

AGENDA

1908th Regular Meeting of the Council of the City of Livonia Wednesday, November 4, 2020
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7:00 PM

* Due to COVID-19, Livonia City Council meetings will not be held in the City Hall Auditorium

Live broadcast: AT&T Uverse Channel 99 / Spectrum Channel 203 /

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Connect on Zoom: <https://us02web.zoom.us/j/822419226> or phone at (312) 626-6799, ID: 822
419 226

To participate, use the 'Raise Hand' button on Zoom or press *9 on your phone to be called on

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION OF MINUTES

AUDIENCE COMMUNICATION

REPORTS FROM THE MAYOR AND OTHER CITY OFFICIALS

a. Communication from the Department of Finance, dated October 9, 2020,
re: various financial statements of the City of Livonia for the month ending August
31, 2020.

b. Communication from the Department of Finance, dated October 9, 2020, re:
forwarding Quarterly Investment Report for the City of Livonia as of August 31, 2020.

CONSENT AGENDA

- 1) REQUEST TO APPROVE TWO REPRESENTATIVES TO MICHIGAN MUNICIPAL SERVICES AUTHORITY (MMSA): Office of the Mayor, re: to accept the nominations of Kathleen Lomako and Councilmembers Jim Jolly and Brandon McCullough to serve as Livonia's representatives on the Authority's Board.
- 2) REQUEST FOR AUTHORIZATION TO PURCHASE ONE (1) 2021 FORD F-150 4 X 4 SUPER CAB XLT PICK-UP TRUCK THROUGH THE STATE OF MICHIGAN BID PROCESS: Public Service Division, re: to replace vehicle used by Roads Section, from budgeted funds.
- 3) REQUEST TO AUTHORIZE EXPENDITURE: Public Service Division, re: to enable payment to Wolverine Commercial Furnishings for the emergency installation of City-wide COVID Screening and shields within all City-owned facilities to complete the safety concerns with reopening of City buildings.
- 4) AUDIT REPORT: Livonia Housing Commission, re: for the fiscal year ending December 31, 2019, excluding Silver Village, Newburgh Village, the Community Development Block Grant Program, and single-family City-Owned properties.

Agenda for the Regular Meeting of November 4, 2020

- 5) REQUEST TO EXECUTE A NEW THREE YEAR CONTRACT BETWEEN THE CITY OF LIVONIA AND THE COUNTY OF WAYNE FOR HOUSING REHABILITATION PROGRAM FUNDING AND HOMEBUYER ASSISTANCE FUNDING; AND REQUEST TO AUTHORIZE THE DIRECTOR OF HOUSING TO APPROVE THE 2021 THROUGH 2023 HOME CONTRACT FUNDING: Livonia Housing Commission, re: to extend the City's participation in the Wayne County Home Investment Partnership Consortia from July 1, 2021 through June 30, 2024, with an average annual allocation of \$100,000.00 to the City of Livonia. (CR 168-18, CR 08-15, CR 397-12, CR 323-12, CR 196-11, and CR 213-09)
- 6) REQUEST TO EXECUTE AGREEMENT BETWEEN THE CITY OF LIVONIA AND THE SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION (SMART): Livonia Housing Commission, re: to allow Livonia Community Transit Program to receive the FTA 5310: Enhanced Mobility of Seniors and Individuals with Disabilities grant in the amount of \$48,522.00 and to authorize the City of Livonia to provide matching funds of \$24,261.00, from budgeted funds.
- 7) REQUEST FOR AUTHORIZATION FOR AN ADDITIONAL EXPENDITURE AND APPROVAL OF REVISED CONTRACT AMOUNT TO L. ANTHONY CONSTRUCTION, INC: Engineering Division; re: to authorize a budget transfer and to approve an increase of \$75,020 to Contract 20-J for the additional work necessary in Section 19 and to close out the contract (CR 106-20)
- 8) WAIVER PETITION: Planning Commission, re: Petition 2020-08-02-08 submitted by GMRI, Inc., to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of an existing full-service restaurant (Olive Garden) located on the east side of Middlebelt Road between Schoolcraft Road and Lyndon Avenue (14000 Middlebelt Road) in the Southwest ¼ of Section 24.

UNFINISHED BUSINESS

MEETINGS OF THE COMMITTEE

- 9) Committee of the Whole - Meeting of October 12, 2020
 - a. Subject matter of organizational restructuring of the City of the Council Office (CR 280-20)
 - b. Subject of the Legislative Affairs Director (CR 342-11)

UNFINISHED BUSINESS

- 10) PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to add Chapter 09 (Department of Governmental Affairs) of Title 2, to create and establish a department responsible for supporting the City of Livonia's governmental agenda.
- 11) PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to amend Sections 010, 020 and 030 of Chapter 2.10 (Department of the Office of the City Council) to Title 2, to establish the responsibilities of Administration in the City Council office.
- 12) PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to amend Sections 020 and 030 of Chapter 2.10 (Department of Legislative Affairs) to Title 2, to establish the responsibilities of the Director of Legislative Affairs and the Administrator in the City Council office.

Agenda for the Regular Meeting of November 4, 2020

- 13) REZONING PETITION: Planning Commission, re: Petition 2020-07-01-04, submitted by Adams Park Development, L.L.C., to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast ¼ of Section 24 from PL (Public Lands) to R-1 (One Family Residential).
Public Hearing held on October 7, 2020
- 14) PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES: Department of Law, re: Petition 2020-07-03-03, submitted by Stonefield Engineering & Design on behalf of Haggerty Square, L.L.C., request to vacate a section of the existing public utility easement, located on the east side of Haggerty Road, between Seven Mile and Eight Mile Roads (19700 and 19750 Haggerty Road) in the Southwest ¼ of Section 6. (CR 270-20)
- 15) BLOCK PARTY: Katie Adams, re: to be held Saturday, November 21, 2020, from 8:30 a.m. to 10:30 a.m. on Dover Street, between Parent and Hees, with no rain date requested.

NEW BUSINESS

- 16) ~~REQUEST TO APPROVE INTERLOCAL AGREEMENT: Office of the Mayor; re: between the City of Livonia, Wayne County and four Wayne County Communities to create the Wayne County HOME Consortia for Federal Program years 2021-2023.~~
- 17) REQUEST TO MODIFY UNION MEMBERSHIP AND AMEND NAME OF THE UNION; Civil Service Department, re: to include three Police Captains and amend the union name to Livonia Command Officers Association.
- 18) REQUEST TO APPROVE THE LIVONIA FIRE FIGHTERS UNION (LFFU) CONTRACT AGREEMENT FOR THE PERIOD OF DECEMBER 1, 2018 THROUGH NOVEMBER 30, 2021: Civil Service Department, re: same.
- 19) ACCEPTANCE OF GRANT OF EASEMENT: Department of Law, re: secured without monetary consideration from Comfort Care Senior Living, for a public utility easement in connection with the sanitary sewer constructed at 34020 Plymouth Road in the Southeast 1/4 of Section 28. Parcel ID #46-112-99-0023-004.

AUDIENCE COMMUNICATION

SUSAN M. NASH, CITY CLERK

In accordance with Title II of the American with Disabilities Act as it pertains to access to Public Meetings, the City Clerk's Office of the City of Livonia, upon adequate notice, will make reasonable accommodations for persons with special needs. Please call (734) 466-2236 or email xd if you need assistance. **Council agendas are available on the City's website – www.ci.livonia.mi.us - under Government, City Council, Agendas.**

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REPORT TO THE LIVONIA CITY COUNCIL

Finance
October 9, 2020

MEETING DATE

November 4, 2020

PREPARED BY

DeAnne Bates,
Program
Supervisor, Finance

AGENDA ITEM

a. Communication from the Department of Finance, dated October 9, 2020, re: various financial statements of the City of Livonia for the month ending August 31, 2020.

BACKGROUND

Attached hereto are the various financial statements of the City of Livonia for the month ending August 31, 2020. These statements are summarized so that you may make a quick financial overview of the various funds. Detailed statements, in support of the summarized statements, have been forwarded electronically to the Council Office.

RECOMMENDATION

We respectfully request that City Council receive and file this report.

FISCAL CONSIDERATION

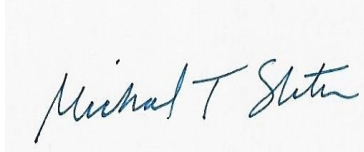
Agenda for the Regular Meeting of November 4, 2020

NONE

ATTACHMENTS

1. BUDGET TO ACTUAL - COUNCIL SUMMARY 08-31-2020

APPROVED BY



Michael T. Slater, Finance Director

Date: October 09, 2020



Maureen Miller Brosnan, Mayor

Date: October 15, 2020

SUSAN M. NASH, CITY CLERK

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BUDGET TO ACTUAL - COUNCIL SUMMARY - 08/31/2020 (J Sabo)

Through 08/31/20

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	62,448,701.00	25,000.00	62,473,701.00	3,227,331.45	.00	53,691,830.97	8,781,870.03	86	53,503,897.77
REVENUE TOTALS	\$62,448,701.00	\$25,000.00	\$62,473,701.00	\$3,227,331.45	\$0.00	\$53,691,830.97	\$8,781,870.03	86%	\$53,503,897.77
EXPENSE									
Department 101 - CITY COUNCIL	385,428.00	.00	385,428.00	29,426.10	.00	267,187.94	118,240.06	69	257,094.05
Department 111 - CITY CLERK	597,941.00	.00	597,941.00	42,875.32	.00	391,168.94	206,772.06	65	403,478.64
Department 141 - 16TH DISTRICT COURT	3,156,993.00	.00	3,156,993.00	238,661.49	2,732.80	1,827,820.86	1,326,439.34	58	2,241,444.71
Department 173 - MAYOR'S OFFICE	573,831.00	25,000.00	598,831.00	40,637.47	.00	417,697.32	181,133.68	70	393,147.47
Department 193 - ELECTION COMMISSION	349,819.00	.00	349,819.00	(54,343.17)	.00	143,237.62	206,581.38	41	118,377.85
Department 201 - ACCOUNTING	238,058.00	.00	238,058.00	25,033.50	.00	123,415.56	114,642.44	52	144,082.55
Department 202 - ASSESSING	549,531.00	.00	549,531.00	47,925.01	.00	332,513.90	217,017.10	61	344,574.44
Department 220 - CIVIL SERVICE	799,291.00	.00	799,291.00	53,856.09	.00	449,460.88	349,830.12	56	507,528.19
Department 222 - LAW DEPARTMENT	767,303.00	.00	767,303.00	61,750.94	.00	565,897.90	201,405.10	74	490,987.02
Department 230 - FINANCE DEPARTMENT	377,403.00	.00	377,403.00	31,485.70	.00	277,826.37	99,576.63	74	265,259.52
Department 232 - INDEPENDENT AUDIT	32,707.00	.00	32,707.00	(1,251.00)	.00	34,277.99	(1,570.99)	105	32,461.42
Department 234 - LABOR RELATIONS	96,500.00	.00	96,500.00	5,856.00	.00	46,043.16	50,456.84	48	60,289.40
Department 247 - BOARD OF REVIEW	3,545.00	.00	3,545.00	.00	.00	2,432.89	1,112.11	69	2,836.84
Department 253 - TREASURER	571,837.00	.00	571,837.00	38,022.72	1,943.88	358,129.39	211,763.73	63	390,858.88
Department 263 - UTILITIES AND SUPPLIES	612,943.00	.00	612,943.00	25,459.57	.00	240,436.32	372,506.68	39	267,372.52
Department 279 - DUES AND SUBSCRIPTIONS	51,000.00	.00	51,000.00	17,591.00	.00	39,642.00	11,358.00	78	32,284.00
Department 302 - TRAFFIC BUREAU	1,279,360.00	.00	1,279,360.00	60,399.08	.00	658,192.71	621,167.29	51	858,606.53
Department 304 - POLICE ADMINISTRATION	2,729,713.00	119,750.00	2,849,463.00	182,234.21	37,602.51	1,408,942.21	1,402,918.28	51	1,552,197.49
Department 306 - POLICE DATA PROCESSING	960,841.00	.00	960,841.00	50,495.34	7,468.99	559,629.65	393,742.36	59	429,640.79
Department 307 - DETECTIVE BUREAU	3,091,443.00	.00	3,091,443.00	200,096.91	962.50	2,119,785.17	970,695.33	69	2,201,978.63
Department 309 - AUTOMOTIVE SERVICE	556,150.00	.00	556,150.00	15,386.90	.00	225,268.54	330,881.46	41	382,944.48
Department 310 - POLICE COMMUNICATIONS	834,794.00	.00	834,794.00	57,370.20	.00	550,609.49	284,184.51	66	538,045.82
Department 313 - CROSSING GUARDS	70,723.00	.00	70,723.00	.00	.00	20,832.42	49,890.58	29	41,994.84
Department 316 - SCHOOL LIAISON	417,455.00	.00	417,455.00	27,830.21	.00	272,705.80	144,749.20	65	251,143.10
Department 318 - OFFICE OF EMERG PREP	122,616.00	.00	122,616.00	8,209.08	.00	76,967.94	45,648.06	63	92,860.34
Department 319 - RESERVE POL/SPECIAL EVENT	352,217.00	.00	352,217.00	19,388.53	.00	165,707.90	186,509.10	47	302,821.20
Department 325 - POLICE PATROL BUREAU	12,576,226.00	(119,750.00)	12,456,476.00	884,109.30	48,908.00	7,264,344.84	5,143,223.16	59	7,481,155.50
Department 329 - INTELLIGENCE BUREAU	2,549,019.00	.00	2,549,019.00	106,385.68	75,806.00	1,181,835.24	1,291,377.76	49	1,432,324.89
Department 336 - FIRE ADMINISTRATION	1,183,585.00	5,567.00	1,189,152.00	89,057.11	1,389.90	805,472.71	382,289.39	68	748,582.71
Department 338 - FIRE FIGHTING	13,373,275.00	7,000.00	13,380,275.00	995,225.46	237,056.34	7,633,098.95	5,510,119.71	59	8,375,100.46
Department 341 - FIRE PREVENTION	775,640.00	(12,097.00)	763,543.00	51,116.37	.00	483,749.11	279,793.89	63	387,612.85
Department 371 - INSPECTION	1,515,216.00	(470.00)	1,514,746.00	102,614.04	.00	876,115.38	638,630.62	58	917,889.62
Department 381 - BLDG CODE BD OF APPEALS	1,431.00	.00	1,431.00	.00	.00	.00	1,431.00	0	91.50
Department 435 - TRAFFIC COMMISSION	2,353.00	.00	2,353.00	.00	.00	608.22	1,744.78	26	1,593.37
Department 441 - ENGINEER/BUILDING	20,556.00	.00	20,556.00	(5,514.42)	.00	(130,141.53)	150,697.53	-633	(60,164.04)
Department 444 - PUBLIC SERV ADMINISTRATION	1,882.00	2,000.00	3,882.00	(17,028.40)	1,925.00	(147,429.07)	149,386.07	-3748	(92,339.72)



BUDGET TO ACTUAL - COUNCIL SUMMARY - 08/31/2020 (J Sabo)

Through 08/31/20

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 101 - GENERAL FUND									
EXPENSE									
Department 446 - PUBLIC SERV-EQUIP MAINT	157,088.00	.00	157,088.00	(23,563.92)	27,557.16	(259,886.40)	389,417.24	-148	(121,308.90)
Department 447 - PUBLIC SERV-BLDG MAINT	1,426,602.00	1,854,058.00	3,280,660.00	1,996,656.96	66,240.27	2,702,852.43	511,567.30	84	920,210.89
Department 450 - STREET LIGHTING	205,699.00	.00	205,699.00	21,574.87	.00	192,965.76	12,733.24	94	107,748.24
Department 463 - MAINTENANCE-STREET	343,639.00	.00	343,639.00	(28,956.56)	9,188.62	(108,532.09)	442,982.47	-29	79,502.52
Department 704 - PARKS	1,369,095.00	(2,000.00)	1,367,095.00	106,289.21	19,679.86	573,908.40	773,506.74	43	784,971.02
Department 707 - RECREATION ADMINISTRATION	394,209.00	2,900.00	397,109.00	34,547.16	.00	257,138.24	139,970.76	65	260,965.03
Department 709 - RECREATION FACILITIES	810,081.00	40,000.00	850,081.00	101,086.97	102,088.74	374,984.21	373,008.05	56	392,132.55
Department 711 - RECREATION ATHLETICS	109,382.00	(2,900.00)	106,482.00	8,188.89	1,565.50	27,877.30	77,039.20	28	36,148.78
Department 805 - PLANNING	708,047.00	.00	708,047.00	41,648.53	29,248.80	419,263.51	259,534.69	63	473,441.76
Department 815 - ZONING BOARD OF APPEALS	64,505.00	.00	64,505.00	4,319.37	.00	31,372.03	33,132.97	49	40,795.55
Department 892 - COM RES - SENIOR SERVICES	472,914.00	(700.00)	472,214.00	40,293.03	.00	317,648.93	154,565.07	67	349,813.01
Department 893 - COM RES - GREENMEAD AND CULTURAL	1,004,100.00	700.00	1,004,800.00	68,686.55	25,180.26	579,189.21	400,430.53	60	574,938.96
Department 902 - NON-DEPT CAPITAL PROJECTS	1,031,000.00	.00	1,031,000.00	.00	.00	1,027,373.20	3,626.80	100	510,000.00
Department 906 - DAMAGE CLAIMS	1,302,000.00	.00	1,302,000.00	41,582.64	.00	560,731.84	741,268.16	43	1,185,519.18
Department 907 - NON DEPARTMENTAL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
Department 910 - ETHICS BOARD	400.00	.00	400.00	.00	.00	27.52	372.48	7	112.20
Department 915 - INFORMATION SYSTEMS	984,882.00	.00	984,882.00	38,103.35	25,176.85	697,210.95	262,494.20	73	726,859.63
Department 920 - EMPLOYEE BENEFITS CONTROL	62,000.00	.00	62,000.00	181,495.66	.00	(793,382.19)	855,382.19	-1280	(636,893.88)
Department 925 - INSURANCE-GENERAL	86,199.00	.00	86,199.00	(4,066.75)	.00	84,999.76	1,199.24	99	81,007.86
Department 950 - INSURANCE-WORKERS COMP	330,806.00	.00	330,806.00	5,607.78	.00	212,560.06	118,245.94	64	302,539.39
EXPENSE TOTALS	\$62,445,273.00	\$1,919,058.00	\$64,364,331.00	\$6,063,856.08	\$721,721.98	\$36,441,787.39	\$27,200,821.63	58%	\$37,864,661.65
Fund 101 - GENERAL FUND Totals									
REVENUE TOTALS	62,448,701.00	25,000.00	62,473,701.00	3,227,331.45	.00	53,691,830.97	8,781,870.03	86%	53,503,897.77
EXPENSE TOTALS	62,445,273.00	1,919,058.00	64,364,331.00	6,063,856.08	721,721.98	36,441,787.39	27,200,821.63	58%	37,864,661.65
Fund 101 - GENERAL FUND Totals	\$3,428.00	(\$1,894,058.00)	(\$1,890,630.00)	(\$2,836,524.63)	(\$721,721.98)	\$17,250,043.58	(\$18,418,951.60)		\$15,639,236.12



BUDGET TO ACTUAL - COUNCIL SUMMARY - 08/31/2020 (J Sabo)

Through 08/31/20

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 202 - MAJOR STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	8,364,261.00	.00	8,364,261.00	617,107.26	.00	4,391,204.62	3,973,056.38	52	4,584,395.92
REVENUE TOTALS	\$8,364,261.00	\$0.00	\$8,364,261.00	\$617,107.26	\$0.00	\$4,391,204.62	\$3,973,056.38	52%	\$4,584,395.92
EXPENSE									
Department 450 - STREET LIGHTING	537,737.00	.00	537,737.00	35,000.00	.00	432,737.00	105,000.00	80	465,734.00
Department 451 - CONST-STREET AND BRIDGES	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	.00
Department 463 - MAINTENANCE-STREET	1,570,594.00	517,047.00	2,087,641.00	99,427.45	.00	759,844.84	1,327,796.16	36	819,384.27
Department 478 - MAINT-FREEWAY LIGHTING	25,000.00	.00	25,000.00	1,286.56	.00	11,757.53	13,242.47	47	11,012.69
Department 479 - SNOW AND ICE REMOVAL	315,246.00	100,000.00	415,246.00	26,271.00	.00	236,439.00	178,807.00	57	247,446.00
Department 483 - ADMIN, ENGIN RECORD KEEPI	342,508.00	.00	342,508.00	28,541.50	.00	256,873.50	85,634.50	75	322,884.00
Department 484 - FUND TRANSFERS	6,600,000.00	.00	6,600,000.00	550,000.00	.00	4,950,000.00	1,650,000.00	75	4,574,997.00
EXPENSE TOTALS	\$9,466,085.00	\$617,047.00	\$10,083,132.00	\$740,526.51	\$0.00	\$6,647,651.87	\$3,435,480.13	66%	\$6,441,457.96
Fund 202 - MAJOR STREET FUND Totals									
REVENUE TOTALS	8,364,261.00	.00	8,364,261.00	617,107.26	.00	4,391,204.62	3,973,056.38	52%	4,584,395.92
EXPENSE TOTALS	9,466,085.00	617,047.00	10,083,132.00	740,526.51	.00	6,647,651.87	3,435,480.13	66%	6,441,457.96
Fund 202 - MAJOR STREET FUND Totals	(\$1,101,824.00)	(\$617,047.00)	(\$1,718,871.00)	(\$123,419.25)	\$0.00	(\$2,256,447.25)	\$537,576.25		(\$1,857,062.04)



BUDGET TO ACTUAL - COUNCIL SUMMARY - 08/31/2020 (J Sabo)

Through 08/31/20

Prior Fiscal Year Activity Included

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Fund 203 - LOCAL STREET FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	9,783,303.00	.00	9,783,303.00	783,683.24	.00	6,615,703.06	3,167,599.94	68	6,318,020.80
REVENUE TOTALS	\$9,783,303.00	\$0.00	\$9,783,303.00	\$783,683.24	\$0.00	\$6,615,703.06	\$3,167,599.94	68%	\$6,318,020.80
EXPENSE									
Department 450 - STREET LIGHTING	102,000.00	4,100.00	106,100.00	8,500.00	.00	76,500.00	29,600.00	72	85,500.00
Department 451 - CONST-STREET AND BRIDGES	125,000.00	(4,100.00)	120,900.00	.00	.00	.00	120,900.00	0	.00
Department 463 - MAINTENANCE-STREET	1,246,138.00	138,842.00	1,384,980.00	219,550.27	.00	946,966.27	438,013.73	68	594,234.00
Department 479 - SNOW AND ICE REMOVAL	415,526.00	.00	415,526.00	34,627.00	.00	311,643.00	103,883.00	75	244,674.00
Department 483 - ADMIN, ENGIN RECORD KEEPI	455,892.00	.00	455,892.00	37,991.00	.00	341,919.00	113,973.00	75	279,468.00
Department 484 - FUND TRANSFERS	7,900,000.00	.00	7,900,000.00	658,333.00	.00	5,924,997.00	1,975,003.00	75	5,550,003.00
EXPENSE TOTALS	\$10,244,556.00	\$138,842.00	\$10,383,398.00	\$959,001.27	\$0.00	\$7,602,025.27	\$2,781,372.73	73%	\$6,753,879.00
Fund 203 - LOCAL STREET FUND Totals									
REVENUE TOTALS	9,783,303.00	.00	9,783,303.00	783,683.24	.00	6,615,703.06	3,167,599.94	68%	6,318,020.80
EXPENSE TOTALS	10,244,556.00	138,842.00	10,383,398.00	959,001.27	.00	7,602,025.27	2,781,372.73	73%	6,753,879.00
Fund 203 - LOCAL STREET FUND Totals	(\$461,253.00)	(\$138,842.00)	(\$600,095.00)	(\$175,318.03)	\$0.00	(\$986,322.21)	\$386,227.21		(\$435,858.20)



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Fund 204 - ROAD - SIDEWALK & TREE									
REVENUE									
Department 000 - ACCOUNT BALANCES	12,081,004.00	.00	12,081,004.00	660,360.82	.00	10,148,369.27	1,932,634.73	84	9,730,366.52
REVENUE TOTALS	\$12,081,004.00	\$0.00	\$12,081,004.00	\$660,360.82	\$0.00	\$10,148,369.27	\$1,932,634.73	84%	\$9,730,366.52
EXPENSE									
Department 441 - ENGINEER/BUILDING	2,183,738.00	118,842.00	2,302,580.00	232,606.32	.00	836,837.61	1,465,742.39	36	998,932.77
Department 444 - PUBLIC SERV ADMINISTRATION	27,666.00	.00	27,666.00	2,305.00	.00	20,745.00	6,921.00	75	20,628.00
Department 463 - MAINTENANCE-STREET	9,635,000.00	567,887.00	10,202,887.00	2,521,147.13	.00	5,878,081.73	4,324,805.27	58	5,688,866.27
Department 781 - FORESTRY	155,000.00	6,500.00	161,500.00	5,058.00	.00	101,160.00	60,340.00	63	128,684.00
EXPENSE TOTALS	\$12,001,404.00	\$693,229.00	\$12,694,633.00	\$2,761,116.45	\$0.00	\$6,836,824.34	\$5,857,808.66	54%	\$6,837,111.04
Fund 204 - ROAD - SIDEWALK & TREE Totals									
REVENUE TOTALS	12,081,004.00	.00	12,081,004.00	660,360.82	.00	10,148,369.27	1,932,634.73	84%	9,730,366.52
EXPENSE TOTALS	12,001,404.00	693,229.00	12,694,633.00	2,761,116.45	.00	6,836,824.34	5,857,808.66	54%	6,837,111.04
Fund 204 - ROAD - SIDEWALK & TREE Totals	\$79,600.00	(\$693,229.00)	(\$613,629.00)	(\$2,100,755.63)	\$0.00	\$3,311,544.93	(\$3,925,173.93)		\$2,893,255.48



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Fund 205 - MUNICIPAL REFUSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	11,712,613.00	.00	11,712,613.00	16,957.53	.00	11,789,421.94	(76,808.94)	101	13,481,285.47
REVENUE TOTALS	\$11,712,613.00	\$0.00	\$11,712,613.00	\$16,957.53	\$0.00	\$11,789,421.94	(\$76,808.94)	101%	\$13,481,285.47
EXPENSE									
Department 525 - SANITATION	1,085,891.00	.00	1,085,891.00	77,486.07	25,757.00	702,730.29	357,403.71	67	713,080.57
Department 526 - ANIMAL CONTROL	314,924.00	115,300.00	430,224.00	89,463.57	2,600.00	313,306.72	114,317.28	73	179,702.70
Department 527 - PUBLIC SERVICE	10,422,202.00	124,195.00	10,546,397.00	823,925.67	16,650.00	6,926,660.58	3,603,086.42	66	6,754,837.44
EXPENSE TOTALS	\$11,823,017.00	\$239,495.00	\$12,062,512.00	\$990,875.31	\$45,007.00	\$7,942,697.59	\$4,074,807.41	66%	\$7,647,620.71
Fund 205 - MUNICIPAL REFUSE FUND Totals									
REVENUE TOTALS	11,712,613.00	.00	11,712,613.00	16,957.53	.00	11,789,421.94	(76,808.94)	101%	13,481,285.47
EXPENSE TOTALS	11,823,017.00	239,495.00	12,062,512.00	990,875.31	45,007.00	7,942,697.59	4,074,807.41	66%	7,647,620.71
Fund 205 - MUNICIPAL REFUSE FUND Totals	(\$110,404.00)	(\$239,495.00)	(\$349,899.00)	(\$973,917.78)	(\$45,007.00)	\$3,846,724.35	(\$4,151,616.35)		\$5,833,664.76



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 208 - COMMUNITY RECREATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	7,663,427.00	.00	7,663,427.00	71,072.30	.00	5,527,926.34	2,135,500.66	72	6,812,334.98
REVENUE TOTALS	\$7,663,427.00	\$0.00	\$7,663,427.00	\$71,072.30	\$0.00	\$5,527,926.34	\$2,135,500.66	72%	\$6,812,334.98
EXPENSE									
Department 715 - ICE RINK	391,881.00	.00	391,881.00	.00	.00	347,239.30	44,641.70	89	341,995.63
Department 717 - SPECIAL EVENTS	89,114.00	.00	89,114.00	22,472.40	397.20	49,300.33	39,416.47	56	58,046.42
Department 720 - SWIMMING POOL - BOTSFORD	109,781.00	26,955.00	136,736.00	25,986.32	7,495.54	88,425.70	40,814.76	70	73,478.24
Department 721 - SWIMMING POOL - CLEMENT C	100,032.00	4,000.00	104,032.00	31,275.34	313.70	68,252.22	35,466.08	66	71,819.97
Department 722 - SWIMMING POOL - SHELDON	62,972.00	(15,400.00)	47,572.00	113.89	312.00	1,064.58	46,195.42	3	46,040.87
Department 755 - RECREATION CENTER	7,172,275.00	93,485.00	7,265,760.00	223,968.45	41,507.00	3,954,827.64	3,269,425.36	55	4,872,660.47
Department 756 - OTHER RECREATION	22,100.00	20,000.00	42,100.00	.00	.00	25,432.75	16,667.25	60	22,207.05
EXPENSE TOTALS	\$7,948,155.00	\$129,040.00	\$8,077,195.00	\$303,816.40	\$50,025.44	\$4,534,542.52	\$3,492,627.04	57%	\$5,486,248.65
Fund 208 - COMMUNITY RECREATION Totals									
REVENUE TOTALS	7,663,427.00	.00	7,663,427.00	71,072.30	.00	5,527,926.34	2,135,500.66	72%	6,812,334.98
EXPENSE TOTALS	7,948,155.00	129,040.00	8,077,195.00	303,816.40	50,025.44	4,534,542.52	3,492,627.04	57%	5,486,248.65
Fund 208 - COMMUNITY RECREATION Totals	(\$284,728.00)	(\$129,040.00)	(\$413,768.00)	(\$232,744.10)	(\$50,025.44)	\$993,383.82	(\$1,357,126.38)		\$1,326,086.33



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 211 - DESIGNATED PURPOSE									
REVENUE									
Department 000 - ACCOUNT BALANCES	.00	155,000.00	155,000.00	1,500.00	.00	34,418.25	120,581.75	22	.00
REVENUE TOTALS	\$0.00	\$155,000.00	\$155,000.00	\$1,500.00	\$0.00	\$34,418.25	\$120,581.75	22%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	145,000.00	145,000.00	411.50	.00	32,999.38	112,000.62	23	.00
EXPENSE TOTALS	\$0.00	\$145,000.00	\$145,000.00	\$411.50	\$0.00	\$32,999.38	\$112,000.62	23%	\$0.00
Fund 211 - DESIGNATED PURPOSE Totals									
REVENUE TOTALS	.00	155,000.00	155,000.00	1,500.00	.00	34,418.25	120,581.75	22%	.00
EXPENSE TOTALS	.00	145,000.00	145,000.00	411.50	.00	32,999.38	112,000.62	23%	.00
Fund 211 - DESIGNATED PURPOSE Totals	\$0.00	\$10,000.00	\$10,000.00	\$1,088.50	\$0.00	\$1,418.87	\$8,581.13		\$0.00



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Fund 216 - TRANSIT & CAPITAL IMPR									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,308,717.00	.00	2,308,717.00	1,011.85	.00	2,340,335.98	(31,618.98)	101	2,246,438.18
REVENUE TOTALS	\$2,308,717.00	\$0.00	\$2,308,717.00	\$1,011.85	\$0.00	\$2,340,335.98	(\$31,618.98)	101%	\$2,246,438.18
EXPENSE									
Department 000 - ACCOUNT BALANCES	2,308,717.00	.00	2,308,717.00	.00	.00	2,308,717.00	.00	100	2,186,454.00
EXPENSE TOTALS	\$2,308,717.00	\$0.00	\$2,308,717.00	\$0.00	\$0.00	\$2,308,717.00	\$0.00	100%	\$2,186,454.00
Fund 216 - TRANSIT & CAPITAL IMPR Totals									
REVENUE TOTALS	2,308,717.00	.00	2,308,717.00	1,011.85	.00	2,340,335.98	(31,618.98)	101%	2,246,438.18
EXPENSE TOTALS	2,308,717.00	.00	2,308,717.00	.00	.00	2,308,717.00	.00	100%	2,186,454.00
Fund 216 - TRANSIT & CAPITAL IMPR Totals	\$0.00	\$0.00	\$0.00	\$1,011.85	\$0.00	\$31,618.98	(\$31,618.98)		\$59,984.18



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 218 - COMMUNITY TRANSIT PROGRAM									
REVENUE									
Department 000 - ACCOUNT BALANCES	995,828.00	.00	995,828.00	1,507.27	.00	946,263.62	49,564.38	95	842,625.50
REVENUE TOTALS	\$995,828.00	\$0.00	\$995,828.00	\$1,507.27	\$0.00	\$946,263.62	\$49,564.38	95%	\$842,625.50
EXPENSE									
Department 885 - COMM TRANSIT DISPATCHERS	100,893.00	.00	100,893.00	6,414.81	.00	58,147.17	42,745.83	58	59,400.45
Department 887 - COMMUNITY TRANSIT ADMIN	158,930.00	.00	158,930.00	12,448.15	.00	115,657.40	43,272.60	73	115,415.00
Department 889 - COMMUNITY TRANSIT	867,362.00	.00	867,362.00	17,872.12	3,754.00	307,987.83	555,620.17	36	498,502.18
EXPENSE TOTALS	\$1,127,185.00	\$0.00	\$1,127,185.00	\$36,735.08	\$3,754.00	\$481,792.40	\$641,638.60	43%	\$673,317.63
Fund 218 - COMMUNITY TRANSIT PROGRAM Totals									
REVENUE TOTALS	995,828.00	.00	995,828.00	1,507.27	.00	946,263.62	49,564.38	95%	842,625.50
EXPENSE TOTALS	1,127,185.00	.00	1,127,185.00	36,735.08	3,754.00	481,792.40	641,638.60	43%	673,317.63
Fund 218 - COMMUNITY TRANSIT PROGRAM Totals	(\$131,357.00)	\$0.00	(\$131,357.00)	(\$35,227.81)	(\$3,754.00)	\$464,471.22	(\$592,074.22)		\$169,307.87



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Fund 260 - MIDC GRANT									
REVENUE									
Department 000 - ACCOUNT BALANCES	504,623.00	.00	504,623.00	121,758.12	.00	411,027.35	93,595.65	81	395,679.96
REVENUE TOTALS	\$504,623.00	\$0.00	\$504,623.00	\$121,758.12	\$0.00	\$411,027.35	\$93,595.65	81%	\$395,679.96
EXPENSE									
Department 000 - ACCOUNT BALANCES	504,623.00	.00	504,623.00	60,684.97	.00	254,002.81	250,620.19	50	228,647.67
EXPENSE TOTALS	\$504,623.00	\$0.00	\$504,623.00	\$60,684.97	\$0.00	\$254,002.81	\$250,620.19	50%	\$228,647.67
Fund 260 - MIDC GRANT Totals									
REVENUE TOTALS	504,623.00	.00	504,623.00	121,758.12	.00	411,027.35	93,595.65	81%	395,679.96
EXPENSE TOTALS	504,623.00	.00	504,623.00	60,684.97	.00	254,002.81	250,620.19	50%	228,647.67
Fund 260 - MIDC GRANT Totals	\$0.00	\$0.00	\$0.00	\$61,073.15	\$0.00	\$157,024.54	(\$157,024.54)		\$167,032.29



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Fund 261 - PUB. SAFETY COMMUNICATION									
REVENUE									
Department 000 - ACCOUNT BALANCES	625,000.00	.00	625,000.00	150.13	.00	286,093.34	338,906.66	46	338,318.17
REVENUE TOTALS	\$625,000.00	\$0.00	\$625,000.00	\$150.13	\$0.00	\$286,093.34	\$338,906.66	46%	\$338,318.17
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,416,500.00	.00	1,416,500.00	17,907.28	151,422.75	127,571.47	1,137,505.78	20	116,516.83
EXPENSE TOTALS	\$1,416,500.00	\$0.00	\$1,416,500.00	\$17,907.28	\$151,422.75	\$127,571.47	\$1,137,505.78	20%	\$116,516.83
Fund 261 - PUB. SAFETY COMMUNICATION Totals									
REVENUE TOTALS	625,000.00	.00	625,000.00	150.13	.00	286,093.34	338,906.66	46%	338,318.17
EXPENSE TOTALS	1,416,500.00	.00	1,416,500.00	17,907.28	151,422.75	127,571.47	1,137,505.78	20%	116,516.83
Fund 261 - PUB. SAFETY COMMUNICATION Totals	(\$791,500.00)	\$0.00	(\$791,500.00)	(\$17,757.15)	(\$151,422.75)	\$158,521.87	(\$798,599.12)		\$221,801.34



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 262 - PLYMOUTH RD DEV AUTHORITY									
REVENUE									
Department 000 - ACCOUNT BALANCES	696,550.00	.00	696,550.00	5,259.11	.00	731,942.20	(35,392.20)	105	668,589.31
REVENUE TOTALS	\$696,550.00	\$0.00	\$696,550.00	\$5,259.11	\$0.00	\$731,942.20	(\$35,392.20)	105%	\$668,589.31
EXPENSE									
Department 000 - ACCOUNT BALANCES	663,263.00	.00	663,263.00	.00	.00	(4,525.59)	667,788.59	-1	47,376.08
EXPENSE TOTALS	\$663,263.00	\$0.00	\$663,263.00	\$0.00	\$0.00	(\$4,525.59)	\$667,788.59	-1%	\$47,376.08
Fund 262 - PLYMOUTH RD DEV AUTHORITY Totals									
REVENUE TOTALS	696,550.00	.00	696,550.00	5,259.11	.00	731,942.20	(35,392.20)	105%	668,589.31
EXPENSE TOTALS	663,263.00	.00	663,263.00	.00	.00	(4,525.59)	667,788.59	-1%	47,376.08
Fund 262 - PLYMOUTH RD DEV AUTHORITY Totals	\$33,287.00	\$0.00	\$33,287.00	\$5,259.11	\$0.00	\$736,467.79	(\$703,180.79)		\$621,213.23



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 265 - ADJUDICATED FORFEITURES									
REVENUE									
Department 000 - ACCOUNT BALANCES	325,000.00	.00	325,000.00	10,921.30	.00	169,192.95	155,807.05	52	258,098.22
REVENUE TOTALS	\$325,000.00	\$0.00	\$325,000.00	\$10,921.30	\$0.00	\$169,192.95	\$155,807.05	52%	\$258,098.22
EXPENSE									
Department 333 - STATE/LOCAL FORFEITURE EX	560,300.00	500,000.00	1,060,300.00	790.52	239.00	35,120.98	1,024,940.02	3	224,832.14
Department 334 - FEDERAL FORFEITURE EXP	226,865.00	.00	226,865.00	4,625.39	8,521.95	61,436.22	156,906.83	31	48,798.44
Department 335 - CONTINUING CRIMINAL ENTERPRISE	145,000.00	.00	145,000.00	1,179.85	.00	8,393.11	136,606.89	6	6,488.84
EXPENSE TOTALS	\$932,165.00	\$500,000.00	\$1,432,165.00	\$6,595.76	\$8,760.95	\$104,950.31	\$1,318,453.74	8%	\$280,119.42
Fund 265 - ADJUDICATED FORFEITURES Totals									
REVENUE TOTALS	325,000.00	.00	325,000.00	10,921.30	.00	169,192.95	155,807.05	52%	258,098.22
EXPENSE TOTALS	932,165.00	500,000.00	1,432,165.00	6,595.76	8,760.95	104,950.31	1,318,453.74	8%	280,119.42
Fund 265 - ADJUDICATED FORFEITURES Totals	(\$607,165.00)	(\$500,000.00)	(\$1,107,165.00)	\$4,325.54	(\$8,760.95)	\$64,242.64	(\$1,162,646.69)		(\$22,021.20)



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Fund 270 - HISTORICAL COMMISSION									
REVENUE									
Department 000 - ACCOUNT BALANCES	.00	115,800.00	115,800.00	(1,090.39)	.00	16,094.11	99,705.89	14	.00
REVENUE TOTALS	\$0.00	\$115,800.00	\$115,800.00	(\$1,090.39)	\$0.00	\$16,094.11	\$99,705.89	14%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	84,000.00	84,000.00	48.00	.00	16,961.02	67,038.98	20	.00
EXPENSE TOTALS	\$0.00	\$84,000.00	\$84,000.00	\$48.00	\$0.00	\$16,961.02	\$67,038.98	20%	\$0.00
Fund 270 - HISTORICAL COMMISSION Totals									
REVENUE TOTALS	.00	115,800.00	115,800.00	(1,090.39)	.00	16,094.11	99,705.89	14%	.00
EXPENSE TOTALS	.00	84,000.00	84,000.00	48.00	.00	16,961.02	67,038.98	20%	.00
Fund 270 - HISTORICAL COMMISSION Totals	\$0.00	\$31,800.00	\$31,800.00	(\$1,138.39)	\$0.00	(\$866.91)	\$32,666.91		\$0.00



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 271 - LIBRARY FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	4,019,171.00	.00	4,019,171.00	2,088.09	.00	4,729,532.42	(710,361.42)	118	4,013,273.47
REVENUE TOTALS	\$4,019,171.00	\$0.00	\$4,019,171.00	\$2,088.09	\$0.00	\$4,729,532.42	(\$710,361.42)	118%	\$4,013,273.47
EXPENSE									
Department 738 - CIVIC CENTER LIBRARY	3,051,810.00	76,060.00	3,127,870.00	215,109.68	1,191.56	1,682,953.02	1,443,725.42	54	1,860,365.47
Department 739 - NOBLE LIBRARY	350,306.00	(104,609.00)	245,697.00	5,916.78	.00	84,846.73	160,850.27	35	242,677.36
Department 740 - SANDBURG LIBRARY	497,539.00	28,549.00	526,088.00	50,021.89	6,341.86	376,664.70	143,081.44	73	331,051.75
EXPENSE TOTALS	\$3,899,655.00	\$0.00	\$3,899,655.00	\$271,048.35	\$7,533.42	\$2,144,464.45	\$1,747,657.13	55%	\$2,434,094.58
Fund 271 - LIBRARY FUND Totals									
REVENUE TOTALS	4,019,171.00	.00	4,019,171.00	2,088.09	.00	4,729,532.42	(710,361.42)	118%	4,013,273.47
EXPENSE TOTALS	3,899,655.00	.00	3,899,655.00	271,048.35	7,533.42	2,144,464.45	1,747,657.13	55%	2,434,094.58
Fund 271 - LIBRARY FUND Totals	\$119,516.00	\$0.00	\$119,516.00	(\$268,960.26)	(\$7,533.42)	\$2,585,067.97	(\$2,458,018.55)		\$1,579,178.89



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Fund 272 - ARTS COMMISSION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	.00	12,400.00	12,400.00	3.10	.00	1,384.37	11,015.63	11	.00
REVENUE TOTALS	\$0.00	\$12,400.00	\$12,400.00	\$3.10	\$0.00	\$1,384.37	\$11,015.63	11%	\$0.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	13,000.00	13,000.00	.00	.00	212.50	12,787.50	2	.00
EXPENSE TOTALS	\$0.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$212.50	\$12,787.50	2%	\$0.00
Fund 272 - ARTS COMMISSION FUND Totals									
REVENUE TOTALS	.00	12,400.00	12,400.00	3.10	.00	1,384.37	11,015.63	11%	.00
EXPENSE TOTALS	.00	13,000.00	13,000.00	.00	.00	212.50	12,787.50	2%	.00
Fund 272 - ARTS COMMISSION FUND Totals	\$0.00	(\$600.00)	(\$600.00)	\$3.10	\$0.00	\$1,171.87	(\$1,771.87)		\$0.00



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Fund 273 - LIVONIA BROWNFIELD REDEV AUTH									
REVENUE									
Department 000 - ACCOUNT BALANCES	390,000.00	.00	390,000.00	.00	.00	129,879.99	260,120.01	33	107,220.77
REVENUE TOTALS	\$390,000.00	\$0.00	\$390,000.00	\$0.00	\$0.00	\$129,879.99	\$260,120.01	33%	\$107,220.77
EXPENSE									
Department 000 - ACCOUNT BALANCES	390,000.00	.00	390,000.00	.00	.00	129,879.99	260,120.01	33	107,220.77
EXPENSE TOTALS	\$390,000.00	\$0.00	\$390,000.00	\$0.00	\$0.00	\$129,879.99	\$260,120.01	33%	\$107,220.77
Fund 273 - LIVONIA BROWNFIELD REDEV AUTH Totals									
REVENUE TOTALS	390,000.00	.00	390,000.00	.00	.00	129,879.99	260,120.01	33%	107,220.77
EXPENSE TOTALS	390,000.00	.00	390,000.00	.00	.00	129,879.99	260,120.01	33%	107,220.77
Fund 273 - LIVONIA BROWNFIELD REDEV AUTH Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 274 - LIVONIA BROWNFIELD - LSRRF									
REVENUE									
Department 000 - ACCOUNT BALANCES	73,000.00	.00	73,000.00	8.37	.00	28,131.94	44,868.06	39	22,284.87
REVENUE TOTALS	\$73,000.00	\$0.00	\$73,000.00	\$8.37	\$0.00	\$28,131.94	\$44,868.06	39%	\$22,284.87
EXPENSE									
Department 000 - ACCOUNT BALANCES	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
EXPENSE TOTALS	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$0.00
Fund 274 - LIVONIA BROWNFIELD - LSRRF Totals									
REVENUE TOTALS	73,000.00	.00	73,000.00	8.37	.00	28,131.94	44,868.06	39%	22,284.87
EXPENSE TOTALS	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0%	.00
Fund 274 - LIVONIA BROWNFIELD - LSRRF Totals	\$63,000.00	\$0.00	\$63,000.00	\$8.37	\$0.00	\$28,131.94	\$34,868.06		\$22,284.87



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 294 - NEWBURGH VILLAGE									
REVENUE									
Department 000 - ACCOUNT BALANCES	827,600.00	.00	827,600.00	67,168.52	.00	610,393.09	217,206.91	74	608,805.26
REVENUE TOTALS	\$827,600.00	\$0.00	\$827,600.00	\$67,168.52	\$0.00	\$610,393.09	\$217,206.91	74%	\$608,805.26
EXPENSE									
Department 834 - NEWBURGH VILLAGE	1,394,873.00	.00	1,394,873.00	38,173.09	15,915.03	388,579.45	990,378.52	29	382,976.39
EXPENSE TOTALS	\$1,394,873.00	\$0.00	\$1,394,873.00	\$38,173.09	\$15,915.03	\$388,579.45	\$990,378.52	29%	\$382,976.39
Fund 294 - NEWBURGH VILLAGE Totals									
REVENUE TOTALS	827,600.00	.00	827,600.00	67,168.52	.00	610,393.09	217,206.91	74%	608,805.26
EXPENSE TOTALS	1,394,873.00	.00	1,394,873.00	38,173.09	15,915.03	388,579.45	990,378.52	29%	382,976.39
Fund 294 - NEWBURGH VILLAGE Totals	(\$567,273.00)	\$0.00	(\$567,273.00)	\$28,995.43	(\$15,915.03)	\$221,813.64	(\$773,171.61)		\$225,828.87



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Fund 296 - SILVER VILLAGE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	663,440.00	.00	663,440.00	53,160.75	.00	503,699.76	159,740.24	76	525,348.56
REVENUE TOTALS	\$663,440.00	\$0.00	\$663,440.00	\$53,160.75	\$0.00	\$503,699.76	\$159,740.24	76%	\$525,348.56
EXPENSE									
Department 831 - SILVER VILLAGE	1,283,728.00	.00	1,283,728.00	47,559.66	26,187.64	331,194.00	926,346.36	28	336,748.70
EXPENSE TOTALS	\$1,283,728.00	\$0.00	\$1,283,728.00	\$47,559.66	\$26,187.64	\$331,194.00	\$926,346.36	28%	\$336,748.70
Fund 296 - SILVER VILLAGE FUND Totals									
REVENUE TOTALS	663,440.00	.00	663,440.00	53,160.75	.00	503,699.76	159,740.24	76%	525,348.56
EXPENSE TOTALS	1,283,728.00	.00	1,283,728.00	47,559.66	26,187.64	331,194.00	926,346.36	28%	336,748.70
Fund 296 - SILVER VILLAGE FUND Totals	(\$620,288.00)	\$0.00	(\$620,288.00)	\$5,601.09	(\$26,187.64)	\$172,505.76	(\$766,606.12)		\$188,599.86



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Fund 297 - CABLE TELEVISION FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	410,400.00	.00	410,400.00	99,832.81	.00	312,139.16	98,260.84	76	326,512.86
REVENUE TOTALS	\$410,400.00	\$0.00	\$410,400.00	\$99,832.81	\$0.00	\$312,139.16	\$98,260.84	76%	\$326,512.86
EXPENSE									
Department 751 - CABLE TELEVISION	504,540.00	340,000.00	844,540.00	32,664.43	2,103.66	260,552.08	581,884.26	31	316,151.09
EXPENSE TOTALS	\$504,540.00	\$340,000.00	\$844,540.00	\$32,664.43	\$2,103.66	\$260,552.08	\$581,884.26	31%	\$316,151.09
Fund 297 - CABLE TELEVISION FUND Totals									
REVENUE TOTALS	410,400.00	.00	410,400.00	99,832.81	.00	312,139.16	98,260.84	76%	326,512.86
EXPENSE TOTALS	504,540.00	340,000.00	844,540.00	32,664.43	2,103.66	260,552.08	581,884.26	31%	316,151.09
Fund 297 - CABLE TELEVISION FUND Totals	(\$94,140.00)	(\$340,000.00)	(\$434,140.00)	\$67,168.38	(\$2,103.66)	\$51,587.08	(\$483,623.42)		\$10,361.77



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 327 - D/S 2015 MBA Refunding									
REVENUE									
Department 000 - ACCOUNT BALANCES	183,471.00	.00	183,471.00	.00	.00	172,473.50	10,997.50	94	169,387.75
REVENUE TOTALS	\$183,471.00	\$0.00	\$183,471.00	\$0.00	\$0.00	\$172,473.50	\$10,997.50	94%	\$169,387.75
EXPENSE									
Department 000 - ACCOUNT BALANCES	183,471.00	.00	183,471.00	.00	.00	172,473.50	10,997.50	94	169,387.75
EXPENSE TOTALS	\$183,471.00	\$0.00	\$183,471.00	\$0.00	\$0.00	\$172,473.50	\$10,997.50	94%	\$169,387.75
Fund 327 - D/S 2015 MBA Refunding Totals									
REVENUE TOTALS	183,471.00	.00	183,471.00	.00	.00	172,473.50	10,997.50	94%	169,387.75
EXPENSE TOTALS	183,471.00	.00	183,471.00	.00	.00	172,473.50	10,997.50	94%	169,387.75
Fund 327 - D/S 2015 MBA Refunding Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 328 - D/S 2016 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	549,100.00	.00	549,100.00	.00	.00	438,000.00	111,100.00	80	429,100.00
REVENUE TOTALS	\$549,100.00	\$0.00	\$549,100.00	\$0.00	\$0.00	\$438,000.00	\$111,100.00	80%	\$429,100.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	549,100.00	.00	549,100.00	.00	.00	438,000.00	111,100.00	80	429,100.00
EXPENSE TOTALS	\$549,100.00	\$0.00	\$549,100.00	\$0.00	\$0.00	\$438,000.00	\$111,100.00	80%	\$429,100.00
Fund 328 - D/S 2016 MBA REFUNDING Totals									
REVENUE TOTALS	549,100.00	.00	549,100.00	.00	.00	438,000.00	111,100.00	80%	429,100.00
EXPENSE TOTALS	549,100.00	.00	549,100.00	.00	.00	438,000.00	111,100.00	80%	429,100.00
Fund 328 - D/S 2016 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 329 - D/S 2017 MBA REFUNDING									
REVENUE									
Department 000 - ACCOUNT BALANCES	1,994,350.00	.00	1,994,350.00	.00	.00	1,672,400.00	321,950.00	84	1,651,750.00
REVENUE TOTALS	\$1,994,350.00	\$0.00	\$1,994,350.00	\$0.00	\$0.00	\$1,672,400.00	\$321,950.00	84%	\$1,651,750.00
EXPENSE									
Department 000 - ACCOUNT BALANCES	1,994,350.00	.00	1,994,350.00	.00	.00	1,672,400.00	321,950.00	84	1,651,750.00
EXPENSE TOTALS	\$1,994,350.00	\$0.00	\$1,994,350.00	\$0.00	\$0.00	\$1,672,400.00	\$321,950.00	84%	\$1,651,750.00
Fund 329 - D/S 2017 MBA REFUNDING Totals									
REVENUE TOTALS	1,994,350.00	.00	1,994,350.00	.00	.00	1,672,400.00	321,950.00	84%	1,651,750.00
EXPENSE TOTALS	1,994,350.00	.00	1,994,350.00	.00	.00	1,672,400.00	321,950.00	84%	1,651,750.00
Fund 329 - D/S 2017 MBA REFUNDING Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



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Fund 401 - CAPITAL PROJECTS									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,653,717.00	.00	2,653,717.00	248.60	.00	2,625,844.98	27,872.02	99	2,200,846.51
REVENUE TOTALS	\$2,653,717.00	\$0.00	\$2,653,717.00	\$248.60	\$0.00	\$2,625,844.98	\$27,872.02	99%	\$2,200,846.51
EXPENSE									
Department 000 - ACCOUNT BALANCES	3,676,000.00	3,894,943.00	7,570,943.00	307,274.79	83,708.82	2,162,327.74	5,324,906.44	30	1,365,873.96
EXPENSE TOTALS	\$3,676,000.00	\$3,894,943.00	\$7,570,943.00	\$307,274.79	\$83,708.82	\$2,162,327.74	\$5,324,906.44	30%	\$1,365,873.96
Fund 401 - CAPITAL PROJECTS Totals									
REVENUE TOTALS	2,653,717.00	.00	2,653,717.00	248.60	.00	2,625,844.98	27,872.02	99%	2,200,846.51
EXPENSE TOTALS	3,676,000.00	3,894,943.00	7,570,943.00	307,274.79	83,708.82	2,162,327.74	5,324,906.44	30%	1,365,873.96
Fund 401 - CAPITAL PROJECTS Totals	(\$1,022,283.00)	(\$3,894,943.00)	(\$4,917,226.00)	(\$307,026.19)	(\$83,708.82)	\$463,517.24	(\$5,297,034.42)		\$834,972.55



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Fund 418 - BUILDING IMPROVEMENT FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	7,500.00	.00	7,500.00	45.57	.00	14,211.32	(6,711.32)	189	8,528.13
REVENUE TOTALS	\$7,500.00	\$0.00	\$7,500.00	\$45.57	\$0.00	\$14,211.32	(\$6,711.32)	189%	\$8,528.13
EXPENSE									
Department 000 - ACCOUNT BALANCES	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	.00
EXPENSE TOTALS	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0%	\$0.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals									
REVENUE TOTALS	7,500.00	.00	7,500.00	45.57	.00	14,211.32	(6,711.32)	189%	8,528.13
EXPENSE TOTALS	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0%	.00
Fund 418 - BUILDING IMPROVEMENT FUND Totals	(\$92,500.00)	\$0.00	(\$92,500.00)	\$45.57	\$0.00	\$14,211.32	(\$106,711.32)		\$8,528.13



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Fund 508 - GOLF COURSE FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	2,015,742.00	.00	2,015,742.00	360,096.93	.00	1,460,809.38	554,932.62	72	1,355,630.28
REVENUE TOTALS	\$2,015,742.00	\$0.00	\$2,015,742.00	\$360,096.93	\$0.00	\$1,460,809.38	\$554,932.62	72%	\$1,355,630.28
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 686 - WHISPERING WILLOWS	707,421.00	.00	707,421.00	62,206.79	.00	456,425.81	250,995.19	65	449,481.49
Department 687 - IDYL WYLD	529,106.00	.00	529,106.00	42,151.51	.00	315,438.88	213,667.12	60	337,117.92
Department 688 - FOX CREEK	763,296.00	.00	763,296.00	50,312.07	.00	401,547.23	361,748.77	53	439,311.89
EXPENSE TOTALS	\$1,999,823.00	\$0.00	\$1,999,823.00	\$154,670.37	\$0.00	\$1,173,411.92	\$826,411.08	59%	\$1,225,911.30
Fund 508 - GOLF COURSE FUND Totals									
REVENUE TOTALS	2,015,742.00	.00	2,015,742.00	360,096.93	.00	1,460,809.38	554,932.62	72%	1,355,630.28
EXPENSE TOTALS	1,999,823.00	.00	1,999,823.00	154,670.37	.00	1,173,411.92	826,411.08	59%	1,225,911.30
Fund 508 - GOLF COURSE FUND Totals	\$15,919.00	\$0.00	\$15,919.00	\$205,426.56	\$0.00	\$287,397.46	(\$271,478.46)		\$129,718.98



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Fund 566 - ECONOMIC DEVEL CORP									
REVENUE									
Department 000 - ACCOUNT BALANCES	300.00	.00	300.00	.93	.00	279.18	20.82	93	486.74
REVENUE TOTALS	\$300.00	\$0.00	\$300.00	\$0.93	\$0.00	\$279.18	\$20.82	93%	\$486.74
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	.00	.00	107.65	(107.65)	+++	.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107.65	(\$107.65)	+++	\$0.00
Fund 566 - ECONOMIC DEVEL CORP Totals									
REVENUE TOTALS	300.00	.00	300.00	.93	.00	279.18	20.82	93%	486.74
EXPENSE TOTALS	.00	.00	.00	.00	.00	107.65	(107.65)	+++	.00
Fund 566 - ECONOMIC DEVEL CORP Totals	\$300.00	\$0.00	\$300.00	\$0.93	\$0.00	\$171.53	\$128.47		\$486.74



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Fund 592 - WATER AND SEWER FUND									
REVENUE									
Department 000 - ACCOUNT BALANCES	43,196,228.00	1,854,058.00	45,050,286.00	6,622,571.09	.00	31,710,632.20	13,339,653.80	70	30,532,469.83
REVENUE TOTALS	\$43,196,228.00	\$1,854,058.00	\$45,050,286.00	\$6,622,571.09	\$0.00	\$31,710,632.20	\$13,339,653.80	70%	\$30,532,469.83
EXPENSE									
Department 558 - W & S FINANCIAL ADMIN	33,849,906.00	68,218.00	33,918,124.00	2,768,081.04	.00	24,973,002.83	8,945,121.17	74	24,761,082.92
Department 559 - W & S FIELD OPERATIONS	6,955,676.00	32,000.00	6,987,676.00	513,044.32	184,374.94	4,014,781.05	2,788,520.01	60	3,816,756.63
EXPENSE TOTALS	\$40,805,582.00	\$100,218.00	\$40,905,800.00	\$3,281,125.36	\$184,374.94	\$28,987,783.88	\$11,733,641.18	71%	\$28,577,839.55
Fund 592 - WATER AND SEWER FUND Totals									
REVENUE TOTALS	43,196,228.00	1,854,058.00	45,050,286.00	6,622,571.09	.00	31,710,632.20	13,339,653.80	70%	30,532,469.83
EXPENSE TOTALS	40,805,582.00	100,218.00	40,905,800.00	3,281,125.36	184,374.94	28,987,783.88	11,733,641.18	71%	28,577,839.55
Fund 592 - WATER AND SEWER FUND Totals	\$2,390,646.00	\$1,753,840.00	\$4,144,486.00	\$3,341,445.73	(\$184,374.94)	\$2,722,848.32	\$1,606,012.62		\$1,954,630.28



BUDGET TO ACTUAL - COUNCIL SUMMARY - 08/31/2020 (J Sabo)

Through 08/31/20

Prior Fiscal Year Activity Included

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 716 - SPECIAL OPERATIONS TEAM									
REVENUE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	2.79	.00	77,951.98	(77,951.98)	+++	78,313.73
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$2.79	\$0.00	\$77,951.98	(\$77,951.98)	+++	\$78,313.73
EXPENSE									
Department 000 - ACCOUNT BALANCES	.00	.00	.00	3,531.25	.00	35,268.86	(35,268.86)	+++	44,424.96
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$3,531.25	\$0.00	\$35,268.86	(\$35,268.86)	+++	\$44,424.96
Fund 716 - SPECIAL OPERATIONS TEAM Totals									
REVENUE TOTALS	.00	.00	.00	2.79	.00	77,951.98	(77,951.98)	+++	78,313.73
EXPENSE TOTALS	.00	.00	.00	3,531.25	.00	35,268.86	(35,268.86)	+++	44,424.96
Fund 716 - SPECIAL OPERATIONS TEAM Totals	\$0.00	\$0.00	\$0.00	(\$3,528.46)	\$0.00	\$42,683.12	(\$42,683.12)		\$33,888.77
Grand Totals									
REVENUE TOTALS	174,493,046.00	2,162,258.00	176,655,304.00	12,722,757.54	.00	141,587,587.27	35,067,716.73	80%	141,210,009.56
EXPENSE TOTALS	177,672,065.00	8,813,872.00	186,485,937.00	16,077,621.91	1,300,515.63	111,224,653.80	73,960,767.57	60%	111,604,889.69
Grand Totals	(\$3,179,019.00)	(\$6,651,614.00)	(\$9,830,633.00)	(\$3,354,864.37)	(\$1,300,515.63)	\$30,362,933.47	(\$38,893,050.84)		\$29,605,119.87



REPORT TO THE LIVONIA CITY COUNCIL

Finance

October 9, 2020

MEETING DATE

November 4, 2020

PREPARED BY

DeAnne Bates, Program
Supervisor, Finance

AGENDA ITEM

b. Communication from the Department of Finance, dated October 9, 2020, re: forwarding Quarterly Investment Report for the City of Livonia as of August 31, 2020.

BACKGROUND

Public Act 213 of 2007 requires that a quarterly written report shall be provided to the governing body regarding the investment of public funds. Attached for Council's information is a summary of investments for the City of Livonia as of August 31, 2020. All investments are in compliance with the City's Investment Policy and Michigan Public Act 20.

RECOMMENDATION

We respectfully request that City Council receive and file this report.

