department to a new facility or consider a major renovation to the existing facility.



Preliminary Findings + Recommendations **Space Needs Assessment - Fire Station**

Preliminary Findings

- Current facility is approximately 55 years old (original building) and 4 years old (addition)
- Many of the existing building systems have reached the end of their useful life
- Critical Need (1-3 Years) = \$1.3M and Deferrable Maintenance (4-6 Years) = \$900K
- Opportunity to reduce required square footage by approximately 2,400 square feet
- Current building aesthetic does not reflect modern fire station design standards

Recommendations

- Based on our preliminary findings, PMC recommends the City of Livonia consider relocating Fire Station No. 1 to a new facility or consider a major renovation to the existing facility.



Preliminary Findings + Recommendations **Space Needs Assessment - Senior Center/Community Transit**

Preliminary Findings

- Current facility is approximately 58 years old (original building), 38 Years old (lobby renovation) and 21 years old (office renovation)
- Many of the existing building systems have reached the end of their useful life
- Critical Need (1-3 Years) = \$5.8M and Deferrable Maintenance (4-6 Years) = \$650K
- Inefficient floor plan
- Parking lot safety issues
- Lack of conference/flex space
- Current building location, aesthetic, and typology does not align with the Vision 21 Master Plan

Recommendations

- Based on our preliminary findings; PMC recommends the City of Livonia consider relocating the Senior Center/Community Transit to a new facility.



Preliminary Findings + Recommendations

Space Needs Assessment - Recreation Center

Preliminary Findings

- Current facility is approximately 19 years old
- Critical Need (1-3 Years) = \$2.6M and Deferrable Maintenance (4-6 Years) = \$10.9M
- Some areas are underutilized, while others are overutilized

Recommendations

- Based on our preliminary findings, PMC recommends the City of Livonia consider renovating the Recreation Center to include the following:
 - Converting the existing Concession/Vending area to a Teen Zone
 - Reconfigure the Entry Lobby and Reception area to improve member/public access and security.
 - Repurposing the underutilized spectator gallery to accommodate programs that are in high demand (fitness, aerobics, multi-purpose, etc.)
 - Critical CIP needs



Preliminary Findings + Recommendations **Space Needs Assessment - Housing Commission**

Preliminary Findings

- Current facility is approximately 56 years old
- Many of the existing building systems have reached the end of their useful life
- Critical Need (1-3 Years) = \$850K and Deferrable Maintenance (4-6 Years) = \$170K
- Opportunity to reduce required square footage by approximately 3,800 square feet

Recommendations

- Based on our preliminary findings, PMC recommends the City of Livonia consider consolidating the Housing Commission with the new City Hall facility.



Preliminary Findings + Recommendations

Space Needs Assessment - Civic Center Library

Preliminary Findings

- Current facility is approximately 35 years old
- Many of the existing building systems are reaching the end of their useful life
- Critical Need (1-3 Years) = \$6.3M and Deferrable Maintenance (4-6 Years) = \$4.9M

Recommendations

- Based on our preliminary findings, PMC recommends the City of Livonia consider renovating the Civic Center Library to create a more efficient layout that addresses the deficiencies identified in the SNA and consolidates the services/programs currently housed at Carl Sandburg Library.



Preliminary Findings + Recommendations

Space Needs Assessment - Carl Sandburg Branch Library

Preliminary Findings

- Current facility is approximately 61 years old
- Many of the existing building systems are reaching the end of their useful life
- Critical Need (1-3 Years) = \$1.7M and Deferrable Maintenance (4-6 Years) = \$800K

Recommendations

- Based on our preliminary findings, PMC recommends the City of Livonia consider consolidating the Carl Sandburg Library with the Civic Center Library.



Preliminary Findings + Recommendations

Space Needs Assessment - Alfred Noble Branch Library

Preliminary Findings

- Current facility is approximately 55 years old
- Many of the existing building systems are reaching the end of their useful life
- Critical Need (1-3 Years) = \$350K (demolition only)

Recommendations

- Based on our preliminary findings, PMC recommends the City of Livonia consider demolishing the Alfred Noble Library.



Next Steps

- Consider PMC's recommendations for relocation of certain facilities with development of a detailed space/site program for each.
- Implement recommended critical needs capital improvements for remaining facilities
- Proceed with PMREIA Phase 2 scope including highest & best use analysis and development strategy



LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
January 23, 2023

MEETING DATE

COI030123/R031323

PREPARED BY

Sara Kasproicz, Council Office Manager,

AGENDA ITEM

CR 02-23 Subject matter of the 2022 Facility Condition Assessment and Space Needs Assessment.

BACKGROUND

#002-23 RESOLVED, that upon the motion by Councilmember Brandon McCullough, seconded by Councilmember Rob Donovic, at the Regular Meeting held January 18, 2023, the Council does hereby refer the "2022 Facility Condition Assessment and Space Needs Assessment" to the Capital Outlay and Infrastructure Committee for further discussion.

RECOMMENDATION

To discuss item as presented.

FISCAL CONSIDERATION

ATTACHMENTS

1. COI022223 LTC Space Needs and Cap Plan Svcs Report
2. R011823 Subject matter of Space Needs Assessment to COI CR 02-23
3. S013122 Space Needs Assessment Documents
4. R021622 Approval of engineering svcs for Space Needs Assess and Cap Planning CR 51-22
5. 20221119_COL_FCA and SNA_Preliminary Findings-FINAL
6. 20221119_COL_Facility Condition Assessment-FINAL
7. 20221119_COL_Space Needs Assessment-FINAL

APPROVED BY

On a motion by Councilmember McCullough, supported by Councilmember Donovic and unanimously adopted, it was:

#002-23 RESOLVED, that upon the motion by Councilmember Brandon McCullough, seconded by Councilmember Rob Donovic, at the Regular Meeting held January 18, 2023, the Council does hereby refer the "2022 Facility Condition Assessment and Space Needs Assessment" to the Capital Outlay and Infrastructure Committee for further discussion.

<i>ITEM REQUESTED BY COUNCIL (Regular Meeting of January 18, 2023)</i>
--

Motion:	McCullough
Second:	Donovic
Ayes:	Bahr, Donovic, Morgan, McCullough, McIntyre, Jolly
Nays:	None
Absent:	Toy

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF THE STUDY MEETING HELD JANUARY 31, 2022**

17

Meeting was called to order at 8:00 p.m. by President Jim Jolly. Present: Rob Donovic, Scott Morgan, Brandon McCullough, Kathleen McIntyre, Scott Bahr and President Jim Jolly. Absent: Vice President Laura Toy

12. AWARD OF CONTRACT: Department of Public Works; re: with Plante Moran Cresa, LLC, to provide professional engineering services for Space Needs Assessments and Capital Planning; from budgeted funds.

Dave Varga, Chief of Staff, presented the request to Council. He explained that this assessment was something that Council and the Community have asked for and was identified in the Livonia 21 Master Plan. They have met with officials from Livonia Public Schools, sharing key role that Plante Moran Cresa (PMC) played in developing their facilities. Brandon McCullough asked if this was procured or if PMC is on a rotating list of companies that offer professional services. Jacob Rushlow, Assistant Director of Public Works, responded that PMC is not currently and will be addressed later in the presentation. Rob Donovic noted the list of different capital planning services, asking if the buildings were in chronological order. Jacob stated the buildings are listed to identify all of the buildings. They are not in chronological order; they will be done at the same time.

Scott Bahr noted this was discussed at length during the budget process last year. He referred to the buildings previously spoken about, noting that each Department Heads at each building will have a handle on what the needs of the buildings are. He asked to differentiate what is being done here from the normal activity. Jacob stated PMC would perform a needs assessment for space in each building, assess how Department Heads and key staff work within their facility and assess the condition of each building. This will create a life cycle analysis of the needs for each building. Jacob stated that recommendations to prioritize improvements will be provided in the report for each building along with budget considerations. Jacob introduced PMC to the podium.

Andrew Fountain, 5938 Oakland Valley Drive, Oakland Township, provided background information on working with the school district, along with neighboring communities. Brandon McCullough referred to the Capital Improvement Plan, asking if it was part of Phase 1 or Phase 2. Andrew responded that the Space Needs Assessment and the Capital Improvement Plan are both in Phase 1. Brandon asked if what was under the due diligence were not included. Andrew stated that after reviewing historical information, if there were services that require any of those items, they would make recommendations to enter a contract to procure those services. Brandon asked if they would be making recommendations on new construction. Andrew responded that recommendations would be provided for each facility. Brandon asked upon approval, they are looking at three months. Andrew

clarified with a duration of four months.

Rob Donovic referred to Phase 2 services not having fees and questioned if this was the normal process. Andrew responded that the results from Phase 1 analysis will drive the scope of Phase 2. If the City wanted to activate Phase 2 services, they would create a fee and scope that matches Phase 1. Scott Bahr offered an approve resolution for the Consent agenda. Brandon McCullough asked about the procurement of this project, as he referred to earlier on this item. Jacob Rushlow responded that PMC services are a unique combination of services that they won't be able to find under roof, it would be a combination of different companies. Brandon stated that he is on the fence about not procuring the services and would like this item to be on the Regular agenda.

Jim Jolly stated that PMC provided work for the building of the new courthouse approximately ten (10) years ago and would like to hear about our experience in working with them. He noted that Mike Slater, Finance Director was there and could give detail on that project. Mike Slater agreed that PMC was the advisor on the new district court. He stated they provided excellent service on the project; they were on time and within budget. His experience was very favorable. He spoke that in the Finance ordinance, one of the exceptions for waiving sealed bids is the procurement of professional services. This is an existing exemption that Council has the opportunity to use for the procurement of this type of service.

DIRECTION: APPROVING

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

17.

DPW
February 1, 2022

MEETING DATE

Study Meeting of
January 31, 2022

PREPARED BY

Lori Miller, Deputy City Clerk,

AGENDA ITEM

AWARD OF CONTRACT: Department of Public Works; re: with Plante Moran Cresa, LLC, to provide professional engineering services for Space Needs Assessments and Capital Planning; from budgeted funds.

BACKGROUND

Over the past few months, the DPW, Planning & Economic Development, Parks & Recreation, Inspection, Finance, and the Mayor's Office have been collaborating with the goal of continued progress toward priorities set by the community in the Livonia Vision 21 master plan. With a focus on the Civic Center campus, the team realized the first step towards responsible capital planning for facility improvements begins with knowing what you have and how it's being used. A space needs assessment is proposed to be conducted for multiple building facilities including city hall, police and fire, library, senior center, rec center, housing, and community transit. This assessment will analyze available building space, utilization, capacity, departmental operations, and future objectives. Recommendations to prioritize improvement opportunities will be provided for each along with associated budget considerations. With the assessment complete, a capital improvement plan will be developed that will categorize the areas of need by critical, deferred maintenance, and enhancement in alignment with funding availability.

In order to assist the City with this endeavor, we have conferred with team members from Plante Moran Cresa (PMC). We believe that PMC can offer a unique combination of services not found by any other single planning firm in Southeast Michigan. Their approach to real estate consulting and program management services will truly guide the City with strategic, financial, and mission-driven decisions during capital project planning. They come with vast experience in relevant public/governmental sectors, including providing ongoing services as program manager for the Livonia Public Schools since 2012.

The detailed proposal and scope of services from PMC is attached.

RECOMMENDATION

It is respectfully requested that City council authorize the Mayor and City Clerk to execute an agreement for professional services with Plante Moran Cresa, LLC, 3000 Town Center, Suite 100, Southfield, MI 48075 for Space Needs and Capital Planning for an amount not to exceed \$120,000.00 from budgeted funds.

FISCAL CONSIDERATION

Budgeted funds in the amount of \$120,000.00 are available in account no. 418-000-813-000, Building Improvement Fund – Professional Services.

ATTACHMENTS

1. Plante Moran - Capital Planning and Space Needs Assessment EL 011822
2. Plante Moran - Cover letter

APPROVED BY



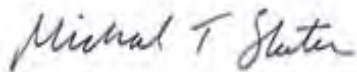
Jacob Rushlow, P.E., Assistant Director of Public Works

Date: January 21, 2022



Donald Rohraff, Director of Public Works

Date: January 21, 2022



Michael Slater, Finance Director

Date: January 21, 2022



Maureen Miller Brosnan, Mayor

Date: January 21, 2022

January 18, 2022

VIA EMAIL TO: jrushlow@livonia.gov

Mr. Jacob Rushlow, P.E.
Assistant Director of Public Works
City of Livonia
12973 Farmington Rd.
Livonia, MI 48150

RE: Proposal for Space Needs and Capital Planning Services For City of Livonia

Dear Mr. Rushlow:

Thank you for the opportunity to allow Plante & Moran Cresa, L.L.C. ("**PMC**") to present this proposal to provide the Space Needs and Capital Planning Services outlined in this letter (the "**Services**") to City of Livonia ("**COL**"). PMC agrees on behalf of itself and each of its employees that no such person or entity shall represent the products or services of any related architect, engineer, property owner, landlord, contractor, or vendor.

ENGAGEMENT

It is our understanding that the engagement generally will involve providing Phase 1 - Space Needs and Capital Planning services for the City of Livonia Civic Center (the "**Project**"). Following the completion of Phase 1 Services, this engagement may be amended, at COL's discretion, for PMC to provide Phase 2 Services set forth herein.

Phase 1 - Space Needs and Capital Planning Services to be provided by PMC for this engagement are more particularly described in the Scope of Services attached as Exhibit A (the "**Services**") and will be performed subject to the Terms and Conditions attached as Exhibit B.

In preparing this proposal, PMC has made the following key assumptions regarding this engagement. These key assumptions have been relied upon by PMC in determining the required Scope of Services designated on Exhibit A, PMC's compensation for its Services, and the terms of this engagement:

Project Related Assumptions:

- The Project's anticipated duration is four (4) months
- The Services will include Capital Planning Services of the following locations:
 - Livonia City Hall – 33000 Civic Center Dr. Livonia MI 48154
 - Livonia Police Department – 15050 Farmington Rd. Livonia MI 48154
 - Livonia City Fire Department - 14910 Farmington Rd. Livonia MI 48154
 - Livonia Civic Center Library – 32777 Five Mile Rd. Livonia MI 48154
 - Livonia Civic Center Park Senior Center – 15218 Farmington Rd. MI 48154

- o Jack E. Kirksey Livonia Community Recreation Center – 15100 Hubbard St. Livonia MI 48154
- o Livonia Housing Commission – 10800 Farmington Rd. Livonia MI 48150
- o Livonia Community Transit – 15218 Farmington Rd. Livonia MI 48154
- o Carl Sandburg Library – 30100 W. Seven Mile Rd. Livonia MI 48152
- o Alfred Noble Branch Library – 32901 Plymouth Rd. Livonia MI 48150
- Any alternations, building additions, or new facilities shall be constructed of normal, durable, and readily available materials, as used in the construction of similar facilities
- COL will provide PMC with all available building and site drawings, previous reports, assessments, equipment/building repair, replacement information and any other pertinent information
- COL will provide a single point of contact that is authorized to make timely decisions on behalf of COL for the services
- The funding source for the Services will be determined by COL which will be communicated to PMC in writing along with any associated funding related requirements.
- Plante Moran Real Estate Investment Advisors, L.L.C (“PMREIA”) will provide Phase 2 services, upon authorization by COL, as a sub-consultant to PMC.
- The current and potential future impacts of COVID-19 to PMC’s Services are unknown and difficult for PMC or COL to anticipate and plan for. If COVID-19, or other circumstances beyond PMC’s control, impact PMC’s ability to travel, conduct in-person or onsite activities, or otherwise deliver its Services, PMC and COL shall work together in good faith to mitigate the impacts to PMC’s services and PMC shall not be deemed in breach of the agreement.

COMPENSATION

PMC will be compensated by COL for its Services in accordance with the payment terms in Exhibit B as follows:

Phase 1 Services - Fixed Fee - COL shall pay PMC a fixed fee of One Hundred Twenty Thousand and Dollars and zero cents (\$120,000.00), payable in equal monthly installments of Thirty Thousand Dollars and zero cents (\$30,000.00);

Phase 2 Services - COL and PMC may amend this agreement for PMC to perform Phase 2 Services, upon authorization by COL. COL and PMC will work together to establish a mutually agreeable fee and duration for Phase 2 services.

ACCEPTANCE & TERM

To accept this proposal including the terms of this letter and Exhibits A and B attached hereto, please sign below and return it to me. Upon execution, this proposal (including Exhibits A and B) will become a binding agreement (the “**Agreement**”) between COL and PMC.

This Agreement is effective, and PMC’s Services will commence as of the Agreement's execution. The term of the Agreement shall continue for four (4) months from the effective date of the Agreement. Should you have any questions please contact me at 248-603-5088.

Sincerely,
PLANTE & MORAN CRESA, L.L.C.



Greg VanKirk
Partner



Andy Fountain
Vice President

We accept this proposal, including Exhibits A and B attached hereto, which sets forth the entire Agreement between COL and PMC for the Services specified herein. We acknowledge that such acceptance creates a binding agreement between COL and PMC.

Accepted and Agreed:
CITY OF LIVONIA

_____/_____
By: Mayor Maureen Miller Brosnan Date
Its: Mayor City of Livonia

_____/_____
By: Ms. Susan M. Nash Date
Its: City Clerk

_____/_____
By: Paul Bernier Date
Its: Legal Counsel

_____/_____
By: Mr. Michael Slater Date
Its: Finance Department Head

Exhibit A

Scope of Services

Upon execution of PMC's proposal dated January 18, 2022, this Exhibit A shall be incorporated into the Agreement between Plante & Moran Cresa, L.L.C. ("**PMC**") and City of Livonia ("**COL**"). PMC shall provide to COL, in accordance with the terms and conditions set forth in Exhibit B, its Services comprised of the following:

Phase 1: PMC shall provide Space Needs Assessment and Capital Planning Services to COL upon execution of the initial engagement. PMC's Space Needs Assessment and Capital Planning Services may be comprised of the following:

Space Needs Assessment Services:

1. **Review of Previous Reports:** Reviewing previous reports provided by COL relative to COL's facilities. PMC will meet with COL staff to identify all reliable sources of existing data such as facility inventory lists, plans, maps, studies, etc. If available, existing studies, reports, and plans will be provided to PMC for use in completing the scope of work.
2. **Determine Space Needs:** The activities constituting PMC's Space Needs services may be comprised of the following:
 - I. Conduct tours of COL's facilities and associated sites;
 - II. Assistance developing and distributing user/occupant surveys;
 - III. Conducting clarification interviews;
 - IV. Assisting in the development of workplace standards;
 - V. Assisting in defining expansion and contraction requirements;
 - VI. Assisting in identifying preferred adjacency requirements;
 - VII. Assisting in defining parking and site requirements;
 - VIII. Assisting in defining preferred amenities,
 - IX. Assisting in determining centralized and decentralized (multiple locations) operation requirements;
 - X. Assisting in incorporating current workplace trends; and
 - XI. Assisting and advising COL in the review and refinement of space needs and workplace strategy.
3. **Utilization and Capacity Analysis:** Based on the findings from COL's site tour and space needs activities, create a utilization and capacity analysis with corresponding floor plans for COL's facilities illustrating current usage and capacities for COL's consideration.
4. **Preliminary Findings:** Presenting preliminary findings of PMC's Space Needs and Building Utilization and Capacity Analysis at two (2) meeting with COL administration to review department and operational goals and objectives in comparison to current utilization and capacity information, review and prioritize improvement opportunities identified, and finalize preliminary budget findings.

5. **Final Report:** Based on input from COL's administration relative to the preliminary findings and in review of department and operational goals and objectives, provide a final presentation and report to the COL administration, and to City Council at three (3) meetings.

Capital Planning Services:

1. **Capital Assessment:** PMC shall perform a cursory capital assessment through one or more site visits to the Project identified in PMC's proposal as well as review previous reports provided by the COL, and capital needs relative to demolition, renovation, and replacement of like-kind.
2. **Due Diligence:** Assisting COL in reviewing the existing due diligence information including:
 - a. Environmental Phase I and Phase II
 - b. Baseline environmental assessment
 - c. Asbestos/Lead surveys or reports
 - d. Survey (ALTA or similar)
 - e. Geotechnical reports
 - f. Other due diligence reasonably necessary for potential redevelopment or saleIf due diligence documentation is not available, PMC will assist COL in hiring and coordinating the services of professionals to obtain this information.
3. **Benchmarking:** Conduct benchmarking of current and projected capital projects in relation to market conditions in the greater context of local, regional, and national trends with relation to repurpose, sale, or demolition of the facility/site.
4. **Review of Purchase (or Lease) Agreement:** Assisting COL and its legal counsel with reviewing the purchase (or lease) agreement, and advise on the terms and conditions regarding:
 - a. Facility sale
 - b. Purchase agreements
 - c. Option agreements
 - d. Development agreements
5. **Capital Planning Improvement Plan:** Meeting with COL's project committee, administration, and City council to discuss facility and technology system improvement needs and generate an implementation strategy based on COL's goals and budget. PMC will assist COL in developing a Capital Planning Improvement Plan that will categorize the areas of need/goals by critical, deferred maintenance, and enhancement in alignment with funding opportunities. PMC will assist COL to review asset management programs to be utilized as a repository of findings for the Capital Planning Improvement Plan.
6. **Preliminary Findings:** Presenting preliminary findings of PMC's assessment and analysis at two (2) COL administration meetings to review goals and objectives in comparison to current and projected capital and operations and review and prioritize improvement opportunities identified in relation to preliminary budget findings.
7. **Final Report:** Based on input from COL administration relative to the preliminary findings and in review of goals and objectives, provide a final presentation and report to the COL administration, and if requested, at three (3) COL City council meetings.

Phase 2: COL and PMC may amend the Agreement for PMC to provide Phase 2 services. PMC shall have no obligation to provide Phase 2 Services unless and until the Agreement is amended accordingly. Phase

2 Services shall be performed by PMREIA as a sub-consultant to PMC. PMREIA's Phase 2 Services may be comprised of the following:

The following key assumptions have been made by PMREIA In preparing this scope of work, which have been relied upon by PMREIA in determining the Services, PMREIA's compensation, and the terms of this Agreement.

- COL will create a steering committee with whom PMREIA will work pursuant to the Scope of Services
- COL will provide key relevant information to PMREIA including:
 - Title work
 - Survey
 - Topographic survey
 - Environmental Reports
 - Soils reports
 - Utility plans, incl. availability and capacity
 - Programming requirements for public spaces
 - Relevant planning studies for each site

Deliverables/Meetings: At the completion of this assignment, PMREIA will provide COL a final report to summarize findings, the analysis, and recommendations. During the completion of the below scope of work, PMREIA will meet a total of three (3) times with the City selected steering committee to provide them with updates and to obtain guidance. Additionally, PMREIA will attend a meeting with the City Council to discuss the report and its findings.

Highest & Best Use Analysis – PMREIA will perform a real estate analysis utilizing both previously collected and current data to assess the property:

- i. Area Assessment - Conduct a thorough walk-through of the subject properties/land and surrounding area(s) to understand their physical characteristics and current market uses that will influence redevelopment.
- ii. Due Diligence – Review of property due diligence reports to understand zoning, master planning, visibility/access, title /survey issues, utility capacity, wetlands/woodlands, traffic counts, eligibility for incentives and environmental (as reports are available). To supplement the aforementioned, interviews with City engineering, planning, and zoning personnel will be conducted as warranted.
- iii. Market Analysis – Assess current market conditions, trends, and market development pipeline to aid in key analysis assumptions such as property values, lease/rental rates, vacancy rates, absorption rates and construction costs. Analysis includes assessing the competitive market set/supply for all asset classes based on in-depth market knowledge, coupled with database

sources and key market data. Market data will also be gathered through networking with brokerage, real estate investor/owners and the development community within the market area.

Development Strategy – PMREIA will test various uses to determine feasibility and suggest approaches for redevelopment:

- i. Financial Analysis: Consolidate the financial and market data assumptions from the highest and best use into a high-level financial pro-forma to determine the financial viability of the proposed program. The financial proforma will include sources/uses, cash flow schedules, financing scenarios and key return metrics. The analysis may identify potential economic “gaps” in the sources of capital projected.
- ii. Development Approach: Assess/analyze possible development approach scenarios, dependent on programming and market analysis, including joint ventures or ground leases under a public/private partnership structure. The approaches will suggest tools or alternate development options that mitigate any economic gaps forecasted in the Financial Analysis. In anticipation of an RFP/RFQ, an RFI (request for information) may be formally or informally conducted to validate conceptual approaches and or enhance those identified in the analysis.

End of Exhibit A

Exhibit B
Terms & Conditions

Upon execution of PMC's proposal dated January 18, 2022, this Exhibit B shall be incorporated into the Agreement between Plante & Moran Cresa, L.L.C. ("**PMC**") and City of Livonia ("**COL**").

1. PMC's SERVICES:

- 1.1. PMC's services (the "**Services**") include the consulting services designated on Exhibit A to the Agreement and additional services, if any, performed by PMC in connection with its engagement under the Agreement. PMC shall perform the Services in accordance with the Terms and Conditions in this Exhibit B.
- 1.2. PMC and COL acknowledge that PMC shall have no authority, express or implied, to enter into written or oral agreements on behalf of COL, to take any other actions with respect to COL's project or the business affairs of COL, or to commit or otherwise obligate COL in any manner whatsoever, without the prior written approval of COL. The Services provided by PMC are inherently advisory in nature. PMC shall have no responsibility for management decisions or management functions.

2. COL RESPONSIBILITIES:

- 2.1. COL shall designate Jacob Rushlow, Assistant Director of Public Works and Mark Taormina, Planning and Economic Development Director as qualified representatives with industry knowledge and authority to act on COL's behalf to be the contact person for purposes of the communications between COL and PMC regarding PMC's Services. These individuals will oversee the performance of the services identified in Exhibit B, including evaluating the adequacy of and accepting responsibility for the results of the services.
- 2.2. COL shall provide full information to PMC regarding COL's requirements as necessary for the performance of PMC's Services.
- 2.3. COL shall provide information, review documents provided by PMC, and render decisions relating to PMC's Services on a timely basis so as not to delay the performance of PMC's Services.
- 2.4. COL shall engage third parties to provide services, including by way of example, surveyors, testing consultants, architects, engineers, attorneys, and risk management consultants, as reasonably required for the performance of PMC's Services.
- 2.5. COL shall obtain all permits required for its use and operation of the project, facilities, and systems which are the subject of this engagement, including, by way of example, air and water discharge permits for operation of manufacturing process equipment.
- 2.6. COL represents that it has, or will obtain, adequate financing for the Project which is the subject of this engagement and that the required funds will be available on a timely basis. COL acknowledges that COL 's failure to timely provide necessary funds as required may adversely affect the Project's cost and schedule.

- 2.7. COL shall pay PMC for Services in accordance with the payment terms in the Agreement and these Terms and Conditions. For Services rendered, these rights and obligations shall survive the Agreement's termination or expiration.
- 2.8. COL agrees to report promptly in writing to PMC any default or defect in PMC's services or non-conformance with any provision of this agreement.
- 2.9. COL agrees during the term of this Agreement and for the period of one year after its completion or termination not to solicit for employment, on behalf of COL or any other entity, any PMC staff member or members working on the engagement under this Agreement, including former PMC staff members. COL acknowledges that PMC will incur substantial loss and damage if any of PMC's personnel terminate their employment with PMC to accept employment with COL or another entity engaged by COL, including without limitation the expense to train such personnel and loss of anticipated revenues. Accordingly, any provisions of this Agreement precluding claims for special, incidental, and consequential damages, or otherwise limiting damages, shall not apply to actions by PMC to enforce this section.
- 3. PMC'S RESPONSIBILITIES:**
- 3.1. PMC shall perform the Services in accordance with the standard of professional skill and care exercised by other consultants performing similar services under similar circumstances.
- 3.2. PMC does not warrant or guarantee the outcome of project pro formas, budgets or other financial projections, or any other analysis (collectively "Analysis") developed by PMC for use in connection with its Services. Analysis prepared by PMC represents PMC's professional judgment as a consultant. It is recognized, however, that neither PMC nor COL has control over the cost of labor, materials or equipment, market conditions, contractors' methods of determining bid prices or other competitive bidding or negotiating conditions. PMC cannot and does not warrant or represent that the outcome of bids or negotiated prices will not vary from any project budget proposed, established, or approved by COL, or from any Analysis prepared by PMC.
- 3.3. PMC shall not be responsible for the failure of engineers, architects, general contractors, subcontractors, vendors, attorneys, or other consultants to carry out their respective duties and obligations to COL. PMC is not responsible for the performance of any party not employed directly by PMC, and PMC is not responsible for the performance of consultants engaged by PMC in connection with PMC's Services under this Agreement.
- 3.4. PMC's Services do not include professional architectural or engineering services. PMC shall not be responsible for the design of any project, for any errors, omissions or other deficiencies in the construction drawings and specifications for a project, for any other error or omissions of architects or other design professionals, if any, in connection with a project, or for the failure of the construction drawings and specifications for a project to comply with the requirements of COL or COL's landlord or subtenants, or with applicable codes or legal requirements. It shall be the responsibility of COL's architects and engineers, not PMC, to identify building code and other legal requirements pertaining to the design of a project for COL. PMC's Services do not include with respect to any existing or planned building or property the identification or resolution of any life safety issues or the non-compliance with any building code or legal requirements.

- 3.5. PMC shall not be responsible for construction means, methods, techniques, sequences and procedures, and safety programs and measures employed by contractors or others in the performance of their contracts, and shall not be responsible for the failure of any contractor or supplier to carry out work in accordance with the construction drawings and specifications or any other contract or legal requirements.
- 3.6. Any acts of PMC in providing consultation, advice and/or recommendations to COL regarding the performance or the default of COL's architect, contractor(s), vendors or other consultant(s), shall not be deemed to be the assumption by PMC of management or control of the architect, contractor(s), vendors or consultants or of COL's project.
- 3.7. PMC is not an attorney at law, and the Services provided by PMC exclude professional legal services. If the scope of PMC's Services includes assistance with the negotiations of agreements on behalf of COL, such agreements shall be subject to COL's approval. COL shall provide for the review of such agreements by COL's attorneys and insurance consultants as deemed to be appropriate by COL.
- 3.8. PMC shall not be considered in breach of this Agreement, nor be liable, for any delay or failures in performance resulting from circumstances beyond its reasonable control including, without limitation, acts of God, acts of war or terrorism, shortage or disruption of materials or labor, accidents, epidemic, pandemic, quarantine, natural catastrophe or weather, or government acts or omission. Notwithstanding the foregoing, PMC and COL shall make a good faith effort to mitigate any impacts of such circumstances to PMC's Services.

4. COMPENSATION:

- 4.1. For the performance of Services, COL shall compensate PMC as provided in the Agreement. Unless provided otherwise in the Agreement, PMC shall submit monthly invoices for Services rendered by PMC to COL. All invoices shall be prepared in accordance with the compensation terms in the Agreement and COL agrees to pay invoices within thirty (30) days after receipt thereof; provided, however, that in the event COL disputes the accuracy for any invoice prepared and presented, payment for the portion which is disputed by COL may be withheld until such dispute is resolved. Time is of the essence with respect to COL's payment obligations hereunder. All billings not in dispute are payable within thirty (30) days of receipt of invoice.
- 4.2. PMC shall be entitled to additional compensation if any of the following occur: increase in the Scope of Services designated on Exhibit A or other changes in the scope of PMC's Services with prior written approval of COL; change in any of the key assumptions of this engagement listed in the Agreement; change in the time period for performance of PMC's Services; change in the nature of the Services required to be performed, including changes that require more effort or resources of PMC; default of COL's architect, engineers, contractor(s), or other consultants or vendors; delay or interruption in the transaction or project; failure of COL to follow the advice and recommendations of PMC; or failure to provide adequate financing for the Project on a timely basis.
- 4.3. Should PMC be required to provide evidence, prepare for hearings, evaluate claims, assist in the review or preparation of claims or defenses, or otherwise participate or assist in the resolution of legal disputes either: (i) on behalf of COL or (ii) resulting from PMC's role providing its Services to

COL (unless caused by PMC's gross negligence or intentional misconduct), PMC will be reimbursed on a "Time and Materials" basis, which is defined to mean the numbers of hours of Services performed by PMC's personnel multiplied by PMC's then current standard hourly rates ("Standard Hourly Rates") plus the direct cost incurred by PMC in performance of such services.

4.4. Any taxes or fees, enacted by local, state, or federal government subsequent to the date of this agreement, and based on gross receipts or revenues will be added to the amounts due under this agreement, in accordance with any such fees or taxes.

4.5. The rights and obligations of this Article 4 shall survive the Agreement's termination or expiration.

5. LIMITATION ON LIABILITY:

5.1. In no event shall COL or PMC be liable to the other for special, incidental, or consequential damages, including without limitation, loss of anticipated profits, revenue or use of capital, loss of use of leased spaces, and penalties imposed under the leases, whether based on contract, tort, negligence, strict liability or otherwise; provided, however, that the foregoing shall not limit or preclude a claim of PMC with respect to compensation due to PMC under this Agreement.

5.2. Except for amounts due PMC under this Agreement, either party's liability under this Agreement shall not in any event exceed the amounts of compensation for Services paid to PMC under this Agreement.

5.3. Except for actions to enforce payment to PMC, any claim or cause of action arising under or otherwise relating to this engagement must be filed within one (1) year of the events giving rise to the claim or cause of action.

5.4. The rights and obligations of this Article 5 shall survive the Agreement's termination or expiration.

6. ENVIRONMENTAL CONDITION OF SITE:

6.1. PMC's Services shall not include any services or responsibility (including for the detection, identification, prevention, collection of samples, testing of samples, abatement, or disposal) related to known or unknown Constituents of Concern. Constituents of Concern shall include: (i) asbestos, (ii) petroleum, (iii) radioactive material, (iv) polychlorinated biphenyls (PCBs), (v) hazardous waste, (vi) lead, (vii) any viral, bacterial, or any other organism capable of inducing physical distress, harm, illness, or disease (including but not limited to any fungus, mold, mildew, mycotoxins, spores, or scents) or any byproduct thereof, or (viii) any other substance, product, waste, or other material listed under any other federal, state, or local (meaning any applicable jurisdiction) statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards concerning, any hazardous, toxic, or dangerous waste, substance, or material. The parties further acknowledge that PMC is not, and shall not be considered or required to be, an "owner," "arranger," "operator," "generator," or "transporter" of any Constituents of Concern.

7. MISCELLANEOUS:

- 7.1. Nothing contained in this Agreement shall create a contractual relationship or a cause of action in favor of a third party against either COL or PMC. The Services performed by PMC under this Agreement are for the sole benefit of COL, and shall not be relied upon by other parties.
- 7.2. PMC and COL may not assign their rights under this Agreement without the prior written consent of the other.
- 7.3. PMC shall be entitled to use COL's name, photographs, renderings, narrative descriptions and similar materials relating to PMC's Services in connection with publications, awards, press releases, and marketing materials.
- 7.4. Provided that COL has paid all amounts due to PMC under this Agreement, COL shall be entitled to use all studies, reports, summaries, cost estimates, budgets, and other documents prepared by PMC in the performance of its Services; provided, however that COL shall not disclose or permit other parties to use such information and documents. PMC shall be entitled to retain copies of such documents for PMC's files. Notwithstanding the foregoing, PMC shall retain all ownership and intellectual property rights in, and COL shall not use or permit the use by others of, all standard contract provisions and modifications, financial analysis programs and similar tools developed by PMC for PMC's use generally and not developed solely for purposes of this engagement.
- 7.5. Any disputes between COL and PMC relating to PMC's Services or this Agreement shall be governed by the laws of the State of Michigan without giving effect to any choice of law or conflict of law rules or provisions (whether of the State of Michigan or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than the State of Michigan. Any controversy, dispute, or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by binding confidential arbitration in accordance with the applicable arbitration rules of the American Arbitration Association. Such confidential arbitration shall be held in Oakland County Michigan, and the judgment upon the award rendered by the arbitrator or arbitrators may be entered in any court having jurisdiction. In the event of any dispute between the parties arising out of or in connection with this Agreement or these Terms and Conditions, the prevailing party shall be entitled to recover its costs incurred in connection therewith, including reasonable attorney fees.
- 7.6. PMC and COL shall each maintain insurance coverage as deemed by each to be necessary for its own protection; provided, however, that COL shall include PMC as an additional insured under COL's general liability insurance policy with respect to claims and losses related to this engagement only. In addition, if PMC provides Services under this Agreement in connection with the construction of a project for COL, the following shall apply: (i) COL's general contractor's/construction manager's general liability insurance for such project shall include PMC as an additional insured; and (ii) PMC and COL shall each waive all rights against each other and the contractors, consultants, agents and employees of the other for any loss or damage, for which property insurance is maintained by the injured party, and PMC and COL each shall require appropriate similar waivers from their contractors, consultants and agents.

- 7.7. No failure by COL or PMC to insist upon strict performance of any covenant, agreement, term, or condition of this Agreement or to exercise any right, term, or remedy for a breach of this Agreement, shall constitute a waiver of any such breach or of such covenant, agreement, term, or condition.
- 7.8. The rights and obligations of this Article 7 shall survive the Agreement's termination or expiration.

TERMINATION

- 7.9. This Agreement may be terminated by COL upon thirty (30) days prior written notice if PMC is in default under this Agreement and fails to cure such default within such thirty day period. In addition, provided that COL is acting in good faith, COL shall be entitled to terminate this Agreement without cause upon thirty (30) days prior written notice to PMC.
- 7.10. PMC may terminate this Agreement or suspend its Services upon thirty (30) days prior written notice in the event of any of the following defaults by COL and failure of COL to cure such default within such thirty (30) day period: COL fails to make payment of amounts due to PMC under this Agreement; COL fails to follow the advice or recommendations of PMC; or COL otherwise is in default under this Agreement.
- 7.11. If PMC's Services are suspended for more than thirty (30) consecutive days, PMC may terminate this Agreement upon thirty (30) days prior written notice to COL.
- 7.12. In the event this Agreement is terminated for any reason, PMC shall be compensated on an equitable basis for services performed as of the effective date of termination in accordance with this Agreement. Upon any such termination and payment of amounts due to PMC, the parties hereto shall be released of any and all further liability hereunder.
- 7.13. This Agreement shall commence upon execution of the Agreement between PMC and COL and shall continue in effect for the term described in the Agreement, as may be extended by agreement of the parties, unless terminated sooner under the terms of this Section.

8. THIS AGREEMENT:

- 8.1. COL and PMC accept the obligations of good faith and fair dealing towards each other with respect to this engagement.
- 8.2. This Agreement includes the proposal executed by PMC and COL, Exhibit A Scope of PMC's Services, Exhibit B Terms and Conditions, and other documents, if any, listed in the Agreement. This Agreement sets forth the entire, integrated agreement between PMC and COL, supersedes all prior proposals, negotiations, representations, and agreements, whether written or oral, between PMC and COL, and shall govern the relationship between PMC and COL with respect to all Services provided by PMC to COL in connection with the engagement described in the Agreement. This Agreement may be amended only by written instrument signed by both PMC and COL.
- 8.3. Neither this Agreement nor PMC's performance of Services shall be deemed to create a partnership or joint venture between COL and PMC.

- 8.4. The parties to this Agreement have jointly participated in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement is to be construed as jointly drafted by the parties hereto and no presumption of burden of proof is to arise favoring or disfavoring any party by virtue of the authorship of any provision of this Agreement.

End of Exhibit B

January 20, 2022

Mr. Jacob Rushlow, P.E.
Assistant Director of Public Works
City of Livonia
12973 Farmington Rd.
Livonia, MI 48150

Via Email To: jrushlow@livonia.gov

RE: Proposal for Space Needs and Capital Planning Services for City of Livonia

Dear Mr. Rushlow:

Thank you for allowing Plante Moran Cresa (PMC) the opportunity to submit our proposal for Space Needs and Capital Planning Services for the City of Livonia (COL). Our goal is to provide space needs and capital planning services that will work in harmony with the City, and to be your trusted advisor on this important engagement. We believe PMC's comprehensive approach and unique ability to perform these services will help guide the evaluation of the City's real estate needs. As a trusted advisor, we bring dedicated resources, proven processes, and deep experience to guide our clients in making the right strategic, financial, and mission-driven decisions during their projects.

Teaming with our firm offers the following benefits to COL:

Relevant Public Sector Experience: In the past five years, PMC has completed more than \$2.5 billion worth of capital projects for the public and municipal sectors (i.e., police stations, courthouses, K-12 school buildings, libraries, fire stations, city halls, etc.). This includes the renovation and expansion of more than 450 facilities, with costs ranging in value from \$1 million to over \$195 million. PMC has also served as program manager for Livonia Public Schools since 2012, planning and implementing over \$400 million worth of capital improvements.

We understand municipalities: We specialize in working with mission-driven, consensus decision-making bodies. Our experience working on more than a billion dollars in public projects means we understand the challenges and opportunities these types of projects present.

We are local: We have 12 offices in Michigan with our headquarters located in Southfield, just 15 miles away from COL's municipal offices.

Independence: We will solely represent and advocate on behalf of your municipality, which allows us to provide unbiased recommendations throughout the project as your independent advocate.

Custom Solutions: PMC offers one-stop shopping for a full suite of Real Estate Consulting and Program Management services, providing best-in-class services to both our private and public sector clients, that we believe are unmatched in Southeast Michigan. We believe our approach will be truly unique by bringing our proven processes and deep experience in to guide COL's strategic goals.

We look forward to the opportunity to work with COL to ensure the goals and objectives of the Space Needs and Capital Planning Services process are met. Again, thank you for the opportunity to present this proposal. We look forward to discussing it in more detail with you.

Sincerely,



Greg VanKirk
Plante Moran Cresa



Andy Fountain
Plante Moran Cresa

On a motion by McCullough, seconded by Donovic, and unanimously adopted, it was:

#51-22 RESOLVED, that having considered the report and recommendation of the Assistant Director of Public Works, dated January 21, 2022, which bears the signatures of the Director of Public Works and the Director of Finance, and is approved for submission by the Mayor, to which is attached a proposed agreement between the City of Livonia and Plante Moran Cresa, LLC, 3000 Town Center, Suite 100, Southfield, MI 48075 to provide professional Space Needs Assessments and Capital Planning services, the Council does hereby authorize the Mayor and City Clerk, for and on behalf of the City of Livonia, to execute the attached agreement between the City of Livonia and Plante Moran Cresa, LLC, 3000 Town Center, Suite 100, Southfield, MI 48075, subject to approval as to form and substance by the Department of Law, to provide professional Space Needs Assessments and Capital Planning services in an amount not to exceed \$120,000.00; FURTHER, the Council does hereby authorize an expenditure in an amount not to exceed \$120,000.00 from funds budgeted in Account No. 418-000-813-000 (Building Improvement Fund–Professional Services) for this purpose.

<i>UNFINISHED BUSINESS ITEM 17 (Regular Meeting of February 16,2022)</i>
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Motion by:	McCullough
Seconded by:	Donovic
ROLL CALL:	
Ayes:	Morgan, McCullough, McIntyre, Toy*, Bahr, Donovic, Jolly
Nays:	None
Absent:	None



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City of Livonia
Facility Condition Assessment and
Space Needs Assessment
Preliminary Findings Summary

November 18, 2022



Facility Condition Assessment and Space Needs Assessment Preliminary Findings Summary

Following are Plante Moran Cresa's (PMC) preliminary findings based on the Facility Condition Assessment and Space Needs Assessment PMC recently completed, as well as the City of Livonia Vision 21 Master Plan completed in 2018.



City Center Conceptual Plan from the City of Livonia Vision 21 Master Plan with approximate location of existing facilities overlaid.

City Hall

1. Current facility is approximately 45 years old
2. Many of the existing building systems have reached the end of their useful life
3. Critical Need (1-3 Years) = \$12M and Deferrable Maintenance (4-6 Years) = \$7.5M
4. Inefficient floor plates and excessive volume
5. Opportunity to reduce required square footage by approximately 7,600 square feet
6. Current building location, aesthetic, and typology does not align with the Vision 21 Master Plan (see snapshot above).



Preliminary Findings Summary

Police Station

1. Current facility is approximately 61 years old (original building) and 36 years old (addition)
2. Many of the existing building systems have reached the end of their useful life
3. Critical Need (1-3 Years) = \$8.4M and Deferrable Maintenance (4-6 Years) = \$3.3M
4. Inefficient floor plate
5. Lack of natural daylight
6. Lack of gun range and Virtra Simulation Room
7. Opportunity to reduce required square footage by approximately 6,000 square feet
8. Current building location, aesthetic, and typology does not align with the Vision 21 Master Plan (see snapshot above).

Fire Station No. 1

1. Current facility is approximately 55 years old (original building) and 4 years old (addition)
2. Many of the existing building systems have reached the end of their useful life
3. Critical Need (1-3 Years) = \$1.3M and Deferrable Maintenance (4-6 Years) = \$900K
4. Opportunity to reduce required square footage by approximately 2,400 square feet
5. Current building aesthetic does not reflect modern fire station design standards

Senior Center/Community Transit

1. Current facility is approximately 58 years old (original building), 38 Years old (lobby renovation) and 21 years old (office renovation)
2. Many of the existing building systems have reached the end of their useful life
3. Critical Need (1-3 Years) = \$5.8M and Deferrable Maintenance (4-6 Years) = \$650K
4. Inefficient floor plan
5. Parking lot safety issues
6. Lack of conference/flex space
7. Current building location, aesthetic, and typology does not align with the Vision 21 Master Plan (see snapshot above).

Recreation Center

1. Current facility is approximately 19 years old
2. Critical Need (1-3 Years) = \$2.6M and Deferrable Maintenance (4-6 Years) = \$10.9M
3. Some areas are underutilized, while others are overutilized

Housing Commission

1. Current facility is approximately 56 years old
2. Many of the existing building systems have reached the end of their useful life
3. Critical Need (1-3 Years) = \$850K and Deferrable Maintenance (4-6 Years) = \$170K
4. Opportunity to reduce required square footage by approximately 3,800 square feet



Preliminary Findings Summary

Civic Center Library

1. Current facility is approximately 35 years old
2. Many of the existing building systems are reaching the end of their useful life
3. Critical Need (1-3 Years) = \$6.3M and Deferrable Maintenance (4-6 Years) = \$4.9M
4. Current building location, aesthetic, and typology does not align with the Vision 21 Master Plan (see snapshot above).

Carl Sandburg Library

1. Current facility is approximately 61 years old
2. Many of the existing building systems have reached the end of their useful life
3. Critical Need (1-3 Years) = \$1.7M and Deferrable Maintenance (4-6 Years) = \$800K

Alfred Noble Library

1. Current facility is approximately 55 years old
2. Many of the existing building systems have reached the end of their useful life
3. Critical Need (1-3 Years) = \$300K (demolition and site prep)

Note:

To assist in the development of recommendations on a building-by-building basis that aligns the City of Livonia Vision 21 Master Plan, PMC suggests the City of Livonia obtain the following information:

1. Detailed space and site programs
2. Highest and best use report
3. Operational costs report
4. Market analysis
5. Library strategic plan



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PMCRESA.COM | 248.223.3500

Plante Moran Cresa
3000 Town Center, Suite 100
Southfield, MI 48075



plante moran | cresa

2022 Facility Condition Assessment

City of Livonia
November 2022



City of Livonia
33000 Civic Center Drive
Livonia, Michigan 48154

November 2022

Dear City of Livonia Leadership:

Plante Moran Cresa (PMC) was engaged by The City of Livonia (COL) to conduct a physical building assessment of nine (9) facilities currently in use by COL. The goal of this assessment was to provide COL with a capital planning template to determine the cost of maintaining COL's facilities over a ten-year period with three major components: critical need, deferrable maintenance, and future need.

The building assessments were intended to be at a high level; they were not exhaustive, nor did they include any diagnostic or destructive investigation. We conducted our assessment through on-site visits at each building and grounds, interviews with staff, and review of City of Livonia-provided documentation. We wish to acknowledge the city and the staff their time, assistance, and cooperation in providing information for the preparation of this assessment.

We understand COL's intent is to use the combination of these assessments as a guiding road map in determining the most practical and efficient way to maintain these buildings. It is our sincerest hope that this information will confidently supply you with objective facts in your quest for alignment and enable COL to make informed decisions beneficial to the future of their buildings.

We would be happy to answer any questions that may arise as well as provide clarifications to any items found herein. Please feel free to contact me with any questions or concerns regarding this report.

Sincerely,

Plante Moran Cresa

A handwritten signature in black ink, appearing to read "David Goldman", followed by a long horizontal flourish.

David Goldman,
Senior Consultant



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Facility Assessment

City of Livonia

33000 Civic Center Drive

Livonia, Michigan 48154

Contact:

Andy Fountain

Andy.Fountain@PlanteMoran.com

248-343-2714

Rick Erickson

Rick.Erickson@PlanteMoran.com

248-227-4691

David Goldman

David.Goldan@PlanteMoran.com

248-568-0745

Plante Moran Cresa

3000 Towne Center, Suite 100

Southfield, MI 48075



Section A

Executive Summary



Executive Summary

Overview

Plante Moran Cresa (PMC) performed this property assessment at the request of **City of Livonia (COL)** for the city's, support services, transportation, and administrative buildings.

Date(s) of Assessment:	3/29/22 - 4/11/22
City Staff Present:	Sammy Lovin (Building Maintenance); Ted Davis (Senior Center/ Rec. Center); Jacob Rushlow (DPW)
PMC Staff Present:	David Goldman
Architect/Engineer Staff Present:	N/A
Number of Buildings:	9
Average Building Age:	~47 Years

Acknowledgements

For their assistance and cooperation, we wish to acknowledge all city staff, and all additional user groups who provided information for the preparation of this assessment report and during PMC's visit to each individual property.

Purpose

The purpose of this assessment is as follows:

- Observe and document readily visible building site conditions (roadways, walkways, surface parking, lighting, and equipment), building envelope conditions (roof systems, walls, windows and entry/exit doors) interior building conditions (walls, floors, ceilings, millwork/casework, restrooms, gymnasiums, lockers, pools, food service areas and equipment, etc.) as well as building system (heating, ventilating, air conditioning, plumbing, electrical) deficiencies that impact the function and value of the buildings and properties
- Quantify and communicate the condition of each building and site component and assign a repair / replacement value within a future ten-year period. Withing this ten-year timeframe, building and site needs are identified as: Critical Needs (1 – 3 years), Deferrable Maintenance (4 – 6 years) and Future Needs (7 – 10 years). Projected replacement costs include an annual escalation factor. **PMC recommends costs be revisited, at a minimum, once a year to adjust for inflation/escalation.**

Scope

This assessment report is based on city provided information and site visit(s) during which PMC performed a visual, nonintrusive, and nondestructive evaluation of various external and internal building components. This assessment is not a building code, safety, regulatory, or environmental compliance inspection. No diagnostic testing or invasive inspections took place. PMC took photographs to record the buildings' general conditions and to illustrate the specific observed deficiencies.

PMC observed representative samples of the major building components and the physical conditions of the following:

- Site conditions
- Building structure
- Architectural (interior finishes)
- Mechanical and electrical systems
- Plumbing system – Observations did not include collection or testing of water samples

The city provided PMC with the following documentation to aid in the creation of this report:

- Property site plans
- Floor plans

PMC took photographs to record the buildings' general conditions and to illustrate the specific observed deficiencies.

Building List:

1. City Hall
2. Police Station
3. Fire Station #1
4. Civic Center Library
5. Senior Center
6. Jack E. Kirksey Recreation Center
7. Housing Commission
8. Carl Sandburg Library
9. Alfred Branch Library

Assumptions & Clarifications

CITY OF LIVONIA ASSUMPTIONS / CLARIFICATIONS
This Facility Assessment Report is based on site visits during which PMC performed a visual, non-intrusive, and non-destructive evaluation of various external and internal building components. This assessment is not a building code, safety, regulatory, or environmental compliance inspection. PMC does not include the identification or resolution of any life safety issues or the non-compliance with any building code or other legal requirements
Placeholder allowances for landscaping have been designated for each facility and should be evaluated for funding amount as well as placement within the 10-yr timeframe.
Building and Site Acres estimated using DraftLogic online program if the information was not provided by the City.
Square footage used for the ceilings at city hall are based on the reflected ceiling plans from 1977.
Door count for city hall based on the plans from 1977
Roof Replacement at city hall is area above parking deck entrance and exit
While we made an effort to locate and identify all mechanical equipment; there may be some pieces that were not observed/assessed.
Assume 2,500 lb elevator for city hall
Assume that the Noble Library is beyond repair and needs to be demolished
Door count for civic Center Library based on the plans from 1986
It is assumed that any building aged 1980 or newer is non-asbestos containing. Prior to beginning any work, it is recommended that City of Livonia hire an environmental consultant to confirm this assumption and review the abatement scope at each facility. The funding allowances found within this 10-yr capital are assumptions based upon limited information
It is assumed that that fire proofing / caulking at all multi story City of Livonia facilities is code compliant. If this is not correct, there may be substantial costs to upgrade
Abatement allowance added for each building for unknown/unforeseen conditions. I licensed abatement contractor should be hired for all abatement work
Assume that new monument signs will be allowed by the city
Rework of concrete entrance at City Hall includes ramps and railings
Redesign entry fountain at City Hall includes new plumbing
Assume all utility feeds to each building are sufficient for the current use
Wood Paneling in City Hall Auditorium is Not Included in the costs
Curtain wall replacement costs at City Hall is an allowance only. Actual sizes will need to be obtained in order to provide a better estimate.
Number of VAVs in city hall is just an estimate. PMC did not look above any ceilings for these during our walkthrough
Technology costs are shown for the senior center at the request of City of Livonia staff. PMC to meet with city technology director to discuss pricing needed for Technology across all city buildings
There is a Roof Top HVAC unit on told on the recently renovated space in the fire station. This unit is oversized for the space and is causing a lot of humidity issues. This unit should be replaced with a correct sized unit.
Plante Moran meet with Casey O'Neil- City of Livonia- Information Systems Director and Steven Arslanian- LPD- Computer Services on 9/27/22 to discuss the technology needs for the city. The discussion included the following (high level):
Controls needed for all HVAC equipment (all locations)
The data center is located in the City Hall Basement. This should be relocated above ground
PD device re-fresh plan: laptops and desktops on a 5 year replacement plan; All larger equipment is on a 7-8 year replacement plan.
Each department buys their own technology
New Phone System needed at City Hall
Re-cabling of Rec. Center needed
Wireless network upgrades needed
Electronic time keeping system needs to be upgraded
It is suggested that Plante Moran do a more in-depth review and discussion of all technology needs with the city. An amendment to the contract is being drafted up as of 10/3/22. All costs provided are just allowances at this time

Condition Definitions

The following terms are used throughout the report and are defined as follows:

Excellent (E)

Observed to be new or like new.

Good (G)

Observed to be of average to above-average condition for the building system or material assessed, with consideration of its age, design, and geographical location. Generally, other than normal maintenance, no work is recommended or required.

Fair (F)

Observed to be of average condition for the building system evaluated. Satisfactory; however, some short-term and/or immediate attention is required or recommended (primarily due to normal aging and wear of the building system) to return the system to a good condition.

Poor (P)

Observed to be of below average condition for the building system evaluated. Requires immediate repair, significant work, or replacement is anticipated to return the building system or material to an acceptable condition.

Critical Need (CN)

Items that through our observations or discussions with COL may require capital expenditure **within the next 1 to 3 years** by virtue of current condition, remaining useful life, or COL's priorities.

Deferred Maintenance (DM)

These are items that through our observations or discussions with COL **may require capital expenditure within the next 4 to 6 years** by virtue of current condition, remaining useful life, or COL's priorities.

Future Need (FN)

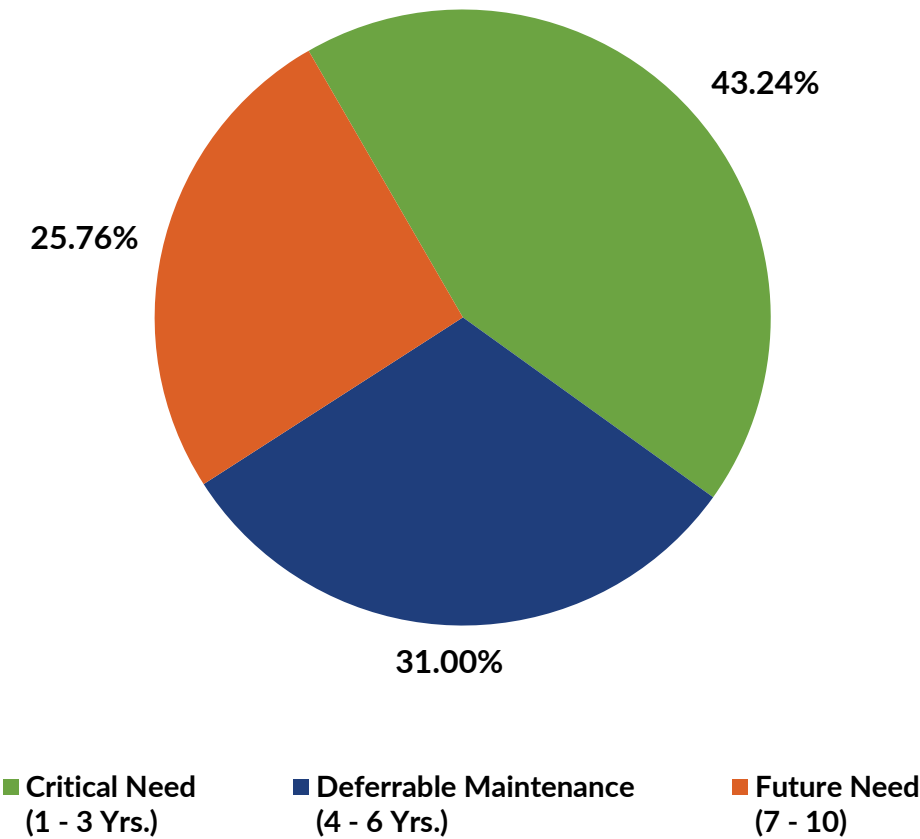
These are items that through our observations or discussions with COL **may require capital expenditure within the next 7 to 10 years** by virtue of current condition, remaining useful life, or COL's priorities.

Summary of Costs by Priority

SUMMARY OF COSTS BY PRIORITIZATION					
FACILITY ASSESSMENT					
Bldg #	Name of Facility	Critical Need (1 - 3 Yrs.)	Deferrable Maintenance (4 - 6 Yrs.)	Future Need (7 - 10)	Complete Cost with Escalation
1	City Hall	\$12,397,784	\$7,595,335	\$8,392,853	\$28,385,972
2	Police Department	\$8,467,808	\$3,381,330	\$1,875,608	\$13,724,746
3	Fire Department #1	\$1,335,601	\$897,792	\$766,557	\$2,999,950
4	Civic Center Library	\$6,348,772	\$4,936,406	\$1,240,231	\$12,525,410
5	Senior Center/Community Transit	\$5,811,271	\$659,776	\$1,029,377	\$7,500,424
6	Livonia Community Recreation Center	\$2,699,860	\$10,977,139	\$10,236,580	\$23,913,579
7	Housing Commission	\$856,369	\$169,270	\$310,537	\$1,336,176
8	Carl Sandburg Library	\$1,737,877	\$821,019	\$410,894	\$2,969,791
9	Alfred Noble Branch Library*	\$346,062	\$0	\$0	\$346,062
10	City Wide - Technology	\$1,928,999	\$626,925	\$713,730	\$3,269,654
TOTAL BUILDINGS BUDGET		\$41,930,405	\$30,064,991	\$24,976,366	\$96,971,763

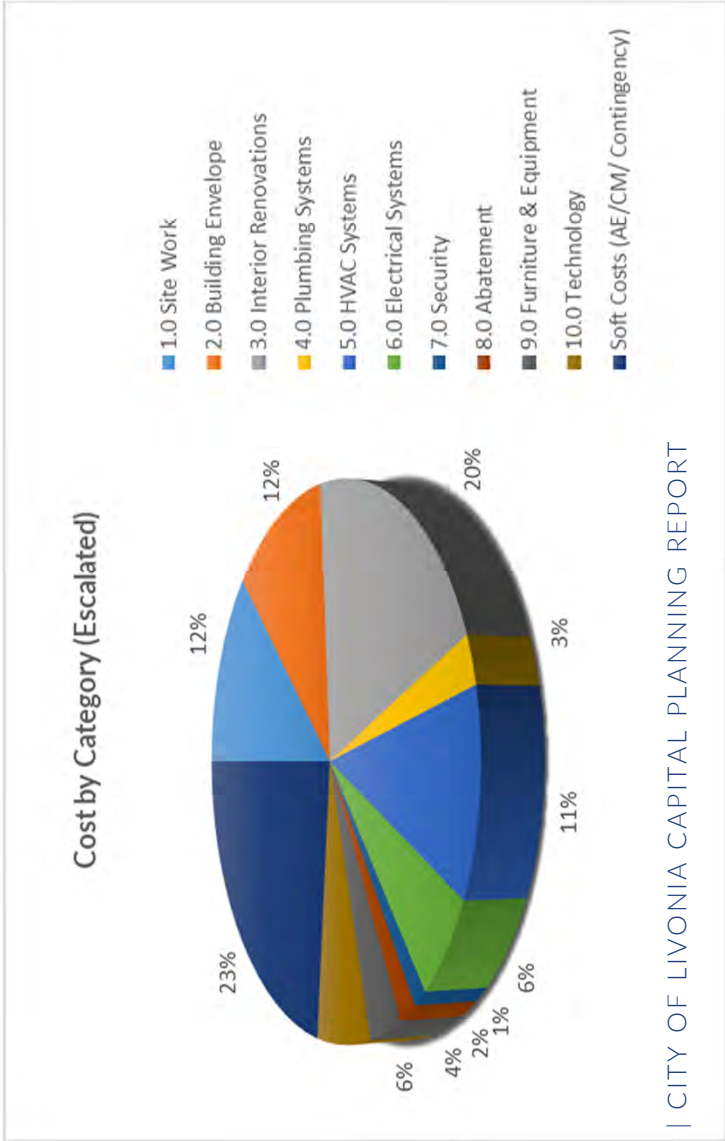
* This is for demolition costs only

Cost Priority



Summary of Costs by Category – Escalated

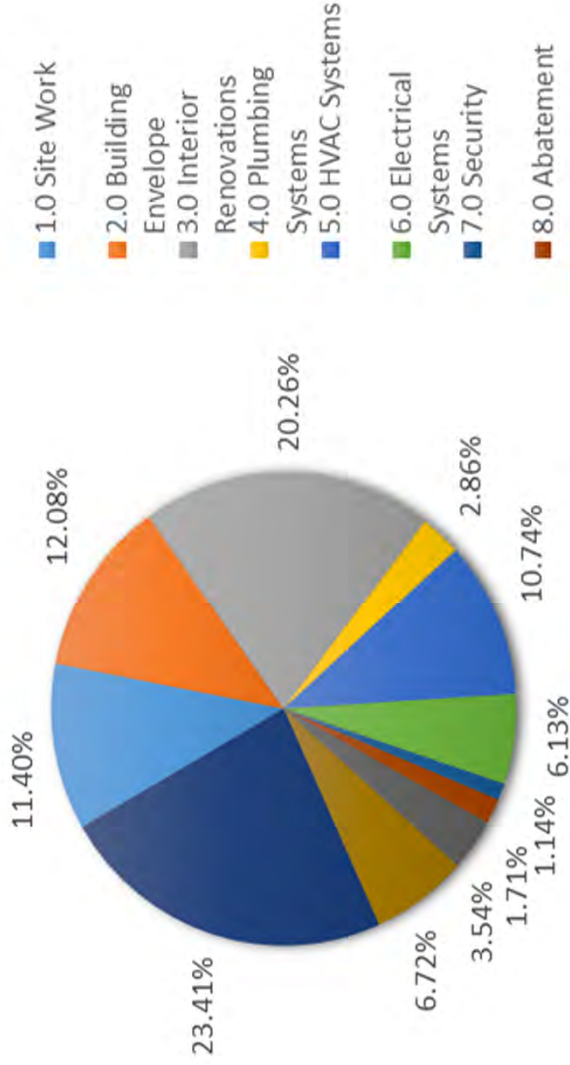
SUMMARY OF COSTS BY SCOPE OF WORK (ESCALATED)														
Bldg #	Name of Facility	Net Present Value	1.0 Site Work	2.0 Building Envelope	3.0 Interior Renovations	4.0 Plumbing Systems	5.0 HVAC Systems	6.0 Electrical Systems	7.0 Security	8.0 Abatement	9.0 Furniture & Equipment	10.0 Technology	Soft Costs (AE/CM/ Contingency)	Total Cost (Escalated)
1	City Hall	\$24,609,976	\$3,880,047	\$2,737,260	\$6,330,544	\$473,710	\$2,310,841	\$1,329,946	\$386,100	\$799,200	\$1,020,600	\$2,921,138	\$6,196,586	\$28,385,972
2	Police Department	\$12,278,278	\$2,152,812	\$542,592	\$4,353,063	\$319,378	\$719,890	\$901,578	\$375,840	\$540,000	\$455,976	\$0	\$3,363,619	\$13,724,746
3	Fire Department #1	\$2,544,154	\$104,976	\$521,640	\$596,333	\$124,050	\$386,508	\$289,109	\$95,904	\$60,480	\$81,000	\$0	\$739,951	\$2,999,950
4	Civic Center Library	\$10,984,002	\$1,139,865	\$1,647,000	\$3,139,322	\$52,618	\$1,609,425	\$767,275	\$111,888	\$120,960	\$1,020,600	\$0	\$2,916,457	\$12,525,410
5	Senior Center/Community Transit	\$7,014,316	\$899,640	\$1,284,854	\$1,491,075	\$226,454	\$403,380	\$588,617	\$69,768	\$54,000	\$454,680	\$324,000	\$1,703,955	\$7,500,424
6	Livonia Community Recreation Center	\$18,060,421	\$2,547,711	\$4,084,560	\$2,595,170	\$1,227,830	\$5,050,504	\$1,660,241	\$159,840	\$0	\$272,160	\$432,000	\$5,883,562	\$23,913,579
7	Housing Commission	\$1,196,399	\$312,284	\$74,520	\$165,264	\$55,188	\$77,807	\$185,469	\$32,400	\$42,120	\$70,200	\$0	\$320,923	\$1,336,176
8	Carl Sandburg Library	\$2,647,062	\$613,950	\$326,399	\$355,996	\$114,972	\$221,076	\$364,176	\$47,952	\$64,800	\$144,180	\$0	\$716,289	\$2,969,791
9	Alfred Noble Branch Library	\$346,062	\$258,336	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,726	\$346,062
10	City Wide - Technology	\$2,893,499	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,440,800	\$828,854	\$3,269,654
TOTAL		\$82,574,169	\$11,909,620	\$11,218,826	\$19,026,767	\$2,594,200	\$10,779,431	\$6,086,411	\$1,279,692	\$1,681,560	\$3,519,396	\$6,117,938	\$22,757,921	\$96,971,763



Summary of Costs by Category – Net Present Value

SUMMARY OF COSTS BY SCOPE OF WORK (NET PRESENT VALUE)													
Bldg #	Name of Facility	Net Present Value	1.0 Site Work	2.0 Building Envelope	3.0 Interior Renovations	4.0 Plumbing Systems	5.0 HVAC Systems	6.0 Electrical Systems	7.0 Security	8.0 Abatement	9.0 Furniture & Equipment	10.0 Technology	Soft Costs (AE/CM/Contingency)
1	City Hall	\$24,609,976	\$2,963,801	\$2,570,184	\$5,505,499	\$428,026	\$2,245,264	\$1,249,526	\$297,000	\$540,000	\$810,000	\$2,635,507	\$5,365,170
2	Police Department	\$12,278,278	\$1,759,838	\$542,592	\$4,135,467	\$321,106	\$530,196	\$780,341	\$270,000	\$540,000	\$383,400	\$0	\$3,015,339
3	Fire Department #1	\$2,544,154	\$81,000	\$521,640	\$494,646	\$107,876	\$291,332	\$216,974	\$64,800	\$60,480	\$81,000	\$0	\$624,407
4	Civic Center Library	\$10,984,002	\$925,299	\$1,517,400	\$2,704,968	\$48,470	\$1,599,264	\$602,942	\$75,600	\$120,960	\$810,000	\$0	\$2,579,098
5	Senior Center/Community Transit	\$7,014,316	\$845,208	\$1,284,854	\$1,408,050	\$208,310	\$340,200	\$473,256	\$61,992	\$54,000	\$426,600	\$324,000	\$1,587,845
6	Livonia Community Recreation Center	\$18,060,421	\$1,782,883	\$3,140,100	\$2,017,516	\$1,099,224	\$3,587,069	\$1,263,600	\$108,000	\$0	\$216,000	\$432,000	\$4,414,029
7	Housing Commission	\$1,196,399	\$305,532	\$71,280	\$150,684	\$50,004	\$52,572	\$145,837	\$32,400	\$32,400	\$70,200	\$0	\$285,490
8	Carl Sandburg Library	\$2,647,062	\$491,335	\$326,399	\$312,444	\$100,354	\$221,076	\$330,480	\$32,400	\$64,800	\$129,600	\$0	\$638,174
9	Alfred Noble Branch Library	\$346,062	\$258,336	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,726
10	City Wide - Technology	\$2,893,499	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,160,000	\$733,499
TOTAL		\$82,574,169	\$9,413,232	\$9,974,450	\$16,729,273	\$2,363,369	\$8,866,973	\$5,062,956	\$942,192	\$1,412,640	\$2,926,800	\$5,551,507	\$19,330,777

Cost by Category (Net Present Value)



Opinion of Probable Cost

Based upon observations during our site visit and information received from our interviews with building users, which for the purpose of this report was deemed reliable, PMC prepared general scope opinions of probable cost based on appropriate remedies for the deficiencies noted. Such remedies and their associated cost were considered commensurate with subject's position in the market and prudent expenditures. These opinions are for components of systems exhibiting significant deferred maintenance and existing deficiencies requiring major repairs or replacement. Repairs or improvements that could be classified as cosmetic, a decorative part or parcel of a building renovation program, routine, or normal preventative maintenance were included as future needs. Costs provided are based on mid-level commercial pricing.

Our intent in this report is to outline material physical deficiencies and the corresponding opinion of probable costs that are commensurate with the complexity and age of the buildings. Opinions of probable costs that are a threshold amount of approximately \$1,000 or less are omitted from our review.

Replacement and repair preliminary budgets are based on approximate quantities. Specific building square footages are estimates based on the information provided by the city. A detailed inventory of quantities for cost estimating is not a part of the scope of this report. Budgets were derived using Metro Detroit area material and labor costs. As this report projects costs over the next 10 years, PMC utilized a reasonable cost escalation factor for these costs based on the anticipated time of improvement implementation.

Please note that the budget values in this report are conceptual values only, and do not represent hard bid market pricing our opinions of probable costs will likely vary from actual market conditions. These conceptual budget values are intended for a high-level planning approach by the city in consideration for future renovations of the aforementioned buildings. We highly recommend that, if any of the recommendations are to move forward accordingly, the city (a) have a formal design completed by a registered architectural or engineering firm and (b) in conjunction with its registered architectural or engineering firm and construction professional develop a refined preliminary budgets and (c) undergo the formal competitive bid process per the requirements set forth.

Statement of Limitations

This assessment report represents a statement of the physical condition of the buildings and properties based upon visual site observation. It applies only to those portions of the property, items, and equipment that PMC staff were able to visually observe. Walls and ceilings were not opened to observe covered, hidden, or concealed conditions. PMC's assessment of plumbing systems did not include the collection or testing of water samples to determine water quality. The assessment of mechanical systems and equipment based on general observations of condition and/or age and not a full diagnostic or inspection by a certified maintainer.

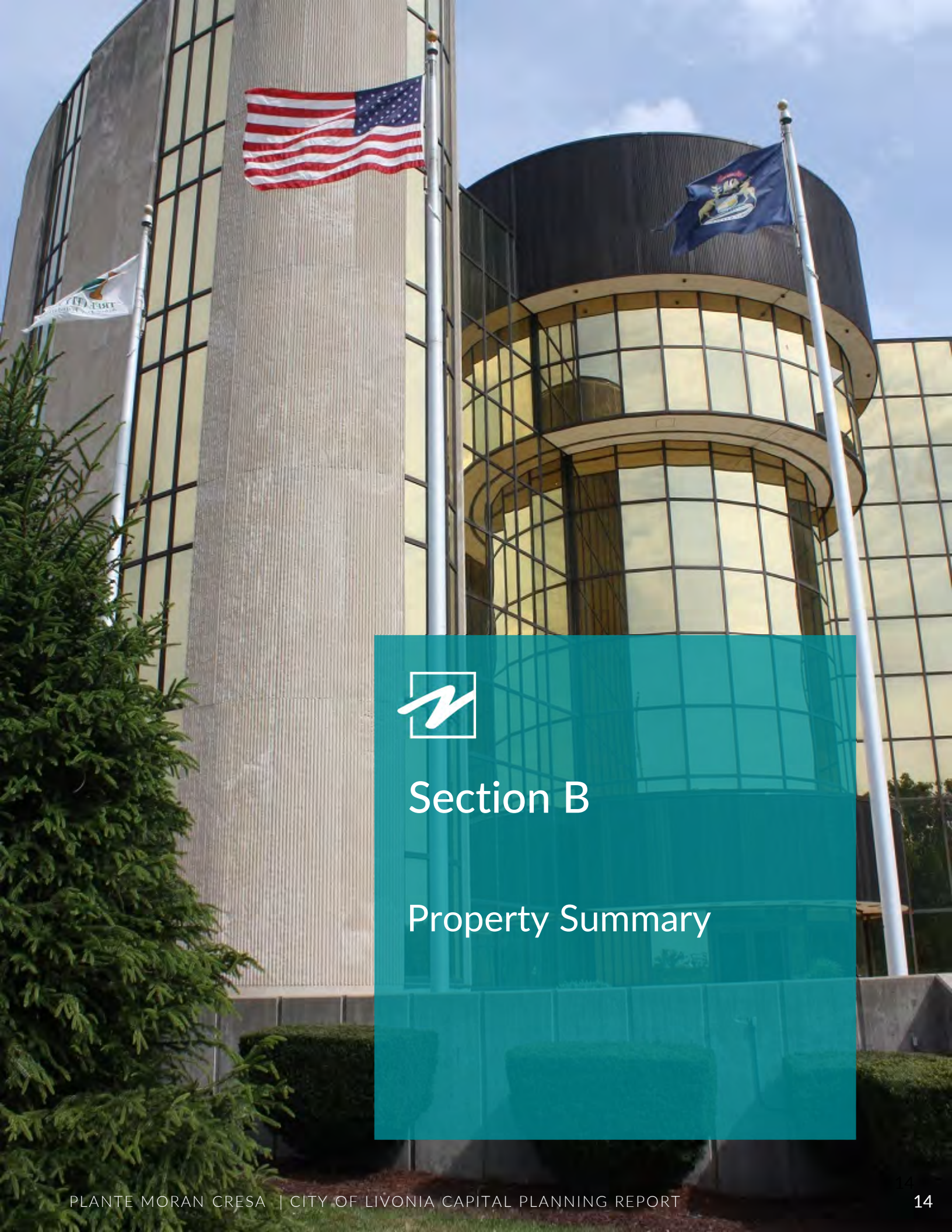
In addition, PMC did not sample any property components or test nonfunctioning equipment at the time the assessment was conducted. Minimal as-built or record drawings and specifications were available only to the extent described in this report. PMC's assessment, analysis, and recommendations are, in whole or in part, dependent on the information provided by The City of Livonia and other third parties. PMC cannot provide an opinion on the reliability of such information, and inaccuracies in such information may impact our assessment, analysis, and recommendations.

This assessment does not include any services (including the collection or testing of samples) related to known or unknown Constituents of Concern. Constituents of Concern shall include: (i) asbestos, (ii) petroleum, (iii) radioactive material, (iv) polychlorinated biphenyls (PCBs), (v) hazardous waste, (vi) lead, or (vii) any substance, product, waste, or other material listed under any other federal, state, or local (meaning any applicable jurisdiction) statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material. The parties further acknowledge that PMC is not and shall not be required to be an "owner," "arranger," "operator," "generator," or "transporter" of any Constituents of Concern.

This report was prepared for and intended solely for the information use of The City of Livonia and may not be used or relied upon by another party without the express written authorization of PMC.

The contents of the report are based on the relevant information available, and the condition observed at the time of issuance. Information and conditions are subject to change, and PMC assumes, no responsibility to update this report in the event of such change.

This assessment report should be read in its entirety. Information provided in the various sections is complementary and, in some instances, provides additional explanation of information concerning the assessment. Therefore, interpretations and conclusions drawn by reviewing only specific sections are the sole responsibility of the user.

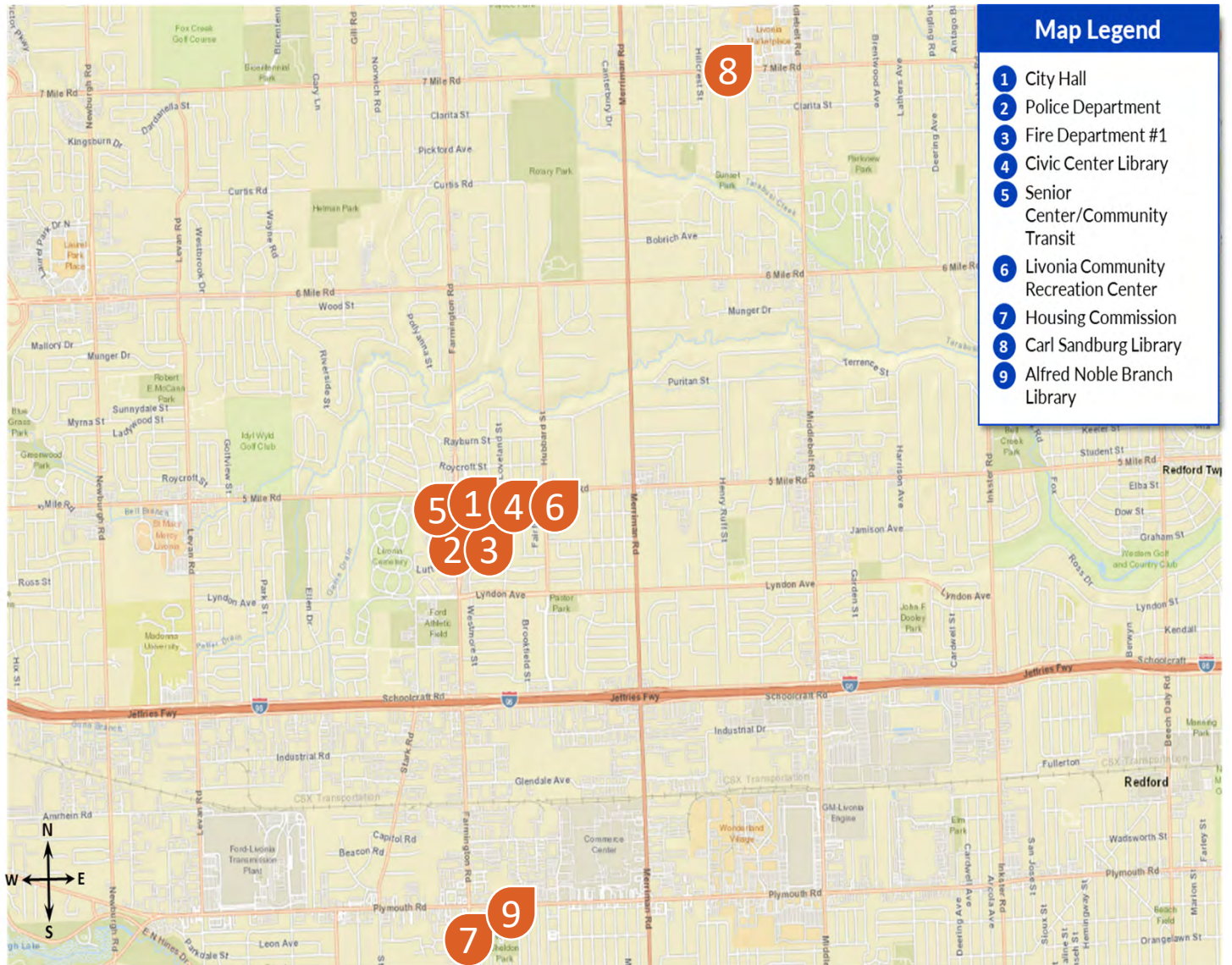


Section B

Property Summary

Property Summary

Building Locations Map | City, State



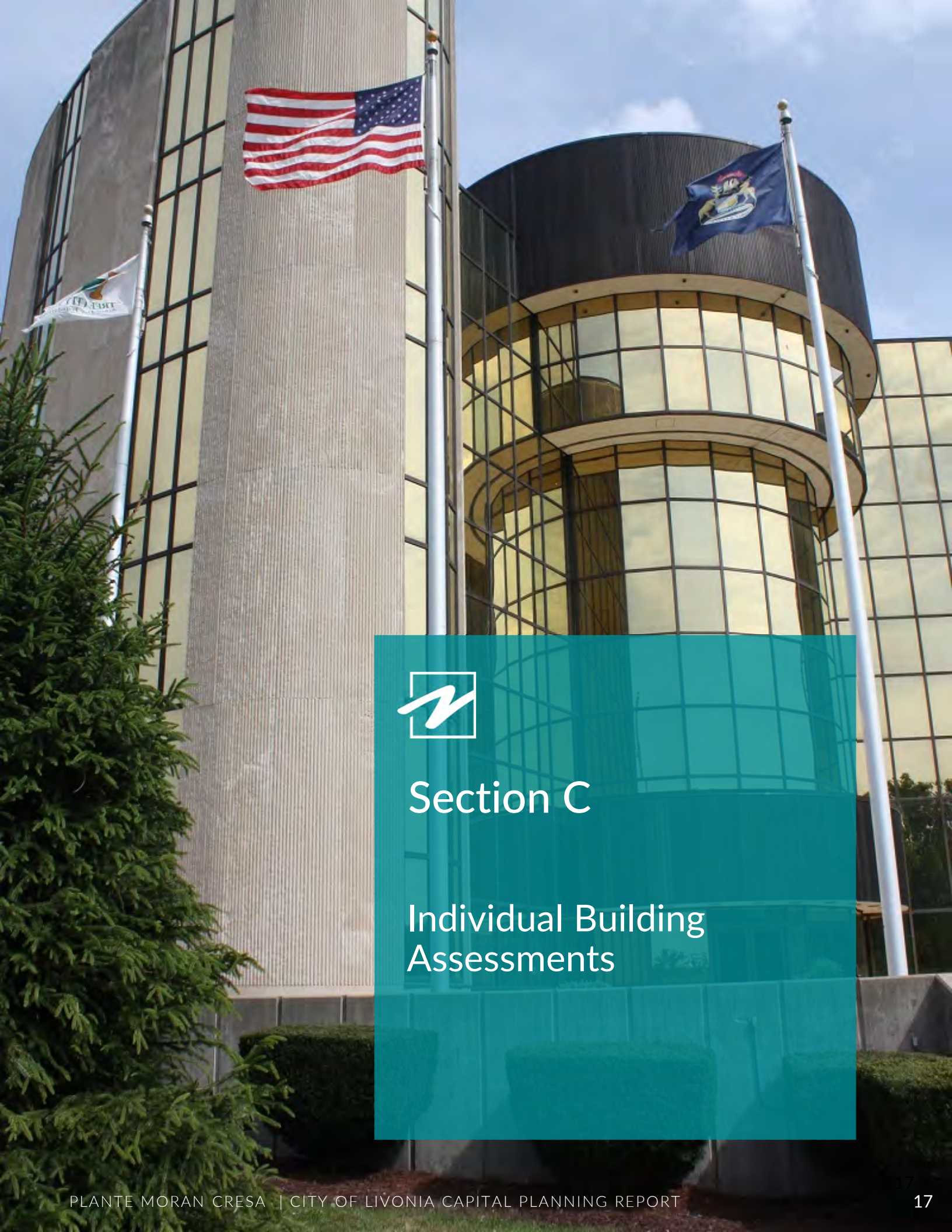


Property Summary

Building Locations Map | City, State

Bldg #	Facility	Address	City	State	Zip
BUILDINGS					
1	City Hall	33000 Civic Center Drive	Livonia	Michigan	48154
2	Police Department	15052 Farmington Road	Livonia	Michigan	48154
3	City Fire Department	14910 Farmington Road	Livonia	Michigan	48154
4	Civic Center Library	32777 Five Mile Road	Livonia	Michigan	48154
5	Civic Center Park Senior Center & Transit Office	15218 Farmington Road	Livonia	Michigan	48154
6	Jack E. Kirksey Livonia Community Recreation Center	15100 Hubbard Street	Livonia	Michigan	48154
7	Housing Commission	10800 Farmington Road	Livonia	Michigan	48150
8	Carl Sandburg Library	30100 West Seven Mile Road	Livonia	Michigan	48152
9	Alfred Noble Branch Library	32901 Plymouth Road	Livonia	Michigan	48150

See Building Location Map on slide 15 for building location/proximity



Section C

Individual Building Assessments

Building 01 – Livonia City Hall



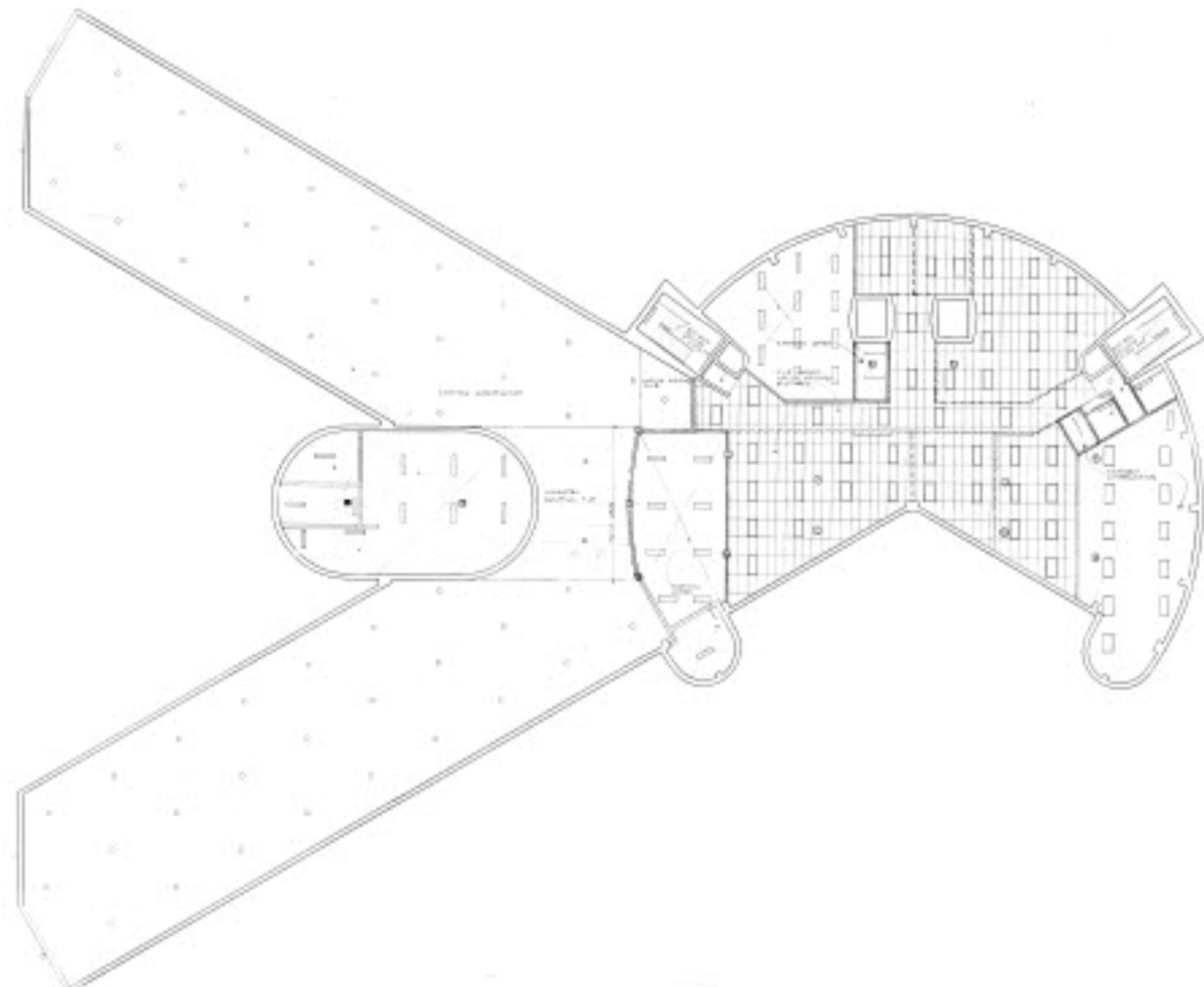
Address:	33000 Civic Center Dr. Livonia MI 48154
Year Built:	1977
Square Footage:	67,736
Site Area:	4.99 acres
Parking Spaces:	115
Stories:	5
Basement:	Yes
Elevator(s):	2
Exterior Façade:	Glass Curtain Wall/Brick/Concrete
Roof:	TPO
Fire Protection:	Fully Sprinkled

Site Plan:



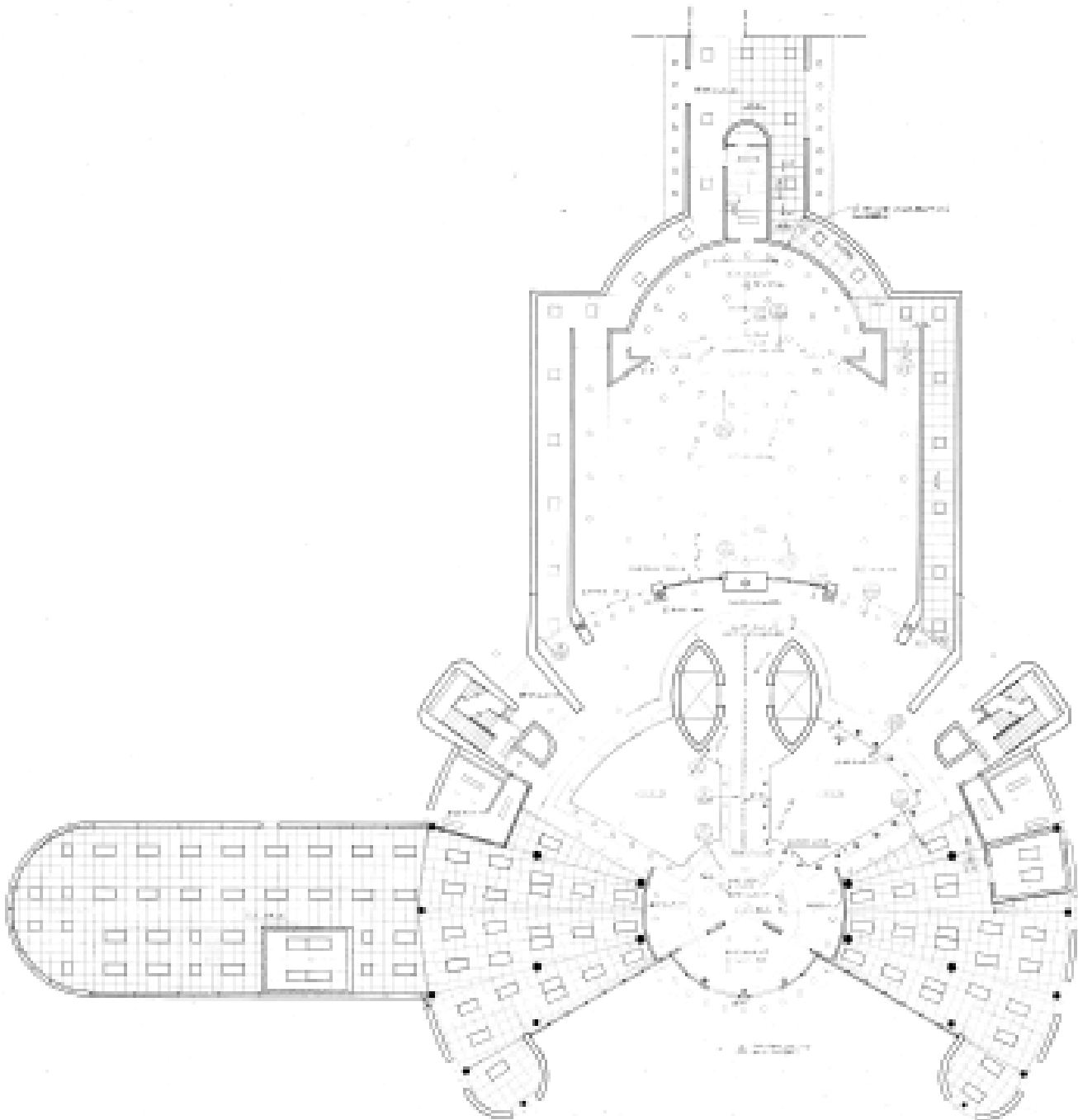
Building 01 - Livonia City Hall

Ground Floor Plan:



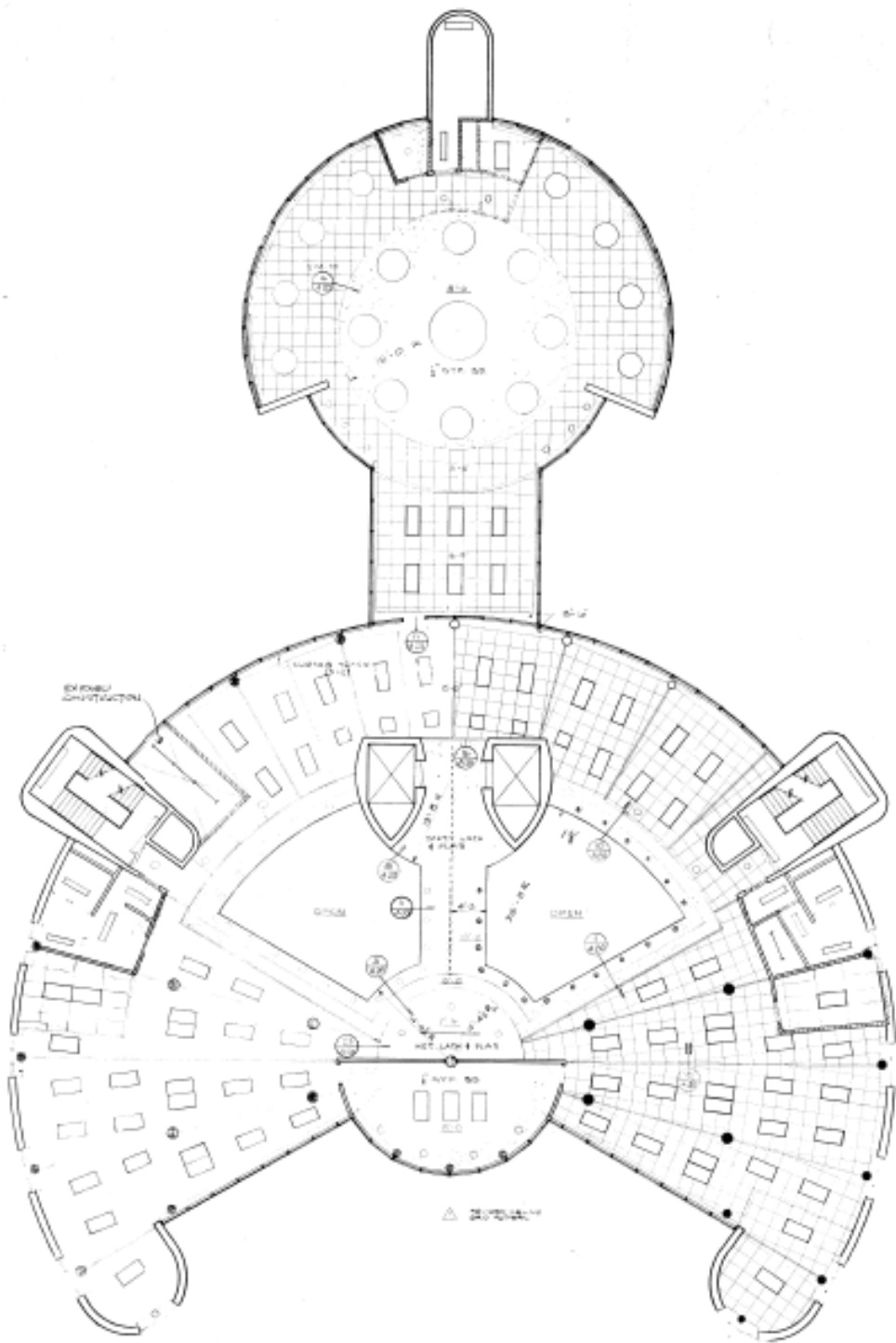
Building 01 - Livonia City Hall

1st Floor Plan:



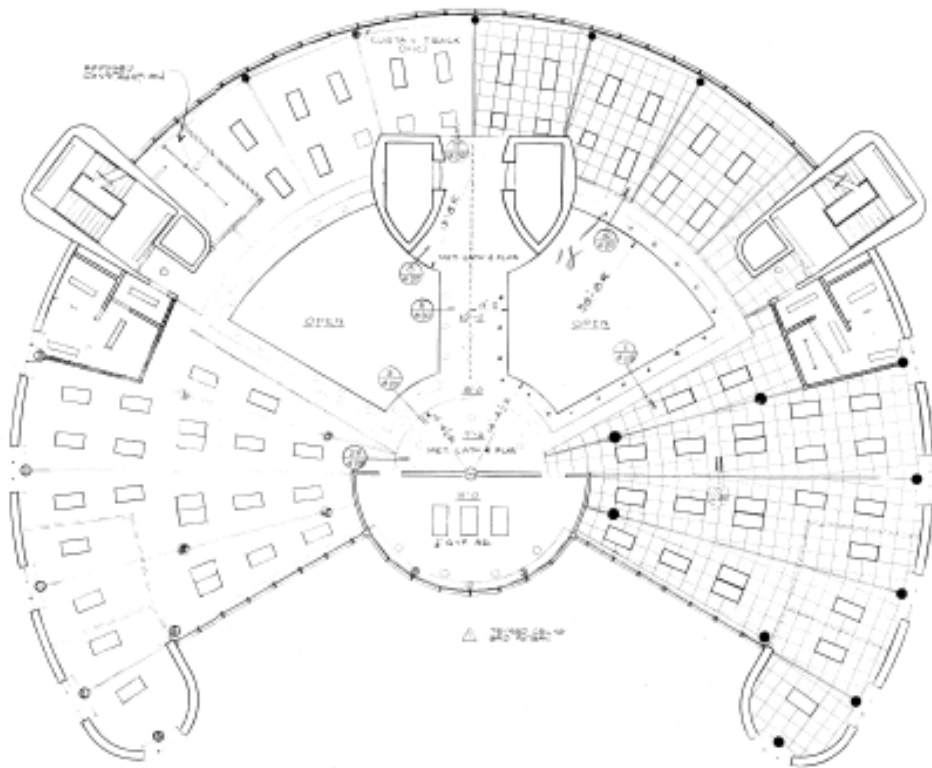
Building 01 - Livonia City Hall

2nd Floor Plan

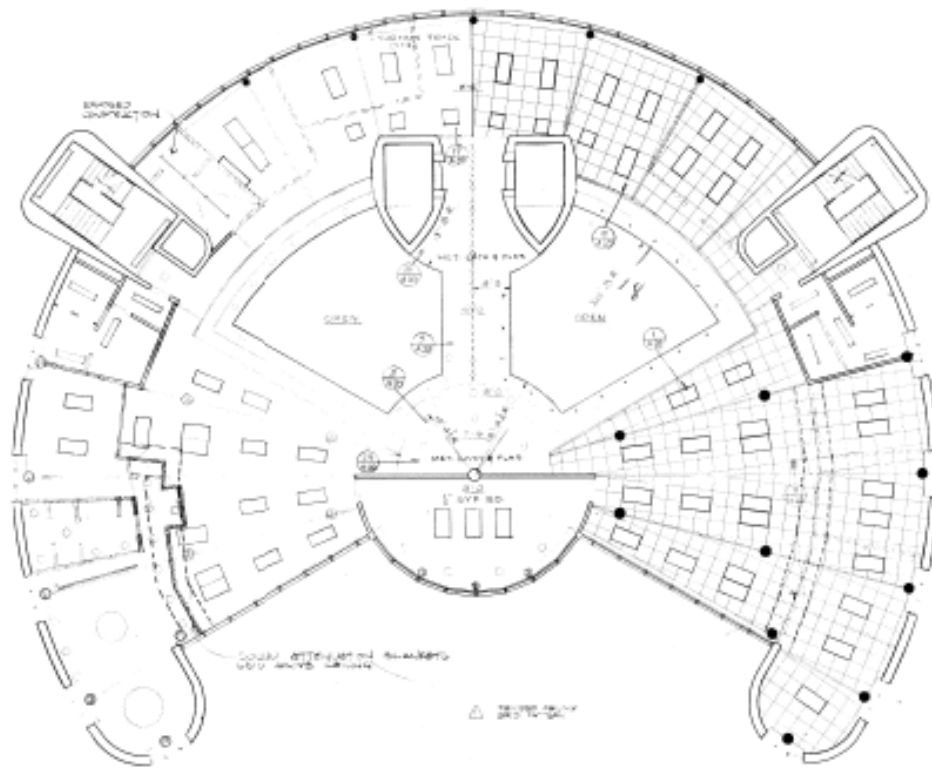


Building 01 - Livonia City Hall

3rd Floor Plan:



4th Floor Plan:



SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Summary of Budgets:

