CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD NOVEMBER 5, 2025

Meeting was called to order at 10:04 p.m. by President McCullough. Present: Carrie Budzinski, Lynda Scheel, Scott Morgan, Laura Toy, Rob Donovic, Vice President Ptashnik, and President McCullough. Absent: None.

Elected and appointed officials present: Carter Fisher, City Attorney; Mark Taormina, City Planner and Economic Development Director; Todd Zilincik, City Engineer.

Councilmember Scheel led the meeting with the Pledge of Allegiance.

There was no Audience Communication at the beginning of the meeting.

NEW BUSINESS

1. REQUEST TO WAIVE THE SIDEWALK REQUIREMENT: Ken and Lisa Hunt, re: for the newly constructed home at 18723 Laurel Drive in N.W. ¼ of Section 9.

   Todd Zilincik, City Engineer, stated there are no sidewalks in the area so the waiver should be approved.

   Motion was made by Councilmember Morgan to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

2. REAPPOINTMENT OF MELISSA KAROLAK TO THE LIVONIA BROWNFIELD REDEVELOPMENT AUTHORITY: Office of the Mayor, re: for a three-year term, which will expire on November 24, 2028.

   Mark Taormina, Planning and Economic Development Director, stated Melissa has served on the Brownfield Authority for about six years and approved of her reappointment.

   Motion was made by Councilmember Donovic to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

3. REAPPOINTMENT OF NICHOLAS LOMAKO TO THE LIVONIA BROWNFIELD REDEVELOPMENT AUTHORITY: Office of the Mayor, re: for a three-year term, which will expire on November 24, 2028.

   Mark Taormina, Planning and Economic Development Director, noted the value of Nicholas as a member of the board and supports the reappointment.

Motion was made by Councilmember Scheel to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

4. REQUEST FOR AUTHORIZATION TO WAVE THE CITY'S FORMAL BIDDING PROCESS AND PURCHASE MICROSOFT OFFICE LTSC 2024 SOFTWARE AND LICENSES: Division of Police, re: to replace licenses of Microsoft Office Professional Plus 2019, which are at end of life with Microsoft no longer providing support and patching.

   William Tyree, Police Department, stated the updated Microsoft Office is required for compliancy with State and Federal guidelines.

   Motion was made by Councilmember Morgan to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

5. REQUESET TO APPROVE PAYMENT IN LIEU OF TAXES (PILOT): Assesment Department and Housing Commission, re: for Villa St. Clare, an affordable senior housing development at the Presentation of the Blessed Virgin Mary Convent, 36800 Schoolcraft Road, undertaken by Villa St. Clare Limited Dividend Housing Association, LLC.

   Shawn Bannon, Chief Financial Officer, stated the Felician sisters have a 150 year history of serving those in need and affordable senior housing is one of the ways to help.

   Motion was made by Councilmember Budzinski to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

6. REQUEST TO APPROVE VACATION TIME INCREASE: Civil Service Department, re: for classifications that are exempt from overtime/compensatory time.

   Jeannine Laible, Human Resources Director, requested a revision for the overtime exempt to allow the employees for increased vacation time.

   Jerry Karaszynski, 19488 Bainbridge, stated the employees are salaried.

   Motion was made by Vice President Ptashnik to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

7. REQUEST FOR AUTHORIZATION TO WAIVE THE SEALED BID PROCESS AND PURCHASE FURNITURE: Department of Parks and Recreation, re: to replace old worn-out furniture at the Jack E. Kirksey Recreation Center, in a not-to-exceed amount of $99,000, from budgeted funds.

   Ted Davis, Superintendent of Parks and Recreation, stated he is looking to purchase new furniture, the furniture is original to the facility which is twenty three years old.

   Motion was made by Councilmember Morgan to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

8. REQUEST TO AUTHORIZE APPROPRIATION AND EXPENDITURE: Department of Parks and Recreation, re: for emergency replacement of fire alarm speaker/strobes for the Jack E. Kirksey Recreation Center, from proceeds received from the sale of a generator.

   Ted Davis, Superintendent of Parks and Recreation, stated twenty-two of the strobes were not operational and due to the age they no longer operated in sync leading to the need to replace all of them due to safety concerns of residents with epilepsy.

   Motion was made by Councilmember Morgan to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

9. REQUEST FOR AUTHORIZATION TO PURCHASE TWELVE (12) PAIR OF SOCCER GOAL NETS: Department of Public Works, re: for use by the Parks Department, from budgeted funds.