FISCAL CONSIDERATION

NONE

ATTACHMENTS

1. 2020 Quarterly Investment Report - Third Quarter

APPROVED BY

Michael T. Slater, Finance Director

Date: October 09, 2020

Date: October 15, 2020

CERTIFICATES OF DEPOSITS HELD

**As of
August 31, 2020**

DATE OF PURCHASE	CERTIFICATE HELD AT	PRINCIPAL AMOUNT	DATE OF MATURITY
05/12/20	CHEMICAL	2,000,000.00	09/01/20
05/19/20	CHEMICAL	2,000,000.00	09/08/20
05/26/20	CHEMICAL	3,000,000.00	09/15/20
06/02/20	CHEMICAL	2,000,000.00	09/22/20
06/09/20	CHEMICAL	3,000,000.00	09/29/20
06/16/20	CHEMICAL	3,000,000.00	10/06/20
06/23/20	CHEMICAL	5,000,000.00	10/13/20
06/30/20	CHEMICAL	2,000,000.00	10/20/20
07/07/20	CHEMICAL	4,000,000.00	10/27/20
07/14/20	CHEMICAL	6,000,000.00	11/03/20
07/21/20	FLAG	2,000,000.00	11/10/20
07/28/20	FLAG	1,000,000.00	11/17/20
08/04/20	CHEMICAL	1,000,000.00	11/24/20
08/11/20	CHEMICAL	2,000,000.00	12/01/20
08/18/20	CHEMICAL	3,000,000.00	12/08/20
08/25/20	CHEMICAL	2,000,000.00	12/15/20
		43,000,000.00	

**SCHEDULE OF POOLED CASH HELD
AS OF
August 31, 2020**

08/31/20	Comerica Bank	Money Mkt, Pooled, etc.	40,415,116.66
08/31/20	Flagstar	Money Market	<u>83,695.66</u>
			<u>40,498,812.32</u>

**SCHEDULE OF U.S. TREASURY AND AGENCY
SECURITIES HELD**

DATE OF PURCHASE	DESCRIPTION		MATURITY DATE	HISTORICAL COST
08/05/16	#211 - FHLMC	313380WG8	09/11/20	1,316,562.00
07/28/17	#224 - FNMA	3136G4NS8	01/27/21	1,100,000.00
06/11/18	#236 - USA Treasury	3133EJXV6	02/23/21	1,128,621.40
12/17/18	#243 - USA Treasury	313371U79	12/11/20	1,217,766.34
02/07/19	#244 - USA Treasury	912828Y20	07/15/21	1,203,238.40
02/25/19	#245 - USA Treasury	3133EKAT3	08/19/21	1,048,817.70
03/04/19	#246 - USA Treasury	3133EKBV7	03/01/22	998,850.00
03/08/19	#247 - USA Treasury	313376C94	12/10/21	1,340,420.10
04/15/19	#248 - USA Treasury	912828XG0	06/30/22	1,042,210.55
05/24/19	#249 - FHLMC	313380GJ0	09/09/22	1,042,009.50
06/21/19	#250 - FHLMC	3130A3KM5	12/09/22	819,264.00
06/21/19	#251 - FHLMC	9128283C2	10/31/22	1,009,573.66
09/16/19	#252 - USA Treasury	9128284U1	06/30/23	1,170,073.53
09/30/19	#253 - USA Treasury	912828VB3	05/15/23	1,005,664.06
10/31/19	#254 - FNMA	3135G0V34	02/05/24	1,083,610.50
11/15/19	#255 - USA Treasury	9128285K2	10/31/23	1,116,607.10
01/31/20	#256 - USA Treasury	912828Y61	07/31/23	1,125,138.67
02/21/20	#257 - FFCB	3133ELNW0	02/21/23	1,080,979.56
03/03/20	#258 - USA Treasury	912828Q78	04/30/21	1,306,402.79
03/20/20	#259 - FFCB	3133ELNP5	02/24/22	1,522,125.00
04/07/20	#262 - FHLB	313382AX1	03/10/23	1,046,110.00
04/30/20	#264 - FHLMC	3134GVLU0	01/29/24	975,000.00
05/28/20	#265 - FHLMC	3134GVZV3	05/26/23	1,500,000.00
06/24/20	#266 - FHLMC	3134GVV96	06/24/24	675,000.00
07/08/20	#267 - FHLMC	3134GV4S4	07/08/24	600,000.00
07/08/20	#268 - FHLMC	3134GV4Y1	07/08/25	600,000.00
08/13/20	#269 - FHLMC	3134GWHR0	05/13/24	1,000,000.00
08/26/20	#270 - FNMA	3136G4V75	02/24/25	1,298,781.25
08/31/20	SECURITIES - TOTAL			30,372,826.10
08/31/20	SECURITIES - POOLED FUND			<u>99,966.32</u>
				<u>30,472,792.42</u>



REPORT TO THE LIVONIA CITY COUNCIL

Mayor's Office
October 19, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprovicz, Office
Administrator, Council Office

AGENDA ITEM

REQUEST TO APPROVE TWO REPRESENTATIVES TO MICHIGAN MUNICIPAL SERVICES AUTHORITY (MMSA): Office of the Mayor, re: to accept the nominations of Kathleen Lomako and Councilmembers Jim Jolly and Brandon McCullough to serve as Livonia's representatives on the Authority's Board.

BACKGROUND

RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. S101920 Req to accept Nominations to MMSA Authority Board (MAYOR)

APPROVED BY

OFFICE OF THE MAYOR

MAUREEN MILLER BROSNAN
MAYOR



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2201
mayor@ci.livonia.mi.us

October 9, 2020

TO: Livonia City Council
RE: Nominations to MMSA Board

Dear Council Members,

The bylaws of the Michigan Municipal Services Authority (MMSA) direct me to nominate three candidates to serve as Livonia's representatives on the Authority's Board. From these three candidates, the City Council is asked to select and approve two representatives. This letter serves to communicate my nomination of Kathleen Lomako, Councilmember Brandon McCullough and Councilmember Jim Jolly to the MMSA board.

Ms. Lomako has served as the executive director of the Southeast Michigan Council of Governments (SEMCOG) since 2014. Her experience and perspective would serve our community well in representing us on the MMSA Board. And, of course, you are familiar with your colleagues' track records of commitment and service to our community.

The MMSA is a unique partnership, and it is my hope that Livonia's representatives will approach this role creatively and critically as the Authority Board discusses and shapes the organization's future.

Thank you for your consideration of these nominees.

Sincerely,

Maureen Miller Brosnan
Mayor

MMB:jcs
c: City Council
City Clerk
City Attorney



REPORT TO THE LIVONIA CITY COUNCIL

DPW

October 19, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprovicz, Office
Administrator, Council Office

AGENDA ITEM

REQUEST FOR AUTHORIZATION TO PURCHASE ONE (1) 2021 FORD F-150 4 X 4 SUPER CAB XLT PICK-UP TRUCK THROUGH THE STATE OF MICHIGAN BID PROCESS: Public Service Division, re: to replace vehicle used by Roads Section, from budgeted funds.

BACKGROUND

The 2019-2020 approved capital outlay budget includes the purchase of one pick-up truck for the Roads Section of the Department of Public Works. Arrangements were made to incorporate the new vehicle purchase through the State bid process (Contract No. 071B7700180), an extended purchasing program made available to local governments through the State of Michigan, Macomb County Contract number 21-18 bid. The State bid this year was awarded to Signature Ford.

RECOMMENDATION

It is the recommendation of the Public Service Division that Council proceed as follows:

1. Authorize the purchase of one 2021 Ford F150 4X4 Super Cab XLT Pick-up Truck totaling \$32,192.00 from Signature Ford, 1960 E. Main Street, Owosso, Michigan 48867.
2. Authorize the upfitting of the truck Versalift Midwest, 51761 Danview Technology Ct., Shelby Twp., MI 48315 in the amount of \$12,369.00.

FISCAL CONSIDERATION

Funding available in approved 2019-20 budget in the amount of \$44,561.00 in account no. 401-000-985-010

ATTACHMENTS

1. 2021-F150 XLT - Roads.doc

APPROVED BY

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASST. DIRECTOR OF PUBLIC SERVICE

JACOB A. RUSHLOW, PE
SUPT. OF PUBLIC SERVICE



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
PH: (734) 466-2655
FAX (734) 466-2660

MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Animal Control
- Roads
- Equipment
- Storm Drains
- Traffic Signs
- Building Maintenance

October 7, 2020

Honorable Members of the Council
City of Livonia

RE: **Recommendation to Purchase One 2021 Ford F150 4X4
Super Cab XLT Pick-up Truck (Veh #155)**

Dear Council Members:

The 2019-2020 approved capital outlay budget includes the purchase of one pick-up truck for the Roads Section of the Department of Public Works. Arrangements were made to incorporate the new vehicle purchase through the State bid process (Contract No. 071B7700180), an extended purchasing program made available to local governments through the State of Michigan, Macomb County Contract number 21-18 bid. The State bid this year was awarded to Signature Ford.

The truck will be equipped with a plow, municipal strobe lighting safety package, secure toolbox and spray in bed liner. The upfitting will be supplied by Versalift Midwest, Shelby Township through the State bid process (Contract No. 071B7700166) which meets our finance ordinance requirements.

1. One 2021 Ford F150 4X4 Super Cab XLT Pick-up Truck with Plow, Safety Lighting and spray in bed liner. This vehicle will be assigned to the Roads Section of the Department of Public Works.

Bid price

One F150 4X4– Signature Ford
Truck Upfitting – Versalift

Total

\$32,192.00
\$12,369.00

Total Cost

\$44,561.00

Page 2
October 7, 2020

RE: **Recommendation to Purchase One 2021 Ford F150 4X4 Super Cab XLT
Pick-up Truck (Veh #155)**

Attached is the recommendation from the Fleet Manager as well as the backup documentation.

The truck will not increase our fleet; rather it will replace a vehicle which will be disposed of thru the auction process (MITN or commercial auction).

It is the recommendation of the Public Service Division that Council proceed as follows:

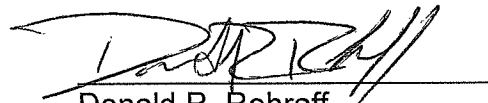
1. Authorize the purchase of one 2021 Ford F150 4X4 Super Cab XLT Pick-up Truck totaling \$32,192.00 from Signature Ford, 1960 E. Main Street, Owosso, Michigan 48867.
2. Authorize the upfitting of the truck Versalift Midwest, 51761 Danview Technology Ct., Shelby Twp., MI 48315 in the amount of \$12,369.00.

The funds were already approved in the DPW capital outlay budget, Account No. 401-000-985-010.

Funds Available:

Michael T. Slater, Director of Finance

Respectfully submitted,



Donald R. Rohraff
Director of Public Works

Approved for Submission

Maureen Miller Brosnan, Mayor

cc: Mayor
City Clerk
City Attorney
Director of Finance
Signature Ford
Versalift

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION
FLEET MAINTENANCE

GARY T. GARRISON
FLEET MANAGER



JAMES (BUZZ) KIRBY
FLEET SUPERVISOR

13405 SURREY STREET
LIVONIA, MICHIGAN 48150-1527
(734)-466-2604
FAX: (734)-466-2662

October 5, 2020

Purchase of a 2021 Ford F150 Super Cab 4X4 XLT Pickup 6.5' Box To be used by the Roads Department. The City identification number will be #155.

I am recommending the purchase of this truck to be used by a Roads Department Foreman. This was a scheduled replacement for this year.

This vehicle will be purchased from Signature Ford, Lincoln, Mercury, 1960 E. Main St. Owosso, Mi. 48867, Utilizing the State of Michigan Department of Vehicle Procurement contract number 071B7700180 and Macomb County Contract Number 21-18 Bid. The cost to purchase this vehicle is \$32,192.00.

The up fitting for this truck will partially include safety lighting, a secure toolbox, bed liner, and a Boss snowplow. This work will be completed by Versalift Midwest, 51761 Danview Technology Ct. Shelby Township, MI. 48315 Through the Mi-deal contract #071B7700166, at a cost of \$12,369.00

The total cost for this completed vehicle will be \$ 44,561.00

If you have any questions, or require additional information, I can be reached at ext. 2641.


Gary T. Garrison
Fleet Manager

Versalift
51761 DANVIEW TECH
SHELBY TWP., MI 48315
586-991-0054



QUOTATION

#0422681

Customer: City Of Livonia
Attn: Gary
Email:
Phone:
Address:

Date: 7/1/20

Furnish and Install:

Mi-deal Contract #071B7700166

1) Install toggle switches for wig-wag lighting and warning lighting

Two (2) SoundOff mPower (mo. EMPC2SMS4) amber/green flashers in chassis grille

Two (2) SoundOff nForce (mo. ENFSLSDG12) amber/green flashers mounted in side windows w/brackets

Two (2) SoundOff nForce (mo. ENFSLSDG12) amber/green flashers mounted in rear windows w/brackets

One (1) Federal Signal SignalMaster (mos. SL8S-A & 320340) & controller mounted in rear window

One (1) Maxxima STT/BU rear strip lights, 60" (mo. MLS-STTBUU60) mounted between tailgate & bumper

SoundOff "wig-wag" circuit for rear STT & front headlights (operational in Park & headlights are "off")

Install Rhino Lining bed liner protectant on cargo area of pickup bed including floor, sides and front bulkhead

Install Weather Guard Pack Rat tool box (mo. 334-3),

Install Extang Solid Fold 2.0 Tonneau Cover, tri-fold model for 6.5' bed (mo. 83480)

Install WeatherTech Floor Liners, Black (mos. 446971 & 446973)

Install Luverne Grip-Step Foot Rails for SuperCab on both sides (mos. 415078 & 401523)

Install Boss 7' 6" HTX Steel Blade Snow Plow including the following:

7' 6" steel blade complete with handheld control

12-volt power pack

Rubber snow deflector, curb guards on both ends and blade guides

Includes truck under-carriage mount, wiring harnesses and in-cab controls

Plow lights with standard SL3 (Smart Light 3) LED lighting

Total above..... \$ 12,369.00

Thank you,

Curt Anderson

51761 DANVIEW TECHNOLOGY COURT
SHELBY TWP, MI 48315
PAGE 1



October 5, 2020

City of Livonia DPW
Attn: Gary Garrison
12973 Farmington Road
Livonia, MI 48150

Dear Gary Garrison:

Price on 2021 Vehicle State of Michigan Contract# 071B7700180 and Macomb County
Contract# 21-18 Bid:

2021 Ford F150 Super Cab 4x4 XLT Pickup 6 1/2' Box in White \$32,192.00 ea

*** Unit# 155**

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.M

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

Macomb#21-18 T.1, T.2, T.3
2021 F-150
Reg. Cab, Super Cab XLT
Major Standard Equipment

MECHANICAL

- 3.3L V6 PFDI with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x2/4x4; NA with 163.7" WB)
- 2.7L V6 EcoBoost® with Auto Start-Stop Technology (standard 4x2 with 163.7" WB)
- 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x4 with 163.7" WB)
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- Auto Hold
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Trail – 4x2 only
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Deep Snow/Sand, Mud/Rut – 4x4 only
- Electronic Ten-Speed Automatic Transmission
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- 170 Degree Rear-Door (SuperCab)
- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- Fuel Tank
 - Standard Range 23 Gallon (Regular Cab and SuperCab)
- Fully Boxed Steel Frame
- Grille – Black two-bar style with black surround and black accents
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Manual Glass with Black Skull Caps
- Spare Tire Carrier – Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear • Tailgate Lift Assist
- Tailgate – removable with key lock
- Tires
 - 245/70R 17 BSW all-season tires (A/S) BSW 4x2
 - 265/70R 17 OWL all-terrain tires (A/T) 4x4
- Trailer Sway Control
- Trailer Towing – 4-pin wiring, ball mounting provisions in rear bumper
- Wheels – 17" silver steel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 1st Row Manual Windows (Regular Cab and SuperCab)
- 2nd Row Fixed Windows (SuperCab)
- 4" Productivity Screen in Instrument Cluster
- Center-stack
 - 8" Screen — Audio Controls
 - USB charging ports – two (2)
 - USB data charging ports – two (2)
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack

- Black Vinyl Floor Covering
- Compass Display in Instrument Cluster
- Dome Light
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
 - Front – A-Pillar, Driver and Passenger Side
- Horn – Dual-Note
- Manual Air Conditioning, Single Zone
- Manual Locks
- Outside Temperature Display
- Powerpoint 12V
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, Front
 - Cloth 40/20/40
 - 2-Way manual driver/passenger
 - Armrest
- Seat, Rear
 - Cloth
- USB charging ports – two (2)
- 60/40 flip-up split seat (SuperCab)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags – Driver and Passenger Front Airbags – Driver and Passenger Seat-Mounted Side Airbags – Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control
- Halogen Headlamps
- Rainlamp Wiper Activated Headlamps
- Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- Securilock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™ • Tire Pressure Monitoring System (TPMS)

FORD CO-PILOT360™ TECHNOLOGY

- Autolamp – Auto On/Off Headlamps
- Auto High Beams
- Lane-Keeping System
- Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection, Forward Collision Warning, Dynamic Brake Support)
- Rear View Camera with Dynamic Hitch Assist

FUNCTIONAL

- AM/FM Stereo (speakers; four (4) with Regular Cab, six (6) with SuperCab)
- FordPass Connect™ (4G)
 - 4G LTE Wi-Fi hotspot connects up to 10 devices
 - Schedule specific times to remotely start vehicle
 - Locate parked vehicle
 - Check vehicle status
- Hill Start Assist
- SYNC® 4
 - 8" LCD Capacitive Touchscreen with Swipe Capability — Wireless Phone Connection
 - Cloud Connected
 - AppLink® w/App Catalog
 - 911 Assist®
 - Apple CarPlay® and Android Auto™ Compatibility
 - Digital Owner's Manual

XLT Contains All Standard Equipment Plus:

EXTERIOR

- Bumper, Front – Chrome with Body-color Fascia
- Bumper Rear – Chrome
- Fog Lamps – Halogen
- Grille – Black two-bar style with chrome surround and black accents
- Mirrors, Sideview – Manual-folding, Power Glass with Heat and Black Skull Caps
- Wheels
 - 17" silver painted aluminum

INTERIOR/COMFORT

- Air Conditioning Registers – Chrome Ring w/Obsidian Vanes
- Carpet – Color-coordinated with Carpeted Floor Mats
- Cruise Control
- Delayed Accessory Power
- Door trim – Soft armrest, grab handle and front map pockets
- Illuminated Entry
- Power Door-Locks with Flip Key and Integrated Key Transmitter Keyless-Entry (incl. Autolock)
- Power Tailgate Lock
- Power Windows (Front/Rear) – One-touch Up/Down Driver and Passenger Front Windows (Rear Power Windows not available on Regular Cab)
- Rear-window with Fixed Privacy Glass and defroster
- Scuff Plates – MIC, Front
- Seat, Front

- Cloth 40/20/40
- Manual driver and passenger lumbar
- Armrest w/storage
- Locking storage under 20% seat
- Visors with Driver and Passenger Covered Mirrors

SAFETY/SECURITY

- MyKey®
 - Perimeter Anti-Theft Alarm
- FORD CO-PILOT360™ TECHNOLOGY**
- Ford Co-Pilot360™ 2.0
 - Pre-Collision Assist with Automatic Emergency Braking
 - Pedestrian Detection
 - Forward Collision Warning
 - Dynamic Brake Support
 - BLIS® with Cross-Traffic Alert
 - Lane-Keeping System
 - Lane-Keeping Alert
 - Lane-Keeping Aid
 - Driver Alert
 - Rear View Camera
 - Auto High Beams
 - Reverse Brake Assist
 - Reverse Sensing System
 - Post-Collision Braking

XLT 300A Regular Cab 8 Ft. Box

[] Base Price F1C 4x2 (3.3L PFDI V6 engine 6100 GVWR 1900 PAYLOAD) 99B/44G (T.1)	\$25,676.00
[] Base Price F1C 4x2 (2.7L V6 EcoBoost™ engine 6100 GVWR 1800 PAYLOAD) 99P/44G	\$26,663.00
[] Base Price F1C 4x2 (5.0L 4V FFV V8 engine 6750 GVWR 2360 PAYLOAD) 99S/44G (T.2)	\$27,359.00
[] Base Price F1C 4x2 (3.5L V6 EcoBoost™ engine 7050 GVWR 2060 PAYLOAD) 99B/44G	\$27,872.00
[] Base Price F1E 4x4 ((3.3L PFDI V6 engine 6100 GVWR 1670 PAYLOAD) 99B/44G	\$27,622.00
[] Base Price F1E 4x4 (2.7L V6 EcoBoost™ engine 6250 GVWR 1700 PAYLOAD) 99P/44G	\$28,711.00
[] Base Price F1E 4x4 (5.0L 4V FFV V8 engine 6950 GVWR 2300 PAYLOAD) 99S/44G (T.3)	\$29,363.00
[] Base Price F1E 4x4 (3.5L V6 EcoBoost™ engine 7050 GVWR 2330 PAYLOAD) 99B/44G	\$29,862.00

XLT 300A Super Cab 6.5 Ft. Box

[] Base Price X1C, 4x2 (3.3L PFDI V6 engine 6100 GVWR 1680 PAYLOAD) 99B/44G	\$25,757.00
[] Base Price X1C, 4x2 (2.7L V6 EcoBoost™ engine 6250 GVWR 1740 PAYLOAD) 99P/44G	\$26,749.00
[] Base Price X1C, 4x2 (5.0L 4V FFV V8 engine 6900 GVWR 2330 PAYLOAD) 99S/44G	\$27,469.00
[] Base Price X1C, 4x2 (3.5L V6 EcoBoost™ engine 6900 GVWR 2280 PAYLOAD) 99B/44G	\$27,989.00
[] Base Price X1E, 4x4 ((3.3L PFDI V6 engine 6300 GVWR 1660 PAYLOAD) 99B/44G	\$28,098.00
[] Base Price X1E, 4x4 (2.7L V6 EcoBoost™ engine 6500 GVWR 1740 PAYLOAD) 99P/44G	\$29,387.00
[x] Base Price X1E, 4x4 (5.0L 4V FFV V8 engine 7050 GVWR 2230 PAYLOAD) 99S/44G	\$29,927.00
[] Base Price X1E, 4x4 (3.5L V6 EcoBoost™ engine 7050 GVWR 2170 PAYLOAD) 99B/44G	\$30,447.00

XLT 300A Super Cab 8 Ft. Box

[] Base Price X1C, 4x2 (2.7L V6 EcoBoost™ engine 6500 GVWR 1910 PAYLOAD) 99P/44G	\$26,858.00
[] Base Price X1C, 4x2 (5.0L 4V FFV V8 engine 7000 GVWR 2330 PAYLOAD) 99S/44G	\$27,538.00
[] Base Price X1C, 4x2 (3.5L V6 EcoBoost™ engine 7050 GVWR 2290 PAYLOAD) 99B/44G	\$28,098.00
[] Base Price X1E, 4x4 (5.0L 4V FFV V8 engine 7000 GVWR 2060 PAYLOAD) 99S/44G	\$30,497.00
[] Base Price X1E, 4x4 (3.5L V6 EcoBoost™ engine 7050 GVWR 2030 PAYLOAD) 99B/44G	\$30,887.00

<u>Available Options</u>	<u>Option Code</u>	<u>Price</u>
[] XLT Mid Package (8-way Power Driver's Seat (Power Lumbar Driver/Manual Lumbar Passenger), 8" Productivity Screen in Instrument Cluster, Manual-folding, Power Glass Sideview Mirrors with Heat, Turn Signal, and Black Skull Caps, Auto-Dimming Rearview Mirror, Dual-zone Electronic Automatic Climate Control (DEATC), Leather-Wrapped Steering Wheel, Rear Under-seat Storage (Super Cab), and SYNC® 4 with Enhanced Voice Recognition)	301A	2060.00
[] XLT High Package (Contain XLT Mid Package 301A, 10 Way Power Driver And Passenger Seats, Heated Front-Seats, Intelligent Access with Push-Button Start (incl. Approach Detection and SecuriCode™ Keyless-Entry Keypad, Driver's Side), Manual-folding, Power Glass Sideview Mirrors with Heat, Turn Signal, (Driver's Side), High-Intensity LED Security Approach Lamps, LED Sideview mirror Spotlights and Black Skull Caps (incl. interior auto-dimming rearview mirror), 400W Outlet (with 40/20/40 seats, there is one outlet in the IP (replaces two (2) front USB charge only ports); 2nd outlet in the console; additional outlet in the bed (NA w/ 8' Box), Remote Start System with Remote Tailgate Release, XLT Chrome Appearance Package, LED Reflector Headlamps, LED Fog Lamps w/LED Cornering Lamp in Fog Lamps, and LED Box Lighting w/Zone Lighting	302A	4730.00
[] FX4 Off Road Package (301A XLT MID Package Only) Electronic-locking rear-axle, 4x4 "FX4 Off-Road" bodyside decal, Hill Descent Control™, Off-Road tuned front shock absorbers, Skid plates: fuel tank, transfer case and front differential	55A	905.00
[x] Cloth 40/Console/40 Front Bucket Seats w/Center Console	US	295.00
[] 8-way Power Drivers Seat	91P	350.00
[] Vinyl Black Flooring	16G	N/C
[] Mirrors Dual Power Heated	54R	190.00
[] 36 Gallon Fuel Tank	655	445.00
[] LT265/70R17E BSW All-Terrain (A/T) Tires	T7C	295.00
[] CNG/Propane Gaseous Engine Prep Pack (req. 99F 5.0L V8 engine)	98G	315.00
[x] Trailer Towing Package with Integrated Trailer Brake Controller	53A	975.00
[] Reverse Sensing System (Must Order Trailer Towing Package)	76R	275.00
[] Axle Locking Rear	XL_	570.00
[] Skid Plates 4x4 Only	413	160.00
[] Voice Activated Navigation System	50N	795.00
[] Interior Work Surface	50M	
[x] Remote Start System	59R	195.00
[x] Snow Plow Prep (4x4, and Available w/5.0L Engine Only)	68P	50.00
[] Power Sliding Rear Window with Privacy Glass and Defroster	57Q/924/435	670.00
[] Black Platform Running Boards	18B	250.00
[x] 110V/400W Outlet (Super Cab Only)	91V	200.00
[] Tailgate Step	63T	375.00
[] Pickup Box Access Steps (6.5' box only)	63S	325.00
[] Foldable Pickup Box Bed Extender	63E	250.00
[] Daytime Running Lights	942	45.00
[] Engine Block Heater	41H	90.00
[] Back up Alarm System	85H	125.00
[] Front License Plate Holder	153	N/C
[] Spray in Bedliner	96W	595.00
[] Bed Liner – Plastic, Drop-in (NA w/ Cable Lock – 47S)	96P	350.00
[] BoxLink (includes Four (4) premium locking cleats)	55B	80.00
[] Tonneau Pickup Box Cover – Hard	96X	995.00
[] Tonneau Pickup Box Cover – Soft	96T	525.00
(X) 2 Extra Keys	Parts	550.00
TOTAL		\$32,192.00 ea

Colors & Trim Availability:

<u>Exterior</u>	<u>Interior</u>	
	<u>(Med. Earth Grey)(MS)</u>	
Agate Black	(UM)	[]
Oxford White	(YZ)	[x]
Carbonized Gray	(M7)	[]
Race Red	(PQ)	[]
Antimatter Blue	(HX)	[]
Iconic Silver	(JS)	[]
Stone Gray	(D1)	[]
Velocity Blue	(E7)	[]
Space White	(A3)	[]
Guard	(HN)	[]
SPECIAL PAINT		
School Bus Yellow Add \$660.00	[B1]	[]
Omaha Orange Add \$660.00	[MB]	[]



REPORT TO THE LIVONIA CITY COUNCIL

DPW

October 8, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Jill Russell, Secretary III, DPW

AGENDA ITEM

REQUEST TO AUTHORIZE EXPENDITURE: Public Service Division, re: to enable payment to Wolverine Commercial Furnishings for the emergency installation of City-wide COVID Screening and shields within all City-owned facilities to complete the safety concerns with reopening of City buildings.

BACKGROUND

Due to the State of Michigan strict requirements required to reopen our City facilities to the public, emergency work was completed to install shields and screening to insure the safety of our employees, residents and guests to City of Livonia Facilities. We are looking to have the vendor and work performed approved now that everything is complete.

RECOMMENDATION

Authorize Payment to Wolverine Commercial Furnishings, 3755 Varsity Drive, Ann Arbor, MI 48108 from Account No. 101-447-739-000 (Building Maintenance COVID-19) in the amount of \$25,400.00.

FISCAL CONSIDERATION

101-447-739-000 = \$25,400.00

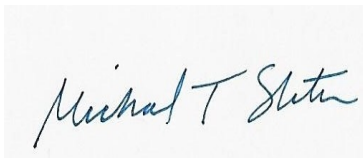
ATTACHMENTS

1. LTC-Citywide Covid-Barrier-Shields
2. S101920 Req to purchase Citywide Covid-Barrier-Shields (BIDS)

APPROVED BY

Date: October 08, 2020

Donald Rohraff, Director of Public Works

A handwritten signature in blue ink that reads "Michael T Slater". The signature is written in a cursive style with a large initial 'M' and 'S'.

Michael T. Slater, Finance Director

Date: October 08, 2020

Maureen Miller Brosnan, Mayor

Date: October 09, 2020

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASSISTANT DIRECTOR OF PUBLIC WORKS

JACOB A. RUSHLOW, PE
SUPERINTENDENT OF PUBLIC SERVICE



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(734) 466-2655
FAX: (734) 466-2660

MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Building Maintenance

October 7, 2020

Honorable Members of the Council
City of Livonia

Subject: Payment of Expenses – City Wide COVID Screening/Shields

Dear Council Members:

In order to comply with State of Michigan mandates regarding reopening our City owned facilities, work has been performed in almost all city buildings at city employee desks, counters, conference rooms as well the auditorium. The work consisted of installing sneeze shields between all employee desks along with the hanging of barriers at counter areas where glass was not present. This is the final work needed to complete the safety concerns to ensure the protection of our employees, residents and guests. Due to the strict requirements under the mandate this was done as an emergency. We are requesting to have the vendor and work performed approved now that everything is complete

In that regard, bids were solicited on MITN in May 2020. There were five bids received, with the bid results listed below. We contracted with the low bidder, Wolverine Commercial Furnishings, to install all hanging barriers and shields.

Allied Building Services	\$ 69,450.00
Image 360	\$ 64,355.22
Interior Systems Contract Group	\$ 50,395.00
Summit Company	\$ 26,697.00
Wolverine Commercial Furnishings	\$ 25,400.00

It is the recommendation of the Public Service Division that Council proceed as follows:

Authorize Payment to Wolverine Commercial Furnishings, 3755 Varsity Drive, Ann Arbor, MI 48108 from Account No. 101-447-739-000 (Building Maintenance COVID-19) in the amount of \$25,400.00.

Subject: Payment of Expenses – City Hall COVID Upgrades

Funds Available:

Respectfully submitted,

Michael T. Slater, Director of Finance



Donald R. Rohraff
Director of Public Works

Approved for Submission

Maureen Miller Brosnan, Mayor

cc: Mayor
City Clerk
City Attorney
Director of Finance

Wolverine Commercial Furnishings

3755 Varsity Drive
Ann Arbor, MI 48108

Phone: 734-477-6922 Fax: 734-477-6923

Invoice

Date	6/3/2020
Invoice #	5938

Bill To
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154

Project Address
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154
Contact:
Phone:

PO#			Terms	Contract	Rep		Project	
Qty	Item		Description				Price Each	Amount
9	Laird	City Clerk						
		72 x 20 Screen				118.97	1,070.73T	
1	Laird	75.5 x 20 Screen				122.39	122.39T	
3	Laird	Special Desktop Screen C Freestanding				58.83	176.49T	
		24W x 30H						
		See Drawing						
2	Laird	Tax Department						
		72 x 22 Screen				126.00	252.00T	
1	Laird	67 x 30 Screen				123.26	123.26T	
1	Laird	55.5 x 30 Screen				105.66	105.66T	
3	Laird	Special Desktop Screen C Freestanding				58.83	176.49T	
		24W x 30H						
		See Drawing						
3	Laird	Special Screen A				240.41	721.23T	
		78.25 x 30						
		See Drawing						
2	Laird	Special Screen B				211.00	422.00T	
		66.25 x 30						
		See Drawing						
8	Laird	Assessors Department						
		24 x 26 Screen				54.78	438.24T	
7	Laird	72.5 x 26 Screen				140.70	984.90T	
1	Laird	96 x 26 Screen				170.58	170.58T	
1	Laird	Payroll Department						
		89 x 26 Screen				161.68	161.68T	
1	Laird	41 x 26 Screen				76.39	76.39T	
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

Wolverine Commercial Furnishings

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Ann Arbor, MI 48108

Phone: 734-477-6922 Fax: 734-477-6923

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Date	6/3/2020
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Project Address
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154
Contact:
Phone:

PO#			Terms	Contract	Rep		Project	
Qty	Item	Description					Price Each	Amount
1	Laird	Special Screen D Freestanding 47W x 30H See Drawing					115.20	115.20T
1	Laird	Accounts Receivable Department 72 x 26 Screen					140.07	140.07T
2	Laird	Finance Department 74 x 26 screen					142.62	285.24T
1	Laird	73 x 26 screen					141.35	141.35T
1	Laird	61.25 x 26 screen					102.12	102.12T
1	Laird	24 x 26 screen					54.78	54.78T
1	Laird	23 x 13 screen					38.90	38.90T
1	Laird	44.25 x 26 screen					80.52	80.52T
1	Laird	96 x 26 screen					170.58	170.58T
1	Laird	Water and Sewer Front Desk 51 x 26 screen					89.10	89.10T
2	Laird	36 x 26 screen					70.04	140.08T
1	Laird	24 x 26 screen					54.78	54.78T
1	Laird	Special Screen E Freestanding 41W x 30H See Drawing					100.50	100.50T
1	Laird	Water And Sewer Back Office 62 x 26 screen					103.07	103.07T
1	Laird	74 x 26 screen					142.62	142.62T
1	Laird	96 x 26 screen					170.58	170.58T
2	Laird	72 x 26 Screen					140.07	280.14T
9	Laird	24 x 26 screen					54.78	493.02T
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

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PO#			Terms	Contract	Rep		Project	
Qty	Item	Description					Price Each	Amount
1	Laird	72 x 13 screen					94.34	94.34T
1	Laird	61 x 26 screen					101.79	101.79T
1	Laird	43.5 x 26 screen					79.56	79.56T
		Civil Service Department						
6	Laird	48 x 26 screen					85.29	511.74T
2	Laird	72 x 26 screen					140.07	280.14T
5	Laird	Special Screen T Curved 12" Radius panel top See Drawing					79.54	397.70T
		Law Department						
1	Laird	Special Screen E Freestanding 41W x 30H See Drawing					100.50	100.50T
3	Laird	30 x 26 screen					62.41	187.23T
1	Laird	42.5 x 26 screen					78.29	78.29T
3	Laird	85 x 26 screen					156.60	469.80T
1	Laird	23 x 26 screen					53.52	53.52T
3	Laird	24 x 26 screen					54.78	164.34T
2	Laird	42 x 26 screen					77.66	155.32T
		Mayors Office						
1	Laird	78 x 48 screen					191.07	191.07T
3	Laird	48 x 84 screen					205.13	615.39T
1	Laird	48 x 48 screen					56.29	56.29T
		Community Resource Department						
3	Laird	30 x 26 screen					62.39	187.17T
2	Laird	24 x 26 screen					54.78	109.56T
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

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33000 Civic Center Dr
Livonia, MI 48154

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PO#		Terms	Contract	Rep		Project	
Qty	Item	Description				Price Each	Amount
1	Laird	67 x 26 screen				133.73	133.73T
1	Laird	Special Screen F Freestanding				152.95	152.95T
		72 x 26 Offset window					
		See Drawing					
1	Laird	Special Screen G Freestanding				120.60	120.60T
		41 x 36 Offset window					
		See Drawing					
		Library Office					
2	Laird	60 x 36 screen with hardware for ceiling mount				241.30	482.60T
1	Laird	72 x 36 screen with hardware for ceiling mount				276.59	276.59T
1	Laird	57 x 36 screen with hardware for ceiling mount				232.47	232.47T
1	Laird	Special Screen H Freestanding				173.56	173.56T
		59W x 36H					
		See Drawing					
1	Laird	56 x 36 screen Freestanding				164.73	164.73T
1	Laird	33 x 36 screen Freestanding				97.06	97.06T
		Juvenile Reference Desk					
2	Laird	Special Screen J Freestanding				164.73	329.46T
		56W x 36H					
		See Drawing					
1	Laird	Special Screen I Freestanding				132.36	132.36T
		45W x 36H					
		See Drawing					
		Browsing Desk					
1	Laird	37 x 36 screen				89.38	89.38T
2	Laird	29 x 36 screen				75.31	150.62T
						Subtotal	
						Sales Tax (0.0%)	
						Total	
						Payments/Credits	
						Balance Due	

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PO#		Terms	Contract	Rep		Project	
Qty	Item	Description				Price Each	Amount
1	Laird	Special Screen K Freestanding 79.5W x 36 See drawing				233.85	233.85T
1	Laird	Special Screen L Freestanding 96W x 36H See Drawing				282.39	282.39T
1	Laird	Special Screen M Freestanding 79W x 36H See Drawing				232.38	232.38T
3	Laird	Circulation Desk Special Desktop Screen C Freestanding 24W x 30H See Drawing				58.83	176.49T
1	Laird	Monitor Room Special Screen D Freestanding 47W x 30H See Drawing				115.20	115.20T
5	Laird	Inspections Department Special Screen N Freestanding 36W x 30H See Drawing				88.25	441.25T
5	Laird	72 x 20 screen				118.97	594.85T
3	Laird	42 x 20 screen				65.34	196.02T
4	Laird	60 x 20 screen				82.94	331.76T
2	Laird	36 x 20 screen				59.48	118.96T
1	Laird	48 x 20 screen				71.20	71.20T
4	Laird	48 x 26 screen				85.29	341.16T
					Subtotal		
					Sales Tax (0.0%)		
					Total		
					Payments/Credits		
					Balance Due		

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PO#			Terms	Contract	Rep		Project	
Qty	Item	Description					Price Each	Amount
2	Laird	84 x 26 screen					155.32	310.64T
4	Laird	72 x 26 screen					140.07	560.28T
2	Laird	24 x 26 screen					54.78	109.56T
1	Laird	54 x 20 screen					77.07	77.07T
5	Laird	72 x 28 screen					147.12	735.60T
1	Laird	41.5 x 28 screen					81.08	81.08T
1	Laird	60 x 20 screen					82.94	82.94T
9	Laird	60 x 28 screen					106.39	957.51T
1	Laird	Special Screen G Freestanding 41W x 36H See Drawing					120.60	120.60T
1	Laird	Engineering Department Special Screen V Freestanding 70W x 24H See Drawing					137.27	137.27T
1	Laird	Special Screen W Freestanding 46W x 24H See Drawing					90.21	90.21T
1	Laird	38 x 35 screen					89.28	89.28T
1	Laird	48 x 24 screen					80.59	80.59T
1	Laird	41 x 24 screen					72.37	72.37T
1	Laird	Fitness and Rec Center Special Screen O Freestanding 64W x 40H See Drawing					209.18	209.18T
3	Laird	Special Screen P Freestanding 60W x 24H See Drawing					117.65	352.95T
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

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PO#			Terms	Contract	Rep		Project	
Qty	Item		Description				Price Each	Amount
2	Laird	Police Administration 66 x 30 screen with hardware for ceiling mount					226.58	453.16T
2	Laird	Police Department Central Records 86 x 13 screen with hardware for ceiling mount					156.15	312.30T
1	Laird	63 x 13 screen with hardware for ceiling mount					131.71	131.71T
2	Laird	36 x 13 screen with hardware for ceiling mount					103.04	206.08T
2	Laird	Special Screen R Freestanding 84W x 25H See Drawing					171.60	343.20T
		Police Traffic						
1	Laird	Senior Center 48 x 38 screen					113.42	113.42T
1	Laird	Special Screen Q Freestanding 66W x 25H See Drawing					134.82	134.82T
1	Laird	Special Screen I Freestanding 45W x 36H See Drawing					132.36	132.36T
1	Laird	Special Screen S Freestanding 54W x 25H See Drawing					110.30	110.30T
1	Laird	66 x 36 screen with hardware for ceiling mount					258.95	258.95T
1	Laird	84 x 36 screen with hardware for ceiling mount					311.89	311.89T
1	Laird	72 x 36 screen with hardware for ceiling mount					281.76	281.76T
	Delivery	Product Delivery, Installation, Trash removal					3,000.00	3,000.00
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

Wolverine Commercial Furnishings

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Ann Arbor, MI 48108

Phone: 734-477-6922 Fax:734-477-6923

Invoice

Date	6/3/2020
Invoice #	5938

Bill To
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154

Project Address
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154
Contact:
Phone:

PO#			Terms	Contract	Rep		Project	
Qty	Item	Description					Price Each	Amount
	Discount	Discount Deposit amount of 50% (12,700.00) Required to process order. Lead time 2-3 weeks for material					-1,667.14	-1,667.14
							Subtotal	\$25,400.00
							Sales Tax (0.0%)	\$0.00
							Total	\$25,400.00
							Payments/Credits	-\$12,700.00
							Balance Due	\$12,700.00

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD OCTOBER 19, 2020**

Meeting was called to order via Zoom remote technology at 8:45 p.m. by President Kathleen McIntyre. Present: Laura Toy, Scott Bahr, Cathy White, Brandon McCullough, Rob Donovic, Jim Jolly, Scott Bahr and Kathleen McIntyre. Absent: Laura Toy.

Councilmember White led the meeting in the Pledge of Allegiance.

Elected and appointed officials present: Mark Taormina, Director of Planning and Economic Development; Todd Zilincik, City Engineer; Paul Bernier, City Attorney; Casey O’Neil, Director of Information Systems; Brandie Isaacson, Director of Housing; and Don Rohraff, Director of Public Works

4. REQUEST TO AUTHORIZE EXPENDITURE: Public Service Division, re: to enable payment to Wolverine Commercial Furnishings for the emergency installation of City-wide COVID Screening and shields within all City-owned facilities to complete the safety concerns with reopening of City buildings.

Don Rohraff, Director of Public Works, presented this request to Council. He stated this is the final payment for the emergency installation of the screen shields and barriers that were installed throughout all of the City buildings as required by the State of Michigan to reopen. We did solicit bids on MITN in May for this work. We received five bids and we accepted the low bidder Wolverine Commercial Furnishings to perform all of the work that’s associated with the installation of all that I mentioned. As you recall earlier we came to you with the glass partitions for the Clerk’s Office, Treasurer’s Office and the Assessor’s Office, but is the recommendation of the Department that Council authorize payment to Wolverine Commercial Furnishings in a total of \$25,400.00 for the screens, shields and barriers that were installed.

Councilmember McCullough offered an approving resolution for the Consent Agenda.

Vice President Bahr asked why the Director of Finance and the Mayor’s signature don’t appear on the letter in the packet and Rohraff replied that is copy is signed. Bahr then asked what account the funds will be coming from and Rohraff replied Building Maintenance.

DIRECTION:

APPROVING

CONSENT

DEPARTMENT OF PUBLIC WORKS
PUBLIC SERVICE DIVISION

MAUREEN MILLER BROSNAN
MAYOR

DONALD R. ROHRAFF
DIRECTOR OF PUBLIC WORKS

DOUGLAS L. MOORE, MSA
ASSISTANT DIRECTOR OF PUBLIC WORKS

JACOB A. RUSHLOW, PE
SUPERINTENDENT OF PUBLIC SERVICE



12973 FARMINGTON ROAD
LIVONIA, MICHIGAN 48150-4202
(734) 466-2655
FAX: (734) 466-2660

MAINTENANCE SERVICES

- Roads
- Parks
- Water
- Sewer
- Animal Control
- Forestry
- Equipment
- Storm Drains
- Traffic Signs
- Building Maintenance

October 7, 2020

Honorable Members of the Council
City of Livonia

Subject: Payment of Expenses – City Wide COVID Screening/Shields

Dear Council Members:

In order to comply with State of Michigan mandates regarding reopening our City owned facilities, work has been performed in almost all city buildings at city employee desks, counters, conference rooms as well the auditorium. The work consisted of installing sneeze shields between all employee desks along with the hanging of barriers at counter areas where glass was not present. This is the final work needed to complete the safety concerns to ensure the protection of our employees, residents and guests. Due to the strict requirements under the mandate this was done as an emergency. We are requesting to have the vendor and work performed approved now that everything is complete

In that regard, bids were solicited on MITN in May 2020. There were five bids received, with the bid results listed below. We contracted with the low bidder, Wolverine Commercial Furnishings, to install all hanging barriers and shields.

Allied Building Services	\$ 69,450.00
Image 360	\$ 64,355.22
Interior Systems Contract Group	\$ 50,395.00
Summit Company	\$ 26,697.00
Wolverine Commercial Furnishings	\$ 25,400.00

It is the recommendation of the Public Service Division that Council proceed as follows:

Authorize Payment to Wolverine Commercial Furnishings, 3755 Varsity Drive, Ann Arbor, MI 48108 from Account No. 101-447-739-000 (Building Maintenance COVID-19) in the amount of \$25,400.00.

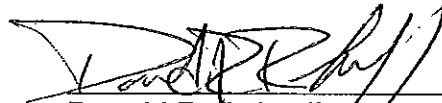
Subject: Payment of Expenses – City Hall COVID Upgrades

Funds Available:

Respectfully submitted,



Michael T. Slater, Director of Finance



Donald R. Rohraff
Director of Public Works

Approved for Submission



Maureen Miller Brosnan, Mayor

cc: Mayor
City Clerk
City Attorney
Director of Finance

PAID TO ORDER

Wolverine Commercial Furnishings

3755 Varsity Drive
Ann Arbor, MI 48108

Phone: 734-477-6922 Fax: 734-477-6923

Invoice

Date	6/3/2020
Invoice #	5938

Bill To
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154

Project Address
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154
Contact:
Phone:

PO#			Terms	Contract	Rep		Project	
Qty	Item		Description				Price Each	Amount
9	Laird	City Clerk						
		72 x 20 Screen				118.97	1,070.73T	
1	Laird	75.5 x 20 Screen				122.39	122.39T	
3	Laird	Special Desktop Screen C Freestanding				58.83	176.49T	
		24W x 30H						
		See Drawing						
2	Laird	Tax Department						
		72 x 22 Screen				126.00	252.00T	
1	Laird	67 x 30 Screen				123.26	123.26T	
1	Laird	55.5 x 30 Screen				105.66	105.66T	
3	Laird	Special Desktop Screen C Freestanding				58.83	176.49T	
		24W x 30H						
		See Drawing						
3	Laird	Special Screen A				240.41	721.23T	
		78.25 x 30						
		See Drawing						
2	Laird	Special Screen B				211.00	422.00T	
		66.25 x 30						
		See Drawing						
8	Laird	Assessors Department						
		24 x 26 Screen				54.78	438.24T	
7	Laird	72.5 x 26 Screen				140.70	984.90T	
1	Laird	96 x 26 Screen				170.58	170.58T	
1	Laird	Payroll Department						
		89 x 26 Screen				161.68	161.68T	
1	Laird	41 x 26 Screen				76.39	76.39T	
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

Wolverine Commercial Furnishings

3755 Varsity Drive
Ann Arbor, MI 48108

Phone: 734-477-6922 Fax: 734-477-6923

Invoice

Date	6/3/2020
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City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154

Project Address
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154
Contact:
Phone:

PO#			Terms	Contract	Rep		Project	
Qty	Item	Description					Price Each	Amount
1	Laird	Special Screen D Freestanding 47W x 30H See Drawing					115.20	115.20T
1	Laird	Accounts Receivable Department 72 x 26 Screen					140.07	140.07T
2	Laird	Finance Department 74 x 26 screen					142.62	285.24T
1	Laird	73 x 26 screen					141.35	141.35T
1	Laird	61.25 x 26 screen					102.12	102.12T
1	Laird	24 x 26 screen					54.78	54.78T
1	Laird	23 x 13 screen					38.90	38.90T
1	Laird	44.25 x 26 screen					80.52	80.52T
1	Laird	96 x 26 screen					170.58	170.58T
1	Laird	Water and Sewer Front Desk 51 x 26 screen					89.10	89.10T
2	Laird	36 x 26 screen					70.04	140.08T
1	Laird	24 x 26 screen					54.78	54.78T
1	Laird	Special Screen E Freestanding 41W x 30H See Drawing					100.50	100.50T
1	Laird	Water And Sewer Back Office 62 x 26 screen					103.07	103.07T
1	Laird	74 x 26 screen					142.62	142.62T
1	Laird	96 x 26 screen					170.58	170.58T
2	Laird	72 x 26 Screen					140.07	280.14T
9	Laird	24 x 26 screen					54.78	493.02T
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

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Project Address
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154
Contact:
Phone:

PO#		Terms	Contract	Rep		Project	
Qty	Item	Description				Price Each	Amount
1	Laird	72 x 13 screen				94.34	94.34T
1	Laird	61 x 26 screen				101.79	101.79T
1	Laird	43.5 x 26 screen				79.56	79.56T
		Civil Service Department					
6	Laird	48 x 26 screen				85.29	511.74T
2	Laird	72 x 26 screen				140.07	280.14T
5	Laird	Special Screen T Curved				79.54	397.70T
		12" Radius panel top					
		See Drawing					
		Law Department					
1	Laird	Special Screen E Freestanding				100.50	100.50T
		41W x 30H					
		See Drawing					
3	Laird	30 x 26 screen				62.41	187.23T
1	Laird	42.5 x 26 screen				78.29	78.29T
3	Laird	85 x 26 screen				156.60	469.80T
1	Laird	23 x 26 screen				53.52	53.52T
3	Laird	24 x 26 screen				54.78	164.34T
2	Laird	42 x 26 screen				77.66	155.32T
		Mayors Office					
1	Laird	78 x 48 screen				191.07	191.07T
3	Laird	48 x 84 screen				205.13	615.39T
1	Laird	48 x 48 screen				56.29	56.29T
		Community Resource Department					
3	Laird	30 x 26 screen				62.39	187.17T
2	Laird	24 x 26 screen				54.78	109.56T
						Subtotal	
						Sales Tax (0.0%)	
						Total	
						Payments/Credits	
						Balance Due	

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Phone: 734-477-6922 Fax:734-477-6923

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Sammy Lovin
33000 Civic Center Dr
Livonia, MI 48154

Project Address

City Of Livonia
Sammy Lovin
33000 Civic Center Dr
Livonia, MI 48154

Contact:
Phone:

PO#		Terms	Contract	Rep		Project	
Qty	Item	Description				Price Each	Amount
1	Laird	67 x 26 screen				133.73	133.73T
1	Laird	Special Screen F Freestanding				152.95	152.95T
		72 x 26 Offset window					
		See Drawing					
1	Laird	Special Screen G Freestanding				120.60	120.60T
		41 x 36 Offset window					
		See Drawing					
		Library Office					
2	Laird	60 x 36 screen with hardware for ceiling mount				241.30	482.60T
1	Laird	72 x 36 screen with hardware for ceiling mount				276.59	276.59T
1	Laird	57 x 36 screen with hardware for ceiling mount				232.47	232.47T
1	Laird	Special Screen H Freestanding				173.56	173.56T
		59W x 36H					
		See Drawing					
1	Laird	56 x 36 screen Freestanding				164.73	164.73T
1	Laird	33 x 36 screen Freestanding				97.06	97.06T
		Juvenile Reference Desk					
2	Laird	Special Screen J Freestanding				164.73	329.46T
		56W x 36H					
		See Drawing					
1	Laird	Special Screen I Freestanding				132.36	132.36T
		45W x 36H					
		See Drawing					
		Browsing Desk					
1	Laird	37 x 36 screen				89.38	89.38T
2	Laird	29 x 36 screen				75.31	150.62T
						Subtotal	
						Sales Tax (0.0%)	
						Total	
						Payments/Credits	
						Balance Due	

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Project Address
City Of Livonia Sammy Lovin 33000 Civic Center Dr Livonia, MI 48154
Contact: Phone:

PO#		Terms	Contract	Rep		Project	
Qty	Item	Description				Price Each	Amount
1	Laird	Special Screen K Freestanding 79.5W x 36 See drawing				233.85	233.85T
1	Laird	Special Screen L Freestanding 96W x 36H See Drawing				282.39	282.39T
1	Laird	Special Screen M Freestanding 79W x 36H See Drawing				232.38	232.38T
3	Laird	Circulation Desk Special Desktop Screen C Freestanding 24W x 30H See Drawing				58.83	176.49T
1	Laird	Monitor Room Special Screen D Freestanding 47W x 30H See Drawing				115.20	115.20T
5	Laird	Inspections Department Special Screen N Freestanding 36W x 30H See Drawing				88.25	441.25T
5	Laird	72 x 20 screen				118.97	594.85T
3	Laird	42 x 20 screen				65.34	196.02T
4	Laird	60 x 20 screen				82.94	331.76T
2	Laird	36 x 20 screen				59.48	118.96T
1	Laird	48 x 20 screen				71.20	71.20T
4	Laird	48 x 26 screen				85.29	341.16T
					Subtotal		
					Sales Tax (0.0%)		
					Total		
					Payments/Credits		
					Balance Due		

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PO#			Terms	Contract	Rep		Project	
Qty	Item	Description					Price Each	Amount
2	Laird	84 x 26 screen					155.32	310.64T
4	Laird	72 x 26 screen					140.07	560.28T
2	Laird	24 x 26 screen					54.78	109.56T
1	Laird	54 x 20 screen					77.07	77.07T
5	Laird	72 x 28 screen					147.12	735.60T
1	Laird	41.5 x 28 screen					81.08	81.08T
1	Laird	60 x 20 screen					82.94	82.94T
9	Laird	60 x 28 screen					106.39	957.51T
1	Laird	Special Screen G Freestanding 41W x 36H See Drawing					120.60	120.60T
1	Laird	Engineering Department Special Screen V Freestanding 70W x 24H See Drawing					137.27	137.27T
1	Laird	Special Screen W Freestanding 46W x 24H See Drawing					90.21	90.21T
1	Laird	38 x 35 screen					89.28	89.28T
1	Laird	48 x 24 screen					80.59	80.59T
1	Laird	41 x 24 screen					72.37	72.37T
1	Laird	Fitness and Rec Center Special Screen O Freestanding 64W x 40H See Drawing					209.18	209.18T
3	Laird	Special Screen P Freestanding 60W x 24H See Drawing					117.65	352.95T
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

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PO#			Terms	Contract	Rep		Project	
Qty	Item		Description				Price Each	Amount
2	Laird	Police Administration 66 x 30 screen with hardware for ceiling mount				226.58	453.16T	
2	Laird	Police Department Central Records 86 x 13 screen with hardware for ceiling mount				156.15	312.30T	
1	Laird	63 x 13 screen with hardware for ceiling mount				131.71	131.71T	
2	Laird	36 x 13 screen with hardware for ceiling mount				103.04	206.08T	
2	Laird	Special Screen R Freestanding 84W x 25H See Drawing				171.60	343.20T	
		Police Traffic						
1	Laird	Senior Center 48 x 38 screen				113.42	113.42T	
1	Laird	Special Screen Q Freestanding 66W x 25H See Drawing				134.82	134.82T	
1	Laird	Special Screen I Freestanding 45W x 36H See Drawing				132.36	132.36T	
1	Laird	Special Screen S Freestanding 54W x 25H See Drawing				110.30	110.30T	
1	Laird	66 x 36 screen with hardware for ceiling mount				258.95	258.95T	
1	Laird	84 x 36 screen with hardware for ceiling mount				311.89	311.89T	
1	Laird	72 x 36 screen with hardware for ceiling mount				281.76	281.76T	
	Delivery	Product Delivery, Installation, Trash removal				3,000.00	3,000.00	
						Subtotal		
						Sales Tax (0.0%)		
						Total		
						Payments/Credits		
						Balance Due		

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Contact: Phone:

PO#		Terms	Contract	Rep		Project	
Qty	Item	Description				Price Each	Amount
	Discount	Discount Deposit amount of 50% (12,700.00) Required to process order. Lead time 2-3 weeks for material				-1,667.14	-1,667.14
						Subtotal	\$25,400.00
						Sales Tax (0.0%)	\$0.00
						Total	\$25,400.00
						Payments/Credits	-\$12,700.00
						Balance Due	\$12,700.00



REPORT TO THE LIVONIA CITY COUNCIL

Housing

October 19, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprowicz, Office
Administrator, Council Office

AGENDA ITEM

AUDIT REPORT: Livonia Housing Commission, re: for the fiscal year ending December 31, 2019, excluding Silver Village, Newburgh Village, the Community Development Block Grant Program, and single-family City-Owned properties.

BACKGROUND

The Livonia Housing Commission respectfully submits the attached audit report and management letter for the twelve-month period ending December 31, 2019. The audit report covers the following federal programs administered by the Livonia Housing Commission:

1. Low Rent Public Housing Contract C-885 (McNamara Towers, Single Family Homes)
2. Housing Choice Voucher Contract C-3189-V (Rent Subsidy)
3. 2018 Capital Fund Program MI-28-P05550117, 2019 Capital Fund Program MI-28-P05550118, and Capital Fund Financing Bond/Loan #968

Please be advised that the Silver Village and Newburgh Village senior citizen housing communities, Community Development Block Grant Program and single-family City-Owned properties are contained in the City of Livonia audit report prepared by Plante Moran for the fiscal year ending November 30, 2019.

The Livonia Housing Commission is required to prepare its financial statements and reports in accordance with accounting practices prescribed by the U.S. Department of Housing and Urban Development and Generally Accepted Accounting Practices. The audit is in accordance with the Single Audit Act and has been submitted to the HUD Inspector General for Audit, HUD Real Estate Assessment Center, and the State of Michigan Department of Treasury for their information and review. The independent auditor rendered a clean and unmodified opinion with no audit findings or concerns.

Additionally, the Housing Commission advises the Council that the fiscal year 2019 HUD Public Housing Assessment (PHAS) and the Housing Choice Voucher Assessment (SEMAP) which evaluates the Commission's performance of these federal housing programs. The PHAS score was

93 (high performer) and SEMAP score was 74 (standard performer).

The Livonia Housing Commission would respectfully request that the attached audit report be received and filed for the information of the City Council.

RECOMMENDATION

Receive and File

FISCAL CONSIDERATION

ATTACHMENTS

- 1. Livonia HC 2019 audit

APPROVED BY

LIVONIA HOUSING COMMISSION

(A Component Unit of the City of Livonia, Michigan)

Financial Statements

(With Supplementary Information)

For the Year Ended December 31, 2019



SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

Livonia Housing Commission

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SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

THOMAS J. SMITH, CPA
(989) 751-1167

ROBERT R. KLACZKIEWICZ, CPA
(989) 751-3064

A VETERAN OWNED BUSINESS

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Livonia Housing Commission
Livonia, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of the **Livonia Housing Commission**, a component unit of the City of Livonia, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Housing Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the **Livonia Housing Commission**, as of December 31, 2019, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 4 to 12) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Livonia Housing Commission's** basic financial statements. The financial data schedules and schedule of federal expenditures are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The financial data schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance), and is also not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 14, 2020 on our consideration of the ***Livonia Housing Commission's*** control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the ***Livonia Housing Commission's*** internal control over financial reporting and compliance.

Smith + Klaehowitz PC

Saginaw, Michigan

July 14, 2020

MANAGEMENT DISCUSSION & ANALYSIS REPORT

FYE 12/31/19

Livonia Housing Commission
19300 Purlingbrook
Livonia, MI 48152

Brandie Isaacson, Executive Director

As management of the Livonia Housing Commission we offer reviewers of this audit report this narrative discussion and analysis of the Livonia Housing Commission's financial activities for the FYE 12/31/19. This discussion and analysis letter of the Livonia Housing Commission's financial performance should be read in conjunction with the auditor's opinion letter and the following Financial Statements.

The combined financial statements reflect all of the Commission's federally funded programs and activities in one place. The Commission reports all its activities and programs using the Enterprise Fund type model. HUD encourages PHAs to use this accounting method as it is normally used to account for "business-type activities" – activities similar to those found in the private sector. Enterprise Fund types use the accrual method of accounting, the same accounting method employed by most private-sector businesses. Under this method, revenues are recognized as earned (but not necessarily received) and expenditures when incurred (but not necessarily paid) per reporting period.

Entity-Wide Financial Highlights

The term "Net Position" refers to the difference between Assets and Liabilities. The Commission's total Net Position as of 12/31/19 was \$2,349,134. The Net Position as of 12/31/18 was \$2,749,001. This represents a decrease of \$399,867 or 14.6% from the prior year.

Revenues generated by the Commission were \$787,220 for the year ended 12/31/19. Revenues for FYE 12/31/18 were \$711,110. This represents an increase of \$76,110 or 10.7% from the prior year.

HUD Operating Grants were \$4,742,151 for the FYE 12/31/19 whereas they were \$5,912,581 for FYE 12/31/18. This represents a decrease of \$1,170,430 or 19.8% from the prior year. HUD Capital Grants were \$112,534 for the FYE 12/31/19 whereas they were \$42,457 for FYE 12/31/18. This represents an increase of \$70,077 or 165.1% from the prior year.

Expenses for the Commission were \$6,041,772 for the FYE 12/31/19; they were \$6,507,571 for the FYE 12/31/18. This represents a decrease of \$465,799 or 7.2% from the prior year.

Please see the section entitled “Entity-Wide Financial Analysis” later in this report for more details on these changes.

Overview of the Financial Statements

This annual report contains this *Management & Discussion Analysis* report, the *Basic Financial Statements* and the *Notes to the Financial Statements*. This report also contains the Financial Data Schedule (FDS) as referenced in the section of *Supplemental Information*. The Commission’s financial statements are presented as fund financial statements because the Commission only has proprietary funds.

Required Financial Statements

The Statement of Net Position includes the Commission’s assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and obligations of the Commission creditors (liabilities). It also provides the basis for evaluating the liquidity and financial flexibility of the Commission.

All of the current year’s revenues and expenses are accounted for in the Statement of Revenues, Expenses, and Changes in Net Position. This statement measures the success of the Commission’s operations over the past year and can be used to determine whether the Commission has successfully recovered all its costs through its user fees and other charges, profitability and credit worthiness.

The final required financial statement is the Statement of Cash Flows. The statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing and financing activities and provides answers to such questions as where did cash come from, what was cash used for, and what was the change in the cash balance during the reporting period.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements and provide more detailed data.

Supplemental Information

This report also contains the Financial Data Schedule (FDS) as referenced in the section of *Supplemental Information*. HUD has established Uniform Financial Reporting Standards that require Housing Commissions to submit financial information electronically to HUD using the FDS format. This financial information is electronically

transmitted to the Real Estate Assessment Center (REAC) and is required to be included in the audit reporting package.

The Financial Data Schedule reports the Commission's operations in more detail. The Commission reports all its activities using Enterprise fund types. These funds are used to show activities that operate more like commercial enterprises. The Financial Data Schedule is organized by the government Catalogue of Financial Domestic Assistance (CFDA) numbers.

Livonia Housing Commission Programs:

Low Rent Public Housing: Under this program, the Housing Commission rents units that it owns to low-income elderly and family households. This program is operated under an Annual Contributions Contract with HUD. HUD provides Operating Subsidies to enable the Housing Commission to lease these units at a rate that is based on 30% or less of the household income.

Capital Fund Program: Under this program, the Housing Commission is awarded funds each year to use for Capital Needs. The Housing Commission also has the ability to use up to 100% of these funds, if need be, to supplement Operating Subsidies. This program is the primary funding source for physical improvements to its properties.

Housing Choice Voucher Program (HCV):

The Livonia Housing Commission administers contracts with independent property owners to provide housing for low-income households. These properties are not owned by the Livonia Housing Commission. The Livonia Housing Commission provides housing assistance to the participants via a Housing Assistance Payment, paid directly to the owner. HUD provides subsidy to the Livonia Housing Commission to enable participants to pay approximately 30 percent of their income for rent.

Entity-Wide Financial Analysis:

The following Federal Assistance was received during FYE 12/31/19:

	<u>FYE</u> <u>12/31/19</u>	<u>FYE</u> <u>12/31/18</u>	<u>Dollar</u> <u>Change</u>	<u>Per Cent</u> <u>Change</u>
Public Housing Operating Subsidy	224,555	224,885	(330)	-0.15%
Capital Fund Program Grants	130,237	107,688	22,549	20.94%
Sec. 8 Voucher	<u>4,499,893</u>	<u>5,622,465</u>	<u>(1,122,572)</u>	-19.97%
Total	4,854,685	5,955,038	(1,100,353)	-18.48%

- The Operating Subsidy for Public Housing remained flat from 12/31/18 to 12/31/19. Congressional funding is a factor in funding amounts.

- Capital Fund Program Grants reflect grant funds spent, not funds awarded in a given year. The increase is due to the fact that our work projects proceeded at a faster pace in the current year than in the prior year. Details of our capital improvements follow later in this report under the section entitled “Entity-Wide Operational Highlights”.
- The subsidy for Housing Choice Voucher is calculated for us by HUD, based on a congressionally mandated formula. HUD uses the Voucher Management System (VMS) as the basis for this calculation. VMS is a monthly report that Housing Commissions are required to submit that details both HAP and administrative costs. HUD also considers the amount of HAP reserves we already have on hand and may reduce the current years’ subsidy proportionate to what HUD calculates is the usable amount of this reserve. The final amount we are awarded may or may not be pro-rated. For FYE 12/31/19 HUD determined that we had excess HAP reserves on hand, and, therefore, reduced our current year’s subsidy proportionately. In addition, our VMS reported lease-up and HAP costs for FYE 12/31/19 indicated to HUD that we did not need the same level of HAP subsidy during the current year as the prior. HUD, therefore, reduced our current year’s subsidy proportionately.

