

OFFICE OF THE COUNCIL



33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2250

OFFICE OF THE COUNCIL

ELECTRONIC AGENDA PACKET FOR THE COMMITTEE OF THE WHOLE MEETING

**WEDNESDAY, JUNE 23, 2021
7:00 PM**

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**PUBLIC MEETING – COMMITTEE OF THE WHOLE
WEDNESDAY, JUNE 23, 2021
7:00 PM**

Location:

Livonia City Hall, Council Chambers, 2nd Floor
33000 Civic Center Drive
Livonia, MI 48154

Members:

Kathleen E. McIntyre, **Chair**
City Councilmembers

NEW BUSINESS

1. **CR 377-20** Subject matter to authorize the Parks and Recreation Commission to set certain fees and charges for activities at the Livonia Senior Citizen Center and Greenmead, as well as league athletic play, and outdoor activities and rentals.

THE FOLLOWING HAVE BEEN NOTIFIED AND ARE REQUESTED TO ATTEND:

Maureen Miller Brosnan, Mayor
Paul Bernier, City Attorney
Mike Slater, Finance Director
Ted Davis, Director of Parks & Recreation
Michelle Koppin, Assistant Director of Parks and Recreation
Tom Murphy, Facility Manager

THIS IS AN OPEN MEETING AND ALL INTERESTED PARTIES ARE WELCOME TO ATTEND.

Minutes of this meeting will be available for public inspection in the City Clerk's Office
not more than eight business days following the date of the meeting.

SUSAN M. NASH, CITY CLERK

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LETTER TO THE LIVONIA CITY COUNCIL

1.

Council Office
June 15, 2021

MEETING DATE

June 23, 2021

PREPARED BY

Sara Kasprovicz, Council Office Manager

AGENDA ITEM

CR 377-20 Subject matter to authorize the Parks and Recreation Commission to set certain fees and charges for activities at the Livonia Senior Citizen Center and Greenmead, as well as league athletic play, and outdoor activities and rentals.

BACKGROUND

To discuss the subject matter to authorize the Parks and Recreation Commission to set certain fees and charges for activities at the Livonia Senior Citizen Center and Greenmead, as well as league athletic play, and outdoor activities and rentals.

RECOMMENDATION

To discuss the subject matter to authorize the Parks and Recreation Commission to set certain fees and charges for activities at the Livonia Senior Citizen Center and Greenmead, as well as league athletic play, and outdoor activities and rentals.

FISCAL CONSIDERATION

N/A

ATTACHMENTS

1. R121420 Request to auth Parks and Rec Commission to set certain fees and charges REFER TO COW CR 377-20
2. LTC: 14DEC20
3. S120220 Req for Parks and Rec to set fees Minutes
4. PR resolution for fees and charges
5. S062402 Policy for Establishment of Activity-Program Fees for Liv Comm Rec Ctr (LIV COMM REC CTR)
6. P&R sections of City Charter
7. council request to set fees (2)

APPROVED BY

Regular Meeting Minutes of December 14, 2020

On a motion by Toy, supported by Donovic, and unanimously adopted, it

was:

**PARKS AND
RECREATION**

Request to authorize
the Parks and
Recreation
Commission to set
certain fees and
charges for activities
at the Livonia Senior
Citizen Center and
Greenmead, as well
as league athletic
play, and outdoor
activities and rentals
(Refer to CofW)

#377-20 RESOLVED, that having considered a communication from the Superintendent of Parks and Recreation, dated November 17, 2020, which is approved for submission by the Mayor, in connection with a request to authorize the Parks and Recreation Commission to set certain fees and charges for activities at the Livonia Senior Citizen Center and Greenmead, as well as league athletic play, and outdoor activities and rentals, the Council does hereby refer this item to the Committee of the Whole for its report and recommendation.

Unfinished Business (Regular Meeting of December 14, 2020)

Motion by: Toy

Seconded by: Donovic

ROLL CALL:

Ayes: Toy, Bahr, White, McCullough, Donovic, Toy, McIntyre

Nays: None

Absent: None



REPORT TO THE LIVONIA CITY COUNCIL

Law

November 4, 2020

MEETING DATE

December 14, 2020

PREPARED BY

Carol Driskill, Legal Stenographer II, Law

AGENDA ITEM

REQUEST TO AUTHORIZE THE PARKS AND RECREATION COMMISSION THE ABILITY TO SET CERTAIN FEES AND CHARGES: Department of Parks & Recreation, re: at the Livonia Senior Citizen Center, Greenmead, league athletic play, and outdoor activities and rentals.

BACKGROUND

At a meeting of September 2, 2020, with members Paul Condon, Cathy Kevra, Kevin Summers, Katherine Jolly, and Mark Johnson being present, the Parks and Recreation Commission unanimously adopted the following resolution:

3734-20 RESOLVED, that the Commission requests authority from City Council for the Parks and Recreation Commission to set all Parks and Recreation fees and charges with the exception of Jack E. Kirksey Recreation Center membership and admission fees.

The proposed resolution would allow the setting of all fees and charges of the various activities that fall under the leadership and direction of the Superintendent of Parks and Recreation, except for the Jack E. Kirksey Recreation Center entrance fees. This would include fees and charges at the Livonia Senior Citizen Center, Greenmead, league athletic play, and outdoor activities and rentals.

RECOMMENDATION

If you have any questions, comments, or changes, please do not hesitate to contact the Law Department or the Superintendent of Parks and Recreation.