City Hall		Cost Data							
Building SF		67,736		Specification Factor =		Geographic Factor =		Cost Escalation Factors	
				Cost Escalation Factor =		1.08		1.30	
								1.48	
Program Area		Quantity	Unit	# of	Total Units	As % of	Critical Needs	Deferrable	Future Need
		Per Unit		Units		Cost	(1 - 3 years)	Maintenance Cost	Cost
							(1 - 3 years)	(4 - 6 years)	(7 - 10 years)
1.0 SITE									
Paving									
Pavement and Base Reconstruction	110,200	SF	1	110,200	2.90%	\$0	\$0	\$1,056,862	
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.66%	\$54,000	\$70,200	\$79,920	
Sealcoating/Re-stripping	110,200	SF	1	110,200	0.15%	\$35,705	\$0	\$0	
Site Amenities - Bike Racks / Benches / Picnic Tables / Trash Receptacles / Etc.	1	Allowance	1	1	1.32%	\$0	\$421,200	\$0	
Landscaping									
Improve Landscaping	1	Allowance	1	1	1.32%	\$0	\$0	\$479,520	
Utilities									
Misc. Utility Repairs	1	Allowance	1	1	1.32%	\$108,000	\$140,400	\$159,840	
Misc.									
Monument Sign - Powered & Electronic Display	1	Allowance	1	1	0.44%	\$0	\$140,400	\$0	
Rework Concrete Entrance (Ramps and Railings)	1	Allowance	1	1	1.76%	\$432,000	\$0	\$0	
Refurbish Entry Fountain (Includes New Plumbing)	1	Allowance	1	1	2.19%	\$0	\$702,000	\$0	
SITE SUBTOTAL					12.04%	\$629,705	\$1,474,200	\$1,776,142	
2.0 BUILDING ENVELOPE									
Roofing Work									
Replace Roof (EPDM)- .60 Mil/Reinforced/ Fully-Adhered (Parking Garage)	10,000	SF	1	10,000	1.54%	\$378,000	\$0	\$0	
Replace Roof (EPDM)- .60 Mil/Reinforced/ Fully-Adhered (Main Tower) ~2015/ 30 yr. Warranty	13,800	SF	1	13,800	2.12%	\$0	\$0	\$0	
Replace Roof (EPDM)- .60 Mil/Reinforced/ Fully-Adhered (Annex)	14,000	SF	1	14,000	2.15%	\$0	\$0	\$783,216	
Misc. Drainage Repair	1	Allowance	1	1	0.07%	\$18,144	\$0	\$0	
Paint Structural Steel for Equipment Screens	1	Allowance	1	1	0.09%	\$0	\$28,080	\$0	
Replace Exterior Curtainwall System	1	Allowance	1	1	3.07%	\$0	\$0	\$1,118,880	
Exterior Walls									
Re-Caulk Expansion Joints	1	Allowance	1	1	0.11%	\$0	\$0	\$39,960	
Tuckpointing	1	Allowance	1	1	0.33%	\$0	\$105,300	\$0	
Exterior Envelope Repairs/Upgrades (Curtain Wall/ Precast/ Soffits/ Painting)	1	Allowance	1	1	0.44%	\$36,000	\$46,800	\$53,280	
Replace Exterior Doors	24	EA	1	24	0.53%	\$129,600	\$0	\$0	
BUILDING ENVELOPE SUBTOTAL					10.44%	\$561,744	\$180,180	\$1,995,336	
3.0 INTERIOR/FINISHES									
Interior Doors & Hardware									
Replace Door Hardware	200	EA	1	200	2.63%	\$648,000	\$0	\$0	
Walls & Partitions									
Misc. Plaster/ Drywall Repairs	1	Allowance	1	1	0.88%	\$0	\$280,800	\$0	
Ceilings									
Remove Existing & Install New Acoustic Tile Ceiling	30,700	SF	1	30,700	1.15%	\$281,826	\$0	\$0	
Flooring									
Remove & Replace Flooring - Carpet	34,000	SF	1	34,000	1.00%	\$246,024	\$0	\$0	
Remove and Replace VCT Tile	17,000	SF	1	17,000	0.67%	\$165,240	\$0	\$0	
Remove and Replace Hard Tile Flooring	17,000	SF	1	17,000	2.24%	\$550,800	\$0	\$0	
Interior Storefront Repairs/Replacement	1	Allowance	1	1	2.19%	\$270,000	\$351,000	\$0	
Paint									
Painting Allowance	67,736	SF	1	67,736	0.74%	\$0	\$237,753	\$0	
Signage									
Replace Interior Signage	67,736	SF	1	67,736	0.12%	\$0	\$38,041	\$0	
Way-finding and Branding	1	Allowance	1	1	0.66%	\$0	\$0	\$239,760	
Restrooms									
Renovate Floor Restrooms (2/floor)	12	EA	1	12	3.95%	\$486,000	\$631,800	\$0	
Auditorium / Little Theater									
Replace Fabric and Make Repairs to Chairs	330	EA	1	330	0.22%	\$53,460	\$0	\$0	
Rework Seating Configuration to Improve Accessibility	1	Allowance	1	1	1.10%	\$270,000	\$0	\$0	
Casework & Countertops									
Replace Misc. Casework/Millwork	1	Allowance	1	1	2.19%	\$270,000	\$351,000	\$0	
Other									
Replace Elevator	2	Allowance	1	2	2.63%	\$0	\$0	\$959,040	
INTERIOR/FINISHES SUBTOTAL					22.37%	\$3,241,350	\$1,890,394	\$1,198,800	
4.0 PLUMBING SYSTEMS									
Fire Protection									
Add / Modify Fire Suppression System for Improvements	1	Allowance	1	1	0.39%	\$97,200	\$0	\$0	
Equipment & Fixtures									
Existing Lochinvar Water Heater, Serial # 1227M000978, 2012	1	EA	1	1	0.04%	\$0	\$11,232	\$0	
Existing Lochinvar Water Heater, Serial # HG15292920, 2011	1	EA	1	1	0.04%	\$0	\$11,232	\$0	
Provide Bottle Filler Drinking Fountains	6	EA	1	6	0.18%	\$43,546	\$0	\$0	
Piping									
Replace Portions- Domestic Water/Sanitary Piping and Valves	1	Allowance	1	1	1.10%	\$135,000	\$175,500	\$0	
PLUMBING SYSTEMS SUBTOTAL					1.74%	\$275,746	\$197,964	\$0	

SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Summary of Budgets:

City Hall		Cost Data						
Building SF		Specification Factor =		Geographic Factor =		Cost Escalation Factors		
67,736						1.08	1.30	1.48
						Cost Escalation Factor =		
Program Area		Quantity	# of	As % of		Critical Needs	Deferrable	Future Need
		Per Unit	Unit	Units	Total Units	Cost	Cost	Cost
						(1 - 3 years)	(4 - 6 years)	(7 - 10 years)
5.0 HVAC SYSTEMS								
Equipment								
Existing Lochinvar Boiler, Serial # I11H10196040, 2011		1	EA		-	0.00%	\$0	\$0
Existing Lochinvar Boiler, Serial # I11H10196045, 2011		1	EA		-	0.00%	\$0	\$0
Existing Lochinvar Boiler, Serial # I11H10202692, 2011		1	EA		-	0.00%	\$0	\$0
Existing Lochinvar Boiler, 2011		1	EA		-	0.00%	\$0	\$0
Existing Lochinvar Boiler, Serial # H985854, 1998		1	EA	1	1	0.71%	\$175,392	\$0
Existing Lochinvar Boiler, Serial # H985853, 1998		1	EA	1	1	0.71%	\$175,392	\$0
Existing Lochinvar Boiler, Serial # H985852, 1998		1	EA	1	1	0.71%	\$175,392	\$0
Replace Boiler Pumps		3	EA	1	3	0.11%	\$27,216	\$0
Existing Trane Air Handler Unit, Serial # C18H06307, 2018		1	EA		-	0.00%	\$0	\$0
Existing Trane Air Handler Unit, Serial # C18H06309, 2018		1	EA		-	0.00%	\$0	\$0
Existing Alton Air Handling Unit (Not Able to Read Tag)		1	EA	1	1	1.10%	\$270,000	\$0
Replace Existing Variable Air Volume (VAV) Units		30	EA	1	30	0.79%	\$0	\$252,720
Existing McQuay Chiller, Serial #58K8504302, 1998		1	EA	1	1	0.88%	\$216,000	\$0
Existing Fujitsu Split System, Serial # KSA031893		1	EA	1	1	0.03%	\$0	\$11,189
Existing Fujitsu Split System, Serial # KSA022850		1	EA	1	1	0.03%	\$0	\$11,189
Piping								
Replace Portions- Hydronic Piping and Valves		1	Allowance	1	1	1.10%	\$270,000	\$0
Other HVAC								
Air and Water Balance		67,736	SF	1	67,736	0.09%	\$21,946	\$0
Commissioning		67,736	SF	1	67,736	0.06%	\$14,631	\$0
Temperature Controls		67,736	SF	1	67,736	1.49%	\$365,774	\$0
Clean/Sanitize All Ductwork and Grilles		1	Allowance	1	1	1.32%	\$324,000	\$0
HVAC SYSTEMS SUBTOTAL						9.12%	\$2,035,744	\$252,720
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades		1	Allowance	1	1	0.44%	\$108,000	\$0
Power for new HVAC		1	Allowance	1	1	0.25%	\$60,480	\$0
Upgrade Panels and Add New Circuits Throughout Building		67,736	SF	1	67,736	0.89%	\$0	\$285,304
Panel Capacity Investigations and Re-tagging		1	Allowance	1	1	0.20%	\$48,600	\$0
Lighting								
Replace Lighting with LEDs (New OS, Switching, and Controls)		67,736	SF	1	67,736	2.97%	\$731,549	\$0
Replace Exterior Wall Packs		12	EA	1	12	0.04%	\$10,886	\$0
Replace Emergency & Exit Lights		67,736	SF	1	67,736	0.09%	\$21,946	\$0
Fire Alarm System								
Adjustments to Fire Alarm System		1	Allowance	1	1	0.20%	\$0	\$63,180
ELECTRICAL SYSTEMS SUBTOTAL						5.08%	\$981,462	\$348,484
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance		1	Allowance	1	1	0.00%	\$0	\$280,800
Security Allowance - Access Controls		1	Allowance	1	1	0.00%	\$0	\$105,300
SECURITY SYSTEMS SUBTOTAL						1.21%	\$0	\$386,100
8.0 ABATEMENT								
Abatement								
Abatement Allowance		1	Allowance	1	1	2.19%	\$0	\$799,200
ABATEMENT SUBTOTAL						2.19%	\$0	\$799,200
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance		1	Allowance	1	1	3.29%	\$270,000	\$351,000
FURNITURE & EQUIPMENT SUBTOTAL						3.29%	\$270,000	\$351,000
10.0 TECHNOLOGY								
Technology								
Relocate Data Center from Basement to Above Ground		1	Allowance	1	1	6.58%	\$1,620,000	\$0
Re-rack Servers SAN (2020)			EA		-	0.00%	\$0	\$0
Re-rack Servers Host (2021)			EA		-	0.00%	\$0	\$0
New Phone System		1	Allowance	1	1	2.19%	\$0	\$702,000
TECHNOLOGY SUBTOTAL						10.71%	\$1,778,502	\$908,053
SOFT COSTS								
Building Infrastructure Improvement Total:						78.20%	\$9,774,252	\$5,989,095
Project Contingency:		10.00%				6.42%	\$772,575	\$473,004
Permits, Testing & Printing:		2.50%				1.77%	\$212,458	\$130,076
Professional Fees & Costs:		9.00%				7.10%	\$854,528	\$523,179
Construction Manager Fee & Costs:		9.00%				6.51%	\$783,970	\$479,981
PROJECT TOTAL						100.00%	\$12,397,784	\$7,595,335
								\$8,392,853

Building 01 – Livonia City Hall

Photos: Provided by City of Livonia



Phone Room Leak Aftermath



Fifth Floor 2013



Fifth Floor Ventilation Grates 2013



First Floor Leak



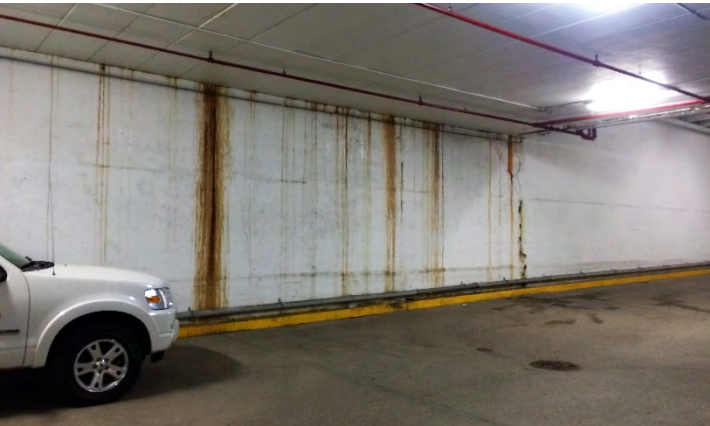
Annex Lobby 2017



Basement Leak Near Elevator 2016

Building 01 – Livonia City Hall

Photos: Provided by City of Livonia



Garage 20107



Garage 2017



Garage 2017



Ruptured Pipe in Annex 2022



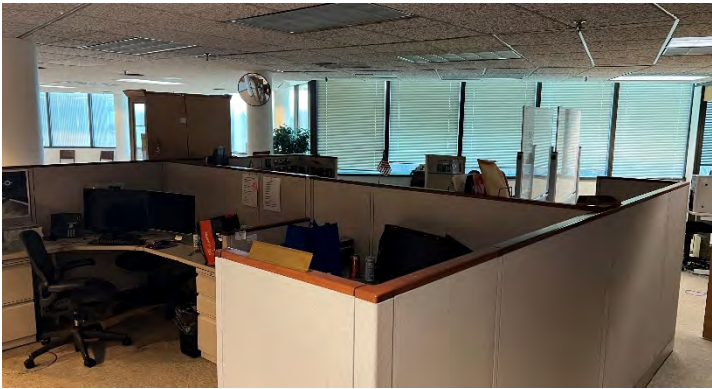
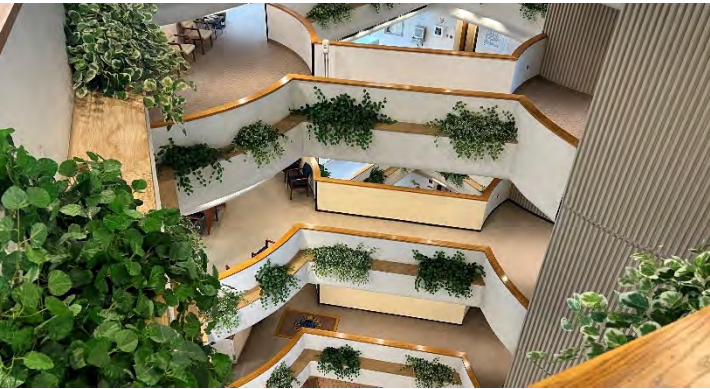
Annex Hall Damage 2022



Basement Storage & Sump 2016

Building 01 – Livonia City Hall

Photos:



Building 01 - Livonia City Hall

Photos:



SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Photos:



SECTION C | Individual Building Assessments

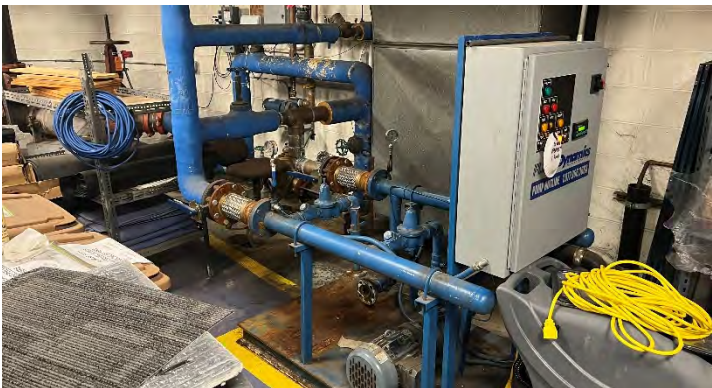
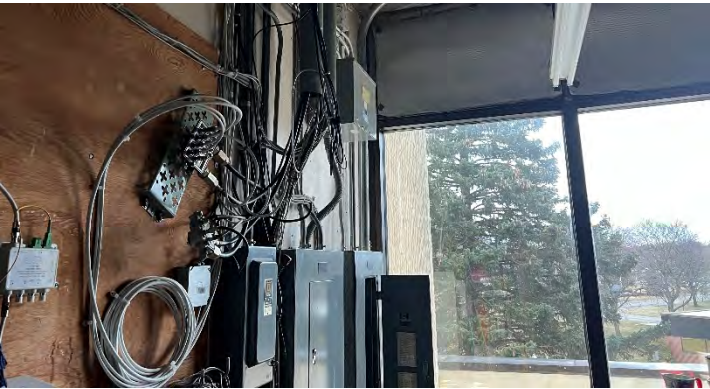
Building 01 – Livonia City Hall

Photos:



Building 01 - Livonia City Hall

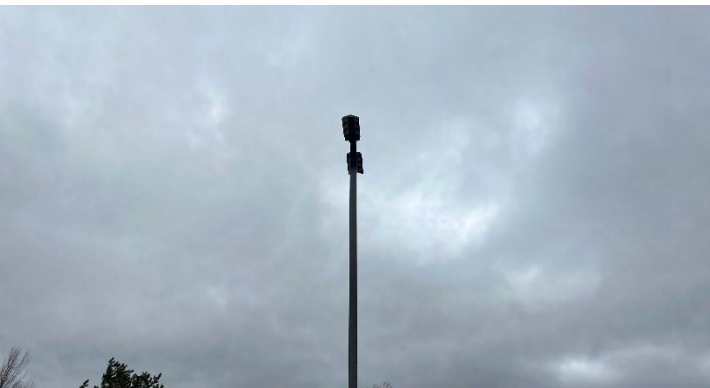
Photos:



SECTION C | Individual Building Assessments

Building 01 – Livonia City Hall

Photos:



Building 01 – Livonia City Hall

Photos:



Building 02 – Livonia Police Department



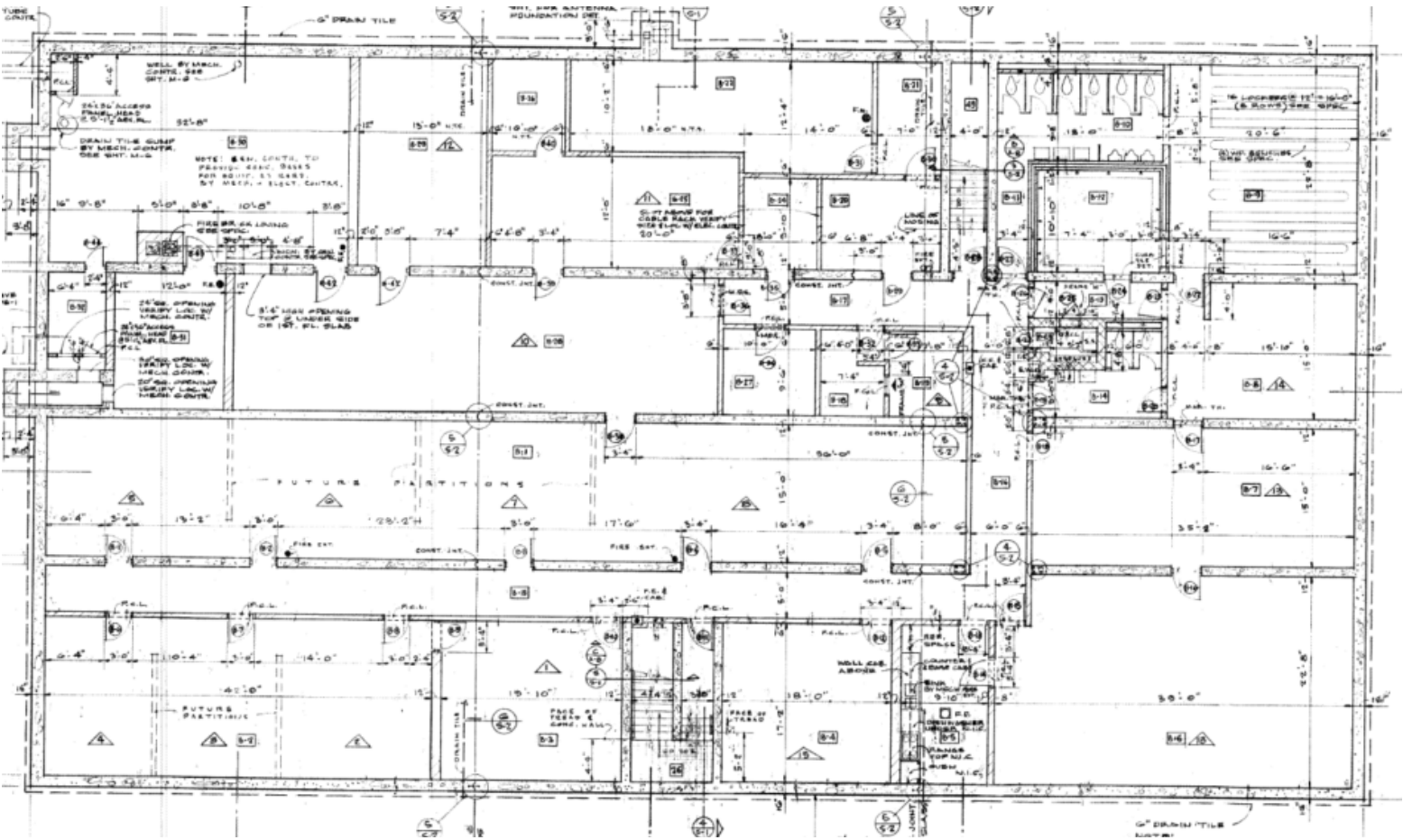
Address:	15050 Farmington Rd. Livonia MI 48154
Year Built:	1961/1987
Square Footage:	59,540
Site Area:	46.48 Acres
Parking Spaces:	76
Stories:	1
Basement:	Yes
Elevator(s):	Yes
Exterior Façade:	Brick
Roof:	PVC
Fire Protection:	No

Site Plan:



Building 02 - Livonia Police Department

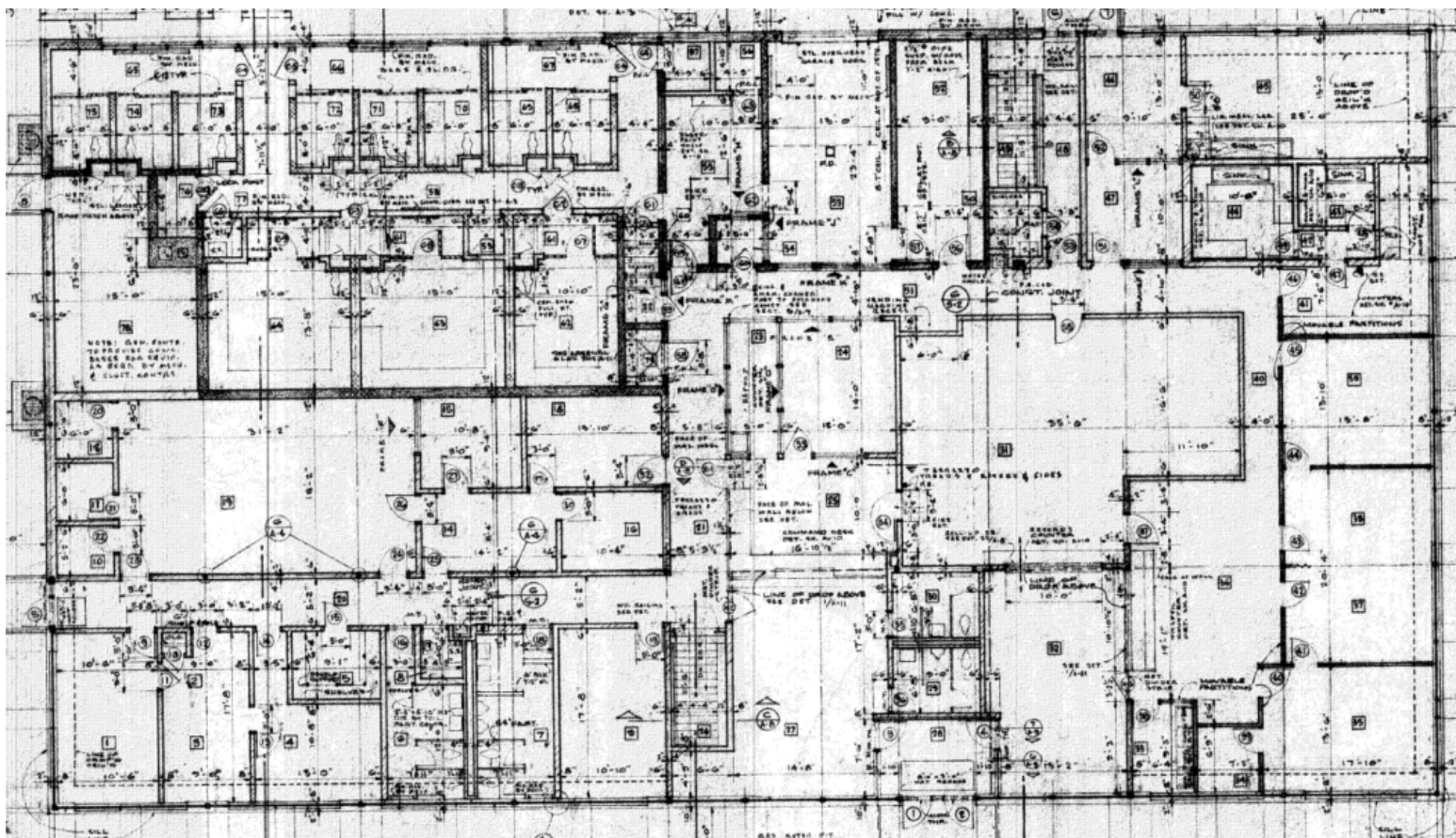
Basement Floor Plan (1961):



Basement Floor Plan (1986):

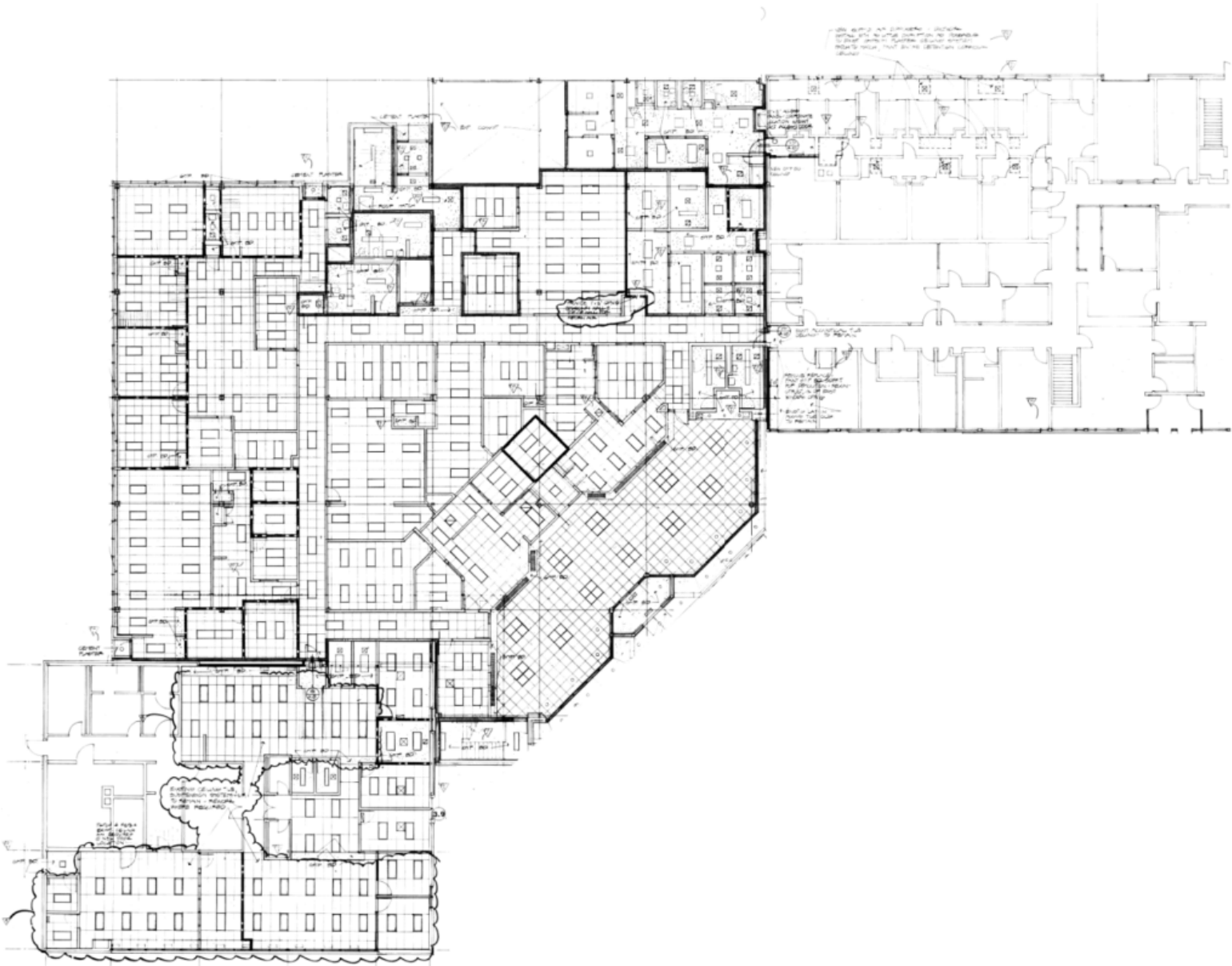
Building 02 – Livonia Police Department

1st Floor Plan (1961):



Building 02 - Livonia Police Department

1st Floor Plan (1986):



SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department

Summary of Budgets:

Police Department						Cost Data		
Building SF						Specification Factor =		
59,540						Geographic Factor =		
						Cost Escalation Factor =		
						1.08		
						1.30		
						1.48		
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	156,000	SF	1	156,000	8.23%	\$0	\$1,314,144	\$0
Replace Concrete Stairs and Railings	1	Allowance	1	1	0.22%	\$27,000	\$0	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.39%	\$48,384	\$0	\$0
Sealcoating/Re-striping	156,000	SF	1	156,000	0.41%	\$50,544	\$0	\$0
Utilities								
Catch Basin / Manholes	6	EA	1	6	0.24%	\$0	\$37,740	\$0
Misc. Utility Repairs	1	Allowance	1	1	0.44%	\$0	\$70,200	\$0
Fire Suppression Utilities	1	Allowance	1	1	0.44%	\$54,000	\$0	\$0
Misc.								
Monument Sign - Powered & Electronic Display	1	EA	1	1	0.44%	\$54,000	\$0	\$0
Reapirs Needed for Carports	1	Allowance	1	1	1.76%	\$0	\$280,800	\$0
Rework Concrete Entrance (Ramps and Railings)	1	Allowance	1	1	1.76%	\$216,000	\$0	\$0
SITE SUBTOTAL					14.33%	\$449,928	\$1,702,884	\$0
2.0 BUILDING ENVELOPE								
Roofing Work								
Existing PVC Roof (Under Warranty- Install Year Unknown)	37000		1	37,000	0.00%	\$0	\$0	\$0
Install Guard Rails Around Roof Hatch	1	Allowance	1	1	0.04%	\$5,400	\$0	\$0
Windows								
Replace Exterior Window Systems	1	Allowance	1	1	2.64%	\$324,000	\$0	\$0
Re-caulk Windows	1	Allowance	1	1	0.75%	\$91,800	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.13%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	0.66%	\$81,000	\$0	\$0
Exterior Doors								
Overhead Door Replacement	2	EA	1	2	0.20%	\$24,192	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					4.42%	\$542,592	\$0	\$0
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	240	EA	1	240	8.44%	\$1,036,800	\$0	\$0
Walls & Partitions								
Replace Fabric Wall Panels in Line Up Room	1	Allowance	1	1	0.13%	\$16,200	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	60,000	SF	1	60,000	4.49%	\$550,800	\$0	\$0
Flooring								
Remove & Replace Flooring - Carpet	30,000	SF	1	30,000	1.77%	\$108,540	\$141,102	\$0
Remove & Replace VCT Flooring with LVT	30,000	SF	1	30,000	2.37%	\$0	\$379,080	\$0
Remove & Replace Carpet- Training Room	1	Allowance	1	1	0.44%	\$54,000	\$0	\$0
New Tile At Old Lobby Entrance	1	Allowance	1	1	0.04%	\$5,400	\$0	\$0
Windows								
Remove & Replace Window Treatments	1	Allowance	1	1	0.53%	\$0	\$0	\$95,904
Paint								
Paint - Basement	1	Allowance	1	1	0.66%	\$81,000	\$0	\$0
Paint - Interior	59,540	SF	1	59,540	0.79%	\$0	\$125,391	\$0
Paint Structural Steel in Carports	1	Allowance	1	1	0.53%	\$64,800	\$0	\$0
Paint Basement	1	Allowance	1	1	0.00%	\$0	\$0	\$0
Signage								
Replace Interior Signage	59,540	SF	1	59,540	0.21%	\$0	\$33,438	\$0
Restrooms								
Renovate Toilet Rooms	8	EA	1	8	3.52%	\$432,000	\$0	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	0.35%	\$21,600	\$0	\$31,968
Other								
Elevator Cab Upgrade	1	Allowance	1	1	0.53%	\$0	\$84,240	\$0
Renovate Various Locker Rooms	1	Allowance	1	1	8.80%	\$1,080,000	\$0	\$0
Renovate Cafeteria / Lounge (In Process)	1	Allowance	1	1	0.09%	\$10,800	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					33.68%	\$3,461,940	\$763,251	\$127,872
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	40,000	SF	1	40,000	1.76%	\$216,000	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Hot Water Heater, Serial # 102522081, 2015	1	EA	1	1	0.07%	\$0	\$11,232	\$0
Existing Lochinvar Hot Water Heater, Serial # AB4230360, 2004- Replaced 2022	1	EA	1	1	0.07%	\$0	\$0	\$0
Existing Lochinvar Hot Water Heater, Serial # AB4258516, 2004- Replaced 2022	1	EA	1	1	0.07%	\$0	\$0	\$0
Existing Lochinvar Hot Water Heater, Serial # 1243A006858, 2012	1	EA	1	1	0.07%	\$8,640	\$0	\$0
Provide Bottle Filler Drinking Fountains	6	EA	1	6	0.35%	\$43,546	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.22%	\$0	\$0	\$39,960
PLUMBING SYSTEMS SUBTOTAL					2.62%	\$268,186	\$11,232	\$39,960

SECTION C | Individual Building Assessments

Building 02 – Livonia Police Department

Summary of Budgets:

Police Department						Cost Data		
Building SF						Specification Factor =		
59,540						Geographic Factor =		
						Cost Escalation Factor =		
						1.08		
						1.30		
						1.48		
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
5.0 HVAC SYSTEMS								
Equipment								
Existing Lochinvar Boiler, 2009	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Lochinvar Boiler, Serial # I09H00221808, 2009	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Carrier Roof Top Unit, Serial # 2496G21157, 1996 (In Process)	1	EA	1	1	0.22%	\$27,000	\$0	\$0
Existing Trane Roof Top Unit, Serial # C13H04967, 2013	1	EA	1	1	0.22%	\$0	\$0	\$39,960
Existing Liebert Condensing Unit, Serial # 0739C03857, 2007	1	EA	1	1	0.22%	\$0	\$0	\$39,960
Existing Liebert Condensing Unit, Serial # 0112C46261, 2001	1	EA	1	1	0.22%	\$0	\$0	\$39,960
Existing Carrier Air Handling Unit, Serial # 2213U21703, 2021		EA	-	-	0.00%	\$0	\$0	\$0
Existing Trane Chiller, Serial # J98H82634, 1998	1	EA	1	1	0.88%	\$108,000	\$0	\$0
Existing Fujitsu Split System, Serial # BWB 000063, 2017	1	EA	1	1	0.12%	\$0	\$0	\$22,378
Existing Fujitsu Split System, Serial # BWP 000546, 2016	1	EA	1	1	0.12%	\$0	\$0	\$22,378
Existing Fujitsu Split System, Serial # QVA 017109, 2019	1	EA	1	1	0.12%	\$0	\$0	\$22,378
Existing Fujitsu Split System, Serial # QVN 012696, 2019	1	EA	1	1	0.12%	\$0	\$0	\$22,378
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.22%	\$0	\$0	\$39,960
Other HVAC								
Air and Water Balance	59,540	SF	1	59,540	0.16%	\$0	\$0	\$28,551
Commissioning	59,540	SF	1	59,540	0.10%	\$0	\$0	\$19,034
Temperature Controls	59,540	SF	1	59,540	1.47%	\$0	\$0	\$266,472
HVAC SYSTEMS SUBTOTAL						4.32%	\$135,000	\$0
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.18%	\$21,600	\$0	\$0
Replace Existing Electrical Panels	1	Allowance	1	1	0.44%	\$0	\$0	\$79,920
Power for new HVAC	1	Allowance	1	1	0.49%	\$60,480	\$0	\$89,510
Miscellaneous Power Allowance	59,540	SF	1	59,540	0.21%	\$25,721	\$0	\$0
Panel Capacity Investigations and Re-tagging	1	Allowance	1	1	0.15%	\$18,144	\$0	\$0
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	59,540	SF	1	59,540	3.82%	\$469,413	\$0	\$0
Replace Exterior Wall Packs	12	EA	1	12	0.09%	\$10,886	\$0	\$0
Fire Alarm System								
Adjustments to Fire Alarm System	1	Allowance	1	1	0.10%	\$0	\$0	\$17,902
Other								
Replace PA System	1	Allowance	1	1	0.88%	\$108,000	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL						6.36%	\$714,245	\$0
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$119,880
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$0	\$119,880
Security Allowance	1	Allowance	1	1	0.88%	\$36,000	\$46,800	\$53,280
SECURITY SYSTEMS SUBTOTAL						2.20%	\$36,000	\$46,800
8.0 ABATEMENT								
Abatement								
Abatement Allowance	1	Allowance	1	1	4.40%	\$540,000	\$0	\$0
ABATEMENT SUBTOTAL						4.40%	\$540,000	\$0
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance	1	Allowance	1	1	2.46%	\$151,200	\$0	\$223,776
Other								
Replace Jail Metal Benches/Cots	1	Allowance	1	1	0.66%	\$81,000	\$0	\$0
FURNITURE & EQUIPMENT SUBTOTAL						3.12%	\$232,200	\$0
10.0 TECHNOLOGY								
Technology								
Primary Dispatch Center - 2020		EA	-	-	0.00%	\$0	\$0	\$0
Primary Dispatch Center Equipment - 2021		EA	-	-	0.00%	\$0	\$0	\$0
Laptop/Desktop Replacement (Every 5 Years) \$2,400/Each		EA	-	-	0.00%	\$0	\$0	\$0
TECHNOLOGY SUBTOTAL						0.00%	\$0	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					75.44%	\$6,380,091	\$2,524,166	\$1,456,870
Project Contingency:	10.00%				7.23%	\$614,789	\$252,417	\$123,309
Permits, Testing & Printing:	2.50%				1.99%	\$169,067	\$69,415	\$33,910
Professional Fees & Costs:	9.00%				8.00%	\$680,004	\$279,192	\$136,390
Construction Manager Fee & Costs:	9.00%				7.34%	\$623,857	\$256,140	\$125,128
PROJECT TOTAL						100.00%	\$8,467,808	\$3,381,330

SECTION C | Individual Building Assessments

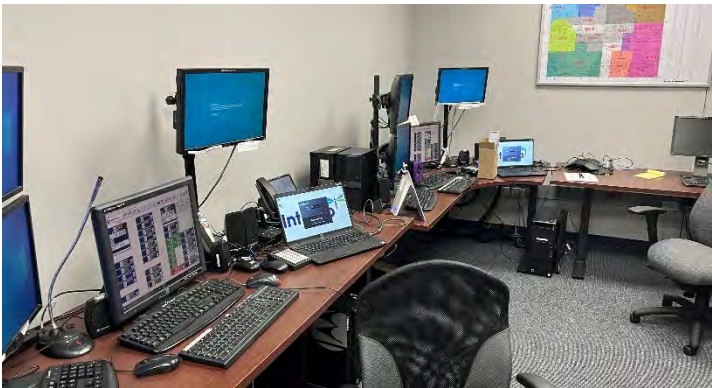
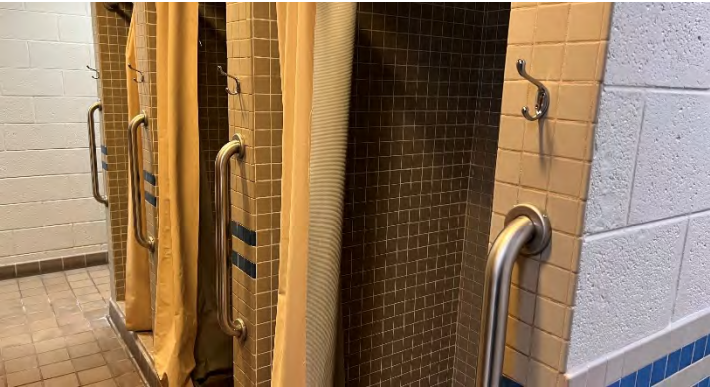
Building 02 – Livonia Police Department

Photos:



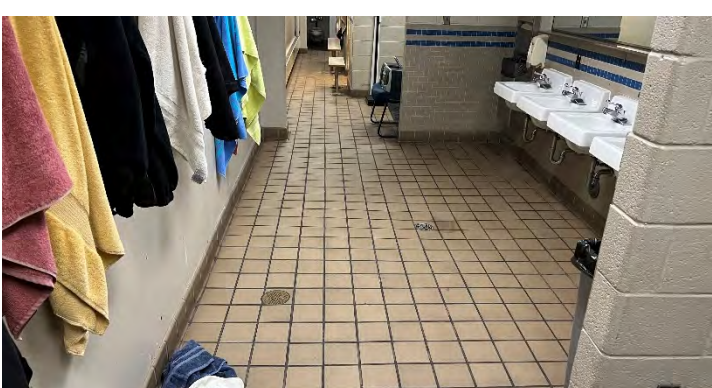
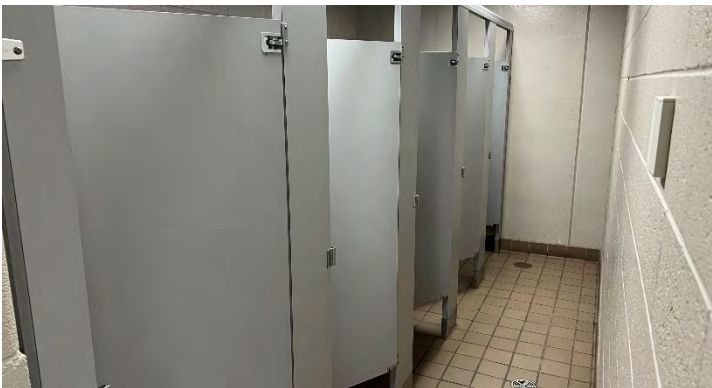
Building 02 – Livonia Police Department

Photos:



Building 02 – Livonia Police Department

Photos:



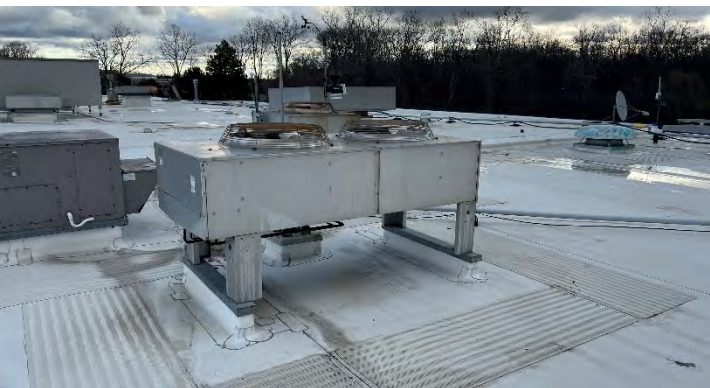
Building 02 – Livonia Police Department

Photos:



Building 02 – Livonia Police Department

Photos:

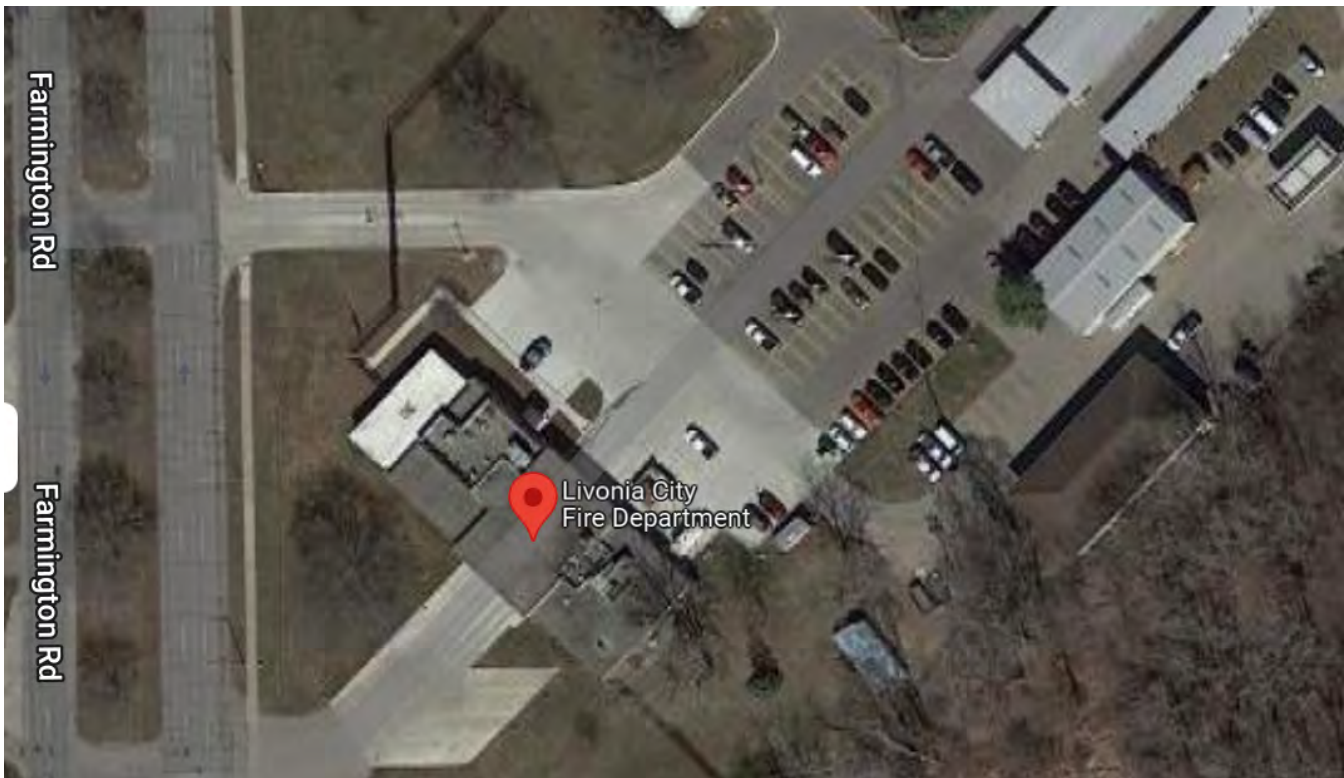


Building 03 – Livonia City Fire Department



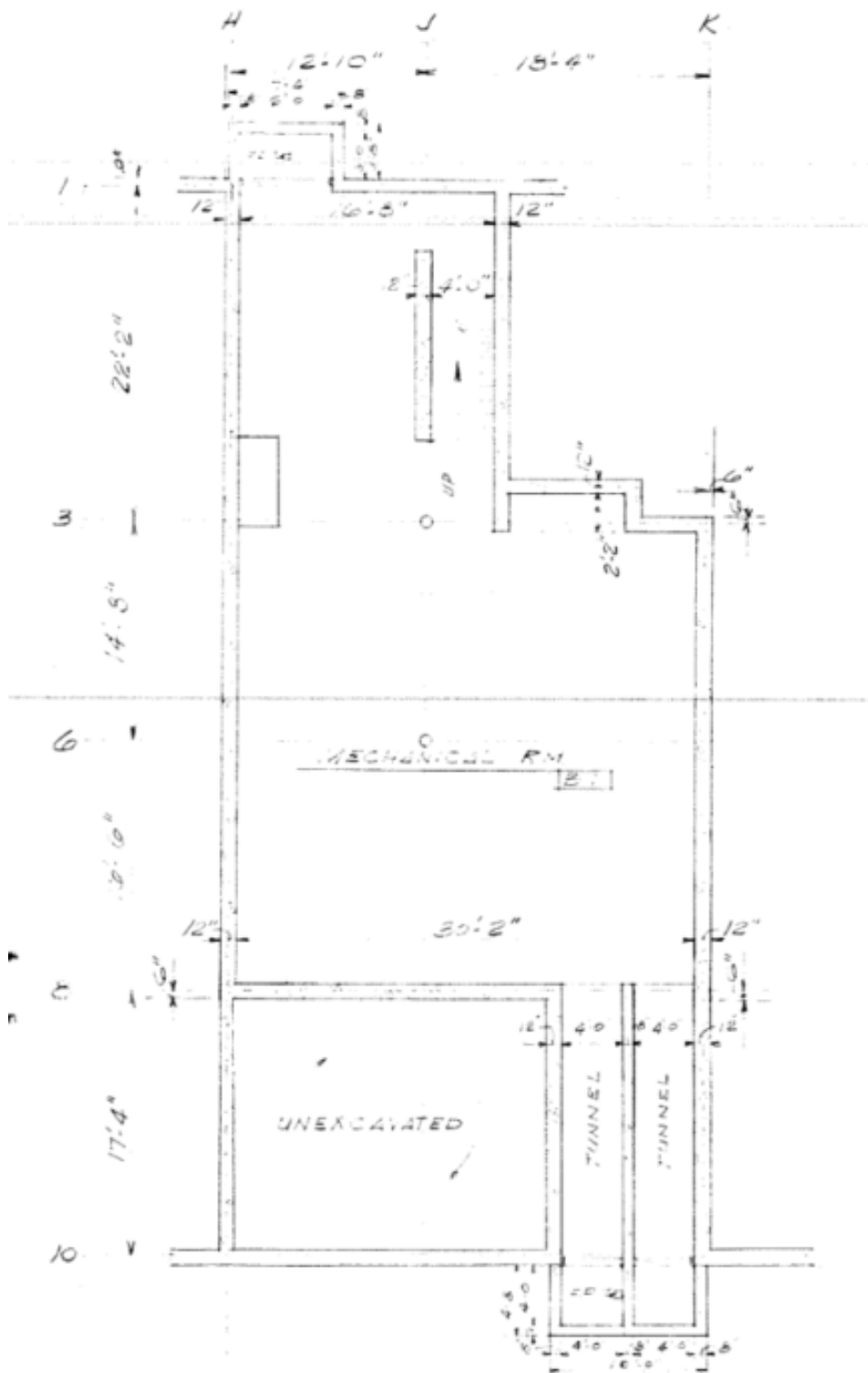
Address:	14910 Farmington Rd. Livonia MI 48154
Year Built:	1967 – 2018 (Addition)
Square Footage:	13,137
Site Area:	46.48 Acres
Parking Spaces:	26
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	PVC (Addition) & Tar
Fire Protection:	No

Site Plan:



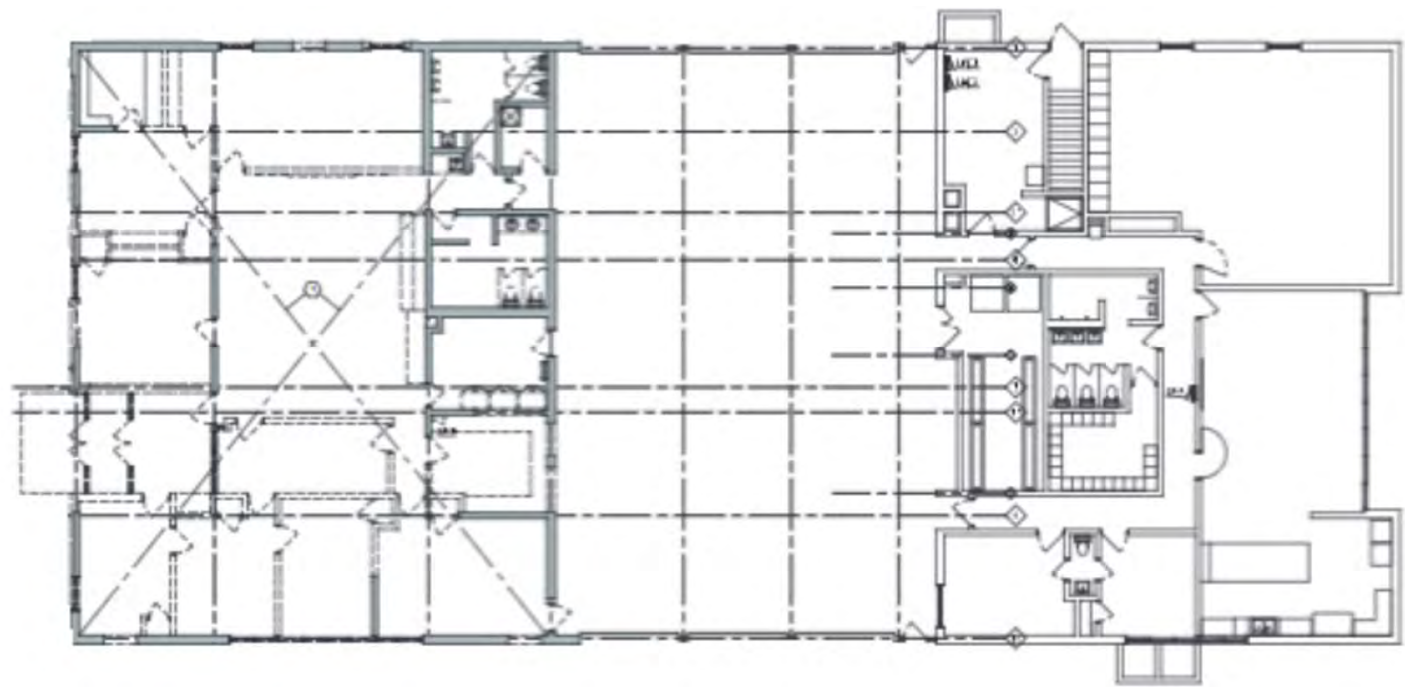
Building 03 – Livonia City Fire Department

Basement Floor Plan:

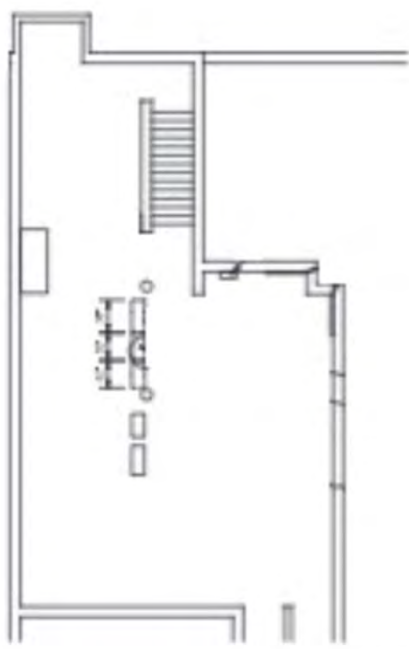


Building 03 – Livonia City Fire Department

1st Floor Plan:



Basement Floor Plan:



Penthouse Floor Plan:



SECTION C | Individual Building Assessments

Building 03 – Livonia City Fire Department

Summary of Budgets:

Fire Department #1						Cost Data		
Building SF						Specification Factor =	Geographic Factor =	Cost Escalation Factor =
		13,137				1.08		
						1.30		
						1.48		
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.42%	\$10,800	\$0	\$0
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.21%	\$0	\$0	\$7,992
Utilities								
Misc. Utility Repairs	1	Allowance	1	1	0.42%	\$0	\$0	\$15,984
Misc.								
Monument Sign - Powered & Electronic Display	1	EA	1	1	2.12%	\$0	\$70,200	\$0
SITE SUBTOTAL					3.18%	\$10,800	\$70,200	\$23,976
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (EPDM) - .60 Mil/Reinforced/Fully-Adhered (Old Portion of Bldg.)- In Process	12,000	SF	1	12,000	17.83%	\$453,600	\$0	\$0
Windows								
Re-caulk Windows	1	Allowance	1	1	0.64%	\$16,200	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.64%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	1.27%	\$32,400	\$0	\$0
Exterior Doors								
Exterior Hollow Metal Doors/Frames/Hardware- Single Door	1	EA	1	1	0.13%	\$3,240	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					20.50%	\$521,640	\$0	\$0
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	35	EA	1	35	5.94%	\$151,200	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	12,000	SF	1	12,000	0.00%	\$0	\$143,208	\$0
Flooring								
Remove & Replace Flooring - Carpet	6,000	SF	1	6,000	1.71%	\$0	\$0	\$64,256
Remove & Replace Corridor Flooring - LVT	2,500	SF	1	2,500	0.96%	\$0	\$0	\$35,964
Paint								
Paint - Interior	13,137	SF	1	13,137	0.84%	\$0	\$0	\$31,497
Restrooms								
Renovate Toilet/Locker Rooms	2	EA	1	2	1.43%	\$36,288	\$0	\$0
Lockers								
Replace Lockers by Dormitory	1	Allowance	1	1	2.12%	\$54,000	\$0	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	2.12%	\$0	\$0	\$79,920
INTERIOR/FINISHES SUBTOTAL					19.44%	\$241,488	\$143,208	\$211,637
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	13,137	SF	1	13,137	2.79%	\$70,940	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Hot Water Heater, Serial # 1326A008396, 2013	1	EA	1	1	0.34%	\$0	\$11,232	\$0
Replace Flush Valves & Faucets	1	Allowance	1	1	0.48%	\$0	\$0	\$17,902
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.64%	\$0	\$0	\$23,976
PLUMBING SYSTEMS SUBTOTAL					4.24%	\$70,940	\$11,232	\$41,878
5.0 HVAC SYSTEMS								
Equipment								
Existing Lochinvar Boiler, Serial # G985529, 1998	1	EA	1	1	3.18%	\$0	\$105,300	\$0
Existing Lochinvar Boiler, Serial # G985530, 1998	1	EA	1	1	3.18%	\$0	\$105,300	\$0
Replace Boiler Pumps	2	EA	1	2	0.71%	\$0	\$23,587	\$0
Existing Trane Split System Heat Pump, Serial # 1802S1043X, 2018	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Trane Split System Heat Pump, Serial # 1804S2187X, 2018	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Trane Roof Top Unit, Serial # 181312500L, 2018	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Trane Roof Top Unit Serial # 181410054D, 2018	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Trane Roof Top Unit Serial # N26101795D, 1998	1	EA	1	1	1.06%	\$0	\$0	\$39,960
Replace Exhaust Fans	5	EA	1	5	0.83%	\$0	\$27,518	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.64%	\$0	\$0	\$23,976
Other HVAC								
Air and Water Balance	13,137	SF	1	13,137	0.17%	\$0	\$5,533	\$0
Commissioning	13,137	SF	1	13,137	0.11%	\$0	\$3,689	\$0
Temperature Controls	13,137	SF	1	13,137	1.56%	\$0	\$51,644	\$0
HVAC SYSTEMS SUBTOTAL					11.45%	\$0	\$322,572	\$63,936

SECTION C | Individual Building Assessments

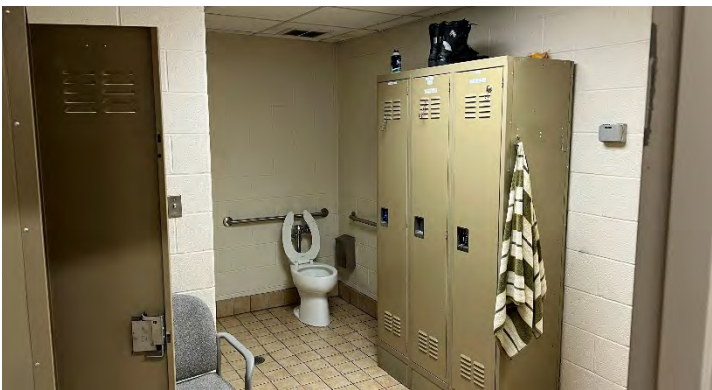
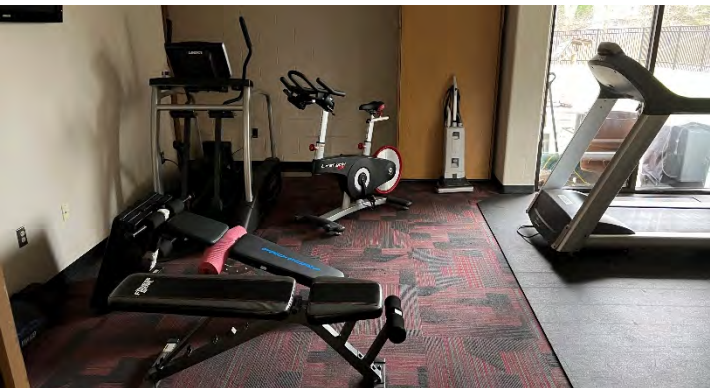
Building 03 – Livonia City Fire Department

Summary of Budgets:

Fire Department #1						Cost Data		
Building SF		13,137				Specification Factor =		
						Geographic Factor =		
						Cost Escalation Factor =		
						1.08		
						1.30		
						1.48		
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.85%	\$0	\$0	\$31,968
Power for new HVAC	1	Allowance	1	1	2.38%	\$0	\$0	\$89,510
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	12,000	SF	1	12,000	3.72%	\$0	\$122,990	\$0
Replace Exterior Wall Packs	10	EA	1	10	0.36%	\$0	\$0	\$13,427
Fire Alarm System								
Replace Fire Alarm System	13,137	SF	1	13,137	1.23%	\$31,214	\$0	\$0
Other								
Existing Kohler Generator	1	EA	1		0.00%	\$0	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL					8.53%	\$31,214	\$122,990	\$134,905
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$47,952
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$0	\$47,952
SECURITY SYSTEMS SUBTOTAL					2.55%	\$0	\$0	\$95,904
8.0 ABATEMENT								
Abatement								
Abatement Allowance	1	Allowance	1	1	2.38%	\$60,480	\$0	\$0
ABATEMENT SUBTOTAL					2.38%	\$60,480	\$0	\$0
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance	1	Allowance	1	1	3.18%	\$81,000	\$0	\$0
FURNITURE & EQUIPMENT SUBTOTAL					3.18%	\$81,000	\$0	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					75.46%	\$1,017,561	\$670,202	\$572,236
Project Contingency:	10.00%				7.23%	\$93,656	\$67,020	\$57,224
Permits, Testing & Printing:	2.50%				1.99%	\$25,755	\$18,431	\$15,736
Professional Fees & Costs:	9.00%				7.99%	\$103,591	\$74,130	\$63,294
Construction Manager Fee & Costs:	9.00%				7.33%	\$95,038	\$68,009	\$58,068
PROJECT TOTAL					100.00%	\$1,335,601	\$897,792	\$766,557

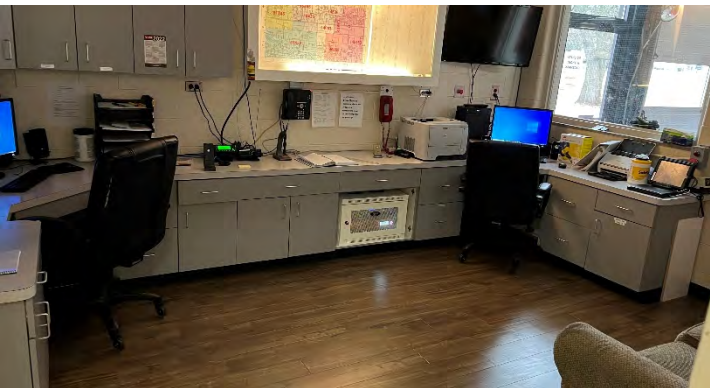
Building 03 – Livonia City Fire Department

Photos:



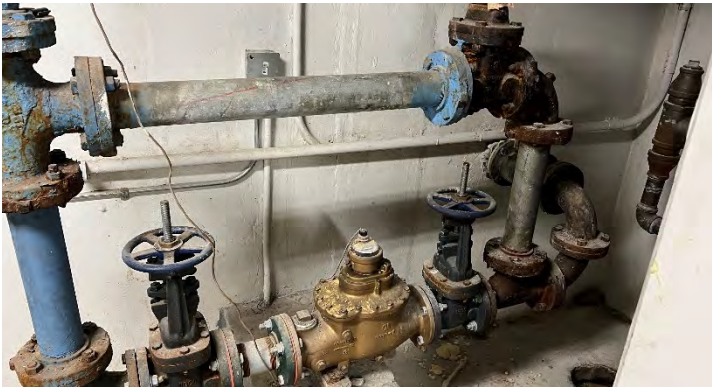
Building 03 – Livonia City Fire Department

Photos:



Building 03 – Livonia City Fire Department

Photos:



Building 04 – Livonia Civic Center Library



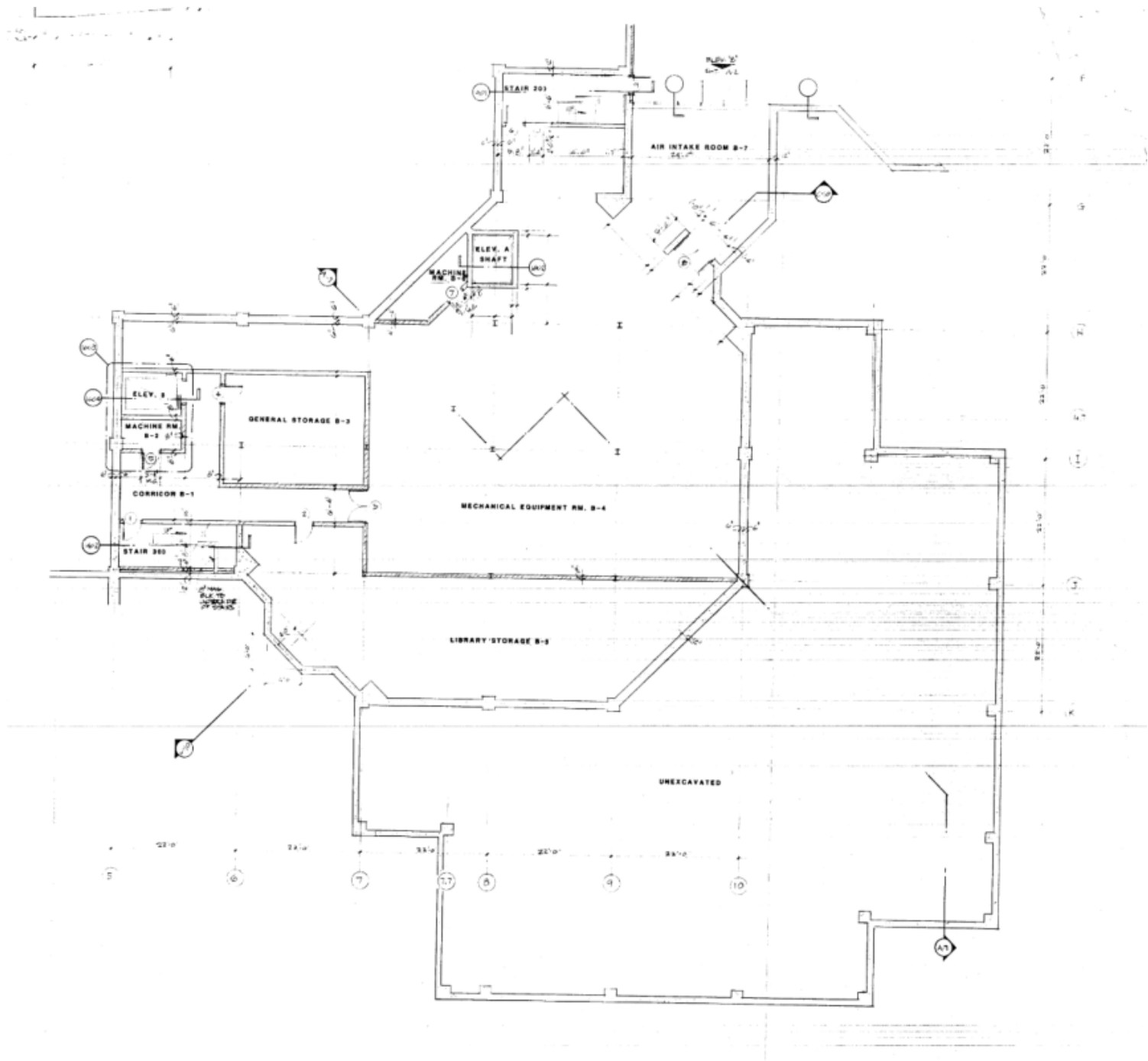
Address:	32777 Five Mile Rd. Livonia MI 48154
Year Built:	1987
Square Footage:	64,000
Site Area:	3.85
Parking Spaces:	197
Stories:	3
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick & Limestone
Roof:	TPO
Fire Protection:	Yes

Site Plan:



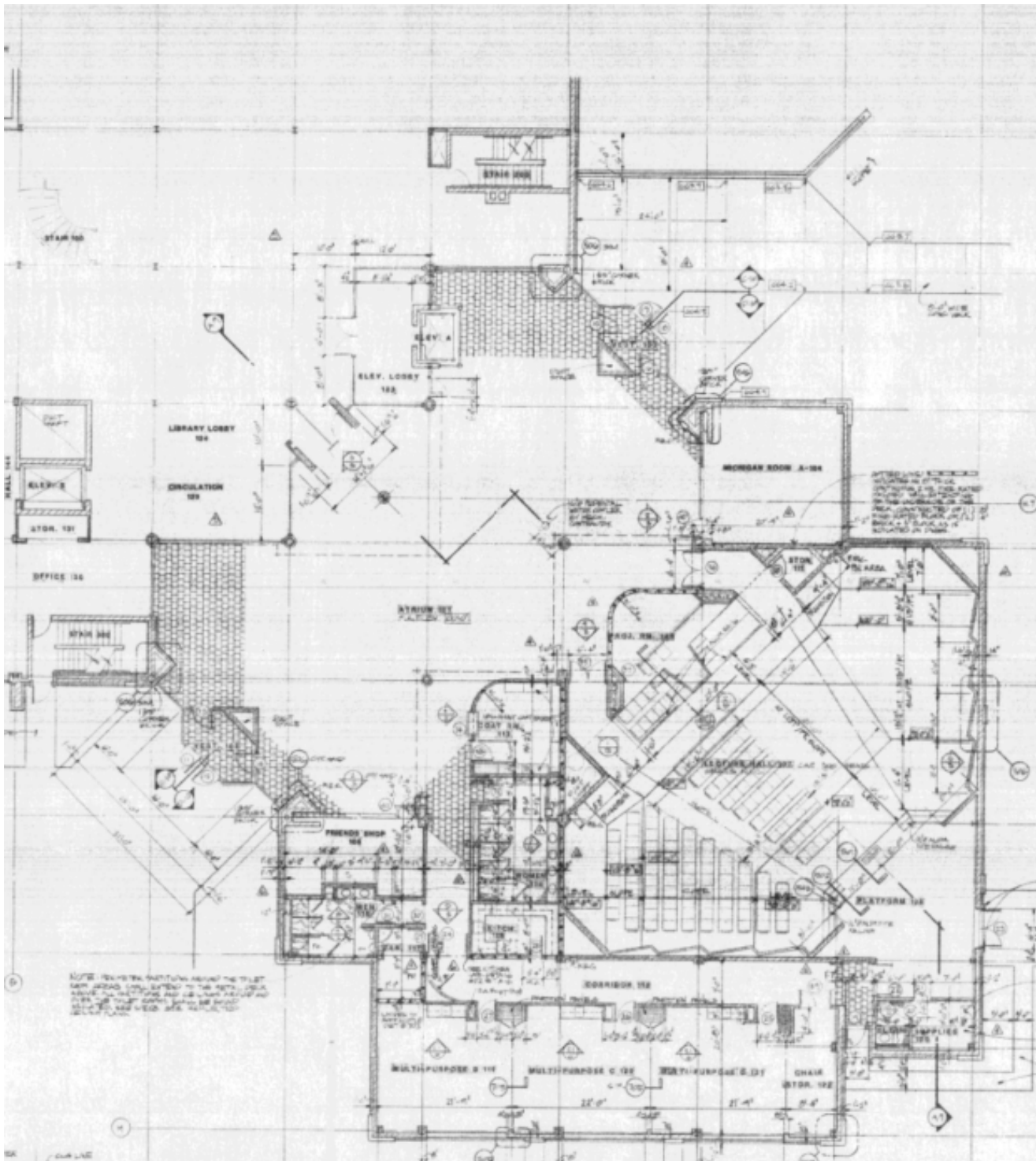
Building 04 – Livonia Civic Center Library

Basement Floor Plan:



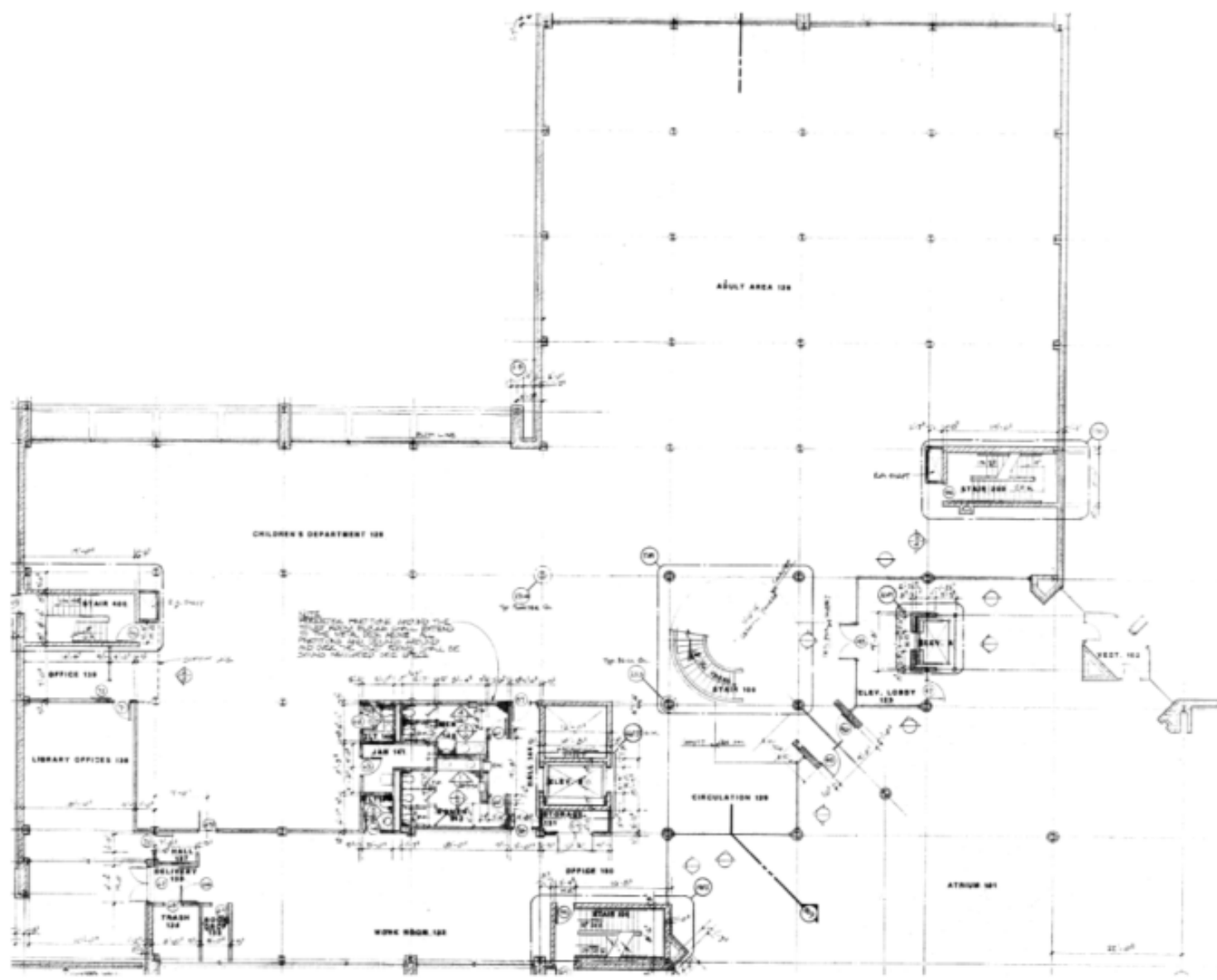
Building 04 – Livonia Civic Center Library

1st Floor Plan (Lecture Hall):



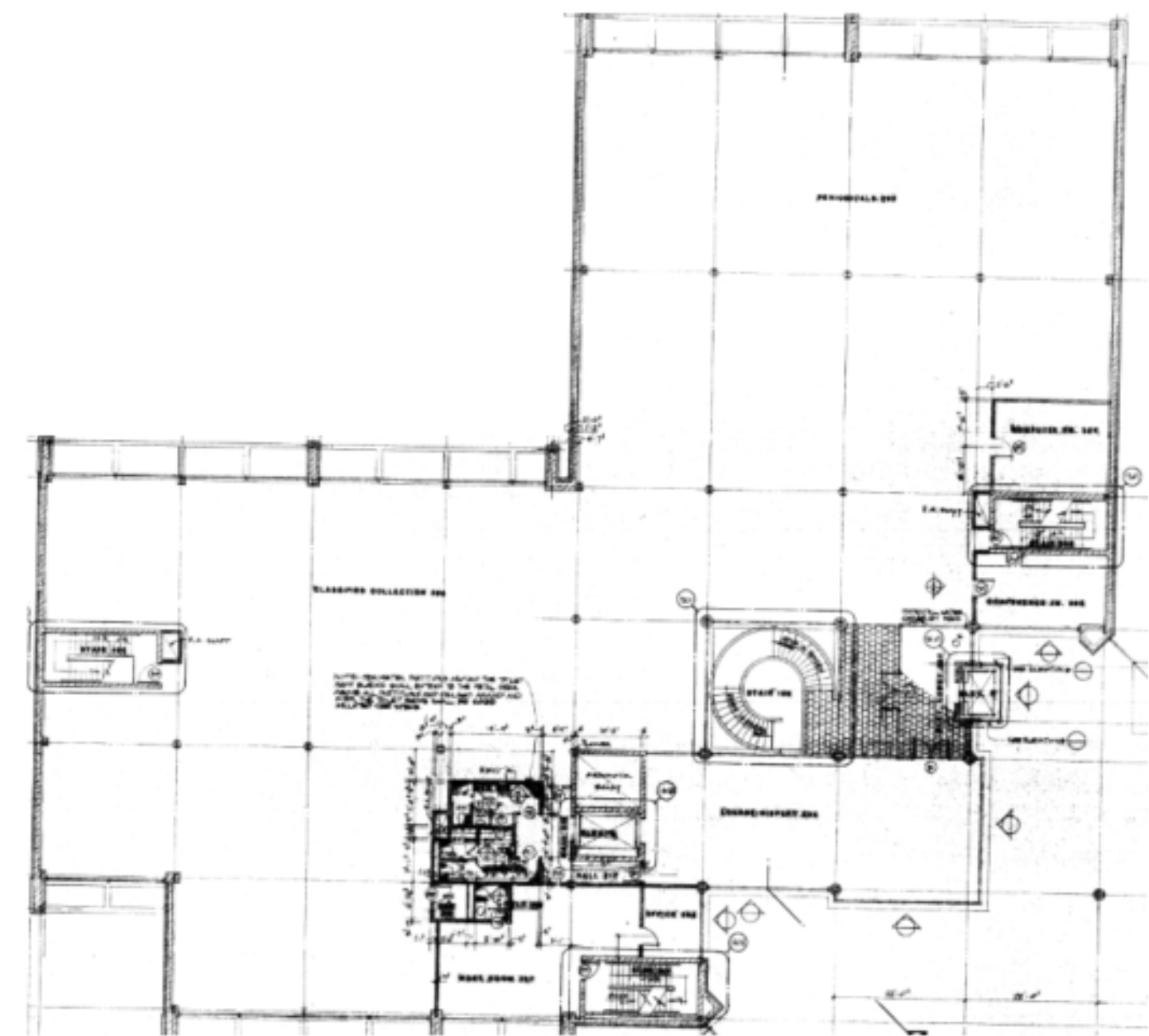
Building 04 – Livonia Civic Center Library

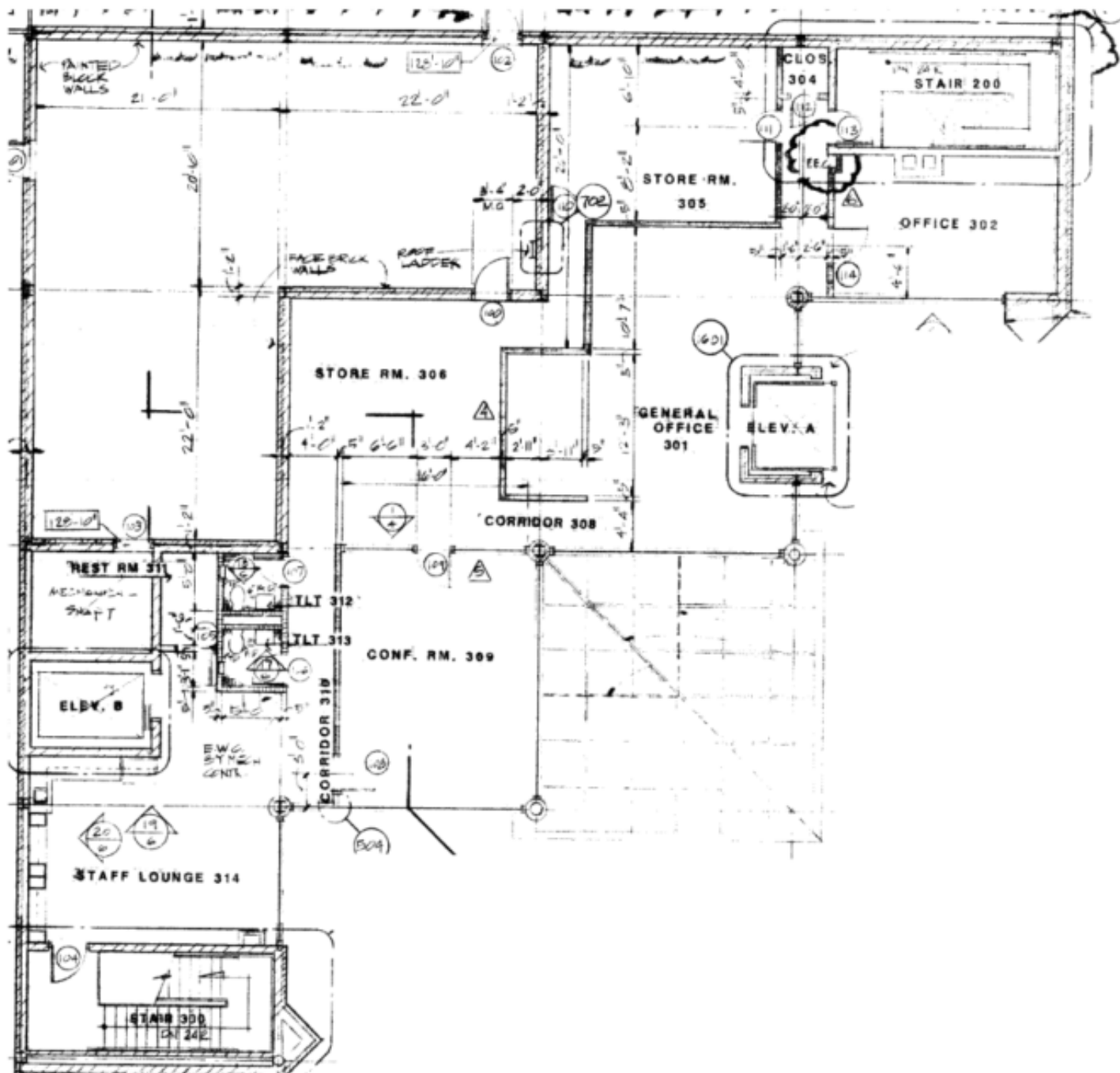
1st Floor Plan:



Building 04 - Livonia Civic Center Library

2nd Floor Plan:





SECTION C | Individual Building Assessments

Building 04 – Livonia Civic Center Library

Summary of Budgets:

Civic Center Library						Cost Data		
Building SF		64,000				Specification Factor = Geographic Factor = Cost Escalation Factor =		
						Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	82,387	SF	1	82,387	4.86%	\$0	\$694,028	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.44%	\$48,384	\$0	\$0
Sealcoating/Re-striping	82,387	SF	1	82,387	0.24%	\$26,693	\$0	\$0
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.74%	\$81,000	\$0	\$0
Utilities								
Catch Basin / Manholes	4	EA	1	4	0.18%	\$0	\$25,160	\$0
Misc. Utility Repairs	1	Allowance	1	1	1.47%	\$0	\$210,600	\$0
Misc.								
Monument Sign - Powered & Electronic Display	1	EA	1	1	0.49%	\$54,000	\$0	\$0
SITE SUBTOTAL					8.42%	\$210,077	\$929,788	\$0
2.0 BUILDING ENVELOPE								
Windows								
Replace Exterior Window Systems	1	Allowance	1	1	2.46%	\$0	\$0	\$399,600
Re-caulk Windows	1	Allowance	1	1	0.98%	\$108,000	\$0	\$0
Atrium Window Leak Repair- (In Process)	1	Allowance	1	1	6.88%	\$756,000	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints- (In Process)	1	Allowance	1	1	0.39%	\$43,200	\$0	\$0
Tuckpointing- (In Process)	1	Allowance	1	1	0.98%	\$108,000	\$0	\$0
Clean Limestone, Masonry and Retaining Wall- (In Process)	1	Allowance	1	1	1.23%	\$135,000	\$0	\$0
Paint Exposed Steel Where Paint is Peeling	1	Allowance	1	1	0.74%	\$81,000	\$0	\$0
Exterior Doors								
Exterior Hollow Metal Doors/Frames/Hardware- Single Door	3	EA	1	3	0.09%	\$9,720	\$0	\$0
Exterior Hollow Metal Doors/Frames/Hardware- Double Door	1	EA	1	1	0.06%	\$6,480	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					13.81%	\$1,247,400	\$0	\$399,600
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	114	EA	1	114	4.48%	\$492,480	\$0	\$0
Walls & Partitions								
Misc. Drywall Repairs	1	Allowance	1	1	0.39%	\$21,600	\$0	\$31,968
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	64,000	SF	1	64,000	5.35%	\$0	\$763,776	\$0
Flooring								
Remove & Replace Flooring - Carpet	50,000	SF	1	50,000	4.92%	\$540,000	\$0	\$0
Remove & Replace Flooring in Attrium- Hard Tile	1	Allowance	1	1	0.74%	\$81,000	\$0	\$0
Windows								
Remove & Replace Window Treatments	1	Allowance	1	1	0.44%	\$0	\$63,180	\$0
Paint								
Paint - Interior	64,000	SF	1	64,000	1.57%	\$0	\$224,640	\$0
Signage								
Replace Interior Signage	64,000	SF	1	64,000	0.25%	\$0	\$35,942	\$0
Restrooms								
Renovate - Toilet Room (Single / Staff)	5	EA	1	5	0.83%	\$0	\$117,936	\$0
Renovate - Toilet Room (Group)	6	EA	1	6	4.42%	\$0	\$631,800	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	1.23%	\$135,000	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					24.63%	\$1,270,080	\$1,837,274	\$31,968
4.0 PLUMBING SYSTEMS								
Fire Protection								
Add / Modify Fire Suppression System for Improvements	1	Allowance	1	1	0.10%	\$10,800	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Water Heater; Serial # 1915114512800, 2012	1	EA	1	1	0.08%	\$0	\$0	\$12,787
Provide Bottle Filler Drinking Fountains	4	EA	1	4	0.26%	\$29,030	\$0	\$0
PLUMBING SYSTEMS SUBTOTAL					0.44%	\$39,830	\$0	\$12,787
5.0 HVAC SYSTEMS								
Equipment								
Existing Apex Boiler, Serial # 65750249, 2020 (Sidewalk Radiant Heating)	1	EA	1	1	0.00%	\$0	\$0	\$0
Existing Raypak Boiler, Serial #	1	EA	1	1	1.60%	\$175,392	\$0	\$0
Existing Raypak Boiler, Serial #	1	EA	1	1	1.60%	\$175,392	\$0	\$0
Replace Boiler Pumps	3	EA	1	3	0.25%	\$27,216	\$0	\$0
Existing Trane Airfoil Fan, Serial # K87C09323, 1987	1	EA	1	1	1.47%	\$162,000	\$0	\$0
Existing BAC Chiller, Serial # 0151933401-01-01 (In Progress)	1	EA	1	1	7.37%	\$810,000	\$0	\$0
Replace Exhaust Fans	5	EA	1	5	0.19%	\$0	\$0	\$31,329
Other HVAC								
Air and Water Balance	64,000	SF	1	64,000	0.19%	\$20,736	\$0	\$0
Commissioning	64,000	SF	1	64,000	0.13%	\$13,824	\$0	\$0
Temperature Controls	64,000	SF	1	64,000	1.76%	\$193,536	\$0	\$0
HVAC SYSTEMS SUBTOTAL					14.56%	\$1,578,096	\$0	\$31,329

Building 04 – Livonia Civic Center Library

Summary of Budgets:

Civic Center Library						Cost Data			
Building SF						Specification Factor =	Cost Escalation Factors		
64,000						Geographic Factor =	1.08	1.30	1.48
Cost Escalation Factor =									
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)	
6.0 ELECTRICAL SYSTEMS									
Power									
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.25%	\$0	\$0	\$39,960	
Power for new HVAC	1	Allowance	1	1	0.55%	\$60,480	\$0	\$0	
Lighting									
Replace Lighting with LED's (New OS, Switching, etc.)	64,000	SF	1	64,000	4.59%	\$0	\$655,949	\$0	
Replace Exterior Wall Packs	12	EA	1	12	0.10%	\$10,886	\$0	\$0	
ELECTRICAL SYSTEMS SUBTOTAL						5.49%	\$71,366	\$655,949	
7.0 SECURITY									
Security									
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$55,944	
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$0	\$55,944	
SECURITY SYSTEMS SUBTOTAL						0.69%	\$0	\$0	
8.0 ABATEMENT									
Abatement									
Abatement Allowance	1	Allowance	1	1	1.10%	\$120,960	\$0	\$0	
ABATEMENT SUBTOTAL						1.10%	\$120,960	\$0	
9.0 FURNITURE & EQUIPMENT									
General Furniture									
FFE Allowance (Including Book Shelves)	1	Allowance	1	1	7.37%	\$270,000	\$351,000	\$399,600	
FURNITURE & EQUIPMENT SUBTOTAL						7.37%	\$270,000	\$351,000	
SOFT COSTS									
Building Infrastructure Improvement Total:					76.52%	\$4,807,810	\$3,774,011	\$1,027,132	
Project Contingency:	10.00%				6.91%	\$453,781	\$342,301	\$62,753	
Permits, Testing & Printing:	2.50%				1.90%	\$124,790	\$94,133	\$17,257	
Professional Fees & Costs:	9.00%				7.65%	\$501,917	\$378,612	\$69,410	
Construction Manager Fee & Costs:	9.00%				7.02%	\$460,474	\$347,350	\$63,679	
PROJECT TOTAL					100.00%	\$6,348,772	\$4,936,406	\$1,240,231	

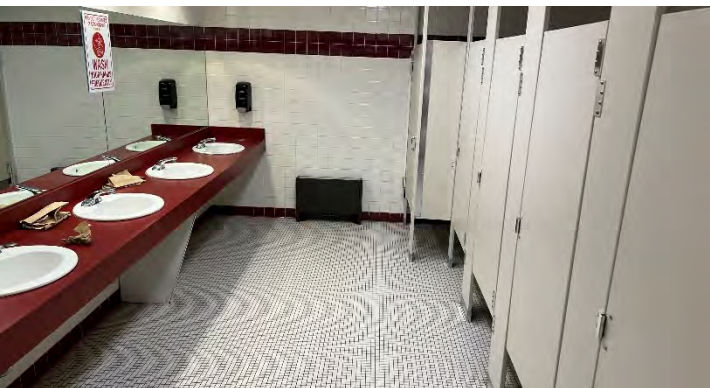
Building 04 – Livonia Civic Center Library

Photos:



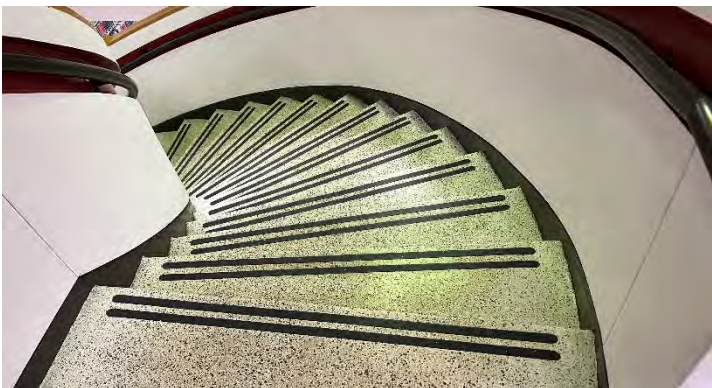
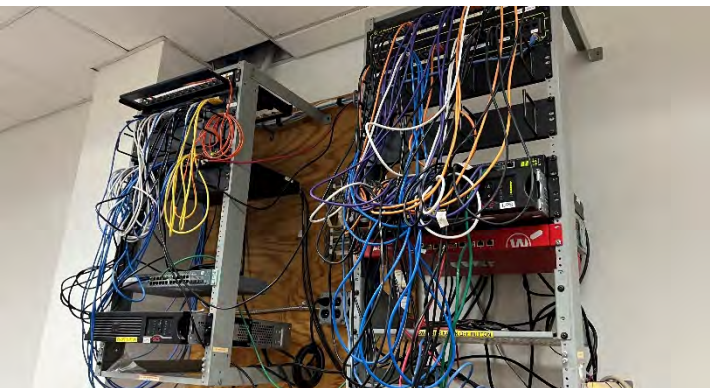
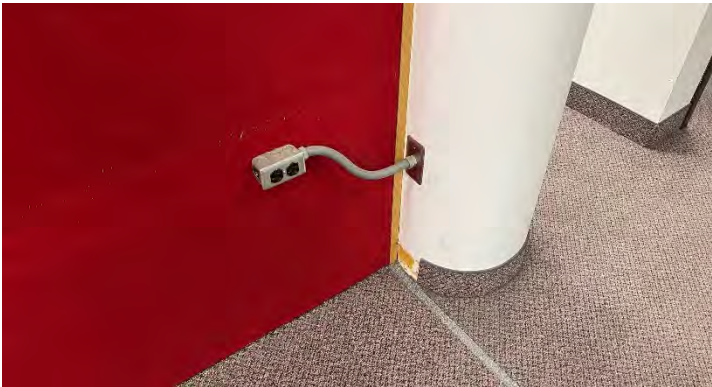
Building 04 – Livonia Civic Center Library

Photos:



Building 04 – Livonia Civic Center Library

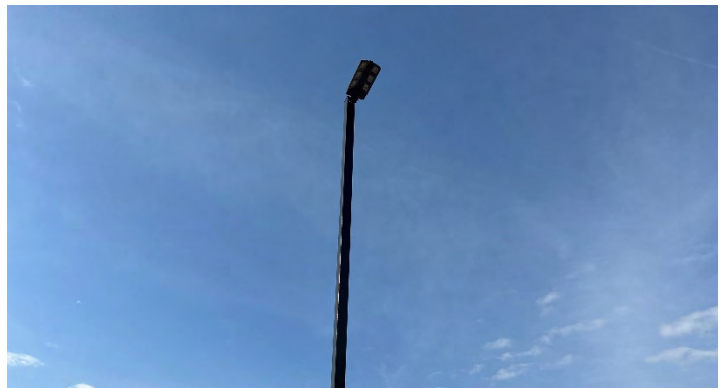
Photos:



Building 04 – Livonia Civic Center Library

Photos:





Building 05 – Livonia Civic Center Park Senior Center & Transit Office



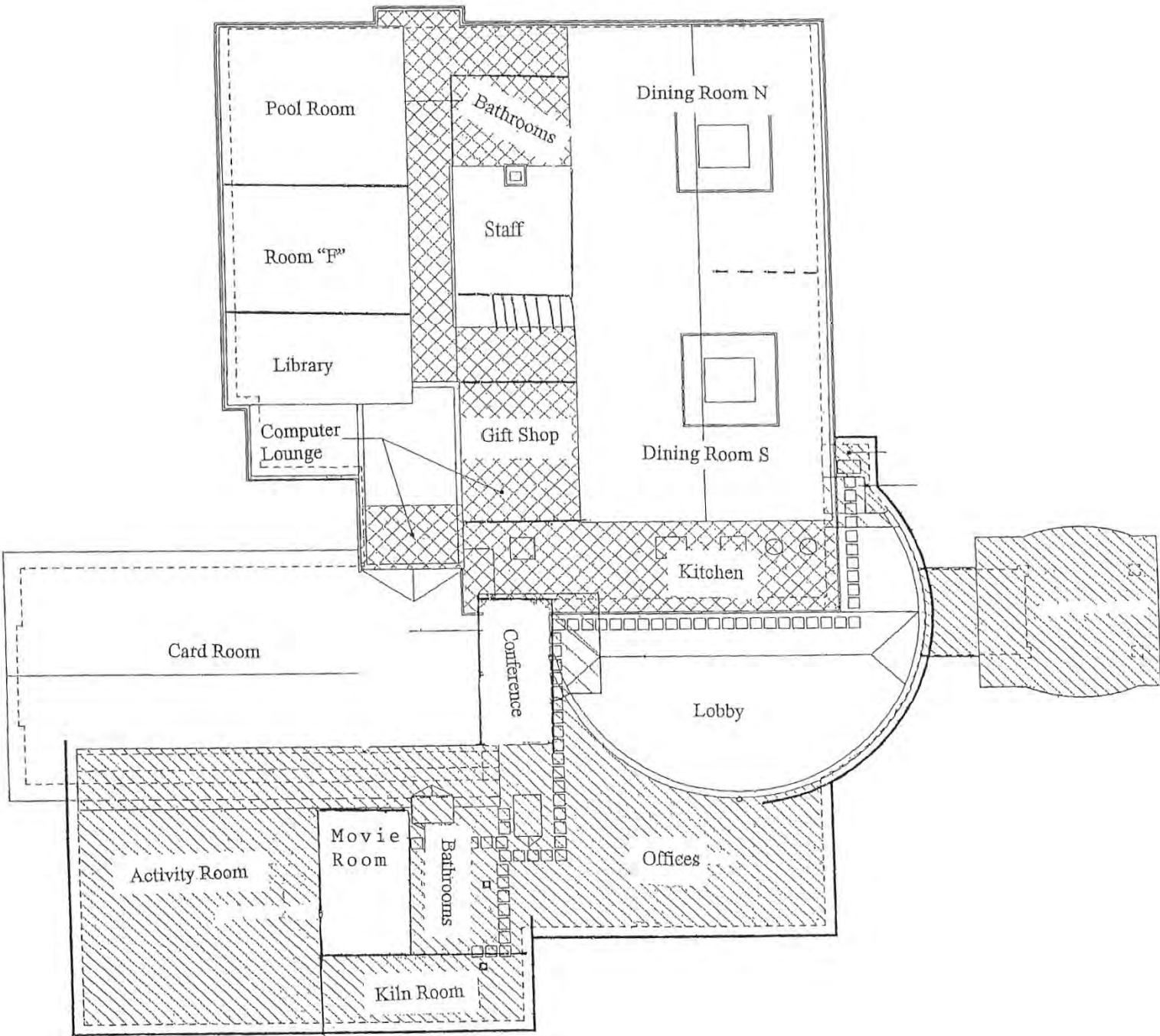
Address:	15218 Farmington Rd. Livonia MI 48154
Year Built:	1964 Additions: 1984 Lobby, 2001 Offices
Square Footage:	25,000
Site Area:	1.99 acres
Parking Spaces:	135
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	Shingled and EPDM
Fire Protection:	None

Site Plan:



Building 05 – Livonia Civic Center Park Senior Center & Transit Office

1st Floor Plan:



Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Summary of Budgets:

Senior Center/Community Transit						Cost Data		
Building SF						Specification Factor =		
25,000						Geographic Factor =		
						Cost Escalation Factor =		
						1.08		
						1.30		
						1.48		
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	83,000	SF	1	83,000	7.67%	\$537,840	\$0	\$0
Replace Concrete Approach	1,000	SF	1	1,000	0.22%	\$15,768	\$0	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.77%	\$54,000	\$0	\$0
Site Amenities								
Site Amenities - Bike Racks / Benches / Picnic Tables / Trash Receptacles / Etc.	1	Allowance	1	1	0.38%	\$0	\$0	\$39,960
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.46%	\$0	\$0	\$47,952
Utilities								
Catch Basin / Manholes	3	EA	1	3	0.23%	\$16,200	\$0	\$0
Misc. Utility Repairs	1	Allowance	1	1	1.54%	\$108,000	\$0	\$0
Misc.								
Internally Lit Monument Sign w/ Brick Base	1	EA	1	1	0.77%	\$0	\$0	\$79,920
SITE SUBTOTAL					12.05%	\$731,808	\$0	\$167,832
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (Asphalt Shingle)	3,800	SF	1	3,800	0.47%	\$32,832	\$0	\$0
Replace Roof (EPDM) - .60 Mil/Reinforced/Fully-Adhered	21,000	SF	1	21,000	6.47%	\$453,600	\$0	\$0
Replace Gutters & Downspouts	850	LF	1	850	0.16%	\$11,016	\$0	\$0
Misc. Drainage Repair	1	Allowance	1	1	0.18%	\$12,960	\$0	\$0
Paint Structural Steel for Equipment Screens	1	Allowance	1	1	0.38%	\$27,000	\$0	\$0
Windows								
Replace Exterior Window Systems	1	Allowance	1	1	5.39%	\$378,000	\$0	\$0
Recaulk Windows	1	Allowance	1	1	0.38%	\$27,000	\$0	\$0
Reseal Windows	1	Allowance	1	1	0.15%	\$10,800	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.23%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	0.62%	\$43,200	\$0	\$0
Replace Soffits	1	Allowance	1	1	1.54%	\$108,000	\$0	\$0
Replace Fascia	1	Allowance	1	1	1.54%	\$108,000	\$0	\$0
Exterior Doors								
Exterior FRP Doors/Frames/Hardware - Single Door	5	EA	1	5	0.39%	\$27,216	\$0	\$0
Exterior FRP Doors/Frames/Hardware - Double Door	3	EA	1	3	0.41%	\$29,030	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					18.32%	\$1,284,854	\$0	\$0
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	45	EA	1	45	2.77%	\$194,400	\$0	\$0
Misc. Drywall Repairs	1	Allowance	1	1	0.15%	\$10,800	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	25,000	SF	1	25,000	3.27%	\$229,500	\$0	\$0
Flooring								
Remove & Replace Flooring - Carpet	12,500	SF	1	12,500	1.29%	\$0	\$117,585	\$0
Remove & Replace VCT Flooring with LVT	12,500	SF	1	12,500	1.73%	\$0	\$157,950	\$0
Remove & Replace Window Treatments		Allowance		50,000	6.93%	\$486,000	\$0	\$0
Paint								
Paint - Interior	25,000	SF	1	25,000	0.77%	\$0	\$70,200	\$0
Signage								
Replace Interior Signage	25,000	SF	1	25,000	0.15%	\$0	\$14,040	\$0
Restrooms								
Renovate - Toilet Room (Group)	4	Allowance	1	4	1.85%	\$129,600	\$0	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	1.15%	\$81,000	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					20.07%	\$1,131,300	\$359,775	\$0
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	25,000	SF	1	25,000	1.92%	\$135,000	\$0	\$0
Equipment & Fixtures								
Existing Hot Water Heater: Lochinvar, Serial # 1147A013612, November 2011	1	EA	1	1	0.12%	\$0	\$11,232	\$0
Existing Hot Water Heater: Lochinvar, Serial # EC10347074, March 2008	1	EA	1	1	0.12%	\$0	\$11,232	\$0
Replace Additional Bottle Filling Stations at Existing Drinking Fountains	2	EA	2	4	0.41%	\$29,030	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.38%	\$0	\$0	\$39,960
PLUMBING SYSTEMS SUBTOTAL					2.97%	\$164,030	\$22,464	\$39,960

SECTION C | Individual Building Assessments

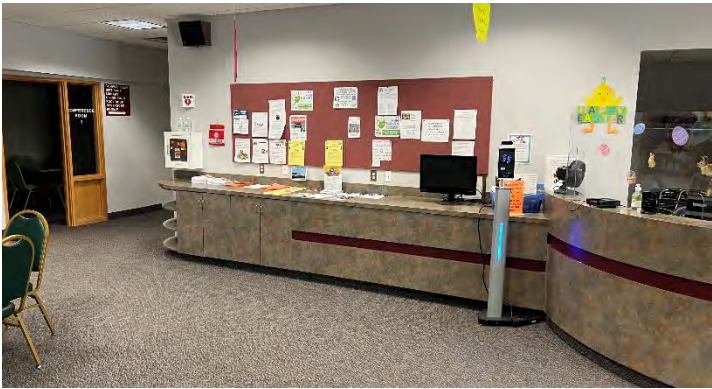
Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Summary of Budgets:

Senior Center/Community Transit						Cost Data		
Building SF						Specification Factor =		
25,000						Geographic Factor =		
						Cost Escalation Factor =		
						Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
5.0 HVAC SYSTEMS								
Equipment								
Existing Rooftop Unit: Trane, Serial # 823101169L	1	EA	1	1	0.54%	\$37,800	\$0	\$0
Existing Rooftop Unit: Trane Serial # 8222G4W9H, May 2008	1	EA	1	1	0.54%	\$0	\$49,140	\$0
Existing Rooftop Unit: HyperCore Serial # T09C06177	1	EA	1	1	0.54%	\$37,800	\$0	\$0
Existing Rooftop Unit: Trane Serial # 222100111L, May 2002	1	EA	1	1	0.54%	\$37,800	\$0	\$0
Existing Rooftop Unit: Trane Serial # 162810069L, July 2016		EA	-	-	0.00%	\$0	\$0	\$0
Existing Rooftop Unit: Trane Serial # 210810277L, Feb 2021	1	EA	-	-	0.00%	\$0	\$0	\$0
Existing Rooftop Unit: Trane Serial # 113910340L, March 2011	1	EA	1	1	0.54%	\$0	\$0	\$55,944
Existing Rooftop Unit: Trane Serial # 113910354L, 2011	1	EA	1	1	0.54%	\$0	\$0	\$55,944
Add Exhaust Fans (Kilns)	1	EA	1	1	0.08%	\$5,400	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.38%	\$0	\$0	\$39,960
Air and Water Balance	25,000	SF	-	-	0.00%	\$0	\$0	\$0
Commissioning	25,000	SF	1	25,000	0.08%	\$0	\$0	\$7,992
Temperature Controls	25,000	SF	1	25,000	1.08%	\$75,600	\$0	\$0
HVAC SYSTEMS SUBTOTAL						4.85%	\$194,400	\$49,140
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.31%	\$0	\$0	\$31,968
Replace Existing Electrical Panels	1	Allowance	1	1	0.77%	\$0	\$0	\$79,920
Power for new HVAC	1	Allowance	1	1	0.86%	\$0	\$0	\$89,510
Electrical Wiring Upgrades	1	Allowance	1	1	0.86%	\$20,160	\$26,208	\$29,837
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	25,000	SF	1	25,000	2.81%	\$197,100	\$0	\$0
Replace Emergency & Exit Lights	25,000	SF	1	25,000	0.12%	\$8,100	\$0	\$0
Fire Alarm System								
Replace Fire Alarm System	25,000	SF	1	25,000	0.85%	\$0	\$0	\$87,912
Adjustments to Fire Alarm System	1	Allowance	1	1	0.17%	\$0	\$0	\$17,902
ELECTRICAL SYSTEMS SUBTOTAL						6.75%	\$225,360	\$26,208
7.0 SECURITY								
Security								
Access Control System (Prox Card Readers)	8	EA	1	8	0.34%	\$24,192	\$0	\$0
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$23,976
Security Allowance	1	Allowance	1	1	0.31%	\$21,600	\$0	\$0
SECURITY SYSTEMS SUBTOTAL						0.88%	\$45,792	\$23,976
8.0 ABATEMENT								
Abatement Allowance	1	Allowance	1	1	0.77%	\$54,000	\$0	\$0
ABATEMENT SUBTOTAL						0.77%	\$54,000	\$0
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance	1	Allowance	1	1	1.54%	\$36,000	\$46,800	\$53,280
Other FF&E								
Renovate Kitchen and Replace Appliances	1	Allowance	1	1	3.46%	\$243,000	\$0	\$0
Existing Walk-in Fridge: Vollrath	1	Allowance	1	1	0.54%	\$37,800	\$0	\$0
Existing Walk-in Freezer: Vollrath	1	Allowance	1	1	0.54%	\$37,800	\$0	\$0
FURNITURE & EQUIPMENT SUBTOTAL						6.08%	\$354,600	\$46,800
10.0 TECHNOLOGY								
Technology								
Misc. Technology Upgrades	25,000	SQFt	1	25,000	4.62%	\$324,000	\$0	\$0
TECHNOLOGY SUBTOTAL						4.62%	\$324,000	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					77.36%	\$4,510,145	\$504,387	\$781,937
Project Contingency:	10.00%				6.67%	\$383,154	\$45,759	\$72,866
Permits, Testing & Printing:	2.50%				1.83%	\$105,367	\$12,584	\$20,038
Professional Fees & Costs:	9.00%				7.37%	\$423,799	\$50,613	\$80,595
Construction Manager Fee & Costs:	9.00%				6.76%	\$388,806	\$46,434	\$73,940
PROJECT TOTAL						100.00%	\$5,811,271	\$659,776
								\$1,029,377

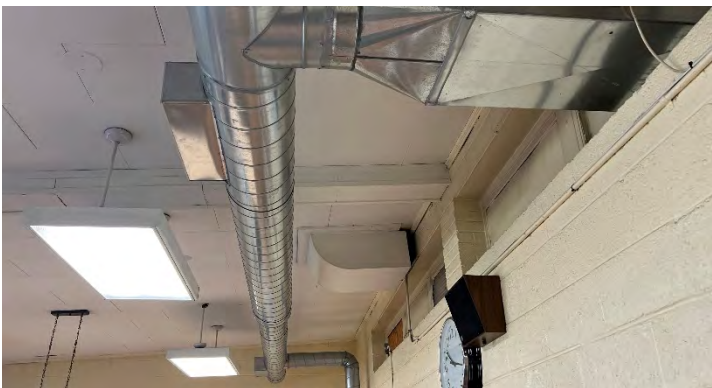
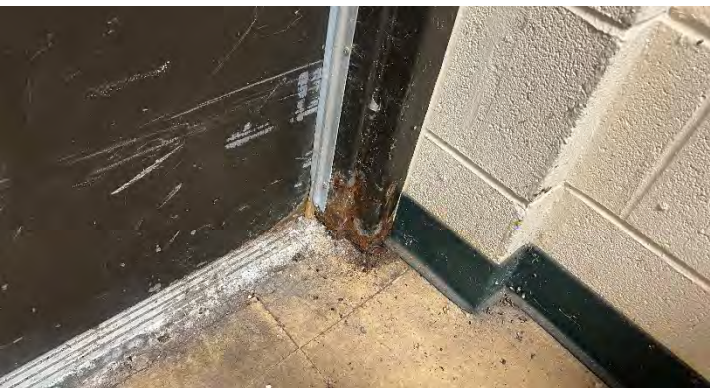
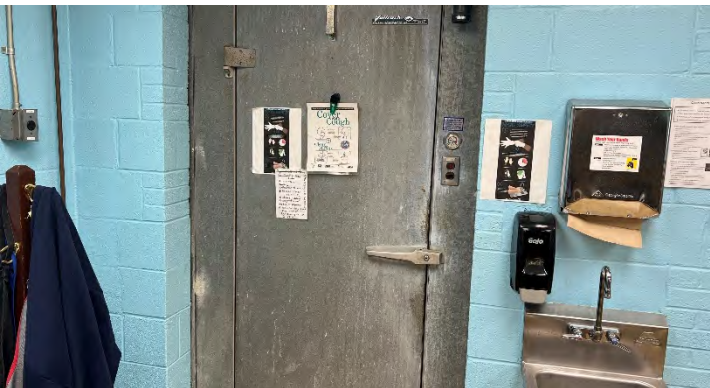
Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Photos:



Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Photos:



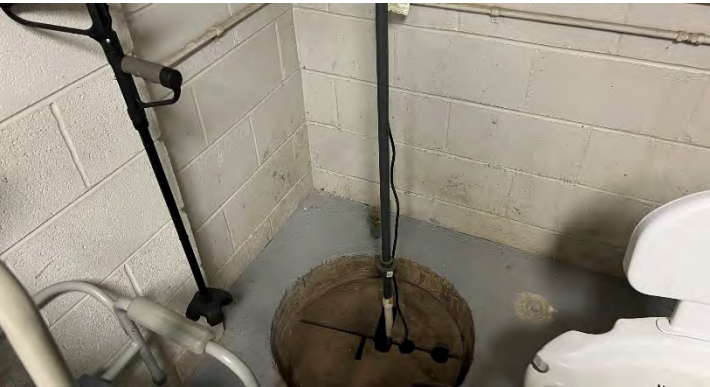
Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Photos:



Building 05 – Livonia Civic Center Park Senior Center & Transit Office

Photos:



Building 06 – Jack E. Kirksey Livonia Community Recreation Center



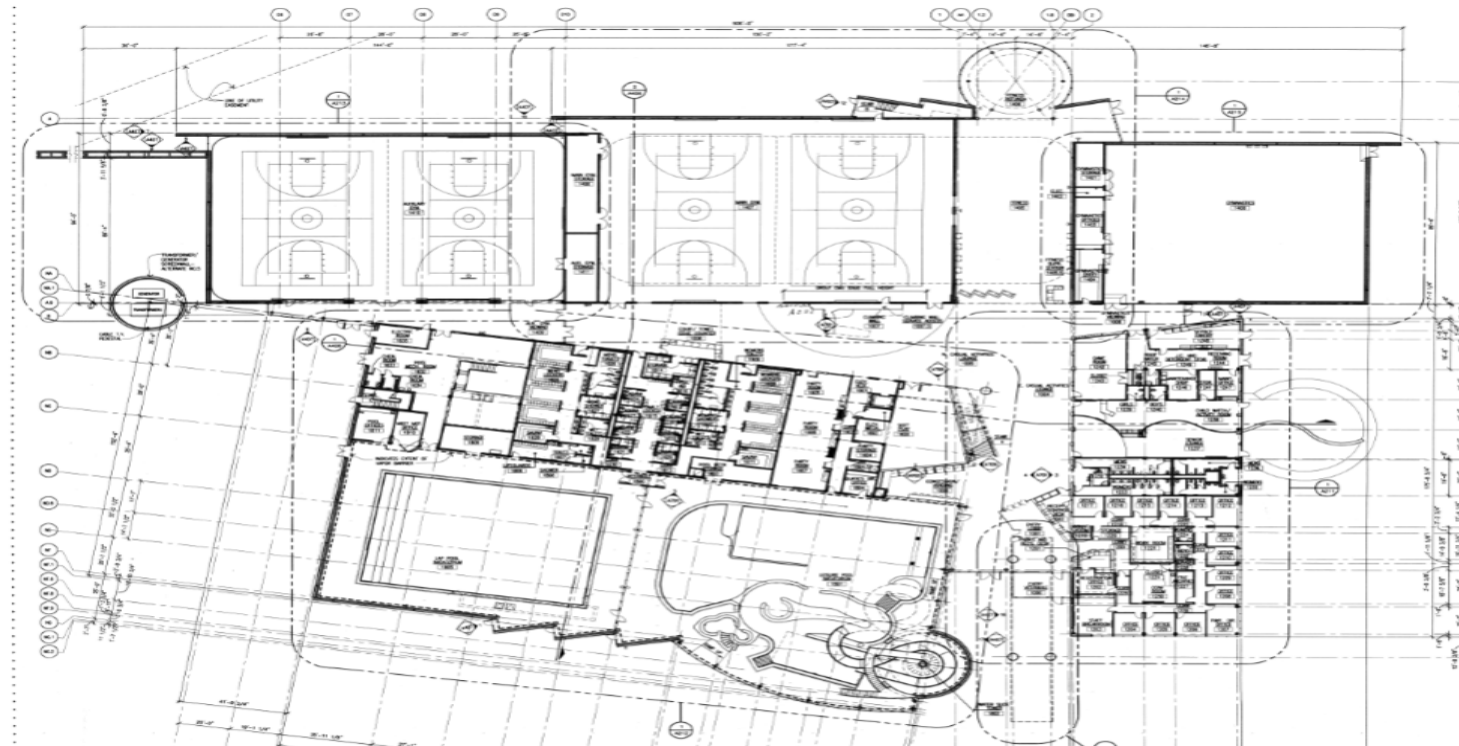
Address:	15100 Hubbard St. Livonia MI 48154
Year Built:	2003
Square Footage:	130,000
Site Area:	Approximately 17 Acres
Parking Spaces:	381
Stories:	2
Basement:	No
Elevator(s):	1
Exterior Façade:	Brick
Roof:	EPDM
Fire Protection:	Fully Sprinkled

Site Plan:

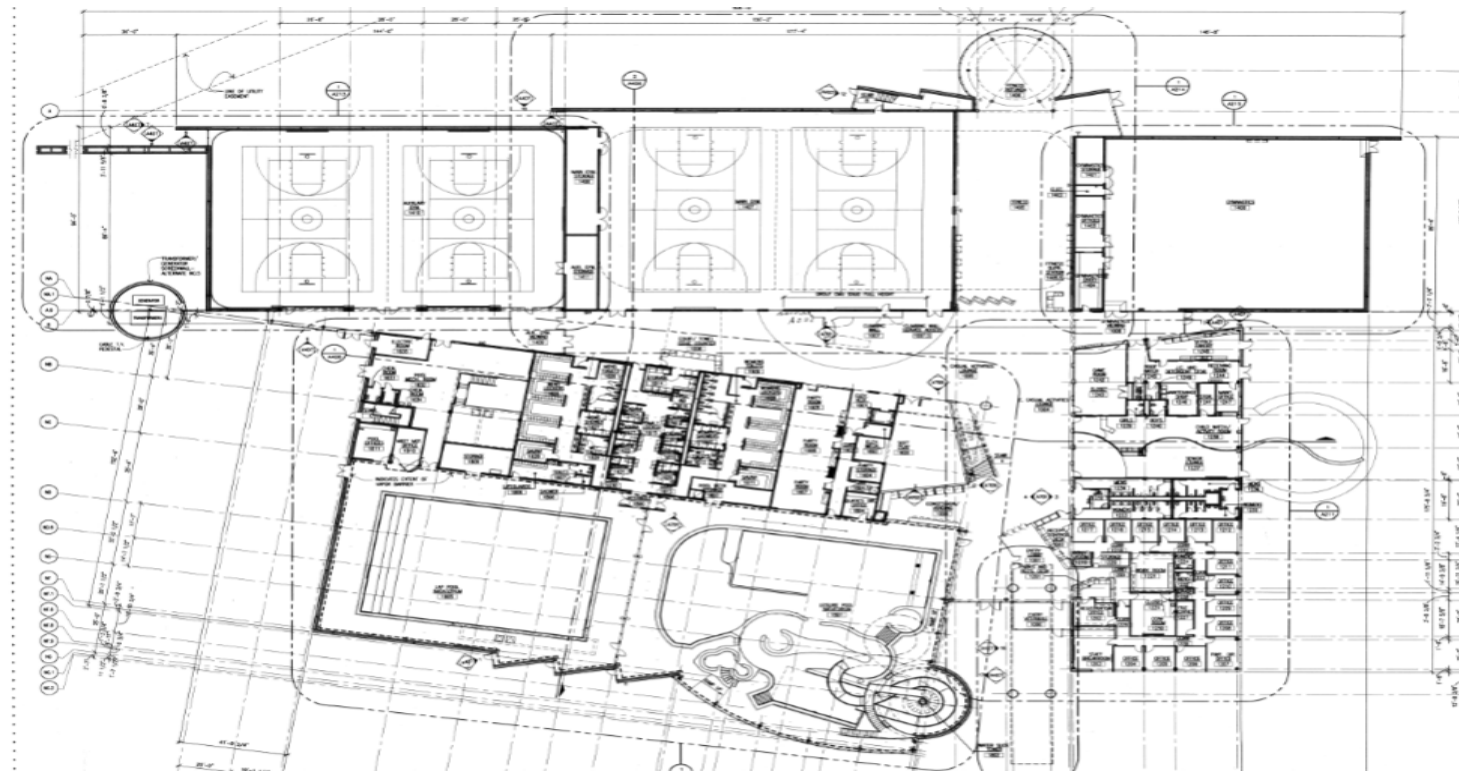


Building 06 – Jack E. Kirksey Livonia Community Recreation Center

1st Floor Plan:



2nd Floor Plan:



SECTION C | Individual Building Assessments

Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Summary of Budgets:

Jack E. Kirksey Recreation Center						Cost Data		
Building SF 130,000						Specification Factor = Geographic Factor = Cost Escalation Factor =		
						Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	222352	SF	1	222,352	7.98%	\$0	\$0	\$2,132,445
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.09%	\$16,200	\$0	\$0
Sealcoating/Re-stripping	222352	SF	1	222,352	0.40%	\$72,042	\$0	\$0
Playground / Play pad								
Provide Synthetic Safety Surfacing on Playground (Kid Quarters)	1	Allowance	1	1	0.18%	\$32,400	\$0	\$0
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.30%	\$0	\$70,200	\$0
Redesign and Replace Illuminated Bollards	1	Allowance	1	1	0.60%	\$0	\$140,400	\$0
Utilities								
Misc. Utility Repairs	1	Allowance	1	1	0.15%	\$0	\$0	\$39,960
Misc.								
Add Power to Outdoor Pavilion	1	Allowance	1	1	0.06%	\$0	\$0	\$15,984
Update Site Signage	1	Allowance	1	1	0.12%	\$0	\$28,080	\$0
SITE SUBTOTAL					9.87%	\$120,642	\$238,680	\$2,188,389
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (EPDM) - .60 Mil/Reinforced/Fully-Adhered	110000	SF	1	80,000	16.74%	\$0	\$3,931,200	\$0
Windows								
Recaulk Windows	1	Allowance	1	1	0.15%	\$0	\$0	\$39,960
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.04%	\$8,100	\$0	\$0
Tuckpointing	1	Allowance	1	1	0.45%	\$0	\$105,300	\$0
BUILDING ENVELOPE SUBTOTAL					17.39%	\$8,100	\$4,036,500	\$39,960
3.0 INTERIOR/FINISHES								
Walls & Partitions								
Misc. Drywall Repairs	1	Allowance	1	1	0.06%	\$10,800	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	14,000	SF	1	14,000	0.71%	\$0	\$167,076	\$0
Flooring								
Remove & Replace Flooring - Carpet (Offices + Kid Quarters)	5,500	SF	1	5,500	0.22%	\$39,798	\$0	\$0
Remove & Replace Flooring - Carpet (Gymnastics) Done in 2020	9,800	SF	1	9,800	0.39%	\$0	\$0	\$104,951
Remove & Replace Flooring - Carpet (1st and 2nd Floor Cardio) Done in 2019	8,800	SF	1	8,800	0.35%	\$0	\$0	\$94,242
Windows								
Remove & Replace Window Treatments	1	Allowance	1	1	0.39%	\$0	\$0	\$103,896
Paint								
Paint - Interior	130,000	SF	1	130,000	1.55%	\$93,600	\$121,680	\$138,528
Restrooms								
Renovate - Toilet Room (Single / Staff)	2	EA	1	2	0.20%	\$0	\$0	\$53,706
Renovate - Toilet Room (Group)	6	EA	1	6	3.01%	\$0	\$0	\$805,594
Gym / Pool Equipment								
Replace ADA Lift	1	Allowance	1	1	0.09%	\$0	\$21,060	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	1.20%	\$0	\$140,400	\$159,840
Other								
Renovate Tree Fort	1	Allowance	1	1	2.99%	\$540,000	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					11.17%	\$684,198	\$450,216	\$1,460,756
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	130,000	SF	1	130,000	3.89%	\$702,000	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Hot Water Heater, Serial # 1934116042349,	1	EA	1	1	0.05%	\$0	\$0	\$12,787
Existing Lochinvar Hot Water Heater, Serial #	1	EA	1	1	0.05%	\$0	\$0	\$12,787
Replace Flush Valves & Faucets	1	Allowance	1	1	0.07%	\$4,032	\$5,242	\$5,967
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.15%	\$0	\$0	\$39,960
Pool								
Pool - Preventative Maintenance (grout, acid wash, etc.)	1	Allowance	1	1	0.36%	\$0	\$0	\$95,904
Misc. Pool Equipment Replacement (\$25K/Year)	10	Allowance	1	10	1.49%	\$90,000	\$117,000	\$133,200
PLUMBING SYSTEMS SUBTOTAL					6.09%	\$796,032	\$122,242	\$309,557

SECTION C | Individual Building Assessments

Building 06 – Jack E. Kirksey Livonia Community Recreation Center

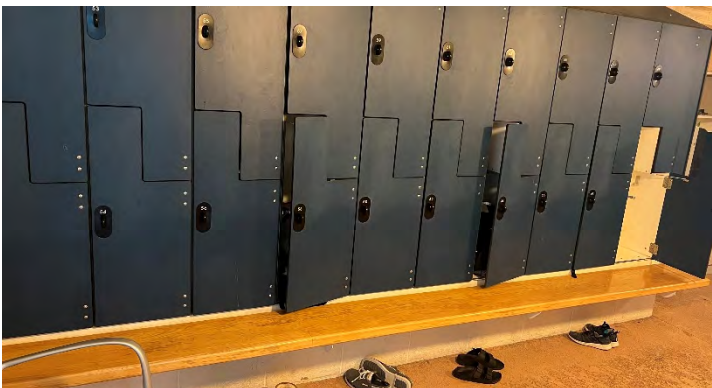
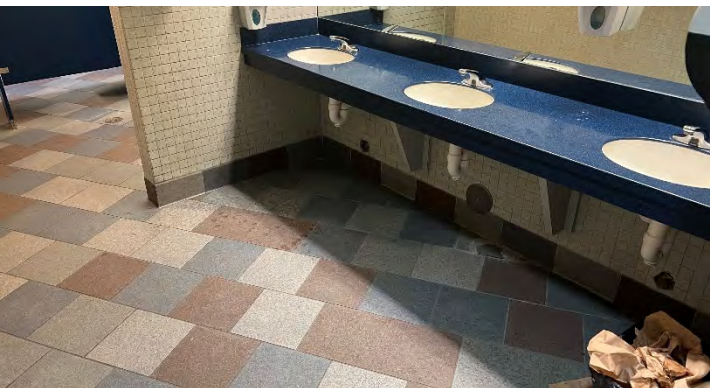
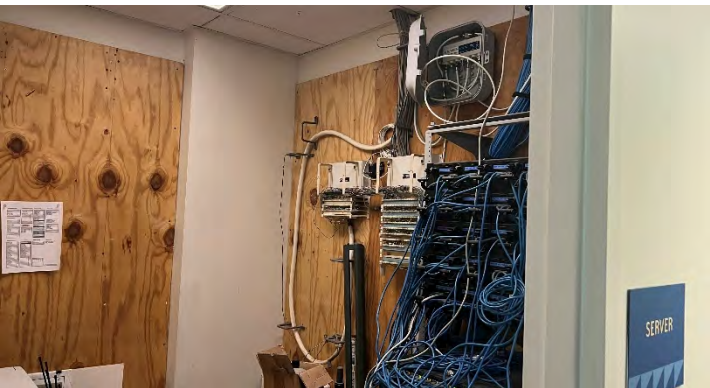
Summary of Budgets:

Jack E. Kirksey Recreation Center						Cost Data		
Building SF 130,000						Specification Factor = Geographic Factor = Cost Escalation Factor =		
						Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
5.0 HVAC SYSTEMS								
Equipment								
Existing Cleaver Brooks Boiler Serial # OL101674, 2002 (10,000,000 BTU)	1	EA	1	1	3.59%	\$0	\$0	\$959,040
Existing Cleaver Brooks Boiler Serial # OL101673, 2002 (10,000,000 BTU)	1	EA	1	1	3.59%	\$0	\$0	\$959,040
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Trane Air Handling Unit- 2002	1	EA	1	1	0.90%	\$0	\$210,600	\$0
Existing Evapco Chiller, Serial # T020199, 2002	1	EA	1	1	2.39%	\$0	\$0	\$639,360
Replace Exhaust Fans	8	EA	1	8	0.19%	\$0	\$0	\$50,126
Replace Misc. HVAC Equipment	1	Allowance	1	1	2.01%	\$0	\$0	\$537,062
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.15%	\$0	\$0	\$39,960
Air and Water Balance	130,000	SF	1	130,000	0.23%	\$0	\$54,756	\$0
Commissioning	130,000	SF	1	130,000	0.16%	\$0	\$36,504	\$0
Temperature Controls	130,000	SF	1	130,000	2.18%	\$0	\$511,056	\$0
HVAC SYSTEMS SUBTOTAL					19.86%	\$0	\$1,865,916	\$3,184,588
6.0 ELECTRICAL SYSTEMS								
Power								
Power for IT Equipment & Upgrades	1	Allowance	1	1	0.21%	\$0	\$0	\$55,944
Replace Existing Electrical Panels	1	Allowance	1	1	0.30%	\$0	\$0	\$79,920
Power for new HVAC	1	Allowance	1	1	0.33%	\$0	\$78,624	\$0
Miscellaneous Power Allowance	130,000	SF	1	130,000	0.31%	\$0	\$0	\$83,117
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	130,000	SF	1	130,000	5.67%	\$0	\$1,332,396	\$0
Replace Exterior Wall Packs	20	EA	1	20	0.10%	\$18,144	\$0	\$0
Fire Alarm System								
Adjustments to Fire Alarm System	1	Allowance	1	1	0.07%	\$12,096	\$0	\$0
ELECTRICAL SYSTEMS SUBTOTAL					7.00%	\$30,240	\$1,411,020	\$218,981
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance	1	Allowance	1	1	0.00%	\$0	\$0	\$79,920
Security Allowance - Access Controls	1	Allowance	1	1	0.00%	\$0	\$0	\$79,920
SECURITY SYSTEMS SUBTOTAL					0.60%	\$0	\$0	\$159,840
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance	1	Allowance	1	1	1.20%	\$72,000	\$93,600	\$106,560
FURNITURE & EQUIPMENT SUBTOTAL					1.20%	\$72,000	\$93,600	\$106,560
10.0 TECHNOLOGY								
Technology								
Recable all IT Wiring	1	Allowance	1	1	2.39%	\$432,000	\$0	\$0
TECHNOLOGY SUBTOTAL					2.39%	\$432,000	\$0	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					75.56%	\$2,143,212	\$8,218,174	\$7,668,631
Project Contingency:	10.00%				7.20%	\$163,921	\$812,457	\$756,207
Permits, Testing & Printing:	2.50%				1.98%	\$45,078	\$223,426	\$207,957
Professional Fees & Costs:	9.00%				7.96%	\$181,310	\$898,641	\$836,424
Construction Manager Fee & Costs:	9.00%				7.30%	\$166,339	\$824,441	\$767,361
PROJECT TOTAL					100.00%	\$2,699,860	\$10,977,139	\$10,236,580

SECTION C | Individual Building Assessments

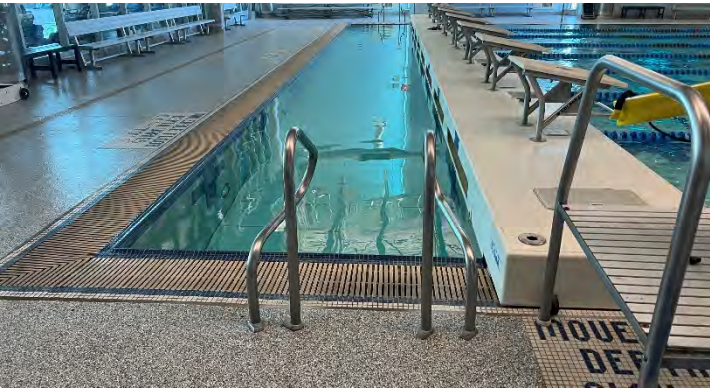
Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Photos:



Building 06 – Jack E. Kirksey Livonia Community Recreation Center

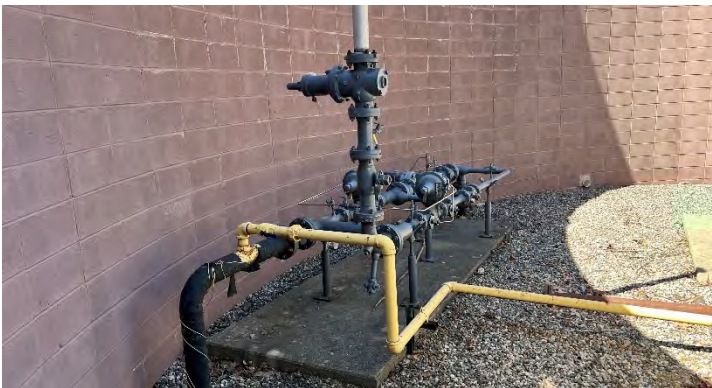
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SECTION C | Individual Building Assessments

Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Photos:



Building 06 – Jack E. Kirksey Livonia Community Recreation Center

Photos:



Building 07 – Livonia Housing Commission



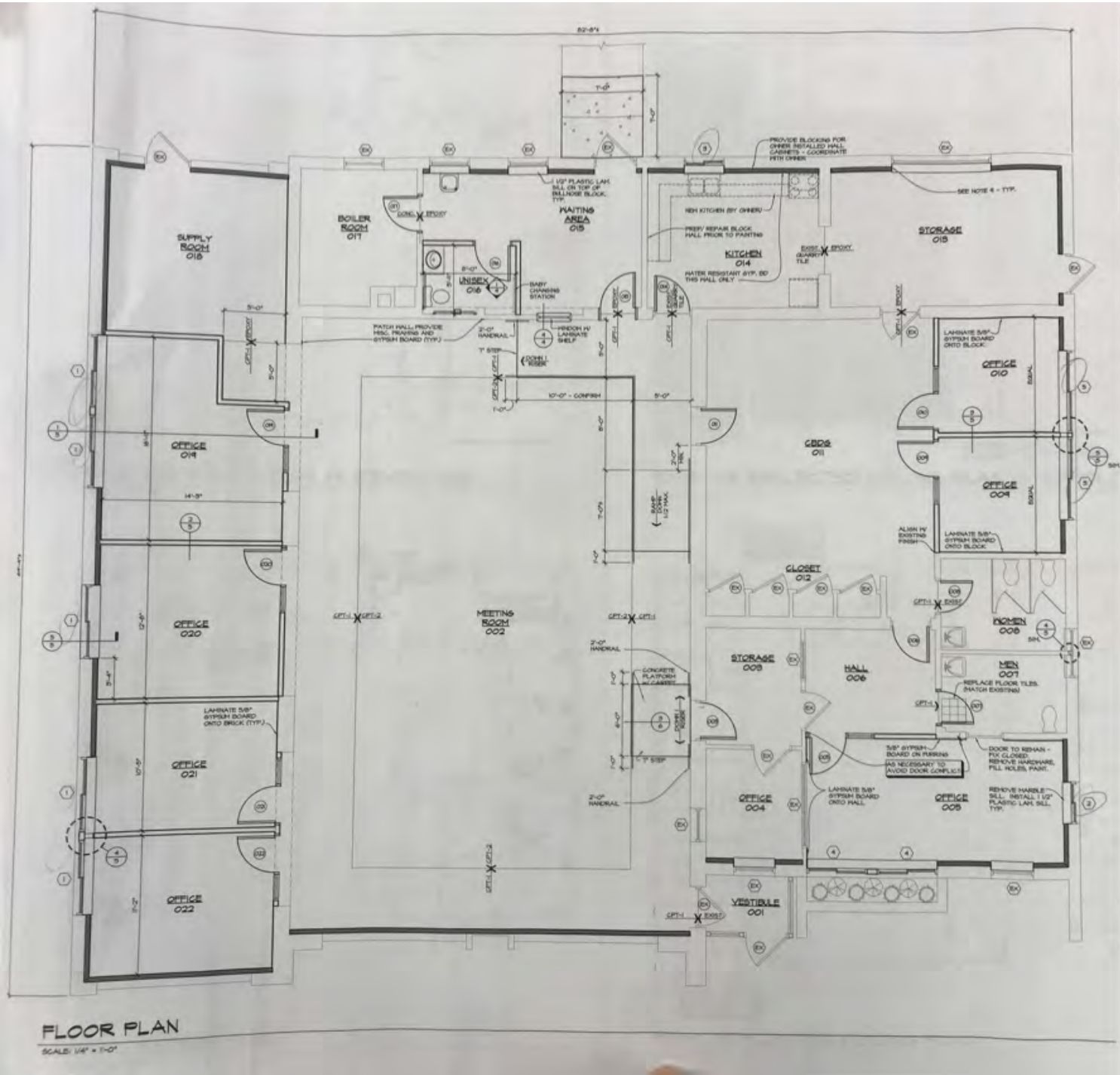
Address:	10800 Farmington Rd. Livonia MI 48150
Year Built:	~1966
Square Footage:	5,660
Site Area:	9.98 Acres
Parking Spaces:	54
Stories:	1
Basement:	No
Elevator(s):	No
Exterior Façade:	Brick
Roof:	EPDM
Fire Protection:	None

Site Plan:



Building 07 - Livonia Housing Commission

1st Floor Plan:



SECTION C | Individual Building Assessments

Building 07 – Livonia Housing Commission

Summary of Budgets:

Housing Commission		Cost Data						
Building SF		Specification Factor =				Cost Escalation Factors		
5,660		Geographic Factor =				1.08	1.30	1.48
		Cost Escalation Factor =						
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	33000	SF	1	33,000	17.87%	\$213,840	\$0	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.90%	\$10,800	\$0	\$0
Sealcoating/Re-stripping	33000	SF	1	33,000	0.89%	\$0	\$0	\$15,824
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.90%	\$10,800	\$0	\$0
Utilities								
Misc. Utility Repairs	1	Allowance	1	1	0.45%	\$0	\$7,020	\$0
Monument Sign - Powered & Electronic Display	1	EA	1	1	4.51%	\$54,000	\$0	\$0
SITE SUBTOTAL					25.54%	\$289,440	\$7,020	\$15,824
2.0 BUILDING ENVELOPE								
Roofing Work								
Misc. Roof Repairs	1	Allowance	1	1	0.90%	\$0	\$14,040	\$0
Windows								
Re-caulk Windows	1	Allowance	1	1	0.63%	\$7,560	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	1.35%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	2.26%	\$27,000	\$0	\$0
Exterior Doors								
Exterior Hollow Metal Doors/Frames/Hardware- Single Door	3	EA	1	3	0.81%	\$9,720	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					5.96%	\$60,480	\$14,040	\$0
3.0 INTERIOR/FINISHES								
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	5,660	SF	1	5,660	4.34%	\$51,959	\$0	\$0
Flooring								
Remove & Replace Flooring - Carpet	5,660	SF	1	5,660	3.42%	\$40,956	\$0	\$0
Paint								
Paint - Interior	5,660	SF	1	5,660	0.77%	\$9,169	\$0	\$0
Restrooms								
Renovate - Toilet Room (Single / Staff)	1	EA	1	1	0.90%	\$0	\$14,040	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	3.16%	\$0	\$49,140	\$0
INTERIOR/FINISHES SUBTOTAL					12.59%	\$102,084	\$63,180	\$0
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	5,660	SF	1	5,660	2.55%	\$30,564	\$0	\$0
Equipment & Fixtures								
Existing Bradford White Hot Water Heater, Serial # EJ11099631,2008	1	EA	1	1	0.72%	\$8,640	\$0	\$0
Replace Flush Valves & Faucets	1	Allowance	1	1	0.45%	\$0	\$0	\$7,992
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.45%	\$0	\$0	\$7,992
PLUMBING SYSTEMS SUBTOTAL					4.18%	\$39,204	\$0	\$15,984
5.0 HVAC SYSTEMS								
Equipment								
Existing Trane Roof Top Unit, Serial # 111510840L, 2011	1	EA	1	1	2.26%	\$0	\$0	\$39,960
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.45%	\$0	\$0	\$7,992
Other HVAC								
Air and Water Balance	5,660	SF	1	5,660	0.15%	\$0	\$0	\$2,714
Commissioning	5,660	SF	1	5,660	0.10%	\$0	\$0	\$1,809
Temperature Controls	5,660	SF	1	5,660	1.43%	\$0	\$0	\$25,331
HVAC SYSTEMS SUBTOTAL					4.39%	\$0	\$0	\$77,807
6.0 ELECTRICAL SYSTEMS								
Power for IT Equipment & Upgrades								
Power for new HVAC	1	Allowance	1	1	0.72%	\$0	\$0	\$12,787
Miscellaneous Power Allowance	1	Allowance	1	1	5.06%	\$0	\$0	\$89,510
Lighting								
Replace Lighting with LED's (New OS, Switching, etc.)	5,660	SF	1	5,660	3.73%	\$44,623	\$0	\$0
Building Exterior/Site Lighting Allowance	1	Allowance	1	1	1.35%	\$16,200	\$0	\$0
Fire Alarm System								
Install Fire Alarm System	5,660	SF	1	5,660	1.12%	\$0	\$0	\$19,903
ELECTRICAL SYSTEMS SUBTOTAL					12.19%	\$63,269	\$0	\$122,201

Building 07 – Livonia Housing Commission

Summary of Budgets:

Housing Commission						Cost Data		
Building SF						Specification Factor =	Geographic Factor =	Cost Escalation Factors
5,660						Cost Escalation Factor =		
						1.08	1.30	1.48
						Critical Needs Cost	Deferrable Maintenance Cost	Future Need Cost
						(1 - 3 years)	(4 - 6 years)	(7 - 10 years)
Program Area		Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost		
7.0 SECURITY								
Security								
Security Allowance - Cameras / Surveillance		1	Allowance	1	1	0.00%	\$16,200	\$0
Security Allowance - Access Controls		1	Allowance	1	1	0.00%	\$16,200	\$0
SECURITY SYSTEMS SUBTOTAL						2.71%	\$32,400	\$0
8.0 ABATEMENT								
Abatement								
Abatement Allowance		1	Allowance	1	1	2.71%	\$0	\$42,120
9.0 FURNITURE & EQUIPMENT								
General Furniture								
FFE Allowance		1	Allowance	1	1	4.51%	\$54,000	\$0
Other FF&E								
New Fridge and Freezers Allowance		1	Allowance	1	1	1.35%	\$16,200	\$0
FURNITURE & EQUIPMENT SUBTOTAL						5.87%	\$70,200	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:						76.14%	\$657,076	\$126,360
Project Contingency:		10.00%				7.03%	\$58,688	\$12,636
Permits, Testing & Printing:		2.50%				1.93%	\$16,139	\$3,475
Professional Fees & Costs:		9.00%				7.77%	\$64,913	\$13,976
Construction Manager Fee & Costs:		9.00%				7.13%	\$59,553	\$12,822
PROJECT TOTAL						100.00%	\$856,369	\$169,270
								\$310,537

SECTION C | Individual Building Assessments

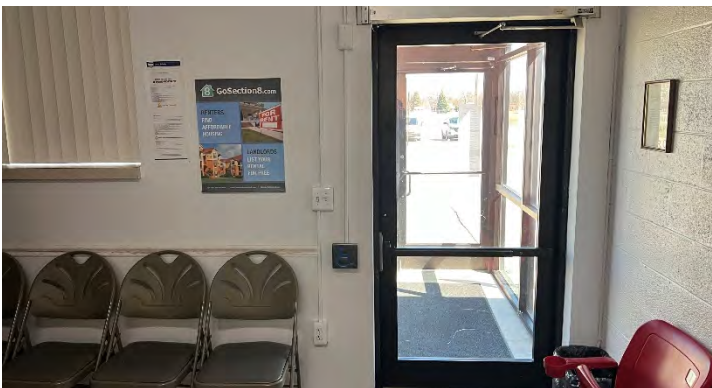
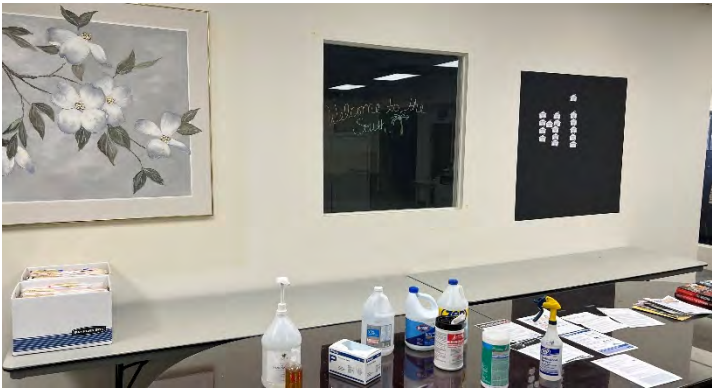
Building 07 – Livonia Housing Commission

Photos:



Building 07 – Livonia Housing Commission

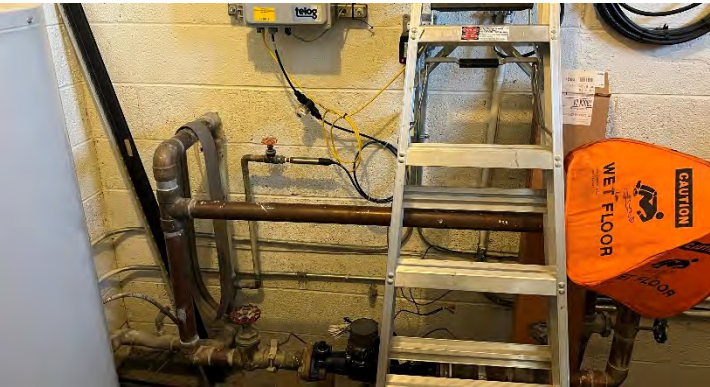
Photos:



SECTION C | Individual Building Assessments

Building 07 – Livonia Housing Commission

Photos:

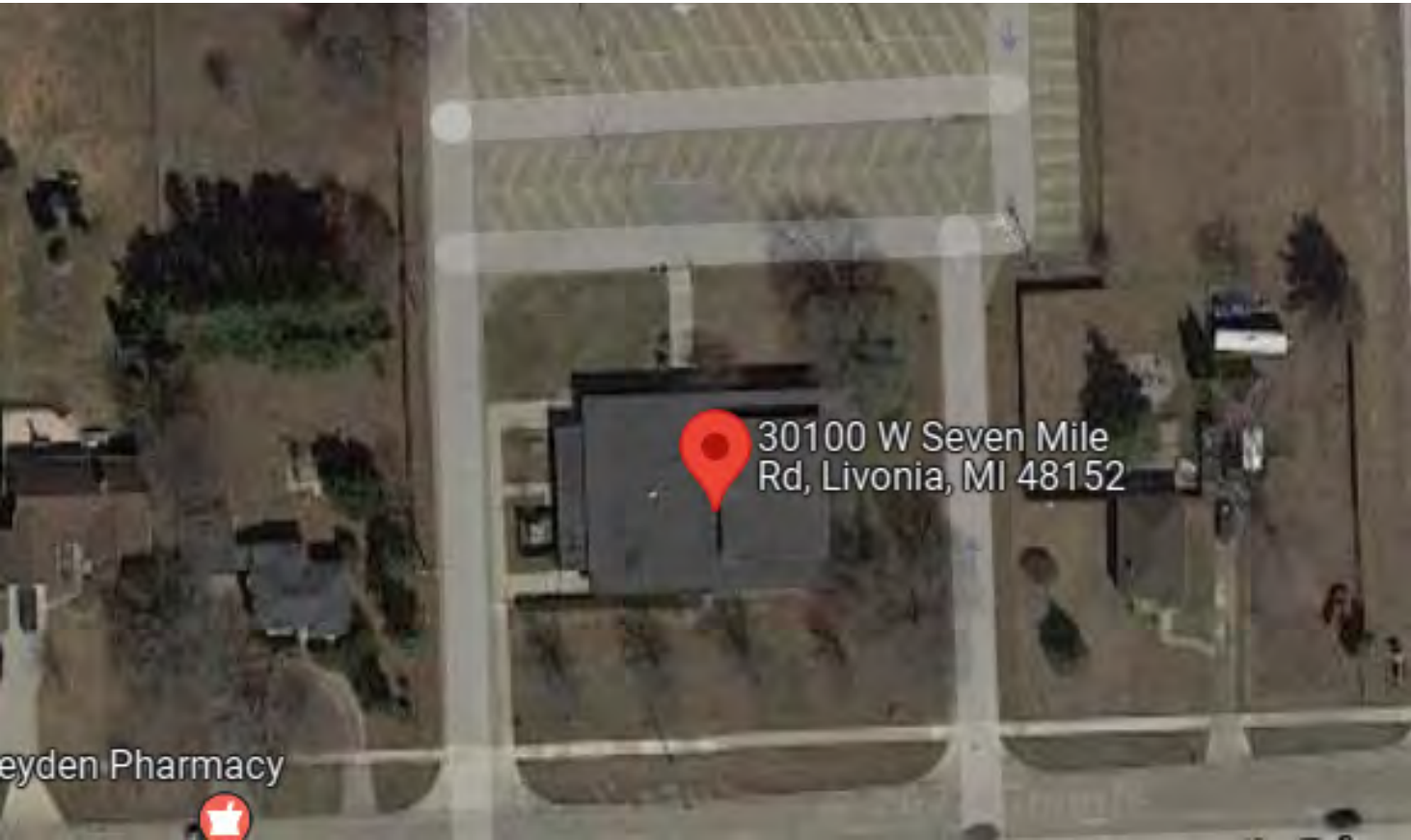


Building 08 – Carl Sandburg Library



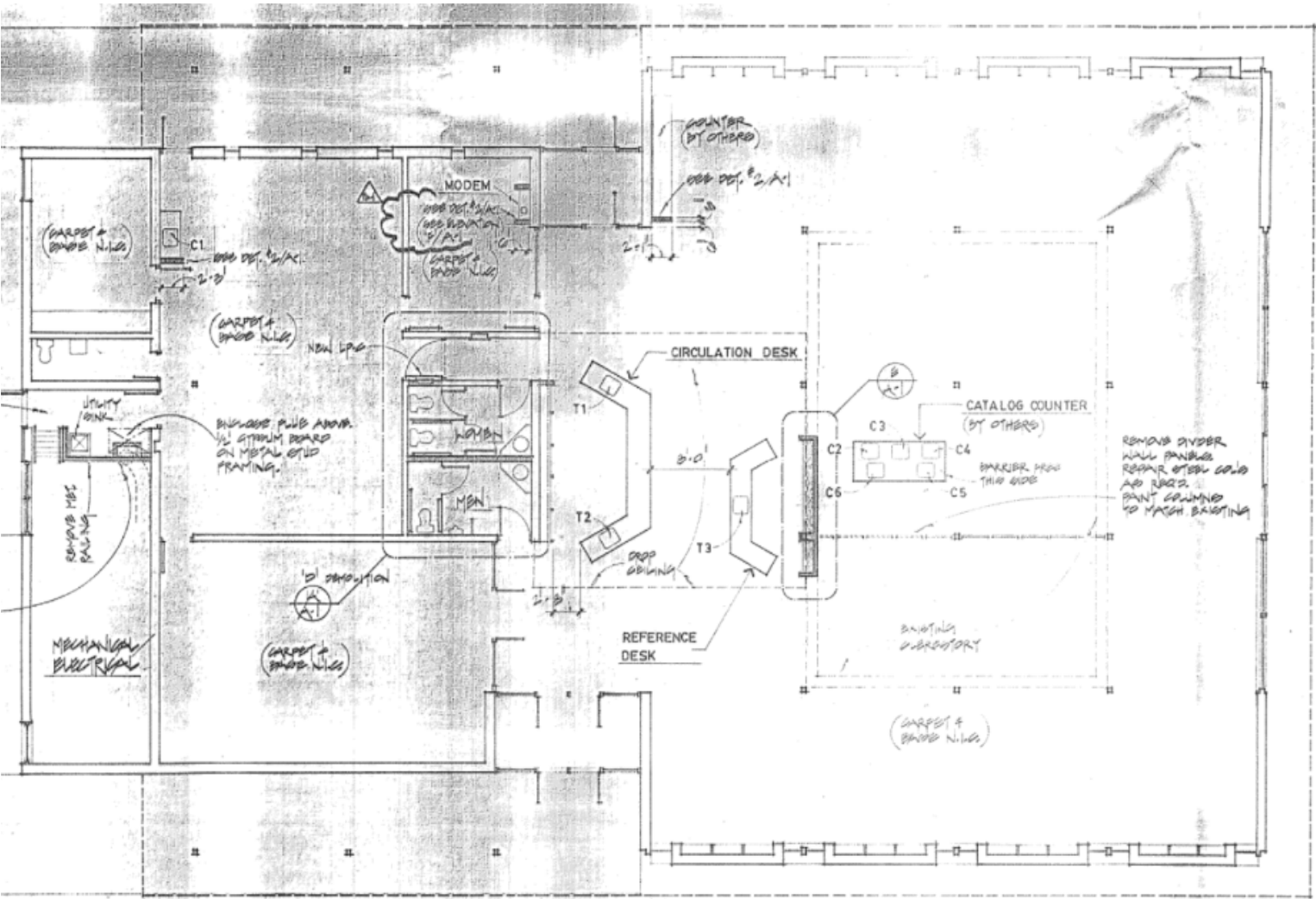
Address:	30100 W. Seven Mile Rd. Livonia MI 48152
Year Built:	1961
Square Footage:	8,600
Site Area:	2.20 Acres
Parking Spaces:	107
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	Tar
Fire Protection:	No

Site Plan:



Building 08 – Carl Sandburg Library

1st Floor Plan:



SECTION C | Individual Building Assessments

Building 08 – Carl Sandburg Library

Summary of Budgets:

Carl Sandburg Library						Cost Data		
Building SF						Specification Factor =	Geographic Factor =	Cost Escalation Factor =
11,000						1.08	1.30	1.48
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost (1 - 3 years)	Deferrable Maintenance Cost (4 - 6 years)	Future Need Cost (7 - 10 years)
1.0 SITE								
Paving								
Pavement and Base Reconstruction	55,000	SF	1	55,000	13.46%	\$0	\$463,320	\$0
Selective Sidewalk & Curb Replacement	1	Allowance	1	1	0.41%	\$10,800	\$0	\$0
Sealcoating/Re-striping	55,000	SF	1	55,000	0.67%	\$17,820	\$0	\$0
Landscaping								
Improve Landscaping	1	Allowance	1	1	0.41%	\$0	\$14,040	\$0
Utilities								
Catch Basin / Manholes	3	EA	1	3	0.55%	\$0	\$18,870	\$0
Misc. Utility Repairs	1	Allowance	1	1	1.02%	\$0	\$35,100	\$0
Monument Sign - Powered & Electronic Display	1	EA	1	1	2.04%	\$54,000	\$0	\$0
SITE SUBTOTAL					18.56%	\$82,620	\$531,330	\$0
2.0 BUILDING ENVELOPE								
Roofing Work								
Replace Roof (EPDM) - .60 Mil/Reinforced/Fully-Adhered- (In Process)	15,000	SF	1	15,000	9.44%	\$250,000	\$0	\$0
Install Roof Access Ladder	1	EA	1	1	0.09%	\$2,419	\$0	\$0
Windows								
Re-caulk Windows	1	Allowance	1	1	0.31%	\$8,100	\$0	\$0
Exterior Walls								
Re-Caulk Expansion Joints	1	Allowance	1	1	0.61%	\$16,200	\$0	\$0
Tuckpointing	1	Allowance	1	1	1.63%	\$43,200	\$0	\$0
Exterior Doors								
Exterior Hollow Metal Doors/Frames/Hardware- Single Door	2	EA	1	2	0.24%	\$6,480	\$0	\$0
BUILDING ENVELOPE SUBTOTAL					12.33%	\$326,399	\$0	\$0
3.0 INTERIOR/FINISHES								
Interior Doors & Hardware								
Replace Interior Doors & Hardware	10	EA	1	10	1.63%	\$43,200	\$0	\$0
Ceilings								
Remove Existing & Install New Acoustic Tile Ceiling	3,000	SF	1	3,000	1.04%	\$27,540	\$0	\$0
Flooring								
Remove & Replace Flooring - Carpet	11,000	SF	1	11,000	3.01%	\$0	\$0	\$117,802
Paint								
Paint - Interior	11,000	SF	1	11,000	0.67%	\$0	\$23,166	\$0
Restrooms								
Renovate - Toilet Room (Single / Staff)	1	EA	2	2	1.37%	\$36,288	\$0	\$0
Casework & Countertops								
Replace Misc. Casework/Millwork	1	Allowance	1	1	4.08%	\$108,000	\$0	\$0
INTERIOR/FINISHES SUBTOTAL					11.80%	\$215,028	\$23,166	\$117,802
4.0 PLUMBING SYSTEMS								
Fire Protection								
New Fire Suppression System	11,000	SF	1	11,000	2.24%	\$59,400	\$0	\$0
Equipment & Fixtures								
Existing Lochinvar Hot Water Heater, Serial # 1213A012099, 2012	1	EA	1	1	0.33%	\$0	\$11,232	\$0
Replace Flush Valves & Faucets	1	Allowance	1	1	0.46%	\$0	\$0	\$17,902
Provide Bottle Filler Drinking Fountains	1	EA	1	1	0.27%	\$7,258	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	0.49%	\$0	\$0	\$19,181
PLUMBING SYSTEMS SUBTOTAL					3.79%	\$66,658	\$11,232	\$37,083
5.0 HVAC SYSTEMS								
Equipment								
Existing Lochinvar Boiler, Serial #J938512, 1990	1	EA	1	1	3.06%	\$81,000	\$0	\$0
Replace Boiler Pumps	1	EA	1	1	0.34%	\$9,072	\$0	\$0
Existing MagicAire Air Handler Unit, Serial # 940489444, 1994	1	EA	1	1	0.61%	\$16,200	\$0	\$0
Existing MagicAire Air Handler Unit, Serial # 940592687, 1994	1	EA	1	1	0.61%	\$16,200	\$0	\$0
Existing MagicAire Air Handler Unit, Serial # 94059286, 1994	1	EA	1	1	0.61%	\$16,200	\$0	\$0
Existing Trane Chiller, Serial # J94E81342, 1994 (Slated for replacement 2022)	1	EA	-	-	0.00%	\$0	\$0	\$0
Piping								
Replace Piping, Valves & Unions	1	Allowance	1	1	1.02%	\$27,000	\$0	\$0
Other HVAC								
Air and Water Balance	11,000	SF	1	11,000	0.13%	\$3,564	\$0	\$0
Commissioning	11,000	SF	1	11,000	0.09%	\$2,376	\$0	\$0
Temperature Controls- (In Process)	11,000	SF	1	11,000	1.26%	\$33,264	\$0	\$0
HVAC SYSTEMS SUBTOTAL					8.35%	\$221,076	\$0	\$0

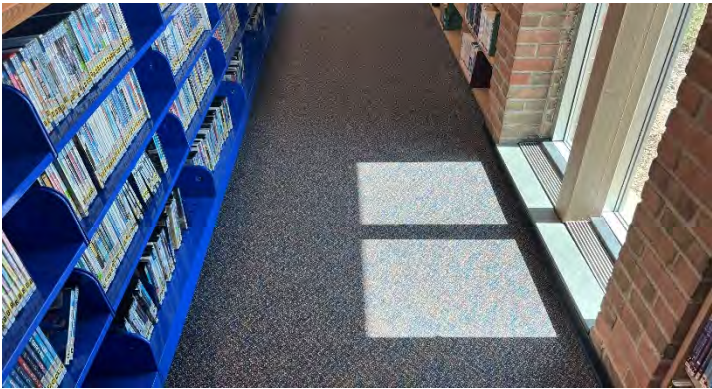
Building 08 – Carl Sandburg Library

Summary of Budgets:

Carl Sandburg Library						Cost Data				
Building SF						Specification Factor =		Cost Escalation Factors		
11,000						Geographic Factor =		1.08	1.30	1.48
						Cost Escalation Factor =				

Building 08 – Carl Sandburg Library

Photos:



SECTION C | Individual Building Assessments

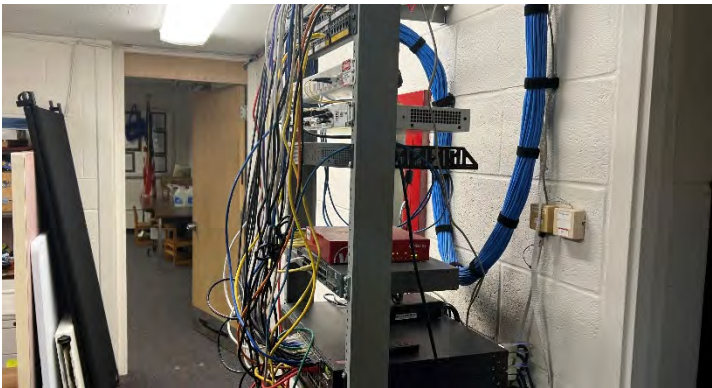
Building 08 – Carl Sandburg Library

Photos:



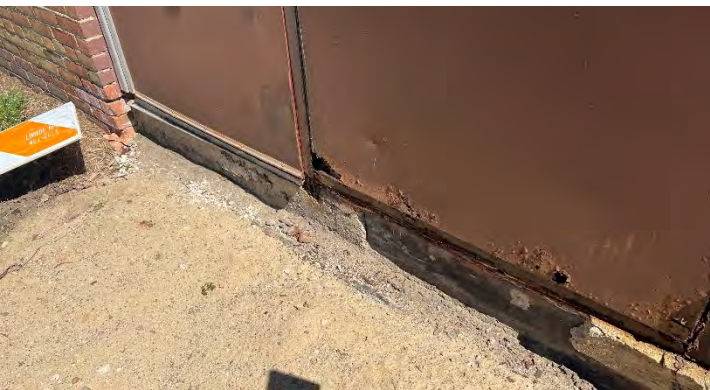
Building 08 – Carl Sandburg Library

Photos:



Building 08 – Carl Sandburg Library

Photos:



Building 09 – Alfred Noble Branch Library



Address:	32901 Plymouth Rd. Livonia MI 48150
Year Built:	1967
Square Footage:	12,175
Site Area:	4.84 Acres
Parking Spaces:	81
Stories:	1
Basement:	Yes
Elevator(s):	No
Exterior Façade:	Brick
Roof:	EPDM & Shingles
Fire Protection:	No

Site Plan:



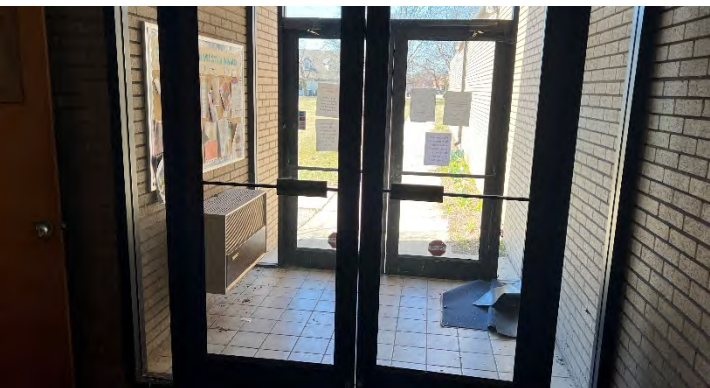
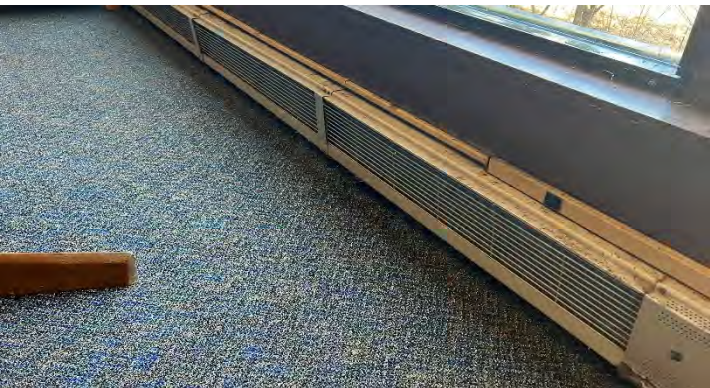
Building 09 – Alfred Noble Branch Library

Summary of Budgets:

Alfred Noble Branch Library						Cost Data		
Building SF						Specification Factor =		
16,000						Geographic Factor =		
						Cost Escalation Factor =		
						1.081.301.48		
Program Area	Quantity Per Unit	Unit	# of Units	Total Units	As % of Total Cost	Critical Needs Cost	Deferrable Maintenance Cost	Future Need Cost
						(1 - 3 years)	(4 - 6 years)	(7 - 10 years)
1.0 SITE								
Demolition								
Building Demolition (Non-Abated)	16000	SF	1	16,000	47.44%	\$164,160	\$0	\$0
Paving								
Pulverize Existing Parking Lot	32,000	SF	1	32,000	5.99%	\$20,736	\$0	\$0
Landscaping								
Landscape Restoration	85000	SF	1	85,000	21.22%	\$73,440	\$0	\$0
SITE SUBTOTAL					74.65%	\$258,336	\$0	\$0
SOFT COSTS								
Building Infrastructure Improvement Total:					74.65%	\$258,336	\$0	\$0
Project Contingency:	10.00%				7.47%	\$25,834	\$0	\$0
Permits, Testing & Printing:	2.50%				2.05%	\$7,104	\$0	\$0
Professional Fees & Costs:	9.00%				8.26%	\$28,574	\$0	\$0
Construction Manager Fee & Costs:	9.00%				7.58%	\$26,215	\$0	\$0
PROJECT TOTAL					100.00%	\$346,062	\$0	\$0

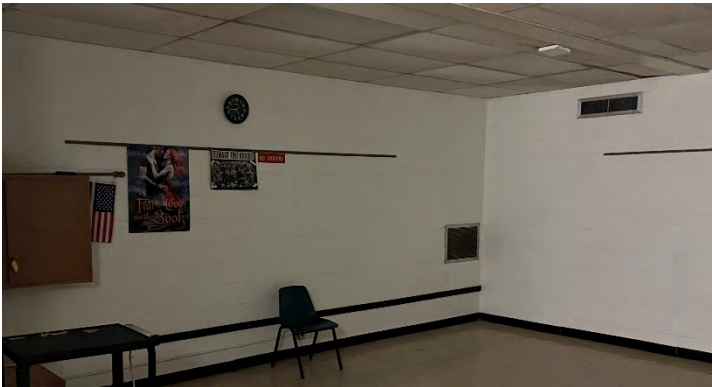
Building 09 – Alfred Noble Branch Library

Photos:



Building 09 – Alfred Noble Branch Library

Photos:



Building 09 – Alfred Noble Branch Library

Photos:



Building 10 – City Wide Technology

Summary of Budgets:

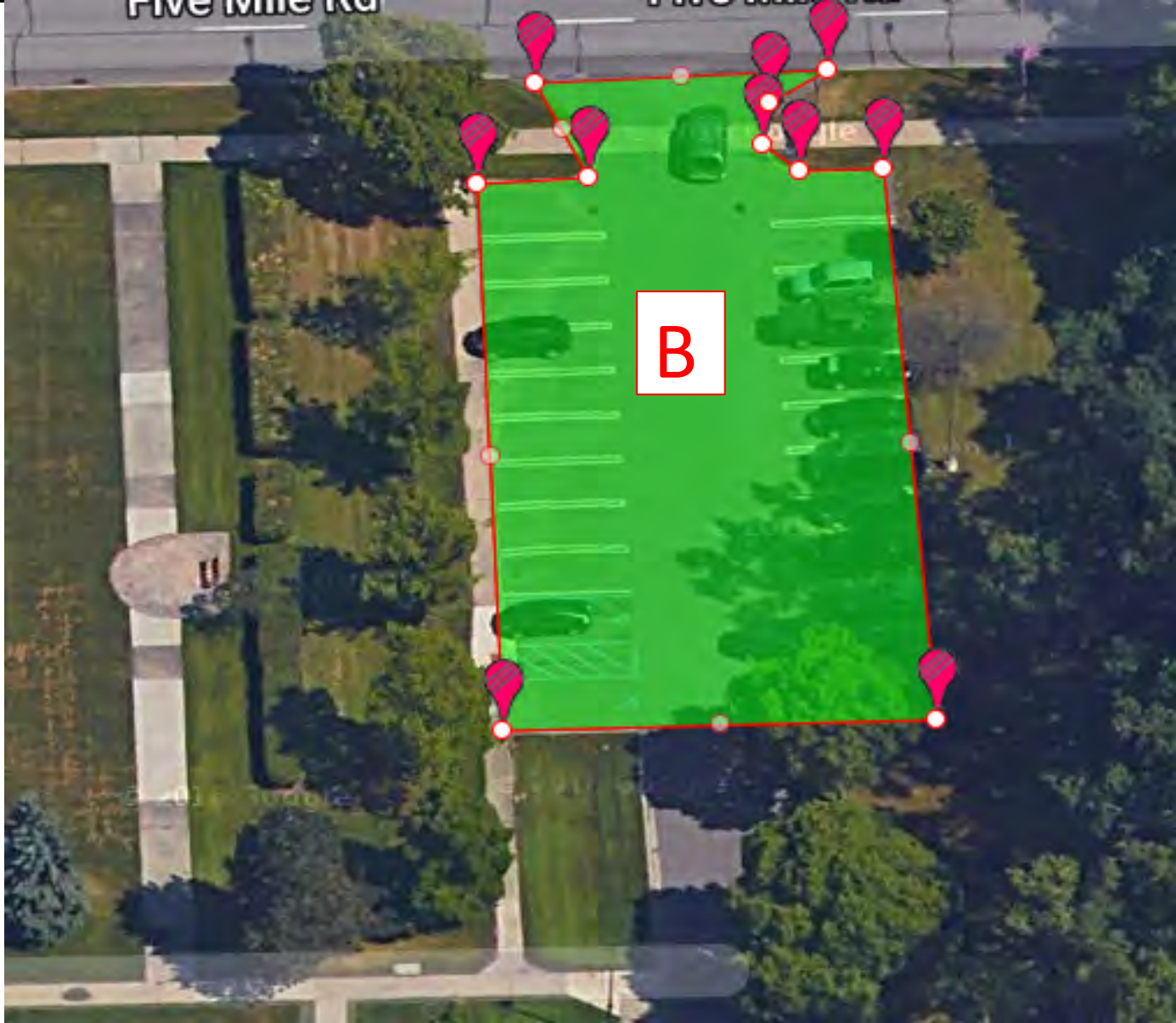
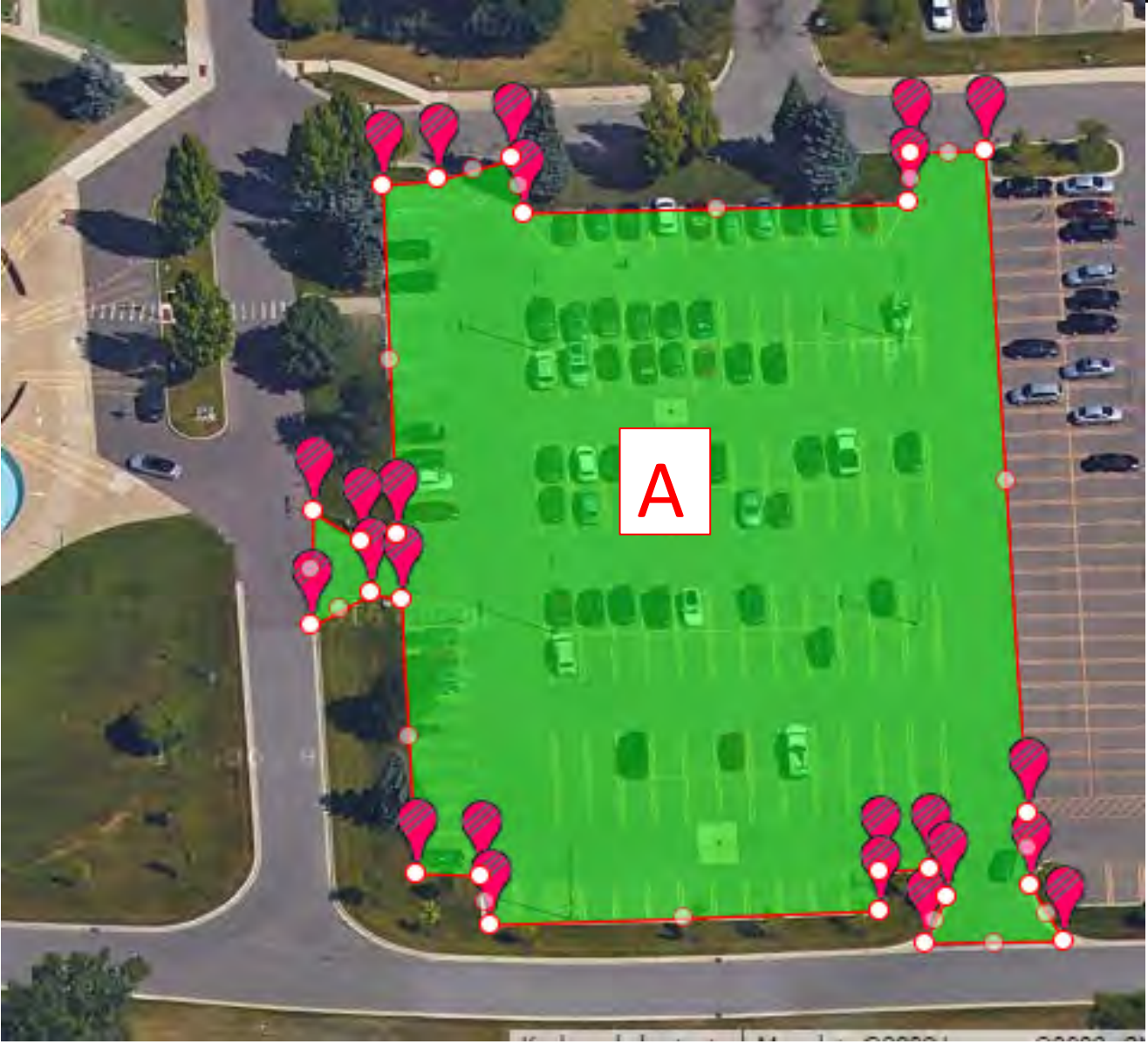
City Wide - Technology						Cost Data		
Building SF						Specification Factor =	Geographic Factor =	Cost Escalation Factor =
						Cost Escalation Factors		
						1.08	1.30	1.48
Program Area	Quantity	Unit	# of	As % of	Critical Needs	Deferrable	Property	
	Per Unit	Units	Total Units					
						(1 - 3 years)	(4 - 6 years)	(7 - 10 years)
10.0 TECHNOLOGY								
Technology								
Run Fiber To All Buildings (In Process)	10	EA	1	10	37.33%	\$360,000	\$468,000	\$532,800
Upgrade Wireless Networks	1	Allowance	1	1	18.66%	\$540,000	\$0	\$0
Electronic Time Keeping System	1	Allowance	1	1	18.66%	\$540,000	\$0	\$0
TECHNOLOGY SUBTOTAL						74.65%	\$1,440,000	\$468,000
SOFT COSTS								
Building Infrastructure Improvement Total:						74.65%	\$1,440,000	\$468,000
Project Contingency:	10.00%				7.47%	\$144,000	\$46,800	\$53,280
Permits, Testing & Printing:	2.50%				2.05%	\$39,600	\$12,870	\$14,652
Professional Fees & Costs:	9.00%				8.26%	\$159,275	\$51,764	\$58,932
Construction Manager Fee & Costs:	9.00%				7.58%	\$146,124	\$47,490	\$54,066
PROJECT TOTAL						100.00%	\$1,928,999	\$626,925

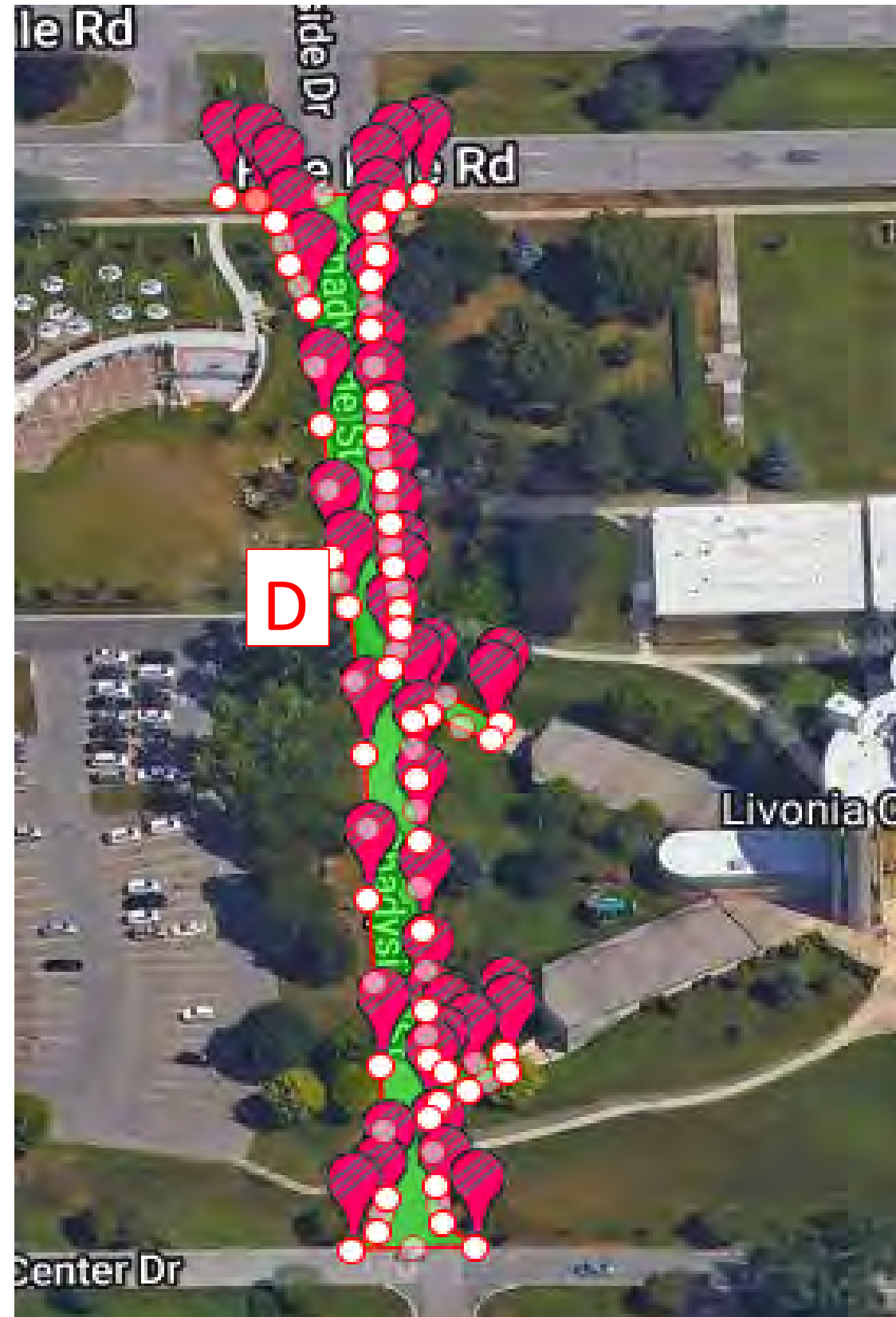
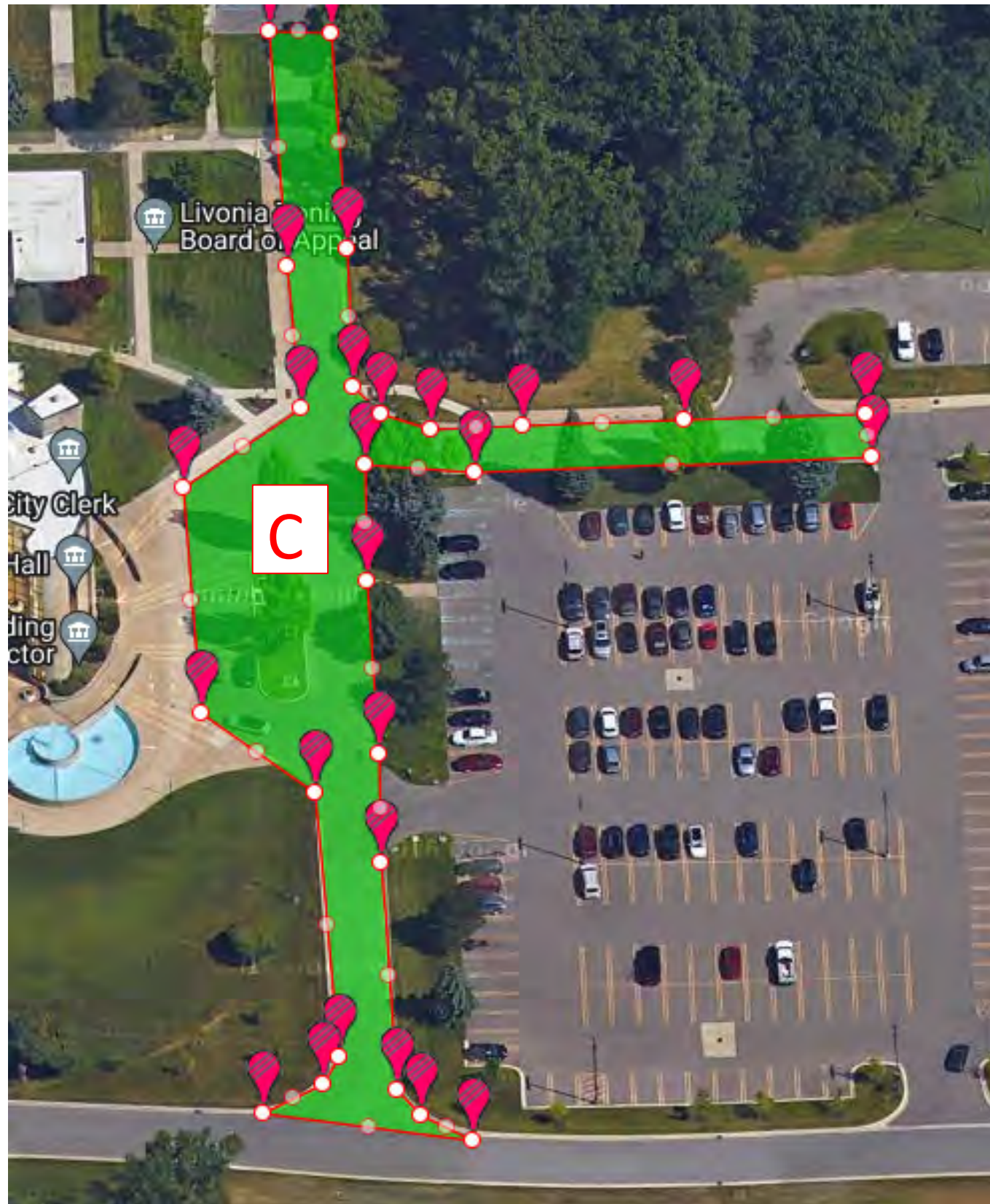


Section D

Parking Lot Take-Offs

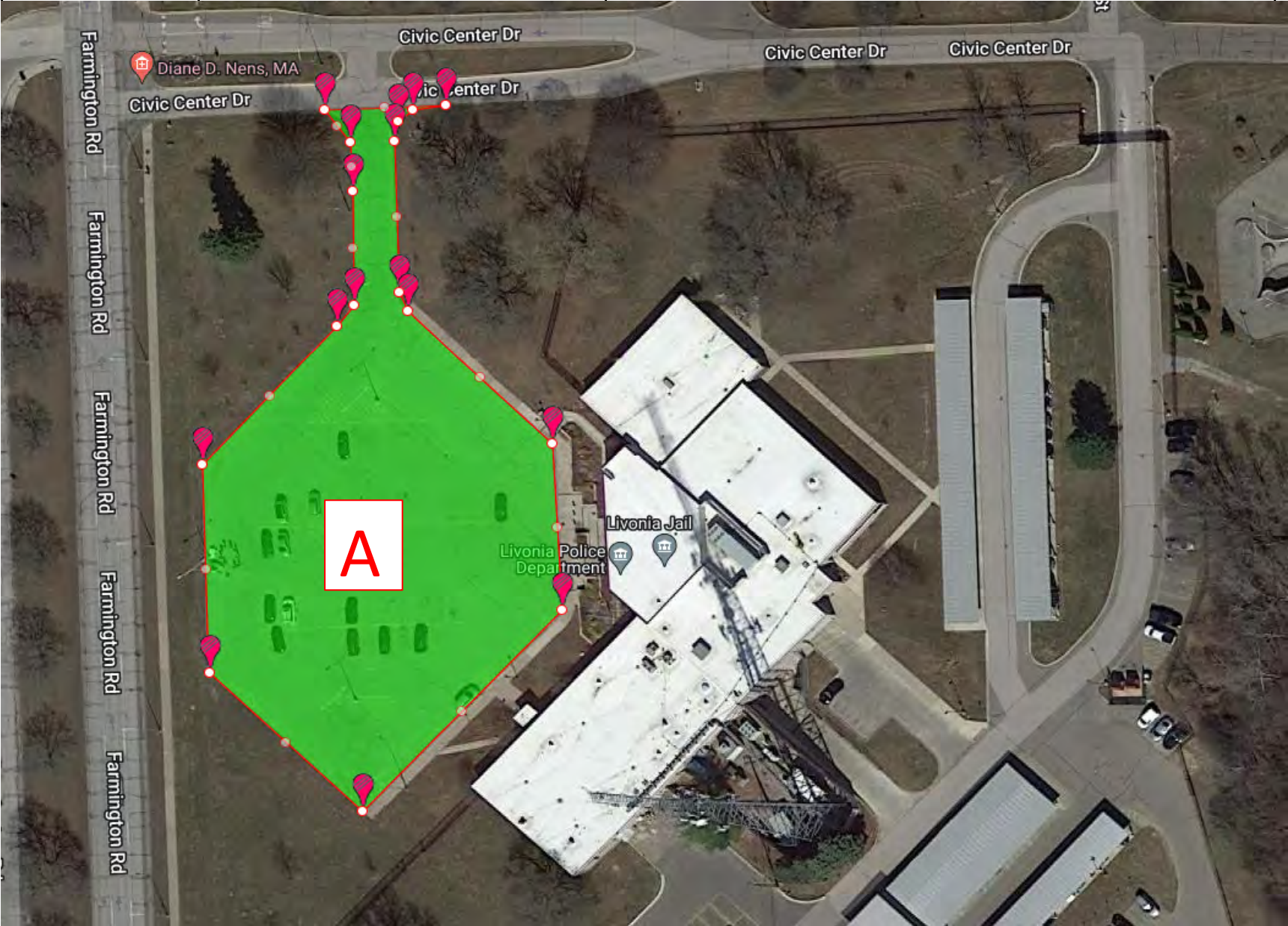
Bldg. No.	Name	Address	
1	City Hall	33000 Civic Center Drive, Livonia, MI 48154	
Parking Area	Material	Sq.ft.	Notes
A	Asphalt	59,369	
B	Asphalt	9,156	
C	Asphalt	22,225	Island removed from total
D	Asphalt	19,447	
TOTAL		110,197	

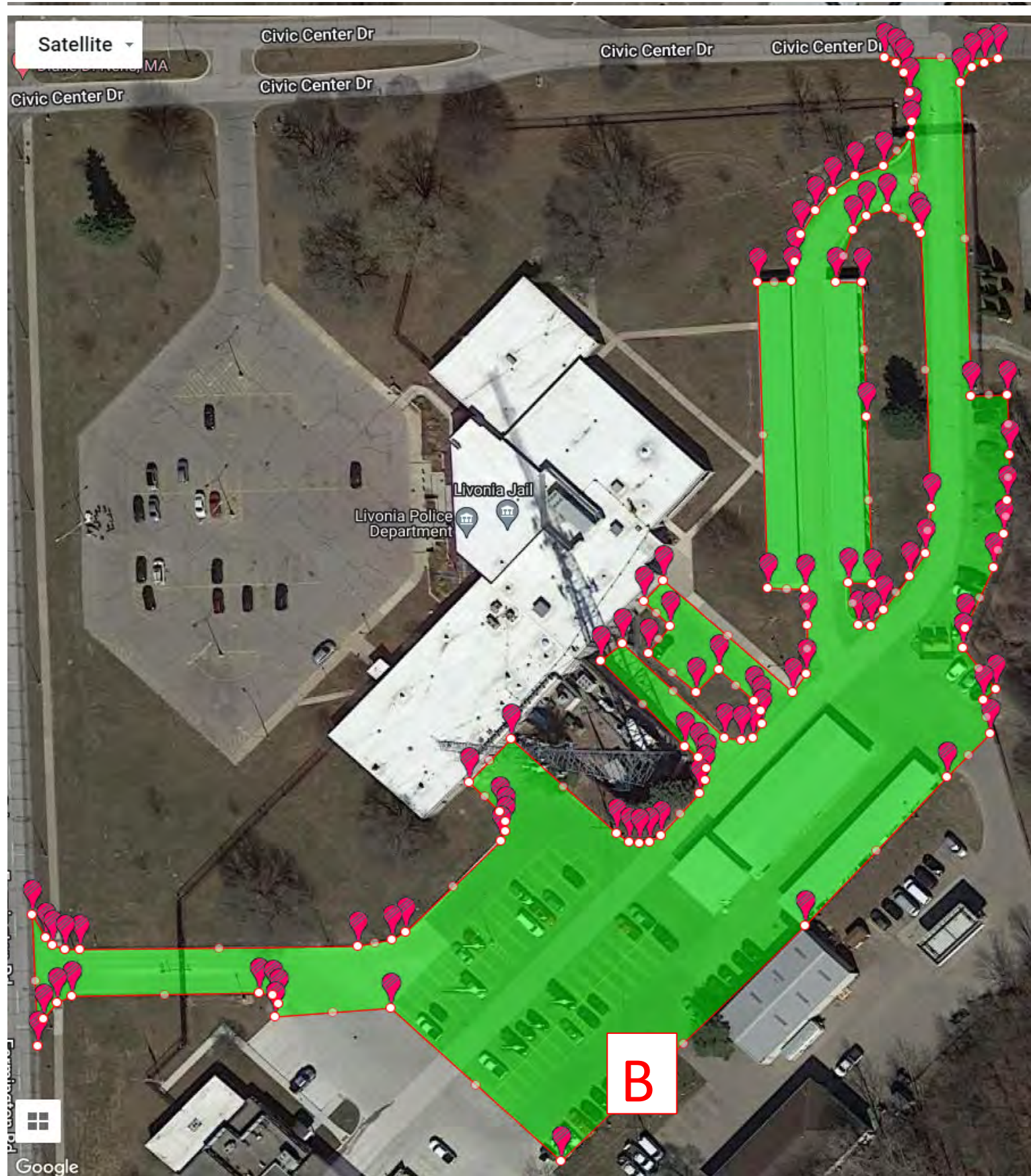




Bldg. No.	Name	Address
1	Police Department	15050 Farmington Rd. Livonia, MI 48154
Parking Area	Material	Sq.ft.
A	Asphalt	49,165
B	Asphalt	105,749
TOTAL		154,914

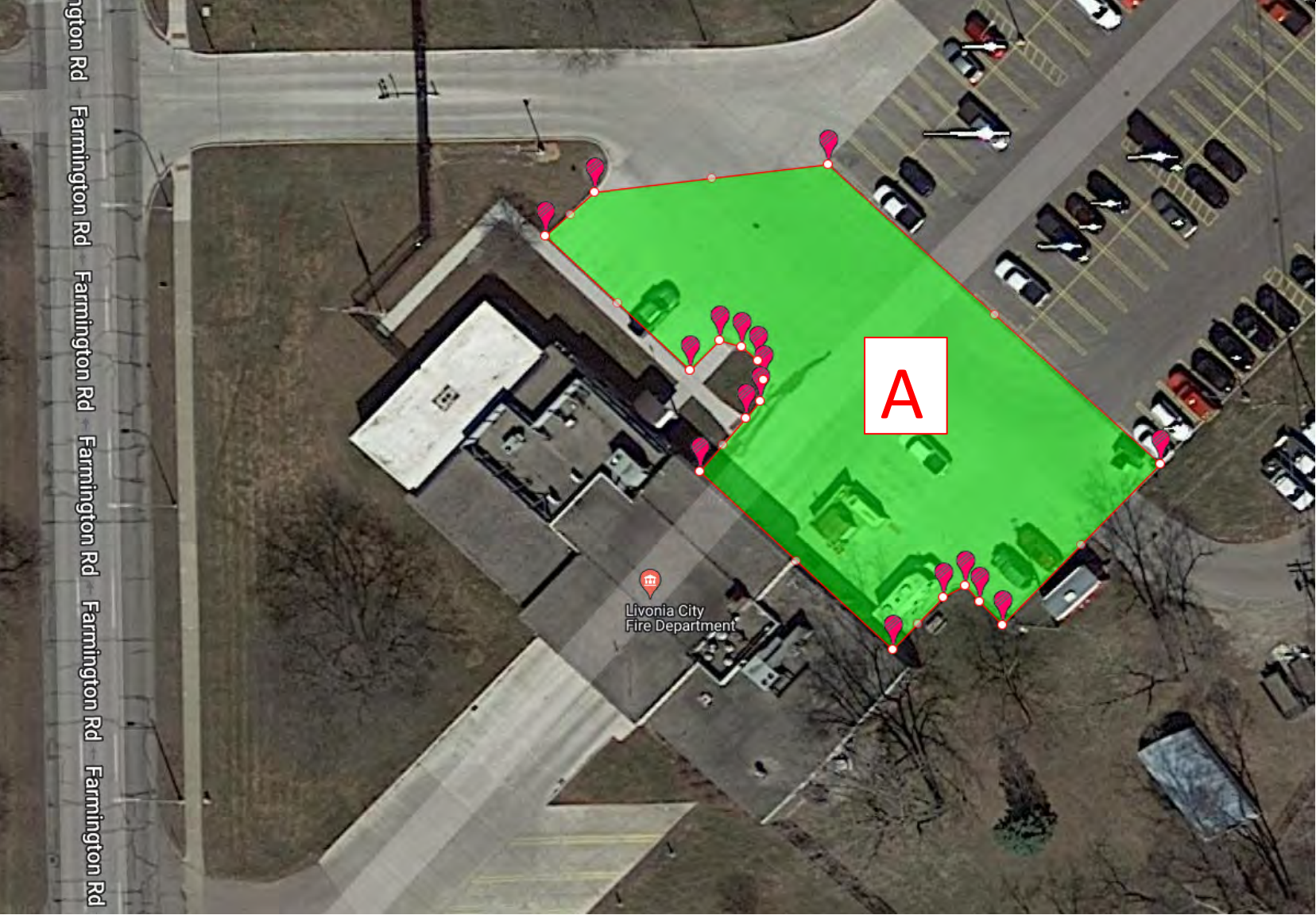
Notes

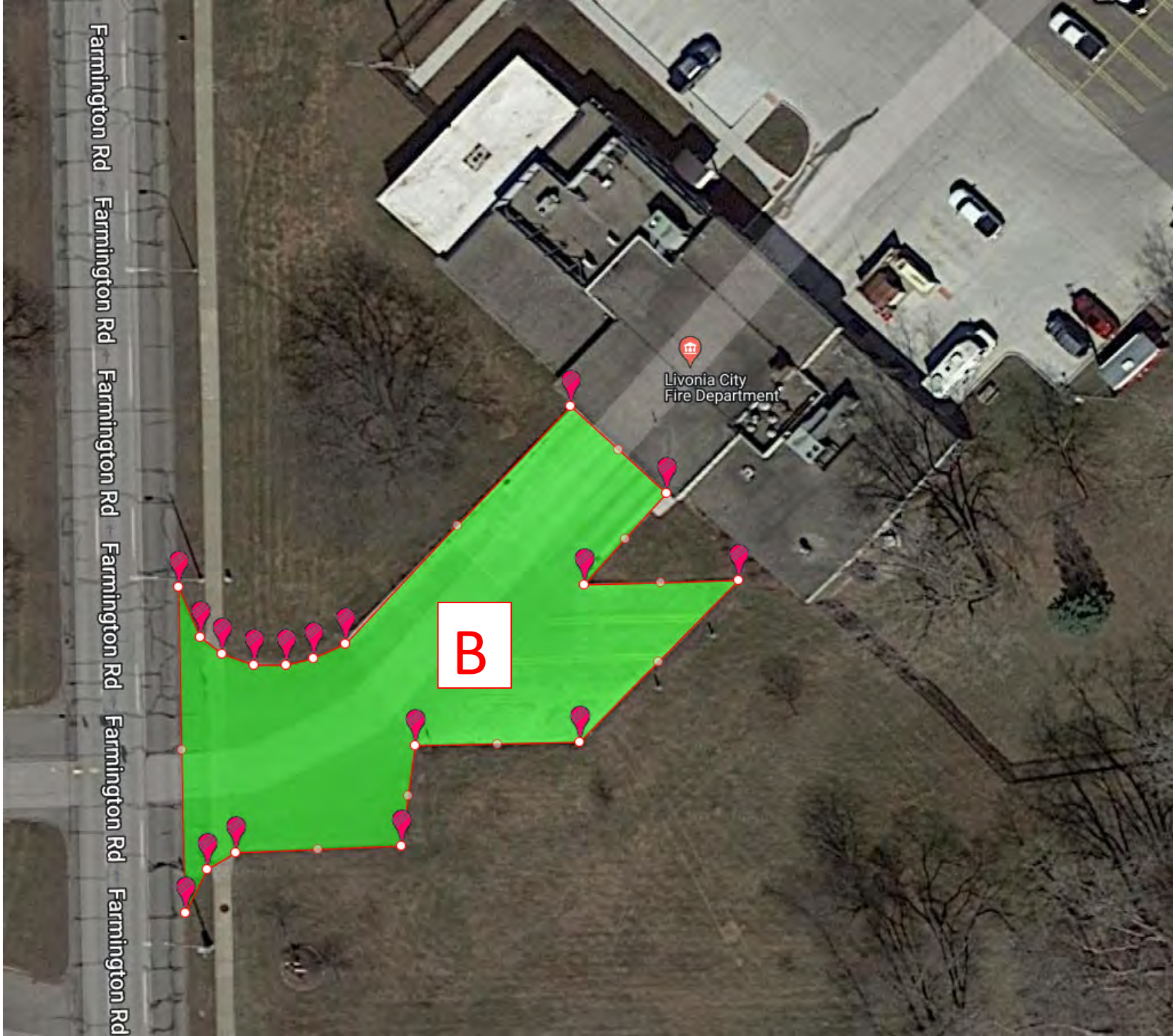




Bldg. No.	Name	Address
1	Livonia City Fire Department	14910 Farmington Rd. Livonia MI 48154
Parking Area	Material	Sq.ft.
A	Asphalt	16,365
B	Concrete	11,512
TOTAL		27,877

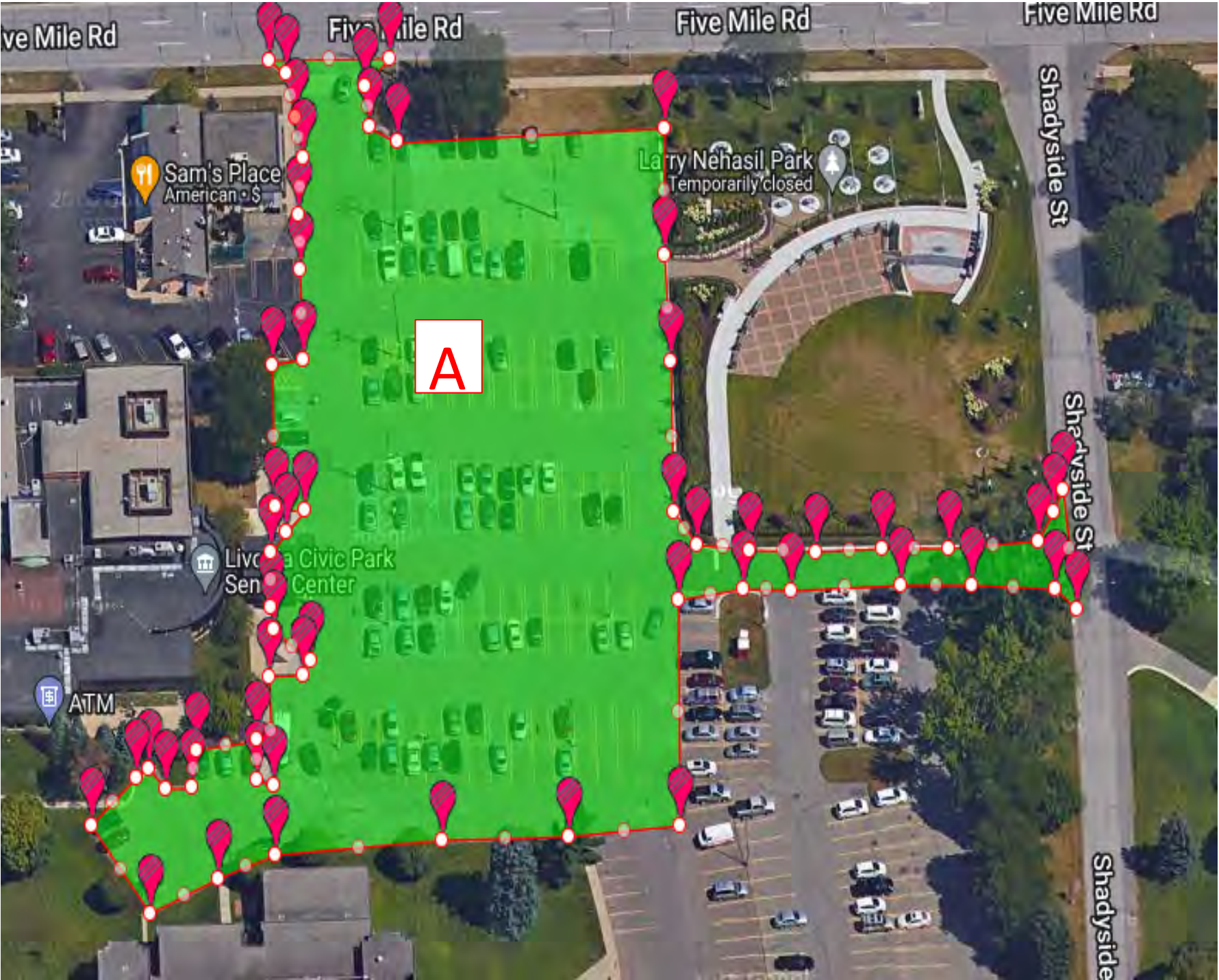
Notes



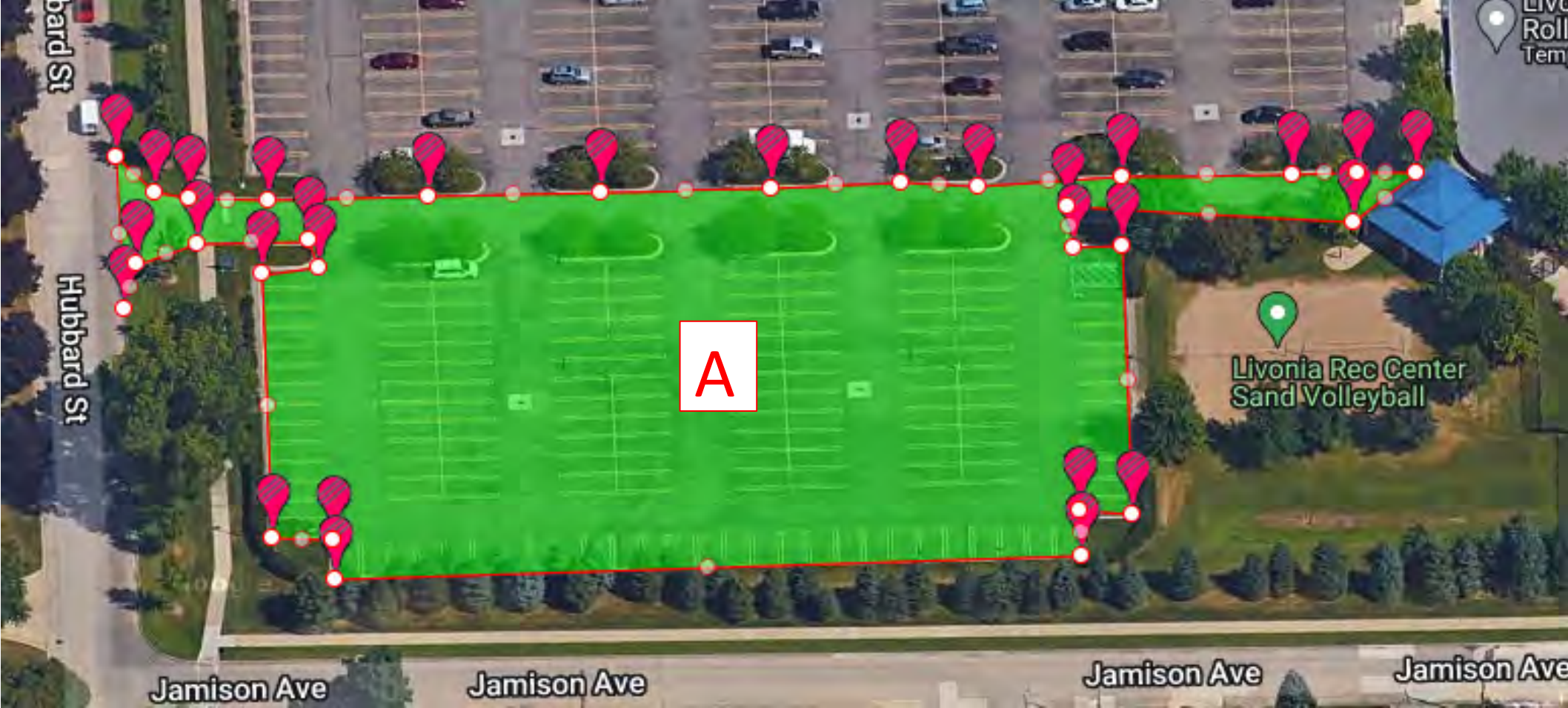


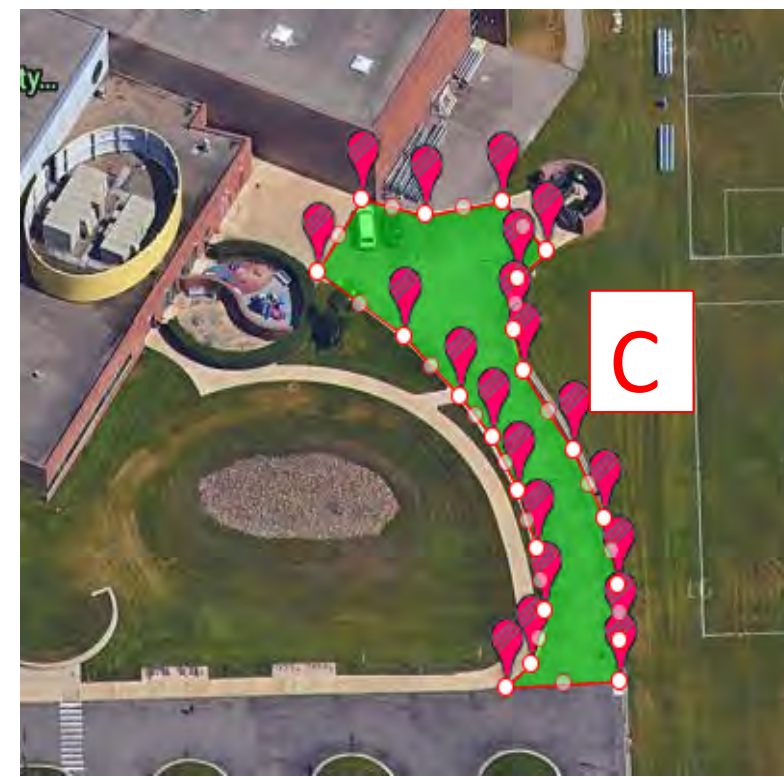
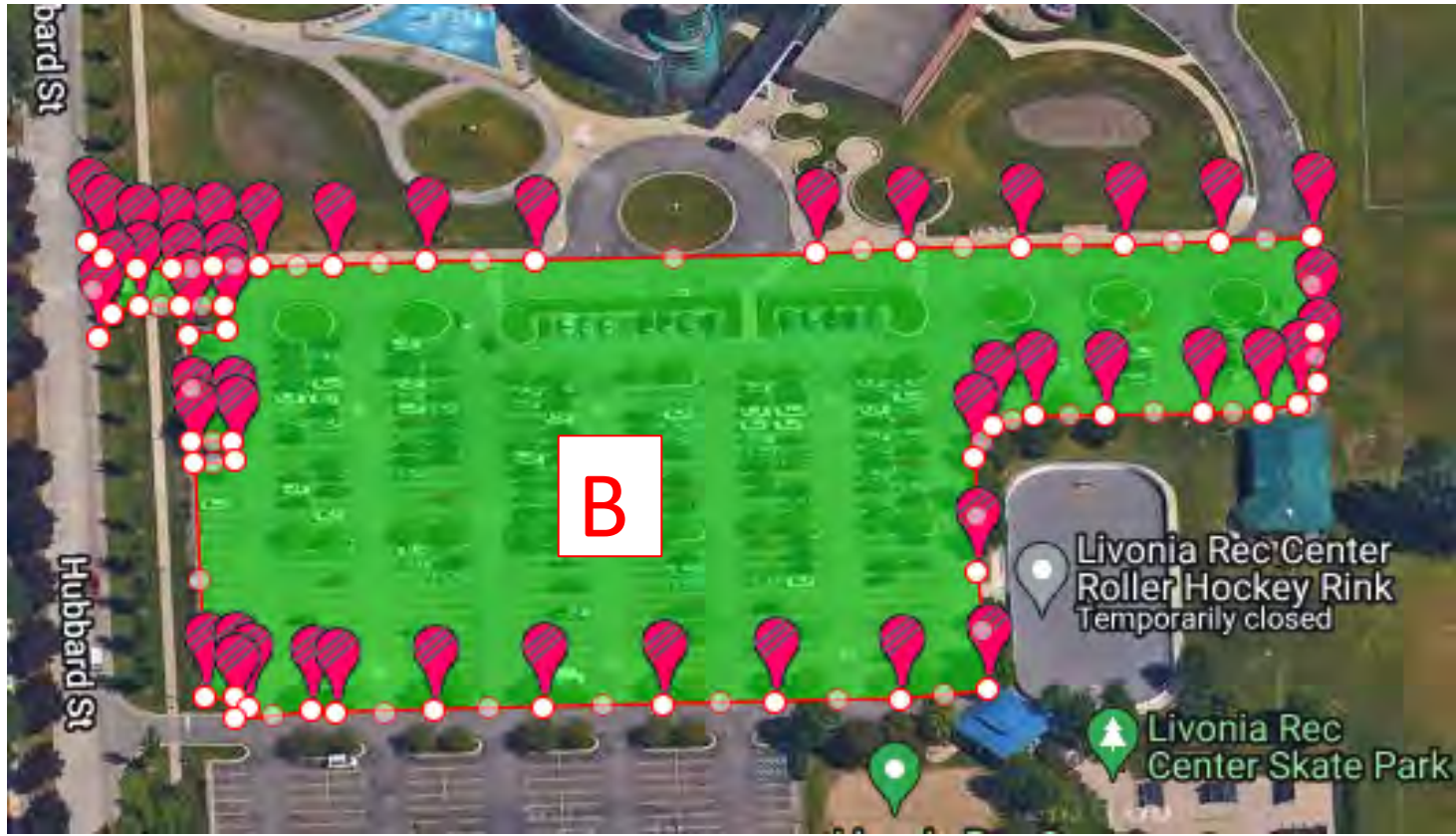
Bldg. No.	Name	Address
1	Senior Center	15218 Farmington Rd. MI 48154
Parking Area	Material	Sq.ft.
A	Asphalt	82,497
TOTAL		82,497