The following represents changes in the Balance Sheet:

	<u>FYE 12/31/19</u>	<u>FYE 12/31/18</u>	<u>Dollar Change</u>	<u>Per Cent Change</u>
Cash & Investments	733,058	1,072,810	(339,752)	-31.67%
Total Current Assets	754,323	1,102,556	(348,233)	-31.58%
Capital Assets, Net of Depreciation	2,168,109	2,277,236	(109,127)	-4.79%
Total Assets	2,922,432	3,379,792	(457,360)	-13.53%
Total Current Liabilities	264,176	280,423	(16,247)	-5.79%
Total Long-Term Liabilities	309,122	350,368	(41,246)	-11.77%
Total Liabilities	573,298	630,791	(57,493)	-9.11%
Invested In Capital Assets, Net of related debt	1,830,368	1,900,158	(69,790)	-3.67%
Restricted Net Position	28,278	353,997	(325,719)	-92.01%
Unrestricted Net Position	490,488	494,846	(4,358)	-0.88%
Total Equity/Net Position	2,349,134	2,749,001	(399,867)	-14.55%

- The change in Cash and Investments decreased commensurate with the Operating Loss (excluding depreciation charges) posted by the Public Housing Program. Cash and Investments also decreased due to a decrease in our Sec. 8 Voucher program HAP Reserve (RNP).

- Total Current Assets decreased mainly due to the decrease in Cash and Investments.
- Capital Assets increased by \$177,548. Although Capital Assets increased by \$177,548, this was more than offset by depreciation/equipment disposal charges which resulted in the net decrease stated in the above table.
- Total Assets decreased due to the discussions above.
- Total Current Liabilities decreased a bit in almost all categories. Most of these decreases were simply small fluctuations in our various liabilities.
- Total Long-Term Liabilities is comprised of two components: the presumed long-term portion of Compensated Absences and the long-term portion of our Capital Fund Bond Financed (CFFP) program and copier loans. The long-term CFFP debt portion decreased. We also had a decrease in the Long-Term portions of Compensated Absences.
- Total Liabilities decreased overall due to the discussions above.
- Net Investment in Capital Assets decreased in concert with the decrease in the Capital Asset account (see above discussion). However the decrease is not exactly the same amount due to the related CFFP Debt liability.
- Restricted Net Position is comprised of two components:
 1. In the Public Housing Program it is the remaining amount of CFFP funds that are restricted to future Capital activities. This amount remained relatively unchanged from 12/31/19.
 2. In the Sec. 8 Voucher Program the Restricted Net Position represents the cumulative amount of HAP subsidy received that exceeds HAP costs. This is more commonly referred to as the HAP Reserve. It is restricted because the funds can only be used for HAP costs. This amount decreased by almost 100% from the 12/31/18 level.
- Unrestricted Net Position (formerly known as Operating Reserves) decreased commensurate with the Operating Loss (excluding depreciation charges) posted by the Public Housing Program. This was offset by an increase in the UNP for our Sec. 8 program, resulting in the net increase in the above table.
- Total Net Position decreased overall due to the above discussions.

The following schedule compares the Revenues and Expenses for the current and prior fiscal years:

Statement of Revenues, Expenses, and Changes in Net Position

	<u>FYE</u> <u>12/31/19</u>	<u>FYE</u> <u>12/31/18</u>	<u>Dollar</u> <u>Change</u>	<u>Per Cent</u> <u>Change</u>
Revenues:				
Tenant Revenue	611,109	622,522	(11,413)	-1.8%
Other Revenue	<u>176,111</u>	<u>88,588</u>	<u>87,523</u>	98.8%
Total PHA generated Revenue	787,220	711,110	76,110	10.7%
Operating Subsidies/Soft Cost Grant Revenue	4,742,151	5,912,581	(1,170,430)	-19.8%
Capital Grants (Hard costs)	<u>112,534</u>	<u>42,457</u>	<u>70,077</u>	165.1%
Total Revenue	5,641,905	6,666,148	(1,024,243)	-15.4%
Expenses:				
Administrative	682,778	700,351	(17,573)	-2.5%
Tenant Services	48,289	47,308	981	2.1%
Utilities	171,195	163,609	7,586	4.6%
Maintenance	433,151	396,364	36,787	9.3%
General	117,113	120,779	(3,666)	-3.0%
Extraordinary Maintenance		6,320	(6,320)	-100.0%
Housing Assistance Payments	4,302,571	4,774,045	(471,474)	-9.9%
Depreciation	<u>286,675</u>	<u>298,795</u>	<u>(12,120)</u>	-4.1%
Total Expenses	6,041,772	6,507,571	(465,799)	-7.2%
Net Increase (Decrease)	(399,867)	158,577		

Revenues:

Livonia Housing Commission's primary revenue sources are subsidies and grants received by HUD. For FYE 12/31/19, revenue generated by the Commission accounted for \$787,220 (or 14% of total revenue), while HUD contributions accounted for \$4,854,685 (or 86% of total revenue). Other Income increased due to donations received by the City CDBG program to fund capital improvements.

Expenses:

Total Expenses for FYE 12/31/19 were \$6,041,772 while for FYE 12/31/18 the total was \$6,507,571. This represents a 7.2% decrease in our Operating Costs. This decrease is driven primarily by the decrease in our Sec. 8 Voucher HAP costs, reflecting reduced lease-up. We did have an increase in our LRPH Maintenance Staff costs mainly due to increased benefit costs.

Budget Analysis:

A Low Rent Public Housing Operating Budget for FYE 12/31/19 was presented to and approved by the Board of Commissioners. A budget Revision was also prepared and approved by the Board later in the fiscal year. The actual results exceeded the Budget Revision. We monitor our Income Statement each month and the Board was aware that we would have some minor overruns.

Entity-Wide Operational Highlights:

The Livonia Housing Commission provided the following housing for low- income elderly and low-income families:

	<u>FYE</u> <u>12/31/19</u>	<u>FYE</u> <u>12/31/18</u>
Public Housing	148	148
Sec. 8 Voucher	909	909

During FYE 12/31/19, Livonia Housing Commission maintained a lease-up rate of 99% in its Public Housing Program. This lease-up rate is well in excess of HUD guidelines.

During FYE 12/31/19, Livonia Housing Commission maintained a lease-up rate of 85 percent in its Housing Voucher Program; we spent 94 percent of Budget Authority. The Housing Voucher Program is judged on either the actual lease-up rate (based upon the number of vouchers) or the percentage of Budget Authority used. These rates are well below the HUD benchmark of 97 percent. We are working to increase both utilization rates to 97 percent for 2020, but we may be constricted in this venture based upon available funding.

Capital Asset Activity and Debt:

The following table summarizes capital asset activity for the fiscal year:

	1/1/19	Additions	Deletions	12/31/19
Land	308,946			308,946
Buildings	5,076,255			5,076,255
F,F,&E - Dwelling Units	288,946			288,946
F,F,&E - Administration	289,454			289,454
Capital Improvements (reported on the FDS under "Buildings")	<u>4,314,163</u>	<u>177,548</u>	-	<u>4,491,711</u>
	10,277,764	177,548	0	10,455,312
Less:				
Accumulated Depreciation	(8,000,528)	(286,675)		(8,287,203)
	2,277,236	(109,127)	0	2,168,109

During FYE 12/31/19, our Capital work projects included:

- Substantial rehab of one of our scattered site houses
- 55-2 Roofing replacement

The Livonia Housing Commission carries debt related to the CFFP and to the purchase of a copier. The total amount of this debt payable as of 12/31/19 was \$337,741. The CFFP loan is detailed on the LRPB Balance sheet under both Current liabilities and Long-Term liabilities. The CFFP debt is paid for via our current CFP programs; a certain portion of each CFP program is dedicated to debt service until it is paid in full. The Copier debt is paid for out of Sec. 8 Voucher Operating Funds.

Economic Factors and Next Year's Budget and Rates

The Housing Commission is primarily dependent upon HUD for the funding of operations as well as capital needs. Therefore, the Housing Commission is affected more by the Federal Budget than by local economic conditions. The funding of programs could be significantly affected by the Federal Budget.

A fundamental finding of the Harvard Cost Study is that Public Housing Agencies have been, and continue to be, woefully underfunded by HUD. Yet, due to the federal budget crunch, HUD continues to only pay us only a portion of the subsidy that we are entitled to. Since we fully expect this inadequate funding pattern to continue it is inevitable that cuts in services to our residents will have to be made.

Although the Housing Commission remains concerned about the future levels of HUD funding due to the state of the federal budget, we feel that, in the short term, we are both financially and operationally in a strong position to continue to provide safe, sanitary, and decent housing to our residents.

Request for Information

This financial report is designed to provide a general overview of the Commission's finances for all those with an interest in its finances. Questions or comments concerning any of the information contained in this report or request for additional information should be directed to:

Brandie Isaacson, Executive Director
Livonia Housing Commission
19300 Purlingbrook
Livonia, MI 48152

Livonia Housing Commission
Statement of Net Position
December 31, 2019

Current assets	
Cash and cash equivalents - unrestricted	\$ 641,730
Cash and cash equivalents - restricted	28,278
Cash - tenant security deposits	63,050
Accounts receivable, net	21,265
Total current assets	754,323
Noncurrent assets	
Nondepreciable capital assets	308,946
Depreciable capital assets, net	1,859,163
Total noncurrent assets	2,168,109
Total assets	2,922,432
Current liabilities	
Accounts payable	31,703
Accrued liabilities	28,670
Due to other governmental units	1,875
Tenant security deposits	63,050
Unearned revenue	939
Accrued compensated absences	98,389
Capital leases	2,773
HUD loan - long-term debt	36,777
Total current liabilities	264,176
Noncurrent liabilities	
HUD loan - long-term debt, net of current portion	298,191
Accrued compensated absences, net of current portion	10,931
Total noncurrent liabilities	309,122
Total liabilities	573,298
Net position	
Net investment in capital assets	1,830,368
Restricted	28,278
Unrestricted	490,488
Total net position	\$ 2,349,134

The accompanying notes are an integral part of these financial statements.

Livonia Housing Commission
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Year Ended December 31, 2019

Operating revenues	
Tenant revenue	\$ 611,109
HUD PHA operating grants	4,742,151
Other revenue	99,645
Total operating revenues	5,452,905
Operating expenses	
Administration	682,778
Tenant services	48,289
Utilities	171,195
Maintenance	433,151
Insurance	44,723
General	54,102
Housing assistance payments	4,302,571
Depreciation	286,675
Total operating expenses	6,023,484
Operating income (loss)	(570,579)
Nonoperating revenues and (expenses)	
Interest earned on deposits - unrestricted	22,455
Fraud recovery	53,626
Interest earned on deposits - restricted	385
Interest expense	(18,288)
Total nonoperating revenues and (expenses)	58,178
Income (loss) before contributions	(512,401)
Capital contributions	112,534
Change in net position	(399,867)
Net position - Beginning of year	2,749,001
Net position - End of year	\$ 2,349,134

The accompanying notes are an integral part of these financial statements.

Livonia Housing Commission
Statement of Cash Flows
For the Year Ended December 31, 2019

Cash flows from operating activities	
Cash received from customers	\$ 722,152
Cash received from grants and subsidie	4,742,151
Cash payments to suppliers for goods and service	(4,962,349)
Cash payments for wages and related benefit	(795,533)
Net cash provided by (used in) operating activitie	(293,579)
Cash flows from noncapital and related financing activities	
Fraud recovery	53,626
Cash flows from capital and related financing activities	
Capital contributions	112,534
Acquisition of capital asset	(177,548)
Interest paid on deb	(18,288)
Principal paid on deb	(39,337)
Net cash provided by (used in) capital and related financing activiti	(122,639)
Cash flows from investing activities	
Interest received on deposits and investment	22,840
Net increase (decrease) in cash and cash equivalent	(339,752)
Cash and cash equivalents - beginning of year	1,072,810
Cash and cash equivalents - end of year	\$ 733,058
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities	
Operating income (loss)	\$ (570,579)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activitie:	
Depreciation	286,675
Changes in assets and liabilitie	
Decrease (increase) in receivable	8,481
Increase (decrease) in payable	(12,630)
Increase (decrease) in accrued liabilitie	(8,443)
Increase (decrease) in tenant security deposit	3,363
Increase (decrease) in unearned revenue	(446)
Net cash provided by (used in) operating activitie	\$ (293,579)
Reconciliation of cash and cash equivalents per the Statement of Net Position to the Statement of Cash Flows	
Cash and cash equivalents	\$ 641,730
Cash and cash equivalents - restricted	28,278
Cash - tenant security deposit	63,050
Cash and cash equivalents - end of year	\$ 733,058

The accompanying notes are an integral part of these financial statement

Livonia Housing Commission
Notes to Financial Statements
For the Year Ended December 31, 2019

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies adopted by the ***Livonia Housing Commission*** (the “*Housing Commission*”) conform to accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to governmental entities.

The Housing Commission reports as a business-type activity, as defined by the Governmental Accounting Standards Board Statement No. 34, with programs and projects.

Reporting Entity

The Housing Commission is a Public Housing Agency created by the City of Livonia. The Housing Commission operates under a five member Board of Commissioners appointed by the City Mayor and charged with the responsibility to provide low-rent housing, under the low rent program Annual Contributions Contract for qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development (HUD) and other Federal agencies. Members of the Housing Commission Board may be removed by the City only for cause. The Housing Commission determines its own budget (subject to Federal approval), sets rental rates and may issue debt in its own name. The City is not responsible for deficits or liabilities of the Housing Commission. However, the Housing Commission makes annual payments “in lieu of taxes” to the City. Therefore, a financial benefit exists for the City, thereby requiring that the ***Livonia Housing Commission*** be reported as a discrete component unit of the City of Livonia, Michigan.

These financial statements include all activities of the Housing Commission, which include a Low Income Housing Program (151 units) and a Section 8 Housing Choice Voucher Program (909 units). These programs receive subsidies and annual contributions from HUD.

In determining the financial reporting entity the Housing Commission complies with the provisions of GASB Statement No. 14 as amended by GASB No. 39, “The Financial Reporting Entity”, and includes all component units, if any, of which the Housing Commission appointed a voting majority of the units’ Board; the Housing commission is either able to impose its will on the unit or a financial benefit or burden relationship exists. There are no agencies, organizations or activities meeting these criteria.

Measurement Focus and Basis of Presentation

The economic resources measurement focus and the accrual basis of accounting are used in preparing the financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Livonia Housing Commission
Notes to Financial Statements
For the Year Ended December 31, 2019

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Housing Commission are Federal grants and charges to customers for services. Operating expenses include housing assistance payments, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. Following is a description of the Housing Commission's programs:

Project MI055000100 accounts for the revenue and related operations of the Public and Indian Housing grant and the Capital Fund Program.

14.871 Section 8 Housing Choice Vouchers accounts for the revenue and related operations of the Section 8 vouchers grant program.

Business Activities program accounts for the revenue and related operations of the Housing Commission's nonfederal funds.

When both restricted and unrestricted resources are available for use, it is the Housing Commission's policy to use restricted resources first, then unrestricted resources as they are needed.

Assets, Liabilities and Equity

Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, deposits in demand and time deposit accounts, money market deposits, and certificates of deposits with original maturities of less than 90 days.

Cash and cash equivalents – restricted recorded on the Statement of Net Position has been restricted since it can only be used for future housing assistance payments to landlords (\$51) and unexpended bond proceeds that can only be used on approved projects (\$28,227).

Receivables and Payables

All receivables and payables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Livonia Housing Commission
Notes to Financial Statements
For the Year Ended December 31, 2019

Capital Assets

Capital assets, which include property, buildings and equipment are reported in the financial statements. Capital assets are defined by the Housing Commission as assets with an initial, individual cost of more than \$2,500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Depreciation is recorded over the estimated useful lives of the assets, using the straight-line method as follows:

Buildings	15 to 40 years
Furniture, equipment and machinery – dwelling	3 to 15 years
Furniture, equipment and machinery – administration	3 to 15 years

Compensated Absences

It is the Housing Commission's policy to permit employees to accumulate a limited amount of earned but unused sick leave and vacation days. Employees of the Housing Commission are permitted to accumulate and carry over a maximum of unused sick days from one year to the next based upon hire date in accordance with the employee handbook. Employees hired prior to January 19, 1977 are subject to a maximum amount of 225 days, employees hire on or after January 19, 1977 are subject to a maximum amount of 100 days and employees hired on or after September 8, 2011 are subject to a maximum amount of 75 days. Employees are allowed to accrue a maximum 456 hours unused vacation hours. Liabilities are recorded based on historical trends using short-term and long-term liabilities. Upon separation from the Housing Commission, employees will be paid their balance of unused vacation hours. Upon separation from the Housing Commission and 10 years of service, employees will be paid their balance of unused sick hours. Unused sick hours are paid at 60% of the employee's current rate of pay and unused vacation hours are paid at 100%.

Unearned Revenue

Unearned revenue represents tenant revenue for the subsequent year that was collected prior to the end of the current fiscal year.

Equity

Equity is classified as net position and reported as the following components:

Net investment in capital assets – Consists of capital assets at historical cost, net of accumulated depreciation.

Livonia Housing Commission
Notes to Financial Statements
For the Year Ended December 31, 2019

Restricted – Consists of Housing Assistance Payments received from HUD in excess of payments made to landlords in the amount of \$51. These excess funds may only be used for future payments to landlords. The remaining \$28,227 consists of unexpended bond proceeds that can only be used on approved projects.

Unrestricted – Consists of all other equity that does not meet the definition of “restricted” or “net investment in capital assets”.

Revenues and Expenses

Operating revenues and expenses are those that result from providing services and producing and delivering goods and/or services. Also included, all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities. Expenses are classified as operating and nonoperating and are sub-classified by function, such as salaries, supplies, and contracted services.

Estimates and Assumptions

In preparing financial statements in conformity with U.S. GAAP, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B - DETAILED NOTES ON TRANSACTION CLASSES / ACCOUNTS

Deposits

At year-end, the carrying amounts of the Housing Commission’s deposits were as follows:

	<u>Carrying Amount</u>
Financial Statement Captions	
Cash and cash equivalents	\$ 641,730
Cash and cash equivalents – restricted	28,278
Cash – tenant security deposits	<u>63,050</u>
Total	<u>\$ 733,058</u>
Notes to Financial Statements	
Cash on hand	\$ 275
Deposits	101,294
Money market fund	28,227
Sweep accounts	<u>603,262</u>
Total	<u>\$ 733,058</u>

Livonia Housing Commission
Notes to Financial Statements
For the Year Ended December 31, 2019

Deposit and Investment Risk

State law limits the allowable investments and the maturities of some of the allowable investments as identified in the following list of authorized investments.

- Bonds, securities, other obligations and repurchase agreements of the United States, or an agency or instrumentality of the United States
- Certificates of deposit, savings accounts, deposit accounts or depository receipts of a qualified financial institution
- Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase
- Bankers acceptances of United States banks
- Obligations of the State of Michigan and its political subdivisions that, at the time of purchase are rated as investment grade by at least one standard rating service
- Mutual funds registered under the investment company act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation
- External investment pools as authorized by Public Act 20 as amended through December 31, 1997

Interest Rate Risk

The Housing Commission's investment policy does not have specific limits in excess of State law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

The Housing Commission's investment policy does not have specific limits in excess of State law on investment credit risk. At year-end, the Housing Commission had no investments and was therefore, not exposed to credit risk.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Housing Commission's deposits may not be returned. State law does not require and the Housing Commission does not have a policy for deposit custodial credit risk. At year-end, the Housing Commission's entire bank balance of \$969,846 was not exposed to custodial credit risk because it was insured under FDIC.

Concentration of Credit Risk

State law limits allowable investments but does not limit concentration of credit risk. The Housing Commission's investment policy does not have specific limits in excess of State law on concentration of credit risk. At year-end, the Housing Commission had no investments and was therefore, not exposed to concentration of credit risk.

Livonia Housing Commission
Notes to Financial Statements
For the Year Ended December 31, 2019

Accounts Receivable

The balance in accounts receivable consisted of the following:

Due from HUD	\$ 10,400
Tenant accounts receivable	9,878
Miscellaneous	8,396
Fraud recovery	1,935
Allowance for doubtful accounts	<u>(9,344)</u>
Total	<u>\$ 21,265</u>

Capital Assets

Capital asset activity for the year was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Capital assets not being depreciated				
Land	\$ 308,946	\$ -	\$ -	\$ 308,946
Capital assets being depreciated				
Buildings	9,390,418	177,548	-	9,567,966
Furniture, equipment and Machinery – dwellings	288,946	-	-	288,946
Furniture, equipment and machinery – administration	<u>289,454</u>	<u>-</u>	<u>-</u>	<u>289,454</u>
Total capital assets being depreciated	<u>9,968,818</u>	<u>177,548</u>	<u>-</u>	<u>10,146,366</u>
Less accumulated depreciation				
Buildings	(7,489,225)	(270,317)	-	(7,759,542)
Furniture, equipment and Machinery – dwellings	(252,122)	(8,242)	-	(260,364)
Furniture, equipment and machinery – administration	<u>(259,181)</u>	<u>(8,116)</u>	<u>-</u>	<u>(267,297)</u>
Total accumulated depreciation	<u>(8,000,528)</u>	<u>(286,675)</u>	<u>-</u>	<u>(8,287,203)</u>
Net capital assets being depreciated	<u>1,968,290</u>	<u>(109,127)</u>	<u>-</u>	<u>1,859,163</u>
Total net capital assets	<u>\$ 2,277,236</u>	<u>\$ (109,127)</u>	<u>\$ -</u>	<u>\$ 2,168,109</u>

Livonia Housing Commission
Notes to Financial Statements
For the Year Ended December 31, 2019

Long-term Debt

Following is a summary of changes in long-term debt for the year:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>	<u>Amount Due Within One Year</u>
HUD loan	\$ 369,954	\$ -	\$ (34,986)	\$ 334,968	\$ 35,199
Capital leases:					
Ricoh MPC4504 copier, monthly payments of \$192, which include interest of 11.32%, through July 2020	3,319	-	(2,028)	1,291	1,291
Ricoh MPC6004 copier, monthly payments of \$220, which include interest of 11.32%, through July 2020	3,805	-	(2,323)	1,482	1,482
Accrued compensated absences	<u>111,739</u>	<u>-</u>	<u>(2,419)</u>	<u>109,320</u>	<u>98,389</u>
Total	<u>\$ 488,817</u>	<u>\$ -</u>	<u>\$ (41,756)</u>	<u>\$ 447,061</u>	<u>\$ 136,361</u>

The HUD loan was entered into in 2007, has an interest rate of 5% and matures in 2027.

The annual requirements to pay future principal and interest on the HUD loan and the capital leases are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 37,972	\$ 16,018
2021	38,656	14,032
2022	40,635	12,054
2023	42,714	9,975
2024	45,087	7,602
2025-2027	<u>132,677</u>	<u>9,407</u>
	<u>\$ 337,741</u>	<u>\$ 69,088</u>

Livonia Housing Commission
Notes to Financial Statements
For the Year Ended December 31, 2019

NOTE C - OTHER INFORMATION

Employee Benefit Plan

The Housing Commission participates in a Deferred Compensated Pension Plan covering all full-time employees not already participating in another plan. At December 31, 2019, there were 10 plan members. The employer's contribution percentage is 13% for those employees hired prior to March 31, 1997 and 9% for those employees hired on or after April 1, 1997. Employees that participate in the Plan are required to contribute 4% of their gross wages. Upon separation, accrued funds remain the property of that individual. During the year, the Housing Commission's contributions amounted to \$49,472. Employees made contributions of \$20,678 to the Plan.

Concentration of Revenue

The Housing Commission is dependent upon the HUD to fund its operations through operating subsidies and capital funding grants. Total revenue received from HUD for the fiscal year ended 2019 and 2018 was \$4,854,685 or 86% and \$5,955,038 or 89% of total revenue.

Contingencies

Under the terms of certain Federal grants, periodic audits are required and certain costs may be questioned as not representing appropriate expenditures under the terms of the grants. Such audits could lead to reimbursement to the grantor agencies. Housing Commission management believes disallowances, if any, would be minimal.

Risk Management

The Housing Commission is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, injuries to employees and natural disasters. The Housing Commission maintains commercial insurance covering each of these risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Housing Commission. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

Capital Fund Program

The Housing Commission is awarded Capital Fund Program (CFP) grants on a calendar year basis from HUD. The Housing Commission is required to obligate each of the CFP grant years within two years of receiving the award and is required to expend those funds within four years. The following CFP grant years were expended and recognized as revenue and / or capital contributions during the year:

CFP Grant Year	Amount Expended
2017	\$ 52,689
2018	77,548
Total	<u>\$ 130,237</u>

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Livonia Housing Commission
Financial Data Schedule
Project Balance Sheet
December 31, 2019

Line Item #	Account Description	Project MI055000100
111	Cash - Unrestricted	\$ 279,261
112	Cash - Restricted - Modernization and Development	28,227
114	Cash - Tenant Security Deposits	63,050
100	Total Cash	<u>370,538</u>
125	Accounts Receivable - Miscellaneous	6,443
126	Accounts Receivable - Tenants	9,878
126.1	Allowance for Doubtful Accounts - Tenants	(7,409)
128	Fraud Recovery	1,935
128.1	Allowance for Doubtful Accounts - Fraud	(1,935)
120	Total Receivables, Net of Allowances for Doubtful Accounts	<u>8,912</u>
150	Total Current Assets	<u>379,450</u>
161	Land	308,946
162	Buildings	9,526,122
163	Furniture, Equipment & Machinery - Dwellings	288,946
164	Furniture, Equipment & Machinery - Administration	168,270
166	Accumulated Depreciation	(8,133,945)
160	Total Capital Assets, Net of Accumulated Depreciation	<u>2,158,339</u>
180	Total Noncurrent Assets	<u>2,158,339</u>
290	Total Assets and Deferred Outflows of Resources	<u>\$ 2,537,789</u>
312	Accounts Payable <= 90 Days	\$ 10,396
321	Accrued Wage/Payroll Taxes Payable	8,552
322	Accrued Compensated Absences - Current Portion	56,216
333	Accounts Payable - Other Government	1,875
341	Tenant Security Deposits	63,050
342	Unearned Revenues	939
343	Current Portion of Long-Term Debt - Capital Projects/Mortgage	38,069
346	Accrued Liabilities - Other	14,918
310	Total Current Liabilities	<u>194,015</u>
351	Long-Term Debt, Net of Current - Capital Projects/Mortgage	298,191
354	Accrued Compensated Absences - Noncurrent	6,246
350	Total Noncurrent Liabilities	<u>304,437</u>
300	Total Liabilities	<u>498,452</u>
508.4	Net Investment in Capital Assets	1,822,079
511.4	Restricted Net Position	28,227
512.4	Unrestricted Net Position	189,031
513	Total Equity - Net Assets / Position	<u>2,039,337</u>
600	Total Liab., Def. Inflow of Res., and Equity - Net Assets / Position	<u>\$ 2,537,789</u>

Livonia Housing Commission
Financial Data Schedule
Project Income Statement
For the Year Ended December 31, 2019

Line Item #	Account Description	Total Projects	Project MI055000100	Operating Fund Program	Capital Fund Program
70300	Net Tenant Rental Revenue	\$ 587,343	\$ 587,343	\$ 587,343	\$ -
70400	Tenant Revenue - Other	23,766	23,766	23,766	-
70500	Total Tenant Revenue	611,109	611,109	611,109	-
70600	HUD PHA Operating Grants	242,258	242,258	224,555	17,703
70610	Capital Grants	112,534	112,534	-	112,534
71100	Investment Income - Unrestricted	6,440	6,440	6,440	-
71500	Other Revenue	99,645	99,645	99,645	-
72000	Investment Income - Restricted	385	385	385	-
70000	Total Revenue	1,072,371	1,072,371	942,134	130,237
91100	Administrative Salaries	99,126	99,126	99,126	-
91200	Auditing Fees	9,050	9,050	9,050	-
91500	Employee Benefit Contributions - Administrative	38,148	38,148	38,148	-
91600	Office Expenses	58,280	58,280	58,280	-
91800	Travel	5,445	5,445	5,445	-
91900	Other	10,086	10,086	10,086	-
91000	Total Operating - Administrative	220,135	220,135	220,135	-
92100	Tenant Services - Salaries	36,635	36,635	36,635	-
92300	Employee Benefit Contributions - Tenant Services	11,396	11,396	11,396	-
92400	Tenant Services - Other	258	258	258	-
92500	Total Tenant Services	48,289	48,289	48,289	-
93100	Water	43,527	43,527	43,527	-
93200	Electricity	72,582	72,582	72,582	-
93300	Gas	50,591	50,591	50,591	-
93000	Total Utilities	166,700	166,700	166,700	-
94100	Ordinary Maintenance and Operations - Labor	130,437	130,437	130,437	-
94200	Ordinary Maintenance and Operations - Materials and Other	24,910	24,910	24,910	-
94300	Ordinary Maintenance and Operations - Contracts	152,348	152,348	152,348	-
94500	Employee Benefit Contributions - Ordinary Maintenance	71,931	71,931	71,931	-
94000	Total Maintenance	379,626	379,626	379,626	-
96110	Property Insurance	29,150	29,150	29,150	-
96120	Liability Insurance	10,912	10,912	10,912	-
96140	All Other Insurance	812	812	812	-
96100	Total Insurance Premiums	40,874	40,874	40,874	-
96210	Compensated Absences	18,350	18,350	18,350	-
96300	Payments in Lieu of Taxes	26,875	26,875	26,875	-
96400	Bad Debt - Tenant Rents	(4,826)	(4,826)	(4,826)	-
96000	Total Other General Expenses	40,399	40,399	40,399	-
96710	Interest on Mortgage (or Bonds) Payable	17,976	17,976	273	17,703
96700	Total Interest Expense and Amortization Cost	17,976	17,976	273	17,703
96900	Total Operating Expenses	913,999	913,999	896,296	17,703
97000	Excess of Operating Revenue over (under) Operating Expenses	158,372	158,372	45,838	112,534

Livonia Housing Commission
Financial Data Schedule
Project Income Statement
For the Year Ended December 31, 2019

Line Item #	Account Description	Total Projects	Project MI055000100	Operating Fund Program	Capital Fund Program
97400	Depreciation Expense	\$ 282,404	\$ 282,404	\$ 282,404	\$ -
90000	Total Expenses	1,196,403	1,196,403	1,178,700	17,703
10000	Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	(124,032)	(124,032)	(236,566)	112,534
11020	Required Annual Debt Principal Payments	37,014	37,014	2,028	34,986
11030	Beginning Equity	2,138,369	2,138,369	2,138,369	-
11040	Prior Period Adjustments, Equity Transfers and Correction of Errors	25,000	25,000	25,000	-
11190	Unit Months Available	1,776	1,776	1,776	-
11210	Number of Unit Months Leased	1,757	1,757	1,757	-
11270	Excess Cash	82,517	82,517	82,517	-
11620	Building Purchases	77,548	77,548	-	77,548
13510	CFFP Debt Service Payments	52,689	52,689	-	52,689

Livonia Housing Commission
Financial Data Schedule
Program Financials - Balance Sheet
December 31, 2019

Line Item #	Account Description	Total Programs	14.871 Housing Choice Vouchers	Business Activities
111	Cash - Unrestricted	\$ 362,469	\$ 292,746	\$ 69,723
113	Cash - Other Restricted	51	51	-
100	Total Cash	362,520	292,797	69,723
122	Accounts Receivable - HUD Other Projects	10,400	10,400	-
125	Accounts Receivable - Miscellaneous	1,953	1,648	305
120	Total Receivables, Net of Allowances for Doubtful Account	12,353	12,048	305
150	Total Current Assets	374,873	304,845	70,028
162	Buildings	41,844	41,844	-
164	Furniture, Equipment & Machinery - Administration	119,684	80,307	39,377
166	Accumulated Depreciation	(151,758)	(112,381)	(39,377)
160	Total Capital Assets, Net of Accumulated Depreciation	9,770	9,770	-
180	Total Non-Current Assets	9,770	9,770	-
290	Total Assets and Deferred Outflows of Resources	\$ 384,643	\$ 314,615	\$ 70,028
312	Accounts Payable <= 90 Days	\$ 21,307	\$ 20,557	\$ 750
321	Accrued Wage/Payroll Taxes Payable	5,200	5,200	-
322	Accrued Compensated Absences - Current Portion	42,173	24,187	17,986
343	Current Portion of Long-Term Debt - Capital Projects/Mortgage	1,481	1,481	-
310	Total Current Liabilities	70,161	51,425	18,736
354	Accrued Compensated Absences - Noncurrent	4,685	2,687	1,998
350	Total Noncurrent Liabilities	4,685	2,687	1,998
300	Total Liabilities	74,846	54,112	20,734
508.4	Net Investment in Capital Assets	8,289	8,289	-
511.4	Restricted Net Position	51	51	-
512.4	Unrestricted Net Position	301,457	252,163	49,294
513	Total Equity - Net Assets / Position	309,797	260,503	49,294
600	Total Liab., Def. Inflow of Res., and Equity - Net Assets / Position	\$ 384,643	\$ 314,615	\$ 70,028

Livonia Housing Commission
Financial Data Schedule
Program Financials - Income Statement
For the Year Ended December 31, 2019

Line Item #	Account Description	Total Programs	14.871 Housing Choice Vouchers	Business Activities
70600	HUD PHA Operating Grants	\$ 4,499,893	\$ 4,499,893	\$ -
71100	Investment Income - Unrestricted	16,015	14,706	1,309
71400	Fraud Recovery	53,626	53,626	-
70000	Total Revenue	4,569,534	4,568,225	1,309
91100	Administrative Salaries	269,174	269,174	-
91500	Employee Benefit Contributions - Administrative	98,190	98,190	-
91600	Office Expenses	66,236	64,250	1,986
91800	Travel	8,655	3,368	5,287
91900	Other	20,388	19,638	750
91000	Total Operating - Administrative	462,643	454,620	8,023
93100	Water	1,221	1,221	-
93200	Electricity	2,185	2,185	-
93300	Gas	1,089	1,089	-
93000	Total Utilities	4,495	4,495	-
94300	Ordinary Maintenance and Operations - Contracts	53,525	53,525	-
94000	Total Maintenance	53,525	53,525	-
96110	Property Insurance	1,241	1,241	-
96120	Liability Insurance	2,608	2,608	-
96100	Total Insurance Premiums	3,849	3,849	-
96210	Compensated Absences	13,703	13,703	-
96000	Total Other General Expenses	13,703	13,703	-
96710	Interest of Mortgage (or Bonds) Payable	312	312	-
96700	Total Interest Expense and Amortization Cost	312	312	-
96900	Total Operating Expenses	538,527	530,504	8,023
97000	Excess of Operating Revenue over (under) Operating Expenses	4,037,721	4,037,721	(6,714)
97300	Housing Assistance Payments	4,302,571	4,302,571	-
97400	Depreciation Expense	4,271	4,271	-
90000	Total Expenses	4,845,369	4,837,346	8,023
10000	Excess (Deficiency) of Total Revenue Over (Under) Total Expense:	(275,835)	(269,121)	(6,714)
11030	Beginning Equity	610,632	529,624	81,008
11040	Prior Period Adjustments, Equity Transfers and Correction of Errors	(25,000)	-	(25,000)
11170	Administrative Fee Equity	260,452	260,452	-
11180	Housing Assistance Payments Equity	51	51	-
11190	Unit Months Available	10,908	10,908	-
11210	Number of Unit Months Leased	9,225	9,225	-

Livonia Housing Commission
Financial Data Schedule
PHA Financial Data - Balance Sheet
December 31, 2019

Line Item #	Account Description	Project Totals	Program Totals	Total
111	Cash - Unrestricted	\$ 279,261	\$ 362,469	\$ 641,730
112	Cash - Restricted - Modernization and Development	28,227	-	28,227
113	Cash - Other Restricted	-	51	51
114	Cash - Tenant Security Deposits	63,050	-	63,050
100	Total Cash	370,538	362,520	733,058
122	Accounts Receivable - HUD Other Projects	-	10,400	10,400
125	Accounts Receivable - Miscellaneous	6,443	1,953	8,396
126	Accounts Receivable - Tenants	9,878	-	9,878
126.1	Allowance for Doubtful Accounts -Tenants	(7,409)	-	(7,409)
128	Fraud Recovery	1,935	-	1,935
128.1	Allowance for Doubtful Accounts -Fraud	(1,935)	-	(1,935)
120	Total Receivables, Net of Allowances for Doubtful Accounts	8,912	12,353	21,265
150	Total Current Assets	379,450	374,873	754,323
161	Land	308,946	-	308,946
162	Buildings	9,526,122	41,844	9,567,966
163	Furniture, Equipment & Machinery - Dwellings	288,946	-	288,946
164	Furniture, Equipment & Machinery - Administration	168,270	119,684	287,954
166	Accumulated Depreciation	(8,133,945)	(151,758)	(8,285,703)
160	Total Capital Assets, Net of Accumulated Depreciation	2,158,339	9,770	2,168,109
180	Total Non-Current Assets	2,158,339	9,770	2,168,109
290	Total Assets and Deferred Outflows of Resources	\$ 2,537,789	\$ 384,643	\$ 2,922,432
312	Accounts Payable <= 90 Days	\$ 10,396	\$ 21,307	\$ 31,703
321	Accrued Wage/Payroll Taxes Payable	8,552	5,200	13,752
322	Accrued Compensated Absences - Current Portion	56,216	42,173	98,389
333	Accounts Payable - Other Government	1,875	-	1,875
341	Tenant Security Deposits	63,050	-	63,050
342	Unearned Revenues	939	-	939
343	Current Portion of Long-term Debt - Capital Projects/Mortgage	38,069	1,481	39,550
346	Accrued Liabilities - Other	14,918	-	14,918
310	Total Current Liabilities	194,015	70,161	264,176
351	Long-term Debt, Net of Current - Capital Projects/Mortgage	298,191	-	298,191
354	Accrued Compensated Absences - Noncurrent	6,246	4,685	10,931
350	Total Noncurrent Liabilities	304,437	4,685	309,122
300	Total Liabilities	498,452	74,846	573,298
508.4	Net Investment in Capital Assets	1,822,079	8,289	1,830,368
511.4	Restricted Net Position	28,227	51	28,278
512.4	Unrestricted Net Position	189,031	301,457	490,488
513	Total Equity - Net Assets / Position	2,039,337	309,797	2,349,134
600	Total Liab., Def. Inflow of Res., and Equity - Net Assets / Position	\$ 2,537,789	\$ 384,643	\$ 2,922,432

Livonia Housing Commission
Financial Data Schedule
PHA Financial Data - Income Statement
For the Year Ended December 31, 2019

Line Item #	Account Description	Project Totals	Program Totals	Total
70300	Net Tenant Rental Revenue	\$ 587,343	\$ -	\$ 587,343
70400	Tenant Revenue - Other	23,766	-	23,766
70500	Total Tenant Revenue	611,109	-	611,109
70600	HUD PHA Operating Grants	242,258	4,499,893	4,742,151
70610	Capital Grants	112,534	-	112,534
71100	Investment Income - Unrestricted	6,440	16,015	22,455
71400	Fraud Recovery	-	53,626	53,626
71500	Other Revenue	99,645	-	99,645
72000	Investment Income - Restricted	385	-	385
70000	Total Revenue	1,072,371	4,569,534	5,641,905
91100	Administrative Salaries	99,126	269,174	368,300
91200	Auditing Fees	9,050	-	9,050
91500	Employee Benefit Contributions - Administrative	38,148	98,190	136,338
91600	Office Expenses	58,280	66,236	124,516
91800	Travel	5,445	8,655	14,100
91900	Other	10,086	20,388	30,474
91000	Total Operating - Administrative	220,135	462,643	682,778
92100	Tenant Services - Salaries	36,635	-	36,635
92300	Employee Benefit Contributions - Tenant Services	11,396	-	11,396
92400	Tenant Services - Other	258	-	258
92500	Total Tenant Services	48,289	-	48,289
93100	Water	43,527	1,221	44,748
93200	Electricity	72,582	2,185	74,767
93300	Gas	50,591	1,089	51,680
93000	Total Utilities	166,700	4,495	171,195
94100	Ordinary Maintenance and Operations - Labor	130,437	-	130,437
94200	Ordinary Maintenance and Operations - Materials and Other	24,910	-	24,910
94300	Ordinary Maintenance and Operations - Contracts	152,348	53,525	205,873
94500	Employee Benefit Contributions - Ordinary Maintenance	71,931	-	71,931
94000	Total Maintenance	379,626	53,525	433,151
96110	Property Insurance	29,150	1,241	30,391
96120	Liability Insurance	10,912	2,608	13,520
96140	All Other Insurance	812	-	812
96100	Total Insurance Premiums	40,874	3,849	44,723
96210	Compensated Absences	18,350	13,703	32,053
96300	Payments in Lieu of Taxes	26,875	-	26,875
96400	Bad Debt - Tenant Rents	(4,826)	-	(4,826)
96000	Total Other General Expenses	40,399	13,703	54,102
96710	Interest on Mortgage (or Bonds) Payable	17,976	312	18,288
96700	Total Interest Expense and Amortization Cost	17,976	312	18,288
96900	Total Operating Expenses	913,999	538,527	1,452,526
97000	Excess of Operating Revenue over Operating Expenses	158,372	4,031,007	4,189,379

Livonia Housing Commission
Financial Data Schedule
PHA Financial Data - Income Statement
For the Year Ended December 31, 2019

Line Item #	Account Description	Project Totals	Program Totals	Total
97300	Housing Assistance Payments	\$ -	\$ 4,302,571	\$ 4,302,571
97400	Depreciation Expense	282,404	4,271	286,675
90000	Total Expenses	1,196,403	4,845,369	6,041,772
10000	Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	(124,032)	(275,835)	(399,867)
11020	Required Annual Debt Principal Payments	37,014	-	37,014
11030	Beginning Equity	2,138,369	610,632	2,749,001
11040	Prior Period Adjustments, Equity Transfers and Correction of Errors	25,000	(25,000)	-
11170	Administrative Fee Equity	-	260,452	260,452
11180	Housing Assistance Payments Equity	-	51	51
11190	Unit Months Available	1,776	10,908	12,684
11210	Number of Unit Months Leased	1,757	9,225	10,982
11270	Excess Cash	82,517	-	82,517
11620	Building Purchases	77,548	-	77,548
13510	CFFP Debt Service Payments	52,689	-	52,689



SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

THOMAS J. SMITH, CPA
(989)751-1167

ROBERT R. KLACZKIEWICZ, CPA
(989)751-3064

A VETERAN OWNED BUSINESS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners
Livonia Housing Commission
Livonia, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of the **Livonia Housing Commission**, a component unit of the City of Livonia, Michigan, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the **Livonia Housing Commission's** basic financial statements, and have issued our report thereon dated July 14, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the **Livonia Housing Commission's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the **Livonia Housing Commission's** internal control. Accordingly, we do not express an opinion on the effectiveness of the **Livonia Housing Commission's** internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the *Livonia Housing Commission's* financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Smith + Klayman PC

Saginaw, Michigan

July 14, 2020



SMITH & KLACZKIEWICZ, PC
CERTIFIED PUBLIC ACCOUNTANTS

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A VETERAN OWNED BUSINESS

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY
THE UNIFORM GUIDANCE**

To the Board of Commissioners
Livonia Housing Commission
Livonia, Michigan

Report on Compliance for Each Major Federal Program

We have audited the **Livonia Housing Commission's** compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the **Livonia Housing Commission's** major federal programs for the year ended December 31, 2019. The **Livonia Housing Commission's** major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the **Livonia Housing Commission's** major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the **Livonia Housing Commission's** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the **Livonia Housing Commission's** compliance.

Opinion on Each Major Federal Program

In our opinion, the ***Livonia Housing Commission*** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2019.

Report on Internal Control over Compliance

Management of the ***Livonia Housing Commission*** is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the ***Livonia Housing Commission's*** internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the ***Livonia Housing Commission's*** internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Smith + Klauszewicz PC

Saginaw, Michigan

July 14, 2020

Livonia Housing Commission
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2019

Federal Agency / Pass Through Agency / Program Title	Federal CFDA Number	Amount Expended
Department of Housing and Urban Development		
Direct programs:		
Public and Indian Housing	14.850	\$ 224,555
Housing Choice Vouchers	14.871	4,833,075
Capital Fund Program	14.872	<u>130,237</u>
Total Department of Housing and Urban Development		<u><u>\$ 5,187,867</u></u>
Reconciliation to Statement of Activities		
Federal revenue reported on the Statement of Activities:		
Program grants - subsidies		\$ 4,742,151
Capital grants		112,534
Change in net position		<u>333,182</u>
Total expenditures per Schedule of Expenditures of Federal Awards		<u><u>\$ 5,187,867</u></u>

See accompanying notes to schedule of expenditures of federal awards

Livonia Housing Commission
Notes to Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2019

Note 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of the ***Livonia Housing Commission*** under programs of the federal government for the year ended December 31, 2019. The information in this schedule is presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the ***Livonia Housing Commission***, it is not intended to and does not present the financial position, changes in net position or cash flows of the ***Livonia Housing Commission***.

Note 2 - Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

For purposes of charging indirect costs to federal awards, the ***Livonia Housing Commission*** has elected not to use the 10 percent de minimis cost rate as permitted by 2 CFR section 200.414 of the Uniform Guidance.

Note 3 - Subrecipients

None of the federal expenditures presented in the Schedule were provided to subrecipients.

Livonia Housing Commission
Schedule of Findings and Questioned Costs (Continued)
For the Year Ended December 31, 2019

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting

- Material weakness(es) identified? _____ Yes _____ **X** No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes _____ **X** None reported

Noncompliance material to financial statements noted? _____ Yes _____ **X** No

Federal Awards

Type of auditor's report issued on compliance for major program(s): Unmodified

Internal control over major program(s)

- Material weakness(es) identified? _____ Yes _____ **X** No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes _____ **X** None reported

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516.(a)? _____ Yes _____ **X** No

Identification of major program(s):

CFDA Number	Name of Federal Program(s) or Cluster(s)
14.871	Housing Choice Vouchers

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualify as a low-risk auditee? _____ **X** Yes _____ No

Livonia Housing Commission
Schedule of Findings and Questioned Costs (Concluded)
For the Year Ended December 31, 2019

Section II - Financial Statement Audit Findings

None

Section III - Federal Program Audit Findings and Questioned Costs

None

Section IV - Prior Year Audit Findings

None



REPORT TO THE LIVONIA CITY COUNCIL

Housing
October 19, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprovicz, Office
Administrator, Council Office

AGENDA ITEM

REQUEST TO EXECUTE A NEW THREE YEAR CONTRACT BETWEEN THE CITY OF LIVONIA AND THE COUNTY OF WAYNE FOR HOUSING REHABILITATION PROGRAM FUNDING AND HOMEBUYER ASSISTANCE FUNDING; AND REQUEST TO AUTHORIZE THE DIRECTOR OF HOUSING TO APPROVE THE 2021 THROUGH 2023 HOME CONTRACT FUNDING: Livonia Housing Commission, re: to extend the City's participation in the Wayne County Home Investment Partnership Consortia from July 1, 2021 through June 30, 2024, with an average annual allocation of \$100,000.00 to the City of Livonia. (CR 168-18, CR 08-15, CR 397-12, CR 323-12, CR 196-11, and CR 213-09)

BACKGROUND

In 2012 the Livonia City Council through Council Resolution #323-12, #397-12, and #168-18 authorized the City of Livonia's continued participation in Wayne County HOME Investment Partnership Consortia. The current consortium agreement will expire June 30, 2021. The process has begun to renew the agreement for an additional three-year term commencing July 1, 2021.

The HOME program is authorized by the HOME Investment Partnerships Act which is part of the Cranston-Gonzalez National Affordable Housing Act. A HOME consortia consists of units of local government within Wayne County that separately, may not qualify to receive HOME funds directly under formula but may join together to meet HOME funding qualifications. These units of local government form a consortia collectively to become eligible to be a HOME participating jurisdiction. The formation of the consortia is a positive force for affordable housing production, preservation and housing resources delivery. Current housing activities contained in our CDBG Consolidated Plan and the actual construction of affordable housing are eligible activities in the HOME program. The City of Livonia has received an average annual allocation of \$100,000.00, which is utilized primarily for low income homeowner housing rehabilitation and homebuyer assistance.

The County of Wayne acts as the lead agency with the cities of Livonia, Taylor, Lincoln Park, Dearborn, and Dearborn Heights as current members of the HOME consortia. Since Wayne County is a current HOME participating jurisdiction, we identified Wayne County as the lead agency for the application, program reporting and overall administration of the grant. In order to continue with the HOME consortia the Livonia Housing Commission would respectfully request City Council approval

as follows:

1. Adopt a Resolution which authorizes the City of Livonia to continue to participate in the HOME Partnership Consortia for a new three-year term commencing July 1, 2021.
2. Approve the core principles of the Consortia Agreement and authorize the Mayor and City Clerk to execute said Agreement once reviewed and approved by the Housing Director and Law Department.
3. Authorize the Director of Housing to approve the 2021 through 2023 and future HOME contract funding agreements for the Housing Rehabilitation Program and Homebuyer Assistance once the City receives notification of the HOME funding allocations from HUD and the County of Wayne.

Therefore, the Livonia Housing Commission would respectfully request that the Livonia City Council approve the above items pursuant to the HOME consortia and authorize the Mayor and City Clerk to execute the Interlocal Agreement and the Director of Housing to execute the annual funding contract documents, subject to approval of the Director of Housing and Law Department. Thank you for your consideration.

RECOMMENDATION

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) awards an annual formula allocation of funds to Wayne County as an Urban County through the HOME Investment Partnership Program (HOME): and

WHEREAS, Wayne County's strategic plan for the expenditure of HUD funds is included in the 2016-2021 Consolidated Plan, which has been approved by HUD: and

WHEREAS, HUD provides for the establishment of a "Consortia" with non-participating jurisdictions to allow for the expenditure of the HOME funds in those communities, thereby increasing the formula allocation of HOME funds to Wayne County: and

WHEREAS, in 2012, Wayne County established a HOME Consortia that includes the non-participating jurisdictions of Livonia, Taylor, Lincoln Park, Dearborn, and Dearborn Heights, through an Interlocal Agreement that expires on June 30, 2021; and

WHEREAS, HUD requires that the members of the Consortia notify HUD in writing of their intent to continue the Consortia beyond the termination date; and

WHEREAS; The Interlocal Agreement requires that upon the approval of any renewal by the governing body, that each Consortia member authorize the chief official to execute and documents necessary to implement the renewal; and

WHEREAS; the termination of the Interlocal Agreement, and thereby the Consortia, would eliminate

the allocation of Wayne County HOME funds to the City of Livonia;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LIVONIA that this 4th day of November, 2020 the Council supports the renewal of the Interlocal Agreement for the duration of the Wayne County 2016-2021 Consolidated Plan and the Mayor and City Clerk are authorized to execute the Interlocal Agreement in the form attached, subject to approval of the Housing Director and City Attorney. Further, the Council authorizes the Director of Housing to execute the 2021 through 2023 annual funding Contracts with the County of Wayne subject to approval of the Housing Director and City Attorney.

FISCAL CONSIDERATION

ATTACHMENTS

- 1. Interlocal Agreement 2021-2023

APPROVED BY



Warren C. Evans
Wayne County Executive

October 5, 2020

The Honorable Maureen Miller-Brosnan, Mayor
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

Dear Mayor Miller-Brosnan:

Enclosed please find an Interlocal Agreement between Wayne County, the City of Livonia and four other Wayne County Communities which will create the Wayne County HOME Consortia for federal Program Years 2021, 2022 and 2023. The only change to the HOME Interlocal Agreement currently in force until June 30, 2021 and the enclosed document is the inclusion of the City of Dearborn Heights.

Please have this document executed by November 5, 2020 and returned to me at:

Terry Carroll
County of Wayne
500 Griswold, 28th Floor
Detroit, MI 48226

I would be happy to discuss any questions or comments you may have regarding any of this information. You may reach me at (313) 224-6046.

Sincerely,

Terry Carroll, Director
Community Development

Cc: Brandie Isaacson

INTERLOCAL AGREEMENT

BETWEEN

**THE CHARTER COUNTY OF WAYNE
(A Public Body Corporate)**

AND

**THE CITY OF TAYLOR
(A Public Body Corporate)**

AND

**THE CITY OF LIVONIA
(A Public Body Corporate)**

AND

**THE CITY OF LINCOLN PARK
(A Public Body Corporate)**

AND

**THE CITY OF DEARBORN
(A Public Body Corporate)**

AND

**THE CITY OF DEARBORN HEIGHTS
(A Public Body Corporate)**

**CREATING THE
WAYNE COUNTY HOME CONSORTIA**

WHEREAS, the stated goal of the National Affordable Housing Act (NAHA) is that every American family should be able to afford a decent home; and

WHEREAS, NAHA requires a governmental unit to formulate and submit applicable plans in order to be eligible to receive funds from existing federal programs, such as Community Development Block Grant (CDBG) and Emergency Shelter Grants (ESG), as well as to be eligible to receive funds from new housing assistance programs, including the Home Investment Partnerships Act Program (HOME); and

WHEREAS, NAHA provides for the designation of geographically contiguous units of local government to participate as a consortium and be considered a single unit of local government for the purposes of the HOME program; and

WHEREAS, the cities of Livonia, Lincoln Park, Taylor, Dearborn, Dearborn Heights, and the County of Wayne (the "Parties") are contiguous units of local government and desire to form a consortia for the purposes of formulating and submitting required plans for the purpose of receiving an allocation and participating in the HOME Program administered by the Department of Housing and Urban Development (HUD) for which they may be eligible, and for the purpose of cooperating to undertake or to assist in the undertaking of housing assistance activities for the HOME Program; and

THEREFORE, the Parties agree to continue the Wayne County HOME Consortium Board upon the following terms and conditions:

ARTICLE I CONSORTIA BOARD MEMBERSHIP

SECTION 1.01 The members of the Consortium Board are the cities of Livonia, Lincoln Park, Taylor, Dearborn, Dearborn Heights, and the County of Wayne.

SECTION 1.03 The Parties agree to maintain the name of the entity as the Wayne County HOME Consortium Board.

SECTION 1.04 The Parties agree to designate the Charter County of Wayne (the "County") as the lead governmental entity. The County will exercise such authority and power necessary to accomplish the purposes of this Agreement, subject to the recommendation of the Wayne County HOME Consortium Board ("Consortium Board" or "Consortium").

SECTION 1.05 The principal offices of the Wayne County HOME Consortium Board shall be 500 Griswold, Detroit, Michigan 48226.

SECTION 1.06 During the term of this Agreement, any local unit of government located in Wayne County and contiguous to any of the Parties may petition to join this Interlocal Agreement. The petition will be in the form of a resolution adopted by the governing body of the local unit, authorizing the Chief Executive Officer of the petitioning local unit to execute this Agreement, and will demonstrate the interest, desire, and commitment of the local unit to affirmatively participate in and further the purposes of the Consortium Board. No local unit of government may become a party to this Agreement until the Consortium Board has unanimously adopted a resolution accepting the petition.

SECTION 1.07 The addition of members to the Consortium Board will have no effect upon the designation of Wayne County as lead governmental entity. The admission of additional Participants shall not constitute an amendment to or alternative form of this Agreement nor change the Effective Date. Any amendment to or alternative form of this Agreement may be made only in accordance with Article VI.

ARTICLE II

CONSORTIA BOARD

SECTION 2.01 The Consortium Board shall be comprised of the Chief Elected or Administrative Official of each of the Parties or their respective designee(s).

SECTION 2.02 A Chief Elected or Administrative Official who appoints a designee and/or alternative designee shall submit the name of the designee and/ or alternative designee in writing, on his/her official letterhead, to the Consortium Board. Designees serve at the pleasure of the Chief Elected or Administrative Official appointing them. Designees shall have the same powers and duties to act, on behalf of the appointing official, as provided for in this Agreement except the Designee shall not have the authority to execute any agreement or document on behalf of their respective local unit of government or execute this Consortium Agreement on behalf of the Chief Executive Officer.

SECTION 2.03 The Consortium Board shall meet not less than quarterly and shall publish notice of its meetings and conduct its meetings in accordance with the provisions of the Open Meetings Act, MCLA 15.261 et seq. Each member of the Consortium Board shall post notice of

the meeting at the same location that a member posts notice of its general legislative body meetings.

SECTION 2.04 Freedom of Information Act. The Consortium Board shall comply with the Freedom of Information Act (FOIA) and shall appoint a FOIA Coordinator that shall be responsible for processing and responding to FOIA requests.

SECTION 2.05 Attendance by a majority of the Consortium Board members shall constitute a quorum at any meeting. Except as otherwise provided in this Agreement, the unanimous vote of the Consortium Board members present is required for the passage or adoption of a motion or resolution. The Consortium Board shall:

- (1) Conduct its business and affairs for the benefit of Consortium members.
- (2) Provide recommendations to County in the commitment and management of funds.

SECTION 2.06 Conflicts of Interest. Members of the Consortium Board and officers, appointees and employees of the Consortium Board shall be considered public servants subject to 317 PA 1968, MCL 15.321 to 15.330, to the extent provided in 317 PA 1968, and subject to any other applicable law or Consortium Board policy with respect to conflict of interest.

SECTION 2.07 No Third-Party Beneficiaries. Except as expressly provided herein, this Agreement does not, and is not intended to, create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (i.e., contractually, legally, equitably, or by implication) and/or any right to be subrogated to any Party's rights in this Agreement, and/or any other right of any kind, in favor of any Person.

ARTICLE III RESPONSIBILITIES OF LEAD ENTITY

The County, as lead entity, shall assume overall responsibility to:

- (1) Ensure that the Consortium HOME program is carried out in compliance with the requirements of the HOME program, including requirements concerning the Consolidated Plan (Plan) and CAPER in accordance with HUD regulations found in 24 CFR Parts 92 and 91, as specified at 24 CFR 92.350.
- (2) Formulate and update any required plans, including but not limited to, a community profile, needs assessment, assessment of the housing market and inventory, and a five (5) year

strategy that identifies geographic and program priorities and addresses homelessness and other fair housing issues.

- (3) Submit required plans, updates and reports in a timely manner as required by HUD.
- (4) Implement the Plan within the Consortium.
- (5) Administer all housing assistance activities funded through the County's HOME Program within the Consortium.
- (6) Shall assume overall responsibility to execute any and all agreements as necessary to fulfill its duties under the Agreement and as required by 24 CFR Parts 91 and 92.

ARTICLE IV

MEMBER RESPONSIBILITIES; ALLOCATION; MATCH

SECTION 4.01 Each member is entitled to a percentage of the annual Wayne County HOME Consortium Board allocation based on its share of the current HOME allocation as determined by HUD.

SECTION 4.02 Each member is responsible for allocating its share of HOME funds to eligible activities pursuant to HUD regulations.

SECTION 4.03 Each member will provide its share of the required match funds, calculated based on the amount of HOME funding committed for Consortium Board projects within its jurisdiction. A member can provide this match from any HUD-approved method or from any credit that specific member may have from previous program years calculated by taking the amount in excess of the match amount the specific member was required to provide and did actually provide without using credit. If a member is unable to meet the required match, the member can request that Wayne County review and, if possible, provide such match or credit on behalf of the member but County is not obligated to provide such match on behalf of that member.

SECTION 4.04 In the event that no eligible project can be committed within 18 months or completed within 42 months of HUD contract award, then the funds, which have not been committed or expended, will be surrendered by the member to the general Consortium Board and made available for eligible projects by majority vote of the Consortium Board, including the vote of the surrendering community. At the end of 24 months (for project commitment) or 60 months (project completion) funds not committed or expended shall be surrendered to the Consortium Board. Nothing within this Section will stop the County from fulfilling its legal obligations as lead entity.

SECTION 4.05 Each member will review and approve applications to the Consortium Board

for funding of housing projects under HUD to be implemented within the Consortium Board's geographical area. It is understood that members have the freedom to review and approve project applications for their sub-allocations of the Consortium Board's HOME grant. Although The County will act as the Lead Agency in the administration of Consortium Board HOME allocations, each member is individually responsible to ensure compliance with Program requirements and shall be liable for project costs returned to HUD for failure to comply with such rules and regulations.

ARTICLE V TERM

SECTION 5.01 This Agreement shall remain in effect until the date on which all activities funded under HUD during federal fiscal years 2021, 2022, and 2023 have been expended for eligible activities. The qualification period for this Consortium Board to receive allocations, as a participating jurisdiction in the HOME program, will start on July 1, 2021 and end on June 30, 2023.

SECTION 5.02 Each member who undertakes a multi-year project exceeding the term of this Agreement will commit to fiscally support the contract through completion by executing an addendum to the project contract.

SECTION 5.03 Each member community of the Consortium shall approve an authorizing resolution to renew this Agreement for successive qualification periods with the same provisions except for the relevant dates applicable to a new term for a 3-year cycle and those terms necessary to meet HUD requirements for consortia agreements in successive qualification periods. County, as the Lead Entity, will notify each member of the Consortium in writing of its right to decide not to participate for the successive qualification period and copy HUD field office on any such notifications. If a member elects not to participate in the Consortium for the next qualification period, County will notify the HUD field office before the beginning of the applicable qualification period. The Consortium Board may choose not to renew this Agreement before its expiration. Any automatic renewal under this Agreement will be void if County fails to submit a copy of any amendment to this Agreement to HUD as required.

SECTION 5.04 No member may withdraw from the Consortium Board or terminate this Agreement during the qualification period of July 1, 2021 through June 30, 2023, and until the HOME funds from each of the Federal fiscal years of the qualification period are expended on eligible activities.

SECTION 5.05 All members of the Consortium Board shall have the same program year for CDBG, HOME, and ADDI Programs. The program year will begin annually on July 1st and end on June 30th of the next calendar year.

ARTICLE VI AMENDMENTS

SECTION 6.01 Amendments to this Agreement shall be made only upon the unanimous vote of the Consortium Board and are subject to approval by HUD except that all Parties agree to and authorize the amendment of this Agreement that are necessary to meet HUD requirements for consortia agreements in successive qualification periods to take effect for the new qualification period.

SECTION 6.02 Before the beginning of any successive qualification period County will submit a statement to the HUD field office informing it whether or not any amendment to this Agreement has been made with a copy of any amendment as well as the state certification required under 24 CFR 92.101(a)(2)(i) for any consortium membership change.

ARTICLE VII FISCAL RESPONSIBILITIES

SECTION 7.01 Day-to day financial and fiscal authority and responsibility for all funds received and administered in connection with this Agreement shall be vested in the County in cooperation with the County's Department of Management & Budget and Corporation Counsel. The County shall be responsible for the receipt, disbursement, and accounting of all Consortium Board funds. County will be responsible for all IDIS draw-downs and other IDIS fiscal and programmatic entries.

SECTION 7.02 Consortium Board Records. The County shall keep and maintain all documents and records of the Corporation. The records of the Consortium Board shall include a copy of this Agreement along with a listing of the names and addresses of the Participants. Such records and documents shall be maintained until termination of this Agreement.

ARTICLE VIII ANNUAL AUDIT

The County is responsible for obtaining an independent annual audit of the Consortium's funds. Each member of the Consortium Board will receive a copy of the annual audit.

ARTICLE IX COMPENSATION OF THE LEAD ENTITY

SECTION 9.01 The activities undertaken with respect to the formulation, update, and submission of any required plans shall be supported by each Consortium Board member by the provision of in-kind services rendered by each in the accumulation and compilation of data, the conduct of surveys, inventories and assessments, and other such activities necessary to the formulation and update of required plans. The County is responsible for the final formulation, update, and submission of required plans on behalf of the Consortium Board.

SECTION 9.02 Any activities undertaken by The County shall be funded by a ten percent administrative provision and the remaining Consortium members shall be entitled to reimbursement of project activity costs as provided for in the HOME Program, 24 CFR Part 92.206 for eligible costs. The County will provide direct services to the Consortium Board to administer and implement required activities of the HOME Program.

ARTICLE X FAIR HOUSING

Each Consortium Board member shall affirmatively further the fair housing initiatives as established by HUD.