FISCAL CONSIDERATION

ATTACHMENTS

1. PR resolution for fees and charges
2. S062402 Policy for Establishment of Activity-Program Fees for Liv Comm Rec Ctr (LIV COMM REC CTR)
3. P&R sections of City Charter
4. council request to set fees (2)

APPROVED BY



Date: November 25, 2020

Paul Bernier, City Attorney



Date: November 25, 2020

Ted Davis, Directory of Parks



Date: November 25, 2020

Maureen Miller Brosnan, Mayor

**CITY OF LIVONIA – CITY COUNCIL
MINUTES OF STUDY MEETING HELD DECEMBER 2, 2020**

Meeting was called to order via Zoom remote technology at 8:03 p.m. by Vice President Scott Bahr. Present: Laura Toy (Livonia, Michigan), Scott Bahr (Livonia, Michigan), Cathy White (Lehigh Acres, Florida), Brandon McCullough (Livonia, Michigan), Rob Donovic (Deployed), Jim Jolly (Livonia, Michigan) and President Kathleen McIntyre (Arrived 8:04 p.m.) (Livonia, Michigan). Absent: None

Councilmember Toy led the meeting in the Invocation.

Elected and appointed officials present: Mark Taormina, Director of Planning and Economic Development; Dave Lear, Assistant City Engineer; Paul Bernier, City Attorney; Susan Nash, City Clerk; Mike Slater, Director of Finance; Dave Heavener, Fire Chief; Casey O'Neil, Director of Information Systems; Don Rohraff, Director of Public Works; and Jacob Rushlow, Superintendent of Public Service.

- 4) **REQUEST TO AUTHORIZE THE PARKS AND RECREATION COMMISSION THE ABILITY TO SET CERTAIN FEES AND CHARGES:** Department of Parks & Recreation, re: at the Livonia Senior Citizen Center, Greenmead, league athletic play, and outdoor activities and rentals.

Ted Davis, Superintendent of Parks and Recreation, presented this request to Council. He stated the Parks and Recreation Commission is asking Council for the authority to set fees. Currently the Parks and Recreation Commission has the authority to establish fees for programs and rentals at the Jack E. Kirksey Recreation Center. This was done by Council Resolution 492-02. We are asking that, again, with the addition of Senior Center and Greenmead under Parks and Recreation, that they be allowed to establish all fees with the exception of membership and entrance fees for the Jack E. Kirksey Recreation Center. If you'll notice on the information that was sent with this, several neighboring communities operate in a very similar manner to what we're asking for; Novi, Southfield, Canton and West Bloomfield all do very similar either have administrative or non-Council oversight for most of their fees. There's only two committees that I'm aware of that currently operate the way Livonia does and then Dearborn and Detroit, to the best of my knowledge. With that, I'd be happy to answer any questions Council might have on this subject.

Councilmember Jolly thanked Davis for the opportunity of speaking with him this morning in regard to this. I think there is a compelling reason to allow the Parks and Rec Commission to do this. Of the comparables that you mentioned there, I think West Bloomfield, they have an elected Parks and Rec Commission, is that correct?

Davis replied that is correct. Out of all of them, they are the only ones that do have a Parks and Recreation Commission that they elect.

Jolly said he was going to ask if the other two were set up similarly or in the way that we are here in Livonia. This is one of these things that I don't necessarily think that we need to have a committee meeting on, but it is something that I would like to think about for the next two weeks, so I'll offer an approving and a denying in hopes that if any of us have any questions in regard to this, we can reach out to Mr. Davis or the Administration and just to give us time to think about it as well.

Councilmember Toy stated for the many years of service that I've been in, one of our major charges as a City Council is to approve budgets and finances for this community. I appreciate some of the things that we are doing and coming forward in a changing environment. But I also appreciate of this City Council and I need to understand this, as Mr. Jolly said. I am also, if I may, Madam Chair, because I think we need Committee of the Whole on this and can we ask our Mayor to come in as well and ask a few others in their department that may have some of the same concerns. I'm a little reluctant to give up Council authority, if you will, over financing and fees, particularly in this community. I have voted for and against these in my career here in the City and elsewhere and a fee is a tax, if you will. It increases obviously the amount of money that somebody is spending to use our services,, depending on what service it is. It helps to get a deeper understanding of that and we have a fiduciary responsibility in that regard and so I would ask for Committee of the Whole. Thank you for your indulgence, I appreciate it.

Councilmember McCullough stated his two cents on this matter, having been on the other side of things, financial oversight, a lot of these decisions from a lower level streamline a whole of efficiencies with staff, it's kind of nice and this is something I'll be in support of. I definitely would like to see an oversight from Council, some of these decisions are made on the fly and on the season and even from the programming. A lot of the staff, just going to the Parks and Rec Commission which is a great step. Administratively down the line I think that would be appropriate to do it at some point just to give that. And I hate to give those fees totally away on that, but obviously if there's like I said the different opportunity programs and stuff, I think it's a great idea. I've seen it work very well from an administrative standpoint and streamlining services, so I'll be in support of this.

DIRECTION:

- 1) APPROVING
- 2) DENYING
- 3) COMMITTEE OF THE WHOLE

#3734-20 **RESOLVED**, that the Commission requests authority from City Council for the Parks and Recreation Commission to set all Parks and Recreation fees and charges with the exception of Jack E. Kirksey Recreation Center membership and admission fees.

A roll call vote was taken on the foregoing resolution with the following results:

AYES: Condon, Kevra, Summers, Jolly and Johnson

NAYES: None

The Chairperson declared the resolution **adopted**.

On a motion by Vandersloot, seconded by Brosnan, and unanimously adopted, it was:

LIV COMMUNITY REC CTR

Council determined to set a policy allowing the Parks and Recreation Commission to set activity and program fees for the Livonia Community Recreation Center and also approved the initial activity and program fees for the Livonia Community Recreation Center.