Notes



Bldg. No.	Name	Address	
1	Rec Center	15100 Hubbard St. Livonia MI 48154	
Parking Area	Material	Sq.ft.	Notes
A	Asphalt	59,129	Islands removed from total
B	Asphalt	147,576	Islands removed from total
C	Asphalt	9,013	
D	Asphalt	6,634	
TOTAL		222,352	

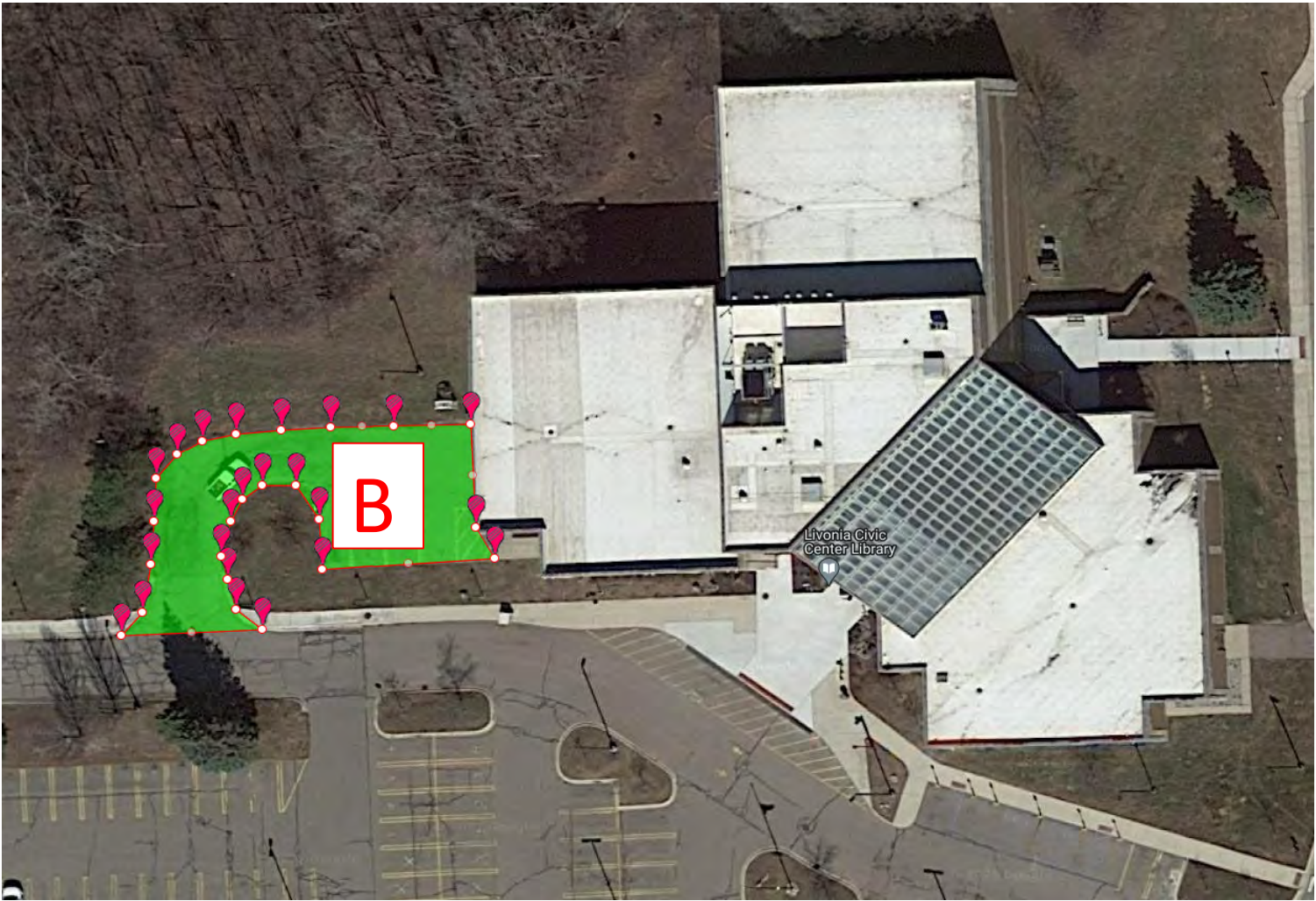
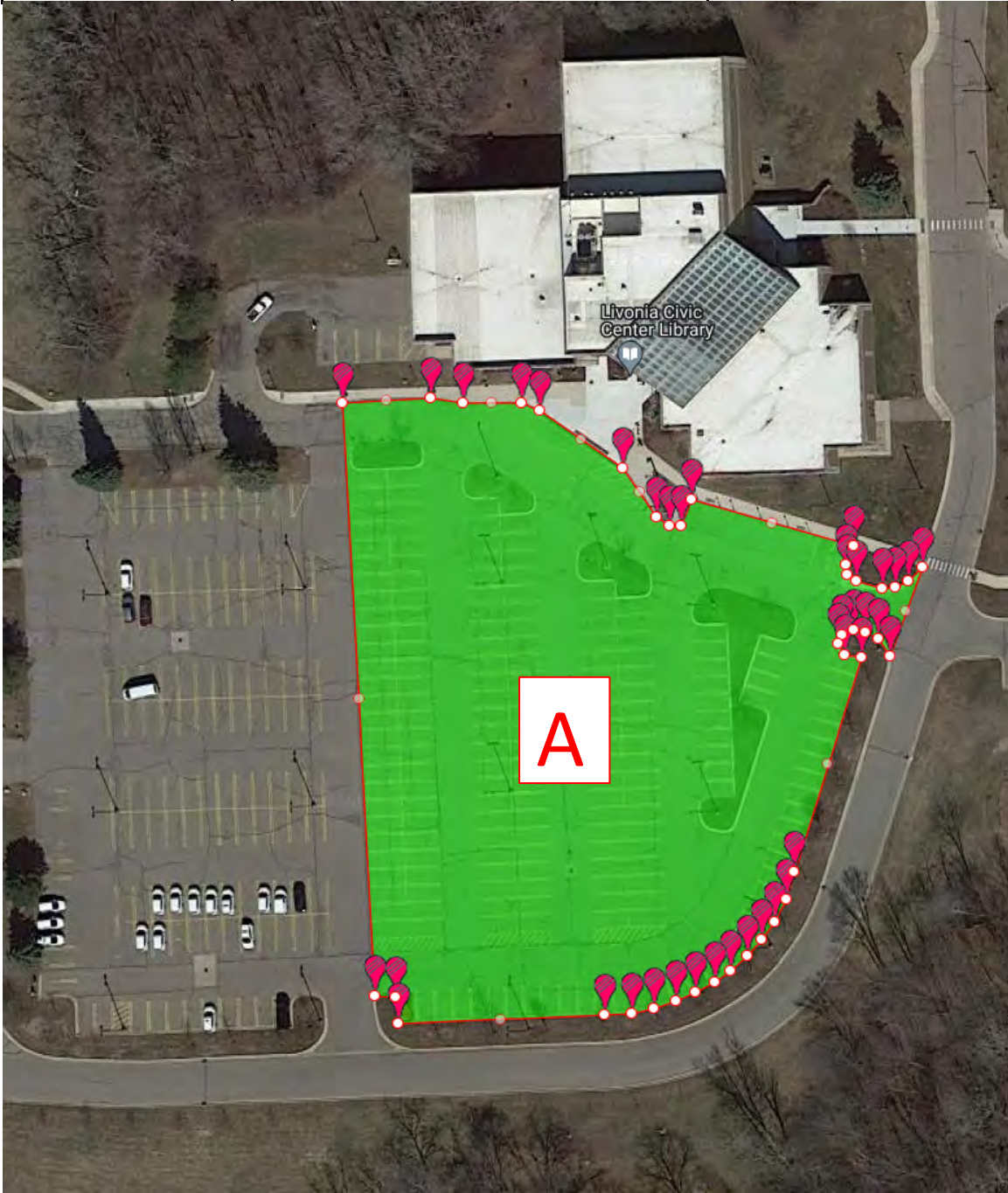




Bldg. No.	Name	Address
1	Livonia Civic Center Library	32777 Five Mile Rd. Livonia MI 48154
Parking Area	Material	Sq.ft.
A	Asphalt	77,118
B	Asphalt	5,269
TOTAL		82,387

Notes

Islands removed from total	2,681
Islands removed from total	835
Islands removed from total	649
Islands removed from total	549
	4,714



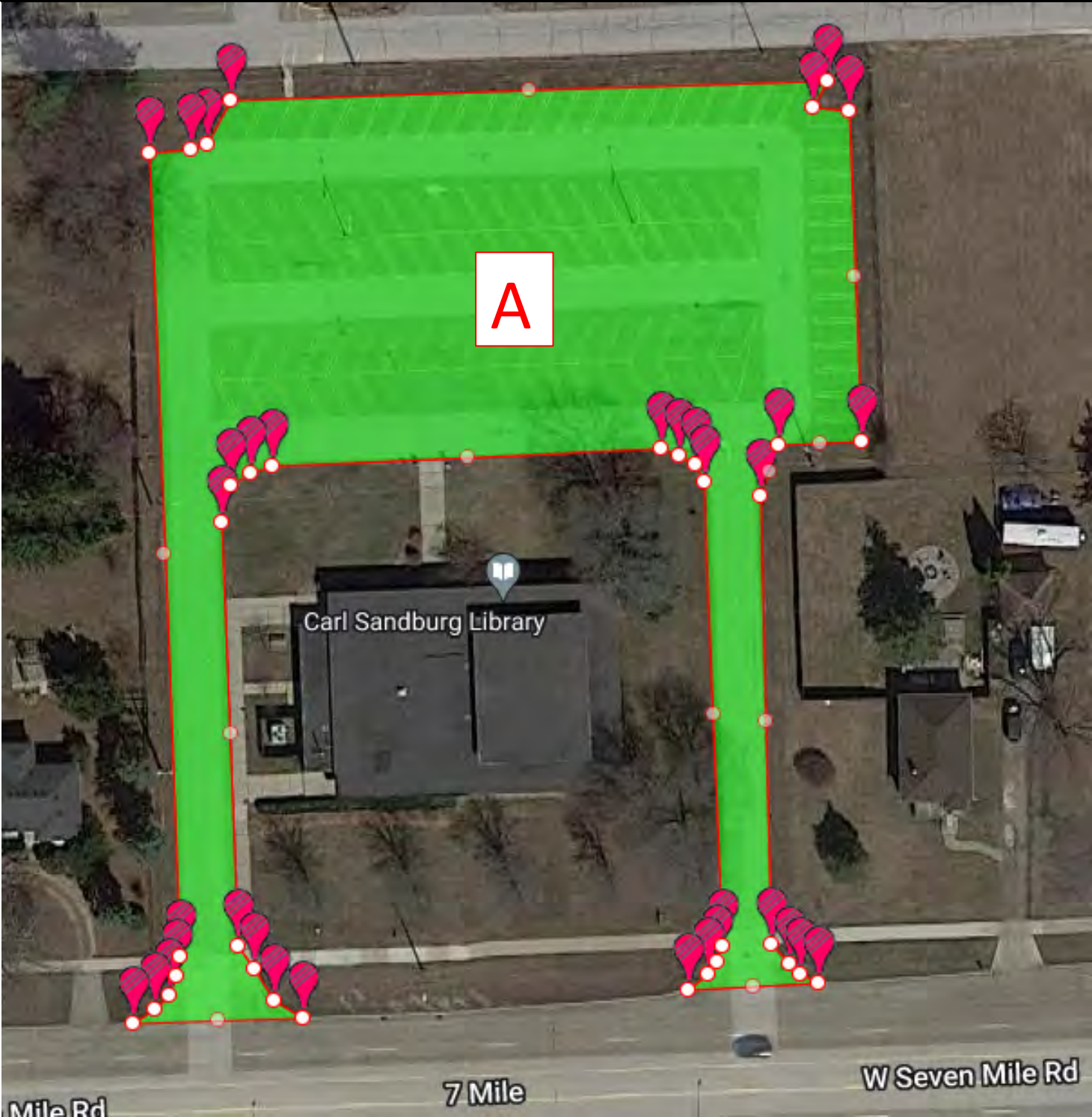
Bldg. No.	Name	Address
1	Livonia Housing Commission	10800 Farmington Rd. Livonia MI 48150
Parking Area	Material	Sq.ft.
A	Asphalt	32,954
TOTAL		32,954

Notes



Bldg. No.	Name	Address
1	Carl Sandburg Library	30100 W. Seven Mile Rd. Livonia MI 48152
Parking Area	Material	Sq.ft.
A	Asphalt	52,073
TOTAL		52,073

Notes



Bldg. No.	Name	Address
1	Alfred Noble Branch Library	32901 Plymouth Rd. Livonia MI 48150
Parking Area	Material	Sq.ft.
A	Asphalt	31,227
TOTAL		31,227

Notes





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Plante Moran Cresa
3000 Town Center, Suite 100
Southfield, MI 48075



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City of Livonia Space Needs Assessment

November 1, 2022



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Assumptions and Clarifications

- Existing square footages were calculated from owner furnished drawings and are approximate. PMC did not verify dimensions in field.
- FA = Free Addressing (unassigned offices and workstations).
- AWS = Alternative Work Schedule = 2 to 3 days in office and 2 to 3 days at home (remote). The AWS model assumes Free-Addressing (FA) will be implemented.
- Free-Addressing (FA) is based on 3 seats per 4 FTE
- Modern Workplace Standards (MWS) is based on 200 SF to 250 SF/Seat, in an office setting. For reference, Plante Moran's Southfield office is 180 SF/Seat (seats in offices and workstations). This standard will accommodate:
 - 10'x10' offices
 - 6'x6' workstation
 - Open collaboration areas
 - Wellness Rooms
 - Common Café/Pantry
 - Training Rooms
 - Conference Rooms
 - Huddle and Phone Rooms



Process

- Toured existing facilities
- Reviewed owner provided floor plans
- Distributed a space needs survey to key department heads
- Conducted follow up interviews with department heads to review and validate survey responses
- Documented existing utilization and space deficiencies
- Developed space utilization matrix illustrating:
 - Data Set 1 = Current Full Time Equivalent (FTE), office and workstation count, and square footage.
 - Data Set 2 = Projected (5-years) FTE, office and workstation count that reflects implementing Modern Workplace Standards (MWS), and square footage.
 - Data Set 3 = Projected (5-years) FTE, office and workstation count that reflects implementing Modern Workplace Standards (MWS) and Alternate Work Schedule/Free-Addressing (AWS/FA), and square footage.
- Compiled demographic data for similar communities identified by COL
- Compiled case study data for facilities similar to those included in this assessment



Process (Continued)

- Developed recommendations for each facility based on the following information:

		Facility							
		City Hall	Police Station	Fire Station	Senior Center	Rec Center	Housing Com.	Civic Center Library	Carl Sandburg Library
Recommendation Criteria	Survey Responses	P	P	P	P	P	P	P	P
	Benefit of Implementing Modern Workplace Standards	P	S	S	S	S	S	S	S
	Room Reservation + Utilization Data	NA	NA	NA	S	S	NA	NA	NA
	Demographics Comparison	NA	S	S	S	S	NA	S	S
	Case Study Comparison	S	S	S	S	S	NA	S	S

P = Primary consideration

S = Secondary consideration

NA = Not applicable



Recommendations

City Hall:

- Based on the utilization data, the age of this facility, inefficiencies due to the size and shape of the floor plates, PMC recommends the City of Livonia consider relocating City Hall to a new facility. This process should include developing a detailed space/site program, based on Modern Design Standards, to define/validate the space required to accommodate current and future needs; as well as considering the data included in the Facility Condition Assessment, Highest/Best Use report, and the Livonia Vision 21 Master Plan to develop a holistic, long-term solution.

Police Department:

- Based on the utilization data, the age of this facility, inefficiencies due to the shape of the floor plates, and lack of natural daylight, PMC recommends the City of Livonia consider relocating Police Department to a new facility. This process should include developing a detailed space/site program, based on Modern Design Standards, to define/validate the space required to accommodate current and future needs; as well as considering the data included in the Facility Condition Assessment, Highest/Best Use report, and the Livonia Vision 21 Master Plan to develop a holistic, long-term solution.

Fire Station No. 1:

- Based on the utilization data and the age of this facility, PMC recommends the City of Livonia consider relocating Fire Station No. 1 to a new facility. This process should include developing a detailed space/site program, based on Modern Design Standards, to define/validate the space required to accommodate current and future needs; as well as considering the data included in the Facility Condition Assessment, Highest/Best Use report, and the Livonia Vision 21 Master Plan to develop a holistic, long-term solution.



Recommendations (Continued)

Senior Center/Community Transit:

- Consider relocating to a new facility. Locating adjacent to the existing rec center may provide opportunities for shared space program elements.

Recreation Center:

- Consider converting the existing Concession/Vending area to a Teen Zone
- Consider reconfiguring the Entry Lobby and Reception area for improved member/public access and security.
- Consider repurposing the underutilized spectator gallery to accommodate programs that are in high demand (fitness, aerobics, multi-purpose, etc.)
- Consider developing a detailed space program based on Modern Design Standards to define/validate the type, quantity, and size of spaces required to accommodate current and future needs.

Housing Commission:

- Consider consolidating with City Hall

Civic Center Library:

- Consider renovating to create a more efficient layout and address the space deficiencies identified as a result of this assessment.
- Consider consolidating the services/programs currently housed at Carl Sandburg Library.



Recommendations (Continued)

Carl Sandburg Library:

- Consider consolidating with Civic Center Library

Alfred Noble Library:

- Consider demolishing the existing facility.
- Consider conducting a feasibility study to determine the highest and best use of this site.



City Hall



Year Built: 1977 (45 Years Old)



City Hall - Preliminary Findings and Observations

Executive Summary:

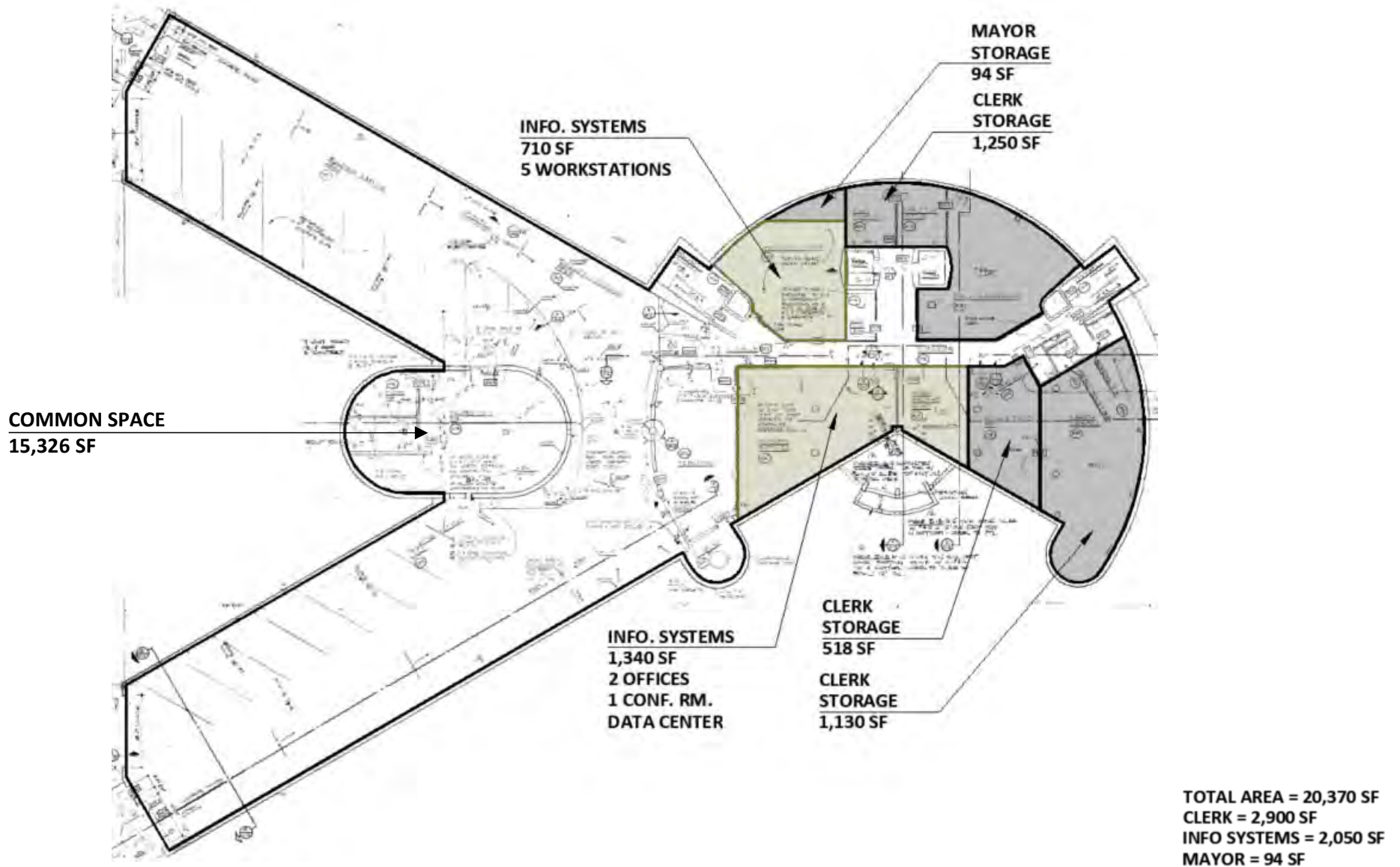
Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)					
	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.
Total (Common/Non-Office Area)	51,614	0	NA	0	0	51,614	0	NA	0	0	51,614	0	NA	NA	0	0
Total (Office Area)	30,358	112	271	31	81	23,200	116	200	32	84	22,750	116	196	200	31	83
Total (City Hall)	81972	112	732	31	81	74814	116	645	32	84	74364	116	196	200	31	83

1. The shape of building, the small floor plates (approximately 7,500 SF), and the two openings in each floor plate creates space planning inefficiencies.
2. Current space program deficiencies include:
 - Open collaboration areas
 - Wellness Rooms
 - Common Café/Pantry
 - Training Rooms
 - Conference Rooms
3. By implementing MWS and AWS/FA, the current City Hall program could be reduced by approximately 7,600 SF.





City Hall – Lower Level Floor Plan (Clerk, Information Systems, Mayor)





City Hall – Lower Level Preliminary Findings and Observations

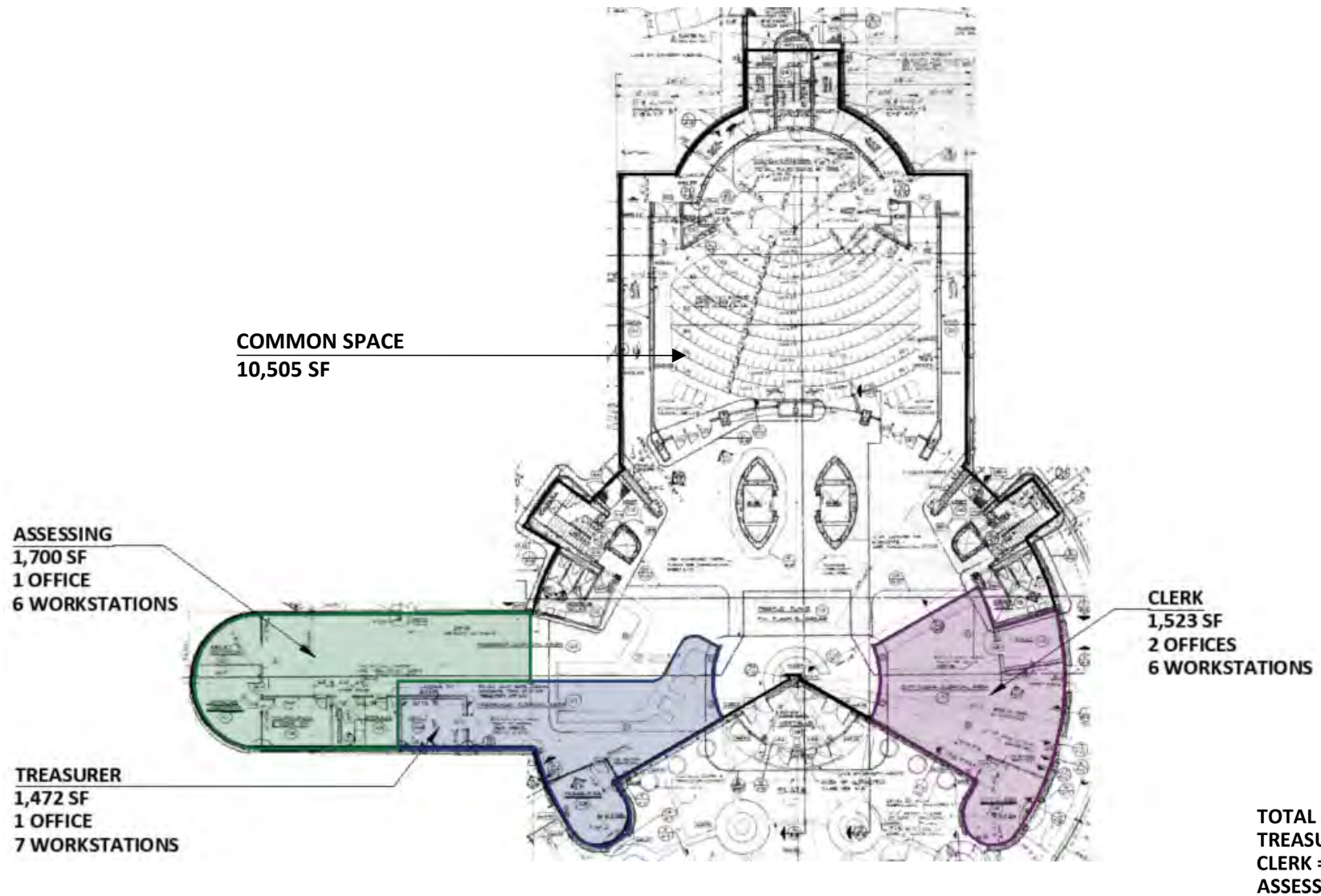
Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Lower Level	Common Area	15326	0	NA	0	0	15326	0	NA	0	0	15326	0	NA	NA	0	0	NA
	Clerk (Susan Nash)	2900	0	NA	0	0	2900	0	NA	0	0	2900	0	NA	NA	0	0	NA
	Information Systems (Casey O'Neil)	2050	6	342	2	4	1200	6	200	2	4	1200	6	200	200	2	4	AWS = Y FA = N
	Mayor (Dave Varga)	94	0	NA	0	0	94	0	NA	0	0	94	0	NA	NA	0	0	NA
	Subtotal (Lower Level)	20370	6	3395	2	4	19520	6	3253	2	4	19520	6	3253	3253	2	4	

1. The Data Room is oversized
2. No natural daylight
3. Garage brings in noise and fumes



City Hall - First Floor Plan (Assessing, Clerk, Treasurer)





City Hall - First Floor Preliminary Findings and Observations

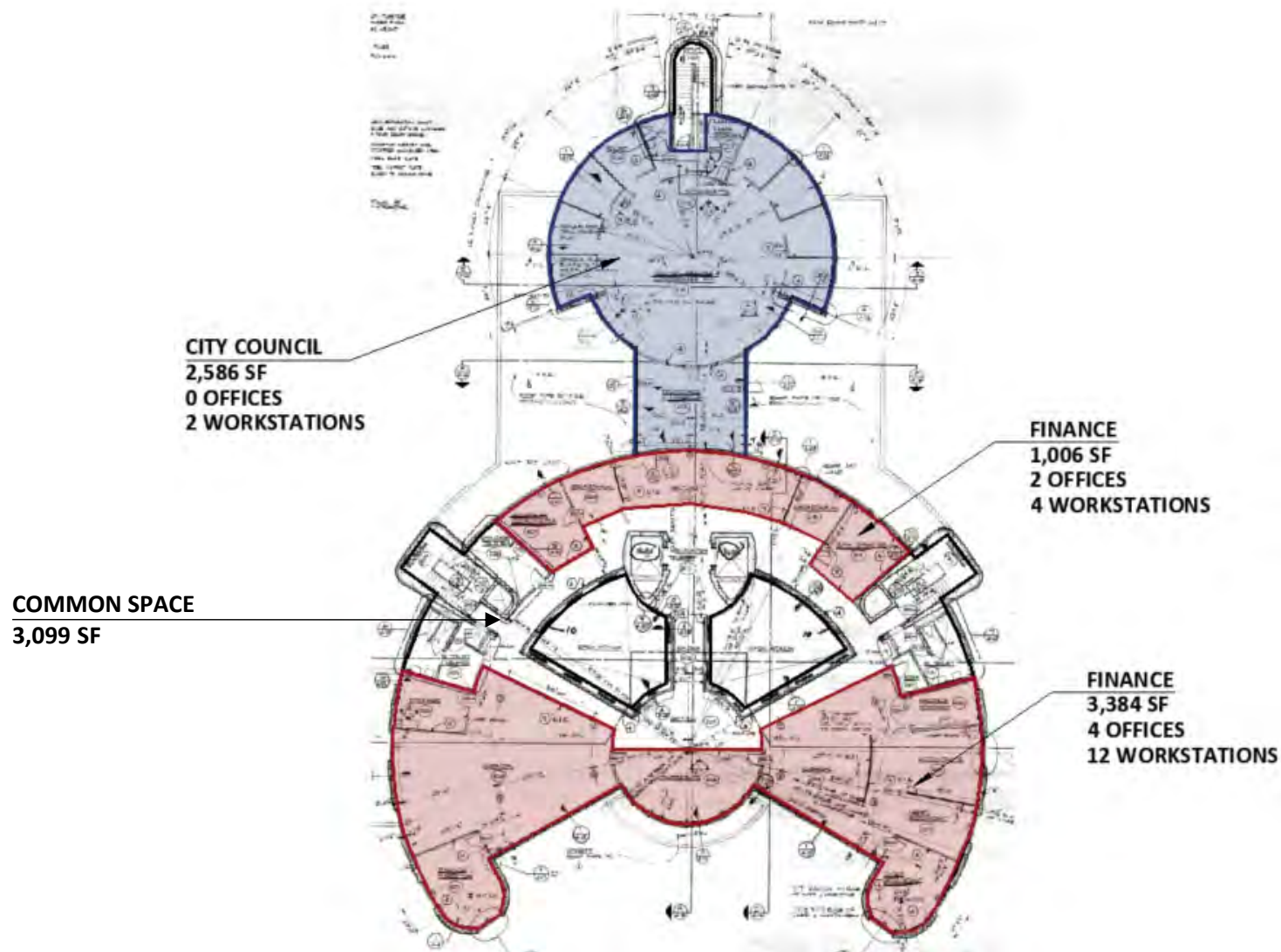
Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
First Floor	Common Area	10651	0	NA	0	0	10651	0	NA	0	0	10651	0	NA	NA	0	0	NA
	Treasurer (Lynda Scheel)	1472	8	184	1	7	1600	8	200	1	7	1600	8	200	200	1	7	AWS = N FA = N
	Clerk (Susan Nash)	1523	8	190	2	6	1800	9	200	2	7	1800	9	200	200	2	7	AWS = N FA = N
	Assessing (Jacob Liberati)	1700	7	243	1	6	1600	8	200	1	7	1600	8	200	200	1	7	AWS = N FA = N
	Subtotal (First Floor)	15346	23	667	4	19	15651	25	626	4	21	15651	25	626	626	4	21	

1. Clerk's office is in multiple locations, efficiencies can be realized by locating elections all on one floor.



City Hall - Second Floor Plan (City Council, Finance)



TOTAL AREA = 10,075 SF
FINANCE = 4,390 SF
CITY COUNCIL = 2,586 SF



City Hall - Second Floor Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Second Floor	Common Area	3099	0	NA	0	0	3099	0	NA	0	0	3099	0	NA	NA	0	0	NA
	Finance (Connie Kumpula)	4,390	18	244	6	12	3600	18	200	7	11	3600	18	200	200	7	11	AWS = Y FA = N
	City Council - Office Area (Sara Kasproicz)	412	2	206	0	2	400	2	200	0	2	400	2	200	200	0	2	AWS = Y FA = N
	City Council - Chambers (Sara Kasproicz)	2,174	0	NA	0	0	2,174	0	NA	0	0	2174	0	NA	NA	0	0	AWS = Y FA = N
	Subtotal (Second Floor)	10075	20	504	6	14	9273	20	464	7	13	9273	20	464	464	7	13	

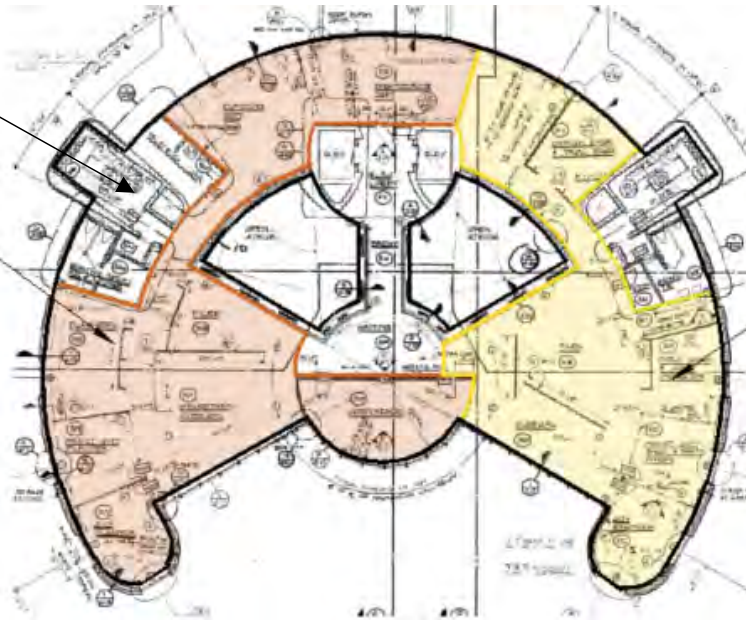
1. Water billing currently conducts business on two different floors



City Hall - Third Floor Plan (Civil Service, Planning)

COMMON SPACE
2,008 SF

PLANNING
3,000 SF
2 OFFICE
3 WORKSTATIONS



CIVIL SERVICE
2,320 SF
3 OFFICES
5 WORKSTATIONS

TOTAL AREA = 7,328 SF
PLANNING = 3,000 SF
CIVIL SERVICE = 2,320 SF



City Hall - Third Floor Preliminary Findings and Observations

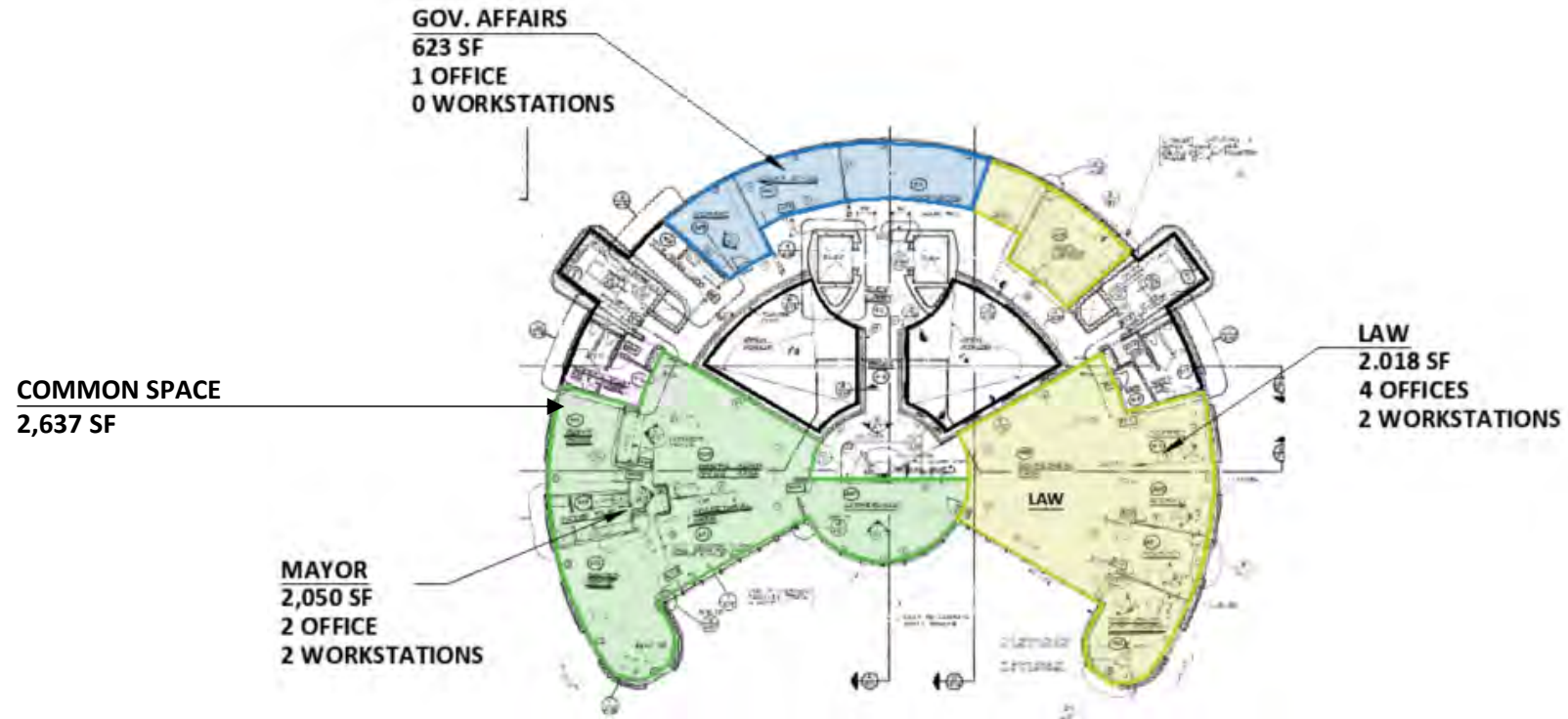
Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Third Floor	Common Area	2008	0	NA	0	0	2008	0	NA	0	0	2008	0	NA	NA	0	0	NA
	Planning (Mark Taormina)	3,000	5	600	2	3	1000	5	200	2	3	1000	5	200	200	2	3	AWS = Y FA = N
	Civil Service (Elizabeth Hallack)	2,320	8	290	3	5	2,000	10	200	3	7	2000	10	200	200	3	7	AWS = Y FA = N
	Subtotal (Third Floor)	7328	13	564	5	8	5008	15	334	5	10	5008	15	334	334	5	10	

1. Excess floor space
2. Multi-level building reduces efficiency
3. Planning requested ten feet of counter space to interact with walk-in customers



City Hall - Forth Floor Plan (Gov. Affairs, Law, Mayor)



TOTAL AREA = 7,328 SF
MAYOR = 2,050 SF
LAW = 2,018 SF
GOV. AFFAIRS = 623 SF

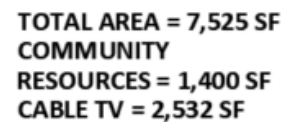


City Hall - Forth Floor Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Forth Floor	Common Area	2637	0	NA	0	0	2637	0	NA	0	0	2637	0	NA	NA	0	0	NA
	Mayor (Dave Varga)	2,050	4	513	2	2	800	4	200	2	2	800	4	200	200	2	2	AWS = N FA = N
	Law (Paul Bernier)	2,018	6	336	4	2	1200	6	200	4	2	1200	6	200	200	4	2	AWS = Y FA = N
	Government Affairs (LaShawn Thomas)	623	1	623	1	0	200	1	200	1	0	200	1	200	200	1	0	AWS = N FA = N
	Subtotal (Forth Floor)	7328	11	666	7	4	4837	11	440	7	4	4837	11	440	440	7	4	

1. Confidentiality concerns, one more office with at door for Chief of Staff.
2. No Break Room
3. Better flow of office space would be beneficial
4. Space is too large





City Hall - Fifth Floor Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Fifth Floor	Common Area	3593	0	NA	0	0	3593	0	NA	0	0	3593	0	NA	NA	0	0	NA
	Community Resources (Josh Sabo)	1,400	9	156	4	5	1800	9	200	4	5	1350	9	150	200	3	4	AWS = Y FA = Y
	Cable-Livonia TV Office Area (Mike DiFazio)	800	4	200	1	3	800	4	200	1	3	800	4	200	200	1	3	AWS = Y FA = N
	Cable-Livonia TV Studio Areas (Mike DiFazio)	1,732	0	NA	0	0	1,732	0	NA	0	0	1732	0	NA	NA	0	0	AWS = Y FA = N
	Subtotal (Fifth Floor)	7525	13	579	5	8	7925	13	610	5	8	7475	13	575	695	4	7	

1. Space between Gallery and Livonia TV is underutilized
2. The Gallery, which is one of the City's signature meeting spaces, is generally outdated
3. Staff area is quite small, offices with storage would be beneficial
4. A proper sound booth would improve audio quality
5. A larger area for shoots would be beneficial
6. More storage so gear does not have to be stored off-site



City Hall - Annex Floor Plan(Building/Inspection)





City Hall - Annex Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Annex	Common Area	7400	0	NA	0	0	7400	0	NA	0	0	7400	0	NA	NA	0	0	NA
	Building & Inspection (Jerome Hanna)	6,600	26	254	2	24	5200	26	200	2	24	5200	26	200	200	2	24	AWS = N FA = N
	Subtotal (Annex)	14000	26	538	2	24	12600	26	485	2	24	12600	26	485	485	2	24	

1. The building is original city hall office circa 1950.
2. Lack of large meeting rooms and customer waiting area.
3. Annex is not connected to City Hall generator. Power outages and surges are frequent.



City Hall – Case Study



City Hall – Case Study

Client: City of Royal Oak

Location: Royal Oak, MI

Population (2020): 58,211

Area: approximately 27,500 SF

Completion date: 2020

Construction cost: \$12,200,000 (443\$/SF)

AE: Krieger Klatt





City Hall – Case Study

We were honored to have the opportunity to design both the exterior and interior of the new city hall in Royal Oak. The building was part of the City Center project, which included a five-story office building, a new police station, and a new central park. The old city hall was worn down and inefficient, so fiscally, it made more sense to build a new one and move it across the street to allow for the full development to become an anchor to the residents and visitors of the city. The interior was designed to be open and flexible to allow combined departments to be together. The building is also more secure and energy-efficient. The exterior intended to be traditional, which the city requested, and we designed to add touches of history to the new home of city hall.



City Hall – Case Study





City Hall – Case Study





City Hall – Case Study





City Hall – Case Study





City Hall – Case Study





City Hall – Case Study





City Hall – Case Study





Police Department

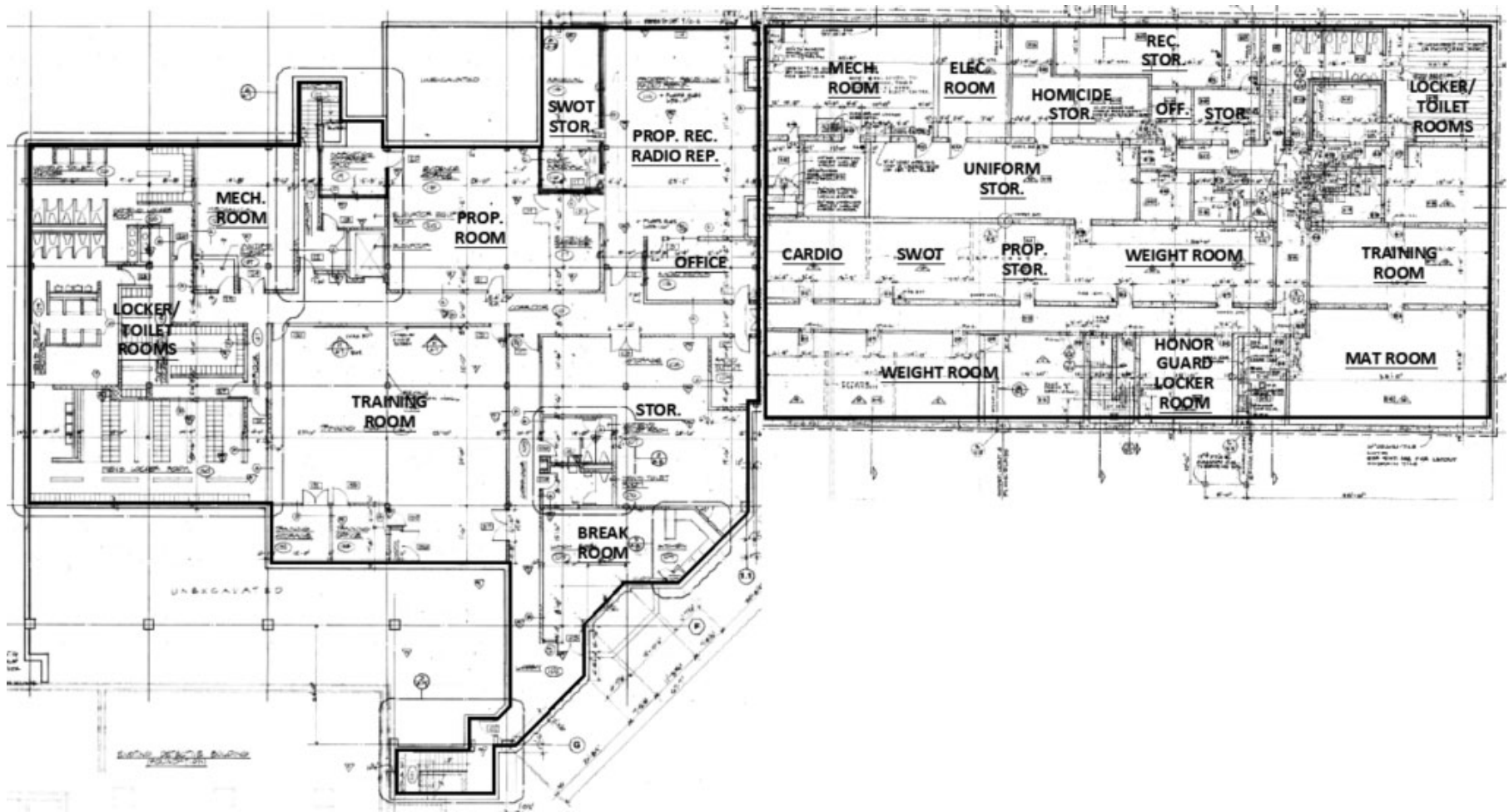


Year Built: Original building = 1961 (61 Years Old), Addition = 1986 (36 Years Old)





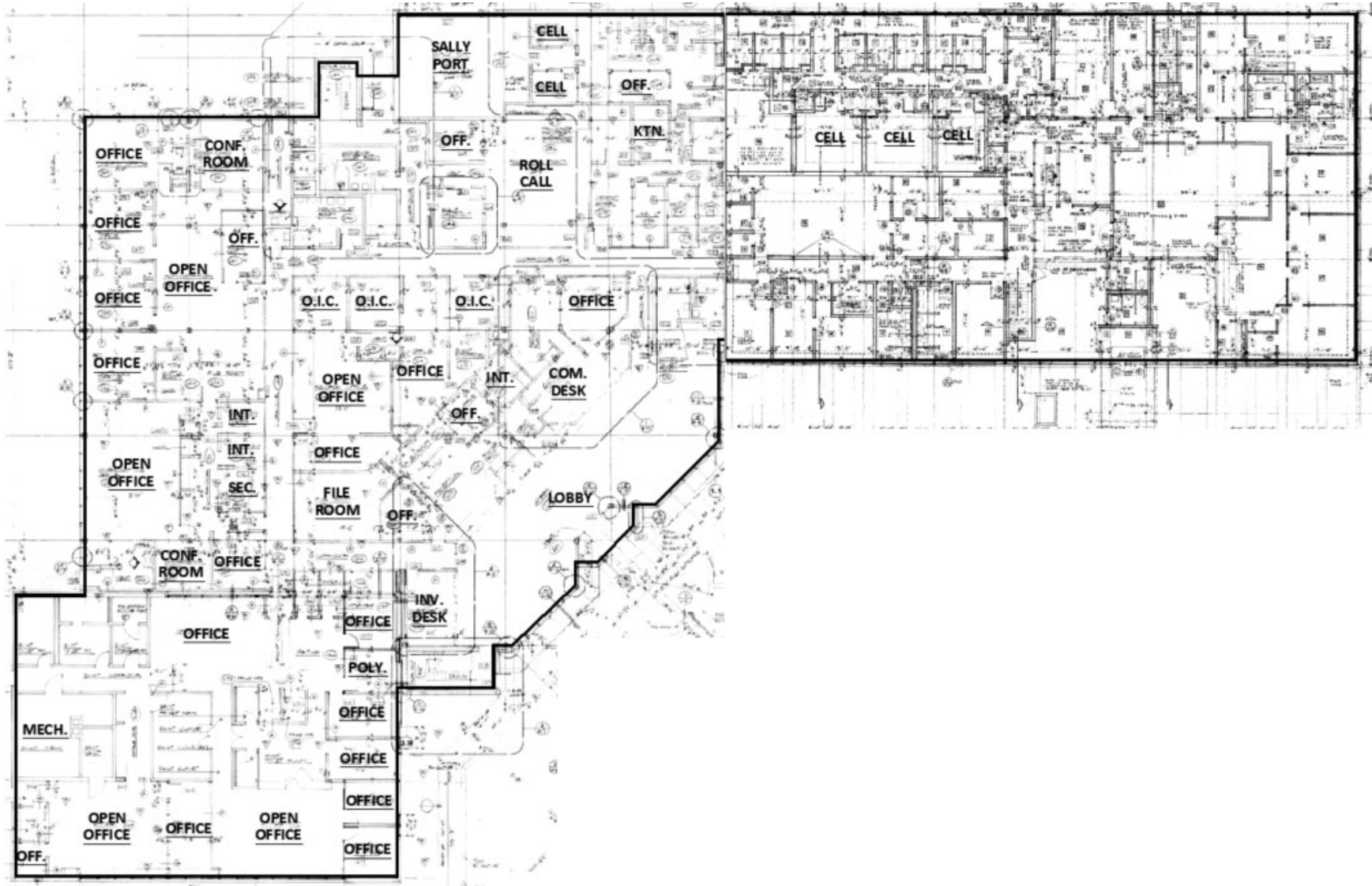
Police Department – Lower Level Floor Plan



TOTAL AREA = 25,200 SF



Police Department - First Floor Plan





Police Department - Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Lower Level	Police Department (Lt. Eric Marcotte)	25221	2	12611	2	0	25221	2	12611	2	0	25221	2	12611	12611	2	0	AWS = N FA = N
	Subtotal (Lower Level)	25221	2	12611	2	0	25221	2	12611	2	0	25221	2	12611	12611	2	0	
First Floor	Police Department Office Area (Lt. Eric Marcotte)	23600	55	429	25	30	17600	88	200	32	56	17600	88	200	200	32	56	AWS = N FA = N
	Police Department Back-of-House Area (Lt. Eric Marcotte)	11475	0	NA	0	0	11475	0	NA	0	0	11475	0	NA	NA	0	0	AWS = N FA = N
	Subtotal (First Floor)	35075	55	638	25	30	29075	88	330	32	56	29075	88	330	330	32	56	
Total (Police Department)		60296	57	1058	27	30	54296	90	603	34	56	54296	90	603	603	34	56	

1. The previous addition/renovation to connect the original detective building and police station resulted in an oddly shaped floor plate, creating space planning inefficiencies.
2. Lack of natural daylight (especially on lower level)
3. By implementing MWS and AWS/FA, the current Police Station program could be reduced by approximately 6,000 SF.



Police Department - Preliminary Findings and Observations

4. The following program elements were requested (square footage for these spaces, approximately 4,100 SF) is not reflected in the matrix above):

- Computer Lab/Training Room (20 seats) = 300 SF
- CSU (2x existing) = 200 SF
- Larger Female Locker Room = 300 SF
- Break Room = 240 SF
- Report Writing Area = 180 SF
- Conference Rooms = 480 SF
- Gun Range = 1,800 SF
- Virtra Simulator Room = 600 SF

Demographic Comparison:

City	Population	Area (Square Miles)	Population Density (People per SM)	% of Population Age 65+	No. of Library Facilities	Library Area (SF)	No. of Police Stations	Police Station Area (SF)	No. of Fire Stations	Fire Station Area (SF) - Main Station	No. of Rec Center Facilities	Rec Center Area (SF)	No. of Senior Center Facilities	Senior Center Area (SF)
Livonia	95535	35.70	2676	20.6%	2	71470	1	55275	5	12500	1	129300	1	20780
Novi	66243	30.24	2191	14.1%	1	55000	1	41000	4	12500	1	NA	0	NA
Rochester Hills	76028	32.80	2318	17.6%	1	70000	1	16000	5	13171	0	NA	1	90000
Farmington Hills	83292	33.27	2504	20.4%	1	43288	1	30000	5	19000	1	146000	1	68000
Canton	98620	36.11	2731	14.8%	1	53500	1	33200	3	16202	1	92800	1	2200

Notes:

1. The demographic information above was referenced from the U.S. Census Bureau
2. Rochester Hills is serviced by the Oakland County Sheriff's office
3. None of the facilities referenced above accommodate shared services (i.e. police/fire, Rec/Senior Center)



Police Department – Case Study

Client: Michigan City

Location: Michigan City, IN

Population (2020): 32,075

Area: 42,000 SF

Completion date: 2017

Construction cost: \$13,000,000 (\$309/SF)

AE: American StructurePoint





Police Department – Case Study

In partnership with the Michigan City Police Department, American Structurepoint's Architecture + Interiors Group designed this state-of-the-art law enforcement facility to provide a long-term public safety solution for officers, to promote energy efficiency, and to improve the quality of life in the Eastport neighborhood. These strategies create a gateway to the city that becomes a neighborhood landmark for revitalization.

The new police station was strategically located on the site of the former Eastport Elementary School for its central location and proximity to Cleveland Park. An investment of \$13 million, the 42,000 square foot building is a catalyst for redevelopment along Michigan Boulevard. Replacing an outdated, 50-year-old station, the move also opens a valuable piece of property near Lake Michigan for redevelopment.

AWARDS

2018 AIA Indiana Design Awards - Citation Award, Project Cost Greater Than \$1 Million Category



Police Department – Case Study





Police Department – Case Study





Police Department – Case Study





Police Department – Case Study





Police Department – Case Study





Police Department – Case Study





Police Department – Case Study





Police Department – Case Study





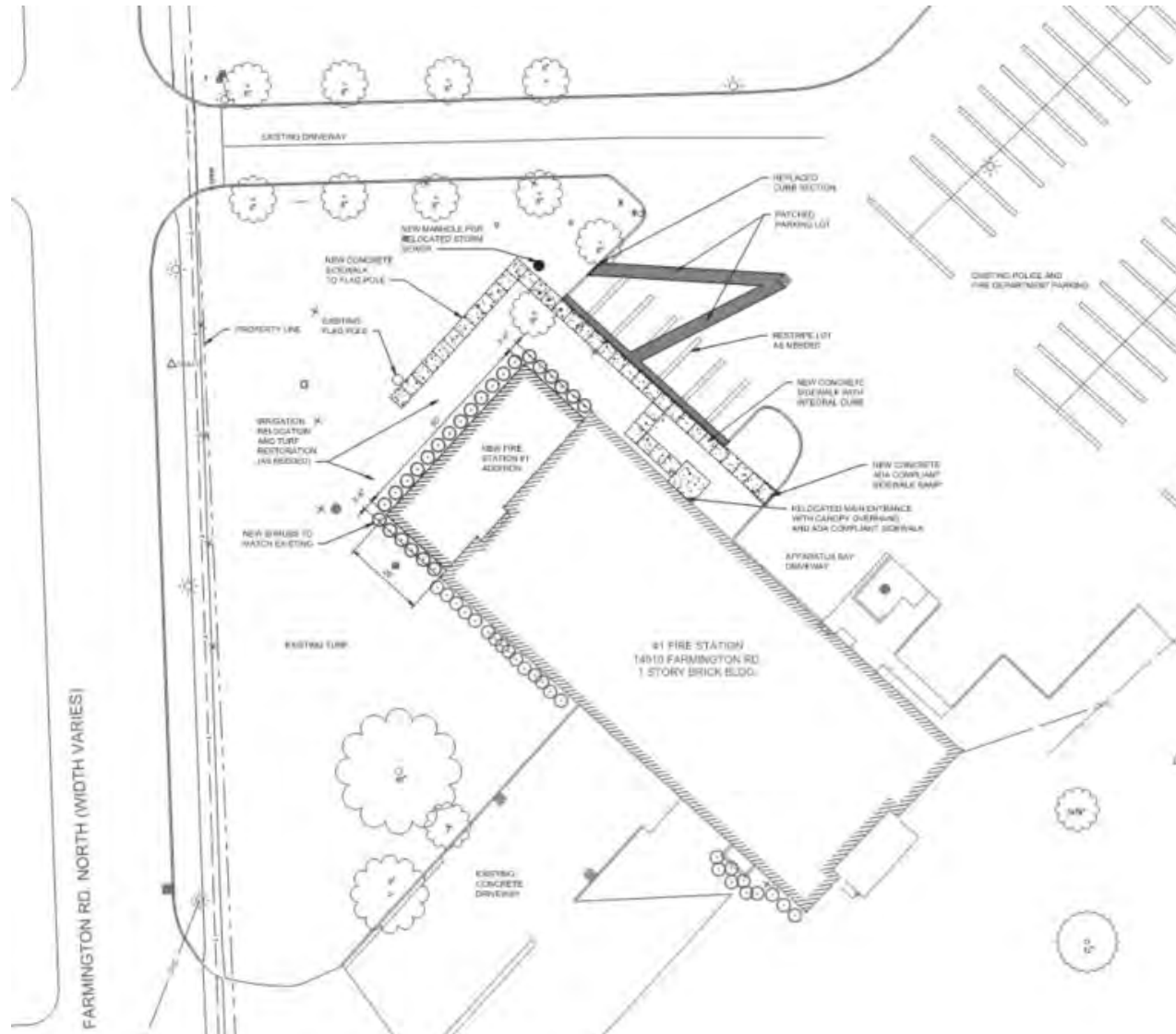
Fire Department No. 1



Year Built: Original = 1967 (55 Years Old), Addition = 2018 (4 Years Old)

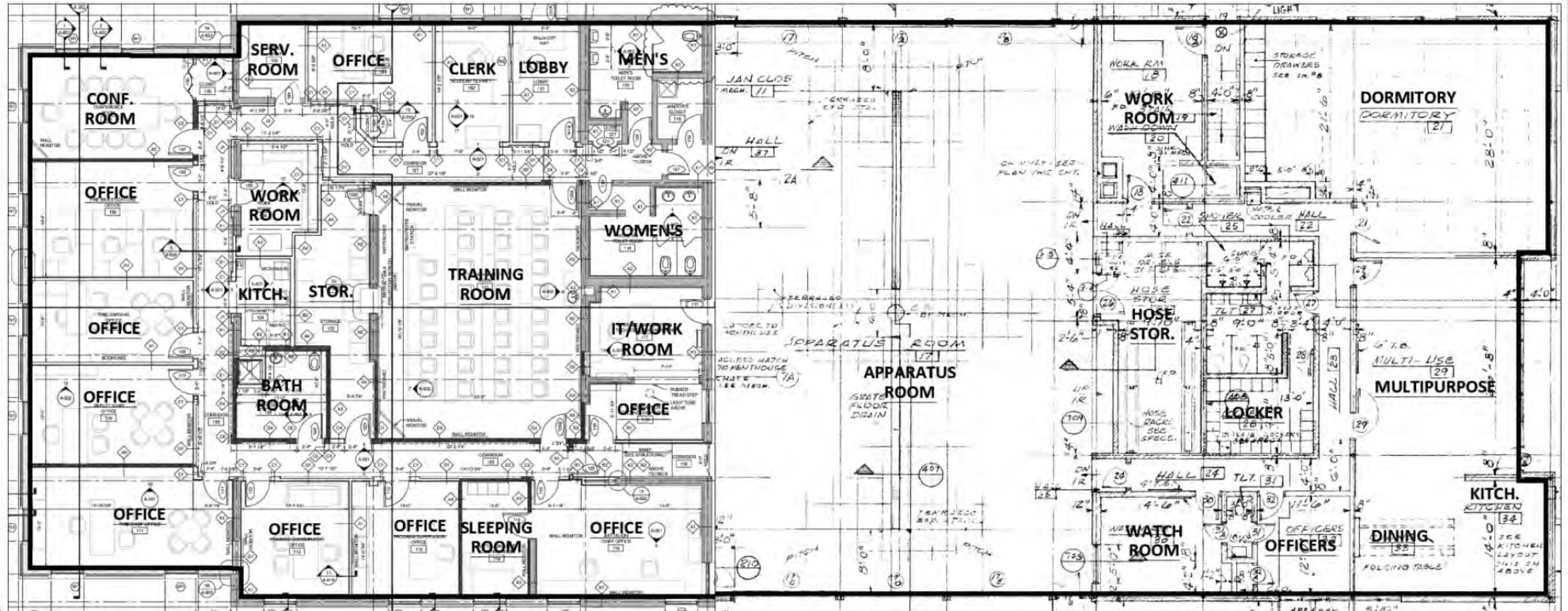


Fire Department No. 1 - Site Plan





Fire Department No. 1 - First Floor Plan



TOTAL AREA = 12,500 SF



Fire Department No. 1 - Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
First Floor	Fire Department Office Area (John Unsworth)	5654	11	514	8	3	2200	11	200	8	3	2200	11	200	200	8	3	AWS = N FA = N
	Fire Department Back-of-House Area (John Unsworth)	6983	0	NA	0	0	6983	0	NA	0	0	6983	0	NA	NA	0	0	
	Subtotal (First Floor)	12637	11	1149	8	3	9183	11	835	8	3	9183	11	835	835	8	3	

- The following program elements were requested (square footage for these spaces, approximately 980 SF) is not reflected in the matrix above):
 - Additional beds (4) = 480 SF
 - Storage (office) = 100 SF
 - Storage (currently off site) = 200 SF
 - Secured Evidence Room = 200 SF
- Site circulation can be improved
- The main public entrance is difficult to identify
- By implementing MWS and AWS/FA, the current Fire Station program could be reduced by approximately 2,400 SF (including the additional spaces referenced in item 1 above).



Fire Department No. 1 - Preliminary Findings and Observations

Demographic Comparison:

City	Population	Area (Square Miles)	Population Density (People per SM)	% of Population Age 65+	No. of Library Facilities	Library Area (SF)	No. of Police Stations	Police Station Area (SF)	No. of Fire Stations	Fire Station Area (SF) - Main Station	No. of Rec Center Facilities	Rec Center Area (SF)	No. of Senior Center Facilities	Senior Center Area (SF)
Livonia	95535	35.70	2676	20.6%	2	71470	1	55275	5	12500	1	129300	1	20780
Novi	66243	30.24	2191	14.1%	1	55000	1	41000	4	12500	1	NA	0	NA
Rochester Hills	76028	32.80	2318	17.6%	1	70000	1	16000	5	13171	0	NA	1	90000
Farmington Hills	83292	33.27	2504	20.4%	1	43288	1	30000	5	19000	1	146000	1	68000
Canton	98620	36.11	2731	14.8%	1	53500	1	33200	3	16202	1	92800	1	2200

Notes:

1. The demographic information above was referenced from the U.S. Census Bureau
2. Rochester Hills is serviced by the Oakland County Sheriff's office
3. None of the facilities referenced above accommodate shared services (i.e. police/fire, Rec/Senior Center)



Fire Department - Case Study

Client: Commerce Township

Location: Commerce Township, MI

Population (2020): 43,058

Area: 12,460 SF

Completion date: 2021

Project cost: \$5,500,000 (\$441/SF)

AE: A3C





Fire Department - Case Study

Commerce Township Fire Department built three new Fire Stations (#1, #2, #4) in the late 1990's to provide better service to the rapidly developing Township. The fourth station was not replaced or upgraded at that time. Fire Station #3 will replace this existing fire station in the same location providing much needed improvement for the department with a new and larger facility ready to take on the continuing growth and needs of the area.

The new station is designed with 4 long bays for apparatus and vehicles with associated decontamination, workrooms, storage and fitness spaces. Separated from the apparatus bay, for the safety of the staff, are the areas consisting of the watch room and offices, dorm rooms, kitchen, dining, day room, separate laundry, toilet and locker rooms. Private toilet, showers and dorm rooms ensure privacy for a more diverse staff.

The building's vernacular was designed to remain consistent with the surrounding architecture. Durable and easily cleanable materials are utilized throughout to ensure the station serves its occupants and the community for a long time to come. The station is planned to provide for the safety of the fire fighters with exhaust removal systems, and separation of 'clean' and 'dirty' rooms ensuring contaminants to not cross from one side to the other.



Fire Department - Case Study





Fire Department - Case Study





Fire Department - Case Study



① **BUILDING ELEVATION - WEST**
SCAL 1/8" = 1'-0"
E:



② **BUILDING ELEVATION - EAST**
SCAL 1/8" = 1'-0"
E:



Senior Center/Community Transit

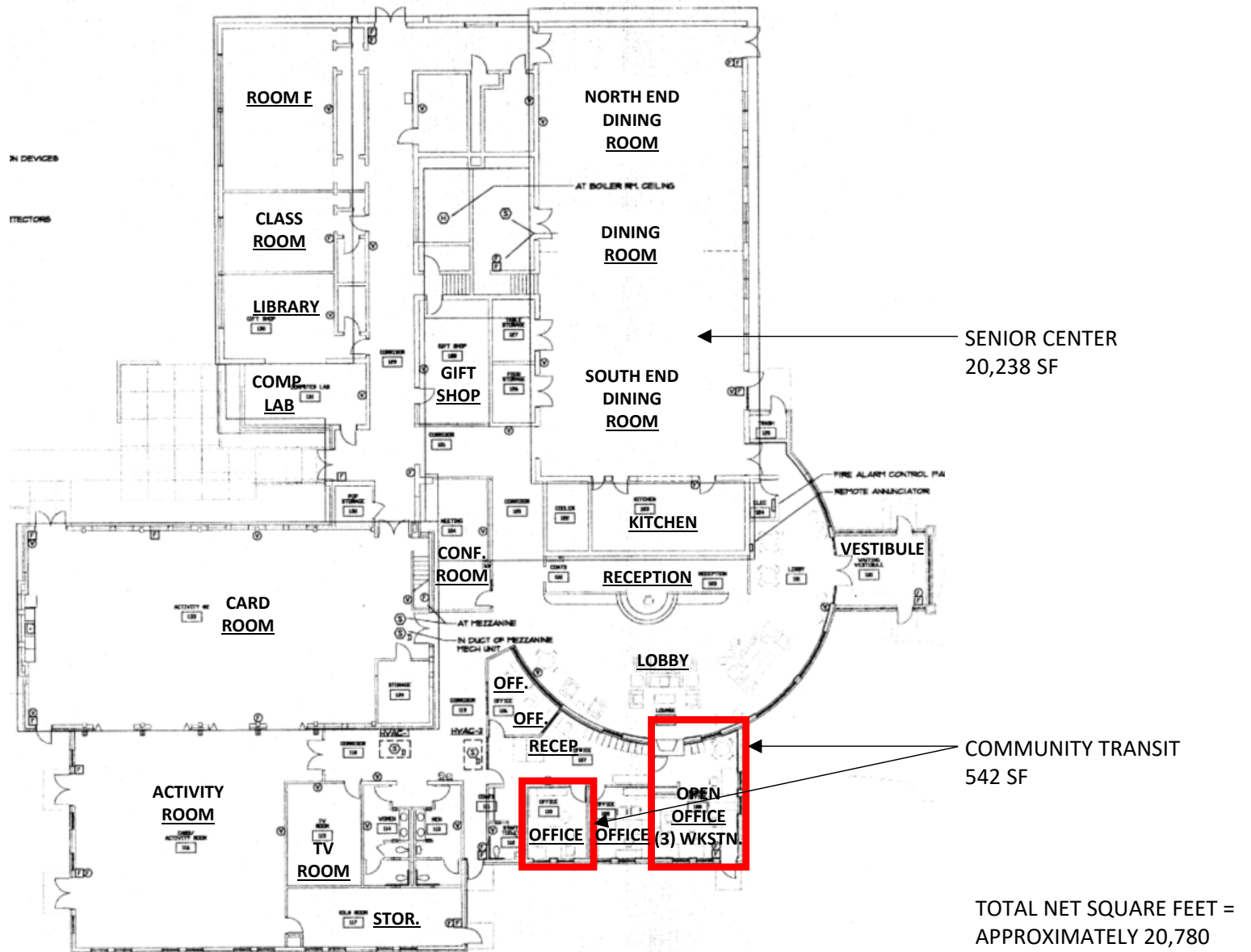


Year Built: 1964/1984 (lobby renovation)/2001 (office area renovation) (58/38/21 Years Old)





Senior Center/Community Transit - First Floor Plan





Senior Center - Utilization Analysis

Time	Activity Room	Card Room	Conference Room	Lobby	Movie Room	N Dining Room	S Dining Room	Pool Room
8:30 AM						Table Tennis		
9:00 AM	Art Class					Table Tennis	Fitness Class	Open Play
9:30 AM	Art Class	Card Games	Class	Games		Table Tennis	Fitness Class	Open Play
10:00 AM	Art Class	Card Games	Class	Games		Table Tennis		Open Play
10:30 AM	Art Class	Card Games	Class	Games		Table Tennis	Fitness Class	Open Play
11:00 AM	Art Class	Card Games	Class	Games		Table Tennis	Fitness Class	Open Play
11:30 AM				Games		Table Tennis	Fitness Class	Open Play
12:00 PM	Card Games	Card Games				Lunch	Bingo	Open Play
12:30 PM	Card Games	Card Games		Games		Lunch	Bingo	Open Play
1:00 PM	Card Games	Card Games		Games		Lunch	Bingo	Open Play
1:30 PM	Card Games	Card Games		Games			Bingo	Open Play
2:00 PM	Card Games	Card Games		Games		Fitness Class	Bingo	Open Play
2:30 PM	Card Games	Card Games		Games		Fitness Class	Bingo	Open Play
3:00 PM	Card Games	Card Games		Games				Open Play
3:30 PM	Card Games	Card Games		Games				Open Play
4:00 PM	Card Games	Card Games		Games				Open Play
4:30 PM								Open Play
5:00 PM								



Senior Center - Utilization Analysis

Time	Activity Room	Card Room	Conference Room	Lobby	Movie Room	N Dining Room	S Dining Room	Pool Room
Room Availability (Hours per day)	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5
Room Utilization (Hours per day)	7	6.5	2	6.5	0	6	5.5	8
Percent Utilized	82%	76%	24%	76%	0%	71%	65%	94%

Room Size (SF)	1740	2700	290	1260		1730	1730	684
Occupant Load Factor (NSF/OCC)	50	15	15	50	NA	15	15	50
Max Occupants	35	180	19	25	NA	115	115	14
Average Class Size	50	40	10	20	NA	70	25	2

Notes:

1. Assembly (gaming floors) = 11 GSF
2. Assembly (without fixed seats, chairs only, not fixed) = 7 NSF
3. Assembly (without fixed seats, standing space) = 5 NSF
4. Assembly (without fixed seats, tables and chairs) = 15 NSF
5. Exercise Rooms = 50 GSF



Senior Center - Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondant)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
First Floor	Parks + Recreation Office Area (Karl Peters)	800	5	160	3	2	1200	6	200	4	2	1200	6	200	200	4	2	AWS = Y FA = N
	Parks + Recreation Back-of-House Area (Karl Peters)	19438	0	NA	0	0	19438	0	NA	0	0	19438	0	NA	NA	0	0	
	Community Transit (Brandie Isaacson)	542	4	136	1	3	800	4	200	1	3	800	4	200	200	1	3	AWS = N FA = N
First Floor Subtotals		20780	9	2309	4	5	21438	10	2144	5	5	21438	10	2144	2144	5	5	



Senior Center/Community Transit -Preliminary Findings and Observations

1. Space is broken up, no storage, too many hallways. No reception at entry point, making it difficult for visitors to navigate the space. Not enough handicapped parking. Many rooms are too small.
2. Parking lot is used for Senior Center visitors and busses, creating a pedestrian safety hazard.
3. The following program elements were requested (square footage for these spaces, approximately 1,890 SF) is not reflected in the matrix above:
 - Conference Room (40 occupants) = 600 SF
 - Flex Space (150 occupants) = 1,050
 - Break Room (Community Transit) = 240 SF

Demographic Comparison:

City	Population	Area (Square Miles)	Population Density (People per SM)	% of Population Age 65+	No. of Library Facilities	Library Area (SF)	No. of Police Stations	Police Station Area (SF)	No. of Fire Stations	Fire Station Area (SF) - Main Station	No. of Rec Center Facilities	Rec Center Area (SF)	No. of Senior Center Facilities	Senior Center Area (SF)
Livonia	95535	35.70	2676	20.6%	2	71470	1	55275	5	12500	1	129300	1	20780
Novi	66243	30.24	2191	14.1%	1	55000	1	41000	4	12500	1	NA	0	NA
Rochester Hills	76028	32.80	2318	17.6%	1	70000	1	16000	5	13171	0	NA	1	90000
Farmington Hills	83292	33.27	2504	20.4%	1	43288	1	30000	5	19000	1	146000	1	68000
Canton	98620	36.11	2731	14.8%	1	53500	1	33200	3	16202	1	92800	1	2200

Notes:

1. The demographic information above was referenced from the U.S. Census Bureau
2. Rochester Hills is serviced by the Oakland County Sheriff's office
3. None of the facilities referenced above accommodate shared services (i.e. police/fire, Rec/Senior Center)



Senior Center – Case Study

Client: Hadley Senior Center

Location: Hadley, MA

Area: 10,350 SF

Completion date: 2021

Project cost: \$4,650,000 (\$449/SF)

AE: EDM

Contractor: Forish Construction Co





Senior Center – Case Study

EDM designed a new senior center located in the historic district of the Town of Hadley. The center is single-story building with approximately 10,350 SF of usable space.

Located along the Connecticut River, Hadley is known for their agricultural roots, which inspired the exterior design of the building. Large, gable forms with a covered front porch give the building a “farm-like” feel, while also taking cues from local municipal architecture. The functional spaces will likely include reception area, commercial grade kitchen, dining area, administration offices, conference room, gathering area, exercise rooms, nurse’s office, classrooms and outdoor area with seating.

The building was located on a single parcel of Town owned land that shared outdoor space with a new town library building that was being designed and constructed in parallel with the senior center. The design teams from each project worked together to create a single parcel site design that fit within the Town’s masterplan guidelines, creating a campus-like set-up to the site.



Senior Center – Case Study



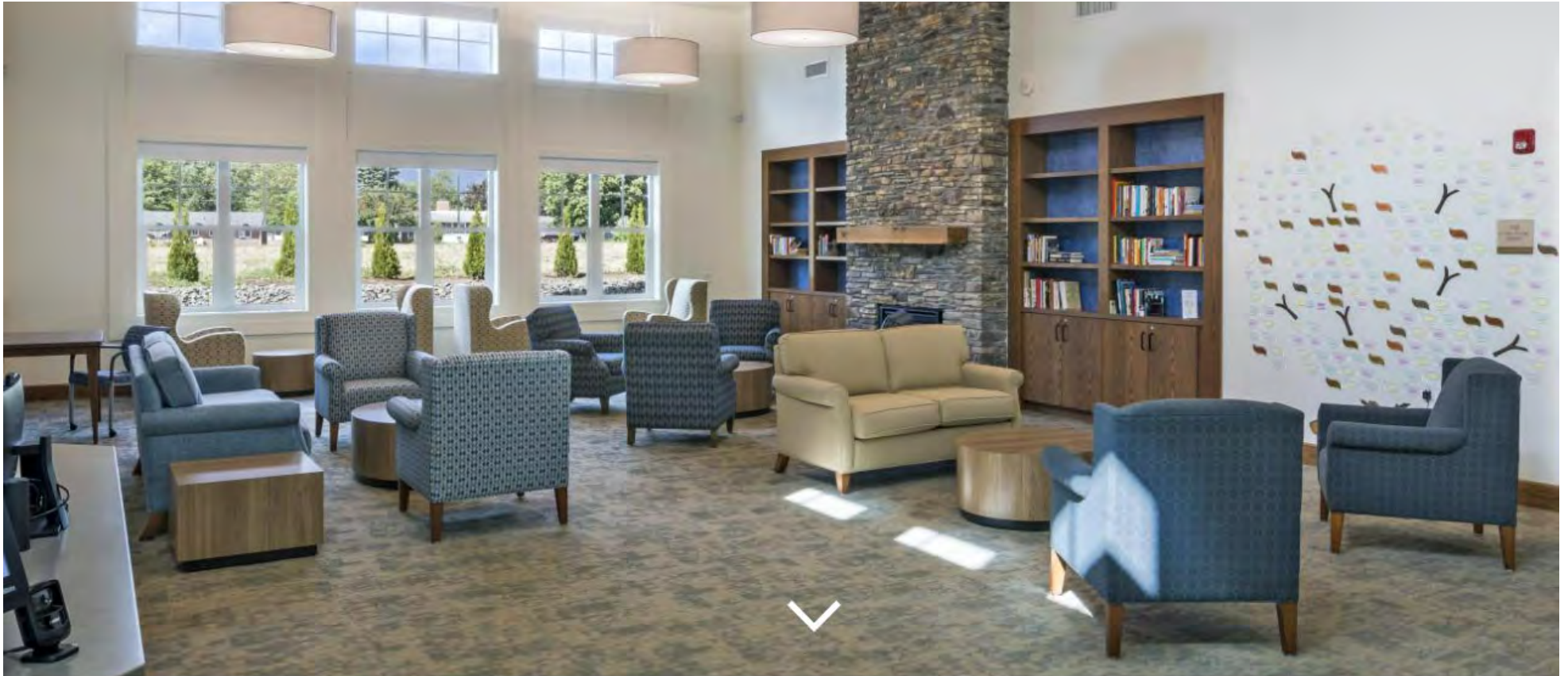


Senior Center – Case Study





Senior Center – Case Study





Senior Center – Case Study





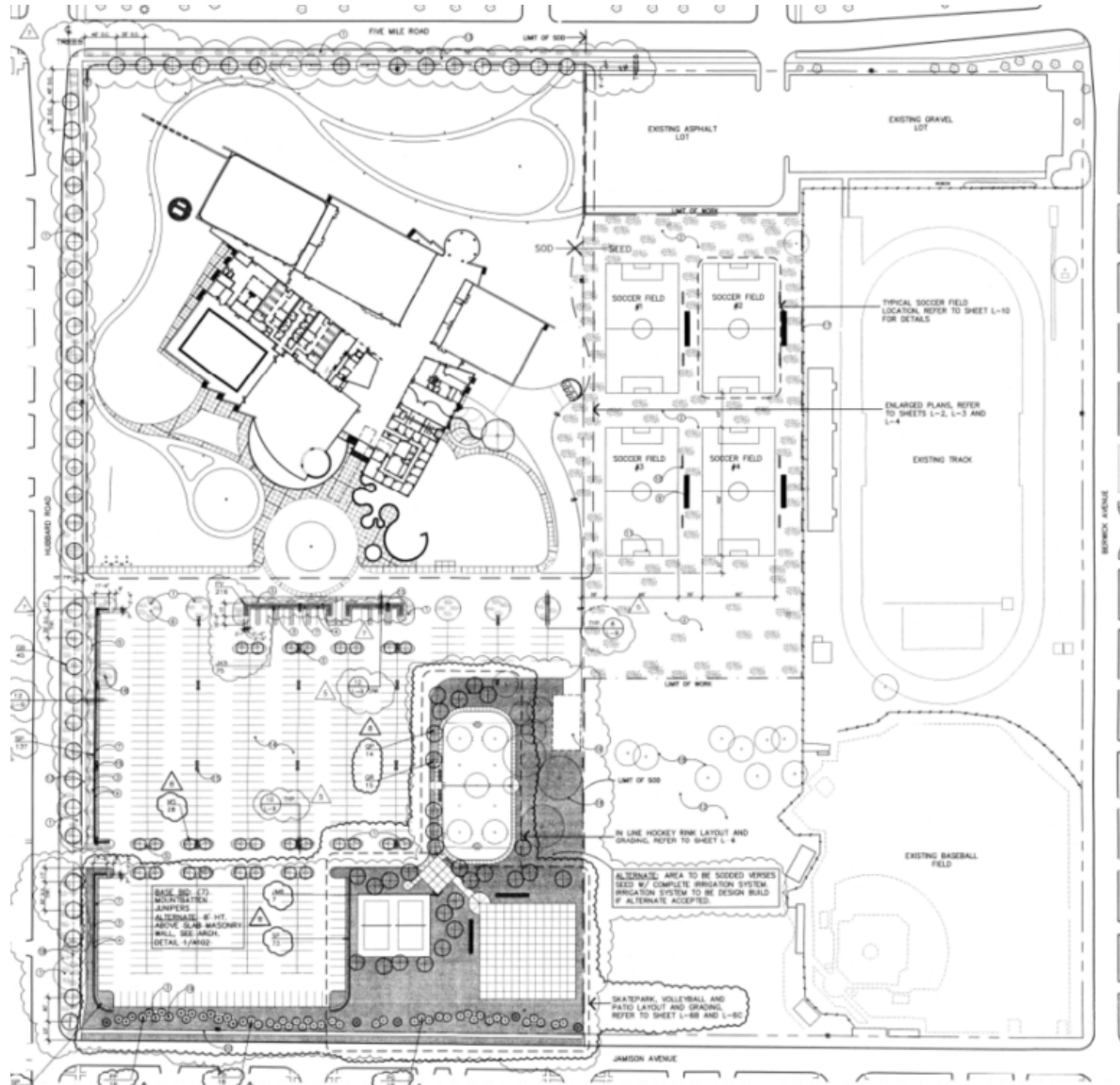
Rec Center



Year Built: 2003 (19 Years Old)

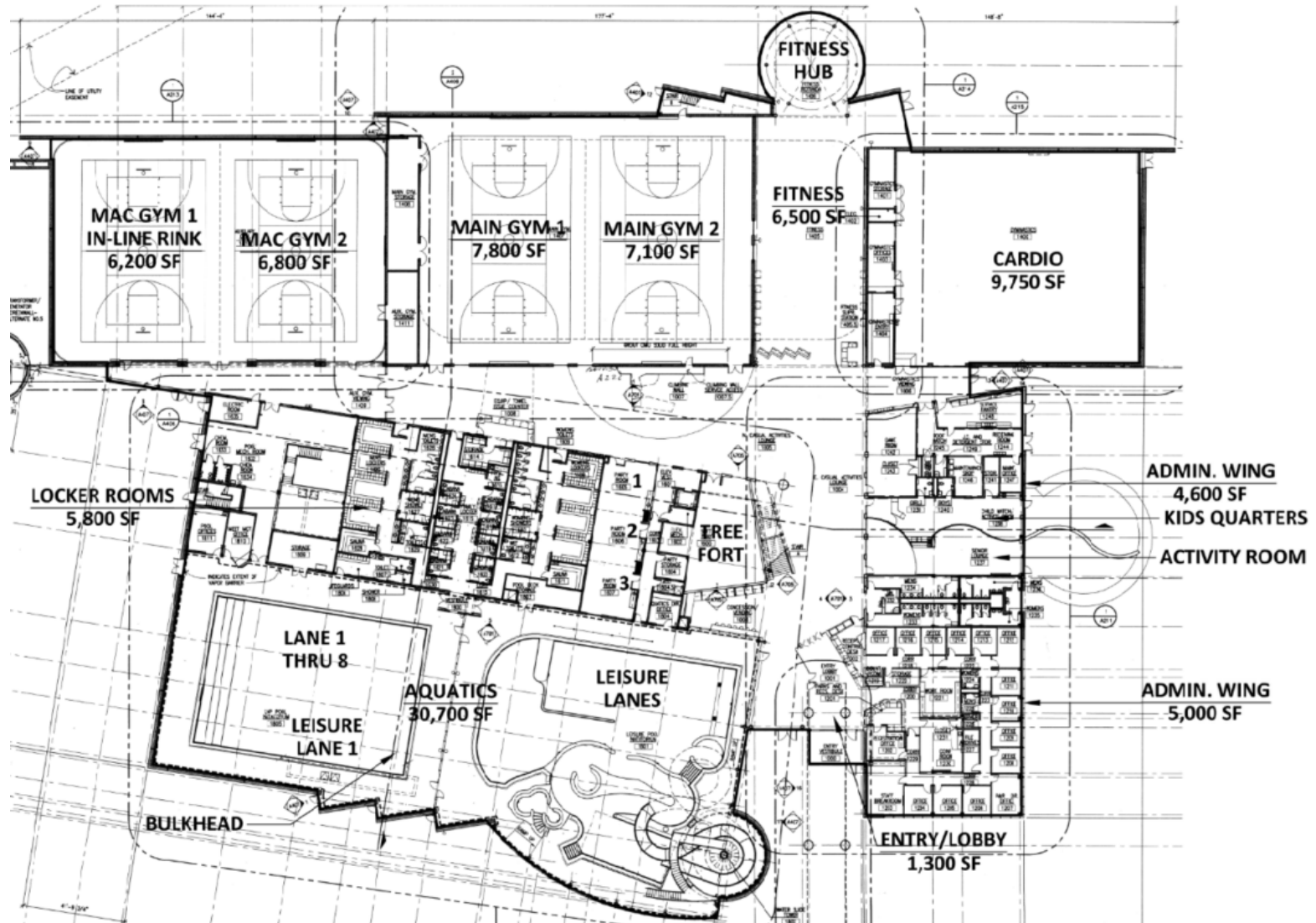


Rec Center - Site Plan





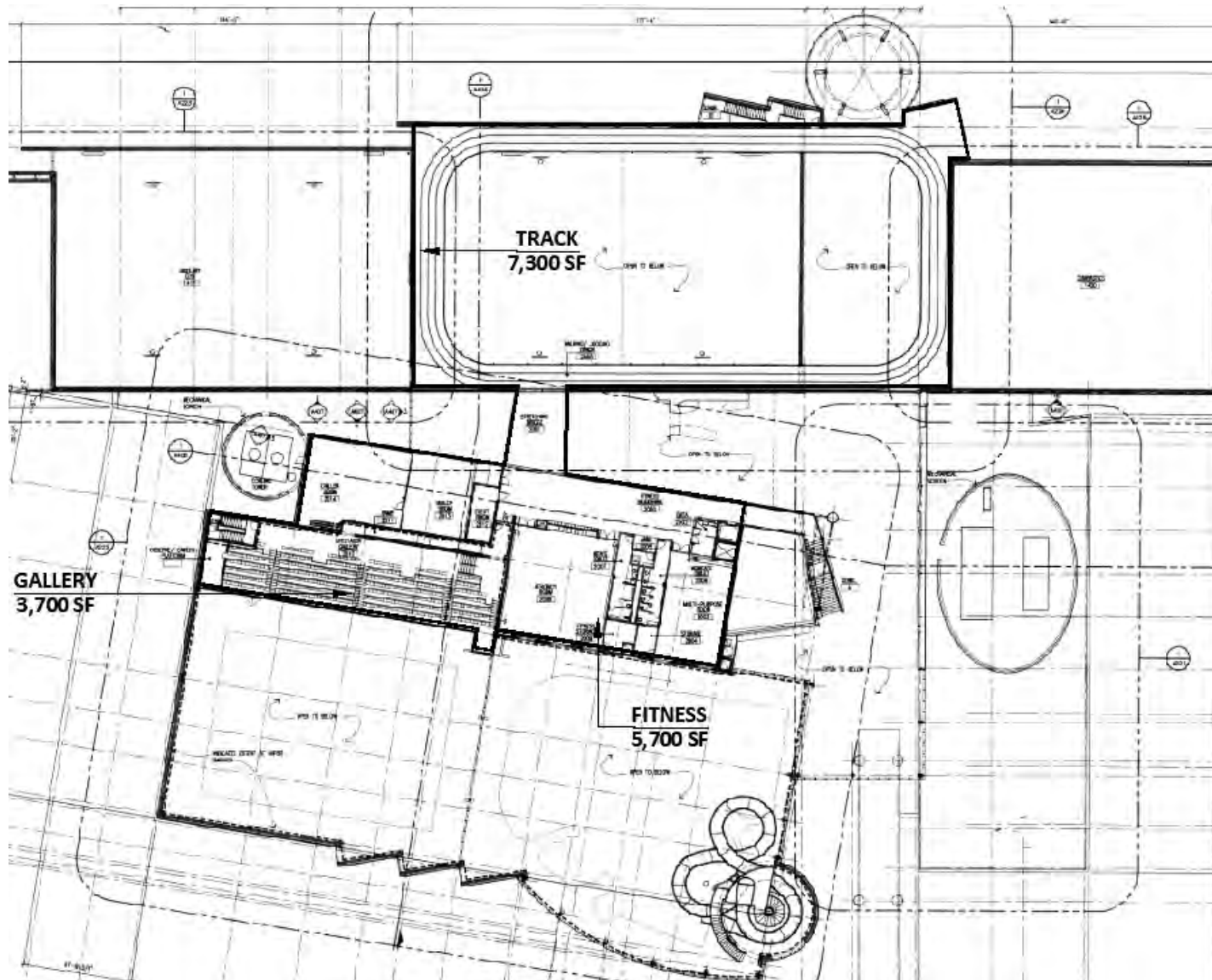
Rec Center - First Floor Plan



TOTAL AREA = 109,800 SF



Rec Center - Second Floor Plan



TOTAL AREA = 19,500 SF

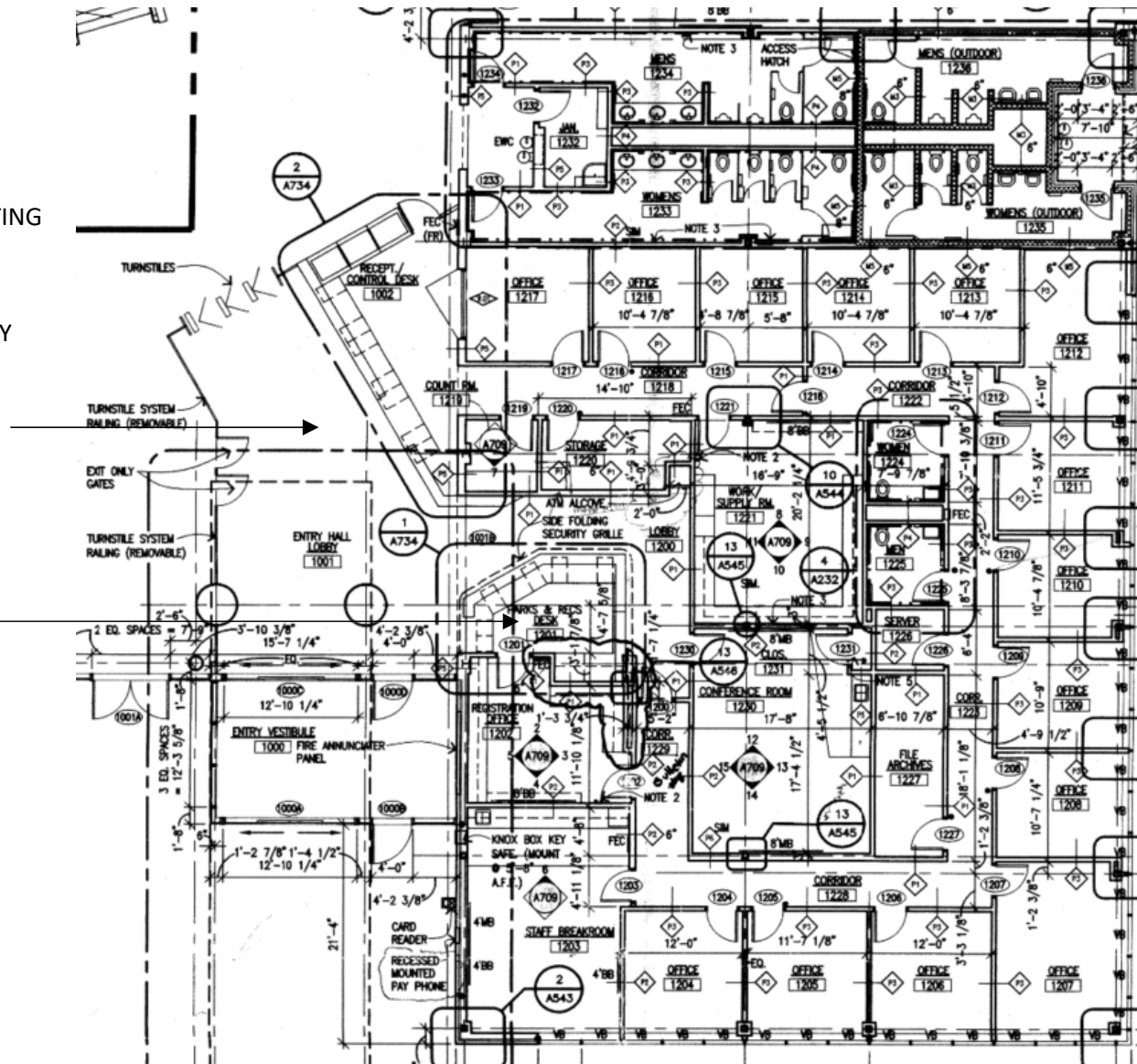


Rec Center - First Floor - Admin. Wing and Lobby

CONCESSIONS AND
VENDING AREA IS
UNDERUTILIZED.
CONSIDER CONVERTING
TO A TEEN ZONE.

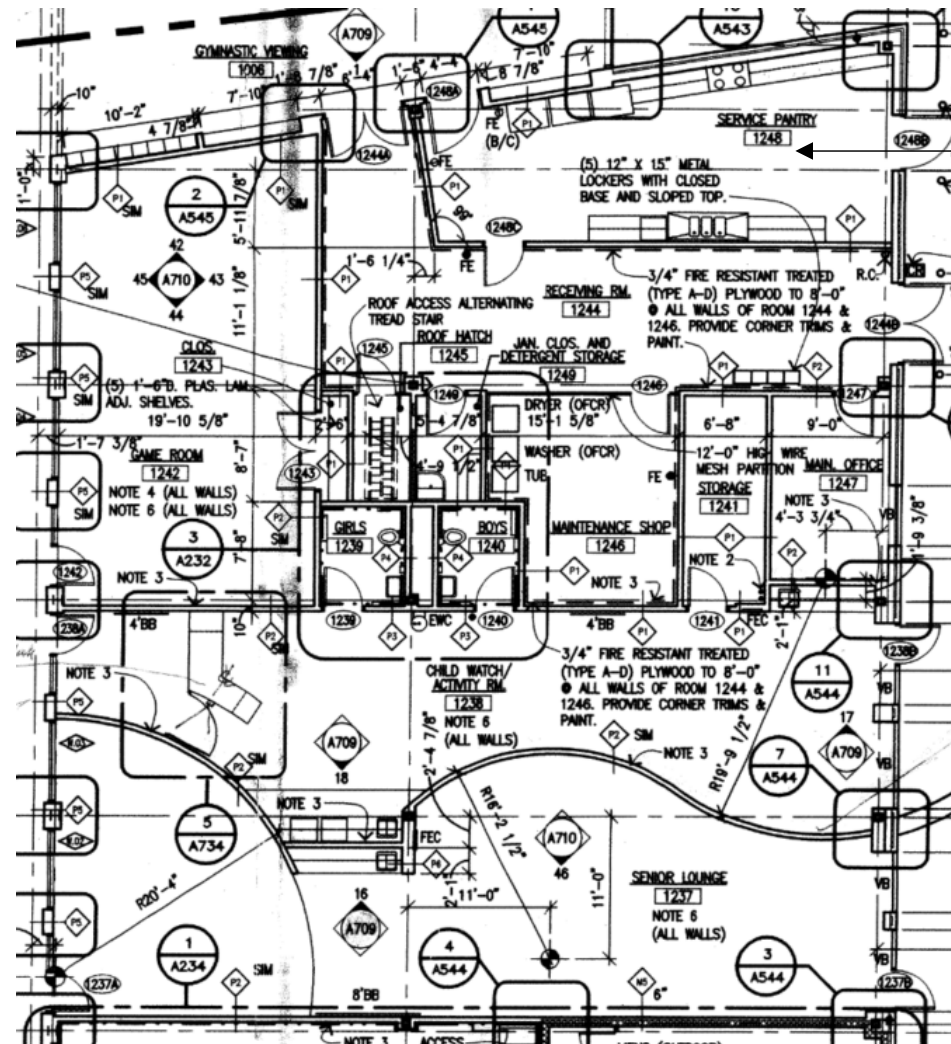
RECONFIGURE ENTRY
LOBBY AND
RECEPTION FOR
BETTER
PUBLIC/MEMBER
ACCESS

PARKS + REC
RECEPTION IS
UNDERUTILIZED.