ARTICLE XI LIMITATIONS ON POWERS

SECTION 11.01 The Consortium Board has no power or authority to: (a) Levy any tax or issue any bonds in its own name; (b) Indebt any party, except as provided in this agreement; (c) Condemn land for any purpose; or (d) Enter into any agreement or legally binding document.

SECTION 11.02 No Waiver of Governmental Immunity. The Parties agree that no provision of the Agreement is intended, nor shall it be construed, as a waiver by any Party of any governmental immunity as provided by the Cooperation Act or otherwise under law.

ARTICLE XII

MISCELLANEOUS

SECTION 12.01 Entire Agreement. This Agreement sets forth the entire agreement between Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

SECTION 12.02 No Presumption. This Agreement shall be construed without regard to any presumption or other rule requiring construction against the party causing this Agreement to be drafted.

SECTION 12.03 Severability of Provisions. If any provision of this Agreement, or its application to any Person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other Persons or circumstances is not affected but will be enforced to the extent permitted by law.

SECTION 12.04 Liability Coverage. Each respective member of the Consortium Board shall be insured by its appointing participant's general liability policy.

SIGNATURES ON NEXT PAGE

EXECUTION

NOW, THEREFORE, the elected officials of the aforesaid units of general local government approve this Agreement, and as authorized representatives of their unit of government pledge to cooperative and enter into such Agreement as previously authorized and directed.

The said elected officials, in witness whereof, cause this Agreement to be executed and herein affix their signatures this _____ day of _____..

WITNESSES:

FOR: COUNTY OF WAYNE

WARREN C. EVANS
Wayne County Executive

By: _____

Date: _____

County Commission Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by Warren C. Evans, on behalf of the Wayne County.

Notary Public,
Wayne County, Michigan
Commission Expires: ____ / ____ / ____

Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF LIVONIA:

Mayor

Date

Date

Livonia City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the City of Livonia.

Notary Public,
Wayne County, Michigan
Commission Expires: __ / __ / __
Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF TAYLOR:

Mayor

Date

Date

Taylor City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the City of Taylor.

Notary Public,
Wayne County, Michigan
Commission Expires: ____ / ____ / ____
Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF LINCOLN PARK:

Mayor

Date

Date

Lincoln Park City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the City of Lincoln Park.

Notary Public,
Wayne County, Michigan
Commission Expires: ____ / ____ / ____
Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF DEARBORN

Mayor

Date

Date

Dearborn City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the Dearborn.

Notary Public,
Wayne County, Michigan
Commission Expires: ____ / ____ / ____
Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF DEARBORN HEIGHTS

Mayor

Date

Date

Dearborn City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the Dearborn Heights.

Notary Public,
Wayne County, Michigan
Commission Expires: ____ / ____ / ____
Acting in Wayne County, Michigan

Legal Opinion of Corporation Counsel County of Wayne

The undersigned, Corporation Counsel for the County of Wayne, certifies that the foregoing terms and provisions of this Agreement are fully authorized under State and local law, and that this Agreement provides full legal authority for Wayne County to assist in undertaking housing assistance activities for the HOME Program;

Date

Wayne County Corporation Counsel



REPORT TO THE LIVONIA CITY COUNCIL

Housing
October 19, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprowicz, Office
Administrator, Council Office

AGENDA ITEM

REQUEST TO EXECUTE AGREEMENT BETWEEN THE CITY OF LIVONIA AND THE SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION (SMART): Livonia Housing Commission, re: to allow Livonia Community Transit Program to receive the FTA 5310: Enhanced Mobility of Seniors and Individuals with Disabilities grant in the amount of \$48,522.00 and to authorize the City of Livonia to provide matching funds of \$24,261.00, from budgeted funds.

BACKGROUND

The Livonia Community Transit (LCT) program has received a Federal Transportation Administration (FTA) 5310: Enhanced Mobility of Seniors and Individuals with Disabilities grant in the amount of \$48,522.00, with \$24,261 required in local matching funds. This grant will be used to support the operating needs of the program.

RECOMMENDATION

Authorize the Mayor and City Clerk to execute the Funding Agreement between the City of Livonia and the Suburban Mobility Authority for Regional Transportation (SMART) for Fiscal Year 2019 and 2020 so that the Livonia Community Transit Program can receive the FTA 5310: Enhanced Mobility of Seniors and Individuals with Disabilities grant, and to do all things necessary or incidental to the full performance of this resolution.

FISCAL CONSIDERATION

City of Livonia will provide matching funds of \$24,261.00 from budgeted account 218 Community Transit Program.

ATTACHMENTS

1. SMART Funding Agreement 2019 and 2020 FTA Section 5310 Grant

APPROVED BY

49 U.S.C. § 5310

FUNDING AGREEMENT

AGREEMENT BETWEEN SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION AND CITY OF LIVONIA

This Agreement (hereinafter "Agreement") is made between the Suburban Mobility Authority for Regional Transportation (hereinafter "SMART"), an entity organized under the provisions of Act 204 of the Public Acts of 1967, as amended, of 535 Griswold, Suite 600, Detroit, Michigan 48226 and the City of Livonia (hereinafter "Grantee"), a municipality, whose address is 15218 Farmington Road, Livonia, MI 48154, for the use of grant funding provided by the Federal Transit Administration (hereinafter "FTA"), pursuant to 49 U.S.C. 5310 for formula grants for the enhanced mobility of seniors and individuals with disabilities (hereinafter "§5310"). SMART and Grantee are collectively referred to as the "Parties" herein.

WHEREAS, SMART, pursuant to the provisions of Act 204, has been vested with the authority to acquire, plan, construct, operate and maintain transportation systems and facilities within its jurisdiction; and

WHEREAS, Grantee is within SMART's jurisdiction and desires to manage and operate certain public transportation services for purposes consistent with §5310 and consistent with SMART's Program Management Plan; and

WHEREAS, the purpose of this Agreement is to state the responsibilities and obligations of Grantee and SMART, as well as the conditions for the Grantee's use of the §5310 funding distributed by SMART;

NOW THEREFORE, the Parties agree as follows:

1. THE PROJECT

Grantee shall undertake and complete the public transportation services as detailed in the Project Description which is attached as "**Exhibit A**" and incorporated by reference herein, and in accordance with the terms and conditions of this Agreement. Grantee agrees to use the §5310 funding only for the purposes permitted in FTA Circular C 9070.1G, as may be updated or amended. Grantee agrees to provide management of all facets of the project, project assets and any staff (e.g. driver(s)), necessary for the efficient and safe operation of the transportation services provided. The Project is to be operated in compliance with the "Community Transit Manual" as amended, which is incorporated into this Agreement, FTA guidance, and all federal, state and local regulations and statutes.

2. FUNDING

SMART, as designated Recipient of §5310 funding, shall pass through designated §5310 funding to Grantee, as described in Exhibit A, and in accordance with SMART's Program of Projects and subject to the terms and conditions of this Agreement. The Parties agree that SMART's disbursement of the §5310 funding is contingent upon SMART receiving the funding from FTA and requires a local match from Grantee. If the funding is for mobility management, the local match is provided by the state. SMART will periodically reimburse communities for § 5310 upon receipt of Grantee's required expense report, as described in Community Transit Manual, and/or other supporting documentation.

The Parties agree that should the §5310 funding amount be reduced by the FTA from that which is anticipated, SMART shall reduce the §5310 funding amount passed through to Grantee by an equal proportion and the Grantee's match shall be proportionately reduced. Should the program undertaken by Grantee be found to be ineligible for funding, SMART will immediately notify Grantee via certified mail. Within thirty (30) days or less, Grantee shall return all §5310 funding for the declined program to SMART for repayment to the FTA.

3. TERM OF THE AGREEMENT

This Agreement shall be effective from the time of signing and shall remain in effect as long as Grantee receives §5310 funding provided by this Agreement. SMART shall have sole discretion to terminate this Agreement upon written notice to Grantee. Within thirty (30) days of receipt of written notice, Grantee shall return all §5310 funding for the terminated program to SMART for repayment to the FTA.

4. REVIEW AND APPROVAL OF SUB-CONTRACTORS

The Grantee shall submit any proposal to subcontract any portion of the Project to SMART for its review and approval prior to the execution of the subcontract by the Grantee. Approval by SMART shall not be construed to relieve the Grantee of any responsibility for the fulfillment of any portion this Agreement.

5. INDEPENDENT CONTRACTOR

The Parties agree that Grantee is an independent contractor in relation to the rights and responsibilities set forth in this Agreement. As such, Grantee retains the right to exercise full control and supervision over its employees and sub-contractors, if any.

6. MAINTENANCE OF RECORDS

Grantee shall keep accurate financial and operating records for the project for at least seven (7) years from the date of expenditure or request for reimbursement, whichever is later. Such records including but not limited to: records of all expenses paid for its operations, records of the use of its services (ridership), all accident reports, maintenance records, dispatch records, personnel records, and all other supporting documents pertaining to the project operation. SMART may request, and Grantee shall permit, SMART or its designee to review all records relating to the project either by formal audit or periodic administrative review.

7. RESTRICTIONS ON LOBBYING

Federal financial assistance may not be used to influence any member of Congress or an officer or employee of any agency in connection with the making of any federal contract, grant, or cooperative agreement. Grantee shall certify its compliance with these restrictions by signing a Lobbying Certification attached as **Exhibit B**.

8. SUBRECEPIENT REPORTING AND MONITORING

Pursuant to 2 CFR Part 200 (hereinafter "Super Circular") §200.331, Grantee agrees to provide to SMART all available information required by **Exhibit C** of this Agreement at the time of the Agreement's execution to allow SMART to complete the information required by **Exhibit C**, and Grantee further agrees to provide to SMART all additional and supplemental information required by **Exhibit C** immediately as it becomes available following the execution of the Agreement. **Exhibit C** may be completed in one or more counterparts, each of which shall be deemed to be an original, but all of which taken together shall constitute one and the same document.

9. NON-DISCRIMINATION

Grantee shall not discriminate against any passenger because of race, color, sex, age, handicap, religion, ancestry, marital status, national origin, place of birth or sexual orientation. Grantee shall comply with the State of Michigan publication "Prohibition of Discrimination in State Contracts," the Civil Rights Act of 1964 (78 Stat. 241), and the Michigan Civil Rights Acts of 1976 (45 P.A. 1976).

The Grantee agrees that it will not discriminate based upon race, color, creed, national origin, sex, age, disability, height, weight, familial status, marital status, or sexual orientation, in accordance with the Title VI of the Civil Rights Act of 1964, section 303 of the Age Discrimination Act of 1975, section 202 of the Americans with Disabilities Act of 1990, 49 U.S.C. section 5332, the Michigan Elliot-Larsen Civil Rights Act, MCLA 37.2101 et seq., and SMART policy. The forgoing shall include, without limitation, employment upgrading, demotion, or transfer, recruitment advertising, layoff or termination, rates of pay or other forms of compensation and/or the selection of training, including apprenticeship.

Grantee shall comply with FTA Circular C 9070.1G, as may be amended or updated, with respect to all provisions on Civil Rights and discrimination including, but not limited to, Chapter VIII, §9.

Grantee shall require similar covenants on the part of any consultant and/or sub-contractor employed in the performance of this Agreement.

10. DRIVER TRAINING

All drivers of motor vehicles designed to transport sixteen or more passengers (including the driver) or of vehicles which have a gross combination weight rating of 26,001 pounds or more must have a CDL. Mechanics that drive the vehicles must also have a CDL. All drivers of

vehicles must be properly licensed, including but not limited to a CDL or chauffeur license if necessary.

11. MAINTENANCE

Grantee shall maintain all project equipment in good working condition, unless it is mutually determined that specific items are no longer feasible to maintain. Grantee agrees that it shall not allow any equipment to be out of service for a period of time in excess of seven (7) days, unless this results from conditions beyond its control. Maintenance shall be carried out in accordance with specifications for the equipment as may be available either from the manufacturer or the maintenance procedures specified by SMART.

12. INDEMNIFICATION

Notwithstanding anything to the contrary contained herein, Grantee shall indemnify, defend and save harmless SMART, its officers, agents, employees, and members of its Board of Directors from any and all claims, losses and damages, including costs and attorney fees occurring or resulting from any act or omission of the Grantee or its officers, agents, employees, subcontractors, successors and/or assigns arising out of or pursuant to this Agreement without regard to the negligence of the Grantee. This Agreement is not intended to alter or increase SMART or Grantee's liability for tort claims, to other third-parties. Nor is this indemnity provision intended to be a third-party beneficiary contract, and therefore it confers no rights or third-party status on anyone other than the parties hereto.

13. PRIORITY

Each of the following documents are incorporated by reference into the Agreement. In the event and to the extent of any inconsistency between two or more documents which form part of the Agreement, those documents shall be interpreted in the following order of priority:

1. The Agreement
2. Applicable FTA Circulars
3. Program Management Plan
4. Program of Projects
5. Community Transit Manual (as amended)
6. Grantee Project Submittal

14. PROCUREMENT

The Grantee's procurement of any property, supplies, services, or equipment using §5310 funds must comply with the FTA procurement requirements at 49 CFR Part 18 if Grantee is, or established by, a State or Local Government and 49 CFR Part 19 if Grantee is a private, non-profit entity, and the guidance contained in the current FTA Circular 4220.1.

15. ENVIRONMENTAL

Grantee agrees to comply with all statutes, rules and regulations set forth in FTA Circular C 9070.1G Part VIII, §§3-5 related to Environmental Reviews, Environmental Justice, and the Clean Air Act.

16. COUNTERPARTS

This Agreement may be executed and delivered (including by facsimile transmission) in two or more counterparts, each of which when executed shall be deemed to be an original and all of which taken together shall constitute one and the same instrument. This Agreement constitutes the entire agreement between the parties and supersedes all previous understandings and agreements between the parties, whether oral or written. This Agreement may be modified by SMART at its sole discretion and written notice to Grantee.

17. SEVERABILITY AND INTENT

The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect.

18. WAIVER

Parties' failure to exercise or delay in exercising any right, power or privilege under this Agreement shall not operate as a waiver; nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof.

19. ASSIGNMENT

The Parties agree that the responsibilities and benefits under this Agreement shall not be assigned unless such assignment is approved by SMART in advance in writing. This agreement does not and is not intended to confer any rights or remedies upon any person other than the parties.

20. VENUE

Parties agree to follow all applicable State and Federal laws. This Agreement shall be governed by the laws of the State of Michigan.

21. ELECTRONIC SIGNATURE

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

THE PARTIES HEREBY ACKNOWLEDGE that they have read and understand this Agreement and that the signatories below have affixed their signatures and affirmed that they are authorized to execute this Agreement, for the purpose of binding their respective Parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

Signature

Printed Name

Title

Date

CITY OF LIVONIA

Signature

Maureen Miller Brosnan
Printed Name

Mayor
Title

Date

Signature

Susan M. Nash, City Clerk

Date

Signature

Michael Slater, Director of Finance

Date

EXHIBIT A

SMART shall pass through the specified amount of funds to Grantee for the project(s) as described below:

<u>Project Category</u>	<u>Federal</u>	<u>State</u>	<u>Local</u>	<u>Total</u>
Mobility Management	N/A	N/A	N/A	N/A
Preventive Maintenance	N/A	N/A	N/A	N/A
Operating	\$24,261	N/A	\$24,261	\$48,522

<u>Project Category</u>	<u>Project Description</u>
Mobility Management	N/A
Preventive Maintenance*	N/A
Operating	Expansion of Service

*Preventive Maintenance must be done by an outside firm. Work performed by SMART or grantee does not qualify for reimbursement.

EXHIBIT B
LOBBYING CERTIFICATION

By signing below, the Grantee certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions (as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96)).

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

The Grantee hereby certifies the truthfulness and accuracy of this statement and all disclosures made hereunder, if applicable.

Signature of Grantee's Authorized Official: _____

Name of Grantee's Authorized Official: _____

Title of Grantee's Authorized Official: _____

Date: _____

EXHIBIT C

- 1) Subrecipient Name -City of Livonia/Livonia Community Transit
- 2) DUNS Number- 195897947
- 3) Federal Award Identification Number (FAIN)- MI-2020-032
- 4) Federal Award Date -06/17/2020
- 5) Subaward - Start Date 06/17/2020 , End Date-03/30/2026
- 6) Fed. Funds Obligated by this Action- \$24,261
- 7) Total Amount of Federal Funds Obligated to Subrecipient - \$24,261
- 8) Total Amount of Federal Award Committed- \$0
- 9) Federal Award Project Description- Operating Assistance
- 10) Name of Fed Awarding Agency- Federal Transit Administration
- 11) Name of Pass-Through Entity- SMART
- 12) Contact Information for Pass-Through Awarding Official - Ryan Byrne, SMART
Director of Finance
- 13) CFDA Number & Name- 20.513-Enhanced Mobility of Seniors and Individuals with Disabilities
- 14) R&D?- YES / NO-NO
- 15) Indirect Cost Rate for Federal Award- N/A

Suburban Mobility Authority For Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information		
Program Type: Community Partnership Program (CPP) ☐ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☒		
Name of Agency/Community: CITY OF LIVONIA / LIVONIA COMMUNITY TRANSIT		
Address: 33000 CIVIC CENTER DR		
City: LIVONIA	State: MI	Zip: 48154
Agency/Community Data		
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year?		Yes ☐ No ☒
2) Does your agency/community employ over fifty (50) transit related employees?		Yes ☐ No ☒
If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below:		
Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator		
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☒ No ☐ N/A ☐		
Testing Program Requirements		
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security)		Yes ☒ No ☐
Who is your testing program manager? DOUG MOORE		Contact Number: (734) 466-2617
Please Proceed to Employment Data Section on Back		

Suburban Mobility Authority For Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Employment Data																			
Report all Transit related permanent, temporary, or part-time employees including apprentices and on-the-job trainees. Enter the appropriate figures in the boxes below relating to an employee's race and gender.																			
Job Classification	Total				Race														
					Non Minority		Minority												
	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race						
	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Officials/Manager	2		2	1		1		1											
Professionals																			
Technicians																			
Sales Workers																			
Office and Clerical Staff	2		2			2													
Craftsmen (Skilled)																			
Operators (Semi-Skilled)																			
Laborers (Unskilled)																			
Service Workers																			
Journey Workers																			
Apprentices																			
Total	4																		

Certification	
How was this information obtained?	Visual Survey: Yes ☒ No ☐ Employment Records: Yes ☐ No ☒
Name of Authorizing Official(Print):	Felicia Cross Title: Program Supervisor
Signature: <i>Felicia Cross</i>	Date: 8/20/20
Contact person for report:	same as above Title:
Telephone: (734) 466-2700	Ext: Email: fcross@ci.livonia.mi.us



REPORT TO THE LIVONIA CITY COUNCIL

Engineering
October 19, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprowicz, Office
Administrator, Council Office

AGENDA ITEM

REQUEST FOR AUTHORIZATION FOR AN ADDITIONAL EXPENDITURE AND APPROVAL OF REVISED CONTRACT AMOUNT TO L. ANTHONY CONSTRUCTION, INC: Engineering Division; re: to authorize a budget transfer and to approve an increase of \$75,020 to Contract 20-J for the additional work necessary in Section 19 and to close out the contract (CR 106-20)

BACKGROUND

Pursuant to Council Resolution No. 106-20, adopted March 23, 2020, a contract in the amount of \$825,000 was awarded to L. Anthony Construction, Inc. for the 2020 Concrete Road Program – Maintenance, Contract 20-J.

We are requesting an additional expenditure in the amount of \$75,020 for a new revised contact amount of \$900,020 for the Concrete Road Program – Maintenance, Contract 20-J in an effort to provide payment for work performed and close out contract. A majority of the additional work was in Section 19 located in the vicinity where contractor had their staging area to complete selective slabs replacement. The contractor was able to repair concrete pavement around existing storm inlets that were settled or compromised, replace selective slabs where trees were removed and heaved up the pavement that would create issues with snow plows and selected deteriorated sections that would improve the areas for residents on the following streets: Stonehouse, Nola, Blue Skies and Susanna in Section 19. There were also some disposal costs for large tree roots and grading on the several locations that were identified as part of the overall 24 miscellaneous locations where DPW had trees removed prior to the street repair.

RECOMMENDATION

Approve a budget transfer in the amount of \$75,020 from budgeted funds in Account #204-463-818-112 (Rehabilitation) from Contract 20-A, 2020 Asphalt Repair Program to Account #204-463-818-119 for Contract 20-J, 2020 Concrete Road Repair Maintenance / Selective Slab Program with L. Anthony Construction Inc., 11085 Lisa Lane, Shelby Township, Michigan 48316-3790. The final contract amount is \$900,020.

FISCAL CONSIDERATION

ATTACHMENTS

None

APPROVED BY



REPORT TO THE LIVONIA CITY COUNCIL

Planning

October 19, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprovicz, Office
Administrator, Council Office

AGENDA ITEM

WAIVER PETITION: Planning Commission, re: Petition 2020-08-02-08 submitted by GMRI, Inc., to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of an existing full-service restaurant (Olive Garden) located on the east side of Middlebelt Road between Schoolcraft Road and Lyndon Avenue (14000 Middlebelt Road) in the Southwest ¼ of Section 24.

BACKGROUND

RECOMMENDATION

requesting waiver use approval pursuant to Section 11.03(r) of the City of Livonia Zoning Ordinance #543, as amended, to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of an existing full-service restaurant (Olive Garden) at 14000 Middlebelt Road, located on the east side of Middlebelt Road between Schoolcraft Road and Lyndon Avenue in the Southwest ¼ of Section 24.

FISCAL CONSIDERATION

ATTACHMENTS

1. 2020-08-02-08_Olive Garden_E-COUNCIL Pkt

APPROVED BY

Petition 2020-08-02-08 submitted by GMRI, Inc. requesting waiver use approval pursuant to Section 11.03(r) of the City of Livonia Zoning Ordinance #543, as amended, to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of an existing full-service restaurant (Olive Garden) at 14000 Middlebelt Road, located on the east side of Middlebelt Road between Schoolcraft Road and Lyndon Avenue in the Southwest ¼ of Section 24.

PLANNING COMMISSION

IAN WILSHAW, Chairman
GLEN W. LONG, JR., Vice Chairman
SAM CARAMAGNO, Secretary
DAVID BONGERO
ELIZABETH McCUE
CAROL A. SMILEY
PETER H. VENTURA



MAUREEN MILLER BROSNAN
MAYOR

MARK TAORMINA
PLANNING & ECONOMIC
DEVELOPMENT DIRECTOR

SCOTT O. MILLER
PLANNER IV

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2290 Fax (734) 466-2108

October 7, 2020

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2020-08-02-08 – Olive Garden

Dear Council Members:

At the 1,161st Public Hearings and Regular Meeting held by the City Planning Commission on October 6, 2020, in the Livonia City Hall, the following resolution was unanimously adopted:

#10-52-2020 **RESOLVED**, that pursuant to a Public Hearing having been held by the City Planning Commission on October 6, 2020, on Petition 2020-08-02-08 submitted by GMRI, Inc. requesting waiver use approval pursuant to Section 11.03(r) of the City of Livonia Zoning Ordinance #543, as amended, to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of an existing full-service restaurant (Olive Garden) at 14000 Middlebelt Road, located on the east side of Middlebelt Road between Schoolcraft Road and Lyndon Avenue in the Southwest ¼ of Section 24, the Planning Commission does hereby recommend to the City Council that Petition 2020-08-02-08 be approved subject to the following conditions:

1. That City Council waive the five hundred-foot (500') separation requirement between SDM-licensed establishments.
2. That the Petitioner shall enter into a conditional agreement limiting the waiver to this user only, with the provision to extend this waiver use approval to a new user only upon approval of the new user by the City Council.

Subject to the preceding conditions, this petition is approved for the following reasons:

1. That the subject site has the capacity to accommodate the proposed use. and

2. That the use of an SDM license will complement the existing use of the subject property and will provide an additional service to customers.

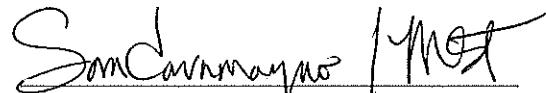
FURTHER RESOLVED, that notice of the above hearing was given in accordance with the provisions of Section 19.05 of Zoning Ordinance #543, as amended.

Very truly yours,

APPROVED FOR SUBMISSION

CITY PLANNING COMMISSION


Maureen Miller Brosnan, Mayor


Sam Caramagno, Secretary

cc: Mayor, Clerk, Law
GMRI, Inc., dba Olive Garden #1109, 14000 Middlebelt Road, Livonia, MI 48154
J. Patrick Howe, 280 N. Old Woodward Ave., Ste 12, Birmingham, MI 48009

**CITY OF LIVONIA, MICHIGAN
APPLICATION FOR WAIVER USE APPROVAL**

All applications must be presented in triplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications **must** include property owner's name, address and notarized signature.

Filing fee = \$600.00 plus \$20.00 for each 1,000 sq. ft. of gross floor area of new construction.

Date Filed: 8-27-2020 Petition 2020-08-02-08

Site Address: 14000 Middlebelt Rd. Sidwell 095 99 0002 010 Zoning of Property C-1

Requesting Approval To Add SDM Liquor License for beer/wine takeout sales to existing Restaurant with Class C Liquor License

Applicant: GMRI, Inc. d/b/a Olive Garden # 1109 Business/Company: GMRI, Inc.

Applicant's Address: 14000 Middlebelt Rd. City: Livonia State: MI Zip Code: 48154

Applicant's Phone # (248) 385-3112 Applicant's Email jphowe@jphowe.com

Contact Person: J. Patrick Howe Business/Company: JPHOWE, PLLC

Contact's Address: 260 N. Old Woodward Ave., Suite 12 City: Birmingham State: MI Zip Code: 48009

Contact's Phone # (248) 385-3112 Contact's Email jphowe@jphowe.com

Please provide the following information:

- 1) **Site Plan** showing:
 - property dimensions, including road right-of-way & building setback lines
 - foot print of building(s), including dimensions & square footage
 - all easements, protective walls, sidewalks & existing trees
 - any significant topographic features (existing or proposed)
 - parking layout, including type of surface material, sizes of spaces & aisles
 - method used in calculating parking requirement
 - location of light standards servicing parking lot & cutout showing type & height
 - location of trash receptacle, including description of screening
 - location of signs
- 2) **Detailed Landscape Plan** including:
 - listing or labeling of all-planted materials as to type and size
 - areas to be fully irrigated
 - percentage of landscaping provided (15% of total site required)
- 3) **Building Elevation Plan** depicting:
 - architectural quality
 - wall section & detail plan - exterior building materials must be labeled (i.e. brick, thin brick, E.F.I.S.)
 - all visible rooftop mechanical equipment and how they will be screened
- 4) **General Floor Plan** showing:
 - floor layout
 - entrances & exits
 - restaurants are required to illustrate seating arrangement & capacity
- 5) **One (1) set of reduced plans** (i.e. site, landscape, elevation, floor), a maximum 11" x 17" in size, or digital file in a .pdf format either on CD or emailed to smiller@ci.livonia.mi.us
- 6) **Legal Description** of the property to be considered (Clearly Printed)
- 7) Three (3) completed application forms & sixteen (16) sets of full-size drawings

**RECEIVED
AUG 28 2020
CITY OF LIVONIA
PLANNING COMMISSION**

You are invited and encouraged to review your proposal with the Planning Department staff. Only one set of preliminary drawings will be necessary for this analysis.

FEE COMPUTATION	\$600.00
<u>0</u> sq. ft. of new construction x \$20.00 per 1,000 sq. ft.	
(NOTE: Round off to nearest 1,000)	+
Total Amount Due	\$ <u>\$600.00</u>

Owner of Property: N/A - Applicant is the Tenant of Property

Owner's Address: 1000 Darden Center Dr City: Orlando State: FL Zip Code: 32837

Owner's Phone # (407) 245-5401 Owner's Email lcalderon@darden.com

Signature of Owner: J. Patrick Howe Print Name: J. Patrick Howe, Authorized Agent

Subscribed and sworn to before me, a Notary Public in and for the County of Oakland State of MI

Signature of Notary Colleen M. Woof My commission expires Oct 16, 2022

Acting in the County of Oakland

COLLEEN M WOOF
Notary Public - State of Michigan
County of Macomb
My Commission Expires Oct 16, 2022
Acting in the County of Oakland



280 N. Old Woodward
Suite 12
Birmingham, MI 48009
O 248.385.3112
C 248.835.2068
F 888.450.1682
jphowe@jphowe.com
www.jphowe.com

August 24, 2020

Mr. Mark Taormina
Planning and Economic Development Director
City of Livonia Planning Department
33000 Civic Center Dr.
Livonia, MI 48154

Re: Application for Waiver Use Approval
Applicant: GMRI, Inc. d/b/a Olive Garden
Address: 14000 Middlebelt Rd., Livonia, MI 48154

Dear Mr. Taormina,

This firm represents GMRI, Inc. d/b/a Olive Garden, which has operated a full-service family restaurant with Class C liquor license for many years. They have expanded their take out and delivery services recently to accommodate an increased demand for off-premise dining. They would like to offer the sale of packaged beer and wine to go, which is permitted with an SDM liquor license issued by the Michigan Liquor Control Commission ("MLCC"). The MLCC has approved an SDM liquor license for this restaurant, and a copy of the MLCC Approval Order is enclosed for your records. This restaurant has not started selling packaged beer and wine to go, and will not do so unless waiver use approval is issued by the Livonia City Council. Accordingly, we hereby enclose an Application for Waiver Use Approval, a check payable to the City of Livonia in the amount of \$600, and a floor plan of the restaurant. There are no changes to the restaurant proposed in connection with this request.

We would appreciate you scheduling this application for consideration by the Planning Commission and City Council at your earliest convenience. Should you have any questions or concerns regarding this application, please do not hesitate to contact me. Thank you for your assistance with this matter.

Very truly yours,

JPHOWE, PLLC

J. Patrick Howe

Enclosures



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LIQUOR CONTROL COMMISSION

* * * * *

In the matter of the request of	)	
GMRI, INC. (A FLORIDA CORPORATION)	)	
	)	Request ID No. 2005-06717
14000 Middlebelt Rd	)	
Livonia MI, 48154-4538	)	
	)	
	)	

At the June 16, 2020 meeting of the Michigan Liquor Control Commission in Lansing, Michigan.

PRESENT: Pat Gagliardi, Chair
Dennis Olshove, Commissioner
Geraldyn A. Lasher, Commissioner

LICENSING APPROVAL ORDER

GMRI, Inc. (A Florida Corporation) ("licensee") has filed an application for a new Specially Designated Merchant license under MCL 436.1533(5)(a).

Commission records reflect licensee is the holder of a 2020 Class C license with Sunday Sales Permits (A.M. and P.M.), Outdoor Service (1 area) and Specific Purpose Permit (Food) located at the above noted address.

Article IV, Section 40, of the Michigan Constitution (1963), permits the legislature to establish a Liquor Control Commission, which shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. MCL 436.1201(2) provides the Commission with the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the manufacture, importation, possession, transportation and sale thereof.

The applicant is authorized to do business in Michigan, as required under MCL 436.1535 for licensure.

Under MCL 436.1533(5)(a), a holder of a retailer license as described in MCL 436.1533(1)(d) to (j) licensed to sell for consumption on the premises may apply for a license as a specially designated merchant.

The Commission finds that it has considered the provisions as required in administrative rule R 436.1105 in the consideration of this request.

After reviewing the file and discussion of the issues at the meeting, the Commission finds that all the requirements have been met and this request should be approved.

THEREFORE, IT IS ORDERED that:

- A. The licensee's request for a new Specially Designated Merchant license under MCL 436.1533(5)(a) is APPROVED, subject to the following:
 - 1. The licensee shall only sell authorized alcoholic liquor products under the Specially Designated Merchant license for consumption off the premises under MCL 436.1537.
- B. Pursuant to administrative rule R 436.1050, this approval is valid for two (2) years from the date of this approval order unless the Commission has been provided with a notice of pending litigation involving the application.
- C. The licensee has a continuing duty to provide the commission with up-to-date contact information and must notify the Commission in writing of any changes to its mailing address, phone numbers, electronic mail address, and other contact information it provides the Commission, pursuant to administrative rule R 436.1048(2).
- D. Under administrative rule R 436.1003(1), the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Under administrative rule R 436.1003(2), a licensee shall not use a license at the licensed premises unless a temporary or

permanent certificate of occupancy has been issued by the local unit of government having jurisdiction over the location of the licensed premises or the licensed premises complies with administrative rule R 436.1003(1). Approval by the Michigan Liquor Control Commission does not waive these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals before opening the business for operation.

- E. The licensee's failure to comply with all laws and rules may result in the revocation of the approvals contained in this order.

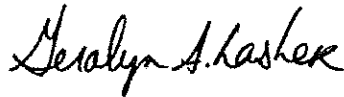
MICHIGAN LIQUOR CONTROL COMMISSION



Pat Gagliardi, Chair



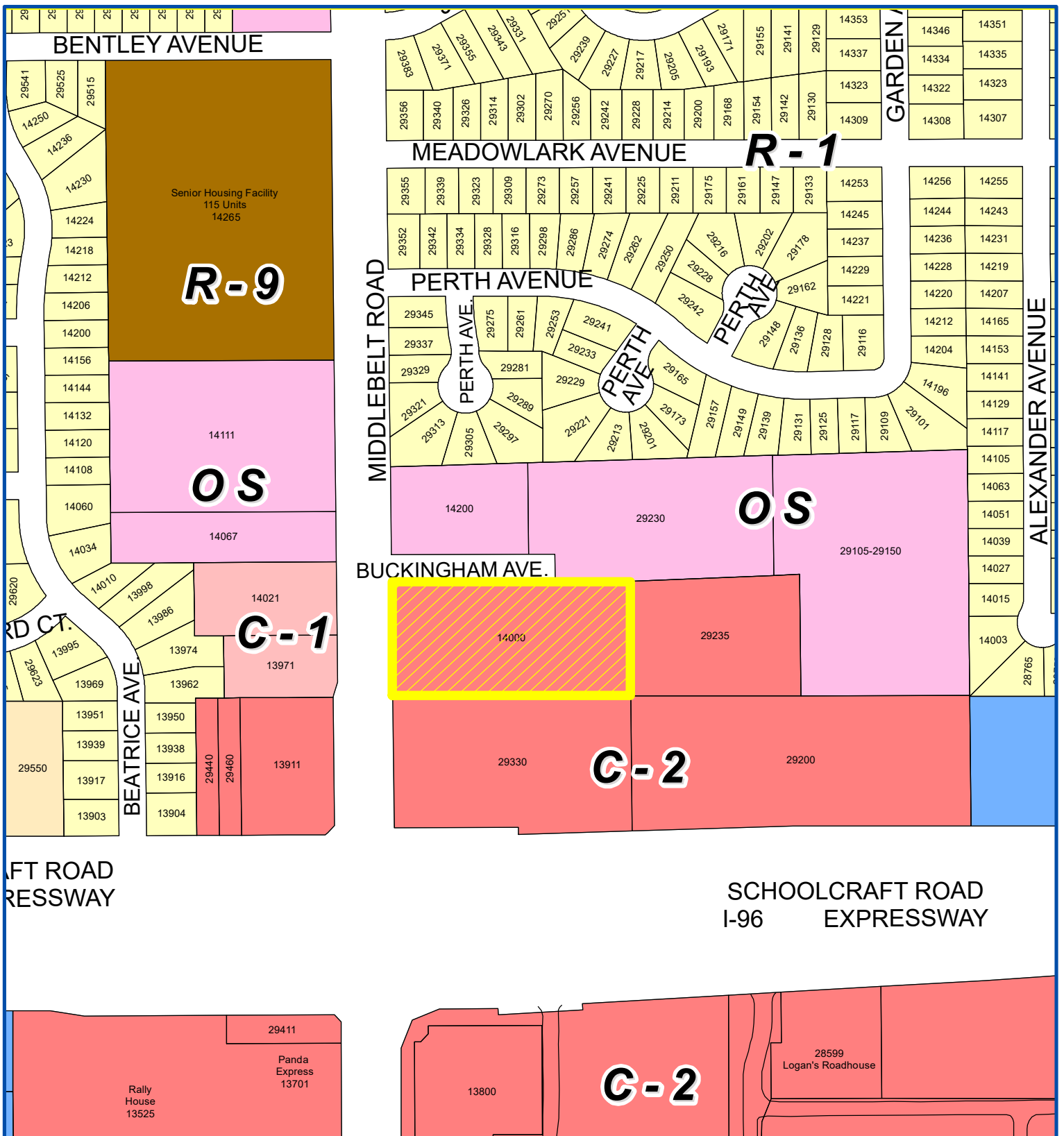
Dennis Olshove, Commissioner

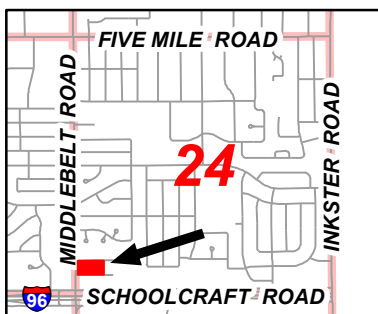


GERALYN A. LASHER, Commissioner

D4

Date Mailed:





Aerial Map

Petition 2020-08-02-08
 Olive Garden Restaurant
 14000 Middlebelt Road
 Utilize SDM Liquor License



Not to Scale



City of Livonia
 Planning Department

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 1

Petition 2020-08-02-08 submitted by GMRI, Inc. requesting waiver use approval pursuant to Section 11.03(r) of the City of Livonia Zoning Ordinance #543, as amended, to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of an existing full-service restaurant (Olive Garden) at 14000 Middlebelt Road, located on the east side of Middlebelt Road between Schoolcraft Road and Lyndon Avenue in the Southwest ¼ of Section 24.

September 29, 2020 Study Meeting:

This petition seeks waiver use approval for an SDM liquor license (sale of packaged beer and wine) in connection with the operations of full-service restaurant, the Olive Garden, located on the east side of Middlebelt Road just north of Schoolcraft Road and the I-96 Expressway. Olive Garden currently operates a Class C liquor license (sale of beer, wine, and spirits for consumption on the premises) and would like to expand their takeout and delivery services by offering their customers packaged beer and wine products. The operation of an SDM liquor license requires the approval of a waiver use pursuant to Section 11.03(r) of the Zoning Ordinance.

The subject property is zoned C-2, General Business. The special requirements that apply to SDM liquor licenses include Section 11.03(r)(1), which specifies that no SDM licensed establishments shall be located within five hundred feet (500') of any existing SDM licensed establishment as measured from the nearest point on the building proposed to be licensed to the building in which the existing licensed establishment is located. There are two (2) such licensed establishments within five hundred feet (500') of the restaurant. Abutting the site to the south is ALDI food market which operates with an SDM license. And across the street from Olive Garden on the west side of Middlebelt Road, measured approximately four hundred and forty feet (440') away, is The Wine Palace, which operates both SDM and SDD (sale of packaged spirits over 21% alcohol) licenses. As such, the 500-foot separation provision must be waived by the City Council.

Another special requirement, Section 11.03(r)(2), specifies that a proposed SDM. licensed establishment shall be located at least four hundred feet (400') distant from any church or school building, either public or parochial, as measured from the nearest point on the building proposed to be licensed to the existing church or school building. No church or school building exists within four hundred feet (400') of the subject restaurant.

SDM licenses are now treated as quota licenses based on a statutory limit of one (1) license for every 1,000 of population within the community. Certain waivers and exemptions apply that do not count against the City's quota, including SDM licenses issued to certain qualifying pharmacies and licenses issued in conjunction with an eligible on-premise license, such as a Class C. In Livonia, the legal quota, not including the exceptions noted above, is ninety-seven (97) SDM licenses based on the

PUBLIC HEARING

ITEM 1 Petition 2020-08-02-08 – Olive Garden SDM License

Page 2

most recent federal census of 96,942. As applied to the City's quota allocation, there are a total of sixty-two (62) "issued" SDM licenses and thirty-five (35) licenses still "available," according to the MLCC. Including the exempt licenses, the City currently has eighty-one (81) "Active" licenses, and six (6) that are in "Escrow." GMRI, Inc. (dba The Olive Garden #1109), is included on the list of Active licenses (see attached).

October 6, 2020 Public Hearing:

Information provided at the September 29th Study session by the applicant's legal representative, Patrick Howe, included the options now available to restaurants for delivery and take out of beer and wine products. For the delivery services, restaurants can utilize their employees or a State-approved 3rd party facilitator, such as Grub Hub and Uber Eats. Mr. Howe also speculated as to the percentage of liquor sales that would be attributed to the operation of an SDM license. He estimates that alcohol overall represents roughly 20-25% percent of gross sales, and of that, approximately 2-5% would come from take- out and delivery services of alcohol. Mr. Howe will provide more accurate information on this issue for review at the Public Hearing.

According to the MLCC, the number of restaurants and bars in the City that currently maintain active SDM licenses is twenty-one (21). However, most of these establishments do not have waiver use approval as required under Section 11.03(r) to legally sell SDM products. Once the City is informed of the issuance of an SDM license by the MLCC, the Police Department notifies the business of the requirement to obtain zoning approval, and until such time that waiver use approval is obtained, the sale of any pre-packed beer or wine products for consumption off the premises is not permitted.

Approving Resolution: That the request to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of a full-service restaurant (Olive Garden) at 14000 Middlebelt Road is hereby approved, subject to City Council approval and the following conditions.

1. That City Council waive the five hundred-foot (500') separation requirement between SDM-licensed establishments.
2. That the Petitioner shall enter into a conditional agreement limiting the waiver to this user only, with the provision to extend this waiver use approval to a new user only upon approval of the new user by the City Council.

Subject to the preceding conditions, this petition is approved for the following reasons:

1. That the subject site has the capacity to accommodate the proposed use.
and

PUBLIC HEARING

ITEM 1 Petition 2020-08-02-08 – Olive Garden SDM License

Page 3

2. That the use of an SDM license will complement the existing use of the subject property and will provide an additional service to customers.

Denying Resolution: That the request to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of a full-service restaurant (Olive Garden) at 14000 Middlebelt Road is hereby denied for the following reasons:

1. That the petitioner has failed to affirmatively show that the proposed use complies with all the general waiver use standards and requirements as set forth in Section 19.06 of the Zoning Ordinance #543.
2. That this part of the City is currently well-served with SDM licensed establishments selling packaged alcoholic beverages.
3. That there is no demonstrated need in the area for additional sales of packaged alcoholic beverages such as are permitted by the utilization of an SDM license.
4. That the petitioner has not sufficiently demonstrated that the proposed use would be compatible to and in harmony with the principle use of the subject property as well as other uses in the surrounding area. and
5. That the proposal is contrary to the goals and objectives of the Zoning Ordinance which, among other things, are intended to ensure suitability and appropriateness of uses.

2020-08-02-08

RECEIVED
AUG 28 2020
CITY OF LIVONIA
PLANNING COMMISSION

SEATING CAPACITY SCHEDULE

AREA	EXISTING	PROPOSED
DINING RM 1	35	31
DINING RM 2	40	38
DINING RM 3	42	41
DINING RM 4	40	42
DINING RM 5	2	0
LOUNGE	30	30
BAR	1	0
TOTAL SEATING	250	212

EXISTING PARTIES: 55
PROPOSED PARTIES: 58

ACCESSIBLE SEATING
1. MEAS 8.00' x 10.00' x 10.00' x 10.00'
2. MEAS 8.00' x 10.00' x 10.00' x 10.00'

NEW P.O.S. CABINETS
1. MEAS 8.00' x 10.00' x 10.00' x 10.00'

BOOTH FABRIC LEGEND
1. BOOTH FABRIC
2. BOOTH FABRIC
3. BOOTH FABRIC

TABLE / BASE LEGEND
1. NEW TABLE FOR DESIGNATION
2. NEW TABLE FOR DESIGNATION
3. NEW TABLE FOR DESIGNATION

GENERAL NOTES:
1. ALL DIMENSIONS ARE IN FEET AND INCHES.
2. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
3. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.

FURNISHINGS NOTES:
1. ALL DIMENSIONS ARE IN FEET AND INCHES.
2. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.

FURNISHINGS SCHEDULE

ITEM	DESCRIPTION	QTY	UNIT	REMARKS
1	CHAIR	1	EA	1. CHAIR
2	TABLE	1	EA	1. TABLE
3	BAR	1	EA	1. BAR
4	BOOTH	1	EA	1. BOOTH
5	STOVE	1	EA	1. STOVE
6	REF	1	EA	1. REF
7	DISHWASHER	1	EA	1. DISHWASHER
8	SINK	1	EA	1. SINK
9	GRILL	1	EA	1. GRILL
10	OVEN	1	EA	1. OVEN
11	EXTRACTOR	1	EA	1. EXTRACTOR
12	STOVE	1	EA	1. STOVE
13	REF	1	EA	1. REF
14	DISHWASHER	1	EA	1. DISHWASHER
15	SINK	1	EA	1. SINK
16	GRILL	1	EA	1. GRILL
17	OVEN	1	EA	1. OVEN
18	EXTRACTOR	1	EA	1. EXTRACTOR
19	STOVE	1	EA	1. STOVE
20	REF	1	EA	1. REF
21	DISHWASHER	1	EA	1. DISHWASHER
22	SINK	1	EA	1. SINK
23	GRILL	1	EA	1. GRILL
24	OVEN	1	EA	1. OVEN
25	EXTRACTOR	1	EA	1. EXTRACTOR
26	STOVE	1	EA	1. STOVE
27	REF	1	EA	1. REF
28	DISHWASHER	1	EA	1. DISHWASHER
29	SINK	1	EA	1. SINK
30	GRILL	1	EA	1. GRILL
31	OVEN	1	EA	1. OVEN
32	EXTRACTOR	1	EA	1. EXTRACTOR
33	STOVE	1	EA	1. STOVE
34	REF	1	EA	1. REF
35	DISHWASHER	1	EA	1. DISHWASHER
36	SINK	1	EA	1. SINK
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97	REF	1	EA	1. REF
98	DISHWASHER	1	EA	1. DISHWASHER
99	SINK	1	EA	1. SINK
100	GRILL	1	EA	1. GRILL

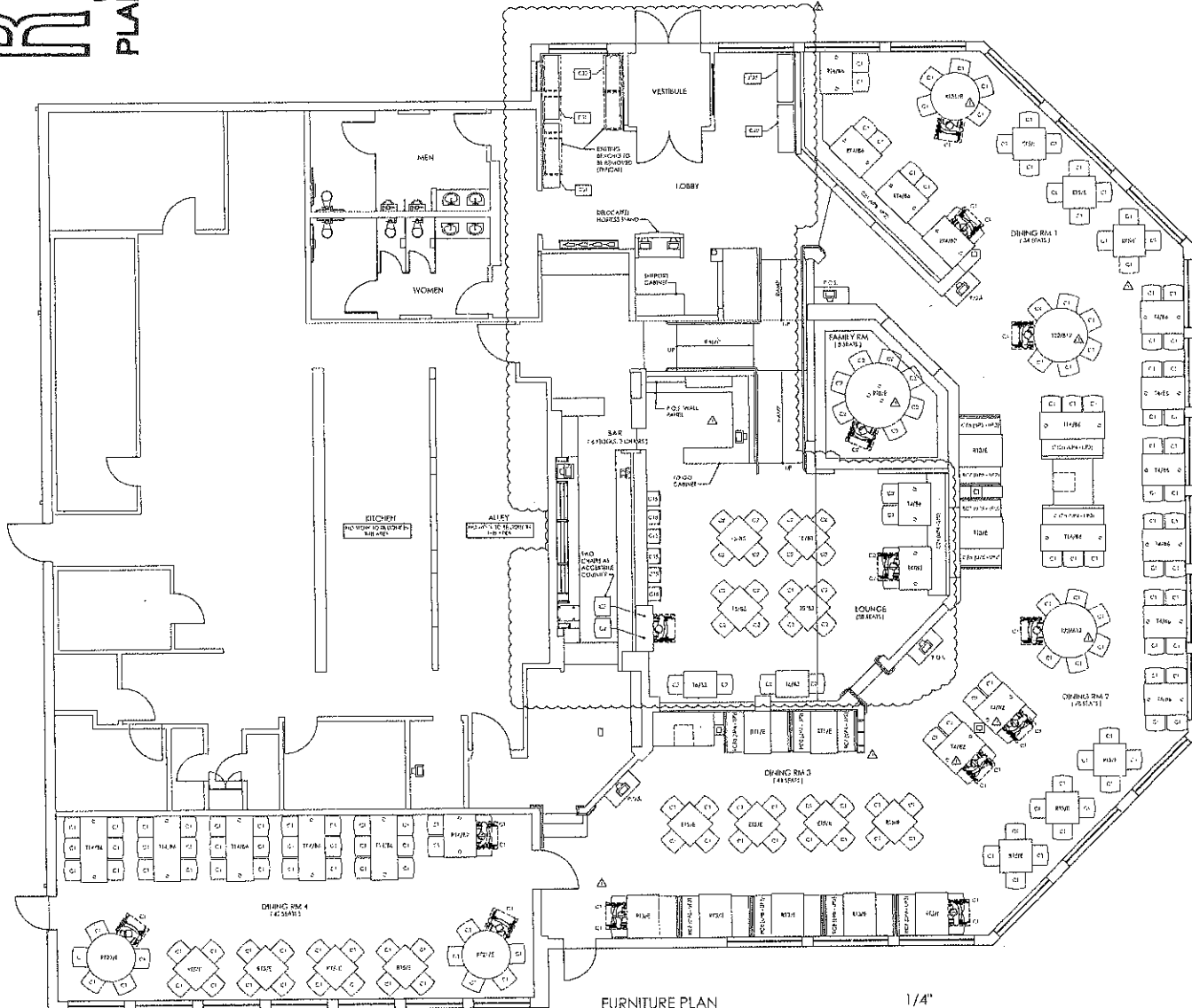
hmd GROUP PA
architects
ARCHITECTS PROJECT #:
164518

Issue Date: 03-14-2017
REVISION INFORMATION
1 03-02-2017
2 05-29-2017

Restaurant #: 1109

CONVERSION (MEDIUM)
14000 MIDDLEBELT
ROAD
LIVONIA, MI

FURNITURE PLAN
A1.2



FURNITURE PLAN 1/4"

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE

CURTIS CAID
CHIEF OF POLICE



MAUREEN MILLER BROSNAN
MAYOR

15050 FARMINGTON ROAD
LIVONIA, MICHIGAN 48154-5499
(734) 466-2470
FAX: (734) 261-2265

September 16, 2020

Scott Miller, Planner IV
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

RE: Petition 2020-08-02-08 – Olive Garden SDM Liquor License

Dear Mr. Miller,

We have reviewed the plans submitted by Olive Garden requesting an SDM liquor license (sale of packaged beer and wine) in connection with the operations of a full-service restaurant, Olive Garden, located at 14000 Middlebelt Road, east of Middlebelt Road, between Schoolcraft Road and Lyndon Avenue, in the southwest quarter of Section 24.

A review of the plans determined that the request does not comply with the prior separation requirement guidelines. The proposed establishment is inside the separation requirement distance of at least five hundred (500) feet from any existing SDM licensed establishment. Aldi, located at 29330 Schoolcraft (MLCC Business ID 0262275), currently has an SDM license and is 230 feet from Olive Garden, as measured by the nearest point on their building. Also, Wine Palace, located at 13971 Middlebelt (MLCC Business ID 11863), currently has SDM and SDD licenses and is 330 feet from Olive Garden, as measured by the nearest point on their building. They have proposed to be licensed to the building in which existing licensed establishments are located.

We would recommend that the Planning Department and City Council maintain separation requirement guidelines. It is our opinion that these guidelines are good for local establishment businesses and maintain Livonia's family atmosphere.

We are available to provide any additional information you may desire on this subject.

Sincerely,

FOR THE CHIEF OF POLICE


Jeffrey W. Ronayne
Special Services Bureau

Recycled Paper

INSPECTION DEPARTMENT

BUILDING
HEATING
PLUMBING
ELECTRICAL
ZONING
SANITATION
ENVIRONMENTAL PROTECTION
ORDINANCE ENFORCEMENT



MAUREEN BROSAN
MAYOR

JEROME A. HANNA
DIRECTOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2580
FAX: (734) 466-2095

Date: September 28, 2020

To: Scott O. Miller

From: Jerome Hanna

RE: Petition 2020-08-02-08 Olive Garden SDM Liquor License 14000 Middlebelt Road

Pursuant to your request, the above referenced Petition has been reviewed.

1. The proposed location is within 500 feet of two other SDM licensed locations. A waiver from Council would be required to maintain this deficiency.

This Department has no further objections to this Petition.

I trust this provides the requested information.

Jerome Hanna
Director of Inspection

SM

DEPARTMENT OF FINANCE

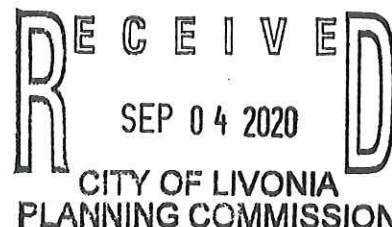
Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807



September 2, 2020

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2020-08-02-08 – 14000 Middlebelt – Olive Garden

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.

Please contact me if you have any further questions.

Very truly yours,

Connie Kumpula
Chief Accountant

CK: jw

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

August 31, 2020

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

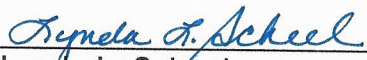
Re: Petition 2020-08-02-08

14000 / 14100 Middlebelt Road
Olive Garden SDM License

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are taxes due, but they are not delinquent, therefore I have no objections to the proposal.

Sincerely,


Lynda L. Scheel
Treasurer, City of Livonia

OTHER ITEMS RELATED TO THE PETITION

MLCC AIMS - Active/Escrow License Search

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
3231	RONALD ABRAHAM, INC.	STABLES BAR	LIVONIA CITY	WAYNE	14950 Middlebelt Rd Livonia, MI 48154-4033	Active	Y	\$4223.38	\$11878.45
3280	GMRI, INC. (A FLORIDA CORPORATION)	THE OLIVE GARDEN #1109	LIVONIA CITY	WAYNE	14000 Middlebelt Rd Livonia, MI 48154-4538	Active	Y	\$10332.75	\$29287.87
3470	LAKE POINTE YACHT CLUB INC.	LAKE POINTE YACHT CLUB	LIVONIA CITY	WAYNE	37604 Ann Arbor Rd Livonia, MI 48150-4508	Active	Y	\$38180.08	\$73906.67
3908	VILLA DEL SIGNORE, INC.	LAUREL MANOR	LIVONIA CITY	WAYNE	39000 Schoolcraft Rd Livonia, MI 48150-1036	Active	Y	\$8125.62	\$54949.95
5023	WINTERGARDEN TAVERN, LLC	WINTERGARDEN TAVERN	LIVONIA CITY	WAYNE	33326 7 Mile Rd Livonia, MI 48152-1369	Active	Y	\$34040.09	\$72621.21
9299	ALL SPORTS CARDS, INC.	WINE BARREL PLUS	LIVONIA CITY	WAYNE	30303 Plymouth Rd Livonia, MI 48150-2128	Active	Y	\$316446.57	\$399775.93
9478	RITE AID OF MICHIGAN, INC.	RITE-AID #4320	LIVONIA CITY	WAYNE	37399 6 Mile Rd Livonia, MI 48152-2775	Active	Y	\$109269.75	\$169651.84
10302	NICHOLAS PARTY STORE, INC.	NICHOLAS PARTY STORE	LIVONIA CITY	WAYNE	13820 Merriman Rd Livonia, MI 48150-1831	Active	Y	\$265465.82	\$341767.42
10420	SHOWERMAN'S FINE WINE AND LIQUOR, INC.	SHOWERMAN'S FINE WINE AND LIQUOR	LIVONIA CITY	WAYNE	15333 Merriman Rd Livonia, MI 48154-3103	Active	Y	\$867766.74	\$1323924.9
10726	N.A.N.S.I. CORPORATION	WINE CASTLE	LIVONIA CITY	WAYNE	33415 7 Mile Rd Livonia, MI 48152-3001	Active	Y	\$526954.15	\$784306.88
10876	SUMMIT PARTY SHOPPE, INC.	SUMMIT PARTY SHOPPE	LIVONIA CITY	WAYNE	32139 Plymouth Rd Livonia, MI 48150-1910	Active	Y	\$161288.26	\$247277.43

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
11219	APEX DRUG STORES, INC.	RITE-AID DISCOUNT PHARMACY #4523	LIVONIA CITY	WAYNE	33251 Plymouth Rd Livonia, MI 48150-1738	Active	Y	\$60980.36	\$93297.86
11408	AYYASH, EDDIE E	HOLIDAY HUT PARTY STORE	LIVONIA CITY	WAYNE	34950 Ann Arbor Trl Livonia, MI 48150-3539	Active	Y	\$195619.85	\$271995.97
11863	STAR SUPERMARKET, INC.	THE WINE PALACE	LIVONIA CITY	WAYNE	13973 Middlebelt Rd Livonia, MI 48154-4537	Active	Y	\$1803312.67	\$2134429.78
13167	LIVONIA ITALIAN BAKERY, INC.	DEARBORN ITALIAN BAKERY OF LIVONIA	LIVONIA CITY	WAYNE	33615 7 Mile Rd Livonia, MI 48152-3077	Active	Y	\$0.0	\$0.0
14443	V.C., INC.	VALUE CENTER MARKET	LIVONIA CITY	WAYNE	27428 6 Mile Rd Livonia, MI 48152-3835	Active	Y	\$0.0	\$0.0
14657	7-ELEVEN, INC. (A TEXAS CORPORATION) & GENUINE CONVENIENT STORE, INC.	7-ELEVEN #13468-A	LIVONIA CITY	WAYNE	15550 Middlebelt Rd Livonia, MI 48154-3808	Active	Y	\$0.0	\$0.0
15009	THE KROGER CO. OF MICHIGAN	KROGER STORE #615	LIVONIA CITY	WAYNE	33523 8 Mile Rd Livonia, MI 48152-4117	Active	Y	\$0.0	\$0.0
15016	THE KROGER CO. OF MICHIGAN	KROGER STORE #618	LIVONIA CITY	WAYNE	30935 5 Mile Rd Livonia, MI 48154-3600	Active	Y	\$0.0	\$0.0
15094	7-ELEVEN, INC. (A TEXAS CORPORATION) & PANJAB RETAIL INC.	7-ELEVEN #25867-E	LIVONIA CITY	WAYNE	27435 7 Mile Rd Livonia, MI 48152-3801	Active	Y	\$0.0	\$0.0
15100	COSTCO WHOLESALE CORPORATION (A WASHINGTON CORPORATION)	COSTCO WHOLESALE #391	LIVONIA CITY	WAYNE	20000 Haggerty Rd Livonia, MI 48152-1011	Active	Y	\$0.0	\$0.0
15102	COSTCO WHOLESALE CORPORATION (A WASHINGTON CORPORATION)	COSTCO WHOLESALE #390	LIVONIA CITY	WAYNE	13700 Middlebelt Rd Livonia, MI 48150-2215	Active	Y	\$0.0	\$0.0

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
15723	RITE AID OF MICHIGAN, INC.	RITE AID PHARMACY AND DRUG STORE #4460	LIVONIA CITY	WAYNE	37355 8 Mile Rd Livonia, MI 48152-1148	Active	Y	\$62862.56	\$76897.94
15771	PLYMOUTH FOOD STORE, INC.	PLYMOUTH FOOD STORE	LIVONIA CITY	WAYNE	27600 Plymouth Rd Livonia, MI 48150-2321	Active	Y	\$196608.06	\$269193.32
15796	BUSCH'S, INC.		LIVONIA CITY	WAYNE	37083 6 Mile Rd Livonia, MI 48152-2751	Active	Y	\$0.0	\$0.0
16404	CANTORO ITALIAN MARKET, INC.	CANTORO ITALIAN MARKET	LIVONIA CITY	WAYNE	19710 Middlebelt Rd Livonia, MI 48152-2106	Active	Y	\$0.0	\$0.0
17148	MICHIGAN PIZZA SYSTEMS, INC.	PRIMO'S PIZZERIA & PARTY STORE	LIVONIA CITY	WAYNE	33521 7 Mile Rd Livonia, MI 48152-3079	Active	Y	\$0.0	\$0.0
17187	WESTBORN MARKET OF LIVONIA, INC.	WESTBORN FRUIT MARKET	LIVONIA CITY	WAYNE	14925 Middlebelt Rd Livonia, MI 48154-4032	Active	Y	\$0.0	\$0.0
17471	THE FINE WINE SOURCE, INCORPORATED	THE FINE WINE SOURCE, INC.	LIVONIA CITY	WAYNE	16721 Middlebelt Rd Livonia, MI 48154-3355	Active	Y	\$0.0	\$0.0
99888	7-ELEVEN, INC. (A TEXAS CORPORATION) & J.D. CHATHAM SOUTH INC.	7-ELEVEN #32699-B	LIVONIA CITY	WAYNE	9479 Newburgh Rd Livonia, MI 48150-3428	Active	Y	\$0.0	\$0.0
129337	VALIA, INC.	ALOHA PARTY STORE	LIVONIA CITY	WAYNE	36274 5 Mile Rd Livonia, MI 48154-1922	Active	Y	\$140877.78	\$243308.85
131941	MEIJER, INC.	MEIJER #188	LIVONIA CITY	WAYNE	13000 Middlebelt Rd Livonia, MI 48150-2200	Active	Y	\$0.0	\$0.0
132511	N.H. ENTERPRISES, INC.	BILLY'S LIQUOR DEPOT	LIVONIA CITY	WAYNE	27405 Grand River St Livonia, MI 48152-2431	Active	Y	\$310120.67	\$419476.08

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
140634	JOE'S PRODUCE CO.	JOE'S PRODUCE	LIVONIA CITY	WAYNE	33152 7 Mile Rd Livonia, MI 48152-1358	Active	Y	\$0.0	\$0.0
152380	M JANZ, INC.	THE BENCH PUB	LIVONIA CITY	WAYNE	33653 5 Mile Rd Livonia, MI 48154-2865	Active	Y	\$28017.66	\$50329.84
153299	LIVONIA LIQUOR SHOP, INC.	LIVONIA LIQUOR SHOP	LIVONIA CITY	WAYNE	28225 5 Mile Rd Livonia, MI 48154-3907	Active	Y	\$430038.65	\$311427.15
159448	GRACIE ENTERPRISES, INC.	BONANZA WINE SHOP	LIVONIA CITY	WAYNE	33614 Plymouth Rd Livonia, MI 48150-1561	Active	Y	\$348012.55	\$362347.04
159601	DAWOOD, INC.	BRASS MUG LIQUOR	LIVONIA CITY	WAYNE	19213 Newburgh Rd Livonia, MI 48152-1026	Active	Y	\$1002766.88	\$1395950.57
172532	L & T PARTY STORE, INC.	JAMES' PARTY STORE & LIQUOR	LIVONIA CITY	WAYNE	27849 7 Mile Rd Livonia, MI 48152-3701	Active	Y	\$178085.56	\$253009.37
185644	GIANNI'S WINE SHOPPE, INC.	LEVAN WINE AND DELI SHOPPE	LIVONIA CITY	WAYNE	36217 Plymouth Rd Livonia, MI 48150-1431	Active	Y	\$296362.05	\$399472.6
185872	JARJOSA JOY STORE, INC.	MID-JOY MARKET	LIVONIA CITY	WAYNE	29150 Joy Rd Livonia, MI 48150-4032	Active	Y	\$390414.57	\$506201.11
193113	WAL-MART STORES EAST, LIMITED PARTNERSHIP	WAL-MART #2631	LIVONIA CITY	WAYNE	29555 Plymouth Rd Livonia, MI 48150-2125	Active	Y	\$0.0	\$0.0
204916	WINGS SEVENTEEN, LLC	BUFFALO WILD WINGS	LIVONIA CITY	WAYNE	37651 6 Mile Rd Livonia, MI 48152-2601	Active	Y	\$13644.3	\$31613.0
214178	WOODWARD DETROIT CVS, L.L.C.	CVS/PHARMACY #8015	LIVONIA CITY	WAYNE	29500 5 Mile Rd Livonia, MI 48154-3710	Active	Y	\$0.0	\$0.0
214205	WOODWARD DETROIT CVS, L.L.C.	CVS/PHARMACY #8031	LIVONIA CITY	WAYNE	19120 Middlebelt Rd Livonia, MI 48152-2102	Active	Y	\$33980.28	\$63453.06