CR 492-02 RESOLVED, that having considered the report and recommendation of the Capital Improvement Committee, dated August 27, 2002, submitted pursuant to Council Resolution 352-02, in connection with the proposed policy for the establishment and enactment of activity and program fees at the Livonia Community Recreation Center, the Council does hereby concur in the recommendation of the Parks and Recreation Commission as set forth in its resolution 2597-02 and 2598-02, adopted on June 12, 2002, and hereby determines that the Parks and Recreation Commission shall be allowed to set activity and program fees for the Livonia Community Recreation Center; FURTHER, the Council does hereby approve activity and program fees for the Livonia Community Recreation Center as set forth in the attachment to Parks and Recreation Commission Resolution 2598-02.

SEP 11 2002

CAPITAL IMPROVEMENT COMMITTEE

TUESDAY, AUGUST 27, 2002

A **Capital Improvement Committee meeting** was held on **Tuesday, August 27, 2002**, in the Second Floor City Council Chambers, Livonia City Hall, 33000 Civic Center Drive, Livonia, MI 48154.

Committee Members Present:

Val Vandersloot, Chairperson
Maureen Miller Brosnan

Committee Members Absent:
City Officials and

Joe Laura (out of town)

Others Present:

Mayor Kirksey
Council President Engebretson
Councilmember Dolan
Councilmember Knapp
Councilmember Taylor
Finance Director Slater
Ass't City Attorney Scherr
Parks & Recreation Supt. Reinke
D.P.W. Director Beckley
Parks and Recreation Commission
Members: Chuck Bien,
Kevin Summers, Mark Johnson,
Dennis Wright

See attached Sign-in Sheets

The meeting convened at 7:00 P.M.

**CAPITAL IMPROVEMENT COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 27, 2002**

1. CR-349-02 Request for exemption for the Livonia Community Recreation Center from the City's Grid Policy for non-profit and charitable organizations.

The Committee recommends:

- Adoption of a resolution that approves the recommendation by the Parks and Recreation Commission adopted at their June 12, 2002 Commission meeting and forwarded to the City Council by the Department of Parks and Recreation in their letter dated June 13, 2002.
(Following are excerpts from that letter.)

"The Parks and Recreation Commission at a special meeting held on June 12, 2002 adopted the following resolutions:

#2599-02 RESOLVED, that the Commission recommend to Council that the Livonia Community Recreation Center shall be exempt from the City's Grid Policy regarding non-profit and charitable organizations.

It is the intent and belief of the Parks and Recreation Commission that the City's Grid Policy for non-profit and charitable organizations not apply to the operation of the Livonia Community Recreation Center.

It is the intent of this facility to operate on a self-sustaining basis and any application of reduced rates through groups or organizations would severely hinder the operation of this facility in maintaining that status. The fees and charges and rentals of this facility are extremely reasonable and should not be reduced for any purpose."

(Note: With this action, this item will be out of Committee.)

This item to be placed on the ***Regular Meeting Agenda of Wednesday, September 11, 2002.***

**CAPITAL IMPROVEMENT COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 27, 2002**



2. CR-352-02 Request for approval of proposed policy for the establishment and enactment of activity and program fees at the Livonia Community Recreation Center.

The Committee recommends:

- Adoption of a resolution that approves the recommendation by the Parks and Recreation Commission adopted at their June 12, 2002 Commission meeting and forwarded to the City Council by the Department of Parks and Recreation in their letter dated June 13, 2002.
(Following are excerpts from that letter. None of the mentioned attachments are included in the excerpts.)

"The Parks and Recreation Commission at a special meeting held on June 12, 2002 adopted the following resolutions:

#2597-02 RESOLVED, that the Commission recommend to Council that a policy be established either by resolution or ordinance that would allow the Parks and Recreation Commission to set activity and program fees for the Livonia Community Recreation Center.

#2598-02 RESOLVED, that the Commission recommend to Council that the enactment of the proposed activity and program fees for the Livonia Community Recreation Center be adopted. (See attachment).

The intent of this is to provide a quick reaction to changing program and activity needs that we envision at the Livonia Community Recreation Center. We must be able to provide program and activities that will meet the ever-changing needs of our active society.

We intend to follow a formula that includes the operational costs of the facility, advertisement and instructional costs, to establish a base hourly fee, which would then be used by a multiplier, number of classes in session or program. The fees will be broken out to reflect three levels, pass holder, resident non-pass holder and non-resident non-pass holders. Pass holder, regardless of residency will pay a lesser fee.

Residents are our next highest priority. They will be charged 110-125% of the pass holder fee and non-residents will be charged 140-160% of the pass holder fee.

Copy of our initial fees and charges is included. It is also our belief that if anyone has a problem with the fees that are administered or adopted by the Parks and Recreation Commission will have an opportunity to appeal these fees to the City Council. It has been the Department's intent to be as reasonable as possible and yet sustain the operation of the Livonia Community Recreation Center without a subsidy."

(Note: With this action, this item will be out of Committee.)

This item to be placed on the **Regular Meeting Agenda of Wednesday, September 11, 2002.**

**CAPITAL IMPROVEMENT COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 27, 2002**

- 3. CR-353-02 Request to approve fee structure for daily, annual and multi-use passes for the Livonia Community Recreation Center to allow the facility to operate without any General Fund subsidy.**

The Committee recommends:

- Adoption of a resolution that approves the recommendation by the Parks and Recreation Commission adopted at their June 12, 2002 Commission meeting and forwarded to the City Council by the Department of Parks and Recreation in their letter dated June 13, 2002.
(Following are excerpts from that letter. None of the mentioned attachments are included in the excerpts.)

"The Parks and Recreation Commission at a special meeting held on June 12, 2002 adopted the following resolution:

#2596-02 RESOLVED, that the Commission recommend to Council the following fee structure for daily, annual and multi-use passes for the Livonia Community Recreation Center. (Please see attached 36 page document).