Rec Center - First Floor- Admin. Wing

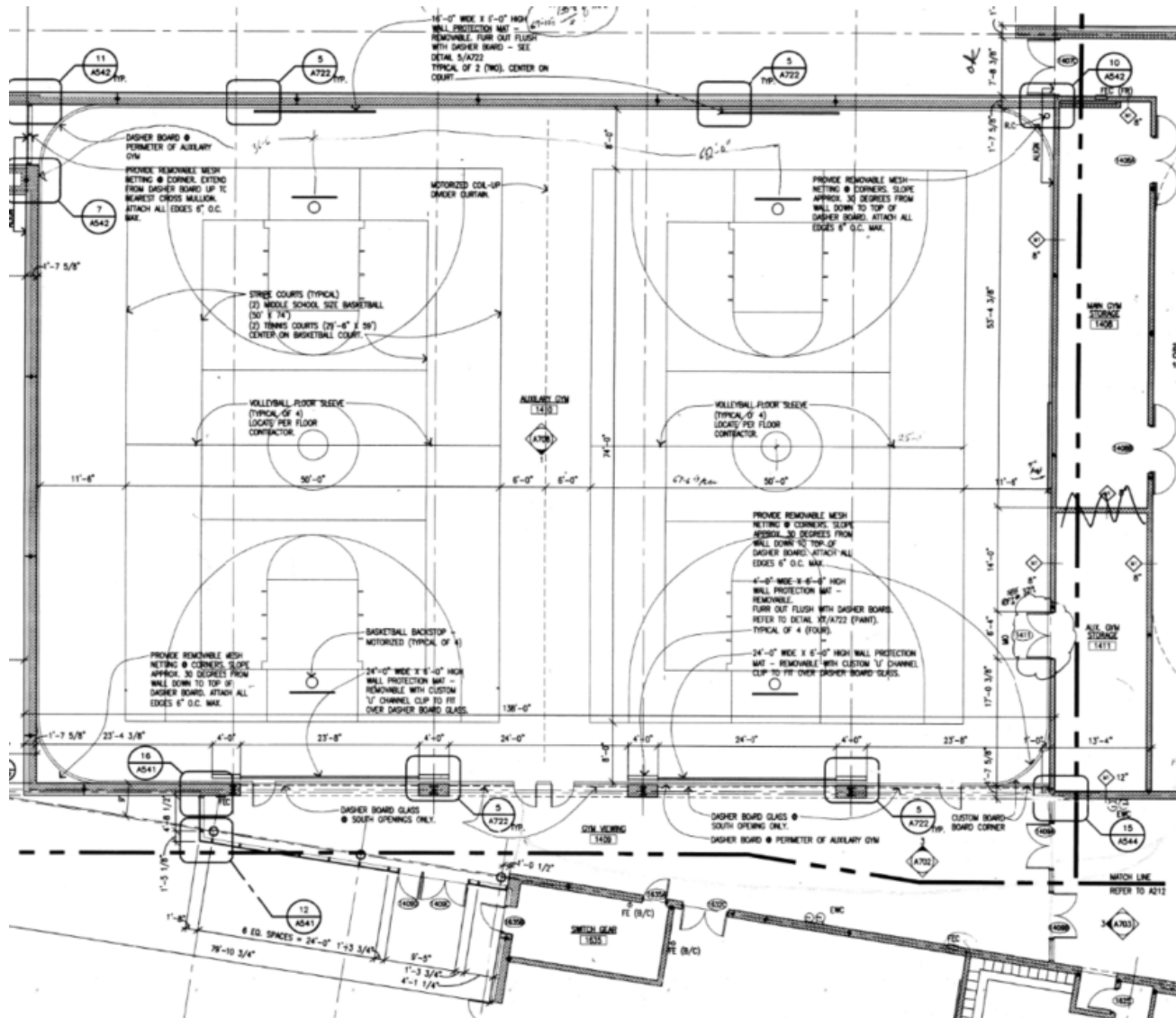


SERVICE PANTRY IS UNDERUTILIZED AS A FULL KITCHEN



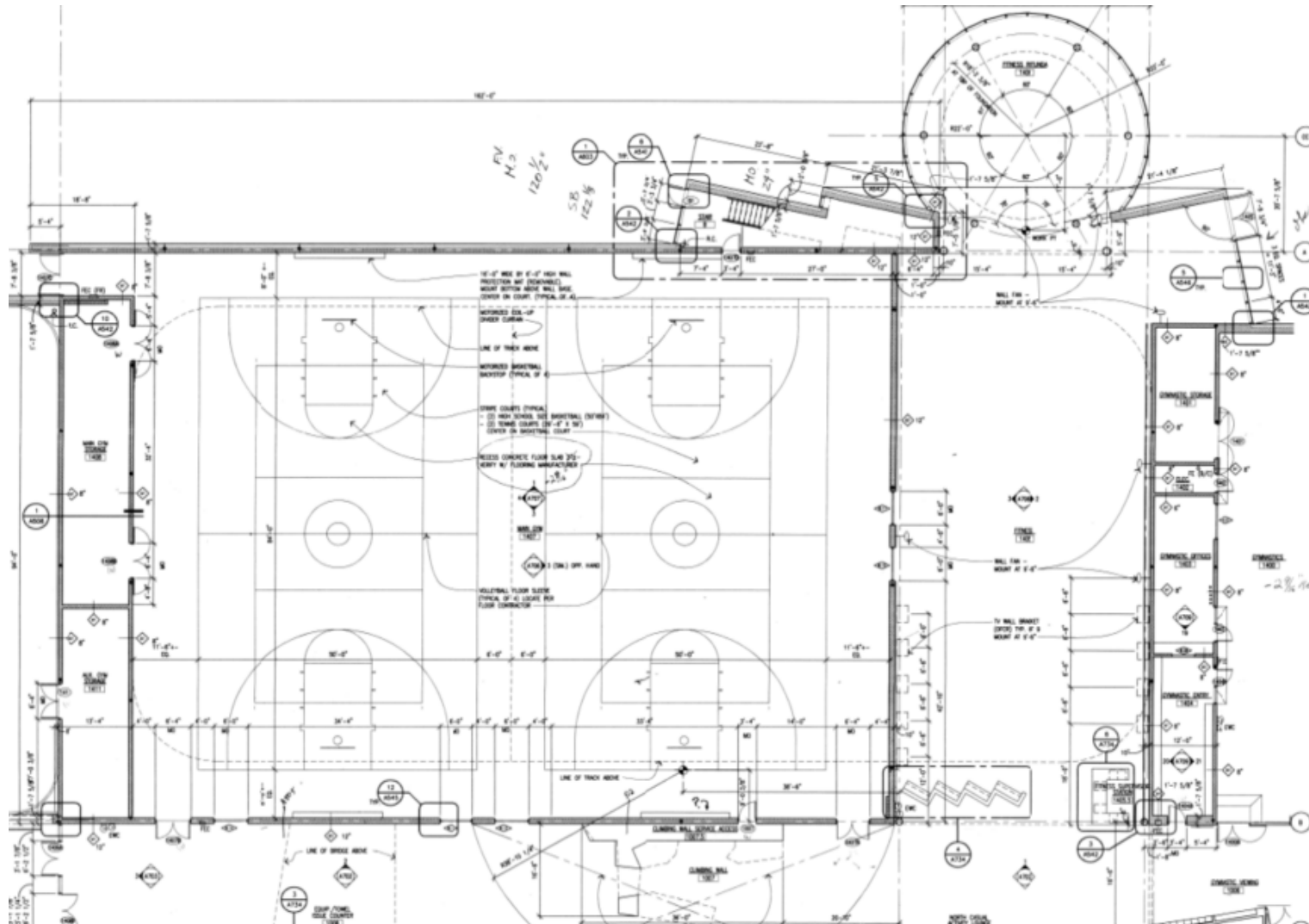


Rec Center - First Floor - Auxiliary Gym



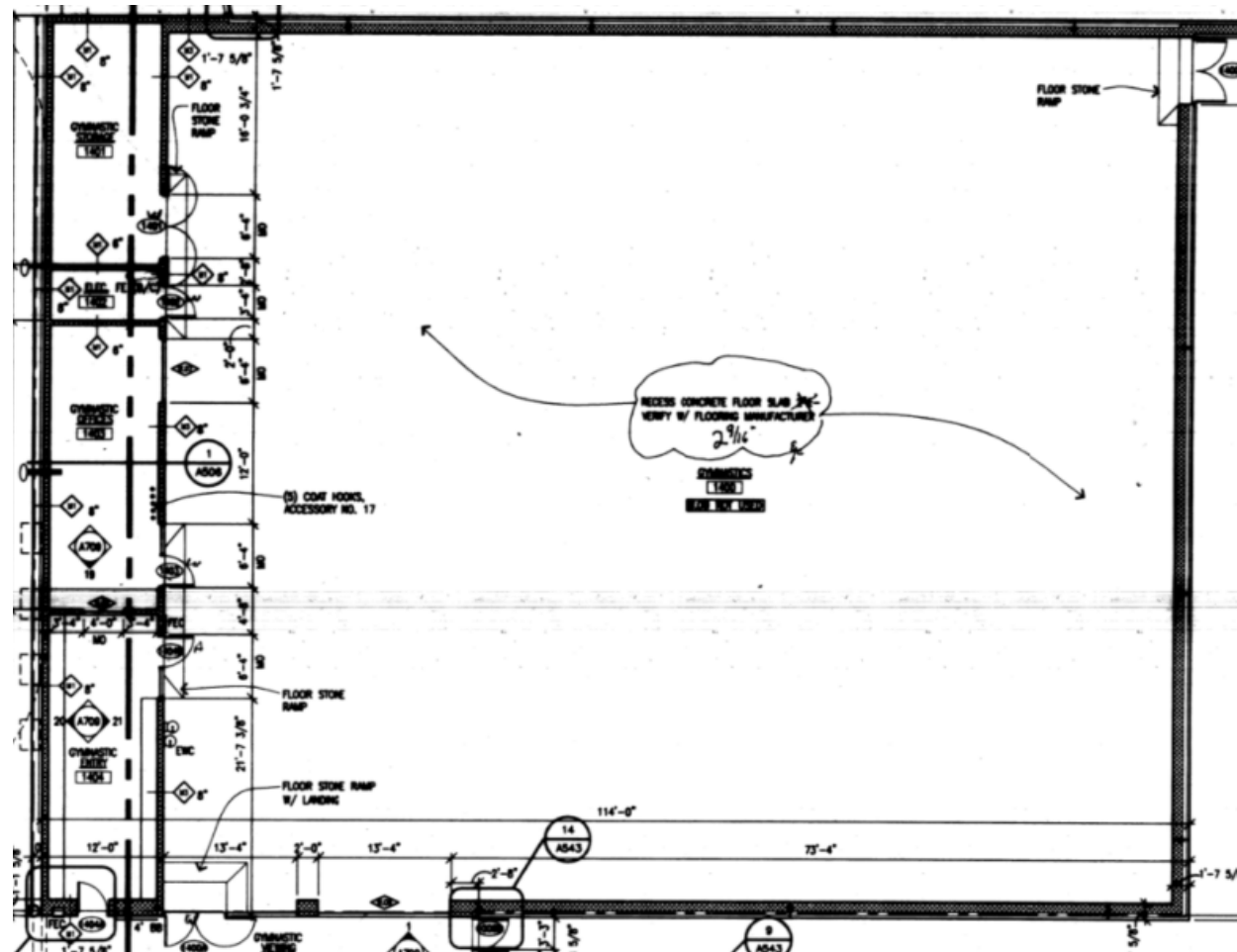


Rec Center - First Floor – Main Gym + Fitness



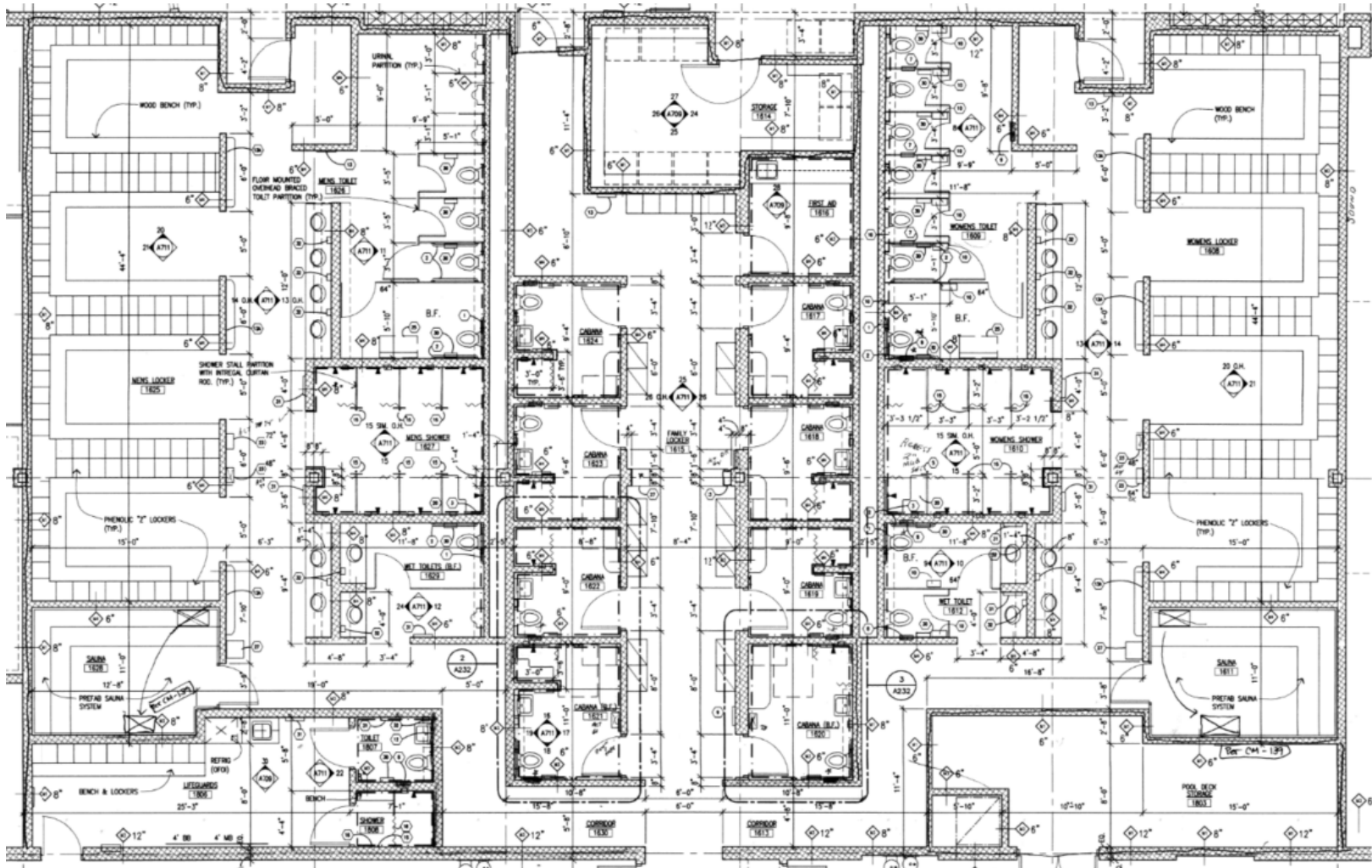


Rec Center - First Floor - Cardio



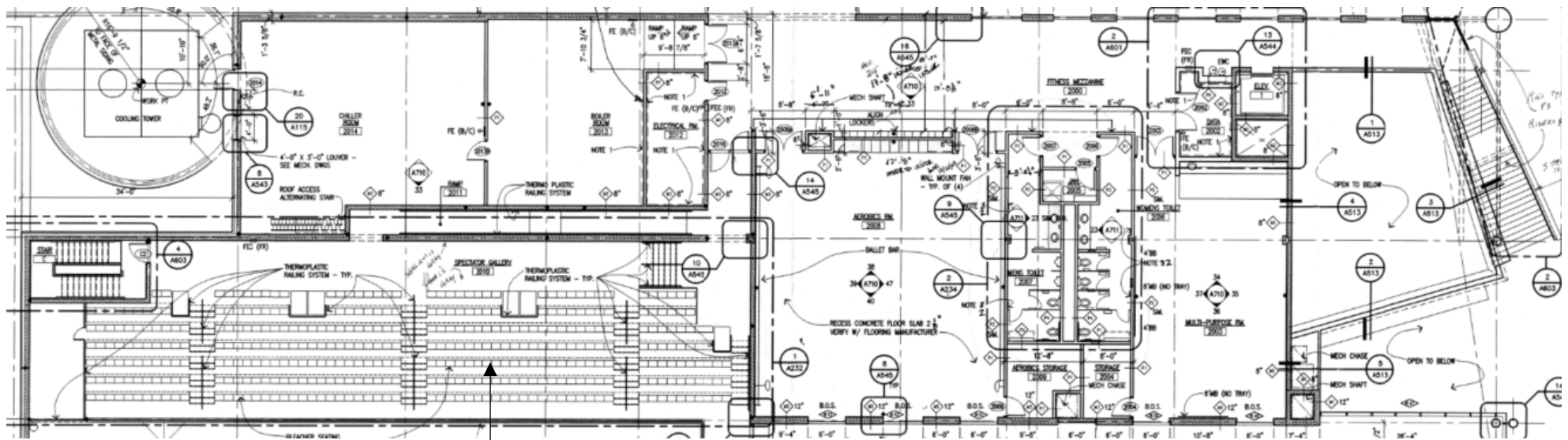


Rec Center - First Floor - Locker Rooms





Rec Center - Second Floor – Gallery + Fitness



SPECTATOR GALLERY
IS UNDERUTILIZED





Rec Center - Utilization Analysis

Time/Facility	Activity Room	Party Room 1	Party Room 2	Party Room 3	Main 1	Main 2	MAC 1	MAC 2	MPR	Aerobics
5am										
530										
6						Fitness Class		Fitness Class		
630						Fitness Class		Fitness Class		
7										
730										
8										
830		Kids Classes	Kids Classes	Kids Classes						
9		Kids Classes	Kids Classes	Kids Classes				Pickleball	Fitness Class	
930		Kids Classes	Kids Classes	Kids Classes				Pickleball	Fitness Class	
10		Kids Classes	Kids Classes	Kids Classes			Fitness Class	Pickleball		Fitness Class
1030		Kids Classes	Kids Classes	Kids Classes		Fitness Class		Pickleball		Fitness Class
11						Fitness Class	Fitness Class			
1130							Fitness Class			
12										
1230										
1										
130										
2										
230										
3										
330										
4										
430										
5										Fitness Class
530		STEAM	STEAM	STEAM			Sports & Games			Fitness Class
6	Fitness Class	STEAM	STEAM	STEAM		Martial Arts	Sports & Games	Fitness Class	Martial Arts	Fitness Class
630	Fitness Class						Sports & Games	Fitness Class	Martial Arts	Fitness Class
7	Dance	Fitness Class	Fitness Class	Fitness Class			Sports & Games		Martial Arts	Fitness Class
730	Dance	Fitness Class	Fitness Class	Fitness Class			LJAL		Martial Arts	Fitness Class
8	Dance						LJAL	Pickleball		
830	Dance						LJAL	Pickleball		
9							LJAL	Pickleball		
930								Pickleball		

Room Availability
during hours of
operation
(Hours per day)
Room Utilization
during hours of
operation
(Hours per day)
Percent of time
room is booked
during hours of
operation

17	17	17	17	17	17	17	17	17	17	17
3	4.5	4.5	4.5	0	2.5	5.5	6	3	4	
18%	26%	26%	26%	0%	15%	32%	35%	18%	24%	



Rec Center - Utilization Analysis

Time/Facility	Activity Room	Party Room 1	Party Room 2	Party Room 3	Main 1	Main 2	MAC 1	MAC 2	MPR	Aerobics
Room Availability (Hours per day)	17	17	17	17	17	17	17	17	17	17
Room Utilization (Hours per day)	3	4.5	4.5	4.5	0	2.5	5.5	6	3	4
Percent Utilized	18%	26%	26%	26%	see note 6	see note 6	32%	35%	18%	24%

Room Size (SF)	1160	450	450	450	7000	7000	6200	6200	1040	1700
Occupant Load Factor (NSF/OCC)	50	15	15	15	50	50	50	50	15	50
Max Occupants	23	30	30	30	140	140	124	124	69	34
Average Class Size	8	8	8	8	50	32	18	18	17	19

Notes:

1. Assembly (gaming floors) = 11 GSF
2. Assembly (without fixed seats, chairs only, not fixed) = 7 NSF
3. Assembly (without fixed seats, standing space) = 5 NSF
4. Assembly (without fixed seats, tables and chairs) = 15 NSF
5. Exercise Rooms = 50 GSF
6. Main Gym 1 and 2 are open and available for member use (e.g. pick up basketball) when not programmed.



Rec Center – Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	SF/Seat	Offices	Wkstn.	
First Floor	Parks + Recreation Office Area (Ted Davis)	5000	32	156	14	18	6800	34	200	16	18	5200	34	153	200	12	14	AWS = Y FA = Y
	Parks + Recreation Public Area (Ted Davis)	104800	0	NA	0	0	104800	0	NA	0	0	104800	0	NA	NA	0	0	
	First Floor Subtotals	109800	32	3431	14	18	111600	34	3282	16	18	110000	34	3235	4231	12	14	
Second Floor	Parks + Recreation (Ted Davis)	19500	0	NA	0	0	19500	0	NA	0	0	19500	0	NA	NA	0	0	NA
	Second Floor Subtotals	19500	0	NA	0	0	19500	0	NA	0	0	19500	0	NA	NA	0	0	
Total (Rec Center)		129300	32	4041	14	18	131100	34	3856	16	18	129500	34	3809	4981	12	14	

1. Existing Concession/Vending area is underutilized. Consider converting to a Teen Zone
2. Entry Lobby + Reception for better public/member access
3. Spectator Gallery is underutilized.



Rec Center – Preliminary Findings and Observations

Demographic Comparison:

City	Population	Area (Square Miles)	Population Density (People per SM)	% of Population Age 65+	No. of Library Facilities	Library Area (SF)	No. of Police Stations	Police Station Area (SF)	No. of Fire Stations	Fire Station Area (SF) Main Station	No. of Rec Center Facilities	Rec Center Area (SF)	No. of Senior Center Facilities	Senior Center Area (SF)
Livonia	95535	35.70	2676	20.6%	2	71470	1	55275	5	12500	1	129300	1	20780
Novi	66243	30.24	2191	14.1%	1	55000	1	41000	4	12500	1	NA	0	NA
Rochester Hills	76028	32.80	2318	17.6%	1	70000	1	16000	5	13171	0	NA	1	90000
Farmington Hills	83292	33.27	2504	20.4%	1	43288	1	30000	5	19000	1	146000	1	68000
Canton	98620	36.11	2731	14.8%	1	53500	1	33200	3	16202	1	92800	1	2200

Notes:

1. The demographic information above was referenced from the U.S. Census Bureau
2. Rochester Hills is serviced by the Oakland County Sheriff's office
3. None of the facilities referenced above accommodate shared services (i.e. police/fire, Rec/Senior Center)



Rec Center - Case Study

Client: O'Connell Athletic Center

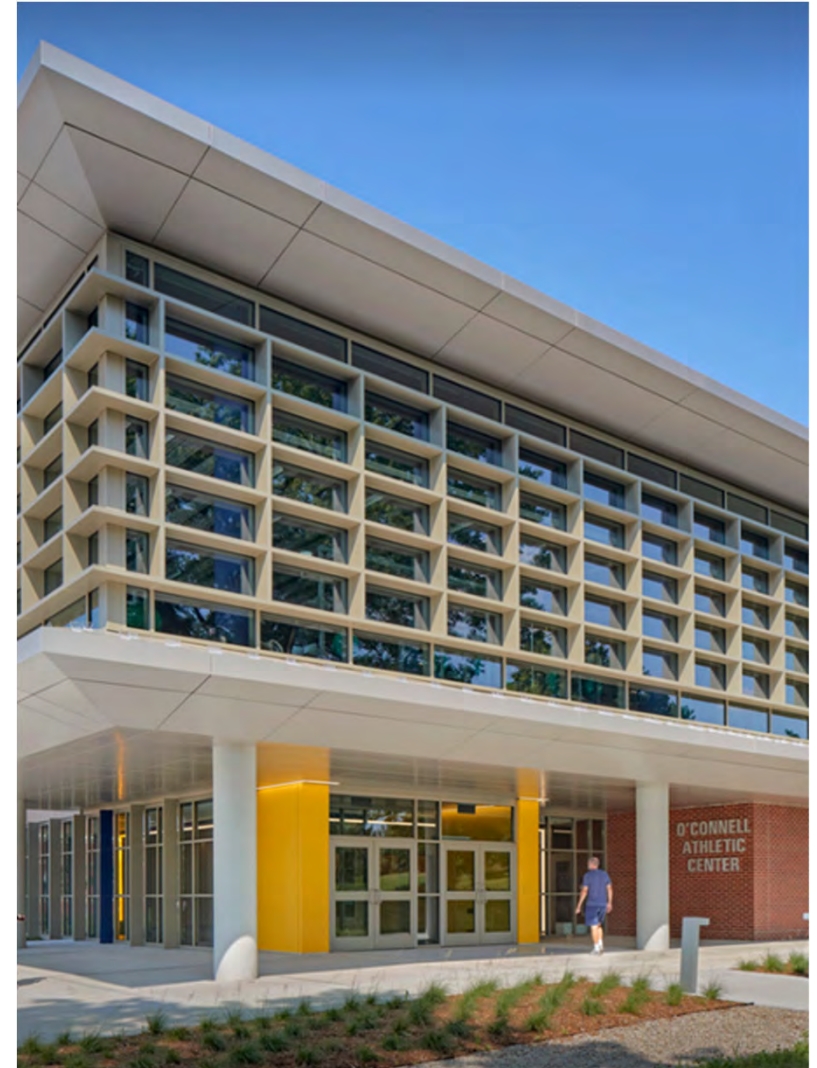
Location: West Hartford, CT

Area: 31,277 SF

Completion date: 2021

Construction cost: \$14,300,000 (\$457/SF)

AE: JCJ Architecture





Rec Center - Case Study

JCJ Architecture is working with the University of Saint Joseph, a private Catholic and recent co-educational college, to renovate and expand the existing O'Connell Athletic Center into a new, energized, central Basketball Arena and athletics venue. The new athletics expansion will also meet the needs of a growing number of students either looking to continue their sports careers or others pursuing degrees in athletic training, sports management or physical education and sports studies.



Rec Center - Case Study





Rec Center - Case Study





Rec Center - Case Study





Rec Center - Case Study





Rec Center - Case Study



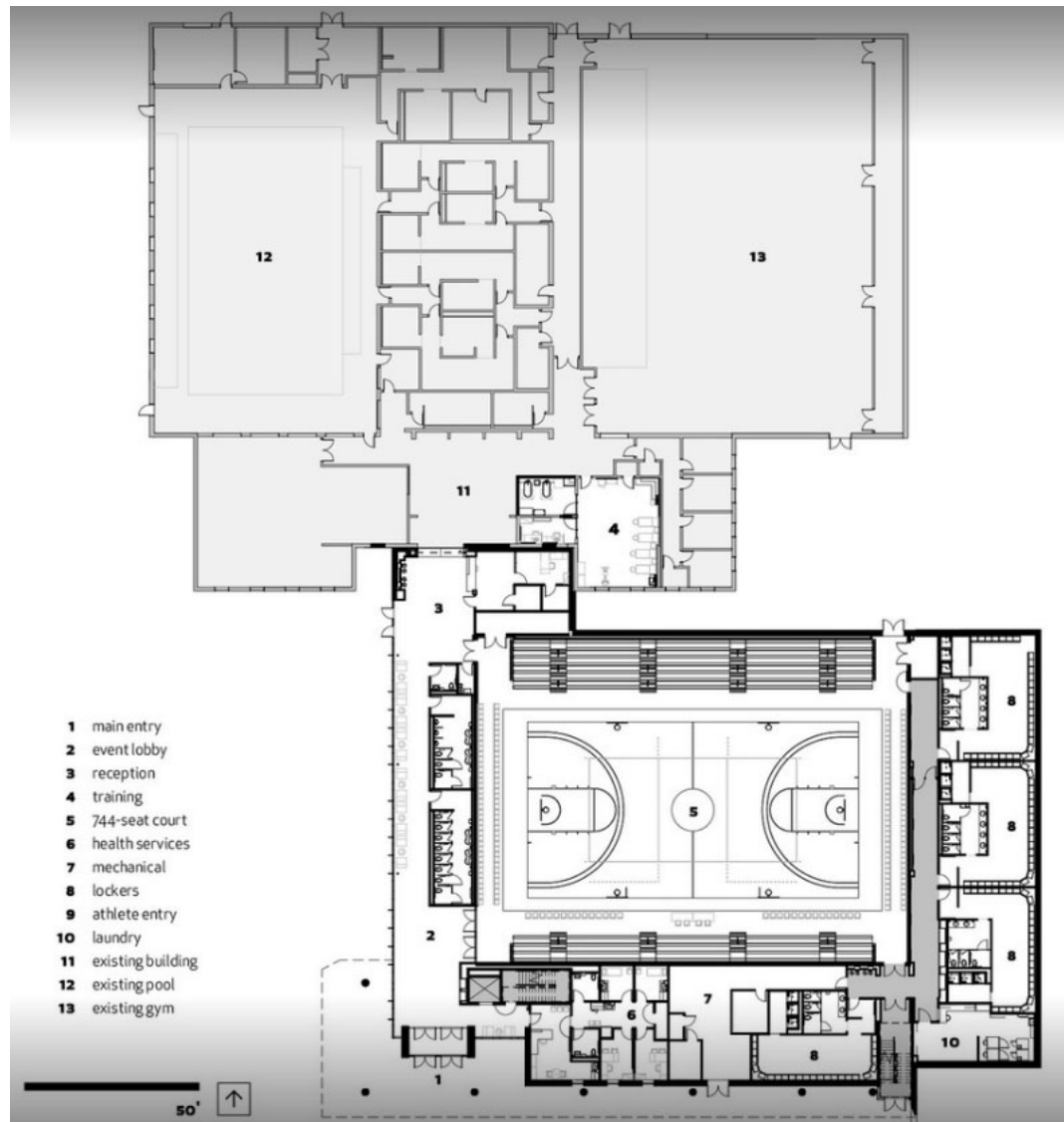


Rec Center - Case Study



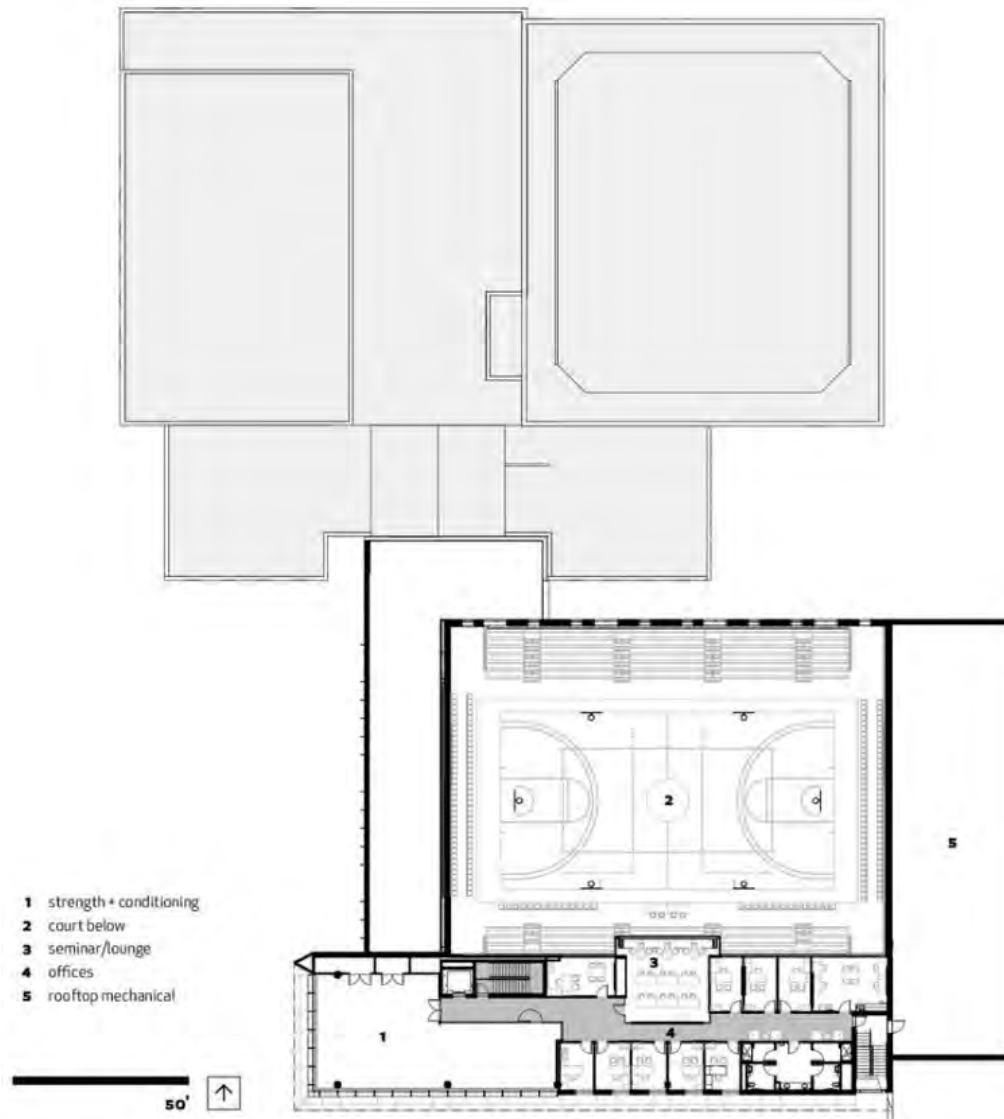


Rec Center - Case Study





Rec Center - Case Study





Housing Commission



Year Built: 1966 (56 Years Old)

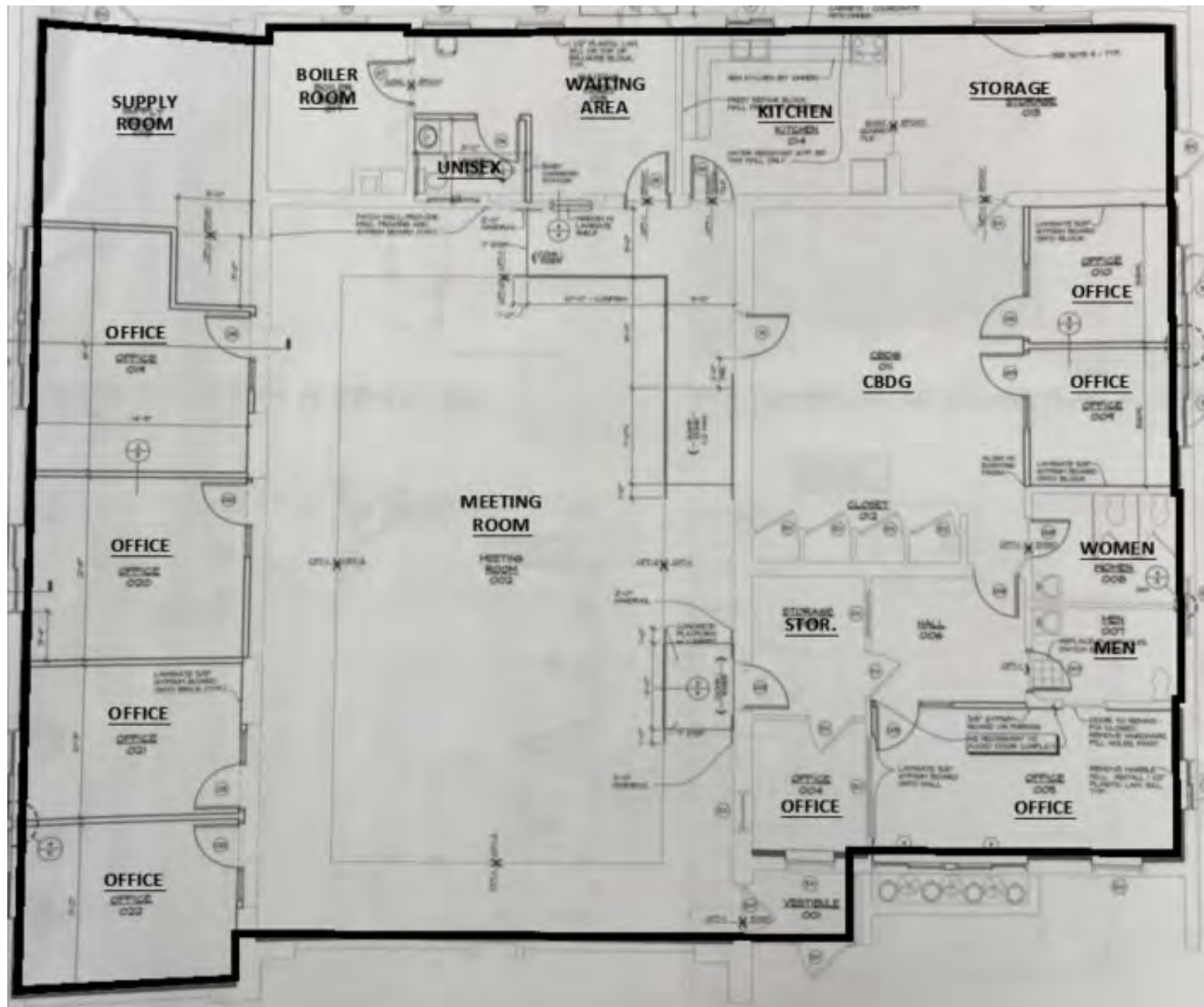


Housing Commission - Site Plan





Housing Commission - First Floor Plan



TOTAL AREA = 5,400 SF



Housing Commission - Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Lower Level	Housing Commission (Brandie Isaacson)	5400	8	675	8	0	1600	8	200	8	0	1600	8	200	200	8	0	AWS = N FA = N
	Subtotal (Lower Level)	5400	8	675	8	0	1600	8	200	8	0	1600	8	200	200	8	0	

1. Former Fire Station building used for the purpose of Housing commission offices creates inefficiencies within the floor plan layout.
2. Conference Room (formerly the fire apparatus garage bay) is largely oversized.



Civic Center Library



Year Built: 1987 (35 Years Old)

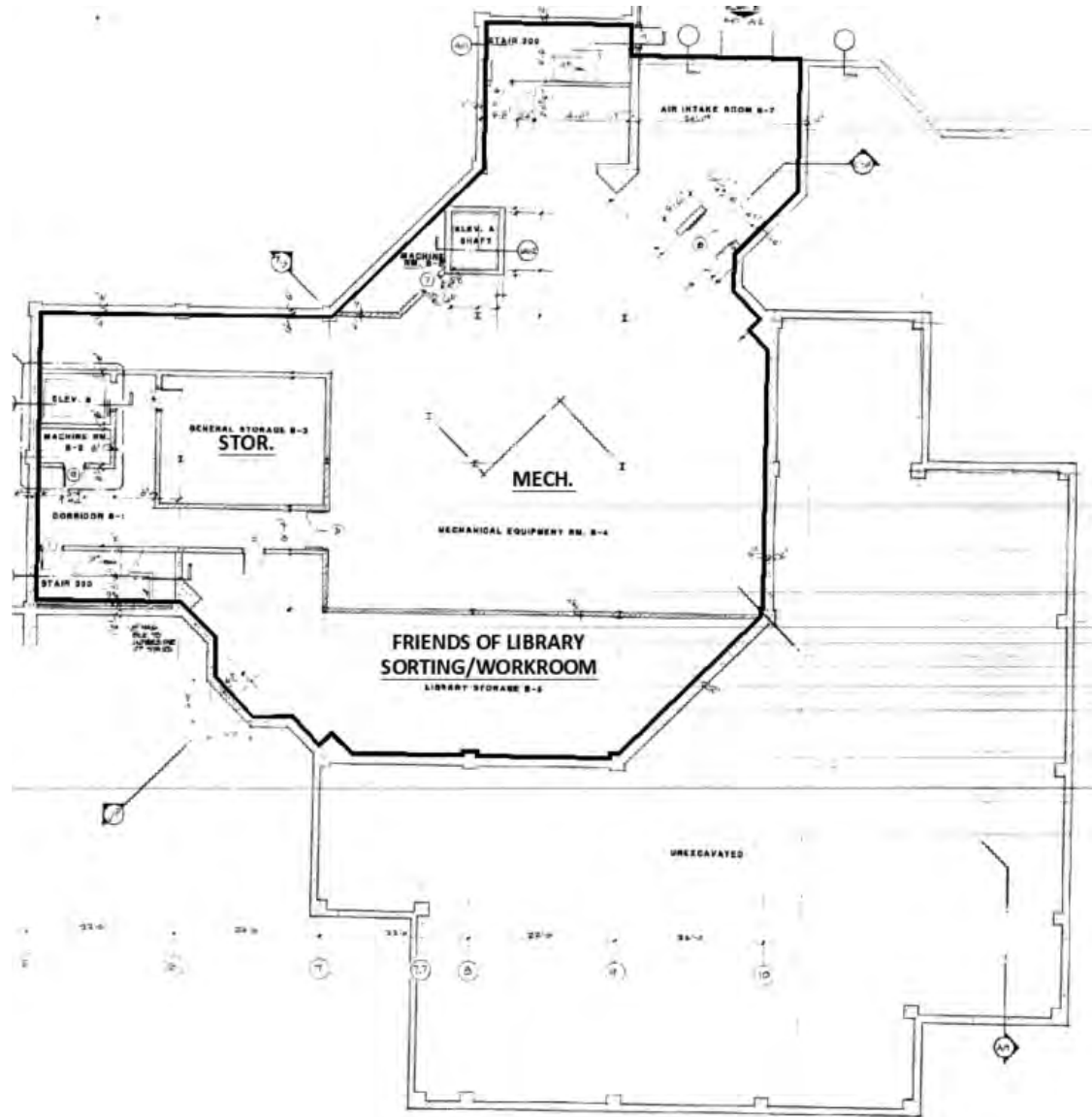


Civic Center Library - Aerial Photo





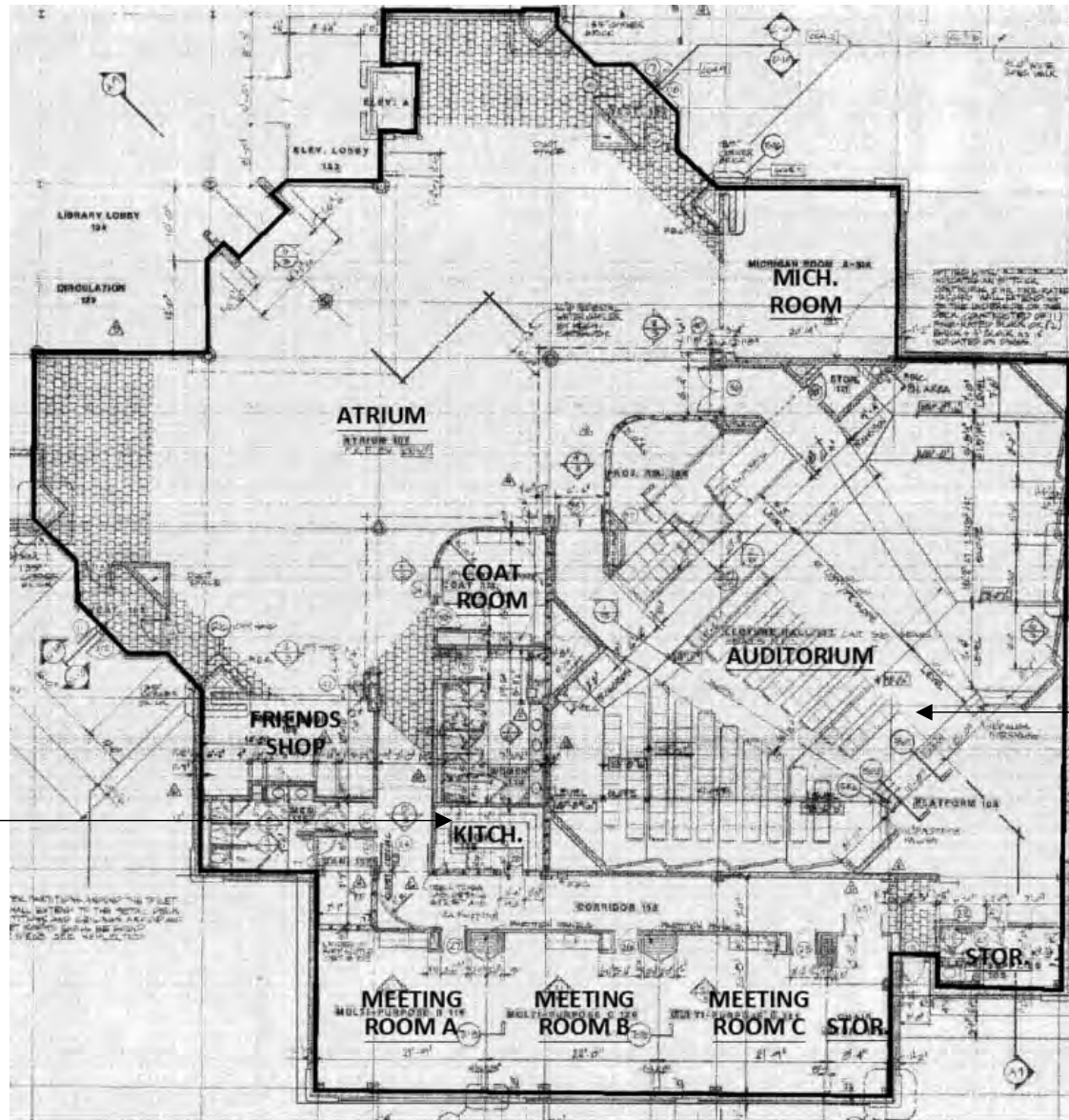
Civic Center Library - Lower-Level Floor Plan



TOTAL AREA = 8,300 SF



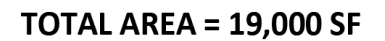
Civic Center Library - First Floor Plan (Lecture Hall)



KITCHEN IS TOO SMALL

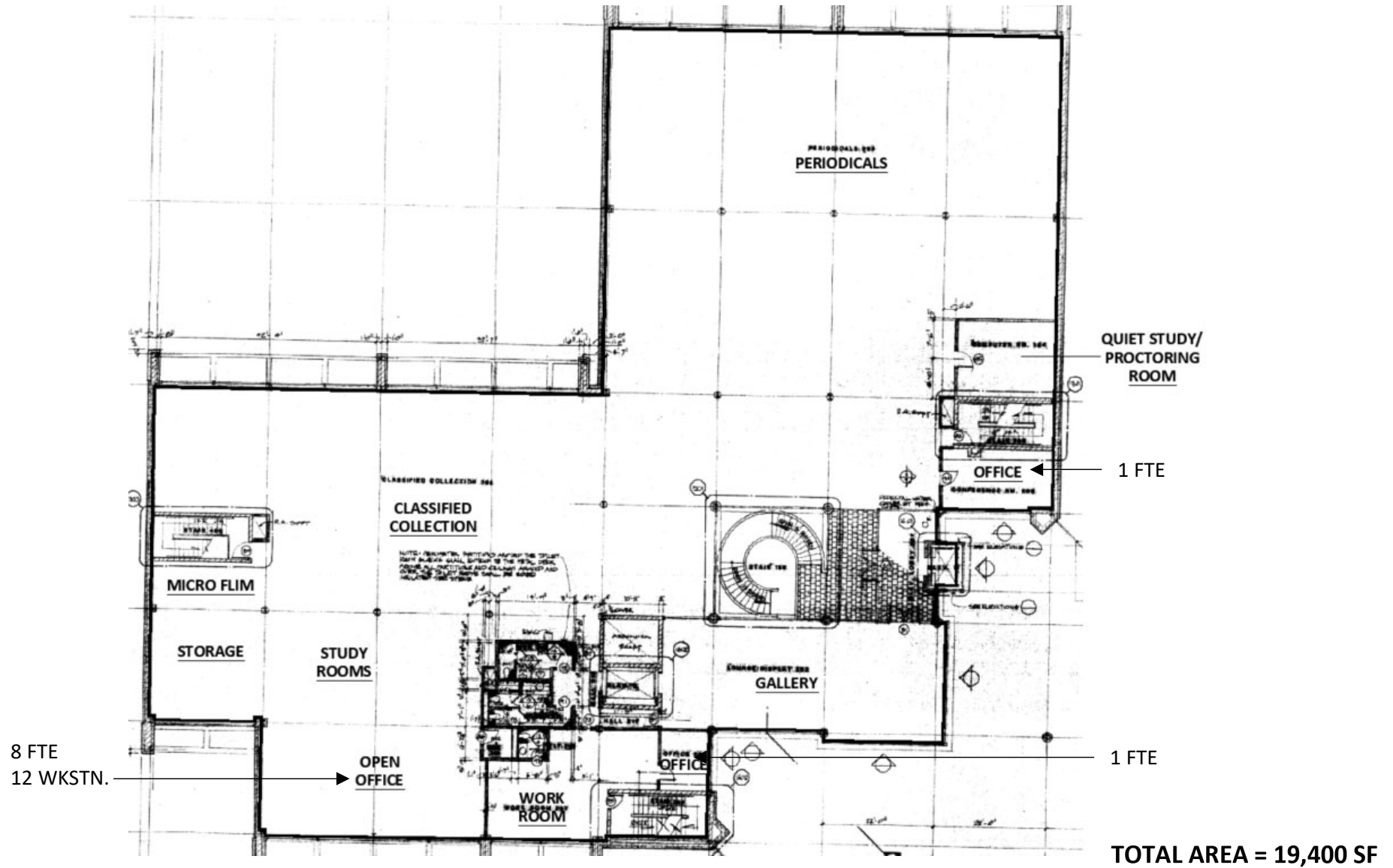
AUDITORIUM IS CURRENTLY UNDERUTILIZED DUE TO COVID RESTRICTIONS

TOTAL AREA = 13,300 SF



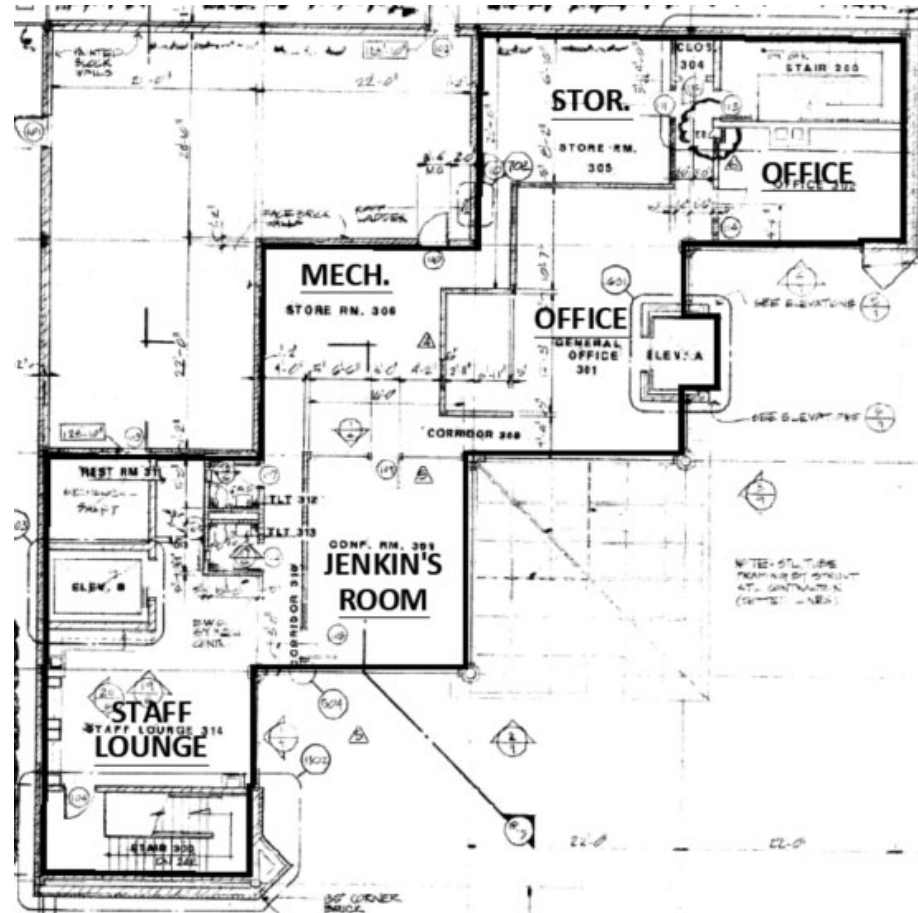


Second Floor Plan





Civic Center Library - Third Floor Plan



TOTAL AREA = 3,320 SF



Civic Center Library - Utilization Analysis

	Meeting Room A							Meeting Room B							Meeting Room C							Michigan Room						
	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.
9:00 AM	R	R	R	LP	LP	R		R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	
9:30 AM	R	R	R	LP	LP	R		R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	
10:00 AM	R	R	R	LP	LP	R		R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	
10:30 AM	R	R	R	LP	LP	R		R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	
11:00 AM	R	R	R	LP	LP	R		R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	
11:30 AM	R	R	R	LP	LP	R		R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	
12:00 PM	R	R	R	LP	LP	R		R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	
12:30 PM	R	R	R	LP	LP	R		R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	
1:00 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
1:30 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
2:00 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
2:30 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
3:00 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
3:30 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
4:00 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
4:30 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
5:00 PM	R	R	R	LP	LP	R	R	R	R	LP	LP	LP	R		R	R	LP	R	LP	R		R	LP	R	R	LP	R	R
5:30 PM	R	R	R	LP				R	R	LP	LP				R	R	LP	R				R	LP	R	R			
6:00 PM	R	R	R	LP				R	R	LP	LP				R	R	LP	R				R	LP	R	R			
6:30 PM	R	R	R	LP				R	R	LP	LP				R	R	LP	R				R	LP	R	R			
7:00 PM	R	R	R	LP				R	R	LP	LP				R	R	LP	R				R	LP	R	R			
7:30 PM	R	R	R	LP				R	R	LP	LP				R	R	LP	R				R	LP	R	R			
8:00 PM	R	R	R	LP				R	R	LP	LP				R	R	LP	R				R	LP	R	R			
8:30 PM	R	R	R	LP				R	R	LP	LP				R	R	LP	R				R	LP	R	R			
9:00 PM	R	R	R	LP				R	R	LP	LP				R	R	LP	R				R	LP	R	R			
9:30 PM																												

Notes:

1. Assembly (gaming floors) = 11 GSF
2. Assembly (without fixed seats, chairs only, not fixed) = 7 NSF
3. Assembly (without fixed seats, standing space) = 5 NSF
4. Assembly (without fixed seats, tables and chairs) = 15 NSF
5. Fixed seating (actual seats installed)
6. LP = Library Program
7. R = Rental
8. PU = Public Use
9. SM = Staff Meeting
10. PM = Public Meeting
11. ST = Storytimes
12. FW = FOL Workshop
13. PA = Proctoring by Appointment



Civic Center Library - Utilization Analysis

	Meeting Room A							Meeting Room B							Meeting Room C							Michigan Room						
	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.
Room Availability (Hours per day)	12	12	12	12	8	8	4	12	12	12	12	8	8	4	12	12	12	12	8	8	4	12	12	12	12	8	8	4
Room Utilization (Hours per day)	12	12	12	12	8	8	4	12	12	12	12	8	8	0	12	12	12	12	8	8	0	12	12	12	12	8	8	4
Percent Utilized	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0%	100%	100%	100%	100%	100%	100%	0%	100%	100%	100%	100%	100%	100%	100%
Room Size (SF)	438							438							429							502						
Occupant Load Factor (NSF/OCC)	15							15							15							15						
Max Occupants	29							29							29							33						
Average Class Size	24							24							24							24						



Civic Center Library - Utilization Analysis

	Auditorium							Atrium							Jenkins Room							Storytime Room							Quiet Study Proctoring Room							
	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	
9:00 AM	LP	LP	LP	R	LP	LP						PU	PU		SM				SM			ST	ST	ST	ST		LP		PA	PA	PA	PA	PA	PA		
9:30 AM	LP	LP	LP	R	LP	LP						PU	PU		SM				SM			ST	ST	ST	ST		LP		PA	PA	PA	PA	PA	PA		
10:00 AM	LP	LP	LP	R	LP	LP						PU	PU		SM				SM			ST	ST	ST	ST		LP		PA	PA	PA	PA	PA	PA		
10:30 AM	LP	LP	LP	R	LP	LP						PU	PU		SM				SM			ST	ST	ST	ST		LP		PA	PA	PA	PA	PA	PA		
11:00 AM	LP	LP	LP	R	LP	LP						PU	PU		SM				SM			ST	ST	ST	ST		LP		PA	PA	PA	PA	PA	PA		
11:30 AM	LP	LP	LP	R	LP	LP						PU	PU		SM	LP			SM			ST	ST	ST	ST		LP		PA	PA	PA	PA	PA	PA		
12:00 PM	LP	LP	LP	R	LP	LP					LP	PU	PU		SM				SM			ST	ST	ST	ST		LP		PA	PA	PA	PA	PA	PA		
12:30 PM	LP	LP	LP	R	LP	LP					LP	PU	PU		SM												LP		PA	PA	PA	PA	PA	PA		
1:00 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU	LP	PU	PU	PU	SM	SM/PM	SM/PM										LP		PA	PA	PA	PA	PA	PA	PA	
1:30 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU	LP	PU	PU	PU	SM	SM/PM	SM/PM										LP		PA	PA	PA	PA	PA	PA	PA	
2:00 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU	LP	PU	PU	PU	SM	SM/PM	SM/PM										LP		PA	PA	PA	PA	PA	PA	PA	
2:30 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU		PU	PU	PU	SM	SM/PM	SM/PM										LP		PA	PA	PA	PA	PA	PA	PA	
3:00 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU		PU	PU	PU	SM	SM/PM	SM/PM										LP		PA	PA	PA	PA	PA	PA	PA	
3:30 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU		PU	PU	PU	SM	SM/PM	SM/PM										LP		PA	PA	PA	PA	PA	PA	PA	
4:00 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU		PU	PU	PU	SM	SM/PM	SM/PM										LP		PA	PA	PA	PA	PA	PA	PA	
4:30 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU		PU	PU	PU	SM	SM/PM	SM/PM										LP		PA	PA	PA	PA	PA	PA	PA	
5:00 PM	LP	LP	LP	R	LP	LP	R	PU	PU	PU		PU	PU	PU	SM	SM/PM	SM/PM	PM									LP		PA	PA	PA	PA	PA	PA	PA	
5:30 PM	LP	LP	LP	R											SM	SM/PM	SM/PM	PM											PA	PA	PA	PA	PA			
6:00 PM	LP	LP	LP	R											SM	SM/PM	SM/PM	PM											PA	PA	PA	PA	PA			
6:30 PM	LP	LP	LP	R											SM	SM/PM	SM/PM	PM											PA	PA	PA	PA	PA			
7:00 PM	LP	LP	LP	R											SM	SM/PM	SM/PM	PM											PA	PA	PA	PA	PA			
7:30 PM	LP	LP	LP	R											SM	SM/PM	SM/PM	PM											PA	PA	PA	PA	PA			
8:00 PM	LP	LP	LP	R											SM	SM/PM	SM/PM	PM											PA	PA	PA	PA	PA			
8:30 PM	LP	LP	LP	R											SM	SM/PM	SM/PM	PM																		
9:00 PM	LP	LP	LP	R											SM	SM/PM	SM/PM	PM																		
9:30 PM																																				



Civic Center Library - Utilization Analysis

	Auditorium							Atrium							Jenkins Room							Storytime Room							Quiet Study Proctoring Room						
	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.
Room Availability (Hours per day)	12	12	12	12	8	8	4	12	12	12	12	8	8	4	12	12	12	12	8	8	4	12	12	12	12	8	8	4	12	12	12	12	8	8	4
Room Utilization (Hours per day)	12	12	12	12	8	8	4	4	4	4	2	8	8	4	12	8	8	4	3	0	0	3	3	3	3	0	8	0	11	11	11	11	11	8	4
Percent Utilized	100%	100%	100%	100%	100%	100%	100%	33%	33%	33%	17%	100%	100%	100%	100%	67%	67%	33%	38%	0%	0%	25%	25%	25%	25%	0%	100%	0%	92%	92%	92%	92%	138%	100%	100%
Room Size (SF)	4070							4730							360							860							293						
Occupant Load Factor (NSF/OCC)	Actual							7							Actual							7							15						
Max Occupants	290							676							12							123							20						
Average Class Size	290							125							12							40							8						



Civic Center Library - Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Lower Level	Library Services (Toni LaPorte)	8300	0	NA	0	0	8300	0	NA	0	0	8300	0	NA	NA	0	0	NA
	Subtotal (Lower Level)	8300	0	NA	0	0	8300	0	NA	0	0	8300	0	NA	NA	0	0	
First Floor	Library Services (Toni LaPorte)	32300	17	1900	0	19	32300	17	1900	0	19	32300	17	1900	1700	0	19	AWS = N FA = N
	Subtotal (First Floor)	32300	17	1900	0	19	32300	17	1900	0	19	32300	17	1900	1700	0	19	
Second Floor	Library Services (Toni LaPorte)	19,400	9	2156	2	12	19,400	9	2156	2	12	19400	9	2156	1386	2	12	AWS = N FA = N
	Subtotal (Second Floor)	19400	9	2156	2	12	19400	9	2156	2	12	19400	9	2156	1386	2	12	
Third Floor	Library Administration (Toni LaPorte)	3,320	2	1660	1	2	3,320	2	200	1	2	3320	2	1660	1107	1	2	AWS = N FA = N
	Subtotal (Third Floor)	3320	2	1660	1	2	3320	2	1660	1	2	3320	2	1660	1107	1	2	
Total (Civic Center Library)		63320	28	2261	3	33	63320	28	2261	3	33	63320	28	2261	1759	3	33	



Civic Center Library - Preliminary Findings and Observations

Preliminary Findings/Observations:

1. Atrium is heavily used, needs more power/data, needs acoustical improvements
2. Staff workrooms (circulation, children's, and adult) need to be reconfigured and updated for better utilization.
3. Current layout is poor and deters from work efficiency. Built in 1988, the needs of the workers have changed quite a lot.
4. The following program elements were requested (square footage for these spaces, approximately 2,000 SF) is not reflected in the matrix above):
 - Coffee Shop = 500 SF
 - Storage = 200 SF
 - Larger Kitchen = 100 SF
 - Maker Space = 600 SF
 - We-Work Space = 600 SF



Library – Case Study

Client: City of Novi

Location: Novi, MI

Area: 55,000 SF

Completion date: 2011

Construction cost: \$14,500,000 (\$263/SF)

AE: BEI/Diamon and Schmitt Architects





Library – Case Study

BEI Architects & Engineers, Inc. is currently partnered with Diamond and Schmitt Architects to provide architectural and engineering services for a new two-story 55,000 square foot library for the City of Novi. The new library will replace the existing library, which will be demolished to make room for a new parking lot.

The new library is strategically located on the Novi Civil Center Campus with good visibility from 10 Mile Road.

The new library includes a book drop-off, a fireplace and landscaping, including bio-swales as part of the storm water management plant. It also includes an outdoor patio with views of the adjacent city-owned Fuerst Farm Park and space for a collection of over 180,000 volumes.

Among the many amenities, the new library will include a 200-seat meeting room, 104 computer stations, additional space for patrons, staff and collections, a teen area, Friends of the Novi Public Library used book store and a cafe.



Library – Case Study





Library – Case Study





Library – Case Study





Library – Case Study





Library – Case Study





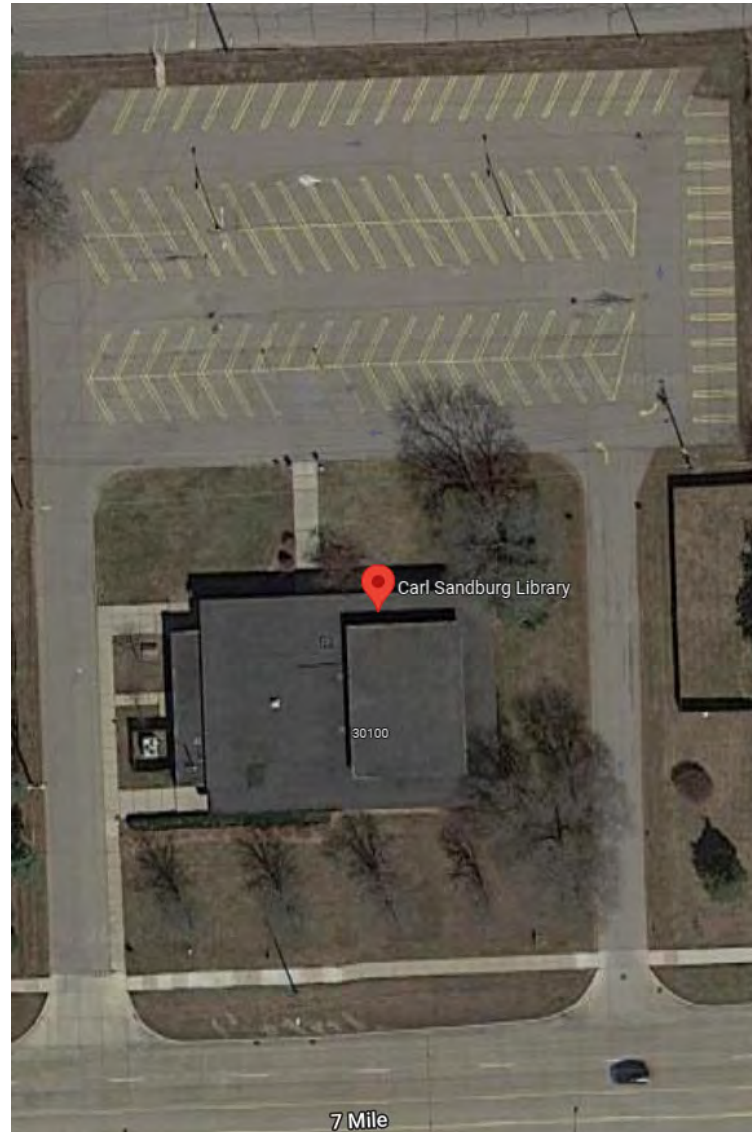
Carl Sandburg Library



Year Built: 1961 (61 Years Old)

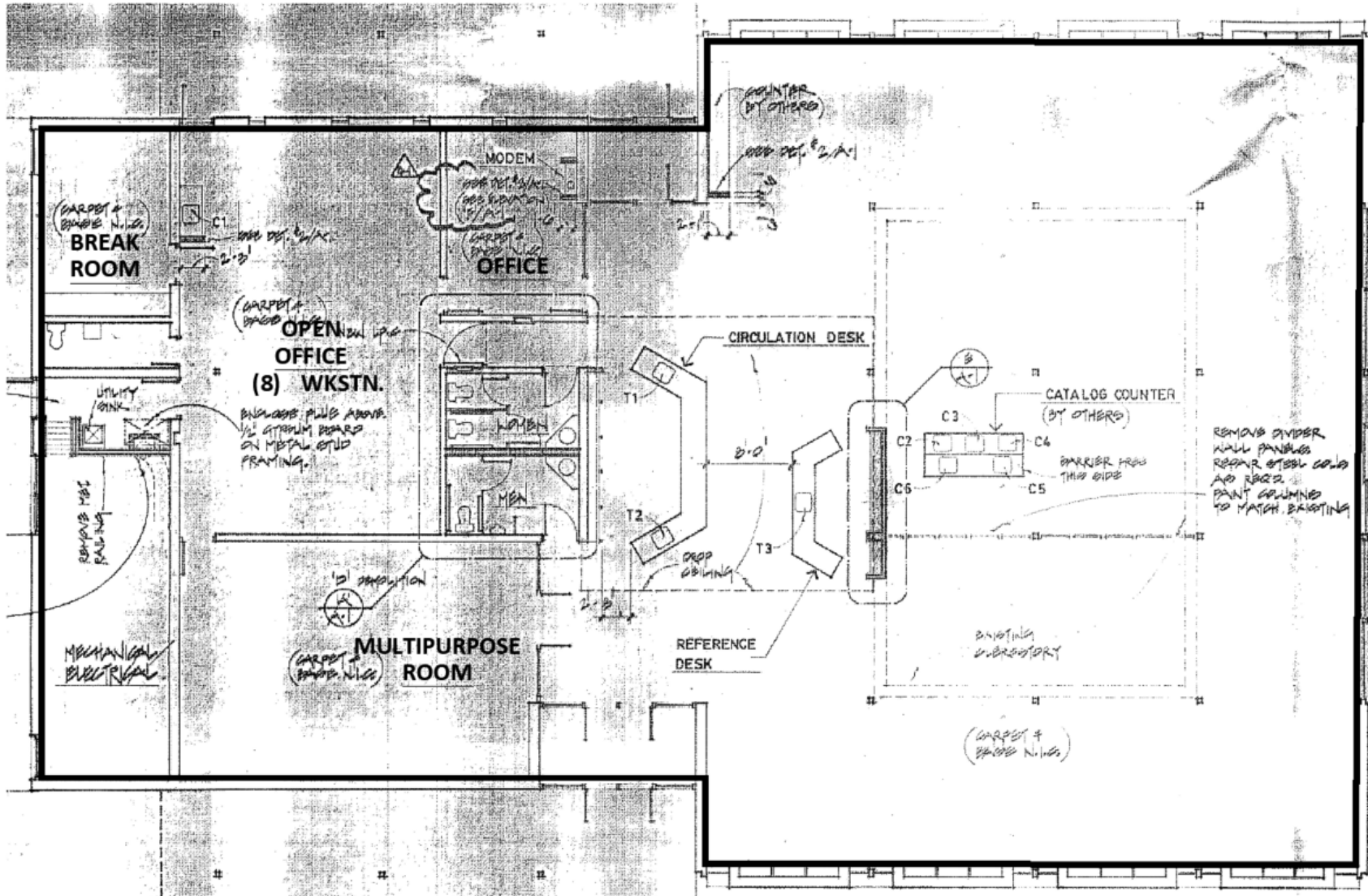


Carl Sandburg Library - Aerial Photo





Carl Sandburg Library - First Floor Plan



TOTAL AREA = 8,150 SF



Carl Sandburg Library - Preliminary Findings and Observations

Preliminary Findings/Observations:

Floor	Department (Respondent)	Data Set 1 Current					Data Set 2 Projected 5-years (Implementing Modern Workplace Standards)					Data Set 3 Projected 5-years (Implementing Modern Workplace Standards + Alternate Work Schedule/Free-Addressing)						Readiness + Willingness to Adopt AWS Model
		SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	Offices	Wkstn.	SF	FTE	SF/FTE	USF/Seat	Offices	Wkstn.	
Lower Level	Carl Sandburg Library Office Area (Jeff Lelek)	2100	9	233	1	8	1800	9	200	1	8	1800	9	200	200	1	8	AWS = N FA = N
	Carl Sandburg Library Public Area (Jeff Lelek)	6050	0	NA	0	0	6050	0	NA	0	0	6050	0	NA	NA	0	0	
	Subtotal (Lower Level)	8150	9	906	1	8	7850	9	872	1	8	7850	9	872	872	1	8	

1. Storage is lacking throughout
2. It's a small building, so we are always working to revise, consolidate and find new storage space. A renovation staff space could lead to improvements in these areas.



Client: City of Warren

Location: Warren, MI

Area: 6,640 SF

Completion date: February 2017

Construction cost: \$2,150,000 (\$323/SF)

AE: Partners in Architecture





New 21st Century Library Opens in South Warren

The replacement of the Dorothy M. Busch Branch Library began as part of a library millage passed by the community in 2010. The existing library constructed in 1963 could no longer serve the needs of the community and the building systems were failing. The project included the demolition of the existing 4,700 square foot library and adjacent house in preparation for the new building and expanded site amenities.

The new library was designed with flexibility in mind and integrated technology to accommodate a diverse range of programming and community use. The warm, welcoming and inspirational environment provides dedicated space for children, teens and adults. The library also boasts an abundance of technology accommodations including several computers, presentation equipment and Wi-Fi access. The site was greatly improved with new site circulation, increased parking, fresh landscaping and exterior reading areas. The project was completed in February 2017.



















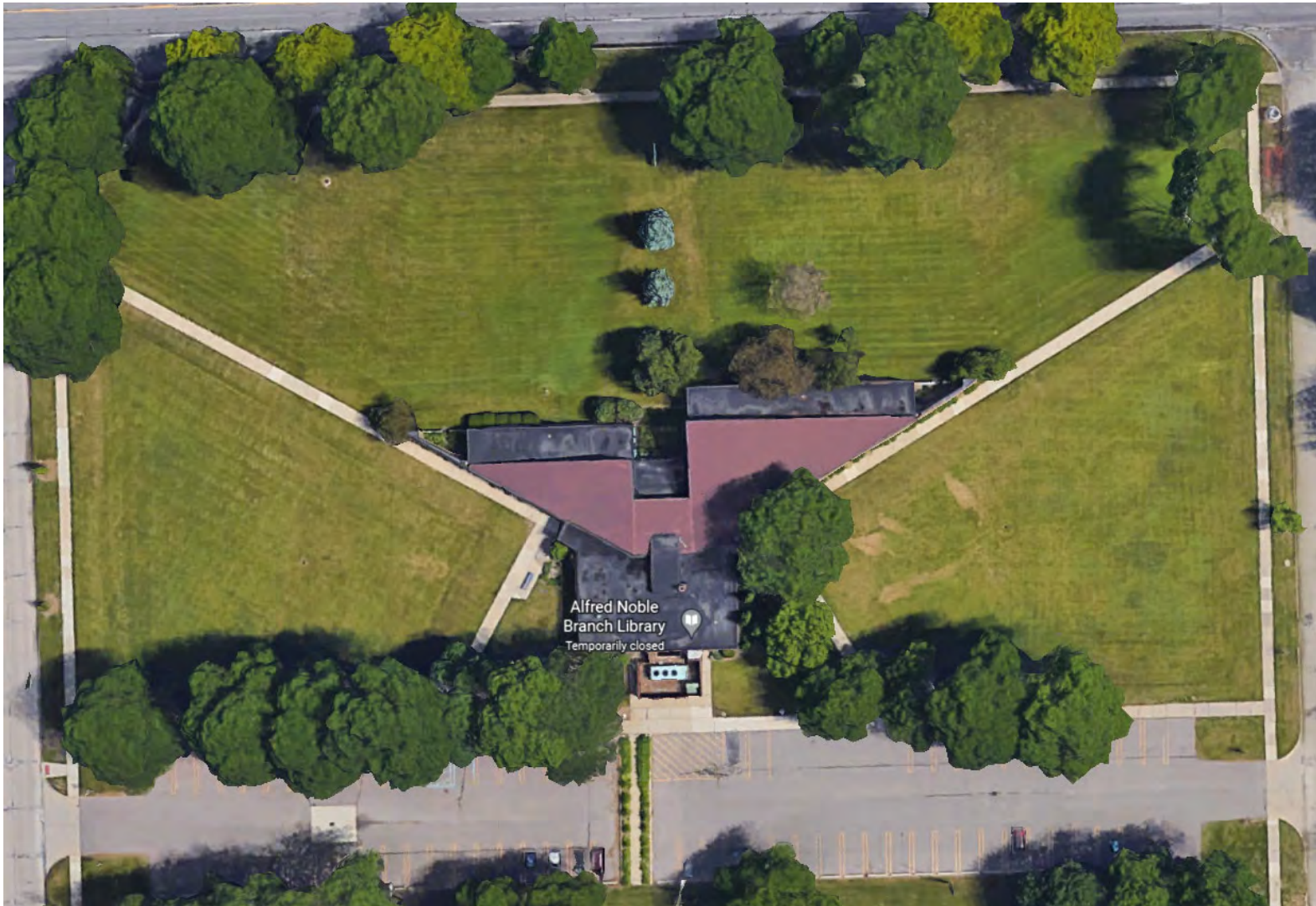
Alfred Noble Library



Year Built: 1967 (55 Years Old)

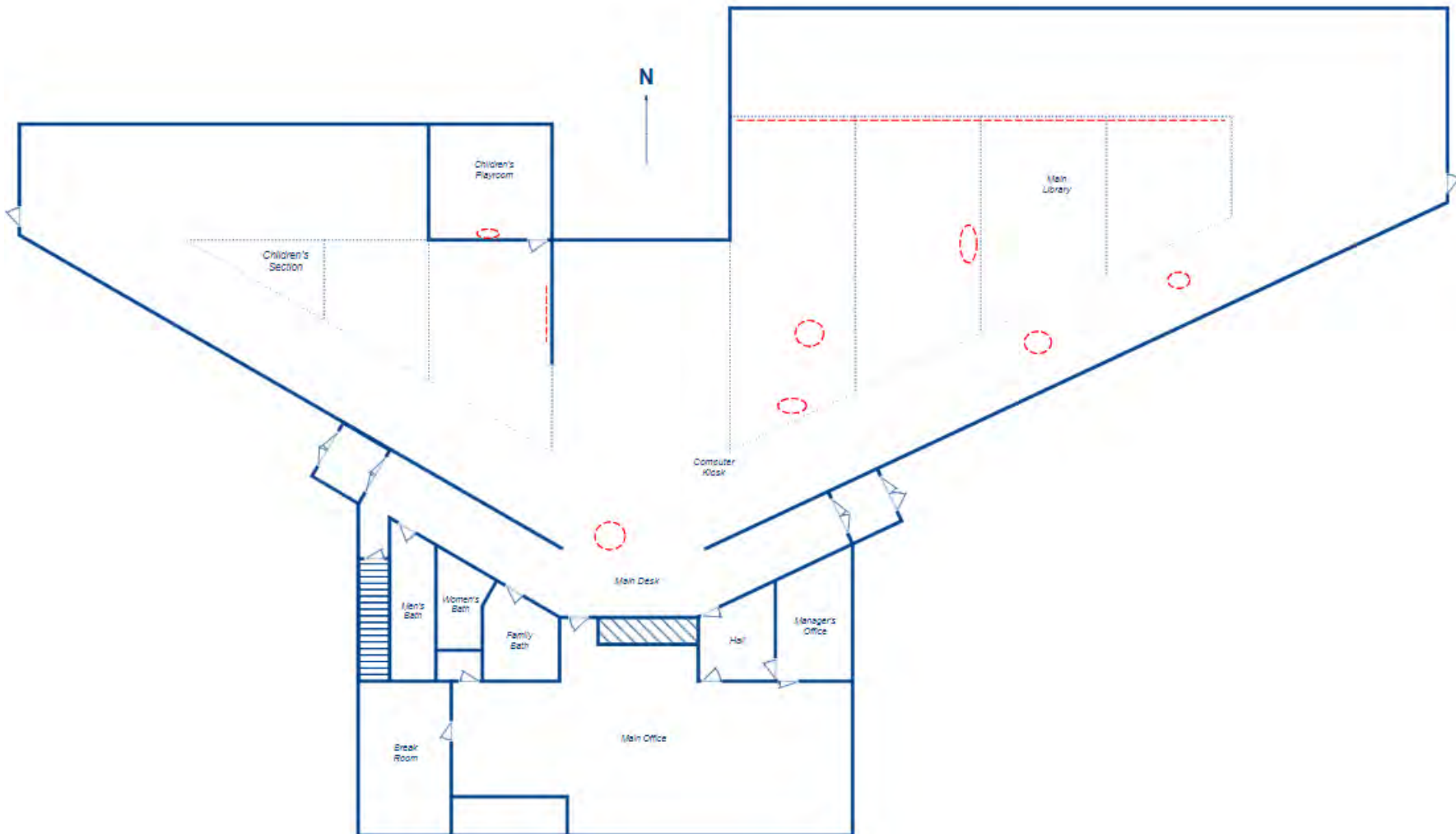


Alfred Noble Library - Aerial Photo



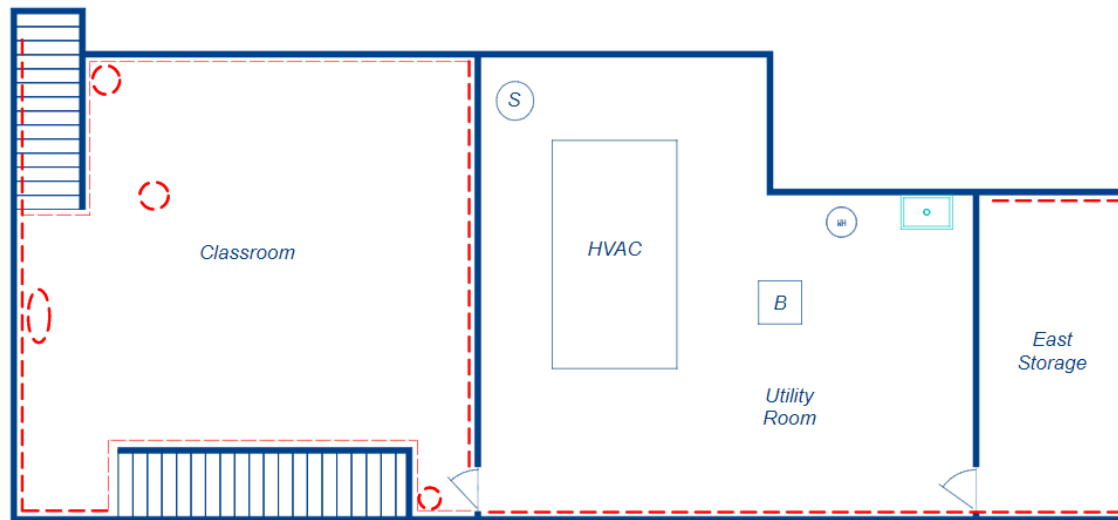


Alfred Noble Library – First Floor Plan





Alfred Noble Library – Basement Floor Plan





Alfred Noble Library - Preliminary Findings and Observations

Preliminary Findings/Observations:

1. Per the Opinion of Costs report published by OHM on March 8, 2021, the cost for building and site demo is \$246,000; the cost for building renovations and site improvements is \$1,620,000; and the cost for a new building is \$6,430,000. See Appendix A for more details.
2. Per the Building Assessment prepared by Jerome Hanna, director of Inspection, on March 8, 2021, that was prompted by previous inspections and concerns about the interior of the structure in late 2019 due to concerns of water infiltration at the time; a limited moisture and microbial assessment was conducted at that time by Mold Quest International. Elevated levels of Penicillium/Aspergillus were noted but no Stachybotrys (black mold) was detected at the time. See Appendix A for more details.
3. Per the Affidavit published by Linda Gosselin, Michigan Master Assessing Officer, on August 23rd, 2021, the property at 32901 Plymouth Road, was found to fit the definition of functional obsolescence. See Appendix B for more details.



Appendix A – OHM Opinion of Costs and Building Assessment by Jerome Hanna



July 8, 2021

Mr. Michael Slater
Finance Director
City of Livonia

RE: Alfred Noble Library Opinion of Costs

Dear Mr. Slater:

In May 2021, OHM Advisors visited the Alfred Noble Library building and completed a walkthrough with City staff. The City of Livonia previously closed the Library in December 2019, due to moisture problems. The purpose of the visit was to review the current condition of the facility and provide the City with our professional opinion of costs for various options the City is currently considering. Additionally, the building assessment report completed by City Inspector Jerome Hanna as well as the limited moisture and microbial assessment report by MQI was provided to us. This information along with original building drawings were utilized to develop three conceptual opinion of costs requested by the City for their use.

Background and Summary

In October, 2019 a limited moisture and microbial assessment was completed by Mold Quest International. With several areas of water infiltration in the building, this assessment provided recommendations based on their limited testing as noted in the report. This report provided several remediation recommendations to be completed at the library. In December of 2019 the library was closed due to these findings and recommendations. Building systems were limited to provide a conditioned space. In March of 2021, a visual inspection of the building was completed by City Inspector Jerome Hanna which identified additional areas of work that should be addressed pertaining to water infiltration, water damage, and microbial growth.

In May 2021, city staff and OHM walked the building to review the current condition of the building and had additional discussions regarding the building condition. These items, as well as the information from previous report findings, were utilized in preparing a high-level conceptual cost analysis for repair work identified in the scope of work assumed below for the building. Additionally, OHM developed a cost opinion to demolish the building and prepare a clean site as well as a cost opinion for a new building of comparable size, use and materials. Below is a summary of these three approaches and associated costs:

Option	Description	Cost
1	Building/Site Demolition	\$ 246,000
2	Building Renovation and Site Improvements	\$ 1,620,000
3	New Building	\$ 6,430,000

A further breakdown of the above costs, including general construction, contingency, design fees, and contractor fees are outlined below in the Opinion of Cost section.

The following lists and photos are references, and provide explanation of the scope of work assumed to be included as part of a possible renovation project:



Exterior

1. Removal and replacement of asphalt shingles – include removal of deteriorated wood decking and replace flashing.
2. Removal and replacement of membrane roofing – provide additional taper and improved drainage, additional provide required minimum flashing heights at perimeter conditions.
3. General tuckpointing of masonry
4. At basement footprint, remove soils at exterior down to foundation and provide new waterproofing.
5. Window seal replacement
6. Re-grading perimeter to provide positive drainage away from building
7. Relocate roof downspout discharges away from building.



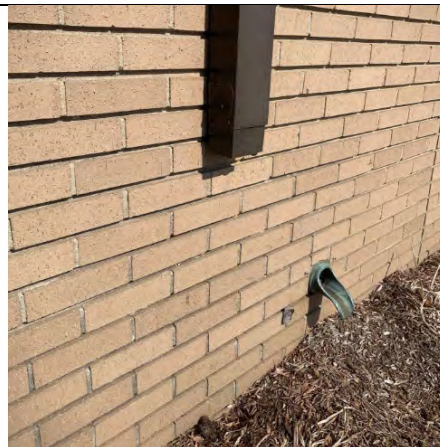
Roof ponding, little/no positive slope to scuppers



Roof ponding, little/no positive slop to scuppers. Less than minimal flashing height at transition to roof, failed flashing sealant.



Miscellaneous brick repairs (tuckpointing), miscellaneous general window sealant failures as well as interior wood moisture issues noted in report



Reinstall proper termination of downspouts, regrade low spots that have settled due to water.



Interior

1. Remove and replace drop ceiling tiles
2. Remove and replace wall and door trim
3. Remove and replace drywall – at both walls and ceilings where water damaged.
4. Remove and replace carpeted flooring areas
5. Clean and repaint CMU Block walls
6. Remove and replace any cavity insulation.
7. Replace furnishings
8. Cleaning of entire space to remain – damp wipe and/or HEPA vacuum.
9. Clean HVAC systems and replace filters.
10. Electrical devices, fixtures, or wiring that has been in contact with water should be replaced.



General interior conditions:



Lay-in ceiling, various areas of water damage



Basement, interior wall paint flaking and water infiltration from exterior.





Additional items noted/discussed follow and are considered part of renovation opinion of cost:

1. Replace furnace, it is original to the structure and past its life span.
2. Current restrooms do not provide ADA Accessible fixtures.



Opinion of Cost

Of recent, the current market has been volatile and ever changing as it relates to construction costs. With cost of materials availability and long lead times, labor, and unknown factors, the following opinion of costs have taken into consideration higher than normal contingency value as well as included an escalation markup for both materials and an estimated construction time from starting end of 2021 at the earliest. If additional years are considered, there should be escalation costs added to these numbers between 3-4 annually%.

Demolition of existing building and site clearing

The opinion of cost for demolition of existing building includes demolition of entire building, removal of foundations and infill at basement area, sidewalks and site garden areas to be removed, general infill grading and seeding of area. Parking lot to remain.

No	Description	Cost
1	Building demolition	\$ 135,000
2	Basement demo and infill	\$ 28,000
3	Site	\$ 27,000
4	Subtotal	\$ 190,000
5	Contingency (10%)	\$ 19,000
6	Escalation (4%)	\$ 8,000
7	Testing (5%)	\$ 10,000
8	General Conditions/OH&P (10%)	\$ 19,000
10	Total	\$ 246,000

Renovation of existing building and site improvements

The opinion of costs includes items noted above. Additionally, we have included a 30% contingency with type of renovation work being performed and possible mitigation required as additional areas/materials are exposed. We have also included a 7% contingency that is reflective of the current market conditions for material costs, this could be an anomaly that levels off or maintains itself as a new norm. A testing allowance of 6% is included due to further



assessment of material abatement and existing conditions of materials that should be re-tested as work is completed to confirm all work has been done correctly.

No	Description	Cost
1	Building Renovations	\$ 700,000
2	Site work	\$ 35,000
3	Furniture	\$ 250,000
4	Subtotal	\$ 985,000
5	Contingency (30%)	\$ 296,000
6	Escalation/Material Contingency (7%)	\$ 69,000
7	Testing (6%)	\$ 59,000
8	General Conditions/OH&P (10%)	\$ 100,000
9	Professional Fees (12%)	\$ 111,000
10	Total	\$ 1,620,000

New building of similar size and function

The new building cost includes cost for a new 13,500 SF building on a green site.

No	Description	Cost
1	Building	\$ 3,700,000
2	Site work	\$ 550,000
3	Furniture	\$ 250,000
4	Subtotal	\$ 4,500,000
5	Contingency (15%)	\$ 675,000
6	Escalation/Material Contingency (7%)	\$ 315,000
7	Testing (2%)	\$ 90,000
8	General Conditions/OH&P (10%)	\$ 450,000
9	Professional Fees (9%)	\$ 400,000
10	Total	\$ 6,430,000

If you have any questions or want to discuss any items in more detail, please do not hesitate to call to review further.

Sincerely,
 OHM Advisors



Christopher Ozog, Project Architect

Encl: MQI Report dated October 14, 2019
 Building Assessment report dated March 8, 2021

cc: Rhett Gronevelt, OHM Advisors
 Jerome Hanna, City of Livonia



MOLDQUEST

INTERNATIONAL

9575 Commerce Road
Commerce Township, MI 48382
(866) 665-3783

Client: Livonia Public Libraries
32777 Five Mile Road
Livonia, MI 48154

Project Site: 32901 Plymouth Road
Livonia, MI 48150
Project #: RMK-19440

MoldQuest International, LLC (MoldQuest) conducted a limited moisture and microbial assessment at 32901 Plymouth Road in Livonia, MI. The assessment followed methods and procedures consistent with good commercial or customary practice. This report is exclusively for the use and benefit of our Client and is not intended for the use or benefit of any other person or entity.

Property Description/History

The subject unit consisted of a one-story library with a partial basement and partial slab-on-grade foundation. Per the Client, roof leaks and basement seepage issues are known to be affecting the structure. Water damage and microbial growth are reported to be visible on building materials in the affected areas. A microbial assessment has been requested.

Purpose/Scope of Investigation

This investigation was performed to evaluate the subject property for the presence of water damage and/or microbial growth. At the request of the Client, the scope of this investigation was limited to non-invasive visual observations and moisture meter testing, plus limited non-viable fungal air sampling to determine if spore aerosolization/cross-contamination issues are indicated. One outdoor air sample was collected to serve as a basis of interpretation for the indoor sample results.

Visual Inspection

- Basement – Classroom
 - Moderate mVOC odor was present.
 - Exterior foundation walls (W/S) exhibit peeling/efflorescence and light microbial growth.
 - Ceiling tiles exhibit intermittent water staining/damage.
 - Ceiling tiles exhibit light/spotty microbial growth.
 - Growth pattern is indicative of an elevated Rh condition over time.
 - Contents (tables/chairs, etc.) exhibit light/spotty microbial growth.
 - Growth pattern is indicative of an elevated Rh condition over time.
 - Lower east wall exhibits light/spotty growth.
- Basement – Utility Room
 - Moderate mVOC odor was present.
 - South foundation wall exhibits efflorescence and light microbial growth due to seepage & elevated Rh.
- Basement – East Storage
 - Moderate mVOC odor was present.
 - N/E/S foundation walls exhibit efflorescence and light microbial growth due to seepage & elevated Rh.
- 1st Floor – East Wing (Adult Section)
 - Ceiling tiles exhibit water damage intermittently due to roof leaks.
 - Efflorescence is present below windows at the NE & NW corners of this wing.
 - Water damage and light microbial growth is present on the north wall drywall in the vaulted ceiling area below the windows (intermittent).
- 1st Floor – West Wing (Children's Section)
 - East wallboard (upper) exhibits water damage just south of kid's playroom.
 - Children's Playroom (at NE corner) ceiling tile at south wall exhibits water staining/damage.
- 1st Floor – Main Desk/Computer Kiosk
 - Ceiling tiles exhibit water staining/damage due to roof leaks.

Moisture Meter Test Results

Materials exceeding 15% saturation (or 300 relative for concrete/cinderblock) were found in the following areas:

- Basement – Classroom
 - Exterior foundation walls throughout basement
 - Floor/slab (all).
- Basement – Utility Room
 - Exterior foundation walls throughout basement
 - Floor/slab (all).
- Basement – East Storage
 - Exterior foundation walls throughout basement
 - Floor/slab (all).
- 1st Floor – All
 - Cinderblock below the windows at the west wing NW corner and east wing NE/NW corners.
 - All other accessible materials measured <13% WME (<300 relative for concrete/block).

Sample Results

Non-Viable Air Samples:

Fungal Group/Genus	E137832-1 Basement West	E137832-2 Basement (E) Utility	E137832-3 1 st Floor Main Office	E137832-4 1 st Floor Mgr. Office	E137832-12 Outdoor Air
<i>Alternaria</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Ascospores	0 /m ³	0 /m ³	0 /m ³	53 /m ³	12,300 /m ³
Basidiospores	480 /m ³	480 /m ³	693 /m ³	320 /m ³	22,100 /m ³
<i>Chaetomium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Cladosporium</i>	2,030 /m ³	1,280 /m ³	267 /m ³	53 /m ³	320 /m ³
<i>Curvularia</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	53 /m ³
<i>Ganoderma</i>	107 /m ³	0 /m ³	0 /m ³	0 /m ³	160 /m ³
<i>Penicillium/Aspergillus</i> group	1,280 /m ³	3,890 /m ³	160 /m ³	107 /m ³	0 /m ³
Rusts	0 /m ³	0 /m ³	0 /m ³	53 /m ³	107 /m ³
Smuts/Periconia/Myxomycetes	0 /m ³	0 /m ³	0 /m ³	53 /m ³	0 /m ³
<i>Stachybotrys</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Trichothecium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Pollen	0 /m ³	0 /m ³	53 /m ³	0 /m ³	0 /m ³
Debris Rating	L	L	M	L	L
Fragments	N/A	N/A	N/A	N/A	N/A
Total Count	3,900 /m³	5,650 /m³	1,120 /m³	639 /m³	35,000 /m³

Fungal Group/Genus	E137832-5 1 st Floor Break Room	E137832-6 1 st Floor (W) Children's	E137832-7 1 st Floor (C) Desk/Computers	E137832-8 1 st Floor (E) Adult Books	E137832-12 Outdoor Air
<i>Alternaria</i>	0 /m ³	53 /m ³	0 /m ³	0 /m ³	0 /m ³
Ascospores	0 /m ³	53 /m ³	0 /m ³	53 /m ³	12,300 /m ³
Basidiospores	267 /m ³	533 /m ³	320 /m ³	427 /m ³	22,100 /m ³
<i>Chaetomium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Cladosporium</i>	53 /m ³	53 /m ³	107 /m ³	213 /m ³	320 /m ³
<i>Curvularia</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	53 /m ³
<i>Ganoderma</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	160 /m ³
<i>Penicillium/Aspergillus</i> group	533 /m ³	0 /m ³	1,550 /m ³	160 /m ³	0 /m ³
Rusts	53 /m ³	0 /m ³	0 /m ³	0 /m ³	107 /m ³
Smuts/Periconia/Myxomycetes	53 /m ³	53 /m ³	107 /m ³	0 /m ³	0 /m ³
<i>Stachybotrys</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Trichothecium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Pollen	0 /m ³	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Debris Rating	L	L	L	L	L
Fragments	VL	VL	N/A	N/A	N/A
Total Count	959 /m³	745 /m³	2,080 /m³	853 /m³	35,000 /m³

Fungal Group/Genus	E137832-9 1 st Floor Main Entrance (W)	E137832-10 1 st Floor Men's Bath	E137832-11 1 st Floor Family Bath	E137832-12 Outdoor Air
<i>Alternaria</i>	0 /m ³	53 /m ³	0 /m ³	0 /m ³
<i>Arthrinium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Ascospores	53 /m ³	0 /m ³	0 /m ³	12,300 /m ³
Basidiospores	480 /m ³	533 /m ³	693 /m ³	22,100 /m ³
<i>Bipolaris/Drechslera</i> group	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Cercospora group	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Chaetomium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Cladosporium</i>	1,650 /m ³	533 /m ³	267 /m ³	320 /m ³
<i>Curvularia</i>	0 /m ³	0 /m ³	0 /m ³	53 /m ³
<i>Epicoccum nigrum</i>	0 /m ³	53 /m ³	0 /m ³	0 /m ³
<i>Erysiphe/Oidium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Fusarium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Ganoderma</i>	0 /m ³	53 /m ³	0 /m ³	160 /m ³
Helicomyces group	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Mitospores	0 /m ³	107 /m ³	0 /m ³	0 /m ³
<i>Penicillium/Aspergillus</i> group	4,160 /m ³	53 /m ³	747 /m ³	0 /m ³
Pestalotiopsis	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Polythrincium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Rusts	0 /m ³	53 /m ³	0 /m ³	107 /m ³
Smuts/Periconia/Myxomycetes	53 /m ³	53 /m ³	0 /m ³	0 /m ³
<i>Stachybotrys</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Stemphylium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Torula</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
<i>Trichothecium</i>	0 /m ³	0 /m ³	0 /m ³	0 /m ³
Pollen	53 /m ³	0 /m ³	0 /m ³	0 /m ³
Debris Rating	M	M	M	L
Fragments	VL	VL	N/A	N/A
Total Count	6,400 /m ³	1,490 /m ³	1,710 /m ³	35,000 /m ³

IAQ Conclusions

Air samples indicate elevations of the *Penicillium/Aspergillus* group relative to the current/measured outdoor count and historic outdoor range data throughout the basement, and in the 1st floor's west entry hall, family bathroom, main desk/computer kiosk area (main library center) and break room.

All other detected fungal groups/genera at all indoor test sites were present at levels which were either (A) similar to or less than the current outdoor count for that group/genus, and/or (B) were within the historic outdoor range for the group/genus, and/or (C) were present at trace* levels only. No "target" organisms (e.g. *Stachybotrys* sp. – a.k.a. "black" mold) were detected at any indoor sample site

These sample results indicate that spore aerosolization HAS occurred, resulting in cross-contamination of exposed surfaces/contents in the affected areas.

Containment and Personal Protection

All remediation should be performed under strict containment conditions. IICRC defined Condition 3 work zones should be separated from the remainder of the structure using polyethylene sheeting material (Poly) with a zippered entry/exit point. HVAC vents should be sealed. A negative pressure differential ≥ 5 Pascals (Pa) should be applied to the containment area(s) via air exhausted directly to the outdoors through a high-volume HEPA filtration unit.

All workers shall don appropriate personal protective equipment, including Tyvek coveralls, respiratory protection (P100), eye protection, and gloves. ***The work zone should remain under containment/vacuum conditions until acceptable PRE/T results are obtained.***

Remediation Recommendations

Basement – Classroom (West):

1. Remove contents (items affected – restoration needed).
2. Remove all drop ceiling tiles.
3. Remove all wall and door side molding/trim.
4. Remove all wallboard.
5. Remove all finish flooring materials (expose slab).
6. Remove any/all exposed wall/joist cavity insulation.
 - Inspect cavity(s). Extend removal until 2' past any visible cavity damage/growth (if present).
7. Wood materials exhibiting water staining/damage or microbial growth should be treated as follows.
 - Remove any material which exhibits evidence of degradation.
 - Discolored wood surfaces should be abrasively cleaned (sanded, dry-ice (cryo) blasted or similar).
8. Scour any/all concrete/cinderblock surfaces exhibiting efflorescence, staining or growth.
9. Verify/dry all remaining materials to <15% WME.
10. HEPA vacuum and/or damp wipe all exposed surfaces to remove/reduce dust and loose spore counts.

Basement – Utility Room:

1. Remove contents (items affected – restoration needed).
2. Wood materials exhibiting water staining/damage or microbial growth should be treated as follows.
 - Remove any material which exhibits evidence of degradation.
 - Discolored wood surfaces should be abrasively cleaned (sanded, dry-ice (cryo) blasted or similar).
3. Scour any/all concrete/cinderblock surfaces exhibiting efflorescence, staining or growth.
4. Verify/dry all remaining materials to <15% WME.
5. HEPA vacuum and/or damp wipe all exposed surfaces to remove/reduce dust and loose spore counts.

Basement – East Storage Room:

1. Wood materials exhibiting water staining/damage or microbial growth should be treated as follows.
 - Remove any material which exhibits evidence of degradation.
 - Discolored wood surfaces should be abrasively cleaned (sanded, dry-ice (cryo) blasted or similar).
2. Scour any/all concrete/cinderblock surfaces exhibiting efflorescence, staining or growth.
3. Verify/dry all remaining materials to <15% WME.
4. HEPA vacuum and/or damp wipe all exposed surfaces to remove/reduce dust and loose spore counts.

1st Floor – West Wing (Children's Area):

1. Remove books (to storage – no cleaning needed).
2. Remove all drop ceiling tiles exhibiting water damage/microbial growth.
3. Remove upper east wallboard (south of children's playroom) to 2' past visible staining/damage.
4. Remove any/all exposed wall/joist cavity insulation.
 - Inspect cavity(s). Extend removal until 2' past any visible cavity damage/growth (if present).
5. Wood materials exhibiting water staining/damage or microbial growth should be treated as follows.
 - Remove any material which exhibits evidence of degradation.
 - Discolored wood surfaces should be abrasively cleaned (sanded, dry-ice (cryo) blasted or similar).
6. Scour any/all concrete/cinderblock surfaces exhibiting efflorescence, staining or growth.
7. Verify/dry all remaining materials to <15% WME.
8. HEPA vacuum and/or damp wipe all exposed surfaces to remove/reduce dust and loose spore counts.

1st Floor – East Wing (Adult Section):

1. Remove books (to storage – no cleaning needed).
2. Remove all drop ceiling tiles exhibiting water damage/microbial growth.
3. Remove ceiling drywall exhibiting water damage/staining.
4. Remove all wallboard/trim surrounding & below the north side windows in the vaulted ceiling cavity, extending removal down to the lower ceiling as needed until 2' past any visible cavity damage/stainig/growth).
5. Remove any/all exposed wall/joist cavity insulation.
 - Inspect cavity(s). Extend removal until 2' past any visible cavity damage/growth (if present).
6. Wood materials exhibiting water staining/damage or microbial growth should be treated as follows.
 - Remove any material which exhibits evidence of degradation.
 - Discolored wood surfaces should be abrasively cleaned (sanded, dry-ice (cryo) blasted or similar).
7. Scour any/all concrete/cinderblock surfaces exhibiting efflorescence, staining or growth.
8. Verify/dry all remaining materials to <15% WME.
9. HEPA vacuum and/or damp wipe all exposed surfaces to remove/reduce dust and loose spore counts.

1st Floor – Center (Main Desk/Computer Kiosk):

1. Remove contents (items affected – restoration needed).
2. Remove all drop ceiling tiles exhibiting water damage/microbial growth.
3. HEPA vacuum and/or damp wipe all exposed surfaces to remove/reduce dust and loose spore counts.

1st Floor – Break Room/Family Bathroom/West Entry Hall:

1. HEPA vacuum and/or damp wipe all exposed surfaces to remove/reduce dust and loose spore counts.

Notes & Other Areas:

1. HVAC system(s) should be cleaned and filter(s) replaced.
2. All exposed contents in affected areas should be treated or discarded per IICRC S520 guidelines.
3. Any/all active water sources must be identified and corrected or damage/growth may recur.
 - Roof/window repairs or replacement should be conducted ASAP.
 - A foundation specialist should be consulted to determine how best to stop or divert basement seepage.
 1. Installation of a “B-Dry” style system or water proofing from the exterior may be needed.
4. Indoor relative humidity (Rh) should be maintained at <50% year-round.
 - Use of a self-draining dehumidifier is REQUIRED in the basement spring through fall.

Post Remediation Evaluation (PRE)

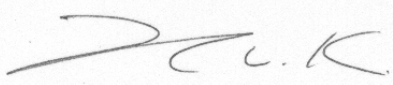
At the completion of the above procedures, all fans (air-movers), dehumidifiers and recirculating HEPA scrubbers should be disabled (intakes should be plugged/wrapped prior to shutting down the units). If IICRC Condition 1 adjacent zones exist, negative air machines (NAM) should remain operating on the “low” setting until acceptable clearance sampling results are obtained. NAM units should exhaust directly to the outdoor air if possible. All cleaned surfaces should remain exposed for evaluation. Opaque coatings should not be applied prior to evaluation as they will hinder the ability of the investigator to perform a thorough clearance investigation.

Clearance confirmation should be performed by a qualified investigator experienced in mold contamination and familiar with recent property history. Prior to collecting any clearance samples, the investigator shall perform a thorough visual inspection and moisture evaluation of the remaining materials within the remediated area. Should any portion of the remediated area be deemed suspect by the investigator based on this evaluation, those areas should be brought to the attention of the remediation contractor, and additional remediation efforts shall be implemented prior to collecting clearance samples. Clearance sampling should be performed to evaluate the effectiveness of the remediation effort. Clearance samples should include, at a minimum, non-viable fungal IAQ testing of the affected (IICRC Condition 2&3) zones. Surface testing (alone) is not sufficient to determine the condition status of the affected space(s).

Limitations

All the professional opinions presented in this report are based solely on the scope of work conducted. The data presented by MoldQuest International, LLC in this report was collected and analyzed using generally accepted industry methods and practices at the time the report was generated. This report is based on limited information obtained at the time of our investigation. No assumptions should be made regarding areas outside of our scope of investigation based on the information contained in this report. No inferences regarding other conditions, locations, or materials, at a later or earlier time may be made based on the contents of this report. No warranty is made.

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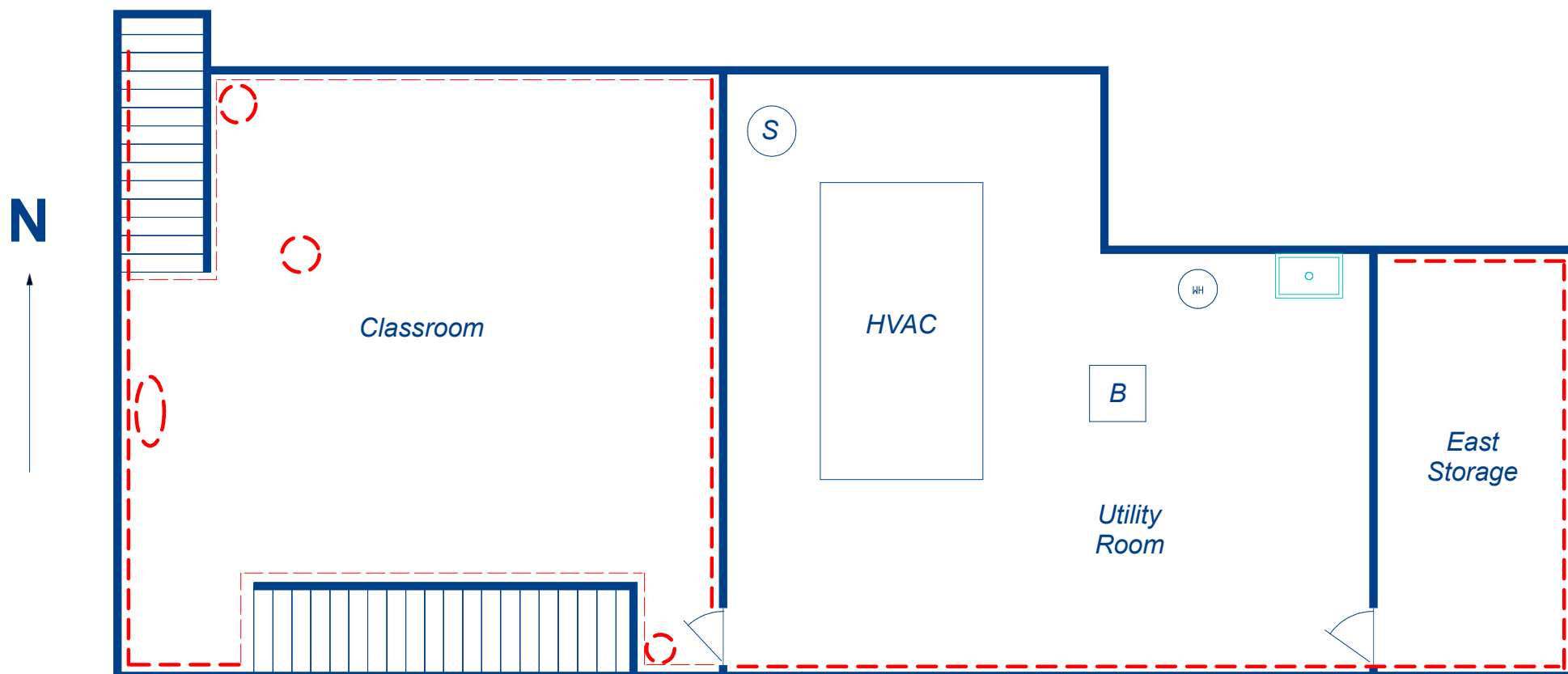
Matthew W. Koche, IH, CMC
Council Certified Microbial Consultant
Board-awarded by the American Council for Accredited Certification



October 14, 2019

Date

*Trace is defined as 1 spore raw count or <50 spores/m³ extrapolated.
†Trace amounts “pass” for “target” organisms at one spore raw count only, if detected at one indoor location only.



* This diagram is for reference purposes only, and may not be exact in dimension or scale. The colored boxes encompass the general area of visible fungal growth and/or water damage, saturation/staining. Solid/Filled boxes indicate inaccessible areas (due to quantity/placement of contents). This diagram is not intended to portray exact remediation boundaries.