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
214234	WOODWARD DETROIT CVS, L.L.C.	CVS/PHARMACY #8176	LIVONIA CITY	WAYNE	8811 Newburgh Rd Livonia, MI 48150-3424	Active	Y	\$25963.56	\$19206.17
214280	WOODWARD DETROIT CVS, L.L.C.	CVS/PHARMACY #8121	LIVONIA CITY	WAYNE	37340 5 Mile Rd Livonia, MI 48154-1800	Active	Y	\$0.0	\$0.0
215618	LUIGI'S CAFE, LLC	LUIGI'S PIZZA & SUBS	LIVONIA CITY	WAYNE	31530 Plymouth Rd Livonia, MI 48150-1929	Active	N	\$4605.06	\$11136.21
217161	LIQUOR VAULT II, INC.	LIQUOR VAULT	LIVONIA CITY	WAYNE	29243 6 Mile Rd Livonia, MI 48152-3661	Active	Y	\$491937.56	\$625047.14
222200	STAN'S MARKET, INC.	STAN'S MARKET	LIVONIA CITY	WAYNE	33503 5 Mile Rd Livonia, MI 48154-2861	Active	Y	\$0.0	\$0.0
222859	WAL-MART STORES EAST, LIMITED PARTNERSHIP	WALMART SUPERCENTER #5844	LIVONIA CITY	WAYNE	29574 7 Mile Rd Livonia, MI 48152-1910	Active	Y	\$0.0	\$0.0
223099	SHIVAMDEPASH, INC.	TWEENY'S	LIVONIA CITY	WAYNE	19191 Merriman Rd Livonia, MI 48152-1754	Active	Y	\$176287.03	\$239077.39
223548	TARGET CORPORATION (A MINNESOTA CORPORATION)	TARGET # 0872	LIVONIA CITY	WAYNE	20100 Haggerty Rd Livonia, MI 48152-1087	Active	N	\$0.0	\$0.0
224071	TARGET CORPORATION (A MINNESOTA CORPORATION)	TARGET #2230	LIVONIA CITY	WAYNE	29451 Plymouth Rd Livonia, MI 48150-2112	Active	Y	\$0.0	\$0.0
225316	MID 5 LIQUOR STORE, INC.	MID 5 LIQUOR STORE	LIVONIA CITY	WAYNE	15254 Middlebelt Rd Livonia, MI 48154-4035	Active	Y	\$191965.05	\$270025.75
227607	KIMJ, INC.	BOTTLES N STUFF	LIVONIA CITY	WAYNE	15365 Newburgh Rd Livonia, MI 48154-1875	Active	Y	\$786473.29	\$1043494.83

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
228900	SMOKY'S OF NORTHVILLE, LLC	SMOKY'S	LIVONIA CITY	WAYNE	37298 6 Mile Rd Livonia, MI 48152-2776	Active	Y	\$2920.91	\$2272.46
229856	JOE'S PRODUCE CO.	JOE'S MEAT AND SEAFOOD	LIVONIA CITY	WAYNE	33066 7 Mile Rd Livonia, MI 48152-1358	Active	Y	\$0.0	\$0.0
232832	ANTONIO JR.'S OF LIVONIA, INC.	ANTONIO'S PICOLLO RISTORANTE	LIVONIA CITY	WAYNE	31735 Plymouth Rd Livonia, MI 48150-1905	Active	Y	\$5409.8	\$6426.24
233897	TSFR APPLE VENTURE LLC	APPLEBEE'S NEIGHBORHOOD GRILL AND BAR	LIVONIA CITY	WAYNE	13301 Middlebelt Rd Livonia, MI 48150-2252	Active	Y	\$21508.39	\$58713.57
234866	FIVE G'S, INC.	O'MALLEY'S BAR & GRILL	LIVONIA CITY	WAYNE	15231 Farmington Rd Livonia, MI 48154-5447	Active	N	\$15036.08	\$32757.68
235882	HELLENIC BAKERY & GROCERY L.L.C.	HELLENIC BAKERY & GROCERY, LLC	LIVONIA CITY	WAYNE	33308 7 Mile Rd Livonia, MI 48152-1369	Active	Y	\$0.0	\$0.0
240898	MOTOR CITY PEAKS, LLC	TWIN PEAKS	LIVONIA CITY	WAYNE	20120 Haggerty Rd Livonia, MI 48152-1087	Active	Y	\$59323.76	\$125003.25
241546	BOARD OF TRUSTEES SCHOOLCRAFT COLLEGE	SCHOOLCRAFT COLLEGE	LIVONIA CITY	WAYNE	18600 Haggerty Rd Livonia, MI 48152-2696	Active	N	\$0.0	\$0.0
241812	JTORO ENTERPRISES, LLC	LARRY'S FOODLAND	LIVONIA CITY	WAYNE	33151 Plymouth Rd Livonia, MI 48150-1718	Active	N	\$0.0	\$0.0
241851	PELAGOS ENTERPRISES, INC.	BLACK LABEL TAVERN	LIVONIA CITY	WAYNE	34110 Plymouth Rd Livonia, MI 48150-1565	Active	N	\$17128.78	\$32544.12
242044	BAHAMA BREEZE HOLDINGS, LLC (A FLORIDA LIMITED LIABILITY COMPANY)	BAHAMA BREEZE	LIVONIA CITY	WAYNE	19600 Haggerty Rd Livonia, MI 48152-1077	Active	N	\$67561.39	\$141618.26

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
243600	BHARAT VISHAL LLC	LIVONIA LIQUOR CASTLE	LIVONIA CITY	WAYNE	28287 Plymouth Rd Livonia, MI 48150-5300	Active	Y	\$164729.95	\$203534.47
244409	SUPERNATURAL SPIRITS AND BREWING L.L.C.		LIVONIA CITY	WAYNE	36685 Plymouth Rd Livonia, MI 48150-1128	Active	Y	\$4233.02	\$8531.9
244411	CENTRAL PHARMACY - LIVONIA, LLC	MERRIMAN DRUGS	LIVONIA CITY	WAYNE	31320 5 Mile Rd Livonia, MI 48154-3644	Active	N	\$0.0	\$0.0
244952	LIVONIA LIQUOR & FINE WINE SHOPPE, INC.	LIVONIA LIQUOR & FINE WINE	LIVONIA CITY	WAYNE	38675 Ann Arbor Rd Livonia, MI 48150-3303	Active	Y	\$413026.99	\$444268.09
245797	ASMS, LLC	MIRAGE MARKET	LIVONIA CITY	WAYNE	28292 Joy Rd Livonia, MI 48150-4134	Active	N	\$203416.74	\$243825.75
247907	LIQUOR & SPIRITS, INC	BELLYBUSTERS	LIVONIA CITY	WAYNE	27455 6 Mile Rd Livonia, MI 48152-3834	Active	N	\$574198.3	\$518053.38
248447	K & A LIVONIA, INC.	ABC TOBACCO LIQUOR OUTLET	LIVONIA CITY	WAYNE	34746 Plymouth Rd Livonia, MI 48150-1440	Active	Y	\$425121.11	\$575825.38
248511	MGM HOSPITALITY, INC.	GRAND TAVERN	LIVONIA CITY	WAYNE	37714 W 6 Mile Rd Space B-110 Laurel Park Plaza Livonia, MI 48152	Active	N	\$12391.03	\$38888.86
250213	THE CORNELIA GROUP, LLC	BURTON MANOR	LIVONIA CITY	WAYNE	27777 Schoolcraft Rd Livonia, MI 48150-2219	Active	Y	\$9878.43	\$65083.35
0259076	BJ'S RESTAURANT OPERATIONS COMPANY (A CALIFORNIA CORPORATION)		LIVONIA CITY	WAYNE	19470 Haggerty Rd Livonia, MI 48152-1047	Active	N	\$38921.47	\$101607.35
0262275	ALDI INC. (MICHIGAN)	ALDI, INC. #04 LIVONIA	LIVONIA CITY	WAYNE	29330 Schoolcraft Rd Livonia, MI 48150-2230	Active	N	\$0.0	\$0.0

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
0263458	BEER BARON INC.		LIVONIA CITY	WAYNE	19610 Middlebelt Rd Livonia, MI 48152-2126	Active	N	\$280460.56	\$242293.38
0265259	PLAYERS PLAYGROUND BANQUET AND EVENT CENTER LLC		LIVONIA CITY	WAYNE	36115 Plymouth Rd Livonia, MI 48150-1400	Active	N	\$0.0	\$6821.55
267422	ALISHA LLC & 7-ELEVEN, INC. (A TEXAS CORPORATION)	7-ELEVEN #26636	LIVONIA CITY	WAYNE	31430 Plymouth Rd Livonia, MI 48150-1902	Active	N	\$0.0	\$0.0

MLCC AIMS - Active/Escrow License Search

Business Id	Licensee	DBA	Local Governmental Unit (LGU)	County	Address	Status	Violations	Current Year Sales	Previous Year Sales
15650	RITE AID OF MICHIGAN, INC.	RITE AID PHARMACY STORE #4801	LIVONIA CITY	WAYNE	31245 8 Mile Rd Livonia, MI 48152-1608	Escrow	Y	\$0.0	\$-20779.49
15690	7-ELEVEN, INC. (A TEXAS CORPORATION) & PANTHER ENTERPRISES INC.	7-ELEVEN #17636-F	LIVONIA CITY	WAYNE	8988 Middlebelt Rd Livonia, MI 48150-4052	Escrow	Y	\$0.0	\$0.0
16915	KOYAMA SHOTEN OF MICHIGAN, INCORPORATED	KOYAMA SHOTEN	LIVONIA CITY	WAYNE	37176 6 Mile Rd Livonia, MI 48152-5707	Escrow	Y	\$0.0	\$0.0
144051	BAI LYNN MARKET, INC.	BAI LYNN MARKET	LIVONIA CITY	WAYNE	13950 Merriman Rd Livonia, MI 48154-4259	Escrow	Y	\$0.0	\$0.0
245455	LOS TRES AMIGOS-LIVONIA LLC	LOS TRES AMIGOS	LIVONIA CITY	WAYNE	29441 5 Mile Rd Livonia, MI 48154-3709	Active	Y	\$12228.72	\$30237.7
248116	JUDE'S INVESTMENTS, INC.		LIVONIA CITY	WAYNE	33265 Schoolcraft Rd Livonia, MI 48150-1626	Escrow	N	\$0.0	\$0.0

Alcohol Information Management System

Michigan Liquor Control Commission

Local Governmental Unit Quota Search

Through this search page, you may look up the retail license quota numbers for on and off premises licenses within a specific Local Governmental Unit (LGU) or county.

The “Allowed” column indicates the number of licenses authorized in the LGU under the quota defined under MCL 436.1531. The “Available” column indicates the number of licenses the LGU has available under the quota, but which have not been issued. The “Allocated” column indicates the number of available, unissued quota licenses in the LGU that have been approved by the LGU and for which an active application is still pending. The “Issued” column indicates the total number of quota licenses issued within the LGU.

After running a search, if you would like to generate a list that you may merge into a letter or print, click the CSV button (for a Comma-Separated Value list), the Excel button (for an Excel spreadsheet list), the Print button to print the list, or the Copy button to copy the data so that you may paste it into a document.

LGU Details

LGU Name

LIVONIA CITY

County

WAYNE

LGU Id

2748

Current Census Population

96942

Prohibition Status

Legal

Go Back

Quotas

Show

10

entries

Copy

CSV

Excel

Print

Quota Name	Type	Allowed	Issued	Available	Allocated
LIVONIA CITY - Retail - SDM - Off Premises - - - - -	Retail - SDM - Off Premises	97	62	35	0
LIVONIA CITY - Retail - SDD - Off Premises - - - - -	Retail - SDD - Off Premises	33	34	-1	0
LIVONIA CITY - Retail - On Premises - - - - -	Retail - On Premises	65	69	-4	0

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UNAPPROVED MINUTES

1

MINUTES OF THE 1,161st PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, October 6, 2020, the City Planning Commission of the City of Livonia held its 1,161st Public Hearings and Regular Meeting via Zoom Meeting Software.

Mr. Glen Long, Acting Chairman, called the meeting to order at 7:00 p.m.

Members present: David Bongero Sam Caramagno Glen Long
 Betsy McCue Carol Smiley Peter Ventura

Members absent: Ian Wilshaw

Mr. Mark Taormina, Planning Director, Scott Miller, Planner IV, and Stephanie Reece, Program Supervisor, were also present.

Acting Chairman Long informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #1 PETITION 2020-08-02-08

Olive Garden

Mr. Caramagno, Secretary, announced the first item on the agenda, Petition 2020-08-02-08 submitted by GMRI, Inc. requesting waiver use approval pursuant to Section 11.03(r) of the City of Livonia Zoning Ordinance #543, as amended, to utilize an SDM liquor license (sale of packaged beer and wine) in connection with the operations of an existing full-service restaurant (Olive Garden) at 14000 Middlebelt Road, located on the east side of Middlebelt

Road between Schoolcraft Road and Lyndon Avenue in the Southwest ¼ of Section 24.

Mr. Taormina: This is a request to utilize an SDM liquor license in connection with an existing full-service restaurant. Approval would allow the sale of pre-packaged beer and wine products for off premises consumption. The applicant in this case, as mentioned, is the Olive Garden, which is located on the east side of Middlebelt Road just north of Schoolcraft Road and the 1-96 expressway. The zoning of the property is C-2 (General Business). In Livonia, the operation of an SDM liquor license requires special land use approval, pursuant to Section 11.03(r) of the zoning ordinance. The Olive Garden currently operates a Class C liquor license which allows for the sale of beer, wine, and spirits for consumption on the premises. The restaurant would now like to expand their take-out and delivery services by offering customers pre-packaged beer and wine products. There are two special requirements that apply to the zoning approval of an SDM license. The first is a minimum separation distance between SDM licensed businesses. Section 11.03(r)(1) specifies that an SDM licensed establishment shall not be located within 500 feet of an existing SDM licensed establishment. There are two such licensed businesses within 500 feet of the Olive Garden. The first is Aldi Food Market located immediately to the south of the restaurant and then the other is the Wine Palace, which is located on the west side of Middlebelt Road about 440 feet from the restaurant. This 500-foot separation requirement can be waived by City Council. The other requirement is also a separation requirement. It requires that an SDM licensed establishment not be within 400 feet from any church or school. There are no churches or schools within 400 feet of the subject restaurant. At the study meeting, we discussed a number of issues related to SDM licensing within the city. We talked about the quota restrictions and types of the businesses that are exempt. We also asked the petitioner to provide additional information relative to the percentage of sales that they forecast with the operation of an SDM at this location. We did send new data on this. Hopefully everyone received it. Otherwise, if you haven't, Mr. Howe is available this evening and will be able to respond. I apologize. If you can give me one moment to retrieve the correspondence on this item. You can begin the discussion with Mr. Howe, if that is okay. Thank you.

Mr. Long: Sure. Thank you. I am going to allow him to speak. Mr. Howe, can you hear us?

UNAPPROVED MINUTES

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Patrick Howe, 280 N. Old Woodward Ave., #12, Birmingham, MI, 48009. Thank you for having me.

Mr. Long: So, you heard Mr. Taormina's description. Is there anything else you would like to add?

Mr. Howe: I would like to recap from the study session. This is part of a national program where Olive Garden increased their To Go offerings and that included the sale of beer and wine. We are currently offering that at all other Michigan locations. They have been approved through the Liquor Commission for an SDM license for this location, but we aren't using it until we obtain all required local approvals. This is purely to allow for beer and wine to be sold in connection with take out orders. Beer or wine will not be displayed or advertised on a stand-alone basis in the restaurant. There won't be a little market or anything. It is really just to compliment the takeout orders. I provided the answers to the questions that were discussed at the study meeting. The percentage of overall sales of beer and wine for on premise consumption at Olive Garden nationwide is less than 10%. The percentage of sales since this program started in June in Michigan for takeout beer and wine is .1% sales. They will not be using a 3rd party delivery service to deliver beer and wine. Beer and wine will be picked up by the customer either curbside or delivered by restaurant employees. A food purchase is not required to purchase beer and wine to go, although that is how it is marketed. Olive Garden has an excellent operating record. I expect them to have the same standard if they are allowed to serve beer and wine to go in Livonia. I am happy to answer any questions that the commission may have. Thank you.

Mr. Long: Thank you, Mr. Howe. I appreciate that. It did kind of address some of the questions that we had last...at the study session. I will only it up to the commission now for any questions of Mr. Howe.

Mr. Taormina: Mr. Chairman, if it pleases the commission, I will read those letters into the record now.

Mr. Long: Let's do that first. Thank you.

Mr. Taormina: The first item is from the Division of Police, dated September 16, 2020, which reads as follows: "*We have reviewed the plans submitted by Olive Garden requesting an SOM liquor license (sale of packaged beer and wine) in connection with the operations of a full-service restaurant, Olive Garden, located at*

14000 Middlebelt Road, east of Middlebelt Road, between Schoolcraft Road and Lyndon Avenue, in the southwest quarter of Section 24. A review of the plans determined that the request does not comply with the prior separation requirement guidelines. The proposed establishment is inside the separation requirement distance of at least five hundred (500) feet from any existing SOM licensed establishment. Aldi, located at 29330 Schoolcraft (MLCC Business ID 0262275), currently has an SOM license and is 230 feet from Olive Garden, as measured by the nearest point on their building. Also, Wine Palace, located at 13971 Middlebelt (MLCC Business ID 11863), currently has SOM and SOD licenses and is 330 feet from Olive Garden, as measured by the nearest point on their building. They have proposed to be licensed to the building in which existing licensed establishments are located. We would recommend that the Planning Department and City Council maintain separation requirement guidelines. It is our opinion that these guidelines are good for local establishment businesses and maintain Livonia's family atmosphere. We are available to provide any additional information you may desire on this subject." The letter is signed by Scott Sczepanski, Sergeant, Traffic Bureau. The next letter is from the Inspection Department, dated September 28, 2020, which reads as follows: "Pursuant to your request, the above referenced Petition has been reviewed. 1. The proposed location is within 500 feet of two other SDM licensed locations. A waiver from Council would be required to maintain this deficiency. This Department has no further objections to this Petition." The letter is signed by Jerome Hanna, Director of Inspection. The next letter is from the Finance Department, dated September 2, 2020, which reads as follows: "I have reviewed the addresses connected with the above noted petition. As there are no outstanding amounts receivable, general or water and sewer, I have no objections to the proposal." The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer's Department, dated August 31, 2020, which reads as follows: "In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are taxes due, but they are not delinquent, therefore I have no objections to the proposal." The letter is signed by Lynda Scheel, Treasurer.

Mr. Long: Are there any questions of the staff or of the petitioner?

UNAPPROVED MINUTES

5

Ms. Smiley: No real questions. I just want to thank him. He answered every one of our questions from last week in writing ahead of time. I appreciate that.

Mr. Howe: Thank you.

Mr. Long: Any other comments or questions from the Planning Commission?

Mr. Ventura: I guess I direct this question to either Mr. Taormina or Mr. Howe. In the event that the Olive Garden were to go out of business, what would happen to this license?

Mr. Howe: It has no value, so it has no third-party value. It is being associated with a Class C license. It would just be terminated.

Mr. Taormina: Mr. Ventura, I believe what the implication would be with the zoning approval is that it would run with the land. So, a subsequent operator or business at this location would be able to utilize an SDM license, unless the commission and council decide to place a restriction on the transfer of the waiver-use to a new user, except under a circumstance where City Council authorizes the transfer to a new user. We frequently put that language in place for proposals or petitions where the commission concurs with a particular operator of a business with the waiver approval, but also wants to be cautious how that waiver is transferred in the future to other users.

Mr. Ventura: Thank you, Mr. Taormina. Thank you, Mr. Howe.

Mr. Long: Any other questions from the commission? If there are no other questions by the commission, we can hear any questions or public comment there may be. It looks like we don't have anybody in the waiting room. I guess we are not going to have any public comments. I will close the public hearing and ask for a motion.

On a motion by McCue, seconded by Smiley, and unanimously adopted, it was

#10-52-2020 **RESOLVED**, that pursuant to a Public Hearing having been held by the City Planning Commission on October 6, 2020, on Petition 2020-08-02-08 submitted by GMRI, Inc. requesting waiver use approval pursuant to Section 11.03(r) of the City of Livonia Zoning Ordinance #543, as amended, to utilize an SDM liquor license (sale of packaged beer and wine) in connection

with the operations of an existing full-service restaurant (Olive Garden) at 14000 Middlebelt Road, located on the east side of Middlebelt Road between Schoolcraft Road and Lyndon Avenue in the Southwest ¼ of Section 24, the Planning Commission does hereby recommend to the City Council that Petition 2020-08-02-08 be approved subject to the following conditions:

1. That City Council waive the five hundred-foot (500') separation requirement between SDM-licensed establishments.
2. That the Petitioner shall enter into a conditional agreement limiting the waiver to this user only, with the provision to extend this waiver use approval to a new user only upon approval of the new user by the City Council.

Subject to the preceding conditions, this petition is approved for the following reasons:

1. That the subject site has the capacity to accommodate the proposed use. and
2. That the use of an SDM license will complement the existing use of the subject property and will provide an additional service to customers.

FURTHER RESOLVED, that notice of the above hearing was given in accordance with the provisions of Section 19.05 of Zoning Ordinance #543, as amended.

Mr. Long: Is there any discussion?

Mr. Long, Acting Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.

Regular Meeting Minutes of September 21, 2020

September 21, 2020

On a motion by Bahr, supported by White, it was:

CITY COUNCIL

(Scott Bahr)
Subject matter of
organizational
restructuring of the City
Council Office.
**(Refer to Committee of
the Whole)**

#280-20 RESOLVED, that upon the motion by Council Vice President Scott Bahr, seconded by Councilmember Cathy White, at the Regular Meeting held September 21, 2020, regarding the organizational restructuring of the City Council Office, the Council does hereby refer this item to the Committee of the Whole for its report and recommendation.

A roll call vote was taken on the foregoing resolution with the following result:

AYES: Bahr, White, Donovic, Jolly, Toy and McIntyre

NAYS: McCullough

The President declared the resolution adopted.

<i>ITEM PROPOSED DURING AUDIENCE COMMUNICATION (Regular Meeting of September 21, 2020)</i>

Motion by:	Bahr
Seconded by:	White
ROLL CALL:	
Ayes:	Bahr, White, Donovic, Jolly, Toy, McIntyre
Nays:	McCullough
Absent:	None

On a motion by Laura, seconded by Toy, and unanimously adopted, it

was:

CITY COUNCIL

Subject of the Legislative
Affairs Director.
(Refer to the Committee
of the Whole for its
report and
recommendation)

#342-11 RESOLVED, that the Council does hereby refer the subject of the Legislative Affairs Director to the Committee of the Whole for its report and recommendation.

UNFINISHED BUSINESS AGENDA ITEMS (Regular Meeting of October 19, 2011)

Motion by: Laura
Seconded by: Toy

ROLL CALL:

Ayes: Laura, Toy, Brosnan, Schwartz, Pastor, Meakin, and McCann

Nays: None

Absent: None

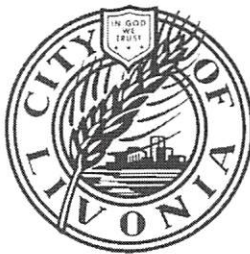
DEPARTMENT OF LAW

PAUL A. BERNIER
City Attorney

MICHAEL E. FISHER
Chief Assistant City Attorney

ERIC S. GOLDSTEIN
Assistant City Attorney

LEO D. NEVILLE
Assistant City Attorney



MAUREEN MILLER BROSAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2520
FAX: (734) 466-2072

October 9, 2020

TO: HONORABLE MEMBERS OF THE CITY COUNCIL

FROM: DEPARTMENT OF LAW

SUBJECT: Proposed Amendments to the Livonia Code of Ordinances, as Amended

REF: Council Resolution No. 280-20

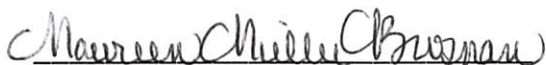
Dear Council Members:

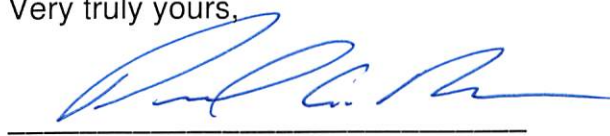
At your public hearing held on October 12, 2020, Council requested two (2) different approving resolutions Amending Section 2.10 of the Livonia Code of Ordinances.

Accordingly, herewith submitted for your consideration are the proposed ordinance amendments prepared by the Department of Law.

Approved for submission:

Very truly yours,


Maureen Miller Brosnan, Mayor


Paul A. Bernier, City Attorney

PAB/bks

Attachment(s)

cc: Mayor, City Clerk, Council, Finance,

P:\Council\2020\Ordinances\Chapter 2.09.010, 020, 10.10.010 & 10.10.020.docx

**AN ORDINANCE ADDING CHAPTER 09 (DEPARTMENT
OF GOVERNMENTAL AFFAIRS) OF TITLE 2 OF THE
LIVONIA CODE OF ORDINANCES, AS AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Chapter 09 is hereby added to Title 2 of the Livonia Code of Ordinances, as amended, which Chapter shall read as follows:

Section 2.09.010 Creation – Organization.

Section 2.09.020 Powers and duties of director.

2.09.010 Creation – Organization.

There is created and established in the city a department known as the “department of governmental affairs.” A director shall be appointed by the mayor in accordance with the Charter provisions pertaining to directors of departments, and shall receive such compensation as from time to time may be fixed by the council.

Section 2. Section 020 of Chapter 2.09 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby added to read as follows:

2.09.020 Powers and duties of Director.

Under the direction of the mayor, the director of governmental affairs is responsible for supporting the City of Livonia’s governmental agenda; monitoring governmental and non-profit grant opportunities; serving as liaison with other local, state, county and federal jurisdictions regarding legislation, its intent and its impact; identifying strategic opportunities for collaboration with the Livonia community, regional stakeholders, elected officials and organizations to advance shared goals; and other tasks and responsibilities as assigned.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

**AN ORDINANCE AMENDING SECTIONS 010, 020 AND
030 OF CHAPTER 2.10 (DEPARTMENT OF THE OFFICE
OF THE CITY COUNCIL) TO TITLE 2 OF THE LIVONIA
CODE OF ORDINANCES, AS AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 010 of Chapter 2.10 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

2.10.010 Title for Citation.

The ordinance codified in this chapter shall be known and cited as the "department of the office of the city council ordinance".

Section 2. Section 020 of Chapter 2.10 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

2.10.020 Creation - Organization.

There is created and established in the city a department known as the "department of the office of the city council." An administrator shall be selected in accordance with the Charter by the city council president and shall receive such compensation as from time to time may be fixed by the council.

Section 3. Section 030 of Chapter 2.10 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

2.10.030 Powers and duties of administrator.

Under the direction of the council, the administrator has certain council responsibilities, including carrying out various responsibilities with respect to the efficient administration and operation of the city's legislative branch of government; representing the council at various functions and meetings, as necessary; following up on complaint matters involving codes and ordinances; serving as liaison with citizens, corporate entities, and various units of city government; and performing such other duties and functions as required by the city council.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.

**AN ORDINANCE AMENDING SECTIONS 020 AND 030
OF CHAPTER 2.10 (DEPARTMENT OF LEGISLATIVE
AFFAIRS) TO TITLE 2 OF THE LIVONIA CODE OF
ORDINANCES, AS AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 020 of Chapter 2.10 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

2.10.020 Creation - Organization.

There is created and established in the city a department known as the "department of legislative affairs". A director shall be appointed by the mayor in accordance with the Charter provisions pertaining to directors of departments, and shall receive such compensation as from time to time may be fixed by the council. An Administrator shall be selected in accordance with the Charter by the city council president and shall receive such compensation as from time to time may be fixed by the council.

Section 2. Section 030 of Chapter 2.10 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

2.10.030 Powers and duties of Director and Administrator.

(A) Under the direction of the mayor, the director is responsible for supporting the City of Livonia's governmental agenda; monitoring governmental and non-profit grant opportunities; serving as liaison with other cities and with state, county and federal jurisdictions regarding legislation, its intent and its impact; identifying strategic opportunities for collaboration with the Livonia community, regional stakeholders, elected officials and organizations to advance shared goals; and other tasks and responsibilities as assigned.

(B) Under the direction of the council, the administrator is responsible for certain council responsibilities, including carrying out various responsibilities with respect to the efficient administration and operation of the city's legislative branch of government; representing the council at various functions and meetings, as necessary; following-up on complaint matters involving codes and ordinances; serving as liaison with citizens, corporate entities, and various units of city

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Section 4. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.



REPORT TO THE LIVONIA CITY COUNCIL

Law

October 20, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasproicz, Office
Administrator, Council Office

AGENDA ITEM

PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to amend Sections 010, 020 and 030 of Chapter 2.10 (Department of the Office of the City Council) to Title 2, to establish the responsibilities of Administration in the City Council office.

BACKGROUND

PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to amend Sections 010, 020 and 030 of Chapter 2.10 (Department of the Office of the City Council) to Title 2, to establish the responsibilities of Administration in the City Council office.

RECOMMENDATION

PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to amend Sections 010, 020 and 030 of Chapter 2.10 (Department of the Office of the City Council) to Title 2, to establish the responsibilities of Administration in the City Council office.

FISCAL CONSIDERATION

ATTACHMENTS

1. R110420 Req to amend Sections 010, 020 and 030 of Chapter 2.10 to Title 2 (Dept of Office of City Council) (ORDS - Livonia Code of)

APPROVED BY

A handwritten signature in black ink, appearing to read "Chairman Michelle Brown".

Date: October 22, 2020

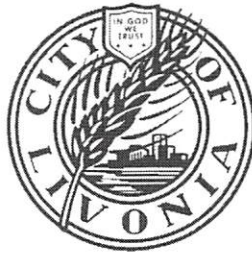
DEPARTMENT OF LAW

PAUL A. BERNIER
City Attorney

MICHAEL E. FISHER
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ERIC S. GOLDSTEIN
Assistant City Attorney

LEO D. NEVILLE
Assistant City Attorney



MAUREEN MILLER BROSAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2520
FAX: (734) 466-2072

October 9, 2020

TO: HONORABLE MEMBERS OF THE CITY COUNCIL

FROM: DEPARTMENT OF LAW

SUBJECT: Proposed Amendments to the Livonia Code of Ordinances, as Amended

REF: Council Resolution No. 280-20

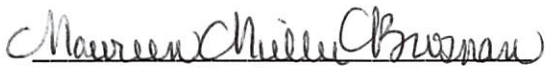
Dear Council Members:

At your public hearing held on October 12, 2020, Council requested two (2) different approving resolutions Amending Section 2.10 of the Livonia Code of Ordinances.

Accordingly, herewith submitted for your consideration are the proposed ordinance amendments prepared by the Department of Law.

Approved for submission:

Very truly yours,


Maureen Miller Brosnan, Mayor


Paul A. Bernier, City Attorney

PAB/bks

Attachment(s)

cc: Mayor, City Clerk, Council, Finance,

P:\Council\2020\Ordinances\Chapter 2.09.010, 020, 10.10.010 & 10.10.020.docx

**AN ORDINANCE AMENDING SECTIONS 010, 020 AND
030 OF CHAPTER 2.10 (DEPARTMENT OF THE OFFICE
OF THE CITY COUNCIL) TO TITLE 2 OF THE LIVONIA
CODE OF ORDINANCES, AS AMENDED.**

THE CITY OF LIVONIA ORDAINS:

Section 1. Section 010 of Chapter 2.10 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

2.10.010 Title for Citation.

The ordinance codified in this chapter shall be known and cited as the "department of the office of the city council ordinance".

Section 2. Section 020 of Chapter 2.10 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

2.10.020 Creation - Organization.

There is created and established in the city a department known as the "department of the office of the city council." An administrator shall be selected in accordance with the Charter by the city council president and shall receive such compensation as from time to time may be fixed by the council.

Section 3. Section 030 of Chapter 2.10 to Title 2 of the Livonia Code of Ordinances, as amended, is hereby amended to read as follows:

2.10.030 Powers and duties of administrator.

Under the direction of the council, the administrator has certain council responsibilities, including carrying out various responsibilities with respect to the efficient administration and operation of the city's legislative branch of government; representing the council at various functions and meetings, as necessary; following up on complaint matters involving codes and ordinances; serving as liaison with citizens, corporate entities, and various units of city government; and performing such other duties and functions as required by the city council.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.



REPORT TO THE LIVONIA CITY COUNCIL

Council Office
October 20, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprowicz, Office
Administrator, Council Office

AGENDA ITEM

PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES, AS AMENDED: Department of Law, re: to amend Sections 020 and 030 of Chapter 2.10 (Department of Legislative Affairs) to Title 2, to establish the responsibilities of the Director of Legislative Affairs and the Administrator in the City Council office.

BACKGROUND

RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. R110420 Req to amend Sections 020 and 030 of Chapter 2.10 to Title 2 (Dept of Legis Affairs) (ORDS - Livonia Code of)

APPROVED BY

A handwritten signature in black ink, reading "Maureen Miller Brosnan".

Maureen Miller Brosnan, Mayor

Date: October 22, 2020

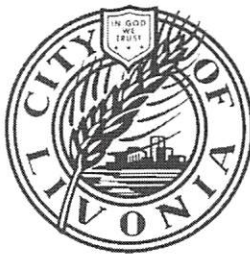
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MAYOR

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(734) 466-2520
FAX: (734) 466-2072

October 9, 2020

TO: HONORABLE MEMBERS OF THE CITY COUNCIL

FROM: DEPARTMENT OF LAW

SUBJECT: Proposed Amendments to the Livonia Code of Ordinances, as Amended

REF: Council Resolution No. 280-20

Dear Council Members:

At your public hearing held on October 12, 2020, Council requested two (2) different approving resolutions Amending Section 2.10 of the Livonia Code of Ordinances.

Accordingly, herewith submitted for your consideration are the proposed ordinance amendments prepared by the Department of Law.

Approved for submission:

Very truly yours,


Maureen Miller Brosnan, Mayor


Paul A. Bernier, City Attorney

PAB/bks

Attachment(s)

cc: Mayor, City Clerk, Council, Finance,

P:\Council\2020\Ordinances\Chapter 2.09.010, 020, 10.10.010 & 10.10.020.docx

**AN ORDINANCE AMENDING SECTIONS 020 AND 030
OF CHAPTER 2.10 (DEPARTMENT OF LEGISLATIVE
AFFAIRS) TO TITLE 2 OF THE LIVONIA CODE OF
ORDINANCES, AS AMENDED.**

THE CITY OF LIVONIA ORDAINS:

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REPORT TO THE LIVONIA CITY COUNCIL

Council Office
October 20, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprowicz, Office
Administrator, Council Office

AGENDA ITEM

REZONING PETITION: Planning Commission, re: Petition 2020-07-01-04, submitted by Adams Park Development, L.L.C., to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast ¼ of Section 24 from PL (Public Lands) to R-1 (One Family Residential).
Public Hearing held on October 7, 2020

BACKGROUND

RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. PH100720 2020-07-01-04 (Adams Park) 14416 Harrison and 28201 Lyndon (ZONING)

APPROVED BY

**CITY OF LIVONIA
PUBLIC HEARING**

Minutes of Meeting Held on Wednesday, October 7, 2020

A Public Hearing of the Council of the City of Livonia was held virtually via ZOOM on Wednesday October 7, 2020.

MEMBERS PRESENT: Kathleen McIntyre, President
Vice President Scott Bahr
Rob Donovic
Jim Jolly
Brandon McCullough
Laura M. Toy
Cathy K. White

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Taormina, Director of Economic Development
Todd Zilincik, City Engineer
Paul Bernier, City Attorney
Sara Kasprowicz, Recording Secretary

The Public Hearing was called to order at 7:25 p.m. with President Kathleen McIntyre presiding. This item is regarding **Petition 2020-07-01-04** submitted by Adams Park Development, L.L.C. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast ¼ of Section 24 from PL (Public Lands) to R-1 (One Family Residential).

This item will move to the Regular Meeting of **November 4, 2020**.

The Public Hearing is now open. There were 25 people in the audience.

McIntyre: We have a hand raised, and I don't see that Council from anyone from the City, from Atul Kishore, I hope I've pronounced that correctly.

Kishore: Yes, thank you very much, can you hear me?

McIntyre: Yes, I believe we have also received an email from you.

Kishore: Yes, thank you very much for giving me the time. Just a little background on myself, I used to live in Livonia and I had moved out to California and

then to Bloomfield and now I'm back in Livonia. I love the City and thank you for giving me the chance to talk to you today. Before we discuss about the elementary school, I want to discuss about the current situation we are facing today in our building, this is regarding the home owner's association for Bishop Condominiums, that is a new condominiums right across from this site. This is built by Soave Homes and I must say that in general, they have been good but I have had a real problem with Mike Soave, the builder, because they are using my sprinkler and my water connection to water the entire subdivision. The Water Department is working with them and they are not getting cooperation because Mike keeps promising that he'll add another line and its not working, so I would love to have City Council and the Mayor getting involved with Mike Soave to get that resolved and have a successful new line put in. Then we are moving to this area of Adams LLC that is going in. I look forward, I think, on behalf of the Homeowners Association, we all look forward, we are not objecting to having the single-family homes in there as long as they are done right. Right now, Lyndon has a major problem. The road itself is sinking towards Lyndon and water is collecting. Now, thank God, the geese are gone, because the geese were using that a pond in the middle of Lyndon and then everybody driving there is honking. So, as you can imagine, as this subdivision goes into play, we're going to have some major problems. There is water already coming out from the Soave construction from the expansion joints in the sidewalks. Nobody from Inspection has looked at it or given the ok. So, someone from Inspection needs to come out and make sure this is done. The other thing is, right now with, as I mentioned in my email, this new subdivision has to look at the four items that I mentioned on there. Rather than going into it, I know this is strictly about a rezoning process, but we need to make sure that the rezoning and the builder completely takes control of this project, especially if there is going to be a Homeowner's Association or not, that they are held liable to the very end.

McIntyre: Thank you, Mr. Kishore. Your comments are appreciated and as you know, we require bonds from developers, and we hold onto the bonds until everything is complete and signed off on by the City. I do appreciate your comments and as you know, this is the public hearing and this will move on to the Regular agenda of October 19th, so I would encourage you to also participate in that meeting. That meeting will also be via Zoom, so that will be the Regular meeting at 7pm.

Kishore: Yep, I plan to, thank you very much.

McIntyre: Thank you for your comments and again, thank you for engagement in the City and your Homeowner's Association in taking an interest in what is going on in the City and in your neighborhood, so thank you again. Alright,

any other to comment? We have Mr. McCabe. Thank you for bearing with us and waiting until we got to the second public hearing.

McCabe: Thank you again and I'm a little bit new to Civics so I appreciate your guidance and my interruption on the other meeting. I was on the Planning Commission meeting, I live, again, this is Jim McCabe, I live at 14236 Lyons Street. Lyons is the street directly east of the planned development so we will certainly be affected in many ways. I was on the Planning Commission and I noted my vote against the new building, however, I learned something during that meeting, and that was that this is basically a foregone conclusion. The property has been sold, a developer owns it, he's not going to leave it as green space, which I know everyone in my neighborhood here would like. So, he's got a certain investment in it, so shame on me for not being Civically active when the school board sold it to the developer, so shame on me on that. It does seem like it was quite an easy sale, it seemed to happen very quickly. That aside, I'm not in favor of it, you know, there is going to be certain impacts. You going to put forty new houses inside a sixty-four year old infrastructure, there's infrastructure and traffic problems on Lyndon. There's many different drawbacks to it, so I don't know why it was so easily rubber stamped. Again, these guys put a lot of money in to buy that property, so maybe my comments are a day late and a dollar short, but I have to make it known, I'm not in favor of it. You're going to build forty new homes inside a sixty-four year old infrastructure and there was a civil engineer on the Planning Commission call that said there will be no impact, I just can't believe that. So, anyway, I just wanted to express my disenchantment with the whole thing and be on record. I appreciate the date of the next Council meeting, I guess I will attend that for no other reason but to make myself feel good.

McIntyre: Thank you for your comments and just received notification that the information I was reading is not correct, and that these will actually be on the Meeting of November 4. Mr. McCabe, if you would like to call the Council office tomorrow to get the correct date, but Mr. McCabe, I would like to address your comments, and first of all, I want to thank you again and I mean this sincerely, for taking the time to call in and express your concerns and I'd like to address what you said about the process. You recognized a very important fact and that is that these are properties that belonged to Livonia Public School District, which is a completely separate legal entity which you understand. Sales aren't generally quick with these and I don't know with this particular property, how long this was on the market, but these are put on the market and are made available, they are usually working with a broker and these are made available very widely to any developer, to anyone whose interested in purchasing these and the sale is generally contingent upon the rezoning and I think we have Mr. Taormina with us, I know we do because we are sharing his screen and

I'm going to ask Mr. Taormina, our Planning Director if he can confirm that. Mark, is the sale contingent upon the rezoning?

Taormina: I'll have to allow the petitioner speak on the specifics of his purchase agreement with LPS, but its my understanding, but yes, this is all a contingent based agreement and at what point they choose to close on the property, I'm not certain on that. Just to speak a little bit on the length of the process, I believe it was around the first of the year that the consultant that was hired by Livonia Public School sent out the proposals, the RFPs, they went out and then following that, there was a process that the school board used to select the buyers of not only this site but also Webster and Wilson. So, it has been a several month process all together.

McIntyre: Thank you and I wanted Mr. Taormina to speak to this issue. It is not a quick process, and as far as it being a rubber stamp, its not a rubber stamp. That's why we go through these processes, its really not for show, these are important, we are legally bound to have public hearings but they are very important to us and the comments we hear are very important to us. Generally, I shouldn't say generally, but the comments drive us to come into our consideration often do drive us to additional conversations with the perspective developer. Going back through the Planning Commission notes, so your comments are not at all in vain and the other thing that I would like to mention, in the process on rezoning and you may know this Mr. McCabe and I apologize if I am telling you something you already know, but the process for rezoning is that it gets a first reading at a City Council meeting and again, I believe this is November 4, I think I have just received confirmation that this will be November 4th for this item. There is a first read given by a member of City Council generally and someone can decide not to offer a first read, but generally there is a first read, but before we have the second read, and the second read is where a roll call vote is taken and the rezoning is finalized and it doesn't take affect until it is published in the paper, but prior to that happening, is when we receive and review the site plan and so we have a number of significant steps to go through here before the rezoning is finalized, so I hope that helps put your mind at ease a little bit and be more comfortable that this is not a rubber stamp, that this is not simply a formality on a done deal.

McCabe: I thank you for that. Again, I have never been very involved with local politics and shame on me for that, I'll say that twice, shame on me for that. I appreciate the education and the opportunity to voice my concern and my vote against the building of 49 new homes, but again, I understand the situation and I appreciate it. Perhaps I'll run for office someday, I don't know, I'm fascinated by this whole process. I thank you again.

McIntyre: Thank you and again, the thing that we appreciate it, and I don't usually speak for Council, but in this case, I think I can speak for all of us. We're

always happy when people call us and they like what we're doing, and they agree with everything, but what we like best is for people to be engaged, even if they are not happy about something or they disagree with something that's going on, we really appreciate hearing that. It does inform our thinking and our decision-making, so your strong Civic engagement is appreciated, and your voice is heard and it's not a voice in vain.

McCabe: Thank you so much.

McIntyre: Next we will move along to Sean Kelly. I'm hitting unmute, there we go, good evening.

Kelly: Ok, first of all, I want to agree with Mr. McCabe in that, I'm not as knowledgeable as you guys are about zoning and all that. I did participate in the Zoning Board Commission and I thought the rezoning had already been approved for Residential 1. Are you saying it's still not approved, that has to go to the City Council?

McIntyre: That is correct. This is the City Council, so you participated at what I think you are referring to is the Planning Commission?

Kelly: Maybe it was the Planning Commission, yes. They just voted it to go through to you guys?

McIntyre: They are a recommending body.

Kelly: Ok, then they recommended the thirty-nine houses?

McIntyre: They recommended the rezoning.

Kelly: Not the plan that the developer is proposing?

McIntyre: We are not to the review of the site plan yet. The process is, I don't know if you heard what I had explained to Mr. McCabe?

Kelly: Yeah, I was watching. So, I don't know if you guys participated in the Planning Commission's Zoom broadcast, but there was a person there, Laura, and she was asking why was Residential 1 and not Residential 2. I understand that you want to, this is land and the developer bought it, but it just seems like thirty-nine houses in that small of a space is too much. Especially if the ingress egress is going to be on Lyndon. I'm giving up having the green space, but I think it should be Residential 2, I think it allows for larger lots and they would be less houses. Am I correct in that?

- McIntyre: You are correct. So, this is a request to rezone from Public Lands to R-1, one family residential. You are correct, R-1 and R-2 specify the lot sizes.
- Kelly: R-2 would allow for larger lot sizes, correct?
- McIntyre: R-2 requires larger lot sizes, that is correct.
- Kelly: Ok, by the way, I'm at 14453 Lyons, I butt up right to it. Our entire strip along just by where the school was, we're flooded every Spring. I lost one huge, fifty-year-old maple. My neighbor South of me, he floods up into his backyard and I'm really concerned with having thirty-nine houses. At the Planning Commission meeting, there was a drainage expert, I can't remember his name, he said on Lyndon there's a huge tunnel on Lydon that you could drive a pickup through. He said we had all this drainage running along our fence line, west of my lot that would handle any subsequent run off. Well, it didn't handle anything. Then I'm concerned, we're going to have a retention pond at the bottom of this proposed development and all that run off from thirty nine houses into a retention pond, what's that going to do to my neighbors south of me? So, I'm not, like Mr. McCabe said, I would love a green space, but I think R-1 is way too much for that small of a property. I would hope you guys would take that into consideration.
- McIntyre: Alright, thank you. I would like to just address a high-level issue of the retention pond and I'm going to ask Mr. Taormina to jump in here if I say anything that is not correct. Generally, what we find, is with these former school sites, when they are school sites and when they were built, the storm water management requirements were very different and not nearly as robust as they are now. So, when these are purchased and redeveloped, this County's requirements, requires aggressive storm water management on lots, on parcels of this size. What you generally end up with is an improved situation for the streets and the residents surrounding these schools, when there is development now, the retention ponds are required, and I guess I would term them stringent storm water management capabilities are required.
- Kelly: Alright, but I didn't hear about any improvement to the infrastructure underground. I've got sewers, I don't know if they are sewers, but I've got sewer caps right at the back of my fence and right at the front of my yard. They came and looked at them while they were doing all this. I don't understand, are they going to take those drainpipes out and make them bigger or are they going to do trench drains to run down to this retention pond. How are they going to handle a heavy rain?
- McIntyre: Answering your question's specificity is beyond my Civil Engineering skills, which are very limited.

- Kelly: I am also very limited on Civil Engineering, so thank you. It just sounds like thirty-nine houses with the pavement and everything that is going to be involved with that, it's going to cause a lot more runoff than greenspace that this park now provides.
- McIntyre: I'm not sure that premise is correct, but what I'd like to do, I do know my colleague Mr. McCullough would like to weigh in here, he does have a background in facilities management and development. I'm going to ask him if he'd like to speak and the other thing that I'd like to do, Mr. Kelly, it get in touch with me through the Council office and we will refer this to the Administration and get some information for you from the City Engineer prior to the meeting on November 4th.
- Kelly: Ms. McIntyre, can you give me that number that I can get to you on?
- McIntyre: Sure, 734-466-2250.
- Kelly: 734-466-2250? Alright, thank you.
- McIntyre: You can also go on the City Council homepage and find an email form that you can get in touch with us. Also, I believe that number is listed there.
- Kelly: Alright, thank you.
- McIntyre: With that, I'm going to go to Councilmember McCullough.
- McCullough: Thank you, Madam President.
- McIntyre: From the Chair to Mr. Kelly, just in general, so with this Public Hearing this is just for rezoning, I know in the packet, there is a site plan, just a rendering of a high-level, first draft of a site plan so we can get our eyes on it. With the site plan approval process, everything kind of restarts and having managed large, capital projects, there is a lot of engineering calculations that go into developments like this. Everything basically starts over, so the next thing, if this goes through, then the applicant and the petitioner would go through the formal site plan approval process that kind of starts Planning all over. Then, we get another look at it and if it gets approved by Planning, then to comes to Council, so I can assure you that and everybody out that, any infrastructure, there is massive Engineers and Architects that look at these numbers and make sure that everything conforms to our current system, so, I know the whole package gets looked at after this round. I hope that kind of clears up stuff, but just to reiterate, this is just for the rezoning. Thank you, Madam President.
- McIntyre: I'd like to clarify one thing that Mr. McCullough said, he is correct, and I think I had explained that previously. Nothing happens on the rezoning

until the site plan goes back to the Planning Commission and goes through. Things don't start over in the sense of, this is part of the process to rezone this. This is a public hearing to rezone this to R-1, so there's no resetting of the rezoning, we simply don't finish the process until the site plan goes through the Planning Commission and then it comes back through us, so thank you and at that time, that's when the deep dive is done, no pun intended, into the calculations for the sewer, for the storm water but prior to that, I am happy to talk to our City Engineer and refer this to the Administration to get information for you, Mr. Kelly.

Kelly: Ok, great thanks. That's good to hear, so the R-1 has not been approved yet, right?

McIntyre: That's correct, this is simply the public hearing where the public, and it is exactly what it says it is, the public has an opportunity to participate and share their thoughts and concerns and views about this, then this will come on the Regular Council meeting of November 4th, the Regular meeting is at 7:00pm and this would generally get what is called a first reading. Ok, so first reading is offered, there is no voting on it, its simply a first reading and then after the first reading, before we go on to take the roll call vote on the rezoning to R-1, that's when we go through the site plan process. The site plan goes to the Planning Commission, just as the initial rezoning did and the Planning Commission studies it, they have their Study and Regular meeting with the Petitioner and the public and then they will make a recommendation to Council on the site plan. The site plan has to be done before we go to the second reading. The second reading is where we take a roll call vote and either vote yes or no on the rezoning.

Kelly: Ok, so, I guess, I just want to voice my opinion at the very least, I think it should be R-2 and I base that kind of on the condos that are opposite Lyndon there. It doesn't concern me, but walk my dogs there every night and I go by there and all the people along Harrison that butt up to that condo site, they are flooded all the time because it elevated and it runs down into their yard. It just seemed like a bad decision to elect those condos.

McIntyre: Alright, thank you very much, Mr. Kelly.

Kelly: I hope you take my recommendation seriously. Thank you, guys.

McIntyre: Thank you. Alright, I will now go back to Councilmember Toy.

Toy: I'm sorry, I didn't hear you, Mr. Kelly? Do we have his address? Did we get his address?

McIntyre: I have Mr. Kelly's address and this is recorded so we do have it.

- Toy: Could I get that, what is it?
- Kelly: 1143 Lyons.
- Toy: I would like to go out and see it. I remember you know, I've been passed Adam's school and the site, but I hear what you are saying about flooding, Madam President, when I was out last year, in some of the neighborhoods, there was a considerable amount of concern about flooding as was pointed out on those new condos over there. So, that's not to say it should happen on this property or already happening or whatever, but just to get a visionary of this, we have a lot of great people in this Administration that can address that, as you explained, Madam President, I'd just like to eyeball it, if you may, before the 4th. Also, are we going to hear from the Petitioner as well, tonight, who is proposing this?
- McIntyre: I don't know, let me see.
- Kelly: If you can still hear me, Miss Toy, I'd love you come out and look at not only my yard, but my neighbor's yard.
- Toy: Ok.
- McIntyre: Alright, thank you, Mr. Kelly. Mark, correct me if I'm wrong, I don't see the Petitioner, I do see a number of other people that would like to speak.
- Taormina: The Petitioner is present.
- McIntyre: Ok, thank you.
- Toy: Who is it?
- Taormina: Stuart Michaleson.
- Toy: He's representing the Soave's?
- Taormina: No, he is representing the Windmill Development, the purchaser of the property.
- Toy: Ok, can we hear from him soon or no?
- McIntyre: I'm going through the people here. Next, we will go to Loraine.
- Compo: This is Loraine Compo, my address is 14449 Harrison and I would first like to start by saying that many residents in this area are opposed to this project for a variety of reasons. I think at this point, it is safe to assume

that this project will be moving forward in some capacity since the property has been sold. I was under the impression as some of the other callers that the zoning had already been changed, but I'm glad to know that is not the case. What I would like to say is that I believe that, as many of the other callers have, that thirty-nine homes is a ridiculous amount of homes to cram into that amount of space. I also think it's a lot to ask the residents in this area to put up with this. This is a project that is obviously going to cause a huge disruption to our neighborhood for years, because to build that many homes, is going to take some time. Based on that, I guess, I would just like to ask, what's in it for us? My hope is that we can come to some kind of a reasonable compromise, perhaps a smaller number of homes. Based on some of the comments from some of the people on Lyons, how about some greenspace perimeter around the whole area, around Lyons, around Harrison, so it will lessen the overall impact to our neighborhood and the neighbors and the environment. I realize that the developer doesn't really care about the impact to the existing neighborhood or to the neighbors or to the environment, their goal is simply profit and cram as many homes in as you can. I feel like this is going to reek havoc on our neighborhood, disrupt our lives, for a period of time, while they make their millions and move on to the next project. If I have learned one thing from living in Livonia for thirty-five years and attempting to have our voices heard. For example, the reconfiguring of our school system, we have these meetings because its to let the citizens be heard because you are required to do so by law. I was encouraged to hear that there's a lot going into this process, a lot that I didn't know. In my experience, making changes based on what the citizens in the neighborhood want, generally doesn't happen. I'm here again, trying to be heard and hoping to make a difference and I respectfully request that you, as our elected officials tasked with the responsibility of representing this community will do just that and ask yourselves how you would feel if this was going to happen in the middle of your neighborhood. I ask that you please work with the citizens of this neighborhood, represent us and don't merely accept a proposal of the developer. We're counting on you guys not to and it sounds like you're really interested in helping us out here. I appreciated your time and attention and the opportunity to speak and I appreciate anything you can do to lessen the impact of this project on our neighborhood.

McIntyre: Alright, thank you for your comments. Before we go on to the next member of the public that would like to speak, I would like to recognize that we do have Mr. Jolly with us. Hello Mr. Jolly, I know you were able to listen in, thank you for now joining us as the panelist attendee, so thank you. Alright, we will go to Atul Kishore. There we go, Mr. Kishore?

Kishore: Thank you again, you said you were going to come out, I would love to have you come and see me also as part of the six homeowners here. Half

of Lyndon gets flooded today on a rainy day and in the winter, it's going to be ice, its going to be cars that are slipping and sliding into our mailboxes and into our yards. This is why a subdivision having that many homes exiting out of Lyndon should not be acceptable to anybody because it's a curb on the road and its, right now, its terrible. Todd Zilincik from the Engineering Department came and had the road surfaced, a little bit skimmed off which made it even worse because it was already sunk down so it needs to come up and it needs to come up before any construction starts because Lyndon, half flooded as an emergency route is not acceptable. I would love to have you come and talk to me.

McIntyre: Thank you, Mr. Kishore.

Kishore: Thank you.

McIntyre: Alright, Vice President Bahr.

Bahr: Thanks, Madam President, just two quick responses at some of what we've heard and certainly appreciated the input of some of the residents. I'll just reiterate what's already been said, we do take these public hearings seriously and your input does matter. Anybody that paid attention to the Clay school development a couple of years ago is very aware of the hours and long nights that we went through to make some significant changes to that plan in response to the input from the neighbors. I think our track record on that speaks for itself. That's not to totally graph what's going to happen here, neighbor input is one input. Its an important input, but its one input and we definitely hear what you're saying. The second thing is, I'll try not to belabor it, because it's been talked about, with the drainage thing, the drainage retention ponds that are required by Wayne County, which is, historically a relative new thing. Not the requirement of retention ponds, but just the size that they now require is actually, in the minds of many, excessive. More than what is necessary. Without being a Civil Engineer myself, I think it's safe to say that this development, with the requirements that will be put on it that were not put on your current, existing neighborhood when it was built, will probably, if anything, improve the drainage situation. That's all I will say about that because that all gets into site plan, the question that is under consideration now is one of zoning, that is just that Livonia Public Schools selling this land to a private developer, is coming before us for the first time with the question of would this make sense to be redeveloped as residential. That's the question, of course now, all the other stuff will definitely be put through the ringer when we get to the site plan, assuming that happens. Thanks.

McIntyre: Thank you, Vice President Bahr. It looks like Mr. Kelly would like to speak again. I'm sorry, Councilmember Jolly, did you have your hand up?

Jolly: Yeah, thank you, Madam President. I apologize for earlier, I was on a device that was allowing me to listen but not participate, so I did listen to this and the previous hearing. I have a question real quick. Obviously, this request is asking to rezone this as R-1. This goes to Mr. Taormina and to Mr. Bernier. At this point, are we limited to only considering R-1? Obviously, that's what is asked for, but if we move this on from this public hearing, are we free after to discussion with the developer to discuss a possible R-2 or R-3 scenario? I remember when we have had those discussions and time to talk about things with other developments, but I'd like to know, at this point, are we limited to R-1 only in this consideration or can we consider maybe and R-2? Then my second comment real quick while I'm on the line, I would like to hear from the developer asking whether or not they have mocked up the site as an R-2 and if so, what would be the difference in the amount of houses. To be quite frank with you, building new houses is very important to the city of Livonia, keeping our housing stock somewhat fresh, or having some availability of fresh housing is important, but I'm getting a little leery, a little questionable when I think about the fact that every single new development that we've had in the city is being asked to be R-1. I would like those answers from the developer. We have plenty of R-2, R-3 sites in the city that have been great neighborhoods for fifty, sixty years. I want to know why we are not considering R-2, R-3, thank you very much.

McIntyre: Thank you, Councilmember Jolly. We'll go back to Mr. Kelly.

Jolly: Madam President, if I may, I did ask a question to Mr. Taormina and Mr. Bernier.

Taormina: Two-part question, the first part was the question of whether or not the Council of the City could take action in any way to change the zoning recommendation from R-1 to R-2, because that would involve a change to a less intensive zoning classification that is generally recognized and accepted. That authority does rest to the City at this point. If it were the other way around, then there would be an issue with the public hearing process and we'd have to go back to the Planning Commission, but I don't believe that would be the case in this instance if it were up zoned, if you will.

Bernier: I agree, that's my analysis of it too. If we were going from R-1 to R-3, there's not a problem, but of you go, to say, R-3 to R-1, you would probably have to start this process all over again.

McIntyre: Alright, Mr. Jolly, does that satisfy your question?

Jolly: The first part, Madam President, I'd like to hear from the developer on that second part.

- McIntyre: Alright, I do not see that the developer has asked to be recognized. I do see a second hand up, alright, Mr. Michaelson, good evening.
- Major: This is George Major from Windmill; can you hear me? I think you unmuted me instead of unmuting my partner, Mr. Michaelson.
- McIntyre: Who wishes to speak?
- Major: Mr. Michaelson can speak, or I can if you can't unmute him.
- McIntyre: That's who I'm trying to unmute. I'm going to ask our Information Systems Director to help me, I'm having a hard time doing the unmuting. Casey, are you able to help here? I will tell you, occasionally, we've had a problem where we've done the unmuting on our end. There we go, it looks like we have Mr. Michaelson unmuted.
- Michaelson: Yeah, hi. My name is Stuart Michaelson, I'm with the Adams Park Development company. I just want to start off by saying, the R-1 was chosen because we're in the middle of all R-1 zoned homes. All the houses surrounding us are R-1 zoned except for the condos on Lyndon that are across the street, which are attached condos. What we're proposing to do is 60x120 size lots which we have found to be very successful in previous developments which we were involved in. I've been doing this for thirty-seven years, going to Planning Commission meetings and Council meetings and there's always, you're always going to get the people that don't want anything built on the empty land next to them. They want to enjoy it. But, at the same token, they want to live in nice houses. We find that, we've done this in Farmington Hills, we specialized, if you want to say that, the last couple of years, the last probably ten years in buying school sites, because they are closing down the schools. The old school sites that are available today, are in the middle of neighborhoods. Nowadays, if you build a new school, its on a main street. The older schools are in the middle of older neighborhoods. What we have found is, the people, when you raise the values of people's homes, we find that many of the people that want new houses, they don't want to live in forty, fifty year old houses, but don't want to leave the neighborhood, are happy to have new housing so that they can move into the new house, have all the new amenities, the energy conservation that we put into all the houses that we build and we also are very careful that we have, and your Engineering Department is very careful about putting in all new infrastructure. Fifty-year-old infrastructure that was built with the school all gone, its going to be torn out. Any remnants of it will be gone, we'll start over from scratch, we'll put in new storm sewers, sanitary sewers, water mains. Everything is new and carefully engineered so as not to flood any neighborhoods. The hundred year detention that we'll put in will have an

outlet, so what it does, it takes all the rainwater from all the houses and collects it into a detention so that it doesn't flood the existing storm drains and then it's out-letting in a slow manner into a storm drain which will take care of all the storm issues. The people there are having problems because it was a school for fifty or so years that didn't have it graded properly. The people that surround us, they're going to find all the issues that are caused by our piece of land will go away. We can't deal with other City storm sewers, whatever is happening outside of our development, but we certainly will be very careful making sure that our homes will all drain properly, they're going to have sump in every basement that are out-letting to underground storm sewers. Its very carefully designed. We have to work within the marketplace that drives the prices of the homes, so we find that in this area, to compete with the pricing of the existing homes, we need thirty-nine home. They are 60x120, I'd be glad to take the Council members and have them visit sites that we have recently completed in Farmington, the City of Farmington, Farmington Hills where we did 60x120 and it worked out very well. The other thing as far as traffic, you're not going to have that much traffic. People come and go at different times, nowadays they're at home most of the time working, not even going to offices, but that's besides the point, but even if they were, its not an overflow of traffic. There's going to be ten homes fronting on Harrison, twenty-nine homes within our development. Believe me, the people that live in these homes and create these nice communities, they are so happy to have the homes, new homes. It saves people from having to leave Livonia to go to Northville or Novi or any other place to find new homes. That's what the people want. We're not in this, believe me, I've been doing this for thirty-seven years, if I made millions and millions of dollars in every development, I'd be on an island someplace, I wouldn't be her working. We enjoy what we do, we do a good job, we've done it in many communities around, like I said, we're in Farmington Hills now, doing two communities. We did one in the City of Farmington on an old school site. I've built in Troy, Northville, all over, we have a good reputation, we do what we say we're gonna do and probably 99% of our customers are very happy. So, I know, it a load, you have a piece of land and now it's vacant, before you had the school, there was nothing pretty about the school, but that's the way of the world and that's how you make the city grow. You'd bring property taxes, the school boards get money from the State, you'd have kids living there, they're nice communities, I'd be glad to take you and show you where we are. Also, our Engineer, I believe is on, Mike Priest or Evan Priest, they can explain a little more about the Engineering issues, but we've been doing this for a long time and very successful.

McIntyre: Alright, thank you, Mr. Michaelson, I appreciate your comments. Councilmember Jolly?

Jolly: Thank you, Madam President. So, just real quick, Mr. Michaelson, I believe what you're telling us, I understand the truth of the need for new housing that people are really craving this type of thing and to be quite frank with you, like I said before, we hear that we need to refresh our housing stock and this is one way to do it. For everybody who's listening, this zoning will not have a final vote until we also have a site plan that will receive a final vote. I think you've explained that before, obviously, yes, but, the reason I'm bring that up now, is, Mr. Michaelson, I want to see a site plan that makes sense, I want to see a site plan that actually fits houses into the property as they should be fit. We have had developments here, even though we've gone through the process and limited the houses from what was originally desired, you drive through the finished product and it looks like houses are squeezed in there. I'm going to start to be more skeptical and scrutinize these situations a little bit more to make sure that it makes sense on paper and it makes sense in practice for what we're looking at. So, I'm just telling you right now, listen, I'm not going to hold up the zoning at this point, it's R-1 surrounding for the most part, you can proceed at R-1, but I want to see a site plan that makes sense for the property and the surrounding homeowners as well, thank you.