The Commission over a period of several months worked with the staff in the development of a fee structure for the Livonia Community Recreation Center. The fees closely followed the recommendation of the Sports Management Group in their document dated December 2000.

The fee schedule takes into consideration the following guidelines; that the fees will be reasonable and that the facility shall operate without any General Fund subsidy. In preparing this proposal, we reviewed fees and charges of several public facilities located here in Michigan. Three facilities were out of state that we are familiar with as well as the Livonia Family Y and six for profit centers located in the Livonia area.

Upon review of the comparison fees, the fees that will be charged here are extremely reasonable and we believe will allow us to operate without a General Fund subsidy when coupled with program and rental fees."

(Note: With this action, this item will be out of Committee.)

This item to be placed on the ***Regular Meeting Agenda of Wednesday, September 11, 2002.***

**CAPITAL IMPROVEMENT COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 27, 2002**

The meeting adjourned at 8:45 P.M.

Respectfully submitted,



Val Vandersloot, Chairperson

Maureen Miller Brosnan

Absent-out of town) _____
Joe Laura

CC: Mayor
City Clerk
City Attorney

Attachment - Sign-In Sheets

PLEASE RECORD YOUR ATTENDANCE AT THIS MEETING

BY PRINTING YOUR NAME BELOW

MEETING: CAPITAL IMPROVEMENT COMMITTEE

DATE: TUESDAY, AUGUST 27, 2002

TIME: 7:00 P.M.

Ron Reinke	Parks & Rec.
Tom Murphy	P&R
Josie Smith	Senior Quilt
Michelle DuMars	P & Rec
Barb Gamber	P & Rec.
Dorothy Bass	Travel Club
Helen Reading	Travel Club
Levi Summers	P & Rec.
MARK JOHNSON	P & R
Kathi Cornben	New Rec. Committee
Rich Shicks	Spree
K. ROEMAN	Spree
B. Schenk	Asst CA
Ralph Williams	Citizen
Allen Biehl	Parks & Rec. Comm.
Mike Slater	Fin Dir.

PLEASE RECORD YOUR ATTENDANCE AT THIS MEETING

BY PRINTING YOUR NAME BELOW

MEETING: CAPITAL IMPROVEMENT COMMITTEE

DATE: TUESDAY, AUGUST 27, 2002

TIME: 7:00 P.M.

KAREN KAPCHONICK PARKS + REC

DENNIS WRIGHT P&R COMM.

Carla Wright

Bob Berbery

LIV COMM REC CTR

Proposed policy for the establishment of activity and program fees for the Livonia Community Recreation Center. (Refer to Capital Improvement Committee for report and recommendation.)

CR 352-02 RESOLVED, that having considered the report and recommendation of the Superintendent of Parks and Recreation, dated June 13, 2002, which bears the signature of the Director of Finance and is approved for submission by the Mayor, and which sets forth Parks and Recreation Commission Resolutions 2597-02 and 2598-02, adopted on June 12, 2002, wherein the Commission recommended that a policy be established that would allow the Parks and Recreation Commission to set activity and program fees for the Livonia Community Recreation Center, as well as to approve the current proposed activity and program fees for the Livonia Community Recreation Center, the Council does hereby refer this item to the Capital Improvement Committee for its report and recommendation.

JUL 1 2002

CONSENT AGENDA ITEMS (Regular Meeting of July 1, 2002)
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Motion by: *Brosnan*

Seconded by: *Dolan*

ROLL CALL:

Ayes: *Dolan, Taylor, Laura, Brosnan, Knapp, Vandersloot and Engebretson*

Nays: *None*

Absent: *None*

**CITY OF LIVONIA CITY COUNCIL MINUTES
OF THE STUDY MEETING HELD JUNE 24, 2002**

Meeting was called to order at 8:00 p.m. Present: Don Knapp, Val Vandersloot, Linda M. Dolan, Gerald Taylor, Joe Laura, Maureen Miller Brosnan and Jack Engebretson.

Elected and appointed officials present: Mayor Jack Kirksey; Cathryn K. White, Chief Assistant City Attorney; Robert Schron, City Engineer; Mark Taormina, City Planner; Captain Mark LaBerge, Police Department; Michael T. Slater, Director of Finance; Ronald Reinke, Sup't of Parks and Recreation; Alan Brandemihl, Fire Chief ; and Karen A. Tesner, Asst. City Clerk

17. REQUEST FOR APPROVAL OF PROPOSED POLICY FOR THE ESTABLISHMENT AND ENACTMENT OF ACTIVITY AND PROGRAM FEES AT THE LIVONIA COMMUNITY RECREATION CENTER: Department of Parks and Recreation, re: same.

Ronald Reinke asked City Council to approve the recommendation of the Parks and Recreation Commission to allow Parks and Recreation to establish the activity and program fees for the Livonia Community Center. This would be based on an anticipated change in programs and activities. He said the fees would be based on a cost per activity basis. The fees would help maintain utilities, maintenance, and the cost of instructors.

Laura offered a resolution referring this item to the Capital Improvement Committee.

Engebretson confirmed the resolution referring this item to the Capital Improvement Committee and placed this item on the Consent Agenda.