Figure 2: Floor Plan (Basement)
With Notes



3130 Old Farm Lane, Suite 1
Commerce Twp., MI 48390

877-665-3373

Laboratory Report

Prepared Exclusively For:

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Project: Library - I

Lab # E137832

Report Date: 09/23/2019

Sampled: 09/20/2019

Received: 09/23/2019

Analyzed: 09/23/2019



Report Prepared For: MoldQuest
Project Name: Library - I
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1 - Laboratory Results

Location: Basement - West

Sample # E137832 - 1	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160070	Cladosporium	38	2,030	52.09%
Exposure: 15.00 l/min. for 5.00 min.	Pen/Asp group	24	1,280	32.85%
Reporting Limit: 53 Spores/cu. m	Basidiospores	9	480	12.32%
	Ganoderma	2	107	2.75%
	Total Fungi	73	3,900	100.00%
	Background Item	Level		
	Dust / Debris	Low		
	Opaque Particles	Very Low		

Location: Basement - East (Utility Room)

Sample # E137832 - 2	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160068	Pen/Asp group	73	3,890	68.85%
Exposure: 15.00 l/min. for 5.00 min.	Cladosporium	24	1,280	22.65%
Reporting Limit: 53 Spores/cu. m	Basidiospores	9	480	8.50%
	Total Fungi	106	5,650	100.00%
	Background Item	Level		
	Dust / Debris	Low		
	Opaque Particles	Very Low		

Location: 1F - Main Office

Sample # E137832 - 3	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160075	Basidiospores	13	693	61.88%
Exposure: 15.00 l/min. for 5.00 min.	Cladosporium	5	267	23.84%
Reporting Limit: 53 Spores/cu. m	Pen/Asp group	3	160	14.29%
	Total Fungi	21	1,120	100.00%
	- Other -			
	Pollen	1	53	100.00%
	Background Item	Level		
	Dust / Debris	Medium		
	Opaque Particles	Very Low		



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Location: 1F - Managers Office

Sample # E137832 - 4	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160073	Basidiospores	6	320	50.08%
Exposure: 15.00 l/min. for 5.00 min.	Pen/Asp group	2	107	16.74%
Reporting Limit: 53 Spores/cu. m	Ascospores	1	53	8.29%
	Cladosporium	1	53	8.29%
	Rust	1	53	8.29%
	Smuts/Periconia/Myxomycetes	1	53	8.29%
	Total Fungi	12	639	100.00%
	Background Item	Level		
	Dust / Debris	Low		
	Opaque Particles	Very Low		

Location: 1F - Break Room

Sample # E137832 - 5	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160080	Pen/Asp group	10	533	55.58%
Exposure: 15.00 l/min. for 5.00 min.	Basidiospores	5	267	27.84%
Reporting Limit: 53 Spores/cu. m	Cladosporium	1	53	5.53%
	Rust	1	53	5.53%
	Smuts/Periconia/Myxomycetes	1	53	5.53%
	Total Fungi	18	959	100.00%
	- Other -			
	Hyphal Fragment	1	53	100.00%
	Background Item	Level		
	Dust / Debris	Low		
	Hyphal Fragments	Very Low		
	Opaque Particles	Very Low		

Location: 1F Main Library West (Childrens)

Sample # E137832 - 6	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160071	Basidiospores	10	533	71.54%
Exposure: 15.00 l/min. for 5.00 min.	Alternaria	1	53	7.11%
Reporting Limit: 53 Spores/cu. m	Ascospores	1	53	7.11%
	Cladosporium	1	53	7.11%
	Smuts/Periconia/Myxomycetes	1	53	7.11%
	Total Fungi	14	745	100.00%
	- Other -			
	Hyphal Fragment	3	160	100.00%
	- Sample data continued on next page -			



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Background Item	Level
Dust / Debris	Low
Hyphal Fragments	Very Low
Opaque Particles	Very Low

Location: 1F - Main Library Center (Computers)

Sample # E137832 - 7	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160081	Pen/Asp group	29	1,550	74.38%
Exposure: 15.00 l/min. for 5.00 min.	Basidiospores	6	320	15.36%
Reporting Limit: 53 Spores/cu. m	Cladosporium	2	107	5.13%
	Smuts/Periconia/Myxomycetes	2	107	5.13%
	Total Fungi	39	2,080	100.00%

Background Item	Level
Dust / Debris	Low
Opaque Particles	Very Low

Location: 1F - Main Library East

Sample # E137832 - 8	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160076	Basidiospores	8	427	50.06%
Exposure: 15.00 l/min. for 5.00 min.	Cladosporium	4	213	24.97%
Reporting Limit: 53 Spores/cu. m	Pen/Asp group	3	160	18.76%
	Ascospores	1	53	6.21%
	Total Fungi	16	853	100.00%

Background Item	Level
Dust / Debris	Low
Opaque Particles	Very Low



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Lab Number: E137832

Location: 1F - Main Entrance / Hall (West)

Sample # E137832 - 9	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD Serial # 3160069 Exposure: 15.00 l/min. for 5.00 min. Reporting Limit: 53 Spores/cu. m	- Fungi -			
	Pen/Asp group	78	4,160	65.04%
	Cladosporium	31	1,650	25.80%
	Basidiospores	9	480	7.50%
	Ascospores	1	53	0.83%
	Smuts/Periconia/Myxomycetes	1	53	0.83%
	Total Fungi	120	6,400	100.00%
	- Other -			
	Hyphal Fragment	1	53	50.00%
	Pollen	1	53	50.00%
	Total Other	2	106	100.00%
Background Item		Level		
Dust / Debris		Medium		
Hyphal Fragments		Very Low		
Opaque Particles		Very Low		

Location: 1F - Men's Bath

Sample # E137832 - 10	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD Serial # 3160079 Exposure: 15.00 l/min. for 5.00 min. Reporting Limit: 53 Spores/cu. m	- Fungi -			
	Basidiospores	10	533	35.75%
	Cladosporium	10	533	35.75%
	Mitospores	2	107	7.18%
	Alternaria	1	53	3.55%
	Epicoccum nigrum	1	53	3.55%
	Ganoderma	1	53	3.55%
	Pen/Asp group	1	53	3.55%
	Rust	1	53	3.55%
	Smuts/Periconia/Myxomycetes	1	53	3.55%
	Total Fungi	28	1,490	100.00%
	- Other -			
	Hyphal Fragment	1	53	100.00%
Background Item		Level		
Dust / Debris		Medium		
Hyphal Fragments		Very Low		
Opaque Particles		Very Low		



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Lab Number: E137832

Location: 1F - Family Bath

Sample # E137832 - 11	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160083	Pen/Asp group	14	747	43.76%
Exposure: 15.00 l/min. for 5.00 min.	Basidiospores	13	693	40.60%
Reporting Limit: 53 Spores/cu. m	Cladosporium	5	267	15.64%
	Total Fungi	32	1,710	100.00%
	- Other -			
	Pollen	1	53	100.00%
	Background Item	Level		
	Dust / Debris	Medium		
	Opaque Particles	Very Low		

Location: O.D. Reference

Sample # E137832 - 12	Sample Identification	Raw Count	Spores/cu. m	Percent(%)
Medium Type: AllergencoD	- Fungi -			
Serial # 3160084	Basidiospores	414	22,100	63.07%
Exposure: 15.00 l/min. for 5.00 min.	Ascospores	230	12,300	35.10%
Reporting Limit: 53 Spores/cu. m	Cladosporium	6	320	0.91%
	Ganoderma	3	160	0.46%
	Rust	2	107	0.31%
	Curvularia	1	53	0.15%
	Total Fungi	656	35,000	100.00%
	Background Item	Level		
	Dust / Debris	Low		
	Opaque Particles	Very Low		

Analytic Methods and Formulas:

Calculated results may include one more significant figure than is mathematically justified in order to accommodate the client's needs.

IMS Laboratory Analytical Method: 2.2 (method for analyzing spore trap)

Spores per cubic meter is determined by: Total Spore Count x 4000 / (sampling rate x sampling time)

Note that this report may use mold-specific units of measure, such as Spores/cu. m and CFU/cu. m, for Sample Identifications which are not mold. Examples include pollen, fabric and fiberglass fibers, insect particles, and ash. In this context, "CFU" and "Spore" refer to individual pieces of the identified material.



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IMS Laboratory, LLC is accredited through the AIHA-LAP, LLC and participates in Environmental Microbiology Proficiency Testing, EMPAT #172958. Data is provided in compliance with AIHA-LAP, LLC policy modules and ISO/IEC 17025 guidelines.



Kathryn C. Langley

09/23/2019

Kathryn C. Langley, Laboratory Manager



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2 - Spore Trap Comparison Chart

SAMPLING LOCATIONS

- | | |
|-----------------------------------|-------------------------------------|
| 1: Basement - West | 4: 1F - Managers Office |
| 2: Basement - East (Utility Room) | 5: 1F - Break Room |
| 3: 1F - Main Office | 6: 1F Main Library West (Childrens) |

Spores per Cubic Meter

Mold Name \ Location #	1	2	3	4	5	6
<i>Alternaria</i>						53
<i>Arthrimum</i>						
Ascospores				53		53
Basidiospores	480	480	693	320	267	533
<i>Bipolaris / Drechslera group</i>						
<i>Chaetomium</i>						
<i>Cladosporium</i>	2,030	1,280	267	53	53	53
<i>Curvularia</i>						
<i>Epicoccum nigrum</i>						
<i>Erysiphe/Oidium</i>						
<i>Fusarium</i>						
<i>Ganoderma</i>	107					
Mitospores						
Pen/Asp group	1,280	3,890	160	107	533	
<i>Pithomyces</i>						
<i>Polythrincium</i>						
Rust				53	53	
<i>Smuts/Periconia/Myxomycetes</i>				53	53	53
<i>Stachybotrys</i>						
<i>Stemphylium</i>						
<i>Torula</i>						
Unknown Fungi						
FUNGAL TOTAL	3,900	5,650	1,120	639	959	745
Hyphal Fragment					53	160
Pollen			53			

Please refer to the Laboratory Results section for additional details.



Report Prepared For: MoldQuest
 Project Name: Library - I
 Report Date: 09/23/2019
 Lab Number: E137832

SAMPLING LOCATIONS

7: 1F - Main Library Center (Computers)
 8: 1F - Main Library East
 9: 1F - Main Entrance / Hall (West)

10: 1F - Men's Bath
 11: 1F - Family Bath
 12: O.D. Reference

Spores per Cubic Meter

Mold Name \ Location #	7	8	9	10	11	12
<i>Alternaria</i>				53		
<i>Arthrimum</i>						
Ascospores		53	53			12,300
Basidiospores	320	427	480	533	693	22,100
<i>Bipolaris / Drechslera group</i>						
<i>Chaetomium</i>						
<i>Cladosporium</i>	107	213	1,650	533	267	320
<i>Curvularia</i>						53
<i>Epicoccum nigrum</i>				53		
<i>Erysiphe/Oidium</i>						
<i>Fusarium</i>						
<i>Ganoderma</i>				53		160
Mitospores				107		
Pen/Asp group	1,550	160	4,160	53	747	
<i>Pithomyces</i>						
<i>Polythrincium</i>						
Rust				53		107
<i>Smuts/Periconia/Myxomycetes</i>	107		53	53		
<i>Stachybotrys</i>						
<i>Stemphylium</i>						
<i>Torula</i>						
Unknown Fungi						
FUNGAL TOTAL	2,080	853	6,400	1,490	1,710	35,000
Hyphal Fragment			53	53		
Pollen			53		53	

Please refer to the Laboratory Results section for additional details.



Report Prepared For: MoldQuest
Project Name: Library - I
Report Date: 09/23/2019
Lab Number: E137832

3 - Warranties, Legal Disclaimers, and Limitations

IMS's scope of accreditation through the AIHA-LAP, LLC is for the following FoT(s) / Method(s): Fungal Air - Direct Examination (SOP 2.2 and 2.3); Fungal Bulk - Direct Examination (SOP 2.6); and Fungal Surface - Direct Examination (SOP 2.1).

The study and understanding of molds is a progressing science. Because different methods of sampling, collection and analysis exist within the indoor air quality industry, different inspectors or analysts may not always agree on the mold concentrations present in a given environment. Additionally, the airborne levels of mold change frequently and by large amounts due to many factors including activity levels, weather, air exchange rates (indoors), and disturbance of growth sites. It is possible for report interpretations and ranges of accuracy to vary since comprehensive, generally accepted industry standards do not currently exist for indoor air quality inspections of mold in residential indoor environments. This report is intended to provide an analysis based upon samples taken at the site at the time of the inspection. Mold levels can and do change rapidly, especially if home building materials or contents remain wet for more than 24 hours, or if they are wet frequently. This report is not intended to provide medical or healthcare advice. All allergy or medical-related questions and concerns, including health concerns relating to possible mold exposure, should be directed to a qualified physician. If this report indicates indoor mold levels that are higher than in typical indoor living spaces relative to the outdoor environment, or indicates any findings that are of concern to you, further evaluation by a trained mold professional or a Certified Industrial Hygienist (CIH) may be advisable.

Results pertain only to the samples tested, as received by IMS. Unless otherwise noted in the body of this report, the condition of samples upon receipt was acceptable. Blank samples are reported in the same manner as all other samples. The results are not corrected for contamination.

This report is generated by IMS at the request of, and for the exclusive use of, the IMS client named on this report. Project Name, Project Number, Sampling Date, Sampling Locations and Exposure times and rates have been provided to IMS by the client, and may affect the validity of the results. The analysis of the test samples is performed by IMS. This report applies only to the samples taken at the time, place and location referenced in the report and received by IMS, and to the property and weather conditions existing at that time only. Please be aware, however, that property conditions, inspection findings and laboratory results can and do change over time relative to the original sampling due to changing conditions, the normal fluctuation of airborne mold, and many other factors. IMS does not furnish, and has no responsibility for, the inspector or inspection service that performs the inspection or collects the test samples. It is the responsibility of the end-user of this report to select a properly trained professional to conduct the



Report Prepared For: MoldQuest
Project Name: Library - I
Report Date: 09/23/2019
Lab Number: E137832

inspection and collect appropriate samples for analysis and interpretation. Neither IMS, nor its affiliates, subsidiaries, suppliers, employees, agents, contractors and attorneys ("IMS related party") are able to make and do not make any determinations as to the safety or health condition of a property in this report. The client and client's customer are solely responsible for the use of, and any determinations made from, this report, and no IMS related party shall have any liability with respect to decisions or recommendations made or actions taken by either the client or the client's customer based on the report.

Samples analyzed by IMS are disposed the day that they are analyzed. Storage may be available for a fee with written request at the time the samples are submitted for analysis.

IMS hereby expressly disclaims any and all representations and warranties of any kind or nature, whether express, implied or statutory, related to the testing services or this report including, but not limited to, damages for loss of profit or goodwill regardless of the negligence (either sole or concurrent) of IMS and whether IMS has been informed of the possibility of such damages, arising out of or in connection with IMS's services or the delivery, use, reliance upon or interpretation of test results by client or any third party. In no event will IMS be liable for any special, indirect, incidental, punitive, or consequential damages of any kind regardless of the form of action whether in contract, tort (including negligence), strict product liability or otherwise, arising from or related to the testing services or this report.

IMS accepts no legal responsibility for the purposes for which the client uses the test results. IMS will not be held responsible for the improper selection of sampling devices even if we supply the device to the user. The user of the sampling device has the sole responsibility to select the proper sampler and sampling conditions to insure that a valid sample is taken for analysis. Additionally, neither this report nor IMS makes any express or implied warranty or guarantee regarding the inspection or sampling done by the inspector, the qualifications, training or sampling methodology used by the inspector performing the sampling and inspection reported herein, or the accuracy of any information provided to IMS serving as a basis for this report. The total liability of IMS related to or arising from this report to a client or any third party, whether under contract law, tort law, warranty or otherwise, shall be limited to direct damages not to exceed the fees actually received by IMS from the client for the report. The invalidity or unenforceability, in whole or in part, of any provision, term or condition herein shall not invalidate or otherwise affect the enforceability of the remainder of these provisions, terms and conditions. Client shall indemnify IMS and its officers, directors and employees and hold each of them harmless for any liability, expense or cost, including reasonable attorney's fees, incurred by reason of any third party claim in connection with IMS's services, the test result data or its use by client.

- End of Lab Report Number E137832 -

Building Assessment

Alfred Noble Public Library

32777 Five Mile Road

Livonia, MI 48154



Prepared by:

Jerome Hanna

Director of Inspection

March 8, 2021

Background

Building:	Alfred Noble Public Library
Address:	32901 Plymouth Road, Livonia MI
Assessment requested by:	Mayor Brosnan
Date of Assessment:	March 8, 2021
Date of Building Construction:	1967
Reason for Request:	Water infiltration and mold concerns

Building Description: The Alfred Noble Public Library was designed and constructed as a library in 1967. It is a single-story structure with a partial basement. The construction is masonry walls, concrete floors and flat roof combined with a shingled sloped area. The interior walls are covered with drywall and brick and the ceiling consists of suspended ceiling tiles.

Methods/Results

I performed a visual inspection of building materials for water damage and/or microbial growth and inspection of the exterior for sources of water infiltration.

Discussion

This visit was prompted by previous inspections and concerns about the interior of the structure in late 2019 due to concerns of water infiltration at the time. A limited moisture and microbial assessment was conducted at that time by Mold Quest International. Elevated levels of *Penicillium*/*Aspergillus* were

noted but no *Stachybotrys* (black mold) was detected at the time. The following was observed during this inspection:

- Water-damaged ceiling tiles on the first floor in numerous areas. (Pictures attached)
- Water damaged drywall at the top of the wall in the main area. (Pictures attached)
- Cracks in drywall around windows of the North wall.
- Microbial growth and efflorescence located on basement walls. (Pictures attached)
- Paint has flaked off along large portions of the basement walls due to water damage. (Pictures attached)
- Mechanical equipment shows rust due to high levels of moisture.
- Stains on basement floor from previous standing water.
- Brick and mortar damage around the exterior due to water infiltration. (Pictures attached)

The following conditions are likely contributing to water infiltration into the building.

- Numerous roof leaks in both the sloped roof and the flat roof areas of the structure.
- The windows located on the north elevation appear to have sealant failure allowing moisture to enter the structure.
- Some of the flashing on top of the walls has failed and is allowing moisture behind the brick/block. Mortar is deteriorating which in turn allows more moisture to penetrate the wall.
- The grade has settled around the foundation and does not provide positive drainage away from the building. (Pictures attached)
- Roof drains are discharging directly at the foundation walls. (Pictures attached)

Conclusions/Recommendations

In view of the findings at the time of the visit, the following minimum improvements are needed to bring the building back to safe occupancy:

1. Mold remediation should be performed by a certified mold remediation contractor.
2. Water-damaged/mold-colonized building materials should be removed.
3. Foundation walls should be waterproofed. This should comprise of excavating the soil from around the exterior foundation and repairing/ waterproofing the block foundation.
4. Roof should be replaced including any damaged sheathing and insulation.
5. Relocate downspouts to discharge away from the foundation. Sidewalk would need to be removed and replaced to accomplish this.
6. Repair damaged brick and mortar around the exterior.
7. Replace flashing and sealant around exterior windows.
8. Clean and sanitize duct work.
9. Furnace should be replaced. It is original to the structure and is past its life span.
10. Any electrical devices, fixtures or wiring that has been in contact with water should be replaced.
11. The estimated cost of the repairs and remediation listed above could be close to half the estimated cost for new construction. For a more precise estimate, a qualified firm should be hired to conduct a construction cost assessment.



Figure 1 damaged brick and mortar from water



Figure 2 Brick and mortar damaged from water infiltration



Figure 3 Basement wall



Figure 4 basement wall



Figure 5 Basement wall



Figure 6 Basement wall



Figure 7 Basement wall



Figure 8 Basement wall



Figure 9 Basement wall



Figure 10 Suspended ceiling main floor



Figure 11 Suspended ceiling main floor



Figure 12 Suspended ceiling main floor



Figure 13 Suspended ceiling main floor



Figure 14 Suspended ceiling main floor



Figure 15 Downspouts south side



Figure 16 Downspout north side



Figure 17 Downspout north side



Figure 18 Grade settled along foundation



Figure 19 Grade settled along foundation



Figure 20 Water damaged drywall main floor



Figure 21 Furnace in basement rusting from high moisture content



Appendix B – Assessor Affidavit

AFFIDAVIT

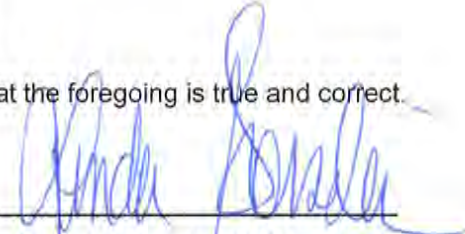
State of Michigan, County of Wayne:

I, Linda Gosselin, having first been duly sworn, depose and say:

1. I make this affidavit from my own personal knowledge, and I am competent to testify to the matters set forth herein
2. I currently hold a Michigan Master Assessing Officer (4) and a certified Personal Property Examiner.
3. Redevelopment of the Alfred Noble Library identified by tax parcel 46-134-03-1640-000; 32901 Plymouth Road has been proposed as a Brownfield project. A request for a Brownfield project requires the taxpayers to include with application, an affidavit signed by a Michigan Advanced Assessing Officer (3) or Michigan Master Assessing Officer (4) that states the property is functionally obsolete pursuant to Brown Redevelopment Financing Act 1996 PA 381 as amended.
4. Functionally obsolete property is property that is "unable to adequately perform the function for which it was intended due to a substantial loss in value resulting from factors such as, overcapacity, changes in technology, deficiencies or super adequacies in design, or other similar factors that affect the property itself or the property's relationship with other surrounding property." MCL 125.2652(p) 2002. The Assessor's Manual as authorized by MCL 211.721 defines functional obsolescence as "a loss in value occurring in a structure caused by changes in design, overcapacity, or inadequacy; e.g., high ceilings, old fixtures or cabinets, poor floor plan in residences." 2003 Michigan Assessor Manual, Vol 1, Glossary, p275.
5. On behalf of the City of Livonia, I have reviewed the property at 32901 Plymouth Road, and have found that it fits within the definition of functional obsolescence. The building has deficiencies that render the building unusable in its current state and would require substantial investment to replace the roof, foundation, asphalt parking, mechanical, and electrical. The building also suffers from mold and mildew as a result of water damage. The building does not fully conform to code due to it partially non-ADA compliant. The current design and layout of the building as is, lacks functionality and does not fit the purpose of today's needs.

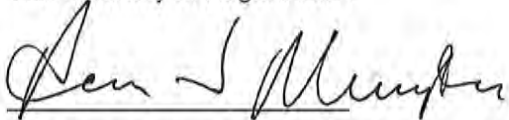
Dated this 23rd day of August 2021

I declare under penalty of perjury that the foregoing is true and correct.


Linda Gosselin, MMAO (4)

Subscribed and sworn before me

This 23rd day of August 2021



Bonnie Murphy, Notary Public Wayne County

Regular Meeting Minutes of July 15, 2024

Councilmember Donovic reported on the Capital Outlay and Infrastructure Committee meeting of July 8, 2024.

On a motion by Councilmember Jolly, supported by Councilmember Toy and unanimously adopted, it was:

#249-24 RESOLVED, that having considered the report and recommendation of the Capital Outlay and Infrastructure Committee, dated July 8, 2024, submitted pursuant to CR 02-23, adopted on January 18, 2023, the Council does hereby authorize the City to proceed with the issuance of General Obligation Limited Tax Bonds in the not-to-exceed amount of \$45,000,000 for the purpose of paying all or part of the cost of acquiring, constructing, furnishing and equipping certain capital improvement projects within the City, as further outlined below:

WHEREAS, the City Council of the City of Livonia (the "City") intends to issue general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in one or more series, in an aggregate principal amount of not to exceed Forty-Five Million Dollars (\$45,000,000) (the "Bonds") for the purpose of paying all or part of the costs of acquiring, constructing, furnishing and equipping certain capital improvement projects within the City, including necessary rights of way, site improvements and ancillary facilities therefor, consisting generally of (i) acquiring, constructing, furnishing and equipping a new city hall (ii) demolishing the existing city hall facility; (iii) improving the existing city hall site; and (iv) renovating and improving various city facilities (collectively, the "Project"); and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

Now, therefore, be it resolved that:

1. Notice of Intent Authorized. The City Clerk is authorized and directed to publish a notice of intent to issue bonds in the *Detroit Legal News*, a newspaper of general circulation in the City.
2. Form of Notice of Intent. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.
3. Approval of Notice of Intent and Publication. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue

Regular Meeting Minutes of July 15, 2024

Bonds and the manner of publication directed is the method best calculated to give notice to the City's electors and taxpayers residing in the boundaries of the City of the City's intent to issue the Bonds, the maximum amount of the Bonds, the purpose of the Bonds, the source of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. Reimbursement Declaration. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:
 - (a) The City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from the funds of the City subsequent to sixty (60) days prior to today.
 - (b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$45,000,000.
 - (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.
5. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby approved as bond counsel for the Bonds.
6. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

EXHIBIT A

**NOTICE TO TAXPAYERS AND ELECTORS
OF THE CITY OF LIVONIA
OF INTENT TO ISSUE BONDS
AND THE RIGHT OF REFERENDUM RELATING THERETO**

PLEASE TAKE NOTICE that the City of Livonia, County of Wayne, State of Michigan (the "City"), intends to issue and sell its general obligation

Regular Meeting Minutes of July 15, 2024

limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in one or more series, in an aggregate principal amount of not to exceed Forty-Five Million Dollars (\$45,000,000) for the purpose of paying all or part of the costs of acquiring, constructing, furnishing and equipping certain capital improvement projects within the City, including necessary rights of way, site improvements and ancillary facilities therefor, consisting generally of (i) acquiring, constructing, furnishing and equipping a new city hall (ii) demolishing the existing city hall facility; (iii) improving the existing city hall site; and (iv) renovating and improving various city facilities (the "Project").

SOURCE OF PAYMENT OF BONDS

The principal of and interest on said bonds shall be payable from the general funds of the City lawfully available for such purposes including property taxes levied within applicable constitutional, statutory and charter tax rate limitations.

BOND DETAILS

Said bonds will be payable in not more than thirty (30) years from the date of issuance of each series of bonds and will bear interest at the rate or rates to be determined at a public or private sale but in no event to exceed the maximum rate permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

The bonds will be issued without a vote of the electors unless a petition requesting such a vote signed by not less than 10% of the registered electors residing within the boundaries of the city is filed with the City Clerk within forty-five (45) days after publication of this notice. If such petition is filed, the bonds may not be issued without an approving vote of a majority of the qualified electors residing within the boundaries of the city voting thereon.

This notice is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

Lori L. Miller
City Clerk, City of Livonia

Mayor Brosnan spoke regarding this subject matter. She thanked the individuals involved in getting this project where it is today.

Regular Meeting Minutes of July 15, 2024

Steve King, 33950 Coventry, said he was at the Committee of the Whole meeting and suggested future meetings be held in the City Hall Auditorium. He also indicated he is not in favor of a 45-million-dollar City Hall.

John Perkins, Michigan Regional Council Carpenter & Millwrights, indicated they are in full support of this project.

Kathleen McIntyre, Fairway Street, spoke regarding the proposed budget for this project. She asked if the amount designated for Noble Library is the cost to demolish it.

Scott Randall, 9456 Bassett, is in favor of this project but would like to see smaller numbers if possible.

<i>UNFINISHED BUSINESS ITEM 8 (Regular Meeting of July 15, 2024)</i>

Motion:	Jolly
Second:	Toy
Ayes:	Donovic, Budzinski, Morgan, Toy, Jolly, Ptashnik, McCullough
Nays:	None
Absent:	None

Regular Meeting Minutes of July 15, 2024

On a motion by Vice President Ptashnik supported by Councilmember Jolly and unanimously adopted, it was:

#250-24 RESOLVED, that having considered the report and recommendation of the Capital Outlay and Infrastructure Committee, dated July 8, 2024, submitted pursuant to CR 02-23, adopted on January 18, 2023, regarding Plante Moran Realpoint, LLC's ("PMR") Proposal for Owner Representation Services for the City of Livonia, dated June 26, 2024 (the "Proposal"), regarding the Civic Center and Fire Facilities Program as described in the Proposal, and Exhibit A thereto, and pursuant to the Terms and Conditions laid out in Exhibit B to the Proposal, the Council does hereby approve the proposal and authorizes the Mayor and City Clerk, for and on behalf of the City of Livonia, to execute a contract between the City of Livonia and PMR, 3000 Town Center, Suite 100, Southfield, Michigan 48075, subject to approval as to form and substance by the City's Department of Law, in an aggregate amount of fees and reimburseables not to exceed \$5,485,000.00; FURTHER, the Council does hereby authorize an expenditure of such amounts for such purposes as incurred from Account No. 418-000-813-000 (Professional Fees); FURTHER, the Council does hereby authorize such action without competitive bidding because in light of a) the fact that PMR has heretofore performed the City's needs assessments and thus has unique insights into this project, and b) the expertise of PMR's 130 employees specializing in real estate development, legal, planning, engineering, and other applicable services, and the unusual scope of this project, mean no advantage to the City would result from requiring competitive bidding, and such action is taken in accordance with Section 3.04.140.E.3 of the Livonia Code of Ordinances, as amended.

This item will remain in Committee.

<i>UNFINISHED BUSINESS ITEM 8 (Regular Meeting of July 15, 2024)</i>

Motion:	Ptashnik
Second:	Jolly
Ayes:	Donovic, Budzinski, Morgan, Toy, Jolly, Ptashnik, McCullough
Nays:	None
Absent:	None

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

12.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

3. REQUEST FOR COUNCIL APPROVAL ON A PROPOSED LOT SPLIT: Department of Assessment, re: for the parcels located North of Seven Mile Road and on the East side of Newburgh Road, in the Southwest 1/4 of Section 5, 19282, 19316 and 19358 Newburgh Road, and to waive the minimum lot width for proposed Parcel "F" (Petition 2024-08-LS-10).

Mark Taormina, Planning and Economic Development Director, presented the request to Council.

Enrico Soave, 37771 Seven Mile, was present to answer questions.

Councilmember Budzinski asked how the deficit will reflect on the property.

Mr. Soave indicated the only way you would notice would be to measure between each house. They will all be similar houses compatible with 61-foot lots.

Vice President Ptashnik offered an approving motion for the Regular Agenda.

DIRECTION

APPROVING

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

3.

**Assessing
September 11, 2024**

MEETING DATE

S100724-R102124

PRESENTED BY

Mark Taormina, Planning and Economic Development Director

AGENDA ITEM

REQUEST FOR COUNCIL APPROVAL ON A PROPOSED LOT SPLIT: Department of Assessment, re: for the parcels located North of Seven Mile Road and on the East side of Newburgh Road, in the Southwest 1/4 of Section 5, 19282, 19316 and 19358 Newburgh Road, and to waive the minimum lot width for proposed Parcel "F" (Petition 2024-08-LS-10).

BACKGROUND DETAILS

September 11, 2024

Honorable Members City Council
City of Livonia, Michigan 48154

SUBJECT: PROPOSED LOT SPLIT (Petition 2024-08-LS-10)

TAX ITEM NUMBERS: 019-99-0001-001 (19358 Newburgh Road)
019-99-0010-006 (19316 Newburgh Road)
019-99-0010-007 (19282 Newburgh Road)

LOCATION: North of Seven Mile Road, East side of Newburgh Rd.

ADDRESS: 19358, 19316, and 19282 Newburgh Road

Dear Council Members,

This office has been requested by Belaggio Homes Inc., owner of the referenced parcels, to split the subject properties according to the attached survey and legal descriptions.

Attached are the responses from the Law, Planning, Engineering, and Inspection Departments with their comments and recommendations.

This approval is being submitted to Council because the proposed northernmost parcel, Parcel "F" measuring 61.10 Ft in width, is deficient in minimum lot width by 8.9 feet and is not compliant with the Zoning Ordinance with respect to "lot width". Parcels "A" – "F" with 70 foot frontage are all compliant.

Respectfully submitted,

Mark Taormina
Planning Director

Todd Zilincik
City Engineer

APPROVED FOR SUBMISSION

Maureen Miller Brosnan, Mayor

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

To approve as submitted based on the recommendations of the individual Department responses.

ATTACHMENTS

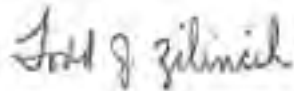
1. S100724 LTC Lot Split 282, 19316, 19358 Newburgh
2. Lot split Newburgh-Belaggio

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: September 13, 2024



Todd Zilincik, P.E., City Engineer

Date: September 13, 2024



Maureen Miller Brosnan, Mayor

Date: September 13, 2024

DEPARTMENTAL CORRESPONDENCE
DEPARTMENT OF LAW

September 10, 2024

TO: Kathie Siterlet, Residential Appraiser 
FROM: Michael E. Fisher, Chief Assistant City Attorney
SUBJECT: Proposed Lot Split 019-99-0001-001 – 19358 Newburgh
019-99-0010-006 – 19316 Newburgh
019-99-0010-007 – 19282 Newburgh

Dear Ms. Siterlet:

You have requested our advice regarding the attached surveys. They show a proposal to combine three existing lots and then cut the resulting parcel into six pieces. Because the property has recently been rezoned to N2, five of the six parcels will conform to the lot width requirement of 70 feet. (See Zoning Ordinance Section 3.05.) All parcels will conform as to lot area and depth-to-width ratio.

That leaves the width-deficient property you have identified as Parcel "F." In order to split this lot, Council will need to follow the procedure set forth in Code of Ordinances Section 16.32.030(a). This procedure will entail a vote of Council in which at least five Council members must concur.

As always, thank you for this interesting question!

MEF/bks

P:\Brenda\Correspondence\Other Dept\Assessor\2024\19358, 19316 & 19282 Newburgh.doc

PLANNING COMMISSION

IAN WILSHAW, Chairman
GLEN W. LONG, JR., Vice Chairman
SAM CARAMAGNO, Secretary
DAVID BONGERO
WAFI DINARO
PATRICK DROZE
PETER H. VENTURA



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2290

MAUREEN MILLER BROSNAN
MAYOR

MARK TAORMINA
PLANNING & ECONOMIC DEVELOPMENT
DIRECTOR

JACOB UHAZIE
PLANNING & ECONOMIC DEVELOPMENT
COORDINATOR

SCOTT O. MILLER
PLANNER IV

Date: August 27, 2024

TO: Kathie Siterlet, Assessment

From: Mark Taormina, Planning Director

RE: Proposed Split & Combination (Petition 2024-08-LS-10)
Tax Item 019-99-0001-001 (19358 Newburgh Road)
Tax Item 019-99-0010-006 (19316 Newburgh Road)
Tax Item 019-99-0010-007 (19282 Newburgh Road)

As requested, the Planning Department has reviewed the lot split and combination submitted by Belaggio Homes, Inc., for compliance with the Livonia Zoning Ordinance. The site is on the east side of Newburgh Road between Seven Mile Road and St. Martins Avenue. The land area comprises three (3) adjoining parcels recently rezoned from RUF, Rural Urban Farm to N2, Neighborhood (Petition 2024-03-01-02). N2 zoning requires a minimum lot area of 8,400 square feet and minimum lot dimensions of 70 feet in width by 120 feet in depth.

The northernmost parcel, 19358 Newburgh Road, measures 211 feet in width along Newburgh Road, 202 feet in depth along its north property line, and 244 feet in depth along its south property line. The middle and southern parcels, 19316 and 19282 Newburgh Road, respectively, are similar in size. Both measure 100 feet in width along Newburgh Road by a depth of 244 feet. Altogether, the three (3) parcels have 411 feet of frontage along Newburgh Road and a combined land area of 93,593 square feet or 2.15 acres.

This proposal would split and combine the parcels, creating six (6) new building sites shown on the survey as Parcels "A," "B," "C," "D," "E," and "F." Parcels "A," "B," "C," "D," and "E" are 70 feet in width and fully comply with the minimum lot depth and lot area requirements of the N2 District. The northernmost parcel, Parcel "F," measures only 61.1 feet in width and would be deficient. The plan presented with the rezoning proposed combining nine (9) feet from the adjacent property to the north to make Parcel "F" conforming; however, that arrangement no longer exists. Therefore, a supermajority vote of the City Council is needed to approve the lot width deficiency for Parcel "F."

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
City Engineer

DAVID W. LEAR
Assistant City Engineer



MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
Director of Public Works

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

August 22, 2024

Ms. Kathie Siterlet
Assessor's Department
City of Livonia

Re: Lot Split Request

019 99 0001 001	#19358 Newburgh Road
019 99 0010 006	#19316 Newburgh Road
019 99 0010 007	#19282 Newburgh Road

Dear Ms. Siterlet:

The Engineering Division of Public Works has reviewed the above referenced request in your letter dated August 19, 2024, to combine and split the above referenced parcels. We have no issues with the proposed lot combination and split, although the following items should be noted.

The proposed legal descriptions and drawings appear to be correct, and should be used for the newly created parcels, if the proposed split and combination is approved. The newly created parcels should use the following addresses for all future correspondence:

Parcel "A" - #19270 Newburgh Road
Parcel "B" - #19288 Newburgh Road
Parcel "C" - #19306 Newburgh Road
Parcel "D" - #19324 Newburgh Road
Parcel "E" - #19342 Newburgh Road
Parcel "F" - #19360 Newburgh Road

The proposed parcels currently have access to public water main and sanitary sewer within the Newburgh Road right-of-way, although sanitary leads will need to be bored under the roadway to access the sewer. As an alternate, the developer could upgrade the existing 6" crossing to a 10" pipe and place a public sewer along the frontage of the properties.

Public storm sewer is available within the Newburgh Road right-of-way, so the developer may be able to access that system for drainage purposes. Otherwise, they will need to find alternate methods of draining sump pump outlets and handling storm water runoff from the properties.

As required for any new lot split, the owner will need to contact DTE Energy and provide a land split application for service planning. (see attached application)

If you have any questions, or need any additional information, please feel free to contact me at (734) 466-2608.

Sincerely,



David W. Lear, P.E.
Asst. City Engineer

cc: File

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

ROBERT STROBLE
ASSISTANT DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX (734) 466-2095

REVISION

DATE: August 28, 2024

TO: Kathie Siterlet

FROM: Jerome Hanna

SUBJECT: Lot Split
019-99-0001-001 19358 Newburgh Road
019-99-0010-006 19316 Newburgh Road
019-99-0010-007 19282 Newburgh Road

A proposal has been made by Belaggio Homes, of 37771 Seven Mile Rd., Livonia, MI 48152, to combine and divide the properties referenced above. The properties are located on the east side of Newburgh Road, between Seven Mile Road and St. Martins St. in the SW ¼ of Section 05. The parent parcels are zoned N-2, which requires a minimum lot width of 70 feet, depth of 120 feet and minimum area of 8,400 square feet.

The parent properties are as follows:

- A) **19358 Newburgh Road** is irregularly shaped lot with an area of 0.064 acres and 211 feet of frontage on Newburg. Currently, an existing residential dwelling and 3 detached accessory structures and a fence are on the property.
- B) **19316 Newburgh Road** is 100 feet wide by 245 feet deep (0.562 acres). Currently an existing steel post and wire fence enclose the, otherwise, vacant property.
- C) **19282 Newburgh Road** is 100 feet wide by 245 feet deep. Currently an existing steel post and wire fence enclose the vacant property.

Proposed is to combine and divide the parcels to create six (6) new parcels, all with frontage on Newburgh Road. The existing dwellings, accessory structures and fences shall be removed from all resulting parcels.

The individual parcels are now described as:

- A) **Parcel A** becomes 70 feet wide and 245 feet deep, for a total area of 17,150 square feet (0.394 acres). This parcel complies with the Livonia Zoning Ordinance with respect to lot with, depth and area.

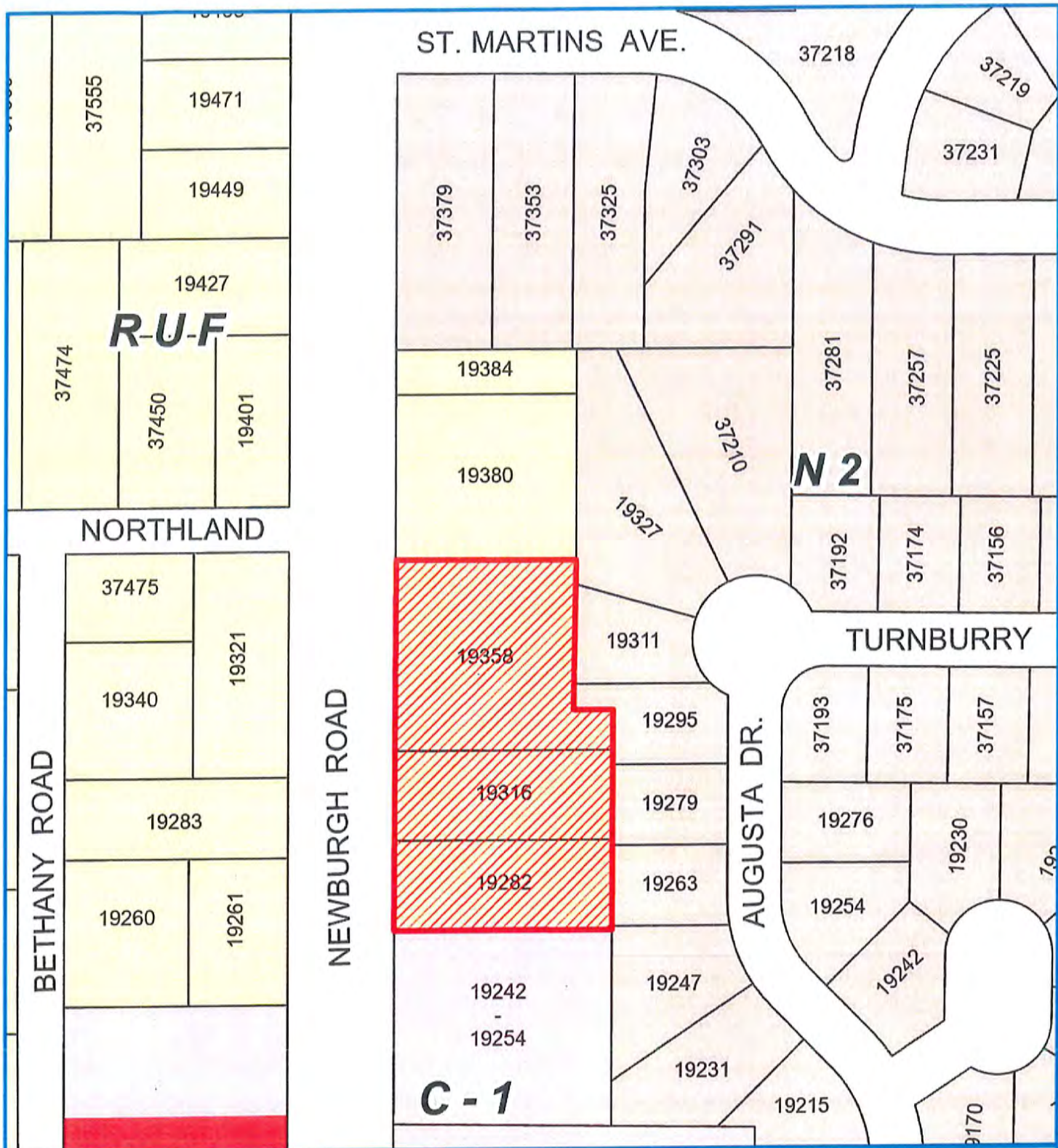
- B) **Parcel B** becomes 70 feet wide and 245 feet deep, for a total area of 17,150 square feet (0.394 acres). This parcel complies with the Livonia Zoning Ordinance with respect to lot with, depth and area.
- C) **Parcel C** becomes 70 feet wide and 245 feet deep, for a total area of 17,150 square feet (0.394 acres). This parcel complies with the Livonia Zoning Ordinance with respect to lot with, depth and area.
- D) **Parcel D** becomes an irregularly shaped lot with 70 feet of frontage on Newburgh Road with an average depth of 223.73 feet and a total area of 15,651 square feet (0.359 acres) and is compliant with the Livonia Zoning Ordinance with respect to lot width, depth and area.
- E) **Parcel E** becomes 70 feet wide by 202.45 feet deep with a total lot area of 12,369.7 square feet (0.325 acres) and is compliant with the Livonia Zoning Ordinance with respect to lot width, depth and area.
- F) **Parcel F** becomes 61.10 feet wide by 202.45 feet deep with a total lot area of 14,172 square feet (0.284 acres) and is deficient in minimum lot width by 8.9 feet and is not compliant with the Livonia Zoning Ordinance with respect to lot width.

The result of this proposed property division is non-conforming to the Zoning Ordinance, and if approved, will require a 2/3 majority vote by City Council.



Jerome Hanna
Director of Inspection

JH/kdt



Address & Zoning Map

Petition 2024-03-01-02
 Belaggio Homes Inc.
 19358, 19316 & 19282 Newburgh Road



Not to Scale



City of Livonia
 Planning Department



Aerial Map

Petition 2024-03-01-02
Belaggio Homes Inc.
19358, 19316 & 19282 Newburgh Road



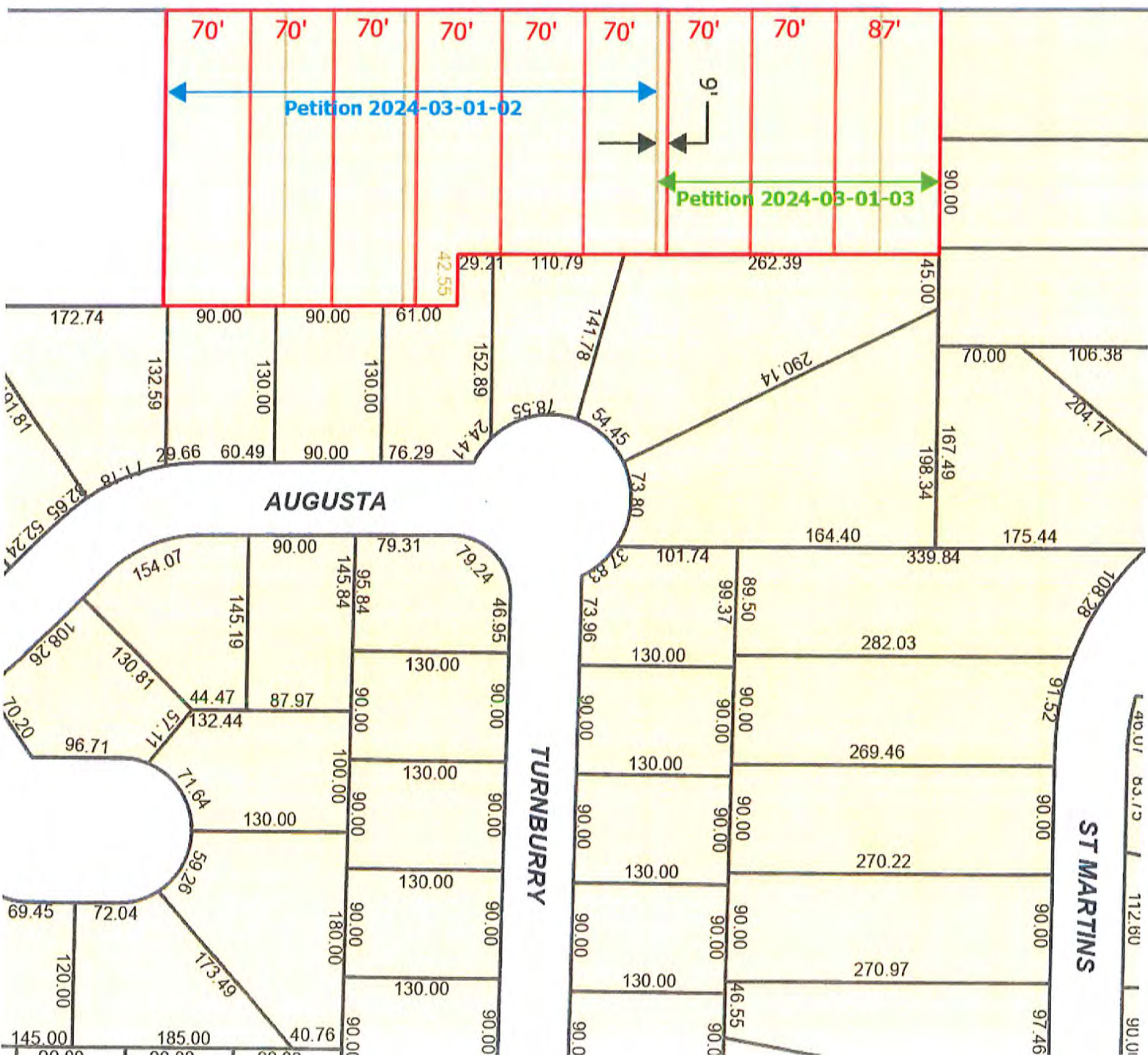
Not to Scale

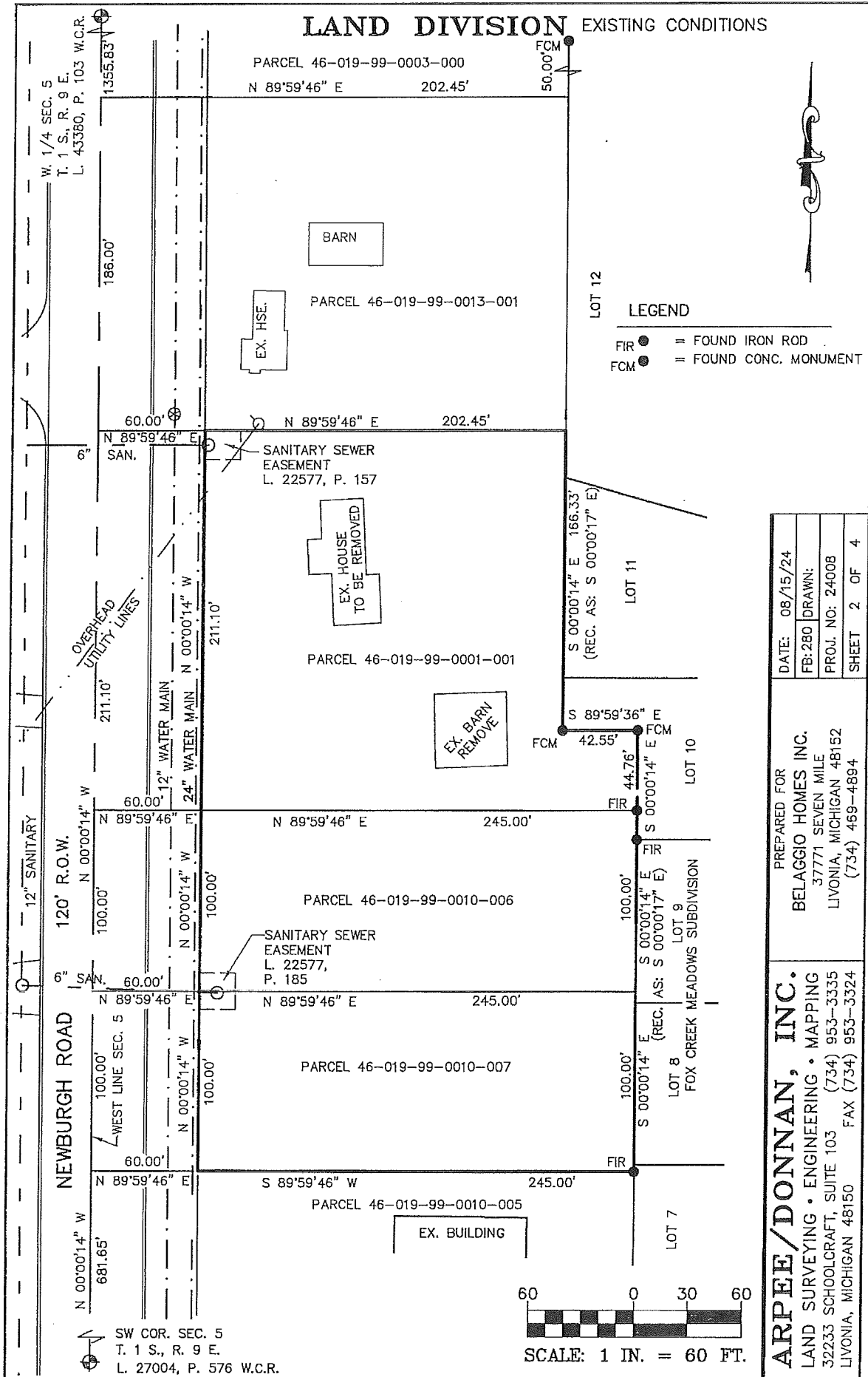


City of Livonia
Planning Department



NEWBURGH



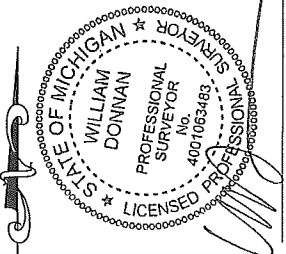
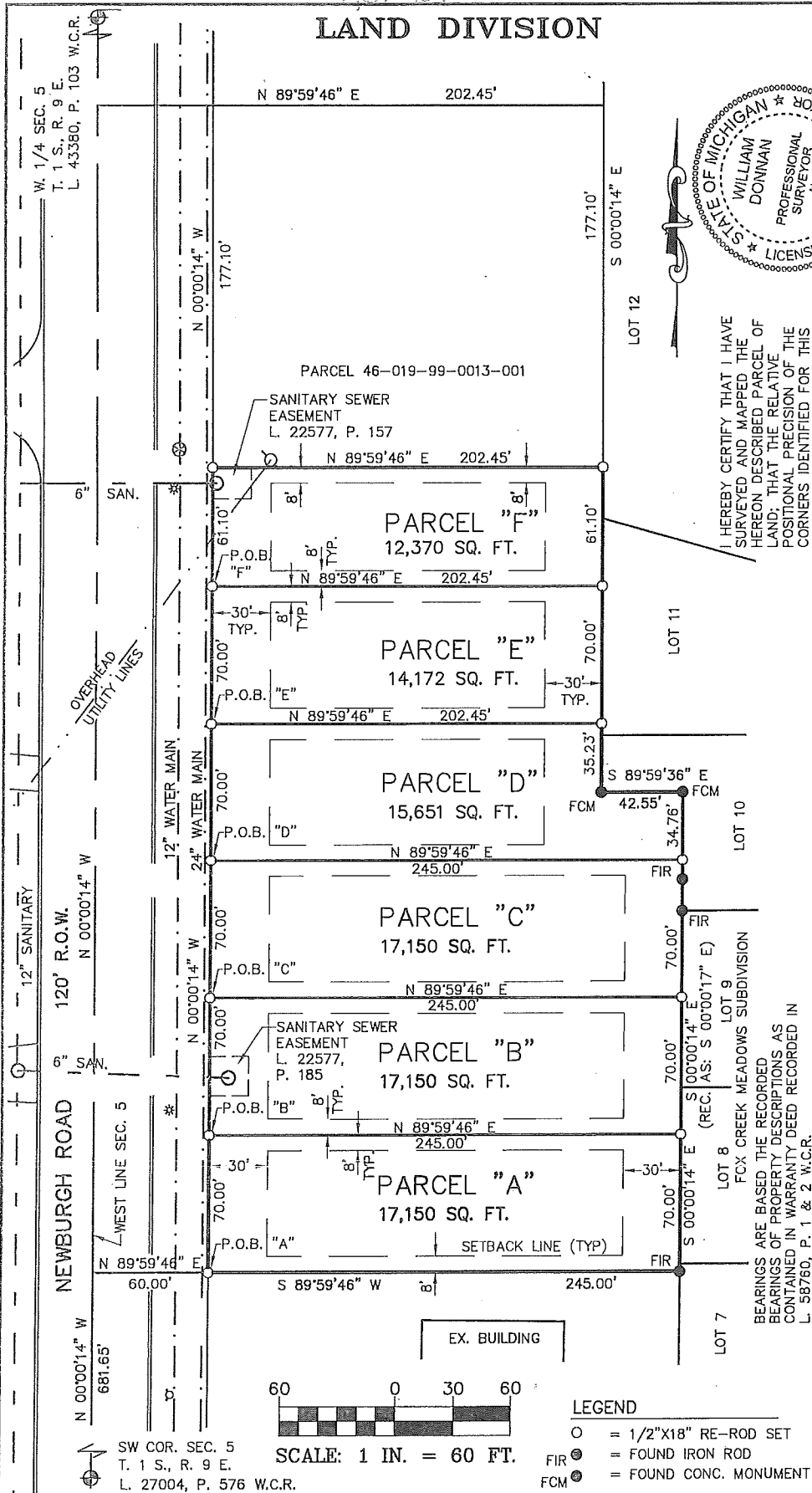


DATE: 08/15/24	DRAWN: FB:280
PROJ. NO: 24008	SHEET 2 OF 4

PREPARED FOR
BELAGGIO HOMES INC.
37771 SEVEN MILE
LIVONIA, MICHIGAN 48152
(734) 469-4894

ARPEE/DONNAN, INC.
LAND SURVEYING • ENGINEERING • MAPPING
32233 SCHOOLCRAFT, SUITE 103 (734) 953-3335
LIVONIA, MICHIGAN 48150 FAX (734) 953-3324

LAND DIVISION



I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE HEREON DESCRIBED PARCEL OF LAND; THAT THE RELATIVE POSITIONAL PRECISION OF THE CORNERS IDENTIFIED FOR THIS SURVEY AND SHOWN ON THE MAP ARE WITHIN THE LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL SURVEYING; AND THAT THE REQUIREMENTS FOR 1970 PA 132, MCL 54.213 HAVE BEEN MET.

WILLIAM DONNAN, P.S. NO. 63483

PREPARED FOR	DATE: 08/15/24
	FB: 280
	PROJ. NO: 24008
	SHEET 1 OF 4
ARPEE/DONNAN, INC.	BELAGGIO HOMES INC.
	37771 SEVEN MILE
	LIVONIA, MICHIGAN 48152
	(734) 469-4894
LAND SURVEYING • ENGINEERING • MAPPING	32233 SCHOOLCRAFT, SUITE 103
	(734) 953-3335
	LIVONIA, MICHIGAN 48150
	FAX (734) 953-3324

SW COR. SEC. 5
T. 1 S., R. 9 E.
L. 27004, P. 576 W.C.R.

PARCEL "A"

LAND DIVISION

PART OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 1 SOUTH, RANGE 9 EAST; COMMENCING AT THE SOUTHWEST CORNER OF SECTION 5; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 681.65 FEET ALONG THE WEST LINE OF SECTION 5; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 60.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 70.00 FEET; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 245.00 FEET TO THE WEST LINE OF FOX CREEK MEADOWS SUBDIVISION AS RECORDED IN LIBER 103, PAGE 36 & 37; THENCE SOUTH 00 DEGREES, 00 MINUTES, 14 SECONDS EAST, 70.00 FEET ALONG SAID WEST SUBDIVISION LINE; THENCE SOUTH 89 DEGREES, 59 MINUTES, 46 SECONDS WEST, 245.00 FEET TO THE POINT OF BEGINNING. CONTAINING 17,150 SQ. FT.

PARCEL "B"

PART OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 1 SOUTH, RANGE 9 EAST; COMMENCING AT THE SOUTHWEST CORNER OF SECTION 5; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 681.65 FEET ALONG THE WEST LINE OF SECTION 5; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 60.00 FEET; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 70.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 70.00 FEET; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 245.00 FEET TO THE WEST LINE OF FOX CREEK MEADOWS SUBDIVISION AS RECORDED IN LIBER 103, PAGE 36 & 37; THENCE SOUTH 00 DEGREES, 00 MINUTES, 14 SECONDS EAST, 70.00 FEET ALONG SAID WEST SUBDIVISION LINE; THENCE SOUTH 89 DEGREES, 59 MINUTES, 46 SECONDS WEST, 245.00 FEET TO THE POINT OF BEGINNING. CONTAINING 17,150 SQ. FT.

PARCEL "C"

PART OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 1 SOUTH, RANGE 9 EAST; COMMENCING AT THE SOUTHWEST CORNER OF SECTION 5; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 681.65 FEET ALONG THE WEST LINE OF SECTION 5; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 60.00 FEET; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 140.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 70.00 FEET; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 245.00 FEET TO THE WEST LINE OF FOX CREEK MEADOWS SUBDIVISION AS RECORDED IN LIBER 103, PAGE 36 & 37; THENCE SOUTH 00 DEGREES, 00 MINUTES, 14 SECONDS EAST, 70.00 FEET ALONG SAID WEST SUBDIVISION LINE; THENCE SOUTH 89 DEGREES, 59 MINUTES, 46 SECONDS WEST, 245.00 FEET TO THE POINT OF BEGINNING. CONTAINING 17,150 SQ. FT.

PARCEL "D"

PART OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 1 SOUTH, RANGE 9 EAST; COMMENCING AT THE SOUTHWEST CORNER OF SECTION 5; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 681.65 FEET ALONG THE WEST LINE OF SECTION 5; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 60.00 FEET; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 210.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 70.00 FEET; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 202.45 FEET TO THE WEST LINE OF FOX CREEK MEADOWS SUBDIVISION AS RECORDED IN LIBER 103, PAGE 36 & 37; THENCE SOUTH 00 DEGREES, 00 MINUTES, 14 SECONDS EAST, 35.24 FEET ALONG SAID WEST SUBDIVISION LINE; THENCE SOUTH 89 DEGREES, 59 MINUTES, 36 SECONDS EAST, 42.55 FEET; THENCE SOUTH 00 DEGREES, 00 MINUTES, 14 SECONDS EAST, 34.76 FEET ALONG SAID WEST SUBDIVISION LINE; THENCE SOUTH 89 DEGREES, 59 MINUTES, 46 SECONDS WEST, 245.00 FEET TO THE POINT OF BEGINNING. CONTAINING 15,651 SQ. FT.

PARCEL "E"

PART OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 1 SOUTH, RANGE 9 EAST; COMMENCING AT THE SOUTHWEST CORNER OF SECTION 5; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 681.65 FEET ALONG THE WEST LINE OF SECTION 5; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 60.00 FEET; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 280.00 FEET TO THE POINT OF BEGINNING; THENCE THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 70.00 FEET; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 202.45 FEET TO THE WEST LINE OF FOX CREEK MEADOWS SUBDIVISION AS RECORDED IN LIBER 103, PAGE 36 & 37; THENCE SOUTH 00 DEGREES, 00 MINUTES, 14 SECONDS EAST, 70.00 FEET ALONG SAID WEST SUBDIVISION LINE; THENCE SOUTH 89 DEGREES, 59 MINUTES, 46 SECONDS WEST, 202.45 FEET TO THE POINT OF BEGINNING. CONTAINING 14,172 SQ. FT.

PARCEL "F"

PART OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 1 SOUTH, RANGE 9 EAST; COMMENCING AT THE SOUTHWEST CORNER OF SECTION 5; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 681.65 FEET ALONG THE WEST LINE OF SECTION 5; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 60.00 FEET; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 350.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES, 00 MINUTES, 14 SECONDS WEST, 61.10 FEET; THENCE NORTH 89 DEGREES, 59 MINUTES, 46 SECONDS EAST, 202.45 FEET TO THE WEST LINE OF FOX CREEK MEADOWS SUBDIVISION AS RECORDED IN LIBER 103, PAGE 36 & 37; THENCE SOUTH 00 DEGREES, 00 MINUTES, 14 SECONDS EAST, 61.10 FEET ALONG SAID WEST SUBDIVISION LINE; THENCE SOUTH 89 DEGREES, 59 MINUTES, 46 SECONDS WEST, 202.45 FEET TO THE POINT OF BEGINNING. CONTAINING 12,370 SQ. FT.

DATE: 08/15/24	DRAWN:
FB: 280	
PROJ. NO: 24008	
SHEET 4	OF 4

PREPARED FOR
BELAGGIO HOMES INC.
37771 SEVEN MILE
LIVONIA, MICHIGAN 48152
(734) 469-4894

ARPEE/DONNAN, INC.
LAND SURVEYING • ENGINEERING • MAPPING
32233 SCHOOLCRAFT, SUITE 103 (734) 953-3335
LIVONIA, MICHIGAN 48150 FAX (734) 953-3324

NEW DATA RECEIVED FOR THE REGULAR
MEETING OF OCTOBER 21, 2024
ITEM 13

From: [Moore, Doug](#)
To: [Kasprowicz, Sara](#)
Cc: [Rohraff, Don](#); [Drzewicki, Robb](#); [Varga, Dave](#); [Gabriel, Trisha](#); [Davis, Ted](#)
Subject: additional information on handicap porta johns
Date: Tuesday, October 8, 2024 5:50:12 AM
Attachments: [20241008061647527.pdf](#)

Morning Sara,

At last nights Study Session, Vice President Ptashnik, and Councilwoman Budzinski asked for more information on the handicap units proposed in the 2025 - 2028 bid. Via information from United Rental (Reliable Onsite Services) website, and information from their bid, these are the handicap units proposed to be installed for the contract cycle. Investigating further, they are 90 - 95" tall, 60 - 70" wide, 75 - 85" deep, with a door width of 32". The seat height is 17 - 19" high from the ground. Ramps are not need for wheelchairs, and they are accessible for the chairs.

If more information is needed regarding this matter, please let me know. Have a nice day.

Regards,

Douglas L. Moore, MSA
Assistant Director of Public Works
City of Livonia | Department of Public Works
(734) 466-2617
dmoore@livonia.gov

-----Original Message-----

From: DPWHQScans@livonia.gov <DPWHQScans@livonia.gov>
Sent: Tuesday, October 8, 2024 6:17 AM
To: Moore, Doug <dmoore@livonia.gov>
Subject: Message from "RNP58387958009C"

This E-mail was sent from "RNP58387958009C" (IM C6500).

Scan Date: 10.08.2024 06:16:47 (-0400)
Queries to: DPWHQScans@livonia.gov

Single ADA Accessible Porta Potty With Grab Bars

Cat Class: 600-2440



This item is not available for online ordering.

Request a quote about this Reliable Onsite Services product and one of our specialty representatives will contact you shortly.

Product description

Accommodate all of your guests with this wheel chair accessible portable restroom. This portable restroom is wider than typical single units for mobility device users and families with young children. These units are lower to the ground for ease of access for wheelchairs and other mobility devices, no ramp required. This unit also includes multiple grab bars.

- Wheel chair accessible portable restroom
- Grab bars included on three sides of unit
- Slip-resistant flooring
- Wide room unit for maneuverability

Portable Restroom Rental Calculator

Whether you're a project manager or an event planner, our porta potty calculator can help you determine the right number of portable restroom rentals you need to stay comfortable and in compliance with OSHA sanitation standards. From planning to pickup, our team of service experts is available 24/7 to assist with your event or jobsite sanitation needs. Fill out our portable toilet calculator and request a quote to get started today.

Note: If you plan to serve alcohol at your event, we suggest adding an additional 15-20% to the total number of portable restrooms recommended.

Looking for restroom trailers? Browse our selection.

How Many Porta Potties Do I Need?

Jobsites		Events
How many Workers?		Estimated Total
0	workers	0 units

[Request a Quote](#)

Transportation considerations

You can get your rental in a few different ways. When making your choice, please take into account the below considerations. Transportation not provided by United Rentals is at your own risk. For any questions, call us at 1-844-873-4948.



Grab and go

- Customer must be able to properly secure equipment
- Vehicle should be large enough to accommodate the equipment dimensions/weight



Get a trailer

- Rent one from United Rentals or use your own
- Customer must be able to properly secure equipment and/or trailer
- Vehicle towing capacity should accommodate for selected equipment & trailer weight/dimensions

- Vehicle should have a compatible style ball/hitch for selected trailer
- Compatibility of wiring requirements for hitch and trailer



Request UR delivery/pickup

- Hours of access
- Gate/entry codes
- Special instructions (drop location, etc)
- Safety requirements for access to site

Still unsure if this equipment is right for you?

No problem. We're here to help. Reach out to our equipment experts to find a solution.

Request a Quote

Contact us



**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 7, 2024**

13.

Meeting was called to order at 8:13 p.m. by Council President McCullough. Present: Rob Donovic, Carrie Budzinski, Scott Morgan, Jim Jolly, Vice President Martha Ptashnik, and President McCullough. Absent: Laura Toy.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, Planning and Economic Development Director; and Todd Zilincik, City Engineer.

9. AWARD OF CONTRACT: Department of Public Works, re: for the 2024-2027 calendar year requirements for the Portable Toilet Program, to provide portable toilet service, from budgeted funds.

Doug Moore, Assistant Director of Public Works, presented the request to Council.

Vice President Ptashnik asked that we get fully ADA Compliant units that would be wheelchair accessible.

Vice President Ptashnik offered an approving motion for the Consent Agenda.

DIRECTION

APPROVING

REGULAR



LETTER TO THE LIVONIA CITY COUNCIL

9.

DPW

September 12, 2024

MEETING DATE

S100724/R102124

PRESENTED BY

Douglas L. Moore, MSA, Assistant Director of Public Works

AGENDA ITEM

AWARD OF CONTRACT: Department of Public Works, re: for the 2024-2027 calendar year requirements for the Portable Toilet Program, to provide portable toilet service, from budgeted funds.

BACKGROUND DETAILS

The City of Livonia provides sanitary stations at 25 parks, golf courses and City facilities (i.e. recycle center, Greenmead, etc.) In addition, we provide 12 units for special events (i.e. Passport to Safety, Holiday Parade, etc.) In total, we provide 122 regular units and 65 handicapped units throughout the season, along with 33 hand-washing stations. Currently, most units are serviced twice a week, with only five, lesser used units (i.e. Archery Range, Recycle Center, etc.) scheduled for once a week.

On August 5, 2024, the City of Livonia placed an advertisement for bids for the 2025-2028 Portable Toilet program on the Michigan Inter-governmental Trade Network (MITN). The terms of the bid are for unit pricing based upon length of usage and a set service schedule.

Bids were received and reviewed on September 3, 2024. Bids were received from two companies, Green Enterprise, Inc. (dba Jay's Septic) and United Rentals (dba Reliable Onsite Services). The bid tab is attached

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

1. Approve a four-year contract with the low bidder, United Rentals, 1080 John A Papalas Dr., Lincoln Pkwy, MI 48146 to provide portable toilet service for the four years 2025-2028, at the unit prices bid in their proposal dated September 3, 2024, at an estimated annual cost of \$32,116.67; for a contract total of \$128,466.66 for the 4-year contract.
2. In the event United Rentals cannot fulfill their contract for whatever reason, accept the second-lowest bidder, Greenwood Enterprise Inc., (dba Jay's Septic) 2787 Greenwood Rd., Lapeer, MI 48446 at an estimated annual cost of \$39,062.00; for a contract total of \$156,248.00.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

Portable toilet and hand-wash station rental and maintenance

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

\$128,466.66 contract
(\$32,116.67 annually)

DETAILED WORK BEING PERFORMED

Delivery, set-up and maintenance of portable toilets and hand-wash stations at City parks, service areas and special events.

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

226-528-818-010 Municipal Refuse Funds

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

Lowest bidder accepted

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): n/a

ATTACHMENTS

1. 2025-2028 Portable Toilet BID TAB
2. Jay's Septec_REVISED Portable Toilets 2025-2028 - 4 year (2) (1)
3. United Rentals BID

APPROVED BY



Douglas L. Moore, MSA, Assistant Director of Public Works

Date: September 24, 2024



Don Rohraff, Director of Public Works

Date: September 24, 2024



Date: September 25, 2024

Debra Peck Lichtenberg, CPA, Finance Director



Date: September 25, 2024

Carter Fisher, City Attorney



Date: September 25, 2024

Maureen Miller Brosnan, Mayor

BID OPENING
Portable Parks Bathroom Rentals
BID DUE DATE 9/4/2024

VENDOR NAME	Jay's Septic	United Rentals
CITY/STATE	2787 Greenwood Road, Lapeer, MI 48446	12802 Tampa Oaks Blvd ste 350 Temple Terrace, FL 33637
TOTAL FOUR YEAR COST	\$156,248.00	\$128,466.66

CITY REPRESENTATIVES: DORIS DEMARCO, DEPUTY CLERK, GUS KANDAH, PURCHASING MANAGER

Jay's Septic Service	Michele
Vendor Name	Agent Name
810-664-8080	shelly@jaysseptic.com
Agent Phone #	Agent Email

Please fill in all cells highlighted in **BLUE**
Calculations are automatic based on your pricing and billing cycle

Location	Address	Service Begin	Service End	RENTAL LENGTH		WEEKS	Bill Cyl	Regular		Hand Wash Stn	TOTAL \$	WEEKLY Service Schedule	REGULAR #/Units	HANDICAP #/Units	HANDWASH Station #/Units
				MONTHS	in Days										
Archery Range (through Nov)	Glendale, east of Farmington	4/1/2025	12/1/2025	8	244	35	8.71	\$ -	\$ 2,004.29	\$ -	\$ 2,004.29	Once			
DPW Yard	12973 Farmington Rd.	1/1/2025	1/1/2026	12	365	52	13.04	\$ 1,303.57	\$ -	\$ -	\$ 1,303.57	Once	1		
Greenmead	38125 Eight Mile Road	5/1/2025	12/1/2025	7	214	31	7.64	\$ 764.29	\$ 1,757.86	\$ -	\$ 2,522.14	Once	1	1	
Greenmead	38125 Eight Mile Road	1/1/2025	1/1/2026	12	365	52	13.04	\$ 1,303.57	\$ -	\$ -	\$ 1,303.57	Once	1		
Leaf Ramp	2.5 Months (Oct / Nov / Dec)	10/1/2025	12/20/2025	2.5	80	11	2.86	\$ 285.71	\$ -	\$ -	\$ 285.71	Once	1		
Recycling Center	Glendale, east of Farmington	1/1/2025	1/1/2026	12	365	52	13.04	\$ 1,303.57	\$ -	\$ -	\$ 1,303.57	Once	1		
Wilson Barn	W. Chicago and Middlebelt	1/1/2025	1/1/2026	12	365	52	13.04	\$ -	\$ 2,998.21	\$ -	\$ 2,998.21	Once		1	
								\$ 4,960.71	\$ 6,760.36		\$ 11,721.07		5	3	

Beverly Park	Pickford and Flamingo	5/1/2025	12/1/2025	7	214	31	7.64	\$ -	\$ 2,675.00	\$ -	\$ 2,675.00	Twice		1	
Bicentennial Park	Next to Fox Creek Golf Course	5/1/2025	12/1/2025	8	214	31	7.64	\$ 16,050.00	\$ 8,025.00	\$ -	\$ 24,075.00	Twice	6	3	
Bien Park	14850 Eckles	5/1/2025	12/1/2025	7	214	31	7.64	\$ 2,675.00	\$ 2,675.00	\$ -	\$ 5,350.00	Twice	1	1	
Castle Gardens	Lyndon and Hix	6/1/2025	9/1/2025	6	92	13	3.29	\$ -	\$ 1,150.00	\$ -	\$ 1,150.00	Twice		1	
Clements Circle Park	Harrison, south of Plymouth	5/1/2025	12/1/2025	7	214	31	7.64	\$ -	\$ 2,675.00	\$ -	\$ 2,675.00	Twice		1	
Compton Park	(north side of Lyndon, east of Middlebelt)	1/1/2025	1/1/2026	12	365	52	13.04	\$ -	\$ 4,562.50	\$ -	\$ 4,562.50	Twice		1	
Country Homes	1001 Yale (@ Orangelawn)	4/1/2025	12/1/2025	4	244	35	8.71	\$ -	\$ 3,050.00	\$ -	\$ 3,050.00	Twice		1	
Devonaire	Sunset & Robert Dr.	5/1/2025	12/1/2025	7	214	31	7.64	\$ 2,675.00	\$ -	\$ -	\$ 2,675.00	Twice	1		
Dooley Park	W side Hubbard, north of W. Chicago)	5/1/2025	12/1/2025	7	214	31	7.64	\$ -	\$ 2,675.00	\$ -	\$ 2,675.00	Twice		1	
Ford Field	Farmington and Lyndon	5/1/2025	12/1/2025	7	214	31	7.64	\$ 5,350.00	\$ 2,675.00	\$ -	\$ 8,025.00	Twice	2	1	
Idyl Wyld Golf Course	35786 Five Mile Road	5/1/2025	12/1/2025	7	214	31	7.64	\$ 5,350.00	\$ -	\$ -	\$ 5,350.00	Twice	2		
Kleinert Park	(east side of Harrison, south of Lyndon)	5/1/2025	12/1/2025	7	214	31	7.64	\$ -	\$ 2,675.00	\$ -	\$ 2,675.00	Twice		1	
McCann Park	(west side of Levan, north of Five Mile)	6/1/2025	9/1/2025	3	92	13	3.29	\$ -	\$ 1,150.00	\$ -	\$ 1,150.00	Twice		1	
Mies Park	W. Chicago, east of Farmington	5/1/2025	12/1/2025	7	214	31	7.64	\$ 18,725.00	\$ 2,675.00	\$ -	\$ 21,400.00	Twice	7	1	
Moelke Park	19422 Lathers	5/1/2025	12/1/2025	7	214	31	7.64	\$ 2,675.00	\$ -	\$ -	\$ 2,675.00	Twice	1		
Nash Park	14800 Henry Ruff	5/1/2025	12/1/2025	7	214	31	7.64	\$ -	\$ 2,675.00	\$ -	\$ 2,675.00	Twice		1	
Pastor Park	32255 Lyndon	6/1/2025	9/1/2025	4	92	13	3.29	\$ 1,150.00	\$ -	\$ -	\$ 1,150.00	Twice	1		
Pumpkin Festival	2 months (Oct & Nov)	9/30/2025	11/1/2025	2	32	5	1.14	\$ 400.00	\$ 400.00	\$ -	\$ 800.00	Twice	1	1	
Rotary Park	Six Mile and Hubbard	5/1/2025	12/1/2025	7	214	31	7.64	\$ -	\$ 2,675.00	\$ -	\$ 2,675.00	Twice		1	
Rotary Park	Six Mile and Hubbard	1/1/2025	1/1/2026	12	365	52	13.04	\$ 4,562.50	\$ -	\$ -	\$ 4,562.50	Twice	1		
Shelden Park	Farmington and Plymouth	5/1/2025	12/1/2025	7	214	31	7.64	\$ 5,350.00	\$ 2,675.00	\$ -	\$ 8,025.00	Twice	2	1	
Stymelski Park	Lyndon and Stark	5/1/2025	12/1/2025	7	214	31	7.64	\$ 2,675.00	\$ 2,675.00	\$ -	\$ 5,350.00	Twice	1	1	
Whispering Willows Golf Course	20500 Newburgh	5/1/2025	12/1/2025	7	214	31	7.64	\$ 8,025.00	\$ -	\$ -	\$ 8,025.00	Twice	3		
								\$ 75,662.50	\$ 47,762.50	\$ -	\$ 123,425.00		29	19	

SPECIAL EVENTS		Drop off / Set up Friday, pick up Monday																
Easter Egg Hunt	Rotary Park	April				4			\$ 340.00	\$ 410.00	\$ 210.00	\$ 960.00	n/a	4		2		2
Memorial Day		May				3			\$ 85.00	\$ 205.00	\$ 105.00	\$ 395.00	n/a	1		1		1
Police Ceremony	Nehasil Park	May				3			\$ 85.00	\$ 205.00	\$ -	\$ 290.00	n/a	1		1		
Antique & Hot Rod Show	Wilson Barn	June				3			\$ 1,020.00	\$ 615.00	\$ 315.00	\$ 1,950.00	n/a	12		3		3
Flea Market	Greenmead	June				3			\$ 595.00	\$ 1,230.00	\$ 630.00	\$ 2,455.00	n/a	7		6		6
Passport to Safety		June				3			\$ 425.00	\$ 410.00	\$ 210.00	\$ 1,045.00	n/a	5		2		2
Run 2 Save Youth		June				3			\$ 510.00	\$ 410.00	\$ 210.00	\$ 1,130.00	n/a	6		2		2
Softball/Bball Tournaments	Varies (3 days/each) tournament #1	June				3			\$ 680.00	\$ 615.00	\$ 210.00	\$ 1,505.00	n/a	8		3		2
Softball/Bball Tournaments	Varies (3 days/each) tournament #2	June				3			\$ 680.00	\$ 615.00	\$ 210.00	\$ 1,505.00	n/a	8		3		2
Softball/Bball Tournaments	Varies (3 days/each) tournament #3	June				3			\$ 680.00	\$ 615.00	\$ 210.00	\$ 1,505.00	n/a	8		3		2
Music From the Heart	Rec Center, East Lawn	July-Aug						8	\$ 170.00	\$ 205.00	\$ 105.00	\$ 480.00	Twice	2		1		1
Outdoor Concert	LCRC	July-Aug						8	\$ 85.00	\$ 410.00	\$ 210.00	\$ 705.00	Twice	1		2		2
AMC Car show	Greenmead	August				3			\$ 170.00	\$ 205.00	\$ 105.00	\$ 480.00	n/a	2		1		1
Senior Picnic	Stymelski Park	August				4			\$ -	\$ 205.00	\$ -	\$ 205.00	n/a	0		1		
Big Picnic Event	Greenmead	September				4			\$ 85.00	\$ 205.00	\$ 105.00	\$ 395.00	n/a	1		1		1
Flea Market	Greenmead	September				3			\$ 595.00	\$ 1,230.00	\$ 630.00	\$ 2,455.00	n/a	7		6		6
Turkey Trot	Bicentennial Park	November				3			\$ 255.00	\$ 205.00	\$ -	\$ 460.00	n/a	3		1		
Christmas Parade		December				3			\$ 765.00	\$ 615.00	\$ -	\$ 1,380.00	n/a	9		3		
Greenmead Light Festival	Greenmead	December						4	\$ 255.00	\$ 205.00	\$ -	\$ 460.00	Twice	3		1		
									\$ 7,480.00	\$ 8,815.00	\$ 3,465.00	\$ 19,760.00		88		43		33

Quotation		Count		Price		TOTAL PRICE
# Days in YOUR billing cycle		28				
Monthly Rentals + Service		\$/Month				
Regular-Once		5	\$	100.00	\$	4,960.71
Regular-Twice		29	\$	350.00	\$	75,662.50
Handicapped-Once		3	\$	230.00	\$	6,760.36
Handicapped-Twice		19	\$	350.00	\$	47,762.50
						\$ 135,146.07
Special Event Rentals						
Regular		88	\$	85.00	\$	7,480.00
Handicap		43	\$	205.00	\$	8,815.00
Handwash Station		33	\$	105.00	\$	3,465.00
* Sanitizer Stand (optional)		1	\$	105.00	\$	-
						\$ 19,760.00

Price Increase Per Year		%			
Year 1 (2025)	n/a	n/a	\$	26,520.36	
Year 2 (2026)	0%	\$ -	\$	26,520.36	
Year 3 (2027)	2%	\$ 530.41	\$	27,050.76	
Year 4 (2028)	3%	\$ 811.52	\$	27,862.29	
		\$ 1,341.93			
4 Year Total (Including increases)			\$	156,248.00	
\$ based on rate & billing cycle					

PRICING SPECIFICATIONS:
Pricing to include hand sanitizer dispensers in each unit
Pricing to include delivery & removal expenses
Pricing to include scheduled service as noted

* Sanitizer Stand (option quote, price not included in total bid)
Price is per serviced unit. Count will be determined by price and budget allowance.

United Rentals	Reliable Onsite Services
Vendor Name	Agent Name
	govrents@ur.com
Agent Phone #	Agent Email

Please fill in all cells highlighted in **BLUE**
Calculations are automatic based on your pricing and billing cycle

Location	Address	Service Begin	Service End	RENTAL LENGTH		Regular	Handicapped	Hand Wash Stn	TOTAL \$	WEEKLY Service Schedule	REGULAR #/Units	HANDICAP #/Units	HANDWASH Station #/Units
				MONTHS	in Days								
Archery Range (through Nov)	Glendale, east of Farmington	4/1/2025	12/1/2025	8	244	\$ -	\$ 2,135.00	\$ -	\$ 2,135.00	Once		1	
DPW Yard	12973 Farmington Rd.	1/1/2025	1/1/2026	12	365	\$ 2,085.71	\$ -	\$ -	\$ 2,085.71	Once	1		
Greenmead	38125 Eight Mile Road	5/1/2025	12/1/2025	7	214	\$ 1,222.86	\$ 1,872.50	\$ -	\$ 3,095.36	Once	1	1	
Greenmead	38125 Eight Mile Road	1/1/2025	1/1/2026	12	365	\$ 2,085.71	\$ -	\$ -	\$ 2,085.71	Once	1		
Leaf Ramp	2.5 Months (Oct / Nov / Dec)	10/1/2025	12/20/2025	2.5	80	\$ 457.14	\$ -	\$ -	\$ 457.14	Once	1		
Recycling Center	Glendale, east of Farmington	1/1/2025	1/1/2026	12	365	\$ 2,085.71	\$ -	\$ -	\$ 2,085.71	Once	1		
Wilson Barn	W. Chicago and Middlebelt	1/1/2025	1/1/2026	12	365	\$ -	\$ 3,193.75	\$ -	\$ 3,193.75	Once		1	
						\$ 7,937.14	\$ 7,201.25	\$ -	\$ 15,138.39		5	3	

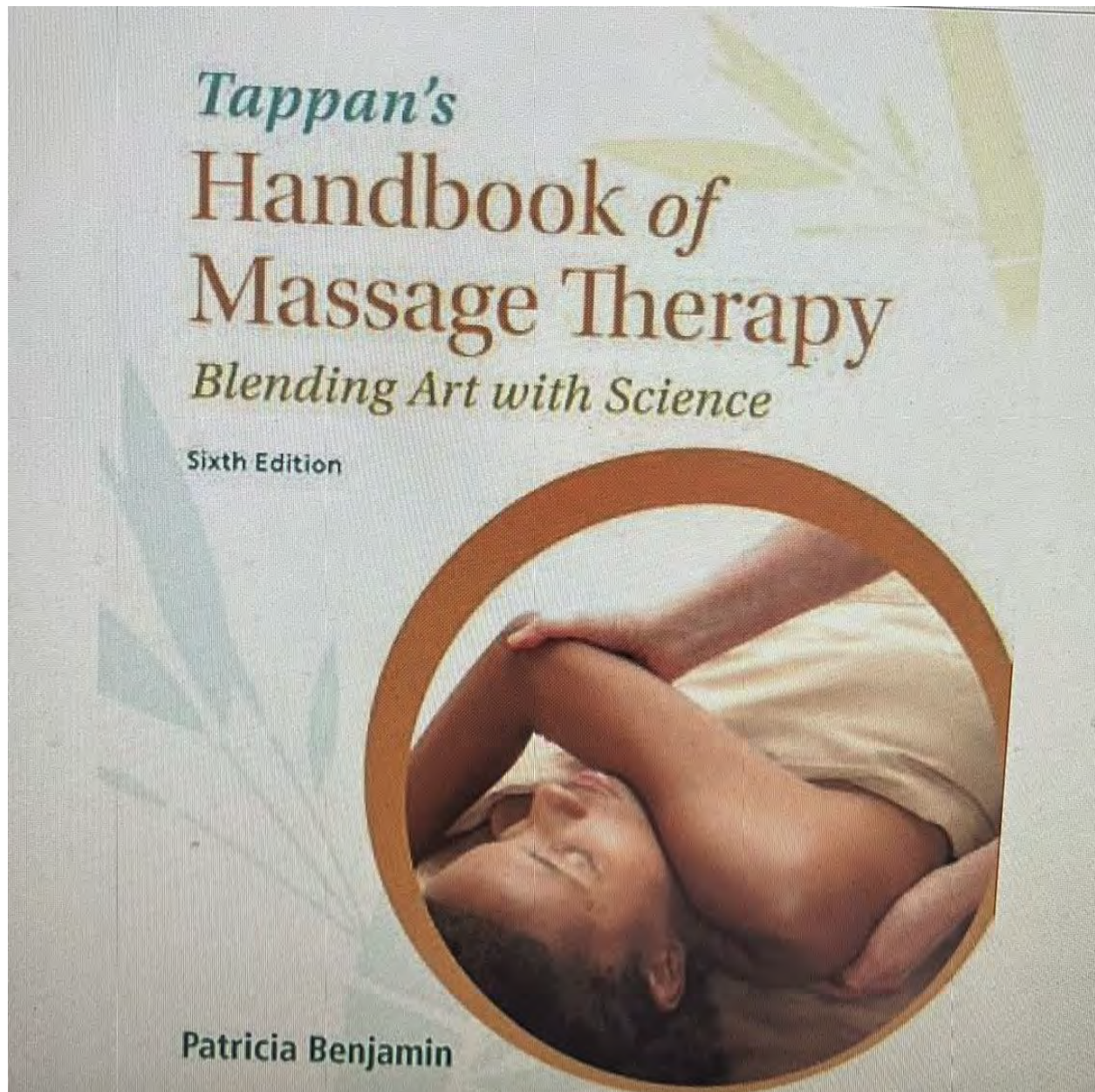
Beverly Park	Pickford and Flamingo	5/1/2025	12/1/2025	7	214	\$ -	\$ 2,063.57	\$ -	\$ 2,063.57	Twice		1	
Bicentennial Park	Next to Fox Creek Golf Course	5/1/2025	12/1/2025	8	214	\$ 8,483.57	\$ 6,190.71	\$ -	\$ 14,674.29	Twice	6	3	
Bien Park	14850 Eckles	5/1/2025	12/1/2025	7	214	\$ 1,413.93	\$ 2,063.57	\$ -	\$ 3,477.50	Twice	1	1	
Castle Gardens	Lyndon and Hix	6/1/2025	9/1/2025	6	92	\$ -	\$ 887.14	\$ -	\$ 887.14	Twice		1	
Clements Circle Park	Harrison, south of Plymouth	5/1/2025	12/1/2025	7	214	\$ -	\$ 2,063.57	\$ -	\$ 2,063.57	Twice		1	
Compton Park	(north side of Lyndon, east of Middlebelt)	1/1/2025	1/1/2026	12	365	\$ -	\$ 3,519.64	\$ -	\$ 3,519.64	Twice		1	
Country Homes	1001 Yale (@ Orangelawn)	4/1/2025	12/1/2025	4	244	\$ -	\$ 2,352.86	\$ -	\$ 2,352.86	Twice		1	
Devonaire	Sunset & Robert Dr.	5/1/2025	12/1/2025	7	214	\$ 1,413.93	\$ -	\$ -	\$ 1,413.93	Twice	1		
Dooley Park	W side Hubbard, north of W. Chicago)	5/1/2025	12/1/2025	7	214	\$ -	\$ 2,063.57	\$ -	\$ 2,063.57	Twice		1	
Ford Field	Farmington and Lyndon	5/1/2025	12/1/2025	7	214	\$ 2,827.86	\$ 2,063.57	\$ -	\$ 4,891.43	Twice	2	1	
Idyl Wyld Golf Course	35786 Five Mile Road	5/1/2025	12/1/2025	7	214	\$ 2,827.86	\$ -	\$ -	\$ 2,827.86	Twice	2		
Kleinert Park	(east side of Harrison, south of Lyndon)	5/1/2025	12/1/2025	7	214	\$ -	\$ 2,063.57	\$ -	\$ 2,063.57	Twice		1	
McCann Park	(west side of Levan, north of Five Mile)	6/1/2025	9/1/2025	3	92	\$ -	\$ 887.14	\$ -	\$ 887.14	Twice		1	
Mies Park	W. Chicago, east of Farmington	5/1/2025	12/1/2025	7	214	\$ 9,897.50	\$ 2,063.57	\$ -	\$ 11,961.07	Twice	7	1	
Moelke Park	19422 Lathers	5/1/2025	12/1/2025	7	214	\$ 1,413.93	\$ -	\$ -	\$ 1,413.93	Twice	1		
Nash Park	14800 Henry Ruff	5/1/2025	12/1/2025	7	214	\$ -	\$ 2,063.57	\$ -	\$ 2,063.57	Twice		1	
Pastor Park	32255 Lyndon	6/1/2025	9/1/2025	4	92	\$ 607.86	\$ -	\$ -	\$ 607.86	Twice	1		
Pumpkin Festival	2 months (Oct & Nov)	9/30/2025	11/1/2025	2	32	\$ 211.43	\$ 308.57	\$ -	\$ 520.00	Twice	1	1	
Rotary Park	Six Mile and Hubbard	5/1/2025	12/1/2025	7	214	\$ -	\$ 2,063.57	\$ -	\$ 2,063.57	Twice		1	
Rotary Park	Six Mile and Hubbard	1/1/2025	1/1/2026	12	365	\$ 2,411.61	\$ -	\$ -	\$ 2,411.61	Twice	1		
Shelden Park	Farmington and Plymouth	5/1/2025	12/1/2025	7	214	\$ 2,827.86	\$ 2,063.57	\$ -	\$ 4,891.43	Twice	2	1	
Stymelski Park	Lyndon and Stark	5/1/2025	12/1/2025	7	214	\$ 1,413.93	\$ 2,063.57	\$ -	\$ 3,477.50	Twice	1	1	
Whispering Willows Golf Course	20500 Newburgh	5/1/2025	12/1/2025	7	214	\$ 4,241.79	\$ -	\$ -	\$ 4,241.79	Twice	3		
						\$ 39,993.04	\$ 36,845.36	\$ -	\$ 76,838.39		29	19	

SPECIAL EVENTS		Drop off / Set up Friday, pick up Monday											
Easter Egg Hunt	Rotary Park	April			4	\$ 720.00	\$ 520.00	\$ 280.00	\$ 1,520.00	n/a	4	2	2
Memorial Day		May			3	\$ 180.00	\$ 260.00	\$ 140.00	\$ 580.00	n/a	1	1	1
Police Ceremony	Nehasil Park	May			3	\$ 180.00	\$ 260.00	\$ -	\$ 440.00	n/a	1	1	
Antique & Hot Rod Show	Wilson Barn	June			3	\$ 2,160.00	\$ 780.00	\$ 420.00	\$ 3,360.00	n/a	12	3	3
Flea Market	Greenmead	June			3	\$ 1,260.00	\$ 1,560.00	\$ 840.00	\$ 3,660.00	n/a	7	6	6
Passport to Safety		June			3	\$ 900.00	\$ 520.00	\$ 280.00	\$ 1,700.00	n/a	5	2	2
Run 2 Save Youth		June			3	\$ 1,080.00	\$ 520.00	\$ 280.00	\$ 1,880.00	n/a	6	2	2
Softball/Bball Tournaments	Varies (3 days/each) tournament #1	June			3	\$ 1,440.00	\$ 780.00	\$ 280.00	\$ 2,500.00	n/a	8	3	2
Softball/Bball Tournaments	Varies (3 days/each) tournament #2	June			3	\$ 1,440.00	\$ 780.00	\$ 280.00	\$ 2,500.00	n/a	8	3	2
Softball/Bball Tournaments	Varies (3 days/each) tournament #3	June			3	\$ 1,440.00	\$ 780.00	\$ 280.00	\$ 2,500.00	n/a	8	3	2
Music From the Heart	Rec Center, East Lawn	July-Aug				\$ 360.00	\$ 260.00	\$ 140.00	\$ 760.00	Twice	2	1	1
Outdoor Concert	LCRC	July-Aug				\$ 180.00	\$ 520.00	\$ 280.00	\$ 980.00	Twice	1	2	2
AMC Car show	Greenmead	August			3	\$ 360.00	\$ 260.00	\$ 140.00	\$ 760.00	n/a	2	1	1
Senior Picnic	Stymelski Park	August			4	\$ -	\$ 260.00	\$ -	\$ 260.00	n/a	0	1	
Big Picnic Event	Greenmead	September			4	\$ 180.00	\$ 260.00	\$ 140.00	\$ 580.00	n/a	1	1	1
Flea Market	Greenmead	September			3	\$ 1,260.00	\$ 1,560.00	\$ 840.00	\$ 3,660.00	n/a	7	6	6
Turkey Trot	Bicentennial Park	November			3	\$ 540.00	\$ 260.00	\$ -	\$ 800.00	n/a	3	1	
Christmas Parade		December			3	\$ 1,620.00	\$ 780.00	\$ -	\$ 2,400.00	n/a	9	3	
Greenmead Light Festival	Greenmead	December				\$ 540.00	\$ 260.00	\$ -	\$ 800.00	Twice	3	1	
						\$ 15,840.00	\$ 11,180.00	\$ 4,620.00	\$ 31,640.00		88	43	33

Quotation	Count		Price	TOTAL PRICE
	28			
# Days in YOUR billing cycle				
Monthly Rentals + Service	\$ /Month			
Regular-Once	5	\$	160.00	\$ 7,937.14
Regular-Twice	29	\$	185.00	\$ 39,993.04
Handicapped-Once	3	\$	245.00	\$ 7,201.25
Handicapped-Twice	19	\$	270.00	\$ 36,845.36
				\$ 91,976.79
Special Event Rentals				
Regular	88	\$	180.00	\$ 15,840.00
Handicap	43	\$	260.00	\$ 11,180.00
Handwash Station	33	\$	140.00	\$ 4,620.00
* Sanitizer Stand (optional)	1	\$	110.00	\$ -
				\$ 31,640.00

Price Increase Per Year	%			
Year 1 (2025)	n/a	n/a	\$	38,841.25
Year 2 (2026)	4%	\$ 1,553.65	\$	40,394.90
Year 3 (2027)	4%	\$ 1,615.80	\$	42,010.70
Year 4 (2028)	4%	\$ 1,680.43	\$	43,691.12
		\$ 4,849.87		
4 Year Total (Including increases)				\$ 128,466.66
\$ based on rate & billing cycle				

PRICING SPECIFICATIONS:	
Pricing to include hand sanitizer dispensers in each unit	
Pricing to include delivery & removal expenses	
Pricing to include scheduled service as noted	
* Sanitizer Stand (option quote, price not included in total bid)	
Price is per serviced unit. Count will be determined by price and budget allowance.	

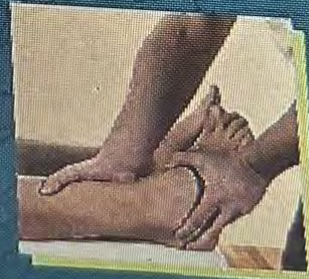
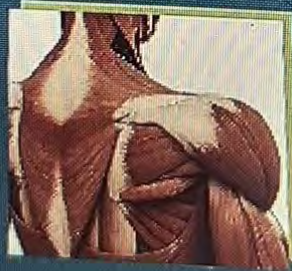


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ANSWER KEY

Page 411 Structures of a Nephron

1. Efferent arteriole
2. Distal convoluted tubule
3. Collecting tubule
4. Papilla of pyramid
5. Afferent arteriole
6. Proximal tubule
7. Glomerulus
8. Descending limb of Henle's loop
9. Ascending limb of Henle's loop
10. Henle's loop

Page 421 Female Reproductive Organs

1. Sacral promontory
2. Uterine tube
3. Ureter
4. Sacrouterine ligament
5. Posterior cul-de-sac (of Douglas)
6. Cervix
7. Fornix of vagina
8. Anus
9. Vagina
10. Ovarian ligament
11. Body of uterus
12. Fundus of uterus

Allen, Plain & Simple, 3rd ed. Answers to Chapter Review Questions:
CHAPTER 18

1. Gonads refer to
 - a. Ovaries
 - b. Testes
 - c. Both
 - d. Neither
2. A chromosome that is not a sex chromosome is called a(n)
 - a. Genosome
 - b. Biosome
 - c. Transome
 - d. Autosome
3. Examples of secondary sex characteristics include the
 - a. Vagina
 - b. Breasts
 - c. Uterus
 - d. None of the above
4. The most common bacterial sexually transmitted disease is
 - a. Syphilis
 - b. AIDS
 - c. Herpes
 - d. Chlamydia
5. Genital herpes is caused by
 - a. Bacteria
 - b. Fungi
 - c. Parasites
 - d. A virus
6. The abnormal growth of the fetus somewhere other than the uterus is called a(n)
 - a. Ectopic pregnancy
 - b. Myopic pregnancy
 - c. Endopic pregnancy
 - d. Toxemic pregnancy
7. The pair of structures near the prostate gland that manufacture semen are the
 - a. Kidneys
 - b. Seminal vesicles
 - c. Ureters
 - d. Lymph vessels

Allen, Plain & Simple, 3rd ed. Answers to Chapter Review Questions:
CHAPTER 18

8. Gametes are produced by
 - a. The ovaries
 - b. The testes
 - c. Both
 - d. Neither
9. A cell containing all the genetic material is referred to as
 - a. Diploid
 - b. Haploid
 - c. Endoid
 - d. None of these
10. The onset of menstruation is
 - a. Menopause
 - b. Dysmenorrhea
 - c. Menarche
 - d. Amenorrhea
11. A Bartholin cyst is a cyst in the _____.
 - a. Vestibular gland
 - b. Cryptorchism
 - c. Kidney
 - d. Ovary
12. Gestation means _____.
 - a. Lactation drying up
 - b. Pregnancy
 - c. The period of time between puberty and pregnancy
 - d. An ectopic pregnancy
13. The _____ is the uterine opening.
 - a. Vagina
 - b. Placenta
 - c. Vulva
 - d. Cervix
14. The epididymis is a structure that _____.
 - a. Stores unfertilized eggs
 - b. Protects amniotic fluid
 - c. Houses the ovaries
 - d. Stores sperm

Allen, Plain & Simple, 3rd ed. Answers to Chapter Review Questions:
CHAPTER 18

15. The lining of the uterus that is expelled during menstruation and regenerates during each cycle is the _____.
a. Corpus cavernosa
b. Ovum
c. Myometrium
d. Endometrium
16. Toxic shock syndrome is caused by _____.
a. The herpes virus
b. A blood-borne bacterial infection
c. Chlamydia
d. Food-borne parasites
17. Chlamydia is an especially dangerous sexually-transmitted disease because
a. It can cause a stroke
b. If untreated, it turns into syphilis
c. If the woman gets pregnant, the baby will have Down's syndrome
d. It often goes undetected in women—and therefore untreated
18. _____ is another name for candidiasis.
a. Gonorrhea
b. Yeast infection
c. Extremely heavy menses
d. Bacterial vaginitis
19. Giving abdominal massage during pregnancy is
a. Going to make the baby feel very relaxed
b. Going to turn the fetus around the wrong way
c. Breaking up adhesions that might interfere with the birth
d. Contraindicated except for very gentle application of lubricant
20. _____ is the condition of one individual having sex organs characteristic of both male and female.
a. Bisexuality
b. Hermaphroditism
c. Homosexuality
d. Transvestism
21. Before you massage someone who is HIV-positive, you should
a. Conduct a thorough intake interview like you would any client
b. Wear gloves and a surgical mask
c. Ask them how they got it
d. Refuse to do the massage

Allen, Plain & Simple, 3rd ed. Answers to Chapter Review Questions:
CHAPTER 18

22. The _____ is a special tissue within the uterus that houses the baby and amniotic fluid during pregnancy; it joins the mother to her fetus and provides the fetus with oxygen, water, and nutrients from the mother's blood and secretes the hormones necessary for a successful pregnancy.
- a. Endometrium
 - b. Ovary
 - c. Amniocentesis
 - d. Placenta
23. During puberty, both male and female will develop _____.
- a. Breasts
 - b. Pubic hair
 - c. Gonads
 - d. XYZ chromosomes
24. A woman who is upset about her infertility calls to book a massage, and requests “one of those massages that can help you get pregnant.” She has had several failed in vitro treatments, and is taking hormones. Your response should be:
- a. Book the massage; no need to make a response about it
 - b. Tell her you will get rid of all the adhesions that are keeping her from getting pregnant, but it will require weekly visits for six months
 - c. Explain to her that these claims are unsubstantiated, but that massage can help the anxiety she is experiencing about it
 - d. Tell her you would prefer to do reflexology on the reproductive points on her feet
25. A male client calls requesting prostate massage. Your best course of action is
- a. Watch a video to learn the technique
 - b. Tell him to do it himself
 - c. Tell him that is out of your scope of practice
 - d. Hang up on him

Tappan's Handbook of Healing Massage Techniques



CHAPTER 22

Mother and Child

Learning Outcomes

1. Plan massage sessions for women with low-risk pregnancies.
2. Identify contraindications and cautions for massage during pregnancy.
3. Provide an optimal environment for massage during pregnancy.
4. Position a pregnant woman comfortably on the massage table.

Learning Outcomes (cont.)

5. Explain how massage can help ease labor, delivery, and recovery.
6. Perform a Practice Sequence for a pregnant woman in side-lying position.
7. Explain the benefits of massage for infants.
8. Perform an infant massage Practice Sequence.