Michaelson: Yeah, Mr. Jolly, if I just may add one more, I would like to show you examples of recent housing communities that we have developed and built, because we develop and build, and show you how nice the houses look on a 60x120 lot. Here's the other thing, I gotta tell ya, people today, they don't want big lots, because they don't want to sit and spend their whole weekends mowing lawns. The 60x120 is the perfect size for our customers.

Jolly: Sir, if you would provide addresses and locations of those new developments, I'd love to see them, thank you.

McIntyre: Alright, I'll go to Councilmember McCullough and then Councilmember Toy.

McCullough: Thank you Madam President, through the Chair to the developer, just kind of looking over the site, I'm kind of reiterating a little bit, tying on to Mr. Jolly's words, Councilman Jolly. Looking at the site plan that was provided and we'll obviously dive deeper into it, you have the ability, and I'm not discounting the lot sizes, the retention basins, I think the stormwater management plan, I'm not too concerned, obviously, because when you jump into this, I know how the engineering goes into this, but you have both Dooley Park and Buckingham Park that borders to the South and looking at the original site plan and I know it's early, but I think you have a great opportunity to tie in great sustainability features and walkways and pathways from this new development, potentially, to those parks. That's kind of just, one of my wish list, obviously, we'll wait and see what comes

from the formal site plan process, but I'm looking for some innovation, that would be my request to tie in. Both Dooley and Buckingham are great parks, they get a lot of use, they get a lot of people that float it. I think you have a great opportunity to take it to the next level, so I just wanted to go on record stating that, thank you.

McIntyre: Alright, thank you. Councilmember Toy. Please unmute.

Toy: Sorry, thank you Mr. Michaelson and Madam President and George, I didn't catch your last name. I just want to thank you for bringing this forward. The sensitivity to these large lots, I grew up in Livonia, I've been at it in this city for sixty-some years. We get out and hear residents, we're sensitive to our residents as all of us are. When we start seeing various developments go in, we're considering about three of these right now. I see you're involved in the Adams school one, I don't know if you are involved in any of the rest of them, but we're getting a lot of pushback from neighborhoods on these. While we can always have open space, we understand that, we understand that you are bringing us value-added in many respects, but we also want, as I think a couple of my colleagues said, we want to incorporate some uniqueness into this. I don't mean to be rude to you, but if you were to buy the property and not be able to do thirty-nine places, you'd need to consider that when you purchase it. I realize that you're contingent, but by the same token, we have to also measure your needs and the people that live there and pay taxes already in those areas. While its R-1, most of these larger lots that we're considering with these closed schools, there are R-1s around them, but that doesn't mean we always have to go with R-1s, just because those are R-1s. Yeah, I get it, that in most of those areas are R-1s, but some people would like a little bit bigger lot, because quite frankly, when they move into the condo or the site condominiums or any of the rest, they'd like to have a little animal, maybe a dog. Maybe a dog that's bigger than twelve pounds. So, I'm sensitive to those kind of needs as people age out or people move in with young children. So, it's a different style of living, I get it, but I don't want to see it crammed either. I want to see some good creativity in this, and I want to see us address those flooding problems that these people are talking about, thank you so much.

Michaelson: Councilwoman Toy if I may just add?

McIntyre: Mr. Michaelson, I know this is a little bit difficult because of the Zoom format, but I will ask you if you want to address a comment by Council, if you do use the raise your hand function so I can recognize you. I'm trying to give everyone their due turn here. So, I will this time allow you to proceed in addressing Councilwoman Toy, but I would ask that you do use the raise you hand feature just because that's how I keep order in the meeting.

Michaelson: I'm very sorry I forgot to do that. So, I just wanted to mention that if Mark Taormina can put on the site plan, you'll see at the South end, we have an egress to the park and a small park area ourselves. So, we try to be creative by creating a park attached to your park and we have an egress so that people can walk through, either coming through Lyndon or our residents can walk through and go to the park. Also, I just want to mention, George just reminded me, the detention pond that we do, we have it with water in it so it doesn't get overgrown with weeds and it's an enhancement, we always put a fountain in it and it sprays nicely, so for people that are looking back at us from the park, you're gonna see a nice pond and from the residents, especially the ones backing up to the pond, even the residents that live on Lyons will see it, it's gonna be a nice feature. We always make sure we do, we take a lot of pride in our developments.

Toy: Thank you, thank you Madam Chair.

McIntyre: I'm going to go to Vice President Bahr.

Bahr: Just wanted to point out in light of the discussion that while it is R-1 here to the north, we have R-U-F and R-2 and I think whatever direction this goes, there is justification to both of them, thanks.

McIntyre: Thank you, Councilmember McCullough.

McCullough: Thank you, Madam President, I just want to clarify, I looked at the detention basin and I know the fountain is great for keeping circulation of the water in there. The easement that you show on here, me personally, I think it could be a lot better. You tie in two parks, not to discount this, I've seen the easement, I appreciate that it's there, I just think that when you tie in two greenspace, especially two city parks, I think there's opportunity to be a little bit better than what's shown in this. That's just my two cents on that, thank you.

McIntyre: Thank you, Councilmember McCullough. Councilmember White?

White: Quick question for Mr. Taormina. Councilman Jolly did ask if any analysis was done as to how many homes would be, with this site support if it was R-2. Has there been any analysis of that?

Taormina: No we have not done an alternate plan. I could speculate as to what the impact would be under this same design if you were to increase each of the lots by roughly ten feet in width, you would lose a few lots. What that number impacts in terms of feasibility of the project, I don't know. There would be an impact, probably at least three, maybe four lots at the most.

White: Ok, thank you.

McIntyre: Alright, thank you, Councilmember White. I will go back to the attendees, again, my apologies for the difficulties tonight getting everything up on my screen. We'll go back to Mr. Kelly. Mr. Kelly?

Kelly: Hi guys. I guess that I'm not watching the Vice President's debates, I think they started. That tells you about my concern. I want to say Councilman Jolly and McCullough, I'm glad you are raising the questions that I raised. Mr. Bahr, I'd like to know where the Clay school was, was it designated R-1 and I'd like to go by and see where it is, do you know where that is?

Bahr: Madam President, do you mind if I answer that?

McIntyre: No, please, go ahead, Vice President Bahr.

Bahr: So, it's a neighborhood just South of Six Mile and on the East side of Newburgh, so Six and Newburgh on the Southeast corner, facing Newburgh, basically. Just at a high-level, it's a mixture if R-1 and R-2, it was proposed as R-1, similar to this. Without going into detail of many, many meetings and many, many hours that ended up being a mixture of R-1 and R-2, but by all means, go check it out.

Kelly: I will. So, South of Six Mile?

Bahr: South of Six, East of Newburgh, entrance is off of Newburgh.

Kelly: I was part of the Planning Commission and I don't know if Mr. Michaelson is still here, but at that hearing, he said you could drive a pickup through the drain that runs along Lyndon and then I thought he said today, all of the underground infrastructure was going to be replaced. I don't believe that, but does he still say you can drive a pickup through the sewer drain on Lyndon?

McIntyre: You've made your comments, Mr. Kelly, I think we're getting into some level of detail here and some he-said, he-said. If Mr. Michaelson would like to address it, I will certainly allow him to, but I think we're getting a little bit off the track here of the rezoning of the Adams school site. I do so appreciate all of your comments.

Kelly: Alright, well I'm done, but that is what he said, and I hope you guys all take that into consideration. Thank you all for your consideration.

McIntyre: We do have complete minutes from the Planning Commission and your comments relative to Mr. Michaelson's statements have been noted, so thank you.

- McCabe: Yeah, thank you, sorry, for a second opportunity here to speak and I thank you. Again, Jim McCabe, 14236 Lyons Street, the street directly East of the proposed new development. I guess, I'm not a Civil Engineer, and with all due respect to Mr. Michaelson's thirty-seven years of success, and I'll keep this in the macro, I promise. I know he's probably been in front of many City Councils and heard every objection from every resident like me, so I know he knows how to tell us what we want to hear, it just doesn't, again, not getting into the details of matters, and water is only one of ten problems with this that we, the residents see and feel. I just don't see it, but my objection, I guess I discount most of what Mr. Michaelson said and I know he's a successful man, I am not a Civil Engineer, again, I have to get that out there. My hats off to Loraine and Mr. Kelly, they've done a great job and I agree with them 100%. Mr. Jolly, I appreciate your very astute and candid thought process here, its helpful, it makes me feel better. I guess I'll cut it short, thank you guys for hearing me tonight.
- McIntyre: Thank you again, Mr. McCabe. Again, I just want to stress to your comments and your engagement are very much appreciated. Alright, with that, we will go on to a member of the audience who appears as D0103100 and I will ask for your name and address please.
- Ellison: Hello and thank you, yes, my name is Belinda Ellison. My address 28154 Lyndon, I'm the property directly across from Adams and directly next door to the new condo units, thank you for affording me the time to express my concerns, I appreciate that. I concur with the other guests that you've had from the audience in our neighborhood. I've had great concern as this development, particularly with the traffic. If you are proposing, I believe it was thirty-nine homes, the average homeowner has two vehicles per home, so you do the math, that's approximately eighty cars, maybe more. That's going to be considerable traffic on Lydon. That is something to consider. Then also, Mr. Kelly was expressing his concerns along the property line on Lyons there, that butts up to the easement. I walk over there all the time and whenever there is rain, it is flooded a lot. There is a pond every time it rains, so there's no exaggeration there. Then also, when the Engineer was saying that with the new development, there will be sump pumps in all of the basements. Ok, you're proposing putting new homes in a very established neighborhoods and I'm willing to bet that most of the homes in this neighborhood do not have sump pumps, so I'm a little concerned as to what happens with the homes that do have sump pumps, Where is all this going? Is it going into the new drainage that was being proposed that will hopefully do the job? Just expressing concerns that I have. I appreciate the Councilmembers that spoke on our behalf expressing their concerns as well, they do see that there is merit in what we have to say. So, I appreciate that, thank you so much.

McIntyre: Ms. Ellison? Thank you and I want to say there is merit in what every citizen has to say. I don't know if you were on earlier, but we would love it if everyone who called us all the time thought we were doing a great job and agreed with whatever is before us, but this is how progress is made and this is how you reach, and you never, and I will say this, there has never been a development that I have been part of, and I've been on the Zoning Board, the Planning Commission and Council, where everyone was happy. I've never seen us get there, where every resident was 100% happy, where the developers were 100% happy, but I do think, I every case that I can think of and there have been a lot, that we do go through a process of negotiation and give and take and listening to the developers who are, at the end of the day, invested in our community and be listening to the residents who are the residents of our community. So, your comments are really appreciated, so thank you.

Ellison: I appreciate that, thank you as well.

McIntyre: Alright, it looks like Mr. Kishore is back with us, Mr. Kishore?

Kishore: Thank you, I heard all the comments, especially from Mr. Jolly, I really appreciate you giving your thoughts on there, as well as my fellow residents and looking at the six homes that I'm speaking for twelve people in this community here as the new condos. We are R-2 and we would at least, and somebody mentioned this earlier, even though there were prior R-1's, since there is an R-2, the direction is more towards R-2, so we should really look at why this cannot be an R-2, but before the zoning happens or any of the construction starts, please make sure the Council looks at what's going on with Lyndon. That's a very important factor. Lyndon is a mess right now, I have cars flying down at 50-60mph at nighttime now that Harrison has been paved. There is drag racing going on with no police out there in the middle of the night. What's going to happen with Lyndon with the extra cars coming in, the street being flooded already, those things need to be resolved, not when the construction is done, but before the project even starts. There needs to be a band-aid and I'm glad that Miss Toy has agreed to come and see it because I want to take her to the problems that we are facing on our new condos today.

McIntyre: Thank you I would encourage you, Mr. Kishore, if there are traffic problems, I would encourage you to call the police department, maybe you already have.

Kishore: I haven't done that, but its pretty clear that there is drag racing going on, on the newly paved Harrison.

McIntyre: Ok, thank you for mentioning that and we have a very attentive and responsive police department, and would be happy to follow up on that.

Again, the best thing is to do, anytime you are aware of that, is to pick up the phone and call the police and its not a bother to do so, it helps to establish a record of problem areas.

Kishore: Thank you very much.

McIntyre: Thank you. I'll get back to Councilmember Jolly.

Jolly: Thank you Madam President, I'll keep this very short. It just dawned on me, normally when we look at these new proposals, the school property itself that's being considered is surrounded on three sides typically. That's not the case in this circumstance, so I'm wondering, is there a mock up of the site plan that could be presented to us at a later date that would allow for a secondary entrance into the neighborhood as well? I think sometimes that is something that strikes the neighborhood as something different, because if these neighborhoods were built in the same way they were typically, you wouldn't just have just one entrance into a neighborhood of thirty-nine houses, or a section of a neighborhood of thirty-nine houses, there would be a secondary egress into the neighborhood as well. That is possible in this circumstance with the West side there on Harrison. So, I would maybe like to see if we could have an access there on Harrison as well. Is that something that you can mock-up for us or kind of put together a little bit here? To be quite honest with you, we're looking at it as we're looking at this, we're looking at it as thirty-nine houses here, I want to go the route that we did when we were talking about the Six Mile and Newburgh site here. I'd like to see some R-2, I'd like to see some R-1 as a mixture in here and make a neighborhood that actually makes sense. More house is not necessarily better for the city. If we're talking about losing 3-5 houses with having some R-2 in there, I want to see it. Thirty-nine houses, I'm not just going to take thirty-nine as being the most economical option for the developer. Thank you.

McIntyre: Thank you. Would the petitioner like to respond, I see that Mr. Kelly has his hand up again, yes, Mr. Kelly.

Kelly: I just want to say, thank you, Councilman Jolly.

McIntyre: Alright, Mr. Michaelson, I don't know if you wish to respond to any of Mr. Jolly or to any of the comments that were made.

Michaelson: Yeah, I'd be glad to take another look at the site plan.

McIntyre: Thank you. Alright, anything else? I do not see anyone else from Council or the City's side or anyone else from the audience who wish to address the council so I will call this public hearing to a close and I will remind everyone that this item will be on the agenda of the November 4th meeting.

Bernier: A resolution?

Jolly: Madam President? I'll offer an approving for R-1 and also an approving resolution for R-2.

McIntyre: Thank you. Thank you, Mr. Jolly, thank you Mr. Bernier. This is the first time I've done this, thanks everybody, good night.

As there were no further questions or comments, the Public Hearing was declared closed at 8:39 p.m.

OFFICES OF THE CITY COUNCIL

COUNCIL MEMBERS

Kathleen E. McIntyre
President

Scott Bahr
Vice President

Rob Gjonaj Donovic
Jim Jolly
Brandon McCullough
Laura M. Toy
Cathy K. White



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2251
FAX: (734) 421-4388

September 3, 2020

To be announced at the City Council Regular Meeting of Wednesday, September 21, 2020

**A Public Hearing for the following item will be held
Wednesday, October 7, 2020
7:00 P.M.**

* Due to COVID-19, Public Hearings will not be held in the City Hall Auditorium
Connect on Zoom: <https://us02web.zoom.us/j/87333432528>
or phone at (312) 626-6799, ID: 873 3343 2528

To participate, use the 'Raise Hand' button on Zoom or press *9 on your phone to be called on

Petition 2020-07-01-04 submitted by Adams Park Development, L.L.C. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast ¼ of Section 24 from PL (Public Lands) to R-1 (One Family Residential).

cc: Mayor, City Clerk (suggested publication 9/20/20), City Treasurer, City Attorney, Director of Planning & Economic Dev., City Assessor, City Engineer, Director of Public Works, Director of Finance and Director of Inspection

PLANNING COMMISSION

IAN WILSHAW, Chairman
GLEN W. LONG, JR., Vice Chairman
SAM CARAMAGNO, Secretary
DAVID BONGERO
ELIZABETH McCUE
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PLANNING & ECONOMIC
DEVELOPMENT DIRECTOR

SCOTT O. MILLER
PLANNER IV

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2290 Fax (734) 466-2108

September 2, 2020

Honorable Members of the City Council
City of Livonia, Michigan

Re: Petition 2020-07-01-04 – Adams Park Development

Dear Council Members:

At the 1,159th Public Hearings and Regular Meeting held by the City Planning Commission on September 1, 2020, in the Livonia City Hall, the following resolution was unanimously adopted:

#09-42-2020 **RESOLVED**, that pursuant to a Public Hearing having been held by the City Planning Commission on September 1, 2020, on Petition 2020-07-01-04 submitted by Adams Park Development, L.L.C. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast $\frac{1}{4}$ of Section 24 from PL (Public Lands) to R-1 (One Family Residential) the Planning Commission does hereby recommend to the City Council that Petition 2020-07-01-04 be approved for the following reasons:

1. That the proposed change of zoning is compatible to and in harmony with the surrounding residential uses and zoning districts in the area.
2. That the proposed change of zoning will provide for a single-family residential development similar in density to what exists in the neighboring area.
3. That the proposed change of zoning is consistent with the existing character of the area.
4. That the proposed zoning change does not obstruct the goals, policies, and objectives of the Future Land Use Plan, and

To: Honorable Members of the Council
Re: 2020-07-01-04 – Adams Park Development

September 2, 2020
Page 2

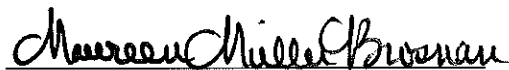
5. That the proposed change of zoning of the subject property represents a reasonable and logical zoning transformation which adheres to the principles of sound land use planning.

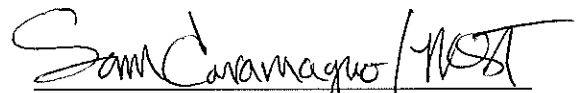
FURTHER RESOLVED, that notice of the above hearing was given in accordance with the provisions of Section 23.05 of Zoning Ordinance #543, as amended.

Very truly yours,

APPROVED FOR SUBMISSION

CITY PLANNING COMMISSION


Maureen Miller Brosnan, Mayor


Sam Caramagno, Secretary

cc: Mayor, Clerk, Law
Stuart Michaelson, Adams Park Development, 31333 W 13 Mile Road, Ste 200,
Farmington Hills, MI 48334

**REZONING APPLICATION
CITY OF LIVONIA, MICHIGAN**

All applications must be presented in quadruplicate to the City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097. Applications must include property owner's name, address and notarized signature.
You are asked to provide your proposal with the Planning Department staff.

Date Filed: _____ Petition 2020-07-01-04
Site Address: 28201 LYNDON & 14416 HARRISON Sidwell 46-096-99-0004-000 & 46-095-99-0011-000
Requesting To Rezone Property From PL To R-1
For the Following Reason (s) DEVELOPMENT OF A SINGLE FAMILY RESIDENTIAL NEIGHBORHOOD

Applicant: STUART MICHAELSON Business/Company: ADAMS PARK DEVELOPMENT, LLC
31333 W. 13 MILE RD, FARMINGTON
Applicant's Address: SUITE 200 City: HILLS State: MI Zip Code: 48334
Applicant's Phone # (248) 538-7000 Applicant's Email stuart@windmillhomes.com
ssherr@sherrdev.com
evanpriest@mlpassoc.com

Provide the following information:

- 1) **Legal Description** of the property to be considered. Paper copy must be clearly printed.
- 2) **Fully Dimensional Map (13 copies)** drawn at an appropriate scale, with a north arrow, dated & legend key to symbols and showing:
 - The land that would be affected by the proposed amendment.
 - The dimensions, square footage & acreage of the land.
 - The existing conditions of the site, including all structures & parking layout.
 - A legal description of the land to be rezoned.
 - All public and private right-of-ways & easements bounding & intersecting the site.
 - A preliminary plan showing the proposed land use(s) of the land under consideration.
 - The zoning classification of all abutting zoning districts.
 - The structures and existing land uses on all property adjacent to the subject parcel and on other such property as may, in the City Planner's determination, be necessary to properly reflect the existing character of the surrounding neighborhood.
- 3) A copy of the Fully Dimensional Map submitted in a pdf. format either on a CD or it can be emailed to Planning@ci.livonia.mi.us

Owner of Property: LIVONIA PUBLIC SCHOOLS
Owner's Address: 28201 LYNDON City: LIVONIA State: MI Zip Code: 48154
Owner's Phone # (734) 744 2554 Owner's Email pfrancis@livoniapublicschools.org
Signature of Owner: _____ Print Name: PHILIP FRANCIS
Subscribed and sworn to before me, a Notary Public in and for the County of Wayne State of MI
on this 31 day of July 20 20
Signature of Notary [Signature] My commission expires 8/10/25

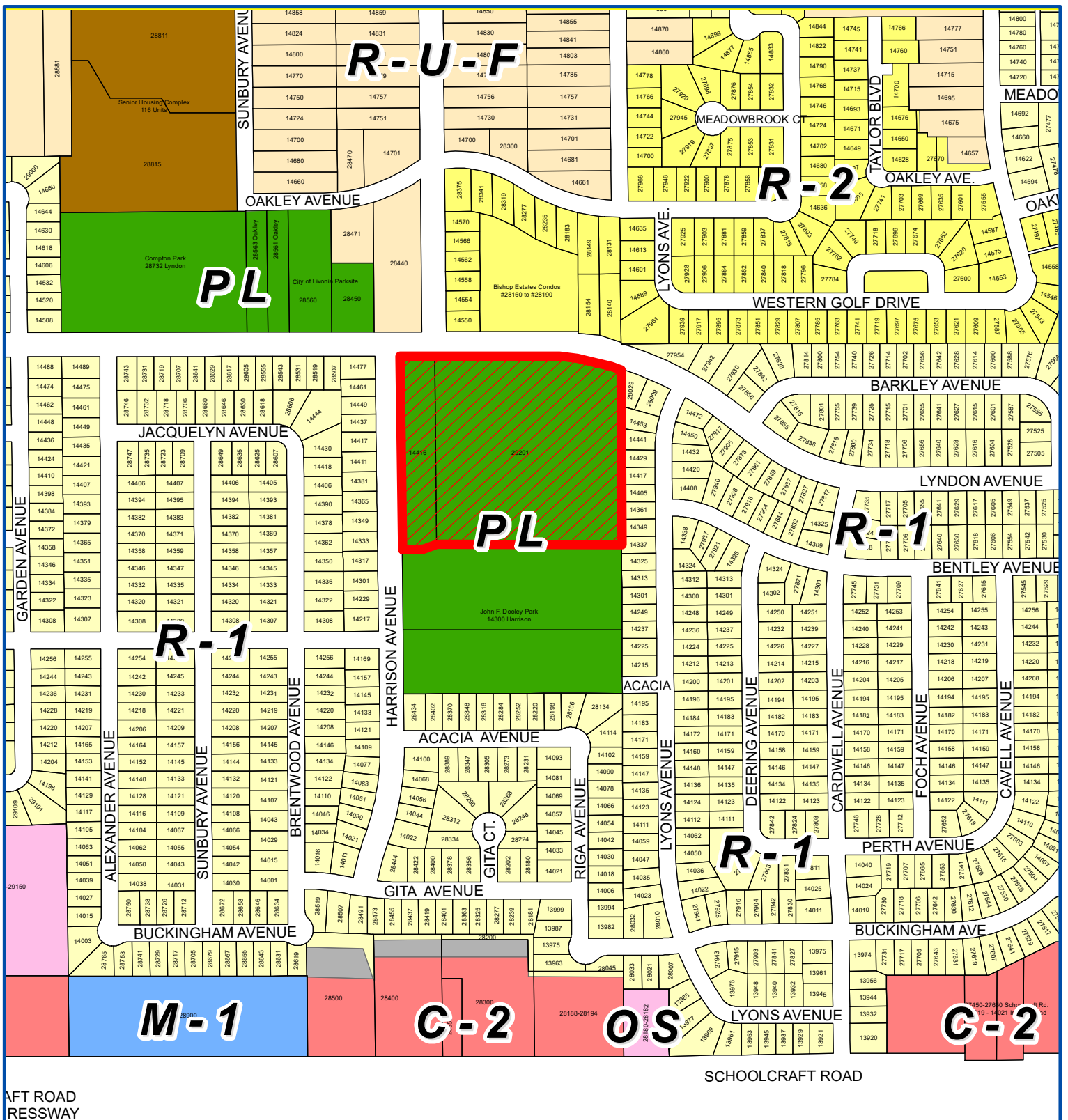
APPROVED AS FORM
Department of Law

By: Michael E. Fisher
Date: 8/4/2020

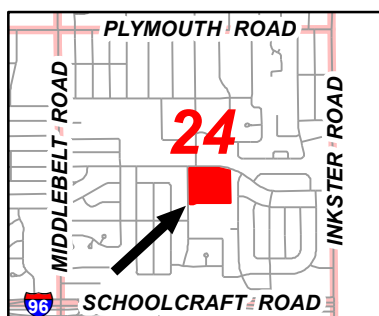
N. LANTTO
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Aug 10, 2025
ACTING IN COUNTY OF Wayne

RECEIVED
OFFICE OF THE CITY CLERK
2020 JUL 31 PM 2:15

RECEIVED
AUG 05 2020
CITY OF LIVONIA
PLANNING COMMISSION



AFT ROAD
RESSWAY



Address & Zoning Map

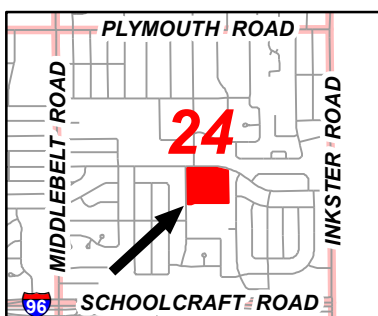
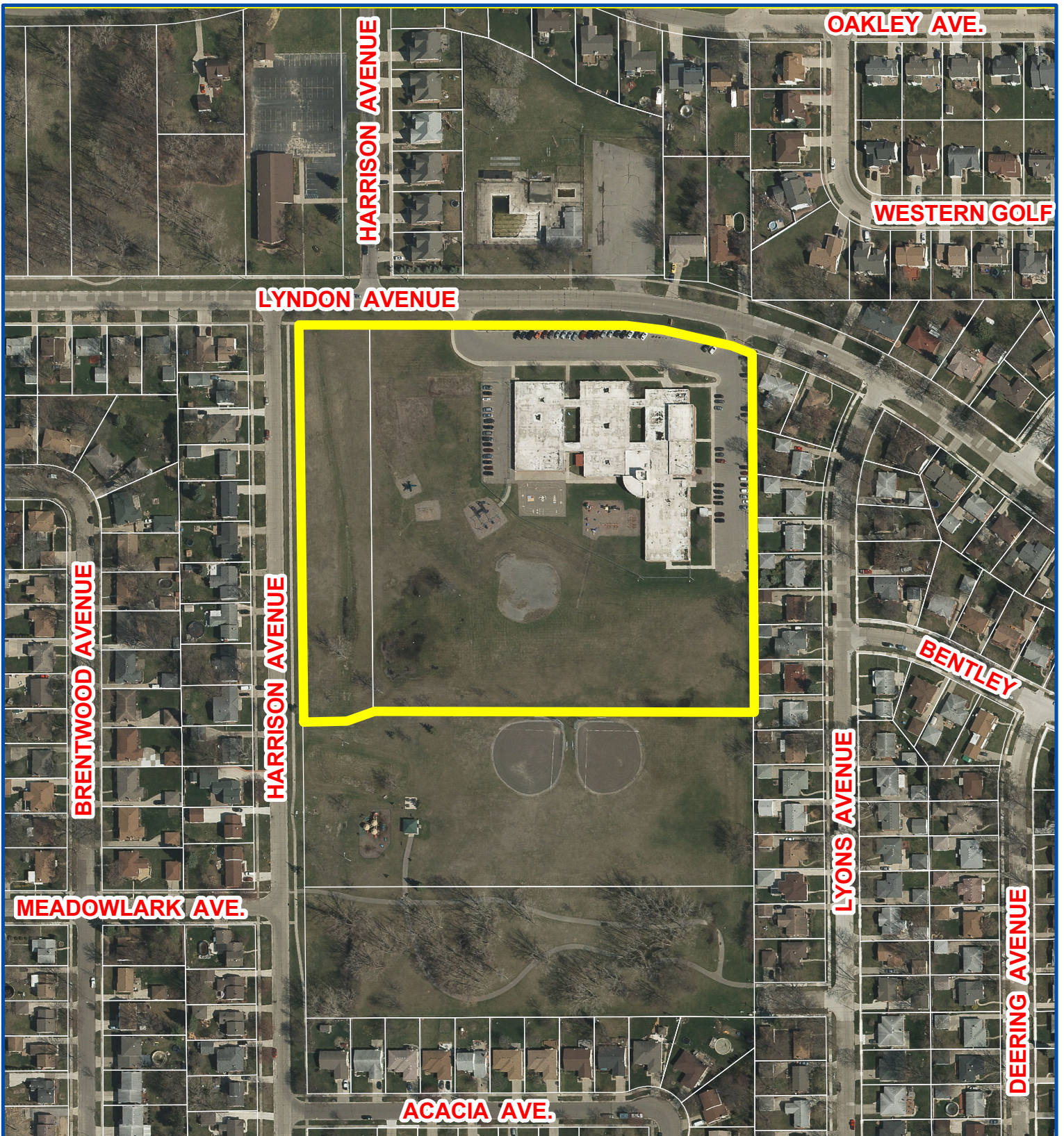
Petition 2020-07-01-04
Adams Park Development, L.L.C.
14416 Harrison Avenue & 28201 Lyndon Avenue
PL to R-1



Not to Scale



City of Livonia
Planning Department



Aerial Map

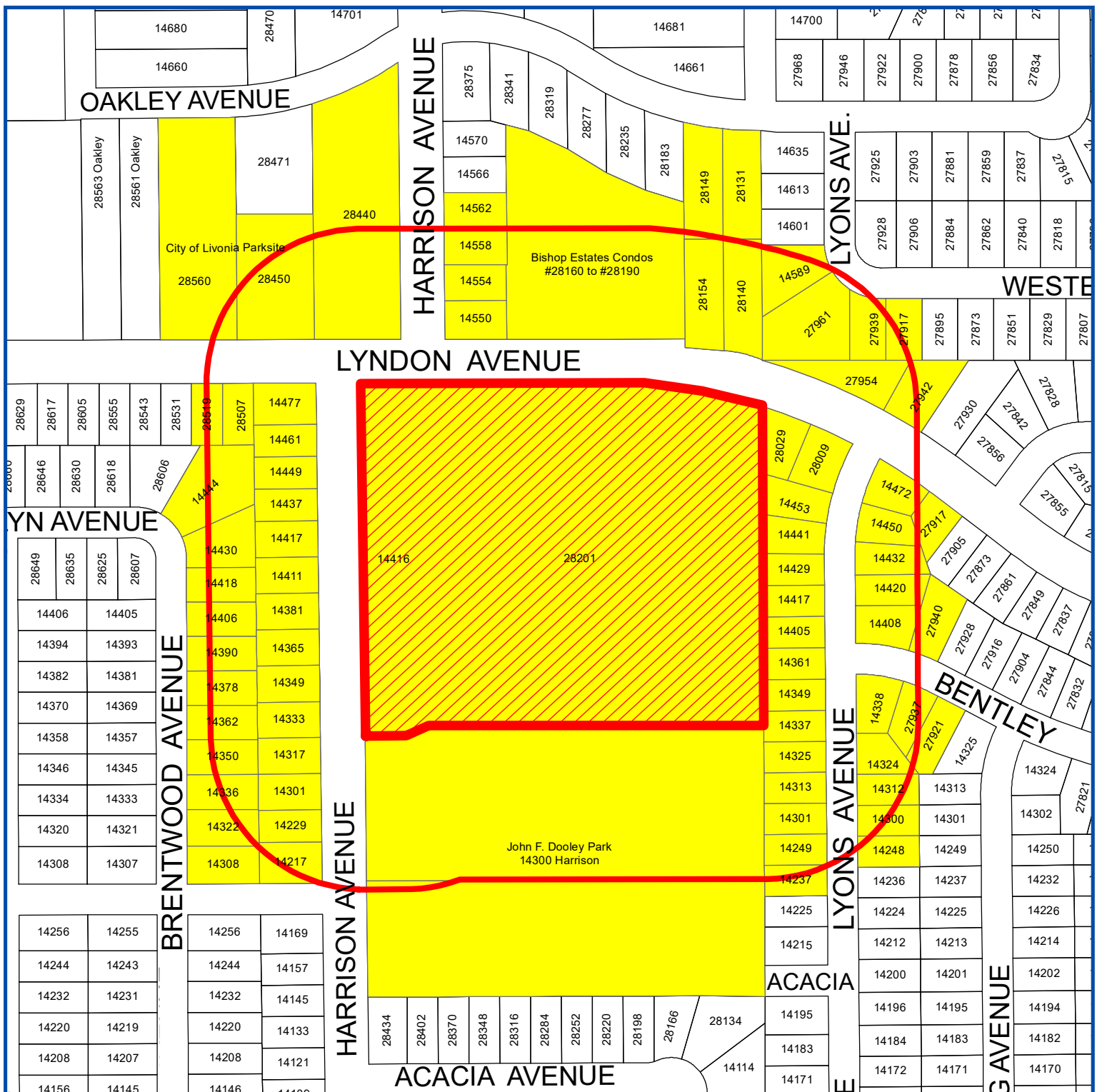
Petition 2020-07-01-04
 Adams Park Development, L.L.C.
 14416 Harrison Avenue & 28201 Lyndon Avenue
 PL to R-1



Not to Scale



City of Livonia
 Planning Department



Notification Map

Petition 2020-07-01-04

Adams Park Development, L.L.C.

14416 Harrison Avenue & 28201 Lyndon Avenue
PL to R-1

 Site Under Petition

 300 Feet Radius

 Properties within 300 feet



Not to Scale



City of Livonia
Planning Department

Date of Public Hearing: September 1, 2020

NOTICE OF PUBLIC HEARING

CITY OF LIVONIA PLANNING COMMISSION



A PUBLIC HEARING WILL TAKE PLACE BEFORE
THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA
ON TUESDAY SEPTEMBER 1, 2020, AT 7:00 P.M., OR AS SOON THEREAFTER
AS THE AGENDA WILL PERMIT ON THE FOLLOWING ITEM.

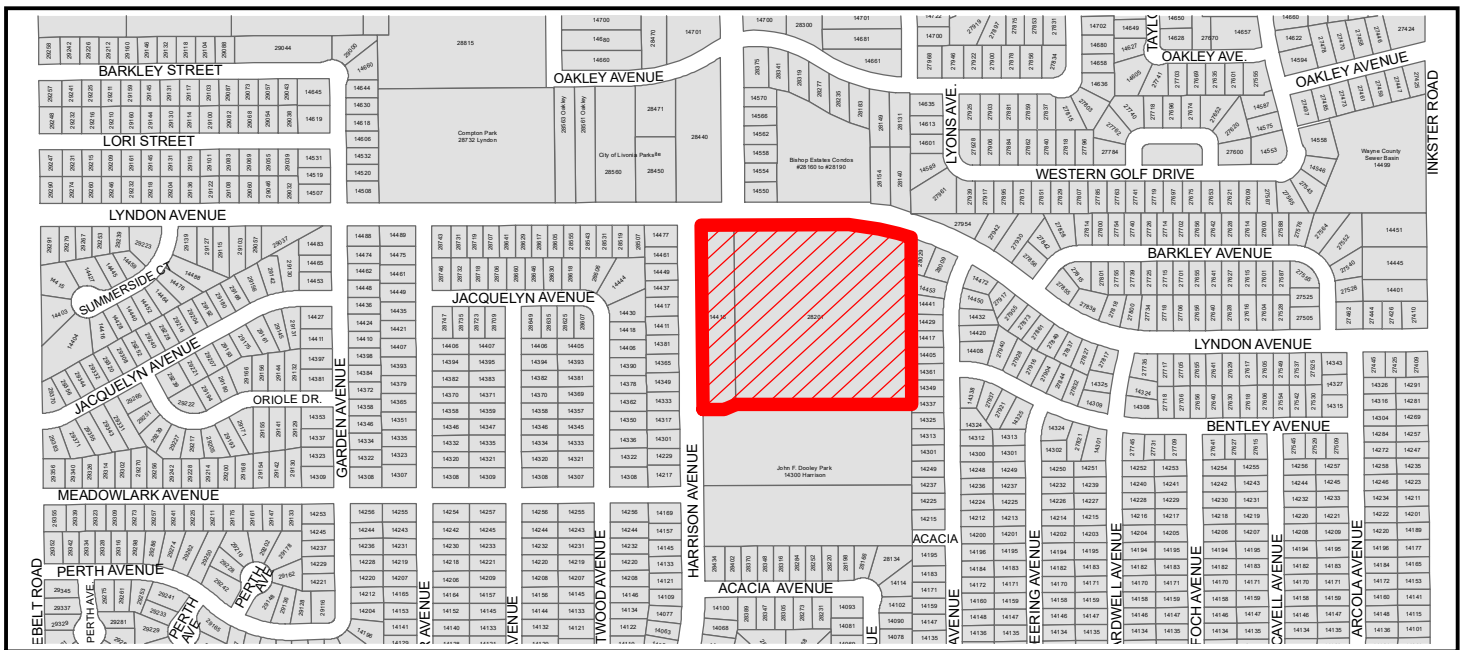
Due to COVID-19, the Planning Commission meeting will not be held in the City Hall Auditorium
Live broadcast: AT&T Uverse Channel 99 / Spectrum Channel 203/
WOW Channel 10 / YouTube.com/LivoniaTV

Connect online: <https://us02web.zoom.us/j/182188326>

Phone participation: (312) 626-6799

Meeting ID: 182 188 326

Petition 2020-07-01-04 submitted by Adams Park Development, L.L.C. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast ¼ of Section 24 from PL (Public Lands) to R-1 (One Family Residential).



YOU ARE ENCOURAGED TO ATTEND THE PUBLIC HEARING AND PRESENT YOUR VIEWS ON THIS MATTER TO THE CITY PLANNING COMMISSION. IN LIEU OF ATTENDING THE MEETING, YOU MAY PRESENT YOUR VIEWS IN WRITING ADDRESSED TO: CITY OF LIVONIA PLANNING COMMISSION, 33000 CIVIC CENTER DR., LIVONIA, MI 48154, OR BY EMAIL TO: PLANNING@CI.LIVONIA.MI.US

In accordance with Title II of the American with Disabilities Act as it pertains to access to Public Meetings, the Planning Department of the City of Livonia, upon adequate notice, will make reasonable accommodations for persons with special needs. Please call 734-466-2290 if you need assistance.

PLANNING COMMISSION STAFF NOTES

PUBLIC HEARING

ITEM 1

Petition 2020-07-01-04 submitted by Adams Park Development, L.L.C. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast $\frac{1}{4}$ of Section 24 from PL (Public Lands) to R-1 (One Family Residential).

August 25, 2020 Study Meeting:

This petition seeks to rezone the former Adams Elementary School site from PL (Public Lands) to R-1 (One Family Residential). The subject site is made up of two (2) parcels: 14416 Harrison Avenue and 28201 Lyndon Avenue. Combined, the parcels measure 12.74 acres in total area and the site has frontage on Lyndon Avenue to the north and Harrison Avenue to the west. Existing developed single-family lots, which are part of the Buckingham Village Subdivision, border the property to the east. Abutting the subject site to the south is a City park known as Dooley Park. The proposed rezoning and subsequent residential development would involve both properties, which are currently owned by Livonia Public Schools (LPS) and in the process of being sold to the Petitioner.

The subject site is surrounded by residential subdivisions. To the east, south and west, the subdivisions are zoned R-1 and consist of single-family lots that measure a minimum of 60 feet in width by 120 feet in depth. To the north, across Lyndon Avenue, is the Western Golf Estates Subdivision, which is zoned R-2 and developed with lots that measure a minimum of 70 feet in width by 120 feet in depth.

Submitted with the application to rezone the property is a conceptual site plan showing a total of thirty-nine (39) conventional-sized R-1 lots. Most of the homesites would front on a new internal street system that includes a "U"-shaped pattern and a short cul-de-sac. Access to the new streets would come from Lyndon Avenue. The looped roads would extend approximately 300 feet in a north/south direction, turn towards each other, and continue in an east/west direction until they connect. The cul-de-sac would extend south from the road along the west side of the development. Access to Lots 11 through 39 would be from this new interior road system. Lots 1 through 10 would have direct access from Harrison Avenue. Other features of the plan include a stormwater detention basin in the southeast corner of the site and an open space park located in the southwest corner.

The Future Land Use Map shows the site as Parks and Community, reflecting the current ownership and former use of the property as a school site.

PUBLIC HEARING

ITEM 1 Petition 2020-07-01-04 – former Adams Elementary School site Page 2

September 1, 2020 Public Hearing:

Approving Resolution: That the request to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) from PL to R-1 is hereby approved, subject to City Council approval, for the following reasons:

1. That the proposed change of zoning is compatible to and in harmony with the surrounding residential uses and zoning districts in the area.
2. That the proposed change of zoning will provide for a single-family residential development similar in density to what exists in the neighboring area.
3. That the proposed change of zoning is consistent with the existing character of the area.
4. That the proposed zoning change does not obstruct the goals, policies, and objectives of the Future Land Use Plan, and
5. That the proposed change of zoning of the subject property represents a reasonable and logical zoning transformation which adheres to the principles of sound land use planning.

ADAMS PARK
PART OF THE SOUTH 1/2 OF SECTION 24
TOWN 1 SOUTH, RANGE 9 EAST
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

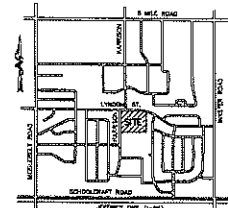
SCALE IN FEET
0 40 80 160 240
1"=80'

BASIS OF BEARINGS:
EAST LINE OF HARRISON AVENUE AS RECORDED IN
THE PLAT OF COMPTON VILLAGE, SUB'D L. 85, P.
66-67 OF PLATS, W.C.R.

NOTE REGARDING EXISTING UTILITIES:
THE FOLLOWING UTILITY COMPANIES WERE CONTACTED
VIA THE MISS DIG DESIGN TICKET SYSTEM TO REQUEST
RECORD MAPS OF THEIR UTILITIES IN THE AREA. THE
STATUS OF THEIR RESPONSES ARE NOTED. NO
GUARANTEE CAN BE MADE TO THE COMPLETENESS OF
EXACTNESS OF THEIR LOCATION.

AT&T
FACILITIES ON-SITE
BRIGHT HOUSE NETWORKS
CHARTER COMMUNICATIONS
ALONG EAST PL
DETROIT Edison
LIVONIA CITY
LIVONIA PUBLIC SCHOOLS
WIDE OPEN WEST
ALONG EAST PL

RECEIVED, NO
PENDING
RECEIVED, AERIAL
PENDING
RECEIVED, SEE PLAN
PENDING
RECEIVED, AERIAL



VICINITY MAP

LEGAL DESCRIPTION:

PARCEL 1 PER WARRANTY DEED L. 13296, P. 178 W.C.R.:
A PARCEL OF LAND OF PART OF THE SOUTH 1/2 OF SECTION 24, TOWN 1
SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN,
BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGINNING AT THE CENTER OF SAID SECTION 24, THENCE S89°58'E, A
DISTANCE OF 660.28 FEET ALONG THE EAST AND WEST 1/4 LINE, THENCE
S00°08'10"E, ALONG THE WEST LINE OF BUCKINGHAM GARDENS SUB, A
DISTANCE OF 706.87 FEET TO A POINT, THENCE S89°51'46"W, A DISTANCE
OF 656.48 FEET TO A POINT, THENCE N02°23'30"W 708.91 FEET, TO THE
POINT OF BEGINNING.
TAX ID: 46-095-99-0011-000

PARCEL 2 PER WARRANTY DEED L. 17072 P. 152 W.C.R.:
A PARCEL OF LAND OF PART OF THE SOUTH 1/2 OF SECTION 24, TOWN 1
SOUTH, RANGE 9 EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN,
BEING DESCRIBED AS FOLLOWS:
BEGINNING AT THE CENTER 1/4 CORNER OF SECTION 24, TOWN 1 SOUTH,
RANGE 9 EAST, AND PROCEEDING THENCE ALONG THE NORTH AND SOUTH
1/4 LINE OF SAID SECTION 24, S00°00'35"E 708.91 FEET, THENCE
S89°43'03"W 43.63 FEET, THENCE S89°00'00"W 80.85 FEET, THENCE
ALONG THE EAST LINE OF HARRISON AVENUE, 86 FEET WIDE, COINCIDENT
WITH THE EAST LINE OF COMPTON VILLAGE SUBDIVISION, AS RECORDED IN
LIBER 85 OF PLATS, PAGE 31, WAYNE COUNTY RECORDS, N00°07'35"W
726.05 FEET, THENCE ALONG THE EAST AND WEST 1/4 LINE OF SAID
SECTION 24, S89°31'28"E 122.94 FEET TO THE POINT OF BEGINNING.
TAX ID: 46-098-99-0004-000

AS SURVEYED DESCRIPTION:

PART OF THE SOUTH 1/2 OF SECTION 24, TOWN 1 SOUTH, RANGE 9
EAST, CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN, DESCRIBED AS
FOLLOWS:

COMMENCING AT THE CENTER 1/4 CORNER OF SAID SECTION 24 AS
RECORDED IN L.C.R.C. L. 47230, P. 445-448 W.C.R.; THENCE ALONG THE
EAST-WEST 1/4 LINE OF SECTION 24, S89°28'13"E 659.96 FEET TO THE
WEST LINE OF BUCKINGHAM VILLAGE SUBDIVISION AS RECORDED IN L. 77,
P. 66-67 OF PLATS, W.C.R.; THENCE ALONG SAID LINE S00°21'49"W
706.78 FEET; THENCE N89°39'14"W 655.34 FEET; THENCE S68°32'10"W
43.63 FEET; THENCE S89°52'25"W 80.85 FEET TO THE EAST LINE OF
HARRISON AVENUE, 86 FEET WIDE, ALSO THE EAST LINE OF COMPTON
VILLAGE SUB'D AS RECORDED IN L. 85, P. 31-32 OF PLATS, W.C.R.;
THENCE ALONG SAID LINE N00°07'35"W 726.99 FEET TO THE EAST-WEST
1/4 LINE OF SECTION 24; THENCE ALONG SAID LINE S89°33'41"E 122.94
FEET TO THE POINT OF BEGINNING. CONTAINING 12.7141 ACRES.

LEGEND:

- PROPERTY BOUNDARY
- EXISTING SANITARY SEWER
- EXISTING WATER MAIN
- EXISTING STORM SEWER
- EXISTING OVERHEAD WIRES
- EXISTING U.G. ELECTRIC
- EXISTING GAS
- EXISTING FENCE
- TO BE REMOVED
- EXISTING CONCRETE
- EXISTING GRAVEL
- FOUND CAPPED IRON ROD (F.C.I.R.)
- FOUND IRON PIPE (F.I.P.)
- EXISTING GUY POLE
- EXISTING UTILITY POLE
- LAMP POST
- TREE
- GAS SHUT-OFF

BENCHMARKS

- B.M. #1: NORTH EAST BOLT ON
POLE BASE WEST SIDE OF
HARRISON, NORTH PL. OF #14369;
NAVD88 632.37
- B.M. #2: HYDRANT ARROW, SOUTH
SIDE OF LYNDON, ACROSS STREET
FROM #28190;
NAVD88 633.68



SHEET INDEX:

- 01 EXISTING CONDITIONS
- 02 PRELIMINARY PLAN

EXISTING CONDITIONS
ADAMS PARK
REZONING MAP

PART OF THE SOUTH 1/2 OF SECTION 24, T.1S., R.9E.
CITY OF LIVONIA, WAYNE COUNTY, MICHIGAN

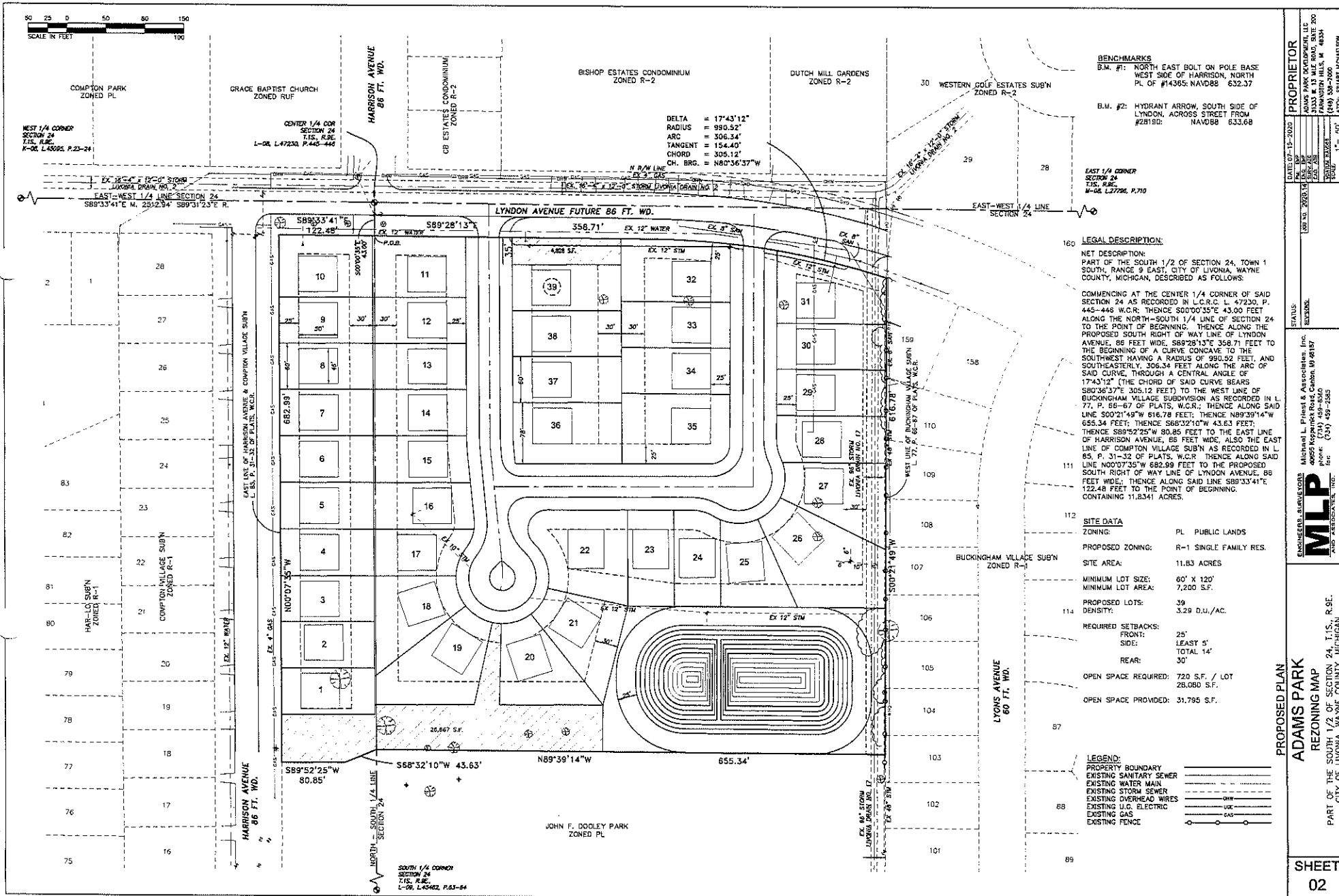
SHEET
01

PROPRIETOR
ADAMS PARK DEVELOPMENT, LLC
3133 S. 13 MILE ROAD, SUITE 200
PARADISE HILLS, MI 48354
TEL: 248.841.8429

DATE: 10-16-2020
STATUS: REVISIONS

ENGINEER: MICHAEL L. PRIEST & ASSOCIATES, INC.
4065 Koppelman Road, Suite 100
Livonia, MI 48150
Tel: (313) 491-2983

MLP
MICHAEL L. PRIEST & ASSOCIATES, INC.
AND ASSOCIATES, INC.



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

TODD J. ZILINCIK, P.E.
CITY ENGINEER

DAVID W. LEAR, P.E.
ASST. CITY ENGINEER



MAUREEN MILLER BROSNAN
MAYOR

DONALD R ROHRAFF
DIRECTOR OF PUBLIC WORKS

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2571
FAX: (734) 466-2195

August 10, 2020

Mr. Scott Miller
Planner IV
City of Livonia

Re: Petition 2020-07-01-04 – #28201 Lyndon Avenue and #14416 Harrison Avenue

Dear Mr. Miller:

In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed rezoning at this time. The parcels are assigned the addresses of **#28201 Lyndon Avenue and #14416 Harrison Avenue**. The legal description submitted by the owner on the "proposed plan" appears to be correct, and should be used to describe the proposed rezoned property.

The proposed development is currently serviced by public water main, sanitary and storm sewers, which will need to be extended to service any new residences. The submitted drawing does not indicate any utility connections, so we do not have any knowledge of impacts to the existing systems at this time. The owner has been in contact with this office regarding the project, and is aware of the Engineering Department requirements.

It should be noted that should the project move forward the proposed construction will be required to meet the Wayne County Stormwater Ordinance, including detention requirements. A full review of the proposed development will be completed when plans are submitted for permitting.

Should you have any additional questions on this matter, please feel free to contact myself at (734) 466-2608 or the City Engineer, Mr. Todd Zilincik at (734) 466-2561. If you would prefer, you can e-mail either of us at dlear@ci.livonia.mi.us or tzilincik@ci.livonia.mi.us.

Sincerely,

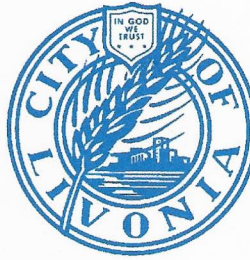
David W. Lear, P.E.
Assistant City Engineer

cc: 2020 Petition File

DEPARTMENT OF FINANCE

Michael T. Slater
DIRECTOR OF FINANCE

Connie Kumpula
CHIEF ACCOUNTANT



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2260
FAX: (734) 421-1807

August 10, 2020

Mr. Scott O. Miller
Planning Commission
33000 Civic Center Drive
Livonia, MI 48154

Petition 2020-07-01-04 – 14416 Harrison Ave. and 28201 Lyndon Ave. (formerly Adams Elementary School Site) – Adams Park Development LLC

Dear Mr. Miller,

I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.

Please contact me if you have any further questions.

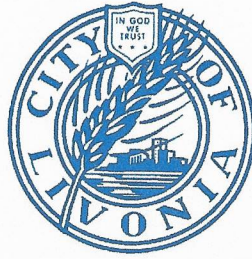
Very truly yours,

Connie Kumpula
Chief Accountant

CK: jw

OFFICE OF THE TREASURER

LYNDA L. SCHEEL
CITY TREASURER



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3060
(734) 466-2245
FAX: (734) 421-7230

August 7, 2020

Mr. Scott Miller – Planner IV
Planning Commission
City of Livonia

Re: Petition 2020-07-01-04

14416 Harrison Ave & 28201 Lyndon Ave
Adams Park Dev - former Adams site

Dear Mr. Miller,

In accordance with your request, the Treasurer's Office has reviewed the name and addresses connected with the above noted petition. At this time there are no taxes due, therefore I have no objections to the proposal.

Sincerely,


Lynda L. Scheel
Treasurer, City of Livonia

From: [Bishop Condominiums HOA](#)
To: [Planning](#)
Subject: Response to Petition 2020-07-01-04, the rezoning of the former Adams Elementary school site
Date: Saturday, August 15, 2020 2:16:47 PM

On behalf of the new Bishop Condominiums home owners association, I would like to share our views on the matter of Petition 2020-07-01-04, the rezoning of the former Adams Elementary school site.

For family residential zoning, the city needs to include the following in their plan approval process:

1. The electric and utility wires along the north side of Lyndon Street should be transitioned from above ground to below ground (buried) for safety and reliability. As additional loads will feed off these lines, it is critical that these wires east of Harrison are buried for safety and curb appeal.
2. Lyndon road east of Harrison needs to be completely reconstructed to handle the additional traffic load. There is already too much traffic travelling at higher than posted speeds.
3. Lyndon Street in front of Bishop Condominiums has a low elevation, resulting in constant flooding. Todd Zilincik, City of Livonia Engineering Department is aware of this issue and looking at short-term and long-term alternatives. Drainage is required for safety and proper maintenance and a solution needs to be addressed as soon as possible.
4. Lyndon Street is already a high traffic road and the entrance for the new residential homes should be along Harrison to avoid increased risk of accidents in the area.

I would like to be kept informed of any developments in this project as it impacts our homes and their surroundings.

Atul Kishore

248-444-5614

UNAPPROVED MINUTES

1

MINUTES OF THE 1,159th PUBLIC HEARINGS AND REGULAR MEETING HELD BY THE CITY PLANNING COMMISSION OF THE CITY OF LIVONIA

On Tuesday, September 1, 2020, the City Planning Commission of the City of Livonia held its 1,159th Public Hearings and Regular Meeting via Zoom Platform

Mr. Ian Wilshaw, Chairman, called the meeting to order at 7:00 p.m.

Members present: Sam Caramagno Glen Long Betsy McCue
Carol Smiley Pete Ventura Ian Wilshaw

Members absent: David Bongero

Mr. Mark Taormina, Planning Director, Scott Miller, Planner IV, Stephanie Reece, Program Supervisor, and Debra Walter, Clerk-Typist II were also present.

Chairman Wilshaw informed the audience that if a petition on tonight's agenda involves a rezoning request, this Commission makes a recommendation to the City Council who, in turn, will hold its own public hearing and make the final determination as to whether a petition is approved or denied. The Planning Commission holds the only public hearing on a request for preliminary plat and/or vacating petition. The Commission's recommendation is forwarded to the City Council for the final determination as to whether a plat is accepted or rejected. If a petition requesting a waiver of use or site plan approval is denied tonight, the petitioner has ten days in which to appeal the decision, in writing, to the City Council. Resolutions adopted by the City Planning Commission become effective seven (7) days after the date of adoption. The Planning Commission and the professional staff have reviewed each of these petitions upon their filing. The staff has furnished the Commission with both approving and denying resolutions, which the Commission may, or may not, use depending on the outcome of the proceedings tonight.

ITEM #1 PETITION 2020-07-01-04

Adam's Park

Mr. Caramagno, Secretary, announced the first item on the agenda, Petition 2020-07-01-04 submitted by Adams Park Development, L.L.C. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast $\frac{1}{4}$ of Section 24 from PL (Public Lands) to R-1 (One Family Residential).

Mr. Taormina: This is a rezoning petition involving the former Adam's Elementary School site. The rezoning would change the classification from PL (Public Land) to R-1 (One-family residential). The 12 $\frac{3}{4}$ acre site is located on the south side of Lyndon Street between Inkster and Middlebelt Roads. Immediately to the east and west of the property is R-1 zoning. These are developed residential subdivisions, including Buckingham Village, Compton Village, and Compton Square Estates. Immediately to the south of the subject property is City owned property, Dooley Park. To the north across Lyndon are residential homes zoned R-2, including the recently completed Bishop Estates Cluster Development. This is an aerial photograph showing what the site looked like when the school was located on the property. The school has since been razed and the site is being cleared. This is a concept plan that was submitted with the rezoning application. It shows a total of 39 lots. The R-1 zoning would allow for the development of single-family homes on conventional lots that would have a minimum lot width of 60' by a minimum lot depth of 120', for a total area of no less than 7,200 square feet. This design shows a U-shaped road pattern with both streets having access from Lyndon. Most of the lots would front on the new internal road system that includes a cul-de-sac in the southwest corner of the subdivision. Lots 11 through 39 would have access to the new roads. Lots 1 through 10 would front directly on Harrison Ave. The plan includes a storm water detention basin, which is in the southeast corner of the site, as well as an open space area that is located along the south side of the property adjacent to Dooley Park. With that, Mr. Chairman, I can read out the departmental correspondence.

Mr. Wilshaw: Yes, please.

Mr. Taormina: The first item is from the Engineering Division, dated August 10, 2020, which reads as follows: *"In accordance with your request, the Engineering Division has reviewed the above referenced petition. We have no objections to the proposed rezoning at this time. The parcels are assigned the addresses of #28201 Lyndon Avenue and #14416 Harrison Avenue. The legal description submitted by the owner on the "proposed plan" appears to be correct, and should be used to describe the proposed rezoned property. The proposed development is currently serviced by public water main, sanitary and storm sewers, which will need to be extended to service any new residences. The submitted drawing does not indicate any utility connections, so we do not have any knowledge of impacts to*

the existing systems at this time. The owner has been in contact with this office regarding the project, and is aware of the Engineering Department requirements. It should be noted that should the project move forward the proposed construction will be required to meet the Wayne County Stormwater Ordinance, including detention requirements. A full review of the proposed development will be completed when plans are submitted for permitting.” The letter is signed by David W. Lear, P.E., Assistant City Engineer. The next letter is from the Finance Department, dated August 10, 2020, which reads as follows: *“ I have reviewed the address connected with the above noted petition. As there are no outstanding amounts receivable (general or water and sewer), I have no objections to the proposal.”* The letter is signed by Connie Kumpula, Chief Accountant. The next letter is from the Treasurer’s Department, dated August 7, 2020, which reads as follows: *“In accordance with your request, the Treasurer’s Office has reviewed the address connected with the above noted petition. At this time, there are no outstanding amounts receivable for taxes. Therefore, I have no objections to the proposal.”* The letter is signed by Lynda Scheel, Treasurer. Next, we have an email from Atul Kishore, dated August 15, 2020, which reads as follows: *“On behalf of the new Bishop Condominiums home owners association, I would like to share our views on the matter of Petition 2020-07-01-04, the rezoning of the former Adams Elementary school site. For family residential zoning, the city needs to include the following in their plan approval process: 1. The electric and utility wires along the north side of Lyndon Street should be transitioned from above ground to below ground (buried) for safety and reliability. As additional loads will feed off these lines, it is critical that these wires east of Harrison are buried for safety and curb appeal. 2. Lyndon road east of Harrison needs to be completely reconstructed to handle the additional traffic load. There is already too much traffic travelling at higher than posted speeds. 3. Lyndon Street in front of Bishop Condominiums has a low elevation, resulting in constant flooding. Todd Zilincik, City of Livonia Engineering Department is aware of this issue and looking at short-term and long-term alternatives. Drainage is required for safety and proper maintenance and a solution needs to be addressed as soon as possible. 4. Lyndon Street is already a high traffic road and the entrance for the new residential homes should be along Harrison to avoid increased risk of accidents in the area. I would like to be kept informed of any developments in this project as it impacts our homes and their surroundings.”* That is the extent of the correspondence.

UNAPPROVED MINUTES

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Mr. Wilshaw: Are there any questions of the Planning Director? If not, our petitioners are in the audience. If you could please click raise hand, I can recognize you and we can speak with you. I believe we have Stuart Michaelson. Mr. Michaelson, good evening.

Stuart Michaelson, 31333 W 13 Mile Road, Farmington Hills, MI, I am one of the partners at Windmill Homes. We have come up with a site plan that we feel works within the R-1 zoning. We have done some very preliminary engineering at this point to get the re-zoning. We have the 39 lots. We are looking forward to building 39 homes to the community. We have purchased in other community's school sites for in-fill similar to this and have been very successful. We did one in the City of Farmington. We have done a couple in Farmington Hills. We did one in West Bloomfield. We find that these in-fill school sites are very good for the communities. Many times, we find that people are living in the older homes surrounding us and don't want to leave the neighborhood and are very happy to live in that area but want a new house. This is something we provide them. If you have any questions, we would be glad to try and answer them.

Mr. Wilshaw: Thank you, Mr. Michaelson. Do you have other folks with you this evening that are on our call that we can also introduce?

Mr. Michaelson: There are other people.

Mr. Wilshaw: Do you know what names I should be looking for?

Mr. Michaelson: Stuart Sherr, Roger Sherr, and George Major.

Mr. Wilshaw: Okay. Great.