   Doug Moore, Assistant Director of Public Works, noted due to the total amount of nets requested the Department was granted a seventeen-percent discount.

   Motion was made by Councilmember Budzinski to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

10. REQUEST FOR AUTHORIZATION TO PURCHASE TWO (2) TORO FIELD PRO 6040 BASEBALL DIAMOND GROOMERS: Department of Public Works, re: for use by the Park Department, from budgeted funds.

Doug Moore, Assistant Director of Public Works, requested authorization to purchase two Toro units due to the State pricing discount leading to a largely reduced price.

Motion was made by Councilmember Toy to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

11. REQUEST FOR AUTHORIZATION TO PURCHASE FIVE (5) KOHLER LAZER S-SERIES 749 MOWERS: Department of Public Works, re: for use by the Parks Department, from budgeted funds.

Doug Moore, Assistant Director of Public Works, noted the mowers are replacements due to seventy-eight years of age and will be acquired from a local supplier.

Motion was made by Councilmember Toy to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

12. AWARD OF BID: Department of Public Works, re: the 2026 Parks Tree & Stump Removal program, from budgeted funds.

Doug Moore, Assistant Director of Public Works, stated there were a total of five bidders, the lowest bidder did not supply a bid bond, leading to choosing the second lowest bidder who had done work for the City previously and is also a local company.

Motion was made by Vice President Ptashnik to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

13. AWARD OF BID: Public Works Division, re: for the 2026 Right-Of-Way Tree& Stump Removal program, from budgeted funds.

Doug Moore, Assistant Director of Public Works, noted Wonzi Tree Service was the low bidder and the company does great work for nearby cities and the State.

Motion was made by Councilmember Budzinski to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

14. REQUEST TO APPROVE THE 2026 ROAD REPAIR PROGRAM: Engineering Division, re: as reviewed by the Citizens Road Advisory Committee for the fourth year of the ten-year paving millage approved by Livonia residents.

Todd Zilincik, City Engineer, noted forty-eight street segments are planned with bids going out early this coming year.

Motion was made by Councilmember Donovic to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

15. REQUEST TO AMEND THE ENGINEERING CONTRACT THROUGH QUALIFICATION BASED SELECTION (QBS) PROCESS WITH OHM ADVISORS FOR DESIGN ENGINEERING SERVICES FOR THE 2026 ASPHALT ROAD PROGRAM (CONTRACT 26-A): Engineering Division, re: same (CR 336-21).

Todd Zilincik, City Engineer, stated the same consultant has been with the project since 2002 and twenty-two street segments are planned throughout the City.

Motion was made by Councilmember Donovic to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

16. REQUEST TO AMEND THE ENGINEERING CONTRRACT THROUGH QUALIFICATION BASED SELECTION (QBS) PROCESS WITH ANDERSON, ECKSTEIN & WESTRICK, INC (AEW) FOR DESIGN ENGINEERING SERVICES FOR THE 2026 CONCRETE ROAD PROGRAM (CONCTRACT 26-C): Engineering Division, re: same (CR 336-21).

Todd Zilincik, City Engineer, stated seventeen street segments are planned and AEW has been working with the City for years.

Motion was made by Councilmember Toy to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

17. REQUEST TO AMEND THE ENGINEERING CONTRACTING THROUGH QUALIFICATION-BASED SELECTION (QBS) PROCESS WITH ANDERSON ECKSTEIN & WESTRICK, INC. (AEW) FOR DESIGN ENGINEERING SERVICES FOR THE 2026 CONCRETE ROAD MAINTENANCE/SELECTIVE SLAB PROGRAM (CONTRACT 26-J):

Engineering Division, re: same (CR 336-21)

Todd Zilincik, City Engineer, requested an amendment to take advantage of AEW's services to help assist with street segments.

Motion was made by Councilmember Morgan to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

18. REQUEST TO AMEND COUNCIL RESOLUTION 017-24: Department of Law, re: to designate the Director of Finance, Benjamiin Greier, J.D., CPA, as the official representative and voting representative of the City of Livonia at the Annual Meeting of the Michigan Municipal Risk Management Activity.

Motion was made by Vice President Ptashnik to put the matter on the Consent portion of the next Regular Agenda.

DIRECTION: APPROVING CONSENT

AUDIENCE COMMUNICATION

There was no audience communication at the end of the meeting.

ADJOURNED

Meeting adjourned at 10:49 pm.

For November 17, 2025 Regular Meeting