DIRECTION:	REFERRING TO CAPITAL IMPROVEMENT COMMITTEE	CONSENT
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DEPARTMENT OF PARKS & RECREATION

PARKS AND RECREATION
COMMISSION

HERMAN C. BIEN
CHAIRPERSON
ROBERT DEACON
MARK JOHNSON
KEVIN SUMMERS
DENNIS WRIGHT

33000 CIVIC CENTER DRIVE
LIVONIA, MICHIGAN 48154-3097
(734) 466-2410 RECREATION DIVISION
FAX: (734) 466-2679

JACK E. KIRKSEY
MAYOR

RONALD R. REINKE
SUPERINTENDENT



June 13, 2002

Honorable City Council
City of Livonia

Re: Policy for the Establishment and Enactment of Activity and Program Fees at the
Livonia Community Recreation Center

Honorable Members of Council:

The Parks and Recreation Commission at a special meeting held on June 12, 2002
adopted the following resolutions:

#2597-02 RESOLVED, that the Commission recommend to Council that a policy be
established either by resolution or ordinance that would allow the Parks
and Recreation Commission to set activity and program fees for the
Livonia Community Recreation Center.

#2598-02 RESOLVED, that the Commission recommend to Council that the
enactment of the proposed activity and program fees for the Livonia
Community Recreation Center be adopted. (See attachment).

The intent of this is to provide a quick reaction to changing program and activity needs
that we envision at the Livonia Community Recreation Center. We must be able to
provide program and activities that will meet the ever-changing needs of our active
society.

We intend to follow a formula that includes the operational costs of the facility,
advertisement and instructional costs, to establish a base hourly fee, which would then
be used by a multiplier, number of classes in session or program. The fees will be

Honorable City Council
June 13, 2002

Page 2

Re: Policy for the Establishment and Enactment of Activity and Program Fees at the
Livonia Community Recreation Center

broken out to reflect three levels, pass holder, resident non-pass holder and non-resident non-pass holders. Pass holder, regardless of residency will pay a lesser fee.

Residents are our next highest priority. They will be charged 110-125% of the pass holder fee and non-residents will be charged 140-160% of the pass holder fee.

Copy of our initial fees and charges is included. It is also our belief that if anyone has a problem with the fees that are administered or adopted by the Parks and Recreation Commission will have an opportunity to appeal these fees to the City Council. It has been the Department's intent to be as reasonable as possible and yet sustain the operation of the Livonia Community Recreation Center without a subsidy.

We look forward to discussing this with Council.

Thank you for your kind consideration of this request.

Respectfully submitted,

Ronald R. Reinke
Superintendent

REVIEWED:

APPROVED FOR SUBMISSION:

MICHAEL T. SLATER
DIRECTOR OF FINANCE

JACK E. KIRKSEY
MAYOR

RRR:lh

pc: City Clerk, Council (7), Council Sec., City Attorney, Mayor, Finance, DPS, Parks & Recreation
Commission, File

City of Livonia
Community Recreation Center
Proposed Program Fees

All fees are per class per person.(Unless noted) Number of weeks will vary.
Classes or leagues with only one fee will be charged to all categories.

CLASSES	Current fee Resident	Current fee Non Resident	Base Pass Holder	110-125% Resident	140-160% Non Resident
Swim Lesson					
30-45 minute lesson	\$3.80	\$4.40	\$4.25	\$5.50	\$6.75
50 minute lesson			\$5.50	\$6.25	\$7.00
Private lesson 30 minutes	\$19.00	\$23.00	\$20.00	\$22.00	\$25.00
Five Private 30 min. lessons	\$75.00	\$95.00	\$80.00	\$88.00	\$100.00
Specialized Swim					
Synchronized swim			\$4.25	\$5.50	\$6.75
Water Polo class			\$4.25	\$5.50	\$6.75
Water Exercise					
50 minute class	\$3.80	\$4.40	\$4.25	\$5.50	\$6.75
Example 7 week class	\$27.00	\$33.00	\$29.75	\$38.50	\$47.25
Lifesaving	\$38.00		\$75.00	\$75.00	\$75.00
	Plus materials				
Scuba			Per contract		
Swim Camp per hour			\$5.50	\$6.75	\$8.00
Gym Activities\classes					
Ex. Sports sampler, exercise, sports camps\clinics, lacrosse, badminton, individual league fee, home school					
30 minute			\$3.00	\$3.75	\$4.50
Example 7 week class	\$25.00		\$21.00	\$26.25	\$31.50
50 minute	\$3.57		\$5.00	\$6.00	\$7.00
Example 7 week class			\$35.00	\$42.00	\$49.00
Batting cage					
30 minutes			\$6 per person	Plus day pass	
Golf Practice					
30 minutes			\$6 per person	Plus day pass	
Golf Lessons					
Half hour lesson			\$6.50	\$7.75	\$9.00
1 hour lesson			\$11.00	\$12.25	\$13.50

City of Livonia
Community Recreation Center
Proposed Program Fees

CLASSES	Current fee Resident	Current fee Non Resident	Base Pass Holder	110-125% Resident	140-160% Non Resident
Indoor Playground					
Special event			\$6.00	\$7.25	\$8.50
Fitness Center					
Weight training instruction			Free	\$9.00	\$18.00
Personal training\hr.			\$40.00	\$50.00	\$80.00
Fitness assessment			\$25.00	\$25.00	\$25.00
Bone density					
body fat					
oxygen uptake					
blood pressure\heart rate					
Climbing Wall - All fees per person					
Instruction 50 minutes			\$6.50	\$7.75	\$9.00
Youth camp per hour			\$6.50	\$7.75	\$9.00
Corporate team building \ 2 hrs.			\$15.00		
School groups \ 2 hrs			\$10.00		
Harness rental			Free	\$3.00	\$3.00
Meeting Room					
Educational Class 50 minute			\$5.00	\$6.25	\$7.50
Materials			TBD		
Birthday Parties per child					
Pool			\$10.00		
Playground			\$10.00		
Gym			\$12.00		
Climbing wall			\$13.00		
Gymnastics			\$14.00		
Land Fitness	Ex. Aerobics, kick boxing, yoga, spinning				
50 minute class	\$3.80	\$5.00	\$5.00	\$6.25	\$7.50
Example 7 week class	\$26.60	\$35.00	\$35.00	\$43.75	\$52.50
80 minute class			\$7.00	\$8.75	\$10.50
Punch Pass (10)			\$50.00	\$62.50	\$75.00
Punch Pass (20)			\$100.00	\$125.00	\$150.00
Dance					
50 Minutes			\$5.00	\$6.25	\$7.50
Example 7 week class			\$35.00	\$43.75	\$52.50
Martial Arts			\$5.00	\$6.25	\$7.50
Childwatch					
per 2 hours			\$3.00	\$4.00	\$4.00
Tot play class			\$3.80	\$5.00	\$6.25
Late fee Past 2 hours in 1 day per 15 minutes			\$5.00	\$5.00	\$5.00
Late Fee					
For any class registration	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00