Stuart Sherr, good evening and thank you for the opportunity to make this presentation. This is a public hearing for rezoning. That is the way we have approached this. This is not a site plan hearing. The current zoning is PL and we are looking to rezone to R-1, which is consistent with the Master Plan. As you can also see from the aerial photo, most of the acreage surrounding our site is already zoned R-1. So, we harmonize and are consistent with much of the neighboring property. We are a 12.71 acre site as Mark Taormina had earlier described. This is also a former school site. The Adams school building has been razed so the land is now completely vacant. By the way, the development company that we formed is called Adams Park Development. Stuart Michaelson and George Major, his partner, are partners

with ourselves, Stuart and Roger Share. Both companies have a long track record of excellent experience of development within the greater Metropolitan Detroit area. In fact, I think we described that a little bit a week ago during the study session. The product for this rezoned property is something we have successfully constructed in many of the communities surrounding Detroit, mostly on the western side of metropolitan Detroit. As I mentioned earlier, it is consistent with the Master Plan, and consistent with the surrounding properties. We are happy to answer any questions that you may have. I don't know if anyone else in our group is interested in saying a few words, but we have focused on the rezoning aspect of tonight's meeting. We are not fully prepared to get into the technical engineering issues. We certainly have listened to and understood all of the comments that you have made about the site plan that we are currently working with as shown on the screen. I am going to let anyone else speak that would like to so that I don't monopolize this conversation. I would like to thank Mark Taormina for an excellent presentation.

Mr. Wilshaw: Thank you, Stuart. It is a good point to raise, not only for the tune of this discussion, but also for our audience members as well that this is a rezoning request that we are looking at tonight., We are looking at the request to rezone this from Public Land to R-1 at this point and if this is the appropriate zoning and the restrictions that come along with that zoning for this property. The site plan that we see before us on the screen and any discussion around the site plan is purely conceptual at this point. That will come back to us at a later date to be discussed in detail and in-depth. We are really focused on zoning. There may be some reference to this site plan but really it is zoning that we are concerned with tonight. I believe we also have George with us, your partner. I did see him raise his hand. He can unmute himself and introduce himself as well. Good evening.

George Major, good evening. I wanted to say hello and I would also like to thank Mark for a very good presentation. There really isn't anything else that I can add at this point. Stuart and Stuart did a great job. I think they spoke well on our behalf.

Mr. Wilshaw: Great. Thank you. We have all three with us tonight. We appreciate that. I will ask you gentlemen to just stand by for one second and I will go to the commission first and see if there are any questions for our petitioners this evening.

UNAPPROVED MINUTES

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Ms. Smiley: I was wondering...you mentioned a couple of subdivisions that are nearby. Do you have any that are modeling this new Adams Park after? Can you give me an address of a subdivision that you built that would be similar to what you are building at Adam's Park?

Mr. Michaelson: One that we just completed about two years ago is called Riverwalk of Farmington. It is in the City of Farmington. It is an old school site. Flanders school. It is on Flanders which is between Eight and Nine. It runs east and west. It is just east of Farmington Road. I don't have an address handy but there are 33 houses on the property. You can't miss it.

Ms. Smiley: Okay. No problem. I will be able to find it.

Mr. Michaelson: That butts up to a city park also. Very similar to this. We have another one that we are just completing or building in Farmington Hills with the old Wood Dale school. It is located in the middle of a couple of subdivisions called...all of the sudden I can't think of the names of the subs, but it is between 12 and 13 Mile and between Drake and Farmington Road. Right in the middle. We just are finishing up 18 homes in there. We have people living in there. Those are the two closest.

Ms. Smiley: That's fine. They would look similar? I am assuming ranch's and colonial type houses?

Mr. Michaelson: Yes, exactly.

Ms. Smiley: They are going to be at about the price range that you are expecting to build here?

Mr. Michaelson: Yeah, right now because of price increases, especially in lumber, it will be a little bit higher priced. It will be very similar.

Ms. Smiley: Okay, thank you. I know we are just talking about zoning but should this go through it will give me an idea of what your product looks like.

Mr. Wilshaw: Great question, Ms. Smiley. Any other questions for our petitioners? From the commission?

Mr. Michaelson: Ms. Smiley, by the way the name of the subdivision I couldn't think of is Colony Park in Farmington Hills.

Mr. Wilshaw: Colony Park. Great. Thank you. Any other questions for our petitioners? If not, I don't see anyone. I will go to the audience and give the audience an opportunity to address this issue as well. Then, of course, we can go back to the petitioner and ask any additional questions and follow up on anything that we hear from the audience. We do have Atul Kishore that wrote a letter to us and we put that in the record. Glad to have them with us tonight. We will give them an opportunity to speak as well. Good evening.

Atul Kishore, 28178 Lyndon, Livonia, MI, thank you for giving me the chance to talk about this development on behalf of Bishop Condominiums. As you mentioned earlier, those are the new condominiums right across from Lyndon and right across from this new subdivision. I take...personally, I feel it is a good opportunity to use that land. My only concerns are, as I mentioned on the email, the biggest one that comes right away is the entrance on Lyndon. The curvature of Lyndon, that is bound to have a lot of accidents because people are just flying by on that corner and having two entrances on Lyndon, which will cause an incremental risk assessment, I would recommend that the entrance to this new sub come off of Harrison. That is probably, for this committee, at this time and the zoning, that would be my main request other than the three that I mentioned about the electric wires, Lyndon totally needing to be redone...we have water flooding issues already there. The resolution is moving very slowly with Engineering and I am willing to escalate that further because we can't even go by this winter without that being resolved.

Mr. Wilshaw: Thank you, Mr. Kishore. We heard from Mr. Kishore, and we also have Mrs. Shockling. Let me give her an opportunity to speak. If she can just unmute herself.

Jennifer Shockling, 27954 Lyndon, Livonia, MI, hello. I am directly across the street from the proposed site. Just a little east of the Bishop Estate condos. My concerns...some of them (inaudible)...my neighbor. We have extremely high traffic on this street moving at a high rate of speed. The entrance should be placed on Harrison, should this move forward. We also have quite a bit of flooding and additional impervious surface cover is not going to help that issue. From the site map there is no plan to deal with that. My main concern is the pollution that will be caused once it's developed. Particularly the noise and the air pollution from the diesel trucks. As I am directly across from it and I am currently working from home and educating a child from home,

we are using the residence for everything at this point. My employer has actually informed me that I should prepare to be working remotely for up to three years. I don't want to have diesel truck emissions just exposing us all day long. The neighbors that are around this site to be developed are all of a vulnerable population. We have elderly. We have small developing children. I, myself, am an asthmatic. I am opposed to the rezoning simply because I do not want this site developed for the pollution it will cause. Also, during the development of the Bishop Estate condos, the entirety of that development I had trash that blew into my yard every single day that I was having to clean up. There was construction equipment that used my lawn. Not just the right-of-way, but my lawn proper because they didn't recognize that it was private property and we were constantly having to shew them off the property and they would make promises and leave business cards and said they would come back and repair the lawn. We have massive divots and ruts and it is extremely hard to mow it. I am opposed for that reason as well, the construction equipment that will be on site. I oppose the development of this land because as it was noted it is Public Land. It is our land and people are currently using it. There is a public land designation further up Lyndon, but that is more developed and there are certain activities that people can't do at both sites. So, currently the land is being used by numerous people every day to do activities such as flying kites, run RC cars, hit golf balls. The land is being currently used by the public as public land. That concludes my comments. Thank you for my time.

Mr. Wilshaw: Thank you, Ms. Shockling. We will talk to the petitioner about some of those issues that you raised and see what we can do to assist in those moving forward. Appreciate your comments. Anyone else in the audience wishing to speak for or against this item? If so, please click raise hand so we can recognize you.

Jim McCabe, 14236 Lyons, Livonia, MI, can you hear me okay? I am east of Dooley Park. I have been here about 20 years and I am not in favor of the rezoning. It is for many reasons. It is strain on infrastructure, which people have talked about already. The strain on the water, the sewer, the electrical, the cable, police, fire and then you add the traffic that 39 homes would bring. R-1, I guess, although I am not in favor of the rezoning, is better than the alternatives which I think would be attached condos or apartments and things of that nature. R1 is the lesser of evils in my opinion. Again, I would like it to stay as green space. I am not an expert in zoning by any stretch, but there has to be a

better way then to just shove houses everywhere. It doesn't make a lot of sense to me. The neighborhood is 64 years old. It has been fine without those houses up until now. I am hoping that it can continue. I know the developers have mentioned success in various other endeavors, but success for whom. The developers come in they build a bunch of houses. There is a windfall of money for the city and they make their money. But, here, the residents are stuck with whatever there is. I am not in favor of it because of that. I guess my question is, to what gain? I don't see a lot of gain for my personal house with this rezoning. I am hoping that it doesn't pass. I am opposed to it and I will be watching the developments. Not the development, let me be clear, I want to see how this rolls out.

Mr. Wilshaw: Okay, thank you, sir. We appreciate your comments. We are making notes of your concerns. We will again try to circle back once we have heard from all of the audience members to address any of these concerns that have been raised. I appreciate your comments tonight. We have one other person with their hand raised. I don't have a name for them. I am going to recognize them. Their entry says B103100. They can unmute themselves and introduce themselves with their name and address please.

Belinda Ellison, 28154 Lyndon, Livonia, MI, thank you for affording me the time to speak on my behalf. I live exactly directly across from the Adams property, which used to be the swim club. It is the current condominiums right now. Thank you again for giving me the opportunity to speak. A lot of people have raised a lot of very valid issues. I am kind of on the fence. I know that development is good but sometimes if we get too much development that can also bring a lot of issues as well. I am concerned mainly about the traffic. I am really surprised with the condominiums that were built, which are very nice by the way, I am surprised that by having six condominiums how much more traffic has come through on our street. Lyndon is like a main residential street so everybody uses it to access...to get to Inkster, to get to Middlebelt...especially where there is a lot of construction going on. I am concerned about the entrances...getting in and out of the subdivision. Someone mentioned about the flooding on Lyndon. That would be in front of the condominiums there. As you recall, that used to be the swim club. Ever since the condominiums were built...if it rains heavily there is usually a lot of flooding because of that. I can see that as an engineering issue, I guess. Anyway, I am mostly concerned about the traffic. When Adams school was still in

operation, there used to be a stop sign there where the school's kid crossing and whatnot and then they decided to remove the stop sign. Even when the stop sign was there, the traffic was...I was amazed at how fast people were going up and down on a main residential street. Once they took the stop sign out it is just...it is a free for all. People do 40 with not even batting an eye. That is really something I feel needs to be addressed. We do have little children in the neighborhood. I am concerned for their safety as well. I think that is all I have to say for now. Again, thank you for allowing me the time to speak. I appreciate your time.

Mr. Wilshaw: Excellent points. We will be talking about those additionally here tonight. Thank you for raising them. Is there anyone else in the audience wishing to speak on this item? We do have another person in the audience. We will give them an opportunity to speak. Their name is Loraine. They can unmute themselves and introduce themselves. Loraine, we need you to unmute yourself. I don't see Loraine unmuting herself, so we won't be able to hear her. Is there anyone else in the audience wishing to speak for or against this item? If so, please click raise hand. We have Mr. Priest who is welcome to unmute himself and address his concerns. Mr. Priest, you can unmute yourself. He seems to be having difficulty unmuting himself. It's not going to well on these unmutes here. Anyone else in the audience wishing to speak for or against this item? I don't have anyone else clicking raise hand. I have a request to both Loraine and Mr. Priest to unmute themselves if they wish. They are not unmuting themselves, so we will move one. Is there anyone else in the audience wishing to speak for or against this item? If not, are there any questions or comments from the commission for our petitioner based on the items that we have heard from...Oh, Mr. Priest is...he started to unmute himself. The mute button, by the way, is either in the lower left corner if you are on a computer or if you are on a tablet type device, it is...

Jim Priest, can you hear me?

Mr. Wilshaw: Yes, we hear you.

Mr. Priest: Good evening, I am the Civil Engineer on this project. I was...when I got out of school, which was quite a while ago, I worked for the City of Livonia for about eight years back in the 70's. As far as the infrastructure is concerned and the drainage, there is two huge drains adjacent to this property. One of them

is along Lyndon. It is a 21' wide by 12' high arch. You can drive a truck through that thing. It flows easterly into the Red Run golf course. Along the east property line is Livonia drain 17, which is an eight-foot diameter pipe. As far as flooding, the only way there would be flooding would be if the grading wasn't properly done, because there is plenty of capacity in those pipes which allow or no flooding. Even though there is. Also, we are going to retain the water so that the runoff is (inaudible) to what it is today in an undeveloped state. That will reduce the amount runoff. There is also adequate sanitary sewer mains adjacent to the site too. I don't think there is any engineering problems with stressing any of the facilities adjacent to the site.

Mr. Wilshaw: Thank you, Mr. Priest. We really appreciate your insight and comments on this item. I am not sure we got your address. Can we get that for our record?

Mr. Priest: My address?

Mr. Wilshaw: Yes, please.

Mr. Priest: I live in Livonia. I have for quite a while. I live on Riverside Street. Down from the turkey farm. My office is in Canton over on Kapernick, which is a half-mile road between Joy and Warren, just east of Haggerty.

Mr. Wilshaw: Okay.

Mr. Priest: I have done many subdivisions in Livonia over the years.

Mr. Wilshaw: Thank you. We really appreciate your comments this evening.

Loraine Campau, 14449 Harrison, Livonia, MI, directly across from the proposed rezoning. I definitely oppose this. We have been Livonia residents and in this home for 35 years. I guess, probably one of the biggest reasons as to why I oppose this, first of all in the main changes that have gone on through the school systems and everything, and having Adams there for so many years, which was a wonderful place for our children to go while they were able to go there until the school zones were restructured, however, one of the biggest problems I have with this is that I fear that the school board actually (inaudible) us in selling this property. I think they were not within their level of...I don't know, whatever you want to call it, level of jurisdiction or whatever in my opinion. Because this does directly affect our neighborhoods. We had that as a school. We counted on that

as a school, as park space, as green space, as a couple of the other people commented on. We feel that it is important to maintain in our neighborhood. I am not looking forward to having any neighbors there. I haven't had any in 35 years and certainly don't want any now. Mainly it is because it is a nice peaceful area and we really don't want that developed. When you look at the other areas in Livonia that are just house on house and to be honest, the new areas that I have looked at, they are not all that impressive. It is going to be...I am not actually sure how that will look and affect our neighborhood. Obviously, those home are going to look much different than what we currently have now. I missed part of the beginning. What are the lot sizes on the proposed building development?

Mr. Wilshaw: Mr. Taormina, what are the lot size requirements for R-1?

Mr. Taormina: 60' x 120' – it is very similar to the lot sizes that exist to east and the west within the subdivision adjacent to this.

Ms. Campau: I guess the other concern I have is initially, and this was way back in the day, there was a river that actually ran through the property. The part that goes closer down Harrison. We do have a lot of migrating birds and stuff that still come through there and I wonder what will happen to that if this proposed rezoning occurs, and how that will be accounted for.

Mr. Wilshaw: We can check on that for you as we get back to our petitioner. That is a good question. Are there any other comments you would like to make on this item?

Ms. Campau: No, I think that is it for me for now. Thank you for listening.

Mr. Wilshaw: Thank you. We really appreciate your comments. We are all listening, and we are going to take those into consideration as we move forward with this. I just want to see if there is anyone else in the audience that wishes to speak on this item so we can make sure everyone is heard. We have Sean Kelly who has their hand raised.

Sean Kelly, 14453 Lyons, Livonia, MI, I will abut up to this development on the east side. Mr. Priest, a couple of speakers ago, said that the drain system should be able to handle any flooding. I can tell you just what the school parking lot...several houses along Lyons on my side of the street had flooding every Spring and every heavy rain where our neighbor lost all of their trees in their back yard. We lost one big maple and that was just with the

school. I am extremely concerned about what the flooding will be once we have 39 houses built behind us. For that reason, and the pollution and the Lyndon traffic, I am extremely opposed to this development.

Mr. Wilshaw: Thank you, Mr. Kelly. We are going to talk with the petitioner about flooding and water management, but suffice it to say one of the things that usually happens with these types of developments is that you can see, even on the conceptual plan, that there is a large retention basin. The county has very strict guidelines as to how water is to be managed on the property when it is redeveloped. These are new guidelines. They have come around in the last dozen or two years. Couple dozen years. Also, how quickly that water is discharged from the properties. It has to be retained for a certain amount of time and discharged at a certain rate to try to minimize the strain on the sewer system and so on. We will talk more about that this evening, but just to give you a little idea that there is consideration that does get put into water management when properties are developed in the last 10 to 20 years. Something that wasn't done many moons ago.

Mr. Kelly: Thank you for listening.

Mr. Wilshaw: Your welcome and thank you for your comments. We do have some other folks in the audience that do wish to speak, so we are going to give them a chance. We have Ms. Franklin I believe who has her hand up, so...we will give her a chance to speak. Ms. Franklin, if you can unmute yourself by clicking mute somewhere on your...there you go. We hear you.

Laura Franklin, 28029 Lyndon, Livonia, MI, I am right next to the proposed property. I have two questions. My first question is if the committee approves for rezoning for R-1, in the future will the developers have an opportunity to request to be rezoned to R-2?

Mr. Wilshaw: So, your question is, if we approve rezoning to R-1, can they come back and change it to an R-2? Is that your question?

Ms. Franklin: Yes, it is.

Mr. Wilshaw: Mr. Taormina, do you want to explain how zoning levels work?

Mr. Taormina: The R-1 zone establishes minimum lot sizes that are smaller than R-2. If the developer wanted to construct homes on larger

lots, they could do that. If they came back with a plan with lots that were larger than the minimum sizes established in the R-1 district, they could do that without rezoning to R-2. Of course, it is always something they could do. I don't know what the purpose would be. If the R-1 zoning is created, there is nothing that prohibits them from building on larger lots without having to go through the rezoning process.

Mr. Wilshaw: The basic idea is that this is the minimum sizes that are being set. If they choose to build larger lots, they can do that, but they can't go to smaller lots.

Mr. Taormina: Just for clarification, the R-2 district requires lot sizes of 70' x 120'. They are 10 feet wider than what the R-1 requires.

Mr. Wilshaw: I hope that makes it clear for you, Ms. Franklin.

Ms. Franklin: Thank you, that answers my first question. My second question is dealing with sewage. I am the property that has the entryway, both to my driveway as well as the side of my house in which the access for water and everything you do to actually connect...years before there was a repair that was done in that area and I haven't received any flooding of that nature. My question is, there was only a school there. With 39 more houses and more usage for sewage and water and things of that nature, has there been a study done in terms of it's okay to put 39 houses there without stressing the system?

Mr. Wilshaw: That is a question that we can pass along to the developers and they can talk a little bit about what infrastructure is in place and what changes if any would need to be made when we get a chance to go back to the developer and speak with them in a few moments. Okay?

Ms. Franklin: Okay.

Mr. Wilshaw: Is there any other questions or comments that you would like to pass on to them while you have a chance?

Ms. Franklin: No, just thank you. Those were my two questions.

Mr. Wilshaw: Thank you, Ms. Franklin. We will try to get those...we got one of them answered and we will try to get the other one answered for you as well. Thank you for attending this evening and you can continue to listen. We will go to our next person that wishes to speak, which is Carolyn Johnston. There we go.

Carolyn Johnston, 14225 Lyons, Livonia, MI, and my backyard is directly by Dooley Park. I guess my concern...I am not looking forward to having hundreds of new cars driving down my street. A hundred new cars driving down my street. I am not looking forward to not hearing baseball, but that detention pond is the thing that bothers me, because behind my house is where a lake forms every time it rains. My house is not far from that detention pond. I also think that this Dooley Park is going to have way too many people in it once all of those houses are built. I have been here 30 years and I loved having the school there, but the thought of having all of those houses and if I am an R-1 and I have small lots, there really isn't anything preventing the developer from thinking about putting in attached condos or apartments, which is definitely not what I would like in my neighborhood.

Mr. Wilshaw: The attached condos or apartments would not be permitted in this zoning, so you don't have to worry about that happening.

Ms. Johnston: I just don't know where all of those people...I don't know...it just seems like a lot of people that I don't know. I'm going to look out my backyard and see two-story houses and I am not sure how that is going to affect my property value since I live in a house that is 64 years old.

Mr. Wilshaw: That is a very valid question and we will talk to the developer about that. I hope they will have some information about how that affects property values in the neighboring area. Thank you, Ms. Johnston for your comments. We appreciate you attending this evening. We ask that you continue to listen in and we will go to the next person that wishes to speak. I do have Ms. Franklin is asking to speak again and Mr. Priest. I am going to go to Mr. Priest. He already spoke once, but we are going to give him another chance to speak and then we will wrap up the comments here. Good evening, Mr. Priest, again.

Mr. Priest: When we design a subdivision and then subdivision is built, we are required to come up with the drainage pattern for the entire subdivision. All the rainwater that comes on to the site will be diverted into the pond and typically when there is a school site there, they really didn't have any requirements to the school to grade their property. For example, all of these lots that back up to us on Lyons Avenue, I made the lots deeper on our subdivision so we could provide a swale running north and south and we will put catch basins in at various points to pick up

any water so that none of the water will go into the backyards that are there. The swale will be lower than the grade at the fence. Most of that has a fence. Schools didn't really provide much drainage other than to drain their parking lots and the area immediately around the school. The requirements are much different for a subdivision. We will not be causing any drainage to go easterly into the back of those people. That's it in a nutshell.

Mr. Wilshaw: That is a good point, Mr. Priest. That is something that we have seen over the years that...it takes a little bit of thought to understand this from an engineering perspective. Typically, when a property is developed, people think that it will often cause more water issues when the reality is the roofs and gutter systems and swales and catch basins and so on, actually tend to provide a better water management solution than just open land or certainly a large parking lot where the water just sheds right into other peoples yards. Those are all good points. Thank you for your comments again. I am going to go to Ms. Franklin who also wants to make an additional comment. We do want to get back to our developer and our petitioner and get answers to some of these questions, so we do ask that we don't have too many repeat questions, but Ms. Franklin, you had some additional information that you wanted to provide? Let me let you unmute yourself then.

Ms. Franklin: Thank you for allowing me to speak one more time. I had an opportunity to go to some of the meetings for the development that is across the street. The new one. They did ask for the R-1 first and then after much planning, things had changed that it became an R-2. I noticed that you had said for this development that it would stay an R-1. Is that something that will actually, when it is approved, that will be stated that it has to be an R-1?

Mr. Wilshaw: What the petitioner has requested, Ms. Franklin, is R-1 zoning. We do not have to approve that. We can deny this request. We can approve or recommend that it be R-2 or some other form of zoning. Mind you, at the Planning Commission our recommendation is simply that. It is a recommendation that goes on to City Council and City Council will ultimately approve or deny the request. Again, there are opportunities for it to change from R-1 to R-2 if that is what the City Council wishes to do. Your example is actually a very good one of the development to the north where the petitioner asked for R-1, but it was felt that it was not appropriate and R-2 would be a better

zoning for those lot sizes. That is what was approved. No decision has been made at this point, but you will be hearing a decision made, as far as a recommendation from us, which will go on to City Council this evening.

Ms. Franklin: Thank you.

Mr. Wilshaw: Your welcome. Ms. Shockling would like to make an additional comment, so I will let her do that.

Ms. Shockling: Thank you, I appreciate the extra time. I just have a quick question for the developer about the bio-swale and retention basin. Is it going to be open or is there something that is going to go around the perimeter to prevent children from going into it since the park is right there? I was just wondering if they could explain a little bit more of what that bio-swale is going to look like. Thank you.

Mr. Wilshaw: That is an excellent question. We will pass that along to the petitioner. We may not have all the details about that at this point, because again, we are talking zoning, but they may have some information about that, so we will see what they can provide. If not, it will certainly be a part of the site plan.

Mr. Taormina: Before we have the petitioner comment on this, I just want to caution that, whatever their intentions are, is not necessarily the way it is going to be approved. Our Engineering Department has not had a chance to review this. They could determine, for example, that the swale is not appropriate or that it needs to be a different type of storm sewer or design. He can tell us what his intentions are at this stage, conceptually, but in fact that could very well change. I just want to make that clear to everybody including the petitioner.

Mr. Wilshaw: That is a good point, Mr. Taormina. I appreciate that. Everything is very conceptual at this point in terms of anything you see on the screen of the site plan. We are strictly talking zoning as far as decisions this evening. Just want to reiterate that. I don't see anyone else wishing to speak on this item, so we are going to go back to...Mr. McCabe has an additional question or comment so we will give him a chance and he will be our last one this evening. We will then go back to our petitioner. Mr. McCabe, you can unmute yourself. Good evening.

Mr. McCabe: Thanks for the extra chance. We were talking about zoning tonight, but there are a lot of technical questions that I had. I skipped because we were talking zoning. Will there be another chance to talk the technical aspects, because I do have a lot of questions.

Mr. Wilshaw: Yes, definitely. There will be. What we are going to decide tonight is our recommendation on zoning and then that will go on to City Council where they will make a decision as well. Typically, what happens is that the City Council will make a motion and they basically hold the process until a site plan is developed. That site plan process starts back with us again. It will come to the Planning Commission and that is where we are really going to noodle out the details of this layout that you see, and the retention basin, the appearance of the homes, and all of those types of things will be discussed in detail. It will certainly be a chance for all of our audience members to participate again in that. Then, when we make our recommendation based on the site plan we see, that will also then go on to City Council for approval. There is going to be basically four shots at this. Two at the Planning Commission and two at City Council. The first set of decisions are for zoning and then second set of decisions are for site plans. I hope that makes it perfectly clear.

Mr. McCabe: It does, thank you.

Mr. Wilshaw: Appreciate your question. Thank you for asking. With that, I am going to go back to Mr. Michaelson or any of the other petitioners that are with us this evening. You have heard a number of questions that have been asked and comments from the audience regarding traffic in the area, the capacity of the infrastructure, some flooding concerns, and if you would like to address any of those this evening you can. Again, we are trying to not get too deep into the site plans because that is not what is before us, but obviously we have some folks that live in the area and have some valid concerns and points to make. We want to make sure that they are included in this process. Is there anything you would like to add to this?

Mr. Michaelson: Let me first say that I understand all of the concerns. We have been doing this...I have been doing this for close to 40 years. We go through this with all of the developments that we propose for rezoning or for site plan approval. I am well aware of the concerns of all of the residents surrounding this...just a couple in general comments is when we develop a community like Mike Priest was just saying, we actually improve the drainage so the

neighbors that have had problems with...when the school was there, those problems are going to go away because we are going to have underground storm sewers and we are going to have catch basins. We are going to have...each house will have a sump and it will be outlet into underground storm sewer not on the property. It actually improves any of the issues that they may have had. That is something that our engineer will work with the City Engineer and they will come up with a great plan. Plus, it has been mentioned that we retain all of the water in the retention and then it out lets at a slower pace underground into the storm sewer system. I can put their mind at east that it is really going to improve any problems that any of these homeowners have had nearby. The other thing we find is nobody wants to see the land behind them that is vacant improved. It was that way when their subdivision got developed. People who lived next to their subdivision felt the same way, but it really works out very well in the long run. What happens is, we put in the nice housing and the property values surrounding in the surrounding areas actually improve. They go up. We do a lot for the community. I know that they are reticent about this but that is the way it has always worked. It fills in nicely. As far as Lyndon goes...we have 10 lots that are going to be on Harrison so there is 29 that will be entering on Lyndon. It really isn't a lot of traffic. I know it is hard to explain, but people come and go at different times. People are home during the day. They are working at home now, so you don't get the traffic that you think you are going to get. I know it is hard to convince you of that, but it is really true that you don't get a lot of traffic. People are going and coming at different times. I just feel that understanding the concerns of something new coming your way, it is...if you research it further, you will see that it is actually a big improvement. Mike Priest has already spoken on the drainage issues, but he can verify data. He was the City Engineer at one time many years ago and he does our engineering...he is going to do our engineering on this site, and it has worked out very well. So, I don't know if anybody from our group has anything to add to that.

Mr. Wilshaw: Thank you, Mr. Michaelson. We appreciate those additional comments. Are there any questions this point from the commissioners for our petitioners? I don't see any questions for our petitioner. Is there anyone else...actually, I did want to make one comment. In regard to some of the questions from the audience, some of the residents that live in that area who addressed the use of the property and the school sale of it. I just wanted to point out that the city had no involvement in the

sale of this property or the choice of the school district to sell this property and to not use it as a school any longer. That was a choice made by the School Board and once that property has been sold to a private party, whoever that party is, they now own that property and they have property rights to use that property as they feel best for them. If they chose to buy it and keep it park land, they could do that and pay the taxes on it and leave it open. if they chose to develop it for residential use, that is what they did in this case and they certainly did that to gain profit and make money, just like any of the other properties throughout the city that is improved and developed over the course of time, including the subdivisions that you live in. That is private property rights in a nutshell and as much as it would be nice to keep all of these open areas open that was a decision made by the school district and we had no involvement in it. All we can do at this point is say what type of zoning is appropriate for this property. We can't keep it Public Land because it is not publicly owned anymore. It needs to be rezoned to something appropriate. What we have before us is a request for R-1 residential and that is what we are going to decide. I just wanted to make that point and help educate anyone in the audience who had asked about the school district's decision to sell the property. If there is anyone else on the commission with any questions or comments for our petitioner, and if not, I will close the public hearing and a motion would be in order.

On a motion by Smiley, seconded by McCue, and unanimously adopted, it was

#09-42-2020 **RESOLVED**, that pursuant to a Public Hearing having been held by the City Planning Commission on September 1, 2020, on Petition 2020-07-01-04 submitted by Adams Park Development, L.L.C. pursuant to Section 23.01 of the City of Livonia Zoning Ordinance #543, as amended, requesting to rezone the properties at 14416 Harrison Avenue and 28201 Lyndon Avenue (former Adams Elementary School site) located on the south side of Lyndon Avenue between Inkster and Middlebelt Roads in the Southeast $\frac{1}{4}$ of Section 24 from PL (Public Lands) to R-1 (One Family Residential) the Planning Commission does hereby recommend to the City Council that Petition 2020-07-01-04 be approved for the following reasons:

1. That the proposed change of zoning is compatible to and in harmony with the surrounding residential uses and zoning districts in the area.

2. That the proposed change of zoning will provide for a single-family residential development similar in density to what exists in the neighboring area.
3. That the proposed change of zoning is consistent with the existing character of the area.
4. That the proposed zoning change does not obstruct the goals, policies, and objectives of the Future Land Use Plan, and
5. That the proposed change of zoning of the subject property represents a reasonable and logical zoning transformation which adheres to the principles of sound land use planning.

FURTHER RESOLVED, that notice of the above hearing was given in accordance with the provisions of Section 23.05 of Zoning Ordinance #543, as amended.

Mr. Wilshaw: Is there any discussion?

Mr. Wilshaw, Chairman, declared the motion is carried and the foregoing resolution adopted. It will go on to City Council with an approving resolution.



REPORT TO THE LIVONIA CITY COUNCIL

Law

October 6, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Brenda Smyser, Program Supervisor, Law

AGENDA ITEM

PROPOSED AMENDMENT TO THE LIVONIA CODE OF ORDINANCES: Department of Law, re: Petition 2020-07-03-03, submitted by Stonefield Engineering & Design on behalf of Haggerty Square, L.L.C., request to vacate a section of the existing public utility easement, located on the east side of Haggerty Road, between Seven Mile and Eight Mile Roads (19700 and 19750 Haggerty Road) in the Southwest ¼ of Section 6. (CR 270-20)

BACKGROUND

RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. Pet. 2020-07-03-03 - Haggerty Square Rezoning

APPROVED BY

A handwritten signature in black ink, reading "Maureen Miller Brosnan".

Date: October 22, 2020

Maureen Miller Brosnan, Mayor

DEPARTMENT OF LAW

PAUL A. BERNIER
City Attorney

MICHAEL E. FISHER
Chief Assistant City Attorney

ERIC S. GOLDSTEIN
Assistant City Attorney

LEO D. NEVILLE
Assistant City Attorney



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2520
FAX: (734) 466-2072

October 1, 2020

TO: HONORABLE MEMBERS OF THE CITY COUNCIL

FROM: DEPARTMENT OF LAW

SUBJECT: Proposed Amendment to the Livonia Code of Ordinances (Vacating)
Petition 2020-07-03-03 – Stonefield Engineering & Design, on behalf of
Haggerty Square, L.L.C. (Vacating a section of the existing public utility
easement (19700 and 19750 Haggerty Road)

REF: Council Resolution No. 270-20

Dear Council Members:

At your regular meeting of September 21, 2020, you unanimously approved Petition 2020-07-03-03, submitted by Stonefield Engineering & Design, on behalf of Haggerty Square, L.L.C., requesting to vacate a section of the existing public utility easement (19700 and 19750 Haggerty Road), located on the Southwest ¼ of Section 6.

Accordingly, herewith submitted for your consideration is the proposed ordinance amendment prepared by the Department of Law.

Approved for submission:

Very truly yours,


Maureen Miller Brosnan, Mayor


Paul A. Bernier, City Attorney

PAB/bks

Attachment

cc: Mayor, City Clerk, Council, Finance, DPW, Engineering, Planning, Assessor

P:\Council\2020\Ordinances\Pet. 2020-07-03-03 - Haggerty Square.docx

**AN ORDINANCE VACATING THE USE OF PORTIONS
OF STREET, ALLEY AND PUBLIC GROUND.**

THE CITY OF LIVONIA ORDAINS:

Section 1. The report and recommendation of the City Planning Commission, dated August 19, 2020, setting forth its resolution #08-36-2020 on Petition 2020-07-03-03 submitted by Stonefield Engineering & Design, on behalf of Haggerty Square, L.L.C., requesting to vacate a section of the existing public utility easement at 19700 and 19750 Haggerty Road, located on the east side of Haggerty Road between Seven Mile and Eight Mile Roads, in the Southwest 1/4 of Section 6, City of Livonia, Wayne County, Michigan, is hereby accepted and adopted and the Council does hereby approve all proceedings on said Petition 2020-07-03-03, it appearing that a public hearing thereon was held on August 18, 2020, as provided by law and that the proper notices of such hearing were given.

Section 2. Pursuant to Chapter 8 of Title 12 of the Livonia Code of Ordinances, as amended, the City of Livonia's use of the following property is hereby vacated:

Land situated in the City of Livonia, County of Wayne, Michigan described as commencing at a point distant N 89°21'58" E, 60.00 feet from the West ¼ corner of Section 6, Town 1 South, Range 9 East, City of Livonia, Wayne County, Michigan, thence S 00°00'44" W, 20.00 feet to the Point of Beginning of the 23 foot wide vacated Philips Road easement; thence N 89°21'58" E, 871.37 feet; thence S 00°03'46" W, 23.00 feet; thence S 89°21'58" W, 871.40 feet; thence N 00°00'44" E, 23.00 feet to the Point of Beginning.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Should any portion of this ordinance be held invalid for any reason, such holding shall not be construed as affecting the validity of any of the remaining portions of this ordinance.



REPORT TO THE LIVONIA CITY COUNCIL

City Clerk
October 19, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprowicz, Office
Administrator, Council Office

AGENDA ITEM

BLOCK PARTY: Katie Adams, re: to be held Saturday, November 21, 2020, from 8:30 a.m. to 10:30 a.m. on Dover Street, between Parent and Hees, with no rain date requested.

BACKGROUND

RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. Block Party Request, Katie Adams (Dover Street)

APPROVED BY

REQUEST FOR BLOCK PARTY and/or BARRICADING OF CITY STREETS

(To be sent to: Livonia City Council, c/o City Clerk, 33000 Civic Center Drive, Livonia, MI 48154-3097
or hand delivered to the City Clerk's Office at least 8 weeks prior to the planned event)

PLEASE PRINT

Date of Application 9-30-2020

xc: Council

Law

LPD-J. Cammarata

Katie Adams

Name of Neighborhood Representative

35643 Dover Street Livonia 48150

Address (please include zip code)

Telephone Number:

Home

989.430.3828

Email

katieadams@kw.com

(please include area code)

Office

248.735.7294

Please circle what is being requested - "BLOCK PARTY" and/or "STREET BARRICADING"

Saturday Nov. 21

Date of Block Party and/or Barricading

- NONE -

Rain Date

8:30 AM - 10:30 AM

Time of Block Party and/or Barricading

(Ending Time - No Later than 10:00 p.m.) (Be as specific as possible)

Location of Block Party and/or Barricading.

(Be as specific as possible - indicate what streets as well as what boundaries).

Dover Street + Parent St

Dover Street + Lionel St.

Dover Street + Linville St (x2)

Dover St + Hees St.

Dover Street + Hees St

Type of Event (Describe briefly activities planned, i.e. music, barbecue, games, etc.)

Neighborhood "Turkey Trot"

Approximate Number Attending:

Not sure yet - (50 I would guess)

Date of Council Approval/Denial:

Council Resolution Number:

2020 OCT 8 - 9:37 AM

RECEIVED
OFFICE OF THE CITY CLERK



REPORT TO THE LIVONIA CITY COUNCIL

Mayor's Office
October 21, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasprowicz, Office
Administrator, Council Office

AGENDA ITEM

~~REQUEST TO APPROVE INTERLOCAL AGREEMENT: Office of the Mayor; re: between the City of Livonia, Wayne County and four Wayne County Communities to create the Wayne County HOME Consortia for Federal Program years 2021-2023.~~

BACKGROUND

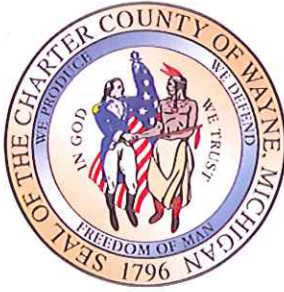
RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. R110420 Request to approve Wayne County HOME Consortia 2021-2023 (MAYOR)

APPROVED BY



Warren C. Evans
Wayne County Executive

October 5, 2020

The Honorable Maureen Miller-Brosnan, Mayor
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

Dear Mayor Miller-Brosnan:

Enclosed please find an Interlocal Agreement between Wayne County, the City of Livonia and four other Wayne County Communities which will create the Wayne County HOME Consortia for federal Program Years 2021, 2022 and 2023. The only change to the HOME Interlocal Agreement currently in force until June 30, 2021 and the enclosed document is the inclusion of the City of Dearborn Heights.

Please have this document executed by November 5, 2020 and returned to me at:

Terry Carroll
County of Wayne
500 Griswold, 28th Floor
Detroit, MI 48226

I would be happy to discuss any questions or comments you may have regarding any of this information. You may reach me at (313) 224-6046.

Sincerely,

Terry Carroll, Director
Community Development

Cc: Brandie Isaacson

INTERLOCAL AGREEMENT

BETWEEN

**THE CHARTER COUNTY OF WAYNE
(A Public Body Corporate)**

AND

**THE CITY OF TAYLOR
(A Public Body Corporate)**

AND

**THE CITY OF LIVONIA
(A Public Body Corporate)**

AND

**THE CITY OF LINCOLN PARK
(A Public Body Corporate)**

AND

**THE CITY OF DEARBORN
(A Public Body Corporate)**

AND

**THE CITY OF DEARBORN HEIGHTS
(A Public Body Corporate)**

**CREATING THE
WAYNE COUNTY HOME CONSORTIA**

WHEREAS, the stated goal of the National Affordable Housing Act (NAHA) is that every American family should be able to afford a decent home; and

WHEREAS, NAHA requires a governmental unit to formulate and submit applicable plans in order to be eligible to receive funds from existing federal programs, such as Community Development Block Grant (CDBG) and Emergency Shelter Grants (ESG), as well as to be eligible to receive funds from new housing assistance programs, including the Home Investment Partnerships Act Program (HOME); and

WHEREAS, NAHA provides for the designation of geographically contiguous units of local government to participate as a consortium and be considered a single unit of local government for the purposes of the HOME program; and

WHEREAS, the cities of Livonia, Lincoln Park, Taylor, Dearborn, Dearborn Heights, and the County of Wayne (the "Parties") are contiguous units of local government and desire to form a consortia for the purposes of formulating and submitting required plans for the purpose of receiving an allocation and participating in the HOME Program administered by the Department of Housing and Urban Development (HUD) for which they may be eligible, and for the purpose of cooperating to undertake or to assist in the undertaking of housing assistance activities for the HOME Program; and

THEREFORE, the Parties agree to continue the Wayne County HOME Consortium Board upon the following terms and conditions:

ARTICLE I

CONSORTIA BOARD MEMBERSHIP

SECTION 1.01 The members of the Consortium Board are the cities of Livonia, Lincoln Park, Taylor, Dearborn, Dearborn Heights, and the County of Wayne.

SECTION 1.03 The Parties agree to maintain the name of the entity as the Wayne County HOME Consortium Board.

SECTION 1.04 The Parties agree to designate the Charter County of Wayne (the "County") as the lead governmental entity. The County will exercise such authority and power necessary to accomplish the purposes of this Agreement, subject to the recommendation of the Wayne County HOME Consortium Board ("Consortium Board" or "Consortium").

SECTION 1.05 The principal offices of the Wayne County HOME Consortium Board shall be 500 Griswold, Detroit, Michigan 48226.

SECTION 1.06 During the term of this Agreement, any local unit of government located in Wayne County and contiguous to any of the Parties may petition to join this Interlocal Agreement. The petition will be in the form of a resolution adopted by the governing body of the local unit, authorizing the Chief Executive Officer of the petitioning local unit to execute this Agreement, and will demonstrate the interest, desire, and commitment of the local unit to affirmatively participate in and further the purposes of the Consortium Board. No local unit of government may become a party to this Agreement until the Consortium Board has unanimously adopted a resolution accepting the petition.

SECTION 1.07 The addition of members to the Consortium Board will have no effect upon the designation of Wayne County as lead governmental entity. The admission of additional Participants shall not constitute an amendment to or alternative form of this Agreement nor change the Effective Date. Any amendment to or alternative form of this Agreement may be made only in accordance with Article VI.

ARTICLE II

CONSORTIA BOARD

SECTION 2.01 The Consortium Board shall be comprised of the Chief Elected or Administrative Official of each of the Parties or their respective designee(s).

SECTION 2.02 A Chief Elected or Administrative Official who appoints a designee and/or alternative designee shall submit the name of the designee and/ or alternative designee in writing, on his/her official letterhead, to the Consortium Board. Designees serve at the pleasure of the Chief Elected or Administrative Official appointing them. Designees shall have the same powers and duties to act, on behalf of the appointing official, as provided for in this Agreement except the Designee shall not have the authority to execute any agreement or document on behalf of their respective local unit of government or execute this Consortium Agreement on behalf of the Chief Executive Officer.

SECTION 2.03 The Consortium Board shall meet not less than quarterly and shall publish notice of its meetings and conduct its meetings in accordance with the provisions of the Open Meetings Act, MCLA 15.261 et seq. Each member of the Consortium Board shall post notice of

the meeting at the same location that a member posts notice of its general legislative body meetings.

SECTION 2.04 Freedom of Information Act. The Consortium Board shall comply with the Freedom of Information Act (FOIA) and shall appoint a FOIA Coordinator that shall be responsible for processing and responding to FOIA requests.

SECTION 2.05 Attendance by a majority of the Consortium Board members shall constitute a quorum at any meeting. Except as otherwise provided in this Agreement, the unanimous vote of the Consortium Board members present is required for the passage or adoption of a motion or resolution. The Consortium Board shall:

- (1) Conduct its business and affairs for the benefit of Consortium members.
- (2) Provide recommendations to County in the commitment and management of funds.

SECTION 2.06 Conflicts of Interest. Members of the Consortium Board and officers, appointees and employees of the Consortium Board shall be considered public servants subject to 317 PA 1968, MCL 15.321 to 15.330, to the extent provided in 317 PA 1968, and subject to any other applicable law or Consortium Board policy with respect to conflict of interest.

SECTION 2.07 No Third-Party Beneficiaries. Except as expressly provided herein, this Agreement does not, and is not intended to, create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (i.e., contractually, legally, equitably, or by implication) and/or any right to be subrogated to any Party's rights in this Agreement, and/or any other right of any kind, in favor of any Person.

ARTICLE III RESPONSIBILITIES OF LEAD ENTITY

The County, as lead entity, shall assume overall responsibility to:

- (1) Ensure that the Consortium HOME program is carried out in compliance with the requirements of the HOME program, including requirements concerning the Consolidated Plan (Plan) and CAPER in accordance with HUD regulations found in 24 CFR Parts 92 and 91, as specified at 24 CFR 92.350.
- (2) Formulate and update any required plans, including but not limited to, a community profile, needs assessment, assessment of the housing market and inventory, and a five (5) year

strategy that identifies geographic and program priorities and addresses homelessness and other fair housing issues.

- (3) Submit required plans, updates and reports in a timely manner as required by HUD.
- (4) Implement the Plan within the Consortium.
- (5) Administer all housing assistance activities funded through the County's HOME Program within the Consortium.
- (6) Shall assume overall responsibility to execute any and all agreements as necessary to fulfill its duties under the Agreement and as required by 24 CFR Parts 91 and 92.

ARTICLE IV

MEMBER RESPONSIBILITIES; ALLOCATION; MATCH

SECTION 4.01 Each member is entitled to a percentage of the annual Wayne County HOME Consortium Board allocation based on its share of the current HOME allocation as determined by HUD.

SECTION 4.02 Each member is responsible for allocating its share of HOME funds to eligible activities pursuant to HUD regulations.

SECTION 4.03 Each member will provide its share of the required match funds, calculated based on the amount of HOME funding committed for Consortium Board projects within its jurisdiction. A member can provide this match from any HUD-approved method or from any credit that specific member may have from previous program years calculated by taking the amount in excess of the match amount the specific member was required to provide and did actually provide without using credit. If a member is unable to meet the required match, the member can request that Wayne County review and, if possible, provide such match or credit on behalf of the member but County is not obligated to provide such match on behalf of that member.

SECTION 4.04 In the event that no eligible project can be committed within 18 months or completed within 42 months of HUD contract award, then the funds, which have not been committed or expended, will be surrendered by the member to the general Consortium Board and made available for eligible projects by majority vote of the Consortium Board, including the vote of the surrendering community. At the end of 24 months (for project commitment) or 60 months (project completion) funds not committed or expended shall be surrendered to the Consortium Board. Nothing within this Section will stop the County from fulfilling its legal obligations as lead entity.

SECTION 4.05 Each member will review and approve applications to the Consortium Board

for funding of housing projects under HUD to be implemented within the Consortium Board's geographical area. It is understood that members have the freedom to review and approve project applications for their sub-allocations of the Consortium Board's HOME grant. Although The County will act as the Lead Agency in the administration of Consortium Board HOME allocations, each member is individually responsible to ensure compliance with Program requirements and shall be liable for project costs returned to HUD for failure to comply with such rules and regulations.

ARTICLE V TERM

SECTION 5.01 This Agreement shall remain in effect until the date on which all activities funded under HUD during federal fiscal years 2021, 2022, and 2023 have been expended for eligible activities. The qualification period for this Consortium Board to receive allocations, as a participating jurisdiction in the HOME program, will start on July 1, 2021 and end on June 30, 2023.

SECTION 5.02 Each member who undertakes a multi-year project exceeding the term of this Agreement will commit to fiscally support the contract through completion by executing an addendum to the project contract.

SECTION 5.03 Each member community of the Consortium shall approve an authorizing resolution to renew this Agreement for successive qualification periods with the same provisions except for the relevant dates applicable to a new term for a 3-year cycle and those terms necessary to meet HUD requirements for consortia agreements in successive qualification periods. County, as the Lead Entity, will notify each member of the Consortium in writing of its right to decide not to participate for the successive qualification period and copy HUD field office on any such notifications. If a member elects not to participate in the Consortium for the next qualification period, County will notify the HUD field office before the beginning of the applicable qualification period. The Consortium Board may choose not to renew this Agreement before its expiration. Any automatic renewal under this Agreement will be void if County fails to submit a copy of any amendment to this Agreement to HUD as required.

SECTION 5.04 No member may withdraw from the Consortium Board or terminate this Agreement during the qualification period of July 1, 2021 through June 30, 2023, and until the HOME funds from each of the Federal fiscal years of the qualification period are expended on eligible activities.

SECTION 5.05 All members of the Consortium Board shall have the same program year for CDBG, HOME, and ADDI Programs. The program year will begin annually on July 1st and end on June 30th of the next calendar year.

ARTICLE VI AMENDMENTS

SECTION 6.01 Amendments to this Agreement shall be made only upon the unanimous vote of the Consortium Board and are subject to approval by HUD except that all Parties agree to and authorize the amendment of this Agreement that are necessary to meet HUD requirements for consortia agreements in successive qualification periods to take effect for the new qualification period.

SECTION 6.02 Before the beginning of any successive qualification period County will submit a statement to the HUD field office informing it whether or not any amendment to this Agreement has been made with a copy of any amendment as well as the state certification required under 24 CFR 92.101(a)(2)(i) for any consortium membership change.

ARTICLE VII FISCAL RESPONSIBILITIES

SECTION 7.01 Day-to day financial and fiscal authority and responsibility for all funds received and administered in connection with this Agreement shall be vested in the County in cooperation with the County's Department of Management & Budget and Corporation Counsel. The County shall be responsible for the receipt, disbursement, and accounting of all Consortium Board funds. County will be responsible for all IDIS draw-downs and other IDIS fiscal and programmatic entries.

SECTION 7.02 Consortium Board Records. The County shall keep and maintain all documents and records of the Corporation. The records of the Consortium Board shall include a copy of this Agreement along with a listing of the names and addresses of the Participants. Such records and documents shall be maintained until termination of this Agreement.

ARTICLE VIII ANNUAL AUDIT

The County is responsible for obtaining an independent annual audit of the Consortium's funds. Each member of the Consortium Board will receive a copy of the annual audit.

ARTICLE IX COMPENSATION OF THE LEAD ENTITY

SECTION 9.01 The activities undertaken with respect to the formulation, update, and submission of any required plans shall be supported by each Consortium Board member by the provision of in-kind services rendered by each in the accumulation and compilation of data, the conduct of surveys, inventories and assessments, and other such activities necessary to the formulation and update of required plans. The County is responsible for the final formulation, update, and submission of required plans on behalf of the Consortium Board.

SECTION 9.02 Any activities undertaken by The County shall be funded by a ten percent administrative provision and the remaining Consortium members shall be entitled to reimbursement of project activity costs as provided for in the HOME Program, 24 CFR Part 92.206 for eligible costs. The County will provide direct services to the Consortium Board to administer and implement required activities of the HOME Program.

ARTICLE X FAIR HOUSING

Each Consortium Board member shall affirmatively further the fair housing initiatives as established by HUD.

ARTICLE XI LIMITATIONS ON POWERS

SECTION 11.01 The Consortium Board has no power or authority to: (a) Levy any tax or issue any bonds in its own name; (b) Indebt any party, except as provided in this agreement; (c) Condemn land for any purpose; or (d) Enter into any agreement or legally binding document.

SECTION 11.02 No Waiver of Governmental Immunity. The Parties agree that no provision of the Agreement is intended, nor shall it be construed, as a waiver by any Party of any governmental immunity as provided by the Cooperation Act or otherwise under law.

ARTICLE XII

MISCELLANEOUS

SECTION 12.01 Entire Agreement. This Agreement sets forth the entire agreement between Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

SECTION 12.02 No Presumption. This Agreement shall be construed without regard to any presumption or other rule requiring construction against the party causing this Agreement to be drafted.

SECTION 12.03 Severability of Provisions. If any provision of this Agreement, or its application to any Person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other Persons or circumstances is not affected but will be enforced to the extent permitted by law.

SECTION 12.04 Liability Coverage. Each respective member of the Consortium Board shall be insured by its appointing participant's general liability policy.

SIGNATURES ON NEXT PAGE

EXECUTION

NOW, THEREFORE, the elected officials of the aforesaid units of general local government approve this Agreement, and as authorized representatives of their unit of government pledge to cooperative and enter into such Agreement as previously authorized and directed.

The said elected officials, in witness whereof, cause this Agreement to be executed and herein affix their signatures this _____ day of _____..

WITNESSES:

FOR: COUNTY OF WAYNE

WARREN C. EVANS
Wayne County Executive

By: _____

Date: _____

County Commission Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by Warren C. Evans, on behalf of the Wayne County.

Notary Public,
Wayne County, Michigan
Commission Expires: ____ / ____ / ____

Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF LIVONIA:

Jeanette Simon

Maureen Miller Brosnan

Mayor

10-15-2020
Date

10/14/2020
Date

Livonia City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on October 14, 2020 by
Mayor Maureen Miller Brosnan, on behalf of the City of Livonia.

Brenda Kay Smyser
Brenda Kay Smyser

Notary Public,
Wayne County, Michigan
Commission Expires: 04 / 25 / 2023
Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF TAYLOR:

Mayor

Date

Date

Taylor City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the City of Taylor.

Notary Public,
Wayne County, Michigan
Commission Expires: __ / __ / __
Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF LINCOLN PARK:

Mayor

Date

Date

Lincoln Park City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)

COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the City of Lincoln Park.

Notary Public,
Wayne County, Michigan
Commission Expires: ___ / ___ / ___
Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF DEARBORN

Mayor

Date

Date

Dearborn City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the Dearborn.

Notary Public,
Wayne County, Michigan
Commission Expires: ___ / ___ / ___
Acting in Wayne County, Michigan

EXECUTION

WITNESSES:

FOR THE CITY OF DEARBORN HEIGHTS

Mayor

Date

Date

Dearborn City Council Approved and
Execution Authorized
By Resolution

No.: _____

Date: _____

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
Mayor _____, on behalf of the Dearborn Heights.

Notary Public,
Wayne County, Michigan
Commission Expires: ___ / ___ / ___
Acting in Wayne County, Michigan

Legal Opinion of Corporation Counsel County of Wayne

The undersigned, Corporation Counsel for the County of Wayne, certifies that the foregoing terms and provisions of this Agreement are fully authorized under State and local law, and that this Agreement provides full legal authority for Wayne County to assist in undertaking housing assistance activities for the HOME Program;

Date

Wayne County Corporation Counsel



REPORT TO THE LIVONIA CITY COUNCIL

Civil Service
October 21, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasproicz, Office
Administrator, Council Office

AGENDA ITEM

REQUEST TO MODIFY UNION MEMBERSHIP AND AMEND NAME OF THE UNION; Civil Service Department, re: to include three Police Captains and amend the union name to Livonia Command Officers Association.

BACKGROUND

RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. R110420 Req to add Captains and approve name change from LLSA to LCOA (UNION-Police)

APPROVED BY

CIVIL SERVICE DEPARTMENT

MAUREEN MILLER BROSNAN
MAYOR

CIVIL SERVICE COMMISSION

ROGER L. SPENCE, CHAIRPERSON
CHARLOTTE S. MAHONEY, COMMISSIONER
JAMES WENSON, COMMISSIONER



MEMBER IPMA-HR /SHRM
International Public Management Association
for Human Resources
Society for Human Resources Management

DENISE C. MAIER, SPHR
HUMAN RESOURCES DIRECTOR

October 19, 2020

Honorable Members of City Council
City of Livonia

Subject: City of Livonia and Livonia Command Officers Association (Formerly
Livonia Lieutenants and Sergeants Association) Letter of Understanding
Regarding Captains

Dear Council Members:

Attached is a letter of October 18, 2020, from Gregg Schultz, Attorney, transmitting a letter of understanding between the City of Livonia and the Livonia Lieutenants and Sergeants Association (LLSA) to modify the union membership to include three Police Captains as well as amending the name of the union to Livonia Command Officers Association.

If you have any questions concerning this matter, please call me at (734) 466-2527.

APPROVED FOR SUBMISSION:

Sincerely,

A handwritten signature in black ink that reads "Maureen Miller Brosnan".

Maureen Miller Brosnan
Mayor

A handwritten signature in blue ink that reads "Denise C. Maier".

Denise C. Maier, SPHR
Human Resources Director

kb

Attachment

cc: Maureen Miller Brosnan; Mayor, Susan, Nash; City Clerk, Paul Bernier; City Attorney; Michael T. Slater; Director of Finance, Gregg Schultz; Labor Attorney, Curtis Caid; Police Chief, William Tyree; President, LLSA, Civil Service Commission

KELLER THOMA

A PROFESSIONAL CORPORATION

THOMAS L. FLEURY
GARY P. KING
LAURI A. READ
GOURI G. SASHITAL
GREGORY T. SCHULTZ
MINDY BARRY***
ELIZABETH A. YOUNG
KATHRYN E. JONES

Also admitted in Virginia***

COUNSELORS AT LAW

SUITE 1240
26555 EVERGREEN ROAD
SOUTHFIELD, MI 48076-4255
FAX 313.965.4480
www.kellerthoma.com

GREGORY T. SCHULTZ
DIRECT DIAL 313.965.8928
gts@kellerthoma.com

October 18, 2020

Honorable Members, City Council
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

Re: City of Livonia and Livonia Command Officers Association (Formerly Livonia Lieutenants and Sergeants Association) Letter of Understanding Regarding Captains

Dear City Council Members:

The City was recently approached by representatives of the Livonia Lieutenants and Sergeants Association ("LLSA") regarding its request to add the three Livonia Police Captains as members in the LLSA bargaining unit. After discussions between representatives of the City and the LLSA, a determination was made to tentatively accept the Union's request to voluntarily recognize the Captains as members of the LLSA bargaining unit moving forward. Based upon that determination, the City prepared the attached Letter of Agreement which was tentatively agreed to by the parties. That agreement has since been ratified by the LLSA so it is now up to the City Council to ratify the Agreement on behalf of the City. In conjunction with this request, the LLSA has advised the City that moving forward it will refer to the command union as the Livonia Command Officers Association.

Very truly yours,
KELLER THOMA, A PROFESSIONAL CORPORATION



Gregory T. Schultz

GTS/dg

Enclosure

cc/enc: Mayor Maureen Miller Brosnan
Ms. Denise Maier
Mr. Michael Slater



STEVEN H. SCHWARTZ
AND ASSOCIATES
Of Counsel

LEONARD A. KELLER
(1905 - 1970)
RICHARD J. THOMA
(1904 - 2001)

**LETTER OF AGREEMENT
BETWEEN
THE CITY OF LIVONIA
AND
LIVONIA COMMAND OFFICERS ASSOCIATION FORMALLY KNOWN AS
THE LIVONIA POLICE LIEUTENANTS AND SERGEANTS ASSOCIATION**

THIS LETTER OF AGREEMENT is entered into on this 3rd day of September 2020, by and between the City of Livonia ("City") and the Livonia Command Officers Association formally known as the Livonia Police Lieutenants and Sergeants Association ("LCOA").

WHEREAS, all three Captains in the Police Division of the Department of Public Safety ("Captains") have expressed a desire to become members of the LCOA as detailed in the attached Exhibit A;

WHEREAS, the parties to this Letter of Agreement have engaged in discussions regarding the Captains desire to be added to the LCOA bargaining unit;

WHEREAS, the City has expressed a willingness to voluntarily accept the request of the employees to be included in the LCOA bargaining unit;

NOW THEREFORE, the parties agree to the following:

1. Article 1 of the 2017-2020 Collective Bargaining Agreement between the LCOA and the City ("Agreement") shall be modified to read:

1. RECOGNITION OF ASSOCIATION

Pursuant to and in accordance with all applicable provisions of Act 336 of the Public Acts of Michigan of 1947, as amended, the Employer does hereby recognize the Association as the exclusive representative for the purpose of collective bargaining, in respect to rates of pay, hours of employment, and other terms and conditions of employment for the term of this Agreement, of all Employees of the Police Division of the Department of Public Safety of the Employer and who hold the rank of Sergeant, Senior Sergeant, Lieutenant, ~~or~~ Senior Lieutenant or Captain.

2. The Captains shall retain all current wages and benefits until a new successor collective bargaining agreement is negotiated or until the parties otherwise reach an agreement on any such wage or benefit.

3. To the extent there are conflicts in procedures or working conditions, including but not limited to scheduling, transfers, shift selection, assignment of overtime, etc, between the current procedure for Captains and the Agreement, the current procedure will apply with respect to the Captains until a new collective bargaining agreement is negotiated or until the parties otherwise reach an agreement on any such procedure or working condition.

4. Article 7, Grievance Procedure, shall apply to the Captains upon ratification of this Letter of Agreement, but shall not apply to any issue that occurred prior to the ratification date.

5. Notwithstanding anything to the contrary in this Agreement, Article 15, Overtime, Sections A, B and L of the Agreement between the parties shall apply immediately upon ratification of this Letter of Agreement with respect to work performed after the date of ratification.

6. This Letter of Agreement has been entered into as a result of an agreement between the City and the Union and is not to be considered precedent setting in regard to any other City employee or groups of City employees.

IN WITNESS WHEREOF, the parties have executed in duplicate originals of this Letter of Understanding as of this ____ day of September 2020.

CITY OF LIVONIA

LIVONIA COMMAND OFFICERS
ASSOCIATION

By: 
MAUREEN MILLER BROSNAN
Its: Mayor

By: 
WILLIAM TYREE
Its: President

By: 
DENISE C. MAIER
Its: Human Resources Director

By: 
MICHAEL MOCKERIDGE
Its: Vice President



REPORT TO THE LIVONIA CITY COUNCIL

Civil Service
October 21, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Sara Kasproicz, Office
Administrator, Council Office

AGENDA ITEM

REQUEST TO APPROVE THE LIVONIA FIRE FIGHTERS UNION (LFFU) CONTRACT AGREEMENT FOR THE PERIOD OF DECEMBER 1, 2018 THROUGH NOVEMBER 30, 2021: Civil Service Department, re: same.

BACKGROUND

RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. R110420 Fire Fighters Union Contract - 12-1-18 thru 11-30-21 (UNION - Fire Fighters)

APPROVED BY

CIVIL SERVICE DEPARTMENT

MAUREEN MILLER BROSNAN
MAYOR

CIVIL SERVICE COMMISSION

ROGER L. SPENCE, CHAIRPERSON
CHARLOTTE S. MAHONEY, COMMISSIONER
JAMES WENSON, COMMISSIONER



MEMBER IPMA /SHRM
International Public Management Association
Society for Human Resources Management

DENISE C. MAIER, SPHR
HUMAN RESOURCES DIRECTOR

October 16, 2020

Honorable Members of City Council
City of Livonia

Subject: Livonia Fire Fighters Union Tentative Agreement for the period
December 1, 2018 through November 30, 2021

Dear Council Members:

At its regular meeting of September 30, 2020, with minutes to be approved October 21, 2020, the Civil Service Commission adopted the following resolution:

Upon a motion by Ms. Mahoney, seconded by Mr. Spence, and unanimously adopted, it was

20-101 RESOLVED, that having reviewed the Tentative Agreement negotiated between the City of Livonia and the Livonia Fire Fighters Union, for the period of December 1, 2018 through November 30, 2021, the Civil Service Commission does hereby approve the Tentative Agreement and submits the same to the City Council for its review and approval.

Attached is a copy of the Tentative Agreement for your review.

Should you have any questions regarding this matter, please contact me at extension 2527.

APPROVED FOR SUBMISSION:

Sincerely,

A handwritten signature in blue ink that reads "Maureen Miller Brosnan".

Maureen Miller Brosnan
Mayor

A handwritten signature in blue ink that reads "Denise C. Maier".

Denise C. Maier, SPHR
Human Resources Director

FUNDS AVAILABLE:



Michael T. Slater
Director of Finance

Kb

Attachment

cc: Mayor Maureen Miller Brosnan; Susan Nash, City Clerk; Paul Bernier, City Attorney; Michael Slater, Director of Finance, Gregg Schultz, Labor Attorney; Dave Heavener, Fire Chief; Nathan Lee, President, LFFU; Civil Service Commission

KELLER THOMA

A PROFESSIONAL CORPORATION

THOMAS L. FLEURY
GARY P. KING
LAURI A. READ
GOURI G. SASHITAL
GREGORY T. SCHULTZ
MINDY BARRY*
ELIZABETH A. YOUNG
KATHRYN E. JONES

Also admitted in Virginia*

STEVEN H. SCHWARTZ
AND ASSOCIATES
Of Counsel

LEONARD A. KELLER
(1905 - 1970)
RICHARD J. THOMA
(1904 - 2001)

COUNSELORS AT LAW

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GREGORY T. SCHULTZ
DIRECT DIAL 313.965.8928
gts@kellerthoma.com

September 25, 2020

Honorable Members, City Council
Honorable Members, Civil Service Commission
City of Livonia
33000 Civic Center Drive
Livonia, MI 48154

Re: City of Livonia and Livonia Fire Fighters Union

Dear City Council and Civil Service Commission Members:

I am pleased to advise you that on September 10, 2020, City and Livonia Fire Fighters Union ("LFFU") representatives reached a tentative agreement on a three-year contract that is effective from December 1, 2018 through November 30, 2021. LFFU members ratified the agreement on Sunday, September 20th, so all that is needed for formal ratification of the Tentative Agreement is Civil Service Commission and City Council approval.