Key Terms

- High-risk pregnancy
- Infant massage
- Pregnancy
- Pregnancy posture
- Relaxin
- Semi-reclining position
- Side-lying position
- Tactile stimulation
- Trimesters

Overview

Massage can relieve some physical, emotional stresses women experience during pregnancy

Massage is excellent way for parents, other caregivers to provide tactile, kinesthetic stimulation infants need for proper growth, development

Pregnancy and the Benefits of Massage

Changes in women's bodies during pregnancy

- Hormonal
- Structural
- Postural

Pregnancy and the Benefits of Massage (*cont.*)

Common problems

- Mood swings
- Insomnia
- Swelling of hands, legs, feet
- Strain on lower back
- Instability, pain in joints from softening of connective tissue, including cartilage and ligaments, during pregnancy

Pregnancy and the Benefits of Massage

Typical pregnancy posture

- Head forward
- Chest back
- Belly out
- Hips tilted forward
- Locked knees
- Feet turned out



Figure 22-1 Typical posture of a pregnant woman—head forward, chest back, belly out, lower back curve with hips tilted forward, locked knees.

Pregnancy and the Benefits of Massage (*cont.*)

Benefits, intent of pregnancy massage

- Relaxation
- Release emotional stress, less anxiety and depression
- Relieve strain in lower back, neck, legs, feet
- Reduce edema in extremities

Pregnancy and the Benefits of Massage (*cont.*)

- Research shows potential for reducing complications of pregnancy including lower prematurity rates

Pregnancy and the Benefits of Massage (*cont.*)

Benefits, intent of pregnancy massage

- Use side-lying, semi-reclining, seated massage positions in late pregnancy

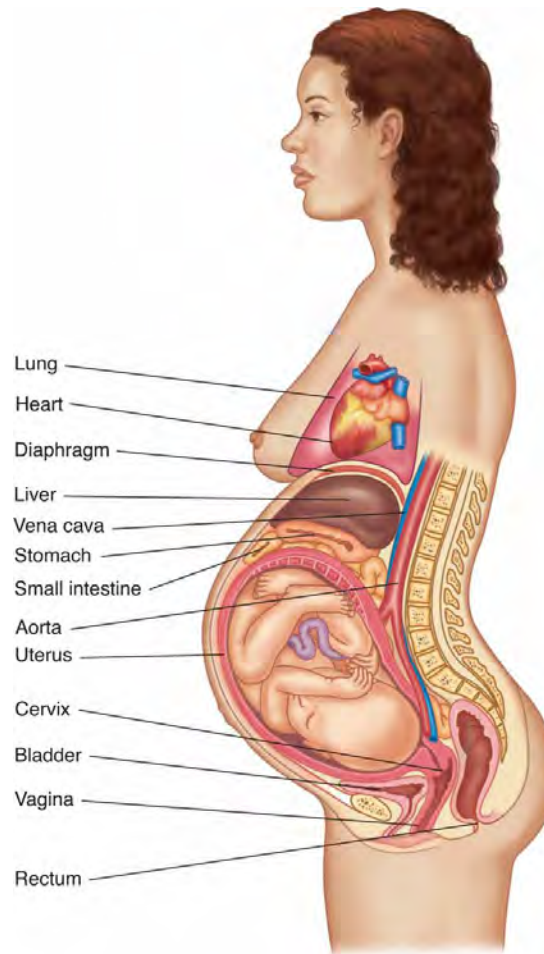


Figure 22-2 Position of the fetus in late pregnancy results in stresses on the mother's body.

Contraindications and Cautions for Pregnancy Massage

- Best to get permission from woman's health-care provider before massage. Find out medications she may be taking
- Abdominal massage contraindicated during pregnancy, with possible exceptions of nerve strokes, passive touch, some forms of energy work

Contraindications and Cautions for Pregnancy Massage (*cont.*)

- For clients with high-risk pregnancies, receive advanced training in pregnancy massage
- For clients with diabetes and/or hypertension, receive advanced training in pregnancy massage

Contraindications and Cautions for Pregnancy Massage (*cont.*)

General contraindications

- Morning sickness
- Nausea or vomiting
- Vaginal bleeding or discharge
- Fever
- Decrease in fetal movement over past 24 hours

Contraindications and Cautions for Pregnancy Massage (*cont.*)

General contraindications

- Diarrhea
- Pain in abdomen or anywhere else in body
- Excessive swelling in arms or legs
- Immediately after eating (wait two hours)
- Over bruise or skin irritation (local contraindication)

Contraindications and Cautions for Pregnancy Massage (*cont.*)

Chinese medicine contraindications

- Avoid strong pressure over Gall Bladder channel at tops of shoulders, acupoints L-14 and Sp-6
- If worried about miscarriage, avoid pressure on Yin channels in inside of lower legs

General Considerations

- Avoid heavily scented products; unscented are safest
- Deep abdominal massage, stretching techniques contraindicated throughout pregnancy, delivery
- Avoid aggressive or heavy pressure techniques applied to connective tissues

General Considerations (*cont.*)

- Leg massage may be contraindicated in cases of varicose veins or poor circulation

General Considerations (cont.)

Trimester considerations include

- First trimester: use only gentle relaxation massage techniques
- Second trimester: safest time for woman; use positioning to help relax muscles
- Third trimester: comfort, relaxation

Pregnancy Massage Set-Up

Environment

- Keep room 5–10 degrees cooler than usual
- Provide good air flow, fresh air
- Bathroom readily available
- Relaxing atmosphere
- Glass of water in reach for recipient
- Tissues handy

Pregnancy Massage Set-Up (*cont.*)

Positioning options

- In first few months, women may be comfortable prone or supine
- Once belly gets larger other options for positioning may be better
 - Later in pregnancy lying supine not desirable
 - Fetus puts pressure on descending aorta impeding blood flow to placenta, causing shortness of breath
 - Pressure on vena cava results in light-headedness, nausea, backache

Pregnancy Massage Set-Up (*cont.*)

Positioning options

- Once belly gets larger other options for positioning may be better
 - Lying prone usually uncomfortable
- Reclining, or half-sitting, may be good alternative
- Side-lying is most common alternative

Pregnancy Massage Set-Up (*cont.*)

Positioning procedure

- General rule of thumb: Whatever position is, fill in spaces between body and table with bolsters, pillows, rolled-up towels
- In supine or reclining positions, use bolster under knees
- In prone position, bolster under shoulders, ankles, around belly

Pregnancy Massage Set-Up (*cont.*)

Positioning procedure

- In side-lying position, pillows placed in several places
 - Under, around belly
 - Under top arm
 - Under top leg or between legs
 - Under head

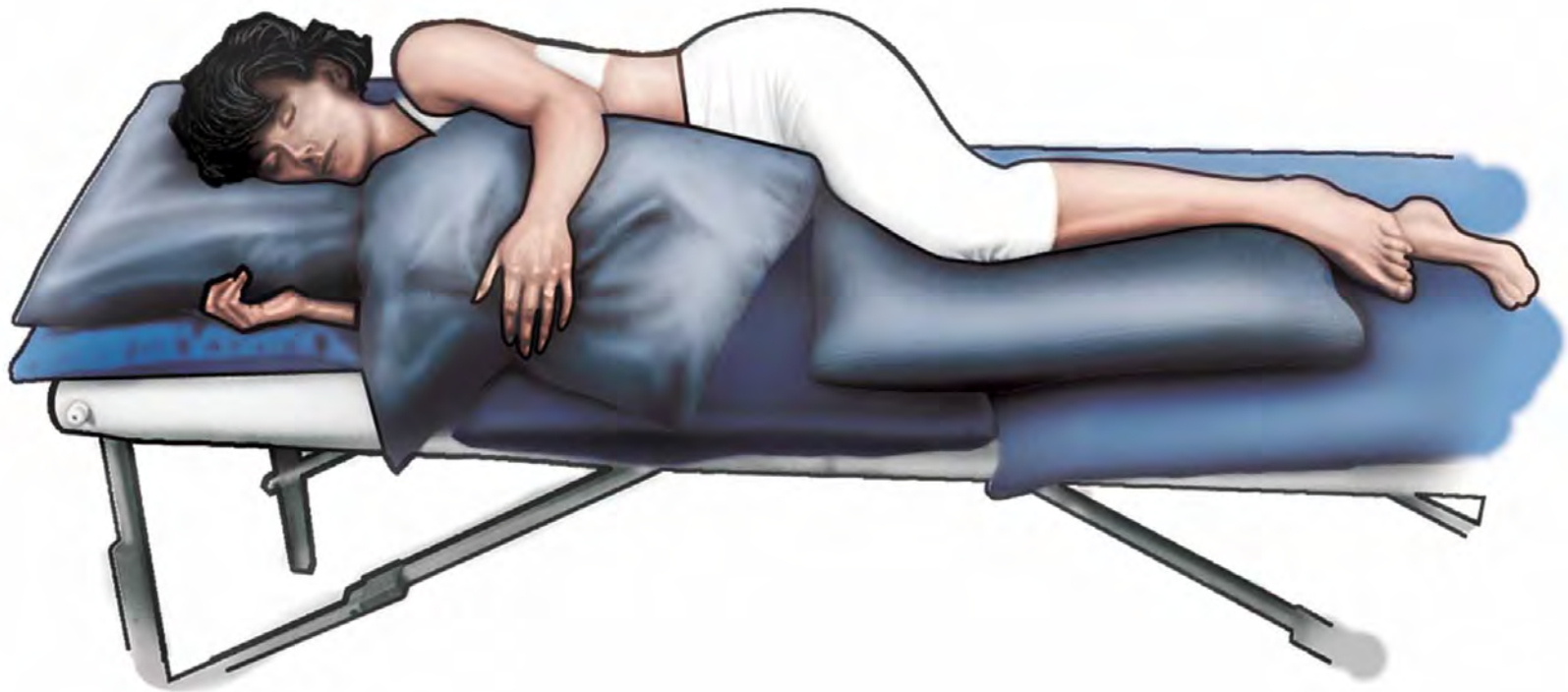


Figure 22-3 Side-lying position and bolstering for a pregnant woman.

Pregnancy Massage Set-Up (*cont.*)

Positioning procedure

- Draping for side-lying position

Pregnancy Massage Set-Up (*cont.*)

Massage table, positioning

- Set table height lower than usual for good body mechanics
- Have several bolsters, pillows available to prop up client
- Provide stable stepping stool for recipient to get onto table
- Assist recipient onto table if necessary

Pregnancy Massage Session

- General qualities: gentle, relaxing
- Special attention to neck, chest, lower back, hips, legs, feet
- Neck, back can be accessed in side-lying position

Pregnancy Massage Session (*cont.*)

Suggestions for massage

- Address tension in upper back, neck
- Attention to muscles of respiration can enhance breathing
- Relieve tension in lower back with firm effleurage in side-lying position
- Distal to proximal effleurage on lower extremities can move fluids out

Pregnancy Massage Session (*cont.*)

- Avoid deep pressure on inner thighs
- Massage feet



Figure 22-4 Assist recipient into side-lying position. Woman sits on edge of table holding drape to cover her front and then lies down on her side; place pillows to support the head, arms, legs, and belly as needed; arrange and secure the drape for modesty.



Figure 22-5 Undrape top leg and apply warming effleurage to lateral leg, hip, and foot. Secure drape between legs; apply oil or lotion to lateral leg, hip, and foot; distal to proximal.



Figure 22-6 Knead accessible leg and hip muscles; alternate with effleurage. Avoid massage of the medial side of the thigh.



Figure 22-7 Knead accessible lower leg muscles; alternate with effleurage.



Figure 22-8 Massage the feet. Finish with light connecting strokes over the entire leg. Redrape the leg.



Figure 22-9 Secure drape under hip and top arm, and undrape back; stand in back at waist facing head. Apply warming effleurage to back and shoulders using both hands.



Figure 22-10 Apply circular friction along paraspinal muscles. Stand at waist facing head; use fingertips of outside hand to apply circular friction from hips to shoulders; one side and then the other; use deeper pressure on tense spots.



Figure 22-11 Apply 1-handed kneading of shoulder and neck muscles; end with flat palm circular superficial effleurage over entire back. Redrape the back.



Figure 22-12 Apply effleurage and petrissage on top arm. Stand in front of recipient and hold her hand with 1 hand while the other applies effleurage to the arm from wrist to shoulder; squeeze around arm from shoulder to hand; end with effleurage up the arm.



Figure 22-13 Apply passive touch on leg and back. Stand in back; place one hand on the upper back and the other on the bottom leg; hold for 5–10 seconds.

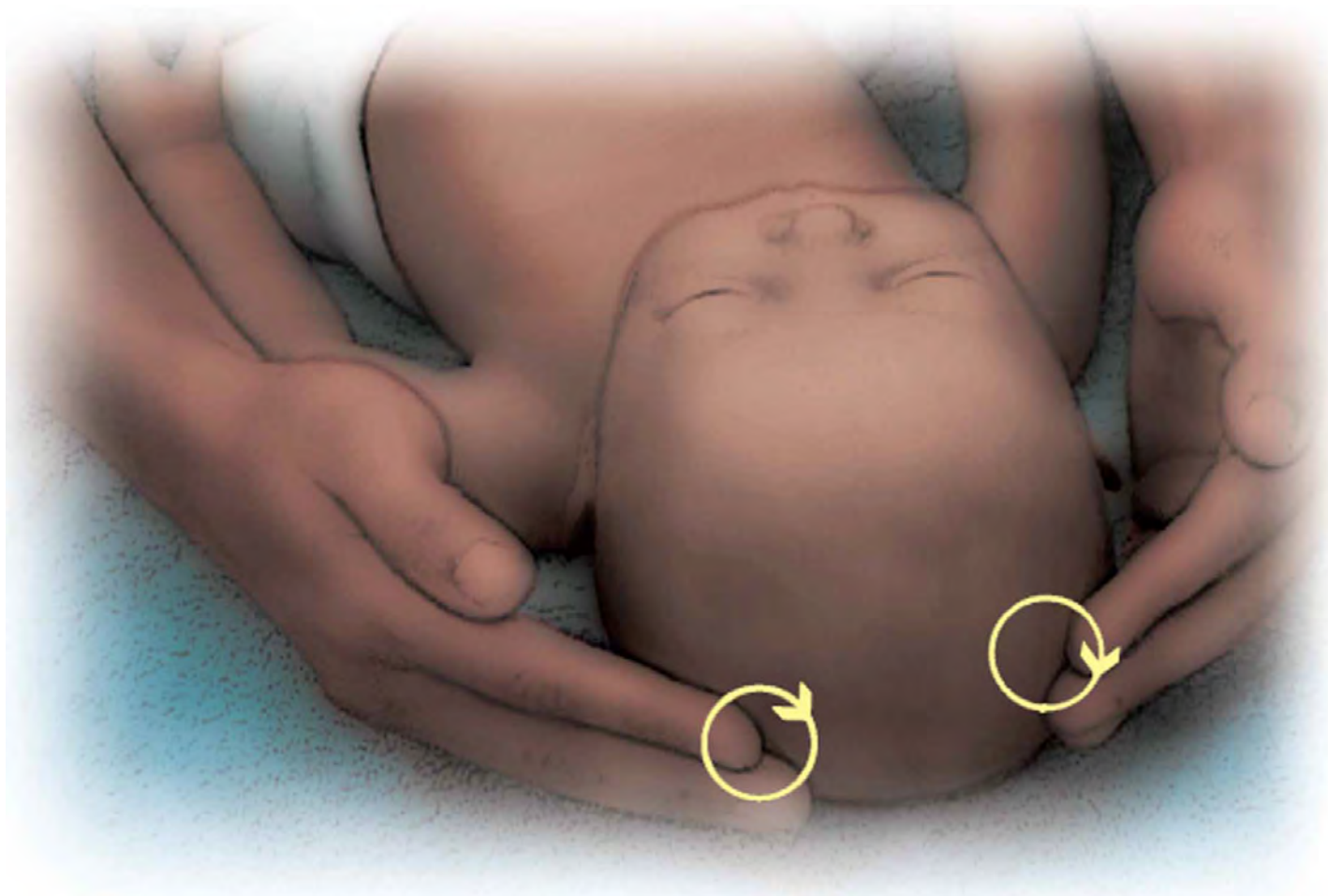
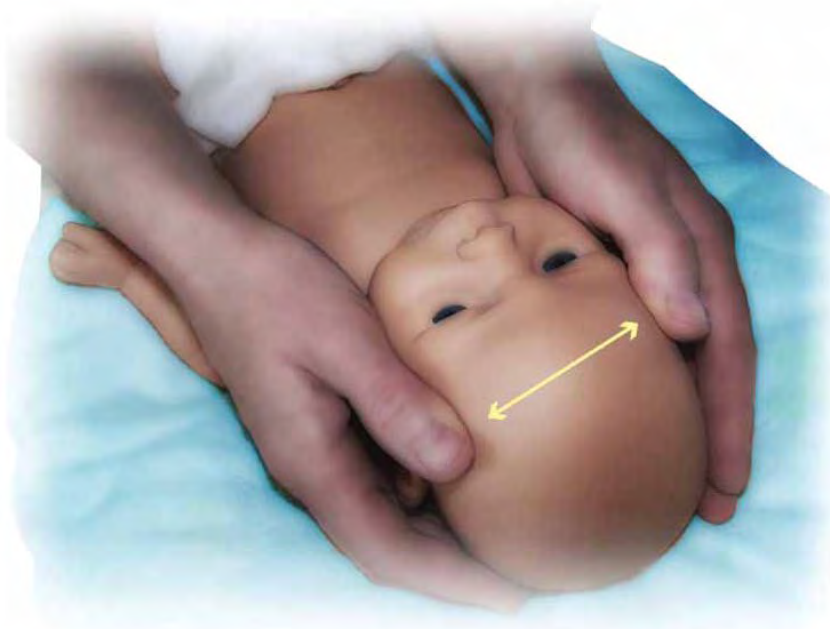


Figure 22-14 Place the infant face-up on a soft surface, such as a towel, and remove his or her clothing. With 1 hand on each side, apply fingertips circles over the head. Do not use oil or lotion. Make eye contact and smile.



A



B

Figure 22-15 Slide thumbs over forehead and down sides of nose. A. Using no oil or lotion, place thumbs in middle of forehead and slide out to the temples 2-3 times. B. Slide down the sides of the nose.

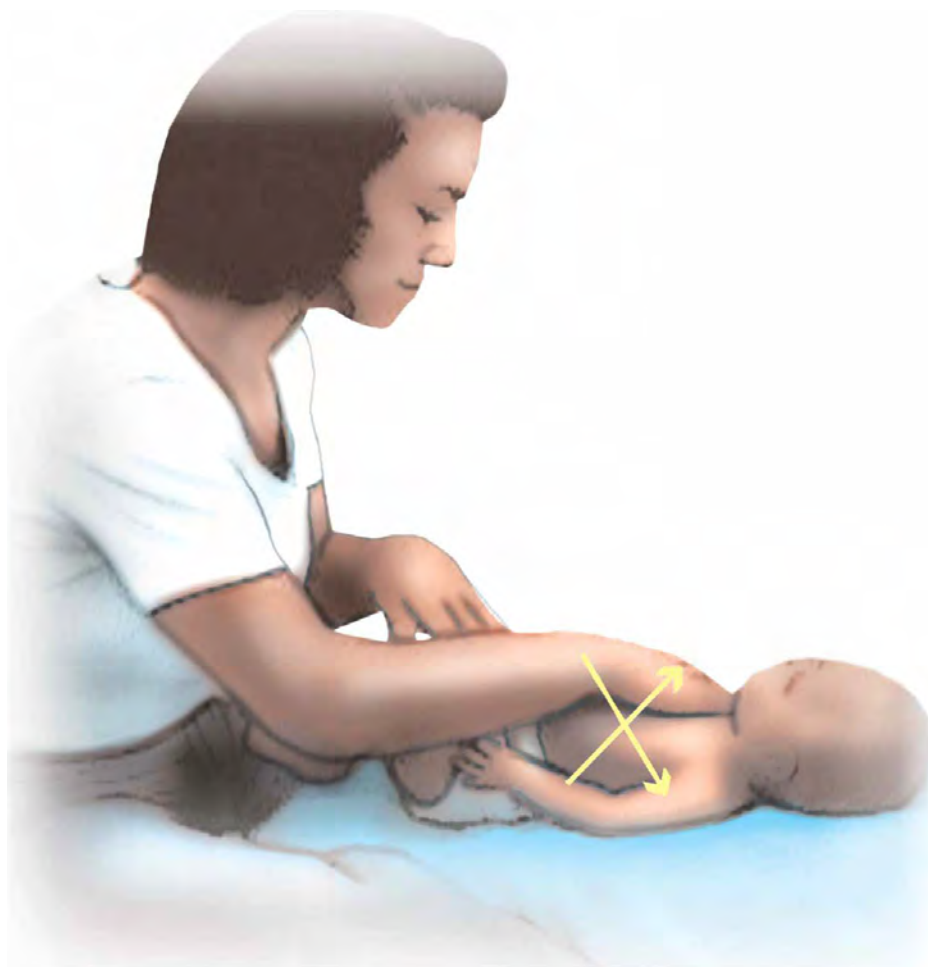


Figure 22-16 Using the palm, apply oil with butterfly strokes across the chest. Alternate hands and move across the chest and up and around the opposite shoulder.



Figure 22-17 Gently squeeze/milk the arm with twisting motion. Use oil or lotion on hands; use gentle but firm pressure moving shoulder to wrist.



Figure 22-18 Apply thumb strokes on palm of hand and fingers. Hold the baby's hand palm up and use thumbs to stroke from wrist to fingers.

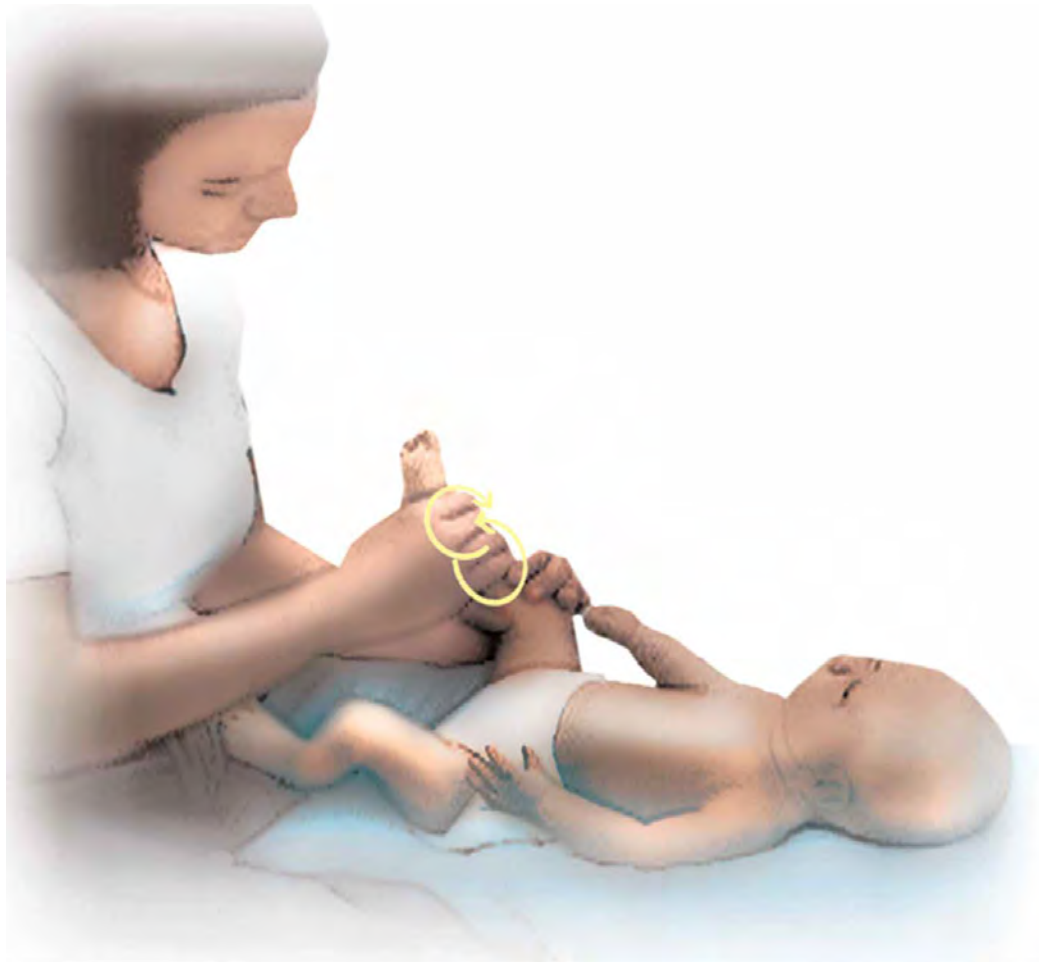


Figure 22-19 Using oil or lotion on hands, squeeze/milk leg with twisting motion from ankle to thigh. Pressure is gentle but firm.



Figure 22-20 Apply thumb strokes on foot bottom and toes. Hold the baby's foot bottom-up and use thumbs to stroke from heel to toe.

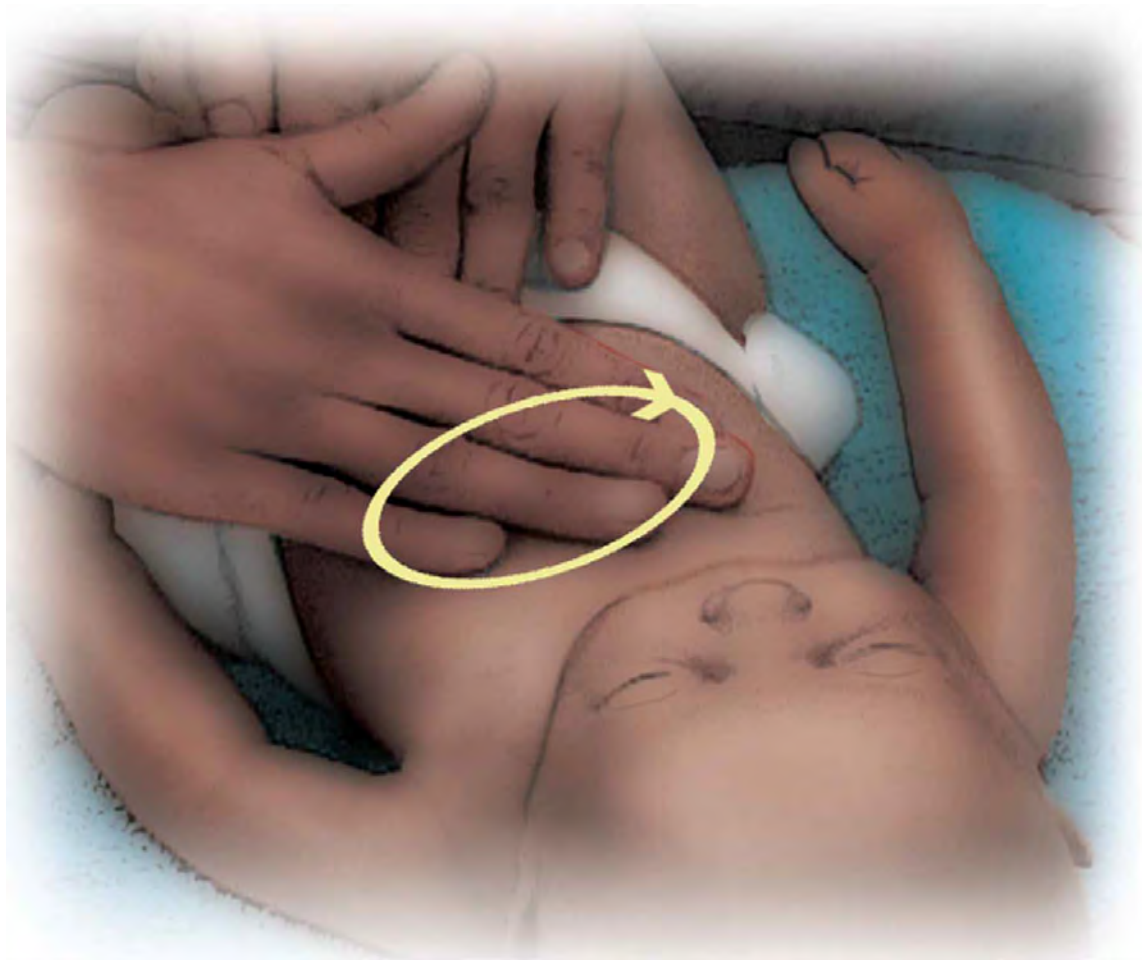
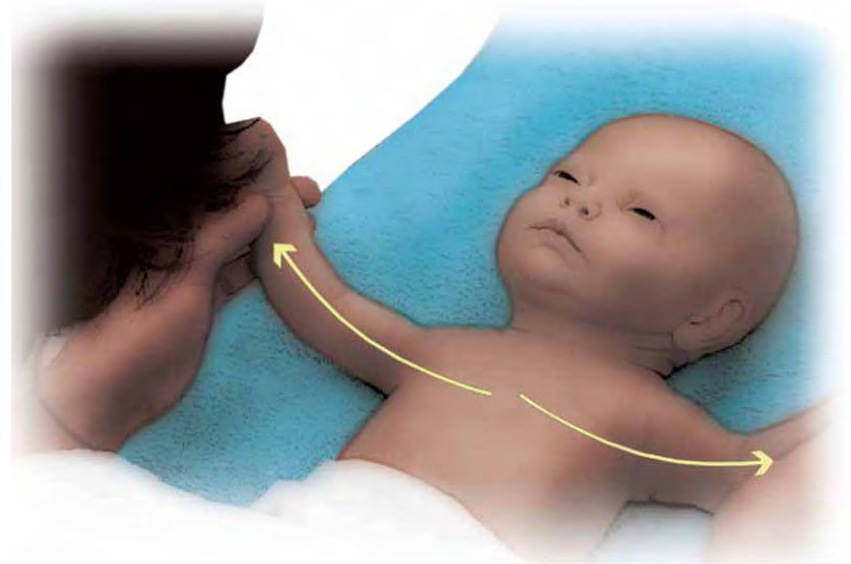


Figure 22-21 Using oil or lotion, apply circular strokes on abdomen with fingertips. Move in a clockwise direction and use firm pressure.



A



B

Figure 22-22 Hold baby's hands and (A) cross arms over chest and then (B) open out to the sides; repeat several times.



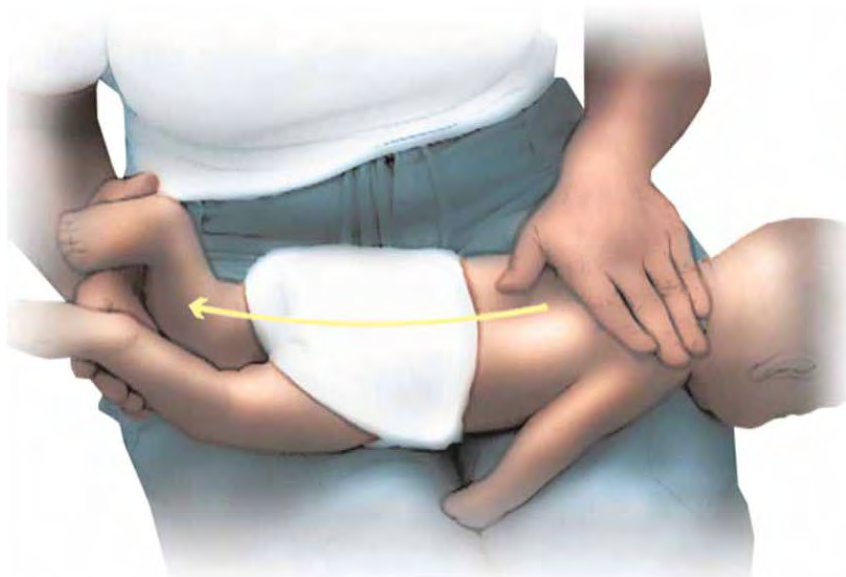
Figure 22-23 Hold baby's feet and bend legs, moving knees into the abdomen/chest and then straighten; repeat several times.



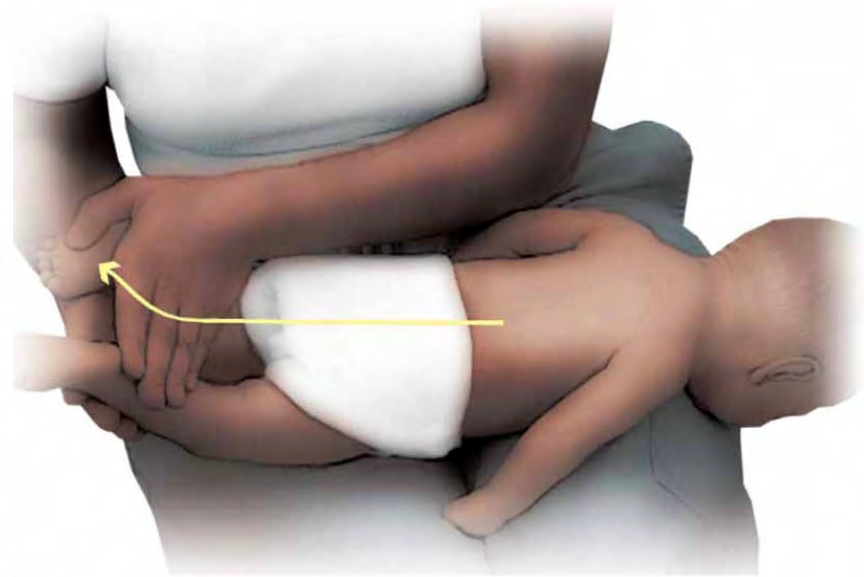
Figure 22-24 Turn baby over, placing him or her sideways across legs if on floor or across pillow.



Figure 22-25 Apply circular fingertip friction on back, moving along spinal muscles from hip to shoulder and over shoulders.



A



B

Figure 22-26 Scoop from shoulders to heels. Hold feet in one hand; with other hand use the palm to apply long broad strokes.



Figure 22-27 Turn the baby over and end with passive touch on the head. Gently hold the baby's head and look into his or her eyes and smile.

**PUBLIC HEARING
DIRECTION**

Wednesday, October 2, 2024

Appeal of the denial of the Planning Commission regarding Petition 2024-06-02-10 submitted by Wanda Massage Institute.

DIRECTION:

1) DENYING

REGULAR

Proposed Budget for the City of Livonia for the Fiscal Year ending November 30, 2024, and the property tax millage proposed to be levied to support the proposed budget.

DIRECTION:

1) APPROVING

REGULAR

2) DENYING

3) COMMITTEE OF WHOLE

**THESE ITEMS ARE TO BE PLACED ON THE
AGENDA FOR THE REGULAR MEETING OF OCTOBER 21, 2024**

CC: Council, Mayor, Law

**CITY OF LIVONIA
PUBLIC HEARING**

Minutes of Meeting Held on Wednesday, October 2, 2024

A Public Hearing of the Council of the City of Livonia was held at the Livonia City Hall Auditorium on October 2, 2024.

MEMBERS PRESENT: Brandon McCullough, President
Martha Ptashnik, Vice President
Carrie Budzinski
Rob Donovic
Scott Morgan
Laura M. Toy

MEMBERS ABSENT: Jim Jolly

OTHERS PRESENT: Carter Fisher, City Attorney
Mark Taormina, Planning and Economic Development Director
Debbie Lichtenberg, Finance Director

The Public Hearing was called to order at 7:48 p.m. with Council President Brandon McCullough presiding. This item is regarding an appeal of the denial of the Planning Commission regarding Petition 2024-06-02-10 submitted by Wanda Massage Institute requesting waiver use approval to operate a massage establishment at 37625 Ann Arbor Road, located on the south side of Ann Arbor Road between Newburgh Road and Ann Arbor Trail in the Northeast ¼ of Section 31.

This item will be moved to the Regular Meeting of **October 21, 2024**.

The Public Hearing is now open. There were approximately 5 persons in the audience.

McCullough Mr. Taormina, the floor is yours.

Taormina Thank you. This is a request, as you indicated, to an appeal request involving the denial of the waiver use petition involving a massage establishment. In this case, the property is located on Ann Arbor Road. It's actually between Ann Arbor Road and Ann Arbor Trail. Access is provided to the site from both streets. In this case, this multi-tenant building is about 15,000 square feet. Wanda Massage Institute would occupy a unit that is roughly 1800 square feet, located at the west end of the building. It would face Ann Arbor Road, or to the north. Few conditions related to massage establishments include they cannot be located within 400 feet of another massage establishment, nor can they be 400 feet within any school, from any school, place of worship, state licensed daycare facility, library, playground, public park. In this case, the Middle Rouge Parkway is located directly across Ann Arbor Road, about 120 feet from the property and so that particular condition would have to be waived

or modified by Council. This Petitioner proposes what has been described as more of a training school for massage therapists. It would include classroom instruction as well as performing massages on clients that provided a detail regarding the layout of the unit includes a couple of massage rooms offices, as well as a classroom and break room. No modifications would be made to the building's exterior. Parking is adequate to serve the use. Planning Commission after having held a Public Hearing on this item, did deny it and is the reason for the appeal this evening. Thank you.

McCullough Thank you, Mr. Taormina. I'm gonna open up to the Council. Is the petitioner here? So, petitioner is here, if you'd like to come up just to maybe field some questions from Council, or, you know, why don't I hand the floor to you, if you could do a name and address and tell us a little bit about what your business is. Council, feel free to jump in at any time, and then I'll go to the audience after. While you guys are getting prepared. Why don't go to Council? If we can ask some questions, maybe for Mr. Taormina.

Donovic Council President, to Mr. Taormina, remind me again, why was this denied? What were some of the rationales from the Planning Committee?

Taormina Five reasons were provided in the denying resolution, mainly related to their noncompliance with all the general standards and requirements of the zoning ordinance, and the fact that the petitioner had not adequately established a need for the use in this in the in the neighborhood.

Donovic Thank you, sir.

McCullough Councilwoman Budzinski.

Budzinski I just got a question for law or Mr. Taormina. Does our ordinance differentiate between a school and a massage parlor? Would the massage services be provided by students, maybe as a training purposes make it a massage parlor. As this relates to the zoning being closest to residential or school.

Fisher I don't think the ordinance contemplates sort of that level of granularity in terms of, is it a massage school or massage parlor, or whether there's training going on. I think the definition of parlor is pretty broad, and this is probably included.

McCullough Good evening if you could get your name and address for the record, and then just tell us a little bit about the business that you're proposing.

Jada Yes, my name is Jada, and this is Ben. He's also an assistant, but back to school right now. We are here to represent the Wanda Massage Institution. And our address is 37625 Ann Arbor Road, Livonia. And thank you again for being here to hear us as the voice. And we actually, after

we got email letter, we actually did some research regarding that. So, we noticed that there is a term calling us Massage Institution. So, after we started thinking, and we're trying to do such training school inside of massage establishment, so we prefer we actually trying to be a training school inside of massage establishment. That's called in the denial letter. So, after we saw these the that came by the measurement of Mr. Drew, we actually try, we want to make some modification of our training plan, so changing from we won't provide any massage services to the public, that's the change we're going to make. To let the city know about we try to avoid the misunderstanding between those concepts, especially in the letter. We call them site establishment, so I guess they may have some issue with local rules. So that's the things we want to mention that in our appeal too.

McCullough So, if I may, and Council, feel free to jump in so, you're still going to be performing massages inside the establishment as a training mechanism?

Jada Yes, but we won't open to public to offer any services. So maybe between a teacher to students only, or the student to students. So, it's not gonna open to public to charge money from outside, like residents around it. So, it's only so just represented with our purpose being, the school is only training and professional training.

McCullough Do you have a training facility somewhere else right now or is this gonna be the first?

Jada This is our second in the Michigan State.

McCullough Where is your current?

Jada The current one is in Westland.

McCullough And that's open right now in operation?

Jada Exactly. We actually print out a couple of the pictures of our school from Westland. So, we've already been here, like, more than six years already, and for the last two years, even without impact by the covid, and we still able have like 50 students, successfully, more than 50 graduates.

McCullough Thank you. I'll go to Vice President, then Councilwoman Toy.

Ptashnik So thank you for coming today. Would this be an additional location, or are you replacing the Westland location?

Jada No, it's going to be additional one. So, the present school. You can see it's already packed. The classroom is very small. So that's reason why. Well, after we compare a couple of like a property around this, like several cities around here, around the Westland, and so far, this location is still the best because they have, like in the middle they have a classroom open

area as really good for the classroom. That's reason why I would pick this location.

Ptashnik Okay, so then, so your funding, your source of revenue, I guess. It wouldn't come from charging customers coming in for to get massage, it would be tuition? Is that what we're looking like for students?

Jada Yes, carefully, actually, in the program, actually, we already include, I think, after this submitted all those paperwork, I think it's included in there. We actually have 100 hours of the hands-on training experience is required by the Federal Massage Association. So, we tried to give lessons only for that purpose, but because we have, like, really misunderstanding of those, like massage establishment concepts. So, we're a little afraid of that. So, we try to work this out. So, by thinking about maybe ask the student to finish their hands-on in another location of massage school to avoid this concept misunderstanding.

Ptashnik I have another question I think probably is going to go to Mr. Fisher in Law. If we were to approve this establishment, is there a way that we can dictate that it is for educational purposes only, and will they really be no outside customers? I mean, I don't know what our parameters are on something like this.

Fisher You know, I think you probably could issue an approving resolution stipulating that the approval is subject to this being used as an educational facility, and to sort of expand on my previous answer, to the extent that it is only being used as an educational facility and there are no massages offered for pay. You know, it could be argued that this falls outside the zoning ordinances concept of a massage establishment. The zoning ordinance talks about massages, exercise and practice for pay.

Ptashnik And that's, I guess, where I was getting to, because this is more, I guess what I'm seeing is an educational facility than it is truly a massage facility.

McCullough Councilwoman Toy.

Toy Several questions, if I may. Who owns your company, your corporation, your LLC rules, do you own it?

Jada The business owner, his name is Jun Long Zhu. He's the owner.

Toy And what kind of experiences does he have within the massage industry?

Jada Oh, he actually performed as owner to manage all different kind of massage school, with more than 10 years' experience, not only in Michigan. I think he started his business in California. Right now, he still have, one or two, just one in Los Angeles area. You not only do the school for the program for the massage license, they also have, like, another program called, I think it's another 100 hours training for help the students

who pass through the board exam. So, it's like kind of two programs so totally at all is like more than 10 years.

Toy Thank you. What brings him to Livonia? Then? Why? Why is he picking Livonia to be at? If he only has one in California. Help me understand that.

Jada I think he also had another establishment in Georgia, but as far as I now in Michigan, because they first established in the Westland and pretty successful. And it's not only open for the local Michigan students to attend to this program. It's actually also come from other states

Toy Okay. And how many years has he been in business doing these kinds of educational venues, if you will.

Jada From as far as I know, it's more than 10 years for the location of Westland, is almost six years it might before for the covid.

Toy And what is your what is your title in in the organization?

Jada As a current, I was with school assistants, and a current school assistant. So, we also manage, like the students, like study plan as long as model, like operation, daily operation of the school.

Toy Okay, and your background and in your training, is in?

Jada My background is Oriental medicine.

Toy Okay, yeah. Great. All right and are you a citizen of United States.

Jada No, I'm no.

Toy Okay. Are you Miss?

Ben I'm a current resident.

Toy You're a current resident, okay? And how do you get your students. How do the students come to you?

Jada You mean the marketing flyer?

Toy Marketing would be fine.

Jada Yes, actually, the special, the specialty of our program is our students attracted by our bilingual program because most of students also coming from China. Their English is not their first languages, so they have difficulty to go through the program. But our program offered because our instructor, he is very experienced physical therapist, and field is more than 20 years in this field, and he also able to speak Chinese, which is bilingual,

so to help a lot of students struggle with like medical terminology and something like that. So, this is our very special advantages.

Toy So the percentage of your students come from various backgrounds, would you say, or a lot of them from out of state or out of country, would you know?

Ben I think more, so, for our students can be not out of state. Yeah, most of our students. They want to help their scale to get help their career to be proven, they have to, if they want to do perfect professional massage therapy, they have to get educated. They have to get licensed. They have to get a certificate. So, our program help them get license and certificate.

Toy Do you have a copy of your training program as to how many weeks it is, what they learned, what it is? Do we have copies of that? I don't have my

Jada Yes, actually, we think we submitted, we don't have the packet right now, but we actually submitted to our application package, I think is involved with that.

Ben Yeah, we can forward to that.

Toy Oh, that'd be great. Yeah, great. Okay, and how long have you guys been in the business? A lot of years or months or weeks?

Jada Oh, I work for the company since 2019 the first location in Westland, okay for five years.

Toy Okay. Thank you. You, Miss?

Jada I'm the assistant before her, but I'm currently not working for them anymore. I'm here to be a translator for helping.

Toy My last question would be, what type of placement do these young people or older people have once they complete your program? Where do they go or what? Who hires them usually? Is your placement successful, pretty much on a percentage basis? So, do you understand what I mean?

Ben Yeah, after they graduated and after they get licensed from the Federal State Massage Therapy, so, most of the massage therapy, the old massage store and the provide massage service to the public.

Toy Okay, so there may be walls, things like that?

Ben Yeah, that kind of thing, yeah. Our students go to some spot, like a spa.
Toy I'd be interested to know your owner's background, if he has any kinds of tickets, if you will, or different notices, if you will, that we could investigate because you have been denied by our Planning Commission. I take that kind of thing seriously. These people are well meaning, usually on the

Planning and not that you shouldn't appeal to us. I think it's great, except that there's a lot of there's a lot of questions when it comes to certain facets of this industry, and I want to be really clear about what we're putting in our city, that's all and I think you've answered most those questions, and I really appreciate it. Thank you very much.

McCullough Councilman Donovic, then Vice President.

Donovic A few questions. First, thank you both for being here this evening. I do appreciate it. This is our job. We have to ask these questions and go through this process. We do thank you for being here, Council, as you will see your packet, I have some concerns, and I would share those concerns of the Planning Commission. I agree with those concerns, but even equally concerning, the petitioners building, they owe in 2000, this is of June, so I'm not sure if anything's changed since then, but they owe \$18,900 for summer taxes. In 2023 not 24, 2023 \$18,000 and almost \$900 for summer taxes and then winter taxes. They owe \$20,800 for winter taxes, and that's almost \$40,000 in taxes from 2023. Then also the back bills for water. They originally owed over \$9,000 in water payments. A \$2,000 water payment was made in June of this year. They still have an outstanding balance of \$8,000, so that is roughly almost \$50,000 this property owner owes the city of Livonia. You couple the items from the Planning Commission, their reasonings for denial, plus the building owner owes the city. Nearly \$50,000 I'm not okay with moving forward. So those are some of the concerns that I had. Thank you.

McCullough Councilwoman Vice President.

Ptashnik Thank you. Stole my thunder a little bit on that one Mr. Donovic, I was actually worried about that as well. Where's the Westland location?

Ben The address is 6565 North Wayne Rd.

Ptashnik Okay, are you currently operating out of the Ann Arbor Road location?

Ben We're not. We have to get approved by you guys. We're not done yet, because when I look up the website, it says that's where you're operating at, I guess I'm confused.

Jada Yeah, actually, it's not like opening, just take a picture. So, we're actually able to use it before, but we're actually not opening anything like there's no students in there. We're not really doing anything yet

Ptashnik So, you already have a lease in your plan.

Jada Yes, that's the reason why we, after we still want to be here to, you know, sort this evening, because actually, we are very lucky to be able to get the landlord here today finally, and maybe she can answer, like, some of the, you know, the taxes, yeah, the stats, things. We actually, we already rent this place. Actually, that's the only way we can access the building to do

some like setup, to ask the city to, you know, get inspection and everything. So, it's like to pre prepare things. So yeah. Besides that, we are not reopening anything for that location.

Ptashnik So you don't run any classes in the Livonia location?

Jada No, everything is in the Westland, the one on Wayne Road.

Ptashnik That's my question. Thank you.

McCullough One question. What is the location called in Westland? Is it, it's not this, it's not a teaching, I'm looking at it right here. It says, M Spa.

Jada Sorry, no, it's called The Perfect Massage School.

McCullough With the address that you gave me, the 6565 Wayne, it's coming up M Spa.

Jada No, it's not true. We actually can show you, what do you have a picture?

McCullough What's the business called?

Jada Perfect Massage School. Perfect School of Massage?

McCullough You know, at this point I'm going to go back to Council. We do not have a motion on the table. It seems like there's still a lot of information missing from this to even render a decision in favor right now, you've said that you have a school. I'm looking at it right now. So, you said The Perfect School, but there's also one called M Spa that has that same address.

Jada No, that's not true, right now, that property is only for class, and a lot of classes, even online.

McCullough Well, at this point I'm going to cruise by it. I mean, right here, it says M Spa, 6565 North Wayne Road, Westland, Michigan, 48185 so just food for thought.

Jada Actually, that school do have a license, a massage license, but actually they're not really taking any like customer from public either.

McCullough Okay Council, do we have a Vice President?

Ptashnik At this time I just don't feel comfortable moving forward. Mr. President, I'd like to offer a denial on this motion.

McCullough Thank you. So, we have a denying. Council, do we have any other motions or feedback? Councilwoman Toy, the floor is yours.

Toy I understand the motion that's been put forward. If what I'd like to see as one Council person, if your owner, the owner that actually runs this stuff, if he would please appear. I know it's a great habit when they send in others, but with the owner appears, he can get down to business a little bit more. As our President has said, there's some unanswered questions. I'm not saying I'm jumping up and down about improving on this at all. I just think that fairness to you and full transparency that may be very helpful, because there are a lot of, as my colleagues have pointed out, a lot of things. And also, I'd like to talk to the owner, which Councilman Rob has brought up, of these unpaid balances that he has. So, that's very concerning to our city. Thank you.

Donovic Go over to Councilwoman Toy's position. I'm looking at the public website, and it may not be 100% accurate, but I'm fairly certain it is accurate. They owe \$12,722 for winter 2022 taxes they owe \$14,647 for winter 2021 taxes, they owe \$15,068 for winter 2022 taxes, 2023 tax in the summer of \$18,868, 2023 winter, \$20,736, and summer, 2024, \$9,000 I mean, I'm starting to lose track, Council. So, I own properties, and you pay your property taxes, and that's a lot. I mean, I'm looking at total amount due, total amount paid, last paid, and there's been a few that have been paid over the last four or five years, but there's \$1000s and \$1000s and \$1000s of dollars owed, and this is not in consideration with the water bill either. Thank you, Council.

McCullough Thank you. I'm gonna go to Councilwoman Budzinski, and then I'll ask you for your name and address, and you can have the floor.

Budzinski And that's fine, because I thought I heard them say that you are the property owner.

Ben I represent property owners.

McCullough All right, can we have name and address for the record?

Ben I work for, it's a small family business, and I help manage the day to day maintenance, operations, office building.

McCullough Okay, Councilwoman.

Budzinski Through the Chair, so are you or the family represent responsible for the property taxes and water?

Ben There's some, there's been, it's been a hard time for these buildings with vacancies and just some empty spots, and they fall behind making some payments towards the taxes.

Budzinski Is the family and the perspective lessees/ school training center related in any way, or is this a, I mean, are the property owners and the tenants in business together?

Ben No, there's a mortgage broker that comes in and shows the empty offices and suites and markets the availability. And was in touch with this massage school and brought them forward as a potential tenant to build some empty spaces in rental I've been in and had a look, and they big classroom. There are some few empty spaces, and it looks like they're trying to there's posters and diagrams and things lying around. They're trying to set up some kind of educational massage facility. It's quite a professional building. There are offices, there are dentists with chiropractors, and it looks like it would fall in with the style of the building.

Donovic Thanks, Council President, Miss, thank you for being here tonight. I understand you're the representative of the entity that owns the property. Doing some quick math, the entity owes the city and the county of about \$102,000 in back taxes. And those are going back to 2020. Yes, they made two payments in 2021, and 2022 it's actually completely insane that the county is not foreclosed on this building that owing the community \$102,000 plus the \$9000 water payment that you guys did make \$2,000. This is public record information on BS&A website. Our County Clerk, excuse me, our Treasurer is here this evening as well. But these are various payments that have not been made, and that's just on the BS&A website. We could definitely confirm that with our Treasurer's Office, but this is public information that I have with both on BS&A online website and then additionally, again, owing \$9,000 and back to water payments. But you guys made a \$2,000 payment in June. That's just absolutely not acceptable, and I'm not going to be in favor for the reasons that the Planning Commission laid out, and then also signing a lease for the tenant. Paying \$15, \$16, bucks a square foot, whatever may be, is not going to make a difference when you owe the residents in our community that much money. Yeah, it's unacceptable. Taxes, absolutely.

McCullough Well, right now, we do have a motion on the table for denial. I'm going to go back to Council. Do we have anything from the audience on this matter? So, we have a denial. We have a denial on the dock. I think this is going to be at the next Council meeting. Check the correspondence with the website if you want to reach out to the Council Office or check the website. But this should be reported out probably the next Council meeting. Livonia.gov is the city's main website, is going to post all the agendas. Anyone from? With that, I'm going to adjourn this meeting at 8:17pm.

As there were no further questions or comments, the Public Hearing was declared closed at 8:17 p.m.



LETTER TO THE LIVONIA CITY COUNCIL

2.

Planning
July 29, 2024

MEETING DATE

PRESENTED BY

AGENDA ITEM

Appeal of the denial of the Planning Commission regarding Petition 2024-06-02-10 submitted by Wanda Massage Institute requesting waiver use approval to operate a massage establishment at 37625 Ann Arbor Road, located on the south side of Ann Arbor Road between Newburgh Road and Ann Arbor Trail in the Northeast $\frac{1}{4}$ of Section 31.

BACKGROUND DETAILS

July 29, 2024

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2024-06-02-10 - Wanda Massage Institute

Dear Council Members:

At the 1,216th Public Hearing and Regular Meeting held by the City Planning Commission on July 16, 2024, the following resolution was adopted:

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

#07-32-2024 RESOLVED, That pursuant to a Public Hearing having been held by the City Planning Commission on July 16, 2024, on Petition 2024-06-02-10 submitted by Wanda Massage Institute requesting waiver use approval under Section 6.37 of the Livonia Zoning Ordinance, as amended, to operate a massage establishment at 37625 Ann Arbor Road, located on the south side of Ann Arbor Road between Newburgh Road and Ann Arbor Trail in the Northeast $\frac{1}{4}$ of Section 31, the Planning Commission does hereby recommend to the City Council that Petition 2024-06-02-10 be denied for the following reasons:

1. The petitioner has failed to comply with all general standards and requirements outlined in Sections 1.02 and 13.13 of the Livonia Zoning Ordinance.
2. The proposed use fails to comply with the Zoning Ordinance standard outlined in Section 6.37(3), which specifies that no massage establishment shall be located within four hundred feet (400') of a public park.

3. The petitioner has not adequately established a need for the proposed use in this neighborhood.

4. The petitioner has not sufficiently demonstrated that the proposed use would be compatible with and in harmony with the surrounding uses in the area, and

5. The proposed use is contrary to the goals and objectives of the Zoning Ordinance, which, among other things, are intended to ensure the suitability and appropriateness of uses.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Zoning Ordinance, as amended.

ATTACHMENTS

1. 2024-06-02-10_E-COUNCIL Pkt

APPROVED BY



Mark Taormina, Planning and Economic Development Director

Date: August 01, 2024



Maureen Miller Brosnan, Mayor

Date: August 06, 2024

Petition 2024-06-02-10 submitted by Wanda Massage Institute
requesting waiver use approval under Section 6.37 of the Livonia Zoning Ordinance, as amended, to operate a massage establishment at 37625 Ann Arbor Road, located on the south side of Ann Arbor Road between Newburgh Road and Ann Arbor Trail in the Northeast ¼ of Section 31.

To whom it may concern:

We, Wanda Massage Institute, appealed the hearing result on July 16, 2024. appealed the hearing result on July 16, 2024.

First, we are a massage training institution with many years of experience. We are not a massage parlor, and we do not provide massage services to the public. We only provide teaching and training that meets the federal exam

Second, we use a circular bilingual teaching system. Through our training, our students can pass the federal professional exam more efficiently and obtain their professional certificates.

Third, we have experienced teachers, a stable teaching environment, and a professional admissions team. Our current students are mainly from Michigan, Ohio and Illinois, so we need to expand in Michigan to meet the future development needs of our company.

In summary, we really need the support of the city. We would really appreciate your effort and time. Looking forward to your reply. Thank you.

Yours sincerely,
Wanda Massage Institute.

UNAPPROVED MINUTES

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MINUTES OF THE 1,216th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, July 16, 2024, the City Planning Commission of the City of Livonia held its 1,216th Public Hearing and Regular Meetings in the Livonia City Hall, 33000 Civic Center Drive, Livonia, Michigan.

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7 p.m.

Members present: David Bongero Sam Caramagno Glen Long
Peter Ventura Ian Wilshaw

Members absent: Wafa Dinaro

Mr. Mark Taormina, Planning Director, and Stephanie Reece, Program Supervisor, were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #1 PETITION 2024-06-02-10 Wanda Massage Institute

Mr. Caramagno, Secretary, announced the first item on the agenda, Petition 2024-06-02-10 submitted by Wanda Massage Institute requesting waiver use approval under Section 6.37 of the Livonia Zoning Ordinance, as amended, to operate a massage establishment at 37625 Ann Arbor Road, located on the south side of Ann Arbor Road between Newburgh Road and Ann Arbor Trail in the Northeast ¼ of Section 31.

Mr. Taormina: Thank you. This is a request for a massage establishment treated as a waiver use in a C-1 zoning district. The location is a multi-tenant commercial building about 15,300 square feet in size. As you can see from this aerial photograph, parking, and access are available from Ann Arbor Road and Ann Arbor Trail. There are a couple of special requirements that apply to massage businesses. One is that a massage establishment cannot be located within 400 feet of another massage establishment. There is also a 400-foot separation requirement from any school place of worship, daycare facility, library, playground, or public park. There are no other massage establishments within 400 feet of this location; however, directly across from Ann Arbor Road, about 120 feet to the north, is Wayne County's Middle Rouge Parkway, a public park. Thus, the separation requirement from a public park will have to be waived by the City Council for this application to be approved. According to the petitioner, this massage location would serve as a training school for massage therapists. The program would include classroom instruction with the students performing massages on actual clients. The unit they intend to occupy is about 1,700 square feet. It's located at the west end of the building, which faces and is accessible from Ann Arbor Road. The floor plan includes a lobby area, two massage rooms, offices, a large classroom, and a break room. There would not be any changes to the outside of the building. Parking at the site should be sufficient to accommodate the proposed use. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated June 10, 2024, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed waiver use at this time. The subject parcel is assigned the address of #37625 Ann Arbor Road. The legal description submitted with the petition appears to be correct, and should be used should the waiver use be granted. The existing parcel is currently served by public water main and sanitary sewer, as well as private storm sewer. The submittal does not indicate any changes to the existing utility leads, so we do not believe there will be any additional impacts to the public utilities with this proposal."*

Should changes to the existing building leads be needed, the owner shall submit proposed drawings to this Department to determine if permits will be required. Also, should any work be required within the Ann Arbor Road right-of-way, The owner may be required to obtains permits from the Michigan Department of Transportation.” The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Livonia Fire & Rescue Division, dated June 3, 2024, which reads as follows: “ *This office has reviewed the site plan submitted in connection with a request to modify a commercial building on property located at the above referenced address. We have no objections to this proposal. A further detailed plan review will take place when this division receives an official plan set.*” The letter is signed by Brian Kukla, Fire Marshal. The next letter is from the Division of Police, dated June 7, 2024, which reads as follows: “*I have reviewed the plans in connection with the petition. I have no objections to the proposal.*” The letter is signed by Paul Walters, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated July 9, 2024, which reads as follows: “*Pursuant to your request, the above-referenced Petition has been reviewed. The proposed use is less than 400’ from a public park. This requirement may be waived by Council. This Department has no further objections to this Petition.*” The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department, dated June 7, 2024, which reads as follows: “*I have reviewed the addresses connected with the above noted petition. The following amount is due to the City of Livonia: Unpaid water and sewer charges \$9,936.96 Total Due the City of Livonia \$9,936.96.*” The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer’s Department, dated June 10, 2024, which reads as follows: “*Below please find the current amount owed on this property: 2023 Summer: \$18,868.20 Winter: \$20,736.94 Water owed Current: \$7,936.96 (made a \$2,000 payment on 6/7/24)*” The letter is signed by Susie Nash, Treasurer. That is the extent of the correspondence.

- Mr. Wilshaw: Are there any questions for the Planning Director?
- Mr. Bongero: Mr. Taormina, do we know if any payment plan or additional payments have been made since the letter from Susan Nash, if they entered into an agreement?
- Mr. Taormina: We are unaware if any payments have been made. I believe we were contacted today by a representative of the shopping

UNAPPROVED MINUTES

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center's owner, who indicated that they are attempting to work with Wayne County on a payment plan for the taxes. I'm unsure if any progress was made. That conversation took place with our Program Supervisor, Ms. Reece.

Mr. Bongero: Okay. We can ask the petitioner. Okay. Thank you. Thanks, Mr. Chair.

Mr. Wilshaw: Thank you, Mr. Bongero. Any other questions for our planning staff? If not, if the petitioners in the audience, please come forward, or the petitioners representatives. You can please come to one of the podiums up front here. You can go to the podium there where we can hear you on the microphone.

Actually, I'm am the translator. This is Mr. Zhu, the business owner.

Mr. Wilshaw: Can you provide his name and business address for us?

Jun Long Zhu, 37625 Ann Arbor Road, Livonia, MI.

Mr. Wilshaw: Okay, very good. Thank you. And what would you like to tell us about this business before we have any questions? Is there a presentation you'd like to give or tell us more about your business?

Translator: Actually, our presentation gonna be very easy. We just kind of have a massage school and the performing time is just like nine to five and the only reason we require for massage license is only because we have in our program, we have 100 hours of training is required by the state. We need to commit that. So, we actually need a license to do that. Yeah.

Mr. Wilshaw: Okay. All right. Let's see if we have any questions for you from any of my fellow commissioners. Is there any questions for our petitioner? Mr. Ventura.

Mr. Ventura: Are you open for business now?

Translator: No, not yet.

Mr. Ventura: Do you provide massages for clients who are not going to the school?

UNAPPROVED MINUTES

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Translator: Sorry, could you repeat your question again?

Mr. Ventura: Do you provide massages for folks who are not attending school? In other words, if somebody just stopped in and said, "Can I get a massage?" Can they get a massage?

Translator: I think in the future, yes. But at the beginning is going to be only between students and the students and the later on we planning to have some like real patients for the students who should actually have 100% designed like hands on experience.

Mr. Ventura: Thank you. Thank you, Mr. Chairman.

Mr. Wilshaw: Thank you, Mr. Ventura. Is there any other questions for our petitioner? Mr. Caramagno.

Mr. Caramagno: Where's another school, this size School in and around the local area?

Translator: Local Area?

Mr. Caramagno: Yes.

Translator: Another School?

Mr. Caramagno: Yes.

Translator: He doesn't know, but he also own massage school in the Westland.

Mr. Caramagno: So, there's one in Westland where you do training now?

Translator: Yes.

Mr. Caramagno: How do you do the training? Do people that get licenses come to you? Or do you offer it to different massage establishments for other people? How does that work? Explain that to me.

Translator: We have 660 hours training program, so after the students finished all the program, and they should be able to get a certificate of finish all the hours hours of the training and they will be able to apply for, sorry, I don't know what's the name of the task, they need to finish the test. The design I think there is a board.

UNAPPROVED MINUTES

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Translator: That is probably the associate they're having, and so for our program, so student going to have a design very carefully designed classes is included anatomy and things like that. So after they go to school from nine to five, Monday to Friday, and after that and they also going to be on the school for a hands on 100 hours like experience, hands on experience, and after they finish the total 660 hours and they will be able to finally pass the test and they're able to get our certificate like they're the finish school in network the finish ever training from our school then we just give them certificate for that.

Mr. Caramagno: Okay, how long has your other building in Westland business been open?

Translator: Since January of 2020.

Mr. Caramagno: Okay, so you have that kind of demand we're you need a second location?

Translator: What was your question again?

Mr. Caramagno: Do you have that much demand where you need a second location for another training school in adjoining city's?

Translator: Yes. So, the new school concerning because Mr. Drew, did their search by population in this city Think this added to the marketing. The strategy is like getting more branches and use not by the chain, but is based on a different kind of business strategy. Just try to occupy the market a little bit more, I think.

Mr. Caramagno: Okay, thank you.

Mr. Wilshaw: Thank you. Mr. Caramagno. Is there any other questions for petitioner? Mr. Long.

Mr. Long: Where did the students come from? Are you just getting people who just decided they want to be a massage therapist? Is this like out of a recruit out of a school? And then who's the instructor?

Translator: He is doing the majority of the travel for the marketing and we have a WeChat group as is doing the monthly advertising online.

Mr. Long: Okay. And is he the instructor as well?

Translator: He is the instructor.

Mr. Long: Thank you.

Mr. Wilshaw: Thank you, Mr. Long. Any other questions? If there's no other questions, I have just a couple for you. His location that's in Westland, do you know where that is?

Translator: 6565 North Wayne Road, Westland, MI. Westland School of Massage.

Mr. Wilshaw: That's the name? Okay, that's that was my other question. Thank you. Are you anticipated and thank you for providing translation services as well. I appreciate that. Okay, Westland's School of Massage.

Mr. Wilshaw: Good. Thank you. If there's no other questions from any of the commissioners, is there anyone in our audience wishing to speak on this item? I don't see anyone else coming forward. Is there anything else that you'd like to tell us before we make our decision?

Translator: Thank you, thank you, everyone for today's and like helping us with this. And we're gonna fully apply for the local rules, and we're gonna try our best to benefit Livonia. Mr. Zhu personally really liked the city so far. The students really like our school and were able to provide like more job like opportunity later after to pass the board exam, and they are gonna be have more Licensed Massage Therapists.

Mr. Wilshaw: Very good. Thank you. I appreciate that. All right. With that, if there's no other comments or questions, I'll close the public hearing. And a motion would be an order.

On a motion by Caramagno, seconded by Bongero, and unanimously adopted, it was

#07-32-2024 **RESOLVED**, That pursuant to a Public Hearing having been held by the City Planning Commission on July 16, 2024, on Petition 2024-06-02-10 submitted by Wanda Massage Institute requesting waiver use approval under Section 6.37 of the Livonia Zoning Ordinance, as amended, to operate a massage

establishment at 37625 Ann Arbor Road, located on the south side of Ann Arbor Road between Newburgh Road and Ann Arbor Trail in the Northeast ¼ of Section 31, the Planning Commission does hereby recommend to the City Council that Petition 2024-06-02-10 be denied for the following reasons:

1. The petitioner has failed to comply with all general standards and requirements outlined in Sections 1.02 and 13.13 of the Livonia Zoning Ordinance.
2. The proposed use fails to comply with the Zoning Ordinance standard outlined in Section 6.37(3), which specifies that no massage establishment shall be located within four hundred feet (400') of a public park.
3. The petitioner has not adequately established a need for the proposed use in this neighborhood.
4. The petitioner has not sufficiently demonstrated that the proposed use would be compatible with and in harmony with the surrounding uses in the area, and
5. The proposed use is contrary to the goals and objectives of the Zoning Ordinance, which, among other things, are intended to ensure the suitability and appropriateness of uses.

FURTHER RESOLVED, That notice of the above hearing was given in accordance with the provisions of Section 13.13 of Livonia Zoning Ordinance, as amended.

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CITY OF LIVONIA, MICHIGAN
APPLICATION FOR WAIVER USE APPROVAL

must be presented in triplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications must include property owner's name, address and notarized signature.

For filing fee see below for computation

Date Filed: 6/5/2024 Petition: 2024-06-02-10
 Site Address: 37625 Ann Arbor Rd Sidwell Zoning of Property: 101
 Requesting Approval To: massage school and massage therapy
 Applicant: Jun long zhu Business/Company: Wanda massage Institute
 Applicant's Address: 211 e ralph st City: Sangabriel State: LA Zip Code: 91776
 Applicant's Phone #: (714) 488-8888 Applicant's Email: nickjason777@gmail.com
 Contact Person: Dan Van zhu Business/Company: Wanda massage Institute
 Contact's Address: 6565 N Wayne Rd City: Westland State: MI Zip Code: 48185
 Contact's Phone #: (734) 567-7777 Contact's Email: Wendamasage school@gmail.com

Please provide the following information:

- 1) Site Plan showing:
 - property dimensions, including road right-of-way & building setback lines
 - foot print of building(s), including dimensions & square footage
 - all easements, protective walls, sidewalks & existing trees
 - any significant topographic features (existing or proposed)
 - parking layout, including type of surface material, sizes of spaces & aisles
 - method used in calculating parking requirement
 - location of light standards servicing parking lot & cutout showing type & height
 - location of trash receptacle, including description of screening
 - location of signs
- 2) Detailed Landscape Plan including:
 - listing or labeling of all planted materials as to type and size
 - areas to be fully irrigated
 - percentage of landscaping provided (15% of total site required)
- 3) Building Elevation Plan depicting:
 - architectural quality
 - wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, EIFS, etc.)
 - all visible rooftop mechanical equipment and how they will be screened
- 4) General Floor Plan showing:
 - floor layout
 - entrances & exits
 - restaurants are required to illustrate seating arrangement & capacity
- 5) One (1) set of reduced plans (i.e. site, landscape, elevation, floor), a maximum 11" x 17" in size, or digital file in a .pdf format either on CD or emailed to planning@livonia.org
- 6) Legal Description of the property to be considered (Clearly Printed)
- 7) Three (3) completed application forms & three (3) sets of full-size drawings

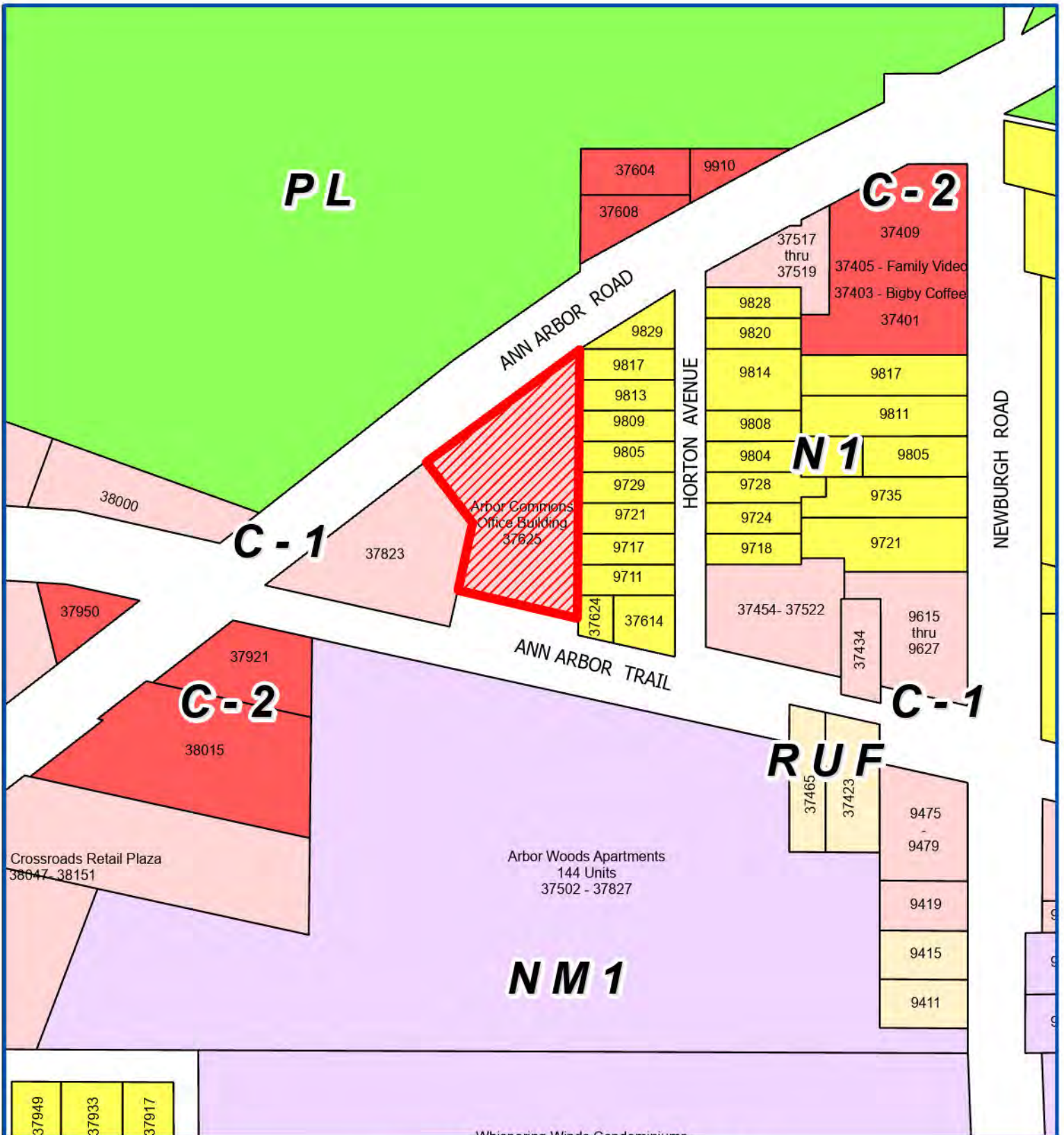
You are invited and encouraged to review your proposal with the Planning Department staff. Only one set of preliminary drawings will be necessary for this analysis.

FEE COMPUTATION	\$700.00 (\$400 publication fee plus \$300 base review fee) plus
sq. ft. of new construction x \$20.00 per 1,000 sq. ft. plus \$30 per lot or unit for residential construction.	(NOTE: Round off to nearest 1,000) +
	Total Amount Due \$

Owner of Property: JRV REAL ESTATE
 Owner's Address: 8445 CHATHAM City: CANTON State: MI Zip Code: 48187
 Owner's Phone #: 734.502.7538 Owner's Email: bindy.jrvrealty@gmail.com
 Signature of Owner: [Signature] Print Name: ABINDOR DHARWAL
 Subscribed and sworn to before me, a Notary Public in and for the County of Wayne State of MICHIGAN
 on this 4th day of June 24
 Signature of Notary: [Signature] My commission expires April 26, 2030
 Acting in the County of Wayne

S J MANN
 Notary Public - State of Michigan
 County of Wayne
 My Commission Expires Apr 26, 2030
 Acting in the County of Wayne

RECEIVED
 OFFICE OF THE CITY CLERK
 2024 JUN -5 AM 11:46



Address & Zoning Map

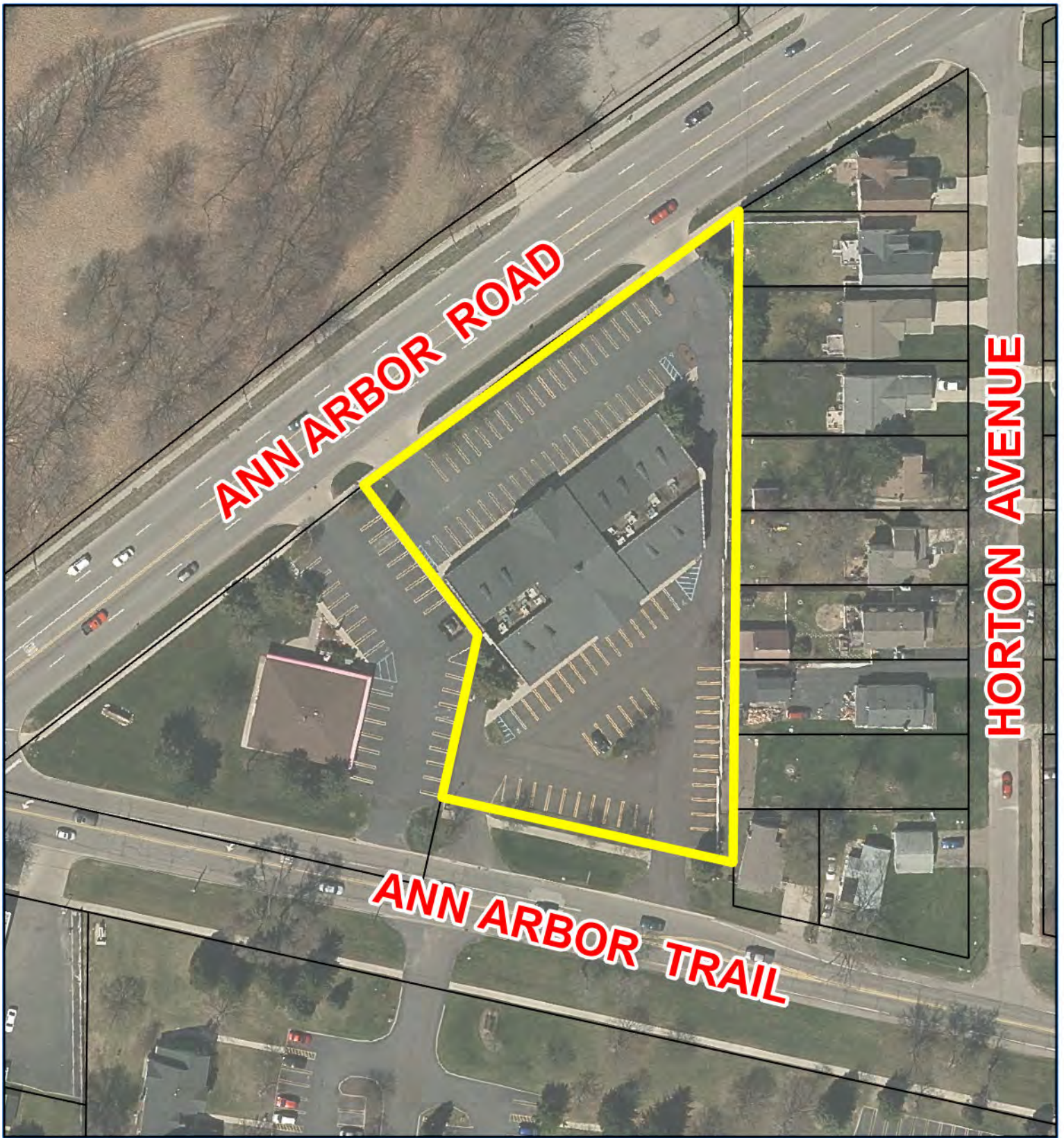
**Petition 2024-06-02-10
Wanda Massage Institute
37625 Ann Arbor Road**



Not to Scale



City of Livonia
Planning Department



ANN ARBOR ROAD

HORTON AVENUE

ANN ARBOR TRAIL



Aerial Map

Petition 2024-06-02-10
Wanda Massage Institute
37625 Ann Arbor Road



Not to Scale



City of Livonia
Planning Department

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 1

Petition 2024-06-02-10 submitted by Wanda Massage Institute requesting waiver use approval under Section 6.37 of the Livonia Zoning Ordinance, as amended, to operate a massage establishment at 37625 Ann Arbor Road, located on the south side of Ann Arbor Road between Newburgh Road and Ann Arbor Trail in the Northeast ¼ of Section 31.

July 9, 2024, Study Meeting:

This request is to operate a massage establishment (Wanda Massage Institute) within a multi-tenant commercial building on the south side of Ann Arbor Road, just north of the intersection of Ann Arbor Road and Ann Arbor Trail. The existing one-story commercial building measures approximately 15,330 square feet. Access and parking are available along Ann Arbor Road on the north side of the building and along Ann Arbor Trail on the south side.

The subject site is zoned C-1 (Local Business), which treats massage establishments as a waiver use. Section 6.37 requires 400 feet of separation between massage establishments and from any school, place of worship, state-licensed daycare facility, public library, playground, or public park. Massage establishments' operating hours are also limited to 8:00 a.m. to 10:00 p.m.

According to the Petitioner, this location will serve as a training school for massage therapists. Students receive training to prepare for the exam needed to obtain a license from the state. The program includes classroom instruction and performing massages on actual clients. Wanda Massage Institute also offers employment assistance to graduates.

The unit that Wanda Massage Institute would occupy is approximately 1,786 square feet in size and is located at the west end of the building. It faces and is accessible on the Ann Arbor Road side of the building. The floor plan shows the general layout of the interior, which includes a lobby area, two (2) individual massage rooms, two (2) offices, a large classroom, and a breakroom. Hours of operation would be Monday through Friday from 9:00 a.m. to 5:00 p.m.

No other massage establishments are within 400 feet of the proposed location.

The proposed massage establishment would not comply with the required separation from a school, place of worship, state-licensed daycare facility, public library, playground, or public park. Directly across Ann Arbor Road, approximately 120 feet to the north, is Wayne County's Middle Rouge Parkway, a public park. This deficient separation requirement would need to be waived by the City Council.

No modifications are planned to the building's exterior.

PUBLIC HEARING

ITEM 1 Petition 2024-06-02-10 – Wanda Massage Institute

Page 2

Massage establishments require one (1) parking space for each 150 square feet of usable floor area. Based on the size of the unit, Wanda Massage Institute requires ten (10) parking spaces. The total parking needed for the site is eighty-two (82) spaces. Based on aerial photos, the entire site appears to have a total of eighty-seven (87) available parking spaces, forty-four (44) in the northern lot and forty-three (43) in the southern lot. The existing parking available at this site is sufficient to handle the parking needs of the proposed massage establishment.

As of June 2024, the property owner, JRV Real Estate, located in Canton, MI, is in arrears for 2023 summer and winter taxes totaling over \$39,000. In addition, JRV owes nearly \$8,000 in unpaid water and sewer charges.

July 16, 2024, Public Hearing:

Denying Resolution: This request to operate a massage establishment at 37625 Ann Arbor Road is denied for the following reasons:

1. The petitioner has failed to comply with all general standards and requirements outlined in Sections 1.02 and 13.13 of the Livonia Zoning Ordinance.
2. The proposed use fails to comply with the Zoning Ordinance standard outlined in Section 6.37(3), which specifies that no massage establishment shall be located within four hundred feet (400') of a public park.
3. The petitioner has not adequately established a need for the proposed use in this neighborhood.
4. The petitioner has not sufficiently demonstrated that the proposed use would be compatible with and in harmony with the surrounding uses in the area, and
5. The proposed use is contrary to the goals and objectives of the Zoning Ordinance, which, among other things, are intended to ensure the suitability and appropriateness of uses.

Approving Resolution: This request to operate a massage establishment at 37625 Ann Arbor Road is hereby approved, subject to City Council approval and the following conditions:

1. The use of a massage establishment at this location is allowed, provided the City Council waives the requirement under Section

PUBLIC HEARING

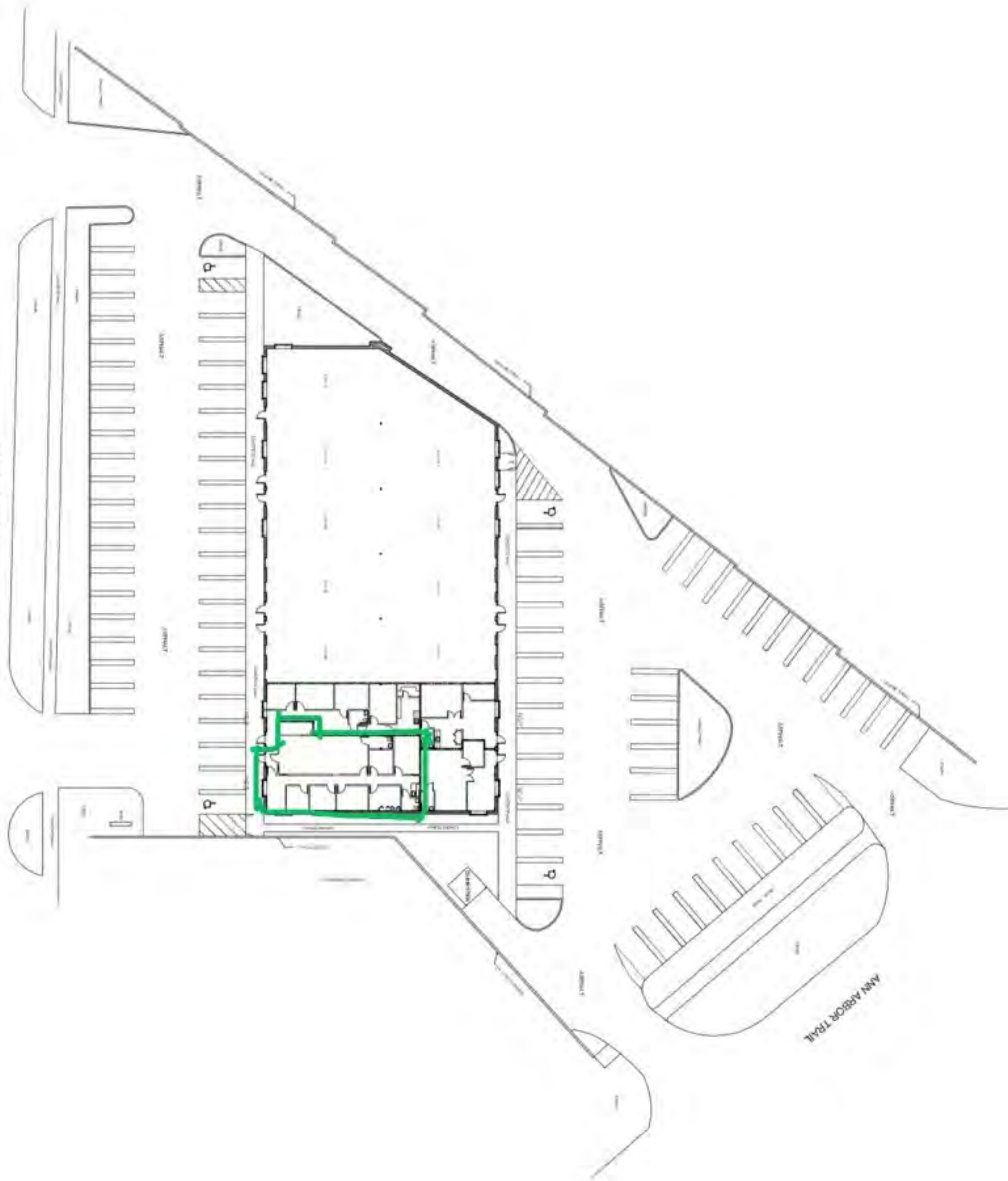
ITEM 1 Petition 2024-06-02-10 – Wanda Massage Institute

Page 3

6.37(3) of the Zoning Ordinance stipulating that no massage establishment shall be located within four hundred feet (400') of a public park.

2. The massage treatment rooms shall not have doors.
3. This waiver is limited to this petitioner and can only be transferred to another user with approval by the City Council.
4. The petitioner shall comply with all other special waiver use standards and requirements outlined in Section 6.37 of the Zoning Ordinance and Chapter 5.49 of the Livonia Code of Ordinances, and
5. The Petitioner shall not engage in any form of solicitation for business within the public right-of-way of Ann Arbor Road or Ann Arbor Trail.

ANN ARBOR ROAD



140sqft

Break room

35sqft

Restroom

42sqft

Restroom

85sqft

Storage room

114sqft

Operation room

114sqft

Operation room

Classroom

511sqft

82sqft

Office

82sqft

Office

Conner area

61sqft

Front area

95sqft

SUITE 101
1,786 USF

Livonia, Michigan

Google Street View

Sep 2023 [See more dates](#)



Google

Livonia, Michigan

Google Street View

Oct 2021



CORRESPONDENCE

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150
(734) 466-2571
FAX: (734) 466-2195

June 10, 2024

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2024-06-02-10 – #37625 Ann Arbor Road

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed waiver use at this time. The subject parcel is assigned the address of **#37625 Ann Arbor Road**. The legal description submitted with the petition appears to be correct, and should be used should the waiver use be granted.

The existing parcel is currently served by public water main and sanitary sewer, as well as private storm sewer. The submittal does not indicate any changes to the existing utility leads, so we do not believe there will be any additional impacts to the public utilities with this proposal.

Should changes to the existing building leads be needed, the owner shall submit proposed drawings to this Department to determine if permits will be required. Also, should any work be required within the Ann Arbor Road right-of-way, The owner may be required to obtains permits from the Michigan Department of Transportation.

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608, or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@livonia.gov or tzilincik@livonia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "David W. Lear", is written over a horizontal line.

David W. Lear, P.E.
Assistant City Engineer

cc: 2024 Petition File

DEPARTMENT OF PUBLIC SAFETY
LIVONIA FIRE & RESCUE

ROBERT JENNISON
FIRE CHIEF



MAUREEN MILLER BROSNAN
MAYOR

14910 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5419
734-466-2444
734-466-2082 fax

DATE: 7-3-2024
TO: Scott O. Miller, Planner IV
FROM: Livonia Fire Prevention Division
SUBJECT: Petition # 2024-06-02-10 37625 Ann Arbor Rd.

This office has reviewed the site plan submitted in connection with a request to modify a commercial building on property located at the above referenced address.

We have no objections to this proposal.

A further detailed plan review will take place when this division receives an official plan set.

Sincerely,

Brian R. Kukla

Brian R. Kukla
Fire Marshal

**DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE**

THOMAS GORALSKI
CHIEF OF POLICE



MAUREEN MILLER BROSNAN
MAYOR

15050 Farmington Road
Livonia, Michigan 48154-5499
(734) 466-2470
FAX: (734) 261-2265

June 7th 2024

Mr. Scott Miller
City of Livonia Planning Dept
33000 Civic Center Drive
Livonia, MI 48154

Re: Petition 2024-06-02-10 – 37625 Ann Arbor Road

Mr. Miller,

I have reviewed the plans in connection with the petition. I have no objections to the proposals.

Please feel free to contact me, should you have any questions.

Sincerely,

FOR THE CHIEF OF POLICE,

Paul Walters, Sergeant
Traffic Bureau
(734) 466-2107

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN MILLER BROSNAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: July 9, 2024

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2024-06-02-10 – 37625 Ann Arbor Road

Pursuant to your request, the above-referenced Petition has been reviewed.

The proposed use is less than 400' from a public park. This requirement may be waived by Council.

This Department has no further objections to this Petition.

I trust this provides the requested information.

Jerome Hanna

Jerome Hanna
Director of Inspection

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

June 7, 2024

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2024-06-02-10 - 37625 Ann Arbor Road

Dear Mr. Miller,

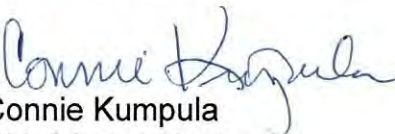
I have reviewed the address connected with the above noted petition. The following amounts are due to the City of Livonia:

Unpaid water and sewer charges:	\$ 9,936.96
---------------------------------	-------------

Total Due City of Livonia	\$ 9,936.96
---------------------------	-------------

Please contact me if you have any further questions.

Very truly yours,


Connie Kumpula
Chief Accountant

CK: jw

Transaction Statement

Service Address

37625 ANN ARBOR RD
LIVONIA, MI 48150

Mailing Address

JRV REAL ESTATE LLC
8445 CHATHAM DR
CANTON, MI 48187

Account Number

015314430-001

Amount Due

\$9,936.96

Account Number

015314430-001

From - Through

12/06/2023 - 06/06/2024

Service Address

37625 ANN ARBOR RD
LIVONIA, MI 48150

Beginning Balance

\$5,202.85

Services

Water & Sewer - Metered
Debt Service

Date	Type	Amount	Description
12/14/2023	Penalty	\$156.09	
12/15/2023	Bill	\$616.13	Due Date 01/10/2024
01/16/2024	Penalty	\$179.26	
01/17/2024	Bill	\$616.13	Due Date 02/09/2024
02/14/2024	Penalty	\$203.11	
02/15/2024	Bill	\$804.13	Due Date 03/11/2024
03/14/2024	Penalty	\$233.33	
03/15/2024	Bill	\$390.53	Due Date 04/10/2024
04/15/2024	Penalty	\$252.05	
04/16/2024	Bill	\$569.13	Due Date 05/10/2024
05/15/2024	Penalty	\$276.69	
05/16/2024	Bill	\$437.53	Due Date 06/10/2024

Total Due

\$9,936.96

Transaction Statement

Account Number

015314430-001

OFFICE OF THE TREASURER

SUSAN M. NASH
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

June 10, 2024

Livonia Planning Commission
RE: 37625 Ann Arbor Rd

Dear Commissioner,

Below please find the current amount owed on this property

2023

Summer: \$18,868.20

Winter: \$20,736.94

Water owed

Current: \$7,936.96

(made a \$2,000 payment on 6/7/24)

Thank you for looking into this property

Susan M Nash

OTHER ITEMS RELATED TO THE PETITION



LETTER TO THE LIVONIA CITY COUNCIL

15.

Engineering
October 3, 2024

MEETING DATE

Regular Meeting of October 21, 2024

PRESENTED BY

Todd Zilincik, P.E., City Engineer

AGENDA ITEM

REQUEST FOR AN ADDITIONAL EXPENDITURE: Engineering Division, re: for the 2023 Concrete Road Program, Contract 23-C. (CR 120-23)

BACKGROUND DETAILS

Pursuant to Council Resolution No. 120-23, adopted April 10, 2023, funding for the 2023 Concrete Road Program, Contract 23-C was approved in the amount of \$2,914,454.27 with Hard Rock Concrete, Inc.

AEW has provided the Engineering Department with the final contract amount for this project which is \$2,970,372.09 now that all items have been posted, including restoration along with any outstanding sprinkler repairs. The amount is over the approved contract by \$55,917.82 or 1.92%. The reason for the additional costs is related to the street segment Linville (Dover to Ann Arbor Trail) that was originally planned for completion under the Selective Slab Maintenance Program 23-J, it was instead, reconstructed as part of Contract 23-C late last year.

We respectfully request that an additional expenditure of \$55,917.82 be approved from funds budgeted for the Road Program. This will bring the final total contract amount to \$2,970,372.09.

In order to take advantage of the unit pricing from Contract 23-C and to close-out this project, we respectfully request that the City Council approve the following:

- Approve a budget transfer of funds in the amount of \$55,917.82 from budgeted funds in Account #204-463-974-200 (Non-Motorized Paths) for Contract 23-C 2023 Concrete Road Paving Program to Account #204-463-818-110 (Reconstruction).
- Approve a payment to Hard Rock Concrete, Inc. 38146 Abruzzi Drive, Westland, MI 48185 in a not-to-exceed amount of \$55,917.82 from Account # 204-463-818-110 (Reconstruction) and increasing the overall contract amount for 23-C from \$2,914,454.27 to \$2,970,372.09 to close out the contract for the work performed.
- Approve an expenditure and payment in the amount of \$6,710 from Account #204-447-818-102 (Engineering Consultant) to Anderson, Eckstein & Westrick, Inc., 51301 Schoenherr, Shelby Township, Michigan, 48315 for the additional construction engineering for the project, increasing their contract from \$349,735.00 to \$356,445.00.

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

In order to take advantage of the unit pricing from Contract 23-C and to close-out this project, we respectfully request that the City Council approve the following:

- Approve a budget transfer of funds in the amount of \$55,917.82 from budgeted funds in Account #204-463-974-200 (Non-Motorized Paths) for Contract 23-C 2023 Concrete Road Paving Program to Account #204-463-818-110 (Reconstruction).
- Approve a payment to Hard Rock Concrete, Inc. 38146 Abruzzi Drive, Westland, MI 48185 in a not-to-exceed amount of \$55,917.82 from Account # 204-463-818-110 (Reconstruction) and increasing the overall contract amount for 23-C from \$2,914,454.27 to \$2,970,372.09 to close out the contract for the work performed.
- Approve an expenditure and payment in the amount of \$6,710 from Account #204-447-818-102 (Engineering Consultant) to Anderson, Eckstein & Westrick, Inc., 51301 Schoenherr, Shelby Township, Michigan, 48315 for the additional construction engineering for the project, increasing their contract from \$349,735.00 to \$356,445.00.

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

n/a

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

\$55,917.82 for Hard Rock Concrete, Inc., 38146 Abruzzi Drive, Westland, MI 48185
\$6,710.00 for Anderson, Eckstein & Westrick, Inc., 51301 Schoenherr, Shelby Twp., MI 48315

DETAILED WORK BEING PERFORMED

n/a

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

\$55,917.82 from Account No. 204-463-818-110 for Hard Rock Concrete, Inc.
\$6,710.00 from Account No. 204-447-818-102 for Anderson, Eckstein & Westrick, Inc.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

n/a

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): n/a

ATTACHMENTS

1. CR 120-23
2. Final Balancing Mod for Contract 23-C

APPROVED BY



Debra Peck Lichtenberg, CPA, Finance Director

Date: October 04, 2024



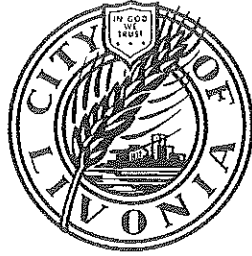
Maureen Miller Brosnan, Mayor

Date: October 04, 2024

SUSAN M. NASH
CITY CLERK

LORI L. MILLER
DEPUTY CLERK

OFFICE OF THE CITY CLERK



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2230
FAX: (734) 421-1147

April 14, 2023

Hard Rock Concrete, Inc.
38146 Abruzzi Drive
Westland, MI 48185

To whom it may concern:

The Council of the City of Livonia, at a Regular Meeting held April 10, 2023, adopted the following:

#120-23 RESOLVED, that having considered the report and recommendation of the City Engineer, dated March 9, 2023, which bears the signatures of the Director of Public Works, the Director of Finance and the City Attorney, and is approved for submission by the Mayor, the Council does hereby accept the unit price bid of Hard Rock Concrete, Inc., 38146 Abruzzi Drive, Westland, Michigan 48185 for performing all work required in connection with the 2023 Concrete Road Paving Program (Contract 23-C) and agreed upon inspector days of 200 based on the Engineering Division's estimate of units of work involved and subject to the final payment based on the actual units of work completed in accordance with the unit prices accepted herein, for the estimated total cost of \$2,914,454.27, said estimated cost and unit prices having been in fact the lowest bid received which meets all specifications; FURTHER, the Council does hereby authorize an expenditure in the amount of \$2,783,000.00 from funds budgeted in Roads Account No. 204-463-818-110 (Reconstruction) and an additional appropriation and expenditure in the amount of \$131,454.27 from the unexpended fund balance of the Road, Sidewalk and Tree Fund (204) for this purpose; FURTHER, the City Engineer is hereby authorized to approve minor adjustments in the work as it becomes necessary but this authorization does not entitle the City Engineer to authorize any increase in the not to exceed amount or to contract with other parties; and the Mayor and City Clerk are hereby authorized to execute a contract, approved as to form and substance by the Department of Law, for and on behalf of the City of Livonia with the aforesaid bidder and to do all other things necessary or incidental to the full performance of this resolution.