City of Livonia
Community Recreation Center
Proposed Program Fees

CLASSES	Current fee Resident	Current fee Non Resident	Base Pass Holder	110-125% Resident	140-160% Non Resident
TEAM SPORTS					

Pool Leagues Team fee \ game					
Water polo			\$40.00		
Inner tube water polo			\$40.00		
Water basketball			\$40.00		
Water volleyball			\$40.00		
Individual fee per Non Resident		\$30.00	NA	NA	\$30.00
Gym Leagues Ex. Basketball, volleyball, inline hockey, lacrosse					
Team fee per game	\$26.00		\$30.00		
Individual fee per Non Resident		\$30.00			\$30.00
Official fee per game	\$20.00		\$22.00		
3 on 3 Basketball League					
Team fee per game			\$15.00		
Individual fee per Non Resident					\$10.00
Team Sports Tournament					
Team fee per game					
Teen\Youth				\$100.00	
Adult				\$150.00	
3 on 3 basketball				\$40.00	

COMMENTS:

ALL FINAL FEES WILL BE ROUNDED UP

City of Livonia
Community Recreation Center
Proposed Program Fees

CLASSES	Current fee Resident	Current fee Non Resident	Base Pass Holder	110-125% Resident	140-160% Non Resident
RENTALS					
All rates hourly					
Large Gym	\$0.00		\$55.00		
Mac Gym	\$40.00		\$45.00		
Pool					
Competitive Pool	\$8\lane\hr		\$8\lane\hr		
Splash Pad			\$75.00		
Leisure Pool			\$150.00		
Party \ Meeting Room					
Single	\$15.00		\$18.00		
Double			\$34.00		
Triple			\$50.00		
MPR			\$30.00		
Wall					
W\Instructor			\$50.00		
Equipment \ person			\$3.00		
Active Areas					
Playland w\supervisor			\$60.00		
Fitness Center	After hours only		\$100.00		
Lobby			\$100.00		
Section 300 sq.ft.			\$40.00		
Adult Lounge			\$40.00		
Childwatch			\$40.00		
Game room			\$30.00		
Aerobics \ dance studio			\$75.00		
Overnight Activities 9pm-8 am					
First 100 people			\$1,500.00		
Includes 1 staff, 4 lifeguards for 3 hrs in leisure pool all night in 2 gyms, 3 party rooms, limited equipment No second floor access Max of 500 people					
Each Additional 50 people			\$150.00		
Add on Activities					
Wall			\$50.00		
Fitness Center			\$25.00		
Playland			\$30.00		
1 hr leisure pool			\$100.00		
Batting Cage			\$25.00		
Golf Driving net			\$25.00		
Chair	\$0.50 included for party room and MPR.				
Table	\$4.00 included for party room and MPR.				



City Council ✓ B-1

MINUTES

3rd SPECIAL MEETING

PARKS and RECREATION COMMISSION

CITY OF LIVONIA



On June 12, 2002 the above meeting of the Parks and Recreation Commission of the City of Livonia was held in the Recreation Department's Conference Room, 33000 Civic Center Drive, Livonia, Michigan. Mr. Herman Bien, Chairperson of the Commission called the meeting to order at 12:30 p.m.

Members present: Herman C. Bien, Robert Deacon, Mark Johnson,
Kevin Summers and Dennis Wright (arrived at 1:00 p.m.)

Members absent: None

Also present: Ronald R. Reinke, Superintendent
Karen Kapchonick, Assistant Superintendent
Thomas Murphy, Administrative Assistant-Facility Manager
Barbara Gamber, Program Supervisor
Michelle DuMars, Recreation Supervisor
Cheryl Polkinghorne, Intern, Central Michigan University

RECEIVED
CITY COUNCIL OFFICE
02 AUG 13 PM 4:17

Mr. Reinke mentioned that this meeting was devoted totally to the proposed fees and charges for the Livonia Community Recreation Center. New business item #1 was a letter written by me to establish daily, annual and multi-passes for the Recreation Center and

Mr. Bien asked if there were any comments from the Commission.