I have attached a copy of the Tentative Agreement for your review. The following is a summary of the key components of the Agreement:

1. A three-year agreement from December 1, 2018 to November 30, 2021.
2. Salary increases to all employees as follows:

Effective December 1, 2018:	3% increase
Effective December 1, 2019:	2% increase
Effective December 1, 2020:	2.5% increase



3. Changes to Promotional System including the following:
 - Incorporation of a promotional examination process (formerly strict seniority) including an examination, interview, and rule of 2 selection for all current employees for promotions to the position of Senior Captain.
 - Incorporation of a competency examination (formerly strict seniority) for all future employees for promotions to the position of Driver.
 - Incorporation of a promotional examination process (formerly strict seniority) including an examination, interview, and rule of 2 selection for all future employees for promotions to the positions of Lieutenant, Senior Captain, and Inspector.
4. Modification of procedures for operational efficiency and recruiting purposes including:
 - Removal of specific training requirements in favor of more generic training based on state guidelines and as otherwise determined by the Fire Chief.
 - Memorialized City's right to utilize 40-hour employees to perform 56-hour work when necessary.
 - Allow City to start new hires at Step 2 for recruiting/retention purposes.
 - Allow Fire Chief with Mayor approval to hire employees at any step based on prior fire fighter experience.
5. Elimination of the classification of bereavement leave and duty injury/illness leave as "hours worked" for purposes of determining eligibility for overtime pay.
6. General Contract Cleanup/Maintenance including:
 - Union Dues/Union Security cleanup based on US Supreme Court's Right to Work Decision.
 - Grievance Procedure – shortening of time limits and agreement that Union must choose between Civil Service Commission and Arbitration on all grievances (previously applied only to discipline grievances).
 - Elimination of specialized classifications of Fire Apparatus Mechanic and Fire Engineer
 - Limit Final Average Compensation estimate requests to 2 per calendar year.
 - Modify Paramedic payment process from annual to monthly for administrative efficiency.
7. Clarified that only the spouse at the time of retirement is eligible for health insurance upon employee's retirement.



8. Removal of \$1,800/\$1,980 payment in lieu of promotion for employees electing not to accept a promotion.
9. Increase years of service required to take promotion to Training Officer from 5 years to 7 years.
10. Incorporation of compensatory time option for 56-hour employees (already provided to 40-hour employees).
11. Allow for expansion of types of educational courses that can be taken with City reimbursement if Chief determines the class would be beneficial to the Department.
12. New Pension provisions containing the following:
 - A. All current fire fighters will have a one-time irrevocable option to convert to a new Defined Benefit Pension Plan and all future hires will be automatically enrolled in the new Defined Benefit Pension Plan with the following terms:
 - Multiplier of 2.5% of base wages for each credited year of service
 - Multiplier cap of 75% of base wages
 - Retirement eligibility will be at any age with 25 years of service or age 52 with 15 years of service. For those who convert, previous time in the Defined Contribution Pension Plan will count as years of service for vesting purposes.
 - Employees will contribute the first 4% of base wages toward the cost; the City will contribute the next 14% of base wages toward the cost; the employees will contribute the next 4% of base wages toward the cost and the City will contribute all costs above 22% of base wages.
 - B. All current employees who elect to convert will have the opportunity to purchase up to three years of prior service credit.
 - C. A Retention Bonus Program is established that provides all current LFFU members in the Defined Contribution Plan who are still employed with the City on July 1, 2021, a one-time bonus of \$1,000 for each year of service up to a maximum of 30 years in the form of a cash payment, payment to the employee's 457 account, or to be used to purchase service credit.



- D. All other terms of the new Defined Benefit Pension Plan will generally follow the old Defined Benefit Pension Plan except as follows:
 - No COLA
 - No Annuity Withdrawal
 - No Military Buyback
 - No Early Retirement Pension
- E. A six-year moratorium on pension negotiations.
- F. A permanent moratorium on future benefit changes that would result in a funded level of less than 100%.
- G. Increase in the City's contribution to the Defined Contribution Pension Plan for all members who elect not to convert to the new Defined Benefit Pension Plan from 12% to 14%.
- 13. Memorialization of an online health care office visit with 50% regular office visit co-pay
- 14. Creation of a 4th tier prescription co-pay of 10% of the cost for the drug up to a maximum of \$100 per prescription for specialty drugs.
- 15. Increased maximum retiree health insurance premium from \$200 to \$250 effective November 30, 2021.
- 16. Increased dental reimbursement from \$850 to \$900.
- 17. Increased alternate optical coverage from \$200 to \$300 every 2 years.
- 18. Increased City's contribution to RHSP participants' accounts from \$70 per bi-weekly pay period to \$80 per bi-weekly pay period.
- 19. Clarified employee's right to workers compensation in presumed cancer cases.
- 20. Incorporation of language providing that employees who retire after the date of ratification will maintain health care provided at the time of retirement for the remainder of their life.
- 21. Clarified that pregnancy leaves are treated like all other leaves for medical-related reasons.
- 22. Removed residency requirement provision from Agreement.



KELLER THOMA

City Council
Civil Service Commission
September 25, 2020
Page 5

As indicated, the above is a summary of the parties' Agreement. If there are any questions regarding the details of this matter please feel free to contact me.

Very truly yours,

KELLER THOMA, A PROFESSIONAL CORPORATION

A handwritten signature in black ink, appearing to read 'Gregory T. Schultz', with a stylized flourish at the end.

Gregory T. Schultz

GTS/dg
Enclosure

cc: Mayor Maureen Miller Brosnan
Ms. Denise Maier
Mr. Michael Slater
Fire Chief Dave Heavener



**Negotiations
between
The City of Livonia
and
Livonia Firefighters Association**

TENTATIVE AGREEMENT – September 2, 2020

All provisions of the parties 12/1/15-11/30/18 collective bargaining agreement that were not addressed in this Tentative Agreement shall be retained in the new contract subject to mutually agreed changes. The parties intend to clean up the health insurance and retiree health insurance language following ratification of this Tentative Agreement.

1. Duration – 3 years
2. Article 4, Union Security – Modify Article as follows:

~~Each Employee, who on the effective date of this Agreement, is a member of the Union shall, as a condition of employment, maintain his membership in the Union. Each present Employee or an and any Employee hired on or after the execution of the Agreement, as a condition of employment, at his option, may shall become a member of the Union upon completion of the probationary period of the Fire Department, and maintain his membership in the Union, or in lieu thereof pay a service charge in an amount equal to the regular monthly dues of a Union member. Employees who fail to comply with this requirement shall be discharged by the Employer within thirty (30) days after receipt of written notice to the Employer from the Union.~~

3. Article 5, Union Dues – Modify Article as follows:

A. Payment by Payroll Deduction: In accordance with the provisions of this Agreement relating to Union Security (See Section 4):

1. Those employees who apply for membership in the Union are required to tender an initiation fee, as defined by current LFFU By-laws, if any, and periodic membership dues and shall be required to do so by signing an "Authorization for Payroll Deduction of Dues" form.

~~2. Those employees who do not wish to make application for membership shall be required to tender periodic fees as a service charge by signing an "Authorization for Payroll Deduction of Service Charge."~~

32. Payroll Deduction Forms. During the life of this Agreement, the Employer agrees to deduct union membership dues ~~or fees as a service charge~~, levied in accordance with the constitution and by-laws of the Union, from the pay of each Employee who executes or has executed the "Authorization for Payroll

Deduction of Dues;" or "~~Authorization for Payroll Deduction of Service Charge~~" form.

- B. When Deductions Begin. Payroll deductions under all properly executed "Authorization for Payroll Deduction of Dues" or "~~Authorization for Payroll Deduction of Service Charge~~" forms shall become effective at the time the application is received by the City and shall be deducted from the first pay of the month and each month thereafter.

C. . . .

- D. Termination of Payroll Deductions. An employee shall cease to be subject to payroll deductions beginning with the month immediately following the month in which he is no longer an Employee of the bargaining unit (by reason of death, quit, discharge, layoff, transfer, or any other reason) or if the Employee provides written notice to the City and the Union that they are withdrawing from the Union. The Union will be notified by the Employer of the names of such Employees following the end of each month in which ~~the a~~ termination took place, for any reason other than employee or withdrawal.

E. . . .

4. Article 7, Grievance Procedure – Modify Step 1 as follows:

- (a) The aggrieved Employee shall notify his station supervisor of the nature of the grievance within ten (10) ~~twenty (20)~~ calendar days of its occurrence. The Employee shall then be permitted . . . The station supervisor will ~~orally~~ respond to the grievance in writing within six (6) calendar days of the date of presentation of the grievance, not including the date of presentation.

5. Article 7, Grievance Procedure – Modify Step 3 Election of Remedies language as follows:

A Labor-Management Committee shall review all grievances not satisfactorily resolved at Step ~~5~~2, before being submitted to the Civil Service Commission, or to arbitration as applicable. . . If the Committee ~~cannot decide to~~ does not settle a the grievance within five (5) days of the Labor-Management Committee meeting, or any mutually agreed upon extension, then, either party may advance the grievance to the next step of the grievance procedure as provided in the agreement.

Election of Remedies

In ~~those all~~ all cases ~~involving discipline or discharge~~, the following shall apply:

The Union may elect to appeal to the Civil Service Commission or arbitration under Step ~~8~~5 of this Grievance Procedure. Provided, further, that there shall be no appeal from the Civil Service Commission to arbitration or from arbitration to the Civil Service Commission.

6. Article 7, Grievance Procedure – Modify Step 4 as follows:

If the grievance is not satisfactorily resolved in Step 6 3, the grievance shall be referred to the LFFU Grievance Committee who shall take up the grievance with the Civil Service Commission within ten (10) calendar days from the last decision in Step 63. The Civil Service Commission . . .

7. Article 10, Promotions – Modify Article as follows:

- A. All promotions of employees hired prior to [Date of Ratification] below the classification of Deputy Fire Chief, except for promotions to the position of Training-Officer and Senior Captain ~~Coordinator~~, shall be in accordance with the provisions of the Charter of the City of Livonia, Chapter V, Section 16, subsection (h) of the Charter of the City of Livonia which provides as follows with respect to the seniority system:

* * *

9. Promotions to the Classifications of Senior Captain shall be made in accordance with the City Charter and the Rules and Regulations of the Civil Service Commission and the following applies with respect to the same:

- a. This examination is open only to Employees of the City of Livonia who, as of January 1 of the year of the examination, are employed as a Fire Captain in the Fire Division of the Department of Public Safety and have regular status in the classification of Fire Captain. If less than 5 Captains with status apply, then Captains on probation by seniority, then Lieutenants by seniority, will be able to test so there are a maximum of 5 applicants.
- b. An eligibility list will be established as detailed below, with such list to remain in effect for a period of one (1) year.
- c. Applicants for the position will be required to apply in the manner prescribed by the Civil Service Commission.
- d. Each candidate will be given a qualifying written examination with a minimum passing score to be determined by the Civil Service Commission.
- e. The City will then utilize an interview panel process for the ten (10) candidates, or less if there are not ten (10) candidates, who receive the highest score on the qualifying examination.
- f. Final score will consist of 50% of the qualifying written competitive examination and 50% oral interview. ¼ point for each year of service will then be added to the score, plus 2 points for an associate degree or 4 points for a bachelor's degree.

- g. The Senior Captain will be selected from the top two (2) scoring applicants by the Fire Chief with approval of the Mayor.
- h. As soon as one employee hired after [DATE OF RATIFICATION] is eligible for promotion to Senior Captain, this Section shall no longer be applicable and promotions to the position of Senior Captain will be made pursuant to Section 11, below.
- i. Promotion to the rank of Battalion Chief shall continue to be made solely from the Senior Captain rank on the basis of seniority in grade.

910. Promotions to the classification of Deputy Fire Chief:

Paragraphs 1-8 notwithstanding, . . .

11. Promotional Process for Employees Hired on or after [Date of Ratification].

Promotions for employees hired on or after [Date of Ratification] to the positions of Driver, Lieutenant, Senior Captain, and Inspector shall be conducted pursuant to the following process:

- a. Promotion to the Position of Driver. The top 10 most senior Firefighters in the Livonia Fire Department who apply will take a competency test, which shall be pass/fail and promotion to Driver shall be made by seniority among those candidates passing the competency test.
- b. Promotion to the Position of Lieutenant. An employee must have regular status as an Engineer in the Livonia Fire Department in order to be eligible to take the written promotional examination for Lieutenant. If less than 5 Engineers with status apply, then Engineers on probation by seniority, then Drivers by seniority, will be able to test so there are a maximum of 5 applicants.
- c. Promotions to the position of Senior Captain. An employee must have regular status as a Captain in the Livonia Fire Department in order to be eligible to take the written promotional examination for Senior Captain. If less than 5 Captains with status apply, then Captains on probation by seniority, then Lieutenants by seniority, will be able to test so there are 5 applicants.
- d. Promotions to the position of Inspector. An employee must have a minimum of seven (7) years of service as a Firefighter in the Livonia Fire Department in order to be eligible to take the written promotional examination for Fire Inspector. If there are not at least five (5) candidates who are eligible at the

close of the application date the minimum seniority required shall be reduced to five (5) years of service in the Livonia Fire Department.

- e. Promotions to the positions of Training Officer and Deputy Chief. Promotions to the positions of Training Officer and Deputy Chief shall be as detailed elsewhere in this Agreement.
- f. Promotions to the positions of Engineer, Captain, Senior Inspector, Battalion Chief and Fire Marshall shall be based on seniority in rank in the position immediately below the position into which the promotion is being made.
- g. Promotional Test. Employees must take a written promotional test applicable to the positions of Lieutenant, Senior Captain or Fire Inspector and pass the written test with a score to be determined by the Civil Service Commission in order to continue on in the evaluation process. All employees shall be notified of their test score. The individuals with the top ten (10) passing scores will continue on in the testing process which shall include an oral interview.
- h. Test Scoring. Final score will consist of 25% written competitive exam, 25% Department evaluations and 50% oral interview score. ¼ point for each year of service will then be added to the score, plus an additional 2 points for an associate degree or 4 points for a bachelor's degree.
- i. Promotional Eligibility List. A promotional eligibility list for Lieutenant, Senior Captain and Fire Inspector shall be created at the completion of the testing process. Eligible candidates shall be ranked from the highest score and descending to lowest score. High seniority shall break all ties. The eligibility list shall be in effect for one (1) year from the day it is established or until the list is exhausted, whichever occurs first. All candidates shall be notified in writing of their composite score at the time of establishment of the list. A current list shall be in effect at all times.
- j. Selection. For the position of Driver, the candidate with the highest seniority among those passing the competency test will be selected. For all other positions detailed herein, the City shall have the right to promote from among the top two (2) candidates on the eligibility list. Each time a candidate is selected, the City shall select from the top two (2) candidates remaining on the eligibility list. If the person selected was not the top scoring candidate, a written explanation will be submitted to the Civil Service Commission.

8. Article 10, Promotions – Modify Section B. 7 to read:

7. Bureau or Division Change:

In the event new Divisions are created, the Civil Service Commission will establish the required classifications and pay rates in said Division. . . All

promotions in a Division will be made from within the Division in accordance with #3 Promotions. For a period of one (1) year ~~six (6) months~~ following the transfer or promotion, the Employee shall have a right to transfer back to his original Division. In the event he is transferred back by his own request to his original Division after completion of the one-year ~~six-month~~ transfer back period, his promotional seniority will revert back to the date of his original transfer and he will lose seniority for the entire period he has remained in the new Division.

9. Article 10, Promotions – Delete Section B.8 (and re-number remaining provisions) as follows:

~~8. Specialized Classifications:~~

~~For the purpose of administering the Seniority System, there are presently (2) specialized classifications, namely Fire Apparatus Mechanic and Fire Engineer. Promotions to these specialized classifications of Fire Apparatus Mechanic and Fire Engineer would be from the position of Fire Fighter as determined by seniority. Although promoted to these specialized classifications, Employees would continue in the classification of Fire Fighter.~~

10. Article 10, Promotions – Modify Section B. 11 as follows:

11. The City will train all members of the bargaining unit to the level of their responsibility including any level that they may assume on an acting basis (i.e.: Daily Upgrade or Temporary Assignment) as required by State guidelines or as otherwise deemed necessary by the Fire Chief. ~~To this end, the City shall provide the following minimum levels of training, as prescribed by the Office of Firefighting Training or its predecessor, Michigan Fire Fighters Training Council, Bureau of Fire Services, or otherwise accepted nationally recognized organization:~~

Rank	Minimum Level (Fire Fighters Training Council or Raft)
Engineer	Company Officer Prep Courses (FFTC) or Company Officer I (Raft)
(*Intent is the five most Senior Fire Fighters on each shift trained)	
Assistant Drive	Company Officer 1 & 2 (FFTC) or Company Officer 2 (Raft)
Engineer	Incident Safety Officer Certification (NFPA 1521)

NIMS 300 — Intermediate ICS for
Expanding Incidents

Lieutenant ————— Fire Officer III (FFTC) or Company
Officer 3 (RAFT)
NIMS 400 — Advanced ICS

Successful completion of required training ~~the foregoing minimum levels of training for each rank~~ is a requirement for promotion ~~to that rank~~. An employee who has not attained the minimum level of training ~~for a rank~~ may be bypassed for a promotion to that rank, provided that he has been given a timely opportunity to receive the training to enable him to be eligible and he has either turned down the opportunity or failed the necessary course or courses. ~~Notwithstanding the above, for a period of one year following the ratification date of this Agreement, the above training requirements will not be a condition of promotion. Employees who are promoted during that year without the required training will be expected to obtain the required training within one year of the ratification date. This one-year period of time may be extended if the Employee was unable to obtain the training through no fault of his own or based on other extenuating circumstances.~~

Training ~~referenced therein~~ may be provided in-house or in courses off the City premises at the discretion of the City. Such training will be paid for by the City, including any time spent in courses for the first course only. However, the City may give consideration, in its sole discretion, to extenuating circumstances.

11. Article 14, Overtime – Modify Section C as follows:

C. All fifty-six (56) hour Employees will be paid time and one-half pursuant to the Fair Labor Standards Act for all hours actually worked as part of the Employee's regular schedule above 212 hours within the Employee's 28-day cycle. The hours for which time and one-half will be paid under this provision include hours actually worked between 212 and 216 during an Employee's 9 workday cycles and hours actually worked between 212 and 240 during an Employee's 10-day work cycles.

For purposes of this Section, the following time off shall count as hours actually worked:

- ~~i. Bereavement leave taken pursuant to this Agreement.~~
- ii. Other duty-related time as assigned which is not otherwise covered by this Article. This shall include time of duly elected Union officers while conducting Union business while on duty and within the City limits and available for fire fighting.
- iii. Duty related injury and illness Time spent on a limited duty assignment.
- iv. Kelly Day Trades (the time will be treated as if the trade did not occur.)

v. Administrative Kelly Days.

12. Article 14, Overtime – Modify Section F as follows:

F. ~~For employees who are normally assigned a forty (40) hour week, a~~All overtime can be taken in compensatory time in lieu of cash payment at the same rate, whether earned at straight time or time-and-one-half, at the request of the Employee. Compensatory time may be accumulated up to a maximum of fifty (50) hours for forty (40) hour per week employees and seventy-two (72) hours for fifty-six hour per week employees. If it is not possible, because of the operating needs of the Fire Division to take compensatory time, Employees may be paid in cash for an excess over fifty (50) hours. Employees will be paid for all overtime earned above the limits detailed above and will be paid for all compensatory time earned upon separation from employment. The City reserves the right to pay all outstanding compensatory time at the then current rate at any time. An employee shall be able to request a payout of any accrued compensatory time one-time each year by providing notice of such a requested payout to the City during the month of October. All accrued compensatory time will be paid out as soon as practical following the request.

13. Article 19, Schedule of Hours – Delete Section C as follows:

~~C. — Radio watch shall terminate at 11:00 p.m.~~

14. Article 19, Schedule of Hours – Add new Section C to read:

C. — Nothing in this Agreement prevents the City from utilizing non-56 hour bargaining unit members to perform fire suppression work provided that all 56-hour employees have been offered the opportunity to perform the work, such assignment will not interfere with the employee's regular position, and the non-56 hour employee is trained in the position in which they will be performing to the satisfaction of the Fire Chief. Any 56-hour suppression employee who can be upgraded, needs to be upgraded, before filling the remaining overtime spots with non-56 hour employees. Prior to doing so, the City will provide notice to the Union and will, if requested, meet with the Union to explain and discuss the method by which such schedules will be implemented.

15. Article 24, Hospitalization-Medical Coverage – Modify Article 24 as follows:

- Online health care – ½ regular office visit effective December 1, 2018.
- 4th tier for specialty drugs with \$100 co-pay effective date of ratification.
- Only spouse at retirement eligible for health care effective date of ratification.
- Increase RHSP to \$80 effective 12/1/19
- Increase alternate optical coverage to \$300 every 2 years effective date of ratification.

- Increase maximum retiree premium sharing to \$250 per month effective 11/30/20
- Increase dental to \$900 Effective 12/1/19
- Reorganize and clean-up CBA health insurance provisions.

16. Article 24, Hospitalization-Medical Coverage – Add a new Section A.10 to read:

10. Notwithstanding the expiration date of this collective bargaining agreement, for employees who retire on or after [Date of Ratification] and are entitled to retiree medical benefits pursuant to Sections 3, 4, 6, or 9 above, the medical coverage provided for the retirees, their spouses and families in this Article following retirement comprise a vested, fixed and unalterable right as set forth in this Article. The retired employees, their spouses and families, as applicable, are entitled to said medical coverage through the retiree's lifetime and that of his/her eligible spouse, as provided herein.

The medical coverage upon retirement established in this Article and related provisions in Article 31 of this Agreement may not be impaired in any way by a collective bargaining agreement entered into after the eligible employee's retirement, nor, to the full extent legally feasible by any other mechanism.

This provision is not intended in any way to modify the retiree health insurance benefits to be received by employees who were hired between April 29, 2009 and December 1, 2012, who are subject to benefit changes consistent with active employees as detailed in Section 6, above.

17. Article 31, Pensions – Modify Section III.A.2 to read:

A.2 Retirees who are members of the Defined Contribution Plan or who timely exercise their option to enter the Defined Benefit Plan described in Section IV below are not eligible for hospitalization-medical coverage until age fifty-two (52) with ten (10) or more years of service or any age with twenty-seven (27) years of service.

18. Article 25, Insurance Coverage – Add new Section A.3 to read:

3. An employee who becomes pregnant and who is unable to perform her job duties will be granted a personal illness or disability leave of absence at any time during her pregnancy consistent with the law and the City's policy with respect to non-pregnancy disabilities. Requests for time off beyond that which is medically necessary shall be handled in accordance with the City's policy for non-medical leaves of absence.

19. Article 26, On Duty Injury – Modify Section A as follows:

A. Each Employee will be covered by the applicable Workers' Compensation Laws, and the Employer further agrees that an Employee being eligible for Workers Compensation will receive, in addition to his Workers Compensation income, an amount to be paid by the Employer sufficient to make up the difference between Workers Compensation and his regular weekly income based on fifty (56) hours (in the case of Employees in Fire Prevention, forty (40) hours). This supplemental pay is available for Employees who receive benefits from the Presumed Cancer provision of the Workers' Compensation law, provided that the supplement for any employee who receives benefits under the Presumed Cancer provision shall be limited to the difference between 100% of the post-tax salary and the maximum amount an employee would have received if granted benefits under the general Workers Compensation provisions. Under no circumstances will an Employee's pay, after withholding taxes . . .

20. Article 31, Pensions – Modify Article as follows:

I. GENERAL PROVISIONS

* * *

II. DEFINED BENEFIT PLAN

The following provisions shall be applicable to Employees participating in the Defined Benefit Plan set forth in the City of Livonia Retirement Ordinance for Employees hired prior to July 1, 1998. Only Employees hired prior to July 1, 1998 are eligible to participate in the Defined Benefit Plan. ~~These provisions shall not apply to Employees hired prior to July 1, 1998 who have elected to participate in the Defined Contribution Plan as set for in Article 31.II, below, and the City Retirement Ordinance as amended by the City, or to Employees hired on or after July 1, 1998.~~

* * *

G. Employee's contribution shall be ~~3.56%. Effective October 17, 2016 the Employee contribution shall be increased to 4.5%.~~

* * *

III. DEFINED CONTRIBUTION PLAN

A. The following provisions shall be applicable to Employees participating in the Defined Contribution Plan. Effective [Date of Ratification], ~~t~~The provisions shall apply to all Employees hired July 1, 1998 or later who did not elect to take the one-time irrevocable option from _____, 2020 to _____,

2020 to participate in the Defined Benefit Plan detailed in Section IV, below.
These provisions shall not apply to Employees hired prior to July 1, 1998 who participate in the Defined Benefit Plan, as set forth in Article 31.I. above and the City's Retirement Ordinance, as amended by the City, or, effective [Date of Ratification} to employees who elected to take the one-time irrevocable option from _____, 2020 to _____, 2020 to participate in the Defined Benefit Plan detailed in Section IV, below.

* * *

B. 1. For Employees hired on July 1, 1998 or later, the pension provided for Employees following their first six (6) months of their employment will be a Defined Contribution pension plan with the City contributing an amount equal to ~~11~~12% of the Employee's wages and the Employee contributing an amount equal to ~~3.56~~4.5% of the Employee's wages, with vesting after four (4) years of employment. The Employee is permitted to contribute additional amounts up to the maximum allowed by law. ~~Effective December 1, 2016, the City's contribution will increase to 12% of the Employee's wages and the Employee's contribution will increase to 4.5% of the Employee's wages. For Employees who do not elect to take the one-time irrevocable option from _____, 2020 to _____, 2020 to participate in the Defined Benefit Plan detailed in Section IV, below, the City will contribute 14% of the Employee's wages effective December 1, 2020.~~

2. ...

C. All members in the Defined Contribution Plan on the date of ratification and who are on the payroll on July 1, 2021, will receive a one-time bonus in the amount listed in Exhibit A, attached hereto, which represents an amount equal to \$1,000 for each completed year of service with the City of Livonia as of June 30, 2020 up to a maximum of 30 years of service (\$30,000). This one-time bonus will be provided to each individual member in one or more of the following forms:

- a. Used toward the purchase of service credit pursuant to paragraph 3, above. An employee can only purchase service credit in full year amounts, so the employee would have to pay an additional amount to cover the difference between the amount provided by the City and the amount needed to obtain a full year of service.
- b. Contribution to the employee's 457 Plan, if eligible.
- c. Cash Payment, subject to appropriate deductions.

IV. DEFINED BENEFIT PLAN FOR EMPLOYEES HIRED ON OR AFTER JULY 1, 1998

The following provisions shall be applicable to Employees participating in the Defined Benefit Plan detailed in this Section, which will be effective December 1, 2020 or as expeditiously as possible following December 1, 2020:

- A. The provisions of this Section shall apply to all employees hired on or after [Date of Ratification] and all employees hired prior to (Date of Ratification] who elected to convert to the Defined Benefit Plan detailed in this Section. This Section shall not apply to employees who are members of the bargaining unit on [Day Before Date of Ratification], who elect to continue to participate in the Defined Contribution plan as set forth in Section 31.III, above.
- B. All bargaining unit members who were hired on or after July 1, 1998 and prior to [Date of Ratification] shall have a one-time irrevocable option during a 60-day window to be announced by the City as expeditiously as possible, with notice to the Union, to elect to participate in the Defined Benefit Plan, as detailed in this Section.
- C. Bargaining unit members hired prior to [Date of Ratification] who elect not to convert during the 60-day window described in Section B, above, shall continue to participate in the Defined Contribution Plan under the terms contained in Section 31.III, above.
- D. Bargaining unit members hired prior to [Date of Ratification] who elect to convert to the Defined Benefit Plan detailed herein, will no longer participate in the Defined Contribution Plan detailed in Section 31.III, and there shall be no further employee or City contributions into the plan. Bargaining unit members so converting shall have a one-time irrevocable option to purchase between 1 and 3 years of service credit in the new Defined Benefit Plan. Costs for such purchase will be as detailed in Exhibit A of this Agreement. (Exhibit A shall be created from updated actuarial valuations to be ordered from the fund actuary, which will occur one time following ratification of this Agreement.) Funds from the employee's Defined Contribution Plan account may be used to purchase the years of service credit. Service credit purchase does not count toward retirement eligibility.
- E. The multiplier for all employees participating in the Defined Benefit Plan contained in this Section shall be 2.5% of base wages with a multiplier cap of 75.00%.
- F. Retirement eligibility for the Defined Benefit Plan detailed in this Section shall be any age with 25 years of service or age 52 with 15 years of service.
- G. Final average compensation shall be the average of the annual compensation received by a member during the best compensated

three (3) years of service contained within the member's ten (10) years of service immediately preceding the member's retirement.

- H. Duty death and duty disability benefits for bargaining unit members participating in the Defined Benefit Plan in this Section shall be as detailed in Section 31.II.C, above for employees hired on or after [Date of Ratification] and Section 31.III.A.1 which establishes said benefits at the same level as bargaining unit members participating in the Defined Benefit Plan described in Section 31.II, for employees hired prior to [Date of Ratification]. The new retirement ordinance described in Subsection 1, below shall establish that the duty death and disability benefits of employees hired on or after [Date of Ratification] shall be calculated utilizing a 2.5% multiplier.
- I. Both the City and bargaining unit members participating in the Defined Benefit Plan in this Section shall be obligated to contribute 4% of base wages every year to the Defined Benefit Plan described in this Section. In addition, should the actuarially determined contribution ("ADC") exceed 8% in any year, the City will contribute the next 10% of base wages toward the ADC (between 8% and 18%), and employees will contribute the next 4% of base wages towards the ADC (between 18% and 22%). The City will contribute the required ADC above 22% of base wages.
- J. Beginning on December 1, 2020, there shall be a six (6) year moratorium on any changes to the Defined Benefit Plan in this Section. In addition, there will be a permanent moratorium on implementing any future benefit changes that would result in a funded level of less than 100%. The prohibited changes would include, but not be limited to, changes to the multiplier, components of FAC, retirement age, vesting provisions or COLA. Notwithstanding the above, the parties recognize that proposals could be brought forward in connection with any proposed benefit change that could keep the plan funded at a level of at least 100%.
- K. Employees hired prior to December 1, 2012 shall be entitled to retiree health insurance as provided elsewhere in this Agreement.
- L. Following ratification of this Agreement, the City will adopt a new retirement ordinance which will contain language consistent with the provisions contained in Subsections A through K of this Section. The new retirement ordinance will contain all provisions of the City's current retirement ordinance which are applicable to the Defined Benefit Plan contained in Section 31.II as well as provisions relating to the new Defined Benefit plan described in new Section 31.IV, except that the following provisions of the current ordinance are specifically excluded from the Defined Benefit Plan contained in this Section:

- i. Section 2.96.250 Early Retirement Pension and any related provisions, including but not limited to 2.96.240 and 2.96.400.
- ii. Section 2.96.260.C and 2.96.407.B Annuity Withdrawal and any related provisions.
- iii. Section 2.96.330 Military Buy-Back and any related provisions.
- iv. Section 2.96.440 Cost-of-living allowance

It is understood that all other provisions of the current retirement ordinance apply only to the extent they are consistent with the terms contained in this Section, i.e. the applicable benefit levels are as provided in the Defined Benefit Plan contained herein. Furthermore, the new Retirement Ordinance will be reviewed by the City's Pension attorney and any provision which the attorney determines must be revised to be consistent with current law will be modified as determined by the City's pension attorney. To the extent that such modification would result in a reduction in any bargaining unit member's potential benefit, the parties shall renegotiate that provision in light of the pension attorney's opinion before the new pension ordinance is drafted.

21. Article 31, Pensions – New Section K to read:

K. Employee shall be limited to 2 FAC requests per calendar year. Exceptions may be made for unique circumstances.

22. Article 32, Salary Rates – Modify Section A as follows:

A. The salary rates in effect for this Agreement shall be as provided in Appendix A attached hereto, which will reflect the following wage increases:

Effective December 1, 2015 8	3% wage increase
Effective December 1, 2016 9	2% wage increase
Effective December 1, 2017 20	2.5% wage increase

Wages from December 1, 2015 2018 through ~~October 17, 2016~~ [Date of Ratification] shall be retroactive for all Employees who were on the payroll on ~~October 17, 2016~~ the [Date of Ratification].

23. Article 32, Salary Rates – Add new Sections C and D to read:

C. Until such time as the City no longer determines it is necessary, all Firefighters hired into the bargaining unit after December 1, 2018, will start at Step 2 of the salary schedule. Such employees will advance to Step 3 of the salary schedule on the second anniversary of their hire into the Firefighter classification. Firefighters who are at Step 1 on December 1, 2018 shall be placed at Step 2 on

the date of ratification and will advance to step 3 of the salary schedule on the second anniversary of their hire into the Firefighter classification.

D. At the discretion of the Fire Chief, and subject to approval by the Mayor, Firefighters hired into the bargaining unit after [Date of Ratification], may, upon hire, be placed at any step on the Firefighter salary schedule. Such placement shall be based on the individual's prior work experience and any other factor deemed relevant by the Fire Chief.

24. Article 34, Education – Modify Sections A and B as follows:

A. The City will reimburse for tuition and textbooks up to obtaining a master's degree. For undergraduate courses, expenses will be reimbursed for Firefighters taking job related courses in public safety studies, Fire Science, or EMS or any other class the Fire Chief determines in his sole discretion would be beneficial to the Department. For courses taken in pursuit of a master's degree, . .

B. The degree program must consist of regularly scheduled instruction at traditional "brick and mortar" type settings and not be an accelerated degree program or any other form of "non-traditional" instruction or classes. Nothing in this language would prevent an Employee from taking a required (non-elective) class at a traditional "brick and mortar" school which is conducted primarily through the internet, provided such class is not offered in a typical classroom setting. Furthermore, an employee may be allowed to take classes in a "non-traditional" setting if the Fire Chief, in his sole discretion, determines that such class satisfactorily meets the intent of this provision.

25. Article 38, Residency – Delete Article as follows (and renumber remaining articles):

~~Residence Requirements. Employees shall be required to establish residence within twenty (20) miles from the nearest boundary of the City of Livonia. The requirement to reside within twenty (20) miles from the nearest boundary of the City does not apply if the person is married and both of the following conditions are met:~~

~~The person's spouse is employed by another public employer.~~

~~The person's spouse is subject to a condition of employment or promotion that, if not for Section 2 of Act No. 212 of the Public Acts of 1999, would require him or her to reside a distance of less than twenty (20) miles from the nearest boundary of the public employer.~~

~~However, an Employee because of emergency or documented hardship may, at the discretion of the Civil Service Commission, be granted a waiver of the~~

~~residency requirement by the Civil Service Commission. Such waiver shall be of such a period and duration as is necessary under the circumstances applicable to each case; provided, however, that such waiver shall not be unreasonably denied. The following criteria, by way of example but not limitation, shall be utilized in determining hardship:~~

- ~~A. Financial reasons~~
- ~~B. Health reasons~~
- ~~C. Anticipated retirement~~
- ~~D. Condemnation of home~~

~~In those cases where an Employee is within five (5) years of voluntary retirement age, the Employee may apply for a permanent residence waiver in, accordance with the Civil Service Commission's resolution of March 18, 1976.~~

26. Article 43, Payment in Lieu of Promotion – Delete Article as follows (and renumber remaining Articles):

~~A. — Any Employee who voluntarily signs a waiver of any and all future promotional opportunities shall receive on November 30 of each year the following payment in lieu of promotion, provided, said Employees have already served at least five (5) years in their current classification:~~

~~\$1,800 for over twenty (20) years, but less than twenty-five (25) years of total service with the Livonia Fire Department;~~

~~\$1,980 for over twenty-five (25) years of total service with the Livonia Fire Department.~~

~~B. — Employees in the classification of Battalion Chief, Fire Marshal or Training Coordinator are not eligible for payment in lieu of promotion as set forth in this Article, 43.~~

27. Article 45, Personnel on Duty – Change Article title to Overtime Procedure and modify Article as follows:

* * *

1. ~~Effective December 1, 2012, an~~ An overtime list will be established according to seniority, with the most senior employee being placed at the top of the list and the least senior employee at the bottom of the list. Thereafter, position rotation on the call-back list shall be based upon accumulated charged overtime hours with eligibility for call-back being first offered to the employee with the least accumulated Department overtime hours on said list.

* * *

The overtime list will be reset at ratification, on November 30, 2021 and every three (3) years thereafter so that all employees will have 0 hours of overtime beginning on the following day.

* * *

~~2. When an employee works a turn, he will be charged only for the overtime hours worked. If an individual is called for overtime to fill said vacancy and declines to accept offer of overtime, said employee will not be charged hours towards the employee's overtime bank.~~

* * *

28. Article 46, Training Coordinator – Change title of Article to Training Officer and modify Section B as follows:

B. This position will be offered to personnel without regard to education who have at least ~~five (5)~~ seven (7) years of Livonia Fire & Rescue seniority. Personnel who possess an Associate Degree . . .

29. Article 46, Training Coordinator – Change title of Article to Training Officer and modify Section E as follows:

E. Applicants for the position will be required to apply in the manner prescribed by the Civil Service Commission. Each candidate will be given a qualifying written examination, as determined by the Civil Service Commission. The City will utilize an assessment selection process for ~~seven (7)~~ five (5) candidates or less, if there are not ~~seven (7)~~ five (5) candidates, who receive the highest score on the qualifying examination. . .

30. Article 47, Paramedics – Modify Section B.1 to read:

1. Any member of the Department licensed as a Paramedic shall receive an annual ALS bonus of \$3,000.00, which shall be paid monthly in 12 equal installments over the course of the year, in lieu of the EMT bonus provided in Article 40, above, irrespective of how much time, if any, is spent assigned and performing as a Paramedic. ~~Employees who obtain their paramedic license during the year shall receive a pro-rated ALS bonus.~~

* * *

31. Delete Memorandum of Understanding regarding station bid process

32. Incorporate Training Coordinator LOU into CBA; and add language providing that the Training Officer will hold a rank commensurate with its pay structure.

City of Livonia
Bonus Pool Allocation - FIRE

Status Active

Check Date Fiscal Fiscal Calendar 2020
 Deduction Description (Multiple Items)

(Choose DC and RHS deductions)

Years of Service \$ 30,000
 As of Max

Benefit Group	Employee	Employee Number	Hire Date	Date Of Birth	Position Title	6/30/2020	Bonus Amount
10 - Fire - 40 Hours	Claypool, Thomas L	5142	2000-11-13	1968-12-18	Fire Inspector	19.6	19,600.00
10 - Fire - 40 Hours	Furstenau, Christopher M	5821	2002-01-21	1973-10-15	Fire Inspector	18.4	18,400.00
10 - Fire - 40 Hours	Jennison, Robert D	5124	1998-09-14	1971-08-15	Senior Fire Captain	21.8	21,800.00
10 - Fire - 40 Hours	Kukla, Brian R	5415	2000-02-14	1968-07-30	Senior Fire Inspector	20.4	20,400.00
10 - Fire - 40 Hours Total *							
11 - Fire - 56 Hours	Audette, Christopher A	7536	2012-11-29	1982-05-21	Firefighter/Asst. Driver	7.6	7,600.00
11 - Fire - 56 Hours	Authier, Michael V	7780	2013-08-05	1990-07-19	Firefighter aft. 12/01/2012	6.9	6,900.00
11 - Fire - 56 Hours	Bargowski, John E	5282	1999-05-10	1971-11-16	Fire Captain-112	21.1	21,100.00
11 - Fire - 56 Hours	Bernells, Matthew A	6448	2005-02-14	1971-10-02	Fire Engineer	15.4	15,400.00
11 - Fire - 56 Hours	Bias, Cory R	8777	2018-08-27	1993-12-31	Firefighter aft. 12/01/2012	1.8	1,800.00
11 - Fire - 56 Hours	Carzon, Joseph R	8819	2018-12-03	1991-11-06	Firefighter aft. 12/01/2012	1.6	1,600.00
11 - Fire - 56 Hours	Clay, Wade M	5283	1999-05-10	1976-08-28	Fire Captain-112	21.1	21,100.00
11 - Fire - 56 Hours	Dilernia, David M	7545	2012-12-03	1987-08-02	Firefighter aft. 12/01/2012	7.6	7,600.00
11 - Fire - 56 Hours	Domenzain, Robert F	5440	2000-03-20	1962-03-23	Fire Lieutenant	20.3	20,300.00
11 - Fire - 56 Hours	Dorchak, Christopher M	8660	2018-02-26	1989-09-24	Firefighter aft. 12/01/2012	2.3	2,300.00
11 - Fire - 56 Hours	Eshkanian, Ryan M	6233	2003-12-01	1981-11-15	Fire Lieutenant (TA)	16.6	16,600.00
11 - Fire - 56 Hours	Eskin, Timothy D	5234	1999-09-27	1976-07-01	Fire Captain-112	20.8	20,800.00
11 - Fire - 56 Hours	Facione, Jason C	5784	2001-10-15	1974-12-20	Fire Lieutenant	18.7	18,700.00
11 - Fire - 56 Hours	Farmer, Daniel B	8864	2019-07-08	1988-11-21	Firefighter aft. 12/01/2012	1.0	1,000.00
11 - Fire - 56 Hours	Fondaw, Christopher J	6753	2006-11-27	1979-02-13	Fire Engineer	13.6	13,600.00
11 - Fire - 56 Hours	Fonseca, Rodrigo J	8565	2017-08-21	1984-01-04	Firefighter aft. 12/01/2012	2.9	2,900.00
11 - Fire - 56 Hours	Fritzell, Richard J R-Jr.	7401	2011-10-24	1979-05-04	Firefighter/Asst. Driver	8.7	8,700.00
11 - Fire - 56 Hours	Gilbert, Eric M	8846	2019-01-21	1992-01-23	Firefighter aft. 12/01/2012	1.4	1,400.00
11 - Fire - 56 Hours	Ginther, Eric A	7542	2012-12-03	1979-09-16	F.F./Asst. Driver aft.12/01/12 (TA)	7.6	7,600.00
11 - Fire - 56 Hours	Graff, Neal S	8661	2018-02-26	1989-08-01	Firefighter aft. 12/01/2012	2.3	2,300.00
11 - Fire - 56 Hours	Haller, Daniel J	6983	2008-02-12	1986-02-14	Fire Engineer	12.4	12,400.00
11 - Fire - 56 Hours	Haney, Michael R	8049	2015-04-13	1994-01-17	Firefighter aft. 12/01/2012	5.2	5,200.00
11 - Fire - 56 Hours	Hefner, Daniel A	7544	2012-12-03	1988-01-06	Firefighter aft. 12/01/2012	7.6	7,600.00
11 - Fire - 56 Hours	Heraty, Scott J	7174	2009-05-04	1984-08-10	Firefighter/Asst. Driver	11.2	11,200.00
11 - Fire - 56 Hours	Hewitt, Jacob J	8434	2017-01-23	1990-09-27	Firefighter aft. 12/01/2012	3.4	3,400.00
11 - Fire - 56 Hours	Hinkle, Sarah E	8710	2018-05-21	1994-05-16	Firefighter aft. 12/01/2012	2.1	2,100.00
11 - Fire - 56 Hours	Hughes, Eric C	7447	2012-03-12	1971-09-13	Firefighter/Asst. Driver	8.3	8,300.00
11 - Fire - 56 Hours	Jacobs, William M	8863	2019-07-08	1997-02-05	Firefighter aft. 12/01/2012	1.0	1,000.00
11 - Fire - 56 Hours	Jacobsen-Harm, David R	5811	2002-01-07	1975-11-20	Fire Lieutenant	18.5	18,500.00
11 - Fire - 56 Hours	Kail, John R	8775	2018-08-27	1995-03-18	Firefighter aft. 12/01/2012	1.8	1,800.00
11 - Fire - 56 Hours	Kaul, David B	6222	2003-11-10	1966-03-25	Fire Lieutenant	16.6	16,600.00
11 - Fire - 56 Hours	Keen, Peter A	7151	2009-01-19	1984-06-05	Firefighter/Asst. Driver	11.4	11,400.00
11 - Fire - 56 Hours	Kozlowski, James D	8119	2015-06-08	1983-11-22	Firefighter aft. 12/01/2012	5.1	5,100.00
11 - Fire - 56 Hours	Lee, Nathan L	5567	2000-07-10	1980-04-19	Fire Lieutenant	20.0	20,000.00
11 - Fire - 56 Hours	Mankiewicz, Kyle	8942	2020-04-27	1987-05-12	Firefighter aft. 12/01/2012	0.2	200.00

Benefit Group	Employee	Employee Number	Hire Date	Date Of Birth	Position Title	6/30/2020	Bonus Amount
11 - Fire - 56 Hours	McComb II, Robert W	8566	2017-08-21	1990-08-10	Firefighter aft. 12/01/2012	2.9	2,900.00
11 - Fire - 56 Hours	McGinnis, James M	7564	2013-01-28	1986-12-29	Firefighter aft. 12/01/2012	7.4	7,400.00
11 - Fire - 56 Hours	McKee, John D	6447	2005-02-14	1976-04-06	Fire Engineer	15.4	15,400.00
11 - Fire - 56 Hours	McLaren, Brian M	6232	2003-12-01	1978-06-17	Fire Lieutenant	16.6	16,600.00
11 - Fire - 56 Hours	Merrell, Joey D	6573	2005-09-26	1978-12-13	Fire Engineer	14.8	14,800.00
11 - Fire - 56 Hours	Naif, James R	1639	2003-03-17	1969-02-26	Fire Lieutenant	17.3	17,300.00
11 - Fire - 56 Hours	Niemeyer, Jeffrey D	7781	2013-08-05	1978-10-01	Firefighter-56 hr. after 12/01/12	6.9	6,900.00
11 - Fire - 56 Hours	Pakkala, Kenneth M	6981	2008-02-12	1966-12-30	Fire Engineer (TA)	12.4	12,400.00
11 - Fire - 56 Hours	Pappas, John J	6633	2006-03-20	1983-07-06	Fire Engineer	14.3	14,300.00
11 - Fire - 56 Hours	Parkin, Ryan R	8317	2016-06-27	1993-01-13	Firefighter aft. 12/01/2012	4.0	4,000.00
11 - Fire - 56 Hours	Patra, Matthew R	7541	2012-12-03	1987-06-14	F.F./Asst. Driver aft.12/01/12	7.6	7,600.00
11 - Fire - 56 Hours	Pearren, James M	7402	2011-10-24	1967-07-21	Firefighter/Asst. Driver	8.7	8,700.00
11 - Fire - 56 Hours	Pernick, Kurt	6401	2004-08-30	1962-06-20	Fire Engineer	15.8	15,800.00
11 - Fire - 56 Hours	Pokrzywnicki, Jonathon R	5835	2002-02-25	1980-08-25	Fire Lieutenant	18.3	18,300.00
11 - Fire - 56 Hours	Price, Anthony M	6446	2005-02-14	1979-08-11	Fire Engineer	15.4	15,400.00
11 - Fire - 56 Hours	Pryor, Adam J	8316	2016-06-27	1988-07-02	Firefighter aft. 12/01/2012	4.0	4,000.00
11 - Fire - 56 Hours	Rich, Scott A	5820	2002-01-21	1977-06-20	Fire Lieutenant	18.4	18,400.00
11 - Fire - 56 Hours	Romine, Benjamin A	8820	2018-12-03	1979-09-25	Firefighter aft. 12/01/2012	1.6	1,600.00
11 - Fire - 56 Hours	Rusnak, Steven M	7150	2009-01-19	1975-07-13	Firefighter/Asst. Driver	11.4	11,400.00
11 - Fire - 56 Hours	Sawyers, John I	7121	2008-10-20	1982-10-22	Firefighter/Asst. Driver	11.7	11,700.00
11 - Fire - 56 Hours	Schmid, Adam T	6939	2007-09-10	1983-08-20	Fire Engineer	12.8	12,800.00
11 - Fire - 56 Hours	Schroeder, Joseph F	7404	2011-10-24	1989-08-28	Firefighter/Asst. Driver	8.7	8,700.00
11 - Fire - 56 Hours	Schwartz, Zack A	7543	2012-12-03	1989-03-01	Firefighter aft. 12/01/2012	7.6	7,600.00
11 - Fire - 56 Hours	Socha, Tyler M	8776	2018-08-27	1995-01-16	Firefighter aft. 12/01/2012	1.8	1,800.00
11 - Fire - 56 Hours	Thompson, Tyler E	8711	2018-05-21	1994-05-05	Firefighter aft. 12/01/2012	2.1	2,100.00
11 - Fire - 56 Hours	Trim, Dana R	8048	2015-04-13	1988-08-23	Firefighter aft. 12/01/2012	5.2	5,200.00
11 - Fire - 56 Hours	Vaden, Jeffrey A	8447	2017-03-06	1968-12-24	Firefighter aft. 12/01/2012	3.3	3,300.00
11 - Fire - 56 Hours	Valdez, Michael T	7524	2012-09-10	1986-07-02	Firefighter/Asst. Driver	7.8	7,800.00
11 - Fire - 56 Hours	Wesley, Todd D	5671	2001-03-26	1969-07-13	Fire Lieutenant	19.3	19,300.00
11 - Fire - 56 Hours Total *							
Grand Total *							

Eligible Employees	68	Total years of service	697.8	Bonus Amount	697,800.00
		Amount per year of service	1,000.00		
		Rounded	1,000.00		

DRAFT

CITY OF LIVONIA - CIVIL SERVICE DEPARTMENT
LFFU ANNUAL AND BI-WEEKLY SALARY RATES FOR EMPLOYEES HIRED BEFORE 12/01/2012
12/01/18 THRU 11/30/2021

	3%				2%				2.5%			
	12/01/18				12/01/19				12/01/20			
	HOURLY	BIWEEKLY	ANNUAL		HOURLY	BIWEEKLY	ANNUAL		HOURLY	BIWEEKLY	ANNUAL	
FIREFIGHTER												
MINIMUM	23.96	1,916.80	49,836.80	24.44	1,955.20	50,835.20	25.05	2,004.00	52,104.00			
STEP 2	24.75	1,980.00	51,480.00	25.25	2,020.00	52,520.00	25.88	2,070.40	53,830.40			
STEP 3	25.66	2,052.80	53,372.80	26.17	2,093.60	54,433.60	26.82	2,145.60	55,785.60			
STEP 4	28.39	2,271.20	59,051.20	28.96	2,316.80	60,236.80	29.68	2,374.40	61,734.40			
MAXIMUM	33.93	2,714.40	70,574.40	34.61	2,768.80	71,988.80	35.48	2,838.40	73,798.40			
FIREFIGHTER (MORE THAN 12 YRS OF SERVICE)												
MAXIMUM	35.67	2,853.60	74,193.60	36.38	2,910.40	75,670.40	37.29	2,983.20	77,563.20			
ASSISTANT DRIVER												
MAXIMUM	35.67	2,853.60	74,193.60	36.38	2,910.40	75,670.40	37.29	2,983.20	77,563.20			
FIRE ENGINEER												
MAXIMUM	37.39	2,991.20	77,771.20	38.14	3,051.20	79,331.20	39.09	3,127.20	81,307.20			
FIRE LIEUTENANT AND FIRE INSPECTOR												
STEP 4	39.29	3,143.20	81,723.20	40.08	3,206.40	83,366.40	41.08	3,286.40	85,446.40			
MAXIMUM	40.75	3,260.00	84,760.00	41.57	3,325.60	86,465.60	42.61	3,408.80	88,628.80			
FIRE CAPTAIN AND SENIOR INSPECTOR												
STEP 4	43.26	3,460.80	89,980.80	44.13	3,530.40	91,790.40	45.23	3,618.40	94,078.40			
MAXIMUM	44.81	3,584.80	93,204.80	45.71	3,656.80	95,076.80	46.85	3,748.00	97,448.00			
SENIOR CAPTAIN												
STEP 4	46.47	3,717.60	96,657.60	47.40	3,792.00	98,592.00	48.59	3,887.20	101,067.20			
MAXIMUM	48.16	3,852.80	100,172.80	49.12	3,928.60	102,169.60	50.35	4,028.00	104,728.00			
BATTALION CHIEF, FIRE MARSHAL TRAINING OFFICER												
STEP 4	49.78	3,982.40	103,542.40	50.78	4,062.40	105,622.40	52.05	4,164.00	108,264.00			
MAXIMUM	51.48	4,118.40	107,078.40	52.51	4,200.80	109,220.80	53.82	4,305.60	111,945.60			

APPENDIX A

DRAFT

CITY OF LIVONIA - CIVIL SERVICE DEPARTMENT
LFFU ANNUAL AND BI-WEEKLY SALARY RATES FOR EMPLOYEES HIRED ON OR AFTER 12/01/2012
12/01/18 THRU 11/30/2021

	3%			2%			2.5%			
	12/01/18			12/01/19			12/01/20			
FIREFIGHTER	HOURLY	BIWEEKLY	ANNUAL	HOURLY	BIWEEKLY	ANNUAL	HOURLY	BIWEEKLY	ANNUAL	
	MINIMUM	22.75	1,820.00	47,320.00	23.21	1,856.80	48,276.80	23.79	1,903.20	49,483.20
	STEP 2	23.53	1,882.40	48,942.40	24.00	1,920.00	49,920.00	24.60	1,968.00	51,168.00
	STEP 3	24.36	1,948.80	50,668.80	24.85	1,988.00	51,688.00	25.47	2,037.60	52,977.60
	STEP 4	26.96	2,156.80	56,076.80	27.50	2,200.00	57,200.00	28.19	2,255.20	58,635.20
	MAXIMUM	32.24	2,579.20	67,059.20	32.88	2,630.40	68,390.40	33.70	2,696.00	70,096.00
FIREFIGHTER (MORE THAN 12 YRS OF SERVICE)	MAXIMUM	33.87	2,709.60	70,449.60	34.55	2,764.00	71,864.00	35.41	2,832.80	73,652.80
ASSISTANT DRIVER	MAXIMUM	33.87	2,709.60	70,449.60	34.55	2,764.00	71,864.00	35.41	2,832.80	73,652.80
FIRE ENGINEER	MAXIMUM	35.52	2,841.60	73,881.60	36.23	2,898.40	75,358.40	37.14	2,971.20	77,251.20
FIRE LIEUTENANT AND	STEP 4	37.33	2,986.40	77,646.40	38.08	3,046.40	79,206.40	39.03	3,122.40	81,182.40
FIRE INSPECTOR	MAXIMUM	38.70	3,096.00	80,496.00	39.47	3,157.60	82,097.60	40.46	3,236.80	84,156.80
FIRE CAPTAIN AND	STEP 4	41.10	3,288.00	85,488.00	41.92	3,353.60	87,193.60	42.97	3,437.60	89,377.60
SENIOR INSPECTOR	MAXIMUM	42.56	3,404.80	88,524.80	43.41	3,472.80	90,292.80	44.50	3,560.00	92,560.00
SENIOR CAPTAIN	STEP 4	44.15	3,532.00	91,832.00	45.03	3,602.40	93,662.40	46.16	3,692.80	96,012.80
	MAXIMUM	47.11	3,768.80	97,988.80	48.05	3,844.00	99,944.00	49.25	3,940.00	102,440.00
BATTALION CHIEF, FIRE MARSHAL AND	STEP 4	47.30	3,784.00	98,384.00	48.25	3,860.00	100,360.00	49.46	3,956.80	102,876.80
	MAXIMUM	48.90	3,912.00	101,712.00	49.88	3,990.40	103,750.40	51.13	4,090.40	106,350.40

APPENDIX A



REPORT TO THE LIVONIA CITY COUNCIL

Law

October 6, 2020

MEETING DATE

November 4, 2020

PREPARED BY

Brenda Smyser, Program Supervisor, Law

AGENDA ITEM

ACCEPTANCE OF GRANT OF EASEMENT: Department of Law, re: secured without monetary consideration from Comfort Care Senior Living, for a public utility easement in connection with the sanitary sewer constructed at 34020 Plymouth Road in the Southeast 1/4 of Section 28. Parcel ID #46-112-99-0023-004.

BACKGROUND

RECOMMENDATION

FISCAL CONSIDERATION

ATTACHMENTS

1. Comfort Care Senior Living

APPROVED BY

A handwritten signature in black ink, reading "Maureen Miller Brosnan".

Maureen Miller Brosnan, Mayor

Date: October 22, 2020

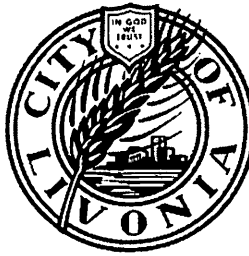
DEPARTMENT OF LAW

PAUL A. BERNIER
City Attorney

MICHAEL E. FISHER
Chief Assistant City Attorney

ERIC S. GOLDSTEIN
Assistant City Attorney

LEO D. NEVILLE
Assistant City Attorney



MAUREEN MILLER BROSNAN
MAYOR

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2520
FAX: (734) 466-2072

October 1, 2020

TO: HONORABLE MEMBERS OF THE CITY COUNCIL

FROM: DEPARTMENT OF LAW

SUBJECT: Acceptance of Grant of Easement
Public Utility Easement for Water Main

REF: Comfort Care Senior Living - 34020 Plymouth Road
Southeast 1/4 of Section 28 (Parcel ID #46-112-99-0023-004)

Dear Council Members:

We are transmitting for Council acceptance of a Grant of Easement, secured without monetary consideration, from 34020 Plymouth Road, LLC, a Michigan limited liability company, for public utility easement in the Southeast 1/4 of Section 28, in connection with the water main constructed at 34020 Plymouth Road.

This document, recently received from the Engineering Division, has been approved as to form by the Department of Law and the legal description approved by the Engineering Division. A map prepared by the Engineering Division is attached indicating the location of the proposed subject conveyance.

Should the Council determine to accept the aforesaid Grant of Easement, the following proposed resolution is submitted for the Council's consideration:

RESOLVED, that having considered a communication from the Department of Law, dated October 1, 2020, approved for submission by the Mayor, transmitting for Council acceptance of a Grant of Easement executed by Hamza Sikander, Managing Director of 34020 Plymouth Road, LLC, a Michigan limited liability company, for a public utility easement in connection with the construction of a water main at the subject location in the Southeast 1/4 of Section 28, more particularly described as:

To: Honorable Members of the Council
Re: Comfort Care Senior Living - 34020 Plymouth Road
Public Utility Easement for Water Main
Southeast 1/4 of Section 28

October 1, 2020
Page 2

Twenty-Foot Wide Water Main Easement

A twenty (20) foot easement for water main being described as part of the Southeast 1/4, Section 28, Town 1 South, Range 9 East, City of Livonia, Wayne County, Michigan. Further being described as an easement 10' each side of the following described centerline; Commencing at a point on the south line of said Section 28, said point being N 88°20'34" W, 2062.10' from the southeast corner of said Section 28; thence parallel with the westerly property line, N 02°51'36" W, 60.0' to the northern right-of-way of Plymouth Road and the Point of Beginning; thence continuing N 02°51'36" W, 355.0'; thence S 88°20'34" E, 20.0' to the Point of Ending. (Reference PIN: 1129900023004)

See Attached Water Main Easement Sketch

The Council does hereby, for and in behalf of the City of Livonia, accept the aforesaid Grant of Easement and the City Clerk is hereby requested to have the same recorded in the Office of the Register of Deeds and to do all other things necessary or incidental to fulfill the purpose of this resolution.

Approved for submission:

Very truly yours,


Maureen Miller Brosnan, Mayor


Paul A. Bernier, City Attorney

Attachment

cc: Mayor, Clerk, Council, Assessor, DPW, Engineering, Finance, Planning

P:\Council\2020\Easements\34020 Plymouth Road.docx

GRANT OF EASEMENT
Tax I.D. No. 46-112-99-0023-004
34020 Plymouth Road
Livonia, Michigan 48150

GRANT OF EASEMENT

THIS INDENTURE, made this _____ day of _____, 20____, between 34020 Plymouth Road, LLC, a Michigan limited liability company, (Grantor), whose street number and address is 4180 Tittabawassee Road, Saginaw, Michigan 48604 and the CITY OF LIVONIA, a Michigan municipal corporation (Grantee), whose street number and post office address is 33000 Civic Center Drive, Livonia, Michigan, 48154.

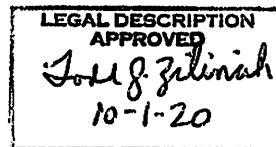
WITNESSETH:

That the Grantor, for and in consideration of the sum of One Dollar (\$1.00) paid by the Grantee, the receipt of which is hereby confessed and acknowledged, does by these presents grant unto Grantee, its successors and assigns an easement for the purpose of installing and maintaining a water main, in, unto and upon that certain piece of land situated in the City of Livonia, County of Wayne and State of Michigan, described as follows:

PARCEL ID: **46-112-99-0023-004**

PROPERTY ADDRESS: **34020 Plymouth Road**

EASEMENT DESCRIPTION:



Twenty-Foot Wide Water Main Easement

A twenty (20) foot easement for water main being described as part of the Southeast ¼, Section 28, Town 1 South, Range 9 East, City of Livonia, Wayne County, Michigan. Further being described as an easement 10' each side of the following described centerline; Commencing at a point on the south line of said Section 28, said point being N 88°20'34" W, 2062.10' from the southeast corner of said Section 28; thence parallel with the westerly property line, N 02°51'36" W, 60.0' to the northern right-of-way of Plymouth Road and the Point of Beginning; thence continuing N 02°51'36" W, 355.0'; thence S 88°20'34" E, 20.0' to the Point of Ending. (Reference PIN: 1129900023004)

See Attached Water Main Easement Sketch

Including the right of access for the Grantee to go over and upon that part of said piece of land of the Grantor, for the purpose of installing, repairing and maintaining said water main of the Grantee providing that the granting of the above easement does not vest in the Grantee authority to use any portion of said property for any purpose other than herein designated; provided also, that this easement shall continue only for such period of time as the Grantee, its successors and assigns, shall maintain said public utility. Any restoration of property by the Grantee necessitated by water main installation, repair and maintenance shall be limited to backfilling the excavation and establishment of grass. It shall exclude all other improvements such as paved surfaces, corresponding sub-base materials, plants, trees, flower beds, electrical lines and lights, boulders and any other miscellaneous items located within the water main easement.

IT IS UNDERSTOOD AND AGREED, as a part of the consideration for the granting of the above easement, that the Grantee will use every effort possible to leave the premises in as good condition as at present.

IT WITNESS WHEREOF, the said Grantors have executed this Easement and Dedication the day and year above written.

GRANTOR:

34020 Plymouth Road, LLC
a Michigan limited liability company

By: Hamza Sikander
Hamza Sikander
Its: Managing Director

GRANT OF EASEMENT

STATE OF MICHIGAN)
COUNTY OF Saginaw) SS

On this 28 day of September, before me personally appeared Hamza Sikander to me personally known, who being by me sworn, did for himself say that he is the Managing Director of 34020 Plymouth Road, LLC which executed the within instrument, and the said instrument was signed and sealed in behalf of said limited liability company and acknowledged said instrument to be the free act and deed of said limited company.

J. BEUTEL
NOTARY PUBLIC, STATE OF MI
COUNTY OF SAGINAW
MY COMMISSION EXPIRES Aug 28, 2025
ACTING IN COUNTY OF Saginaw

J. Beutel
Notary Public, J. Beutel
My Commission expires: 8-29-2025

Prepared by: Todd J. Zilincik, P.E.
City Engineer
Engineering Division
33000 Civic Center Drive
Livonia, Michigan 48154

Approved as to form:
DEPARTMENT OF LAW

Dated: _____

When recorded, return to: OFFICE OF THE CITY CLERK, 33000 Civic Center Drive,
Livonia, Michigan 48154