Very truly yours,

Susan M. Nash

Susan M. Nash, City Clerk

SMN/ljr

Xc: Engineering

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Cont. Mod. Number 3	Revision Number	Cont. Mod. Date 9/27/2024	Electronic File Created No	Net Change \$55,917.82	Awarded Contract Amount \$2,914,454.27
Route		Managing Office Anderson, Eckstein and Westrick, Inc.		District 07634	Entered By Michelle Ankawi
Contract Location City of Livonia					

Final Balancing Mod

A. Original Contract Amount: \$2,914,454.27
B. Current Contract value (including this revision): \$2,970,372.09
C. Net Total Change (B-A): \$55,917.82
D. Net Percent Change (C/A*100): 1.92%

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Reimbursed Permit Fees	1077060	0010	0010	23-C: General	0000	Original	-1,500.000	Dlr	1.00000	\$-1,500.00
_ Stump and Root Rem and Regrade, 19 to 36 inch	2027050	0020	0020	23-C: General	0000	Original	-41.000	Ea	1,000.00000	\$-41,000.00
_ Stump and Root Rem and Regrade, 37 inch or larger	2027050	0025	0025	23-C: General	0000	Original	-9.000	Ea	1,500.00000	\$-13,500.00
_ Stump and Root Rem and Regrade, 6 to 18 inch	2027050	0030	0030	23-C: General	0000	Original	-3.000	Ea	850.00000	\$-2,550.00
Tree Root, Grind	2027050	0035	0035	23-C: General	0000	Original	-5.000	Ea	300.00000	\$-1,500.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Tree, Rem, 19 inch to 36 inch, Modified	2027050	0040	0040	23-C: General	0000	Original	3.650	Ea	1,000.00000	\$3,650.00
_ Tree, Rem, 37 inch or Larger, Modified	2027050	0045	0045	23-C: General	0000	Original	4.000	Ea	1,900.00000	\$7,600.00
Sewer, Rem, Less than 24 inch	2030015	0055	0055	23-C: General	0000	Original	-65.000	Ft	12.50000	\$-812.50
_ Geogrid	3087011	0060	0060	23-C: General	0000	Original	-500.000	Syd	4.25000	\$-2,125.00
Sewer, CI IV, 12 inch, Tr Det B	4020987	0065	0065	23-C: General	0000	Original	-65.000	Ft	110.00000	\$-7,150.00
Dr Structure, 24 inch dia	4030200	0070	0070	23-C: General	0000	Original	-2.000	Ea	3,500.00000	\$-7,000.00
Dr Structure, 48 inch dia	4030210	0075	0075	23-C: General	0000	Original	-2.000	Ea	4,250.00000	\$-8,500.00
HMA, 13A	5010033	0080	0080	23-C: General	0000	Original	-25.000	Ton	310.00000	\$-7,750.00
Non-Chloride Accelerator	6030035	0085	0085	23-C: General	0000	Original	-5.000	Gal	12.00000	\$-60.00
Post, Mailbox	8070095	0090	0090	23-C: General	0000	Original	-10.000	Ea	150.00000	\$-1,500.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Surface Restoration, Hydroseeding	8167011	0095	0095	23-C: General	0000	Original	-250.000	Syd	10.50000	\$-2,625.00
_ Surface Restoration, Sodding	8167011	0100	0100	23-C: General	0000	Original	-250.000	Syd	10.00000	\$-2,500.00
Monument Preservation	8210010	0105	0105	23-C: General	0000	Original	-4.000	Ea	850.00000	\$-3,400.00
Sidewalk, Rem	2040055	0110	0110	23-C: Maint	0000	Original	-1.000	Syd	7.50000	\$-7.50
_ Driveway, Rem	2047011	0115	0115	23-C: Maint	0000	Original	-1.000	Syd	7.50000	\$-7.50
_ Station Grading	2057002	0120	0120	23-C: Maint	0000	Original	-0.200	Sta	950.00000	\$-190.00
_ Subgrade Undercutting, Type II, Modified	2057021	0125	0125	23-C: Maint	0000	Original	-1.000	Cyd	38.00000	\$-38.00
_ Subgrade Undercutting, Type II, Special	2057021	0130	0130	23-C: Maint	0000	Original	-1.000	Cyd	40.00000	\$-40.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0135	0135	23-C: Maint	0000	Original	-1.000	Ea	125.00000	\$-125.00
_ Aggregate Base, 6 inch, Modified	3027011	0140	0140	23-C: Maint	0000	Original	-100.000	Syd	15.00000	\$-1,500.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Dr Structure Cover, Adj, Case 2	4030006	0145	0145	23-C: Maint	0000	Original	-1.000	Ea	450.00000	\$-450.00
Dr Structure, Adj, Add Depth	4030280	0150	0150	23-C: Maint	0000	Original	-1.000	Ft	250.00000	\$-250.00
Dr Structure, Tap, 6 inch	4030306	0155	0155	23-C: Maint	0000	Original	-1.000	Ea	300.00000	\$-300.00
_ Dr Structure Cover, Catch Basin	4037050	0160	0160	23-C: Maint	0000	Original	-1.000	Ea	450.00000	\$-450.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0165	0165	23-C: Maint	0000	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	0170	0170	23-C: Maint	0000	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	0175	0175	23-C: Maint	0000	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0180	0180	23-C: Maint	0000	Original	-1.000	Ft	14.75000	\$-14.75
Joint, Expansion, E2	6020207	0185	0185	23-C: Maint	0000	Original	-1.000	Ft	20.00000	\$-20.00
Joint, Expansion, E3	6020208	0190	0190	23-C: Maint	0000	Original	-1.000	Ft	20.00000	\$-20.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Joint, Expansion, Erg, Modified	6027001	0195	0195	23-C: Maint	0000	Original	-1.000	Ft	20.00000	\$-20.00
Lane Tie, Epoxy Anchored	6030030	0200	0200	23-C: Maint	0000	Original	-1.000	Ea	5.50000	\$-5.50
Pavt Repr, Nonreinf Conc, 7 inch	6030042	0205	0205	23-C: Maint	0000	Original	-100.000	Syd	45.00000	\$-4,500.00
Pavt Repr, Rem	6030080	0210	0210	23-C: Maint	0000	Original	-100.000	Syd	7.75000	\$-775.00
Driveway, Nonreinf Conc, 6 inch	8010005	0215	0215	23-C: Maint	0000	Original	-1.000	Syd	45.50000	\$-45.50
Curb Ramp, Conc, 4 inch	8032001	0220	0220	23-C: Maint	0000	Original	-1.000	Sft	6.75000	\$-6.75
Curb Ramp, Conc, 6 inch	8032002	0225	0225	23-C: Maint	0000	Original	-1.000	Sft	7.75000	\$-7.75
_ Detectable Warning Surface, Modified	8037001	0230	0230	23-C: Maint	0000	Original	-1.000	Ft	44.00000	\$-44.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0235	0235	23-C: Maint	0000	Original	-1.000	Sft	6.75000	\$-6.75
Sign, Type B, Temp, Prismatic, Oper	8120351	0240	0240	23-C: Maint	0000	Original	-1.000	Sft	0.01000	\$-0.01



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	0245	0245	23-C: Maint	0000	Original	-1.000	Sft	10.00000	\$-10.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	0250	0250	23-C: Maint	0000	Original	-1.000	Sft	0.01000	\$-0.01
_ Traffic Control, Minor Street	8127050	0255	0255	23-C: Maint	0000	Original	-1.000	Ea	1,500.00000	\$-1,500.00
Water, Sodding/Seeding	8160090	0260	0260	23-C: Maint	0000	Original	-1.000	Unit	85.00000	\$-85.00
_ Surface Restoration, Seeding	8167011	0265	0265	23-C: Maint	0000	Original	-1.000	Syd	8.00000	\$-8.00
_ Irrigation Pipe	8237001	0270	0270	23-C: Maint	0000	Original	-1.000	Ft	7.00000	\$-7.00
_ Sprinkler Head	8237050	0275	0275	23-C: Maint	0000	Original	-1.000	Ea	18.00000	\$-18.00
_ Sprinkler Head, Adj	8237050	0280	0280	23-C: Maint	0000	Original	-1.000	Ea	12.50000	\$-12.50
Pavt, Rem	2040050	0285	0285	23-C: Recon	0001	Original	3,147.070	Syd	7.75000	\$24,389.79
Sidewalk, Rem	2040055	0290	0290	23-C: Recon	0001	Original	49.410	Syd	7.50000	\$370.58



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Driveway, Rem	2047011	0295	0295	23-C: Recon	0001	Original	296.640	Syd	7.50000	\$2,224.80
_ Station Grading	2057002	0300	0300	23-C: Recon	0001	Original	8.150	Sta	950.00000	\$7,742.50
_ Subgrade Undercutting, Type II, Modified	2057021	0305	0305	23-C: Recon	0001	Original	-1.000	Cyd	38.00000	\$-38.00
_ Subgrade Undercutting, Type II, Special	2057021	0310	0310	23-C: Recon	0001	Original	-1.000	Cyd	40.00000	\$-40.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0315	0315	23-C: Recon	0001	Original	-1.000	Ea	125.00000	\$-125.00
_ Aggregate Base, 8 inch, Modified	3027011	0320	0320	23-C: Recon	0001	Original	3,336.990	Syd	12.50000	\$41,712.38
_ Maintenance Gravel, Modified	3067031	0325	0325	23-C: Recon	0001	Original	3.140	Ton	20.00000	\$62.80
Dr Structure Cover, Adj, Case 2	4030006	0330	0330	23-C: Recon	0001	Original	7.000	Ea	450.00000	\$3,150.00
Dr Structure, Adj, Add Depth	4030280	0335	0335	23-C: Recon	0001	Original	-0.600	Ft	250.00000	\$-150.00
Dr Structure, Tap, 6 inch	4030306	0340	0340	23-C: Recon	0001	Original	9.000	Ea	300.00000	\$2,700.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Dr Structure Cover, Catch Basin	4037050	0345	0345	23-C: Recon	0001	Original	2.000	Ea	450.00000	\$900.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0350	0350	23-C: Recon	0001	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	0355	0355	23-C: Recon	0001	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	0360	0360	23-C: Recon	0001	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0365	0365	23-C: Recon	0001	Original	1,524.700	Ft	14.75000	\$22,489.33
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	0370	0370	23-C: Recon	0001	Original	3,161.360	Syd	45.50000	\$143,841.88
Joint, Expansion, E2	6020207	0375	0375	23-C: Recon	0001	Original	137.000	Ft	20.00000	\$2,740.00
Joint, Expansion, E3	6020208	0380	0380	23-C: Recon	0001	Original	30.000	Ft	20.00000	\$600.00
_ Joint, Expansion, Erg, Modified	6027001	0385	0385	23-C: Recon	0001	Original	7.500	Ft	20.00000	\$150.00
Lane Tie, Epoxy Anchored	6030030	0390	0390	23-C: Recon	0001	Original	10.000	Ea	5.50000	\$55.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Driveway, Nonreinf Conc, 6 inch	8010005	0395	0395	23-C: Recon	0001	Original	332.530	Syd	45.50000	\$15,130.12
Curb Ramp, Conc, 4 inch	8032001	0400	0400	23-C: Recon	0001	Original	325.500	Sft	6.75000	\$2,197.13
Curb Ramp, Conc, 6 inch	8032002	0405	0405	23-C: Recon	0001	Original	78.220	Sft	7.75000	\$606.21
_ Detectable Warning Surface, Modified	8037001	0410	0410	23-C: Recon	0001	Original	4.000	Ft	44.00000	\$176.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0415	0415	23-C: Recon	0001	Original	57.000	Sft	6.75000	\$384.75
Sign, Type B, Temp, Prismatic, Oper	8120351	0420	0420	23-C: Recon	0001	Original	57.000	Sft	0.01000	\$0.57
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	0425	0425	23-C: Recon	0001	Original	-1.000	Sft	10.00000	\$-10.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	0430	0430	23-C: Recon	0001	Original	-1.000	Sft	0.01000	\$-0.01
Water, Sodding/Seeding	8160090	0440	0440	23-C: Recon	0001	Original	-1.000	Unit	85.00000	\$-85.00
_ Surface Restoration, Seeding	8167011	0445	0445	23-C: Recon	0001	Original	506.680	Syd	8.00000	\$4,053.44



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Irrigation Pipe	8237001	0450	0450	23-C: Recon	0001	Original	-1.000	Ft	7.00000	\$-7.00
_ Sprinkler Head	8237050	0455	0455	23-C: Recon	0001	Original	-1.000	Ea	18.00000	\$-18.00
_ Sprinkler Head, Adj	8237050	0460	0460	23-C: Recon	0001	Original	-1.000	Ea	12.50000	\$-12.50
Pavt, Rem	2040050	0465	0465	23-C: Recon	0002	Original	-1.000	Syd	7.75000	\$-7.75
Sidewalk, Rem	2040055	0470	0470	23-C: Recon	0002	Original	-1.000	Syd	7.50000	\$-7.50
_ Driveway, Rem	2047011	0475	0475	23-C: Recon	0002	Original	-1.000	Syd	7.50000	\$-7.50
_ Station Grading	2057002	0480	0480	23-C: Recon	0002	Original	-1.000	Sta	950.00000	\$-950.00
_ Subgrade Undercutting, Type II, Modified	2057021	0485	0485	23-C: Recon	0002	Original	-1.000	Cyd	38.00000	\$-38.00
_ Subgrade Undercutting, Type II, Special	2057021	0490	0490	23-C: Recon	0002	Original	-1.000	Cyd	40.00000	\$-40.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0495	0495	23-C: Recon	0002	Original	-1.000	Ea	125.00000	\$-125.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Aggregate Base, 8 inch, Modified	3027011	0500	0500	23-C: Recon	0002	Original	-1.000	Syd	12.50000	\$-12.50
_ Maintenance Gravel, Modified	3067031	0505	0505	23-C: Recon	0002	Original	-1.000	Ton	20.00000	\$-20.00
Dr Structure Cover, Adj, Case 2	4030006	0510	0510	23-C: Recon	0002	Original	-1.000	Ea	450.00000	\$-450.00
Dr Structure, Adj, Add Depth	4030280	0515	0515	23-C: Recon	0002	Original	-1.000	Ft	250.00000	\$-250.00
Dr Structure, Tap, 6 inch	4030306	0520	0520	23-C: Recon	0002	Original	-1.000	Ea	300.00000	\$-300.00
_ Dr Structure Cover, Catch Basin	4037050	0525	0525	23-C: Recon	0002	Original	-1.000	Ea	450.00000	\$-450.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0530	0530	23-C: Recon	0002	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	0535	0535	23-C: Recon	0002	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	0540	0540	23-C: Recon	0002	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0545	0545	23-C: Recon	0002	Original	-1.000	Ft	14.75000	\$-14.75



Contract Modification

Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	0550	0550	23-C: Recon	0002	Original	999.000	Syd	45.50000	\$45,454.50
Joint, Expansion, E2	6020207	0555	0555	23-C: Recon	0002	Original	-1.000	Ft	20.00000	\$-20.00
Joint, Expansion, E3	6020208	0560	0560	23-C: Recon	0002	Original	-1.000	Ft	20.00000	\$-20.00
Joint, Expansion, Erg, Modified	6027001	0565	0565	23-C: Recon	0002	Original	-1.000	Ft	20.00000	\$-20.00
Lane Tie, Epoxy Anchored	6030030	0570	0570	23-C: Recon	0002	Original	-1.000	Ea	5.50000	\$-5.50
Driveway, Nonreinf Conc, 6 inch	8010005	0575	0575	23-C: Recon	0002	Original	-1.000	Syd	45.50000	\$-45.50
Curb Ramp, Conc, 4 inch	8032001	0580	0580	23-C: Recon	0002	Original	-1.000	Sft	6.75000	\$-6.75
Curb Ramp, Conc, 6 inch	8032002	0585	0585	23-C: Recon	0002	Original	-1.000	Sft	7.75000	\$-7.75
Detectable Warning Surface, Modified	8037001	0590	0590	23-C: Recon	0002	Original	-1.000	Ft	44.00000	\$-44.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0595	0595	23-C: Recon	0002	Original	-1.000	Sft	6.75000	\$-6.75



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sign, Type B, Temp, Prismatic, Oper	8120351	0600	0600	23-C: Recon	0002	Original	-1.000	Sft	0.01000	\$-0.01
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	0605	0605	23-C: Recon	0002	Original	-1.000	Sft	10.00000	\$-10.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	0610	0610	23-C: Recon	0002	Original	-1.000	Sft	0.01000	\$-0.01
_ Traffic Control, Minor Street	8127050	0615	0615	23-C: Recon	0002	Original	-1.000	Ea	1,500.00000	\$-1,500.00
Water, Sodding/Seeding	8160090	0620	0620	23-C: Recon	0002	Original	-1.000	Unit	85.00000	\$-85.00
_ Surface Restoration, Seeding	8167011	0625	0625	23-C: Recon	0002	Original	499.680	Syd	8.00000	\$3,997.44
_ Irrigation Pipe	8237001	0630	0630	23-C: Recon	0002	Original	-1.000	Ft	7.00000	\$-7.00
_ Sprinkler Head	8237050	0635	0635	23-C: Recon	0002	Original	-1.000	Ea	18.00000	\$-18.00
_ Sprinkler Head, Adj	8237050	0640	0640	23-C: Recon	0002	Original	-1.000	Ea	12.50000	\$-12.50
Pavt, Rem	2040050	0645	0645	23-C: Recon	0003	Original	-359.550	Syd	7.75000	\$-2,786.51



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sidewalk, Rem	2040055	0650	0650	23-C: Recon	0003	Original	-1.000	Syd	7.50000	\$-7.50
_ Driveway, Rem	2047011	0655	0655	23-C: Recon	0003	Original	17.950	Syd	7.50000	\$134.63
_ Station Grading	2057002	0660	0660	23-C: Recon	0003	Original	-0.080	Sta	950.00000	\$-76.00
_ Subgrade Undercutting, Type II, Modified	2057021	0665	0665	23-C: Recon	0003	Original	-5.000	Cyd	38.00000	\$-190.00
_ Subgrade Undercutting, Type II, Special	2057021	0670	0670	23-C: Recon	0003	Original	-5.000	Cyd	40.00000	\$-200.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0675	0675	23-C: Recon	0003	Original	-4.000	Ea	125.00000	\$-500.00
_ Aggregate Base, 8 inch, Modified	3027011	0680	0680	23-C: Recon	0003	Original	-368.230	Syd	12.50000	\$-4,602.88
_ Maintenance Gravel, Modified	3067031	0685	0685	23-C: Recon	0003	Original	-55.000	Ton	20.00000	\$-1,100.00
Dr Structure, Adj, Add Depth	4030280	0695	0695	23-C: Recon	0003	Original	-0.200	Ft	250.00000	\$-50.00
_ Dr Structure Cover, Catch Basin	4037050	0705	0705	23-C: Recon	0003	Original	-1.000	Ea	450.00000	\$-450.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Dr Structure Cover, Sanitary Manhole	4037050	0710	0710	23-C: Recon	0003	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	0715	0715	23-C: Recon	0003	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	0720	0720	23-C: Recon	0003	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0725	0725	23-C: Recon	0003	Original	-663.500	Ft	14.75000	\$-9,786.63
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	0730	0730	23-C: Recon	0003	Original	-359.550	Syd	45.50000	\$-16,359.53
Joint, Expansion, E2	6020207	0735	0735	23-C: Recon	0003	Original	-62.000	Ft	20.00000	\$-1,240.00
Joint, Expansion, E3	6020208	0740	0740	23-C: Recon	0003	Original	-2.800	Ft	20.00000	\$-56.00
_ Joint, Expansion, Erg, Modified	6027001	0745	0745	23-C: Recon	0003	Original	-31.000	Ft	20.00000	\$-620.00
Lane Tie, Epoxy Anchored	6030030	0750	0750	23-C: Recon	0003	Original	-2.000	Ea	5.50000	\$-11.00
Driveway, Nonreinf Conc, 6 inch	8010005	0755	0755	23-C: Recon	0003	Original	-13.140	Syd	45.50000	\$-597.87



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Curb Ramp, Conc, 4 inch	8032001	0760	0760	23-C: Recon	0003	Original	-1.000	Sft	6.75000	\$-6.75
Curb Ramp, Conc, 6 inch	8032002	0765	0765	23-C: Recon	0003	Original	-1.000	Sft	7.75000	\$-7.75
_ Detectable Warning Surface, Modified	8037001	0770	0770	23-C: Recon	0003	Original	-1.000	Ft	44.00000	\$-44.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0775	0775	23-C: Recon	0003	Original	41.000	Sft	6.75000	\$276.75
Sign, Type B, Temp, Prismatic, Oper	8120351	0780	0780	23-C: Recon	0003	Original	41.000	Sft	0.01000	\$0.41
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	0785	0785	23-C: Recon	0003	Original	-75.000	Sft	10.00000	\$-750.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	0790	0790	23-C: Recon	0003	Original	-75.000	Sft	0.01000	\$-0.75
Water, Sodding/Seeding	8160090	0800	0800	23-C: Recon	0003	Original	-6.000	Unit	85.00000	\$-510.00
_ Surface Restoration, Seeding	8167011	0805	0805	23-C: Recon	0003	Original	-186.080	Syd	8.00000	\$-1,488.64
_ Irrigation Pipe	8237001	0810	0810	23-C: Recon	0003	Original	-18.000	Ft	7.00000	\$-126.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Sprinkler Head, Adj	8237050	0820	0820	23-C: Recon	0003	Original	-2.000	Ea	12.50000	\$-25.00
Pavt, Rem	2040050	0825	0825	23-C: Recon	0004	Original	-3,400.000	Syd	7.75000	\$-26,350.00
Sidewalk, Rem	2040055	0830	0830	23-C: Recon	0004	Original	-60.000	Syd	7.50000	\$-450.00
_ Driveway, Rem	2047011	0835	0835	23-C: Recon	0004	Original	-400.000	Syd	7.50000	\$-3,000.00
_ Station Grading	2057002	0840	0840	23-C: Recon	0004	Original	-9.600	Sta	950.00000	\$-9,120.00
_ Subgrade Undercutting, Type II, Modified	2057021	0845	0845	23-C: Recon	0004	Original	-4.000	Cyd	38.00000	\$-152.00
_ Subgrade Undercutting, Type II, Special	2057021	0850	0850	23-C: Recon	0004	Original	-5.000	Cyd	40.00000	\$-200.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0855	0855	23-C: Recon	0004	Original	-6.000	Ea	125.00000	\$-750.00
_ Aggregate Base, 8 inch, Modified	3027011	0860	0860	23-C: Recon	0004	Original	-3,550.000	Syd	12.50000	\$-44,375.00
_ Maintenance Gravel, Modified	3067031	0865	0865	23-C: Recon	0004	Original	-84.000	Ton	20.00000	\$-1,680.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Dr Structure Cover, Adj, Case 2	4030006	0870	0870	23-C: Recon	0004	Original	-6.000	Ea	450.00000	\$-2,700.00
Dr Structure, Adj, Add Depth	4030280	0875	0875	23-C: Recon	0004	Original	-3.000	Ft	250.00000	\$-750.00
Dr Structure, Tap, 6 inch	4030306	0880	0880	23-C: Recon	0004	Original	-11.000	Ea	300.00000	\$-3,300.00
_ Dr Structure Cover, Catch Basin	4037050	0885	0885	23-C: Recon	0004	Original	-6.000	Ea	450.00000	\$-2,700.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0890	0890	23-C: Recon	0004	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	0895	0895	23-C: Recon	0004	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	0900	0900	23-C: Recon	0004	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0905	0905	23-C: Recon	0004	Original	-1,925.000	Ft	14.75000	\$-28,393.75
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	0910	0910	23-C: Recon	0004	Original	-3,400.000	Syd	45.50000	\$-154,700.00
Joint, Expansion, E2	6020207	0915	0915	23-C: Recon	0004	Original	-89.000	Ft	20.00000	\$-1,780.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Joint, Expansion, E3	6020208	0920	0920	23-C: Recon	0004	Original	-1.000	Ft	20.00000	\$-20.00
Joint, Expansion, Erg, Modified	6027001	0925	0925	23-C: Recon	0004	Original	-31.000	Ft	20.00000	\$-620.00
Lane Tie, Epoxy Anchored	6030030	0930	0930	23-C: Recon	0004	Original	-40.000	Ea	5.50000	\$-220.00
Driveway, Nonreinf Conc, 6 inch	8010005	0935	0935	23-C: Recon	0004	Original	-320.000	Syd	45.50000	\$-14,560.00
Driveway, Nonreinf Conc, 8 inch	8010007	0940	0940	23-C: Recon	0004	Original	-80.000	Syd	54.00000	\$-4,320.00
Curb Ramp, Conc, 4 inch	8032001	0945	0945	23-C: Recon	0004	Original	-400.000	Sft	6.75000	\$-2,700.00
Curb Ramp, Conc, 6 inch	8032002	0950	0950	23-C: Recon	0004	Original	-150.000	Sft	7.75000	\$-1,162.50
Detectable Warning Surface, Modified	8037001	0955	0955	23-C: Recon	0004	Original	-20.000	Ft	44.00000	\$-880.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0960	0960	23-C: Recon	0004	Original	-75.000	Sft	6.75000	\$-506.25
Sign, Type B, Temp, Prismatic, Oper	8120351	0965	0965	23-C: Recon	0004	Original	-75.000	Sft	0.01000	\$-0.75



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	0970	0970	23-C: Recon	0004	Original	-75.000	Sft	10.00000	\$-750.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	0975	0975	23-C: Recon	0004	Original	-75.000	Sft	0.01000	\$-0.75
_ Traffic Control, Minor Street	8127050	0980	0980	23-C: Recon	0004	Original	-1.000	Ea	1,500.00000	\$-1,500.00
Water, Sodding/Seeding	8160090	0985	0985	23-C: Recon	0004	Original	-8.000	Unit	85.00000	\$-680.00
_ Surface Restoration, Seeding	8167011	0990	0990	23-C: Recon	0004	Original	-215.500	Syd	8.00000	\$-1,724.00
_ Irrigation Pipe	8237001	0995	0995	23-C: Recon	0004	Original	25.000	Ft	7.00000	\$175.00
_ Sprinkler Head	8237050	1000	1000	23-C: Recon	0004	Original	16.000	Ea	18.00000	\$288.00
_ Sprinkler Head, Adj	8237050	1005	1005	23-C: Recon	0004	Original	-3.000	Ea	12.50000	\$-37.50
Pavt, Rem	2040050	1010	1010	23-C: Recon	0005	Original	64.720	Syd	7.75000	\$501.58
Sidewalk, Rem	2040055	1015	1015	23-C: Recon	0005	Original	-18.430	Syd	7.50000	\$-138.23



Contract Modification

Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Driveway, Rem	2047011	1020	1020	23-C: Recon	0005	Original	-3.300	Syd	7.50000	\$-24.75
_ Station Grading	2057002	1025	1025	23-C: Recon	0005	Original	0.260	Sta	950.00000	\$247.00
_ Subgrade Undercutting, Type II, Modified	2057021	1030	1030	23-C: Recon	0005	Original	-4.000	Cyd	38.00000	\$-152.00
_ Subgrade Undercutting, Type II, Special	2057021	1035	1035	23-C: Recon	0005	Original	-3.000	Cyd	40.00000	\$-120.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	1040	1040	23-C: Recon	0005	Original	-7.000	Ea	125.00000	\$-875.00
_ Aggregate Base, 8 inch, Modified	3027011	1045	1045	23-C: Recon	0005	Original	-4.920	Syd	12.50000	\$-61.50
_ Maintenance Gravel, Modified	3067031	1050	1050	23-C: Recon	0005	Original	-65.710	Ton	20.00000	\$-1,314.20
Dr Structure Cover, Adj, Case 2	4030006	1055	1055	23-C: Recon	0005	Original	1.000	Ea	450.00000	\$450.00
Dr Structure, Adj, Add Depth	4030280	1060	1060	23-C: Recon	0005	Original	-3.600	Ft	250.00000	\$-900.00
Dr Structure, Tap, 6 inch	4030306	1065	1065	23-C: Recon	0005	Original	-1.000	Ea	300.00000	\$-300.00



Contract Modification

Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Dr Structure Cover, Catch Basin	4037050	1070	1070	23-C: Recon	0005	Original	-1.000	Ea	450.00000	\$-450.00
_ Dr Structure Cover, Sanitary Manhole	4037050	1075	1075	23-C: Recon	0005	Original	-2.000	Ea	475.00000	\$-950.00
_ Dr Structure Cover, Storm Manhole	4037050	1080	1080	23-C: Recon	0005	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	1085	1085	23-C: Recon	0005	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	1090	1090	23-C: Recon	0005	Original	157.200	Ft	14.75000	\$2,318.70
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	1095	1095	23-C: Recon	0005	Original	71.010	Syd	45.50000	\$3,230.96
Joint, Expansion, E2	6020207	1100	1100	23-C: Recon	0005	Original	-31.000	Ft	20.00000	\$-620.00
Joint, Expansion, E3	6020208	1105	1105	23-C: Recon	0005	Original	-93.000	Ft	20.00000	\$-1,860.00
_ Joint, Expansion, Erg, Modified	6027001	1110	1110	23-C: Recon	0005	Original	-1.000	Ft	20.00000	\$-20.00
Lane Tie, Epoxy Anchored	6030030	1115	1115	23-C: Recon	0005	Original	-82.000	Ea	5.50000	\$-451.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Driveway, Nonreinf Conc, 6 inch	8010005	1120	1120	23-C: Recon	0005	Original	-1.650	Syd	45.50000	\$-75.08
Curb Ramp, Conc, 4 inch	8032001	1125	1125	23-C: Recon	0005	Original	-132.000	Sft	6.75000	\$-891.00
Curb Ramp, Conc, 6 inch	8032002	1130	1130	23-C: Recon	0005	Original	-90.360	Sft	7.75000	\$-700.29
_ Detectable Warning Surface, Modified	8037001	1135	1135	23-C: Recon	0005	Original	-10.000	Ft	44.00000	\$-440.00
Sign, Type B, Temp, Prismatic, Furn	8120350	1140	1140	23-C: Recon	0005	Original	-17.000	Sft	6.75000	\$-114.75
Sign, Type B, Temp, Prismatic, Oper	8120351	1145	1145	23-C: Recon	0005	Original	-17.000	Sft	0.01000	\$-0.17
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	1150	1150	23-C: Recon	0005	Original	-75.000	Sft	10.00000	\$-750.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	1155	1155	23-C: Recon	0005	Original	-75.000	Sft	0.01000	\$-0.75
Water, Sodding/Seeding	8160090	1165	1165	23-C: Recon	0005	Original	-8.000	Unit	85.00000	\$-680.00
_ Surface Restoration, Seeding	8167011	1170	1170	23-C: Recon	0005	Original	-212.320	Syd	8.00000	\$-1,698.56



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Irrigation Pipe	8237001	1175	1175	23-C: Recon	0005	Original	-85.000	Ft	7.00000	\$-595.00
_ Sprinkler Head	8237050	1180	1180	23-C: Recon	0005	Original	-6.000	Ea	18.00000	\$-108.00
_ Sprinkler Head, Adj	8237050	1185	1185	23-C: Recon	0005	Original	-3.000	Ea	12.50000	\$-37.50
Pavt, Rem	2040050	1190	1190	23-C: Recon	0006	Original	-0.840	Syd	7.75000	\$-6.51
Sidewalk, Rem	2040055	1195	1195	23-C: Recon	0006	Original	74.020	Syd	7.50000	\$555.15
_ Driveway, Rem	2047011	1200	1200	23-C: Recon	0006	Original	-2.700	Syd	7.50000	\$-20.25
_ Station Grading	2057002	1205	1205	23-C: Recon	0006	Original	-0.420	Sta	950.00000	\$-399.00
_ Subgrade Undercutting, Type II, Modified	2057021	1210	1210	23-C: Recon	0006	Original	-10.000	Cyd	38.00000	\$-380.00
_ Subgrade Undercutting, Type II, Special	2057021	1215	1215	23-C: Recon	0006	Original	-5.000	Cyd	40.00000	\$-200.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	1220	1220	23-C: Recon	0006	Original	-2.000	Ea	125.00000	\$-250.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Aggregate Base, 8 inch, Modified	3027011	1225	1225	23-C: Recon	0006	Original	-45.980	Syd	12.50000	\$-574.75
_ Maintenance Gravel, Modified	3067031	1230	1230	23-C: Recon	0006	Original	-32.000	Ton	20.00000	\$-640.00
Dr Structure Cover, Adj, Case 2	4030006	1235	1235	23-C: Recon	0006	Original	2.000	Ea	450.00000	\$900.00
Dr Structure, Adj, Add Depth	4030280	1240	1240	23-C: Recon	0006	Original	-1.000	Ft	250.00000	\$-250.00
_ Dr Structure Cover, Sanitary Manhole	4037050	1255	1255	23-C: Recon	0006	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	1260	1260	23-C: Recon	0006	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	1265	1265	23-C: Recon	0006	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	1270	1270	23-C: Recon	0006	Original	31.500	Ft	14.75000	\$464.63
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	1275	1275	23-C: Recon	0006	Original	19.730	Syd	45.50000	\$897.72
Joint, Expansion, E3	6020208	1285	1285	23-C: Recon	0006	Original	-1.000	Ft	20.00000	\$-20.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Joint, Expansion, Erg, Modified	6027001	1290	1290	23-C: Recon	0006	Original	-1.000	Ft	20.00000	\$-20.00
Lane Tie, Epoxy Anchored	6030030	1295	1295	23-C: Recon	0006	Original	-25.000	Ea	5.50000	\$-137.50
Driveway, Nonreinf Conc, 6 inch	8010005	1300	1300	23-C: Recon	0006	Original	-4.160	Syd	45.50000	\$-189.28
Curb Ramp, Conc, 4 inch	8032001	1305	1305	23-C: Recon	0006	Original	455.000	Sft	6.75000	\$3,071.25
Curb Ramp, Conc, 6 inch	8032002	1310	1310	23-C: Recon	0006	Original	90.650	Sft	7.75000	\$702.54
_ Detectable Warning Surface, Modified	8037001	1315	1315	23-C: Recon	0006	Original	9.000	Ft	44.00000	\$396.00
Sign, Type B, Temp, Prismatic, Furn	8120350	1320	1320	23-C: Recon	0006	Original	-17.000	Sft	6.75000	\$-114.75
Sign, Type B, Temp, Prismatic, Oper	8120351	1325	1325	23-C: Recon	0006	Original	-17.000	Sft	0.01000	\$-0.17
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	1330	1330	23-C: Recon	0006	Original	-75.000	Sft	10.00000	\$-750.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	1335	1335	23-C: Recon	0006	Original	-75.000	Sft	0.01000	\$-0.75



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Water, Sodding/Seeding	8160090	1345	1345	23-C: Recon	0006	Original	-5.000	Unit	85.00000	\$-425.00
_ Surface Restoration, Seeding	8167011	1350	1350	23-C: Recon	0006	Original	-131.380	Syd	8.00000	\$-1,051.04
_ Irrigation Pipe	8237001	1355	1355	23-C: Recon	0006	Original	-50.000	Ft	7.00000	\$-350.00
_ Sprinkler Head	8237050	1360	1360	23-C: Recon	0006	Original	-4.000	Ea	18.00000	\$-72.00
_ Sprinkler Head, Adj	8237050	1365	1365	23-C: Recon	0006	Original	-2.000	Ea	12.50000	\$-25.00
Pavt, Rem	2040050	1370	1370	23-C: Recon	0007	Original	-600.000	Syd	7.75000	\$-4,650.00
Sidewalk, Rem	2040055	1375	1375	23-C: Recon	0007	Original	-1.000	Syd	7.50000	\$-7.50
_ Driveway, Rem	2047011	1380	1380	23-C: Recon	0007	Original	-100.000	Syd	7.50000	\$-750.00
_ Station Grading	2057002	1385	1385	23-C: Recon	0007	Original	-2.900	Sta	950.00000	\$-2,755.00
_ Subgrade Undercutting, Type II, Modified	2057021	1390	1390	23-C: Recon	0007	Original	-2.000	Cyd	38.00000	\$-76.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Subgrade Undercutting, Type II, Special	2057021	1395	1395	23-C: Recon	0007	Original	-10.000	Cyd	40.00000	\$-400.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	1400	1400	23-C: Recon	0007	Original	-4.000	Ea	125.00000	\$-500.00
_ Aggregate Base, 8 inch, Modified	3027011	1405	1405	23-C: Recon	0007	Original	-650.000	Syd	12.50000	\$-8,125.00
_ Maintenance Gravel, Modified	3067031	1410	1410	23-C: Recon	0007	Original	-28.000	Ton	20.00000	\$-560.00
Dr Structure Cover, Adj, Case 2	4030006	1415	1415	23-C: Recon	0007	Original	-4.000	Ea	450.00000	\$-1,800.00
Dr Structure, Adj, Add Depth	4030280	1420	1420	23-C: Recon	0007	Original	-2.000	Ft	250.00000	\$-500.00
Dr Structure, Tap, 6 inch	4030306	1425	1425	23-C: Recon	0007	Original	-6.000	Ea	300.00000	\$-1,800.00
_ Dr Structure Cover, Catch Basin	4037050	1430	1430	23-C: Recon	0007	Original	-3.000	Ea	450.00000	\$-1,350.00
_ Dr Structure Cover, Sanitary Manhole	4037050	1435	1435	23-C: Recon	0007	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	1440	1440	23-C: Recon	0007	Original	-1.000	Ea	475.00000	\$-475.00



Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ External Structure Wrap, 18 inch	4037050	1445	1445	23-C: Recon	0007	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	1450	1450	23-C: Recon	0007	Original	-600.000	Ft	14.75000	\$-8,850.00
Conc Pavt w/ Int Curb,Nonreinf,9 inch	6020166	1455	1455	23-C: Recon	0007	Original	-600.000	Syd	55.50000	\$-33,300.00
Joint, Contraction, Cp	6020200	1460	1460	23-C: Recon	0007	Original	-675.000	Ft	17.50000	\$-11,812.50
Joint, Expansion, E2	6020207	1465	1465	23-C: Recon	0007	Original	-90.000	Ft	20.00000	\$-1,800.00
Joint, Expansion, E3	6020208	1470	1470	23-C: Recon	0007	Original	-1.000	Ft	20.00000	\$-20.00
Pavt Gapping	6020215	1475	1475	23-C: Recon	0007	Original	-100.000	Ft	15.00000	\$-1,500.00
_ Joint, Expansion, Erg, Modified	6027001	1480	1480	23-C: Recon	0007	Original	-1.000	Ft	20.00000	\$-20.00
Joint, Contraction, Crg	6030020	1485	1485	23-C: Recon	0007	Original	-160.000	Ft	20.00000	\$-3,200.00
Lane Tie, Epoxy Anchored	6030030	1490	1490	23-C: Recon	0007	Original	-100.000	Ea	5.50000	\$-550.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Pavt Repr, Nonreinf Conc, 9 inch	6030046	1495	1495	23-C: Recon	0007	Original	-600.000	Syd	55.00000	\$-33,000.00
Pavt Repr, Rem	6030080	1500	1500	23-C: Recon	0007	Original	-600.000	Syd	7.75000	\$-4,650.00
Driveway, Nonreinf Conc, 8 inch	8010007	1505	1505	23-C: Recon	0007	Original	-110.000	Syd	54.00000	\$-5,940.00
Curb Ramp, Conc, 4 inch	8032001	1510	1510	23-C: Recon	0007	Original	-1.000	Sft	6.75000	\$-6.75
Curb Ramp, Conc, 6 inch	8032002	1515	1515	23-C: Recon	0007	Original	-1.000	Sft	7.75000	\$-7.75
_ Detectable Warning Surface, Modified	8037001	1520	1520	23-C: Recon	0007	Original	-1.000	Ft	44.00000	\$-44.00
Sign, Type B, Temp, Prismatic, Furn	8120350	1525	1525	23-C: Recon	0007	Original	-75.000	Sft	6.75000	\$-506.25
Sign, Type B, Temp, Prismatic, Oper	8120351	1530	1530	23-C: Recon	0007	Original	-75.000	Sft	0.01000	\$-0.75
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	1535	1535	23-C: Recon	0007	Original	-75.000	Sft	10.00000	\$-750.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	1540	1540	23-C: Recon	0007	Original	-75.000	Sft	0.01000	\$-0.75



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Traffic Control, Minor Street	8127050	1545	1545	23-C: Recon	0007	Original	-1.000	Ea	1,500.00000	\$-1,500.00
Water, Sodding/Seeding	8160090	1550	1550	23-C: Recon	0007	Original	-2.000	Unit	85.00000	\$-170.00
_ Surface Restoration, Seeding	8167011	1555	1555	23-C: Recon	0007	Original	-150.000	Syd	8.00000	\$-1,200.00
_ Irrigation Pipe	8237001	1560	1560	23-C: Recon	0007	Original	-40.000	Ft	7.00000	\$-280.00
_ Sprinkler Head	8237050	1565	1565	23-C: Recon	0007	Original	-8.000	Ea	18.00000	\$-144.00
_ Sprinkler Head, Adj	8237050	1570	1570	23-C: Recon	0007	Original	-4.000	Ea	12.50000	\$-50.00
Pavt, Rem	2040050	1575	1575	23-C: Recon	0008	Original	3,262.100	Syd	7.75000	\$25,281.28
Sidewalk, Rem	2040055	1580	1580	23-C: Recon	0008	Original	46.340	Syd	7.50000	\$347.55
_ Driveway, Rem	2047011	1585	1585	23-C: Recon	0008	Original	399.070	Syd	7.50000	\$2,993.03
_ Station Grading	2057002	1590	1590	23-C: Recon	0008	Original	8.430	Sta	950.00000	\$8,008.50



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Subgrade Undercutting, Type II, Modified	2057021	1595	1595	23-C: Recon	0008	Original	-1.000	Cyd	38.00000	\$-38.00
_ Subgrade Undercutting, Type II, Special	2057021	1600	1600	23-C: Recon	0008	Original	-1.000	Cyd	40.00000	\$-40.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	1605	1605	23-C: Recon	0008	Original	-1.000	Ea	125.00000	\$-125.00
_ Aggregate Base, 8 inch, Modified	3027011	1610	1610	23-C: Recon	0008	Original	3,467.440	Syd	12.50000	\$43,343.00
_ Maintenance Gravel, Modified	3067031	1615	1615	23-C: Recon	0008	Original	0.720	Ton	20.00000	\$14.40
Dr Structure Cover, Adj, Case 2	4030006	1620	1620	23-C: Recon	0008	Original	5.000	Ea	450.00000	\$2,250.00
Dr Structure, Adj, Add Depth	4030280	1625	1625	23-C: Recon	0008	Original	0.300	Ft	250.00000	\$75.00
Dr Structure, Tap, 6 inch	4030306	1630	1630	23-C: Recon	0008	Original	9.000	Ea	300.00000	\$2,700.00
_ Dr Structure Cover, Catch Basin	4037050	1635	1635	23-C: Recon	0008	Original	4.000	Ea	450.00000	\$1,800.00
_ Dr Structure Cover, Sanitary Manhole	4037050	1640	1640	23-C: Recon	0008	Original	-1.000	Ea	475.00000	\$-475.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Dr Structure Cover, Storm Manhole	4037050	1645	1645	23-C: Recon	0008	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	1650	1650	23-C: Recon	0008	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	1655	1655	23-C: Recon	0008	Original	1,861.800	Ft	14.75000	\$27,461.55
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	1660	1660	23-C: Recon	0008	Original	3,227.650	Syd	45.50000	\$146,858.08
Joint, Expansion, E2	6020207	1665	1665	23-C: Recon	0008	Original	92.000	Ft	20.00000	\$1,840.00
Joint, Expansion, E3	6020208	1670	1670	23-C: Recon	0008	Original	-1.000	Ft	20.00000	\$-20.00
_ Joint, Expansion, Erg, Modified	6027001	1675	1675	23-C: Recon	0008	Original	-1.000	Ft	20.00000	\$-20.00
Lane Tie, Epoxy Anchored	6030030	1680	1680	23-C: Recon	0008	Original	22.000	Ea	5.50000	\$121.00
Driveway, Nonreinf Conc, 6 inch	8010005	1685	1685	23-C: Recon	0008	Original	433.940	Syd	45.50000	\$19,744.27
Curb Ramp, Conc, 4 inch	8032001	1690	1690	23-C: Recon	0008	Original	289.500	Sft	6.75000	\$1,954.13



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Curb Ramp, Conc, 6 inch	8032002	1695	1695	23-C: Recon	0008	Original	80.920	Sft	7.75000	\$627.13
_ Detectable Warning Surface, Modified	8037001	1700	1700	23-C: Recon	0008	Original	9.000	Ft	44.00000	\$396.00
Sign, Type B, Temp, Prismatic, Furn	8120350	1705	1705	23-C: Recon	0008	Original	-1.000	Sft	6.75000	\$-6.75
Sign, Type B, Temp, Prismatic, Oper	8120351	1710	1710	23-C: Recon	0008	Original	-1.000	Sft	0.01000	\$-0.01
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	1715	1715	23-C: Recon	0008	Original	-1.000	Sft	10.00000	\$-10.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	1720	1720	23-C: Recon	0008	Original	-1.000	Sft	0.01000	\$-0.01
_ Traffic Control, Minor Street	8127050	1725	1725	23-C: Recon	0008	Original	-1.000	Ea	1,500.00000	\$-1,500.00
Water, Sodding/Seeding	8160090	1730	1730	23-C: Recon	0008	Original	-1.000	Unit	85.00000	\$-85.00
_ Surface Restoration, Seeding	8167011	1735	1735	23-C: Recon	0008	Original	268.060	Syd	8.00000	\$2,144.48
_ Irrigation Pipe	8237001	1740	1740	23-C: Recon	0008	Original	43.000	Ft	7.00000	\$301.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Sprinkler Head	8237050	1745	1745	23-C: Recon	0008	Original	3.000	Ea	18.00000	\$54.00
_ Sprinkler Head, Adj	8237050	1750	1750	23-C: Recon	0008	Original	-1.000	Ea	12.50000	\$-12.50
Pavt, Rem	2040050	1755	1755	23-C: Recon	0009	Original	-57.530	Syd	7.75000	\$-445.86
Sidewalk, Rem	2040055	1760	1760	23-C: Recon	0009	Original	53.340	Syd	7.50000	\$400.05
_ Driveway, Rem	2047011	1765	1765	23-C: Recon	0009	Original	-2.990	Syd	7.50000	\$-22.43
_ Station Grading	2057002	1770	1770	23-C: Recon	0009	Original	-0.170	Sta	950.00000	\$-161.50
_ Subgrade Undercutting, Type II, Modified	2057021	1775	1775	23-C: Recon	0009	Original	-3.000	Cyd	38.00000	\$-114.00
_ Subgrade Undercutting, Type II, Special	2057021	1780	1780	23-C: Recon	0009	Original	-4.000	Cyd	40.00000	\$-160.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	1785	1785	23-C: Recon	0009	Original	-3.000	Ea	125.00000	\$-375.00
_ Aggregate Base, 8 inch, Modified	3027011	1790	1790	23-C: Recon	0009	Original	-49.510	Syd	12.50000	\$-618.88



Contract Modification

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Maintenance Gravel, Modified	3067031	1795	1795	23-C: Recon	0009	Original	-80.000	Ton	20.00000	\$-1,600.00
Dr Structure Cover, Adj, Case 2	4030006	1800	1800	23-C: Recon	0009	Original	1.000	Ea	450.00000	\$450.00
Dr Structure, Adj, Add Depth	4030280	1805	1805	23-C: Recon	0009	Original	-2.490	Ft	250.00000	\$-622.50
_ Dr Structure Cover, Sanitary Manhole	4037050	1820	1820	23-C: Recon	0009	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	1825	1825	23-C: Recon	0009	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	1830	1830	23-C: Recon	0009	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	1835	1835	23-C: Recon	0009	Original	-63.900	Ft	14.75000	\$-942.53
Conc Pavt w/ Int Curb, Nonreinf, 7 inch	6020162	1840	1840	23-C: Recon	0009	Original	-29.190	Syd	45.50000	\$-1,328.15
Joint, Expansion, E2	6020207	1845	1845	23-C: Recon	0009	Original	-25.700	Ft	20.00000	\$-514.00
Joint, Expansion, E3	6020208	1850	1850	23-C: Recon	0009	Original	-1.000	Ft	20.00000	\$-20.00



Anderson, Eckstein and Westrick, Inc.

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Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Joint, Expansion, Erg, Modified	6027001	1855	1855	23-C: Recon	0009	Original	30.000	Ft	20.00000	\$600.00
Lane Tie, Epoxy Anchored	6030030	1860	1860	23-C: Recon	0009	Original	-20.000	Ea	5.50000	\$-110.00
Driveway, Nonreinf Conc, 6 inch	8010005	1865	1865	23-C: Recon	0009	Original	-15.710	Syd	45.50000	\$-714.81
Curb Ramp, Conc, 4 inch	8032001	1870	1870	23-C: Recon	0009	Original	-142.500	Sft	6.75000	\$-961.88
Curb Ramp, Conc, 6 inch	8032002	1875	1875	23-C: Recon	0009	Original	-106.450	Sft	7.75000	\$-824.99
_ Detectable Warning Surface, Modified	8037001	1880	1880	23-C: Recon	0009	Original	-10.000	Ft	44.00000	\$-440.00
Sign, Type B, Temp, Prismatic, Furn	8120350	1885	1885	23-C: Recon	0009	Original	-5.000	Sft	6.75000	\$-33.75
Sign, Type B, Temp, Prismatic, Oper	8120351	1890	1890	23-C: Recon	0009	Original	-5.000	Sft	0.01000	\$-0.05
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	1895	1895	23-C: Recon	0009	Original	-75.000	Sft	10.00000	\$-750.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	1900	1900	23-C: Recon	0009	Original	-75.000	Sft	0.01000	\$-0.75



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Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Water, Sodding/Seeding	8160090	1910	1910	23-C: Recon	0009	Original	-8.000	Unit	85.00000	\$-680.00
_ Surface Restoration, Seeding	8167011	1915	1915	23-C: Recon	0009	Original	-42.860	Syd	8.00000	\$-342.88
_ Irrigation Pipe	8237001	1920	1920	23-C: Recon	0009	Original	651.000	Ft	7.00000	\$4,557.00
_ Sprinkler Head	8237050	1925	1925	23-C: Recon	0009	Original	65.000	Ea	18.00000	\$1,170.00
_ Sprinkler Head, Adj	8237050	1930	1930	23-C: Recon	0009	Original	-3.000	Ea	12.50000	\$-37.50
Pavt, Rem	2040050	1935	1935	23-C: Recon	0010	Original	69.980	Syd	7.75000	\$542.35
Sidewalk, Rem	2040055	1940	1940	23-C: Recon	0010	Original	-1.000	Syd	7.50000	\$-7.50
_ Driveway, Rem	2047011	1945	1945	23-C: Recon	0010	Original	-7.490	Syd	7.50000	\$-56.18
_ Station Grading	2057002	1950	1950	23-C: Recon	0010	Original	-0.080	Sta	950.00000	\$-76.00
_ Subgrade Undercutting, Type II, Modified	2057021	1955	1955	23-C: Recon	0010	Original	-4.000	Cyd	38.00000	\$-152.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Subgrade Undercutting, Type II, Special	2057021	1960	1960	23-C: Recon	0010	Original	-4.000	Cyd	40.00000	\$-160.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	1965	1965	23-C: Recon	0010	Original	-3.000	Ea	125.00000	\$-375.00
_ Aggregate Base, 8 inch, Modified	3027011	1970	1970	23-C: Recon	0010	Original	71.260	Syd	12.50000	\$890.75
_ Maintenance Gravel, Modified	3067031	1975	1975	23-C: Recon	0010	Original	-18.000	Ton	20.00000	\$-360.00
Dr Structure, Adj, Add Depth	4030280	1985	1985	23-C: Recon	0010	Original	-0.900	Ft	250.00000	\$-225.00
_ Dr Structure Cover, Catch Basin	4037050	1995	1995	23-C: Recon	0010	Original	-2.000	Ea	450.00000	\$-900.00
_ Dr Structure Cover, Sanitary Manhole	4037050	2000	2000	23-C: Recon	0010	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	2005	2005	23-C: Recon	0010	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	2010	2010	23-C: Recon	0010	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	2015	2015	23-C: Recon	0010	Original	-13.400	Ft	14.75000	\$-197.65



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Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
HMA Surface, Rem	5010005	2020	2020	23-C: Recon	0010	Original	44.330	Syd	9.00000	\$398.97
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	2025	2025	23-C: Recon	0010	Original	69.980	Syd	45.50000	\$3,184.09
Joint, Expansion, E2	6020207	2030	2030	23-C: Recon	0010	Original	-1.000	Ft	20.00000	\$-20.00
Joint, Expansion, E3	6020208	2035	2035	23-C: Recon	0010	Original	61.000	Ft	20.00000	\$1,220.00
_ Joint, Expansion, Erg, Modified	6027001	2040	2040	23-C: Recon	0010	Original	-54.000	Ft	20.00000	\$-1,080.00
Lane Tie, Epoxy Anchored	6030030	2045	2045	23-C: Recon	0010	Original	-1.000	Ea	5.50000	\$-5.50
Driveway, Nonreinf Conc, 6 inch	8010005	2050	2050	23-C: Recon	0010	Original	-3.280	Syd	45.50000	\$-149.24
Curb Ramp, Conc, 4 inch	8032001	2055	2055	23-C: Recon	0010	Original	-1.000	Sft	6.75000	\$-6.75
Curb Ramp, Conc, 6 inch	8032002	2060	2060	23-C: Recon	0010	Original	-1.000	Sft	7.75000	\$-7.75
_ Detectable Warning Surface, Modified	8037001	2065	2065	23-C: Recon	0010	Original	-1.000	Ft	44.00000	\$-44.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sign, Type B, Temp, Prismatic, Furn	8120350	2070	2070	23-C: Recon	0010	Original	-75.000	Sft	6.75000	\$-506.25
Sign, Type B, Temp, Prismatic, Oper	8120351	2075	2075	23-C: Recon	0010	Original	-75.000	Sft	0.01000	\$-0.75
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	2080	2080	23-C: Recon	0010	Original	-75.000	Sft	10.00000	\$-750.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	2085	2085	23-C: Recon	0010	Original	-75.000	Sft	0.01000	\$-0.75
Water, Sodding/Seeding	8160090	2095	2095	23-C: Recon	0010	Original	-2.000	Unit	85.00000	\$-170.00
_ Surface Restoration, Seeding	8167011	2100	2100	23-C: Recon	0010	Original	-38.940	Syd	8.00000	\$-311.52
_ Irrigation Pipe	8237001	2105	2105	23-C: Recon	0010	Original	-24.000	Ft	7.00000	\$-168.00
_ Sprinkler Head	8237050	2110	2110	23-C: Recon	0010	Original	-2.000	Ea	18.00000	\$-36.00
_ Sprinkler Head, Adj	8237050	2115	2115	23-C: Recon	0010	Original	-1.000	Ea	12.50000	\$-12.50
Pavt, Rem	2040050	2120	2120	23-C: Recon	0011	Original	-404.420	Syd	7.75000	\$-3,134.26



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Sidewalk, Rem	2040055	2125	2125	23-C: Recon	0011	Original	-1.000	Syd	7.50000	\$-7.50
_ Driveway, Rem	2047011	2130	2130	23-C: Recon	0011	Original	34.780	Syd	7.50000	\$260.85
_ Station Grading	2057002	2135	2135	23-C: Recon	0011	Original	2.030	Sta	950.00000	\$1,928.50
_ Subgrade Undercutting, Type II, Modified	2057021	2140	2140	23-C: Recon	0011	Original	-10.000	Cyd	38.00000	\$-380.00
_ Subgrade Undercutting, Type II, Special	2057021	2145	2145	23-C: Recon	0011	Original	-10.000	Cyd	40.00000	\$-400.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	2150	2150	23-C: Recon	0011	Original	-2.000	Ea	125.00000	\$-250.00
_ Aggregate Base, 8 inch, Modified	3027011	2155	2155	23-C: Recon	0011	Original	661.440	Syd	12.50000	\$8,268.00
_ Maintenance Gravel, Modified	3067031	2160	2160	23-C: Recon	0011	Original	-60.000	Ton	20.00000	\$-1,200.00
Dr Structure, Adj, Add Depth	4030280	2170	2170	23-C: Recon	0011	Original	0.200	Ft	250.00000	\$50.00
_ Dr Structure Cover, Sanitary Manhole	4037050	2185	2185	23-C: Recon	0011	Original	-1.000	Ea	475.00000	\$-475.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Dr Structure Cover, Storm Manhole	4037050	2190	2190	23-C: Recon	0011	Original	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	2195	2195	23-C: Recon	0011	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	2200	2200	23-C: Recon	0011	Original	395.200	Ft	14.75000	\$5,829.20
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	2205	2205	23-C: Recon	0011	Original	596.020	Syd	45.50000	\$27,118.91
Joint, Expansion, E2	6020207	2210	2210	23-C: Recon	0011	Original	-1.000	Ft	20.00000	\$-20.00
Joint, Expansion, E3	6020208	2215	2215	23-C: Recon	0011	Original	14.500	Ft	20.00000	\$290.00
_ Joint, Expansion, Erg, Modified	6027001	2220	2220	23-C: Recon	0011	Original	-43.500	Ft	20.00000	\$-870.00
Lane Tie, Epoxy Anchored	6030030	2225	2225	23-C: Recon	0011	Original	28.000	Ea	5.50000	\$154.00
Driveway, Nonreinf Conc, 6 inch	8010005	2230	2230	23-C: Recon	0011	Original	24.510	Syd	45.50000	\$1,115.21
Curb Ramp, Conc, 4 inch	8032001	2235	2235	23-C: Recon	0011	Original	-1.000	Sft	6.75000	\$-6.75



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Curb Ramp, Conc, 6 inch	8032002	2240	2240	23-C: Recon	0011	Original	-1.000	Sft	7.75000	\$-7.75
_ Detectable Warning Surface, Modified	8037001	2245	2245	23-C: Recon	0011	Original	-1.000	Ft	44.00000	\$-44.00
Sign, Type B, Temp, Prismatic, Furn	8120350	2250	2250	23-C: Recon	0011	Original	-75.000	Sft	6.75000	\$-506.25
Sign, Type B, Temp, Prismatic, Oper	8120351	2255	2255	23-C: Recon	0011	Original	-75.000	Sft	0.01000	\$-0.75
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	2260	2260	23-C: Recon	0011	Original	-75.000	Sft	10.00000	\$-750.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	2265	2265	23-C: Recon	0011	Original	-75.000	Sft	0.01000	\$-0.75
Water, Sodding/Seeding	8160090	2275	2275	23-C: Recon	0011	Original	-7.000	Unit	85.00000	\$-595.00
_ Surface Restoration, Seeding	8167011	2280	2280	23-C: Recon	0011	Original	156.200	Syd	8.00000	\$1,249.60
_ Irrigation Pipe	8237001	2285	2285	23-C: Recon	0011	Original	590.000	Ft	7.00000	\$4,130.00
_ Sprinkler Head	8237050	2290	2290	23-C: Recon	0011	Original	29.000	Ea	18.00000	\$522.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Sprinkler Head, Adj	8237050	2295	2295	23-C: Recon	0011	Original	-3.000	Ea	12.50000	\$-37.50
Pavt, Rem	2040050	2300	2300	23-C: Recon	0012	Original	-328.670	Syd	7.75000	\$-2,547.19
Sidewalk, Rem	2040055	2305	2305	23-C: Recon	0012	Original	-281.980	Syd	7.50000	\$-2,114.85
_ Driveway, Rem	2047011	2310	2310	23-C: Recon	0012	Original	-73.030	Syd	7.50000	\$-547.73
_ Station Grading	2057002	2315	2315	23-C: Recon	0012	Original	2.110	Sta	950.00000	\$2,004.50
_ Subgrade Undercutting, Type II, Modified	2057021	2320	2320	23-C: Recon	0012	Original	-10.000	Cyd	38.00000	\$-380.00
_ Subgrade Undercutting, Type II, Special	2057021	2325	2325	23-C: Recon	0012	Original	-17.000	Cyd	40.00000	\$-680.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	2330	2330	23-C: Recon	0012	Original	-17.000	Ea	125.00000	\$-2,125.00
_ Aggregate Base, 8 inch, Modified	3027011	2335	2335	23-C: Recon	0012	Original	-365.750	Syd	12.50000	\$-4,571.88
_ Maintenance Gravel, Modified	3067031	2340	2340	23-C: Recon	0012	Original	-224.800	Ton	20.00000	\$-4,496.00



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Dr Structure Cover, Adj, Case 2	4030006	2345	2345	23-C: Recon	0012	Original	2.000	Ea	450.00000	\$900.00
Dr Structure, Adj, Add Depth	4030280	2350	2350	23-C: Recon	0012	Original	6.200	Ft	250.00000	\$1,550.00
Dr Structure, Tap, 6 inch	4030306	2355	2355	23-C: Recon	0012	Original	-25.000	Ea	300.00000	\$-7,500.00
_ Dr Structure Cover, Catch Basin	4037050	2360	2360	23-C: Recon	0012	Original	-7.000	Ea	450.00000	\$-3,150.00
_ Dr Structure Cover, Sanitary Manhole	4037050	2365	2365	23-C: Recon	0012	Original	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	2370	2370	23-C: Recon	0012	Original	-5.000	Ea	475.00000	\$-2,375.00
_ External Structure Wrap, 18 inch	4037050	2375	2375	23-C: Recon	0012	Original	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	2380	2380	23-C: Recon	0012	Original	-604.300	Ft	14.75000	\$-8,913.43
HMA Surface, Rem	5010005	2385	2385	23-C: Recon	0012	Original	4.930	Syd	9.00000	\$44.37
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	2390	2390	23-C: Recon	0012	Original	-317.000	Syd	45.50000	\$-14,423.50



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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Joint, Expansion, E2	6020207	2395	2395	23-C: Recon	0012	Original	-70.800	Ft	20.00000	\$-1,416.00
Joint, Expansion, E3	6020208	2400	2400	23-C: Recon	0012	Original	142.700	Ft	20.00000	\$2,854.00
Joint, Expansion, Erg, Modified	6027001	2405	2405	23-C: Recon	0012	Original	-1.000	Ft	20.00000	\$-20.00
Lane Tie, Epoxy Anchored	6030030	2410	2410	23-C: Recon	0012	Original	-113.000	Ea	5.50000	\$-621.50
Driveway, Nonreinf Conc, 6 inch	8010005	2415	2415	23-C: Recon	0012	Original	-168.470	Syd	45.50000	\$-7,665.39
Curb Ramp, Conc, 4 inch	8032001	2420	2420	23-C: Recon	0012	Original	-2,514.300	Sft	6.75000	\$-16,971.53
Curb Ramp, Conc, 6 inch	8032002	2425	2425	23-C: Recon	0012	Original	257.910	Sft	7.75000	\$1,998.80
Detectable Warning Surface, Modified	8037001	2430	2430	23-C: Recon	0012	Original	8.000	Ft	44.00000	\$352.00
Sign, Type B, Temp, Prismatic, Furn	8120350	2435	2435	23-C: Recon	0012	Original	381.800	Sft	6.75000	\$2,577.15
Sign, Type B, Temp, Prismatic, Oper	8120351	2440	2440	23-C: Recon	0012	Original	381.800	Sft	0.01000	\$3.82



Anderson, Eckstein and Westrick, Inc.

Contract Modification

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	2445	2445	23-C: Recon	0012	Original	-71.100	Sft	10.00000	\$-711.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	2450	2450	23-C: Recon	0012	Original	-25.000	Sft	0.01000	\$-0.25
Water, Sodding/Seeding	8160090	2460	2460	23-C: Recon	0012	Original	-22.000	Unit	85.00000	\$-1,870.00
_ Surface Restoration, Seeding	8167011	2465	2465	23-C: Recon	0012	Original	-701.820	Syd	8.00000	\$-5,614.56
_ Irrigation Pipe	8237001	2470	2470	23-C: Recon	0012	Original	-17.000	Ft	7.00000	\$-119.00
_ Sprinkler Head	8237050	2475	2475	23-C: Recon	0012	Original	53.000	Ea	18.00000	\$954.00
_ Sprinkler Head, Adj	8237050	2480	2480	23-C: Recon	0012	Original	-7.000	Ea	12.50000	\$-87.50
Pavt, Rem	2040050	2505	0005	23-C:AW	0013	Extra	1,130.570	Syd	7.75000	\$8,761.92
Sidewalk, Rem	2040055	2510	0010	23-C:AW	0013	Extra	50.710	Syd	7.50000	\$380.33
_ Driveway, Rem	2047011	2515	0015	23-C:AW	0013	Extra	56.540	Syd	7.50000	\$424.05



Anderson, Eckstein and Westrick, Inc.

Contract Modification

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Station Grading	2057002	2520	0020	23-C:AW	0013	Extra	2.230	Sta	950.00000	\$2,118.50
_ Subgrade Undercutting, Type II, Modified	2057021	2525	0025	23-C:AW	0013	Extra	-1.000	Cyd	38.00000	\$-38.00
_ Subgrade Undercutting, Type II, Special	2057021	2530	0030	23-C:AW	0013	Extra	-1.000	Cyd	40.00000	\$-40.00
_ Erosion Control, Inlet Protection, Silt Sacks	2087050	2535	0035	23-C:AW	0013	Extra	-1.000	Ea	125.00000	\$-125.00
_ Aggregate Base, 8 inch, Modified	3027011	2540	0040	23-C:AW	0013	Extra	1,198.160	Syd	12.50000	\$14,977.00
_ Maintenance Gravel, Modified	3067031	2545	0045	23-C:AW	0013	Extra	-1.000	Ton	20.00000	\$-20.00
Dr Structure Cover, Adj, Case 2	4030006	2550	0050	23-C:AW	0013	Extra	3.000	Ea	450.00000	\$1,350.00
Dr Structure, Adj, Add Depth	4030280	2555	0055	23-C:AW	0013	Extra	1.100	Ft	250.00000	\$275.00
Dr Structure, Tap, 6 inch	4030306	2560	0060	23-C:AW	0013	Extra	1.000	Ea	300.00000	\$300.00
_ Dr Structure Cover, Catch Basin	4037050	2565	0065	23-C:AW	0013	Extra	1.000	Ea	450.00000	\$450.00



Contract Modification

Anderson, Eckstein and Westrick, Inc.

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Dr Structure Cover, Sanitary Manhole	4037050	2570	0070	23-C:AW	0013	Extra	-1.000	Ea	475.00000	\$-475.00
_ Dr Structure Cover, Storm Manhole	4037050	2575	0075	23-C:AW	0013	Extra	-1.000	Ea	475.00000	\$-475.00
_ External Structure Wrap, 18 inch	4037050	2580	0080	23-C:AW	0013	Extra	-1.000	Ea	650.00000	\$-650.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	2585	0085	23-C:AW	0013	Extra	633.700	Ft	14.75000	\$9,347.08
Conc Pavt w/ Int Curb,Nonreinf,7 inch	6020162	2590	0090	23-C:AW	0013	Extra	1,128.910	Syd	45.50000	\$51,365.41
Joint, Expansion, E2	6020207	2595	0095	23-C:AW	0013	Extra	30.000	Ft	20.00000	\$600.00
Joint, Expansion, E3	6020208	2600	0100	23-C:AW	0013	Extra	30.000	Ft	20.00000	\$600.00
_ Joint, Expansion, Erg, Modified	6027001	2605	0105	23-C:AW	0013	Extra	7.500	Ft	20.00000	\$150.00
Lane Tie, Epoxy Anchored	6030030	2610	0110	23-C:AW	0013	Extra	26.000	Ea	5.50000	\$143.00
Driveway, Nonreinf Conc, 6 inch	8010005	2615	0115	23-C:AW	0013	Extra	72.980	Syd	45.50000	\$3,320.59



Anderson, Eckstein and Westrick, Inc.

Contract Modification

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Curb Ramp, Conc, 4 inch	8032001	2620	0120	23-C:AW	0013	Extra	354.500	Sft	6.75000	\$2,392.88
Curb Ramp, Conc, 6 inch	8032002	2625	0125	23-C:AW	0013	Extra	173.110	Sft	7.75000	\$1,341.60
_ Detectable Warning Surface, Modified	8037001	2630	0130	23-C:AW	0013	Extra	19.000	Ft	44.00000	\$836.00
Sign, Type B, Temp, Prismatic, Furn	8120350	2635	0135	23-C:AW	0013	Extra	73.000	Sft	6.75000	\$492.75
Sign, Type B, Temp, Prismatic, Oper	8120351	2640	0140	23-C:AW	0013	Extra	73.000	Sft	0.01000	\$0.73
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	2645	0145	23-C:AW	0013	Extra	-1.000	Sft	10.00000	\$-10.00
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	2650	0150	23-C:AW	0013	Extra	-1.000	Sft	0.01000	\$-0.01
Water, Sodding/Seeding	8160090	2660	0160	23-C:AW	0013	Extra	-1.000	Unit	85.00000	\$-85.00
_ Surface Restoration, Seeding	8167011	2665	0165	23-C:AW	0013	Extra	146.620	Syd	8.00000	\$1,172.96
_ Irrigation Pipe	8237001	2670	0170	23-C:AW	0013	Extra	-1.000	Ft	7.00000	\$-7.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

9/27/2024 6:48 AM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Sprinkler Head	8237050	2675	0175	23-C:AW	0013	Extra	-1.000	Ea	18.00000	\$-18.00
_ Sprinkler Head, Adj	8237050	2680	0180	23-C:AW	0013	Extra	-1.000	Ea	12.50000	\$-12.50

Total Dollar Value: \$55,917.82

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
23-C: General	General Items of Work		XMPT	STUL		
	0000					\$-92,222.50
					Total:	\$-92,222.50
23-C: Maint	Concrete Maintenance & Selective Slab Repairs		XMPT	STUL		
	0000					\$-12,064.52
					Total:	\$-12,064.52
23-C: Recon	Concrete Road Reconstruction		XMPT	STUL		
	0001 Beatrice (Schoolcraft-Buckingham)					\$273,591.77
	0002 Bennett (Deering-Dolores)					\$43,370.17
	0003 Brookview (Westbrook-Parklane)					\$-42,781.02
	0004 Dardanella (Middlebelt-End)					\$-311,219.50
	0005 Edward (Buckingham-Beatrice)					\$-8,704.54
	0006 GaylordCt (End-Beatrice)					\$-488.71

Anderson, Eckstein and Westrick, Inc.

9/27/2024 6:48 AM

FieldManager 5.3c

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
23-C: Recon	Concrete Road Reconstruction		XMPT	STUL		
0007	IndustrialCt (Newburgh-End)					\$-134,176.25
0008	Kingsbury (Williams-Comstock)					\$284,857.13
0009	Lancaster (Knolson-LancasterCt)					\$-6,244.41
0010	Maine (Idaho-Texas)					\$-1,142.18
0011	Roycroft (Knolson-Hix)					\$41,105.76
0012	W.Chicago (Farmington-Hubbard)					\$-76,807.67
					Total:	\$61,360.55
23-C:AW	Locations added to 23-C Program	0	CNST			
0013	Linville (Dover-AA Trail)					\$98,844.29
					Total:	\$98,844.29
Total Net Change Amount:						\$55,917.82

If authorized, the contractor agrees to do the work outlined above under the direction of the Engineer, and to accept as payment in full the basis of payment as indicated. Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.

Ross Wilberding, PE

Signed by: Ross T. Willberding
205B23CE780242B

09/27/2024

Signature

Date _____

City of Livonia

DocuSigned by:
Todd Bilinski
8374F248A74E40D

09/27/2024

Signature

Date

Hard Rock Concrete Inc.

DocuSigned by:
Gina Sullivan

09/27/2024

Signature

Date _____



LETTER TO THE LIVONIA CITY COUNCIL

16.

Engineering
October 3, 2024

MEETING DATE

R102124

PRESENTED BY

Todd Zilincik, P.E., City Engineer

AGENDA ITEM

REQUEST TO AUTHORIZE AN ADDITIONAL APPROPRIATION AND EXPENDITURE: Engineering Division, re: for the 2024 Concrete Maintenance/Selective Slab Program, Contract 24-J. (CR 73-24)

BACKGROUND DETAILS

Pursuant to Council Resolution No. 73-24, adopted February 28, 2024, the City Council approved the award of a \$1,626,472.54 contract to Great Lakes Contracting Solutions, LLC for the 2024 Concrete Maintenance/Selective Slab Program, Contract 24-J.

Great Lakes Contracting Solutions, LLC completed the road segments that were part of the awarded contract. The additional costs in the amount of \$122,375.82 was a result of quantities added when completing Eastbound Schoolcraft Road from Newburgh Road to Yale that was scheduled along with concrete patches requested on Westbound Schoolcraft Road from Levan to just east of the off Ramp to Newburgh Road Westbound Schoolcraft patches were added to deal with the impending road construction on Old M-14 (Sheldon to Newburgh Road) by the Michigan Department of Transportation (MDOT) since they will be impacting traffic that will be utilizing the Schoolcraft Service drive in 2025 and 2026. This allowed to take advantage to occur no mobilization charges and using traffic control from Eastbound Schoolcraft to Westbound Schoolcraft at a reduced rate to complete deteriorated sections in front of Madonna University and the Welcome Center.

In order to take advantage of the unit pricing from Contract 24-J and to close-out this project, we respectfully request that the City Council approve the following:

- Approve a budget transfer of funds in the amount of \$97,375.82 from budgeted funds in Account #204-447-818-102 (Engineering Consultant) for Contract 24-A, CR #351-23 adopted on November 13, 2023 to Account #204-463-818-119 (Maintenance) for Contract 24-J, 2024 Concrete Maintenance/Selective Slab Program
- Approve a budget transfer of funds in the amount of \$25,000 from budgeted funds in Account #101-463-784-000 (Snow Removal Supplies) to Account #204-463-818-119 (Maintenance) for Contract 24-J, 2024 Concrete Maintenance/Selective Slab Program.
- Approve a payment to Great Lakes Contracting Solutions, LLC, 2300 Edinburgh, Waterford, MI 48328 in a not-to-exceed amount of \$122,375.82 from Account # 204-463-818-119 (Maintenance)

and increasing the overall contract amount for 24-J from \$1,626,472.54 to \$1,748,848.36 to close out the contract for the work performed.

- Approve an expenditure and payment in the amount of \$15,297.00 from Account #204-447-818-102 (Engineering Consultant) to Anderson, Eckstein & Westrick, Inc., 51301 Schoenherr, Shelby Township, Michigan, 48315 for the additional construction engineering for the project, increasing their contract from \$203,309.00 to \$218,606.00

PREFERRED COUNCIL RECOMMENDATION/RESOLUTION (Please complete this field. Attachments are not to be used in lieu of the recommendation)

In order to take advantage of the unit pricing from Contract 24-J and to close-out this project, we respectfully request that the City Council approve the following:

- Approve a budget transfer of funds in the amount of \$97,375.82 from budgeted funds in Account #204-447-818-102 (Engineering Consultant) for Contract 24-A, CR #351-23 adopted on November 13, 2023 to Account #204-463-818-119 (Maintenance) for Contract 24-J, 2024 Concrete Maintenance/Selective Slab Program
- Approve a budget transfer of funds in the amount of \$25.000 from budgeted funds in Account #101-463-784-000 (Snow Removal Supplies) to Account #204-463-818-119 (Maintenance) for Contract 24-J, 2024 Concrete Maintenance/Selective Slab Program.
- Approve a payment to Great Lakes Contracting Solutions, LLC, 2300 Edinburgh, Waterford, MI 48328 in a not-to-exceed amount of \$122,375.82 from Account # 204-463-818-119 (Maintenance) and increasing the overall contract amount for 24-J from \$1,626,472.54 to \$1,748,848.36 to close out the contract for the work performed.
- Approve an expenditure and payment in the amount of \$15,297.00 from Account #204-447-818-102 (Engineering Consultant) to Anderson, Eckstein & Westrick, Inc., 51301 Schoenherr, Shelby Township, Michigan, 48315 for the additional construction engineering for the project, increasing their contract from \$203,309.00 to \$218,606.00

SPECIFIC NAME OF PRODUCT AND NUMBER TO BE PURCHASED (if more than one)

n/a

CONTRACT: Amount and/or purchase price and length of contract (with dates if applicable)

\$122,375.82 for Great Lakes Contracting Solutions, LLC, 2300 Edinburgh, Waterford, MI 48328
\$15,297.00 for Anderson, Eckstein & Westrick, Inc., 51301 Schoenherr, Shelby Twp., MI 48315

DETAILED WORK BEING PERFORMED

n/a

FISCAL CONSIDERATIONS (Amount requested and Account(s) used. If applicable, Grant Funding information)

\$97,375.82 from Account No. 204-447-818-102 for Great Lakes Contracting Solutions, LLC
\$25,000.00 from Account No. 101-463-784-000 for Great Lakes Contracting Solutions, LLC
\$15,297.00 from Account No. 204-447-818-102 for Anderson, Eckstein & Westrick, Inc.

ACCEPTANCE OF BID (Please detail the following: Why accepted, why not lowest bidder, company name, contact person, full address)

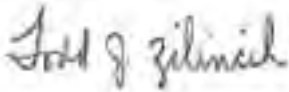
n/a

REASON TO WAIVE BID PROCESS (Emergency, Professional services, No advantage to City and why, Consortium package, etc): n/a

ATTACHMENTS

1. CR# 073-24 S.L 24-J Great Lakes
2. Final Balancing Mod - Maintenance 24-J, 10.3.24

APPROVED BY



Todd Zilincik, P.E., City Engineer

Date: October 03, 2024



Don Rohraff, Director of Public Works

Date: October 04, 2024



Debra Peck Lichtenberg, CPA, Finance Director

Date: October 10, 2024



Maureen Miller Brosnan, Mayor

Date: October 11, 2024

LORI L. MILLER
CITY CLERK

DORIS E. DeMARCO
DEPUTY CITY CLERK

OFFICE OF THE CITY CLERK



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2230
FAX: (734) 421-1147

March 12, 2024

Great Lakes Contracting Solutions, LLC
2300 Edinburgh
Waterford, MI 48328

To whom it may concern:

The Council of the City of Livonia, at a Regular Meeting held February 28, 2024, adopted the following resolution:

#073-24 RESOLVED, that having considered the report and recommendation of the City Engineer, dated February 1, 2024, which bears the signatures of the Director of Finance, the Director of Public Works and the City Attorney, and is approved for submission by the Mayor, the Council does hereby accept the unit price bid of Great Lakes Contracting Solutions, LLC, 2300 Edinburgh, Waterford, MI 48328 for performing all work required in connection with the 2024 Concrete Road Maintenance/Selective Slab Program (Contract 24-J) on various concrete streets throughout the City of Livonia, by extending their Contract 23-J bid unit prices, with the exception of revised unit prices for bid item number 3 mobilization, the newly added item numbers 40A for pavement repair, nonreinforced concrete, 7-inch and 43A for driveway, nonreinforced concrete, 8-inch and the agreed upon 60 Inspector Days based on the recommendation of Anderson, Eckstein and Westrick, Inc. ("AEW"), said amount to be adjusted based upon the quantities of work actually completed for the estimated total cost of \$1,626,472.54, based upon the Engineering Division's estimate of units Involved, and subject to a final payment based upon the actual units completed in accordance with the unit prices accepted herein; FURTHER, the Council does hereby authorize an expenditure in an amount not to exceed \$1,626,472.54 for the 2024 Concrete Road Maintenance/Selective Slab Program (Contract 24-J) from funds budgeted in Account No. 204-463-818-119 (Contractual Service – Paving and Catch Repair) for this purpose; and the City Engineer is hereby authorized to approve minor adjustments in the work as it becomes necessary but this authorization does not entitle the City Engineer to authorize any increase in the not to exceed amount or to contract with other parties; FURTHER, such action is taken without competitive bidding for the reason that Great Lakes Contracting Solutions,

LLC has shown itself to be the most competitive market participant by, among other things, honoring their 2023 pricing, such that the City would receive no advantage from competitive bidding per Code of Ordinances Section 3.04.140.E.3; and the Mayor and City Clerk are hereby authorized for and on behalf of the City of Livonia to execute a contract with the aforesaid company, approved as to form and substance by the Department of Law, and to do all other things necessary or incidental to the full performance of this resolution.

Very truly yours,

Lori L. Miller

City Clerk

LLM/ljr

Xc: Engineering



Anderson, Eckstein and Westrick, Inc.

Contract Modification

10/3/2024 9:48 AM

FieldManager 5.3c

Contract: .0263-0037, 2024 Concrete Road Program - Maintenance (Contract 24-J)

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Net Change	Awarded Contract Amount
1	1	10/3/2024	\$122,375.82	\$1,626,472.54
Route				Entered By Michelle Ankawi
Contract Location City of Livonia				

Short Description

Final Balancing

Description of Changes

- A. Original Contract Amount: \$1,626,472.54
- B. Current Contract value (including this revision): \$1,748,848.36
- C. Net Total Change (B-A): \$122,375.82
- D. Net Percent Change (C/A*100): 7.52%

Increases / Decreases

Project: 24-J: General, General Items of Work

XMPT

Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Reimbursed Permit Fees	1077060	0010	Original	Dlr	-560.000	1.00000	\$-560.00
_ Stump and Root Rem and Regrade, 19 to 36 inch	2027050	0020	Original	Ea	4.000	1,000.00000	\$4,000.00
_ Stump and Root Rem and Regrade, 37 inch or larger	2027050	0025	Original	Ea	-2.000	1,200.00000	\$-2,400.00
_ Tree Root, Grind	2027050	0035	Original	Ea	-4.000	350.00000	\$-1,400.00
_ Tree, Rem, 19 inch to 36 inch, Modified	2027050	0040	Original	Ea	4.000	1,050.00000	\$4,200.00

10/3/2024 9:48 AM

FieldManager 5.3c

XMPT

Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Tree, Rem, 37 inch or Larger, Modified	2027050	0045	Original	Ea	-4.000	1,975.00000	\$-7,900.00
Maintenance Gravel	3060020	0055	Original	Ton	-50.000	32.00000	\$-1,600.00
_ Geogrid	3087011	0060	Original	Syd	-50.000	4.50000	\$-225.00
HMA Surface, Rem	5010005	0065	Original	Syd	-30.000	9.50000	\$-285.00
HMA, 13A	5010033	0070	Original	Ton	-10.000	325.00000	\$-3,250.00
Non-Chloride Accelerator	6030035	0075	Original	Gal	25.260	15.00000	\$378.90
Post, Mailbox	8070095	0080	Original	Ea	-1.000	350.00000	\$-350.00
_ Surface Restoration, Hydroseeding	8167011	0085	Original	Syd	388.080	18.00000	\$6,985.44
Surface Restoration, Sodding	8167011	0090	Original	Syd	-100.000	12.00000	\$-1,200.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

10/3/2024 9:48 AM

FieldManager 5.3c

Increases / Decreases

Project: 24-J: General, General Items of Work XMPT
Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Monument Preservation	8210010	0095	Original	Ea	-1.000	2,500.00000	\$-2,500.00

Subtotal for Category 0000: \$-6,105.66

Subtotal for Project 24-J: General: \$-6,105.66

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair XMPT
Category: 0001, Aspen (SevenMile-End)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Sidewalk, Rem	2040055	0100	Original	Syd	6.170	10.75000	\$66.33
_ Driveway, Rem	2047011	0105	Original	Syd	-10.870	10.50000	\$-114.14
_ Subgrade Undercutting, Type II, Modified	2057021	0110	Original	Cyd	-9.000	55.00000	\$-495.00
_ Subgrade Undercutting, Type II, Special	2057021	0115	Original	Cyd	-5.000	57.00000	\$-285.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0120	Original	Ea	-1.000	150.00000	\$-150.00
_ Aggregate Base, 6 inch, Modified	3027011	0125	Original	Syd	29.250	16.50000	\$482.63
Dr Structure, Adj, Add Depth	4030280	0135	Original	Ft	-2.000	250.00000	\$-500.00



Anderson, Eckstein and Westrick, Inc.

Contract Modification

10/3/2024 9:48 AM

FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0001, Aspen (SevenMile-End)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Dr Structure, Tap, 6 inch	4030306	0140	Original	Ea	1.000	175.00000	\$175.00
_ Dr Structure Cover, Catch Basin	4037050	0145	Original	Ea	-3.000	575.00000	\$-1,725.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0150	Original	Ea	-1.000	700.00000	\$-700.00
_ Dr Structure Cover, Storm Manhole	4037050	0155	Original	Ea	-1.000	625.00000	\$-625.00
_ External Structure Wrap, 18 inch	4037050	0160	Original	Ea	-1.000	525.00000	\$-525.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0165	Original	Ft	29.800	18.75000	\$558.75
Joint, Expansion, E2	6020207	0170	Original	Ft	-1.000	25.00000	\$-25.00
Joint, Expansion, E3	6020208	0175	Original	Ft	-1.000	8.60000	\$-8.60
_ Joint, Expansion, Erg, Modified	6027001	0180	Original	Ft	-23.000	15.65000	\$-359.95
Lane Tie, Epoxy Anchored	6030030	0185	Original	Ea	-126.000	7.25000	\$-913.50



Anderson, Eckstein and Westrick, Inc.

Contract Modification

10/3/2024 9:48 AM
FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair
Category: 0001, Aspen (SevenMile-End)

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Pavt Repr, Nonreinf Conc, 7 inch	6030042	0190	Original	Syd	-75.380	56.65000	\$-4,270.28
Pavt Repr, Rem	6030080	0195	Original	Syd	-75.380	14.50000	\$-1,093.01
Driveway, Nonreinf Conc, 6 inch	8010005	0200	Original	Syd	-13.870	54.25000	\$-752.45
Curb Ramp, Conc, 4 inch	8032001	0205	Original	Sft	-1.000	7.00000	\$-7.00
Curb Ramp, Conc, 6 inch	8032002	0210	Original	Sft	63.500	8.30000	\$527.05
_ Detectable Warning Surface, Modified	8037001	0215	Original	Ft	-1.000	50.00000	\$-50.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0220	Original	Sft	-1.000	25.40000	\$-25.40
Sign, Type B, Temp, Prismatic, Oper	8120351	0225	Original	Sft	-1.000	0.01000	\$-0.01
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	0230	Original	Sft	-1.000	25.40000	\$-25.40
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	0235	Original	Sft	-1.000	0.01000	\$-0.01



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0001, Aspen (SevenMile-End)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Water, Sodding/Seeding	8160090	0245	Original	Unit	-2.000	69.50000	\$-139.00
_ Surface Restoration, Seeding	8167011	0250	Original	Syd	-91.000	14.00000	\$-1,274.00
_ Irrigation Pipe	8237001	0255	Original	Ft	-33.000	7.50000	\$-247.50
_ Sprinkler Head	8237050	0260	Original	Ea	-8.000	65.00000	\$-520.00
_ Sprinkler Head, Adj	8237050	0265	Original	Ea	-2.000	25.00000	\$-50.00
Subtotal for Category 0001:							\$-13,070.49

Category: 0002, Elmira (Levan-End)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Sidewalk, Rem	2040055	0270	Original	Syd	10.250	10.75000	\$110.19
_ Driveway, Rem	2047011	0275	Original	Syd	-16.880	10.50000	\$-177.24
_ Subgrade Undercutting, Type II, Modified	2057021	0280	Original	Cyd	-15.000	55.00000	\$-825.00
_ Subgrade Undercutting, Type II, Special	2057021	0285	Original	Cyd	-7.000	57.00000	\$-399.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair
Category: 0002, Elmira (Levan-End)

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Erosion Control, Inlet Protection, Silts ack	2087050	0290	Original	Ea	2.000	150.00000	\$300.00
_ Aggregate Base, 6 inch, Modified	3027011	0295	Original	Syd	-99.000	16.50000	\$-1,633.50
Dr Structure Cover, Adj, Case 2	4030006	0300	Original	Ea	-1.000	390.00000	\$-390.00
Dr Structure, Adj, Add Depth	4030280	0305	Original	Ft	-3.000	250.00000	\$-750.00
Dr Structure, Tap, 6 inch	4030306	0310	Original	Ea	-1.000	175.00000	\$-175.00
_ Dr Structure Cover, Catch Basin	4037050	0315	Original	Ea	-4.000	575.00000	\$-2,300.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0320	Original	Ea	-1.000	700.00000	\$-700.00
_ Dr Structure Cover, Storm Manhole	4037050	0325	Original	Ea	-1.000	625.00000	\$-625.00
_ External Structure Wrap, 18 inch	4037050	0330	Original	Ea	-1.000	525.00000	\$-525.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0335	Original	Ft	-89.000	18.75000	\$-1,668.75



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0002, Elmira (Levan-End)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Joint, Expansion, E2	6020207	0340	Original	Ft	-1.000	25.00000	\$-25.00
Joint, Expansion, E3	6020208	0345	Original	Ft	-1.000	8.60000	\$-8.60
_ Joint, Expansion, Erg, Modified	6027001	0350	Original	Ft	-1.000	15.65000	\$-15.65
Lane Tie, Epoxy Anchored	6030030	0355	Original	Ea	-413.000	7.25000	\$-2,994.25
Pavt Repr, Nonreinf Conc, 7 inch	6030042	0360	Original	Syd	-316.010	56.65000	\$-17,901.97
Pavt Repr, Rem	6030080	0365	Original	Syd	-316.010	14.50000	\$-4,582.15
Driveway, Nonreinf Conc, 6 inch	8010005	0370	Original	Syd	-20.880	54.25000	\$-1,132.74
Curb Ramp, Conc, 4 inch	8032001	0375	Original	Sft	44.230	7.00000	\$309.61
Curb Ramp, Conc, 6 inch	8032002	0380	Original	Sft	41.000	8.30000	\$340.30
_ Detectable Warning Surface, Modified	8037001	0385	Original	Ft	4.000	50.00000	\$200.00

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FieldManager 5.3c

XMPT

Category: 0002, Elmira (Levan-End)

Subtotal for Category 0002: \$-39,154.06



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair
Category: 0003, Garden (Roycroft-Rayburn)

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Sidewalk, Rem	2040055	0440	Original	Syd	-1.000	10.75000	\$-10.75
_ Driveway, Rem	2047011	0445	Original	Syd	-1.000	10.50000	\$-10.50
_ Subgrade Undercutting, Type II, Modified	2057021	0450	Original	Cyd	-6.000	55.00000	\$-330.00
_ Subgrade Undercutting, Type II, Special	2057021	0455	Original	Cyd	-3.000	57.00000	\$-171.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0460	Original	Ea	-1.000	150.00000	\$-150.00
_ Aggregate Base, 6 inch, Modified	3027011	0465	Original	Syd	101.410	16.50000	\$1,673.27
Dr Structure, Adj, Add Depth	4030280	0475	Original	Ft	-1.000	250.00000	\$-250.00
Dr Structure, Tap, 6 inch	4030306	0480	Original	Ea	2.000	175.00000	\$350.00
_ Dr Structure Cover, Catch Basin	4037050	0485	Original	Ea	-1.000	575.00000	\$-575.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0490	Original	Ea	-1.000	700.00000	\$-700.00

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FieldManager 5.3c

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Dr Structure Cover, Storm Manhole	4037050	0495	Original	Ea	-1.000	625.00000	\$-625.00
_ External Structure Wrap, 18 inch	4037050	0500	Original	Ea	-1.000	525.00000	\$-525.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0505	Original	Ft	73.200	18.75000	\$1,372.50
Joint, Expansion, E2	6020207	0510	Original	Ft	-1.000	25.00000	\$-25.00
Joint, Expansion, E3	6020208	0515	Original	Ft	-1.000	8.60000	\$-8.60
_ Joint, Expansion, Erg, Modified	6027001	0520	Original	Ft	-1.000	15.65000	\$-15.65
Lane Tie, Epoxy Anchored	6030030	0525	Original	Ea	-83.000	7.25000	\$-601.75
Pavt Repr, Nonreinf Conc, 7 inch	6030042	0530	Original	Syd	8.810	56.65000	\$499.09
Pavt Repr, Rem	6030080	0535	Original	Syd	8.810	14.50000	\$127.75
Driveway, Nonreinf Conc, 6 inch	8010005	0540	Original	Syd	-1.000	54.25000	\$-54.25



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair
Category: 0003, Garden (Roycroft-Rayburn)

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Curb Ramp, Conc, 4 inch	8032001	0545	Original	Sft	-1.000	7.00000	\$-7.00
Curb Ramp, Conc, 6 inch	8032002	0550	Original	Sft	-1.000	8.30000	\$-8.30
_ Detectable Warning Surface, Modified	8037001	0555	Original	Ft	-1.000	50.00000	\$-50.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0560	Original	Sft	-1.000	25.40000	\$-25.40
Sign, Type B, Temp, Prismatic, Oper	8120351	0565	Original	Sft	-1.000	0.01000	\$-0.01
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	0570	Original	Sft	-1.000	25.40000	\$-25.40
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	0575	Original	Sft	-1.000	0.01000	\$-0.01
Water, Sodding/Seeding	8160090	0585	Original	Unit	-1.000	69.50000	\$-69.50
_ Surface Restoration, Seeding	8167011	0590	Original	Syd	-57.000	14.00000	\$-798.00
_ Irrigation Pipe	8237001	0595	Original	Ft	-21.000	7.50000	\$-157.50



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0003, Garden (Roycroft-Rayburn)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Sprinkler Head	8237050	0600	Original	Ea	-5.000	65.00000	\$-325.00
_ Sprinkler Head, Adj	8237050	0605	Original	Ea	-1.000	25.00000	\$-25.00

Subtotal for Category 0003: \$-1,521.02

Category: 0004, Houghton (Richland-AnnArborTr)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Sidewalk, Rem	2040055	0610	Original	Syd	8.000	10.75000	\$86.00
_ Driveway, Rem	2047011	0615	Original	Syd	-14.390	10.50000	\$-151.10
_ Subgrade Undercutting, Type II, Modified	2057021	0620	Original	Cyd	-10.000	55.00000	\$-550.00
_ Subgrade Undercutting, Type II, Special	2057021	0625	Original	Cyd	-5.000	57.00000	\$-285.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0630	Original	Ea	-1.000	150.00000	\$-150.00
_ Aggregate Base, 6 inch, Modified	3027011	0635	Original	Syd	-8.590	16.50000	\$-141.74
Dr Structure Cover, Adj, Case 2	4030006	0640	Original	Ea	1.000	390.00000	\$390.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair
Category: 0004, Houghton (Richland-AnnArborTr)

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Dr Structure, Adj, Add Depth	4030280	0645	Original	Ft	-1.000	250.00000	\$-250.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0660	Original	Ea	-1.000	700.00000	\$-700.00
_ Dr Structure Cover, Storm Manhole	4037050	0665	Original	Ea	-1.000	625.00000	\$-625.00
_ External Structure Wrap, 18 inch	4037050	0670	Original	Ea	-1.000	525.00000	\$-525.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0675	Original	Ft	-17.000	18.75000	\$-318.75
Joint, Expansion, E2	6020207	0680	Original	Ft	-8.000	25.00000	\$-200.00
Joint, Expansion, E3	6020208	0685	Original	Ft	31.000	8.60000	\$266.60
_ Joint, Expansion, Erg, Modified	6027001	0690	Original	Ft	-40.000	15.65000	\$-626.00
Lane Tie, Epoxy Anchored	6030030	0695	Original	Ea	-34.000	7.25000	\$-246.50
Pavt Repr, Nonreinf Conc, 7 inch	6030042	0700	Original	Syd	255.480	56.65000	\$14,472.94

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XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity	Chg.	Unit Price	Dollar Value
Pavt Repr, Rem	6030080	0705	Original	Syd		-71.020	14.50000	\$-1,029.79

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0004, Houghton (Richland-AnnArborTr)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Surface Restoration, Seeding	8167011	0760	Original	Syd	-100.000	14.00000	\$-1,400.00
_ Irrigation Pipe	8237001	0765	Original	Ft	-36.000	7.50000	\$-270.00
_ Sprinkler Head	8237050	0770	Original	Ea	-9.000	65.00000	\$-585.00
_ Sprinkler Head, Adj	8237050	0775	Original	Ea	-2.000	25.00000	\$-50.00

Subtotal for Category 0004: \$5,674.53

Category: 0005, Roycroft (Middlebelt-Garden)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Sidewalk, Rem	2040055	0780	Original	Syd	-1.000	10.75000	\$-10.75
_ Driveway, Rem	2047011	0785	Original	Syd	3.980	10.50000	\$41.79
_ Subgrade Undercutting, Type II, Modified	2057021	0790	Original	Cyd	-6.000	55.00000	\$-330.00
_ Subgrade Undercutting, Type II, Special	2057021	0795	Original	Cyd	-3.000	57.00000	\$-171.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0800	Original	Ea	-1.000	150.00000	\$-150.00

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Aggregate Base, 6 inch, Modified	3027011	0805	Original	Syd	4.850	16.50000	\$80.03
Dr Structure Cover, Adj, Case 2	4030006	0810	Original	Ea	3.000	390.00000	\$1,170.00
Dr Structure, Adj, Add Depth	4030280	0815	Original	Ft	-2.000	250.00000	\$-500.00
Dr Structure, Tap, 6 inch	4030306	0820	Original	Ea	1.000	175.00000	\$175.00
_ Dr Structure Cover, Catch Basin	4037050	0825	Original	Ea	-3.000	575.00000	\$-1,725.00
_ Dr Structure Cover, Sanitary Manhole	4037050	0830	Original	Ea	-1.000	700.00000	\$-700.00
_ Dr Structure Cover, Storm Manhole	4037050	0835	Original	Ea	-1.000	625.00000	\$-625.00
_ External Structure Wrap, 18 inch	4037050	0840	Original	Ea	-1.000	525.00000	\$-525.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	0845	Original	Ft	-29.000	18.75000	\$-543.75
Joint, Expansion, E2	6020207	0850	Original	Ft	-1.000	25.00000	\$-25.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0005, Roycroft (Middlebelt-Garden)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Joint, Expansion, E3	6020208	0855	Original	Ft	-1.000	8.60000	\$-8.60
_ Joint, Expansion, Erg, Modified	6027001	0860	Original	Ft	-1.000	15.65000	\$-15.65
Lane Tie, Epoxy Anchored	6030030	0865	Original	Ea	-69.000	7.25000	\$-500.25
Pavt Repr, Nonreinf Conc, 7 inch	6030042	0870	Original	Syd	-46.190	56.65000	\$-2,616.66
Pavt Repr, Rem	6030080	0875	Original	Syd	-46.190	14.50000	\$-669.76
Driveway, Nonreinf Conc, 6 inch	8010005	0880	Original	Syd	3.980	54.25000	\$215.92
Curb Ramp, Conc, 4 inch	8032001	0885	Original	Sft	-1.000	7.00000	\$-7.00
Curb Ramp, Conc, 6 inch	8032002	0890	Original	Sft	-1.000	8.30000	\$-8.30
_ Detectable Warning Surface, Modified	8037001	0895	Original	Ft	-1.000	50.00000	\$-50.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0900	Original	Sft	-1.000	25.40000	\$-25.40



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0005, Roycroft (Middlebelt-Garden)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Sign, Type B, Temp, Prismatic, Oper	8120351	0905	Original	Sft	-1.000	0.01000	\$-0.01
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	0910	Original	Sft	-1.000	25.40000	\$-25.40
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	0915	Original	Sft	-1.000	0.01000	\$-0.01
Water, Sodding/Seeding	8160090	0925	Original	Unit	-1.000	69.50000	\$-69.50
_ Surface Restoration, Seeding	8167011	0930	Original	Syd	-57.000	14.00000	\$-798.00
_ Irrigation Pipe	8237001	0935	Original	Ft	-21.000	7.50000	\$-157.50
_ Sprinkler Head	8237050	0940	Original	Ea	-5.000	65.00000	\$-325.00
_ Sprinkler Head, Adj	8237050	0945	Original	Ea	-1.000	25.00000	\$-25.00

Subtotal for Category 0005: \$-8,924.81

Category: 0006, Schoolcraft (Newburgh-Yale)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Sidewalk, Rem	2040055	0950	Original	Syd	-1.000	10.75000	\$-10.75



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0006, Schoolcraft (Newburgh-Yale)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Driveway, Rem	2047011	0955	Original	Syd	-200.000	10.50000	\$-2,100.00
_ Subgrade Undercutting, Type II, Modified	2057021	0960	Original	Cyd	-169.000	55.00000	\$-9,295.00
_ Subgrade Undercutting, Type II, Special	2057021	0965	Original	Cyd	-84.000	57.00000	\$-4,788.00
_ Erosion Control, Inlet Protection, Silts ack	2087050	0970	Original	Ea	-1.000	150.00000	\$-150.00
_ Aggregate Base, 6 inch, Modified	3027011	0975	Original	Syd	-422.080	16.50000	\$-6,964.32
Dr Structure Cover, Adj, Case 2	4030006	0980	Original	Ea	6.000	390.00000	\$2,340.00
Dr Structure, Adj, Add Depth	4030280	0985	Original	Ft	-8.000	250.00000	\$-2,000.00
Dr Structure, Tap, 6 inch	4030306	0990	Original	Ea	-12.000	175.00000	\$-2,100.00
_ Dr Structure Cover, Catch Basin	4037050	0995	Original	Ea	-6.000	575.00000	\$-3,450.00
_ Dr Structure Cover, Sanitary Manhole	4037050	1000	Original	Ea	-4.000	700.00000	\$-2,800.00



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0006, Schoolcraft (Newburgh-Yale)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ External Structure Wrap, 18 inch	4037050	1010	Original	Ea	-4.000	525.00000	\$-2,100.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	1015	Original	Ft	-1,013.000	18.75000	\$-18,993.75
Joint, Contraction, Cp	6020200	1020	Original	Ft	2,256.800	16.20000	\$36,560.16
Joint, Expansion, E2	6020207	1025	Original	Ft	-1.000	25.00000	\$-25.00
Joint, Expansion, E3	6020208	1030	Original	Ft	-1.000	8.60000	\$-8.60
_ Joint, Expansion, Erg, Modified	6027001	1035	Original	Ft	-1,713.000	15.65000	\$-26,808.45
Joint, Contraction, Crg	6030020	1040	Original	Ft	-3,988.300	17.30000	\$-68,997.59
Lane Tie, Epoxy Anchored	6030030	1045	Original	Ea	1,391.000	7.25000	\$10,084.75
Pavt Repr, Nonreinf Conc, 9 inch	6030046	1050	Original	Syd	2,669.720	66.25000	\$176,868.95
Pavt Repr, Rem	6030080	1055	Original	Syd	2,975.130	14.50000	\$43,139.39



Anderson, Eckstein and Westrick, Inc.

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0006, Schoolcraft (Newburgh-Yale)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Driveway, Nonreinf Conc, 8 inch	8010007	1060	Original	Syd	-200.000	65.00000	\$-13,000.00
Curb Ramp, Conc, 4 inch	8032001	1065	Original	Sft	-1.000	7.00000	\$-7.00
Curb Ramp, Conc, 6 inch	8032002	1070	Original	Sft	-1.000	8.30000	\$-8.30
_ Detectable Warning Surface, Modified	8037001	1075	Original	Ft	-1.000	50.00000	\$-50.00
Sign, Type B, Temp, Prismatic, Furn	8120350	1080	Original	Sft	-1.000	25.40000	\$-25.40
Sign, Type B, Temp, Prismatic, Oper	8120351	1085	Original	Sft	-1.000	0.01000	\$-0.01
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	1090	Original	Sft	-1.000	25.40000	\$-25.40
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	1095	Original	Sft	-1.000	0.01000	\$-0.01
_ Traffic Control, Major Street	8127050	1100	Original	Ea	-5.000	3,800.00000	\$-19,000.00
Water, Sodding/Seeding	8160090	1105	Original	Unit	-33.000	69.50000	\$-2,293.50



Anderson, Eckstein and Westrick, Inc.

Contract Modification

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FieldManager 5.3c

Increases / Decreases

Project: 24-J: Maint, Concrete Maintenance & Selective Slab Repair

XMPT

Category: 0006, Schoolcraft (Newburgh-Yale)

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Surface Restoration, Seeding	8167011	1110	Original	Syd	-1,631.000	14.00000	\$-22,834.00
_ Irrigation Pipe	8237001	1115	Original	Ft	-587.000	7.50000	\$-4,402.50
_ Sprinkler Head	8237050	1120	Original	Ea	-147.000	65.00000	\$-9,555.00
_ Sprinkler Head, Adj	8237050	1125	Original	Ea	-37.000	25.00000	\$-925.00

Subtotal for Category 0006: \$46,275.67

Subtotal for Project 24-J: Maint: \$-10,720.18

Project: 24-J: Misc, Miscellaneous Location Selective Slab Repairs

XMPT

Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Sidewalk, Rem	2040055	1130	Original	Syd	64.640	10.75000	\$694.88
_ Driveway, Rem	2047011	1135	Original	Syd	-69.090	10.50000	\$-725.45
_ Subgrade Undercutting, Type II, Modified	2057021	1140	Original	Cyd	73.630	55.00000	\$4,049.65
_ Subgrade Undercutting, Type II, Special	2057021	1145	Original	Cyd	15.110	57.00000	\$861.27



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Increases / Decreases

Project: 24-J: Misc, Miscellaneous Location Selective Slab Repairs
Category: 0000,

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Erosion Control, Inlet Protection, Silts ack	2087050	1150	Original	Ea	-6.000	150.00000	\$-900.00
_ Aggregate Base, 6 inch, Modified	3027011	1155	Original	Syd	356.390	16.50000	\$5,880.44
Dr Structure Cover, Adj, Case 2	4030006	1160	Original	Ea	1.000	390.00000	\$390.00
Dr Structure, Adj, Add Depth	4030280	1165	Original	Ft	-1.000	250.00000	\$-250.00
Dr Structure, Tap, 6 inch	4030306	1170	Original	Ea	13.000	175.00000	\$2,275.00
_ Dr Structure Cover, Catch Basin	4037050	1175	Original	Ea	-5.000	575.00000	\$-2,875.00
_ Dr Structure Cover, Sanitary Manhole	4037050	1180	Original	Ea	-1.000	700.00000	\$-700.00
_ Dr Structure Cover, Storm Manhole	4037050	1185	Original	Ea	-1.000	625.00000	\$-625.00
_ External Structure Wrap, 18 inch	4037050	1190	Original	Ea	-1.000	525.00000	\$-525.00
_ Underdrain, Subgrade, 6 inch, Modified	4047001	1195	Original	Ft	490.500	18.75000	\$9,196.88



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Increases / Decreases

Project: 24-J: Misc, Miscellaneous Location Selective Slab Repairs

XMPT

Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Joint, Contraction, Cp	6020200	1200	Original	Ft	187.500	16.20000	\$3,037.50
Joint, Expansion, E2	6020207	1205	Original	Ft	-1.000	25.00000	\$-25.00
Joint, Expansion, E3	6020208	1210	Original	Ft	7.000	8.60000	\$60.20
_ Joint, Expansion, Erg, Modified	6027001	1215	Original	Ft	-1.000	15.65000	\$-15.65
Joint, Contraction, Crg	6030020	1220	Original	Ft	129.500	17.30000	\$2,240.35
Lane Tie, Epoxy Anchored	6030030	1225	Original	Ea	615.000	7.25000	\$4,458.75
Pavt Repr, Nonreinf Conc, 7 inch	6030042	1230	Original	Syd	659.920	56.65000	\$37,384.47
Pavt Repr, Nonreinf Conc, 8 inch	6030044	1235	Original	Syd	-100.000	65.00000	\$-6,500.00
Pavt Repr, Nonreinf Conc, 9 inch	6030046	1240	Original	Syd	145.640	66.25000	\$9,648.65
Pavt Repr, Rem	6030080	1245	Original	Syd	714.660	14.50000	\$10,362.57



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Increases / Decreases

Project: 24-J: Misc, Miscellaneous Location Selective Slab Repairs
Category: 0000,

XMPT

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
Driveway, Nonreinf Conc, 6 inch	8010005	1250	Original	Syd	-79.630	54.25000	\$-4,319.93
Curb Ramp, Conc, 4 inch	8032001	1255	Original	Sft	410.770	7.00000	\$2,875.39
Curb Ramp, Conc, 6 inch	8032002	1260	Original	Sft	149.300	8.30000	\$1,239.19
_ Detectable Warning Surface, Modified	8037001	1265	Original	Ft	-1.000	50.00000	\$-50.00
Sign, Type B, Temp, Prismatic, Furn	8120350	1270	Original	Sft	-1.000	25.40000	\$-25.40
Sign, Type B, Temp, Prismatic, Oper	8120351	1275	Original	Sft	-1.000	0.01000	\$-0.01
_ Sign, Type B, Temp, Prismatic, Special, Fun, Modified	8127010	1280	Original	Sft	-1.000	25.40000	\$-25.40
_ Sign, Type B, Temp, Prismatic, Special, Oper, Modified	8127010	1285	Original	Sft	-1.000	0.01000	\$-0.01
Water, Sodding/Seeding	8160090	1295	Original	Unit	-8.000	69.50000	\$-556.00
_ Surface Restoration, Seeding	8167011	1300	Original	Syd	797.630	14.00000	\$11,166.82



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Increases / Decreases

Project: 24-J: Misc, Miscellaneous Location Selective Slab Repairs XMPT
Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Quantity Chg.	Unit Price	Dollar Value
_ Irrigation Pipe	8237001	1305	Original	Ft	183.000	7.50000	\$1,372.50
_ Sprinkler Head	8237050	1310	Original	Ea	15.000	65.00000	\$975.00
_ Sprinkler Head, Adj	8237050	1315	Original	Ea	-8.000	25.00000	\$-200.00
Subtotal for Category 0000:							\$89,851.66
Subtotal for Project 24-J: Misc:							\$89,851.66

New Items

Project: 24-J: General, General Items of Work
Category: 0000,

Item Description	Item Code	Prop.Ln.	Item Type	Unit	Proposed Qty.	Unit Price	Dollar Value
_ Extras	1027051	1320	Extra	LS	1.000	49,350.00000	\$49,350.00
Reason: Extras submitted by GLCS and approved by city							
Subtotal for Category 0000:							\$49,350.00
Subtotal for Project 24-J: General:							\$49,350.00

Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.	
Ross T. Wilberding, PE Signed by: Ross T. Wilberding 205B23CECB0242B SignatureDate10/03/2024	City of Livonia DocuSigned by: Todd Elinick 63F1E286743000 SignatureDate10/03/2024
Great Lakes Contracting Solutions, LLC Signed by: Sandra F. Mulvihill 72DD03A00488C407 SignatureDate10/03/2024	