Mr. Reinke said that this is the packet that would go before City Council. Some changes were made from what the Commission saw before. Some changes were made on page 2. Definition of teen is any person between the ages of 13 & 18 years of age who has not obtained their 19th birthday and youth is ages 4-12. Learned from our research every community that we have talked to that problems would not come from pass holders but from daily use users. Mr. Bien had a note, how is it going to work with the passes? Mr. Reinke said that they would pay a separate fee for classes. They would need to be trained on how to use the climbing wall. Mr. Murphy commented group of activities that would be included with the pass holders as well as daily pass fee. Class fee is another charge because you have to have instructors. Mr. Bien said that you would have to have an additional fee for a class. Mr. Reinke expanded on that to say that annual pass holder or daily fee user would have use of the gym, pool, lap pool, track, fitness center, climbing wall, etc. Staff would be on duty to show them how to use fitness equipment. If they would be taking an aerobic or yoga class or whatever, they would be charged an additional fee. Mr. Bien how did you come up with age of 22 instead of 21? Mr. Reinke said we included college students. Other big change, definition of a family. Mr. Johnson asked how would you confirm their residency? Mr. Reinke said by driver's license. Mr. Johnson asked why matinee was doubled for non-residents. Mr. Reinke mentioned that we want to bring people in at that period of time. Mr. Murphy went over the changes on page 3. Mr. Bien said that you used basically the figures that were given by Sports Management. Mr. Reinke replied they based their figures on existing facilities. They did it in a very conservative manner. Building the facility was a millage issue. It went for capital expenditure; however, it did include money to operate the facility. We will have to put this definition in print. Mr. Johnson said that

your home for example, mortgage was millage and does not include heat, water or electricity; mortgage is just for maintaining the home. **Mr. Reinke** said we are thinking of using different color wristbands every day for the daily pass users. **Mr. Murphy** then went on to each of the pages pertaining to item #1 and asked if there were any questions. **Mr. Johnson** said we will have to go back a year after it opens to see how close we were in our predictions. When would you start selling pass holder memberships? **Mr. Reinke** said we are looking at starting in October or November or possibly even sooner. Pass holder memberships would expire a year from date of opening.

Upon a motion made by Mr. Summers, seconded by Mr. Wright, it was

#2596-02 RESOLVED, that the Commission recommend to Council the following fee structure for daily, annual and multi-use passes for the Livonia Community Recreation Center.

A roll call vote was taken on the foregoing resolution with the following results:

AYES: Bien, Deacon, Johnson, Summers and Wright

NAYS: None

The Chairperson declared the resolution **adopted**.

Mr. Bien then proceeded onto new business item #2.

Mr. Reinke said what we are requesting is that the Commission recommend to Council that Commission set fees for programs and activities. This would speed up the process. They can always appeal to Council. Residents who are not pass holders would pay a little more than pass holders would for classes. Non-resident fees are a little higher. Some of the fees are extremely reasonable. Commission looked over package. This resolution would have two parts.

Upon a motion made by Mr. Summers, seconded by Mr. Wright, it was

#2597-02 RESOLVED, that the Commission recommend to Council that a policy be established either by resolution or ordinance that would allow the Parks and Recreation Commission set activity and program fees for the Livonia Community Recreation Center.

A roll call vote was taken on the foregoing resolution with the following results:

AYES: Bien, Deacon, Johnson, Summers and Wright

NAYS: None

The Chairperson declared the resolution **adopted**.

Upon a motion made by Mr. Deacon, seconded by Mr. Johnson, it was

#2598-02 **RESOLVED**, that the Commission recommend to Council that the enactment of the proposed activity and program fees for the Livonia Community Recreation Center be adopted.

A roll call vote was taken on the foregoing resolution with the following results:

AYES: Bien, Deacon, Johnson, Summers and Wright

NAYS: None

The Chairperson declared the resolution **adopted**.

Mr. Bien went onto new business item #3.

Mr. Reinke that the Commission make a resolution that the Grid Policy not apply to charitable groups with regards to the use of the Livonia Recreation Community Center. **Mr. Murphy** mentioned that this does not effect groups that we co-sponsor.

Upon a motion made by Mr. Johnson, seconded by Mr. Summers, it was

#2599-02 **RESOLVED**, that the Commission recommend to Council that the Livonia Community Recreation Center shall be exempt from the City's Grid Policy regarding non-profit and charitable organizations.

A roll call vote was taken on the foregoing resolution with the following results:

AYES: Bien, Deacon, Johnson, Summers and Wright

NAYS: None

The Chairperson declared the resolution **adopted**.

Mr. Bien went onto new business item #4.

Mr. Reinke said the Commission needs to set a resolution regarding the above resolutions that they direct the Superintendent to forward these to the Council for their immediate action.

Upon a motion made by Mr. Deacon, seconded by Mr. Wright, it was

#2600-02 **RESOLVED**, that the items regarding the Livonia Community Recreation Center are of the utmost importance and should be forwarded to Council without delay; therefore, the Commission directs the Superintendent to forward these resolutions to the Council for their immediate action.

A roll call vote was taken on the foregoing resolution with the following results:

AYES: Bien, Deacon, Johnson, Summers and Wright

NAYS: None

The Chairperson declared the resolution adopted.

Mr. Reinke said he would like the Commission to attend both meetings. Council may just send these to the Capital Improvement Committee. **Mr. Reinke** thanked the Commission for all of their help and thanked the staff present at this meeting.

Upon a motion made by Mr. Wright, seconded by Mr. Deacon, it was

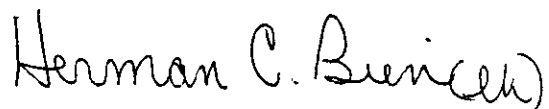
#2601-02 **RESOLVED**, that the Parks and Recreation Commission's 3rd Special Meeting be duly adjourned.

A roll call vote was taken on the foregoing resolution with the following results:

AYES: Bien, Deacon, Johnson, Summers and Wright

NAYS: None

The Chairperson declared the resolution **adopted** and the 3rd Special Meeting was duly adjourned at 7:45 p.m.



**HERMAN C. BIEN, CHAIRPERSON
PARKS and RECREATION COMMISSION**

HB:lh

CHAPTER IV, LEGISLATIVE DIVISION, cont.

posts, and other things which are of such nature as to impede or make dangerous the use of sidewalks or streets, upon or over the sidewalks or streets of the City, and the licensing and regulation of the construction and use of openings in the sidewalks or streets, and of all vaults, structures, and excavations under the same.

Section 15. *Property Rights.* The Council shall have the power to acquire for the City by purchase, gift, condemnation, lease, construction, or otherwise, either within or without its corporate limits, and either within or without the County of Wayne, property of every type and nature which may be required for or incidental to the present or future exercise of the purpose, powers, and duties of the City government established by this Charter. The Council shall have the power to provide for the maintenance, development, operation, leasing and disposal of property of the City subject to any restrictions placed thereupon by Law.

Section 16. *Parks and Recreational Facilities.* The Council shall have power to enact all ordinances deemed necessary for the establishment, maintenance, and protection of all parks and recreational facilities, together with the improvements thereon and appurtenances thereto, owned or hereafter acquired by the City either within or without its corporate limits.

Section 17. *Cemetery Regulations.* The Council shall have power to enact all ordinances deemed necessary for the establishment, maintenance, and protection of cemeteries, together with the improvements thereon and appurtenances thereto, owned or hereafter acquired by the City either within or without its corporate limits. All ordinances pertaining to public health and welfare in the regulation and protection of public cemeteries shall apply equally to all cemeteries within the City belonging to, or under the control of, any church or religious society, or any corporation, company, or association.

CHAPTER V, EXECUTIVE DIVISION, cont.

- proper data and information concerning the same;
- (e) He shall be charged with the responsibility of calling to the attention of the Council and the Mayor all matters of Law and changes or developments therein affecting the City;
 - (f) He shall perform such other duties as may be prescribed by this Charter or by the Council, or the Mayor;
 - (g) He shall act as legal advisor to, and attorney and counsel for, each and every one of the several departments, commissions, boards, administrative offices and agencies of the City. He shall give written opinions to any department, commission, board or official of the City when requested by the Mayor or Council so to do;
 - (h) Upon recommendation of the City Attorney, approved by the Mayor, or upon its own motion the Council may retain special legal counsel to handle any matter to which the City is a party or in which the City has an interest, or to assist and co-counsel with the City Attorney, for such limited time and purpose as the Mayor shall specify.

Section 15. *Department of Parks and Recreation.* The Department of Parks and Recreation shall be managed and controlled by a Commission to be known as the Parks and Recreation Commission and consisting of five (5) members, who shall be chosen from the qualified electors of the City to hold office at the pleasure of the Mayor. The Parks and Recreation Commission shall administer and operate all City parks, playgrounds, athletic fields, and recreational facilities and equipment.

Section 16. *Department of Civil Service.* In order to guarantee to all citizens a fair and equal opportunity for public service, to establish conditions

DEPARTMENT OF PARKS & RECREATION

PARKS AND RECREATION
COMMISSION

MARK JOHNSON
CHAIRPERSON

PAUL CONDON
KATHERINE JOLLY
CATHY KEVRA
KEVIN SUMMERS

15100 HUBBARD
LIVONIA, MICHIGAN 48154-3586
(734) 466-2410 RECREATION DIVISION
FAX: (734) 466-2679

MAUREEN MILLER BROSNAN
MAYOR

EDWARD DAVIS
SUPERINTENDENT



November 17, 2020

Honorable Council
City of Livonia

Re: Authority to set fees for Parks and Recreation programs and rentals

Honorable Members of Council:

At the September 2, 2020, Parks and Recreation Commission meeting, the Parks and Recreation Commission passed a resolution asking the City Council for the authority to set all fees except admission fees to the Jack E. Kirksey Recreation Center.

Upon a motion made by Mr. Summers seconded by Mr. Condon, it was

#3734-20 **RESOLVED** that the Commission requests authority from City Council for the Parks and Recreation Commission to set all Parks and Recreation fees except Jack E. Kirksey Recreation Center membership and admission fees.

A roll call vote was taken on the preceding resolution with the following results:

AYES: Condon, Kevra, Summers, Jolly, and Johnson

NAYES: None

The Chairperson declared the resolution **adopted**.

As you know, the City Council is authorized to establish fees, per the City Charter. At the same time, the Charter directs the Parks and Recreation Commission with management of the Parks and Recreation Department and says the Commission "shall administer and operate all City parks, playgrounds, athletic fields, and recreational facilities and equipment."

Council has previously granted the Parks and Recreation Commission authority of fees for programs at the Jack E. Kirksey Recreation Center with CR# 492-02.

AQUATICS, ATHLETICS, COMMUNITY CENTER, HISTORICAL, GOLF, PARKS, SENIORS, and SPECIAL
EVENTS
COME OUT AND PLAY!

However, the Department and Commission are seeking the flexibility to implement programming and services changes, with appropriate fees, with the increased flexibility and timeliness that the Parks and Recreation Commission approval would provide. Such increased authority would align Livonia with neighboring communities in their approach to fee setting, as shown in the chart below:

Community	Fee authority
Novi	Staff set all program fees, and the City Council sets pavilion rental rates.
Southfield	Parks and Recreation Board approves all fees.
Canton	Staff set all fees.
West Bloomfield	Staff set all program fees, Parks and Recreation Commission set rental prices.

We intend to continue to follow a formula that includes the facility's operational costs, administration, advertisement, and instructional costs to establish the program and rental fees at each facility. Non-resident fees will be charged 140-160% of resident fees. The Department intends to be as reasonable as possible in setting fees. In all cases, the fees adopted by the Parks and Recreation Commission could be appealed to the City Council.

Approval of this request would also allow the Department to respond more quickly by adjusting program and activity needs that we envision at Greenmead and the Senior Center, to better meet the ever-changing needs of our active community.

Your consideration of this request is appreciated.

Respectfully submitted,

Edward Davis
Superintendent

APPROVED FOR SUBMISSION:

MAUREEN MILLER BROSNAN
MAYOR